

Finance Committee Agenda
March 16 – 17, 2000

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Finance Committee Agenda
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Action Item

Item #1

SUBJECT:

Approval of Finance Committee Minutes

BACKGROUND:

The minutes from the January 24, 2000 Finance Committee meeting are attached.

DISCUSSION:

Not applicable

FISCAL IMPACT:

Not applicable

STAFF COMMENTS:

Review, make necessary corrections, and approve minutes.

COMMITTEE ACTION:

A motion to approve the minutes of the Finance Committee meeting held January 24, 2000 at Boise State University.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

No action required.

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Finance Committee Agenda
March 16 – 17, 2000

Unapproved Minutes
Idaho State Board of Education
Finance Committee
January 24, 2000
Boise State University, Ah Fong Room, Boise Idaho

Present at Finance Committee Meeting:

Curtis Eaton	Mathew Bott, BSU	Keith Hasselquist, OSBE
Jim Hammond	Ken Prolo, ISU	Rita Foltman, OSBE
Sam Haws	Leo Herrman, ISU	Phillip Kottraba, IPTV
President Ruch, BSU	Jerry Wallace, UI	Bill Robertson, EITC
Amanda Horton, BSU	Leonard Johnson, UI	Pat Young, VR
Stacy Pearson, BSU	Wayland Winstead, UI	Barry Thompson, VR
Chris Loattes, BSU	Dean Froehlich, LCSC	Scott Engum, VR
Linda Petlichkoff, BSU	Ken Harris, LCSC	Kirk Dennis, PTE
Dave O'Neill, BSU	Gene Peterson, ISDB	Gary Felt, DFM
Larry Burke, BSU		

The meeting was called to order at 1:35 PM.

Item #1 Action Item
Approval of the Finance Committee Minutes

The minutes of the Finance Committee meeting held November 17-18, 1999 at Lewis-Clark State College were approved.

No discussion.

ACTION: M/S/C (Hammond/Haws)

Item #3.1 Nonroutine Action Item
Boise State University
Project Access funding

Due to time conflicts, Item #3.1 was discussed following Item #1. Through conversations with President Ruch and Mr. Hasselquist, Mr. Eaton discovered that additional issues and questions of concern should be discussed regarding this funding issue. President Ruch requested that this item be removed from the meeting and postponed. Mr. Eaton suggested the Committee members take this item to the Board with the explanation that it was not discussed during the Committee, however, it is expected to return in due course.

Mr. Eaton requested that President Ruch prepare for future discussions regarding alternative ways of funding Project Access other than through the bond reserve fund and general building student fee monies.

Mr. Hammond moved that the Committee table any action on this subject until such time as Boise State University staff has had the opportunity to consider alternatives and bring them back to us.

ACTION: M/S/C (Hammond/Haws)

**Item #2 Routine Action Item
 Institutional Agency Routine Agenda**

Summary of Routine Action Items:

- 2.1 Boise State University
 - 5.51 Action Item
 Purchase of Property at 1130 Vermont
 - 5.52 Action Item
 Purchase of Property at 1106 Vermont

- 2.2 Idaho State University
 - 4.91 Action Item
 FY2000 Internal Audit Plan
 - 8.1 Information Item
 ISU Foundation Audit FY1999
 - 8.2 Information Item
 ISU Bengal Foundation Audit FY1999

- 2.3 University of Idaho
 - 5.9.2 Information Item
 Acquisition of Option by UI Foundation for Property in Boise

- 2.4 Lewis-Clark State College
 - 4.8.1 Action Item
 Port of Lewiston Land Lease
 - 5.51 Purchase of property at 611 10th Avenue

- 2.5 Idaho School for the Deaf and the Blind
 - 4.9 Action Item
 Audits and Financial Reports

Mr. Hasselquist requested that the minutes reflect the addition of the EITC Foundation Report as an Information Item for the Division of Professional Technical Education. A schedule of all foundation fund reserves will be mailed at a later date.

Mr. Eaton asked for additional information for Item #5.9.2 Information Item, Acquisition of Option by UI Foundation for Property in Boise.

Mr. Wallace explained the item is presented to inform the Committee and Board that the Foundation is prepared to take action to acquire property. UI collaborated with ISU and BSU to review options and locations to consolidate current operations and to construct a building that would accommodate a portion of UI's Boise operations.

The Foundation obtained an option on a parcel of property that is conveniently located and part of the district that Boise's Capital City Development Corporation (CCDC) is developing on

Broadway Avenue and Front Street. UI worked with CCDC, ISU, BSU, and the Department of Administration to create a facility allowing them to relocate from leased facilities currently occupied. UI is in the process of identifying those who intend to partner with them. The earliest occupancy date is now anticipated to be during the fall of 2002. That date works well with the current lease arrangements at other sites. ISU has somewhat longer current lease arrangements and are exploring options regarding those leases.

BSU has expressed interest in some programs, however, they will be a small component of the building. Other state and federal agencies have also voiced an interest in collaborating on the project. Because of the close proximity to BSU's campus, this is viewed as an opportunity to create synergies with programs currently on their campus.

ACTION: M/S/C (Hammond/Haws)

**Item # 3.2 Nonroutine Action Item
University of Idaho
Naming of Space in Engineering Buildings**

UI requested approval to name various rooms and spaces in the Engineering & Physics Building, Gauss Engineering Laboratory, Johnson Engineering Laboratory, Janssen Engineering Building, and Buchanan Engineering Laboratory in recognition of gifts and other support.

Mr. Satterlee, deputy attorney general for the Office of the Idaho State Board of Education, is developing a policy for review and approval by the Board regarding standardizing the requests for naming of spaces. Two requests from UI were in process during the same time Mr. Satterlee was preparing his recommended policy. UI members have reviewed the draft policy and assured the Committee that their requests were consistent with the draft policy.

ACTION: M/S/C (Hammond/Haws)

**Item #3.3 Nonroutine Action Item
University of Idaho
Gift of Land from Jacklin Land Company**

The Board previously approved UI's request to seek grants to build an educational facility at the University of Idaho Research Park in Post Falls.

It was determined through the long-range planning process that the most appropriate building site would be on land adjacent to the 28 acres previously gifted by Jacklin Land Company to University of Idaho Foundation (UIF) during November 1997.

During 1999, Jacklin Land Company gifted UIF an additional 4.74 acres of land in the Riverbend Commerce Center (Jacklin Land Company's development adjacent to the UI Research Park) to be used as the educational facility site. The entire parcel of land is within the City of Post Falls and was appraised at \$435,000 in June 1999.

The request before the Committee and the Board was for approval of the transfer of the 4.74 acres from UIF to UI to be used for a building site to house UI educational programs.

ACTION: M/S/C (Hammond/Haws)

Item #3.4 Nonroutine Action Item
Idaho Division of Vocational Rehabilitation
Approval for Acquisition of New Administrative System

Mr. Pat Young, administrator for Vocational Rehabilitation (VR), reported that the current caseload management software system is not responsive to new reporting requirements and needed to be replaced.

An RFP was prepared and distributed. Three bids were received and Alliance Enterprises, Inc, Olympia Washington, was identified as the successful bidder for the new software system. Their bid of \$666,000* is the total cost of the software and licensing purchase including all costs for consulting, customizing to Idaho reporting standards, implementing, and training. The purchase price excludes any maintenance agreement.

Alliance's system has a federal and state reporting component. The federal component is the same for every user. The state component is unique to each state. Mr. Young contacted peer agencies in the eight states using Alliance's system. There were no difficulties reported with the system by those agencies Mr. Young contacted. The eight states are contemplating forming an association where, for a minimal service fee, members will receive upgrades to the software as federal and/or state rates change.

It was stated that completion of the contract will require approximately sixteen months and be paid over three fiscal years. The anticipated timeframe is March 2000 through July 2001. Payment to the vendor will be made as each component is implemented, tested, and fully functional with the final licensing fee payable July 2001. Funding will be provided by federal funds paid to VR for social security reimbursements. At current social security reimbursement rates, it is estimated that \$60-70,000 of state funds would be needed to meet the total purchase price of \$666,000. Social Security reimbursements are received monthly and the state-funded portion will be adjusted accordingly.

* *Item #3.4 as listed in the January 24-25, 2000 Finance Committee agenda incorrectly lists the amount requested as \$660,000.*

ACTION: M/S/C (Hammond/Haws)

Item #3.5 Nonroutine Action Item
Idaho Division of Vocational Rehabilitation
Approval of Leases for Office Space

According to IDAPA Code, Vocational Rehabilitation is required to annually provide lease information to the Committee and Board for review and approval. The list included leases with a term of one to five years. All leases were processed through the Department of Public Works and met State code and requirements.

Mr. Eaton referred to proposed legislation that will require a detailed investigation and cost/benefit analysis of leasing versus purchasing property for all public agencies. In view of that, he questioned the timing of approving leases.

Mr. Young stated that his agency presented the material at this time to comply with IDAPA Code. He added that, if there is legislative change to the leasing policy, the State has the authority to discontinue leasing contracts. However, discontinuing a lease may require a pay-out of the remaining time of the lease.

ACTION: M/S/C (Hammond/Haws)

Item #4 Action Item
Final Reading of Policy Change
Section III.T. Intercollegiate Athletics

Mr. Eaton's attendance at a second meeting was required and he left the Finance Committee meeting at this point.

Mr. Hasselquist provided background information on the item. The policy was reviewed and revised during the past several months. A proposed policy was presented in October along with a first reading and revisions were completed for final reading. On page 53, the last underlined section: "Donations to athletics at an institution must be made reported according to policy." The word reported was eliminated.

ACTION: M/S/C (Haws/Hammond)

Item #5 Action Item
Final Reading of Policy Change
Section V.U. Fee Waivers

Mr. Hasselquist again provided background information on the policy. Revisions to the policy have been in progress for several months. The impact of the change will provide institutions with an additional 2% waiver of their student FTE for students that are enrolled in engineering, information technology, and other related technology areas.

Page 60, second paragraph, instructs the institutions to submit a list of primary fields of study for which tuition waivers can be awarded for Board approval. Item #5.2 as presented, was a listing of those fields of study. The academic vice presidents and provosts recently reviewed the lists for the four institutions have determined that there are additional changes needed.

The request before the Committee and Board was to approve the policy. The institutions will submit lists of fields of study at a later date. The anticipated changes will result in reductions to the lists.

Mr. Hammond agreed with the assertion that the information technology issue is broader than that field in and of itself. As he reviewed the areas of study as presented, he felt they were in line with the Committee's guidelines.

ACTION: M/S/C (Haws/Hammond)

Item #6 Action Item
Optional Retirement Plan
Restate Plan for Submission to IRS

Mr. Hasselquist explained the Optional Retirement Plan (ORP)

At one time, all State employees participated in the Public Employees' Retirement System of Idaho (PERSI) program. Limiting employees to PERSI created recruiting problems at the universities for faculty and administrative employees. As a result of the recruiting problems, an ORP for certain higher education employees was approved during 1990. The ORP is a portable, defined contribution program as opposed to PERSI which is a non-portable, defined benefit program. ORP participants are vested at the time of the first contribution rather than the five-year waiting period required of PERSI participants. TIAA-CREF and Valic were chosen as the two ORP carriers used by the State.

Administration of the ORP includes the periodic submission of a plan document to the Internal Revenue Service (IRS) so that they may determine if the plan is considered a Qualified Plan under their IRS code.

Changes have been made to the plan since the last submission in 1990. The Board approved raising the minimum amount of cash paid-out when an employee leaves the Idaho education system from \$4,000 to \$10,000. Although the Board approved the change, the plan itself had not been updated. The final version of the draft plan to be submitted to IRS will include all of the changes since the plan was originally approved as a Qualified Plan.

ACTION: M/S/C (Haws/Hammond)

Meeting adjourned at 2:40 PM.

Routine Action Item
Institutional/Agency Routine Agendas

Item #2

SUMMARY OF ROUTINE AGENDA ITEMS (see following pages for details):

2.1 BOISE STATE UNIVERSITY

- 5.1.1 Action Item
Reconfigure Student Union Parking Lot
- 5.1.2 Action Item
Remodeling of Science/Nursing Rooms 151, 165 and 215

2.2 UNIVERSITY OF IDAHO

- 4.10.1 Information Item
Housing Room and Board Rates
Exhibit A
- 5.1.2 Action Item
Construction of Isolated Large Animal Shelter
Exhibit B
- 5.5.1 Action Item
Exchange with the City of Moscow for Wastewater Plant Expansion

2.3 LEWIS CLARK STATE COLLEGE

- 4.9 Information Item
LCSC Foundation Audit FY 1999
- 5.1 Action Item
Lighting fixture replacement with lease-purchase agreement with Avista Utilities

2.4 IDAHO SCHOOL FOR THE DEAF AND THE BLIND

- 4.9 Action Item
Audits and Financial Reports
Attachment A

DISCUSSION:

Review routine agenda and move items to nonroutine agenda, if appropriate.

STAFF COMMENTS:

Approve routine agenda.

COMMITTEE ACTION:

A motion to recommend to the Board the approval of the institutional/agency routine agendas.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the routine finance agenda items for Boise State University, University of Idaho, Lewis Clark State College, and the Idaho School for the Deaf and the Blind.

Moved by _____ Carried Yes _____ No _____

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Routine Action Item
Boise State University

Item #2.1

5.0 PHYSICAL PLANT

5.1 Approval of Projects and/or Architects

5.1.1 Reconfigure Student Union Parking Lot

SUBJECT:

Boise State University is requesting approval to initiate a construction project to reconfigure the existing Student Union Parking Lot to accommodate visitor parking for events and peak-load hours.

BACKGROUND:

The existing SUB Parking lot is currently divided into three separate parking areas, and is used by parking permit holders (reserved and general), and visitors. Visitors can use a limited number of metered spaces, or campus parking personnel can monitor the lot for events. There is an extreme need to accommodate visitors on a day to day basis, for extended time periods.

DISCUSSION:

This project would improve the lot in two significant ways. First, the lot would be reconfigured into one large lot, maximizing the number of spaces available and providing more efficient circulation. Second, access to and from the lot would be controlled through an attendant booth, allowing access for a larger number of visitors and parking for extended periods. The reconfiguration project will allow the lot to function well in interim use, until such time as a parking garage, as envisioned by the Campus Master Plan, can be built south of the Student Union.

FISCAL IMPACT:

The total project budget is \$149,500. The Department of Campus Safety will fund this project up to a maximum of \$150,000 with department funds generated by the parking program.

5.1.2 Remodeling of Science/Nursing Rooms 151, 165 and 215

SUBJECT:

Boise State University requests approval to remodel several rooms in the Science/Nursing building.

BACKGROUND:

In order to expand the instrumentation calibration and fabrication shop for the Sciences to accommodate a new staff member, it is necessary to create a new Vertebrates Museum space and corridor in a mechanical room and to remodel a laboratory where the museum is presently located. In addition, an existing lab space in which the Vertebrates Museum

is currently located will be remodeled to replace the small research lab space lost to expand the instrumentation calibration and fabrication shop.

DISCUSSION:

The remodeling and space shifts required to accommodate the additional instrumentation specialist will permit existing space in the Science/Nursing Building to be utilized more efficiently.

FISCAL IMPACT:

The remodeling costs are estimated to be \$130,000. This project will be funded with Institutional Funds.

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Information Item
University of Idaho

Item #2.2

4.0 FINANCE COMMITTEE

4.10 Items Not Covered in Other Sections

4.10.1 Housing Room and Board Rates—FOR INFORMATION ONLY

Proposed Housing Room and Board Rates for the University of Idaho for the 2000-2001 academic year have been approved by President Hoover and appear at EXHIBIT #2.2.A.

University of Idaho

Exhibit #2.2.A

University Residences

Proposed Residence Hall and Apartment Rates for 2000-2001

Residence Hall Room and Board Rates for 2000-2001

	<u>Annual</u>	<u>Per Semester</u>
Double Room and Meal Plan U	\$4,238	\$2,119
Double Room and Meal Plan P	\$4,082	\$2,041
Double Room and Meal Plan V	\$3,844	\$1,922
Scholars' Residence (double w/meal plan)	\$4,048	\$2,024
Cooperatives		
Steel House (double w/meal plan)	\$3,216	\$1,608
Targhee Hall (double w/meal plan)	\$3,336	\$1,668
General Single Room Additional Fee	\$ 700	\$ 350
Co-op Single Room Additional Fee	\$ 588	\$ 294
McConnell Hall Additional Fee	\$ 80	\$ 40
Fall Only Contract	N/A	\$ 350

Apartment Rates for 2000-2001

	<u>Per Month</u>
Alumni Residence Center	\$ 295
Graduate Student Residence #B	\$ 370
Graduate Student Residence #C	\$ 355
Park Village	\$ 325
South Hill Apartments: 1 Br.	\$ 377
South Hill Apartments: 2 Br.	\$ 398
South Hill Apartments: 3 Br.	\$ 459
South Hill Vista: 2 Br	\$ 439
South Hill Vista: 3 Br.	\$ 500
South Hill Vista: 4 Br.	\$ 551
Elmwood Apartments: 1 Br. Ground floor	\$ 395
Elmwood Apartments: 1 Br.	\$ 405
Elmwood Apartments: 1 Br. W/loft	\$ 530

**Routine Action Item
University of Idaho**

5.0 PHYSICAL PLANT

5.1 Approval of Projects

5.1.2 Construction of Isolated Large Animal Shelter

Ref: Regents' Minutes for June 17-18, 1999 page 25

SUBJECT:

Request approval to construct a new Isolated Large Animal Shelter to replace a building that has been demolished.

BACKGROUND:

In June 1999 the Regents authorized a project to renovate the large animal barn. As demolition of portions of the building proceeded, structural conditions were identified that precluded effective re-use of the facility, which has subsequently been demolished.

DISCUSSION:

A replacement facility has been designed to meet the program needs and will be situated on the same site as the old barn.

FISCAL IMPACT:

The project budget will be increased to \$170,000 from the \$40,000 previously authorized. The source of funds continues to be agricultural research and extension state funds.

5.5 Purchase or Sale of Land and Facilities

5.5.1 Exchange with the City of Moscow for Wastewater Plant Expansion

Ref: Regents' Minutes for June 26-27, 1986, page 56

SUBJECT:

Request approval to exchange land with the City of Moscow for expansion of the Wastewater Treatment Plant.

BACKGROUND:

In June 1986 the Regents approved execution of a sewage disposal services agreement with the City of Moscow that contained a provision that the University would agree to set aside approximately five acres of adjacent land to be used for future expansion of the plant. The agreement specified that the set-aside represents the University's contribution to the Sinking Fund for the plant.

A quitclaim deed transferring the land to the City of Moscow was executed by the President of the Board of Regents on September 22, 1994.

DISCUSSION:

The City is in the process of upgrading the wastewater treatment plant to meet current regulatory requirements and has requested exchange of approximately 0.60 acres (see EXHIBIT #2.2.B) to better accommodate plant design and terrain conditions. The size of the parcel remains essentially unchanged and the revised site better accommodates adjacent uses by the University.

FISCAL IMPACT:

None.

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**UNIVERSITY OF IDAHO
EXHIBIT #2.2.B**

**Please contact the
Office of the Idaho State Board of Education
208.334.2270
to request a copy of
this page**

Information Item

Item #2.3

Lewis-Clark State College

4.0 FINANCE COMMITTEE

4.9 Audits and Financial Reports

LCSC Foundation Audit FY 1999

In compliance with Board Policy, a copy of the audit of the Lewis-Clark State College Educational Assistance and Development Foundation, Inc., for the fiscal year ended June 30, 1999, is on file at the Office of the State Board of Education. Copies of the report are available in the Administrative Services office at Lewis-Clark State College.

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Routine Action Item
Lewis-Clark State College

5.0 PHYSICAL PLANT
5.1 Approval of Projects and/or Architects

SUBJECT:

Board approval is requested to replace existing lighting fixtures in seven campus buildings and to enter into a lease-purchase agreement with Avista Utilities for the financing of the project.

BACKGROUND:

About two years ago the College entered into a cooperative agreement with Washington Water Power Company (now Avista Utilities) to promote energy resource savings measures and to identify cost effective energy conservation projects. This agreement has resulted in extensive analyses of energy dependent systems and usage patterns for all campus buildings.

DISCUSSION:

An analysis of lighting systems has revealed that significant energy savings can be achieved by replacing existing light fixtures to accept T-8 bulbs in seven campus buildings. This change will provide improved light quality as well as annual cost savings of approximately \$38,000. The preliminary cost estimate for retrofit of the light fixtures is \$258,200. Avista Utilities will provide a grant of \$43,400 for the project which reduces the net cost to the College to \$214,800. This represents a 5.65 year payback for the project.

FISCAL IMPACT:

Avista Utilities offers a lease-purchase agreement in which the annual lease payment is determined by the amount of energy cost savings from the new low energy bulbs. Therefore, the savings in utility bills should be sufficient to cover the annual lease payments.

Routine Action Item
Idaho School for the Deaf and the Blind

Item #2.4

4.0 FINANCE COMMITTEE

4.9 Audits and Financial Reports

ISDB submits the attached record of the Student Activity Funds for Board review in accordance with Idaho Code 33-705. (Attachment A)

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IDAHO SCHOOL FOR THE DEAF AND THE BLIND

ATTACHMENT A

STUDENT ACTIVITY FUNDS AS OF FEBRUARY 17, 2000, BELOW LISTING
OF STUDENT ACTIVITY FUNDS IS A REPORT SUBMITTED TO STATE
BOARD OF EDUCATION IN ACCORDANCE WITH IDAHO CODE 33-705

	<u>BAL-12/29/99</u>	<u>BAL-02/17/00</u>	<u>INC/ (DEC)</u>
SALES TAX	151.40	91.34	(60.06)
ATHLETICS	5,449.99	5,941.15	491.16
WSBC	3,891.90	4,291.90	400.00
ATHLETIC APPAREL	301.36	124.45	(176.91)
GIRLS SOCCER FUND	194.87	194.87	0.00
CHEERLEADING	415.37	415.37	0.00
CLASS OF 2000	185.02	185.02	0.00
CLASS OF 2001	119.20	119.20	0.00
CLASS OF 2002	135.49	166.07	30.58
CLASS OF 2003	338.00	338.00	0.00
MAINT. BREAK ROOM	141.34	126.14	(15.20)
COTTAGE FUND	308.07	308.07	0.00
ELEM ACTIVITIES	61.65	61.65	0.00
FHA ACCT	131.61	131.61	0.00
PARENTS ADVISORY COM	168.61	168.61	0.00
M.S. STUDENT COUNCIL	24.06	47.16	23.10
H.S. STUDENT COUNCIL	408.63	385.53	(23.10)
JOURNALISM	584.98	584.98	0.00
JR NAD	294.98	294.98	0.00
ED STAFF POP MACH	1,169.44	1,229.39	59.95
HEALTH & WELLNESS	320.00	290.00	(30.00)
STUDENT ACT. FUND	4,686.49	4,717.03	30.54
WORK EXP (PREV CANDY)	304.85	304.85	0.00
STUDENT BOOK STORE	86.75	183.10	96.35
ACCELERATED READER	69.22	69.22	0.00
DRAMA FUND	30.81	30.81	0.00
ADVENTURERS	134.34	134.34	0.00
CLASS 8-B M A BATON	11.91	11.91	0.00
SUMMER DEAF CAMP	2,500.91	2,500.91	0.00
VOLLEYBALL FUND	267.00	267.00	0.00
GREENHOUSE FUND	(43.47)	(43.47)	0.00
J. WILDING SCHOLARSHIP	200.00	200.00	0.00
ART FUND	195.66	195.66	0.00
TECH CLUB (VIDEO YB)	80.86	80.86	0.00
YEARBOOKS	1,874.04	1,885.94	11.90
LIONS WINTER CAMP	52.17	52.17	0.00
HRG AID FUND-MOLDS	57.49	167.49	110.00
HA GIFT F/HRG CM TCH	69.58	68.58	(1.00)
HEARING AID REPAIRS	38.18	256.12	217.94
PERS. STUDENT ACCT	865.93	861.12	(4.81)
STUDENT AID	<u>1,081.30</u>	<u>858.37</u>	<u>(222.93)</u>
TOTALS.....	27,359.99	28,297.50	937.51

Non-routine Action Item
Boise State University

Item #3.1

4.0 Finance Committee

4.10 Items Not Covered in Other Sections

4.10.1 Use of Unallocated Surplus Bond Funds and General Building Fee Monies

SUBJECT:

Boise State University requests approval to utilize \$5.0 million of unallocated surplus funds in the bond system and \$400,000 of surplus general student building fee monies as part of the overall funding package of Project Access.

BACKGROUND:

Project Access is a campus-wide initiative which includes the implementation of PeopleSoft software; process innovation; the upgrade of campus networking, general hardware and personal computers; and the training and development of employees regarding current technologies. Project Access addresses the majority of campus Y2K issues and ultimately will provide vastly improved services to students, faculty and staff.

DISCUSSION:

These reserve balances are available due to the accumulation of the revenues required by tax exempt financing, the investment of these funds and accumulated interest earnings, and increased student enrollment. The University's bond counsel opined that such revenues accumulated in excess of debt service coverage requirements may be used for any lawful purpose of the University. Thus, these surplus funds may be used by the University to fund the Project Access expenditures without having to increase student fees or utilize other University funds that have been otherwise committed.

FISCAL IMPACT AND ANALYSIS:

The University examined three options: (1) The use of surplus funds in the bond system and surplus student building fees. As of June 30, 1999, surplus funds in the bond system totaled approximately \$5.65 million for the University's three existing bond systems. The proposed use of this surplus will leave approximately \$.25 million for the University to continue to accumulate investment earnings. (2) Increase the Student System Support Fee and other fees as necessary to fund the project. This would require that these fee collections be transferred for current and future years to cover project expenditures. The amount of this fee increase would depend on how quickly the University needs to reimburse the project expenditures. (3) Sweep all University accounts for excess balances to cover project expenditures. Since many of the outstanding balances have commitments against them, this option would require that the University halt some of the projects and activities that are currently funded by one-time operating expense savings and interest earnings.

The University has already committed general operating savings to this project and wishes to avoid increasing student fees as a funding source. It is also advantageous for the University to fund the project expenditures with available monies so that future

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maintenance and expenditures can be budgeted based on future dollars available. Boise State University recommends that the Board approve the use of unallocated surplus funds in the bond system and surplus student building fees.

STAFF COMMENTS:

Exhibit #3.A contains a letter sent to the institutions by the Board’s chief legal officer concerning the use of surplus bond reserves. The letter indicates that the funds can be used for “lawful purposes of the university.” It also states that the use of surplus bond reserves requires “separate, distinct and prior Board approval.”

COMMITTEE ACTION:

A motion to recommend to the Board approval of Boise State University’s request to utilize \$5.0 million of unallocated surplus funds in the bond system and \$400,000 of surplus general student billing fee monies as part of the overall funding package of Project Access.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the request from Boise State University to utilize \$5.0 million of unallocated surplus funds in the bond system and \$400,000 of surplus general student billing fee monies as part of the overall funding package of Project Access.

Moved by _____ Carried Yes _____ No _____

EXHIBIT #3.A

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Nonroutine Action Item
Idaho State University

Item #3.2

- 4.21 Financial Affairs
- 4.21 Purchase and Sale of Property and Equipment
- 4.21 Purchase of Telecommunications Equipment

SUBJECT:

Idaho State University requests approval to purchase, over a period of three years, necessary equipment to replace current cabling with UTP cable and switched 10/100 Mbps Ethernet ports for the telecommunications department.

BACKGROUND:

This project was reviewed and approved by the Information Technology Resource Management Council (ITRMC). The project was also presented for comment to the Department of Public Works.

DISCUSSION:

A request for proposal procedure will be conducted through the Division of Purchasing to maximize competitive participation.

FISCAL IMPACT:

Total hardware costs for this self-installed hardware upgrade is approximately \$300,000 in Cisco Ethernet Switches and \$200,000 for materials and supplies to complete the intra-building UTP wire project and will be funded from local funds generated by the telecommunications department.

STAFF COMMENTS:

Approve the request.

COMMITTEE ACTION:

A motion to recommend to the Board to approve Idaho State University's request for approval to purchase, over a period of three years, necessary equipment to replace current cabling with UTP cable and switched 10/100 Mbps Ethernet ports for the telecommunications department.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the request from Idaho State University for approval to purchase, over a period of three years, necessary equipment to replace current cabling with UTP cable and switched 10/100 Mbps Ethernet ports for the telecommunications department.

Moved by _____ Carried Yes _____ No _____

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Nonroutine Action Item
University of Idaho

Item #3.3

5.0 PHYSICAL PLANT

5.1 Approval of Projects

5.1.1 J.A. Albertson College of Business & Economics

Ref: Regents' Minutes for June 17-18, 1999, page 25
Regents' Minutes for October 21-22, 1999, page 14

SUBJECT:

Request approval to revise project scope and budget to accommodate additional site development work, renovation of the basement of the existing Administration Annex Building, and additional student-related furnishing and equipment items.

BACKGROUND:

In June 1999 the Regents approved planning, design and construction of a separate facility for the College of Business and Economics. In October 1999 the Regents approved naming the facility for J.A. Albertson.

DISCUSSION:

This project involves both an addition to, and renovation of, the Administration Annex Building that, when completed, will comprise the new J. A. Albertson College of Business & Economics Building.

Discussions during the design phase led to recommendations to increase the project scope in several areas. Expansions will be made to the original scope of site development work and will include parking and entry drive improvements, an enhanced courtyard area, and additional "forecourt" area improvements. These enhancements will ensure that the building site development appropriately fits into the historic district context of which it is a part. The project will also now encompass finish work in the basement of the Administration Annex to complete the space in a manner consistent with the rest of the facility.

FISCAL IMPACT:

The project budget will be increased to \$13,300,000 from the \$12,445,000 previously authorized. The project is funded entirely with private contributions.

STAFF COMMENTS:

Approve the request.

COMMITTEE ACTION:

A motion to recommend to the Board to approve University of Idaho's request to revise the project scope and budget as detailed above.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Finance Committee Agenda
March 16 – 17, 2000

BOARD ACTION:

A motion to approve University of Idaho's request to revise the project scope and budget as detailed above.

Moved by _____ Carried Yes _____ No _____

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Nonroutine Action Item
Idaho State Historical Society

Item #3.4

SUBJECT:

Acceptance of Gift and Project Approval.

BACKGROUND:

In mid-February the Idaho State Historical Society completed an agreement to receive a collection of arms and military memorabilia being donated to the State of Idaho by Boise resident J. Curtis Earl. The artifacts in the collection have an estimated value in excess of \$3 million and the donation also includes nearly \$600,000 in stock for use in renovating an existing building inside the walls of the Old Idaho Penitentiary in preparation for appropriate public exhibition of the collection.

DISCUSSION:

Section V.E.1. details the Board policy on acceptance of gifts. It states “Gifts worth more than \$10,000 must be accepted by the Board before the gift may be expended or otherwise used by the agency or institution.” In addition, since approximately \$600,000 will be used to renovate a facility for the exhibit, the Board must approve the construction project (Rule .08.01.03.102). Approving the project will allow the Division of Public Works to spend money from the dedicated fund account of the Idaho State Historical Society to prepare a facility in which to house and exhibit the recently donated J. Curtis Earl Arms and Military Memorabilia Collection.

Stock valued at nearly \$600,000 was donated to the agency for this purpose, has been converted to cash and placed in an agency account, and is available to begin construction on the project.

FISCAL IMPACT:

No direct state fiscal impact. Funds have been donated to the agency and earmarked specifically for use in support of this project.

STAFF COMMENTS:

Accept the gift and approve the project.

COMMITTEE ACTION:

A motion to recommend to the Board to accept a collection of arms and military memorabilia and approximately \$600,000 from J. Curtis Earl and to approve the renovation of facilities of \$600,000 to exhibit the collection.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Finance Committee Agenda
March 16 – 17, 2000

BOARD ACTION:

A motion to approve the acceptance of a collection of arms and military memorabilia and approximately \$600,000 from J. Curtis Earl and to approve the renovation of facilities of \$600,000 to exhibit the collection.

Moved by _____ Carried Yes _____ No _____

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Action Item

Item #4

SUBJECT:

Approval of FY2001 Salary Guidelines.

BACKGROUND:

The Governor annually recommends a salary policy for state employees as part of the Budget Address. The legislature can pass a resolution adopting, rejecting or modifying the Governor's recommendations or not act on the recommendations which means his recommendation then becomes the salary policy. For FY2001, the legislature passed a resolution, HCR# 35, (Exhibit #4.A) that ratifies the Governor's recommendations. The Governor's recommendation consists of funding for a 3.5% merit-based increase and a 5% increase in the payline salary structure.

HCR# 35 recommendations deal directly with employees classified by the Division of Human Resources and excludes faculty, executive, administrative, professional and technical employees. However, the resolution states the non-classified positions be treated "as nearly as possible the same manner as for classified positions."

DISCUSSION:

The salary guidelines issued by the Board (Exhibit #4.B), incorporates the recommendations from HCR# 35 and provides additional guidelines for the non-classified employees. The Board's institutions and agencies will use the guidelines in developing their operating budgets for FY2001. The guidelines will permit increases above the 3.5% level for promotions and equity issues, based on the availability of funds, according to individual agency/institutional salary plans.

FISCAL IMPACT:

Provides guidance for the institutions and agencies in developing salary adjustments for the FY2001 operating budget. Limits salary adjustments to an average increase of 3.5%, unless other funds can be reallocated for promotions and equity.

STAFF COMMENTS:

Approve the guidelines.

COMMITTEE ACTION:

A motion to recommend to the Board the approval of the FY2001 Salary Guidelines as presented in Exhibit #4.B.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the FY2001 Salary Guidelines as presented in Exhibit #4.B.

Moved by _____ Carried Yes _____ No _____

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State Board of Education FY2001 Salary Guidelines

House Concurrent Resolution No. 35 was passed that ratifies the Governor's recommendation with regards to state employee salary compensation for FY2001. The recommendation consists of funding for a 3.5% merit-based increase and a 5% increase in the payline salary structure. Appropriations to the agencies and institutions for FY2001 will provide funds for a 3.5% salary adjustment. As noted in HCR# 35, the 5% payline salary structure move must be funded from these funds. In addition the resolution provides guidance to state agencies on how money for salary increases should be distributed.

The effective date of implementation of these salary adjustments shall be June 11, 2000 for employees classified through the Division of Human Resources, or by the University of Idaho, or the beginning contract date for non-classified employees.

For the classified employees, the payline salary structure will be adjusted by 5%, which will provide automatic increases for employees at the bottom of the salary structure. Other salary adjustments should be distributed based on merit. HCR #35 provided the following guideline:

“It is further expected that particular emphasis shall be placed on employees who are below the policy rate within their assigned pay grades and who have performed in an acceptable manner in the same job class for five years or more. State agency directors are also encouraged to allocate higher percentage pay increases to lower pay grade employees who have performed in an acceptable manner.”

For non-classified employees, following guidelines are provided for institutions and agencies reporting to the State Board of Education:

Faculty Promotions - salary adjustments resulting from Board approved faculty promotions will be allowed according to the institutions' promotion schedule.

Other Promotions - salary adjustments for non-classified, non-faculty employees will be allowed according to the institution/agencies personnel policies.

Salary Adjustments - discretionary salary adjustments will be allowed based individual institutional/agency salary plan.

Salary Equity Adjustments - salary equity adjustments will be allowed based on individual institutional/agency equity plan, based on availability of funds.

Salary adjustments in excess of 20% or salary increases greater than \$15,000 for Executive/Administrative and Managerial/Professional employees must receive prior Board approval. (Board Policy II.N.1.c.(2)).

Finance Committee Agenda
March 16 – 17, 2000

The minimum salary level for full-time teaching faculty at the college and universities can be no less than \$24,200 on an academic year basis.

By setting these salary guidelines, pursuant to Board policy II.n.1.b., the Board delegates to the presidents and directors the authority to make salary adjustments during the year if such adjustments fall within the parameters of these guidelines and delegates to its executive director the authority to review compliance with these guidelines. Other changes to employee payroll status that do not affect the salary, such as changes in funding sources and changes to organizational unit, are delegated to the presidents. These delegated changes will be reported to the Board office quarterly.

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Action Item

Item #5

SUBJECT:

Approval of FY2002 Budget Request Process

BACKGROUND:

The Board is responsible for approving budget requests that are submitted to the executive and legislative branches of government by September 1, 2000. The Board must start this process now in order to meet this deadline. The requests will be developed in two parts; maintenance of current operations (MCO) and enhancements. The MCO requests are controlled by the state process, which includes various inflationary calculations. The enhancement requests are controlled by the Board, representing the unique needs of the institutions and agencies. The proposed FY2002 budget request guidelines (Exhibit #5.A) focuses on the development of the enhancement requests, the capital budget requests, special one-time requests and the timeframe for presenting and approving the requests.

DISCUSSION:

The budget request provides an opportunity for the institutions or agencies to present to the Board what it would like to do within a short-term plan. It provides the Board an opportunity to sense the direction an institution or agency is headed. However, with limited state funds, the requests must also be sensitive to realistic funding. Since the Board is an advocate of education, they have taken the position of allowing institutions and agencies to request enhancements of 5% of their base. This combined with MCO increases could create a request increase in excess of 10% of the base.

FISCAL IMPACT:

Approved budget requests allows institutions and agencies the ability to lobby the governor and legislators for additional funding, the fiscal impact is not determined until those funding decisions are completed.

STAFF COMMENTS:

Approve the guidelines.

COMMITTEE ACTION:

A motion to recommend to the Board the approval of the FY2002 Budget Request Guidelines as presented in Exhibit #5.A.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the FY2002 Budget Request Guidelines as presented in Exhibit #5.A.

Moved by _____ Carried Yes _____ No _____

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State Board of Education FY2002 Budget Request Guidelines

Background:

The State Board of Education is responsible for submitting approved budget requests for institutions, agencies and programs under its supervision and/or governance to the executive and legislative branches of government by September 1, 2000. The Board must follow the budget process as detailed in the Division of Financial Management's Budget Development Manual. The process begins with the budget base and adds requests for maintenance of current operations (MCO) and enhancements. The MCO request uses inflationary factors in the Development Manual to calculate the cost of maintaining operations (salary adjustments, inflationary increases, enrollment workload adjustments, etc.). The enhancement requests represent funding for unique issues, initiatives or programs identified by the institutions or agencies. The Board's major focus on the request is the enhancement requests since they are the requests that the Board can direct.

Enhancement Request Guidelines:

Enhancement requests will be limited to 5% of the general account budget base. Exception to the limit will be the college and universities (general account and endowment funds) and Vocational Rehabilitation (total funds). Specific enhancement categories, in priority order, are:

Post Secondary Education Programs: (Professional/Technical -Post Secondary Program, Community Colleges, College and Universities, Health Programs and Special Programs)

A. Salary Competitiveness: (25% of total enhancement requests)

The 1994 HayGroup Compensation Survey (updated for current salaries) and/or peer institutions identified by the institutions, will be used to support the request for salary comparisons for faculty and other non-classified positions. If a peer comparison is used other than the HayGroup Survey, the detail calculations must be submitted to the Board office to support the request.

B. Infrastructure: (50% of total enhancement requests)

Infrastructure is broadly defined as needs to support the instruction, research and public service programs. This could include technology, physical facilities needs, operating budget support, institutional support, etc.

C. Role & Mission: (25% of total enhancement requests)

Requests for critical issues unique to the role & mission of each institution or program.

Agencies and Other Programs: (OSBE, SD&B, Professional/Technical, IPTV, State Library, Historical Society, Vocational Rehabilitation and Special Programs)

A. Role & Mission: (100% of enhancement requests)

Because the needs of the agencies and programs are unique and have limited commonality, requests fall within one general category.

Capital Budget Requests:

The FY2002 Capital Budget Requests will be developed according to the guidelines in the Budget Development Manual and as provided by the Division of Public Works (DPW). DPW's guidelines usually require the submission of a preliminary list followed by the required detailed forms. The Board will approve and prioritize projects at the April/May/June Board meeting. The list of new or substantially renovated or remodeled projects category only will be presented to the Board.

Special One-Time Requests:

Special requests will be developed in anticipation of the possible eventuality of one-time funds that would be available due to excess revenue and other possible one-time funding sources. These requests will be limited to __% of the institutions/agencies total enhancement requests.

Timetable:

The Finance Committee/Board will conduct preliminary budget discussion and establish the process and the budget timeframe at the March 2000 Board meeting. The enhancement requests will be presented for Board approval at the April, May, or June 2000 Board meeting. The MCO request will be developed during the summer according to DFM guidelines and the total request (MCO and enhancements) will be presented at the August 2000 meeting for formal Board approval. The budget material and specific due dates will be developed by the Office of the State Board of Education.

Action Item

Item #6

SUBJECT:

Approval of Primary Fields of Study that are eligible for nonresident waivers

BACKGROUND:

The Board approved a policy at the January 2000 meeting allowing nonresident tuition waivers for students enrolled in the fields of engineering, information technology and related high technology disciplines. Institutions will be allowed to waive nonresident tuition for students enrolled in these areas (if space is available) not to exceed two percent of the institution's full-time equivalent enrollment. The policy calls for the institutions to submit a list of the primary fields of study for which tuition waivers can be awarded for Board approval. The Board did not approve the lists provided by the institutions at the January meeting because the institutions requested time to revise the lists.

DISCUSSION:

Exhibit #6.A contains the revised list of the primary fields of study which tuition waivers can be awarded at the institutions.

FISCAL IMPACT:

The fiscal impact dealt with the policy change that was approved at the last meeting.

STAFF COMMENTS:

Determine if the fields of study are consistent with the Board's intent on increasing enrollment in engineering, information technology and related high technology areas.

COMMITTEE ACTION:

A motion to recommend to the Board the approval of lists of the primary fields of study for which tuition waivers can be awarded as presented in Exhibit #6.A.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the lists of the primary fields of study for which tuition waivers can be awarded as presented in Exhibit #6.A.

Moved by _____ Carried Yes _____ No _____

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Boise State University
Engineering, Information Technology and Related High Technology Majors
Majors Eligible for Nonresident Tuition Waivers

Engineering

- Civil Engineering
- Electrical Engineering
- Mechanical Engineering
- General Engineering
- Construction Management

Computer Science

- Computer Science
- Mathematics

Science

- Chemistry
- Geophysics
- Geology
- Biology
- Physics
- Earth Science Education

Information Technology

- Computer Information Systems
- Networking and Telecommunications
- Graphic Arts
- Technical Communication

Health Technology

- Health Information Management
- Health Information Technology
- Medical Technology

Applied Technology (**space-available basis only**)

- Computer Support Technician
- Business Systems and Computer Repair
- Computer Network Support Technician
- Semiconductor Manufacturing
- Broadcast Technology
- Electronics Technology
- Drafting Technology
- Computer Aided Manufacturing

Idaho State University
Engineering, Information Technology, and Related High Technology Majors
Majors Eligible for Nonresident Tuition Waivers

*Indicates a Graduate Program

Computer Science

Computer Science
Computer Information Systems
Mathematics
*Mathematics

Engineering

Engineering
*Engineering

Environmental Technology

Chemistry
*Chemistry
Geology
*Geology
*Hazardous Waste Management
Health Physics
*Health Physics
Physics
*Physics

Information Technology

Computer Software Engineering Technology
Engineering Technology
Design Drafting Technology
Electronic RF/Telecom Technology
Electrical Technology
Electro-mechanical Drafting Technology
Civil Engineering Technology
Electronic Systems Technology
Laser/Electro-Optics Technology
Radiographic Science
~~Automotive Technology~~
Construction Technology
Diesel/Electric Technology
Economics
*Instructional Technology
Instrumentation Technology
Mass Communication
Medical Technology
Welding Technology

University of Idaho

Engineering, Information Technology, and Related High Technology Majors
Majors eligible for Non-resident Tuition Waiver

Computer Science

Computer Engineering
Computer Science
Mathematics

Engineering

Agricultural Engineering
Biological Systems Engineering
Chemical Engineering
Civil Engineering
(including Engineering Management)
Electrical Engineering
Environmental Engineering
Geological Engineering
Mechanical Engineering
(including Systems Engineering)
Metallurgical Engineering
Mining Engineering

Information Technology

Architecture (GIS and CAD)
Art (Interface Design & Graphic Design)
Business – Information Systems
Cartography (GIS and CAD)
Education Technology
Industrial Technology
Interior Architecture (GIS and CAD)
Landscape Architecture (GIS and CAD)
Visual Communication

Food and Fiber Production Technology

Agriculture Ed – Teaching Option
Agriculture Science and Technology
Agribusiness
Agricultural Systems Management
Animal Science – Production
Biology
Botany
CFCS: Family Life Education Option
Food / Nutrition – Dietetics Option
Microbiology
Physics
Plant Science – Management Option
Science / Pre-Veterinary
Veterinary Science
Zoology

Environmental Technology

Chemistry: General
Environmental Science
Fishery Resources
Forest Products
Forest Resources
Forestry, Wildlife & Range Sciences
Geology
Natural Resource Ecology
and Conservation
Rangeland Ecology & Management
Wildlife Resources

Lewis-Clark State College
Information Technology and Related High Technology Majors
Majors Eligible for Nonresident Tuition Waiver

Information Technology

Mathematics with a minor in Computer Science
Information Systems Analysis
Electronic Communications

High Technology Majors

Chemistry
Drafting
Geology

Action Item

Item #7

SUBJECT:

First Reading of Proposed Policy Change
Naming/Memorializing Buildings

BACKGROUND:

Current Board rule and Board policy requires Board approval for naming or memorializing of a building or administration unit for other than functional use. The institutions seek private funds to either construct or aid in the construction of facilities. To facilitate these fund raising activities, donors are recognized by having a room or space named in their honor. These “naming” requests are then brought to the Board for approval.

DISCUSSION:

The proposed policy change (Exhibit #7.A) will delegate to the presidents the authority to name rooms and open spaces. The naming of buildings, structures, laboratories, administrative units and other physical improvements or natural feature will be retained by the Board.

FISCAL IMPACT:

Not applicable

STAFF COMMENTS:

Approve the request.

COMMITTEE ACTION:

A motion to recommend to the Board approval of the request authorizing presidents of the colleges and universities to name or memorialize rooms and open spaces.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOARD ACTION:

A motion to approve the request authorizing presidents of the colleges and universities to name or memorialize rooms and open spaces.

Moved by _____ Carried Yes _____ No _____

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Idaho State Board of Education

First Reading March 2000

GOVERNING POLICIES AND PROCEDURES

SECTION: I GENERAL GOVERNING POLICIES AND PROCEDURES

SUBSECTION: K Naming/Memorializing Buildings Published April 1994

NAMING/MEMORIALIZING BUILDINGS AND FACILITIES

IDAPA 08.01.03102.08 requires prior approval of the State Board of Education for the naming or memorializing of a building or administrative unit for other than functional use. This policy also includes the naming of facilities.

As used in this policy, the terms "facility" and "facilities" include any building, structure, room, laboratory, administrative unit, open space, or other physical improvement or natural feature of a campus or of other property under the administrative control of the State Board of Education.

1. The Board will consider the following factors in addressing requests for naming of a building, facility, or administrative unit.

a. Naming for an administrator, member of the faculty or employee of a unit responsible to the State Board of Education:

(1) No building, facility, or administrative unit shall be named for a person currently employed within the system of higher education in Idaho, except when authorized by the Board.

(2) Memorialization of a building, facility, or administrative unit for a former employee retired or deceased shall be considered on the basis of the employee's service to education in the state of Idaho. Significant factors will include, but shall not be limited to:

(a) Recommendation of the chief executive officer of the institution and the recommendation of the institutional community.

(b) Contributions rendered to the academic area to which the building, facility, or administrative unit is primarily devoted.

b. Naming of a building, facility, or administrative unit for other than a former employee of the system of higher education will be considered by the Board in accordance with 1.a. Additionally, the following shall apply:

(1) When deemed appropriate, a facility, building, or administrative unit may be given a nonfunctional name intended to honor and memorialize a specific individual who has made a distinguished contribution to the University.

Idaho State Board of Education

First Reading March 2000

GOVERNING POLICIES AND PROCEDURES

SECTION: I GENERAL GOVERNING POLICIES AND PROCEDURES

SUBSECTION: K Naming/Memorializing Buildings Published April 1994

- (2) Name for an individual in recognition of a gift.
 - (a) No commitment for naming shall be made to a prospective donor of a gift prior to Board approval of the proposed name.
 - (b) In reviewing requests for approval to name a facility, building, or administrative unit for a donor, the Board shall consider:
 - i. The nature of the proposed gift and its significance to the institution;
 - ii. The eminence of the individual whose name is proposed; and
 - iii. The individual's relationship to the institution.
2. The Board retains its prerogative of naming buildings, facilities, and administrative units on a campus exclusively has authority to name administrative units, buildings and facilities of a campus or of other property under the administrative control of the State Board of Education and Regents of the University of Idaho.
3. The Board delegates to the presidents the authority to name rooms and open spaces located within buildings or structures.
 - a. The presidents shall follow the same guidelines for naming as set forth in this policy.
 - b. All such names designated by the presidents shall be reported annually in August to the Board.
4. All requests for naming outside the presidents' delegated authority, and all delegated naming authority reporting, shall be made to the Board's Finance Committee. When applicable, concurrent request shall be made to the Board's Academic Affairs and Program Committee.

Information Item

Item #8

SUBJECT:

Background Information on Student Fees

BACKGROUND:

During the April meeting, the Board will review the institutional recommendations for student fee changes for the fall of 2000. To facilitate that process, background information is provided at this time.

DISCUSSION:

The following information is attached:

Exhibit #8.A	Summary Schedule of Annual Fees by Institution
Exhibit #8.B	Idaho Fees Compared to WICHE States
Exhibit #8.C	History of Idaho Fees
Exhibit #8.D	History of WICHE States Fees and Tuition – Universities Only
Exhibit #8.E	Resident Fees as a Percent of Median Household Income and Per Capita Personal Income

FISCAL IMPACT:

Information Item – not applicable

STAFF COMMENTS:

Review material and seek additional information, if applicable.

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EXHIBIT #8.A

**Please press button
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Exhibit #8.A**

Summary Schedule of
Annual Fees by Institution

EXHIBIT #8.B

**Please press button
for link to
Exhibit #8.B**

Idaho Fees Compared
to WICHE States

EXHIBIT #8.C

**Please press button
For link to
Exhibit #8.C**

History
of
Idaho Fees

EXHIBIT #8.D

**Please press button
for link to
Exhibit #8.D**

History of WICHE States
Fees and Tuition
Universities Only

EXHIBIT #8.E

**Please press button
For link to
Exhibit #8.E**

Resident Fees as a
Percent of Median Household Income
and
Per Capita Personal Income

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Information Item

Item #9

SUBJECT:

Update on JFAC Appropriations Recommendations

BACKGROUND:

JFAC is approximately half way through the process of setting budgets for FY2001. From JFAC the appropriation bills must be passed by both the House and the Senate and signed by the Governor. At the April Board meeting, the Board will allocate the funds for the college and universities and the community colleges. In June the institutions and agencies will present their FY2001 operating budgets for Board approval.

DISCUSSION:

A schedule will be distributed during the Board meeting summarizing JFAC actions.

FISCAL IMPACT:

Information Item – not applicable

STAFF COMMENTS:

Not applicable

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