

**CONSENT – STATE BOARD OF EDUCATION
JUNE 16-17, 2005**

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TAB	DESCRIPTION	ACTION
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SUBJECT

Estimated timelines for federal review of NCLB programs in 2005.

APPLICABLE STATUTE, RULE, OR POLICY

N/A

BACKGROUND

When laws such as the No Child Left Behind Act are passed, the responsibility for implementation is assigned to a federal agency. The U.S. Department of Education (USDE) is responsible for administering national programs and providing fiscal and programmatic oversight for programs implemented by a State Education Agency (SEA). The SEA role has been assigned to the State Board of Education by state statute (Idaho Code § 33-110).

Fiscal oversight is exercised by requiring various reports and audits of financial programs. Programmatic oversight is accomplished through reporting requirements and on-site reviews and monitoring of programs.

For an on-site review, federal personnel are formed into teams, often including knowledgeable people from other states, to visit state and local agencies. The team leader contacts the SEA to provide notice and to work out the details of the visit. This contact is usually followed shortly by a formal notice, which includes a listing of items the team will want to review. Staff then has time to gather information, respond to questions, provide evidence of compliance, and arrange appointments for visits with Local Education Agencies (LEAs). The SEA usually gets to choose which LEAs will be visited, but the federal agency may also call additional LEAs when they find it to be appropriate and necessary. The federal team meets with the SEA in an exit interview to share information regarding what the team has identified as issues of concern. While the details may change by the time the formal report is issued, this meeting gives the SEA the opportunity to begin implementing solutions immediately.

Every SEA that participates in an on-site monitoring review has a condition placed on its grant specifying that the SEA must comply with the requirements of the law and respond to the issues identified in the monitoring report with appropriate documentation of compliance. After the on-site monitoring review, the USDE has thirty business days to issue a monitoring report. The SEA has 30 business days to respond to all of the compliance issues identified in the report. USDE staff review the response for sufficiency and determine the areas that are acceptable and those that will require further documentation. The SEA has thirty business days to provide this documentation. In instances where more than thirty days are required to make corrections, the federal and state agencies work together to establish a reasonable timeline.

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DISCUSSION

In February USDE notified the Board Office (OSBE) and the State Department of Education (SDE) that they wished to complete a Title I (Education for the Disadvantaged) monitoring review, and the review was scheduled for March 15-17, 2005. OSBE collaboratively worked with the SDE in providing information from the assessment and language acquisition programs. Board staff participated in the initial and closeout meetings as well as a session devoted specifically to the programs managed by OSBE. The monitoring report was received by OSBE on May 10. SDE is preparing the response, and OSBE has provided required information. OSBE will submit the report to the USDE.

In March the USDE Title III (English Language Acquisition) office contacted OSBE and scheduled a Title III review for May 3-5, 2005. In addition to Board staff the SDE Special Populations Bureau Chief attended the opening and closing meetings. The monitoring team had very favorable comments about the progress of the Title III program, and all of the issues they mentioned were ones for which OSBE was already aware and working toward resolution. The USDE report has not yet been received.

Additional reviews have already been scheduled. Title II (Improving Teacher Quality) is due for on-site monitoring September 13-15, 2005. See the attached table for dates associated with these reviews. The table also provides information on when the various reports will be reviewed by staff and submitted to the Board.

USDE has informed OSBE that their evaluation and determination regarding Idaho's compliance agreement will occur in conjunction with the peer review for the assessment program, which has been scheduled for September 21-23. This review will not be on-site. Instead, all documentation is being collected and will be sent to USDE.

IMPACT

The State Education Agency has an obligation to respond in detail within required timeframes to all compliance issues noted in the report. Evidence of implementation of actions designed to correct all compliance issues identified in a monitoring report must be submitted and approved by USDE prior to removing the condition that is placed on the State's grant award(s).

STAFF COMMENTS AND RECOMMENDATIONS

Staff offers no comments or recommendations.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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Estimated Timeline for Federal Review of NCLB Programs in 2005

Program Title	Review Date	Report from USDE submitted to OSBE*	Response to USDE from state agency*	USDE review of state response**	2nd response from state*	USDE action**	Report to Idaho SBOE***
Title I Education for the Disadvantaged	March 15-17, 2005	May 10, 2005	June 21, 2005	July 29, 2005	September 9, 2005	October 28, 2006	November or December 2006
Title III English Language Acquisition	May 3-5, 2005	June 16, 2005	July 28, 2005	September 8, 2005	October 20, 2005	November 25, 2005	December 2005 or January 2006
Title II Improving Teacher Quality	September 13-15, 2005	October 28, 2005	December 9, 2005	January 13, 2006	February 24, 2006	March 24, 2006	April or May 2006
Assessment Peer Review/Compliance Agreement****	September 21-23, 2005						

* 30 business days allowed for U.S. Department of Education (USDE) to prepare a report and for the state agency to prepare a response

** no specified period—have allowed approximately one month

*** time approximate; depends upon action by USDE and timelines for Board agenda preparation

****USDE had indicated that review for both the assessment system and the federal compliance agreement will be wrapped into the peer review. The peer review will be a blind review where the state sends its responses to specific requested information for review by a team formed by USDE for that purpose. Not possible to predict timelines until closer to review.

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SUBJECT

Instructional Unit: Biomedical Research Institute – ISU

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section III.G.4 and 5, Program Approval and Discontinuance

Section 33-107(7). Idaho Code

BACKGROUND

In accordance with Board policy III.G.4.(a) (1), Board approval is required prior to implementation of any new academic program, instructional unit, minor, option, or emphasis with a financial impact of \$250,000 or more per year.

DISCUSSION

Idaho State University proposes the creation of an interdisciplinary Biomedical Research Institute (IBRI) to embrace the latest advances in biomedical engineering, biotechnology, nanotechnology, neuroscience and bioinformatics and bio-signaling research in medicine, biology, and healthcare. The planning and formation of IBRI aims to further enhance the fulfillment of the mission and goal of ISU as the lead institution in the health professions.

ISU proposes to develop the framework by exploiting the synergistic interactions among the existing scholarly resources within the ISU campus as well as drawing upon the State's biomedical and biotechnology industry and other segments of interdisciplinary biomedical research within the State of Idaho to further enhance and fulfill the mission and vision of this Institute.

Several federal funding sources such as National Institute of Health (NIH), National Science Foundation (NSF), and Department of Defense (DOD) are actively encouraging and promoting these areas of research. By creating IBRI with active and synergistic participants, ISU can tap into these resources and launch a nationally recognized research program.

The proposed Institute will be directed by an ISU steering committee that will advise the Institute director. An External Advisory Committee (EAC) of four scientific experts in biomedical research fields will make semi-annual site visits to offer advice to the Institute's steering committee and director on the status of individual projects, investigator development, and growth and development of the Institute. Prior to each EAC meeting, the director will provide a two-page executive summary on the Institute's progress. Semi-annually, the director will provide an update of the Institute's programs.

A strong linkage with the Idaho's Biomedical Research Infrastructure Network and the Idea Network of Biomedical Research Excellence (BRIN/INBRE) program will be maintained to provide significant resources that will strengthen the proposed Institute program. The collaborative BRIN/INBRE program between

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ISU, BSU, and UI provides access to complementary research resources that are not duplicated elsewhere in the state.

IMPACT

Since 2001, the National Institute of Health's (NIH) Biomedical Research Infrastructure Network grant has provided approximately \$1.7 million for infrastructure support for the following: a statewide bioinformatics capability, a bioinformatics core, new faculty recruitment and start up funds, expansion for the Molecular Research Core facility, support for Ph.D. research assistantships and undergraduate research fellows program, etc. IBRI will build upon this foundation of support from NIH.

With the support of ISU administration, over the next five years, the BRIN/INBRE continuation grant will provide infrastructure support, approximately \$1.5 million, for the IBRI. No capital outlay is expected or requested for the establishment of this institute.

Fiscal Impact

A. Source of Funds	FY05	FY06	FY07
1. Appropriated Funds—Reallocation			
2. Appropriated – New			
3. Federal			
4. Other: INBRE	\$314,000	\$314,000	\$314,000
B. Nature of Funds			
1. Recurring *			
2. Non-recurring **	\$314,000	\$314,000	\$314,000
Grant Total	\$314,000	\$314,000	\$314,000

STAFF COMMENTS AND RECOMMENDATIONS

Board staff and CAAP recommend approval as presented; instructional units are not listed in an institution's 8-year plan.

BOARD ACTION

A motion to approve ISU's request to establish a new instructional unit, the Biomedical Research Institute.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: III. POSTSECONDARY AFFAIRS

G. Program Approval and Discontinuance

October 2002

4. Program Approval Policy

Program approval will take into consideration statewide and institutional objectives.

- a. New instructional programs, instructional units, majors, minors, options, and emphases require approval prior to implementation;
 - (1) Board Approval – Board approval prior to implementation is required for any new:
 - (a) professional-technical program,
 - (b) academic program leading to a master’s, specialist or doctoral degree,
 - (c) major,
 - (d) academic program, instructional unit, minor, option, or emphasis with a financial impact* of \$250,000 or more per year
 - (2) Executive Director Approval – Executive Director approval prior to implementation is required for any new academic program, instructional unit, minor, option, or emphasis with a financial impact of less than \$250,000 per year
- b. Existing instructional programs, majors, minors, options, emphases and instructional units.
 - (1) Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases, or instructional units with a financial impact of \$250,000 or more per year require Board approval prior to implementation.
 - (2) Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation. The executive director may refer any of the requests to the Board or a subcommittee of the Board for review and action. All modifications approved by the executive director shall be reported quarterly to the Board. Non-substantive name or title changes need not be submitted for approval.
- c. Routine Changes

Non-substantive name or title changes, credits, descriptions of individual courses, or other routine catalog changes do not require notification or approval.

5. Approval Procedures

a. Board Approval Procedures

- (1) Subsequent to institutional review and consistent with institutional policies, all requests requiring Board approval will be submitted by the institution as a notice of intent in a manner prescribed by the Chief Academic Officer of the Board.
- (2) The Chief Academic Officer shall forward the request to the CAAP for its review and recommendation. Professional-technical requests will be forwarded to the Idaho Division of Professional-Technical Education for review and recommendation prior to CAAP review and action. If the CAAP recommends approval, the proposal shall be forwarded to the Board for action. Requests that require new state appropriations will be included in the annual budget request of the institution and the State Board of Education.
- (3) CAAP may, at its discretion, request a full proposal for any request requiring a notice of intent. A request for a new graduate program requires a full proposal. Full proposals should be forwarded to CAAP members at least two (2) weeks prior to the CAAP meeting.
- (4) As a part of the full proposal process, all doctoral program request(s) will require an external peer review. The external peer-review panel will consist of at least two (2) members and will be selected by the Board's Chief Academic Officer and the requesting institution's Chief Academic Officer. The review will consist of a paper and on-site review followed by the issuance of a report and recommendations by the peer-review panel. Considerable weight on the approval process will be placed upon the peer reviewer's report and recommendations.

b. Office of the State Board of Education Approval Procedures

- (1) All requests requiring approval by the Executive Director will be submitted by the institution as a notice of intent in a manner prescribed by the Chief Academic Officer of the Board. At his discretion, the Chief Academic Officer shall forward the request to the CAAP for review and recommendation. Professional-technical requests will be forwarded to the Division of Professional-Technical Education for review and recommendation prior to CAAP review and action.
- (2) If the CAAP recommends approval of the request(s), the notice of intent will be submitted to the Executive Director for consideration and action. The Executive Director shall act on any request within thirty (30) days of receipt of the CAAP recommendation.
- (3) If the Executive Director denies the request he or she shall provide specific reasons in writing. The institution has thirty (30) days in which to address the

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issue(s) for denial of the request. The Executive Director has ten (10) working days after the receipt of the institution's response to reconsider the denial. If the Executive Director decides to deny the request after re-consideration, the institution may send its request and the documents related to the denial to the president of the Board for final reconsideration.

(4) Distance Learning Delivery and Residence Centers

All academic programs delivered to sites outside of the service area defined by the institution's role and mission statement shall be submitted to the Executive Director using a notice of intent.

Idaho Statutes

TITLE 33

EDUCATION

CHAPTER 1

STATE BOARD OF EDUCATION

33-107. GENERAL POWERS AND DUTIES OF THE STATE BOARD. The state board shall have power to:

7) prescribe the courses and programs of study to be offered at the public institutions of higher education, after consultation with the presidents of the affected institutions;

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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

SUBJECT

A request by Boise State University for new positions, changes in positions, and deletion of positions.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section II.B.3.

BACKGROUND

Items submitted for review and approval according to Board Policy Section II. B.3.

DISCUSSION

Boise State University requests approval to:

- create 18 new positions;
- change five current positions in months of service;
- change five current positions in FTE;
- change one position in months of service and FTE.

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

This item includes a combination of faculty and other positions. The new positions are needed to accommodate additional workload, caused by increasing enrollment and new programs.

Staff recommends approval.

BOARD ACTION

A motion to approve the request by Boise State for 18 new positions supported by appropriated and local funds; title, term, salary and FTE changes to 11 positions, and deletion of ten positions as detailed on the Human Resources agenda.

Moved by _____ Seconded by _____ Carried Yes____ No_____

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

NEW POSITIONS

Position Title	Training Manager
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$40,000
Funding Source	Professional Technical Funding
Area/Department of Assignment	Center for Workforce Training
Duties and Responsibilities	Training and management needs of the Skills Training Advantage for Riders (STAR) Motorcycle Training Program.
Justification of Position	This program was transferred from the Department of Education to better serve both the students and the instructors. This program will provide safety training for motorcycle riders in the state of Idaho.

Position Title	Coordinator, Injury Prevention and Care
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	10 month
Effective Date	July 1, 2005
Salary Range	\$26,520
Funding Source	Local Funds
Area/Department of Assignment	Campus Recreation
Duties and Responsibilities	Oversee a coordinated effort to not only assure First Aid, CPR and AED training but also to assure that skills are reviewed on a regular basis for 150 student employees. Will assume oversight of Massage program.
Justification of Position	This position will train the student employees as well as insure injury assessment and care of patrons of the Campus Recreation Center.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Budget Analyst
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$43,000
Funding Source	Appropriated
Area/Department of Assignment	Budget Office
Duties and Responsibilities	Process electronic personnel documents for faculty and staff; payroll projection reports, and other analytical reports for Budget Director.
Justification of Position	This has been filled as a temporary position for FY2005. The need exists to make this position permanent to accommodate the increasing workload of the Budget Office.

Position Title	Technical Support Specialist (2 positions)
Type of Position	Professional Staff
FTE	1.0 FTE each
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$43,000 each
Funding Source	Appropriated
Area/Department of Assignment	Office of Information Technology
Duties and Responsibilities	Support for wireless, student support for BroncoWeb connectivity and BroncoMail, support for Treos and Consilent Mobile Mail.
Justification of Position	Increasing workload and increasing service call volume requires additional personnel in the Office of Information Technology to continue service to students, faculty and staff. The use of technology is increasing and the need for technical support dictates the need for additional staff.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Director, Advancement Services
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$50,000
Funding Source	Appropriated
Area/Department of Assignment	Development/Foundation
Duties and Responsibilities	Support alumni relations, development, BAA, university relations and other units involved with the advancement mission at Boise State through addressing data quality and increasing donor information.
Justification of Position	Reorganization of the division of University Advancement has shown that data information is a key component that requires improvement. This position will supervise this area and allow for more informed advancement staff.

Position Title	Assistant Ski Coach
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$20,000
Funding Source	Local Funds
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Assists the head coach for Women's Skiing and oversees the Nordic (X-Country) Skiers.
Justification of Position	The Head coach oversees the Alpine (down hill) skiers. The assistant coach will assist the head coach in recruitment as well as instruction.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Academic Advisor
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$31,824
Funding Source	Local Funding
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Advisor to student athletes.
Justification of Position	Additional assistance monitoring student athletes for progress towards graduation requires this position creation.

Position Title	Head Men's Golf Coach
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$30,260
Funding Source	Local Funds
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Head coach for men's golf.
Justification of Position	The current golf coach is retiring. He was both wrestling coach and men's golf coach. His position will be held for the wrestling coach but a new position needs to be created for a men's golf coach.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Executive Director, Idaho Bird Observatory
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$38,380
Funding Source	Appropriated Funds .15 FTE; Local .85 FTE
Area/Department of Assignment	Biology Department
Duties and Responsibilities	Directs and manages the Idaho Bird Observatory
Justification of Position	This position has been grant funded for a number of years. The need exists to create this position permanently. Funding from local fund and some appropriated funds will be used to create this position.

Position Title	IT Services Manager
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$60,000
Funding Source	Appropriated Funds
Area/Department of Assignment	College of Engineering
Duties and Responsibilities	Manager over all IT functions within the College of Engineering
Justification of Position	The Colleges of Engineering and Applied Technology previously shared IT personnel. With the diversity of needs between the colleges, IT functions are being split. This position is needed to administer the IT functions.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Learning Disability Specialist
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$31,824
Funding Source	Appropriated Funds
Area/Department of Assignment	Disability Services
Duties and Responsibilities	Provides essential assistance and accommodations for students with disabilities.
Justification of Position	The University needs to meet the students' needs with documented disabilities requesting accommodations and meet the compliance issues with federal law; Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act of 1990. The increase in the student body and students requesting accommodations continues to grow and thus the need for this position.
Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	9 month
Effective Date	August 1, 2005
Salary Range	\$50,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Geosciences
Duties and Responsibilities	Teaching, research and service in the Department of Geosciences
Justification of Position	Position created to help the teaching and research in the Geophysics Ph.D. Program.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	9 month
Effective Date	January 1, 2006
Salary Range	\$96,160
Funding Source	Appropriated
Area/Department of Assignment	Accountancy Department
Duties and Responsibilities	Instruction in the Masters of Accountancy program as well as the undergraduate accounting program
Justification of Position	Increase in student enrollment and interest in the accounting programs requires the establishment of this position.

Position Title	Parking Attendant
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$16,848
Funding Source	Local Funding
Area/Department of Assignment	Public Safety, Risk Management and Parking
Duties and Responsibilities	Parking attendant as well as duties for security and safety.
Justification of Position	With the increase in student head count and other individuals visiting campus, additional parking and safety oversight is needed. With the construction of new facilities on campus, central parking spaces will be decreasing. Better assistance for visitors is necessitated.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Technical Records Specialist I
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$21,445
Funding Source	Professional Technical Funding
Area/Department of Assignment	Center for Workforce Training
Duties and Responsibilities	Technical support for the Skills Training Advantage for Riders (STAR) Motorcycle Training Program.
Justification of Position	This program was transferred from the Department of Education to better serve both the students and the instructors. This program will provide safety training for motorcycle riders in the state of Idaho.

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$21,445
Funding Source	Local Funding 79%; Appropriated 21%
Area/Department of Assignment	Music Department
Duties and Responsibilities	Clerical assistance for the Keith Stein Marching Band and the director.
Justification of Position	This position has been temporary for a number of years. Creation of this position on a permanent basis is needed to provide continuity for the band and the director.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Graphic Design Specialist
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	\$26,956
Funding Source	Local Funding
Area/Department of Assignment	Student Union and Student Involvement
Duties and Responsibilities	Provide graphic services for the Student Union and Activities, the Women's Center, and the Cultural Center.
Justification of Position	The workload has been handled by a temporary employee. The increase in work requires this position to be a permanent full-time position.

**CHANGE IN POSITIONS
OTHER**

Position Title	Project Coordinator
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	from 9 to 11 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$8,935
Funding Source	Appropriated Funds
Area/Department of Assignment	Provost
Duties and Responsibilities	Planning and supporting of academic programs and initiatives.
Justification of Position	Demands in workload necessitate continuance of this position during the summer to plan and support programs and initiatives coordinated out of the Office of the Provost.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Receptionist
Type of Position	Classified Staff
FTE	from .75 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$4,067
Funding Source	Local Funds
Area/Department of Assignment	Telephone Services
Duties and Responsibilities	Provide telephone coverage for the University Switchboard.
Justification of Position	The current employee works 37.5 hours per week. The position is being increased to accommodate the need to have the switchboard staffed 40 hours per week to take incoming calls.

Position Title	Event Coordinator
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	from 11 to 12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$3,696
Funding Source	Local Funding
Area/Department of Assignment	Morrison Center
Duties and Responsibilities	Provide all staging technical requirements and act as liaison between the Morrison Center and lessees for the staging of productions.
Justification of Position	Maintenance needs must be done during the summer months to prepare for upcoming season. The additional month will allow for the required maintenance.

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**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Audio/Electronics Engineer
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	from 11 to 12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$3,902
Funding Source	Local Funding
Area/Department of Assignment	Morrison Center
Duties and Responsibilities	Provide all audio and computer technical requirements and act as liaison between the Morrison Center and the lessees for all audio and computer needs.
Justification of Position	Maintenance needs must be done during the summer months to prepare for upcoming season. The additional month will allow for the required maintenance.

Position Title	Painter
Type of Position	Classified
FTE	from .75 to 1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$5,029
Funding Source	Local Funding
Area/Department of Assignment	Student Union and Student Involvement
Duties and Responsibilities	Painter for the Student Union and other off-site locations.
Justification of Position	The Student Union is taking responsibilities for more off-site facilities. This combined with the aging of the Student Union necessitates this position being changed to full time. Funding for this position comes from student fees and generated revenue within the Student Union and Activities budget.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Library Assistant 3
Type of Position	Classified
FTE	from .8 to .875 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$354
Funding Source	Appropriated Funding
Area/Department of Assignment	Library
Duties and Responsibilities	Additional hours needed to help catalog the library collection in the acquisitions department.
Justification of Position	The incumbent will change from 32 to 35 hours per week to accommodate the need due to increased acquisitions within the Library. Funds will be transferred from irregular salaries to permanent position.

Position Title	Event Technical Coordinator
Type of Position	Classified
FTE	from .75 to 1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$5,626
Funding Source	Local Funding
Area/Department of Assignment	Student Union and Student Involvement
Duties and Responsibilities	Provide technical assistance for events taking place at the Student Union Building and ancillary facilities.
Justification of Position	With the increase need for the use of technology in meetings, this position must be increased to full time.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	from .75 to 1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$5,595
Funding Source	Professional Technical Funding
Area/Department of Assignment	College of Applied Technology
Duties and Responsibilities	Clerical assistance for the Dean, College of Applied Technology.
Justification of Position	Increased workload among the Dean's staff has necessitated reestablishing this position to 1.0 FTE.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	from 9 to 12 month
Effective Date	July 1, 2005
Salary Range	additional funding of \$7,123
Funding Source	Appropriated Funding
Area/Department of Assignment	Respiratory Care
Duties and Responsibilities	Provide clerical services for the Respiratory Care department as well as summer assistance in the Dean of Health Sciences.
Justification of Position	The increase in the position allows for additional coverage during the summer for the Respiratory Care Program and the Dean of Health Sciences office.

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	from .5 to .65 FTE
Term of Appointment	from 12 to 9 month
Effective Date	July 1, 2005
Salary Range	decrease in salary of \$268
Funding Source	Appropriated Funding
Area/Department of Assignment	College of Health Science Dean
Duties and Responsibilities	Provide clerical services in the Dean of Health Sciences office.
Justification of Position	Restructuring of two positions within the College of Health Sciences (see above) will allow greater assistance during the academic year as well as needed coverage in the summer for the Dean of Health Sciences office.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Business Manager
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	from 9 to 12 month
Effective Date	July 1, 2005
Salary Range	\$45,000
	Funding Source
	Appropriated
Area/Department of Assignment	Office of Information Technology
Duties and Responsibilities	Business manager for all the offices under OIT—computing services, telephone and network services, printing and Graphic Services, Enterprise Application Systems, Mail Services, Web Services, and Bronco Card Office. This position has supervisory responsibilities for ordering all computers and peripheral equipment as well as the University Switchboard.
Justification of Position	The complexity of the job combined with the supervisory responsibilities have dictated the need to increase this position from 9 to 12 months and create this position from a classified position to a professional staff position.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES
B. Appointment Authority and Procedures

August 2002

B. Appointment Authority and Procedures

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. **Delegation of Authority**
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. **Specifically Reserved Board Authority**
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
 - a. **Position Authorizations**
 - (1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
 - (a) position title;
 - (b) type of position;
 - (c) FTE
 - (d) Term of appointment;
 - (e) Effective date;
 - (f) approximate salary range;
 - (g) funding source;
 - (h) area or department of assignment;
 - (i) a description of the duties and responsibilities of the position; and
 - (j) a complete justification for the position

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY

SUBJECT

A request by Idaho State University for approval of new positions.

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section II.B.3.

BACKGROUND

Items submitted for review and approval according to Board Policy Section II. B.3.

DISCUSSION

Idaho State University is requesting approval for:

- Fourteen (14) new faculty positions (13.4 FTE) supported by state, local and grant funds
- Eleven (11) new professional staff positions (10.50 FTE) supported by state, local and grant funds
- Five (5) new classified positions (4.75 FTE) supported by state, local, and grant funds
- Authorization to increase the FTE on one (1) non-classified position (1.0 FTE), supported by local funds; authorization to increase the FTE on one (1) classified position (1.0 FTE), supported by local funds; and authorization to change the term on one (1) non-classified position (1.0 FTE) from 10 to 12 month, supported by state funds.

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF AND COMMENTS AND RECOMMENDATIONS

As noted above, the new positions are a combination of faculty, staff and classified positions. A majority of the positions are needed to accommodate growth in academic programs. Four of the positions are related to the Institute for Rural Health (IRH).

Staff recommends approval.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

BOARD ACTION

A motion to approve the request by Idaho State University for thirty (30) positions (28.65 FTE), to increase the FTE on two (2) positions (2.0 FTE), and to increase the term to 12 month on one (1) position (1.0 FTE).

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

**NEW POSITIONS
ACADEMIC**

Position Title	Professor and Department Chair
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$55,000 – 65,000
Funding Source	State Funds
Area/Department of Assignment	Foreign Languages
Duties and Responsibilities	Teach foreign language courses; conduct research; oversee operations of the department.
Justification of Position	To provide additional faculty and administrative support.

Position Title	Assistant Professor of Public Administration
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$40,000 – 46,000
Funding Source	State Funds
Area/Department of Assignment	Political Science
Duties and Responsibilities	Teach courses; conduct research; provide service; assist in the development of the Master of Public Administration program.
Justification of Position	To provide additional faculty support with specialization in public administration in order to satisfy accreditation standards.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Instructional Lab Coordinator
Type of Position	Faculty
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$39,000.00
Funding Source	State Funds
Area/Department of Assignment	Biological Sciences
Duties and Responsibilities	Coordinate sections of biology 100, 101, and 102 laboratories, and teach laboratory sections as needed.
Justification of Position	To provide additional support for increased lab use and to provide year-round lab sections.

Position Title	Assistant Lecturer
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$29,161.60
Funding Source	State Funds
Area/Department of Assignment	Dance
Duties and Responsibilities	Teach a variety of dance classes and advise dance minors.
Justification of Position	To provide additional faculty support for the new dance minor. The duties of this position have been previously performed by a temporary, part-time employee.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$80,017.60
Funding Source	State Funds
Area/Department of Assignment	Management
Duties and Responsibilities	Teach classes, conduct research, and service.
Justification of Position	To provide additional faculty support due to increased growth in the MBA Program. The duties of this position have been previously performed by a temporary, part-time employee.
Position Title	Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$60,840.00
Funding Source	State Funds
Area/Department of Assignment	College of Education
Duties and Responsibilities	Teach education courses.
Justification of Position	To provide additional faculty support.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$40,000.00
Funding Source	State Funds
Area/Department of Assignment	Teacher Education
Duties and Responsibilities	Teach courses in special education with emphasis in classroom behavior management, direct instruction, instructional strategies, law and assessment.
Justification of Position	To provide additional faculty support for the special education portion within the department.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$40,000.00
Funding Source	State Funds
Area/Department of Assignment	Teacher Education
Duties and Responsibilities	Teach undergraduate courses in the Teacher Education program and graduate courses in the Master of Education in Elementary Education and Master of Education in Secondary Education.
Justification of Position	To provide additional faculty support to meet graduate program needs and to address the requirements of the No Child Left Behind legislation.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	.50
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$30,000.00
Funding Source	Grant Funds
Area/Department of Assignment	Dental Hygiene/MSDH Program
Duties and Responsibilities	Assist with course development, teach courses/modules, and supervise student practicum experiences as required.
Justification of Position	To provide additional faculty support to fulfill the needs of a new graduate program and to meet grant requirements.

Position Title	Clinical Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	10 month
Effective Date	August 15, 2005
Salary Range	\$45,000.00
Funding Source	State Funds
Area/Department of Assignment	Communication Sciences & Disorders and Education of the Deaf
Duties and Responsibilities	Provide clinical education; teach course in new Clinical Doctorate and Audiology program; oversee the Audiology Clinic.
Justification of Position	To provide additional faculty support required for the Audiology degree program.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Internal Medicine Faculty and Hospitalist (Clinical Assistant Professor)
Type of Position	Faculty
FTE	.90
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$115,000.00
Funding Source	Local Funds
Area/Department of Assignment	Family Medicine
Duties and Responsibilities	Responsible for teaching on the Internal Medicine service of the Family Practice Residency Program, including supervision of residents, liaison with emergency room and Internal Medicine community; provide direct inpatient care as a hospitalist, both in the acute hospital and in the Skilled Nursing Facility.
Justification of Position	To provide additional hospitalist support for the care of inpatients at Portneuf Medical Center.

Position Title	Clinical Systems Specialist – Physician Assistant
Type of Position	Faculty
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$53,352.00
Funding Source	Local Funds
Area/Department of Assignment	Family Medicine
Duties and Responsibilities	Physician assistant patient care; assist with implementation of Electronic Medical Records; teach mid-level physician interactions for the ISU Family Practice Residency Program.
Justification of Position	To provide additional support needed to handle increasing Medicare patient load.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Clinical Instructor
Type of Position	Faculty
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$61,256.00
Funding Source	Local Funds
Area/Department of Assignment	Pharmacy Practice and Administrative Sciences
Duties and Responsibilities	Coordinate assignments and monitor the Advanced Pharmacy Practice Experiences; plan, coordinate and conduct statewide continuing professional education programs for pharmacists under ACPE accreditation.
Justification of Position	To provide additional faculty support for compliance with ACPE accreditation standards.

Position Title	Research Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$65,000.00
Funding Source	State Funds
Area/Department of Assignment	Informatics Research Institute (IRI)
Duties and Responsibilities	Support IRI operations; manage Simplot Decision Center; develop grants and contracts; publish, service and teach as needed.
Justification of Position	To provide additional support required for the development of the IRI mission.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

**NEW POSITIONS
OTHER**

Position Title	Assistant Radiation Safety Officer
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$50,000.00
Funding Source	State Funds (70%) & Grant Funds (30%)
Area/Department of Assignment	Technical Safety Office
Duties and Responsibilities	Responsible for radiation and laser safety; chemical and biological hazardous waste management; and coordinate day-to-day activities of student employees.
Justification of Position	To provide additional support needed to ensure a continued safe performance in related activities.

Position Title	Assistant to the Dean for Development
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$60,000.00
Funding Source	Grant Funds
Area/Department of Assignment	Kasiska College of Health Professions
Duties and Responsibilities	Serve as major gifts officer; cultivate and work with possible donors to secure major gifts for the college.
Justification of Position	To provide additional support needed to secure major gifts for the college.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Dental Residency Director
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$90,000.00
Funding Source	State Funds
Area/Department of Assignment	Dental Sciences
Duties and Responsibilities	Oversee the expanded Dental Residency Program.
Justification of Position	To provide support for the restructuring of Dental Sciences (e.g., separate directors for IDEP and Dental Residency).

Position Title	Senior Grant Project Coordinator
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$45,000.00
Funding Source	Grant Funds
Area/Department of Assignment	Institute of Rural Health
Duties and Responsibilities	Manage and implement grant programs; responsible for grant and report writing.
Justification of Position	To provide additional support for ongoing grant funding for the IRH.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Grant Project Coordinator
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$39,200.00
Funding Source	Grant Funds
Area/Department of Assignment	Institute of Rural Health
Duties and Responsibilities	Implement grant programs, grant and report writing.
Justification of Position	To provide additional support for the ongoing grant funding for the IRH.

Position Title	Grant Project Coordinator
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$33,161.00
Funding Source	Grant Funds
Area/Department of Assignment	Institute of Rural Health
Duties and Responsibilities	Implement grant programs, grant and report writing.
Justification of Position	To reactivate PCN 5719 to provide permanent support for ongoing grant funding for the IRH. The duties of this position have been previously performed by a temporary employee.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Research Associate
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$32,500.00 – 65,000.00
Funding Source	Grant Funds
Area/Department of Assignment	Institute of Rural Health
Duties and Responsibilities	Assist in the administration of research protocol, including recruitment, screenings, and test administration; participate in data scoring, input and verification; responsible for the longitudinal aspects of the research project.
Justification of Position	To provide additional support for the grant, as required by the grantee, National Institute of Health (NIH).

Position Title	Director of Conferencing
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$35,000.00
Funding Source	Local Funds
Area/Department of Assignment	Continuing Education
Duties and Responsibilities	Coordinate and oversee conferencing projects and functions, including accommodations, meal projections, event security, conference registration, brochures and other promotional materials, maintain conference records and conference-planning guides; manage staff.
Justification of Position	To provide additional support for conference/event planning.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Transfer Student Recruiter
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$38,000.00
Funding Source	State Funds
Area/Department of Assignment	Enrollment Planning
Duties and Responsibilities	Develop and implement a marketing plan to identify transfer student population; develop a stream-lined Web source of information for transfer students.
Justification of Position	To provide additional support for the growth in number of transfer students coming to ISU.

Position Title	Graduate School Recruiter
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$38,000.00
Funding Source	State Funds
Area/Department of Assignment	Enrollment Planning
Duties and Responsibilities	Work with graduate faculty to determine graduate programs; research demographics of Idaho and surrounding states for areas in which to target ISU recruiting efforts; develop a recruiting program.
Justification of Position	To provide support for growth in graduate program enrollment.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Assistant Tennis Coach
Type of Position	Non-Classified
FTE	.50
Term of Appointment	10 month
Effective Date	June 19, 2005
Salary Range	\$11,150.00
Funding Source	State Funds
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Duties include scheduling, recruiting, team travel, and coaching of student athletes.
Justification of Position	To provide additional support to assist with coaching the men's and women's tennis teams.

Position Title	Photographer
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$28,329.60
Funding Source	State and Local Funds (50%/50%)
Area/Department of Assignment	University Relations
Duties and Responsibilities	Take photos; provide job costing information; customer relations; operate digital slide recorder; scan and print photos, create and maintain filing system of negatives, slides, and digital photos.
Justification of Position	To provide additional support for photographic services for the maintenance of a photographic history of ISU, as well as gather needed photographic images for marketing.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Financial Technician
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$23,982.00
Funding Source	Grant Funds
Area/Department of Assignment	Institute of Rural Health
Duties and Responsibilities	Analyze, research, forecast, and reconcile complex financial documents; ensure compliance with laws, rules, and policies; perform related work.
Justification of Position	To provide additional support for ongoing grant funding. The duties of this position have been previously performed by a temporary, part-time employee.

Position Title	Food Service Supervisor
Type of Position	Classified
FTE	1.0
Term of Appointment	11 month
Effective Date	August 8, 2005
Salary Range	\$26,956.00
Funding Source	State Funds
Area/Department of Assignment	Culinary Arts, College of Technology
Duties and Responsibilities	Confer with cooks; plan work schedule; train students in food service methods; plan menus; coordinate activities of prep area; prepare menu items; inspect utensils, equipment and facilities for compliance with sanitation and safety standards and regulations; schedule cleaning assignments; and conduct safety and sanitation training.
Justification of Position	To reactivate PCN 7598 to provide vital support for facilitating the teaching and learning aspects of the food preparation area.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	.75
Term of Appointment	9 month
Effective Date	August 15, 2005
Salary Range	\$12,062.70
Funding Source	State Funds
Area/Department of Assignment	Community Relations, College of Technology
Duties and Responsibilities	Schedule/assist with tours; assemble recruitment materials; computer data entry of new student surveys/tour evaluations; mass mailings; gather items for program visits and meetings; assist with special events; perform support tasks related to the annual Tech Expo.
Justification of Position	To provide additional clerical support for community relations. The duties of this position have been previously performed by temporary, part-time employees.

Position Title	Office Specialist 2
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$19,073.60
Funding Source	State Funds
Area/Department of Assignment	Institutional Research
Duties and Responsibilities	Assist with office duties, such as filing, completing surveys, answering telephones, and data input.
Justification of Position	To provide additional clerical support due to office restructuring.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

**CHANGE IN POSITIONS
OTHER**

Position Title	Assistant Strength & Conditioning Coach (PCN 7179)
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	change from 10 month to 12 month
Effective Date	June 19, 2005
Salary Range	\$24,000.00
Funding Source	State Funds
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Assist with strength and conditioning for athletes in all sports.
Justification of Position	To provide year-round support for athlete strength and conditioning.

Position Title	Information Technology Manager (PCN 7182)
Type of Position	Non-Classified
FTE	change from .7 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	June 19, 2005
Salary Range	\$52,000.00
Funding Source	Local Funds
Area/Department of Assignment	Family Medicine
Duties and Responsibilities	Develop and maintain wireless and wired networking in department and clinic; implement electronic medical records system; maintain PC and Palm OS, systems and printing.
Justification of Position	To provide continued IT support for the department and clinic. This position has been previously funded by grant funds, however, with the termination of the grant, it is imperative that this position be funded for continued IT support.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued**

Position Title	Office Specialist 2 (PCN 7178)
Type of Position	Classified
FTE	change from .85 FTE to 1.0 FTE
Term of Appointment	change from 10 month to 12 month
Effective Date	June 19, 2005
Salary Range	\$19,864.00
Funding Source	Local Funds
Area/Department of Assignment	Holt Arena
Duties and Responsibilities	Assist with ticket sales for events at Holt Arena and the Performing Arts Center.
Justification of Position	To provide additional support due to the addition of the ticket sales for the Performing Arts Center.

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

**Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES
B. Appointment Authority and Procedures**

August 2002

B. Appointment Authority and Procedures

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.

2. Delegation of Authority

The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.

3. Specifically Reserved Board Authority

(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:

a. Position Authorizations

(1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:

- (a) position title;
- (b) type of position;
- (c) FTE
- (d) Term of appointment;
- (e) Effective date;
- (f) approximate salary range;
- (g) funding source;
- (h) area or department of assignment;
- (i) a description of the duties and responsibilities of the position; and
- (j) a complete justification for the position

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

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CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

SUBJECT

A request by the University of Idaho for approval of ten new positions and fifty-five deleted positions/miscellaneous groups.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section II B.3

DISCUSSION

A request by the University of Idaho for:

- Ten (10) new positions (10.0 ftp) supported by appropriated and non-appropriated funds
- The deletion of fifty-five (55) positions

IMPACT

Once approved the changes can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

The new positions include five faculty positions, two non-faculty exempt and three other positions. Four of the faculty positions relate to expanded teaching and research activities; the fifth faculty position relates to teaching only. The remaining five positions relate to a variety of institutional needs.

Fifty-five vacant or soon-to-be vacant positions are being deleted to allow for a refocus of financial resources.

Staff recommends approval.

BOARD ACTION

A motion by the University of Idaho for the approval of ten (10) new positions (10.0 ftp) supported by appropriated and non-appropriated funds, and to delete fifty-five (55) miscellaneous positions.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

**NEW POSITIONS
ACADEMIC**

Position Title	Academic Faculty (0043)
Type of Position	Faculty
FTE	1.0
Term of Appointment	Academic Year
Effective Date	June 19, 2005
Salary Range	\$58,385.60
Funding Source	Appropriated funds
Area/Department of Assignment	Biology
Duties	Responsible for teaching and research
Justification	Additional faculty for expanded teaching and research activities

Position Title	Academic Faculty (0042)
Type of Position	Faculty
FTE	1.0
Term of Appointment	Academic Year
Effective Date	June 19, 2005
Salary Range	\$58,885.40
Funding Source	Appropriated funds
Area/Department of Assignment	Biology
Duties	Responsible for teaching and research
Justification	Additional faculty for expanded teaching and research activities

Position Title	Academic Faculty (0041)
Type of Position	Faculty
FTE	1.0
Term of Appointment	Academic Year
Effective Date	June 19, 2005
Salary Range	\$110,011.20
Funding Source	Appropriated funds
Area/Department of Assignment	Biology
Duties	Responsible for teaching and research
Justification	Staffing for interdisciplinary graduate program and research activities

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title	Assistant Professor – Tenure Track
Type of Position	Faculty
FTE	1.0
Term of Appointment	12 months
Effective Date	June 19, 2005
Salary Range	\$36,000.00
Funding Source	Appropriated funds
Area/Department of Assignment	Library
Duties	Responsible for teaching and scholarship
Justification	Additional faculty for expanded teaching activities

Position Title	Assistant Professor (0416)
Type of Position	Faculty
FTE	1.0
Term of Appointment	Academic Year
Effective Date	June 19, 2005
Salary Range	\$44,012.80
Funding Source	Appropriated funds
Area/Department of Assignment	Political Science
Duties	Responsible for teaching and research
Justification	Additional faculty for expanded teaching and research activities

NON-FACULTY EXEMPT

Position Title	Academic Services Director
Type of Position	Non-Faculty Exempt
FTE	1.0
Term of Appointment	12 months
Effective Date	June 19, 2005
Salary Range	\$43,000.00
Funding Source	Appropriated Funds
Area/Department of Assignment	College of Law
Duties	Responsible for developing and coordinating an academic support program
Justification	Accreditation Standard 511 (ABA) requirement

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title	Programmer Analyst
Type of Position	Non-Faculty Exempt
FTE	1.0
Term of Appointment	12 months
Effective Date	June 19, 2005
Salary Range	\$44,012.80
Funding Source	Non-appropriated funds
Area/Department of Assignment	Office of Sponsored Programs
Duties	Responsible for technology-related programming and support
Justification	Information technology support for expanded grants and contracts activities

OTHER

Position Title	Administrative Assistant 1 (4953)
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	June 19, 2005
Salary Range	\$24,939.20
Funding Source	Appropriated funds
Area/Department of Assignment	College of Graduate Studies
Duties	Responsible for providing administrative support
Justification	Staffing for interdisciplinary graduate program

Position Title	Electronic Digital Equipment Specialist (5739)
Type of Position	Classified
FTE	1.0
Term of Appointment	12 Month
Effective Date	June 19, 2005
Salary Range	\$31,990.40
Funding Source	Appropriated funds
Area/Department of Assignment	Information Technology Services
Duties	Responsible for providing technology support for classroom faculty
Justification	Support for expanded facilities

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title	Team Cleaning Lead (7212)
Type of Position	Classified
FTE	1.0
Term of Appointment	12 Month
Effective Date	June 19, 2005
Salary Range	\$18,345.60
Funding Source	Appropriated funds
Area/Department of Assignment	Facilities
Duties	Responsible for custodial services
Justification	Support for expanded facility

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

**DELETED POSITIONS
ACADEMIC**

Position Title: Academic Faculty (4531)
Type of Position: Faculty
Salary Range: \$4,146.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Science

Position Title: Academic Faculty (0381)
Type of Position: Faculty
Salary Range: \$8,464.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Science

Position Title: Academic Faculty (0211)
Type of Position: Faculty
Salary Range: \$14,408.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Letters, Arts and Social Sciences

Position Title: Academic Faculty (0152)
Type of Position: Faculty
Salary Range: \$25,283.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Letters, Arts and Social Sciences

Position Title: Academic Faculty (1620)
Type of Position: Faculty
Salary Range: \$25,559.66
Funding Source: Appropriated funds
Area/Department of Assignment: College of Agricultural and Life Sciences

Position Title: Academic Faculty (0210)
Type of Position: Faculty
Salary Range: \$41,378.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Letters, Arts and Social Sciences

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title: Academic Faculty (4550)
Type of Position: Faculty
Salary Range: \$55,016.00
Funding Source: Non-Appropriated funds
Area/Department of Assignment: College of Science

Position Title: Academic Faculty (0064)
Type of Position: Faculty
Salary Range: \$61,984.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Science

Position Title: Fiscal Year Faculty (1642)
Type of Position: Faculty
Salary Range: \$51,506.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Agricultural and Life Sciences

Position Title: Fiscal Year Faculty (1630)
Type of Position: Faculty
Salary Range: \$51,875.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Agricultural and Life Sciences

ADMINISTRATION

Position Title: Vice Provost for Library and
Information Technology and Chief Information
Officer (8060)
Type of Position: Executive Administrator
Salary Range: \$117,874.00
Funding Source: Appropriated Funds
Area/Department of Assignment: Library and Information Technology

NON-FACULTY EXEMPT

Position Title: Director, Administrative Services (7100)
Type of Position: Non-Faculty Exempt
Salary Range: \$62,005.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title: Director, Facilities Management and Operations (7103)
Type of Position: Non-Faculty Exempt
Salary Range: \$76,877.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Manager, Mechanical System (7101)
Type of Position: Non-Faculty Exempt
Salary Range: \$49,442.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

OTHER

Position Title: Administrative Assistant 3 (8061)
Type of Position: Classified
Salary Range: \$40,539.00
Funding Source: Appropriated funds
Area/Department of Assignment: Library and Information Technology

Position Title: Custodian Foreperson (7121)
Type of Position: Classified
Salary Range: \$29,141.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Customer Service Representative 2 (7379)
Type of Position: Classified
Salary Range: \$26,229.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Director, Campus Facilities (8330)
Type of Position: Classified
Salary Range: \$46,986.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title: Electrician (7272)
Type of Position: Classified
Salary Range: \$37,627.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Facility Exterior Craftsman (7241)
Type of Position: Classified
Salary Range: \$25,355.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Financial/Adminstrative Records
Officer (7880)
Type of Position: Classified
Salary Range: \$49,858.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Grounds Maintenance (7452)
Type of Position: Classified
Salary Range: \$22,048.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Haz Mat Abatement Technician (7002)
Type of Position: Classified
Salary Range: \$28,392.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: HVAC Control Technician 2 (7275)
Type of Position: Classified
Salary Range: \$31,034.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: HVAC Mechanic (7282)
Type of Position: Classified
Salary Range: \$26,270.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title:	Irrigation Specialist (7322)
Type of Position:	Classified
Salary Range:	\$23,608.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management
Position Title:	Landscape Construction Supervisor (7330)
Type of Position:	Classified
Salary Range:	\$21,445.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management
Position Title:	Landscape Maintenance Technician (7305)
Type of Position:	Classified
Salary Range:	\$17,826.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management
Position Title:	Lockshop Foreperson (7280)
Type of Position:	Classified
Salary Range:	\$0
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management
Position Title:	Mail Clerk (6626)
Type of Position:	Classified
Salary Range:	\$19,261.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management
Position Title:	Miscellaneous Groups (2040)
Type of Position:	Classified
Salary Range:	\$40,494.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	College of Agricultural and Life Sciences
Position Title:	Painter/Lead Abatement (7233)
Type of Position:	Classified
Salary Range:	\$27,830.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

Position Title: Painter/Lead Abatement Foreperson (7251)
Type of Position: Classified
Salary Range: \$35,277.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Painter/Lead Abatement Technician (6940)
Type of Position: Classified
Salary Range: \$28,454.40
Funding Source: Non-Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Painter/Lead Abatement Technician (7001)
Type of Position: Classified
Salary Range: \$33,238.40
Funding Source: Non-Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Project Architect (7378)
Type of Position: Classified
Salary Range: \$47,195.00
Funding Source: Non-Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Project Manager/Light Construction (7413)
Type of Position: Classified
Salary Range: \$39,042.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Recycle/Surplus/Solid Waste Foreman (7390)
Type of Position: Classified
Salary Range: \$26,374.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Refrigeration Foreman (7268)
Type of Position: Classified
Salary Range: \$37,419.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title: Safety Technician (7921)
Type of Position: Classified
Salary Range: \$27,435.20
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Teaching Assistant (5909)
Type of Position: Teaching Assistant
Salary Range: \$11,878.00
Funding Source: Appropriated funds
Area/Department of Assignment: Enrollment Management

Position Title: Teaching Assistant (0367)
Type of Position: Teaching Assistant
Salary Range: \$12,009.00
Funding Source: Appropriated funds
Area/Department of Assignment: College of Science

Position Title: Team Cleaning Specialist (7138)
Type of Position: Classified
Salary Range: \$17,160.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7178)
Type of Position: Classified
Salary Range: \$17,701.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7191)
Type of Position: Classified
Salary Range: \$17,701.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7179)
Type of Position: Classified
Salary Range: \$18,013.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title: Team Cleaning Specialist (7203)
Type of Position: Classified
Salary Range: \$18,470.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7204)
Type of Position: Classified
Salary Range: \$18,470.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7196)
Type of Position: Classified
Salary Range: \$18,512.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7193)
Type of Position: Classified
Salary Range: \$18,574.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7135)
Type of Position: Classified
Salary Range: \$18,595.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7181)
Type of Position: Classified
Salary Range: \$18,637.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

Position Title: Team Cleaning Specialist (7171)
Type of Position: Classified
Salary Range: \$21,778.00
Funding Source: Appropriated funds
Area/Department of Assignment: Facilities Management

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title:	Technical Records Specialist 1 (7385)
Type of Position:	Classified
Salary Range:	\$29,182.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Facilities Management

Position Title:	Video Specialist (5716)
Type of Position:	Classified
Salary Range:	\$34,008.00
Funding Source:	Appropriated funds
Area/Department of Assignment:	Library and Information Technology

**CONSENT AGENDA – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE**

SUBJECT

A request by Lewis-Clark State College for approval of fourteen (14) new positions and deletion of one position.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section II.B.3

BACKGROUND

Items submitted for review and approval according to Board Policy listed above.

DISCUSSION

Lewis-Clark State College is requesting approval for:

- five new (5) instructional positions (5.0 FTE) supported by appropriated and local funds
- nine (9) other new positions (8.5 FTE) supported by appropriated and local funds
- the deletion of one (1) position (7.5 FTE) supported by appropriated funds

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

Five of the new positions are either faculty or lecturers. The other positions are a combination of professional and classified positions, relating to increased administrative support needs for departments and facilities, including the new Activities Center.

Staff recommends approval.

BOARD ACTION

A motion to approve the request by Lewis-Clark State College to add fourteen (14) new positions (13.5 total FTE) and delete one (1) position (.75 FTE).

Moved _____ Seconded _____ Carried Yes ____ No ____

**CONSENT AGENDA – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

**NEW POSITIONS
INSTRUCTIONAL**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	8/23/05
Salary Range	\$37,831
Funding Source	State Appropriated funds
Area/Department of Assignment	Education Division
Justification of Position	Teach needed courses in health & kinesiology

Position Title	Lecturer
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	8/23/05
Salary Range	\$30,600
Funding Source	State Appropriated funds
Area/Department of Assignment	Social Sciences
Justification of Position	Teach Social Science Courses in Coeur d'Alene

Position Title	Lecturer
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	8/23/05
Salary Range	\$30,600
Funding Source	State Appropriated funds
Area/Department of Assignment	Humanities
Justification of Position	Teach needed courses in English

**CONSENT AGENDA – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

Position Title	Lecturer
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	8/23/05
Salary Range	\$30,600
Funding Source	State Appropriated funds
Area/Department of Assignment	Natural Sciences
Justification of Position	Develop and teach on-line and campus based courses in mathematics

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	8/23/05
Salary Range	\$36,000
Funding Source	Local Funds
Area/Department of Assignment	BTS
Justification of Position	Teach Early Childhood Development Courses

**NEW POSITIONS
OTHER**

Position Title	Events Coordinator/Campus Card Manager
Type of Position	Exempt
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$45,000
Funding Source	State Appropriated funds
Area/Department of Assignment	Administrative Services
Justification of Position	Coordinate on campus events and manage the new campus card system

**CONSENT AGENDA – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$25,000
Funding Source	State Appropriated funds
Area/Department of Assignment	Administrative Services
Justification of Position	Provide administrative support to the event coordinator

Position Title	Security Officer
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$21,361.60
Funding Source	State Appropriated funds
Area/Department of Assignment	Campus Security
Justification of Position	Provide consistent coverage of campus 24 hours/day

Position Title	Director
Type of Position	Exempt
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$55,000
Funding Source	State Appropriated and local funds
Area/Department of Assignment	Workforce Training
Justification of Position	Direct Workforce Training Activities

Position Title	Scholarship Coordinator
Type of Position	Exempt
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$32,800
Funding Source	State Appropriated funds
Area/Department of Assignment	Financial Aid
Justification of Position	Coordinate Scholarship Activities

**CONSENT AGENDA – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	0.5
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$10,722
Funding Source	State Appropriated funds
Area/Department of Assignment	Native American and Minority Office
Justification of Position	Support director of Native American and Minority Affairs

Position Title	Technical Records Specialist
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$21,444
Funding Source	State Appropriated funds
Area/Department of Assignment	Institutional Planning, Research, & Assessment
Justification of Position	Provide administrative support to the department

Position Title	Custodian
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$15,800
Funding Source	State Appropriated funds
Area/Department of Assignment	Physical Plant
Justification of Position	Created through the maintenance and operations formula for new facilities for the activity center

**CONSENT AGENDA – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

Position Title	Programmer/Analyst
Type of Position	Exempt
FTE	1.0
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$39,500
Funding Source	State Appropriated funds
Area/Department of Assignment	Information Technology
Justification of Position	Support for the student information system

**DELETED POSITIONS
OTHER**

Position Title	Development Coordinator
Type of Position	Exempt
FTE	0.75
Term of Appointment	12 months
Effective Date	7/01/2005
Salary Range	\$26,000
Funding Source	State Appropriated funds
Area/Department of Assignment	College Advancement
Justification of Position	Duties reallocated

CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

SUBJECT

2005-2006 Housing Room and Board Rates

APPLICABLE STATUE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Policy, Section V. R. 3. b.

DISCUSSION

Boise State University has approved the following room and board rates effective Fall Semester, 2005-2006

Apartments	2004-2005	2005-2006	% increase
University Heights			
1 bedroom	\$410	\$410	0%
2 bedroom	\$450	\$470	4%
University Manor			
1 bedroom	\$410	\$410	0%
2 bedroom	\$450	\$470	4%
University Park			
Grad unit	\$295	\$300	2%
2 bedroom	\$450	\$450	0%
3 bedroom	\$566	\$590	4%
University Village			
2 bedroom	\$575	\$575	0%
University Square			
2 bedroom	\$680	\$680	0%
Other Rentals			
1803 Donald Circle	\$693	\$693	0%
1809 Donald Circle	\$780	\$780	0%

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY - Continued**

Residence Halls/Suites	2004-2005	2005-2006	% increase
Meal Plan Number (Double Occupancy in Chaffee, Driscoll, Morrison or Barnes Towers)			
Plan 1 or 4	\$4,829	\$4,829	0%
Plan 2 or 5	\$4,679	\$4,679	0%
Plan 3 or 6	\$4,464	\$4,464	0%
Plan 7		\$4,133	
Meal Plan Number (Single Occupancy in Chaffee, Driscoll, Morrison or Barnes Towers)			
Plan 1 or 4	\$5,491	\$5,491	0%
Plan 2 or 5	\$5,340	\$5,340	0%
Plan 3 or 6	\$5,125	\$5,125	0%
Plan 7		\$4,796	
Meal Plan Number (Double Occupancy in Keiser or Taylor)			
Plan 1 or 4	\$4,908	\$4,908	0%
Plan 2 or 5	\$4,783	\$4,783	0%
Plan 3 or 6	\$4,583	\$4,538	0%
Plan 7		\$4,212	
Meal Plan Number (Single Occupancy in Keiser or Taylor)			
Plan 1 or 4	\$5,590	\$5,590	0%
Plan 2 or 5	\$5,465	\$5,465	0%
Plan 3 or 6	\$5,220	\$5,220	0%
Plan 7		\$4,894	
University Square Suites			
Single Occupancy	\$2,970	\$3,292	11%
Single Occupancy (Efficiency Room)	\$2,970	\$2,970	0%

Definitions:

- Meal Plan Option #1: 19 meals per week, 3 each weekday, 2 on Sat and Sun
- Meal Plan Option #2: Any 15 of the 19 meals available
- Meal Plan Option #3: Any 10 of the 19 meals available
- Meal Plan Option #4: Block Plan - 135 meals + \$150/semester in flex dollars
- Meal Plan Option #5: Block Plan - 110 meals + \$200/semester in flex dollars
- Meal Plan Option #6: Block Plan - 75 meals + \$235/semester in flex dollars
- Meal Plan Option #7: Block Plan – 50 meals + \$245/semester in flex dollars

CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY - Continued

STAFF COMMENTS AND RECOMMENDATIONS

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection R: Establishment of Fees

October, 2003

3. Fees Approved by the Chief Executive Officer of the Institution

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY

SUBJECT

2005-206 Housing Room and Board Rates

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.R.3.b.

DISCUSSION

Idaho State University has approved the following room and board rates effective with the Fall Semester, 2005.

	<u>2004-2005</u>	<u>2005-2006</u>	<u>% Increase</u>
Residence Halls			
Room & Board/Double Occupancy:			
Plan A (265 meals/sem + \$200 flex/sem)	\$4,850	\$5,030	3.71%
Plan B (215 meals/sem + \$175 flex/sem)	4,850	4,870	0.41%
Plan C (165 meals/sem + \$150 flex/sem)	4,620	4,690	1.52%
Room & Board/Single Occupancy:			
Plan A (265 meals/sem + \$200 flex/sem)	5,510	5,720	3.81%
Plan B (215 meals/sem + \$175 flex/sem)	5,510	5,560	0.91%
Plan C (165 meals/sem + \$150 flex/sem)	5,280	5,380	1.89%
Suites (monthly)			
Double Occupancy/Schubert Heights	350	360	2.86%
Single Occupancy/Graduate House	340	340	0.00%
Single Occupancy/Studio Suites	375	380	1.33%
Apartment Units (monthly)			
One Bedroom/West Campus	460	460	0.00%
One Bedroom	435	440	1.15%
Two Bedroom/1 bath	515	525	1.94%
Two Bedroom/1½ bath	550	550	0.00%
Two Bedroom/2 bath	570	570	0.00%

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY - continued

STAFF COMMENTS AND RECOMMENDATIONS

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO

SUBJECT

Report to the Board on 2005-2006 housing and dining rates.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section V.R.3.b.

BACKGROUND

The annual approval process for housing and dining rates at the University of Idaho includes publishing proposed rates in October, holding rate discussions with students in October and November, and forwarding the final approval for the President's approval in December. The University seeks to establish the following academic year's housing and dining rates by the end of December to enable time for University Residences to communicate upcoming rate changes to returning and incoming students in a timely manner.

The University's rate proposals build off of a marketing and financial feasibility plan conducted in 1999 and subsequent updates that compare rates to the local market and peer institutions. As a residential campus, the University seeks to offer housing that is integrated with student learning experiences – a type of housing not available in the general market. The University has implemented rates and increases at levels below those suggested by the consultants who conducted the 1999 study. The University's approach to rate setting is to establish charges that: (1) enable University Residences to operate within a balanced budget and recognize increases to fixed cost items such as utility increases and other overhead; (2) allow for further enhancement of academic-themed and general learning communities; and (3) are appropriate when compared to other local housing offerings.

DISCUSSION

The rates approved for the 2005-2006 academic year are detailed in the following pages.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO – continued**

2005-2006 Traditional Residence Hall Room and Board Rates

Approved Traditional Residence Hall Room and Board Rates	Annual Rate		
	FY06 rates	FY05 rates	Increase
Double Room and Meal Plan* #1	\$ 5,887	\$ 5,514	6.76%
Double Room and Meal Plan* #2	\$ 5,704	\$ 5,338	6.85%
Double Room and Meal Plan* #3	\$ 5,424	\$ 5,074	6.89%
Targhee Hall Double Room and Targhee Meal Plan*	\$ 5,641	\$ 5,278	6.87%

Steel House Co-op - Double Room/ Co-op Meal Plan*	\$ 4,677	\$ 4,340	7.77%
Single Room and Meal Plan* #1	\$ 7,287	\$ 6,814	6.94%
Single Room and Meal Plan* #2	\$ 7,104	\$ 6,638	7.02%
Single Room and Meal Plan* #3	\$ 6,824	\$ 6,374	7.06%
Targhee Hall Single Room and Targhee Meal Plan	\$ 7,041	\$ 6,578	7.04%
Steel House Co-op – Single Room/ Co-op Meal Plan	\$ 6,077	\$ 5,640	7.75%
McConnell Hall: (Additional Charge)	\$ 100	\$ 100	0%
*Rates do not include tax. The meal plan portion only, of the Room and Board Rates, is taxed.			

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

2005-2006 Living Learning Community Package Rates

Approved Living Learning Community Package Rates	Annual Rate		
	FY06 rates	FY05 rates	Increase
<i>FRESHMAN LIVING LEARNING COMMUNITY PACKAGES</i>			
FLLC Double Room Package*	\$ 5,974	\$ 5,574	7.17%
FLLC Single Room Package*	\$ 7,374	\$ 6,874	7.27%
FLLC Super Double Package*	\$ 6,224	\$ 5,824	6.86%
FLLC Super Single Package*	\$ 7,624	\$ 7,124	7.01%
<i>LIVING LEARNING COMMUNITY PACKAGES (NON-FRESHMAN)</i>			
LLC Double Room Package*	\$ 4,848	\$ 4,448	8.99%
LLC Single Room Package*	\$ 6,248	\$ 5,748	8.70%
LLC Super Double Package*	\$ 5,098	\$ 4,698	8.51%
LLC Super Single Package*	\$ 6,498	\$ 5,998	8.34%
The Freshman Living Learning Community Package includes \$1,062.86* (before tax) in Dining per semester (which can be upgraded). The Living Learning Community Package (non-Freshman) includes \$500 (before tax) in Dining per semester (which can be upgraded).			
*Rates Do Not include tax. The Dining portion only, of the Freshman Living Learning Community Package and the Living Learning Community Package, is taxed.			
The Living Learning Community Deposit and the Traditional Residence Hall Deposit (and Application Fee) are \$250.			
Liquidated Damages are \$6 per day, Minimum Charge \$400-- Maximum Charge \$1,100.			

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

2005-2006 Monthly Apartment Rates 2 Tier Plan

I. 12 MONTH AGREEMENT	FY06 Rate	FY05 Rate	Percentage	Dollar
Approved Apartment Rates	Per Month	Per Month	Increase	Increase
Graduate Student Residence # B	\$ 499	\$ 480	3.96%	\$ 19
Graduate Student Residence #C	\$ 481	\$ 462	4.11%	\$ 19
South Hill Apartments: 1 Br.	\$ 489	\$ 472	3.60%	\$ 17
South Hill Apartments: 2 Br.	\$ 509	\$ 501	1.60%	\$ 8
South Hill Apartments: 3 Br.	\$ 589	\$ 574	2.61%	\$ 15
South Hill Vista: 2 Br.	\$ 559	\$ 550	1.64%	\$ 9
South Hill Vista: 3 Br.	\$ 644	\$ 623	3.37%	\$ 21
South Hill Vista: 4 Br.	\$ 699	\$ 684	2.19%	\$ 15
Elmwood Apartments: 1 Br. Grnd. Flr.	\$ 525	\$ 492	6.71%	\$ 33
Elmwood Apartments: 1 Br.	\$ 540	\$ 504	7.14%	\$ 36
Elmwood Apartments: 2 Br.	\$ 699	\$ 651	7.37%	\$ 48
*<THAN 12 MONTH AGREEMENT	FY06 Rate	FY05 Rate	Percentage	Dollar
Approved Apartment Rates	Per Month	Per Month	Increase	Increase
Graduate Student Residence # B	\$ 549	\$ 520	5.58%	\$ 29
Graduate Student Residence #C	\$ 531	\$ 502	5.78%	\$ 29
South Hill Apartments: 1 Br.	\$ 539	\$ 512	5.27%	\$ 27
South Hill Apartments: 2 Br.	\$ 559	\$ 541	3.33%	\$ 18
South Hill Apartments: 3 Br.	\$ 639	\$ 614	4.07%	\$ 25
South Hill Vista: 2 Br.	\$ 509	\$ 590	3.22%	\$ 19
South Hill Vista: 3 Br.	\$ 694	\$ 663	4.68%	\$ 31
South Hill Vista: 4 Br.	\$ 749	\$ 724	3.45%	\$ 25
***Elmwood Apartments: 1 Br. Grnd. Flr.	\$ 575	\$ 532	8.08%	\$ 43
***Elmwood Apartments: 1 Br.	\$ 590	\$ 544	8.46%	\$ 46
***Elmwood Apartments: 2 Br.	\$ 749	\$ 691	8.39%	\$ 58
*Less-than-12-Month Agreement is \$50 more per month to offset turnover costs.				
**Less Than 12-Month Agreement for Elmwood is only permitted in the event of a student graduating.				

Other Apartment Fees, same as previous year, no change
Carpet cleaning charges: Studio unit, \$20; 1-bedroom unit, \$30; 1-bedroom w/loft and 2-bedroom unit, \$40; 3-bedroom unit, \$50; 4-bedroom unit, \$60. No Change.
There is a \$170 Deposit and a \$30 non-refundable Apartment Application Processing Fee. No change.
Post Doctorate's, Faculty and Staff month-to-month rate: \$40.00 additional per month on the base 12-Month rate. No Change.

STAFF COMMENTS AND RECOMMENDATIONS

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

CONSENT – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE

SUBJECT

FY2005-2006 Room and Board Rates for Lewis-Clark State College

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.,R.3.b.

BACKGROUND

Informational Item submitted according to Board Policy listed above.

DISCUSSION

Lewis-Clark State College has approved room and board rates for the academic year 2005-2006.

IMPACT

Does not apply to this agenda item.

STAFF COMMENTS AND RECOMMENDATIONS

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT – BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 16-17, 2005**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

FY2005-2006 ROOM AND BOARD RATES

The College has approved the following room and board rates effective Fall 2005:

	<u>2004-2005</u>	<u>2005-2006</u>	<u>% Change</u>
Residence Halls			
Room & Board/Double Occupancy:			
Meal Plan (Platinum)	\$4,205	\$4,400	+ 4.6%
Meal Plan (Diamond)	\$3,995	\$4,200	+ 5.1%
Meal Plan (Gold)	\$3,775	\$4,000	+ 6.0%
Room & Board/Single Occupancy:			
Meal Plan (Platinum)	\$4,700	\$4,910	+ 4.5%
Meal Plan (Diamond)	\$4,490	\$4,710	+ 4.9%
Meal Plan (Gold)	\$4,270	\$4,510	+ 5.6%
Parrish House (Room Only)			
Single Room	\$2,355	\$2,500	+ 6.2%
Double Room	\$1,925	\$2,050	+ 6.5%
Double or Triple w/o bath	\$1,590	\$1,685	+ 6.0%

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

SUBJECT

The University of Idaho wishes to inform the Board of a sale, via public auction, of timber from its Experimental Forest.

REFERENCE

June 1986	The Regents approved sales of various forest products from the Experimental Forest on a continuous basis.
November 1995	Information item regarding timber sale
January 2002	Information item regarding timber sale
December 2003	Information item regarding timber sale
April 2004	Information item regarding timber sale

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.1.d.

BACKGROUND

On June 26, 1986, the University of Idaho requested and received approval to sell various forest products on a continuous basis from the University forest with the proceeds of such sales being used to support the operational cost of the forest. Annual revenues from timber sales vary widely, partly depending upon forest management considerations.

DISCUSSION

On May 3, 2005, pursuant to due notice, the University of Idaho, through the College of Natural Resources, offered for sale at public auction the timber described as TS-20051, Up Slope. All timber shall be cut and removed from the sale area by February 16, 2007.

IMPACT

Total estimated net value of this sale is \$598,121.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued

STAFF COMMENTS AND RECOMMENDATIONS

The University has been requested to provide information relating to the gross sale price and factors which are deducted to achieve a net sale price.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection I: Real and Personal Property and Services

April, 2002

I. Real and Personal Property and Services

1. Authority

- a. The Board may acquire, hold, and dispose of real and personal property pursuant to Article IX, Section 2 and Article IX, Section 10, Idaho Constitution, pursuant to various sections of Idaho Code.
- b. Leases of office space or classroom space by any institution, school or agency except the University of Idaho are acquired by and through the Department of Administration pursuant to Section 67-5708, Idaho Code.
- c. All property that is not real property must be purchased consistent with Sections 67-5715 through 67-5737, Idaho Code, except that the University of Idaho may acquire such property directly and not through the Department of Administration. Each institution, school and agency must designate an officer with overall responsibility for all purchasing procedures.
- d. Sale, surplus disposal, trade-in, or exchange of property must be consistent with Section 67-5722, Idaho Code, except that the University of Idaho may dispose of such property directly and not through the Department of Administration.

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CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
COLLEGE AND UNIVERSITIES OF THE STATE BOARD

SUBJECT

Second Reading: Update Board Policy, Section V.R, Establishment of Fees resulting from passage of the "tuition" legislation (HB 231).

REFERENCE

April 21-22, 2005 First reading by the Board for this proposed Policy update

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.A.4.
Idaho State Board of Education Governing Policies & Procedures, Section V.R.
House Bill 231 (2005)

BACKGROUND

Due to provisions in Idaho law, Boise State University, Idaho State University and Lewis-Clark State College have not been allowed to charge resident undergraduate students for the cost of instruction. Instead, a matriculation fee has been charged for all non-instructional costs. The new law allows these three institutions to begin charging tuition fees and use those fees for instructional or non-instructional purposes.

This new legislation was proposed because the institutions are approaching a ceiling of the total amount of matriculation fee revenue collected vs. where those revenues could be legally spent.

Board policy must be amended to conform with the new statute which allows Boise State University, Idaho State University, and Lewis-Clark State College to use tuition fees for any and all educational costs. The University of Idaho is not included due to the constitutional charter of the university. The UI will continue to charge matriculation fees to resident students.

DISCUSSION

The Idaho State Board of Education Governing Policies & Procedures, Section V.R., Establishment of Fees, needs to be updated to be in conformance with HB231, as passed in the 2005 session of the Idaho legislature, and signed into law by the Governor. The law becomes effective July 1, 2005 (for fiscal year 2006).

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
COLLEGE AND UNIVERSITIES OF THE STATE BOARD - continued

IMPACT

As stated in the new statute, the intent of this legislation is not designed to increase student fees, but rather to provide greater flexibility to the state college and universities (not including the University of Idaho) with respect to the use of fees to fund educational and instructional costs. This legislation is not intended to increase student fees more than otherwise might occur. Accordingly, there will be no fiscal impact to the General Fund.

STAFF COMMENTS AND RECOMMENDATIONS

Staff has reviewed HB231 and believes the changes to the Board Governing Policies & Procedures properly reflect the intent of that legislation.

BOARD ACTION

A motion to approve the second reading of changes to Idaho State Board of Education Governing Policies and Procedures, Section V.R., Establishment of Fees, resulting from passage of the "tuition" legislation (HB 231).

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
COLLEGE AND UNIVERSITIES OF THE STATE BOARD - continued

2nd READING

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: V. FINANCIAL AFFAIRS
Subsection: R. Establishment of Fees

October 2003

R. Establishment of Fees

1. Definitions and Types of Fees

The following definitions are applicable to fees charged to students at ~~the University of Idaho, Boise State University, Idaho State University, Lewis-Clark State College, and Eastern Idaho Technical College~~ all of the state colleges and universities, except where limited to a particular institution or institutions.

a. General Education Fees

General education fees are to be deposited into the unrestricted or restricted current fund accounts as required by Section V, Subsection Q.

(1) Tuition – University of Idaho

Tuition is defined as the fee charged for the cost of instruction at the ~~colleges and universities~~ University of Idaho. The cost of instruction shall not include those costs associated with ~~said colleges and universities~~ the construction, such as maintenance, and operation of ~~physical plant~~ buildings and facilities; student services; ~~and or~~ institutional support, which are complementary to, but not a part of, the instructional program. Tuition may be charged only to nonresident ~~full-time and part-time students enrolled in any degree-granting program and to Professional-Technical Education students enrolled in pre-employment, preparatory programs.~~ students enrolled in the University of Idaho, or to resident students enrolled in the University of Idaho who are in a professional program, college, school, or department approved by the State Board of Education and the Board of Regents of the University of Idaho; who are taking extra studies; or who are part-time students at the institutions.

(2) Matriculation Fee – University of Idaho

Matriculation fee is defined as the fee charged at the University of Idaho for all educational costs other than the cost of instruction, including, but not limited to, costs associated with the construction, maintenance, and operation of ~~physical plant~~ buildings and facilities, student services, and institutional

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

support. ~~full-time students enrolled in academic credit courses and Professional-Technical Education pre-employment, preparatory programs~~

(3) Tuition – Boise State University, Idaho State University, Lewis-Clark State College

Tuition is defined as the fee charged for any and all educational costs at Boise State University, Idaho State University, and Lewis-Clark State College. Tuition fees include, but are not limited to, costs associated with academic services; instruction; the construction, maintenance, and operation of buildings and facilities; student services; or institutional support.

~~(34)~~ Professional-Technical Education Fee

Professional-Technical Education fee is defined as the fee charged for educational costs for students enrolled in Professional-Technical Education pre-employment, preparatory programs.

~~(45)~~ Part-time Education Fee

Part-time education fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

~~(56)~~ Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post- baccalaureate degree-granting program.

~~(67)~~ Summer School Fee

Summer school fee is defined as the fee charged for educational costs for students enrolled in academic programs in summer semester.

~~(78)~~ Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the matriculation fee, facility fee, and activity fee.

~~(89)~~ Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions, agencies and the school under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

(~~9~~10) Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. This fee is for courses on a space available basis only. Special course fees may also be charged.

(~~40~~11) In-Service Teacher Education Fee

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.
- (b) The costs of instruction are paid by an entity other than an institution.
- (c) The course must be approved by the appropriate academic unit(s) at the institution.
- (d) The credit awarded is for professional development and cannot be applied towards a degree program.

(~~41~~12) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

(~~42~~13) Workforce Training Credit fee is defined as a fee charged students enrolled in a qualified Workforce Training course where the student elects to receive credit. The fee is charged for processing and transcribing the credit. The cost of delivering Workforce Training courses, which typically are for noncredit, is an additional fee since Workforce Training courses are self-supporting. The fees for delivering the courses are retained by the technical colleges. The Workforce Training fee shall be \$10.00 per credit.

b. Local Fees

Local fees are both full-time and part-time student fees which are to be deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

(1) Facilities Fee

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects. Revenues collected from this fee may not be expended on the operating costs of general education facilities.

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated student body, financial aid, intramural and recreation, and other activities which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

(4) Professional Fee

Professional fee is defined as the additional fee charged for educational costs for students enrolled in specialized degree granting programs. Professional programs currently approved by the Board to charge a professional fee are pharmacy, law, medicine, veterinary medicine, dentistry, physician assistant, physical therapy, occupational therapy, graduate nursing, architecture, and landscape architecture.

(5) Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

(6) Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.

2. Board Policy on Student Fees

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain fees that provide for quality education and maintain access to educational programs for Idaho citizens. In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
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compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change. An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

3. Fees Approved by the Chief Executive Officer of the Institution

a. Special Course Fees or Assessments

A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

c. Activity and Facility Fees

The chief executive officer of the institution shall approve the amount of each of these fees prior to the April Board meeting. The change is to become effective prior to the beginning of the academic year following the change. The chief executive officer or his or her designee shall meet and confer with the associated student body before approving these fees. The institution shall hold a public meeting on the fee changes, and a report of the meeting shall be made available to the Board.

4. Fees Approved by the Board

a. Fees Requiring Board Approval

(1) Tuition [at the University of Idaho](#)

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(2) Matriculation [Fees at the University of Idaho](#)

[\(3\) Tuition Fees at Boise State University, Idaho State University, and Lewis-Clark State College](#)

(~~3~~4) Professional-Technical Education Fee

(~~4~~5) Part-time Education Fee

(~~5~~6) Graduate Fee

(~~6~~7) Summer School Fee

(~~7~~8) Professional Fee

(~~8~~9) Course Overload Fee

b. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made. Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

c. Board Approval

Board approval for fees will be considered when appropriate or necessary. This approval will be timed to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

d. Effective Date

Any change in the rate of fees or tuition becomes effective on the date approved by the Board unless otherwise specified.

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REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: I. Governing Policies and Procedures

Subsection: A. Policy-Making Authority

April 2004

4. Conformance with State and Federal Law

All Board Governing Policies and Procedures and the internal policies and procedures of its institutions, agencies and school will comply with and be in conformance to applicable laws.

Adoption, Amendment, or Repeal of Board Policies

a. Board policies may be adopted by majority vote at any regular or special meeting of the Board. The adoption, amendment, or repeal of a Board policy may be requested by any member of the Board, the executive director, or any chief executive officer. Persons who are Board employees, or students or student groups, must file a written request with the chief executive officer of an institution, agency or school, or his or her designee, to receive Board consideration. An Idaho resident, other than those described above, may file a written request with the executive director for Board consideration of a proposal. Regardless of the source, a statement of the proposed adoption, amendment, or repeal must be presented to the executive director for transmittal to the Board. If the subject matter of the presentation concerns an agency, institution, school, or department of the Board, the executive director will also notify the appropriate chief executive officer of the nature of the request.

b. Board action on any proposal will not be taken earlier than the next regular or special meeting following Board approval for first reading. During the interim between the first reading and Board action, the chief executive officers will seek to discuss and review the proposal with faculty, staff, or other Board employees and students or student groups, as appropriate. The chief executive officers will transmit summaries of oral statements and written comments on the proposal to the executive director. After thorough consideration, the proposal will be presented by the executive director to the Board for action.

c. The executive director is authorized to make nonsubstantive corrections and amendments to Board Governing Policies and Procedures as may be necessary in such areas as typographical errors, cross-references, and citations of state and federal statutes.

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REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY - continued

]]]]
Fifty-eighth Legislature

LEGISLATURE OF THE STATE OF IDAHO

]]]]
First Regular Session - 2005

HOUSE BILL NO. 231
BY EDUCATION COMMITTEE
AN ACT

1

2 RELATING TO TUITION AT INSTITUTIONS OF HIGHER EDUCATION; REPEALING SECTION
3 33-3717, IDAHO CODE; AMENDING CHAPTER 37, TITLE 33, IDAHO CODE, BY THE
4 ADDITION OF A NEW SECTION 33-3717, IDAHO CODE, TO AUTHORIZE FEES FOR
5 ATTENDANCE AT THE UNIVERSITY OF IDAHO; AMENDING CHAPTER 37, TITLE 33,
6 IDAHO CODE, BY THE ADDITION OF A NEW SECTION 33-3717A, IDAHO CODE, TO AU-
7 THORIZE FEES, INCLUDING TUITION FEES, FOR ATTENDANCE AT STATE COLLEGES AND
8 UNIVERSITIES OTHER THAN THE UNIVERSITY OF IDAHO; AMENDING CHAPTER 37,
9 TITLE 33, IDAHO CODE, BY THE ADDITION OF A NEW SECTION 33-3717B, IDAHO
10 CODE, TO ESTABLISH RESIDENCY REQUIREMENTS FOR ATTENDANCE AT PUBLIC INSTI-
11 TUTIONS OF HIGHER EDUCATION; AMENDING SECTION 33-3717A, IDAHO CODE, TO
12 REDESIGNATE THE SECTION AND TO INCLUDE REFERENCE TO FEES; AND AMENDING
13 SECTIONS 33-3720, 33-4306 AND 33-4403, IDAHO CODE, TO MAKE TECHNICAL COR-
14 RECTIONS.

15 Be It Enacted by the Legislature of the State of Idaho:

16 SECTION 1. That Section 33-3717, Idaho Code, be, and the same is hereby
17 repealed.

18 SECTION 2. That Chapter 37, Title 33, Idaho Code, be, and the same is
19 hereby amended by the addition thereto of a NEW SECTION, to be known and des-
20 ignated as Section 33-3717, Idaho Code, and to read as follows:

21 33-3717. FEES AT THE UNIVERSITY OF IDAHO. (1) The state board of educa-
22 tion and the board of regents of the university of Idaho may prescribe fees,
23 but not tuition, for all full-time, resident students enrolled in the univer-
24 sity of Idaho.

25 (2) The state board of education and the board of regents of the univer-
26 sity of Idaho may prescribe tuition for:

- 27 (a) Nonresident students enrolled in the university of Idaho; or
28 (b) Resident students enrolled in the university of Idaho who are:
29 (i) In a professional program, college, school or department
30 approved by the state board of education and the board of regents of
31 the university of Idaho;
32 (ii) Taking extra studies; or
33 (iii) Part-time students at the institution.

34 (3) For purposes of this section, tuition shall be defined as payment for
35 the cost of instruction.

36 (4) Fees which may be prescribed under this section include matriculation
37 fees, defined as the fees charged to students for all educational costs other
38 than the cost of instruction including, but not limited to, costs associated
39 with the construction, maintenance and operation of buildings and facilities,
40 student services, and institutional support, which are complementary to, but
41 not a part of, the instructional program. The state board of education and the
42 board of regents of the university of Idaho also may prescribe fees for all

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1 students for any additional charges, other than payment for the cost of
2 instruction, that are necessary for the proper operation of the institution.

3 (5) A resident student is a student who meets the residency requirements
4 imposed by section 33-3717B, Idaho Code.

5 (6) Nothing contained in this section shall prevent the state board of
6 education and the board of regents of the university of Idaho from waiving
7 fees or tuition to be paid by nonresident students, as defined in section
8 33-3717C, Idaho Code, who are enrolled in the university of Idaho.

9 SECTION 3. That Chapter 37, Title 33, Idaho Code, be, and the same is
10 hereby amended by the addition thereto of a NEW SECTION, to be known and des-
11 ignated as Section 33-3717A, Idaho Code, and to read as follows:

12 33-3717A. FEES AT STATE COLLEGES AND UNIVERSITIES OTHER THAN
THE UNIVER-

13 CITY OF IDAHO. (1) The state board of education may prescribe fees, including
14 tuition fees, for resident and nonresident students enrolled in all state col-
15 leges and universities other than the university of Idaho. For purposes of
16 this section, said fees, including tuition fees, may be used for any and all
17 educational costs at the state colleges and universities including, but not
18 limited to, costs associated with:

19 (a) Academic services;

20 (b) Instruction;

21 (c) The construction, maintenance and operation of buildings and facili-
22 ties;

23 (d) Student services; or

24 (e) Institutional support.

25 The state board of education also may prescribe fees for all students for any
26 additional charges that are necessary for the proper operation of each insti-
27 tution.

28 (2) A resident student is a student who meets the residency requirements
29 imposed by section 33-3717B, Idaho Code.

30 (3) Nothing contained in this section shall prevent the state board of
31 education from waiving fees, including tuition fees, to be paid by nonresident
32 students, as defined in section 33-3717C, Idaho Code, who are enrolled in the
33 state colleges and universities.

34 (4) Nothing contained in this section shall apply to community colleges
35 now or hereafter established pursuant to chapter 21, title 33, Idaho Code, or
36 to postsecondary professional-technical schools now or hereafter established
37 and not connected to or a part of a state college or university.

38 SECTION 4. That Chapter 37, Title 33, Idaho Code, be, and the same is
39 hereby amended by the addition thereto of a NEW SECTION, to be known and des-
40 ignated as Section 33-3717B, Idaho Code, and to read as follows:

41 33-3717B. RESIDENCY REQUIREMENTS. (1) For any public institution of
42 higher education in Idaho, a "resident student" is:

43 (a) Any student who has one (1) or more parent or parents or court-ap-
44 pointed guardians who are domiciled in the state of Idaho. Domicile, in
45 the case of a parent or guardian, means that individual's true, fixed and
46 permanent home and place of habitation. It is the place where that indi-
47 vidual intends to remain, and to which that individual expects to return

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48 when that individual leaves without intending to establish a new domicile
49 elsewhere. To qualify under this section, the parent, parents or guardians
50 must have maintained a bona fide domicile in the state of Idaho for at
51 least one (1) year prior to the opening day of the term for which the stu-
1 dent matriculates.

2 (b) Any student, who receives less than fifty percent (50%) of the
3 student's support from a parent, parents or legal guardians who are not
4 residents of this state for voting purposes, but which student has contin-
5 uously resided in the state of Idaho for twelve (12) months next preceding
6 the opening day of the term during which the student proposes to attend
7 the college or university and who has in fact established a bona fide
8 domicile in this state primarily for purposes other than educational.

9 (c) Subject to subsection (2) of this section, any student who is a grad-
10 uate of an accredited secondary school in the state of Idaho, and who
11 matriculates at a college or university in the state of Idaho during the
12 term immediately following such graduation regardless of the residence of
13 the student's parent or guardian.

14 (d) The spouse of a person who is classified, or is eligible for classi-
15 fication, as a resident of the state of Idaho for the purposes of attend-
16 ing a college or university.

17 (e) A member of the armed forces of the United States, stationed in the
18 state of Idaho on military orders.

19 (f) A student whose parent or guardian is a member of the armed forces
20 and stationed in the state of Idaho on military orders and who receives
21 fifty percent (50%) or more of support from parents or legal guardians.
22 The student, while in continuous attendance, shall not lose that residence
23 when the student's parent or guardian is transferred on military orders.

24 (g) A person separated, under honorable conditions, from the United
25 States armed forces after at least two (2) years of service, who at the
26 time of separation designates the state of Idaho as his intended domicile
27 or who has Idaho as the home of record in service and enters a college or
28 university in the state of Idaho within one (1) year of the date of sepa-
29 ration.

30 (h) Any individual who has been domiciled in the state of Idaho, has
31 qualified and would otherwise be qualified under the provisions of this
32 statute and who is away from the state for a period of less than one (1)
33 calendar year and has not established legal residence elsewhere provided a
34 twelve (12) month period of continuous residence has been established
35 immediately prior to departure.

36 (i) A student who is a member of any of the following Idaho Native Ameri-
37 can Indian tribes, regardless of current domicile, shall be considered an
38 Idaho state resident for purposes of fees or tuition at institutions of
39 higher education: members of the following Idaho Native American Indian
40 tribes, whose traditional and customary tribal boundaries included por-
41 tions of the state of Idaho, or whose Indian tribe was granted reserved
42 lands within the state of Idaho: (i) Coeur d'Alene tribe; (ii) Shoshone-
43 Paiute tribes; (iii) Nez Perce tribe; (iv) Shoshone-Bannock tribes; (v)
44 Kootenai tribe.

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45 (2) A "nonresident student" shall mean any student who does not qualify
46 as a "resident student" under the provisions of subsection (1) of this sec-
47 tion, and shall include:

48 (a) A student attending an institution in this state with the aid of
49 financial assistance provided by another state or governmental unit or
50 agency thereof, such nonresidency continuing for one (1) year after the
51 completion of the semester for which such assistance is last provided.

52 (b) A person who is not a citizen of the United States of America, who
53 does not have permanent or temporary resident status or does not hold
54 "refugee-parolee" or "conditional entrant" status with the United States
55 immigration and naturalization service or is not otherwise permanently
1 residing in the United States under color of the law and who does not also
2 meet and comply with all applicable requirements of this section.

3 (3) The establishment of a new domicile in Idaho by a person formerly
4 domiciled in another state has occurred if such person is physically present
5 in Idaho primarily for purposes other than educational and can show satisfac-
6 tory proof that such person is without a present intention to return to such
7 other state or to acquire a domicile at some other place outside of Idaho.
8 Institutions determining whether a student is domiciled in the state of Idaho
9 primarily for purposes other than educational shall consider, but shall not be
10 limited to, the following factors:

11 (a) Registration and payment of Idaho taxes or fees on a motor vehicle,
12 mobile home, travel trailer, or other item of personal property for which
13 state registration and the payment of a state tax or fee is required;

14 (b) Filing of Idaho state income tax returns;

15 (c) Permanent full-time employment or the hourly equivalent thereof in
16 the state of Idaho;

17 (d) Registration to vote for state elected officials in Idaho at a gen-
18 eral election.

19 (4) The state board of education and the board of regents of the univer-
20 sity of Idaho shall adopt uniform and standard rules applicable to all state
21 colleges and universities now or hereafter established to determine resident
22 status of any student and to establish procedures for review of that status.

23 (5) Appeal from a final determination denying resident status may be ini-
24 tiated by the filing of an action in the district court of the county in which
25 the affected college or university is located; an appeal from the district
26 court shall lie as in all civil actions.

27 (6) Nothing contained herein shall prevent the state board of education
28 and the board of regents of the university of Idaho from establishing quotas,
29 standards for admission, standards for readmission, or other terms and
30 requirements governing persons who are not residents for purposes of higher
31 education.

32 (7) For students who apply for special graduate and professional programs
33 including, but not limited to, the WAMI (Washington, Alaska, Montana, Idaho)
34 regional medical program, the WICHE student exchange programs, Creighton uni-
35 versity school of dental science, the university of Utah college of medicine,
36 and the Washington, Oregon, Idaho (WOI) regional program in veterinary medical
37 education, no applicant shall be certified or otherwise designated as a bene-

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38 ficiary of such special program who has not been a resident of the state of
39 Idaho for at least one (1) calendar year previous to the application date.

40 SECTION 5. That Section 33-3717A, Idaho Code, be, and the same is hereby
41 amended to read as follows:

42 33-3717AC. WAIVING FEES OR TUITION FOR CERTAIN NONRESIDENT STUDENTS.

(1)

43 Notwithstanding any other provision of law the state board of education and
44 the board of regents of the university of Idaho may determine when to grant a
45 full or partial waiver of fees or tuition charged to nonresident students pur-
46 suant to reciprocal agreements with other states. In making this determina-
47 tion, the state board of education and the board of regents of the university
48 of Idaho shall consider the potential of the waiver to:

- 49 (a) Enhance educational opportunities for Idaho residents;
- 50 (b) Promote mutually beneficial cooperation and development of Idaho com-
51 munities and nearby communities in neighboring states;
- 52 (c) Contribute to the quality of educational programs; and
- 53 (d) Assist in maintaining the cost effectiveness of auxiliary operations
1 in Idaho institutions of higher education.

2 (2) Consistent with the determinations made pursuant to subsection (1)
3 hereof, the state board of education and the board of regents of the univer-
4 sity of Idaho may enter into agreements with other states to provide for a
5 full or partial reciprocal waiver of fees or tuition charged to students. Each
6 agreement shall provide for the numbers and identifying criteria of students,
7 and shall specify the institutions of higher education that will be affected
8 by the agreement.

9 (3) The state board of education and the board of regents of the univer-
10 sity of Idaho shall establish policy guidelines for the administration by the
11 affected Idaho institutions of any tuition waivers authorized under this sec-
12 tion, for evaluating applicants for such waivers, and for reporting the
13 results of the reciprocal waiver programs authorized in this section.

14 (4) A report and financial analysis of any waivers of tuition authorized
15 under this section shall be submitted annually to the legislature as part of
16 the budget recommendations of the state board of education and the board of
17 regents of the university of Idaho for the system of higher education in this
18 state.

19 SECTION 6. That Section 33-3720, Idaho Code, be, and the same is hereby
20 amended to read as follows:

21 33-3720. PROFESSIONAL STUDIES PROGRAM. (1) It is hereby declared that it
22 is in the public interest to assist Idaho citizens who wish to pursue profes-
23 sional studies in the fields of medicine, dentistry, veterinary medicine, and
24 other health-related areas of study which are not available within the state
25 by (a) entering into compacts or contractual agreements which make such
26 courses of study available to Idaho citizens, and (b) providing a mechanism to
27 provide funds for such Idaho citizens.

28 (2) The state board of education is hereby authorized to enter into loan
29 agreements with qualified recipients to participate in qualified programs,
30 which agreements shall include provisions for repayment of the loan on terms
31 agreed to by the board and the qualified recipient; such repayment agreements

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32 may include provisions for decreasing or delaying or forgiving the repayment
33 obligation in relationship to the recipient's course of study or agreement to
34 return to Idaho to practice professionally.

35 (a) A qualified recipient shall be any Idaho student accepted into a
36 qualified program who meets the residency requirements imposed by section
37 33-3717B, Idaho Code, and the rules of the state board of education.

38 (b) A qualified program shall be a program enumerated in section
39 33-3717B(87), Idaho Code, and any other medical, dental, veterinary medi-
40 cine, or other health-related program in which participation by Idaho res-
41 idents has been authorized by the legislature and for which funds have
42 been obligated by the board pursuant to subsection (3) of this section.

43 (3) The state board of education is hereby authorized to transfer, dis-
44 tribute or pay such moneys as are available in the professional studies
45 account to the school, program, or compact providing the course of study pur-
46 suant to contracts, agreements, or compacts entered into by the legislature or
47 the state board of education.

48 (4) The state board of education is hereby authorized to adopt all neces-
49 sary rules, subject to the provisions of chapter 52, title 67, Idaho Code, for
50 the administration of the professional studies program.

51 SECTION 7. That Section 33-4306, Idaho Code, be, and the same is hereby
52 amended to read as follows:

1 33-4306. DEFINITIONS. As used in this act, unless the context otherwise
2 requires:

3 (1) "Eligible postsecondary institution" means a public postsecondary
4 organization governed or supervised by the state board of education, the board
5 of regents of the university of Idaho, a board of trustees of a community col-
6 lege established pursuant to the provisions of section 33-2106, Idaho Code, or
7 the state board for professional-technical education or any educational orga-
8 nization which is operated privately and not for profit under the control of
9 an independent board and not directly controlled or administered by a public
10 or political subdivision. A public or private educational organization becomes
11 eligible to participate in category B grant awards if the organization agrees
12 to match awards granted to each eligible category B student. If an institu-
13 tion declines to match awards, an eligible student will receive the state por-
14 tion of the award to that institution.

15 (2) "Educational costs" means student costs for tuition, fees, room and
16 board, or expenses related to reasonable commuting, books and such other
17 expenses reasonably related to attendance at a postsecondary educational
18 institution.

19 (3) "Student" means an individual resident student as defined in section
20 33-3717B or 33-2110B, Idaho Code, enrolled full-time full time and carrying a
21 sufficient number of credit hours, or their equivalent, to secure an
22 individual's first degree, certificate, diploma or less, toward which the
23 individual is working, in no more than the number of semesters, or equivalent,
24 normally required by the eligible postsecondary institution in the program in
25 which the individual is enrolled and provided that the baccalaureate degree,
26 certificate, diploma or lesser program requires at least six (6) months or
27 equivalent of consecutive attendance. A student engaged in a four (4) year

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28 baccalaureate program shall not be terminated from this scholarship program by
29 having earned an intermediate degree, certificate or diploma.

30 (4) "Enrollment" means the establishment and maintenance of an
31 individual's status as a student in an eligible postsecondary institution,
32 regardless of the term used at the institution to describe such status.

33 (5) "Eligible category A student" means any individual who declares his
34 intention to matriculate in an eligible postsecondary institution in the state
35 of Idaho during the educational year immediately following:

36 (a) The individual's graduation from an accredited secondary school in
37 the state of Idaho; or

38 (b) The individual's graduation from an accredited secondary school out-
39 side of the United States, provided that the individual graduated from
40 such school, and the individual and a parent of the individual were resi-
41 dents of the state of Idaho, within one (1) year of leaving the state due
42 to the military status or job relocation of a parent.

43 (6) "Eligible category B student" means any student, having completed
44 secondary school or its equivalent in the state of Idaho, or outside of the
45 United States if within one (1) year of leaving the state due to the military
46 status or job relocation of a parent (a) the student completed such secondary
47 school or its equivalent, and (b) the student and a parent of the student were
48 residents of the state of Idaho, and who enrolls as a student in an eligible
49 postsecondary institution in the state of Idaho prior to reaching twenty-two
50 (22) years of age. To maintain eligibility a student must achieve and maintain
51 a 2.5 cumulative grade point average while enrolled in an eligible post-
52 secondary institution. Students meeting the requirements of this subsection
53 who were not eligible for a grant in the first term of postsecondary education
54 and who achieve and maintain a 2.5 cumulative grade point average based on a
55 4.0 system in an eligible postsecondary institution will become eligible for
1 grant payments in subsequent school terms.

2 (7) "Grant" means an award to an eligible student for matriculation in an
3 eligible postsecondary institution in the state of Idaho.

4 (8) "Educational year" means the period from July 1 of a year through
5 June 30 of the succeeding year.

6 (9) "Competitive examination" means standardized examination(s) measuring
7 achievement administered annually on a voluntary basis on a specified date and
8 at specified locations announced publicly.

9 (10) "High school record," for category A students, will be defined by the
10 state board of education and the board of regents of the university of Idaho
11 and may include, but need not be limited to, an individual's rank in his sec-
12 ondary school class, grade point average, and difficulty of course load taken
13 as certified by an official of such secondary school, and the individual's
14 secondary school department as evaluated by at least two (2) officials of such
15 secondary school.

16 (11) "High school record," for category B students, shall be defined by
17 the state board of education and the board of regents of the university of
18 Idaho and may include, but need not be limited to, an individual's secondary
19 school cumulative grade point average or a composite score on the American
20 college test (ACT).

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21 (12) "Cumulative grade point average" is defined as a student's cumulative
22 grade point average for all courses taken in grades nine (9) through twelve
23 (12) and calculated on a grade of A equals 4.0 points, a grade of B equals 3.0
24 points, a grade of C equals 2.0 points, a grade of D equals 1.0 point and a
25 grade of F equals 0.0 points.

26 SECTION 8. That Section 33-4403, Idaho Code, be, and the same is hereby
27 amended to read as follows:

28 33-4403. DEFINITIONS. As used in this chapter:

29 (1) "Accredited institution of higher education" means any public or pri-
30 vate university, college, or community college in Idaho accredited by the
31 northwest association of schools and colleges, or any public professional-
32 technical school operated by the state of Idaho or any political subdivision
33 thereof; provided, that no institution of higher education shall be eligible
34 to participate in the program unless it agrees to and complies with program
35 rules and regulations adopted by the board pursuant to chapter 52, title 67,
36 Idaho Code; provided, further, that private accredited institutions of higher
37 education which are controlled by sectarian organizations, and students
38 attending such institutions, may participate only in the educational need,
39 off-campus work experience portion of this program and such off-campus employ-
40 ment may not be located at, or be performed on behalf of, a sectarian or reli-
41 gious establishment.

42 (2) "Board" means the state board of education.

43 (3) "Program" means the Idaho work study program established pursuant to
44 this chapter.

45 (4) "Resident student" means an individual as defined in section
46 33-3717B, Idaho Code.

47 (5) "Student" means an individual currently at an Idaho school enrolled
48 in a postsecondary degree program, or a state supported professional-technical
49 program.

50 (6) "Student with educational need" means a post-high school student in
51 good standing at an accredited institution of higher learning who is desirous
52 of obtaining work experience related to the student's course of academic
53 study, in either on-campus or approved off-campus employment, and who meets
1 the institutional requirements for determining educational need; provided,
2 however, a student whose academic course of study is sectarian in nature or
3 who is pursuing an educational program leading to a baccalaureate degree in
4 theology or divinity may not participate in this program.

5 (7) "Student with financial need" means a post-high school student in
6 good standing at an accredited institution of higher learning who demonstrates
7 to the institution the financial inability, either through the student's par-
8 ents, family and/or personally, to meet the institutionally defined cost of
9 education, and further demonstrates the ability and willingness to work in a
10 student work study program, according to the stated needs of the institution.

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STATEMENT OF PURPOSE
RS 14876

The purpose of this legislation is to grant the State Board of Education the authority to set fees, including tuition fees, for all resident and nonresident students attending Boise State University, Idaho State University, and Lewis-Clark State College. The University of Idaho is not included due to the constitutional charter of the University. The purpose of this legislation is not to increase student fees. Rather, it is designed to clarify the purposes for which those funds may be used. The reason this legislation is needed is that the current tuition prohibition sets restrictions on the fees paid by the students and hinders college and universities from being responsive to student needs. Since the fees collected from the students cannot be used for instructional costs, the students cannot have their fees used to support core instructional activities, i.e., faculty salaries, additional faculty, library support, etc.

FISCAL NOTE

Under current law, students fees only can be used for designated purposes. The intent of this legislation is not designed to increase student fees, but rather to provide greater flexibility to the state college and universities with respect to the use of fees to fund educational and instructional costs. This legislative proposal is not intended to increase student fees more than otherwise might occur. Accordingly, there will be no fiscal impact to the General Fund.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA

REFERENCE

June 21, 2001	Board approval of FY 2003 Capital Project requests
June 26, 2003	Board increased project budgets for ISU Rendezvous Building Board review of Capital Projects bonded through the Idaho State Building Authority
July 12, 2004	Board approved increase in project budget for ISU Rendezvous Building
August 12, 2004	Board approve bonds for increased budget at ISU Rendezvous Building

SUBJECT

Overview of Capital Projects bonded through the Idaho State Building Authority

APPLICABLE STATUTE, RULE, OR POLICY

House Concurrent Resolution 030 (2003)

BACKGROUND

During the 2003 legislative session, HCR No. 30 authorized bond financing by the Idaho State Building Authority (ISBA) for eight building projects throughout the State. Seven of these projects are for higher education; the eighth for the Department of Corrections.

DISCUSSION

This agenda item is an update on the six capital facilities projects that are currently under construction:

Boise State University – West Campus Academic Building
Idaho State University – Rendezvous Multi-Use Project
University of Idaho – Teaching and Learning Center
Lewis-Clark State College – Campus Activities Center
College of Southern Idaho – Fine Arts Addition
North Idaho College – Nursing/Life Sciences/Allied Health Building

IMPACT

Completion of these facilities statewide will have a significant positive impact upon the teaching and learning process by adding much-needed classroom, faculty offices, student activities and performing arts space on the respective campuses.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA - continued

STAFF COMMENTS AND RECOMMENDATIONS

The challenge to institutions will be assuming ongoing utility and maintenance services to these new structures. Institutional staff will be present to provide project updates if requested, and are prepared to discuss their assumption of occupancy costs with the Board. The project at Eastern Idaho Technical College has been delayed due to issues surrounding federal grant funds and is therefore not listed here.

When these projects are all completed this annual report will cease.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**IDAHO STATE BUILDING AUTHORITY
PROJECT BUDGET REPORT**

As of May 25, 2004

**Boise State University
West Campus Academic Building**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
Total Funds Available

Budget	Paid To Date	Balance
\$8,655,000	(\$7,617,307)	\$1,037,693
1,145,000	(1,145,000)	0
\$9,800,000	(\$8,762,307)	\$1,037,693

Uses of Construction Funds

Design Fees and Costs
Construction Management
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Total Use of Funds

Budget	Paid To Date	Balance
\$790,637	(\$785,101)	\$5,536
797,600	(728,508)	69,092
6,924,550	(7,106,778)	(182,228)
77,835	(58,245)	19,590
34,250	(36,276)	(2,026)
36,650	(36,611)	39
11,440	(455)	10,985
10,400	(10,333)	67
1,116,638	-	1,116,638
\$9,800,000	(\$8,762,307)	\$1,037,693

**Idaho State University
Rendezvous Multi-Use Project**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
Auth Bond Forfeiture Receipt
ISU Bond Proceeds
Total Funds Available

Budget	Paid To Date	Balance
\$12,177,000	(\$7,081,921)	\$5,095,079
3,323,000	(3,323,000)	-
1,000	-	1,000
28,009,000	(982,428)	27,026,572
\$43,510,000	(\$11,387,349)	\$32,122,651

Uses of Construction Funds

Design Fees and Costs
Construction Management
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Builder's Risk
Total Use of Funds

Budget	Paid To Date	Balance
\$2,535,225	(\$2,118,921)	\$416,304
3,246,660	(968,572)	2,278,088
35,550,000	(8,053,995)	27,496,005
150,000	(20,266)	129,734
-	-	0
-	-	0
47,676	(1,134)	46,542
66,800	(66,462)	338
1,731,728	(299)	1,731,429
181,911	(157,700)	24,211
\$43,510,000	(\$11,387,349)	\$32,122,651

**IDAHO STATE BUILDING AUTHORITY
PROJECT BUDGET REPORT
As of May 25, 2004**

**University of Idaho
Teaching & Learning Center**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
Total Funds Available

Budget	Paid To Date	Balance
\$11,729,000	(10,235,336)	\$1,493,664
800,840	(800,840)	0
\$12,529,840	(\$11,036,176)	\$1,493,664

Uses of Construction Funds

Design Fees and Costs
Construction Management
Construction Contracts
Construction Testing
Consultant Services
Special Equipment
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Builder's Risk
Total Use of Funds

Budget	Paid To Date	Balance
\$890,008	(\$857,356)	\$32,652
1,244,408	(914,587)	329,821
9,254,153	(9,153,781)	100,372
20,000	(15,033)	4,967
-	-	0
139,739	(30,811)	108,928
12,865	(12,865)	0
-	-	0
915,883	-	915,883
51,784	(51,743)	41
\$12,528,840	(\$11,036,176)	\$1,492,664

**Lewis-Clark State College
Campus Activities Center**

Sources of Construction Funds

ISBA Bond Proceeds
State Deposits to ISBA Constr. Acct
LSCS Bond Proceeds
Total Funds Available

Budget	Paid To Date	Balance
12,540,963	(10,398,362)	2,142,601
1,981,000	(1,979,812)	1,188
10,500	(10,500)	-
\$14,532,463	(\$12,388,674)	\$2,143,789

Uses of Construction Funds

Design Fees and Costs
Construction Contracts
Construction Testing
Consultant Services
Housing Purchase
Special Equipment
Parking Lot Construction
Plan Check/Advertising
Site Survey/Investigation
Contingency Allowance
Total Use of Funds

Budget	Paid To Date	Balance
\$1,209,100	(\$1,153,128)	\$55,972
11,166,172	(10,028,314)	1,137,858
75,000	(67,250)	7,750
14,870	(14,870)	0
602,863	(602,863)	0
-	(27,545)	(27,545)
440,869	(440,869)	0
16,260	(16,203)	57
40,000	(34,071)	5,929
967,329	(3,561)	963,768
\$14,532,463	(\$12,388,674)	\$2,143,789

**IDAHO STATE BUILDING AUTHORITY
PROJECT BUDGET REPORT
As of May 25, 2004**

**College of Southern Idaho
Fine Arts Addition**

Sources of Construction Funds

	Budget	Paid To Date	Balance
ISBA Bond Proceeds	5,402,000	(4,373,618)	\$1,028,382
State Deposits to ISBA Constr. Acct	403,317	(401,692)	1,625
Project Costs Paid Prior to Bond Issue by DPW	458,450	(458,450)	0
Auth Bond Forfeiture Receipt	3,433	0	3,433
Institutional Funds Contributed to Project	1,690,000	(1,008,271)	681,729
Total Funds Available	\$7,957,200 a)	(\$6,242,031)	\$1,715,169

Uses of Construction Funds

	Budget	Paid To Date	Balance
Design Fees and Costs	\$545,567	(\$494,439)	\$51,128
Construction Management	371,914	(308,984)	62,930
Construction Contracts	6,593,439	(5,327,672)	1,265,767
Construction Testing	67,500	(57,318)	10,182
Consultant Services	-	-	0
Special Equipment	-	-	0
Plan Check/Advertising	10,247	(10,341)	(94)
Site Survey/Investigation	27,000	(22,330)	4,670
Builder's Risk	20,947	(20,947)	0
Contingency Allowance	320,586	-	320,586
Total Use of Funds	\$7,957,200 a)	(\$6,242,031)	\$1,715,169

a) Budgeted Use of Funds less than Total Authorized Spending Authority

**North Idaho College
Nursing/Life Science/Allied Health Building**

Sources of Construction Funds

	Budget	Paid To Date	Balance
ISBA Bond Proceeds	10,994,000	(8,889,019)	\$2,104,981
State Deposits to ISBA Constr. Acct	906,000	(906,000)	0
Total Funds Available	\$11,900,000	(\$9,795,019)	\$2,104,981

Uses of Construction Funds

	Budget	Paid To Date	Balance
Design Fees and Costs	\$985,980	(\$920,533)	\$65,447
Construction Management	-	-	\$0
Construction Contracts	9,978,800	(8,600,177)	1,378,623
Construction Testing	18,000	(14,309)	3,691
Consultant Services	-	-	0
Special Equipment	420,000	(128,158)	291,842
Plan Check/Advertising	14,138	(14,138)	0
Site Survey/Investigation	30,188	(30,188)	0
Contingency Allowance	365,378	-	365,378
Builder's Risk	87,516	(87,516)	0
Total Use of Funds	\$11,900,000	(\$9,795,019)	\$2,104,981

Permanent Building Fund

History of Appropriations

Source and Use of Funds	FY01	FY02	FY03	FY04	FY05	FY06
	Orig Approp					
1 Source of Funds:						
2 Ongoing Sources:						
3 Income Tax Filing Fee	5,558,500	5,527,900	6,650,000	6,086,000	5,818,100	5,887,300
4 Cigarette Tax	6,332,000	6,104,300	6,043,000	6,918,000	6,309,400	5,891,200
5 Beer Tax	1,207,700	1,256,800	1,313,000	1,404,000	1,474,500	1,474,500
6 Sales Tax	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
7 Lottery Proceeds	10,000,000	9,000,000	7,750,000	9,250,000	10,350,000	11,500,000
8 Interest Income (Bdgt Stabl Acct)	5,902,800	9,589,400	4,230,000	2,266,000	627,100	940,300
9 Parking Mall Receipts	108,100	108,100	108,100	108,000	108,000	120,000
10 Total Ongoing Revenue	34,109,100	36,586,500	31,094,100	31,032,000	29,687,100	30,813,300
11 Onetime Funding:						
12 Prior Year Funds	3,711,800	5,168,400	(9,764,200)	3,995,200	3,498,000	2,222,000
13 Agency Funds/Reappropriations	2,902,800	3,500,000	3,300,000	0	0	0
14 Transfer-General Acct	0	65,300,000	0	0	0	0
15 Total Funds Available	40,723,700	110,554,900	24,629,900	35,027,200	33,185,100	33,035,300
16						
17 Use of Funds:						
18 Public Works Budget	1,690,300	2,522,700	1,966,000	2,033,800	2,995,300	3,991,000
19 Bond Payments	5,174,000	5,000,000	5,000,000	4,000,000	8,849,400	8,849,400
20 Alteration/Repair & Maintenance	11,000,000	14,500,000	12,744,800	26,282,400	14,729,700	16,228,500
21 Asbestos Abatement Projects	550,000	500,000	500,000	0	400,000	400,000
22 Underground Storage Tanks	150,000	150,000				
23 EPA Green Light Program						
24 ADA Compliance	1,000,000	1,000,000	1,000,000	0	800,000	800,000
25 Contingency/Other	208,000	408,000	408,000	0	108,000	120,000
26 Capital Projects	17,645,000	86,472,000	3,011,000	2,711,000	5,300,000	3,510,400
27 Total Funds Used	37,417,300	110,552,700	24,629,800	35,027,200	33,182,400	33,899,300
28						
29 Total Funds Available less Funds Used	3,306,400	2,200	100	0	2,700	(864,000)
30						
31						
32 Normal Revenue Flow & On-going Budget:						
33 Revenue - Ongoing Only (Line 10)	34,109,100	36,586,500	31,094,100	31,032,000	29,687,100	30,813,300
34 Expend less Capital Projects (Ln27-26)	19,772,300	24,080,700	21,618,800	32,316,200	27,882,400	30,388,900
35 Funds Available for Capital Projects	14,336,800	12,505,800	9,475,300	(1,284,200)	1,804,700	424,400

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

||| LEGISLATURE OF THE STATE OF IDAHO |||
Fifty-seventh Legislature First Regular Session - 2003
IN THE HOUSE OF REPRESENTATIVES
HOUSE CONCURRENT RESOLUTION NO. 30
BY STATE AFFAIRS COMMITTEE

1 A CONCURRENT RESOLUTION
2 STATING FINDINGS OF THE LEGISLATURE AND PROVIDING APPROVAL FOR CERTAIN
STATE
3 BODIES AND COMMUNITY COLLEGE DISTRICTS TO ENTER INTO AGREEMENTS WITH
THE
4 IDAHO STATE BUILDING AUTHORITY TO FINANCE AND DEVELOP OR RENOVATE SPECI-
5 FIED FACILITIES LOCATED THROUGHOUT IDAHO.
6 Be It Resolved by the Legislature of the State of Idaho:
7 WHEREAS, the Legislature of the State of Idaho has previously authorized
8 some level of funding for eight facilities projects located throughout Idaho;
9 and
10 WHEREAS, it was necessary to rescind the funding for these projects due to
11 the shortfall in General Fund revenues; and
12 WHEREAS, the Legislature recognizes the significant immediate economic
13 stimulus that would be provided by proceeding with construction on these proj-
14 ects; and
15 WHEREAS, the amounts of appropriated and available funds are not suffi-
16 cient to cover all of the anticipated costs associated with these facilities
17 in a timely manner; and
18 WHEREAS, North Idaho College in Coeur d'Alene is currently providing
19 health and nursing classes in old donated wooden buildings that will be
20 replaced by a new Allied Health, Nursing and Life Sciences Building; and
21 WHEREAS, the University of Idaho has been forced to close the classroom
22 center on its Moscow campus that houses 40% of the university's classroom
23 space and will renovate and convert it into a modern Teaching and Learning
24 Center; and
25 WHEREAS, Lewis-Clark State College in Lewiston currently uses a physical
26 education center that was constructed in 1937 for 368 students and will con-
27 struct a new physical education center with conference and meeting facilities;
28 and
29 WHEREAS, Boise State University now has 5,067 students enrolled at BSU
30 Canyon County, with the center filled to capacity, and will construct a new
31 academic building on the BSU West Campus in Nampa; and
32 WHEREAS, the Idaho State Police now provides training programs for the
33 Department of Correction and Department of Juvenile Corrections and will build
34 a training facility to house those programs in Meridian; and
35 WHEREAS, the College of Southern Idaho in Twin Falls requires classroom
36 and performance space for speech, music, forensics and the performing arts and
37 will build a Fine Arts Addition to house those programs; and
38 WHEREAS, Idaho State University will meet its growing requirement in Poca-
39 tello for additional classroom space, student services and student housing by
40 using student fees to construct the student services and housing portions of a
41 multiuse facility and funds authorized under this resolution to build a new
42 classroom facility; and
43 WHEREAS, Eastern Idaho Technical College wishes to help meet the need for
44 trained health care professionals in the Idaho Falls area, and a new health
1 care education building will be constructed in accordance with policies of the
2 State Board of Education; and

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

3 WHEREAS, it is in the best interest of the state and its community college
4 districts for the State Building Authority to finance and provide new facili-
5 ties for the use of each of the described state bodies and community college
6 districts;

7 NOW, THEREFORE, BE IT RESOLVED by the members of the First Regular Session
8 of the Fifty-seventh Idaho Legislature, the House of Representatives and the
9 Senate concurring therein, that the Legislature hereby authorizes and provides
10 approval for the Department of Administration and each of the following state
11 bodies and community college districts to enter into agreements with the Idaho
12 State Building Authority, under such terms and conditions as may be reasonable
13 and necessary, to provide for the financing and development of the following
14 described facilities for their respective use:

STATE BODY/DISTRICT	FACILITY	LOCATION
15 North Idaho College	Allied Health, Nursing & Life Science Bldg.	Coeur d'Alene
18 University of Idaho	Teaching & Learning Center	Moscow
20 Lewis-Clark State 21 College	Campus Activity Center	Lewiston
22 Boise State 23 University	West Campus Academic Building	Nampa
24 Idaho State Police	Training Facility	Meridian
25 College of Southern 26 Idaho	Fine Arts Addition	Twin Falls
27 Idaho State 28 University	Classroom & Multiuse Facility	Pocatello
29 Eastern Idaho 30 Technical College	Health Care Education Building	Idaho Falls

31 BE IT FURTHER RESOLVED that this resolution constitutes authorization to
32 enter into agreements required by the provisions of Section 67-6410, Idaho
33 Code, and with respect to facilities provided to the State Board of Education
34 and Board of Regents of the University of Idaho this resolution constitutes
35 the approval required by the provisions of Section 33-3805A, Idaho Code.

Statement of Purpose / Fiscal Impact

STATEMENT OF PURPOSE

RS13246

This resolution will authorize and provides approval for the Department of Administration and the state bodies and community college districts listed in this resolution to enter into agreements with the Idaho State Building Authority to provide for the financing and development of the facilities described in this resolution. The authorization in this concurrent resolution for projects for College of Southern Idaho and North Idaho College shall take effect upon the enactment of legislation that empowers community college districts to enter into agreements with the State Building Authority.

FISCAL IMPACT

Each of the amounts listed below are the estimated project costs (not including financing costs) to be paid from the Idaho State Building Authority bonds.

Project

Project Funds

LCSC classroom and campus activity center

\$10,868,000

CSI fine arts addition

\$5,402,000

UI teaching & learning center

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

\$11,729,000
BSU west campus bldg
\$8,655,000
ISU classroom bldg
\$12,177,000
NIC nursing/life science bldg
\$10,994,000
ISP training academy
\$2,286,000
EITC health education bldg
\$6,360,000
TOTAL
\$68,471,000

Annual rent for the projects to be paid to the State Building Authority from dedicated funds appropriated annually from the Permanent Building Fund will be between \$5.25 and \$5.75 million per year for twenty years. Facility occupancy costs may come from the General Fund appropriations. These costs are provided on a quarterly basis, beginning with the quarter in which the facility is first occupied. There is no fiscal impact to the General Fund in FY04 for occupancy costs. In subsequent years, occupancy costs for the college and university projects are estimated to be

:
FY05 \$583,750 FY06 \$939,750 FY07 \$872,100

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CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
AGENCIES OF THE STATE BOARD

SUBJECT

Reports from Board Agencies

APPLICABLE STATUTE, RULE, OR POLICY

N/A

BACKGROUND

Each agency of the Board has prepared a series of reports that allow a quick but informative view of each organization. The reports include financial data for the current and prior fiscal years. For this quarter's report, a Key Issues document is included. Each agency picked key elements from their strategic plan and reported on their progress.

Agency directors and financial staff have worked with the Office of the State Board of Education in the development of these reports.

DISCUSSION

The first page of each agency group is the Key Issues document. Data on the second page includes a set of graphs that compares the prior fiscal year (FY 2004) to the current fiscal year-to-date (FY 2005) by actual quarterly expenditures. The third page displays prior year actual expenditures separated by "object code" (personnel costs, operating expense, capital outlay, and trustee & benefits). The fourth page of each agency group is a spreadsheet that displays expenditures into more detailed categories. This report compares the data from three prior years and the current fiscal year-to-date.

The working title for this group of mini-reports is "dashboard reports".

IMPACT

Board members and other interested parties will have a quick and easy method to review historical and current financial and strategic plan information for Board agencies. Agency directors and fiscal staff will have a tool that allows easy presentation of commonly-requested operational data.

STAFF COMMENTS AND RECOMMENDATIONS

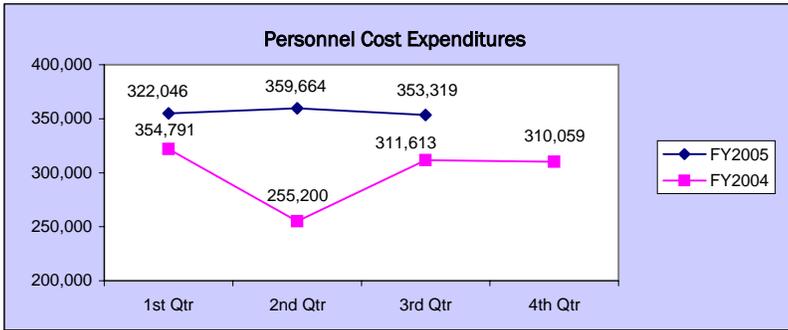
At the request of the Executive Director, agencies and Board staff have developed these mini-reports over the course of the past three calendar quarters. The financial data will be incorporated into Board agendas on a quarterly basis.

BOARD ACTION

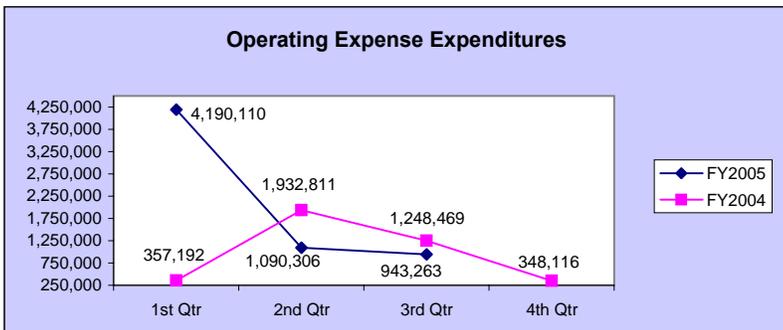
This item is for informational purposes only. Any action will be at the Board's discretion.

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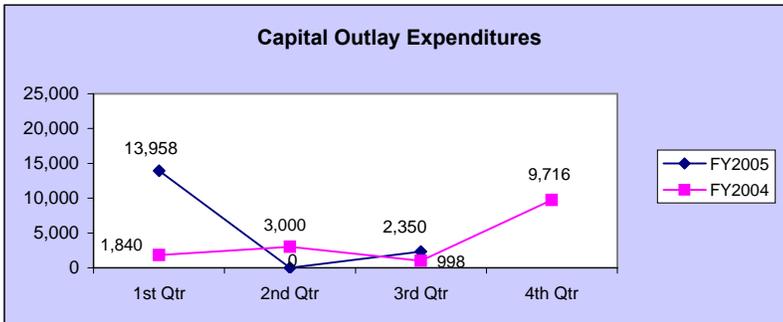
**Office of the State Board of Education
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



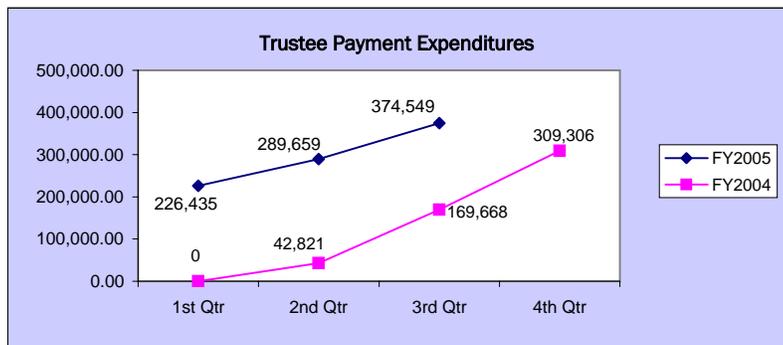
Personnel Cost Expenditures: Fluctuation is due to having seven payrolls in the 1st and 3rd quarters for FY 2004. In FY 2005 the first and second quarters have seven payrolls.



Operating Expense Expenditures: The increase in FY 2005 is due to an increase in State and Federal Funds, mainly for the Assessment and Accountability grant and the English Language Acquisition grant.



Capital Outlay Expenditures: .

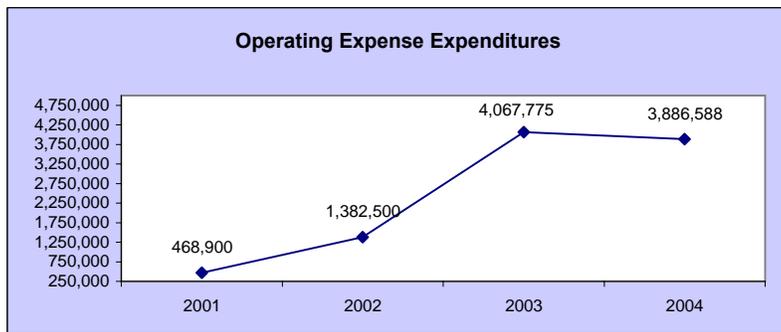


Trustee Payment Expenditures: Trustee payment expenditures are dependent on Trustee claim patterns which are extremely variable. The increase in FY 2005 is due to an increase in Federal Funds for the English Language Acquisition Grant.

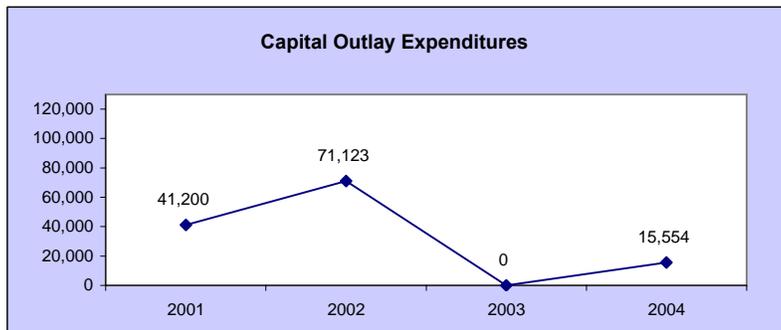
**Office of the State Board of Education
Performance Report to the State Board of Education
Prior Four Year Comparison**



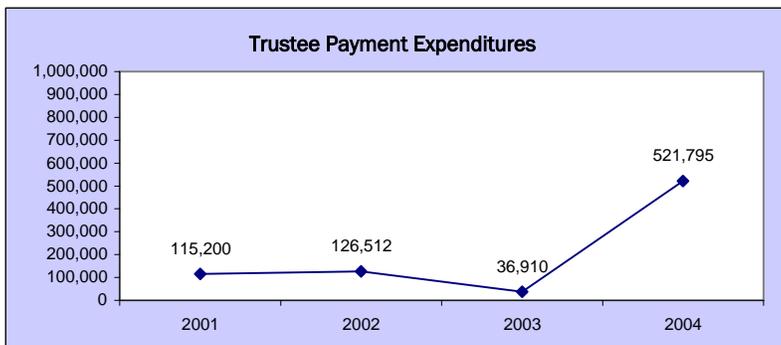
Personnel Cost Expenditures: FY 2003 and FY2004 are lower due to vacant positions.



Operating Expense Expenditures: The spike in FY 2003 includes a \$3.5 million increase in the General Fund for the Assessment & Accountability program.



Capital Outlay Expenditures: FY03 reduction was due to a base reduction in funding.



Trustee Payment Expenditures: The increase in FY 2004 is due to an increase in Federal Fund spending authority. The federal fund increase is used for the state assessments and for teacher quality and language acquisition activities in public schools.

Office of the State Board of Education
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 Appropriation	2,667,500	1,170,600	3,838,100	5,247,700	1,537,800	6,785,500	3,574,300	5,715,500	9,289,800	4,107,200	8,814,700	12,921,900
ACTUAL EXPENDITURES												
2 Salary & Benefits	1,147,107	141,093	1,288,200	1,054,674	116,027	1,170,701	1,066,818	132,101	1,198,919	860,429	207,344	1,067,774
3 Communication Costs	18,523	7,572	26,094	26,262	9,989	36,251	20,802	1,756	22,558	18,970	187	19,158
4 Employee Development	7,998	683	8,681	7,342	618	7,960	4,556	365	4,921	8,484	1,933	10,417
5 General Services	30,937	142	31,079	12,297	8,608	20,906	79,656	32,586	112,242	13,478	3,446	16,924
6 Professional Services	867,606	122,928	990,534	3,229,459	421,051	3,650,510	1,846,312	1,624,290	3,470,602	1,332,873	4,494,421	5,827,294
7 Repair & Maintenance Services	20,022		20,022	10,092	-	10,092	4,719	-	4,719	7,545	117	7,662
8 Administrative Services	6,691	20,447	27,138	7,454	2,769	10,224	11,386	406	11,792	7,671	6,048	13,718
9 Computer Services	27,558		27,558	14,839	-	14,839	18,298	9,000	27,298	3,653	15,960	19,613
10 Employee Travel	58,541	3,839	62,380	59,425	2,807	62,232	55,497	5,602	61,100	41,324	9,801	51,125
11 Administrative Supplies	8,568	709	9,277	4,531	556	5,087	10,460	934	11,393	15,543	783	16,325
12 Fuel Costs			-	-	-	-	-	-	-	-	-	-
13 Manufacturing & Merchandise Costs			-	-	-	-	-	-	-	-	-	-
14 Computer Supplies	9,586	292	9,877	12,116	1,160	13,276	8,980	676	9,656	5,609	1,000	6,610
15 Repair & Maintenance Supplies	1,923		1,923	27	-	27	405	-	405	-	-	-
16 Institutional & Residential Supplies			-	-	-	-	-	-	-	-	-	-
17 Specific Use Supplies			-	-	-	-	14	53	68	658	296	954
18 Insurance	4,361		4,361	4,312	-	4,312	4,006	-	4,006	1,316	-	1,316
19 Utility Charges			-	-	-	-	-	-	-	-	-	-
20 Rental & Operating Leases	53,205		53,205	52,735	2,973	55,708	52,382	460	52,842	57,785	848	58,633
21 Miscellaneous	42,240	68,129	110,369	79,567	96,784	176,352	55,932	37,054	92,986	136,021	37,909	173,930
22 Subtotal Operating Expenditures	1,157,759	224,741	1,382,500	3,520,458	547,317	4,067,775	2,173,406	1,713,181	3,886,588	1,650,931	4,572,747	6,223,679
23 Capital Outlay	71,123		71,123				4,457	11,097	15,554	13,958	2,350	16,308
24 Trustee & Benefits	119,512	7,000	126,512	29,410	7,500	36,910	42,821	478,974	521,795	85,000	805,643	890,643
25 TOTAL	2,495,501	372,834	2,868,335	4,604,542	670,844	5,275,386	3,287,502	2,335,353	5,622,856	2,610,318	5,588,085	8,198,403
26 % Change Over/Under Prior Year	65%	0%	52%	85%	80%	84%	-29%	248%	7%			
27 % of Appropriation Remaining										36%	37%	37%
28 % of Months Remaining										50%	50%	50%

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KEY ISSUES UPDATE
IDAHO SCHOOL FOR THE DEAF AND THE BLIND
January – March 2005

In reference to the ISDB Strategic Plan, listed below are the 3 – 5 key elements of concern or focused interest this quarter. Under each key element are listed 2 – 4 bullets explaining exactly what ISDB is doing to correct the problem or what the agency has done to accomplish the goal.

1. Successfully Implemented (HB 17) Single Unified Payroll Structure

- a. All Permanent-Classified & Non-Classified employees paid Year-round
- b. Maintains benefits and Insurance on a 12 month basis
- c. All Classified must accrue Overtime as Comp Time vs. routine pay outs

2. Educational Staff Pay Equity

- a. Current pay scale is projected to be 26% behind state-wide "peer" organizations
- b. Agency will lose 5-6 teachers this year; twice as many as the previous year
- c. Still #3 issue in AHC priority drill (down from #1 last year)

3. Governing Statutes significantly outdated; require immediate attention

- a. Statutes give no direct authority to operate Outreach Program
- b. 89% of all client service handled through Outreach
- c. Agency has more flexibility in scheduling workforce around school year needs
- d. Both Classified & Non-Classified employees will enjoy the same stability

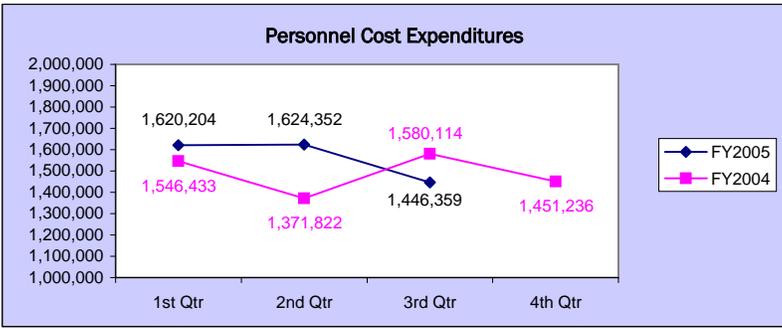
4. Review / Revision of overall Agency Funding Model might be in order

- a. Current structure fails to recruit/retain sufficient number of highly qualified staff
- b. Significant Outreach manpower shortage creates burdensome caseloads
- c. 89% of agency client service handled through 7 Outreach regions

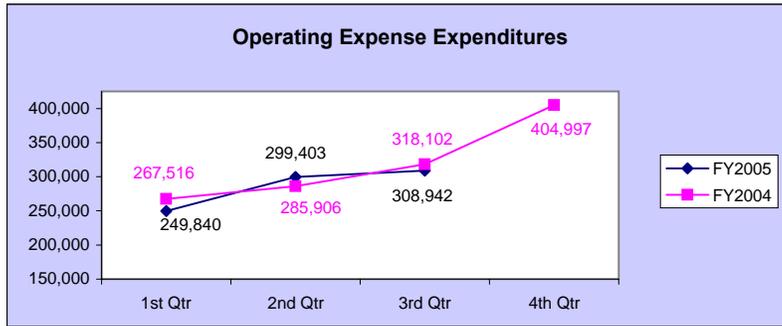
5. Study Needed on Feasibility of Regionally Based Service Delivery Options

- a. Develop strategic plans for conducting study to determine feasibility
- b. Explore potential for reducing overall cost while improving service in rural areas
- c. Benchmarking with other states that currently employ this model
- d. Require outside consultant; neither OSBE or ISDB has manpower to spare

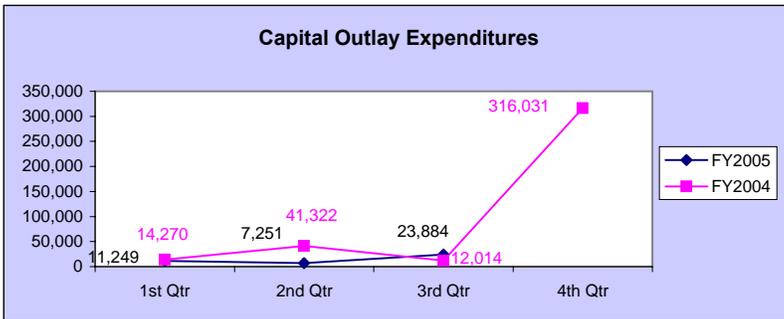
**Idaho School for the Deaf and the Blind
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



Personnel Cost Expenditures: 1st quarter fluctuation is due to pay out 1% bonus in 1st quarter of FY05. (\$56,200) 2nd quarter fluctuation is due to having 7 pay periods in FY 05 and only 6 pay periods in FY 04. 3rd quarter fluctuation is due to having 7 pay periods in FY04 and only 6 pay periods in FY05 plus having more positions filled in FY05 as compared to FY04.



Operating Expense Expenditures: 1st Qtr fluctuation is mainly due to lower fees paid to State agencies (SCO, etc.). 2nd quarter fluctuation is due to higher utility bills for heating due to colder months when compared to FY 04. 3rd quarter fluctuation is mainly due to timing of OE expenditures and is not attributable to any particular expense category fluctuation.

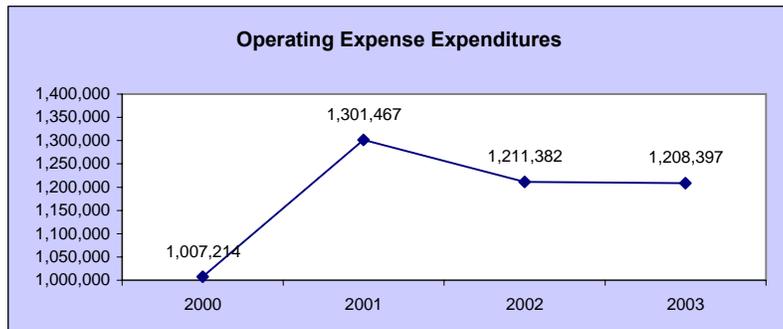


Capital Outlay Expenditures: Capital Expenditures were delayed until the 4th quarter to ensure that pending legal matters were handled and season utility expenditures would be adequately covered. 3Q 05 expenditures increased due to Title 6B purchases.

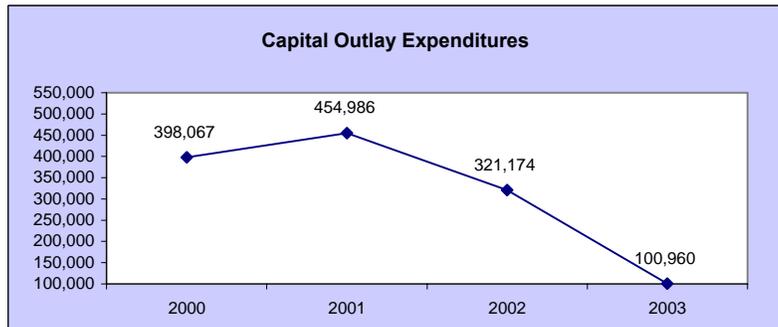
**Idaho School for the Deaf and the Blind
Performance Report to the State Board of Education
Prior Four Year Comparison**



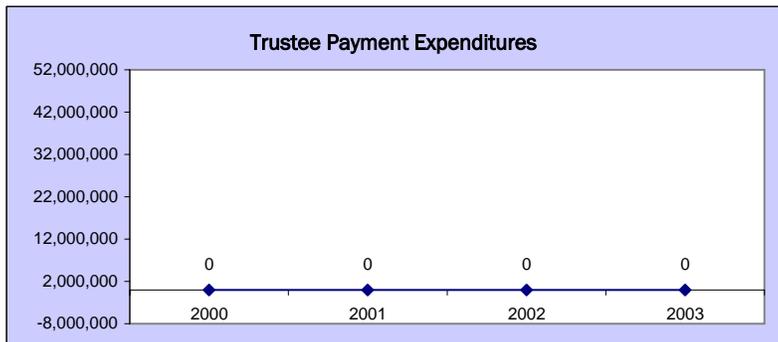
Personnel Cost Expenditures: In FY02, received \$236,800 for routine, state directed CEC increases; received an additional \$50,000 earmarked for salary competitiveness increase and \$47,000 for a new position of a post secondary transition staff member. FY02 was a lump sum budget allocation, with a total \$404,000 allocation increase for PC.



Operating Expense Expenditures: FY01 includes \$106,171 of transfers from PC into OE, whereas FY00 includes \$74,894 of transfers out of OE into CO to cover CO needs. This is a fluctuation of almost \$256,000.



Capital Outlay Expenditures: Decrease in FY03 due to putting PC savings into Contingency Fund rather than transferring to CO. Balances in FY00-02 were due to transfers into CO from PC due to PC savings from hard to fill positions such as SLP's. Positions were filled as highly qualified individuals were recruited.



Trustee Payment Expenditures: ISDB does not have any trustee payments.

Idaho School for the Deaf and the Blind
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	7,371,800	421,500	7,793,300	7,051,500	417,200	7,468,700	7,183,600	431,700	7,615,300	7,449,300	368,700	7,818,000
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	5,731,980	14,168	5,746,148	5,793,039	6,435	5,799,474	5,945,974	3,631	5,949,605	4,689,720	1,195	4,690,915
OPERATING EXPENDITURES												
3 Communication Costs	55,086	5	55,091	68,150	5	68,155	65,807	-	65,807	61,284	-	61,284
4 Employee Development	33,305	610	33,915	26,039	1,403	27,442	29,840	3,413	33,253	12,559	2,421	14,980
5 General Services	9,374	127	9,501	11,102	-	11,102	14,071	400	14,471	12,762	165	12,927
6 Professional Services	80,199	55,379	135,578	122,876	(871)	122,005	106,703	81,837	188,540	16,460	72,674	89,134
7 Repair & Maintenance Services	53,495	1,416	54,911	40,687	800	41,487	95,311	594	95,905	50,127	-	50,127
8 Administrative Services	7,725	707	8,432	10,923	131	11,054	14,991	485	15,476	9,992	744	10,736
9 Computer Services	12,569	-	12,569	12,758	-	12,758	19,447	-	19,447	17,726	-	17,726
10 Employee Travel	42,086	663	42,749	30,469	2,585	33,054	40,966	2,515	43,481	32,801	3,225	36,026
11 Administrative Supplies	16,946	-	16,946	20,735	-	20,735	22,156	-	22,156	15,847	-	15,847
12 Fuel Costs	36,096	-	36,096	42,484	-	42,484	47,116	-	47,116	37,198	133	37,331
13 Manufacturing & Merchandise Costs	208	-	208	91	-	91	13	-	13	13	-	13
14 Computer Supplies	80,336	32,201	112,537	46,297	2,088	48,385	38,452	12,418	50,870	41,589	10,317	51,906
15 Repair & Maintenance Supplies	70,606	709	71,315	97,829	-	97,829	82,414	-	82,414	47,559	21,304	68,863
16 Institutional & Residential Supplies	85,890	12,940	98,830	66,005	19,663	85,668	63,505	29,896	93,401	38,175	18,798	56,973
17 Specific Use Supplies	89,349	15,364	104,713	106,999	1,552	108,551	83,103	15,616	98,719	42,108	28,971	71,079
18 Insurance	30,726	-	30,726	30,351	-	30,351	35,126	-	35,126	21,925	-	21,925
19 Utility Charges	119,417	55,652	175,069	41,106	113,564	154,670	40,965	104,268	145,233	41,614	72,700	114,314
20 Rental & Operating Leases	51,678	6,151	57,829	48,615	-	48,615	50,860	600	51,460	47,129	-	47,129
21 Miscellaneous	152,519	1,848	154,367	239,825	4,136	243,961	165,051	8,582	173,633	75,179	4,685	79,864
22 Subtotal Operating Expenditures:	1,027,610	183,772	1,211,382	1,063,341	145,056	1,208,397	1,015,897	260,624	1,276,521	622,047	236,137	858,184
23 CAPITAL OUTLAY:	236,061	85,113	321,174	34,999	65,961	100,960	225,098	158,539	383,637	18,189	24,196	42,385
24 TRUSTEE & BENEFITS:	-	-	-	-	-	-	-	-	-	-	-	-
25 GRAND TOTAL:	6,995,651	283,053	7,278,704	6,891,379	217,452	7,108,831	7,186,969	422,794	7,609,763	5,329,956	261,528	5,591,484
26 % Change Over/Under Prior Year	n/a	n/a	n/a	-2%	-30%	-2%	4%	49%	7%			
27 % of Appropriation Remaining										28%	29%	28%
28 % of Months Remaining										25%	25%	25%

KEY ISSUES UPDATE
DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION
January – March 2005

In reference to the DPTE Strategic Plan, listed below are four key elements of concern or focused-interest this quarter. Under each key element are listed three bullets explaining what DPTE is doing to correct the problem or what DPTE has done to

1. Develop effective and cost efficient professional-technical models of education. (G-IV, Obj 1)

- a. Target Perkins funds to meet secondary/postsecondary student needs
- b. Implement career clusters to improve organization and delivery
- c. Expand partnership opportunities to meet needs for new programs

2. Increase the number of qualified professional-technical educators. (G-I, Obj 4)

- a. Coordinate additional teacher pre-service and in-service workshops
- b. Improve teacher certification to target specific needs
- c. Increase participation of PTE instructors in academic integration training

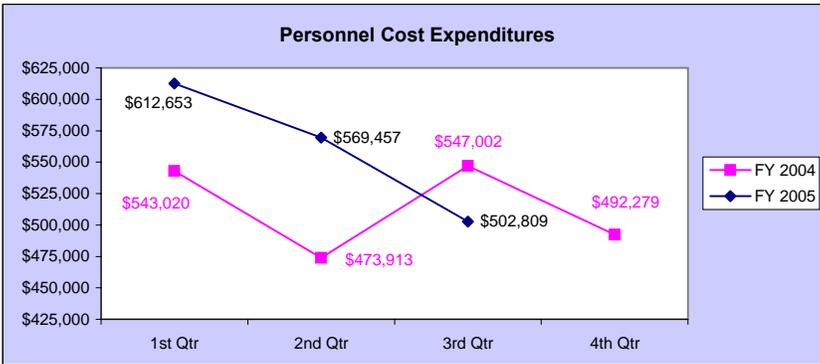
3. Support placement and completion rates for professional-technical students. (G- III, Obj 6)

- a. Increase student leadership activities.
- b. Increase student organization membership
- c. Address special population, minority and other at risk populations in PTE

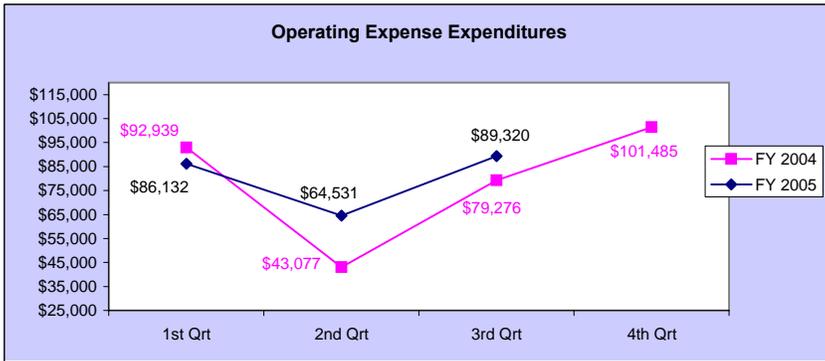
4. Assess and prioritize professional-technical workforce development needs. (G-III, Obj 1)

- a. Conduct faculty and staff training on ISIMS project
- b. Improve delivery of fire service and hazardous materials training
- c. Increase the percent of adults served by workforce education

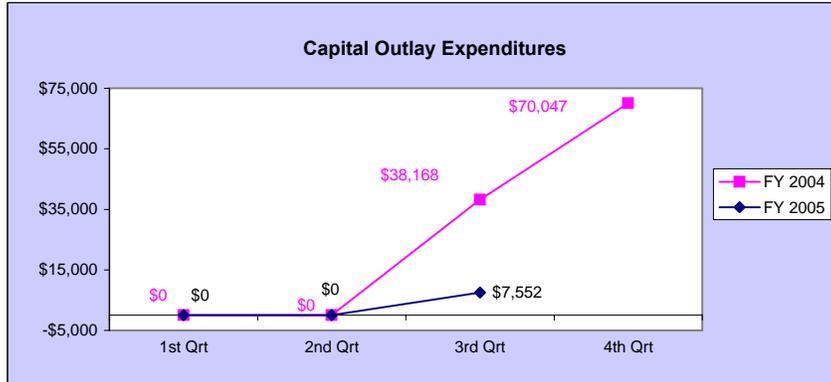
**Division of Professional-Technical Education
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



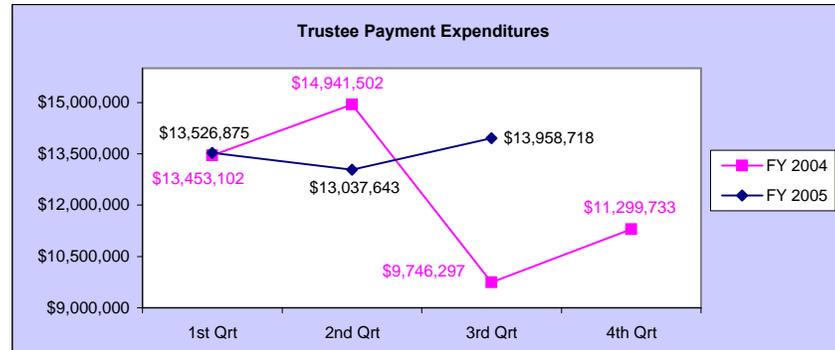
Personnel Cost Expenditures: The increase in expenditures from FY04 to FY05 was due to appropriation increases for CEC and Employee Benefits. FY05 first quarter expenditures includes House Bill 805 1% payments. FY04 third quarter included three pay periods. FY05 third quarter included only two pay periods.



Operating Expense Expenditures: Quarterly fluctuation is due to fixed operating costs for rent due in first and third quarters. FY04 fourth quarter expenditures included one-time non-reoccurring expenditures for computer programming.

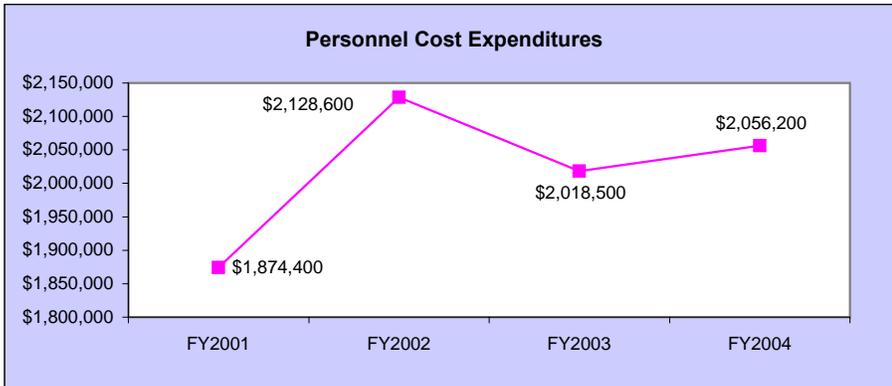


Capital Outlay Expenditures: FY04 Capital Expenditures were delayed until the third and fourth quarter due to unknown budget issues related to holdbacks and vacant positions.

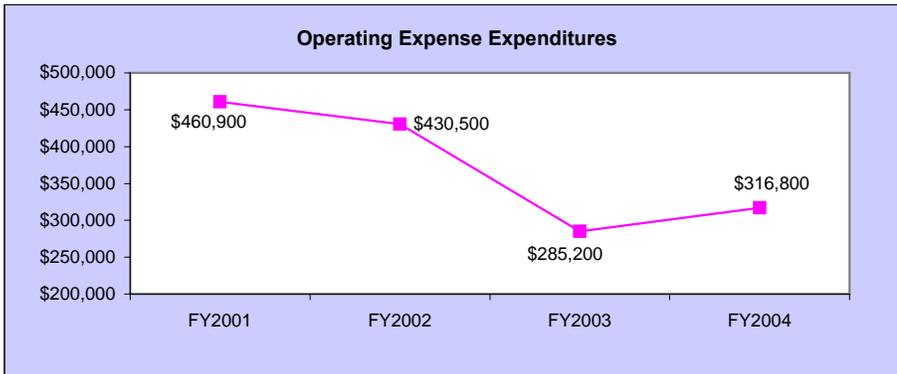


Trustee Payment Expenditures: Trustee Payment expenditures are dependent on Trustee claim patterns which are extremely variable. Seventy percent payments for secondary schools and professional-technical schools are made in the second or third quarters, depending on claims submission patterns.

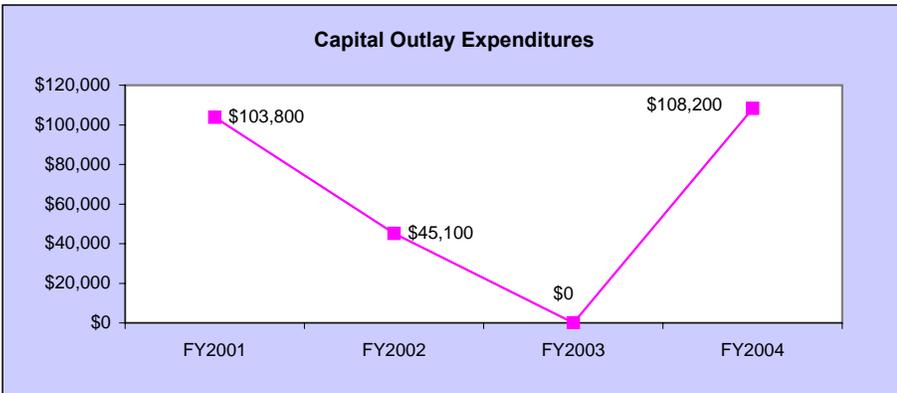
**Division of Professional-Technical Education
Performance Report to the State Board of Education
Prior Four Year Comparison**



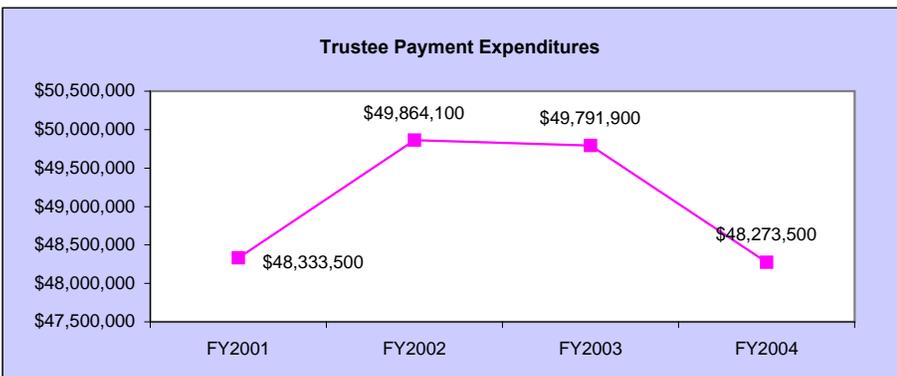
Personnel Cost Expenditures: Increase from FY01 to FY02 was due to a vacant position in FY01 and to appropriation increases for employee benefits, CEC and one new position in FY02. Decrease for FY03 was due to a base reduction in funding.



Operating Expense Expenditures: Fluctuation in FY03 was due to a base reduction in funding.



Capital Outlay Expenditures: Fluctuation in FY02 was due to less carry over funds available. FY03 reduction was due to a base reduction in funding and no carry over or transfer authority.



Trustee
Payment expenditures are dependent on Tru claim patterns which are extremely variable. reduction in funding is not recognized until F to prior year encumbrance clearance.

Division of Professional-Technical Education
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	51,333,458	11,742,884	63,076,342	47,585,174	12,420,763	60,005,937	47,651,853	12,234,158	59,886,011	50,835,726	12,028,570	62,864,296
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	1,711,374	417,196	2,128,570	1,596,234	422,284	2,018,517	1,621,323	434,891	2,056,214	1,333,927	350,992	1,684,919
OPERATING EXPENDITURES												
3 Communication Costs	41,508	1,007	42,515	26,529	2,870	29,399	16,770	6,264	23,033	12,830	6,187	19,017
4 Employee Development	6,879	4,659	11,537	3,316	1,109	4,424	2,727	1,768	4,494	3,950	1,105	5,055
5 General Services	770	5,637	6,407	2,384	50	2,434	1,902	4,078	5,980	6,476	-	6,476
6 Professional Services	10,053	-	10,053	6,000	-	6,000	6,000	-	6,000	13,070	-	13,070
7 Repair & Maintenance Services	2,538	1,025	3,563	1,558	265	1,823	1,446	-	1,446	1,654	-	1,654
8 Administrative Services	23,105	2,064	25,168	3,292	2,820	6,112	4,401	2,558	6,958	7,142	-	7,142
9 Computer Services	74,315	15,292	89,607	41,396	5,523	46,918	75,502	50	75,552	31,531	-	31,531
10 Employee Travel	62,266	23,832	86,098	30,845	29,379	60,224	34,108	24,430	58,537	29,937	9,473	39,410
11 Administrative Supplies	10,151	3,628	13,779	6,424	2,792	9,215	7,263	2,382	9,645	6,005	-	6,005
12 Fuel Costs	38	16	53	-	-	-	-	-	-	-	-	-
13 Manufacturing & Merchandise Costs	-	-	-	-	-	-	-	-	-	-	-	-
14 Computer Supplies	14,059	1,319	15,378	2,512	625	3,137	8,944	1,077	10,021	9,063	-	9,063
15 Repair & Maintenance Supplies	425	308	733	-	-	-	299	-	299	-	-	-
16 Institutional & Residential Supplies	-	-	-	-	-	-	-	-	-	-	-	-
17 Specific Use Supplies	10	81	91	-	86	86	119	44	163	84	-	84
18 Insurance	3,016	-	3,016	3,235	-	3,235	5,146	-	5,146	1,081	-	1,081
19 Utility Charges	-	-	-	-	-	-	-	-	-	-	-	-
20 Rental & Operating Leases	90,635	9,610	100,245	59,126	39,819	98,946	57,109	36,749	93,858	57,189	34,987	92,176
21 Miscellaneous	21,710	572	22,281	13,224	-	13,224	15,589	55	15,644	7,929	289	8,218
22 Subtotal Operating Expenditures:	361,476	69,049	430,525	199,839	85,337	285,176	237,324	79,454	316,778	187,941	52,041	239,982
23 CAPITAL OUTLAY:	45,128	-	45,128	-	-	-	108,215	-	108,215	7,552	-	7,552
24 TRUSTEE & BENEFITS:	43,008,776	6,855,316	49,864,092	42,356,946	7,434,947	49,791,892	40,816,067	7,457,421	48,273,488	34,440,783	6,082,453	40,523,236
25 GRAND TOTAL:	45,126,754	7,341,561	52,468,314	44,153,018	7,942,567	52,095,586	42,782,929	7,971,766	50,754,695	35,970,203	6,485,486	42,455,689
26 % Change Over/Under Prior Year	n/a	n/a	n/a	-2%	8%	-1%	-3%	0%	-3%			
27 % of Appropriation Remaining											46.08%	32.46%
28 % of Months Remaining										25%	25%	25%

**KEY ISSUES UPDATE
CAREER INFORMATION SYSTEM
January – March 2005**

As part of the PTE Strategic Plan, CIS develops career information about Idaho and the nation that is developmentally appropriate, delivers it to people throughout Idaho using the most current technology and helps career development professionals integrate it into their school and agency programs.

1. Develop and maintain career information about Idaho and the nation that is accurate, current, locally relevant, unbiased, and understandable.

- a. Meet industry standards as defined by the Association of Computer-Based System for Career Information (ACSCI).
- b. Survey all Idaho postsecondary schools and scholarship sources and update information in eCIS.
- c. Continually review and update CIS occupational information files as data

2. Deliver career information to schools and agency offices throughout Idaho using the most current and sophisticated technology available.

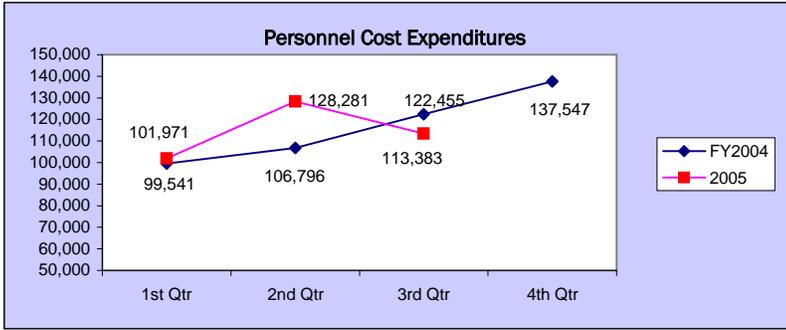
- a. Participate in a meeting with CIS Directors from throughout the country in May.
- b. Maintain and update monthly the eCIS front page.
- c. Provide information and incentives for current user sites to use eCIS only.

3. Provide training, technical assistance and marketing to those who need and can benefit from it.

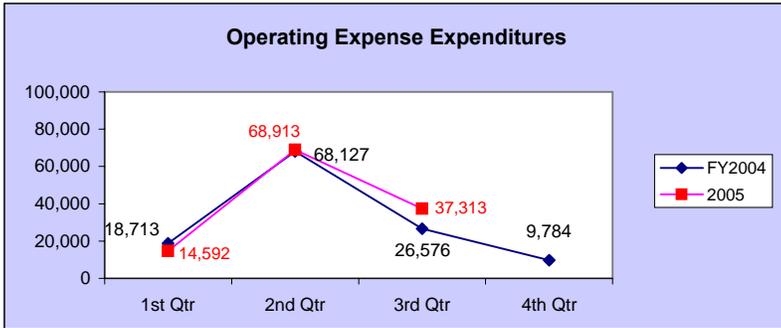
- a. Negotiate FY '06 CIS user site contracts.
- b. Conduct site training and workshop presentations on CIS.
- c. Exhibit at statewide education and workforce conferences.

**Idaho Career Information System
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**

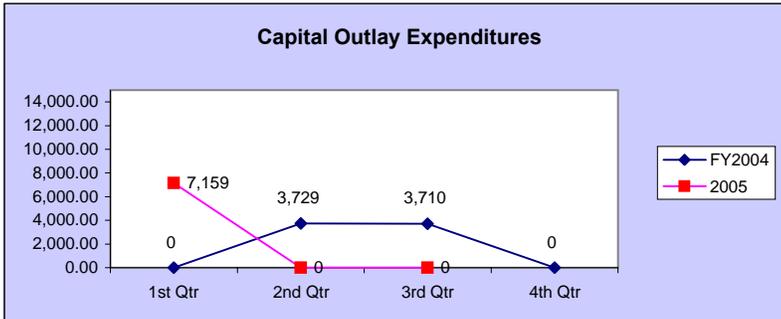
All Sources



Personnel Cost Expenditures: There were no salary increases or vacancies in 2004. Charging pc costs to the year in which they occurred causes the 1st quarter to be lower and the 4th quarter to be higher. The increases in the 3rd Qtr. of FY'04 and the 2nd QTR of FY'05 are due to an extra pay period.

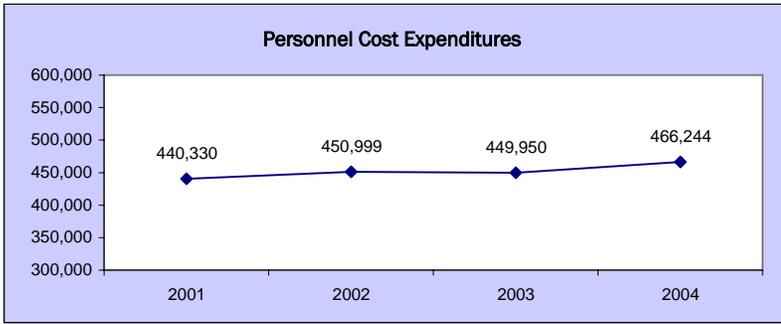


Operating Expense Expenditures: The largest operating expenses are generally reflected in the 2nd Qtr. Expense report. The single largest expenditure is the intoCareers contract for the CIS licensed software, joint purchase of national school and scholarship information, and Internet hosting and delivery services.

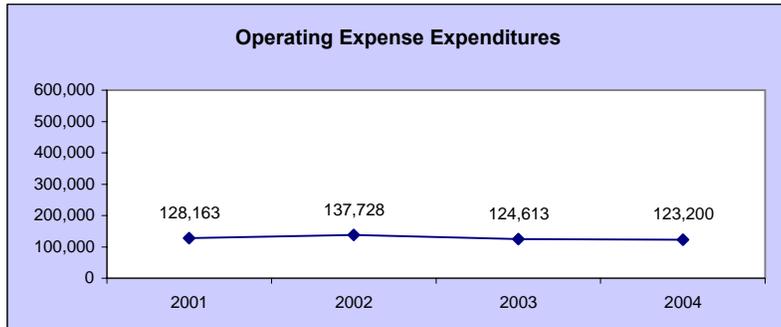


Capital Outlay Expenditures: Some capital expenditures were delayed in 2004 due to unknown budget regarding a possible holdback. FY'05 expenditures reflect normal computer rotation and a new office printer.

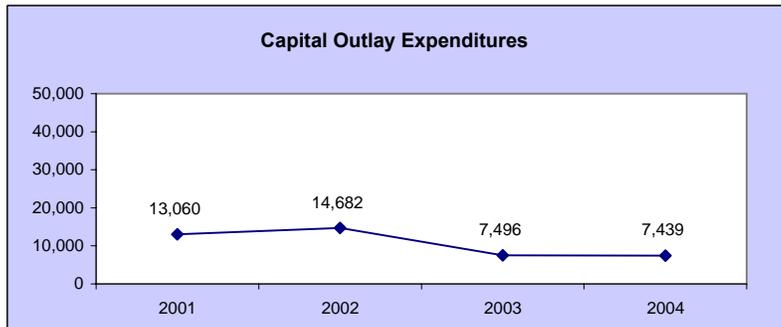
**Idaho Career Information System (CIS)
Performance Report to the State Board of Education
Prior Four Year Comparison**



Personnel Cost Expenditures: There is very little fluctuation in personnel costs because there were no salary increases in FY '03 and '04 and no staff turnover since FY 2001. Increases are due to increases in employee benefits, primarily the cost of health care.



Operating Expense Expenditures: Reductions in operating costs are primarily due to savings achieved from moving from Windows and MAC platforms to Internet delivery of career information.



Capital Outlay Expenditures: Expenditures reflect the normal course of computer rotation and replacement of office printers. FY-03 and '04 expenditures were reduced due to uncertainty about a possible budget holdback.

Idaho Career Information System
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 Non-Cognizable Allocated Funds		679,709	679,709		679,832	679,832		685,044	685,044		703,020	703,020
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:		449,401	449,401		452,595	452,595		458,501	458,501		343,635	343,635
OPERATING EXPENDITURES												
3 Communication Costs		6,041	6,041		4,538	4,538		4,431	4,431		2,036	2,036
4 Employee Development		2,754	2,754		1,893	1,893		2,383	2,383		1,356	1,356
5 General Services		500	500		1,135	1,135		-	-		-	-
6 Professional Services		1,919	1,919		822	822		503	503		1,491	1,491
7 Repair & Maintenance Services		-	-		-	-		62	62		-	-
8 Administrative Services		19,799	19,799		11,062	11,062		5,516	5,516		5,792	5,792
9 Computer Services		81,903	81,903		75,673	75,673		74,985	74,985		75,407	75,407
10 Employee Travel		13,128	13,128		12,298	12,298		12,220	12,220		12,102	12,102
11 Administrative Supplies		3,293	3,293		4,062	4,062		1,703	1,703		1,331	1,331
12 Fuel Costs		-	-		-	-		-	-		-	-
13 Manufacturing & Merchandise Costs		-	-		-	-		-	-		-	-
14 Computer Supplies		4,963	4,963		3,122	3,122		1,933	1,933		1,795	1,795
15 Repair & Maintenance Supplies		225	225		136	136		40	40		-	-
16 Institutional & Residential Supplies		-	-		-	-		-	-		-	-
17 Specific Use Supplies		-	-		450	450		447	447		-	-
18 Insurance		-	-		-	-		-	-		-	-
19 Utility Charges		-	-		-	-		-	-		-	-
20 Rental & Operating Leases		17,388	17,388		16,912	16,912		16,580	16,580		17,400	17,400
21 Miscellaneous		1,710	1,710		1,416	1,416		2,784	2,784		2,108	2,108
22 Subtotal Operating Expenditures:	-	153,623	153,623	-	133,519	133,519	-	123,587	123,587	-	120,818	120,818
23 CAPITAL OUTLAY:		14,682	14,682		7,996	7,996		7,248	7,248		7,159	7,159
24 TRUSTEE & BENEFITS:												
25 GRAND TOTAL:	-	617,706	617,706	-	594,109	594,109	-	589,336	589,336	-	471,612	471,612
26 % Change Over/Under Prior Year	n/a	n/a	n/a	na	-4%	-4%	n/a	-1%	-1%			
27 % of Appropriation Remaining											32.92%	32.92%
28 % of Months Remaining										25%	25%	25%

Comments: CIS is funded From fund 0348 Federal Fund and fund 0349 Miscellaneous Revenue Fund

KEY ISSUES UPDATE
IDAHO DIVISION OF VOCATIONAL REHABILITATION
January – March 2005

1. Goal 1/ Objective 6: Implement Local Aware and dial up connection as Gemini options for Field Services use.

- a. IDVR Information Technology Staff have developed a plan to establish Local Aware.
- b. Sue Cook, Deputy Bureau Chief of Field Services, & Vicki Tesch, IT Support Technician, have developed business rules and a training guide for Field Staff.
- c. Training was conducted statewide and Local Aware was implemented. Currently half of the Division's counselors statewide are using the system. This allows the counselors to be more mobile by allowing the counselors to take the Gemini Case Management System out of the offices and meet with the clients.

2. Goal 1/ Objective 7: Ensure staff is fully informed of information relative to the operation of the agency, disability issues affecting our clientele and service provision.

- a. Staff in the Central Office and Field Offices are utilizing the video conferencing capabilities for statewide and region to region meetings.
- b. The internal intranet has been redesigned due to upgrades with IT servers and a new menu system was needed. The intranet serves as one of the central means of communication for staff on policies and procedures, forms, etc.
- c. The public website has implemented a new section with links created for the Division's Migrant Seasonal Farmworkers Grant, which appears in both English and Spanish.
- d. Field staff have participated in state and regional training opportunities in conjunction with the Department of Correction and the Department of Juvenile Corrections. Staff have also attended a regional conference on Deafness.

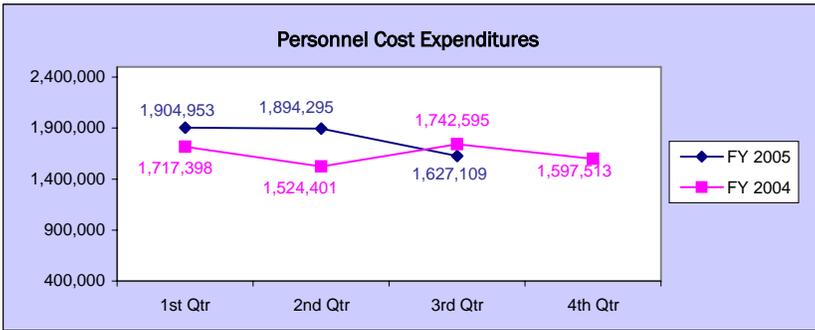
3. Goal 2 / Objective 1: Adequately meet the needs of the increasing number of School-Work Transition students identified throughout the State.

- a. A second School Work Transition project has been implemented in the Boise West Region.
- b. The Division has also obtained partial match funding from the Boise School District for the Boise School-Work Transition Office in Region 3, which has been in existence for many years.
- c. There are currently two School Work projects serving the Pocatello Region and the rural school districts and communities around Southeast Idaho.

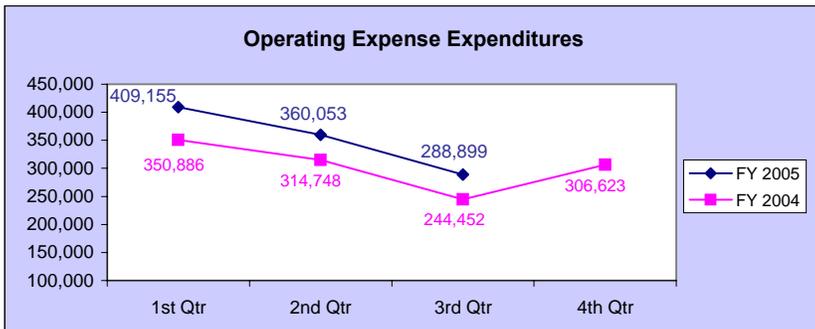
4. Goal 3 / Objective 3: Cultivate and maintain close collaborative relationships with our community partners.

- a. Gary Hamilton, Region 1 Regional Manager & Dixie Kinzer, VR Counselor, Moscow Office/Region 2, are currently serving on the Mental Health State Planning Council as representatives of IDVR.
- b. Bruce Christopherson, Region 3 Regional Manager & Mike Walsh, VR Counselor, Boise East Office/Region 3, have been successful in cultivating a closer working relationship with personnel at the Department of Juvenile Corrections.
- c. Sue Cook, Deputy Bureau Chief of Field Services, currently serves on the State Independent Living Council and on various sub-committees for the council.
- d. Sue Payne, Bureau Chief of Field Services, currently serves on the Idaho Interagency Council on Secondary Transition. Sue Payne & Candida Mumford, Boise SWT Counselor/Region 3 presented at the Tools for Life: Secondary Transition & Technology Fair, a joint conference between Department of Education and the Idaho Assistive Technology Project.

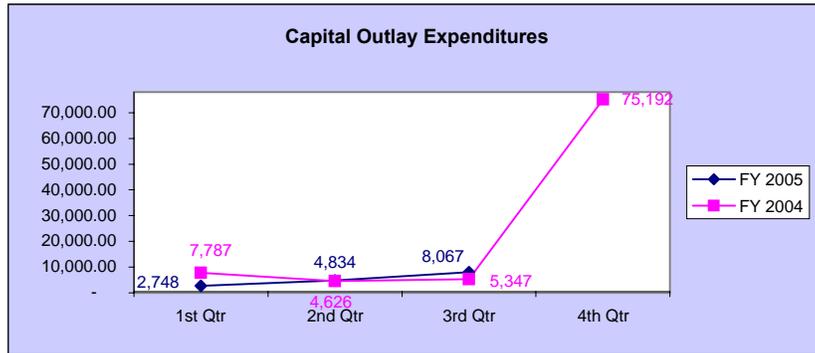
**Division of Vocational Rehabilitation
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



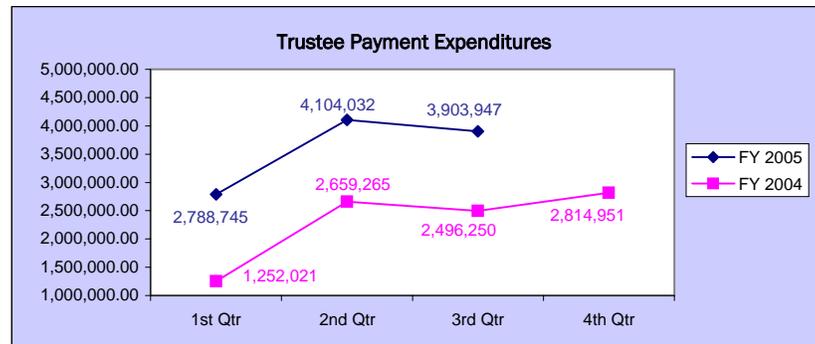
Personnel Cost Expenditures: Personnel Costs increased by \$100,000 in FY 2005 due to the transfer of the Work Services-Community supported Employment from the Department of Health and Welfare. Additional increase was due to House Bill 805 1% payments in the first quarter of FY 2005. Third quarter 2005 is down from third quarter 2004 due to vacant positions.



Operating Expense Expenditures: Fluctuation is due to the payment of some rents in the first quarter of FY 2005 and not in the first quarter of FY 2004. The increase also reflects an increase in rents due to inflation and also the elimination of cash discounts accepted by lessors in FY 2004 and not in FY 2005. The agency has also experienced an increase in travel and training.



Capital Outlay Expenditures: Capital Expenditures were delayed until the 3rd quarter due to unknown budget issues related to holdbacks and available salary savings due to vacant positions in FY 2004. The agency has made a practice of purchasing capital outlay in the last quarter of the year. We have not been appropriated funds for replacement capital outlay since FY 2003.

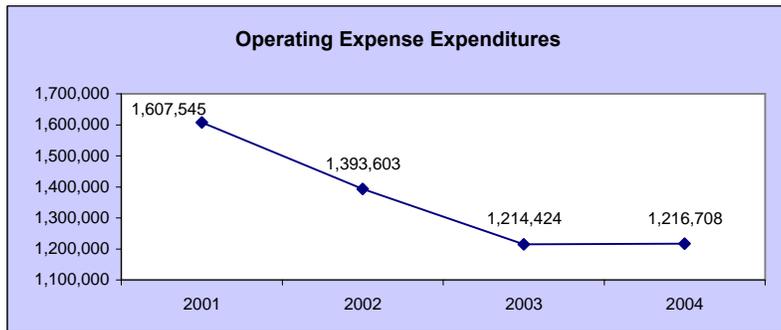


Trustee Payment Expenditures: Trustee Payment expenditures will increase significantly in FY 2005 due to the transfer of \$3,845,800 of authority for the Work Services-Community Supported Employment program transferred from Health and Welfare. As of the end of the third quarter, expenditures are up over \$4,000,000. There is also the significant tuition bills for clients that occur in the second and fourth quarters.

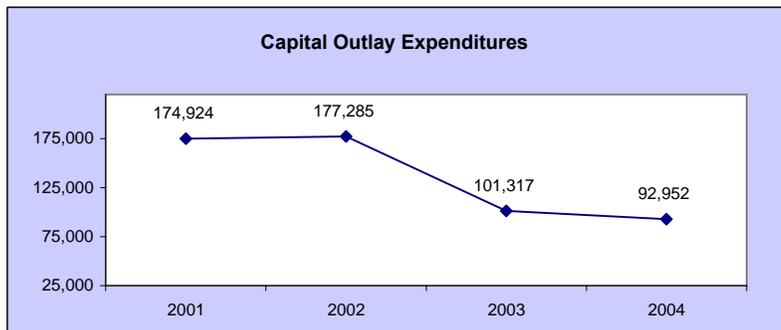
**Division of Vocational Rehabilitation
Performance Report to the State Board of Education
Prior Four Year Comparison**



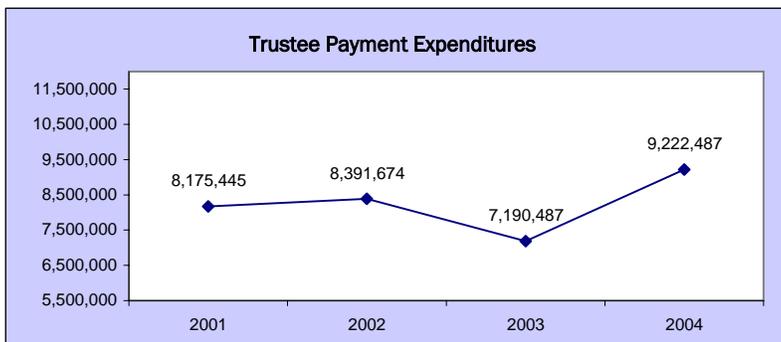
Personnel Cost Expenditures: The increase between FY 2001 and FY 2002 was partly due to an approximately \$200,000 Change in Employee Compensation (CEC) package implemented in July 2001, as well as a \$60,000 bonus package. Management also changed the timing of promotions from the end of the fiscal year to awarding these throughout the year in FY 2002, which resulted in increased expenditures in that year. The decrease in FY03 was due to an intentional delay in hiring to curtail overall spending due to the economic conditions.



Operating Expense Expenditures: Fluctuations between FY 2001 to FY 2002 and then to FY 2003 were driven by an approximate \$200,000 emergency negative supplemental in FY 2001 by Senate Bill 1238, and then a \$164,100 negative supplemental in FY 2002 and then another \$133,700 holdback in FY 2003. These holdbacks are reflected in Operating Expenditures. The agency significantly cut travel and training expenditures in FY 2002 and 2003 due to the economic conditions.



Capital Outlay Expenditures: Due to the economic conditions, the agency has not spent the appropriated Capital Outlay authority since FY 2001. Of the \$277,200 appropriated in FY 2001, only \$174,924 was expended. Future expenditures in FY 2002, 2003 and 2004 were accomplished by transfers of authority from salary savings and trustee and benefit and were only completed for items necessary for normal operations. The agency vacated its four year replacement cycle for capital outlay and only replaced items of necessity.



Trustee Payment Expenditures: The fluctuations in spending in Trustee Payments is explained partly by the implementation of certain caps on certain expenditures for client services. The decrease in FY 2003 is explained by the implementation of caps during that year and the holdbacks and negative supplementals experienced in 2003. Part of the increase in FY 2004 is due to the loosening of some of those caps on expenditures but also due to a \$2.1 million carryover of the Federal Grant from FY 2003. The agency requested and received non-cog authority in 2004 in the amount of \$1.7 million in order to spend this carryover.

Idaho Division of Vocational Rehabilitation
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	3,939,500	13,594,770	17,534,270	3,635,400	13,878,700	17,514,100	3,673,000	15,474,900	19,147,900	7,672,800	14,319,100	21,991,900
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:		6,516,566	6,516,566		6,434,219	6,434,219		6,581,907	6,581,907	66,038	5,360,318	5,426,357
OPERATING EXPENDITURES												
3 Communication Costs		226,249	226,249		223,999	223,999		357,095	357,095	896	228,710	229,605
4 Employee Development		16,724	16,724		25,023	25,023		47,398	47,398	95	28,577	28,672
5 General Services		51,807	51,807		53,406	53,406		25,873	25,873	108	39,910	40,018
6 Professional Services		17,395	17,395		20,574	20,574		24,867	24,867	400	15,473	15,873
7 Repair & Maintenance Services		14,715	14,715		61,652	61,652		111,437	111,437	417	102,915	103,331
8 Administrative Services		19,725	19,725		11,550	11,550		7,388	7,388		3,747	3,747
9 Computer Services		145,082	145,082		1,355	1,355		85,985	85,985	52,800	(24,335)	28,465
10 Employee Travel		106,202	106,202		97,067	97,067		121,443	121,443	6,769	112,737	119,506
11 Administrative Supplies		44,408	44,408		38,915	38,915		44,377	44,377	78	42,120	42,197
12 Fuel Costs		11,440	11,440		13,440	13,440		14,919	14,919		15,074	15,074
13 Manufacturing & Merchandise Costs												
14 Computer Supplies		206,309	206,309		82,164	82,164		15,508	15,508		12,924	12,924
15 Repair & Maintenance Supplies		19,561	19,561		10,733	10,733		18,711	18,711		7,102	7,102
16 Institutional & Residential Supplies												
17 Specific Use Supplies		991	991		412	412		1,130	1,130		166	166
18 Insurance		10,730	10,730		9,610	9,610		8,912	8,912		4,045	4,045
19 Utility Charges		1,668	1,668		2,246	2,246		2,402	2,402		2,546	2,546
20 Rental & Operating Leases		407,656	407,656		467,497	467,497		368,941	368,941	33,107	308,290	341,397
21 Miscellaneous		92,940	92,940		94,780	94,780		124,001	124,001	2,233	61,205	63,439
22 Subtotal Operating Expenditures:		1,393,603	1,393,603		1,214,424	1,214,424		1,380,389	1,380,389	96,903	961,204	1,058,106
23 CAPITAL OUTLAY:		228,480	228,480		169,528	169,528		228,902	228,902	3,357	12,292	15,649
24 TRUSTEE & BENEFITS:	3,939,483	5,016,383	8,955,866	3,635,357	5,390,564	9,025,921	3,662,152	6,248,035	9,910,187	6,024,090	4,772,634	10,796,724
25 GRAND TOTAL:	3,939,483	15	17,094,515	3,635,357	13,208,735	16,844,092	3,662,152	14,439,233	18,101,385	6,190,388	11,106,448	17,296,836
26 % Change Over/Under Prior Year	n/a	n/a	n/a	0%	100%	-1%	1%	9%	7%			
27 % of Appropriation Remaining										19%	22%	21%
28 % of Months Remaining										25%	25%	25%

**KEY ISSUES UPDATE
IDAHO PUBLIC TELEVISION
January – March 2005**

In reference to the Idaho PTV Strategic Plan, listed below are key elements of concern or focused interest this quarter. Under each key element are listed bullets explaining exactly what Idaho PTV is doing to accomplish the goal.

1. Provide access to citizens anywhere on Idaho PTV/PBS resources via the WWW.

a. In 3Q2005, IdahoPTV.org had 2,830,712 hits, 386,682 visits, with an average visit length of 2:58.

Outdoor Idaho, that examined Lewis & Clark's expedition from the native American perspective.

c. In March, IdahoPTV launched a new website in conjunction with West of the Basque.

d. In February & March, IdahoPTV piloted live video images of floor debate in the Idaho House and Senate.

2. Progress towards DTV implementation.

a. In February, IdahoPTV completed the installation of a new video production switcher that replaced a damaged unit.

b. In March, IdahoPTV in collaboration with KTVB/Boise, began distribution via fiber optic our local channels to Syringa Network/Twin Falls.

c. In collaboration with Cable One/Twin Falls, IdahoPTV began high definition service for cable customers in those areas.
market.

3. Provide relevant Idaho-specific information.

a. In January, IdahoPTV broadcast on the air and the web, the State of the State Message and began legislative coverage on Idaho Reports.

b. In January, IdahoPTV collaborated with the Idaho Arts Commission & TVTV on the broadcast of the Governor's Arts Awards.

c. In February, IdahoPTV in collaboration with Legislative services, BSU and Cable One produced & webstreamed the water hearings statewide.

d. In March, "Outdoor Idaho" produced and aired a new one-hour special entitled West of the Basque.

4. Seek increased levels of state, federal and private support.

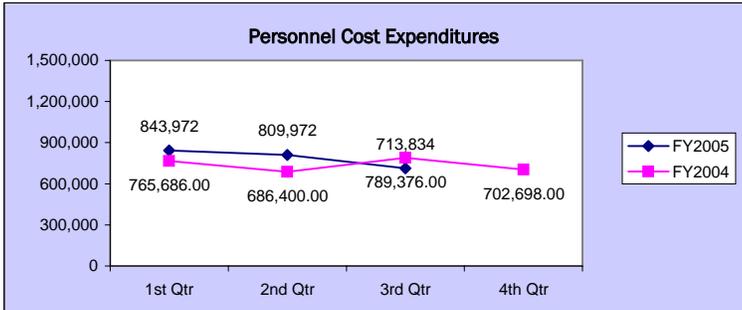
a. In February, IdahoPTV submitted a \$458,000 grant request to the US Dept. of Commerce for Phase 1 of 3 studio equipment replacement.

b. In March, the Idaho Legislature approved required local matching funds for the US Dept. of Commerce grant.

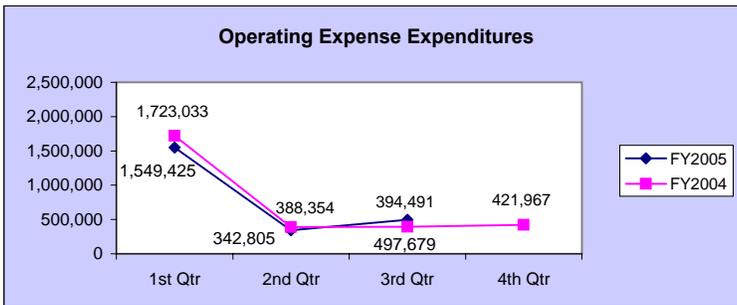
c. In March, IdahoPTV raised \$903,213 during our 16 day broadcast fund raising event.

d. MacNeil/Lehrer Productions awarded IdahoPTV a \$2,500 planning grant for an upcoming special in the fall.

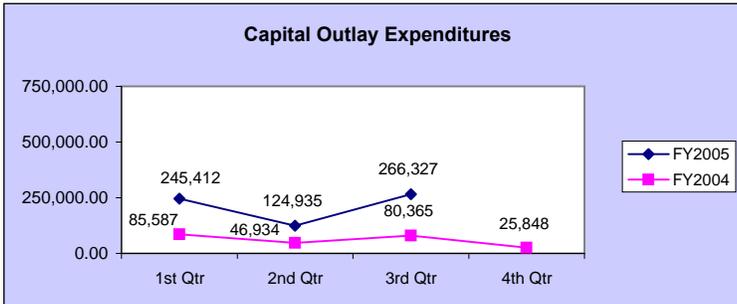
**Idaho Public Television
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



Personnel Cost Expenditures: personnel costs for temporary help were down for third quarter.

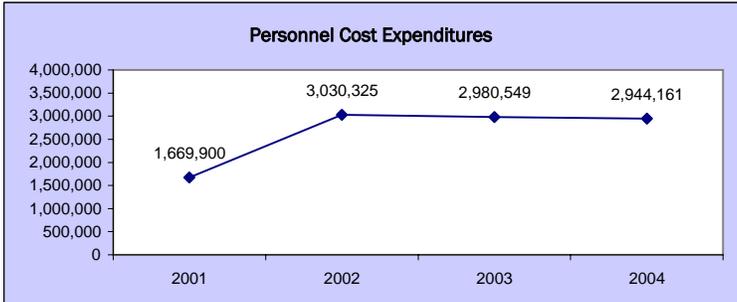


Operating Expense Expenditures: federal grant activities increased during the third quarter.

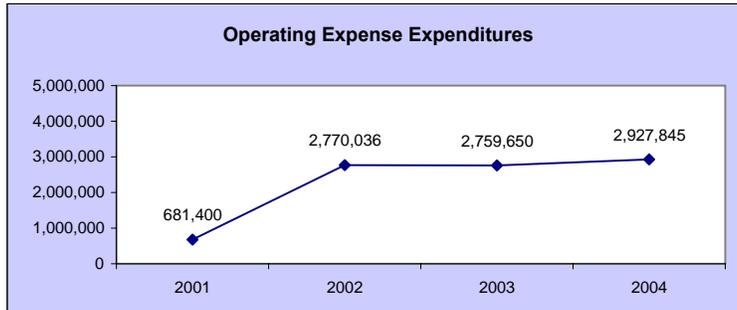


Capital Outlay Expenditures: Capital Expenditures for the third quarter were a result of grant and insurance funded replacement of destroyed production switcher.

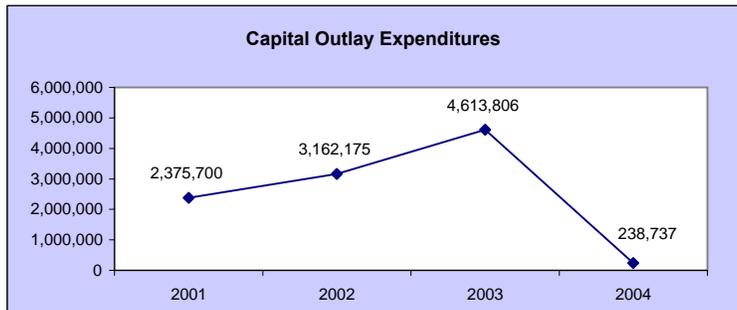
**Idaho Public Television
Performance Report to the State Board of Education
Prior Four Year Comparison**



Personnel Cost Expenditures: As reported in previous SBoE Quarterly Dashboard Reports, IdahoPTV Personnel Costs have trended down over the last three fiscal years as a result of reductions in support from the State of Idaho.



Operating Expense Expenditures: As reported in previous SBoE Quarterly Dashboard Reports, IdahoPTV Operating Expenses have trended flat over the last three years.



Capital Outlay Expenditures: As reported in previous SBoE Quarterly Dashboard Reports, Capital Outlay Expenditures were high in FY 2002 and 2003 because of the mandated conversion of transmitters to digital.

IDAHO PUBLIC TELEVISION
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	7,620,400	800,400	8,420,800	5,417,954	804,600	6,222,554	1,553,200	995,200	2,548,400	1,595,000	861,800	2,456,800
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	1,006,089	800,400	1,806,489	878,900	804,600	1,683,500	845,000	820,200	1,665,200	655,900	646,686	1,302,586
OPERATING EXPENDITURES												
3 Communication Costs	25,865		25,865	12,169		12,169	30,482		30,482	38,719		38,719
4 Employee Development	22,586		22,586	5,638		5,638	8,359		8,359	16,029		16,029
5 General Services	1,211		1,211	631		631	3,191		3,191	855		855
6 Professional Services	38,454		38,454	63,458		63,458	39,954	9,693	49,647	65,447		65,447
7 Repair & Maintenance Services	18,776		18,776	15,948		15,948	30,671		30,671	36,674		36,674
8 Administrative Services	17,467		17,467	3,356		3,356	17,706		17,706	1,212		1,212
9 Computer Services	-		-	-		-	-		-	11,718		11,718
10 Employee Travel	11,465		11,465	10,961		10,961	13,884		13,884	18,704		18,704
11 Administrative Supplies	4,550		4,550	620		620	3,330		3,330	5,857		5,857
12 Fuel Costs	2,946		2,946	3,097		3,097	1,345		1,345	6,988		6,988
13 Manufacturing & Merchandise Costs	-		-	70		70	-		-	-		-
14 Computer Supplies	33,725		33,725	136		136	4,540	6,750	11,290	7,228		7,228
15 Repair & Maintenance Supplies	14,994		14,994	5,829		5,829	16,308		16,308	14,975		14,975
16 Institutional & Residential Supplies	-		-	-		-	-		-	-		-
17 Specific Use Supplies	9,371		9,371	958		958	1,404		1,404	3,708		3,708
18 Insurance	11,535		11,535	22,091		22,091	34,608		34,608	18,033		18,033
19 Utility Charges	22,598		22,598	72,683		72,683	58,963		58,963	46,933		46,933
20 Rental & Operating Leases	347,916		347,916	341,235		341,235	357,781		357,781	360,578		360,578
21 Miscellaneous	11,295		11,295	22,219		22,219	60,674	32,102	92,776	52,742		52,742
22 Subtotal Operating Expenditures:	594,754	-	594,754	581,100	-	581,100	683,200	48,545	731,745	706,400	-	706,400
23 CAPITAL OUTLAY:	2,514,046		2,514,046	3,821,754		3,821,754	25,000	71,238	96,238	-	-	-
24 TRUSTEE & BENEFITS:	-		-	-		-	-		-	-		-
25 GRAND TOTAL:	4,114,889	800,400	4,915,289	5,281,754	804,600	6,086,354	1,553,200	939,983	2,493,183	1,362,300	646,686	2,008,986
26 % Change Over/Under Prior Year	n/a	n/a	n/a	22%	1%	19%	-240%	14%	-144%			
27 % of Appropriation Remaining										15%	25%	18%
28 % of Months Remaining										25%	25%	25%

KEY ISSUES UPDATE
IDAHO STATE HISTORICAL SOCIETY
January – March 2005

In reference to the Idaho State Historical Society Strategic Plan, listed below are the 3 – 5 key elements of concern or focused interest this quarter. Under each key element are listed 2 – 4 bullets explaining exactly what the Idaho State Historical Society is doing to correct the problem or what the agency has done to accomplish the goal.

1. Idaho State Historical Society provides access to historic resources and information on the heritage of the state.

a. Work continues on the 35,800 square foot Phase II addition to the Idaho History Center to provide additional research facilities and increased access to historical library and archival holdings.

b. Provided internet access to more than 1,000 items in the Reference Series of articles on historic events, people and locations.

c. Continued work at the newly restored Relic Hall at Franklin by beginning the interpretation of artifacts on display in the building.

2. Idaho State Historical Society identifies, protects, records and conserves the historic resources of Idaho.

a. Applied for National Historic Preservation Act to assure no negative impact on historic resources of Idaho.

b. Processed and stored 1334 additional cubic feet of permanent city, county, district and state government records at State Archives facilities.

c. Recorded and/or processed 15 oral history interviews in Idaho in conjunction with the national World War II oral history project.

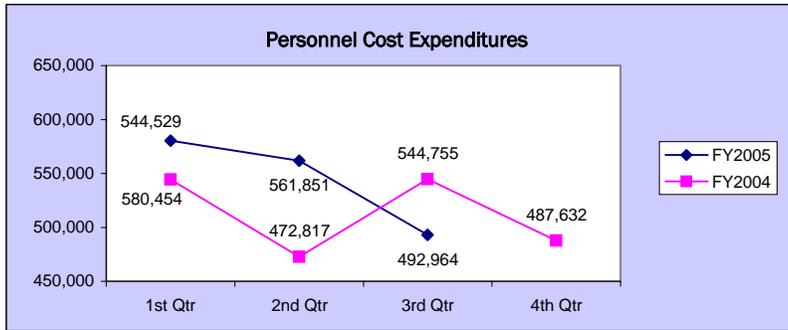
3. Idaho State Historical Society provides education and outreach programs to improve the interpretation and appreciation of Idaho history.

a. Distributed the revived Idaho Yesterdays academic journal as a joint project of the ISHS, Idaho State University and Boise State University; produced and distributed quarterly newsletter, The Mountain Light.

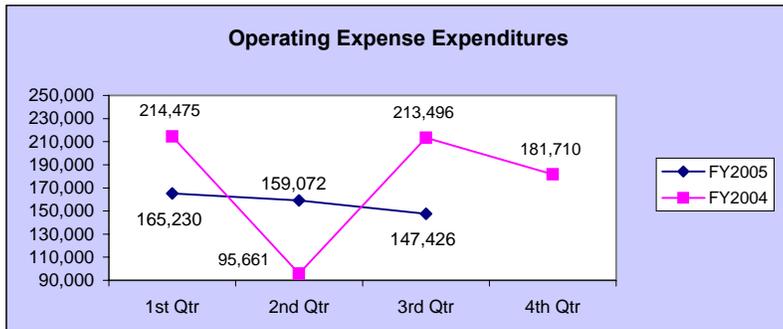
b. Continued work on the Lewis and Clark exhibition at the Museum to opening May 2005; continued work on bringing the NPS Lewis and Clark Corps II to Julia Davis

c. Recorded paid attendance of 4,111 visitors at the Idaho Historical Museum and 2,757 visitors at the Old Idaho Penitentiary during the quarter.

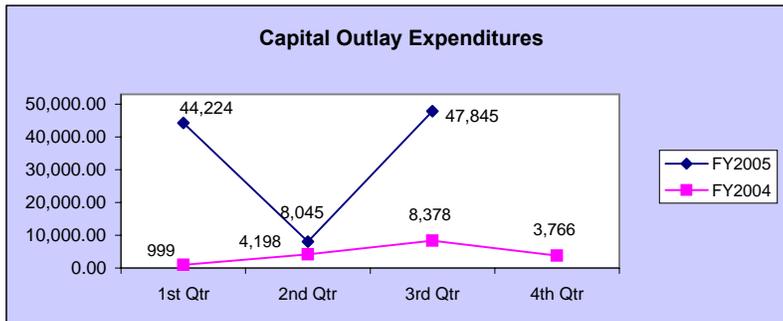
**Idaho State Historical Society
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



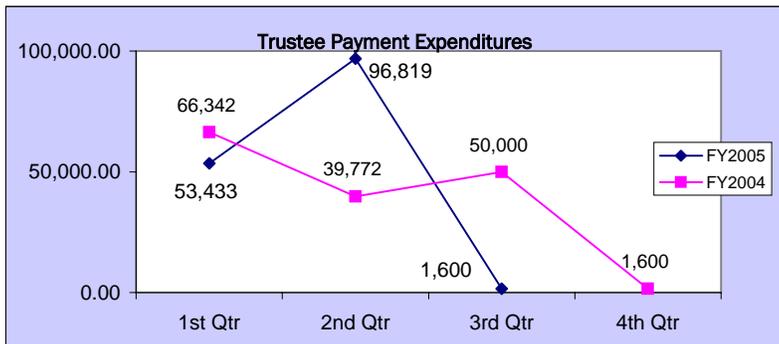
Personnel Cost Expenditures: Fluctuation is due to varying number of paydays each quarter.



Operating Expense Expenditures: Fluctuation is due to timing difference of payment of rents.



Capital Outlay Expenditures: Fluctuation is due to grants and grants match.

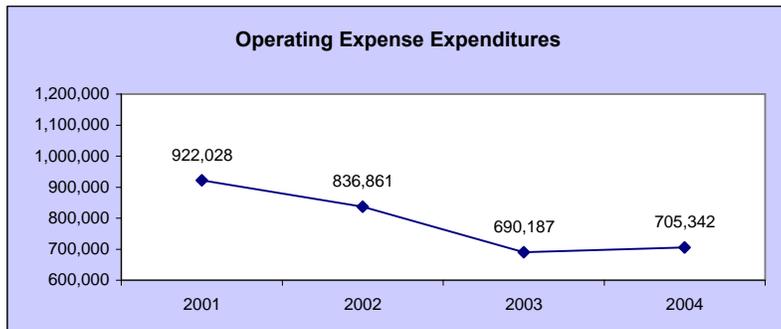


Trustee Payment Expenditures: Trustee Payment expenditures are dependent on grants paid from Idaho Governor's Lewis and Clark Trail Bicentennial Committee.

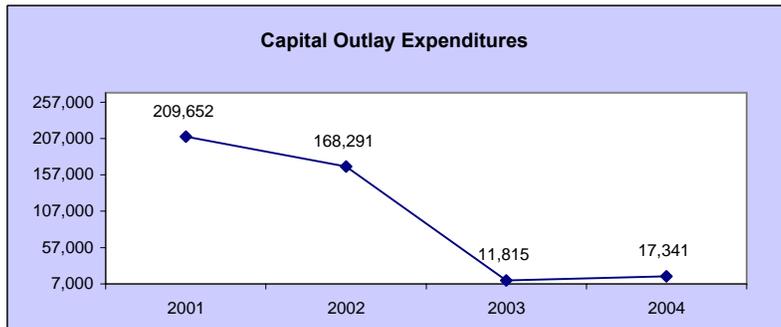
**Idaho State Historical Society
Performance Report to the State Board of Education
Prior Four Year Comparison**



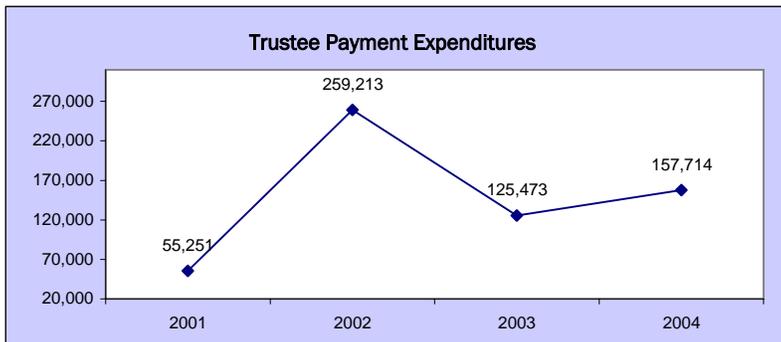
Personnel Cost Expenditures: Fluctuation in FY03 and FY04 was due to mandated budget reduction which resulted in loss of staff.



Operating Expense Expenditures: Fluctuation in FY03 and FY04 was due to a base reduction in funding as a result of mandated budget cutbacks.



Capital Outlay Expenditures: Reduction in FY03 and FY04 was due to the elimination of the budget to purchase books and periodicals for the historical library.



Trustee Payment Expenditures: Trustee Payment expenditures are primarily dependent on grants paid from the Idaho Governor's Lewis and Clark Trail Bicentennial Committee.

IDAHO STATE HISTORICAL SOCIETY
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL									
Original Appropriation	2,466,025	1,564,100	4,030,125	1,907,100	1,613,800	3,520,900	1,923,700	1,857,600	3,781,300	1,973,800	1,795,500	3,769,300
Holdbacks/Reversions	(97,100)		(97,100)	(66,700)		(66,700)			-			-
Receipts to Appropriations	1,344		1,344	144		144		394	394			-
NET APPROPRIATION	2,370,269	1,564,100	3,934,369	1,840,544	1,613,800	3,454,344	1,923,700	1,857,994	3,781,694	1,973,800	1,795,500	3,769,300
ACTUAL EXPENDITURES												
PERSONNEL COSTS:	1,142,604	626,256	1,768,860	1,014,296	530,772	1,545,068	1,058,762	503,339	1,562,101	1,094,489	540,779	1,635,269
OPERATING EXPENDITURES												
Communication Costs	39,528	2,041	41,569	36,669	1,669	38,338	32,457	2,343	34,800	34,108	2,005	36,113
Employee Development	3,298	8,988	12,286	2,033	2,565	4,598	2,811	4,370	7,181	2,278	7,690	9,968
General Services	20,457	6,868	27,325	14,416	8,793	23,208	2,543	14,094	16,637	6,629	6,942	13,571
Professional Services	11,130	34,959	46,089	11,843	15,044	26,888	16,399	39,005	55,404	7,737	27,073	34,810
Repair & Maintenance Services	27,939	5,474	33,413	12,121	4,954	17,075	37,497	8,205	45,702	33,423	12,164	45,586
Administrative Services	13,585	32,745	46,331	7,495	26,146	33,641	7,689	10,830	18,519	10,761	13,929	24,691
Computer Services	3,461	2,806	6,266	4,287	1,528	5,815	4,342	1,319	5,662	4,871	989	5,860
Employee Travel	23,064	21,520	44,584	17,731	10,423	28,154	20,475	15,354	35,829	20,199	25,170	45,369
Administrative Supplies	12,973	3,312	16,286	3,673	3,712	7,386	5,752	1,608	7,360	5,796	8,323	14,119
Fuel Costs	4,508	68	4,576	3,916	271	4,186	3,211	15	3,226	3,707		3,707
Manufacturing & Merchandise Costs		14,578	14,578		19,602	19,602		15,241	15,241	11	14,764	14,775
Computer Supplies	2,758	1,252	4,011	992	852	1,844	2,144	251	2,396	2,440	115	2,555
Repair & Maintenance Supplies	15,761	10,550	26,311	11,461	6,311	17,772	7,241	6,503	13,744	8,582	5,356	13,937
Institutional & Residential Supplies			-			-			-			-
Specific Use Supplies	6,528	11,023	17,551	1,287	10,168	11,456	3,302	28,703	32,006	2,490	20,509	22,999
Insurance	6,304			12,689		12,689	18,123		18,123	15,281		15,281
Utility Charges	61,302	6,644	67,946	51,351	5,441	56,792	47,097	4,968	52,065	60,840	4,982	65,821
Rental & Operating Leases	103,269	8,273	111,543	102,120	8,337	110,456	80,866	28,217	109,083	48,231	5,365	53,596
Miscellaneous	21,461	30,788	52,249	23,901	27,167	51,068	25,618	25,038	50,656	26,578	22,392	48,971
Subtotal Operating Expenditures:	377,327	201,890	579,217	317,984	152,982	470,966	317,568	206,064	523,632	293,962	177,766	471,728
CAPITAL OUTLAY:	92,486	5,412	97,899		1,025	1,025		13,575	13,575	100	52,942	53,042
TRUSTEE & BENEFITS:	40,000	96,904	136,904		123,873	123,873	50,000	106,114	156,114	53,600	98,252	151,852
GRAND TOTAL:	1,652,417	930,462	2,582,880	1,332,280	808,652	2,140,932	1,426,331	829,092	2,255,422	1,442,152	869,739	2,311,891
% Change Over/Under Prior Year	n/a	n/a	n/a	-24%	-15%	-21%	7%	2%	5%			
% of Appropriation expended										73%	48%	61%
% of Fiscal Year expended										75%	50%	50%

Comments:

- 1 Billing for 2nd half Library Rent from DOA FY 05 delayed
- 2 Assumed responsibility for Assay
- 3 FY2005 Grants & grant Match

**KEY ISSUES UPDATE
THE IDAHO STATE LIBRARY
January – March 2005**

Below are the 3 key elements of the State Library's Strategic Plan. Under each are listed bullets explaining accomplishments, activities, and/or obstacles during this quarter.

1. Idaho State Library educates Idahoans in library, literacy, and information skills.

- a. Held workshops and sponsored video teleconferences on a variety of topics: integrating information literacy concepts and the LiLI Databases (LiLI-D) into library services, marketing library services, dealing with difficult people, and revolutionary practices of transformational libraries.
- b. Hosted the annual Read-To-Me meeting for representatives of 34 public libraries to share knowledge of early literacy outreach projects and services in Idaho libraries and raise their awareness of partners with whom they can work.
- c. Launched The Scoop, an e-newsletter for Idaho school and public library staff who are interested in improving services to children and young adults.

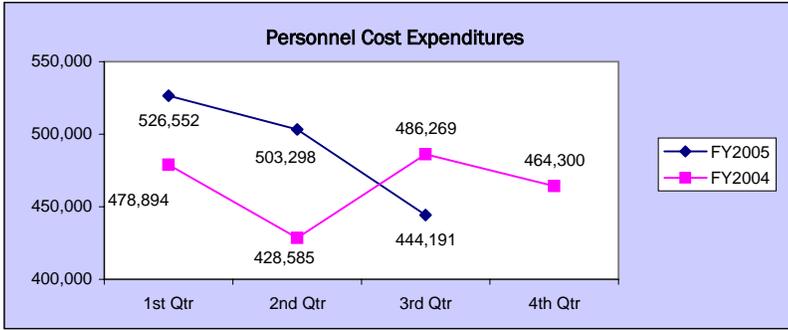
2. Idaho State Library is a central resource that provides statewide leadership and services to maximize the common efforts of Idaho libraries.

- a. Completed Phase I of LiLI-Unlimited (LiLI-U) implementation, the statewide cataloging and interlibrary loan service, with 57 participant libraries; planned for enrollment and training of Phase II libraries (those in eastern Idaho).
- b. Convened a Futures Planning Team to develop the agenda for a 2 ½ day Futures Think Tank in August.
- c. Continued work with the Talking Book Service Advisory Committee to extend services through local public libraries for those who are unable to use print materials.
- d. Established a staff team to review the state depository function and recommend next steps to bring it into the 21st century.

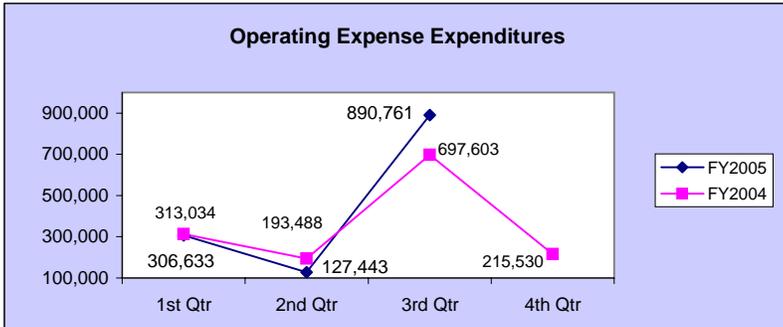
3. Idaho State Library promotes and advocates values of libraries serving all citizens.

- a. Convened a Summer Reading Advocacy Committee to determine how to bring more children into summer reading programs. Last year, Idaho libraries reached 14 percent of children ages 5 through 13 with their summer reading programs.
younger respondents (those 24 years or younger) learned of LiLI-D through their teachers while 33% learned of LiLI-D through the advertising campaign. Those 45 years or older are more likely (83%) to have heard of LiLI-D from librarians.
- c. Partnered with the Clearwater Valley Hospital (Orofino), St. Mary's Hospital (Cottonwood), and two library districts to provide health information to Idahoans via LiLI-D and quality medical web sites.

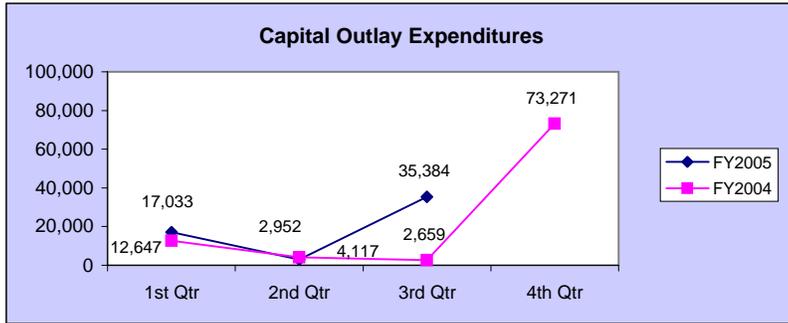
**Idaho State Library
Performance Report to the State Board of Education
Quarterly Financial Data for FY 2004 and FY 2005**



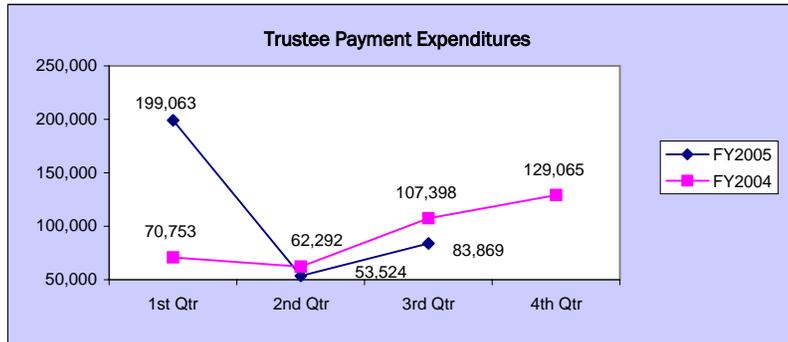
Personnel Cost Expenditures: Fluctuation is due to an extra payroll in the 1st and 3rd quarters in FY04 and 1st and 2nd quarters in FY05. ISL was fully staffed and distribution of FY05 CEC was effective the first quarter of FY05.



Operating Expense Expenditures: Fluctuation is due to fixed operating costs for rent due in 1st and 3rd quarters and the LiLI Database payment in the 3rd quarter. The first payment for LiLI-U occurred during the 3rd quarter of FY05

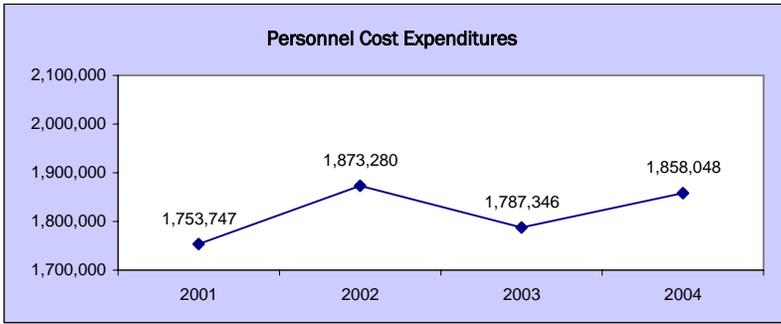


Capital Outlay Expenditures: ISL's General Fund appropriation in FY04 was \$0 and FY05 was \$40,000. FY04 expenditures were delayed until the 4th quarter due to unknown budget issues related to holdbacks and vacant positions. A portion of the expenditures for the Talking Book Service new digital recording studio were paid during the 3rd quarter of FY05.

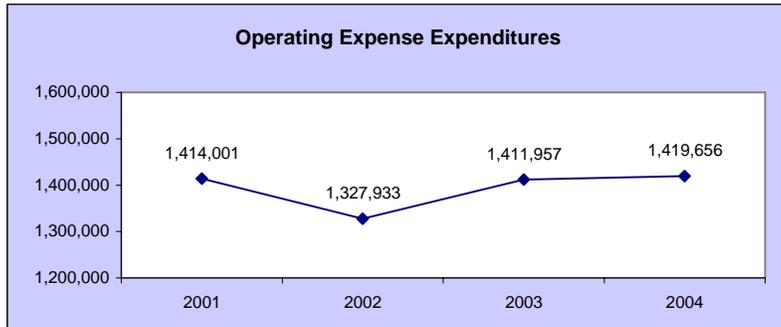


Trustee Payment Expenditures: Trustee Payment Expenditures are dependent on Trustee claim patterns and amounts awarded to sub-grantees which are extremely variable. The Federal LSTA Grant is expended on a two-year cycle. The expenditure cycle for one-time grants is based on the specific grant criteria. No State General Fund dollars are appropriated to this category.

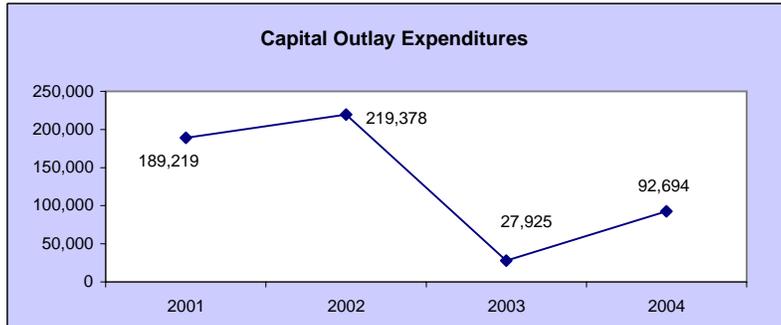
**Idaho State Library
Performance Report to the State Board of Education
Prior Four Year Comparison**



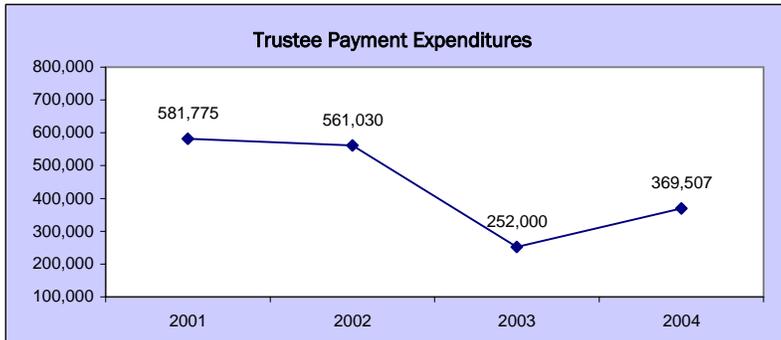
Personnel Cost Expenditures: Fluctuations are due to vacant positions and the decrease in FY03 includes the loss of 3 FTE. The increase in FY04 reflects full staffing and the expenditure of salary savings at the end of the fiscal year.



Operating Expense Expenditures: Fluctuation in the timing of federal expenditures and one-time grants are reflected in the decrease in operating in FY02.



Capital Outlay Expenditures: Decrease in FY03 and FY04 was due to the loss of capital outlay appropriation in the General Fund. Object transfers were used for these expenditures.



Trustee Payment Expenditures: Trustee Payment Expenditures are dependent on Trustee claim patterns and the amounts awarded to sub-grantees which are extremely variable. No State General Fund dollars are included in Trustee Payments with the exception of \$25,000 awarded in FY02 for the Statewide Read To Me Program.

Idaho State Library
Summary of Appropriation & Expenditures
Fiscal Year 2002 - 2005
Through March 2005

Fund Source	FY 2002			FY 2003			FY 2004			FY 2005 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	2,944,500	1,368,300	4,312,800	2,329,700	1,656,800	3,986,500	2,418,600	1,467,300	3,885,900	2,552,200	2,029,700	4,581,900
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	1,701,847	171,433	1,873,280	1,622,064	165,283	1,787,346	1,687,980	170,067	1,858,048	1,336,165	137,875	1,474,041
OPERATING EXPENDITURES												
3 Communication Costs	46,105	13,799	59,903	35,963	17,179	53,142	21,980	13,434	35,414	22,195	6,463	28,659
4 Employee Development	9,462	2,706	12,168	11,096	2,655	13,751	11,905	3,899	15,804	9,530	795	10,325
5 General Services	52,853	11,146	63,999	28,884	26,040	54,924	23,096	10,200	33,296	22,461	116,169	138,630
6 Professional Services	60,689	26,143	86,832	14,580	186,370	200,949	15,797	191,061	206,858	14,465	86,802	101,267
7 Repair & Maintenance Services	4,181	143	4,324	8,479	651	9,130	11,256	1,344	12,601	9,036	-	9,036
8 Administrative Services	36,929	53,160	90,088	29,555	63,701	93,256	20,221	79,557	99,778	12,497	16,492	28,990
9 Computer Services	55,640	4,400	60,040	232,813	282,625	515,438	234,086	323,169	557,255	231,474	303,550	535,024
10 Employee Travel	40,521	25,343	65,864	24,880	28,045	52,925	39,761	31,957	71,717	37,598	12,404	50,001
11 Administrative Supplies	10,792	1,239	12,032	8,996	4,276	13,272	5,668	2,492	8,161	7,051	1,957	9,009
12 Fuel Costs	1,327	1,127	2,454	1,534	948	2,482	1,736	1,304	3,040	2,540	-	2,540
13 Manufacturing & Merchandise Costs	-	-	-	-	-	-	-	-	-	-	-	-
14 Computer Supplies	22,541	846	23,387	15,830	2,749	18,579	13,568	613	14,181	8,571	915	9,486
15 Repair & Maintenance Supplies	1,479	422	1,901	2,657	490	3,147	154	-	154	-	-	-
16 Institutional & Residential Supplies	-	-	-	-	-	-	-	-	-	-	-	-
17 Specific Use Supplies	37,140	15,989	53,129	3,553	42,504	46,057	3,815	30,277	34,092	3,752	36,629	40,382
18 Insurance	8,657	-	8,657	8,923	-	8,923	8,152	-	8,152	2,749	-	2,749
19 Utility Charges	2,541	-	2,541	1,705	-	1,705	1,720	-	1,720	1,232	-	1,232
20 Rental & Operating Leases	434,268	280,035	714,303	224,189	20,366	244,555	223,522	14,081	237,603	223,367	9,364	232,731
21 Miscellaneous	32,479	33,834	66,313	17,636	62,086	79,722	19,176	60,653	79,829	14,888	109,888	124,776
22 Subtotal Operating Expenditures:	857,602	470,331	1,327,933	671,270	740,687	1,411,957	655,614	764,041	1,419,655	623,409	701,428	1,324,837
23 CAPITAL OUTLAY:	203,064	16,315	219,378	15,000	12,925	27,925	74,996	17,698	92,694	21,530	33,839	55,369
24 TRUSTEE & BENEFITS:	25,000	536,030	561,030	-	252,000	252,000	-	369,508	369,508	-	336,456	336,456
25 GRAND TOTAL:	2,787,512	1,194,109	3,981,622	2,308,333	1,170,895	3,479,228	2,418,591	1,321,314	3,739,905	1,981,104	1,209,599	3,190,703
26 % Change Over/Under Prior Year	n/a	n/a	n/a	-21%	-2%	-14%	5%	11%	7%			
27 % of Appropriation Remaining										22%	40%	30%
28 % of Months Remaining										25%	25%	25%

Comments: The "other" appropriation for FY 2002 - 2005 includes funds appropriated to Public Schools and transferred to ISL for the LiLi Database. Adjustments to the appropriations, including non-cogs and FY 2003's negative supplement and reversion, are reflected for FY 2002 - FY 2005.

CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005

INSTITUTION / AGENCY AGENDA
IDAHO COUNCIL FOR TECHNOLOGY IN LEARNING

SUBJECT

Idaho Council for Technology in Learning (ICTL) administrative budget for Fiscal year 2006

APPLICABLE STATUTE, RULE, OR POLICY

Sections 33-4801 through 33-4808, Idaho Code
Senate Bill 1223 (2005)

BACKGROUND

The Idaho Council for Technology in Learning was established by the Legislature as an entity "under" the State Board of Education (Section 33-4808, Idaho Code). Among other responsibilities, the Council distributes portions of the annual Public Schools appropriation relating to technology to school districts. A portion of that appropriation is used for Council administrative and staffing purposes.

The total amount allowed for ICTL administrative funds is set by legislative intent language. The ICTL committee reviews the appropriation and approves a proposed administrative budget for the coming fiscal year, which is then approved by the State Board before the beginning of the fiscal year.

DISCUSSION

The proposed FY 2006 budget is attached.

IMPACT

Approving the ICTL administrative budget supports the work and professional staffing of the ICTL.

STAFF COMMENTS AND RECOMMENDATIONS

The administrative budget includes two positions which provide services to the ICTL for technology planning purposes; the ICTL secretary also provides part-time support to the Office of the State Board of Education for various technology matters.

Staff recommends approval of the FY 2006 operating budget as presented.

BOARD ACTION

A motion to approve the FY 2006 operating budget for the Idaho Council for Technology in Learning as detailed on page 3.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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Idaho Council for Technology in Learning FY 06 BUDGET

	Personnel Costs	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006
1							
2	Salary Networking Specialist	\$39,375.80	\$41,000.00	\$41,000.00	\$51,545.00	\$51,545.00	\$54,080.00
3	Benefits 1 FTE	\$11,787.68	\$12,300.00	\$12,300.00	\$16,000.00	\$17,220.00	\$17,750.00
4	ICTL Secretary 1 FTE	\$23,400.00	\$23,400.00	\$23,400.00	\$23,650.00	\$23,650.00	\$23,650.00
5	Benefits ICTL 1 FTE	\$8,273.00	\$8,273.00	\$8,273.00	\$10,560.00	\$11,565.00	\$11,570.00
6	4000 SUBTOTAL PERSONNEL COSTS	\$82,836.48	\$84,973.00	\$84,973.00	\$101,755.00	\$103,980.00	\$107,050.00
7	Operating Expenses						
8	Idaho Student Information Management System						
9	5001 Communications Services (Postage/Phones)	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$2,000.00
10	5051 Total Employee Professional Development	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
11	5101 Contracted Services (Assessment)	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$11,000.00	\$0.00
12	5151 Total Sum Prof Services (Misc Grant Proc)	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$350.00
13	5201 Repair and Maintenance	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
14	5251 Administrative Services (Printing/Binding/Photocopying)	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$1,000.00
15	5351 Total Sum of Employees Travel	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
16	5410 Total Sum of Office Supplies	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
17	5501 Packaging and Shipping Supplies	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
18	5551 Total Sum Data Proc Supplies	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$500.00
19	5701 Total Specific Use & Photo Supplies	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$150.00
20	5751 Total Sum Insurance	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$150.00
21	5901 Total Sum Rentals	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,520.00	\$4,800.00
22	5961 Misc (ICTL Members Travel & Meeting Exp)	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00
23	Higher Ed Committee	\$10,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
24	K-12 Ed Committee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	6000 Total Summary Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	SUBTOTAL OPERATING EXPENSES	\$83,000.00	\$88,000.00	\$88,000.00	\$58,000.00	\$69,020.00	\$52,950.00
27	TOTAL ICTL ADMINISTRATIVE	\$165,836.48	\$172,973.00	\$172,973.00	\$159,755.00	\$173,000.00	\$160,000.00
28	LiLI Project to State Library	\$265,000.00	\$265,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$350,000.00
29	Gates Grant Match			\$150,000.00			
30	District Flow Through Tech/Remediation Grants						\$5,100,000.00
31	7401 ICTL Formula District Dispersals	\$9,969,163.52	\$9,962,027.00	\$7,777,027.00	\$7,940,245.00	\$7,927,000.00	\$3,890,000.00
32	SUBTOTAL ICTL LILI & DISTRICT DISPERSEMENT	\$10,234,163.52	\$10,227,027.00	\$8,227,027.00	\$8,240,245.00	\$8,227,000.00	\$9,340,000.00
33	TOTAL BUDGET	\$10,400,000.00	\$10,400,000.00	\$8,400,000.00	\$8,400,000.00	\$8,400,000.00	\$9,500,000.00

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**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 16-17, 2005**

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

**IDAHO STATUTES
TITLE 33
EDUCATION
CHAPTER 48**

IDAHO EDUCATIONAL TECHNOLOGY INITIATIVE

33-4801. SHORT TITLE. This chapter shall be known and may be cited as the "Idaho Educational Technology Initiative of 1994."

IDAHO EDUCATIONAL TECHNOLOGY INITIATIVE

33-4802. FINDINGS. The legislature hereby finds, determines and declares that the state of Idaho recognizes the importance of applying technology to meet the public need for an improved, thorough and seamless public education system for elementary and secondary education, education of the hearing or visually impaired at the Idaho school for the deaf and blind, post-secondary and higher education and public libraries.

33-4803. DEFINITIONS. As used in this chapter:

(1) "Educational segments" are, individually, the public elementary and secondary school system, the Idaho school for the deaf and blind, the professional-technical education system, the state library, the state historical society, Idaho public television, the community colleges, the four-year colleges and universities, the state department of education and the office of the state board of education.

(2) "Libraries" means district, city, school/community libraries, and the state library as described in chapters 25, 26 and 27, title 33, Idaho Code.

(3) "Technology" means all present and future forms of computer hardware, computer software and services used or required for automated data processing, computer-related office automation or telecommunications.

(4) "Telecommunications" means all present and future forms of hardware, software or services used or required for transmitting voice, data, video or images over a distance.

33-4804. STATE COUNCIL FOR TECHNOLOGY IN LEARNING CREATED -- MEMBERSHIP.

(1) There is hereby created and established the state council for technology in learning under the state board of education, referred to herein as the council.

(2) The council shall consist of fourteen (14) members who shall be appointed as follows:

(a) The superintendent of public instruction, or his designee. The superintendent of public instruction shall appoint one (1) practicing public school administrator as a member.

(b) The governor shall appoint two (2) business/private sector representatives with experience in applications of technology, and one (1) person who is a member of a local school board as provided in chapter 5,

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title 33, Idaho Code. Such local school board member shall be appointed by the governor from a list of not less than three (3) nor more than five (5) names submitted by the statewide association representing local school board members.

(c) The president pro tempore of the Idaho senate shall appoint two (2) members of the senate, one (1) from each of the two (2) largest political parties.

(d) The speaker of the house of representatives shall appoint two (2) members of the house of representatives, one (1) from each of the two (2) largest political parties.

(e) A representative of the higher education information technology committee as provided in section 33-4809, Idaho Code, and a public school teacher representative of the public education information technology committee as provided in section 33-4810, Idaho Code.

(f) The state board of education shall appoint one (1) of its members as a member of the council. In addition, the state board of education shall appoint one (1) member who is currently serving as president of an Idaho public college or university. The executive director of the state board of education as appointed pursuant to section 33-102A, Idaho Code, shall serve as a member of the council.

(g) The state board of education shall select from among the members of the council a chairman who shall call and conduct the meetings of the council pursuant to policies adopted by the council and approved by the state board of education.

(3) At the first meeting of the council after the effective date of this act, the members shall draw by lottery to determine one-half (1/2) of the members to serve an initial term of two (2) years and one-half (1/2) of the members to serve an initial term of four (4) years. Thereafter, all members shall serve a term of four (4) years but may be removed prior to the expiration of a term at the pleasure of the appointing official. Notwithstanding any other provision of law to the contrary, any member of the council may succeed himself in appointment.

(4) Members of the council shall receive compensation as provided in section 59-509(b), Idaho Code. 33-4805. RESPONSIBILITIES OF THE COUNCIL -- COUNCIL STAFF. (1) Staff support for the council shall be drawn from the educational segments as recommended by the council and approved by the state board of education. The legislative intent is to provide broad representation of the various educational segments with the council staff.

(2) The council shall have the following responsibilities:

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- (a) Develop and maintain a statewide education technology plan to provide seamless education in Idaho. Such plan shall be subject to annual review and approval by the state board of education.
- (b) Make recommendations to the state board of education on educational technology and telecommunications plans, policies, programs and activities for all educational segments.
- (c) Subject to the approval of the state board of education, administer and develop standards and criteria for the public school technology grants program provided for in section 33-4806, Idaho Code.
- (d) Ensure that the policies set by the information technology resource management council are followed in accordance with sections 67-5745B and 67-5745C, Idaho Code, in implementing educational technology programs pursuant to this chapter.
- (e) Collaborate with all educational segments, as well as with professional education associations and businesses, in recommending priorities for funding and in identifying needs for technology use in education.
- (f) Recommend to the state board of education, standards and procedures for the administration of this act, including, but not limited to, standards for technology-based resources, projects, programs, practices or products to be adopted or adapted, and standards and criteria by which to evaluate the technology-based programs. In addition, the council shall recommend exemplary programs, practices, or products based on the criteria established in this subsection.
- (g) Recommend priorities for uses of educational technology.
- (h) Work with representatives of the governing bodies of the educational segments to develop recommendations or strategies for the coordination, administration, and evaluation of educational technology programs and resources.
- (i) Work with representatives of the governing bodies of the educational segments to identify strategies to coordinate statewide voice, video, and data telecommunications systems that may be accessed by the educational segments.
- (j) To review, evaluate and build upon the educational technology projects in public schools funded through other state initiatives.
- (k) To form such subcommittees or task forces as it deems necessary to

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review matters pertaining to a particular educational segment or to any other issues before the council.

33-4806. PUBLIC SCHOOL TECHNOLOGY GRANTS. There is hereby established the public school technology grant program, which shall make available grants for schools to provide Idaho classrooms, including classrooms at the Idaho school for the deaf and blind, with the equipment and resources necessary to integrate information age technology with instruction and to further connect those classrooms with external telecommunications services. Grant applications shall include a project plan that describes proposed equipment and software purchases; how the proposed equipment and software will be used effectively in the classroom; provision for training teachers to make optimal use of the technology; provision for local matching funds as prescribed by the council; and other elements as prescribed by the council.

33-4807. EVALUATIONS AND AUDITS. The legislative services office shall, from time to time as directed by the legislature, evaluate and audit the relative impact, costs and benefits of each of the educational technology programs conducted pursuant to this chapter. The state board of education shall report to the legislature and the governor each year on or before October 1 as to the relative impact, cost and benefit of the educational technology program conducted pursuant to this chapter.

33-4808. SEVERABILITY. The provisions of this chapter are hereby declared severable, and in the event that any word, phrase, sentence, clause, paragraph or section of this chapter be determined by a court of competent jurisdiction to be invalid for any reason, such partial invalidity shall not affect the validity of the remainder of this chapter.

33-4809. HIGHER EDUCATION INFORMATION TECHNOLOGY COMMITTEE. The state board of education shall establish a standing subcommittee of the council to be known as the higher education information technology committee, the purpose of which is to advise the council regarding postsecondary and other education technology and telecommunications issues pertinent to the purposes of this chapter that affect educational segments not including primary and secondary education.

33-4810. PUBLIC EDUCATION INFORMATION TECHNOLOGY COMMITTEE. The state board of education shall, upon consideration of the recommendations of the superintendent of public instruction, establish a standing subcommittee of the council to be known as the public education information technology committee, the purpose of which is to advise the council regarding only primary and secondary education technology and telecommunications issues pertinent to this chapter. At a minimum, and not by way of limitation, the public education information technology committee membership shall include one (1) vocational education/applied technology teacher, one (1) public librarian, one (1) public school media specialist, one (1) elementary public school teacher, and one (1) secondary public school teacher.

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY - continued

]]]] LEGISLATURE OF THE STATE OF IDAHO]]]]
Fifty-eighth Legislature First Regular Session - 2005

IN THE SENATE
SENATE BILL NO. 1223
BY FINANCE COMMITTEE

AN ACT

RELATING TO THE APPROPRIATION FOR THE PUBLIC SCHOOLS DIVISION OF OPERATIONS FOR FISCAL YEAR 2006; OUTLINING EXPENDITURES FOR THE PUBLIC SCHOOLS DIVISION OF OPERATIONS; APPROPRIATING GENERAL FUND MONEYS FOR TRANSFER TO THE PUBLIC SCHOOL INCOME FUND; APPROPRIATING FUNDS FOR FISCAL YEAR 2006; DIRECTING THAT \$9,500,000 BE EXPENDED FOR TECHNOLOGY AND REMEDIATION PROGRAMS; APPROPRIATING THE AMOUNT OF GENERAL FUND MONEY NECESSARY AS DETERMINED BY SECTION 33-1002D, IDAHO CODE, FOR PROPERTY TAX REPLACEMENT; TO PROVIDE AN ESTIMATE OF DISCRETIONARY FUNDS PER SUPPORT UNIT; AMENDING SECTION [33-1003B] 33-1003A, IDAHO CODE, TO REDUCE SCHOOL DISTRICT FUNDING FLOORING; REPEALING SECTION [33-1003B] 33-1003A, IDAHO CODE; PROVIDING AN EFFECTIVE DATE FOR SECTION 8; REPEALING SECTION 33-120A, IDAHO CODE; AND AMENDING SECTION 33-1002, IDAHO CODE, TO REMOVE THE REQUIREMENT THAT FUNDING BE PROVIDED FOR THE IDAHO STUDENT INFORMATION MANAGEMENT SYSTEM.

Be It Enacted by the Legislature of the State of Idaho:

SECTION 1. The following amount shall be expended from state sources for the public schools Division of Operations for the period July 1, 2005, through June 30, 2006:

FROM:	
General Fund	\$250,479,500
Public School Endowment Earnings	\$5,550,800
Reserve Fund Transfer	\$23,087,100
Federal Mineral Royalties	\$1,500,000
Liquor Control Fund	\$1,200,000
Miscellaneous Receipts/Balances	\$1,295,700
Federal Grant Fund	
TOTAL	\$283,113,100

SECTION 2. There is hereby appropriated the following amount to be transferred to the Public School Income Fund for the period July 1, 2005, through June 30, 2006:

FROM:	
General Fund	\$250,479,500
	\$5,550,800

SECTION 3. There is hereby appropriated to the Educational Support Program/Division of Operations, pursuant to law and the provisions of this act, the following amounts to be expended from the listed funds for the period July 1, 2005, through June 30, 2006.

FROM:	
Public School Income Fund	\$277,562,300
Federal Grant Fund	
TOTAL	\$283,113,100

SECTION 4. Of the moneys appropriated in Section 3 of this act, \$9,500,000 shall be expended by the Superintendent of Public Instruction as follows:

- (a) The Idaho Council for Technology in Learning shall distribute \$4,040,000 for ongoing school district technology expenditures, through the public school technology grant program, pursuant to Section 33-4806, Idaho Code. Such expenditures may include the personnel costs associated with school district information technology staff support. Of this amount, up to \$160,000 may be expended by the Superintendent of Public Instruction for staff support and various expenses related to the Idaho Council for Technology in Learning, as approved by the State Board of Education, including the cost of providing one (1) copy of the Office of Performance Evaluations' Report #05-01 on Public School Technology Initiatives to each school district and public charter school;
- (b) The Superintendent of Public Instruction shall transfer \$350,000 to the Library Services Improvement Fund for the ongoing costs associated with State Library's "Libraries Linking Idaho: (LiLI) statewide database licensing project;
- (c) The Superintendent of Public Instruction shall distribute \$5,100,000 to school districts in a like manner as equalized, ongoing state discretionary funds, with 75% of such funds being distributed by August 31st, and 25% in the final payment of the fiscal year. Such funds shall be expended, at the discretion of the school district board of trustees, on either purchasing technology equipment and software, or defraying costs associated with providing remedial instruction for students that fail to attain proficiency in one or more sections of the Idaho Standards Achievement Test. The Superintendent of Public Instruction shall submit a report on the usage of such funds to the Joint Finance Appropriations Committee, the House Education Committee, and Senate Education Committee, by February 1, 2007.

SECTION 5. Of the moneys appropriated in Section 3 of this act, there is hereby appropriated the amount necessary for property tax replacement, subject to the limitations of law, to be expended according to Section 33-1002D, Idaho Code, for the period July 1, 2005, through June 30, 2006.

SECTION 6. Pursuant to the provisions of Section 33-1018, Idaho Code, it is estimated that the appropriation of state funds to the Educational Support Program/Division of Operations will result in total discretionary funds of \$24,695 per support unit.

SECTION 7. That Section [33-1003B] 33-1003A, Idaho Code, be, and the same is hereby amended to read as follows:

[33-1003B] 33-1003A. SPECIAL APPLICATION -- MINIMUM SUPPORT. In the application of the provisions of the education support program, no district's distribution shall be less in any year than ~~ninety percent (90%)~~ fifty percent (50%) of the distribution of state educational dollars less the special program allocations in sections 33-1002, 33-1007A and 33-2006, Idaho Code, received by that district in the immediately preceding year.

SECTION 8. That Section [33-1003B] 33-1003A, Idaho Code, be, and the same is hereby repealed.

SECTION 9. Section 8 of this act shall be in full force and effect on and after July 1, 2006.

SECTION 10. That Section 33-120A, Idaho Code, be, and the same is hereby repealed.

SECTION 11. That Section 33-1002, Idaho Code, be, and the same is hereby amended to read as follows:

33-1002. EDUCATIONAL SUPPORT PROGRAM. The educational support program is calculated as follows:

1. State Educational Support Funds. Add the state appropriation, including the moneys available in the public school income fund, together with all miscellaneous revenues to determine the total state funds.
2. From the total state funds subtract the following amounts needed for state support of special programs provided by a school district:
 - a. Pupil tuition-equivalency allowances as provided in section 33-1002B, Idaho Code;
 - b. Transportation support program as provided in section 33-1006, Idaho Code;
 - c. Feasibility studies allowance as provided in section 33-1007A, Idaho Code;
 - d. The approved costs for border district allowance, provided in section 33-1403, Idaho Code, as determined by the state superintendent of public instruction;
 - e. The approved costs for exceptional child approved contract allowance, provided in subsection 2. of section 33-2004, Idaho Code, as determined by the state superintendent of public instruction;
 - f. Certain expectant and delivered mothers allowance as provided in section 33-2006, Idaho Code;
 - g. Salary-based apportionment calculated as provided in sections 33-1004 through 33-1004F, Idaho Code;
 - h. Unemployment insurance benefit payments according to the provisions of section 72-1349A, Idaho Code;
 - i. For expenditure as provided by the public school technology program;
 - j. For the support of provisions that provide a safe environment conducive to student learning and maintain classroom discipline, an allocation of \$300 per support unit; and
 - k. ~~For expenditure necessary to support the Idaho student information management system (ISIMS) as provided in section 33-120A, Idaho Code, beginning with fiscal year 2005-2006 and each year thereafter, at an amount not less than that expended by the state and the J.A. and Kathryn Albertson foundation combined, on operation of the project in fiscal year 2004-2005; and~~
- l. Any additional amounts as required by statute to effect administrative adjustments or as specifically required by the provisions of any bill of appropriation; to secure the state educational support funds.
3. Local Districts' Contribution Calculation. Without including any allowance as a credit for prepaid taxes as provided by section 63-1607, Idaho Code, the local districts' contribution shall be the amount appropriated pursuant to section 33-1002D, Idaho Code, plus three-tenths percent

(.3%) during fiscal year 2003-04 and each year thereafter, of the total state adjusted market value for assessment purposes for the previous year with such value being determined by the provisions of section 63-315, Idaho Code, and four-tenths percent (.4%) during fiscal year 1994-95 and each year thereafter, of the cooperative electrical associations' property values that have been derived from the taxes paid in lieu of ad valorem taxes for the previous year as provided in section 63-3502, Idaho Code.

4. Educational Support Program Distribution Funds. Add the local districts' contribution, subsection 3. of this section, and the state educational support program funds, subsection 1. of this section, together to secure the total educational support program distribution funds.

5. Average Daily Attendance. The total state average daily attendance shall be the sum of the average daily attendance of all of the school districts of the state. The state board of education shall establish rules setting forth the procedure to determine average daily attendance and the time for, and method of, submission of such report. Average daily attendance calculation shall be carried out to the nearest hundredth. Computation of average daily attendance shall also be governed by the provisions of section 33-1003A, Idaho Code.

6. Support Units. The total state support units shall be determined by using the tables set out hereafter called computation of kindergarten support units, computation of elementary support units, computation of secondary support units, computation of exceptional education support units, and computation of alternative school secondary support units. The sum of all of the total support units of all school districts of the state shall be the total state support units.

COMPUTATION OF KINDERGARTEN SUPPORT UNITS

Average Daily		
Attendance	Attendance Divisor	Units Allowed
41 or more	40.....	1 or more as computed
31 - 40.99 ADA....	-.....	1
26 - 30.99 ADA....	-.....	.85
21 - 25.99 ADA....	-.....	.75
16 - 20.99 ADA....	-.....	.6
8 - 15.99 ADA....	-.....	.5
1 - 7.99 ADA....	-.....	count as elementary

COMPUTATION OF ELEMENTARY SUPPORT UNITS

Average Daily		
Attendance	Attendance Divisor	Minimum Units Allowed
300 or more ADA.....		15
..23...grades 4,5 & 6....		
..22...grades 1,2 & 3....1994-95		
..21...grades 1,2 & 3....1995-96		
..20...grades 1,2 & 3....1996-97		
and each year thereafter.		
160 to 299.99 ADA... 20.....		8.4
110 to 159.99 ADA... 19.....		6.8
71.1 to 109.99 ADA... 16.....		4.7
51.7 to 71.0 ADA... 15.....		4.0
33.6 to 51.6 ADA... 13.....		2.8
16.6 to 33.5 ADA... 12.....		1.4

1.0 to 16.5 ADA... n/a..... 1.0

COMPUTATION OF SECONDARY SUPPORT UNITS

Average Daily

Attendance	Attendance Divisor	Minimum Units Allowed
750 or more 18.5.....	47
400 - 749.99 ADA...	16.....	28
300 - 399.99 ADA...	14.5.....	22
200 - 299.99 ADA...	13.5.....	17
100 - 199.99 ADA...	12.....	9
99.99 or fewer	Units allowed as follows:	
Grades 7-12	8
Grades 9-12	6
Grades 7- 9	1 per 14 ADA
Grades 7- 8	1 per 16 ADA

COMPUTATION OF EXCEPTIONAL EDUCATION SUPPORT UNITS

Average Daily

Attendance	Attendance Divisor	Minimum Units Allowed
14 or more 14.5.....	1 or more as computed
12 - 13.99....	-.....	1
8 - 11.99....	-.....	.75
4 - 7.99....	-.....	.5
1 - 3.99....	-.....	.25

COMPUTATION OF ALTERNATIVE SCHOOL SECONDARY SUPPORT UNITS

Pupils in Attendance	Attendance Divisor	Minimum Units Allowed
12 or more.....	12.....	1 or more as computed

In applying these tables to any given separate attendance unit, no school district shall receive less total money than it would receive if it had a lesser average daily attendance in such separate attendance unit. In applying the kindergarten table to a kindergarten program of less days than a full school year, the support unit allowance shall be in ratio to the number of days of a full school year. The tables for exceptional education and alternative school secondary support units shall be applicable only for programs approved by the state department of education following rules established by the state board of education. Moneys generated from computation of support units for alternative schools shall be utilized for alternative school programs. School district administrative and facility costs may be included as part of the alternative school expenditures.

7. State Distribution Factor per Support Unit. Divide educational support program distribution funds, after subtracting the amounts necessary to pay the obligations specified in subsection 2. of this section, by the total state support units to secure the state distribution factor per support unit.

8. District Share of State Funds for Educational Support Program.

Ascertain a district's share of state funds for the educational support program as follows:

- a. District Contribution Calculation. Without including any allowance as a credit for prepaid taxes, as provided in section 63-1607, Idaho Code, the district contribution calculation shall be the rate determined under subsection 3. of this section.
- b. District Support Units. The number of support units for each school district in the state shall be determined as follows:
 - (1) Divide the actual average daily attendance, excluding students approved for inclusion in the exceptional child educational program, for the administrative schools and each of the separate schools and attendance units by the appropriate divisor from the tables of support units in this section, then add the quotients to obtain the district's support units allowance for regular students, kindergarten through grade 12 including alternative school secondary students. Calculations in application of this subsection shall be carried out to the nearest tenth.
 - (2) Divide the combined totals of the average daily attendance of all preschool, handicapped, kindergarten, elementary, secondary and juvenile detention center students approved for inclusion in the exceptional child program of the district by the appropriate divisor from the table for computation of exceptional education support units to obtain the number of support units allowed for the district's approved exceptional child program. Calculations for this subsection shall be carried out to the nearest tenth when more than one (1) unit is allowed.
 - (3) The total number of support units of the district shall be the sum of the total support units for regular students, subsection 8.b.(1) of this section, and the support units allowance for the approved exceptional child program, subsection 8.b.(2) of this section.
- c. Total District Allowance Educational Program. Multiply the district's total number of support units, carried out to the nearest tenth, by the state distribution factor per support unit and to this product add the approved amount of programs of the district provided in subsection 2. of this section to secure the district's total allowance for the educational support program.
- d. District Share. To secure the district's share of state apportionment, subtract the amount of the local district contribution calculation, subsection 3. of this section, from the amount of the total district allowance, subsection 8.c. of this section.
- e. Adjustment of District Share. The contract salary of every noncertificated teacher shall be subtracted from the district's share as calculated from the provisions of subsection 8.d. of this section.

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INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY

SUBJECT

Approval of items related to Richard Bowen's retirement as President of Idaho State University.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section I.E.

BACKGROUND

At the May 25, 2005 Special Board Meeting, Idaho State University, President Richard Bowen, and the State Board of Education jointly announced Dr. Bowen's plans to retire at the end of the academic year ending June 30, 2006. After his retirement, Pres. Bowen will receive:

- President Emeritus status.
- A sabbatical beginning in June 2006, after which he will become a faculty member at ISU after completing his sabbatical.
- Access to health benefits during his lifetime.
- Reimbursement of moving expenses from his current residence at the president's house, up to a maximum of \$5,000.

BOARD ACTION

A motion to approve an agreement with Pres. Richard Bowen related to his retirement from the position of President of Idaho State University.

Moved by _____ Seconded by _____ Carried Yes____ No____

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REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: I Governing Policies & Procedures
Subsection E. Executive Officers

1. Executive Director

The executive director serves as the administrative extension of the Board. The executive director is charged with ensuring the effective articulation and coordination of the institution, school, agency, and statewide concerns and is advisor to the Board and the presidents/agency heads on all appropriate matters.

2. Presidents/Agency Heads/Superintendent (also referred to as chief executive officers)

a. Responsibilities

The president/agency head/superintendent is the chief program and administrative officer of the institution, agency or school. The president/agency head/superintendent has full power and responsibility within the framework of the Board's Governing Policies and Procedures for the organization, management, direction, and supervision of the institution, agency or school and is held accountable by the Board for the successful functioning of the institution, agency or school in all of its units, divisions, and services. The president/agency head/superintendent is employed by and serves at the pleasure of the Board unless the contract of employment specifies otherwise.

For the higher education institutions, the Board expects the presidents to obtain the necessary input from the faculty, classified and exempt employees, and students, but it holds the presidents ultimately responsible for the well-being of the institutions, and final decisions at the institutional level rest with the presidents.

b. The chief executive officer is held accountable to the Board for performing the following duties within his or her designated areas of responsibility:

(1) Relations with the Board

- (a) Conduct of the institution, school or agency in accordance with the Governing Policies and Procedures of the Board and applicable state and federal laws.
- (b) Effective communication among the Board, the Board office, and the institution, school or agency.
- (c) Preparation of such budgets as may be necessary for proper reporting and planning.
- (d) Transmittal to the Board of recommendations initiated within the institution, school or agency.

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- (e) Participation and cooperation with the office of the Board in the development, coordination, and implementation of policies, programs, and all other matters of statewide concern.
 - (f) Notification to Board president or executive director of any out-of-state absence exceeding one week.
- (2) Leadership of the Institution, School or Agency
- (a) Recruitment and retention of employees
 - (b) Development of programs, in accordance with an evolving plan for the institution, school or agency.
 - (c) In cooperation with appropriate parties, the promotion of the effective and efficient functioning of the institution, school or agency.
 - (d) Development of methods that will encourage responsible and effective contributions by various parties associated with the institution, school or agency in the achievement of the goals of the institution, school or agency.
- (3) Relations with the Public
- (a) Development of rapport between the institution, school or agency and the public that it serves.
 - (b) Official representation of the institution, school or agency and its Board-approved role and mission to the public.
 - (c) The agency heads and superintendent are evaluated by the Executive Director, who makes recommendations to the Board with respect to future contracts and compensation. The Presidents are evaluated by the Board. The performance evaluation is based upon the duties outlined in the policy and mutually agreed upon goals. Final decisions with respect to future contracts are made by the Board.
- c. Terms and Conditions
- The Board and each chief executive officer shall sign an annual letter of agreement that documents the period of appointment, salary, and any additional terms. The Board shall evaluate the performance of each chief executive officer pursuant to the Board's evaluation policy.
- d. Compensation and Benefits
- The chief executive officer's annual salary shall be set and approved by the Board. The chief executive officers shall not receive personal salary or benefits or supplements from institutional foundations or other affiliated organizations except as allowed for institutional presidents pursuant to topic 3, subtopic e, below and as such is specifically approved by the Board in each instance. Additionally, the chief executive officer may not receive personal salary or benefits or supplements from other outside sources without prior Board approval.
- In addition to the salary referred to above, the chief executive officer shall receive the usual and ordinary medical, retirement, leave, educational, and other benefits available to all institutional, school and agency employees.

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- e. The chief executive officer shall receive reasonable and adequate liability insurance coverage under the state's risk management program. In addition, the institutional foundations and other affiliates shall provide the necessary directors and officers insurance for the chief executive officer.
 - f. Relocation and moving expenses incurred by the chief executive officer will be paid in accordance with the policies and rates established by the State Board of Examiners.
3. Institutional Presidents: Housing, Automobile, Expense Reimbursement, and Termination Policy
- a. The presidents are responsible for hosting official functions to promote their respective institutions. Three (3) institutions own homes that are the most suitable facilities available for this purpose. At these institutions, the presidents are required to live in the official residences provided.\

To preserve the image of the institutions and to provide adequate maintenance of state-owned property, the institutions shall provide support services for these residences. This support shall include maintenance and repairs, utilities, and groundskeeping.

In the event that the institution does not own an official residence, a housing allowance will be provided that is similar in value to living in the official residence. In addition, this allowance shall cover reasonable maintenance and repair expenses related to the use of this home as the president's official residence.

- b. Each president shall be provided an automobile. Maintenance, repairs, gas for business use, and insurance shall be provided for this vehicle.

If a president does not elect to use a vehicle provided by the institution, the institution will provide the president a vehicle allowance in lieu of the cost of leasing, automobile maintenance, and insurance. Documented business travel will be reimbursed to compensate for gasoline costs.

- c. The presidents shall receive reimbursement for official entertainment expenses. Public relations and other out-of-pocket expenses may be reimbursed if they are directly related to the function of the institution as determined by the president. (See fiscal policy for entertainment and related expenses.)
- d. Terminations
In the event the president's appointment is terminated by Board action (for or without cause), the president shall be paid all compensation and benefits under the terms of his or her employment agreement until the termination of said appointment.

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- e. Foundation Provided Supplemental Compensation and Benefits
 - (1) Supplemental compensation or benefits for the presidents may be approved by the Board on a case-by-case basis. Any such supplemental compensation or benefit must meet all requirements of this subtopic.
 - (2) The funding for such supplemental compensation or benefits must be provided by the institution's related foundation meeting all requirements of Section V, Subsection E of the Board's Governing, Policies and Procedures.
 - (3) The presidents shall, at the first knowledge of any proposed supplemental compensation or benefits, refer the foundation representatives to the Board President and the Executive Director. The Board President and the Chairman of the Board's Business Affairs and Human Resources Committee, or their designee, shall direct the conduct of any and all negotiations with the foundations regarding any supplemental compensation or benefits agreements.
 - (4) An agreement between the foundation, the President, and the Board must be created that details the nature and scope of the supplemental compensation and benefits. The agreement must contain a provision in which the foundation and president each agree to indemnify the institution and the Board from and against all claims arising from any supplemental compensation and benefits agreement.
 - (5) Specific and prior Board approval is required for any supplemental compensation and benefits agreement and for any amendment thereto.

- 4. Superintendent for the Idaho School for the Deaf and the Blind (ISDB): Housing and Automobile Policy
 - a. The superintendent for the ISDB is responsible for hosting official functions to promote the school. The ISDB owns a home that is the most suitable facility available for this purpose. The superintendent for the ISDB is required to live in this official residence.

To preserve the image of the ISDB and to provide adequate maintenance of state-owned property, the ISDB shall provide support services for this residence. This support shall include maintenance, utilities, custodial, and groundskeeping.

 - b. The superintendent for the ISDB shall be provided an automobile. Maintenance, repairs, gas for business use, and insurance shall be provided for this vehicle.

- 5. President Emeritus/Emerita Designation

The Board may choose to grant President Emeritus/Emerita status to a retiring president. President Emeritus/Emerita status should be reserved to honor, in retirement, a president who has made distinguished professional contributions to the institution and who has also served a significant portion of his/her career at the institution. The intent of conferring president emeritus/emmerita status is to bestow an honorary title in recognition of successful tenure in the presidential role.

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a. Appointment Procedure

An institution may forward a recommendation to the Board that this honorary title be conferred upon a president that is retiring or has retired from the institution. Each institution shall provide for input into the recommendation from the campus community.

b. Rights, Privileges and Responsibilities

Rights and privileges of such a distinction shall be, insofar as resources will allow, similar to those of active institutional staff, including such privileges as:

- (1) staff privileges for activities, events and campus facilities
- (2) receipt of institutional newspaper and other major institutional publications
- (3) receipt of employee/spouse fee privilege (see Section V.R)