



STATE BOARD OF EDUCATION
TRUSTEES OF BOISE STATE UNIVERSITY
TRUSTEES OF IDAHO STATE UNIVERSITY
TRUSTEES OF LEWIS-CLARK STATE COLLEGE
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION
TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

**APPROVED MINUTES
STATE BOARD OF EDUCATION MEETING
October 3, 2002
Lewis-Clark State College - Lewiston, Idaho**

A regular meeting of the Idaho State Board of Education was held on Wednesday, October 3, 2002 in Lewiston, Idaho. The meeting began at 8:00 a.m. President Blake Hall presided. The following members were present:

Blake Hall, President	Jim Hammond, Vice President
Darrell Manning	Marilyn Howard, State Superintendent
Paul Agidius	Laird Stone
Karen McGee	

Absent:

Rod Lewis, Secretary

BOARDWORK

1. Agenda Review / Approval

Board member McGee requested that the approval of a contract with the J.A. and Kathryn Albertson Foundation be added before the start of the PPGAC items.

MS (Hammond / Manning): To approve the agenda as amended. *The motion carried unanimously.*

2. Rolling Calendar

MS (Hammond / McGee): To approve October 2-3, 2003 as the dates and LCSC as the location of the October 2003 regularly scheduled meeting. *The motion carried unanimously.*

Board member Hall requested that the dates of the December meeting be changed.

MS (Hammond / Stone): To change the dates of the December 2002 meeting from December 5-6 to December 11-12 at Idaho State University. *The motion carried unanimously.*

3. Minutes Review / Approval

Board member Hammond requested that the general tenor of the executive session be added to the minutes as follows: "The Board considered hiring a public employee; considered the evaluation, dismissal or disciplining of a public employee; and considered and advised its legal representatives in pending litigation."

MS (Hammond / McGee): To approve the minutes of August 15, 2002 as amended. *The motion carried unanimously.*

OPEN FORUM

- Rick Hachtel, ASBSU Lobbyist, spoke to the Board about funding equity. He thanked the Board for recognizing the inequity as a priority and urged the members to make it the Board's greatest priority for funding in the future.

CONTRACT WITH ALBERTSON FOUNDATION

Board member McGee noted that Idaho is fortunate to have the Foundation. She explained that the Foundation is developing an incentive program built around the Idaho Standards Achievement Tests.

MS (McGee / Hammond): To approve the Board entering into a contract with the Albertson Foundation and authorize the Board President to sign it. *The motion carried unanimously.*

PLANNING, POLICY & GOVERNMENTAL AFFAIRS (PPGA)

1. Progress Report – University of Idaho

Dr. Hoover gave the progress report for the UI.

2. Progress Report – Lewis-Clark State College

Dr. Thomas gave the progress report for the LCSC.

3. Professional-Technical Education Subcommittee Report

Gary Stivers reported that the direction of the Subcommittee is to review professional-technical programs to see if administrative efficiencies can be found. A process improvement team has been established and has met one time. It is anticipated that the project will be completed by April 2003.

Board member Hall thanked Board members Stone and Manning for their willingness to serve on this Subcommittee.

4. Progress Reporting Format

Board member Hammond presented a concern about the amount of time it takes to provide these reports, the ensuing lack of time to interact and discuss them at Board meetings, and proposed making changes to the process. Board member Manning stated that it would be useful to have a dialogue with presidents and agency heads on the issue. It was decided that the Presidents' and Agency Heads' Councils would be asked for input in anticipation of continued discussion at the December meeting.

5. Presidents' Council Report

Dr. Burke noted that the Council has had two recent meetings. Discussions centered on the economy, revenue projections, and student fees. He noted that Keith Hasselquist is assisting with an analysis of student fees and on the plan for setting fees in the future. He noted that indexing fees relative to the cost of education has proven to be very complex, thus, the Presidents have also looked at calculating them using the consumer price index. The financial officers are continuing the analysis and more information will be brought forth at a future meeting.

Board member Hall noted that he would like to see a mechanism created that would provide for no or low fee increases in years when a substantial increase in funding is provided by the Legislature. He recognized the endless need for educational services, but noted the importance of balancing the responsibility of taxpayers with that of students to pay a reasonable and fair share of the costs of education, and stated the importance of continuing this effort in order to ensure that there is a rational basis for fee increases.

Board member Howard reminded the group to pay attention also to the equity study's look at adequacy, which may be helpful in this process.

Board member Manning requested that the Presidents' Council begin an effort to develop a uniform standard of reporting data, and a corresponding policy that would require adopted definitions, standards and disclosure when reporting data to the public and media. Enrollment figures were identified as the place to start, but standards for all data reported should be developed. It was noted that there are currently definitions in place governing reporting; however, reports to the public, especially relative to student enrollment, is often not explicit enough.

6. Proposed Legislation – Eastern Idaho Technical College

Dr. LaRowe explained that there is interest in his community in changing the title of Eastern Idaho Technical College to the College of Eastern Idaho. Four citizens appeared before the Board to speak in favor of the proposal: Harold Davis; Veronica Schroeder, Student Senate President; Stephen Ellis, Foundation President; and Steve Cannon, Foundation President Elect. These individuals cited discrimination toward the students as the primary reason for pursuing a name change.

Board member Manning inquired as to whether the name change would make EITC a community college. Dr. LaRowe replied that the request is for a simple a name change and that the issue of becoming a community college has not arisen.

Board member Manning inquired if there is a perceived need in the Idaho Falls area for a community college. Dr. LaRowe responded that Region 6 is in dire need of all educational services, but that those services are already available to the Region. Board member Manning continued by inquiring where EITC fits into the mix of ISU / UI offerings in the area. Dr. LaRowe explained that EITC wants to be a productive partner and will continue to grow and evolve and become a better quality institution. Board member Manning inquired as to what EITC wanted to evolve into. Dr. LaRowe anticipated that EITC would not become a community college, and he welcomed discussions on the two-year higher education system in Idaho.

Board member McGee explained that the issue of delivery systems and community colleges is one that has been in discussion for a long time and is something that the board needs to study before individual pieces are changed without regard for the rest of the system. She stated that action to change the name of the institution would be inappropriate until the whole higher education delivery system can be studied.

Board member Manning stated that the Idaho Falls higher education configuration is a good way to deliver services; however, there are still questions of how EITC should fit into that configuration and how it can be most successful.

Board member Hammond noted the importance of also looking at how such a change would affect North Idaho College and the College of Southern Idaho, where property taxes contribute to service offerings. Board member Hall continued that state support of the community colleges is now in excess of 50%, thus it is important to look at how those institutions will exist in the future. He noted that a name change would not create a community college.

Board member McGee reiterated the importance of studying the issue and setting long term goals, which will enhance the Board's ability to consider a proposal like this.

Board member Howard expressed difficulty in accepting that "technical" is a negative term. Board member Agidius added that if there is a negative connotation to the word, the Board would simply be reinforcing the bias if the name change is supported for that reason. He suggested they may be better served by promoting technical education and working to dispel the notion that this type of education is somehow inferior rather than overlook the problem.

Board member Stone expressed concern from an employer's perspective that removing "technical" from the name may be misleading give that technical programs are all that is offered at EITC.

MS (McGee / Hammond): To not support a name change at Eastern Idaho Technical College at this time until the Board has studied the higher education delivery system statewide. *The motion carried 6-1.*

Dr. LaRowe spoke to a second proposal that would redirect state liquor account funds to EITC.

Board member Manning expressed support for more money, but inquired as to the impact and who would be affected. Members expressed interest in seeing the draft legislation before they acted in order to better assess the impact.

MS (Stone / Agidius): To table action on the request until the December 2002 meeting. *The motion carried unanimously.*

7. Proposed Legislation – Idaho State Historical Society & State Library

Steve Guerber, ISHS Executive Director, proposed a shift in reporting authority from the State Board of Education to the Secretary of State. He noted that in the time since the idea was sent into the Governor's Office, the Governor has appointed the Blue Ribbon Task Force to assess state government efficiencies. He suggested that this Panel may be the most appropriate body to consider this proposal.

MS (Hammond / Stone): To direct the State Historical Society and State Library to take this initiative forward to the Governor's Blue Ribbon Committee for consideration. *The motion carried unanimously.*

8. Other Legislative Items

The Board unanimously agreed to allow staff to move forward with the legislative proposals related to the Idaho Geological Survey and school district purchasing.

9. Legislative Planning

Board member Hall noted interest in having Board members meet with legislative leadership and policy committee chairs prior to the session.

BUSINESS AFFAIRS & HUMAN RESOURCES (BAHR)

There was unanimous consent to move the update on changes to financial statements to the top of the agenda and to operate as in committee of the whole.

Section I – Finance

1. Update on Changes to Financial Statements

Larry Bird and Lou Henry from Deloitte and Touche gave an update to the Board on the formatting changes to the institutional financial statements that will be presented to the Board in December.

2. Boise State University - Agreement for Licensing of Radio Broadcasting Change Order Approval and Student Housing & Apartment Project

MS (Manning / Hammond): To approve Boise State University to enter into an agreement with Citadel Communication Corporation (KBOI) for broadcasting certain Boise State athletic events for four years through June 30, 2006 as detailed in EXHIBIT 1. *The motion carried unanimously.*

It was clarified that if an extension is sought on this contract, it should be brought back to the Board for approval.

MS (Manning / Agidius): To approve the request by Boise State University to increase the Student Housing and Apartment project budget by \$1,100,000, an amount equal to the interest income from bond proceeds. *The motion carried unanimously.*

3. Idaho State University - Idaho Accelerator Center Addition

MS (Manning / McGee): To approve the request by Idaho State University to construct an 8,500 square foot addition to the Idaho Accelerator Center to house the \$15,000,000 Spiral Line Induction Accelerator that was donated to the University by the Titan Systems Corporation. *The motion carried unanimously.*

4. University of Idaho - Ground Lease to USDA/ARS

MS (Manning / Agidius): To approve the University of Idaho's request to enter into a 25-year ground lease with the USDA/ARS on the University of Idaho's West Farm in Moscow.

It was clarified that if an extension is sought on this contract, it should be brought back to the Board for approval.

5. Idaho School for the Deaf and the Blind Audits and Financial Reports

The reports were provided for information. There was not action or discussion.

6. College & Universities Request to Carryover Authorized Unspent Funds

MS (Manning / Hammond): To approve the requests from the college and universities to carry-over authorized but unspent funds from FY02 to FY03 as requested. *The motion carried unanimously.*

7. Update on FY 03 Operating Budget and FY 04 Request

The report was provided for information. There was no action or discussion.

Section II – Human Resources

1. Boise State University - New positions and Change in positions

MS (Manning / Hammond): To approve the request by Boise State University for new positions and changes to existing positions as detailed in their Human Resources agenda. *The motion carried unanimously.*

2. Idaho State University - New positions, Change in positions

MS (Manning / Hammond): To approve the request by Idaho State University for new positions and changes to positions as detailed in their Human Resources agenda. *The motion carried unanimously.*

3. University of Idaho - New positions, Deleted positions, Amendment Men's Head Basketball Coach Agreement

MS (Manning / Agidius): To approve the request by the University of Idaho for new positions, deletion of positions, and amendment to Employment Agreement with the Men's Head Basketball Coach as detailed in their Human Resources agenda. *The motion carried unanimously.*

4. Lewis Clark State College - New positions and Change in positions

MS (Manning / Hammond): To approve the request by Lewis-Clark State College for new positions and change to existing positions as detailed in their Human Resources agenda. *The motion carried unanimously.*

5. First Reading - Section II.M.2.b. - Grievance and Appeal Procedure

MS (Manning / Agidius): To approve for first reading changes to Board policy Section II.M.2.b as presented in EXHIBIT 3. *The motion carried unanimously.*

6. Approval of Model Employment Contract for Head Coach or Athletic Director

MS (Manning / Hammond): To approve the model Employment Agreement template for Head Coach and Athletic Director with a contract term of one year or less as presented in EXHIBIT 4. *The motion carried unanimously.*

It was clarified that the presidents have been delegated the authority to appoint coaches and athletic directors for one year and that the general form of this model contract should be followed in drafting one year agreements; however, if the institution chooses not to offer supplemental compensation, this section may be left out.

BSU PRESIDENTIAL SEARCH – APPOINTMENT OF SCREENING COMMITTEE

Board member Hall noted that the Board could have easily appointed 100 members to the Screening Committee given all who of the individuals who have contacted members of the Board wanting to choose the next president. He noted that the Board is actually responsible for choosing the next president and the screening committee will be responsible for the preliminary screening of applicants.

Board member Hall explained that the members of the Screening Committee represent the interests of the University, the community, and a broad vision of the educational needs of the state of Idaho. The individuals will provide a great service to this Board by ensuring that there are a sufficient number of high quality individuals who apply for the position such that the Board will be able to choose an individual who will continue and expand upon the great work already underway at Boise State University.

MS (Hammond / McGee): To approve the appointment of the BSU Screening Committee as presented and delegate authority for the development of the scope and responsibilities and leadership/qualifications to the Board's executive committee. *The motion carried unanimously.*

Screening Committee Members appointed were

Rod Lewis, Chair

State Board of Education

Micron Technology

Mark Dunham

Idaho Association of Realtors

Past President BSU Alumni Association

Member BSU Foundation

Milford Terrell

DeBest Plumbing

Past President Bronco Athletic Association

Charles Wilson

Wilson Properties

Member BSU Foundation

Ed Dahlberg

President & CEO

St. Luke's Regional Medical Center

Sheila Sorensen

State Senator

Carol Martin

Professor, Boise State University

Lynn Russell

Dean, Boise State University

Chris Mathias

President, Associated Students at BSU

INSTRUCTION, RESEARCH & STUDENT AFFAIRS (IRSA)

1. New Program Proposal – Notice of Intent

MS (Hammond / McGee): To approve Idaho State University's A.S. degree and Advanced Technical Certificate in Paramedics. *The motion carried unanimously.*

2. First Reading - Section III.E. - Certificates and Degrees

MS (McGee / Hammond): To approve the first reading of the Board's Policy Section III.E. Certificates and Programs. *The motion carried unanimously.*

3. Final Reading – Section III.G – Program Approval and Discontinuance and Section III.H-Program Review

Randy Thompson, Academic Officer, noted the new addition of a paragraph addressing routine changes.

MS (Hammond / McGee): To approve the final reading of the Board's Policy Section III.G., Program Approval and Discontinuance and Section III.H., Program Review, with amendments as noted. *The motion carried unanimously.*

4. Final Reading – Section II.G – Policies Regarding Faculty

MS (McGee / Hammond): To approve the final reading of the Board's Policy Section II.G. Policies Regarding Faculty. *The motion carried unanimously.*

5. Final Reading – Section V.R. – Professional Fees

MS (McGee / Stone): To approve the final reading of the Board's Policy Section V.R. Professional Fees, with the addition of Occupational Therapy. *The motion carried unanimously.*

6. Health Professions Organization Update

Randy Thompson provided an update on the status of the Health Professions Committee. He noted that the Committee has met and identified issues to be charged to subcommittees. The first subcommittee to begin work will concentrate on nursing.

7. Assessment & Accountability Update

Board member McGee thanked the Board, the Governor and the Legislature for supporting assessment and accountability. She described a wonderful experience she had in a local school

recently watching the tests being administered. She also noted receiving very positive comments from teachers and students, and read some of them to the Board.

Board member McGee explained that discussions on levels for adequate yearly progress are ongoing. She thanked the State Department of Education for their efforts and noted that school districts are really complimentary of all of the help that they have received during this process.

Board member Howard noted that the State Department of Education has been working closely with NWEA on the details, while also ensuring that federal requirements are met.

IDAHO SCHOOL BOARDS ASSOCIATION REPORT

Cliff Green, Executive Director of the Idaho School Boards Association, presented the draft Standards for Idaho School Boards and the Idaho School Boards Association Strategic Plan.

STATE DEPARTMENT OF EDUCATION (SDE)

A. Letter of Authorization Requests

MS (Howard / Stone): To approve the requests for Letters of Authorization as submitted by the Professional Standards Commission. *The motion carried unanimously.*

B. Idaho Comprehensive Literacy Assessment (ICLA)

Gwen Taylor LCSC; Stan Steiner BSU; George Canney UI; Dale Gentry UI; and Lydia Goellner, UI, presented information on the Idaho Comprehensive Literacy Assessment.

C. Report on Schools with Less than 10 Students

The report was provided for information. There was no action or discussion.

D. Annual Report – Hardship Elementary School

The report was provided for information. There was no action or discussion.

E. Presentation of the Public School Budget for FY 2004

Tim Hill, State Department of Education, presented the public school budget request as submitted to the Division of Financial Management on September 1. He noted the inclusion of a 2% increase in base salaries. He explained that the request is based on the actual needs of school districts.

He continued to explain that much of the budget is determined by the formula as provided in Idaho Code, and that the base salary increase and salary based apportionment are estimates. Items 1. through t. on the worksheet provided are additional line items that are essentially

negotiable from year to year. (*Technology grants; Idaho Reading Initiative; Limited English Proficiency; Classroom Supplies; Idaho Digital Learning Academy; Least Restrictive Environment; Gifted and Talented; Achievement Standards Implementation; Annual Contract Support Program*)

Board member Hall asked for information on Idaho teacher salaries as compared to other states. He also expressed interest in knowing if there is a contingency plan identifying priorities in the event that the amount of funds requested are not available.

Board member Howard explained that this request is an attempt to provide some stability of funding for school districts. The two major pieces are advancing salaries and increasing staff allowances for districts. This is an attempt to help districts through tough times. Even the negotiable line items like Idaho Reading Initiative, Limited English Proficiency and Achievement Standards Implementation are critical. She stated that it would be difficult to reduce the request from the already conservative amount.

Board member Hall asked about federal funds coming into Idaho. It was noted that we receive an additional \$125,000,000 in federal funding above what is requested from the state. It was estimated that approximately 24% of this figure is new funding resulting from the No Child Left Behind Act; however, it contains directive language and must go to low achieving schools to help raise achievement. Dr. Bob West, SDE, noted that a preliminary state plan has been developed that is intended to consolidate the various components of the Act, that discretion with the funds was used where it could be; however, there is not flexibility to use funds in areas where it is not prescribed. He explained that cost savings is not realized from an increase in federal funding because there is a mandate that federal funds be used to supplement and not supplant existing efforts.

Board member Hall inquired if there has been an effort to look closely at the delivery system to see if there are ways we can make it more efficient. Mr. Hill noted that because districts are committed to contracts, there is little opportunity for cost cutting. When holdbacks were implemented this fiscal year, they essentially had to reduce staff. This has, in some cases, created larger classes or less offerings or student services. Districts stepped up and figured out a way to operate with less dollars. The State Department has not yet analyzed this at the state level and told districts how to be more efficient; however, the State Department continually works with districts to find better ways to be more efficient. Mr. Hill explained that because schools are a service industry, money savings essentially comes from letting people go – by looking at the 85% of the dollar to save money, not the 15%.

Board member Hammond explained that what he heard being asked was whether we are doing everything we can to maximize our resources. Are there Code sections or rules that could be changed that would allow more effective use of our resources?

Board member Howard responded that all items in the budget are among the most tracked dollars in state government. The State Department makes sure every penny is spent justifiably. She suggested that money may be saved by eliminating some of the reporting. She stated the need to do a better job of acknowledging the results we get with the dollars we spend. She

commended local school boards for their decisions and for doing a good job with the dollars provided.

Board member Hall agreed that we have very dedicated teachers, administrators, and parents that help ensure we get the best results for the dollars we spend. He asked that staff be careful when using statistics and rankings that compare Idaho with other states, noting that the figures change depending on what is taken into consideration.

Board members Manning and Stone suggested that there are still details and data that should be looked at before the Board acts.

MS (Stone / McGee): To table support for this request as submitted until the December meeting, at which time more data should be made available. *The motion carried 5-1.*

F. Proposed Timeline for Comprehensive Accreditation Model

Shannon Page, SDE, presented the Comprehensive Accreditation Model timeline for the Board.

G. Pupil Transportation Support Program – Cost Comparison and Efficiency

Rod McKnight, SDE, made a presentation on the pupil transportation support program, including information on the implementation of the new Standards for Idaho School Buses and Operations approved in Administrative Rule earlier in the year.

Board member Hall inquired whether the new rules reward districts for routing efficiencies. Mr. McKnight responded that as loopholes are closed and spending restrictions are implemented, efficiency will be increased.

A question arose regarding local district decisions to build schools in busy traffic areas and the resulting expense in safety busing. Mr. McKnight noted that there is nothing currently that works against a district for building in a busy location.

Board member Howard noted that schools generally build where there is available and affordable land. Safety busing is a result in many cases of having no “safe” route to school, thus, there should also be consideration of encouraging cities to create safe walkways and pathways through neighborhoods and around schools.

Board member Hall inquired as to whether there are specific recommendations that would make public school transportation more efficient, equitable, and safe. Mr. McKnight responded that the first steps have been taken through the new rules. Reimbursements have changed such that districts are only reimbursed for the lowest bid when purchasing a new bus. He described the new generic bidding process that provides reimbursement levels based on a generic bid rather than on individual specifications.

Board member Hall expressed interest in a statewide bidding and reimbursement process, with each district being allowed to deviate only if it bears the extra cost. Mr. McKnight agreed and stated that we are heading in that direction.

Board member Hammond asked what the result would be if safety busing reimbursement were dropped to 50%. Mr. McKnight stated that the 85% reimbursement may contribute to inefficiency for some districts, but changing the reimbursement rate arbitrarily may result in unsafe transportation situations. He stated a preference for working closer with districts under the new rules and helping them achieve greater efficiency.

Board member Hall stated that there are large differences in the costs that are reimbursed from district to district, and wondered if there are tools available to help evaluate and compare the differences. He expressed interest in developing the ability to make this type of evaluation and ensure we are requiring efficiency. He inquired whether there would be advantages to requiring contiguous districts that travel some of the same routes to combine resources. Mr. McKnight stated that there had been no in-depth studies on this to date, but that it could be explored. He anticipated that there would be turf issues.

Jeff Miles, Transportation Director of the Bonneville School District, addressed the Board regarding transportation in his district. He explained that his district has realized over \$200,000 in savings in their transportation program. He stated the need for qualified staff in the transportation area, including individuals at the district and state level who can evaluate expenditures and help realize rewards for fiscal responsibility. He stated that when cuts are made in the area of pupil transportation, there is generally a public outcry due to cuts in service; thus, local officials that can withstand the pressure and scrutiny are essential. He stated his full support for the Board's new rules in this area.

H. Superintendent's Report

Board member Howard will come forward at the next meeting and discuss adequate yearly progress process. She noted that statewide inservice is currently underway, and that teachers are meeting at multiple conferences around the state to continue learning about standards and assessments.

OTHER / NEW BUSINESS

There was no new business to come before the Board.

EXECUTIVE SESSION

MS (Hammond / Manning): To enter into executive session pursuant to Idaho Code 67-2345 (1) (a) (b) and (f). *The roll call vote carried unanimously.*

The Board met in executive session to consider hiring a public employee, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public

employee, and to consider and advise its legal representatives in pending litigation.

The Board recommenced open session.

MS (Agidius / McGee): To grant Dr. Robert Hoover administrative leave with pay beginning on March 1, 2003 and extending until August 31, 2003. *The motion carried unanimously.*

It was noted that Dr. Hoover would continue his involvement with fundraising and promoting for the University of Idaho during this period, and that the leave would ultimately benefit the University.

MS (Hammond / McGee): To approve the termination settlement between the University of Idaho and a former employee. *The motion carried unanimously.*

There being no further business before the Board, the meeting was adjourned at approximately 5:00 p.m.