

# **IDAHO DEPARTMENT OF EDUCATION**

**Public Schools Agenda – June 22, 2001  
10:15 a.m. - 12:30 p.m.**

**University of Idaho  
Idaho Commons, Whitewater/Clearwater Rooms**

- A. Progress Report from Lewiston School District, Health & Physical Fitness Waivers, Dr. Joy C. Rapp**
- B. Professional Standards Committee Nominations, Keith Potter**
- C. Technology Competency In-service Proposal, Keith Potter**
- D. Teacher Certification Manual Update, Keith Potter**
- E. Curricular Materials Committee Nominations, Tim Hill**
- F. Remote & Necessary Application – Arbon Elementary, Tim Hill**
- G. Preliminary Public Schools Budget - FY 2003, Tim Hill**
- H. Superintendent's Report, Marilyn Howard**

**A. SUBJECT:**

**Progress Report from Lewiston School District, Health & Physical  
Fitness Waivers**

**B. SUBJECT:**

*Professional Standards Commission Reappointments and Appointments*

**BACKGROUND:**

Idaho Code Section 33-1252 requires that “. . . three (3) nominees for each position on the (Professional Standards) Commission shall be submitted to the state superintendent of public instruction, for the consideration of the state board of education . . .”

**DISCUSSION:**

Idaho Code 33-1252 provides a specific breakdown of the membership required on the Professional Standards Commission. The nominations are submitted for appointment/reappointment consideration by the State Board of Education to fill the seven (7) terms that will become vacant June 30, 2001.

The nominations submitted by each constituent group are listed in order of preference, as more specifically identified by an asterisk.

**RECOMMENDATION:**

The State Department of Education recommends the following nominations for appointment/reappointment consideration to fill the seven (7) terms that will become vacant June 30, 2001.

School Counselor (submitted by the Idaho Education Association)  
Mark Hickey, Meridian Joint School District #2

Secondary School Principal (submitted by the Association of Secondary School Principals)  
Gary Brogan, Grace Joint School District #148 (**reappointment**)

Public Higher Education (submitted by the University of Idaho)  
Jeanne Christiansen, Associate Dean, College of Education

Secondary Classroom Teacher (submitted by the Idaho Education Association)

Bill Davis, Pocatello School District #25\*

Penny Roth, American Falls Joint School District #381

Private Higher Education (submitted by Northwest Nazarene University)

Dennis Cartwright, Director, Teacher Education

Secondary Classroom Teacher (submitted by the Idaho Education Association)

Norma Lloyd, Idaho Falls School District #91\*

Stacey Jensen, Pocatello School District #25

Exceptional Child Education (submitted by the Idaho Education Association)

Carlos Roundy, Minidoka County Joint School District #331  
(reappointment)

**BOARD ACTION:**

The State Board of Education carried to approve/disapprove/table the request by/for Professional Standards Commission reappointments and appointments as submitted. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried.

**ATTACHMENTS:**

1. Resume for Mark Hickey
2. Resume for Gary Brogan
3. Resume for Jeanne Christiansen
4. Resume for Bill Davis
5. Resume for Dennis Cartwright
6. Resume for Norma Lloyd
7. Resume for Carlos Roundy

## **C. SUBJECT:**

*Proposal for Technology Competency Inservice and Interim Certificate*

## **BACKGROUND:**

Currently the **preservice** technology requirement is part of the **certification** process. The **inservice** technology requirement is part of the **accreditation** process. This discussion is for information only at this time.

## **DISCUSSION:**

With direction from the State Board of Education, the Professional Standards Commission is developing a rule for State Board of Education consideration to move the inservice technology requirement from accreditation to certification. This will augment certification requirements that already include: Reading in the Content Area, the Idaho Comprehensive Literacy Course, and the pending preservice Praxis II content area assessment.

In order to continue to compete with other states for qualified, caring and competent certificated personnel, and noting the increasing certification and recertification requirements in place and being considered by the State Board of Education, it is essential that the notion of an **interim certificate** be considered. To meet current and pending State standards, it is necessary that ample time be provided for applicants to qualify for Idaho certification. Of concern are those graduating from Idaho teacher preparation institutions, as well as those out-of-state applicants for initial Idaho certification, those applying for reinstatement of Idaho certification and those applying from foreign countries.

In light of the above discussion, the Professional Standards Commission approved a draft of this rule proposal dealing with the proposed move of the technology requirement from accreditation to certification, as well as the notion of an interim certificate. This draft currently is being discussed with constituency groups.

It is planned that a proposal will be brought to the State Board of Education in September 2001 for consideration.

# IDAHO STATE DEPARTMENT OF EDUCATION

## THE IDAHO CERTIFICATION MANUAL

(Revised April 25, 2001)

### I. PART 1

Certification information and procedures  
Application Blank and forms

### Part 2

Certification Standards  
Professional Code of Ethics



**MARILYN HOWARD, Ed.D.**

State Superintendent of Public Instruction

**DR. MICHAEL P. STEFANIC, Bureau Chief**  
Bureau of Certification & Professional Standards

**C. IDAHO SCHOOL DISTRICTS** - Refer to the outline map of Idaho counties on page 4 for the geographical location of districts.

CO. & DIST. SCHOOL	ADDRESS	ZIP	PHONE
<b>ADA</b>			
1 Ind. Boise	1207 W. Fort St., Boise	83702	338-3400
2 Jt. Meridian	911 Meridian St., Meridian	83642	888-6701
3 Jt. Kuna	610 N. School Ave., Kuna	83634	922-1000
<b>ADAMS</b>			
11 Meadows Valley	Drawer F., New Meadows	83654	347-2411
13 Council	P.O. Box 468, Council	83612	253-4217
<b>BANNOCK</b>			
21 Jt. Marsh Valley	Box 180, Arimo	83214	254-3306
25 Pocatello	3115 Pole Line Rd., Pocatello	83204	232-3563
<b>BEAR LAKE</b>			
33 Bear Lake Co.	Box 300, Paris	83261	945-2891
<b>BENEWAH</b>			
41 Jt. St. Maries	Box 384., St. Maries	83861	245-2579
44 Jt. Plummer/Worley	P.O. Box 130, Plummer	83851	686-1621
<b>BINGHAM</b>			
52 Snake River	103 S. 900 W., Blackfoot	83221	684-3001
55 Blackfoot	270 E. Bridge St., Blackfoot	83221	785-8800
58 Aberdeen	P.O. Box 610, Aberdeen	83210	397-4113
59 Firth	P.O. Box 69, Firth	83236	346-6815
60 Jt. Shelley	545 Seminary Ave., Shelley	83274	357-3411
<b>BLAINE</b>			
61 Blaine Co.	118 W. Bullion St., Hailey	83333	788-2296
<b>BOISE</b>			
71 Garden Valley	P.O. Box 710, Garden Valley	83622	462-3756
72 Basin	P.O. Box BD, Idaho City	83631	392-4183
73 Horseshoe Bend	P.O. Box 116, Horseshoe Bend	83629	793-2225
<b>BONNER</b>			
83 W. Bonner Cnty	P.O. Box 2531, Priest River	83856	448-4439
84 Lke Pend Oreille	901 Triangle, Sandpoint	83864	263-2184
<b>BONNEVILLE</b>			
91 Idaho Falls	690 John Adams Pkwy., Id. Falls	83401	525-7500
92 Swan Valley El.	Hwy 26, P.O. Box 220, Irwin	83428	483-2405
93 Jt. Bonneville	3497 N. Ammon Rd., Id. Falls	83401	525-4400
<b>BOUNDARY</b>			
101 Boundary Co.	P.O. Box 899, Bonners Ferry	83805	267-3146
<b>BUTTE</b>			
111 Jt. Arco	P.O. Box 89, Arco	83213	527-8235
<b>CAMAS</b>			
121 Camas Co.	P.O. Box 370, Fairfield	83327	764-2472
<b>CANYON</b>			
131 Nampa	619 So. Canyon, Nampa	83686	465-2700
132 Caldwell	1101 Cleveland Blvd., Caldwell	83605	455-3300
133 Wilder	P.O. Box 488, Wilder	83676	482-6228
134 Middleton	5 S 3rd Ave. W., Middleton	83644	585-3027
135 Notus	P.O. Box 256, Notus	83656	459-7442
136 Jt. Melba	P.O. Box 185, Melba	83641	495-1141
137 Parma	805 E. McConnell, Parma	83660	722-5115
139 Vallivue	5207 S. Montana Ave., Caldwell	83607	454-0445
<b>CARIBOU</b>			
148 Jt. Grace	P.O. Box 328, Grace	83241	425-3325
149 North Gem	P.O. Box 70, Bancroft	83217	648-7848
150 Jt. Soda Springs	P.O. Box 947, Soda Springs	83276	547-3371
<b>CASSIA</b>			
151 Jt. Cassia Co.	237 E. 19th, Burley	83318	678-6600
<b>CLARK</b>			
161 Clark Co.	P.O. Box 237, Dubois	83423	374-5215
<b>CLEARWATER</b>			
171 Jt. Orofino	P.O. Box 789, Orofino	83544	476-5593
<b>CUSTER</b>			
181 Jt. Challis	P.O. Box 304, Challis	83226	879-4231
182 Jt. Mackay	P.O. Box 390, Mackay	83251	588-2896
<b>ELMORE</b>			
191 Prairie Elem.	Clerk, HC84 Prairie P.O. Box 56 Mountain Home	83647	868-3243
192 Jt. Glenns Ferry	P.O. Box 850, Glenns Ferry	83623	366-7436
193 Mountain Home	P.O. Box 1390, Mountain Home	83647	587-2580
<b>FRANKLIN</b>			
201 Jt. Preston	120 E. 2nd South, Preston	83263	852-0283
202 Jt. West Side	P.O. Box 39, Dayton	83232	747-3502
<b>FREMONT</b>			
215 Jt. Fremont Co.	147 N. 2nd W., St. Anthony	83445	624-7542
<b>GEM</b>			
221 Ind. Emmett	601 E. Third, Emmett	83617	365-6301
<b>GOODING</b>			
231 Jt. Gooding	507 Idaho St., Gooding	83330	934-4321
232 Wendell	P.O. Box 300, Wendell	83355	536-2418
233 Jt. Hagerman	324 N. 2nd Ave., Hagerman	83332	837-4777
234 Jt. Bliss	Box 115, Bliss	83314	352-4447

(revised 05-23-01)

CO. & DIST. SCHOOL	ADDRESS	ZIP	PHONE
<b>IDAHO</b>			
241 Jt. Grangeville	714 Jefferson, Grangeville	83530	983-0990
242 Jt. Cottonwood	P.O. Box 158, Cottonwood	83522	962-3971
<b>JEFFERSON</b>			
251 Jt. Jefferson	201 Idaho Ave., Rigby	83442	745-6693
252 Jt. Ririe	P.O. Box 508, Ririe	83443	538-7482
253 West Jefferson	1272 E. 1500 N., Terretton	83450	663-4542
<b>JEROME</b>			
261 Jt. Jerome	107 West 3rd, Jerome	83338	324-2392
262 Valley	882 Valley Rd. So., Hazelton	83335	829-5333
<b>KOOTENAI</b>			
271 Coeur d'Alene	311 N. 10th, Coeur d'Alene	83814	664-8241
272 Lakeland	P.O. Box 39, Rathdrum	83858	687-0431
273 Post Falls	P.O. Box 40, Post Falls	83877	773-1658
274 Kootenai	13030 E. O' Gara Rd., Harrison	83833	689-3631
<b>LATAH</b>			
281 Moscow	650 N. Cleveland, Moscow	83843	882-1120
282 Jt. Genesee	P.O. Box 98, Genesee	83832	285-1161
283 Jt. Kendrick	PO Box 283, Kendrick	83537	289-4211
285 Potlatch	130 6 <sup>th</sup> St., Potlatch	83855	875-0327

**287**

**Troy PO Box**

**280,**

**Troy**

**83**

**871**

**83**

**5-3791**

**Whitepine**

**PO**

**Box**

**280,**

**Troy**

**83**

**871**

**83**

**5-3791**

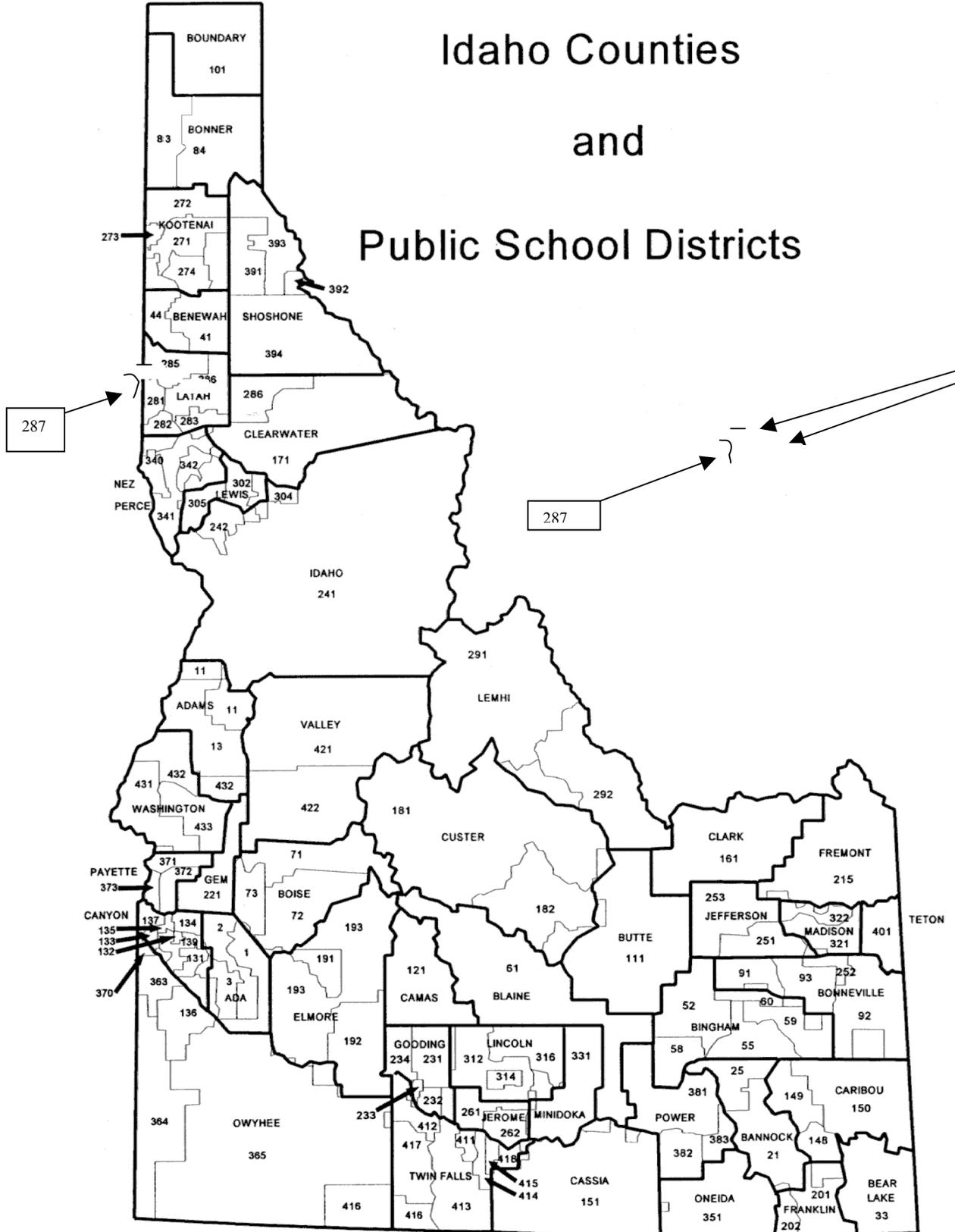
**288**

<b>LEMHI</b>			
291 Salmon	P.O. Box 790, Salmon	83467	756-4271
292 South Lemhi	P.O. Box 119, Leadore	83464	768-2441
<b>LEWIS</b>			
302 Jt. Nezperce	P.O. Box 279, Nezperce	83543	937-2551
304 Jt. Kamiah	Rt. 1 Box 720, Kamiah	83536	935-2991
305 Jt. Highland	P.O. Box 130, Craigmont	83523	924-5211
<b>LINCOLN</b>			
312 Jt. Shoshone	P.O. Box 2D, Shoshone	83352	886-2338
314 Dietrich	406 N. Park St., Dietrich	83324	544-2158
316 Richfield	P.O. Box E, Richfield	83349	487-2790
<b>MADISON</b>			
321 Madison	P.O. Box 830, Rexburg	83440	359-3300
322 Jt. Sugar-Salem	P.O. Box 150, Sugar City	83448	356-8802
<b>MINIDOKA</b>			
331 Jt. Mimidoka Co.	633 Fremont Ave., Rupert	83350	436-4727
<b>NEZ PERCE</b>			
340 Lewiston	3317 12th St., Lewiston	83501	748-3000
341 Lapwai	P.O. Box 247, Lapwai	83540	843-2622
342 Jt. Culesac	600 Culesac Ave., Culesac	83524	843-5413
<b>ONEIDA</b>			
351 Oneida Co.	175 Jenkins Ave., Malad City	83252	766-4701
<b>OWYHEE</b>			
363 Jt. Marsing	Hwy 78, P.O. Box 340, Marsing	83639	896-4111
364 Pleasant Vly El.	Clerk, P.O. Box 119 Jordan Valley, OR	97910	583-2420
365 Jt. Bruneau-Gr.View	P.O. Box 310, Grand View	83624	834-2253
370 Jt. Homedale	116 East Owyhee, Homedale	83628	337-4611
<b>PAYETTE</b>			
371 Jt. Payette	20 N. 12th Street, Payette	83661	642-9366
372 New Plymouth	103 SE Ave., New Plymouth	83655	278-5740

373	Fruitland	Box A, Fruitland	83619	452-3595	417 Jt. Castleford	500 Main, Castleford	83321	537-6511	
<u>POWER</u>					418 Jt. Murtaugh	P.O. Box 117, Murtaugh	83344	432-5451	
381 Jt.	American Falls	827 Fort Hall Ave., Amer. Falls	83211	226-5173	<u>VALLEY</u>				
382	Rockland	P.O. Box 119, Rockland	83271	548-2231	421	McCall-Donnelly	120 Idaho St., McCall	83638	634-2161
383	Arbon Elem.	4405 Arbon Valley Hwy, Arbon	83212	335-2197	422	Cascade	P.O. Box 291, Cascade	83611	382-4227
	<u>SHOSHONE</u>				<u>WASHINGTON</u>				
391 Jt.	Kellogg	800 Bunker Ave., Kellogg	83837	784-1348	431	Weiser	925 Pioneer Rd., Weiser	83672	549-0616
392	Mullan	P.O. Box 71, Mullan	83846	744-1118	432 Jt.	Cambridge	PO Box 39, Cambridge	83610	257-3321
393	Wallace	401 River St., Wallace	83873	753-4515	433	Midvale	PO Box 130, Midvale	83645	355-2234
394	Avery Elem.	P.O. Box 7, Avery	83802	245-2479					
	<u>TETON</u>								
401	Teton Co.	P.O. Box 775, Driggs	83422	354-2207					
	<u>TWIN FALLS</u>								
411	Twin Falls	201 Main Ave. W., Twin Falls	83301	733-6900					
412 Jt.	Buhl	920 Main St., Buhl	83316	543-6436					
413	Filer	700 B Stevens Ave., Filer	83328	326-5981					
414	Kimberly	141 Center St. W, Kimberly	83341	423-4170					
415	Hansen	P.O. Box 250, Hansen	83334	423-6387					
416 Jt.	Three Creek El.	Clerk, Rogerson	83302	857-2281					

D.

# Idaho Counties and Public School Districts



**E. INFORMATION ABOUT CERTIFICATION AND THE CODE OF ETHICS**

For information about **Certification** or the **Code of Ethics of the Idaho Teaching Profession**, address inquiries to:

Teacher Certification/Professional Standards  
State Department of Education  
P.O. Box 83720  
Boise, Idaho 83720-0027  
Phone: (208) 332-6880 Fax: (208) 334-4664  
Internet address: [www.sde.state.id.us/certification](http://www.sde.state.id.us/certification)

**F. BUREAU OF CERTIFICATION AND PROFESSIONAL STANDARDS**

<u>Dr. Michael P. Stefanic</u>	<u>Bureau Chief</u> <u>Chief Certification Officer, Idaho Department of Education</u> <u>Administrator, Professional Standards Commission</u>
<u>Mary Jane Markland</u>	<u>Administrative Assistant</u> <u>Secretary, Professional Standards Commission</u>
<u>Larry Norton</u>	<u>Certification Specialist</u> <u>Coordinator, Certificated Personnel Support Program</u> <u>Specialist, Limited Approval Alternatives</u>
<u>Keith Potter</u>	<u>Certification Specialist</u> <u>Evaluator, Teacher Certification</u> <u>Investigator, Professional Standards Commission</u>
<u>Shannon Haas</u>	<u>Office Specialist II</u> <u>Fingerprint Specialist</u>
<u>Jerry Jensen</u>	<u>Office Specialist II</u> <u>Intake and Information</u> <u>Evaluator, Teacher Certification</u>
<u>Mique Hafling</u>	<u>Office Specialist II</u> <u>Intake and Information</u>

## II. ACCREDITED TEACHER PREPARATION INSTITUTIONS IN IDAHO

**RULE: IDAHO STATE BOARD OF EDUCATION (IDAPA 08, TITLE 02, CHAPTER 02)**

**010. ACCREDITED INSTITUTION**

(4-1-97)

For purposes of teacher certification, an accredited school, college, university, or other teacher training institution is considered by the Idaho State Board of Education to be one that is accredited by a regional accrediting association recognized by the State Board of Education or an alternative model approved by the State Board of Education.

**PROCEDURE:**

~~All teacher preparation institutions in Idaho are accredited utilizing NASDTEC (National Association of State Directors of Teacher Education and Certification) standards for state accreditation and NCATE (National Council for Accreditation of Teacher Education) standards for national accreditation. Albertson College of Idaho is state accredited, but chooses to not be accredited by NCATE.~~

Beginning September 2001, all teacher preparation institutions in Idaho will be state accredited utilizing the Idaho Standards for Initial Certification of Professional School Personnel as approved by the State Board of Education on October 20, 2000, and nationally accredited utilizing NCATE 2000 (National Council for Accreditation of Teacher Education) standards, except Albertson College of Idaho. Since national accreditation is optional in Idaho, Albertson College of Idaho chooses not to be NCATE accredited at this time.

Copies of the Idaho standards and the NCATE 2000 standards, respectively, are available in the office of the State Board of Education.

## PROCEDURE:

### D. \*NASDTEC INTERSTATE CONTRACT (NIC)

\*NASDTEC (National Association of State Directors of Teacher Education and Certification)

1. Provisions of the NASDTEC Interstate Contract (NIC) **may** apply if:
  - a: the applicant has completed a teacher training program in the states listed below within the last five (5) calendar years, verified by institutional recommendation (**See Appendix B2**);  

**or**
  - b. has taught three (3) of the last seven (7) years in one of these states, verified by the Professional Experience Report (**See Appendix B6**).
2. The NIC covers elementary and secondary classroom teachers **in their major teaching area(s)** and National Board Certified (NBPTS) teachers.
3. The Idaho requirement of recent credit **must** have been completed for the NIC terms to be in effect in Idaho.
4. The NIC option **may** be utilized only once. If the NIC option is utilized and the certificate expires, current Idaho standards **must** be met when reapplying.
5. Idaho educators **may** expect reciprocity in any of the states listed below, provided any non-educational requirements of the other state(s) have been met.

#### The NIC states include:

- a. Alabama, Alaska, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Indiana, Louisiana, Kansas, Kentucky, Maine, Maryland, Massachusetts, Michigan, Mississippi, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia and Wyoming.

## V. CERTIFICATION OF TEACHERS TRAINED IN FOREIGN INSTITUTIONS

**RULE:** IDAHO STATE BOARD OF EDUCATION (IDAPA 08, TITLE 02, CHAPTER 02)

**020. CERTIFICATION OF TEACHERS TRAINED IN FOREIGN INSTITUTIONS.** (4-1-97)

Considering credentials for teacher certification submitted by persons trained in the institutions of foreign countries **will** be initiated by a translation and evaluation of the applicant's credentials.

**01. Determination of Eligibility.** Determination of eligibility for certification **will** be made by the Certification Office as the agent of the State Board of Education. Appeals **may** be made to the Professional Standards Commission (PSC). (Section 33-1209, Idaho Code.)

**02. Other Procedures.** All other procedures in effect at the time **must** be followed at the time of application.

### **PROCEDURE:**

~~Those persons from a foreign country applying for Idaho certification **must** submit transcripts in English. Translation from a foreign language to English is the responsibility of the applicant at his/her sole expense.~~

Those persons from a foreign country applying for Idaho certification **must** provide a written evaluation from an organization or company that is qualified to evaluate foreign credentials and transcripts. This evaluation **must** verify an academic equivalency to American-based education, including a course-by-course transcript summary.

**Evaluations of this type are the sole responsibility of the applicant at his/her expense. For further assistance, please contact the Bureau of Certification and Professional Standards.**

**E. SUBJECT:**

**Appointments to the Idaho State Curricular Materials Selection Committee**

**BACKGROUND:**

The Administrative Rules of the Idaho Board of Education, IDAPA 08.02.03.112, describe the membership of the Idaho State Curricular Materials Selection Committee. Membership on the Committee is for a term of five (5) years with the exception of the representatives from the State Department of Education and the Division of Professional-Technical Education. Their terms are for one (1) year.

**DISCUSSION:**

Currently there are two remaining openings on the Committee. The open positions being recommended for appointment are: one parent representative to complete the last two years of a five year term and one elementary school teacher for a complete five year term.

**RECOMMENDATIONS:**

The Department of Education recommends the appointment of Carolyn Rounds, Preston, Idaho as the parent representative to complete the last two years of a five year term.

The Department of Education recommends the appointment of Jo Anne Kay, Elementary Teacher at Tetonia Elementary School in Tetonia, Idaho to fill the elementary teacher opening for a five year term.

**BOARD ACTION:**

The State Board of Education carried to approve/disapprove/table the request for two appointments to the Idaho State Curricular Materials Selection Committee as submitted: Carolyn Rounds from Preston, Idaho to complete the remaining two years of a five year term as a parent representative, and Jo Anne Kay from Teton, Idaho to fill the elementary teacher opening for a five year term. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried.

**ATTACHMENTS:**

1. Resume from Carolyn Rounds.
2. Resume from Jo Anne Kay.

**F. SUBJECT:**

**Request for Approval as Remote and Necessary - Arbon Elementary School District #383**

**BACKGROUND:**

Arbon Elementary School District #383 has applied for recognition as remote and necessary under the provisions of section 33-1003.3, Idaho Code, for the 2001-2002 school year. This district operates and maintains a school that is remote and isolated from the other schools of the state because of geographical or topographical conditions.

**DISCUSSION:**

For the past several years, Arbon School District #383 has applied for and received approval to be recognized as remote and necessary.

**RECOMMENDATION:**

The Department of Education recommends that the above request be approved with the understanding that remote and necessary funding may not be required.

**BOARD ACTION:**

The State Board of Education carried to approve/disapprove/table the request by Arbon Elementary School District #383 to be recognized as remote and necessary. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried.

**ATTACHMENT:**

8. Letter from Arbon Elementary School District #383.

**G. SUBJECT:**

**Preliminary Public Schools Budget – FY 2003**

**H. SUBJECT:**

**Superintendent's Report**