

**BUSINESS AFFAIRS AND HUMAN RESOURCES
NOVEMBER 14-15, 2001**

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INSTITUTION/AGENCY AGENDA

SUBJECT

Institution/agency agenda items detailed on the following pages:

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BACKGROUND

Items submitted for review and approval according to Board Policy.

DISCUSSION

Review Institution/Agency Agenda items.

IMPACT

Approve Institution/Agency Agenda items.

STAFF COMMENTS

Review and approve as appropriate.

BOARD ACTION

A motion to approve the Institution/Agency Agenda as presented in TAB 2 for Idaho State University, University of Idaho, Lewis-Clark State College, and Idaho Public Television.

Moved by _____ Seconded by _____ Carried: Yes _____ No _____

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INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY

2.0 BUSINESS AFFAIRS AND HUMAN RESOURCES

2.1 NEW POSITIONS

2.1.2 ACADEMIC/INSTRUCTIONAL

Position Title: Media Specialist
Type of Position: Faculty
FTE: 1.0
Term of Appointment: 9 month
Effective Date: January, 2002
Salary Range: \$38,000 to 43,000
Funding Source: State Funds
Area/Department of Assignment: Mass Communication
Duties and Responsibilities: Teach classes in graphic design, web development and digital production.
Justification for the Position: To provide faculty support to teach a variety of skills required in the mass communication industry.

2.1.3 OTHER

Position Title: Idaho Advanced General Dentistry (IAGD)
Program Director
Type of Position: Non-Classified
FTE: 1.0
Term of Appointment: 12 month
Effective Date: July 1, 2002
Salary Range: \$130,000.00
Funding Source: State Funds (56%) and Local Funds (44%)
Area/Department of Assignment: Dental Sciences
Duties and Responsibilities: Oversee all operational aspects of the IAGD Program, including both educational and clinical operations.
Justification for the Position: To provide administrative support for the IAGD Program.

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**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY continued**

Position Title: Mid-Level Practitioner
Type of Position: Non-Classified
FTE: .50
Term of Appointment: 9 month
Effective Date: November, 2001
Salary Range: \$22,232.00
Funding Source: Local Funds
Area/Department of Assignment: Student Health Center
Duties and Responsibilities: Manage satellite Student Health Center located in Idaho Falls; provide primary health care and health education to ISU students and eligible spouses.
Justification for the Position: To provide permanent support to meet the demand for student health services. The duties of this position have been previously filled by temporary, part-time employees.

**2.3 CHANGE IN POSITION
2.3.3 OTHER**

Position Title: Administrative Assistant 1 (PCN 7646)
Type of Position: Classified
FTE: change from .50 to 1.0 FTE
Term of Appointment: 12 month
Effective Date: November, 2001
Salary Range: \$22,588.00
Funding Source: State Funds (90%) and Local Funds (10%)
Area/Department of Assignment: Career Center
Duties and Responsibilities: Provide clerical support for counseling, testing, career services, ADA and student health services at the ISU/UI Center for Higher Education.
Justification for the Position: To provide full-time support to meet the demand for student health services in Idaho Falls.

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INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO

2.0 BUSINESS AFFAIRS AND HUMAN RESOURCES

2.1 NEW POSITIONS

2.1.4 OTHER

Position Title: IT/Web Specialist
Type of Position: Classified
FTE: 1.0
Term of Appointment: 12 months
Effective Date: December 1, 2001
Salary Range: \$31,200.00
Funding Source: Appropriated funds
Area/Department of Assignment: Ag Communications
Duties and Responsibilities: Responsible for design and development of web pages and multi-media applications
Justification for the Position: New position

Position Title: Team Cleaning Specialist
Type of Position: Classified
FTE: 1.0
Term of Appointment: 12 months
Effective Date: January 10, 2002
Salary Range: \$15,412.80 - \$24,273.60
Funding Source: Non-appropriated funds
Area/Department of Assignment: Campus Recreation
Duties and Responsibilities: Responsible for maintaining a clean and orderly work environment
Justification for the Position: New position

Position Title: Technical Training Specialist
Type of Position: Classified
FTE: 1.0
Term of Appointment: 12 months
Effective Date: December 1, 2001
Salary Range: \$30,000.00 - \$35,000.00
Funding Source: Appropriated funds
Area/Department of Assignment: Organizational Training and Development
Duties and Responsibilities: Responsible for Banner and other technology-based training
Justification for the Position: New position

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**INSTITUTION/AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE**

2.0 BUSINESS AFFAIRS AND HUMAN RESOURCES COMMITTEE

2.1 NEW POSITION

2.1.1 ACADEMIC

Position Title:	Grants and Contracts Program Specialist
Type of Position:	Classified
FTE:	0.75
Term of Appointment	9 months (temporary)
Effective Date:	October 12, 2001
Salary Range:	\$21,934 - \$27,425
Funding Source:	Governor's Research Initiative
Area/Department of Assignment:	Sponsored Programs
Duties and Responsibilities:	Assist project directors with grant management, grant writing efforts, issues related to compliance, program management on specified projects, assisting faculty/staff in grant writing, training and resource identification.

Position Title:	Assistant Professor, Social Work
Type of Position:	Faculty
FTE:	1.0
Term of Appointment	9 months
Effective Date:	January 8, 2002
Salary Range:	\$32,000 - \$34,000
Funding Source:	Allocated Funds - (NICHE) LCSC and NIC
Area/Department of Assignment:	Division of Social Sciences/Social Work and Division of Social Sciences, North Idaho College
Duties and Responsibilities:	Regular faculty duties

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INSTITUTION/AGENCY AGENDA
IDAHO PUBLIC TELEVISION

2.0 BUSINESS AFFAIRS AND HUMAN RESOURCES COMMITTEE
2.9 ITEMS NOT COVERED IN OTHER SECTIONS

To: State Board of Education
Fr: Peter W. Morrill, General Manager
Dt: October 22, 2001
Re: System Report

THE RIVER OF NO RETURN: IDAHO'S SCENIC SALMON (Hour Long) Premiers
Sunday, November 4, Page 2

IDAHO EDENS Premiers Sunday, December 2, Page 2

IdahoPTV and Idaho Department of Administration Inaugurate High Capacity Digital
Link Between Boise and Pocatello, Page 2

Idaho Congressional Delegation Appeared on DIALOGUE to Discuss America's
Military Response to Terrorism, Page 3

IdahoPTV Veteran to Retire, Page 3

Idaho Public Television Receives Two Grants From Local Institutions, Page 4

IdahoPTV's National Teacher Training Institute Set for November 30, Page 4

OLD TIME FIDDLERS Airs Sunday, November 25, Page 5

Dinosaur Expert Jack Horner Answers Students' Questions!, Page 5

Martin Institute Forums Air on IdahoPTV Learn Cable Channel in Moscow, Page 5

IdahoPTV Celebrates Native American Heritage Month, Page 5

Educator Professional Development, Page 6

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IDAHO PUBLIC TELEVISION continued
PAGE 2

THE RIVER OF NO RETURN: IDAHO'S SCENIC SALMON (HOUR LONG)
PREMIERS SUNDAY, NOVEMBER 4

Partly by accident of its geology and partly by human design, the Salmon River is as wild today as it was two hundred years ago, when it turned back the Lewis & Clark Expedition. Today this largely intact ecosystem is considered by many to be the spiritual heart of Idaho. We profile the river's storied history, including many of its famous hermits, and explore why many believe its Middle Fork to be the nation's premier whitewater river. The longest undammed river in the lower forty-eight is now home to wolves and endangered chinook salmon. And occasionally it is still capable of attracting buckskin-clad men in dugout canoes who wonder if Lewis and Clark could have survived a canoe trip down the River of No Return.

IDAHO EDENS PREMIERS SUNDAY, DECEMBER 2

IDAHO EDENS is this year's honored production, featuring lush videography from all over the state. This special hour-long program celebrates Idaho, the keeper of special places. In a state unrivaled in its geographical diversity, one can find special places, where the world feels fresh and new. Places like Priest Lake, Seven Devils, White Clouds, Craters of the Moon, Owyhee Canyonlands -- they all share a quality. Their uncultivated beauty beckons us, transforms and enriches, and heals the spirit.

IDAHOPTV AND IDAHO DEPARTMENT OF ADMINISTRATION INAUGURATE
HIGH CAPACITY DIGITAL LINK BETWEEN BOISE AND POCATELLO

On Wednesday, October 17, IdahoPTV and the Idaho Department of Administration inaugurated a high-capacity, digital link (DS3) between Boise and Pocatello which will provide eastern Idaho both a significant improvement in our quality of service for analog broadcasting and will be the platform by which we provide for digital television beginning in the summer of 2002.

This project began nearly five years ago when both organizations began planning for the federally mandated conversion to digital television. Phase 1 was accomplished 14 months ago, when a similar service was inaugurated between Boise and Moscow. Work was then started on Phase 2, which would connect Boise to Pocatello. Funding for the project was a result of support from the State of Idaho General Fund and a major grant from the U.S. Department of Commerce/Public Telecommunications Facilities Program (PTFP).

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IDAHO PUBLIC TELEVISION continued
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**IDAHO CONGRESSIONAL DELEGATION APPEARED ON DIALOGUE
TO DISCUSS AMERICA'S MILITARY RESPONSE TO TERRORISM**

—Aired Thursday, October 18 at 8:00/7:00 p.m. MT/PT
—Repeated Sunday, October 21 at 5:00/4:00 p.m. MT/PT

The entire Idaho congressional delegation appeared on Idaho Public Television's DIALOGUE for a statewide live television discussion with the public about America's military response to terrorism.

U.S. Senators Larry Craig and Mike Crapo and U.S. Representative Mike Simpson appeared by live satellite link from Washington, D.C. Representative Butch Otter was in our Idaho studio. The four Idaho Republicans also discussed legislative initiatives in Congress in the wake of the September 11 attack during the special one-hour show.

DIALOGUE host Joan Cartan-Hansen and her guests also took calls from viewers on a toll-free line.

“This is the first time all four Idaho members of Congress have appeared on live statewide television to talk directly with the public,” Cartan-Hansen said.

DIALOGUE, produced by IdahoPTV, is Idaho's only statewide public affairs call in program.

IDAHOPTV VETERAN TO RETIRE

On October 16, IdahoPTV Web Developer Bob Pyle announced his retirement from Idaho Public Television effective December 21, 2001.

It has indeed been a privilege for the staff and me to work with Bob. He began at Idaho Public Television in 1972 as KAID-TV's third employee. Through the years, Bob has worn many hats and initiated several new technologies for the agency. Bob is known to a generation of parents and kids through his appearances on IdahoPTV daytime pledge breaks. He was the genius behind of such traditions as “Hat Day” and “Wear Your Clothing On Backwards Day.” Through it all, he maintained his dignity (well...most of it) and has continued to be a strong advocate for the unique place public television has in our lives.

Bob and his wife, Mary, are looking forward to traveling and spending much more time with their family. Please join me in wishing him the very best as he changes hats once again this time to his traveling and fun hat. He deserves it.

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IDAHO PUBLIC TELEVISION RECEIVES TWO GRANTS FROM LOCAL INSTITUTIONS

Idaho Public Television has received two grants from U.S. Bank and the Laura Moore Cunningham Foundation, Inc. A total of \$265,000 dollars was awarded to IdahoPTV from the institutions.

The \$250,000 grant from the Laura Moore Cunningham Foundation will help fund IdahoPTV productions such as IDAHO REPORTS, DIALOGUE, and DIALOGUE FOR KIDS. In addition, the dollars will be used to produce IDAHO EDENS, the latest Idaho Public Television scenic production to be released in December 2001, and to update the Lewis and Clark Web page on IdahoPTV's Web site (idahoptv.org). Currently the Laura Moore Cunningham Foundation and IdahoPTV are partners in providing educational opportunities and services to communities throughout Idaho.

U.S. Bank's donation of \$15,000 will help IdahoPTV cover the operating costs of credit card processing fees for contributions, enabling more of the donated dollars to go directly to programming.

"I want to thank the Laura Moore Cunningham Foundation and U.S. Bank for their generosity and their ongoing commitment to help provide a statewide educational resource for the people of Idaho," said General Manager Peter Morrill.

IDAHOPTV'S NATIONAL TEACHER TRAINING INSTITUTE SET FOR NOVEMBER 30

This year, IdahoPTV's National Teacher Training Institute (NTTI) effort, funded by Cisco and the Electronics Industry Association, will involve partnerships with the Colleges of Education at University of Idaho, ISU, BSU and LCSC. The seminar for faculty will take place on Friday, November 30 with an interactive videoconference originating at BSU. The seminar features a national NTTI professional from WNET presenting information on effectively integrating video, web, and DTV resources into the K-12 curriculum. The faculty incorporate these strategies in their courses for pre-service teachers, and encourage students to participate in the annual IdahoPTV-sponsored NTTI lesson plan contest. Winning lesson plans, tied to Idaho standards, are posted on the web in June.

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OLD TIME FIDDLERS AIRS SUNDAY, NOVEMBER 25

It's the oldest and most prestigious of America's fiddling contests, and Outdoor Idaho devotes an entire program to the week-long musical celebration held each year in Weiser, Idaho. The Outdoor Idaho crew also profiles several fiddlers as they prepare for the big week. This program has been expanded from the half hour show, to include more musical numbers.

DINOSAUR EXPERT JACK HORNER ANSWERS STUDENTS QUESTIONS!
DIALOGUE FOR KIDS: DINOSAURS, Airs Tuesday, November 13, at 2:00/1:00 p.m.
MT/PT

How fast could the Tyrannosaurus Rex run? Could these massive beasts be related to birds? Examine dinosaurs this month with expert Jack Horner. Dr. Horner discovered the first dinosaur eggs in the Western Hemisphere, the first evidence of dinosaur colonial nesting, and the first dinosaur embryos! Students can call in questions live: 1-800-973-9800; Fax: (208) 373-7245, or via e-mail: dialogue4kids@idptv.pbs.org . Web site idahoptv.org/dialogue4kids has additional information and links.

MARTIN INSTITUTE FORUMS AIR ON IDAHOPTV LEARN CABLE CHANNEL
IN MOSCOW

In cooperation with the University of Idaho, Idaho Public Television has been airing special broadcasts of the Martin Institute forums on Moscow's educational cable channel. These programs bring together a wide range of experts and speakers to create a local dialogue on various dimensions of the conflicts following from the September 11 attacks on New York and Washington, D.C. Idaho Public Television is pleased to be able to bring these important discussions to a broader audience by rebroadcasting the forums on Moscow's educational cable access channel. All program rebroadcastings air at 7 p.m. on the Tuesday following the forums.

IDAHOPTV CELEBRATES NATIVE AMERICAN HERITAGE MONTH

SACRED JOURNEY OF THE NEZ PERCE
Airs Tuesday, November 20 at 10:00 p.m. MT/PT

The Nez Perce War of 1877 forever changed the lives of the Nez Perce people. This documentary tells of their struggle for survival and determination to maintain their culture. A story about a physical trek over 1,600 difficult miles and of a spiritual journey

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of healing, patience, and pride that has led many Nez Perce back to their cultural roots. Visit Web site idahoptv.org/productions/ for additional background information.

HAND GAME: THE NATIVE AMERICAN GAME OF POWER & CHANCE
Airs Monday, November 5

“Hand” game (a.k.a. stick, grass, or bone game) is the most widely played Native gambling game in North America. **HAND GAME** explores the historic and mystic roots of this type of gambling in contemporary Northwest Native society. A journey that traverses the Flathead Indian Reservation in Arlee, Montana, to the Crow, Blackfeet, Makah, Spokane, Coeur d’Alene, and Walker River Northern Paiute Reservations.

BUFFALO WAR and DIALOGUE Local Follow-Up
Air Thursday, November 15

BUFFALO WAR and DIALOGUE examines the controversial killing of bison by Montana livestock officials by weaving the stories of a 500-mile Native American march for the last wild buffalo herd, the travails of a family trying to keep their cattle ranch and the efforts of a band of environmental activists. Web site www.pbs.org/buffalowar/ offers links to sites about bison preservation efforts, brucellosis, national parks, federal land use, and much more!

AMERICA’S GREAT INDIAN NATIONS
Airs Thursday, November 29

Six, fifteen minute episodes take a compelling look inside six of the most powerful, feared, and honored tribes throughout American history. The nations profiled are the Iroquois, the Seminoles, the Shawnee, the Navajo, the Cheyenne, and the Lakota Sioux.

EDUCATOR PROFESSIONAL DEVELOPMENT

SCIENCE IN FOCUS: FORCE AND MOTION
Friday Mornings in November

This 8-part professional development series explores science concepts in force and motion to help deepen your understanding so you can further engage students in their own explorations. Two graduate credits are available from Colorado State University for only \$125. Take a class with your colleagues within your own building or discuss the

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issues with colleagues from around the nation. For registration information, course materials, and episode descriptions visit www.learner.org/channel/workshops .

US Department of Education Character Education Teleconferences Rebroadcast

On October 17, IdahoPTV aired multiple broadcasts of a Department of Education teleconference on character education. The program focused on the most productive ways that schools can teach and reinforce core ethical values, civic virtues, and our democratic traditions. In order to reach a broad audience range, IdahoPTV repeated this program throughout the day on both our regular broadcast channels and the educational cable channel in Moscow.

US Department of Education Teleconference Series on Technology in the Classroom

IdahoPTV brings the new PBS faculty professional development series, “Instructional Technology Survival Skills” to Idaho. Produced by Dallas TeleLearning, these three live satellite events provide an opportunity for faculty and others to learn how to apply best practices as they become more involved with technology and online courses. IdahoPTV will air the complete series throughout the year and will involve educators throughout the state in bringing technology to the classroom. The first installment will air Sunday, December 16, and the remaining two sessions will follow in January and March of 2002.

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ACTION ITEM

SUBJECT

New employee benefit – The colleges, universities, and agencies under the governance of the State Board of Education request approval for delegation of authority to the chief executive officers and agency heads to purchase membership service in PERSI.

BACKGROUND

PERSI has a provision allowing employees to purchase up to forty-eight (48) months of membership service. This statutory provision creates opportunities to retire with maximum benefits without being employed during the months that are purchased. It also allows the employer to fund all or part of the purchase. PERSI regulations require that the employer's governing Board delegate to the chief executive officers and agency heads the authority to utilize this provision in the PERSI regulations to increase flexibility in dealing with personnel expenses as part of their reduction of the FY03 base budget.

DISCUSSION

Delegation to the chief executive officers and agency heads at this time would encourage financial analysis of this strategy and its impact on budgetary savings. Furthermore, delegation now would give the institutions and agencies maximum flexibility in their planning prior to the legislative session and an opportunity to consult openly with employees early in the process.

This delegation will end on June 30, 2003, unless extended by the Board. Chief executive officers and agency heads choosing to use this option will be required to report the results of their pograms in October 2003.

IMPACT

This would provide the institutions and agencies an option to use in dealing with the current financial issues.

STAFF COMMENTS

The institutions need to have as many options as possible to make structural changes.

BOARD ACTION

A motion to approve delegating to the chief executive officers and agency heads at the colleges, universities, and agencies under the governance of the Board of Education, the authority to purchase up to forty-eight (48) months of service in PERSI providing the opportunity for eligible employees to retire with maximum benefits without being employed during the months that are purchased.

Moved by _____ Seconded by _____ Carried: Yes _____ No _____

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ACTION ITEM

SUBJECT

Employment Reductions: Request delegation of authority to the chief executive officers and agency heads to negotiate employee resignations, including a full release of claims, in exchange for monetary payments.

BACKGROUND

The chief executive officers and agency heads of the college, universities, and agencies under the governance of the State Board of Education request delegation of authority allowing them to negotiate employee resignations and full release of claims. The payments would be treated as wages for purposes of federal and state income tax and the Federal Insurance Contributions Act.

This delegation will end on June 30, 2003, unless extended by the Board.

Subject employees will be required to sign an agreement promising separation from service and not to seek state, institution, or agency employment for a specific period of time, except as permitted in the release. A release of all claims related to employment will also be required.

DISCUSSION

Authorization to begin considering such a plan would allow the chief executive officers and agency heads maximum flexibility to complete financial analyses and select the most cost effective options for planning base reductions in their FY03 budgets. Chief executive officers and agency heads choosing to use this option will be required to report the results of their programs in October 2003.

IMPACT

This is another option the institutions and agencies could use in making long-term structural changes.

COMMENTS

The staff recommends Board delegation of authority to the chief executive officers and agency heads to negotiate employee resignations, including a full release of claims, in exchange for monetary payments.

BOARD ACTION

A motion to approve delegating to the chief executive officers and agency heads at the colleges, universities, and agencies under the governance of the Board of Education, the authority to negotiate employee resignations including full release of claims, in exchange for monetary payments.

Moved by _____ Seconded by _____ Carried: Yes _____ No _____

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