

OFFICIAL MINUTES

MEETING OF THE STATE BOARD OF EDUCATION

BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO

TRUSTEES OF IDAHO STATE UNIVERSITY

TRUSTEES OF LEWIS-CLARK STATE COLLEGE

TRUSTEES OF BOISE STATE UNIVERSITY

STATE BOARD FOR VOCATIONAL EDUCATION

TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

May 12-13, 1999

Boise State University - SUB

Boise, Idaho

Call To Order

The meeting notice was posted and distributed in compliance with Idaho Open Meeting Law requirements. With a quorum present, the meeting was lawfully convened at 8:00 a.m., on May 12, 1999, with Mr. Harold W. Davis, President of the State Board of Education and Board of Regents of the University of Idaho, presiding.

Members Present

Harold W. Davis, President

Jerry Hess, Vice President

Tom Boyd, Secretary

Thomas E. Dillon

Curtis H. Eaton

James C. Hammond

Marilyn Howard, State Superintendent of Public Instruction

Karen A. McGee

Members Absent

All exhibits, appendices and items referenced in these minutes are on file as permanent exhibits with the Office of the State Board of Education.

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Persons meeting with the State Board of Education/Board of Regents of the University of Idaho:

Office of the State Board of Education

Gregory G. Fitch, Executive Director
Robin A. Dodson, Chief Academic Officer
Kevin Satterlee, Chief Legal Officer
Keith Hasselquist, Chief Fiscal Officer
Jerry Engstrom, Management Information Officer
Mike Killworth, Policy and Planning Officer
Lydia Guerra, State Exiting Standards Coordinator
Laurie Boston, Public Information Officer

State Department of Education

Robert West, Chief Deputy Superintendent
Jerry Pelton, Deputy Superintendent
Don Robertson, Chief Legal Officer
Allison Westfall, Public Information Officer

Idaho Public Television

Peter Morrill, General Manager

Idaho School for the Deaf and the Blind

Ron Darcy, Superintendent

Division of Vocational Education

Mike Rush, Administrator
Kirk Dennis, Chief Fiscal Officer

Division of Vocational Rehabilitation

Floyd Young, Administrator
Richard Sloneker, Chief Fiscal Officer

Boise State University

Charles Ruch, President
Daryl Jones, Provost
Harry Neel, Financial Vice President & Bursar
Brent Winiger, Budget Officer

Eastern Idaho Technical College

Miles LaRowe, President
Luke Robbins, Dean of Instruction
Robert Smart, Finance Officer

Idaho State University

Richard L. Bowen, President
Jonathan Lawson, Academic Vice President
Robert W. Pearce, Financial Vice President

Lewis-Clark State College

James W. Hottois, President
Rita Rice Morris, Provost/Vice President for Academic Affairs
Dean A. Froehlich, Financial Vice President

University of Idaho

Robert A. Hoover, President
Brian L. Pitcher, Provost, Academic Affairs
Jerry Wallace, Financial Vice President

College of Southern Idaho

Gerald Meyerhoeffler, President,
Gerald Beck, Vice President of Instruction
J. Mike Mason, Dean of Finance

North Idaho College

Michael Burke, President
Jerry Gee, Dean of Instruction
Rolly Jurgens, Dean of Administration

Others

Barry Thompson
Roy Eiguren
William Ruud
Tom Morley
Tom Farley
Larry Norton
Rod McKnight
Claudia Hasselquist

BOARDWORK

1. Oath of Office

Mr. Davis administered the Oath of Office to Mr. James C. Hammond, whose term will run through March 1, 2004.

Mr. Davis advised the Board that Mr. Hammond had been asked by Governor Kempthorne to serve as the state representative on the Education Commission of the States.

2. Agenda Approval

It was moved by Dr. Dillon, seconded by Mr. Hammond and carried to approve the agenda for the May 12-13, 1999 meeting. (Motion #1)

3. Minutes Approval

It was moved by Mr. Hess, seconded by Dr. Dillon and carried to approve the minutes of the March 18-19, 1999 meeting. (Motion #2)

4. Rolling Calendar

It was moved by Dr. Dillon, seconded by Mr. Hess and carried to approve May 16-17, 2000 as the dates and Boise State University as the location of the May, 2000 Evaluation/Work Session meeting. (Motion #3)

5. Robert's Rules of Order

Dr. Mike Rush reviewed how motions should be handled per Robert's Rules of Order.

Boardwork materials on file as Exhibit #1 with the Office of the State Board of Education.

OTHER

1. Executive Session - May 12, 1999

It was moved by Mr. Eaton and seconded by Ms. McGee to enter into Executive Session per *Idaho Code 67-2345, a,b and d. A roll call vote was taken. The motion carried. (Motion #4)*

AYES: Dr. Dillon, Mr. Eaton, Dr. Howard, Mr. Hess, Mr. Boyd, Ms. McGee, Mr. Hammond, Mr. Davis

NAYS: None

ABSTAIN: None

ABSENT: None

The Board conducted evaluations on Dr. James Hottois, Dr. Robert Hoover and Dr. Charles Ruch.

2. Southwest Idaho Education

Dr. Richard Bowen, Dr. Robert Hoover, Mr. Jerry Meyerhoeffer and Dr. Charles Ruch updated the Board on the educational opportunities being provided by their respective institutions in southwestern Idaho.

Mr. Davis asked the Presidents' Council to prepare a strategic plan that pulls all areas of the state together and looks at areas such as technical, engineering, etc. He felt the Workforce Development Council, the Statewide Engineering Education Advisory Council, NCHEMS, etc. should be included in its development. Dr. Ruch said they would report back in June.

Exhibit #2

3. Proposed Conference on School Violence

Mr. Davis said the Facilities Committee has been renamed Safe Schools in order to encompass the issues of facility safety and school violence. Mr. Eaton suggested the Safe Schools Committee remove the issue of violence from facilities and address it separately.

Mr. Hess suggested the Board go on record as acknowledging the issue and recommending the local districts address the issue.

Dr. Dillon felt it is not just an educational issue, it is a cultural problem. He felt there needed to be coordination of all of the people involved in order to solve the problem.

Mr. Eaton suggested those involved be teachers, administrators, legislators, governor's office, police, security experts, social psychology experts, students, parents and others. He felt the Board should retain control and not delegate it to staff nor the SDOE.

Mr. Hammond felt it is the responsibility of the State Board of Education to provide leadership and assistance to the local districts in helping them develop options to enhance facility security.

Ms. McGee felt the State Board of Education should be discussing the issue, however many local districts, working with others in the community, have begun to address it.

Mr. Davis asked the Safe Schools Committee to bring recommendations for the establishment of a conference on violence to the Board in June.

Refer to additional discussion during the Superintendent's Report.

Exhibit #3

4. ISU - Davis Field House

In January, 1998 the Board approved \$487,000 to demolish the old field house and build a new facility. ISU received authorization from Board staff to increase the project to \$587,000 in order to increase the building's size.

The construction bids ranged from \$646,200 to \$721,132. ISU feels the bids are competitive and to rebid the project would likely increase its costs. Therefore, ISU requested approval to increase the cost of the project to \$732,000.

It was moved by Mr. Eaton, seconded by Ms. McGee and carried to approve the request to increase the budget authorization for the Davis Field House project to \$732,000. (Motion #5)

The project is funded from the proceeds of a student fee revenue bond. Funds are available to finance the increased cost.

Exhibit #4

5. May 20 Videoconference

Mr. Eaton reviewed the conference structure and said it would be the same as the one held in November.

Mr. Eaton said the following Board members would be the discussion leaders at the identified site:

Moscow - Mr. Boyd with Mr. Hammond as co-facilitator

Pocatello - Mr. Davis with Ms. McGee as co-facilitator

Boise - Mr. Eaton and Dr. Howard with Dr. Dillon and Mr. Hess as co-facilitators

Mr. Eaton asked the discussion leaders to be prepared to lead the discussion on topics of interest to their respective groups, or to ask someone to do so.

6. IDVR Approval of State Plan

Mr. Pat Young and Mr. Barry Thompson gave a presentation on the activities of the Idaho Division of Vocational Rehabilitation and reviewed the plan.

It was moved by Ms. McGee, seconded by Mr. Hammond and carried to approve the State Plan for the Idaho Division of Vocational Rehabilitation. (Motion #6)

Exhibit #5

7. Institution Foundations' Proposal

Mr. Roy Eiguren and Dr. William Ruud asked the Board to allow the institution foundations to bring proposals to the Board which would provide enhanced compensation packages for their respective presidents' salaries. Mr. Davis asked that they bring the proposals to the Board in June.

Exhibit #6

8. Dr. Tom Morley

Dr. Tom Morley reported:

1. The suggestion to change the Executive Director's title to Director was made in the interest of consistency in titles and it was not the Governor's intent to appoint the individual in that position. Mr. Davis said the Board was comfortable with Executive Director as the title.
2. Appointments between Board members and the Governor were set.
3. Mr. Hess was asked to represent the Board on the School Facilities Panel.

9. Executive Session - May 13, 1999

It was moved by Dr. Dillon and seconded by Ms. McGee to enter into Executive Session per *Idaho Code 67-2345, a,b and d. A roll call vote was taken. The motion carried. (Motion #4)*

AYES: Mr. Boyd, Ms. McGee, Mr. Hess, Mr. Hammond, Dr. Dillon, Mr. Eaton, Dr. Howard, Mr. Davis

NAYS: None

ABSTAIN: None

ABSENT: None

The Board conducted evaluations on Dr. Richard Bowen, Dr. Gregory Fitch and Dr. Miles LaRowe.

10. Personnel Appointments

- 1) **It was moved by Mr. Eaton, seconded and carried** to approve the reappointment of Dr. Richard Bowen as President of Idaho State University (effective July 1, 1999 through June 30, 2000) at a State Salary of \$138,923.20. (Motion #9)
- 2) **It was moved by Mr. Eaton, seconded and carried** to approve the reappointment of Dr. Robert Hoover as President of the University of Idaho (effective July 1, 1999 through June 30, 2000) at a State Salary of \$143,915.20. (Motion #10)
- 3) **It was moved by Mr. Eaton, seconded and carried** to approve the reappointment of Dr. James Hottois as President of Lewis-Clark State College (effective July 1, 1999 through June 30, 2000) at a State Salary of \$110,156.80. (Motion #11).
- 4) **It was moved by Mr. Eaton, seconded and carried** to approve the reappointment of Dr. Miles LaRowe as President of Eastern Idaho Technical College (effective July 1, 1999 through June 30, 2000) at a State Salary of \$90,750.40. (Motion #12)
- 5) **It was moved by Mr. Eaton, seconded and carried** to approve the reappointment of Dr. Charles Ruch as President of Boise State University effective July 1, 1999 through June 30, 2000) at a State Salary of \$138,923.20. (Motion #13)

- 1) **It was moved by Mr. Eaton and seconded by Mr. Boyd** to approve the reappointment of Dr. Greg Fitch as Executive Director of the State Board of Education (effective July 1, 1999 through June 30, 2000) with a five percent pay increase. (Motion #14) **No vote taken. The motion died.**

It was moved by Dr. Dillon and seconded by Mr. Hess to table the section of the motion dealing with salary. **No vote taken. The motion died.**

It was moved by Mr. Eaton, seconded by Mr. Hess and carried to reappoint Dr. Greg Fitch as the Executive Director of the State Board of Education, effective July 1, 1999 through June 30, 2000, at a salary to be determined between now and our meeting in June. (Motion #15)

Exhibit #7

11. Good of the Order

- 1) Mr. Davis asked Dr. Fitch and the OSBE staff to put together the date, place, agenda, etc. for a Board retreat. He suggested it be held by the middle of July or in conjunction with the August budget meeting.

- 2) Mr. Satterlee said the Exiting Standards Hearing dates will be:

June 16, 6:30-7:30pm at the University of Idaho in Moscow
August 16, 6:30-7:30pm at Boise State University in Boise
September 22, 6:30-7:30pm at Idaho State University in Pocatello
October 21, 4:00-5:00pm, at the College of Southern Idaho in Idaho Falls

- 3) Dr. Dillon said he met with Dr. Fitch, Dr. Dodson and Dr. Rush regarding the relationship between the Academic Affairs/Program Committee and the 70 Percent Committee. He said that while there are similarities between the committees, there are also subtle, yet distinct, differences, i.e. the 70 Percent Committee will study issues related to the needs of students who are not seeking baccalaureate or advanced degrees, whereas the AA/PC is specifically responsible for developing policy and procedures concerning academic and program affairs.

Mr. Eaton asked Mr. Satterlee to look at Board policy regarding the various committees to determine if there are conflicts.

Mr. Hess asked if the 70 Percent Committee would go through the Finance Committee in matters of funding. Mr. Davis said his interpretation was that the

70 Percent Committee would come to the Board for discussion of an issue and would then ask the other committees to review the issue.

- 4) Mr. Davis advised that he was recommending that Mr. Eaton be appointed to the ICTL.
- 5) Mr. Davis presented letters of appreciation to Ms. Lydia Guerra and Ms. Ruth Olveda.

Exhibit #8

- 6) Mr. Davis asked the Academic Affairs/Program Committee to look at education issues in the fields of health, law, engineering, technology, etc. and bring strategic plan recommendations to the Board. Dr. Dillon said he did not want to begin a review of law or health education that would make people think that changes are anticipated. Mr. Eaton agreed and felt the review should look at all subject areas to determine whether or not anything additional needs to be done.

Exhibit Materials on file with the Office of the State Board of Education.

STATE DEPARTMENT OF EDUCATION

A1. Facility Issues and Accreditation of Schools

For accreditation purposes, the Facility/Safety Inspection Report must be completed by the Division of Building Safety for all public schools and submitted to the State Department of Education. Private schools may have inspections by a Fire Marshall, city or county inspector insurance risk manager or a neutral party approved by the State Department of Education. At this time, failure to submit the report results in three (3) deviation points. A school may be approved with a maximum of 15 deviation points, approved with warning with 16-25 deviation points and will not be approved with 26 or more deviation points. One or more nonconformances, which have not been corrected, will result in three (3) deviation points.

It was moved by Dr. Howard, seconded by Dr. Dillon and carried to approve that schools failing to submit Facility/Safety Inspection Reports is assessed 16 deviation points. (Motion #16)

Mr. Hess asked if dollar amounts were available for the nonconformances. Mr. Tom Farley said they did not have them, but could develop a formula to provide the information. Dr. Howard suggested they sort out the problems districts can deal with from those that are beyond district capabilities and bring that information. Mr. Hess asked that the economic conditions in a district be included in the report.

It was moved by Dr. Howard, seconded by Mr. Hammond and carried to approve that specific school facility nonconformance issues be addressed and weighted, depending on severity. No more than 16 deviation points will be given for nonconformance issues since that number is equal to the recommendation for failure to provide the Facility/Safety Inspection Report. (Motion #17)

A2. Technology Requirements and Accreditation of Schools

Mr. Farley said there is a requirement that the State Department of Education, by July 1, 1999, put into place a means by which it would cause schools to report on how they include in their staff development policy the process of ensuring that at least 90 percent of their teachers meet the technology competencies.

The Department recommended an amendment regarding technology competency be added to the accreditation of schools.

It was moved by Dr. Howard, seconded by Mr. Hess and carried to approve that IDAPA 08.02.02.140 be amended by adding the following:

03. Technology Competency.

Each school will report the following as part of its annual accreditation:

- 1) A staff development plan that identifies educational technology competencies as part of the plan for certificated personnel.
- 2) The staff development plan is part of a district-wide plan that ensures at least 90% of certificated personnel will meet technology standards by the completion of the 2000-2001 school year.

(Motion #18)

A3. Self-Study for Accreditation of Schools

At this time, a self-study is required only for Northwest accreditation. Schools accredited through the state process only are no longer required to complete a self-study. All Northwest accredited schools presently engage in a monitoring and self-study process every five (5) years.

The Department recommended that all state accredited schools be required to complete a self-study every five (5) years, using forms approved by the State Board of Education. Upon completion of a self-study, schools will report their findings to the State Department of Education.

The action on this item was withdrawn by Dr. West. It will be brought to the Board for action at a later date.

B. Letters of Authorizations

Mr. Larry Norton said the Professional Standards Commission, at its April 12-13, 1999 meeting, received and reviewed eight (8) applications for Letters of Authorization.

It was moved by Dr. Howard, seconded by Ms. McGee and carried to approve the requests for Letters of Authorization as submitted by the Professional Standards Commission as listed on the exhibits. (Motion #19)

C. Transportation of Students Less Than One and One-half Miles

Mr. Rod McKnight said the Department was submitting requests from various school districts to transport students less than one and one-half miles. He said the requests were submitted late because at the time of the deadline, there were no students in the affected area but that has changed.

Dr. Dillon said he was not going to vote in support of the requests; not because he was against safety busing, but because he did not feel the state should reimburse districts that choose

to provide the busing. Mr. McKnight said the Department is gathering information to address several concerns and hopes to come back to the Board in June with recommendations.

It was moved by Dr. Howard, seconded by Mr. Hammond and carried to approve Part I of the safety busing requests. (Motion #20)

D. Superintendents' Report

- A. School Violence - Dr. Howard said the Department has initiated discussion with other agencies to deal with children and mental health issues. She said the Department of Education, the Department of Health and Welfare, the Idaho Department of Juvenile Corrections and the Idaho Department of Corrections are working on an interagency agreement to foster cooperation and collaboration in planning, developing and providing services to eligible children and youth. Dr. Howard and Ms. Claudia Hasselquist reviewed resources available to districts.

Dr. Howard said she was going to ask the districts to consider adding telephone lines to classrooms so teachers and others can call out and receive telephone calls.

Dr. Howard said Ms. Hasselquist will compile a check list for the districts that will allow them to conduct safety audits.

Dr. Howard said she is looking into ways to engage the Department with the public and with agencies to help connect groups within the community to enhance students opportunities and families abilities to deal with their needs.

- B. Funding Errors for Separate Schools - Dr. West said it has been discovered that in addition to the White Pine School District, three other districts (Orofino, Grangeville and Cassia County) have been identified as receiving overpayments. She said the Department could cut payments in order to recoup the overpayment, but to withhold funds this late in the year would bankrupt the districts. Therefore, in the interest of school children, it was determined not to reduce funding for those districts at this time. However, the overpaid funds (approximately \$700,000 this year) belong to the other districts and will need to be collected. The Department will work with the districts to prepare agreements whereby the overpayments will be repaid over a period of time. They are also working with the Legislative Council to determine if a legislative correction is needed.
- C. Exiting Standards Update - Dr. Howard said school district representatives met with Exiting Standards Commissioners to review how the districts developed their K-12 standards, how they involved the community and how they are implementing and assessing their standards.

Mr. Davis asked for a report on states that have adopted exiting standards and have benefitted from them.

- D. Assessment and Reading Update - Dr. Howard will bring an update on assessment and the reading legislation to the Board in June.

Agenda and materials on file as Exhibit #9 with the Office of the State Board of Education.

ADJOURNMENT: May 12, 3:45 p.m.
May 13, 4:00 p.m.

Date and location of the next scheduled meeting of the State Board of Education:

June 17-18, 1999
University of Idaho

CERTIFICATION:

To the best of my knowledge, the minutes contained herein constitute a complete and accurate record of the proceedings of the meeting. The minutes are not verbatim; tapes are available from the Office of the State Board of Education.

Recording Secretary: Vicki E. Barker