

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS AGENDA**  
**DECEMBER 11-12, 2002**

---

<b><u>TAB</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
<b>1</b>	<b>NOTICES OF INTENT—UI DISCONTINUANCES</b> <ul style="list-style-type: none"><li>▪ B.S., Mining Engineering—UI</li><li>▪ M.S., and Ph.D., Mining Engineering—UI</li><li>▪ B.S., Geological Engineering—UI</li><li>▪ M.S., Geological—UI</li></ul>	Motion to Approve	2
<b>2</b>	<b>FINAL READING</b> SECTION III.E. Certificates and Degrees	Motion to Approve	3-6
<b>3</b>	<b>PROMISE B SCHOLARSHIP</b> Increase In scholarship Amount	Motion to Approve	7-8
<b>4</b>	<b>HEALTH PROFESSIONS</b> Nursing Sub-Committee Update		9
<b>5</b>	<b>PRAXIS II/TEACHER EDUCATION UPDATE</b>		10-11
<b>6</b>	<b>ASSESSMENT/ACCOUNTABILITY UPDATE—KAREN MCGEE</b>		12
<b>7</b>	<b>NO CHILD LEFT BEHIND REVIEW—MIKE FRIEND</b>		13

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS AGENDA**  
**DECEMBER 11-12, 2002**

---

**SUBJECT**

NOTICES OF INTENT: UI DISCONTINUANCES

**BACKGROUND AND DISCUSSION**

In accordance with Board Policy Section III.G.4.b (1), consolidations to existing instructional programs, majors, minors, options, emphases, or instructional units with a financial impact of \$250,000 or more per year must have full Board approval prior to implementation. The CAAP committee, in using its policies on program review, has acted on the IRSA charge to evaluate program requests requiring Board approval. The program reviews have been completed and are now being forwarded to the Board for their approval.

The University of Idaho (UI) College of Engineering is seeking the Board's approval to discontinue the Mining Engineering program and the Geological Engineering Program. The decision is a combination of the recent economic downturn within the nation and the state of Idaho that led to a reduction in the state's tax revenue, and thus to a reduction in the UI's base budget. After studying the fiscal health, productivity measures, and demand for graduates of the full College of Engineering and the Materials, Metallurgical, Mining and Geological Department, the College of Engineering can no longer support the Mining and Geological Engineering programs. The UI College of Engineering have ceased in accepting new students into these programs and will be assisting current students through the programs over the next couple of years.

**FISCAL IMPACT**

The discontinuances of these programs is believed to exceed the \$250,000.

**RECOMMENDATION**

Both CAAP and Board staff recommend approval of these Notices of Intent as presented.

**MOTION**

A motion to approve the University of Idaho's Notices of Intent to discontinue Mining and Geological Engineering Programs.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

**SUBJECT**

**FINAL READING**

**GOVERNING POLICIES AND PROCEDURES**

III.E. Certificates and Programs

**BACKGROUND AND DISCUSSION**

The Council on Academic Affairs and Programs (CAAP) and the Board office has been addressing the need for clear Board guidelines on program approval, reduction and discontinuation.

At their August meeting, the Council reviewed another draft of Board Policy Section III.G. *Program Approval and Discontinuance*, which led to a discussion of certificates and resulted in additional changes to the Board Policy Section III.E. *Certificates and Programs* to include a more clear definition of certificates, certificates of completion, and certification. As part of the clarification of guidelines for program approvals, reductions and discontinuations, all definitions were moved out of Section G and consolidated in Section E. Definitions for Certification Programs and Certificates of Completion were clarified as part of this consolidation.

No other changes have been made to Board Policy Section III.E *Certificates and Programs* since the first reading in October.

**RECOMMENDATION**

The CAAP and the Board office recommend approval of the first reading of the Board's Policy Section III.E., *Certificates and Programs*.

**MOTION**

A motion to approve the final reading of the Board's Policy Section III.E., *Certificates and Programs*.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**ATTACHMENTS**

*Board Policy Section III.E. Certificates and Programs*

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

E. Certificates and Degrees

April 2002

---

## E. Certificates and Degrees

### 1. Definitions

Programs of instruction require specified numbers of credits earned through educational work on the part of students. Completion of the program of instruction results in the awarding of a certificate to or conferring of a degree upon the student by the faculty and the chief executive officer. The following definitions have been approved by the Board:

- a. CERTIFICATE~~S~~: ~~A credential awarded for completion of requirements entailing at least one (1) year but normally less than two (2) years of full-time academic or vocational work.~~

---

#### (1) Academic Certificate

A credential awarded for completion of a coherent program of study consisting of seven (7) semester credits or more, representing a coherent body of knowledge, that does not lead to a degree.

---

#### (2) Academic Certificate of Completion

A credential awarded for completion of a coherent program of study consisting of six (6) semester credits or less, representing a coherent body of knowledge, that does not lead to an academic certificate or a degree.

---

#### (3) Technical Certificate of Completion

A credential awarded by the institution for a professional-technical program that does not meet the criteria for other professional-technical certificates and consists of seven (7) semester credits or less.

---

#### (4) Postsecondary Technical Certificate

A credential awarded for completion of requirements in an approved professional-technical program of instructions of at least eight (8) semester credit hours and mastery of specific competencies drawn from requirements of business/industry.

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

E. Certificates and Degrees

April 2002

(5) Technical Certificate

A credential awarded for the completion of requirements entailing at least 27 semester credit hours and less than one year of full-time work and includes mastery of specific competencies drawn from requirements of business/industry.

(6) Advanced Technical Certificate

A credential awarded for completion of technical and technical support requirements entailing more than one (1) academic year, a minimum of 52 semester credit hours and mastery of specific competencies drawn from requirements of business/industry.

- b. ASSOCIATE OF APPLIED SCIENCE DEGREE: A credential awarded for completion of requirements entailing at least two but less than four years of full-time professional-technical study with a minimum of 60 semester credits (includes a minimum of 16 general education credits) and includes mastery of specific competencies drawn from requirements of business/industry. The A.A.S. degree has specific requirements in the individual technical fields (e.g., drafting, electronics, civil engineering technology, business occupations, information technology, etc.). An Advanced option may be awarded for additional credits of at least 15 credit hours that are beyond the A.A.S. degree.
- c. ASSOCIATE DEGREE: A credential awarded for completion of requirements entailing at least two (2) but normally less than four (4) years of full-time academic work.
- d. BACCALAUREATE DEGREE: A credential awarded for completion of requirements entailing at least four (4) years of full-time academic work.
- e. MASTER'S DEGREE: A credential awarded for completion of requirements entailing at least one (1) but normally not more than two (2) years of full-time academic work beyond the baccalaureate degree, including any required research.
- f. SPECIALIST DEGREE: A credential awarded for completion of requirements entailing at least two (2) but normally not more than three (3) years of full-time academic work beyond the baccalaureate degree.
- g. DOCTORAL DEGREE: A credential awarded for completion of requirements entailing at least three (3) years of full-time academic work beyond the baccalaureate degree, including any required research.

2. Academic and Professional-Technical Credit Requirements.

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: III. POSTSECONDARY AFFAIRS**

**E. Certificates and Degrees**

**April 2002**

Forty-five (45) clock-hours of student involvement are required for each semester credit, which includes a minimum of fifteen (15) student contact hours for each semester credit.

**3. Requirements for Certificate or Degree.**

Each institution will establish the number of earned credits required for each certificate or degree. The requirements may differ from the general requirements specified in the definitions, but all credit requirements must receive ~~prior Board~~ approval ~~through~~in accordance with the ~~regular~~ program approval ~~process~~ policies provided in III.G. Institutional catalogs will specify the required number of earned credits for each certificate or degree.

**4. Authorization Required.**

Programs offered at the institution, as well as the certificates and degrees to which they lead, are subject to review and ~~prior~~ approval ~~by the Board~~ in accordance with the program approval policies provided in III.G. A certificate or degree conferred upon the student is conferred under the authority of the Board.

**5. Authorized Certificates and Degrees.**

A current listing of authorized certificates and degrees awarded by each institution is maintained at the institution by the chief executive officer and for all institutions at the Office of the State Board of Education.

**6. Honorary Degrees.**

Each institution, except Eastern Idaho Technical College, may award honorary degrees, not to exceed the highest level of Board-authorized degrees currently awarded by the institution, to persons in recognition of distinguished achievements at the local, state, or national level in areas such as education, public service, research, sciences, humanities, business, or the professions. The award of an honorary degree must receive the prior approval of the chief executive officer upon recommendation by the faculty.

Each institution will develop its own procedures for seeking nominations for and selecting honorary degree recipients. Those procedures may include a statement of eligibility requirements for honorary degrees. However, no person who is currently employed by the institution, is a member of the Board or the Board's staff, or is an incumbent elected official is eligible for an honorary degree during the term of employment, appointment, or office.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS AGENDA**  
**DECEMBER 11-12, 2002**

---

**SUBJECT**

PROMISE CATEGORY B SCHOLARSHIP—INCREASE IN SCHOLARSHIP  
AMOUNT FOR SPRING SEMESTER

**BACKGROUND AND DISCUSSION**

"The monetary value of each scholarship shall be set annually by the Board in accordance with Section 33-4307(3) et seq., Idaho Code." IDAPA 08.01.05.102.01. During the 2001- 2002 academic year, the Idaho Promise Category B Scholarship was \$250/semester with a maximum cap of \$500 per year for all Idaho students attending college for the first time and who had a high school grade point average of at least 3.0 or an ACT score of 20 or above. The Idaho Promise Category B Scholarship is currently limited to two years and to students younger than 22 years of age. Students must maintain at least a 2.5 GPA while taking an average of 12 semester credits to remain eligible for the scholarship.

For FY03, the Joint Finance and Appropriations Committee approved a total of \$4.3 million in ongoing General Fund money to provide Promise Category B scholarships during the 2002-03 academic year. The FY03 appropriation funds the second year of the award for the 2001-02 students who maintain their eligibility, and a second class of eligible freshmen who entered in the 2002-03 academic year. At its April 2002 meeting, the Board set the amount of the scholarship at \$200 per semester, based on the estimates of eligible students provided by the participating colleges and universities and the amount of the appropriation.

The current number of eligible students in the 2002-03 academic year is approximately 25% below original estimates provided by the institutions when the award was set at \$200 per semester in April. Consequently, there will be unused funds in the budget allocation if the spring scholarship remains at \$200. A review of the final number of scholarships awarded in the fall 2002 semester and the number of projected eligible students in the spring semester indicated that there will be enough funds to increase the amount of the scholarship for the spring semester to \$250.

**RECOMMENDATION**

Board staff consulted with the Financial Aid Directors at the participating colleges and universities and is recommending that the Promise Category B Scholarship be increased to \$250 for the spring semester. If approved, the amount of the scholarship for the 2003 spring semester will be at the same level as the scholarship in the previous academic year.

**MOTION**

A motion to approve the recommendation to increase the Idaho Promise Category B Scholarship to \$250 for the spring 2003 semester.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

**ATTACHMENT**

*Promise Category B Scholarship—Anticipated Costs if Scholarship Increased to \$250 Spring Semester*

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS AGENDA**  
**DECEMBER 11-12, 2002**

---

**Idaho Promise Category B Scholarship**  
**Anticipated Costs if**  
**Scholarship Increased to \$250 Spring Semester**

<u>INSTITUTION</u>	<u>1st Semester Students</u>	<u>Anticipated 2nd Semester Students</u>	<u>Allocation if Scholarship \$200/semester</u>	<u>Allocation if Scholarship \$250/semester</u>
Boise State University	1,690	1,800	360,000	450,000
Idaho State University	1,294	1,300	260,000	325,000
University of Idaho	1,778	1,725	345,000	431,250
Lewis-Clark State College	153	157	31,400	39,250
College of Southern Idaho	554	554	110,800	138,500
North Idaho College	560	439	87,800	109,750
Albertson College	278	274	54,800	68,500
Eastern Id. Tech. College	39	40	8,000	10,000
N. W. Nazarene University	150	152	30,400	38,000
BYU Idaho	1,271	1,069	213,800	267,250
<b>Totals</b>	<b>7,767</b>	<b>7,510</b>	<b>1,502,000</b>	<b>1,877,500</b>

<u><b>If \$200 Scholarship</b></u>	
Total Appropriation:	\$4,358,800
Less 1st Half Awarded:	\$1,552,579
Less 2nd Sem @ \$200/sem.	<u>\$1,502,000</u>
Unawarded Funds:	\$1,304,221

<u><b>If \$250 Scholarship</b></u>	
Total Appropriation:	\$4,358,800
Less 1st Half Awarded:	\$1,552,579
Less 2nd Sem @ \$250/sem.	<u>\$1,877,500</u>
Unawarded Funds:	\$928,721



**SUBJECT**

HEALTH PROFESSIONS—NURSING SUBCOMMITTEE UPDATE

**BACKGROUND AND DISCUSSION**

The Nursing Subcommittee of Health Professions Committee held its second working meeting on December 2, 2002. In that meeting the four working groups of this subcommittee reported progress made toward the creation of recommendations to alleviate the current shortage of Registered Nursing in Idaho.

**RECOMMENDATION**

Each work group reported on progress and initial recommendation that will come to the SBOE in its January meeting. Summaries of those reports and preliminary recommendations are as follows:

- Recommends the creation of a Health Professions Workforce Center under the direction of the State Board of Education.

Similar to many other States, Idaho lacks a structure to consistently and systematically document the extent of shortages and trends of RN availability in the future. Many other states, such as Ohio, Tennessee, North Dakota, have created Health Professions Work Force Centers that are charged to collect and report on shortages and trends. Many of these Centers are funded from sources other than the State General Fund.

- Recommend the creation of a Nursing Education Coordinating Committee as a subgroup of the Council of Academic Affairs and Programs.

This group would be charged to identify programs and delivery methods that could be employed to expand nursing education in the State. Membership would include, in addition to CAAP, representatives from the State's nurse education programs as well as current practitioners.

- Recommend the expansion of K-12 counseling, residency sites, expanded clinical internships and "Grow Your Own" programs to increase recruitment and retention of RNs.

**MOTION**

No Board Action is required at this time.

**SUBJECT**

PRAXIS II/TEACHER EDUCATION UPDATE

**BACKGROUND AND DISCUSSION**

- In November 2000, the State Board of Education determined Praxis II Content Test would be a pre-service requirement for Idaho teachers.
- All pre-service teachers graduating in spring 2003 are required to take Praxis II in their major content area.
- Funds from Idaho's MOST's Title II Teacher Quality Enhancement Grant will pay pre-service teachers' registration fees (\$35 X approximately 800 pre-service teachers) on a one-time only basis for Praxis II in their major content area.
- Before a date is set for each content area test, content area specialists from Idaho's teacher preparation programs will be reviewing the Praxis II content tests for alignment with Idaho's teacher preparation standards and teacher preparation program content (areas reviewed thus far – elementary education, English language arts, math, and science).
- As each content test review is completed, the test for that area will be scheduled (beginning Nov. 2002 and ending June 2003).
- All content area reviews will be completed by February 10-11, 2003.
- Data from this initial testing along with data from states with similar requirements and demographics will be used to set Idaho cut scores for Praxis II Content Test.

**RECOMMENDATION**

No recommendation.

**MOTION**

No action required.

**ATTACHMENTS**

Praxis II content test review and test schedule.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS AGENDA**  
**DECEMBER 11-12, 2002**

---

**SCHEDULE - PRAXIS II REVIEW & TEST DATES**

<b>Content Test</b>	<b>Content Review Date</b>	<b>Test Dates</b>
• Elementary Education	Review completed	Nov. 23, 2002; Jan. 11, March 8, April 26, & June 28, 2003
• English Language, Literature, & Composition	Review completed	Nov. 23, 2002; Jan. 11, March 8, April 26, & June 28, 2003
• Mathematics	Review completed	Nov. 23, 2002; Jan. 11, March 8, April 26, & June 28, 2003
• Science	Review completed	Jan. 11, March 8, April 26, & June 28, 2003
• Social Studies	Dec. 9-10, 2002	Jan. 11, March 8, April 26, & June 28, 2003
• English as Second Language	Dec. 9-10, 2002	Jan. 11, March 8, April 26, & June 28, 2003
• Speech	Dec. 9-10, 2002	Jan. 11, March 8, April 26, & June 28, 2003
• Theatre	Dec. 9-10, 2002	Jan. 11, March 8, April 26, & June 28, 2003
• Reading Specialist	Dec. 9-10, 2002	Jan. 11, March 8, April 26, & June 28, 2003
• Special Education	Jan. 9-10, 2003	March 8, April 26, & June 28, 2003
• Foreign Language (Spanish, German, French)	Jan. 9-10, 2003	March 8, April 26, & June 28, 2003
• Education of Young Children	Jan. 9-10, 2003	March 8, April 26, & June 28, 2003
• Special Education: Pre-school/Early Childhood	Jan. 9-10, 2003	March 8, April 26, & June 28, 2003
• Physical Education	Jan. 9-10, 2003	March 8, April 26, & June 28, 2003
• Music	Feb. 10-11, 2003	April 26 & June 28, 2003
• Art	Feb. 10-11, 2003	April 26 & June 28, 2003
• Professional-Technical Education	Feb. 10-11, 2003	April 26 & June 28, 2003
• Library Media Specialist	Feb. 10-11, 2003	April 26 & June 28, 2003
• Driver Education	Feb. 10-11, 2003	April 26 & June 28, 2003
• Gifted Education	Feb. 10-11, 2003	April 26 & June 28, 2003
• All content areas	Reviews completed	April 26 & June 28, 2003

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS AGENDA**  
**DECEMBER 11-12, 2002**

---

**SUBJECT**

ASSESSMENT AND ACCOUNTABILITY UPDATE

**BACKGROUND AND DISCUSSION**

Karen McGee will be giving an update on current Assessment and Accountability activities.

**SUBJECT**

NO CHILD LEFT BEHIND REVIEW—MIKE FRIEND

**BACKGROUND AND DISCUSSION**

The State of Idaho's K-12 educational system is currently presented with the challenge of complying with a variety of Federal and State initiatives. Federal initiatives are primarily mandated by the "Elementary and Secondary Education Act" (ESEA) also known as the "No Child Left Behind" (NCLB) legislation. State initiatives include Assessment and Accountability and Idaho Standards for both students and teachers.

In response to each set of initiatives the State Board of Education and the State Department of Education have set into play programs to assure compliance with Federal and State mandates. Some of these programs include:

- Idaho Assessment and Accountability Program
- Idaho MOST
- Highly Qualified Teachers Definition

The impact of these programs is both broad and far reaching. They impact the way we educate and train teachers, the way we certify and endorse teachers, the way we deliver education in the public schools and the way we assess student performance.

Multiple stakeholders are impacted by the changes incorporated into these programs. School boards, administrators, teachers, parents, colleges of education, the SDE, the PSC, the SBOE and the legislature all have priority interests in the outcomes of these programs.

The current challenge is to coordinate program responses to both Federal and State initiatives to assure compliance, maximize educational performance and minimize negative impact on stakeholder groups.

To this end a group of stakeholders has met to create a model representing the interaction of both initiatives and resulting programs. Mike Friend, Executive Director of the Idaho Association of School Administrators and currently involved with the stakeholder's group, will present this model to the Board for review and direction.

**RECOMMENDATION**

Suggest a method to provide a roadmap to merge each of these initiatives into a coordinated and directed effort that achieves the Board's objectives for public education.