

**CONSENT AGENDA  
DECEMBER 1, 2005**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>BAHR-SECTION I BOISE STATE UNIVERSITY</b> New Positions & Changes to Positions	Motion to approve
2	<b>BAHR-SECTION I IDAHO STATE UNIVERSITY</b> New Positions & Changes to Positions	Motion to approve
3	<b>BAHR-SECTION I UNIVERSITY OF IDAHO</b> New Positions and Changes to Positions	Motion to approve
4	<b>BAHR-SECTION II EASTERN IDAHO TECHNICAL COLLEGE</b> New Positions & Changes to Positions	Motion to approve
5	<b>BAHR-SECTION II</b> Agency Dashboard Reports	Motion to approve
6	<b>PPGAC – ALCOHOL PERMITS ISSUED BY UNIVERSITY PRESIDENTS:</b>	Information item
7	<b>PPGAC –AMENDMENT OF BOARD POLICY</b> Section IV.B.10 – Idaho Student Information Management System – 2 <sup>nd</sup> Reading	Motion to approve

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**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
DECEMBER 1, 2005**

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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY**

**SUBJECT**

A request by Boise State University for new positions, changes in positions and deletion of positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3.

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Boise State University requests approval to:

- create twelve (12) new positions (11.0 FTE), supported by appropriated, local and grant funding;
- make a change to three (3) current positions from 1.75 to 2.75 total FTE supported by appropriated and local funding;
- delete two (2) positions

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this request for conformance with Board policy and recommends approval.

**BOARD ACTION**

A motion to approve the request by Boise State University for twelve (12) new positions supported by appropriated and local funds; title, term, salary and FTE changes to three (3) positions; and the deletion of two (2) positions.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
DECEMBER 1, 2005**

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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

**NEW POSITIONS**

Position Title	Associate General Counsel
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$75,000
Funding Source	Appropriated
Area/Department of Assignment	President's Office
Duties and Responsibilities	Assist the General Counsel in providing professional legal advice and counsel to University administrative officials on matters concerning legal rights and obligations. Assist in all other matters of a legal nature concerning the University.
Justification of Position	The University has had a single attorney since 1996. Since then, the University has grown substantially. In addition, the move to a research mission has created more complex and additional duties in this office.

Position Title	Procurement Compliance Specialist
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$33,000
Funding Source	Local
Area/Department of Assignment	Purchasing Department
Duties and Responsibilities	Monitor University purchasing, contracting, leasing and contract-related purchasing for compliance with all applicable state and federal laws and regulations.
Justification of Position	Additional assistance needed due to department workload.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Assistant to the Associate Athletic Director of Operations
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$31,824
Funding Source	Local
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Assist the Associate Athletic Director of Operations with oversight of operations for Appleton Tennis Center and Bronco Stadium and game management functions. Oversee and direct operations of the Caven-Williams Sports Complex.
Justification of Position	Additional facilities and workload have increased demand of services and require additional staff.

Position Title	Executive Assistant
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$42,000
Funding Source	Appropriated
Area/Department of Assignment	President's Office
Duties and Responsibilities	Provide daily and long-term administrative support to the President and the President's Office.
Justification of Position	Additional assistance needed due to reorganization of the president's staff, increasingly busy schedule and interface with the foundation office in light of pending comprehensive campaign.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Financial Aid Counselor
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	January 4, 2006
Salary Range	\$32,000
Funding Source	Local
Area/Department of Assignment	Financial Aid
Duties and Responsibilities	Provide financial aid application counseling to students and parents. Assist in the administration of financial aid programs.
Justification of Position	Increased enrollment growth has resulted in a significant increase in financial aid applicants and recipients. Adding a new position will help meet the increasing demand for financial aid processing and counseling.

Position Title	Assistant/Associate Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	10 month
Effective Date	March 1, 2006
Salary Range	\$60,000
Funding Source	Appropriated
Area/Department of Assignment	Community & Environmental Health
Duties and Responsibilities	Provide instruction, advising and mentoring. Act as Director for Master of Health Science Program.
Justification of Position	This appointment will allow for restructuring in the College of Health Sciences.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Assistant/Associate Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	9 month
Effective Date	July 1, 2006
Salary Range	\$54,637
Funding Source	Grant
Area/Department of Assignment	Biology Department
Duties and Responsibilities	Provide interdisciplinary instruction in Bioinformatics with the Biology, Computer Science, Electrical and Computer Engineering or Mathematics Departments.
Justification of Position	This position will be initially funded through the Idaho INBRE Grant to support the mission of the grant. The position will be converted to BSU appropriated funds beginning Fall of 2007.

Position Title	Laboratory Materials Supervisor
Type of Position	Classified Staff
FTE	.5 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$11,991
Funding Source	Appropriated
Area/Department of Assignment	Geosciences Department
Duties and Responsibilities	Support rock preparation, acid extraction, and mineral separation laboratories. Distribute, maintain, and order supplies. Prepare materials for classroom use and train students in lab techniques.
Justification of Position	Additional support needed due to new programs.

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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Office Specialist 2
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$19,074
Funding Source	Appropriated
Area/Department of Assignment	Vice President for Finance and Administration
Duties and Responsibilities	Provide administrative support to Vice President's Office including customer service, correspondence, and record keeping functions.
Justification of Position	Student and temporary staff have provided these functions in the past. A permanent position is needed for continuity and to cover additional workload.

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	.5 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$10,722
Funding Source	Local
Area/Department of Assignment	Instructional & Performance Technology
Duties and Responsibilities	Provide administrative support to department Chair, faculty, staff, Graduate Assistants and students.
Justification of Position	Permanent position needed due to increase in faculty and students in the program. A temporary staff member has provided these services for five years.



**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Custodian
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	January 15, 2006
Salary Range	\$16,848
Funding Source	Local
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Perform heavy-duty cleaning and related maintenance work.
Justification of Position	Additional custodial staff needed due to new Indoor Football facility and expansion of the Varsity Center.

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	January 15, 2006
Salary Range	\$21,445
Funding Source	Local
Area/Department of Assignment	Controller's Office
Duties and Responsibilities	Perform a variety of support functions such as record keeping, correspondence, information collection, and communication.
Justification of Position	Assistance needed to cover workload for administrative support functions.

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DECEMBER 1, 2005**

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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

**CHANGE IN POSITIONS**

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	from .5 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	Additional funding of \$9,418
Funding Source	Appropriated
Area/Department of Assignment	College of Health Sciences
Duties and Responsibilities	Provide office management functions and administrative assistance for the Dean's Office.
Justification of Position	Additional assistance needed for support to College Associate Deans.

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	from .5 FTE to .75 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	Additional funding of \$5,496
Funding Source	Appropriated
Area/Department of Assignment	Geosciences Department
Duties and Responsibilities	Provide administrative support for daily operations of department including budgeting, financials, reporting, and other support services.
Justification of Position	Increase in workload due to new proposal for a Geosciences PhD program.

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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY – continued**

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	from .75 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	Additional funding of \$3,818
Funding Source	Local
Area/Department of Assignment	Applied Academics
Duties and Responsibilities	Coordinate the Basic and Applied Academic study lab.
Justification of Position	Additional FTE needed to cover Increase in workload.

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DECEMBER 1, 2005**

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**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

**DELETED POSITIONS**

Position Title	Financial Support Technician
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$19,074
Funding Source	Local
Area/Department of Assignment	Select-A-Seat
Duties and Responsibilities	Provide accounting support for Select-A-Seat including record keeping, research, and correcting accounting entries.
Justification of Position	Reorganization and combining staff duties allow for deletion of this position.

Position Title	Parking/Traffic Supervisor
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	December 4, 2005
Salary Range	\$26,083
Funding Source	Local
Area/Department of Assignment	Public Safety, Risk Management & Transportation
Duties and Responsibilities	Direct daily activities of campus traffic and parking operations and supervise staff.
Justification of Position	Department reorganization resulted in the abolishment of this position.

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**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: B. Appointment Authority and Procedures

August 2002

**B. Appointment Authority and Procedures**

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. **Delegation of Authority**  
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. **Specifically Reserved Board Authority**  
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
  - a. **Position Authorizations**
    - (1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
      - (a) position title;
      - (b) type of position;
      - (c) FTE
      - (d) Term of appointment;
      - (e) Effective date;
      - (f) approximate salary range;
      - (g) funding source;
      - (h) area or department of assignment;
      - (i) a description of the duties and responsibilities of the position; and
      - (j) a complete justification for the position

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
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- (2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.
- b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.
- c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.
- d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.
- e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

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**INSTITUTION / AGENCY AGENDA  
IDAHO STATE UNIVERSITY**

**SUBJECT**

A request by Idaho State University for approval of new positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3.

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Idaho State University requests approval to:

- Add five (5) new positions (4.6 FTE) supported by state and local funds;
- Change three (3) classified positions from part-time to full-time (3.0 FTE).

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF AND COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this request for conformance with Board policy and recommends approval.

**BOARD ACTION**

A motion to approve the request by Idaho State University for five (5) new positions (4.6 FTE) and changes in three (3) classified positions from part-time to full-time (3.0 FTE).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
DECEMBER 1, 2005**

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**INSTITUTION/AGENCY AGENDA  
IDAHO STATE UNIVERSITY-continued**

**NEW POSITIONS  
ACADEMIC**

Position Title	Assistant Professor (2 positions)
Type of Position	Faculty
FTE	2.0
Term of Appointment	9 month
Effective Date	December 5, 2005
Salary Range	\$64,000.00
Funding Source	State Funds
Area/Department of Assignment	College of Engineering
Duties and Responsibilities	Regular faculty duties including teaching, research and service.
Justification of Position	To provide additional support for the Nuclear Engineering program.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	December 5, 2005
Salary Range	\$57,500.00
Funding Source	State Funds (50%) and Local Funds (50%)
Area/Department of Assignment	Physics
Duties and Responsibilities	Teach graduate classes, pursue research and research funding, and advise graduate students in nuclear science.
Justification of Position	To provide additional support for the nuclear science classes in Idaho Falls.



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**INSTITUTION/AGENCY AGENDA  
IDAHO STATE UNIVERSITY-continued**

**OTHER**

Position Title	Conference and Program Coordinator
Type of Position	Non-Classified
FTE	.60
Term of Appointment	12 month
Effective Date	December 5, 2005
Salary Range	\$30,000 - \$32,000
Funding Source	Local Funds
Area/Department of Assignment	Office of Research
Duties and Responsibilities	Responsible for management and operation of the Institute of Nuclear Science and Engineering, including events planning and coordination; grant writing and management; report preparation; publication writing and editing; public relations and communications; act as liaison with other departments at ISU, CAES, INL, DOE and other institutions; engage in strategic planning and development.
Justification of Position	To provide additional support for conference and workshops associated with the Institute of Nuclear Science and Engineering.

Position Title	Coordinator for Academic Programs
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	10 month
Effective Date	December 5, 2005
Salary Range	\$31,204.80
Funding Source	State Funds
Area/Department of Assignment	Center for Teaching & Learning
Duties and Responsibilities	Work with academic programs, including Honors, ACAD courses (First Year Seminar), and C.L.A.S.S.; organize events; schedule and teach classes; assist with program assessments; serve on advisory boards.
Justification of Position	To provide administrative support for the First Year Seminar and Clustered Learning Programs. The duties of this position have been previously filled by a temporary employee.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
DECEMBER 1, 2005**

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**INSTITUTION/AGENCY AGENDA  
IDAHO STATE UNIVERSITY-continued**

**CHANGES IN POSITIONS**

Position Title	Administrative Assistant 1 (PCN 7634)
Type of Position	Classified
FTE	change from .75 to 1.0
Term of Appointment	12 month
Effective Date	December 5, 2005
Salary Range	\$21,444.80
Funding Source	State Funds
Area/Department of Assignment	University Relations
Duties and Responsibilities	Provide support to the director and staff of University Relations and to Photographic Services.
Justification of Position	To provide full-time clerical support due to increased need.

Position Title	Administrative Assistant 1 (PCN3444)
Type of Position	Classified
FTE	change from .77 to .85
Term of Appointment	change from 9 month to 10 month
Effective Date	December 5, 2005
Salary Range	\$20,750.40
Funding Source	State Funds
Area/Department of Assignment	Mass Communications
Duties and Responsibilities	Provide day-to-day clerical support.
Justification of Position	To provide additional clerical support due to increased program activity.

Position Title	Office Specialist 2 (PCN 3194)
Type of Position	Classified
FTE	change from .75 to 1.0
Term of Appointment	12 month
Effective Date	December 5, 2005
Salary Range	\$19,073.00
Funding Source	State Funds
Area/Department of Assignment	Human Resources
Duties and Responsibilities	Provide primary front desk and office coverage and backup for ISU and state payroll processing within the HR office.
Justification of Position	To provide full-time clerical support for more complete office coverage.

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DECEMBER 1, 2005**

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**INSTITUTION / AGENCY AGENDA  
UNIVERSITY OF IDAHO**

**SUBJECT**

A request by the University of Idaho for approval of one new position.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3.

**DISCUSSION**

The University of Idaho requests approval to create one (1) new position (1.0 FTE) supported by non-appropriated funds.

**IMPACT**

Once approved, the changes can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this request for conformance with Board policy and recommends approval.

**BOARD ACTION**

A motion to approve the request by the University of Idaho to establish one new position supported by non-appropriated funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
DECEMBER 1, 2005**

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**INSTITUTION / AGENCY AGENDA  
UNIVERSITY OF IDAHO - continued**

**NEW POSITIONS**

**OTHER**

Position Title	Financial Technician
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	December 1, 2005
Salary Range	\$29,120.00
Funding Source	Non-appropriated funds
Area/Department of Assignment	Sponsored Programs
Duties	Responsible for managing accounting and related automated records
Justification	New position

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**INSTITUTION / AGENCY AGENDA  
EASTERN IDAHO TECHNICAL COLLEGE**

**SUBJECT**

A request by Eastern Idaho Technical College for new positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3.

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II.B.3.

**DISCUSSION**

Eastern Idaho Technical College requests approval to create two (2) new positions (2.0 FTE) supported by grant funding.

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this request for conformance with Board policy and recommends approval.

**BOARD ACTION**

A motion to approve the request by Eastern Idaho Technical College for two (2) new positions supported by grant funding.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**INSTITUTION / AGENCY AGENDA  
EASTERN IDAHO TECHNICAL COLLEGE - continued**

**NEW POSITIONS**

Position Title	Instructor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	10 month
Effective Date	August 14, 2005
Salary Range	\$41,600
Funding Source	Grant Funds
Area/Department of Assignment	Business, Office, & Technology Division
Duties and Responsibilities	Teaches horticulture to released-time high school students on the EITC campus.
Justification of Position	This instructor has been teaching students as an adjunct faculty member. The teaching workload has increased to require a full-time position. The position will continue based on enrollment and funding.

Position Title	Instructor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	August 14, 2005
Salary Range	\$30,160
Funding Source	Grant Funds
Area/Department of Assignment	Adult Basic Education
Duties and Responsibilities	Teaches English as a Second Language courses to migrant workers, their families, and others who require a working knowledge of English.
Justification of Position	Workload increases now require a full-time, twelve-month instructor previously covered with several part-time, adjunct instructors.

**CONSENT - BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTION / AGENCY AGENDA  
AGENCIES OF THE STATE BOARD**

**SUBJECT**

Reports from Board Agencies

**APPLICABLE STATUTE, RULE, OR POLICY**

N/A

**BACKGROUND**

Each agency of the Board has prepared a series of reports that allow a quick but informative view of each organization. The reports include financial data for fiscal year 2006 and prior fiscal years.

**DISCUSSION**

For this quarter's report, a Key Issues document is included. Each agency picked key elements from their strategic plan and reported on their progress. The Key Issues page is the first page in each agency's report series. Data on the second page includes a set of graphs that compares fiscal year 2006 to fiscal year 2005 by actual quarterly expenditures. The third page displays prior year actual expenditures separated by "object code" (personnel costs, operating expense, capital outlay, and trustee & benefits). The fourth page of each agency group is a spreadsheet that displays expenditures into more detailed categories. This report compares the data from fiscal 2006 and three prior years. The working title for this group of mini-reports is "dashboard reports".

For Fiscal Year 2006 the Idaho Career Information System (CIS) is appropriated as part of the Division of Professional-Technical Education (PTE). The data presented for PTE in fiscal year 2006 includes the appropriation and expenditures for CIS.

**IMPACT**

Board members and other interested parties will have a quick and easy method to review historical and current financial and strategic plan information for Board agencies. Agency directors and fiscal staff will have a tool that allows easy presentation of commonly-requested operational data.

**STAFF COMMENTS AND RECOMMENDATIONS**

At the request of the Executive Director, agencies and Board staff have worked together developing these mini-reports. The financial data will be incorporated into Board agendas on a quarterly basis.

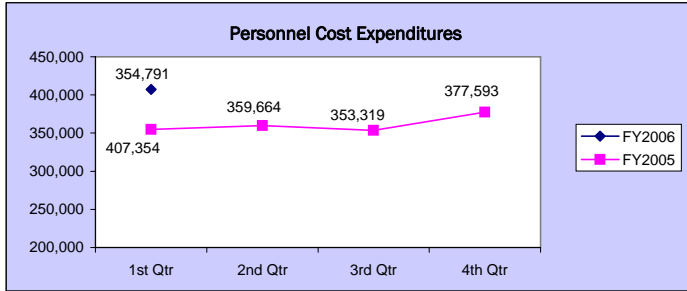
**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

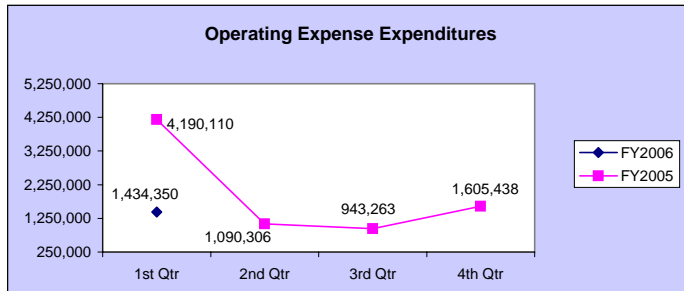
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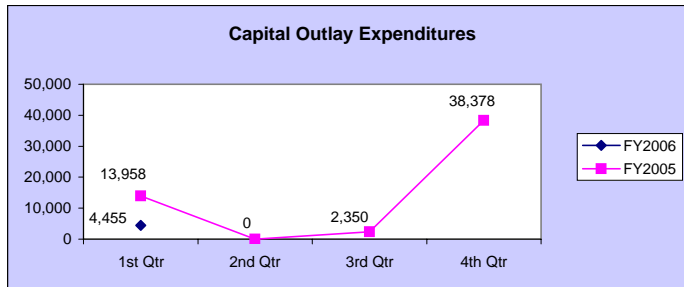
**Office of the State Board of Education  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



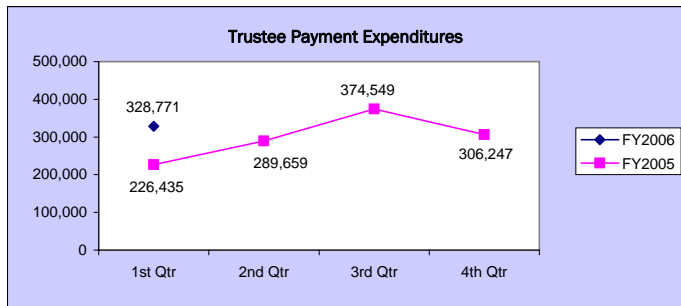
**Personnel Cost Expenditures:** Fluctuation is due to having seven payrolls in the 1st and 3rd quarters for FY 2004. In FY 2005 the first and second quarters have seven payrolls.



**Operating Expense Expenditures:** The increase in FY 2005 is due to an increase in State and Federal Funds, mainly for the Assessment and Accountability grant and the English Language Acquisition grant.

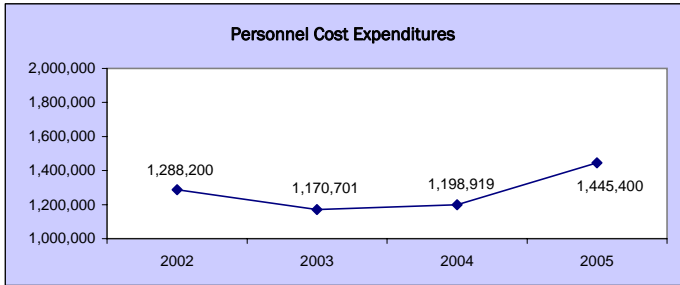


**Capital Outlay Expenditures:** .

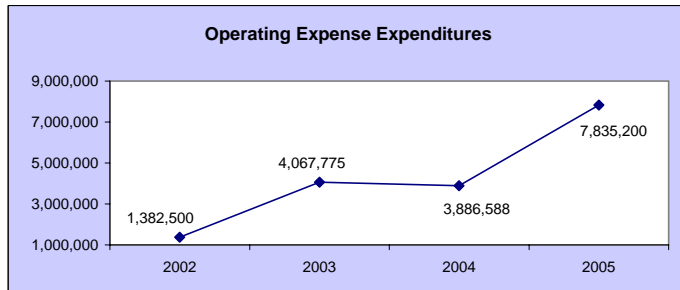


**Trustee Payment Expenditures:** Trustee payment expenditures are dependent on Trustee claim patterns which are extremely variable. The increase in FY 2005 is due to an increase in Federal Funds for the English Language Acquisition Grant.

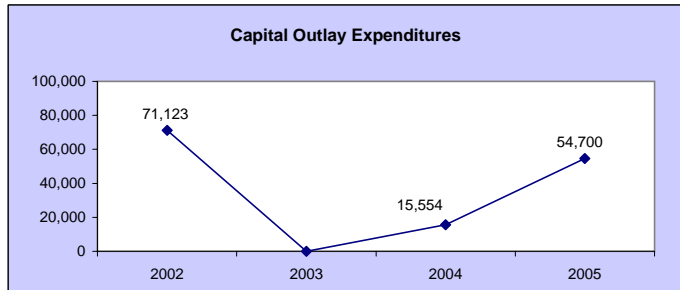
**Office of the State Board of Education  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



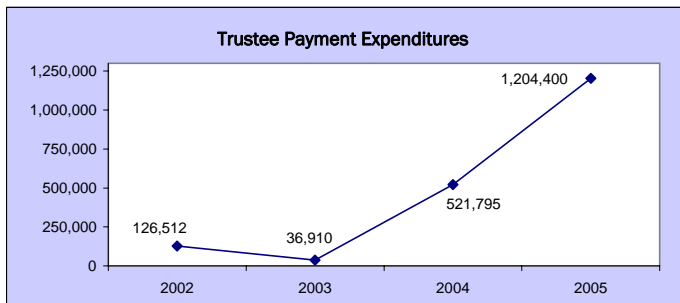
**Personnel Cost Expenditures:** FY 2003 and FY2004 are lower due to vacant positions.



**Operating Expense Expenditures:** The spike in FY 2005 includes an increase in the Federal Fund for the Assessment & Accountability and the LEP program.



**Capital Outlay Expenditures:**



**Trustee Payment Expenditures:** The increase is due to an increase in Federal Fund spending authority. The federal fund increase is used for the teacher standards and language acquisition activities in public schools.

**Office of the State Board of Education**  
**Summary of Appropriation & Expenditures**  
**Fiscal Year 2003 - 2006**  
**Through September 2005**

Fund Source	FY 2003			FY 2004			FY 2005			FY 2006		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 Appropriation	5,247,700	1,537,800	6,785,500	3,574,300	5,715,500	9,289,800	4,107,200	8,814,700	12,921,900	4,596,300	7,131,900	11,728,200
ACTUAL EXPENDITURES												
2 Salary & Benefits	1,054,674	116,027	1,170,701	1,066,818	132,101	1,198,919	1,180,218	265,149	1,445,367	333,308	74,046	407,354
3 Communication Costs	26,262	9,989	36,251	20,802	1,756	22,558	35,145	1,280	36,425	4,227	805	5,032
4 Employee Development	7,342	618	7,960	4,556	365	4,921	15,264	2,932	18,196	4,910	350	5,260
5 General Services	12,297	8,608	20,906	79,656	32,586	112,242	31,291	3,446	34,737	6,006	277	6,282
6 Professional Services	3,229,459	421,051	3,650,510	1,846,312	1,624,290	3,470,602	2,304,423	4,958,203	7,262,626	667,039	301,036	968,075
7 Repair & Maintenance Services	10,092	-	10,092	4,719	-	4,719	12,181	117	12,298	56	117	173
8 Administrative Services	7,454	2,769	10,224	11,386	406	11,792	9,412	6,048	15,460	5,323	6,206	11,528
9 Computer Services	14,839	-	14,839	18,298	9,000	27,298	45,129	26,220	71,349	5,748	26,220	31,968
10 Employee Travel	59,425	2,807	62,232	55,497	5,602	61,100	58,513	12,792	71,305	17,159	612	17,770
11 Administrative Supplies	4,531	556	5,087	10,460	934	11,393	30,374	647	31,020	4,998	647	5,645
12 Fuel Costs	-	-	-	-	-	-	3,000	-	3,000	-	-	-
13 Manufacturing & Merchandise Costs	-	-	-	-	-	-	-	-	-	-	-	-
14 Computer Supplies	12,116	1,160	13,276	8,980	676	9,656	14,403	1,000	15,403	6,610	1,000	7,610
15 Repair & Maintenance Supplies	27	-	27	405	-	405	-	-	-	-	-	-
16 Institutional & Residential Supplies	-	-	-	-	-	-	-	-	-	-	-	-
17 Specific Use Supplies	-	-	-	14	53	68	1,573	296	1,869	-	296	296
18 Insurance	4,312	-	4,312	4,006	-	4,006	1,316	-	1,316	-	-	-
19 Utility Charges	-	-	-	-	-	-	-	-	-	-	-	-
20 Rental & Operating Leases	52,735	2,973	55,708	52,382	460	52,842	61,387	2,347	63,733	30,164	90	30,254
21 Miscellaneous	79,567	96,784	176,352	55,932	37,054	92,986	150,419	39,960	190,379	308,550	35,906	344,456
22 Subtotal Operating Expenditures	3,520,458	547,317	4,067,775	2,173,406	1,713,181	3,886,588	2,773,831	5,055,286	7,829,117	1,060,788	373,561	1,434,350
23 Capital Outlay	-	-	-	4,457	11,097	15,554	52,336	2,350	54,686	4,455	-	4,455
24 Trustee & Benefits	29,410	7,500	36,910	42,821	478,974	521,795	85,900	1,110,990	1,196,890	-	328,771	328,771
25 TOTAL	4,604,542	670,844	5,275,386	3,287,502	2,335,353	5,622,856	4,092,285	6,433,775	10,526,061	1,398,552	776,378	2,174,930
26 % Change Over/Under Prior Year	85%	80%	84%	(29)%	248%	7%	24%	175%	87%	-	-	-
27 % of Appropriation Remaining	-	-	-	-	-	-	-	-	-	70%	89%	81%
28 % of Months Remaining	-	-	-	-	-	-	-	-	-	75%	75%	75%

Comments:

FY 2003: \$3.5 million in ongoing General Fund money was appropriated for the Assessment & Accountability effort. Support of the MOST program was shifted from the Albertson Foundation grant to federal Title II funding. There was a reduction in the FY 2003 base of \$1,107,800 for one-time expenditures.

FY 2004: The FY 2003 General Fund base was reduced by \$687,400 due to low revenue projections. The Federal Fund appropriation increased \$5,114,800. OSBE is the State Education Agency (SEA) for the federal funds that come from the U.S. Department of Education. OSBE is responsible for the administration of the expanded Assessment and Accountability program, Teacher Standards, Limited English Proficiency program and supervision of federally-funded programs across all school districts.

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**KEY ISSUES UPDATE**  
**IDAHO SCHOOL FOR THE DEAF AND THE BLIND**  
**July - September 2005**

In reference to the ISDB Strategic Plan, listed below are the 3 – 5 key elements of concern or focused interest this quarter. Under each key element are listed 2 – 4 bullets explaining exactly what ISDB is doing to correct the problem or what the agency has done to accomplish the goal.

**1. Participate in SBOE-SC Review of ISDB Program, Service Delivery, and Funding Models**

- a. Review various options for state-wide service delivery, required statute, & SBOE policy changes
- b. Develop strategic planning items & organizational plan changes for the various options considered
- c. Explore strategies for improving service to rural areas and small populations
- d. Benchmarking other state's strategies that currently employ various models
- e. Coordinate with OPE Review for best perspective in SBOE-SC recommendations

**2. Governing Statutes significantly outdated; will require significant attention**

- a. Current statutes give no authority to operate an Outreach Program (over 85% of ISDB clientele)
- b. Current statutes give no authority for Birth-3yr intervention programs - IDH&W cooperation
- c. Current SBOE policy attempts to address this lack of authority. Policy needs to be updated.

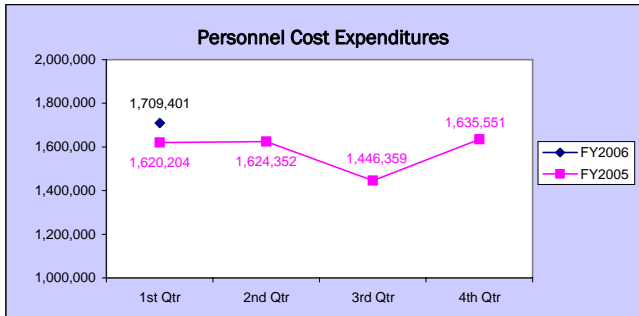
**3. Revised / Re-Designed overall Agency Funding Model might be in order**

- a. Current salary structure fails to recruit/retain sufficient number of highly qualified professionals
- b. Significant Outreach manpower shortage creates burdensome caseloads (Consultants)

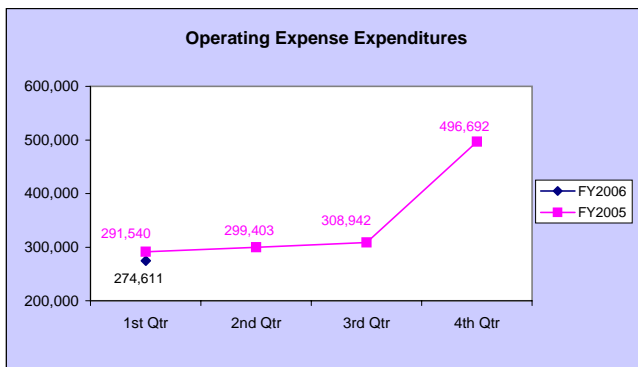
**4. Revised Delivery Model may require change of Main Campus location**

- a. Significant advance planning and funding would be required to accomplish such a move
- b. Finding a suitable & available facility might take considerable lead-time
- c. Losing community infrastructure needs might present serious political / economic impact on local Gooding community

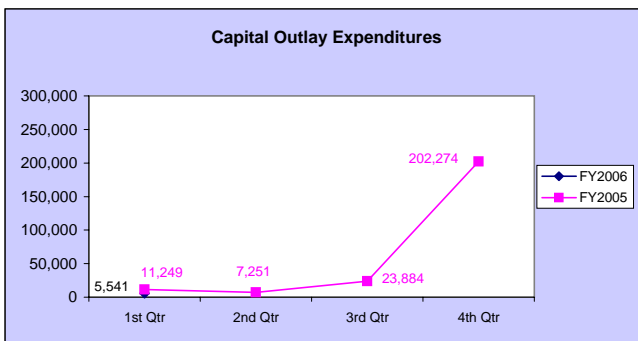
**Idaho School for the Deaf and the Blind  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



**Personnel Cost Expenditures:**  
1Q fluctuation is due to higher employee benefit costs and ISDB's internal funding of pay raises.

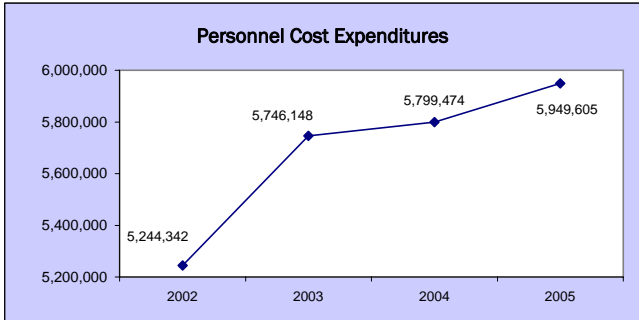


**Operating Expense Expenditures:** 1Q fluctuation is mainly due to timing issues of OE payments.

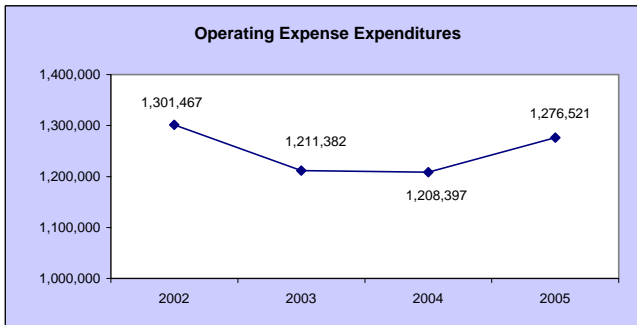


**Capital Outlay Expenditures:** 1Q CO decrease is due to timing issues of CO purchases. Typically CO purchases are delayed until the 4th quarter to ensure adequate funding is available for these purchases.

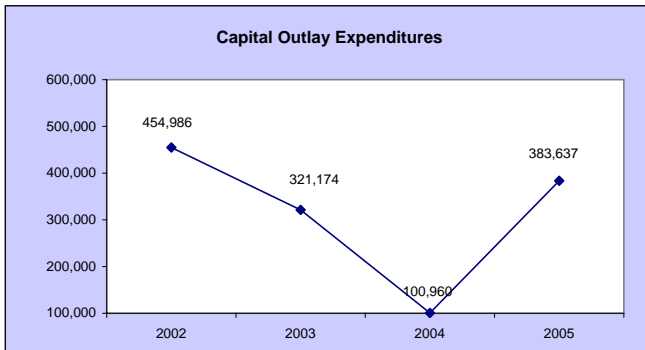
**Idaho School for the Deaf and the Blind  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



**Personnel Cost Expenditures:** In FY04, received \$118,900 for changes in employee benefit costs. In FY02, received \$236,800 for routine, state directed CEC increases; received an additional \$50,000 earmarked for salary competitiveness increase and \$47,000 for a new position of a post secondary transition staff member. FY02 was a lump sum budget allocation, with a total \$404,000 allocation increase for PC.



**Operating Expense Expenditures:** FY04 includes \$111,000 of transfers from PC into OE and FY01 includes \$106,171 of transfers from PC into OE.



**Capital Outlay Expenditures:** Large increase in FY04 due to purchase of mini school bus, cottage carpet and vinyl replacement project, and purchase of 4 fleet vehicles. Decrease in FY03 due to putting PC savings into Contingency Fund rather than transferring to CO. Balances in FY00-02 were due to transfers into CO from PC due to PC savings from hard to fill positions such as SLP's. Positions were filled as highly qualified individuals were recruited.

**Idaho School for the Deaf and the Blind**  
**Summary of Appropriation & Expenditures**  
**Fiscal Year 2003 - 2006**  
**Through September 2005**

Fund Source	FY 2003			FY 2004			FY 2005			FY 2006 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION (incl. non cog adj)	7,051,500	417,200	7,468,700	7,183,600	431,700	7,615,300	7,505,500	502,435	8,007,935	7,943,900	211,700	8,155,600
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	5,793,039	6,435	5,799,474	5,945,974	3,631	5,949,605	6,310,832	15,634	6,326,466	1,674,517	34,884	1,709,401
OPERATING EXPENDITURES												
3 Communication Costs	68,150	5	68,155	65,807		65,807	81,165		81,165	15,324		15,324
4 Employee Development	26,039	1,403	27,442	29,840	3,413	33,253	24,201	7,806	32,007	4,981	1,990	6,971
5 General Services	11,102		11,102	14,071	400	14,471	16,610	165	16,775	3,993	1,725	5,718
6 Professional Services	122,876	(871)	122,005	106,703	81,837	188,540	20,536	97,503	118,039	37,132	3,332	40,464
7 Repair & Maintenance Services	40,687	800	41,487	95,311	594	95,905	75,777	5,000	80,777	15,464	8,105	23,569
8 Administrative Services	10,923	131	11,054	14,991	485	15,476	15,430	3,601	19,031	4,565	475	5,040
9 Computer Services	12,758		12,758	19,447		19,447	22,734	20,522	43,256	5,966		5,966
10 Employee Travel	30,469	2,585	33,054	40,966	2,515	43,481	46,545	4,342	50,887	16,914	217	17,131
11 Administrative Supplies	20,735		20,735	22,156		22,156	20,664		20,664	6,699		6,699
12 Fuel Costs	42,484		42,484	47,116		47,116	58,938	133	59,071	8,378		8,378
13 Manufacturing & Merchandise Costs	91		91	13		13	65		65			
14 Computer Supplies	46,297	2,088	48,385	38,452	12,418	50,870	50,115	5,758	55,873	15,749	3,287	19,036
15 Repair & Maintenance Supplies	97,829		97,829	82,414		82,414	102,696	41,445	144,141	14,984		14,984
16 Institutional & Residential Supplies	66,005	19,663	85,668	63,505	29,896	93,401	52,775	30,594	83,369	7,559	4,983	12,542
17 Specific Use Supplies	106,999	1,552	108,551	83,103	15,616	98,719	107,112	37,510	144,622	14,897	828	15,725
18 Insurance	30,351		30,351	35,126		35,126	21,925		21,925	462		462
19 Utility Charges	41,106	113,564	154,670	40,965	104,268	145,233	62,099	87,387	149,486	22,084		22,084
20 Rental & Operating Leases	48,615		48,615	50,860	600	51,460	61,468	700	62,168	15,823		15,823
21 Miscellaneous	239,825	4,136	243,961	165,051	8,582	173,633	168,344	44,912	213,256	37,475	1,220	38,695
22 Subtotal Operating Expenditures:	1,063,341	145,056	1,208,397	1,015,897	260,624	1,276,521	1,009,199	387,378	1,396,577	248,449	26,162	274,611
23 CAPITAL OUTLAY:	34,999	65,961	100,960	225,098	158,539	383,637	185,386	59,272	244,658	5,541		5,541
24 TRUSTEE & BENEFITS:												
25 GRAND TOTAL:	6,891,379	217,452	7,108,831	7,186,969	422,794	7,609,763	7,505,417	462,284	7,967,701	1,928,507	61,046	1,989,553
26 % Change Over/Under Prior Year	(1)%	(23)%	(2)%	4%	94%	7%	4%	9%	5%			
27 % of Appropriation Remaining										76%	71%	76%
28 % of Months Remaining										75%	75%	75%

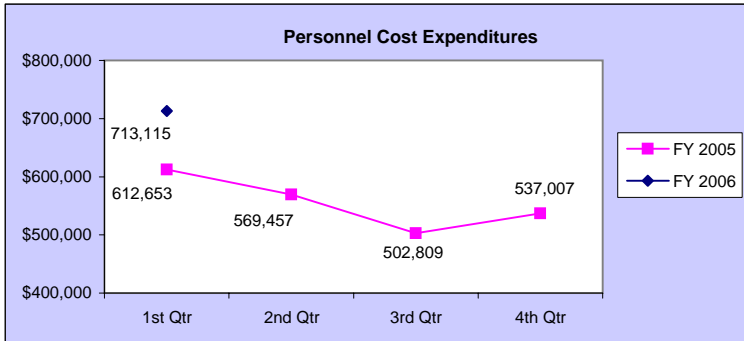


**KEY ISSUES UPDATE**  
**DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION**  
**July - September 2005**

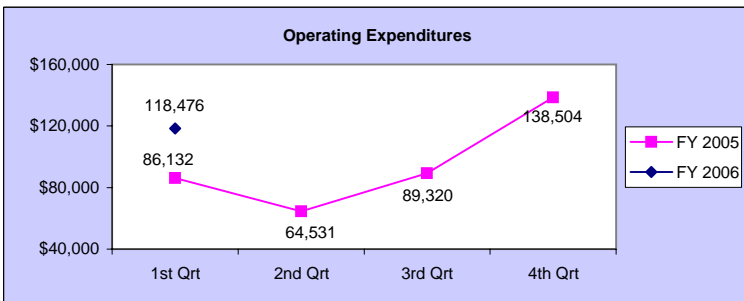
In reference to the DPTE Strategic Plan, listed below are four key elements of concern or focused-interest this quarter. Under each key element are listed three bullets explaining what DPTE is doing to correct the problem or what DPTE has done to accomplish the goal.

1. Develop effective and cost efficient professional-technical models of education. (G-IV, Obj 1)
  - a. Implement career clusters to improve organization and delivery
  - b. Improve planning assistance for secondary and postsecondary program planning.
  - c. Prepare for the implementation of new federal legislation.
  
2. Increase the number of qualified professional-technical educators. (G-I, Obj 4)
  - a. Coordinate additional teacher pre-service and in-service workshops
  - b. Improve teacher certification to target specific needs
  - c. Increase participation of PTE instructors in academic integration training
  - d. Work with teacher education to stabilize PTE teacher preparation.
  
3. Support placement and completion rates for professional-technical students. (G- III, Obj 6)
  - a. Increase student leadership activities.
  - b. Increase student organization membership
  - c. Address special population, minority and other at risk populations in PTE
  
4. Ensure funds designated for the PTE system are efficiently managed to support the role and mission. (G-IV, Obj 2)
  - a. Work to resolve maintenance of effort issue with federal government.
  
5. Assess and prioritize professional-technical workforce development needs. (G-III, Obj 1)
  - a. Respond to state and regional needs for short-term technical training.

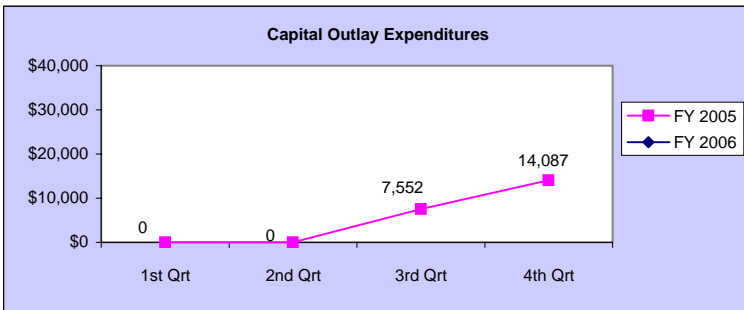
**Division of Professional-Technical Education Performance Report  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



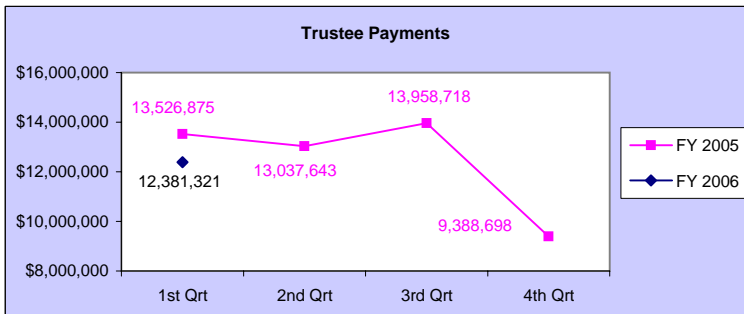
**Personnel Cost Expenditures:** The increase in expenditures from FY04 to FY05 was due to appropriation increases for CEC and Employee Benefits. FY05 first quarter expenditures includes House Bill 805 1% payments. FY04 third quarter included three pay periods. FY05 third quarter included only two pay periods.



**Operating Expense Expenditures:** Quarterly fluctuation is due to fixed operating costs for rent due in first and third quarters. FY05 fourth quarter expenditures included one-time non-recurring expenditures for computer programming.

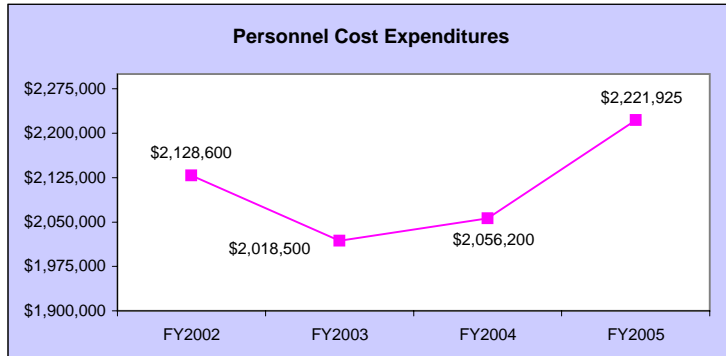


**Capital Outlay Expenditures:** FY04 Capital Expenditures were delayed until the third and fourth quarter due to unknown budget issues related to holdbacks and vacant positions.

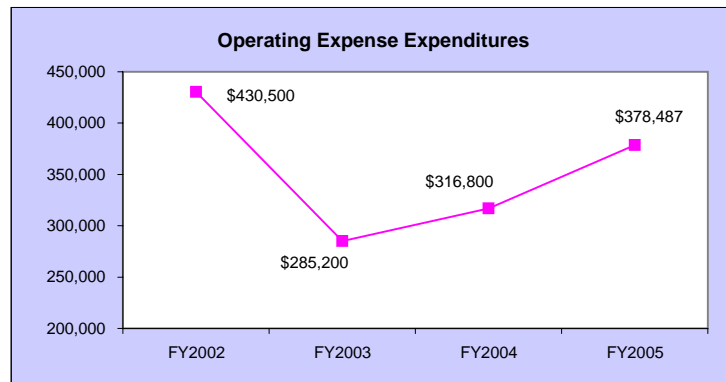


**Trustee Payment Expenditures:** Trustee Payment expenditures are dependent on Trustee claim patterns which are extremely variable. Seventy percent payments for secondary schools and professional-technical schools are made in the second or third quarters, depending on claims submission patterns.

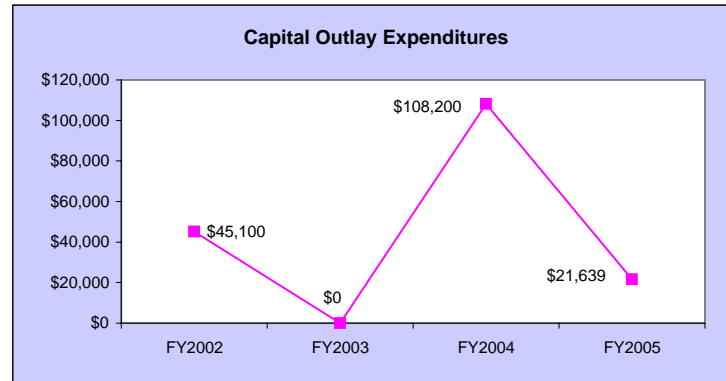
**Division of Professional-Technical Education  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



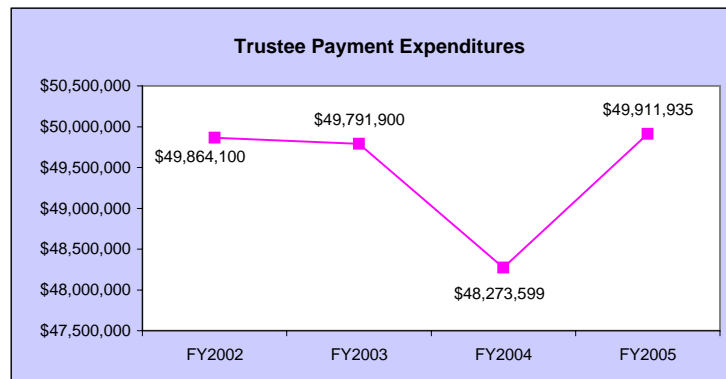
**Personnel Cost Expenditures:** Decrease for FY03 was due to a base reduction in funding. Increase for FY05 was due to appropriation increases for CEC and Employee Benefits. FY05 also includes HB805 1% payments.



**Operating Expense Expenditures:** Fluctuation in FY03 was due to a base reduction in funding.



**Capital Outlay Expenditures:** FY03 reduction was due to a base reduction in funding and no carry over or transfer authority.



**Trustee Payment Expenditures:** Trustee Payment expenditures are dependent on Trustee claim patterns which are extremely variable. Base reduction in funding is not recognized until FY04 due to prior year encumbrance clearance.

**Division of Professional-Technical Education**  
**Summary of Appropriation & Expenditures**  
**Fiscal Year 2003 - 2006**  
**Through September 30, 2005**

Fund Source	FY 2003			FY 2004			FY 2005			FY 2006		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	47,585,174	12,420,763	60,005,937	47,651,853	12,234,158	59,886,011	50,835,726	12,019,292	62,855,018	53,637,888	12,249,623	65,887,511
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	1,596,234	422,284	2,018,517	1,621,323	434,891	2,056,214	1,762,678	459,247	2,221,925	515,131	197,984	713,115
OPERATING EXPENDITURES												
3 Communication Costs	26,529	2,870	29,399	16,770	6,264	23,033	15,238	6,187	21,425	8,682	65	8,747
4 Employee Development	3,316	1,109	4,424	2,727	1,768	4,494	5,658	1,105	6,763	2,095	562	2,657
5 General Services	2,384	50	2,434	1,902	4,078	5,980	10,768	-	10,768	751	-	751
6 Professional Services	6,000	-	6,000	6,000	-	6,000	21,706	-	21,706	157	78	235
7 Repair & Maintenance Services	1,558	265	1,823	1,446	-	1,446	2,504	-	2,504	9	-	9
8 Administrative Services	3,292	2,820	6,112	4,401	2,558	6,958	7,715	-	7,715	565	998	1,563
9 Computer Services	41,396	5,523	46,918	75,502	50	75,552	112,930	-	112,930	6,100	6,645	12,745
10 Employee Travel	30,845	29,379	60,224	34,108	24,430	58,537	54,586	11,421	66,007	14,099	3,573	17,672
11 Administrative Supplies	6,424	2,792	9,215	7,263	2,382	9,645	10,725	-	10,725	2,556	2,190	4,746
12 Fuel Costs	-	-	-	-	-	-	-	-	-	-	-	-
13 Manufacturing & Merchandise Costs	-	-	-	-	-	-	-	-	-	-	-	-
14 Computer Supplies	2,512	625	3,137	8,944	1,077	10,021	13,177	-	13,177	5,618	258	5,876
15 Repair & Maintenance Supplies	-	-	-	299	-	299	-	-	-	-	-	-
16 Institutional & Residential Supplies	-	-	-	-	-	-	-	-	-	-	-	-
17 Specific Use Supplies	-	86	86	119	44	163	250	-	250	82	-	82
18 Insurance	3,235	-	3,235	5,146	-	5,146	(988)	-	(988)	-	-	-
19 Utility Charges	-	-	-	-	-	-	-	-	-	-	-	-
20 Rental & Operating Leases	59,126	39,819	98,946	57,109	36,749	93,858	58,732	34,987	93,719	29,223	26,632	55,855
21 Miscellaneous	13,224	-	13,224	15,589	55	15,644	11,499	289	11,788	7,180	358	7,538
22 Subtotal Operating Expenditures:	199,839	85,337	285,176	237,324	79,454	316,778	324,500	53,989	378,489	77,117	41,359	118,476
23 CAPITAL OUTLAY:	-	-	-	108,215	-	108,215	21,639	-	21,639	-	-	-
24 TRUSTEE & BENEFITS:	42,356,946	7,434,947	49,791,892	40,816,067	7,457,421	48,273,488	42,742,323	7,169,612	49,911,935	9,591,044	2,790,277	12,381,321
25 GRAND TOTAL:	44,153,018	7,942,567	52,095,586	42,782,929	7,971,766	50,754,695	44,851,140	7,682,848	52,533,988	10,183,292	3,029,620	13,212,912
26 % Change Over/Under Prior Year	-2%	8%	-1%	-3%	0%	-3%	5%	-4%	4%			
27 % of Appropriation Remaining										81.01%	75.27%	79.95%
28 % of Months Remaining										75%	75%	75%

**KEY ISSUES UPDATE  
IDAHO DIVISION OF VOCATIONAL REHABILITATION  
July - September 2005**

**Goal #1 - Continually Improve The Division's Performance.**

**OBJECTIVES:**

- More fully utilize the expertise of the Field Services Employee Council. IDVR has involved the Field Services Employee Council in the development and review of new policies affecting the agency. Their expertise will continue to be used in important issues affecting the agency.
- Utilize Information Technology to its maximum capacity. IDVR has installed videoconferencing capabilities in all of the Regional offices and three of the sub-offices. Funding has been secured to add additional units in nine more of the sub-offices during the next year.

**Goal #2 - Pursue Relevant Program Expansion to Meet Customer Needs.**

**OBJECTIVES:**

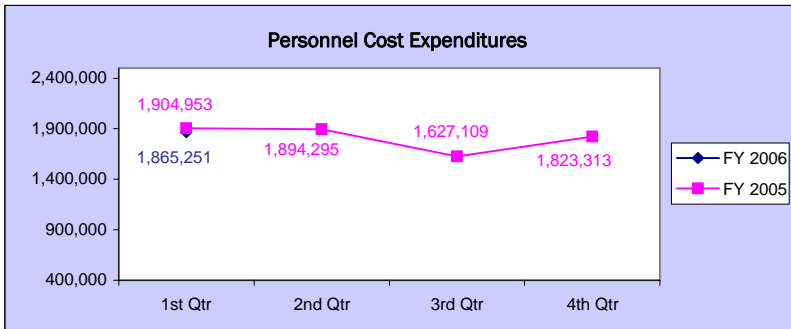
- Enhance revenue opportunities for all VR programs. . IDVR has partnered with the Division of Medicaid in providing statewide training on the SSA Work Incentives, especially PASS Plans. Additionally, the agency has piloted a project to hire two part time individuals to assist clients in writing PASS plans to assist in paying for needed items related to their rehabilitation plans. This will allow IDVR to maximize the funding available while continuing to serve the increasing numbers of individuals applying for services.

**Goal #3 – Establish VR as the Primary Source on Information Relating to Vocational Training, Education and Employment of People with Disabilities.**

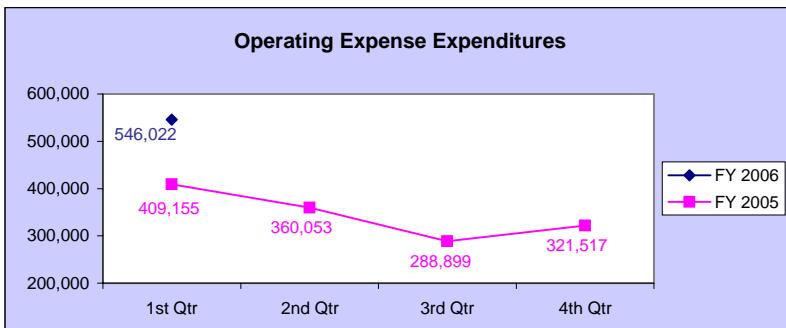
**OBJECTIVES:**

- ◆ Cultivate and maintain close collaborative relationships with our community partners. IDVR has continued to work in collaborative relationships with others tasked to serve people with disabilities. Through a partnership with the Division of Medicaid, IDVR has been able to offer statewide employer symposiums providing direct information to employers about how IDVR services can be useful to them in their employment development efforts.

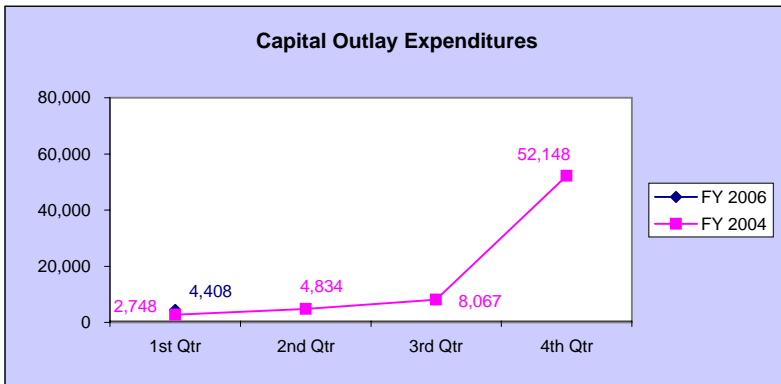
**Idaho Department of Vocational Rehabilitation  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



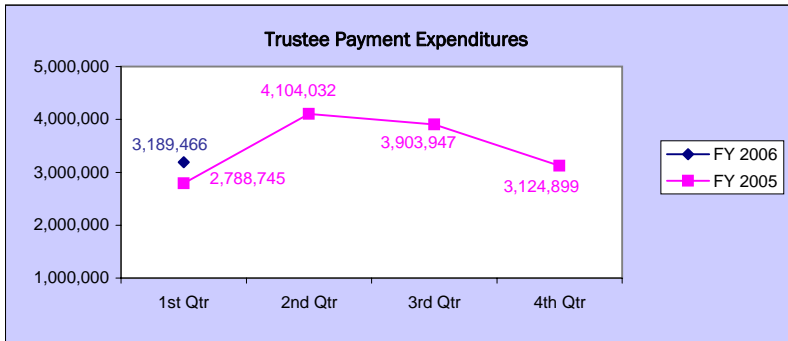
**Personnel Cost Expenditures:** First Quarter FY 2005 was greater than the same for FY 2006 because of House Bill 805 1% temporary salary increase payments in the first quarter of FY 2005. The rest of the increase is due to more vacant positions in the first quarter of FY 2006 than in the same quarter FY 2005.



**Operating Expense Expenditures:** Fluctuation is due to the payment of some rents in the first quarter of FY 2005 and not in the first quarter of FY 2004. The annual rent for the current and prior year was paid from the first quarter FY 2006. The agency has also experienced an increase in travel and training.

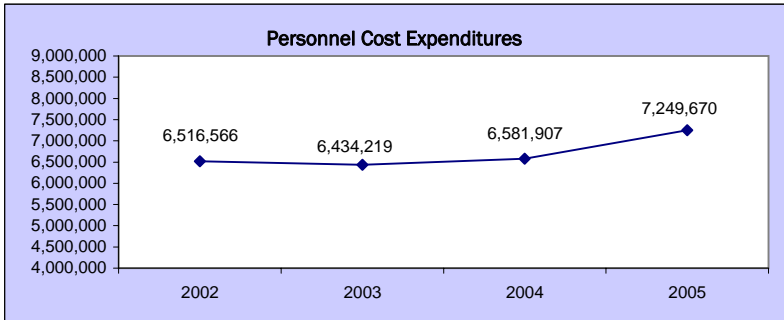


**Capital Outlay Expenditures:** The agency has made a practice of purchasing capital outlay in the last quarter of the year. There has been no Capital Outlay appropriation for the Division since FY 2003 and most purchases are held off until fourth quarter to allow us to use salary savings and other sources at the end of the year.

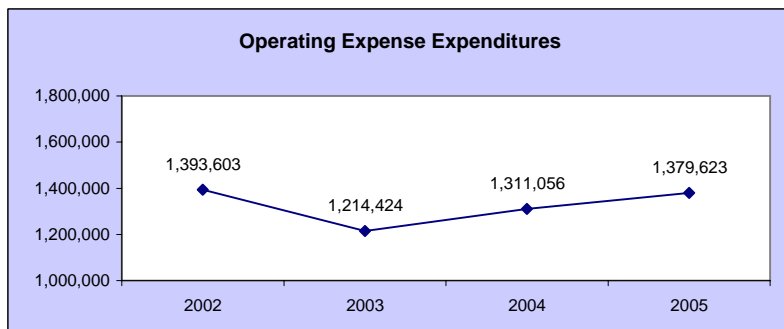


**Trustee Payment Expenditures:** Trustee Payment expenditures are higher in the first quarter of FY 2006 than in FY 2005 due to timing of payment for tuition for clients.

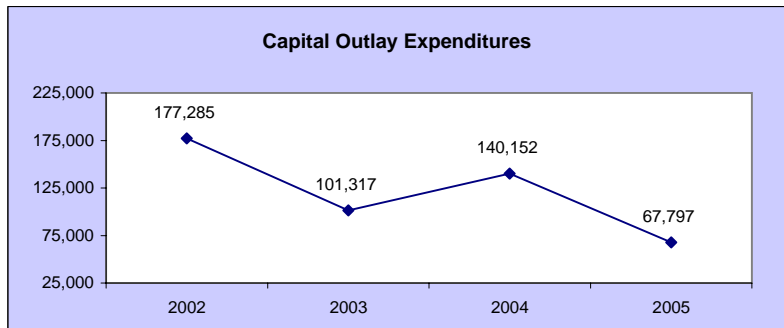
**Idaho Department of Vocational Rehabilitation  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



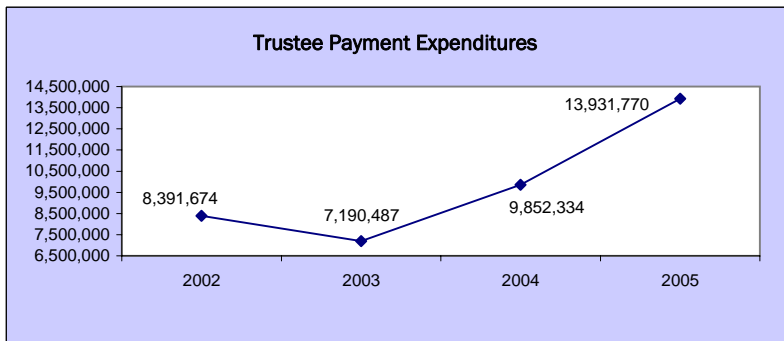
**Personnel Cost Expenditures:** The increase between FY 2005 from FY 2004 was due to several factors. There was a 1% temporary salary increase from HB 805 in early 2005, a CEC package in late FY 2004 that increased Personnel costs significantly in 2005 and a final temporary salary increase at the end of FY 2005.



**Operating Expense Expenditures:** The increase in 2005 was due partly to the initiation of charging some administrative costs to the State Kidney program and the additional spending in operating for the new Work Services/Community Supported Employment programs. The Division has expended 38% of the appropriated operating funds with only 25% of the year elapsed. Significant expenditures for in-service training have taken place in the first quarter of FY 2006 and not in FY 2005.



**Capital Outlay Expenditures:** The Division has not been appropriated Capital Outlay since FY 2003. Expenditures in 2004 and 2005 we accomplished with transfers of authority from Trustee and Benefits. These Capital Outlay purchases were for only those item necessary for normal operations. This same scenario exists for FY 2006 with out funds appropriated for Capital Outlay. The agency has temporarily vacated its four year replacement cycle for capital outlay and only replaced items of necessity.



**Trustee Payment Expenditures:** Part of the increase in FY 2004 is due to the loosening of some caps implemented in 2003 to curtail spending. Most of the increase was due to a \$2.1 million carryover of the Federal Grant from FY 2003. The agency requested and received non-cog authority in 2004 in the amount of \$1.7 million in order to spend this carryover. The increase from 2004 to 2005 was due to a new Work Services/Community supported Employment program with 3,800,000 for Trustee and Benefits in 2005. We also had a \$1,000,000 in non-cog in Trustee and Benefits in 2005. FY 2006 spending is on track.

**Idaho Division of Vocational Rehabilitation**  
**Summary of Appropriation & Expenditures**  
**Fiscal Year 2003 - 2006**  
**Through September 30, 2005**

Fund Source	FY 2003			FY 2004			FY 2005			FY 2006			
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	
1 APPROPRIATION	3,635,400	13,878,700	17,514,100	3,673,000	15,474,900	19,147,900	7,679,300	15,352,700	23,032,000	7,736,700	14,892,900	22,629,600	
ACTUAL EXPENDITURES													
2 PERSONNEL COSTS:		6,434,219	6,434,219		6,581,907	6,581,907	98,133	7,151,537	7,249,670	28,698	1,836,554	1,865,251	
OPERATING EXPENDITURES													
3 Communication Costs		223,999	223,999		357,095	357,095	25,265	336,190	361,455	509	77,973	78,482	
4 Employee Development		25,023	25,023		47,398	47,398	2,780	43,214	45,994		7,399	7,399	
5 General Services		53,406	53,406		25,873	25,873	2,447	42,311	44,758		15,373	15,373	
6 Professional Services		20,574	20,574		24,867	24,867	400	17,279	17,679	400	11,053	11,453	
7 Repair & Maintenance Services		61,652	61,652		111,437	111,437	12,724	102,691	115,415	38	26,960	26,998	
8 Administrative Services		11,550	11,550		7,388	7,388		4,134			596	596	
9 Computer Services		1,355	1,355		85,985	85,985	57,284	(24,326)	32,958	12,300	60,114	72,414	
10 Employee Travel		97,067	97,067		121,443	121,443	11,456	142,788	154,244	4,758	26,572	31,330	
11 Administrative Supplies		38,915	38,915		44,377	44,377	5,037	48,599	53,636		15,568	15,568	
12 Fuel Costs		13,440	13,440		14,919	14,919		21,613	22,142	660	6,723	7,383	
13 Manufacturing & Merchandise Costs							109		109		28	28	
14 Computer Supplies		82,164	82,164		15,508	15,508		15,589	15,589		12,123	12,123	
15 Repair & Maintenance Supplies		10,733	10,733		18,711	18,711	131	8,742	8,873		1,449	1,449	
16 Institutional & Residential Supplies													
17 Specific Use Supplies		412	412		1,130	1,130	21	1,544	1,565		481	481	
18 Insurance		9,610	9,610		8,912	8,912		4,045	4,045				
19 Utility Charges		2,246	2,246		2,402	2,402		3,570	3,570		736	736	1432400
20 Rental & Operating Leases		467,497	467,497		368,941	368,941	45,807	379,896	425,703		203,608	203,608	0.381194
21 Miscellaneous		94,780	94,780		124,001	124,001	7,071	60,682	67,754	3,033	57,568	60,601	
22 Subtotal Operating Expenditures:		1,214,424	1,214,424		1,380,389	1,380,389	171,061	1,208,562	1,379,623	21,698	524,324	546,022	0.62
23 CAPITAL OUTLAY:		169,528	169,528		228,902	228,902	31,879	35,918	67,797		4,408	4,408	
24 TRUSTEE & BENEFITS:	3,635,357	5,390,564	9,025,921	3,662,152	6,248,035	9,910,187	7,365,284	6,556,340	13,931,771	1,963,617	1,215,701	3,189,466	
25 GRAND TOTAL:	3,635,357	13,208,735	16,844,092	3,662,152	14,439,233	18,101,385	7,666,357	14,952,357	22,628,861	2,014,013	3,580,986	5,595,000	
26 % Change Over/Under Prior Year	(8)%	0%	(1)%	1%	9%	7%	109%	4%	25%				
27 % of Appropriation Remaining										74%	76%	75%	
28 % of Months Remaining										75%	75%	75%	



**KEY ISSUES UPDATE  
IDAHO PUBLIC TELEVISION  
July - September 2005**

In reference to the IdahoPTV Strategic Plan, listed below are key elements of concern or focused interest this quarter. Under each key element are listed bullets explaining exactly what IdahoPTV is doing to accomplish the goal.

**Provide access to citizens anywhere of IdahoPTV/PBS resources via the WWW.**

- a. In 1Q2006, IdahoPTV.org had 2,438,291 hits, 358,112 visits, with an average visit length of 4:23.
- b. In July, began offering all new episodes of DIALOGUE and DIALOGUE FOR KIDS in MP3 audio format via idahoptv.org. Users of the web can now listen to DIALOGUE via MP3 compatible devices.
- c. In July, IdahoPTV launched a new Outdoor Idaho website called "A Taste of Idaho" highlighting Idaho's food industry.
- d. In July, IdahoPTV began offering high quality secure video downloads via omn.net of THE HORSE series.

**Progress towards DTV implementation.**

- a. USDA RUS Grant: The tower and building construction bids for Kooskia, Kamiah, Juliaetta and Lewiston came back higher than budgeted. We plan to advertise the bids again early 2006.
- b. USDA RUS Grant: The new translator for Lewiston is installed and operating well.
- c. In September, IdahoPTV secured all funding for Phase 1 (of 3) Studio Equipment from PTFP & State of Idaho totaling \$1 million.
- d. Negotiations were successfully completed with the US Forest Service for the citing of a future digital translator on No Business Peak in the McCall area.

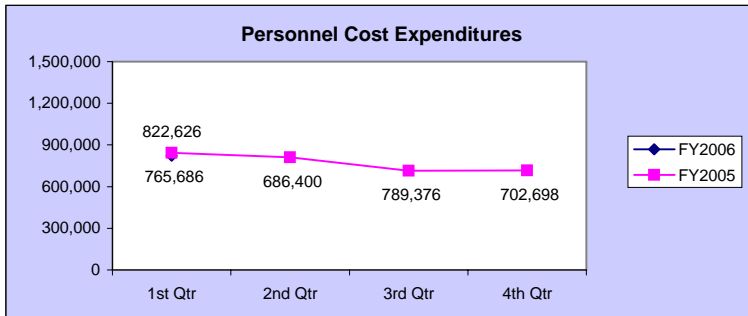
**Provide relevant Idaho-specific information.**

- a. Dialogue produced a special program aired regionally and website called "The Fire Next Time" examining how communities deal with divisive issues.
- b. Outdoor Idaho produced a new program called "A Taste of Idaho" that examines Idaho's growing food industry.
- c. In September, we provided web streaming of the John Roberts' Confirmation Hearings and the Idaho Supreme Court school facilities oral arguments.
- d. IdahoPTV received 6 national and regional awards for local productions including 1st Place for "Tapped Out" from Assc of Capitol Reports & Editors.

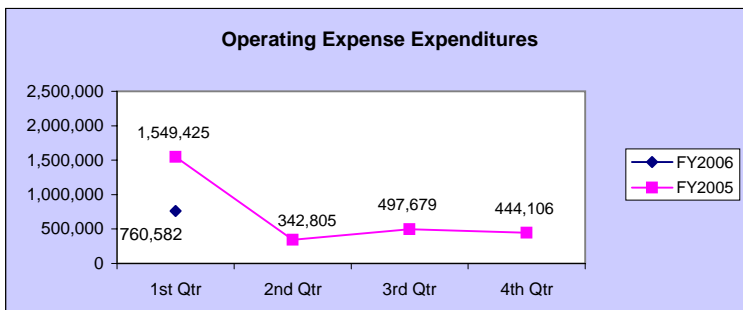
**Seek increased levels of state, federal and private support.**

- a. In September, US Department of Commerce/PTFP granted IdahoPTV a competitive matching grant of \$453,720 for Phase 1 (of 3) studio equipment.
- b. In September, IdahoPTV was awarded a \$35,000 Ready-To-Learn in Literacy from the US Dept of Education to provide multi-media content to Idaho schools.
- c. IdahoPTV submitted a requested competitive grant fund application to the Murdock Charitable Trust for field camera and editing equipment replacement.
- d. In September, IdahoPTV conducted 12 fall preview events for viewers, sponsors and donors in Boise, Hailey, Idaho Falls, Pocatello, Twin Falls and Moscow.

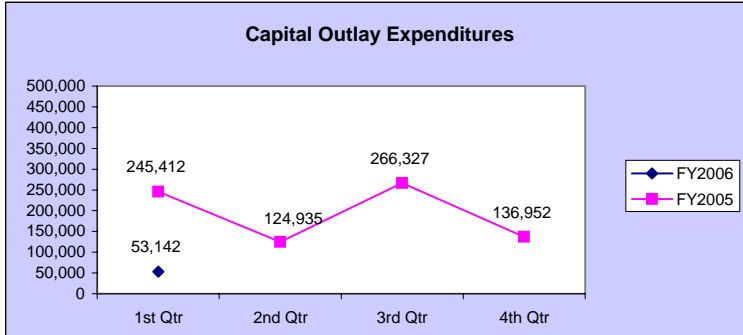
**Idaho Public Television  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



**Personnel Cost Expenditures:** Personnel costs are in line with this quarter last year.

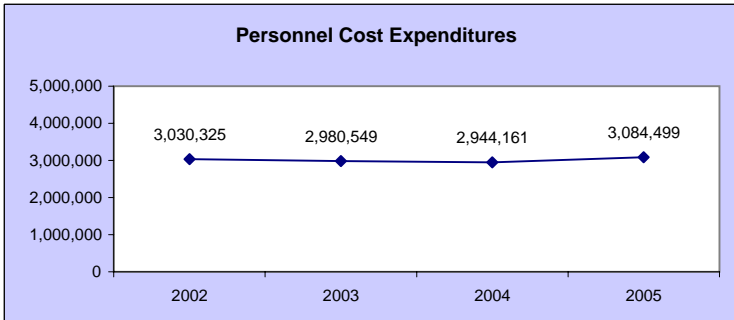


**Operating Expense Expenditures:** Operating expense is lower due to IdahoPTV delaying payment to PBS of an annual dues installment until FY 2Q2006 because the return on investment exceeded the percent of discount we would have received on the early payment.

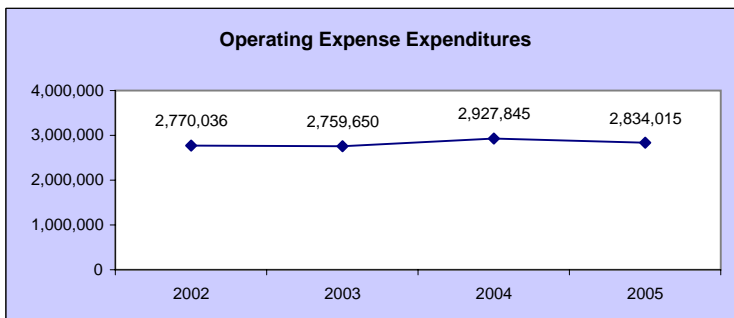


**Capital Outlay Expenditures:** Capital Expenditures are a result of grant funded projects.

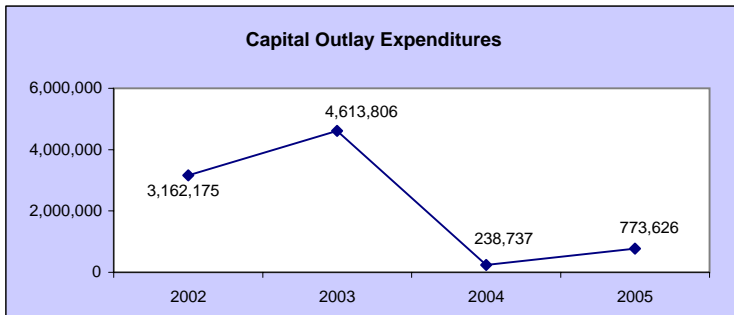
**Idaho Public Television  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



**Personnel Cost Expenditures:** As reported in previous SBoE Quarterly Dashboard Reports, IdahoPTV Personnel Costs have trended flat over the last four fiscal years as a result of reductions in support from the State of Idaho.



**Operating Expense Expenditures:** As reported in previous SBoE Quarterly Dashboard Reports, IdahoPTV Operating Expenses have trended flat over the last four years.



**Capital Outlay Expenditures:** As reported in previous SBoE Quarterly Dashboard Reports, Capital Outlay Expenditures were high in FY 2002 and 2003 because of the mandated conversion of transmitters to digital. Due to the lack of match provided by the State of Idaho, capital expenditures dropped significantly bringing a virtual halt to the statewide conversion of IdahoPTV to digital.

**IDAHO PUBLIC TELEVISION**  
**Summary of Appropriation & Expenditures**  
**Fiscal Year 2003 - 2006**  
**Through September 2005**

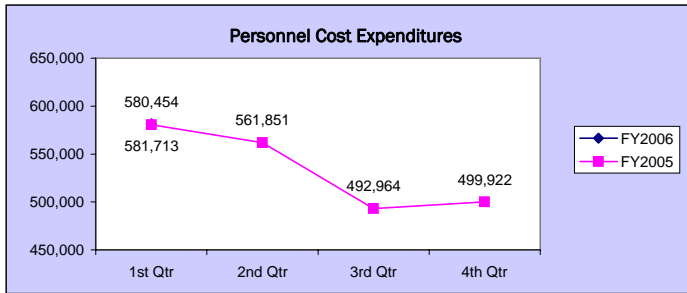
Fund Source	FY 2003			FY 2004			FY 2005			FY 2006 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	5,417,954	804,600	6,222,554	1,553,200	995,200	2,548,400	1,595,000	861,800	2,456,800	2,143,800	900,100	3,043,900
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	878,900	804,600	1,683,500	845,000	820,200	1,665,200	888,600	861,800	1,750,400	230,503	254,059	484,562
OPERATING EXPENDITURES												
3 Communication Costs	12,169		12,169	30,482		30,482	38,719		38,719	16,468		16,468
4 Employee Development	5,638		5,638	8,359		8,359	16,029		16,029	8,209		8,209
5 General Services	631		631	3,191		3,191	774		774	(178)		(178)
6 Professional Services	63,458		63,458	39,954	9,693	49,647	48,684		48,684	10,431		10,431
7 Repair & Maintenance Services	15,948		15,948	30,671		30,671	32,964		32,964	19,000		19,000
8 Administrative Services	3,356		3,356	17,706		17,706	23,063		23,063	14,728		14,728
9 Computer Services	-		-	-		-	11,718		11,718	855		855
10 Employee Travel	10,961		10,961	13,884		13,884	18,704		18,704	8,947		8,947
11 Administrative Supplies	620		620	3,330		3,330	5,857		5,857	2,071		2,071
12 Fuel Costs	3,097		3,097	1,345		1,345	6,988		6,988	4,905		4,905
13 Manufacturing & Merchandise Costs	70		70	-		-	-		-	-		-
14 Computer Supplies	136		136	4,540	6,750	11,290	7,229		7,229	1,791		1,791
15 Repair & Maintenance Supplies	5,829		5,829	16,308		16,308	14,975		14,975	5,257		5,257
16 Institutional & Residential Supplies	-		-	-		-	-		-	23		23
17 Specific Use Supplies	958		958	1,404		1,404	3,706		3,706	559		559
18 Insurance	22,091		22,091	34,608		34,608	18,033		18,033	-		-
19 Utility Charges	72,683		72,683	58,963		58,963	45,557		45,557	26,418		26,418
20 Rental & Operating Leases	341,235		341,235	357,781		357,781	360,659		360,659	362,308		362,308
21 Miscellaneous	22,219		22,219	60,674	32,102	92,776	52,742		52,742	22,060		22,060
22 Subtotal Operating Expenditures:	581,100	-	581,100	683,200	48,545	731,745	706,400	-	706,400	503,852	-	503,852
23 CAPITAL OUTLAY:	3,821,754	-	3,821,754	25,000	71,238	96,238	-	-	-	-	-	-
24 TRUSTEE & BENEFITS:	-	-	-	-	-	-	-	-	-	-	-	-
25 GRAND TOTAL:	5,281,754	804,600	6,086,354	1,553,200	939,983	2,493,183	1,595,000	861,800	2,456,800	734,355	254,059	988,414
26 % Change Over/Under Prior Year	n/a	n/a	n/a	-71%	17%	-59%	3%	-8%	-1%			
27 % of Appropriation Remaining										66%	72%	68%
28 % of Months Remaining										75%	75%	75%

**KEY ISSUES UPDATE**  
**IDAHO STATE HISTORICAL SOCIETY**  
**July - September 2005**

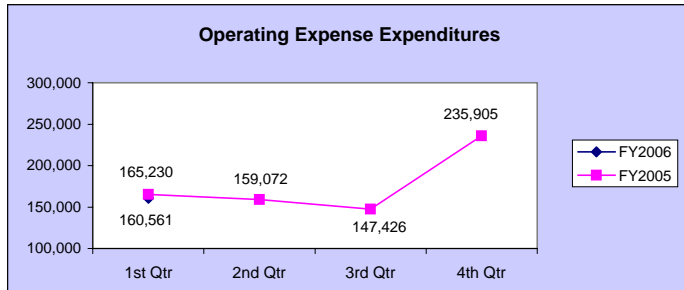
In reference to the Idaho State Historical Society Strategic Plan, listed below are the 3 – 5 key elements of concern or focused interest this quarter. Under each key element are listed 2 – 4 bullets explaining exactly what the Idaho State Historical Society is doing to correct the problem or what the agency has done to

- 1 Idaho State Historical Society provides access to historic resources and information on the heritage of the state.
  - a. Final work continues on the 35,800 square foot Phase II addition to the Idaho History Center to provide additional research facilities and increased access to historical library and archival holdings. Move will be complete and reopened to public 11/30.
  - b. Technical Services programmed all new computers/security system/telephone access for the new Idaho History Center. Extensive work done on purchasing equipment and furnishings.
  - c. Continued work at the newly restored Relic Hall at Franklin using by beginning the interpretation of artifacts on display in the building.
  
- 2 Idaho State Historical Society identifies, protects, records and conserves the historic resources of Idaho.
  - a. Reviewed 672 federal construction projects under Section 106 guidelines of the national Historic Preservation Act to assure no negative impact on historic resources of Idaho.
  - b. Processed and stored 1690 additional cubic feet of permanent city, county, district and state government records at State Archives facilities.
  - c. Recorded and/or processed 30 oral history interviews in Idaho in conjunction with the national World War II oral history project.
  
- 3 Idaho State Historical Society provides education and outreach programs to improve the interpretation and appreciation of Idaho history.
  - a. Distributed the revived Idaho Yesterdays academic journal as a joint project of the ISHS, Idaho State Universtiy and Boise State University; produced and distributed quarterly newsletter The Mountain Light
  - b. The Lewis and Clark exhibition at the Museum opened in May 2005; continued work on bringing the NPS Lewis and Clark CorpsII to Julia Davis Park in 2006.
  - c. Recorded paid attendance of 6301 visitors at the Idaho Historical Museum and 6502 visitors at the Old Idaho Penitentiary during the quarter.

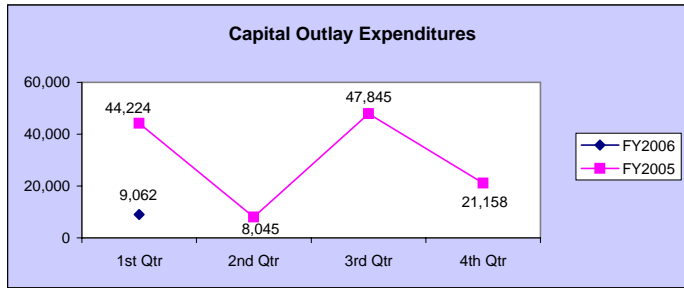
**Idaho State Historical Society  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



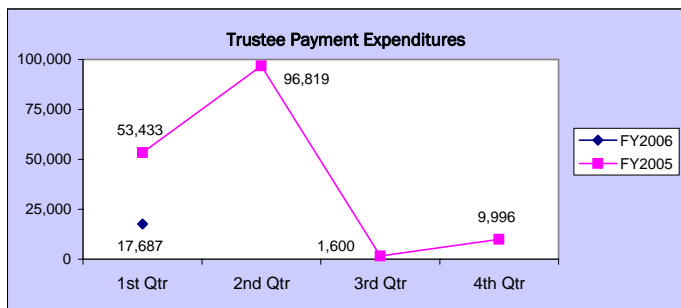
**Personnel Cost Expenditures:** Fluctuation minimal.



**Operating Expense Expenditures:** Fluctuation is due to timing difference of payment of rents.

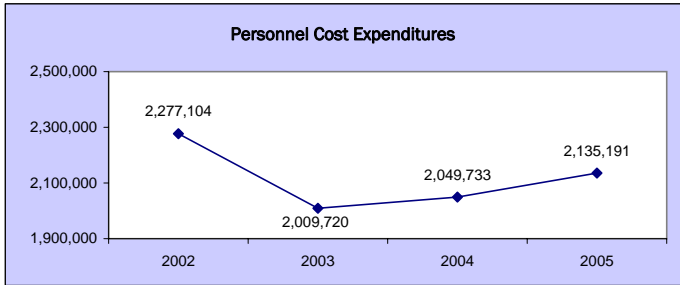


**Capital Outlay Expenditures:** Fluctuation is due to grants and grants match.

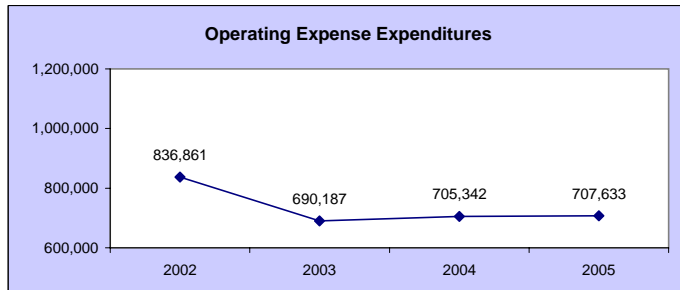


**Trustee Payment Expenditures:** Trustee Payment expenditures are dependent on grants paid from Idaho Governor's Lewis and Clark Trail Bicentennial Committee.

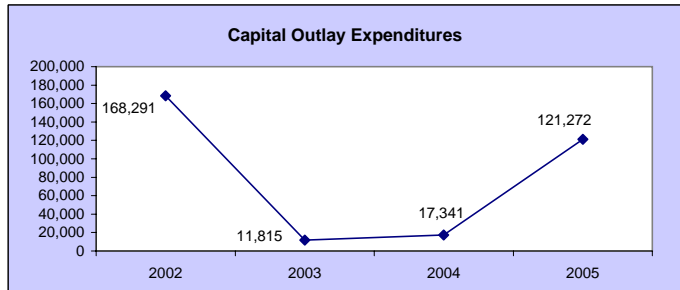
**Idaho State Historical Society  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



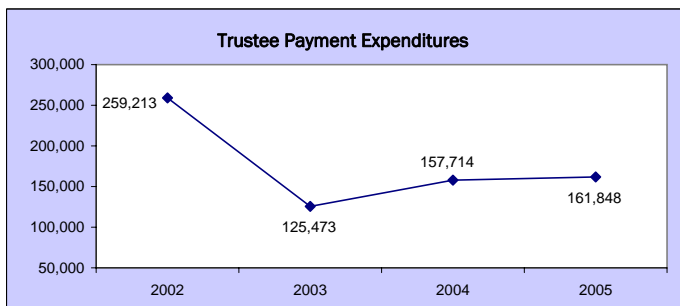
**Personnel Cost Expenditures:** Fluctuation in FY03 and FY04 was due to mandated budget reduction which resulted in loss of staff.



**Operating Expense Expenditures:** Fluctuation in FY03 and FY04 was due to a base reduction in funding as a result of mandated budget cutbacks.



**Capital Outlay Expenditures:** Reduction in FY03 and FY04 was due to the elimination of the budget to purchase books and periodicals for the historical library.



**Trustee Payment Expenditures:** Trustee Payment expenditures are primarily dependent on grants paid from the Idaho Governor's Lewis and Clark Trail Bicentennial Committee.

**Idaho State Historical Society**  
**Summary of Appropriation & Expenditures**  
**Fiscal Year 2003 thru 2006**  
**Through September 2005**

Fund Source	FY 2003			FY 2004			FY 2005 YTD			FY 2006 YTD				
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL		
Original Appropriation	1,907,100	1,613,800	3,520,900	1,923,700	1,857,600	3,781,300	1,973,800	1,795,500	3,769,300	2,200,000	2,222,400	4,422,400	1	
Holdbacks/Reversions	(66,700)		(66,700)			-			-					
Supplemental		50,000	50,000											
Receipts to Appropriations	144		144		394	394			-					
1 NET APPROPRIATION	1,840,544	1,663,800	3,504,344	1,923,700	1,857,994	3,781,694	1,973,800	1,795,500	3,769,300	2,200,000	2,222,400	4,422,400		
<b>ACTUAL EXPENDITURES</b>														
2 PERSONNEL COSTS:	1,379,978	629,742	2,009,720	1,401,972	647,762	2,049,733	1,429,270	705,651	2,134,921	379,998	201,715	581,713		
<b>OPERATING EXPENDITURES</b>														
3 Communication Costs	45,062	2,747	47,810	44,264	1,465	45,730	42,699	3,191	45,890	12,451	1,769	14,220		
4 Employee Development	2,273	4,228	6,501	5,470	6,835	12,305	3,676	11,107	14,783	2,878	2,605	5,483		
5 General Services	15,041	18,068	33,109	4,833	15,398	20,232	9,122	8,537	17,659	4,572		4,572		
6 Professional Services	19,771	10,169	29,940	16,983	39,205	56,188	11,855	31,614	43,469	2,283	2,116	4,399		
7 Repair & Maintenance Services	34,940	36,236	71,177	49,233	11,279	60,513	51,308	17,668	68,976	22,773	3,121	25,894		
8 Administrative Services	19,089	32,530	51,619	8,438	18,153	26,592	23,527	32,420	55,947	1,026	4,579	5,605		
9 Computer Services	5,194	4,413	9,607	5,016	4,075	9,091	6,262	1,064	7,326	2,290	1,300	3,590		
10 Employee Travel	24,921	17,378	42,298	30,551	22,228	52,779	30,194	37,279	67,473	9,977	7,449	17,426	4	
11 Administrative Supplies	8,086	3,955	12,041	10,876	2,075	12,951	10,022	11,883	21,905	3,437	5,986	9,423	5	
12 Fuel Costs	5,365	249	5,614	6,538	15	6,553	6,551	24	6,576	2,362		2,362		
13 Manufacturing & Merchandise Costs		30,736	30,736		20,373	20,373		11	23,077		6,087	6,087		
14 Computer Supplies	8,552	852	9,405	5,146	890	6,037	3,287	283	3,570	812	178	990		
15 Repair & Maintenance Supplies	16,772	7,858	24,631	11,465	7,903	19,368	15,169	7,771	22,940	5,492	2,714	8,206		
16 Institutional & Residential Supplies			-			-			-			-		
17 Specific Use Supplies	6,586	13,984	20,570	5,271	40,328	45,599	2,711	38,716	41,427	2,038	5,293	7,331		
18 Insurance	12,779		12,779	18,123		18,123	15,281		15,281			-		
19 Utility Charges	64,247	6,962	71,209	59,214	6,052	65,265	6	77,235	6,390	16,106	1,845	17,951		
20 Rental & Operating Leases	137,326	11,054	148,379	141,168	6,301	147,469	1	90,957	7,660	9,983	2,877	12,860		
21 Miscellaneous	30,790	31,974	62,764	46,537	33,640	80,177	32,918	36,161	69,079	3,819	10,343	14,162		
22 Subtotal Operating Expenditures:	456,796	233,392	690,187	469,127	236,215	705,342	432,786	274,846	707,633	102,299	58,262	160,561		
23 CAPITAL OUTLAY:	144	11,671	11,815	989	16,352	17,341	2	56,075	65,197	121,272	3	9,062	9,062	
24 TRUSTEE & BENEFITS:	1,600	123,873	125,473	51,600	106,114	157,714		55,600	106,248	161,848		17,687	17,687	
25 GRAND TOTAL:	1,838,517	998,678	2,837,195	1,923,687	1,006,443	2,930,130		1,973,732	1,151,942	3,125,674		482,297	286,726	769,023
26 % Change Over/Under Prior Year	(22)%	(16)%	(20)%	5%	1%	3%		3%	14%	7%				
27 % of Appropriation expended												78%	87%	83%
28 % of Fiscal Year expended												75%	75%	75%

- 1 Historical Society took over costs of US Assay Office from DOA
- 2 All salary savings from declined insurance, unpaid sick leave & delay in refilling vacated positions and all operating expense economies applied to replacement equipment purchases
- 3 FY2005 Grants & grant Match
- 4 Archive records pickup increased
- 5 Archive materials & Lewis & Clark exhibit
- 6 Assumed Assay Building Utilities (see # 1)

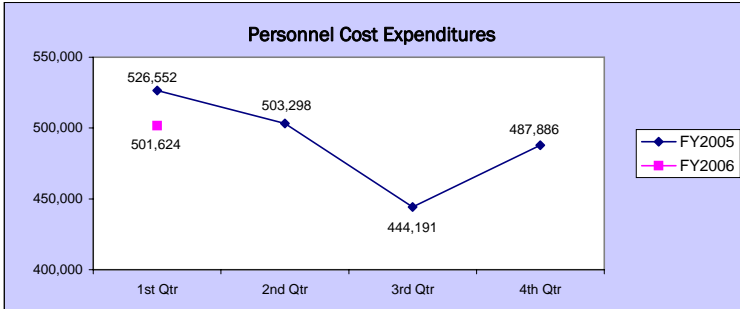


**KEY ISSUES UPDATE**  
**IDAHO STATE LIBRARY**  
**July - September 2005**

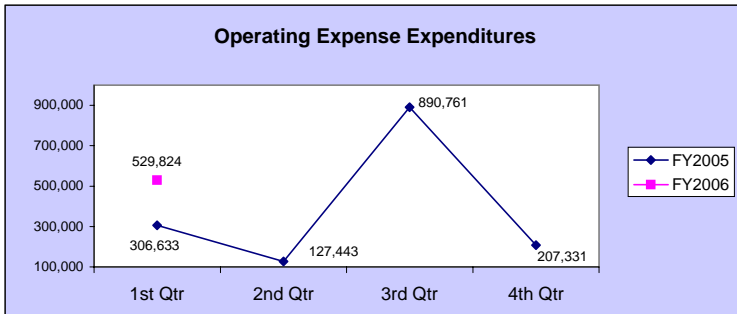
Below are the 3 key elements of the State Library's Strategic Plan. Under each are listed bullets explaining accomplishments, activities, and/or obstacles during this quarter.

1. *Idaho State Library educates Idahoans in library, literacy, and information skills.*
  1. Held workshops for 157 public and school librarians working with youth ages 12-18.
  2. Held the annual week-long Summer Institute for 56 participants in 3 tracks: project management, advanced LiLI-D searching, and basics for elementary school library aides.
  3. Began development of our first Camtasia production, Searching the LiLI-U Catalog, which will be sent to all public, academic, middle and high school libraries to use as a training tool for staff and their patrons.
  
2. *Idaho State Library is a central resource that provides statewide leadership and services to maximize the common efforts of Idaho libraries.*
  - a. Began planning for Phase 3 (southwestern Idaho) of LiLI-Unlimited implementation, the statewide cataloging and interlibrary loan service.
  - b. Our 2-day Futures Think Tank identified trends and scenarios, and produced concepts for a vision for Idaho libraries in 2020. Five of six regional meetings were held to gather additional feedback on the vision. (See [www.lili.org/futures/](http://www.lili.org/futures/) for summary, blog, and other background material.)
  - c. State Library Board received consultant's report on the information needs of Idaho's print-impaired residents. Advisory Committee continued the strategic planning process based on those findings.
  
3. *Idaho State Library promotes and advocates values of libraries serving all citizens.*
  - a. First phase of the Summer Reading advocacy campaign, targeted to parents and educators, was very successful. To date, 111 public library outlets have reported registering 36,620 children, a 32% increase over 2004.
  - b. Participated in the 5th annual National Book Festival in Washington, DC with a display of Idaho books and 2 staff members handing out the ever-popular Idaho potato pins. Attendance this year was estimated at 100,000 people.

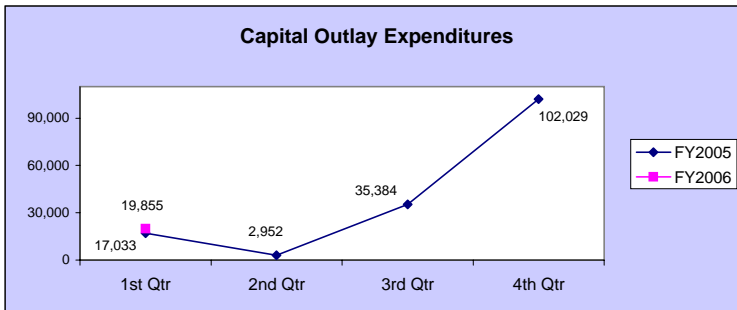
**Idaho State Library  
Performance Report to the State Board of Education  
Quarterly Financial Data For FY 2005 and FY 2006**



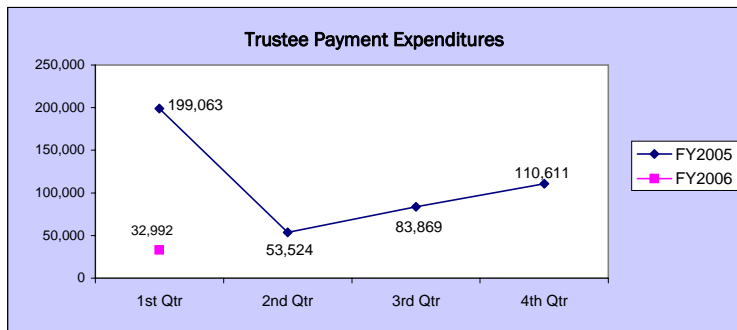
**Personnel Cost Expenditures:** Fluctuations are due to vacant positions and the decrease in FY03 includes the loss of 3 FTE. The increase in FY04 reflects full staffing and the expenditure of salary savings at the end of the fiscal year. One-time 1% CEC and merit increases are reflected in FY05 expenditures.



**Operating Expense Expenditures:** Fluctuation in the timing of federal expenditures and one-time grants is reflected in the lower operating expenditures in FY02 and higher expenditures in FY05.

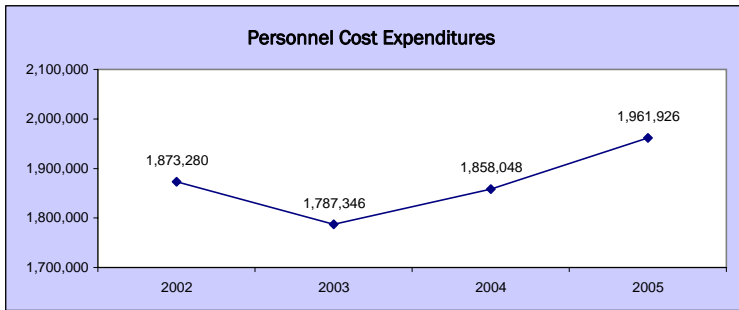


**Capital Outlay Expenditures:** Decrease in FY03 and FY04 was due to the loss of capital outlay appropriation in the General Fund. Object transfers from personnel and operating were used for those expenditures. Increased expenditures in FY05 reflect construction costs for the digital recording studio, funded primarily through gifts.

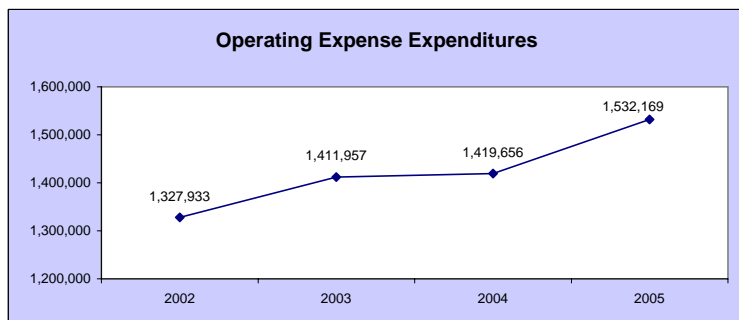


**Trustee Payment Expenditures:** Trustee Payment Expenditures are dependent on Trustee claim patterns and the amounts awarded to sub-grantees which are extremely variable. No State General Fund dollars are included in Trustee Payments with the exception of \$25,000 awarded in FY02 for the Statewide Read To Me Program.

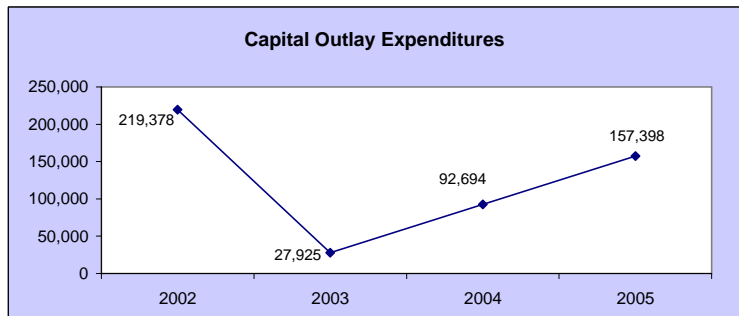
**Idaho State Library  
Performance Report to the State Board of Education  
Prior Four Year Comparison**



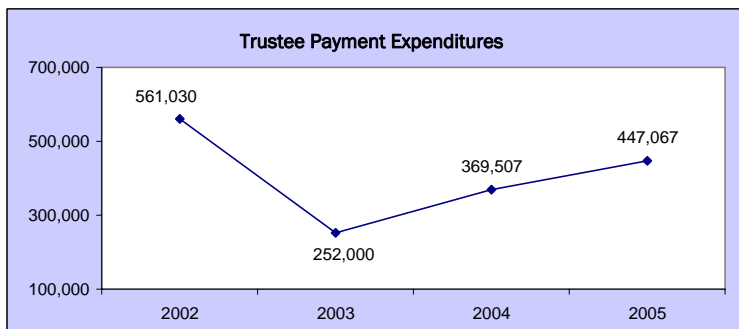
**Personnel Cost Expenditures:** Fluctuations are due to vacant positions and the decrease in FY03 includes the loss of 3 FTE. The increase in FY04 reflects full staffing and the expenditure of salary savings at the end of the fiscal year. One-time 1% CEC and merit increases are reflected in FY05 expenditures.



**Operating Expense Expenditures:** Fluctuation in the timing of federal expenditures and one-time grants is reflected in the lower operating expenditures in FY02 and higher expenditures in FY05.



**Capital Outlay Expenditures:** Decrease in FY03 and FY04 was due to the loss of capital outlay appropriation in the General Fund. Object transfers from personnel and operating were used for those expenditures. Increased expenditures in FY05 reflect construction costs for the digital recording studio, funded primarily through gifts.



**Trustee Payment Expenditures:** Trustee Payment Expenditures are dependent on Trustee claim patterns and the amounts awarded to sub-grantees which are extremely variable. No State General Fund dollars are included in Trustee Payments with the exception of \$25,000 awarded in FY02 for the Statewide Read To Me Program.

**Idaho State Library**  
**Summary of Appropriations & Expenditures**  
**Fiscal Year 2003 - 2006**  
**Through September 2005**

Fund Source	FY 2003			FY 2004			FY 2005 YTD			FY 2006 YTD		
	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL	GENERAL	OTHER	TOTAL
1 APPROPRIATION	2,329,700	1,656,800	3,986,500	2,418,600	1,467,300	3,885,900	2,552,200	2,029,700	4,581,900	2,669,400	1,910,100	4,579,500
ACTUAL EXPENDITURES												
2 PERSONNEL COSTS:	1,622,064	165,283	1,787,346	1,687,980	170,067	1,858,048	1,776,105	185,822	1,961,926	453,659	47,965	501,624
OPERATING EXPENDITURES												
3 Communication Costs	35,963	17,179	53,142	21,980	13,434	35,414	23,588	10,004	33,593	12,040	399	12,439
4 Employee Development	11,096	2,655	13,751	11,905	3,899	15,804	14,363	1,050	15,413	8,772	660	9,432
5 General Services	28,884	26,040	54,924	23,096	10,200	33,296	30,621	119,354	149,975	7,242	203,214	210,456
6 Professional Services	14,580	186,370	200,949	15,797	191,061	206,858	15,425	124,960	140,385	1,161	55,350	56,511
7 Repair & Maintenance Services	8,479	651	9,130	11,256	1,344	12,601	17,649	-	17,649	3,416	-	3,416
8 Administrative Services	29,555	63,701	93,256	20,221	79,557	99,778	21,515	31,657	53,173	4,753	5,366	10,119
9 Computer Services	232,813	282,625	515,438	234,086	323,169	557,255	246,609	303,550	550,159	7,491	4,000	11,491
10 Employee Travel	24,880	28,045	52,925	39,761	31,957	71,717	54,264	13,095	67,359	19,552	4,613	24,165
11 Administrative Supplies	8,996	4,276	13,272	5,668	2,492	8,161	10,520	3,180	13,700	3,793	225	4,017
12 Fuel Costs	1,534	948	2,482	1,736	1,304	3,040	3,908	24	3,932	891	-	891
13 Manufacturing & Merchandise Costs	-	-	-	-	-	-	-	-	-	-	-	-
14 Computer Supplies	15,830	2,749	18,579	13,568	613	14,181	13,351	1,247	14,598	3,573	1,206	4,779
15 Repair & Maintenance Supplies	2,657	490	3,147	154	-	154	-	-	-	49	-	49
16 Institutional & Residential Supplies	-	-	-	-	-	-	-	-	-	-	-	-
17 Specific Use Supplies	3,553	42,504	46,057	3,815	30,277	34,092	6,808	68,957	75,765	293	16,367	16,660
18 Insurance	8,923	-	8,923	8,152	-	8,152	2,749	-	2,749	-	-	-
19 Utility Charges	1,705	-	1,705	1,720	-	1,720	1,714	-	1,714	243	-	243
20 Rental & Operating Leases	224,189	20,366	244,555	223,522	14,081	237,603	223,769	9,393	233,162	114,764	6,099	120,862
21 Miscellaneous	17,636	62,086	79,722	19,176	60,653	79,829	17,146	141,698	158,844	13,232	31,061	44,293
22 Subtotal Operating Expenditures:	671,270	740,687	1,411,957	655,614	764,041	1,419,655	703,999	828,170	1,532,169	201,265	328,559	529,824
23 CAPITAL OUTLAY:	15,000	12,925	27,925	74,996	17,698	92,694	71,500	85,898	157,398	11,261	8,594	19,855
24 TRUSTEE & BENEFITS:	-	252,000	252,000	-	369,508	369,508	-	447,067	447,067	-	32,992	32,992
25 GRAND TOTAL:	2,308,333	1,170,895	3,479,228	2,418,591	1,321,314	3,739,905	2,551,604	1,546,956	4,098,560	666,185	418,110	1,084,295
26 % Change Over/Under Prior Year	(17.19)%	(1.94)%	(12.62)%	4.78%	12.85%	7.49%	5.50%	17.08%	9.59%			
27 % of Appropriation Remaining										75%	78%	76%
28 % of Months Remaining										75%	75%	75%

Comments: The "other" appropriation for FY 2003 - 2006 includes funds appropriated to Public Schools and transferred to ISL for the LiLi Database. Adjustments to the appropriations,

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
DECEMBER 1, 2005**

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**SUBJECT**

Alcohol Permits Approved by University Presidents

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND**

In June of 2004, the State Board of Education adopted a new policy governing the use of alcohol on campus. The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with this policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

**DISCUSSION**

The last update presented to the Board was at the October 2005 Board meeting. Since that meeting, Board staff has received 8 permits from Boise State University and 3 permits from Idaho State University.

Board staff has prepared a brief listing of the permits issued for use from October through November 2005; it is attached for the Board's review.

**IMPACT**

N/A

**STAFF COMMENTS AND RECOMMENDATIONS**

State Board staff offers no comments or recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
DECEMBER 1, 2005**

<b>APPROVED ALCOHOL SERVICE AT BOISE STATE UNIVERSITY</b>		
<b>OCTOBER 2005 – NOVEMBER 2005</b>		
<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
US Bank	Hall of Fame	10/27/05
Broncoville Corporate Tailgate	Grass area across from Hall of Fame on east side of Diesel Technology Building	10/29/05
Joe Diffie	Taco Bell Arena	11/2/05
Broncoville Corporate Tailgate	Grass area across from Hall of Fame on east side of Diesel Technology Building	11/5/05
Bill Cosby	Morrison Center Main Hall	11/12/05
Broncoville Corporate Tailgate	Grass area across from Hall of Fame on east side of Diesel Technology Building	11/19/05
Beethoven Symphony #9 Boise Philharmonic	Morrison Center Main Hall	11/19/05
Christmas Carol	Morrison Center Main Hall	12/2-3/2005
Rock-N-Racquets	Taco Bell Arena	12/3/05
Nutcracker	Morrison Center Main Hall	12/9-10/05
A Christmas Carol Reception	Morrison Center Main Hall	12/3/05

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
DECEMBER 1, 2005**

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**APPROVED ALCOHOL SERVICE AT  
IDAHO STATE UNIVERSITY**

**OCTOBER 2005**

EVENT	LOCATION	DATE (S)
Reception and Post Reviewing for Forum for Space Nuclear Technology	Multi Purpose Room	10/26/05
Research / Creative Activity Event	Lower Lobby of PAC Building	10/28/05
Pharmacy Dean's Advisory Council Reception and Dinner	Lower Lobby of PAC Building	10/29/05
Evening of Thanks and Recognition	PAC Rotunda, lower level Music Department	11/7/05
Festival of Trees Opening Gala	Upper & Lower Rotunda and Veranda of PAC Building	11/29/05
Festival of Trees Holiday Tea	Promenade 201D of PAC Building	12/3/05

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
DECEMBER 1, 2005**

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**APPROVED ALCOHOL SERVICE AT  
UNIVERSITY OF IDAHO**

**OCTOBER 2005**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
President's Holiday Celebrations	Student Union Building Ballroom & Appaloosa Lounge	12/3/05

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
DECEMBER 1, 2005**

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**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES**

**J. Use of Institutional Facilities and Services**

**June 2004**

**2. Possession, Consumption, and Sale of Alcohol Beverages at Institutional Facilities**

b. Each institution shall maintain a policy providing for an institutional Alcohol Beverage Permit process. For purposes of this policy, the term “alcoholic beverage” shall include any beverage containing alcoholic liquor as defined in Idaho Code Section 23-105. Waiver of the prohibition against possession or consumption of alcoholic beverages shall be evidenced by issuance of a written Alcohol Beverage Permit issued by the CEO of the institution which may be issued only in response to a completed written application therefore. Staff of the State Board of Education shall prepare and make available to the institutions the form for an Alcohol Beverage Permit and the form for an Application for Alcohol Beverage Permit which are consistent with this Policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting. An Alcohol Beverage Permit may only be issued to allow the sale or consumption of alcoholic beverages on public use areas of the campus grounds provided that all of the following minimum conditions shall be met. An institution may develop and apply additional, more restrictive, requirements for the issuance of an Alcohol Beverage Permit.

**CONSENT - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**  
**DECEMBER 1, 2005**

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**SUBJECT**

Approval of 2nd Reading of Amendment of Board Policy – IV.B.10 – Idaho Student Information Management System (ISIMS)

**REFERENCE**

October 2005                      The Board approved the 1<sup>st</sup> reading of this amendment

**APPLICABLE STATUTE, RULE, OR POLICY**

NA

**BACKGROUND**

The Board approved the first reading of the amendment to this policy at the October 2005 meeting.

**DISCUSSION**

There were no amendments made to the policy between the first and second reading.

**IMPACT**

If the Board approves the 2nd reading of amendment to Board Policy – IV.B.10 – Idaho Student Information Management System (ISIMS), the amendment will become final.

If the Board rejects 2nd reading of amendment to Board Policy – IV.B.10 – Idaho Student Information Management System (ISIMS), the policy will remain in the Board's Policies and Procedures.

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff recommends the approval of the 2nd reading as submitted.

**BOARD ACTION**

A motion to approve the 2nd reading of amendment to Board Policy – IV.B.10 – Idaho Student Information Management System (ISIMS).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**  
**DECEMBER 1, 2005**

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**SECTION: IV. ORGANIZATION SPECIFIC POLICIES AND PROCEDURES**

**B. State Department of Education**

~~10. Idaho Student Information Management System~~

~~This policy covers the State Board of Education, the State Department of Education, and the State Contractors for student achievement testing.~~

~~a. Purpose of this Policy~~

~~This policy provides direction for the establishment, operation and maintenance of the Idaho Student Information Management System (ISIMS). ISIMS is a statewide data management system for public elementary and secondary education entities in Idaho that provides centralized data warehousing, report generation and systemized data analysis. ISIMS is authorized under Idaho Code 33-120A (House Bill 367, 2003 Session).~~

~~b. Roles and Responsibilities~~

~~The State Board of Education will set policy for and exercise general oversight over ISIMS. Contracts executed by the State Superintendent of Public Instruction related to ISIMS will comply with all Board policies, and are subject to the advice and consent of the Board. The Board will also review and make recommendations to the Legislature and State Department of Education on fiscal matters related to ISIMS.~~

~~The State Department of Education will implement and administer ISIMS. The State Department of Education will have responsibility for day-to-day operations and support of the system, including, but not limited to, technical support, system maintenance, training, contract negotiations, and executing contracts.~~

~~c. Participation in ISIMS~~

~~As provided for in Idaho Code 33-512, all Idaho public school districts and specially chartered school districts shall fully participate in ISIMS. Private schools choosing to use ISIMS for delivery and reporting of data will be responsible to pay actual incremental costs of their participation, including, but not limited to, costs resulting from software and connectivity.~~

~~The state contractor for ISAT will be provided access to ISIMS. Such access will include the ability to receive data from and send data to all districts and schools and the data warehouse, and to create such reports as may be requested or required by the Board or the State Department of Education.~~

~~d. Access to Data~~

**CONSENT - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**  
**DECEMBER 1, 2005**

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~~ISIMS will be structured to provide real-time, appropriate access to educational data. The State Department of Education will annually submit to the Board a list of participants in ISIMS with their corresponding levels of access to data. This list shall be subject to Board approval, and will include all ISIMS participants, including but not limited to, the Board, the State Department of Education, the Division of Professional-Technical Education, Board-approved contractors, the J.A. & Kathryn Albertson Foundation, and participating K-12 districts and schools. At all times, the Board and the State Department of Education will have real-time access to educational data.~~

~~The Executive Director of the State Board of Education and the Superintendent of Public Instruction are authorized to jointly approve changes to the participation list or access levels between regularly scheduled Board meetings; however, any such changes are subject to Board ratification at the next scheduled Board meeting.~~

~~e. Student Identifiers~~

~~Subject to Board approval, the State Department of Education will create a system to provide discrete student identification numbers for all students enrolled in Idaho public schools.~~

~~f. Security and Confidentiality~~

~~Subject to Board approval, the State Department of Education will create methods and connections to assure the secure transfer of data through ISIMS. All data, including student identifiers, records, and class materials shall be organized and maintained in compliance with all federal and state laws and regulations governing confidentiality of student information.~~

~~g. Course Codes~~

~~Subject to Board approval, the State Department of Education will develop a numbering system that will be used uniformly throughout the state to identify standards-based courses. These codes shall be updated annually by the State Department of Education and approved by the Board.~~

~~h. Accountability~~

~~Participating districts and schools will submit all student data in a manner that complies with state and federal reporting and disaggregation requirements and within time frames established by the Board.~~

~~i. Reporting~~

~~Beginning in June 2003, the State Department of Education shall submit reports to the Board detailing progress on the implementation of ISIMS. These reports shall be submitted in accordance with a schedule established by the Executive Director and~~

**CONSENT - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
DECEMBER 1, 2005**

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~~shall include but not be limited to programming, material acquisition, stakeholder participation, human resources, and compliance with all pertinent policies and rules.~~