

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
FEBRUARY 23, 2006**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>FY2005 - COLLEGE &amp; UNIVERSITY AUDIT PRESENTATION</b> Moss Adams	Motion to approve
2	<b>BOISE STATE UNIVERSITY</b> Note Refinancing	Motion to approve
3	<b>BOISE STATE UNIVERSITY</b> Purchase of Specialized Electron Microscope	Motion to approve
4	<b>UNIVERSITY OF IDAHO</b> Property Gift	Motion to approve
5	<b>COMMUNITY COLLEGES</b> General Fund Allocation	Motion to approve
6	<b>AMENDMENT OF BOARD POLICY</b> Section V.S.2. – Enrollment Workload Adjustment Base Multiplier – 2nd Reading	Motion to approve
7	<b>INTERCOLLEGIATE ATHLETICS - FINANCIAL REPORTS</b> (Deferred from December, 2005 Agenda)	Motion to approve
8	<b>INTERCOLLEGIATE ATHLETICS - EMPLOYEE COMPENSATION REPORTS</b> (Deferred from December, 2005 Agenda)	Motion to approve
9	<b>AMENDMENT OF BOARD POLICY</b> Section V.E – Gifts & Affiliated Foundations – 2nd Reading (Deferred from December, 2005 Agenda)	Motion to approve

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**COLLEGE AND UNIVERSITIES OF THE STATE BOARD**

**SUBJECT**

Presentation of annual financial audit of the Colleges and Universities by Moss Adams LLP.

**REFERENCE**

Annually Regular December meetings of the State Board of Education

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.H.5.e.-f.

**BACKGROUND**

The Board contracted with Moss Adams LLP, an independent certified public accounting firm, to conduct the annual financial audits of Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and Eastern Idaho Technical College.

The audits are conducted in accordance with Generally Accepted Government Auditing Standards (GAGAS), and include an auditor's opinion on the basic financial statements. This is the fourth year the statements are presented using the required Governmental Accounting Standards Board (GASB) format.

Board Policies and Procedures V.H., Audits, describes the role and responsibility of the Audit Committee of the Board with respect to the conduct of annual audits for the colleges and universities. As part of those responsibilities, the Audit Committee has maintained regular communications with the contracted auditor, Moss Adams, and the institutions being audited.

**DISCUSSION**

Board members have received, for each institution audited, the Independent Auditor's Report and Financial Statements for the Years Ended June 30, 2005 and June 30, 2004 which contains the institution's Management's Discussion and Analysis (MDA).

Senior managers from Moss Adams will make a presentation at the Board meeting and will be available for questions.

This report was originally scheduled for the December 2005 meeting of the Board but was rescheduled because a complete review of all institutional financial statements had not been completed.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**COLLEGE AND UNIVERSITIES OF THE STATE BOARD - continued**

**IMPACT**

The Audit Committee, and the State Board of Education will be informed, via documents and the Moss Adams presentation, of the financial report regarding the five noted institutions for Fiscal Year 2005. Institutions that have been audited will also be made aware of their particular financial condition, and recommended changes to procedures regarding financial matters.

**STAFF COMMENTS AND RECOMMENDATIONS**

The financial statements present the total financial activity at each audited institution. Moss Adams has kept the Audit Committee chair and OSBE staff updated on the progress of the audit work throughout the year. This communication has included monthly written reports, and telephone conference calls or face-to-face meetings as needed. In mid-November Moss Adams conducted a preliminary review of the financial statements with Member Agidius and Jeff Shinn of the Board staff.

Audit Committee chair Agidius and OSBE staff have had discussions with the institutional controllers and financial vice-presidents, Moss Adams, State Controller and state Legislative Auditor regarding lessons learned from the first year's audit (timing of work, expectations, etc.). Staff will be prepared to summarize those discussions if requested.

At the beginning of the second year of work, the Audit Committee will resume discussion with Moss Adams regarding how best to identify and use various indicators (including financial ratios) for the purpose of evaluating the financial condition of the institutions based upon data collected for, and presented in, the financial statements. These discussions will also include institutional staff.

**BOARD ACTION**

A motion to accept the Fiscal Year 2005 financial audit reports for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and Eastern Idaho Technical College, as presented by the Audit Committee and Moss Adams LLP.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education  
GOVERNING POLICIES AND PROCEDURES  
SECTION: V. FINANCIAL AFFAIRS  
H. Audits

August, 2005

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- 5. Independent Auditors
  - e. Financial Statement Review

At the completion of the independent audit, the Committee shall review with institution management and the independent auditors each institution's financial statements, Management's Discussion and Analysis (MDA), related footnotes, and the independent auditor's report. The Committee shall also review any significant changes required in the independent auditor's audit plan and any serious difficulties or disputes with institution management encountered during the audit. The Committee shall document any discussions, resolution of disagreements, or action plans for any item requiring follow-up.

- f. Single Audit Review

At the completion of the Single Audit Report (as required under the Single Audit Act of 1984, and the Single Audit Act Amendments of 1996), the Committee shall review with institution management and the independent auditors each institution's Single Audit Report. The Committee shall discuss whether the institution is in compliance with laws and regulations as outlined in the current Single Audit Act described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement. The Committee shall report to the Board that the review has taken place and any matters that need to be brought to the Board's attention. The Committee shall document any discussions, resolution of disagreements, or action plans for any item requiring follow-up.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Authorization to refinance note payable to U.S. Bank originally secured to fund stadium improvements.

**REFERENCE**

October 1995	Board approved original stadium improvement loan
June 2002	Board approved refinancing of stadium improvement loan
December 2005	Board approved refinancing of stadium improvement loan

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.F.1

**BACKGROUND**

In October of 1995, expansion of Bronco Stadium, the football and track and field facility at Boise State University was partially funded via a Stadium Improvement Loan with U.S. Bank in the principle amount of \$5,000,000. The original debt was \$5,000,000 priced at 5.14% with a ten-year term. Monthly payments were calculated using a 20-year maturity. The note was unconditionally guaranteed by the Bronco Athletic Association. The note was repriced in 2002 at 4.32% maturing on December 1, 2005. Monthly payments under the note were \$32,212.

At the December 2005 meeting of the Board, refinancing of the note at the rate of 4.25% over 10 years was approved. However, subsequent to the approval, bond counsel determined the University did not qualify for the interest rate that was provided. In lieu of the refinancing, U.S. Bank allowed a 2<sup>nd</sup> amendment to the loan agreement offering interest only payments at 4.25% through March 1, 2006.

The previously presented terms were based on the assumption that the note was a tax-exempt, bank-qualified loan. However, since the University issued \$21,925,000 of tax-exempt bonds in 2005, the refinancing does not meet the criteria for bank-qualified debt. It does remain tax-exempt.

Boise State University requests the Board's approval to refinance \$3,381,181 in tax-exempt debt through U.S. Bank.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

**DISCUSSION**

The University has negotiated terms with U.S. Bank to refinance the outstanding balance of the stadium note debt at 4.77% over 10 years with monthly payments of \$32,970. The payments are calculated using a 132 month amortization period and leave an outstanding balance at maturity of \$385,602. The source of payment is the athletics department operating budget. The cost of the refinance is a document fee to U.S. Bank, estimated to be no more than \$1,500. There is no loan origination fee charged.

**IMPACT**

The increase in interest rate from the 2002 refinancing is less than a half percent and the increase in the monthly payment is \$758.

**STAFF COMMENTS AND RECOMMENDATIONS**

This transaction, while not overly complex, does not fall within the realm of experience for Board staff. BSU has consulted with outside bond counsel, Mr. Rick Skinner, on the matter of which interest rate is appropriate based upon the terms of the refinancing. Officials from BSU will be available to answer questions if needed.

Based upon the representations by Boise State University regarding the terms of the financing, this request appears to be in the best interests of the university.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Boise State University to refinance a stadium improvement loan between Boise State University and U.S. Bank at an interest rate of 4.77%, maturity date of March 1, 2016 and monthly payment of \$32,970.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: F. Bonds and Other Indebtedness

April 2002

**F. Bonds and Other Indebtedness**

1. General Powers

The University of Idaho, Idaho State University, Lewis-Clark State College, and Boise State University may, by a majority vote of all the members of the Board, borrow money with or without the issuance of bonds pursuant to Chapter 38, Title 33, Idaho Code. The Board must act by formal resolution. Such indebtedness is not an obligation of the state of Idaho but is an obligation solely of the respective institutions and the respective board of trustees. Any indebtedness is to be used to acquire a project, facility, or other asset that may be required by or be convenient for the purposes of the institution. Student fees, rentals, charges for the use of the projected facility, or other revenue may be pledged or otherwise encumbered to pay the indebtedness. Refunding bonds also may be issued.

Eastern Idaho Technical College is not authorized to borrow money under Chapter 38, Title 33, Idaho Code.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION/AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Release funds awarded by National Science Foundation (NSF) for purchase of a Analytical Transmission Electron Microscope in the amount of \$995,000.

**APPLICABLE STATUE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a.

**BACKGROUND**

The National Science Foundation has awarded Boise State University a \$995,000 grant to purchase a state-of-the-art 200kV Analytical Transmission Electron Microscope (TEMS), for the new Boise Microscopy Center that will be used to support economical and industrial development in the greater Boise region. This grant will fund the purchase, installation and service of the TEMS.

**DISCUSSION**

Dr. Peter Mullner, Associate Professor in the Materials, Science and Engineering department (MSE), will use the subject microscope to enable a highly qualified cadre of faculty who will enhance educational and research capabilities at the University.

The Boise Electron Microscopy Center will enable access to equipment, training and analytical expertise for a wide variety of scientific researchers on campus, and allow the regional high technology industry access to a state of the art materials research facility.

**IMPACT**

The greater Boise region is one of the fastest growing high technology regions in the country. As the high technology economy of the region has developed, there has been an increasing demand from students and local industry to develop programs and expertise in emerging areas of advance materials research. Access to a transmission electron microscope (TEM) is an essential element for the future development of materials research capability in the Boise region, and for the development of educational programs focusing on leading edge materials research at Boise State University.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION/AGENCY AGENDA**  
**BOISE STATE UNIVERSITY – continued**

Both recent MSE faculty appointments, Dr. Janet Hampikian (PI) and Dr. Peter Mullner (co-PI) and proposed Director of the Boise Electron Microscopy Center have extensive experience using transmission electron microscopy for research applications, and are establishing active research programs at Boise State that will be dependent on the access to the requested microscopy resources. The 2003 annual report of the National Science Foundation-Experimental Program to Stimulate Competitive Research (NSF-EPSCoR) Advisory board consisting of experts from major national labs and research universities strongly suggested the acquisition of a (TEM) facility as the next important direction for Idaho's materials researchers. It further recommended Boise State as the best possible location to establish a BME facility.

The federal funding provided for this purchase is \$995,000. In addition, the University previously received approval from the Office of the State Board of Education (see attached) to remodel space in the Micron Engineering Center to accommodate this equipment. The cost of the remodel is \$318,000.

**STAFF COMMENTS AND RECOMMENDATIONS**

Boise State University is responsible for ensuring that this purchase is consistent with grant guidelines of the National Science Foundation (NSF).

Staff reviewed this request and the original request to remodel campus facilities to accommodate the microscope in question and recommends approval.

**BOARD ACTION**

A motion to approve Boise State University's request to release grant funds in the amount of \$995,000 awarded by the National Science Foundation for the purchase of a 200kV Analytical Transmission Electron Microscope.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



IDAHO STATE BOARD OF EDUCATION

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December 13, 2005

Stacy Pearson  
Vice President for Finance and Administration  
Boise State University  
1910 University Drive  
Boise, Idaho 83725-1200

RE: TEM Lab Remodel – Micron Engineering Center

Dear Stacy:

I have reviewed the request by Boise State University to remodel classroom 113 and storage room 110 in the Micron Engineering Center as outlined in your memorandum of December 8, 2005. It is my understanding this project is necessary to accommodate a new transmission electron microscope and associated laboratory preparation area. The funding source is institutional funds, and the microscope will be paid for with a federal grant.

This letter constitutes approval for this project, as delegated to the Executive Director by the State Board of Education. Thank you for submitting the material to this office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dwight A. Johnson".

Dwight A. Johnson  
Interim Executive Director



Vice President for Finance and Administration

1910 University Drive Boise, Idaho 83725-1200

phone 208-426-1200  
fax 208-426-3826Memorandum

To: Dwight Johnson, Interim Executive Director  
Office of the State Board of Education

From: Stacy Pearson,  Vice President for Finance and Administration

Date: December 8, 2005

Subject: Request Approval for TEM Lab Remodel, Micron Engineering Center, Boise Campus

Boise State University requests your approval for a project to remodel a classroom (Room 113) and a storage room (Room 110) in the Micron Engineering Center and convert them into a laboratory to accommodate a transmission electron microscope (TEM) and an associated laboratory preparation area

The TEM requires a vibration-free environment, which will necessitate the construction of an isolated concrete floor slab and special acoustical measures. The scope of the project includes a chiller for the TEM and the following work in the laboratory prep area: lab casework, solid-surface lab countertops, a 5' fume hood, lab sink, cup sink, and connections to natural gas, air, vacuum, and deionized water. The exhaust system for the new fume hood would be connected to the building's existing rooftop exhaust system. The building's existing plumbing, HVAC, and electrical systems will accommodate all of the utility needs of this new lab space.

The estimated total project cost is \$318,000. The source of funding for the project is Institutional Funds. It is anticipated that the project will be completed by June 2006.

Due to the purchasing process for the TEM, this piece of equipment will not be delivered to the campus until approximately May 2006. There are time restrictions on the Federal grant that is funding the acquisition of the TEM, and faculty members of the College of Engineering wish to utilize this equipment as soon as possible. To expedite delivery of this project, the University would like to request delegated authority to manage this project.

Thank you for your attention to this matter and please let me know if I can provide any further information.

cc Robert Kustra, President  
Tim Mason, Administrator, Division of Public Works  
Jeff Shinn, Chief Fiscal Officer, Office of the State Board of Education

**Architectural & Engineering Services  
PROJECT BUDGET**

<b>Project Number:</b>	TBD		
<b>Project Title:</b>	TEM & PREP ROOM (ME BLDG)		
<b>Fund Source No:</b>	TBD	<b>Dept. ID No.</b>	TBD
<b>Project Mgr.:</b>	Patrick Sullivan		
<b>Date:</b>	November 18, 2005		

Category	Budget	Revised
Architectural Fees	\$35,000	
Reimbursables	\$5,250	
Acoustical Engineer(Vibration report and recommendations)	\$5,000	
Consultant Reimbursables	\$500	
Testing during Construction		
Construction Contract I	\$217,000	
Construction Contingency	\$10,850	
FF&E		
Commissioning		
Builder's Risk Insurance Premium		
Site Survey		
Miscellaneous		
Project Contingency		
Plan Check	\$1,500	
Document Reproduction		
FO&M - Labor		
Advertising	\$400	
I.I. (Telephone & Data)	\$4,000	
Site Survey		
Soil Investigation		
Locks	\$500	
Signage		
Project Contingency 10%	\$28,000	
<b>Total</b>	<b>\$308,000</b>	

Signature: \_\_\_\_\_

Office of the Idaho State Board of Education  
 Capital Project Tracking Sheet  
 As of October 25, 2004

History Narrative

1 **Institution/Agency:** Boise State University **Project:** TEM Lab Remodel, Micron Engineering Center, Boise Campus  
 2 **Project Description:** This project will remodel a classroom (Room 113) and an adjacent storage room (Room 110) in the Micron Engineering Center into a research laboratory to accommodate a transmission electron microscope (TEM) and an associated laboratory preparation area. The scope of the project includes a chiller for the TEM and the following work in the laboratory prep area: lab casework, solid-surface countertops, a 5' fume hood, lab sink, cup sink, and connections to natural gas, air, vacuum, and deionized water.  
 3 **Project Use:** Research laboratory for a transmission electron microscope (TEM) and an associated laboratory preparation area  
 4 **Project Size:** The project includes approximately 1,181 square feet of remodeled spaces.

	Sources of Funds				Use of Funds			Total Uses
	PBF	ISBA	Other *	Total Sources	Planning	Const	Other	
9 Initial Cost of Project	\$ -	\$ -	\$ 318,000	\$ 318,000	\$ 41,750	\$ 265,090	\$ 11,160	\$ 318,000
22 Total Project Costs	\$ -	\$ -	\$ 318,000	\$ 318,000	\$ 41,750	\$ 265,090	\$ 11,160	\$ 318,000

History of Funding:	Institutional Funds			* Other Sources of Funds			Total Funding
	PBF	ISBA	Revenue	Student	Other	Other	
26	\$ -	\$ -	\$ -	\$ 318,000	\$ -	\$ -	\$ 318,000
27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30 Total	\$ -	\$ -	\$ -	\$ 318,000	\$ -	\$ -	\$ 318,000

h:\ucarb\budget\Captial Project Tracking - TEM Lab Remodel

Revised: 4/5/04

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: I. Real and Personal Property and Services

April 2002

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**3. Acquisition of Personal Property and Services**

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**UNIVERSITY OF IDAHO**

**SUBJECT**

Acquisition of real property to be gifted to Regents by the Auen Foundation (Auen) for the benefit of the University of Idaho (UI) and its College of Agricultural and Life Sciences.

**REFERENCE**

June 2000 Board approved lease of property by UI from Auen

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.E.1.  
Idaho Code Section 33-3714

**BACKGROUND**

In 2000, the Auen Foundation, a California charitable trust, proposed to donate approximately 924 acres of irrigated crop and pasture land north of Salmon, in Lemhi County, Idaho to the University of Idaho. The operating cattle ranch was initially leased to the Regents in 2000 to be managed by the College of Agricultural and Life Sciences as the Nancy M Cummings Research, Extension and Education Center. The College has since operated the Center in accordance with the donor's stated intentions. Now the Auen Foundation is proposing to donate the fee title of the original property along with additional acreage to the Regents in a single year rather than the four years agreed to by the Regents in 2000. The total acreage to be gifted is approximately 1,039 acres and includes farm buildings and some personal property.

**DISCUSSION**

Acceptance of this property will add to the College of Agricultural and Life Sciences inventory of productive agricultural land it manages for direct educational and research benefits. The terms of the gift agreement obligates the University to manage the property initially as a cow-calf operation and otherwise for scientific, literary, or educational purposes and promote research, economic development and educational opportunities primarily for the residents of Lemhi and surrounding counties. These terms mirror the missions of the eleven other Research and Extension Centers operated by the college across the state – which primarily focus on local and regional issues of economic importance to the state. This Center is unique in the state regarding its focus on issues of importance to cattle producers in the West. The University has completed a satisfactory environmental and title assessment of the property.

ATTACHMENTS:   1. Grant Agreement  
                      2. Gift Deed with Exhibits  
                      3. Phase I Environmental Site Assessment

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**INSTITUTION / AGENCY AGENDA**  
**UNIVERSITY OF IDAHO – continued**

**IMPACT**

Due diligence and other real estate transaction costs to date are less than \$5,000. The fee interest in this property (appraised at \$4,510,000) is being granted at no cost to the University. Title insurance will be acquired at the time of closing. Management costs for this property will be covered by the College's existing operations budget, targeted fundraising and supported by proceeds from farm operations. In 2000, the college conducted a state-wide "cattle drive" and secured gifts of over 100 head of cattle from producers to initially stock the Center. The College estimates average operating expenses (including salaries) to be about \$400,000 per year over the next five years. These costs are partially offset by anticipated average operating revenues of \$125,000. Any operating deficit will be covered by the College's continued budgeted allocation to the Nancy M Cummings Center. Future capital improvements deemed necessary for program viability will be covered by College budget allocations and private fundraising.

**STAFF COMMENTS AND RECOMMENDATIONS**

Because of the late submission of this agenda item, staff has not had sufficient time to review the historical and projected revenue available to support the ranching operation. At the time of agenda publication, staff was engaged in discussions with the UI for the purpose of gathering additional information, which will be presented in a separate mailing to Board members, or at the Board meeting.

Title insurance will cost between \$1,000 and \$14,000, depending upon the amount of land involved (100+ additional acres not included in the original leasehold but included in the gift), a standard policy or a policy with extended coverage. Cost of title insurance is prescribed by regulations of the State of Idaho Department of Insurance.

Accepting the gift appears to be in the best interests of the UI. However, staff can not present a fully-researched recommendation at this time because additional questions regarding revenue and expenditures have not been fully explored.

**BOARD ACTION**

A motion to authorize the Vice President for Finance & Administration at the University of Idaho to execute documents for the purpose of accepting real property donated to the Board of Regents of the University of Idaho by the Auen Foundation. Final approval of this transaction shall be contingent upon review and approval of all related documents by the Executive Director and Board legal counsel.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

GRANT AGREEMENT

This Grant Agreement (“Agreement”) is made this \_\_\_ day of \_\_\_\_\_, 2006 by and between the Regents of the University of Idaho (hereinafter referred to as the “University”), the University of Idaho Foundation, Inc., an Idaho corporation that has been recognized by the Internal Revenue Service as a public charity within the meaning of Sections 501(c)(3) and 509(a)(1) of the Internal Revenue Code (the “Code”) (hereinafter referred to as the “University of Idaho Foundation”) and The Auen Foundation, a California charitable trust that has been recognized as a private foundation within the meaning of Sections 501(c)(3) and 509(a) of the Code (hereinafter referred to as the “Auen Foundation”), with reference to the following facts and circumstances:

RECITALS

A. The Auen-Berger Foundation, now the Auen Foundation, and the Regents of the University of Idaho entered into a Real Property Gift Agreement, effective October 18, 2000, which set out a staged giving of approximately 924 acres of real property in Lemhi County Idaho. (Exhibit A)

B. On August 21, 2000, the Auen-Berger Foundation, now the Auen Foundation, and the Regents of the University of Idaho made a lease for the same approximately 924 acres of real property in Lemhi County, Idaho. (Exhibit B). A Memorandum of Farm Lease, was filed and recorded in Lemhi County on September 21, 2000. (Exhibit C).

C. Pursuant to the above described documents, the University has been leasing the approximately 924 acres in Lemhi County from the Auen Foundation for use by its College of Agricultural and Life Sciences, (hereinafter referred to as the “College,”) for use as a cow – calf research center, named in honor of Nancy M. Cummings as the College of Agricultural and Life Sciences Nancy M. Cummings Research, Extension and Education Center (hereinafter referred to as the “Center”). The mission of the Center is to promote research, economic development and educational opportunities primarily for the residents of Lemhi and surrounding counties, and secondarily to the state of Idaho, the nation and the world (hereinafter referred to as “mission”).

The Auen Foundation supports the research and educational activities currently being conducted on the leased property by the College, and in an effort to encourage the continuation of these activities, wishes to grant the property described in the Real Property Gift Agreement, Farm Lease, and Memorandum of Farm Lease, and an additional approximately 114.7 acres that are contiguous to the original parcel to the University of Idaho Foundation. Herein, the combined parcels shall hereafter be referred to as the “Grant Property” the legal description of which is in Exhibit D. The University and the Auen Foundation agree that this Agreement shall supersede, cancel, terminate and rescind the above-described Real Property Gift Agreement, Farm Lease, and Memorandum of Farm Lease.

D. Use of the Grant Property by the University is not limited to the specific initial charitable and educational program of the cow-calf research center, but may be used for such other charitable scientific, literary, or educational purposes involving traditional or non-

traditional students, or faculty or employees of the University, or residents of Lemhi/Custer communities or persons otherwise served by the University.

E. The University of Idaho Foundation is an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended and is not a private foundation by reason of Section 509(a)(1) of the Code, which exempts from the definition of “private foundation” any educational organization which normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly carried on.

F. The Auen Foundation does not appoint any of the members of the governing body of the University of Idaho Foundation or of the University, and there are no disqualified persons with respect to the Auen Foundation on the governing body of the University or of the University of Idaho Foundation.

NOW, THEREFORE, for good and valuable consideration including the covenants contained herein, the Auen Foundation, the University and the University of Idaho Foundation (sometimes collectively referred to as “Parties”) agree as follows:

1. Recitals to be Part of Grant. Each of the recitals to this Grant Agreement, to the extent that they may contain covenants by any of the parties hereto, shall become a part of the covenants to be performed by the parties hereto, and shall be enforceable as obligations under this Agreement in the same manner as if they had been included as covenants within this Agreement.
2. Grant. The Auen Foundation grants to the University (a) that certain Grant Property together with all easements, water rights and other rights appurtenant to said real property; (b) all buildings, structures, fixtures and improvements upon the Grant Property, and (c) all equipment, tools, machinery, vehicles, materials, supplies, inventory, parts and other personal property located upon the Grant Property as described in paragraph 1 of Exhibit A. The Gift Deed for said grant is attached as Exhibit E. Said grant is for charitable purposes, to the University, conveying ownership in fee simple of the Grant Property, and personal property described herein on the terms and subject to the conditions contained herein.
3. Use of Grant Property. The University will use the Grant Property solely in furtherance of its charitable, scientific, literary or educational purposes as defined in Section 501(c)(3) of the Code.
4. Conditions.
  - a. The University shall not encumber the Grant Property nor shall it ever allow involuntary liens including, without limitation, mechanics’ liens to encumber the Grant Property; provided, however, it shall have the right to contest the validity of any such lien, claim or demand providing it defends and protects itself and the Grant Property against same and pays and satisfies any adverse judgment. The University shall also have a reasonable period of time within which to evaluate the legitimacy of any

such claim and to arrange the discharge of any such claim provided the Grant Property is not imperiled by any such delay.

- b. For so long as the University holds title to the Grant Property, it shall operate the Grant Property as the “Nancy M. Cummings Research, Extension and Education Center” (as defined in the Recitals of this document).
- c. If the University no longer can utilize all or a portion of the Grant Property for charitable purposes consistent with this Agreement, then it may sell the Grant Property or a portion thereof. In the event that the University sells all or portion of the Grant Property the gross proceeds from any such sale, less reasonable and customary fees associated with the sale, shall be used to establish, or if established to contribute to, a permanent endowment in the name of Nancy M. Cummings, which shall be used to promote research, economic development and educational opportunities primarily for the residents of Lemhi and surrounding counties and other rural Idaho counties, and secondarily for the state of Idaho, the nation and the world.
- d. The University of Idaho Foundation and the University shall maintain their status as public charities qualified under Sections 501(c)(3) and 509(a)(1) of the Code or its successor provisions.

5. Remedy on Failure of Condition or Prohibited Action.

- a. During a period commencing upon receipt of written notice by the Auen Foundation to the University, of the University conducting any prohibited action set out below, but in any event no sooner than one hundred eighty days (180) after receipt of such written notice and the University’s failure to remedy same within said one hundred eighty (180)day period, for any reason other than (a) strikes, lockouts or other labor difficulties, (b) fire or other casualty, (c) condemnation, (d) war, riot, or insurrection, (e) acts of God, (f) the requirements of any local, state or federal law, rule or regulation, (g) the preparation of the property for educational or research purposes, or (h) temporary closure due to the restoration, reconstruction, expansion, alteration or remodeling of the Improvements, the Auen Foundation shall have the right to exercise a right of termination.

The University agrees not to engage in the following activities (“Prohibited Actions(s)“:

- i. Using the Grant Property to carry on propaganda, or otherwise attempt to influence legislation (as defined by Code Section 4945);

- ii. Using the Grant Property to influence the outcome of any specific public election, or carry on, directly or indirectly, any voter registration drive as defined in Section 4945 of the Code;
  - iii. Making an individual grant or re-grant to another organization of all or a portion of the Grant Property, except when the University no longer can utilize all or a portion of the Grant Property for scientific, literary or education charitable purposes;
  - iv. Using the Grant Property to advance any purpose other than one specified in Section 170(c)(2)(B) of the Code;
  - v. Encumbering the Grant Property, or permitting involuntary liens against the property absent contest, including without limitation, mechanics' liens to encumber the Grant Property;
  - vi. Operating the Grant Property as something other than the "Nancy M. Cummings Research, Extension and Education Center;" (Center) or for some purpose other than charitable scientific, literary, or educational purposes, or in violation of the mission of the Center which is to promote research, economic development and educational opportunities primarily for the residents of Lemhi and surrounding counties, and secondarily to the state of Idaho, the nation and the world.
  - vii. Failing to maintain the University's status as a public charity qualified under Sections 501(c)(3) and 509(a)(1) of the Code or its successor provisions.
- b. For purposes of this Grant Agreement, notice shall be deemed given on the date of actual receipt of same in the case of personal service or three days after mailing certified mail, postage prepaid, return receipt requested to the address set forth opposite the Parties' signatures to this Grant Agreement. The Parties agree that they shall maintain open and clear communication, and that they shall first attempt to resolve informally, for a period of not less than 60 days, any perceived failure or violation by the University, prior to issuance of formal notice under this provision.
- c. To exercise its right of termination after expiration of the one hundred eighty (180) day period referenced in subparagraph (a) above, the Auen Foundation may record a Notice of Intent to Re-enter in the form set forth in Exhibit F, attached hereto and by this reference made a part hereof and shall deliver such Notice to the University. Within forty-five (45) days of receipt of the Notice, the University shall execute and deliver a quit claim deed re-conveying the Grant Property to the Auen Foundation transferring all of University's right, title and interest to the Grant Property with the Grant Property in its then "AS-IS" condition with no warranty or

representation whatsoever, except for obligations imposed on the University by law. In the event the University re-conveys the Grant Property back to the Auen Foundation any and all trade fixtures, equipment and personal property of University shall remain the property of University. The University shall have forty-five (45) days in which to remove its property and upon the expiration of such forty-five (45) day period, University shall vacate the Grant Property and University shall forever be released from further obligations and liabilities as to such Property accruing from and after such date. Notwithstanding anything herein to the contrary, this termination and reversionary interest shall be enforceable only by the Auen Foundation, or the H.N. and Frances C. Berger Foundation should it succeed the Auen Foundation. In the event the Auen Foundation ceases to exist without succeeding to the H.N. and Frances C. Berger Foundation, the termination rights herein shall cease to exist and shall be of no further force or effect.

- d. If for any reason the University shall fail to execute the deed to re-convey the Grant Property to the Auen Foundation, the Auen Foundation shall be entitled to exercise all of its legal remedies including, without limitation, obtaining title to the Grant Property in an action for specific performance.

6. Restrictions on Use. The Grant Property may not be used to:

- a. carry on propaganda, or otherwise attempt to influence legislation (as defined by Code Section 4945);
- b. influence the outcome of any specific public election, or carry on, directly or indirectly, any voter registration drive as defined in Section 4945 of the Code;
- c. make an individual grant or re-grant to another organization except as provided in paragraph 4(c) of this Grant Agreement; or
- d. advance any purpose other than one specified in Section 170(c)(2)(B) of the Code.

7. Investigation. The University has conducted its own investigations of the Grant Property. With the exception of the warranties inherent in a grant deed, and the warranties provided in this Agreement, the Auen Foundation makes no warranties or representations whatsoever regarding the physical condition of the Grant Property, the condition of title thereto, its suitability for the purposes intended, the availability of the required entitlements or any other matter pertaining to the Grant Property, or the transactions contemplated by this Agreement.

- a. The Auen Foundation warrants and represents that it has authority to enter into this Gift Agreement and that it holds fee simple title to the Grant Property.

- b. The Auen Foundation warrants and represents that except as specified herein, it has no knowledge of any underground storage tanks or of any hazardous substances, pollutants, contaminants or hazardous wastes as defined by the Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act ("RCRA"), as amended, or any other similar local, state or federal law, rule or regulation, including, without limitation, asbestos, PCBs, petroleum and petroleum products, and urea-formaldehyde, having been produced, released, stored or deposited over, under or upon the Subject Property by any person whatsoever. For purposes of this subparagraph "knowledge" means the actual current knowledge of the Trustee without any duty of inquiry or investigation. This warranty does not apply to any event, occurrence or condition which first occurs from and after the effective date of the lease to the Regents of the University of Idaho on land under the lease.
  - c. The warranties and representations set forth in this Paragraph 8 shall constitute continuing warranties and representations, shall be deemed to be true and correct as of the date of closing of the acquisition of the Grant Property from the Auen Foundation, and shall survive the closing of said acquisition.
8. Title. Title to the Grant Property shall be free and clear of all monetary liens and encumbrances except the lien of real property taxes not yet due and payable.
9. Term. This Grant Agreement shall terminate upon transfer of the Grant Property from the University to another entity pursuant to paragraph 4c herein, or upon reconveyance of the Grant Property to the Auen Foundation pursuant to paragraph 5 herein. Should the University transfer less than the whole parcel of the Grant Property, this Agreement shall terminate as to the portion of the Grant Property transferred.
10. Miscellaneous Provisions.
- a. Counterparts. This Grant Agreement may be executed in two or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.
  - b. Attorneys' Fees. Should any party hereto retain counsel for the purpose of enforcing or preventing the breach of any provision hereof, including, but not limited to, by constituting any action or proceeding to enforce any provision thereof, for damages by reason of any alleged breach of any provision hereof, for a declaration of such party's rights or obligations hereunder or for any other judicial remedy, then, if said matter is settled by judicial determination (which term includes arbitration), the prevailing party (whether at trial or on appeal) shall be entitled, in addition to such

other relief as may be granted, to be reimbursed by the losing party for all costs and expenses incurred thereby, including, but not limited to, reasonable attorneys' fees and costs for services rendered to such prevailing party.

- c. Further Assurances. In addition to the documents and instruments to be delivered as herein provided each of the parties hereto shall, from the time to time at the request of the other party, execute and deliver to the other party such other instruments of transfer, conveyance and assignment and shall take such other action as may be required to more effectively carry out the terms of this Grant Agreement. More particularly, it is anticipated that escrow instructions incorporating the terms of this Grant Agreement and escrow holders' general provisions and other collateral documents reasonably necessary to conclude the transaction will be executed and delivered by the parties.
- d. Governing Law. This Grant Agreement has been negotiated and entered into in the State of Idaho, and shall be governed by, construed and enforced in accordance with the internal laws of the State of Idaho, applied to contracts made in Idaho by Idaho domiciliaries to be wholly performed in Idaho.
- e. Benefit and Burden. This Grant Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, representatives, successors and permissible assigns.
- f. Severability. In the event that any covenant, condition or other provision herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Grant Agreement and shall in no way affect, impair or invalidate any other covenant, condition or other provision herein contained. If such condition covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.
- g. Waiver and Amendment. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision hereof shall not be deemed to be a waiver of any other breach of the same or any other provision hereof. This Grant Agreement may be amended only by a written agreement executed by the Parties in interest at the time of the modification.
- h. Captions and Interpretations. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Grant Agreement or any provision hereof. No provision in this Grant Agreement is to be

interpreted for or against either party because that party or his legal representative drafted such provision.

- i. Number and Gender. Whenever the singular number is used herein and when required by the context, the same shall include the plural, and the masculine, feminine neuter genders shall each include the others, and the word "person" shall include corporation, firm, partnership, joint venture, trust or estate.
- j. Integration. This Grant Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. All agreements, covenants, representations and warranties, express and implied, oral and written, of the parties with regard to the subject matter hereof are contained herein, and the documents referred to herein or implementing the provisions hereof. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by either party to the other with respect to the subject matter of this Grant Agreement. All prior and contemporaneous conversations, negotiations, possible and alleged agreements and representations, covenants, and warranties with respect to the subject matter hereof are waived, merged herein and therein and superseded hereby and thereby. This is an integrated agreement.
- k. Voluntary Agreement. The parties hereto, and each of them, further represent and declare that they have been represented by counsel in the review and execution of this Grant Agreement. Each have carefully read this Grant Agreement and know the contents thereof and that they each sign the same freely and voluntarily having had an opportunity to inquire of their respective counsel as to any question(s) as to the meaning(s) of any portion(s) hereof
- l. Entity Authority. Each individual executing this Agreement on behalf of an entity represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of said entity in accordance with duly adopted organizational documents or agreements and if appropriate a resolution of the entity, and that this Agreement is binding upon said entity in accordance with its terms. Further, the Auen Foundation warrants that it is the legal successor to the Auen-Berger Foundation and has the legal authority to terminate supersede, cancel, and rescind the previously entered into Real Property Gift Agreement, Farm Lease, and Memorandum of Farm Lease.

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement in duplicate to be effective as of the date and year first above written.

THE AUEN FOUNDATION, a California charitable trust

P.O. Box 13390  
Palm Desert, CA 92255-3390  
Attn: Ronald M. Auen

By: \_\_\_\_\_  
Ronald M. Auen (Signature)  
Title: Trustee, The Auen Foundation

THE UNIVERSITY OF IDAHO FOUNDATION

University of Idaho  
P.O. Box 443150  
Moscow, ID 83844-3150

By: \_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
Title: Executive Director  
University of Idaho Foundation

THE UNIVERSITY OF IDAHO

Finance and Administration  
P.O. Box 443168  
Moscow, ID 83844-3168

By: \_\_\_\_\_  
Nancy Dunn (Signature)  
Title: Vice President of Finance and Administration

Acknowledged by:

By: \_\_\_\_\_  
John Hammel (Signature)  
Title: Dean, College of Agricultural and Life Sciences

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DRAFT  
Recording Requested By and  
When Recorded Return to:  
Gerard Billington  
University of Idaho  
Moscow, ID 83844-3158

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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**GIFT DEED**

GRANTORS, the Auen Foundation, Ronald M. Auen, Trustee, a California charitable trust, whose current address is P.O. Box 13390, Palm Desert, CA 92255-3390, for and in consideration of the charitable and educational activities of the Grantee and the benefits conferred by its activities upon the people of the State of Idaho, the sufficiency of which consideration the Grantors expressly acknowledge, do hereby voluntarily give, grant, convey, and confirm unto the BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO, whose current address is Office of Finance and Administration, Administration Building Room 211, PO Box 443168, Moscow, ID 83844-3168, County of Latah, State of Idaho, as GRANTEE, that certain real estate situated in Lemhi County, Idaho, more particularly described in Exhibit A attached hereto and by this reference incorporated herein ("Property").

GRANTORS grant the Property to Grantee together with all and singular the tenements, hereditaments, and appurtenances thereunto belonging or in anywise appertaining, the version and reversions, remainder and remainders, rents, issues, water rights and profits thereof; and all estate, right, title and interest in and to the Property, as well in law as in equity, except as otherwise expressly reserved herein.

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GRANTEE and its successors and assigns forever shall have and hold, all and singular the above described Property together with the appurtenances unto.

PROVIDED THAT if Grantee engages in any of the following activities:

1. Using the Property to carry on propaganda, or otherwise attempt to influence legislation (as defined by Code Section 4945);
2. Using the Property to influence the outcome of any specific public election, or carry on, directly or indirectly, any voter registration drive as defined in Section 4945 of the Code;
3. Making an individual grant or re-grant to another organization of all or a portion of the Property, except when the University no longer can utilize all or a portion of the Property for scientific, literary or education charitable purposes;
4. Using the Property to advance any purpose other than one specified in Section 170(c)(2)(B) of the Code;
5. Encumbering the Property, or permitting involuntary liens against the Property absent contest, including without limitation, mechanics' liens to encumber the Property;
6. Operating the Property as something other than the "Nancy M. Cummings Research, Extension and Education Center;" (Center) and/or for some purpose other than charitable scientific, literary, or educational purposes and/or violation of the mission of the Center which is to promote research, economic development and educational opportunities primarily for the residents of Lemhi and surrounding counties, and secondarily to the state of Idaho, the nation and the world;
7. Failing to maintain the University's status as a public charity qualified under Sections 501(c)(3) and 509(a)(1) of the Code or its successor provisions;

Grantor shall have the right to provide written notice to Grantee of its violation of a condition or restriction of use of the Property. If Grantee's violation of the condition or restriction is for any reason other than (a) strikes, lockouts or other labor difficulties, (b) fire or other casualty, (c) condemnation, (d) war, riot, or insurrection, (e) acts of God, (f) the requirements of any local, state or federal law, rule or regulation, (g) the preparation of the Property for educational or research purposes, or (h) temporary closure due to the restoration, reconstruction, expansion, alteration or remodeling of improvements; and if Grantee fails to remedy the violation within 180 days of receipt of notice of the violation, Grantor shall have the right to exercise a right of reversion.

Grantor may exercise its right of reversion after expiration of the 180 day period, by recording a Notice of Intent to Re-enter in the form set forth in Exhibit B attached hereto, and shall deliver such Notice to the University. Within forty-five (45) days of receipt of the Notice, the University shall execute and deliver a quit claim deed re-conveying the Property to Grantor transferring all of University's right, title and interest to the Property with the Property in its then "AS-IS" condition with no warranty or representation whatsoever, except for obligations imposed on the University by law.

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In the event the Property reverts to Grantor, any and all trade fixtures, equipment and personal property of Grantee shall remain the property of Grantee. Grantee shall vacate the Property and Grantee shall forever be released from further obligations and liabilities as to such Property accruing from and after such date. Notwithstanding anything herein to the contrary, this reversionary interest shall be enforceable only by Grantor or its successor entity, the H. N. and Frances C. Berger Foundation. In event Grantor or the H. N. and Frances C. Berger foundation ceases to exist, the Grantor's reversionary interest shall terminate and be of no further force or effect.

Grantor's reversionary interest shall terminate as to any portion of the Property that is granted or re-granted by Grantee to a third party in the event Grantee no longer can utilize that portion of the Property for the charitable purposes consistent with the Grant Agreement.

RESERVING unto Grantor a perpetual, non-exclusive easement for ingress and egress and for utilities over, under and across those portions of the Property described on Exhibit C attached hereto and made a part of (Easement) for the benefit of that certain real property described in Exhibit D attached hereto and made a part of (Benefitted Property). Provided that, (i) all utility lines and systems placed within the Easement shall be installed and maintained underground, (ii) all utility lines and systems placed within the Easement for the benefit of the Benefitted Property shall remain the property of the owner(s) of such Benefitted Property, (iii) Grantor, at Grantor's sole cost and expense, shall restore the surface of the Easement to its original specifications after any installation, maintenance or repair of any utility line or system within the Easement, and (iv) Grantee shall have the right to relocate on the Property the Easement, provided that any such relocation shall (a) be performed at Grantee's sole cost and expense, (b) not unreasonably interfere or diminish utility service provided by any utility lines or systems within the Easement, (c) not unreasonably and materially affect the owners of the Benefitted Property use of the Easement, and (d) upon such relocation Grantee shall grant an easement over the new Easement area for the benefit of the Benefitted Property upon the same terms and conditions of this grant. The Easement shall be a burden upon the Property and shall be non-exclusive and permanent. The Easement shall be binding upon Grantee and Grantee's heirs, successors, assigns and personal representatives, and upon any person or entity acquiring the Property, or any portion thereof or any interest therein, whether by operation by law or otherwise. The Easement shall be appurtenant to and for the benefit of the Benefitted Property, and each portion thereof, and shall run with the land. The Easement shall inure to the benefit of Grantor, Grantor's successors, assigns and personal representatives, and to any person or entity acquiring the Benefitted Property, or any portion thereof, or any interest therein, whether by operation of law or otherwise.

GRANTOR makes no covenants or warranties with respect to title, express or implied, other than that previous to the date of this instrument, Grantor has not conveyed the same estate to any person other than Grantee and that such estate is at the time of the execution of this instrument free from encumbrances done, made or suffered by the Grantor, or any person claiming under

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Grantor, subject to any and all easements, restrictions, agreements and encumbrances of record or appearing on the land as of the date of this instrument, and subject to the Grant Agreement between Grantee and Grantor, made on (date).

GRANTOR: Auen Foundation

\_\_\_\_\_  
Ronald M. Auen, Trustee

\_\_\_\_\_  
Date

STATE OF \_\_\_\_\_ )  
 ) ss.  
County of \_\_\_\_\_ )

On this \_\_\_ day of \_\_\_\_\_, 19\_\_, before me, the undersigned, a Notary Public in and for said state, personally appeared \_\_\_\_\_, known or identified to me to be the \_\_\_\_\_ the corporation that executed the instrument or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
NOTARY PUBLIC for \_\_\_\_\_  
Residing at \_\_\_\_\_  
My commission expires: \_\_\_\_\_

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**EXHIBIT A**

Legal Description

[To be attached]

Taylor Mountain Surveying  
301 Waller St.  
Salmon, Idaho 83467  
(208) 756-8321

**AUEN-BURGER FOUNDATION - DESCRIPTION**  
**T23NR22E199005**

A portion of the SE1/4SE1/4 Section 19, T23N, R 22E, Boise Meridian, Lemhi County, Idaho, more particularly described as follows:

Beginning at the SE Corner of said Section 19 from which the East ¼ Corner of said Section 19 bears N00°18'40"E the Basis of Bearing of this description, run thence N00°18'40"E along said easterly line, 1315.71 feet to the NE Corner said SE1/4SE1/4 Section 19;

Thence S89° 59'20"W along the northerly line of said SE1/4SE1/4 Section 19; 124.48 feet;

Thence S00°24'23"E, 883.52 feet;

Thence S89°58'31"W, 1200.39 feet;

Thence S00°23'40"E, 313.65 feet to a point on the easterly right-of-way Highway 93;

Thence along said right-of-way S31°29'29"E, 137.07 feet to the southerly line of said SE1/4SE1/4 Section 19;

Thence leaving said right-of-way S89° 56'53"E, 1237.61 feet to the Point of Beginning.

Said parcel contains 15.46 acres.



Taylor Mountain Surveying  
301 Waller St.  
Salmon, Idaho 83467  
(208) 756-8321

AUEN-BURGER FOUNDATION - DESCRIPTION  
T23NR22E206000

The SW1/4SW1/4 of Section 20, T23N, R 22E, Boise Meridian, Lemhi County,  
Idaho.  
Said parcel contains 40.33 acres more or less.



Taylor Mountain Surveying  
301 Waller St.  
Salmon, Idaho 83467  
(208) 756-8321

AUEN-BURGER FOUNDATION - DESCRIPTION  
T23NR22E309500

The NW1/4 of Section 30, T23N, R22E, Boise Meridian, Lemhi County, Idaho, more particularly described as follows:

Beginning at the NE Corner of Said Section 30, run thence  $S00^{\circ}15'00"E$  along the easterly line of said NW1/4 of Section 30 the Basis of Bearing of this description, 2232.54 feet to a point on the easterly right-of-way of Highway 93;

Thence along said right-of-way the following courses;

Along the arc of a curve to the left 694.42 feet, having a radius of 2342.90 feet, a central angle of  $17^{\circ}02'42"$ , and a chord of  $N22^{\circ}58'08"W$ , 694.42 feet;  $N31^{\circ}29'29"W$ , 1869.64 feet to a point on the northerly line of said NW1/4 of Section 30;

Thence leaving said right-of-way  $N89^{\circ}56'53"W$ , 1237.89 feet to the Point of Beginning.

Said parcel contains 29.23 acres.



Taylor Mountain Surveying  
301 Waller St.  
Salmon, Idaho 83467  
(208) 756-8321

**AUEN-BURGER FOUNDATION - DESCRIPTION**  
**T23NR22E292400**

The West ½ and the SW1/4SE1/4 of Section 29, T23N, R 22E, Boise Meridian,  
Lemhi County, Idaho.  
Said parcel contains 355.18 acres more or less.



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Salmon, Idaho 83467  
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AUEN-BURGER FOUNDATION - DESCRIPTION  
T23NR22E297800

The NW1/4SE1/4 of Section 29, T23N, R 22E, Boise Meridian, Lemhi County,  
Idaho.

Said parcel contains 39.99 acres more or less.



Taylor Mountain Surveying  
301 Waller St.  
Salmon, Idaho 83467  
(208) 756-8321

AUEN-BURGER FOUNDATION - DESCRIPTION  
T23NR22E320602

The NE1/4, the E1/2SE1/4, a portion of the W1/2SE1/4, and a portion of the NW1/4 Section 32, T23N, R22E, Boise Meridian, Lemhi County, Idaho, more particularly described as follows:

Beginning at the NE Corner of said Section 32 run thence S00°05'32"W the Basis of Bearing of this description, 1316.76 feet to the North 1/16<sup>th</sup> Corner of Sections 32 and 33;

Thence S00°04'42"W, 1315.59 feet to the East ¼ Corner of said Section 32;

Thence S00°04'03"W, 2630.84 feet to the SE Corner of said Section 32;

Thence N89°33'56"W, 1320.67 feet to the SW Corner E1/2SE1/4 said Section 32;

Thence N00°03'56"E along the westerly line of said E1/2SE1/4 Section 32,  
1188.21 feet;

Thence leaving said westerly line N89°33'56"W, 3881.5 feet to a point on the easterly line right-of-way of Highway 93;

Thence along said right-of-way N00°07'01"E, 649.80 feet;

Thence leaving said right-of-way N82°06'35"E, 48.77 feet

Thence N36°25'21"E, 297.70 feet;

Thence N89°41'36"E, 610.87 feet;

Thence N00°07'01"E, 216.15 feet;

Thence N89°33'56"W, 835.43 feet to a point on the easterly line right-of-way of Highway 93;

Thence along said right-of-way the following courses;

N00°07'01"E, 332.17 feet; N00°00'37"W, 2641.36 feet to a point on the northerly line of said Section 32;

Thence leaving said right-of-way S89°19'53"E, 2563.01 feet to the North ¼ Corner of said Section 32;

Thence S89°19'53"E, 1321.13 feet to the east 16<sup>th</sup> Corner of Sections 32 and 29;

Thence S89°22'20"E, 1321.46 feet to the Point of Beginning.

Continued on page 2, Page 1 of 2

Page 1 of 2

Subject to an ingress, and egress easement 50 feet wide north of the following described line:

Commencing at the SE Corner of said Section 32;

Thence N89°33'56"W, 1320.67 feet to the SW Corner E1/2SE1/4 said Section 32;

Thence N00°03'56"E along the westerly line of said E1/2SE1/4 Section 32, 1188.21 feet;

Thence leaving said westerly line N89°33'56"W, 3881.5 feet to a point on the easterly line right-of-way of Highway 93;

Thence along said right-of-way N00°07'01"E, 1121.80 feet to the Point of Beginning;

Thence leaving said right-of-way S89°33'56"E, 885.43 feet to the Point of Terminus.

Said parcel contains 518.88 acres.



Taylor Mountain Surveying  
301 Waller St.  
Salmon, Idaho 83467  
(208) 756-8321

AUEN-BURGER FOUNDATION - DESCRIPTION  
T23NR22E333600

The SW1/4NW1/4 of Section 33, T23N, R 22E, Boise Meridian, Lemhi County,  
Idaho.  
Said parcel contains 39.82 acres more or less.



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**EXHIBIT B**

Form of Notice of Re-entry

[To be attached]

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**Recording Requested By  
And When Recorded Return To:**

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NOTICE OF INTENT TO REENTER

This Notice of Intent to Reenter ("Notice") is given to the Regents of the University of Idaho, ("University") [or its successors and assigns] by The Auen Foundation, a California charitable trust ("the Foundation") with reference to the following facts and circumstances:

A. Attached hereto as Exhibit A is the legal description of certain real property (the "Grant Property") which is the subject of that certain Grant Agreement by and between University and the Foundation relative to which University undertook to utilize said property for charitable purposes namely for a cow-calf research center and other charitable, scientific, literary or educational purposes involving traditional or non-traditional students or faculty or employees of the University, or residents of Lemhi/Custer communities or persons otherwise served by the University. Pursuant to the terms and provisions of Paragraph 5 of that Grant Agreement, University assumed certain undertakings and agreed to certain restrictions on the use of the Grant Property.

B. Paragraph 5 of the Grant Agreement indicates that upon a failure of condition or the occurrence of a prohibited action as all set forth in Paragraph 5, but only after the expiration of 180 days after written notice to University of the failure of condition or the occurrence of a prohibited action, the Foundation shall have a right to exercise a right of termination and revert with respect to the Grant Property as provided in Paragraph 5 of the Grant Agreement as well as the grant deed conveying the property to University.

C. Such a failure of condition or violation of the use restriction has occurred; Namely: \_\_\_\_\_. On \_\_\_\_\_, Foundation gave written notice to University of the failure of condition or prohibited action, which notice is attached hereto as Exhibit B. One hundred and eighty days (180) days have expired since University received written notice and it has not cured the failure of condition or the prohibited action nor undertaken such curative measures.

D. NOW, THEREFORE, in view of the foregoing the Foundation has elected to exercise its power reserved in the Grant Agreement and grant deed to reenter the property and to cause title to the property to revert to the Foundation and demand is made herewith that within five days of receipt of this notice that University execute and deliver to Foundation a grant deed in the form attached hereto as Exhibit C.

Q:\Real Estate\Auen--Berger\Notice of Intent to Renter 020606.doc

DRAFT

IN WITNESS WHEREOF, Foundation has executed this Notice of Intent to Reenter  
this \_\_\_\_ day of \_\_\_\_\_, 2006.

THE AUEN FOUNDATION, a California  
Charitable Trust

By: \_\_\_\_\_

Title: \_\_\_\_\_

DRAFT

**EXHIBIT C**

Legal Description of Easement

[To be attached]

LEGAL DESCRIPTION FOR THE AUEN FOUNDATION  
Easement

Together with and subject to an ingress, and egress easement 50 feet wide north of the following described line:

Commencing at the SE Corner of Section 32, T23N, R22E, Boise Meridian, Lemhi County, Idaho;  
Thence N89°33'56"W, 1320.67 feet to the SW Corner E1/2SE1/4 said Section 32;  
Thence N00°03'56"E along the westerly line of said E1/2SE1/4 Section 32, 1188.21 feet;  
Thence leaving said westerly line N89°33'56"W, 3881.5 feet to a point on the easterly line right-of-way of Highway 93;  
Thence along said right-of-way N00°07'01"E, 1121.80 feet to the Point of **Beginning**;  
Thence leaving said right-of-way S89°33'56"E, 885.43 feet to the Point of **Terminus**.

DRAFT

**EXHIBIT D**

Legal Description of Benefitted Property

[To be attached]

ATTACHMENT 2 - end

Taylor Mountain Surveying  
 301 Waller St.  
 Salmon, Idaho 83467  
 (208) 756-8321

AUEN-BURGER FOUNDATION - DESCRIPTION  
 T23NR22E324801

A portion of the NW1/4 Section 32, T23N, R22E, Boise Meridian, Lemhi County, Idaho, more particularly described as follows:

Commencing at the NE Corner of said Section 32 run thence S00°05'32"W the Basis of Bearing of this description, 1316.76 feet to the North 1/16<sup>th</sup> Corner of Sections 32 and 33;

- Thence S00°04'42"W, 1315.59 feet to the East 1/4 Corner of said Section 32;
- Thence S00°04'03"W, 2630.84 feet to the SE Corner of said Section 32;
- Thence N89°33'56"W, 1320.67 feet to the SW Corner E1/2SE1/4 said Section 32;
- Thence N00°03'56"E along the westerly line of said E1/2SE1/4 Section 32,

1188.21 feet;

Thence leaving said westerly line N89°33'56"W, 3881.5 feet to a point on the easterly line right-of-way of Highway 93;

Thence along said right-of-way N00°07'01"E, 649.80 feet to the Point of

Beginning;

- Thence continuing along said right-of-way N00°07'01"E, 472.00 feet;
- Thence leaving said right-of-way S89°33'56"E, 835.43 feet;
- Thence S00°07'01"W, 216.15 feet;
- Thence S89°41'36"W, 610.87 feet;
- Thence S36°25'21"W, 297.70 feet;
- Thence S82°06'35"W, 48.77 feet to the Point of Beginning.

Together with an ingress, and egress easement 50 feet wide north of the following described line:

- commencing at the SE Corner of said Section 32;
- Thence N89°33'56"W, 1320.67 feet to the SW Corner E1/2SE1/4 said Section 32;
- Thence N00°03'56"E along the westerly line of said E1/2SE1/4 Section 32,

1188.21 feet;

Thence leaving said westerly line N89°33'56"W, 3881.5 feet to a point on the easterly line right-of-way of Highway 93;

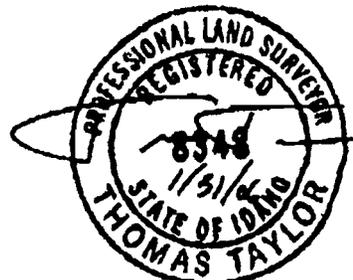
Thence along said right-of-way N00°07'01"E, 1121.80 feet to the Point of

Beginning;

Thence leaving said right-of-way S89°33'56"E, 885.43 feet to the Point of

Terminus.

Said parcel contains 5.00 acres.



**PHASE I ENVIRONMENTAL SITE ASSESSMENT**

**University of Idaho  
Nancy M. Cummings Research, Extension and Education Center  
16 Hot Springs Road  
Carmen, Idaho**

**Terracon Project No. 62067704  
February 6, 2006**

*Prepared for:*

**UNIVERSITY OF IDAHO  
Moscow, Idaho**

*Prepared by:*

**TERRACON CONSULTANTS, INC.  
Boise, Idaho**

February 6, 2006

University of Idaho  
P.O. Box 443162  
Moscow, Idaho 83844-3162  
Phone: (208) 885-6468  
Fax: (208) 885-9490

Attention: Mr. Gerard Billington

**Re: Phase I Environmental Site Assessment  
Nancy M. Cummings Research, Extension and Education Center  
16 Hot Springs Road  
Carmen, Idaho  
Terracon Project No. 62067704**

Gentlemen:

We are pleased to submit the enclosed Phase I Environmental Site Assessment (ESA) report for the above-referenced site. A cursory summary of findings is provided in the Executive Summary. Please see the report in its entirety for a comprehensive understanding of the items contained in the Executive Summary.

We appreciate the opportunity to perform these sciences for you. Please contact us if you have questions regarding this information or if we can provide any other services.

Sincerely,  
**TERRACON**

Michael S. Pereira  
Staff Environmental Professional

Kevin J. Pentony  
Senior Technical Reviewer

MSP: tc/62067704.Report.doc  
Attachments

Copies to: Addressee (3)

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**TERRACON  
PHASE I ENVIRONMENTAL SITE ASSESSMENT**

**University of Idaho  
Nancy M. Cummings Research, Extension and Education Center  
16 Hot Springs Road  
Carmen, Idaho**

**Terracon Project No. 62067704  
February 6, 2006**

**EXECUTIVE SUMMARY**

This Phase I ESA of the above-referenced site was performed in accordance with our proposal dated January 30, 2006 and in general accordance with the consensus document known as ASTM E 1527-00, a guide for conducting Environmental Site Assessments. Mr. Michael Pereira performed the site reconnaissance on January 31, 2006.

A cursory summary of findings is provided below. However, details were not included or fully developed in this section, and the report must be read in its entirety for a comprehensive understanding of the items contained herein.

- The site is an approximate 1044 acre tract of land located east of the Salmon River, north of Carmen, 16 Hot Springs Road, Lemhi County, Idaho located in portions of Sections 19, 20, 29, 30, 32, 33, Township 23-North, Range 22-East. The site is bordered to the south by farm/pasture land, to the west by US 93 followed by farm/pasture land and the Salmon River, to the north by Bureau of Land Management (BLM) land and to the east by BLM land. The site is improved with two shops, one office, two houses, one garage, three mobile homes, several well houses, a truck scale and multiple barns. The remainder of the site is covered with fencing, rangeland, canals and irrigation ditches.
- Based on a review of historical aerial photographs, topographical maps, and personal interviews, the site has been developed and used as farm/pasture land at least 1966. The surrounding area was historically farm/pasture land with residential homes.
- The regulatory review did not identify facilities within the specified search radii.

- Terracon spoke with a representative from the local BLM office on February 1, 2006 concerning the borrow pits on and near the site. According to the BLM representative, the borrow pits have never been used for any hazardous material dumping and if someone dumped household waste in them, it was cleaned up immediately. Based on this information, the borrow pits do not appear to constitute a recognized environmental condition (REC) to the site at this time.
- A generator was observed in the large shop/classroom. The generator is fueled by gasoline. Staining was not observed on or around the generator and therefore does not appear to constitute a REC to the site at this time.
- Two small air compressors were observed in the large shop/classroom and in the maintenance shop during the site reconnaissance. Minimal staining was observed on the compressors but appeared to be *de minimis* condition. Based on this information, the air compressors do not appear to constitute a REC to the site at this time.
- Water pumps for the irrigation systems were observed throughout the site. Minimal staining was observed on the pumps. The staining appeared to be a *de minimis* condition and therefore does not appear to constitute a REC to the site at this time.
- Three aboveground fuel tanks (ASTs) were observed in the middle of the site southwest of a large shop/classroom. The tanks were in a concrete secondary containment unit with a valve release. Minimal staining was observed on the tanks and in the secondary containment unit. Based on the secondary containment and minimal staining, the ASTs do not appear to constitute a REC to the site at this time.

Tanks for welding were observed inside the large shop/classroom during the site reconnaissance. Due to the gaseous nature of the contents (not a liquid at standard temperature and pressure), the tanks do not appear to constitute a REC to the site at this time.

Five propane tanks were observed during the site reconnaissance that were used for heating of some of the residences and shops. Due to the gaseous nature of propane (not a liquid at standard temperature and pressure), the propane tanks do not appear to constitute a REC to the site at this time.

- Multiple 55-gallon drums of used oil, 5-gallon buckets of hydraulic oil and lubrication oil, containers of herbicides/pesticides, gasoline cans, bags of fertilizers, floor sealant and other maintenance type fluids were observed in and around the maintenance shop, in the old dairy barn, in the residential garage and in the large shop/classroom. Secondary containment was not observed. Areas of oil stained concrete approximately one foot in diameter to four feet in diameter were observed on the concrete slab in the shop, on a concrete slab under a backhoe in front of the shop and on the concrete slab of the large shop/classroom. Drains were not observed around these containers. According to Mr. Cheyney, the used oil is collected in oil pans and buckets from the equipment and put in 55-gallon drums which are disposed of at the landfill as needed. Based on the minimal observed staining, the 55-gallon drums and containers do not appear to constitute a REC to the site at this time.
- A grease trap was observed in the kitchen of the large shop/classroom. Mr. Cheyney stated that the kitchen is rarely used unless they have a luncheon and it is cleaned when necessary. Based on this information, the grease trap does not appear to constitute a REC to the site at this time.
- The large shop/classroom, the two houses, and the three mobile homes are equipped with septic tanks and drainfields. Mr. Cheyney stated the septic tanks and drainfields only service the residences and bathrooms of the large shop/classroom and was not aware of any problems associated with the system. Based on the residential use, the on-site septic tanks and drainfields do not appear to constitute a REC to the site at this time.
- Two floor pipe drains were observed in a new addition of the maintenance shop. Mr. Cheyney stated that the drains go directly outside. Staining or hazardous chemicals were not observed around the drains. Based on the lack of observed staining or hazardous chemicals, the drains do not appear to constitute a REC to the site at this time, however the presence of the drains in this area is an environmental concern.

Approximately six drains were observed in one of the barns and in the large shop/classroom in the bathrooms, kitchen, and washroom. Staining or hazardous chemicals were not observed around the drains. Based on the lack of observed staining or hazardous chemicals, the drains do not appear to constitute a REC to the site at this time.

- Approximately sixteen pole-mounted electrical transformers were observed during the visual survey. According to the identification markings on the transformers, they appear to be owned and maintained by Idaho Power. The transformers appeared to be labeled with non-PCB stickers. Evidence of current or prior releases was not observed in the vicinity of the electrical equipment during the site inspection and the transformers do not appear to constitute a REC to the site at this time.
- Wood, barbed wire, metal scrap, appliances, cardboard, tires and other miscellaneous debris were observed throughout the site. The materials did not appear to be of a hazardous nature and do not appear to constitute a REC to the site at this time, however the storage of tires and miscellaneous debris is an environmental concern.
- Five domestic wells and one irrigation well were observed during the site reconnaissance.
- An irrigation canal borders the site to the west, multiple irrigation ditches run through the site, and there is a pond on the west side of the site. Evidence of chemical sheens or noxious odors was not observed during the site visit.
- Approximately six car batteries were observed on the concrete floor inside the large shop/classroom. Staining or leaking was not observed on or around the batteries. Based on the lack of observed staining or leaking, the car batteries do not appear to constitute a REC to the site at this time.

## Recommendations

Based on the Scope of Services for this assessment, Terracon did not identify recognized environmental conditions, which in our opinion require additional assessment at this time, however the following environmental concerns were identified:

- Although not a REC, the miscellaneous trash and debris materials including tires on site should be removed and properly disposed in accordance with local and state regulations.
- Although not a REC, secondary containment should be provided for the 55-gallon drums.
- Improved maintenance and housekeeping activities should be implemented to reduce the potential for future staining.
- Floor drains in the maintenance areas or areas where hazardous substances (petroleum products are stored) should be sealed.

**TERRACON  
PHASE I ENVIRONMENTAL SITE ASSESSMENT**

**University of Idaho  
Nancy M. Cummings Research, Extension and Education Center  
16 Hot Springs Road  
Carmen, Idaho**

**Terracon Project No. 62067704  
February 6, 2006**

**1.0 INTRODUCTION**

**1.1 Site Description**

**SITE DESCRIPTION**

<b>Site Name</b>	Nancy M. Cummings Research, Extension and Education Center
<b>Site Location/Address</b>	16 Hot Springs Road, Carmen, Lemhi County, Idaho
<b>Land Area</b>	Approximately 1044 acres
<b>Additional Site Improvements</b>	The site is improved with two shops, one office, two houses, one garage, three mobile homes, several well houses, a truck scale and multiple barns. The remainder of the site is covered with fencing, rangeland, canals and irrigation ditches.

The site location is depicted on Figure 1 of Appendix A, which was reproduced from a portion of the Bird Creek and Badger Spring Gulch USGS 7.5-minute series topographic map. A Site Diagram of the site and adjoining properties is included as Figure 2 of Appendix A. Acronyms and terms used in this report are described in Appendix E.

**1.2 Scope of Services**

This ESA was performed in accordance with our proposal dated January 30, 2006 and in general accordance with the consensus document known as ASTM E 1527-00, a guide for conducting Environmental Site Assessments. The purpose of this ESA was to assist the client in developing information to identify recognized environmental conditions (RECs) in connection with the site as reflected by the scope of this report. This purpose was undertaken through a regulatory database review, historical and physical records review, interviews, including local government inquiries, as applicable, and a visual noninvasive reconnaissance of the site and adjoining properties. Limitations and ASTM deviations are evident from reviewing the applicable scope of services and the report text.

### 1.3 Standard of Care

This ESA was performed in accordance with generally accepted practices of this profession undertaken in similar studies at the same time and in the same geographical area. We have endeavored to meet this standard of care but may be limited by conditions encountered during performance, a client-driven scope of services, or inability to review information not received by the report date.

Phase I environmental site assessments, such as the one performed at this site, are of limited scope, are noninvasive and cannot eliminate the potential that hazardous, toxic or petroleum substances are present or have been released at the site beyond what is identified by the limited scope of this ESA. In conducting the limited scope of services described herein, certain sources of information and public records were not reviewed. It should be recognized that environmental concerns may be documented in public records that were not reviewed. No environmental site assessment can wholly eliminate uncertainty regarding the potential for recognized environmental conditions in connection with a property. Performance of this practice is intended to reduce, but not eliminate, uncertainty regarding the potential for recognized environmental conditions. No warranties, express or implied, are intended or made. The limitations herein must be considered when the user of this report formulates opinions as to risks associated with the site or otherwise uses the report for any other purpose. These risks may be further evaluated – but not eliminated – through additional research or assessment. We will, upon request, advise you of additional research or assessment options that may be available and associated costs.

### 1.4 Additional Scope Limitations and ASTM Exceptions

Based upon the agreed-on scope of services, this ESA did not include subsurface or other invasive assessments, business environmental risk evaluations or other services not particularly identified and discussed herein. Reasonable attempts were made to obtain information within the scope and time constraints set forth by the client; however, in some instances, information requested is not or was not received by the issuance date of the report. Consideration of such information is beyond the scope of this assessment. Information obtained for this ESA was received from several sources that we believe to be reliable; nonetheless, the authenticity or reliability of these sources cannot and is not warranted hereunder. Purchase price data, specialized knowledge or experience of the client, and activities and land use limitations, and environmental lien information were not provided by the client for evaluation unless otherwise specified herein. This ESA was further limited by the following:

- *Credentials of the environmental assessors (resumes) and of the company (Statement of Qualifications) have not been included in this report but are available upon request.*
- *Pertinent documents are referred in the text of this report, and a separate reference section has not been included.*
- *At the time of the site reconnaissance, the site was covered with snow making the exterior surface of the site unobservable.*
- *Historic information was not provided back to 1940. Uses of the site were only described as far back as 1966 and at the direction of the client, land title records were not reviewed.*
- *At the time of the site reconnaissance two of the residences were occupied by tenants and entry was not allowed.*
- *The local Fire Department was contacted by mail requesting information regarding hazardous materials spills, permits, releases, fires, and underground storage tanks for the site. At the issuance of this report, Terracon has not received a response.*

This report represents our service to you as of the report date and constitutes our final document; its text may not be altered after final issuance. Findings in this report are based upon the site's present utilization, information derived from the most recent reconnaissance and from other activities described herein; such information is subject to change. Certain indicators of the presence of hazardous substances or petroleum products may have been latent, inaccessible, unobservable or not present during the most recent reconnaissance and may subsequently become observable (such as after site renovation or development). Further, these services are not to be construed as legal interpretation or advice.

### **1.5 Reliance**

This ESA report has been prepared for the exclusive use and reliance of the University of Idaho. Use or reliance by any other party is prohibited without the written authorization of the University of Idaho and Terracon.

Reliance on the ESA by the client and all authorized parties will be subject to the terms, conditions and limitations stated in the proposal, ESA report, and Terracon's Terms and Conditions. The limitation of liability defined in the Terms and Conditions is the aggregate limit of Terracon's liability to the client and all relying parties.

2.0 PHYSICAL SETTING

PHYSICAL SETTING

PHYSICAL SETTING INFORMATION FOR SITE AND SURROUNDING AREA		SOURCE
<b>Topography</b> (Refer to Appendix A for an excerpt of the Topographic Map)		
<i>Site Elevation</i>	Approximately 3,780 feet to 4,180 feet above mean sea level	Bird Creek and Badger Spring Gulch USGS Topographic Map, Dated 1966
<i>Surface Runoff/ Topographic Gradient</i>	The topographic gradient is to the west	
<i>Closest Surface Water</i>	Bordering the site to the west is an irrigation canal and approximately 200 feet to the west is the Salmon River.	
<b>Soil Characteristics</b>		
<i>Soil Type:</i>	Cowbone-Tohobit complex, Kehar gravelly loam, Millhi-Badland complex, Packham-Perreau complex, Shenon-Perreau complex, Smout-Cowbone complex and Zeegee-Ajax complex.	Soil Survey of Custer-Lemhi Area, Idaho, United States Department of Agriculture/National Soil Conservation Service Website Dated January 9, 2006
<i>Description:</i>	<p><b>Cowbone-Tohobit complex:</b> Very deep, poorly to somewhat poorly drained, moderate permeability and slow runoff. Ranges from grayish brown silt loam to olive gray cobbly loamy very fine sand.</p> <p><b>Kehar gravelly loam:</b> Very deep, well drained, slow permeability and medium runoff. Ranges from yellowish brown gravelly loam to variegated very gravelly clay.</p> <p><b>Millhi-Badland complex:</b> Very deep, moderately well drained, very slow permeability and medium runoff. Ranges from brown gravelly silt loam to pale yellow clay.</p> <p><b>Packham-Perreau complex:</b> Very deep, well drained, moderate to very rapid permeability and slow runoff. Ranges from brown gravelly loam to light yellowish brown extremely gravelly loamy sand.</p> <p><b>Shenon-Perreau complex:</b> Very deep, well drained, moderately slow permeability and medium runoff. Ranges from grayish brown loam to pale brown and very pale brown loam and gravelly loam.</p> <p><b>Smout-Cowbone complex:</b> Very deep, moderately well drained, moderately to very rapid permeability and slow runoff. Ranges from grayish brown gravelly loam to multicolored extremely gravelly sand and extremely gravelly coarse sand.</p> <p><b>Zeegee-Ajax complex:</b> Very deep, poorly drained, moderately slow permeability and slow runoff. Ranges from slightly decomposed roots to olive gray silty clay loam.</p>	

PHYSICAL SETTING INFORMATION FOR SITE AND SURROUNDING AREA		SOURCE
<b>Geology/Hydrogeology</b>		
<i>Formation:</i>	Bozeman Group and related valley-fill deposits, undivided	Geological Map of Dillon, Edward T. Ruppel, J. Michael Oneill and David A. Lopez, Dated 1993
<i>Description:</i>	Light gray to yellowish-brown, moderately indurated to well-indurated tuffaceous sand-stone and siltstone containing subordinate interbeds of limestone and marl and lenses of pebble and cobble conglomerate composed of locally derived rock fragments.	
<i>Primary Aquifer</i>	Snake River Plain Regional Aquifer System	Groundwater Atlas of the U.S., Idaho, Oregon, Washington HA 730-H, USGS, 1994
<i>*Hydrogeologic Gradient:</i>	Not known – may be inferred to be parallel to topographic gradient to the west (However, see discussion below)	

\*The groundwater flow direction and the depth to shallow groundwater, if present, would likely vary depending upon seasonal variations in rainfall and the depth to the soil/bedrock interface. Without the benefit of on-site groundwater monitoring wells surveyed to a datum, groundwater depth and flow direction beneath the site cannot be ascertained.

### 3.0 HISTORICAL USE INFORMATION

#### 3.1 Historical Topographic Maps

Readily available USGS historical topographic maps were reviewed to identify RECs in connection with the site. Selected historical topographic maps are summarized below:

#### Historical Topographic Maps

USGS Map/Date	Direction	Description
1966	Site	Mostly undeveloped land with what appears to be multiple houses, irrigation ditches and a borrow pit on the north end of the site.
	North	Undeveloped land and irrigation ditches.
	East	Mostly undeveloped land with drainage ditches and two borrow pits.
	South	Several what appears to be houses and irrigation ditches.
	West	Lewis and Clark Trail followed by what appears to be three houses followed by the Salmon River.

The borrow pits are discussed in Section 3.6.

### **3.2 Historical Aerial Photographs**

Historical aerial photographs are reviewed to obtain information concerning the history of development on and near a site. Although generally flown at medium to high altitudes, they may be useful in visually comparing historic and present conditions. They may also be helpful in determining whether conditions of apparent environmental concern existed on or near a site at the time they were taken. Evaluation of these aerial photographs may be limited by the quality and scale of the photograph.

An aerial photograph from the United States Geological Service (USGS) was reviewed from 1999. Due to the poor quality of the aerial photograph and the vast area of the site, Terracon was unable to view pertinent information on the site.

### **3.3 Historical City Directories**

City directories are listings of residences, businesses and professional entities organized both alphabetically by name and alphanumerically by street address. According to the Idaho State Historical Library and the Salmon City Library, city directories are not available for the city of Carmen.

### **3.4 Historical Fire Insurance Maps**

In the late nineteenth century, the Sanborn Company began preparing maps of central business districts for use by fire insurance companies. These maps were updated and expanded geographically periodically through the twentieth century. The Sanborn maps often indicate construction materials of specific building structures and the location of gasoline storage tanks.

Historical fire insurance maps produced by the Sanborn Map Company were requested from Environmental Data Resources, Inc. (EDR) to evaluate past uses and relevant characteristics of the site and adjoining properties.

Based upon inquires to EDR, Sanborn maps were not available for the site.

### **3.5 Ownership Information**

At the direction of the client, land title records were not reviewed as part of the scope of services.

### 3.6 Historical Interviews

Terracon interviewed Mr. Charles Cheney, site superintendent for the past three years, regarding historical uses of the site. According to Mr. Cheney, the site is used for growing hay and cattle grazing. Mr. Cheney stated that the site was previously used for the same purposes. Mr. Cheney stated that he is not aware of any underground storage tanks (USTs), fill dirt from unknown origins, environmental liens, or hazardous spills on-site. Mr. Cheney stated that oil and small amounts of herbicides, pesticides, and fertilizers are stored on-site in the maintenance shop. The herbicides and pesticides are only applied by Mr. Cheney and usually about once a year or as needed. According to Mr. Cheney, maintenance is done on the equipment in front of the shop on a concrete pad. Oil pans and buckets are used to transport the used oil to 55-gallon drums, which are then disposed of at the local landfill as needed. Mr. Cheney pointed out two borrow pits located on the east adjoining property and the north part of the site. Mr. Cheney has not seen any hazardous substances or dumping in these pits. Mr. Cheney also pointed out an area near the large shop/classroom where old farm debris (wood, barbed wire, metal scrap etc.) was buried. Mr. Cheney did not recall any hazardous substances in the pit. Mr. Cheney stated that there are five domestic wells and one irrigation well as well as multiple irrigation ditches and an irrigation canal that borders the site to the west. According to Mr. Cheney, there are multiple septic tanks and drainfields on-site and they are used for residential purposes only.

Terracon spoke with a representative from the local Bureau of Land Management (BLM) office on February 1, 2006 concerning the borrow pits on and near the site. According to the BLM representative, the borrow pits have never been used for any hazardous material dumping and if someone dumped household waste in them, it was cleaned up immediately. Based on this information, the borrow pits do not appear to constitute a REC to the site at this time.

### 3.7 Previous Reports

Previous environmental reports for the site were provided for review.

Phase I Environmental Site Assessment, performed by Terracon, Hot Springs Ranch, Carmen, Idaho, Terracon Project No. 62007725, Dated July 17, 2000.

Indications of potential environmental concerns associated with the subject site were observed and include:

- Three above ground fuel tanks with secondary containment. Visual staining of surficial soils adjacent to the tanks was not observed.

- Pesticides, herbicides, and fertilizers are applied to the fields on the subject property. Significant quantities of these substances are reportedly not stored on the subject site and were not observed during the site reconnaissance.
- Sensitive receptors were observed on the site and included a pond that drains to the Salmon River, resident families with young children, and six domestic water supply wells. Water samples were collected from the domestic water wells and analyzed for nitrates and nitrites. Nitrate concentrations were below the EPA maximum contaminant level (MCL) for drinking water. Nitrite concentrations were below analytical method detection limits.
- Most structures on the subject site were reportedly constructed prior to 1954. Potential asbestos containing materials and lead-based paint may have be present. A survey of potential asbestos containing materials and lead-based paint was not included in the scope of this project.
- Electrical transformers on the subject site may contain PCB dielectric fluid.
- Former borrow pits located adjacent to the subject site may have been used to bury waste materials.

Terracon reviewed the Phase I report and based on the information in Section 5.2.1, the above ground storage tanks (ASTs) do not appear to constitute a REC to the site at this time.

The pesticides, herbicides and fertilizers as discussed in Sections 3.6 and 5.2.1 do not appear to constitute a REC to the site at this time.

Sensitive receptors were observed on the site and Terracon concurs with the assessment of the nitrate and nitrite drinking water assessment done in June of 2000.

Terracon concurs with the assessment of the possible presence of asbestos containing materials (ACM) and lead-based paint (LBP) in the structures on-site. A survey of potential ACM and LBP was not included in the scope of the Terracon 2006 ESA.

Electrical transformers were observed on the site and appeared to be labeled with non-PCB stickers as discussed in Section 5.2.1. Based on the information in Section 5.2.1, the transformers do not appear to constitute a REC to the site at this time.

Based on the information in Sections 3.6, the borrow pits do not appear to constitute a REC to the site at this time.

Please see Appendix F for a copy of the previous report.

**4.0 REGULATORY RECORDS REVIEW**

The United States EPA and State of Idaho database information was provided by EDR, a contract information services company, for indications of environmental concern on and in the vicinity of the site. Information in this section is subject to the accuracy of the data provided by the information services company and the date at which the information is updated, and the scope herein did not include location of facilities listed as "unmappable".

In some of the following subsections, the words up-gradient, cross-gradient and down-gradient refer to the topographic gradient in relation to the site. As stated previously, the groundwater flow direction and the depth to shallow groundwater, if present, would likely vary depending upon seasonal variations in rainfall and the depth to the soil/bedrock interface. Without the benefit of on-site groundwater monitoring wells surveyed to a datum, groundwater depth and flow direction beneath the site cannot be ascertained.

**4.1 Federal and State Databases**

Listed below are the names and number of facilities identified on federal and state databases within the indicated search areas. Database definition, descriptions, and the database search report are included in the Appendices.

**Federal and State Databases**

Database	Description	Radius (Miles)	Facilities
<b>Federal</b>			
<b>NPL</b>	The National Priorities List (NPL) is the USEPA's database of uncontrolled or abandoned hazardous waste facilities that have been listed for priority remedial actions under the Superfund Program.	1.0	0
<b>RCRA CORRACTS</b>	The USEPA maintains a database of RCRA facilities that have conducted, or are presently conducting a "corrective action". A "corrective action" order is issued when there has been a release of hazardous waste or constituents into the environment from a RCRA facility.	1.0	0
<b>CERCLIS/ NFRAP</b>	The CERCLIS database is a compilation of facilities which the USEPA has investigated or is presently investigating for a release or threatened release of hazardous substances pursuant to the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) of 1980. NFRAP (No Further Remedial Action Planned) refers to facilities that have been removed and archived from its inventory of CERCLA sites.	0.5	0
<b>RCRA TSDs</b>	The RCRA/TSD Database is a compilation by the USEPA of facilities that report storage, transportation, treatment, or disposal of hazardous waste.	1.0	0

Database	Description	Radius (Miles)	Facilities
<b>RCRA Generators</b>	The Resource Conservation and Recovery Act (RCRA) Generators database, maintained by the USEPA, lists facilities that generate hazardous waste as part of their normal business practices. Generators are listed as large, small, or conditionally exempt. Large quantity generators (LQG) produce at least 1000 kg/month of non-acutely hazardous waste or 1 kg/month of acutely hazardous waste. Small quantity generators (SQG) produce 100-1000 kg/month of non-acutely hazardous waste. Conditionally exempt small quantity generators (CESQG) are those that generate less than 100 kg/month of non-acutely hazardous waste.	0.25	0
<b>ERNS</b>	The Emergency Response Notification System (ERNS) is a listing compiled by the USEPA on reported releases of petroleum and hazardous substances to the air, soil, and/or water.	Site	0
<b>State</b>			
<b>STATE HAZ. WASTE</b>	The State of Idaho does not maintain a database of state Hazardous Waste Facilities.	NA	NA
<b>STATE LANDFILL</b>	The State of Idaho maintains a database of solid waste facilities (SWLF) located within Idaho. The database information may include the facility name, class, operation type, area, estimated operational life, and owner.	0.5	0
<b>LUST</b>	The State of Idaho provides a computer generated database of the leaking underground storage tanks in Idaho.	0.5	0
<b>UST</b>	The State of Idaho provides a computer generated database of the underground storage tanks (USTs) in Idaho.	0.25	0

Listed facilities were not identified within the specified search radii.

Unmapped facilities are those that do not contain sufficient address or location information to evaluate the facility listing locations relative to the site. The EDR report listed two (2) facilities in the unmapped section. The facilities are listed in the EDR report in Appendix C. Determining the location of unmapped facilities is beyond the scope of this assessment, however the facilities were not observed in the vicinity of the site.

## **4.2 Local Agency Inquiries**

### **4.2.1 Central District Health Department**

The District VII Health Department was contacted by fax requesting information regarding hazardous materials spills, permits, releases, fires, and underground storage tanks for the site. A return e-mail was received by Terracon from District VII Health Department indicating the site has three septic permits on file for residential use.

### **4.2.2 Meridian Fire Department**

The Lemhi County Fire Department was contacted by mail requesting information regarding hazardous materials spills, permits, releases, fires, and underground storage tanks for the site. At the issuance of this report, Terracon has not received a response. If a subsequent interview provides information to indicate a potential REC to the site, an addendum letter discussing the REC will be provided.

## **5.0 SITE RECONNAISSANCE**

### **5.1 General Site Information**

Information contained in this section is based on a visual reconnaissance conducted while walking through the site and the accessible interior areas of structures, if any, located on the site. A summary of information obtained from interviews and other references presented in the following subsections is also provided. Figure 2 in Appendix A is a Site Diagram of the site. Photo documentation of the site at the time of the visual reconnaissance is provided in Appendix D.

**General Site Information**

<b>Site Reconnaissance</b>	
<i>Field Personnel</i>	Mr. Michael Pereira
<i>Reconnaissance Date</i>	January 31, 2006
<i>Weather</i>	Cloudy and cool
<i>Site Contact/Title</i>	Mr. Charles Cheyney, Site Superintendent
<b>Site Description</b>	
<i>Site Name</i>	Nancy M. Cummings Research, Extension and Education Center
<i>Site Location/Address</i>	16 Hot Springs Road, Carmen, Lemhi County, Idaho
<i>Adjoining Streets</i>	US 93
<i>Land Area</i>	Approximately 1044 acres
<i>Other Site Improvements</i>	The site is improved with two shops, one office, two houses, one garage, three mobile homes, several well houses, a truck scale and multiple barns. The remainder of the site is covered with fencing, rangeland, canals and irrigation ditches.
<i>Site Topographic Relief</i>	Gently sloping to the west
<b>Site Utilities</b>	
<i>Electricity</i>	Idaho Power
<i>Drinking Water</i>	Well
<i>Wastewater</i>	Septic Tank and Drainfields
<i>Natural Gas</i>	NA

The site is an approximate 1044 acre tract of land located east of the Salmon River, north of Carmen, 16 Hot Springs Road, Lemhi County, Idaho located in portions of Sections 19, 20, 29, 30, 32, 33, Township 23-North, Range 22-East.. The site is bordered to the south by farm/pasture land, to the west by US 93 followed by farm/pasture land and the Salmon River, to the north by BLM land and to the east by BLM land. The site is improved with two shops, one office, two houses, one garage, three mobile homes, several well houses, a truck scale and multiple barns. The remainder of the site is covered with fencing, rangeland, canals and irrigation ditches.

**5.2 Summary of Observations**

The following table summarizes site observations and interviews. Affirmative responses (designated by an "X") are discussed in more detail in the subsections following the table.

Category	Item or Feature	Item or Feature Observed
<b>Site Operations, Processes, and Equipment</b>	Generators	X
	Air Compressors	X
	Water Pumps	X
<b>Aboveground Chemical or Waste Storage</b>	Evidence of aboveground storage tanks	X
	Drums, barrels, and/or containers ≥ 5 gallons	X
	Cleaning and/or similar products	
	MSDS	
<b>Underground Chemical or Waste Storage, Drainage, or Collection Systems</b>	Evidence of underground storage tanks or ancillary UST equipment	
	Sumps, cisterns, catch basins, and/or dry wells	
	Grease traps	X
	Septic tanks and/or leach fields	X
	Oil/water separators	
	Pipeline markers	
	Interior floor drains	X
<b>Electrical Transformers / PCBs</b>	Pad or pole-mounted transformers and/or capacitors	X
<b>Evidence of Releases or Potential Releases</b>	Stressed vegetation	
	Stained soil	
	Stained pavement or similar surface	X
	Leachate and/or waste seeps	
	Trash, debris, and/or other waste materials	X
	Dumping and/or disposal areas	
	Construction/demolition debris and/or dumped fill dirt	
	Surface waste discoloration, odor, sheen, and/or free floating product	
	Strong, pungent, and/or noxious odors	
	Exterior pipe discharges and/or other effluent discharges	
	Laboratory hoods and/or incinerators	
	Waste treatment systems and/or water treatment systems	
	Compressor blowdown	
<b>Other Notable Features</b>	Quarries and/or pits	
	Wells	X
	Surface Water Bodies	X
	Batteries	X

Those entries above designated by an "X" indicate that the Item or Feature was observed during the site visit. These are discussed in more detail below. If no "X" designation appears above, then the Item or Feature was not observed on the date of the site visit.

## 5.2.1 Observations

### Site Operations, Processes, and Equipment

#### Generators

A generator was observed in the large shop/classroom. The generator is fueled by gasoline. Staining was not observed on or around the generator and therefore does not appear to constitute a REC to the site at this time.

#### Air Compressors

Two small air compressors were observed in the large shop/classroom and in the maintenance shop during the site reconnaissance. Minimal visual signs of staining was observed on the compressors but appeared to be *de minimis* condition. Based on this information, the air compressors do not appear to constitute a REC to the site at this time.

#### Water Pumps

Water pumps for the irrigation systems were observed throughout the site. Minimal staining was observed on the pumps. The staining appeared to be a *de minimis* condition and therefore does not appear to constitute a REC to the site at this time.

### Aboveground Chemical or Waste Storage

#### Evidence of Aboveground Storage Tanks

Three aboveground fuel tanks (ASTs) were observed in the middle of the site southwest of a large shop/classroom. The tanks were in a concrete secondary containment unit with a valve release. Minimal staining was observed on the tanks and in the secondary containment unit. Based on the secondary containment and minimal staining, the ASTs do not appear to constitute a REC to the site at this time.

Tanks for welding were observed inside the large shop/classroom during the site reconnaissance. Due to the gaseous nature of the contents (not a liquid at standard temperature and pressure), the tanks do not appear to constitute a REC to the site at this time.

Five propane tanks were observed during the site reconnaissance that were used for heating of some of the residences and shops. Due to the gaseous nature of propane (not a liquid at standard temperature and pressure), the propane tanks do not appear to constitute a REC to the site at this time.

Drums, barrels and/or containers  $\geq$  5 gallons

Multiple 55-gallon drums of used oil, 5-gallon buckets of hydraulic oil and lubrication oil, containers of herbicides/pesticides, gasoline cans, bags of fertilizers, floor sealant and other maintenance type fluids were observed in and around the maintenance shop, in the old dairy barn, in the residential garage and in the large shop/classroom. Secondary containment was not observed. Areas of oil stained concrete approximately one foot in diameter to four feet in diameter were observed on the concrete slab in the shop, on a concrete slab under a backhoe in front of the shop and on the concrete slab of the large shop/classroom. Drains were not observed around these containers. According to Mr. Cheyney, the used oil is collected in oil pans and buckets from the equipment and put in 55-gallon drums which are disposed of at the landfill as needed. Based on the minimal observed staining, the 55-gallon drums and containers do not appear to constitute a REC to the site at this time.

**Underground Chemical or Waste Storage, Drainage, or Collection Systems**

Grease traps

A grease trap was observed in the kitchen of the large shop/classroom. Mr. Cheyney stated that the kitchen is rarely used unless they have a luncheon and it is cleaned when necessary. Based on this information, the grease trap does not appear to constitute a REC to the site at this time.

Septic tanks and/or leach fields

The large shop/classroom, the two houses, and the three mobile homes are equipped with septic tanks and drainfields. Mr. Cheyney stated the septic tanks and drainfields only service the residences and bathrooms of the large shop/classroom and was not aware of any problems associated with the system. Based on the residential use, the on-site septic tanks and drainfields do not appear to constitute a REC to the site at this time.

Interior floor drains

Two floor pipe drains were observed in a new addition of the maintenance shop. Mr. Cheyney stated that the drains go directly outside. Staining or hazardous chemicals were not observed around the drains. Based on the lack of observed staining or hazardous chemicals, the drains do not appear to constitute a REC to the site at this time, however the presence of drains in this area is an environmental concern.

Approximately six drains were observed in one of the barns and in the large shop/classroom in the bathrooms, kitchen, and washroom. Staining or hazardous chemicals were not observed around the drains. Based on the lack of observed staining or hazardous chemicals, the drains do not appear to constitute a REC to the site at this time.

## **Electrical Transformers / PCBs**

### Pad or pole-mounted transformers and/or capacitors

Approximately sixteen pole-mounted electrical transformers were observed during the visual survey. According to the identification markings on the transformers, they appear to be owned and maintained by Idaho Power. Transformers contain mineral oil which may contain minor amounts of PCB and could be considered "PCB contaminated" (PCB content of 50-499 ppm).

Idaho Power maintains responsibility for the transformers, and if the transformers were "PCB contaminated", the utility company is not required to replace the transformer fluids until a release is identified. The transformers appeared to be labeled with non-PCB stickers. Evidence of current or prior releases was not observed in the vicinity of the electrical equipment during the site inspection and the transformers do not appear to constitute a REC to the site at this time.

## **Evidence of Releases or Potential Releases**

### Trash, Debris and/or Other Waste Materials

Wood, barbed wire, metal scrap, appliances, cardboard, tires and other miscellaneous debris were observed throughout the site. The materials did not appear to be of a hazardous nature and do not appear to constitute a REC to the site at this time, however the storage of tires and miscellaneous debris is an environmental concern.

## **Other Notable Site Features**

### Wells

Five domestic wells and one irrigation well were observed during the site reconnaissance.

### Surface Water Bodies

An irrigation canal borders the site to the west, multiple irrigation ditches run through the site, and there is a pond on the west side of the site. Evidence of chemical sheens or noxious odors was not observed during the site visit.

### Batteries

Approximately six car batteries were observed on the concrete floor inside the large shop/classroom. Staining or leaking was not observed on or around the batteries. Based on the lack of observed staining or leaking, the car batteries do not appear to constitute a REC to the site at this time.

### 5.2.2 Interviews Conducted During Visual Reconnaissance

The following individuals were interviewed regarding the presence or absence of the items or features listed in the table above. Unless otherwise noted herein, the interviewee was not aware of the listed features (identified in the Site Characteristics Table) at the site.

#### Interviewees

Interviewee	Title
Mr. Charles Cheyney	Site Superintendent

### 6.0 ADJOINING/SURROUNDING PROPERTY RECONNAISSANCE

Visual observations of adjoining/surrounding properties (from site boundaries and readily accessible public areas) are summarized below.

#### Adjoining/Surrounding Properties

Direction	Description
North	BLM land.
South	Farm/pasture land.
East	BLM land.
West	US 93 followed by farm/pasture land followed by the Salmon River.

### 7.0 ADDITIONAL SERVICES

Per the agreed-on scope of services specified in the proposal, additional services (e.g., asbestos testing, wetlands evaluation, lead based paint testing, lead in drinking water testing, radon testing, etc.) were not conducted.

## 8.0 FINDINGS, CONCLUSIONS, AND RECOMMENDATIONS

### 8.1 Findings and Conclusions

This Phase I ESA of the above-referenced site was performed in accordance with our proposal dated January 30, 2006 and in general accordance with the consensus document known as ASTM E 1527-00, a guide for conducting Environmental Site Assessments. Mr. Michael Pereira performed the site reconnaissance on January 31, 2006.

A cursory summary of findings is provided below. However, details were not included or fully developed in this section, and the report must be read in its entirety for a comprehensive understanding of the items contained herein.

- The site is an approximate 1044 acre tract of land located east of the Salmon River, north of Carmen, 16 Hot Springs Road, Lemhi County, Idaho located in portions of Sections 19, 20, 29, 30, 32, 33, Township 23-North, Range 22-East. The site is bordered to the south by farm/pasture land, to the west by US 93 followed by farm/pasture land and the Salmon River, to the north by Bureau of Land Management (BLM) land and to the east by BLM land. The site is improved with two shops, one office, two houses, one garage, three mobile homes, several well houses, a truck scale and multiple barns. The remainder of the site is covered with fencing, rangeland, canals and irrigation ditches.
- Based on a review of historical aerial photographs, topographical maps, and personal interviews, the site has been developed and used as farm/pasture land at least 1966. The surrounding area was historically farm/pasture land with residential homes.
- The regulatory review did not identify facilities within the specified search radii.
- Terracon spoke with a representative from the local BLM office on February 1, 2006 concerning the borrow pits on and near the site. According to the BLM representative, the borrow pits have never been used for any hazardous material dumping and if someone dumped household waste in them, it was cleaned up immediately. Based on this information, the borrow pits do not appear to constitute a recognized environmental condition (REC) to the site at this time.
- A generator was observed in the large shop/classroom. The generator is fueled by gasoline. Staining was not observed on or around the generator and therefore does not appear to constitute a REC to the site at this time.

- Two small air compressors were observed in the large shop/classroom and in the maintenance shop during the site reconnaissance. Minimal staining was observed on the compressors but appeared to be *de minimis* condition. Based on this information, the air compressors do not appear to constitute a REC to the site at this time.
- Water pumps for the irrigation systems were observed throughout the site. Minimal staining was observed on the pumps. The staining appeared to be a *de minimis* condition and therefore does not appear to constitute a REC to the site at this time.
- Three aboveground fuel tanks (ASTs) were observed in the middle of the site southwest of a large shop/classroom. The tanks were in a concrete secondary containment unit with a valve release. Minimal staining was observed on the tanks and in the secondary containment unit. Based on the secondary containment and minimal staining, the ASTs do not appear to constitute a REC to the site at this time.

Tanks for welding were observed inside the large shop/classroom during the site reconnaissance. Due to the gaseous nature of the contents (not a liquid at standard temperature and pressure), the tanks do not appear to constitute a REC to the site at this time.

Five propane tanks were observed during the site reconnaissance that were used for heating of some of the residences and shops. Due to the gaseous nature of propane (not a liquid at standard temperature and pressure), the propane tanks do not appear to constitute a REC to the site at this time.

- Multiple 55-gallon drums of used oil, 5-gallon buckets of hydraulic oil and lubrication oil, containers of herbicides/pesticides, gasoline cans, bags of fertilizers, floor sealant and other maintenance type fluids were observed in and around the maintenance shop, in the old dairy barn, in the residential garage and in the large shop/classroom. Secondary containment was not observed. Areas of oil stained concrete approximately one foot in diameter to four feet in diameter were observed on the concrete slab in the shop, on a concrete slab under a backhoe in front of the shop and on the concrete slab of the large shop/classroom. Drains were not observed around these containers. According to Mr. Cheyney, the used oil is collected in oil pans and buckets from the equipment and put in 55-gallon drums which are disposed of at the landfill as needed. Based on the minimal observed staining, the 55-gallon drums and containers do not appear to constitute a REC to the site at this time.

- A grease trap was observed in the kitchen of the large shop/classroom. Mr. Cheyney stated that the kitchen is rarely used unless they have a luncheon and it is cleaned when necessary. Based on this information, the grease trap does not appear to constitute a REC to the site at this time.
- The large shop/classroom, the two houses, and the three mobile homes are equipped with septic tanks and drainfields. Mr. Cheyney stated the septic tanks and drainfields only service the residences and bathrooms of the large shop/classroom and was not aware of any problems associated with the system. Based on the residential use, the on-site septic tanks and drainfields do not appear to constitute a REC to the site at this time.
- Two floor pipe drains were observed in a new addition of the maintenance shop. Mr. Cheyney stated that the drains go directly outside. Staining or hazardous chemicals were not observed around the drains. Based on the lack of observed staining or hazardous chemicals, the drains do not appear to constitute a REC to the site at this time, however the presence of the drains in this area is an environmental concern.

Approximately six drains were observed in one of the barns and in the large shop/classroom in the bathrooms, kitchen, and washroom. Staining or hazardous chemicals were not observed around the drains. Based on the lack of observed staining or hazardous chemicals, the drains do not appear to constitute a REC to the site at this time.

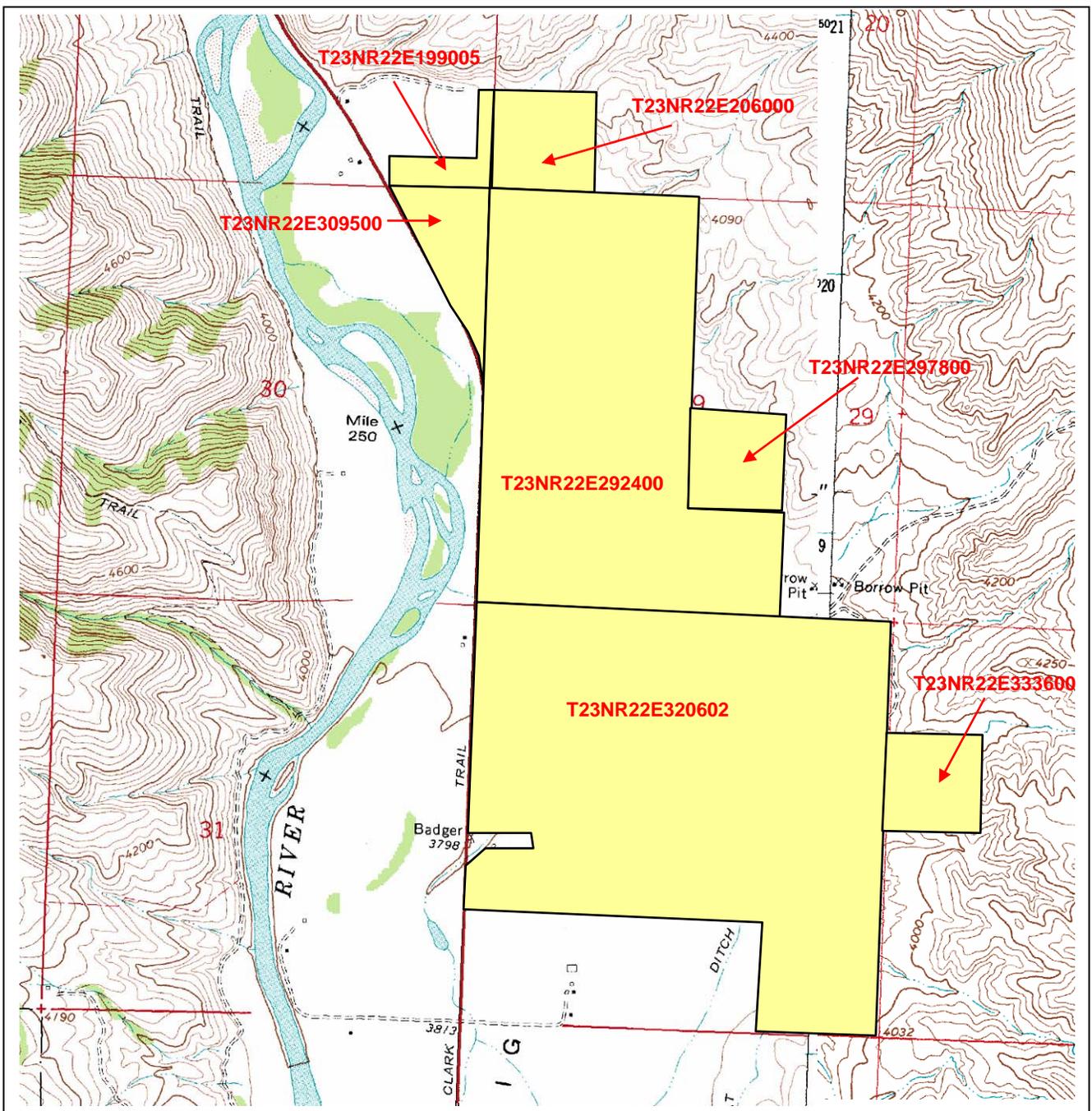
- Approximately sixteen pole-mounted electrical transformers were observed during the visual survey. According to the identification markings on the transformers, they appear to be owned and maintained by Idaho Power. The transformers appeared to be labeled with non-PCB stickers. Evidence of current or prior releases was not observed in the vicinity of the electrical equipment during the site inspection and the transformers do not appear to constitute a REC to the site at this time.
- Wood, barbed wire, metal scrap, appliances, cardboard, tires and other miscellaneous debris were observed throughout the site. The materials did not appear to be of a hazardous nature and do not appear to constitute a REC to the site at this time, however the storage of tires and miscellaneous debris is an environmental concern.
- Five domestic wells and one irrigation well were observed during the site reconnaissance.

- An irrigation canal borders the site to the west, multiple irrigation ditches run through the site, and there is a pond on the west side of the site. Evidence of chemical sheens or noxious odors was not observed during the site visit.
- Approximately six car batteries were observed on the concrete floor inside the large shop/classroom. Staining or leaking was not observed on or around the batteries. Based on the lack of observed staining or leaking, the car batteries do not appear to constitute a REC to the site at this time.

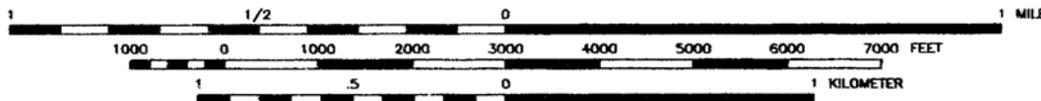
## 8.2 Recommendations

Based on the Scope of Services for this assessment, Terracon did not identify recognized environmental conditions, which in our opinion require additional assessment at this time, however the following environmental concerns were identified:

- Although not a REC, the miscellaneous trash and debris materials including tires on site should be removed and properly disposed in accordance with local and state regulations.
- Although not a REC, secondary containment should be provided for the 55-gallon drums.
- Improved maintenance and housekeeping activities should be implemented to reduce the potential for future staining.
- Floor drains in the maintenance areas or areas where hazardous substances (petroleum products are stored) should be sealed.



SCALE 1:24,000



U.S.G.S. 7.5 MINUTE SERIES TOPOGRAPHIC MAP

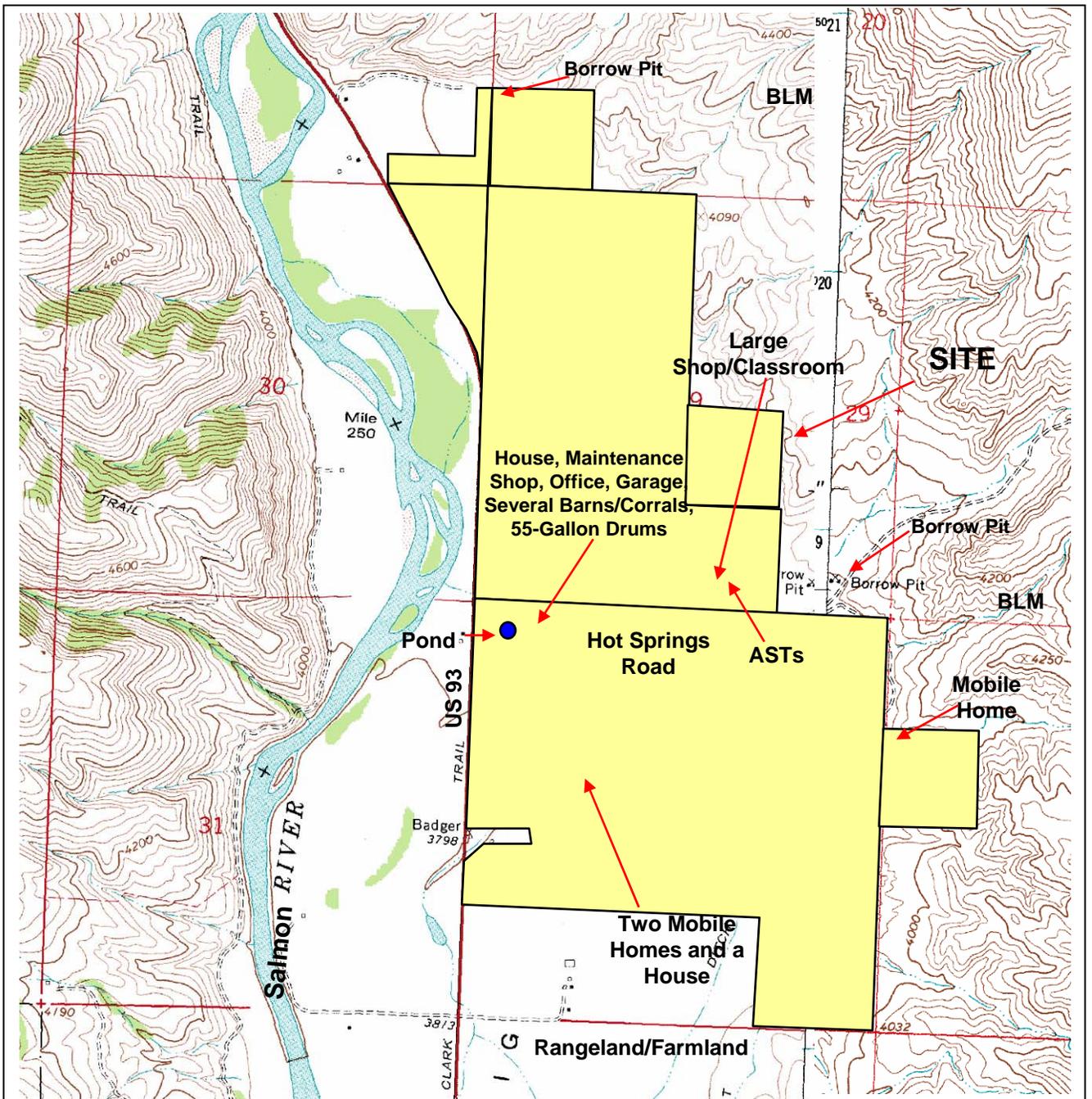
BIRD CREEK, IDAHO  
QUADRANGLE  
1966

BADGER SPRING GULCH,  
IDAHO QUADRANGLE  
1966

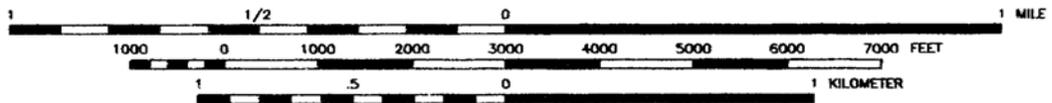
Contour Interval 20 feet

FIGURE 1 - TOPOGRAPHICAL MAP  
UNIVERSITY OF IDAHO  
NANCY M. CUMMINGS RESEARCH, EXTENSION AND EDUCATION CENTER  
16 HOT SPRINGS ROAD  
CARMEN, IDAHO

Proj. Mngr: MSP	<b>Terracon</b> 11849 W. Executive Drive, Suite G Boise, Idaho 83713	Proj. # 62067704
Designed by: WHH		FN: Figure1.ppt
Drawn by: WHH		Date:1/29/06



SCALE 1:24,000



U.S.G.S. 7.5 MINUTE SERIES TOPOGRAPHIC MAP

BIRD CREEK, IDAHO  
QUADRANGLE  
1966

BADGER SPRING GULCH,  
IDAHO QUADRANGLE  
1966

Contour Interval 20 feet

FIGURE 2 – SITE DIAGRAM  
UNIVERSITY OF IDAHO  
NANCY M. CUMMINGS RESEARCH, EXTENSION AND EDUCATION CENTER  
16 HOT SPRINGS ROAD  
CARMEN, IDAHO

Proj. Mngr: MSP	<b>Terracon</b> 11849 W. Executive Drive, Suite G Boise, Idaho 83713	Proj. # 62067704
Designed by: WHH		FN: Figure2.ppt
Drawn by: WHH		Date: 1/29/06



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## Sanborn® Map Report

**Ship To:** Michael Pereira  
Terracon, Inc.  
11849 West Executive  
Boise, ID 83713

**Order Date:** 1/30/2006    **Completion Date:** 1/30/2006  
**Inquiry #:** 1603159.2  
**P.O. #:** Hot Springs Ranch  
**Site Name:** Hot Springs Ranch

**Address:** 16 Hot Springs Ranch Road

**City/State:** Carmen, ID 83642

**Cross Streets:**

**Customer Project:** Hot Springs Ran  
1091249GIL                      208-323-9520

This document reports that the largest and most complete collection of Sanborn fire insurance maps has been reviewed based on client supplied information, and fire insurance maps depicting the target property at the specified address were not identified.

**NO COVERAGE**

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**EDR**® Environmental  
Data Resources Inc

# **The EDR Radius Map™ Report**

**Hot Springs Ranch  
16 Hot Springs Ranch Road  
Carmen, ID 83466**

**Inquiry Number: 1603159.1s**

**January 30, 2006**

## **The Standard in Environmental Risk Management Information**

440 Wheelers Farms Road  
Milford, Connecticut 06461

### **Nationwide Customer Service**

Telephone: 1-800-352-0050  
Fax: 1-800-231-6802  
Internet: [www.edrnet.com](http://www.edrnet.com)

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## GEOCHECK ADDENDUM

GeoCheck - Not Requested

*Thank you for your business.*  
Please contact EDR at 1-800-352-0050  
with any questions or comments.

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## EXECUTIVE SUMMARY

A search of available environmental records was conducted by Environmental Data Resources, Inc (EDR). The report was designed to assist parties seeking to meet the search requirements of EPA's Standards and Practices for All Appropriate Inquiries (40 CFR Part 312), the ASTM Standard Practice for Environmental Site Assessments (E 1527-05) or custom requirements developed for the evaluation of environmental risk associated with a parcel of real estate.

### TARGET PROPERTY INFORMATION

#### ADDRESS

16 HOT SPRINGS RANCH ROAD  
CARMEN, ID 83466

#### COORDINATES

Latitude (North): 45.287300 - 45° 17' 14.3"  
Longitude (West): 113.884100 - 113° 53' 2.8"  
Universal Transverse Mercator: Zone 12  
UTM X (Meters): 273821.8  
UTM Y (Meters): 5018696.5  
Elevation: 3799 ft. above sea level

### USGS TOPOGRAPHIC MAP ASSOCIATED WITH TARGET PROPERTY

Target Property: 45113-C8 BIRD CREEK, ID  
Source: USGS 7.5 min quad index

### TARGET PROPERTY SEARCH RESULTS

The target property was not listed in any of the databases searched by EDR.

### DATABASES WITH NO MAPPED SITES

No mapped sites were found in EDR's search of available ("reasonably ascertainable ") government records either on the target property or within the search radius around the target property for the following databases:

#### FEDERAL RECORDS

**NPL**..... National Priority List  
**Proposed NPL**..... Proposed National Priority List Sites  
**Delisted NPL**..... National Priority List Deletions  
**NPL Liens**..... Federal Superfund Liens  
**CERCLIS**..... Comprehensive Environmental Response, Compensation, and Liability Information System  
**CERC-NFRAP**..... CERCLIS No Further Remedial Action Planned  
**CORRACTS**..... Corrective Action Report  
**RCRA-TSDF**..... Resource Conservation and Recovery Act Information  
**RCRA-LQG**..... Resource Conservation and Recovery Act Information

## EXECUTIVE SUMMARY

<b>RCRA-SQG</b>	Resource Conservation and Recovery Act Information
<b>ERNS</b>	Emergency Response Notification System
<b>HMIRS</b>	Hazardous Materials Information Reporting System
<b>US ENG CONTROLS</b>	Engineering Controls Sites List
<b>US INST CONTROL</b>	Sites with Institutional Controls
<b>DOD</b>	Department of Defense Sites
<b>FUDS</b>	Formerly Used Defense Sites
<b>US BROWNFIELDS</b>	A Listing of Brownfields Sites
<b>CONSENT</b>	Superfund (CERCLA) Consent Decrees
<b>ROD</b>	Records Of Decision
<b>UMTRA</b>	Uranium Mill Tailings Sites
<b>ODI</b>	Open Dump Inventory
<b>TRIS</b>	Toxic Chemical Release Inventory System
<b>TSCA</b>	Toxic Substances Control Act
<b>FTTS</b>	FIFRA/ TSCA Tracking System - FIFRA (Federal Insecticide, Fungicide, & Rodenticide Act)/TSCA (Toxic Substances Control Act)
<b>SSTS</b>	Section 7 Tracking Systems
<b>PADS</b>	PCB Activity Database System
<b>MLTS</b>	Material Licensing Tracking System
<b>MINES</b>	Mines Master Index File
<b>FINDS</b>	Facility Index System/Facility Registry System
<b>RAATS</b>	RCRA Administrative Action Tracking System

### STATE AND LOCAL RECORDS

<b>SHWS</b>	This state does not maintain a SHWS list. See the Federal CERCLIS list and Federal NPL list.
<b>SWF/LF</b>	Solid Waste Landfills
<b>HISTORICAL LANDFILL</b>	Idaho Historical Landfills
<b>SWTIRE</b>	Waste Tire Collection Sites
<b>LUST</b>	Leaking Underground Storage Tank Sites
<b>UST</b>	Registered Underground Storage Tanks in Idaho
<b>LAST</b>	Leaking Aboveground Storage Tanks
<b>SPILLS</b>	Spills Data
<b>INST CONTROL</b>	Sites with Institutional Controls Restricting Use
<b>VCP</b>	Voluntary Cleanup Program Sites
<b>DRYCLEANERS</b>	Drycleaner Listing
<b>BROWNFIELDS</b>	Brownfields Inventory
<b>CDL</b>	Clandestine Drug Labs

### TRIBAL RECORDS

<b>INDIAN RESERV</b>	Indian Reservations
<b>INDIAN LUST</b>	Leaking Underground Storage Tanks on Indian Land
<b>INDIAN UST</b>	Underground Storage Tanks on Indian Land

### EDR PROPRIETARY RECORDS

**Manufactured Gas Plants**... EDR Proprietary Manufactured Gas Plants

### SURROUNDING SITES: SEARCH RESULTS

Surrounding sites were not identified.

Unmappable (orphan) sites are not considered in the foregoing analysis.

## EXECUTIVE SUMMARY

Due to poor or inadequate address information, the following sites were not mapped:

Site Name

TENDRY LANDFILL

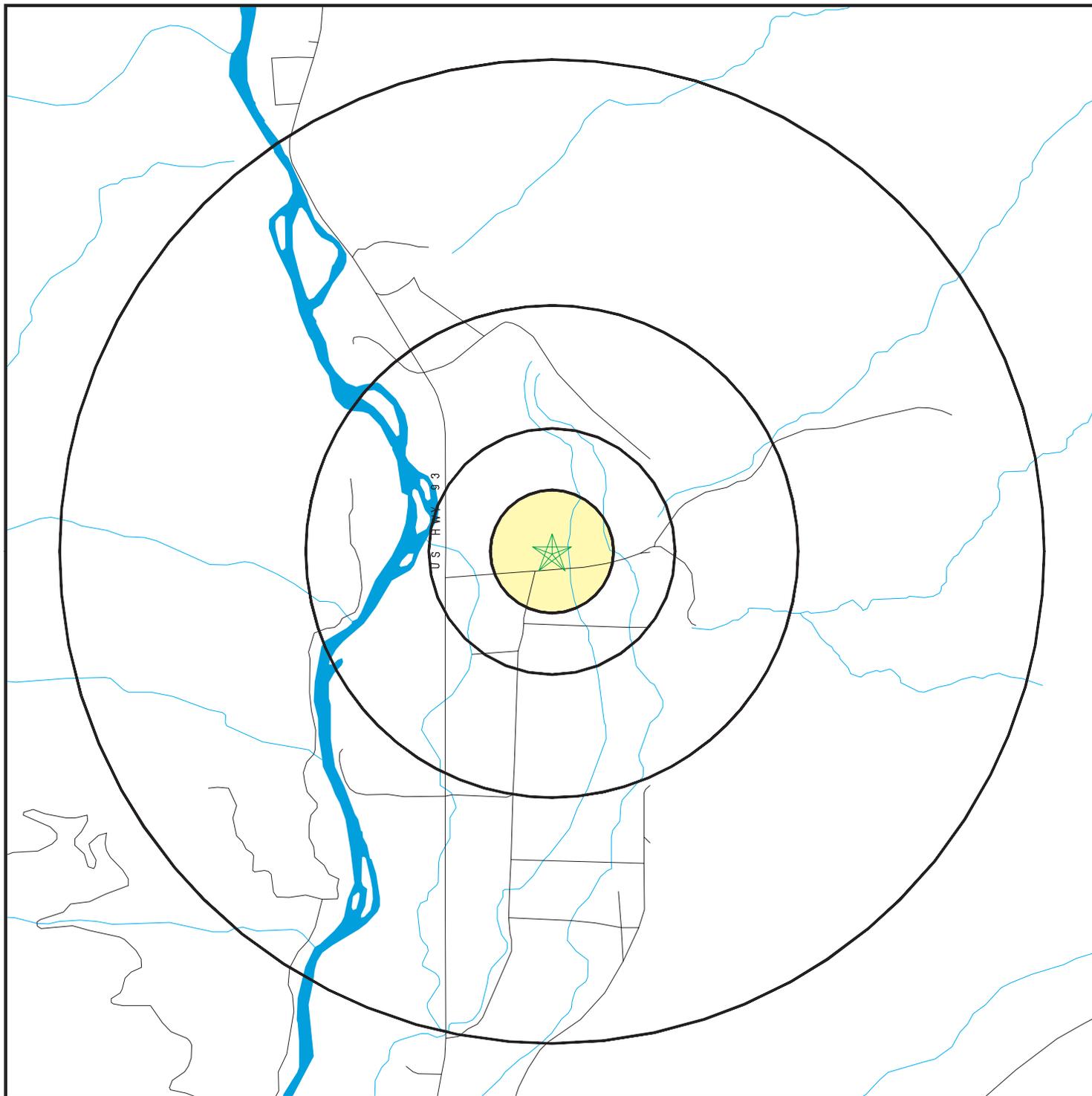
NORTH FORK STORE & CAFE

Database(s)

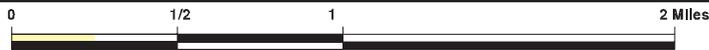
SWF/LF, HISTORICAL  
LANDFILL

UST

# OVERVIEW MAP - 1603159.1s



- ★ Target Property
- ▲ Sites at elevations higher than or equal to the target property
- ◆ Sites at elevations lower than the target property
- ▲ Manufactured Gas Plants
- National Priority List Sites
- Landfill Sites
- Dept. Defense Sites



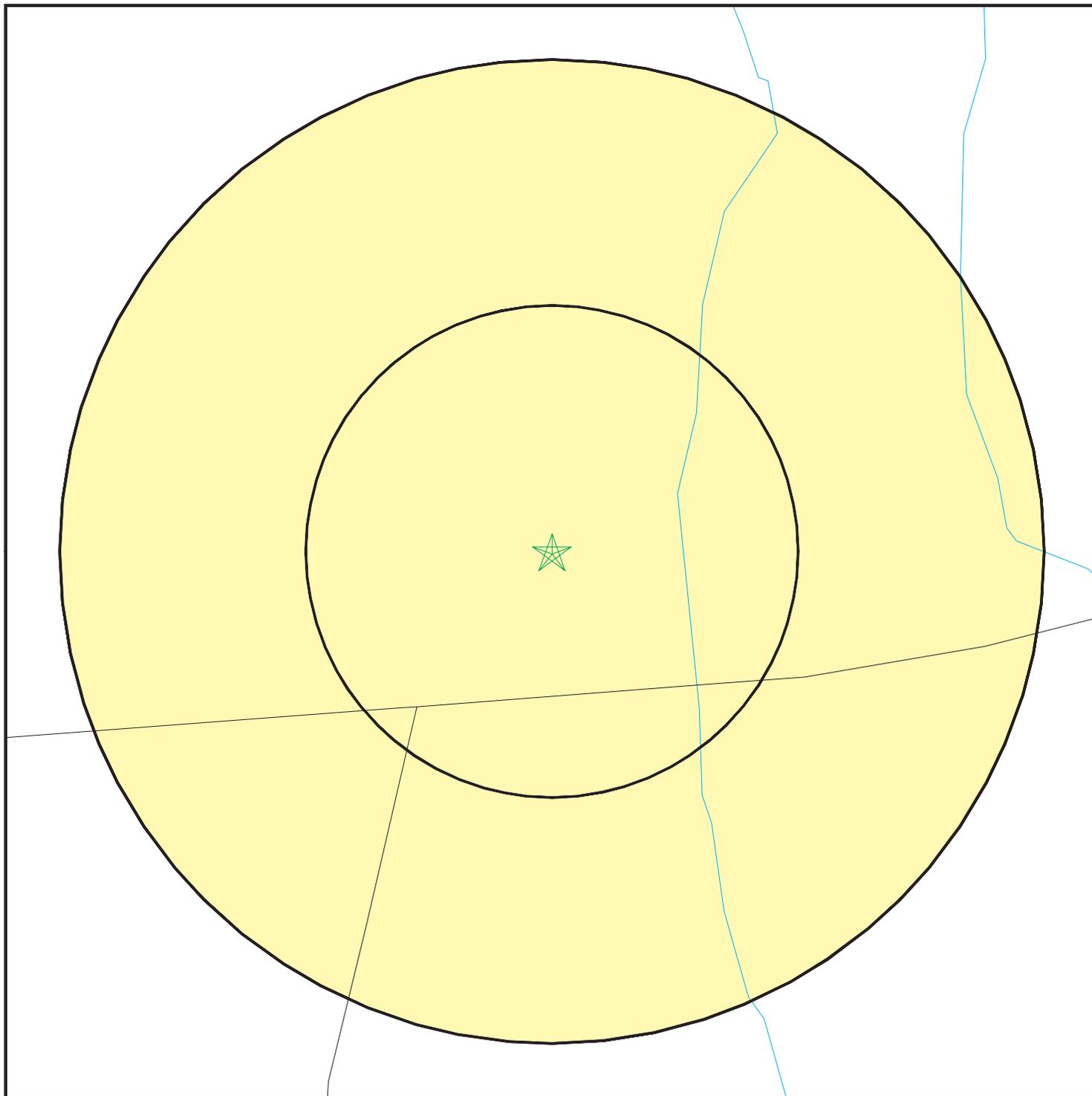
- Indian Reservations BIA
- Oil & Gas pipelines



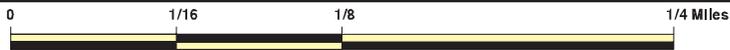
SITE NAME: Hot Springs Ranch  
 ADDRESS: 16 Hot Springs Ranch Road  
 Carmen ID 83466  
 LAT/LONG: 45.2873 / 113.8841

CLIENT: Terracon, Inc.  
 CONTACT: Michael Pereira  
 INQUIRY #: 1603159.1s  
 DATE: January 30, 2006

# DETAIL MAP - 1603159.1s



- ★ Target Property
- ▲ Sites at elevations higher than or equal to the target property
- ◆ Sites at elevations lower than the target property
- ▲ Manufactured Gas Plants
- Sensitive Receptors
- National Priority List Sites
- Landfill Sites
- Dept. Defense Sites



- Indian Reservations BIA
- Oil & Gas pipelines



**SITE NAME:** Hot Springs Ranch  
**ADDRESS:** 16 Hot Springs Ranch Road  
 Carmen ID 83466  
**LAT/LONG:** 45.2873 / 113.8841

**CLIENT:** Terracon, Inc.  
**CONTACT:** Michael Pereira  
**INQUIRY #:** 1603159.1s  
**DATE:** January 30, 2006

## MAP FINDINGS SUMMARY

Database	Target Property	Search Distance (Miles)	< 1/8	1/8 - 1/4	1/4 - 1/2	1/2 - 1	> 1	Total Plotted
<b><u>FEDERAL RECORDS</u></b>								
NPL		2.000	0	0	0	0	0	0
Proposed NPL		2.000	0	0	0	0	0	0
Delisted NPL		2.000	0	0	0	0	0	0
NPL Liens	TP		NR	NR	NR	NR	NR	0
CERCLIS		1.500	0	0	0	0	0	0
CERC-NFRAP		1.500	0	0	0	0	0	0
CORRACTS		2.000	0	0	0	0	0	0
RCRA TSD		1.500	0	0	0	0	0	0
RCRA Lg. Quan. Gen.		1.500	0	0	0	0	0	0
RCRA Sm. Quan. Gen.		1.500	0	0	0	0	0	0
ERNS	TP		NR	NR	NR	NR	NR	0
HMIRS	TP		NR	NR	NR	NR	NR	0
US ENG CONTROLS		1.500	0	0	0	0	0	0
US INST CONTROL		1.500	0	0	0	0	0	0
DOD		2.000	0	0	0	0	0	0
FUDS		2.000	0	0	0	0	0	0
US BROWNFIELDS		1.500	0	0	0	0	0	0
CONSENT		2.000	0	0	0	0	0	0
ROD		2.000	0	0	0	0	0	0
UMTRA		1.500	0	0	0	0	0	0
ODI		1.500	0	0	0	0	0	0
TRIS	TP		NR	NR	NR	NR	NR	0
TSCA	TP		NR	NR	NR	NR	NR	0
FTTS	TP		NR	NR	NR	NR	NR	0
SSTS	TP		NR	NR	NR	NR	NR	0
PADS	TP		NR	NR	NR	NR	NR	0
MLTS	TP		NR	NR	NR	NR	NR	0
MINES		1.500	0	0	0	0	0	0
FINDS	TP		NR	NR	NR	NR	NR	0
RAATS	TP		NR	NR	NR	NR	NR	0
<b><u>STATE AND LOCAL RECORDS</u></b>								
State Haz. Waste		N/A	N/A	N/A	N/A	N/A	N/A	N/A
State Landfill		1.500	0	0	0	0	0	0
HISTORICAL LANDFILL		1.500	0	0	0	0	0	0
SWTIRE		1.500	0	0	0	0	0	0
LUST		1.500	0	0	0	0	0	0
UST		1.500	0	0	0	0	0	0
LAST		1.500	0	0	0	0	0	0
SPILLS	TP		NR	NR	NR	NR	NR	0
INST CONTROL		1.500	0	0	0	0	0	0
VCP		1.500	0	0	0	0	0	0
DRYCLEANERS	TP		NR	NR	NR	NR	NR	0
BROWNFIELDS		1.500	0	0	0	0	0	0
CDL	TP		NR	NR	NR	NR	NR	0
<b><u>TRIBAL RECORDS</u></b>								
INDIAN RESERV		2.000	0	0	0	0	0	0

## MAP FINDINGS SUMMARY

<u>Database</u>	<u>Target Property</u>	<u>Search Distance (Miles)</u>	<u>&lt; 1/8</u>	<u>1/8 - 1/4</u>	<u>1/4 - 1/2</u>	<u>1/2 - 1</u>	<u>&gt; 1</u>	<u>Total Plotted</u>
INDIAN LUST		1.500	0	0	0	0	0	0
INDIAN UST		1.500	0	0	0	0	0	0
<b><u>EDR PROPRIETARY RECORDS</u></b>								
Manufactured Gas Plants		2.000	0	0	0	0	0	0

**NOTES:**

TP = Target Property

NR = Not Requested at this Search Distance

Sites may be listed in more than one database

N/A = This State does not maintain a SHWS list. See the Federal CERCLIS list.

Map ID  
Direction  
Distance  
Distance (ft.)  
Elevation

MAP FINDINGS

Site

Database(s)

EDR ID Number  
EPA ID Number

NO SITES FOUND

ORPHAN SUMMARY

City	EDR ID	Site Name	Site Address	Zip	Database(s)
LEMHI COUNTY	S103819947	TENDOY LANDFILL	1.75 MI. EAST OF TENDOY		SWF/LF, HISTORICAL LANDFILL
NORTH FORK	U003727495	NORTH FORK STORE & CAFE	HWY 93 N FORK	83466	UST

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

To maintain currency of the following federal and state databases, EDR contacts the appropriate governmental agency on a monthly or quarterly basis, as required.

**Number of Days to Update:** Provides confirmation that EDR is reporting records that have been updated within 90 days from the date the government agency made the information available to the public.

## **FEDERAL RECORDS**

### **NPL: National Priority List**

National Priorities List (Superfund). The NPL is a subset of CERCLIS and identifies over 1,200 sites for priority cleanup under the Superfund Program. NPL sites may encompass relatively large areas. As such, EDR provides polygon coverage for over 1,000 NPL site boundaries produced by EPA's Environmental Photographic Interpretation Center (EPIC) and regional EPA offices.

Date of Government Version: 10/14/05	Source: EPA
Date Data Arrived at EDR: 11/02/05	Telephone: N/A
Date Made Active in Reports: 12/07/05	Last EDR Contact: 11/02/05
Number of Days to Update: 35	Next Scheduled EDR Contact: 01/30/06
	Data Release Frequency: Quarterly

### **NPL Site Boundaries**

Sources:

EPA's Environmental Photographic Interpretation Center (EPIC)  
Telephone: 202-564-7333

EPA Region 1  
Telephone 617-918-1143

EPA Region 6  
Telephone: 214-655-6659

EPA Region 3  
Telephone 215-814-5418

EPA Region 8  
Telephone: 303-312-6774

EPA Region 4  
Telephone 404-562-8033

### **Proposed NPL: Proposed National Priority List Sites**

Date of Government Version: 10/14/05	Source: EPA
Date Data Arrived at EDR: 11/02/05	Telephone: N/A
Date Made Active in Reports: 12/07/05	Last EDR Contact: 11/02/05
Number of Days to Update: 35	Next Scheduled EDR Contact: 01/30/06
	Data Release Frequency: Quarterly

### **DELISTED NPL: National Priority List Deletions**

The National Oil and Hazardous Substances Pollution Contingency Plan (NCP) establishes the criteria that the EPA uses to delete sites from the NPL. In accordance with 40 CFR 300.425.(e), sites may be deleted from the NPL where no further response is appropriate.

Date of Government Version: 10/14/05	Source: EPA
Date Data Arrived at EDR: 11/02/05	Telephone: N/A
Date Made Active in Reports: 12/07/05	Last EDR Contact: 11/02/05
Number of Days to Update: 35	Next Scheduled EDR Contact: 01/30/06
	Data Release Frequency: Quarterly

### **NPL LIENS: Federal Superfund Liens**

Federal Superfund Liens. Under the authority granted the USEPA by the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) of 1980, the USEPA has the authority to file liens against real property in order to recover remedial action expenditures or when the property owner receives notification of potential liability. USEPA compiles a listing of filed notices of Superfund Liens.

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

Date of Government Version: 10/15/91  
Date Data Arrived at EDR: 02/02/94  
Date Made Active in Reports: 03/30/94  
Number of Days to Update: 56

Source: EPA  
Telephone: 202-564-4267  
Last EDR Contact: 11/21/05  
Next Scheduled EDR Contact: 02/20/06  
Data Release Frequency: No Update Planned

**CERCLIS:** Comprehensive Environmental Response, Compensation, and Liability Information System

CERCLIS contains data on potentially hazardous waste sites that have been reported to the USEPA by states, municipalities, private companies and private persons, pursuant to Section 103 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). CERCLIS contains sites which are either proposed to or on the National Priorities List (NPL) and sites which are in the screening and assessment phase for possible inclusion on the NPL.

Date of Government Version: 10/24/05  
Date Data Arrived at EDR: 12/21/05  
Date Made Active in Reports: 01/30/06  
Number of Days to Update: 40

Source: EPA  
Telephone: 703-413-0223  
Last EDR Contact: 12/21/05  
Next Scheduled EDR Contact: 03/20/06  
Data Release Frequency: Quarterly

**CERCLIS-NFRAP:** CERCLIS No Further Remedial Action Planned

As of February 1995, CERCLIS sites designated "No Further Remedial Action Planned" (NFRAP) have been removed from CERCLIS. NFRAP sites may be sites where, following an initial investigation, no contamination was found, contamination was removed quickly without the need for the site to be placed on the NPL, or the contamination was not serious enough to require Federal Superfund action or NPL consideration. EPA has removed approximately 25,000 NFRAP sites to lift the unintended barriers to the redevelopment of these properties and has archived them as historical records so EPA does not needlessly repeat the investigations in the future. This policy change is part of the EPA's Brownfields Redevelopment Program to help cities, states, private investors and affected citizens to promote economic redevelopment of unproductive urban sites.

Date of Government Version: 10/24/05  
Date Data Arrived at EDR: 12/21/05  
Date Made Active in Reports: 01/30/06  
Number of Days to Update: 40

Source: EPA  
Telephone: 703-413-0223  
Last EDR Contact: 12/21/05  
Next Scheduled EDR Contact: 03/20/06  
Data Release Frequency: Quarterly

**CORRACTS:** Corrective Action Report

CORRACTS identifies hazardous waste handlers with RCRA corrective action activity.

Date of Government Version: 10/13/05  
Date Data Arrived at EDR: 10/27/05  
Date Made Active in Reports: 12/07/05  
Number of Days to Update: 41

Source: EPA  
Telephone: 800-424-9346  
Last EDR Contact: 12/06/05  
Next Scheduled EDR Contact: 03/06/06  
Data Release Frequency: Quarterly

**RCRA:** Resource Conservation and Recovery Act Information

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

RCRAInfo is EPA's comprehensive information system, providing access to data supporting the Resource Conservation and Recovery Act (RCRA) of 1976 and the Hazardous and Solid Waste Amendments (HSWA) of 1984. RCRAInfo replaces the data recording and reporting abilities of the Resource Conservation and Recovery Information System (RCRIS). The database includes selective information on sites which generate, transport, store, treat and/or dispose of hazardous waste as defined by the Resource Conservation and Recovery Act (RCRA). Conditionally exempt small quantity generators (CESQGs) generate less than 100 kg of hazardous waste, or less than 1 kg of acutely hazardous waste per month. Small quantity generators (SQGs) generate between 100 kg and 1,000 kg of hazardous waste per month. Large quantity generators (LQGs) generate over 1,000 kilograms (kg) of hazardous waste, or over 1 kg of acutely hazardous waste per month. Transporters are individuals or entities that move hazardous waste from the generator off-site to a facility that can recycle, treat, store, or dispose of the waste. TSDFs treat, store, or dispose of the waste.

Date of Government Version: 03/15/06	Source: EPA
Date Data Arrived at EDR: 12/28/05	Telephone: 800-424-9346
Date Made Active in Reports: 01/30/06	Last EDR Contact: 12/28/05
Number of Days to Update: 33	Next Scheduled EDR Contact: 02/27/06
	Data Release Frequency: Quarterly

## **ERNS:** Emergency Response Notification System

Emergency Response Notification System. ERNS records and stores information on reported releases of oil and hazardous substances.

Date of Government Version: 12/31/04	Source: National Response Center, United States Coast Guard
Date Data Arrived at EDR: 01/27/05	Telephone: 202-260-2342
Date Made Active in Reports: 03/24/05	Last EDR Contact: 01/12/06
Number of Days to Update: 56	Next Scheduled EDR Contact: 04/24/06
	Data Release Frequency: Annually

## **HMIRS:** Hazardous Materials Information Reporting System

Hazardous Materials Incident Report System. HMIRS contains hazardous material spill incidents reported to DOT.

Date of Government Version: 08/17/05	Source: U.S. Department of Transportation
Date Data Arrived at EDR: 10/18/05	Telephone: 202-366-4555
Date Made Active in Reports: 12/07/05	Last EDR Contact: 01/16/06
Number of Days to Update: 50	Next Scheduled EDR Contact: 04/17/06
	Data Release Frequency: Annually

## **US ENG CONTROLS:** Engineering Controls Sites List

A listing of sites with engineering controls in place. Engineering controls include various forms of caps, building foundations, liners, and treatment methods to create pathway elimination for regulated substances to enter environmental media or effect human health.

Date of Government Version: 08/02/05	Source: Environmental Protection Agency
Date Data Arrived at EDR: 08/12/05	Telephone: 703-603-8867
Date Made Active in Reports: 10/06/05	Last EDR Contact: 01/24/06
Number of Days to Update: 55	Next Scheduled EDR Contact: 04/03/06
	Data Release Frequency: Varies

## **US INST CONTROL:** Sites with Institutional Controls

A listing of sites with institutional controls in place. Institutional controls include administrative measures, such as groundwater use restrictions, construction restrictions, property use restrictions, and post remediation care requirements intended to prevent exposure to contaminants remaining on site. Deed restrictions are generally required as part of the institutional controls.

Date of Government Version: 01/10/05	Source: Environmental Protection Agency
Date Data Arrived at EDR: 02/11/05	Telephone: 703-603-8867
Date Made Active in Reports: 04/06/05	Last EDR Contact: 01/20/06
Number of Days to Update: 54	Next Scheduled EDR Contact: 04/03/06
	Data Release Frequency: Varies

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

## **DOD:** Department of Defense Sites

This data set consists of federally owned or administered lands, administered by the Department of Defense, that have any area equal to or greater than 640 acres of the United States, Puerto Rico, and the U.S. Virgin Islands.

Date of Government Version: 12/31/04  
Date Data Arrived at EDR: 02/08/05  
Date Made Active in Reports: 08/04/05  
Number of Days to Update: 177

Source: USGS  
Telephone: 703-692-8801  
Last EDR Contact: 11/11/05  
Next Scheduled EDR Contact: 02/06/06  
Data Release Frequency: Semi-Annually

## **FUDS:** Formerly Used Defense Sites

The listing includes locations of Formerly Used Defense Sites properties where the US Army Corps of Engineers is actively working or will take necessary cleanup actions.

Date of Government Version: 12/31/04  
Date Data Arrived at EDR: 06/29/05  
Date Made Active in Reports: 08/08/05  
Number of Days to Update: 40

Source: U.S. Army Corps of Engineers  
Telephone: 202-528-4285  
Last EDR Contact: 01/19/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Varies

## **US BROWNFIELDS:** A Listing of Brownfields Sites

Included in the listing are brownfields properties addresses by Cooperative Agreement Recipients and brownfields properties addressed by Targeted Brownfields Assessments. Targeted Brownfields Assessments-EPA's Targeted Brownfields Assessments (TBA) program is designed to help states, tribes, and municipalities--especially those without EPA Brownfields Assessment Demonstration Pilots--minimize the uncertainties of contamination often associated with brownfields. Under the TBA program, EPA provides funding and/or technical assistance for environmental assessments at brownfields sites throughout the country. Targeted Brownfields Assessments supplement and work with other efforts under EPA's Brownfields Initiative to promote cleanup and redevelopment of brownfields. Cooperative Agreement Recipients--States, political subdivisions, territories, and Indian tribes become Brownfields Cleanup Revolving Loan Fund (BCRLF) cooperative agreement recipients when they enter into BCRLF cooperative agreements with the U.S. EPA. EPA selects BCRLF cooperative agreement recipients based on a proposal and application process. BCRLF cooperative agreement recipients must use EPA funds provided through BCRLF cooperative agreement for specified brownfields-related cleanup activities.

Date of Government Version: 11/29/05  
Date Data Arrived at EDR: 12/05/05  
Date Made Active in Reports: 01/30/06  
Number of Days to Update: 56

Source: Environmental Protection Agency  
Telephone: 202-566-2777  
Last EDR Contact: 11/30/05  
Next Scheduled EDR Contact: 03/13/06  
Data Release Frequency: Semi-Annually

## **CONSENT:** Superfund (CERCLA) Consent Decrees

Major legal settlements that establish responsibility and standards for cleanup at NPL (Superfund) sites. Released periodically by United States District Courts after settlement by parties to litigation matters.

Date of Government Version: 12/14/04  
Date Data Arrived at EDR: 02/15/05  
Date Made Active in Reports: 04/25/05  
Number of Days to Update: 69

Source: Department of Justice, Consent Decree Library  
Telephone: Varies  
Last EDR Contact: 01/26/06  
Next Scheduled EDR Contact: 04/24/06  
Data Release Frequency: Varies

## **ROD:** Records Of Decision

Record of Decision. ROD documents mandate a permanent remedy at an NPL (Superfund) site containing technical and health information to aid in the cleanup.

Date of Government Version: 10/07/05  
Date Data Arrived at EDR: 10/20/05  
Date Made Active in Reports: 12/07/05  
Number of Days to Update: 48

Source: EPA  
Telephone: 703-416-0223  
Last EDR Contact: 01/04/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Annually

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

## **UMTRA:** Uranium Mill Tailings Sites

Uranium ore was mined by private companies for federal government use in national defense programs. When the mills shut down, large piles of the sand-like material (mill tailings) remain after uranium has been extracted from the ore. Levels of human exposure to radioactive materials from the piles are low; however, in some cases tailings were used as construction materials before the potential health hazards of the tailings were recognized.

Date of Government Version: 11/04/05	Source: Department of Energy
Date Data Arrived at EDR: 11/28/05	Telephone: 505-845-0011
Date Made Active in Reports: 01/30/06	Last EDR Contact: 10/28/05
Number of Days to Update: 63	Next Scheduled EDR Contact: 12/19/05
	Data Release Frequency: Varies

## **ODI:** Open Dump Inventory

An open dump is defined as a disposal facility that does not comply with one or more of the Part 257 or Part 258 Subtitle D Criteria.

Date of Government Version: 06/30/85	Source: Environmental Protection Agency
Date Data Arrived at EDR: 08/09/04	Telephone: 800-424-9346
Date Made Active in Reports: 09/17/04	Last EDR Contact: 06/09/04
Number of Days to Update: 39	Next Scheduled EDR Contact: N/A
	Data Release Frequency: No Update Planned

## **TRIS:** Toxic Chemical Release Inventory System

Toxic Release Inventory System. TRIS identifies facilities which release toxic chemicals to the air, water and land in reportable quantities under SARA Title III Section 313.

Date of Government Version: 12/31/03	Source: EPA
Date Data Arrived at EDR: 07/13/05	Telephone: 202-566-0250
Date Made Active in Reports: 08/17/05	Last EDR Contact: 12/21/05
Number of Days to Update: 35	Next Scheduled EDR Contact: 03/20/06
	Data Release Frequency: Annually

## **TSCA:** Toxic Substances Control Act

Toxic Substances Control Act. TSCA identifies manufacturers and importers of chemical substances included on the TSCA Chemical Substance Inventory list. It includes data on the production volume of these substances by plant site.

Date of Government Version: 12/31/02	Source: EPA
Date Data Arrived at EDR: 04/27/04	Telephone: 202-260-5521
Date Made Active in Reports: 05/21/04	Last EDR Contact: 01/30/06
Number of Days to Update: 24	Next Scheduled EDR Contact: 04/17/06
	Data Release Frequency: Every 4 Years

## **FTTS:** FIFRA/ TSCA Tracking System - FIFRA (Federal Insecticide, Fungicide, & Rodenticide Act)/TSCA (Toxic Substances Control Act)

FTTS tracks administrative cases and pesticide enforcement actions and compliance activities related to FIFRA, TSCA and EPCRA (Emergency Planning and Community Right-to-Know Act). To maintain currency, EDR contacts the Agency on a quarterly basis.

Date of Government Version: 10/12/05	Source: EPA/Office of Prevention, Pesticides and Toxic Substances
Date Data Arrived at EDR: 10/31/05	Telephone: 202-566-1667
Date Made Active in Reports: 12/20/05	Last EDR Contact: 12/20/05
Number of Days to Update: 50	Next Scheduled EDR Contact: 03/20/06
	Data Release Frequency: Quarterly

## **FTTS INSP:** FIFRA/ TSCA Tracking System - FIFRA (Federal Insecticide, Fungicide, & Rodenticide Act)/TSCA (Toxic Substances Control Act)

Date of Government Version: 10/12/05	Source: EPA
Date Data Arrived at EDR: 10/31/05	Telephone: 202-566-1667
Date Made Active in Reports: 12/20/05	Last EDR Contact: 12/20/05
Number of Days to Update: 50	Next Scheduled EDR Contact: 03/20/06
	Data Release Frequency: Quarterly

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

## **SSTS:** Section 7 Tracking Systems

Section 7 of the Federal Insecticide, Fungicide and Rodenticide Act, as amended (92 Stat. 829) requires all registered pesticide-producing establishments to submit a report to the Environmental Protection Agency by March 1st each year. Each establishment must report the types and amounts of pesticides, active ingredients and devices being produced, and those having been produced and sold or distributed in the past year.

Date of Government Version: 12/31/03	Source: EPA
Date Data Arrived at EDR: 01/03/05	Telephone: 202-564-4203
Date Made Active in Reports: 01/25/05	Last EDR Contact: 01/16/06
Number of Days to Update: 22	Next Scheduled EDR Contact: 04/17/06
	Data Release Frequency: Annually

## **PADS:** PCB Activity Database System

PCB Activity Database. PADS Identifies generators, transporters, commercial storers and/or brokers and disposers of PCB's who are required to notify the EPA of such activities.

Date of Government Version: 08/30/05	Source: EPA
Date Data Arrived at EDR: 09/13/05	Telephone: 202-564-3887
Date Made Active in Reports: 10/27/05	Last EDR Contact: 12/29/05
Number of Days to Update: 44	Next Scheduled EDR Contact: 02/06/06
	Data Release Frequency: Annually

## **MLTS:** Material Licensing Tracking System

MLTS is maintained by the Nuclear Regulatory Commission and contains a list of approximately 8,100 sites which possess or use radioactive materials and which are subject to NRC licensing requirements. To maintain currency, EDR contacts the Agency on a quarterly basis.

Date of Government Version: 10/18/05	Source: Nuclear Regulatory Commission
Date Data Arrived at EDR: 10/31/05	Telephone: 301-415-7169
Date Made Active in Reports: 12/20/05	Last EDR Contact: 01/03/06
Number of Days to Update: 50	Next Scheduled EDR Contact: 04/03/06
	Data Release Frequency: Quarterly

## **MINES:** Mines Master Index File

Contains all mine identification numbers issued for mines active or opened since 1971. The data also includes violation information.

Date of Government Version: 11/08/05	Source: Department of Labor, Mine Safety and Health Administration
Date Data Arrived at EDR: 12/27/05	Telephone: 303-231-5959
Date Made Active in Reports: 01/30/06	Last EDR Contact: 12/27/05
Number of Days to Update: 34	Next Scheduled EDR Contact: 03/27/06
	Data Release Frequency: Semi-Annually

## **FINDS:** Facility Index System/Facility Registry System

Facility Index System. FINDS contains both facility information and 'pointers' to other sources that contain more detail. EDR includes the following FINDS databases in this report: PCS (Permit Compliance System), AIRS (Aerometric Information Retrieval System), DOCKET (Enforcement Docket used to manage and track information on civil judicial enforcement cases for all environmental statutes), FURS (Federal Underground Injection Control), C-DOCKET (Criminal Docket System used to track criminal enforcement actions for all environmental statutes), FFIS (Federal Facilities Information System), STATE (State Environmental Laws and Statutes), and PADS (PCB Activity Data System).

Date of Government Version: 09/29/05	Source: EPA
Date Data Arrived at EDR: 10/04/05	Telephone: N/A
Date Made Active in Reports: 11/14/05	Last EDR Contact: 01/03/06
Number of Days to Update: 41	Next Scheduled EDR Contact: 04/03/06
	Data Release Frequency: Quarterly

## **RAATS:** RCRA Administrative Action Tracking System

RCRA Administration Action Tracking System. RAATS contains records based on enforcement actions issued under RCRA pertaining to major violators and includes administrative and civil actions brought by the EPA. For administration actions after September 30, 1995, data entry in the RAATS database was discontinued. EPA will retain a copy of the database for historical records. It was necessary to terminate RAATS because a decrease in agency resources made it impossible to continue to update the information contained in the database.

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

Date of Government Version: 04/17/95  
Date Data Arrived at EDR: 07/03/95  
Date Made Active in Reports: 08/07/95  
Number of Days to Update: 35

Source: EPA  
Telephone: 202-564-4104  
Last EDR Contact: 12/05/05  
Next Scheduled EDR Contact: 03/06/06  
Data Release Frequency: No Update Planned

## **BRS:** Biennial Reporting System

The Biennial Reporting System is a national system administered by the EPA that collects data on the generation and management of hazardous waste. BRS captures detailed data from two groups: Large Quantity Generators (LQG) and Treatment, Storage, and Disposal Facilities.

Date of Government Version: 12/31/03  
Date Data Arrived at EDR: 06/17/05  
Date Made Active in Reports: 08/04/05  
Number of Days to Update: 48

Source: EPA/NTIS  
Telephone: 800-424-9346  
Last EDR Contact: 09/12/05  
Next Scheduled EDR Contact: 12/12/05  
Data Release Frequency: Biennially

## **STATE AND LOCAL RECORDS**

**SHWS:** This state does not maintain a SHWS list. See the Federal CERCLIS list and Federal NPL list.

State Hazardous Waste Sites. State hazardous waste site records are the states' equivalent to CERCLIS. These sites may or may not already be listed on the federal CERCLIS list. Priority sites planned for cleanup using state funds (state equivalent of Superfund) are identified along with sites where cleanup will be paid for by potentially responsible parties. Available information varies by state.

Date of Government Version: N/A  
Date Data Arrived at EDR: N/A  
Date Made Active in Reports: N/A  
Number of Days to Update: 0

Source: EPA  
Telephone: 703-413-0223  
Last EDR Contact: 01/03/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Quarterly

## **SWF/LF:** Solid Waste Landfills

Solid Waste Facilities/Landfill Sites. SWF/LF type records typically contain an inventory of solid waste disposal facilities or landfills in a particular state. Depending on the state, these may be active or inactive facilities or open dumps that failed to meet RCRA Subtitle D Section 4004 criteria for solid waste landfills or disposal sites.

Date of Government Version: 08/15/05  
Date Data Arrived at EDR: 08/25/05  
Date Made Active in Reports: 09/27/05  
Number of Days to Update: 33

Source: Department of Environmental Quality  
Telephone: 208-334-5860  
Last EDR Contact: 11/21/05  
Next Scheduled EDR Contact: 02/06/06  
Data Release Frequency: Annually

## **HISTORICAL LANDFILL:** Idaho Historical Landfills

Date of Government Version: 07/10/97  
Date Data Arrived at EDR: 02/21/02  
Date Made Active in Reports: 03/27/02  
Number of Days to Update: 34

Source: Department of Environmental Quality  
Telephone: 208-373-0502  
Last EDR Contact: 11/21/05  
Next Scheduled EDR Contact: 02/06/06  
Data Release Frequency: No Update Planned

## **SWTIRE:** Waste Tire Collection Sites

A listing of registered waste tire collection sites.

Date of Government Version: 03/15/02  
Date Data Arrived at EDR: 09/16/04  
Date Made Active in Reports: 11/02/04  
Number of Days to Update: 47

Source: Department of Environmental Quality  
Telephone: 208-373-0416  
Last EDR Contact: 12/13/05  
Next Scheduled EDR Contact: 03/13/06  
Data Release Frequency: No Update Planned

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

## **LUST:** Leaking Underground Storage Tank Sites

Leaking Underground Storage Tank Incident Reports. LUST records contain an inventory of reported leaking underground storage tank incidents. Not all states maintain these records, and the information stored varies by state.

Date of Government Version: 09/23/05  
Date Data Arrived at EDR: 11/02/05  
Date Made Active in Reports: 12/15/05  
Number of Days to Update: 43

Source: Department of Environmental Quality  
Telephone: 208-373-0130  
Last EDR Contact: 11/02/05  
Next Scheduled EDR Contact: 01/30/06  
Data Release Frequency: Quarterly

## **UST:** Registered Underground Storage Tanks in Idaho

Registered Underground Storage Tanks. UST's are regulated under Subtitle I of the Resource Conservation and Recovery Act (RCRA) and must be registered with the state department responsible for administering the UST program. Available information varies by state program.

Date of Government Version: 09/23/05  
Date Data Arrived at EDR: 11/02/05  
Date Made Active in Reports: 11/16/05  
Number of Days to Update: 14

Source: Department of Environmental Quality  
Telephone: 208-373-0130  
Last EDR Contact: 11/02/05  
Next Scheduled EDR Contact: 01/30/06  
Data Release Frequency: Quarterly

## **LAST:** Leaking Aboveground Storage Tanks

A listing of leaking aboveground storage tank locations.

Date of Government Version: 10/03/05  
Date Data Arrived at EDR: 10/04/05  
Date Made Active in Reports: 10/18/05  
Number of Days to Update: 14

Source: Department of Environmental Quality  
Telephone: 208-373-0347  
Last EDR Contact: 01/03/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Quarterly

## **SPILLS:** Spills Data

A listing of hazardous materials spills, releases or accidents as reported to the State of Idaho's central Communications Center.

Date of Government Version: 10/03/05  
Date Data Arrived at EDR: 10/04/05  
Date Made Active in Reports: 10/24/05  
Number of Days to Update: 20

Source: Department of Environmental Quality  
Telephone: 208-373-0502  
Last EDR Contact: 01/03/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Varies

## **INST CONTROL:** Sites with Institutional Controls Restricting Use

Sites included in the Remediation Sites database that have institutional controls restricting use.

Date of Government Version: 10/03/05  
Date Data Arrived at EDR: 10/04/05  
Date Made Active in Reports: 10/18/05  
Number of Days to Update: 14

Source: Department of Environmental Quality  
Telephone: 208-373-0347  
Last EDR Contact: 01/03/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Quarterly

## **VCP:** Voluntary Cleanup Program Sites

The Idaho Legislature created the Idaho land Remediation Act, DEQ's Voluntary Cleanup Program, to encourage innovation and cooperation between the state, local communities and private parties working to revitalize properties with hazardous substance or petroleum contamination.

Date of Government Version: 12/01/05  
Date Data Arrived at EDR: 01/04/06  
Date Made Active in Reports: 01/30/06  
Number of Days to Update: 26

Source: Department of Environmental Quality  
Telephone: 208-373-0495  
Last EDR Contact: 12/14/05  
Next Scheduled EDR Contact: 02/20/06  
Data Release Frequency: Varies

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

## **DRYCLEANERS:** Drycleaner Listing

A listing of drycleaner locations.

Date of Government Version: 01/13/06  
Date Data Arrived at EDR: 01/17/06  
Date Made Active in Reports: 01/30/06  
Number of Days to Update: 13

Source: Department of Environmental Quality  
Telephone: 208-373-0211  
Last EDR Contact: 01/13/06  
Next Scheduled EDR Contact: 04/10/06  
Data Release Frequency: Varies

## **BROWNFIELDS:** Brownfields Inventory

Brownfields are abandoned or underutilized properties where the reuse is complicated by actual or perceived environmental contamination. With the help of Idaho Counties, Cities, Economic Development Districts, Urban Renewal Entities, developers and brokers, DEQ is developing a comprehensive, statewide inventory of Brownfields.

Date of Government Version: 10/03/05  
Date Data Arrived at EDR: 10/04/05  
Date Made Active in Reports: 10/18/05  
Number of Days to Update: 14

Source: Department of Environmental Quality  
Telephone: 208-373-0495  
Last EDR Contact: 01/03/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Quarterly

## **CDL:** Clandestine Drug Labs

These are labs in which the Idaho State Police have investigated.

Date of Government Version: 10/04/05  
Date Data Arrived at EDR: 10/24/05  
Date Made Active in Reports: 11/29/05  
Number of Days to Update: 36

Source: Idaho State Police  
Telephone: 208-884-7000  
Last EDR Contact: 01/04/06  
Next Scheduled EDR Contact: 04/03/06  
Data Release Frequency: Varies

## **TRIBAL RECORDS**

### **INDIAN RESERV:** Indian Reservations

This map layer portrays Indian administered lands of the United States that have any area equal to or greater than 640 acres.

Date of Government Version: 12/31/04  
Date Data Arrived at EDR: 02/08/05  
Date Made Active in Reports: 08/04/05  
Number of Days to Update: 177

Source: USGS  
Telephone: 202-208-3710  
Last EDR Contact: 11/11/05  
Next Scheduled EDR Contact: 02/06/06  
Data Release Frequency: Semi-Annually

### **INDIAN LUST:** Leaking Underground Storage Tanks on Indian Land

LUSTs on Indian land in Alaska, Idaho, Oregon and Washington.

Date of Government Version: 09/07/05  
Date Data Arrived at EDR: 09/08/05  
Date Made Active in Reports: 10/24/05  
Number of Days to Update: 46

Source: EPA Region 10  
Telephone: 206-553-2857  
Last EDR Contact: 01/10/06  
Next Scheduled EDR Contact: 05/22/06  
Data Release Frequency: Varies

### **INDIAN UST:** Underground Storage Tanks on Indian Land

Date of Government Version: 11/23/05  
Date Data Arrived at EDR: 01/06/06  
Date Made Active in Reports: 01/30/06  
Number of Days to Update: 24

Source: EPA Region 10  
Telephone: 206-553-2857  
Last EDR Contact: 11/21/05  
Next Scheduled EDR Contact: 02/20/06  
Data Release Frequency: Varies

## **EDR PROPRIETARY RECORDS**

### **Manufactured Gas Plants:** EDR Proprietary Manufactured Gas Plants

The EDR Proprietary Manufactured Gas Plant Database includes records of coal gas plants (manufactured gas plants) compiled by EDR's researchers. Manufactured gas sites were used in the United States from the 1800's to 1950's to produce a gas that could be distributed and used as fuel. These plants used whale oil, rosin, coal, or a mixture of coal, oil, and water that also produced a significant amount of waste. Many of the byproducts of the gas production, such as coal tar (oily waste containing volatile and non-volatile chemicals), sludges, oils and other compounds are potentially hazardous to human health and the environment. The byproduct from this process was frequently disposed of directly at the plant site and can remain or spread slowly, serving as a continuous source of soil and groundwater contamination.

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

Date of Government Version: 11/15/05  
Date Data Arrived at EDR: 12/05/05  
Date Made Active in Reports: 12/28/05  
Number of Days to Update: 23

Source: EDR, Inc.  
Telephone: N/A  
Last EDR Contact: 01/25/06  
Next Scheduled EDR Contact: 04/24/06  
Data Release Frequency: No Update Planned

## OTHER DATABASE(S)

Depending on the geographic area covered by this report, the data provided in these specialty databases may or may not be complete. For example, the existence of wetlands information data in a specific report does not mean that all wetlands in the area covered by the report are included. Moreover, the absence of any reported wetlands information does not necessarily mean that wetlands do not exist in the area covered by the report.

**Oil/Gas Pipelines:** This data was obtained by EDR from the USGS in 1994. It is referred to by USGS as GeoData Digital Line Graphs from 1:100,000-Scale Maps. It was extracted from the transportation category including some oil, but primarily gas pipelines.

### **Electric Power Transmission Line Data**

Source: PennWell Corporation  
Telephone: (800) 823-6277

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**Sensitive Receptors:** There are individuals deemed sensitive receptors due to their fragile immune systems and special sensitivity to environmental discharges. These sensitive receptors typically include the elderly, the sick, and children. While the location of all sensitive receptors cannot be determined, EDR indicates those buildings and facilities - schools, daycares, hospitals, medical centers, and nursing homes - where individuals who are sensitive receptors are likely to be located.

### **AHA Hospitals:**

Source: American Hospital Association, Inc.  
Telephone: 312-280-5991

The database includes a listing of hospitals based on the American Hospital Association's annual survey of hospitals.

### **Medical Centers: Provider of Services Listing**

Source: Centers for Medicare & Medicaid Services  
Telephone: 410-786-3000

A listing of hospitals with Medicare provider number, produced by Centers of Medicare & Medicaid Services, a federal agency within the U.S. Department of Health and Human Services.

### **Nursing Homes**

Source: National Institutes of Health  
Telephone: 301-594-6248

Information on Medicare and Medicaid certified nursing homes in the United States.

### **Public Schools**

Source: National Center for Education Statistics  
Telephone: 202-502-7300

The National Center for Education Statistics' primary database on elementary and secondary public education in the United States. It is a comprehensive, annual, national statistical database of all public elementary and secondary schools and school districts, which contains data that are comparable across all states.

### **Private Schools**

Source: National Center for Education Statistics  
Telephone: 202-502-7300

The National Center for Education Statistics' primary database on private school locations in the United States.

### **Daycare Centers: Day Care List**

Source: Department of Health and Welfare  
Telephone: 208-332-7205

**Flood Zone Data:** This data, available in select counties across the country, was obtained by EDR in 1999 from the Federal Emergency Management Agency (FEMA). Data depicts 100-year and 500-year flood zones as defined by FEMA.

# GOVERNMENT RECORDS SEARCHED / DATA CURRENCY TRACKING

**NWI:** National Wetlands Inventory. This data, available in select counties across the country, was obtained by EDR in 2002 from the U.S. Fish and Wildlife Service.

## STREET AND ADDRESS INFORMATION

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**Photo #1** Looking at an air compressor in the maintenance shop.



**Photo #2** Looking at a 55-gallon drum and 5-gallon buckets of oil in the maintenance shop.



**Photo #3** Looking in a storage closet in the maintenance shop.



**Photo #4** Looking at a propane tank.



**Photo #5** Looking at old tires in a barn.



**Photo #6** Looking at fertilizer and rock salt in a barn.



**Photo #7** Looking at a pole mounted transformer.



**Photo #8** Looking at the main residence on-site.



**Photo #9** Looking at the maintenance shop.



**Photo #10** Looking east at the site.



**Photo #11** Looking at a rented residence on-site.



**Photo #12** Looking at two mobile homes on-site.



**Photo #13** Looking at a trailer on-site.



**Photo #14** Looking at ASTs on-site.



**Photo #15** Looking at the large shop/classroom on-site.



**Photo #16** Looking at an air compressor in the large shop/classroom.



**Photo #17** Looking at 5-gallon buckets in the large shop/classroom.



**Photo #18** Looking at stored batteries in the large shop/classroom.



**Photo #19** Looking at a floor drain in one of the offices inside the large shop/classroom.



**Photo #20** Looking west at the site and ranch machinery.



**Photo #21** Looking at a borrow pit on-site.



**Photo #22** Looking at a water pump for one of the irrigation ditches.



**Photo #23** Looking at oil staining below a backhoe.



**Photo #24** Looking at staining in the large shop/classroom.



**Photo #25** Looking at a drain in the back room of the maintenance shop.

## Description of Selected General Terms and Acronyms

Term/Acronym	Description
ACM	<p>Asbestos Containing Material. Asbestos is a naturally occurring mineral, three varieties of which (chrysotile, amosite, crocidolite) have been commonly used as fireproofing or binding agents in construction materials. Exposure to asbestos, as well as ACM, has been documented to cause lung diseases including asbestosis (scarring of the lung), lung cancer and mesothelioma (a cancer of the lung lining).</p> <p>Regulatory agencies have generally defined ACM as a material containing greater than one (1) percent asbestos, however some states (e.g. California) define ACM as materials having 0.1% asbestos. In order to define a homogenous material as non-ACM, a minimum number of samples must be collected from the material dependent upon its type and quantity. Homogenous materials defined as non-ACM must either have 1) no asbestos identified in all of its samples or 2) an identified asbestos concentration below the appropriate regulatory threshold. Asbestos concentrations are generally determined using polarized light microscopy or transmission electron microscopy. Point counting is an analytical method to statistically quantify the percentage of asbestos in a sample. The asbestos component of ACM may either be friable or non-friable. Friable materials, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure and have a higher potential for a fiber release than non-friable ACM. Non-friable ACM are materials that are firmly bound in a matrix by plastic, cement, etc. and, if handled carefully, will not become friable.</p> <p>Federal and state regulations require that either all suspect building materials be presumed ACM or that an asbestos survey be performed prior to renovation, dismantling, demolition, or other activities that may disturb potential ACM. Notifications are required prior to demolition and/or renovation activities that may impact the condition of ACM in a building. ACM removal may be required if the ACM becomes damaged or is likely to be disturbed or damaged during demolition or renovation. Abatement of friable or potentially friable ACM must be performed by a licensed abatement contractor in accordance with state rules and NESHAP. Additionally, OSHA regulations for work classification, worker training and worker protection will apply.</p>
AHERA	Asbestos Hazard Emergency Response Act
AST	Above Ground Storage Tanks. ASTs are generally described as storage tanks less than 10% of which are below ground (i.e., buried). Tanks located in a basement, but not buried, are also considered ASTs. Whether, and the extent to which, an AST is regulated, is determined on a case-by-case basis and depends upon tank size, its contents and the jurisdiction of its location.
BGS	Below Ground Surface
BTEX	Benzene, Toluene, Ethylbenzene, and Xylenes. BTEX are VOC components found in gasoline and commonly used as analytical indicators of a petroleum hydrocarbon release.
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act (a.k.a. Superfund). CERCLA is the federal act that regulates abandoned or uncontrolled hazardous waste sites. Under this Act, joint and several liability may be imposed on potentially responsible parties for cleanup-related costs.
CERCLIS	Comprehensive Environmental Response, Compensation and Liability Information System. An EPA compilation of sites having suspected or actual releases of hazardous substances to the environment. CERCLIS also contains information on site inspections, preliminary assessments and remediation of hazardous waste sites. These sites are typically reported to EPA by states and municipalities or by third parties pursuant to CERCLA Section 103.
CFR	Code of Federal Regulations
DOT	U.S. Department of Transportation
EPA	U.S. Environmental Protection Agency
ERNS	Emergency Response Notification System. An EPA-maintained federal database which stores information on notifications of oil discharges and hazardous substance releases in quantities greater than the applicable reportable quantity under CERCLA. ERNS is a cooperative data-sharing effort between EPA, DOT, and the National Response Center.
ESA	Environmental Site Assessment
FRP	Fiberglass Reinforced Plastic
Hazardous Substance	As defined under CERCLA, this is (A) any substance designated pursuant to section 1321(b)(2)(A) of Title 33, (B) any element, compound, mixture, solution, or substance designated pursuant to section 9602 of this title; (C) any hazardous waste having characteristics identified under or listed pursuant to section 3001 of the Solid Waste Disposal Act (with some exclusions); (D) any toxic pollutant listed under section 1317(a) of Title 33; (E) any hazardous air pollutant listed under section 112 of the Clear Air Act; and (F) any imminently hazardous chemical substance or mixture with respect to which the EPA Administrator has taken action under section 2606 of Title 15. This term does not include petroleum, including crude oil or any fraction thereof which is not otherwise listed as a hazardous substance under subparagraphs (A) through (F) above, and the term does not include natural gas, or synthetic gas usable for fuel (or mixtures of natural gas and such synthetic gas).

<b>Term/Acronym</b>	<b>Description</b>
Hazardous Waste	This is defined as having characteristics identified or listed under section 3001 of the Solid Waste Disposal Act (with some exceptions). RCRA, as amended by the Solid Waste Disposal Act of 1980, defines this term as a "solid waste, or combination of solid wastes, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may (A) cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness; or (B) pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise managed."
HREC	Historical Recognized Environmental Condition. Environmental condition which in the past would have been considered a recognized environmental condition (REC), but which may or may not be considered a REC currently. The final decision rests with the environmental professional and will be influenced by the current impact of the HREC on the property. If a past release of any hazardous substances or petroleum products has occurred in connection with the property and has been remediated, with such remediation accepted by the responsible regulatory agency (for example, as evidence by the issuance of a no further action letter or equivalent), this condition shall be considered an historical recognized environmental condition.
LUST	Leaking Underground Storage Tank. This is a federal term set forth under RCRA for leaking USTs. Some states also utilize this term.
MCL	Maximum Contaminant Level. This Safe Drinking Water concept (and also used by many states as a groundwater cleanup criteria) refers to the limit on drinking water contamination that determines whether a supplier can deliver water from a specific source without treatment.
MSDS	Material Safety Data Sheets. Written/printed forms prepared by chemical manufacturers, importers and employers that identify the physical and chemical traits of hazardous chemicals under OSHA's Hazard Communication Standard.
NESHAP	National Emissions Standard for Hazardous Air Pollutants (Federal Clean Air Act). This part of the Clean Air Act regulates emissions of hazardous air pollutants.
NFRAP	Facilities where there is "No Further Remedial Action Planned," as more particularly described under the Records Review section of this report.
NOV	Notice of Violation. A notice of violation or similar citation issued to an entity, company or individual by a state or federal regulatory body indicating a violation of applicable rule or regulations has been identified.
NPDES	National Pollutant Discharge Elimination System (Clean Water Act). The federal permit system for discharges of polluted water.
NPL	National Priorities List, as more particularly described under the Records Review section of this report.
OSHA	Occupational Safety and Health Administration or Occupational Safety and Health Act
PACM	Presumed Asbestos-Containing Material. A material that is suspected of containing or presumed to contain asbestos but which has not been analyzed to confirm the presence or absence of asbestos.
PCB	Polychlorinated Biphenyl. A halogenated organic compound commonly in the form of a viscous liquid or resin, a flowing yellow oil, or a waxy solid. This compound was historically used as dielectric fluid in electrical equipment (such as electrical transformers and capacitors, electrical ballasts, hydraulic and heat transfer fluids), and for numerous heat and fire sensitive applications. PCB was preferred due to its durability, stability (even at high temperatures), good chemical resistance, low volatility, flammability, and conductivity. PCBs, however, do not break down in the environment and are classified by the EPA as a suspected carcinogen. 1978 regulations, under the Toxic Substances Control Act, prohibit manufacturing of PCB-containing equipment; however, some of this equipment may still be in use today.
pCi/l	picoCuries per Liter of Air. Unit of measurement for Radon and similar radioactive materials.
PLM	Polarized Light Microscopy (see ACM section of the report, if included in the scope of services)
PST	Petroleum Storage Tank. An AST or UST that contains a petroleum product.
Radon	A radioactive gas resulting from radioactive decay of naturally-occurring radioactive materials in rocks and soils containing uranium, granite, shale, phosphate, and pitchblende. Radon concentrations are measured in picoCuries per liter of air. Exposure to elevated levels of radon creates a risk of lung cancer; this risk generally increases as the level of radon and the duration of exposure increases. Outdoors, radon is diluted to such low concentrations that it usually does not present a health concern. However, radon can accumulate in building basements or similar enclosed spaces to levels that can pose a risk to human health. Indoor radon concentrations depend primarily upon the building's construction, design and the concentration of radon in the underlying soil and groundwater. The EPA recommended annual average indoor "action level" concentration for residential structures is 4.0 pCi/l.
RCRA	Resource Conservation and Recovery Act. Federal act regulating solid and hazardous wastes from point of generation to time of disposal ("cradle to grave"). 42 U.S.C. 6901 et seq.
RCRA Generators	The RCRA generators list is part of the RCRIS database maintained by EPA and lists facilities that generate hazardous waste as part of their normal business operations, as more particularly defined under Section 5.0 of this report.

<b>Term/Acronym</b>	<b>Description</b>
RCRA CORRACTS/TSDs	The USEPA maintains a database of RCRA facilities associated with treatment, storage, and disposal (TSD) of hazardous materials, which are undergoing "corrective action". A "corrective action" order is issued when there is a release of hazardous waste or constituents into the environment from a RCRA facility.
RCRA Non-CORRACTS/TSDs	The RCRA Non-CORRACTS/TSD Database is a compilation by the USEPA of facilities that report storage, transportation, treatment, or disposal of hazardous waste. Unlike the RCRA CORRACTS/TSD database, the RCRA Non-CORRACTS/TSD database does not include RCRA facilities where corrective action is required.
RCRA Violators List	RAATS. RCRA Administrative Actions Taken. RAATS information is now contained in the RCRIS database and includes records of administrative enforcement actions against facilities for noncompliance.
RCRIS	Resource Conservation and Recovery Information System, as defined in the Records Review section of this report.
REC	Recognized Environmental Condition is defined by ASTM E 1527-00 as "the presence or likely presence of any hazardous substances or petroleum products on a property under conditions that indicate an existing release, a past release, or a material threat of release of any hazardous substances or petroleum products into structures on the property or into the ground, groundwater, or surface water of the property. The term includes hazardous substances or petroleum products even under conditions of compliance with laws. The term is not intended to include <i>de minimis</i> conditions that generally do not present a material risk of harm to the public health or the environment and that generally would not be the subject of an enforcement action if brought to the attention of appropriate governmental agencies.
SPCC	Spill Prevention, Control and Countermeasures. SPCC plans are required under federal law (Clean Water Act and Oil Pollution Act) for any facility storing petroleum in tanks and/or containers of 55-gallons or more that when taken in aggregate exceed 1,320 gallons. SPCC plans are also required for facilities with underground petroleum storage tanks with capacities of over 42,000 gallons. Many states have similar spill prevention programs, which may have additional requirements.
SWF	Solid Waste Facility List. A Vista Information Solutions, Inc. database of solid waste facilities listed by state.
TPH	Total Petroleum Hydrocarbons
TRI	Toxic Release Inventory. Routine EPA report on releases of toxic chemicals to the environment based upon information submitted by entities subject to reporting under the Emergency Planning and Community Right to Know Act.
TSCA	Toxic Substances Control Act. A federal law regulating manufacture, import, processing and distribution of chemical substances not specifically regulated by other federal laws (such as asbestos, PCBs, lead-based paint and radon). 15 U.S.C 2601 et seq.
USACE	United States Army Corps of Engineers
USC	United States Code
USGS	United States Geological Survey
USNRCS	United States Department of Agriculture-Natural Resource Conservation Service
UST	Underground Storage Tank. Most federal and state regulations, as well as ASTM E1527, define this as any tank, including, underground piping connected to the tank, that is or has been used to contain hazardous substances or petroleum products and the volume of which is 10% or more beneath the surface of the ground (i.e., buried).
VCP	Voluntary Cleanup Program
VOC	Volatile Organic Compound
Wetlands	<p>Areas that are typically saturated with surface or groundwater that create an environment supportive of wetland vegetation (i.e., swamps, marshes, bogs). The <u>Corps of Engineers Wetlands Delineation Manual</u> (Technical Report Y-87-1) defines wetlands as areas inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. For an area to be considered a jurisdictional wetland, it must meet the following criteria: more than 50 percent of the dominant plant species must be categorized as Obligate, Facultative Wetland, or Facultative on lists of plant species that occur in wetlands; the soil must be hydric; and, wetland hydrology must be present.</p> <p>The federal Clean Water Act which regulates "waters of the US," also regulates wetlands, a program jointly administered by the USACE and the EPA. Waters of the U.S. are defined as: (1) waters used in interstate or foreign commerce, including all waters subject to the ebb and flow of tides; (2) all interstate waters including interstate wetlands; (3) all other waters such as intrastate lakes, rivers, streams (including intermittent streams), mudflats, sandflats, wetlands, sloughs, prairie potholes, wet meadows, playa lakes, or natural ponds, etc., which the use, degradation, or destruction could affect interstate/ foreign commerce; (4) all impoundments of waters otherwise defined as waters of the U. S., (5) tributaries of waters identified in 1 through 4 above; (6) the territorial seas; and (7) wetlands adjacent to waters identified in 1 through 6 above. Only the USACE has the authority to make a final wetlands jurisdictional determination.</p>

<b><i>Idaho Term/Acronym</i></b>	<b><i>Description</i></b>
<b>LUST</b>	Leaking Underground Storage Tank (Idaho)
<b>CDH</b>	Central District Health
<b>CDL</b>	Clandestine Drug Labs – Database Maintained by Idaho State Police
<b>IDEQ</b>	Idaho Department of Environmental Quality
<b>IDEQ LUST List</b>	Registered PST facilities with identified releases.
<b>IDEQ Spills List</b>	Listing of spills reported to the TNRCC.
<b>IDEQ SWF/LF</b>	Solid Waste Landfills
<b>IDEQ UST List</b>	Facilities with registered USTs (both underground and above ground).
<b>INDIAN LUST</b>	Leaking Underground Storage Tanks on Indian Land – Maintained by EPA Region 10
<b>INDIAN UST</b>	Underground Storage Tanks on Indian Land – Maintained by EPA Region 10
<b>NCDH</b>	North Central District Health
<b>SCDH</b>	South Central District Health
<b>SWDH</b>	Southwest District Health

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**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: E. Gifts and Institutional Foundations

April 2002

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**E. Gifts and Institutional Foundations**

1. Acceptance of Gifts

The Board may accept gifts, legacies, and devises (hereinafter "gifts") of real and personal property to the state of Idaho for the benefit of any institution, school or agency under its governance. Gifts worth more than \$10,000 must be accepted by the Board before the gift may be expended or otherwise used by the institution, school or agency. The chief executive officer of any institution, school or agency is authorized to receive, on behalf of the Board, gifts worth \$10,000 or less and of a routine nature. (Section 33-3714, Idaho Code.)

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY - continued**

**Idaho Statutes**

TITLE 33  
EDUCATION  
CHAPTER 37  
MISCELLANEOUS PROVISIONS RELATING  
TO STATE INSTITUTIONS OF LEARNING

33-3714. ACCEPTANCE OF GIFTS, LEGACIES AND DEVISES. The board of regents of the University of Idaho and the state board of education are hereby authorized in the name of any state educational institution and on behalf of the state, to accept gifts, legacies and devises of property to the state for the use and benefit of any of the state educational institutions.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**SUBJECT**

Revised distribution of state appropriation for community colleges.

**REFERENCE**

April 2005

Board allocated FY 2006 appropriation

**APPLICABLE STATUTE, RULE, OR POLICY**

Senate Bill 1181 (2005)

**BACKGROUND**

Beginning with the fiscal year 2006 appropriation, the legislature directed the State Board of Education to develop an allocation process for distributing the annual appropriation for the two community colleges, North Idaho College (NIC) and College of Southern Idaho (CSI). Previous to that, presidents of the two community colleges had informally agreed to have the General Fund appropriation split 50% / 50%.

For FY 2006, General Funds were split 50.8% to CSI and 49.2% to NIC based upon the proportion of academic full-time equivalent student enrollment.

Senior administrators at the CSI and NIC met numerous times to discuss the operational uniqueness of each institution and the populations and constituencies they serve. They also discussed enrollment, student course taking characteristics, student profiles, academic structure, administrative structure, personnel, infrastructure needs, campus size, campus operational costs, property tax, tuition and fees, Professional Technical Education appropriation, grants, workforce development and miscellaneous revenue funds.

The administrators have agreed to a more formal process to be used in FY 2007 and beyond. That process is attached, and is brought to the Board for approval. Following Board approval, the President's and Board Chairs of the two community colleges will sign the document.

**DISCUSSION**

Senate Bill 1181, Section 2 (2005), required the State Board of Education to develop an allocation formula to distribute the annual General Fund appropriation to CSI and NIC. The legislative intent language stated that allocation factors may be based on each institution's enrollment growth, academic structure, personnel and infrastructure needs, or other factors the State Board of Education deems appropriate.

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Currently, CSI has a larger full-time academic equivalent count (student FTE) than NIC. Beginning with the FY 2006 state appropriation, a process was begun to redistribute new state funds based upon enrollment. The resulting FY 2006 appropriation was split 50.8 percent to CSI and 49.2 percent to NIC based largely on each college's Enrollment Workload Adjustment. This split is the starting point from which further FTE adjustments will be made.

**IMPACT**

The distribution process will allocate FY07 existing General Funds (the Base) based on each college's proportional share of future student FTE starting in FY07. Each year, an adjustment to the FTE allocation will be made to align the prior year split to the actual split with a cap of 1.5% per year. Additionally, all newly-appropriated funds for either Maintenance of Current Operations (MCO) and/or Line Items would be distributed to each college based upon appropriation request guidelines of the Idaho Division of Financial Management (DFM) and the Idaho State Board of Education.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has participated in several discussions with fiscal officers from the two institutions regarding the formulation of the proposal and although the proposal appears to be quite complex, only a few principles need to be highlighted:

- Maintenance of Current Operations (MCO) requests (personnel cost benefits, inflation, employee compensation, enrollment workload, occupancy, etc.) will be distributed to each institution as requested using Division of Financial Management (DFM) and State Board of Education (OSBE) guidelines. If the resulting appropriations are more or less than the request, each institution will receive its share based upon the proportion of the original request.
- MCO adjustments will be subtracted from the total General Fund appropriation for Community Colleges to arrive at the remaining funds available.
- The remaining General Funds will be allocated to each institution based upon the academic full time equivalent (FTE) students from the previous Fall term (with adjustments). Annual changes will not increase or decrease more than 1.5% from the FY 2006 baseline of 50.8% for CSI and 49.2% for NIC, regardless of actual academic FTE enrollment. This protects either institution from experiencing a large funding shift in a single year that would cause significant problems.

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- Amounts not allocated to an institution due to the 1.5% cap noted above will accrue to the benefit of that institution and may be redistributed when the FTE allocation and funding reaches equilibrium. Any redistributed amounts will be added to the previous year's balance distributed based on FTE but will not exceed \$100,000 in any given year.
- The legislative appropriation process is assumed to continue unchanged for FY 2007 and beyond. In the event of a substantial change in the legislative process, funding, organization, operation, sphere of influence or physical presence of the two existing community colleges or the addition of community colleges to the State of Idaho, this distribution process will be re-negotiated.
- It is believed that funding equilibrium (General Fund split same as academic FTE) could be achieved within the next five years.

Following Board approval, the document will be signed by representatives of the two community colleges and the President of the State Board of Education. Actual approval of the FY 2007 distribution will occur at the April 2006 meeting, when the FY 2007 appropriation for Community Colleges will be known.

**BOARD ACTION**

A motion to approve a process for distribution of the state General Fund appropriation among North Idaho College and the College of Southern Idaho, as outlined in Attachment 1, "College of Southern Idaho and North Idaho College: State General Fund Distribution Process" on pages 5-7.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**ATTACHMENT 1**

College of Southern Idaho and North Idaho College  
State General Fund Distribution Process  
2005 Legislature - Senate Bill 1181

Whereas Senate Bill 1181 of the 2005 Legislative Session Section 2 states:

It is legislative intent that the State Board of Education develop an allocation formula which will be used to distribute the General Funds appropriated each year to North Idaho College and the College of Southern Idaho. Allocation factors may be based on each institution's enrollment growth, academic structure, personnel and infrastructure needs, or other factors the State Board of Education deems appropriate. The moneys appropriated in Section 1 of this act shall be allocated accordingly.

Whereas community colleges have elected Boards of Trustees who operate in accordance with Idaho Code 33-2107.

Whereas the split of past appropriations has ranged from 48 percent to 52 percent for North Idaho College and the FY 06 appropriation was split 50.8 percent to the College of Southern Idaho and 49.2 percent to North Idaho College.

Whereas the administrations of the College of Southern Idaho and North Idaho College have met and discussed the operational uniqueness of each institution and the populations and constituencies they serve.

Whereas issues including but not limited to enrollment, student course taking characteristics, student profiles, academic structure, administrative structure, personnel, infrastructure needs, campus size and campus operational costs were discussed as allocation factors.

Whereas issues including but not limited to the State academic appropriation, property tax, tuition and fees, Professional Technical Education appropriation, grants, workforce development and miscellaneous revenue funds were discussed as they relate to allocation factors.

Whereas it was agreed that the independence and uniqueness in the individual community colleges was an asset to the constituencies they serve.

Whereas community colleges in Idaho have enjoyed nearly forty years of success and over that period of time, State appropriations, if averaged based upon student full time equivalents, have resulted in equitable distributions to each community college.

Whereas the College of Southern Idaho is currently larger in academic full time equivalent students than North Idaho College.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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Whereas a process was begun in redistribution of new funds based upon enrollment growth in the fiscal year 2006 appropriation.

Whereas the College of Southern Idaho and North Idaho College have agree upon the distribution of new funds to the applicable institution based upon appropriation request guidelines of the Idaho Division of Financial Management and the Idaho State Board of Education and the redistribution of prior years funds for the distribution of the Fiscal Year 2007 through Fiscal Year 2010 State appropriations.

The following State of Idaho appropriation distribution process is hereby agreed upon:

1. Funds allocated in the FY 06 appropriation above the FY 06 base will be reallocated to each institution.
2. A process identical to the FY 06 appropriation process will be used to determine the distribution of funds above the FY 07 base. This will remain true for future years FY 08, FY 09 and FY 10.
3. Maintenance of Current Operations (MCO) items (Benefit changes, General Inflation, Change in Employee Compensation, Enrollment Workload Adjustment, Utility and all other non-standard adjustment items) will be allocated based upon the institutions' budget request per Idaho Division of Financial Management and State Board of Education guidelines. If the full MCO requests are not funded, the amounts approved will be proportionalized based upon requested amounts as was done in the FY 06 appropriation split process. Line items (formerly enhancements), such as Occupancy Costs, will be treated in the same manner as MCO.
4. The above adjustments will be allocated above the line and totaled for each institution and in total. This total amount will be subtracted from the total appropriation to arrive at the remaining funds available for distribution.
5. The remaining funds available for distribution shall be allocated based upon academic Full Time Equivalent students of the previous Fall term, net of drops and complete withdrawals at a specific date established in mid-October. Full Time Equivalent students are determined by taking academic credits for the Fall semester and dividing by 15. Lists of academic courses of students counted will be provided by each Instructional Vice President to the sister institution on the designated October date and eligible courses agreed upon.
6. The adjustments to bring funding based upon FTE can change no more than 1.5% in any given year.
7. Amounts that would have gone to the institution had the distribution been made strictly upon an FTE basis will be held in a Past Adjusted Revenue Account to be used against future years adjustments. In future years, when the full 1.5% adjustment is not needed, these Past Adjusted Revenue funds will be added to below the line calculations for the applicable institution on a one time basis. The following year, the past adjusted amount will become part of the below the line funds to be allocated.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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8. Past Adjusted Revenue amounts will not be eligible for the addition process until the FTE allocations actually reflect the FTE enrollment at NIC and CSI. Past Adjusted revenue will not be added to an institutions appropriation in excess of \$100,000 in any given year.
9. After the FY 2010 appropriation process is complete, the above distribution process will be reviewed, analyzed and/or renegotiated.
10. The legislative appropriation process is assumed to continue unchanged for FY 2007 and beyond. A process identical to the FY 2007 distribution process will be used to determine the distribution of funds above the FY 2007 base. This will remain true for future years FY 2008, FY 2009 and FY 2010. In the event of a substantial change in the legislative process, funding, organization, operation, sphere of influence or physical presence of the two existing community colleges or the addition of community colleges to the State of Idaho, this distribution process will be re-negotiated.

Agreement to the terms and conditions listed above are evidenced by the signatures below:

-----  
Gerald L. Beck, President  
College of Southern Idaho  
-----  
Date

-----  
Dr. Michael L. Burke, President  
North Idaho College  
-----  
Date

-----  
LeRoy Craig, Chairman  
College of Southern Idaho Board of Trustees  
-----  
Date

-----  
Rolly Williams, Chairman  
North Idaho College Board of Trustees  
-----  
Date

-----  
Roderic W. Lewis, Chairman  
Idaho State Board of Education  
-----  
Date

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**BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**Fiscal Note**

	<b>FTP</b>	<b>Gen</b>	<b>Ded</b>	<b>Fed</b>	<b>Total</b>
<b>FY 2005 Original Appropriation</b>	<b>0.00</b>	<b>19,755,400</b>	<b>300,000</b>	<b>0</b>	<b>20,055,400</b>
HB 805 One-time 1% Salary Increase	0.00	130,100	2,100	0	132,200
<b>FY 2005 Total Appropriation</b>	<b>0.00</b>	<b>19,885,500</b>	<b>302,100</b>	<b>0</b>	<b>20,187,600</b>
Non-Cognizable Funds and Transfers	0.00	0	0	0	0
<b>FY 2005 Estimated Expenditures</b>	<b>0.00</b>	<b>19,885,500</b>	<b>302,100</b>	<b>0</b>	<b>20,187,600</b>
Removal of One-Time Expenditures	0.00	(130,100)	(2,100)	0	(132,200)
<b>FY 2006 Base</b>	<b>0.00</b>	<b>19,755,400</b>	<b>300,000</b>	<b>0</b>	<b>20,055,400</b>
Benefit Costs	0.00	178,500	0	0	178,500
Inflationary Adjustments	0.00	0	0	0	0
Nonstandard Adjustments	0.00	590,000	0	0	590,000
Change in Employee Compensation	0.00	0	0	0	0
Fund Shifts	0.00	0	0	0	0
<b>FY 2006 Program Maintenance</b>	<b>0.00</b>	<b>20,523,900</b>	<b>300,000</b>	<b>0</b>	<b>20,823,900</b>
<b>Enhancements</b>					
<b>Community Colleges</b>					
1. Unfunded Enrollment Workload Adj.	0.00	0	0	0	0
Lump Sum or Other Adjustments	0.00	0	0	0	0
<b>FY 2006 Total</b>	<b>0.00</b>	<b>20,523,900</b>	<b>300,000</b>	<b>0</b>	<b>20,823,900</b>
Chg from FY 2005 Orig Approp	0.00	768,500	0	0	768,500
% Chg from FY 2005 Orig Approp.		3.9%	0.0%		3.8%

Section 2 of the bill directs the State Board of Education to develop a General Fund allocation formula for the two schools. The long-time practice has simply been to split the funds 50/50, but the two institutions have simply outgrown that arrangement as an equitable allocation policy.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**AGENCIES AND INSTITUTIONS OF THE STATE BOARD**

**SUBJECT**

Second Reading – Amendment to Board Policy V.S.2 – Enrollment Workload Adjustment (EWA) Base Multiplier

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.S.2.

**REFERENCE**

September 2001	Board requested president's council to review the process used to allocate the annual General Education allocation to the college and universities, and make recommendations for changes.
October 2001	Board Task Force presented its recommendations to the full Board.
November 2001	Board Task Force provided an update and reviewed probable recommendations and indicated a final report would be ready in January
January 2002	Board accepted the (draft) Task Force Report
March 2005	First reading of the policy occurred.
April 2005	Second reading and approval of the policy, for weighting factors only (see below)
October 2005	First reading of the multiplier increase.

**BACKGROUND**

On numerous occasions since issuance of a contract to MGT of America occurred in April 2001, the State Board of Education has discussed various components of equitable funding of the college and universities in Idaho. One of these components, a re-weighting of doctoral-level credit hours, was approved by Board action in April, 2005.

A second component relates to equity relates to increasing the dollar value of the weighted credit hour used to fund enrollment increases. In October 2005 the Board approved first reading of the proposed policy to increase the dollar value by increasing the multiplier from .33 to .67 in the calculation.

No changes have been made to the proposed policy between the first and second reading. The second reading for final adoption is presented at this meeting.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**AGENCIES AND INSTITUTIONS OF THE STATE BOARD - continued**

**DISCUSSION**

The current EWA calculation includes "the total budget base of the institutions shall be multiplied by 0.33 and divided by the three-(3) year moving average of total weighted credit hours for the prior year.

This proposal would increase the multiplier factor from 0.33 to 0.67, a doubling of the current weight.

**IMPACT**

Increasing the component that multiplies the budget base from 0.33 to 0.67 will increase the dollar value of the weighted credit hour used to fund enrollment increases at the four senior institutions.

If the Board approves the change to policy, the first impact will be felt during the FY 2008 budget request process, which the Board would be discussed at the June 2006 meeting where budget guidelines are determined.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has determined that applicable Board policy should be updated to reflect the second portion of the recommendations previously adopted by the Board.

Staff recommends approval of the second reading, which will cause final adoption of the proposed amendment to Board policy.

**BOARD ACTION**

A motion to approve the second reading of changes to Idaho State Board of Education Governing Policies and Procedures, Section V.S.2., Allocation of Lump Sum Appropriation (BSU, ISU, UI, LCSC) to increase the credit hour multiplier from 0.33 to 0.67 used in the Enrollment Workload Adjustment calculation.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

# State Board of Education

## Task Force Report

### Funding Equity

Recommendations Adopted by the

State Board of Education on

January 21, 2002

## Introduction/Background

The legislature provides a lump-sum appropriation to the State Board of Education (Board) for higher education programs at the four-year postsecondary institutions. Based on Board policy, this lump-sum appropriation (general account and endowment funds only) is allocated to Boise State University, Idaho State University, University of Idaho, and Lewis-Clark State College. The student fee revenue portion of the appropriation is retained at the institution that generates the funds. The Board's allocation policy starts with the current year's base funding with additional allocations for enrollment workload adjustment, new occupancy costs, and areas with legislative intent.

Recently concerns have been expressed that funds are not equitably allocated among the institutions. As a result of these concerns, the Board asked the President's Council for recommendations on the funding process. The presidents hired a consulting firm (MGT of America) who determined an inequity exists among the institution and also provided recommendations for allocating the lump-sum appropriation. After receiving comments and recommendations from the presidents regarding equity, the Board created a Task Force to provide recommendations on funding equity for the Board's consideration.

## Calculating Equity

MGT concluded that the four institutions are not funded equitably when compared to their peer institutions. Peer institutions were identified for each institution based on role and mission statements, degrees awarded, number of students, location in urban/rural area, discipline mix, number of staff, and research expenditures, etc. The Task Force viewed the MGT results as external determination of inequity or funding inadequacy.

The Task Force's focus was on determining internal equity among the four institutions. The task was to determine if similar students in similar programs were funded equally. For this analysis, only the instructional program was considered. The task of determining equity for research and public service was deferred. To complete the instructional analysis, adjustments had to be made to the funds considered so only the instructional funds were involved. Also, to consider the difference in student costs, weights were assigned for different levels and disciplines. Once these adjustments were made, the instructional funds were divided by the weighted credit hours to determine equity.

The Task Force adjusted the amount of lump-sum general account and endowment funds to be used in determining funding equity, in order to account for these differences in the role and mission statements and to focus only on the funds that support the instructional mission. Many of the programs identified in the role and mission statements are separately funded but rely on the general education lump-sum appropriation to provide administrative support. The Task Force allocated administrative support funds to the other appropriation-funded programs in order to arrive at comparable educational costs. A final funding adjustment was made to allocated

administrative and support costs (academic support, institutional support, physical plant and student serviced) to the three primary functional areas (instruction, research, and public service). After these adjustments were made, only the adjusted instructional funds were involved in the analysis to determine equity.

The second part of the equation also provided complicating factors. The Task Force determined that doctoral students should be funded at a higher rate than lower division students (freshman and sophomores) and that engineering students should be funded at a higher level than a social science or a history student. To account for these differences, the actual credit hours are weighted which provides additional funds for higher cost programs. From recommendations provided in the MGT report and input from the institutions, the Task Force weighted the actual credit hours generated, by level and discipline, as displayed in Attachment A. The institutions report total actual credit hours generated annually by level and by discipline which are reduced for full-fee paying nonresidents, students enrolled in the medical and dental programs, and student contract course to arrive at the weighted credit hours used in the equity calculation.

## Enrollment Workload Adjustment Funding

The enrollment workload adjustment (EWA) is a process the Board uses to fund institutions for enrollment changes (both positive and negative). The EWA is part of the Board's annual budget request for the general education programs and is one of the key items in the Board's allocation process. The EWA is calculated on changes in the weighted credit hours using a three-year moving average to stabilize the annual enrollment fluctuations. The value of a weighted credit hour used to reimburse the institutions for enrollment changes is calculated by dividing one-third of the general account and endowment funds budget base for higher education by the three-year moving average for the prior year. This weighted credit hour value is multiplied by the changes in the three-year moving averages for each institution to arrive at the amount necessary to fund enrollment changes.

## Findings and Recommendations

The Task Force accepted the findings in the MGT report that calculated the institutions were not adequately funded when compared to their peer institutions.

It is recommended that the Board support efforts to increase the funding for all college and universities' higher education programs, which will promote the development of tomorrow's workforce and support efforts in science and technology.

The Task Force, in determining funding equity, focused exclusively on the instructional mission. Based on this analysis, the Task Force found that a funding inequity exists in the current funding base. The adjusted instructional funds per weighted credit hour at Boise State University and

Idaho State University are below the University of Idaho funding level. The Task Force calculated that \$7,920,000 would be needed to correct this inequity (RE: Attachment B).

It is recommended that additional/new funds be used to achieve equity and not through reallocation of base funds.

It is recommended that the request for the additional equity funds will be one of the Board's top priorities for higher education until equity is achieved.

It is recommended that unfunded requests for enrollment changes (EWA request) for FY03 and beyond will accumulate and be requested in subsequent years (negative adjustments will reduce the identified inequity amount, not the funding base). As funds become available, allocations for unfunded EWA will be considered prior to funding the identified base inequity.

The Task Force found that the EWA did not adequately fund the doctoral level students and did not adequately fund increases in enrollment.

It is recommended to separately identify the credit hours generated by doctoral students and to establish the weights for doctoral level credit hours with a maximum weight of 10.00.

It is recommended to retain four groups and the current groupings of disciplines for weighting purposes.

It is recommended to retain the five percent additional weighting for the role and mission emphasis designation of each institution.

It is recommended to continue the current practice of excluding credit hours generated from full-fee paying nonresident students and to develop controls or adjustments for awarding partial waivers.

It is recommended to increase the dollar value of the weighted credit hour that is used to fund enrollment increases. The amount of the increase is being developed.

Rolling three-year Average. Idaho uses a rolling three year average of enrollments to calculate the workload adjustment. A rolling three-year average provides a buffer for institutions when enrollments are declining, and is consistent with the guiding principles stability and responsiveness. However, Idaho includes only one-third of any changes in enrollment or workload in the adjustments. As a result, over time, increases in enrollments are not reflected in institutional budgets, and decreases in enrollments result in funding of “phantom students.” This one adjustment has contributed significantly to inequity in the institutional allocations over time.

***Recommendation 3: Rolling Three-Year Average:***

**Change the Board policy on the rolling three-year average to the following: “The total budget base of the institutions shall be divided by the three-year moving average of total weighted credit hours for the prior year. The resultant amount per credit hour shall be multiplied by the change from the prior three-year moving average of weighted credit hours for each institution to calculate the adjustment by institution.”**

Adoption of this recommendation will increase both the adequacy and equity of the allocation mechanism.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: S. Allocation of Lump Sum Appropriation**

**April 2005**

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**S. Allocation of Lump Sum Appropriation (BSU, ISU, LCSC, UI)**

**2. Methodology**

The allocation shall consist of the total of the lump sum general account appropriation and actual land grant endowment receipts. The allocation shall be made in the following order:

- a. Each institution shall be allocated its base allocation of the prior year.
- b. An Enrollment Workload Adjustment shall be applied to the allocation of each institution. The adjustment shall be calculated as follows:
  - (1) A three-(3) year moving average of credit hours multiplied by the program weights shall be used. The three (3) years to be used shall be those which precede the year of the allocation and shall consist of two (2) years of actual and one (1) year of estimated credit hours.
  - (2) Effective with the FY 1990 allocation, credit hours generated from externally funded sources and contracts shall be removed from this adjustment. Credit hours for in-service teacher education shall not be removed.
  - (3) The total budget base of the institutions shall be multiplied by 0.~~33~~67 and divided by the three-(3)year moving average of total weighted credit hours for the prior year. The resultant amount per credit hour shall be multiplied by the change from the prior three-(3)year moving average of weighted credit hours for each institution to calculate the adjustment by institution.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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- (4) Program weights are the weighting factors applied to four (4) categories of instructional disciplines with different weight factors by category and course level. The groups and factors follow.

<u>Group I</u> Physical Education Law Letters Library Sciences Mathematics Military Science Psychology Social Sciences	<u>Group II</u> Area Studies Business & Management Education Communications Home Economics Public Affairs Interdisciplinary Studies
<u>Group III</u> Agricultural & Natural Resources Architecture & Environmental Design Biological Sciences Fine & Applied Arts Foreign Languages Physical Sciences	<u>Group IV</u> Engineering Health Professions Computer & Information Sciences

The weighting factors for the above categories are as follows:

<u>Course Level</u>	<u>Category</u>			
	I	II	III	IV
Lower Division	1.00	1.30	1.60	3.00
Upper Division	1.50	1.90	2.50	3.50
Masters	3.50	3.50	6.00	6.50
Doctoral	5.00	6.25	7.50	10.00
Law	3.50	--	--	--

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
FEBRUARY 23, 2006**

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An additional five percent (5%) emphasis factor is given to the Primary Emphasis areas at each institution. These areas are:

<u>Boise State University</u> Business Social Science (includes Economics) Public Affairs Performing Arts (excluding Art) Education Engineering	<u>Idaho State University</u> Health Professions Biological Sciences Physical Sciences Education
<u>University of Idaho</u> Agriculture Forestry Mines Engineering Architecture Law Foreign Languages Education	<u>Lewis-Clark State College</u> Business Criminal Justice Nursing Social Work Education

- c. Operations and maintenance funds (custodial, maintenance, and utilities) for new, major general education capital improvement projects shall be allocated to affect institutions.
- d. Decision units above the base shall be consistent with the legislative budget request. The allocation of these decision units to the institutions shall be based on the proportionate share of each institution in the total budget request for these decision units applied to the increase in appropriations above the base excluding special allocations.
- e. The Board may also allocate funds for special activities or projects at the discretion of the Board.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**COLLEGE AND UNIVERSITIES OF THE STATE BOARD**

**SUBJECT**

Intercollegiate Athletics Reports of revenues, expenditures, and number of participants.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III. T.4.

**BACKGROUND**

Responsibility, management, control and reporting requirements for Athletics are detailed in the policy. The institutions are required to submit regular financial reports as specified by the Board office. The revenue and expenditures reported on these reports must reconcile to the NCAA Agreed Upon Procedures Reports that are prepared annually and reviewed by the external auditors.

**DISCUSSION**

The Board policy establishes limits on the amount of general account and institutional funds an institution can allocate to athletics. These limits are adjusted annually at the same rate of change as the general education appropriation. Increases to the student activity fee supporting athletics, is limited to the rate of increase for the total student activity fees. There is no limit on program funds. Appropriated funds above the limit can be allocated for additional women's programs, addressing gender equity issues.

In fiscal years 2005 and 2006, the Legislature passed House Bill 805 (HB805) and House Bill 395 (HB395), respectively. These bills provided additional one-time salary increases for eligible state employees, and the institutions expended these additional amounts in addition to the established limits for both General Education and Institutional Limits as outlined at the bottom of page 3. Board staff has reviewed the data submitted by the institutions; there does not appear to be any violations to the limit policy.

The following charts and worksheets are provided:

- |                     |  |
|---------------------|--|
| EXHIBIT A<br>Page 3 | Chart identifying the Board limits from general education appropriated funds and from institutional funds. All institutions are within the limits. |
| EXHIBIT B<br>Page 5 | Chart identifying the revenue by major source for each institution. Displays the relationship among the funding sources.                           |

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**  
**COLLEGE AND UNIVERSITIES OF THE STATE BOARD - continued**

- |                         |  |
|-------------------------|--|
| EXHIBIT C<br>Page 6     | Chart identifying the revenue by major source as a percent of the total athletic revenue.  |
| EXHIBIT D<br>Page 7     | Athletic departments fund balance at fiscal year end.  |
| EXHIBIT E<br>Page 8     | Chart displaying students participating in athletic programs and the number of students participating who are on scholarships, both full-ride scholarships and partial scholarships.   |
| EXHIBIT F<br>Pages 9-31 | Intercollegiate Athletic report worksheets for each institution consisting of five pages each. The reports identify actual revenue and expenditures for Fiscal Years 2000 through 2004 and estimated revenue and expenditures for Fiscal Year 2005. For each institution, the first page summarizes revenue and expenditures; the second and third pages categorize revenue and expenditures by sport; the fourth page identifies the number of participants by sport; and the fifth page identifies the number of scholarships (both full-ride and partial) by sport. |

**IMPACT**

The reports present the financial status of the intercollegiate athletic programs and the participation of students in the various sport programs.

**STAFF COMMENTS AND RECOMMENDATIONS**

There are no estimated negative year-end end fund balances for any of the institutions (Exhibit D, Page 9).

Staff recommends acceptance of the report.

**BOARD ACTION**

A motion to accept the Annual Intercollegiate Athletics Reports as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

# State Board of Education Intercollegiate Athletics Support Limits

Exhibit A

**Board Policy (III.T.3.) on funds allocated and used by athletic program from:**

General Education Funds:

"... In subsequent years, the limits shall be computed by an adjustment for the rate of change in the general education funds allocated by the Board. Beginning in FY98, the limits for each institution may be raised by the amounts annually approved and budgeted for implementation of institutional gender equity plans."

Institutional Funds:

"shall not exceed \$250,000 for Boise State University; \$350,000 for Idaho State University; \$500,000 for University of Idaho; and \$100,000 for Lewis-Clark State College for FY2000. In subsequent years, these limits shall be computed by an adjustment for the rate of change in the general education funds allocated by the Board."

Student Fee Revenue:

"shall not exceed revenue generated from student activity fee dedicated for the athletic program. Increases to the student fee for the athletic program shall be at the same rate of increase as the total student activity fees."

Program Funds:

"the institutions can use the program funds generated, without restriction."

	FY02	FY03	FY04	FY05	FY06
<b>1 Calculation of Limits:</b>					
<b>2 General Education Funds:</b>					
3 General Education Allocation:					
4 General Account	235,939,800	213,558,800	218,000,000	223,366,200	233,182,000
5 Endowment	15,906,700	13,635,900	11,964,700	10,020,500	9,519,600
6 Student Fee Revenue	63,089,600	67,127,300	97,207,800	97,207,800	107,907,800
			(14,902,400)		
7 Total	314,936,100	294,322,000	312,270,100	330,594,500	350,609,400
8 % Growth from Prior Year	9.54%	-6.55%	6.10%	5.87%	6.05%
9					
10 Limits:					
11 Universities	1,867,600	1,745,400	1,851,800	1,960,500	2,079,200
12 % Growth from Prior Year	9.54%	-6.54%	6.10%	5.87%	6.05%
13 Lewis-Clark State College	694,300	648,900	688,500	728,900	773,000
14 % Growth from Prior Year	9.53%	-6.54%	6.10%	5.87%	6.05%
15					
<b>16 Institutional Funds:</b>					
17 Limits:					
18 Boise State University	292,200	273,100	289,800	306,800	325,400
19 % Growth from Prior Year	9.52%	-6.54%	6.11%	5.87%	6.06%
20 Idaho State University	409,100	382,300	405,600	429,400	455,400
21 % Growth from Prior Year	9.53%	-6.55%	6.09%	5.87%	6.05%
22 University of Idaho	584,500	546,200	579,500	613,500	650,600
23 % Growth from Prior Year	9.54%	-6.55%	6.10%	5.87%	6.05%
24 Lewis-Clark State College	116,900	109,200	115,900	122,700	130,100
25 % Growth from Prior Year	9.56%	-6.59%	6.14%	5.87%	6.03%

Note: House Bills 805 (HB805, FY05) and 395 (HB395, FY 06) provided an additional 1% (one-time) salary increase for eligible employees. Senate Bill 1263 (SB1263, FY06) provides an additional 3% (ongoing) salary increase for eligible employees. For compliance with these statutes, the institutions expended the following amounts in addition to the established limits for General Education at lines 11 and 13, and Institutional Limits between lines 18 and 25.

Institution	FY 2005 HB 805		FY 2006 HB 395	
	General Funds Limit Increases	Institutional Funds Limit Increases	General Funds Limit Increases	Institutional Funds Limit Increases
Boise State University	\$15,418	\$27,701	\$25,531	\$37,826
Idaho State University	\$15,359	\$0	\$17,350	\$0
University of Idaho	\$13,971	\$8,087	\$18,000	\$8,000
Lewis Clark State College	\$3,634	\$0	\$3,549	\$0

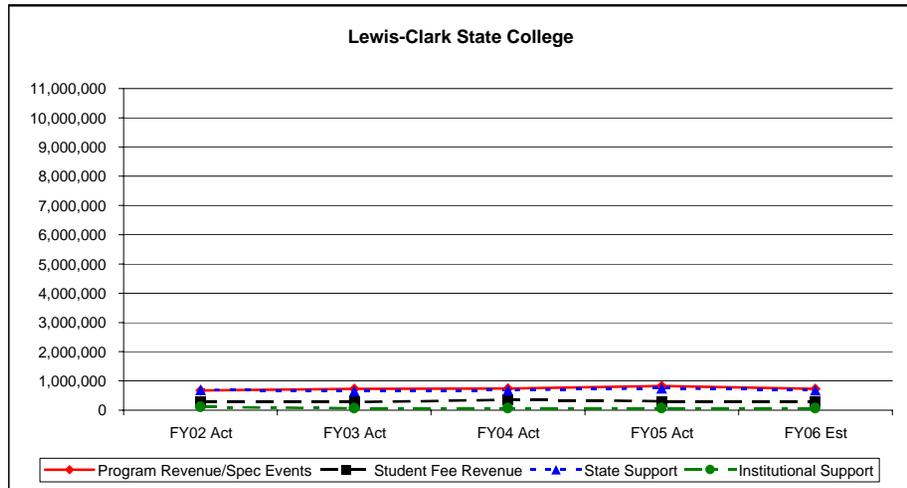
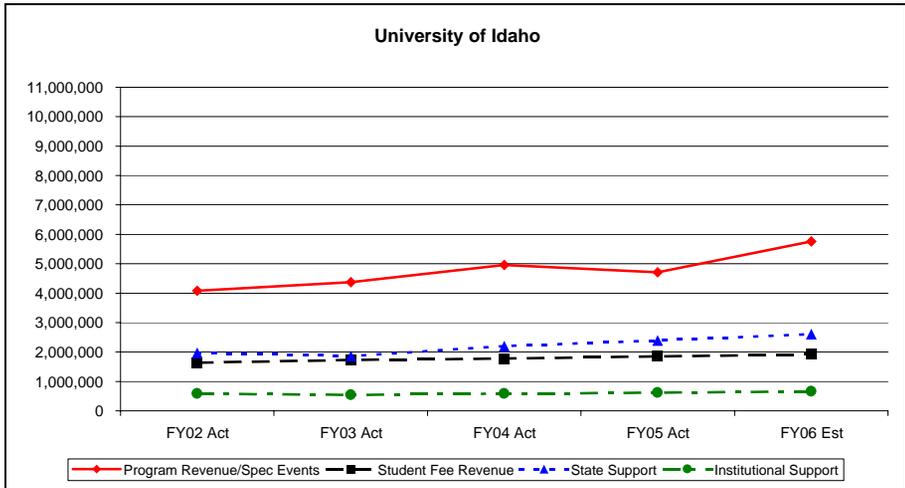
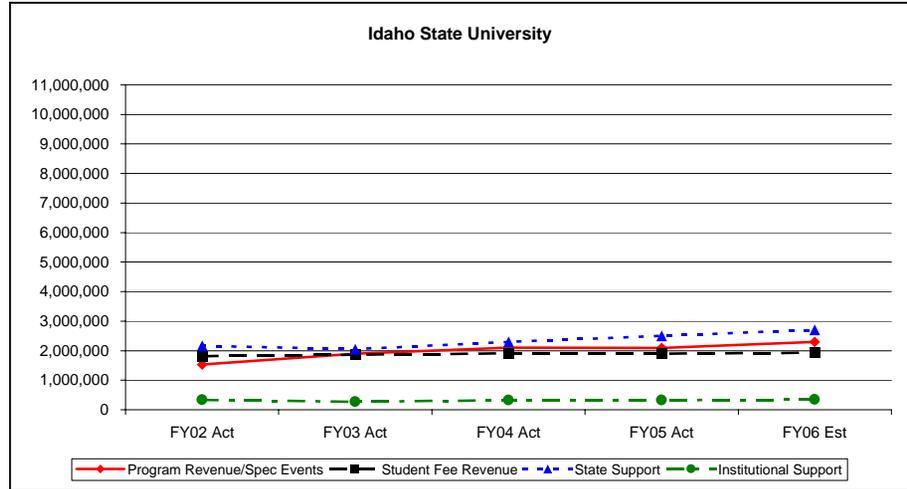
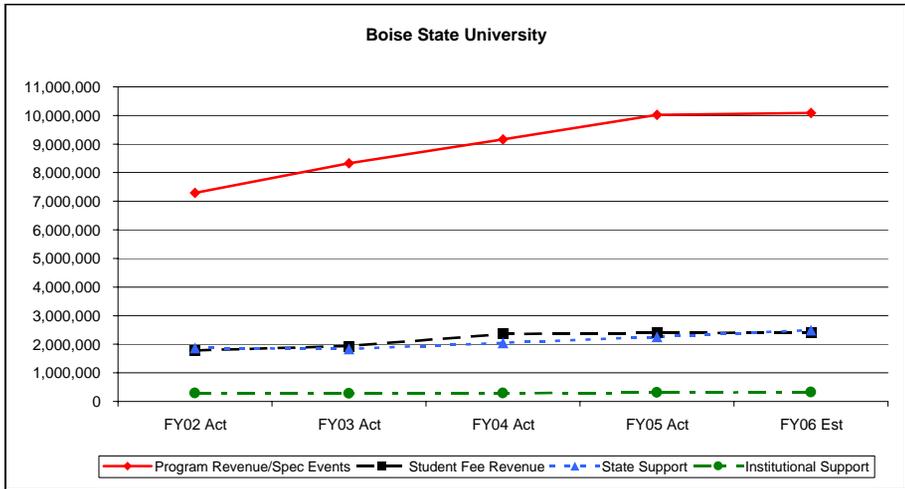
Institution	FY 2006 SB 1263	
	General Funds Limit Increases	Institutional Funds Limit Increases
Boise State University	\$11,534	\$0
Idaho State University	\$15,000	\$0
University of Idaho	\$21,600	\$13,700
Lewis Clark State College	\$7,240	\$0

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# Intercollegiate Athletics Report

## Revenue by Major Source

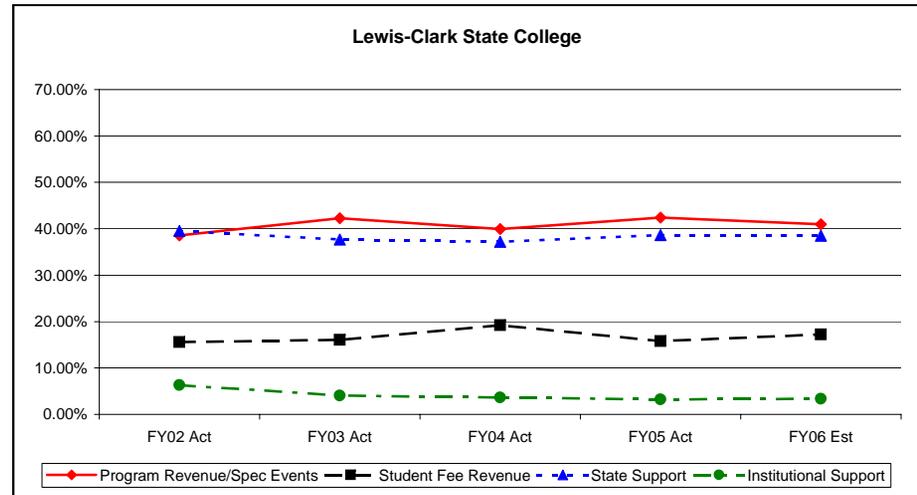
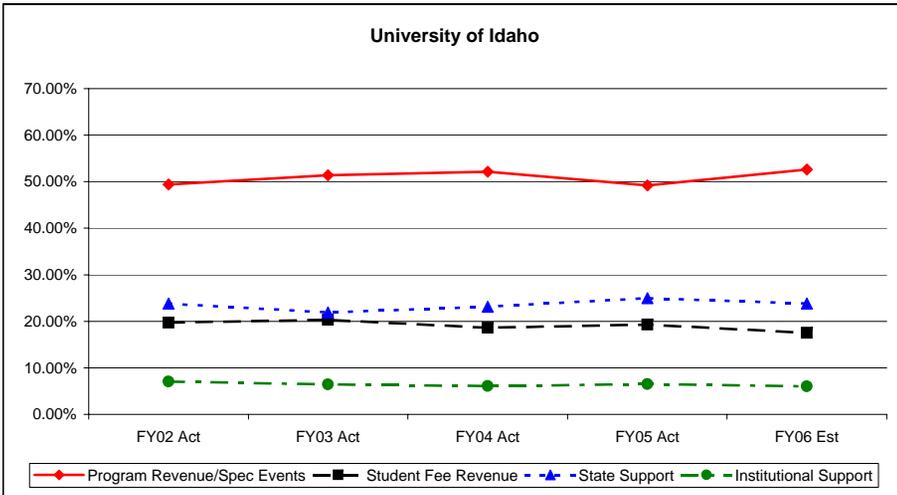
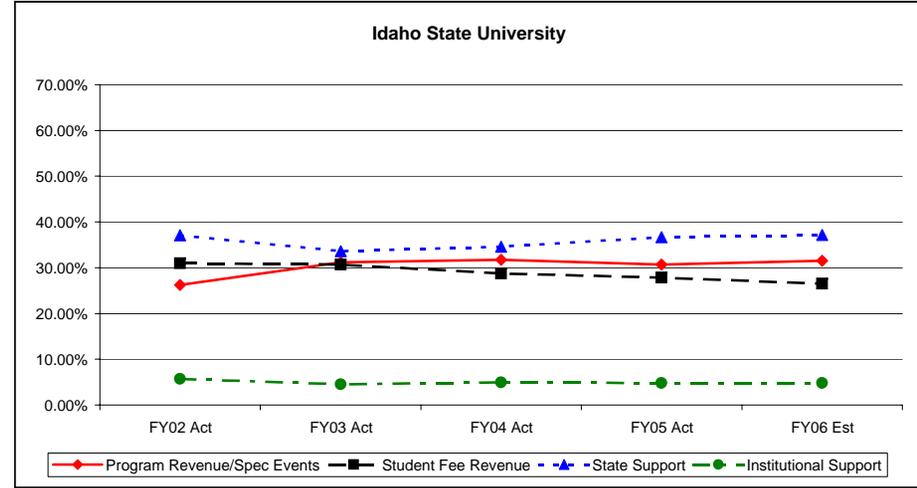
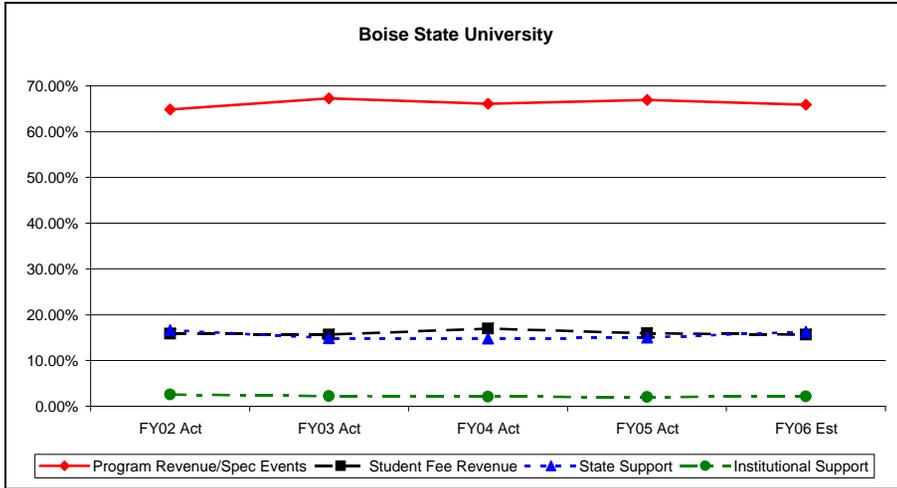
Exhibit B



# Intercollegiate Athletics Report

## Revenue as a Percent of Total Revenue by Major Source

Exhibit C

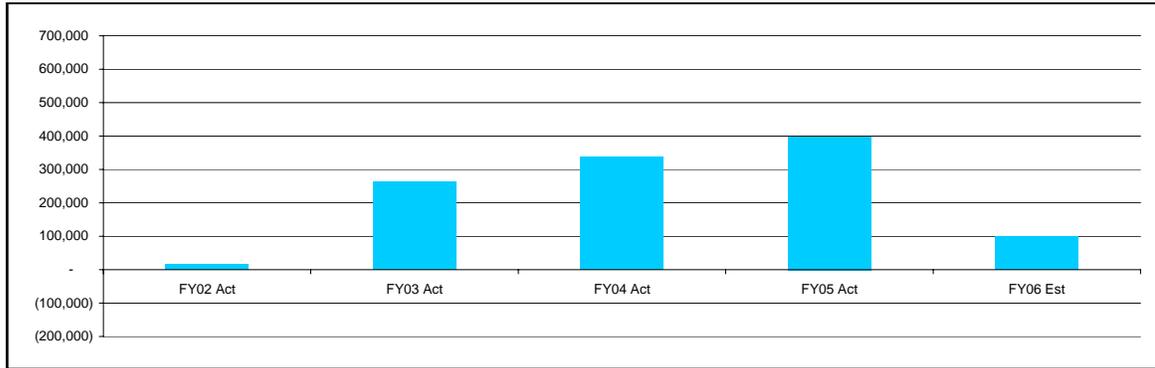


# Intercollegiate Athletic Report

## Fiscal Year Ending Fund Balance for Athletic Program by Institution

**Boise State University**

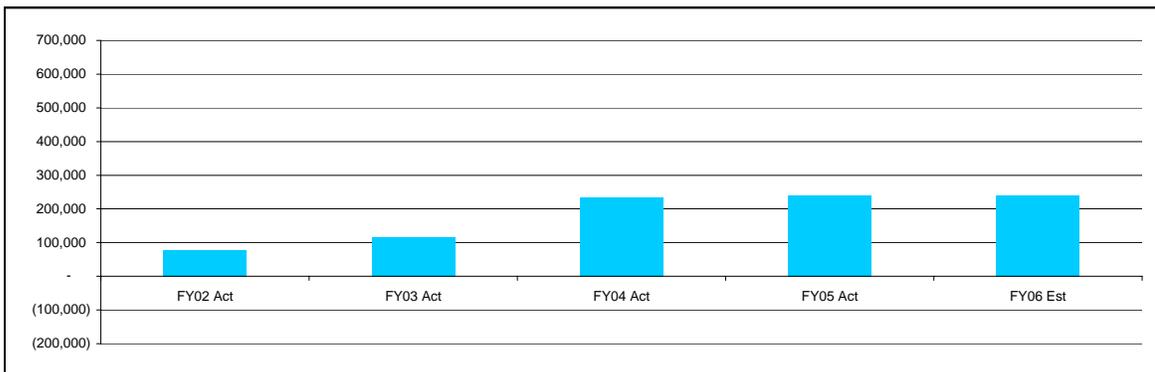
**Exhibit D**



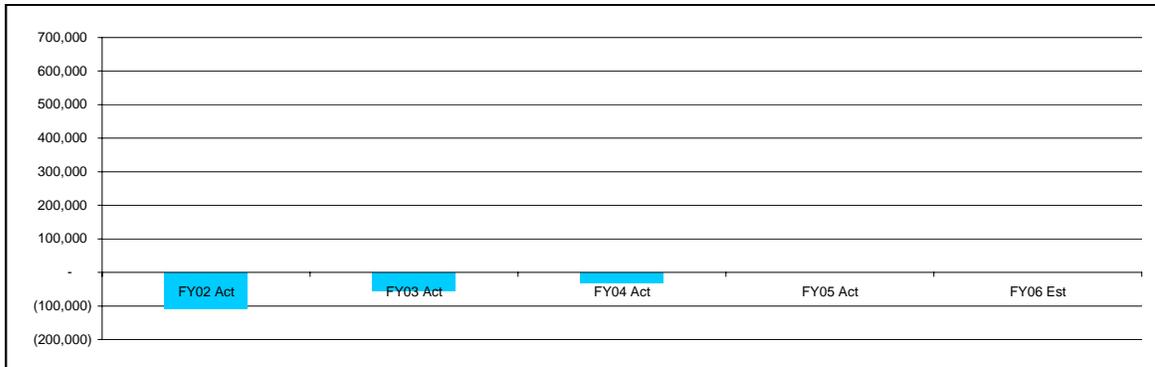
**Idaho State University**



**University of Idaho**



**Lewis-Clark State College**

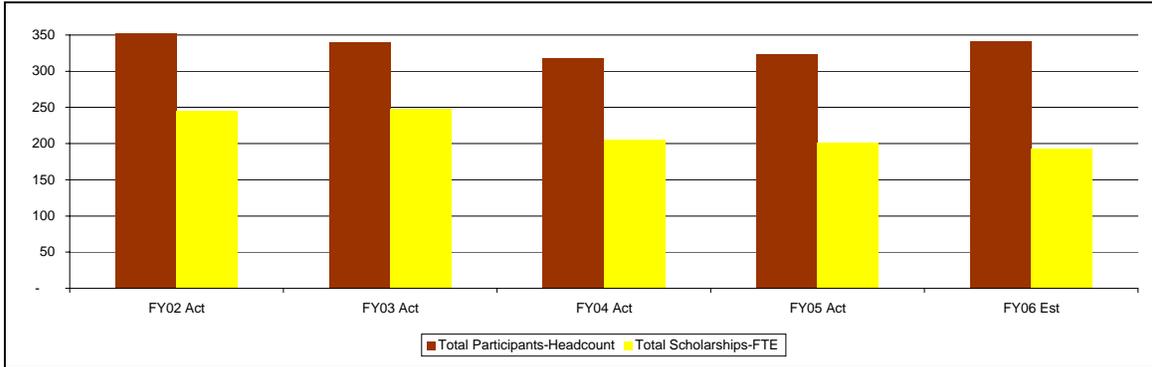


# Intercollegiate Athletic Report

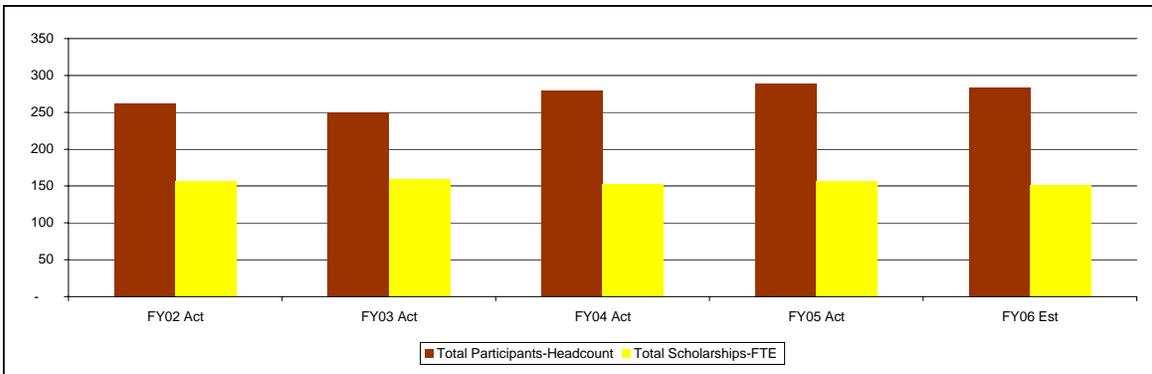
## Athletic Participation and Scholarships

### Boise State University

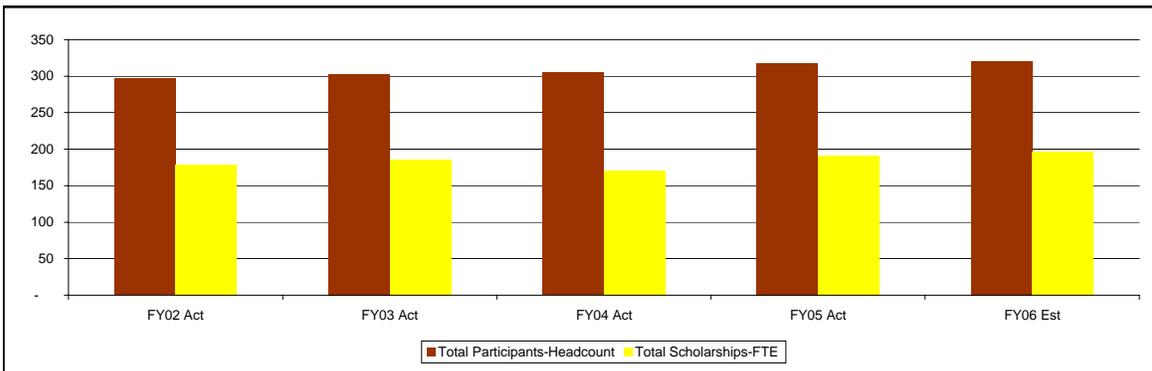
Exhibit E



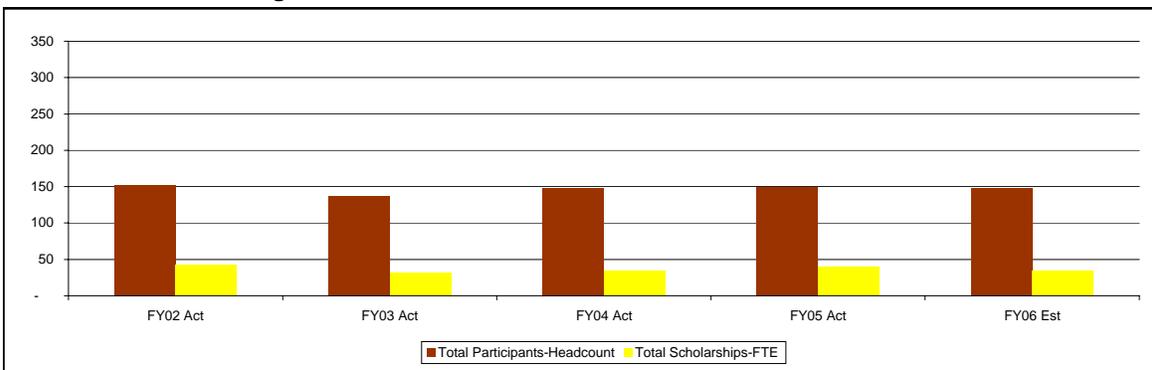
### Idaho State University



### University of Idaho



### Lewis-Clark State College



**Boise State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenues/Expend/Fund Balance</b>	FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
1 <b>Revenue (Detail):</b>						
2 <b>Program Revenue:</b>						
3 Ticket Sales/Event Revenue	\$ 1,921,066	\$ 2,442,818	\$ 2,593,821	\$ 3,568,743	\$ 3,398,694	-5%
4 Tournament/Bowl/Conf Receipts	893,379	1,110,239	959,078	1,711,618	1,209,945	-29%
5 Media/Broadcast Receipts	175,050	94,750	748	914	1,291	41%
6 Concessions/Prog/Parking/Advert	1,253,559	1,406,037	1,698,619	1,643,124	1,786,537	9%
7 Game Guarantees	518,200	581,500	327,500	0	732,400	
8 Foundation/Booster/Priv Donations	2,207,963	1,816,973	2,715,310	1,921,897	2,310,232	20%
9 Other	183,391	354,486	441,916	591,234	617,292	4%
10 Total Program Revenue	7,152,608	7,806,803	8,736,992	9,437,530	10,056,391	7%
11 <b>Non-Program Revenue:</b>						
12 <b>Special Events Revenue:</b>						
13 NCAA Games/Humanitarian	134,815	518,162	425,833	586,860	26,600	-95%
14 <b>Student Fee Revenue:</b>						
15 Student Fees	1,785,622	1,935,752	2,358,376	2,390,045	2,400,000	0%
16 <b>State Support::</b>						
17 Approp Funds - Limit	1,867,500	1,745,300	1,851,700	1,975,918	2,079,200	5%
18 Approp Funds - Gender Equity		94,000	200,000	279,872	417,872	49%
19 Total State Support	1,867,500	1,839,300	2,051,700	2,255,790	2,497,072	11%
20 <b>Institutional Support:</b>						
21 Auxiliary Enterprises						
22 Institutional	292,200	273,100	289,800	306,800	325,400	6%
23 Total Institutional Support	292,200	273,100	289,800	306,800	325,400	6%
24 Total Non-Program Revenue	4,080,137	4,566,314	5,125,709	5,539,495	5,249,072	-5%
25 <b>Total Revenue:</b>	\$ 11,232,745	\$ 12,373,117	\$ 13,862,701	\$ 14,977,025	\$ 15,305,463	2%
26						
27 <b>Expenditures:</b>						
28 Coaches Salaries & Bonuses	2,106,347	2,018,106	2,415,834	2,616,651	2,859,439	9%
29 Other Salaries and Wages	1,446,693	1,620,609	1,770,897	2,259,379	2,261,271	0%
30 Fringe Benefits	1,052,014	1,099,314	1,298,313	1,493,325	1,804,507	21%
31 Athletic Scholarship/Grants in Aid	1,478,656	1,853,990	2,073,650	2,326,436	2,559,621	10%
32 Game Guarantees	245,266	272,800	286,600	446,826	400,600	-10%
33 Medical Insurance/Medical Fees	45,314	63,899	52,410	29,819	34,570	16%
34 Travel:						
35 Team and Coaches	1,165,340	1,008,151	1,203,302	995,236	1,272,394	28%
36 Recruiting and Other	260,651	387,037	277,394	303,091	351,766	16%
37 Supplies, Equip, Serv & Op Exp	2,166,451	1,996,648	2,623,531	2,314,223	1,986,250	-14%
38 Facility Use Charges	244,986	430,592	408,634	628,459	558,574	-11%
39 Debt Service on Athletic Facilities	823,069	839,591	868,116	888,294	1,153,837	30%
40 Special Events	173,964	385,091	361,737	403,297	26,589	-93%
41 Capital Improvements	23,454	151,630	146,503	211,375	335,600	59%
42 <b>Total Expenditures:</b>	\$ 11,232,205	\$ 12,127,458	\$ 13,786,921	\$ 14,916,411	\$ 15,605,018	5%
43						
44 <b>Excess (Deficiency) of Revenues</b>						
45 <b>Over Expenditures</b>	540	245,659	75,780	60,614	(299,555)	-594%
46						
47 <b>Ending Fund Balance 6/30</b>	16,376	262,035	337,815	398,429	98,874	-75%
48						
49 <b>Nonresident Fee Waivers</b>	1,034,302	1,118,263	1,164,856	1,190,520	1,451,712	22%
50						
51 <b>Athletic Camp Activity:</b>						
52 Camp Revenue	397,657	376,588	418,918	411,925	400,000	-3%
53 Camp Expenditures	404,317	389,797	325,073	447,947	400,000	-11%
54 <b>Camp Surplus/(Deficit)</b>	(6,660)	(13,209)	93,845	(36,022)	0	100%

**Boise State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenue by Program:</b>	FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
55 <b>General Revenue:</b>						
56 Foundation/Booster/Priv Donations	\$ 2,207,961	\$ 1,816,973	\$ 2,715,310	\$ 1,921,897	\$ 2,310,232	20%
57 Student Fees	1,785,622	1,935,752	2,358,376	2,390,045	2,400,000	0%
58 Appropriated Funds	1,867,500	1,745,300	1,851,700	2,255,790	2,497,072	11%
59 Institutional Support	292,200	367,100	489,800	306,800	325,400	6%
60 Special Events	134,815	518,162	425,833	586,860	26,600	-95%
61 Other	1,272,671	1,565,968	1,913,127	1,948,473	2,193,601	13%
62 Total General Revenue	\$ 7,560,769	\$ 7,949,255	\$ 9,754,146	\$ 9,409,865	\$ 9,752,905	4%
63						
64 <b>Revenue By Sport:</b>						
65 <b>Men's Programs:</b>						
66 Football						
67 Ticket & Ticket Sales	1,310,537	1,857,898	1,885,799	2,933,632	2,797,632	-5%
68 Game Guarantees	475,000	575,000	325,000	0	721,400	
69 Media/Broadcast Receipts	148,704	75,800	598	731	1,033	41%
70 Other (Tourn/Bowl/Conf)	519,938	659,737	612,723	1,008,061	721,779	-28%
71 Basketball						
72 Ticket Sales	590,676	555,205	681,320	609,254	580,960	-5%
73 Game Guarantees	40,000	0	0	0	0	
74 Media/Broadcast Receipts	49,146	18,950	150	183	258	41%
75 Other (Tourn/Bowl/Conf)	178,809	221,603	201,881	340,226	242,529	-29%
76 Track & Field/Cross Country	46,105	58,364	50,301	87,141	61,256	-30%
77 Tennis	17,868	22,229	19,242	38,732	24,199	-38%
78 Baseball Ticket Sales				0	0	
79 Wrestling	28,728	35,560	33,609	52,865	37,564	-29%
80 Golf	17,868	22,205	19,182	34,897	24,199	-31%
81 Media/Broadcast Receipts				0	0	
82 Total Men's Sport Revenue	\$ 3,423,379	\$ 4,102,551	\$ 3,829,805	\$ 5,105,722	\$ 5,212,809	2%
83						
84 <b>Women's Programs</b>						
85 Volleyball						
86 Ticket Sales	1,307	0	2,541	2,729	2,278	-17%
87 Game Guarantees						
88 Other (Tourn/Bowl/Conf)	35,735	37,362	31,972	51,249	36,298	-29%
89 Basketball						
90 Ticket Sales	15,012	15,809	13,103	13,801	11,665	-15%
91 Game Guarantees		5,000			11,000	
92 Media/Broadcast Receipts						
93 Other (Tourn/Bowl/Conf)	30,971	38,329	35,239	59,276	42,438	-28%
94 Track & Field/Cross Country	55,039	67,966	58,392	104,371	73,356	-30%
95 Tennis	17,868	22,205	20,182	34,232	24,199	-29%
96 Gymnastics	39,062	43,820	35,594	58,034	41,719	-28%
97 Golf	17,868	24,205	19,182	35,049	24,199	-31%
98 Soccer	35,735	44,410	43,363	68,465	48,398	-29%
99 Rodeo						
100 Skiing		22,205	19,182	34,232	24,199	-29%
101 Total Women's Sport Rev	\$ 248,597	\$ 321,311	\$ 278,750	\$ 461,438	\$ 339,749	-26%
102 <b>Total Revenue</b>	\$ 11,232,745	\$ 12,373,117	\$ 13,862,701	\$ 14,977,025	\$ 15,305,463	2%

**Boise State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Expenditures by Admin/Sport</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
103	<b>Administrative and General</b>						
104	Athletic Director Office	\$ 763,607	\$ 867,034	\$ 903,375	\$ 981,235	\$ 1,224,226	25%
105	Fund Raising Office	638,987	1,038,848	1,145,545	1,190,981	761,778	-36%
106	Sports Information	247,702	232,845	280,771	287,224	317,400	11%
107	Trainer/Equipment Manager	199,079	199,077	303,579	340,717	365,626	7%
108	Equipment Manager	89,117	96,903	113,803	125,756	107,485	-15%
109	Ticket Office	174,230	165,323	176,757	199,302	278,473	40%
110	Medical/Insurance	45,314	61,117	49,335	27,082	30,000	11%
111	Special Events	173,964	385,091	361,737	403,297	26,589	-93%
112	Other Miscellaneous	733,368	866,355	1,021,035	1,321,061	1,425,649	8%
113	Facilities Mtn & Debt Service	1,412,102	1,193,295	1,241,355	1,503,103	2,182,708	45%
114	Capital Improvements	60,688	121,071	141,358	191,909	335,600	75%
115	<b>Total Admin &amp; General</b>	<b>\$ 4,538,158</b>	<b>\$ 5,226,959</b>	<b>\$ 5,738,650</b>	<b>\$ 6,571,667</b>	<b>\$ 7,055,534</b>	<b>7%</b>
116							
117	<b>Men's Programs:</b>						
118	Football	2,932,243	2,806,025	3,318,890	3,482,093	3,518,766	1%
119	Basketball	783,070	771,674	849,573	974,026	1,022,144	5%
120	Track & Field/Cross Country	267,707	258,541	298,858	309,118	323,278	5%
121	Tennis	168,846	216,829	264,240	261,411	259,502	-1%
122	Baseball						
123	Wrestling	270,152	230,955	280,280	324,303	311,300	-4%
124	Golf	83,265	167,976	181,630	137,347	136,233	-1%
125	Volleyball						
126	Rodeo						
127	<b>Total Men's Programs</b>	<b>\$ 4,505,283</b>	<b>\$ 4,452,000</b>	<b>\$ 5,193,471</b>	<b>\$ 5,488,298</b>	<b>\$ 5,571,223</b>	<b>2%</b>
128							
129	<b>Women's Programs</b>						
130	Volleyball	354,366	408,368	459,139	437,285	469,379	7%
131	Basketball	539,276	615,368	649,773	678,056	706,295	4%
132	Track & Field/Cross Country	335,100	304,661	349,718	360,705	377,791	5%
133	Tennis	185,655	222,893	247,374	251,387	245,627	-2%
134	Gymnastics	330,064	309,759	382,997	419,425	442,390	5%
135	Golf	139,628	201,316	234,223	200,946	183,472	-9%
136	Soccer	304,675	333,484	374,605	356,601	360,943	1%
137	Rodeo						
138	Skiing		52,650	156,971	152,041	192,364	27%
139	Swimming						
140	<b>Total Women's Programs</b>	<b>\$ 2,188,764</b>	<b>\$ 2,448,499</b>	<b>\$ 2,854,800</b>	<b>\$ 2,856,446</b>	<b>\$ 2,978,261</b>	<b>4%</b>
141							
142	<b>Total Expenditures</b>	<b>\$ 11,232,205</b>	<b>\$ 12,127,458</b>	<b>\$ 13,786,921</b>	<b>\$ 14,916,411</b>	<b>\$ 15,605,018</b>	<b>5%</b>

**Boise State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Participants by Sport (Headcount)</b>	<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
143 <b>Men's Programs:</b>						
144 Football	118	111	115	108	115	6%
145 Basketball	14	15	13	14	14	0%
146 Track & Field/Cross Country	38	35	35	29	28	-3%
147 Tennis	11	11	9	10	8	-20%
148 Baseball						
149 Wrestling	27	31	22	30	27	-10%
150 Golf	11	12	12	10	10	0%
151 Volleyball						
152 Rodeo						
153 Total Male Participation	219	215	206	201	202	0%
154						
155 <b>Women's Programs</b>						
156 Volleyball	18	15	13	13	15	15%
157 Basketball	13	15	13	14	13	-7%
158 Track & Field/Cross Country	37	35	35	34	39	15%
159 Tennis	8	8	8	8	10	25%
160 Gymnastics	22	19	14	16	17	6%
161 Golf	8	7	8	8	9	13%
162 Soccer	27	26	21	25	28	12%
163 Rodeo						
164 Skiing				5	9	80%
165 Swimming						
166 Total Female Participation	133	125	112	123	140	14%
167 <b>Total Participants</b>	352	340	318	324	342	6%

**Boise State University  
Intercollegiate Athletics Report  
Summary of Revenue and Expenditures**

<b>Full Ride Scholarships (Headcount)</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
168	<b>Men's Programs:</b>						
169	Football	72.0	77.0	85.0	85.5	75.5	-12%
170	Basketball	11.0	11.0	11.5	11.5	12.0	4%
171	Track & Field/Cross Country	2.0	6.0	4.0	3.0	1.0	-67%
172	Tennis	0.0	0.0		1.0	1.0	0%
173	Baseball						
174	Wrestling	0.0	2.0	0.0	1.0	0.0	-100%
175	Golf	0.0	0.0	0.0	0.0	0.0	
176	Volleyball						
177	Subtotal	85.0	96.0	100.5	102.0	89.5	-12%
178							
179	<b>Women's Programs</b>						
180	Volleyball	10.0	9.0	12.0	9.5	12.0	26%
181	Basketball	10.0	12.0	13.0	12.5	13.0	4%
182	Track & Field/Cross Country	4.0	4.0	5.0	5.0	7.0	40%
183	Tennis	7.0	7.0	8.0	7.0	8.5	21%
184	Gymnastics	10.0	11.0	11.0	11.0	11.0	0%
185	Golf	2.0	2.0	1.0	4.0	4.0	0%
186	Soccer	2.0	2.0	2.0	1.0	1.0	0%
187	Swimming						
188	Skiing			1.0	3.0	0.0	-100%
189	Subtotal	45.0	47.0	53.0	53.0	56.5	7%
190	<b>Total Scholarships</b>	130.0	143.0	153.5	155.0	146.0	-6%
191							
192	<b>Partial Scholarships by Sport (Full-time Equivalent)</b>						
193	<b>Men's Programs:</b>						
194	Football	7.00	6.00	1.11	0.00	1.75	
195	Basketball	0.00	0.00	0.00	0.00	0.00	
196	Track & Field/Cross Country	18.00	13.00	8.27	7.85	6.48	-17%
197	Tennis	8.00	8.00	3.78	3.18	2.19	-31%
198	Baseball						
199	Wrestling	21.00	20.00	8.40	9.14	9.26	1%
200	Golf	8.00	8.00	4.01	3.69	4.14	12%
201	Volleyball						
202	Rodeo						
203	Subtotal	62.00	55.00	25.57	23.86	23.82	0%
204							
205	<b>Women's Programs</b>						
206	Volleyball	3.00	0.00	0.00	1.53	0.00	-100%
207	Basketball	2.00	0.00	0.29	1.63	0.00	-100%
208	Track & Field/Cross Country	20.00	24.00	9.53	7.31	11.10	52%
209	Tennis	0.00	0.00	0.25	0.00	0.00	
210	Gymnastics	4.00	1.00	1.00	0.58	0.00	-100%
211	Golf	5.00	5.00	4.63	1.39	0.98	-29%
212	Soccer	19.00	20.00	9.02	9.74	10.85	11%
213	Rodeo						
214	Skiing			1.00	0.04	0.17	325%
215	Swimming						
216	Subtotal	53.00	50.00	25.72	22.22	23.10	4%
217	<b>Total Scholarships</b>	115.00	105.00	51.29	46.08	46.92	2%

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**Idaho State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenues/Expend/Fund Balance</b>	<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
<b>1 Revenue (Detail):</b>						
<b>2 Program Revenue:</b>						
3 Ticket Sales/Event Revenue	\$ 348,763	\$ 441,856	\$ 526,837	\$ 303,364	\$ 370,952	22%
4 Tournament/Bowl/Conf Receipts	284,136	373,151	423,041	394,652	370,000	-6%
5 Media/Broadcast Receipts	34,200	31,588	36,300	4,300	0	-100%
6 Concessions/Prog/Parking/Advert	283,668	279,861	381,585	564,000	600,000	6%
7 Game Guarantees	141,000	211,888	185,510	287,500	271,000	-6%
8 Foundation/Booster/Priv Donations	418,576	513,066	510,695	511,670	685,660	34%
9 Other	24,067	45,612	41,398	29,736	0	-100%
10 Total Program Revenue	1,534,410	1,897,022	2,105,366	2,095,222	2,297,612	10%
<b>11 Non-Program Revenue:</b>						
<b>12 Special Events Revenue:</b>						
13 NCAA Games/Humanitarian	332					
<b>14 Student Fee Revenue:</b>						
15 Student Fees	1,812,229	1,867,895	1,908,073	1,896,971	1,932,143	2%
<b>16 State Support::</b>						
17 Approp Funds - Limit	1,867,500	1,745,300	1,851,700	1,975,859	2,079,200	5%
18 Approp Funds - Gender Equity	300,000	300,000	443,500	526,500	626,500	19%
19 Total State Support	2,167,500	2,045,300	2,295,200	2,502,359	2,705,700	8%
<b>20 Institutional Support:</b>						
21 Auxiliary Enterprises	46,000	46,000	46,000	46,000	46,000	0%
22 Institutional	287,240	227,640	281,100	281,200	301,700	7%
23 Total Institutional Support	333,240	273,640	327,100	327,200	347,700	6%
24 Total Non-Program Revenue	4,313,301	4,186,835	4,530,373	4,726,530	4,985,543	5%
<b>25 Total Revenue:</b>	\$ 5,847,711	\$ 6,083,857	\$ 6,635,739	\$ 6,821,752	\$ 7,283,155	7%
<b>26 Expenditures:</b>						
27 Coaches Salaries & Bonuses	961,688	1,054,190	1,051,731	1,106,760	1,237,163	12%
28 Other Salaries and Wages	858,460	788,422	862,131	964,800	972,434	1%
29 Fringe Benefits	550,516	574,174	588,376	670,566	801,237	19%
30 Athletic Scholarship/Grants in Aid	1,255,692	1,305,437	1,410,249	1,606,427	1,690,128	5%
31 Game Guarantees	63,600	70,500	115,888	39,500	44,500	13%
32 Medical Insurance/Medical Fees	64,133	148,457	242,957	230,887	325,700	41%
33 Travel:						
34 Team and Coaches	476,887	503,131	643,587	617,600	707,300	15%
35 Recruiting and Other	202,329	209,937	210,111	211,425	99,270	-53%
36 Supplies, Equip, Serv & Op Exp	1,051,459	1,130,870	1,387,586	1,340,708	954,123	-29%
37 Facility Use Charges	85,000	85,000	85,000	85,000	85,000	0%
38 Debt Service on Athletic Facilities						
39 Special Event:	0					
40 Capital Improvements	45,468	94,599				
41 Total Expenditures:	\$ 5,615,232	\$ 5,964,717	\$ 6,597,616	\$ 6,873,673	\$ 6,916,855	1%
<b>42 Excess (Deficiency) of Revenues</b>						
43 Over Expenditures	232,479	119,140	38,123	(51,921)	366,300	805%
<b>44 Ending Fund Balance 6/30</b>	584,029	703,169	741,292	689,371	1,055,671	53%
<b>45 Nonresident Fee Waivers</b>	792,480	764,460	815,100	849,600	1,062,600	25%
<b>46 Athletic Camp Activity:</b>						
47 Camp Revenue	212,310	162,157	120,804	131,802	160,000	21%
48 Camp Expenditures	175,452	163,188	166,656	148,884	160,000	7%
49 Camp Surplus/(Deficit)	36,858	(1,031)	(45,852)	(17,082)	0	100%

**Idaho State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenue by Program:</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
55	<b>General Revenue:</b>						
56	Foundation/Booster/Priv Donations	\$418,576	\$513,066	\$510,695	\$511,670	\$685,660	34%
57	Student Fees	1,812,230	1,867,895	1,908,073	1,896,971	1,932,143	2%
58	Appropriated Funds	2,167,500	2,045,300	2,295,200	2,502,359	2,705,700	8%
59	Institutional Support	350,240	273,640	344,100	327,200	347,700	6%
60	Special Events	332	0	0	0	0	
61	Other	526,331	646,227	750,061	938,983	960,000	2%
62	Total General Revenue	\$5,275,209	\$5,346,128	\$5,808,129	\$6,177,183	\$6,631,203	7%
63							
64	<b>Revenue By Sport:</b>						
65	<b>Men's Programs:</b>						
66	Football						
67	Ticket Sales	192,206	253,943	325,130	167,432	204,762	22%
68	Game Guarantees	70,000	80,000	100,000	190,000	200,000	5%
69	Media/Broadcast Receipts	17,400	18,887	21,054	4,300	0	-100%
70	Other (Tourn/Bowl/Conf)	7,637	13,103	12,925	10,480	0	-100%
71	Basketball						
72	Ticket Sales	131,896	167,212	175,653	103,776	142,857	38%
73	Game Guarantees	67,000	122,798	77,430	80,000	70,000	-13%
74	Media/Broadcast Receipts	16,200	12,100	14,520	0	0	
75	Other (Tourn/Bowl/Conf)	10,957	12,112	29,176	12,662	10,000	-21%
76	Track & Field/Cross Country	4,516	3,323	981	6,393	952	-85%
77	Tennis	1,236	1,849	855	1,316		-100%
78	Baseball Ticket Sales						
79	Wrestling						
80	Golf	5,986	3,169	10,770	995	0	-100%
81	Media/Broadcast Receipts						
82	Total Men's Sport Revenue	\$525,034	\$688,496	\$768,494	\$577,354	\$628,571	9%
83							
84	<b>Women's Programs</b>						
85	Volleyball						
86	Ticket Sales	4,093	2,442	3,955	2,797	2,857	2%
87	Game Guarantees		1,500	0			
88	Other (Tourn/Bowl/Conf)	945	3,765	2,578	7,426		-100%
89	Basketball						
90	Ticket Sales	11,970	11,681	15,693	18,241	13,810	-24%
91	Game Guarantees	4,000	4,000	7,000	17,500	1,000	-94%
92	Media/Broadcast Receipts	600	600	726			
93	Other (Tourn/Bowl/Conf)	5,887	2,723	12,299	2,458		-100%
94	Track & Field/Cross Country	5,009	2,337	4,223	8,128	952	-88%
95	Tennis	901	1,598	1,355	903		-100%
96	Gymnastics						
97	Golf	5,490	1,393	2,205	1,508		-100%
98	Soccer	8,573	17,194	9,082	8,254	4,762	-42%
99	Rodeo						
100	Skiing						
101	Total Women's Sport Rev	\$47,468	\$49,233	\$59,116	\$67,215	\$23,381	-65%
102	<b>Total Revenue</b>	<b>\$5,847,711</b>	<b>\$6,083,857</b>	<b>\$6,635,739</b>	<b>\$6,821,752</b>	<b>\$7,283,155</b>	<b>7%</b>

**Idaho State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Expenditures by Admin/Sport</b>		<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
<b>103</b>	<b>Administrative and General</b>						
104	Athletic Director Office	\$677,137	\$755,862	\$1,010,332	\$1,075,668	\$850,856	-21%
105	Fund Raising Office	198,403	201,231	270,118	245,489	245,672	0%
106	Sports Information	131,320	115,355	128,113	158,641	160,583	1%
107	Trainer/Equipment Manager	124,961	155,977	168,422	187,566	222,175	18%
108	Equipment Manager	45,217	54,660	55,750	63,166	58,586	-7%
109	Ticket Office						
110	Medical/Insurance	83,014	70,882	254,721	277,864	349,062	26%
111	Special Events	2,862					
112	Other Miscellaneous	278,668	285,752	281,327	285,146	217,541	-24%
113	FacilitiesMtn & Debt Service	85,000	85,000	85,000	85,000	85,000	0%
114	Capital Improvements						
<b>115</b>	<b>Total Admin &amp; General</b>	<b>\$1,626,582</b>	<b>\$1,724,719</b>	<b>\$2,253,783</b>	<b>\$2,378,540</b>	<b>\$2,189,475</b>	<b>-8%</b>
116							
<b>117</b>	<b>Men's Programs:</b>						
118	Football	1,497,875	1,563,318	1,692,454	1,668,522	1,624,346	-3%
119	Basketball	558,904	636,429	616,423	619,209	588,839	-5%
120	Track & Field/Cross Country	222,320	238,627	218,541	266,068	268,896	1%
121	Tennis	81,023	92,795	93,690	121,632	107,139	-12%
122	Baseball						
123	Wrestling						
124	Golf	55,890	54,658	59,919	68,868	79,104	15%
125	Volleyball						
126	Rodeo						
<b>127</b>	<b>Total Men's Programs</b>	<b>\$2,416,012</b>	<b>\$2,585,827</b>	<b>\$2,681,027</b>	<b>\$2,744,299</b>	<b>\$2,668,324</b>	<b>-3%</b>
128							
<b>129</b>	<b>Women's Programs</b>						
130	Volleyball	313,022	323,934	339,875	315,964	357,166	13%
131	Basketball	480,610	509,516	516,386	548,849	508,242	-7%
132	Track & Field/Cross Country	259,732	308,290	257,479	303,016	324,707	7%
133	Tennis	127,278	118,660	137,650	126,282	141,809	12%
134	Gymnastics						
135	Golf	71,778	64,479	100,775	107,397	108,978	1%
136	Soccer	320,218	329,292	310,641	345,531	358,588	4%
137	Rodeo			0	3,795	259,566	6740%
138	Skiing						
139	Swimming						
<b>140</b>	<b>Total Women's Programs</b>	<b>\$1,572,638</b>	<b>\$1,654,171</b>	<b>\$1,662,806</b>	<b>\$1,750,834</b>	<b>\$2,059,056</b>	<b>18%</b>
141							
<b>142</b>	<b>Total Expenditures</b>	<b>\$5,615,232</b>	<b>\$5,964,717</b>	<b>\$6,597,616</b>	<b>\$6,873,673</b>	<b>\$6,916,855</b>	<b>1%</b>

**Idaho State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Participants by Sport (Headcount)</b>		<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
143	<b>Men's Programs:</b>						
144	Football	85	81	86	86	90	5%
145	Basketball	18	14	13	15	16	7%
146	Track & Field/Cross Country	33	33	44	50	50	0%
147	Tennis	8	10	12	7	8	14%
148	Baseball						
149	Wrestling						
150	Golf	11	11	14	10	9	-10%
151	Volleyball						
152	Rodeo						
153	Total Male Participation	155	149	169	168	173	3%
154							
155	<b>Women's Programs</b>						
156	Volleyball	11	12	12	11	12	9%
157	Basketball	18	14	14	14	15	7%
158	Track & Field/Cross Country	39	38	46	57	47	-18%
159	Tennis	9	7	9	9	7	-22%
160	Gymnastics						
161	Golf	7	6	8	9	8	-11%
162	Soccer	23	24	21	21	22	5%
163	Rodeo						
164	Skiing						
165	Swimming						
166	Total Female Participation	107	101	110	121	111	-8%
167	<b>Total Participants</b>	262	250	279	289	284	-2%

**Idaho State University**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Full Ride Scholarships (Headcount)</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
168	<b>Men's Programs:</b>						
169	Football	53.0	52.0	51.0	53.0	57.0	8%
170	Basketball	12.0	10.0	11.0	12.0	13.0	8%
171	Track & Field/Cross Country	0.0	1.0	1.0	1.0	2.0	100%
172	Tennis	0.0	0.0	0.0	0.0	0.0	
173	Baseball						
174	Wrestling						
175	Golf	1.0	1.0	0.0	0.0	0.0	
176	Volleyball						
177	Subtotal	66.0	64.0	63.0	66.0	72.0	9%
178							
179	<b>Women's Programs</b>						
180	Volleyball	10.0	11.0	12.0	10.0	11.0	10%
181	Basketball	15.0	14.0	12.0	13.0	13.0	0%
182	Track & Field/Cross Country	1.0	3.0	0.0	1.0	0.0	-100%
183	Tennis	6.0	6.0	6.0	4.0	6.0	50%
184	Gymnastics						
185	Golf	3.0	0.0	5.0	4.0	1.0	-75%
186	Soccer	5.0	5.0	5.0	4.0	2.0	-50%
187	Swimming						
188	Skiing						
189	Subtotal	40.0	39.0	40.0	36.0	33.0	-8%
190	<b>Total Scholarships</b>	106.0	103.0	103.0	102.0	105.0	3%
191							
192	<b>Partial Scholarships by Sport (Full-Time Equivalent)</b>						
193	<b>Men's Programs:</b>						
194	Football	6.70	10.35	10.60	7.69	4.18	-46%
195	Basketball	0.50	2.99	0.00	0.00	0.00	
196	Track & Field/Cross Country	10.90	11.69	10.31	11.16	10.00	-10%
197	Tennis	4.02	4.61	4.50	4.50	2.33	-48%
198	Baseball						
199	Wrestling						
200	Golf	2.88	1.02	1.85	2.43	2.79	15%
201	Volleyball						
202	Rodeo						
203	Subtotal	25.00	30.66	27.26	25.78	19.30	-25%
204							
205	<b>Women's Programs</b>						
206	Volleyball	0.47	0.50	0.00	0.48	0.47	-2%
207	Basketball	0.00	0.00	0.50	0.50	0.00	-100%
208	Track & Field/Cross Country	13.20	13.46	14.03	16.34	16.23	-1%
209	Tennis	2.25	1.49	1.00	2.06	0.32	-84%
210	Gymnastics						
211	Golf	1.25	3.47	0.55	1.83	2.72	49%
212	Soccer	8.26	6.90	6.89	7.57	7.85	4%
213	Rodeo						
214	Skiing						
215	Swimming						
216	Subtotal	25.43	25.82	22.97	28.78	27.59	-4%
217	<b>Total Scholarships</b>	50.43	56.48	50.23	54.56	46.89	-14%

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**University of Idaho**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

Revenues/Expend/Fund Balance	FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
<b>1 Revenue (Detail):</b>						
<b>2 Program Revenue:</b>						
3 Ticket Sales/Event Revenue	\$272,267	\$268,793	\$339,051	\$140,363	\$208,500	49%
4 Tournament/Bowl/Conf Receipts	260,837	328,985	451,326	523,353	951,600	82%
5 Media/Broadcast Receipts	68,308	132,273	155,921	128,042	215,000	68%
6 Concessions/Prog/Parking/Advert	438,923	447,764	561,906	610,764	687,300	13%
7 Game Guarantees	1,307,800	1,155,800	1,059,612	894,552	951,500	6%
8 Foundation/Booster/Priv Donations	1,468,537	1,623,694	2,018,715	2,151,204	2,519,025	17%
9 Other	270,129	420,310	373,959	263,959	227,000	-14%
10 Total Program Revenue	4,086,801	4,377,619	4,960,490	4,712,237	5,759,925	22%
<b>11 Non-Program Revenue:</b>						
<b>12 Special Events Revenue:</b>						
13 NCAA Games/Humanitarian						
<b>14 Student Fee Revenue:</b>						
15 Student Fees	1,631,225	1,733,410	1,773,104	1,851,406	1,915,895	3%
<b>16 State Support::</b>						
17 Approp Funds - Limit	1,780,143	1,587,400	1,851,700	1,974,371	2,097,200	6%
18 Approp Funds - Gender Equity	191,800	275,760	346,660	419,460	508,060	21%
19 Total State Support	1,971,943	1,863,160	2,198,360	2,393,831	2,605,260	9%
<b>20 Institutional Support:</b>						
21 Auxiliary Enterprises	50,000	50,000	50,000	50,000	50,000	0%
22 Institutional	534,500	496,200	529,500	571,600	608,600	6%
23 Total Institutional Support	584,500	546,200	579,500	621,600	658,600	6%
24 Total Non-Program Revenue	4,187,668	4,142,770	4,550,964	4,866,837	5,179,755	6%
<b>25 Total Revenue:</b>	<b>\$8,274,469</b>	<b>\$8,520,389</b>	<b>\$9,511,454</b>	<b>\$9,579,074</b>	<b>\$10,939,680</b>	<b>14%</b>
<b>26</b>						
<b>27 Expenditures:</b>						
28 Coaches Salaries & Bonuses	1,635,018	1,578,766	1,621,147	1,712,555	1,687,043	-1%
29 Other Salaries and Wages	1,215,949	1,185,633	1,117,886	1,178,186	1,352,929	15%
30 Fringe Benefits	743,764	735,276	792,090	859,134	1,023,420	19%
31 Athletic Scholarship/Grants in Aid	1,473,765	1,632,751	1,718,598	2,094,309	2,288,414	9%
32 Game Guarantees	221,100	387,000	281,076	159,200	10,700	-93%
33 Medical Insurance/Medical Fees	171,092	184,304	238,712	240,383	270,504	13%
34 Travel:						
35 Team and Coaches	1,015,220	906,823	1,153,186	1,255,730	1,186,281	-6%
36 Recruiting and Other	272,954	248,171	328,527	276,476	301,300	9%
37 Supplies, Equip, Serv & Op Exp	1,523,623	1,515,403	1,875,374	1,665,343	2,708,943	63%
38 Facility Use Charges	110,000	60,959	76,522	89,896	75,000	-17%
39 Debt Service on Athletic Facilities	0	0	0	0	0	
40 Special Event:						
41 Capital Improvements	57,450	48,002	189,549	42,082	34,600	-18%
42 Total Expenditures:	\$8,439,935	\$8,483,088	\$9,392,667	\$9,573,294	\$10,939,134	14%
<b>43</b>						
<b>44 Excess (Deficiency) of Revenues</b>						
<b>45 Over Expenditures</b>	(165,466)	37,301	118,787	5,780	546	-91%
<b>46</b>						
<b>47 Ending Fund Balance 6/30</b>	78,305	115,606	234,393	240,173	240,719	0%
<b>48</b>						
<b>49 Nonresident Fee Waivers</b>	1,061,780	1,186,255	1,189,383	1,526,899	1,675,000	10%
<b>50</b>						
<b>51 Athletic Camp Activity:</b>						
52 Camp Revenue	177,820	158,164	209,244	284,316	325,000	14%
53 Camp Expenditures	177,820	121,041	202,459	262,762	325,000	24%
54 <b>Camp Surplus/(Deficit)</b>	0	37,123	6,785	21,554	0	-100%

**University of Idaho**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenue by Program:</b>		<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
55	<b>General Revenue:</b>						
56	Foundation/Booster/Priv Donations	\$1,468,537	\$1,623,694	\$2,018,715	2,151,204	\$2,519,025	17%
57	Student Fees	1,631,225	1,733,410	1,773,104	1,851,406	1,915,895	3%
58	Appropriated Funds	1,971,943	1,863,160	2,198,360	2,393,832	2,605,260	9%
59	Institutional Support	584,500	546,200	579,500	621,600	658,600	6%
60	Special Events						
61	Other	939,799	1,131,561	1,300,796	1,349,032	1,855,900	38%
62	Total General Revenue	\$6,596,004	\$6,898,025	\$7,870,475	\$8,367,074	\$9,554,680	14%
63							
64	<b>Revenue By Sport:</b>						
65	<b>Men's Programs:</b>						
66	Football						
67	Ticket & Ticket Sales	242,795	223,606	289,501	95,500	160,000	68%
68	Game Guarantees	1,260,000	1,090,000	1,010,000	855,000	860,000	1%
69	Media/Broadcast Receipts	0	24,000	15,000	0	75,000	
70	Other (Tourn/Bowl/Conf)	7,222	11,520	14,322	12,218	2,000	-84%
71	Basketball						
72	Ticket Sales	23,944	36,081	35,271	26,544	30,000	13%
73	Game Guarantees	40,000	65,000	46,112	38,552	85,000	120%
74	Media/Broadcast Receipts	0	0		0	0	
75	Other (Tourn/Bowl/Conf)	0	11,954	14,322	10,992	0	-100%
76	Track & Field/Cross Country	4,910	8,024	9,971	3,993	4,000	0%
77	Tennis	1,000	973		1,076	0	-100%
78	Baseball Ticket Sales	NA	NA		0	0	
79	Wrestling	NA	NA		0	0	
80	Golf	8,795	5,680	4,920	0	0	
81	Media/Broadcast Receipts	68,308	108,273	140,921	128,042	140,000	9%
82	Total Men's Sport Revenue	\$1,656,974	\$1,585,111	\$1,580,340	\$1,171,917	\$1,356,000	16%
83							
84	<b>Women's Programs</b>						
85	Volleyball						
86	Ticket Sales	2,650	3,491	3,622	3,971	3,500	-12%
87	Game Guarantees	1,500	0		0	0	
88	Other (Tourn/Bowl/Conf)	0	0	9,450	0	0	
89	Basketball						
90	Ticket Sales	2,878	5,615	10,657	14,348	15,000	5%
91	Game Guarantees	5,000	0	3,500	1,000	6,500	550%
92	Media/Broadcast Receipts	0	0	0	0	0	
93	Other (Tourn/Bowl/Conf)	0	11,200	15,119	15,695	0	-100%
94	Track & Field/Cross Country	4,988	10,152	9,971	3,993	4,000	0%
95	Tennis	0	973	3,125	1,076	0	-100%
96	Gymnastics	NA	NA		0	0	
97	Golf	4,475	5,610	5,195	0	0	
98	Soccer	0	212		0	0	
99	Rodeo	NA	NA				
100	Skiing	NA	NA		0	0	
101	Total Women's Sport Rev	\$21,491	\$37,253	\$60,639	\$40,083	\$29,000	-28%
102	<b>Total Revenue</b>	<b>\$8,274,469</b>	<b>\$8,520,389</b>	<b>\$9,511,454</b>	<b>\$9,579,074</b>	<b>\$10,939,680</b>	<b>14%</b>

**University of Idaho**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Expenditures by Admin/Sport</b>	<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
<b>103 Administrative and General</b>						
104 Athletic Director Office	\$660,186	\$716,728	\$600,203	\$529,978	\$1,424,115	169%
105 Fund Raising Office	276,368	343,935	259,892	271,706	371,608	37%
106 Sports Information	163,933	156,313	162,123	173,574	179,485	3%
107 Trainer/Equipment Manager	429,261	406,119	472,685	307,175	331,301	8%
108 Equipment Manager				0	0	
109 Ticket Office	18,512	28,408	15,654	11,345	25,857	128%
110 Medical/Insurance	316,202	315,836	442,805	265,470	575,859	117%
111 Special Events	0	0	0			
112 Other Miscellaneous	754,741	705,593	756,528	1,107,050	1,018,345	-8%
113 Facilities Mtn & Debt Service						
114 Capital Improvements	57,450	48,002	185,861	42,082	34,600	-18%
<b>115 Total Admin &amp; General</b>	<b>\$2,676,653</b>	<b>\$2,720,934</b>	<b>\$2,895,751</b>	<b>\$2,708,380</b>	<b>\$3,961,170</b>	<b>46%</b>
116						
<b>117 Men's Programs:</b>						
118 Football	2,772,447	2,727,375	3,070,320	2,994,452	2,756,936	-8%
119 Basketball	880,871	852,241	889,954	898,680	951,758	6%
120 Track & Field/Cross Country	235,168	252,776	279,437	293,957	314,645	7%
121 Tennis	95,123	75,889	95,584	79,210	98,416	24%
122 Baseball				0	0	
123 Wrestling				0	0	
124 Golf	88,029	82,474	109,724	114,858	131,855	15%
125 Volleyball						
126 Rodeo				0	0	
<b>127 Total Men's Programs</b>	<b>\$4,071,638</b>	<b>\$3,990,755</b>	<b>\$4,445,019</b>	<b>\$4,381,157</b>	<b>\$4,253,610</b>	<b>-3%</b>
128						
<b>129 Women's Programs</b>						
130 Volleyball	358,568	362,854	414,482	474,486	562,849	19%
131 Basketball	503,057	535,968	553,910	669,305	710,576	6%
132 Track & Field/Cross Country	280,652	326,814	408,912	397,542	404,062	2%
133 Tennis	140,484	113,757	148,000	135,289	148,051	9%
134 Gymnastics						
135 Golf	123,940	139,260	136,192	132,415	153,941	16%
136 Soccer	284,943	292,746	355,788	357,502	405,557	13%
137 Rodeo						
138 Skiing						
139 Swimming			34,613	317,218	339,318	7%
<b>140 Total Women's Programs</b>	<b>\$1,691,644</b>	<b>\$1,771,399</b>	<b>\$2,051,897</b>	<b>\$2,483,757</b>	<b>\$2,724,354</b>	<b>10%</b>
141						
<b>142 Total Expenditures</b>	<b>\$8,439,935</b>	<b>\$8,483,088</b>	<b>\$9,392,667</b>	<b>\$9,573,294</b>	<b>\$10,939,134</b>	<b>14%</b>

**University of Idaho**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Participants by Sport (Headcount)</b>	<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
<b>143 Men's Programs:</b>						
144 Football	116	119	113	111	110	-1%
145 Basketball	10	12	15	17	15	-12%
146 Track & Field/Cross Country	35	42	49	42	43	2%
147 Tennis	9	8	10	8	9	13%
148 Baseball						
149 Wrestling						
150 Golf	10	15	11	11	11	0%
151 Volleyball						
152 Rodeo						
153 Total Male Participation	180	196	198	189	188	-1%
154						
<b>155 Women's Programs</b>						
156 Volleyball	13	12	18	15	17	13%
157 Basketball	19	17	18	20	19	-5%
158 Track & Field/Cross Country	40	36	32	37	40	8%
159 Tennis	8	8	8	8	8	0%
160 Gymnastics						
161 Golf	10	8	8	8	7	-13%
162 Soccer	27	26	23	23	23	0%
163 Rodeo						
164 Skiing						
165 Swimming				18	19	6%
166 Total Female Participation	117	107	107	129	133	3%
<b>167 Total Participants</b>	<b>297</b>	<b>303</b>	<b>305</b>	<b>318</b>	<b>321</b>	<b>1%</b>

**University of Idaho  
Intercollegiate Athletics Report  
Summary of Revenue and Expenditures**

<b>Full Ride Scholarships (Headcount)</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
168	<b>Men's Programs:</b>						
169	Football	82.0	81.0	73.5	76.5	82.0	7%
170	Basketball	10.5	9.0	12.5	13.0	13.0	0%
171	Track & Field/Cross Country	7.0	10.0	3.5	4.5	7.5	67%
172	Tennis	0.0	0.0	0.0	0.0	0.0	
173	Baseball						
174	Wrestling						
175	Golf	0.0	0.0	0.0	0.0	0.0	
176	Volleyball						
177	Subtotal	99.5	100.0	89.5	94.0	102.5	9%
178							
179	<b>Women's Programs</b>						
180	Volleyball	11.5	11.5	11.0	11.0	12.0	9%
181	Basketball	13.5	13.5	12.0	14.5	15.0	3%
182	Track & Field/Cross Country	9.5	11.0	9.0	11.0	9.0	-18%
183	Tennis	8.0	7.5	7.0	7.5	7.0	-7%
184	Gymnastics						
185	Golf	2.0	1.0	0.0	2.0	2.0	0%
186	Soccer	5.0	4.0	2.0	3.0	3.0	0%
187	Swimming				7.0	8.0	14%
188	Skiing						
189	Subtotal	49.5	48.5	41.0	56.0	56.0	0%
190	<b>Total Scholarships</b>	149.0	148.5	130.5	150.0	158.5	6%
191							
192	<b>Partial Scholarships by Sport (Full-Time Equivalent)</b>						
193	<b>Men's Programs:</b>						
194	Football	0.00	4.44	3.83	1.15	0.53	-54%
195	Basketball	0.00	0.00	0.00	0.00	0.00	
196	Track & Field/Cross Country	3.80	6.07	5.56	6.18	4.67	-24%
197	Tennis	4.50	3.66	4.26	4.00	4.06	1%
198	Baseball						
199	Wrestling						
200	Golf	3.50	3.55	3.55	4.29	4.44	3%
201	Volleyball						
202	Rodeo						
203	Subtotal	11.80	17.72	17.20	15.62	13.70	-12%
204							
205	<b>Women's Programs</b>						
206	Volleyball	0.00	0.00	0.00	0.27	0.00	-100%
207	Basketball	0.00	0.89	0.26	0.00	0.00	
208	Track & Field/Cross Country	7.50	7.48	7.64	6.43	5.51	-14%
209	Tennis	0.00	0.00	0.00	0.39	0.00	-100%
210	Gymnastics						
211	Golf	3.90	4.38	5.45	3.71	3.88	5%
212	Soccer	6.50	7.11	9.51	8.71	8.80	1%
213	Rodeo						
214	Skiing						
215	Swimming				6.19	6.55	6%
216	Subtotal	17.90	19.86	22.86	25.70	24.74	-4%
217	<b>Total Scholarships</b>	29.70	37.58	40.06	41.32	38.44	-7%

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**Lewis Clark State College**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenues/Expend/Fund Balance</b>	<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
<b>1 Revenue (Detail):</b>						
<b>2 Program Revenue:</b>						
3 Ticket Sales/Event Revenue	\$22,059	\$22,666	\$25,110	\$23,253	\$29,000	25%
4 Tournament/Bowl/Conf Receipts						
5 Media/Broadcast Receipts	4,800	5,280	5,280	5,280	5,400	2%
6 Concessions/Prog/Parking/Advert						
7 Game Guarantees						
8 Foundation/Booster/Priv Donations	252,623	300,961	314,713	378,110	326,000	-14%
9 Other	9,754	10,894	12,442	22,000	12,000	-45%
10 Total Program Revenue	289,236	339,801	357,545	428,643	372,400	-13%
<b>11 Non-Program Revenue:</b>						
<b>12 Special Events Revenue:</b>						
13 World Series	387,217	388,515	384,250	398,319	360,000	-10%
<b>14 Student Fee Revenue:</b>						
15 Student Fees	273,821	276,339	357,235	307,332	308,000	0%
<b>16 State Support:</b>						
17 Approp Funds - Limit	681,200	629,800	671,765	728,171	663,429	-9%
18 Approp Funds - Gender Equity	13,000	19,000	19,000	25,000	25,000	0%
19 Total State Support	694,200	648,800	690,765	753,171	688,429	-9%
<b>20 Institutional Support:</b>						
21 Auxiliary Enterprises						
22 Institutional	110,604	70,000	68,000	62,632	60,000	-4%
23 Total Institutional Support	110,604	70,000	68,000	62,632	60,000	-4%
24 Total Non-Program Revenue	1,465,842	1,383,654	1,500,250	1,521,454	1,416,429	-7%
<b>25 Total Revenue:</b>	<b>\$1,755,078</b>	<b>\$1,723,455</b>	<b>\$1,857,795</b>	<b>\$1,950,097</b>	<b>\$1,788,829</b>	<b>-8%</b>
<b>26 Expenditures:</b>						
28 Coaches Salaries & Bonuses	250,449	253,511	268,381	259,693	266,800	3%
29 Other Salaries and Wages	201,676	189,661	250,171	249,731	196,508	-21%
30 Fringe Benefits	130,171	135,388	159,607	180,016	166,021	-8%
31 Athletic Scholarship/Grants in Aid	280,440	260,051	279,052	311,949	302,000	-3%
32 Game Guarantees						
33 Medical Insurance/Medical Fees	11,040	31,601	29,030	27,476	40,000	46%
34 Travel:						
35 Team and Coaches	218,331	176,719	178,827	224,279	165,000	-26%
36 Recruiting and Other	6,800	12,082	12,849	14,170	17,500	24%
37 Supplies, Equip, Serv & Op Exp	253,270	241,941	265,804	271,044	285,000	5%
38 Facility Use Charges	32,473	32,028	53,441	28,092	30,000	7%
39 Debt Service on Athletic Facilities						
40 Special Event: World Series	318,217	338,515	336,250	353,319	320,000	-9%
41 Capital Improvements						
<b>42 Total Expenditures:</b>	<b>\$1,702,867</b>	<b>\$1,671,497</b>	<b>\$1,833,412</b>	<b>\$1,919,769</b>	<b>\$1,788,829</b>	<b>-7%</b>
<b>43 Excess (Deficiency) of Revenues</b>						
<b>45 Over Expenditures</b>	52,211	51,958	24,383	30,328	0	-100%
<b>46 Ending Fund Balance 6/30</b>	(106,669)	(54,711)	(30,328)	0	0	
<b>48 Nonresident Fee Waivers</b>	333,619	259,237	415,402	388,964	325,000	-16%
<b>50 Athletic Camp Activity:</b>						
52 Camp Revenue	39,330	43,224	58,061	42,379	30,000	-29%
53 Camp Expenditures	27,578	33,463	47,093	27,465	20,000	-27%
<b>54 Camp Surplus/(Deficit)</b>	<b>11,752</b>	<b>9,761</b>	<b>10,968</b>	<b>14,914</b>	<b>10,000</b>	<b>-33%</b>

**Lewis Clark State College**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Revenue by Program:</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
55	<b>General Revenue:</b>						
56	Foundation/Booster/Priv Donations	\$252,623	\$300,961	\$314,713	\$378,110	\$326,000	-14%
57	Student Fees	273,821	276,339	357,235	307,332	308,000	0%
58	Appropriated Funds	694,200	648,800	690,765	753,171	688,429	-9%
59	Institutional Support	110,604	70,000	68,000	62,632	60,000	-4%
60	Special Events	387,217	388,515	384,250	398,319	360,000	-10%
61	Other	9,754	10,894	12,442	22,000	12,000	-45%
62	Total General Revenue	\$1,728,219	\$1,695,509	\$1,827,405	\$1,921,564	\$1,754,429	-9%
63							
64	<b>Revenue By Sport:</b>						
65	<b>Men's Programs:</b>						
66	Football						
67	Ticket (Ticket Sales						
68	Game Guarantees						
69	Media/Broadcast Receipts						
70	Other (Tourn/Bowl/Conf)						
71	Basketball						
72	Ticket Sales	3,882	4,330	3,646	3,600	5,000	39%
73	Game Guarantees						
74	Media/Broadcast Receipts						
75	Other (Tourn/Bowl/Conf)						
76	Track & Field/Cross Country						
77	Tennis						
78	Baseball Ticket Sales	11,190	12,887	15,610	15,600	15,600	0%
79	Wrestling						
80	Golf						
81	Media/Broadcast Receipts	4,800	5,280	5,280	5,280	5,400	2%
82	Total Men's Sport Revenue	\$19,872	\$22,497	\$24,536	\$24,480	\$26,000	6%
83							
84	<b>Women's Programs</b>						
85	Volleyball						
86	Ticket Sales	2,642	1,310	1,471	1,500	2,500	67%
87	Game Guarantees						
88	Other (Tourn/Bowl/Conf)						
89	Basketball						
90	Ticket Sales	4,345	4,139	4,383	2,553	5,900	131%
91	Game Guarantees						
92	Media/Broadcast Receipts						
93	Other (Tourn/Bowl/Conf)						
94	Track & Field/Cross Country						
95	Tennis						
96	Gymnastics						
97	Golf						
98	Soccer						
99	Rodeo						
100	Skiing						
101	Total Women's Sport Rev	\$6,987	\$5,449	\$5,854	\$4,053	\$8,400	107%
102	<b>Total Revenue</b>	\$1,755,078	\$1,723,455	\$1,857,795	\$1,950,097	\$1,788,829	-8%

**Lewis Clark State College**  
**Intercollegiate Athletics Report**  
**Summary of Revenue and Expenditures**

<b>Expenditures by Admin/Sport</b>		<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
103	<b>Administrative and General</b>						
104	Athletic Director Office	\$247,276	\$257,596	\$278,697	\$283,100	\$246,204	-13%
105	Fund Raising Office	44,663	39,404	50,298	82,052	39,606	-52%
106	Sports Information						
107	Trainer/Equipment Manager	33,456	53,267	60,731	56,269	46,919	-17%
108	Equipment Manager						
109	Ticket Office						
110	Medical/Insurance	11,040	31,601	29,030	27,476	39,000	42%
111	Special Events	318,217	338,515	336,250	353,319	320,000	-9%
112	Other Miscellaneous						
113	Facilities Mtn & Debt Service			53,441	28,092	35,000	25%
114	Capital Improvements						
115	<b>Total Admin &amp; General</b>	<b>\$654,652</b>	<b>\$720,383</b>	<b>\$808,447</b>	<b>\$830,308</b>	<b>\$726,729</b>	<b>-12%</b>
116							
117	<b>Men's Programs:</b>						
118	Football						
119	Basketball	206,874	171,545	201,681	218,215	200,900	-8%
120	Track & Field/Cross Country	15,509	20,003	31,715	33,528	30,500	-9%
121	Tennis	28,307	27,075	32,397	36,311	30,900	-15%
122	Baseball	317,996	329,028	318,178	333,313	346,600	4%
123	Wrestling						
124	Golf	24,852	17,396	12,852	34,936	26,100	-25%
125	Volleyball						
126	Rodeo						
127	<b>Total Men's Programs</b>	<b>\$593,538</b>	<b>\$565,047</b>	<b>\$596,823</b>	<b>\$656,303</b>	<b>\$635,000</b>	<b>-3%</b>
128							
129	<b>Women's Programs</b>						
130	Volleyball	110,995	119,728	161,994	137,722	144,700	5%
131	Basketball	199,993	165,273	173,366	185,739	184,900	0%
132	Track & Field/Cross Country	32,205	40,474	43,445	48,589	34,500	-29%
133	Tennis	30,005	36,225	33,869	32,484	34,900	7%
134	Gymnastics						
135	Golf	14,305	24,367	15,468	28,624	28,100	-2%
136	Soccer						
137	Rodeo	67,174	0	0	0	0	
138	Skiing						
139	Swimming						
140	<b>Total Women's Programs</b>	<b>\$454,677</b>	<b>\$386,067</b>	<b>\$428,142</b>	<b>\$433,158</b>	<b>\$427,100</b>	<b>-1%</b>
141							
142	<b>Total Expenditures</b>	<b>\$1,702,867</b>	<b>\$1,671,497</b>	<b>\$1,833,412</b>	<b>\$1,919,769</b>	<b>\$1,788,829</b>	<b>-7%</b>

**Lewis Clark State College  
Intercollegiate Athletics Report  
Summary of Revenue and Expenditures**

<b>Participants by Sport (Headcount)</b>		<b>FY02 Act</b>	<b>FY03 Act</b>	<b>FY04 Act</b>	<b>FY05 Act</b>	<b>FY06 Est</b>	<b>% Change</b>
143	<b>Men's Programs:</b>						
144	Football						
145	Basketball	11	12	14	14	14	0%
146	Track & Field/Cross Country	9	8	9	13	9	-31%
147	Tennis	12	8	10	8	10	25%
148	Baseball	46	44	47	38	47	24%
149	Wrestling						
150	Golf	11	10	12	9	12	33%
151	Volleyball						
152	Rodeo						
153	Total Male Participation	89	82	92	82	92	12%
154							
155	<b>Women's Programs</b>						
156	Volleyball	15	13	14	13	14	8%
157	Basketball	12	12	12	12	12	0%
158	Track & Field/Cross Country	11	12	13	17	13	-24%
159	Tennis	10	11	10	13	10	-23%
160	Gymnastics						
161	Golf	6	7	7	12	7	-42%
162	Soccer						
163	Rodeo	9					
164	Skiing						
165	Swimming						
166	Total Female Participation	63	55	56	67	56	-16%
167	<b>Total Participants</b>	152	137	148	149	148	-1%

**Lewis Clark State College  
Intercollegiate Athletics Report  
Summary of Revenue and Expenditures**

<b>Full Ride Scholarships (Headcount)</b>		FY02 Act	FY03 Act	FY04 Act	FY05 Act	FY06 Est	% Change
168	<b>Men's Programs:</b>						
169	Football	N/A	N/A	N/A	N/A	N/A	
170	Basketball	N/A	N/A	N/A	N/A	N/A	
171	Track & Field/Cross Country	N/A	N/A	N/A	N/A	N/A	
172	Tennis	N/A	N/A	N/A	N/A	N/A	
173	Baseball	N/A	N/A	N/A	N/A	N/A	
174	Wrestling	N/A	N/A	N/A	N/A	N/A	
175	Golf	N/A	N/A	N/A	N/A	N/A	
176	Volleyball	N/A	N/A	N/A	N/A	N/A	
177	Subtotal	0.0	0.0	0.0	0.0	0.0	
178							
179	<b>Women's Programs</b>						
180	Volleyball	N/A	N/A	N/A	N/A	N/A	
181	Basketball	N/A	N/A	N/A	N/A	N/A	
182	Track & Field/Cross Country	N/A	N/A	N/A	N/A	N/A	
183	Tennis	N/A	N/A	N/A	N/A	N/A	
184	Gymnastics	N/A	N/A	N/A	N/A	N/A	
185	Golf	N/A	N/A	N/A	N/A	N/A	
186	Soccer	N/A	N/A	N/A	N/A	N/A	
187	Swimming	N/A	N/A	N/A	N/A	N/A	
188	Skiing	N/A	N/A	N/A	N/A	N/A	
189	Subtotal	0.0	0.0	0.0	0.0	0.0	
190	<b>Total Scholarships</b>	0.0	0.0	0.0	0.0	0.0	
191							
192	<b>Partial Scholarships by Sport (Full-Time Equivalent)</b>						
193	<b>Men's Programs:</b>						
194	Football						
195	Basketball	8.71	6.99	8.88	9.15	8.88	-3%
196	Track & Field/Cross Country	0.31	0.36	0.58	0.57	0.58	2%
197	Tennis	0.89	0.80	1.38	2.04	1.38	-32%
198	Baseball	11.62	9.63	7.89	10.49	7.89	-25%
199	Wrestling						
200	Golf	0.48	0.31	0.35	0.77	0.35	-55%
201	Volleyball						
202	Rodeo						
203	Subtotal	22.01	18.09	19.08	23.02	19.08	-17%
204							
205	<b>Women's Programs</b>						
206	Volleyball	6.77	4.98	4.99	4.62	4.99	8%
207	Basketball	10.45	6.70	7.64	7.71	7.64	-1%
208	Track & Field/Cross Country	0.62	0.59	0.96	1.52	0.96	-37%
209	Tennis	1.27	1.62	1.46	1.46	1.46	0%
210	Gymnastics						
211	Golf	0.18	0.36	0.46	0.90	0.46	-49%
212	Soccer						
213	Rodeo	2.00					
214	Skiing						
215	Swimming						
216	Subtotal	21.29	14.25	15.51	16.21	15.51	-4%
217	<b>Total Scholarships</b>	43.30	32.34	34.59	39.23	34.59	-12%

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education  
GOVERNING POLICIES AND PROCEDURES  
SECTION: III. POSTSECONDARY AFFAIRS  
T. Intercollegiate Athletics

April 2002

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**4. Financial Reporting.**

The Board requires that the institutions adopt certain reporting requirements and common accounting practices in the area of intercollegiate athletic financing. The institutions will submit the following reports to the Board:

- a. At the April Board meeting, the institutions shall submit a budget plan for the upcoming fiscal year beginning July 1. The plans shall detail the sources of revenue by category.
- b. At the June Board meeting, the institutions shall submit an operating budget for the upcoming fiscal year beginning July 1 in a format prescribed by the Board office.
- c. At the October Board meeting, institutions shall submit a statement of current funds, revenues, and expenditures, in the detail prescribed by the Board office, including all revenue earned during a fiscal year. A secondary breakdown of expenditures by sport and the number of participants will also be required. The number and amounts of nonresident tuition waivers and the fund balances as of June 30 of the report year should be included in the report. The general format of the report will be consistent with the format used in recent years. The revenue and expenditures reported on these reports must reconcile to the NCAA Agreed Upon Procedures Reports that are prepared annually and reviewed by the external auditors. The following fiscal year's financial information will be reported by each institution:
  - (1) Estimated revenues and expenditures for the current fiscal year.
  - (2) Actual revenues and expenditures for the fiscal year most recently completed.
  - (3) Proposed operating budget for the next budget year beginning July 1. This report, however, will be submitted to the Board at its June meeting with other institutional operating budgets.
- d. An annual report of estimated (for the current year) and actual (for the most recently completed year) revenues and expenditures of the institution's booster organization, requested for submission to the Board for information only.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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- e. A general narrative paper explaining each institution's policy on grants-in-aid for men and women athletes (including nonresident tuition waivers), procedures for charging or allocating costs for facilities' use to athletic programs, and any allocations of personnel or operating expenses to or from the other departments or units of the institution.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION/AGENCY AGENDA**  
**COLLEGE AND UNIVERSITIES OF THE STATE BOARD**

**SUBJECT**

Intercollegiate Athletics Department, Employee Compensation Report.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III.  
T.4.

**BACKGROUND**

In FY97, the Board adopted an annual report on the compensation of the employees of the Intercollegiate Athletic Departments. The report details the contracted salary received by administrators and coaches, bonuses, additional compensation, and perquisites, if applicable. The reports, by institution, report FY05 actual compensation and FY06 estimated compensation (Reference pages 3-30).

**DISCUSSION**

The reports are for information only and do not require Board action.

**IMPACT**

Reports athletic employee compensation for FY05 (actual) and FY06 (estimated).

**STAFF COMMENTS AND RECOMMENDATIONS**

The Board has delegated to the chief executive officer of the institutions the appointing authority for all athletic department positions except multi-year contracts for head coaches and athletic directors. The compensation reports identify the contracted salary and any additional compensation and perquisites, if received.

**BOARD ACTION**

A motion to accept the Annual Intercollegiate Athletics Department Employee Compensation Reports as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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# Boise State University

## Intercollegiate Athletics Compensation Report

### FY2005 Actual Compensation

Depart/Name/Title	FTE	Compensation					Total Actual Comp.	Contract Bonus			Perks			Multi-Yr Contract	
		Base Salary	Camps/ Clinics	Media	Equip Co & Other	Grad Rate		Winning Perform.	Other	Club Mbership	Car	Other			
1 Athletic Administration															
2 Gene Bleymaier Athletic Director	1.00	139,111	0	26,000	750	165,861	5,000	17,500	33,333	Yes	Yes	No	Yes		
3 Bob Madden Associate Athletic Director	1.00	82,054	0	0	0	82,054	0	0	0	Yes	Yes	No	No		
4 Herb Criner Associate Athletic Director	1.00	69,256	0	0	0	69,256	0	0	7,500	Yes	Yes	No	No		
5 Lisa Parker Associate Athletic Director	1.00	60,008	0	0	0	60,008	0	0	0	Yes	Yes	No	No		
6 Curt Apsey Associate Athletic Director	1.00	69,627	0	12,000	0	81,627	0	0	0	Yes	Yes	No	No		
7 Mike Waller Associate Athletic Director	1.00	59,634	0	0	0	59,634	0	0	0	Yes	Yes	No	No		
8 Mark Urick Assistant BAA Director	1.00	36,408	0	0	0	36,408	0	0	0	Yes	No	No	No		
9 Gabe Rosenvall Assistant Athletic Director	1.00	40,956	0	0	0	40,956	0	0	0	No	No	No	No		
10 Anita Guerricabeitia Assistant Athletic Director	1.00	44,025	0	0	0	44,025	0	0	7,000	No	No	No	No		
11 Gary Craner Assistant Athletic Director	1.00	54,684	0	0	0	54,684	0	0	0	No	No	No	No		
12 Cyndia Satterfield Associate Athletic Trainer	1.00	37,461	0	0	0	37,461	0	0	0	No	No	No	No		
13 George Goodridge Associate Athletic Trainer	1.00	37,450	0	0	0	37,450	0	0	0	No	No	No	No		
14 Heather Garris Assistant Athletic Trainer	1.00	34,341	0	0	0	34,341	0	0	0	No	No	No	No		
15 Max Corbet Assistant Athletic Director	1.00	48,000	0	0	0	48,000	0	0	0	Yes	No	No	No		
16 Lori Hays Sports Information Dir.	1.00	41,008	0	0	0	41,008	0	0	500	No	No	No	No		
17 Todd Miles Assistant Sports Info. Dir.	1.00	37,020	0	0	0	37,020	0	0	0	No	No	No	No		
18 Doug Link Assistant Sports Info. Dir.	1.00	36,535	0	0	0	36,535	0	0	0	No	No	No	No		
19 Anna Marie Kaus Academic Advisor	1.00	33,293	0	0	0	33,293	0	0	0	No	No	No	No		
20 Oscar Duncan Academic Advisor	1.00	33,293	0	0	0	33,293	0	0	0	No	No	No	No		
21 Brad Larrondo Director of Promotions	1.00	41,075	0	0	0	41,075	0	0	0	Yes	No	No	No		
22 Jeff Pitman Strength Coordinator	1.00	47,713	5,752	0	0	53,465	0	1,500	0	No	Yes	No	No		
23 Jared Aurich Assistant Strength Coach	1.00	30,000	1,100	0	0	31,100	0	0	0	No	No	No	No		
24 Jordan McCoy Assistant Strength Coach	1.00	30,000	0	0	0	30,000	0	0	0	No	No	No	No		
25 Adam Parker Corporate Sponsorships	1.00	31,824	0	0	0	31,824	0	0	0	No	No	No	No		
26 Nicole Gamez Business Manager	1.00	46,813	0	0	0	46,813	0	0	0	No	No	No	No		
27 Cindy Rice Accountant	1.00	33,098	0	0	0	33,098	0	0	0	No	No	No	No		
28 Valerie Tichenor Assistant to the AD - Special Projects	1.00	46,800	0	0	0	46,800	0	0	0	No	No	No	No		
29 Matt Billings Compliance	1.00	40,000	0	0	0	40,000	0	0	0	No	No	No	No		
30 Kevin Bunker Information Technology	1.00	34,332	0	0	0	34,332	0	0	0	No	No	No	No		

# Boise State University

## Intercollegiate Athletics Compensation Report

### FY2005 Actual Compensation

Depart/Name/Title	FTE	Compensation					Total Actual Comp.	Contract Bonus			Perks			Multi-Yr Contract	
		Base Salary	Camps/ Clinics	Media	Equip Co & Other	Grad Rate		Winning Perform.	Other	Club Mbership	Car	Other			
31 Men's Sports															
32 Football															
33 Dan Hawkins	1.00	186,744	1,000	158,250	7,418	353,412	2,000	57,499	100,000		Yes	Yes	No	Yes	
34 Chris Peterson	1.00	124,190	5,752	37,074	750	167,766	750	13,439	0		No	Yes	No	No	
35 Ron Collins	1.00	88,412	5,752	29,851	750	124,765	750	9,855	0		No	Yes	No	No	
36 Kent Riddle	1.00	70,995	5,752	9,687	750	87,184	750	6,724	0		No	Yes	No	No	
37 Chris Strausser	1.00	71,006	5,752	9,645	750	87,153	750	6,721	0		No	Yes	No	No	
38 Bryan Harsin	1.00	41,637	5,752	4,625	750	52,764	750	3,855	0		No	Yes	No	No	
39 Romeo Bandison	1.00	45,860	11,674	8,140	750	66,424	750	4,500	0		No	Yes	No	No	
40 Steve Smyte	1.00	43,000	6,152	27,000	750	76,902	750	5,833	0		No	Yes	No	No	
41 Marcel Yates	1.00	43,697	9,488		750	53,935	750	3,641	0		No	Yes	No	No	
42 Robert Tucker	1.00	43,701	5,752	6,635	750	56,838	750	4,195	0		No	Yes	No	No	
44 Basketball															
45 Greg Graham	1.00	135,013	8,500	90,000	6,000	239,513	0	13,000	0		Yes	Yes	No	Yes	
46 Andy McClousky	1.00	60,500	7,000	0	4,000	71,500	0	1,000	0		No	Yes	No	No	
47 Tim Cleary	1.00	55,500	7,000	0	4,000	66,500	0	1,000	0		No	Yes	No	No	
48 Julious Coleman	1.00	33,600	7,000	0	4,000	44,600	0	1,000	0		No	No	No	No	
49 Wrestling															
50 Greg Randall	1.00	43,890	0	0	0	43,890	0	8,000	0		No	Yes	No	No	
51 Chris Owens	1.00	32,116	0	0	0	32,116	0	1,250	0		No	No	No	No	
52 Rusty Cook	0.75	18,015	0	0	0	18,015	0	1,250	0		No	No	No	No	
53 Golf															
54 Mike Young	0.48	29,960	0	0	0	29,960			0		Yes	Yes	No	No	
55 Tennis															
56 Greg Patton	1.00	62,410	0	0	0	62,410	0	0	1,000		No	Yes	No	No	
57 Morgan Shepard	1.00	15,000	0	0	0	15,000	0	0	0		No	No	No	No	
58															
59 Men/Women's Track & Field															
60 Mike Maynard	1.00	72,704	0	0	0	72,704	0	9,500	1,000		No	Yes	No	No	
61 David Welch	1.00	28,621	0	0	0	28,621	0	2,750	0		No	No	No	No	
62 Jake Jacoby	1.00	37,810	0	0	0	37,810	0	2,250	0		No	No	No	No	
63 Amy Christoffersen	1.00	33,634	0	0	0	33,634	0	2,750	0		No	No	No	No	

# Boise State University

## Intercollegiate Athletics Compensation Report

### FY2005 Actual Compensation

Depart/Name/Title	FTE	Compensation				Total Actual Comp.	Contract Bonus			Perks			Multi-Yr Contract	
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other		
64 Women's Sports														
65 Basketball														
66 Jen Warden Head Coach	1.00	83,207	6,000	5,000	0	94,207	2,000	0	0	Yes	Yes	No	Yes	
67 Dana McGraw Assistant Coach	1.00	35,500	2,500	0	0	38,000	750	0	0	No	Yes	No	No	
68 Heather Sower Assistant Coach	1.00	38,980	2,500	0	0	41,480	750	0	0	No	Yes	No	No	
69 Eliot Reynolds Assistant Coach	1.00	30,520	2,500	0	0	33,020	750	0	0	No	No	No	No	
70 Soccer														
71 Steve Lucas Head Coach	1.00	43,493	0	0	0	43,493	1,500	0	0	No	Yes	No	No	
72 Michelle Zentz Assistant Coach	1.00	31,508	3,100	0	0	34,608	750	0	0	No	No	No	No	
73 Volleyball														
74 Scott Sandel Head Coach	1.00	60,009	2,000	0	0	62,009	0	0	0	No	Yes	No	No	
75 Keisha Demps Assistant Coach	1.00	27,020	4,750	0	0	31,770	0	0	0	No	No	No	No	
76 Mark Pryor Assistant Coach	1.00	38,003	900	0	0	38,903	0	0	0	No	No	No	No	
77 Gymnastics														
78 Sam Sandmire Head Coach	1.00	52,146	0	2,000	0	54,146	0	2,000	0	Yes	Yes	No	No	
79 William Steinbach Assistant Coach	1.00	33,239	0	0	0	33,239	0	750	0	No	No	No	No	
80 Tina Bird Assistant	1.00	33,725	0	0	0	33,725	0	750	0	No	No	No	No	
81 Tennis														
82 Mark Tichenor Head Coach	1.00	38,605	0	0	0	38,605	0	0	0	No	No	No	No	
83 Dean Owens Assistant Coach	1.00	15,000	0	0	0	15,000	0	0	0	No	No	No	No	
84 Golf														
85 Lisa Wasinger Head Coach	1.00	31,055	0	0	0	31,055	0	0	0	Yes	Yes	No	No	
86 Ski														
87 Chris Hendrickson Head Coach	1.00	38,000	0	0	0	38,000	0	0	0	No	Yes	Yes	No	

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# Boise State University

## Intercollegiate Athletics Compensation Report

### FY2006 Estimated Compensation (as of November 30, 2005)

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Potential Contract Bonus			Perks			Multi-Yr Contract	
		Base Salary	Camps/Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other		
1 Athletic Administration														
2 Gene Bleymaier Athletic Director	1.00	220,000	0	0	750	220,750	0	21,000	0	Yes	Yes	No	Yes	
3 Curt Apsey Sr. Associate Athletic Director	1.00	93,643	0	0	0	93,643	0	0	0	Yes	Yes	No	No	
4 Lisa Parker Sr. Associate Athletic Director	1.00	80,000	0	0	0	80,000	0	0	0	Yes	Yes	No	No	
5 Bob Madden Associate Athletic Director	1.00	86,100	0	0	0	86,100	0	0	0	Yes	Yes	No	No	
6 Herb Criner Associate Athletic Director	1.00	70,641	0	0	0	70,641	0	0	7,500	Yes	Yes	No	No	
7 Mike Waller Associate Athletic Director	1.00	65,597	0	0	0	65,597	0	0	0	Yes	Yes	No	No	
8 Brad Larrondo Sr Asst AD - Market & Promo	1.00	51,000	0	0	0	51,000	0	0	0	Yes	No	No	No	
9 Gary Craner Assistant Athletic Director	1.00	55,778	0	0	0	55,778	0	0	0	No	No	No	No	
10 Anita Guerricabeitia Assistant Athletic Director	1.00	49,000	0	0	0	49,000	0	0	5,000	No	No	No	No	
11 Max Corbet Assistant Athletic Director	1.00	49,000	0	0	0	49,000	0	0	0	Yes	No	No	No	
12 Gabe Rosenvall Assistant Athletic Director	1.00	47,775	0	0	0	47,775	0	0	0	No	No	No	No	
13 Jeff Pitman Strength Coordinator	1.00	53,530	0	0	0	53,530	0	0	0	No	Yes	No	No	
14 Nicole Gamez Business Manager	1.00	49,000	0	0	0	49,000	0	0	0	No	No	No	No	
15 Valerie Tichenor Assistant to the AD - Special Projects	1.00	47,736	0	0	0	47,736	0	0	0	No	No	No	No	
16 Lori Hays Sports Information Director	1.00	41,828	0	0	0	41,828	0	0	0	No	No	No	No	
17 Matt Billings Compliance Director	1.00	40,800	0	0	0	40,800	0	0	0	No	No	No	No	
18 Megan Levi Assistant BAA Direcoter	1.00	40,000	0	0	0	40,000	0	0	0	Yes	No	No	No	
19 Cindy Satterfield Associate Athletic Trainer	1.00	38,210	0	0	0	38,210	0	0	0	No	No	No	No	
20 George Goodridge Associate Athletic Trainer	1.00	38,199	0	0	0	38,199	0	0	0	No	No	No	No	
21 Todd Miles Assistant Sports Info. Dir.	1.00	37,760	0	0	0	37,760	0	0	0	No	No	No	No	
22 Doug Link Assistant Sports Info. Dir.	0.54	37,266	0	0	0	37,266	0	0	0	No	No	No	No	
23 Kevin Bunker Information Technology	1.00	35,109	0	0	0	35,109	0	0	0	No	No	No	No	
24 Anna Marie Kaus Academic Advisor	1.00	33,959	0	0	0	33,959	0	0	0	No	No	No	No	
25 Oscar Duncan Academic Advisor	1.00	33,959	0	0	0	33,959	0	0	0	No	No	No	No	
26 Cindy Rice Accountant	1.00	33,760	0	0	0	33,760	0	0	0	No	No	No	No	
27 Shaela Priaux Ticket Office Manager	1.00	32,460	0	0	0	32,460	0	0	0	No	No	No	No	
28 Adam Parker Director of Promotions	1.00	32,460	0	0	0	32,460	0	0	0	No	No	No	No	
29 Brent Moore Corporate Services Coordinator	1.00	32,460	0	0	0	32,460	0	0	0	No	No	No	No	
30 Brandon Voight Assistant Athletic Trainer	1.00	32,000	0	0	0	32,000	0	0	0	No	No	No	No	
31 Eric Kile Academic Advisor	1.00	31,824	0	0	0	31,824	0	0	0	No	No	No	No	
32 Jared Aurich Assistant Strength Coach	1.00	30,600	2,000	0	0	32,600	0	0	0	No	No	No	No	
33 Jordan McCoy Assistant Strength Coach	1.00	30,600	1,000	0	0	31,600	0	0	0	No	No	No	No	

# Boise State University

## Intercollegiate Athletics Compensation Report

### FY2006 Estimated Compensation (as of November 30, 2005)

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Potential Contract Bonus			Perks			Multi-Yr Contract	
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other		
34 Men's Sports														
35 Football														
36 Dan Hawkins	1.00	525,000	0	0	3,500	528,500	0	0	0	Yes	Yes	No	Yes	
37 Chris Peterson	1.00	152,536	3,500	39,368	750	196,154	0	0	0	No	Yes	No	No	
38 Ron Collins	1.00	109,960	0	30,773	750	141,483	0	0	0	No	Yes	No	No	
39 Kent Riddle	1.00	85,758	3,500	10,245	750	100,253	0	0	0	No	Yes	No	No	
40 Chris Strausser	1.00	85,780	3,500	10,195	750	100,225	0	0	0	No	Yes	No	No	
41 Marcel Yates	1.00	51,999	3,500	0	750	56,249	0	0	0	No	Yes	No	No	
42 Bryan Harsin	1.00	50,118	7,000	4,934	750	62,802	0	0	0	No	Yes	No	No	
43 Romeo Bandison	1.00	54,573	3,500	4,927	750	63,750	0	0	0	No	Yes	No	No	
44 Steve Smyte	1.00	53,232	0	30,069	750	84,051	0	0	0	No	Yes	No	No	
45 Robert Tucker	1.00	52,004	3,500	7,896	750	64,150	0	0	0	No	Yes	No	No	
46 Basketball														
47 Greg Graham	1.00	135,013		110,000	7,500	252,513	0	0	0	No	Yes	No	Yes	
48 Andy McClousky	1.00	60,500		0	1,250	61,750	0	0	0	No	Yes	No	No	
49 Tim Cleary	1.00	55,500		0	1,500	57,000	0	0	0	No	Yes	No	No	
50 Julious Coleman	1.00	33,600		0	1,250	34,850	0	0	0	No	No	No	No	
51 Wrestling														
52 Greg Randall	1.00	44,768	0	0	0	44,768	0	0	0	No	Yes	No	No	
53 Chris Owens	.83	32,758	0	0	0	32,758	0	0	0	No	No	No	No	
54 Rusty Cook	.75	18,375	0	0	0	18,375	0	0	0	No	No	No	No	
55 Golf														
56 Kevin Burton	1.00	30,000	0	0	0	30,000	0	0	0	Yes	Yes	No	No	
57 Tennis														
58 Greg Patton	1.00	88,000	0	0	0	88,000	0	0	0	No	Yes	No	No	
59 Morgan Shepard	1.00	15,018	0	0	0	15,018	0	0	0	No	No	No	No	
60 Men/Women's Track & Field														
61 Mike Maynard	1.00	74,158	0	0	0	74,158	0	0	0	No	Yes	No	No	
62 David Welch	1.00	34,000	0	0	0	34,000	0	0	0	No	No	No	No	
63 Petros Kyprianou	1.00	34,000	0	0	0	34,000	0	0	0	No	No	No	No	
64 Amy Christoffersen	1.00	34,307	0	0	0	34,307	0	0	0	No	No	No	No	

# Boise State University

## Intercollegiate Athletics Compensation Report

### FY2006 Estimated Compensation (as of November 30, 2005)

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Potential Contract Bonus			Perks			Multi-Yr Contract	
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other		
65 Women's Sports														
66 Basketball														
67 Gordon Presnell	1.00	84,900	0	5,100	0	90,000	0	0	0	Yes	Yes	No	Yes	
68 Ali Payne	1.00	41,000	0	0	0	41,000	0	0	0	No	Yes	No	No	
69 Heather Sower	1.00	38,000	0	0	0	38,000	0	0	0	No	Yes	No	No	
70 Toriano Towns	1.00	41,000	0	0	0	41,000	0	0	0	No	No	No	No	
71 Soccer														
72 Steve Lucas	1.00	45,232	0	0	0	45,232	0	0	0	No	Yes	No	No	
73 Michelle Zentz	1.00	32,768	0	0	0	32,768	0	0	0	No	No	No	No	
74 Volleyball														
75 Scott Sandel	1.00	66,009	0	0	0	66,009	0	0	0	No	Yes	No	No	
76 Keisha Demps	1.00	38,003	3,500	0	0	41,503	0	0	0	No	No	No	No	
77 TBD	1.00	30,000	0	0	0	30,000	0	0	0	No	No	No	No	
78 Gymnastics														
79 Sam Sandmire	1.00	53,189	1,000	2,000	0	56,189	0	0	0	Yes	Yes	No	No	
80 William Steinbach	1.00	33,904	0	0	0	33,904	0	0	0	No	No	No	No	
81 Tina Bird	1.00	34,400	1,000	0	0	35,400	0	0	0	No	No	No	No	
82 Tennis														
83 Mark Tichenor	1.00	39,377	0	0	0	39,377	0	0	0	No	No	No	No	
84 Alissa Ayling	1.00	15,018	0	0	0	15,018	0	0	0	No	No	No	No	
85 Golf														
86 Lisa Wasinger	1.00	31,676	0	0	0	31,676	0	0	0	Yes	Yes	No	No	
87 Ski														
88 Chris Hendrickson	1.00	38,760	0	0	0	38,760	0	0	0	No	Yes	Yes	No	
89	1.00	20,000	0	0	0	20,000	0	0	0	No	No	No	No	

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# Idaho State University

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name/Title	FTE	Compensation				Total Actual Comp.	Contract Bonuses			Perks		Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Acad Perform.	Club Mbership	Car Other	
1 Athletic Administration:												
2 James Senter Athl Dir	0.60	69,704				69,704					Yes	
3 Paul Bubb Athl Dir	0.40	47,476				47,476					Yes	
4 David Nall Fiscal Officer	1.00	53,530				53,530						
5 Frank Mercogliano Sports Info Dir	1.00	38,199				38,199						
6 Jason Erickson Asst Sports Inf Dir	1.00	22,064				22,064						
7 Phillip Luckey Men's Trainer	0.91	41,885	248			42,133						
8 Hale Abubo Assoc Trainer	0.50	5,624				5,624						
9 Jodi Wotowey Assoc Trainer/Ins	0.50	27,614				27,614						
10 Thomas Brock Asst Trainer	1.00	28,263	1,102			29,365						
11 Barry Johnson Stngth Coach	0.78	29,355				29,355						
12 David Hofmaier Stngth Coach	0.22	8,654				8,654						
13 David Hofmaier Asst Stngth Coach	0.42	9,188				9,188						
14 Zach Nott Asst Stngth Coach	0.58	1,385				1,385						
15 Reggie Barton Asst Stngth Coach	0.42	10,173				10,173						
16 Nancy Graziano Assoc Athl Dir	1.00	56,270				56,270						
17 Thomas Furr Market/Prom Dir	0.31	10,054				10,054		26,298				
18 Michael Pritchett Market/Prom Dir	0.69	25,458				25,458						
19												
20 Bengal Foundation												
21 Daniel Ingram Dir/Annl Giving	1.00	28,005				28,005						
22 Paul Bubb Asst Dir of Devel	0.60	33,869				33,869						
23 Rance Pugmire Asst Dir of Devel	0.27	12,696				12,696						
24 Donna Hayes Fund Raiser	1.00	32,202				32,202						
25												
26 ISU Bengal Dance												
27 Hiliary Hofmaier Coach	0.45	16,973				16,973						
28												

# Idaho State University

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name/Title	FTE	Compensation				Total Actual Comp.	Contract Bonuses			Perks		Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Acad Perform.	Club Mbership	Car Other	
29 Men's Sports												
30 Football												
31 Larry Lewis	0.91	88,644	16,600	5,960	1,000	112,203					Yes	Yes
32 Bruce Barnum	1.00	52,090	3,637			55,727					Yes	
33 Jeffrey Copp	0.22	7,038	12,000			19,038						
34 Nick Whitworth	0.28	9,013	3,500			12,513						
35 Mark Rhea	1.00	31,448	3,637			35,085						
36 Joe Borich	1.00	31,448	3,637			35,085					Yes	
37 Joe Lorig	1.00	35,308	3,637			38,945					Yes	
38 Bryant Thomas	1.00	28,028	3,637			31,666						
39 David Muir	1.00	23,344	3,637			26,981						
40 Torey Hunter	1.00	28,028	3,637			31,666						
41 Basketball												
42 Doug Oliver	0.96	93,027		6,063	2,000	101,089					Yes	Yes
43 Louis Wilson	1.00	41,664	2,064		500	44,228		2,000				
44 Jay McMillin	1.00	41,664	1,238		500	43,403		2,000			Yes	
45 Tennis												
46 Robert Goeltz	0.43	17,269				17,269						
47 Tom Goodwin	0.21	5,631				5,631						
48 Track & Field												
49 David Nielsen	0.46	23,570		69	350	23,988		987				
50 Golf												
51 David Molitor	0.50	14,137				14,137						
52 Crosscountry												
53 Brian Janssen	0.50	20,769		69		20,837		792				

# Idaho State University

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name/Title	FTE	Compensation				Total Actual Comp.	Contract Bonuses			Perks		Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Acad Perform.	Club Mbership	Car Other	
54 Women's Sports												
55 Basketball												
56 Jon Newlee	0.96	66,789	824	1,063		68,676		2,616		Yes		Yes
57 Gavin Petersen	0.84	30,343				30,343						
58 Jessica Schutt	0.16	5,854	300			6,154		1,346				
59 Mindy Lasater Newlee	1.00	29,996	824			30,820		1,000		Yes		
60 Volleyball												
61 (*) Mike Welch	0.91	48,495	6,000	171		54,666				Yes		Yes
62 Jody Paperno	0.31	4,261				4,261						
63 Jay Hosack	0.69	9,824	1,131			10,955						
64 Tennis												
65 Robert Goeltz	0.43	17,269				17,269						
66 Tom Goodwin	0.21	5,631				5,631						
67 Track & Field												
68 David Neilsen	0.45	23,570		69	350	23,988						
69 Golf												
70 David Molitor	0.50	14,137				14,137						
71 Crosscountry												
72 Brian Janssen	0.50	20,769		69		20,837						
73 Soccer												
74 Mark Salisbury	1.00	53,528	6,147	171		59,847		3,060		Yes		Yes
75 Amanda Fox	1.00	28,263	1,238			29,502						

(\*) These coaches receive pay for their participation in off-campus clinics or events. These earnings are not reflected in the Regular Salary payroll costs for Idaho State University.

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**Idaho State University**  
**Intercollegiate Athletics Compensation Report**  
**FY2006 Estimated Compensation (as of November 30, 2005)**

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Contract Bonuses			Perks		Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Acad Perform.	Club Mbership	Car Other	
1 Athletic Administration:												
2 Paul Bubb Athl Dir	1.00	121,805				121,805					Yes	
3 David Nall Fiscal Officer	1.00	50,690				50,690						
4 Frank Mercogliano Sports Info Dir	1.00	41,787				41,787						
5 Jason Erickson Asst Sports Inf Dir	1.00	24,565				24,565						
6 Phillip Luckey Men's Trainer	0.91	42,322	276			42,598						
7 Jody Wotowey Assoc Trainer	1.00	33,301	300			33,601						
8 Tom Brock Asst Trainer	1.00	30,638				30,638						
9 David Hofmaier Stngth Coach	1.00	38,272				38,272						
10 Kaci Williams Asst Stngth Coach	1.00	24,003				24,003						
11 Nancy Graziano Assoc Athl Dir	1.00	57,200				57,200						
12 Matt Stewart Dir Acad Service	1.00	27,069				27,069						
13 Vacant Market/Prom Dir	1.00	55,016				55,016						
14 Michelle Railsback Media Relations	0.50	15,233				15,233						
15												
16 Bengal Foundation												
17 Daniel Ingram Dir/Annl Giving	1.00	35,610				35,610						
18 Rance Pugmire Sr. Assoc Athl Dir	1.00	56,306				56,306						
19 Donna Hayes Fund Raiser	1.00	32,510				32,510						
20												
21 ISU Bengal Dance Team												
22 Hiliary Hofmaier Coach	0.45	17,356				17,356						
23												

**Idaho State University**  
**Intercollegiate Athletics Compensation Report**  
**FY2006 Estimated Compensation (as of November 30, 2005)**

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Contract Bonuses			Perks		Multi-Yr Contract
		Base Salary	Camps/Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Acad Perform.	Club Mbership	Car Other	
24 Men's Sports												
25 Football												
26 Larry Lewis	0.91	91,006	2,000	11,500	1,000	105,506					Yes	Yes
27 Bruce Barnum	1.00	52,333	2,000			54,333						
28 Nick Whitworth	1.00	25,002	2,000			27,002						
29 Mark Rhea	1.00	31,595	2,000			33,595						
30 Joe Borich	1.00	31,595	2,000			33,595					Yes	
31 Joe Lorig	1.00	35,506	2,000			37,506					Yes	
32 Bryant Thomas	1.00	28,184	2,000			30,184						
33 Torey Hunter	1.00	28,184	2,000			30,184						
34 Stacy Collins	0.50	20,249	2,000			22,249						
35 Basketball												
36 Doug Oliver	0.96	93,997		6,000	2,500	102,497					Yes	Yes
37 Louis Wilson	1.00	42,162	2,064			44,226		2,856				
38 Jay McMillin	1.00	42,162	2,064			44,226		2,856			Yes	
39 Tennis												
40 Robert Goeltz	0.43	17,484				17,484						
41 Tom Goodwin	0.21	5,689				5,689						
42 Track & Field												
43 David Nielsen	0.46	23,830				23,830						
44 Vacant	0.01	12,501				12,501						
45 Golf												
46 David Molitor	0.50	17,857				17,857						
47 Crosscountry												
48 Brian Janssen	0.50	20,998		100		21,098						

**Idaho State University**  
**Intercollegiate Athletics Compensation Report**  
**FY2006 Estimated Compensation (as of November 30, 2005)**

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Contract Bonuses			Perks		Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Acad Perform.	Club Mbership	Car Other	
49 Women's Sports												
50 Basketball												
51 Jon Newlee	0.96	67,518	1,000	1,000		69,518				Yes		Yes
52 Gavin Petersen	1.00	33,654				33,654						
53 Mindy Lasater Newlee	1.00	30,638				30,638				Yes		
54 Volleyball												
55 (*) Mike Welch	0.91	48,778	22,600	200		71,578				Yes		Yes
56 Mika Robinson	1.00	32,261	3,400			35,661						
57 Tennis												
58 Robert Goeltz	0.43	17,484				17,484						
59 Tom Goodwin	0.21	5,689				5,689						
60 Track & Field												
61 David Neilsen	0.45	23,830		150		23,980						
62 Vacant	0.25	12,501				12,501						
63 Golf												
64 David Molitor	0.50	17,857				17,857						
65 Crosscountry												
66 Brian Janssen	0.50	20,998				20,998						
67 Soccer												
68 Mark Salisbury	1.00	54,059	4,000	200		58,259				Yes		Yes
69 Amanda Fox	1.00	30,597				30,597						
70 Softball												
71 Larry Stocking	1.00	45,469				45,469						
72 Vacant	1.00	25,002				25,002						

(\*) These coaches receive pay for their participation in off-campus clinics or events.  
 These earnings are not reflected in the Regular Salary payroll costs for Idaho State University.

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# University of Idaho

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name	Title	FTE	Compensation			Total Actual Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
			Base Salary	Camps/ Clinics	Media		Equip Co & Other	Grad Rate	Winning Perform.	Other	Club Mbership	Car	
1	Athletic Administration:												
2	Rob Spear	1.00	137,146		5,000	142,146					yes	yes	yes
3	Dee Menzies	1.00	67,655			67,655							
4	Becky Paull	1.00	43,192			43,192							
5	Michele Loftis*	0.34	13,828			13,828							
6	Megan Borchert	0.55	18,409			18,409							
7	Jackie Williams	0.20	7,243			7,243							
8	Barrie Steele	1.00	60,481			60,481							
9	Rick Darnell	1.00	65,655			65,655					yes		
10	Jennifer Boese*	0.19	9,621			9,621							
11	Kelly Zimmerman	0.50	21,427			21,427							
12	Aaron Ausmus*	0.73	32,688	600		33,288							
13	Scott Gaden	0.19	8,080			8,080							
14	Matt Kleffner	1.00	71,359			71,359							
15	Sam Teevens	1.00	38,772			38,772							
16	Maureen Taylor	1.00	43,201			43,201							
17	Tom Morris	1.00	51,002			51,002					yes		
18	Devon Thomas	0.78	25,633			25,633							
19	Shawn Vasquez	1.00	35,711	1,200		36,911							
20	Mahmood Sheikh	1.00	41,220			41,220					yes		

# University of Idaho

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name	Title	FTE	Compensation			Total Actual Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
			Base Salary	Camps/ Clinics	Media		Equip Co & Other	Grad Rate	Winning Perform.	Other	Club Mbership	Car	
21	Men's Sports												
22	Football												
23	Nick Holt	1.00	136,364		70,000	1,000	207,364				yes	yes	yes
24	Nate Kaczor	1.00	71,409	1,200			72,609					yes	
25	Jeff Mills	1.00	71,409	3,000			74,409					yes	
26	Joel Thomas	1.00	71,409	1,200			72,609					yes	
27	Chad Brown	1.00	36,306	2,800			39,106					yes	
28	Jason Eck	1.00	40,414	1,200			41,614					yes	
29	Jonathan Smith	1.00	40,794	1,200			41,994					yes	
30	Johnny Nansen	1.00	40,794	1,200			41,994					yes	
31	Alundis Brice	1.00	35,360	1,200			36,560					yes	
32	James Cregg	1.00	50,502	600			51,102					yes	
33													
34	Basketball												
35	Leonard Perry	1.00	116,731		60,000	4000-mercl	176,731	4,423				yes	yes
36	Mark Leslie	1.00	47,946		3,000		50,946					yes	
37	Chris Lancaster	1.00	51,002				51,002					yes	
38	Brynjar Brynjarsson*	0.80	28,494				28,494					yes	
39	George Pfeifer	0.15	7,500				7,500					yes	
40	Leroy Washington	0.05	2,885				2,885					yes	
41	Men's Track & XC												
42	Wayne Phipps	1.00	41,687				41,687						
43	Julie Taylor	0.50	14,156				14,156						
44	Golf												
45	Brad Rickel	0.50	20,231		4,000		24,231					yes	
46	Tennis												
47	Katrina Perlman	0.50	14,581				14,581						
48													

# University of Idaho

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name	Title	FTE	Compensation			Total Actual Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
			Base Salary	Camps/ Clinics	Media		Equip Co & Other	Grad Rate	Winning Perform.	Other	Club Mbership	Car	
49	Women's Sports												
50	Basketball												
51	Mike Divilbiss	1.00	80,018		10,000	90,018	6,155				yes	yes	yes
52	Debbie Roueche	1.00	46,010	4,780		50,790					yes		
53	Jeff Crouse	0.97	28,179	2,000	5,000	35,179					yes		
54	Women's Track & XC												
55	Yogi Teevens	1.00	45,406			45,406							
56	Julie Taylor	0.50	14,156			14,156							
57	Volleyball												
58	Debbie Buchanan	1.00	71,122	12,000	10,000	93,122	4,662	4,662			yes		yes
59	Ken Murphy	1.00	40,657	7,500	5,000	53,157					yes		
60	Sarah McFarland	1.00	18,314	2,000	5,000	25,314							
61	Women's Soccer												
62	Royce Busey	1.00	31,678		4,000	35,678							
63	Peter Showler	0.36	11,630			11,630							
64	Lori Scheider	0.50	10,000			10,000							
65	Women's Golf												
66	Brad Rickel	0.50	20,231		2,000	22,231					yes		
67	Tennis												
68	Katrina Perlman	0.50	14,581			14,581							
69	Swimming												
70	Tom Jager	1.00	44,460			44,460					yes		

\*incl. Annual leave payoff

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**University of Idaho**  
**Intercollegiate Athletics Compensation Report**  
**FY2006 Estimated Compensation (as of November 30, 2005)**

Depart/Name	Title	FTE	Compensation			Total Potential Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
			Base Salary	Camps/ Clinics	Media		Equip Co & Other	Grad Rate	Winning Perform.	Other	Club Mbership	Car	
1	Athletic Administration:												
2	Rob Spear	1.00	143,747		5,000	148,747					yes	yes	yes
3	Dee Menzies*	0.25	25,784			25,784							
4	Becky Paull	1.00	47,378			47,378							
5	Megan Borchert	1.00	36,418	1,550		37,968							
6	Nick Refvem	0.87	31,471			31,471							
7	Jackie Williams	0.10	7,530			7,530							
8	Barrie Steele	1.00	63,788			63,788							
9	Rick Darnell	1.00	69,523			69,523					yes		
10	Kelly Zimmerman	1.00	47,192			47,192							
11	Scott Gadeken	1.00	43,632			43,632							
12	Matt Kleffner	1.00	74,866			74,866							
13	Sam Teevens	1.00	40,649	500		41,149							
14	Maureen Taylor	1.00	45,295			45,295							
15	Tom Morris	1.00	53,473			53,473					yes		
16	Devon Thomas	1.00	34,085			34,085							
17	Shawn Vasquez	1.00	37,443	650		38,093							
18	Mahmood Sheikh	1.00	43,637			43,637					yes		
19	Shelly Femreite	0.90	32,886								yes		

# University of Idaho

## Intercollegiate Athletics Compensation Report

### FY2006 Estimated Compensation (as of November 30, 2005)

Depart/Name	Title	FTE	Compensation				Total Potential Comp.	Maximum Contract Bonuses			Perks			
			Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other	Multi-Yr Contract
20	Men's Sports													
21	Football													
22	Nick Holt	1.00	141,555	650	70,000	1,000	213,205					yes	yes	yes
23	Nate Kaczor	1.00	74,866	650			75,516						yes	
24	Jeff Mills	1.00	74,866	650			75,516						yes	
25	Joel Thomas	1.00	74,866	650			75,516						yes	
26	Chad Brown	1.00	39,429	2,300			41,729						yes	
27	Jason Eck	1.00	42,787	650			43,437						yes	
28	Jonathon Smith	1.00	42,765	650			43,415						yes	
29	Johnny Nansen	1.00	42,765	650			43,415						yes	
30	Alundis Brice	1.00	37,443	650			38,093						yes	
31	James Cregg	1.00	53,474	650			54,124						yes	
32														
33	Basketball													
34	Leonard Perry	1.00	115,003	820	60,000	4000-mercl	175,823	4,423					yes	yes
35	George Pfeifer	1.00	51,926	3,119	10,000		65,045						yes	
36	Leroy Washington	1.00	51,926	410	10,000		62,336						yes	
37	Nate Tessmer	0.81	31,350	4,679			36,029						yes	
38	Men's Track & XC													
39	Wayne Phipps	1.00	38,002				38,002	500						yes
40	Julie Taylor	0.50	14,982				14,982							
41	Golf													
42	Brad Rickel	0.50	21,208		2,750		23,958						yes	yes
43	Tennis													
44	Katrina Perlman	0.50	16,050				16,050							
45														

**University of Idaho**  
**Intercollegiate Athletics Compensation Report**  
**FY2006 Estimated Compensation (as of November 30, 2005)**

Depart/Name	Title	FTE	Compensation			Total Potential Comp.	Maximum Contract Bonuses			Perks			
			Base Salary	Camps/ Clinics	Media		Equip Co & Other	Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other
46	Women's Sports												
47	Basketball												
48	Mike Divilbiss	1.00	88,142		15,000	103,142	6,155				yes	yes	yes
49	Debbie Roueche	1.00	51,881	2,052		53,933						yes	
50	Jeff Crouse	1.00	33,693	2,052	6,000	41,745						yes	
51	Women's Track & XC												
52	Yogi Teevens	1.00	49,165			49,165	500						yes
53	Julie Taylor	0.50	14,982			14,982							
54	Volleyball												
55	Debbie Buchanan	1.00	68,652	9,901	15,000	93,553	4,662	4,662				yes	yes
56	Ken Murphy	1.00	42,787	5,650	5,000	53,437						yes	
57	Sarah McFarland	1.00	19,518	4,000	5,000	28,518							
58	Women's Soccer												
59	Peter Showler	1.00	33,760	500	6,000	40,260							
60	Morgan Crabtree	1.00	20,779	1,000		21,779							
61	Women's Golf												
62	Brad Rickel	0.50	21,208		2,750	23,958						yes	yes
63	Tennis												
64	Katrina Perlman	0.50	16,050			16,050							
65	Women's Swimming												
66	Tom Jager	1.00	63,112			63,112	500					yes	yes

\*incl. Annual leave payoff

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# Lewis-Clark State College

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name/Title	FTE	Compensation				Total Actual Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other	
1 Athletic Administration:													
2 Vacant Athl Dir	1.00	60,008				60,008				No	No		No
3 Tracy Collins Trainer	1.00	32,460				32,460				No	No		No
4 Jamie White Dir of Aux Svcs/NAIA Series Coord.	1.00	61,200				61,200				No	No		No
5 Cindi Durgan Athl Devl Officer	0.75	26,495				26,495				No	No		No
6 Laurie Wilson Comm Relations	0.75	24,345				24,345				No	No		No
7													
8 Men's Sports													
9 Basketball						0							
10 George Pfeifer Head Coach	1.00	46,641	2,877			49,518				No	Yes		No
11 Tim Walker Asst. Coach	0.50	5,356				5,356				No	No		No
12													
13 Baseball						0							
14 Ed Cheff Head Coach	1.00	68,210				68,210				No	Yes		No
15 Gary Picone Asst. Coach	1.00	33,606	1,000		4,900	39,506				No	No		No
16 Gus Knickrehm Asst. Coach	0.73	13,140	1,000			14,140				No	No		No
17													
18 Cross-Country						0							
19 Mike Collins Head Coach	0.20	7,650				7,650				No	No		No
20													
21 Tennis						0							
22 Kai Fong Head Coach	0.14	5,614				5,614				No	No		No
23													
24 Golf						0							
25 Paul Thompson Head Coach	0.15	2,750				2,750				No	No		No
26 Steve Tilden Asst. Coach	0.01	1,000				1,000				No	No		No
27													

# Lewis-Clark State College

## Intercollegiate Athletics Compensation Report

### FY 2005 Actual Compensation

Depart/Name/Title	FTE	Compensation				Total Actual Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other	
28 Women's Sports													
29 Basketball													
30 Brian Orr Head Coach	1.00	41,010	2,877			43,887				No	No		No
31 Scott Thompson Asst. Coach	0.15	2,500				2,500				No	No		No
32													
33 Cross-Country						0							
34 Mike Collins Head Coach	0.20	7,650				7,650				No	No		No
35													
36 Volleyball						0							
37 Jerry Pruitt Head Coach	1.00	46,942				46,942				No	No		No
38													
39 Tennis						0							
40 Kai Fong Head Coach	0.14	5,614				5,614				No	No		No
41						0							
42 Golf													
43 Paul Thompson Head Coach	0.15	2,750				2,750				No	No		No
44 Steve Tilden Asst. Coach	0.01	1,000				1,000				No	No		No

# Lewis-Clark State College

## Intercollegiate Athletics Compensation Report

### FY2006 Estimated Compensation (as of November 30, 2005)

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other	
1 Athletic Administration:													
2 Vacant Athl Dir	1.00	60,008				60,008				No	No		N/A
3 Tracy Collins Trainer	1.00	32,785				32,785				No	No		No
4 Jamie White Dir of Aux Svcs/NAIA Series Coord.	1.00	61,812				61,812				No	No		No
5 Rick Hill Asst Dir of Aux Svcs/Athl Coord.	1.00	40,000				40,000				No	No		No
6 Cindi Durgan Athl Devl Officer	0.75	26,760				26,760				No	No		No
7													
8 Men's Sports													
9 Basketball													
10 Tim Walker Head Coach	1.00	41,000	3,248			44,248				No	Yes		No
11 Rick Dessing Asst. Coach	0.50	5,000				5,000				No	No		No
12													
13 Baseball													
14 Ed Cheff Head Coach	1.00	68,892				68,892				No	Yes		No
15 Gary Picone Asst. Coach	1.00	33,942	1,000		4,900	39,842				No	No		No
16 Gus Knickrehm Asst. Coach	0.73	13,150	1,000			14,150				No	No		No
17													
18 Cross-Country													
19 Mike Collins Head Coach	0.20	7,727				7,727				No	No		No
20													
21 Tennis													
22 Kai Fong Head Coach	0.14	5,670				5,670				No	No		No
23													
24 Golf													
25 Paul Thompson Head Coach	0.15	5,000				5,000				No	No		No
26 Steve Tilden Asst. Coach	0.01	1,500				1,500				No	No		No
27													

**Lewis-Clark State College**  
**Intercollegiate Athletics Compensation Report**  
**FY2006 Estimated Compensation (as of November 30, 2005)**

Depart/Name/Title	FTE	Compensation				Total Potential Comp.	Maximum Contract Bonuses			Perks			Multi-Yr Contract
		Base Salary	Camps/ Clinics	Media	Equip Co & Other		Grad Rate	Winning Perform.	Other	Club Mbership	Car	Other	
28 Women's Sports													
29 Basketball													
30 Brian Orr Head Coach	1.00	41,420	3,248			44,668				No	Yes		No
31 Robin Bogar Asst. Coach	0.15	5,000				5,000				No	No		No
32													
33 Cross-Country													
34 Mike Collins Head Coach	0.20	7,727				7,727				No	No		No
35													
36 Volleyball													
37 Erin Mellinger Head Coach	0.25	41,200				41,200				No	No		No
38 Tim Stone Asst. Coach	0.01	250								No	No		No
39													
40 Tennis													
41 Kai Fong Head Coach	0.14	5,670				5,670				No	No		No
42													
43 Golf													
44 Paul Thompson Head Coach	0.15	5,000				5,000				No	No		No
45 Steve Tilden Asst. Coach	0.01	1,500				1,500				No	No		No

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education  
GOVERNING POLICIES AND PROCEDURES  
SECTION: III. POSTSECONDARY AFFAIRS  
T. Intercollegiate Athletics

April 2002

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**4. Financial Reporting.**

The Board requires that the institutions adopt certain reporting requirements and common accounting practices in the area of intercollegiate athletic financing. The institutions will submit the following reports to the Board:

- a. At the April Board meeting, the institutions shall submit a budget plan for the upcoming fiscal year beginning July 1. The plans shall detail the sources of revenue by category.
- b. At the June Board meeting, the institutions shall submit an operating budget for the upcoming fiscal year beginning July 1 in a format prescribed by the Board office.
- c. At the October Board meeting, institutions shall submit a statement of current funds, revenues, and expenditures, in the detail prescribed by the Board office, including all revenue earned during a fiscal year. A secondary breakdown of expenditures by sport and the number of participants will also be required. The number and amounts of nonresident tuition waivers and the fund balances as of June 30 of the report year should be included in the report. The general format of the report will be consistent with the format used in recent years. The revenue and expenditures reported on these reports must reconcile to the NCAA Agreed Upon Procedures Reports that are prepared annually and reviewed by the external auditors. The following fiscal year's financial information will be reported by each institution:
  - (1) Estimated revenues and expenditures for the current fiscal year.
  - (2) Actual revenues and expenditures for the fiscal year most recently completed.
  - (3) Proposed operating budget for the next budget year beginning July 1. This report, however, will be submitted to the Board at its June meeting with other institutional operating budgets.
- d. An annual report of estimated (for the current year) and actual (for the most recently completed year) revenues and expenditures of the institution's booster organization, requested for submission to the Board for information only.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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- e. A general narrative paper explaining each institution's policy on grants-in-aid for men and women athletes (including nonresident tuition waivers), procedures for charging or allocating costs for facilities' use to athletic programs, and any allocations of personnel or operating expenses to or from the other departments or units of the institution.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA**

**SUBJECT**

2nd Reading of Proposed Amendments to Board Policy, Section V.E. – Gifts and Affiliated Foundations.

**REFERENCE**

April 2005	Review by the Board of the proposed Policy update
June 2005	Review by the Board of the proposed Policy update
August 2005	Review by the Board of the proposed Policy update
October 2005	1 <sup>st</sup> Reading by the Board of the proposed Policy update
December 2005	2 <sup>nd</sup> Reading deferred until February 2006 meeting

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections I.A.4. & 5.

Idaho State Board of Education Governing Policies & Procedures, Section V.E.

**BACKGROUND**

The State Board of Education has requested a review of the relationship of affiliated foundations to the Board's institutions and agencies.

**DISCUSSION**

After first reading of the proposed policy in October 2005, Board staff and legal staff had numerous discussions with institutional representatives. Comments regarding the proposed policy were received by Board staff but have not been included in a new redline version. However, the section which has comments from two institutions has been included as a separate document, labeled 'Attachment 1'.

The 2<sup>nd</sup> reading was scheduled to take place at the December 2005 meeting, but was deferred due to the absence of a Board member.

**IMPACT**

This revised policy, which is the product of significant discussion among the institutions and their affiliated foundations and Board staff, more accurately reflects the practical working/business relationship between foundations and the agencies/institutions.

**STAFF COMMENTS AND RECOMMENDATIONS**

The most recent suggested revisions have focused solely on Section E.2.c.(1), Institutional Resources and Services, primarily relating to under what circumstances a university employee can also represent its affiliated foundation organization. This section of the clean version begins at the bottom of Page 13.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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**INSTITUTION / AGENCY AGENDA- continued**

Following adoption of this proposed policy, each institution will begin to craft an Operating Agreement with each of its affiliated foundations for eventual presentation and approval by the Board. These agreements will more clearly define the nature of the relationship between the institution and the affiliated foundation.

Attached is the same version of the proposed policy that was considered and passed as first reading at the October meeting. There have been no changes proposed by Board staff in this version. However, representatives from Boise State University and Idaho State University have provided their comments relating to Section E.2.c.(1), displayed in Attachment 1. These proposed revisions would provide additional flexibility to all institutions regarding staffing, which could be further defined by the Operating Agreement to be crafted and adopted at a later date.

However, the board must determine whether it wants to impose, in policy, requirements that cannot be modified by the Operating Agreements that relate to situations in which an institution employee in a key administration or policy making capacity provides services to an affiliated foundation.

Staff notes that one of the additional institutional comments relates to incorporating by reference the 'AGB Best Practices'. We don't know that AGB has a single 'best practices' document; they have told us (as part of the UI consulting engagement) that best practices are often fluid, and defined by the maturity of the institution/foundation relationship.

Staff recommends adoption for Second Reading the proposed policy as considered at first reading.

**BOARD ACTION**

A motion to approve for Second Reading the changes to Idaho State Board of Education Governing Policies & Procedures, Section V.E. – Gifts and Affiliated Foundations as approved at First Reading.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**2nd READING**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: E. Gifts and Affiliated Foundations

October February, 20056

**E. Gifts and Affiliated Foundations**

1. Purpose of the Policy.

a. The Board recognizes the importance of voluntary private support and encourages grants and contributions for the benefit of the institutions, school, and agencies under its governance. Private support for public education is an accepted and firmly established practice throughout the United States. Tax-exempt foundations are one means of providing this valuable support to help the institutions, school, and agencies under the Board's governance raise money through private contributions. Foundations are separate, legal entities, tax-exempt under Section 501(c) of the United States Internal Revenue Code of 1986, as amended, associated with the institutions, school, and agencies under the Board's governance. Foundations are established for the purpose of raising, receiving, holding, and/or using funds from the private sector for charitable, scientific, cultural, educational, athletic, or related endeavors that support, enrich, and improve the institutions, school, or agencies. The Board wishes to encourage a broad base of support from many sources, particularly increased levels of voluntary support. To achieve this goal, the Board will cooperate in every way possible with the work and mission of recognized affiliated foundations.

b. The Board recognizes that foundations:

(1) Provide an opportunity for private individuals and organizations to contribute to the institutions, school, and agencies under the Board's governance with the assurance that the benefits of their gifts supplement, not supplant, state appropriations to the institutions, school, and agencies;

(2) Provide assurance to donors that their contributions will be received, distributed, and utilized as requested for specified purposes, to the extent legally permissible, and that donor records will be kept confidential to the extent requested by the donor and as allowed by law;

(3) Provide an instrument through which alumni and community leaders can help strengthen the institutions, school, and agencies through participation in the solicitation, management, and distribution of private gifts; and

(4) Aid and assist the Board in attaining its approved educational, research, public service, student loan and financial assistance, alumni relations, and financial development program objectives.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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c. The Board, aware of the value of tax-exempt foundations to the well being of the institutions, school, and agencies under the Board's governance, adopts this policy with the following objectives:

(1) To preserve and encourage the operation of recognized foundations associated with the institutions, school, and agencies under the Board's governance; and

(2) To ensure that the institutions, school, and agencies under the Board's governance work with their respective affiliated foundations to make certain that business is conducted responsibly and according to applicable laws, rules, regulations, and policies, and that such foundations fulfill their obligations to contributors, to those who benefit from their programs, and to the general public.

2. Institutional Foundations.

The foregoing provisions are designed to promote and strengthen the operations of foundations that have been, and may be, established for the benefit of the public colleges and universities in Idaho. The intent of this policy is to describe general principles that will govern institutional relationships with their affiliated foundations. It is intended that a more detailed and specific description of the particular relationship between an institution and its affiliated foundation will be developed and committed to a written operating agreement, which must be approved by the Board. Technology transfer organizations, including the Idaho Research Foundation, are not subject to this policy.

a. Board Recognition of Affiliated Foundations.

(1) The Board may recognize an entity as an affiliated foundation if it meets and maintains the requirements of this policy. The chief executive officer of each institution must ensure that any affiliated foundation recognized by the Board ascribes to these policies. The Board acknowledges that it cannot and should not have direct control over affiliated foundations. These foundations must be governed separately to protect their private, independent status. However, because the Board is responsible for ensuring the integrity and reputation of the institutions and their campuses and programs, the Board must be assured that any affiliated foundation adheres to sound business practices and ethical standards appropriate to such organizations in order to assure the public that the foundation is conducting its mission with honesty and integrity.

(2) Upon the effective date of this policy, the institution chief executive officer shall provide a list of current affiliated foundations and an implementation plan to bring each foundation before the Board to be formally recognized as a nonprofit corporation or affiliated foundation to benefit a public college or university in Idaho, for one or more of the purposes previously described in this policy. Each foundation shall be brought into substantial conformance with these policies and, upon so

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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doing, the institution shall provide prompt notice to the Board in order that the Board may recognize the affiliated foundation. Upon recognition by the Board, the organization of the nonprofit corporation or foundation is ratified, validated, and confirmed, and it shall be deemed to have been organized as if its organization had taken place under authority of this policy. Likewise, any new foundations established subsequent to implementation of this policy must be brought to the Board for formal recognition before such foundation begins operations.

b. General Provisions Applicable to all Affiliated Foundations recognized by the Board.

(1) All private support of an institution not provided directly to such institution shall be through a recognized affiliated foundation. While an institution may accept gifts made directly to the institution or directly to the Board, absent unique circumstances making a direct gift to the institution more appropriate, donors shall be requested to make gifts to affiliated foundations.

(2) Each affiliated foundation shall operate as an Idaho nonprofit corporation that is legally separate from the institution and is recognized as a 501(c)(3) public charity by the Internal Revenue Service. The management and control of a foundation shall rest with its governing board. All correspondence, solicitations, activities, and advertisements concerning a particular foundation shall be clearly discernible as from that foundation, and not the institution.

(3) The institutions and foundations are independent entities and neither will be liable for any of the other's contracts, torts, or other acts or omissions, or those of the other's trustees, directors, officers, members, or staff.

(4) It is the responsibility of the foundation to support the institution at all times in a cooperative, ethical, and collaborative manner; to engage in activities in support of the institution; and, where appropriate, to assist in securing resources, to administer assets and property in accordance with donor intent, and to manage its assets and resources.

(5) Foundation funds shall be kept separate from institution funds. No institutional funds, assets, or liabilities may be transferred directly or indirectly to a foundation without the prior approval of the Board except as provided herein. Funds may be transferred from an institution to a foundation without prior Board approval when:

(a) A donor inadvertently directs a contribution to an institution that is intended for the foundation. If an affiliated foundation is the intended recipient of funds made payable to the Board or to an institution, then such funds may be deposited with or transferred to the affiliated foundation, provided that accompanying documents demonstrate that the foundation is the intended recipient. Otherwise, the funds shall be deposited in an institutional account, and Board approval will be required prior to transfer to an affiliated foundation; or

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**FEBRUARY 23, 2006**

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(b) The institution has gift funds that were transferred from and originated in an affiliated foundation, and the institution wishes to return a portion of funds to the foundation for reinvestment consistent with the original intent of the gift.

(6) Transactions between an institution and an affiliated foundation shall meet the normal tests for ordinary business transactions, including proper documentation and approvals. Special attention shall be given to avoiding direct or indirect conflicts of interest between the institution and the affiliated foundation and those with whom the foundation does business. Under no circumstances shall an institution employee represent both the institution and foundation in any negotiation, sign for both the institution and foundation in a particular transaction, or direct any other institution employee under their immediate supervision to sign for the related party in a transaction between the institution and the foundation.

(7) Prior to the start of each fiscal year, an affiliated foundation must provide the institution chief executive officer with the foundation's proposed annual budget, as approved by the foundation's governing board.

(8) Each foundation shall conduct its fiscal operations to conform to the institution's fiscal year. Each foundation shall prepare its annual financial statements in accordance with Government Accounting Standards Board (GASB) or Financial Accounting Standards Board (FASB) principles, as appropriate.

(9) Institution chief executive officers shall be invited to attend all meetings of an affiliated foundation's governing board in an advisory role. On a case by case basis, other institution employees may also serve as advisors to an affiliated foundation's governing board, as described in the written foundation operating agreement approved by the Board.

(10) The foundation, while protecting personal and private information related to private individuals, is encouraged, to the extent possible or reasonable, to be open to public inquiries related to revenue, expenditure policies, investment performance and/or other information that would normally be open in the conduct of institution affairs.

(11) A foundation's enabling documents (e.g., articles of incorporation and bylaws) and any amendments are to be provided to the institution. These documents must include a clause requiring that in the event of the dissolution of a foundation, its assets and records will be distributed to its affiliated institution, provided the affiliated institution is a qualified charitable organization under relevant state and federal income tax laws. To the extent practicable, the foundation shall provide the institution with an advance copy of any proposed amendments, additions, or deletions to its articles of incorporation or bylaws. The institution shall be responsible for providing all of the foregoing documents to the Board.

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(12) Foundations may not engage in activities that conflict with federal or state laws, rules and regulations; the policies of the Board; or the role and mission of the institutions. Foundations shall comply with applicable Internal Revenue Code provisions and regulations and all other applicable policies and guidelines.

(13) Fund-raising campaigns and solicitations of major gifts for the benefit of an institution by its affiliated foundation shall be developed cooperatively between the institution and its affiliated foundation. Before accepting contributions or grants for restricted or designated purposes that may require administration or direct expenditure by an institution, a foundation will obtain the prior approval of the institution chief executive officer or a designee.

(14) Foundations shall obtain prior approval in writing from the institution chief executive officer or a designee if gifts, grants, or contracts include a financial or contractual obligation binding upon the institution.

(15) Foundations shall make clear to prospective donors that:

(a) The foundation is a separate legal and tax entity organized for the purpose of encouraging voluntary, private gifts, trusts, and bequests for the benefit of the institution; and

(b) Responsibility for the governance of the foundation, including investment of gifts and endowments, resides in the foundation's governing board.

(16) Institutions shall ensure that foundation-controlled resources are not used to acquire or develop real estate or to build facilities for the institution's use without prior Board approval. The institution shall notify the Board, at the earliest possible date, of any proposed purchase of real estate for such purposes, and in such event should ensure that the foundation coordinates its efforts with those of the institution. Such notification to the Board may be through the institution's chief executive officer in executive session pursuant to Idaho Code 67-2345 (1) (c).

c. Foundation Operating Agreements.

Each institution shall enter into a written operating agreement with each recognized foundation that is affiliated with the institution. Operating agreements must be signed by the chairman or president of the foundation's governing board, and by the institution chief executive officer. The operating agreement must be approved by the Board prior to execution and must be re-submitted to the Board every two (2) years, or as otherwise requested by the Board, for review and re-approval. Foundation operating agreements shall establish the operating relationship between the parties, and shall, at a minimum, address the following topics:

(1) Institution Resources and Services.

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- (a) Whether, and how, an institution intends to provide contract administrative and/or support staff services to an affiliated foundation. When it is determined that best practices call for an institution employee to serve in a capacity that serves both the institution and an affiliated foundation, then the operating agreement must clearly define the authority and responsibilities of this position within the foundation. Notwithstanding, no employee of an institution who functions in a key administrative or policy making capacity (including, but not limited to, any institution vice-president or equivalent position) shall be permitted to have responsibility or authority for foundation policy making, financial oversight, spending authority, investment decisions, or the supervision of foundation employees. The responsibility of this position within the foundation that is performed by an institution employee in a key administrative or policy making capacity shall be limited to the coordination of institution and affiliated foundation fundraising efforts, and the provision of administrative support to foundation fundraising activities.
- (b) Whether, and how, an institution intends to provide other resources and services to an affiliated foundation, which are permitted to include:
- (i) Access to the institution's financial systems to receive, disburse, and account for funds held (with respect to transactions processed through the institution's financial system, the foundation shall comply with the institution's financial and administrative policies and procedures manuals);
  - (ii) Accounting services, to include cash disbursements and receipts, accounts receivable and payable, bank reconciliation, reporting and analysis, auditing, payroll, and budgeting;
  - (iii) Investment, management, insurance, benefits administration, and similar services; and
  - (iv) Development services, encompassing research, information systems, donor records, communications, and special events.
- (c) Whether the foundation will be permitted to use any of the institution's facilities and/or equipment, and if so, the details of such arrangements.
- (d) Whether the institution intends to recover its costs incurred for personnel, use of facilities or equipment, or other services provided to the foundation. If so, then payments for such costs shall be made directly to the institution. No payments shall be made directly from a foundation to institution employees in connection with resources or services provided to a foundation pursuant to this policy.
- (2) Management and Operation of Foundations.

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- (a) Guidelines for receiving, depositing, disbursing and accounting for all funds, assets, or liabilities of a foundation, including any disbursements/transfers of funds to an institution from an affiliated foundation. Institution officials into whose department or program foundation funds are transferred shall be informed by the foundation of the restrictions, if any, on such funds and shall be responsible both to account for them in accordance with institution policies and procedures, and to notify the foundation on a timely basis regarding the use of such funds.
  - (b) Procedures with respect to foundation expenditures and financial transactions, which must ensure that no person with signature authority shall be an institution employee in a key administrative or policy making capacity (including, but not limited to, an institution vice-president or equivalent position).
  - (c) The liability insurance coverage the foundation will have in effect to cover its operations and the activities of its directors, officers, and employees.
  - (d) Description of the investment policies to be utilized by the foundation, which shall be conducted in accordance with prudent, sound practice to ensure that gift assets are protected and enhanced, and that a reasonable return is achieved, with due regard for the fiduciary responsibilities of the foundation's governing board. Moreover, such investments must be consistent with the terms of the gift instrument.
  - (e) Procedures that will be utilized to ensure that institution and foundation funds are kept separate.
  - (f) Detailed description of the organization structure of the foundation, which addresses conflict of interest in management of funds and any foundation data.
- (3) Foundation Relationships with the Institutions.
- (a) The institution's ability to access foundation books and records.
  - (b) The process by which the institution chief executive officer ,or designee, shall interact with the foundation's board regarding the proposed annual operating budget and capital expenditure plan prior to approval by the foundation's governing board.
  - (c) Whether, and how, supplemental compensation from the foundation may be made to institutional employees. Any such payments must have prior Board approval, and shall be paid by the foundations to the institutions, which in turn will make payments to the employee in accordance with normal practice. Employees shall not receive any payments or other benefits directly from the foundations.

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(4) Audits and Reporting Requirements.

(a) The procedure foundations will utilize for ensuring that regular audits are conducted and reported to the Board. Unless provided for otherwise in the written operating agreement, such audits must be conducted by an independent certified public accountant, who is not a director or officer of the foundation. The independent audit shall be a full scope audit, performed in accordance with generally accepted auditing standards.

(b) The procedure foundations will use for reporting to the institution chief executive officer the following items:

(i) Regular financial audit report;

(ii) Annual report of transfers made to the institution, summarized by department;

(iii) Annual report of unrestricted funds received, and of unrestricted funds available for use in that fiscal year;

(iv) A list of foundation officers, directors, and employees;

(v) A list of institution employees for whom the foundation made payments to the institution for supplemental compensation or any other approved purpose during the fiscal year, and the amount and nature of that payment;

(vi) A list of all state and federal contracts and grants managed by the foundation; and

(vii) An annual report of the foundation's major activities;

(viii) An annual report of each real estate purchase or material capital lease, investment, or financing arrangement entered into during the preceding foundation fiscal year for the benefit of the institution; and

(ix) An annual report of any actual litigation involving the foundation during its fiscal year, as well as legal counsel used by the foundation for any purpose during such year. This report should also discuss any potential or threatened litigation involving the foundation.

(5) Conflict of Interest and Code of Ethics and Conduct.

A description of the foundation's conflict of interest policy approved by the foundation's governing board and applicable to all foundation directors, officers, and staff members, and which shall also include a code of ethics and conduct.

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Such policy must assure that transactions involving the foundation and the personal or business affairs of a trustee, director, officer, or staff member should be approved in advance by the foundation's governing board. In addition, such policy must provide that directors, officers, and staff members of a foundation disqualify themselves from making, participating, or influencing a decision in which they have or would have a financial interest. Finally, such policy must assure that no director, trustee, officer, or staff member of a foundation shall accept from any source any material gift or gratuity in excess of fifty dollars (\$50.00) that is offered, or reasonably appears to be offered, because of the position held with the foundation; nor should an offer of a prohibited gift or gratuity be extended by such an individual on a similar basis.

4. Foundations for Other Agencies and Idaho School for the Deaf and the Blind (ISDB).

Other agencies and ISDB under the Board's jurisdiction may establish foundations to accept gifts made for the benefit of the agencies' or school's operating purposes. These agencies and school are subject to the same policies as the institutional foundations. However, agency/school foundations with annual revenues less than \$100,000 are not required to obtain an independent audit. These agencies/school must instead submit an annual report to the Board of gifts received and the disposition of such gifts.

5. Idaho Educational Public Broadcasting System Foundations and Friends Groups.

Foundations and Friends groups that exist for the benefit of the Idaho Educational Public Broadcasting System (IEPBS) are required by Federal Communications Commission (FCC) regulations to have specific spending authority designated by the Board. Audits of the IEPBS Foundation and Friends groups will be conducted by the State Legislative Auditor.

a. By action of the Board, the Idaho Educational Public Broadcasting System Foundation, Inc., has been designated to accept gifts made for the benefit of public television in the state of Idaho. The Foundation will conduct its activities in a manner consistent with the Federal Communications Commission (FCC) regulations and the FCC license held by the Board.

b. By action of the Board, the Friends of Channel 4, Inc., has been designated to accept gifts made for the Benefit of KAID TV, Channel 4. The Friends of Channel 4, Inc., will conduct its activities in a manner consistent with the Federal Communications Commission (FCC) regulations and the FCC license held by the Board.

c. By action of the Board, the Friends of Channel 10, Inc., has been designated to accept gifts made for the benefit of KISU TV, Channel 10. The Friends of Channel 10, Inc., will conduct its activities in a manner consistent with the Federal Communications Commission (FCC) regulations and the FCC license held by the Board.

d. By action of the Board, the Friends of KUID, Inc., has been designated to accept gifts made for the benefit of KUID TV, Channel 12. The Friends of Channel 12, Inc., will

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conduct its activities in a manner consistent with the Federal Communications Commission (FCC) regulations and the FCC license held by the Board.

6. Acceptance of Direct Gifts.

Notwithstanding the Board's desire to encourage the solicitation and acceptance of gifts through affiliated foundations, the Board may accept donations of gifts, legacies, and devises (hereinafter "gifts") of real and personal property on behalf of the state of Idaho that are made directly to the Board or to an institution, school, or agency under its governance. Gifts worth more than \$250,000 must be reported to and approved by the executive director of the Board before such gift may be expended or otherwise used by the institution, school, or agency. Gifts worth more than \$500,000 must be approved by the Board. The chief executive officer of any institution, school, or agency is authorized to receive, on behalf of the Board, gifts that do not require prior approval by the executive director or the Board and that are of a routine nature. This provision does not apply to transfers of gifts to an institution, school, or agency from an affiliated foundation (such transfers shall be in accordance with the written operating agreement between the institution, school, or agency and an affiliated foundation, as described more fully herein).

ATTACHMENT 1

SUGGESTED EDITS from INSTITUTIONS  
FOR SECOND READING CONSIDERATION

Idaho State Board of Education  
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: E. Gifts and Affiliated Foundations

DecemberFebruary, 20056

E. Gifts and Affiliated Foundations

2. Institutional Foundations.

c. Foundation Operating Agreements.

Each institution shall enter into a written operating agreement with each recognized foundation that is affiliated with the institution. Operating agreements must be signed by the chairman or president of the foundation's governing board, and by the institution chief executive officer. The operating agreement must be approved by the Board prior to execution and must be re-submitted to the Board every two (2) years, or as otherwise requested by the Board, for review and re-approval. Foundation operating agreements shall establish the operating relationship between the parties, and shall, at a minimum, address the following topics:

(1) Institution Resources and Services.

(a) Whether, and how, an institution intends to provide contract administrative and/or support staff services to an affiliated foundation. When it is determined that best practices call for an institution employee to serve in a capacity that serves both the institution and an affiliated foundation, then the operating agreement must clearly define the authority and responsibilities of this position within the foundation. ~~Notwithstanding, no employee of an institution who functions in a key administrative or policy making capacity (including, but not limited to, any institution vice president or equivalent position) shall be permitted to have responsibility or authority for foundation policy making, financial oversight, spending authority, investment decisions, or the supervision of foundation employees. The responsibility of this position within the foundation that is performed by an institution employee in a key administrative or policy making capacity shall be limited to the coordination of institution and affiliated foundation fundraising efforts, and the provision of administrative support to foundation fundraising activities.~~ The operating agreement shall establish the authority of the institution's vice president for advancement or equivalent position that is appropriate to this position in accordance with the Association of Governing Board's best practices. Duties may include oversight of foundation operations, policies, investment strategies, and supervision of advancement staff. The institution's vice president for finance and administration is not authorized to approve financial transactions for the affiliated foundation.

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(b) Whether, and how, an institution intends to provide other resources and services to an affiliated foundation, which are permitted to include:

(i) Access to the institution's financial systems to receive, disburse, and account for funds held (with respect to transactions processed through the institution's financial system, the foundation shall comply with the institution's financial and administrative policies and procedures manuals);

(ii) Accounting services, to include cash disbursements and receipts, accounts receivable and payable, bank reconciliation, reporting and analysis, auditing, payroll, and budgeting;

(iii) Investment, management, insurance, benefits administration, and similar services; and

(iv) Development services, encompassing research, information systems, donor records, communications, and special events.

(c) Whether the foundation will be permitted to use any of the institution's facilities and/or equipment, and if so, the details of such arrangements.

(d) Whether the institution intends to recover its costs incurred for personnel, use of facilities or equipment, or other services provided to the foundation. If so, then payments for such costs shall be made directly to the institution. No payments shall be made directly from a foundation to institution employees in connection with resources or services provided to a foundation pursuant to this policy.

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: I. Governing Policies and Procedures

Subsection: A. Policy-Making Authority

April 2004

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**4. Conformance with State and Federal Law**

All Board Governing Policies and Procedures and the internal policies and procedures of its institutions, agencies and school will comply with and be in conformance to applicable laws.

**5. Adoption, Amendment, or Repeal of Board Policies**

a. Board policies may be adopted by majority vote at any regular or special meeting of the Board. The adoption, amendment, or repeal of a Board policy may be requested by any member of the Board, the executive director, or any chief executive officer. Persons who are Board employees, or students or student groups, must file a written request with the chief executive officer of an institution, agency or school, or his or her designee, to receive Board consideration. An Idaho resident, other than those described above, may file a written request with the executive director for Board consideration of a proposal. Regardless of the source, a statement of the proposed adoption, amendment, or repeal must be presented to the executive director for transmittal to the Board. If the subject matter of the presentation concerns an agency, institution, school, or department of the Board, the executive director will also notify the appropriate chief executive officer of the nature of the request.

b. Board action on any proposal will not be taken earlier than the next regular or special meeting following Board approval for first reading. During the interim between the first reading and Board action, the chief executive officers will seek to discuss and review the proposal with faculty, staff, or other Board employees and students or student groups, as appropriate. The chief executive officers will transmit summaries of oral statements and written comments on the proposal to the executive director. After thorough consideration, the proposal will be presented by the executive director to the Board for action.

c. The executive director is authorized to make nonsubstantive corrections and amendments to Board Governing Policies and Procedures as may be necessary in such areas as typographical errors, cross-references, and citations of state and federal statutes.

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