

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS AGENDA
OCTOBER 3, 2002**

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SUBJECT

Progress Report: University of Idaho

Dr. Hoover will give the report

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MEMORANDUM

**TO: STATE BOARD OF EDUCATION/UI BOARD OF
REGENT MEMBER**

FROM: BOB HOOVER

**SUBJECT: REPORT ON UNIVERSITY OF IDAHO STRATEGIC PLAN
PROGRESS**

DATE: SEPTEMBER 24, 2002

I have attached a copy of general remarks for my report to the State Board of Education/UI Board of Regents on the progress toward achievement of the UI Strategic Plan. It is considerably longer than 10 minutes; consequently, I will report on only the highlights at the next Board meeting, but I wanted you to see this general report. I have also included slides with data to supplement the report.

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**University of Idaho Strategic Plan Report
State Board of Education
October 3, 2002**

- Residential Campus of Choice (Enrollment, Instruction, and Accreditation)
 - The Strategic Enrollment Management Group has established both goals and implementation plans for the UI.
 - The general enrollment growth goal for FY03 was 2.5 percent in head-count, FTE, credit hours and weighted student credit hours.
 - Slides are included in your package of materials that illustrate significant trends in UI's enrollment, research activities, and advancement successes, and compare our performance to that of our peers.
 - The Fall 2002 numbers are as follows:
 - 3.0 percent head count increase which was composed of:
 - 4.4 percent growth in FTE;
 - the largest freshman class in UI history, which means we have had the largest freshman class in four of the last five years;
 - 9 percent increase in graduate student enrollment, totaling 2,325 students;
 - 16 percent increase in graduate student enrollment at the UI Centers in Boise, Idaho Falls, and Coeur d'Alene;
 - 15 percent increase in international student enrollment, totaling 657 students;
 - 11.4 percent growth in our diversity population, totaling 964 students.
 - The quality of the freshman class was slightly less than last year's class, but remains quite good:
 - The total number of UI Scholars increased from 207 to 217;

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- The number of Presidential Scholars is over 100;
 - We now have 31 National Merit Scholars on campus.
- We will focus on increasing the quality of the freshman class in the coming recruitment year.
- The retention rate of last fall's freshman to sophomore class is a little disappointing:
 - That number fell slightly, from 80.0 to 78.8 percent.
 - It is the first time our retention rate has been below 80 percent in the past four years.
 - We will learn why we have fallen in this area and take action to move above 80.0 percent again.
 - As you may recall, our goal is an 84 percent retention rate.
- Curriculum Initiatives
 - Last spring, the UI Faculty Council approved the initiation of a new core curriculum, which will become the requirement for all new freshmen in the fall of 2003.
 - This program has been under development for the past three years and was initially funded by a FIPSE grant.
 - We are prepared to reallocate financial resources to support the new core curriculum as a strategic investment, but have deferred these allocations in order to maintain a contingency against additional holdbacks in FY03.
 - A brochure is attached for your review.
 - A second curriculum initiative was the POLYA Math Center program.
- During FY02 the following programs received new and renewal of accreditation
 - Ag Engineering – accredited to 9/30/08
 - Biosystems Engineering – accredited to 9/30/08
 - Chemical Engineering – accredited to 9/30/08
 - Civil Engineering – accredited to 9/30/08
 - Music – accredited to 2010-2011

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- Rangeland Ecology and Management – accredited to 2/2012
- WWAMI Medical Education – awaiting response
- National rankings
 - The UI was included, again, in the *Princeton Review* rankings of the top 345 universities in America.
 - About half of our peers were not ranked by *Princeton Review*.
 - We are ranked twelfth among all universities by *Yahoo!* for the effectiveness of our information technology infrastructure and applications.
 - We were first among our peer institutions, and first among public universities in the West.
 - Again, we made the third quartile of the *U.S. News and World Reports* national universities.
 - About a third of our peer group was ranked in the second quartile of this ranking group.
 - Our law school was ranked in the third quartile of the nation's law schools with a goal of moving to the second quartile.
 - The law school was ranked among the top 20 most wired law schools in the United States.
 - Our undergraduate business program was ranked among the top BA/BS programs in the United States.
 - And last and most recent, in the last week, *Kiplinger Personal Finance* magazine rated the UI forty-eighth among all public universities in the U.S. on the basis of value and academic quality.
 - We were rated eleventh in the West, behind UC Berkeley, UCLA, UC San Diego, UC Irvine, Colorado, New Mexico Institute of Mining and Technology, UC Davis, and Colorado School of Mines.
 - We were rated No. 1 in our peer group, with Colorado State No. 50, Iowa State No. 51, Oklahoma State No. 59, Kansas State No. 71, Arkansas No. 85, and Washington State No. 86.

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- And we were ranked No. 2 in the Northwest, behind University of Washington No. 31.
 - As you recall, our goal is to be ranked among the top 50 public universities in the United States, and we have now done that!!!
- Globally competitive center for high-quality graduate, professional, and research programs
 - We continue to make progress toward our goal.
 - As one can see in our slide on levels of contracts and grants, the UI again produced about \$62 million in Contract and Grant activity for FY02.
 - That number matched the FY01 number.
 - Of note is that our FY96 number was \$34 million.
 - The most recent NSF data indicate that we were eighth out of the 13 in our peer group comparison for R&D expenditures for the most recent data (FY00).
 - Our \$6,490 R&D expenditure per student was above the \$5,947 R&D expenditures per student for the UI peers.
- University Advancement
 - Our Campaign for Idaho has raised about \$120 million so far.
 - As you recall, our goal was \$100 million in six years.
 - The \$120 million was reached in four years and two months.
 - In October, we will be making an announcement about a very significant recent gift. (This seems to be covered in the next bullet.)
 - We will declare success and end the campaign at the end of this calendar year.
 - In the future, we will be focusing our fundraising on:
 - More scholarships for top scholars, access and athletics;
 - Completion of several facility projects;
 - The Lionel Hampton Center Initiative; and

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- Professorships and academic excellence.
- Personnel
 - We have recently completed two very important surveys of our faculty and staff-- a campus climate study by consultants that allowed comparisons with other institutions and an Employer of Choice study for perceptions of our personnel about the university.
 - In both cases, we were surprised by the positive character of the general results given the difficult budget situation.
 - However, in both cases, we identified interesting anomalies on which we plan to focus in the months ahead.
- Finances
 - Given our long-term approach to the FY03 budget reduction, i.e. we chose to reallocate resources with the objective of investing in UI's future.
 - Our FY03 financials will reflect the financial difficulties we are facing.
 - Our balances are not where one normally would see them.
 - However, this was planned since our budget reduction plan assumed major problems in FY03, continued problems in FY04, with significantly improving numbers in FY05.
 - During this coming year, the UI will be updating its financial plan.
 - We will assess the success of the first five years of the plan and layout objectives for the next five years.
 - Our most difficult financial issues in the next months are:
 - There are a dozen or so specific issues such as MCO funding, EWA support and maintenance funding issues, but the common thread that runs through each of these is the adequacy of our funding for both operations and capital outlay.
 - These issues are not unique to UI, and I hope that the Board will join with the institutions to ensure that we craft a funding strategy that will sustain both quality and access in the coming years.
 - MCO

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- Competitive salaries
- Utility expenses
- Health insurance
- Missing enrollment workload adjustment support and growing enrollment, the latter issue exacerbated by the departure of over 170 faculty and staff in FY03 and FY04.
- Classrooms and laboratory space--problem made worse by elimination of remodeling money for the University Classroom Center and our closing of that facility due to repair problems.
 - The reopening of the UCC, which will become the Living and Learning Center (LLC), is dependent on when remodeling funding will be restored.
 - We have significant HVAC repair and roof problems and have closed the UCC until further notice.
 - One of the most significant limitations on continuing to grow the UI research contracts and grant expenditures graduate programs and thus the UI R&D expenditures is the lack of modern laboratory space across the Moscow campus.
 - We are reviewing options as to how we can address this in the next five years.
 - New facilities in Boise (Idaho Water Center), UI Research Park in Post Falls, and the proposed Center for Science and Technology in Idaho Falls (CST) would help somewhat, but the real problem remains in Moscow.
- Positions associated with the Governor's Initiative for Excellence in Higher Education are critical.
 - We have a number of matching requirements in research grants we have received which would be made easier by reestablishment of this program.
 - It is really the key to continued expansion of graduate research and professional programs.
- As to UI special programs, we have several very difficult problems:

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- The hardest hit program at the UI is Agriculture Research and Extension Service (ARES) Budget.
 - ARES experienced the 10 percent budget reduction as well the need to reallocate resources to cover unfunded MCO issues.

Unlike our instructional programs, ARES could not mitigate these reductions and reallocations with increased fee revenues.

- Our discussions with the agriculture community suggest that the ARES is in the most difficult situation in providing support to that community in the history of the program.
- Idaho Geological Survey and the Forest Utilization Resources are similarly stressed.
- The absence of cuts in the WOI and WWAMI program were very helpful, and there is a need to expand WWAMI funding next year to keep up with the expanding contractual commitments for that program.
- Facilities and Infrastructure
 - During FY02 we completed the following projects:
 - J.A. Albertson College of Business and Economics,
 - Student Recreation Center,
 - First Phase of the Vandal Athletic Center (VAC), and
 - Remodeling of the UI Center in Coeur d'Alene (formerly know as the Harbor Center).
 - During FY03 we plan to complete or begin:
 - The second phase of the Vandal Athletic Center,
 - The first phase of the Living and Learning Community (new student housing),
 - Construction of the Idaho Water Center and, more than likely, two IDAHOPlace buildings, and
 - Determine construction start for the CST in Idaho Falls.

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- Information technology initiatives include:
 - Completion of the wireless technology to the entire UI Moscow campus by November, and
 - CeriStar, IMB, Cisco initiative for IDAHOPlace/Idaho Water Center and Moscow campus.

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Pages 12-23 are not available electronically.
If you would like to receive a hard copy, please contact
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SUBJECT

Progress Report: Lewis-Clark State College

Dr. Thomas will give the report

Lewis-Clark State College

Progress Report
October 3, 2002

Areas to be Covered Today **(per OSBE request))**

- **Report on Strategic Plan progress;**
- **Topical areas of interest;**
- **Info on the following 10 areas:**

Instruction

Personnel

Accreditation

Finance

Enrollment

Grants and Contracts

Research

Facilities

Outreach

Advancement

Overview

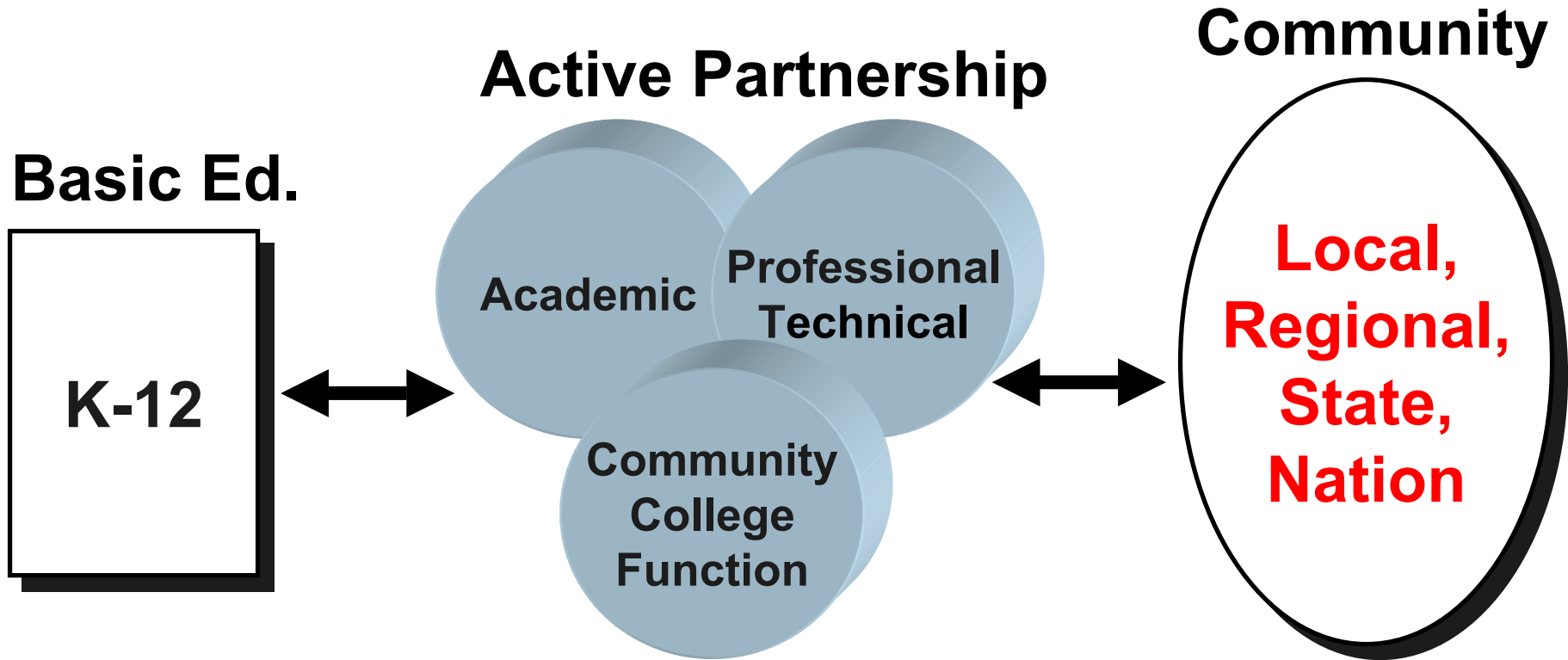
- **LCSC faced—and met—major challenges over the past year**
 - Coped with State budget cuts
 - Worked around construction delays
 - Scaled back programs (academic and support) and personnel during period of strong enrollment growth
- **Seized opportunities presented by crisis**
 - Clarified our vision, mission, and capabilities
 - Reconfigured our organization and processes to meet our mission for the present and future
 - Strengthened planning, communication, and teamwork throughout the institution

LCSC's 3-Part Mission

- Lewis-Clark serves multiple segments of Idaho's citizenry using a "one team" approach:
 - Four year baccalaureate programs
 - Professional-Technical education
 - Community College/Community Services

LCSC's Role and Mission

"Strategic Triad"

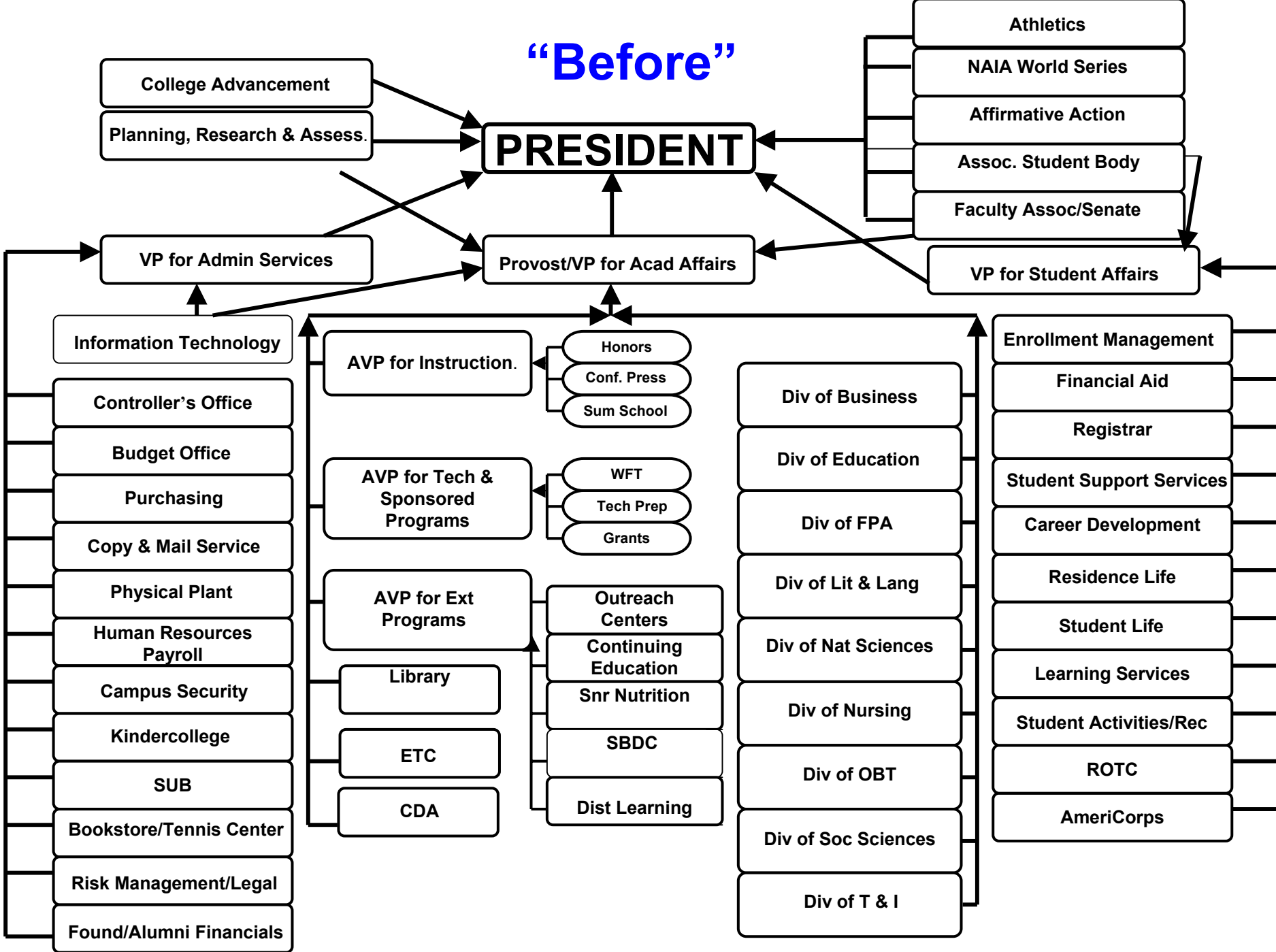


Collaboration / Teamwork / Respect
"One team, One mission, One community"

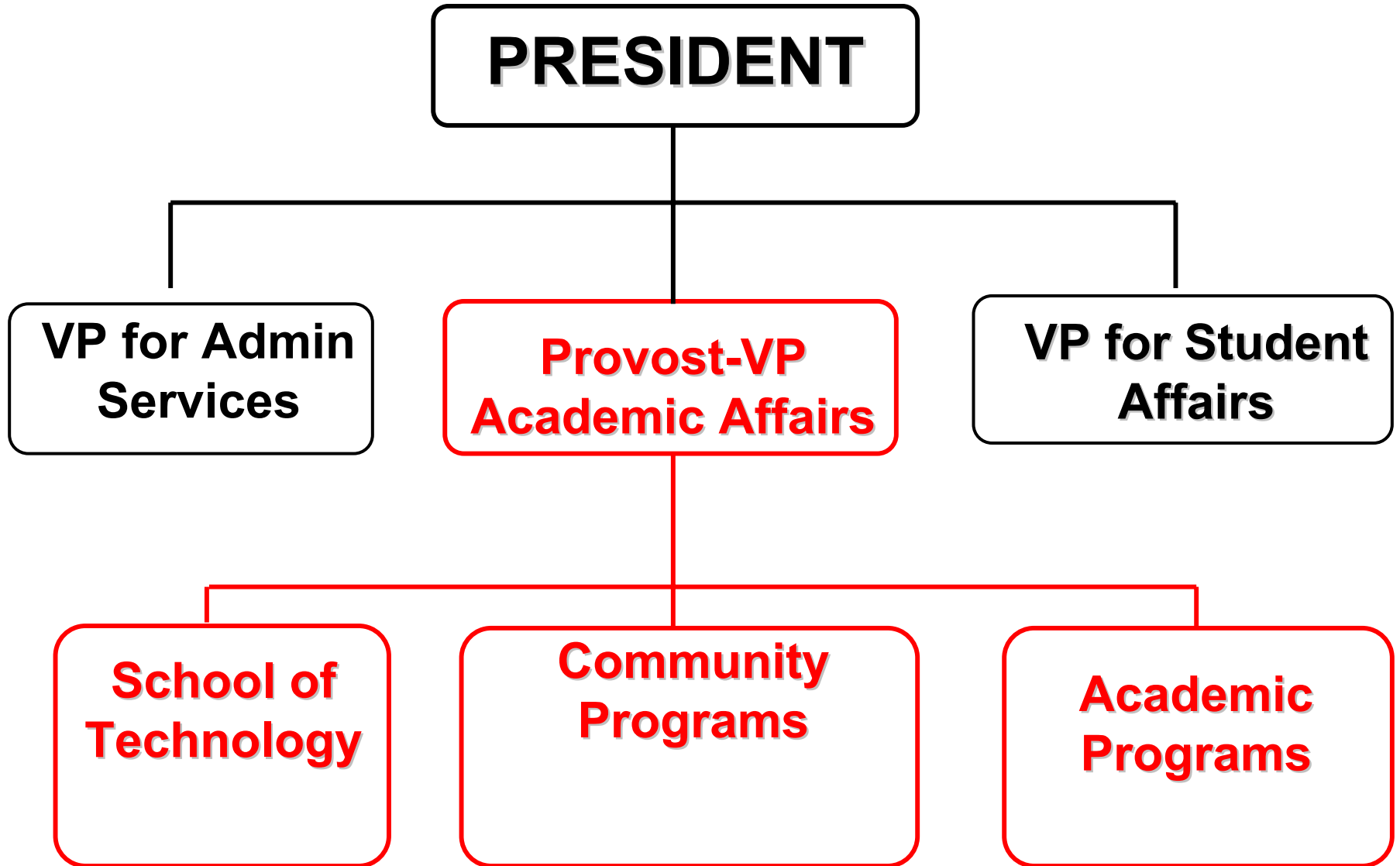
Progress Report

- Mission orientation: during the past year, LCSC revamped its strategic plan and reorganized to give maximum support to our three-part mission.

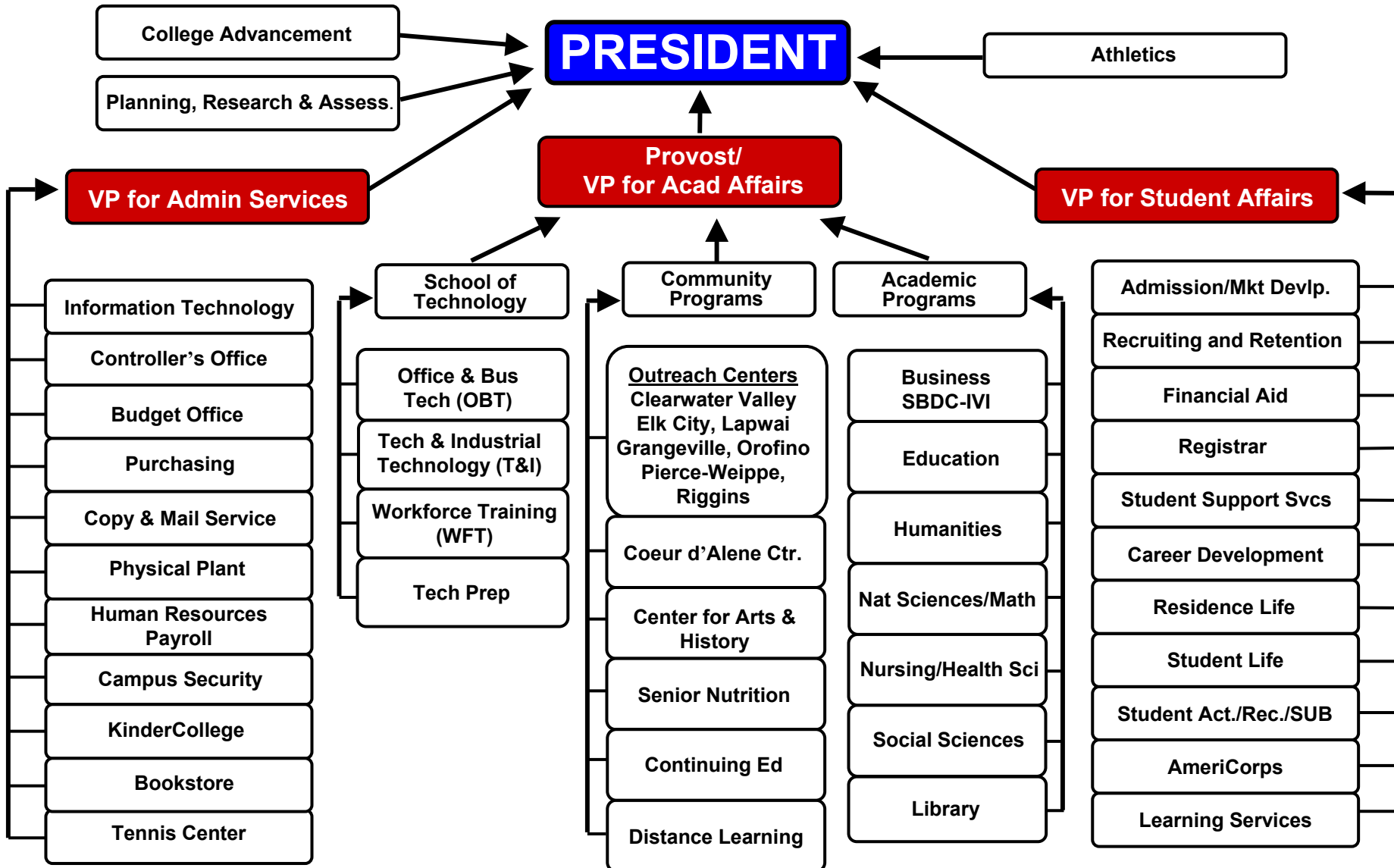
“Before”



Revised Structure



Current Structure (FY03)



LCSC Strategic Planning Process

- **New LCSC 5-yr Strategic Plan (FY03-07) reflects a reorientation, reorganization, and a re-dedication of the institution to its three-part mission**
 - **Articulates vision, mission, operating philosophy**
 - **Links SBOE, IDPTE, and LCSC goals & objectives**
 - **Integrates strategic & unit planning, programming, budgeting, and assessment processes**
 - **Engages all elements of the college in the planning, programming, and budgeting process**

Instruction

- Took “strategic” approach in adjusting curriculum to fit reduced instructional budget
- Impacts felt in almost every unit, but high priority programs preserved
- Eliminated, reduced, or realigned: Theater, French, Honors, Field Biology, Humanities, Social Sciences, Business , Geology, Press, [Rodeo, Golf]. . .
- Expanded programs: accelerated teacher certification, diagnostic radiography (external funding), Tech Prep, CAMP

Accreditation

- Focused 5-year interim visit by NASC in Spring 03
 - Institutional Planning
 - Institutional Assessment
 - Advising (provisionally-admitted students)
- College-wide preparation plan for the visit is in place

Enrollment

- 10th day headcount (credit courses in Academic and Prof-Tech programs) up 5% in Fall02—a 15% increase over the past two years
- 10th day enrollment = 3108
- Figures do not include our region-wide non-credit extended programs: headcount exceeded 5,400 students for AY2001-2002

Outreach

- Provided credit and non-credit courses at Coeur d'Alene Center and Region II Outreach Centers (headcount = 7,000+)
- Workforce Training courses served over 4,900 students
- Public service programs reached over 40,000 people; including over 100,000 meals served by Senior Nutrition program . . .
- LC mission supported AmeriCorps (teacher's aides), adult literacy programs, family training, corrections facility courses, GED program . . .

Advancement

- Successful summer campaign located 5,000 “lost” alumni; lost pool reduced to only 8% of living alumni
- 32% increase in major gifts: average annual gifts and property received increased to \$575,000
- Unrestricted gifts increases by 30% in 2002; library and program support increased 57% in 2002
- Total endowment assets: \$3,400,000

Research, Grants, and Contracts

- FY2002 total expenditures for Research, Grants, and Contracts = \$3,400,000.
- Congressional appropriation (earmark) funding: anticipated to increase from \$500,000 in FY02 to \$1,000,000 in FY03
- Lewis-Clark Bicentennial: 3 grants currently, anticipating 3 more
- Laying groundwork with Small Business Innovative Research (SBIR)

Personnel

- FY02 and FY03 budget cuts forced reductions in staff, full-time faculty, adjunct faculty, and irregular help. Equivalent of approx 16 FTE positions cut
- Replacement hiring has slowed to achieve short-term cost savings. Dual-hatting is covering several key vacancies (Dean of Academic Programs, Athletic Director)
- Reprogrammed funds to pay for promotions. Minimal professional development. Goal of bringing salaries closer to median of peer institutions is “on hold”

Finance

- Doing our best to sustain our mission and increase our efficiency and impact during austere fiscal environment (cumulative 3% and 10% cuts)
- Took aggressive action to end deficit operations by Athletic department
- Student Fees increased by 11.8%
- Recent proposals for equity adjustments essentially exclude LCSC
- We have identified further 4.5% (temporary) cuts for FY2003 contingencies

Facilities

- Construction halted for much-needed Multi-Purpose Activity Center
- Highest priority among projects when funds become available
- \$16M project will have tremendous impact on LCSC operations for all categories of students and for regional customer support

In Conclusion . . .

- LCSC is providing outstanding value for every dollar invested, for Idahoans from all walks of life
- We're punching above our weight in terms of effectiveness, efficiency, quality of service, and accessibility
- Our new strategic plan and top-to-bottom realignment of the organization and institutional processes will make us even more responsive and effective in carrying out our threefold mission
- Thank you for your continuing support!

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SUBJECT

Professional-Technical Education Subcommittee Report

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SUBJECT

Progress Reporting

BACKGROUND

In September 2001, the Board approved a new policy on Planning and Reporting. This policy requires each agency/institution/school to develop and maintain a strategic plan in accordance with Board guidelines and Idaho law. This plan is submitted and approved by the Board once annually. The Board approved plans from all of its governed organizations at the August 2002 meeting.

Additionally, this policy provides that each organization will report progress toward the goals in their plans at least once annually. The report format and schedule is to be determined by the executive director, but over the past year has been comprised of two or more organizations reporting at each Board meeting, with reports covering progress on role and mission and infrastructure goals. See attached information on current progress report schedule and format.

DISCUSSION

Since all organizations have reported at least once, and all strategic plans were approved at the last Board meeting, there is interest in altering the process for the coming year. An alternate proposal, before the Board for discussion and direction, is as follows:

Written Report:

- Still receive once annually in accordance with Board policy, either due all at once or staggered
- Staff will work with institutions to revise the reporting requirements and format that could include progress on goals, progress on management letter directives, and other general information on the overall health and status of the organization
- Staff would review reports and forward to the Board accordingly, along with a summary and analysis
- An agenda item and discussion at a Board meeting may or may not be necessary

Oral Report

Time on the agenda used currently for oral presentations would be replaced with

- discussions on pre-selected topics of Board interest that may affect one or more Board governed entity
- discussions on the status and progress of Board subcommittees or other strategic Board initiatives
- At some meetings, there may be nothing to report or discuss

BOARD ACTION

No action required.

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March 2002 – April 2003 ANNUAL PLANNING AND REPORTING SCHEDULE*

<p style="text-align: center;"><u>MARCH Board Meeting-Boise</u></p> <p>Small Business Development Center & Idaho Council for Economic Education (entities housed at BSU – line items in the SBOE budget request annually – each will provide a report in writing and then give a brief presentation) Idaho State Historical Society</p>
<p style="text-align: center;"><u>APRIL Board Meeting-Idaho Falls</u></p> <p>Division of Professional-Technical Education Eastern Idaho Technical College</p>
<p style="text-align: center;"><u>MAY Board Retreat</u></p> <p>Update and approval of the Board's Strategic Plan and Performance Measures Evaluate and provide specific objectives for OSBE and SDE</p>
<p style="text-align: center;"><u>JUNE Board Meeting-Moscow</u></p> <p>Idaho Council for Technology in Learning (ICTL) Idaho Public Television June 15 – All Strategic Plans and Performance Measures due</p>
<p style="text-align: center;"><u>AUGUST Board Meeting- CDA</u></p> <p>North Idaho College Idaho School for the Deaf & the Blind</p> <p>Board Action on Strategic Plans and Performance Measures</p>
<p style="text-align: center;"><u>OCTOBER Board Meeting-Lewiston</u></p> <p>Lewis Clark State College University of Idaho (including brief summaries, either in writing or in person on WWAMI Medical Education, WOI Veterinary Education, Ag Research & Extension, Forest Utilization and Research Services, and Idaho Geological Survey)</p>
<p style="text-align: center;"><u>DECEMBER Board Meeting-Pocatello</u></p> <p>Idaho State University (including brief summaries, either in writing or in person on the Idaho Museum of Natural History, Idaho Dental Education Program, and Family Practice Residency) Scholarships & Grants (a report will be provided in writing – no oral presentation to be scheduled unless the Board has questions)</p>
<p style="text-align: center;"><u>JANUARY 2003 Board Meeting-Boise</u></p> <p>Idaho State Library Division of Vocational Rehabilitation</p>
<p style="text-align: center;"><u>MARCH 2003 Board meeting – Boise</u></p> <p>Boise State University (including brief summaries, either in writing or in person on the Idaho Small Business Development Center and the Idaho Council on Economic Education) Idaho State Historical Society</p>
<p style="text-align: center;"><u>APRIL 2003 Board Meeting – Twin Falls</u></p> <p>College of Southern Idaho Division of Professional-Technical Education</p>

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* This schedule pertains to regular reporting on strategic planning and progress as provided in Board policy. Additionally, the Board may, at their discretion, through the PPGA Committee ask for the Presidents or Agency Heads to report periodically on select, timely issues of Board interest.

Progress Report Format

All progress reports should be no more than fifteen pages in length. Each submitted report shall be accompanied by an associated presentation to the Board at designated times throughout the year.

Those organizations scheduled to present one time annually will provide a comprehensive look at progress on their strategic plan, covering at least the areas outlined in the table below, along with information on topical areas of interest.

Those organization scheduled to present more than once annually shall develop a schedule for distinct reports each time that collectively cover at least the areas outlined in the table below, along with information on topical areas of interest.

Institutions / IDPTE	Agencies	ISDB
Role & Mission Goals <ul style="list-style-type: none">• Instruction• Accreditation• Enrollment• Research• Outreach	Role & Mission Goals <ul style="list-style-type: none">• Constituent Issues and Service Delivery• Utilization• External Reviews/Certifications (if applicable)	Role & Mission Goals <ul style="list-style-type: none">• Instruction• Accreditation• Enrollment
Infrastructure Goals <ul style="list-style-type: none">• Personnel• Finance• Grants and Contracts• Facilities• Advancement	Infrastructure Goals <ul style="list-style-type: none">• Personnel• Finance• Grants and Contracts• Facilities• Advancement	Infrastructure Goals <ul style="list-style-type: none">• Personnel• Finance• Facilities• Advancement

Special Appropriation Programs – Information on special appropriation programs should be included with the institution they are associated with in accordance with the reporting schedule. Those not associated with a particular organization should report as follows:

Scholarships & Grants – shall include statistical data and information on the status of each program and major accomplishments and challenges. Written report only unless the Board requests an oral presentation.

ICTL - Idaho Code 33-4805 charges ICTL with developing and maintaining a statewide education technology plan that is subject to annual review and approval by the SBOE. Time is set aside annually for ICTL to present its plan and additional information of their choosing or as requested by the Board.

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SUBJECT

Presidents' Council Report

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SUBJECT

Proposed Legislation - Eastern Idaho Technical College

BACKGROUND

Eastern Idaho Technical College (EITC) is created in Idaho Code. Members of the EITC Foundation, Advisory Council, Student Senate, and Eastern Idaho Legislators have expressed interest in legislation to change the name from Eastern Idaho Technical College to Eastern Idaho College, and to provide funding to EITC from the State Liquor Account.

DISCUSSION

Name Change

A simple name change would not change the essential nature of EITC, the types of programs offered, and governance system; however, it may serve to alter public perception related to the institution and its role within the Idaho postsecondary education system. The reasoning for pursuing a name change is attributed to the prejudice and discrimination imposed on students because "Technical" is part of their College's title. The name change would affect all statutes related to EITC, but mainly 33-2208 through 33-2212 (attached).

The fiscal impact of a simple name change is reportedly minimal. Existing stationary and publications could continue to be used until the change was effective. When a reorder is made, the name would be changed. EITC will need to purchase a new official seal and dies. These are used for official embossing and the cost will be from \$200 to \$300. The EITC logos have always been developed on campus. The genesis of the present logo stems from a student design submitted in a contest years ago. The logo will in all likelihood remain essentially the same but with the removal of the "T" and the word technical. The campus signs (travertine) will be replaced in some fashion by the Foundation. Expense will be determined by what can be done to the current monuments. But, it will be at no cost to the state. In all likelihood the old signs will be used in a fund raiser and new signs purchased.

Liquor Account Funding

Idaho Code provides that for allocation of dollars in the state liquor account (23-404). Currently, the allocation is as follows:

- \$1,200,000 – alcoholism treatment account
- \$300,000 – community college account (which is disbursed to the two colleges equally by the SBOE annually)
- \$1,200,000 - public school income fund
- \$650,000 – cooperative welfare account
- \$4,945,000 – state general fund

There is interest from an Eastern Idaho Legislator to decrease the amount going to the state general fund by \$150,000 and create a provision whereby EITC receives \$150,000 annually from the liquor allocation, the same amount as each of the two community colleges currently receive. As proposed, the funds would be forwarded to the SBOE for disbursement to EITC, and would not necessarily flow (unless the SBOE stipulated it) through the Division of Professional-Technical Education as most of EITC's state funding currently does.

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Attached, to inform Board discussion, are the following:

- Idaho Code sections 33-2208 through 33-2212, related to EITC
- Other Code sections related to Professional-Technical Education in general 33-2201 & 33-2202
- History of recent legislative changes concerning EITC

BOARD ACTION

No action could be anticipated

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EITC RELATED STATUTES

33-2208. Eastern Idaho Technical College created.

There is hereby established in Bonneville County, Idaho a postsecondary technical college to be designated and known as the Eastern Idaho Technical College, consisting of such professional-technical training programs, including academic courses necessarily included in such programs as the state board for professional-technical education may, from time to time, authorize.

33-2209. College is body politic and corporate - Seal - Power to sue and be sued.

The Eastern Idaho Technical College is hereby declared to be a body politic and corporate, with its own seal and having power to sue and be sued in its own name. The general supervision, government and control of the Eastern Idaho Technical College is vested in the state board for professional-technical education of the state of Idaho.

33-2210. Programs and courses offered - Certificates and degrees.

The Eastern Idaho Technical College shall offer and give instruction in professional-technical programs or courses as approved by the state board for professional-technical education. Such courses or programs may be given or conducted on or off campus, or in night school, summer school, or by extension courses. The state board for professional-technical education shall grant certificates or associate of applied science degrees for successful completion of courses or programs prescribed by the college.

33-2211. Powers of state board for professional-technical education.

The state board for professional-technical education shall have the power:

1. To adopt rules for its own government and the government of the Eastern Idaho Technical College;
2. To employ professional and nonprofessional persons and to prescribe their qualifications;
3. To acquire and hold, and to dispose of, real and personal property, and to construct, repair, remodel and remove buildings;
4. To contract for the acquisition, purchase or repair of buildings, in the manner prescribed for trustees of school districts;
5. To dispose of real and personal property in the manner prescribed for trustees of school districts;
6. To convey and transfer real property of the college upon which no buildings used for instruction are situated, to nonprofit corporations, school districts, community college housing commissions, counties or municipalities, with or without consideration; to rent real or personal property for the use of the college, its students or faculty, for such terms as may be determined by the state board for professional-technical education; and to lease real or personal property of the college not actually in use for instructional purposes on such terms as may be determined by the state board for professional-technical education;
7. To acquire, hold, and dispose of, water rights;
8. To accept grants or gifts of money, materials, or property of any kind from any governmental agency, or from any person, firm, or association, on such terms as may be determined by the grantor;
9. To cooperate with any governmental agency, or any person, firm or association in the conduct of any educational program; to accept grants from any source for the conduct of such program, and to conduct such program on, or off, campus;

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10. To employ a president of the college and, with his advice, to appoint such assistants, instructors, specialists and other employees as are required for the operation of the college; to fix salaries and prescribe duties; and to remove the president or any other employee for cause;
11. With the advice of the president, to prescribe the courses and programs of study, the requirements for admission, the time and standards for completion of such courses and programs, and to grant certificates or associate of applied science degrees for those students entitled thereto;
12. To employ architects or engineers in planning the construction, remodeling or repair of any building or property and, whenever no other agency is designated by law so to do, to let contracts for such construction, remodeling or repair and to supervise the work thereof;
13. To have at all times, general supervision and control of all property, real and personal, appertaining to the college, and to insure the same.

33-2212. Creation of advisory council - Members - Compensation.

The state board for professional-technical education may appoint an advisory council consisting of not less than twelve (12) nor more than fifteen (15) persons to offer counsel and advice in the organization, establishment and conduct of the Eastern Idaho Technical College. Members of the council will serve without salary but shall be compensated as provided by section 59-509(b), Idaho Code. Members of said council shall be appointed from as nearly as is practicable the vocational area to be served by the Eastern Idaho Technical College as determined by the state board for professional-technical education.

OTHER PROFESSIONAL TECHNICAL RELATED STATUTES

33-2201. Assent to Smith-Hughes Act.

The state of Idaho hereby accepts the benefits and provisions of an act of Congress approved February 23, 1917, entitled "An act to provide for the promotion of vocational education, to provide for the cooperation with the states and the promotion of such education in agriculture and the trades and industries; to provide for the cooperation with the states in the preparation of teachers of vocational subjects; and to appropriate money and regulate its expenditure," commonly known as the Smith-Hughes Act.

33-2202. State board for professional-technical education - Powers and duties.

The state board of education is hereby designated as the state board for professional-technical education for the purpose of carrying into effect the provisions of the federal act, known as the Smith-Hughes Act, amendments thereto and any subsequent acts now or in the future enacted by the Congress affecting vocational education, and is hereby authorized to cooperate with the United States office of education, vocational division, or any other agency of the United States designated to administer such legislation, in the administration and enforcement of the provisions of said act, or acts, and to exercise such powers and perform such acts as are necessary to entitle the state of Idaho to receive the benefits of the same, and to execute the laws of the state of Idaho relative to professional-technical education; to administer the funds provided by the federal government and the state of Idaho under the provisions of this chapter for promotion of education in agricultural subjects, trade and industrial subjects, home economics subjects and other subjects authorized by the board. Incident to the other powers and duties of the board for professional-technical education, the board may hold title to real property.

As used in this title, unless otherwise specifically defined, the term "professional-technical education" means secondary, postsecondary and adult courses, programs, training and services

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administered by the division of professional-technical education for occupations or careers that require other than a baccalaureate, master's or doctoral degree. The courses, programs, training and services include, but are not limited to, vocational, technical and applied technology education. They are delivered through the professional-technical delivery system of public secondary and postsecondary schools and colleges.

HISTORY OF LEGISLATIVE CHANGES RELATED TO EITC

1970 Eastern Idaho Vocational School was established

1972 Name was changed to “Eastern Idaho Vocational Technical College”

1989 Name was changed to “Eastern Idaho Technical College”

1998 References to the “superintendent” of EITC were changed to “president”

Code was also updated to allow EITC to offer associate of applied science degrees. The Code had previously allowed them to offer certificates of completion only. With the Board’s approval, EITC had been offering degrees for many years, thus, the change was intended to merely update the Code and ensure the Board and EITC were in compliance.

1999 All references to “vocational” education were changed to “professional-technical” education. Professional-Technical education was defined as “secondary, postsecondary and adult courses, programs, training and services administered by the division of professional-technical education for occupations or careers that require other than a baccalaureate, master's or doctoral degree. The courses, programs, training and services include, but are not limited to, vocational, technical and applied technology education. They are delivered through the professional-technical delivery system of public secondary and postsecondary schools and colleges.

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SUBJECT

Proposed Legislation – Idaho State Historical Society and Idaho State Library

BACKGROUND / DISCUSSION

The Idaho State Historical Society (ISHS) and the Idaho State Library (ISL) are contemplating legislation that would propose a shift in reporting authority from the State Board of Education to the Secretary of State. Justification provided by the agencies includes:

- Provide relief to the growing workload of the SBOE by completely eliminating an already limited oversight authority over the two agencies
- Ends the conflict of having the existing Board of Trustees for the ISHS and ISL (created by statute) setting policies and making operating decisions for “their” agencies that conflict with those created by the State Board for colleges, universities and the other agencies over which it has full oversight
- Makes sense to place organizations under an entity (Secretary of State) that deals with dissemination and preservation of records and information (as do the two agencies) and within an environment that currently oversees another culture-related agency with its own Board of Trustees (the Idaho Commission on the Arts)
- State historical societies and state libraries in most other states are within the jurisdictional oversight of the Secretary of State. (During the reorganization of state government in 1974, placement of the ISHS and ISL under the Secretary of State was seriously contemplated but ultimately did not take place).

Related Code sections are attached.

BOARD ACTION

No action could be anticipated

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Idaho State Library – select governance statutes

33-2502. State library board - Membership - Officers - Meetings - Compensation.

The state library shall be governed by the state library board. **The state library board shall be maintained within the office of the state board of education** and shall consist of the state superintendent of public instruction or the superintendent's designee, as ex officio member, and five (5) members appointed by the state board of education. On the first Monday of July, 1998, the state board of education shall appoint one (1) member for a term of three (3) years, one (1) member for a term of four (4) years, and one (1) member for a term of five (5) years. Thereafter, the state board of education shall annually, on the first Monday of July, appoint one (1) member to the state library board to serve for a term of five (5) years. The state library board shall annually elect a chairman, vice chairman, secretary and other officers as it deems reasonably necessary. The state library board shall meet at least twice each year. Members shall be compensated as provided by section 59-509(n), Idaho Code.

33-2503. State library board - Powers and duties.

The state library board is designated as the policymaking body for the Idaho state library. The state library board shall have the following powers and duties:

- (1) To foster and promote library service in the state of Idaho.
- (2) To make policies and rules governing the use of the state library and its materials.
- (3) To employ a qualified librarian to serve as the chief executive officer of the state library. The librarian shall be a graduate of an accredited library school.
- (4) To receive donations of money, books, and other real and personal property, for the benefit of the Idaho state library. Title to donations in any form shall vest in the state of Idaho. Donations shall be held and controlled by the state library board.
- (5) To promote and facilitate the establishment, use, and cooperation of libraries throughout the state so all Idahoans have access to the resources of those libraries.
- (6) To provide services to state government employees and the public as the Idaho state government information center.
- (7) To support or deliver statewide library programs and services.
- (8) To accept, receive, administer and expend, in accordance with the terms thereof, any moneys, materials or other aid granted, appropriated, or made available to Idaho by the United States, or any of its agencies, or by any other public or private source, for library purposes. The board is authorized to file any accounts required with reference to receiving and administering all such moneys, materials and other aid.
- (9) To assist in the establishment of financing of a statewide program of cooperative library services, which may be in cooperation with any taxing unit, or public or private agency.
- (10) To contract with other libraries or agencies, within or without the state of Idaho, to render library services to people of the state of Idaho. The state library board shall have authority to reasonably compensate other library units or agencies for the cost of the services provided by the other library unit or agency under any such contract. Such contracts and compensation shall be exempt from the provisions of chapter 57, title 67, Idaho Code.
- (11) The board shall have authority to promulgate all rules necessary for the proper conduct of its business.

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Idaho State Historical Society – select governance statutes

67-4123. STATE HISTORICAL SOCIETY -- GOVERNED BY BOARD OF TRUSTEES. The Idaho State Historical Society, hereinafter referred to as the society, shall be governed by a board of trustees. **The society and its board of trustees, shall, for the purposes of section 20, article IV, of the constitution of the state of Idaho, be within the office of the state board of education.** The board shall be responsible for administering the powers and duties required to preserve and protect any historical record of the history and culture of Idaho.

67-4124. BOARD OF TRUSTEES -- QUALIFICATIONS, APPOINTMENT AND TERMS OF MEMBERS. The board of trustees shall consist of seven (7) members to be appointed by the state board of education. The members of the board shall be chosen with due regard to their knowledge, competence, experience and interest in the fields related to the preservation of Idaho history. The state board of education shall consider geographic representation when selecting board members by appointing one (1) trustee from each of the seven (7) judicial districts as set forth in chapter 8, title 1, Idaho Code. All appointees shall be chosen solely on the basis of their qualifications.

All members of the board of trustees shall serve for a specific term. Upon expiration of the terms of members serving on the board of trustees on the effective date of this act, the board shall appoint members for a term of six (6) years, except appointments for the unexpired portion of a term. No member shall serve more than two (2) consecutive full terms.

67-4126. POWERS AND DUTIES OF BOARD. The board of trustees of the society shall have powers and duties as follows

1. To appoint a director of the society as provided herein and advise him in the performance of his duties and formulate general policies affecting the society.
2. To encourage and promote interest in the history of Idaho and encourage membership in the society.
3. To collect for preservation and display artifacts and information illustrative of Idaho history, culture and society.
4. To print such publications and reports as may be deemed necessary.
5. To encourage creation of county historical societies and museums in the counties of Idaho.
6. To facilitate the use of Idaho records for official reference and historical research.
7. To accept from any state, county, or city, or any public official, any official books, records, documents, original papers, newspaper files, printed books, or portraits, not in current use. When such documents are so accepted, copies therefrom shall be made and certified under the seal of the society upon application of any person, which person shall pay for such copies reasonable fees established by the society.
8. To require that any state, county, or city, or any public official, deposit official books, records, documents, or original papers, not in current use, which are of definite historical importance, in the society for preservation and to provide methods whereby such materials, which have no significance, may be destroyed.
9. To establish such rules as may be necessary to discharge the duties of the society.
10. To employ such personnel as may be necessary for the administration of its duties in accordance with the rules of the administrator of the division of human resources promulgated pursuant to chapter 52, title 67, Idaho Code.

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11. To have and use an official seal.
12. To delegate and provide subdelegation of any such authority.
13. To identify historic, architectural, archaeological, and cultural sites, buildings, or districts, and to coordinate activities of local historic preservation commissions.
14. To serve as the geographic names board of the state of Idaho.

67-4127. DIRECTOR OF THE SOCIETY APPOINTED BY BOARD -- POWERS AND DUTIES.

A director of the society shall be appointed by the board of trustees, serve at the pleasure of the board, be qualified by reason of his education, training, experience and demonstrated ability to fill such position, and exercise the following powers and duties in addition to all other powers and duties inherent in the position or delegated to him or imposed upon him by the board:

1. To be a nonvoting member of the board of trustees and secretary thereto.
2. To be the administrative officer of the state historical society.
3. To prescribe such rules as may be necessary for the efficient operation of his office.
4. To serve as state historic preservation officer if so appointed by the governor pursuant to section 67-4127A, Idaho Code.

67-4129. BOARD EMPOWERED TO ACQUIRE AND DISPOSE OF PROPERTY. The board of trustees of the society is empowered to acquire, by purchase or exchange, any property which in the judgment of the board is needful for the operation of the society, and to dispose of, by sale or exchange, any property which in the judgment of the board is not needful for the operation of the same.

67-4127A. STATE HISTORIC PRESERVATION OFFICER APPOINTED BY THE GOVERNOR.

The state historic preservation officer shall be appointed by the governor, serve at the pleasure of the governor and be qualified by reason of his education, training, experience and demonstrated ability to fill the position. The compensation for the state historic preservation officer shall be set by the governor. The state historic preservation officer may be the same person as the director of the state historical society or may also be an employee of the state historical society or may be an individual not employed by the state historical society

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SUBJECT

Other Legislative Items

BACKGROUND / DISCUSSION

Notification has been received on two other items of proposed legislation. Each is “housekeeping” or technical in nature, and described below. If there is no objection, the appropriate contact will work with Board staff to pursue these legislative changes. It is anticipated that more legislative proposals will come forward for review at the next Board meeting.

BOARD ACTION

No action could be anticipated

School District Purchasing Law

At the last Board meeting the Board approved a vehicle purchase for one of Idaho’s school districts due to a requirement in Idaho law (§33-601) that provides that a bid must be sought for any purchase over \$15,000, and that if no satisfactory bid is received, the local board may proceed on its own subject to the approval of the State Board of Education.

The Board’s Deputy Attorney General researched the issue and found that Board approval has been a part of Idaho law since 1921; however, could find no caselaw or legislative history to shed light on why the requirement for Board approval was necessary or desired.

Based on the Board’s request at the last meeting, staff will pursue removing the requirement that a local board must seek State Board of Education approval to move forward on a purchase when no satisfactory bid is received.

The Board also expressed interest in ensuring that the dollar amount that triggers the bidding process is aligned with the dollar amount required for state agencies to use the bidding process. Because purchasing laws do not set one specific dollar amount as a minimum “trigger” for all purchases, but rather provide for differing amounts depending on the item or service being purchased, staff will work with the Idaho School Boards Association to see if a more appropriate minimum dollar amount is desirable.

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UI – Idaho Geological Survey

Idaho law establishes the Idaho Geological Survey (IGS) at the University of Idaho, and designates that the Dean of the College of Mines and Earth Resources will serve as the director. Due to reorganization at the UI over the past year, there is no longer a College of Mines and Earth Resources. It is appropriate to update two code sections related to IGS as follows:

47-201. GEOLOGICAL SURVEY CREATED – PURPOSE – ADVISORY BOARD. There is hereby created the Idaho geological survey, to be administered as a special program at the university of Idaho under the authority of the board of regents of the university of Idaho. ~~This survey will conduct business heretofore carried out by the Idaho bureau of mines and geology.~~ The survey shall be the lead state agency for the collection, interpretation, and dissemination of geologic and mineral data for Idaho. Such information is to be acquired through field and laboratory investigations by the staff of the survey and through cooperative programs with other governmental and private agencies. There is hereby established an advisory board for the survey, consisting of the following members: ~~The dean of the college of mines and earth resources of the university of Idaho, who shall be director of the survey and board chairperson (nonvoting);~~ the chairman of the department of geology at Boise state university; the chairman of the department of geology at Idaho state university; the chairman of the department of geological sciences at the university of Idaho; the president of the Idaho mining association, so long as said association continues to exist and elect a president; the governor of the state of Idaho or his designated representative; a member of the board of land commissioners designated by the state land board; the president or his designee of the Idaho association of professional geologists; and two (2) members at large selected by the director from other state or federal organizations, or from the private sector with a direct interest in the survey's programs, both serving two (2) year staggered terms; all of whom shall serve as members of the said board and shall be compensated as provided by section 59-509(b), Idaho Code. 47-202.

47-202. MEETINGS – OFFICE – STATE GEOLOGIST. The advisory board shall hold an annual meetings at the university of Idaho, Boise state university or Idaho state university ~~on the first Monday of June of each year~~ and such other meetings as it may determine. The chief office of said survey ~~and the office of its secretary~~ shall be maintained at the university of Idaho. The director of the survey shall report to the vice president for research at the university of Idaho. ~~The director of the survey,~~ or a professional geologist in the survey if so appointed by the director, is designated state geologist. 47-203.

47-203. DUTIES-PUBUCATIONS-COOPERATION WITH OTHER AGENCIES-SATELLITE OFFICES. It shall be the duty of the said state survey to conduct statewide studies in the field; laboratory studies; prepare and publish reports on the geology, hydrogeology, geologic hazards and mineral resources of the state; ~~maintain laboratory facilities to perform noncommercial mineral and chemical analyses;~~ fix a price upon printed reports not used in exchange with other state bureaus or surveys, universities or public libraries, and deposit receipts from sales in a printing fund to be used for the preparation and publication of reports of the survey, and for no other purpose. The survey shall be allowed to seek and accept funded projects from and cooperative programs with other agencies for support of the survey's research and service activities as authorized by the board of regents. All funds received from these projects shall be used for said projects and services. The survey shall be allowed to have satellite offices at the geology departments of Boise state university and Idaho state university.

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SUBJECT

Legislative Planning

BACKGROUND / DISCUSSION

With the 2003 Legislative session fast approaching, a discussion on planning for the session is appropriate.

Preliminary Legislative Planning

October 2002 Meeting

- Discuss proposed legislation from agencies and institutions
- Discuss legislative proposals that the Board wants to initiate
- Discuss meeting with legislative leadership prior to session start

December Board Meeting

- Discuss proposed legislation from agencies and institutions
- Continue discussion on legislative proposals to be initiated by the Board
- Final approval of administrative rules going forward to the Legislature for approval

January Board Meeting

- JFAC presentation
- Open forum with Legislators – Board meeting in the Statehouse

BOARD ACTION

No action could be anticipated