



STATE BOARD OF EDUCATION
TRUSTEES OF BOISE STATE UNIVERSITY
TRUSTEES OF IDAHO STATE UNIVERSITY
TRUSTEES OF LEWIS-CLARK STATE COLLEGE
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION
TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

OFFICIAL MINUTES
STATE BOARD OF EDUCATION MEETING
August 15, 2002
North Idaho College
Coeur d'Alene, Idaho

Members Present:

Blake Hall, President
Darrell Manning
Paul Agidius
Karen McGee

Jim Hammond, Vice President
Marilyn Howard, State Superintendent
Laird Stone

Absent:

Rod Lewis, Secretary

The meeting was called to order at 8:10am

Boardwork

1. Agenda Review / Approval – **MS (Hammond/Agidius):** To approve the agenda as presented.
The motion carried unanimously.

2. Rolling Calendar

MS (Hammond/McGee): To approve August 14-15, 2003 as the dates and the Idaho Falls (EITC) as the location of the August 2003 regularly scheduled meeting. *The motion carried unanimously.*

3. Minutes Review / Approval

MS (Hammond /Stone): To approve the minutes of the June 27, 2002 meeting as written.

Open Forum

Steve Johnson addressed the Board related to the process for Letters of Authorization.

Instruction, Research & Student Affairs (IRSA)

1. EPSCoR Report

Doyle Jacklin, Chair of the EPSCoR Committee provided a presentation on the history of EPSCoR. He urged Board support of the recommendations from HERC and EPSCoR in response to the Battelle Report.

Board member McGee expressed desire for the communication between the Board office and EPSCoR office to continue, and noted that the new Chief Academic Officer can help make sure this occurs. She also expressed appreciation of and favor for the EPSCoR program.

MS (Manning/Agidius): To adopt the EPSCoR/HERC recommendations (State of Idaho EPSCoR Committee Response to the Review of the Idaho EPSCoR Committee) in response to the Battelle report. *The motion carried unanimously.*

Board member Manning noted that all of the recommendations made by Battelle in the report were part of the EPSCoR / HERC recommendations and will be implemented, with the exception of those that are not economically unfeasible (move EPSCoR administration to the Board Office and add out of state members to the EPSCoR Committee). He continued by stating that when funds become available, the Board can consider adopting the remaining recommendations from the report if necessary and appropriate.

2. Committee Minutes

MS (Hammond/Manning): To accept the CAAP minutes as provided. *The motion carried unanimously.*

3. NOI: NIC A.A.S. Carpentry Management Technology

MS (McGee/Agidius): To approve North Idaho College's A.A.S. degree option in Carpentry Management Technology. *The motion carried unanimously.*

4. First Reading: Section II.G.6 – Policies Regarding Faculty

MS (McGee/Manning): To approve the first reading of the Board's Policy Section II.G. Policies Regarding Faculty. *The motion carried unanimously.*

5. First Reading: Section V. R. Professional Fees

Dr. Lawson, ISU, explained that the existing policy section on professional fees has been interpreted by some as illustrative. This change would make the policy definitive. Although all requests to charge a professional fee currently come to the Board for approval, with this revision, future requests would also require a policy change to add the name of the approved professional program to the definition. Members of CAAP stated that they would continue to try and develop an improved working definition of a professional program.

MS (McGee/Agidius): To approve the first reading of the Board's Policy Section V.R. Professional Fees, with the addition of "occupational therapy" after physical therapy, and a

revision to the second sentence such that it begins by reading, “professional programs currently approved by the Board to charge a professional fee are...” *The motion carried unanimously.*

Business Affairs & Human Resources (BAHR)

Section I – Finance

1. Boise State University – Lease Agreement with Idaho Center and Purchase of Indoor Track

Three citizens appeared before the Board on behalf of BSU and spoke in favor of the proposed project: State Representative Bill Deal, Nampa Mayor Tom Dale, Idaho Center Director Rod Orrison.

Board member Hall sought clarification on the upfront costs and the annual costs. Buster Neal, BSU, explained that the institution will pay \$300,000 upfront from an internal account. The gift received to pay for the track will come in over a ten-year period and be used to reimburse these initial costs.

Board member Hall expressed concern that there are funds that can be used to purchase a track, but not funds to add academic programs. Mr. Neal explained that the expense of a new academic program would be an ongoing expense, as opposed to the expense for the track, which is a one-time expense that will be reimbursed. He added that the funds to be used were not received through state appropriations. Mr. Neal continued to explain each aspect of the business plan.

Board member McGee expressed appreciation for the donation to pay for the track, which is coming from John Jackson; however, she expressed concern over the fact that the purchase was announced before receiving Board approval.

Board member Hall expressed dismay over having to “dig through” several documents in order to find how the cashflow will work. He added his concern that this proposal was received in the same week that the institution went to the Legislature and announced academic courses and programs were being cut. He urged the institution to plan ahead for academics as much as they do for athletics. He noted that the actual cost this year will be \$400,000. Mr. Hall concluded by thanking Mr. Jackson for his generous donation.

Board member Howard asked about the contractual language related to the track coming “as is,” and wondered if there was any assurance that this is in fact a good piece of equipment. BSU officials responded that they have researched the track and have heard from those who have experience with it that it is in excellent condition.

MS (Manning/Stone): To approve both the purchase of a Mondo portable Indoor Track from the Georgia Dome for \$300,000 according to the Sale and Purchase Agreement and the lease agreement for the Idaho Center’s multi-purpose Sports Center according to the Memorandum of Understanding and Agreement. *The motion carried unanimously.*

2. University of Idaho – Purchase of NMR Spectrometer, Divestiture and Acquisition Agreement for Boise Laboratory Replacement Act of 2000

MS (Manning/McGee): To approve the University of Idaho's request to purchase a high field NMR spectrometer to perform liquid state structural and dynamic studies of proteins. *The motion carried unanimously.*

MS (Manning/Hammond): To approve the University of Idaho's request to enter into an agreement with the United States Forest Service (USFS) and the University of Idaho Foundation, Inc. *The motion carried unanimously.*

3. Idaho School for the Deaf and the Blind – Audits and Financial Reports

Provided for information – no action was taken.

4. Approval of FY 04 Maintenance of Current Operations (MCO) Operating Budget Requests

Jane McClaran, DFM, presented the general fund budget summary for the state of Idaho showing actual FY2002 revenue and projected revenue and expenditures for FY2003.

MS (Manning/Agidius): To delegate to the institutions, agencies, and staff the development of the FY2004 Maintenance of Current Operations budget request as outlined in the Budget Development Manual and Board policy and to allow the BAHHR committee to verify that MCO budgets meet guidelines. *The motion carried unanimously.*

5. Approval of FY 04 Budget Enhancement Requests

MS (Manning/Stone): To footnote in the budget request the equity funds needed to meet the equity study findings of the Board. *The motion carried unanimously.*

Board member Manning clarified that this means the Board is prioritizing for the Legislature and the Governor that our first priority enhancement is funding to make up prior year inequities discovered when the Board conducted the equity study.

6. FY 04 Impact Statements for Budget at 95% Level of MCO Request

Provided as information – no action was taken.

7. Approval of FY 04 Capital Budget Requests

Board member Manning explained that the Legislature voted to fund \$63 million of the list of capital projects that the Board approved last year; however, they were prioritized differently than the Board had prioritized them. Eventually the funding stream was diverted, and none of the projects were actually funded. He explained that the order that appears in the agenda is the order in which the Governor defunded the projects. If the Board approves it, this will be the approved priority order going forward next session.

Board member Hall wondered if we could add the BSU project approved last year by the Board even though it did not make it on the priority list.

MS (Manning/Hammond): To continue priority list as indicated (see below), with the BSU Information Technology Infrastructure added to the bottom of the list subject to staff verification of prior Board action. *The motion carried unanimously.*

1. LCSC Campus Activity Center
2. CSI Fine Arts Addition
3. UI Teaching and Learning Center Renovation
4. BSU Academic Building for West Campus
5. ISHS Historical Museum Addition – Phase II
6. ISU Classroom Building
7. NIC Allied Health/Nursing/Life Sciences Building – Planning
8. EITC Campus Maintenance Building Addition/Remodel
9. EITC Health Education/Administrative Building Planning
10. ISHS Idaho History Center Phase II
11. BSU Information Technology Infrastructure (subject to staff verification of prior approval)

The Board discussed bonding as an alternative to waiting for full funding. Board member Hall directed the staff to gather information relative to this possibility and bring in back on a future agenda, including what is allowable under current law, and a cost/benefit analysis.

8. Final Reading: Sections V.Q – Deposits and Miscellaneous Receipts Accounts and V.R. Establishment of Fees

MS (Manning/Hammond): To approve the final reading of the proposed policy change defining the workforce training credit fee and establishing that fee at \$10.00. (Sections V.Q and V.R.) *The motion carried unanimously.*

Section II – Human Resources

1. Boise State University – new positions, change in positions

MS (Manning/McGee): To approve the request by Boise State University for new positions and changes to existing positions as detailed in the Human Resources agenda. *The motion carried unanimously.*

2. Idaho State University – new positions, deleted positions, change in positions

MS (Manning/Hammond): To approve the request by Idaho State University for new positions, changes to existing positions, and deletion of a position as detailed in the Human Resources agenda. *The motion carried unanimously.*

3. Lewis-Clark State College – new positions, deleted positions, change in positions

Dr. Thomas, LCSC, explained that many of the positions indicated with title changes also carry with them a significant change in responsibility. She continued that the institution spent the last year reorganizing. The changes are cost neutral, but will make the organization function more efficiently and are more reflective of the College mission. She stated that she would provide an updated organizational chart as part of her report at the October meeting.

MS (Manning/McGee): To approve the request by Lewis-Clark State College for new positions, deletion of positions, and changes to existing positions as detailed in their Human Resources agenda. *The motion carried unanimously.*

4. Idaho Public Television – General Manager’s Report

The report was provided for information – no action was taken.

5. Final Reading: Sections II.B., Appointment Authority and Procedures and Section II.H., Policies Regarding Coaching Personnel and Athletic Directors

MS (Manning/Hammond): To approve final reading of the policy delegating authority to the presidents to enter into employment agreements with head coaches and athletic directors for a term of one year or less. (Sections II.B and II.H) *The motion carried unanimously.*

Idaho’s MOST Teaching Quality Draft Recommendations and Timeline

Patty Toney presented to the Board the current recommendations from the Idaho’s MOST committee related to professional development, tiered certification, alternative routes and mid level certification.

Board member Hall expressed interest in ensuring that those individuals with advanced degrees are given a special, less intensive route to certification. Ms. Toney explained that there is some concern over retention of those individuals once they are teaching. She stated that the idea is to balance the induction program to not be too time intensive, but to ensure that the individuals are sufficiently prepared to succeed.

Planning, Policy & Governmental Affairs (PPGA)

1. Progress Report – North Idaho College

Dr. Michael Burke gave a progress report on North Idaho College,

2. Progress Report – Idaho School for the Deaf and the Blind

Dr. Angel Ramos gave a progress report on ISDB.

3. Presidents’ Council Report

Dr. Michael Burke explained that the Council held a retreat the day before the Board meeting where they set the calendar for the next year, planned development of information for the Board on student fees, and also spent some time strategic planning and identifying goals for the future.

4. Strategic Plan Approval

MS (Hammond/McGee): To approve the strategic plans for BSU, ISU, UI, LCSC, CSI, NIC, EITC, IDPTE, IDVR, IEPBS, and ISDB. *The motion carried unanimously.*

5. Idaho State Historical Society Appointment

MS (Hammond/Agidius): To approve the appointment of John Swayne to the Idaho State Historical Society Board of Trustees for a term set to expire on December 31, 2004. *The motion carried unanimously.*

6. Final Reading: Section IV.C Idaho Educational Public Broadcasting

MS (Hammond/Agidius): To approve the final reading of the changes to Section IV. Organization Specific Policies and Procedures, Subsection C. related to the Idaho Educational Public Broadcasting System. *The motion carried unanimously.*

7. Final Reading: Section III.P Students Called to Active Military Duty

MS (Hammond/Manning): To approve the final reading of the changes to Section III. Postsecondary Affairs, Item P.17 related to Students Called to Active Military Duty. *The motion carried unanimously.*

8. Proposed Rules – Assessment

MS (Hammond/Agidius): To approve as proposed rules 08.02.03.111 Assessment Testing in Public Schools with changes as indicated. *The motion carried unanimously.*

9. Proposed Rules – Humanities Standards

MS (Hammond/Stone): To approve as proposed rules 08.02.03.107 and 08.02.03.856-993 related to the Humanities Standards with changes as indicated. *The motion carried unanimously.*

10. Proposed Rules – Language Arts Standards

MS (Hammond/McGee): To approve as proposed rules 08.02.03.699 through 08.02.03.756 Language Arts Standards with changes as indicated. *The motion carried unanimously.*

11. Proposed Rules – Vocational Rehabilitation

MS (Hammond/Agidius): To approve as proposed rules 47.01.01 Division of Vocational Rehabilitation with changes as indicated. *The motion carried unanimously.*

Assessment & Accountability Update

Board member McGee recognized the efforts of State Department of Education staff and others providing assistance with the new state testing program. She noted that the Steering Committee met and had a lot of discussion about the paper/pencil test version versus the computerized version, and the State Department has really made an effort to help districts become computer-ready.

She continued that the Assessment and Accountability Commission met recently and came up with draft six of the Accountability Plan. She indicated the desire to go the Legislature with an update and information on the Plan, but with no request for action or implementation due to the need for more data before accountability measures can be finalized and put in place.

Tom Bitterwolf, a member of the Assessment & Accountability Commission, added to the report by explaining that the most significant change to the Accountability Plan recently has been the High School ISAT being tied to graduation. He continued to explain that although this measure has caused some to refer to the High School ISAT as a “high stakes” test, a high stakes test is one that ties passage or failure to a one chance test, with no alternative test provided for those

who request it. He explained that the High School ISAT does not meet this definition of “high stakes” and is more appropriately referred to as an essential skills test. It will be offered up to eight times to a student in grades 10-12, an alternative is being developed for those who need it, and it is not the only measure being used to determine eligibility to graduate, but rather it is one of many requirements.

State Department of Education

1. Grangeville/Cottonwood property transfer

Bobbi Tidwell, the petitioner, presented the process she has gone through and reasoning for wanting to move into the Cottonwood School District.

Dr. Wayne Davis, Grangeville Superintendent and Craig Spencer, Grangeville School Board Chairman, presented the perspective of the Grangeville School District and their reasons for not wanting the property transfer.

MS (Howard/Hammond): To approve the hearing officer’s recommendation to disapprove the petition to transfer property. *The motion failed.*

MS (Howard/McGee): To approve the petition to transfer property. *The motion passed 5-2.*

MS (Manning/Stone): To table action pending further information. *The motion failed.*

2. Plummer-Worley/Coeur d’Alene property transfer, Bob West

Susan Britt, Sonnet Glover and Carolyn Harrelson presented the process they have undergone and the reasoning for wanting to transfer into the Coeur d’Alene School District.

Dr. Wayne Trottier, Plummer/Worley Superintendent and David Rogers, Plummer/Worley District legal counsel presented their reasons for not wanting the property transfer.

MS (Howard/Agidius): To approve the original petition to transfer property from the Plummer/Worley school district to the Coeur d’Alene school district. *The motion carried 6-1.*

3. Technology Integration into Classrooms

Bob West explained that the report in the agenda was in response to questions raised at the June Board meeting as to the extent that technology is being used in the classroom now that we have most teachers trained. The information provided describes how technology is being used and how it has affected student learning.

4. Curricular Materials Approval

Dan Prinzing, SDE, explained the process for curricular materials selection, including how recommended materials are ranked according to the degree to which they cover the newly adopted Idaho standards.

Board member Hall recognized that the Board's action in this area was in essence a "leap of faith" given that the board does not review the texts themselves, but rather has authority to select the Committee.

MS: (Howard/Hammond): To approve the request for adoption of curricular materials and related instructional materials as recommended by the Curricular Materials Selection Committee. *The motion carried unanimously.*

5. No Child Left Behind Act Overview

Tom Farley and Rosemary Ardinger, SDE, reported to the Board on the No Child Left Behind Act 2001, including information on qualified teacher requirements, report card requirements, and adequate yearly progress reporting. It was noted that there is interest in making a coordinated effort to mesh these new federal requirements with new and anticipated state requirements.

6. Professional Standards Commission Strategic Plan

Bob West, SDE, summarized the process used to develop the plan and noted that some aspects are still under review by the Professional Standards Commission (PSC); however, the plan is before the board now for information.

Board member Hammond noted that it is important for the PSC to be empowered and have the resources necessary to continue and maintain the policies that the MOST Committee has helped put in place. It was also suggested that staff check the plan for alignment with the responsibilities given to the PSC in Idaho Code to ensure they have not gone beyond their prescribed responsibility.

7. Music Program ISU Approval

MS (Howard/Hammond): To approve the request by the Professional Standards Commission as submitted (related to the Visual and Performing Arts: Music Program at ISU). *The motion carried unanimously.*

8. Mountain Home School District Purchasing Waiver Request

MS (Howard/Agidius): To approve the request from the Mountain Home School District No. 193 to proceed with the maintenance vehicle purchase. *The motion carried unanimously.*

9. Boise School District Testing Waiver

Withdrawn from the agenda

10. FY 2004 Public Schools Budget Information

Board member Howard and Tim Hill, SDE, explained the budget development process.

Board member Hall questioned whether there has been any thought to changing the way that transportation costs are reimbursed. Board member McGee expressed interest in knowing why districts do not partner more with cities for public transportation.

It was noted that there might be ways to improve the way we approach safety busing and reimbursement of transportation costs. Board member Hall directed the SDE to provide a report

in October 2002 on the transportation reimbursement formula and be prepared to respond to potential modifications to the formula. Additionally, the SDE should check with the State Department of Health and Welfare to learn of things they have done to reduce transportation costs, and also be prepared to speak to reasons for large differences in transportation costs from district to district.

Board member Howard noted that the Public School Budget Coalition will meet again on August 26, 2002. She noted that although staff allowance increases have been requested and then dismissed the for past few years, it is important to continue the request such that it lets people know what districts are doing to respond to local needs and expectations.

Board member Manning commented that it is best not to request enhancements to existing appropriations. He expressed understanding and awareness of the philosophy of asking for what is needed; however, noted that it sets hopes high. He requested that the Coalition recognize the realities of the financial conditions in the state and then decide how education will fit into it.

The budget will be brought back in its final form in October for Board consideration.

11. Idaho Math Academy

Board member Howard and the Governor's Education Policy Advisor, Bill Ruud, reported on the activities of the Idaho Math Academy and the future funding prospects.

12. Superintendent's report

Board member Howard focused her report on "test anxiety" and what can be done to lower worries over the new system and requirements. She also reported on the State Department of Education's involvement with the Albertson Foundation in the Open Book Initiative, which is a statewide reading improvement effort that builds on the Idaho Reading Initiative. Dr. Howard also noted that Gary Marx, the SDE Gifted and Talented Specialist will be leaving for a position in Colorado.

Executive Session

MS (Hammond/Stone): To enter into executive session pursuant to Idaho Code section 67-2345 (1) (a), (b), and (f). ***The roll call vote was unanimous.***

The Board considered hiring a public employee; considered the evaluation, dismissal or disciplining of a public employee; and considered and advised its legal representatives in pending litigation.

The meeting was adjourned at approximately 5:00pm.