

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

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BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

REFERENCE

January 2004: Board approved 2004-05 Student Fees
April 2004: Board approved Boise State University to proceed with the Request for Proposal (RFP) for architect selection process, pending Board action in June.

SUBJECT

Health, Wellness and Counseling Services Center Project Planning and Design

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.I.3.a.
Idaho State Board of Education Governing Policies & Procedures Section V.K.1
Section 67-5710, Idaho Code

BACKGROUND

The \$40/semester facility fee for the new Health, Wellness and Counseling Services Center was approved as part of the 2004-05 student fee increase that was approved by the Board in January 2004. In April 2004, the Board approved that Boise State University (BSU) proceed to work with the Division of Public Works (DPW) to initiate the architect selection process. BSU submitted a letter to DPW to commence the selection process. At the date that this agenda item was forwarded to the Office of the State Board of Education (OSBE), there has not been a date set by DPW as to when they will proceed with the selection process. At this Board meeting, BSU will provide the internal plans and programming details for the proposed facility for Board review and seek approval to work with DPW to select and contract with the architect and proceed with the planning and design of this facility for an amount not to exceed \$932,025. The total building cost is currently estimated at \$13,600,000. (See Attachment III for the project cost estimate).

DISCUSSION

Currently, the Health, Wellness and Counseling Services Center attempts to adequately meet the service demands for 18,447 students in a converted 1950's-era hamburger stand. This same facility that provided health services for only 3,541 students in 1967. Additionally, Counseling Services, which are separately located on the 6th floor of the Education Building, cannot expand beyond current space or staffing. Attachment I provides detailed program information. Attachment II shows a summary of the space allocation by program.

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued

This facility is included in the Master Planning process currently underway. The ASBSU Student Fee Committee unanimously supported the facility fee proposal. In addition, student surveys and feedback have consistently demonstrated student support and need for additional resources for health, wellness and counseling services. These expanded services will mean an increase in staff and budget for the health center. This expansion will be funded from the three main funding sources of the health center: student fees, user fees and insurance reimbursements. The University will gradually increase the current \$25 operations fee over time and combine this with the user fees and insurance reimbursements from increased usage (not from rate increases) to fund the expanded services. The University is prepared to increase existing services over time and phase in new and expanded services as the budget becomes available.

Demand\Need for the Facility

- Enrollment growth of 421% since 1967 – From 3,541 students to 18,447 students
- Mandatory SHIP program – The mandatory student health insurance program instituted by the Board has resulted in a significant increase in demand for on campus health services.
- Current Health Center utilization rates increased by more than 35% over the past two years. The University feels the demand is actually higher but these increases are artificially constrained by limited staff and space resources.
- Clinical and Counseling visits have increased 25% over past two years
- 3-4 week appointment wait times
- Dramatic increase in the complexity and severity of students' physical and mental health conditions. The vision for an integrated approach to health and wellness increases the complexity from merely providing services for treatment of illnesses.
- From 2002 to 2003, Boise State students seeking Health Center services reported dramatically increased concerns with health problems (up from 10% to 32%), alcohol/other drugs (from 5% to 13%), and depression (from 58% to 86%). During this same time, the number of identified crises (and related interventions) increased from 40 to 177 and counseling services total number of sessions increased from 1,900 to 2,593. The number of individuals reporting a concern about "harming themselves or others" also hit a high mark last year with 71 reporting on such concerns.
- Primary clinical care services are student-focused, accessible and affordable. Emphasis is placed upon early screening and prevention, and empowering students with self care knowledge and skills.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY -- continued

Financing Plan

Subsequent to receiving Board approval for the planning, design and construction of the facility, Boise State will seek Board approval to issue revenue bonds to finance the project costs. The new \$40 facility fee will serve as the revenue source to be added to the general revenue pledge to finance the bonds. This fee will add \$1.1 million additional dollars of revenue (approximate) starting in FY2005. The amount collected from this fee each year is impacted by the change in enrollments.

Based on current rates, the **estimated** issuance costs (per Lehman Brothers, Inc.) for this facility is as follows:

Planning, design and construction	\$13,600,000
Debt Service Reserve	\$ 901,610
Bond Insurance Premium	\$ 64,590
Costs of Issuance	<u>\$ 214,350</u>
TOTAL	<u>\$14,780.550</u>

The estimated tax exempt bond information based on current rates is a 20-year term with average annual debt service of \$1,085,500 and an average "all-in total interest cost" rate of 4.16 percent.

Capacity to Pay for the Facility

Based on the student fee revenues and financing plan, there are sufficient revenues to finance the facility. Based on the University's A1 (Moody's) and A+ (Standard and Poor) ratings, no problems are anticipated in selling the bonds.

IMPACT

This facility will be funded from the new student fee that will be implemented in Fall 2004. Boise State students have already indicated their support of this fee for a service that they value. The current ASBSU president, David Moriss, has submitted a letter of support.

STAFF COMMENTS AND RECOMMENDATIONS

Board staff has reviewed this project with representatives from BSU, and discussed Board concerns and questions regarding analysis of need, financing and ability to pay for the proposed facility. It appears that annual income will suffice to cover debt service. Staff recommends Board approval for the next step, which is architect selection and facility planning and design, as requested by BSU.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY -- continued

BOARD ACTION

A motion to approve the request by Boise State University to work with DPW to select and contract with an architect and proceed with planning and design of the Health, Wellness and Counseling Services Center Project, at a cost not to exceed \$932,025, from student fee monies to be collected beginning fall, 2004.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**Health, Wellness and Counseling Services Facility
Needs Assessment and Programming Plans**

The Health, Wellness and Counseling Services (HWC) proposes the construction of a new facility with capacity to provide the relevant and comprehensive health services BSU students have requested, coordinated in a modern facility, with convenient access on campus.

Who We Are

“Wellness must be a prerequisite to all else. Students cannot be intellectually proficient if they are physically and psychologically unwell.” – Ernest Boyer

- HWC is an academic support service, providing leadership for the health of the student “body” and campus community. Healthier students and healthier campus communities facilitate learning, promote academic achievement and success, and improve retention rates.
- HWC provides, promotes, and supports services that assist students to define and accomplish personal and academic goals. Key health issues that have the greatest potential to impede academic progress include: transitional issues of isolation and loneliness, a lack of academic and/or social integration, high-risk drinking and related secondary effects to self and others, dysfunctional stress, mood disorders, depression, learning disorders, sleep disorders, disordered eating, nutrition and fitness, sexual health, healthy relationships, campus safety and violence prevention.
- Direct student health services include primary clinical care, mental health and counseling services, health promotion and education, student health insurance program (SHIP) and health consumerism.
- Primary clinical care services should include: general medicine (appointments and immediate care walk-in), women’s health, sexual health, dermatology, allergy and immunization, physical therapy, laboratory, radiology and a full service pharmacy. Emphasis is place upon early screening and prevention, and empowering students with self care knowledge and skills. A team approach is utilized for referrals and continuity of care (both internal and community networks).
- Counseling services include: individual, couples and group counseling services to address psychological, behavioral, social or academic performance difficulties and many other personal concerns; programming focused on the developmental needs of college students to maximize the students’ potential to benefit from the academic environment and experience; consultative services to BSU colleagues

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

to foster an environment supportive of the intellectual, emotional, social, and physical development of students; and assessment services to identify student needs and appropriate services and referrals to community resources.

- Health Promotion / Prevention Services focus on primary prevention, implementing proven population-based risk reduction strategies for a diverse student population. This focus includes:
 1. Contributing to the overall education of students in the areas of lifestyle and behavior change that promote physical, psychological, spiritual, and social health.
 2. Advocating for a healthy campus community and providing leadership on policy development regarding public safety, alcohol and/or other drug use, and other health related risk behaviors.
 3. Acknowledging and addressing the environmental context of community standards, social norms, peer pressure and personal value systems in which students make health behavior decisions.
 4. Engaging stakeholders in addressing campus-wide health issues by advocating for and developing collaborative campus and community partnerships.

- SHIP provides supplemental health care coverage for students and their dependents, seamlessly integrating campus primary care services with community specialty care, emergency services and hospitalization. SHIP is also an academic retention and learning support program that educates students on how to be savvy consumers of health care, focusing on how to effectively access and utilize all health-related services and insurance/financing options. Students who do not properly access the health service network risk generating significant health care bills that put the financial viability of their continued education in great jeopardy.

- ALL students “utilize” and benefit from on-campus health services. Whether a student ever physically walks into the facility for an appointment with a provider or counselor, they benefit from the following services and initiatives:
 1. Help a friend or loved one with mental health concerns
 2. Reduce the risk/spread of communicable diseases
 3. Create programs and policies to address high-risk drinking and related secondary effects to self, others and property
 4. Create a safer campus community
 5. Develop sexual assault prevention programs and response networks
 6. Reduce exposure to second-hand smoke
 7. Provide healthier food and drink options on campus
 8. Develop fitness-related activities and campus social activities
 9. Provide Health Educational Outreach Workshops
 10. Provide health-related class project and service learning opportunities

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

11. Provide access to “virtual” health resources

Student Demand

- Utilization rates are artificially constrained by limited staff and space resources. Increased demand leads directly to longer waiting periods for appointments (currently 2-3 weeks). Despite these systemic “caps”, utilization has increased by more than 35% through mid-November over the past two years (source: HWC appointment management database).
- Demand is impacted by the overall BSU enrollment growth, student’s heightened awareness and value of these campus support services, and the SHIP enrollment increases (insurance plan encourages utilization of campus primary care services as gatekeeper to community specialists).
- Additionally, there has been a dramatic increase in the complexity and severity of student’s physical and mental health conditions, requiring longer visits with providers and counselors.
- Nationwide, students are presenting with an increasing degree of psychopathology. Many of today's students would not have even considered a college education a few years ago, but are able to better function on psychotropic medications.
- Just over the past year, BSU students have reported dramatically increased concerns with health problems (up from 10% to 32%), alcohol/other drugs (5% to 13%), and depression (58% to 86% in our 2003 data). During this same time, the number of identified crises (and related interventions) increased from 40 to 177 and counseling services total number of sessions increased from 1,900 to 2,593. The number of individuals reporting a concern about "harming themselves or others " also hit a high mark last year with 71 reporting on such concerns.

Resources

- HWC is attempting to adequately meet these service demands for 18,447 students in a converted 1950’s-era hamburger stand. The campus provided health services for 3,541 students in 1967. Additionally, due to the growth of their academic department neighbor, the Counseling Services cannot expand space or staffing in their 6th floor Education Building location.
-
- Student health care cannot be compartmentalized, segregating physical health issues from mental health needs or proactive health education. The new facility will provide the comprehensive array of relevant health services under one roof, optimizing the integration and coordination of all student health providers.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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- The new facility will provide adequate space for these health services and for the personnel necessary to staff these programs. It will provide the proper number of confidential and modern examination and treatment rooms, laboratory, and a full-service pharmacy, counseling offices, wellness resource rooms, and a SHIP reception station.

Cost Effectiveness

- An integrated network of campus primary care services and community secondary/tertiary health resources provides for student's comprehensive health care needs. Students receive the greatest return on their health care dollar from on-campus primary care services. Student health insurance companies ALWAYS provide incentives and direct students to access services on campus. The greater the scope and accessibility of these services, the less students have to utilize more expensive, more inconvenient community resources. Expansion of campus health services will minimize student health care costs and insurance premiums.

Student Feedback

- The ASBSU Fee Committee unanimously supported the new HWC facility fee proposal.
- Student surveys and informal feedback have consistently demonstrated their identification of the need and overwhelming support for additional resources for HWC, as well as their willingness to financially support these "reparations" after decades of no growth in space, staffing or funding.
- Despite the current frustrating access issues for students, last year's satisfaction surveys reported that 99.2% of student-patients would use clinical services again and 97.5% would recommend HWC to a friend.
- Over 90% of students utilizing counseling services reported an overall rating of "satisfied or very satisfied" and over 75% consistently indicated that counseling services played an important role in their ability to pursue their academic goals.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

ATTACHMENT II

Summary by Group				
Code	Department/Use	Proposed Program	NET: Dept FACTOR	Dept Gross Sq. Feet
		NASF		
	Group A	3,890		4,765
A0100	Administration	1,050	1.2	1,357
A0200	Medical Records	1,140	1.2	1,368
A0300	Central Services	770	1.2	924
A0400	Insurance	610	1.2	732
A0500	Computer Services	320	1.2	384
	Group B	3,500		4,200
B0100	Health Promotion	3,500	1.2	4,200
	Group C	11,480		16,072
C0100	General Medicine Clinics	7,270	1.4	10,178
C0200	Specialty Clinics	2,115	1.4	2,961
C0300	Urgent Care Clinic	2,095	1.4	2,933
	Group D	2,095		2,514
D0100	Laboratory	1,100	1.2	1,320
D0200	Pharmacy	995	1.2	1,194
	Group E - Optional Ancillary Services	1,040		1,456
E0100	Dental Clinic	1,040	1.4	1,456
	Group F	4,960		5,952
F0100	Counseling	4,960	1.2	5,952
	Group G	8,755		10,506
G0100	Common Areas	8,755	1.2	10,506
	BUILDING TOTALS--SQUARE FEET	35,720		45,465
	Estimated Departmental Gross Sq. Ft. to Building Gross Sq. Ft. Factor			1.25
	ESTIMATED BUILDING GROSS SQUARE FEET			56,832

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

ATTACHMENT III

PROJECT BUDGET WORKSHEET

PROJECT NUMBER: BSU 03-032

PROJECT TITLE:

TOTAL BUDGET: \$13,600,000

CATEGORY	Estimated Budget	
A/E Fees		\$877,200
A/E Reimbursable		<u>\$54,825</u>
Total Planning and Design		<u>\$932,025</u>
Construction Manager		\$476,000
CM Reimbursable		\$119,000
Consultant		
Consultant Reimbursable		
Testing during construction		\$21,930
Construction Contract	\$10,965,000	
Construction Contingency	\$548,250	
Subtotal Construction Contract & Contingency	\$11,513,250	\$11,513,250
OIT Telephone / Data Fees		\$20,000
Moving Costs		\$5,000
Misc.		
Project Contingency		\$487,695
Plan Check Fee		
Advertising		\$100
Site Survey		\$10,000
Soil Investigation		\$15,000
TOTAL		<u>\$13,600,000</u>

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: V. FINANCIAL AFFAIRS

April, 2002

Subsection I. Real and Personal Property and Services

3. Acquisition of Personal Property and Services

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.

Subsection K. Construction Projects

1. Major Project Approvals - Proposed Plans

Without regard to the source of funding, before any institution, school or agency under the governance of the Board begin formal planning to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities, when the cost of the project is estimated to exceed five hundred thousand dollars (\$500,000), must first be submitted to the Board for its review and approval. All projects identified on the institutions', school's or agencies' six-year capital plan must receive Board approval.

2. Project Approvals

Without regard to the source of funding, proposals by any institution, school or agency under the governance of the Board to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities, when the cost of the project is estimated to be between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000), must first be submitted to the executive director for review and approval. Without regard to the source of funding, proposals by any institution, school or agency under the governance of the Board to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities or construction of new facilities, when the cost of the project is estimated to exceed five hundred thousand dollars (\$500,000), must first be submitted to the Board for its review and approval. Project cost must be detailed by major category (construction cost, architecture fees, contingency funds, and other). When a project is under the primary supervision of the Board of Regents or the Board and its institutions, school or a gencies, a separate budget line for architects, engineers, or construction

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

APPLICABLE STATUTE, RULE, OR POLICY - continued

managers and engineering services must be identified for the project cost. Budgets for maintenance, repair, and upkeep of existing facilities must be submitted for Board review and approval as a part of the annual operating budget of the institution, school or agency.

Idaho Statutes

TITLE 67

STATE GOVERNMENT AND STATE AFFAIRS

CHAPTER 57

DEPARTMENT OF ADMINISTRATION

67-5710. PERMANENT BUILDING FUND ADVISORY COUNCIL -- APPROVAL OF USE OF FUND -- DUTIES OF ADMINISTRATOR OF PUBLIC WORKS.

There is hereby created in the division of public works a permanent building fund advisory council which shall be appointed by the governor. This council shall be composed of one (1) member of the senate, one (1) member of the house of representatives, a citizen engaged in the contracting business, a citizen engaged in the banking business, and a citizen who is a member of the business community not engaged in contracting or banking. The senate member and house of representative member shall be appointed for a fixed term of two (2) years. All other council members shall be appointed for a fixed term of three (3) years. The terms of office of members of the council holding office prior to July 1, 1996, shall expire on the following dates: contracting business member on July 1, 1996; senate member and house of representative member on December 1, 1996; business community member on July 1, 1997; and banking member on July 1, 1998. On or after July 1, 1996, the governor shall appoint members of the council as terms of existing members expire. All members of the council shall serve at the pleasure of the governor. The administrator of public works and the responsible heads of the agencies for which appropriations for construction, renovations, remodelings or repairs are made pursuant to chapter 11, title 57, Idaho Code, shall consult, confer and advise with the permanent building fund advisory council in connection with all decisions concerning the administration of these appropriations and the planning and construction or execution of work or works pursuant thereto. The approval of the permanent building fund advisory council shall be a condition precedent to the undertaking of planning or construction. The administrator of public works is hereby directed to work in close cooperation with the responsible heads of institutions and agencies for which appropriations are made herein and no building proposals shall be approved by the administrator of public works nor any planning or work undertaken by that officer pursuant to these appropriations without the prior approval of the responsible chief officer of the institutions and agencies for whom appropriations are made herein.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

SUBJECT

Boise State University Foundation, Inc. Audit FY2003

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V. E.
2. g. (2).

DISCUSSION

In compliance with Board Policy, a copy of the audit of the Boise State University Foundation, Inc. (Foundation), for the fiscal year ended June 30, 2003, is on file at the Office of the State Board of Education. Copies of the report are also available in the Office of the Vice President for Finance and Administration at Boise State University.

In FY2003, the Boise State University Foundation, Inc. transitioned to the new reporting structure under Government Accounting Standards Board (GASB) Statements 34 through 38. The three financial statements presented under these standards are the statement of net assets; the statement of revenues, expenses and changes in net assets; and the statement of cash flows. Since this is the first year of the new reporting format, comparative data is not presented.

The audited financial statements show that the Foundation had total assets of \$65,174,073; total liabilities of \$17,120,289; and total net assets of \$48,053,784 as of June 30, 2003. The Foundation's operating revenues for FY2003 were \$4,751,814 and operating expenses were \$4,953,497 resulting in an operating loss of \$201,683. Nonoperating revenues and expenses totaled \$185,458. The loss before other revenue, expenses, gains or losses was \$16,225. Other expenses were \$90,781, resulting in a year end decrease of net assets totaling \$107,006.

The Foundation had gifts and pledges of approximately \$3.3 million. Of this total, approximately \$3.1 million was restricted for specific purposes by donors. Included in the nonoperating revenues was a gain of approximately \$312,000 that was from the sale of donated property. Thirty-one percent or nearly \$1.525 million of the operating expenses were paid out in the form of scholarships for Boise State students. For the first time, the Foundation was required to record depreciation expense for property, plant and equipment to comply with GASB Statement No. 34, which accounted for \$258,515 or five percent of total expenses.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued

STAFF COMMENTS AND RECOMMENDATIONS

Before depreciation, the Foundation had income of approximately \$365,000. Losses from two financial ventures totaled \$73,036, which is 20% of total income. Current assets are \$2.3 million; current liabilities are \$1.0 million (approximate amounts). However, \$1.5 million of current assets relate to a donation of restricted assets that must be used for scholarships. Current assets, excluding the scholarship donation totals approximately \$820,000, which is less than current liabilities of approximately \$1.0 million. One question, then, is the Foundation's plan to cover current liabilities with current assets and/or income.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: V. FINANCIAL AFFAIRS
Subsection E. Gifts and Institutional Foundations

April, 2002

2. Institutional Foundations

g. Financial and Auditing Procedures

Agreements between the institutions and their foundations shall include the following provisions:

- (1) The foundations shall maintain financial and accounting records in accordance with generally accepted accounting principles.
- (2) The foundations shall be audited annually by a qualified firm of independent certified public accountants. The audit shall be conducted in accordance with generally accepted auditing standards. Copies of these audit reports shall be distributed to the chief executive officers and the Board.
- (3) The audit reports shall contain the foundations' financial statements and the auditor's independent opinion regarding these financial statements. Donor anonymity shall be protected to the extent allowable by law.
- (4) The foundations shall permit the institutions and the Board to inspect and audit foundation books and records at reasonable times in order to ensure compliance with applicable laws, regulations, and policies.

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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

SUBJECT

Facilities update

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY

SUBJECT

Status report of Idaho State University's (ISU) negotiations with the University of Idaho Foundation (UI Foundation) to purchase land and improvements at University Place in Idaho Falls will be discussed.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.1.2.

BACKGROUND

The Board authorized ISU to continue negotiations with the UI Foundation at the April 22-23 Board meeting.

DISCUSSION

An appraisal is being conducted on behalf of ISU, and the UI Foundation is updating their appraisal which was conducted last year. When these appraisals are completed they will be shared with the Board. Current lease agreements with the UI Foundation for the occupants of the building will also be provided to the Board. An operations agreement memo between the universities is being prepared, and will be provided to the Board upon its completion. Ultimately, a purchase agreement will be provided to the Board for their approval. The financial plan is now anticipated to be presented during the August Board meeting.

IMPACT

As ISU's enrollment in Idaho Falls continues to increase, this purchase will enable ISU to continue to respond to the demands for additional educational services and continue to provide collaborative opportunities with UI in Idaho Falls.

STAFF COMMENTS AND RECOMMENDATIONS

An appraisal has been conducted for ISU and will be made available at the June Board meeting. The status of an appraisal from the UI Foundation was uncertain at the time of agenda publication.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

REFERENCE – APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: I. Real Property and Services

April 2002

1. Acquisition of Real Property

a. Any interest in real property acquired for the University of Idaho must be taken in the name of the Board of Regents of the University of Idaho.

b. Any interest in real property acquired for any other institution, school or agency under the governance of the Board must be taken in the name of the state of Idaho by and through the State Board of Education.

c. This does not preclude a foundation or other legal entity separate and apart from an institution, school or agency under Board governance from taking title to real property in the name of the foundation or other organization for the present or future benefit of the institution, school or agency. (See Section V.E.)

d. Acquisition of an option, lease, or any other present or future interest in real property by or on behalf of an institution, school or agency requires prior Board approval if the term of the lease exceeds five (5) years or if the cost exceeds two hundred fifty thousand dollars (\$250,000) annually.

e. Appraisal.

An independent appraiser must be hired to give an opinion of fair market value before an institution, school or agency acquires fee simple title to real property.

f. Method of sale - exchange of property.

The Board will provide for the manner of selling real property under its control, giving due consideration to Section 33-601(4), applied to the Board through Section 33- 2211(5), and to Chapter 3, Title 58, Idaho Code. The Board may exchange real property under the terms, conditions, and procedures deemed appropriate by the Board.

g. Execution.

All easements, deeds, and leases excluding easements, deeds, and leases delegated authority granted to the institutions, school and agencies must be executed and acknowledged by the president of the Board or another officer designated by the Board and attested to and sealed by the secretary of the Board as being consistent with Board action.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

REFERENCE

This item was discussed at the following Board Meeting dates:

April 22-23, 2004

March 11-12, 2004

February 18, 2003

January 21, 2002

June 27, 2002

December 11, 2002

December 17, 2002

June 21, 2001

January 24-25, 2000

SUBJECT

Progress report on the Idaho Water Center project

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section V.,K.

BACKGROUND

The Idaho Water Center (IWC) building in downtown Boise, in which the University of Idaho is a master tenant, is nearing completion of its initial stage of construction in August 2004. The Idaho State Building Authority (ISBA) sold bonds for the project's development in January 2003 and is the project Owner. The ISBA contracted for program management services, for completion of design, and construction of the IWC; it leases the facility to "the State": University of Idaho and the Idaho Department of Water Resources. Three primary public agencies will occupy space in the facility, including the University of Idaho, the Idaho Department of Water Resources, and the USDA, Forest Service's Rocky Mountain Research Station. The State Board of Education/Regents has reviewed the project and incremental, related transactions on several past occasions, noted above. This report is submitted at the request of the Board to provide an update of current and future activities involving University of Idaho's participation in the Idaho Water Center project.

DISCUSSION

A Powerpoint presentation has been provided to the Board as a brief update on the Idaho Water Center project. University of Idaho administrators will be available to lead a progress report discussion utilizing the Powerpoint presentation if the Board so desires.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

IMPACT

Financial and other impacts of the IWC project are outlined in the Powerpoint presentation.

STAFF COMMENTS AND RECOMMENDATIONS

University staff will provide the presentation deferred from the April Board meeting.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

REFERENCE

March 2004: Idaho Water Center Leasing, Operations and Maintenance Contract, Information Item

SUBJECT

The University of Idaho recently released a Request for Qualifications (RFQ) for firms interested in providing building operations & maintenance and property management services at the Idaho Water Center (IWC). This agenda item provides the Board of Regents an overview of the selection process and requests action to approve or delegate the approval of the contract.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section V.I.3.

BACKGROUND

The University of Idaho (UI) and other owner/tenants intend to occupy the IWC facility in the late Summer and Fall of 2004. Because of the condominium arrangement of the facility, a formal condominium association will be formed between the UI and other building owner/occupants. The condominium declaration is now being finalized and circulated among the owner/occupants. Common services such as building and systems maintenance, repairs, and custodial support are to be provided in the building through contracted support. The contract will be structured to serve common systems and spaces within the building, and will also allow individual owners to purchase related services for their unique spaces within the facility.

DISCUSSION

A selection panel with representatives from the UI, the Idaho Department of Water Resources (IDWR), and the U.S. Forest Service (USFS) evaluated statements of qualifications from five firms responding to the RFQ. The firms' written packages were ranked based on a number of factors including qualifications, key personnel, organizational structure, and past performance and experience with similar projects. Telephone reference checks were also conducted. The top three firms were invited to interviews with the selection panel.

As a result of this evaluation and interview process, the selection panel identified Colliers International as the initial firm with which to pursue contract negotiations. Colliers' strengths included exceptional qualifications of the project team, a well-defined web-accessible work order process, and a history of successful building management services in the Boise market.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

In order to ensure appropriate building services are in place before the date users are to occupy the building, the selection panel subsequently entered into discussions with Colliers in order to firmly identify a scope of services and to negotiate the contract price. These discussions are ongoing and anticipated to conclude prior to the June 2004 Board meeting.

The results of completed negotiations, or if not completed, the status of negotiations, will be summarized for the Board during the June 2004 meeting. Because this is a time-sensitive contract that needs to be in place prior to the beginning of building occupation, the UI requests that the Board approve the contract in concept and delegate to an individual or sub-committee of the Board, or to the Executive Director, the authority to approve the actual contract pending their review of the draft contract.

IMPACT

The University, acting in concert with other major owner/tenants, anticipates negotiating a one-year base contract, with four additional one-year option periods, for a maximum of a five-year contract. The total contract value may be in the range of \$1-1.5 million per year. All costs under the contract will be shared by the owners/tenants based on the respective fair-share proportions or pre-agreed lease rate payments. The UI portion of the contract costs may also include leasing services related to marketing and securing lease commitments for spaces that will not be occupied by UI, IDWR, or the USFS and that are available for other tenants. The source of funding for the University of Idaho's share is to be the general education account and any occupancy funding attributed to the facility.

STAFF COMMENTS AND RECOMMENDATIONS

Board staff is somewhat apprehensive regarding the "approval in concept" request being proposed by the University. The Board is being asked to make a decision without having complete documentation or other information available for review. Institutions should be required to submit such documentation well in advance of a Board meeting to allow for proper staff review and development of a recommendation to the Board.

BOARD ACTION

A motion to approve in concept the leasing, operations and maintenance contract for the Idaho Water Center and to delegate to _____ the authority to approve the actual contract pending their review of the draft contract.

Moved by _____ Seconded by _____ Carried Yes ___ No _____

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: V. FINANCIAL AFFAIRS

April 2002

I. Real and Personal Property and Services

3. Acquisition of Personal Property and Services

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.
- b. Acquisition or development of new administrative software or systems that materially affect the administrative operations of the institution by adding new services must be reviewed with the executive director before beginning development. When feasible, such development will be undertaken as a joint endeavor by the four institutions and with overall coordination by the Office of the State Board of Education.

K. Construction Projects

1. Major Project Approvals - Proposed Plans

Without regard to the source of funding, before any institution, school or agency under the governance of the Board begin formal planning to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities, when the cost of the project is estimated to exceed five hundred thousand dollars (\$500,000), must first be submitted to the Board for its review and approval. All projects identified on the institutions', school's or agencies' six-year capital plan must receive Board approval.

2. Project Approvals

Without regard to the source of funding, proposals by any institution, school or agency under the governance of the Board to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities, when the cost of the project is estimated to be between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000), must first be submitted to the executive director for review and approval. Without regard to the source of

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY - continued

funding, proposals by any institution, school or agency under the governance of the Board to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities or construction of new facilities, when the cost of the project is estimated to exceed five hundred thousand dollars (\$500,000), must first be submitted to the Board for its review and approval. Project cost must be detailed by major category (construction cost, architecture fees, contingency funds, and other). When a project is under the primary supervision of the Board of Regents or the Board and its institutions, school or agencies, a separate budget line for architects, engineers, or construction managers and engineering services must be identified for the project cost. Budgets for maintenance, repair, and upkeep of existing facilities must be submitted for Board review and approval as a part of the annual operating budget of the institution, school or agency.

3. Fiscal Revisions to Previously Approved Projects

Project revisions that substantially alter the use of the project causing changes in project costs between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) must first be submitted to the executive director for review and approval. Changes in project costs of more than five hundred thousand dollars (\$500,000) must first be submitted to the Board for its review and approval. Requests must be supported by a revised detailed project budget and justification for changes.

4. Project Acceptance

Projects under the supervision of the Department of Administration are accepted by the Department on behalf of the Board and the state of Idaho. Projects under the supervision of an institution, school or agency are accepted by the institution, school or agency and the project architect. Projects under the supervision of the University of Idaho are accepted by the University on behalf of the Board of Regents.

5. Statute and Code Compliance

- a. All projects must be in compliance with Section 504 of the Rehabilitation Act of 1973 and must provide access to all persons. All projects must be in compliance with applicable state and local building and life-safety codes and applicable local land-use regulations as provided in Chapter 41, Title 39, and Section 67-6528, Idaho Code.
- b. In designing and implementing construction projects, due consideration must be given to energy conservation and long-term maintenance and operation savings versus short-term capital costs.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

REFERENCE

Board Agenda June 17-18, 1999

SUBJECT

The University of Idaho requests approval for the Regents of the University of Idaho to convey 1.442 acres of the 75-acre Sandpoint Research & Extension Center to the City of Sandpoint. The City is seeking to acquire this property to make street improvements on two adjoining city streets. The Sandpoint R&E is managed by the College of Agricultural and Life Sciences and located within the city limits of Sandpoint. The city street improvements are necessary to accommodate street widening and to make bike/pedestrian accommodations for the neighborhood.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section V.I.5.

BACKGROUND

In 1999, the Regents authorized the conveyance of approximately 0.31 acres for more limited street improvements proposed by the local highway district. That project was never initiated, the highway district was eventually dissolved, and the conveyance was never executed. Now the City of Sandpoint has designed and received funding to make more substantial road improvements along the western and northern perimeter of the experiment station.

DISCUSSION

The appraised value of the property and compensation for damage is \$43,826. Though the College of Agricultural and Life Sciences does not consider the property surplus and would not seek to dispose of the property, the College has no objection to the disposal of this property under these circumstances and does not feel the disposal will in any way compromise its programmatic or land management objectives for the experimental farm.

IMPACT

There is no fiscal impact created by the conveyance of the 1.442 acres of property beyond the \$43,826 the University will receive in consideration for the conveyance. The City will replace all existing fencing and signage and improve the entrance to the Center (see Attachment I: Right of Way Contract and Attachment II: Right of Way Deed).

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

STAFF COMMENTS AND RECOMMENDATIONS

Staff has reviewed this item for conformance with Board policy, and recommends approval. Staff relies on UI for its knowledge and expertise in drafting the attached documents, and has not reviewed the legal descriptions and information set forth therein.

BOARD ACTION

A motion to approve the University of Idaho's request to convey 1.442 acres of the Sandpoint Research & Extension Center to the City of Sandpoint and to delegate to the UI's President or his designee the authority to execute a right of way contract and deed in substantially the same form as the draft agreements presented to the Board with the agenda materials.

Moved by _____ Seconded by _____ Carried Yes ____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

ATTACHMENT I

RIGHT OF WAY CONTRACT

Parcel No.: 1
Project: Boyer Avenue Connector Pathway

THIS AGREEMENT, made this _____ day of _____ 2004, between THE REGENTS OF THE UNIVERSITY OF IDAHO, a state educational institution and body corporate, organized and existing under the constitution and laws of the State of Idaho, herein called Grantors, and the City of Sandpoint, Bonner County, a political subdivision of the State of Idaho, 1123 West Lake Street, Sandpoint, Idaho 83864-1714, herein called Grantee.

WHEREAS, Grantor herewith delivers to the Grantee a Right of Way Deed for highway purposes.

NOW, THEREFORE, the parties hereto agree as follows:

1. The Grantee shall pay Grantor such sums of monies as are set out below. Grantor acknowledges that by virtue of its status there are no taxes and assessments due and owing.
2. This contract shall not be binding unless and until executed by both parties or their authorized representative.
3. The parties have herein set out the whole of their agreement, the performance of which constitutes the entire consideration for the grant of said right-of-way and shall relieve the Grantee of all future claims or obligations on that account.
4. RIGHT-OF-WAY/LAND & IMPROVEMENTS: The Grantee will pay Grantor for right-of-way/and improvements as follows:

Right-of-Way:		
Land: 1.442 acres @ \$28,000		\$40,376.00
Site Improvements:		
Lawn & shrubs		<u>3,450.00</u>
 TOTAL CONSIDERATION:		 <u>\$43,826.00</u>

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

5. Grantee shall construct and/or retain and protect all approaches, land improvements, and irrigation facilities in accordance with the approved right-of-way plans.
6. INGRESS and EGRESS: Subject to the restrictions described below, Grantor hereby grants the Grantee or its contractor a temporary construction easement for ingress and egress for construction of sidewalks, curbs and gutters, fences, drainage facilities and approaches, or any other item requiring minor encroachment on the Grantor's remaining property during construction. Any such encroachment shall be identified by Grantee prior to use and the location and use shall be submitted to the Superintendent of the University of Idaho Sandpoint Research & Extension Center. The Superintendent, or Superintendent's designee may disapprove such an easement, if in the opinion of the Superintendent or Superintendent's designee, the uses permitted will damage Grantor's research plots or other property. Should Grantee or Grantee's agent or assign utilize Grantor's property in a manner not authorized in this section and should Grantor's property be subjected to damage or destruction as a result of that unauthorized use, Grantee shall pay to Grantor the full value of compensation for such damage or destruction. This temporary easement shall terminate upon completion of construction or two years from the date of this Contract, whichever comes first.
7. LEGAL AND PHYSICAL POSSESSION: Grantor shall give Grantee legal and physical possession on date of payment; 90 days for possession is waived.
8. Grantor represents that to the best of its knowledge no hazardous materials have been stored or spilled on the subject property during their ownership at least insofar as it has observed or has been informed.
9. In addition to the compensation set out in Paragraph 4, Grantee shall: a) remove existing fencing where it currently exists within area of proposed taking and replace with new fencing at no cost to Grantors, and b) remove and relocate signs within the proposed area of taking at no cost to Grantors.
10. Grantee, or its successor, shall be responsible for maintenance of any improvements, including plantings and landscaping, completed by the Grantee, when those improvements are within the property conveyed to the Grantee as provided by this Contract.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

GRANTOR: The Regents of the University of Idaho

By _____

Its: _____

Date: _____

GRANTEE: City of Sandpoint

By _____

Its: _____

Date: _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

ATTACHMENT II

RIGHT OF WAY DEED

KNOW ALL MEN BY ALL THESE PRESENTS:

That THE REGENTS OF THE UNIVERSITY OF IDAHO, a state educational institution and body corporate organized and existing under and by virtue of the Constitution and laws of the State of Idaho, hereinafter referred to and called the Grantor, for and in consideration of Forty-three Thousand Eight Hundred Twenty-six and no/100 dollars (\$43,826.00), and other good and valuable consideration, the receipt whereof is hereby acknowledged, do hereby grant, bargain, sell and convey unto the City of Sandpoint, a municipal corporation whose address is 110 Main Street, Sandpoint, Idaho, 83864, and its successors and assigns, a strip of land for roadway purposes, situated in Bonner County, Idaho described as follows:

Boyer Avenue Right of Way and
Mountain View Road Right of Way
See Attached **Exhibit A**

TO HAVE AND TO HOLD said right of way unto the CITY OF SANDPOINT, its successors and assigns, forever.

IN WITNESS WHEREOF, they have hereunto set their hands and seals this _____ day of _____ 200__.

Laura E. Hubbard
Vice President of Finance and Administration
University of Idaho

STATE OF IDAHO)
) ss
County of LATAH)

On this _____ day of _____, 200__, before me, the undersigned a Notary Public in and for said State, personally appeared Laura E. Hubbard, known to me to be the Vice President of Finance and Administration and Duly Authorized Agent of THE REGENTS OF THE UNIVERSITY OF IDAHO, the corporation that executed the above and foregoing instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal the date last above written.

NOTARY PUBLIC in and for the State of Idaho,
residing in _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

EXHIBIT A

A strip of land, for roadway purposes, situated in the Northeast $\frac{1}{4}$ of Section 15, Township 57 North, Range 2 West, Boise Meridian, Bonner County, Idaho, said strip being the easterly 20 feet of the westerly 45 feet of said Northeast $\frac{1}{4}$ lying northerly of the Burlington Northern and Santa Fe Railroad right of way.

TOGETHER WITH a strip of land, for roadway purposes, situated in the Northeast $\frac{1}{4}$ of said Section 15, said strip being the easterly 40 feet of the westerly 65 feet of the southerly 239.50 feet of the northerly 1480.60 feet of said Northeast $\frac{1}{4}$.

EXCLUDING any existing right of way.

TOGETHER WITH

A strip of land, for roadway purposes, situated in the Northeast $\frac{1}{4}$ of Section 15, Township 57 North, Range 2 West, Boise Meridian, Bonner County, Idaho, said strip being described as follows:

Commencing at the East 1/16 Corner of said Section 15; thence North $89^{\circ}58'34''$ West 1223.56 feet to the North $\frac{1}{4}$ Corner of said Section 15; thence along the northerly line of said section South $89^{\circ}58'34''$ East 25.00 feet to a point; thence leaving said northerly line South $00^{\circ}01'09''$ West 25.00 feet to the point of intersection of the easterly right of way of Boyer Avenue with the southerly right of way of East Mountain View Drive, said point being the REAL POINT OF BEGINNING;

thence continuing South $00^{\circ}01'09''$ West 10.00 feet;
thence leaving said easterly right of way South $89^{\circ}58'34''$ East 932.07 feet;
thence North $77^{\circ}26'07''$ East 45.88 feet to the southerly right of way of East Mountain View Drive;
thence along said southerly right of way North $89^{\circ}58'34''$ West 976.84 feet to the REAL POINT OF BEGINNING.

EXCLUDING any existing right of way.

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: I. Real and Personal Property and Services

April 2002

I. Real and Personal Property and Services

5. Disposal of Real Property

a. Temporary Permits

Permits to make a temporary and limited use of real property under the control of an institution, school or agency may be issued by the institution, school or agency without prior Board approval.

b. Board approval of other transfers

- (1) Leases to use real property under the control of an institution, school or agency require prior Board approval - if the term of the lease exceeds five (5) years or if the lease revenue exceeds two hundred fifty thousand dollars (\$250,000).
- (2) Easements to make a permanent use of real property under the control of an institution, school or agency require prior Board approval - unless easements are to public entities for utilities.
- (3) The transfer by an institution, school or agency of any other interest in real property requires prior Board approval.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

REFERENCE

June, 2001	FY02 Capital Improvement Budget
June, 2004	FY05 Capital Improvement Budget

SUBJECT

Request approval to name the newly constructed building (cabin) at the Taylor Ranch Wilderness Field Station in honor of the DeVlieg family.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section I.K.

BACKGROUND

It is with great pleasure that the University of Idaho requests the naming of a 24' X 36' cabin located at the Taylor Ranch Wilderness Field Station to be the "DeVlieg Cabin". Janet DeVlieg Pope, president of the DeVlieg Foundation has committed to fund two-thirds of the project from her foundation, and the remaining one-third will be funded by the College of Natural Resources (CNR). The project funding will construct a cabin located at the Taylor Ranch Wilderness Field Station; estimated cost is \$320,000. The DeVlieg Cabin will create additional space to house student interns and faculty for the purpose of conducting wilderness research. This cabin would not have happened without the DeVlieg Foundation's support – two-thirds of the funding – as well as Janet DeVlieg Pope and Jim Pope's tireless volunteer efforts.

The project will replace bunk and cook facilities destroyed by the wildfires of the summer of 2000 and consists of the construction of a three-bedroom log structure with kitchen, shower, and toilet facilities to house students and guests that participate in various wilderness related programs conducted at the Taylor Ranch. Construction is anticipated to be completed in September 2004.

The DeVlieg Foundation has been a long-standing supporter of both the College of Natural Resources and the College of Engineering with gifts and pledges totaling over \$650,000. The DeVlieg Foundation has tremendously impacted the University's programs, facilities and faculty.

DISCUSSION

Janet DeVlieg Pope serves as a member of the University of Idaho Foundation, an active mentor to CNR students, and an advisor to the CNR Dean. She supports scholarships, professorships, and graduate assistantships, as well as equipment and facility needs for the College of Natural Resources and College of Engineering. Her leadership through the DeVlieg Foundation has resulted in over \$650,000 in gifts and pledges. The naming opportunity requested would be

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

placed on a working building of modest scale in comparison to the value of their gifts and the continued relationship UI enjoys with The DeVlieg Foundation.

Naming the DeVlieg Cabin, recognizes not only this important facility gift, but also the continued leadership and financial support exhibited by the DeVlieg Foundation over many years, on behalf of various programs in the College of Natural Resources and College of Engineering at the University of Idaho.

IMPACT

The naming opportunity requested would be placed on a working building of modest scale in comparison to the value of the gift.

STAFF COMMENTS AND RECOMMENDATIONS

Staff has reviewed this item for conformance with Board policy, and recommends approval.

BOARD ACTION

A motion to approve the University of Idaho's request to name the new building (cabin) at Taylor Ranch Wilderness Field Station in honor of the DeVlieg family and the DeVlieg Foundation.

Moved by _____ Seconded by _____ Carried Yes ____ No _____

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

April 2002

Subsection K – Naming/Memorializing Buildings and Facilities

K. Naming/Memorializing Buildings and Facilities

Prior approval of the State Board of Education is required for the naming or memorializing of a building or administrative unit for other than functional use. This policy also includes the naming of facilities.

As used in this policy, the terms "facility" and "facilities" include any building, structure, room, laboratory, administrative unit, open space, or other physical improvement or natural feature of a campus or of other property under the administrative control of the State Board of Education.¹ The Board will consider the following factors in addressing requests for naming of a building, facility, or administrative unit.

- a. Naming for an administrator, member of the faculty or employee of a unit responsible to the State Board of Education:
 - (1) No building, facility, or administrative unit shall be named for a person currently employed within the system of higher education in Idaho, except when authorized by the Board.
 - (2) Memorialization of a building, facility, or administrative unit for a former employee retired or deceased shall be considered on the basis of the employee's service to education in the state of Idaho. Significant factors will include, but shall not be limited to:
 - (a) Recommendation of the chief executive officer of the institution and the recommendation of the institutional community.
 - (b) Contributions rendered to the academic area to which the building, facility, or administrative unit is primarily devoted.
- b. Naming of a building, facility, or administrative unit for other than a former employee of the system of higher education will be considered by the Board in accordance with 1.a. Additionally, the following shall apply:
 - (1) When deemed appropriate, a facility, building, or administrative unit may be given a nonfunctional name intended to honor and memorialize a specific individual who has made a distinguished contribution to the University.
 - (2) Name for an individual in recognition of a gift.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY - continued

- (a) No commitment for naming shall be made to a prospective donor of a gift prior to Board approval of the proposed name.
- (b) In reviewing requests for approval to name a facility, building, or administrative unit for a donor, the Board shall consider:
 - i. The nature of the proposed gift and its significance to the institution;
 - ii. The eminence of the individual whose name is proposed; and
 - iii. The individual's relationship to the institution.
- 2. The Board exclusively has authority to name administrative units, buildings, and facilities of a campus or of other property under the administrative control of the State Board of Education and Regents of the University of Idaho.
- 3. The Board delegates to the presidents the authority to name rooms and open spaces located within buildings or structures.
 - a. The presidents shall follow the same guidelines for naming as set forth in this policy.
 - b. All such names designated by the presidents shall be reported annually in August to the Board.
- 4. All requests for naming outside the presidents' delegated authority, and all delegated naming authority reporting, shall be made to the Board's Business Affairs and Human Resources Committee. When applicable, concurrent request shall be made to the Board's Instruction, Research and Student Affairs Committee.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

REFERENCE

December, 2003 Approval to pursue WAC invitation
April, 2003 Approval of all sports affiliation, Sun Belt

SUBJECT

Update on the University of Idaho (UI) intercollegiate athletics conference affiliation and finances.

APPLICABLE STATUTE, RULE, OR POLICY

N/A

BACKGROUND

Conference affiliation has been a persistent issue for UI intercollegiate athletics since the university made the transition to Division 1-A. In April of 2003 the Board approved all sports affiliation with the Sun Belt Conference with the understanding that UI intended to pursue affiliation with the Western Athletic Conference.

In December of 2003 the Board authorized the UI administration to accept a WAC invitation if one were forthcoming.

DISCUSSION

In June of 2004, the WAC extended an invitation for UI to become an all sports member and that invitation was accepted. This presentation will update the Board on WAC affiliation and review the consistency of the fiscal 2004-2005 athletics budget compared to the budget projections given the Board in April of 2003.

IMPACT

N/A

STAFF COMMENTS AND RECOMMENDATIONS

UI will be updating the Board on the status of the offer and acceptance. Further analysis will be provided by UI staff.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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INSTITUTION / AGENCY AGENDA
EASTERN IDAHO TECHNICAL COLLEGE

SUBJECT

Eastern Idaho Technical College (EITC) requests Board approval of Idaho State Building Authority issuance and sale of revenue bonds (see pages 103-108) to fund the design and construction of a health education building on the college campus, and each and all terms and conditions required of the college associated with the bonding documents.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V. I.
House Concurrent Resolution 30 (2003)
Senate Concurrent Resolution 134 (2004)

BACKGROUND

The legislature approved EITC to enter into an agreement with the Idaho State Building Authority for a health care building (HCR 30).

Financing for the facility has been amended (SCR 134) from the original legislative authorization so the entire amount can be acquired from the Idaho State Building Authority (ISBA), if necessary.

DISCUSSION

Approval of the request will authorize the college to enter into an agreement with the ISBA for a site lease of real property where the facility will be constructed, a facility lease, and a development agreement. Further, an operating agreement will be executed between EITC and the Department of Administration (IDOA) outlining the respective responsibilities of each entity relative to the terms of the facility lease and the development agreement.

The Idaho State Building Authority (ISBA) is authorized by Section 67-6401 Idaho Code, to issue bonds to finance, build and own buildings for units of State government, including educational institutions. Using ISBA to finance the projects requires four agreements for each institution to be approved by the Board before the bonds can be issued. The Board approved agreements for all but one of the higher education projects at the June, 2003 meeting. EITC seeks approval of a similar set of agreements.

INSTITUTION / AGENCY AGENDA
EASTERN IDAHO TECHNICAL COLLEGE - continued

The **Site Lease** (between EITC and ISBA) on page 55 is the first stage of the development. EITC¹ will lease the ground where the facility is to be built to the ISBA on a 35-year ground lease (the bonds will be paid in 20 years, but the lease is longer to provide adequate coverage for the bondholders). The lease gives the ISBA the right to construct the Facility on that parcel and provides the appropriate easements and right of ways for utilities necessary to ensure proper access for construction and use of the Facility. The Lease is terminable as soon as the Bonds are paid in full. Once the Lease so terminates, the land and the new Facility revert to the full ownership of EITC.

The **Development Agreement** (between EITC, IDOA and ISBA) on page 65 sets forth the overall nature of the transaction. In this agreement, EITC and the IDOA agree to provide final plans for the Facility and the ISBA agrees to provide a set level of financing to construct the Facility. The agreement sets forth the construction and payment processes and the responsibilities of the parties for the same.

The **Facilities Lease** (between EITC, IDOA and ISBA) on page 77 is to lease the Facility, once constructed, to EITC and IDOA. IDOA and EITC lease the Facility from the ISBA (technically on an annual basis) since the ISBA owns the Facility until it reverts to EITC ownership. The “rent” paid by IDOA will be the amount necessary to make Bond coverage requirements and to cover the ISBA’s expenses. All operation and maintenance of the Facility, insurance requirements, liability, furnishings and similar “ownership” obligations are the duty of EITC. If IDOA would ever fail to pay “rent”, ISBA has the right to retake possession and lease the Facility to another party. Once the Bonds are paid, the Facility becomes the property of EITC.

The **Operating Agreement** (between EITC and IDOA) on page 97 provides that once the Facility is built, IDOA’s only responsibility is to make the annual rent payment. All other duties and obligations of the “State” with regard to the transaction must be carried out by EITC.

¹ EITC is in the process of researching the title to the property. The title may be held in the name of the State Board for Professional-Technical Education, the State Board of Education, or otherwise. If title is held in a name other than EITC, the documents will be revised accordingly. EITC has represented that it is planning on purchasing title insurance for this property.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION / AGENCY AGENDA
EASTERN IDAHO TECHNICAL COLLEGE - continued

Further, the agreement provides that any money remaining in the construction budget will be used to make a Bond payment and will not be returned to EITC since EITC's contributed funds will be used first, before the Bond Proceeds are used.

Although not part of the Facility financing process, it should be noted that at the April, 2004 Board meeting, the Board approved an **Agreement** between Idaho State University and Eastern Idaho Technical College whereby the two institutions committed to cooperate in the use of the Facility (copy included as **Insert A** following other documents).

IMPACT

The facility will allow for high-quality health education to be offered in Idaho Falls, benefiting students, citizens, and the general health care community in the region.

STAFF COMMENTS AND RECOMMENDATIONS

This financing process is exactly the same as was brought to the Board one year ago for buildings on the six other campuses statewide. The documents included in this agenda item are the same as with the previous process, with a slight modification: if additional funds were to become available for this project (the originally-proposed Federal Economic Development Administration grant, for example), the Board has two options. The bonds to be issued could be paid down, or the additional outside funds could be used to increase the size or scope of the facility.

Board staff recommends approval of this request.

BOARD ACTION

A motion to authorize EITC to enter into and complete the Health Education Facility project transaction and to authorize the Interim President or his designee to finalize and execute the Site Lease, Facilities Lease, Development Agreement and the Operating Agreement for the Health Education Facility at EITC in substantially the same form as the draft agreements presented to the Board with the agenda materials.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

REFERENCE — APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: V. FINANCIAL AFFAIRS
I. Real and Personal Property and Services

April 2002

A. I. Real and Personal Property and Services

1. Authority

- a. The Board may acquire, hold, and dispose of real and personal property pursuant to Article IX, Section 2 and Article IX, Section 10, Idaho Constitution, pursuant to various sections of Idaho Code.
- b. Leases of office space or classroom space by any institution, school or agency except the University of Idaho are acquired by and through the Department of Administration pursuant to Section 67-5708, Idaho Code.
- c. All property that is not real property must be purchased consistent with Sections 67-5715 through 67-5737, Idaho Code, except that the University of Idaho may acquire such property directly and not through the Department of Administration. Each institution, school and agency must designate an officer with overall responsibility for all purchasing procedures.
- d. Sale, surplus disposal, trade-in, or exchange of property must be consistent with Section 67-5722, Idaho Code, except that the University of Idaho may dispose of such property directly and not through the Department of Administration.
 - e. If the executive director finds or is informed that an emergency exists, he or she may consider and approve a purchase or disposal of equipment or services otherwise requiring prior Board approval. The institution, school or agency must report the transaction in the Business Affairs and Human Resources agenda at the next regular Board meeting together with a justification for the emergency action.

2. Acquisition of Real Property

- a. Any interest in real property acquired for the University of Idaho must be taken in the name of the Board of Regents of the University of Idaho.
- b. Any interest in real property acquired for any other institution, school or agency under the governance of the Board must be taken in the name of the state of Idaho by and through the State Board of Education.

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- c. This does not preclude a foundation or other legal entity separate and apart from an institution, school or agency under Board governance from taking title to real property in the name of the foundation or other organization for the present or future benefit of the institution, school or agency. (See Section V.E.)
- d. Acquisition of an option, lease, or any other present or future interest in real property by or on behalf of an institution, school or agency requires prior Board approval if the term of the lease exceeds five (5) years or if the cost exceeds two hundred fifty thousand dollars (\$250,000) annually.
- e. Appraisal.
An independent appraiser must be hired to give an opinion of fair market value before an institution, school or agency acquires fee simple title to real property.
- f. Method of sale - exchange of property.

The Board will provide for the manner of selling real property under its control, giving due consideration to Section 33-601(4), applied to the Board through Section 33- 2211(5), and to Chapter 3, Title 58, Idaho Code. The Board may exchange real property under the terms, conditions, and procedures deemed appropriate by the Board.

- g. Execution.
All easements, deeds, and leases excluding easements, deeds, and leases delegated authority granted to the institutions, school and agencies must be executed and acknowledged by the president of the Board or another officer designated by the Board and attested to and sealed by the secretary of the Board as being consistent with Board action.

3. Acquisition of Personal Property and Services

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.
- b. Acquisition or development of new administrative software or systems that materially affect the administrative operations of the institution by adding new services must be reviewed with the executive director before beginning development. When feasible, such development will be undertaken as a joint endeavor by the four institutions and with overall coordination by the Office of the State Board of Education.

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4. Hold of Personal Property

a. Inventory

An inventory of all items of chattel property valued at two thousand dollars (\$2,000) or limits established by Department of Administration owned or leased by any agency, school or institution must be maintained in cooperation with the Department of Administration as required by Section 67-5746, Idaho Code.

b. Insurance

Each agency, school and institution must ensure that all insurable real and personal property under its control is insured against physical loss or damage and that its employees are included under any outstanding policy of public liability insurance maintained by the state of Idaho. All insurance must be acquired through the State Department of Administration or any successor entity.

c. Vehicle Use

Vehicles owned or leased by an institution, school or agency must be used solely for institutional, school or agency purposes. Employees may not, with certain exceptions, keep institutional vehicles at their personal residences. Exceptions to this policy include the chief executive officers and other employees who have received specific written approval from the chief executive officer of the institution, school or agency.

5. Disposal of Real Property

a. Temporary Permits

Permits to make a temporary and limited use of real property under the control of an institution, school or agency may be issued by the institution, school or agency without prior Board approval.

b. Board approval of other transfers

(1) Leases to use real property under the control of an institution, school or agency require prior Board approval - if the term of the lease exceeds five (5) years or if the lease revenue exceeds two hundred fifty thousand dollars (\$250,000).

(2) Easements to make a permanent use of real property under the control of an institution, school or agency require prior Board approval - unless easements are to public entities for utilities.

(3) The transfer by an institution, school or agency of any other interest in real property requires prior Board approval.

6. Disposal of Personal Property

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Sale, surplus disposal, trade-in, or exchange of property with a value greater than two hundred fifty thousand dollars (\$250,000) requires prior Board approval.

a. First Refusal

When the property has a value greater than five thousand dollars (\$5,000), the institution, school or agency must first make a good faith effort to give other institutions, school and agencies under Board governance the opportunity of first refusal to the property before it turns the property over to the Department of Administration or otherwise disposes of the property.

b. Sale of Services

The sale of any services or rights (broadcast or other) of any institution, school or agency requires prior approval of the Board when it is reasonably expected that the proceeds of such action may exceed two hundred fifty thousand dollars (\$250,000). Any sale of such services or rights must be conducted via an open bidding process or other means that maximizes the returns in revenues, assets, or benefits to the institution, school or agency.

c. Inter-agency Transfer

Transfer of property from one Board institution, school or agency to another institution, school or agency under Board governance may be made without participation by the State Board of Examiners or the Department of Administration, but such transfers of property with a value greater than two hundred fifty thousand dollars (\$250,000) require prior Board approval.

7. Litigation

The chief executive officer may negotiate settlement regarding litigation matters, or any claims made that may result in litigation, for up to \$25,000. All such settlements must be reported to the Board in executive session at the next regularly scheduled meeting.

8. Intellectual Property

The chief executive officer may license intellectual property rights of their respective institutions, school and agencies up to (to be developed as the intellectual property policy is finalized).

BUSINESS AFFAIRS AND HUMAN RESOURCES
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36 and performance space for speech, music, forensics and the performing arts and
37 will build a Fine Arts Addition to house those programs; and

38 WHEREAS, Idaho State University will meet its growing requirement in Poca-
39 tello for additional classroom space, student services and student housing by
40 using student fees to construct the student services and housing portions of a
41 multiuse facility and funds authorized under this resolution to build a new
42 classroom facility; and

43 WHEREAS, Eastern Idaho Technical College wishes to help meet the need for
44 trained health care professionals in the Idaho Falls area, and a new health

2

1 care education building will be constructed in accordance with policies of the
2 State Board of Education; and

3 WHEREAS, it is in the best interest of the state and its community college
4 districts for the State Building Authority to finance and provide new facili-
5 ties for the use of each of the described state bodies and community college
6 districts;

7 NOW, THEREFORE, BE IT RESOLVED by the members of the First Regular
Session

8 of the Fifty-seventh Idaho Legislature, the House of Representatives and the
9 Senate concurring therein, that the Legislature hereby authorizes and provides
10 approval for the Department of Administration and each of the following state
11 bodies and community college districts to enter into agreements with the Idaho
12 State Building Authority, under such terms and conditions as may be reasonable
13 and necessary, to provide for the financing and development of the following
14 described facilities for their respective use:

15 STATE BODY/DISTRICT	FACILITY	LOCATION
16 North Idaho College	Allied Health, Nursing 17 & Life Science Bldg.	Coeur d'Alene
18 University of Idaho	Teaching & Learning 19 Center	Moscow
20 Lewis-Clark State 21 College	Campus Activity Center	Lewiston
22 Boise State 23 University	West Campus Academic Building	Nampa
24 Idaho State Police	Training Facility	Meridian
25 College of Southern 26 Idaho	Fine Arts Addition	Twin Falls
27 Idaho State 28 University	Classroom & Multiuse Facility	Pocatello
29 Eastern Idaho 30 Technical College	Health Care Education Building	Idaho Falls

31 BE IT FURTHER RESOLVED that this resolution constitutes authorization to
32 enter into agreements required by the provisions of Section 67-6410, Idaho
33 Code, and with respect to facilities provided to the State Board of Education
34 and Board of Regents of the University of Idaho this resolution constitutes
35 the approval required by the provisions of Section 33-3805A, Idaho Code.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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B. Statement of Purpose / Fiscal Impact

REPRINT REPRINT REPRINT REPRINT REPRINT REPRINT
STATEMENT OF PURPOSE
RS13246

This resolution will authorize and provides approval for the Department of Administration and the state bodies and community college districts listed in this resolution to enter into agreements with the Idaho State Building Authority to provide for the financing and development of the facilities described in this resolution.

The authorization in this concurrent resolution for projects for College of Southern Idaho and North Idaho College shall take effect upon the enactment of legislation that empowers community college districts to enter into agreements with the State Building Authority.

FISCAL IMPACT

Each of the amounts listed below are the estimated project costs (not including financing costs) to be paid from the Idaho State Building Authority bonds.

Project	Project Funds
LCSC classroom and campus activity center	\$10,868,000
CSI fine arts addition	\$5,402,000
UI teaching & learning center	\$11,729,000
BSU west campus bldg	\$8,655,000
ISU classroom bldg	\$12,177,000
NIC nursing/life science bldg	\$10,994,000
ISP training academy	\$2,286,000
EITC health education bldg	\$6,360,000
TOTAL	\$68,471,000

Annual rent for the projects to be paid to the State Building Authority from dedicated funds appropriated annually from the Permanent Building Fund will be between \$5.25 and \$5.75 million per year for twenty years.

Facility occupancy costs may come from the General Fund appropriations. These costs are provided on a quarterly basis, beginning with the quarter in which the facility is first occupied. There is no fiscal impact to the General Fund in FY04 for occupancy costs. In subsequent years, occupancy costs for the college and university projects are estimated to be:

FY05 \$583,750 FY06 \$939,750 FY07 \$872,100

Contact

Name: Rep. Bill Deal

Rep. Wayne Meyer

Rep. Lee Gagner

Co Sponsors: Rep. Kathy Skippen

Rep. Janet Miller

Rep. Bob Ring

Rep. Kathy Garrett

Rep. Rich Wills

Rep. John Campbell

Rep. Mack Shirley

Rep. Clete Edmunson

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Rep. Max Black
Rep. Darrell Bolz
Rep. Mark Snodgrass
Rep. Steve Smylie
Rep. Ann Rydalch
Rep. David Langhorst

Phone: 208/332-1000

Sponsor: Sen. Bart Davis

Sen. Joe Stegner

Sen. Sheila Sorensen

Co-Sponsors:

Sen. Patti Ann Lodge

Sen. Cecil Ingram

Sen. Gary Schroeder

Sen. John Andreason

Sen. Hal Bunderson

Sen. Richard Compton

Sen. John Goedde

Phone: 208/332-1000

STATEMENT OF PURPOSE/FISCAL NOTE

Bill No. HCR30

BUSINESS AFFAIRS AND HUMAN RESOURCES
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34 provides approval for the Department of Administration and the Eastern Idaho
35 Technical College to enter into an agreement with the Idaho State Building
36 Authority, under such terms and conditions as may be reasonable and necessary,
37 to provide for the financing and development of the Health Care Education
38 Building located in Idaho Falls, Idaho.

39 BE IT FURTHER RESOLVED that this resolution constitutes authorization to
40 enter into an agreement required by the provisions of Section 67-6410, Idaho
41 Code, and with respect to the State Board of Education and State Board for
42 Professional-Technical Education, this resolution constitutes the approval
43 required by the provisions of Section 33-3805A, Idaho Code.

Statement of Purpose / Fiscal Impact

STATEMENT OF PURPOSE

RS 14252

Last year the 2003 legislature adopted HCR 30 authorizing several higher education projects to be financed through the Idaho State Building Authority, including a new Health Care Education Building for Eastern Idaho Technical College. The original cost was \$6,360,000 plus a grant for \$3,500,000 from the U.S. Department of Commerce, Economic Development Administration. It has now been determined that the terms of the proposed grant, if accepted, makes it substantially more costly to finance the state's portion with bonds through the Idaho State Building Authority.

FISCAL IMPACT

This resolution would authorize financing of the total project funds for the Health Care Education Building, estimated to be a total of \$9,860,000, through the Idaho State Building Authority.

Contacts

Name: Lee Gagner, House of Representatives
(208) 332-1221
Bart M. Davis, Senate Majority Leader
(208) 332-1305

STATEMENT OF PURPOSE/FISCAL NOTE

SCR 134

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SITE LEASE

(Eastern Idaho Technical College Health Education Building)

THIS SITE LEASE is entered into as of the ____ day of _____, 2004, by and between the State of Idaho acting by and through EASTERN IDAHO TECHNICAL COLLEGE, with consent and approval of THE STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION (hereinafter the “State”), and the IDAHO STATE BUILDING AUTHORITY (hereinafter the “Authority”). This agreement is hereinafter referred to as the “Site Lease.”

RECITALS

A. The State Board for Professional-Technical Education is vested with the general supervision, governance and control of Eastern Idaho Technical College pursuant to Idaho Code §§ 33-2209 and 33-2211. Eastern Idaho Technical College is a body politic and corporate. References to “EITC” herein shall mean Eastern Idaho Technical College and the State Board for Professional-Technical Education acting pursuant to its authority to supervise, govern and control Eastern Idaho Technical College; and,

B. The State is the owner of certain real property described in Exhibit A hereto and desires to lease such property to the Authority for the purpose of financing and developing a health and education building to be constructed thereon described on Exhibit B attached hereto (the “Facilities”) to be leased to the State of Idaho, acting through the Department of Administration (“IDOA”) and EITC under an annually renewable lease (the “Facilities Lease”), entered into coincidentally herewith; and,

C. In accordance with the provisions of Idaho Code, Section 67-6410(a), the Idaho Legislature, pursuant to Senate Concurrent Resolution No. 134, Second Regular Session of the Fifty-seventh Legislature, has authorized the State to enter into agreements as may be reasonable and necessary with the Authority for the purpose of providing financing to develop and construct facilities for use by the State; and,

D. The Authority intends to finance and develop the Facilities on the Premises (as hereinafter defined) and to lease the Facilities and Premises to IDOA and EITC in accordance with the Facilities Lease, entered into coincidentally herewith; and,

E. The State and the Authority acknowledge that there shall be no merger of the State’s leasehold interest under the Facilities Lease and the State’s ownership interest in the Premises, which merger would cause the cancellation or termination of this Site Lease; and

F. The State represents that neither the execution and delivery of this Site Lease, the consummation of the transactions contemplated by this Site Lease, nor the fulfillment of or compliance with the terms and conditions of this Site Lease conflict with or results in a breach of

any terms, conditions or provisions of any restriction, agreement, or instrument to which the State is now a party or to which the State is bound.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals:** The parties acknowledge the foregoing Recitals are true and are incorporated into this Site Lease as if set forth in full.

2. **Premises:** The State hereby leases to the Authority, subject to the conditions expressed herein, certain real property located in Bonneville County, Idaho, specifically described in Exhibit A attached hereto and incorporated herein together with all easements and rights appurtenant thereto and all other improvements thereon (the “Premises”).

As used herein the term “Premises” refers solely to the real property and existing improvements and not to any improvements to be constructed thereon from time to time during the term of this lease.

3. **Term:** The Term of this Site Lease shall be a period commencing on the date hereof and expiring June 30, 2039, unless earlier terminated pursuant to paragraph 9 hereof.

4. **Rent:** The Premises are leased to the Authority without consideration as authorized pursuant to Idaho Code, Section 67-6421.

5. **Development:** The Authority shall have the right to raze existing improvements, and develop, acquire and construct Facilities on the portion of the Premises described on Exhibit A in accordance with the Facilities Lease. In the event the Facilities Lease expires or is terminated for any reason except by the State as provided in paragraph 9 below, the Authority may use the Premises for any lawful purpose.

6. **Permanent Easements:** At the Authority’s request or as may be reasonably required, the State shall grant to public entities, public service corporations, or to the Authority such rights-of-way, utility, or other permanent easements on, over or through the Premises and adjacent property owned by the State for telephone, electricity, water, sanitary or storm sewers or both, site drainage and for other utilities and municipal or special district services necessary or appropriate to serve improvements constructed thereon by the Authority.

7. **Utility Services to Premises in Event of Expiration or Termination of the Facilities Lease:** Facilities to be constructed on the Premises by the Authority are or may be designed and constructed to use water, sewer and other utility services furnished by or through facilities owned or operated by the State, in which event the Facilities will not be connected directly to public utility services or lines. In the event the State fails to renew the Facilities Lease or the State’s rights to use of the Facilities under the Facilities Lease otherwise terminate, except termination by the State pursuant to paragraph 9 hereof, the State shall continue to provide all such utility services and all other public utility services to the Facilities and pay all costs and charges thereof. The Authority may, but shall not be required to, connect the Facilities directly to public utility services and provide such connections thereto. If such service crosses land owned by the

State or third parties, the State will furnish permanent easements across such land for domestic water and sanitary sewer lines. The State shall permit, without charge therefor, continued use by the Authority of all utility services provided through the State from adjacent property until the Facilities are fully connected and serviced directly by public utilities.

8. **Right to Assign**: Subject to the rights of the State under the Facilities Lease and subject to the State's consent, which shall not be unreasonably withheld, the Authority shall have the right to assign this Site Lease. The State hereby consents to any assignment by the Authority to secure any Mortgage described in paragraph 10 hereof. In the event of such an assignment, except assignments to secure such Mortgages, the Authority shall be released from any and all liabilities arising or accruing under this Site Lease after the date of such assignment.

9. **Optional Termination**: At such time as all sums owing for any bonds or notes issued by the Authority to finance Facilities and all other obligations of the Authority relating to the Facilities or the Premises have been paid in full or provisions for such full payment have been made to the satisfaction of the Authority, the State shall have the right, at its option, to terminate this Site Lease by written notice to the Authority and all alterations, improvements, replacements and appurtenances on or to the Premises, including the Facilities, shall be deemed to be part of the Premises and shall revert to the State and shall become the sole and absolute property of the State.

10. **Mortgages**: The Authority shall have the right at any time and from time to time to pledge, lien or otherwise encumber its leasehold interest herein granted and its interest in any or all improvements thereon and appurtenances thereto by one or more mortgages, deeds of trust, assignment, or other encumbrances (herein referred to as "Mortgages"), as security for a loan or loans or other obligation of the Authority relating to the Facilities or the Premises, provided that:

(a) The Mortgages and all rights acquired thereunder shall be subject to each and all of the covenants, conditions, and restrictions set forth in this Site Lease and shall be subject to all rights and interests of the State as provided in this Site Lease and shall not encumber the State's fee title to the Premises.

(b) The Authority shall give the State prior notice of any such Mortgages, and shall accompany the notice with a true copy of such Mortgages and any indebtedness secured thereby.

11. **Indemnification**: The Authority shall indemnify and hold the State, its agents, representatives, employees and assigns, harmless from and/or against any and all claims, damages, costs, liabilities, and expenses (including reasonable attorneys' fees and defense costs) arising out of or relating to the Authority's possession, operations or performance under this Site Lease.

This indemnification does not apply to claims, damages, costs, liabilities, and expenses (including reasonable attorneys' fees and defense costs) which are or are alleged to be caused, in whole or in part by any act or omission for which the Authority is indemnified under the Facilities Lease, or by negligent or otherwise wrongful acts, errors, omissions or fault on the part of the State, or its employees, agents, representatives, or assigns, or is a result of the State's breach of this Site Lease.

12. **Hazardous/Materials**: In the event any hazardous materials are found to exist in or under the Premises prior to the date of this Site Lease in violation of any environmental laws or if any appropriate government agency or authority requires testing to determine whether any hazardous materials are in violation of any environmental laws, the State, at the State's cost and expense, shall cause such testing to be performed and shall cause any such hazardous materials to be removed, remediated or abated in compliance with all environmental laws. The State hereby agrees to indemnify, defend, and hold the Authority harmless from and against any and all claims, damages, liabilities, costs, expenses (including reasonable attorneys' fees), causes of action and judgments arising out of or related to hazardous materials existing in, or under the premises prior to the date of this Site Lease. As used herein, the term "environmental laws" shall mean the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended (CERCLA) the Resource Conservation Recovery Act, as amended (RCRA), the Federal Water Pollution Control Act, the Clean Air Act and any similar local, state or federal law, rule, ordinance or regulation. As used herein, the term "hazardous materials" shall mean any hazardous substance, pollutants, contaminants, or other hazardous waste or toxic substances defined in any environmental laws including, without limitation, petroleum and petroleum products, asbestos and asbestos containing materials, PCBs and urea-formaldehyde.

The Authority shall not, nor shall it allow others to, accumulate, use, or store on the Premises materials classified as hazardous, biomedical or toxic waste except in compliance with all state, federal, or local laws, rules or regulations. The Authority shall comply with any lawful order by an entity reposed with the Authority to regulate the use, accumulation, storage or disposal of hazardous waste. The Authority shall not be responsible for any of such materials placed on the Premises by or through the State prior to or during any term of the Facilities Lease.

13. **Zoning/Building Restrictions**: This Site Lease is subject to all applicable zoning ordinances and restrictions and all limitations of record, and is subject to any and all easements for public utilities of record. The State warrants that such ordinances, restrictions, limitations and easements do not prevent the use of the Premises as provided for in the Facilities Lease.

14. **Waste and Nuisance Prohibited**: The Authority shall comply, during the term of this Site Lease, with all applicable laws affecting the Premises, the violation of which might result in any penalty assessed upon the State or forfeiture of the State's title to the Premises. The Authority shall not commit, or suffer to be committed, any waste on the Premises or improvements, or any nuisance.

15. **Remedies and Forbearance/Waivers**: No delay or omission on the part of the State or the Authority to exercise any right or power granted herein shall impair any such right or power nor shall be construed as a waiver thereof, and every such right or power may nevertheless be exercised.

16. **Officials, Agents, and Employees Not Personally Liable**: It is agreed that in no event shall any official, officer, employee or agent of the Authority, nor any official, officer, employee or agent of the State be in any way personally liable or responsible for any covenant or

agreement herein contained, whether expressed or implied, nor for any statement, representation or warranty made herein or in any way connected with this Site Lease.

17. **Quiet Enjoyment**: The State covenants that the Authority shall have the peaceful and quiet enjoyment of the Premises for the term of the Site Lease.

18. **Right of Entry**: The Authority shall permit the State and the agents and employees of the State to enter into and upon the Premises at all reasonable times for the purpose of inspecting the same, or for the purpose of posting notices of non-responsibility for alterations, additions, or repairs, without any rebate of rent and without any liability to the Authority for any loss of occupancy or quiet enjoyment of the Premises thereby occasioned; provided, however, that the State shall first give twenty four (24) hours written notice of its desire to inspect the Premises and such inspection shall be accompanied by a designated representative of the Authority. Such notice and inspection procedures shall not apply during any term of the Facilities Lease.

19. **Default**: In the event the State shall at any time deem the Authority to be in breach of this Site Lease, the State shall promptly notify the Authority, in writing, stating specifically the nature of any such alleged breach. The Authority shall not be deemed to be in default hereunder unless the Authority fails to commence to cure any such default within ninety (90) calendar days after its receipt of such written notice and to diligently proceed to cure such default within a reasonable time. In the event of default the State shall have all rights and remedies provided by law.

20. **Attorney Fees and Costs**: In the event that either party to this Site Lease shall enforce any of the provisions hereof in any action at law or in equity the prevailing party to such litigation shall be entitled to recover from the other party or parties all costs and expenses, including reasonable attorney fees, incurred therein.

21. **Integration**: This Site Lease embodies the entire agreement and understanding of the parties relating to the subject matter herein and supersedes all prior understandings relating thereto. This Site Lease shall not be modified except in writing signed by all parties to be bound.

22. **Execution of Documents**: The parties agree that they shall sign or cause to be signed all documents necessary to the effectuation of this Site Lease or any of the provisions herein.

23. **Warranty of Title**: The State warrants to the Authority that it has the power and authority to enter into this Site Lease and that the execution, delivery of this Site Lease and the performance of the contractual obligations set forth herein are not in violation of any federal, state, or local statute, ordinance, rule or regulation and that no consents not already obtained are required. The State further warrants that the State has good and marketable title to Premises, free and clear of all claims, liens and encumbrances.

24. **Notices**: All notices under this Site Lease shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the date of mailing if mailed to the party to whom notice is to be given by registered or certified United States mail, postage prepaid, and properly addressed as follows:

If to the State: Eastern Idaho Technical College
Attn: _____
1600 S. 25th E.
Idaho Falls, ID 83404

with copy to: Department of Administration
Attn: Director
Statehouse Mail
Boise, Idaho 83720

If to the Authority: Idaho State Building Authority
Attn: Executive Director
Post Office Box 2802
Boise, Idaho 83701

The addresses provided above may be changed and additional addresses or notices may be specified from time to time by notice given in writing in accordance with this Section.

25. **Binding Effect**: This Site Lease shall be binding upon and shall inure to the benefit of the heirs, personal representatives, successors and assigns of the parties.

26. **Severability**: If any term or provision of this Site Lease or the application of it to any person or entity or circumstances shall to any extent be invalid or unenforceable, the remainder of this Site Lease or the application of such term or provision to persons, entities or circumstances, other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Site Lease shall be valid and shall be enforced to the extent permitted by law.

27. **Headings**: Section headings contained herein are for convenience and reference and are not intended to define or limit the scope of any provisions of this Site Lease.

28. **Counterparts**: This Site Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

29. **Time of the Essence**: Time is of the essence of this Site Lease, and of each and every covenant, term, condition, and provisions thereof.

30. **Recording Copy**: Either party may, at its option and expense, record this Site Lease.

IN WITNESS WHEREOF, the parties have caused this Site Lease to be executed effective as of the day and year first above written.

THE STATE:

THE AUTHORITY:

SITE LEASE – Page 6

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EXHIBIT A
EASTERN IDAHO TECHNICAL COLLEGE /
HEALTH AND EDUCATION BUILDING

EXHIBIT B
EASTERN IDAHO TECHNICAL COLLEGE /
HEALTH AND EDUCATION BUILDING

Total Square Footage: _____

DEVELOPMENT AGREEMENT
(Eastern Idaho Technical College Health Education Building)

THIS DEVELOPMENT AGREEMENT (“Agreement”) is made and entered into as of the _____ day of _____, 2004, by and between the IDAHO STATE BUILDING AUTHORITY (the “Authority”) and the STATE OF IDAHO (the “State”), acting by and through its Department of Administration (“IDOA”) and EASTERN IDAHO TECHNICAL COLLEGE (“EITC”).

RECITALS

A. The Authority intends to acquire certain educational and academic facilities described on Exhibit B attached hereto (the “Facilities”) to be constructed on the Campus of EITC located at Idaho Falls, Idaho.

B. Real property located within EITC has been leased to the Authority under a Site Lease dated as of _____, 2004, upon which the State shall cause the Facilities to be constructed for the Authority.

C. The Authority intends to issue revenue bonds to provide funds, which shall be applied to payment of costs of planning, designing and constructing the Facilities.

D. The State will enter into a professional services agreement dated _____, 2004, (the “Architect Agreement”) with a qualified and licensed architect, (the “Architect”) to prepare plans and specifications (the “Plans”) for the Facilities. Additionally, the State will enter into additional contracts as may be necessary and appropriate to cause the Facilities to be completed in accordance herewith. Herein, all such contracts are collectively referred to as the “State Contracts.”

E. The State, acting through IDOA and EITC has agreed to lease the Facilities from the Authority pursuant to a lease agreement dated as of _____, 2004 (the “Facilities Lease”).

F. The Authority and State desire to set forth in this Agreement their respective responsibilities and agreements with respect to the Facilities and the planning, design and construction thereof.

NOW, THEREFORE, IT IS AGREED:

1. **Recitals**: The parties acknowledge the foregoing Recitals are true and are incorporated into this Development Agreement as if set forth in full.

2. **Authority of DPW to Act for State**: The Division of Public Works (“DPW”) is authorized and empowered to act on behalf of the State in all respects pertaining to the planning, design and construction of the Facilities and as to all of the obligations of the State under this Agreement. IDOA and EITC hereby authorize DPW to act as their representative and agent and agree to be fully bound by all acts, authorizations, representations and decisions of DPW, except as otherwise expressly provided in this Agreement.

3. **Final Design and Approvals**: The State shall secure the completion of the final Plans for the Facilities, which shall include detailed plans and specifications suitable for bidding and award of construction contracts, and shall secure the written approval thereof, in a form acceptable to the Authority, EITC, the Permanent Building Fund Advisory Council and the Administrator of DPW. A complete set of the approved Plans shall be provided to the Authority.

4. **Design and Construction of Facilities**: The State agrees that it shall cause the design and construction of the Facilities to be substantially completed in every material respect as follows:

(a) The final Plans for the Facilities shall be subject to the written approval of EITC and shall not be materially changed without the written approval of EITC and the prior written consent of the Authority, which consent shall not be unreasonably withheld.

(b) The Facilities and every part thereof shall be constructed in a sound and workmanlike manner and shall be free from all material design or construction defects.

(c) The Facilities and every part thereof shall be constructed in accordance with the approved Plans, applicable building codes and all other applicable governmental regulations and requirements.

(d) The State shall have full responsibility to cause the design and construction of the Facilities to be properly completed in all substantial respects in accordance with the objectives, requirements and needs of EITC for use of the Facilities as educational and academic facilities.

(e) DPW shall, at its expense, provide qualified personnel to perform necessary services in the administration of the State Contracts and in the inspection of work and services through the design and construction of the Facilities.

5. **Costs:**

(a) **Budget:** The State has approved a budget which includes a reasonable estimate of all costs and expenses for the construction of the Facilities, including a reasonable amount for contingencies, a copy of which is attached hereto as Exhibit A (“Budget”). The State hereby represents and warrants to the Authority that the planned Facilities can be completed for the amount set forth in the Budget on or before the completion date set forth in Article 8 hereof.

(b) **Expenditures to Date:** As of the date of this Agreement, the State hereby represents, warrants and agrees that it has expended the amounts for the planning, design and construction of the Facilities shown as “Paid to Date” in the Budget.

6. **Financing by Authority:** The Authority agrees to issue revenue bonds or notes from which a total of Nine Million Eight Hundred Sixty Thousand Dollars (\$9,860,000) shall be deposited into the Construction Fund to be applied to pay Costs of Acquisition and Construction as defined in the Facilities Lease. The Authority shall pay from its Construction Fund costs of the Facilities, not to exceed the total available funds in the Construction Fund, as follows:

(a) All costs incurred directly by the Authority in connection with the Cost of Acquisition and Construction as defined in the Facilities Lease.

(b) All reasonable costs incurred by the State pertaining to the planning, design and construction of the Facilities, including:

(i) the actual amounts owing by the State under the State Contracts, as and when due, less amounts previously paid thereunder by the State; and

(ii) the actual amounts owing by the State for any other purpose pertaining to the Facilities approved in advance by the Authority and not to exceed the amount approved in advance by the Authority.

The Authority agrees to provide to the State, upon request, periodic statements detailing expenditures from the Construction Fund.

8. **Guaranty of Completion and Cost:** The State has undertaken or will undertake the planning, management, control and direction of the design and construction of the Facilities and does hereby guaranty to the Authority that the Facilities shall be completed as required in this Agreement. The State agrees to be responsible for all risks relating to the planning, design and construction of the Facilities, including but not limited to:

(a) The faults, failure or defaults of any employee, agent, representative, or contractor engaged by the State to perform any service or work pertaining to the Facilities;

(b) Cost overruns for any reason including, without limitation, any foreseen or unforeseen, anticipated or unanticipated conditions, delays, material shortages; actions of any persons or entity (other than the Authority); any State actions to control the progress of the work; any legal restrictions upon the States' ability to enter into or perform the State Contracts or other events which may entitle any contractor or other person or entity to additional funds; and

(c) Failure to substantially complete the construction of the Facilities to be available for occupancy not later than December 31, 2006 subject to reasonable extensions approved by the Authority, which approval shall not be unreasonably withheld.

9. **Payment Procedure:** The State shall submit to the Authority not more frequently than monthly a written application for payment based upon the work completed during the immediately preceding month. On or before the requested payment becomes payable by the State, but not less than 15 calendar days after receipt of the application, the Authority shall make payment on behalf of the State, the sum representing work completed, equipment and materials stored at the site or other approved locations, or other appropriate work or services completed for the benefit of the Facilities. The amount payable by the Authority shall not exceed the sum actually owing by the State for which such application is made. The State shall monthly provide to the Authority an estimate of cash flow requirements for the succeeding three (3) months and the Authority agrees to arrange the availability of funds to be paid hereunder accordingly, if possible, or to notify the State of its inability to do so.

10. **Construction Progress Certifications:** At any time upon request and regularly with any application for payment of sums owing under the State Contracts, the State shall furnish to the Authority certifications, in a form acceptable to the Authority, signed by the Architect, and DPW. Such certifications shall be in accordance with the certificates required by and pursuant to the State Contracts, and subject to the rights and obligations of the Architect, and the DPW thereunder, shall state that the amount applied for fairly represents the value of work then performed and shall further state that:

(a) The work represented thereby has reached the stated percentage or degree of completion;

(b) That, to the best of the certifier's knowledge, information and belief, all work performed substantially complies with the applicable State Contract, the Plans and this Agreement, or that, if any work does not so substantially comply, the certification shall include a report specifying in reasonable detail all areas and aspects in which the work does not comply and such progress payment shall not be made for such non-conforming work; and

(c) That the unpaid balance of monies thereafter payable under the applicable State Contracts, together with unexpended funds available for change orders as provided herein, is sufficient to complete the Facilities.

11. **Conditional Assignment of Contract Rights:** The State hereby assigns to the Authority all of its rights and interest in and to the State Contracts. This assignment is to secure the State's strict performance of the terms of this Agreement and shall be fully effective

only upon the default of the State hereunder. The State, and not the Authority, shall remain solely responsible for performance of the State Contracts notwithstanding such assignment. Nothing hereunder shall obligate the Authority either now or in the future to assume or perform the State's obligations under the State Contracts.

12. **Conveyance of Facilities:** The State hereby sells, assigns, grants and conveys to the Authority all of the following:

(a) The interest of the State in and to the Plans and all drawings and design documents and materials of every kind or nature relating to the design of the Facilities; however, the State retains the right to use of the Plans, drawings, design documents and other materials to expand, alter, modify, repair or improve the Facilities during the term of the Facilities Lease;

(b) All work in progress, materials, equipment, supplies, and other personal property of every kind or nature furnished under the State Contracts, whether or not stored on the site of the Facilities, and whether or not paid for with funds furnished by the State, or paid for with funds furnished by or through the Authority; and

(c) The Facilities and all rights and interests of the State thereto subject to the provisions of the Site Lease.

13. **Notice Upon Default by Contractors:** In the event of a material default by any contractor under the State Contracts and prior to the State taking action to (i) terminate such contract or suspend performance of the work, (ii) employ a separate contractor to perform portions of the work, or (iii) otherwise take action with respect to such defaulting contractor, the State shall provide the Authority written notice of its proposed or intended actions at least five (5) days prior to taking any such action and shall secure the Authority's written consent to such action, which consent shall not be unreasonably withheld by the Authority.

14. **Authority Consent for Changes Required:** Consent by the Authority shall be required for (a) any single change affecting the cost of the Facilities by more than Fifty Thousand Dollars (\$50,000), or cumulative changes having an aggregate cost of more than Two Hundred Thousand Dollars (\$200,000) and (b) to any single change delaying substantial completion of the Facilities by more than thirty (30) days or cumulative changes delaying substantial completion in the aggregate by more than sixty (60) days. The consent of the Authority may be withheld until, or conditioned upon, receipt by the Authority of necessary funds to complete the items in the change order. The State shall not approve or initiate changes so affecting costs or delays without the prior written consent of the Authority, which consent shall not be unreasonably withheld. The Authority agrees to provide its consent hereunder within a reasonable time as determined by the circumstances giving rise to such changes and within sufficient time to permit the State to take appropriate action regarding such changes. In any instance in which changes occur which affect costs in excess of such amounts, the express written concurrence of EITC shall be obtained prior to requesting the Authority's consent to such changes. The Authority's consent to any such changes or delays shall not modify the obligation of the State to pay rent commencing July 1, 2006 as provided in the Facilities Lease.

15. **Access to Facilities and Information:** The Authority, its agents, employees and representatives, shall have reasonable access to the construction site of the Facilities, to all materials, equipment and/or supplies relating thereto, to all materials, documents and information held by the State or any project representative or any third party employed by, representing, or acting in any way as the agent of the State, and to all documents, materials, plans and other information held by the contractor or its agents, subcontractors, or suppliers that is legally or in fact available to the State.

Upon completion of the Facilities, the DPW shall maintain for the benefit of the Authority (i) one complete set of “as-built” Plans (drawings and specifications) of the Facilities, (ii) one complete set of operating manuals, and (iii) copies of all written warranties.

16. **Insurance:** In addition to the insurance required under the Facilities Lease, the State shall procure and maintain builder’s all risk insurance insuring the Facilities against loss or damage from insurable perils, including flood and earthquake if available on reasonable terms. Such insurance shall be in the amount of the full replacement cost of the Facilities and shall include loss of use or loss of rents and soft costs with limits acceptable to the Authority. All such insurance shall include the Authority as an additional named insured and shall contain a loss payable clause covering the interest of any trustee appointed by the Authority in connection with the issuance of bonds. Prior to commencing construction of the Facilities, the State shall provide to the Authority and its trustee a certificate of insurance, in a form acceptable to the Authority, evidencing such insurance.

17. **Indemnification:** The State shall indemnify, defend and hold the Authority harmless from any claim, liability, loss, or expenses of any nature relating to or arising out of this Agreement, the Facilities, or any work performed in connection therewith, the State Contracts or arising out of or relating to any act or omission of any employee, agent, representative, consultant or other person acting on behalf of the State. This indemnification shall run to the Authority, its officers, directors, employees, and representatives. This indemnification shall include all reasonable attorney’s fees and other reasonable defense costs. In the event the State fails or refuses to indemnify or defend the Authority without reservation or condition as to any such claim against the Authority, the Authority may, if it so elects, defend itself with counsel it selects without limiting in any way the obligations of the State hereunder, and all costs incurred by the Authority in such instance, and any judgment or other claim rendered against the Authority or determined by the Authority to be due, shall be immediately due and payable from the State.

Nothing in this paragraph 17 shall be construed as the agreement of the State to indemnify the Authority from liability for damages arising out of director’s and officer’s liability, personal injury or damage to property caused exclusively by the malfeasance or negligence of the Authority.

18. **Non-Assignment by State:** The State shall not assign this Agreement. In the event the State delegates any of its obligations under this Agreement to any independent third

party engaged by or employed by the State in connection with the Facilities, no such delegation shall reduce or in any way limit the State's obligations hereunder.

19. **Assumption of Rights of Authority:** The rights of the Authority hereunder run to the Authority, and its successors and assigns, and all rights of the Authority hereunder shall be assignable to and enforceable by any bondholder of the Authority, or any trustee representing the same to the same effect and in the same manner as enforceable by the Authority itself.

20. **Notice of Default:** In the event any party contends that a default or claimed default has occurred hereunder, such party shall prior to taking any legal action to enforce its rights hereunder, give written notice of such default or claimed default to the other, specifying with reasonable detail the nature of such defaults. The party allegedly in default shall have fifteen (15) days from the date such notice is given to cure such default. Provided, however, such notice shall not be required if the default itself or any delay in taking legal action for the period required for notice has the effect of limiting or terminating the rights of party not in default or if such default is such that it cannot be cured by the defaulting party, and in such instance, the non-defaulting party shall use reasonable efforts to give notice to the other as may be reasonable and practical in the circumstances, but may take immediate action itself to correct or cure the default and exercise all other rights hereunder. No obligation assumed by or imposed upon the State by this Development Agreement shall require the performance of any act by the State, including, but not limited to, the payment of any amounts due hereunder, except to the extent that funds may be available for such performance or payment from general State appropriations or other funds legally available therefor. This Development Agreement shall not be construed as obligating the Legislature of the State of Idaho to make future appropriations for the payment of any amounts due hereunder beyond the then current fiscal year of the State.

21. **Remedies on Default of State:** In the event of any default hereunder, the Authority shall have any or all of the following remedies:

- (a) All remedies provided under the Facilities Lease;
- (b) The right to recover all of its damages, including but not limited to compensation for loss of use of the Facilities and/or loss of rental income resulting from the State's failure to cause the completion of the Facilities as required by this Agreement;
- (c) Upon written notice pursuant to paragraph 20 to the State of its default, the Authority shall succeed to all rights and remedies of the State under the State Contracts assigned hereunder to the Authority, but shall not thereby itself become liable under any of such contracts;
- (d) If the State's default may be cured or mitigated by the payment of money or by completion of the work, the Authority may in its sole discretion, but shall not be obligated to, pay such sums as the Authority deems appropriate, or complete the work or such portion thereof as the Authority deems appropriate, and all sums incurred or paid by the Authority shall be immediately due and payable to the Authority by the State;

(e) Injunction, specific performance, equitable relief, and

(f) No remedy hereunder shall be exclusive, nor shall the Authority's decision to pursue one remedy constitute an election of remedies.

22. **Notice:** In the event notice is required hereunder, such notice shall be deemed given upon depositing the same in the United States mail by certified mail, return receipt requested, to the following persons at the following addresses:

Idaho State Building Authority
Post Office Box 2802
Boise, Idaho 83701
Attention: Executive Director

Idaho Department of Administration
Statehouse Mail
Boise, Idaho 83720
Attention: Director

Eastern Idaho Technical College
1600 South 25th East
Idaho Falls, Idaho 83404
Attention: _____

23. **Authorized Representative:** The Executive Director of the Authority is authorized to act for the Authority regarding all matters contained in this Agreement. The Administrator for Division of Public Works shall represent the State of Idaho as to all matters contained in this Agreement.

24. **Attorney Fees:** In the event any party to this Agreement is required to initiate or defend litigation with respect to the terms hereof or to enforce any of its rights hereunder, the prevailing party in such litigation shall be entitled to reasonable attorney's fees incurred in such litigation, including all discovery costs and costs of expert witnesses, together with all reasonable litigation expenses.

EXECUTED on the dates set forth below.

IDAHO STATE BUILDING AUTHORITY

By: _____
Chairman

Date: _____

STATE OF IDAHO
DEPARTMENT OF ADMINISTRATION

By: _____
Pamela I. Ahrens, Its Director

Date: _____

EASTERN IDAHO TECHNICAL COLLEGE

By: _____

Date: _____

EXHIBIT A

Eastern Idaho Technical College
Health Education Building
DPW #02135

Sources of Construction Funds

ISBA Bond Proceeds	9,860,000.00
Agency	<u>60,062.70</u>
Total Funds Available	\$9,920,062.70

<u>Uses of Construction Funds</u>	<u>Budget</u>	<u>Paid to Date</u>	<u>Balance</u>
Design Fees and Costs	720,000.00	(60,000)	660,000
Construction Management			
Construction Contracts	8,140,000.00		8,140,000
Construction Testing	30,000.00		30,000
Consultant Services	30,000.00		30,000
Special Equipment	320,000.00		320,000
Plan Check/Advertising	15,062.70	(62.70)	15,000
Site Survey/Investigation	15,000.00		15,000
Contingency Allowance	<u>650,000.00</u>		<u>650,000</u>
Total	\$9,920,062.70	(\$60,062.70)	\$9,860,000

**EXHIBIT B
EASTERN IDAHO TECHNICAL COLLEGE /
HEALTH EDUCATION BUILDING**

Total Square Footage: _____

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FACILITIES LEASE
(Eastern Idaho Technical College Health Education Building)

THIS FACILITIES LEASE, made as of the ____ day of _____, 2004, between the IDAHO STATE BUILDING AUTHORITY (the "Authority"), as lessor, and the STATE OF IDAHO (the "State"), acting through the IDAHO DEPARTMENT OF ADMINISTRATION ("IDOA") and EASTERN IDAHO TECHNICAL COLLEGE ("EITC"), with the consent and approval of the STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION, as lessee.

RECITALS

A. The Authority was created by the Idaho State Building Authority Act, Title 67, Chapter 64, Idaho Code, to finance, construct, and operate facilities for the purposes set forth in the Act; and

B. The Authority is empowered by the Act, among other powers, to acquire property; to enter into agreements with the State of Idaho or any agency, board, department or commission thereof for the financing of facilities; to provide for the acquisition, development, construction, reconstruction, improvement, alteration, maintenance, operation, or repair of facilities or parts thereof; and to lease such facilities as provided by the Act; and

C. In accordance with the provisions of Idaho Code, Section 67-6410(a), the Idaho Legislature, pursuant to Senate Concurrent Resolution No. 134, Second Regular Session of the Fifty-seventh Legislature, has authorized the IDOA and EITC to enter into agreements with the Authority as may be reasonable and necessary for the purpose of providing financing and development of educational facilities (defined herein as the "Facilities"), for use by EITC; and

D. Concurrently herewith, the Authority has leased the real property described in Exhibit A pursuant to the Site Lease, as defined hereinafter, as the site for the Facilities, and hereby agrees to lease the Facilities back to the State pursuant to this Facilities Lease; and

E. The Authority intends to finance the cost of acquisition of the Facilities and related costs by the issuance of bonds, notes or other evidences of indebtedness as authorized by the Act; and

F. The State and the Authority acknowledge that there shall be no merger of the State's leasehold interest in the Facilities and its ownership interest in the real property described in Exhibit A; and

G. The State will be responsible for the design and construction of the Facilities pursuant to the terms of the Development Agreement, as hereinafter defined, and will lease the Facilities from the Authority upon the terms and conditions set forth in this Facilities Lease.

NOW, THEREFORE, in consideration of the mutual promises, conditions, and covenants set forth herein, the parties agree:

**ARTICLE 1
FINDINGS AND DECLARATION**

Section 1.1 Findings: The Authority has found and declared, in accordance with Section 67-6410(c), Idaho Code, that the Facilities will be of public use and will provide a public benefit to the people of the State of Idaho.

Section 1.2 Declaration: The parties agree and acknowledge that the Recitals contained in this Facilities Lease are true and are incorporated into this Facilities Lease as if set forth in full. This Facilities Lease shall constitute the agreement of the Authority to provide the Facilities as required by Section 67-6410(b), Idaho Code.

**ARTICLE 2
DEFINITIONS**

The terms used herein shall have the following meanings:

Section 2.1 "Act" shall mean Chapter 64, Title 67, Idaho Code, as it now exists and as it may hereafter be amended and supplemented.

Section 2.2 "Administrative Costs" shall mean the Authority's expenses (including reasonable reserves for such expenses) for real property assessments, allocable administration and general expenses of the Authority, expenses for maintenance and repairs, insurance premiums, arbitrage rebate calculation expenses, utility charges, legal, financial, architectural and engineering expenses, fees and expenses of fiduciaries under the Bond Resolution, bond insurance, guaranty and/or letter of credit fees, interest and finance charges, and any other expenses or contingencies to be paid or provided for by the Authority, all to the extent properly attributable to the Facilities and payable by the Authority. Administrative Costs shall not include any Cost of Acquisition and Construction or any provision for depreciation, amortization or similar charges or any expenses for maintenance and repairs, utility services or insurance paid for or provided by the State pursuant to this Facilities Lease.

Section 2.3 "Annual Rent" shall mean, with respect to the initial term of this Facilities Lease and each renewal term thereof, the Basic Rent and Additional Rent determined in accordance with Article 6 hereof due and payable by the State to the Authority with respect to the Facilities for such lease term.

Section 2.4 "Authority" shall mean the Idaho State Building Authority, an independent public body corporate and politic of the State of Idaho, created by and existing under the Act.

Section 2.5 "Bonds" shall mean the portion of any bond or bonds, note or notes, or other evidences of indebtedness issued by the Authority for the purpose of financing the Cost of Acquisition and Construction and bonds or notes issued to refinance all or any part thereof and any bonds or notes issued to finance any additions, modifications or replacements of the Facilities from time to time hereafter.

Section 2.6 "**Bond Resolution**" shall mean the resolution or resolutions of the Authority, as amended and supplemented, authorizing the issuance of Bonds.

Section 2.7 "**Code**" means the Internal Revenue Code of 1986, as amended, regulations thereunder and rulings and judicial decisions interpreting or construing the Code.

Section 2.8 "**Cost of Acquisition and Construction**" shall mean any proper and reasonable cost, whether or not specifically mentioned herein, of the lease, development and design and construction of the Facilities and furniture, fixtures, machinery, apparatus and equipment therefore; of engineering and architectural services, designs, plans, specifications and surveys; of planning, analysis, project management, administration, inspection and similar services in connection with the Facilities; of acquisition or lease of any land or interest therein for use in connection therewith; of preparation of the sites thereof and of any land to be used in connection therewith; of any indemnity and surety bonds and insurance premiums; of allocable administrative and general expenses of the Authority; of allocable portions of legal fees, audits, fees and expenses of any trustees, depositories and paying agents, financial advisors, underwriters and others for the Bonds; of issuance of the Bonds and interest thereon and other financing charges, and of fees and expenses of other advisors and consultants necessary or appropriate in connection therewith; of the payment of any Bonds of the Authority (including any interest and redemption premiums) issued to temporarily finance the payment of any item or items of cost of the Facilities; of expenses necessary or incidental to determining the feasibility or practicability of the Facilities; and of all other reasonable expenses not specified herein as may be necessary or incidental to the development, design, construction and acquisition of the Facilities, the financing thereof, and the placing of the same in use and operation.

Section 2.9 "**Development Agreement**" shall mean an agreement entered into between the Authority and the State whereby the State agrees to complete the design and construction of the Facilities satisfactory to the Authority and to convey ownership of the Facilities to the Authority as the design and construction progresses.

Section 2.10 "**Facilities**" shall mean the Authority's interest in the real property described in Exhibit A attached hereto created by the Site Lease together with all easements and rights appurtenant thereto together with all improvements located thereon and improvements to be constructed thereon described in Exhibit B, together with all equipment, furniture, fixtures, improvements, and appurtenances designed, constructed or installed thereon by or for the Authority.

Section 2.11 "**Facilities Lease**" shall mean this Facilities Lease, including any amendments or supplements thereto.

Section 2.12 "**Fiscal Year**" shall mean the twelve-month period of each year beginning July 1 and ending on the following June 30.

Section 2.13 "**Site Lease**" shall mean the Site Lease entered into between the Authority and the State of Idaho acting by and through EITC coincidentally herewith, containing the terms and conditions of the lease of real property and easements, described in Exhibit A, to the Authority.

**ARTICLE 3
LEASE OF PROJECT; TERM OF LEASE**

Section 3.1 Lease of Facilities: The Authority hereby leases the Facilities to the State for use in furtherance of the public benefit, and the State hereby leases the Facilities from the Authority on the terms and conditions set forth herein.

As affects this Facilities Lease, EITC shall have the primary responsibility to act on behalf of the State in all respects pertaining to the obligations of the State under this Facilities Lease. The State hereby authorizes EITC to act as its representative and agent in all respects pertaining to this Facilities Lease, and the State shall be fully bound by all acts, authorizations, representations and decisions of EITC, except as otherwise expressly provided in this Facilities Lease.

Section 3.2 Term of Lease: This Facilities Lease shall be in full force and effect from the effective date hereof. The initial term of this Facilities Lease shall extend from the effective date hereof through June 30, 2006. The State shall have the option to renew this Facilities Lease in accordance with the provisions hereof for successive terms concurrent with and equal to succeeding Fiscal Years thereafter and each such renewal of this Facilities Lease shall be deemed to be exercised, automatically and without further action by the State, unless the State shall notify the Authority in writing of its intent not to renew this Facilities Lease not later than ten (10) months prior to the expiration of any lease term; provided, however, no term of this Facilities Lease shall extend beyond the term of the Site Lease.

**ARTICLE 4
ACQUISITION, DEVELOPMENT AND FINANCING**

Section 4.1 Acquisition and Development of Facilities: The Authority agrees to acquire real property and parking for use as the site of the Facilities by the Site Lease entered into coincidentally herewith. Pursuant to the terms of the Site Lease, the Authority will own fee title to the improvements constructed thereon as provided in the Development Agreement entered into coincidentally herewith. This Facilities Lease and the rights, title and interest of the State in this Facilities Lease and the Facilities shall be subject to the interests of the Authority in the real property and parking acquired therefor.

Section 4.2 Financing of Facilities by the Authority: The Authority agrees to finance the Cost of Acquisition and Construction of the Facilities by issuance of Bonds as authorized by the Act. The Authority may from time to time refinance or refund such Bonds as the Authority may deem appropriate; provided the Authority shall not refinance or refund such Bonds without the written consent of the State if to do so would increase the Basic Rent due hereunder. The Authority shall give written notice to the State of its intent to refinance or refund such Bonds.

Section 4.3 Bond Anticipation Notes: The Authority may issue bond anticipation notes payable from proceeds of Bonds.

**ARTICLE 5
USE OF FACILITIES**

Section 5.1 Use of Facilities: The State agrees that the Facilities shall be used by EITC and such other institutions, departments and agencies of the State as deemed necessary or appropriate by the State. With the written consent of the Authority, which shall not be unreasonably withheld, the State may enter into agreements with other entities ("Non-State Entities") for the operation and/or maintenance of the Facilities or for the use or occupancy of portions of the Facilities by Non-State Entities upon the following conditions:

- (a) the nature and extent of the proposed agreements with Non-State Entities will not adversely affect the tax-exempt status of the Bonds; and
- (b) such proposed users or uses shall be compatible with and complimentary to the interests in and uses of the Facilities by the State; and
- (c) the nature and extent of the proposed uses of the Facilities conforms to policies relating to permitted uses of the Facilities adopted by the Board of Commissioners of the Authority.

**ARTICLE 6
RENT**

Section 6.1 Payment of Annual Rent: In consideration of the lease of the Facilities, the State shall pay to the Authority, in advance and without any set off or deduction whatsoever, the following Annual Rent:

- (1) For the period of the initial term of this Facilities Lease in the Fiscal Year ending June 30, 2006, the State shall pay no Annual Rent.
- (2) For the renewal term of this Facilities Lease commencing July 1, 2006 and for each annual renewal term thereafter, the State shall, within 30 calendar days following the commencement of such renewal terms, pay in advance:
 - (a) As and for Basic Rent, an amount for such term which shall equal the principal installments, including sinking fund deposits, and interest payable in the corresponding Fiscal Year in accordance with the Bond Resolution with respect to the Bonds; and
 - (b) As and for Additional Rent as follows:
 - (i) the amount estimated by the Authority to be sufficient to provide the Authority with adequate monies to pay all Administrative Costs attributable to the Facilities for the applicable term of this Facilities Lease, plus

(ii) any amount payable as rebate or other sums payable with respect to the bonds and the amount, if any, of deposits to any debt service reserve account, any operating fund, and any other reserve or expense accounts required to meet all terms and conditions of the Bond Resolution. The Authority will provide to the State an estimate of Administrative Costs which shall accompany its statement for Additional Rent.

(3) Annual Rent payable for any renewal term shall not be deferred or abated because of delays in completion of the construction of the Facilities or delays in completion of any repair or replacement of damage to the Facilities.

(4) Any installment of Annual Rent which is not paid by the State on or before the due date thereof shall, from and after said due date, bear interest until paid at the highest rate per annum borne by any of the Bonds then outstanding; time being of the absolute essence of this obligation.

(5) The Authority and the State hereby agree that the Basic Rent in any lease term shall be reduced by any amounts on deposit with the Authority legally available for and allocated by the Authority to the payment of principal and interest on the Bonds, including without limitation capitalized interest deposited from the proceeds of the Bonds and funds on deposit in the debt service account established under the Bond Resolution. Basic Rent shall be increased or decreased as appropriate to reflect the issuance by the Authority of Bonds bearing interest at variable rate and issuance of any additional Bonds issued to refinance the Facilities, in whole or in part, or any additional Bonds issued for the purposes set forth in Section 9.1 hereof or issued to finance additions, modification or replacement of the Facilities or any part thereof.

(6) Annual Rents shall be payable in lawful money of the United States of America, which shall be legal tender for public and private debts under the laws of the United States at the time of payment, provided that, upon prior written approval of the Authority, the State may transfer funds through electronic funds transfer. Payment shall be made at the office of the Authority or such other place or places as may be designated in writing by the Authority.

(7) The State and the Authority have agreed and determined that such Annual Rent represents the fair market rental value of the Facilities. In making such determination, consideration has been given to the Cost of Acquisition and Construction, and the costs of financing of the Facilities and the Administrative Costs thereof, and the uses and purposes of the Facilities which will accrue to the State and the Authority and the general public by reason of the use and occupancy thereof by the State and ownership by the Authority.

(8) The parties agree that the Annual Rent hereunder constitutes ordinary operating expense of the State within the provisions of Article VIII Section 1 of the Idaho Constitution.

Section 6.2 Application of Rent: The Authority covenants to use and apply Annual Rent to payment of debt service of the Bonds, Administrative Costs, deposits to required reserve accounts and other appropriate purposes pertaining to the Facilities and/or the Bonds.

ARTICLE 7
OPERATION AND MAINTENANCE OF THE FACILITIES

Section 7.1 Operation, Repairs, and Maintenance: The State shall, throughout the term of this Facilities Lease and each renewal term thereof, at the State's cost and expense, keep and maintain or cause to be kept and maintained, the Facilities and all equipment, fixtures, additions and improvements thereof, in good order and condition, and shall, at the State's cost and expense, make or cause to be made all necessary repairs, renewals, and replacements with respect to the Facilities. To the extent repairs or replacements are insured under policies maintained by the Authority and insurance proceeds are paid to the Authority, the State shall be entitled to such insurance proceeds to the extent of the actual costs incurred by the State and except to the extent the insurance proceeds are required to be otherwise applied in accordance with the terms of the Bonds. Subject to Section 10.1, in the event the Facilities or any part thereof are damaged or destroyed by uninsured or partially uninsured casualty of any kind, the State shall either replace or rebuild the Facilities in equal value, or pay such sums to the Authority as may be required to fully pay and discharge the Bonds.

Section 7.2 Utilities: The State shall pay or cause to be paid all costs, expenses and charges for water, electricity, lights, heat, power, sewage, telephone, and other utility services, rendered or supplied upon or in connection with the Facilities during the term of this Facilities Lease and each renewal term.

Section 7.3 Insurance:

(1) The State shall maintain or cause to be maintained with responsible insurers or under an established program of self-insurance (as considered to be adequate by an Insurance Consultant as may be engaged by the Authority) the following kinds and amounts of insurance acceptable to the Authority with respect to all existing buildings, improvements, equipment and other property comprising any part of the Facilities and/or the use of the Facilities at all times throughout the initial term and each renewal term of this Facilities Lease:

(a) Commercial general liability insurance (CGL) and, if necessary, commercial umbrella insurance and property damage liability, and errors and omissions liability as shall afford protection to the Authority in an amount of not less than \$1,000,000 for each occurrence. The commercial general liability insurance shall cover liability arising from premises, operations, independent contractors, product-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. Such insurance shall protect the Authority to the same extent as the State is protected from claims, demands, causes of actions, penalties, including costs and attorney fees, arising out of the use or occupancy of the Facilities. Upon written request of the Authority, the State will increase the amount of the CGL insurance to an amount determined by the Authority if, in the opinion of the Authority and based on local standards, the amount of the CGL insurance is not adequate.

(b) Commercial property insurance and, as applicable, course of construction insurance, in the amount of the full replacement value of the Facilities or any portion thereof, including fixtures, equipment, lessee improvements and betterments. Commercial property

insurance shall, at a minimum, cover the perils insured under the ISO special causes of loss form CP 1030 and, if reasonably available, earthquake and flood insurance, debris removal, operation of building laws, extra expense, consequential loss, loss of rents and/or business interruption. Such loss of rents or business interruption insurance shall be in an amount equal to Annual Rent payable to the Authority by the State with respect to the Facilities during such time or times as the use of the Facilities may be totally or partially interrupted or the construction thereof delayed as a result of damage or destruction resulting from perils insured against pursuant to this subsection (1)(b).

(c) Worker's Compensation Insurance in the amount and in the form which the State is required by law to maintain.

(d) Any other insurance agreed to in writing by the State and the Authority.

(e) Any other insurance required by the terms and conditions of the Bonds.

(2) All insurance procured and any self-insurance plan maintained by the State shall comply with the following requirements:

(a) Each policy or policies of insurance shall be written by insurance companies authorized to do business in the state of Idaho and furnished through an insurance carrier or carriers satisfactory to the Authority or through a self-insurance plan satisfactory to the Authority and an Insurance Consultant pursuant to the Bond Resolution.

(b) True, correct and complete copies of all insurance policies or self-insurance plan and all endorsements, changes, amendments and supplemental provisions thereto shall be continually maintained by the State and shall be available for inspection and copying by the Authority at all times during the State's regular office hours.

(c) All such insurance shall provide that coverage shall not be canceled or amended except upon sixty (60) calendar days prior written notice to the Authority. The Authority shall be furnished current certificates upon the commencement of the initial term and each renewal term of this Facilities Lease showing that all such insurance fully complies with the terms of this Facilities Lease, and current certificates shall be furnished at any other time or times as may be reasonably requested.

(d) All policies of insurance obtained by and any self-insurance plan maintained by the State shall include provisions that coverage shall not be affected, reduced or waived by any inaccurate or misleading statement or information furnished by the State in obtaining such insurance nor shall insurance under such policies furnished to the Authority be reduced by any actual or alleged breach of warranties made by the State in obtaining such insurance. All liability insurance furnished by the State shall include insurance covering the obligations of the State under Article 8 of this Facilities Lease.

(3) The Authority and the State hereby release each other from any and all liability or responsibility to the other as to any person claiming through or under either by way of subrogation or otherwise for any loss or damage to property caused by any casualty insured by the above-described coverages, even if the loss is caused by the fault or negligence of the other party or by any party for whom the other party is responsible.

(4) All insurance provided to the Authority by the State pursuant to this Facilities Lease shall name the Authority as additional named insured and contain a loss payable clause providing for payment of proceeds to the Authority and the trustee of the Bonds to the extent of their interest therein, and the Annual Rent otherwise payable by the State with respect to the Facilities shall be reduced by the amount of business interruption or loss of rents insurance payments, if any, made to the Authority and/or the trustee of the Bonds.

(5) In the event the Authority is able to procure any or all of the insurance coverages herein required at a cost less than the cost incurred by the State thereof, the Authority agrees to do so and the cost thereof shall be included as Administrative Costs of the Authority. In such event the obligation of the State to provide any such insurance shall continue until the insurance coverage procured by the Authority is actually in effect. Upon the expiration or termination of any insurance procured by the Authority hereunder, the State shall immediately, without any interruption in insurance coverage, procure and maintain such coverage.

ARTICLE 8 INDEMNITY

Section 8.1 State's Indemnification: The State hereby agrees to defend, protect, hold harmless and indemnify the Authority and its agents, employees, representatives, successors, and assigns, against all demands, claims, liabilities, causes of action or judgments, and all loss, expense and damage of any and every sort and kind, including, but not limited to, costs of investigations and attorneys' fees and other costs of defense, for:

(1) injury to person or property occurring in, upon or about the Facilities or any adjacent or related real property or improvements owned, occupied or controlled by the State or any of its agencies, departments, bureaus or subgovernmental entities;

(2) injury to person or property arising out of the use or occupancy of the Facilities or relating in any manner to operations conducted thereon;

(3) any other premises liability relating to the Facilities;

(4) any loss to person or property to the extent of its self-insurance, if any; and

(5) all liability whatsoever arising out of any public or governmental activities of the State of any kind or nature whatsoever.

Nothing in this Article 8 shall be construed as the agreement of the State to indemnify the Authority from liability for damages arising out of personal injury or damage to property caused solely and exclusively by the negligence or malfeasance of the Authority.

The obligations under this Section are deemed to be ordinary operating expenses of the State within the provisions of Article VIII Section 1 of the Idaho Constitution.

Section 8.2 Authority's Indemnification: The Authority hereby agrees to defend, indemnify and save the State harmless from and against any and all liability, loss, damage, cost and expense, including court costs and attorney fees of whatever nature or type, whether or not litigation is commenced, that the State may incur, by reason of any act or omission of the Authority, its employees or agents or any breach or default of the Authority in the performance of its obligations under this Facilities Lease. The foregoing indemnity shall not apply to any injury, damage or other claim resulting solely from the act or omission of the State.

ARTICLE 9 ALTERATIONS, ADDITIONS, AND IMPROVEMENTS

Section 9.1 Alterations, Additions, and Improvements: The State shall have the right, at any time and from time to time during the term of this Facilities Lease, at the State's costs and expense, to make such, alterations, additions, expansions and improvements, to the Facilities, as the State shall deem necessary or desirable in connection with its use of the Facilities. Notwithstanding the foregoing, the State shall not make any alterations, additions, expansions or improvements which are structural or will lessen the market value of the Facilities without the prior written consent of the Authority which shall not be unreasonably withheld.

Once commenced, all alterations, additions, expansions and improvements shall be diligently pursued to completion. All such alterations, additions and improvements shall be of such character as to not reduce or otherwise adversely affect the value of the Facilities or the rental value thereof and all the costs thereof shall be promptly paid or discharged so that the Facilities shall at all times be free of liens or claims for labor and materials supplied thereto. All, alterations, additions, fixtures and permanent improvements to the Facilities shall be and become a part of the Facilities and shall become the property of the Authority.

Section 9.2 Furniture, Fixtures, and Equipment: The State shall maintain an inventory of all furniture, fixtures, and equipment and other tangible personal property financed or provided by the Authority as part of the Facilities and shall have the right to replace, at its expense, such tangible personal property as the State shall deem necessary or desirable in connection with its use of the Facilities. The State shall, upon request but in no event more than once per year, provide to the Authority an inventory of furniture, fixtures, and equipment in use at the Facilities provided by the Authority with the Facilities.

ARTICLE 10
DAMAGE, DESTRUCTION, AND CONDEMNATION

Section 10.1 Damage, Destruction, and Condemnation: In the event of damage, destruction, or condemnation of the Facilities, or any part thereof, the net proceeds of any insurance or condemnation awards with respect to the Facilities and, to the extent necessary, the proceeds of any additional Bonds which may be issued by the Authority for such purpose pursuant to the terms and conditions of the Bonds, shall be used and applied by the Authority in accordance with the terms of the Bonds to repair, restore, rebuild, or replace the Facilities; provided, however, that, in the event of total or substantial destruction or condemnation of the Facilities or in the event that the aforesaid insurance proceeds, condemnation awards, and proceeds of Bonds are not sufficient to repair, restore, rebuild, or replace the Facilities, the Authority may elect not to repair, restore, rebuild, or replace the Facilities, in which case the net proceeds of all insurance and condemnation awards, together with all other available funds, shall be applied in accordance with the terms of the Bonds. Any such repair, restoration, rebuilding, or replacement of the Facilities may be in accordance with such different design, plans, and specifications approved by the State as will or may provide facilities of the same or different nature or use, so long as any such change therein or thereof shall not reduce or otherwise adversely affect the value of the Facilities or the rental value thereof. In consideration of the Authority proceeding with the repair, restoration, rebuilding, or replacement of the Facilities as above provided, the State shall continue to pay the Annual Rent due under this Facilities Lease, except to the extent the Authority actually receives proceeds of business interruption or loss of rents insurance described in Section 7.3 hereof.

ARTICLE 11
PARTICULAR COVENANTS

Section 11.1 Compliance with Laws and Regulations: The State shall, at its own cost and expense, promptly comply with, or cause to be complied with, all applicable laws and ordinances, rules, regulations and other governmental requirements, whether or not the same require structural repairs or alterations, which may be applicable to the State, the Facilities or the use or manner of use of the Facilities. The State shall also observe and comply with the requirements of all policies and arrangements of insurance at any time in force with respect to the Facilities.

Section 11.2 Covenant Against Waste: The State covenants not to do or suffer or permit to exist any hazardous materials, contamination, waste, damage, disfigurement or injury to, or public or private nuisance, in or upon the Facilities in violation of any State of Idaho or federal laws or regulations and agrees to pay all costs, changes, penalties or any other expense reasonably incurred or to be incurred to remove, restore or reclaim the Facilities or premises thereof.

Section 11.3 Right of Inspection: The State covenants and agrees to permit the Authority and the authorized agents and representatives of the Authority to enter the Facilities at reasonable times during usual business hours for the purpose of inspecting the same, subject to reasonable security requirements and procedures of the State.

Section 11.4 Condition of Facilities: The Authority makes no representation regarding the condition of the Facilities or real property underlying or adjacent thereto and the Authority shall not be liable for any latent or patent defects therein.

Section 11.5 Assignment and Subletting: The State shall not assign or mortgage this Facilities Lease or any right hereunder or interest herein and shall not sublease the Facilities or any portion thereof, without prior written consent of the Authority (which consent may be granted or withheld by the executive director of the Authority); provided, that in no event shall the State assign this Facilities Lease or any right hereunder or interest herein or sublease the Facilities or any portion thereof unless the State shall continue to remain liable for the performance of all the terms, covenants, and conditions contained in this Facilities Lease and unless the proposed assignee or sublessee shall agree, in writing, to be bound by all of the terms, covenants, and agreements contained in this Facilities Lease and all other agreements related thereto. The Authority agrees that it will not unreasonably withhold its consent to any such assignment or subleasing.

Section 11.6 Covenant of Quiet Enjoyment: The Authority covenants that it has full right and lawful authority to enter into this Facilities Lease and that, so long as the State shall pay the Annual Rent and shall duly observe all of its covenants and agreements in this Facilities Lease, the State shall have, hold, and enjoy, during the initial term of this Facilities Lease and each renewal term thereof, peaceful, quiet, and undisputed possession of the Facilities. No defect, encumbrance, cloud, lease, restriction or other matter affecting title to the land on which the Facilities shall be developed existing at the time the land is acquired or leased to the Authority or to which this Facilities Lease is subrogated to shall constitute a breach of this Facilities Lease by the Authority.

Section 11.7 Tax Covenant: The State covenants for the benefit of the holders of the Bonds and the Authority that during the term of this Facilities Lease, that no action shall be taken or omitted with respect to the Bonds, the proceeds thereof, any other funds of the State or any Facilities financed or refinanced with the proceeds of the Bonds if such action or omission (i) would cause the interest on the Bonds to lose its exclusion from gross income for federal income tax purposes under Section 103 of the Code, (ii) would cause the Bonds to become “specified private activity bonds” with the meaning of Section 57(a)(5)(C) of the Code, (iii) would cause interest of the Bonds to lose its exclusion from Idaho taxable income under present Idaho law, or (iv) would otherwise violate the conditions and representations set forth in the Tax Certificate delivered at the closing of the Bonds. The foregoing covenant shall remain in full force and effect notwithstanding the payment in full or defeasance of the Bonds until the date on which all obligations of the Authority in fulfilling the above covenant under the Code have been met.

ARTICLE 12 DEFAULT

Section 12.1 Events of Default: The following shall be events of default under this Facilities Lease:

- (1) Failure by the State to pay the Annual Rent as the same shall become due, or

(2) Failure by the State or anyone contracting with the State to observe and perform any other covenant, condition, or agreement to be observed or performed under this Facilities Lease for a period of 90 calendar days after written notice, specifying such failure and requesting that it be remedied, given to the State by the Authority or trustee of the Bonds, unless the Authority or trustee shall agree in writing to an extension of such time prior to its expiration.

Section 12.2 Remedies: Whenever any event of default referred to in Section 12.1 hereof shall occur, the Authority may take any one or more of the following remedial steps:

(1) Declare all Annual Rent payable for the applicable lease term then in effect to be immediately due and payable, together with applicable interest thereon.

(2) Re-enter and take possession of the Facilities, exclude the State from possession thereof, and terminate this Facilities Lease.

(3) Take such action at law or in equity as may appear necessary or desirable to collect all sums due and thereafter to become due, or to enforce performance and observation of any obligation, agreement, or covenant of the State under this Facilities Lease.

Section 12.3 Remedies Not Exclusive: No remedy herein conferred upon or reserved to the Authority is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Facilities Lease, or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In the exercise of any remedy reserved to the Authority in this Article 12, it shall not be necessary to give any notice, other than such notice as may be herein expressly required.

ARTICLE 13 SURRENDER OF FACILITIES

Section 13.1 Surrender of Facilities: In the event that the State elects not to renew or extend the term of this Facilities Lease or this Facilities Lease is otherwise terminated, the State shall immediately quit and surrender the Facilities to the Authority in the same condition in which it existed at the date the construction of all Facilities was completed by the Authority, subject to any alterations, additions, expansions or improvements made in accordance with Section 9.1 hereof, ordinary wear and tear excepted.

ARTICLE 14 LIMITATION ON OBLIGATIONS

Section 14.1 Obligations of Authority and State: Notwithstanding any other provisions of this Facilities Lease, no obligation assumed by or imposed upon the Authority by this Facilities Lease shall require the performance of any act by the Authority except to the extent, if any, that the cost and expense of such performance may be paid from the proceeds of the Bonds issued by the

Authority or from other funds legally available to the Authority to meet the cost and expense of such performance, and no obligation assumed by or imposed upon the State by this Facilities Lease shall require the performance of any act by the State, including, but not limited to, the payment of Annual Rent, except to the extent that funds may be available for such performance or payment from State general appropriations or other funds legally available therefor. This Facilities Lease shall not be construed as obligating the Legislature of the State of Idaho to make future appropriations for the payment of Annual Rent or the performance of any other obligations under this Facilities Lease beyond the initial rental term or for any renewal term hereof. In the event that appropriated funds are not legally available for payment of Annual Rent or other obligations hereunder for any term, then this Facilities Lease shall be terminated. The liability of the State for payment of Annual Rent as it becomes due shall be in consideration of the right of the State, whether or not exercised, to occupy and/or use the Facilities for the then-current lease term.

ARTICLE 15 MISCELLANEOUS

Section 15.1 Pledge of Rent, Proceeds, and Lease: It is expressly understood and agreed by the parties hereto that the Authority has the right to pledge and assign the Annual Rent, all proceeds receivable by the Authority from any sale of the Facilities, and its rights and interest under this Facilities Lease to secure: (i) the payment of the principal of and the interest on and redemption premium, if any, on the Bonds; and (ii) other obligations of the Authority under the terms and conditions of the Bonds.

Section 15.2 Notices: All notices or other communications hereunder shall be sufficiently given and shall be deemed given on the second business day following the day on which the same are mailed by certified mail, postage prepaid, addressed as follows:

- (1) If to the State:

Idaho Department of Administration
Attn: Director
Statehouse Mail
Boise, Idaho 83720

AND

Eastern Idaho Technical College
Attn: _____,
1600 S. 25th E.
Idaho Falls, Idaho 83404

- (2) If to the Authority:

Idaho State Building Authority
Attn: Executive Director
Post Office Box 2802

The State or the Authority may, by notice given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent. Notice may be also given by personal delivery of a written notice.

Section 15.3 Severability: If any term or provision of this Facilities Lease or the application of it to any person, entity or circumstance shall to any extent be invalid or unenforceable, the remainder of this Facilities Lease or the application of such term or provision to persons, entities or circumstances, other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Facilities Lease shall be valid and shall be enforced to the extent permitted by law.

Section 15.4 Attorney Fees: In the event any party to this Agreement is required to initiate or defend litigation with respect to the terms hereof or to enforce any of its rights hereunder, the prevailing party in such litigation shall be entitled to reasonable attorney's fees incurred in such litigation, including all discovery costs and costs of expert witnesses, together with all reasonable litigation expenses.

Section 15.5 Headings: The article and section headings contained herein are for convenience and reference and are not intended to define or limit the scope of any provision of this Facilities Lease.

Section 15.6 Counterparts: This Facilities Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 15.7 Amendments: The Authority and the State shall not, without the written consent of the trustee of the Bonds or other legally-authorized representative of the interests of the owners of the Bonds, consent or agree to or permit any rescission of or amendment to or otherwise take any action under or in connection with this Facilities Lease which will reduce the payments required to be made by the State hereunder during the initial term or any renewal term hereof, or which will in any manner materially impair or adversely affect the rights of the Authority hereunder, and any action by the Authority or the State in violation of this covenant shall be null and void as to the Authority and the State. Furthermore, any voluntary amendment, modification or termination of this Facilities Lease shall require the written consent of all parties to this Facilities Lease.

Section 15.8 Effective Date: This Facilities Lease shall be effective as of the date stated above upon its execution.

IN WITNESS WHEREOF, the parties hereunto have caused this Facilities Lease to be executed as of the day and year first hereinabove set forth.

AUTHORITY:

IDAHO STATE BUILDING AUTHORITY

By: _____
V. L. Bud Tracy, Chairman

Dated: _____, 2004

ATTEST:

By _____
Wayne V Meuleman, Secretary

STATE:

STATE OF IDAHO, by and through
IDAHO DEPARTMENT OF ADMINISTRATION

By: _____
Pamela I. Ahrens, Director

Dated: _____, 2004

EITC:

EASTERN IDAHO TECHNICAL COLLEGE

By: _____
_____, _____

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**DRAFT
OPERATING AGREEMENT**

THIS OPERATING AGREEMENT is made this ___ day of _____, 2004, by and between the Department of Administration (the "Department") and Eastern Idaho Technical College ("EITC").

RECITALS

WHEREAS, the Idaho Legislature, Senate Concurrent Resolution No. 134 ("SCR 134"), Second Regular Session of the Fifty-seventh Legislature, has authorized the Idaho State Building Authority (the "ISBA") to provide financing to develop and construct certain Classroom and Activity Center facilities for use by EITC (the "Facilities");

WHEREAS, pursuant to SCR 134, the ISBA and EITC have entered into, or will enter into simultaneously with the execution of this Operating Agreement, a Site Lease involving the real property on which the Facilities will be constructed;

WHEREAS, pursuant to SCR 134, the Department and EITC have entered into, or will enter into simultaneously with the execution of this Operating Agreement, a Facilities Lease (the "Facilities Lease") and a Development Agreement (the "Development Agreement"), both with the ISBA for the Facilities;

WHEREAS, the Department and EITC desire to address between themselves certain issues related to the Facilities Lease and Development Agreement, upon the terms and conditions set forth below.

AGREEMENT

NOW THEREFORE, in consideration of the above recitals, which are incorporated herein as if set forth in full, and the mutual promises and agreements hereinafter set forth, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Other Documents. This Operating Agreement is intended to co-exist with the Facilities Lease and the Development Agreement; provided however, in the case of any conflict between the terms of this Operating Agreement, as may be amended from time to time, and the Development Agreement and the Facilities Lease, as may be amended from time to time, the terms of this Operating Agreement shall control as between the Department and EITC.

2. Term. The term of this Operating Agreement shall begin on the date set forth herein and continue until the expiration or termination of the Facilities Lease, including renewals, or the Development Agreement, whichever occurs later.

3. Allocation of Responsibility. Anything contained in the Facilities Lease and the Development Agreement notwithstanding, the parties agree as follows:

a. Upon and after occupancy of the Facilities, EITC shall make all decisions regarding the use and routine operation, repair and maintenance of the Facilities. EITC shall, at its cost and expense, comply with all applicable federal, state and municipal laws, ordinances, regulations and orders and any contractual obligations relative to such use, operation, repair and maintenance of the Facilities. EITC shall consult with the Department on any issues concerning the use, operations and maintenance of the Facilities that could have a material and adverse impact on the Department or the Facilities Lease or the Development Agreement.

b. EITC shall not do or suffer or permit to exist any hazardous materials, contamination, waste, damage, disfigurement or injury to, or public or private nuisance, in or upon the Facilities in violation of any state of Idaho or federal law or regulation and shall pay all costs, charges, penalties or any other expense reasonably incurred or to be incurred to remove, restore or reclaim the Facilities or premises.

c. EITC shall be responsible for the cost and expense of all insurance required under the Facilities Lease and the Development Agreement, provided, however, that EITC may arrange for such insurance through the Department's Office of Insurance Management.

d. EITC shall, at its cost and expense, comply with Sections 5, 7, 9 and 10 of the Facilities Lease, which includes but is not limited to the obligations contained in Section 3,e-h, of this Agreement

e. EITC shall, at its cost and expense, keep and maintain or cause to be kept and maintained, the Facilities and all equipment, fixtures, additions and improvements thereof, in good order and condition, and shall, at its cost and expense, make or cause to be made all necessary repairs, renewals, and replacements with respect to the Facilities. Subject to Section 10 of the Facilities Lease, in the event the Facilities or any part thereof are damaged or destroyed by uninsured or partially uninsured casualty of any kind, EITC shall either replace or rebuild the Facilities in equal value, or pay such sums to the ISBA as may be required to fully pay and discharge the Bonds (as defined in the Facilities Lease).

f. EITC shall pay or cause to be paid all costs, expenses and charges for water, electricity, lights, heat, power, sewage, telephone, and other utility services, rendered or supplied upon or in connection with the Facilities.

g. EITC shall maintain an inventory of all furniture, fixtures and equipment and other tangible personal property financed or provided by the ISBA as part of the Facilities and provide such inventory to the ISBA in accordance with Section 9.2 of the Facilities Lease. EITC shall have the right, at its expense, to replace such tangible personal property as it deems necessary in connection with its use of the Facilities, in accordance with Section 9.2 of the Facilities Lease.

h. EITC shall be responsible to pay for all cost overruns incurred in the planning, design and construction of the Facilities, including without limitation all cost overruns specified in Section 7 of the Development Agreement, provided, however, that cost overruns shall first be paid out of the project contingency fund and EITC shall not be responsible for any cost overrun unless and until the contingency fund is depleted, and that EITC has approved any change order that results in a cost overrun. EITC shall not be responsible for any cost overrun that is the result of the negligence or malfeasance of the Department.

i. Upon and subject to a specific and sufficient annual appropriation by the state of Idaho Legislature to the Department of funds from the Permanent Building Fund, or other sources determined by the Legislature, the Department shall remit to the ISBA the payment of Annual Rent (as defined in the Facilities Lease) in accordance with the Facilities Lease.

j. Any consents or approvals required of the State under the Site Lease or Facilities Lease shall be made by EITC.

k. The right contained in Section 3.2 of the Facilities Lease to give ten months' notice of termination of the Facilities Lease must be given jointly by the Department and EITC.

4. Notice of Non-Appropriation Non-Renewal; Other Notices. In the event that the Department fails to receive an appropriation of moneys necessary for any payment of any rent under the Facilities Lease, it shall immediately notify EITC. The Department also agrees to give notice to EITC if it does not include in its budget request a request for moneys related to the Facilities Lease. In the event that either party receives any notice related to the Site Lease, the Facilities Lease or the Development Agreement that could impact the other, the receiving party shall immediately notify the other party of the receipt and substance of such notice.

5. Intentionally Blank.

6. Order of Use of Funds; Funds Remaining. EITC specifically acknowledges and agrees that any money it transfers to the ISBA for the project, and which are deposited by the ISBA into the Construction Fund (as defined in the Development Agreement), shall be deemed to be used first, before any bond proceeds or other funds, for any cost or expense of planning, design or development or construction. EITC further specifically acknowledges that any funds remaining in the Construction Fund (as defined in the Development Agreement) upon final acceptance of the Facilities shall be used to defease the Bonds (as defined in the Facilities Lease) or otherwise decrease the amount of Annual Rent (as defined in the Facilities Lease) due under the Facilities Lease.

7. Indemnification. EITC shall indemnify, defend and save harmless the Department, its officers, agents and employees from and against any liability, claim, damages, losses, costs, expenses or actions to which the Department is or could be subject arising from or related to this Operating Agreement and its use, operation or maintenance of the Facilities. This indemnification does not apply when such claims, damages and liabilities are the result of negligent acts, errors, omissions or fault or malfeasance on the part of the Department, its officers, agents or employees. The Department shall indemnify, defend and save harmless the EITC, its officers, agents and employees from and against any liability, claim, damages, losses, costs, expenses or actions to which the EITC is or could be subject arising from or related to this Operating Agreement and its use, operation or maintenance of the Facilities. This indemnification does not apply when such claims, damages and liabilities are the result of negligent acts, errors, omissions or fault or malfeasance on the part of the EITC its officers, agents or employees.

8. Cooperation Between the Parties. Should any claims, demands, suits or other legal proceedings be made or instituted by any person against either party which arise out of any matters relating to the Facilities, the other party shall give all pertinent information and reasonable assistance in the defense or other disposition thereof.

9. Notices. All notices, demands, consents and reports provided for in this Operating Agreement shall be in writing and shall be given to the Department or EITC at the

address set forth below or at such other address as they individually may specify thereafter in writing:

Department of Administration: Larry V. Osgood
Administrator
Division of Public Works
P.O. Box 83720
Boise, Idaho 83720-0072
Ph: 208-332-1911
Fax: 208-334-4031

With a Copy to: Department of Administration
Attention: Deputy Attorney General
650 West State Street
P.O. Box 83720
Boise, Idaho 83720-0003

Eastern Idaho Technical College: _____
Eastern Idaho Technical College
1600 S. 25th E.
Idaho Falls, ID 83404

Such notices or other communications may be mailed by United States registered or certified mail, return receipt requested postage prepaid or delivered by a recognized courier delivery service (e.g. Federal Express, Airborne etc.). Such notices, demands, consents and reports may also be delivered by hand. For purposes of this Operating Agreement, notices will be deemed to have been "given" upon personal delivery thereof or 72 hours after having been deposited in the United States mail at a United States Post Office or a depository for the receipt of mail regularly maintained by the post office or deposited with a recognized courier delivery service.

10. Survival. Any termination, cancellation or expiration of this Operating Agreement notwithstanding, provisions that are intended to survive and continue shall so survive and continue, including, but not limited to, the provisions of section 7.

11. No Third Party Rights. Nothing in this Operating Agreement shall be construed as creating or giving rise to any rights in any third parties or any persons other than the parties hereto.

12. Governing Law. The Contract shall be governed by and construed under the laws of the State of Idaho.

13. Officials Not Personally Liable. In no event shall any official, officer, employee or agent of the Department or EITC be liable or responsible for any representation, statement, covenant, warranty or obligation contained in, or made in connection with, this Operating Agreement, express or implied.

14. Complete Statement of Terms. This Operating Agreement constitutes the entire agreement between the parties hereto as regards its subject matter and shall supersede all previous proposals, oral or written, negotiations, representations, commitments, and all other communications between the parties.

15. Written Modification. This Operating Agreement may be modified or amended only by an agreement in writing signed by a duly authorized representative of the Department and EITC.

16. Counterparts. This Operating Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have entered this Operating Agreement as of the date first set forth herein.

EASTERN IDAHO TECHNICAL COLLEGE

By: _____
Its:

IDAHO DEPARTMENT OF ADMINISTRATION

By: _____
Pamela I. Ahrens
Its: Director

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SOURCES AND USES OF FUNDS

Idaho State Building Authority State Building Revenue Bonds, Series 2004A (East Idaho Technical College)

Dated Date 07/07/2004
Delivery Date 07/07/2004

Sources:

Bond Proceeds:	
Par Amount	10,955,000.00
	<hr/>
	10,955,000.00

Uses:

Other Fund Deposits:	
Capitalized Interest (Through June 30, 2006)	798,758.16
Delivery Date Expenses:	
Estimated Bond Insurance Premium (0.3%)	53,474.80
Estimated Reserve Surety Premium (2.5%)	21,835.75
Estimated Other Costs of Issuance (2%)	<u>219,100.00</u>
	294,410.55
Other Uses of Funds:	
Project	9,860,000.00
Contingency	<u>1,831.29</u>
	9,861,831.29
	<hr/>
	10,955,000.00

BOND DEBT SERVICE

**Idaho State Building Authority
State Building Revenue Bonds, Series 2004A
(East Idaho Technical College)**

Dated Date 07/07/2004
Delivery Date 07/07/2004

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2005	-	-	318,000.48	318,000.48
06/30/2006	-	-	489,231.50	489,231.50
06/30/2007	365,000	2.370%	484,906.25	849,906.25
06/30/2008	375,000	2.800%	475,331.00	850,331.00
06/30/2009	385,000	3.180%	463,959.50	848,959.50
06/30/2010	400,000	3.470%	450,898.00	850,898.00
06/30/2011	415,000	3.700%	436,280.50	851,280.50
06/30/2012	430,000	3.860%	420,304.00	850,304.00
06/30/2013	450,000	4.030%	402,937.50	852,937.50
06/30/2014	465,000	4.160%	384,198.00	849,198.00
06/30/2015	485,000	4.290%	364,122.75	849,122.75
06/30/2016	510,000	4.390%	342,525.00	852,525.00
06/30/2017	530,000	4.480%	319,458.50	849,458.50
06/30/2018	555,000	4.560%	294,932.50	849,932.50
06/30/2019	585,000	4.640%	268,706.50	853,706.50
06/30/2020	610,000	4.720%	240,738.50	850,738.50
06/30/2021	640,000	5.150%	209,862.50	849,862.50
06/30/2022	675,000	5.150%	176,001.25	851,001.25
06/30/2023	710,000	5.150%	140,337.50	850,337.50
06/30/2024	750,000	5.150%	102,742.50	852,742.50
06/30/2025	790,000	5.150%	63,087.50	853,087.50
06/30/2026	830,000	5.150%	21,372.50	851,372.50
	10,955,000		6,869,934.23	17,824,934.23

BOND DEBT SERVICE

Idaho State Building Authority State Building Revenue Bonds, Series 2004A (East Idaho Technical College)

Dated Date 07/07/2004
Delivery Date 07/07/2004

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/07/2004	-	-	-	-	-
09/01/2004	-	-	73,384.73	73,384.73	-
03/01/2005	-	-	244,615.75	244,615.75	-
06/30/2005	-	-	-	-	318,000.48
09/01/2005	-	-	244,615.75	244,615.75	-
03/01/2006	-	-	244,615.75	244,615.75	-
06/30/2006	-	-	-	-	489,231.50
09/01/2006	365,000	2.370%	244,615.75	609,615.75	-
03/01/2007	-	-	240,290.50	240,290.50	-
06/30/2007	-	-	-	-	849,906.25
09/01/2007	375,000	2.800%	240,290.50	615,290.50	-
03/01/2008	-	-	235,040.50	235,040.50	-
06/30/2008	-	-	-	-	850,331.00
09/01/2008	385,000	3.180%	235,040.50	620,040.50	-
03/01/2009	-	-	228,919.00	228,919.00	-
06/30/2009	-	-	-	-	848,959.50
09/01/2009	400,000	3.470%	228,919.00	628,919.00	-
03/01/2010	-	-	221,979.00	221,979.00	-
06/30/2010	-	-	-	-	850,898.00
09/01/2010	415,000	3.700%	221,979.00	636,979.00	-
03/01/2011	-	-	214,301.50	214,301.50	-
06/30/2011	-	-	-	-	851,280.50
09/01/2011	430,000	3.860%	214,301.50	644,301.50	-
03/01/2012	-	-	206,002.50	206,002.50	-
06/30/2012	-	-	-	-	850,304.00
09/01/2012	450,000	4.030%	206,002.50	656,002.50	-
03/01/2013	-	-	196,935.00	196,935.00	-
06/30/2013	-	-	-	-	852,937.50
09/01/2013	465,000	4.160%	196,935.00	661,935.00	-
03/01/2014	-	-	187,263.00	187,263.00	-
06/30/2014	-	-	-	-	849,198.00
09/01/2014	485,000	4.290%	187,263.00	672,263.00	-
03/01/2015	-	-	176,859.75	176,859.75	-
06/30/2015	-	-	-	-	849,122.75
09/01/2015	510,000	4.390%	176,859.75	686,859.75	-
03/01/2016	-	-	165,665.25	165,665.25	-
06/30/2016	-	-	-	-	852,525.00
09/01/2016	530,000	4.480%	165,665.25	695,665.25	-
03/01/2017	-	-	153,793.25	153,793.25	-
06/30/2017	-	-	-	-	849,458.50
09/01/2017	555,000	4.560%	153,793.25	708,793.25	-
03/01/2018	-	-	141,139.25	141,139.25	-
06/30/2018	-	-	-	-	849,932.50
09/01/2018	585,000	4.640%	141,139.25	726,139.25	-
03/01/2019	-	-	127,567.25	127,567.25	-
06/30/2019	-	-	-	-	853,706.50
09/01/2019	610,000	4.720%	127,567.25	737,567.25	-
03/01/2020	-	-	113,171.25	113,171.25	-
06/30/2020	-	-	-	-	850,738.50
09/01/2020	640,000	5.150%	113,171.25	753,171.25	-
03/01/2021	-	-	96,691.25	96,691.25	-
06/30/2021	-	-	-	-	849,862.50
09/01/2021	675,000	5.150%	96,691.25	771,691.25	-
03/01/2022	-	-	79,310.00	79,310.00	-
06/30/2022	-	-	-	-	851,001.25
09/01/2022	710,000	5.150%	79,310.00	789,310.00	-
03/01/2023	-	-	61,027.50	61,027.50	-
06/30/2023	-	-	-	-	850,337.50
09/01/2023	750,000	5.150%	61,027.50	811,027.50	-
03/01/2024	-	-	41,715.00	41,715.00	-
06/30/2024	-	-	-	-	852,742.50
09/01/2024	790,000	5.150%	41,715.00	831,715.00	-
03/01/2025	-	-	21,372.50	21,372.50	-
06/30/2025	-	-	-	-	853,087.50
09/01/2025	830,000	5.150%	21,372.50	851,372.50	-
06/30/2026	-	-	-	-	851,372.50
	10,955,000		6,869,934.23	17,824,934.23	17,824,934.23

CAPITALIZED INTEREST FUND

Idaho State Building Authority State Building Revenue Bonds, Series 2004A (East Idaho Technical College)

Capitalized Interest (Through June 30, 2006) (CAPI)

Date	Deposit	Interest @ 1%	Principal	Scheduled Draws	Balance
07/07/2004	798,758.16	-	-	-	798,758.16
09/01/2004	-	1,196.05	72,188.68	73,384.73	726,569.48
03/01/2005	-	3,632.85	240,982.90	244,615.75	485,586.58
09/01/2005	-	2,427.93	242,187.82	244,615.75	243,398.76
03/01/2006	-	1,216.99	243,398.76	244,615.75	-
	798,758.16	8,473.82	798,758.16	807,231.98	

Average Life (years): 1.0611

NET DEBT SERVICE

Idaho State Building Authority State Building Revenue Bonds, Series 2004A (East Idaho Technical College)

Period Ending	Total Debt Service	General Fund	Capitalized Interest (Through June 30, 2006)	Net Debt Service
06/30/2005	318,000.48	(0.01)	318,000.48	-
06/30/2006	489,231.50	-	489,231.50	-
06/30/2007	849,906.25	0.01	-	849,906.25
06/30/2008	850,331.00	-	-	850,331.00
06/30/2009	848,959.50	-	-	848,959.50
06/30/2010	850,898.00	-	-	850,898.00
06/30/2011	851,280.50	-	-	851,280.50
06/30/2012	850,304.00	-	-	850,304.00
06/30/2013	852,937.50	-	-	852,937.50
06/30/2014	849,198.00	-	-	849,198.00
06/30/2015	849,122.75	-	-	849,122.75
06/30/2016	852,525.00	-	-	852,525.00
06/30/2017	849,458.50	-	-	849,458.50
06/30/2018	849,932.50	-	-	849,932.50
06/30/2019	853,706.50	-	-	853,706.50
06/30/2020	850,738.50	-	-	850,738.50
06/30/2021	849,862.50	-	-	849,862.50
06/30/2022	851,001.25	-	-	851,001.25
06/30/2023	850,337.50	-	-	850,337.50
06/30/2024	852,742.50	-	-	852,742.50
06/30/2025	853,087.50	-	-	853,087.50
06/30/2026	851,372.50	-	-	851,372.50
	17,824,934.23	0.00	807,231.98	17,017,702.25

BOND SUMMARY STATISTICS

Idaho State Building Authority State Building Revenue Bonds, Series 2004A (East Idaho Technical College)

Dated Date	07/07/2004
Delivery Date	07/07/2004
Last Maturity	09/01/2025
Arbitrage Yield	4.803752%
True Interest Cost (TIC)	4.782279%
Net Interest Cost (NIC)	4.781638%
All-In TIC	5.022691%
Average Coupon	4.781638%
Average Life (years)	13.115
Duration of Issue (years)	9.518
Par Amount	10,955,000.00
Bond Proceeds	10,955,000.00
Total Interest	6,869,934.23
Net Interest	6,869,934.23
Total Debt Service	17,824,934.23
Maximum Annual Debt Service	853,706.50
Average Annual Debt Service	842,786.49

	TIC	All-In TIC	Arbitrage Yield
Par Value	10,955,000.00	10,955,000.00	10,955,000.00
+ Accrued Interest	-	-	-
+ Premium (Discount)	-	-	-
- Underwriter's Discount	-	-	-
- Cost of Issuance Expense	-	-	-
- Other Amounts	(53,474.80)	(294,410.55)	(75,310.55)
Target Value	10,901,525.20	10,660,589.45	10,879,689.45
Target Date	07/07/2004	07/07/2004	07/07/2004
Yield	4.782279%	5.022691%	4.803752%

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

SUBJECT

First Reading: Changes to BYLAWS: adding Audit Committee.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures; Bylaws, Section L.

Idaho State Board of Education Governing Policies & Procedures; Section I.A.4.a-b.

BACKGROUND

At the March 2004 Board meeting, the Board approved the creation of a new standing Audit Committee. At that same meeting, University of Idaho interim President Gary Michael gave a presentation to the Board addressing suggested duties and responsibilities of audit and finance committees of Boards of Directors/Trustees.

DISCUSSION

As a result of financial scandals in private industry, federal legislation was passed to strengthen financial reporting integrity. In part, this was done by empowering corporate board audit committees. Previously, audit committees were not always independent of the full board of directors and as such, did not always act independent of the Board. New law, referred to as Sarbanes-Oxley (SOX), was enacted in the fall of 2002. All publicly traded corporations registered with the Securities and Exchange Commission must comply with SOX. Although SOX does not apply to not-for-profits, similar legislation is expected to be enacted and will apply to public institutions of higher education. The National Association of College and University Business Officers performed a study of SOX and have made recommendations regarding how to implement applicable SOX sections in higher education. The proposed Audit Committee bylaw follows those recommendations.

IMPACT

The Audit Committee will be created by Board action, but will operate thereafter as an independent body, specifically to address audits of institutions and agencies under its control. The bylaws define the structure and general guidelines of the Committee. Creation of policies and procedures to set specific tasks, duties and responsibilities of the Audit Committee and the institutions and agencies will be the first order of business of the Audit Committee.

STAFF COMMENTS AND RECOMMENDATIONS

Board staff has worked extensively with the College and universities to reach concurrence on the language contained in the draft changes to the Bylaws, which creates the Audit Committee. Board member and Audit Committee chair Agidius has been keep current of the progress of deliberations.

Board staff recommends approval of the first reading of this policy.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

BOARD ACTION

A motion to approve the first reading of changes to Idaho State Board of Education Governing Policies and Procedures, Bylaws, Section H., Committees of the Board, to create a new standing Audit Committee.

Moved by_____ Seconded by_____ Carried Yes____ No_____

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: BYLAWS
DRAFT FIRST READING

Revised June 2004

H. Committees of the Board

4. Audit Committee\

a. Purpose

The Audit Committee (hereinafter referred to as the Committee) is appointed by the Board to assist in fulfilling its fiscal oversight responsibilities. The Committee provides oversight to the institutions and agencies under its governance (defined in Idaho State Board of Education, Policies and Procedures, Section I. A.1.) for: financial statement integrity, financial practices, internal control systems, financial management, and standards of conduct.

b. Composition

The Committee members shall be appointed by the Board and shall consist of six or more members. Three members of the Committee shall be current Board members and three members shall be independent non-Board members who are permanent residents of the state of Idaho. Each Committee member who is a Board member shall be independent non-executive directors, free from any relationship that would interfere with the exercise of her or his independent judgment. The chief financial officers of the institutions and Board office shall serve as ex-officio members of the Committee.

All members shall understand the role of the Committee and institutional financial affairs and shall possess the ability to exercise independent judgment. At least one member of the Committee shall have current accounting or related financial management expertise in the following areas:

- 1) an understanding of generally accepted accounting principles and experience in preparing, auditing, analyzing, or evaluating complex financial statements, and;
- 2) the ability to assess the general application of such principles in the accounting for estimates, accruals, and reserves, and;
- 3) experience in preparing or auditing financial statements and;
- 4) an understanding of internal controls.

Appointments shall be for a three-year term. Terms will be staggered such that two members exit and two new members are added each year. The Committee chair shall be appointed by the Board President.

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: BYLAWS
DRAFT FIRST READING - continued

Revised June 2004

c. Responsibilities and Procedures

It is not the Committee's duty to plan or conduct audits or to determine that the institution's financial statements are complete, accurate and in accordance with generally accepted accounting principles. Management of each institution is responsible for the preparation, presentation, and integrity of the financial statements and for the appropriateness of the accounting principles and reporting policies used. The following shall be the principle duties and responsibilities of the Committee:

- 1) Approve the appointment, establish the compensation, and evaluate and oversee the work of the independent auditors. The Committee must also approve any non-audit services prior to being provided by the independent auditor. The independent auditing firm shall report directly to the Committee and the auditor's "engagement letter" shall be addressed to the Committee and the President of each institution. The Committee shall have the authority to consult legal counsel and other consultants necessary to carry out its duties.
- 2) Discuss with the independent auditors the audit scope, focusing on areas of concern or interest;
- 3) Review the audited financial statements, adequacy of internal controls and audit findings with the independent auditor. The independent auditor's "management letter" shall include management responses and be addressed to the Audit Committee and President of the institution.
- 4) Present the audited financial statements to the Board and provide detail and summary reports as appropriate.
- 5) Oversee standards of conduct (ethical behavior) and conflict of interest policies of the Board and the institutions under its governance, including establishment of confidential complaint mechanisms.
- 6) Monitor the integrity of each organization's financial accounting process and systems of internal controls related to finance, accounting and stewardship of assets;
- 7) Monitor the independence and performance of each organization's independent auditors and internal auditing departments;
- 8) Develop a standard risk assessment model for all institutions and agencies to use.
- 9) Provide an avenue of communication among the independent auditors, management, the internal audit staff and the Board.
- 10) As a matter of independence, the Committee does not propose or set policy.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: BYLAWS
DRAFT FIRST READING - continued

Revised June 2004

The Committee will meet no fewer than four times per year and more often as needed. The Committee may establish necessary procedures to carry out its responsibilities. Such procedures must be consistent with the Board's Governing Policies and Procedures. The Board's chief fiscal officer, under the direction of the chair, prepares the agenda for and schedules each meeting of the Committee and maintains a written record of the Committee's activities and recommendations. A copy of the written record is included in the official minutes of the State Board of Education and Board of Regents of the University of Idaho.

4.5. Targeted Educational Groups Advisory Council

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

BYLAWS: SECTION L. Adoption, Amendment, and Repeal of Bylaws

L. Adoption, Amendment, and Repeal of Bylaws

Bylaws may be adopted, amended, or repealed at any regular or special meeting of the Board by a majority vote of the Board, provided notice has been presented at the preceding meeting of the Board.

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY - continued

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

Subsection: A. Policy-Making Authority

4. Conformance with State and Federal Law

All Board Governing Policies and Procedures and the internal policies and procedures of its institutions, agencies and school will comply with and be in conformance to applicable laws.

Adoption, Amendment, or Repeal of Board Policies

a. Board policies may be adopted by majority vote at any regular or special meeting of the Board. The adoption, amendment, or repeal of a Board policy may be requested by any member of the Board, the executive director, or any chief executive officer. Persons who are Board employees, or students or student groups, must file a written request with the chief executive officer of an institution, agency or school, or his or her designee, to receive Board consideration. An Idaho resident, other than those described above, may file a written request with the executive director for Board consideration of a proposal. Regardless of the source, a statement of the proposed adoption, amendment, or repeal must be presented to the executive director for transmittal to the Board. If the subject matter of the presentation concerns an agency, institution, school, or department of the Board, the executive director will also notify the appropriate chief executive officer of the nature of the request.

b. Board action on any proposal will not be taken earlier than the next regular or special meeting following Board approval for first reading. During the interim between the first reading and Board action, the chief executive officers will seek to discuss and review the proposal with faculty, staff, or other Board employees and students or student groups, as appropriate. The chief executive officers will transmit summaries of oral statements and written comments on the proposal to the executive director. After thorough consideration, the proposal will be presented by the executive director to the Board for action.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

SUBJECT

Student Health Insurance Plan (SHIP) Renewal 2004-2005

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III. P. 16.

BACKGROUND

The benefit package offered by this plan provides for relevant student needs for specialized and emergency health care services. In addition, Collegiate Risk Management, Inc. (CRM) will provide students access to a nation-wide provider network, enabling them to receive in-network benefit coverage across the country.

DISCUSSION

Boise State University will continue to research the feasibility of shifting the SHIP program to a partially self-funded financial model. This analysis will involve consultation with insurance industry experts, Idaho insurance regulators and colleagues from peer institutions that have implemented a similar model. A partially self-funded SHIP program will result in greater student health care cost controls and cost effectiveness. Students will receive more value from their health insurance premium dollars, reducing long-term premium levels and out-of-pocket costs and/or allowing for expanded health benefits coverage.

It is projected that future premium increases will be more moderate as the Health, Wellness and Counseling Services expands capacity to provide on-campus primary care services for students. An integrated network of campus primary care services and community secondary/tertiary health resources provides for student's comprehensive health care needs. Students receive the greatest return on their health care dollar from on-campus primary care services. Student health insurance companies ALWAYS provide incentives and direct students to access services on campus. The greater the scope and accessibility of these services, the less students have to utilize more expensive, more inconvenient community resources. Expansion of campus health services will minimize student health care costs and insurance premiums.

IMPACT

Boise State University has negotiated with Collegiate Risk Management, Inc. (CRM) a student health insurance rate of \$378.00 per semester for the 2004-2005 academic year. The Health & Wellness Advisory Committee has reviewed this renewal rate proposal. This rate is a \$9.50 increase, or 2.6% over the current rate. This minimal increase, despite medical inflationary trending of 13-17%, reflects the current financial stability of the SHIP program. This stability is

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued

primarily due to the improved risk pool stemming from the mandatory enrollment requirement for full fee paying students and the capping of high-utilization, high-cost prescription drug benefits.

STAFF COMMENTS AND RECOMMENDATIONS

As noted above, and in another current agenda item, BSU describes the correlation between the student health insurance program, provision of health services and the proposed Health and Wellness facility. Board staff believes BSU has negotiated a health insurance plan that affects student finances as little as possible while maintaining benefits. Staff has not reviewed the actual contract.

Board staff recommends approval of the contract as requested.

BOARD ACTION

A motion to authorize Boise State University to renew the contract with CRM, Inc. to provide student health insurance for 2004-2005 at a rate of \$378.00 per student per semester.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY

SUBJECT

Idaho State University requests State Board approval to enter into a contract for student health insurance coverage for FY2004-2005.

APPLICABLE STATUTE, RULE, OR POLICY

Governing Policies & Procedures, Section III. P. 16.

BACKGROUND

The Associated Students of Idaho State University (ASISU) student health advisory committee has completed the bid process for FY2004-2005. The bid was awarded to Academic Risk Management and is underwritten by ACE American Insurance Company.

DISCUSSION

Effective for the Fall Semester, 2004, the premium for full-time students will increase to \$330.00 per semester, a 6.1% increase from the previous years' premium of \$311.00. Changes to the policy include increased maximum benefits paid per occurrence to \$50,000, additional psychotherapy inpatient benefits, and increased preventative screening benefits.

Student health insurance is mandatory for full-time fee paying students that have no insurance coverage. The deductible will be \$250 per academic year, which is waived if the student goes to the campus Student Health Center. Coverage is 80% Usual Customary Rate (UCR) with a maximum benefit of \$50,000 per occurrence. Vocational Education students pay \$135.00 per session for five sessions per year.

IMPACT

\$0.00. The student health insurance contract does not obligate the University for payment to the contractor.

STAFF COMMENTS AND RECOMMENDATIONS

Idaho State University appears to have negotiated a plan that is beneficial to students with respect to the increase in maximum per-occurrence benefits, even though the premium increase is 6.1%. Staff has not reviewed the actual contract.

Board staff recommends approval of the contract as requested.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued

BOARD ACTION

A motion to authorize Idaho State University to contract with Academic Risk Management Inc. to provide student health insurance for 2004-2005 at a rate of \$330.00 per student per semester.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

SUBJECT

Student Health Insurance Plan (SHIP) Renewal 2004-2005

APPLICABLE STATUTE, RULE, OR POLICY

Governing Policies & Procedures, Section III. P. 16.

BACKGROUND

The University of Idaho has successfully negotiated a renewal of our contract with The Mega Life and Health Insurance Company.

DISCUSSION

UI continues to be in compliance with the health insurance policies adopted by both the University and the SBOE. At the University of Idaho, all degree-seeking undergraduate or graduate students physically enrolled for classes or completing other required degree work within the State of Idaho, who are enrolled for eight (8) credit hours at the UI Centers or four (4) credit hours at the Moscow campus were required to carry health insurance as a condition of enrollment. The health insurance enrollment requirement for international students remains regardless of degree-seeking status or credit hours.

The 2003-2004 academic year continued a successful transition for the Student Health Program for the Moscow campus. Delivery of primary care services, outsourced two years ago to Moscow Family Medicine, a local physicians group was very successful this year. Significant improvements in scope of services, advances in technology (e.g., Student Health Services at the University of Idaho is one of the few student health programs in the nation to utilize an electronic medical records system), and student/dependent user satisfaction have been achieved during the first several years of the contract. The University of Idaho is providing outstanding services at a health fee cost well below our peer institutions as a result of this outsourcing arrangement. Savings have been achieved through increased provider productivity and the ability of Moscow Family Medicine to interface with the personal health insurance for students who choose to waive participation in the University's student health insurance program.

We are now completing our first year with a psychiatrist on staff and find that utilization of his time is very high. He sees 8 to 12 patients daily and on a weekly basis consults with Moscow Family Medicine and UI Counseling and Testing Staff.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

IMPACT

Although the monthly cost for the program is increasing from \$66.50 to \$75.83 (14%), we have been able to maintain a program that provides outstanding coverage, which students can rely on for their sole source of health insurance protection (our program also complies with national standards for student health insurance benefits endorsed by the American College Health Association (ACHA (see http://www.acha.org/info_resources/stu_health_ins.pdf)).

Features of this program include the following:

The program allows the University to continue working with its own claims administrator, Klais & Company, Inc. of Akron, Ohio. Both covered students and local health care providers report that Klais & Company, Inc. is providing outstanding services.

Our arrangement continues to include self-funding of a significant portion of the claims liability (e.g., prescription drug claims dispensed through our on-campus Pharmacy and our primary care funding arrangement with Moscow Family Medicine). Self-funding these services/benefits allows the University to provide a much more fiscally efficient program.

Relative to ACHA's standards, the University of Idaho's program continues to operate with no pre-existing condition exclusion. We are pleased to announce our policy now provides a lifetime maximum benefit of \$1,000,000. Several important adjustments are being made to the program to encourage utilization of health care resources and to achieve appropriate balance between benefits provided and out-of-pocket costs for covered persons who utilize services:

- The in-network coinsurance remains at 80%, and the annual 100% payment threshold remains at \$20,000.
- A co-payment provision will be added for emergency room care. Students and dependents will pay a \$100 co-payment for each emergency room visit. The co-payment would not be applicable toward the \$250 one-time annual deductible.
- Pharmacy staff will be reduced at the Student Health Pharmacy. During the hours when Student Health Services is open and a pharmacist is not in the facility, only pre-packaged medications will be available.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

The changes for the student health program for the 2004-2005 academic year are being implemented, in large part, because of the success achieved over the past two years for the redesign of our student health program. Over 700 students transitioned off of their parental/personal health insurance coverage to join our student health insurance program in the fall of 2001. An additional 1,000 students became insured under our program for the fall of 2002 as a result of our adoption of a health insurance requirement. Today, nearly 4,000 students obtain health insurance through the University of Idaho's program.

Many parents and students inform the University that our program provides an assurance of quality coverage at a cost that is increasingly favorable compared to the contributions required to maintain their employer-sponsored health insurance coverage. National reports indicate that student health insurance programs that provide high quality coverage are becoming increasingly valuable to students and parents because of the cost shifting that is occurring among employer-sponsored health insurance programs.

Comprehensive Student Health Insurance Plan Semester Costs

Cost Components	Fall or Spring Semester	Fall or Spring Semester	Fall or Spring Semester
	Student-Only	Spouse	Per Child
Mega Life and Health Insurance Company			
Expected Claims (net of retro)	\$243.65	\$592.00	\$363.00
Retrospective Reserve (held by UI)	\$35.85	\$87.00	\$53.00
Retention	<u>\$79.00</u>	<u>\$191.00</u>	<u>\$118.00</u>
Total Possible Premium	\$358.50	\$870.00	\$534.00
Moscow Family Medicine	\$28.50	\$89.00	\$53.50
Klais & Company	\$11.50	\$0.00	\$0.00
UI Benefits and Plan Expenses	\$56.50	\$37.00	\$36.50
Total Cost of Coverage	\$455.00*	\$996.00	\$624.00

*This cost figure is subject to change pending review of State Mandated Benefits.

Questions about University of Idaho Student Health Program may be referred to Dr. Hal Godwin at 208-885-2210, or by e-mail to hgodwin@sub.uidaho.edu.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

STAFF COMMENTS AND RECOMMENDATIONS

The University of Idaho notes the premium increase will be 14%, but also describes the coverage as being quite beneficial to students and parents. The UI also notes that student participation has increased, hopefully because of the additional coverage offered. Staff has not reviewed the actual contract.

Board staff recommends approval of the contract as requested, while noting the significant increase in premium amount to be paid by students. The increase is more than double the next highest amount for the four institutions.

BOARD ACTION

A motion to approve the request by University of Idaho to authorize the Vice President for Finance and Administration to enter into a contract with Student Resources for the Student Health Insurance Program policy underwritten by The MEGA Life and Health Insurance Company for 2004-05.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE

SUBJECT

Lewis-Clark State College requests Board approval to renew the Student Health Insurance Plan (SHIP) contract for 2004-2005.

APPLICABLE STATUTE, RULE OR POLICY

Governing Policies & Procedures, Section III. P. 16.

BACKGROUND

Lewis-Clark State College entered into a contract for student health insurance with Renaissance Agencies, Inc., underwritten by Guarantee Trust Life Insurance Company, for FY2004. The Contract Period was for one (1) year with option to renew upon mutual agreement of the contracting parties for one (1) year intervals for a total of five (5) consecutive renewals. LCSC has elected to renew coverage. For FY2004, the premium for full-time students was \$348.00 per year.

DISCUSSION

Effective for the Fall semester 2004, the premium for full-time students will increase to \$365.00 per year, a 4.8% increase.

As required by Board policy, all Full Fee-Paying students enrolled for eight (8) or more credit hours will automatically be covered under the College's SHIP. The premium will automatically be charged to all International students, regardless of credit hours, and all full-fee paying Domestic Students each semester. Domestic students with existing health insurance coverage will be exempted from participation in the SHIP offered by the College by providing proof of comparable insurance and completing and filing a waiver each academic semester.

PREMIUM - \$150 Deductible		
For <i>all</i> Eligible Students (SHIP includes Intercollegiate Athletic Injury Coverage – \$2,500 max as a listed benefit)		
	Fall	*Spring
Student Only	153.00	212.00
Student & Spouse	363.50	504.00
Student & Child(ren)	372.50	515.00
Student, Spouse & Child(ren)	582.50	806.00

***Spring** semester includes summer coverage.

Institute for Intensive English (8 week term)	
Institute for Intensive English Students (per 8-week term)	42.50

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE – continued

IMPACT

There is no impact to the College budget. Student health insurance premiums are paid by the students.

STAFF COMMENTS AND RECOMMENDATIONS

Lewis-Clark State College's premium increase, 4.8%, is the second-lowest of the four institutions reporting. However, the college did not report any coverage data, either existing or proposed. Staff has not reviewed the actual contract.

Board staff recommends approval of the contract renewal as requested.

BOARD ACTION

A motion to grant approval for Lewis-Clark State College to renew its contract with Renaissance Agencies, Inc., to provide student health insurance for 2004-2005 at a rate of \$365.00 per full-time student per academic year.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: III. POSTSECONDARY AFFAIRS

July, 2003

P. STUDENTS

16. Student Health Insurance (Effective July 1, 2003)

The Board's student health insurance policy is a minimum requirement. Each institution, at its discretion, may adopt policies and procedures more stringent than those provided herein.

a. Health Insurance Coverage Offered through the Institution

Each institution shall provide the opportunity for students to purchase health insurance. Institutions are encouraged to work together to provide the most cost effective coverage possible. Health insurance offered through the institution shall provide benefits in accordance with state and federal law.

b. Mandatory Student Health Insurance

Every full-fee paying student (as defined by each institution) attending classes in Idaho shall be covered by health insurance. Students shall purchase health insurance offered through the institution, or may instead, at the discretion of each institution, present evidence of health insurance coverage that is at least substantially equivalent to the health insurance coverage offered through the institution. Students without evidence of health insurance coverage shall be ineligible to enroll at the institution.

(1) Students presenting evidence of health insurance coverage not acquired through the institution shall provide at least the following information:

- (a) Name of health insurance carrier
- (b) Policy number
- (c) Location of an employer, insurance company or agent who can verify coverage

(2) Each institution shall monitor and enforce student compliance with this policy.

(3) Each institution shall develop procedures that provide for termination of a student's registration if he or she is found to be out of compliance with this policy while enrolled at the institution. Each institution, at its discretion, may provide a student found to be out of compliance the opportunity to come into compliance before that student's registration is terminated, and may provide that a student be allowed to re-enroll upon meeting the conditions set forth herein, and any others as may be set forth by the institution.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

SUBJECT

2004-2005 Housing Room and Board Rates

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Policy, Section V. R. 3. b.

DISCUSSION

Boise State University has approved the following room and board rates effective Fall Semester, 2004-2005

Apartments	2003-2004	2004-2005	% increase
University Heights			
1 bedroom	\$480	\$410	-15%
2 bedroom	\$525	\$450	-14%
University Manor			
1 bedroom	\$480	\$410	-15%
2 bedroom	\$525	\$450	-14%
University Park			
Grad unit	\$295	\$295	0%
2 bedroom	\$530	\$530	0%
3 bedroom	\$566	\$566	0%
University Village			
2 bedroom	\$575	\$575	0%
University Square (New Apartment Complex)			
2 bedroom	N/A	\$680	N/A
4 bedroom (per person)	N/A	\$330	N/A
Other Rentals			
1803 Donald Circle	\$693	\$693	0%
1809 Donald Circle	\$780	\$780	0%

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Residence Halls	2003-2004	2004-2005	% increase
Meal Plan Number (Double Occupancy in Chaffee, Driscoll, Morrison or Barnes Towers)			
Plan 1 or 4	\$4,513	\$4,829	7%
Plan 2 or 5	\$4,371	\$4,679	7%
Plan 3 or 6	\$4,168	\$4,464	7%
Meal Plan Number (Single Occupancy in Chaffee, Driscoll, Morrison or Barnes Towers)			
Plan 1 or 4	\$5,126	\$5,491	7%
Plan 2 or 5	\$4,983	\$5,340	7%
Plan 3 or 6	\$4,780	\$5,125	7%
Meal Plan Number (Double Occupancy in Keiser or Taylor (New Residence Halls))			
Plan 1 or 4	N/A	\$4,908	N/A
Plan 2 or 5	N/A	\$4,783	N/A
Plan 3 or 6	N/A	\$4,538	N/A
Meal Plan Number (Single Occupancy in Keiser or Taylor (New Residence Halls))			
Plan 1 or 4	N/A	\$5,590	N/A
Plan 2 or 5	N/A	\$5,465	N/A
Plan 3 or 6	N/A	\$5,220	N/A

Definitions:

Meal Plan Option #1: 19 meals per week, 3 each weekday, 2 on Sat and Sun

Meal Plan Option #2: Any 15 of the 19 meals available

Meal Plan Option #3: Any 10 of the 19 meals available

Meal Plan Option #4: Block Plan - 135 meals + \$150/semester in flex dollars

Meal Plan Option #5: Block Plan - 110 meals + \$200/semester in flex dollars

Meal Plan Option #6: Block Plan - 75 meals + \$235/semester in flex dollars

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued

STAFF COMMENTS AND RECOMMENDATIONS

As can be noted above, BSU is proposing no increases and in some instances decreases in housing rates for the 2004-2005 academic year. This is largely based upon the housing rental market in Boise, particularly around the BSU campus. BSU is bringing online three new housing complexes, two dormitories on campus at the Boise River and apartment units on the west edge near Capitol Boulevard and University Drive.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY

SUBJECT

2004-2005 Housing Room and Board Rates

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Policy, Section V. R. 3. b.

DISCUSSION

Idaho State University has approved the following room and board rates effective with the Fall Semester, 2004.

	<u>2003-2004</u>	<u>2004-2005</u>	<u>% Increase</u>
Residence Halls			
Room & Board/Double Occupancy:			
Plan A (19 meals/week with no Flex)	\$4,680	\$4,850	3.51%
Plan B (14 meals/week + \$200 flex/sem)	4,680	4,850	3.51%
Plan C (10 meals/week + \$150 flex/sem)	4,430	4,620	4.11%
Plan D (7 meals/week + \$150 flex/sem)	3,970	4,150	4.34%
Room & Board/Single Occupancy:			
Plan A (19 meals/week with no flex)	5,350	5,510	2.90%
Plan B (14 meals/week + \$200 flex/sem)	5,350	5,510	2.90%
Plan C (10 meals/week + \$150 flex/sem)	5,100	5,280	3.41%
Plan D (7 meals/week + \$150 flex/sem)	4,640	4,810	3.53%
Graduate Student Residence Complex/Suites(monthly)			
Double Occupancy/Schubert Heights	150	175	14.29%
Single Occupancy/Graduate House	330	340	2.94%
Single Occupancy/West Campus	505	515	1.94%
Single Occupancy/Studio Suites	400	375	-6.67%
Apartment Units (monthly)			
One Bedroom/West Campus	450	460	2.17%
One Bedroom	425	435	2.30%
Two Bedroom/1 bath	505	515	1.94%
Two Bedroom/1½ bath	540	550	1.82%
Two Bedroom/2 bath	565	570	0.88%

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued

STAFF COMMENTS AND RECOMMENDATIONS

Idaho State University's housing and dining cost increases do not appear to be too far out of line with general economic trends.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO**

SUBJECT

2004-2005 Housing Room and Board Rates

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Policy, Section V. R. 3. b.

DISCUSSION

University of Idaho has approved the following room and board rates effective Fall Semester, 2004-2005

2004-2005 Traditional Residence Hall Room and Board Rates

Traditional Residence Hall Room and Board Rates	Annual Rate			Semester Rate		
	FY05 rates	FY04 rates	Increase	FY05 rates	FY04 rates	Increase
Double Room and Meal Plan* #1	\$ 5,514	\$ 5,168	6.70%	\$ 2,757	\$ 2,584	6.70%
Double Room and Meal Plan* #2	\$ 5,338	\$ 5,000	6.76%	\$ 2,669	\$ 2,500	6.76%
Double Room and Meal Plan* #3	\$ 5,074	\$ 4,746	6.91%	\$ 2,537	\$ 2,373	6.91%
Targhee Hall Double Room and Targhee Meal Plan*	\$ 5,278	\$ 4,942	6.80%	\$ 2,639	\$ 2,471	6.80%
Steel House Co-op - Double Room/ Co-op Meal Plan*	\$ 4,340	\$ 4,024	7.85%	\$ 2,170	\$ 2,012	7.85%
Single Room and Meal Plan* #1	\$ 6,814	\$ 6,368	7.00%	\$ 3,407	\$ 3,184	7.00%
Single Room and Meal Plan* #2	\$ 6,638	\$ 6,200	7.06%	\$ 3,319	\$ 3,100	7.06%
Single Room and Meal Plan* #3	\$ 6,374	\$ 5,946	7.20%	\$ 3,187	\$ 2,973	7.20%
Targhee Hall Single Room and Targhee Meal Plan	\$ 6,578	\$ 6,142	7.10%	\$ 3,289	\$ 3,071	7.10%
Steel House Co-op – Single Room/ Co-op Meal Plan	\$ 5,640	\$ 5,224	7.96%	\$ 2,820	\$ 2,612	7.96%
McConnell Hall: (Additional Charge)	\$ 100	\$ 80	25.00%	\$ 50	\$ 40	25.00%
Fall Only Agreement: Additional Fee	-----	-----	0%	\$ 400	\$ 400	0%

*Rates do not include tax. The meal plan portion only, of the Room and Board Rates, is taxed. At the current 6% Idaho State Tax rate, add an additional \$105.96 - \$147.96 about 2.5% to the above Annual Rates.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO – continued**

2004-2005 Living Learning Community Package Rates

Living Learning Community Package Rates	Annual Rate			Semester Rate		
	FY05 rates	FY04 rates	Increase	FY05 rates	FY04 rates	Increase
<i>FRESHMAN LIVING LEARNING COMMUNITY PACKAGES</i>						
FLLC Double Room Package*	\$ 5,574	\$ 5,196	7.27%	\$ 2,787	\$ 2,598	7.27%
FLLC Single Room Package*	\$ 6,874	\$ 6,396	7.47%	\$ 3,437	\$ 3,198	7.47%
FLLC Super Double Package*	\$ 5,824	\$ 5,446	6.94%	\$ 2,912	\$ 2,723	6.94%
FLLC Super Single Package*	\$ 7,124	\$ 6,646	7.19%	\$ 3,562	\$ 3,323	7.19%
<i>LIVING LEARNING COMMUNITY PACKAGES (NON-FRESHMAN)</i>						
LLC Double Room Package*	\$ 4,448	\$ 4,148	7.23%	\$ 2,224	\$ 2,074	7.23%
LLC Single Room Package*	\$ 5,748	\$ 5,348	7.48%	\$ 2,874	\$ 2,674	7.48%
LLC Super Double Package*	\$ 4,698	\$ 4,398	6.82%	\$ 2,349	\$ 2,199	6.82%
LLC Super Single Package*	\$ 5,998	\$ 5,598	7.15%	\$ 2,999	\$ 2,799	7.15%
The Freshman Living Learning Community Package includes \$1,013* (before tax) in Dining per semester (which can be upgraded). The Living Learning Community Package (non-Freshman) includes \$450* (before tax) in Dining per semester (which can be upgraded).						
*Rates Do Not include tax. The Dining portion only, of the Freshman Living Learning Community Package and the Living Learning Community Package, is taxed. At the current 6% Idaho State Tax rate, add an additional \$121.56/about 2% to the Freshman Living Learning Community Package Annual Rate and \$54.00/about 1% to the Living Learning Community Package (non-Freshman) Annual Rate.						
The Living Learning Community Deposit and the Traditional Residence Hall Deposit remain unchanged at \$250.						
It is proposed to increase Liquidated Damages from \$5.00 per day to \$6.00 per day and to increase the minimum Liquidated Damages charge from \$400 to \$500 and the Maximum Liquidated Damages charge from \$1,000 to \$1,100.						

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO – continued**

2004-2005 Monthly Apartment Rates 2 Tier Plan

12 MONTH AGREEMENT	FY05 Rate	FY04Rate		Dollar
Apartment Rates	Per Month	Per Month	Increase	Increase
Graduate Student Residence # B	\$ 480	\$ 440	9.14%	\$ 40
Graduate Student Residence #C	\$ 462	\$ 423	9.18%	\$ 39
South Hill Apartments: 1 Br.	\$ 472	\$ 432	9.16%	\$ 40
South Hill Apartments: 2 Br.	\$ 501	\$ 460	9.09%	\$ 42
South Hill Apartments: 3 Br.	\$ 574	\$ 527	8.95%	\$ 47
South Hill Vista: 2 Br.	\$ 550	\$ 505	8.99%	\$ 45
South Hill Vista: 3 Br.	\$ 623	\$ 572	8.87%	\$ 51
South Hill Vista: 4 Br.	\$ 684	\$ 629	8.80%	\$ 55
Elmwood Apartments: 1 Br. Grnd. Flr.	\$ 492	\$ 451	9.11%	\$ 41
Elmwood Apartments: 1 Br.	\$ 504	\$ 462	9.08%	\$ 42
Elmwood Apartments: 2 Br.	\$ 651	\$ 598	8.84%	\$ 53
*<THAN 12 MONTH AGREEMENT				
Apartment Rates	FY05 Rate	FY04 Rate	Increase	Dollar Increase
	Per Month	Per Month		
Graduate Student Residence # B	\$ 520	\$ 470	10.68%	\$ 50
Graduate Student Residence #C	\$ 502	\$ 453	10.78%	\$ 49
South Hill Apartments: 1 Br.	\$ 512	\$ 462	10.73%	\$ 50
South Hill Apartments: 2 Br.	\$ 541	\$ 490	10.57%	\$ 52
South Hill Apartments: 3 Br.	\$ 614	\$ 557	10.26%	\$ 57
South Hill Vista: 2 Br.	\$ 590	\$ 535	10.36%	\$ 55
South Hill Vista: 3 Br.	\$ 663	\$ 602	10.09%	\$ 61
South Hill Vista: 4 Br.	\$ 724	\$ 659	9.91%	\$ 65
***Elmwood Apartments: 1 Br. Grnd. Flr.	\$ 532	\$ 481	10.62%	\$ 51
***Elmwood Apartments: 1 Br.	\$ 544	\$ 492	10.56%	\$ 52
***Elmwood Apartments: 2 Br.	\$ 691	\$ 628	10.01%	\$ 63
* Increasing the Less-than-12-Month Agreement from \$30 additional per month to \$40 more per month to offset turnover costs.				
**Less Than 12-Month Agreement for Elmwood is only permitted in the event of a student graduating (policy unchanged).				
Other Apartment Fees remain unchanged from previous year, no change				
Carpet cleaning charges: Studio unit, \$20; 1-bedroom unit, \$30; 1-bedroom w/loft and 2-bedroom unit, \$40; 3-bedroom unit, \$50; 4-bedroom unit, \$60. No Change.				
There is a \$170 Deposit and a \$30 non-refundable Apartment Application Processing Fee. No change.				
Post Doctorate's, Faculty and Staff month-to-month rate: \$40.00 additional per month on the base 12-Month rate. No Change.				

STAFF COMMENTS AND RECOMMENDATIONS

Dormitory and meal increases range from 'high 6% to mid-7%', while apartment and graduate residence locations will increase from 8.8% to 10.8%. Board staff has no direct knowledge of the Moscow/Pullman housing situation, so is unable to comment upon these rate increases. University staff have been asked to be prepared to respond to Board questions regarding these issues.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE

SUBJECT

FY2004-2005 Room and Board Rates for Lewis-Clark State College.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Policy, Section V. R. 3. b.

DISCUSSION

Lewis-Clark State College has approved room and board rates for the academic year 2004-2005.

	<u>2003-2004</u>	<u>2003-2004</u>	<u>% Change</u>
Residence Halls			
Room & Board/Double Occupancy:			
Meal Plan(Platinum)	\$4,201	\$4,305	+ 2.5%
Meal Plan (Diamond)	\$3,997	\$4,095	+ 2.5%
Meal Plan (Gold)	\$3,777	\$3,875	+ 3.0%
Room & Board/Single Occupancy:			
Meal Plan (Platinum)	\$4,651	\$4,800	+ 3.2%
Meal Plan (Diamond)	\$4,447	\$4,590	+ 3.2%
Meal Plan (Gold)	\$4,227	\$4,370	+ 3.4%
Parrish House (Room Only)			
Single Room	\$2,320	\$2,455	+ 5.8%
Double Room	\$1,935	\$2,025	+ 4.6%
Double or Triple w/o bath	\$1,615	\$1,690	+ 4.6%

STAFF COMMENTS AND RECOMMENDATIONS

LCSC's proposed increases appear to be in line with general economic trends.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: R. Establishment of Fees

October 2003

R. Establishment of Fees

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
AGENCIES AND INSTITUTIONS OF THE STATE BOARD

SUBJECT

Approval of FY 2005 Appropriated Funds Operating Budgets and Capital Budgets

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.B.3.b.(2).
House Concurrent Resolution 047 (FY 2005 employee salary increases)

BACKGROUND

Per Board policy cited above, "each institution, school or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the executive director for review and formal approval before the beginning of the fiscal year."

The State Department of Education and the community colleges are exempt from this policy. In previous years the State Library and Idaho State Historical Society operating budgets have not been presented in this report, possibly because they report to their own governing boards. Because these two agencies ultimately report to the State Board of Education, Board staff decided to include the budgets for the Board's consideration. Both agencies were very receptive to having their budgets so included. All operating budgets have been developed based on appropriations passed by the legislature during the 2004 session.

Also presented for approval is the Capital Budget, which identifies projects funded by the Permanent Building Fund and institutional requests from other sources.

DISCUSSION

The operating budgets are presented in two different formats. The budgets for agencies, health programs, and special programs contain a budget summary (displayed by program, by source of revenue, by expenditure classification) and a budget overview that briefly describes changes from the previous fiscal year. For the college & universities, postsecondary professional-technical education and agricultural research and cooperative extension, additional information is provided. In addition to the budget summary by function and by classification and the budget overview, these budgets provide an availability and allocation of funds worksheet that identifies the source of additional revenue for FY 05 and the allocation of these additional funds. Also, personnel costs are summarized by type of positions and individual position changes are detailed.

The FY05 Agencies & Institutions Operating Budget Index on page 147 will provide a guide to the various budgets.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

IMPACT

Approval of the budgets establishes the fiscal spending plans for FY2005.

STAFF COMMENTS AND RECOMMENDATIONS

The budgets have been developed according to legislative intent and/or Board guidelines. Board staff has reviewed the documents and reminds the Board that agency/institution appropriations contained 2% additional funds for salary increases. HCR 047 noted that agency directors and institution executive are encouraged to allocate agency salary savings for employee salary needs before other operational budget priorities are considered. One-time or ongoing salary increases were to be considered based upon the individual financial circumstances in each agency/institution.

BOARD ACTION

A motion to approve the FY2005 operating budgets for the Office of the State Board of Education, School for the Deaf and the Blind, Idaho State Historical Society, State Library, Idaho Public Television, Division of Vocational Rehabilitation, College and Universities, Division of Professional-Technical Education (except Postsecondary), Agricultural Research/Extension, Health Programs, Special Programs, and the Capital Budget, as detailed in Tab 12.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS
Subsection B: Budget Policies

April, 2002

Budget Policies

3. Operating Budgets (Appropriated)

b. Approval of Operating Budgets

(2) During the spring of each year, the chief executive officer of each institution, school or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the executive director for review and formal approval before the beginning of the fiscal year.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

30 for state employees as recommended in the Governor's report; and
31 (c) One-time contingency funding of \$5,001,000 in General Funds, for an
32 additional temporary salary increase of 1%. This increase shall be contin-
33 gent upon General Fund revenues exceeding the fiscal year 2004 revenue
34 projection used by the Joint Finance-Appropriations Committee by a minimum
35 of \$5,001,000. The Joint Finance-Appropriations Committee shall design a
36 surplus eliminator appropriation to provide this temporary salary
37 increase, should available funds in excess of the revenue projection
38 become available.

39 (3) For those agencies funded in total or in part from non-General Fund
40 money, the Joint Finance-Appropriations Committee is directed to appropriate
41 in as nearly as possible the same manner as agencies funded by the General
42 Fund.

43 (4) The Legislature recognizes that no specific funding for salary
44 increases for state agencies and institutions has been provided for the last
1 two fiscal years. As such, state agency directors and institution executives
2 are encouraged to allocate agency salary savings to provide for employee sal-
3 ary needs before other operational budget priorities are considered. One-time
4 salary increases should be given if the salary savings are one-time in nature.
5 Ongoing salary increases may be given if the salary savings are expected to be
6 ongoing in nature and, where applicable, particular emphasis should be placed
7 on those employees in occupational groups with significant market pay lag and
8 turnover rates.

9 (5) The Division of Human Resources and the Division of Financial Manage-
10 ment shall ensure that agency and institution compensation policies are man-
11 aged consistent with the policies contained herein.

12 (6) The effective date of implementation of these salary adjustments
13 shall be June 6, 2004.

14 BE IT FURTHER RESOLVED that appropriations measures to fund
nonclassified
15 employees be prepared in as nearly as possible the same manner as for classi-
16 fied employees.

Statement of Purpose / Fiscal Impact

STATEMENT OF PURPOSE
RS 14075

This concurrent Resolution states that the policy of the state of Idaho is to provide a total compensation system for state employees, which includes paying competitive job market average salaries and rewarding performance with a merit based compensation philosophy. The resolution recommends funding benefit cost increases at the level recommended by the Governor and a permanent 2% merit based salary increase. Funding an additional temporary 1% salary increase would be contingent upon revenues exceeding the current year estimate. The resolution provides agencies guidance on the use of one-time and ongoing salary savings to address salary

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

increases. Finally, the resolution directs the Division of Human Resources and the Division of Financial Management to ensure that agency and institution compensation policies are managed consistent with the policies stated in the resolution

FISCAL IMPACT

The General Fund fiscal impact of this concurrent resolution, subject to the actual appropriation by the Joint Finance-Appropriations Committee, is as follows:

- (1) Benefit cost increases: \$10,923,900.
- (2) 2% permanent salary increase: \$10,002,100.
- (3) 1% temporary salary increase (contingent upon receipt of revenues): \$5,001,000

Contact

Name: Rep. Schaefer

Sen. Andreason

Phone: 332 1000

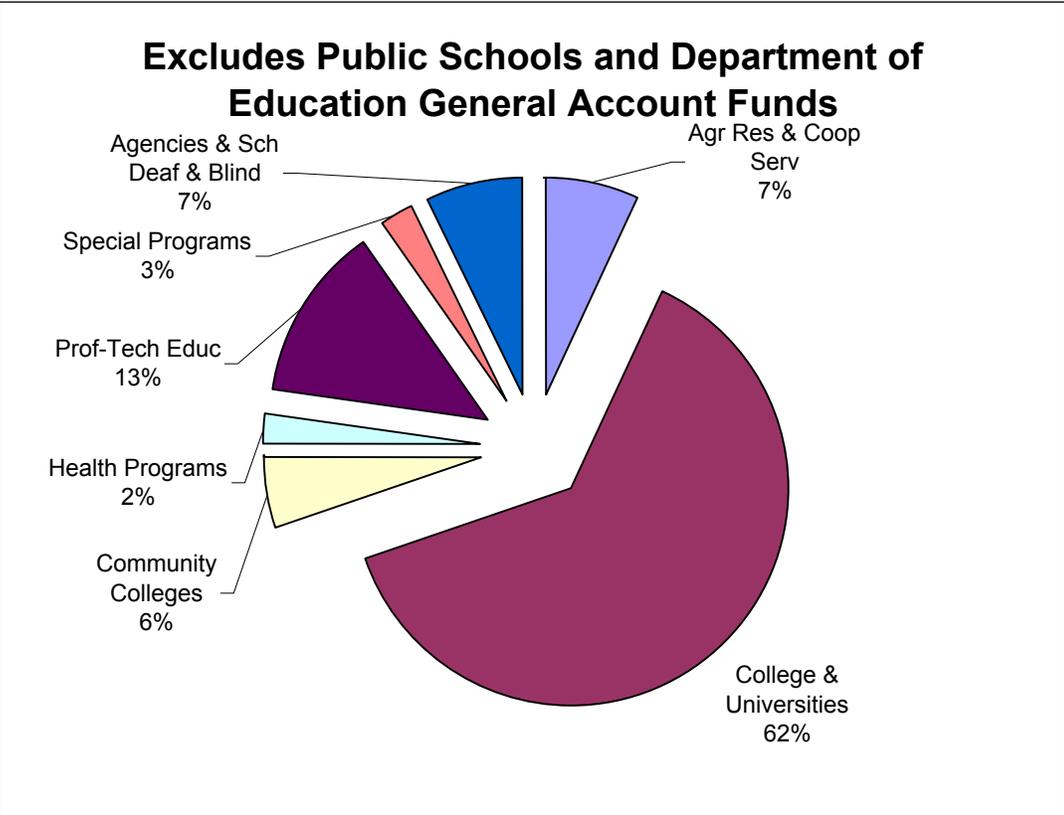
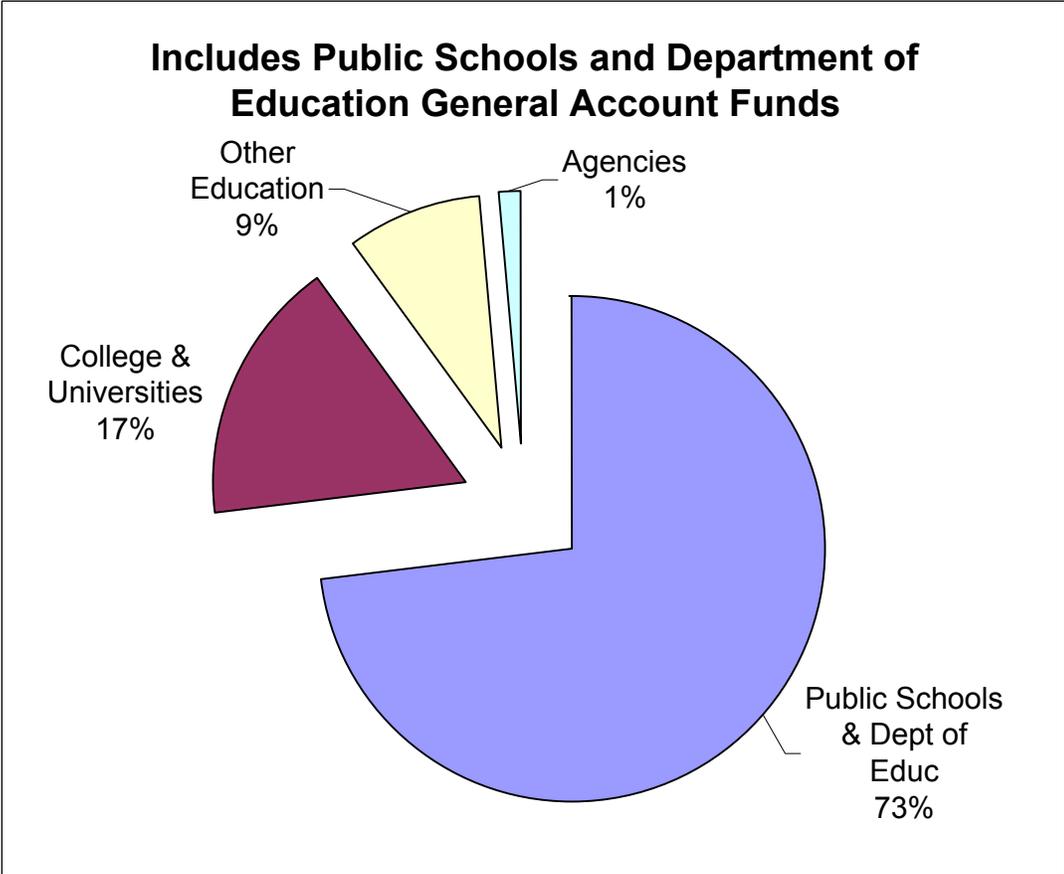
BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

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State Board of Education

FY05 General Account Funds by Program



OFFICE OF THE STATE BOARD OF EDUCATION
FY 2005 Operating Budget

	FY 2004 BUDGET	FY 2005 BUDGET	PERCENT OF CHANGE
By Program:			
Administration	1,721,000	1,775,000	3.14%
Assessment	3,260,600	7,579,900	132.47%
Idaho's MOST	252,100	0	-100.00%
Governor's Initiative - Incentive Grants	85,900	85,900	0.00%
Miscellaneous Receipts	10,000	10,000	0.00%
GIANTS	17,000	10,000	-41.18%
System Wide Needs	75,000	75,000	0.00%
Total Programs	5,421,600	9,535,800	75.89%
By Fund Source:			
General Fund	5,142,500	4,172,100	-18.87%
Federal Funds	148,200	5,230,800	3429.55%
Miscellaneous Revenue	130,900	132,900	1.53%
Dedicated Funds			
Total Funds	5,421,600	9,535,800	75.89%
By Expenditure Classification:			
Personnel Costs	1,206,700	1,582,400	31.13%
Operating Expenditures	4,119,000	7,166,200	73.98%
Capital Outlay			
Trustee/Benefit Payments	95,900	787,200	720.86%
Total Expenditures	5,421,600	9,535,800	75.89%
FTP	19.40	22.00	13.40%

Budget Overview

Administration and Assessment monies are appropriated in HB 801. Systemwide needs are appropriated in the College and University appropriation, HB 768. Miscellaneous Revenue consists of various grants (WICHE, GIANTS science award program, etc.). Federal funds are largely for assessment and accountability program. The budget includes a 2% increase in funding for Personnel Costs, consistent with other state programs.

IDAHO SCHOOL FOR THE DEAF AND THE BLIND
FY 2005 Operating Budget

	<u>FY 2004 BUDGET</u>	<u>FY 2005 BUDGET</u>	<u>PERCENT OF CHANGE</u>
By Program:			
Education and Support Services	7,615,300	7,818,000	2.66%
Total Programs	<u><u>7,615,300</u></u>	<u><u>7,818,000</u></u>	2.66%
By Fund Source:			
General Fund	7,183,600	7,449,300	3.70%
Federal Funds	127,100	127,100	0.00%
Miscellaneous Revenue	117,600	94,600	-19.56%
Dedicated Funds	187,000	147,000	-21.39%
Total Funds	<u><u>7,615,300</u></u>	<u><u>7,818,000</u></u>	2.66%
By Expenditure Classification:			
Personnel Costs	6,325,000	6,607,300	4.46%
Operating Expenditures	1,217,300	1,155,700	-5.06%
Capital Outlay	73,000	55,000	-24.66%
Trustee/Benefit Payments			
Total Expenditures	<u><u>7,615,300</u></u>	<u><u>7,818,000</u></u>	2.66%
FTP	121.52	121.52	0.00%

Budget Overview

The FY 2005 appropriation for the Idaho School for the Deaf and the Blind, contained in HB 820, includes \$168,500 for Personnel Cost Rollups within the MCO decision unit for cost increases to the state employee medical insurance program. The appropriation also includes reductions totalling \$16,600 for non-standard adjustments for risk management fees, State Controller fees and State Treasurer fees. The appropriation includes \$113,800 for employee compensation. No General Fund appropriation was provided for Capital Outlay. The appropriation includes Federal and Dedicated funding for Capital Outlay related expenditures.

IDAHO STATE HISTORICAL SOCIETY
FY 2005 Operating Budget

	<u>FY 2004 BUDGET</u>	<u>FY 2005 BUDGET</u>	<u>PERCENT OF CHANGE</u>
By Program:			
Historic Preservation & Education	3,293,200	3,247,900	-1.38%
Historic Site Maint. and Interpretation	488,100	498,400	2.11%
Total Programs	<u><u>3,781,300</u></u>	<u><u>3,746,300</u></u>	-0.93%
By Fund Source:			
General Fund	1,923,700	1,961,600	1.97%
Federal Funds	1,063,700	1,007,400	-5.29%
Dedicated Funds	793,900	777,300	-2.09%
Total Funds	<u><u>3,781,300</u></u>	<u><u>3,746,300</u></u>	-0.93%
By Expenditure Classification:			
Personnel Costs	2,584,300	2,527,100	-2.21%
Operating Expenditures	1,071,300	1,068,500	-0.26%
Capital Outlay			
Trustee/Benefit Payments	125,700	150,700	19.89%
Total Expenditures	<u><u>3,781,300</u></u>	<u><u>3,746,300</u></u>	-0.93%
FTP	48.36	48.36	0.00%

Budget Overview

House Bill 819 - Appropriation Historical Society includes funding for personnel cost rollups and 2% change in employee compensation (CEC). Nonstandard adjustments include funding for building space charges and adjustments in interagency billings. The one enhancement in this budget provides \$25,000 in spending authority, from the agency's dedicated license plate revenues, for Lewis & Clark bicentennial commemoration activities.

IDAHO STATE LIBRARY
FY 2005 Operating Budget

	<u>FY 2004 BUDGET</u>	<u>FY 2005 BUDGET</u>	<u>PERCENT OF CHANGE</u>
By Program:			
Library Services	3,575,900	3,972,500	11.09%
Total Programs	<u><u>3,575,900</u></u>	<u><u>3,972,500</u></u>	11.09%
By Fund Source:			
General Fund	2,418,600	2,537,100	4.90%
Federal Funds	1,077,000	1,360,100	26.29%
Miscellaneous Revenue	80,300	75,300	-6.23%
Total Funds	<u><u>3,575,900</u></u>	<u><u>3,972,500</u></u>	11.09%
By Expenditure Classification:			
Personnel Costs	1,938,800	2,017,800	4.07%
Operating Expenditures	965,400	1,217,000	26.06%
Capital Outlay	50,000	116,000	132.00%
Trustee/Benefit Payments	621,700	621,700	0.00%
Total Expenditures	<u><u>3,575,900</u></u>	<u><u>3,972,500</u></u>	11.09%
FTP	41.00	41.00	0.00%

Budget Overview

House Bill 821 appropriates moneys for the State Library Board for FY 2005.

Personnel increases reflect Legislative appropriation for 2% pay increases and "roll-ups" for increased employer benefit charges.

Operating increases largely reflect anticipated increases in federal Library Services & Technology Act (LSTA) funds to the State Library; appropriation in operating is to allow maximum flexibility in use for either state-wide programming costs or awarding as sub-grants to other Idaho libraries.

Capital outlay increases include the return of \$40,000 in general fund for a library materials budget, with the balance reflecting federal and miscellaneous revenue accounts for replacement of capital items.

IDAHO PUBLIC TELEVISION
FY 2005 Operating Budget

	<u>FY 2004 BUDGET</u>	<u>FY 2005 BUDGET</u>	<u>PERCENT OF CHANGE</u>
By Program:			
* Programming	1,213,821	1,372,597	13.08%
** Technical Services	1,278,613	2,053,777	60.63%
Communications	399,157	414,262	3.78%
Production	1,282,215	821,428	-35.94%
Administration	1,315,125	1,418,711	7.88%
Marketing	972,872	1,047,024	7.62%
Total Programs	<u><u>6,461,803</u></u>	<u><u>7,127,799</u></u>	10.31%
By Fund Source:			
General Fund	1,528,200	1,586,700	3.83%
Federal Funds	42,000	521,000	1140.48%
Miscellaneous Revenue	4,071,403	4,165,499	2.31%
Dedicated Funds	820,200	854,600	4.19%
Total Funds	<u><u>6,461,803</u></u>	<u><u>7,127,799</u></u>	10.31%
By Expenditure Classification:			
Personnel Costs	3,129,892	3,177,376	1.52%
Operating Expenditures	3,146,861	3,022,403	-3.95%
Capital Outlay	185,050	928,020	401.50%
Trustee/Benefit Payments			
Total Expenditures	<u><u>6,461,803</u></u>	<u><u>7,127,799</u></u>	10.31%
FTP	54.00	54.00	0.00%

Budget Overview

The FY 2005 appropriation for the Idaho Public Television, contained in HB 818, contains merit increases in salary and reflects a 3.8% increase in the general fund appropriation. Capital outlay is replacement capital funded primarily with federal funds to replace aging equipment. Most of the one time funds come in the form of a grant from the U.S. Department of Agriculture. This money will be used to continue the conversion to federally mandated Digital Television by replacing translators in rural areas of Idaho. This budget is based on dollar amounts available at the time this budget was produced. More money may become available from Federal and local sources during Fiscal Year 2005 and Idaho Public Television would ask permission to spend these funds should they become available.

Notes:

* Programming cost increase from primarily PBS dues.

** Technical Department increases were due to one-time Capital equipment grants, which include a grant from the U.S. Department of Agriculture.

IDAHO DIVISION OF VOCATIONAL REHABILITATION
FY 2005 Operating Budget

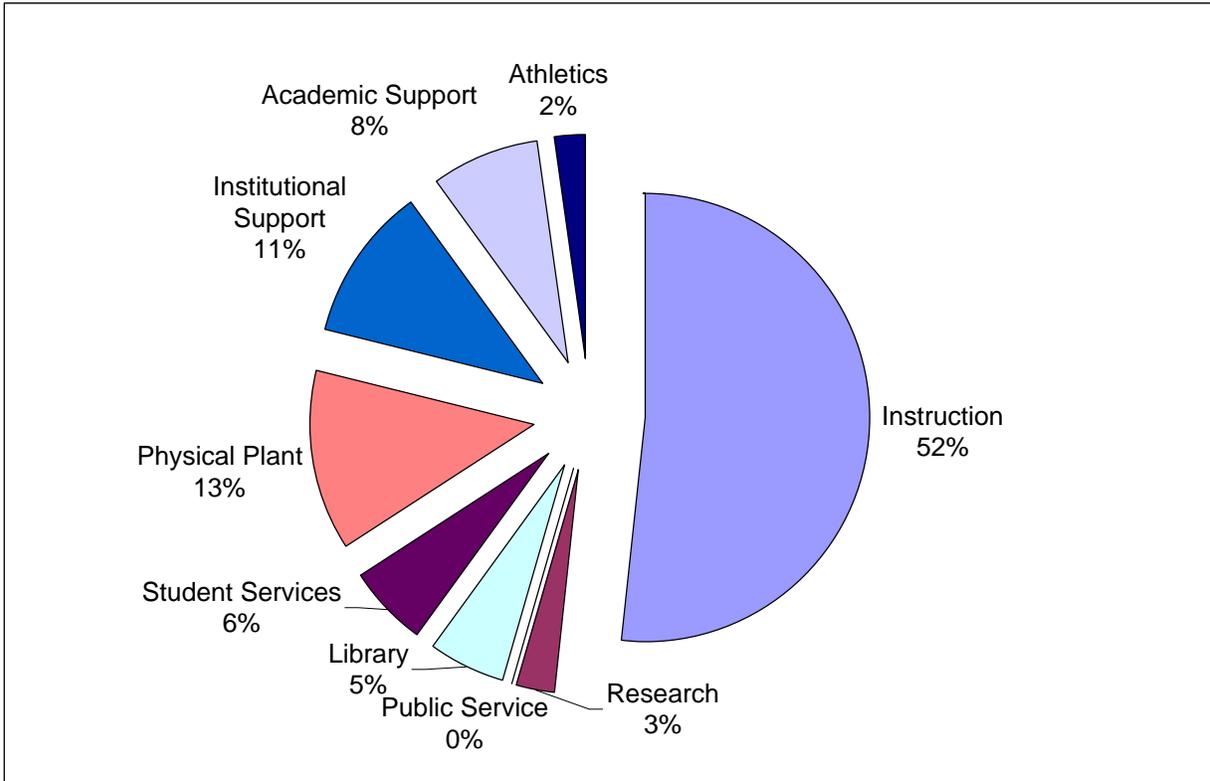
	<u>FY 2004 BUDGET</u>	<u>FY 2005 BUDGET</u>	<u>PERCENT OF CHANGE</u>
By Program:			
Renal Disease	535,900	550,800	2.78%
Vocational Rehabilitation	16,541,000	17,339,500	4.83%
Epilepsy League	70,300	70,300	0.00%
SILC (State Indep. Living Council)	298,100	302,200	1.38%
CSE (Comm. Supp. Employ. Work Services)		3,970,800	100.00%
Total Programs	<u>17,445,300</u>	<u>22,233,600</u>	27.45%
By Fund Source:			
General Fund	3,673,000	7,738,600	110.69%
Federal Funds	12,733,400	13,458,800	5.70%
Miscellaneous Revenue	429,900	427,200	-0.63%
Dedicated Funds	609,000	609,000	0.00%
Total Funds	<u>17,445,300</u>	<u>22,233,600</u>	27.45%
By Expenditure Classification:			
Personnel Costs	7,369,600	7,385,200	0.21%
Operating Expenditures	1,439,200	1,500,800	4.28%
Capital Outlay			
Trustee/Benefit Payments	8,636,500	13,347,600	54.55%
Total Expenditures	<u>17,445,300</u>	<u>22,233,600</u>	27.45%
FTP	150.00	150.00	0.00%

Budget Overview

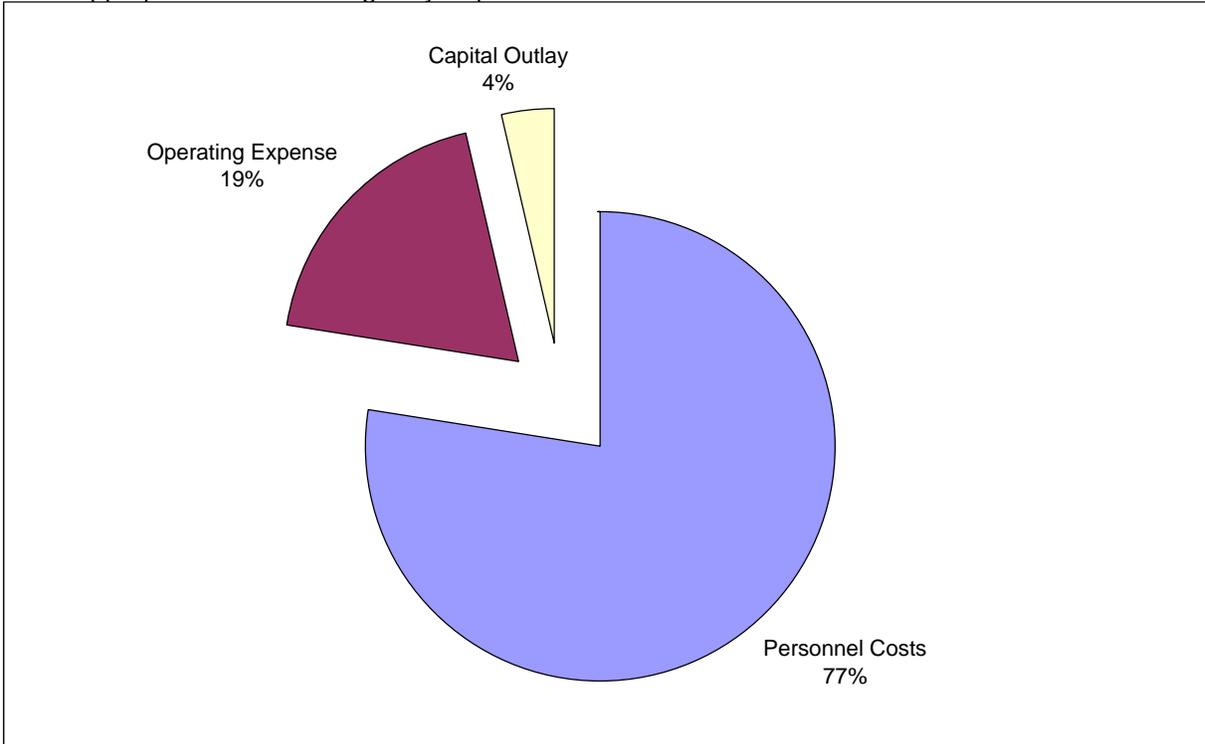
HB 711 created the SILC as a quasi-state entity and on July 1, 2004 all General Funds appropriated to EDND for the SILC will be transferred to the SILC account at the State Treasurer and they will no longer be a Budget Unit under VR. The Federal IL Grant will still be administered by VR but that authority will be put with the other Federal Grants in the EDNB VR Budget Unit for the FY 2006. A new program, Budget Unit EDNE for CSE Work Services, has been acquired from Health and Welfare.

College & Universities

FY05 Appropriated Funds Budget By Function



FY05 Appropriated Funds Budget By Expenditure Classification



SYSTEM SUMMARY

Distribution of Appropriated Funds by Activity and Expense Class

July 1, 2004 - June 30, 2005

By Function/ Exp Class	FY2004 Original Budget		FY2005 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function:						
Instruction	\$168,982,413	52.14%	\$174,850,358	51.56%	\$5,867,945	3.47%
Research	9,442,248	2.91%	9,580,864	2.83%	138,616	1.47%
Public Service	768,463	0.24%	641,822	0.19%	(126,641)	-16.48%
Library	17,511,430	5.40%	18,539,013	5.47%	1,027,583	5.87%
Student Services	18,304,117	5.65%	19,421,128	5.73%	1,117,011	6.10%
Physical Plant	40,236,277	12.42%	44,073,512	13.00%	3,837,235	9.54%
Institutional Support	36,576,964	11.29%	37,786,662	11.14%	1,209,698	3.31%
Academic Support	25,503,391	7.87%	26,731,851	7.88%	1,228,460	4.82%
Athletics	6,757,297	2.09%	7,512,990	2.22%	755,693	11.18%
Total Bdgt by Activity	\$324,082,600	100.00%	\$339,138,200	100.00%	\$15,055,600	4.65%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$102,927,076	31.76%	\$105,062,268	30.98%	\$2,135,192	2.07%
Executive/Admin	11,037,435	3.41%	11,408,557	3.36%	371,122	3.36%
Managerial/Prof	30,382,851	9.38%	31,915,461	9.41%	1,532,610	5.04%
Classified	35,620,511	10.99%	36,539,106	10.77%	918,595	2.58%
Grad Assist	5,948,308	1.84%	6,267,926	1.85%	319,618	5.37%
Irregular Help	5,217,256	1.61%	5,413,439	1.60%	196,183	3.76%
Total Salaries	\$191,133,437	58.98%	\$196,606,757	57.97%	\$5,473,320	2.86%
Personnel Benefits	62,070,547	19.15%	66,125,469	19.50%	4,054,922	6.53%
Total Pers Costs	\$253,203,984	78.13%	\$262,732,226	77.47%	\$9,528,242	3.76%
Operating Expense:						
Travel	1,899,940	0.59%	1,902,047	0.56%	2,107	0.11%
Utilities	10,669,046	3.29%	11,543,616	3.40%	874,570	8.20%
Insurance	2,605,317	0.80%	1,969,317	0.58%	(636,000)	-24.41%
Other Oper. Exp	43,235,188	13.34%	48,756,197	14.38%	5,521,009	12.77%
Total Oper. Exp	\$58,409,491	18.02%	\$64,171,177	18.92%	\$5,761,686	9.86%
Capital Outlay:						
Depart Equipment	4,810,288	1.48%	3,869,809	1.14%	(940,479)	-19.55%
Library Acquisitions	7,658,837	2.36%	8,364,988	2.47%	706,151	9.22%
Total Cap Outlay	\$12,469,125	3.85%	\$12,234,797	3.61%	(\$234,328)	-1.88%
Tot Bdgt by Exp Class	\$324,082,600	100.00%	\$339,138,200	100.00%	\$15,055,600	4.65%
TOTAL FTE POSITIONS	3,631.54		3,659.05		27.51	0.76%

BOISE STATE UNIVERSITY
Budget Distribution by Activity and Expense Class
July 1, 2004- June 30, 2005

By Function/ Exp Class	FY2004 Original Budget		FY2005 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function:						
Instruction	\$52,643,346	52.57%	\$55,154,005	52.54%	\$2,510,659	4.77%
Research	1,274,273	1.27%	1,347,619	1.28%	73,346	5.76%
Public Service	601,776	0.60%	638,322	0.61%	36,546	6.07%
Library	5,925,251	5.92%	6,135,407	5.84%	210,156	3.55%
Student Services	6,258,185	6.25%	6,066,644	5.78%	(191,541)	-3.06%
Physical Plant	10,176,735	10.16%	11,350,662	10.81%	1,173,927	11.54%
Institutional Support	11,718,628	11.70%	12,057,964	11.49%	339,336	2.90%
Academic Support	9,690,606	9.68%	10,273,677	9.79%	583,071	6.02%
Athletics	1,851,700	1.85%	1,960,400	1.87%	108,700	5.87%
Total Bdgt by Activity	\$100,140,500	100.00%	\$104,984,700	100.00%	\$4,844,200	4.84%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$32,394,875	32.35%	\$34,103,250	32.48%	\$1,708,375	5.27%
Executive/Admin	\$2,881,923	2.88%	\$2,964,553	2.82%	82,630	2.87%
Managerial/Prof	11,660,750	11.64%	12,732,365	12.13%	1,071,615	9.19%
Classified	9,291,509	9.28%	9,666,726	9.21%	375,217	4.04%
Grad Assist	1,845,085	1.84%	1,943,892	1.85%	98,807	5.36%
Irregular Help	1,513,782	1.51%	1,542,535	1.47%	28,753	1.90%
Total Salaries	\$59,587,924	59.50%	\$62,953,321	59.96%	\$3,365,397	5.65%
Personnel Benefits	20,143,053	20.11%	21,105,378	20.10%	962,325	4.78%
Total Pers Costs	\$79,730,977	79.62%	\$84,058,699	80.07%	\$4,327,722	5.43%
Operating Expense:						
Travel	\$516,587	0.52%	\$508,366	0.48%	(8,221)	-1.59%
Utilities	2,821,097	2.82%	2,963,497	2.82%	142,400	5.05%
Insurance	559,028	0.56%	473,728	0.45%	(85,300)	-15.26%
Other Oper. Exp	11,535,377	11.52%	12,897,327	12.28%	1,361,950	11.81%
Total Oper. Exp	\$15,432,089	15.41%	\$16,842,918	16.04%	\$1,410,829	9.14%
Capital Outlay:						
Depart Equipment	\$2,451,509	2.45%	\$1,557,158	1.48%	(894,351)	-36.48%
Library Acquisitions	2,525,925	2.52%	2,525,925	2.41%	0	0.00%
Total Cap Outlay	\$4,977,434	4.97%	\$4,083,083	3.89%	(\$894,351)	-17.97%
Tot Bdgt by Exp Class	\$100,140,500	100.00%	\$104,984,700	100.00%	\$4,844,200	4.84%
TOTAL FTE POSITIONS	1,147.33		1,164.58		17.25	1.50%

IDAHO STATE UNIVERSITY
Budget Distribution by Activity and Expense Class
 July 1, 2004- June 30, 2005

By Function/ Exp Class	FY2004 Original Budget		FY2005 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function:						
Instruction	\$51,167,000	58.26%	\$52,206,107	57.32%	\$1,039,107	2.03%
Research	1,909,718	2.17%	1,954,525	2.15%	44,807	2.35%
Public Service	0	0.00%	0	0.00%	0	0.00%
Library	4,280,884	4.87%	4,546,191	4.99%	265,307	6.20%
Student Services	4,948,302	5.63%	5,142,437	5.65%	194,135	3.92%
Physical Plant	9,876,241	11.24%	10,782,464	11.84%	906,223	9.18%
Institutional Support	8,255,476	9.40%	8,587,005	9.43%	331,529	4.02%
Academic Support	5,096,079	5.80%	5,380,071	5.91%	283,992	5.57%
Athletics	2,295,200	2.61%	2,486,900	2.73%	191,700	8.35%
Total Bdgt by Activity	\$87,828,900	100.00%	\$91,085,700	100.00%	\$3,256,800	3.71%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$31,045,202	35.35%	\$31,063,965	34.10%	\$18,763	0.06%
Executive/Admin	2,824,472	3.22%	2,917,796	3.20%	93,324	3.30%
Managerial/Prof	7,364,445	8.38%	7,672,639	8.42%	308,194	4.18%
Classified	9,602,878	10.93%	9,870,660	10.84%	267,782	2.79%
Grad Assist	1,402,092	1.60%	1,508,304	1.66%	106,212	7.58%
Irregular Help	1,975,822	2.25%	2,087,606	2.29%	111,784	5.66%
Total Salaries	\$54,214,911	61.73%	\$55,120,970	60.52%	\$906,059	1.67%
Personnel Benefits	16,981,496	19.33%	18,393,231	20.19%	1,411,735	8.31%
Total Pers Costs	\$71,196,407	81.06%	\$73,514,201	80.71%	\$2,317,794	3.26%
Operating Expense:						
Travel	746,794	0.85%	757,369	0.83%	10,575	1.42%
Utilities	2,606,989	2.97%	3,026,323	3.32%	419,334	16.08%
Insurance	656,689	0.75%	528,989	0.58%	(127,700)	-19.45%
Other Oper. Exp	9,951,630	11.33%	10,394,804	11.41%	443,174	4.45%
Total Oper. Exp	\$13,962,102	15.90%	\$14,707,485	16.15%	\$745,383	5.34%
Capital Outlay:						
Depart Equipment	683,478	0.78%	704,850	0.77%	21,372	3.13%
Library Acquisitions	1,986,913	2.26%	2,159,164	2.37%	172,251	8.67%
Total Cap Outlay	\$2,670,391	3.04%	\$2,864,014	3.14%	\$193,623	7.25%
Tot Bdgt by Exp Class	\$87,828,900	100.00%	\$91,085,700	100.00%	\$3,256,800	3.71%
TOTAL FTE POSITIONS	1,013.39		1,028.94		15.55	1.53%

UNIVERSITY OF IDAHO
Budget Distribution by Activity and Expense Class
July 1, 2004- June 30, 2005

By Function/ Exp Class	FY2004 Original Budget		FY2005 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function:						
Instruction	\$56,577,268	47.72%	\$58,238,278	46.94%	\$1,661,010	2.94%
Research	6,219,666	5.25%	6,237,985	5.03%	18,319	0.29%
Public Service	166,687	0.14%	3,500	0.00%	(163,187)	-97.90%
Library	6,520,541	5.50%	7,005,216	5.65%	484,675	7.43%
Student Services	5,707,351	4.81%	6,730,614	5.42%	1,023,263	17.93%
Physical Plant	18,031,853	15.21%	19,412,438	15.65%	1,380,585	7.66%
Institutional Support	14,243,860	12.01%	14,559,920	11.73%	316,060	2.22%
Academic Support	9,127,414	7.70%	9,507,289	7.66%	379,875	4.16%
Athletics	1,970,660	1.66%	2,379,860	1.92%	409,200	20.76%
Total Bdgt by Activity	\$118,565,300	100.00%	\$124,075,100	100.00%	\$5,509,800	4.65%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$34,213,574	28.86%	\$34,287,585	27.63%	\$74,011	0.22%
Executive/Admin	4,238,222	3.57%	4,486,406	3.62%	248,184	5.86%
Managerial/Prof	9,423,896	7.95%	9,395,539	7.57%	(28,357)	-0.30%
Classified	14,885,157	12.55%	15,087,509	12.16%	202,352	1.36%
Grad Assist	2,701,131	2.28%	2,815,730	2.27%	114,599	4.24%
Irregular Help	1,451,752	1.22%	1,510,398	1.22%	58,646	4.04%
Total Salaries	\$66,913,732	56.44%	\$67,583,167	54.47%	\$669,435	1.00%
Personnel Benefits	21,411,668	18.06%	22,691,633	18.29%	1,279,965	5.98%
Total Pers Costs	\$88,325,400	74.50%	\$90,274,800	72.76%	\$1,949,400	2.21%
Operating Expense:						
Travel	636,559	0.54%	636,312	0.51%	(247)	-0.04%
Utilities	4,613,160	3.89%	4,709,960	3.80%	96,800	2.10%
Insurance	1,281,900	1.08%	858,900	0.69%	(423,000)	-33.00%
Other Oper. Exp	19,168,781	16.17%	22,625,228	18.24%	3,456,447	18.03%
Total Oper. Exp	\$25,700,400	21.68%	\$28,830,400	23.24%	\$3,130,000	12.18%
Capital Outlay:						
Depart Equipment	1,566,301	1.32%	1,498,801	1.21%	(67,500)	-4.31%
Library Acquisitions	2,973,199	2.51%	3,471,099	2.80%	497,900	16.75%
Total Cap Outlay	\$4,539,500	3.83%	\$4,969,900	4.01%	\$430,400	9.48%
Tot Bdgt by Exp Class	\$118,565,300	100.00%	\$124,075,100	100.00%	\$5,509,800	4.65%
TOTAL FTE POSITIONS	1,225.48		1,210.98		(14.50)	-1.18%

LEWIS CLARK STATE COLLEGE
Budget Distribution by Activity and Expense Class
July 1, 2004- June 30, 2005

By Function/ Exp Class	FY2004 Original Budget		FY2005 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function:						
Instruction	\$8,594,799	48.98%	\$9,251,968	48.71%	\$657,169	7.65%
Research	38,591	0.22%	40,735	0.21%	2,144	5.56%
Public Service	0	0.00%	0	0.00%	0	0.00%
Library	784,754	4.47%	852,199	4.49%	67,445	8.59%
Student Services	1,390,279	7.92%	1,481,433	7.80%	91,154	6.56%
Physical Plant	2,151,448	12.26%	2,527,948	13.31%	376,500	17.50%
Institutional Support	2,359,000	13.44%	2,581,773	13.59%	222,773	9.44%
Academic Support	1,589,292	9.06%	1,570,814	8.27%	(18,478)	-1.16%
Athletics	639,737	3.65%	685,830	3.61%	46,093	7.20%
Total Bdgt by Activity	\$17,547,900	100.00%	\$18,992,700	100.00%	\$1,444,800	8.23%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	5,273,425	30.05%	5,607,468	29.52%	\$334,043	6.33%
Executive/Admin	1,092,818	6.23%	1,039,802	5.47%	(53,016)	-4.85%
Managerial/Prof	1,933,760	11.02%	2,114,918	11.14%	181,158	9.37%
Classified	1,840,967	10.49%	1,914,211	10.08%	73,244	3.98%
Grad Assist	0	0.00%	0	0.00%	0	0.00%
Irregular Help	275,900	1.57%	272,900	1.44%	(3,000)	-1.09%
Total Salaries	\$10,416,870	59.36%	\$10,949,299	57.65%	\$532,429	5.11%
Personnel Benefits	3,534,330	20.14%	3,935,227	20.72%	400,897	11.34%
Total Pers Costs	\$13,951,200	79.50%	\$14,884,526	78.37%	\$933,326	6.69%
Operating Expense:						
Travel	0	0.00%	0	0.00%	0	0.00%
Utilities	627,800	3.58%	843,836	4.44%	216,036	34.41%
Insurance	107,700	0.61%	107,700	0.57%	0	0.00%
Other Oper. Exp	2,579,400	14.70%	2,838,838	14.95%	259,438	10.06%
Total Oper. Exp	\$3,314,900	18.89%	\$3,790,374	19.96%	\$475,474	14.34%
Capital Outlay:						
Depart Equipment	109,000	0.62%	109,000	0.57%	0	0.00%
Library Acquisitions	172,800	0.98%	208,800	1.10%	36,000	20.83%
Total Cap Outlay	\$281,800	1.61%	\$317,800	1.67%	\$36,000	12.78%
Tot Bdgt by Exp Class	\$17,547,900	100.00%	\$18,992,700	100.00%	\$1,444,800	8.23%
TOTAL FTE POSITIONS	245.34		254.55		9.21	3.75%

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Boise State University
FY2005 Budget Overview
General Education

FY 2004 Operating Budget	100,140,400
Net Reductions	(803,700)
FY 2005 Increases	
State Funded MCO Increase -- Personnel benefits	872,900
State Funded MCO Increase -- 2% CEC	1,075,900
Est. Increase -- Student Fee Revenue	<u>3,699,200</u>
FY 2005 Operating Budget	<u>\$104,984,700</u>

General Information

Boise State University's FY 2005 general account budget has a net increase of \$1,145,100 from the prior year. This represents a 1.7% increase in general account funding. The general education student fee increase of 7.5% will result in projected new revenue of \$3,699,200. The total increase in funding to support university operations is \$4,844,200.

Boise State University held an open student fee hearing in November and a subsequent meeting of the University's Executive Budget Committee (members include faculty representatives, student leaders, faculty and staff representatives and vice presidents). After careful deliberations and extensive discussion, this committee recommended an overall 8.2% student fee increase (7.5% in general education fees). The State Board of Education approved this fee increase at the January 2004 meeting.

No state funds were provided for inflationary increases, utility cost increases or enrollment workload adjustment. Therefore, it is expected that some revenue from student fees will be necessary to cover costs associated with fixed cost increases, facilities maintenance and infrastructure needs.

To meet the demands of sharply rising enrollment growth, Boise State University has presented a plan that is centered on three areas. The first part of the plan focuses on improving salaries for faculty and staff to ensure the university is able to attract and retain talented employees. In this effort, Boise State University made a significant step by identifying available funds to supplement the FY 2005 2% CEC approved by the legislature. An additional 2% pool was identified to improve salary issues for all employee groups. In addition, specific initiatives such as raising the minimum wage for classified employees to \$7.41/hour, increasing the pay for classified employees in their paygrade five years or more and not at the current paygrade policy amount, as well as

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Boise State University
FY2005 Budget Overview
General Education - continued

increasing the pool for faculty rank promotions were implemented. These are all meaningful initiatives that were thoughtfully considered and analyzed by comparing CUPA data, market pay lag, turnover rates, and classified employees' pay compared with other Idaho state agencies and institutions.

The source of funds for these salary initiatives included salary savings that were the result of significant budget reductions and position cuts made in the last few years, and reserve funds that were the result of significant and sustained enrollment growth.

The second part of the plan included modernizing the University's bond system by consolidating multiple bond systems into a single bond system and financing two new buildings to provide the physical facilities necessary to accommodate students. These initiatives were recently approved and construction will begin shortly on the new Interactive Learning Center followed by the new Student Services Center. On-going funds for debt service for these new facilities have been built into the budget.

The third part of the plan is to add additional permanent faculty positions to meet current and future student demand. It is anticipated that new positions will be necessary as BSU West prepares for opening. In addition, it is probable that positions will be needed to meet infrastructure needs related to student demands for instruction and services.

Although limited state support funds for FY 2005 creates challenges for Boise State University, the institution is moving forward. Boise State continues to review programs and operations to seek ways to enhance research and graduate programs, gain efficiencies in operations and continue to meet student enrollment pressures. The new BSU West campus facility is on track to open its doors to students in summer 2005. Boise State has judiciously held funds aside to cover anticipated occupancy costs, new staffing requirements and to furnish and equip the facility.

Boise State University

AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2005 GENERAL EDUCATION APPROPRIATED FUNDS ONLY

1	FUNDS AVAILABLE:	FTE	AMOUNT
2	FY04 On-going Operating Budget		\$100,140,400
3	Adjustments:		
4	One-time Funding		(84,100)
5	Base Reduction (Endowment Funds Loss)		(576,600)
6	FY05 Operating Budget Base		<u>\$99,479,700</u>
7			
8	Additional Funding for FY05:		
	State support:		
9	Personnel Benefits		\$872,900
10	Risk Mgmt/Controller/Treasurer Fees		(169,300)
11	Enrollment Workload		0
12	New Occupancy Costs		26,300
13	One-Time Allocation for Facilities Support		0
14	Other Funding Changes- CEC		1,075,900
15	Changes in Student Fee Revenue		3,699,200
16	Total Additional Funding Above Base		<u>\$5,505,000</u>
17			
18	Total Funds Available for FY05		<u><u>\$104,984,700</u></u>
19			
20	ALLOCATION OF FUNDS:		
21	FY04 Original Operating Budget	1,147.33	\$100,140,400
22	Adjustments:		
23	One-time Funding		(84,100)
24	Net Base Reduction		(576,600)
25	FY05 Operating Budget Base	<u>1,147.33</u>	<u>\$99,479,700</u>
26	MCO Increases:		
27	MCO Increases to Budget Base (Excl Nonstd Adj):		
28	Salary Adjustments-CEC, Promotions, Other		
29	Faculty	5.34	\$1,708,375
30	Executive/Administrative	(0.36)	160,698
31	Managerial/Professional	14.26	993,547
32	Classified	(1.99)	375,217
33	Irregular Help		28,753
34	Graduate Assistants/Student Help		98,807
35	Total Changes to Existing Positions	<u>17.25</u>	<u>\$3,365,397</u>
36			
37	Inflationary Increases:		
38	OE and CO		\$0
39	Fringe Benefits		962,325
40	Library Acquisitions		0
41	Total Inflationary Increases		<u>\$962,325</u>
42	Total MCO Increases	<u>0.00</u>	<u>\$4,327,722</u>
43			
44	Other Adjustments/Allocations of Funds:		
45			
46	Occupancy Costs (BSU West/ Capitol Village)		\$220,500
47	Physical Plant (Reallocation for annual debt service for 2 new buildings)		1,160,000
53	Misc. Reallocations		(33,922)
56	Risk Mgmt., Controller/Treasurer Fees		(169,300)
57			
58			
59			
60			
61	Total Other Adjustments	<u>0.00</u>	<u>\$1,177,278</u>
62			
63	Total Additional Funds	<u>0.00</u>	<u>\$5,505,000</u>
64			
65	FY05 Original Operating Budget	<u>1,164.58</u>	<u>\$104,984,700</u>

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Idaho State University
FY2005 Budget Overview
General Education

The FY05 overall operating budget (\$91,085,700) represents an increase of 3.71% over FY04. State appropriations increased by \$1,164,100 (net of \$519,700 reduction of State Endowment funding) which is a 1.92% increase. Revenue generated by student fees increased 7.7% (\$2,092,800).

As specified in HCR 47, salaries are to increase by 2% and if funds are available within the agency, more could be directed toward salary increases. ISU used various funding sources to accommodate the 2% increase, academic promotions (\$183,955), and salary equity issues (\$204,258). The general fund appropriation provided approximately two-thirds of the cost of the 2% increase. The remaining cost of the 2% was allocated from the increased student fee revenue. Additional funds for faculty promotions and salary equity were provided by a reallocation of a portion of the adjunct faculty pool.

The additional revenue derived from the student fee increase provides significant support for maintaining quality education for our students. Our desire is to maintain existing programs while assessing the financial value of specific classes as well as investing in programs where there is demonstrated need. Through the student fee increase, we were able to expand instructional offerings in key areas. They include: Nuclear Science & Engineering, Biology, Nursing, Counselor Ed, Dance, & Summer Session (\$578,096, 4.0 FTE). Additionally we were able to expand off campus instructional capacity through an increase in technology and space to address continued pressure for distance learning instruction (\$316,555, 2.5 FTE).

Student fees also provide an increase for non-personnel operating budgets to offset general inflation. Additionally the increase allowed us to continue funding of our Intercollegiate Athletic gender equity plan.

Idaho State University
AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2005
GENERAL EDUCATION
APPROPRIATED FUNDS ONLY

1	FUNDS AVAILABLE:	FTE	AMOUNT
2	FY04 On-going Operating Budget		\$87,828,800
3	Adjustments:		
4	One-time Funding		0
5	Base Reduction (Endowment Funds Loss)		(519,700)
6	FY05 Operating Budget Base		<u>\$87,309,100</u>
7			
8	Additional Funding for FY05:		
9	Personnel Benefits		\$876,800
10	Risk Mgmt/Controller/Treasurer Fees		(218,700)
11	Change in Employee Compensation		963,000
12	New Occupancy Costs		138,800
13	One-Time Allocation for Facilities Support		(76,100)
14	Changes in Student Fee Revenue		2,092,800
15	Other Funding Changes		0
16	Total Additional Funding Above Base		<u>\$3,776,600</u>
17			
18	Total Funds Available for FY05		<u><u>\$91,085,700</u></u>
19			
20	ALLOCATION OF FUNDS:		
21	FY04 Original Operating Budget	1,013.39	\$87,828,800
22	Adjustments:		
23	One-time Funding		
24	Base Reduction for Insurance, St Controller Fees		
25	Net Base Reduction		(519,700)
26	FY05 Operating Budget Base	<u>1,013.39</u>	<u>\$87,309,100</u>
27	MCO Increases:		
28	MCO Increases to Budget Base (Excl Nonstd Adj):		
29	Salary Adjustments-CEC, Prom, Other		
30	Faculty		\$1,043,114
31	Executive/Administrative		\$78,248
32	Managerial/Professional		\$211,955
33	Classified		\$229,720
34	Irregular Help		\$44,433
35	Graduate Assistants		\$28,021
36	Total Changes to Existing Positions	<u>0.00</u>	<u>\$1,635,491</u>
37			
38	Inflationary Increases:		
39	OE and CO		\$269,003
40	Fringe Benefits		1,232,527
41	Library Acquisitions		134,500
42	Total Inflationary Increases		<u>\$1,636,030</u>
43	Total MCO Increases	<u>0.00</u>	<u>\$3,271,521</u>
44			
45	Other Adjustments/Allocations of Funds:		
46	Instruction		
47	Biology	1.00	\$61,186
48	Nuclear Science		41,768
49	Nursing (Assoc of Science)	1.00	95,198
50	Dance	1.00	59,982
51	Counselor Ed	1.00	58,759
52	Adjunct Faculty Pool	4.84	(1,000,000)
53	Summer Session Faculty		261,203
54	Academic Space Rental (Boise & Pocatello)		208,004
55	Utilities		309,800
56	Athletics Gender Equity	1.25	83,000
57	Instructional Technology	2.50	108,551
58	Student Services : Victim Advocacy	1.00	45,946
59	University Counsel	0.75	25,867
60	University Development	0.21	20,670
61	External Audit Fees		25,145
62	Physical Plant Maintenance	1.00	100,000
63	Total Other Adjustments	<u>15.55</u>	<u>\$505,079</u>
64			
65	Total Additional Funds	<u>15.55</u>	<u>\$3,776,600</u>
66			
67	FY05 Original Operating Budget	<u><u>1,028.94</u></u>	<u><u>\$91,085,700</u></u>

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

University of Idaho
FY2005 Budget Overview
General Education

The financial challenges posed by the fiscal year 2004-2005 General Education operating budget overwhelmed the university's multi-year budget plan. Developed in the fall of 2001, the multi-year budget plan, projected fiscal year 2004-2005 appropriations that included full funding for the maintenance of current operations (MCO), full funding of change in employee compensation (CEC), and funding for the shifts associated with declines in the land grant endowment distribution. None of these assumptions proved accurate. Moreover, the plan failed to take into account the operating budget impact of University Place in Boise. The resulting set of unavoidable internal budget reallocations exceeded the \$2.4 million in planned internal reallocations specified for fiscal year 2004-2005 in the multi-year plan. Balancing the operating budget required a one-time 6% (\$5.9million) holdback of those portions of the General Education budget that are not fixed expenses. These temporary, one-time expenditure reductions by the current administration leave the General Education operating budget structurally out of balance by \$5 million. During the fiscal year, the incoming administration will develop specific operational plans to close this structural deficit with permanent budget reductions and to address any financial challenges posed by the fiscal 2005-2006 state appropriation.

The following factors contributed to the need for a one-time holdback in the fiscal year 2004-2005 budget:

- Many MCO items, including \$676,100 in occupancy costs, were not fully funded in the state appropriation leaving the university to cover \$2.4MIL in MCO costs.
- CEC requirements exceeded the net new revenues derived from the state since fund shifts to cover land grant endowment reductions were not addressed in the General Education appropriation and student fees were used to balance required spending. The decision to do mid-year salary increases mitigated this impact in fiscal year 2004-2005 at the expense of deferring \$740,000 in additional expense into fiscal year 2005-2006.
- Requested student fee increases were not approved by the Regents and the university was not permitted to request additional fee increases after the severity of the financial issues posed by the 2004-2005 appropriation were clear. Lower revenues from mandatory fees increased the amount of the holdback.

- The financial commitments associated with the Idaho Water Center added \$1.6MIL in expenses that were not included in the multi-year budget plan.
- Moveable equipment for the Teaching and Learning Center project added \$400,000 to fiscal year 2004-2005 expenses. These expenses cannot be funded from bond proceeds or the Permanent Building Fund and are required for the building to be functional.
- The university faced \$409,200 in unavoidable operating budget commitments for intercollegiate athletics to remain in Division 1-A and comply with the gender equity requirements of Title IX.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

University of Idaho
FY2005 Budget Overview
General Education - continued

- The university also faced \$405,800 in unavoidable contractual commitments to instructional and research programs and other contractual obligations for public safety, and external legal and auditing services.
- Finally, the university chose to budget an additional \$1.2 million in one-time funds into its contingency reserves to cover one-time cost issues associated with such items as the Vision and Resources Task Force and improving internal financial controls.

The budget for fiscal year 2004-2005 is predicated on a revised allocation of mandatory fee revenues. During the initial fee request to the Regents in January 2004, the administration indicated that if the appropriation did not fully fund MCO or the Regents did not approve the requested 10% fee increase, the administration would revise its allocation of fee revenues to protect academic programs to the extent practical. Neither of these conditions was met and thus the fee schedule has been revised. The new fee schedule conforms to the 8.5% overall fee increase approved in January. The revised schedule significantly increases the allocation of mandatory fee revenues to the matriculation fee (\$141.40/semester; additional revenue of \$2.7MIL) and reduces facility fees by (-\$35.40/semester; revenue shift of -\$677,200) and activity fees by (-\$11.60/semester; revenue shift of -\$222,000).

The operating budget for fiscal year 2004-2005 has been balanced with one-time actions that leave the budget structurally out of balance for the incoming administration. In addition, the budget defers costs to the future or otherwise fails to address the following significant long-term funding issues:

- Repayment of internally financed deficit spending from the university's cash management system – the budget contains no allocations this year for this purpose.
- General Education facility maintenance – \$5.5 million will be deferred in fiscal year 2004-2005 bringing total deferred maintenance on these facilities to more than \$80 million.
- Auxiliary facility maintenance - \$1.2 million will be deferred in fiscal year 2004-2005 bringing total deferred maintenance on these facilities to \$15 million.
- Defer funding for network communication infrastructure – \$668,800 will be deferred in fiscal 2004-2005.
- Salary competitiveness - there will be no progress in redressing the \$11.8 million needed to have average faculty and staff salaries.

University of Idaho
FY2005 Budget Overview
General Education - continued

The fiscal year 2004-2005 budget continues a trend in financial support for the university that is not sustainable. The breadth of the academic program array and administrative services that the university is attempting to mount exacerbates these financial conditions by spreading available resources too thinly. The university has established a Vision and Resources Task Force that will work over the summer to develop recommendations for permanent budget reductions that will bring the program array and the budget into structural balance. Resolution of the structural imbalances in the budget will depend both upon the successful work of this committee and the willingness of the Regents and State to address significant public policy issues surrounding sustainable financing of public higher education in Idaho.

University of Idaho

AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2004 GENERAL EDUCATION APPROPRIATED FUNDS ONLY

1	FUNDS AVAILABLE:	FTE	AMOUNT
2	FY04 On-going Operating Budget		\$118,565,300
3	Adjustments:		
4	One-time Funding		(107,800)
5	Base Reduction (Endowment Funds Loss)		(741,900)
6	FY05 Operating Budget Base		<u>\$117,715,600</u>
7			
8	Additional Funding for FY05:		
9	Personnel Benefits		\$956,700
10	Risk Mgmt/Controller/Treasurer Fees		(483,100)
11	Change in Employee Compensation		1,196,900
12	New Occupancy Costs		96,000
13	One-Time Allocation for Facilities Support		0
14	Changes in Student Fee Revenue		4,593,000
15	Other Funding Changes		0
16	Total Additional Funding Above Base		<u>\$6,359,500</u>
17			
18	Total Funds Available for FY05		<u><u>\$124,075,100</u></u>
19			
20	ALLOCATION OF FUNDS:		
21	FY04 Original Operating Budget	1,225.48	\$118,565,300
22	Adjustments:		
23	One-time Funding		(107,800)
24	Base Reduction for Insurance, St Controller Fees		(483,100)
25	Net Base Reduction	<u>(24.20)</u>	<u>(1,912,900)</u>
26	FY05 Operating Budget Base	<u>1,201.28</u>	<u>\$116,061,500</u>
27	MCO Increases:		
28	MCO Increases to Budget Base (Excl Nonstd Adj):		
29	Salary Adjustments-CEC, Prom, Other		
30	Faculty		\$486,700
31	Executive/Administrative		61,000
32	Managerial/Professional		134,800
33	Classified		245,000
34	Irregular Help		0
35	Graduate Assistants		113,400
36	Total Changes to Existing Positions	<u>0.00</u>	<u>\$1,040,900</u>
37			
38	Inflationary Increases:		
39	Utilities and Library Materials		\$606,500
40	Fringe Benefits		1,325,000
41	Contracts (fire, police, audits, enterprise software)		199,100
42	Total Inflationary Increases		<u>\$2,130,600</u>
43	Total MCO Increases	<u>0.00</u>	<u>\$3,171,500</u>
44			
45	Other Adjustments/Allocations of Funds:		
46	Instruction and Research Faculty and Staff	3.70	\$206,700
47	Instruction - Enrollment Workload Support		812,000
48	Instruction - Professional Fees for Law and Architecture		113,300
49	Instruction - Outreach/Off-Campus Programs		307,700
50	Instruction - Summer Session		120,800
51	New Facility Occupancy Costs		96,000
52	Disability Support Services	0.40	77,700
53	Human Rights Compliance Support	0.60	75,000
54	Student Financial Aid: Undergrad and Grad		670,600
55	Intercollegiate Athletics - to Board Policy Cap, Section III,T.3.a.	4.10	336,400
56	Intercollegiate Athletics - Gender Equity Scholarships		72,800
57	Idaho Water Center - Operating Lease (1/2 year)		1,008,800
58	Idaho Water Center - Operations (parking, technology)		560,700
59	Telecommunications Infrastructure		210,000
60	Contingency Reserve		111,100
61	Internal Audit Services	0.90	62,500
62	Total Other Adjustments	<u>9.70</u>	<u>\$4,842,100</u>
63			
64	Total Additional Funds	<u>9.70</u>	<u>\$8,013,600</u>
65			
66	FY05 Original Operating Budget	<u>1,210.98</u>	<u>\$124,075,100</u>

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Lewis-Clark State College
FY2005 Budget Overview
General Education

INTRODUCTION

The FY2005 budget for the College strengthens primary instructional programs by reallocating resources where appropriate. The College eliminated the position of Vice President for Student Affairs and consolidated operations under a two-Vice President model. This move will increase efficiency by shifting resources and accountability to the line units who interact directly with students and by tightening the linkage between instructional and support programs. The College absorbed four major hits in its funding this year: 1) lack of full funding of the mandated salary increase; 2) lack of full funding for increases in health benefit costs; 3) material decrease in the revenue from the state endowment fund; and 4) lack of funding for operating costs for the Multipurpose Activity Center. Fee revenue and reallocation/restructuring presented the only solutions for the College to address these shortages. Despite these challenges, the College continues to experience strong enrollments, evidenced by graduating the largest class ever.

GENERAL INFORMATION

The FY 2005 Appropriated General Education budget reflects an increase of \$1,444,800, or 8.2% and an increase in FTE positions of 9.21. This increase was made possible through a combination of funding from the State of Idaho, a resident student fee increase of 8.5% for full-time fees, and strong enrollment growth. Student enrollment at LCSC continues to grow at a higher rate than state appropriations.

MAINTENANCE AND OPERATIONS – MULTIPURPOSE ACTIVITY CENTER

The College's Multipurpose Activity Center (MAC) – Phase 1 will be completed in December 2004. The facility's estimated annual operating cost is just over \$300,000, meaning the institution will incur approximately \$150,000 of costs in FY05. The College previously received approximately \$50,000 of the total cost of operating the facility. This will leave a \$250,000 hole in the MAC operations budget. Until the state funds these occupancy costs, the College will continue to utilize temporary measures to cover costs. Student fees will pay the costs in FY2005.

PROGRAM CHANGES

Sustaining LCSC's instructional mission areas is the focus of the FY2005 budget. New positions in Natural Sciences, Business, Licensed Practical Nursing, Social Work, and Communications will provide critical instruction to meet strong growth in demand for these programs over the past three years. Changes in funding for instructional programs were prioritized based upon inputs from the respective divisions, the Dean of Academic Programs, the Provost, and the other key players in the College's integrated strategic planning and budgeting process.

Lewis-Clark State College
FY2005 Budget Overview
General Education - continued

The College has taken modest steps to support the growth of its primary programs in Coeur d'Alene. The College's annual LCSC Day in Coeur d'Alene, for example, will now have a regular budget, albeit small, that will support this important event for students transitioning from lower division to upper division coursework at NIC/LCSC. Adjunct instruction continues to challenge the resources of the college and was addressed in the budget.

COMPENSATION

This year marks the first opportunity since FY02 for Lewis-Clark State College to recognize, to a very small degree, the contributions of its faculty and staff through compensation adjustments. According to House Concurrent Resolution 47, the college was appropriated the equivalent of a 1.5% salary increase for all employees. This represents a small down payment toward future efforts to address real increases in the cost of living and provide fair living wages to higher education employees.

Because the state only funded part of the proposed CEC increase, the College has taken measures to find funds that will provide a full 2% CEC. The allocation of CEC funds will be based upon merit. If an employee's annual salary is less than \$25,000, and the employee is given a merit increase, the maximum increase he or she can receive will be \$500.

The College will give no temporary salary increases. The college will award no bonuses.

The College has identified two strategic priorities that must be addressed in the budget—faculty promotions and equity adjustments. The state provided no funding for either issue.

Faculty promotions are a critical item that must be addressed. The college also will address a limited number of equity adjustments, of which the majority will be directed at faculty. These adjustments will be based on current market data, focusing on those employees with many years of service.

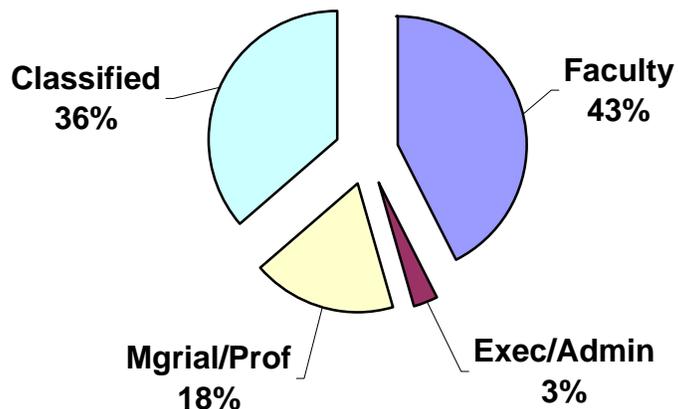
MCO AND OTHER MANDATED INCREASES

Cost increases associated with health benefits were not fully paid for by the state legislature. The institution covered the shortfall. The College received funds to address rate increases in State Controller, Risk Management, and State Treasurer costs. The College also identified funds internally to pay for utility costs that have not been fully funded by the state.

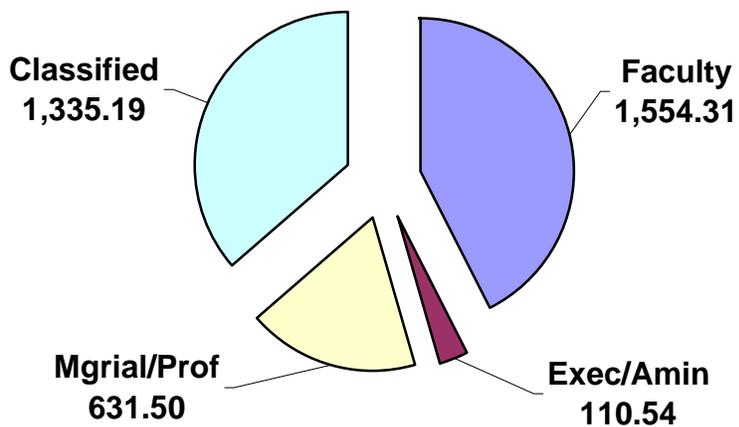
Lewis Clark State College
AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2005
GENERAL EDUCATION
APPROPRIATED FUNDS ONLY

1	FUNDS AVAILABLE:	FTE	AMOUNT
2	FY04 On-going Operating Budget		\$17,547,900
3	Adjustments:		
4	One-time Funding		(15,400)
5	Base Reduction (Endowment Funds Loss)		(105,900)
6	FY05 Operating Budget Base		<u>\$17,426,600</u>
7			
8	Additional Funding for FY05:		
9	Personnel Benefits		\$0
10	Risk Mgmt/Controller/Treasurer Fees		0
11	Change in Employee Compensation		381,600
12	New Occupancy Costs		22,300
13	One-Time Allocation for Facilities Support		0
14	Changes in Student Fee Revenue		1,248,700
15	Other Funding Changes		(86,500)
16	Total Additional Funding Above Base		<u>\$1,566,100</u>
17			
18	Total Funds Available for FY05		<u><u>\$18,992,700</u></u>
19			
20	ALLOCATION OF FUNDS:		
21	FY04 Original Operating Budget	245.34	\$17,547,900
22	Adjustments:		
23	One-time Funding		(15,400)
24	Base Reduction for Insurance, St Controller Fees		
25	Net Base Reduction		(105,900)
26	FY05 Operating Budget Base	<u>245.34</u>	<u>\$17,426,600</u>
27	MCO Increases:		
28	MCO Increases to Budget Base (Excl Nonstd Adj):		
29	Salary Adjustments-CEC, Prom, Other		
30	Faculty		\$125,201
31	Executive/Administrative		21,989
32	Managerial/Professional		68,478
33	Classified		44,031
34	Irregular Help		0
35	Graduate Assistants		0
36	Total Changes to Existing Positions	<u>0.00</u>	<u>\$259,699</u>
37			
38	Inflationary Increases:		
39	OE and CO		\$0
40	Fringe Benefits		400,897
41	Library Acquisitions		36,000
42	Total Inflationary Increases		<u>\$436,897</u>
43	Total MCO Increases	<u>0.00</u>	<u>\$696,596</u>
44			
45	Other Adjustments/Allocations of Funds:		
46	Nonstandard Adjustments		
47	New Occupancy Costs	2.00	\$100,871
48			
49	Mandated Costs (Utilities, Audit, etc.)		164,179
50	Instructional Enhancements Priorities	5.02	331,490
51	Administrative Restructuring	(1.00)	(99,500)
52	Non-Instructional Enhancements	3.19	137,569
53	Replace Endowment Funds		105,900
54	Reserve		128,995
55			
56			
57			
58			
59			
60			
61			
62	Total Other Adjustments	<u>9.21</u>	<u>\$869,504</u>
63			
64	Total Additional Funds	<u>9.21</u>	<u>\$1,566,100</u>
65			
66	FY05 Original Operating Budget	<u>254.55</u>	<u>\$18,992,700</u>

**College & Universities
FY05 Budgeted Positions by Type - % of Total**



**College & Universities
FY05 Budgeted Positions by Type - FTP**



COLLEGE & UNIVERSITIES
Operating Budget Personnel Costs Summary
July 1, 2004 - June 30, 2005

Classification	FY2004 Operating Budget				FY2005 Operating Budget			
	FTE	Salaries	Benefits	Total	FTE	Salaries	Benefits	Total
BOISE STATE UNIVERSITY								
Faculty	492.53	\$32,394,875	\$10,650,928	\$43,045,803	497.87	\$34,103,250	\$11,254,073	\$45,357,323
Executive/Administrative	29.26	2,881,923	951,035	3,832,958	28.90	2,964,553	978,302	3,942,855
Managerial/Professional	251.92	11,660,750	3,848,048	15,508,798	266.18	12,732,365	4,201,680	16,934,045
Classified	373.62	9,291,509	4,181,179	13,472,688	371.63	9,666,726	4,350,027	14,016,753
Irregular Help		1,513,782	438,061	1,951,843		1,542,535	243,540	1,786,075
Graduate Assistants		1,845,085	73,803	1,918,888		1,943,892	77,756	2,021,648
TOTAL	1,147.33	\$59,587,924	\$20,143,054	\$79,730,978	1,164.58	\$62,953,321	\$21,105,378	\$84,058,699
	Number of New Positions				17.25			
IDAHO STATE UNIVERSITY								
Faculty	435.34	\$31,045,203	\$9,034,675	\$40,079,878	443.21	\$31,063,965	\$9,605,831	\$40,669,796
Executive/Administrative	28.01	2,824,472	747,122	3,571,594	28.22	2,917,796	807,068	3,724,865
Managerial/Professional	164.05	7,364,445	2,502,884	9,867,329	166.23	7,672,639	2,765,632	10,438,271
Classified	385.99	9,602,878	4,344,060	13,946,938	391.28	9,870,660	4,833,909	14,704,569
Irregular Help		1,975,822	343,641	2,319,463		2,087,606	368,573	2,456,179
Graduate Assistants		1,402,092	9,114	1,411,206		1,508,304	12,217	1,520,521
TOTAL	1,013.39	\$54,214,911	\$16,981,496	\$71,196,407	1,028.94	\$55,120,970	\$18,393,231	\$73,514,201
	Number of New Positions				15.55			
UNIVERSITY OF IDAHO								
Faculty	514.80	\$34,213,574	\$10,647,883	\$44,861,457	505.90	\$34,287,585	\$11,135,317	\$45,422,902
Executive/Administrative	38.37	4,238,222	1,163,091	5,401,313	40.28	4,486,406	1,286,057	5,772,463
Managerial/Professional	171.26	9,423,896	3,101,931	12,525,827	168.79	9,395,539	3,250,560	12,646,099
Classified	501.05	14,885,157	6,283,024	21,168,181	496.01	15,087,509	6,704,566	21,792,075
Irregular Help	0.00	1,451,752	188,728	1,640,480	0.00	1,510,398	286,976	1,797,374
Graduate Assistants	0.00	2,701,131	27,011	2,728,142	0.00	2,815,730	28,157	2,843,887
TOTAL	1,225.48	\$66,913,732	\$21,411,668	\$88,325,400	1,210.98	\$67,583,167	\$22,691,633	\$90,274,800
	Number of New Positions				(14.50)			
LEWIS CLARK STATE COLLEGE								
Faculty	108.64	\$5,273,425	\$1,695,786	\$6,969,211	112.66	\$5,607,468	\$1,883,054	\$7,490,522
Executive/Administrative	14.90	1,092,818	315,872	1,408,690	13.90	1,039,802	311,835	1,351,637
Managerial/Professional	47.27	1,933,760	672,391	2,606,151	51.69	2,114,918	787,919	2,902,837
Classified	74.53	1,840,967	825,313	2,666,280	76.30	1,914,211	926,847	2,841,058
Irregular Help		275,900	24,968	300,868	0.00	272,900	25,572	298,472
Graduate Assistants				0				0
TOTAL	245.34	\$10,416,870	\$3,534,330	\$13,951,200	254.55	\$10,949,299	\$3,935,227	\$14,884,526
	Number of New Positions				9.21			
TOTAL COLLEGE & UNIVERSITIES								
Faculty	1,551.31	\$102,927,077	\$32,029,272	\$134,956,349	1,559.64	\$105,062,268	\$33,878,275	\$138,940,543
Exec/Admin	110.54	11,037,435	3,177,120	14,214,555	111.30	11,408,557	3,383,263	14,791,820
Mgrial/Prof	634.50	30,382,851	10,125,254	40,508,105	652.89	31,915,461	11,005,791	42,921,252
Classified	1,335.19	35,620,511	15,633,576	51,254,087	1,335.22	36,539,106	16,815,349	53,354,455
Irregular Help	0.00	5,217,256	995,398	6,212,654	0.00	5,413,439	924,661	6,338,100
Graduate Assistants	0.00	5,948,308	109,928	6,058,236	0.00	6,267,926	118,130	6,386,056
TOTAL	3,631.54	\$191,133,437	\$62,070,548	\$253,203,986	3,659.05	\$196,606,757	\$66,125,469	\$262,732,226
	Number of New Positions				27.51			

BOISE STATE UNIVERSITY
Detail of Personnel Changes
July 1, 2004 - June 30, 2005

Department	Description	FTE	Salary plus Fringe	FUNDING SOURCE		
				MCO	Other Allocations	Base Reallocation
Faculty						
1 Chemistry	Organic Chemist	1.00	59,866			59,866
2 Modern Languages and Literature	Reallocations - from adjunct budget	5.00	143,336			143,336
3 Misc FTE Adjustments		(0.66)				
Subtotal Faculty		5.34	203,202	0	0	203,202
Executive/Administrative						
1 Athletics	Reallocation of FTE	(0.14)	(28,346)			(28,346)
2 Alumni Office	Exec Director FTE distribution changed	(0.22)	(18,128)			(18,128)
3 Misc FTE Adjustments						
Subtotal Executive/Administrative		(0.36)	(46,474.00)	0.00	0.00	(46,474.00)
Managerial /Professional						
1 Arts and Sciences	Position moved from classified	0.75	29,971			29,971
3 Education	Reallocation	0.01	-			
4 Extended Studies	Reallocations	1.30	53,825			53,825
5 Research		0.26	2,341			2,341
6 Public Service		0.50	40,791			40,791
7 Library		0.13	6,417			6,417
8 Student Affairs	Two positions upgraded from classified positions plus various other reallocations	3.25	169,602			169,602
9 Plant		1.00	68,676			68,676
10 Institutional Support		2.21	109,672			109,672
11 Academic Affairs	A&S position/	3.45	218,512			218,512
12 Athletics		1.51	37,984			37,984
Misc FTE Adjustments	sspa	(0.11)	(9,783)			(9,783)
Subtotal Managerial/Professional		14.26	728,008	0	0	728,008
Total Exempt		19.24	884,736	0	0	884,736
Classified						
1 Arts and Sciences	Change to professional staff position	(0.87)	(29,971)			-29,971
2 Social Science and Public Affairs	Reduced FTE	(0.12)	936			936
3 College of ED	Internal reallocation	1.00	22,194			22,194
4 Extended Studies	Transfer to Student Affairs	(0.25)	(7,440)			(7,440)
5 Research		(0.42)	(15,431)			(15,431)
6 Public Service	Increased FTE	0.06	1,918			1,918
7 Library	Transferred to Part-Time help	(0.42)	(21,722)			(21,722)
8 Student Affairs		(1.56)	(75,102)			(75,102)
9 Plant		-0.1	(3,314)			(3,314)
10 Institutional Support		1.38	9,360			9,360
11 Academic Support		(0.69)	(45,404)			(45,404)
12 Misc FTE Adjustments						
Subtotal Classified		(1.99)	(163,976)	0	0	(163,976)
Total Increases/(Decreases)		17.25	720,760	0.00	0.00	720,760.00
SUMMARY:						
Faculty		5.34	203,202			
Executive/Administrative		(0.36)	(46,474)			
Managerial/Professional		14.26	728,008			
Classified		(1.99)	(163,976)			
Total		17.25	720,760			

**IDAHO STATE UNIVERSITY
Detail of Personnel Changes
July 1, 2004 - June 30, 2005**

Department	Description	FTE	Amount	FUNDING SOURCE		
				MCO	Other Allocations	Base Reallocation
<u>Faculty</u>						
1						
2	College of Arts & Sciences:					
3	Biological Science Assistant Professor	1.00	36,504			36,504
4	Biological Science Assistant Professor	1.00	45,011			45,011
5	Dance Assistant Professor	1.00	39,000			39,000
6	English Assistant Professor	0.41	26,144			26,144
7	Physics Associate Professor	1.00	53,019			53,019
8	Psychology Assistant Professor	1.00	42,016			42,016
9	Anthropology Associate Professor	0.60	27,274			27,274
10	Indian Studies Adjunct Instructor	0.25	7,400			7,400
11						
12	College of Health Prof					
13	CSDED Associate Professor	1.00	43,014			43,014
14						
15	General Instruction:					
16	Applied Tech/Human Res Professor	-0.49	-18,905			-18,905
17	Nursing-Assoc of Sci Clinical Instructor	1.00	39,998			39,998
18						
19						
20	Misc:		0.10			
	Subtotal Faculty	7.87	\$340,475	\$0	\$0	\$340,475
<u>Executive/Administrative</u>						
1	Miscellaneous					
	<u>Development</u> Director	0.21	20,670			20,670
	Subtotal Executive/Administrative	0.21	20,670	0	0	20,670
<u>Managerial/Professional</u>						
1	Biological Science Sc. Mat. Supervisor	-1.00	-19,074			-19,074
2	Dental Education Asst Director	0.32	19,203			19,203
3	Instructional Distance Lrng Producer/Director	1.00	36,005	36,005		
4	Research Facility Manager	0.23	8,139			8,139
5	Student Services Asst Director	1.00	32,469	32,469		
6	Human Resources HR Advisor	1.00	33,259			33,259
7	Development Stewardship Coord	-0.50	-9,443			-9,443
8	Athletics Trainer	1.00	34,798	34,798		
9						
10						
11						
12						
13	Misc.		-0.87			
	Subtotal Managerial/Professional	2.18	135,356	103,272	0	32,084
<u>Classified</u>						
1	Biological Science Financial Suppt Techn	1.00	19,074			19,074
2	Anthropology Office Spec II	0.29	6,321			6,321
3	Instructional Distance Lrng Video Instruction Mgr	1.00	29,328	29,328		
4	ISU Boise Center IT Info Sys Techn	0.50	13,478			13,478
5	Research Lab Technician	1.00	23,774			23,774
6	Physical Plant Archt Drafter	0.25	5,626	5,626		
7	Physical Plant Landscape Techn, St	1.00	19,074	19,074		
8	Human Resources Admin Asst II	-0.75	-21,216			-21,216
9	General Counsel Office Spec II	0.75	13,614	13,614		
10	Athletics Office Spec II	0.25	5,299	5,299		
11						
12						
13	Misc:		0.00			
	Subtotal Classified	5.29	\$114,372	\$72,941	\$0	\$41,431
	Total Increases	15.55	610,873	176,213	0	434,660
<u>SUMMARY:</u>						
	Faculty	7.87	340,475			
	Executive/Administrative	0.21	20,670			
	Managerial/Professional	2.18	135,356			
	Classified	5.29	114,372			
		15.55	\$610,873			

University of Idaho
Operating Budget Personnel Cost Summary
July 1, 2004 through June 30, 2005

Department	Description	FTE	Amount	Funding Source		
				MCO	Other Allocations	Base Reallocation
<u>Faculty</u>						
1	CALS	Academic Faculty	(0.93)	(58,906)		(58,906)
2	Bus & Economics	Academic Faculty	(1.00)	(66,685)		(66,685)
3	Education	Academic Faculty	(0.50)	(22,734)		(22,734)
4	Education	Academic Faculty	(0.49)	(24,009)		(24,009)
5	Engineering	Academic Faculty	(1.00)	(38,480)		(38,480)
6	Engineering	Academic Faculty	(1.00)	(50,356)		(50,356)
7	Engineering	Academic Faculty	(1.00)	(55,016)		(55,016)
8	Engineering	Academic Faculty	(1.00)	(52,213)		(52,213)
9	Natural Resources	Academic Faculty	(1.00)	(46,010)		(46,010)
10	Law	Academic Faculty	0.50	33,010		33,010
11	Science	Academic Faculty	(0.19)	(10,302)		(10,302)
12	Science	Academic Faculty	(0.44)	(13,154)		(13,154)
13	Science	Department Chair	(0.20)	(20,696)		(20,696)
14	Science	Academic Faculty	(0.92)	(33,109)		(33,109)
15	Library	Academic Faculty	(0.50)	(15,507)		(15,507)
16	Miscellaneous Changes		0.77			0
17	Sub-Total Academic Fac		(8.90)	(474,167)	0	(474,167)
<u>Executive/Administrative</u>						
1	CLASS	Dean	0.16	20,739		20,739
2	CALS	Asst Dean Admin Services	(0.45)	(47,259)		(47,259)
3	Science	Dean	0.00	36,816		36,816
4	Science	Associate Dean	1.00	86,778		86,778
5	Grad Studies	Associate Dean	(0.15)	(15,444)		(15,444)
6	Outreach	Assoc Vice Pres	0.50	55,754		55,754
7	Athletics	Director	0.81	104,848		104,848
8	Miscellaneous Changes		0.05	5,953		5,953
9	Sub-Total Exec/ Admin		1.91	248,185	0	248,185

University of Idaho
Operating Budget Personnel Cost Summary
July 1, 2004 through June 30, 2005

Department	Description	FTE	Amount	Funding Source		
				MCO	Other Allocations	Base Reallocation
<u>Managerial/Professional</u>						
1	CALS Dir Admin Services	(0.25)	(29,478)			(29,478)
2	CALS Research Associate	(0.19)	(7,033)			(7,033)
3	Law Constituent Dev Dir	0.50	25,004			25,004
4	Law Dir Career Services	1.00	39,998			39,998
5	Science Lab Curriculum Coord	1.00	34,008			34,008
6	University Research Crystallographer	(0.22)	(10,295)			(10,295)
7	University Research Dir Martin Institute	(0.45)	(49,659)			(49,659)
8	Technology Mgr ITV	(0.75)	(33,204)			(33,204)
9	Technology Assoc Dir Printing	(0.88)	(55,171)			(55,171)
10	Academic Asst Pgrm Learning Disabilities Spec	0.50	14,309			14,309
11	Registrar's Scheduling/Space	(1.00)	(48,360)			(48,360)
12	Registrar's Mgr Catalog/Degree	(1.00)	(46,093)			(46,093)
13	Student Advisory Dir Women's Ctr	0.31	17,453			17,453
14	Student Advisory Dir Multi Cultural	0.19	10,491			10,491
15	DFA-Fac Mgmt Asst Dir FMO	(1.00)	(64,667)			(64,667)
16	DFA-Accts Pay Mgr Accts Pay	(0.12)	(7,227)			(7,227)
17	University Advanc. Assoc Dir Alumni Relations	(1.00)	(37,482)			(37,482)
18	University Advanc. Marktg Comm Prdctn	(1.00)	(37,482)			(37,482)
19	University Advanc. Dir Advance Services	(1.00)	(62,858)			(62,858)
20	University Advanc. Assoc Dir Univ Comm	0.20	11,886			11,886
21	Executive Area Sr Assoc Univ Counsel	(0.50)	(57,439)			(57,439)
22	Executive Area Human Rights Officer	0.26	22,574			22,574
23	Executive Area Internal Audit	0.88	47,154			47,154
24	Athletics Coaches	3.28				
25	Miscellaneous Changes	(1.23)				0
26	Sub-total NFE	(2.47)	(323,571)	0	0	(323,571)

University of Idaho
Operating Budget Personnel Cost Summary
July 1, 2004 through June 30, 2005

Department	Description	FTE	Amount	Funding Source			
				MCO	Other Allocations	Base Reallocation	
<u>Classified</u>							
1	Natural Resources	Admin Asst II	(1.00)	(30,534)		(30,534)	
2	Law	Library Assistant 3	(1.00)	(30,014)		(30,014)	
3	Science	Network Systems Analyst	(0.65)	(25,892)		(25,892)	
4	Science	Financial Tech	1.00	29,078		29,078	
5	Science	Research Support Sci 2	1.00	38,085		38,085	
6	University Research	Admin Asst Sr	(0.44)	(14,521)		(14,521)	
7	Library	Library Assistant 2	(1.00)	(37,274)		(37,274)	
8	Library	Library Assistant 1	(1.00)	(22,152)		(22,152)	
9	Library	Library Assistant 3	(1.00)	(38,418)		(38,418)	
10	Technology	Video Specialist	(0.55)	(18,297)		(18,297)	
11	Registrar's	Programmer Analyst	1.00	40,019		40,019	
12	Registrar's	Acadm&Enrlmnt Serv	1.00	24,443		24,443	
13	DFA-BAAS	Financial Specialist	0.50	31,200		31,200	
14	DFA-Systems	Programmer Analyst	0.50	16,505		16,505	
15	University Advance	Writer	(0.70)	(22,481)		(22,481)	
16	University Advance	TRS2	(1.00)	(36,566)		(36,566)	
17	Science	Elect Instrument Spec	(0.75)	(28,919)		(28,919)	
18	University Research	Admin Asst II	0.28	9,353		9,353	
19	Bus & Econ	Program Advisor	(1.00)	(24,378)		(24,378)	
20	Miscellaneous Changes		(0.22)				
21		Sub-Total Classified	(5.04)	(140,763)	0	0	(140,763)
 Summary							
	Faculty		(8.90)	(474,167)			
	Executive/Administrative		1.91	248,185			
	Managerial/ Professional		(2.47)	(323,571)			
	Classified		(5.04)	(140,763)			
			(14.49)	(690,316)			

**Lewis-Clark State College
Detail of Personnel Changes
July 1, 2004 - June 30, 2005**

Department	Description	FTE	Amount	Funding Source			
				MCO	Other Allocations	Base Reallocation	
Faculty							
1	Humanities	New position	1.00	33,000		33,000	
2	Social Science	New position	1.00	30,000		30,000	
3	Business	New position	1.00	40,000		40,000	
4	Nursing	Reporting Corrections	0.02	600		600	
5	Nursing	New position	1.00	44,000		44,000	
	Total Faculty		4.02	147,600	0	0	147,600
Executive/Administrative							
1	Student Affairs VP	Eliminate position	-1.00	-75,005		-75,005	
	Total Exec/Admin		-1.00	-75,005	0	0	-75,005
Managerial/Professional							
1	Administrative	Reporting Corrections	1.38	54,197		54,197	
2	Instruction	New position	1.00	32,000		32,000	
3	Advancement	Position changes	0.12	5,257		5,257	
4	Career Services	New position	0.42	14,231		14,231	
5	Athletics	Position changes	0.52	7,612		7,612	
6	Community Programs	Change funding source	0.98	24,177		24,177	
	Total Mgrl/Prof		4.42	137,474	0	0	137,474
Classified							
1	Administrative	Reporting Corrections	-0.23	-13,112		-13,112	
2	Physical Plant Activity Ctr	New positions	2.00	40,144		40,144	
	Total Classified		1.77	27,032	0	0	27,032
Total Personnel Cost Changes			9.21	237,101	0	0	237,101
SUMMARY							
	Faculty		4.02	147,600			
	Executive/Administrative		-1.00	-75,005			
	Managerial/Professional		4.42	137,474			
	Classified		1.77	27,032			
	Total		9.21	237,101			

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION/AGENCY AGENDA
STATE DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION

SUBJECT

Approval of the Postsecondary Professional-Technical Education System Operating Budget for FY 2005

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.B.3.b.(2).
House Concurrent Resolution 047

BACKGROUND

Funds are appropriated to the State Division of Professional-Technical Education for professional-technical education programs and services. With Board approval (April 2004), the Executive Director of the State Board of Education previously approved the allocation of the lump-sum appropriation for postsecondary professional-technical education. The State Division of Professional-Technical Education requests approval of the FY2005 Operating Budget for the Postsecondary Professional-Technical Education system.

DISCUSSION

Approval of the Operating Budget approves all salary adjustments for institutional employees, new positions, and institutional operating and capital outlay expenditures. The following schedules are provided for review:

- “Fiscal Year 2005 Budget Overview”
- “Availability and Allocation of Funds for FY 2005”
- “Operating Budget Distribution by Activity and Expense Standard Class”
- “Operating Budget Personnel Costs Summary”
- “Operating Budget Personnel Costs Position Change Schedule”

IMPACT

Provides the fiscal plan for the Postsecondary Professional-Technical Education System for FY 2005.

STAFF COMMENTS AND RECOMMENDATIONS

This budget has been developed according to legislative intent and/or Board guidelines. Board staff recommends approval, as requested.

BOARD ACTION

A motion to approve the FY2005 operating budgets for the Division of Professional-Technical Education, as detailed in Tab 12.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
IDAHO DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION – continued

Postsecondary Professional-Technical Education System
Fiscal Year 2005 Budget Overview

The allocation and reallocation of funds for the FY2005 Postsecondary Professional-Technical Education System is based on the Strategic Plan for Professional-Technical Education in Idaho – FY2004 – 2008, as well as Board and Legislative Intent.

The FY2005 budget reflects an overall increase of \$1,060,700 or 3.2% in the state general fund allocation. In addition, the Legislature appropriated an increase of \$32,200 in student fees at EITC. The overall increase in the state general fund allocation includes: (1) personnel cost rollups in the amount of \$540,300; (2) change in employee compensation (CEC) in the amount of 524,600; and (3) changes to the Attorney General fees, Risk Management costs, Controller fees and Treasurer's fees at EITC which resulted in a reduction of \$4,200.

Reallocation

Operating expense funds were reallocated to increase the personnel cost and capital outlay budgets.

**Postsecondary Professional-Technical Education System Summary
Availability and Allocation of Funds for FY2005
Appropriated Funds Only**

FUNDS AVAILABLE:	<u>FTP</u>	<u>Amount</u>
1 FY 2004 Operating Budget		32,381,600
2		
3 Base Adjustments		
4 Increase in EITC Student Fees		32,200
5 Total Base Adjustments		<u>32,200</u>
6		
7 Adjusted FY 2004 Operating Budget Base		<u>32,413,800</u>
8		
9 Additional Funding for FY 2005		
10 MCO Funding		1,060,700
11 Total Additional Funding Above Base		<u>1,060,700</u>
12		
13 Total Funds Available for FY 2005		<u><u>33,474,500</u></u>
14		
15 <u>ALLOCATION OF FUNDS</u>		
16 FY 2005 Operating Budget Base	<u>489.90</u>	<u>32,413,800</u>
17		
18 MCO Increases to Budget Base:		
19 Changes to Ongoing Positions		
20 Salary Adjustments - - CEC, Prom, Equity, Etc.		
21 Faculty		473,536
22 Executive/Administrative		25,716
23 Managerial/Professional		79,415
24 Classified		95,599
25 Irregular Help		0
26 Total Changes to Ongoing Positions	<u>0.00</u>	<u>674,266</u>
27		
28 Inflationary Increases:		
29 Personnel Cost Rollups		540,300
30 Operating Expenses		(4,200)
31 Total Inflationary Increases	<u>0.00</u>	<u>536,100</u>
32		
33 <u>Reallocation of Funds</u>		
34 Reallocation of Funds	<u>(0.53)</u>	<u>(149,666)</u>
35		
36 Net Funds Reallocated	<u>(0.53)</u>	<u>(149,666)</u>
37		
38 FY2005 Ongoing Operating Budget	<u><u>489.37</u></u>	<u><u>33,474,500</u></u>

Postsecondary Professional-Technical Education System
 Operating Budget Distribution by Activity and Expense Standard Class

July 1, 2004 - June 30, 2005

	Original FY 2004	Percent of Total	Original FY 2005	Percent of Total	from Prior Year	Percent Change
By Activity:						
1 Instruction	30,983,482	95.68%	32,049,504	95.74%	1,066,022	3.44%
2 Plant Maint & Operations	1,398,118	4.32%	1,424,996	4.26%	26,878	1.92%
3						
4 Total Operating Budget	<u>32,381,600</u>	<u>100.00%</u>	<u>33,474,500</u>	<u>100.00%</u>	<u>1,092,900</u>	<u>3.38%</u>
5						
6						
7 TOTAL BUDGET	<u>32,381,600</u>	<u>100.00%</u>	<u>33,474,500</u>	<u>100.00%</u>	<u>1,092,900</u>	<u>3.38%</u>
8						
9 By Expense Standard Class:						
10						
11 Personnel Costs-						
12 Faculty	13,181,172	40.71%	13,482,359	40.28%	301,187	2.28%
13 Executive/Administrative	693,643	2.14%	719,359	2.15%	25,716	3.71%
14 Managerial/Professional	2,919,012	9.01%	3,081,085	9.20%	162,073	5.55%
15 Classified	2,660,300	8.22%	2,802,529	8.37%	142,229	5.35%
16 Irregular Help	1,071,929	3.31%	1,016,623	3.04%	(55,306)	-5.16%
17						
18 Total Salaries	20,526,056	63.39%	21,101,955	63.04%	575,899	2.81%
19 Personnel Benefits	6,925,513	21.39%	7,601,549	22.71%	676,036	9.76%
20						
21 Total Personnel Costs	<u>27,451,569</u>	<u>84.78%</u>	<u>28,703,504</u>	<u>85.75%</u>	<u>1,251,935</u>	<u>4.56%</u>
22						
23						
24 Operating Expenses-	4,028,298	12.44%	3,737,689	11.17%	(290,609)	-7.21%
25						
26						
27 Capital Outlay-	901,733	2.78%	1,033,307	3.09%	131,574	14.59%
28						
29						
30 Total Operating Budget	<u>32,381,600</u>	<u>100.00%</u>	<u>33,474,500</u>	<u>100.00%</u>	<u>1,092,900</u>	<u>3.38%</u>
31						
32						
33 TOTAL BUDGET	<u>32,381,600</u>	<u>100.00%</u>	<u>33,474,500</u>	<u>100.00%</u>	<u>1,092,900</u>	<u>3.38%</u>
34						
35 Total Full Time Positions (FTP)	<u>489.90</u>		<u>489.37</u>		<u>(0.53)</u>	<u>-0.11%</u>

**Postsecondary Professional-Technical Education System
Operating Budget Personnel Costs
Summary
July 1, 2004 - June 30, 2005**

<u>Classification</u>	<u>FY 2004 Operating Budget</u>				<u>FY 2005 Operating Budget</u>			
	<u>FTP</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>	<u>FTP</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
1 Faculty	316.25	13,181,172	4,516,791	17,697,963	312.44	13,482,359	4,881,168	18,363,527
2								
3 Exec/Admin	8.72	693,643	185,483	879,126	8.72	719,359	200,917	920,276
4								
5 Manag/Prof	59.47	2,919,012	949,792	3,868,804	60.91	3,081,085	1,064,088	4,145,173
6								
7 Classified	105.46	2,660,300	1,145,171	3,805,471	107.30	2,802,529	1,302,332	4,104,861
8								
9 Irreg Help	0.00	1,071,929	128,276	1,200,205	0.00	1,016,623	153,044	1,169,667
10								
11 TOTAL	489.90	20,526,056	6,925,513	27,451,569	489.37	21,101,955	7,601,549	28,703,504

Position Changes FY 2005 (See Detail)

(Included Above)

	<u>FTP</u>	<u>Salaries</u>
17		
18		
19 Faculty	(3.81)	(172,349)
20 Executive/Administrative	0.00	0
21 Managerial/Professional	1.44	82,658
22 Classified	1.84	46,630
23		
24 TOTAL	(0.53)	(43,061)

Postsecondary Professional-Technical Education System
Operating Budget Personnel Costs
Position Change Schedule
July 1, 2004 - June 30, 2005

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<u>Program</u>	<u>Position Description</u>	<u>FTP</u>	<u>Salary Amount</u>	<u>Funding Source</u>		
				<u>MCO</u>	<u>Above MCO</u>	<u>Base Reallocation</u>
Faculty						
Boise State University						
Broadcast Technology	Instructor	0.12	0	0	0	0
Broadcast Technology	Instructor	(0.13)	0	0	0	0
Practical Nursing	Instructor	(0.25)	(13,005)	0	0	(13,005)
Practical Nursing	Instructor	(0.25)	(11,169)	0	0	(11,169)
BSU Total		(0.51)	(24,174)	0	0	(24,174)
College of Southern Idaho						
Allied Health	Instructor	(0.50)	(18,000)	0	0	(18,000)
Allied Health	Instructor	1.00	35,000	0	0	35,000
Information Technology	Instructor	(0.50)	(17,160)	0	0	(17,160)
Information Technology	Instructor	1.00	39,910	0	0	39,910
Information Technology	Instructor	(1.00)	(62,606)	0	0	(62,606)
Radiological Technician	Instructor	1.00	38,000	0	0	38,000
Education Assistant	Instructor	(1.00)	(46,533)	0	0	(46,533)
CSI Total		0.00	(31,389)	0	0	(31,389)
Eastern Idaho Technical College						
Adult Learning	Instructor	(0.25)	(10,446)	0	0	(10,446)
BOT/Public Relations	Instructor	(1.00)	(38,501)	0	0	(38,501)
EITC Total		(1.25)	(48,947)	0	0	(48,947)
Idaho State University						
Practical Nursing	Instructor	(1.00)	(44,054)	0	0	(44,054)
Practical Nursing	Instructor	0.75	25,209	0	0	25,209
ISU Total		(0.25)	(18,845)	0	0	(18,845)
Lewis-Clark State College						
Legal Secretary	Asst Prof	1.00	36,005	0	0	36,005
Tech General Ed	Instructor	(1.00)	(36,005)	0	0	(36,005)
Legal Secretary	Assoc Prof	0.50	20,218	0	0	20,218
Legal Secretary	Assoc Prof	(1.00)	(39,645)	0	0	(39,645)
Graphic Arts	Asst Prof	0.50	18,363	0	0	18,363
Graphic Arts	Asst Prof	(1.00)	(36,005)	0	0	(36,005)
Workforce Training	Instructor	(0.80)	(31,350)	0	0	(31,350)
Workforce Training	Instructor	0.81	32,376	0	0	32,376
Workforce Training	Instructor	(0.37)	(17,020)	0	0	(17,020)
Workforce Training	Instructor	0.46	17,830	0	0	17,830
LCSC Total		(0.90)	(35,233)	0	0	(35,233)
North Idaho College						
Trades & Industry	Instructor	(1.00)	(37,500)	0	0	(37,500)
Welding	Instructor	1.00	35,479	0	0	35,479
Business & Industry Tech	Lab Aide	(0.30)	(2,678)	0	0	(2,678)
Computer Infor Tech	Lab Aide	(0.42)	(6,815)	0	0	(6,815)
Culinary Arts	Lab Aide	(0.18)	(2,247)	0	0	(2,247)
NIC Total		(0.90)	(13,761)	0	0	(13,761)
Total Faculty		(3.81)	(172,349)	0	0	(172,349)

Postsecondary Professional-Technical Education System
Operating Budget Personnel Costs
Position Change Schedule
July 1, 2004 - June 30, 2005

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<u>Program</u>	<u>Position Description</u>	<u>FTP</u>	<u>Salary Amount</u>	<u>Funding Source</u>		
				<u>MCO</u>	<u>Above MCO</u>	<u>Base Reallocation</u>
<u>Managerial/Professional</u>						
College of Southern Idaho						
Paraprofessional/Tech	Div Director	(0.60)	(39,967)	0	0	(39,967)
Developmental Studies	Dept Chair	0.50	30,000	0	0	30,000
Trade & Industrial	Div Director	(1.00)	(49,696)	0	0	(49,696)
Information Tech/T&I	Div/Dept Chair	1.00	68,000	0	0	68,000
Web Technician	System Analyst	1.00	25,000	0	0	25,000
CSI Total		0.90	33,337	0	0	33,337
Eastern Idaho Technical College						
Adult	ABE Coor	0.25	10,446	0	0	10,446
Administration	Dir of Relations	1.00	38,501	0	0	38,501
EITC Total		1.25	48,947	0	0	48,947
Idaho State University						
General Education	Inst/Coor	0.29	12,462	0	0	12,462
ISU Total		0.29	12,462	0	0	12,462
North Idaho College						
Workbased Learning	Placement Spec	(1.00)	(12,088)	0	0	(12,088)
NIC Total		(1.00)	(12,088)	0	0	(12,088)
Total Managerial/Professional		1.44	82,658	0	0	82,658
<u>Classified</u>						
Boise State University						
Diesel Tech	Non Inst Aide	(0.80)	0	0	0	0
Diesel Tech	Non Inst Aide	0.83	0	0	0	0
Automotive Tech	Non Inst Aide	(0.80)	0	0	0	0
Automotive Tech	Non Inst Aide	0.83	0	0	0	0
Auto Body	Non Inst Aide	(0.40)	0	0	0	0
Auto Body	Non Inst Aide	0.41	0	0	0	0
Rec Sm Engine	Non Inst Aide	(0.40)	0	0	0	0
Rec Sm Engine	Non Inst Aide	0.42	0	0	0	0
Student Support	Tech Rec Spec	(1.00)	(23,172)	0	0	(23,172)
Student Support	Tech Rec Spec	0.75	17,379	0	0	17,379
Horticulture	Instr Aide	(0.75)	(14,960)	0	0	(14,960)
Horticulture	Instr Aide	0.50	10,182	0	0	10,182
BSU Total		(0.41)	(10,571)	0	0	(10,571)
College of Southern Idaho						
Instructional Support	Help Desk Coor	(1.00)	(25,000)	0	0	(25,000)
CSI Total		(1.00)	(25,000)	0	0	(25,000)
Idaho State University						
Culinary Arts	Instr Aide	1.00	21,674	0	0	21,674
Cosmetology	Instr Aide	1.00	24,398	0	0	24,398
ISU Total		2.00	46,072	0	0	46,072
Lewis-Clark State College						
BTS	Press Operator	1.00	29,120	0	0	29,120
LCSC Total		1.00	29,120	0	0	29,120

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**Postsecondary Professional-Technical Education System
Operating Budget Personnel Costs
Position Change Schedule
July 1, 2004 - June 30, 2005**

<u>Program</u>	<u>Position Description</u>	<u>FTP</u>	<u>Salary Amount</u>	<u>Funding Source</u>		
				<u>MCO</u>	<u>Above MCO</u>	<u>Base Reallocation</u>
<u>Classified Continued</u>						
North Idaho College						
Allied Health/Student Supp	Admin Asst	(0.65)	(4,731)	0	0	(4,731)
Business & Industry Tech	Lab Aide Inst	0.30	2,678	0	0	2,678
Computer Information Tech	Lab Aide Inst	0.42	6,815	0	0	6,815
Culinary Arts	Lab Aide Inst	0.18	2,247	0	0	2,247
NIC Total		0.25	7,009	0	0	7,009
Total Classified		1.84	46,630	0	0	46,630
TOTAL		(0.53)	(43,061)	0	0	(43,061)
		SUMMARY:				
		FTP	Salary Amount			
Faculty		(3.81)	(172,349)			
Executive/Administrative		0.00	0			
Managerial/Professional		1.44	82,658			
Classified		1.84	46,630			
Total		(0.53)	(43,061)			

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Agricultural Research & Extension
FY2005 Budget Overview
General Education

The Agricultural Research and Extension Appropriation (ARES) received an increase in appropriations over the FY05 base budget of 3.0%. The majority of this increase, \$862,500, will cover increases in employee health insurance and compensation.

UNIVERSITY OF IDAHO
AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2005
AGRICULTURAL RESEARCH AND EXTENSION SYSTEM

<u>FUNDS AVAILABLE</u>	<u>FTE</u>	<u>AMOUNT</u>
1 FY2005 Operating Budget Base	373.11	\$ 28,734,100
2 Adjustments:	1.60	-
3 FY2005 Adjusted Budget Base	<u>374.71</u>	<u>\$ 28,734,100</u>
4		
5 Additional Funding for FY2005		
6 Fringe Benefit Rate Changes		401,600
7 Change in Employee Compensation		460,900
8 Total Additional Funding	<u>-</u>	<u>\$ 862,500</u>
9 Total Funds Available for FY2005	<u>374.71</u>	<u>\$ 29,596,600</u>
10		
11		
12		
13		
14		
15 <u>ALLOCATION OF FUNDS</u>		
16		
17 FY2005 Adjusted Budget Base	374.71	\$ 28,734,100
18		
19 MCO Increases to Budget Base		
20 Fringe Benefit Rate Changes		401,600
21 Change in Employee Compensation		460,900
22 Total MCO Increases	<u>-</u>	<u>\$ 862,500</u>
23		
24 Enhancements to Budget Base		
25		
26		
27 Total Enhancements	<u>-</u>	<u>\$ -</u>
28		
29 Total Increases	<u>-</u>	<u>\$ 862,500</u>
30		
31 FY2005 Operating Budget	<u>374.71</u>	<u>\$ 29,596,600</u>

AGRICULTURAL RESEARCH & EXTENSION SERVICE

Operating Budget Personnel Costs Summary

July 1, 2004 - June 30, 2005

Classification	FY2004 Operating Budget				FY2005 Operating Budget			
	FTE	Salaries	Benefits	Total	FTE	Salaries	Benefits	Total
1 Faculty	183.18	\$11,059,796	\$3,668,520	\$14,728,316	183.94	\$11,343,712	\$3,852,916	\$15,196,628
2								
3 Executive/Administrative	3.97	479,736	135,267	615,003	3.44	417,113	119,724	536,837
4								
5 Managerial/Professional	37.49	1,569,722	589,624	2,159,346	38.98	1,711,999	655,479	2,367,478
6								
7 Classified	148.47	4,500,431	1,936,419	6,436,850	148.35	4,606,097	2,050,488	6,656,585
8								
9 Irregular Help		332,131	28,231	360,362		331,343	62,955	394,298
10								
11 Graduate Assistants		492,411	2,462	494,873		502,251	5,023	507,274
12								
13 TOTAL	373.11	\$18,434,227	\$6,360,523	\$24,794,750	374.71	\$18,912,515	\$6,746,585	\$25,659,100

**Agricultural Research and Extension Service
Operating Budget Personnel Cost Summary
July 1, 2004 through June 30, 2005**

Department	Description	FTE	Amount	Funding Source			
				MCO	Other Allocations	Reallocation	
Faculty:							
1	Ag Admin	Reallocation	1.00	50,315		50,315	
2	Ag Admin	Reallocation	1.00	50,003		50,003	
3	MMBB	Reallocation	0.60	55,618		55,618	
4	MMBB	Reallocation	(0.64)	(60,316)		(60,316)	
5	MMBB	Reallocation	0.80	44,812		44,812	
6	PSES	Reallocation	(1.00)	(50,315)		(50,315)	
7	PSES	Reallocation	(1.00)	(50,003)		(50,003)	
8	Net Various	Reallocation	0.00				
9	Total Exempt/Faculty		0.76	40,114	0	0	40,114
10							
11 Managerial/ Professional:							
12	Ag Admin	Reallocation	0.80	39,793		39,793	
13	Ag Admin	Reallocation	0.55	57,761		57,761	
14	PSES	Reallocation	0.50	19,038		19,038	
15	PSES	Reallocation	(0.22)	(5,339)		(5,339)	
16	Net Various	Reallocation	(0.14)	0		0	
17	Total Managerial/Professional		1.49	111,253	0	0	111,253
18							
19 Executive/Admin:							
20	Ag Admin	Reallocation	(0.55)	(57,761)		(57,761)	
21	Net Various	Reallocation	0.02	0			
22	Total Exec/Admin		(0.53)	(57,761)	0	0	(57,761)
23							
24 Classified:							
25	Ag Admin	Reallocation	(1.00)	(32,781)		(32,781)	
26	Ag Admin	Reallocation	(1.00)	(25,210)		(25,210)	
27	MMBB	Reallocation	(0.16)	0			
28	MMBB	Reallocation	1.00	21,455		21,455	
29	MMBB	Reallocation	0.93	30,643		30,643	
30	Branch Stations	Reallocation	0.25	4,940		4,940	
31	Net Various	Reallocation	(0.14)				
32	Total Classified		(0.12)	(953)	0	0	(953)
33	Total Increases		1.60	92,653	0	0	92,653

Health Programs
FY 2005 Operating Budget

	<u>FY 2004 BUDGET</u>	<u>FY 2005 BUDGET</u>	<u>PERCENT OF CHANGE</u>	
By Program:				
1	WOI Veterinary Education	1,536,800	1,582,500	2.97%
2	WWAMI Medical Education	3,322,300	3,427,700	3.17%
3	IDEP Dental Education	938,600	1,015,900	8.24%
4	University of Utah Medical Education	812,700	892,900	9.87%
5	Family Practice Residency Programs	1,016,000	1,049,900	3.34%
6	Prof. Student. Exch. Prog. - Optometry	190,600	193,800	1.68%
7	Total Programs	<u><u>7,817,000</u></u>	<u><u>8,162,700</u></u>	4.42%
8				
9				
10	By Fund Source:			
11	General Fund	7,525,700	7,846,100	4.26%
12	Student Fee Revenue	291,300	316,600	8.69%
13	Total Funds	<u><u>7,817,000</u></u>	<u><u>8,162,700</u></u>	4.42%
14				
15				
16	By Expenditure Classification:			
17	Personnel Costs	1,873,100	1,937,500	3.44%
18	Operating Expenditures	1,295,300	1,335,700	3.12%
19	Capital Outlay	0	0	
20		<u>4,648,600</u>	<u>4,889,500</u>	5.18%
21	Total Expenditures	<u><u>7,817,000</u></u>	<u><u>8,162,700</u></u>	4.42%
22				
23	FTP	20.39	20.39	0.00%

Budget Overview

These health education programs provide opportunities for Idaho residents to obtain medical education. The State of Idaho contracts with other states or institutions to provide seats for Idaho students. During the 2001 legislative session, the number of medical seats were increased by four (4) and the dental seats by one (1). As these additional seats ripple through the four year programs, additional funding is required. For FY05, the additional seats were funded.

Special Programs
FY 2005 Operating Budget

	FY 2004 BUDGET	FY 2005 BUDGET	PERCENT OF CHANGE	
By Program:				
1	566,500	581,400	2.63%	
2	769,500	794,900	3.30%	
3	Scholarships and Grants:			
4	327,000	327,000	0.00%	
5	4,400,000	4,400,000	0.00%	
6	1,280,400	1,280,400	0.00%	
7	105,000	105,000	0.00%	
8	125,000	104,400	-16.48%	
9	12,100	27,600	128.10%	
10	348,800	348,800	0.00%	
11	611,700	611,700	0.00%	
12	100,000	100,000	0.00%	
13	0	25,600	100.00%	
14	236,000	440,000	86.44%	
15	0		0.00%	
16	<u>7,546,000</u>	<u>7,770,500</u>	2.98%	
17	487,000	506,100	3.92%	
18	281,400	286,700	1.88%	
19	52,200	53,200	1.92%	
20	161,700	164,800	1.92%	
21	<u>9,864,300</u>	<u>10,157,600</u>	2.97%	
22				
23				
24	By Fund Source:			
25	9,628,300	9,717,600	0.93%	
26	236,000	440,000	86.44%	
27	<u>9,864,300</u>	<u>10,157,600</u>	2.97%	
28				
29				
30	By Expenditure Classification:			
31	1,690,400	1,749,800	3.51%	
32	132,600	132,600	0.00%	
33	0	0		
34	8,041,300	8,275,200	2.91%	
35	<u>9,864,300</u>	<u>10,157,600</u>	2.97%	
36				
37	FTP	24.80	24.80	0.00%

Budget Overview

Excluding Scholarships and Grants, the remaining Special Programs received appropriation increases consistent with other state agencies: 2% employee compensation. Most of the Scholarships and Grants items were funded at the same amount as in FY 04. The Byrd Honors program increased due to a transfer of funds from the State Department of Education; Teacher/Nurse Loan Forgiveness, Peace Officer/Firefighter and POW/MIA scholarship amounts change annually based upon the number of participants.

State Board Of Education
FY05 ALTERATION AND REPAIR PROJECTS
Permanent Building Fund Projects

<u>Agency/Institution/Project</u>	<u>Amount</u>
BOISE STATE UNIVERSITY	
1 HVAC Upgrade Ph. 1, Science/Nursing	322,000
2 Door Access/Security System, Phase 1, Boise Campus	250,000
3 Chiller and Cooling Tower Replacement, Science/Nursing Building	530,000
4 Chiller Service Platforms, Multi-Purpose Classroom Building	36,000
5 Code Compliance Modifications, Phase 1, Education Building	100,000
6 Campus Lane Safety Improvements, Phase 5	150,000
7 Lecture Hall Renovation, Education Building	200,000
8 4th Floor Remodel, Phase 2, Science/Nursing Building	265,000
9 Primary Fire Alarm Conversion, Phase 1, Boise Campus	50,000
10 Fire Alarm System Replacement, Phase 2, Selected Buildings	70,000
11 SUBTOTAL	<u>1,973,000</u>
IDAHO STATE UNIVERSITY	
13 Life Safety, Handrails, Stairs, various bldgs.	212,000
14 Repair Exterior Wall, Eli Oboler Library	292,000
15 Repair Terra Cotta, Three Buildings	173,000
16 Repair External Ledges, Garrison Hall	161,000
17 Repair, Steam Tunnel, Near Fine Arts Building	531,000
18 Steam Line Replacement, Liberal Arts to Engineering Building	138,000
19 Install New Water Line, Barton Road to Bartz Field	144,000
20 Replace Heating Coils, College of Business Building	81,000
21 Replace Two Rooftop Air Conditioners, Museum Building	61,000
22 Renovate 1st Floor, Speech and Audiology Department	114,000
23 SUBTOTAL	<u>1,907,000</u>
UNIVERSITY OF IDAHO	
25 Reclaimed Water System	415,000
26 Life Safety, Brink & Phinney Halls, Phase 2	410,000
27 Renovate Library Elevator	209,500
28 Renovate Renfrew Hall, Phase 6	980,000
29 Life Safety Elevator Modifications	400,000
30 Continuing Education Bldg. Elevator	454,000
31 SUBTOTAL	<u>2,868,500</u>
LEWIS-CLARK STATE COLLEGE	
33 Pedestrian Walkway/Fire Lane Replacement	95,000
34 Lighting, Tennis Facility	67,000
35 Expansion, Industrial Agriculture Complex	275,000
36 SUBTOTAL	<u>437,000</u>
EASTERN IDAHO TECHNICAL COLLEGE	
38 Reroof, Christofferson Building 3	280,000
39 Boiler Replacement/Direct Digital Control Connection, Sessions Bldg. 1	210,000
40 SUBTOTAL	<u>490,000</u>
IDAHO SCHOOL FOR THE DEAF AND BLIND	
42 Sealcoat/Rock Chip, Internal Roads and Parking Lots	90,000
43 HVAC, Old Administration Building (Round Building)	190,000
44 SUBTOTAL	<u>280,000</u>
HISTORICAL SOCIETY, ID STATE	
46 Replace Roof, Idaho Historical Museum	50,000
47 Electrical Renovations, Old Pen Admin. Bldg.	160,000
48 SUBTOTAL	<u>210,000</u>
UNIVERSITY PLACE - Idaho Falls	
50 Mechanical System Upgrade, Phase 2	112,000
51 SUBTOTAL	<u>112,000</u>
52 STATE BOARD OF EDUCATION TOTAL	<u><u>8,277,500</u></u>

BOISE STATE UNIVERSITY
CAPITAL IMPROVEMENT BUDGET SUMMARY
FY 2004-2005

Source of Funds

<u>Project Title</u>	<u>Federal Funds</u>	<u>Permanent Bldg. Fund</u>	<u>Other State Funds</u>	<u>Univ. Fac. Reserve</u>	<u>Bond/R & R Funds</u>	<u>Other</u>	<u>Total</u>
REPAIR AND RENEWAL PROJECTS							
1 Door Access/Security System, Phase 1, Boise Campus		\$250,000					\$250,000
2 Building Chiller Service Platforms, Multi-Purpose Classroom		530,000					530,000
3 Building		36,000					36,000
4 Code-Compliance Modifications, Phase 1, Education Building		100,000					100,000
5 Campus Lane Safety Improvements, Phase 5		150,000					150,000
6 Lecture Hall Renovation, Education Building		200,000					200,000
7 4th Floor Remodel, Phase 2, Science/Nursing Building		265,000					265,000
8 Primary Fire Alarm Conversion, Phase 1, Boise Campus		50,000					50,000
9 Fire Alarm System Replacement, Phase 2, Selected Buildings		70,000					70,000
10							
11							
12							
13							
14							
15 Student Union Meeting and Room Upgrades					255,000		255,000
16 Student Union Food Service POS					225,000		225,000
17 Student Union Building Detection System & Panel					150,000		150,000
18 Roof Replacement - Student Union					500,000		500,000
19 Student Union Bathrooms Remodeled					100,000		100,000
							0
							0
<u>CAPITAL IMPROVEMENT BUDGET TOTAL</u>	<u>\$0</u>	<u>\$1,651,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,230,000</u>	<u>\$0</u>	<u>\$2,881,000</u>

University of Idaho
FY05 All Projects List

	Project Title/Description	General Education		Bond	Dept/Other	Private	Fac & Admin	PBF/State	Total
		Capital	Repr/Repl	R & R	Funds	Funds	Recovery		
1	<u>MAJOR NEW FACILITIES</u>								
2	Taylor Ranch New Facility (\$150,000 authorized in FY 02)				107,000	213,000			320,000
3									
4	Major New Facilities Total	0	0	0	107,000	213,000	0	0	320,000
5									
6									
7	<u>OTHER NEW FACILITIES</u>								
8	Student Recreation Center New Ropes Course/Confidence Facility				60,000				60,000
9	Hagerman Aquaculture Research Center New Fish Rearing Building				150,000				150,000
10	Other New Facilities Total	0	0	0	210,000	0	0	0	210,000
11									
12									
13	<u>MAJOR RENOVATION/REMODELING</u>								
14	Brink/Phinney Halls Life Safety Renovations, Phase 2 (02-258) DPW 05-251*							410,000	410,000
15	Renfrew Hall Renovations, Phase 6 DPW 05-253*							980,000	980,000
16									
17	Major Renovations/Remodeling Total	0	0	0	0	0	0	1,390,000	1,390,000
18									
19									
20	<u>OTHER RENOVATION/REMODELING</u>								
21	Library Elevator Renovations (02-259D) DPW 05-252*							209,500	209,500
22	Teaching and Learning Center Cyber Café Tenant Improvements				225,000				225,000
23	Housing Maintenance Facility Tenant Improvements				100,000				100,000
24	Family Housing Roof Replacement				30,000				30,000
25	Theophilus Tower Roof Replacement				70,000				70,000
26	Steel House Life Safety (\$100,000 authorized in FY04)				200,000				200,000
27	Other Renovation/Remodeling Total	0	0	0	625,000	0	0	209,500	834,500
28									
29									
30	<u>MAJOR BLDG. SYSTEMS REPAIR & REPLACEMENT</u>								
31									0
32	Major Bldg. Systems Repair and Replacement Total	0	0	0	0	0	0	0	0
33									

University of Idaho
FY05 All Projects List

	Project Title/Description	General Education		Bond	Dept/Other	Private	Fac & Admin	PBF/State	Total
		Capital	Repr/Repl	R & R	Funds	Funds	Recovery		
34									
35	<u>OTHER BLDG. SYSTEMS REPAIR & REPLACEMENT</u>								
36	LHSOM Repair Failed Steam Heat Pipes in Conc. Slab		180,000						180,000
37	ITED Heating System Replacement (Phase 1)		105,000						105,000
38									
39	Other Bldg. Systems Repair and Replacement Total	0	285,000	0	0	0	0	0	285,000
40									
41									
42	<u>EXTERIOR CAMPUS AND SITE DEVELOPMENT</u>								
43	Paradise Creek CLOMER to LOMER	20,000							20,000
44	FY 05 Street Patching and Repair		67,000						67,000
45	Parking Lot 16 Pavement				25,000				25,000
46									
47	Exterior Campus and Site Development Total	20,000	67,000	0	25,000	0	0	0	112,000
48									
49									
50	<u>SAFETY, SECURITY, ADA</u>								
51	Roll-down Smoke Curtains (LHSOM, McClure and Family Consumer Science)		50,000						50,000
52	FY 05 Misc Outdoor Lighting Budget (On-Going Program)	15,000							15,000
53	FY 05 ASUI Safety Budget (On-Going Program)	10,000							10,000
54	FY 05 ADA/Universal Access Budget (On-Going Program)	25,000							25,000
55	FY 05 Misc Security Budget (On-Going Program)	15,000							15,000
56	FY 05 Misc Safety Budget (On-Going Program)	25,000							25,000
57	Student Recreation Center Security Upgrades				60,000				60,000
58	Various Campus Elevators Life Safety Modifications DPW 05-254*							400,000	400,000
59	Continuing Education Building Elevator (add to 02-262) DPW 05-254*							454,000	454,000
60									
61	Safety, Security, ADA Total	90,000	50,000	0	60,000	0	0	854,000	1,054,000
62									
63									
64	<u>CAMPUS UTILITY SYS. REPAIR, REPLACEMENT</u>								
65	Reclaimed Water System Improvements (Delayed Funding, 02-258) DPW 05-250*							415,000	415,000
66									
67	Campus Utility Systems Repair and Replacement Total	0	0	0	0	0	0	415,000	415,000

University of Idaho
FY05 All Projects List

	Project Title/Description	General Education		Bond	Dept/Other	Private	Fac & Admin	PBF/State	Total
		Capital	Repr/Repl	R & R	Funds	Funds	Recovery		
68									
69									
70	<u>FEASIBILITY AND/OR PLANNING STUDIES & EVALS</u>								
71									
72	Feasibility and/or Planning Studies and Evals Total	0	0	0	0	0	0	0	0
73									
74									
75	<u>TECHNICAL INFRASTRUCTURE</u>								
76									
77	Technological Infrastructure Total	0	0	0	0	0	0	0	0
78									
79									
80	<u>OTHER</u>								
81									
82	Other Total	0	0	0	0	0	0	0	0
83									
84	GRAND TOTAL	110,000	402,000	0	1,027,000	213,000	0	2,868,500	4,620,500
* Indicates Permanent Building Fund Projects Funded and Allocated for FY 05. Projects that list a FY 02 number are remaining projects from those rescinded in September 2002.									

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

INSTITUTION / AGENCY AGENDA
COLLEGE AND UNIVERSITIES OF THE STATE BOARD

SUBJECT

FY2005 Intercollegiate Athletics Operating Budget Report

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section III.T.4.

BACKGROUND

Board policy states "...the institutions (will) submit a budget plan for the upcoming fiscal year beginning July 1 in a format prescribed by the Board office." A common reporting format has been established for reporting intercollegiate athletic revenues and expenditures. Page 205 displays a four-part pie chart showing FY05 athletic revenue by source of funds, followed by the General Education and Institutional Fund Limits information on page 206, and a three-part chart displaying selected athletic financial data, page 207.

Page 208 begins with worksheets for each institution displaying the following data:

- FY 03 Actual Expenditures - columns 1 & 2
- FY 04 Budgeted Expenditures (June 2003) – column 3 & 4
- Latest FY 04 Estimate (May 2004) – column 5 & 6
- Variance (\$ and %) comparing the FY 04 Budget with the latest FY 04 estimate – columns 7 & 8
- FY2005 Operating Budget (June 2005) – column 9 & 10
- Variance (\$ & %) comparing the FY2005 proposed Budget with the FY2004 Estimate – columns 11 & 12

For each institution, revenue by source and expenditures by classification is reported, as is revenue and expenditures by general administration and sport.

DISCUSSION

Board policy establishes limits on the amount of funds the institutions can allocate to athletics from General Account and institutional funds. The institutions are within the established limits.

IMPACT

Provides a revised financial report for the current fiscal year and provides the operating budget for FY2005 for intercollegiate athletics.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

STAFF COMMENTS AND RECOMMENDATIONS

The first two pages of this section, Revenue by Source by Institution and Board Limits are the same as in previous years' agendas. Note that all four institutions are at the limit for using General Education funds for athletics, and regarding overall institutional funds for athletics, Idaho State University and Lewis-Clark State College are below the dollar limit. The next page of three charts displays non-program revenue as a percentage of total athletic revenue, expenditures per varsity participant and the athletic budget as a percentage of the overall appropriated budget for each institution.

Next, the traditional institutional material is presented differently than in the past. Previously, a single three-page spreadsheet displayed information relating to all four institutions. While this allowed for easy comparison between institutions on topics such as revenue, coach salaries, travel, etc., this revised format displays material that allows easier year-by-year and/or trend analysis information for individual institutions.

This reformatted version displays the very same revenue and expenditure information reported by the institutions previously, but presents three years of information (along with percentages) and comparative calculations between fiscal years (see "Background" above, for a definition of the columnar information). Each institution's section is still three pages long.

The individual institution reports can be found at:

Boise State University,	Page 208
Idaho State University,	Page 211
University of Idaho,	Page 214
Lewis-Clark State College,	Page 217

Board staff draws your attention to the two shaded sections of each institution's report: the first shaded area displays the difference and percentage change for each revenue and expense category between the initial (June 2003) budget for FY 04 and the latest estimate (May 2004) - columns 3 and 5; the second shaded area shows the difference and percentage between the latest FY 2004 estimate (May 2004) and the proposed FY 05 budget - columns 5 and 9.

This provides Board members and others with the institution's own data that compares the original FY 04 budget with the almost-complete FY 04 data estimate, and compares the FY 04 estimate with the original FY 05 budget.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

With respect to the information and format provided, staff solicits comments from Board members regarding whatever additional work might be needed regarding athletic material. Board staff will work closely with the institutions as part of this ongoing process.

BOARD ACTION

A motion to accept the Intercollegiate Athletics Report.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: III. POSTSECONDARY AFFAIRS
SUBSECTION T. INTERCOLLEGIATE ATHLETICS

April, 2002

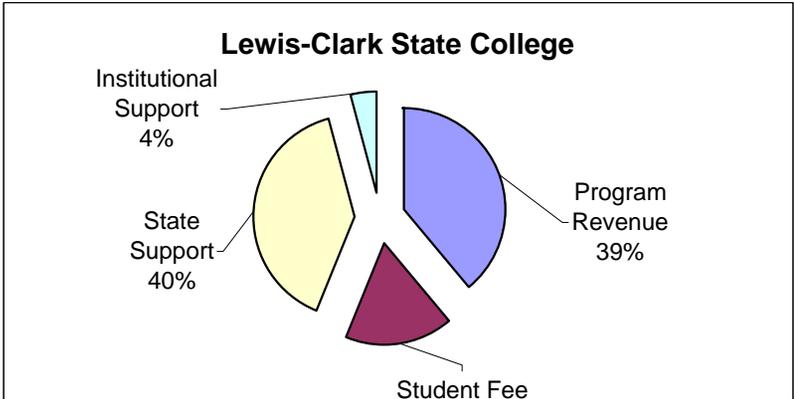
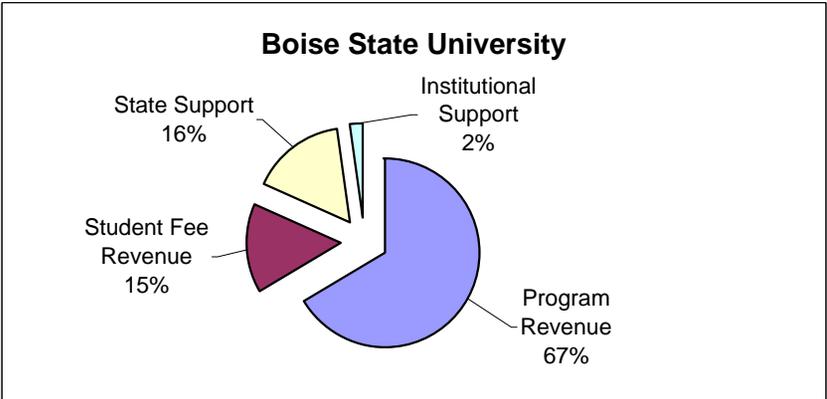
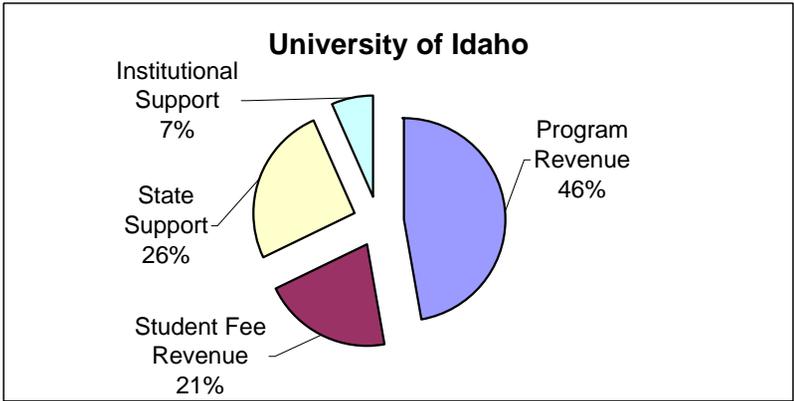
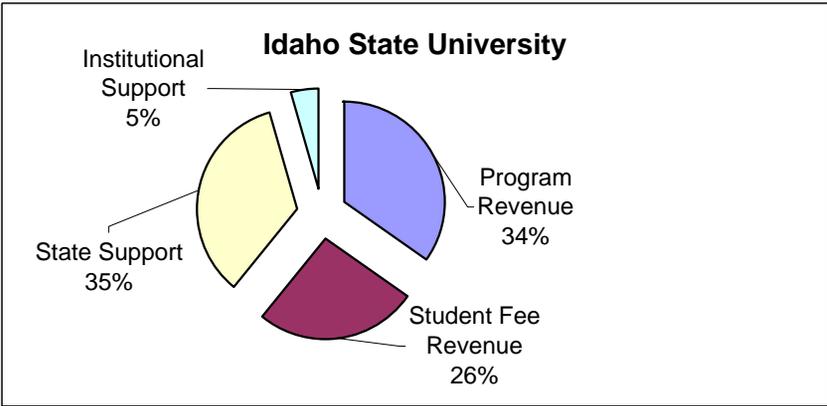
4. Financial Reporting.

The Board requires that the institutions adopt certain reporting requirements and common accounting practices in the area of intercollegiate athletic financing. The institutions will submit the following reports to the Board:

- a. At the April Board meeting, the institutions shall submit a budget plan for the upcoming fiscal year beginning July 1. The plans shall detail the sources of revenue by category.
- b. At the June Board meeting, the institutions shall submit an operating budget for the upcoming fiscal year beginning July 1 in a format prescribed by the Board office.
- c. At the October Board meeting, institutions shall submit a statement of current funds, revenues, and expenditures, in the detail prescribed by the Board office, including all revenue earned during a fiscal year. A secondary breakdown of expenditures by sport and the number of participants will also be required. The number and amounts of nonresident tuition waivers and the fund balances as of June 30 of the report year should be included in the report. The general format of the report will be consistent with the format used in recent years. The revenue and expenditures reported on these reports must reconcile to the NCAA Agreed Upon Procedures Reports that are prepared annually and reviewed by the external auditors. The following fiscal year's financial information will be reported by each institution:
 - (1) Estimated revenues and expenditures for the current fiscal year.
 - (2) Actual revenues and expenditures for the fiscal year most recently completed.
 - (3) Proposed operating budget for the next budget year beginning July 1. This report, however, will be submitted to the Board at its June meeting with other institutional operating budgets.
- d. An annual report of estimated (for the current year) and actual (for the most recently completed year) revenues and expenditures of the institution's booster organization, requested for submission to the Board for information only.
- e. A general narrative paper explaining each institution's policy on grants-in-aid for men and women athletes (including nonresident tuition waivers), procedures for charging or allocating costs for facilities' use to athletic programs, and any allocations of personnel or operating expenses to or from the other departments or units of the institution.

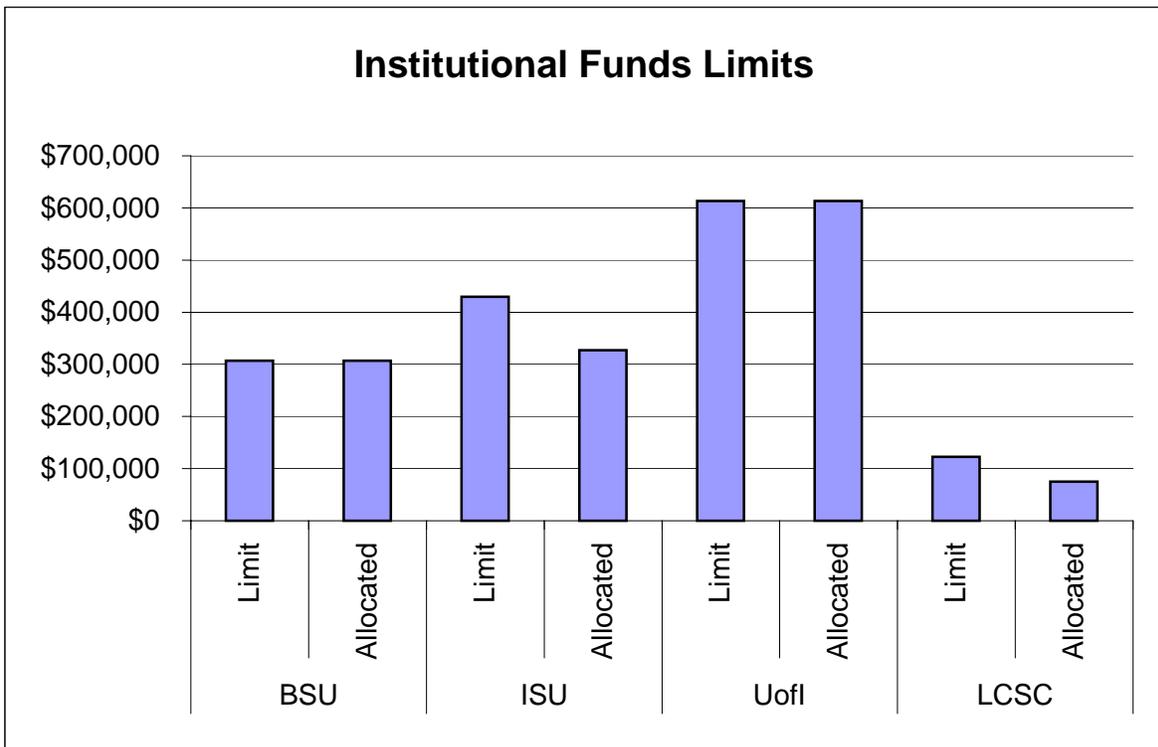
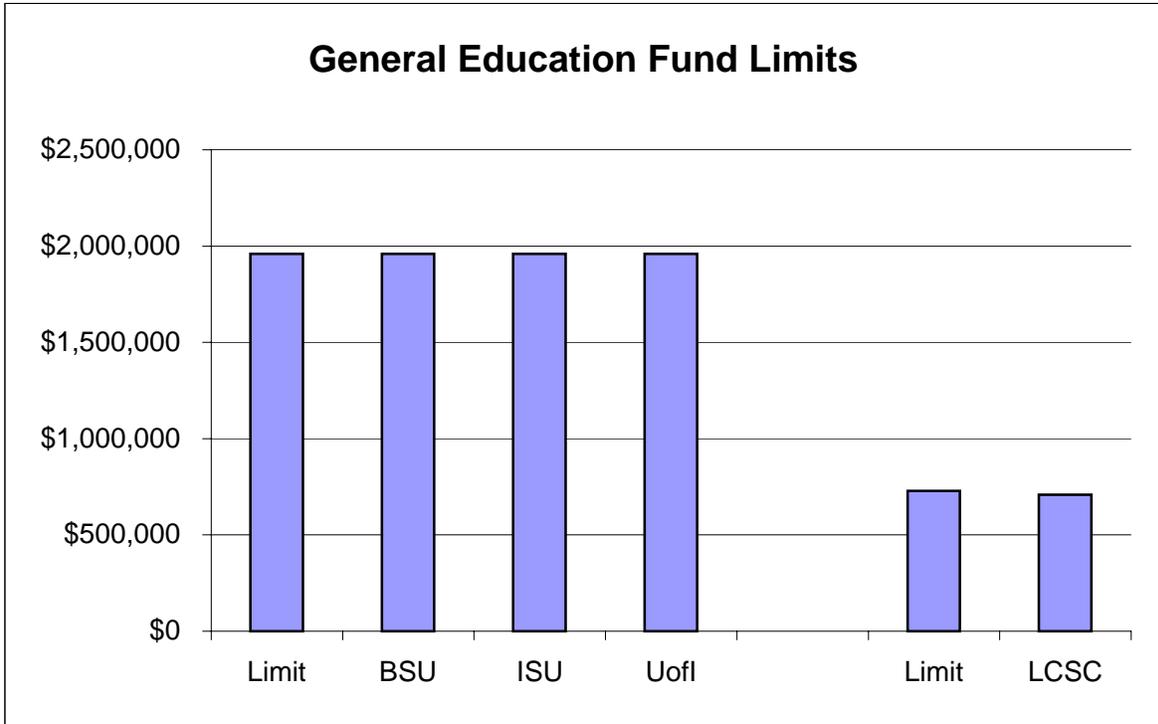
Intercollegiate Athletics

FY05 Revenue by Source by Institution



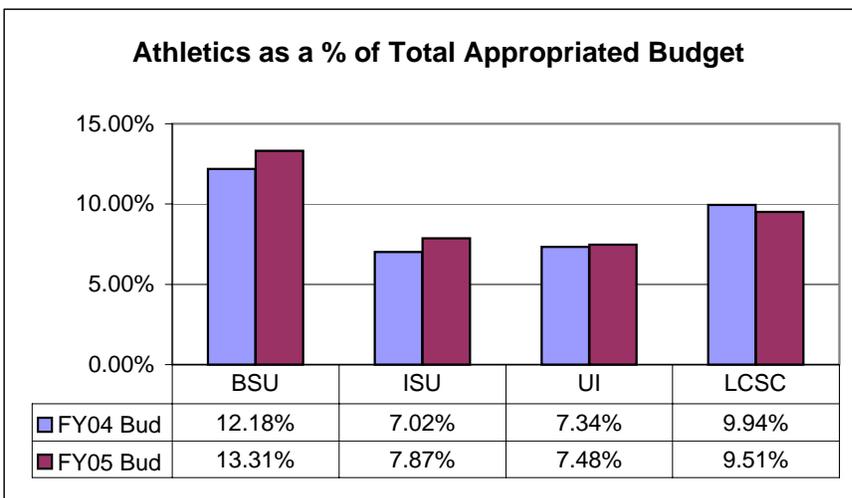
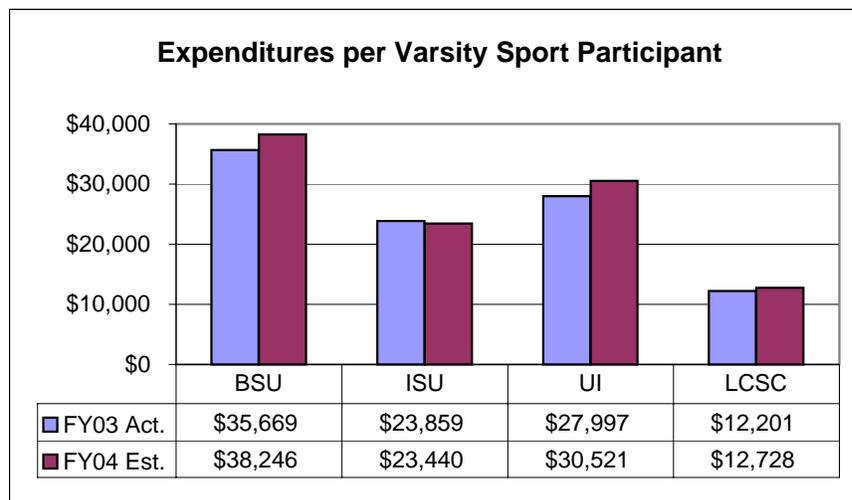
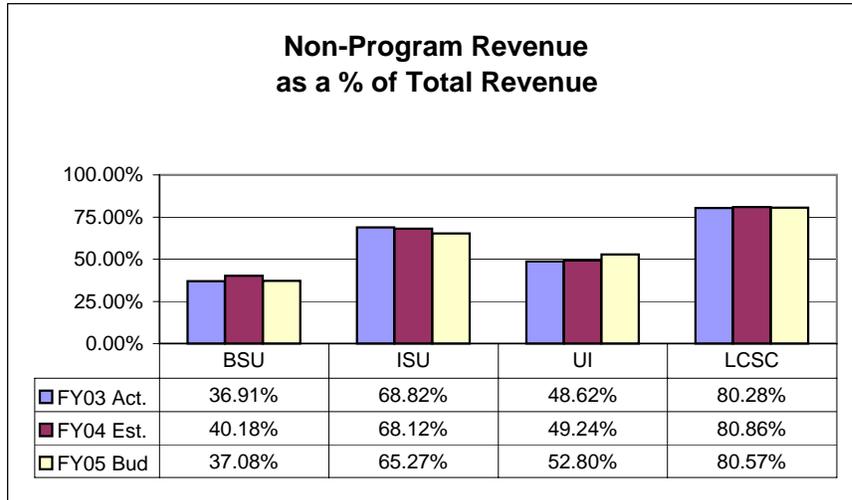
Intercollegiate Athletics

FY05 Board Limits on Allocation of Funds



Intercollegiate Athletics

Selected Financial Data for Intercollegiate Athletic



Intercollegiate Athletics Report
FY03 Actuals, Revised Estimates for FY04, and FY05 Operating Budgets
Boise State University

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
							(5-3)	(7/3)			(9-5)	(11/5)
	FY03		FY04		FY04		Variance	Variance	FY05 Orig		Variance	Variance
	Actual	%	Budget	%	Estimate	%	04 Est/04 Bud	04 Bud	Oper Bdgt	%	05 Bud/04 Est	04 Est
1 Revenue:												
2 Program Revenue:												
3 Ticket Sales/Event Revenue	2,442,818	19.74%	2,058,385	16.87%	2,268,356	16.99%	209,971	10.20%	3,398,346	24.33%	1,129,990	49.82%
4 Tournament/Bowl/Conf Receipts	1,110,239	8.97%	1,005,257	8.24%	1,011,910	7.58%	6,653	0.66%	1,407,506	10.08%	395,596	39.09%
5 Media/Broadcast Receipts	94,750	0.77%	5,000	0.04%	750	0.01%	(4,250)	-85.00%	464	0.00%	(286)	-38.13%
6 Concessions/Prog/Parking/Advert	1,406,037	11.36%	1,370,525	11.23%	1,574,816	11.79%	204,291	14.91%	1,767,053	12.65%	192,237	12.21%
7 Game Guarantees	581,500	4.70%	325,000	2.66%	325,000	2.43%	0	0.00%	0	0.00%	(325,000)	-100.00%
8 Foundation/Booster/Priv Donations	1,816,973	14.68%	2,695,689	22.09%	2,332,889	17.47%	(362,800)	-13.46%	1,715,300	12.28%	(617,589)	-26.47%
9 Other	354,486	2.86%	394,841	3.24%	473,825	3.55%	78,984	20.00%	501,107	3.59%	27,282	5.76%
10 Total Program Revenue	7,806,803	63.09%	7,854,697	64.38%	7,987,546	59.82%	132,849	1.69%	8,789,776	62.92%	802,230	10.04%
11 Non-Program Revenue:												
12 Special Events Revenue:												
13 NCAA/Bowl/World Series	518,162	4.19%	20,185	0.17%	740,782	5.55%	720,597	3569.96%	503,000	3.60%	(237,782)	-32.10%
14 Student Fee Revenue:												
15 Student Fees	1,935,752	15.64%	1,985,000	16.27%	2,283,906	17.10%	298,906	15.06%	2,130,000	15.25%	(153,906)	-6.74%
16 State Support::												
17 Approp Funds - Limit	1,745,300	14.11%	1,851,700	15.18%	1,851,700	13.87%	0	0.00%	1,960,400	14.03%	108,700	5.87%
18 Approp Funds - Gender Equity	94,000	0.76%	200,000	1.64%	200,000	1.50%	0	0.00%	279,872	2.00%	79,872	39.94%
19 Total State Support	1,839,300	14.87%	2,051,700	16.82%	2,051,700	15.36%	0	0.00%	2,240,272	16.04%	188,572	9.19%
20 Institutional Support:												
21 Auxiliary Enterprises												
22 Institutional	273,100	2.21%	289,800	2.38%	289,800	2.17%	0	0.00%	306,800	2.20%	17,000	5.87%
23 Total Instit Support	273,100	2.21%	289,800	2.38%	289,800	2.17%	0	0.00%	306,800	2.20%	17,000	5.87%
24 Total Non-Program Revenue	4,566,314	36.91%	4,346,685	35.62%	5,366,188	40.18%	1,019,503	23.45%	5,180,072	37.08%	(186,116)	-3.47%
25 Total Revenue:	12,373,117	100.00%	12,201,382	100.00%	13,353,734	100.00%	1,152,352	9.44%	13,969,848	100.00%	616,114	4.61%
26												
27 Expenditures:												
28 Coaches Salaries & Bonuses	2,018,106	16.64%	2,088,464	17.12%	2,312,942	17.32%	224,478	10.75%	2,377,421	17.02%	64,479	2.79%
29 Other Salaries and Wages	1,620,609	13.36%	1,768,696	14.50%	1,788,505	13.39%	19,809	1.12%	2,150,709	15.40%	362,204	20.25%
30 Fringe Benefits	1,099,314	9.06%	1,332,259	10.92%	1,377,993	10.32%	45,734	3.43%	1,579,788	11.31%	201,795	14.64%
31 Athletic Scholarship/Grants in Aid	1,853,990	15.29%	2,150,788	17.63%	2,134,899	15.99%	(15,889)	-0.74%	2,337,189	16.73%	202,290	9.48%
32 Game Guarantees	272,800	2.25%	307,600	2.52%	307,600	2.30%	0	0.00%	441,600	3.16%	134,000	43.56%
33 Medical Insurance/Medical Fees	63,899	0.53%	33,600	0.28%	33,600	0.25%	0	0.00%	34,655	0.25%	1,055	3.14%
34 Travel:												
35 Team and Coaches	1,008,151	8.31%	1,163,384	9.54%	1,128,012	8.45%	(35,372)	-3.04%	960,934	6.88%	(167,078)	-14.81%
36 Recruiting and Other	387,037	3.19%	302,776	2.48%	304,202	2.28%	1,426	0.47%	334,665	2.40%	30,463	10.01%
37 Supplies, Equip, Serv & Op Exp	1,996,648	16.46%	1,827,051	14.98%	2,013,600	15.08%	186,549	10.21%	1,933,759	13.84%	(79,841)	-3.97%
38 Facility Use Charges	430,592	3.55%	316,447	2.59%	337,845	2.53%	21,398	6.76%	538,533	3.86%	200,688	59.40%
39 Debt Service on Athletic Facilities	839,591	6.92%	860,480	7.05%	869,317	6.51%	8,837	1.03%	892,262	6.39%	22,945	2.64%
40 Special Events	385,091	3.18%	11,926	0.10%	659,084	4.94%	647,158	5426.45%	318,000	2.28%	(341,084)	-51.75%
41 Capital Improvements	151,630	1.25%	37,000	0.30%	85,245	0.64%	48,245	130.39%	69,616	0.50%	(15,629)	-18.33%
42 Total Expenditures:	12,127,458	100.00%	12,200,471	100.00%	13,352,844	100.00%	1,152,373	9.45%	13,969,131	100.00%	616,287	4.62%
43												
44 Excess (Deficiency) of Revenues												
45 Over Expenditures (Line 25 minus Line 42)	245,659		911		890		(21)	-2.31%	717		(173)	-19.44%
46												
47 Ending Fund Balance 6/30 (PY Fund Balance plus Line 47)	262,035		16,747		16,726		(21)		17,443		717	
48												
49 Nonresident Fee Waivers	1,118,263		1,166,479		1,176,000		9,521		1,176,000		0	
50												
51 Athletic Camp Activity:												
52 Camp Revenue	376,588		350,000		350,000		0		350,000		0	
53 Camp Expenditures	389,797		350,000		350,000		0		350,000		0	
54 Camp Surplus/(Deficit)	-13,209		0		0		0		0		0	

Intercollegiate Athletics Report
FY03 Actuals, Revised Estimates for FY04, and FY05 Operating Budgets
Boise State University

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03		FY04		FY04		Variance	Variance	FY05 Orig		Variance	Variance
	Actual	%	Budget	%	Estimate	%	04 Est/04 Bud	(7/3)	Oper Bdgt	%	05 Bud/04 Est	(11/5)
Revenue by Program:												
55 General Revenue:												
56 Foundation/Booster/Priv Donations	1,816,973	14.68%	2,695,689	22.09%	2,332,889	17.47%	(362,800)	-13.46%	1,715,300	12.28%	(617,589)	-26.47%
57 Student Fees	1,935,752	15.64%	1,985,000	16.27%	2,283,906	17.10%	298,906	15.06%	2,130,000	15.25%	(153,906)	-6.74%
58 Appropriated Funds	1,839,300	14.87%	2,051,700	16.82%	2,051,700	15.36%	0	0.00%	2,240,272	16.04%	188,572	9.19%
59 Institutional Support	273,100	2.21%	289,800	2.38%	289,800	2.17%	0	0.00%	306,800	2.20%	17,000	5.87%
60 Special Events	518,162	4.19%	20,185	0.17%	740,782	5.55%	720,597	3569.96%	503,000	3.60%	(237,782)	-32.10%
61 Other	1,565,968	12.66%	1,608,145	13.18%	1,844,049	13.81%	235,904	14.67%	2,025,834	14.50%	181,785	9.86%
62 Total General Revenue	7,949,255	64.25%	8,650,519	70.90%	9,543,126	71.46%	892,607	10.32%	8,921,206	63.86%	(621,920)	-6.52%
63 Revenue By Sport:												
64 Men's Programs:												
65 Football												
66 Ticket Sales	1,857,899	15.02%	1,429,665	11.72%	1,640,411	12.28%	210,746	14.74%	2,656,751	19.02%	1,016,340	61.96%
67 Game Guarantees	575,000	4.65%	325,000	2.66%	325,000	2.43%	0	0.00%	0	0.00%	(325,000)	-100.00%
68 Media/Broadcast Receipts	75,800	0.61%	4,000	0.03%	600	0.00%	(3,400)	-85.00%	371	0.00%	(229)	-38.17%
69 Other (Tourn/Bowl/Conf)	659,737	5.33%	590,138	4.84%	626,625	4.69%	36,487	6.18%	836,860	5.99%	210,235	33.55%
70 Basketball		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
71 Ticket Sales	555,205	4.49%	603,871	4.95%	607,690	4.55%	3,819	0.63%	720,822	5.16%	113,132	18.62%
72 Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
73 Media/Broadcast Receipts	18,950	0.15%	1,000	0.01%	150	0.00%	(850)	-85.00%	93	0.00%	(57)	-38.00%
74 Other (Tourn/Bowl/Conf)	221,603	1.79%	195,256	1.60%	207,579	1.55%	12,323	6.31%	282,929	2.03%	75,350	36.30%
75 Track & Field/Cross Country	58,364	0.47%	51,213	0.42%	51,361	0.38%	148	0.29%	71,104	0.51%	19,743	38.44%
76 Tennis	22,229	0.18%	20,105	0.16%	20,238	0.15%	133	0.66%	28,150	0.20%	7,912	39.09%
77 Baseball Ticket Sales	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
78 Wrestling	35,560	0.29%	31,742	0.26%	31,632	0.24%	(110)	-0.35%	43,440	0.31%	11,808	37.33%
79 Golf	22,205	0.18%	22,957	0.19%	20,238	0.15%	(2,719)	-11.84%	30,336	0.22%	10,098	49.90%
80 Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
81 Total Men's Sport Revenue	4,102,552	33.16%	3,274,947	26.84%	3,531,524	26.45%	256,577	7.83%	4,670,856	33.44%	1,139,332	32.26%
82 Women's Programs												
83 Volleyball												
84 Ticket Sales	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
85 Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
86 Other (Tourn/Bowl/Conf)	37,362	0.30%	30,158	0.25%	32,652	0.24%	2,494	8.27%	42,225	0.30%	9,573	29.32%
87 Basketball												
88 Ticket Sales	15,809	0.13%	14,287	0.12%	11,755	0.09%	(2,532)	-17.72%	12,677	0.09%	922	7.84%
89 Game Guarantees	5,000	0.04%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
90 Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
91 Other (Tourn/Bowl/Conf)	38,329	0.31%	34,013	0.28%	36,277	0.27%	2,264	6.66%	49,175	0.35%	12,898	35.55%
92 Track & Field/Cross Country	67,966	0.55%	61,266	0.50%	61,480	0.46%	214	0.35%	85,179	0.61%	23,699	38.55%
93 Tennis	22,205	0.18%	20,105	0.16%	20,238	0.15%	133	0.66%	28,150	0.20%	7,912	39.09%
94 Gymnastics	43,820	0.35%	35,667	0.29%	35,730	0.27%	63	0.18%	47,780	0.34%	12,050	33.73%
95 Golf	24,205	0.20%	20,105	0.16%	20,238	0.15%	133	0.66%	28,150	0.20%	7,912	39.09%
96 Soccer	44,409	0.36%	40,210	0.33%	40,476	0.30%	266	0.66%	56,300	0.40%	15,824	39.09%
97 Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
98 Skiing	22,205	0.18%	20,105	0.16%	20,238	0.15%	133	0.66%	28,150	0.20%	7,912	39.09%
99 Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
100 Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
101 Total Women's Sport Rev	321,310	2.60%	275,916	2.26%	279,084	2.09%	3,168	1.15%	377,786	2.70%	98,702	35.37%
102 Total Revenue	12,373,117	100.00%	12,201,382	100.00%	13,353,734	100.00%	1,152,352	9.44%	13,969,848	100.00%	616,114	4.61%

Intercollegiate Athletics Report
FY03 Actuals, Revised Estimates for FY04, and FY05 Operating Budgets
Boise State University

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03		FY04		FY04		Variance	Variance	FY05 Orig		Variance	Variance
	Actual	%	Budget	%	Estimate	%	04 Est/04 Bud	7/3	Oper Bdgt	%	05 Bud/04 Est	11/5
Expenditures by Admin/Sport												
103 Administrative and General												
104 Athletic Director Office	867,034	7.15%	1,014,227	8.31%	916,870	6.87%	(97,357)	-9.60%	1,334,242	9.55%	417,372	45.52%
105 Fund Raising Office	1,038,848	8.57%	1,003,194	8.22%	640,525	4.80%	(362,669)	-36.15%	1,172,641	8.39%	532,116	83.07%
106 Sports Information	232,845	1.92%	273,055	2.24%	274,055	2.05%	1,000	0.37%	285,290	2.04%	11,235	4.10%
107 Trainer/Equipment Manager	199,077	1.64%	332,988	2.73%	332,988	2.49%	0	0.00%	348,086	2.49%	15,098	4.53%
108 Equipment Manager	96,903	0.80%	80,991	0.66%	109,800	0.82%	28,809	35.57%	93,219	0.67%	(16,581)	-15.10%
109 Ticket Office	165,323	1.36%	190,387	1.56%	174,565	1.31%	(15,822)	-8.31%	229,864	1.65%	55,299	31.68%
110 Medical/Insurance	61,117	0.50%	30,000	0.25%	30,000	0.22%	0	0.00%	30,000	0.21%	0	0.00%
111 Special Events	385,091	3.18%	11,926	0.10%	659,084	4.94%	647,158	5426.45%	328,505	2.35%	(330,579)	-50.16%
112 Other Miscellaneous	866,355	7.14%	981,507	8.04%	1,035,152	7.75%	53,645	5.47%	1,255,975	8.99%	220,823	21.33%
113 Facilities Maint. & Debt Service	1,193,295	9.84%	1,087,010	8.91%	1,610,102	12.06%	523,092	48.12%	1,170,628	8.38%	(439,474)	-27.29%
114 Capital Improvements	121,071	1.00%	17,000	0.14%	85,245	0.64%	68,245	401.44%	69,616	0.50%	(15,629)	-18.33%
115 Total Admin & General	5,226,959	43.10%	5,022,285	41.16%	5,868,386	43.95%	846,101	16.85%	6,318,066	45.23%	449,680	7.66%
116												
117 Men's Programs:												
118 Football	2,806,025	23.14%	2,915,036	23.89%	3,104,536	23.25%	189,500	6.50%	3,025,114	21.66%	(79,422)	-2.56%
119 Basketball	771,674	6.36%	787,621	6.46%	834,418	6.25%	46,797	5.94%	951,182	6.81%	116,764	13.99%
120 Track & Field/Cross Country	258,541	2.13%	268,652	2.20%	281,195	2.11%	12,543	4.67%	302,206	2.16%	21,011	7.47%
121 Tennis	216,829	1.79%	233,977	1.92%	247,752	1.86%	13,775	5.89%	242,276	1.73%	(5,476)	-2.21%
122 Baseball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
123 Wrestling	230,955	1.90%	213,766	1.75%	242,577	1.82%	28,811	13.48%	273,401	1.96%	30,824	12.71%
124 Golf	167,976	1.39%	143,027	1.17%	142,912	1.07%	(115)	-0.08%	117,588	0.84%	(25,324)	-17.72%
125 Volleyball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
126 Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
127 Total Men's Programs	4,452,000	36.71%	4,562,079	37.39%	4,853,390	36.35%	291,311	6.39%	4,911,767	35.16%	58,377	1.20%
128												
129 Women's Programs												
130 Volleyball	408,368	3.37%	445,140	3.65%	425,751	3.19%	(19,389)	-4.36%	471,853	3.38%	46,102	10.83%
131 Basketball	615,368	5.07%	600,556	4.92%	632,978	4.74%	32,422	5.40%	637,925	4.57%	4,947	0.78%
132 Track & Field/Cross Country	304,661	2.51%	316,000	2.59%	329,270	2.47%	13,270	4.20%	353,685	2.53%	24,415	7.41%
133 Tennis	222,893	1.84%	228,476	1.87%	232,529	1.74%	4,053	1.77%	230,991	1.65%	(1,538)	-0.66%
134 Gymnastics	309,759	2.55%	314,571	2.58%	335,858	2.52%	21,287	6.77%	368,674	2.64%	32,816	9.77%
135 Golf	201,316	1.66%	172,399	1.41%	180,852	1.35%	8,453	4.90%	154,733	1.11%	(26,119)	-14.44%
136 Soccer	333,484	2.75%	347,615	2.85%	331,535	2.48%	(16,080)	-4.63%	332,427	2.38%	892	0.27%
137 Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
138 Skiing	52,650	0.43%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	96,959	100.00%
138 Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
137 Rodeo/New Sport	0	0.00%	191,350	1.57%	162,295	1.22%	(29,055)	-15.18%	189,010	1.35%	26,715	16.46%
138 Total Women's Programs	2,448,499	20.19%	2,616,107	21.44%	2,631,068	19.70%	14,961	0.57%	2,739,298	19.61%	205,189	7.80%
139												
140 Total Expenditures	12,127,458	100.00%	12,200,471	100.00%	13,352,844	100.00%	1,152,373	9.45%	13,969,131	100.00%	616,287	4.62%

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03 Act		FY04 Bud		FY04 Est		Variance	Variance	FY05 Orig		Variance	Variance
	as of 6/03	%	FY04	%	as of 6/04	%	04 Est/04 Bud	(7/3)	Oper Bdgt	%	05 Bud/04 Est	(11/5)
1 Revenue:												
2 Program Revenue:												
3 Ticket Sales/Event Receipts	441,856	7.26%	482,000	7.82%	531,584	8.05%	49,584	10.29%	577,500	8.05%	45,916	8.64%
4 Tournament/Bowl/Conf Receipts	373,151	6.13%	290,090	4.71%	384,112	5.82%	94,022	32.41%	350,000	4.88%	(34,112)	-8.88%
5 Media/Broadcast Receipts	31,588	0.52%	32,000	0.52%	30,200	0.46%	(1,800)	-5.63%	0	0.00%	(30,200)	-100.00%
6 Concessions/Prog/Parking/Advert	279,861	4.60%	263,500	4.27%	342,081	5.18%	78,581	29.82%	635,000	8.86%	292,919	85.63%
7 Game Guarantees	211,888	3.48%	199,000	3.23%	199,558	3.02%	558	0.28%	102,500	1.43%	(97,058)	-48.64%
8 Foundation/Booster/Priv Donations	513,066	8.43%	385,000	6.25%	592,782	8.98%	207,782	53.97%	800,000	11.16%	207,218	34.96%
9 Other	45,612	0.75%	25,000	0.41%	24,000	0.36%	(1,000)	-4.00%	25,000	0.35%	1,000	4.17%
10 Total Program Revenue	1,897,022	31.18%	1,676,590	27.20%	2,104,317	31.88%	427,727	25.51%	2,490,000	34.73%	385,683	18.33%
11 Non-Program Revenue:												
12 Special Events Revenue:												
13 NCAA/Bowl/World Series	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
14 Student Fee Revenue:												
15 Student Fees	1,867,895	30.70%	1,865,738	30.27%	1,875,000	28.40%	9,262	0.50%	1,865,738	26.02%	(9,262)	-0.49%
16 State Support:												
17 Approp Funds - Limit	1,745,300	28.69%	1,851,700	30.04%	1,851,700	28.05%	0	0.00%	1,960,400	27.34%	108,700	5.87%
18 Approp Funds - Gender Equity	300,000	4.93%	443,500	7.19%	443,500	6.72%	0	0.00%	526,500	7.34%	83,000	18.71%
19 Total State Support	2,045,300	33.62%	2,295,200	37.23%	2,295,200	34.77%	0	0.00%	2,486,900	34.69%	191,700	8.35%
20 Institutional Support:												
21 Auxiliary Enterprises	46,000	0.76%	46,000	0.75%	46,000	0.70%	0	0.00%	46,000	0.64%	0	0.00%
22 Institutional	227,640	3.74%	281,100	4.56%	281,100	4.26%	0	0.00%	281,100	3.92%	0	0.00%
23 Total Instit Support	273,640	4.50%	327,100	5.31%	327,100	4.95%	0	0.00%	327,100	4.56%	0	0.00%
24 Total Non-Program Revenue	4,186,835	68.82%	4,488,038	72.80%	4,497,300	68.12%	9,262	0.21%	4,679,738	65.27%	182,438	4.06%
25 Total Revenue:	6,083,857	100.00%	6,164,628	100.00%	6,601,617	100.00%	436,989	7.09%	7,169,738	100.00%	568,121	8.61%
27 Expenditures:												
28 Coaches Salaries & Bonuses	1,054,190	17.67%	1,089,570	17.67%	1,051,500	15.93%	(38,070)	-3.49%	1,173,444	16.37%	121,944	11.60%
29 Other Salaries and Wages	788,422	13.22%	905,444	14.69%	853,900	12.93%	(51,544)	-5.69%	915,810	12.77%	61,910	7.25%
30 Fringe Benefits	574,174	9.63%	671,731	10.90%	645,975	9.79%	(25,756)	-3.83%	744,099	10.38%	98,124	15.19%
31 Athletic Scholarship/Grants in Aid	1,305,437	21.89%	1,445,628	23.45%	1,600,000	24.24%	154,372	10.68%	1,700,000	23.71%	100,000	6.25%
32 Game Guarantees	70,500	1.18%	95,000	1.54%	115,890	1.76%	20,890	21.99%	65,000	0.91%	(50,890)	-43.91%
33 Medical Insurance/Medical Fees	148,457	2.49%	143,296	2.32%	220,000	3.33%	76,704	53.53%	399,500	5.57%	179,500	81.59%
34 Travel:												
35 Team and Coaches	503,131	8.44%	575,000	9.33%	655,534	9.93%	80,534	14.01%	685,064	9.55%	29,530	4.50%
36 Recruiting and Other	209,937	3.52%	180,500	2.93%	223,800	3.39%	43,300	23.99%	227,474	3.17%	3,674	1.64%
37 Supplies, Equip, Serv & Op Exp	1,130,870	18.96%	973,459	15.79%	970,018	14.69%	(3,441)	-0.35%	1,174,347	16.38%	204,329	21.06%
38 Facility Use Charges	85,000	1.43%	85,000	1.38%	85,000	1.29%	0	0.00%	85,000	1.19%	0	0.00%
39 Debt Service on Athletic Facilities	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
40 Special Events	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
41 Capital Improvements	94,599	1.59%	0	0.00%	180,000	2.73%	180,000	100.00%	0	0.00%	(180,000)	-100.00%
42 Total Expenditures:	5,964,717	100.00%	6,164,628	100.00%	6,601,617	100.00%	436,989	7.09%	7,169,738	100.00%	568,121	8.61%
44 Excess (Deficiency) of Revenues												
45 Over Expenditures (Line 25 minus Line 42)	119,140		0		0		0	0.00%	0		0	0.00%
46												
47 Ending Fund Balance 6/30 (PY Fund Balance plus Line 47)	703,169		703,169		703,169		0		703,169		0	
48												
49 Nonresident Fee Waivers	764,460		924,000		834,900		(89,100)		920,400		85,500	
50												
51 Athletic Camp Activity:												
52 Camp Revenue	162,157		120,000		160,000		40,000		160,000		0	
53 Camp Expenditures	163,188		120,000		160,000		40,000		160,000		0	
54 Camp Surplus/(Deficit)	-1,031		0		0		0		0		0	

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03 Act	FY04 Bud	FY04 Bud	FY04 Est	FY04 Est	FY04 Est	Variance	Variance	FY05 Orig		Variance	Variance
	as of 6/03	as of 6/03	as of 6/03	as of 6/03	as of 6/03	as of 6/03	04 Est/04 Bud	04 Est/04 Bud	Oper Bdgt		05 Bud/04 Est	05 Bud/04 Est
		%	%	%	%	%	%	%	%	%	%	%
Revenue by Program:												
55 General Revenue:												
56 Foundation/Booster/Priv Donations	513,066	8.43%	385,000	6.25%	592,782	8.98%	207,782	53.97%	800,000	11.16%	207,218	34.96%
57 Student Fees	1,867,895	30.70%	1,865,738	30.27%	1,875,000	28.40%	9,262	0.50%	1,865,738	26.02%	(9,262)	-0.49%
58 Appropriated Funds	2,045,300	33.62%	2,295,200	37.23%	2,295,200	34.77%	0	0.00%	2,486,900	34.69%	191,700	8.35%
59 Institutional Support	273,640	4.50%	327,100	5.31%	327,100	4.95%	0	0.00%	327,100	4.56%	0	0.00%
60 Special Events	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
61 Other	646,227	10.62%	580,590	9.42%	738,095	11.18%	157,505	27.13%	1,000,000	13.95%	261,905	35.48%
62 Total General Revenue	5,346,128	87.87%	5,453,628	88.47%	5,828,177	88.28%	374,549	6.87%	6,479,738	90.38%	651,561	11.18%
63 Revenue By Sport:												
64 Men's Programs:												
65 Football												
66 Ticket Sales	253,943	4.17%	270,000	4.38%	330,570	5.01%	60,570	22.43%	360,000	5.02%	29,430	8.90%
67 Game Guarantees	80,000	1.31%	100,000	1.62%	116,478	1.76%	16,478	16.48%	20,000	0.28%	(96,478)	-82.83%
68 Media/Broadcast Receipts	18,887	0.31%	8,500	0.14%	17,500	0.27%	9,000	105.88%	0	0.00%	(17,500)	-100.00%
69 Other (Tourn/Bowl/Conf)	13,103	0.22%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
70 Basketball												
71 Ticket Sales	167,212	2.75%	190,000	3.08%	176,123	2.67%	(13,877)	-7.30%	190,000	2.65%	13,877	7.88%
72 Game Guarantees	122,798	2.02%	95,000	1.54%	76,080	1.15%	(18,920)	-19.92%	80,000	1.12%	3,920	5.15%
73 Media/Broadcast Receipts	12,100	0.20%	8,500	0.14%	12,100	0.18%	3,600	42.35%	0	0.00%	(12,100)	-100.00%
74 Other (Tourn/Bowl/Conf)	12,112	0.20%	10,000	0.16%	11,280	0.17%	1,280	12.80%	10,000	0.14%	(1,280)	-11.35%
75 Track & Field/Cross Country	3,323	0.05%	500	0.01%	400	0.01%	(100)	-20.00%	1,000	0.01%	600	150.00%
76 Tennis	1,849	0.03%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
77 Baseball Ticket Sales	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
78 Wrestling	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
79 Golf	3,169	0.05%	0	0.00%	750	0.01%	750	100.00%	0	0.00%	(750)	-100.00%
80 Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
81 Total Men's Sport Revenue	688,496	11.32%	682,500	11.07%	741,281	11.23%	58,781	8.61%	661,000	9.22%	(80,281)	-10.83%
82 Women's Programs												
83 Volleyball												
84 Ticket Sales	2,442	0.04%	3,000	0.05%	3,955	0.06%	955	31.83%	4,500	0.06%	545	13.78%
85 Game Guarantees	1,500	0.02%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
86 Other (Tourn/Bowl/Conf)	3,765	0.06%	0	0.00%	68	0.00%	68	100.00%	0	0.00%	(68)	-100.00%
87 Basketball												
88 Ticket Sales	11,681	0.19%	12,000	0.19%	15,693	0.24%	3,693	30.78%	16,000	0.22%	307	1.96%
89 Game Guarantees	4,000	0.07%	4,000	0.06%	7,000	0.11%	3,000	75.00%	2,500	0.03%	(4,500)	-64.29%
90 Media/Broadcast Receipts	600	0.01%	3,000	0.05%	600	0.01%	(2,400)	-80.00%	0	0.00%	(600)	-100.00%
91 Other (Tourn/Bowl/Conf)	2,723	0.04%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
92 Track & Field/Cross Country	2,337	0.04%	500	0.01%	400	0.01%	(100)	-20.00%	1,000	0.01%	600	150.00%
93 Tennis	1,598	0.03%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
94 Gymnastics	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
95 Golf	1,393	0.02%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
96 Soccer	17,194	0.28%	6,000	0.10%	4,443	0.07%	(1,557)	-25.95%	5,000	0.07%	557	12.54%
97 Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
98 Skiing	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
99 Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
100 Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
101 Total Women's Sport Rev	49,233	0.81%	28,500	0.46%	32,159	0.49%	3,659	12.84%	29,000	0.40%	(3,159)	-9.82%
102 Total Revenue	6,083,857	100.00%	6,164,628	100.00%	6,601,617	100.00%	436,989	7.09%	7,169,738	100.00%	568,121	8.61%

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	
	FY03 Act		FY04 Bud		FY04 Est		Variance	Variance	FY05 Orig		Variance	Variance	
	as of 6/03	%	FY04	%	as of 6/04	%	(5-3)	(7/3)	Oper Bdgt	%	05 Bud/04 Est	(11/5)	
Expenditures by Admin/Sport													
103 Administrative and General													
104	Athletic Director Office	755,862	12.67%	809,290	13.13%	935,000	14.16%	125,710	15.53%	944,008	13.17%	9,008	0.96%
105	Fund Raising Office	201,231	3.37%	243,701	3.95%	231,000	3.50%	(12,701)	-5.21%	275,000	3.84%	44,000	19.05%
106	Sports Information	115,355	1.93%	138,567	2.25%	127,000	1.92%	(11,567)	-8.35%	125,000	1.74%	(2,000)	-1.57%
107	Trainer/Equipment Manager	155,977	2.61%	206,392	3.35%	155,000	2.35%	(51,392)	-24.90%	215,000	3.00%	60,000	38.71%
108	Equipment Manager	54,660	0.92%	53,789	0.87%	53,000	0.80%	(789)	-1.47%	56,000	0.78%	3,000	5.66%
109	Ticket Office	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
110	Medical/Insurance	70,882	1.19%	90,998	1.48%	93,700	1.42%	2,702	2.97%	24,000	0.33%	(69,700)	-74.39%
111	Special Events	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
112	Other Miscellaneous	285,752	4.79%	233,338	3.79%	268,917	4.07%	35,579	15.25%	282,893	3.95%	13,976	5.20%
113	Facilities Maint. & Debt Service	85,000	1.43%	85,000	1.38%	85,000	1.29%	0	0.00%	85,000	1.19%	0	0.00%
114	Capital Improvements	0	0.00%	0	0.00%	180,000	2.73%	180,000	100.00%	0	0.00%	(180,000)	-100.00%
115	Total Admin & General	1,724,719	28.92%	1,861,075	30.19%	2,128,617	32.24%	267,542	14.38%	2,006,901	27.99%	(121,716)	-5.72%
116													
117 Men's Programs:													
118	Football	1,563,318	26.21%	1,494,873	24.25%	1,635,000	24.77%	140,127	9.37%	1,725,000	24.06%	90,000	5.50%
119	Basketball	636,429	10.67%	554,934	9.00%	625,000	9.47%	70,066	12.63%	625,000	8.72%	0	0.00%
120	Track & Field/Cross Country	238,627	4.00%	233,056	3.78%	269,000	4.07%	35,944	15.42%	333,352	4.65%	64,352	23.92%
121	Tennis	92,795	1.56%	93,133	1.51%	99,000	1.50%	5,867	6.30%	120,000	1.67%	21,000	21.21%
122	Baseball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
123	Wrestling	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
124	Golf	54,658	0.92%	56,615	0.92%	62,000	0.94%	5,385	9.51%	85,000	1.19%	23,000	37.10%
125	Volleyball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
126	Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
127	Total Men's Programs	2,585,827	43.35%	2,432,611	39.46%	2,690,000	40.75%	257,389	10.58%	2,888,352	40.29%	198,352	7.37%
128													
129 Women's Programs													
130	Volleyball	323,934	5.43%	310,196	5.03%	348,000	5.27%	37,804	12.19%	385,000	5.37%	37,000	10.63%
131	Basketball	509,516	8.54%	487,765	7.91%	518,000	7.85%	30,235	6.20%	550,000	7.67%	32,000	6.18%
132	Track & Field/Cross Country	308,290	5.17%	317,572	5.15%	337,000	5.10%	19,428	6.12%	389,840	5.44%	52,840	15.68%
133	Tennis	118,660	1.99%	127,950	2.08%	135,000	2.04%	7,050	5.51%	155,000	2.16%	20,000	14.81%
134	Gymnastics	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
135	Golf	64,479	1.08%	87,050	1.41%	95,000	1.44%	7,950	9.13%	110,000	1.53%	15,000	15.79%
136	Soccer	329,292	5.52%	320,572	5.20%	350,000	5.30%	29,428	9.18%	380,000	5.30%	30,000	8.57%
137	Softball	0	0.00%	219,837	3.57%	0	0.00%	(219,837)	-100.00%	304,645	4.25%	304,645	100.00%
138	Skiing	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	96,959	100.00%
138	Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
137	Rodeo/New Sport	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
138	Total Women's Programs	1,654,171	27.73%	1,870,942	30.35%	1,783,000	27.01%	(87,942)	-4.70%	2,274,485	31.72%	588,444	33.00%
139													
140	Total Expenditures	5,964,717	100.00%	6,164,628	100.00%	6,601,617	100.00%	436,989	7.09%	7,169,738	100.00%	568,121	8.61%

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University of Idaho

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03 Act	%	FY04 Bud	%	FY04 Est	%	Variance	Variance	FY05 Orig	%	Variance	Variance
	as of 6/03		FY04		as of 6/04		04 Est/04 Bud	(7/3)	Oper Bdgt		05 Bud/04 Est	(11/5)
1 Revenue:												
2 Program Revenue:												
3 Ticket Sales/Event Revenue	268,793	3.15%	314,000	3.57%	337,984	3.66%	23,984	7.64%	195,000	2.10%	(142,984)	-42.30%
4 Tournament/Bowl/Conf Receipts	328,985	3.86%	297,958	3.39%	428,443	4.64%	130,485	43.79%	386,290	4.16%	(42,153)	-9.84%
5 Media/Broadcast Receipts	132,273	1.55%	120,000	1.36%	140,000	1.52%	20,000	16.67%	140,000	1.51%	0	0.00%
6 Concessions/Prog/Parking/Advert	447,764	5.26%	482,500	5.48%	494,668	5.35%	12,168	2.52%	532,000	5.73%	37,332	7.55%
7 Game Guarantees	1,155,800	13.57%	1,046,500	11.89%	1,059,612	11.47%	13,112	1.25%	890,000	9.59%	(169,612)	-16.01%
8 Foundation/Booster/Priv Donations	1,623,694	19.06%	1,978,537	22.48%	1,916,619	20.74%	(61,918)	-3.13%	2,010,250	21.66%	93,631	4.89%
9 Other	420,310	4.93%	240,975	2.74%	312,302	3.38%	71,327	29.60%	226,300	2.44%	(86,002)	-27.54%
10 Total Program Revenue	4,377,619	51.38%	4,480,470	50.91%	4,689,628	50.76%	209,158	4.67%	4,379,840	47.20%	(309,788)	-6.61%
11 Non-Program Revenue:												
12 Special Events Revenue:												
13 NCAA/Bowl/World Series	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
14 Student Fee Revenue:												
15 Student Fees	1,733,410	20.34%	1,769,930	20.11%	1,771,975	19.18%	2,045	0.12%	1,906,046	20.54%	134,071	7.57%
16 State Support:												
17 Approp Funds - Limit	1,587,400	18.63%	1,624,000	18.45%	1,851,700	20.04%	227,700	14.02%	1,960,400	21.13%	108,700	5.87%
18 Approp Funds - Gender Equity	275,760	3.24%	346,660	3.94%	346,660	3.75%	0	0.00%	419,496	4.52%	72,836	21.01%
19 Total State Support	1,863,160	21.87%	1,970,660	22.39%	2,198,360	23.79%	227,700	11.55%	2,379,896	25.65%	181,536	8.26%
20 Institutional Support:												
21 Auxiliary Enterprises	50,000	0.59%	50,000	0.57%	50,000	0.54%	0	0.00%	50,000	0.54%	0	0.00%
22 Institutional	496,200	5.82%	529,500	6.02%	529,500	5.73%	0	0.00%	563,500	6.07%	34,000	6.42%
23 Total Instit Support	546,200	6.41%	579,500	6.58%	579,500	6.27%	0	0.00%	613,500	6.61%	34,000	5.87%
24 Total Non-Program Revenue	4,142,770	48.62%	4,320,090	49.09%	4,549,835	49.24%	229,745	5.32%	4,899,442	52.80%	349,607	7.68%
25 Total Revenue:	8,520,389	100.00%	8,800,560	100.00%	9,239,463	100.00%	438,903	4.99%	9,279,282	100.00%	39,819	0.43%
26 Expenditures:												
27 Coaches Salaries & Bonuses	1,578,766	18.61%	1,551,491	17.84%	1,671,272	18.10%	119,781	7.72%	1,552,451	16.74%	(118,821)	-7.11%
29 Other Salaries and Wages	1,185,633	13.98%	1,135,742	13.06%	1,059,563	11.47%	(76,179)	-6.71%	1,146,785	12.36%	87,222	8.23%
30 Fringe Benefits	735,276	8.67%	806,496	9.27%	780,486	8.45%	(26,010)	-3.23%	849,564	9.16%	69,078	8.85%
31 Athletic Scholarship/Grants in Aid	1,632,751	19.25%	1,762,424	20.26%	1,712,179	18.54%	(50,245)	-2.85%	2,028,163	21.87%	315,984	18.46%
32 Game Guarantees	387,000	4.56%	280,340	3.22%	280,656	3.04%	316	0.11%	162,000	1.75%	(118,656)	-42.28%
33 Medical Insurance/Medical Fees	184,304	2.17%	182,500	2.10%	230,000	2.49%	47,500	26.03%	246,808	2.66%	16,808	7.31%
34 Travel:												
35 Team and Coaches	906,823	10.69%	1,013,357	11.65%	1,089,462	11.80%	76,105	7.51%	1,178,870	12.71%	89,408	8.21%
36 Recruiting and Other	248,171	2.93%	267,568	3.08%	318,650	3.45%	51,082	19.09%	269,850	2.91%	(48,800)	-15.31%
37 Supplies, Equip, Serv & Op Exp	1,515,403	17.86%	1,576,949	18.13%	1,837,930	19.90%	260,981	16.55%	1,752,528	18.89%	(85,402)	-4.65%
38 Facility Use Charges	60,959	0.72%	75,000	0.86%	75,000	0.81%	0	0.00%	70,000	0.75%	(5,000)	-6.67%
39 Debt Service on Athletic Facilities	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
40 Special Events	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
41 Capital Improvements	48,002	0.57%	46,677	0.54%	180,000	1.95%	133,323	285.63%	18,800	0.20%	(161,200)	-89.56%
42 Total Expenditures:	8,483,088	100.00%	8,698,544	100.00%	9,235,198	100.00%	536,654	6.17%	9,275,819	100.00%	40,621	0.44%
43 Excess (Deficiency) of Revenues												
44 Over Expenditures (Line 25 minus Line 42)	37,301		102,016		4,265		(97,751)	-95.82%	3,463		(802)	-18.80%
45 Ending Fund Balance 6/30 (PY Fund Balance plus Line 47)	115,606		181,162		83,411		(97,751)		86,874		3,463	
46 Nonresident Fee Waivers	1,186,255		1,080,000		1,080,000		0		1,190,000		110,000	
47 Athletic Camp Activity:												
48 Camp Revenue	158,164		177,820		158,614		(19,206)		165,000		6,386	
49 Camp Expenditures	121,041		177,820		158,614		(19,206)		165,000		6,386	
50 Camp Surplus/(Deficit)	37,123		0		0		0		0		0	

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03 Act	FY04 Bud	FY04 Est				Variance	Variance	FY05 Orig		Variance	Variance
	as of 6/03	as of 6/03	as of 6/04	%	%	%	04 Est/04 Bud	(7/3)	Oper Bdgt	%	05 Bud/04 Est	(11/5)
Revenue by Program:												
55 General Revenue:												
56 Foundation/Booster/Priv Donations	1,623,694	19.06%	1,978,537	22.48%	1,916,619	20.74%	(61,918)	-3.13%	2,010,250	21.66%	93,631	4.89%
57 Student Fees	1,733,410	20.34%	1,769,930	20.11%	1,771,975	19.18%	2,045	0.12%	1,906,046	20.54%	134,071	7.57%
58 Appropriated Funds	1,863,160	21.87%	1,970,660	22.39%	2,198,360	23.79%	227,700	11.55%	2,379,896	25.65%	181,536	8.26%
59 Institutional Support	546,200	6.41%	579,500	6.58%	579,500	6.27%	0	0.00%	613,500	6.61%	34,000	5.87%
60 Special Events	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
61 Other	1,131,561	13.28%	960,533	10.91%	1,184,095	12.82%	223,562	23.27%	1,091,690	11.76%	(92,405)	-7.80%
62 Total General Revenue	6,898,025	80.96%	7,259,160	82.49%	7,650,549	82.80%	391,389	5.39%	8,001,382	86.23%	350,833	4.59%
63 Revenue By Sport:												
64 Men's Programs:												
65 Football												
66 Ticket Sales	223,606	2.62%	260,000	2.95%	288,429	3.12%	28,429	10.93%	145,000	1.56%	(143,429)	-49.73%
67 Game Guarantees	1,090,000	12.79%	1,010,000	11.48%	1,010,000	10.93%	0	0.00%	855,000	9.21%	(155,000)	-15.35%
68 Media/Broadcast Receipts	24,000	0.28%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
69 Other (Tourn/Bowl/Conf)	11,520	0.14%	17,500	0.20%	0	0.00%	(17,500)	-100.00%	2,000	0.02%	2,000	100.00%
70 Basketball												
71 Ticket Sales	36,081	0.42%	45,000	0.51%	35,272	0.38%	(9,728)	-21.62%	40,000	0.43%	4,728	13.40%
72 Game Guarantees	65,000	0.76%	30,000	0.34%	46,112	0.50%	16,112	53.71%	30,000	0.32%	(16,112)	-34.94%
73 Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
74 Other (Tourn/Bowl/Conf)	11,954	0.14%	12,000	0.14%	14,321	0.15%	2,321	19.34%	14,000	0.15%	(321)	-2.24%
75 Track & Field/Cross Country	8,024	0.09%	4,750	0.05%	5,989	0.06%	1,239	26.08%	4,000	0.04%	(1,989)	-33.21%
76 Tennis	973	0.01%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
77 Baseball Ticket Sales	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
78 Wrestling	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
79 Golf	5,680	0.07%	5,400	0.06%	5,400	0.06%	0	0.00%	5,400	0.06%	0	0.00%
80 Media/Broadcast Receipts	108,273	1.27%	120,000	1.36%	140,000	1.52%	20,000	16.67%	140,000	1.51%	0	0.00%
81 Total Men's Sport Revenue	1,585,111	18.60%	1,504,650	17.10%	1,545,523	16.73%	40,873	2.72%	1,235,400	13.31%	(310,123)	-20.07%
82 Women's Programs												
83 Volleyball												
84 Ticket Sales	3,491	0.04%	4,000	0.05%	3,622	0.04%	(378)	-9.45%	4,000	0.04%	378	10.44%
85 Game Guarantees	0	0.00%	1,500	0.02%	0	0.00%	(1,500)	-100.00%	1,500	0.02%	1,500	100.00%
86 Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
87 Basketball												
88 Ticket Sales	5,615	0.07%	5,000	0.06%	10,661	0.12%	5,661	113.22%	6,000	0.06%	(4,661)	-43.72%
89 Game Guarantees	0	0.00%	5,000	0.06%	3,500	0.04%	(1,500)	-30.00%	3,500	0.04%	0	0.00%
90 Media/Broadcast Receipts	0	0.00%	12,000	0.14%	15,119	0.16%	3,119	25.99%	0	0.00%	(15,119)	-100.00%
91 Other (Tourn/Bowl/Conf)	11,200	0.13%	0	0.00%	0	0.00%	0	0.00%	14,000	0.15%	14,000	100.00%
92 Track & Field/Cross Country	10,152	0.12%	4,750	0.05%	5,989	0.06%	1,239	26.08%	9,000	0.10%	3,011	50.28%
93 Tennis	973	0.01%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
94 Gymnastics	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
95 Golf	5,610	0.07%	4,500	0.05%	4,500	0.05%	0	0.00%	4,500	0.05%	0	0.00%
96 Soccer	212	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
97 Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
98 Skiing	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
99 Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
100 Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
101 Total Women's Sport Rev	37,253	0.44%	36,750	0.42%	43,391	0.47%	6,641	18.07%	42,500	0.46%	(891)	-2.05%
102 Total Revenue	8,520,389	100.00%	8,800,560	100.00%	9,239,463	100.00%	438,903	4.99%	9,279,282	100.00%	39,819	0.43%

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University of Idaho

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03 Act	FY03 %	FY04 Bud	FY04 %	FY04 Est	FY04 %	Variance	Variance	FY05 Orig	FY05 %	Variance	Variance
	as of 6/03		FY04		as of 6/04		(5-3)	(7/3)	Oper Bdgt		(9-5)	(11/5)
							04 Est/04 Bud	%			05 Bud/04 Est	%
Expenditures by Admin/Sport												
103 Administrative and General												
104 Athletic Director Office	716,728	8.45%	654,834	7.53%	600,223	6.50%	(54,611)	-8.34%	674,023	7.27%	73,800	12.30%
105 Fund Raising Office	343,935	4.05%	280,214	3.22%	241,664	2.62%	(38,550)	-13.76%	277,457	2.99%	35,793	14.81%
106 Sports Information	156,313	1.84%	154,327	1.77%	161,747	1.75%	7,420	4.81%	163,195	1.76%	1,448	0.90%
107 Trainer/Equipment Manager	406,119	4.79%	348,655	4.01%	390,018	4.22%	41,363	11.86%	322,469	3.48%	(67,549)	-17.32%
108 Equipment Manager	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
109 Ticket Office	28,408	0.33%	17,699	0.20%	18,450	0.20%	751	4.24%	22,111	0.24%	3,661	19.84%
110 Medical/Insurance	315,836	3.72%	348,713	4.01%	448,933	4.86%	100,220	28.74%	464,996	5.01%	16,063	3.58%
111 Special Events	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
112 Other Miscellaneous	705,593	8.32%	578,871	6.65%	716,257	7.76%	137,386	23.73%	739,132	7.97%	22,875	3.19%
113 Facilities Maint. & Debt Service	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
114 Capital Improvements	48,002	0.57%	32,677	0.38%	180,000	1.95%	147,323	450.85%	18,800	0.20%	(161,200)	-89.56%
115 Total Admin & General	2,720,934	32.07%	2,415,990	27.77%	2,757,292	29.86%	341,302	14.13%	2,682,183	28.92%	(75,109)	-2.72%
116												
117 Men's Programs:												
118 Football	2,727,375	32.15%	2,953,785	33.96%	3,097,579	33.54%	143,794	4.87%	2,879,910	31.05%	(217,669)	-7.03%
119 Basketball	852,241	10.05%	907,721	10.44%	870,493	9.43%	(37,228)	-4.10%	859,691	9.27%	(10,802)	-1.24%
120 Track & Field/Cross Country	252,776	2.98%	247,035	2.84%	285,483	3.09%	38,448	15.56%	282,639	3.05%	(2,844)	-1.00%
121 Tennis	75,889	0.89%	82,521	0.95%	86,765	0.94%	4,244	5.14%	88,785	0.96%	2,020	2.33%
122 Baseball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
123 Wrestling	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
124 Golf	82,474	0.97%	107,592	1.24%	103,670	1.12%	(3,922)	-3.65%	122,605	1.32%	18,935	18.26%
125 Volleyball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
126 Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
127 Total Men's Programs	3,990,755	47.04%	4,298,654	49.42%	4,443,990	48.12%	145,336	3.38%	4,233,630	45.64%	(210,360)	-4.73%
128												
129 Women's Programs												
130 Volleyball	362,854	4.28%	417,463	4.80%	420,135	4.55%	2,672	0.64%	468,756	5.05%	48,621	11.57%
131 Basketball	535,968	6.32%	537,883	6.18%	558,960	6.05%	21,077	3.92%	648,330	6.99%	89,370	15.99%
132 Track & Field/Cross Country	326,814	3.85%	352,963	4.06%	384,528	4.16%	31,565	8.94%	368,924	3.98%	(15,604)	-4.06%
133 Tennis	113,757	1.34%	145,896	1.68%	153,408	1.66%	7,512	5.15%	132,182	1.43%	(21,226)	-13.84%
134 Gymnastics	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
135 Golf	139,260	1.64%	139,124	1.60%	137,667	1.49%	(1,457)	-1.05%	139,758	1.51%	2,091	1.52%
136 Soccer	292,746	3.45%	358,710	4.12%	350,250	3.79%	(8,460)	-2.36%	343,657	3.70%	(6,593)	-1.88%
137 Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
138 Skiing	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	96,959	100.00%
138 Swimming	0	0.00%	31,861	0.37%	28,968	0.31%	(2,893)	-9.08%	258,399	2.79%	229,431	792.02%
137 Rodeo/New Sport	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
138 Total Women's Programs	1,771,399	20.88%	1,983,900	22.81%	2,033,916	22.02%	50,016	2.52%	2,360,006	25.44%	423,049	20.80%
139												
140 Total Expenditures	8,483,088	100.00%	8,698,544	100.00%	9,235,198	100.00%	536,654	6.17%	9,275,819	100.00%	40,621	0.44%

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	FY03 Act		FY04 Bud		FY04 Est		Variance	Variance	FY05 Orig		Variance	Variance
	as of 6/03	%	FY04	%	as of 6/04	%	04 Est/04 Bud	(7/3)	Oper Bdgt	%	05 Bud/04 Est	(11/5)
1 Revenue:												
2 Program Revenue:												
3 Ticket Sales/Event Revenue	22,666	1.32%	23,500	1.31%	24,148	1.36%	648	2.76%	23,500	1.28%	(648)	-2.68%
4 Tournament/Bowl/Conf Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
5 Media/Broadcast Receipts	5,280	0.31%	4,800	0.27%	4,800	0.27%	0	0.00%	4,800	0.26%	0	0.00%
6 Concessions/Prog/Parking/Advert	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
7 Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
8 Foundation/Booster/Priv Donations	300,961	17.46%	286,400	15.94%	300,000	16.84%	13,600	4.75%	315,200	17.23%	15,200	5.07%
9 Other	10,894	0.63%	12,000	0.67%	12,000	0.67%	0	0.00%	12,000	0.66%	0	0.00%
10 Total Program Revenue	339,801	19.72%	326,700	18.18%	340,948	19.14%	14,248	4.36%	355,500	19.43%	14,552	4.27%
11 Non-Program Revenue:												
12 Special Events Revenue:												
13 NCAA/Bowl/World Series	388,515	22.54%	355,000	19.75%	355,000	19.93%	0	0.00%	355,000	19.41%	0	0.00%
14 Student Fee Revenue:												
15 Student Fees	276,339	16.03%	307,300	17.10%	317,200	17.81%	9,900	3.22%	315,000	17.22%	(2,200)	-0.69%
16 State Support:												
17 Approp Funds - Limit	629,800	36.54%	688,400	38.31%	688,400	38.65%	0	0.00%	708,800	38.75%	20,400	2.96%
18 Approp Funds - Gender Equity	19,000	1.10%	19,700	1.10%	19,700	1.11%	0	0.00%	20,000	1.09%	300	1.52%
19 Total State Support	648,800	37.65%	708,100	39.40%	708,100	39.75%	0	0.00%	728,800	39.84%	20,700	2.92%
20 Institutional Support:												
21 Auxiliary Enterprises		0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
22 Institutional	70,000	4.06%	100,000	5.56%	60,000	3.37%	(40,000)	-40.00%	75,000	4.10%	15,000	25.00%
23 Total Instit Support	70,000	4.06%	100,000	5.56%	60,000	3.37%	(40,000)	-40.00%	75,000	4.10%	15,000	25.00%
24 Total Non-Program Revenue	1,383,654	80.28%	1,470,400	81.82%	1,440,300	80.86%	(30,100)	-2.05%	1,473,800	80.57%	33,500	2.33%
25 Total Revenue:	1,723,455	100.00%	1,797,100	100.00%	1,781,248	100.00%	(15,852)	-0.88%	1,829,300	100.00%	48,052	2.70%
26												
27 Expenditures:												
28 Coaches Salaries & Bonuses	253,511	15.17%	248,800	14.27%	248,800	14.24%	0	0.00%	253,700	14.05%	4,900	1.97%
29 Other Salaries and Wages	189,661	11.35%	181,500	10.41%	181,500	10.39%	0	0.00%	232,400	12.87%	50,900	28.04%
30 Fringe Benefits	135,388	8.10%	138,600	7.95%	138,600	7.93%	0	0.00%	169,100	9.36%	30,500	22.01%
31 Athletic Scholarship/Grants in Aid	260,051	15.56%	282,700	16.21%	279,000	15.97%	(3,700)	-1.31%	282,700	15.65%	3,700	1.33%
32 Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
33 Medical Insurance/Medical Fees	31,601	1.89%	34,000	1.95%	35,000	2.00%	1,000	2.94%	34,000	1.88%	(1,000)	-2.86%
34 Travel:	0											
35 Team and Coaches	176,719	10.57%	156,500	8.97%	155,000	8.87%	(1,500)	-0.96%	156,500	8.67%	1,500	0.97%
36 Recruiting and Other	12,082	0.72%	14,300	0.82%	14,300	0.82%	0	0.00%	14,300	0.79%	0	0.00%
37 Supplies, Equip, Serv & Op Exp	241,941	14.47%	332,400	19.06%	340,000	19.46%	7,600	2.29%	308,400	17.08%	(31,600)	-9.29%
38 Facility Use Charges	32,028	1.92%	30,000	1.72%	30,000	1.72%	0	0.00%	30,000	1.66%	0	0.00%
39 Debt Service on Athletic Facilities	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
40 Special Events	338,515	20.25%	325,000	18.64%	325,000	18.60%	0	0.00%	325,000	17.99%	0	0.00%
41 Capital Improvements	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
42 Total Expenditures:	1,671,497	100.00%	1,743,800	100.00%	1,747,200	100.00%	3,400	0.19%	1,806,100	100.00%	58,900	3.37%
43												
44 Excess (Deficiency) of Revenues												
45 Over Expenditures (Line 25 minus Line 42)	51,958		53,300		34,048		(19,252)	-36.12%	23,200		(10,848)	-31.86%
46												
47 Ending Fund Balance 6/30 (PY Fund Balance plus Line 47)	-54,711		-1,411		-20,663		(19,252)		2,537		23,200	
48												
49 Nonresident Fee Waivers	259,237		325,000		325,000		0		325,000		0	
50												
51 Athletic Camp Activity:												
52 Camp Revenue	43,224		30,000		30,000		0		30,000		0	
53 Camp Expenditures	33,463		20,000		20,000		0		20,000		0	
54 Camp Surplus/(Deficit)	9,761		10,000		10,000		0		10,000		0	

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	FY03 Act		FY04 Bud		FY04 Est		Variance	Variance	FY05 Orig		Variance	Variance	
	as of 6/03	%	FY04	%	as of 6/04	%	(5-3)	(7/3)	Oper Bdgt	%	(9-5)	(11/5)	
Revenue by Program:													
55	General Revenue:												
56	Foundation/Booster/Priv Donations	300,961	17.46%	286,400	15.94%	300,000	16.84%	13,600	4.75%	315,200	17.23%	15,200	5.07%
57	Student Fees	276,339	16.03%	307,300	17.10%	317,200	17.81%	9,900	3.22%	315,000	17.22%	(2,200)	-0.69%
58	Appropriated Funds	648,800	37.65%	708,100	39.40%	708,100	39.75%	0	0.00%	728,800	39.84%	20,700	2.92%
59	Institutional Support	70,000	4.06%	100,000	5.56%	60,000	3.37%	(40,000)	-40.00%	75,000	4.10%	15,000	25.00%
60	Special Events	388,515	22.54%	355,000	19.75%	355,000	19.93%	0	0.00%	355,000	19.41%	0	0.00%
61	Other	10,894	0.63%	12,000	0.67%	12,000	0.67%	0	0.00%	12,000	0.66%	0	0.00%
62	Total General Revenue	1,695,509	98.38%	1,768,800	98.43%	1,752,300	98.37%	(16,500)	-0.93%	1,801,000	98.45%	48,700	2.78%
63	Revenue By Sport:												
64	Men's Programs:												
65	Football												
66	Ticket Sales	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
67	Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
68	Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
69	Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
70	Basketball												
71	Ticket Sales	4,330	0.25%	3,400	0.19%	3,647	0.20%	247	7.26%	3,400	0.19%	(247)	-6.77%
72	Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
73	Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
74	Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
75	Track & Field/Cross Country	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
76	Tennis	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
77	Baseball Ticket Sales	12,887	0.75%	13,600	0.76%	14,646	0.82%	1,046	7.69%	13,600	0.74%	(1,046)	-7.14%
78	Wrestling	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
79	Golf	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
80	Media/Broadcast Receipts	5,280	0.31%	4,800	0.27%	4,800	0.27%	0	0.00%	4,800	0.26%	0	0.00%
81	Total Men's Sport Revenue	22,497	1.31%	21,800	1.21%	23,093	1.30%	1,293	5.93%	21,800	1.19%	(1,293)	-5.60%
82	Women's Programs												
83	Volleyball												
84	Ticket Sales	1,310	0.08%	1,200	0.07%	1,472	0.08%	272	22.67%	1,200	0.07%	(272)	-18.48%
85	Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
86	Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
87	Basketball												
88	Ticket Sales	4,139	0.24%	5,300	0.29%	4,383	0.25%	(917)	-17.30%	5,300	0.29%	917	20.92%
89	Game Guarantees	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
90	Media/Broadcast Receipts	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
91	Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
92	Track & Field/Cross Country	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
93	Tennis	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
94	Gymnastics	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
95	Golf	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
96	Soccer	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
97	Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
98	Skiing	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
99	Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
100	Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
101	Total Women's Sport Rev	5,449	0.32%	6,500	0.36%	5,855	0.33%	(645)	-9.92%	6,500	0.36%	645	11.02%
102	Total Revenue	1,723,455	100.00%	1,797,100	100.00%	1,781,248	100.00%	(15,852)	-0.88%	1,829,300	100.00%	48,052	2.70%

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	FY03 Act		FY04 Bud		FY04 Est		Variance	Variance	FY05 Orig		Variance	Variance	
	as of 6/03	%	FY04	%	as of 6/04	%	(5-3)	(7/3)	Oper Bdgt	%	(9-5)	(11/5)	
Expenditures by Admin/Sport													
103 Administrative and General													
104	Athletic Director Office	257,596	15.41%	351,400	20.15%	337,900	19.34%	(13,500)	-3.84%	355,600	19.69%	17,700	5.24%
105	Fund Raising Office	39,404	2.36%	52,000	2.98%	57,000	3.26%	5,000	9.62%	64,000	3.54%	7,000	12.28%
106	Sports Information	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
107	Trainer/Equipment Manager	53,267	3.19%	45,000	2.58%	44,000	2.52%	(1,000)	-2.22%	45,800	2.54%	1,800	4.09%
108	Equipment Manager	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
109	Ticket Office	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
110	Medical/Insurance	31,601	1.89%	34,000	1.95%	32,000	1.83%	(2,000)	-5.88%	39,000	2.16%	7,000	21.88%
111	Special Events	338,515	20.25%	325,000	18.64%	325,000	18.60%	0	0.00%	325,000	17.99%	0	0.00%
112	Other Miscellaneous	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
113	Facilities Maint. & Debt Service	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
114	Capital Improvements	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
115	Total Admin & General	720,383	43.10%	807,400	46.30%	795,900	45.55%	(11,500)	-1.42%	829,400	45.92%	33,500	4.21%
116													
117 Men's Programs:													
118	Football	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
119	Basketball	171,545	10.26%	171,600	9.84%	179,000	10.24%	7,400	4.31%	181,800	10.07%	2,800	1.56%
120	Track & Field/Cross Country	20,003	1.20%	30,700	1.76%	32,700	1.87%	2,000	6.51%	28,700	1.59%	(4,000)	-12.23%
121	Tennis	27,075	1.62%	25,600	1.47%	25,600	1.47%	0	0.00%	27,200	1.51%	1,600	6.25%
122	Baseball	329,028	19.68%	325,500	18.67%	325,500	18.63%	0	0.00%	332,000	18.38%	6,500	2.00%
123	Wrestling	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
124	Golf	17,396	1.04%	15,000	0.86%	15,000	0.86%	0	0.00%	15,000	0.83%	0	0.00%
125	Volleyball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
126	Rodeo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
127	Total Men's Programs	565,047	33.80%	568,400	32.60%	577,800	33.07%	9,400	1.65%	584,700	32.37%	6,900	1.19%
128													
129 Women's Programs													
130	Volleyball	119,728	7.16%	135,500	7.77%	139,000	7.96%	3,500	2.58%	136,000	7.53%	(3,000)	-2.16%
131	Basketball	165,273	9.89%	166,700	9.56%	166,700	9.54%	0	0.00%	176,200	9.76%	9,500	5.70%
132	Track & Field/Cross Country	40,474	2.42%	18,500	1.06%	20,500	1.17%	2,000	10.81%	30,400	1.68%	9,900	48.29%
133	Tennis	36,225	2.17%	28,600	1.64%	28,600	1.64%	0	0.00%	30,700	1.70%	2,100	7.34%
134	Gymnastics	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
135	Golf	24,367	1.46%	15,000	0.86%	15,000	0.86%	0	0.00%	15,000	0.83%	0	0.00%
136	Soccer	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
137	Softball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
138	Skiing	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	96,959	100.00%
138	Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
137	Rodeo/New Sport	0	0.00%	3,700	0.21%	3,700	0.21%	0	0.00%	3,700	0.20%	0	0.00%
138	Total Women's Programs	386,067	23.10%	368,000	21.10%	373,500	21.38%	5,500	1.49%	392,000	21.70%	115,459	30.91%
139													
140	Total Expenditures	1,671,497	100.00%	1,743,800	100.00%	1,747,200	100.00%	3,400	0.19%	1,806,100	100.00%	58,900	3.37%

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

REFERENCE

June 2001 Board approval of FY 2002 Capital Project requests
June 2003 Board review of Capital Projects bonded through the Idaho State Building Authority

SUBJECT

Overview of Capital Projects bonded through the Idaho State Building Authority

APPLICABLE STATUTE, RULE, OR POLICY

House Concurrent Resolution 030 (2003)

BACKGROUND

During the 2003 legislative session, HCR No. 30 authorized bond financing by the Idaho State Building Authority (ISBA) for eight building projects throughout the State. Of these projects, seven are higher education projects. One of these projects, Eastern Idaho Technical College, is presented elsewhere in this agenda.

DISCUSSION

This agenda item is an update on the six capital facilities projects underway at:

Boise State University – West Campus Academic Building	Page 227
Idaho State University – Rendezvous Multi-Use Project	Page 227
University of Idaho – Teaching and Learning Center	Page 228
Lewis-Clark State College –Campus Activities Center	Page 228
College of Southern Idaho – Fine Arts Addition	Page 229
North Idaho College – Nursing/Life Sciences/Allied Health Building	Page 229

IMPACT

Completion of these facilities statewide will have a significant impact upon the teaching and learning process by adding much-needed classroom, faculty offices, student activities and performing arts space on campuses.

STAFF COMMENTS AND RECOMMENDATIONS

The challenge to institutions will be to provide ongoing utility and maintenance services to these new structures in the future state fiscal environment. Institutional staff may wish to discuss this matter with the Board during this agenda item.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

APPLICABLE STATUTE, RULE, OR POLICY

||| LEGISLATURE OF THE STATE OF IDAHO |||
Fifty-seventh Legislature First Regular Session - 2003
IN THE HOUSE OF REPRESENTATIVES
HOUSE CONCURRENT RESOLUTION NO. 30
BY STATE AFFAIRS COMMITTEE

1 A CONCURRENT RESOLUTION
2 STATING FINDINGS OF THE LEGISLATURE AND PROVIDING APPROVAL FOR
CERTAIN STATE
3 BODIES AND COMMUNITY COLLEGE DISTRICTS TO ENTER INTO AGREEMENTS
WITH THE
4 IDAHO STATE BUILDING AUTHORITY TO FINANCE AND DEVELOP OR
RENOVATE SPECI-
5 FIED FACILITIES LOCATED THROUGHOUT IDAHO.
6 Be It Resolved by the Legislature of the State of Idaho:
7 WHEREAS, the Legislature of the State of Idaho has previously authorized
8 some level of funding for eight facilities projects located throughout Idaho;
9 and
10 WHEREAS, it was necessary to rescind the funding for these projects due to
11 the shortfall in General Fund revenues; and
12 WHEREAS, the Legislature recognizes the significant immediate economic
13 stimulus that would be provided by proceeding with construction on these proj-
14 ects; and
15 WHEREAS, the amounts of appropriated and available funds are not suffi-
16 cient to cover all of the anticipated costs associated with these facilities
17 in a timely manner; and
18 WHEREAS, North Idaho College in Coeur d'Alene is currently providing
19 health and nursing classes in old donated wooden buildings that will be
20 replaced by a new Allied Health, Nursing and Life Sciences Building; and
21 WHEREAS, the University of Idaho has been forced to close the classroom
22 center on its Moscow campus that houses 40% of the university's classroom
23 space and will renovate and convert it into a modern Teaching and Learning
24 Center; and

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

25 WHEREAS, Lewis-Clark State College in Lewiston currently uses a physical
26 education center that was constructed in 1937 for 368 students and will con-
27 struct a new physical education center with conference and meeting facilities;
28 and

29 WHEREAS, Boise State University now has 5,067 students enrolled at BSU
30 Canyon County, with the center filled to capacity, and will construct a new
31 academic building on the BSU West Campus in Nampa; and

32 WHEREAS, the Idaho State Police now provides training programs for the
33 Department of Correction and Department of Juvenile Corrections and will build
34 a training facility to house those programs in Meridian; and

35 WHEREAS, the College of Southern Idaho in Twin Falls requires classroom
36 and performance space for speech, music, forensics and the performing arts and
37 will build a Fine Arts Addition to house those programs; and

38 WHEREAS, Idaho State University will meet its growing requirement in Poca-
39 tello for additional classroom space, student services and student housing by
40 using student fees to construct the student services and housing portions of a
41 multiuse facility and funds authorized under this resolution to build a new
42 classroom facility; and

43 WHEREAS, Eastern Idaho Technical College wishes to help meet the need for
44 trained health care professionals in the Idaho Falls area, and a new health
1 care education building will be constructed in accordance with policies of the
2 State Board of Education; and

3 WHEREAS, it is in the best interest of the state and its community college
4 districts for the State Building Authority to finance and provide new facili-
5 ties for the use of each of the described state bodies and community college
6 districts;

7 NOW, THEREFORE, BE IT RESOLVED by the members of the First Regular Session
8 of the Fifty-seventh Idaho Legislature, the House of Representatives and the
9 Senate concurring therein, that the Legislature hereby authorizes and provides
10 approval for the Department of Administration and each of the following state
11 bodies and community college districts to enter into agreements with the Idaho
12 State Building Authority, under such terms and conditions as may be reasonable
13 and necessary, to provide for the financing and development of the following

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

14 described facilities for their respective use:

15	STATE BODY/DISTRICT	FACILITY	LOCATION
16	North Idaho College	Allied Health, Nursing	Coeur d'Alene
17		& Life Science Bldg.	
18	University of Idaho	Teaching & Learning	Moscow
19		Center	
20	Lewis-Clark State	Campus Activity Center	Lewiston
21	College		
22	Boise State	West Campus Academic	Nampa
23	University	Building	
24	Idaho State Police	Training Facility	Meridian
25	College of Southern	Fine Arts Addition	Twin Falls
26	Idaho		
27	Idaho State	Classroom & Multiuse	Pocatello
28	University	Facility	
29	Eastern Idaho	Health Care Education	Idaho Falls
30	Technical College	Building	

31 BE IT FURTHER RESOLVED that this resolution constitutes authorization to
32 enter into agreements required by the provisions of Section 67-6410, Idaho
33 Code, and with respect to facilities provided to the State Board of Education
34 and Board of Regents of the University of Idaho this resolution constitutes
35 the approval required by the provisions of Section 33-3805A, Idaho Code.

Statement of Purpose / Fiscal Impact

STATEMENT OF PURPOSE

RS13246

This resolution will authorize and provides approval for the Department of Administration and the state bodies and community college districts listed in this resolution to enter into agreements with the Idaho State Building Authority to provide for the financing and development of the facilities described in this resolution. The authorization in this concurrent resolution for projects for College of Southern Idaho and North Idaho College shall take effect upon the enactment of legislation that empowers community college districts to enter into agreements with the State Building Authority.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

FISCAL IMPACT

Each of the amounts listed below are the estimated project costs (not including financing costs) to be paid from the Idaho State Building Authority bonds.

Project

Project Funds

LCSC classroom and campus activity center

\$10,868,000

CSI fine arts addition

\$5,402,000

UI teaching & learning center

\$11,729,000

BSU west campus bldg

\$8,655,000

ISU classroom bldg

\$12,177,000

NIC nursing/life science bldg

\$10,994,000

ISP training academy

\$2,286,000

EITC health education bldg

\$6,360,000

TOTAL

\$68,471,000

Annual rent for the projects to be paid to the State Building Authority from dedicated funds appropriated annually from the Permanent Building Fund will be between \$5.25 and \$5.75 million per year for twenty years. Facility occupancy costs may come from the General Fund appropriations. These costs are provided on a quarterly basis, beginning with the quarter in which the facility is first occupied. There is no fiscal impact to the General Fund in FY04 for occupancy costs. In subsequent years, occupancy costs for the college and university projects are estimated to be

:

FY05 \$583,750 FY06 \$939,750 FY07 \$872,100

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

Contact Name: Rep. Bill Deal

Rep. Wayne Meyer

Rep. Lee Gagner

Co Sponsors: Rep. Kathy Skippen

Rep. Janet Miller

Rep. Bob Ring

Rep. Kathy Garrett

Rep. Rich Wills

Rep. John Campbell

Rep. Mack Shirley

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Sen. Richard Compton

Sen. John Goedde

**IDAHO STATE BUILDING AUTHORITY
PROJECT BUDGET REPORT**

As of May 28, 2004

**Boise State University
West Campus Academic Building**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
Total Funds Available

Budget	Paid To Date	Balance
\$8,655,000	(\$2,439,914)	\$6,215,086
1,145,000	(1,145,000)	0
\$9,800,000	(\$3,584,914)	\$6,215,086

Uses of Construction Funds

Design Fees and Costs
Construction Management
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Total Use of Funds

Budget	Paid To Date	Balance
\$780,000	(\$701,491)	\$78,509
722,789	(237,262)	485,527
7,744,761	(2,581,521)	5,163,240
40,000	(13,432)	26,568
65,250	(14,304)	50,946
-	-	0
13,400	(341)	13,059
10,800	(10,333)	467
423,000	(26,230)	396,770
\$9,800,000	(\$3,584,914)	\$6,215,086

**Idaho State University
Rendezvous Multi-Use Project**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
Auth Bond Forfeiture Receipt
ISU Bond Proceeds
Total Funds Available

Budget	Paid To Date	Balance
\$12,177,000	(\$134,616)	\$12,042,384
3,323,000	(2,151,619)	1,171,381
1,000	-	1,000
23,309,000	(994,101)	22,314,899
\$38,810,000	(\$3,280,336)	\$35,529,664

Uses of Construction Funds

Design Fees and Costs
Construction Management
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Builder's Risk
Total Use of Funds

Budget	Paid To Date	Balance
\$2,452,750	(\$1,994,691)	\$458,059
2,861,689	(338,660)	2,523,029
30,457,400	(697,724)	29,759,676
100,000	(4,953)	95,047
-	-	0
950,000	-	950,000
45,581	(671)	44,910
60,300	(61,427)	(1,127)
1,700,369	(299)	1,700,070
181,911	(181,911)	0
\$38,810,000	(\$3,280,336)	\$35,529,664

**IDAHO STATE BUILDING AUTHORITY
PROJECT BUDGET REPORT
As of May 28, 2004**

**University of Idaho
Teaching & Learning Center**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
Total Funds Available

Budget	Paid To Date	Balance
\$11,729,000	(1,144,289)	\$10,584,711
800,800	(800,800)	0
\$12,529,800	(\$1,945,089)	\$10,584,711

Uses of Construction Funds

Design Fees and Costs
Construction Management
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Builder's Risk
Total Use of Funds

Budget	Paid To Date	Balance
\$863,950	(\$685,560)	\$178,390
1,140,780	(286,207)	854,573
9,020,000	(927,879)	8,092,121
20,000	-	20,000
-	-	0
765,000	-	765,000
14,692	(673)	14,019
-	-	0
661,000	(392)	660,608
44,378	(44,378)	0
\$12,529,800	(\$1,945,089)	\$10,584,711

**Lewis-Clark State College
Campus Activities Center**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
LSCS Bond Proceeds
Total Funds Available

Budget	Paid To Date	Balance
10,018,000	(5,107,775)	4,910,225
1,981,000	(1,981,000)	-
2,533,463	(10,500)	2,522,963
\$14,532,463	(\$7,099,275)	\$7,433,188

Uses of Construction Funds

Design Fees and Costs
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Total Use of Funds

Budget	Paid To Date	Balance
\$1,209,100	(\$1,051,010)	\$158,090
12,209,904	(5,941,236)	6,268,668
75,000	(41,875)	33,125
14,870	(14,870)	0
-	(10)	(10)
16,260	(16,203)	57
40,000	(34,071)	5,929
967,329	-	967,329
\$14,532,463	(\$7,099,275)	\$7,433,188

IDAHO STATE BUILDING AUTHORITY PROJECT BUDGET REPORT

As of May 28, 2004

College of Southern Idaho Fine Arts Addition

Sources of Construction Funds

	Budget	Paid To Date	Balance
ISBA Bond Proceeds	5,402,000	(155,288)	\$5,246,712
State Deposits to ISBA Constr. Acct	403,318	0	403,318
Project Costs Paid Prior to Bond Issue by DPW	458,450	(458,450)	0
Auth Bond Forfeiture Receipt	3,434	0	3,434
Institutional Funds Contributed to Project	1,609,000	(1,009,000)	600,000
Total Funds Available	\$7,876,202 a)	(\$1,622,738)	\$6,253,464

Uses of Construction Funds

	Budget	Paid To Date	Balance
Design Fees and Costs	\$545,567	(\$480,145)	\$65,422
Construction Management	329,406	(87,440)	241,966
Construction Contracts	6,586,391	(1,017,823)	5,568,568
Construction Testing	20,000	(14,223)	5,777
Consultant Services	21,041	(94)	20,947
Special Equipment	-	-	0
Plan Check/Advertising	7,248	(682)	6,566
Site Survey/Investigation	27,000	(22,331)	4,669
Contingency Allowance	322,347	-	322,347
Total Use of Funds	\$7,859,000 a)	(\$1,622,738)	\$6,236,262

a) Budgeted Use of Funds less than Total Authorized Spending Authority

North Idaho College Nursing/Life Science/Allied Health Building

Sources of Construction Funds

	Budget	Paid To Date	Balance
ISBA Bond Proceeds	10,994,000	(793,380)	\$10,200,620
State Deposits to ISBA Constr. Acct	906,000	0	906,000
Total Funds Available	\$11,900,000	(\$793,380)	\$11,106,620

Uses of Construction Funds

	Budget	Paid To Date	Balance
Design Fees and Costs	\$975,980	(\$763,028)	\$212,952
Construction Management	-	-	\$0
Construction Contracts	9,978,800	-	9,978,800
Construction Testing	20,000	-	20,000
Consultant Services	-	-	0
Special Equipment	300,000	-	300,000
Plan Check/Advertising	14,250	(164)	14,086
Site Survey/Investigation	30,190	(30,188)	2
Contingency Allowance	505,801	-	505,801
Builder's Risk	74,979	-	74,979
Total Use of Funds	\$11,900,000	(\$793,380)	\$11,106,620

Permanent Building Fund

History of Appropriations

Source and Use of Funds	FY01	FY02	FY03	FY04	FY05
Source of Funds:	Orig Approp				
1 Source of Funds:					
2 Ongoing Sources:					
3 Income Tax Filing Fee	5,558,500	5,527,900	6,650,000	6,086,000	5,818,100
4 Cigarette Tax	6,332,000	6,104,300	6,043,000	6,918,000	6,309,400
5 Beer Tax	1,207,700	1,256,800	1,313,000	1,404,000	1,474,500
6 Sales Tax	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
7 Lottery Proceeds	10,000,000	9,000,000	7,750,000	9,250,000	10,350,000
8 Interest Income (Bdgt Stabl Acct)	5,902,800	9,589,400	4,230,000	2,266,000	627,100
9 Parking Mall Receipts	108,100	108,100	108,100	108,000	108,000
10 Total Ongoing Revenue	34,109,100	36,586,500	31,094,100	31,032,000	29,687,100
11 Onetime Funding:					
12 Prior Year Funds	3,711,800	5,168,400	(9,764,200)	3,995,200	3,498,000
13 Agency Funds/Reappropriations	2,902,800	3,500,000	3,300,000	0	0
14 Transfer-General Acct	0	65,300,000	0	0	0
15 Total Funds Available	40,723,700	110,554,900	24,629,900	35,027,200	33,185,100
16					
17 Use of Funds:					
18 Public Works Budget	1,690,300	2,522,700	1,966,000	2,033,800	2,995,300
19 Bond Payments	5,174,000	5,000,000	5,000,000	4,000,000	8,849,400
20 Alteration/Repair & Maintenance	11,000,000	14,500,000	12,744,800	26,282,400	16,037,700
21 Asbestos Abatement Projects	550,000	500,000	500,000	0	0
22 Underground Storage Tanks	150,000	150,000			
23 EPA Green Light Program					
24 ADA Compliance	1,000,000	1,000,000	1,000,000	0	0
25 Contingency/Other	208,000	408,000	408,000	0	0
26 Capital Projects	17,645,000	86,472,000	3,011,000	2,711,000	5,300,000
27 Total Funds Used	37,417,300	110,552,700	24,629,800	35,027,200	33,182,400
28					
29 Total Funds Available less Funds Used	3,306,400	2,200	100	0	2,700
30					
31					
32 Normal Revenue Flow & On-going Budget:					
33 Revenue - Ongoing Only (Line 10)	34,109,100	36,586,500	31,094,100	31,032,000	29,687,100
34 Expend less Capital Projects (Ln27-26)	19,772,300	24,080,700	21,618,800	32,316,200	27,882,400
35 Funds Available for Capital Projects	14,336,800	12,505,800	9,475,300	(1,284,200)	1,804,700

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

SUBJECT

Discussion of FY 2006 Budget Request Process

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Policy, Section V.B.1.

BACKGROUND

Board-approved budget requests for FY 2006 must be submitted to the executive and legislative branches (Division of Financial Management (DFM) and Legislative Services Office (LSO)) on September 1, 2004. To meet this deadline, the Board establishes a process for developing agency and institutional requests, to be finalized at the August meeting. The requests are developed in two parts as directed by DFM's Budget Development Manual: maintenance of current operations (MCO) items and enhancements. The MCO requests are calculated using state guidelines and Board policy. Enhancement requests may be defined by the Board, representing the unique needs of the institutions and agencies. The Board's budget request guidelines focus on the development of the enhancement requests, the capital budget requests, special one-time requests (if any), and the timeframe for presenting and approving the requests.

DISCUSSION

An MCO request includes funding for health insurance cost increases, inflationary increases, state agency cost increases, cost of occupying new facilities, enrollment workload adjustments, contract adjustments (medical education programs), utility cost increases, and changes in employee compensation (salary increases). Because of economic conditions the Board did not allow the institutions or agencies to request enhancements for FY05 except as identified by the Board. The state revenue outlook for FY 06, although improving, will be tempered by the need for the Governor and the Legislature to craft a spending plan that coincides with the projected ending of the 1% additional sales tax. Accordingly, the likelihood of enhancement funding being provided for FY 06 is limited.

The capital budget request is a separate process with funding provided by the Permanent Building Fund. Institutions and agencies seek funding for major maintenance projects and major capital projects through that process.

IMPACT

Approval by the Board of budget request decision units allows the institutions and agencies to seek funding from the Chief Executive and the Legislature.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 17-18, 2004

STAFF COMMENTS AND RECOMMENDATIONS

Higher Education: The budgetary needs of our institutions have been discussed in Presidents Council. The presidents agree that priorities for FY-06 are a full MCO budget including increases for occupancy costs, Cost of Employee Compensation (CEC), regular inflationary increases, and library books and publications. Enhancements requested for higher education are the funding of enrollment workload adjustments that was not included in prior year appropriations and funding equity.

Agencies: Agency Heads have identified as their priority a full MCO budget including funding of inflationary increases, CEC, and workload adjustment. While agencies realize enhancements above MCO are unlikely for FY 06, they have prioritized their collective enhancement needs with teacher salary equity for the Idaho School for the Deaf and the Blind identified as the groups number 1 priority.

With the prospects for additional state revenues for FY 2006 uncertain, the Board's budget development process for agencies and institutions should focus, at a minimum, on acquiring funds to fully maintain current operations. If enhancement items are to be allowed, our institutions and agencies need that direction. Based on Board direction, budgets will be developed and brought to the Board for approval in August. Following Board approval, the budgets will be submitted to DFM in September.

BOARD ACTION

Option A:

A motion to direct the agencies and institutions of the State Board of Education to prepare MCO budget requests for FY 2006 according to the guidelines established by the Division of Financial Management in their Budget Development Manual. Enhancements for higher education are to be limited to equity funding and prior year unfunded enrollment workload adjustments. There are to be no enhancements for agencies.

Option B:

A motion to direct the agencies and institutions of the State Board of Education to prepare MCO budget requests for FY 2006 according to the guidelines established by the Division of Financial Management in their Budget Development Manual. Enhancements for higher education are to be limited to equity funding and prior year unfunded enrollment workload adjustments. Enhancements for agencies will be limited to teacher funding equity for the Idaho School for the Deaf and the Blind.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS
Subsection B. Budget Policies

April, 2002

1. Budget Requests

For purposes of Item 1., the community colleges (CSI and NIC), the State Historical Society, and the State Library are included.

a. Submission of Budget Requests

The Board is responsible for submission of budget request for the institutions, school and agencies under its governance to the executive and legislative branches of government. Only those budget requests which have been formally approved by the Board will be submitted by the office to the executive and legislative branches.

b. Direction by the Office of the State Board of Education

The preparation of all annual budget requests is to be directed by the Office of the State Board of Education which designates forms to be used in the process. The procedures for the preparation and submission of budget requests apply to operational and capital improvements budgets.

c. Preparation and Submission of Annual Budget Requests

Annual budget requests to be submitted to the Board by the institutions, school and agencies under Board governance are due in the Office of the State Board of Education on the date established by the executive director.

d. Presentation to the Board

Annual budget requests are formally presented to the designated committee by the chief executive officer of each institution, school or agency or his or her designee. The designated committee will review the requests and provide recommendations to the Board for their action.

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