



**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS AGENDA**  
**January 21-22, 2002**

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**SUBJECT**

Progress Report: Idaho State Library

Dr. Bolles will give the report.

**INTRODUCTION:**

*Note: As this report is being prepared, the final revenue projections for FY2003 and the Governor's budget recommendations for the agency are unknown. The agency has been alerted that the appropriation for the State Library could be significantly lower, even after the FY2002 holdbacks have been removed. The tenor of this presentation will certainly be impacted by those considerations.*

The Idaho State Library's 100<sup>th</sup> anniversary was April 1, 2001. ***Idaho State Library, Celebrating 100 Years of Pioneering New Frontiers*** is a short video that not only places the State Library in its historical context, but also highlights its major current activities.

**IDENTITIES:**

The average person does not understand the complexity of services offered by the State Library. In an effort to create a unified identity, or in current vogue to identify a "brand" that is recognizable the State Library Board developed three identities:

- **Library Development Agency** - Fosters and promotes library services in the state and administers any funds made available to the state for library purposes. Currently the most significant source of funds for library development is the federal Library Services and Technology Act. Currently, Idaho receives about \$950,000 a year from this source. Since population is part of the funding formula for this program, Idaho's higher than average population growth has resulted in small increases annually.
- **Idaho State Government Information Center** - Provides information about state government to the public and to state government employees and agencies in support of their activities.
- **Talking Book Library for Idaho** - In cooperation with the National Library Service (NLS) of the Library of Congress, provides popular library materials for Idahoans eligible to participate in the program. The materials have traditionally been audio recordings on flexible discs or cassette tapes. Currently NLS is developing a digital format and investigating web access through the Internet. NLS has traditionally been very slow in implementing change, but these developments, if implemented will have significant impact on the delivery of this service.

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---

**STRATEGIC PLAN**

The State Library Board has authorized the development of the agency's Strategic Plan around the three identities identified above. The State Library's Strategic Plan is available on the agency's web site at <http://www.lili.org/isl/in5a.htm>. Repeated below are the Identities and the respective Goals under each to give a sense of the agency's priorities. Please visit the site to find more detail, including benchmarks and trends.

**Identity: Library Development Agency**

- Goal 1: Every person in the state has local access to public library services.**
- Goal 2: Every person in the state has local access to information in resource sharing networks.**
- Goal 3: The people of the state are literate and capable of functioning in today's Society.**
- Goal 4: Libraries have trained staff and governing boards, adequate collections for their clientele, and adequate facilities.**
- Goal 5: Libraries have a high profile in the state and individual communities.**
- Goal 6: The making and implementing of public policy in Idaho are supported by access to information.**

**Identity: Idaho State Government Information Center**

- Goal 1: (See Goal 6 above)**

**Identity: Talking Book Library for Idaho State Library**

- Goal 1: (See Goal 1 under Library Development Agency above)**

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**SUBJECT**

Progress Report: Idaho Department of Vocational Rehabilitation

Barry Thompson will give the report.

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**January 21-22, 2002**

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IDVR PROGRESS REPORT NOT INCLUDED

PAGES 5-41

IF YOU WOULD LIKE A COPY OF IDVR'S PROGRESS REPORT,  
PLEASE CONTACT JIMMI SOMMER AT (208) 332-1585 or [jsommer@osbe.state.id.us](mailto:jsommer@osbe.state.id.us)

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**SUBJECT**

Eastern Idaho Technical College (EITC) Advisory Council – Appointment of New Members

**BACKGROUND**

Consistent with Idaho Code 33-2212, the State Board for Professional-Technical Education may appoint an Eastern Idaho Technical College (EITC) Advisory Council consisting of not less than twelve (12) nor more than fifteen (15) persons. State Board of Education policy states that the EITC Advisory Council consists of the State Division of Professional-Technical Education Administrator and the EITC President as ex-officio members, and other members appointed by the State Board for Professional-Technical Education, each to a term of three years. A council member is eligible for reappointment to consecutive terms.

**DISCUSSION**

One (1) person approved by the current EITC Advisory Council is presented to the State Board of Education in order to fill a vacancy. The EITC Advisory Council requests the State Board of Education appoint the recommended person, bringing the EITC Advisory Council membership to 15. The nominee is:

Calvin Ozaki — New Appointment

The term will begin immediately upon State Board of Education ratification and continue until December 31, 2004.

**BOARD ACTION**

To approve the appointment of Calvin Ozaki to the EITC Advisory Council for a term of three years, from January 2002 to December 2004.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_ No \_\_\_

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**SUBJECT**

First Reading, Governing Policies and Procedures  
Changes to Section IV, Agency Affairs, related to the Idaho State Historical Society (ISHS) Board of Trustees Appointments

**BACKGROUND**

At the November Board meeting, it was discovered that current practices regarding appointments to the ISHS Board of Trustees are not consistent with Board policy. The Board directed staff to review and clarify the current policy in order to make the policy and current practice consistent.

**DISCUSSION**

In reviewing the policy, staff developed recommendations for changes to align closer with current practice. In addition, procedures that would allow for incumbents to be reappointed without advertising for further applicants is provided. The changes are summarized as follows:

- Clarifies that the ISHS Board of Trustees are appointed by the State Board of Education as provided for in Idaho Code.
- Allows for incumbent reappointment if the candidate has served only one term and is interested in reappointment, and outlines the process for reappointment.
- The ISHS Board of Trustees will review the applications and conduct interviews as necessary for the vacant trustee position.
- After forwarding the most highly qualified applicants to the State Board of Education for consideration, the Board may interview the applicants or make the appointment based on the recommendation of the ISHS Board of Trustees.
- Clarifies that the ISHS Board of Trustees and the State Board of Education shall consider geographic representation and qualifications as provided for in Idaho Code when making the final appointment.

Staff will continue to work with ISHS between the first and final reading to ensure the changes are workable.

**BOARD ACTION**

A motion to approve for first reading the change to Section IV. Idaho State Historical Society, Item H.1, which clarifies the appointment process for ISHS Board of Trustees.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_ No \_\_\_

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: IV. AGENCY AFFAIRS**

**Subsection: G. Idaho State Historical Society**

**Published February 2000**

**G. Idaho State Historical Society**

The Idaho State Historical Society is responsible for collecting, preserving, and displaying artifacts and information illustrative of Idaho history, culture, and society. Through its educational programs for children and adults, it promotes and encourages interest in the history of Idaho. The society maintains the State Archives, the State Museum, state-owned historic sites, the Oral History Center, the State Historical Library, and the State Genealogical Library. The State Historical Society also maintains the Office of the State Archaeologist.

**1. State Historical Society Board.**

- a. The State Historical Society Board of Trustees shall be appointed by the State Board of Education as provided for in Idaho Code §67-4124, consist of seven (7) members to be appointed by the State Board of Education, each for a term of six (6) years. An appointment to the State Historical Society Board cannot be made until the nominations process has concluded.

- b. Board Appointment Procedures:

- (1) Incumbent Reappointment.

At least six months before the expiration of a board member's term, the Historical Society will serve written notice on the Office of the State Board of Education announcing the upcoming board vacancy. In the event that the incumbent candidate has served only one term and is interested in reappointment, the Board of Trustees shall forward a recommendation to the Board, along with a letter of interest and statement of qualifications for the incumbent. The State Board of Education may choose to reappoint the incumbent without soliciting other candidates, thus completing the appointment procedures. If there is no incumbent seeking reappointment, or if the Board chooses not to reappoint an incumbent, the procedures are as outlined in item (2).

- (2) Open Appointment

(a) The State Historical Society Board of Trustees, on behalf of the State Board of Education, will advertise the vacancy in the Society's publications, and through other regional and local historical societies. Such advertisement will solicit interested persons to apply for the vacant position on the ISHS Board of Trustees.

(b)(3) Each applicant, including incumbents seeking reappointment, must provide a written statement expressing his or her interest in becoming a trustee of the ISHS. Each applicant must also provide evidence of his or her qualifications for the position, relative to the requirements of § 67-4124, Idaho Code. Lastly, each applicant must identify his or her primary residence, and political party affiliation.



**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: IV. AGENCY AFFAIRS**

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- ~~(c)(4) The ISHS Board of Trustees State Board of Education may appoint a screening committee to review will review all applications for the vacant trustee position and conduct interviews as deemed necessary. If a review committee is appointed, it shall include at least one member of the ISHS Board of Trustees. Otherwise, the review of applications will be conducted by the State Board itself, with the assistance of the ISHS Board of Trustees. The purpose of the review of applications is to eliminate from further consideration all but the most qualified applicants, who will be interviewed by the State Board of Education.~~
- ~~(d)(5) The ISHS Board of Trustees will forward only the The State Board of Education will conduct interviews of the most highly qualified applicants, in order of preference, to the State Board of Education for consideration. The Board may provide for interviews of the applicants, or may make the appointment based on the recommendation of the ISHS Board of Trustees, as determined by the review of applications described in paragraph 4 above, and appoint one of the interviewees to the ISHS board of trustees.~~
- c. ~~The State Board of Education shall solicit such nominations beginning with the acceptance of any resignation or as soon as a vacancy shall occur for any other reason, and shall appoint a replacement within ninety (90) days of the beginning of solicitation for nominations.~~

~~The ISHS Board of Trustees, in making their recommendation, and tThe State Board of Education, in making the final appointment, shall consider geographic representation and qualifications as provided for in Idaho Code §67-4124, and population distribution when selecting Board members. All appointees shall be chosen solely on the basis of their qualifications and not more than four (4) members of the board shall belong to the same political party.~~

**2. Policies and Procedures.**

The Board of Trustees of the Idaho State Historical Society elects its own officers and makes all necessary rules and regulations for the conduct of the public business entrusted to its care.

**3. Budgetary and Other Matters.**

The Board of Trustees of the Idaho State Historical Society, through its chief executive officer, submits an annual budget request to the State Board of Education on a schedule established by the executive director or his or her designee. Other matters that might involve the Idaho State Historical Society are referred to in these Governing Policies and Procedures of the State Board of Education.

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