

PLANNING, POLICY & GOVERNMENTAL AFFAIRS AGENDA
June 26-27, 2003

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SUBJECT

University of Idaho Progress Report

Gary Michael will give the report.

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SUBJECT

President's Council Report

Dr. Thomas will give the report. Part of the report will include presentation of the proposed peer institutions as provided below.

SUBJECT

Indexing Student Fees – Peer Institutions

BACKGROUND

At the November 2001 Board meeting, in response to the institutions' request for total undergraduate mandatory fee increases greater than 10%, the Board passed a motion allowing the institutions to recommend fee increases up to 12% for Fall 2002 and up to 10% for Fall 2003. Following the April 2002 Board meeting, the Board asked the Presidents' Council to recommend a method of indexing student fees so the institutions, the Board, students, and parents have an understanding of how fees might change. The Presidents' Council recommended to the Board at the December 2002 Board meeting that fees be indexed to fee levels at peer institutions with a range of no less than 95% and no more than 105% of the peer average. It was recommended the approach be phased in over a three to five year period. The Board asked for details on the proposal (how peers are selected) and details on other approaches considered. At the Board's April 2003 meeting, the institutions discussed their approach to peer selection, and anticipated bringing forward the list of peers for each institution for Board approval at the June 2003 meeting.

DISCUSSION

Based on the peers selected, fee setting could be indexed 95% to 105% of the peer average after an agreed upon phase in period. The purpose of identifying a fee policy and creating a method of indexing fees to that policy is to provide the Board, institutions, students and parents with an understanding of how fees may change in the future. Once peer institutions have been selected, they can be used for various other comparisons (faculty salaries, student/faculty ratios, financial health, etc.).

In identifying peers, the institutions began by reviewing and revising the peer lists used in the MGT funding equity study. Attached are the lists of identified peers for each of the four-year institutions along with commentary on the selections. There is general agreement that these peer lists would be reviewed and updated approximately every five years.

BOARD ACTION

To approve the peer institutions as identified by LCSC, ISU, BSU and UI.

Moved by _____ Seconded by _____ Carried: Yes ___ No ___

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* = aspirational peer

LEWIS CLARK STATE COLLEGE

LCSC is content to maintain the current list of 19 institutions developed in our work with MGT. This list already contains one "regional aspirational" peer--the University of Hawaii (Hilo). Careful and exhaustive analysis went into the formulation of the MGT list. We choose not to override the methodology and analysis that underlie the MGT list. Bottom line: we believe that sticking with the current MGT list will be the best way to maximize our objectivity and credibility.

University of Arkansas - Monticello Western State College (CO) University of Maine Farmington Lake Superior State (MI) Southwest State University (MN) Western Montana University University of Montana Northern New Mexico Highlands University Valley City State University (ND)	Central State University (OH) Southeastern Oklahoma State University Eastern Oregon University Lake Haven State University of Pennsylvania University of South Carolina Aiken Dakota State University (SD) Texas A & M Galveston Southern Utah University West Virginia U Institute of Technology University of Hawaii Hilo*
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IDAHO STATE UNIVERSITY

ISU used the following general criteria to review our peer institutions:

- 1. Primary focus on Western States*
- 2. Role and mission and program mix*
- 3. Carnegie classification – plus or minus 1*
- 4. Enrollment and budget size*

The draft list of peer institutions satisfies the above criteria, but two changes are recommended to include aspirational peers:

- Remove University of Nebraska-Omaha and Wichita State University*
- Include University of Oregon and University of Kansas*

ISU also recommends that in-state universities also be included within our peers, therefore, we would include BSU and UI. An opportunity to change the peer institutions on some time schedule would be appropriate.

Northern Arizona University University of Colorado Denver University of Northern Colorado Indiana State University University of Northern Iowa University of Montana Montana State University University of Nevada Las Vegas University of Nevada Reno	New Mexico State University University of North Dakota Portland State University University of Wyoming University of Nebraska-Omaha Wichita State University <u>Boise State University</u> <u>University of Idaho</u> <u>University of Oregon*</u> <u>University of Kansas*</u>
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UNIVERSITY OF IDAHO

UI reviewed and confirmed the list of UI peer institutions from the MGT study. We believe this set constitutes comparable universities with similar programs, role and mission. They are all land-grant universities except for Texas Tech. Our assessment is that three are appropriate "aspirational" peers. We second again the recommendation of the Financial Vice Presidents that the set of peer institutions be routinely reviewed and updated.

University of Arkansas – Fayetteville Kansas State University University of Montana Montana State University University of Nebraska – Lincoln University of Nevada Reno Oklahoma State University Oregon State University	Texas Tech University Utah State University Washington State University University of Wyoming Iowa State University* University of Arizona* Colorado State University*
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BOISE STATE UNIVERSITY

The opportunity to revisit peers with the inclusion of aspirational ones is timely for Boise State. It has become clear that the Board and all the candidates for President see Boise State as a Doctoral university in the future; thus, revisions to the Peer list would remove two Master level institutions (Arizona West and University of Nebraska-Omaha) and replace them with Western Michigan and Illinois State. The two to be dropped are not likely to become Doctoral campuses and the two that we replace them with are and have some characteristics that we share. In the case of Illinois State, their student body is education, business, social science and history, communications and performing arts. For Western Michigan, their student body is business management, education, engineering, health science, and social science and history. This list of majors, with the urban and doctorate level factors make them very good aspirational peers for us.

University of Alaska Anchorage Northern Arizona University California State University Fresno University of Northern Colorado University of Northern Iowa Wichita State University Eastern Washington University University of Nevada Las Vegas Cleveland State University	Portland State University University of Texas El Paso Weber State University George Mason University (VA) University of Nebraska—Omaha Arizona State University West <u>Illinois State University*</u> <u>Western Michigan University*</u>
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SUBJECT

Fee Setting Discussion

BACKGROUND / DISCUSSION

Board policy (V.R.) provides that “generally, Board approval for fees will be considered annually at the April Board meeting. This requirement is intended to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.”

Setting fees in April has also generally assured that the Legislature would have acted on the appropriations for the upcoming fiscal year; however, this year, due to the long session, the Legislature acted on the appropriations after the fees were set.

A discussion is anticipated on the optimum time to set fees annually.

BOARD ACTION

Action could not be anticipated

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SUBJECT

First Reading: President Emeritus/Emerita Policy (Section I.E. Governing Policies & Procedures)

BACKGROUND / DISCUSSION

The proposed policy related to granting President Emeritus/Emerita status to retired chief executives was drafted to guide the Board in the event there is interest in granting this status to a retiring president in the Idaho higher education system.

In compiling this draft policy, staff used guidelines from other states, and also policies at each of the Idaho institutions relative to faculty emeritus status (see attached table with summary of faculty emeritus policies). The Presidents' Council reviewed the draft policy at their June meeting as requested by the Board. Although some discomfort was expressed at commenting on a policy that may personally impact them someday, there was general consensus that a recommendation to confer the title of President Emeritus/Emerita should come to the Board from the institution where the president served. The attached first reading draft is intended then as a guideline to the institutions and the Board in this regard.

BOARD ACTION

To approve first reading of Section I.E.5 – President Emeritus/Emerita Designation

Moved by _____ Seconded by _____ Carried: Yes ____ No ____

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

SUBSECTION: E. Executive Officers

NEW ITEM

5. President Emeritus/Emerita Designation

The Board may choose to grant President Emeritus/Emerita status to a retiring president. President Emeritus/Emerita status should be reserved to honor, in retirement, a president who has made distinguished professional contributions to the institution and who has also served a significant portion of his/her career at the institution. The intent of conferring president emeritus/emmerita status is to bestow an honorary title in recognition of successful tenure in the presidential role.

a. Appointment Procedure

An institution may forward a recommendation to the Board that this honorary title be conferred upon a president that is retiring or has retired from the institution. Each institution shall provide for input into the recommendation from the campus community.

b. Rights, Privileges and Responsibilities

Rights and privileges of such a distinction shall be, insofar as resources will allow, similar to those of active institutional staff, including at a minimum:

- (1) staff privileges for activities, events and campus facilities
- (2) receipt of institutional newspaper and other major institutional publications
- (3) receipt of employee/spouse fee privilege (see Section V.R)

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SUMMARY OF FACULTY EMERITUS POLICIES

BSU	LCSC	UI	ISU
<ul style="list-style-type: none"> Retired <p>And one of three following</p> <ul style="list-style-type: none"> 15 years of service less than 15, but forced into early retirement less than 15, but department & faculty senate recommend <p>Application is approved by the dean or division head, faculty senate, provost and president</p>	<ul style="list-style-type: none"> Retired 15 years service age 55 or older nominated by majority of division ultimate vote by faculty association (may make exception of years of service and age minimum) 	<p>Automatic upon meeting criteria for university or state retirement</p>	<ul style="list-style-type: none"> Retired Hold a rank of at least assistant professor or instructor (if college of technology) Normally 15 years of service Receive recommendations from: <ul style="list-style-type: none"> department chair or majority of department faculty dean of college faculty senate academic vice president
<p>Listed in publications and ID card entitling them to:</p> <ul style="list-style-type: none"> faculty privileges for activities, events and facilities university newspaper notice of functions library privileges reduced fees parking privileges internet privileges as resources allow access to secretarial services and supplies as resources allow 	<p>same as for active faculty members – including</p> <ul style="list-style-type: none"> invites to functions privileges at campus facilities participation in commencement academic fee reduction membership on faculty committees receipt of college publications listing in catalogue continued email account and access 	<ul style="list-style-type: none"> Same as for active faculty members except for change in salary, certain benefits, obligation to perform duties and right to vote in faculty meetings Continue to have access to research, library and other facilities Other specific provisions include: <ul style="list-style-type: none"> campus mail box (if reside locally) receive publications office materials, supplies and postage for business purposes offices made available as space allows campus parking invites to functions considered for committees travel budget if appropriate and necessary email account commencement listing 	<ul style="list-style-type: none"> Continue scholarly pursuits in name of ISU Lab and office space and support service as resources allow Attend faculty meetings (no vote) March in commencement Library and university facilities Attend social and ceremonial events Listed in catalogue

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SUBJECT

Healthcare Education Building-Criteria for Placement

BACKGROUND / DISCUSSION

At the January meeting, the Board acted to allow Eastern Idaho Technical College to seek support from the Governor's Office and the Legislature for a Healthcare Education building with the caveat that the Board will be looking at collaboration in Southeast Idaho in this area, including further discussions on where the building should be located. Subsequently, the Legislature approved this building as one that may be financed and developed through the Idaho State Building Authority. The concurrent resolution (HCR 30) approved relative to this facility provided that "this building was to be constructed in accordance with policies of the State Board of Education."

At the Board's May meeting, the responsibility to develop criteria to use in deciding where the Healthcare Education Building in Idaho Falls should be placed was assigned to the Board's Executive Committee.

A discussion is anticipated on the criteria for placement of the Healthcare Education Building in Idaho Falls.

BOARD ACTION

Action could not be anticipated

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SUBJECT

Idaho State Historical Society – Board of Trustees Appointment

BACKGROUND/DISCUSSION

Idaho Code 67-4124 provides that the State Board of Education will appoint the members to the Idaho State Historical Society Board of Trustees. Board policy provides that the ISHS Board of Trustees will, on behalf of the Board, advertise and solicit for vacant positions.

A vacancy on the Board of Trustees of the Idaho State Historical Society occurred on January 22, 2003 due to the resignation of Merwin Swanson of Pocatello, who has recently retired from Idaho State University and will be unavailable to devote adequate time to the duties of a trustee.

The Idaho State Historical Society issued a news release seeking nominees to the position to all media in District 6 encompassing Bannock, Bear Lake, Bingham, Caribou, Franklin, Oneida and Power counties. In addition, a notice was mailed to all historical societies and museums in the district. Interested individuals were directed to submit an application postmarked no later than March 15, 2003. Only one application was received. On April 3, 2003, a nominating committee comprised of Idaho State Historical Society Trustees Judy Meyer, Eugene Place, and John Swayne reviewed the application of Mr. Paul Link and conducted an interview. His curriculum vita is attached as a supplement to this information.

At its April 24, 2003 Quarterly Meeting, the Idaho State Historical Society Board of Trustees unanimously voted to recommend to the State Board of Education that Paul Link be appointed to fill the current District 6 vacancy.

BOARD ACTION

To approve the appointment of Paul Link to the Idaho State Historical Society Board of Trustees effective immediately upon Board ratification and continuing through December 31, 2006.

Moved by _____ Seconded by _____ Carried: Yes ___ No ___

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C.V. for Paul Link – Pages 12 – 27

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at 332-1585 if you need a copy

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SUBJECT

Eastern Idaho Technical College (EITC) Advisory Council –
Appointment of New Members

BACKGROUND

Consistent with Idaho Code 33-2212, the State Board for Professional-Technical Education may appoint an Eastern Idaho Technical College (EITC) Advisory Council consisting of not less than twelve (12) nor more than fifteen (15) persons. State Board of Education policy states that the EITC Advisory Council consists of the State Division of Professional-Technical Education Administrator and the EITC President as ex-officio members, and other members appointed by the State Board for Professional-Technical Education, each to a term of three years. A council member is eligible for reappointment to consecutive terms.

DISCUSSION

Eastern Idaho Technical College issued a news release seeking nominees to the two vacant positions created January 1, 2003, to all media in Region VI encompassing Bonneville, Butte, Clark, Custer, Fremont, Jefferson, Lemhi, Madison and Teton counties. In addition, recommendations and nominations were solicited from current Advisory Council members. Interested individuals were directed to submit an application to the EITC Advisory Council. Applications were then reviewed by the EITC Advisory Council and a vote was taken at the March 26, 2003 meeting.

A slate of five (5) persons is presented by the current EITC Advisory Council to the State Board of Education in order to fill vacancies created January 1, 2003, by term completion of three (3) Advisory Council members and the resignations of John Hansen and Alex Creek. The EITC Advisory Council requests the State Board of Education appoint/reappoint the five (5) recommended persons as follows:

Terry Butikofer	Reappointment
Michael Clark	Reappointment
Edith Stanger	Reappointment

Their terms would begin immediately upon State Board of Education ratification and continue through December 31, 2005.

Kenneth Drewes	New Appointment
Donald Bird	New Appointment

Their terms would begin immediately upon State Board of Education ratification and continue through December 31, 2006. Additional information about the candidates is attached as a supplement to this item.

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BOARD ACTION

To approve the reappointments of Terry Butikofer, Michael Clark and Edith Stanger to the EITC Advisory Council through December 31, 2005 and to approve the appointments of Kenneth Drewes and Donald Bird through December 31, 2006.

Moved by _____ Seconded by _____ Carried: Yes ____ No ____

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Donald C. Bird

Donald Bird currently serves as a faculty member in the BYU-Idaho University Religion Department where he has also served as academic vice president. He plans to retire in June of 2004. Prior to that time he was a faculty member teaching engineering graphics. He served as chairman of the Division of Engineering and Technology for nine years. He has also served as the department chairman of the Design and Drafting Engineering Technology, and director of the Placement Center. He earned his associate's degree at Ricks College in 1962, his bachelor's at Utah State University, a master's at Brigham Young University and a doctorate at Texas A&M University.

He started teaching at Ricks College in 1965 after working for a period of time with Hughes Aircraft. In 1971, he left for two years to complete his doctorate and returned in 1973 to direct the Placement Center and also be associate director of the cooperative education program. He then accepted a position with Aerojet Nuclear of Idaho at the Idaho National Engineering Laboratory as director of education and training overseeing the offerings of many different undergraduate and graduate programs. After five years at the Idaho National Engineering Laboratory, he returned as chairman of the Division of Engineering and Technology.

He has been active in civic duties, serving on the city council in Sugar City during the reconstruction of the community following the Teton flood. He has served two terms on the Sugar-Salem school board, two of which he was chairman. He has also served on numerous community committees. He also serves on several CES committees. He resides in Rexburg.

Kenneth Drewes

Kenneth (Kenhi) Drewes completed a class in Personnel Management in 1972, which sparked his interest and support of Eastern Idaho Technical College. His wife completed the Marketing certificate program in 1992 and his son received an AAS degree in Marketing and Management in 2000. He has been a tutor in the adult English as a Second Language program for the past three years.

He served in the US Navy for 30 years as enlisted, Warrant, and Commissioned Officer. During his navy career, he was in charge of technical training at the Naval Reactors Facility at the INEEL.

Kenhi also holds the license of a certified flight instructor. He was instrumental in organizing and developing the local Civil Air Patrol Cadet Program. He has also been a 4-H Leader and an active volunteer with Habitat for Humanity.

His current employment is with a sub-contractor at the INEEL with a de-commissioning and dispositioning mission. He works with many EITC alumni and is aware of training needs within the community. Kenhi lives in Idaho Falls.