

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

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ROUTINE AGENDA

ITEM #1

SUMMARY OF ROUTINE ACTION ITEMS (See following pages for detail):

- | | |
|------------|---|
| 1.1 | BOISE STATE UNIVERSITY
Addition of Women's Skiing program5 |
| 1.2 | IDAHO SCHOOL FOR THE DEAF & THE BLIND
Audits and Financial Reports7 |

BACKGROUND:

Review Routine Agenda items and move to Non-Routine Agenda, if appropriate.

IMPACT:

See the following pages for impact.

MOTION:

A motion to approve the Institutional/Agency Routine Agenda items as presented for Boise State University and the Idaho School for the Deaf and the Blind.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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ROUTINE AGENDA
BOISE STATE UNIVERSITY

ITEM #1.1

4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES

4.10 ITEMS NOT COVERED IN OTHER SECTIONS

4.10.1 BOISE STATE UNIVERSITY INTERCOLLEGIATE ATHLETICS

SUBJECT:

Boise State University requests approval to add to its Intercollegiate Athletics program the women's sport of skiing, with competition to begin Fall 2003.

BACKGROUND:

Boise State University, as part of its Title IX requirements and as a part of its agreement with the United States Department of Education, Office for Civil Rights, is committed to the establishment of an additional intercollegiate athletics women's sport by the Fall of 2003. Extensive research by the institution and a recommendation from the institution's Intercollegiate Athletics Advisory Committee identify skiing as the most appropriate sport to be added at this time.

IMPACT:

The addition of skiing will ensure that Boise State is making appropriate progress toward meeting Title IX requirements. (An overview of the impact of adding the Women's Skiing program in the Department of Intercollegiate Athletics is included with this agenda under separate cover for all Board members.)

Annual operating expenses are estimated to be \$200,000 initially. These costs have been included in the Boise State Intercollegiate Athletic Five Year Financial Plan developed in October 2000. No capital expense is required for the addition of this sport.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES
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ROUTINE AGENDA

ITEM #1.2

IDAHO SCHOOL FOR THE DEAF AND THE BLIND

4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES

4.9 AUDITS AND FINANCIAL REPORTS

ISDB submits the attached record of the Student Activity Funds for Board review in accordance with Idaho Code 33-705. (EXHIBIT 1)

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**BUSINESS AFFAIRS AND HUMAN RESOURCES
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EXHIBIT 1

**STUDENT ACTIVITY FUNDS BALANCES AS OF JUNE 30, 2001,
LISTED BELOW IS A REPORT SUBMITTED TO STATE BOARD
OF EDUCATION IN ACCORDANCE WITH IDAHO CODE 33-705.**

	BAL-05/24/01	BAL-06/30/01	INC/(DEC)
SALES TAX	96.22	112.20	15.98
ATHLETICS	6,796.61	6,913.51	116.90
WSBC	4,501.90	4,401.90	-100.00
ATHLETIC APPAREL	234.29	234.29	0.00
GIRLS SOCCER FUND	292.04	292.04	0.00
CHEERLEADING	415.37	415.37	0.00
M.S. CHEERLEADING	70.00	70.00	0.00
CLASS OF 2001	130.28	130.28	0.00
CLASS OF 2002	195.05	195.05	0.00
CLASS OF 2003	842.43	842.43	0.00
CLASS OF 2004	97.05	103.05	6.00
MAINT. BREAK ROOM	182.28	147.29	-34.99
COTTAGE FUND	313.07	313.07	0.00
ELEM ACTIVITIES	61.65	61.65	0.00
PARENTS ADVISORY COM	168.61	168.61	0.00
M.S. STUDENT COUNCIL	62.46	50.03	-12.43
H.S. STUDENT COUNCIL	812.12	812.12	0.00
JOURNALISM	584.98	584.98	0.00
ED STAFF POP MACHINE	1,028.75	925.82	-102.93
HEALTH & WELLNESS	285.00	265.00	-20.00
STUDENT ACT. FUND	5,349.83	5,424.25	74.42
WORK EXPERIENCE	189.85	67.17	-122.68
RAPTOR JAVA (NEW)	490.25	338.29	-151.96
STUDENT BOOK CLUB	151.56	198.86	47.30
ACCELERATED READER	69.22	69.22	0.00
DRAMA FUND	36.92	36.92	0.00
ADVENTURERS	106.09	106.09	0.00
SUMMER DEAF CAMP	4,489.41	4,539.41	50.00
ART FUND	276.52	276.52	0.00
YEARBOOKS	1,123.97	1,338.17	214.20
LIONS WINTER CAMP	2.17	2.17	0.00
HRG AID MOLD & REPAIRS	-54.32	-7.32	47.00
HA GIFT F/HRG CM TCH	68.58	68.58	0.00
PERSONAL STUDENT ACCT	731.39	629.89	-101.50
STUDENT AID	<u>1,318.18</u>	<u>1,292.58</u>	<u>-25.60</u>
 TOTALS	 \$31,519.78	 \$31,419.49	 -\$100.29

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

ACTION ITEM

ITEM #2

SUBJECT:

FY2003 Enhancement Request – Within Board Guidelines

BACKGROUND:

The Board established the guidelines and timetable for reviewing and approving the FY03 budget requests at the April meeting. The calculation of the maintenance of current operations (MCO) request was delegated to the institutions and staff to complete according to the State's Budget Development Manual and Board Policy so the Board could focus on above-MCO or enhancement requests. At the June meeting, the institutions and agencies presented three areas of improvement/need for FY03 without attaching a specific dollar amount to each request. After reviewing the request and considering the limited availability of funds for FY03, the Board asked the institutions/agencies to develop one enhancement request for each program with the amount limited to 1% of the base or \$100,000, whichever is greater. Exceptions to these guidelines would be considered separately. The requests have been submitted using a standard B-8.1a form which identifies the institution or agency, the program, the decision unit name, a budget summary, a description of the request, goals & objective addressed/performance measures, and citizens affected, benefits derived and portion of need addressed

DISCUSSION:

The Board must consider two roles during the budget request process. They must be advocates of the requests they endorse from the institutions and agencies. This is one opportunity the Board has to discuss and review the short-term plans of institutions and agencies. However, they must approve a budget within the reasonable resources the State has available. These are usually two conflicting roles as the needs always exceed the resources available.

The presidents and directors will briefly describe their FY03 Budget Request during the meeting as identified on ITEM #2.1. The B-8.1a form supporting each FY03 budget request is also included in ITEM #2.2.

IMPACT:

The approved requests will be submitted to the Governor's Division of Financial Management and to Legislative Services Office – Budget and Policy Analysis for consideration by the Governor for his FY2003 Budget recommendations and by the Joint-Finance Appropriations Committee for funding.

MOTION:

A motion to approve the FY2003 enhancement requests as presented in ITEMS #2.1 - 2.2.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

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State Board of Education
FY03 Request Enhancements - Within Board Guidelines

ITEM #2.1

Page	Institution/Program & Agency	Presenter	Time	Request	
				FTE	Amount
	University of Idaho	Hoover	10		
13	General Education			8.00	937,500
15	Agr Res & Coop Ext			3.00	297,900
17	Forrest Utilization			1.00	93,500
18	Idaho Geological Survey			1.00	83,200
19	WWAMI			0.00	28,100
20	WOI			0.00	100,000
	Boise State University	Ruch	10		
21	General Education Program			12.00	735,800
	Idaho State University	Bowen	10		
23	General Education Program			15.00	665,900
25	Museum of Natural History			2.00	100,000
26	Idaho Dental Education			0.00	6,600
	Lewis-Clark State College	Thomas	10		
29	General Education Program			2.00	135,000
	North Idaho College	Burke	5		
31	General Education Program			0.00	102,900
	College of Southern Idaho	Meyerhoefer	5		
33	General Education Program			1.00	102,900
	Professional/Technical Education	Rush	5		
35	General Programs			0.00	60,000
37	Postsecondary Education			3.84	342,000
39	Under-Served/Prepared Adult Prog			0.00	72,000
	School for the Deaf & the Blind	Ramos	5		
41	General Program			0.00	100,000
	Office of the State Board of Education	Fitch	10		
43	Administration			3.00	100,000
	Special Programs:				
45	Small Business Development Ctrs	Hogge	5	1.00	98,000
	Agencies:				
47	Idaho Public Broadcasting	Morrill	5	0.00	100,000
49	State Library	Bolles	5	0.00	124,400
	State Historical Society	Guerber	5		
51	Historic Preservation & Education			1.00	100,000
53	Historic Sites Maint & Interpretation			1.00	100,000
	Vocational Rehabilitation	Thompson	5		
55	Epilepsy Services			0.00	72,000
56	State Independent Living Council			1.00	100,000
58	Adult Correction Rehabilitation			2.00	165,700
TOTAL				57.84	4,923,400

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BUSINESS AFFAIRS AND HUMAN RESOURCES**AUGUST 1-3, 2001****ITEM #2.2****INSTITUTION/AGENCY:** UNIVERSITY OF IDAHO**PROGRAM:** GENERAL EDUCATION**A. DECISION UNIT NAME:** RESEARCH INITIATIVE**B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):****C. DECISION UNIT DESCRIPTION:****BUDGET SUMMARY:**

<u>Account Number</u>	<u>Personnel FTE</u>	<u>Operating Costs</u>	<u>Capital Expenditures</u>	<u>Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	8.00	\$937,500				\$937,500

DESCRIPTION:

A primary goal of the University of Idaho's strategic plan is to be a globally competitive center for high-quality graduate education and research programs. Objectives of this goal are to increase the university's contribution to disciplinary knowledge and to directly link university research programs to the needs of Idaho's businesses, industries and citizens in areas that are key to the economic health and development of Idaho's economy. This decision unit directly supports the State of Idaho Science and Technology Initiative to establish new alliances in research areas that include monitoring and protecting the environment for Idaho's surface and subsurface water resources, developing clean energy systems, creating secure and reliable information systems, and learning theory related to the needs of K-16. Collectively, these objectives emphasize opportunities and challenges facing Idaho and Idahoans served by UI Centers in Idaho Falls, Post Falls and Boise as well as the main campus in Moscow. These "Advantage Idaho" research initiatives include:

- Food/Fiber Production and Molecular Biology
- Computing, Software and Telecommunications Technology
- Environmental Science and Technology
- Materials Science and Manufacturing Engineering
- Infrastructure, Construction and Transportation Technology

The timely development and transfer of research and technology that is needed to stimulate key economic growth in Idaho's economy requires the addition of faculty positions and related infrastructure support in areas such as biotechnology, information security and computer science, material science and manufacturing engineering, and transportation technology.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Board Goal III. Provide relevant information and research services to meet Idaho's needs.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

UNIVERSITY OF IDAHO continued
GENERAL EDUCATION

ITEM #2.2

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

This decision unit will directly affect science and technology industries throughout Idaho, Idaho industry employees and citizens associated with continuing education programs in science and technology, Idaho citizens involved in science and technology education at both undergraduate and graduate levels, and employees of the Department of Commerce and local city and community development groups.

This decision unit will produce and speed the commercialization of new technologies in areas of biotechnology, information security and computer science, material science and manufacturing engineering, and transportation technology. In the process of developing new technologies it will provide undergraduate and graduate education in these science and technology fields and provide an educated work force that has practical experience in and a theoretical understand of science and technology problems facing today's industry.

This decision unit will provide direct support for established and emerging science and technology industries located in Idaho Falls, Post Falls, Boise, Moscow and throughout the state. The development of science and technology centers of excellence is needed in major industrial areas throughout the state. This initiative addresses approximately 10 percent of the current need by directly developing and strengthening science and technology foundations in four major locations and, by using service programs, throughout the state.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: UNIVERSITY OF IDAHO/SPECIAL PROGRAMS

PROGRAM: AGRICULTURAL RESEARCH AND EXTENSION

A. DECISION UNIT NAME: VALUE ADDED

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

Account <u>Number</u>	<u>FTE</u>	Personnel <u>Costs</u>	Operating <u>Expenditures</u>	Capital <u>Outlay</u>	T/B <u>Payments</u>	<u>Total</u>
0001	3.00	\$195,000	\$102,900			\$297,900

DESCRIPTION:

Ag Initiative 2001 determined that the economic success of rural areas in Idaho will depend on the ability of communities to stimulate local entrepreneurship and develop new businesses to diversify the local economy. Agriculture continues as one of the major natural resources in these communities and provides potential for development of new added value agricultural products or processes. Unfortunately the ability to evaluate the economic and technical feasibility of new businesses and to subsequently implement these businesses is lacking.

ARES has begun the process of responding to these needs by redirecting existing resources and developing interdisciplinary teams to assist local communities and entrepreneurs in exploring the feasibility and implementation of new enterprises. Through this process, however, it was determined that if ARES is to be successful, we must add key core competencies in the following areas:

Economic Feasibility

An economist (\$65,000 (\$50,000 plus \$15,000 benefits) is needed to coordinate the overall economic and technical feasibility studies to determine if a new enterprise can be successful. The position would develop tools to inventory existing resources and to assist in the development of business and technical plans needed for successful implementation of these new enterprises.

Food Systems Processing, Engineering and Safety

Food processing is likely to be one of the major enterprises developed. The Food Processing Specialist (\$65,000 (\$50,000 plus 15,000 benefits) would provide technical expertise for feasibility analysis as well as direct technical assistance needed in implementation of new businesses. This individual would also focus on research to develop new value-added products and processes.

Bioproduct Development

Development of nonfood uses of agricultural products and waste recovery materials may be the key to the future development of new enterprises. A Bioproduct Development position (\$65,000 (\$50,000 plus \$15,000 benefits) would focus on the technical feasibility of developing new bioproducts ranging from biofuels to biopharmaceuticals.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

UNIVERSITY OF IDAHO continued
AGRICULTURAL RESEARCH AND EXTENSION

A major recommendation of Ag Initiative 2001 is that the ARES should be in a better position to quickly respond to changing needs within Idaho's agricultural and rural areas. Unfortunately the ability to be flexible and quickly respond is limited by the lack of operating funds needed to initiate new programs and directions. In the last few years costs of maintaining current operations (MCO) have increased annually and appropriated funding for operating budgets has not kept pace with inflation. The proposed Strategic Investment Grants Program (\$100,000) would provide a pool of funds that would provide flexibility to quickly respond to future needs and allow existing and future MCO funds to be used to maintain existing operations.

The Strategic Investment Grants Program (SIG) will be designed similarly to other grants programs initiated at other land grant universities. The grants would be focused on high priority program areas identified through coordinated stakeholder input and would encourage active participation of interdisciplinary teams in the development of programs. Grants would support applied research and outreach/educational programs with a 3-5 year timeframe. Grant proposals would be designed using the Logic Model with the requirement that all proposals have identified methods for documenting and evaluating outcomes. External stakeholder groups will be utilized in the evaluation of programs and program outcomes to assure that the programs are responsive to identified needs.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOALS:

Strategic Plan Goal III, ensure education, training, rehabilitation, and information/research services are relevant to the needs of Idaho's citizens.

Strategic Plan Goal IV, ensure maximum benefit from education resources through efficient operation and management.

KEY PERFORMANCE INDICATORS:

Number of food processing groups assisted each year
Number of non-food uses of agricultural products developed
Value added to Idaho economy by research program impact
Number of grants awarded to Idaho groups

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Funding of this decision unit will impact virtually every citizen of Idaho and contribute to the economic development in the state. The development of alternative non-food uses for agricultural products and the focus on the feasibility of developing new businesses in rural communities will stimulate economic development in the state. The incentive grant program will increase the number of private and state partnerships and provide a mechanism for groups to quickly respond to the changing agricultural needs in the state. This decision unit fits the statewide mission of the College of Agriculture that serves the needs of Idaho's agricultural sector including, producers, processors, families and youth.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: UNIVERSITY OF IDAHO/SPECIAL PROGRAMS
PROGRAM: FOREST UTILIZATION RESEARCH

**A. DECISION UNIT NAME: ENHANCEMENT OF FOREST FIBER
PRODUCTIVITY**

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	1.00	\$71,500	\$15,000	\$7,000		\$93,500

DESCRIPTION:

Enhancement of the Forest Utilization Research budget is requested to provide additional support for an initiative designed to enhance the quantity and quality of wood fiber available from managed forest stands. Although significant research on growth and harvest of wood fiber has been done at discrete points in the forest management cycle, there is a need to integrate what is known at one stage of development with the consequences seen at another. The research issues are both basic and applied. In some cases the relationship between genetics, growth and wood quality need to be established. In other instances, there is a need to develop and test cost-effective systems to accomplish some of the management treatments. The funding requested is for a research scientist and support funds to focus on basic issues of forest genetics and physiology, to establish linkages between the genetics and nutrition characteristics of the tree and the quality of the wood fiber produced, and to develop models that can accurately describe the dynamics of intensively managed forest stands. The funding requested through forest utilization research will complement additional funding from private industry to sustain funding for this major research initiative.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

This meets Strategic Plan Goal III, Relevant; and Objectives 2, 3 and 5: research that is relevant to Idaho's needs; research that is relevant to meet the needs of Idaho's communities and economy; and structured, state-funded research that meets Idaho's needs and enhances the economy.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Natural resources-based industries and forest products are major components of Idaho's economy. Investment in this program can improve and maintain the economic base of Idaho's natural resource industries, and the people and communities that depend on these industries.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: UNIVERSITY OF IDAHO/SPECIAL PROGRAMS
PROGRAM: IDAHO GEOLOGICAL SURVEY

A. DECISION UNIT NAME: RESEARCH GEOLOGIST

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	1.00	\$66,000	\$10,000	\$7,200		\$83,200

DESCRIPTION: RESEARCH GEOLOGIST POSITION

This request is for an assistant Research Geologist position and associated operating funds and support equipment. These resources will provide added services and products, to meet the increased demand for geological, geotechnical and hydrological information by public, state and local government constituents in the urban and rural-growth impact areas of Idaho.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

This enhancement meets Strategic Plan Goal III, Relevant: Objective 2; Objective 3, emerging needs of Idaho's communities and economy; Objective 5, enhance Idaho's economy and environment; Objective 6, access to relevant, accurate data and information; and Goal IV, Efficient: Objectives 3, 4, 5, and 10. The addition of a research geologist would account for an estimated 17% increase in the number of IGS publications, presentations, and grants and contracts.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Survey research geologists at the Moscow, Boise and Pocatello offices serve all sectors of the Idaho public. Increased demands for geotechnical services and products require additional applied research. This new position and requisite support will allow the Idaho Geological Survey to keep pace with the growth in the public's use of more technologically advanced earth science information.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: UNIVERSITY OF IDAHO/SPECIAL PROGRAMS
PROGRAM: WWAMI MEDICAL EDUCATION PROGRAM

A. DECISION UNIT NAME: TEACHING EQUIPMENT

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001				\$28,100		\$28,100

DESCRIPTION:

Provide additional funding for equipment replacement and upgrades including: the classroom computer, classroom projectors, anatomy teaching lab equipment, and classroom microscopes.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Board Goal I and Board Goal III. Direct efforts to improve the quality of Idaho's education. Provide education and training services that are relevant.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

This request provides new technology to the 1st year WWAMI Program located on the UI campus. It will be a partial step toward meeting the needs for new technology that will be required over the next few years to keep pace with rapid changes in technology. Students and ultimately the citizens of Idaho will gain through the improved and cost-effective use of technology in medical diagnosis and treatment.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY: UNIVERSITY OF IDAHO/SPECIAL PROGRAMS
PROGRAM: WOI VETERINARY EDUCATION

A. DECISION UNIT NAME: CAINE CENTER INFRASTRUCTURE

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001				\$100,000		\$100,000

DESCRIPTION:

The Caine Veterinary Teaching Center has one main building and two outbuildings with replacement values in excess of \$3.3 million and infrastructure systems representing another \$800,000. The main building is over 23 years old and requires annual infrastructure improvements. Current appropriations for capital outlay are removed from the WOI budget base every year. This process makes it difficult to plan for long-range infrastructure improvements and has actually reduced capital outlay funding to below FY1997 levels. Capital outlay funding for FY02 is currently \$10,400 compared to \$12,900 in FY97.

The current level of capital outlay funding is not adequate to address the replacement and maintenance of existing infrastructure at the Caine Center. This request plus the current level of capital outlay funding represents .075% of the value of the facility. Facility maintenance benchmarks indicate that adequate facility maintenance funding should equal 1.5 percent of the replacement value of buildings. This request would allow the Caine Center to institute a long-term preventative maintenance program to properly maintain this off-campus facility.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Board Goal I and Board Goal III. Direct efforts to improve the quality of Idaho's education. Provide education and training services that are relevant.

- **UI Goals: Infrastructure Goal 2.** Plan, develop, manage, and maintain buildings, grounds, and physical infrastructure of the university
- **Key Performance Indicators:**
Funding and total annual expenditures for preventive maintenance to target 1.5% of current replacement value

Funding and total annual expenditures for renewal and renovation to target 1.5%

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The funding requested in this decision unit will allow the Caine Veterinary Teaching Center to address some of its most critical maintenance needs and to institute an effective long-range preventative maintenance program. Well-maintained facilities will improve our ability to serve veterinary students, practicing veterinarians, livestock and dairy producers, and all Idaho animal product consumers.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: BOISE STATE UNIVERSITY

PROGRAM: GENERAL EDUCATION

A. DECISION UNIT NAME: Role and Mission: Instruction and Support Services

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
	12	\$676,427	\$32,373	\$27,000	\$ -0-	\$735,800

DESCRIPTION: Boise State University seeks to obtain funding for a wide variety of needs in the university's divisions of academic affairs, finance and administration, student affairs and institutional advancement. Funds are needed for instruction, research, student services, physical facilities and general institutional support. Projected outcomes of this request include accommodating enrollment growth, enhancing academic programs, increasing student retention and other instructional and support service improvements.

Academic Affairs

The University's requests to support instruction include eight new faculty positions in the sciences, mathematics, modern languages and education. In addition, the request includes two position upgrades in the College of Business for recruitment purposes.

These positions are illustrative of the faculty positions that would be established, subject to specific enrollment demands, and could be revised based on the needs of the colleges. Operating expense and capital outlay support is also requested in these areas.

Finance and Administration

Due to the expanding physical plant at the University's campus sites and ongoing technology support needs, this request includes two positions. The first is an Assistant Director for Facilities, Operations and Maintenance and the second is a web developer for the Office of Information Technology.

Student Affairs

To provide continued support for enrollment growth, Student Affairs requests funding for 2.0 FTE to include one Financial Aid Customer Services Representative and two half-time Enrollment Services positions to support the West Campus student support operation.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

**BOISE STATE UNIVERSITY CONTINUED
GENERAL EDUCATION**

Institutional Advancement

The University requests \$24,123 for operating expenses to support the institutional advancement organization and enhance the University's ability to raise private funds.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

In accordance with Boise State University's strategic plan, the goals of this decision unit are to preserve and enhance access, to maintain and enhance academic quality, and to improve managerial and administrative cost effectiveness. Projected outcomes include an increase in credits produced and headcount at both on- and off-campus sites; an increase in the student retention rate; an increase in financial aid awarded; maintaining a favorable student to faculty ratio; reducing time to earn a degree; and maintaining a fee structure and administrative cost structure that is below the WICHE average.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The funding requested supports enhanced quality of higher education in the treasure valley by extending access to higher education. These educational opportunities provide individual benefits and also enhance the economic development of the communities served. Additional hiring of faculty supports the university's ability to provide more classes needed due to Boise State University's continuing enrollment growth, which has most recently been projected to exceed 18,000 students by 2005. The university's goal to extend access to higher education is reflected in the funding requests for support staff in Canyon County and for student services staff on the Boise main campus.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO STATE UNIVERSITY

PROGRAM: GENERAL EDUCATION

A. DECISION UNIT NAME: STAFFING ADEQUATE TO FULFILL ROLE & MISSION

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
0001	15	600,000	65,900			\$665,900

DESCRIPTION:

Providing adequate faculty and staff positions to compensate for enrollment growth and facilitate outreach obligation in Health Professions.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

To provide 10 additional faculty positions and five staff positions in support of the institution's role and mission. Rapid growth and partial funding of enrollment workload have resulted in larger class sizes, which has been shown to have a negative effect on grades and retention. At the same time, there is increasing demand for graduates in nursing, speech pathology, clinical laboratory science, pharmacy, and other health professions areas to which ISU is responding in Pocatello and statewide. Additional instructional and clinical faculty and outreach staff will be required to meet professional accreditation requirements, which dictate minimum ratios of faculty to students.

This request is designed to meet the following objectives:

- 1) Reasonable access to health professions education throughout the state.
- 2) To contribute to increased access to health care for Idaho citizens.
- 3) To emphasize rural care priorities.
- 4) To contribute to the enhancement of economic development in rural areas of Idaho.
- 5) To build on existing strengths in health professions education.

Dental Hygiene	5
Dietetics Internship	5
Nursing, MS (North Idaho)	10
Nursing, BS	20
Speech Pathology, MS (North Idaho)	10

Performance in this area will be measured by enrollment in health professions programs and, ultimately, by the graduation of additional health care providers.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO STATE UNIVERSITY continued
GENERAL EDUCATION

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Funding this request would provide additional health care education opportunities for students out of high school, mid-level health care providers and other health professionals. Individuals in these health profession fields have taken up an increasingly important role in filling the health care needs in both rural and urban settings, thus Idaho citizenry in general would be affected. While this increase in institutional productivity will help address the State's shortfall in healthcare professionals, it will not address all of current or anticipated need.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO STATE UNIVERSITY
PROGRAM: IDAHO MUSEUM OF NATURAL HISTORY

A. DECISION UNIT NAME: SCIENCE EDUCATION CENTER

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	2.0	\$80,600	\$19,400			\$100,000

DESCRIPTION:

The Idaho Museum of Natural History proposes to create a Science Education Center to develop and distribute educational programs for grades P-12 and adult learners. The two new positions requested are an Information Technology Specialist and an Education Specialist. They will be responsible for creation of outreach science education programming and development of traveling programs, CD-ROMS and online presentations.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

The addition of these two positions will dramatically enhance the Museum's ability to distribute educational programming in science to the broadest cross-section of Idaho citizens.

Performance indicators: Number of programs produced; number of outreach visits; number of program requests; number of learners served on-site and off-site.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The educational programs developed may potentially reach all Idaho classrooms, grades P-12, University students and adult learners across the state. We need to enhance our science education programs if we are to reach the Museum's potential to amplify science education in Idaho. We currently have a single education position that cannot respond adequately to the number of requests received. The addition of these two positions will allow us to be responsive to citizen requests and expand our outreach and on-site programming.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO STATE UNIVERSITY

PROGRAM: IDAHO DENTAL EDUCATION PROGRAM

A. DECISION UNIT NAME: EXPANSION OF DENTAL PROGRAM

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):

DECISION UNIT DESCRIPTION: This decision unit requests the increase of one additional seat in the Idaho Dental Education Program (IDEP). This request represents the second increase in a three-year plan to incrementally increase the enrollment from seven seats per year to ten seats per year. This decision unit continues the expansion of the available seats in the program that was initiated with the approval of one additional seat beginning Fall 2001 (FY2002). The initial expansion increased the first year seats from seven to eight.

C.

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
For the Addition of Seat 9						
0001					\$6,600	\$6,600
0650		\$11,800				11,800

DESCRIPTION:

State General Funds (0001) requested in this decision unit are those necessary for FY2002-2003 trustee benefit payment to Creighton for the seat to be added Fall 2002. The appropriation request for dedicated funds (0650) represents the anticipated fee revenue generated by a new seat for Fall 2002.

Approval for adding an additional seat would commit the State to additional trustee benefit payments (approximately \$30,000 additional per year) during FY2004-2006.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

The State Board of Education's emphasis on increasing the available health education seats supports this decision unit. The most compelling rationale is the increased population of Idaho compared with the available seats. Beginning in 1980 with a population of 944,127, Idaho has experienced a 37% increase in population over two decades to a population of 1,293,959 in 2000. The available seats in the dental program have remained static at seven since 1987. The increase from seven to eight seats represents a welcome increase that is a partial solution to the need for additional dental education seats.

The decision unit is also congruent with the IDEP program's DFM strategic plan goal number 3 to provide adequate numbers of seats for the number of students applying to the program and for facilitating return of adequate numbers of dentists to the state.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO STATE UNIVERSITY continued
IDAHO DENTAL EDUCATION PROGRAM

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

In 1989, the IDEP programs current enrollment of seven students was projected to accommodate a replacement level for dentists based upon Idaho's population. Since 1987, Idaho has experienced substantial growth in population. The Idaho Dental Education Program has not kept pace with that growth and is serving an ever decreasing fraction of Idaho's citizens desiring a dental education. Increasing the dental education program to 10 seats would more capably mirror the future needs of the state's population.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: LEWIS- CLARK STATE COLLEGE
PROGRAM: GENERAL EDUCATION

A. DECISION UNIT NAME: Dual Credit and Community Outreach
Programming and Services

B. IDENTIFY ALL "YES" ANSWERS (DFM's B-8.1)

C. DECISION UNIT DESCRIPTION:

LCSC has been assigned multiple functions in serving the educational and development needs of the State of Idaho. In particular, there is the expectation that the college will work with regional communities and organizations to address such needs. LCSC current works directly with communities to provide dual credit and non-credit programming in the schools, a family literacy program, ABE instruction, Center for New Direction programming, technology planning and support services, and customized training and consulting. Only one of these activities is provided for in the funding formulas. Thus, the college must divert resources from direct instructional and instructional support areas to fund these activities. LCSC requests additional funding to address these expanded mission expectations.

BUDGET SUMMARY:

Account Number	FTE	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001	.5	\$35,000				35,000
0001	1.0	\$47,000				47,000
0001	.5	\$19,800				19,800
			\$33,200			33,200
	Total					135,000

DESCRIPTION:

Additional funds will be used to

- a. Move the Director of Learning Services to full-time funding. This will free up grant funds for programming for unprepared and under-prepared individuals seeking to enroll in dual credit or regular post secondary programming
- b. Move the director of at least one outreach center from local funds to appropriated funds to allow more time for development of dual-credit and instructional support programming
- c. Create new courses for dual-credit and distance delivery offering
- d. Create a new position to provide student support services for dual-credit and outreach students

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

LEWIS-CLARK STATE COLLEGE continued
GENERAL EDUCATION

D. GOALS & OBJECTIVES/PERFORMANCE INDICATORS

1. Increase personnel and programming to support dual credit offerings in regional high schools.
2. Increase personnel and programming for unprepared and under-prepared citizens seeking to enter post-secondary education.
3. Increase personnel and student support services for students enrolled in dual credit and distance delivered courses.
4. Fund the development of new dual-credit and distance delivered courses and related student support services.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEEDS ADDRESSED:

LCSC continues to receive requests for new programming to address community educational and development needs. The funding requested here will enable the offering of credit bearing dual-credit courses in the regional high schools, support full baccalaureate programming through distance delivery, and provide customized job training and non-credit programming for regional communities. It will also provide vital student support services for individuals who are either unprepared or under-prepared for post-secondary education or who need assistance readying themselves for the workforce. Citizen groups impacted will be high school age students who seek to begin their college education while living at home, non-traditional aged citizens who seek an education but are place bound, and individuals in need of short-term specialized training. The opportunity for such programming in regional communities helps citizens meet their needs without leaving their communities. The need for this programming is expected to continue to grow.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: NORTH IDAHO COLLEGE

PROGRAM: COMMUNITY COLLEGE

A. DECISION UNIT NAME: NETWORK UPGRADES AND EXTENSIONS

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
G			16,500	86,400		102,900

DESCRIPTION:

A continuing project to upgrade the campus network infrastructure for high-speed communication carrying converged voice, data and video services. NIC has a fiber-optic interbuilding infrastructure that needs expansion and upgrading.

A project to exchange older hubs with 100-megabit edge (building) switches in campus closets will be underway but not complete in FY2003. Older office and classroom areas will need copper cable extensions.

Network management software to assess bandwidth usage to improve forecasting of future upgrades is a significant part of this request.

Continue upgrading campus network infrastructure for high-speed data access for converged voice, data and video. Add cable and communications equipment to extend network to newly acquired offices and classrooms. Apply network management software tools to detect future deficiencies.

Cable and switch electronics for Coeur d'Alene campus	58,150
Network analysis software and training	16,500
Kellogg – Extension Center communications	28,250
Project Total:	102,900

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Supports NIC strategic planning initiative, 3, Obj. 1, step 2 for high-speed network improvement. SBOE goals I, II, IV, Objective 6,7.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Better educational services for students.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: COLLEGE OF SOUTHERN IDAHO
PROGRAM: COMMUNITY COLLEGE

A. DECISION UNIT NAME: RURAL REGIONAL ECONOMIC DEVELOPMENT

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

- I. This decision is an expansion of the College of Southern Idaho's efforts concerning economic development.
4. The majority of the operating costs of this decision unit are being met with various membership fees, grants and donations.

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
G	1.0	90,000	10,000	2,900		\$102,900

DESCRIPTION:

In FY 2001, the College of Southern Idaho hired a regional economic developer to coordinate development efforts of communities in our eight county area. CSI is not only the leader in this effort but also assumed the personnel costs and a portion of the operating costs for the position. CSI will spend approximately \$100,000 on this project in FY 2002.

Local business leaders from Twin Falls and the surrounding communities have formed an organization known as the Southern Idaho Regional Economic Development Association. Our economic developer works directly with this organization in the recruiting of new businesses to our region and the expanding of existing businesses. She also provides information and assistance to smaller communities.

Business +2 funds from the Twin Falls Chamber of Commerce and membership fees from Jerome and Twin Falls will provide funding for operating expenditures this year. While the organization is still in the formative stages, efforts are underway to recruit surrounding communities. Once formally organized, this group will work closely with the Idaho Department of Commerce.

Past experience has shown that steps must be taken in addition to those of individual cities and counties if new businesses are going to come to our area and existing businesses expand. A collective effort to market our region to targeted industries requires the funding and organizational support that are beyond the means of isolated individual entities. While localized efforts must continue, it is critical that a coordinated regional recruiting effort be in place.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

COLLEGE OF SOUTHERN IDAHO continued

We expect the regional economic developer to have a major economic impact in our service area. We are requesting funding for the office and personnel costs associated with this position.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

The goal of this decision unit is to provide economic development opportunities to our eight county service area. We will be able to directly measure the success of this decision unit by the number of new businesses locating in the area and the expansion of existing businesses through the efforts of our regional economic developer.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The citizens of our service area as well as the state of Idaho will be positively impacted through the better jobs and higher wages that an expansion of the business community will bring.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO DIVISION OF PROFESSIONAL-
TECHNICAL EDUCATION
PROGRAM: GENERAL PROGRAMS

DECISION UNIT NUMBER: 12.01

- A. **DECISION UNIT NAME:** Rural Workforce Development (Short Term Training)
B. **IDENTIFY ALL "YES" ANSWERS (DFM=S B-8.1):**
C. **DECISION UNIT DESCRIPTION:**

BUDGET SUMMARY:

Account Number	FTP	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001	0.00				\$60,000	\$60,000

DESCRIPTION (Positions, hiring dates, implementation dates, operating methods):

The Department of Commerce states that "Despite Idaho's dramatic economic growth and prosperity during the past decade, not all areas of our State have prospered, particularly in rural Idaho. When Idaho's rural communities were thriving their economies were natural resource based primarily timber and wood products, mining and mineral extraction, and agriculture and agricultural-related businesses. Over the past number of years, there has been gradual but dramatic change."

The Governor's Task Force on Rural Development identified and analyzed numerous issues impacting rural communities and focused on five key issues, one of which was Education and Workforce Development. The Task Force stated that "The availability of skilled workers has become one of the most important factors for communities to compete for business and jobs in the 21st century. Many rural communities have available workers, but lack the skilled employees needed for many new businesses." To keep our rural citizens competitive in the new economy, we must provide them with the necessary training and education.

The Technical College system provides the infrastructure necessary to address the training/retraining needs of rural Idaho. The Professional-Technical system coordinates with the Departments of Labor and Commerce for the delivery of training programs funded through the Workforce Development Training Fund.

In order for training to be effective two approaches are necessary: (1) corporate assessment, curriculum development and training; and (2) individual assessment, counseling, job readiness training and supportive services. The Technical College system provides both through short-term training and its Centers for New Directions. This decision unit will address the first component. The second component will be addressed in the decision unit under Program 04.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION continued

The Technical College system offers short-term training/workforce training to meet the needs of business/industry as well as upgrade training for individuals who are employed. Retraining is provided for individuals who have been dislocated from their jobs due to business closures or the farming crisis. The Workforce Training Network (WTN) allows the Technical College System to respond to the training/retraining needs of Idaho's Workforce; however, the ability to respond in the rural areas where it is critically needed is limited because of a lack of resources.

This request will enable the technical colleges to expand the delivery of the assessment of training needs, workforce training and customized training to Idaho's rural communities. This will help strengthen and stabilize economic development in all regions of the state.

D. GOALS & OBJECTIVES ADDRESSED / PERFORMANCE INDICATORS:

1) State Board Goal II - Access

SDPTE Goal: Provide individuals access to professional-technical programs and services that enable them to develop and execute educational plans, make informed career choices, and develop their skills and knowledge in order to be globally competitive workers, responsible citizens and lifelong learners.

Objective: Strengthen linkages with local, regional and state agencies to provide training for new and existing industries.

Objective: Ensure delivery of appropriate short-term training throughout the state.

Objective: Increase the availability of high demand training programs/options.

Objective: Expand opportunities that help targeted individuals participate in rigorous professional-technical programs.

2) Technical Colleges, through the Workforce Training Network, will be able to respond to upgrade, retraining and new training needs by having a greater presence in the rural areas of the state. This will provide a proactive approach to the economic development training needs of rural initiatives.

- The number of students in short-term and customized training in rural areas will increase by 3%.

- The percentage of workers served in rural areas will be 6.5% or higher.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED

Individuals needing upgrade training/retraining and customized training for new and expanding business/industry will benefit from this request. Idaho benefits from a well trained workforce that is adaptable and flexible, meets the needs of existing, expanding and new business and industry, and is responsive to the public sector needs of Idahoans. This request addresses the need to increase funding for short-term/workforce training activities provided by the Technical Colleges which support rural economic development efforts in all regions of the state.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO DIVISION OF PROFESSIONAL-
TECHNICAL EDUCATION
PROGRAM: POSTSECONDARY PROGRAMS
DECISION UNIT NUMBER: 12.02

- A. **DECISION UNIT NAME:** POSTSECONDARY ROLE AND MISSION
B. **IDENTIFY ALL "YES" ANSWERS (DFM-S B-8.1):**
C. **DECISION UNIT DESCRIPTION:** Postsecondary Program Improvement/Expansion

BUDGET SUMMARY:

Account Number	FTP	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001	3.84	\$189,873	\$10,334	\$141,793	0	\$342,000

DESCRIPTION (Positions, hiring dates, implementation dates, operating methods):

The Role and Mission of Professional-Technical Education is to produce a workforce with the skills, knowledge and attitudes necessary to be successful in a highly effective workplace. To fulfill this Role and Mission and to meet the workforce training needs of the State, technical colleges identify and provide appropriate programs. These programs are the most essential ones as determined by business and industry needs. These are the same programs that provide significant benefits to schools as they seek to create dynamic learning environments to enhance student academic performance. In addition, new programs allow articulation of high school students into postsecondary programs by supporting dual enrollment.

The new programs will broaden partnerships with business and industry and increase accessibility by offering more classes at non-traditional times. Support for new programs will allow a quicker response to community needs as technical colleges work with local agencies to secure current information on job openings, wages, and skill requirements for professional-technical programs.

Support for these new programs will also improve the access and use of technology for faculty by providing development, training, and opportunities to update curriculum and teaching strategies. This request will help provide up-to-date equipment for professional-technical education. Funds to upgrade labs and to create new ones are in short supply, and often make the critical difference between having a modern professional-technical program and an outdated one. This is particularly true in those technical preparation areas that are in high demand, require high skill levels, and provide high wages.

New and expanded professional-technical education programs will enhance the technical college systems ability to provide essential educational and training opportunities. This request would provide funds for institutions to address their particular needs for program improvement/expansion. Particular focus will be directed toward high-demand programs and making those programs more accessible.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION continued
POSTSECONDARY ROLE AND MISSION

Since the preparation for most employment in Idaho fits the mission of professional-technical education, the success of Idaho's economic engine is also closely tied to the availability of technical programs

Institution	Program	FTP	PC	OE	CO	Total
BSU	Equipment/technology	0	0	0	\$66,929	\$66,929
CSI	Health Occ Instructor	.84	\$53,934	0	0	\$53,934
EITC	Health Occ Instructor	.5	\$21,500	0	0	\$21,500
	Technology Network	.5	\$21,500	0	0	\$21,500
	for Training Instructor	0	0	\$8,334	0	\$8,334
	Library operations					
ISU	Electronic Instructor	2.0	\$92,939	\$2,000	0	\$94,939
LCSC	Equipment/technology	0	0	0	\$36,594	\$36,594
NIC	Computer Lab	0	0	0	\$38,270	\$38,270
Total		3.84	\$189,873	\$10,334	\$141,793	\$342,000

D. GOALS & OBJECTIVES ADDRESSED / PERFORMANCE INDICATORS:

- 1) This decision unit will address Strategic Plan:

Goal I Quality, Objectives 4, 5, 6, 7, 8, and 9;

Goal II Access, Objective 2, 3, 4, 6, and 7;

Goal III Relevant, Objective 1, 2, and 3; and,

Goal IV Efficient, Objectives 2, 8, and 10

- 2) Performance Indicators

Programs will meet current industry requirements/certification

The percentage of students who achieve a GPA of 2.0 or higher in related instruction/general education will increase each year.

The percentage of program completers who achieve positive placement/transition in PS education or advanced training, military service and employment will be 90% or greater.

The percentage of program completers who enter employment in occupation nontraditional to their gender will increase in under represented occupational fields.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED.

The citizens and businesses of Idaho will benefit from high quality professional-technical programs that are based on labor market needs and meet industry standards and student interests and/or needs. Graduates of professional-technical programs will have expanded opportunities for education, training and employment in occupations requiring less than a baccalaureate degree. Business and industry will have access to a well trained workforce.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO DIVISION OF PROFESSIONAL-
TECHNICAL EDUCATION
PROGRAM: UNDERSERVED UNDERPREPARED ADULT POPULATION
DECISION UNIT NUMBER: 12.03

A. DECISION UNIT NAME: RURAL WORKFORCE DEVELOPMENT
(CENTERS FOR NEW DIRECTIONS)

B. IDENTIFY ALL "YES" ANSWERS (DFM-S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

Account Number	FTP	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001	0.00				\$72,000	\$72,000

DESCRIPTION (Positions, hiring dates, implementation dates, operating methods):

Most rural counties in Idaho consistently have lower per capita incomes, higher unemployment rates, lower rates of population growth, higher poverty levels, and less new construction and job growth. Consequently, the Governor's Task Force on Rural Development targeted rural education and workforce development as one of its five key issues. In order for training to be effective two approaches are necessary: (1) corporate assessment, curriculum development and training; and (2) individual assessment, counseling, job readiness training and supportive services. The Technical College system provides both through short-term training and its Centers for New Directions. This decision unit will address the second component. The first component will be addressed in the decision unit under Program 02.

The Centers for New Directions, located at each of the technical colleges, were established initially by State Legislation to serve displaced homemakers and single parents -- the Centers have expanded their services to include other unprepared adults. Center staff are prepared to deal with the unique career development needs of individuals who live in rural Idaho communities.

The Centers for New Directions offer assessment, career and personal counseling, retention, supportive services and employment readiness training. They recruit, place and retain individuals in rigorous education programs that prepare them to succeed in skilled occupations. They focus services on underserved adults, including single parents, displaced homemakers, minorities, welfare recipients and other unprepared adults who have unique needs that cannot be met by traditional educational delivery systems.

The Centers for New Directions are already an effective workforce development partner in each region. Last year, they became an important player in the Idaho Farm Crisis Intervention efforts. Center staff worked with Idaho farmers and their families to provide assessment, career counseling and support as they transitioned from family farms to new careers, often via technical college programs.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

**IDAHO DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION continued
RURAL WORKFORCE DEVELOPMENT**

With additional funding, the Centers will be prepared to work with the technical college system to provide the necessary assessment, career and personal counseling, retention, supportive services and employment readiness training to enable rural Idahoans to prepare for new occupations. This will contribute to their success as well as the economic stability of rural communities.

D. GOALS & OBJECTIVES ADDRESSED / PERFORMANCE INDICATORS:

- 1) State Board Goal II – Access
SDPTE Goal: Provide individuals access to professional-technical programs and services that enable them to develop and execute educational plans, make informed career choices, and develop their skills and knowledge in order to be globally competitive workers, responsible citizens and lifelong learners.

Objective: Expand opportunities that help targeted individuals participate in rigorous professional-technical programs and services.

- 2) Performance Indicators
Eighty-five percent of those served will enter the labor market and/or training programs.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED.

In FY00, the Centers served nearly 1500 individuals. Eighty-six percent of the participants were women, and fourteen percent were men. As a result of center programs and services, eighty-nine percent of these individuals had one of the following positive outcomes:

22%	Entered employment	3%	Completed an educational program
3%	Were self-employed	9%	Graduated from a pre-employment class
16%	Continued or advanced in their jobs	2%	Completed GED's
34%	Entered a training program		

Through nontraditional projects, an additional 344 lives were touched. Of those:

44%	Entered nontraditional training programs
8%	Completed nontraditional training programs
11%	Entered nontraditional occupations

The Centers for New Directions were instrumental in motivating participants to take action in their lives, to eliminate self-defeating behavior patterns, to adopt a more positive attitude toward work and school, and to develop confidence which enabled them to work and become financially self-sufficient. In FY2000, over 1300 individuals were positively impacted by the Centers for New Directions!

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO SCHOOL FOR THE DEAF AND THE BLIND
PROGRAM: EDUCATION AND SUPPORT SERVICES

A. DECISION UNIT NAME: FACILITIES MAINTENANCE

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

This decision unit would enable ISDB to enhance the current Maintenance Adequacy Program in order to continue our efforts in preserving and protecting the state's investment in the Idaho School for the Deaf and the Blind. The additional funds would be allocated for maintenance, repairs, remodels, and other renovations on a campus-wide basis and help us provide a safe and comfortable environment for our specialized students. This would improve our regular maintenance activities as well as meeting the needs of our specialized student population and, at the same time, address Strategic Plan Goal 7, Quality/Safety and Objective 3, Secure appropriate funding to meet facilities, maintenance, equipment, and capital outlay needs in accordance with Facilities Maintenance guidelines of the Idaho State Board of Education.

C. DECISION UNIT DESCRIPTION:

The Idaho State Board of Education has endorsed a system-wide priority of enhanced facility maintenance. Through infusion of additional Maintenance Adequacy dollars, ISDB would be able to preserve and maintain buildings through regularly scheduled preventive maintenance activities. These monies would permit the school to provide students with a clean, safe, and comfortable living and learning environment while also moving closer to the State Board of Education policy guideline of 1.50%.

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
0001	0	0	\$100,000	0	0	\$100,000

DESCRIPTION:

Funding of this decision unit would help ISDB preserve and protect the investment made in the school by the Idaho Legislature and the taxpayers of the State of Idaho. The Idaho Division of Public Works requires projects to exceed \$30,000 before being eligible for funding from the Capital Budget. Further, DPW does not permit combining of projects to reach the \$30,000 DPW threshold. As a result, many costly repairs and renovations must be borne by ISDB through the general operating budget. Additional monies would enable the school to identify concerns and needs that too often go unaddressed due to lack of needed financial resources or not meeting DPW requirements. Expenditures for improvements and repairs in the Cottage Life program would comprise approximately 50% of this decision unit as the cottages are over fifteen years of age. Expenditures would include carpeting, painting, and other repairs to preserve and protect the investment made by the State of Idaho. It is critical to note that the cottages are "home" to our residential students and a clean, safe, and comfortable daily living environment is a basic foundation to a successful educational program.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO SCHOOL FOR THE DEAF AND THE BLIND continued

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

In October 1987, the construction project at the Idaho School for the Deaf and the Blind was completed involving remodeling and construction of approximately 158,000 square feet. Without exception, the project provided Idaho with a \$9,250,000 facility of which all Idahoans can be proud. Most important, however, are educational opportunities, which are available to Idaho's sensory impaired children. As a public school serving deaf and/or blind children in a residential setting, identifying and addressing needs of children and the school are critical as we strive to provide not only appropriate educational programming, but also a clean, safe, and comfortable environment in which to play, live, and learn.

Current Idaho State Board of Education policy for facilities maintenance is a 1.50% factor applied against the value of the physical plant less monies already allocated in the current maintenance budget. Under these State Board guidelines, the following FY 2003 budget request is made:

Total Physical Plant Value	\$ 19,256,900
Facility Maintenance Factor	x 1.50%

Total "Recommended" Facilities Maintenance Budget State Board Policy Is At 1.50%	\$ 288,900 =====
Less "Actual" Current Facilities Maintenance Budget	\$ 175,000
FY 2002 Facilities Maintenance Policy Variance	\$ 113,900
FY 2002 Facilities Maintenance Budget Request Total	\$ 275,000
FY 2002 Facilities Maintenance as a percent of Board Policy	95.19%
	=====
FY 2003 Facilities Maintenance Request.	\$ 100,000

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Programming for educational services can be directly impacted by faculty and staff members who interact with students on a daily basis, but also by well-maintained buildings that are clean and attractive. With the construction project almost 15 years old, the school is entering a new stage in operations and maintenance. Like the colleges and universities, ISDB believes it is not only desirable, but also cost effective to allocate needed resources to enhance the current Maintenance Adequacy program that is in place thereby protecting and insuring the state's investment in the school. As ISDB does not have taxing authority like other Idaho public school districts, we must seek state resources. By having additional financial resources available, ISDB is better able to complete preventive maintenance repairs before a major disaster occurs. Prevention and planning is indeed worth many additional remedial and/or emergency repair dollars. Ultimately, Idaho taxpayers also benefit when state facilities are maintained in the best manner possible.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

INSTITUTION/AGENCY: OFFICE OF THE STATE BOARD OF EDUCATION
PROGRAM: ADMINISTRATION

A. DECISION UNIT NAME: ADMINISTRATION

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	3.0	87,800	3,000	9,200		100,000

DESCRIPTION:

We are asking for three additional full time positions in support of the office.

Receptionist 1.0 FTE, \$20,037- We are expanding the duties of the current office receptionist and we are advancing with this change without an FTP because support needs for the Management Information Officer and Chief Technology Officer have increased. The OSBE provides staff for ICTL, ITRMC, Idanet, E-Campus, and Data Repository. We will hire a temporary employee to take over the bulk of the reception duties, which are an ongoing and important need in serving the public.

General Office Support 1.0 FTE, \$24,796–The OSBE has very few support positions for a continually increasing workload. The Officers are performing most of their own clerical duties because we simply do not have staff to relieve them of those duties. As we continue to add statewide programs, i.e.: Assessment and Accountability, Promise and Grow Your Own scholarships, Community College and Nursing Education initiatives and support for the U of I project (Myrtle Street in Boise), workload office-wide increases.

Fiscal Support Clerk 1.0 FTE, \$31,177– Over the last few years the office budget has expanded to include three new programs: Standards and Assessment, Idaho's MOST (Teacher Quality), and student financial aid (Grow Your Own and Promise, Category B). These new programs require fiscal staff to spend time training and consulting with program personnel, as well as acting as final review on all program disbursements. Fiscal needs assistance with routine clerical duties to allow other fiscal staff to provide more thorough and timely information to the public, the board and other education stakeholders.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

2000-2005 Statewide Strategic Plan Goal I, Objectives 8 and 9

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The general public will benefit by increasing the effectiveness of operations and services for education in Idaho.

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BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO SMALL BUSINESS DEVELOPMENT CENTER

PROGRAM: IDAHO SBDC

A. DECISION UNIT NAME: SUPPORT FOR HIGH GROWTH BUSINESS

B. IDENTIFY ALL “YES” ANSWERS (DFM’S B -8.1):

C. DECISION UNIT DESCRIPTION: In the past twenty years, many of the new jobs created in Idaho have come from high-tech, high growth businesses. These businesses will make up approximately 15% of the new business, but create more than 80% of the new jobs. Governor Kempthorne’s Science and Technology Plan recognizes the need for the state and higher education to become active participants in the development of new high-growth businesses. To meet the needs identified in the state’s Science and Technology Plan, this effort provides an opportunity for Idaho’s colleges and universities to provide meaningful help in the creation of new businesses that create high-paying jobs for our citizens. Most importantly, it provides an opportunity for our faculty and students to enhance the learning experience while creating new jobs in Idaho.

In the startup phase of these high-growth businesses, the owners are usually “cash poor,” but have needs for business and engineering services. The universities and colleges are educating students in the areas where these businesses need help. This is where the needs of the businesses and academic learning come together. The faculty and students can assist the businesses in solving business and technical issues. The business owners “win” by gaining assistance they could not afford and the institutions gain by enhancing the learning experience with “real world” lessons.

This plan provides a consultant in Idaho Falls. This individual will augment the current investment the colleges and universities have made to help with the development of new businesses. This consultant will coordinate the efforts of the colleges and universities to support startup high-growth businesses. The assistance will be tailored to the needs of business and the available resources. This will include one-on-one assistance to these businesses. They will also partner with the private-sector resource providers to ensure the businesses have the assistance they need.

Currently, Boise State University has developed a grant for a similar position in the Boise area. The goal is to have positions in Coeur d’Alene, Boise, and Idaho Falls.

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	1.0	78,000	20,000		\$98,000	\$98,000

DESCRIPTION: This provides the funding for a new position in Idaho Falls to provide assistance to high-growth businesses in the Rexburg-Idaho Falls-Pocatello area. This individual will have significant experience in the development of successful business models and business planning. This will help provide assistance to startup businesses with the potential to create a significant wealth and job creation.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO SMALL BUSINESS DEVELOPMENT CENTER continued

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL II. OBJECTIVE 3

This provides increased opportunities for entrepreneurs to access the higher ed system. It also provides statewide outreach through multiple institutions. Finally, there are tangible outcomes for the businesses and the institutions.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

With the projected decline of more than 2,000 jobs at the INEEL, it is important that the Idaho SBDC, along with our college and university partners, help diversify the business base in this area and help in the creation of new businesses and the jobs they bring. This is critical to the economic future of this region of the state.

The Idaho SBDC has shown over the past 8 years that entrepreneurs that use Idaho SBDC services grow at faster rate than the average Idaho business. Sales growth is more than 3 times the state's average and job creation is more than 4 times the state's average.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO PUBLIC TELEVISION
PROGRAM: EQUIPMENT NECESSARY FOR DAILY TV/WEB COVERAGE
OF IDAHO LEGISLATURE

- A. **DECISION UNIT NAME: EQUIPMENT FOR DAILY IDAHO REPORTS**
PROGRAM, YEAR ONE OF TWO.
- B. **IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):**
- C. **DECISION UNIT DESCRIPTION:**

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001				\$100,000		\$100,000

DESCRIPTION:

One-time funds to acquire one-half the capital equipment necessary to expand coverage of the Idaho Legislature by IDAHO REPORTS from a weekly program to daily coverage for broadcast on statewide public television (analogue and digital systems) beginning with the 2004 session. This equipment will also allow for the creation and distribution of related video, audio and informational/educational materials on the web. The required operational funds to expand IDAHO REPORTS from a weekly to a daily program will be sought from private funding sources. IDAHOPTV will request another \$100,000 to complete the project in FY 2004.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

SBOE Goals:

1. Direct efforts to continuously improve the quality of Idaho's education, training, rehabilitation and information/research service to gain program competitiveness, high levels of achievement, and a well-informed citizenry.
2. Provide individuals of all ages and abilities access to education, training, rehabilitation and information/research to develop skills, knowledge and social awareness in order to be globally competitive workers, responsible citizens, and lifelong learners.
3. Ensure education, training, rehabilitation and information/research service are relevant to the needs of Idaho's citizens, workforce, business, industry and local, state, and federal government.

IdahoPTV Strategies & Measures:

1. Contribute to a well-informed citizenry.
2. Provide high quality television and web programming.
3. Provide relevant Idaho-specific information.
4. Provide additional access to citizens anywhere in the state to IdahoPTV and PBS resources that support citizen participation and educational goals, via the WWW.
5. Be a relevant education and information resource for all citizens, but particularly for children and the elderly.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO PUBLIC TELEVISION continued

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Currently IdahoPTV is airing a statewide one-half hour version of IDAHO REPORTS once a week during the legislative season. Since IdahoPTV reaches approximately 97% of Idaho's population, many legislators and citizens of the state have requested that IdahoPTV broadcast IDAHO REPORTS on a daily basis. A daily IDAHO REPORTS would give the citizens of Idaho a current report on the issues addressed at the legislature in an objective format that they cannot receive any other way. A daily IDAHO REPORTS would also increase informational/educational resources on the IdahoPTV web site.

In order for IdahoPTV to do that it must build the infrastructure needed at the Legislature to produce a statewide program using digital and analog systems. Taking into consideration the budget constraints for FY 2003, IdahoPTV would divide the project into a 2-year request, \$100,000 for FY 2003 and \$100,000 for FY 2004.

BUSINESS AFFAIRS AND HUMAN RESOURCES**AUGUST 1-3, 2001****INSTITUTION/AGENCY: IDAHO STATE LIBRARY****PROGRAM: LIBRARY SERVICES****A. DECISION UNIT NAME: READ-TO-ME – EARLY CHILDHOOD LITERACY****B. IDENTIFY ALL “YES” ANSWERS (DFM’S B-8.1):****C. DECISION UNIT DESCRIPTION:****BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	0	0	99,400	0	25,000	124,400

DESCRIPTION:

The Read to Me project supports early childhood and reading initiatives. The service is a combination of grants to public libraries to establish local Read-to-Me outreach projects and state level coordination, technical assistance, support, training, and evaluation. The resources will be used to continue efforts by libraries and their community partners to inform parents and child care providers about the importance of reading to children and to actively encourage the use of the public library to support early literacy. Special emphasis is placed upon reaching families with critical literacy needs. The project was originally funded from a three-year J.A. & Kathryn Albertson grant. The 2001 Legislature provided a fund shift appropriation for FY2002.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

The program objective is to increase the number of preschool children who enter kindergarten ready to read.

Statutory authority:

I.C. 33-2503(5), To promote and facilitate the establishment, use, and cooperation of libraries throughout the state so all Idahoans have access to the resources of those libraries, and

I.C. 33-2503(7), To support or deliver statewide library programs and services.

The State Library is currently providing this service on a very limited basis. Only 15 of the state’s 108 public libraries have local Read-to-Me outreach projects. No other entity is providing this service statewide with focus on children age birth to five.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The service population includes children from birth to age five, their families, and Idaho public librarians and their community partners. The number of children from birth to age five is estimated to be 102,400 in 2001, and expected to grow by 2% over the next 3 years. (Idaho Power’s 2000 Economic Forecast)

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO STATE LIBRARY

PROGRAM: LIBRARY SERVICES

A. DECISION UNIT NAME: GOV'T INFORMATION LOCATOR SERVICE

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	0	0	27,000	0	0	27,000

DESCRIPTION:

Enables improved searching, retrieval, and management of information found on state agency Internet sites. Ties in to a cross-agency effort to index state web sites, undertaken by the Metatag Task Force, recently established by ITRMC. Provides funds to contract for computer storage, specialized software, and technical expertise in developing a locator service for state government information produced in electronic formats.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

State Library's Strategic Plan: Goal VI, Strategy E: Assist and advise state government in making optimal use of state information resources.

- Updates mandated state documents program (Idaho Code 33-2505).
- Helps citizens and state workers find needed information produced by state government.
- Helps agencies manage their information more effectively.
- Helps support E-government efforts.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Internet is rapidly becoming a primary means for state government to deliver information and conduct its daily business. As state web sites grow, the problem of irrelevant search results grows along with it. Unless we start now to develop solutions to this problem, it will be increasingly difficult for citizens, vendors, and state officials to find the appropriate web site and initiate a transaction. While this budget request focuses on locating necessary information, it also has implications for future development. The use of metadata helps locate specific information, but is also essential for other purposes, including authentication, data mining, records management, and long-term preservation, all of which need to be addressed in the future. This project is intended to be part of an integrated, comprehensive approach to strategic management of the state's information resources.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO STATE HISTORICAL SOCIETY
PROGRAM: HISTORIC PRESERVATION AND EDUCATION

A. DECISION UNIT NAME: PROVISION OF PRESERVATION AND
CONSERVATION OF STATE HISTORIC RESOURCES

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):

C. DECISION UNIT DESCRIPTION:

CONDUCT HISTORIC AND PREHISTORIC PRESERVATION PROGRAMS

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	1	35,000	65,000			100,000

DESCRIPTION:

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL3: Provide for the preservation and conservation of historic resources of the state.

OBJECTIVE: Conduct historic and prehistoric preservation programs.

PERFORMANCE INDICATORS:

- a: Number of certified local governments.
- c: Assist owners of historic building and sites in Idaho with technical advice and federal grants; to restore and preserve these historic sites as a cultural benefit to all Idahoans.
- g: Sites nominated to National Register of Historic Places
- h: Archaeological and historic sites added to Idaho historic sites inventory.

Strategy 2-A: Meet all requirements of historic preservation programs through adequate funding of subgrants, comprehensive planning, surveying, inventory, the National Register of Historic Places, Certified Local Governments, investment tax credit, education and technical assistance services.

Strategy 2-C: Encourage, support and cooperate with historic and prehistoric preservation efforts by other entities.

Creation of the Historic Preservation Support Account will allow the agency to meet the required 40 percent match of additional federal funds being allocated to State Historic Preservation Office (SHPO) operations nationwide through the Conservation and Resources Act (CARA) and the National Park Service for use in historic preservation activities.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO STATE HISTORICAL SOCIETY continued
HISTORIC PRESERVATION AND EDUCATION

State funds in the account will be distributed by the agency in the form of grants to local community organizations and government entities carrying out programs and projects that preserve buildings, sites, artifacts and materials of historic significance.

Without creation of such a fund earmarked to for its specific needs, the agency will face a substantial financial challenge to meet matching requirements for these specific federal funds beginning in fiscal year 2007. While funds being expended on renovation and preservation of the Idaho Statehouse during the period of its construction (2001-2005) will be available to meet federal matching requirements, in five years there will be a need to commit funds annually at the state level to assure CARA and NPS funds will be allocated to Idaho for such projects. Creation of the Historic Preservation Support account represents a long-term approach to dealing with the projected need for matching funds in the period leading up to FY07.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

State and local historic preservation needs will benefit from availability of additional funds to deal with an existing and growing backlog of projects. Certified Local Government (CLG) organizations created at the local level under guidelines of the federal Historic Preservation Act and identified as skilled and proficient at overseeing renovation projects are guaranteed a minimum 10 percent of grant funds to be disbursed. A backlog of more than \$2 million in restoration work has also been identified on state-owned buildings and would benefit from the preservation support account. City and county historical societies would also qualify for grants for the first time in more than 20 years as a result of the account's additional funding capabilities.

Greatest need among historic preservation groups at the local level, particularly in small towns, is financial support for purchasing materials (as the volunteer labor is often available). Buildings and historic artifacts in need of restoration and preservation are so prevalent throughout Idaho that it's doubtful the use of funds in the proposed Historic Preservation Support Account would ever be without legitimate grant recipients.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO STATE HISTORICAL SOCIETY
PROGRAM : HISTORIC SITES MAINTENANCE AND INTERPRETATION

A. DECISION UNIT NAME: HISTORIC PROPERTY PRESERVATION AND CONSERVATION

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):

C. DECISION UNIT DESCRIPTION:

PROVIDE FOR THE PRESERVATION AND CONSERVATION OF HISTORIC PROPERTIES OF THE STATE.

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	1	31,000	69,000			100,000

DESCRIPTION:

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL 1: Provide for most efficient use of resources through the effective administration of all agency operations.

OBJECTIVE: Secure adequate resources and support for needs and activities of agency.

PERFORMANCE INDICATORS:

- a: Repair and restore damage and deterioration of old pen buildings to keep it for future generations.
- b: Number of buildings on which restoration has taken place at Old Pen.
- c: Maintain portions of old penitentiary grounds in their original condition.
- d: Pierce Courthouse work projects by agency staff.
- e: Stricker Ranch projects by agency staff
- f: Franklin properties work projects by agency staff.

Strategy 1D: Continue seeking resources to meet maintenance and repair needs for buildings and lands at the Old Penitentiary Historic District, Rock Creek Station and Stricker Homesite, Franklin Historic Site, and Pierce Courthouse Historic Site.

According to state formula, an agency's budget should allocate a minimum three percent of the value of buildings for which it is responsible to handle routine repairs and upkeep. The Division of Risk Management values ISHS buildings at more than \$8 million. That would require \$240,000 in a building maintenance and repair operating expense allocation to meet those guidelines. The current allocation for the agency is \$93,200.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO STATE HISTORICAL SOCIETY continued
HISTORIC SITES MAINTENANCE AND INTERPRETATION

In fiscal year 2001 the Society began an effort to increase its maintenance and repair budget for buildings over a four year period. The final two years of that effort (FY03 and FY04) would require an allocation of \$69,000 operating expense enhancement and one FTE (in FY03) for a maintenance worker to help with the tasks that additional repair and maintenance funds will allow and \$77,800 in the FY04 operating expense allocation.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Adequate maintenance and repair of state-owned buildings is of long-term benefit to all citizens of Idaho due to the reduced cost of major restoration or renovation that is likely to otherwise take place later. All citizens interested in the preservation of the state's heritage benefit from adequate upkeep and protection of state-owned historic buildings.

By earmarking funds specifically for maintenance and repair of buildings that are the responsibility of the Idaho State Historical Society, competition for tapping into limited State Board of Education capital money that is made available to all SBOE institutions and agencies is reduced. In addition, the ISHS does not have to depend so readily on the competitive environment found in the Division of Public Works to handle "routine" items, thus freeing up DPW funds for other state agencies.

By allocating adequate funds and meeting state recommendations for maintenance and repair needs in the agency, more efficient use of existing personnel and planning will result since dependence on outside funding sources is reduced or eliminated.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: DIVISION OF VOCATIONAL REHABILITATION
PROGRAM : EPILEPSY SERVICES

A. DECISION UNIT NAME: RURAL OUTREACH PROGRAM EXPANSION

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
0001	0				\$72,000	\$ 72,000

DESCRIPTION:

The purpose of this decision unit is to provide resources to reach presently unserved and underserved areas. With the additional funding, the epilepsy foundation will establish two new outreach offices and increase services at a third office. One outreach office will be established in the magic valley/twin falls area with a $\frac{3}{4}$ time epilepsy services specialist. A second outreach office will be established in the Lewiston area with a $\frac{1}{2}$ time epilepsy services specialist. Additionally, the foundation would like to increase the $\frac{1}{2}$ position currently serving southwest Idaho to a $\frac{3}{4}$ time position.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Goal 3, Objective 3 (3-3); 2-3; 2-7

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Citizen Group Affected – Persons with epilepsy.

Benefits Derived – Increased outreach and information and referral resources in 2 additional geographic regions of the state.

Portion of Need Addressed – Approximately 33.3% of the existing need.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO DIVISION OF VOCATIONAL
REHABILITATION
PROGRAM : STATE INDEPENDENT LIVING COUNCIL

- A. **DECISION UNIT NAME:** FUNDING FOR CIL SATELLITE OFFICES AND
OFFICE SPECIALIST 2 FOR ADMINISTRATION
B. **IDENTIFY ALL "YES" ANSWERS (DFM'SB-8.1):**
C. **DECISION UNIT DESCRIPTION:**

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
0001	1	\$19,700	(\$12,000)		\$92,300	\$100,000

DESCRIPTION:

CILs: The SILC is requesting additional Trustee and Benefit funding to assist the Centers for Independent Living (CILs) in bringing the Coeur d' Alene and Canyon County Satellite offices up to a minimum funding level.

CIL's are non-profit corporations which assist people with significant disabilities wanting to live more independently. CILs are managed and staffed by people with disabilities, are always located in the communities they serve, and assist people without regard to the type of disability they have. The foundation of CIL services is the peer relationship—people with disabilities assisting other people with disabilities as role models, mentors, and counselors. The CILs in Idaho have received no increase in federal funding for the past ten years.

CIL Satellites are administered by an existing Center and fill a critical need in the independent living network. Satellites make it possible for services and programs to be provided in outlying areas while avoiding the overhead of a free-standing non-profit corporation.

Administration: The SILC requests that it be allowed to move \$12,000 from its Operating Expenditure category to the Personnel Cost category, so that it may increase the current part-time Office Specialist 2 to full time and make the position permanent. Additional funds of \$7,700 is requested to meet the needs of this decision unit.

The SILC has been operating since its inception in May, 1993 with two FTE positions: the executive director and an administrative assistant. The Council currently employs a part time temporary Office Specialist 2 to assist with tasks related to fulfilling the objectives spelled out in the State Plan for Independent Living. The SILC is further charged with supporting centers for independent living and advocating for independent living services provided through state and federal programs for people with disabilities. The SILC must gather and disseminate information, conduct studies and analyses, develop model policies, conduct training on IL philosophy, outreach to unserved and under served populations, and work to expand and improve IL services.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO DIVISION OF VOCATIONAL REHABILITATION continued
STATE INDEPENDENT LIVING COUNCIL

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Goal 2 – Objective 3 (2-3); 2-5; 2-7; 3-2; 3-3

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

CILs: Most people with disabilities who live in institutions are there because they believe they have no other choice. CILs assist people in arranging personal care services, locating housing, obtaining financial resources for rental deposits, etc., and this past year have successfully relocated 11 Idahoans from nursing homes or other institutions to community-based living. The services provided by CILs have also prevented 55 Idahoans from entering a nursing home or other institution this past year and allowed them to continue to live in a community-based setting.

The LINC satellite in the Nampa/Caldwell area is supported by Federal Title VII, Part B funds (\$42,000) through the SILC. The satellite in Coeur d'Alene is supported by state general funds (\$50,000) received and requested by the SILC to increase funding for CILs during the 1999 legislative session.

The CILs in Idaho have received no increase in federal funding for approximately the past ten years, and it is unlikely that there will be an increase in the next several years. Last year the SILC contracted with consultant Suzie Hanks to conduct a study to determine the need for additional CILs in Idaho. The study concluded that Idaho needs four additional regional CILs to meet the needs of people with disabilities and that each CIL satellite needs approximately \$100,000 as a minimum funding level.

Administration: The SILC is comprised of 22 members who are appointed by the Governor and who provide representation for people with disabilities in all geographic areas of the state. A majority of Council members must be people with disabilities. The Council meets in Boise on a quarterly basis, and standing committees meet via telephone conference calls throughout the year.

Having SILC members located across the state often requires that Council business be conducted by mail and/or telephone. The Council relies on temporary staff to perform many important tasks related to implementation of the State Plan for Independent Living (SPIL) and to conduct the day-to-day business of the SILC office. The additional position would increase the Council's ability to implement the SPIL and maintain routine office functions.

The Council conducts studies and research activities to assist in the development of model policies and recommendations for independent living in Idaho. The results of such studies and research are published and disseminated to organizations that would benefit from this information. The clerical position would increase the SILC's ability to conduct studies and distribute the results.

BUSINESS AFFAIRS AND HUMAN RESOURCES**AUGUST 1-3, 2001**

INSTITUTION/AGENCY: DIVISION OF VOCATIONAL REHABILITATION
PROGRAM : VOCATIONAL REHABILITATION

A. DECISION UNIT NAME: ADULT CORRECTION REHABILITATION**B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):****C. DECISION UNIT DESCRIPTION:****BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0348	2	\$73,200	\$10,200	\$7,300	\$39,663	\$130,363
0001	0				\$35,337	\$ 35,337
Total	2	\$73,200	\$10,200	\$7,300	\$75,000	\$165,700

DESCRIPTION:

To expand the division's capacity to work with adult correction offenders with disabilities as they exit correctional facilities and return to communities in Idaho. To provide vocational rehabilitation services to assist them to learn the skills needed to become and stay employed. A vocational rehabilitation counselor and secretary would be placed in a designated area of the state to focus on providing services to offenders with disabilities.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Goal 1, Objective 5 (1-5); 2-4; 2-5; 2-7; 3-2; 3-3; 3-5; 4-6; 4-10

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Citizen Group Affected – Inmates returning to Idaho communities from incarceration in jails, prisons, and community work centers across the state.

Benefits Derived – Assistance in learning skills to live and work in the community and become self-supporting, taxpaying citizens of Idaho.

Portion of Need Addressed – There is a need for one Vocational Rehabilitation Counselor (VRC) available in each of our eight regions of the state to work exclusively with the Adult Corrections population with an additional two in the Boise region for a total need of 10 counselors. IDVR currently has one VRC in the Boise region and one in the Idaho Falls region. This decision unit would meet 12.5% of the existing need (1 counselor out of 8 additional counselors needed).

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

ACTION ITEM

ITEM #3

SUBJECT:

FY2003 Enhancement Request – Exceptions to the Board Guidelines

BACKGROUND:

As indicated in Item #2, the Board established guidelines for the institutions and agencies to use in submitting their FY03 budget requests. The requests were limited to one enhancement for each program and that request was limited to 1% of the base or \$100,000, whichever is greater. The Board allowed for exceptions to the guidelines allowing the institutions and agencies to submit requests exceeding the guidelines for special needs. These requests will be presented and considered by the Board separately.

DISCUSSION:

ITEM #3.1 identifies these requests and the individual that will provide a brief discussion of the request. These requests are for programs, projects, or initiatives that require resources beyond the limits of their current budgetary means. These could be new or continuation of existing programs, projects, or initiatives. Each has their unique circumstances

IMPACT:

The approved requests will be submitted to the Governor's Division of Financial Management and to Legislative Services Office – Budget and Policy Analysis for consideration by the Governor for his FY03 Budget recommendations and by the Joint-Finance Appropriations Committee for funding.

MOTION:

A motion to approve the FY2003 enhancement requests as presented in ITEMS #3.1 - 3.2.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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State Board of Education
FY03 Request Enhancements - Exceptions

ITEM #3.1

<u>Page</u>	<u>Institution/Program & Agency</u>	<u>Presentor</u>	<u>Time</u>	<u>Request</u>	
				<u>FTE</u>	<u>Amount</u>
	Office of the State Board of Education	Fitch	10		
63	Assessment			0.00	4,000,000
64	Idaho Promise Scholarship Category B			0.00	3,000,000
65	Grow Your Own Teacher Program			0.00	320,000
67	ICTL-Higher Ed Information Tech Committee			0.00	1,750,000
	Special Programs	Thompson	5		
69	TechHelp			3.00	250,000
	Agencies:				
	State Historical Society	Guerber	5		
71	Historic Resources Protection			2.00	111,000
73	Historic Preservation & Education			0.00	225,000
	Vocational Rehabilitation	Thompson	5		
75	Migrant Seasonal Farm Worker Rehab			0.00	116,500
76	School-Work Transition Rehabilitation			2.00	169,500
	Professional-Technical Education	Rush	5		
77	Facilities Maintenance - EITC			0.00	65,000
	Family Practice Residency Programs		5		
79	ISU	Cree		1.00	150,000
79	Boise	Kozisek		2.00	270,000
		TOTAL		10.00	10,427,000

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BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: OFFICE OF THE STATE BOARD OF EDUCATION
PROGRAM : ASSESSMENT

A. DECISION UNIT NAME: ASSESSMENT

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001 OT	-0-	-0-	2,500,000			2,500,000
0001	-0-	-0-	1,500,000			<u>1,500,000</u>
					TOTAL	4,000,000

NOTE: THE 2.5 MILLION IS ONE TIME REQUEST AWARDED FOR THE STATISTICAL DATA SYSTEM THAT WILL BE IMPLEMENTED STATEWIDE FOR THE STATE OF IDAHO. THE 1.5 MILLION IS FOR TESTING ALL STUDENT GRADES 2-12 AND WILL BE A CONTINUING ANNUAL EXPENSE.

DESCRIPTION:

The Assessment and Accountability Commission is currently preparing a comprehensive assessment plan. The plan will include at a minimum: who will be accountable, how they will be accountable, grade levels at which students should be assessed, and how best to disseminate assessment information to the public as the plan progresses. Exams will be developed for reading, writing, and math.

The State Board of Education has created an Office of Standards, Assessment, and Accountability, currently staffed by two full time positions and a volunteer board member acting as interim director. This enhancement request will include a request for an additional full time Assessment Specialist/Statistical Data Manager position, as well as additional funding for test development, verification, Statistical Data Analysis System and oversight, etc.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

2000-2005 Statewide Strategic Plan Goal I, Objectives 1, 4, and 5

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The Assessment and Accountability program will benefit Idaho citizens as a whole by assuring students completing secondary education are adequately prepared to move into the work force or continue into postsecondary education. Prepared students benefit business, which benefits the economy, which benefits every citizen.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: OFFICE OF THE STATE BOARD OF EDUCATION
PROGRAM : SPECIAL PROGRAMS

- A. DECISION UNIT NAME: IDAHO PROMISE SCHOLARSHIP – CATEGORY B**
B. IDENTIFY ALL “YES” ANSWERS (DFM’S B -8.1):
C. DECISION UNIT DESCRIPTION: SCHOLARSHIPS AND GRANTS

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001					\$3,000,000	\$3,000,000

DESCRIPTION:

The Idaho legislature provided \$3,000,000 in FY02 funds for the Idaho Promise Category B Scholarship, which provides up to a \$500 annual scholarship for qualifying students. This funding was sufficient to fund an inaugural class of first-time freshmen; roughly 5,400 students.

The scholarship is renewable for two years. This enhancement request along with the base budget of \$3,000,000 will provide those students with their second year of the scholarship while funding a second class of freshmen during the 2002-03 academic year.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Provide an annual scholarship of \$500 for all first-time, full-time Idaho residents attending an Idaho institution with a high school grade point average of 3.0 or better, or an act score of 20 or above. The intent of the scholarship is to encourage students to do well in school, graduate and continue their education beyond secondary school.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

This request would help students reduce educational debt. The request reflects our assessment of available resources rather than existing need, which exceeds existing financial aid from all sources by tens of millions of dollars.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

INSTITUTION/AGENCY: IDAHO STATE BOARD OF EDUCATION

PROGRAM : SPECIAL PROGRAMS

A. DECISION UNIT NAME: GROW YOUR OWN TEACHER PROGRAM

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):

C. DECISION UNIT DESCRIPTION: SCHOLARSHIPS AND GRANTS

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
00001		\$20,000	\$80,000		\$220,000	\$320,000

DESCRIPTION:

Through the governor's initiative, \$450,000 was provided in FY 2002 to fund the "grow your own" teacher program. This enhancement request for \$320,000, in addition to the base budget of \$450,000, will provide a total of \$770,000, which will allow the board to increase the number of scholarships from a total of \$300,000 to \$450,000, and to increase the funds for faculty/mentor support up to \$220,000, which is critical to the successful recruitment and retention of scholarship recipients. In addition \$100,000 of the grow your own request will provide funds for operation/technology support.

It is projected that the \$300,000 available for scholarships in FY2002 will fund approximately 100 FTE students. In FY 2003, additional funds will be needed to provide on-going scholarships as students progress through their educational program and to provide scholarships for a new cohort of students who will begin in the fall of 2002 (fy03). The request for a \$150,000 enhancement in GYO scholarships will allow us to fund 50 additional new students in fy03. In addition, if the retention rate of the fy02 cohort falls below 100%, any additional available funds will be used to increase the number of fall 2003 students.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

The grow your own teacher program is intended to provide a career ladder for school district employees and volunteers to complete requirements for an associate and/or baccalaureate degree in education with a bilingual or ESL endorsement. The need for this program is critical, based on enhanced certification requirements that will be effective in 2004 for bilingual education and English as a second language teachers as well as a projected shortage of teachers due to attrition and retirement. This program will help Idaho school districts place qualified be and ESL teachers in schools where there is a significant need for teachers who can also serve as role models/mentors to assist in reducing the dropout rate among all students, especially minorities, and an increasing underserved minority population.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

This program will remove the barriers that students face when trying to complete their degree objectives by providing financial and practical mentoring support, and flexible work schedules or release time from job responsibilities. This program will have a significant impact on the retention of teacher education students and will lead to increased numbers of qualified teachers who can be placed in Idaho classrooms to effectively work with the increasing numbers of limited English proficient students in the state.

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BUSINESS AFFAIRS AND HUMAN RESOURCES**AUGUST 1-3, 2001**

INSTITUTION/AGENCY: ICTL
PROGRAM : ICTL

- A. DECISION UNIT NAME:** HIGHER EDUCATION INFORMATION TECHNOLOGY COMMITTEE (HEIT)
- B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):**
- C. DECISION UNIT DESCRIPTION:**
Connecting institutions and agencies to the State's backbone (voice, video, data network). To provide access to technology for improved learning and teaching, and to empower a well-informed citizenry, it is imperative to continue to build and support high performance network infrastructure for universal connectivity. Access is critical for achieving the goals of the ICTL. The request for \$1,750,000 is a first-time request.

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001			875,000	875,000		1,750,000

DESCRIPTION:

An allocation formula for distribution of the funds will be established and approved by the ICTL and finally by the Idaho state board of education. It is expected that the unique needs of each institution will be taken into consideration as each prepares to take advantage of the broadband capabilities afforded by the state's network.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Idaho State Board of Education's Goal 2, Objectives 3, 4, 7; Goal 4, Objectives 5, 8

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The delivery of educational opportunities To K-Life will be enhanced by this technological delivery system. Outreach and addressing citizen/consumer needs will experience a new level of service.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

INSTITUTION/AGENCY: TechHelp

PROGRAM : TECHHELP (SPECIAL PROGRAMS)

A. DECISION UNIT NAME: SUPPORT FOR MANUFACTURERS

B. IDENTIFY ALL “YES” ANSWERS (DFM’S B-8.1):

C. DECISION UNIT DESCRIPTION: Funding For Statewide Manufacturing Specialists

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	3	\$215,000	\$35,000			\$250,000

DESCRIPTION:

Funding of three manufacturing specialists will meet increased demand from Idaho’s small to medium-sized manufacturers and processors for professional and technical assistance, training, and information to strengthen their global competitiveness. The funding also helps strengthen the manufacturing sector’s vital contribution to the state economy. Idaho is currently one of only eight states in the US, and two states west of the Mississippi, with a manufacturing sector contributing 25% or more to the gross state product.

The additional manufacturing specialists will:

1. Expand TechHelp’s outreach to manufacturers in the more rural areas of Idaho, specifically, in the northern and eastern regions of the state. (One new position would be add to each area through cooperative agreements with the University of Idaho and Idaho State University)
2. Operationalize the center’s role in the Idaho Science and Technology Strategy to provide manufacturers with statewide product development services.

Professor Robert A. Hoover, University of Idaho states “TechHelp is a unique, collaborative organization of Idaho’s three state universities.” As such, this request is supported and represents the combination of three smaller and less unified services provided to manufacturers by the state universities.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

The additional manufacturing specialists will provide professional and technical assistance, training, and information to strengthen the competitiveness of Idaho manufacturers and processors through product and process improvement. TechHelp will be able to pursue its strategic goals of providing the high impact enterprise-wide services demanded by manufacturers, and reaching greater numbers of manufacturers in all parts of Idaho.

An independent survey house measures TechHelp performance goals of customer impact, market penetration, and customer satisfaction, and a Board meets regularly to ensure the organization maintains a sharp industry focus based on manufacturer needs.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

TECHHELP continued

The request aligns with state education goals of increased access to professional and technical assistance and greater efficiency through unified services. Quality and relevance is achieved through the accountability measures outlined above.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Services are directed to small to medium-sized manufacturers and processors with less than 500 employees. These firms cannot afford to hire specialized staff, are under served by experts and consultants and do not have access to the enterprise-wide improvements which keep them competitive with producers in other states and international markets. Funding will help TechHelp reach these manufacturers and particularly those located in the more remote rural regions. Assistance will not only strengthen companies, but also make companies self sufficient so that new in-house skills acquired during project activity can be applied to future challenges.

Manufacturing employees benefit directly from TechHelp involvement. They get to work in a company that is competitive and offers long-term security. They have higher paying jobs, acquire new skills, and their work environment is typically safer and more rewarding.

Private consultants benefit because TechHelp markets and manages their specialized services, while the business community and the wider public benefit from the impact of a more prosperous manufacturing sector.

Example of TechHelp's Impact on Clients:

An example of TechHelp's impact is Woodland Furniture in Bonneville County. Three months after bringing in TechHelp, the company had implemented Lean Manufacturing and:

- Eliminated the need to build a new plant, resulting in a \$6.5 million cost avoidance
- Created approximately 40% available space in its present facility.
- Eliminated overtime, which represented 20-25% of direct labor costs
- Improved productivity – the company now makes 4 times as much product as it did last year
- Reduced lead-time from over 12 weeks to less than one week.

Woodland's employees now work in a company with long-term stability. They participate in a profit sharing plan and, as a result of on-site training, are now self-sufficient in identifying and implementing process improvements in their company. The project has also led to substantial work with a private consultant.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO STATE HISTORICAL SOCIETY
PROGRAM : HISTORIC PRESERVATION & EDUCATION

- A. **DECISION UNIT NAME:** HISTORIC RESOURCES PROTECTION
B. **IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):**
C. **DECISION UNIT DESCRIPTION:**

IDENTIFY, PROTECT, RECORD AND ACQUIRE SIGNIFICANT PREHISTORIC AND HISTORIC RESOURCES OF THE STATE.

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	2	96,000	15,000			111,000

DESCRIPTION:

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL 3: Provide for preservation and conservation of historic resources of the state.

OBJECTIVE: Identify, protect, record and acquire significant prehistoric and historic resources of the state.

PERFORMANCE INDICATORS:

- a: State archives material added (by cubic feet)
- b: Items added to library/archives collections
- h: Items cataloged
- i: Archive material processed (cubic feet).

Strategy 1-A: Provide for the needs of ISHS cultural resource collections in all divisions.

Strategy 1-B: Encourage and support preservation efforts for cultural resource collections by other entities.

This request comes from the State Historic Records Advisory Board (SHRAB), an oversight and monitoring organization approved by the Governor to advise the ISHS which has issued a 2001 report documenting needs of Idaho to improve the ongoing preservation of historic records held by the agency and other governmental entities. The Historic Resources Protection Program would provide for the addition of two, limited service Archivists in the Historical Library and Archives Division, and finance the purchase of supplies for data collection, material preparation and preservation for processing of such resources.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO STATE HISTORICAL SOCIETY continued
HISTORIC PRESERVATION & EDUCATION
SPECIAL ENHANCEMENT

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

State, county and local government entities (and thus the citizens they serve) will benefit from appropriate handling and storage of records and material requiring adequate protection and archiving. By providing for an efficient cataloguing and recovery capability, storage of records used on an infrequent basis in the State Archives (as required by state statute) frees up space in government facilities while still providing access when needed.

The current backlog of more than 20,000 cubic feet of archival material in need of processing requires an ongoing effort to “catch up” on work that has accumulated over the past several decades. One archivist can normally process some 250 cubic feet of material in a year. The State Archives is currently receiving an average 3,000 to 4,000 cubic feet of new material each year and is, therefore, short 6-8 archivists to appropriately process those items.

Idaho is 50th among the 50 states in rating of the adequacy of its archives operation according to an assessment by the National Historical Publications and Records Commission.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: IDAHO STATE HISTORICAL SOCIETY
PROGRAM : HISTORIC PRESERVATION & EDUCATION

- A. **DECISION UNIT NAME:** PROVISION OF PRESERVATION AND CONSERVATION OF STATE HISTORIC RESOURCES
B. **IDENTIFY ALL "YES" ANSWERS**
C. **DECISION UNIT DESCRIPTION:**

CONDUCT HISTORIC AND PREHISTORIC PRESERVATION PROGRAMS

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001		15,000	210,000			225,000

DESCRIPTION:

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL 2: Provide for programs offering public information and education.

OBJECTIVE: Improve interpretation and appreciation of Idaho history.

PERFORMANCE INDICATORS:

- a: Enhance public outreach and historical interpretation programs.
- c: Enhance public education programs.
- d. Fulfill responsibility as lead state agency in preparation for the bicentennial commemoration of Lewis and Clark Expedition.

This is a request from the Governor's Idaho Lewis and Clark Trail Committee for funds to be used for operation of the Idaho Lewis and Clark Information Center at Lewiston, and as matching grant funds to support designated projects in preparation for the 2003-2006 bicentennial commemoration of the expedition of the Corps of Discovery.

As the designated "lead agency" for the commemoration, funding for the Governor's committee is submitted as a separate line item in the budget of the Idaho State Historical Society. Thus, although this special budget request appears in the budget of the ISHS, the agency is not a recipient of these funds but acts in a "pass through" manner for disbursement as requested by the committee.

(Salary and benefits of the state Lewis and Clark commemoration coordinator assigned to the Lewiston office are included as a previously approved FTE in the operating budget of the Idaho State Historical Society).

IDAHO STATE HISTORICAL SOCIETY continued
HISTORIC PRESERVATION & EDUCATION
SPECIAL ENHANCEMENT

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED.

Local organizations located geographically in close proximity to where the Lewis and Clark Trail has been identified in Idaho benefit from planning under way for the commemoration of the bicentennial of the expedition. Grants from the Governor's committee are being used to enhance temporary and permanent interpretive facilities and services that will be required by travelers visiting trail locations during the event.

The trail goes through and near some of the most economically distressed areas in Idaho. At the same time these communities are suffering, state agencies are making great efforts to attract visitors to the region for this event. The funding requested in the proposed budget, combined with anticipated federal participation in community project through grant programs, will be of vital importance to the success of the bicentennial commemoration in Idaho.

BUSINESS AFFAIRS AND HUMAN RESOURCES

AUGUST 1-3, 2001

INSTITUTION/AGENCY: DIVISION OF VOCATIONAL REHABILITATION
PROGRAM : VOCATIONAL REHABILITATION

A. DECISION UNIT NAME: MIGRANT SEASONAL FARM WORKER
REHABILITATION

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account</u> <u>Number</u>	<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>T/B</u> <u>Payments</u>	<u>Total</u>
0348	0	\$0	\$0	\$0	\$116,500	\$116,500

DESCRIPTION:

This decision unit is needed to support an increased level of need for vocational rehabilitation services to migrant seasonal farmworkers with disabilities to assist them to employment. IDVR also needs funds to continue a very successful employment skills training program developed co-operatively by IDVR and Boise state university for this specific growing population.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Goal 1, Objective 5 (1-5); 2-3; 2-4; 2-5; 2-7; 3-2; 3-3; 3-5; 4-4; 4-6; 4-10

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Citizen Group Affected – Persons with disabilities who have traditionally followed the migrant stream, who perform seasonal farmwork, or who have settled out into our Idaho communities.

Benefits Derived – Assistance to acquire academic and vocational skills, including English as a second language (ESL), needed for employment in the current job market in Idaho..

Portion of Need Addressed – Over the past several years IDVR has expended close to \$400,000 for migrant persons with disabilities. As such, the request for \$116,500 addresses under 30% of that demonstrated need.

BUSINESS AFFAIRS AND HUMAN RESOURCES**AUGUST 1-3, 2001**

INSTITUTION/AGENCY: DIVISION OF VOCATIONAL REHABILITATION
PROGRAM : VOCATIONAL REHABILITATION

- A. DECISION UNIT NAME: SCHOOL-WORK TRANSITION REHABILITATION**
B. IDENTIFY ALL "YES" ANSWERS (DFM'S B -8.1):
C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0348	2	\$73,200	\$9,000	\$7,300	\$43,900	\$133,400
0349	0				\$13,600	\$ 13,600
0001	0				\$22,500	\$ 22,500
Total	2	\$73,200	\$9,000	\$7,300	\$80,000	\$169,500

DESCRIPTION:

This decision unit is to expand the division's capacity to meet the increasing needs of students with disabilities who are exiting the k-12 school system, especially in regions that are experiencing growth in their school populations. A vocational rehabilitation counselor and secretary would be placed in the school environment to assist transitioning high school students with disabilities into the world of work.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

Goal 1, Objective 5 (1-5); 2-3; 2-4; 2-5; 2-7; 3-2; 3-3; 3-5; 4-2; 4-4; 4-6; 4-7; 4-10

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Citizen Group Affected – Youth with disabilities statewide who are exiting the K-12 public school system and transitioning into the adult work force. This includes students completing high school, alternative schools, and school dropouts. This group also includes youth with significant disabilities who must exit the school system by age 21.

Benefits Derived – Assisting youth with disabilities to learn skills for successful employment in their communities.

Portion of Need Addressed – IDVR currently has designated School Work counselors assigned to about 25% of the school districts in the state.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

INSTITUTION/AGENCY: **IDAHO DIVISION OF PROFESSIONAL
TECHNICAL EDUCATION**

DECISION UNIT NUMBER: **SPECIAL REQUEST**

A. DECISION UNIT NAME: **FACILITIES MAINTENANCE – EITC**

B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):

C. DECISION UNIT DESCRIPTION:

BUDGET SUMMARY:

Account Number	FTP	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001	0.00		\$65,000			\$65,000

DESCRIPTION (Positions, hiring dates, implementation dates, operating methods):

This request would provide additional funding for the “facilities maintenance” budget at Eastern Idaho Technical College. A facilities maintenance budget has not been fully established at EITC due to the relatively young age of the Institution (29 years). It is recommended that an institution maintain, at a minimum, a maintenance budget equal to “1.5% of the replacement value of its Capital Facilities”. The current replacement value of EITC facilities is approximately \$19,500,000. Therefore, the minimum recommended facilities maintenance budget would be \$292,500. The current budget is \$127,000. This request would bring the budget to 1.0% or approximately three-quarters of the recommended budget amount. Attaining the “1.5%” budget level is essential for the long term. This request will move the institution toward that goal and assist in providing funds essential to maintain the state’s investment in EITC.

D. GOALS & OBJECTIVES ADDRESSED / PERFORMANCE INDICATORS:

Goal I: Provide Leadership, Advocacy, and Technical Assistance for the State System of Professional-Technical Education

Objective 1: Continue to assess and improve the quality of professional-technical education in the state.

Objective 2: Ensure funds designated for the State System of Professional-Technical Education are consistently managed to support its Role and Mission.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED.

Idaho business and industry, technical college students, workplace employees, and adults are directly impacted by the ability of Eastern Idaho Technical College to fulfill its mission.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001**

**INSTITUTION/AGENCY: THE TWO IDAHO FAMILY PRACTICE
RESIDENCY PROGRAMS**

PROGRAM : THE FPRI IN BOISE AND THE ISU FPR IN POCATELLO

- A. **DECISION UNIT NAME: 12.00 FAMILY PRACTICE RESIDENCY SUPPORT**
B. **IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):**
C. **DECISION UNIT DESCRIPTION:**

BUDGET SUMMARY:

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
ISU FPR	1.0	\$150,000				\$150,000
FPRI BOISE	2.0	\$270,000				\$270,000

DESCRIPTION:

The two residency programs were established primarily to increase the number of Family Physicians practicing in Idaho, especially in rural areas. The FPRI in Boise was founded in 1975 and the ISU FPR was founded in 1992. Both programs are funded from state allocations, grants, local hospitals, graduate medical education funds through Medicare and patient revenues. Over the last decade the two residency programs have become leading medical providers to the underserved populations of Boise and Pocatello. Reimbursement of such medical services has been declining while program costs have been climbing. Both programs wish to maintain the level of services they provide to the needy in Boise and Pocatello. Both programs will continue their mission to recruit and train family physicians who are needed both in Idaho's rural and also in urban growth areas.

D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

1. Provision of services to the underserved populations of Pocatello and Boise. Both programs together provide \$3,200,000 medical services to Medicaid, Medicare and the indigent. Together the residencies absorb \$900,000 of uncompensated care annually. Both residencies support and staff community services detailed below under "E Citizens Affected". Both residencies pursue the goal of continuing to provide high level medical care to these underserved populations.
2. Training family physicians to provide care to these populations throughout Idaho. Both programs have a track record of recruitment of family physicians to rural Idaho.

	FPRI Boise	ISU FPR Pocatello
• Year opened	1972	1992
• Number of grads	161	27
• Number of Residents in training	25 (+2 Caldwell)	15
• Graduates who settled in Idaho	93	11

Both residencies continue to pursue the goal of responsible targeted recruitment of family physicians to serve both rural and the rapidly expanding urban and populations in Idaho.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

IDAHO FAMILY PRACTICE RESIDENCY continued

3. Both residencies seek financial stability and are responding to their sponsoring hospital boards' mandates to limit the financial burdens placed on the teaching hospitals. The increasing burden of providing poorly reimbursed services and decreasing federal support of graduate medical education needs to be addressed. Both programs are facing increasing deficits. The State Board of Education in the past has recommended that the state should fund 20% of the combined costs of these programs. Current state support is approximately at the 10% level, having dropped from 11.5% of the total combined programs' costs for year 99/00. The residencies seek an additional \$10,000 in state allocation per residents in training for the next academic year in order that they may continue both their educational and service missions. There will be 27 residents in training through the FPRI in Boise and 15 residents in training through the ISU FPR in Pocatello.

E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

The citizen groups affected are shown below in a brief summary of the services the residencies offered in 99/00. The additional funds would allow us to continue to offer these services despite declining reimbursement.

A summary of services offered 99/00

	FPRI Boise	ISU Pocatello
• Medicare	\$407,410	\$497,053
• Medicaid	\$1,221,430	\$263,432
• Clinic visits / year	33,187	14,254
• Immunizations kids/shots	2,200/16,582	1,291
• Uncompensated	\$579,958	\$341,327

Over \$3,200,000 of medical services was provided to Medicaid, Medicare and the indigent. Together, the residencies absorb \$900,000 of uncompensated care annually. Both residencies support and staff community services such as the Health Departments, Adolescent Detention Centers, HIV Clinics, Human Development Centers and Free Clinics.

Additional indirect benefits to Idaho citizens are through graduate medical education. There is good evidence that the standard of medical care is enhanced in hospitals that have active teaching programs. Over 200 physicians from most specialties are actively involved in teaching. The programs bring in educational grants and associated grant activities that benefit the citizens Idaho. As academic research centers, the residencies at present receive federal and NIH grants totaling over \$750,000 per year. Research areas are diabetes, hypertension, perinatal outreach and perinatal substance abuse.

The rural underserved have benefited historically through resident recruitment of physicians as shown in the goals section.

The proportion of need or the total combined costs of both residency programs covered by State funds in FY 2000 was 11.55 and was approximately 10%. The proportion that will be covered if this request is fully funded is 14%.

BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

ACTION ITEM

ITEM #4

SUBJECT:

FY2003 Major Capital Request

BACKGROUND:

The State's process for requesting funds for capital projects is separate from the operating budget request process since funding is provided through the Permanent Building Fund. Requests are made for new or substantially renovated or remodeled projects (major capital projects), alterations and repairs (maintenance), asbestos-related projects, projects to comply with the Americans with Disabilities Act, and building demolition. Projects approved by the Board are forwarded to the Permanent Building Fund Advisory Council (PBFAC) for their review. The PBFAC prioritizes projects from all state agencies and makes recommendations to the Governor. The Legislature makes the final decision by appropriating PBF funds for projects that are administered by the Division of Public Works.

During the June meeting, additional information was requested on the funding process for the PBF. ITEM #4.1 displays the dedicated funding sources supporting the PBF and their operating budget from FY91 to FY02.

DISCUSSION:

The Board is in the process of adopting Utah's capital facilities qualification and prioritization process. The beginning step is gathering an inventory of institutional space by room type. The next major step is to develop space factors and standards for each type of room. This along with enrollment projections will project space needs. The institutions have provided a space utilization report, which should complement the results from the Utah model. Since we will unlikely be able to gather all the necessary data, we need to have a discussion and agree/disagree on the use of the Utah model.

FISCAL IMPACT:

Approved projects allow the institutions and agencies to seek funding for capital projects from the Permanent Building Fund for FY2003. ITEM #4.2 summarizes the FY2003 Major Capital Requests.

MOTION:

A motion to table the prioritized FY2003 major capital projects identified on ITEM #4.2 to the September meeting.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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Permanent Building Fund

History of Appropriations

Source and Use of Funds	FY91 Actual	FY92 Actual	FY93 Actual	FY94 Actual	FY95 Actual	FY96 Actual	FY97 Actual	FY98 Actual	FY99 Actual	FY00 Actual	FY01 Approp	FY02 Approp
1 Source of Funds:												
2 Ongoing Sources:												
3 Income Tax Filing Fee	4,236,100	3,351,200	5,280,900	4,412,200	4,709,700	4,955,300	4,485,700	4,584,300	4,676,000	5,286,300	5,556,500	5,527,900
4 Cigarette Tax	6,356,800	6,547,200	6,490,500	7,047,100	6,733,500	6,944,000	6,953,000	6,829,100	6,712,600	6,523,800	6,332,000	6,104,300
5 Beer Tax	1,125,200	1,163,400	1,194,700	1,201,900	1,161,400	1,138,000	1,144,400	1,159,300	1,175,200	1,176,100	1,207,700	1,256,800
6 Sales Tax	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	5,000,000	5,000,000
7 Lottery Proceeds	8,412,500	8,612,500	6,000,000	7,000,000	9,000,000	9,500,000	10,000,000	9,750,000	10,750,000	10,500,000	10,000,000	9,000,000
8 1) Interest Income (Bdgt Stabl Acct)	1,955,100	1,450,800	1,010,400	1,084,400	1,406,300	1,873,800	1,587,100	1,607,800	1,891,600	4,937,900	5,902,800	9,589,400
9 Parking Mall Receipts					0	0	0	0	0	108,100	108,100	108,100
10 Total Ongoing Revenue	22,585,700	21,625,100	20,476,500	21,245,600	23,510,900	24,911,100	24,670,200	24,430,500	25,705,400	29,032,200	34,107,100	36,586,500
11 Onetime Funding:												
12 Prior Year Funds							(1,931,000)	3,142,200	544,200	1,155,900	3,711,800	5,168,400
13 Agency Funds/Reappropriations	1,500,000	857,900	4,150,800	1,245,000	0	3,510,500	1,360,100	0	3,067,600	0	2,902,800	3,500,000
14 Transfer-General Acct	42,000,000	4,083,500	0	0	38,142,600	49,709,100	1,000,000	0	2,000,000	2,500,000	0	65,300,000
15 Total Funds Available	66,085,700	26,566,500	24,627,300	22,490,600	61,653,500	78,130,700	25,099,300	27,572,700	31,317,200	32,688,100	40,721,700	*****
16												
17 Use of Funds:												
18 Public Works Budget	1,148,500	1,196,900	1,253,400	1,352,500	1,381,100	1,465,600	1,249,400	1,348,200	1,543,800		1,690,300	2,522,700
19 Bond Payments	4,550,000	4,550,000	4,550,000	4,229,100	4,382,600	5,174,000	4,309,800	5,113,200	5,174,000	6,825,900	5,174,000	5,000,000
20 Alteration/Repair & Maintenance	10,015,000	10,000,000	10,000,000	10,533,000	10,050,000	11,000,000	11,729,512	13,104,000	11,978,000	11,077,900	11,000,000	14,500,000
21 Asbestos Abatement Projects	1,000,000	1,000,000	1,000,000	210,000	800,000	1,000,000		700,000	800,000	500,000	550,000	500,000
22 Underground Storage Tanks	500,000		500,000	500,000	500,000	500,000		500,000	250,000	250,000	150,000	150,000
23 EPA Green Light Program				100,000	0	0						
24 ADA Compliance				500,000	500,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
25 Contingency/Other					150,000	350,000		111,300	108,000	308,000	208,000	408,000
26 Capital Projects	40,890,000	16,653,500	11,682,700	2,180,000	44,875,400	57,788,000	4,983,000	5,922,000	9,543,500	11,218,000	17,645,000	86,472,000
27 Total Funds Used	58,103,500	33,400,400	28,986,100	19,604,600	62,639,100	78,277,600	22,271,712	27,798,700	30,397,300	31,179,800	37,417,300	*****
28												
29 Total Funds Available less Funds Used	7,982,200	(6,833,900)	(4,358,800)	2,886,000	(985,600)	(146,900)	2,827,588	(226,000)	919,900	1,508,300	3,304,400	2,200
30												
31												
32 Normal Revenue Flow & On-going Budget:												
33 Revenue - Ongoing Only (Line 10)	22,585,700	21,625,100	20,476,500	21,245,600	23,510,900	24,911,100	24,670,200	24,430,500	25,705,400	29,032,200	34,107,100	36,586,500
34 Expend less Capital Projects	17,213,500	16,746,900	17,303,400	17,424,600	17,763,700	20,489,600	17,288,712	21,876,700	20,853,800	19,961,800	19,772,300	24,080,700
35 Funds Available for Capital Projects	5,372,200	4,878,200	3,173,100	3,821,000	5,747,200	4,421,500	7,381,488	2,553,800	4,851,600	9,070,400	14,334,800	12,505,800

1) Beginning 7/1/99 PBF will begin retaining interest earnings.

Permanent Building Fund

Capital Projects Funded by PBF

Inst/Agency/Project	FY91	FY92	FY93	FY94	FY95	FY96	FY97	FY98	FY99	FY00	FY01	FY02
1 CSI-Development Center	1,938.0											
2 UI-Library	9,369.6	1,503.5										
3 ISU/UI-Idaho Falls Facility	375.0	3,100.0	3,400.0									
4 ISU-Museum	869.7											
5 ISU-Baldwin Hall (Fds trsf'd to IF Fac)	2,947.8		290.0									
6 BSU-Libr & Soc Sci Renovation	4,000.0											
7 BSU-Rem Campus Sch & Adm Bldg	914.6											
8 LCSC-Remodel Old Libr	150.0	1,450.0										
9 LCSC-Sam Glenn Ctr	520.0											
10 BSU-Rem Math/Geology Bldg		1,750.0										
11 ISU-Frazier Hall		1,400.0										
12 CSI-Libr/Media C Design			300.0		5,332.0							
13 NIC-Old Libr/Lee Hall Design			158.0		2,392.0							
14 Canyon County Vo-Tech Bldg			2,391.7									
15 EITC-Classroom			200.0		3,593.1	800.0						
16 ISU-Physical Sci Ren Design			300.0	185.0	7,677.9	1,600.0						
17 Uofl-Renovate Engr Bldg					2,120.0							
18 BSU-Multi-Use Classroom					6,239.0							
19 Hist Soc Libr/Archives -Design					500.0		3,000.0				500.0	4,500.0
20 LCSC-Classroom/Lab & Storage					924.1							
21 Uofl-Building Renovations						6,880.0						
22 BSU-Canyon County Fac						5,000.0						
23 BSU/Uofl-Engr Facility-Design						500.0						
24 LCSC Centennial Mall					875.0							
25 U of I Ag Biotech Facility							1,000.0	3,300.0	1,050.0			
26 ISU-Physical Science Phase 2							100.0	500.0	3,000.0	4,670.0		
27 LCSC Phys Educ Bldg								230.0	554.0	1,000.0	3,425.0	7,640.0
28 BSU Canyon County Campus									2,000.0		3,500.0	9,300.0
29 U of I Classroom Ctr									150.0		1,500.0	10,700.0
30 NIC Campus Master Plan									150.0			
31 CSI Fine Arts Addition									150.0	300.0	1,500.0	4,300.0
32 BSU Inform Tech Infrastructure										500.0		
33 NIC Warehouse										50.0		
34 EITC Library Expansion										100.0	775.0	
35 Uofl Fire Protection/Life Safety										972.0		
36 ISU - Classroom Bldg											1,500.0	14,000.0
37 NIC - Allied Hlth/Nursing/Life Sci											100.0	11,800.0
38 Hist Soc-Hist Mus												1,000.0
39 EITC-Maintenance Bldg Exp												312.0
40												
41 Total Capital Projects	21,084.7	9,203.5	7,039.7	185.0	29,653.1	14,780.0	4,100.0	4,030.0	7,054.0	7,592.0	12,800.0	63,552.0

State Board of Education

FY03 Major Capital Request Summary
Agency/Institution Priority
(\$ in 000s)

Board Priority	Inst/Agency/Project	State Board of Education			
		Total Project Cost		FY03 Request	
		G.A./PBF	Total	G.A./PBF	Total
	Idaho State Historical Society				
1	Historical Museum Addition - Phase II	4,500.0	4,500.0	3,500.0	3,500.0
2	Idaho History Center	4,500.0	4,500.0	4,500.0	4,500.0
3	New Cellhouse Stabilization and Renovation	500.0	500.0	500.0	500.0
4	Prison Chapel Stabilization	90.0	90.0	90.0	90.0
	Subtotal	9,590.0	9,590.0	8,590.0	8,590.0
	Lewis Clark State College				
1	Long Range Fac Plan Update & Parking Exp - Planni	200.0	200.0	200.0	200.0
2	Remodel and Expansion of Old Science Building	1,616.0	1,616.0	1,616.0	1,616.0
3	Renovation and Purchase of New Music Building	725.0	725.0	725.0	725.0
	Subtotal	2,541.0	2,541.0	2,541.0	2,541.0
	College of Southern Idaho				
1	Twin Falls Higher Education Center	12,000.0	12,000.0	12,000.0	12,000.0
2	Agricultural Building	3,600.0	3,600.0	3,600.0	3,600.0
	Subtotal	15,600.0	15,600.0	15,600.0	15,600.0
	University of Idaho				
1	Performance & Educ Facility (Planning/Pre-Design)	14,200.0	44,200.0	2,200.0	44,200.0
2	Interdisciplinary Research & Educ Facility (Plg/Pre-De	15,000.0	50,000.0	2,500.0	50,000.0
3	A & A Design Technical Center (Planning/Design)	7,500.0	7,500.0	375.0	7,500.0
4	Admin Bldg/Classroom Renovation (Plg/Pre-Design)	12,800.0	12,800.0	640.0	12,800.0
5	Education Bldg/Classroom Renovation (Plg/Design)	12,800.0	12,800.0	640.0	12,800.0
6	ARC/CEB Renovation (Planning/Design)	12,800.0	12,800.0	640.0	12,800.0
7	Three Falls Coll Higher Ed Initiative (Idaho, Twin, Post	39,000.0	39,000.0	39,000.0	39,000.0
	Subtotal	114,100.0	179,100.0	45,995.0	179,100.0
	Boise State University				
1	Information Technology Infrastructure	9,335.0	9,335.0	8,835.0	8,835.0
2	Multi-Purpose Classroom Building, Boise Campus	8,960.0	8,960.0	500.0	500.0
3	Mathematics/Geosciences Building Addition	11,400.0	11,400.0	11,400.0	11,400.0
	Subtotal	29,695.0	29,695.0	20,735.0	20,735.0
	Idaho State University				
1	New Idaho Museum of Natural History Building	20,300.0	20,300.0	20,300.0	20,300.0
2	Addition to Family Medicine Clinic	5,806.3	5,806.3	5,806.3	5,806.3
3	New Mechanical Trades Building	11,326.0	11,326.0	11,326.0	11,326.0
4	Addition to Lillibridge Engineering Building	6,967.5	6,967.5	6,967.5	6,967.5
5	Renovation of the Trade & Technology Building	5,543.0	5,543.0	5,543.0	5,543.0
6	Renovation of Reed Gynasium	6,921.6	6,921.6	6,921.6	6,921.6
7	Renovation of Life Science Buildings	17,785.0	17,785.0	17,785.0	17,785.0
8	New Physical Plant Buildings	7,167.3	7,167.3	7,167.3	7,167.3
9	Renovation of the College of Business Building	9,167.0	9,167.0	9,167.0	9,167.0
10	Renovation of Turner Hall	7,292.0	7,292.0	7,292.0	7,292.0
	Subtotal	98,275.7	98,275.7	98,275.7	98,275.7
	North Idaho College				
1	Seiter Hall Remodel	1,330.4	1,330.4	1,330.4	1,330.4
2	Enrollment Management Building	2,200.8	2,200.8	2,200.8	2,200.8
3	Lee Hall Renovation	530.0	530.0	530.0	530.0
4	Professional/Technical Building	10,914.4	10,914.4	10,914.4	10,914.4
5	Parking Lot Construction	405.6	405.6	405.6	405.6
	Subtotal	15,381.2	15,381.2	15,381.2	15,381.2
	Eastern Idaho Technical College				
1	Health Care Education/Administrative Building	11,860.0	11,860.0	11,800.0	11,800.0
	GRAND TOTAL	297,042.9	362,042.9	218,917.9	352,022.9

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BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 1-3, 2001

ACTION ITEM

ITEM #5

SUBJECT:

MGT, Inc Report on Funding Equity Study

BACKGROUND:

At the January Board meeting, the Board asked the President's Council to review the current allocation system for the college and universities and, if appropriate, make recommendations for changes. During the legislative session, a House Concurrent Resolution was proposed (the resolution died in committee) directing a similar study. In response, the president's council developed guidelines for the review and contacted two consulting firms to complete an independent funding analysis. Based on the responses, MGT of America was selected to complete the analysis. Mary P. McKeown-Moak, Ph.D., presented the project scope to the Board at the April meeting. At the June meeting, she presented Phases I and II Draft Report of the Equity Study. As a result of the discussion of the report, the presidents were asked to submit comments on how the recommendations would impact their institutions.

DISCUSSION:

ITEM #5.1 contains the presidents' responses. In addition, since the report and the comments refer to the Role & Mission Statements of the institutions, ITEM #5.2 contains each institution's Role & Mission Statement.

IMPACT:

If the study identifies a funding inequity, the Board may elect to develop a request that would eliminate the inequity over an identified period of time.

BOARD ACTION:

Motion depends on discussion.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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Response to the MGT Equity Study Recommendations
BOISE STATE UNIVERSITY
July 13, 2001

The following is in response to the SBOE's invitation for written comment regarding the MGT Equity Study (June 21, 2001 – Phase I and draft report). We share the board's and legislature's interest and concern in establishing and maintaining a funding mechanism that equitably supports Idaho's institutions of higher education consistent with their individual role and mission.

In reviewing the report, we hold the following to be valued principles:

- a) taken as a totality, Idaho's colleges and universities form a system designed to meet the collective needs of the citizenry for higher education services;
- b) institutional role and mission statements are clear and functional, are not in need of modification, provide for the orderly conduct of each institution in meeting its assigned responsibilities, and are not designed to create a hierarchy among institutions;
- c) higher education is now critical to the economic and social character of the state and will become an even greater state resource in the years to come;
- d) a mechanism that equitably supports all colleges or universities would appear to best position Idaho to prosper in the years to come.

Summary Reactions to the MGT Equity Study

- 1) We concur with the major finding of the study that "... it was concluded that equity (among institutions) did not exist" (p. E5-6). The data supported this conclusion regardless of methodology or variable/s examined.

While we, like others, find some of the methodologies and variables which were employed better suited to the analysis of the problem than others, we believe that overall it is a good report, assembled by a fair and impartial third party. Arguments over how to "improve" the report will only remind us why we hired an outside consultant in the first place.

Moreover, the inequity surfaced by the report is so stark and substantial, that any delay in implementing a remedy will only exacerbate the situation and make the eventual remedy that much more painful.

- 2) We conclude that the inequity created by the funding formula is a multi-year problem requiring a multi-year solution and commitment.
- 3) The solution should be so designed as to have a minimal negative impact on an institution, but some impact may be unavoidable if the inequity is to be removed.

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- 4) The implementation must start with the FY2003 budget cycle and continue in consecutive fiscal years until equity is achieved.
- 5) This implementation must be viewed as the highest funding priority for the Board.

Recommended Solution

Boise State University's review of the higher education and state budgets argues for a multi-year, multi-phased approach. The most critical issue is a phased adjustment to the base budget. Reallocation of existing dollars is a necessary first step.

Step 1. Adjustment to the MCO base budget, starting in FY2003.

- Inflationary increases to the non-CEC budget would be allocated to lessen the inequity. This requires no new money.

Step 2. If reallocation over a reasonable period (3 years) doesn't achieve the necessary adjustment, additional steps might be considered. The Board could annually request a special enhancement to accelerate the ability to achieve equity.

Step 3. Fully fund the Enrollment Workload Adjustment (EWA) so that enrollment growth is funded as it occurs.

In Sum:

The "equity problem" can and will only be solved through a readjustment (over time) of institutional base budgets. Partial readjustment can be accomplished by using a different allocation method for the non-CEC portion of the budget. This requires no new money. Additional enhancements, allocated to address the inequity, would hasten the resolution of the problem. Finally, full funding of the EWA may prevent the problem from recurring.

In response to the specific issues raised:

Role and Mission

Role and mission statements differentiate among Idaho's institutions of higher education. The institutions' differences are clear and functional and are accounted for in the several methodologies used in the MGT study. Specifically:

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- Boise State University serves the citizenry of Idaho and in particular, the Treasure Valley. This region now constitutes about 40% of the state's population.
- The continuing increase of Boise State enrollments and the demand for services expanding in Ada and Canyon Counties evidences the expanding need for educational services.

Full Funding of EWA

- Boise State supports the full funding of the Enrollment Workload Adjustment (EWA). However, this adjustment only addresses future growth. It does not address existing inequities.
- The first priority is to adjust the MCO base budgets for the colleges and universities where inequity exists.

Include the Nonresident Credit Hours

- Boise State supports the inclusion of all nonresident credit hours provided that nonresident and WUE tuition is included in the funding pool with endowment income and general account. Absent this adjustment, the inclusion only will exacerbate the inequity.

Change Weighting Matrix

- Boise State supports Option 2 and the evaluation of the values of the weightings.
- The incentives that promote Idaho's educational and economic goals and objectives are appropriate, but they do not address the inequity issue.

Non-general Education Programs

- Boise State proposes that the Board focus initially on general education programs only since these are the programs that serve the majority of Idaho citizens and are at the heart of the equity issue.
- All Idaho institutions have special programs and/or professional-technical components that would need to be included in future analyses.

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Base Funding

- Equity will not be attained unless there is an adjustment to the MCO base budgets of the institutions.
- Salaries and benefits in the base budgets can be protected.
- Begin by reallocating the non-CEC budgets of the respective institutions in order to promote greater equity.
- Should reallocation of non-CEC budgets not fully address the equity funding needs in a reasonable period of time (3-5 years), seek a special enhancement to hasten the achievement of equity and eliminate the need for continuing reallocation of non-CEC increases.

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PRESIDENT'S RESPONSE
IDAHO STATE UNIVERSITY

Role & Mission Impact

The study has addressed the impact of role and mission among the four institutions. The recommendation to include professional/technical students, including medical and veterinary, further supports the intent to respond to the differences among the institutions.

Full Funding of EWA

The technical oversight committee needs to address further the full funding of the EWA to assess the effect of a possible reallocation of funds. Models should be run to consider various alternatives. Any effects on base or MCO funding needs to be thoroughly understood before a decision is made. In a year of marginal funding where the total increase does not provide for MCO, including full funding of the enrollment workload adjustment - what takes priority - Salary increases and inflation VS fully funding the enrollment workload adjustment.

Include Non-Resident Credit Hours

Including nonresident credit hours also needs further investigation. With the Board=s guidelines on waiver numbers, the effect is likely not significant.

Change Weighting Matrix

Splitting masters and doctoral groups is appropriate. There are enough differences to have different weights for these two groups. The weight values should be addressed further to determine what are the most appropriate for Idaho based on our costs. While each state is unique in the funding of higher education, studying best practices at other state institutions would be valuable for Idaho. **Should there be more than a 5% increase for emphasis where the courses are offered Statewide (cost of space, electronic delivery etc. ??**

Non-General education programs

Non-general education programs should be included in the funding calculations, where appropriate, to reflect each institution=s role and mission.

Base Funding

Inequity in funding has been indicated by the study using a comparison with peer institutions and by using the South Carolina funding model among the four Idaho institutions. While the peer institutions have been validated, it is understood that there are significant differences in funding methodologies and financial reporting among the peers, which impact the accuracy of that comparison. Use of the South Carolina funding model comparison among the four Idaho institutions is more valid; and therefore, funding inequity is more apparent. However, there is a need to refine the data and formulas used in these calculations (10th day FTE VS Actual Enrol).

The most direct method to correct the identified funding inequity is to make adjustments to the base while ensuring that no institution is negatively impacted. This should be accomplished in a phase-in approach over a number of years. **The key to any success at this process is the level of funding provided by the State.**

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University of Idaho Equity Study Comments/Outline

The University of Idaho shares the board's desire for equitable funding among Idaho's colleges and universities. The MGT draft study provides the opportunity for a thorough, thoughtful discussion of all aspects of the current allocation system that relies both on formula funding and on special enhancements. It is imperative, however, that the discussion deal with the following points:

- I. Achieving equity within the roles and missions approved by the SBOE**
 - Equity analysis should examine all funds and activities of each institution. The MGT draft inadequately recognizes the UI's research and outreach enterprises and special programs - vital portions of its mission.
 - **UI's role-and-mission statement – as approved by the board – designates UI as “a Research II, land-grant institution committed to undergraduate and graduate-research education with extension services responsive to Idaho and the region's business and community needs.” The Carnegie Foundation recently changed its classification system and reclassified the UI from Research II to Doctoral Extensive.**
 - Comparisons should be based on peers with similar roles and missions.
 - Analysis should take into account the unique character of each institution – no two Idaho institutions are alike.

- II. Trading one inequity for another – methodology and results**
 - If the underlying assumptions are valid, different methodologies should produce similar results.
 - The peer and “internal” studies within the MGT draft produce dramatically different results.
 - Need to evaluate the disparity in results and test the basic assumptions of the study to ensure the “equity” study doesn't end up creating further inequity.

- III. Making sure the process works for Idaho**
 - Ensure that the analytical processes and assumptions used in the consultant's report are clearly understood by board and institutions, can be documented and are consistent with the board's goals.
 - Ensure that the board and board staff are able to sustain the application of any process or recommendations adopted by the board.
 - Ensure the equity analysis process is one that can be regularly reconciled with the board's strategic goals.

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LEWIS-CLARK STATE COLLEGE
Response to MGT Equity Study
Outline of Issues and Concerns

Major Policy Issues:

A. Role & Mission Impact:

- The College is concerned that the “economics of scale” issue is not adequately addressed. MGT recommendation #8 concerning readjustment of the base includes “economies of scale” consideration but the impact may not be significant enough. The recommendations for allocation of ongoing “new” funds do not address “economies of scale”.
- The College is concerned that adequate funding for the “community college” mission is not sufficiently addressed. MGT recommendation #1 and #5 address this issue, but the impact may not be significant enough.

B. Full Funding of the EWA:

- The College is supportive of the concept of increasing the value of the EWA but with safeguards.
- First safeguard - Full funding of the EWA will necessitate a change in SBOE allocation policy to protect MCO funding due to the potential of a dramatically increased EWA amount.
- Second safeguard - MGT recommendations for full funding of EWA may not provide sufficient protection when enrollments decline. Under the current MGT recommendation, enrollment declines may result in more money being removed from the base than was added with the existing EWA allocation mechanism.

C. Include Non-resident Credit Hours:

- The College is supportive of recommendation #6. As stated in the MGT report “this recommendation recognizes that non-resident student enrollment provides economic and social benefits to the State of Idaho”.

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- If the Board is concerned about a negative political reaction from this change, recommendation #6, option 2 may be more politically palatable.
- D. Change Weighting Matrix
- The weightings by level and discipline should be critically reviewed. Because of the lack of internal system cost studies, external cost factors may need to be considered.
 - The College is supportive of recommendation #1 concerning primary emphasis area weights because it attempts to address the role and mission issue. However, the current model of providing only 5% weight for primary emphasis has little impact on the total number of weighted credit hours in the EWA.
- E. Non-General Education Programs:
- The College is supportive of MGT recommendations #4 and #5 concerning inclusion of professional/technical students in the allocation mechanism. These recommendations address the effects of supporting non-general education programs from the general education budget, which has been an ongoing concern for the college. They also address the role and mission concern.
 - Further study may need to be done to ensure that all areas, i.e. agricultural research, professional-technical and health programs, are adequately addressed.
- F. Base Funding-Achieving Equity
- The College continues to strongly believe adjustments to the base should be made through future enhancement funding and not through shifting of the existing base.
 - The “Best Practices” approach recommended in the MGT study has much merit but may need to be adjusted to better reflect role and mission, economies of scale, etc.

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Other Issues:

- A. Recommendation #7 – Special Allocation:
- MGT recommends that all special allocations should be made to institutions based on specific workload measures, i.e. enrollment, size of budget, number of staff members, etc. Sometimes it may work best, however, for the presidents to simply meet and agree on an allocation split. The goodwill and public perception of institutions cooperating often has great value.

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INSTITUTIONAL ROLE AND MISSIONS

Approved 10/27/98

PREAMBLE

The goal of the State Board of Education is to provide an effective, integrated educational system which serves the needs of all Idahoans. The Idaho postsecondary educational system is comprised of **Boise State University, the College of Southern Idaho, Eastern Idaho Technical College, Idaho State University, Lewis-Clark State College, North Idaho College, and the University of Idaho.**

There are programs at each institution which have been developed as areas of emphases and which may become statewide. The colleges and universities have consciously displayed their emphases of these programs through the selective allocation of funds, the attraction of qualified faculty, the attainment of recognition such as specialized program accreditation, and the production of qualified graduates. These special academic and applied technology emphases shall be encouraged to flourish until there is conclusive evidence that any program should be altered.

As an integral part of its mission statement, each institution will designate areas of primary emphasis. These programs shall constitute the highest priorities for funding support and maintenance of instructional excellence.

VISION

Our vision is to improve the education system to a level of effectiveness that allows all learners to develop their full potential as individuals and contributors to society.

ROLE

The role of the institutions is to provide a wide variety of educational, training, research, continuing education and service programs to meet the personal and professional needs of Idaho citizens and Idaho employers.

STATEMENT OF COOPERATION

In order to increase student access and to provide efficient use of resources, the institutions shall collaborate in hosting programs and cooperate to meet the educational needs of all Idahoans, including those who are at a distance from campus.

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MISSION STATEMENTS

BOISE STATE UNIVERSITY

1. Type of Institution

Boise State University is a comprehensive, urban university serving a diverse population through undergraduate and graduate programs, research, and state and regional public service.

Boise State University will formulate its academic plan and generate programs with primary emphasis on business and economics, engineering, the social sciences, public affairs, the performing arts, and teacher preparation. Boise State University will give continuing emphasis in the areas of the health professions, the physical and biological sciences, and education and will maintain basic strengths in the liberal arts and sciences, which provide the core curriculum or general education portion of the curriculum.

2. Programs and Services*

Baccalaureate Education:

Offers a wide range of baccalaureate degrees and some qualified professional programs

Associate Education:

Offers a wide range of associate degrees and some qualified professional programs

Graduate:

Offers a variety of masters and select doctoral degrees consistent with state needs

Certificates/Diplomas:

Offers a wide range of certificates and diplomas

Research:

Conducts coordinated and externally funded research studies

Continuing Education:

Provides a variety of life-long learning opportunities

Technical and Workforce Training:

Offers a wide range of vocational, technical and outreach programs

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Distance Learning:

Uses a variety of delivery methods to meet the needs of diverse constituencies

3. Constituencies Served

The institution serves students, business and industry, the professions and public sector groups throughout the state and region as well as diverse and special constituencies. Boise State University works in collaboration with other state and regional postsecondary institutions in serving these constituencies.

* Programs and Services are listed in order of emphasis.

IDAHO STATE UNIVERSITY

1. Type of Institution

Idaho State University is a doctoral university serving a diverse population through research, state and regional public service, undergraduate and graduate programs. The university also has specific responsibilities in delivering programs in the health professions.

Idaho State University will formulate its academic plan and generate programs with primary emphasis on health professions, the related biological and physical sciences, and teacher preparation. Idaho State University will give continuing emphasis in the areas of business, education, engineering, technical training and will maintain basic strengths in the liberal arts and sciences, which provide the core curriculum or general education portion of the curriculum.

2. Programs and Services*

Baccalaureate Education:

Offers a wide range of baccalaureate degrees and qualified professional programs

Graduate:

Offers a wide range of masters, doctoral and professional programs consistent with state needs

Associate Education:

Offers a wide range of associate degrees and qualified professional programs

Research:

Conducts coordinated and externally funded research studies

Technical and Workforce Training:

Offers a wide range of vocational, technical and outreach programs

Certificates/Diplomas:

Offers a wide range of certificates and diplomas

Continuing Education:

Provides a variety of life-long learning opportunities

Distance Learning:

Uses a variety of delivery methods to meet the needs of diverse constituencies

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3. Constituencies Served

The institution serves students, business and industry, the professions and public sector groups throughout the state and region as well as diverse and special constituencies. Idaho State University works in collaboration with other state and regional postsecondary institutions in serving these constituencies.

* Programs and Services are listed in order of emphasis.

UNIVERSITY OF IDAHO

1. Type of Institution

The University of Idaho is a research II, land-grant institution committed to undergraduate and graduate-research education with extension services responsive to Idaho and the region's business and community needs. The university is also responsible for regional medical and veterinary medical education programs in which the state of Idaho participates.

The University of Idaho will formulate its academic plan and generate programs with primary emphasis on agriculture, forestry, mining and metallurgy, engineering, architecture, law, foreign languages, teacher preparation and international programs related to the foregoing. The University of Idaho will give continuing emphasis in the areas of business and education and will maintain basic strengths in the liberal arts and sciences, which provide the core curriculum or general education portion of the curriculum.

2. Programs and Services*

Baccalaureate Education:

Offers a wide range of baccalaureate degrees and professional programs

Graduate-Research:

Offers a wide range of masters, doctoral and professional programs and also coordinates and conducts extensive research programs that are consistent with state needs

Extension Services, Continuing Education and Distance Learning:

Supports extension offices throughout the state in cooperation with federal, state and county governments, provides life-long learning opportunities and uses a variety of delivery methods to meet the needs of select, yet diverse constituencies in the state and region

Associate Education:

None

Certificates/Diplomas:

None

Technical and Workforce Training:

None

3. Constituencies Served

The institution serves students, business and industry, the professions and public sector groups throughout the state and region as well as diverse and special constituencies. The university also has specific responsibilities in research and extension programs related to its land-grant functions. The University of Idaho works in collaboration with other state and regional postsecondary institutions in serving these constituencies.

* Programs and Services are listed in order of emphasis.

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LEWIS-CLARK STATE COLLEGE

1. Type of Institution

Lewis-Clark State College is a regional state college offering undergraduate instruction in the liberal arts and sciences, professional areas tailored to the educational needs of Idaho, applied technical programs which support the state and local economy and other educational programs designed to meet the needs of Idahoans.

Lewis-Clark State College will formulate its academic plan and generate programs with primary emphasis in the areas of business, criminal justice, nursing, social work, teacher preparation, and vocational technical education. The College will give continuing emphasis to select programs offered on and off campus at non-traditional times, using non-traditional means of delivery and serving a highly diverse student body. Lewis-Clark State College will maintain basic strengths in the liberal arts and sciences, which provide the core curriculum or general education portion of the curriculum.

2. Programs and Services*

Baccalaureate Education:

Offers a wide range of baccalaureate degrees and some qualified professional programs

Associate Education:

Offers a wide range of associate degrees and some qualified professional programs

Certificates/Diplomas:

Offers a wide range of certificates and diplomas

Distance Learning:

Uses a variety of delivery methods to meet the needs of diverse constituencies

Technical and Workforce Training:

Offers a wide range of vocational, technical and outreach programs

Continuing Education:

Provides a variety of life-long learning opportunities

Research:

Conducts select coordinated and externally funded research studies

Graduate:

None

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LEWIS-CLARK STATE COLLEGE continued

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3. Constituencies Served

The institution serves students, business and industry, the professions and public sector groups primarily within the region and throughout the state as well as diverse and special constituencies. Lewis-Clark State College works in collaboration with other state and regional postsecondary institutions in serving these constituencies.

* Programs and Services are listed in order of emphasis.