SUBJECT: PPGAC OPERATION AND FUTURE AGENDA PLANNING

BACKGROUND/DISCUSSION
At the March Board meeting, there was a discussion and general agreement that the Planning, Policy & Governmental Affairs Committee of the Board should meet at each regular meeting of the Board rather than quarterly or on an as needed basis. Given that there is a limited amount of time at each Board meeting, below is a proposal that would affect the regular Board agenda and the PPGA Committee for Board consideration.

A. Board Agenda

In an effort to accommodate all the Board's business as well create additional time for strategic planning type issues, it may be necessary to structure the regular meeting agenda in a uniform manner. Board policy already provides for an order of business that, if followed at each meeting, should serve to provide the appropriate time and function for all matters coming before the Board.

<u>First day</u>
Convene, establish quorum, Boardwork, etc.   8-8:15

Committee Meetings   8:15-10:00
    IRSA
    BAHR
    PPGAC

PPGAC Report   10:15-12:00

BAHR Report   1:00-2:00
IRSA Report   2:00-3:00

Misc. Hearings & Presentations (information without board action) 3:15-5:00

<u>Second Day</u>
State Department of Education   8:00 – 11:00
Open Forum   11:00 -
Routine & Housekeeping
New Business
    Adjourn   12:00noon

B. PPGAC Meetings and Membership
The main focus of the PPGA Committee is long range planning and coordination, initial discussions and direction on strategic policy initiatives and goals, governmental affairs, and receiving/reviewing reports and recommendations from the Presidents and Agency Heads. Even though this is the designated "policy" Committee, most policy readings and actual proposed changes will come through the BAHR or IRSA committees, especially those categorized as "Postsecondary Affairs," "Financial Affairs," and "Personnel" in the Board's Policy Manual. PPGAC is to provide initial discussions and direction on strategic policy

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initiatives, although, it may hear policy changes to those other, more general sections of the policy manual.

Having two or more Board members designated as PPGAC and meeting while the other Committees meet will streamline the Committee business and allow more time for planning and discussion. Many of the issues brought to PPGAC will require full Board consideration or attention, and thus will be forwarded to the full Board for consideration during the PPGAC report. The Committee meeting time would be used for agenda planning, open discussion with the Presidents and Agency Heads, planning for periodic reviews/evaluations of the institutions and agencies (the actual review/evaluation would occur in front of the full Board during the Committee report), in-depth analysis of proposed policy or rule changes under the purview of this Committee, etc. All initial consideration by the Committee would be forwarded to the Board for final action/consideration. With the Committee doing the initial review and making recommendations to the Board on the more routine items, it will allow the full Board, during the Committee report or at "retreats", more time for open discussion/consideration of the strategic issues (examples below).

C. PPGAC Agenda
   A standard PPGAC Agenda would generally include the following:

   1. Presidents' Council Report
      Depending on the item, report may be heard by the Committee or with the full Board. Generally in an update format, keeps the Board informed on what the Presidents are working on or have been in discussion about at their most recent meeting.

   2. Agency Heads' Council Report
      Depending on the item, report may be heard by the Committee or the full Board. Generally in an update format, keeps the Board informed on what the Agency Heads are working on or have been in discussion about at their most recent meeting.

   3. Governmental Affairs Items
      Depending on the item, report/consideration may be by the Committee or the full Board. Would include proposed legislation, updates on legislative activity, response to Governor's initiatives, etc.

   4. Open Forum Follow Up
      No real mechanism for this currently. This would be a standing agenda item for PPGAC to review those topics/issues brought to the Board through the Open Forum at the immediately preceding Board meeting. The Committee would likely make recommendations or provide updates to the full Board on follow up to these items, if any is warranted.

   5. Periodic Review/Evaluation of Institutions/Agencies
      One or more institutions/agencies (BSU, ISU, LCSC, UI, EITC, PTE, VocRehab, IPTV) would be asked to provide the Board with a report on activities, which could include progress on their strategic plan, how they are meeting role and mission goals, challenges, etc. The PPGAC Committee could provide format and direction for what

is to be included (may be institution/agency specific at the previous meeting in anticipation of the report). The report would be given to the full Board during PPGAC Report, and would allow time for Board feedback and direction.

6. <u>Periodic Review/Evaluation of Board Policies, Procedures and Rules</u>
   The Committee would approve planned schedule of policy/rules review. May have preliminary discussion and make recommendations to the Board. Most discussion, though, would take place at full Board level.

7. <u>Strategic Planning / Public Policy Issues</u>
   The Committee may make recommendations to the Board on which issues should be addressed or taken up at future meetings, direction on what to include in research of the issues, etc. The discussion of the issues (likely one or two per meeting) would actually take place with the full Board during the PPGAC report. More in-depth and detailed discussions would be planned for the May Board meeting and possibly other "retreat" type meetings throughout the year as needed. Topics that immediately come to mind include:

   a. Community Based Education, Community College System
   b. Satellite Campuses (UI-Boise, University Place, NICHE, BSU Canyon County Campus)
   c. Removal of postsecondary institutions from state personnel, public works, and purchasing systems
   d. OSBE location, facilities, staffing
   e. Higher Education Funding Formula
   f. Financial Aid / Scholarship Programs
   g. Teacher Education (Professional Standards Commission, Teacher Certification, Idaho's MOST, etc.)
   h. Professional-Technical Education
   i. Coordination/Cooperation with Governor's Office (budget development, statewide initiatives, etc.)
   j. K-12 Budget (process, approval, etc.)
   k. K-12 Initiatives
   l. Grants Solicitation
   m. Role & Mission Statements
   n. Performance Measures
   o. Information Database
   p. Coordination/cooperation with statewide and national policy makers and professional organizations

IMPACT
This approach would serve to focus Board activities, and provide additional time needed for consideration and discussion of larger educational planning and public policy initiatives. Would also serve to make meetings more consistent and predictable. This approach goes hand in hand with the Board's current initiative to delegate more of the administrative responsibilities to the agency heads and presidents so that more time can be spent on policy setting.