

**STATE BOARD OF EDUCATION**  
**November 4, 2003**

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**SUBJECT**

Proposed Rule Change – 08.02.02.031 Teacher Certification

**BACKGROUND**

To address the recent emphasis both nationally and at the state level on student achievement and the importance of teacher quality to that achievement, the Board launched a project in 1999 (Idaho's MOST) to develop a performance and standards-based system for teacher preparation, licensure, certification and professional development. Initial recommendations from MOST, the Professional Standards Commission, the State Department of Education, and Division of Professional-Technical Education were brought to the Board in August, and the proposed rules were divided up into three separate sections: revisions to the Code of Ethics, alternative routes to certification, and changes to the teacher certification process.

**DISCUSSION**

1. Updates and revisions to the Idaho Standards for Initial Certification of Professional School Personnel. These standards are a rule by reference, and are used as standards for approval of teacher education programs. The revisions remove unnecessary text, provide appropriate updates, and add new standards for Reading teachers.
2. Removes certification manual as a rule by reference and incorporate all teacher certification requirements in the administrative code (Sections 004.-038.)
3. Adds fee schedule, which was approved to be removed from Idaho Code and placed in Board rule in the 2003 session (Section 066.)
4. Changes time requirements for continuing approval of teacher education programs to be in compliance with NCATE requirements (Section 100.04)
5. Updates section on school facilities to be consistent with recent statutory changes (Section 130.)

The following changes have been made since the August meeting:

- 034.e. regarding renewal of the Professional-Technical Administrator Certificate. Individuals are required to complete six (6) semester hours of related course work or meet renewal requirements for professional-technical teachers, not 9 credits, as was previously in the proposed rule.
- Changes to Section 024.05 regarding the Natural Science endorsement. Currently, many of the Agriculture teachers in the state are endorsed to teach Natural Science (6-12). Agriculture Education majors take many credits of science to earn their degree; therefore, in the past their required course work leaves it relatively easy for them to pick up the few credits remaining to have a

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minor in Natural Science. Agriculture teachers are highly knowledgeable in science and are employed in many rural schools to teach some of the science courses required of students to graduate. Finding science teachers for schools in small schools/districts has proven difficult. The way the rule was written previously, Agricultural teachers would not be able to receive a Natural Science endorsement because it requires that before one can receive a Natural Science endorsement the teacher must first have an endorsement in Biology, Physics, Chemistry, or Geology. Agriculture teachers would find it difficult to comply because they may have to get two science endorsements, pay for extra credits in a specific science field, and pay for the extra Praxis test. The Agriculture teachers who want to teach science will probably opt to complete 20 credit hours in Biology since this field of science is very important in agriculture, but they would then not be able to teach Physical Science or Earth Science. Many new Agriculture teachers will not want to spend the time and money required to get the natural science endorsement, and the shortage of science teachers will grow. To remedy this, a second option was added to this rule to allow those teachers who possess an endorsement in Agricultural Science and Technology, complete a minimum of 20 hours of coursework plus a lab in the Biological Sciences, Physical Science, and Earth Science, and receive a passing score on the Praxis test, to receive an endorsement in Natural Science.

**BOARD ACTION**

To approve as proposed rules the changes to IDAPA 08.02.02.031 related to teacher licensure.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_\_ No \_\_\_\_

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**IDAPA 08**  
**TITLE 02**  
**CHAPTER 02**

**08.02.02 - RULES GOVERNING UNIFORMITY**

**004. INCORPORATION BY REFERENCE.**

The State Board of Education adopts and incorporates into its rules: (4-5-00)

~~01. Incorporated Document. The Idaho Department of Education Certification Standards and Code of Ethics for the Idaho Teaching Profession as approved on October 19, 2000. (3-30-01) (7-1-04)~~

~~02. Document Availability. The Idaho Department of Education Certification Standards and Code of Ethics for the Idaho Teaching Profession are available at the Idaho State Department of Education at 650 W. State St., PO Box 83720, Boise, Idaho, 83720-0027. (3-30-01) (7-1-04)~~

~~031. Incorporated Document. The Idaho Standards for the Initial Certification of Professional School Personnel as approved on October 19, 2000 in November 2003. (3-30-01) (7-1-04)~~

~~042. Document Availability. The Standards are available at the Office of the State Board of Education, 650 W. State St., PO Box 83720, Boise, Idaho, 83720-0037, and can also be accessed electronically at <http://www.sde.state.id.us/osbe> [www.idahoboardofed.org](http://www.idahoboardofed.org). (3-30-01) (7-1-04)~~

~~053. Incorporated Document. The Standards for Idaho School Buses and Operations as approved on November 15, 2001. (7-1-02)~~

~~064. Document Availability. The Standards for Idaho School Buses and Operations are available at the Idaho State Department of Education, 650 W. State St., Boise, Idaho, 83702. (7-1-02)~~

~~075. Incorporated Document. The Idaho Standards for Public School Driver Education and Training as approved on November 22, 2002. (5-3-03)~~

~~086. Document Availability. The Idaho Standards for Public School Driver Education and Training are available at the Idaho State Department of Education, 650 W. State St., Boise, Idaho, 83702. (5-3-03)~~

~~097. Incorporated Document. The Idaho Driver Education Administrative Manual as approved on October 17, 1996. (5-3-03)~~

~~108. Document Availability. The Idaho Driver Education Administrative Manual is available at the Idaho State Department of Education, 650 W. State St., Boise, Idaho, 83702. (5-3-03)~~

*BREAK IN SECTION CONTINUITY*

**007. DEFINITIONS.**

~~01. Active Teacher. K-12 teacher with a valid Idaho certificate who is currently teaching in an Idaho K-12 classroom/school.~~

~~02. Alternative Routes. Routes to teacher certification designed for candidates who want to enter the teaching profession from non-education professions or the para-educator profession, or for teachers lacking certification in a specific area defined as an emergency district need.~~

~~03. Credential. The general term used to denote the document on which all of a person's educational~~

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certificates and endorsements are listed. The holder is entitled to provide educational services in any and/or all areas listed on the credential

**04. Endorsement.** Term used to refer to the content area or specific area of expertise in which a holder is granted permission to provide services.

**05. Idaho Student Achievement Standards.** Standards of achievement for Idaho's K-12 students. See IDAPA 08.02.03.

**06. Institutional Recommendation.** Signed form or written verification from an accredited institution with an approved teacher preparation program stating that an individual has completed the program and is now being recommended for state certification.-

**07. Orientation.** School district/school process used to acquaint teachers new to district/school on its policies, procedures and processes.

**08. Para-educator.** Aides and assistants employed by school districts to supplement instruction and provide additional assistance to students.

**09. Pedagogy.** Teaching knowledge and skills.

**008 -- 010. (RESERVED).**

*BREAK IN SECTION CONTINUITY*

~~**013. -- 019. (RESERVED).**~~

~~**020**~~**013. CERTIFICATION OF TEACHERS TRAINED IN FOREIGN INSTITUTIONS.**

Considering credentials for teacher certification submitted by persons trained in the institutions of foreign countries will be initiated by a translation and evaluation of the applicant's credentials. (4-1-97)

**01. Determination Of Eligibility.** Determination of eligibility for certification will be made by the ~~certification office~~State Department of Education as the agent of the State Board of Education. Appeals may be made to the Professional Standards Commission, (PSC). (Section 33-1209, Idaho Code) (4-1-97)

**02. Other Procedures.** All other procedures in effect at the time must be followed at the time of application. (4-1-97)

~~**021. -- 029. (RESERVED).**~~

~~**030**~~**014. CERTIFICATES ISSUED TO APPLICANTS FROM REGIONALLY ACCREDITED INSTITUTIONS.**

**01. The Department Of Education.** The department of education is authorized to issue Idaho Certificates to applicants from regionally accredited institutions meeting requirements for certification or equivalent (i.e., those based on a bachelor's degree) in other states when they substantially meet the requirements for the Idaho Certificate. ~~The Teacher Certification Office will determine if an applicant's official transcripts meet the requirements.~~ (Sections 33-1203; 33-2203 Idaho Code) ~~(4-1-97)~~(7-1-04)

**02. The State Division Of ~~Vocational~~Professional-Technical Education.** The state division of ~~vocational~~professional-technical education is authorized to determine whether applicants meet the requirements for instructing or administering ~~vocational~~professional-technical programs at the secondary and postsecondary levels. ~~(4-1-97)~~(7-1-04)

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*BREAK IN SECTION CONTINUITY*

**05015. IDAHO INTERIM CERTIFICATE.**

**01. Issuance Of Interim Certificate.** The State Department of Education ~~teacher certification office~~ is authorized to issue a non-renewable, three-year (3) interim certificate to those applicants who hold a valid certificate/ license from another state. ~~(5-3-03)(7-1-04)~~

**02. Waiver Of Deficiencies.** ~~Specific academic deficiencies in an endorsement area may be waived upon verification of three (3) years of satisfactory employment in Idaho in the area of endorsement. (5-3-03)~~

**07016. IDAHO EDUCATOR CREDENTIAL.**

The State Board of Education ~~will~~ authorize the ~~Office of Teacher Certification~~ State Department of Education to issue ~~the following~~ certificates and endorsements ~~on the IDAHO EDUCATOR CREDENTIAL~~ to those individuals meeting the specific requirements for each area provided herein. ~~The requirements for each certificate and endorsement are outlined in the Professional School Personnel Certification Standards Manual.~~ (Section 33-1201, Idaho Code)

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<b>TEACHING CERTIFICATES</b>
Standard Elementary, K-8
Standard Exceptional Child, K-12
Standard Secondary, 6-12
Occupational Specialist

<b>ENDORSEMENTS, K-12</b>
Art
Bilingual Education
English as a Second Language
Exceptional Child, Generalist
Exceptional Child, Hearing Impaired
Exceptional Child, Multiple Handicapped
Exceptional Child, Physically Handicapped
Exceptional Child, Seriously Emotionally Disturbed
Exceptional Child, Severe Retardation
Exceptional Child, Visually Impaired
Foreign Language
Gifted and Talented
Media Generalist
Music
Physical Education
Reading

<b>ENDORSEMENTS 6-12</b>
Agriculture, Science and Technology
American Government
American Studies
Anthropology
Art
Art-Crafts
Basic Math
Bilingual Education

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Biological Science
Business Education
Chemistry
Communication
Computer Applications
Consumer Economics
Drafting
Dramatics
Driver Education
Early Childhood/Early Childhood-Special Education
Blended Certificate (Birth-Grade 3)
Earth Science
Economics
Electricity-Electronics
English
English as a Second Language (ESL)
Family and Consumer Sciences
Foreign Language
Geography
Health
History
Humanities
Journalism
Marketing Education
Music
Natural Science
Physical Education
Physical Education-Health
Philosophy
Physical Science
Physics
Political Science
Psychology
Reading
Social Studies
Sociology
Sociology-Anthropology
Speech
Speech-Drama
Standard Math
Technology Education
Work-Based Learning Coordinator

<b>ADMINISTRATOR CERTIFICATE</b>
Director of Special Education- and Related Services, Pre-K-12
Principal, Pre-K-12
Superintendent
Professional-Technical

<b>PUPIL PERSONNEL CERTIFICATE</b>
Counselor, K-12
Consulting Teacher

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School Nurse
School Psychologist
School Social Worker
Speech Language Pathologist
Standard Audiology
Supervisor/Coordinator of Special Education

<b>LIMITED CERTIFICATES</b>
Consultant Specialist
Interim Occupational
Letter of Authorization
Limited Occupational Specialist
Limited Transitional
Postsecondary Specialist
Teacher Trainee

(4-5-00)(7-1-04)

~~01. **Letters Of Authorization.** Letters of authorization allow Idaho school districts to request emergency certification when a professional position cannot be filled. A request for a Letter of Authorization for a teacher to serve in a position for which the teacher is not certificated will be sent to the State Department of Education, Certification Office. The request and supporting information will be reviewed by the Professional Standards Commission. The final recommendation of the Commission will be submitted to the State Board of Education by the Superintendent of Public Instruction. A detailed description of the procedure and policy for the above rule is found in the Teacher Certification Manual.~~ (4-1-97)

~~02. **Consultant Specialist.** At the request of a school district, the State Department of Education may issue a consultant specialist certificate to highly and uniquely qualified persons. The use of the certificate is limited to the applicant's district and is valid for one (1) year. It is intended that use of the consultant specialist provision be exceptional and occasional and not used as a regular hiring practice.~~ (4-1-97)

~~03. **Certification Standards For Professional Technical Educators.** Teachers of professional technical classes or programs in secondary or postsecondary schools must hold an endorsement in an appropriate occupational discipline. This endorsement may be held on a secondary teaching credential or on an Occupational Specialist Certificate. Detailed description of the procedure and policy for the above rule is found in the Teacher Certification Manual.~~ (4-5-00)

~~04. **Postsecondary Specialist.** A post secondary specialist certificate will be granted to teaching faculty of Idaho public post secondary institutions, who are not otherwise certificated, upon recommendation by the post secondary institution (dean level or above) to be eligible to teach in the public schools. The certificate will be issued by the State Department of Education. It is intended that the certificate be used primarily for distance education and "virtual university" programs.~~ (4-1-97)

~~05. **Grandfathering.** All credentials issued prior to July 1, 1997 and kept current are authorized for continued use. Current renewal requirements of the State Board of Education must be met for renewal of the credential. If a credential is allowed to lapse, all current requirements for initial certification apply.~~ (4-1-97)

~~071. — 079. (RESERVED).~~

~~**080. ALTERNATE CERTIFICATION.**~~

~~The purpose of this program is to provide an alternative for individuals to become certificated secondary teachers in Idaho without following a standard teacher education program. Qualified applicants will begin contracted teaching earlier and will be admitted to the program using criteria that are different from existing programs but more appropriate for the circumstances. A detailed description of the procedure and policy for the above rule is found in~~

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~~the Teacher Certification Manual. (4-1-97)~~

~~081. -- 089. (RESERVED).~~

**017. CONTENT, PEDAGOGY AND PERFORMANCE ASSESSMENT FOR CERTIFICATION.**

State Board of Education approved content, pedagogy and performance area assessments shall be used in the state of Idaho to ensure qualified teachers are employed in Idaho's classrooms. The Professional Standards Commission shall recommend assessments and qualifying scores to the State Board of Education for approval. (7-1-04)

**018. STANDARD ELEMENTARY CERTIFICATE.**

A Standard Elementary Certificate makes an individual eligible to teach grades Kindergarten (K) through eight (8), and may be issued to any person who has a bachelor's degree from an accredited college or university and who meets the following requirements: (7-1-04)

**01. Professional Education Core Requirements. (7-1-04)**

a. A minimum of twenty-four (24) semester credit hours, or thirty-six (36) quarter credit hours, in the philosophical, psychological, and methodological foundations and in the professional subject matter of elementary education, which shall include at least six (6) semester credit hours, or nine (9) quarter credit hours, in developmental reading and its application to the content area. (7-1-04)

b. At least six (6) semester credit hours, or nine (9) quarter credit hours, of elementary student teaching or two (2) years of satisfactory experience as a teacher in grades K-8. (7-1-04)

**02. General Education Requirements.** A minimum of forty-four (44) semester credit hours, or sixty-six (66) quarter credit hours, in general education selected from the selected from the following areas: the humanities, the social sciences, the fine arts, mathematics, natural sciences, and language skills. These credits shall include the following: (7-1-04)

a. Twelve (12) semester credit hours, or eighteen (18) quarter credit hours, of English, including composition and literature. (7-1-04)

b. Twelve (12) semester credit hours, or eighteen (18) quarter credit hours, of social science, including U.S. history and/or American (federal) government (psychology will not satisfy this requirement). Course work accepted as social science shall be earned through these departments: History, Political Science, Sociology, Anthropology, Economics and/or Geography. (7-1-04)

c. Eight (8) semester credit hours, or twelve (12) quarter credit hours, in two or more areas of natural science (psychology will not satisfy this requirement). The three (3) natural science areas are: Biological Science, Physical Science and Earth Science. (7-1-04)

d. Three (3) semester credit hours, or four (4) quarter credit hours, of fine arts (music or art) department course work. (7-1-04)

e. Six (6) semester credit hours, or nine (9) quarter credit hours, in math department course work. (7-1-04)

f. Three (3) semester credit hours, or four (4) quarter credit hours, in the content or methods of physical education and/or health education, exclusive of activity classes. (7-1-04)

**03. Additional Requirements.** An institutional recommendation from an accredited college or university or verification of two (2) years of teaching experience in grades Kindergarten (K) through eight (8). (7-1-04)

**04. Ninth (9<sup>th</sup>) Grade Endorsement.** If an individual with a Standard Elementary Certificate completes the requirements for a subject area endorsement as outlined under requirements for a Standard Secondary



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Certificate, an endorsement allowing teaching of that subject through grade nine (9) may be added to the Standard Elementary Certificate. (7-1-04)

**05. Proficiency.** Proficiency in areas noted above is measured by completion of the credit hour requirements provided herein. Additionally, each candidate shall meet or exceed the state qualifying score on approved elementary content area and pedagogy assessments. (7-1-04)

**019. EARLY CHILDHOOD / EARLY CHILDHOOD SPECIAL EDUCATION BLENDED CERTIFICATE.**

An Early Childhood / Early Childhood Special Education Blended Certificate is non-categorical and makes an individual eligible to teach in any educational setting for youth from birth to grade three (3), including those who are at-risk or have developmental delays. The Early Childhood / Early Childhood Special Education Blended Certificate may be issued to any person with a bachelor's degree from an accredited college or university and who meets the following minimum requirements: (7-1-04)

**01. Professional Education Requirements. (7-1-04)**

a. A minimum of thirty (30) semester credit hours, or forty-five (45) quarter credit hours, in the philosophical, psychological, and methodological foundations, instructional technology, and in the professional subject matter of early childhood and early childhood-special education. The professional subject matter of early childhood and early childhood-special education shall include course work specific to the young child from birth through grade three in the areas of child development and learning; curriculum development and implementation; family and community relationships; assessment and evaluation; professionalism; and, application of technologies. (7-1-04)

b. The required thirty (30) semester credit hours, or forty-five (45) quarter credit hours, shall include not less than six (6) semester credit hours, or nine (9) quarter credit hours, of early childhood student teaching and three (3) semester credit hours, or four (4) quarter credit hours, of developmental reading. (7-1-04)

**02. General Education Requirements.** A minimum of forty-four (44) semester credit hours, or sixty-six (66) quarter credit hours, in general education selected from the following areas: the humanities, the social sciences, the fine arts, mathematics, natural sciences, and language skills. These credits shall include the following: (7-1-04)

a. Twelve (12) semester credit hours, or eighteen (18) quarter credit hours, of English, including composition and literature. (7-1-04)

b. Twelve (12) semester credit hours, or eighteen (18) quarter credit hours, of social science, including U.S. history and/or American (federal) government (psychology will not satisfy this requirement). Course work accepted as social science must be earned through these departments: History, Political Science, Sociology, Anthropology, Economics and/or Geography. (7-1-04)

c. Eight (8) semester credit hours, or twelve (12) quarter credit hours, in two or more areas of natural science (psychology will not satisfy this requirement). The three (3) natural science areas are: Biological Science, Physical Science and Earth Science. (7-1-04)

d. Three (3) semester credit hours, or four (4) quarter credit hours, of fine arts (music or art) department course work. (7-1-04)

e. Six (6) semester credit hours, or nine (9) quarter credit hours, in math department course work. (7-1-04)

f. Three (3) semester credit hours, or four (4) quarter credit hours, in the content or methods of physical education and/or health education, exclusive of activity classes. (7-1-04)

**03. Additional Requirements.** An institutional recommendation from an accredited college or university, and passage of the Idaho Comprehensive Literacy Exam. (7-1-04)

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**04. Proficiency.** Proficiency in areas noted above is measured by completion of the credit hour requirements provided herein. Additionally, each candidate shall meet or exceed the state qualifying score on approved early-childhood assessments. (7-1-04)

**020. STANDARD SECONDARY CERTIFICATE.**

A Standard Secondary Certificate makes an individual eligible to teach in grades six (6) through twelve (12). A Secondary Certificate may be issued to any person with a bachelor's degree from an accredited college or university and who meets the following minimum requirements: (7-1-04)

**01. Professional Education Core Requirements.** (7-1-04)

a. A minimum of twenty (20) semester credit hours, or thirty (30) quarter credit hours, in the philosophical, psychological, and methodological foundations, instructional technology, and in the professional subject matter of secondary education, which must include at least three (3) semester credit hours, or four (4) quarter credit hours, of reading in the content area. (7-1-04)

b. The required twenty (20) semester credit hours, or thirty (30) quarter credit hours, must also include at least six (6) semester credit hours, or nine (9) quarter credit hours, of secondary student teaching or two (2) years of satisfactory experience as a teacher in grades six (6) through twelve (12). (7-1-04)

**02. General Education Requirements.** Preparation in at least two fields of secondary teaching: a major subject of at least thirty (30) semester credit hours, or forty-five (45) quarter credit hours, and a minor subject of at least twenty (20) semester credit hours, or thirty (30) quarter credit hours. Preparation of not less than forty-five (45) semester credit hours, or sixty-seven (67) quarter credit hours, in a single subject area may be used in lieu of a major and minor field. (7-1-04)

**03. Additional Requirements.** An institutional recommendation from an accredited college or university or verification of two (2) years of teaching experience in grades six (6) through twelve (12). (7-1-04)

**04. Proficiency.** Proficiency in areas noted above is measured by completion of the credit hour requirements provided herein. Additionally, each candidate must have a qualifying score on an approved content area assessment in any area(s) for which the certificate or endorsement(s) will be applied. (7-1-04)

**021. ENDORSEMENTS.**

Holders of a Secondary Certificate or a Standard Elementary Certificate may be granted endorsements in subject areas as provided herein. An official statement of competency in a teaching area or field is acceptable in lieu of courses for a teaching major or minor if such statements originate in the department or division of the accredited college or university in which the competency is established and are approved by the director of teacher education of the recommending college or university. To add an endorsement to an existing credential, an individual shall complete the credit hour requirements as provided herein and shall also meet or exceed the state qualifying score on appropriate, state approved content, pedagogy and performance assessments. When converting semester credit hours to quarter credit hours, two (2) semester credit hours is equal to three (3) quarter credit hours. (7-1-04)

**022. ENDORSEMENTS A – D.**

**01. Agriculture Science & Technology (6-12).** (7-1-04)

a. Forty-five (45) semester credit hours including course work in each of the following areas: agriculture education; agriculture mechanics; agriculture business management; soil science; animal science; and, plant science. (7-1-04)

b. Occupational teacher preparation coursework as provided in IDAPA 08.02.02.034-038. (7-1-04)

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- 02. American Government (6-12).** Twenty (20) semester credit hours, including six (6) semester credit hours in American Government; six (6) semester credit hours in American History; three (3) semester credit hours in Comparative Government; with remaining course work taken in History or Political Science. (7-1-04)
- 03. American Studies (6-12).** Twenty (20) semester credit hours in the area of American Studies. (7-1-04)
- 04. Anthropology (6-12).** Twenty (20) semester credit hours in the area of Anthropology. (7-1-04)
- 05. Art (K-12 or 6-12).** Twenty (20) semester credit hours in the area of Art. To obtain an Art (K-12) endorsement, applicants holding a Secondary Certificate must complete an elementary methods course, and applicants holding a Standard Elementary Certificate must complete a secondary methods course. (7-1-04)
- 06. Arts & Crafts (6-12).** Twenty (20) semester credit hours to include coursework in four (4) of the following areas: woodworking; plastics; metal art; graphic art; ceramics; leather work; or, drafting. (7-1-04)
- 07. Bilingual Education (K-12).** Twenty (20) semester credit hours to include six (6) upper division credits in Modern Languages; three (3) semester credit hours in Cultural Diversity in the target language and/or in cross-cultural or multi-cultural course work; seven (7) semester credit hours in English as a Second Language, which shall include three (3) semester credit hours in Methodology and one (1) semester credit hour in Bilingual Practicum or Field Experience, with remaining credit hours in foundations, applied linguistics, testing, or bilingual education. Additionally, no more than five (5) semester credit hours of workshop credit will be accepted for this endorsement. (7-1-04)
- 08. Biological Science (6-12).** Twenty (20) semester credit hours to include at least six (6) semester credit hours of course work in each of the following areas: Botany and Zoology. (7-1-04)
- 09. Business Technology Education (6-12).** (7-1-04)
- a. Twenty (20) semester credit hours to include course work in each of the following areas: Intermediate or Advanced Keyboarding; Accounting; and Business/Office Procedures. (7-1-04)
- b. Occupational teacher preparation as provided in IDAPA 08.02.02.034-038. (7-1-04)
- 10. Chemistry (6-12).** Twenty (20) semester credit hours in the area of Chemistry. (7-1-04)
- 11. Communication (6-12).** Follow one of the following options. (7-1-04)
- a. Option I: Twenty (20) semester credit hours to include Methods of Teaching Speech/Communications plus course work in at least four (4) of the following areas: Interpersonal Communication/Human Relations, Argumentation/Personal Persuasion, Group Communications, Nonverbal Communication, Public Speaking, and Drama/Theater Arts. (7-1-04)
- b. Option II: Possess an English endorsement plus at least twelve (12) semester credit hours distributed among the following: Interpersonal Communication/Human Relations, Public Speaking, and Methods of Teaching Speech/Communication. (7-1-04)
- 12. Communications/Drama (6-12).** Twenty (20) semester credit hours including a minimum of six (6) credit hours in each of the following areas: Communications; and Drama. (7-1-04)
- 13. Consumer Economics (6-12).** Hold an endorsement in Agricultural Science and Technology; Family and Consumer Sciences; Social Studies; Business Technology Education; or Marketing Technology Education and have at least six (6) semester credit hours in Economics and three (3) semester credit hours in a course designed for the average consumer. (7-1-04)

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- 14. Drafting (6-12).** Twenty (20) semester credit hours in the area of Drafting. (7-1-04)
- 15. Dramatics (6-12).** Follow one of the following options: (7-1-04)
- a. Twenty (20) semester credit hours, including a minimum of sixteen (16) semester credit hours in Drama or Theater Arts and four (4) semester credit hours in Communications. (7-1-04)
- b. Possess an endorsement in English plus a minimum of six (6) semester credit hours in Drama or Theater Arts. (7-1-04)
- 16. Driver Education (6-12).** Two (2) semester credit hours in Basic Driver Education for Teachers and two (2) semester credit hours in any of the following: Advanced Driver Education; Driver Simulation Education; Traffic Engineering; General Safety Education; or Highway Transportation. Additionally, an individual must have three (3) years of satisfactory driving experience immediately prior to endorsement as verified by the Motor Vehicle Division of the State Department of Transportation. (7-1-04)
- 023. ENDORSEMENTS E-L.**
- 01. Earth Science (6-12).** Twenty (20) semester credit hours including course work in each of the following: Earth Science; Astronomy; and Geology. (7-1-04)
- 02. Economics (6-12).** Twenty (20) semester credit hours in the area of Economics. (7-1-04)
- 03. Education Media Generalist (K-12).** Twenty (20) semester credit hours in the field of Education Media or Library Science, including a minimum of fifteen (15) credit hours of course work distributed among each of the following: Material Selection/Collection Development; Literature for Youth; Organization/Administration of Educational Materials; Library Automation/Information Technology Research Methods. (7-1-04)
- 04. English (6-12).** Twenty (20) semester credit hours, including three (3) semester credit hours in Linguistics/Grammar, three (3) semester credit hours in American Literature, three (3) semester credit hours in English Literature, six (6) semester credit hours in Advanced Composition, excluding the introductory sequence designed to meet general education requirements. Remaining credits must be completed in the English Department, and must include some course work in Writing Methods for Teachers of Secondary Students. (7-1-04)
- 05. English as a Second Language (ESL) (K-12).** Twenty (20) semester credit hours to include four (4) semester credit hours in Modern Languages, three (3) semester credit hours in Cultural Diversity, three (3) semester credit hours in ESL Methods, three (3) semester credit hours in Philosophical Foundations, Theory, Testing/Identification of Limited English Proficient Students OR Applied Linguistics in ESL, one (1) semester credit in ESL Practicum or Field Experience, and three (3) semester credit hours in an ESL related elective. Additionally, no more than five (5) semester credits of workshop will be accepted for this endorsement. (7-1-04)
- 06. Family and Consumer Science (6-12).**
- a. Thirty (30) semester credit hours to include coursework in each of the following: Child/Human Development; Human/Family Relations; Directed Laboratory Experience in Childcare; Clothing and Textiles, Cultural Dress, Fashion Merchandising, or Design Nutrition; Food Preparation, Food Production, or Culinary Arts; Housing, Interior Design, Home Management, or Equipment; Consumer Economics or Family Resource Management; Introduction to Family Consumer Sciences; and, Integration of Family Consumer Sciences or Family Consumer Science Methods. (7-1-04)
- b. Occupational Teacher Preparation as provided in IDAPA 08.02.02.036-038.
- 07. Foreign Language (6-12 or K-12).** Twenty (20) semester credit hours with course work in a specific foreign language. To obtain an endorsement in a specific foreign language (K-12), applicants holding a

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Secondary Certificate must complete an elementary methods course, and applicants holding a Standard Elementary Certificate must complete a secondary methods course. (7-1-04)

**08. Geography (6-12).** Twenty (20) semester credit hours in the area of Geography. (7-1-04)

**09. Geology (6-12).** Twenty (20) semester credit hours in the area of Geology. (7-1-04)

**10. Gifted and Talented (K-12).** Twenty (20) semester credit hours, to include three (3) semester credits hours in each of the following: Foundations of Gifted and Talented Education; Creative/Critical Thinking Skills for Gifted and Talented Students; Social and Emotional Needs of Gifted and Talented Students; Curriculum and Instruction for Gifted and Talented Students; and Practicum and Program Design for Gifted and Talented Education. (7-1-04)

**11. Health (6-12).** Twenty (20) semester credit hours to include course work in Organization/Administration of a School Health Program; Health Science; Methods of Teaching Health; and a minimum of twelve (12) semester credit hours in at least four (4) of the following areas: Mental Health; Consumer Health; Nutrition; Human Sexuality; Aging, Death and Dying; Safety and Accident Prevention; Fitness/Wellness; Substance Use and Abuse; Disease; and, Community/Environmental Health. (7-1-04)

**12. History (6-12).** Twenty (20) semester credit hours to include at least nine (9) semester credit hours in United States History, and at least three (3) semester credit hours in American Federal Government. Remaining course work must be in History or Political Science. (7-1-04)

**13. Humanities (6-12).** An endorsement in English or History, and twenty (20) semester credit hours, including at least six (6) semester credit hours in each of two (2) of the following: Art; Drama; English; History; Humanities; Music; Foreign Language; and Philosophy. (7-1-04)

**14. Journalism (6-12).** Follow one of the following options: (7-1-04)

a. Option I: Twenty (20) semester credit hours to include a minimum of sixteen (16) semester credit hours in Journalism and four (4) semester credit hours in English. (7-1-04)

b. Option II: Possess an English endorsement with a minimum of six (6) semester credit hours in Journalism. (7-1-04)

**024. ENDORSEMENTS M-Z.**

**01. Marketing Technology Education (6-12).** (7-1-04)

a. Twenty (20) semester credit hours to include course work in each of the following areas: Marketing; Management; Economics; Coordination of Cooperative Programs; Merchandising/Retailing; and Curriculum and Materials Marketing, with remaining credit hours in the field of business. (7-1-04)

b. Occupational teacher preparation as provided in IDAPA 08.02.02.034-038. (7-1-04)

**02. Mathematics – Basic (6-12).** Twenty (20) semester credit hours in Mathematics including course work in Algebra, Geometry, and Trigonometry. Six (6) semester credit hours of computer programming may be substituted for six (6) semester credits in Mathematics. (7-1-04)

**03. Mathematics – Standard (6-12).** Twenty (20) semester credit hours including course work in Calculus and Analytical Geometry, with remaining course work in Mathematics. Six (6) semester credit hours of computer programming may be substituted for six (6) semester credits in Mathematics. (7-1-04)

**04. Music (6-12 or K-12).** Twenty (20) semester credit hours to include course work in the

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following: Theory and Harmony; Music History or Appreciation; Conducting; Applied Music; and Music Methods/Materials. To obtain a Music K-12 endorsement, applicants holding a Secondary Certificate must complete an elementary music methods course. (7-1-04)

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**05. Natural Science (6-12).** Follow one of the following options:

a. Option I: Must have an endorsement in biology, physics, chemistry, or geology, plus a minimum of twenty (20) semester credit hours to include a basic course plus a lab in each of the following areas: Biology; Physics; Chemistry; and Geology. The remaining course work may be taken from any of the following Natural Science areas: Biological Sciences; Botany; Zoology; Physical Science; Earth Science; Astronomy; Oceanography; Ecology; or Limnology. (7-1-04)

b. Option II: Possess an endorsement in Agriculture Science & Technology and complete a minimum of twenty (20) hours of coursework to include a basic course plus a lab in the Biological Sciences; Physical Science, and Earth Science. The remaining course work may be taken in Botany, Zoology, Chemistry, Physics, Geology, Astronomy, Oceanography, Ecology, or Limnology. A passing score on the Praxis test for Natural Science is required. (7-1-04)

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**06. Philosophy (6-12).** Twenty (20) semester credit hours in the area of Philosophy. (7-1-04)

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**07. Physics (6-12).** Twenty (20) semester credit hours in the area of Physics. (7-1-04)

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**08. Physical Education (PE) (6-12 or K-12).** Twenty (20) semester credit hours to include course work in each of the following areas: Sport Skills; Secondary PE Methods; Student Evaluation in PE; Administration of a PE Program; Health; PE for Special Populations; Exercise Science; Sports Psychology or Sociology; and Movement. To obtain a Physical Education K-12 endorsement, applicants holding a Secondary Certificate must complete an elementary PE methods course. (7-1-04)

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**09. Physical Education/Health**

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**10. Physical Science (6-12).** Twenty (20) semester credit hours in the area of physical science to include a minimum of eight (8) semester credit hours in each of the following: Chemistry and Physics. (7-1-04)

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**11. Political Science.** Twenty (20) semester credit hours in the area of Political Science. (7-1-04)

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**12. Psychology.** Twenty (20) semester credit hours in the area of Psychology. (7-1-04)

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**13. Reading (6-12 or K-12).** Twenty (20) semester credit hours in the area of reading including a minimum of fifteen (15) semester credit hours distributed among each of the following areas: Foundations of Reading or Developmental Reading; Reading in the Content Area; Literature for Youth; Psycholinguistics or Language Development; and Corrective/Diagnostic/Remedial Reading. To obtain a Reading K-12 endorsement, applicants holding a Secondary Certificate must complete an elementary methods course. (7-1-04)

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**14. Social Studies (6-12).** Must have an endorsement in History; Political Science; Economics, Anthropology; Sociology; Psychology; or Geography plus a minimum of twenty (20) semester credit hours of which the following are required: a minimum of six (6) semester credit hours of general U.S. history survey; a minimum of three (3) semester credit hours of American Federal Government. The remaining semester credit hours must include work from all of the following areas: World History; Geography; Economics; Anthropology; Sociology; and Psychology. (7-1-04)

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**15. Sociology (6-12).** Twenty (20) semester credit hours in the area of Sociology. (7-1-04)

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**16. Sociology/Anthropology (6-12).** Twenty (20) semester credit hours including a minimum of six (6) semester credit hours in each of the following: Anthropology and Sociology. (7-1-04)

**17. Technology Education (6-12).** (7-1-04)

a. Twenty (20) semester credit hours to include course work in each of the following areas: Communication Technology; Computer Applications; Construction Technology; Electronics Technology; Manufacturing Technology; Power, Energy and Transportation; and, Principles of Technology. (7-1-04)

b. Occupational teacher preparation as provided in IDAPA 08.02.02.034-038. (7-1-04)

**025. NATIVE AMERICAN LANGUAGE (Idaho Code 33-1280).**

Each Indian tribe shall provide to the State Department of Education the names of those highly and uniquely qualified individuals who have been designated to teach the tribe's native language. Upon receiving the names of American Indian languages teachers designated by an Indian tribe, the State Department of Education shall authorize those individuals as American Indian languages teachers.

**026. ADMINISTRATOR CERTIFICATE.**

Every person who serves as a superintendent, a secondary school principal, or principal of an elementary school with eight or more teachers (including the principal), or is assigned administrative duties over and above those commonly assigned to teachers, is required to hold an Administrator Certificate. The certificate may be endorsed for service as a school principal, a superintendent, or a director of special education and related services. Assistant superintendents are required to hold the Superintendent endorsement. Assistant principals or vice-principals are required to hold the Principal endorsement. Applicants for the Director of Special Education and Related Services endorsement will hold that endorsement on an Administrator Certificate. Possession of an Administrator Certificate does not entitle the holder to serve as a teacher at a grade level for which he is not qualified or certificated. (7-1-04)

**01. School Principal Endorsement (Pre-K-12).** To be eligible for an Administrator Certificate endorsed for School Principal Pre-K-12, a candidate must have satisfied the following requirements:

a. Hold a master's degree from an accredited college or university. (7-1-04)

b. Have four years of full-time certificated experience working with students, Pre-K-12, while under contract in a school setting. (7-1-04)

c. Have completed an administrative internship, or have one year of experience as an administrator in grades Pre-K-12. (7-1-04)

d. Provide verification of completion of a state-approved program of at least thirty (30) semester credit hours, forty-five (45) quarter credit hours, of graduate study in school administration for the preparation of school principals at an accredited college or university. This program shall include competencies in the following areas: leadership, ethics, and management of change; all forms of communication, including technology, advocacy, and mediation; customer involvement and public relations; staff development and supervision of instruction; school law and finance (including special education), and grant writing; curriculum development, integration of technology, delivery, and assessment; education of all populations, including special education; and, student behavior management/positive behavior supports/effective discipline. (7-1-04)

e. An institutional recommendation is required for a School Principal Pre-K-12 Endorsement. (7-1-04)

**02. Superintendent Endorsement.** To be eligible for an Administrator Certificate with a Superintendent endorsement, a candidate must have satisfied the following requirements:



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a. Hold an education specialist or doctorate degree or complete a comparable post-master's sixth year program at an accredited college or university. (7-1-04)

b. Have four years of full-time certificated/licensed experience working with students Pre-K-12 while under contract in a school setting.  
(7-1-04)

c. Have completed an administrative internship for the superintendent endorsement or have one year of out-of-state experience as an assistant superintendent or superintendent in grades Pre-K-12, while holding that state's administrative certificate. (7-1-04)

d. Provide verification of completion of an approved program of at least thirty (30) semester credit hours, or forty-five (45) quarter credit hours, of post-master's degree graduate study for the preparation of school superintendents at an accredited college or university. This program in school administration and interdisciplinary supporting areas shall include competencies in the following areas in addition to those required for the School Principal Pre-K-12 endorsement: advanced school finance, grant writing, and generation of additional sources of revenue; policy development and school board operations/relations; district-wide support services; employment practices and negotiations; educational product marketing and community relations; and, special services and federal programs.  
(7-1-04)

e. An institutional recommendation is required for a School Superintendent Endorsement. (7-1-04)

**03. Director of Special Education and Related Services Endorsement (Pre-K-12).** To be eligible for an Administrator Certificate endorsed for Director of Special Education and Related Services Pre-K-12, a candidate must have satisfied all of the following requirements: (7-1-04)

a. Hold a master's degree from an accredited college or university. (7-1-04)

b. Have four years of full-time certificated/licensed experience working with students Pre-K-12, while under contract in a school setting. (7-1-04)

c. Obtain college or university verification of demonstrated competencies in the following areas: organization and administration of student services, including foundations of special education; leadership, ethics, and management of change; all forms of communication, including technology, advocacy, mediation, and counseling with parents of children with disabilities; customer involvement and public relations; staff development and supervision of instruction; policy development as related to special education and related services; school law and finance as related to special education and related services, and grant writing; curriculum development, integration of technology, delivery, and assessment as related to special education and related services; student behavior management/positive behavioral supports/effective discipline; and, diagnosis and remediation in special education. (7-1-04)

d. Have completed an administrative internship/practicum in the area of administration of special education and related services. (7-1-04)

e. An institutional recommendation is required for Director of Special Education and Related Services Pre-K-12 Endorsment. (7-1-04)

**027. PUPIL PERSONNEL SERVICES CERTIFICATE**

Persons who serve as school counselors, school psychologists, speech-language pathologists, school social workers, school nurses and school audiologists are required to hold the Pupil Personnel Services Certificate, with the respective endorsement(s) for which they qualify. (7-1-04)



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**01. Counselor Endorsement (K-12).** To be eligible for a Pupil Personnel Services Certificate endorsed Counselor K-12, a candidate must have satisfied the following requirements. The Pupil Personnel Services Certificate with a Counselor endorsement is valid for five years. Six (6) credits are required every five (5) years in order to renew the endorsement. (7-1-04)

a. Hold a master's degree and provide verification of completion of an approved program of graduate study in school guidance and counseling from a college or university approved by the Idaho State Board of Education or the state educational agency of the state in which the program was completed. The program must include successful completion of seven hundred (700) clock hours of supervised field experience, one-half of which must be in a K-12 school setting. Previous school counseling experience may be considered to help offset the field experience clock hour requirement. (7-1-04)

b. An institutional recommendation is required for a School Counselor K-12 Endorsment. (7-1-04)

**02. School Psychologist Endorsement.** This endorsement is valid for five years. Six (6) credits are required every five (5) years in order to renew the endorsement. To be eligible for initial endorsement, a candidate must complete a minimum of sixty (60) graduate semester credit hours which must be accomplished through one of the following options: (7-1-04)

a. Completion of an approved thirty (30) semester credit hour, or forty-five (45) quarter credit hours, master's degree in education or psychology and completion of an approved thirty (30) semester credit hour, or forty-five quarter credit hour, School Psychology Specialist Degree program. (7-1-04)

b. Completion of an approved sixty (60) semester credit hour, or ninety (90) quarter credit hour, master's degree program in School Psychology. (7-1-04)

c. Completion of an approved sixty (60) semester credit hour, or ninety (90) quarter credit hour, School Psychology Specialist degree program which did not require a master's degree as a prerequisite, with laboratory experience in a classroom, which may include professional teaching experience, student teaching or special education practicum, and completion of a minimum three hundred (300) clock-hour internship within a school district under the supervision of the training institution and direct supervision of a certificated school psychologist. (7-1-04)

**03. School Nurse Endorsement.** This endorsement is valid for five years. Six (6) credits are required every five (5) years in order to renew the endorsement. Initial endorsement may be accomplished through completion of the following requirements:

a. The candidate must possess a valid registered nursing certificate issued by the Idaho State Board of Nursing, and a bachelor's degree in nursing, education, or a health-related field from an accredited institution. (7-1-04)

b. Nine (9) semester credit hours shall be taken for university or college credit in at least three (3) of the following areas: assessment of student health; child and adolescent health issues; counseling, psychology, or social work; methods of education instruction. Additionally, must have two years' full-time (or part-time equivalent) school nursing, community health nursing, or any area of pediatric, adolescent, or family nursing experience. (7-1-04)

**04. Provisional Endorsement – School Nurse.** This certificate will be granted for those who do not meet the educational requirements but who hold a valid registered nursing certificate in Idaho. An Interim Certificate – School Nurse will be issued for two years while the applicant is meeting the educational requirements, and it is not renewable. (7-1-04)

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**05. Speech-Language Pathologist Endorsement.** This endorsement is valid for five years. Six (6) credits are required every five (5) years in order to renew the endorsement. Initial endorsement will be issued to candidates who possess a master's degree from an accredited college or university in a speech/language pathology program approved by the State Board of Education, and who receive an institutional recommendation from an accredited college or university. (7-1-04)

**06. Audiology Endorsement.** This endorsement is valid for five years. Six (6) credits are required every five (5) years in order to renew the endorsement. Initial endorsement will be issued to candidates who possess a master's degree from an accredited college or university in an audiology program approved by the State Board of Education, and who receive an institutional recommendation from an accredited college or university. (7-1-04)

**07. School Social Worker Endorsement.** This endorsement is valid for five years. Six (6) credit hours are required every five (5) years in order to renew the endorsement. Initial endorsement may be accomplished through possession of a social work certificate issued by the Idaho Bureau of Occupational Licenses, an institutional recommendation, and completion of one of the following options:

a. A master's degree in social work from an Idaho college or university approved by the State Board of Education, or a master's degree in social work from an out-of-state college or university. The program must be currently approved by the state educational agency of the state in which the program was completed. (7-1-04)

b. A master's degree in guidance and counseling, sociology, or psychology plus thirty (30) semester credit hours of graduate work in social work education, including course work in all the following areas: understanding the individual; casework method; field placement; social welfare programs and community resources; and research methods. (7-1-04)

**028. EXCEPTIONAL CHILD CERTIFICATE.**

Holders of this certificate work with children who have been identified as having an educational impairment. (7-1-04)

**01. Generalist Endorsement (K-12).** The Generalist K-12 endorsement is non-categorical and allows one to teach in any K-12 special education setting. This endorsement is valid for five (5) years. Six (6) credit hours are required every five years for renewal. Regardless of prior special education experience, all initial applicants must provide an institutional recommendation that an approved special education program has been completed. To be eligible for an Exceptional Child Certificate with a Generalist K-12 endorsement, a candidate must have satisfied the following requirements:

a. Completion of a baccalaureate degree from an accredited college or university. (7-1-04)

b. Completion, in an Idaho college or university, of a program in elementary, secondary, or special education currently approved by the Idaho State Board of Education, or completion, in an out-of-state college or university, of a program in elementary, secondary, or special education currently approved by the state educational agency of the state in which the program was completed. (7-1-04)

c. Completion of thirty (30) semester credit hours in special education, or closely related areas, as part of an approved special education program. (7-1-04)

d. Each candidate must have a qualifying score on an approved core content assessment and a second assessment related to the specific endorsement requested. (7-1-04)

**02. Hearing Impaired (K-12).** Completion of a minimum of thirty (30) semester credit hours in the area of Hearing Impairment. An institutional recommendation specific to this endorsement is required. (7-1-04)

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**03. Visually Impaired (K-12).** Completion of a program of a minimum of thirty (30) semester credit hours in the area of Visual Impairment. An institutional recommendation specific to this endorsement is required.  
(7-1-04)

**04. Seriously Emotionally Disturbed (K-12).** Completion of a program of a minimum of thirty (30) semester credit hours in the area of seriously emotionally disturbed. An institutional recommendation specific to this endorsement is required.  
(7-1-04)

**05. Severe Retardation (K-12).** Completion of a program of a minimum of thirty (30) semester credit hours in the area of severe retardation. An institutional recommendation specific to this endorsement is required.  
(7-1-04)

**06. Multiple Impairment (K-12).** Completion of a program of a minimum of thirty (30) semester credit hours in the area of multiple impairment. An institutional recommendation specific to this endorsement is required.  
(7-1-04)

**07. Physically Impaired (K-12).** Completion of a program of a minimum of thirty (30) semester credit hours in the area of physical impairment. An institutional recommendation specific to this endorsement is required.  
(7-1-04)

**029. CONSULTING TEACHER ENDORSEMENT.**

To be eligible for a Consulting Teacher endorsement on the Standard Exceptional Child Certificate, the Early Childhood /Early Childhood Special Education Blended Certificate (Birth-Grade 3), the Standard Elementary Certificate or the Standard Secondary Teaching Certificate, a candidate must have satisfied the following requirements:  
(7-1-04)

**01. Education Requirements.** Completion, in an accredited college or university, of a master's degree or an approved fifth year program as defined by the Idaho State Board of Education, and have demonstrated competencies in the following areas: Assessment of learning behaviors; Individualization of instructional programs based on educational diagnosis; Behavioral and/or classroom management techniques; Program implementation and supervision; Knowledge in use of current methods, materials and resources available and management and operation of media centers; Ability in identifying and utilizing community or agency resources and support services; Counseling skills and guidance of professional staff.  
(7-1-04)

**02. Experience.** Completion of a minimum of three (3) years' teaching experience, at least two (2) years of which must be in a special education classroom setting.  
(7-1-04)

**030. SUPERVISOR/COORDINATOR OF SPECIAL EDUCATION ENDORSEMENT**

To be eligible for this endorsement on the Standard Exceptional Child Certificate or the Pupil Personnel Certificate endorsed for School Psychologist, Speech-Language Pathologist or Social Worker, a candidate must complete a master's degree program; have a minimum of three (3) years of experience in a special education setting; and, obtain college or university verification of demonstrated competencies in special education administration, supervision of instruction and counseling parents of exceptional children.  
(7-1-04)

**031. -- 0393. (RESERVED).**

**034. CERTIFICATION STANDARDS FOR PROFESSIONAL-TECHNICAL EDUCATORS.**

Teachers of professional-technical classes or programs in secondary or postsecondary schools must hold an endorsement in an appropriate occupational discipline. This endorsement may be held on a Secondary Teaching Certificate or on an Occupational Specialist Certificate. For postsecondary instructors and administrators, certification fees are set by the State Board for Professional-Technical Education, and application processes are

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managed by the Division of Professional-Technical Education.

(7-1-04)

**035. DEGREE BASED PROFESSIONAL-TECHNICAL CERTIFICATION**

**01. Teacher Preparation Through Degreed Program.** Individuals graduating from an approved occupational teacher preparation degree program qualify to teach in the following five (5) disciplines: Agricultural Science & Technology; Business Technology Education; Family & Consumer Science; Marketing Technology Education; and, Technology Education. Occupational teacher preparation course work must meet the Idaho Standards for the Initial Certification of Professional School Personnel. The occupational teacher education program must provide appropriate content to constitute a major in the identified field. Student teaching shall be in an approved program and include experiences in the major field. Applicants shall have accumulated four-thousand (4,000) clock hours of related work experience or shall have completed an approved practicum in their respective field of specialization. (7-1-04)

**02. Professional-Technical Administrator Certificate.** The Professional-Technical Administrator certificate is required for an individual serving as an administrator, director, manager or coordinator of professional-technical education at the state, secondary or postsecondary level. Individuals must meet the following prerequisites to qualify for the Professional-Technical Administrator Certificate. Equivalence in each area will be determined on an individual basis by the State Division of Professional-Technical Education.

(7-1-04)

a. Qualify for or hold an Occupational Specialist certificate or hold an occupational endorsement on the secondary teaching credential; (7-1-04)

b. Provide evidence of a minimum of three (3) years' teaching in an occupational discipline; (7-1-04)

c. Hold a masters degree; and, (7-1-04)

d. Completed at least fifteen (15) semester credits of administrative course work. Applicants must have completed: financial aspects of professional-technical education; administration of personnel; and legal aspects of professional-technical education. Additional course work can be selected from any of the following areas: administration and supervision of occupational programs; instructional supervision; administration internship; curriculum development; curriculum evaluation; research in curriculum; school community relations; communication; teaching the adult learner; coordination of work-based learning programs; and/or measurement and evaluation. (7-1-04)

e. To renew the Professional-Technical Administrator Certificate, individuals are required to complete six (6) semester hours of related course work or meet renewal requirements for professional-technical teachers. (7-1-04)

**03. Work-Based Learning Coordinator Endorsement.** Educators assigned to coordinate approved work-based experiences must hold the Work-Based Learning Coordinator endorsement. To be eligible, applicants must hold an occupational endorsement on the Standard Secondary Certificate or qualify for an Occupational Specialist Certificate, plus complete course work in coordination of work-based learning programs. (7-1-04)

**04. Career Counselor Endorsement.** The endorsement for a Career Counselor may be issued to applicants who hold a current Pupil Personnel Services Certificate endorsed Counselor K-12 and who have satisfied

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the following professional technical requirement: Career Pathways and Professional Technical Guidance; Principles/Foundations of Professional-Technical Education; and, Theories of Occupational Choice. (7-1-04)

**036. INDUSTRY BASED PROFESSIONAL-TECHNICAL CERTIFICATION.**

Persons who need to hold the Occupational Specialist Certificate include: secondary educators assigned to Health Occupations Education and to Trades & Industry Education; specialized occupational areas where specific degree-granting professional technical teacher education programs do not exist; and postsecondary professional-technical educators who teach courses to 9-12 students. (7-1-04)

**01. General Requirements.** Applicants must: be 18 years of age; document full-time, successful, recent, gainful employment in the area for which certification is requested; possess either a high school diploma or General Educational Development (GED) certificate; meet provisions of Idaho Code; and, verify technical skills through work experience, certification or testing as listed below. When applicable, requirements of occupationally related state agencies must also be met. Since educational levels and work experiences vary, applicants may be determined highly qualified under any one of the following three options: (7-1-04)

a. Have sixteen-thousand (16,000) hours of full-time, successful, recent, gainful employment in the occupation for which certification is requested. Up to forty-eight (48) months credit can be counted toward the eight (8) years on a month-to-month basis for journeyman training and/or postsecondary training successfully completed as a full-time student in an approved/approvable, postsecondary, professional-technical education program. (7-1-04)

b. Have a bachelor's degree in the specific occupation or related area, plus six-thousand (6,000 hours of full-time, successful, recent, gainful employment in the occupation. (7-1-04)

c. Meet one of the following: (7-1-04)

i. Have at least journeyman level plus two (2) years of recent, full-time, gainful, related work experience. A person who has completed a formal apprenticeship program in the occupation or related area for which certification is requested. The apprenticeship must be under the direction of an employer and the Bureau of Apprenticeship and Training or an approved State Apprenticeship Agency); (7-1-04)

ii. Pass approved state or national certification/certification examination plus three (3) years of recent, full-time, gainful, related work experience (length and type of work experience in emergency services and health professions will be determined on an individual basis); (7-1-04)

iii. Pass approved industry related certification for skill level requirements (vendor and industry specific) plus three (3) years of recent, full-time, gainful, related work experience (length and type of work experience in emergency services and health professions will be determined on an individual basis.) If no competency test exists, a written recommendation from a representative occupational advisory council/committee and recorded in its minutes is required to verify occupational competence (7-1-04)

**01. Limited Occupational Specialist Certificate.** This certificate is issued to individuals who are new to teaching trades and health occupations in public schools. The certificate is valid for three (3) years. (7-1-04)

a. Within the first 18 months, the holder must complete the pre-service workshop sponsored by the State Division of Professional-Technical Education and an approved course in professional technical methods and student assessment. (7-1-04)

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- b. complete a new-teacher induction workshop at the state or district level.  
(7-1-04)
- c. file a Professional Development Plan with the State Division of Professional-Technical Education.  
(7-1-04)
- d. Within the three (3) year period of the Limited Occupational Specialist Certificate, the instructor must satisfactorily complete course work which includes competencies in four (4) of the following: Principles/Foundations of Occupational Education; Career Pathways and Guidance; Analysis, Integration, and Curriculum Development; Measurement and Evaluation; and Methods of Teaching Occupational Education. (7-1-04)
- 02. Standard Occupational Specialist Certificate.** This certificate is issued to individuals who have completed course work equivalent to that required of the Limited Occupational Specialist Certificate. The certificate must be renewed every five (5) years, which shall include completion of six (6) semester credit hours of approved course work or verification of two hundred-forty (240) hours of approved related work experience or ninety (90) hours of attendance at approved technical conferences, institutes, or workshops or any equivalent combination thereof; and file of a Professional Development Plan for the next certification period. (7-1-04)
- 03. Advanced Occupational Specialist Certificate.** This certificate is issued to individuals who meet all the requirements outlined below: (7-1-04)
- a. meet the requirements for the Standard Occupational Specialist Certificate; (7-1-04)
- b. provide evidence of completion of a teacher training degree program or eighteen (18) semester credits of approved course work in addition to the twelve (12) semester credits required for the Standard Occupational Specialist Certificate (a total of thirty (30) semester credits); and (7-1-04)
- c. file a new Professional Development Plan for the next certification period. (7-1-04)
- d. This certificate must be renewed every five (5) years, which shall include completion of six (6) semester credit hours of approved course work or submit verification of two-hundred-forty (240) hours of approved related work experience or ninety (90) hours of attendance at approved technical conferences, institutes and workshops or any equivalent combination thereof; and file a new Professional Development Plan for the next certification period. (7-1-04)
- 037. – 038. (RESERVED).**

***BREAK IN SECTION CONTINUITY***

**060. APPLICATION PROCEDURES / PROFESSIONAL DEVELOPMENT.**

- 01. Application For Idaho Certificate.** To obtain, renew, or reinstate an Idaho certificate, the applicant will submit an application on a form supplied by the State Department of Education or the State Division of ~~Vocational~~Professional-Technical Education. ~~Requirements are listed in the Idaho Certification Manual.~~(4-1-97)~~(7-1-04)~~
- 02. State Board Of Education Requirements For Professional Growth.** (4-1-97)
- a. Credits taken for recertification must be educationally related to the professional development of the applicant. (4-1-97)
- b. Graduate or undergraduate credit will be accepted for recertification. Credit must be college transferable and completed through an accredited college or university. (4-1-97)

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c. All requests for equivalent inservice training to apply toward recertification must be made through the ~~Teacher Certification Office~~ State Department of Education upon recommendation of the board of trustees consistent with the State Department of Education guidelines. Individuals holding ~~Vocational~~ Professional-Technical Specialist Certificates must receive State Division of ~~Vocational~~ Professional-Technical Education approval of inservice training and course work prior to applying for renewal. (4-1-97)(7-1-04)

d. At least fifteen (15) hours of formal instruction must be given for each hour of inservice credit granted. (4-1-97)

e. Recertification credits may not be carried over from one (1) recertification period to the next. (4-1-97)

f. Certificated personnel teaching in subjects outside their major area of preparation will be encouraged to complete the courses required for major certification endorsement. (4-1-97)

**03. State Board Of Education Professional Development Requirements.** (4-1-97)

a. Districts will have professional development plans. (4-1-97)

b. All certificated personnel will be required to complete at least six (6) semester hours or the equivalent within the five (5) year period of validity of the certificate being renewed. (4-1-97)

c. At least three (3) semester credits will be taken for university or college credit. Verification will be by official transcript. (4-1-97)

**061. -- 069. (RESERVED).**

**066. FEES.**

The state department of education shall maintain a record of all certificates issued, showing names, dates of issue and renewal, and if revoked, the date thereof and the reason therefor. A nonrefundable fee shall accompany each application for a prekindergarten through grade twelve (12) certificate, alternate certificate, change in certificate or replacement as follows:

01. Initial Certificate. All types, issued for five (5) years -- \$ 75.00

02. Renewal Certificate. All types, issued for five (5) years -- \$ 75.00

03. Alternate route authorization, all types, issued for one (1) year -- \$100.00

04. Additions or changes during the life of an existing certificate -- \$ 25.00

05. To replace an existing certificate -- \$ 10.00

**067. -- 075. (RESERVED).**

***BREAK IN SECTION CONTINUITY***

**090. INTERSTATE CERTIFICATION COMPACT.**

Idaho participates in the Interstate Agreement of Qualification of Education Personnel. This agreement applies equally to teachers entering Idaho from another compact-member state and to teachers entering another compact-member state from Idaho. The compact applies to classroom teachers only. Trades and industries teachers are not covered by the agreement. (Section 33-4104, Idaho Code) (4-1-97)



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**091. -- 099. (RESERVED).**

**100. OFFICIAL VEHICLE FOR APPROVING TEACHER EDUCATION PROGRAMS.**

(Section 33-114, Idaho Code)

(4-1-97)

**01. The Official Vehicle For The Approval Of Teacher Education Programs.** The official vehicle for the approval of teacher education programs will be the National Council for Accreditation of Teacher Education (NCATE) approved Idaho Standards for the Initial Certification of Professional School Personnel as approved on ~~October 19, 2000~~ November 2003. The ~~Office of Teacher Certification~~ State Department of Education will transmit to the head of each Idaho college or department of education a copy of all revisions to the Idaho Standards for the Initial Certification of Professional School Personnel. Such revisions will not take effect on approval evaluations of the Idaho program until two (2) years after notification of such revision. The two (2) year deferral may be waived upon written request of the head of the college or department to be evaluated (3-30-01) (7-1-04)

**02. Effective Date.** The effective date for the NCATE approved Idaho Standards for the Initial Certification of Professional School Personnel is September 1, 2001. Students with junior or senior standing and currently enrolled in an institution's program that does not meet the Standards will be eligible for certification in Idaho after successfully completing their program if this program is completed within two (2) years of the September 1, 2001 effective date. All programs not meeting the Standards will be responsible for informing enrolled students of their non-compliance. (3-30-01)

**03. Reference Availability.** The Idaho Standards for the Initial Certification of Professional School Personnel are incorporated herein by reference and are available for inspection in the Office of the State Board of Education. (3-30-01)

**04. Continuing Accreditation.** The state of Idaho will follow the National Council for Accreditation of Teacher Education (NCATE) model and pursue continuing approval at the end of ~~five (5)~~ seven (7) years following baseline approval. (3-30-01) (7-1-04)

*BREAK IN SECTION CONTINUITY*

**130. SCHOOL FACILITIES.**

Each school facility consists of the site, buildings, equipment, services, and is a critical factor in carrying out educational programs. The focus of concern in each school facility is the provision of a variety of instructional activities and programs, with the health and safety of all persons essential. (4-1-97)

**01. Buildings.** All school buildings, including portable or temporary buildings, will be designed and built in conformance with the current edition of the codes specified in the ~~Uniform~~ Idaho Building Code ~~Advisory~~ Act, Section 39-4109, Idaho Code, including ~~but not limited to~~, the National Electrical Code, Uniform Plumbing Code, ~~Life Safety Code~~, and Idaho General Safety and Health Standards. All school buildings, including portable or temporary buildings, will meet other more stringent requirements established in applicable local building codes.

(4-1-97) (7-1-04)