

**STATE BOARD OF EDUCATION MEETING**  
**April 20-21, 2006**  
**Whitewater/Clearwater Room, University of Idaho Commons**  
**Moscow, Idaho**



**Thursday, April 20, 2006, 8:00 a.m., Moscow, Idaho**

**EXECUTIVE SESSION (Closed to the Public)**

Pursuant to Idaho Code Section 67-2345(1), the State Board of Education will meet in executive session to discuss one or more of the following:

- (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office;
- (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student
- (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;
- (d) to consider records that are exempt by law from public inspection
- (f) to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation.

EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE, IN OPEN SESSION.

**BOARDWORK**

1. Agenda Review / Approval
2. Minutes Review / Approval

**OPEN FORUM**

1. Presentation by Mick Sharkey – Teacher of the year

**CONSENT AGENDA**

**BAHR – SECTION I - HR**

1. Boise State University – New Positions and Changes to Positions
2. Idaho State University – New Positions
3. University of Idaho – New Positions and Changes to Positions
4. Lewis Clark State College – New Positions

## **BAHR – SECTION II - FINANCE**

5. NCAA Academic Progress Rate (APR) Scores
  - a. Boise State University
  - b. Idaho State University
  - c. University of Idaho
6. Idaho State University – Computer Systems Update

## **PPGAC**

7. Alcohol Permits Issued by University Presidents

## **IRSA**

8. Programs Approved by the Executive Director (Quarterly Report)

## **PLANNING, POLICY & GOVERNMENTAL AFFAIRS – Blake Hall**

1. Presidents' Council Report
2. University of Idaho Progress Report
3. Idaho Public Television Progress Report
4. Agency Reports
5. Approval of Proposed Rules for the Idaho Digital Learning Academy
6. Reappointment of Sara J. Staub to the Library Board
7. Legislative Update

## **INSTRUCTION, RESEARCH & STUDENT AFFAIRS – Laird Stone**

### Higher Education

1. University of Idaho - College of Art and Architecture
2. EPSCoR Presentation

### K-12

3. PLATO Contract

### Higher Education/K-12

4. Mathematics Redesign Presentation – Carolyn Jarmon, National Center for Academic Transformation and University of Idaho
5. Idaho Technology Grant Program FY07 Grant Funding Recommendations

## **BUSINESS AFFAIRS & HUMAN RESOURCES – Milford Terrell**

### **Section I – Human Resources**

1. Boise State University – Men’s Head Football Coach Contract
2. Boise State University – New Development Positions

### **Section II – Finance**

1. Boise State University – Chaffee Hall Remodel Project
2. Boise State University – Transit Center Project
3. Boise State University – Printing Equipment Lease
4. Boise State University – Food Service Contract
5. Boise State University – Student Health Insurance Plan Renewal and Report
6. Item Pulled
7. Community Colleges – General Fund Allocation Process
8. 1<sup>st</sup> Reading of Amendment of Board Policy V.Q. – Deposits and Miscellaneous Receipts
9. 1<sup>st</sup> Reading of Amendment of Board Policy V.R. – Establishment of Fees
10. 1<sup>st</sup> Reading of Amendment of Board Policy III.T.4. – Intercollegiate Athletics
11. 1<sup>st</sup> Reading of Amendment to Board Policy Bylaws – Finance Audit Committee
12. Federal Funds for Education – Summary Report
13. FY2007 Student Fee and Tuition Reports
  - a. Boise State University
  - b. Idaho State University
  - c. University of Idaho
  - d. Lewis-Clark State College
  - e. Eastern Idaho Technical College
14. Tuition Waiver Reports
  - a. Boise State University
  - b. Idaho State University

- c. University of Idaho
- d. Lewis-Clark State College

15. FY2007 Appropriations

- a. Information – Institutions & Agencies
- b. Employee Compensation
- c. College & Universities
- d. Community Colleges
- e. Professional-Technical Education
- f. Promise B Scholarship

**DEPARTMENT OF EDUCATION – Marilyn Howard**

- A. Superintendent's Report
- B. Request for Letter of Authorization
- C. Professional Standards Commission Nomination
- D. 2005-06 Accreditation Summary Report of Districts and Schools
- E. Administrative Staff Allowance Waiver Requests
- F. Weiser Tuition Waiver Request
- G. Revisions to IDAPA 08.02.02.004: Idaho Standards for Initial Certification  
(incorporated document)
- H. Revisions to IDAPA 08.09.02.022-.026: Selected Educator Endorsement  
Requirements
- I. Revisions to IDAPA 08.02.02.018-.028: Selected Educator General Education  
Requirements
- J. Revisions to IDAPA 08.02.03.217-.999: K-12 Curriculum Standards Rule  
Revision
- K. Praxis II Assessment for Alternative Routes to Exceptional Child Certificate
- L. Praxis II Assessments for Fundamental Subjects and Middle Level Mathematics
- M. Provisional Authorization Certificate

**ELECTION OF OFFICERS FOR THE STATE BOARD OF EDUCATION**

## **OTHER / NEW BUSINESS**

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during the Open Forum, please contact the Board office at 334-2270 no later than two days before the meeting. While the Board attempts to address items in the listed order, some items may be addressed by the Board prior to or after the order listed.

**THIS PAGE INTENTIONALLY LEFT BLANK**

1. Agenda Approval

Does the Board have any changes or additions to the agenda?

2. Minutes Approval

**BOARD ACTION**

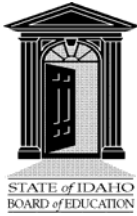
**To approve the minutes from February 3, 2006; February 22-23, 2006; March 9, 2006; March 28, 2006; and March 31, 2006 as submitted.**

3. Rolling Calendar

**BOARD ACTION**

**To approve April 19-20, 2007 as the date and the University of Idaho as the location for the April 2007 regularly scheduled Board meeting.**

**To approve May 10-11, 2007 as the date and Boise, ID as the location for the May 2007 regularly scheduled Board meeting.**



STATE BOARD OF EDUCATION  
TRUSTEES OF BOISE STATE UNIVERSITY  
TRUSTEES OF IDAHO STATE UNIVERSITY  
TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION  
TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

---

**DRAFT MINUTES  
STATE BOARD OF EDUCATION  
SPECIAL MEETING  
February 3, 2006  
Boise, Idaho**

A special meeting of the State Board of Education was held February 3, 2006 and originated from the Office of the Board of Education, Len B. Jordan Building, Boise, Idaho. President Rod Lewis presided.

Rod Lewis, President  
Milford Terrell, Secretary  
Karen McGee  
Paul Agidius

Laird Stone, Vice President  
Blake Hall  
Marilyn Howard, State Superintendent

**EXECUTIVE SESSION**

**M/S (Terrell/Stone): To move into executive session, pursuant to Idaho Code Section 67-2345(1), on February 3, 2006. A roll call vote was taken; motion carried.**

In executive session, The Board considered hiring a public officer, employee, staff member or individual agent; considered the evaluation, dismissal or disciplining of, or complaints or charges brought against a public officer, employee, staff member of individual agent, or public school student; conducted deliberations concerning labor negotiation or to acquire an interest in real property which is not owned by a public agency; considered records that are exempt from public inspection; considered preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and considered and advised its legal representatives in pending litigation or where there is a general public awareness of probable litigation.



**OPEN SESSION**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**

1. Consideration of CEC increase for Institution Presidents and Agency Directors.

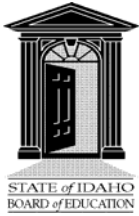
**M/S (Terrell/Hall): To combine into a single motion all the motions regarding agency head salary increases with the exception of the Superintendent for the School for the Deaf and Blind, and to approve increases in employee compensation (CEC) for those employees by 3%, effective January 29, 2006. Motion carried (Unanimous Consent).**

2. Consideration of CEC increase for Superintendent of the School for the Deaf and Blind.

**M/S (Terrell/Stone): To table consideration of an increase in employee compensation (CEC) for the Superintendent for the School for the Deaf and Blind. The amount and effective date of any such increase shall be determined by the Executive Director. Motion carried (Unanimous Consent).**

3. Consideration of 3% increase in compensation (CEC) for Executive Director of the State Board of Education.

**M/S (Lewis/McGee): To approve increase in employee compensation (CEC) for Dwight Johnson, Executive Director by 3%, effective January 29, 2006. Motion carried (Unanimous Consent).**



STATE BOARD OF EDUCATION  
TRUSTEES OF BOISE STATE UNIVERSITY  
TRUSTEES OF IDAHO STATE UNIVERSITY  
TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION  
TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

**DRAFT MINUTES  
STATE BOARD OF EDUCATION  
February 22-23, 2006  
Boise State University Student Union Building  
Boise, Idaho**

A regular meeting of the State Board of Education was held February 22-23, 2006 at Boise State University Student Union Building, Boise, Idaho. Members present were:

Rod Lewis, President  
Milford Terrell, Secretary  
Blake Hall  
Sue Thilo

Laird Stone, Vice President  
Paul Agidius  
Karen McGee  
Marilyn Howard, State Superintendent

**EXECUTIVE SESSION**

**M/S (Hall/Stone): To move into executive session, pursuant to Idaho Code Section 67-2345(1), on February 22, 2006 at 5:00 p.m. A roll call vote was taken; motion carried.**

**M/S (Hall/Stone): To go out of Executive Session and adjourn for the evening. Motion carried unanimously.**

In executive session, The Board considered hiring a public officer, employee, staff member or individual agent; considered the evaluation, dismissal or disciplining of, or complaints or charges brought against a public officer, employee, staff member of individual agent, or public school student; conducted deliberations concerning labor negotiation or to acquire an interest in real property which is not owned by a public agency; considered records that are exempt from public inspection; considered preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and considered and advised its legal representatives in pending litigation or where there is a general public awareness of probable litigation.

**OPEN SESSION**

Board President Lewis had a scheduling conflict and was delayed for a large portion of the Open Session meeting. Board Vice President Laird Stone called the Open Session to order at 8:15 a.m. on February 23, 2006.

**BOARDWORK**

1. Agenda Review

**By unanimous consent, the Board agreed to delay the discussion on foundations (item 9 of the BAHF Finance Agenda) until Board President Lewis was present.**

**By unanimous consent the Board agreed to delay the discussion on community colleges (item 4 of the PPGAC agenda) until Representative Rydalch was present.**

**By unanimous consent, the Board agreed to be flexible in hearing the Department of Education agenda to accommodate the shift of other items on the Board agenda.**

**M/S (Terrell/Agidius): To approve the agenda as modified. *Motion carried unanimously.***

2. Minutes Approval

Board member Howard corrected the December 1, 2005, minutes on page 19 to read “wellness” rather than “childhood obesity.”

**M/S (Howard/ Hall): To approve the minutes from November 16, 2005 as submitted and December 1, 2005 as corrected. *Motion carried unanimously.***

3. Rolling Calendar

**M/S ( McGee/Terrell): To approve February 22 & 23, 2007 as the date and Boise State University as the location for the February 2007 regularly scheduled Board meeting; to approve March 30<sup>th</sup> 2006 as the date and the location yet to be determined for a special meeting of the Board to conduct strategic planning; to approve May 16, 2006 as the date, at a location yet to be determined, for a special board meeting regarding the appointment, employment, and evaluation of the Board’s chief executive officers. *(There was no vote on this motion.)***

**Amended M (McGee): To strike the meeting date for March until another date could be found. *(There was no vote on this motion.)***

**M/S (Terrell/McGee): To postpone this item until later in the day.** *Motion carried unanimously.*

There were conflicts with the proposed March meeting date so a motion was made to postpone this item until later in the day.

## **OPEN FORUM**

Ramona Walhoff addressed the Board briefly regarding legislation to make electronic textbooks accessible. She asked for an opportunity to speak with any Board members opposed the idea. She also spoke to the Board about the Idaho School for the Deaf and the Blind report and expressed concerns that the report didn't fully address the needs and unique issues of blind children. Dr. Howard mentioned the No Child Left Behind requirements for paraprofessionals and indicated that the Department of Education staff would provide that information to Ms. Walhoff.

## **CONSENT AGENDA**

**M/S (Terrell/McGee): To approve the Consent Agenda as presented.** *Motion carried unanimously.*

### 1. BAHR Section I – Boise State University – New Positions and Changes to Positions

**By unanimous consent, the Board approved the request by Boise State University for sixteen (16) new positions supported by appropriated and local funds; title, term, salary and FTE changes to three (3) positions; and to delete two (2) positions.**

### 2. BAHR Section I – Idaho State University – New Positions

**By unanimous consent, the Board approved the request by Idaho State University for six (6) positions (5.5 FTE) and to increase the FTE on four (4) positions (3.83 FTE).**

### 3. BAHR Section I – University of Idaho – New Positions and Changes to Positions

**By unanimous consent, the Board approved the request by the University of Idaho to establish seven (7) new positions by appropriated and non-appropriated funds.**

### 4. BAHR Section I – Lewis-Clark State College – New Positions

**By unanimous consent, the Board approved the request by Lewis-Clark State**

**College to add one (1) new instructional position and three new other positions supported by local, grant and appropriated funds.**

5. BAHR Section I – Eastern Idaho Technical College – New Positions

**By unanimous consent, the Board approved the request by Eastern Idaho Technical College for one (1) new position supported by local funds.**

6. BARH Section II – Agency Dashboard Report

Information item only.

7. PPGAC – Alcohol Permits Issued by University Presidents

In regards to the alcohol policy, Board member Terrell indicated that the MPC Bowl agreements needed to be discussed at another meeting to clarify how they might impact other events. He recommended having this as an agenda item in April.

Nancy Dunn, of the University of Idaho, indicated that the report from UI related to alcohol permits was incomplete. She will make sure the oversight is corrected.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**

**Section I – Human Resources**

Board member Terrell introduced this portion of the agenda.

1. National Collegiate Athletic Association (NCAA)

Jeff Shinn of the Board office presented this information item. He noted that the inclusion of NCAA academic progress rates (APR) is a national trend in head coach contracts. There was discussion about the reports generated by the institutions and Board member Hall suggested the reports would provide useful information to the Board. Board member Terrell asked to have those reports available at the April Board meeting.

2. Boise State University – Men’s Head Football Coach Contract

This item was pulled from the agenda.

3. University of Idaho – Men’s Head Football Coach Contract

**M/S (Stone/Agidius): To approve the request by the University of Idaho for approval of the contract to appoint Dennis Erickson as the new head football**

**coach.** *Motion carried unanimously.*

Nancy Dunn, the newly appointed Financial Vice President of the University of Idaho, presented this item to the Board. She highlighted the exceptions and adjustments in the proposed contract as compared to the model contract.

4. University of Idaho – Separation Agreement – Item #1

Board member Terrell made a single motion that addressed agenda items 4 and 5, as shown below.

5. University of Idaho – Separation Agreement – Item #2

**M/S (Terrell/Stone): To approve the employee separation agreements between the University of Idaho and the employees for item 1 and 2.** *Motion carried unanimously.*

**Section II – Finance**

1. FY2005 College and University Audit Presentation

This item was held until the representatives from Moss Adams LLP were present.

2. Boise State University – Note Refinancing

**M/S (Hall/Thilo): To approve the request by Boise State University to refinance a stadium improvement loan between Boise State University and U.S. Bank at an interest rate of 4.77%, maturity date of March 1, 2016 and monthly payment of \$32,970.** *A roll call vote was taken; motion carried 7-0 (Board President Lewis absent).*

3. Boise State University – Purchase of Specialized Electron Microscope

**M/S (Thilo/Hall): To approve Boise State University’s request to release grant funds in the amount of \$995,000 awarded by the National Science Foundation for the purchase of a 200kV Analytical Transmission Electron Microscope.** *Motion carried unanimously.*

4. University of Idaho – Property Gift

**M/S (Hall/Thilo): To authorize the Vice President for Finance and Administration at the University of Idaho to execute documents for the purpose of accepting real property donated to the Board of Regents of the University of Idaho by the Auen Foundation. Final approval of this transaction shall be contingent upon review and approval of all related documents by the Executive Director and Board legal**

**counsel.** *Motion carried unanimously.*

Board member Terrell indicated that the appraisal documents were on file with the Board office. Dr. Howard expressed thanks and appreciation to the Auen Foundation for their donation.

5. Community Colleges – General Fund Allocation

**M/S (Hall/McGee): To postpone this item until the April meeting.** *Motion failed 3-4 (Ayes: Hall, McGee and Terrell; Nays: Agidius, Howard, Stone and Thilo).*

**M/S (Howard/Thilo): To approve a process for distribution of the state General Fund appropriation among North Idaho College and the College of Southern Idaho, as outlined in Attachment 1 of the Board agenda, “College of Southern Idaho and North Idaho College: State General Fund Distribution Process” on pages 5-7 of Tab 5.** *(This motion was restated when this item was brought up for discussion again, later in the agenda.)*

**M/S (Agidius/Hall): To postpone this item until after the presentation by Representative Rydalch later today.** *Motion carried 6-1 (Stone dissenting).*

Jeff Shinn introduced this item. It was noted that the 2005 Legislature directed the Board to develop an allocation process for distributing the annual appropriation to North Idaho College and the College of Southern Idaho.

Board member Terrell suggested postponing a decision on this item until the April Board meeting because of current activities related to starting new community colleges. Dr. Jerry Beck, College of Southern Idaho, and Dr. Michael Burke, North Idaho College, reported that their institutions had conducted a thorough review of various processes before agreeing on a mechanism for a funding split. They agreed a delay could interrupt the funding process and the issuing of contracts. Dr. Howard suggested moving forward as a way of providing stability with the understanding that future legislation could require the subject be revisited. Board member Thilo noted that the Board was asked to approve a distribution process and not an amount of funds. Board member Hall explained that until the 2006 Legislature decides on the future of a community college system, there is no assurance that this formula needs to be changed, therefore he planned to vote against the motion. Board member Terrell appealed to the Board to consider this item at a later date.

6. Amendment of Board Policy – Section V.S.2. – Enrollment Workload Adjustment Base Multiplier – Second Reading

**M/S (Terrell/Agidius): To approve the second reading of changes to Idaho State Board of Education Governing Policies and Procedures, Section V.S.2., Allocation**

**of Lump Sum Appropriation (BSU, ISU, UI, LCSC) to increase the credit hour multiplier from 0.33 to 0.67 used in the Enrollment Workload Adjustment calculation.** *Motion carried 6-0 (McGee absent during vote).*

7. Intercollegiate Athletics – Financial Reports

**M/S (Hall/Agidius): To accept the Annual Intercollegiate Athletic Reports as presented.** *Motion carried unanimously.*

Board member Terrell expressed satisfaction with the details found in the reports issued by the universities. The Board thanked Mr. Terrell for the time and effort he gave to gathering the information.

8. Intercollegiate Athletics – Employee Compensation Reports

**M/S (Thilo/McGee): To accept the Annual Intercollegiate Athletic Department Employee Compensation Reports as presented.** *Motion carried unanimously.*

Jeff Shinn reported on this report, which is as of November 30, 2005. Board member Terrell indicated that the institutions had ensured there were no other reimbursements of coaches except for what appeared on the report.

9. Amendment of Board Policy – Section V.E. – Gifts and Affiliated Foundations – Second Reading

This item was discussed at a later point in the agenda when Board President Lewis was present.

1. FY2005 College and University Audit Presentation

**M/S (Agidius/McGee): To accept the Fiscal Year 2005 financial audit reports for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and Eastern Idaho Technical College, as presented by the Audit committee and Moss Adams LLP subject to the completion of the University of Idaho audit.** *Motion carried unanimously.*

Representatives of Moss Adams LLP were introduced. They provided copies of the financial audit reports for Idaho State University, Boise State University, University of Idaho, Lewis-Clark State College and Eastern Idaho Technical College to the Board and presented a detailed review of each report.

Scott Simpson reported on Boise State University and indicated there were no findings.

Pam Cleaver reported on Idaho State University and noted a reportable condition



related to student financial aid as well as a significant adjustment found in an old financial statement belonging to the ISU Foundation. The second item was determined to be a misclassification oversight and was thoroughly investigated and rigorously addressed.

Mary Case reported on the University of Idaho. She explained that an audit of financial statements had been completed, but the audit of compliance had to be withdrawn in order to review a major program where additional federal awards were received. The final report will be provided to the Board upon completion. Ms. Case indicated that the agency accounts were carefully scrutinized during the audit and there were no findings.

Tammy Erickson reported on Lewis-Clark State College and indicated that there were no significant audit adjustments or conditions found or noted.

Pam Cleaver reported on Eastern Idaho Technical College. There was a finding on federal student financial aid and the voc ed program. Ms. Cleaver, and President Bill Robertson of EITC, both indicated that EITC had responded to get the documentation in place.

Jeff Shinn indicated that the experience with the auditors went well and Board member Agidius applauded Moss Adams LLP for conducting a very thorough review. The Moss Adams LLP representatives thanked Board staff, Board members and institution personnel for their assistance and cooperation throughout the process.

## **PLANNING, POLICY AND GOVERNMENTAL AFFAIRS**

### 1. Presidents Council Report

Dr. Michael Burke presented the Presidents Council report. Dr. Tim White asked for clarification related to the Board's request at the December meeting for a complete analysis of programs. Board member Hall explained that the Board wanted the colleges to analyze their engineering programs in order to provide the Board with answers to the following questions: (1) is there duplication; (2) how can duplication be avoided; (3) is the program necessary or can it be eliminated; (4) what do the institutions believe a fully mature College of Engineering should look like; (5) are three separate engineering colleges necessary, and; (6) are the three programs different and should they be different?

Board member Hall noted that the Board may want to conduct a similar analysis of other colleges in the future to assure that programs are operating efficiently and with a focus that allows for a high level of excellence. Board member Agidius indicated the Board may want to consider waiting to approve any new programs until the Board is able to review the programs already in place. Dr. White asked for clarification as to the distinctiveness of this request relative to the eight-year plan and the strategic plan.

Board member Hall explained that this type of analysis would help the Board know how the institutions compare to one another at the program level. Board member Stone indicated that the eight-year plan outlines where the institution is going and that the Board is now asking for a detailed picture of what each particular program includes.

Dr. Kustra asked the Board for a written charge to ensure that the institutions were headed in the appropriate direction and Dr. White agreed. Executive Director Johnson was directed to provide that written instruction. Dr. Howard agreed that confusion exists as to what is being requested by the Board. She asked the Board to specifically define the value it wants to obtain. She suggested that Board staff help define the questions and craft a plan-of-work for the institutions to follow. Board member Stone noted that there may need to be an adjustment to the original request in terms of a reasonable time period for receiving a report from the institutions.

## 2. Boise State University Progress Report

Dr. Robert Kustra reported to the Board on the challenges faced by Boise State University and specifically discussed low retention rates. He reported on the work of the freshman taskforce which was appointed to identify related problems and make recommendations on how to address them. Board member Hall thanked Dr. Kustra and indicated that the Board would look forward to hearing the results next year.

## 3. Idaho State Historical Society – District 2 Appointment to Board of Trustees

**M/S (Agidius/Terrell): To appoint Earl Bennett as a trustee to the Idaho State Historical Society Board of Trustees to fill the unexpired portion of the term of trustee John Swayne, which expires on December 31, 2010. Motion carried unanimously.**

## 4. Discussion on Community Colleges

This item was moved to a point later in the agenda.

## 5. Appointment of the Executive Director of the State Board of Education

This item was pulled for later discussion in Executive Session.

## **INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**

**By unanimous consent, the Board agreed to move tab five, Improving Practical Financial Education Programs in Idaho Schools, to this point in the agenda.**

### 5. Improving Practical Financial Education Programs in Idaho Schools

Darren Hayes and Brad Dugdale made a presentation highlighting financial education in Idaho. They noted that the National Council for Economic Education found that while most states don't require financial literacy for graduation, Utah is on the forefront of implementing this as a graduation requirement. Board members McGee and Thilo agreed this concept fits into the effort to address Idaho's high school graduation requirements. During discussion, Board member Stone suggested having a report in April on what is already in place in Idaho so that the Board can consider next steps. Board member Hall suggested that the high school reform committee review the recommendations and report to the Board as well.

#### 1. New Graduate Program: Ph.D., Geosciences – Boise State University

**M/S (Stone/Terrell): To approve Boise State University's request to offer a Ph.D. in Geosciences. Motion carried unanimously.**

Sona Andrews, Boise State University, reviewed this request. She indicated that the proposal has gone through a considerable amount of review and vetting. She pointed out that it builds on existing strengths and that much of the foundation is already in place for the curriculum. She explained that what other institutions in Idaho are doing in terms of this field of study compliment rather than duplicate this program. A representative from the University of Idaho agreed that the two programs are complimentary and address different scientific issues and needs within the state. Dr. Andrews noted that the demand for this program is high. Board member Agidius thanked Dr. Andrews for her presentation because it gave the Board the detailed information necessary to approve the program.

#### 2. Executive Master of Business Administration (EMBA) – Boise State University

**M/S (Stone/Agidius): To approve Boise State University's request to offer an Executive Master of Business Administration (EMBA) program. Motion carried unanimously.**

Dr. Sona Andrews discussed the rationale for this program and pointed out that it emphasizes leadership which distinguishes it from the current MBA program. She noted that the proposal has been through the necessary steps of review.

#### 3. EPSCoR Reappointments

**M/S (Stone/Terrell): To table the reappointments and the new appointments to the Idaho EPSCoR Committee and to direct the Idaho EPSCoR Committee to work with Board staff in an effort to gather the materials outlined in the Discussion section of the Board agenda for Board review. Motion carried unanimously.**

#### 4. Presentation by Canyon Owyhee School Service Agency (COSSA)

Mark Cotner of the Canyon Owyhee School Service Agency presented information about consortiums in the State of Idaho and referenced a piece of legislation moving through the House Revenue and Tax Committee. He discussed the schools that are members of COSSA and the services that are provided to those schools at a cost savings to each school. Mr. Cotner summarized Idaho Code 33-317 which provides for funding for consortiums and discussed the proposed legislative modification which would allow consortium member districts the ability to locally approve an additional one-tenth of one percent to be set aside to construct and maintain consortium facilities. Mr. Cotner noted that COSSA is the only consortium that utilizes this levy for funding and indicated that the ISBA is supportive of the legislation.

It was noted that Board President Lewis joined the meeting during the above presentation.

#### 6. PLATO Learning – I-PLN Presentation

Dave Lanz, the Senior Project Coordinator for Idaho PLATO Learning Network, reported to the Board and summarized the I-PLN mission, the progress for 2004-2005, and various details about the course of action planned for the future.

#### 7. Idaho School for the Deaf and the Blind (ISDB) – Committee Recommendations

**M/S (Terrell/McGee): To approve the recommendation provided by the Committee on the Education of the Deaf and the Blind and to direct staff to move forward to implement the recommendations, including proposing revision to legislation, rules, or policies as necessary. Motion carried unanimously.**

It was reported that the intent of the motion is to have the work group move forward with the implementation of the recommendations. Dr. Howard emphasized that this action is not a cost-savings effort, but a way to provide better services statewide. Executive Director Johnson noted that the legislature has studied this issue as well and it appears the Board can move forward in working with legislators next legislative session on making necessary Code changes.

#### 8. No Child Left Behind Sanctions for Idaho Schools Not Making Adequate Yearly Progress

Board member Stone introduced this item and noted that Board staff has been working to make a determination on this matter. A report will be forthcoming at a future time.

**PPGAC - continued****4. Discussion on Community Colleges**

Board President Rod Lewis introduced this item. He explained that the Board had been asked to review two separate approaches related to a statewide community college system, one from the Governor's office and the other House Bill 699 sponsored by Representative Ann Rydalch.

The two proposals were presented to the Board for consideration. Parra Byron, from the Governor's office, and Jane McClaran, of the Division of Financial Management, summarized various aspects in the Governor's Idaho College Initiative and related legislation. Representative Ann Rydalch discussed House Bill 699, noting that Senator John Goedde is the co-sponsor.

There was lengthy discussion about the similarities and the differences between the two approaches to clarify how the funding mechanisms would work, how and where additional community colleges would be created and operated, the manner in which counties would be reimbursed for costs, the impact on taxpayers, the scope of accountability should either of the two approaches be adopted, and the role of the State Board of Education overall. It was emphasized that should either approach be adopted, new community colleges could start up right away.

Following the discussion, the Board agreed to take time to thoughtfully consider the information before making a recommendation.

**By unanimous consent to have a committee appointed by Board President Lewis and to have that committee develop a recommendation and report it back to the Board.**

**BAHR – Section II -- continued****5. Community Colleges – General Fund Allocation**

This item was carried over from earlier in the day.

**M/S (Stone/Thilo): To approve a process for distribution of the state General Fund appropriation among North Idaho College and the College of Southern Idaho, as outlined in Attachment 1 of the Board agenda, "College of Southern Idaho and North Idaho College: State General Fund Distribution Process" on pages 5-7 of Tab 5. Motion failed 4-4 (Ayes: Thilo, Howard, Stone, Agidius; Nays: Hall, Lewis, McGee, Terrell).**

By unanimous consent, the Board agreed to bring this item back on the April agenda.

9. Amendment of Board Policy – Section V.E. – Gifts and Affiliated Foundations – Second Reading

**M/S (Lewis/Agidius ):** To approve for second reading the changes to Idaho State Board of Education Governing Policies and Procedures, Section V.E. – Gifts and Affiliated Foundations as approved at first reading with the addition that the policy become effective July 1, 2008. *Motion carried unanimously.*

At this time Board President Lewis was excused from the meeting.

**BOARDWORK - continued**

3. Rolling Calendar

This item was continued from earlier in the day.

**M/S (Stone/Hall):** To approve February 22 & 23, 2007 as the date and Boise State University as the location for the February 2007 regularly scheduled Board meeting. *Motion carried unanimously.*

**M/S (Stone/Hall):** to approve May 16 2006 as the date, at a location yet to be determined, for a special board meeting. *(There was no vote on this motion.)*

The proposed May 16<sup>th</sup> meeting date presented a conflict for several Board members. The Executive Director was instructed to find two dates, one in March or possibly April for a strategic planning meeting, and another in May for a special meeting to evaluate the Board's chief executive officers.

Board member Terrell was excused from the meeting at this time.

**DEPARTMENT OF EDUCATION**

C. Weiser Request for Partial Tuition Waiver

**M/S (Howard/Hall):** To approve the request by the Weiser School District Board of Trustees for a waiver of \$76.16 per month per student of the tuition to be charged by the Weiser District to the Annex Oregon School District for services to high school students for four years, being 2005-2006, 2006-2007, 2007-2008, 2008-2009. *Motion carried unanimously.*

**A. Superintendent's Report**

Dr. Howard presented her report. She informed the Board that the Department has a short-term and a long-term agenda. Short-term, Idaho is working to develop a concrete, small and rural school vision of more valid and meaningful accountability judgments. Long-term, the Department hopes to impact the discussion on the NCLB reauthorization to assure the needs of small-population rural states are considered in the decision making.

Dr. Howard noted that highly qualified teachers as defined by NCLB create concerns for Idaho, as a rural state. Isolation of communities, the relatively low salaries, lack of local discretion over use of funds and resource-based economics combine to make teacher recruitment and retention difficult. She indicated that Idaho is able to construct a model for such systems built on the positive motto of "every child learning every day" rather than the U.S. Department's image of "no child left behind."

The Board discussed how best to work with the Department to get that message out to the U.S. Department.

**H. State Department of Education Data Dictionary**

Corey Simpson from the SDE Bureau of Technology reported on the data dictionary. He discussed the importance of using common formats and definitions throughout the state related to collecting and compiling student data. Mr. Simpson noted that the Department's data dictionary has existed in paper form for many years. This initiative updates the dictionary and also converts it to an electronic, online form that will be easier to access and distribute. The dictionary will be finalized over the next few months.

Dr. Jana Jones explained that input came from a number of entities including Board staff and Professional-Technical Education. Dr. Howard noted this foundational effort will make it possible for the Department to work in additional data in the future.

Board member Hall referred to the reauthorization of the NCLB act and asked that the Board work together to identify areas where there is agreement on points that need to be addressed. He asked Dr. Howard to make a presentation to the Board on those areas where modifications have been made with the reauthorization. Dr. Howard agreed and suggested that it would also be helpful for the Board to know the issues related to rural states. Board member Hall asked to be kept informed so that the Board can endorse the report.

**M/S (Howard/Hall) to put items B, and D on a consent agenda and to approve them by consent. *Motion carried unanimously.***

B. Request for Letters of Authorization

**By consent, the Board approved the requests for Letters of Authorization as submitted by the Professional Standards Commission.**

D. Negotiated Rulemaking: School Bus Standards

**By consent, the Board approved a Notice of Negotiated Rulemaking for publication in the April 5, 2006, Administrative Bulletin.**

E. Temporary Rule: Emergency Authorization

**M/S (Howard/Hall): To postpone this item until the next Board meeting. *Motion carried unanimously.***

Dr. Jana Jones presented this item. It was agreed to postpone it until April.

F. Temporary Rule: General Education Requirements

This item was originally approved by consent, and then was reconsidered based on additional information. It came up for motion at this time.

**M/S (Howard/McGee): The Board approved the recommendation by the Professional Standards Commission for temporary rules for General Education Requirements, as defined in Attachment 1 of Tab F-1, for the following Idaho teaching certificates: Standard Elementary Certificate, Standard Secondary Certificate, Early Childhood/Early Childhood Special Education Blended Certificate, and Exceptional Child Certificate. *Motion carried unanimously.***

G. Temporary Rule: Revised Achievement Standards

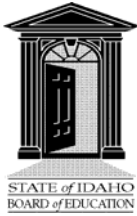
**M/S (Hall/Stone): To approve the temporary rule that incorporates by reference the Idaho Achievement Standards for Language Arts, Mathematics, Science, Social Studies, Health, Physical Education, Humanities and the Idaho Alternative Standards. *Motion carried unanimously.***

Dr. Jana Jones presented this item. Executive Director Johnson recommended having additional dialogue at a future date related to the Economics standards in relationship to the presentation on financial education made earlier in the day.

**OTHER BUSINESS**

**M/S (Thilo/Hall): To adjourn the meeting at 6:40 pm. *Motion carried unanimously.***





STATE BOARD OF EDUCATION  
 TRUSTEES OF BOISE STATE UNIVERSITY  
 TRUSTEES OF IDAHO STATE UNIVERSITY  
 TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
 BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
 STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION  
 TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

**DRAFT MINUTES  
 STATE BOARD OF EDUCATION  
 SPECIAL TELECONFERENCE MEETING  
 March 9, 2006  
 Boise, Idaho**

A special meeting of the State Board of Education was held March 9, 2006 and originated from the Office of the Board of Education, Len B. Jordan Building, Boise, Idaho. The meeting was conducted by conference call. President Rod Lewis presided.

Rod Lewis, President  
 Milford Terrell, Secretary  
 Marilyn Howard, State Superintendent

Laird Stone, Vice President  
 Blake Hall  
 Karen McGee

Paul Agidius, having just been reappointed to the Board by Governor Kempthorne, joined the conference call.

**OPEN SESSION**

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS**

1. Consideration of Community College Legislation

**M/S (Terrell/Hall): To support the proposed legislation and the concept set forth therein. Motion carried 6-1 (Howard dissenting).**

The Board met to discuss proposed legislation for the establishment of additional community colleges in Idaho. Present for the discussion were Representative Ann Rydalch, Senator John Goedde, staff from the Governor's office, representatives from the universities and colleges, and Board staff.

Dwight Johnson, Interim Executive Director of the Board office, reviewed the proposed legislation, noting that the Governor's office had worked with Representative Rydalch and Senator Goedde to come up with legislation that brought the two sides together. He summarized the concepts put forth in the new legislation including processes,

funding, and governance.

Senator Goedde noted that if and when a new community college becomes a stand-alone entity, it will go through the same budgeting process as the current community colleges do. He also agreed that the issue of taxes will ultimately need to be resolved. Representative Rydalch indicated her desire was to see a community college system under way. In addition, she wants the three universities to be phased out of the community college business.

The Board invited comments from the representatives of the colleges and universities. Idaho State University expressed concerns related to its operation located at the University Place in Idaho Falls. Boise State University expressed support, indicating it was important to do something to get things moving. Eastern Idaho Technical College noted their support of the effort. Lewis Clark State College agreed that having a defined community college function as part of their mission was a good thing as long as funding was continued. University of Idaho indicated their support of the effort. College of Southern Idaho and North Idaho College both asked to see a copy of the current draft.

Dwight Johnson reminded the participants that discussion needed to focus on the concepts rather than the finer points that will be worked out over time. It was expected that the draft legislation will continue to be fine tuned before it becomes final.

Board President Lewis thanked all those who had participated in the discussion. He noted that the legislation would allow the State Board of Education to consider future proposals which would receive careful consideration prior to any approval. Senator Goedde noted that if this legislation is passed, the real responsibility falls upon the Board to carry the concepts forward.

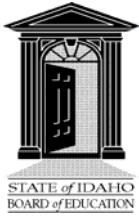
Dr. Howard indicated that she would vote against the motion to support the legislation to allow the stakeholders more time to study the issue. Board member Stone noted that his conversations with Idaho State University and Eastern Idaho Technical College indicated their willingness to discuss the issues.

Board member Hall expressed his support of the motion, noting that the time to move forward was now, while the funds and the support were in place. He indicated that all the stakeholders and the Association of Counties had been kept informed. Board President Lewis supported moving forward in a timely fashion and indicated his view that the time to move was now. Board member McGee and Terrell agreed.

#### EXECUTIVE SESSION

**M/S (Terrell/Stone): To move into executive session, pursuant to Idaho Code Section 67-2345(1), on March 9, 2006 at 4:45 p.m. A roll call vote was taken; motion carried.**

In executive session, The Board considered hiring a public officer, employee, staff member or individual agent; considered the evaluation, dismissal or disciplining of, or complaints or charges brought against a public officer, employee, staff member of individual agent, or public school student; conducted deliberations concerning labor negotiation or to acquire an interest in real property which is not owned by a public agency; considered records that are exempt from public inspection; considered preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and considered and advised its legal representatives in pending litigation or where there is a general public awareness of probable litigation.



STATE BOARD OF EDUCATION  
TRUSTEES OF BOISE STATE UNIVERSITY  
TRUSTEES OF IDAHO STATE UNIVERSITY  
TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION  
TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

---

**DRAFT MINUTES  
STATE BOARD OF EDUCATION  
SPECIAL MEETING  
March 28, 2006  
Boise, Idaho**

A special meeting of the State Board of Education was held March 28, 2006, at 11:00 am (MT) and originated from the Office of the Board of Education, Len B. Jordan Building, Boise, Idaho. President Rod Lewis presided.

Rod Lewis, President  
Milford Terrell, Secretary  
Karen McGee

Laird Stone, Vice President  
Blake Hall  
Paul Agidius

**EXECUTIVE SESSION**

**M/S (Milford/Lewis): To move into executive session, pursuant to Idaho Code Section 67-2345(1), on March 28, 2006 at 11:00 a.m. A roll call vote was taken; motion carried.**

In executive session, The Board considered hiring a public officer, employee, staff member or individual agent; considered the evaluation, dismissal or disciplining of, or complaints or charges brought against a public officer, employee, staff member of individual agent, or public school student; conducted deliberations concerning labor negotiation or to acquire an interest in real property which is not owned by a public agency; considered records that are exempt from public inspection; considered preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and considered and advised its legal representatives in pending litigation or where there is a general public awareness of probable litigation.

**OPEN SESSION**

**PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**

1. Consider and Act Upon Items Discussed in Executive Session

**M/S (Stone/Hall): To appoint Dwight Johnson as the Executive Director of the Office of the State Board of Education at an annual salary of \$108,712.80. *Motion carried.***

TRUSTEES OF BOISE STATE UNIVERSITY  
TRUSTEES OF IDAHO STATE UNIVERSITY  
TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION  
TRUSTEES FOR THE IDAHO SCHOOL FOR THE DEAF AND THE BLIND

---

**DRAFT MINUTES  
STATE BOARD OF EDUCATION  
SPECIAL TELECONFERENCE MEETING  
March 31, 2006  
Boise, Idaho**

A special meeting of the State Board of Education was held March 31, 2006 and originated from the Office of the Board of Education, Len B. Jordan Building, Boise, Idaho. The meeting was conducted by conference call. The meeting was called to order at 2:15 pm. President Rod Lewis presided.

Rod Lewis, President  
Milford Terrell, Secretary  
Karen McGee

Laird Stone, Vice President  
Blake Hall  
Paul Agidius

**OPEN SESSION**

**PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**

**1. CONSIDER AND ACT UPON ITEMS DISCUSSED IN EXECUTIVE SESSION.**

**M/S (Agidius/Terrell): To approve the proposed terms of settlement reached in confidential mediation of litigation as discussed in a previous executive session; and to authorized the president of the Board and the President of the University of Idaho to execute the written settlement agreement, and all other related documents, consistent with the settlement terms presented to the Board in executive session; and upon execution of the settlement agreement by all parties, to release a copy of the settlement agreement to the public. A roll call vote was taken, Motion carried unanimously.**

Kent Nelson stated that President Lewis and President White each had duplicate counterpart signature pages of the written settlement agreement which Kent had reviewed.

Kent advised the Board that the agreement was consistent with the settlement terms presented to the Board and that all other parties or their representatives had signed the agreement. That upon President Lewis and President White's verbal statement to Kent

that they had signed the signature pages Kent would inform the parties that the settlement was final and authorize release of copies of the agreement to the public. President White indicated he was signing the agreement and President Lewis indicated he would sign the agreement at the close of the call.

Kent Nelson stated to counsel and parties listening to this meeting, that the settlement in the University place litigation, Ada County, Idaho, District court Case No. CV OC 0405740 D is now final. Those who wish may now send out the joint press release and make the settlement document available to the public.

Rod Lewis thanked Kent Nelson, the Attorney Generals Office and all the other parties involved for their work in this matter on behalf of the board.

**M/S (Laird/Terrell): To adjourn March 31, 2006 at 2:40 p.m. A roll call vote was taken; motion carried.**

**THIS PAGE IS LEFT INTENTIONALLY BLANK**



**CONSENT AGENDA  
APRIL 20-21, 2006**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>BAHR-SECTION I BOISE STATE UNIVERSITY</b> New Positions & Changes to Positions	Motion to approve
2	<b>BAHR-SECTION I IDAHO STATE UNIVERSITY</b> New Positions & Changes to Positions	Motion to approve
3	<b>BAHR-SECTION I UNIVERSITY OF IDAHO</b> New Positions	Motion to approve
4	<b>BAHR-SECTION I LEWIS-CLARK STATE COLLEGE</b> New Positions	Motion to approve
5	<b>BAHR-SECTION II NCAA ACADEMIC PROGRESS RATE (APR) SCORES</b> a. Boise State University b. Idaho State University c. University of Idaho	Information item
6	<b>BAHR-SECTION II IDAHO STATE UNIVERSITY</b> Computer Systems Update	Information item
7	<b>PPGAC - Alcohol Permits Issued By University Presidents</b>	Information item
8	<b>IRSA – Programs Approved by the Executive Director (Quarterly Report)</b>	Information item

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

A request by Boise State University for new positions and changes in positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Section II.B.3

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Boise State University requests approval for:

- Fifteen (15) new positions (13.35 FTE) supported by appropriated and local funds;
- changes to seven (7) current positions' FTE (from 4.65 to 6.83 total FTE) supported by appropriated and local funds.

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Positions are either classified, professional, or faculty.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Boise State University for fifteen (15) new positions supported by appropriated and local funds; and title, term, salary and FTE changes to seven (7) positions.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

**NEW POSITIONS**

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	0.5 FTE
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$10,722
Funding Source	.75-Grant; .25 -Local
Area/Department of Assignment	Civil Engineering
Duties and Responsibilities	Provide administrative support to the Director and research staff.
Justification of Position	Additional grants and multi-departmental contracts for the Center necessitate administrative support.

Position Title	Custodian
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	May 7, 2006
Salary Range	\$17,264
Funding Source	Appropriated
Area/Department of Assignment	Facilities, Operations & Maintenance
Duties and Responsibilities	Perform heavy duties cleaning for facilities, write work orders, lock & unlock assigned areas.
Justification of Position	Additional custodial staff needed in the spaces located in the Capitol Village complex which will be occupied in the near future.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Administrative Assistant 2
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$23,982
Funding Source	Appropriated
Area/Department of Assignment	University Advancement
Duties and Responsibilities	Provide administrative support for the Corporate and Foundation Program Director and Donor Relations Director.
Justification of Position	As Boise State University embarks on a comprehensive campaign, the University Advancement office must be adequately staffed.

Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$21,445
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Provide customer service, database maintenance, filing, typing, organizing and other administrative support to the Director of Advancement Services, and the Director of Annual Fund.
Justification of Position	As Boise State University embarks on a comprehensive campaign, the University Advancement office must be adequately staffed. Position contingent on Foundation Board approval.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Shipping & Receiving Material Handler
Type of Position	Classified Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$16,848
Funding Source	Appropriated
Area/Department of Assignment	Mail Services
Duties and Responsibilities	Receive and distribute University's incoming mail and collect, process and charge back outgoing mail.
Justification of Position	The United States Post Office will no longer deliver mail to University-owned apartments for Student Housing. Mail Services will be taking over this function and additional staff needed.

Position Title	Coordinator, Data Quality & Reporting
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$82,000
Funding Source	Appropriated
Area/Department of Assignment	Institutional Analysis, Assessment and Reporting
Duties and Responsibilities	Ensure data quality in University's administrative information systems and ensure data accessible to all stakeholders.
Justification of Position	Position needed for coordination of University data activities and analysis, including evaluation of development of University-wide data warehouse.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Associate Director, Research
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$34,000
Funding Source	Appropriated
Area/Department of Assignment	University Advancement
Duties and Responsibilities	Conduct prospect research, prospect management, and data analysis activities at the direction of the Director of Prospect Research.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal.

Position Title	Educational Program Coordinator
Type of Position	Professional
FTE	0.6 FTE
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$37,940
Funding Source	Appropriated
Area/Department of Assignment	Geosciences
Duties and Responsibilities	Oversee recruitment, advising, program content and assessment of Geosciences programs.
Justification of Position	Position will free up faculty time and allow faculty to increase focus on research productivity.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Assistant Professor, English Literature
Type of Position	Faculty
FTE	0.75 FTE
Term of Appointment	12 month
Effective Date	August 16, 2006
Salary Range	\$44,000
Funding Source	Appropriated
Area/Department of Assignment	English Department
Duties and Responsibilities	Provide instruction for English Literature courses.
Justification of Position	New position needed to accommodate additional core English classes.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	0.75 FTE
Term of Appointment	12 month
Effective Date	August 16, 2006
Salary Range	\$45,000
Funding Source	Appropriated
Area/Department of Assignment	Mathematics Department
Duties and Responsibilities	Provide instruction for Mathematics courses
Justification of Position	New position needed to accommodate additional Mathematics classes due to new core Mathematics requirements.

Position Title	Network Engineer - Team Lead
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$67,000
Funding Source	Local
Area/Department of Assignment	Computing Services
Duties and Responsibilities	Responsible for telecommunication infrastructure at Boise State University.
Justification of Position	Workload and additional technologies require additional staff.



**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Special Lecturer
Type of Position	Faculty
FTE	0.75 FTE
Term of Appointment	12 month
Effective Date	August 16, 2006
Salary Range	\$45,000
Funding Source	Appropriated
Area/Department of Assignment	Instructional & Performance Technology
Duties and Responsibilities	Provide instruction for Instructional and Performance Technology courses.
Justification of Position	Converting a temporary Visiting Assistant Professor position to permanent status to provide more stability to department and better serve students.

Position Title	Coordinator, Aquatics & KIN ACT Program
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$32,779
Funding Source	Local
Area/Department of Assignment	Kinesiology Department
Duties and Responsibilities	Hire, train, schedule lifeguards and adjunct faculty, maintain policies and pool safety, develop new programs, and teach Aquatics classes.
Justification of Position	Position needed to more effectively hire, train, and supervise adjunct faculty, lessen liability, and develop programs to meet student needs.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Project Manager
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$45,000
Funding Source	Appropriated
Area/Department of Assignment	Architectural & Engineering Services
Duties and Responsibilities	Provide project management and architectural/engineering design services for smaller projects; represent the University on larger projects managed by the Division of Public Works.
Justification of Position	Institution growth has increased the number of projects and the shift in emphasis to research has elevated the level of complexity of projects.

Position Title	Project Manager
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$45,000
Funding Source	Appropriated
Area/Department of Assignment	Architectural & Engineering Services
Duties and Responsibilities	Provide project management and architectural/engineering design services for smaller projects; represent the University on larger projects managed by the Division of Public Works.
Justification of Position	Change a two year temporary position to permanent status . Institution growth has increased the number of projects and the shift in emphasis to research has elevated the level of complexity of projects.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

**CHANGE IN POSITIONS**

Position Title	Office Specialist 2
Type of Position	Classified Staff
FTE	from .75 FTE to 1.0 FTE
Term of Appointment	from 9 month to 12 month
Effective Date	April 24, 2006
Salary Range	\$19,074
Funding Source	Appropriated
Area/Department of Assignment	English Department
Duties and Responsibilities	Provide administrative support to English Department faculty.
Justification of Position	Increased numbers in full- and part-time faculty and teaching assistants requires additional support during the summer months.

Position Title	Technical Records Specialist 1
Type of Position	Classified Staff
FTE	.50 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$21,445
Funding Source	Appropriated
Area/Department of Assignment	Human Resource Services
Duties and Responsibilities	Coordinate COBRA insurance plan and process reimbursements; process student records.
Justification of Position	Changing half-time position to full-time to provide needed support for Human Resource Services employee records and benefits sections.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Personnel Technician
Type of Position	Classified Staff
FTE	from .50 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$24,731
Funding Source	Appropriated
Area/Department of Assignment	Human Resource Services
Duties and Responsibilities	Review and process employee personnel actions; maintain database.
Justification of Position	Changing half-time position to full-time to meet on-going support needs.
Position Title	Administrative Assistant 1
Type of Position	Classified Staff
FTE	.9 FTE to 1.0 FTE
Term of Appointment	from 11 month to 12 month
Effective Date	April 24, 2006
Salary Range	\$22,194
Funding Source	Appropriated
Area/Department of Assignment	Management Department
Duties and Responsibilities	Provide administrative support for student and faculty in the Management Department.
Justification of Position	Move position to 12 month status to cover larger class sizes and additional hours.
Position Title	Senior Accountant
Type of Position	Professional
FTE	.50 FTE to 1.0FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$42,848
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Provide accounting support for the Foundation and the Bronco Athletic Association.
Justification of Position	Additional support needed due to cover workload.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
BOISE STATE UNIVERSITY - continued**

Position Title	Manager, Division Web
Type of Position	Professional
FTE	.50 FTE to 1.0 FTE
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$28,408
Funding Source	Appropriated
Area/Department of Assignment	Vice President of Finance and Administration
Duties and Responsibilities	Develop, maintain and oversee all aspects of the Finance & Administration division's web presence.
Justification of Position	Increased scope and volume of work requires additional FTE.

Position Title	Resident Director
Type of Position	Professional
FTE	1.0 FTE to .83FTE
Term of Appointment	from 12 month to 10 month
Effective Date	April 24, 2006
Salary Range	\$21,000
Funding Source	Local
Area/Department of Assignment	Student Housing
Duties and Responsibilities	Provide operational guidelines and direction for Residence Halls or Apartment facilities.
Justification of Position	Reducing to 10 month position due to lesser amount of work needed during summer months.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: B. Appointment Authority and Procedures

August 2002

**B. Appointment Authority and Procedures**

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. Delegation of Authority  
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. Specifically Reserved Board Authority  
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
  - a. Position Authorizations
    - (1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
      - (a) position title;
      - (b) type of position;
      - (c) FTE
      - (d) Term of appointment;
      - (e) Effective date;
      - (f) approximate salary range;
      - (g) funding source;
      - (h) area or department of assignment;
      - (i) a description of the duties and responsibilities of the position; and
      - (j) a complete justification for the position

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)



**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**IDAHO STATE UNIVERSITY**

**SUBJECT**

A request by Idaho State University for approval of new positions and changes to positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Idaho State University is requesting approval for:

- four (4) new professional staff positions (4.0 FTE) supported by state, local and grant funds; one (1) new classified position (1.0 FTE) supported by grant funds;
- authorization to increase the FTE on one (1.0 FTE) professional staff position (.62 FTE) supported by grant funds.

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF AND COMMENTS AND RECOMMENDATIONS**

The new positions include a new Associate General Counsel and Assistant Academic Vice President for Institutional Research. The remainder of the positions are classified and non-classified.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Idaho State University for five (5) new positions (5.0 FTE) and to increase the FTE on one (1) position (.62 FTE).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
IDAHO STATE UNIVERSITY- continued**

**NEW POSITIONS**

Position Title	Assistant Academic Vice President for Institutional Research and Effectiveness
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$80,000.00
Funding Source	State Funds
Area/Department of Assignment	Academic Affairs
Duties and Responsibilities	Provide assistance to the Academic Vice President; provide oversight and direction for the Office of Institutional Research and Effectiveness, including development and implementation of a comprehensive institutional research program to support institutional planning and re-accreditation; provide input and guidance pertaining to academic planning activities.
Justification of Position	To provide additional support for compliance with accreditation requirements.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
IDAHO STATE UNIVERSITY- continued**

Position Title	Associate General Counsel
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$77,250.00
Funding Source	State Funds
Area/Department of Assignment	General Counsel/Risk Management
Duties and Responsibilities	Duties as assigned by general counsel/risk manager. Emphasis in research and sponsored programs, and intellectual property, student affairs, public safety, etc.
Justification of Position	To provide additional support due to emerging developments and increased demand for legal services at all levels, particularly research, grants and contracts, and sponsored programs, as well as in the health professions, which requires a greater degree of specialization.

Position Title	Instructional Designer
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$53,560.00
Funding Source	State Funds
Area/Department of Assignment	Educational Technology Services/ITRC
Duties and Responsibilities	Assist ISU faculty with course design and technology integration.
Justification of Position	To provide support for course design and technology. The duties of this position have previously been performed by a temporary employee.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
IDAHO STATE UNIVERSITY- continued**

Position Title	Learning Management System Administrator
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$50,000.00
Funding Source	Local and Grant Funds
Area/Department of Assignment	Educational Technology Services/ITRC
Duties and Responsibilities	Administer and support LMS solution; JAVA and PHP programming; database administration including Oracle, and server administration.
Justification of Position	To provide support for required migration to a new Learning Management System.

Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$20,404.80
Funding Source	Grant Funds
Area/Department of Assignment	Idaho Falls Small Business Development Center, College of Business
Duties and Responsibilities	Perform a variety of clerical duties, including filing, typing reports, data entry, training, receptionist, and other duties as assigned.
Justification of Position	To provide clerical support for the center.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
IDAHO STATE UNIVERSITY- continued**

**CHANGES IN POSITIONS**

Position Title	Program Coordinator (PCN 7875)
Type of Position	Non-Classified
FTE	change from .50 to .62
Term of Appointment	12 month
Effective Date	April 24, 2006
Salary Range	\$34,138.00
Funding Source	Grant Funds
Area/Department of Assignment	ISU Boise Center
Duties and Responsibilities	Coordinate the HIV Training Program at the ISU Boise Center.
Justification of Position	To provide additional time for the incumbent to work with the Northwest Aids Education and Education Training Center (NWAETC, the granting agency), Idaho Health and Welfare, and the health care community in order to meet the expectations of the grant.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**UNIVERSITY OF IDAHO**

**SUBJECT**

A request by the University of Idaho for approval of six new positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.F.2.b.

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

The University of Idaho requests approval for:

- six (6) new positions (6.0 FTE) supported by appropriated and non-appropriated funds.

**IMPACT**

Once approved, the changes can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

The new positions include an Assistant Vice President for Enrollment Services and Dean for the proposed College of Art and Architecture. The remaining positions are for classified staff.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by the University of Idaho to establish six (6) new positions supported by appropriated and non-appropriated funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**UNIVERSITY OF IDAHO - continued**

**NEW POSITIONS**

Position Title	Assistant Vice President for Enrollment Services
Type of Position	Administrative
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	July 1, 2006
Salary Range	\$100,000.00
Funding Source	Appropriated funds
Area/Department of Assignment	Provost and Executive Vice President's Office
Duties	Responsible for leadership in the areas of enrollment management
Justification	New position

Position Title	Dean
Type of Position	Administrative
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	July 1, 2006
Salary Range	\$125,000.00 – 150,000.00
Funding Source	Appropriated funds
Area/Department of Assignment	College of Art & Architecture
Duties	Responsible for leadership in teaching, scholarship, and outreach functions and day-to-day operations of the college
Justification	New position

Position Title	Administrative Assistant II
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	May 1, 2006
Salary Range	\$30,000.00 – 35,000.00
Funding Source	Appropriated funds
Area/Department of Assignment	President's Office
Duties	Responsible for administrative and reception support
Justification	New position



**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
UNIVERSITY OF IDAHO - continued**

Position Title	Athletic Eligibility/Transfer Credit Specialist
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	May 1, 2006
Salary Range	\$30,000.00
Funding Source	Appropriated funds
Area/Department of Assignment	Registrar's Office
Duties	Responsible for athletic eligibility compliance and transfer credit review
Justification	New position

Position Title	Financial Specialist
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	May 1, 2006
Salary Range	\$40,000.00
Funding Source	Non-appropriated funds
Area/Department of Assignment	Sponsored Programs
Duties	Responsible for establishing grant accounts, monitoring financial/contractual accounts and preparing financial reports
Justification	New position

Position Title	Management Assistant
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	May 1, 2006
Salary Range	\$33,000.00 – 38,000.00
Funding Source	Appropriated funds
Area/Department of Assignment	College of Art and Architecture
Duties	Responsible for administrative and management support
Justification	New position

**Idaho State Board of Education**

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES**

**Subsection: F. Policies Regarding Nonclassified Employees**

**April 2002**

---

F. Policies Regarding Nonclassified Employees

2. Compensation

b. Salaries, Salary Increases and other Compensation related items

- (2) Appointments to acting or interim positions shall be at base salary rates no greater than ten percent (10%) more than the appointees' salary rate immediately prior to accepting the interim appointment or ninety-five percent (95%) of the prior incumbent's rate, whichever is greater.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**LEWIS-CLARK STATE COLLEGE**

**SUBJECT**

A request by Lewis-Clark State College for a new position.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II.B.3.

**DISCUSSION**

Lewis-Clark State College requests approval for:

- one (1) new position (1.0 FTE) supported by Auxiliary funds.

**IMPACT**

Once approved, the position can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Lewis-Clark State College to add one new position supported by Auxiliary funds.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA  
LEWIS-CLARK STATE COLLEGE - continued**

**NEW POSITIONS  
OTHER**

Position Title	Handling Receiver
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	4/1/2006
Salary Range	\$18,720
Funding Source	Auxiliary
Area/Department of Assignment	Bookstore
Duties and Responsibilities	Receive and check-in all books, supplies, clothing, etc., organization and filing of all relevant paperwork, Customer Service and general store maintenance.
Justification of Position	To create greater efficiency in bookstore by replacing 3 part-time personnel

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**

**Boise State University, Idaho State University & University of Idaho**

**SUBJECT**

University NCAA Academic Progress Rate (APR) Scores

**REFERENCE**

February 2006: Board directed the three NCAA universities to provide institution-specific information at the April 2006 Board meeting.

**APPLICABLE STATUE, RULE, OR POLICY**

N/A

**DISCUSSION**

At the February 2006 SBOE meeting, the Board requested that the institutions report to the Board regarding the new NCAA APR scores.

The APR is determined by using the eligibility and retention for each student-athlete on scholarship during a particular academic year. Student-athletes are awarded points for each semester they are enrolled and for each semester they are eligible for intercollegiate competition. The APR is calculated by taking the number of possible points and dividing that number by the total number of points earned from retention and eligibility over the same period of time.

The NCAA instituted the APR requirements beginning in the 2003-04 academic year. Beginning in the fall of 2007, the APR will be based on four years of data and every year thereafter, the most current year's data will be added and the oldest year will be removed to create a four-year rolling rate. The benchmark minimum score is 925.

**IMPACT**

With two years of collected data currently, contemporaneous financial aid penalties can be applied this academic year if an athletic team's two-year APR score is below 925. Teams that fall under the contemporaneous penalties minimum risk the loss of future scholarships.

Fifty percent of all Division I institutions have at least one team that falls below the new mark and could lose at least one scholarship in 2005-06. Most of those teams are concentrated in football, baseball, and men's basketball.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**STAFF AND COMMENTS AND RECOMMENDATIONS**

Boise State University (BSU) is to be commended for providing a majority of the information in this cover sheet.

For each institution, the NCAA "public report" is presented. BSU also provided additional narrative relating to specific teams, including ranking within various athletic conferences.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOISE STATE UNIVERSITY**  
**NCAA ACADEMIC PROGRESS RATE REPORT**

**ATTACHMENT A**

Boise State University's two-year rate for the entire athletic department resulted in an APR of 936. Boise State's first year APR was 926 and the second year APR was 945. These resulted in the overall 936 above. Boise State has no contemporaneous penalties.

Boise State University teams ranked among the highest in the Western Athletic Conference and entire West Region. Here are some of the highlights of the University's most recent report:

- Women's Gymnastics had a perfect two-year rate of 1000.
- Men's Tennis posted a 2005 rate of 1000 and a two-year rate of a 985.
- Women's Basketball ranked #1 in the WAC with a two-year rate of 982, well above the national Division I average of 956.
- Football ranked #2 in the WAC with a 2005 APR team high score of 969 and a two-year rate of 948, well above the Division I average of 930. Football also ranked above all PAC-10 institutions except Stanford University.
- Men's Basketball had a two-year APR score of 911 which ranks 3<sup>rd</sup> in the WAC, and just below the Division I average of 916.
- Women's Soccer's two-year rate was 978.
- Men's Cross-Country posted a 955.
- Women's Golf reported a 950.

The following charts put the APR of Boise State's three major sports (football, women's basketball and men's basketball) in comparison to WAC, and in the case of football, to the WAC, PAC 10 and Mountain West.

**Western Division I Football Two-Year APR (WAC, Pac-10, Mountain West)**

National Division I Football Average APR = 930

National Division I Football Average APR (Public Institutions) = 920

National Division I Football Average APR (Private Institutions) = 955

<u>Conference</u>	<u>University</u>	<u>APR Score</u>
PAC-10	Stanford	995
Mtn West	Air Force Academy	967
Mtn West	Utah	954
Mtn West	Texas Christian	953
WAC	Fresno State	950
<b>WAC</b>	<b>Boise State</b>	<b>948</b>
PAC-10	Cal	945
Mtn West	Colorado State	941
Mtn West	Wyoming	936
PAC-10	Washington State	935

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

PAC-10	Washington	935
WAC	Idaho	931
PAC-10	USC	929
Mtn West	BYU	928
PAC-10	UCLA	915
WAC	Nevada	914
WAC	Utah State	912
PAC-10	Oregon State	910
Mtn West	New Mexico	909
WAC	Louisiana Tech	908
Mtn West	UNLV	908
PAC-10	Oregon	900
WAC	Hawaii	898
WAC	New Mexico State	756
WAC	San Jose St	not available
PAC-10	Arizona State	not available
PAC-10	Arizona	not available
Mtn West	San Diego State	not available

**WAC Women's Basketball Two-Year APR**

(All Division I average for Women's Basketball is 956)

<b>Boise State</b>	<b>982</b>
Hawaii	959
Nevada	958
Idaho	957
Utah State	945
Fresno State	937
New Mexico State	934
Louisiana Tech	881
San Jose St	not available

**WAC Men's Basketball Two Year APR**

(All Division I average for Men's Basketball is 916)

Hawaii	922
Nevada	917
<b>Boise State</b>	<b>911</b>
Idaho	902
New Mexico State	886
Utah State	882
Louisiana Tech	838
Fresno State	725
SJSU	not available



## NCAA Division I 2004-05 Academic Progress Rate Public Report

Institution: Boise State University

Date of Report: 02/27/2006

This report is based on academic progress rate (APR) information submitted by member institutions for the 2003-04 and 2004-05 academic year.

*[Note: All information contained in this report is for two academic years only, unless otherwise noted. This may lead to very small sample sizes within certain groups. The NCAA anticipates reporting data only on the basis of a four-year rolling rate for all sports when four years of data are available.] In accordance with FERPA's interpretation of federal privacy regulations, data cells containing three or fewer student-athletes have been suppressed and are indicated by an \* symbol.*

The following chart represents by sport APR averages for noted subgroups.

Sport (N)	Multiyear APR	Percentile Rank within Sport	Percentile Rank within All Sports	All Division I	Public Institutions	Private Institutions	Division I-A	Division I-AA	Division I-AAA
<b>By Sport - Men's</b>									
Baseball (283)	NA	NA	NA	931	920	952	930	934	929
Basketball (326)	911 +	30th-40th	10th-20th	927	917	947	916	933	934
Cross Country (299)	955	30th-40th	30th-40th	959	948	980	956	959	963
Football (235)	948	60th-70th	30th-40th	929	920	955	930	929	NA
Fencing (20)	NA	NA	NA	974	959	983	964	986	979
Golf (286)	850 ^	1st-10th	1st-10th	961	955	974	964	960	960
Gymnastics (17)	NA	NA	NA	973	972	1000	971	1000	962
Ice Hockey (58)	NA	NA	NA	971	961	982	975	983	961
Lacrosse (56)	NA	NA	NA	969	965	971	973	970	962
Skiing (13)	NA	NA	NA	961	952	982	944	985	951
Soccer (197)	NA	NA	NA	953	943	963	946	959	954

\* Denotes data representing three or fewer student-athletes - In accordance with FERPA's interpretation of federal privacy regulations, these data are not available.

N/A = No APR

N = Number of teams reporting

Percentile Rank: 0 to 100; 0 = low, 100 = high

+ Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The squad-size adjustment will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.

^ Denotes APR that does not subject the team to a contemporaneous penalty because the team is performing better than the institution's general student body.

~ Denotes APR based on a one year cohort

## NCAA Division I 2004-05 Academic Progress Rate Public Report

Institution: Boise State University

Date of Report: 02/27/2006

Sport (N)	Multiyear APR	Percentile Rank within Sport	Percentile Rank within All Sports	All Division I	Public Institutions	Private Institutions	Division I-A	Division I-AA	Division I-AAA
Swimming (140)	NA	NA	NA	966	961	975	966	970	963
Tennis (264)	985	70th-80th	70th-80th	960	954	969	961	957	963
Track, Indoor (243)	875 ^	1st-10th	1st-10th	950	941	971	946	954	949
Track, Outdoor (260)	885 ^	1st-10th	1st-10th	950	940	972	946	953	951
Volleyball (22)	NA	NA	NA	964	960	968	959	974	968
Water Polo (19)	NA	NA	NA	974	974	973	973	977	972
Wrestling (85)	919 +	20th-30th	10th-20th	935	929	952	940	935	926
<b>By Sport - Women's</b>									
Basketball (324)	982	70th-80th	60th-70th	958	953	969	956	960	961
Bowling (29)	NA	NA	NA	932	925	952	917	932	948
Cross Country (322)	907 +	1st-10th	1st-10th	971	966	980	971	972	969
Fencing (25)	NA	NA	NA	975	948	990	972	989	954
Field Hockey (77)	NA	NA	NA	983	980	986	979	986	983
Golf (228)	950	20th-30th	30th-40th	971	968	977	980	964	965
Gymnastics (64)	1000	80th-90th	90th-100th	981	979	987	980	988	969
Ice Hockey (29)	NA	NA	NA	977	972	981	985	982	973
Lacrosse (80)	NA	NA	NA	982	978	984	986	983	976
Rowing (83)	NA	NA	NA	981	975	987	975	986	987
Skiing (15)	864 +	1st-10th	1st-10th	960	946	990	940	976	971

\* Denotes data representing three or fewer student-athletes - In accordance with FERPA's interpretation of federal privacy regulations, these data are not available.

N/A = No APR

N = Number of teams reporting

Percentile Rank: 0 to 100; 0 = low, 100 = high

+ Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The squad-size adjustment will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.

^ Denotes APR that does not subject the team to a contemporaneous penalty because the team is performing better than the institution's general student body.

~ Denotes APR based on a one year cohort

## NCAA Division I 2004-05 Academic Progress Rate Public Report

Institution: Boise State University

Date of Report: 02/27/2006

Sport (N)	Multiyear APR	Percentile Rank within Sport	Percentile Rank within All Sports	All Division I	Public Institutions	Private Institutions	Division I-A	Division I-AA	Division I-AAA
Soccer (297)	978	50th-60th	60th-70th	971	964	982	970	971	972
Softball (265)	NA	NA	NA	966	959	979	968	963	966
Swimming (186)	NA	NA	NA	978	974	985	978	977	982
Tennis (310)	938	10th-20th	20th-30th	968	964	975	972	965	966
Track, Indoor (289)	925	10th-20th	10th-20th	964	958	980	962	967	964
Track, Outdoor (296)	925	1st-10th	10th-20th	965	959	979	963	967	966
Volleyball (311)	940	10th-20th	20th-30th	968	963	979	968	966	971
Water Polo (31)	NA	NA	NA	973	967	978	973	974	971
<b>By Sport - Co-Ed</b>									
Rifle (28)	NA	NA	NA	967	965	973	963	979	959

\* Denotes data representing three or fewer student-athletes - In accordance with FERPA's interpretation of federal privacy regulations, these data are not available.  
 N/A = No APR  
 N = Number of teams reporting  
 Percentile Rank: 0 to 100; 0 = low, 100 = high  
 + Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The squad-size adjustment will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.  
 ^ Denotes APR that does not subject the team to a contemporaneous penalty because the team is performing better than the institution's general student body.  
 ~ Denotes APR based on a one year cohort

**THIS PAGE INTENTIONALLY LEFT BLANK**

## NCAA Division I 2004-05 Academic Progress Rate Public Report

Institution: Idaho State University

Date of Report: 02/27/2006

This report is based on academic progress rate (APR) information submitted by member institutions for the 2003-04 and 2004-05 academic year.

*[Note: All information contained in this report is for two academic years only, unless otherwise noted. This may lead to very small sample sizes within certain groups. The NCAA anticipates reporting data only on the basis of a four-year rolling rate for all sports when four years of data are available.] In accordance with FERPA's interpretation of federal privacy regulations, data cells containing three or fewer student-athletes have been suppressed and are indicated by an \* symbol.*

The following chart represents by sport APR averages for noted subgroups.

Sport (N)	Multiyear APR	Percentile Rank within Sport	Percentile Rank within All Sports	All Division I	Public Institutions	Private Institutions	Division I-A	Division I-AA	Division I-AAA
<b>By Sport - Men's</b>									
Baseball (283)	NA	NA	NA	931	920	952	930	934	929
Basketball (326)	906 +	20th-30th	1st-10th	927	917	947	916	933	934
Cross Country (299)	981	60th-70th	60th-70th	959	948	980	956	959	963
Football (235)	875 ^	1st-10th	1st-10th	929	920	955	930	929	NA
Fencing (20)	NA	NA	NA	974	959	983	964	986	979
Golf (286)	933	10th-20th	20th-30th	961	955	974	964	960	960
Gymnastics (17)	NA	NA	NA	973	972	1000	971	1000	962
Ice Hockey (58)	NA	NA	NA	971	961	982	975	983	961
Lacrosse (56)	NA	NA	NA	969	965	971	973	970	962
Skiing (13)	NA	NA	NA	961	952	982	944	985	951
Soccer (197)	NA	NA	NA	953	943	963	946	959	954

\* Denotes data representing three or fewer student-athletes - In accordance with FERPA's interpretation of federal privacy regulations, these data are not available.

N/A = No APR

N = Number of teams reporting

Percentile Rank: 0 to 100; 0 = low, 100 = high

+ Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The squad-size adjustment will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.

^ Denotes APR that does not subject the team to a contemporaneous penalty because the team is performing better than the institution's general student body.

~ Denotes APR based on a one year cohort

## NCAA Division I 2004-05 Academic Progress Rate Public Report

Institution: Idaho State University

Date of Report: 02/27/2006

Sport (N)	Multiyear APR	Percentile Rank within Sport	Percentile Rank within All Sports	All Division I	Public Institutions	Private Institutions	Division I-A	Division I-AA	Division I-AAA
Swimming (140)	NA	NA	NA	966	961	975	966	970	963
Tennis (264)	933	20th-30th	20th-30th	960	954	969	961	957	963
Track, Indoor (243)	949	40th-50th	30th-40th	950	941	971	946	954	949
Track, Outdoor (260)	954	50th-60th	30th-40th	950	940	972	946	953	951
Volleyball (22)	NA	NA	NA	964	960	968	959	974	968
Water Polo (19)	NA	NA	NA	974	974	973	973	977	972
Wrestling (85)	NA	NA	NA	935	929	952	940	935	926
<b>By Sport - Women's</b>									
Basketball (324)	965	50th-60th	40th-50th	958	953	969	956	960	961
Bowling (29)	NA	NA	NA	932	925	952	917	932	948
Cross Country (322)	950	20th-30th	30th-40th	971	966	980	971	972	969
Fencing (25)	NA	NA	NA	975	948	990	972	989	954
Field Hockey (77)	NA	NA	NA	983	980	986	979	986	983
Golf (228)	985	60th-70th	70th-80th	971	968	977	980	964	965
Gymnastics (64)	NA	NA	NA	981	979	987	980	988	969
Ice Hockey (29)	NA	NA	NA	977	972	981	985	982	973
Lacrosse (80)	NA	NA	NA	982	978	984	986	983	976
Rowing (83)	NA	NA	NA	981	975	987	975	986	987
Skiing (15)	NA	NA	NA	960	946	990	940	976	971

\* Denotes data representing three or fewer student-athletes - In accordance with FERPA's interpretation of federal privacy regulations, these data are not available.

N/A = No APR

N = Number of teams reporting

Percentile Rank: 0 to 100; 0 = low, 100 = high

+ Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The squad-size adjustment will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.

^ Denotes APR that does not subject the team to a contemporaneous penalty because the team is performing better than the institution's general student body.

~ Denotes APR based on a one year cohort

## NCAA Division I 2004-05 Academic Progress Rate Public Report

Institution: Idaho State University

Date of Report: 02/27/2006

Sport (N)	Multiyear APR	Percentile Rank within Sport	Percentile Rank within All Sports	All Division I	Public Institutions	Private Institutions	Division I-A	Division I-AA	Division I-AAA
Soccer (297)	966	30th-40th	40th-50th	971	964	982	970	971	972
Softball (265)	NA	NA	NA	966	959	979	968	963	966
Swimming (186)	NA	NA	NA	978	974	985	978	977	982
Tennis (310)	946	20th-30th	30th-40th	968	964	975	972	965	966
Track, Indoor (289)	912 +	1st-10th	10th-20th	964	958	980	962	967	964
Track, Outdoor (296)	907 +	1st-10th	1st-10th	965	959	979	963	967	966
Volleyball (311)	911 +	1st-10th	10th-20th	968	963	979	968	966	971
Water Polo (31)	NA	NA	NA	973	967	978	973	974	971
<b>By Sport - Co-Ed</b>									
Rifle (28)	NA	NA	NA	967	965	973	963	979	959

\* Denotes data representing three or fewer student-athletes - In accordance with FERPA's interpretation of federal privacy regulations, these data are not available.

N/A = No APR

N = Number of teams reporting

Percentile Rank: 0 to 100; 0 = low, 100 = high

+ Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The squad-size adjustment will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.

^ Denotes APR that does not subject the team to a contemporaneous penalty because the team is performing better than the institution's general student body.

~ Denotes APR based on a one year cohort

**THIS PAGE INTENTIONALLY LEFT BLANK**



# NCAA Division I 2004-05 Academic Progress Rate Institutional Report

Institution: University of Idaho	Date of Report: 03/22/2006
----------------------------------	----------------------------

This report is based on academic progress rate (APR) data submitted by the institution for the 2003-04 and 2004-05 academic years. The multiyear rate will be reported publicly in early 2006. Institutions are encouraged to forward this report to appropriate institutional personnel on campus.

*[Note: All information contained in this report is for two academic years only. This may lead to small sample sizes within certain sport groups. The NCAA anticipates reporting data only on the basis of a four-year rolling rate for all sports when four years of data are available. In accordance with FERPA's interpretation of federal privacy regulations, institutions should not disclose statistical data contained in this report regarding students in cells made up of three or fewer students without student consent.]*

Sport	APR			Eligibility/Graduation		Retention	
	Multiyear Rate (N)	Multiyear Rate Upper Confidence Boundary	2004-05 (N)	Multiyear Rate	2004-05	Multiyear Rate	2004-05
Men's Basketball	902 (26) +	946	904 (13)	941	962	863	846
Men's Cross Country	808 (8)	909	714 (5)	769	714	846	714
Football	931 (179)	948	916 (93)	916	889	931	932
Men's Golf	988 (21)	998	1000 (10)	1000	1000	976	1000
Men's Tennis	941 (19)	976	917 (11)	971	944	912	889
Men's Track, Indoor	968 (33)	988	953 (17)	968	938	968	969
Men's Track, Outdoor	959 (45)	980	959 (26)	953	939	965	980
Women's Basketball	957 (31)	981	938 (17)	1000	1000	897	875
Women's Cross Country	987 (20)	998	1000 (10)	1000	1000	974	1000
Women's Golf	984 (16)	997	969 (8)	1000	1000	969	938
Women's Soccer	989 (47)	997	1000 (24)	1000	1000	978	1000
Women's Swimming	N/A	N/A	952 (16)	N/A	968	N/A	935
Women's Tennis	984 (17)	997	971 (9)	1000	1000	968	941
Women's Track, Indoor	981 (56)	993	974 (30)	991	983	972	966
Women's Track, Outdoor	968 (58)	984	974 (30)	982	983	954	966
Women's Volleyball	979 (25)	994	1000 (13)	1000	1000	957	1000

\* Denotes data representing three or fewer student-athletes. In accordance with FERPA's interpretation of federal privacy regulations, institutions should not disclose statistical data contained in this report in cells made up of three or fewer students without student consent.

N/A = No APR

N = Number of student-athletes represented

^ Denotes APR that does not subject the team to contemporaneous penalties because the team is performing better than the institution's general student body.

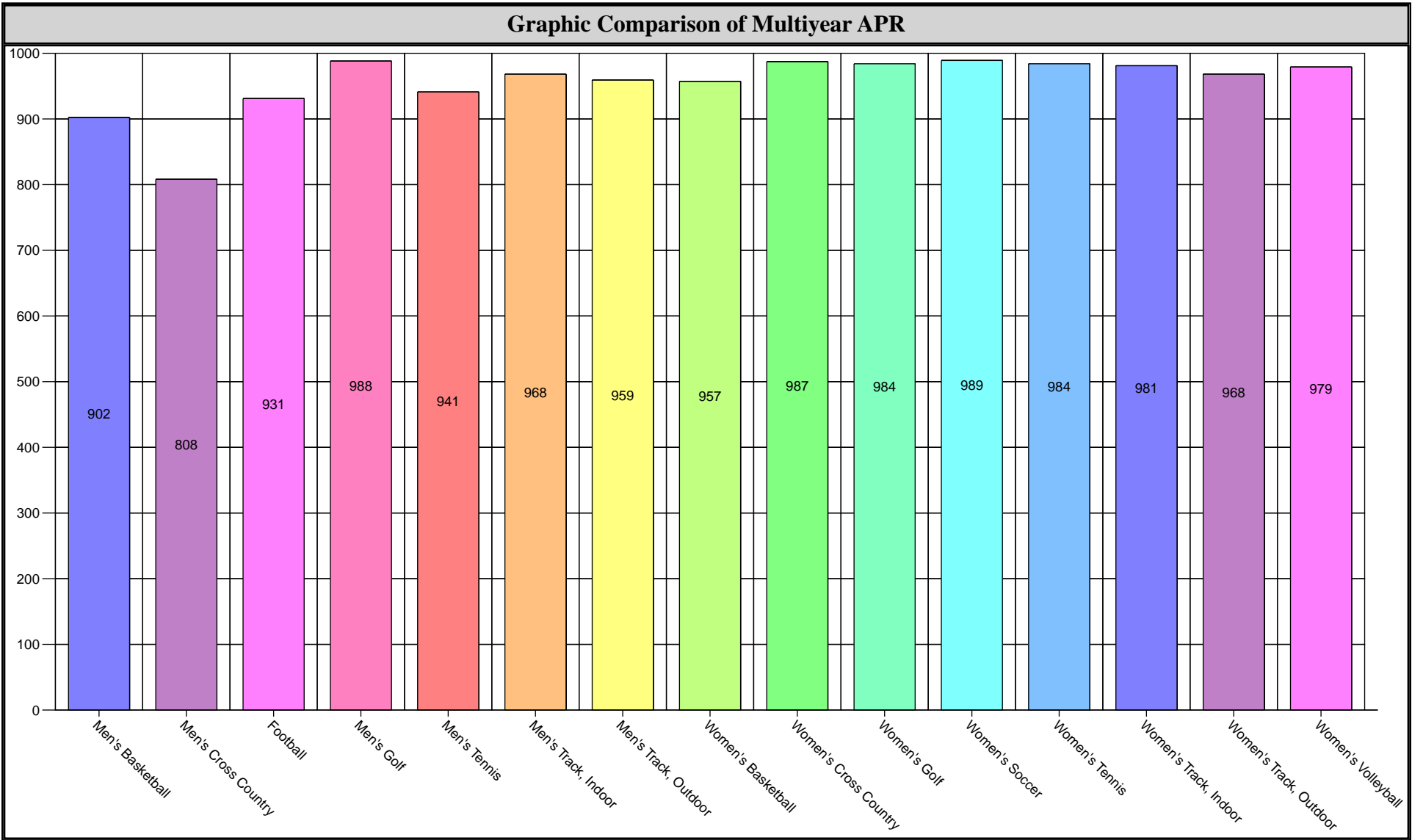
+ Denotes APR that does not subject the team to contemporaneous penalties due to the squad-size adjustment. The "upper confidence boundary" of a team's APR must be below 925 for that team to be subject to contemporaneous penalties. Squad-size adjustments will be eliminated when the fourth year of APR data is collected, provided the team's multiyear cohort includes 30 or more student-athletes.

# NCAA Division I 2004-05 Academic Progress Rate Institutional Report

Institution: University of Idaho

Date of Report: 03/22/2006

## Sport-by-Sport APR Comparison:



**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**IDAHO STATE UNIVERSITY**

**SUBJECT**

Update on the status of Idaho State University's (ISU) computing systems.

**REFERENCE**

October 17, 2005                      Approval granted to develop two Requests for Proposal: (1) to purchase a replacement hardware system and operating system; and (2) to convert existing software to run on the UNIX-based system.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.

**BACKGROUND**

At the October 17, 2005 State Board of Education meeting, approval was granted for ISU's request to develop two Requests for Proposal to purchase a replacement hardware system and operating system, and to convert existing software to run on the UNIX-based system. At that time ISU had been informed that the current mainframe computer, a Hewlett Packard 3000, plus the operating system that operates the hardware, Hewlett Packard MPE, would no longer be supported by the company after December, 2006, with the result that Hewlett Packard would no longer provide hardware or software repairs. ISU had planned to migrate its current computing capabilities to a new computer system (UNIX) no later than December, 2007.

**DISCUSSION**

ISU was recently informed that the HP platform of the current system will now be supported by HP and/or third party vendors through 2010. This is a four-year extension of their original date. Therefore, ISU has decided to abandon the migration plans approved by the Board in October, 2005, and make every effort to move directly to a new Enterprise Resource Planning (ERP) System.

ISU has hired Eagle Consulting, Inc. to assist in creating a list of system requirements, an estimate of the total cost of ownership, and eventually, a Request for Proposal (RFP). It is anticipated that an RFP will be presented to the Board for approval at the June, 2006 meeting.

**IMPACT**

A four-year extension will allow ISU ample time to install a new Enterprise Resource Planning System.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**IDAHO STATE UNIVERSITY - continued**

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff was included in discussions regarding the changes mentioned by the university in late January 2006. Because ISU has no control over the business decisions of companies, such as the current mainframe computer manufacturer, the university is somewhat dependent upon those external business decisions.

ISU's decision to not make a two-step migration process appears to be a sound business decision, and staff supports ISU's approach to use a consultant to create IT system requirements, in light of the additional time now available because of the vendor's decision to support the hardware until 2010. ISU expects to bring an RFP to the June 2006 Board meeting.

The attached management consulting services agreement has been provided by ISU for information only. The total cost of the agreement is \$49,300. No action by the Board is required.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**MANAGEMENT CONSULTING SERVICES AGREEMENT**

This Management Consulting Services Agreement ("Agreement") is entered into between Idaho State University (ISU) and Eagle Consulting, Inc. (EC) as of and effective March 1, 2006 ("Effective Date").

**RECITALS**

A. **WHEREAS**, ISU desires to purchase certain Consulting Services (Services); and

B. **WHEREAS**, EC has the skills and expertise and wishes to provide the services described herein in accordance with the terms and conditions hereof;

**NOW, THEREFORE**, in consideration of the payments herein agreed to be made and the covenants and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree as follows:

1. **SERVICES**

Starting on the Effective Date, EC shall perform the services described in Exhibit A, Statement of Work.

2. **COST FOR SERVICES**

The total costs for Services are set forth in Exhibit B, Cost and Payment Schedule.

3. **TERMS, COVENANTS AND AGREEMENTS**

3.1 Term. This Agreement shall commence on the Effective Date and continue for a period of 3 months ending on May 31, 2006, unless sooner terminated pursuant to the provisions of Section 3.7 ("Termination").

3.2 Payment Terms. All payments, as identified in Exhibit B shall be due as described in Exhibit B, Cost and Payment Schedule. No invoice will be issued unless ISU requires an invoice for payment. In such case, not less than ten (10) days before the first day of each month during the Term of this Agreement, EC shall submit an invoice to ISU. Payment shall be due from the University to EC not later than the 1<sup>st</sup> day of the month following receipt of the invoice. Exhibit B sets forth the monthly amounts to be paid by the University for the Services.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

3.3 Confidentiality. To the extent permitted by law, ISU and EC shall treat each other's Confidential Information as proprietary. ISU and EC shall exercise due care to keep in strict confidence and not disclose Confidential Information to any individual other than its respective employees, who have a "need to know" in accordance with the performance obligations of EC and or ISU, as applicable, under this Agreement. For purposes hereof, "Confidential Information" shall mean personnel, student, software, business, customer, marketing, educational, financial and other non-public information, reports, or trade secrets relating to the business of EC or ISU, as applicable, and created or learned by ISU or EC, as applicable, in connection with the performance of the Services.

3.4 Indemnity. EC shall indemnify, defend and hold ISU, its trustees, directors, officers, employees, agents, successors and assigns harmless from any loss, cost, expense, damage, claim, liability, action and cause of action relating to or arising from, in whole or in part, its performance of Services and any breach by it of any provision, covenant, agreement, representation or promise in this Agreement.

3.5 Limitation on Liability, Representation, Insurance.

(a) EC shall not be liable for the performance of ISU staff, supervised and managed directly by ISU management, or by working in conjunction with EC professional staff during this engagement, except to the extent attributable to or caused by its negligence or misconduct.

(b) In light of (1) the prerogatives of ISU hereunder to assign priorities and allocate personnel; and (2) the limitation of EC's warranties hereunder as provided in Section 3.5(c), EC shall not be liable, whether contractually or in tort, for any consequential, special or indirect damages arising out of or in connection with this engagement.

(c) EC represents and warrants to ISU that all of its professional staff it assigns to perform work under this engagement shall be highly-skilled and competent to perform the services rendered in furtherance of this engagement and that they shall perform those to the highest professional standards. This is the only warranty made by EC with respect to the Services under this agreement and is in lieu of all other understandings and all warranties expressed, implied or statutory, as to the Services, including, but not limited to any warranty or merchantability or fitness for use for a particular purpose.

3.6 Taxes. This Agreement does not include charges for any sales or use tax that now, or in the future, may be deemed by a taxing authority to be applicable to the Services. In the event a taxing authority determines now or in the future that the Services are subject to such tax, EC shall invoice such taxes to ISU and ISU shall pay same simultaneously with the payment to which such taxes relate. In the event ISU is not subject to or liable for such taxes, ISU shall not be required to pay such

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

taxes, shall provide EC with the legal basis of such exemption and shall agree to indemnify EC with respect to the nonpayment by EC of any such taxes.

3.7 Termination This Agreement may be terminated by either party prior to May 31, 2006 for any reason, or for no reason at all, upon thirty days prior written notice to the other party. In the event of any such termination, neither party shall have any liability hereunder to the other after the effective date of termination except to the extent of liabilities and reasonable expenses arising prior to such termination.

**4. GENERAL PROVISIONS**

4.1 Severability. Each provision of this agreement shall be a separate and distinct covenant and, if declared illegal, unenforceable, or in conflict with any governing law, shall not affect the validity of the remaining portion of this Agreement.

4.2 Governing Law. This Agreement shall be governed by the laws of the State of Idaho.

4.3 Notice. Any notice required or permitted to be given to either party under this Agreement shall be effective upon personal delivery, three days after deposit in the United States mail, certified, return receipt requested, postage prepaid, or if by facsimile transmission, on written confirmation of receipt of such transmission, addressed as follows:

Notice to ISU:                   Randy Gaines  
  Campus Box 8037  
  921 South 8th  
  Pocatello, Idaho 83209

Notice to EC:                    John Slack  
  Executive Vice President  
  Eagle Consulting, Inc.  
  809 Bryan Tr.  
  New Lenox, IL 60451

4.4 Successors. Subject to Section 4.6, this Agreement and all future amendments shall be binding on both parties and their heirs, successors and assigns.

4.5 Entire Agreement; Amendments.

(a) This Agreement, together with the Exhibits A and B hereto which are hereby incorporated herein, embody the entire agreement and

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

understanding between the parties hereto and supersedes all prior understandings and agreements, whether written or oral, between the parties hereto relating to the subject matter hereof.

(b) This Agreement (including the Exhibits hereto) may not be amended or modified except in writing signed by the parties hereto.

4.6 Assignment and Delegation. This Agreement may not be assigned or delegated by either party without the prior written consent of the other party.

4.7 Counterparts. This Agreement may be extended in one or more counterparts, all of which when taken together shall constitute one and the same document.

**IN WITNESS WHEREOF**, the parties hereto have caused the execution of this Agreement as of the Effective Date.

**ISU:**

**Idaho State University**

By \_\_\_\_\_

David K. Buck, Director of Purchasing Services

**Eagle Consulting**

By \_\_\_\_\_

John Slack, Executive Vice President



**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Exhibit A**

**Statement of Work**

Please refer to: **Eagle Consulting Inc. Proposal Idaho State University For Request for Proposal Development Consulting Services** dated February 3, 2006. By reference, the entire proposal is incorporated into this contract.

**Exhibit B**

**Cost and Payment Schedule**

**Projected Costs**

Eagle Consulting understands that as a state-assisted university, ISU would prefer a fixed price quote. Therefore, Eagle will provide the above scope of services, up to 45 days at a fixed rate of \$49,300, including reasonable travel and living expenses. A down payment of \$24,500 is required at contract signing with the final payment of \$24,800 due June 1, 2006 upon delivery and acceptance of the finished RFP and total cost of ownership analysis.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: I. Real and Personal Property and Services**

April 2002

**I. Real and Personal Property and Services**

**3. Acquisition of Personal Property and Services**

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.
- b. Acquisition or development of new administrative software or systems that materially affect the administrative operations of the institution by adding new services must be reviewed with the executive director before beginning development. When feasible, such development will be undertaken as a joint endeavor by the four institutions and with overall coordination by the Office of the State Board of Education.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Alcohol Permits Approved by University Presidents

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND**

In June of 2004, the State Board of Education adopted a new policy governing the use of alcohol on campus. The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with this policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

**DISCUSSION**

The last update presented to the Board was at the October 2005 Board meeting. Since that meeting, Board staff has received 11 permits from Boise State University, 18 permits from Idaho State University, and 10 permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use from February 2006 through September 2006. It is attached for the Board's review.

**IMPACT**

N/A

**STAFF COMMENTS AND RECOMMENDATIONS**

State Board staff offers no comments or recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
APRIL 20-21, 2006**

**APPROVED ALCOHOL SERVICE AT  
BOISE STATE UNIVERSITY**

**February 2006 – April 2006**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Author "Roland Smith"	SUB/Jordan AB	2/21/06
Idaho Environmental Education Association	SUB/Jordan D	03/03/06
Planning Dinner for Scholarship Event	SUB/Foote Rm	03/16/06
Vassily Primakov, Schumann – Boise Philharmonic	Morrison Center Main Hall	03/18/06
Ron White	Morrison Center Main Hall	03/22/06, 03/23/06
Special Olympics Bid Committee Reception	Allen Noble Hall of Fame	03/23/06
International Association of Assembly Managers	Morrison Center Main Hall	04/01/06
Friends of Bob and Tom	Morrison Center Main Hall	04/14/06
Spring Jam Concert	Taco Bell Arena	04/14/06
Fine Wine Tasting and Gourmet Dinner/Audition	Caven-Williams Sports Complex	04/21/06
Prokofiev Symphony 5 – Boise Philharmonic	Morrison Center Main Hall	04/22/06

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
APRIL 20-21, 2006**

<b>APPROVED ALCOHOL SERVICE AT IDAHO STATE UNIVERSITY</b>		
<b>May 2006 – September 2006</b>		
<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
ISU Foundation Board Dinner	Stephens Performing Arts Center	03/02/06
President's Donor Recognition Dinner	Stephens Performing Arts Center	03/03/06
ISU Foundation Fundraiser	Stephens Performing Arts Center/Barbara Marshall Rotunda	03/10/06 & 03/30/06
Thorne/Wotlen Wedding	Stephens Performing Arts Center	03/18/06
Reception for Speaker Dr. Louis Fisher	Pi Sigma Alpha Alumni House	03/21/06
Idaho Business Leader of the Year Reception/Banquet	Stephens Performing Arts Center	03/23/06
Friends of Oboler Library Buffet/Dinner/Dance	Stephens Performing Arts Center – Rotunda	03/31/06
Reception for Speaker Dr. Richard Pious	Pi Sigma alpha Alumni House	04/06/06
Wedding & Reception	Stephens Performing Arts Center/Rotunda - Inner Circle	04/08/06
Mortar Board Initiation/Honors Program Celebration	Stephens Performing Arts Center – Rotunda	04/06/06 & 04/10/06
Dinner Honoring Congressman Butch Otter	Stephens Performing Arts Center	04/15/06
Dinner for Native American Awareness Week	Stephens Performing Arts Center	04/18/06
Idaho Society of Clinical Laboratory Scientists State Meeting	SUB/Middle Fork & Woodriver	04/27/06 & 04/28/06
Idaho State Alumni Association Board of directors Reception	Magnuson Alumni House	04/28/06
Journal Images Photo Slideshow & Reception	Stephens Performing Arts Center – Rotunda	04/29/06
Big Ski Directors Conference Reception	Magnuson Alumni House	06/14/06
Sports Hall of Fame Reception	Sports Medical Center	09/08/06
Idaho State Alumni Association Board of directors Reception	Magnuson Alumni House	09/21/06



**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
APRIL 20-21, 2006**

---

**APPROVED ALCOHOL SERVICE AT  
UNIVERSITY OF IDAHO**

**February 2006 - APRIL 2006**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Pritchard Art Gallery Art Auction/Fundraiser	Pritchard Art Gallery	02/17/06
Kappa Kappa Gamma 90 <sup>th</sup> Reunion	PE Building – Small Gym	03/04/06
Law “Natural Resources Initiative” Reception	UI Boise Water Center	03/15/06
After Hours/Employee Recreational Social	Idaho Commons Summit Room	04/07/06
Rocky Mountain Elk Foundation Banquet/Auction	Kibbie Dome	04/08/06
GPSA Annual Banquet and Awards	SUB Ballroom	04/12/06
Accounting Advisory Board	UI – Golf Course	04/20/06
Silver and gold Pre-game Event	Parking Lot 51 on UI campus	04/21/06
Dennis Erickson Golf Tournament/Fundraiser	UI – Golf Course	04/22/06
Chamber of Commerce After Hours	Amphitheater	04/27/06

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES**

**J. Use of Institutional Facilities and Services**

**June 2004**

**2. Possession, Consumption, and Sale of Alcohol Beverages at Institutional Facilities**

b. Each institution shall maintain a policy providing for an institutional Alcohol Beverage Permit process. For purposes of this policy, the term “alcoholic beverage” shall include any beverage containing alcoholic liquor as defined in Idaho Code Section 23-105. Waiver of the prohibition against possession or consumption of alcoholic beverages shall be evidenced by issuance of a written Alcohol Beverage Permit issued by the CEO of the institution which may be issued only in response to a completed written application therefore. Staff of the State Board of Education shall prepare and make available to the institutions the form for an Alcohol Beverage Permit and the form for an Application for Alcohol Beverage Permit which are consistent with this Policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting. An Alcohol Beverage Permit may only be issued to allow the sale or consumption of alcoholic beverages on public use areas of the campus grounds provided that all of the following minimum conditions shall be met. An institution may develop and apply additional, more restrictive, requirements for the issuance of an Alcohol Beverage Permit.

**CONSENT - INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Quarterly Report: Program Changes Approved by Executive Director

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section III.G.4.b.(2), Program Approval and Discontinuance

**BACKGROUND**

In accordance with Board policy, "Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation.

**DISCUSSION**

In accordance with Board policy, "All modifications approved by the executive director shall be reported quarterly to the Board." The Board office is providing a report of program changes, additions, etc. from Idaho's public colleges and universities that were approved by the executive director.

**IMPACT**

NA

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff offers no comments or recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT - INSTRUCTION, RESEARCH & STUDENT AFFAIRS  
APRIL 20-21, 2006**

**Academic Programs  
Approved by Executive Director  
December 2005 – March 2006**

<b>Boise State University</b>
Discontinuation of Communication, Training and Development B.A. degree
Addition of a Minor in Military Science
Name change of Dept. of Chemistry to Dept. of Chemistry and Biochemistry

<b>College of Southern Idaho</b>
Addition of an Associate of Arts in Special Education

<b>Idaho State University</b>
Addition of a Pre-Law emphasis within the Philosophy major
Addition of an Operations Management emphasis within the Bachelor of Business Administration
Addition of Emergency Medical Technician Post Technical Certificate within Paramedics program
Addition of a Philosophy and Religion minor within Philosophy program
Addition of a Ethics minor within Philosophy minor
Addition of a Minor in Pharmaceutical Sciences
Discontinue BS in Engineering Management
Discontinue BS in Engineering

<b>University of Idaho</b>
New Six Sigma Innovation and Design Certificate
College of Education – organizational structure to establish: <ul style="list-style-type: none"> <li>• Department of Adult, Career, and Technology Education (ACTE)</li> <li>• Department of Counseling and School Psychology, Special Education, and Educational Leadership (CASPEL)</li> <li>• Department of Curriculum and Instruction</li> <li>• Department of Health, Physical Education, Recreation and Dance (HPERD)</li> </ul>
Addition of Aquaculture minor within the Fisheries Program
New Fire Ecology, Management, and Technology Certificate

**Professional - Technical Education Programs  
Approved by Executive Director**

<b>Program Change</b>	<b>Institution</b>
Electronic Service Technologies – Modification to Electronic Service Technician Curriculum	<b>EITC</b>
Rename Office Technology Program to Business Information	<b>ISU</b>
Separate Web site Design and Mgmt from Office Technology Program and make an independent program	<b>ISU</b>
Inactivate the Electronics Technology Program	<b>NIC</b>
Modification of Technical Certificate curriculum offered in Computer Information Technology	<b>NIC</b>
Addition of Advanced Technical Certificate to Bookkeeping option of Business and Office Technology program	<b>NIC</b>
Addition of an 18-month Advanced Technical Certificate to Computer Information Technology	<b>NIC</b>
Expansion of curriculum in the Technical Certificate offered in the Law Enforcement Program	<b>NIC</b>
Inactivate three options in Computer Information Technology Program	<b>NIC</b>

**CONSENT - INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

G. Program Approval and Discontinuance

October 2005

---

4. Program Approval Policy

b. Existing instructional programs, majors, minors, options, emphases and instructional units.

(2) Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation. The executive director may refer any of the requests to the Board or a subcommittee of the Board for review and action. All modifications approved by the executive director shall be reported quarterly to the Board. Non-substantive name or title changes need not be submitted for approval.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**March 20-21, 2006**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>PRESIDENT'S COUNCIL REPORT</b>	<b>Information Item</b>
<b>2</b>	<b>UNIVERSTIY OF IDAHO PROGRESS REPORT</b>	<b>Information Item</b>
<b>3</b>	<b>IDAHO PUBLIC TELEVISION PROGRESS REPORT (IPTV)</b>	<b>Information Item</b>
<b>4</b>	<b>AGENCY REPORTS</b>	<b>Information Item</b>
<b>5</b>	<b>IDAHO DIGITAL LEARNING ACADEMY: PROPOSED RULE AND UPDATE</b>	<b>Motion to Approve</b>
<b>6</b>	<b>REAPPOINTMENT OF STATE LIBRARY BOARD MEMBER</b>	<b>Motion to Approve</b>
<b>7</b>	<b>LEGISLATIVE UPDATE</b>	<b>Information Item</b>

---

**THIS PAGE INTENTIONALLY LEFT BLANK**



**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

President's Council Report.

**APPLICABLE STATUTE, RULE, OR POLICY**

N/A

**BACKGROUND**

Monthly report given by the President of the President's Council.

**DISCUSSION**

**IMPACT**

**STAFF COMMENTS AND RECOMMENDATIONS**

N/A

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

University of Idaho Progress Report

**BACKGROUND**

Periodically, the institutions of higher education in the State of Idaho are requested to provide a progress report to the members of the State Board of Education. It has been about one year since University of Idaho has supplied an overview of its status and accomplishments.

**DISCUSSION**

Dr. Tim White, President of the University of Idaho, will be in attendance at the meeting and present a summary of the accomplishments and future goals of the university.

**IMPACT**

President White's presentation will provide the State Board members and others with current status information about the University of Idaho.

**STAFF COMMENTS AND RECOMMENDATIONS**

No staff comments or recommendations are needed at this time.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Idaho Public Television Progress Report (IPTV)

**BACKGROUND**

In an effort to allow the agencies under the authority of the State Board of Education an opportunity to present to the State Board of Education on a more regular basis, one of the agencies will be making a presentation before the Board at each meeting. This report will be a progress report and an opportunity for the agency to supply and overview of its status and accomplishments.

**DISCUSSION**

Mr. Peter Morrill, Director of Idaho Public Television, will be in attendance at the meeting and present a summary of the accomplishments and future goals of IPTV.

**IMPACT**

Mr. Morrill's presentation will provide the State Board members and others with current status information about IPTV.

**STAFF COMMENTS AND RECOMMENDATIONS**

No staff comments or recommendations are needed at this time.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

# PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE

State Board  
of Education Meeting,  
Moscow

IdahoPTV Report

April 20, 2006

1

Tuesday,  
February 17, 2009

*A date to remember...*

2

## Today's Presentation

- Digital TV Update
- Legislative Action
- Looking Ahead
- Questions...



3

## Digital Television Update



4

## Why Digital Television?

5



1995 Telecom. Act  
&  
1997 Balanced Budget Act

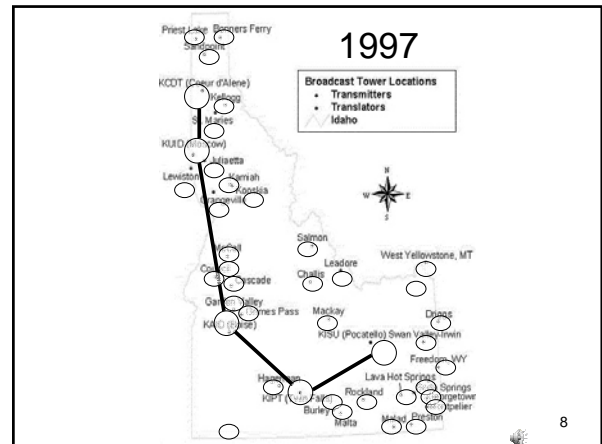
6

# PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE

## Federal Mandate Set 3 Goals

- Transmitter Conversion
- Translator Conversion
- Shut Off Analog TV

7



8

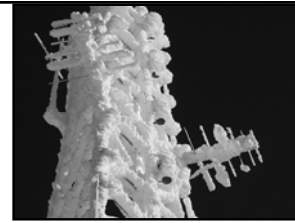
## Our Idaho Plan

Digital Upgrade of...

- 5 Transmitters
- 37 Translators
- 4 Basic Studios

Boise, Moscow, Pocatello  
& Statehouse

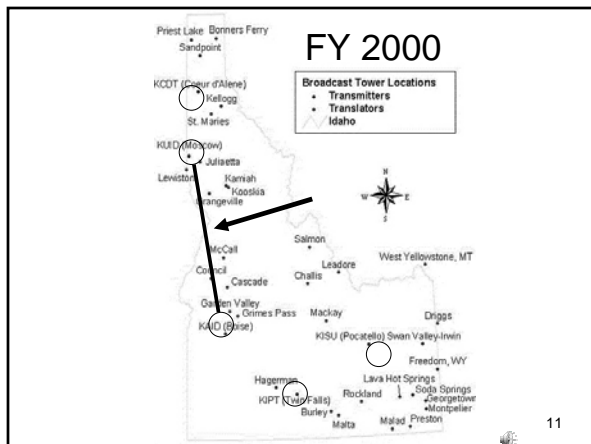
9



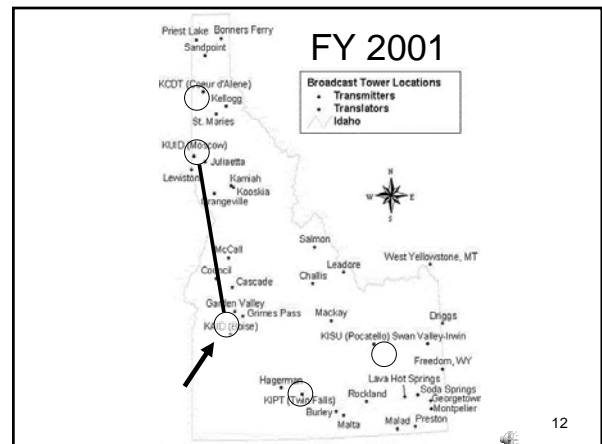
### Step 1

## 5 Transmitters Deadline: May 2003

10



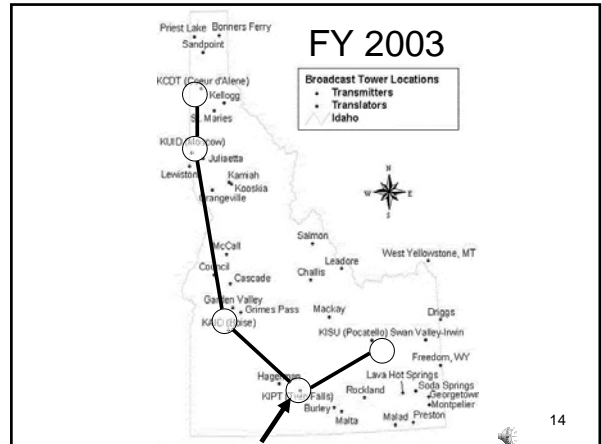
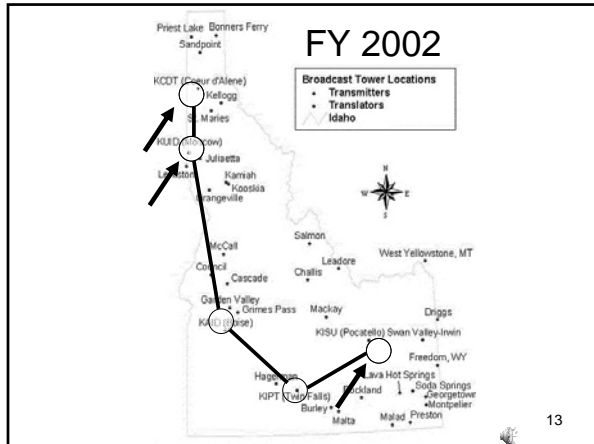
11



12



# PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE

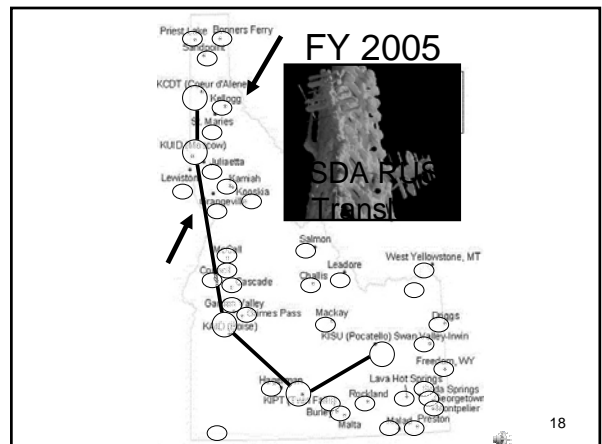
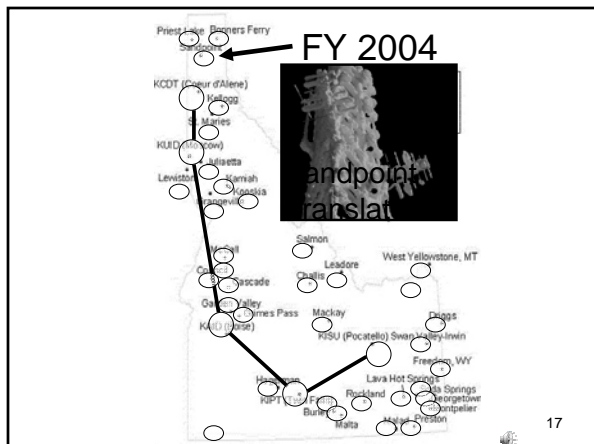


## Met 2003 Transmitter Deadline

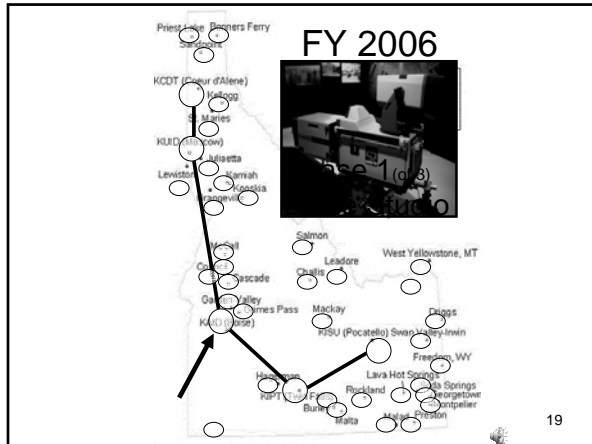
15

## Next Steps, Translators & Studios

16



# PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE




## FY 07 Governor's Recommendation:

Replacement Capital **\$1.9m**

- 5 Translators
- Studios, Poc. & MOSCOW (Phase 2 of 3)
- 2 vehicles, misc.

20



## FY 07 Legislative Action:

Replacement Capital **\$1.6m**


- 12 Translators (of 29 remaining)
- Studio, Pocatello only
- 2 vehicles, misc.

21

## FY 07:

- 12 Replacement Translators Identified At-Risk Sites

Bonners Ferry	1991
Driggs	1985
Garden Valley	1980
Georgetown	1978
Lava Hot Springs	1988
Mackay	1980
No Business Peak	1988
Malad	1984
Preston	1990
Priest Lake	1990
Rexburg	1976
Salmon	1991



22

## Our Idaho Plan, Translators

- FY 07, 12 Translator Sites
- FY 08, 9 Translator Sites
- FY 09, 8 Translator Sites

23

## Our Idaho Plan, Studio (Phase 2 of 3)




### FY 07, Phase 2, Pocatello (only)

- FY 08, Phase 2.5 of 3, Moscow, misc.
- FY 09, Phase 3, Statehouse, misc.

24

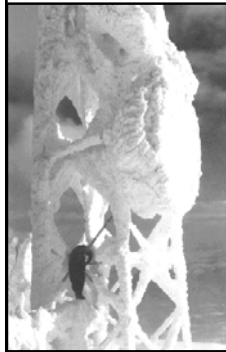
# PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE



**Translator Grant Submitted, February 7**  
*Requires Match*  
*Grant Announcement, October 1*

Idaho	5 sites
Fed/PTFP	7 sites
<b>TOTAL</b>	<b>12 sites</b>
	(of 29 remaining)

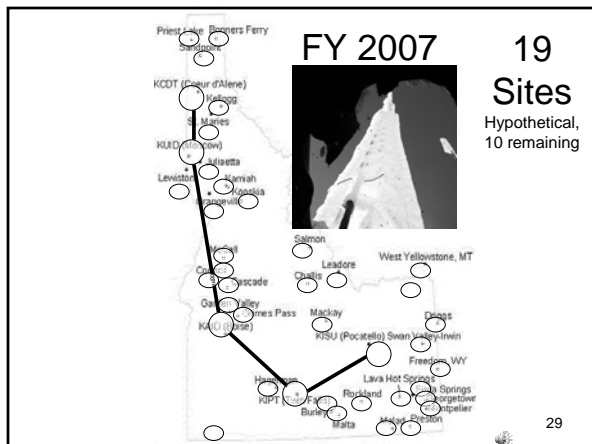
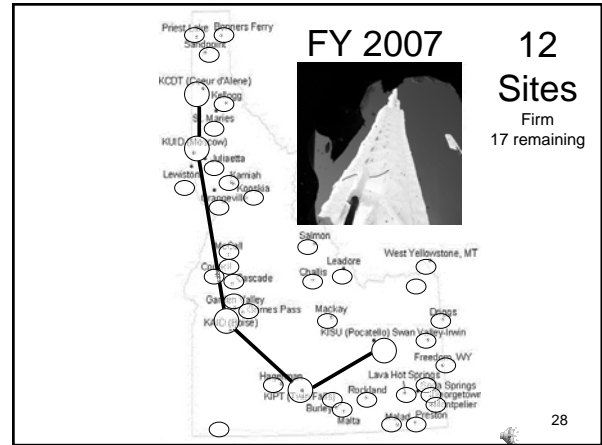
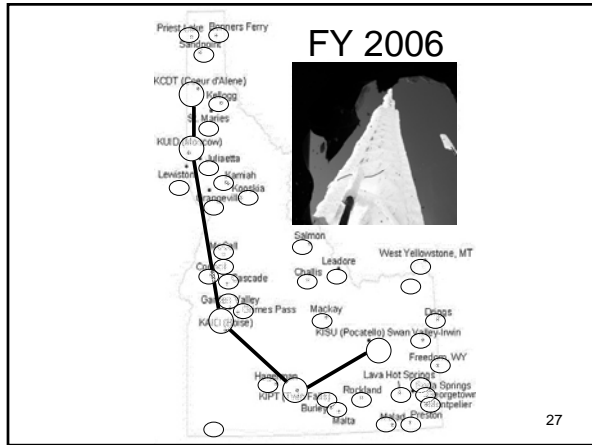
25



**Translator Grant Submitted, February 7**  
*Requires Match*  
*Grant Announcement, October 1*

Idaho	12 sites
Fed/PTFP	7 sites
<b>TOTAL</b>	<b>19 sites ?</b>
	(of 10 remaining)

26



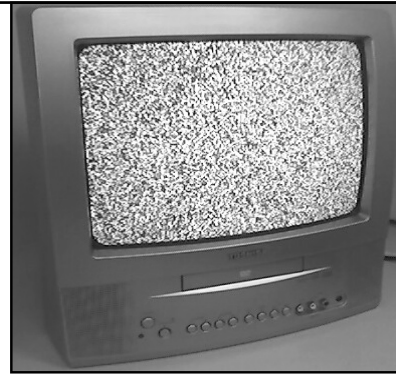
**Tuesday,  
February 17, 2009**

30

# PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE

On February 8, 2006  
President Bush signed  
legislation establishing  
February 17, 2009 for the  
analog TV shutoff.

31



32

Given the action of  
the 2006 Legislature,  
IdahoPTV is on track  
for February 17, 2009  
analog t.v. shutoff.

33

State Board  
of Education Meeting,  
Moscow

IdahoPTV Report

April 20, 2006

34

**Idaho Public Television**  
**Budget and Strategic Planning Issues**  
**Report to the State Board Of Education**  
April 20, 2006

To begin with, thank you for the opportunity to present Idaho Public Television's strategic and budget planning issues. In the following paragraphs, I hope to outline my agency's key challenges.

Strategic Issues:

Without question, the principle strategic issue Idaho Public Television (and all television stations nationwide) is facing is the cessation of analog television on February 17, 2009.

As noted in my March 2006 GM Report, as a result of legislation passed by Congress and signed by the President on February 7, 2006, IdahoPTV will be intensely focused on preparing for the analog television transmitter cessation now mandated for February 17, 2009.

As called for in IdahoPTV's 1999 multi-phased/multi-year conversion plan presented to the State Board of Education, all areas currently served by our statewide network of transmitters and translators, and our four studio facilities would be upgraded to mandated digital technology by the required date so as to provide uninterrupted service to Idahoans and the citizens of 6 surrounding states.

For the urban areas that we serve statewide (Coeur d'Alene, Moscow, Boise/Treasure Valley, Twin Falls/Magic Valley and Idaho Falls/Pocatello), Idaho Public Television has been broadcasting digital television since March 2003.

For the primarily rural areas that are served by 37 IdahoPTV translators (repeaters), much work is yet to be done.

To date, funding has been secured for 20 sites, which include:

2004	Sandpoint (State of Idaho)
2005	7 sites of the KUID/Moscow transmitter (U.S.D.A. R.U.S.)
2006	12 sites approved by JFAC (as of this writing on March 26, 2006, budget recommendations have not yet passed both chambers).
Total	20 sites funded, 17 remaining

In addition to these sites, Idaho Public Television submitted on February 6 a competitive grant request to the U.S. Department of Commerce's Public Telecommunications Facilities Program (PTFP) for 7 additional site upgrades. This grant will require local match, which is provided in the funding now under consideration by the Legislature. We will learn of the disposition of this grant by October 1, 2006.

IdahoPTV has just learned of another competitive grant opportunity that shows promise for translator site upgrades at the U.S. Department of Agriculture that is due on May 15,

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

2006. Determination on this potential grant is unknown, but will probably be in the fall of 2006.

In addition to readying our translator sites for digital broadcasting, IdahoPTV has also sought to upgrade our basic studio production facilities in Boise, Pocatello, Moscow and the Idaho Statehouse. As a result of funding from the State of Idaho in 2005 and a recent PTFP grant, the upgrade of the Boise facility is now underway with a completion date of June 30, 2006. With funding from the 2006 Legislature, a similar upgrade will occur in Pocatello in fiscal year 2007. This studio upgrade is part of a multi-year partnership with Idaho State University that will include moving our studio and offices from the basement of the Education Building to be co-located with the ISU School of Communication in the Liberal Arts Building. We are expecting exciting new opportunities for programming and education from this partnership. It is anticipated that the move and equipment installation will be complete for the 2007 fall semester.

A similar studio upgrade was proposed by IdahoPTV for the Moscow facility, approved by the State Board of Education and recommended by the Governor, but after deliberation by JFAC was not funded in favor of additional translator upgrades. From the discussion by JFAC, IdahoPTV will resubmit this request for the next legislative session.

Budget Issues:

Based on the urgency of the federal mandate for the cessation of broadcasting by analog television transmitters on February 17, 2009, the following items will be agency priorities for consideration by the 2007 legislative session:

*Translators (including power conditioning/backup):*

We anticipate requesting funding for up to 9 rural translators (repeaters) and power conditioning/backup for key distribution sites. Amount: @ \$450,000.

*Moscow Studio Upgrade (Phase 2.5 of 3)*

Based on the spirit of the JFAC discussion in February, we will again request funding for the upgrade of the Moscow studio. The equipment ranges in age from 20-32 years. Amount: \$819,315.

*Video File Server System Upgrade*

IdahoPTV's current video file server is not compatible with PBS's new video distribution system. It is located in the network operations center in Boise and provides virtually all storage and broadcast capabilities for both the analog and digital statewide television systems of Idaho Public Television. It was purchased in 2002 and is nearing the end of its industry standard life of service. It operates 24 hours per day, 7 days per week, 52 weeks per year. Amount: @ \$250,000.

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Presentations by the Agencies of the State Board of Education

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section IV.A.

**BACKGROUND**

The State Board of Education is responsible for the general supervision of the Idaho Educational Public Broadcasting System, the School for the Deaf and the Blind, the Division of Professional-Technical Education, and the Division of Vocational Rehabilitation, all of which operate in accordance with the Governing Policies and Procedures established by the Board. The Idaho State Historical Society and the Idaho State Library follow their respective board policies except for state appropriation requests and related matters governed by the State Board of Education.

**DISCUSSION**

In an effort to provide better information, once a year each agency will have the opportunity to present agency specific information to the Board. There will be a presentation from one agency director at each of the six regular Board meetings throughout the year. Each presentation will be no more than 10 minutes long with five minutes for questions and answers (for a total of 15 minutes).

In addition to these rotating reports, there will be a panel of all of the Directors at the April Board meeting where each Director will have a 3-5 minute presentation to address budget and strategic planning issues. Each agency has also included a short written report starting on page 8. The purpose of this presentation and report is to give the Board members a better understanding of each agency's needs and the issues that they will be facing into the future.

**IMPACT**

Provide budget and strategic planning information to the Board.

**STAFF COMMENTS AND RECOMMENDATIONS**

This information replaces the 'Dashboard Reports' that in the past have been included in the agenda on a quarterly basis.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**  
**Governing Policies and Procedures**

Section: IV Agency Affairs

Subsection A: Coverage

---

**A. Coverage**

The State Board of Education is responsible for the general supervision of the State Department of Education, the Idaho Educational Public Broadcasting System, the School for the Deaf and the Blind, the Division of Professional-Technical Education, and the Division of Vocational Rehabilitation, all of which operate in accordance with the Governing Policies and Procedures established by the Board.

The State Historical Society and the State Library operate in accordance with the policies established by the respective boards of trustees, except for state appropriation requests and related matters governed by the State Board of Education. For purposes of this section, the State Historical Society and the State Library are excluded from coverage unless included by specific reference.



**Idaho School for the Deaf and the Blind  
Budget and Strategic Planning Issues  
Report to the State Board Of Education  
April 20, 2006**

The state agency known as the Idaho School for the Deaf and the Blind (ISDB) is an integral part of the State Board of Education's overall plan and process for the delivery of quality education throughout Idaho. Our faculty, staff, and administration are focused toward achieving the Board's goals while tailoring our service delivery options to the unique clientele we serve throughout the state. The mission and vision of our agency reflects an ongoing commitment to meeting the challenge of serving and educating Deaf/Hard of Hearing and Blind/Visually Impaired children and young adults.

**VISION STATEMENT**

ACCESS, INDEPENDENCE and MEANINGFUL INTEGRATION FOR EVERYONE

**MISSION STATEMENT**

- ISDB's purpose is to provide effective supplemental services, information, and resources to lead agencies and families throughout Idaho.
- ISDB provides a continuum of educational opportunities designed to meet the needs of children, families, and service delivery partners.
- ISDB's education philosophy of rigor and excellence results in student access to the world at large.

-----

ISDB currently serves nearly 800 students through a state-wide Outreach Program with 7 regional offices located in major cities. The Day/Residence Campus, located in Gooding, ID, also houses both the Agency Administrative Offices and the Region-5 Outreach Office. During school year 2005-2006 average campus attendance was 74 students. Trend analysis has us anticipating that number to drop to approximately 68 next school year. About half of the campus students live in residence cottages during the week and half are "day students," bussed in from surrounding school districts. Next year, ISDB will continue to operate our current model of service delivery incorporating;

- 1) Outreach - consultation and guidance - providing supplemental services to LEAs that directly serve students living at home and attending their home district schools,
- 2) Day/Residence Campus program where students attend a total D/HH or B/VI program away from the home district. Appropriate public school mainstreaming classes are incorporated into the Day/Residence program.

During the year ending December 31, 2005, both the Office of Performance Evaluations and a State Board sub committee completed program review of the agency. Their findings are contained in formal reports dated October 2005, and December 2005 respectively. ISDB has carefully studied these reports, concurs in all findings and 19 total recommendations, and has already begun the task of incorporating these changes into agency strategic planning and operational planning for the coming fiscal year. ISDB also received considerable guidance from the Joint Finance & Appropriations

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

Committee with regard to our main campus cost saving measures. These will be implemented during the coming fiscal year beginning July 1, 2006. In summary, this will entail reduction of residence cottages in use and corresponding staff reductions in the areas of academic faculty, food service, maintenance and custodial staff corresponding to the decreasing trend in campus enrollment. The agency is also engaging other state agencies and local community service organizations in an attempt to improve overall campus facility utilization rates.

Some of the major challenges for this agency in the coming years revolve around the current efforts to redesign our state-wide service delivery model and the associated changes in personnel structure. Community interest items, evolving relationships with Local Education Agencies (LEAs) and developing an enhanced Outreach Program will also present significant challenges. ISDB is committed to full participation and partnership with the State Board's Working Group initiative to expand on the 10 general recommendations. Since this effort is only just beginning, I'll comment more on those developments in later reports.

ISDB intends to fully comply with all recommendations in the OPE (October 2005) report. We have already implemented a process for tracking campus enrollment trends and will very shortly complete work on;

- 1) a Caseload vs Workload formula for better management of Outreach staff assignments,
- 2) Revising all current Interagency Agreements to reflect the needs of the new service delivery model,
- 3) Formalizing the agreement with the Treasure Valley Auditory-Oral program (currently located at River Valley Elementary School - Meridian, ID), and
- 4) Revising policy to better define the role and mission of state-wide Auditory-Oral training programs.

Other significant challenges:

- Establishing a process for certificated professional staff and teacher pay equity: Currently ISDB certified teachers are paid 13% below the state equivalent and need a statute change or other mechanism to allow developing our budget based upon the State Reimbursement Matrix. (The impact of the two most recent changes in teacher compensation - \$30,000 Minimum Salary and 2.5% increase in Reimbursement Matrix have only compounded this problem. ISDB is now \$340,000 behind policy for paying our teachers.)
- Governing Statutes are significantly out of date: This issues is being addressed in the SBOE-Working Group initiative. First round of changes seems to be having some success in this legislative session. More in-depth changes will be needed during the next session to keep pace with legislative intent expressed during this year's JFAC budget setting.

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

- ISDB may never be able to meet AYP (Average Yearly Progress) under current criteria:

(Items below are in reference to the Oct 26, 2005 ISDB report on AYP to the SBOE-Sub Committee.)

a) ISAT targets and NCLB standards do not provide sufficient alternatives to account for special education in general, nor B/VI education specifically. The ISAT frequently does not produce a valid or dependable score for many of ISDB's Visually Impaired (VI) students. NWEA only produces Braille copies of the ISAT test in Grade 2 ("contracted") Braille, while the majority of ISDB's elementary students only read at the Grade 1 ("uncontracted") level. ISAT was primarily designed to be taken on the computer and most of our VI students take the standardized tests in Braille or Large Print versions due to vision limitations. While the computer version of the assessment "levels with the student" (giving easier or more difficult questions according to how the student answers each preceding question), the paper versions cannot do that. Since this leveling does not occur for BVI students, a high percentage (nearly half) of the scores are reported as "no score--test too difficult, or too easy". This lack of dependable or valid scores is very problematic in achieving satisfactory AYP ratings based upon an acceptable percentage of total population of students.

b) Many ISDB deaf/hard of hearing children arrive at ISDB having experienced significant language development delays compared to their peers in the general education setting. Adequate language development must precede development of reading and writing skills. The first ("spoken") language must be in place in order for any written code of the language to make sense. The unique nature of deafness and hearing impairment directly impacts this delayed development.

-- Approximately 90% of deaf/hard of hearing children are born into hearing families. These children begin life in a home environment in which they do not have access to the first ("spoken") language of the home, be it English, Spanish, or any other spoken language. Hearing parents typically find nearly impossible to be a "language role model" to their infant child for a language they do not even know themselves (perhaps a form of sign language). Therefore, their child loses precious early cognitive development opportunities in their "silent" environment.

-- Even parents who choose an oral communication method for their child have a nearly insurmountable task of modeling spoken language during those important first 12-18 months to a child that cannot hear them. Most resort to using different techniques and therapeutic methods in the home than they would have used if the child were hearing.

-- Hearing children develop initial skills by growing up in a language rich environment. All members of a family, including siblings, providing modeling for the home language. It is extremely rare, however, to have all members of a deaf child's family participating in the effort to provide language models. Unless all members of the family are consistently including the deaf/hard of hearing child in communication, and providing the child the opportunity for incidental learning through "overhearing", the child will most likely develop some language delays.

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

Closing Summary:

ISDB is committed to working with LEAs, parents, the State Department of Education and any other state agency to insure the educational needs of every Deaf/Hard of Hearing and Blind/Visually Impaired child in Idaho are met. Our focus is on compliance with state and federal regulations, and the appropriate ISAT targets. We specialize in the delivery of highest possible level and quality of supplemental services we can provide to the LEA, the student and parent, leading to the academic, occupational, and personal success of these young citizens.

ISDB has a highly motivated, extremely well qualified staff who are dedicated to serving this low incidence population. The agency has established and maintained the best working relationship possible with local school districts and community groups that assist parents and student/clients state-wide. We stand ready to carry this positive attitude toward high standards of achievement into all future endeavors as the SBoE directs us to do.



## ***Key Issues for Planning and Budget*** ***Professional-Technical Education***

1. **Provide ongoing support for the Career Information System (CIS).** The Career Information System is used by nearly all school districts, all colleges and universities, Vocational Rehabilitation, Commerce and Labor, Corrections and individuals as the primary source of information about careers and the educational requirements and opportunities for those careers. Last year the Board approved a budget request of \$190,700 to provide needed ongoing capital and to replace lost federal funds. JFAC chose to delay the consideration of that request until next year. Temporary grant funds and reserves will be used for FY07. It is essential that these funds be appropriated next year if CIS is to continue.
2. **Support needed growth in technical colleges.** Demand for less than 4-year technical education is at an all-time high. Industry is clamoring for people with the necessary technical skills to grow operations and replace retiring workers. Past budget reductions have forced the technical colleges to shift money for instructional equipment into faculty. This year, JFAC approved one-time instructional equipment dollars to address this problem. These dollars need to become part of the operational base. In addition, the state needs to address the capacity needed due to a growing population, increased industry demand, emphasis on getting more high school students to go to college, and the potential of expanded growth due to the community college initiative.
3. **Address critical added cost needs for secondary programs.** High school secondary programs have not had an increase in added cost funding since 1998. This has caused a loss of purchasing power of 32%. Replacing that purchasing power would require 2.9 million. This year, JFAC appropriated \$300,000 to begin addressing this issue. In the meantime, however, programs have made significant strides in improving program rigor, integrating academics and preparing students for college and work.
4. **Improve the ability of professional-technical education programs to address critical education reform.** Professional-technical education is a key player in high school reform. While the general go-to-college rate for Idaho seniors is 44%, 57% of the students who complete a professional-technical program attend college (42% go into academic programs). A national experimental study just released by the National Center for Career Technical Education Research found that students who had career technical teachers who were given explicit instruction in how to reinforce math in the CTE programs had significantly higher math scores. Idaho has implemented a statewide course for PTE and academic teachers on how to reinforce academic skills. The goal is to have 80% of the PTE teachers take the course within five years. Approximately 70 teachers have or will enroll this spring. In addition to professional development, work needs to be done to improve the rigor of technical programs to include academic content. This includes the development of courses that count for both academic and PTE credit. Finally, emphasis needs to continue for improving the ability of students to transition into college through tech prep. The Division is currently working to facilitate statewide tech prep agreements. PTE's ability to use data driven decision making will also need to improve.
5. **Provide the necessary equipment to meet the International Fire Service Accreditation Congress requirements.** Idaho's testing process for fire fighters is currently accredited by IFSAC. To maintain this accreditation, Idaho needs to include live fire testing. This will require acquisition of a live fire testing/training prop by FY 2008. Cost will be approximately \$500,000.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Idaho Division of Vocational Rehabilitation**  
**Budget and Strategic Planning Issues**  
**Report to the State Board Of Education**  
April 20, 2006

**The Mission Statement of the Idaho Division of Vocational Rehabilitation:**

“We believe that independence and self-worth are enhanced through employment. We are committed to empowering people with disabilities with appropriate resources to make informed choices about their futures. We are dedicated to being a strong voice for people with disabilities. We strive to promote cooperation and coordination between all entities to insure the provision of appropriate services to people with disabilities in Idaho.”

**General budget overview:**

The FY 2007 appropriation to the Division of Vocational Rehabilitation under the State Board of Education amounts to \$24,478,400. This includes:

- Vocational Rehabilitation Program \$19,604,700. State and Federal Funds
- Renal Disease Program, (PSK) \$577,000 State General Funds only
- Epilepsy Services Program \$70,300 State General Funds only
- CSE Work Services Program \$4,226,400 State General Funds only.

The 2007 appropriation includes;

- \$181,900 in additional State General funds available for the CSE Work Services Program
- \$141,400 additional personnel costs dollars for the reclassification of support staff in the field
- Revolving loan program for adaptive equipment, \$100,000, state only.
- Increase in authority of dedicated funds so that the Agency can spend cash received as a result of several cooperative agreements with the Department of Correction and the Department of Juvenile Correction, \$1,083,200.

**Corrections:**

The agency is in the midst of reorganizing our services in the Treasure Valley. We are developing a fourth region bringing the total in the area from three to four. Two regional offices will be geographic in nature using counselors with general or cross disability caseloads. One region will be made up of School to Work counselors located in different schools in the Treasure Valley. There will also be specialized Mental Health Vocational Rehabilitation Counselors located in Mental Health offices in the region. The other specialized region is made up of Correction counselors located mostly in either Juvenile Corrections or Adult Corrections facilities. These programs in the specialized regions provide matching funds to capture federal dollars and have been used successfully in the past at raising funds. The purpose of the restructuring is to adapt for state growth and to facilitate developing programs between IDVR and Corrections.

**Extended Employment (CSE Work Services)**

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

The program is just under two years old in VR. The legislative session gave us authority to write rules for the program and developing appropriate rules for the program is the main challenge for the next year. Another issue for the program is managing the budget in the midst of a philosophical struggle. The budget is easily managed by regional amounts in the state allowing for a significant increase of clients served by the program by efficient distribution of funds. Philosophically a number of professionals in the field believe funds should follow individual clients allowing client choice of vendors for needed services. Accounting and management concerns with this issue will not resolve quickly.

**Tech Assistance Program:**

A revolving loan fund is used as collateral for individuals with disabilities who must borrow money from financial institutions to purchase assistive technology, but have no collateral to do so. The fund will be housed at the Idaho Community Foundation and is simply a pass through for IDVR. These funds will not be requested again in part because there will be no more available federal match and the current funds will allow for several years of operation.

**Renal Disease Program (PSK):**

The program is very tight on funds for meeting the end stage renal disease need for a growing client base due to state growth. Our federal partners are requiring an administrative cost to be associated with the program to cover personnel cost of running the program, something not previously required or identified as a concern by federal reviews.

**New Counselors:**

A minimum of two new counselors is needed to manage growth in the state. Two new counselors and a support staff were requested in the 2007 budget request, but not funded. Generally it takes about \$180,000 for one new counselor including the case service dollars to purchase services for the 130 or so clients on a standard case load. If not addressed, the pressure from state growth will continue to stress the agency.

**Job Developers:**

We would like to fund four positions, one support staff and three individuals as job developers for job site development and follow along services for clients until employment is stable. These positions would be funded from existing case service dollars now used to purchase the equivalent service from private vendors. Some view the move as negative by taking the case service dollars and spending it on staff, however, better control may be exercised by hiring professional staff and controlling the function from within the agency. We believe better productivity will result, but that cannot be proven without testing the concept.

**Microsoft Standard:**

We are one of the few agencies in the state remaining with a Novell Information Technology platform. If permission to use salary savings of about \$80,000 is granted from the Division of Financial Management, the conversion process will begin in the next month and be completed in about six months. Steps include acquiring new computer servers, updating the old inventory and consolidating information storage. Consultation with Microsoft and training of staff will be addressed. The move will allow



**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

freer access of computer peripherals like blackberries or Internet accessible cell phones aiding counselor productivity through the mobile information access. The costs will also cover needed equipment to begin implementing all electronic file storage. Presently we have a combination of partial electronic and partial paper client case files.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**IDAHO STATE HISTORICAL SOCIETY  
Budget and Strategic Planning Issues  
Report to the State Board Of Education  
April 20, 2006**

The Idaho State Historical Society acts on behalf of the citizens of the state to appropriately protect and make available the cultural heritage of Idaho.

More specifically, the mission of the ISHS is “to educate and instill a sense of value by recognizing the importance of our state’s cultural heritage through appropriate methods of identification, preservation and interpretation of Idaho’s history.”

Our state has long recognized the importance of preserving its heritage. In fact, less than a year from now the ISHS will begin celebrating the centennial of the 1907 creation of the Idaho State Historical Society as an agency of state government. Although the agency’s roots go back to the creation of the Historical Society of Idaho Pioneers in 1881, there was enough concern among elected officials when the state was only 17 years old that the 1907 Legislature passed a law that actually made the preservation of the heritage of Idaho an important priority of state government.

Since then, the agency has continued to the best of its ability to provide access to documents, artifacts, structures and sites that can be used by the public for its benefit and appreciation. State statutes charge the ISHS with a responsibility for maintaining historic and prehistoric resources with access provided through public outreach, publications, technical assistance, exhibits, and the encouragement of local, state and regional efforts to preserve history.

To many, that has been interpreted as meaning that the agency takes care of old buildings, tinkers with old equipment, files away old records and documents, or spends considerable time reading and writing about Idaho history. Although some of that may be true, it needs to be better understood that the agency also uses those buildings and artifacts and records and documents to enhance its role as a statewide provider of education-related information and services to people of all ages.

That’s why the ISHS is an agency of the State Board of Education in serving a unique role in the provision of education-related offerings to its constituents.

Fulfilling the agency’s mission and obtaining the resources necessary to do so over much of the past 99 years has often been a challenge, particularly during the most recent period of budget shortages. While there have been instances where funding has been limited and/or gone away, the needs of historic preservation have not – actually continuing to increase as more and more materials of historic significance are transferred to the agency as time passes.

In some cases, dedicated funding to the ISHS has allowed special projects to take place, but those efforts have not contributed appreciably to handling ongoing needs of the agency. For example, the agency’s coordination of the Lewis and Clark Bicentennial provided for the pass-through of some \$6 million in federal funds to programs and projects in Idaho that related to that successful commemoration, but none of it could be allocated to ISHS operations. In another instance, the Legislature has allocated \$547,000 to the agency for FY07 to coordinate the appropriate preparation for

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

removal and return of artifacts, records and documents of historic significance as part of the project for restoration and expansion of the Idaho State Capitol Building.

A review of critical needs that speak to the ongoing challenges and issues facing the Idaho State Historical Society now and in the future can be found in the 2006-2010 Strategic Plan of the agency as follows:

- **Re-accreditation of the Historical Museum:** The Idaho State Historical Museum has been accredited by the American Association of Museums for over 30 years – making it the longest ongoing accreditation for such a facility west of the Mississippi River. The Museum expects to lose its accreditation next year due to the reduction in staffing positions that took place during the FY03 cutbacks and failure to obtain resources necessary for upgrading the preservation of exhibits and processing of artifacts. The immediate critical need is to recover lost curatorial and education positions.
- **Phase II of the Historical Museum:** The Idaho State Historical Museum needs additional space for exhibits and educational facilities (in the form of an auditorium) and expansion of curatorial work, exhibit preparation, and office spaces. A museum expansion project actually began in the early 1980s and consisted of a two-phase approach with the original building expanded under the Phase I construction project in 198. Phase II was planned to follow within the next year or two, but this construction sequence did not occur. Now, after 24 years, Phase II has been funded for the planning and design work, but construction funding is yet to follow.
- **Phase III of the Idaho History Center:** The Merle W. Wells Archives Storage Building – which was the first phase of the existing Idaho History Center -- was completed in June of 1998. The storage capability of the building has already reached capacity and an addition to this structure will be needed to assure adequate space in the future for archival records and documents being shipped from state, county, city and other local governments to the facility for proper storage as mandated by statute.
- **Historic building maintenance and repair:** A *2003 Site and Structure Status Report* completed by the agency reviewed the history and needs of the 59 buildings for which the agency is responsible and identified \$2.4 million in maintenance and repair needs at that time. (If adjusted for inflation to 2006, the figure increases to more than \$2.64 million). This year the Legislature budgeted \$93,200 toward this expense category, the first such funding allocation in four years.
- **Additional archivists and library assistants:** Since 9/11 and the expansion of homeland security requirements for employment identification and review, public requests for material from the State Archives have increased by 600 percent. National guidelines for processing, storing and retrieving archival material call for

**PLANNING POLICY AND GOVERNMENTAL AFFAIRS COMMITTEE**  
**APRIL 20-21, 2006**

---

a staffing level of 13-15 personnel for the ISHS facility. The agency currently has three archivists on staff to handle the preservation and access to those library and archival holdings.

- **Maintenance staff for historic sites:** More employees are needed to adequately maintain the four historic sites and the 60 ISHS structures located in Boise, Hansen, Franklin and Pierce.
- **Processing and Preservation of Collections:** Many of the more than 250,000 very diverse artifacts held by the agency are in need of proper processing, storage and care. Current staffing represents one-sixth the number needed to appropriately handle the backlog of work on those objects held by the agency.
- **New artifact storage center:** The Idaho Transportation Department has earmarked the land on which the ISHS museum storage warehouse is located (the agency owns the building but not the land) for clearing and sale, with demolition of that building included in the process. A new location for a replacement structure and construction of such a building will be necessary within the next two to three years.
- **SHPO Funding:** Funding for the federally mandated State Historic Preservation Office (SHPO) has remained relatively constant for the past five years, despite increases in federal projects reviewed by the agency. State appropriations to assist this program are needed along with its related State Archaeological Survey that has never received funding since its creation by the legislature in 1992.
- **Salary equity:** The Idaho State Historical Society ranks very low against agencies listed in the Compa ratio if length of employee service is taken into account. Additional funds are needed to bring staff to policy level as identified in the Audit of Job Factoring and Compensation Plan by the Hay Management Consultant survey.
- **Regular replacement of vehicles:** The Division of Financial Management recommends replacing two vehicles per year. The Society's newest vehicle with the least mileage is nearly four years old with nearly 70,000 miles on the odometer.
- **Archives accessibility:** There currently exists no searchable data base for the more than 300,000 historic photos and negatives in the Society's collection. The majority of the archives and manuscript collection are not fully described and, therefore, are difficult to readily locate. The majority of those have not been re-housed in appropriate archival boxes and folders.
- **Computer upgrades:** An ongoing program is needed to maintain adequacy in staff computer hardware and software.

**THIS PAGE INTENTIONALLY LEFT BLANK**

April 2006



# Idaho State Library

Presentation to the State Board of Education

## From Ann Joslin, State Librarian

The State Library has no direct control over Idaho libraries. As our mission suggests, our role is to work with school, public, academic, and special libraries to enhance services to their patrons.

To do this we collaborate with the library community to develop strategies that will prepare us to meet the information needs of Idahoans in the near—and far—future.

Last fall, more than 100 members of the Idaho library community constructed a vision of Idaho libraries in 2020. They also identified several state and local level strategies to work toward that vision and guide our collective planning over the next 2-3 years.

The 2020 vision charge is a challenging one, and one that brings a sharper focus to our mission: we help build the

*Continued, next side*

## BUDGET AND STRATEGIC PLANNING ISSUES

### Key event in 2005

Development of a vision of Idaho libraries in 2020 by the Idaho library community:

*Idaho libraries are the nexus of global information, innovative services and community, enabling us to sustain our history, empower our present, and create our future.*

### Agency mission remains the same

We assist libraries to build the capacity to better serve their clientele.

### 2020 vision is driving change

July 1, the agency will be the Idaho Commission for Libraries, and the governing board will be the Board of Library Commissioners.

Revamping of our strategic plan

- Incorporating the 2020 vision
- Using the framework of strategic issues

- Reflecting a more dynamic attitude and a focus on innovation, a strong Idaho library identity, and reaching digital natives – all in the context of building the capacity of libraries

### Recent Successes

State appropriation for the LiLI catalog and LiLI Unlimited service



32% increase in participation in the annual statewide Summer Reading program, from 27,610 in 2004 to 36,660 in 2005, due in part to increasing collaboration between public libraries and schools

*Continued, next side*



## BUDGET AND STRATEGIC PLANNING ISSUES continued

### Ann Joslin, continued

capacity of Idaho libraries to be the nexus of global information, innovative services and community.

In 1998, our first visioning conference set the stage for the realization of some of the items in the State Board of Education’s Statewide Strategic Plan. By collaborating with school, public, and academic libraries, we now have the LiLI Databases and LiLI Unlimited, the statewide web-based catalog, in place.

LiLI services are the core of an emerging statewide network of libraries that provides local access to global information, and offers seamless service through all types of libraries. Implementation of LiLI services was made possible by sharing costs on the federal, state and local levels. In addition, Idaho librarians continue to position themselves as leaders in the use of appropriate technology to enhance access to information, a role that is critical if libraries are to serve digital natives.

2005 BSU Public Policy Survey: 77% of respondents said libraries are “Very Important” in our state, another 20.5% said libraries are “Somewhat Important”

Recognition of our unique library development role with the name change

### Challenges for the library community

Training in 2 key areas: leadership and rapidly changing information technologies

Resources to keep up with and embrace information technology

Sustainable funding to meet increasingly diverse and complex information needs in their respective communities (academic, school, public)

### Challenges for the State Library

A school library development program in support of student achievement

Outdated public documents depository statute and program

Talking Book Service transition from direct service to a building capacity approach and to new technologies

Demand from public libraries and their community partners for Read-to-Me resources

Planning for digitization of library resources of interest to Idaho residents

Statewide courier to support LiLI Unlimited services

### Budgetary Considerations

Staffing: school library development, digitization, and support staff

Implementation of forthcoming recommendations to change the public documents program

Expansion of the Read-to-Me program

Operating funds to support the above 3 items

Operating funds to reflect increasing acquisition of digital formats and licenses rather than physical items for the collection

Replacement capital





**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Idaho Digital Learning Academy: Proposed Rule and Update

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-5504, Idaho Code, Duties of the Academy Board of Directors

**BACKGROUND**

The 2002 Idaho Legislature created the Idaho Digital Learning Academy (IDLA) as an online, school-choice learning environment (Title 33 Chapter 55, Idaho Code). IDLA is a state virtual school providing Idaho students with greater access to a diverse assortment of courses and receives an annual appropriation from the Idaho legislature. This virtual school serving grades 7 thru 12 was created to address the educational needs of all Idaho students: traditional, home schooled, at-risk, and gifted learners. IDLA is also included in the state's High School Redesign Proposal to increase accelerated learning opportunities. Rigorous online curriculum delivered by highly qualified faculty assists the state in preparing Idaho students to meet NCLB requirements, Idaho standards, and the increased demand from colleges and industry.

**DISCUSSION**

As part of Title 33, Chapter 55, the State Board of Education is directed to promulgate rules for IDLA. The purpose of this session is to review the proposed rule in order to be in compliance with Idaho Code Title 33 Chapter 55. The following topics in the legislation are outlined for oversight by the Idaho State Board of Education: 1. Accreditation Section 33-5504(5), Idaho Code; 2. Accountability Section 33-5507(3 & 4), Idaho Code ; 3. Fees out-of-state and adult learners Section 33-5505(3), Idaho Code. The additional purpose of this session is to update the Idaho State Board of Education on the progress of IDLA, students served, its role in the state's remediation efforts, future projections, and its role in high school redesign.

**IMPACT**

IDLA served 1800 enrollments for 2004-2005 and will serve approximately 3000 enrollments for 2005-2006 which is a 67% increase over last year. The appropriation for 2005-2006 was \$900,000. Seventy-three school districts in the state participated in IDLA during 2004-2005 which represents 66% of the school districts in the state. The number one reason for taking IDLA courses is scheduling conflicts. Other reasons include credit recovery, course not offered, advanced placement, and early graduation.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has worked with IDLA and helped to draft the proposed rules. Staff recommends approval of the proposed rules as submitted.

**BOARD ACTION**

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

A motion to approve the proposed rules for the Idaho Digital Learning Academy as submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

**RULES GOVERNING THE IDAHO DIGITAL LEARNING ACADEMY**

**000. LEGAL AUTHORITY.**

In accordance with Section 33-5504, 33-5505, and 33-5507, Idaho Code, the Board shall promulgate rules implementing the provisions of Title 33, Chapter 55, Idaho Code. ( )

**001. TITLE AND SCOPE.**

**01. Title.** These rules shall be cited as IDAPA 08.05.01, "Rules of the Idaho Digital Learning Academy". ( )

**02. Scope.** These rules provide the requirements for the governance and administration of the Idaho Digital Learning Academy's Board of Directors. ( )

**002. WRITTEN INTERPRETATIONS.**

There are no written interpretations of these Rules. ( )

**003. ADMINISTRATIVE APPEALS.**

Administrative appeals are governed by the Idaho Administrative Procedure Act, Title 67, Chapter 52 and the Rules of the Attorney General IDAPA.04.01.11. ( )

**004. INCORPORATION BY REFERENCE.**

There are no documents incorporated by Reference to these rules. ( )

**005. OFFICE – OFFICE HOURS –MAILING ADDRESS AND STREET ADDRESS.**

The Idaho Digital Learning Academy is located in Boise, Idaho. ( )

**01. Office Hours.** The Idaho Digital Learning Academy's offices are open from 8 a.m. to 5 p.m., except Saturday, Sunday, and legal holidays. ( )

**02. Street Address.** The offices of the Idaho Digital Learning Academy are located at 777 South Latah Street, Boise, Idaho. ( )

**03. Mailing Address.** The mailing address of the Idaho Digital Learning Academy is 777 South Latah Street, Boise, Idaho 83705. ( )

**04. Telephone Number.** The telephone number of the Idaho Digital Learning Academy is 208-342-0207. ( )

**05. Facsimile.** The facsimile number of the Idaho Digital Learning Academy is 208-342-1031. ( )

**06. Electronic Address.** The electronic address of the Idaho Digital Learning Academy is <http://idla.k12.id.us> and email address is [idla@idla.k12.id.us](mailto:idla@idla.k12.id.us). ( )

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**006. PUBLIC RECORDS ACT COMPLIANCE.**

The Idaho Digital Learning Academy's records are subject to the provisions of the Idaho Public Records Act, Title 9, Chapter 3, Idaho Code. ( )

**007 – 009. (RESERVED).**

**010. DEFINITIONS.**

**01. Idaho Digital Learning Academy (IDLA).** Idaho digital learning academy is defined in Section 33-5505(3) and means an online educational program organized as a fully accredited secondary school with statewide capabilities for delivering accredited courses to Idaho resident students in grades seven (7) through twelve (12) at no cost to the student unless the student enrolls in additional courses beyond full-time enrollment. Participation in the academy by public school students shall be in compliance with academy and local school district policies. Adult learners and out-of-state students shall pay tuition commensurate with rates established by the state board with the advice of the superintendent, and such funds shall be included in the budget and audit of the academy's fiscal records. ( )

**02. Acceptable Use Policy (AUP).** An Acceptable Use Policy is a policy that governs behavior in a computer or online environment. An Acceptable Use Policy outlines appropriate and inappropriate behavior, including specific examples of inappropriate behavior as well as the consequences of violating the policy. ( )

**03. Designee.** In the absence of the IDLA Director, a representative from the IDLA Board of Directors or an administrative staff member may be appointed by the IDLA Board of Directors to serve as designee. ( )

**011 – 100. (RESERVED).**

**101. ACCREDITATION.**

IDLA must submit proof of accreditation to the State Board of Education annually.( )

**102. ACCOUNTABILITY.**

**01. Exams.** Each IDLA semester course will require the student to take a comprehensive final exam at an approved site under proctored conditions. ( )

**02. Student Work and Ethical Conduct.**

**a.** IDLA will inform students in writing of the consequences of plagiarism. The consequences for plagiarism are set out in each class syllabus that each student receives prior to the beginning of each class. IDLA will investigate suspected cases of plagiarism and inform parents, students, and the local school district when a suspected case arises. ( )

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**b.** Acceptable use and behavior in a distance-learning environment is determined by local school district's policies and is covered by the district's AUP signed by the student and the student's parent. The student and parent will agree to abide by an IDLA AUP specifically governing behavior in an online school. IDLA will provide a copy of the IDLA AUP to the Idaho State Board of Education in the IDLA Annual Report. Acceptable use guidelines include, but are not limited to, guidelines pertaining to the use of profanity or threatening language, copyright violations, revealing personal information (either their own or someone else's), disrupting the use of a school network, or importation of sexually explicit, drug-related, and other offensive materials into the course environment. ( )

**c.** In a case of violation of the acceptable use policy or other disciplinary issues, IDLA will notify the local school district. The local school district is responsible for the appropriate disciplinary action. IDLA should be notified by the local school district of any disciplinary action resulting from a student's participation in an IDLA course. ( )

**d.** The IDLA Director or designee reserve the right to deny disruptive students from future IDLA courses or to remove them from an existing course. Appeals to the denial or removal from a course may be made in writing to the IDLA Board of Directors discussing the circumstances for removal. The IDLA Board of Directors will review the appeal and hold a telephone conference to allow the student an opportunity to speak to the issue. The IDLA Board of Directors will issue a final decision within ten (10) days of the telephone conference. ( )

**03. Teacher Interaction.** IDLA faculty are required to contact students within the first month of class. Contact includes phone, regular mail, email, or other technological means. IDLA faculty are required to submit periodic progress reports and final course percentages. Final course percentages are then reported to the local school district. ( )

**103. FEES.**

The IDLA fee schedule will be provided to the Idaho State Board of Education in the IDLA Annual Report to the State Board of Education. ( )

**104. – 999. (RESERVED).**

**TITLE 33**  
**EDUCATION**  
**CHAPTER 55**  
**IDAHO DIGITAL LEARNING ACADEMY**

**33-5504. DUTIES OF THE ACADEMY BOARD OF DIRECTORS.** The board shall be responsible for ensuring that academy procedures and courses are in compliance with the rules of the state board of education and applicable statutes of the state of Idaho. In addition, the board shall:

**(1) Recommend policies to be established by rule of the state board for effecting the purposes of this chapter.**

(2) Employ staff as follows:

(a) A director who shall be responsible for staff development, staff evaluation, program development and oversight, and quality assurance;

(b) A curriculum and instruction coordinator who shall be responsible for training faculty in online course design, development and delivery, and shall assist the director in quality assurance;

(c) Clerical staff as necessary to manage student information, maintain student records, manage academy correspondence, and oversee basic financial accounting as directed;

(d) Appropriate technology staff who shall support faculty in understanding and applying the technical aspects of online course development and delivery;

(e) Faculty and teaching staff who are fully certificated Idaho teachers, to design and deliver planned curriculum content. Such staff shall be provided appropriate and sufficient training as necessary. The number of such staff shall largely be dictated by the number of courses under development, the number of courses offered, and the number of students participating in academy programs.

(3) Obtain housing where actual operations of the academy are conducted by academy staff.

(4) Contract with a service provider for delivery of academy courses online which shall be accessible twenty-four (24) hours a day, seven (7) days a week.

(5) Ensure that the academy is accredited by the state of Idaho and the northwest accreditation association.

(6) Develop policy for earning credit in courses based on mastery of the subject, demonstrated competency, and meeting the standards set for each course.

(7) Provide for articulating the content of certain high school courses with college and university courses in order to award both high school and undergraduate college credit.

(8) Develop policies and practices which provide strict application of time limits for completion of courses.

(9) Develop policies and practices on accountability, both by the student and the teacher, and in accordance with the provisions of section 33-5507, Idaho Code.

(10) Manage the moneys disbursed to the academy board from the superintendent.

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

(11) Set fees charged to school districts for student participation; fees charged for summer school; and fees charged to students and adults for professional development offerings.



**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 19-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**IDAHO STATE LIBRARY**

**SUBJECT**

Reappointment of Idaho State Library Board Member – Sara Staub

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures; Section IV. H.  
1. (1). Idaho Code, 33-2502

**BACKGROUND**

The State Board of Education has statutory authority in the appointment and reappointment of members to the Idaho State Library Board.

**DISCUSSION**

Ms. Staub is very interested in continuing her service on the State Library Board as a representative from Eastern Idaho. Ms. Stub is a County Clerk for Bingham County, former member of the Idaho Library Association Legislative Law Revision Task Force, library user and public library trustee.

**IMPACT**

Approval of Ms. Staub will allow her to continue as a State Library Board Member.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed the submitted information and recommends approval of the appointment.

**BOARD ACTION**

A motion to approve the appointment of Sara Staub to the Idaho State Library Board beginning on July 1, 2006 and ending on June 30, 2011.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

**THIS PAGE IS LEFT INTENTIONALLY BLANK**

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 19-21, 2006**

---

February 24, 2006

Idaho State Library Board  
Boise, Idaho

Re: Reappointment to State Library Board

Dear Board Members:

I have enjoyed serving on the Idaho State Library Board these past five years and by this letter request your consideration for my reappointment to the Board.

My experience with the library community began as an involved library patron. This interest grew to participation as a trustee of the Blackfoot Rural Library District. I have been on that board since the formation of the district in 1996 and was instrumental in the drafting of the initial contract with the City of Blackfoot. The City Library Board and the Rural Library District serve as a combined board and I have been actively involved in the decision making process of a governing board through this affiliation.

In addition, I served on the ILA Law Revision Task Force. At the time that I was serving on the LRTF I was also working for a member of the Idaho House of Representatives. This combination gave me a unique perspective on the intricacy of the legislative process as well as an in depth look at library law, the history of its development and the need for change.

In 2002 I was elected to the position of County Clerk for Bingham County. In this role, I am actively involved in the budgeting process which has given me a greater understanding of government financial operations, and a sense of responsibility for the proper use of public funds.

I believe I still have a much to offer as a member of the Idaho State Library Board and enlist your support in my reappointment.

Sincerely,

Sara J. Staub  
203 East 325 North  
Blackfoot ID 83221

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS  
APRIL 19-21, 2006**

---

**BOARD DOCUMENT 06-25**

- A. MINUTES OF THE**
- B. IDAHO STATE LIBRARY BOARD MEETING**

**February 24, 2006**

The Idaho State Library (ISL) Board Meeting was called to order at 9:05 a.m. on Friday, February 24, 2006 at the Idaho State Library in Boise. Participating were: Sara Staub, Chair; Dick Rognas, Vice Chair; Pete Black; Larry Weeks; Bruce Noble, Val Fenske for Superintendent Dr. Marilyn Howard; and State Librarian, Ann Joslin. Also attending were: Marjorie Hooper, Associate State Librarian; Rich Wilson, Associate State Librarian; Charles Bolles, Continuing Education Consultant; and Pamela Bradshaw, Office Services Supervisor serving as recorder.

- I. Call to Order, Revisions to Agenda, Announcements**
- II. Approval of the Minutes**
- III. Open Forum**
- IV. Legislation – Policies – Rules**
- V. Library Services and Technology Act (LSTA)**
- VI. General Fund and Miscellaneous Revenue Fund**
- VII. State Librarian’s Report**
- VIII. Old Business**
- IX. New Business**

Board member reappointment

Sara Staub’s first term ends June 30, 2006 and it is her wish to be reappointed for another term. If the State Library Board endorses her reappointment, her letter and the State Library Board’s recommendation will be submitted to the State Board of Education for consideration at its April meeting.

**MSC Weeks/Rognas** that the State Library Board endorse the reappointment of Sara Staub to the State Library Board for a term beginning July 1, 2006 and ending June 30, 2011.

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 19-21, 2006**

---

**X. Executive Session**

**XI. Adjournment**

**MSC Noble/Rognas** to adjourn the meeting.

Meeting adjourned at 12:41 P.M.

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 19-21, 2006**

---

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: IV. ORGANIZATION SPECIFIC POLICIES AND PROCEDURES

Subsection: H. Idaho State Library

April 2002

**H. Idaho State Library**

The Idaho State Library provides, promotes, and delivers library services to people in Idaho.

**1. State Library Board.**

a. The State Library Board consists of the state superintendent of public instruction (or his or her designee), as an ex-officio member, and five (5) members appointed by the State Board of Education, each to a term of five (5) years.

b. Board Appointment Procedures:

(1) Incumbent Reappointment

In the event that the incumbent candidate is interested in reappointment, the State Library Board shall forward a recommendation to the Board, along with a letter of interest and statement of qualifications for the incumbent. The State Board of Education may choose to reappoint the incumbent without soliciting other candidates, thus completing the appointment procedures. If there is no incumbent seeking reappointment, or if the Board chooses not to reappoint an incumbent, the procedures are as outlined in item (2).

(2) Open Appointment

(a) The State Library Board, on behalf of the State Board of Education, will advertise the vacancy in appropriate state, regional or local publications. Such advertisements will solicit interested persons to apply for the vacant position on the Idaho State Library Board.

(b) Each applicant must provide a written statement expressing his or her interest in becoming a member of the State Library Board. Each applicant must also provide evidence of his or her qualifications, and must identify his or her primary residence.

(c) The State Library Board will review all applications for the vacant position and conduct interviews as deemed necessary. The purpose of this review is to eliminate from further consideration all but the most qualified applicants.

(d) The State Library Board will forward only the most highly qualified applicants, in order of preference, to the State Board of Education for consideration. The Board may provide for interviews of the applicants, or may make the appointment based on the recommendation of the State Library Board.

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 19-21, 2006**

---

- (3) The State Library Board, in making their recommendation, and the State Board of Education, in making the final appointment, shall consider geographical representation, interest, knowledge, experience, and willingness to advocate for the development and delivery of library and information services in Idaho.

TITLE 33  
**EDUCATION**  
**CHAPTER 25**  
**STATE LIBRARY**

**33-2502. STATE LIBRARY BOARD -- MEMBERSHIP -- OFFICERS -- MEETINGS -- COMPENSATION.** The state library shall be governed by the state library board. The state library board shall be maintained within the office of the state board of education and shall consist of the state superintendent of public instruction or the superintendent's designee, as ex officio member, and five (5) members appointed by the state board of education. On the first Monday of July, 1998, the state board of education shall appoint one (1) member for a term of three (3) years, one (1) member for a term of four (4) years, and one (1) member for a term of five (5) years. Thereafter, the state board of education shall annually, on the first Monday of July, appoint one (1) member to the state library board to serve for a term of five (5) years. The state library board shall annually elect a chairman, vice chairman, secretary and other officers as it deems reasonably necessary. The state library board shall meet at least twice each year. Members shall be compensated as provided by section 59-509(n), Idaho Code.

**THIS PAGE IS LEFT INTENTIONALLY BLANK**



**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Legislative Update.

**APPLICABLE STATUTE, RULE, OR POLICY**

N/A

**BACKGROUND**

N/A

**DISCUSSION**

Legislative items from the 2006 legislative session that passed include:

- Legislation (note: all these items will require rulemaking to be done this coming year)
  - HB 547 – Vocational Rehabilitation
  - HB 705 – COSSA – Allows Cooperative Service Agencies to Levy Tax for Facilities
  - HB 712 – Proprietary Schools
  - HB 739 – Allows for Exceptions to Participate in direct Writing and Math Assessments
  - HB 752 – Student information Management System
  - SB 1316 – Interpreters for Deaf Students
  - SB 1395 – Years Teaching in an accredited College or University will Count Toward Experience Factor in Public Schools
  - SB 1427 – Idaho School for the Deaf and the Blind
- Legislation (note: all these items will require rulemaking to be done this coming year)
  - HJM 13 – No Child Left Behind – Support Federal Legislation
  - HJM 18 – No Child Left Behind – Support Federal legislation
  - HCR 58 – Improve Training for Elementary Teachers in Math and Science
  - HCR 66 – Amend Rule Requiring Sanctions for Non Title-I Schools
  - SCR 132 – Community College Interim Committee Study
- Rules
  - Commercial Driving Schools
  - Computer Based Alternate Routes
  - Charter Schools
  - Charter Commission
- Funding
  - Public K-12 education budget - \$1.1 Billion (5.8% increase or \$60 million)
  - Higher education budget - \$248.4 Million funding (6.5% increase or \$15.2 million)
  - Equity funding for post secondary institutions - \$3.9 Million
  - One additional FTE for OSBE budget to help staff Charter School Commission

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**  
**APRIL 20-21, 2006**

---

Committees we have been asked to form or items on which we need to follow up:

- Community Colleges
- High School Redesign
- Idaho School for the Deaf and the Blind
- Scholarships
- Longitudinal Data System
- Pay for Performance
- Early Childhood Learning
- Medical School

**IMPACT**

N/A

**STAFF COMMENTS AND RECOMMENDATIONS**

N/A

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS  
APRIL 20-21, 2006**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>A REQUEST BY THE UNIVERSITY OF IDAHO TO REESTABLISH THE COLLEGE OF ART AND ARCHITECTURE</b>	Motion to approve
2	<b>EXPERIMENTAL PROGRAM TO STIMULATE COMPETITIVE RESEARCH (EPSCoR) PRESENTATION</b>	Information Item
3	<b>RENEWAL OF CONTRACT WITH PLATO LEARNING, INC.</b>	Motion to approve
4	<b>NATIONAL CENTER FOR ACADEMIC TRANSFORMATION AND UNIVERSITY OF IDAHO PRESENTATION ON MATHEMATICS REDESIGN</b>	Information Item
5	<b>IDAHO TECHNOLOGY GRANT PROGRAM FY07 GRANT FUNDING RECOMMENDATIONS</b>	Motion to approve

**THIS PAGE INTENTIONALLY LEFT BLANK**

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

A request by the University of Idaho to reestablish the College of Art and Architecture.

**REFERENCE**

April 2002	A recommendation was made to review the decision to close the College of Art and Architecture at UI. The review was initially scheduled for the June 2004 Board meeting. An agenda item was not scheduled at this meeting.
June 2005	Informational item on the status of the UI Architecture program. By unanimous consent, the Board agreed to place this matter on the October Board agenda.
October 2005	The Board voted to reinstate the College of Art and Architecture for the 2006-2007 academic year.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section III.G.8.b. Instructional Program Discontinuance

**DISCUSSION**

The University of Idaho requests approval to establish the College of Art and Architecture, effective fall 2006, which includes approval of: 1) a Dean position, with a salary range of \$125,000 to \$150,000; 2) a student fee increase for students in the College of Art and Architecture; that amount is estimated to be \$280,000 to accommodate the increased cost of establishing the College of Art and Architecture; and 3) the change of the name of the existing Department of Architecture to the Department of Architecture and Interior Design. Fees have been established with the approval of students and through facilitated retreats and strategic planning sessions with faculty and staff. Please refer to Attachment A, Overview of the Process to Reestablish the College.

**IMPACT**

A new administrative unit will be created in accordance with action taken by the State Board of Education at their October 2005 meeting. Existing resources and an increase in program fees paid by students will be used to reestablish the College of Art and Architecture at University of Idaho. Please refer to Attachment B, Transition Budget and Attachment C, Enrollment Report (for fee assessment purposes). Approving this motion will reestablish the College of Art and Architecture. Separate motions for the Dean's position (Consent, Tab 3, Page 2) and student fees (Tab 13, UI Page 6) are in the Business Affairs and Human Resources portion of the agenda.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends reinstatement of the College of Art and Architecture.

**BOARD ACTION**

A motion to approve the request by the University of Idaho to reestablish the College of Art and Architecture.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**Attachment A**

**University of Idaho College of Art and Architecture  
Overview of the Process to Reestablish the College**

**Process**

A series of steps were undertaken starting on October 21, 2005 to establish the College of Art and Architecture. These steps included the establishment of a transition team chaired by President White, identification of critical issues and solutions in four major areas, the appointment of Interim Dean Bill Woolston, and subsequent planning steps and activities with faculty, staff, students and stakeholders.

Each of these areas is detailed below illustrating our steps to date to initiate the college in August.

**Invitation/Charge to Team from President Tim White:**

A transition team was invited by President White to engage in a process to decant degree programs and departments from the College of Letters, Arts and Social Sciences (CLASS) to re-establish a professional college for architecture, art, and the emerging fields of sustainable design, virtual technology, interior design and landscape architecture. The working title for the new College was the College of Art and Architecture (CAA), but as you will see below, the transition team gave consideration to unit and organization titles within its scope of work, and ultimately settled on this name.

Invitations for the transition team were extended to members of departmental and program leadership, university leadership, student and stakeholder representation, and a regent of the University of Idaho. President White chaired the team. The college's interim leadership reports to the Provost and Executive Vice President currently and, once the College is established, it will report to Provost and Executive Vice President Doug Baker, as do all the other Colleges at the University of Idaho.

The purpose of the Transition Team was to give consideration and initiate action to many issues, including:

- Understanding and mitigating impact of program decanting on other distinctive programs in the College of Letters, Arts and Social Sciences
- Provost responsibility to appoint acting transitional leadership and permanent leadership for the new professional college
- Expense analysis and budget establishment for College of Letters, Arts and Social Sciences and the new professional college
- Unit and organization titles
- Dean's Office location
- Personnel transfers
- Fund raising protocols, responsibilities, and authority
- Development of print and virtual recruiting materials (catalog, enrollment management, etc.)
- Advisory Board establishment for new college

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

- Communications plan
- Student transcript and degree changes/timing/choices
- Expectations of membership on the transition team
- Other relevant topics as identified

The intention was to close the discussion on past decisions and enter into an era of new beginnings and renewal and establish the groundwork for distinctive top-tier programs that are well positioned to serve the needs of the 21st century in teaching and learning, scholarly creativity and engagement through outreach. The University of Idaho seeks its distinctive programs to bring pride and value to our students and alumni, and properly serve the needs of stakeholders in Idaho and the nation.

**Membership:**

Tim White, President, Chair of Transition Team: Paul Agidius, Regent of the University of Idaho and member SBOE; Kathy Aiken, Associate Dean, College of Letters, Arts and Social Sciences; Rula Awwad-Rafferty, Program Coordinator, Interior Design; Doug Baker, Provost and Executive Vice President; Mark Brainard, Director, Budget Office; Jeff Burchard, Graduate Student; Stephen Drown, Chair, Landscape Architecture; Danielle Hess, Senior Associate General Counsel; Charles Hummel, Architect; Steven Kopke, Consultant, Design, Program, and Project Management; Kathy Harrison Mahn, Artist; Wendy McClure, Chair, Architecture; Jim Murphy, Director, Lionel Hampton School of Music; Caroline Nilsson Troy, Director, Development; Josh Smith, Graduate Student; Brian Sumption, Program Coordinator, Virtual Technology and Design; Brandon Van Tassell, Undergraduate Student; Mike Wilson, Executive Director and Corporate Secretary, University of Idaho Foundation; Bill Woolston, Chair, Art and Design; Leslee Yaryan, Assistant to the President; Joe Zeller, Dean, College of Letters, Arts and Social Sciences; and Bob Zemetra, Chair, Faculty Council.

**Groups and Assignments:**

Group I: Two-year expense history; all funds (e.g. general education, fees, private) budget formation; space and facility considerations; business plan connected to academic plan. Primarily focus:

1. Understanding and mitigating impact of program decanting on other distinctive programs in the College of Letters, Arts and Social Sciences
2. Expense analysis and budget establishment for College of Letters, Arts and Social Sciences and the new professional college
3. Dean's Office location; work is cross linked with Provost responsibility to appoint acting transitional leadership and permanent leadership for the new professional college

Group II: Fundraising; Foundations; Advisory Board; Engagement of Alums and Stakeholders. Primarily focus:

1. Fundraising protocols
2. Development of print and virtual materials including catalog, enrollment management, etc.; work is cross linked with communications/connections plan
3. Advisory Board establishment for new college



**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

4. Communications/connections plan; work is cross linked with development of print and virtual materials

Group III: Curriculum and design of learning outcomes, creative scholarship and engagement through outreach. Primarily focus:

1. Curriculum, creativity and engagement

Group IV: CLASS program locations and titles, leadership selection and decision process; transcript/ degrees/ commencement materials; Personnel and Unit transfer options and policy. Primarily focus:

1. Understanding and mitigating impact of program decanting on other distinctive programs in the College of Letters, Arts and Social Sciences.
2. Provost responsibility to appoint acting transitional leadership and permanent leadership for the new professional college; work is cross linked with Deans Office location
3. Unit and organization titles
4. Personnel transfers
5. Development of print and virtual materials; work is cross linked with communications/ connections plan
6. Student transcript and degree changes/timing/choices

**Timeline of work:**

- Six transition team meetings: November 8, 2005; November 29, 2005; December 13, 2005; January 10, 2006; January 31, 2006; February 21, 2006. All meetings were open meetings, and the work and meeting schedule of the transition team was posted to a dedicated web site open to all. The Transition Team Website: <http://www.president.uidaho.edu/default.aspx?pid=86977>
- Two meetings of transition team leadership with entire College of Letters, Arts and Social Sciences: December 5, 2005 and March 1, 2006.
- Three meetings of Provost with department Chairs: November 10, 2005; January 17, 2006; January 26, 2005
- Innumerable working group meetings among subgroup members and with selected constituents and stakeholders
- April 20, 2006 - Report to Idaho State Board of Education/Board of Regents requesting approval

**Update on College Administrative Activities:**

Bill Woolston assumed the interim dean position on January 29, following an internal search and screening of two finalists.

**REPORT FROM THE INTERIM DEAN:**

The Transition Team Groups I-IV responded successfully to President White's invitation to re-establish the College of Art and Architecture (CAA) through a series of decisions and recommendations set forth earlier in this document. A summary of those assessments will follow.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

Group I Budget: Budgets from the former College of Art and Architecture were still largely intact by name and line item simplifying this part of the transition. The most significant challenges came in reconciling the equitable distribution of holdbacks and cutbacks with those funds provided by CLASS and CAA and creating a realistic budget for the new college. A series of planning resource responsibility principles and assumptions were generated to guide the budgeting transition process.

The restoration of the administration will be phased-in over two-three years. The multi-year phase-in assumes that the dean's search will be conducted in the first year, and the position will be permanently filled in the second year. Details:

1. All on-going costs for restoring the college administration will come from existing resources within Art and Architecture base budgets, existing carryover and reserve funds in Art and Architecture, and from additional professional fees. All departmental appropriated and non-appropriated budgets have remained unchanged. Those budgets have been segregated and re-grouped into a separate college-level structure.
2. The professional fee will be increased to accommodate the increased costs, and to provide equity among students in the college. The components of the increase include:
  - a. For current students a 10% increase = \$28,000
  - b. Assessing first-year Architecture students = \$70,000
  - c. Assessing students in Art Programs = \$150,000 (estimated net increase following a reduction in existing lab fees)
3. Resource planning includes the University's holdback from all colleges amounting to an annual contribution of \$39,300 to the university's consolidated deficit account. This is a proportional amount relative to the other colleges in the university.
4. The college administration will re-occupy the spaces provided for the previous administrative offices.

The budget spread sheets are included in Appendix A of this document (Art and Architecture Funding Matrix).

Professional College Fee Proposal – The budget, as proposed, would succeed through judicious stewardship of existing on-going budgets and one-time monies. Replacement of critical technological based equipment, retention and recruitment of highly qualified faculty, and an equal financial footing among all departments within the college are needed for the college to succeed.

An element in the working success of this budget that addresses the above issues is a college-wide proposal to increase the professional fee currently assessed on students by 10 percent or approximately \$70 per student. This fee would be spread across freshmen through graduate levels and include Art and Design students. This fee

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

increase will allow for the suspension of some currently-existing dedicated course fees for all majors within the professional college. The revenues from this college professional fee would be used to improve facilities and equipment used in the delivery of curricular programs and support faculty salaries for retention and recruitment of highly qualified new faculty. The fee would put all departments of the CAA on an equal financial footing.

Group II Fundraising: Protocols for fundraising are in the process of being developed in discussions that include the University of Idaho Foundation the independent College of Art and Architecture Foundation, leadership in Development, and senior executive leadership of the University of Idaho. The Group has met five times to clarify and understand existing protocols established by the UI Foundation. They are working with several proposed working models, discussing proprietary names, and are striving to reach a finalized understanding by July 1. Any proposals would need to be approved by the university president before coming to the Board of Regents for final approval.

The Group recommended that the founding dean identify a college-wide advisory board with sub assignments based on discipline. Development of print and virtual materials cross-linked with a communications plan was encouraged and placed in the responsibility of the faculty and college administration.

Group III Curriculum: It was concluded that all departments in the CAA had recently undergone major curriculum revisions, and as a consequence no additional substantive change would be requested at this time. For example:

Art: Major curricular review fall 2005. Significant changes made to freshman and sophomore years. NASAD re-accreditation consult in April 2006 and full team visit in October 2006.

Architecture and Interior Design: Major review in 2004 and NAAB accreditation with no major curricular changes recommended.

Landscape Architecture: Curricular review in fall 2005. Successful LARB accreditation review with no major curricular changes recommended.

Virtual Technology and Design: New program five semesters in place. Curricular review fall 2005.

The Group recommended that the issue at hand for the CAA was to impart a sense of an integrated and collaborative college umbrella of offerings that brought the college programs into a cohesive whole and reached out to the university community with some suggested ideas listed below.

1. Review of Foundations. This offering is currently administered by Art and Design. It is delivered with Art and Design graduate students and consists of five classes of drawing, design and visual communication. We felt that all programs needed to

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

share in delivery and content of a revised foundations curriculum. Meetings on this topic were started by an ad hoc faculty committee in November 2005. Discussions with the College of Business to model their successful Integrated Business Curriculum started in December 2005. Probable implementation fall 2007.

2. Integrated Capstone Experience. The “extra” week in spring semester would be devoted to a keynote address around a theme presented by significant practitioners/theorists/alumni. The college seniors and graduate students would break into multidisciplinary teams to solve problems related to the theme. Charette critiques would be delivered by the keynote speaker and multidisciplinary teams of faculty. An opportunity exists for a modified run through in the fall of 2006 exists with the Society of Architectural Historians conference. A full implementation for the spring of 2007 is a realistic goal.
3. Summer Professional Workshop. These would have prominent professional keynote speakers and address areas of professional development that would supplement professional experience. This could include a certificate of completion. These short courses could be offered in supportive conference surroundings of Sun Valley, McCall and Coeur D’Alene where professionals and their families could take advantage of Idaho’s recreational activities. Implementation in the summer of 2007.
4. Integrated Modular Short Courses. These would represent condensed offerings for one or two credits offered several times during the semester and potentially during inter-sessions. Discussions are currently ongoing in Art and Design as well as Landscape Architecture and Architecture considering topics and offering areas. The students have initiated a Saturday Software series that is modeled after a similar approach at Columbia University. Both approaches are designed to develop a college wide skill and information development that will aid students in learning and faculty in scholarship and creative activity. Implementation may start as early as fall of 2006.
5. Cultivate University-wide Integrated Stewardship in the Built Environment. The conversation centered around reaching out to the university community in offering a CORE Discovery alternative that would explain and engage the students in a dialogue about the sustainable built environment.
6. Curricular Assessment. Brain storming assessment ideas for the college curricular environment: 1) Exit survey with freshmen baseline and five year follow up to assess expectations, delivery, skill attainment and conceptual understanding. 2) Assessment of employment at exit and five year follow up. 3) Establish a common assessment rubric for Foundation and Capstone course experiences. Expected to be phased in by fall of 2008

Group IV Programs/Leadership/Facilities: The preferred college name is the College of Art and Architecture (CAA) and would be composed of the existing departments of Art and Design, Architecture, Landscape Design and programs of Interior Design and Virtual Technology and Design (VTD). To better reflect the departmental composition, we propose to change the name of the Department of Architecture to the Department of Architecture and Interior Design. In addition, VTD has the potential to make significant contributions to CAA, CLASS, and other colleges. Over the coming year, the ultimate

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

placement of VTD will be studied in the context of the emerging strategic plans for CAA, CLASS, and the University of Idaho

The college offices would occupy existing space currently occupied by the Department of Art and Design. This space was originally designed to hold the college offices. Readjustment of Art and Design space will follow as necessary. Current specialized classrooms, studio spaces and galleries would all be transferred to the CAA. The report appears in Appendix B of this document (College of A&A Space Audit).

All faculty and staff currently associated with the designated departments will be transferred to the CAA. Other personnel formerly associated with the functioning of the CAA dean's office will also be transferred. These will include personnel working in the Prichard Gallery and the Technical Shop.

All students in the designated programs will be transferred into the CAA on March 17<sup>th</sup> by the Registrar's office. A list of program head counts appears in Appendix C of this document (Art and Arch Enrollments).

**Post-Transition Team Actions, Activities and Developments:**

Since the naming of the Interim Dean on January 29<sup>th</sup>, the College of Art and Architecture has been actively engaging students, faculty, staff and alumni in preparation to opening its doors in Fall 2006. Critical staff tasks undertaken include:

- Preparation to enroll on Vandal Friday (March 31)
- Office of the Registrar transfer of student records to CAA (March 17)
- Review and reorganization of old CAA personnel and student files
- Preparation with CLASS staff for transfer of student files
- Compilation of a list of CAA college committees
- Compilation of college critical deadlines /tasks calendar
- Organize and review of commencement procedures and ceremonies
- Create a job description for the college office management position

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

Engagement of satellite programs and community:

Visit with alumni group and AIA professional organization in Boise  
Attend meeting of the board of trustees *Idaho Historic Trust*, Boise  
Review of program facilities in Boise and review of Water Center  
Speak at an opening of *Idaho Paints Idaho* exhibit in Coeur d'Alene  
Review facilities at Research Park Coeur d'Alene  
Begin talks with NIC and UI Coeur d'Alene to develop certificate program  
Program presentation at a Coeur d'Alene Chamber of Commerce Breakfast

Engagement of the college and university community:

Speakers Week, (February 2006) – Lecture series by three luminary professionals practicing their art of architecture in the international arena: Clemente Garay Tarrifa, Spain; Robert Zimmer, Seattle, Washington; Ali Rahim, University of Pennsylvania.

Organized a CAA strategic planning retreat (March 20 – 21) facilitated by Ron Walters, PAHIO Resorts. Ron is an alumnus of the architecture program and a successful strategic planning specialist with national and international level clients. The initial session will last two full days, with two one-day follow up sessions planned.

Teams of faculty, students and staff have been identified to begin looking at issues of curriculum, scholarship, facilities, marketing and development. This work will begin after the strategic planning retreat process is complete in April-May. The teams will look at specific and anticipated opportunities and find responsible solutions with guidance from the college and UI strategic plans. These teams will continue working through solutions over the next twelve to sixteen months.

Convocation plans for CAA September 8 are in the early stages of development. Other activities that weekend include a UI/WSU football game and an annual meeting of the College of Art and Architecture Foundation. We anticipate a wide turn out of alumni to renew old friendships and establish new alliances.

**Attachment B**

**Art and Architecture Transition Planning**

**Recommended Phase-In of Costs**

	<b>Pre-College Phase-In</b>	<b>First Year Phase-In</b>	<b>Second Year Phase-In</b>	<b>Third Year Phase-In</b>	<b>Full-Costs Total</b>
<b>On-Going Costs:</b>					
Dean of College (sal+ben) {1st year includes backfill of classes and interim stipend}		100,000 (partial year)	61,000		161,000
Associate Dean (sal+ben)				70,000	70,000
Admin Staff/Mgmt Asst (sal+ben)	6,000	39,000			45,000
Asst Dir Development (mid-year)		30,000	30,000		60,000
Development Officer			30,000		30,000
Restoration of CLASS subsidies {Note 1}					-
Office Expenses		15,000	15,000		30,000
<b>One-time Costs:</b>					
Recruitment Costs		15,000	15,000		30,000
Moving expenses for new hires		10,000	10,000		20,000
Office Relocations (furn/fixt)		15,000	15,000		30,000
Universitywide debt allocation - (return to the university)		39,300	{on-going}	{on-going}	39,300
<b>Totals</b>	<b>6,000</b>	<b>263,300</b>	<b>176,000</b>	<b>70,000</b>	<b>515,300</b>

Note 1: The restoration of resources to CLASS includes two vacant positions, pcn 4854 and pcn 4858.

**THIS PAGE INTENTIONALLY LEFT BLANK**



## Attachment C

### Art and Architecture Enrollment Report

Student College	Full Part Time	Student Department	Curric Level	Term Description Student Degree Major	Fall 2005 Head Count	Spring 2006 Head Count
Art & Architecture	Full	Art and Architecture	UG	B.S.: Virtual Technology & Design	63	65
Art & Architecture	Full	Architecture	UG	B.A.: Interdisciplinary Studies		1
Art & Architecture	Full	Architecture	UG	B.F.A.: Interior Architecture	2	1
Art & Architecture	Full	Architecture	UG	B.F.A.: Interior Design	112	97
Art & Architecture	Full	Architecture	UG	B.S.Arch.: Architecture	342	291
Art & Architecture	Full	Architecture	UG	B.S.Env.S.: Env Sc-Biological Science Opt	1	1
Art & Architecture	Full	Architecture	UG	B.S.Env.S.: Env Sc-Social Science Opt	1	
Art & Architecture	Full	Architecture	GR	M.Arch.: Architecture	53	44
Art & Architecture	Full	Architecture	GR	M.S.: Architecture	2	1
Art & Architecture	Full	Art and Design	UG	B.A.: Art	64	58
Art & Architecture	Full	Art and Design	UG	B.A.: Interdisciplinary Studies	1	1
Art & Architecture	Full	Art and Design	UG	B.F.A.: Studio Art	87	92
Art & Architecture	Full	Art and Design	UG	B.S.Art Ed.: Art Education	27	23
Art & Architecture	Full	Art and Design	UG	B.S.Env.S.: Env Sc-Biological Science Opt	1	1
Art & Architecture	Full	Art and Design	GR	M.A.T.: Art	1	
Art & Architecture	Full	Art and Design	GR	M.F.A.: Art	13	13
Art & Architecture	Full	Landscape Architecture	UG	B.L.Arch.: Landscape Architecture	88	88
Art & Architecture	Full	Landscape Architecture	GR	M.S.: Landscape Architecture	9	8
Art & Architecture	Part	Art and Architecture	UG	B.S.: Virtual Technology & Design	5	6
Art & Architecture	Part	Architecture	UG	B.F.A.: Interior Design	6	11
Art & Architecture	Part	Architecture	UG	B.S.Arch.: Architecture	7	17
Art & Architecture	Part	Architecture	GR	M.A.: Architecture	2	2
Art & Architecture	Part	Architecture	GR	M.Arch.: Architecture	1	10
Art & Architecture	Part	Architecture	GR	M.S.: Architecture	3	5
Art & Architecture	Part	Art and Design	UG	B.A.: Art	5	8
Art & Architecture	Part	Art and Design	UG	B.F.A.: Studio Art	9	11
Art & Architecture	Part	Art and Design	UG	B.S.Art Ed.: Art Education	2	5
Art & Architecture	Part	Art and Design	GR	M.A.T.: Art	4	5
Art & Architecture	Part	Art and Design	GR	M.F.A.: Art	1	2
Art & Architecture	Part	Landscape Architecture	UG	B.L.Arch.: Landscape Architecture	11	7
Art & Architecture	Part	Landscape Architecture	GR	M.S.: Landscape Architecture	3	1

**THIS PAGE LEFT INTENTIONALLY BLANK**

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

G. Program Approval and Discontinuance

April 2005

- 
8. Instructional Program Discontinuance Policy
- a. discontinuance of academic programs, majors, minors, options, emphases or instructional units with a financial impact of \$250,000 or more per year requires Board approval.

**THIS PAGE LEFT INTENTIONALLY BLANK**

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Experimental Program to Stimulate Competitive Research (EPSCoR) Presentation

**APPLICABLE STATUTE, RULE, OR POLICY**

N/A

**BACKGROUND**

Experimental Program to Stimulate Competitive Research (EPSCoR) in Idaho represents a federal-state partnership to enhance the science and engineering research, education, and technology capabilities of states that traditionally have received smaller amounts of federal research and development funds. Through EPSCoR, participating states are building a high-quality, academic research base that is serving as a backbone of a scientific and technological enterprise.

Idaho EPSCoR is led by a state committee composed of 16 members with diverse professional backgrounds from both the public and private sectors and from all regions in the state. The state committee reports to the State Board of Education via the Higher Education Research Council (HERC). The Idaho EPSCoR office and the State of Idaho EPSCoR Project Director are located at the University of Idaho. Partner institutions are Boise State University and Idaho State University (this information was obtained from EPSCoR website supported by the NSF-Idaho EPSCoR Program and by the National Science Foundation under award number EPS-0132626)

**DISCUSSION**

On November 1, 2005, the Office of the State Board received a letter from Dr. Doyle Jacklin, Chair of the EPSCoR Committee requesting reappointment of seven individuals to the committee and the appointment of a new member. Prior to appointing members, the Board invited the EPSCoR Project Director to provide a report at the April Board meeting in response to items listed below. The Board also planed to seek nominations from Idaho State University, Boise State University, Idaho National Laboratory, and other Board members.

Dr. Jean'ne M. Shreeve, Idaho EPSCoR Project Director and Professor of Chemistry at the University of Idaho, is prepared to make a presentation on the following materials at the April 20-21, 2006 Board meeting in Moscow.

- Founding charter or policy which created Idaho's EPSCoR committee
- Membership: categories, length of terms, qualifications; guidelines, nomination process, funding etc.
- Historical and current data relating to funded projects (which institution received how much and when; accountability measures)
- Copies of policies and procedures for Idaho EPSCoR (job descriptions for EPSCoR project director and staff)

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

- Strategic plan for EPSCoR (future enhancements such as online applications, tracking system, shared services of a research foundation, etc.)
- Schedule for EPSCoR (Idaho and national) meetings in 2006-07

**IMPACT**

The presentation will provide information for the Board to consider prior to taking action on the appointments or other action to strengthen the effectiveness of the EPSCoR program.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has no comments and recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Renewal of Contract with Plato Learning, Inc.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section V.I.3.a

**BACKGROUND**

On June 16, 2004, following the requisite request and proposal process, the Idaho State Board of Education entered into a contract with Plato Learning, Inc. The contract provided for the purchase of unlimited perpetual courseware licenses for reading, math and language arts for serving K-12 education in Idaho. The courseware provides academic rigor that is aligned to Idaho content standards. Extensive professional development and technical support were also included. This product has come to be known as the Idaho-Plato Learning Network (I-PLN).

In the two years of the contract almost every district has implemented I-PLN. In addition to working with school districts Plato Learning, Inc. has proven to be serious about making the courseware and other services available as broadly in the K-12 system as possible. I-PLN is being used in after school programs such as the 21<sup>st</sup> Century Community Learning Centers, in the Department of Corrections and the Department of Juvenile Corrections, and in the Colleges of Education at both state and private institutions of higher education where Idaho teachers are prepared. The more uses that are found for I-PLN, the more ideas for other purposes are found. At this juncture Plato is offering to put additional company resources into making the desired data more easily gathered and utilized. They are also very interested in using the successes of I-PLN to the mutual benefit of the Board and Plato Learning, Inc. The current contract expires June 15, 2006.

**DISCUSSION**

The contract was for an initial two-year period plus three annual renewal options. The cost of the initial two years was \$4,950,000, which is \$75,000 less than the original estimated cost. This reduction was due to the early decision not to purchase computer hardware (servers) to support the project in state. Instead, web based users are supported through Plato's central hub in Illinois. The decision was also made at the end of the first year to revise the budget to add professional development days and field engineering days to the second year. It was agreed to defer payment for portions of these two additions (\$170,000) into the third year of the contract whether or not the option for the third year is exercised. Other expenses originally included in the proposal for additional installations are now known not to be necessary since almost all districts are now installed. In addition to the \$170,000 in deferred payments, the third year contract will include \$600,000 for annual technical support, maintenance, upgrades, and the continued services of a project manager. Should the Board choose the fourth

**INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

and fifth year options, each year's costs will be \$600,000. The total project will cost \$1,045,000 less than the original cost proposal. All funds used in the payment of this contract come from federal No Child Left Behind, Title VI.

**IMPACT**

Continued support will be provided for school districts for maintenance, technical support, and assurance that any upgrades developed by Plato Learning, Inc. for the courseware included in I-PLN will be made available.

**STAFF COMMENTS AND RECOMMENDATIONS**

With almost complete implementation across the state, it is time to expect real impact on student achievement. In addition to the original purposes for this project, remediation and acceleration for student achievement, I-PLN, which provides rigorous academic instruction aligned to Idaho standards, has been made and integral part of the alternate graduation mechanism for some districts. Another indicator of district approval is the fact that a number of them have purchased, with district resources, additional courseware in such subjects as Science and Social Studies. Some have also purchased specialty products to assist language learners. I-PLN has developed, on behalf of Board, significant good will across the state. Staff recommends approval of the first optional year for the contract.

**BOARD ACTION**

A motion to approve the first of three one-year optional renewals of the contract with Plato Learning, Inc., for the period beginning on June 16, 2006 and ending on June 15, 2007.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

I. Real and Personal Property and Services

October 2002

---

3. Acquisition of Personal Property and Services

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

National Center for Academic Transformation and University of Idaho  
Presentation on Mathematics Redesign

**APPLICABLE STATUTE, RULE, OR POLICY**

N/A

**BACKGROUND**

Between 1999 to 2003, the National Center for Academic Transformation (NCAT) received an \$8.8 million grant from the Pew Charitable Trusts to demonstrate how colleges and universities could use technology to improve student learning and to reduce instructional costs. Large enrollment, introductory courses such as math, science, social studies and English classes were the focus of redesign. Thirty institutions were selected from hundreds of applicants in a national competition to participate. The institutions included research universities, comprehensive universities, private colleges and community colleges in all regions of the United States.

**DISCUSSION**

NCAT required each of the 30 institutions to conduct a rigorous evaluation focused on learning outcomes as measured by student performance and achievement. National experts provided consultation and oversight regarding the assessment of learning outcomes to ensure that the results were reliable and valid. The results were astounding. Twenty-five institutions showed significant increases in student learning (with the other five showing outcomes comparable to the course in its traditional format), eighteen of the twenty-four that measured retention showed sizeable increases, and all thirty reduced instructional costs, on average by 37%. In total, the 30 course redesigns affected more than 50,000 students each year and produced \$3,000,000 in annual savings while improving student learning outcomes.

**NCAT's Approach to Regional or State-based Projects**

Building on these successes, NCAT's goal is to work in partnership with state/system leaders to replicate what has been achieved on the national level in states and systems. The NCAT Course Redesign Program for states and systems is a three-year; three-phase process that involves three partners: 1) states, systems or regional compacts which champion the program and provide funding for the effort; 2) NCAT staff who manage the program and provide the expertise and links to successful redesign participants; and, 3) local faculty, staff and administrators who are engaged in an initial education and commitment-building phase, a well-structured planning phase and a comprehensive implementation phase.

**INSTRUCTION, RESEARCH & STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

Dr. Carolyn Jarmon, Senior Associate from the national center, will provide an overview of the Center's redesign efforts, and faculty from University of Idaho will explain how these redesign concepts have been incorporated into the institution's Polya Math Center to improve student learning (see attached information). The presentation will also include information on how these innovative techniques could be used in middle and high schools. Board members will also have an opportunity to interact with faculty and students in the math center after the presentation.

**IMPACT**

NCAT's course redesign program has helped institutions:

- Accommodate more students and improve quality without adding resources.
- Free-up resources to offer additional courses and programs of study or services that are in demand.
- Increase student retention and meet goals for student achievement.
- Improve the experience and performance of traditionally underserved students.
- Decrease time to graduation by adding seats in bottleneck courses.
- Improve the consistency and quality of courses across sections and institutions.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has no comments and recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

# Web-based Mathematics Education Initiatives

## ***The Challenge***

Given the critical role played by mathematics in science, engineering, and technology careers and the nationwide shortage of mathematically well-qualified teachers, Idaho needs a systematic, sustainable program for making high-quality, affordable, post-secondary mathematics and mathematics education available to all of its citizens.

***Academically***, courses will reflect the values and standards of mathematics and mathematics education faculty throughout the Idaho university system and related educational, governmental, and industrial associations;

***Practically***, courses will be easily transferable between universities and recognized by accrediting agencies;

***Theoretically***, courses will be systematically studied by researchers focused on the evaluation and improvement of web-based teaching and learning; and

***Pedagogically***, courses will implement “best practices” identified by mathematics education researchers, rather than imitate traditional, face-to-face instruction.

## ***Current Efforts***

- The *Polya Center* is a nationally recognized model for helping students transition to university mathematics. Currently, *Math 143 Pre-calculus Algebra and Analytic Geometry* and *Math 144 Analytic Trigonometry* are currently offered as dual enrollment courses.
- The *Gateway to Mathematics Project* [US Dept. of Education; \$694k] is developing and delivering mathematics courses to dual enrollment and adult learners.

## ***Pending Efforts***

- *Improving Middle School Mathematics Project* [SBOE/ITIG: \$87k; under review] will develop/deliver mathematics education courses to K-12 teachers designed to satisfy the “well-qualified” requirements of NCLB.
- *Nexus Idaho Project* [University of Idaho: \$320k/yr; under review] will develop/deliver a broad spectrum of undergraduate and graduate level courses to dual enrollment students, adult learners, and K-12 teachers across the state and will create/ sustain on-line communities of interest based on disciplinary, interdisciplinary, and cultural themes.

## ***Proposed Delivery Schedule: Math & Math Education***

Assuming funding ...

*Spring Term 2006*

- Polya Courses 143 & 144
- Calculus & Analytic Geometry I [Pilot]

*Fall Term 2006*

- Polya Courses 143 & 144
- Calculus & Analytic Geometry I

*Spring Term 2007*

- Polya Courses 143 & 144
- Calculus & Analytic Geometry I
- Calculus & Analytic Geometry II [Pilot]
- Number & Operations for Teachers [Pilot]
- Geometry & Measurement for Teachers [Pilot]
- Probability & Statistics [Pilot]

### Fall Term 2007

- Polya Courses 143 & 144
- Calculus & Analytic Geometry I
- Calculus & Analytic Geometry II
- Calculus & Analytic Geometry III [Pilot]
- Number & Operations for Teachers
- Geometry & Measurement for Teachers
- Probability & Statistics

### Spring Term 2008

- Polya Courses 143 & 144
- Calculus & Analytic Geometry I
- Calculus & Analytic Geometry II
- Calculus & Analytic Geometry III
- Number & Operations for Teachers
- Geometry & Measurement for Teachers
- Algebra for Teachers [Pilot]
- Data & Chance for Teachers [Pilot]
- Probability & Statistics

Note: Calculus & Analytic Geometry I is currently underway, enrolling 15 students from 4 school districts: Cambridge, Weiser, American Falls, and Butte County

**The Derivative**

**The Slope of the Tangent Line**

For any function  $y = f(x)$  more complex than a straight line, we still have no precise method of measuring the slope of the tangent line. For example, find the slope of the tangent line to the graph of  $y = x^2$  at  $(1, 1)$ . By graphing this function very, very accurately and by drawing the tangent line at  $(1, 1)$  very, very accurately, we can see that its slope is about 2. Why? Because you can see the right triangle formed by  $(.5, 0)$ ,  $(1, 0)$ , and  $(1, 1)$ . So the slope of the tangent line is  $m = \frac{\text{rise}}{\text{run}} \approx \frac{1}{.5} = 2$ .

Evaluate  $\int \ln 3x \, dx$ .

Reset Delete Help

Back Question Check Answer Next

Bookmark This View Bookmarks

Hint Show Me Guided Solution

Print Help Exit

## For More Information

David A. Thomas  
Professor of Mathematics Education  
Department of Mathematics  
University of Idaho  
Moscow 83844-1103  
(208) 885-6740

Department Website: <http://www.webpages.uidaho.edu/~dthomas1/>  
Gateway to Mathematics Project Website: <http://www.sci.uidaho.edu/Gateway>  
Email: [dthomas1@uidaho.edu](mailto:dthomas1@uidaho.edu)

## The NCAT Course Redesign Program: Improving Student Learning While Reducing Instructional Costs

### Overview

- A program in whole course redesign that produces measurable gains in student learning and reductions in instructional costs.
- A research-based and data-driven approach that addresses critical issues facing higher education such as enrollment growth, student retention, quality assurance and funding limitations.
- A way to leverage existing investments in information technology to serve higher education's core mission – education.
- A structured, yet flexible methodology that accommodates differences among institutions and builds capacity at both the institutional and state/system level to undertake subsequent course redesign efforts.

### Background

From 1999 - 2003, the National Center for Academic Transformation (NCAT), supported by an \$8.8 million grant from the Pew Charitable Trusts, created and managed the Program in Course Redesign (PCR.) Its purpose was to demonstrate how colleges and universities can redesign their instructional approaches using technology to achieve improved student learning outcomes as well as cost savings. Large enrollment, introductory courses were the focus of redesign. Thirty institutions were selected from hundreds of applicants in a national competition to participate. The institutions included research universities, comprehensive universities, private colleges and community colleges in all regions of the United States.

**All thirty institutions in the Program in Course Redesign were able to improve or maintain quality while reducing costs, on average by 37%.**

**At Tallahassee Community College,** students in a redesigned English composition course scored significantly higher on final essays, with an average score of 8.34 compared to 7.33 for traditional students. The cost-per-student was reduced from \$252 to \$145, a savings of 43%.

NCAT required each of the 30 institutions to conduct a rigorous evaluation focused on learning outcomes as measured by student performance and achievement. National experts provided consultation and oversight regarding the assessment of learning outcomes to ensure that the results were reliable and valid. The results were astounding. Twenty-five institutions showed significant increases in student learning (with the other five showing outcomes comparable to the course in its traditional format), eighteen of the twenty-four that measured retention showed sizeable increases, and all thirty reduced instructional costs, on average by 37%. In total, the 30 course redesigns affected more than 50,000 students each year and produced \$3,000,000 in annual savings while improving student learning outcomes.

The PCR successes have been replicated and further verified through a number of national NCAT projects designed to improve and streamline the course redesign methodology (the Roadmap to Redesign program) and determine its impact (a Lumina-funded analysis of the benefits of course redesign for traditionally underserved students: low-income students, students of color and adults.) More information about all three programs is available on the NCAT web site at [www.theNCAT.org](http://www.theNCAT.org).

Building on these successes, NCAT's goal is to work in partnership with state/system leaders to replicate what has been achieved on the national level in states and systems. The NCAT Course Redesign Program for states and systems described below is a three-year; three-phase process that involves three partners: 1) states, systems or regional compacts which champion the program and provide funding for the effort; 2) NCAT staff who manage the program and provide the expertise and links to successful redesign participants; and, 3) local faculty, staff and administrators who are engaged in an initial education and commitment-building phase, a well-structured planning phase and a comprehensive implementation phase.

Course redesign projects generally focus on large-enrollment, introductory courses, which have the potential of impacting significant student numbers and generating substantial cost savings, but can be applied to any course that is taught through multiple sections or with more than one faculty member. NCAT's proven methodology coupled with an active communications plan ensures that results are achieved and knowledge is shared with all constituencies in order to leverage those successes and to build capacity within the state or system.

**Portland State University** and the **University of Tennessee-Knoxville** doubled the capacity of their introductory Spanish courses and eliminated a key bottleneck to on-time graduation. PSU maintained section size at 20-24 and doubled the number of sections offered on the same resource base, increasing the number of students from 690 to 1270. UTK increased the number of students served from 1500 to 2000 while reducing the cost-per-student by 74%.

At both universities, student learning rose in some skill areas and remained equivalent to traditional formats in others.

## Program Development

Prior to the program's launch, NCAT and the sponsor engage in a series of program development tasks. The NCAT methodology is adapted to the particular organization and the problems it seeks to solve. A program structure is developed including grant strategies for redesign teams, participation guidelines and a plan to bring extensive visibility to the program at all levels.

With an undergraduate minority student population of approximately 46.4%, the **University of New Mexico** leads the nation's research universities in student diversity. Prior to redesign, 41% of traditional psychology students received a C- or below. This percentage was reduced to 23% after redesign. In addition, the cost of the course was reduced from \$161,184 to \$82,340, a 49% reduction.

**Step 1 - Program Design:** NCAT consults with the sponsor about the details of the program structure (making any needed modifications of NCAT's general approach in order to fulfill the sponsor's priorities) and a strategy for publicizing the program.

**Step 2 – Program Structure:** NCAT develops a Call to Participate directed toward all institutions in the state/system, Application Guidelines directed toward those institutions that are interested in applying to participate, a Plan of Work that details how the program will proceed including responsibilities and timelines, and a Publicity Plan. Both the Call and the Guidelines are issued by the sponsor. The Plan of Work and Publicity Plan are finalized based on mutual agreement.



## Program Implementation

Because the goals of the program are to build capacity and awareness in addition to redesigning specific large-enrollment courses, NCAT engages both faculty and administrators throughout a three-phase process: an initial education and commitment-building phase, a well-structured planning phase, and a comprehensive implementation phase. Throughout this process, NCAT emphasizes building awareness among and communicating results to both state and national higher education communities.

### Phase I: Building Awareness and Commitment

*The purpose of this phase is to educate and ensure buy-in from all levels of the organization – including an understanding of institutional readiness for course redesign projects, the NCAT methodology, the commitment needed and the expected outcomes. The outcome of this phase is general knowledge of the process, an overview of the tools that have been developed by NCAT and a pool of potential course redesign teams.*

**Step 1- Initial Consultation Visit:** NCAT staff meets with system/state administrators, campus executives and faculty leaders as appropriate to offer an introductory overview of the redesign process. NCAT's recommended approach for a visit is to meet first with senior administrators and faculty leaders and then to offer a presentation open to as many members of the entire organization as possible.

**Step 2 – Program Visibility:** NCAT assists the sponsor in generating interest in the program in multiple ways including 1) creating a Web site dedicated to the program linked to NCAT's national efforts that provides an ongoing method for the sponsor's institutions and other stakeholders to be informed; 2) building a database of those who will receive information and updates about the program throughout its duration; 3) developing other communication mechanisms such as broadcast emails or a newsletter dedicated to the effort as appropriate.

**Step 3 – Distribution of Call to Participate:** The Call is issued to all members of the sponsor's organization. The Call includes information about the Orientation Workshop.

**Step 4 - Orientation Workshop:** NCAT conducts a one-day, face-to-face workshop open to any institution interested in submitting a course redesign proposal. Through presentations, case studies, and group work, participants learn basic planning steps as well as how to adapt the redesign methodology to the needs of their particular institution. Workshop topics include:

- An Introduction to Redesign. Offers an overview of the redesign methodology, its purpose, the premises upon which it has been developed, the strategies it employs and the planning process.
- Institutional and Course Readiness. Includes a self-assessment of institutional readiness and a discussion of how to choose appropriate courses for redesign.
- Planning for Course Redesign. Provides an overview of NCAT's Course Planning Tool that facilitates the quality improvement and cost reduction planning tasks associated with redesign.
- Planning for Assessment. Provides guidance about how to assess the impact of course redesign on student learning.
- Developing a Resource Reallocation Plan. Discusses how resources can be saved through redesign and what can be done with the savings.

**Step 5 – Distribution of Application Guidelines** - The Guidelines are issued to all members of the sponsor’s organization. The Guidelines include the overall goals of the program, timelines and expectations for institutions at each step of the application process, and information regarding grants and other kinds of assistance that will be available throughout the process. NCAT establishes an atmosphere of competition so that institutions will strive to be selected to participate in the program. Establishing a competition conveys the message that the program is highly valued.

## Phase II: Campus Planning

*The purpose of this phase is to ensure that course redesign teams are created that are clear about what they are trying to accomplish and how they intend to achieve it. NCAT manages the program application and selection process and works with teams to develop full project proposal plans. The outcome of this phase is the desired number of complete redesign project plans with a high likelihood of success. Key to success is an emphasis on active intervention by NCAT staff in the planning process.*

**Step 1 – Establish Readiness to Participate:** Those interested in participating in the redesign program complete a Course Readiness Instrument. NCAT works with the state/system to evaluate the readiness of specific courses for redesign. NCAT provides feedback to those submitting readiness criteria, asking for more information if needed and advising weaker institutions about what they need to do to be ready.

**Step 2 – Publicity:** NCAT publicizes those who submitted responses to the readiness criteria and those who are selected to move on to the next stage through all available communication channels. The message: it’s a privilege to be selected and we applaud their success.

**Step 3 - One-Day Planning Workshop for Course Redesign Teams:** NCAT conducts a one-day Planning Workshop for course redesign teams. Teams complete two activities prior to the workshop: a draft Course Planning Tool (CPT) and an outline of their redesign plan, which are reviewed by NCAT staff. Workshop agenda topics include identifying academic problems/resource problems; establishing academic goals/resource goals; developing an assessment plan; developing a project implementation plan; completing the CPT; and establishing a project budget.

**Step 4 - Ongoing Consultation to Develop Project Plans:** Successful redesign requires developing a detailed plan for improved learning outcomes and a cost analysis of the traditional and the redesigned course. This analysis provides a clear context for understanding how an institution uses its resources (human as well as others) and how these might be more effectively deployed for greater benefit to all. Teams of faculty, administrators, assessment professionals and technology staff work in consultation with NCAT to understand what student outcomes are expected from the course redesign and how these will be measured. Teams work collaboratively to assess the kinds of tasks that must be done by faculty, those that can be done by effective use of information technology and finally those that can be done by people other than faculty.

**Step 5 - Plan Review and Ongoing Feedback:** NCAT reviews plans and provides individualized consultation to institutional teams of faculty, administrators, assessment professionals and technology staff as they develop their project plans. A key to success is to require very specific plans as part of the proposal process which means that planning is accomplished before grant awards are made. This approach ensures that the redesign

teams are clear about what they are going to do and can focus on implementing plans that are roadmaps to success.

**Step 6 – Selection** - NCAT consults with sponsor selection committees on which plans to fund / move into implementation phase and advises the sponsor on how to structure the process moving forward. NCAT staff then follows up with teams to strengthen weak points of the plans, and clarify data collection issues (student learning assessment, cost analysis,) etc.

**Step 7 – Publicity:** NCAT publicizes those who submitted proposals and those who are selected to participate in the program through all available communication channels. Again, the message: it's a privilege to be selected and we applaud your success.

### **Phase III: Implementation, Capacity Building and Scaling**

*The purpose of this phase is to take the sound plans that were developed in Phase I, implement those plans, and follow through to ensure that adjustments are made where needed, roadblocks are overcome and models of successful redesigns are achieved. The outcome of this phase is persistence during the redesign process and institutional experience and capacity to improve quality and reduce instructional costs for more courses.*

**Step 1 - Implementation Consultation and Ongoing Technical Support:** During the redesign implementation process, NCAT monitors institutions' adherence to their proposals to be sure that teams are actively following their plans for both quality improvement and cost reduction, providing individualized assistance as needed. If changes are made that have an impact on either cost or quality, NCAT discusses the implications with the teams and suggests alternative strategies. NCAT is available to work with participants to share lessons learned from other course redesign efforts, provide suggestions and help with overcoming roadblocks that threaten innovation and provide a coordinating body for the entire implementation effort.

**Step 2 - An Active Communications Plan:** NCAT continues to work with the sponsor to build a comprehensive web site by adding project descriptions and progress reports and engages in other awareness-raising activities to make sure that information is shared on a timely basis with state and national audiences. Active communications are crucial to ensuring that efforts are not duplicated, "lessons learned" are shared and course redesign experiences can be scaled to produce more quality improvements and cost savings.

**Step 3 – Pilot Phase:** Institutions engage in concrete preparation for a pilot implementation of the redesign with some subset of the students in the course. Throughout this period, NCAT actively consults with the teams. NCAT monitors the pilot implementation progress and consults with teams or with the sponsor as appropriate. Teams submit regular progress reports to NCAT including assessment data, using a consistent format to allow comparison among schools. NCAT reviews the redesign teams' work and offers suggestions for improvement.

**Step 4 - Mid-course Sharing Workshop:** NCAT then conducts a one-day, face-to-face workshop that provides a forum for teams to share their experiences and learn from one another. Teams from all institutions share their initial findings regarding learning and retention outcomes, cost containment and implementation issues. Teams receive feedback from the group as well as from NCAT staff. NCAT reviews the teams' work, assesses the pilot outcomes and offers suggestions for improvement and adjustments in preparation for full implementation.

**Step 5 – Full Implementation:** NCAT continues to monitor and support redesign teams as the course moves to full implementation, consulting with teams or individual team members as appropriate.

**Step 6 – Progress Reporting:** After the first term of full implementation, NCAT again collects, reviews and verifies assessment data and cost data from the institutions. NCAT works with the system/state to ensure the validity of the assessment results, accuracy of costing figures and overall fidelity of the process. Ongoing progress reporting is important to make sure plans stay on track and desired outcomes are achieved and are valid.

**Step 7 - Assessing the Results Workshop:** After the full implementation, NCAT conducts a one-day, face-to-face workshop to provide a forum for teams to describe their experiences and learn from one another and to share their data regarding learning and retention outcomes, cost reduction and plans for sustainability. This workshop may be open to the broader community so that they can learn about the redesign process and outcomes.

**Step 8 – Program Evaluation:** NCAT meets with the sponsor to assess what happened and why and to establish future plans. NCAT provides expertise on how course redesign efforts are proliferated throughout the institution and system.

**Step 9 – Publicity:** Throughout the implementation phase, NCAT communicates program progress and results through all available communication channels.

**Step 10 - Building Internal Capacity:** Throughout the course redesign process, NCAT works to build capacity at the system and institution levels to manage subsequent redesign efforts. In addition, NCAT advises the sponsor on how to scale the redesign effort and develop long-term policies that encourage “institutionalized” course delivery mechanisms that maximize quality and minimize costs.

### A Three-Year Program - Sample Timeline:

May – Sep 2005	Program Development
Sep 2005	Program announced
Nov 2005	Campus teams attend Workshop #1
Dec 2005	Institutions respond to Course Readiness Instrument
Feb 2006	Course redesign teams attend Workshop #2
Mar - Apr 2006	Course teams develop final plans
May 2006	Campus submits final proposal. Grants awarded
Jun - Dec 2006	Campus planning and development
Spring 2007	Campus pilots
Jun 2007	Workshop #3 Interim Campus Reports
Summer 2007	Campus revisions
Fall 2007	Full implementation
Mar 2008	Workshop #4 Final Campus Reports
April 2008	Dissemination of Results
May 2008	Program concludes

### **Summary of Deliverables - NCAT will:**

- Teach institutions of higher education NCAT's proven methodology for redesigning high enrollment courses using information technology to enhance learning and reduce instructional costs.
- Link new institutions with those experienced in successful course redesign and with NCAT's higher education publisher partners.
- Prepare prospective redesign teams to submit final proposals according to a specified format.
- Evaluate proposals based on judgments about likely success as well as potential impact on the greater higher education community in the state.
- Produce successful redesign models, all of which will achieve cost savings as well as quality enhancements.
- Continuously monitor project activity.
- Support communication and collaboration among grant recipients through the process of design, implementation and evaluation.
- Create a body of information and practice that can be shared broadly within the state's higher education community such that these practices can be implemented successfully at all institutions.
- Disseminate the results through an active communications plan.
- Build capacity within the institutions, the states and the sponsoring organization to replicate successful course redesigns.
- Change the conversation about what is possible in terms of increasing access and success through a comprehensive regional and national communications program.

**THIS PAGE LEFT INTENTIONALLY BLANK**

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Idaho Technology Grant Program FY 07 Grant Funding Recommendations

**APPLICABLE STATUTE, RULE, OR POLICY**

Senate Bill 1187 Appropriations – Colleges and Universities

**BACKGROUND**

The Idaho Technology Incentive Grant (ITIG) program was created in 1997, and has since funded 118 projects at a total of more than \$16 million. The Board requested \$1.575 million from the Legislature for FY2007 for continued funding of this competitive program to foster innovative learning approaches using technology. The funds are designed to promote the creation and use of innovative methods of instruction that:

- focus on integrating technology into the curriculum;
- enhance the rate and quality of student learning;
- enhance faculty productivity and;
- increase access to educational programs

**DISCUSSION**

Funds are distributed via a Request for Proposals (RFP). An allotted amount is recommended for each institution (see below), however funding is awarded based on the overall merit of the proposals. Proposals are not automatically funded and the total number of projects awarded to each institution is determined by the committee's evaluation.

- |        |     |           |
|--------|-----|-----------|
| • BSU  | 30% | \$471,150 |
| • ISU  | 30% | \$471,150 |
| • LCSC | 10% | \$157,050 |
| • UI   | 30% | \$471,150 |

The proposals are evaluated by a committee with membership from the following categories:

Two Board members: Milford Terrell, from the Business Affairs and Human Resources (BAHR) Committee and Dr. Marilyn Howard's representative, Rich Mincer, Bureau Chief for the Bureau of Technology Services (BOTS); Rich Elwood, the representative from Information Technology Resource Management Council (ITRMC); and Marilyn Davis, the Board's Chief Academic officer. The committee met on March 30, 2006 to review the proposals and to formulate a recommendation to the Board.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**IMPACT**

All of the proposals are funded based on merit. The committee did not recommend funding all of the projects. Funding was recommended for 19 projects based on the merit of the applications; 30 proposals were submitted. Several proposals were not funded because they were judged to be less innovative than other projects or the amount requested was viewed as not being very cost effective in relation to the stated outcomes. Some of the projects were provisionally recommended. Institutions will be asked to submit additional information before funding is awarded.

The committee is recommending a second round of funding by soliciting new proposals. The remaining funds will be awarded based on an open competition and funds will be aggregated into one lump sum. The institutions will not be allotted a specific amount for funding as they were in round 1.

**STAFF COMMENTS AND RECOMMENDATIONS**

The Evaluation Committee recommends funding the grant projects as exhibited in the FY2007 Idaho Technology Incentive Grant Program Proposals document (see attached) and that the remaining funds be allocated via a second round of solicitation. The four institutions will compete for the remaining funds without regard to institutional percentages.

**BOARD ACTION**

A motion to approve funding for projects as exhibited on the FY2007 Idaho Technology Incentive Grant Program Proposals document and to solicit additional proposals for the remaining funding.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**2007 Technology Incentive Grant  
recommendations**

**Boise State University**

**Technology Incentive Grant Proposal**

**\$ Requested    FUNDED**

Idaho Consortium for Interactive Technologies	\$46,350.00	\$46,350.00	<b>CONDITIONAL</b>
Improving Instruction with Technology-Enhanced Frequent Low-Stakes Testing	\$60,411.00	\$60,411.00	
From the Manikin to the Patient: Simulation to Reality	\$213,580.00	\$213,580.00	<b>CONDITIONAL</b>
Redesigning Bottleneck Courses: Partnering with NCAT	\$149,460.00	\$0.00	

**BSU totals**    \$469,801.00    \$320,341.00

Total grant funds originally designated for BSU    \$471,150.00

**funds not awarded**    \$150,809.00

## 2007 Technology Incentive Grant recommendations

### Idaho State University

#### Technology Incentive Grant Proposals

	\$ Requested	FUNDED
Integration of E-Portfolios into Health Professions Curricula to Enhance Student Learning	\$49,007.20	\$0.00
Asynchronous Preprofessional Track in Speech-Language Pathology and Audiology: Year 3	\$78,058.00	\$78,058.00
Online Shoshoni Language Resources Project	\$31,975.00	\$31,975.00
Physical Therapy Clinical Management eLearning Project	\$17,265.67	\$17,265.67
Implementing Computer Technology into the Dental Hygiene Clinical Curriculum	\$42,514.20	\$42,514.20
Creation of a New Learning Community by Integration of Breeze, WebCT, Distance Learning, and Smart Screens at ISU	\$59,556.00	\$59,556.00
Transforming Writing Instruction: Collaboration with Technology	\$69,476.80	\$0.00
Development of a Software Application for Generating and Assessing Student use of eCases	\$16,213.87	\$16,213.87 <b>CONDITIONAL</b>
MOTR: Molecules on the Road	\$11,432.46	\$11,432.46
Encouraging a Learning Paradigm Shift in the Health Profession Shortage Areas of Nursing and Pharmacy	\$96,000.00	\$0.00
<b>ISU totals</b>		
	\$471,499.20	\$257,015.20
Total grant funds originally designated for ISU	\$471,150.00	
	<b>funds not awarded</b>	<b>\$214,134.80</b>

**2007 Technology Incentive Grant  
recommendations**

**Lewis Clark State College**

**Technology Incentive Grant Proposals**

	<b>\$ Requested</b>	<b>FUNDED</b>
Purchase and Integration of DNA Sequencing Technology for Pedagogical and Undergraduate Research Use at LCSC	\$53,057.00	\$53,057.00
Enhancing Core Curriculum Using Podcasts	\$60,909.00	\$0.00
Increasing Opportunities for Success in Developmental Mathematics	\$27,513.00	\$27,513.00
Metabolic/Pulmonary Evaluation and Testing System	\$13,995.00	\$13,995.00
Hands-on Physiology Workstations: an Integrated, Active Learning Solution for Pre-Professional and Core Biology Training at LCSC	\$57,140.00	\$57,140.00
Modernization of Engineering Tech and Pre-Engineering Lab Equipment	\$65,850.00	\$0.00

---

**LCSC totals**    \$278,464.00    \$151,705.00

Total grant funds originally designated for LCSC    \$157,050.00

**funds not awarded**    **\$5,345.00**

**2007 Technology Incentive Grant  
recommendations**

<b>University of Idaho Technology Incentive Grant Proposals</b>	<b>\$ Requested</b>	<b>FUNDED</b>
Enhancing Teaching and Learning with Student Response Systems	\$72,047.00	<b>\$72,047.00 CONDITIONAL</b>
Spanish Transition On-Line	\$68,110.00	<b>\$68,110.00 CONDITIONAL</b>
Improving Middle School Mathematics	\$87,410.00	<b>\$0.00 CONDITIONAL</b>
Networking BIONet	\$82,145.00	\$0.00
Socrates and Science for a Healthy Idaho	\$57,140.00	\$0.00
Podcast-Based Delivery of Science Courses Locally, State, and Worldwide	\$68,631.00	\$0.00
New dimensions in online education: Integrating synthetic speech for increased understanding and mastery.	\$45,336.00	\$45,336.00
Deployment and Assessment of Advanced Course-Casting-VODcourse in the Food and Environmental Sciences	\$111,960.00	\$0.00
Expansion of the Environmental Science 101 Web Course to Rural Idaho High Schools	\$39,728.00	\$0.00
Reducing the Use of Animal Derived Specimens in Lab Component of Course 371	\$50,000.00	<b>\$50,000.00 CONDITIONAL</b>

---



---

<b>UI totals</b>	\$682,507.00	\$235,493.00
Total grant funds originally designated for UI	\$471,150.00	
<b>funds not awarded</b>	<b>\$235,657.00</b>	

---



---

**TOTAL FUNDS NOT AWARDED \$605,945.80**  
(Includes all institutions)

## FY 2007 IDAHO TECHNOLOGY INCENTIVE GRANT PROGRAM FUNDED PROJECTS

The Idaho Technology Incentive Grant Program focuses on projects that advance the goals and objectives stated in the State Board of Education's 2000-2005 Statewide Strategic Plan. **The purpose of the ITIG is:** To focus on integrating technology into the curriculum; To enhance the rate and quality of student learning; To enhance faculty productivity; and To increase access to educational programs.

### **Idaho Consortium for Interactive Technologies—BSU**

Kenneth Hyde—PI  
David Wilkins—CoPI  
\$46,350

Powerful interactive technologies are creating new models of instruction that enhance our ability to communicate and collaborate, create and manipulate, model and stimulate, calculate and analyze, and visualize and present, while easing in cost-effective ways the barriers of distance and time. Indeed, new technologies are emerging at a dizzying pace, often from many competing vendors, making it difficult for universities to competently, thoroughly, and rapidly evaluate each technology's potential and cost-effectiveness. One example of such rapidly emerging technology is student-response systems—wireless systems that enable students to vote on multiple-choice questions during lectures and to electronically signal their understanding of concepts as those concepts are being explained, resulting in voting summaries that give both students and instructors formative assessments of the progress of the class.

### **Improving Instruction with Technology-Enhanced Frequent Low-Stakes Testing—BSU**

Peter Agras—PI  
Susan Shadle, Shannon Murray—CoPIs  
\$60,411

Boise State proposes a 1-year project to implement and evaluate a regimen of technology-enhanced Frequent Low-Stakes Testing as a means of improving student success rates, retention rates, student satisfaction, and instructor evaluations, as well as determine the feasibility of integrating such testing into instruction on a larger scale campus-wide. With Frequent Low-Stakes Testing (FLST), students are afforded numerous opportunities to assess their knowledge and skills in a risk-free environment, testing much more frequently than is typical by taking a series of numerous tests distributed throughout the semester. Such tests often carry little or no weight toward determining a student's final grade – hence the term “low stakes.” Because of their frequency and low risk, the tests enable both students and instructors to continually monitor student understanding and knowledge, thereby providing opportunities for students to identify their weaknesses and for instructors to adjust teaching methods.

### **From the Manikin to the Patient: Simulation to Reality—BSU**

Rosemary Macy—PI  
Dawn Weiler, Lutana Haan, Leslie Rosenkotter—CoPIs  
\$213,580

Health-care workers make life and death decisions on a daily basis. Health-care education begins in an on-campus class where skills are demonstrated in a lecture hall. These skills are then practiced in a laboratory where the students work on manikins to learn skills based on normal anatomy and simple situations. Student evaluations indicate dissatisfaction with lecture classes and also indicate a lack of confidence in performing skills with “real” people outside of the campus laboratory. Technology is the answer. The Departments of Nursing, Respiratory Therapy, and Radiologic Science at Boise State University propose to integrate technology across the curriculum in lectures, labs, and clinical facilities with the goal of improving the quality of education, increasing accessibility to current medical information, and utilizing resources more efficiently.

### **Asynchronous Preprofessional Track in Speech-Language Pathology and Audiology: Year 3—ISU**

John Seikel—PI  
\$78,058  
**Continuation**

This proposal requests funds to complete the third and final year of the Asynchronous Preprofessional Track in Speech-Language Pathology and Audiology. Completion of this coursework and initiation of the Online Preprofessional Program in Speech-language Pathology will provide an avenue for access to individuals in rural Idaho who wish to enter the profession. The Goals of this third year of the project are to pilot test 3 courses developed during the 2005-2006 period, to develop five 16 week courses in the Online Preprofessional Program, to develop the procedures and supporting documentation for initiation of the Online Preprofessional Program in Fall, 2007, to develop an E-Community spanning the coursework that supports personal and professional development of the student, and present the Notice of Intent for the Online Preprofessional Program to the State Board of Education

### **Online Shoshoni Language Resources Project—ISU**

Christopher Loether—PI

\$31,975

The project will focus on Integration of Shoshoni language resources housed and managed by the Shoshoni Language Project at ISU, integration of security models for all of ISU's Shoshoni language resources, creation of extensive reporting services and data exports of current contents of Shoshoni language resources, and the ability to completely management all content through a single location. All this will be accomplished by the creation, development and implementation of the Shoshoni Language Content Management System (SLCMS). These improvements will enhance the students' learning experiences at ISU by improving student access to learning materials and reference resources, and enhancing the current level and quality of electronic instructional materials available.

### **Physical Therapy Clinical Management eLearning Project—ISU**

Jim Creelman—PI

Alexander Urfer—CoPIs

\$17,266

This project is expected to favorably impact on the student learning experience in at least two ways. First, instructional objects developed as part of the project will be available for viewing both in the classroom as part of traditional face-to-face learning and for student ad lib viewing via electronic delivery methods that will enable students to gain additional exposure that has not been previously available to the learning concepts contained within the instructional objects. Second, computer-based presentations, especially animations, are able to depict concepts that are normally hidden from view and that cannot be adequately depicted by traditional two dimensional static illustrations. This project will also serve as a launching vehicle for the development, at ITRC, of a learning object repository (LOR) that can sort, store and make learning objects available in a searchable and standardized format, so that interested, authorized instructors (both on the ISU campus and elsewhere) may obtain, modify and use relevant learning objects for their own instructional purposes, enabling repeated use of the learning objects in a variety of courses and settings.

### **Implementing Computer Technology into the Dental Hygiene Clinical Curriculum—ISU**

Kathleen Hodges —PI

\$42,514.20

This project will enhance the student learning experience related to computerized practice management systems that are transforming dental practices in our state. Dental hygienists must have experience with computer technology used for patient record keeping, business transactions, and integrated technologies. The main goal of this project is to significantly modify the curriculum so that undergraduate students, graduate students, and faculty members will implement computer

technology into clinical practice in a face-to-face teaching environment. This experience will enhance the students' knowledge with data entry, review, storage and retrieval consistent with what graduates will encounter upon employment. This curriculum enhancement will attract students to the program and help create a contemporary learning environment to augment instruction.

### **Creation of a New Learning Community by Integration of Breeze, WebCT, Distance Learning, and Smart Screens at ISU**

Nancy Glenn—PI

Dan Ames, Scott Hughes—CoPIs

\$ 59,556

The principal aim of this project is to develop the use of instructional technology to enhance teaching methods and boost student enrollment in the field of geotechnologies. Simultaneously the project will establish a distance learning site to serve students in the broader fields of geosciences and health professions. This project includes establishing web-based conferencing (Breeze) and web-based support tools (WebCT) to teach classes; establishing a new distance learning classroom; and developing interactive smart-screen technology in the classroom as a demonstration tool. This project will save ISU resources by establishing a shared new teaching community enabled with technology for Geosciences and Health Professions. The quality and advancement of instruction for the health professions will be increased by enabling more professionals from St Lukes, VA, etc to teach and train students. For the geotechnologies, students will have a wider selection of classes, enabling interdisciplinary training in one of the fastest growing fields (Geotechnologies have been named by the U.S. Department of Labor as one of the three top fields for the 21st century and is a \$21 billion per year industry).

### **Development of a Software Application for Generating and Assessing Student use of eCases—ISU**

Nancy Devine—PI

\$ 16,213.87

This project proposal describes the development of a process for generating comprehensive computer-based patient cases (eCase) that may be used to assist physical therapy students to practice making clinical decisions regarding patient care. The eCase will contain an extensive amount of patient information that will simulate the information gathered by physical therapists that is used to make clinical decisions about patient care. Once the process for generating an eCase is established, many eCases may be developed for use within many practice areas within physical therapy as well as many other health care professions. Ultimately, the use of eCases has the potential to assist students in physical therapy and other health professional programs improve clinical decision making through discipline specific, and/or multidisciplinary applications.

### **MOTR: Molecules on the Road—ISU**

Marjorie Matocq—PI

\$ 11,432.46

The “MOTR: Molecules On The Road” program is designed to bring a hands-on molecular genetic experience to the students of southeast Idaho. Not only does this require developing technology-based tools for efficient content delivery in ISU classrooms but we must also ensure that high school students receive appropriate pre-college training. A major stumbling block to this, though, is that many high school teachers lack the skills and confidence to present these sophisticated techniques to their students. Here, we seek support to develop a program to empower high school teachers with a series of training modules to teach students fundamental techniques in molecular genetics. These training modules will consist of initial video-based instructions to introduce students to particular techniques followed by live classroom demonstration and the opportunity for students to run molecular genetic experiments themselves. The same videos will be available for use in several undergraduate courses at Idaho State University.

### **Purchase and Integration of DNA Sequencing Technology for Pedagogical and Undergraduate Research Use at LCSC**

Jacob Hornby —PI

\$53,057

Crime scene investigations and a biology laboratory at Lewis-Clark State College require the same scientific instrumentation – a DNA sequencer. Crime laboratories across the U.S. have a critical need for biologists with hands-on training in cutting edge molecular biology techniques, such as DNA sequencing. This proposal will permit the procurement of a DNA sequencing package from LI-COR Biosciences.

### **Increasing Opportunities for Success in Developmental Mathematics—LCSC**

Laura Bracken —PI

\$ 27,513

All two-year and four-year degrees require completion of a college level mathematics class. Math classes are often a huge barrier between students and graduation. More than half of Lewis-Clark State College students enter without the math preparation to succeed in these classes. We expect this lack of preparation to continue. New technology will provide extra help that can mean the difference between success and failure in mathematics classes. An innovative and user friendly software program developed by the Wisconsin Technical Colleges Foundation allows struggling students to get the help they need at a time that is convenient for them. Unlike some of the boring drill programs of the past, this software provides cutting edge remediation. It can assess a student’s weak spots and prepare an individualized study program.

### **Metabolic/Pulmonary Evaluation and Testing System—LCSC**

Michael Collins—PI

Clay Robinson, Betsy Van Clief, Marika Botha, Heather Van Mullem, LeeAnn Wiggin—CoPIs

\$ 13,995

Obesity is the second leading cause of preventable death in the United States, after smoking. We have seen a significant increase in the incidence of obesity in children and adults as well as an increase in cardiovascular disease due to inactivity. This grant application will use cutting edge technology and make available to Health, Kinesiology, Fitness, and Nursing students, a metabolic analysis system that will accurately evaluate cardiovascular health and fitness. This system will give students hands-on skill training with the best and latest technology available.

### **Hands-on Physiology Workstations: an Integrated, Active Learning Solution for Pre-Professional and Core Biology Training at LCSC**

Jessica Palmer—PI

Tom Urquhart, Jane Finan—CoPIs

\$ 57,140

This project will equip ten hands-on, state-of-the-art lab workstations with technology designed to investigate human physiology, including the cardiovascular and respiratory systems. Each station includes a Biopac computerized data acquisition system, appropriate transducers (such as blood pressure cuffs), and a laptop computer with customizable educational/analytical software, which can host dozens of interactive activities at different levels of difficulty. This project will give LCSC biology labs parity with peer institutions, and emphasize active learning over rote memorization—a strategy much more appropriate for scientific, medical, and technological fields.

### **Enhancing Teaching and Learning with Student Response Systems—UI**

Lauren Fins, Diane Armppriest, Gustavo Davico, Kathe Gabel, Edwin E. Krumpke, John Marshall, Ronald

Robberecht, David Schlater—CoPIs

\$ 72,047

Students may perceive large-enrollment courses as impersonal with difficulties relating to the professor as well as to other students. As a consequence, attendance and completion rates may decline and mastery of the subject matter may be less than in courses with smaller enrollments. Instructors of large-enrollment courses may have difficulty assessing the performance of individual students as well as the class as a whole. Testing and evaluation procedures in large-enrollment classes can also be time consuming and costly. Personal response systems, which are wireless handheld transmitter systems, have great potential to ameliorate many of the disadvantages of large-enrollment classes. These systems allow students to individually participate in lecture presentations, class activities, or examinations; instructors can

in turn closely monitor student attitudes, attendance, comprehension, and performance.

**Spanish Transition On-Line—UI**

Irina Kappler-Crookston—PI

James Reece—CoPI

\$ 68,110

Elementary Spanish language courses serve a campus-wide audience and are routinely oversubscribed. Despite one to three years of previous study in high school, many students are reluctant to make the jump to the intermediate level curriculum. Through the careful integration of web-based course content and individualized computer-assisted activities, we propose to create a hybrid elementary Spanish “transition course” that reduces the number of weekly class hours but uses these hours more effectively to achieve student learning goals. By shifting grammar, vocabulary, and other individualized learning activities to an on-line environment, it will allow instructors to use class time for interactive and collaborative learning in which students actively produce language. The increased emphasis on communicative language practice in class will in turn lead to a higher quality learning experience for students.

**A Third-Dimension in On-Line Learning—UI**

Ronald Robberecht—PI

Edwin E. Krump—CoPI

\$ 45,336

Research in educational psychology indicates that today’s predominantly text-based online learning environment is in direct opposition to the way humans learn most effectively – audio narratives re-enforced with visual elements. Three fundamental obstacles to integrating high quality audio into online learning materials are production time, cost, and poor voice training of instructors. A new technology with extraordinary potential to resolve these three fundamental obstacles is enhanced synthetic speech, which is remarkably human-like in voice quality and expressiveness. Our approach will help students master course material in a challenging interactive learning environment, directly benefit students by integrating technologies into the curriculum to improve teaching and student achievement, and provide a sustainable mechanism to further the use of this technology through the establishment of an instructor working group.



**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

IN THE SENATE  
SENATE BILL NO. 1187  
BY FINANCE COMMITTEE

1 AN ACT  
2 APPROPRIATING MONEYS FOR GENERAL EDUCATION PROGRAMS AT BOISE STATE  
UNIVERSITY,  
3 IDAHO STATE UNIVERSITY, LEWIS-CLARK STATE COLLEGE, THE UNIVERSITY OF IDAHO  
4 AND FOR THE OFFICE OF THE STATE BOARD OF EDUCATION FOR FISCAL YEAR 2006;  
5 ESTABLISHING AMOUNTS TO BE EXPENDED FOR SYSTEMWIDE PROGRAMS; DIRECTING  
THE  
6 STATE BOARD OF EDUCATION TO COMPLETE THE PROCESS OF ACHIEVING FUNDING  
7 EQUITY AMONG IDAHO'S FOUR FOUR-YEAR INSTITUTIONS OF HIGHER EDUCATION;  
8 DIRECTING THE STATE BOARD OF EDUCATION TO DEVELOP A STANDARDIZED SYSTEM  
OF  
9 REPORTING TO PROFILE FACULTY WORKLOAD AND PRODUCTIVITY; DIRECTING THE  
10 STATE BOARD OF EDUCATION TO PROVIDE A SYSTEM OF REPORTING FACULTY AND  
11 STAFF TURNOVER; AND REAPPROPRIATING CERTAIN UNEXPENDED AND  
UNENCUMBERED  
12 BALANCES.

13 Be It Enacted by the Legislature of the State of Idaho:

14 SECTION 1. There is hereby appropriated to the State Board of Education  
15 and the Board of Regents of the University of Idaho for Boise State Univer-  
16 sity, Idaho State University, Lewis-Clark State College, the University of  
17 Idaho, and the Office of the State Board of Education the following amount to  
18 be expended for the designated programs from the listed funds for the period  
19 July 1, 2005, through June 30, 2006:

20 FOR:

21 General Education Programs \$350,113,500

22 FROM:

23 General Fund \$228,934,100

24 Normal School Endowment Income Fund 3,205,600

25 Scientific School Endowment Income Fund 2,848,500

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

26	University Endowment Income Fund	3,465,500
27	Unrestricted Current Fund	35,130,800
28	Restricted Current Fund	<u>76,529,000</u>
29	TOTAL	\$350,113,500

30 SECTION 2. SYSTEMWIDE PROGRAMS. Of the amount appropriated from the Gen-  
31 eral Fund in Section 1 of this act, an amount not to exceed \$75,000 shall be  
32 used by the Office of the State Board of Education for systemwide needs; an  
33 amount not to exceed \$1,600,000 may be used for the mission and goals of the  
34 Higher Education Research Council; an amount not to exceed \$1,750,000 may be  
35 used for the competitive Idaho Technology Incentive Grant Program to foster  
36 innovative learning approaches using technology, promote the Idaho Electronic  
37 Campus and support Idaho's participation in the Western Governors' Association  
38 Virtual University; an amount not to exceed \$500,000 may be used for teacher  
39 preparation activities associated with Idaho's Comprehensive Literacy Act; and  
40 an amount not to exceed \$1,300,000 may be used for the Governor's College and  
41 University Excellence Initiative.

42 SECTION 3. FUNDING EQUITY. The Legislature agrees with the State Board of

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

1 Education that achieving funding equity among Idaho's four year institutions  
2 of higher education is an important goal. The Legislature therefore directs  
3 the State Board of Education to complete that process within existing and  
4 future appropriations to achieve the base instructional equity and the science  
5 and technology adjustment that form the basis of funding equity.

6 SECTION 4. FACULTY WORKLOAD AND PRODUCTIVITY. It is legislative intent to  
7 develop a profile of our four four-year institutions to identify how many  
8 credit hours per faculty member are spent in teaching, service and research.  
9 The State Board of Education, in cooperation with the Division of Financial  
10 Management and the Legislative Services Office, shall develop a standardized  
11 system for reporting meaningful data about faculty member workload and produc-  
12 tivity at the state's four four-year institutions of higher education. Such  
13 reports shall include the number of faculty by classification, whether  
14 tenured, tenure track or adjunct; the number of credit hours taught by faculty  
15 member by department, the number of service hours and the number of research  
16 hours by faculty member by department.

17 SECTION 5. PERSONNEL TURNOVER. The State Board of Education shall con-  
18 tinue to provide a standardized system for tracking and reporting meaningful  
19 data about faculty, nonfaculty exempt, and classified staff turnover at the  
20 state's institutions of higher education. These statistics shall be available  
21 to the Division of Financial Management and the Legislative Services Office no  
22 later than November 1 of each year.

23 SECTION 6. CARRYOVER AUTHORITY. There is hereby reappropriated to the  
24 State Board of Education and the Board of Regents for the University of Idaho  
25 for Boise State University, Idaho State University, the University of Idaho,  
26 Lewis-Clark State College, and the Office of the State Board of Education, any  
27 non-General Fund unexpended and unencumbered balances from fiscal year 2005,  
28 to be used for nonrecurring expenditures for the period July 1, 2005, through  
29 June 30, 2006.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**APRIL 20-21, 2006**

---

**Statement of Purpose / Fiscal Impact**

**Statement of Purpose**

**RS14321**

This bill is the FY 2006 appropriation for the College and Universities in the state of Idaho. Overall, the appropriation reflects a 2.5% increase in General Funds and a 2.6% increase in total funds. The bill provides for increases in personnel benefits, and in the non-standard adjustment category covers statewide cost allocation, an enrollment workload adjustment, and occupancy costs for three facilities. Also included is a one-time fund shift to cover the pooled endowment shortfall, which will not affect the overall funds available for higher education.

**Fiscal Note**

	FTP	Gen	Ded	Fed	Total
<b>FY 2005 Original Appropriation</b>	<b>3,631.55</b>	<b>223,366,200</b>	<b>117,928,300</b>	<b>0</b>	<b>341,294,500</b>
Reappropriations	0.00	51,800	37,058,600	0	37,110,400
HB 805 One-time 1% Salary Increase	0.00	1,689,800	592,300	0	2,282,100
<b>College and Universities</b>					
1. Occupancy Costs	3.25	548,100	0	0	548,100
2. Endowment Reallocation	0.00	0	0	0	0
Other Approp Adjustments	0.00	0	0	0	0
<b>FY 2005 Total Appropriation</b>	<b>3,634.80</b>	<b>225,655,900</b>	<b>155,579,200</b>	<b>0</b>	<b>381,235,100</b>
Non-Cognizable Funds and Transfers	27.50	0	3,752,000	0	3,752,000
Budgeted Reversion	0.00	(652,000)	0	0	(652,000)
<b>FY 2005 Estimated Expenditures</b>	<b>3,662.30</b>	<b>225,003,900</b>	<b>159,331,200</b>	<b>0</b>	<b>384,335,100</b>
Removal of One-Time Expenditures	0.00	(1,741,600)	(37,650,900)	0	(39,392,500)
Base Adjustments	0.00	652,000	(1,455,600)	0	(803,600)
<b>FY 2006 Base</b>	<b>3,662.30</b>	<b>223,914,300</b>	<b>120,224,700</b>	<b>0</b>	<b>344,139,000</b>
Benefit Costs	0.00	2,355,500	0	0	2,355,500
Inflationary Adjustments	0.00	0	0	0	0
Nonstandard Adjustments	10.25	3,619,000	0	0	3,619,000
Change in Employee Compensation	0.00	0	0	0	0
27th Payroll	0.00	0	0	0	0
Fund Shifts	0.00	(954,700)	954,700	0	0
<b>FY 2006 Program Maintenance</b>	<b>3,672.55</b>	<b>228,934,100</b>	<b>121,179,400</b>	<b>0</b>	<b>350,113,500</b>
<b>Enhancements</b>					
<b>College and Universities</b>					
1. Unfunded Enrollment Workload Adj.	0.00	0	0	0	0
2. Funding Equity	0.00	0	0	0	0
Lump Sum or Other Adjustments	0.00	0	0	0	0
<b>FY 2006 Total</b>	<b>3,672.55</b>	<b>228,934,100</b>	<b>121,179,400</b>	<b>0</b>	<b>350,113,500</b>
Chg from FY 2005 Orig Approp	41.00	5,567,900	3,251,100	0	8,819,000
% Chg from FY 2005 Orig Approp.	1.1%	2.5%	2.8%		2.6%

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
	<b>BOISE STATE UNIVERSITY</b>	
1	Men's Head Football Coach Contract (Deferred from February, 2006 agenda)	Motion to approve
	<b>BOISE STATE UNIVERSITY</b>	
2	New Development Positions	Motion to approve

---

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Boise State University (BSU) requests approval of the employment contract and addendum to the contract for head football coach, Chris Petersen.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.H.1.

**DISCUSSION**

In December, after accepting the resignation of the previous head football coach, the position was offered to Chris Petersen, contingent upon Board approval. Petersen had been the assistant football coach for the Bronco's. Attachment I, the employment contract, contains the duties, responsibilities and conditions of employment. Addendum No. 1 (Attachment II) contains additional terms and compensation. Attachment III is Model Contract Matrix that identifies departures from the model contract form and provides justification for these changes.

**IMPACT**

The term for both the Employment Contract and the Addendum is five years commencing January 1, 2006 and terminating on December 31, 2010. The base salary for January 1-December 31, 2006 is \$141,744. There is additional compensation from media and public appearances (non-state funds) for this same time period in the amount of \$358,256, resulting in a total salary for 2006 of \$500,000. The total salary outlined above may be paid to the Coach by the University or by radio or television stations that own the rights to University broadcasts, or by other third party sources, or by any combination of the University, radio station, television station, and other sources. There are additional incentives and expectations as detailed in the attached proposed contract addendum.

**STAFF AND COMMENTS AND RECOMMENDATIONS**

Staff has reviewed the contract, and Addendum, and notes the following:

Academic incentive pay may be earned (see section 3.2) in the amount of \$20,000 if the annual football team Academic Progress Rate (APR) rating (for the previous fall and spring semesters) exceeds the target level set annually by the Director of Athletics, but in no case less than 955. The following APR's (two-year average) are offered for comparative purposes (from BSU APR item in Consent Agenda, Tab 5):

Division I Football National Average APR = 930  
Division I Football National Average APR (Public Institutions) = 920  
Division I Football National APR (Private Institutions) = 955

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

The following list shows the top APR scores for each of three athletic conferences, and BSU's ranking:

<u>Conference</u>	<u>University</u>	<u>APR Score</u>
PAC-10	Stanford	995
Mtn West	Air Force Academy	967
Mtn West	Utah	954
Mtn West	Texas Christian	953
WAC	Fresno State	950
<b>WAC</b>	<b>Boise State</b>	<b>948</b>

**BOARD ACTION**

A motion to approve the Employment Contract and Addendum Number 1 to Employment Agreement for Chris Petersen, head football coach at Boise State University.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_



**EMPLOYMENT AGREEMENT**

This Employment Agreement (Agreement) is entered into by and between Boise State University (University) and Chris Petersen (Coach).

**ARTICLE 1**

1.1. Employment. Subject to the terms and conditions of this Agreement, the University shall employ Coach as the head coach of its intercollegiate football team (Team). Coach represents and warrants that Coach is fully qualified to serve, and is available for employment, in this capacity.

1.2. Reporting Relationship. Coach shall report and be responsible directly to the University's Director of Athletics (Director) or the Director's designee. Coach shall abide by the reasonable instructions of Director or the Director's designee and shall confer with the Director or the Director's designee on all administrative and technical matters. Coach shall also be under the general supervision of the University's President (President).

1.3. Duties. Coach shall manage and supervise the Team and shall perform such other duties in the University's athletic program as the Director may assign and as may be described elsewhere in this Agreement. Coach shall, to the best of his ability and consistent with University policies, perform all duties and responsibilities customarily associated with a Division I-A head football coach.

**ARTICLE 2**

2.1. Term. This Agreement is for a fixed-term appointment of five ( 5 ) years, commencing on January 1, 2006 and terminating, without further notice to Coach, on December 31, 2010 unless sooner terminated in accordance with other provisions of this Agreement

2.2. Extension or Renewal. This Agreement is renewable solely upon an offer from the University and an acceptance by Coach, both of which must be in writing and signed by the parties. Any renewal is subject to the prior approval of University's Board of Trustees. This Agreement in no way grants to Coach a claim to tenure in employment, nor shall Coach's service pursuant to this agreement count in any way toward tenure at the University.

**ARTICLE 3**

3.1 Regular Compensation.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

3.1.1 In consideration of Coach's services and satisfactory performance of this Agreement, the University shall provide to Coach:

- a) A salary as set forth in the attached Addendum, payable in biweekly installments in accordance with normal University procedures (except as provided in the Addendum), and such salary increases as may be determined appropriate by the Director and President and approved by the University's Board of Trustees;
- b) The opportunity to receive such employee benefits calculated on the "base salary" as the University provides generally to non-faculty exempt employees; and
- c) The opportunity to receive such employee benefits as the University's Department of Athletics (Department) provides generally to its employees of a comparable level. Coach hereby agrees to abide by the terms and conditions, as now existing or hereafter amended, of such employee benefits.

3.2 Supplemental Compensation. As set forth in the attached Addendum.

3.2.1 Any such supplemental compensation paid to Coach shall be accompanied with a detailed justification for the supplemental compensation and such justification shall be separately reported to the Board of Trustees as a document available to the public under the Idaho Public Records Act.

3.2.2 The Coach may receive the compensation hereunder from the University or the University's designated media outlet(s) or a combination thereof each year during the term of this Agreement in compensation for participation in media programs and public appearances (Programs). Agreements requiring the Coach to participate in Programs related to his duties as an employee of University are the property of the University. The University shall have the exclusive right to negotiate and contract with all producers of media productions and all parties desiring public appearances by the Coach. Coach agrees to cooperate with the University in order for the Programs to be successful and agrees to provide his services to and perform on the Programs and to cooperate in their production, broadcasting, and telecasting. It is understood that neither Coach nor any assistant coaches shall appear without the prior written approval of the Director on any competing radio or television program (including but not limited to a coach's show, call-in show, or interview show) or a regularly scheduled news segment, except that this prohibition shall not apply to routine news media interviews for which no compensation is received. Without the prior written approval of the Director, Coach shall not appear in any commercial endorsements which are broadcast on radio or television that conflict with those broadcast on the University's designated media outlets.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

3.2.3 **SUMMER CAMP—OPERATED BY UNIVERSITY.** Coach agrees that the University has the exclusive right to operate youth football camps on its campus using University facilities. The University shall allow Coach the opportunity to earn supplemental compensation by assisting with the University's camps in Coach's capacity as a University employee. Coach hereby agrees to assist in the marketing, supervision, and general administration of the University's football camps. Coach also agrees that Coach will perform all obligations mutually agreed upon by the parties. In exchange for Coach's participation in the University's summer football camps, the University shall pay Coach supplemental compensation during each year of his employment as head football coach at the University.

3.2.4 Coach agrees that the University has the exclusive right to select footwear, apparel and/or equipment for the use of its student-athletes and staff, including Coach, during official practices and games and during times when Coach or the Team is being filmed by motion picture or video camera or posing for photographs in their capacity as representatives of University. In order to avoid entering into an agreement with a competitor of any University selected vendors, Coach shall submit all outside consulting agreements to the University for review and approval prior to execution. Coach shall also report such outside income to the University in accordance with NCAA rules. Coach further agrees that Coach will not endorse any athletic footwear, apparel and/or equipment products, and will not participate in any messages or promotional appearances which contain a comparative or qualitative description of athletic footwear, apparel or equipment products.

3.3 General Conditions of Compensation. All compensation provided by the University to Coach is subject to deductions and withholdings as required by law or the terms and conditions of any fringe benefit in which Coach participates. However, if any fringe benefit is based in whole or in part upon the compensation provided by the University to Coach, such fringe benefit shall be based only on the compensation provided pursuant to section 3.1.1 and paid from the University to Coach, except to the extent required by the terms and conditions of a specific fringe benefit program.

**ARTICLE 4**

4.1. Coach's Specific Duties and Responsibilities. In consideration of the compensation specified in this Agreement, Coach, in addition to the obligations set forth elsewhere in this Agreement, shall:

4.1.1. Devote Coach's full time and best efforts to the performance of Coach's duties under this Agreement;

4.1.2. Develop and implement programs and procedures with respect to the evaluation, recruitment, training, and coaching of Team members which enable

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

them to compete successfully and reasonably protect their health, safety, and well-being;

4.1.3. Observe and uphold all academic standards, requirements, and policies of the University and encourage Team members to perform to their highest academic potential and to graduate in a timely manner; and

4.1.4. Know, recognize, and comply with all applicable laws and the policies, rules and regulations of the University, the University's governing board, the conference, and the NCAA; supervise and take appropriate steps to ensure that Coach's assistant coaches, any other employees for whom Coach is administratively responsible, and the members of the Team know, recognize, and comply with all such laws, policies, rules and regulations; and immediately report to the Director and to the Department's Director of Compliance if Coach has reasonable cause to believe that any person or entity, including without limitation representatives of the University's athletic interests, has violated or is likely to violate any such laws, policies, rules or regulations. Coach shall cooperate fully with the University and Department at all times. The names or titles of employees whom Coach supervises are attached as Exhibit C. The applicable laws, policies, rules, and regulations include: (a) State Board of Education and Board of Regents of the University of Idaho Governing Policies and Procedures and Rule Manual; (b) University's Policy Handbook; (c) University's Administrative Procedures Manual; (d) the policies of the Department; (e) NCAA rules and regulations; and (f) the rules and regulations of the football conference of which the University is a member.

4.2 Outside Activities. Coach shall not undertake any business, professional or personal activities, or pursuits that would prevent Coach from devoting Coach's full time and best efforts to the performance of Coach's duties under this Agreement, that would otherwise detract from those duties in any manner, or that, in the opinion of the University, would reflect adversely upon the University or its athletic program. Subject to the terms and conditions of this Agreement, Coach may, with the prior written approval of the Director, who may consult with the President, enter into separate arrangements for outside activities and endorsements which are consistent with Coach's obligations under this Agreement. Coach may not use the University's name, logos, or trademarks in connection with any such arrangements without the prior written approval of the Director and the President.

4.3 NCAA Rules. In accordance with NCAA rules, Coach shall obtain prior written approval from the University's President for all athletically related income and benefits from sources outside the University and shall report the source and amount of all such income and benefits to the University's President whenever reasonably requested, but in no event less than annually before the close of business on June 30th of each year or the last regular University work day preceding June 30th. The report shall be in a format reasonably satisfactory to University. In no event shall Coach accept or receive directly or indirectly any monies, benefits, or gratuities whatsoever from any person, association, corporation, University booster club, University alumni association,

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

University foundation, or other benefactor, if the acceptance or receipt of the monies, benefits, or gratuities would violate applicable law or the policies, rules, and regulations of the University, the University's governing board, the conference, or the NCAA.

4.4 Hiring Authority. Coach shall have the responsibility and the sole authority to recommend to the Director the hiring and termination of assistant coaches for the Team, but the decision to hire or terminate an assistant coach shall be made by the Director and shall, when necessary or appropriate, be subject to the approval of President and the University's Board of Trustees.

4.5 Scheduling. Coach shall consult with, and may make recommendations to, the Director or the Director's designee with respect to the scheduling of Team competitions, but the final decision shall be made by the Director or the Director's designee.

4.7 Other Coaching Opportunities. Coach shall not, under any circumstances, interview for, negotiate for, or accept employment as a coach at any other institution of higher education or with any professional sports team requiring performance of duties set forth herein prior to the expiration of this Agreement, without the prior approval of the Director. Such approval shall not unreasonably be withheld. Coach shall not negotiate for or accept employment, under any circumstances, as a coach at any other institution of higher education or with any professional sports team requiring the performance of the duties set forth herein without first giving ten (10) days prior written notice to the Director.

## ARTICLE 5

5.1 Termination of Coach for Cause. The University may, in its discretion, suspend Coach from some or all of Coach's duties, temporarily or permanently, and with or without pay; reassign Coach to other duties; or terminate this Agreement at any time for good or adequate cause, as those terms are defined in applicable rules and regulations.

5.1.1 In addition to the definitions contained in applicable rules and policies, University and Coach hereby specifically agree that the following shall constitute good or adequate cause for suspension or termination of this Agreement:

- a) A deliberate or major violation of Coach's duties under this agreement or the refusal or unwillingness of Coach to perform such duties in good faith and to the best of Coach's abilities;
- b) The failure of Coach to remedy any violation of any of the terms of this agreement within 30 days after written notice from the University;

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- c) A deliberate or major violation by Coach of any applicable law or the policies, rules or regulations of the University, the University's governing board, the conference or the NCAA, including but not limited to any such violation which may have occurred during the employment of Coach at another NCAA or NAIA member institution;
- d) Ten (10) working days' absence of Coach from duty without the University's consent;
- e) Any conduct of Coach that constitutes moral turpitude or that would, in the University's judgment, reflect adversely on the University or its athletic programs;
- f) The failure of Coach to represent the University and its athletic programs positively in public and private forums;
- g) The failure of Coach to fully and promptly cooperate with the NCAA or the University in any investigation of possible violations of any applicable law or the policies, rules or regulations of the University, the University's governing board, the conference, or the NCAA;
- h) The failure of Coach to report a known violation of any applicable law or the policies, rules or regulations of the University, the University's governing board, the conference, or the NCAA, by one of Coach's assistant coaches, any other employees for whom Coach is administratively responsible, or a member of the Team; or
- i) A violation of any applicable law or the policies, rules or regulations of the University, the University's governing board, the conference, or the NCAA, by one of Coach's assistant coaches, any other employees for whom Coach is administratively responsible, or a member of the Team if Coach knew or should have known by ordinary supervision of the violation and could have prevented it by such ordinary supervision.

5.1.2 Suspension or termination for good or adequate cause shall be effectuated by the University as follows: before the effective date of the suspension, reassignment, or termination, the Director or his designee shall provide Coach with notice, which notice shall be accomplished in the manner provided for in this Agreement and shall include the reason(s) for the contemplated action. Coach shall then have an opportunity to respond. After Coach responds or fails to respond, University shall notify Coach whether, and if so when, the action will be effective.

5.1.3 In the event of any termination for good or adequate cause, the University's obligation to provide compensation and benefits to Coach, whether direct,

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

indirect, supplemental or collateral, shall cease as of the date of such termination, and the University shall not be liable for the loss of any collateral business opportunities or other benefits, perquisites, or income resulting from outside activities or from any other sources.

5.1.4 If found in violation of NCAA regulations, Coach shall, in addition to the provisions of Section 5.1, be subject to disciplinary or corrective action as set forth in the provisions of the NCAA enforcement procedures. This section applies to violations occurring at the University or at previous institutions at which the Coach was employed.

5.2 Termination of Coach for Convenience of University.

5.2.1 At any time after commencement of this Agreement, University, for its own convenience, may terminate this Agreement by giving ten (10) days prior written notice to Coach.

5.2.2 In the event that University terminates this Agreement for its own convenience, University shall be obligated to pay Coach, as liquidated damages and not a penalty, the "total salary" set forth in section 3.1.1, excluding all deductions required by law, on the regular paydays of University until the term of this Agreement ends or until Coach obtains reasonably comparable employment, whichever occurs first. In addition, Coach will be entitled to continue his health insurance plan and group life insurance as if he remained a University employee until the term of this Agreement ends or until Coach obtains reasonably comparable employment, whichever occurs first. Coach shall be entitled to no other compensation or fringe benefits, except as otherwise provided herein or required by law.

5.2.3 The parties have both been represented by, or had the opportunity to consult with, legal counsel in the contract negotiations and have bargained for and agreed to the foregoing liquidated damages provision, giving consideration to the fact that the Coach may lose certain benefits, supplemental compensation, or outside compensation relating to his employment with University, which damages are extremely difficult to determine with certainty. The parties further agree that the payment of such liquidated damages by University and the acceptance thereof by Coach shall constitute adequate and reasonable compensation to Coach for the damages and injury suffered by Coach because of such termination by University. The liquidated damages are not, and shall not be construed to be, a penalty.

5.3 Termination by Coach for Convenience.

5.3.1 The Coach recognizes that his promise to work for University for the entire term of this Agreement is of the essence of this Agreement. The Coach also recognizes that the University is making a highly valuable investment in his employment by entering into this Agreement and that its investment would be lost were he to resign

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

or otherwise terminate his employment with the University before the end of the contract term.

5.3.2 The Coach, for his own convenience, may terminate this Agreement during its term by giving prior written notice to the University. Termination shall be effective ten (10) days after written notice is given to the University. Such termination must occur at a time outside the football playing season (including bowl game season) so as to minimize the impact on the program.

5.3.3 If the Coach terminates this Agreement for convenience at any time, all obligations of the University shall cease as of the effective date of the termination. If the Coach terminates this Agreement for his convenience and pursues employment in football, coaching or any capacity in sports he shall pay to the University, as liquidated damages and not a penalty, for the breach of this Agreement the following sum: (a) if the Agreement is terminated before the final game of the 2007 football season (including a bowl game), the sum of \$750,000.00; (b) if the Agreement is terminated after the final game of the 2007 football season (including a bowl game) but before the final game of the 2008 football season (including a bowl game), the sum of \$650,000.00; (b) if the Agreement is terminated after the final game of the 2008 football season (including a bowl game) but before the final game of the 2009 football season (including a bowl game) , the sum of \$550,000.00. The liquidated damages shall be due and payable within ten (10) days of the effective date of the termination, and any unpaid amount shall bear simple interest at a rate twelve (12) percent per annum until paid.

5.3.4 The parties have both been represented by, or had the opportunity to consult with, legal counsel in the contract negotiations and have bargained for and agreed to the foregoing liquidated damages provision, giving consideration to the fact that the University will incur administrative and recruiting costs in obtaining a replacement for Coach and lose the benefit of its investment in the Coach, in addition to potentially increased compensation costs if Coach terminates this Agreement for convenience, which damages are extremely difficult to determine with certainty. The parties further agree that the payment of such liquidated damages by Coach and the acceptance thereof by University shall constitute adequate and reasonable compensation to University for the damages and injury suffered by it because of such termination by Coach. The liquidated damages are not, and shall not be construed to be, a penalty.

5.3.5 Except as provide elsewhere in this Agreement, if Coach terminates this Agreement for convenience, he shall forfeit to the extent permitted by law his right to receive all supplemental compensation and other payments.

5.4 Termination due to Disability or Death of Coach.

5.4.1 Notwithstanding any other provision of this Agreement, this Agreement shall terminate automatically if Coach becomes totally or permanently



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

disabled as defined by the University's disability insurance carrier, becomes unable to perform the essential functions of the position of head coach, or dies.

5.4.2 If this Agreement is terminated because of Coach's death, Coach's salary and all other benefits shall terminate as of the last day worked, except that the Coach's personal representative or other designated beneficiary shall be paid all compensation due or unpaid and death benefits, if any, as may be contained in any fringe benefit plan now in force or hereafter adopted by the University and due to the Coach's estate or beneficiaries hereunder.

5.4.3 If this Agreement is terminated because the Coach becomes totally or permanently disabled as defined by the University's disability insurance carrier, or becomes unable to perform the essential functions of the position of head coach, all salary and other benefits shall terminate, except that the Coach shall be entitled to receive any compensation due or unpaid and any disability-related benefits to which he is entitled by virtue of employment with the University.

5.5 Interference by Coach. In the event of termination or suspension, Coach agrees that Coach will not interfere with the University's student-athletes or otherwise obstruct the University's ability to transact business or operate its intercollegiate athletics program.

5.6 No Liability. The University shall not be liable to Coach for the loss of any collateral business opportunities or any other benefits, perquisites or income from any sources that may ensue as a result of any termination of this Agreement by either party or due to death or disability or the suspension or reassignment of Coach, regardless of the circumstances.

5.7 Waiver of Rights. Because the Coach is receiving a multi-year contract and the opportunity to receive supplemental compensation and because such contracts and opportunities are not customarily afforded to University employees, if the University suspends or reassigns Coach, or terminates this Agreement for good or adequate cause or for convenience, Coach shall have all the rights provided for in this Agreement but hereby releases the University from compliance with the notice, appeal, and similar employment-related rights provide for in the State Board of Education and Board or Regents of the University of Idaho Rule Manual (IDAPA 08) and Governing Policies and Procedures Manual, and the University Policies or Faculty-Staff Handbook.

## ARTICLE 6

6.1 Board Approval. This Agreement shall not be effective until and unless approved of the University's Board of Trustees and executed by both parties as set forth below. In addition, the payment of any compensation pursuant to this agreement shall be subject to the approval of the University's Board of Trustees, the President, and the Director; the sufficiency of legislative appropriations; the receipt of sufficient funds in the

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

account from which such compensation is paid; and the Board of Trustees and University's rules or policies regarding financial exigency.

6.2 University Property. All personal property (excluding vehicle(s) provided through the football program), material, and articles of information, including, without limitation, keys, credit cards, personnel records, recruiting records, team information, films, statistics or any other personal property, material, or data, furnished to Coach by the University or developed by Coach on behalf of the University or at the University's direction or for the University's use or otherwise in connection with Coach's employment hereunder are and shall remain the sole property of the University. Within twenty-four (24) hours of the expiration of the term of this agreement or its earlier termination as provided herein, Coach shall immediately cause any such personal property, materials, and articles of information in Coach's possession or control to be delivered to the Director.

6.3 Assignment. Neither party may assign its rights or delegate its obligations under this Agreement without the prior written consent of the other party.

6.4 Waiver. No waiver of any default in the performance of this Agreement shall be effective unless in writing and signed by the waiving party. The waiver of a particular breach in the performance of this Agreement shall not constitute a waiver of any other or subsequent breach. The resort to a particular remedy upon a breach shall not constitute a waiver of any other available remedies.

6.5 Severability. If any provision of this Agreement is determined to be invalid or unenforceable, the remainder of the Agreement shall not be affected and shall remain in effect.

6.6 Governing Law. This Agreement shall be subject to and construed in accordance with the laws of the state of Idaho as an agreement to be performed in Idaho. Any action based in whole or in part on this Agreement shall be brought in the courts of the state of Idaho.

6.7 Oral Promises. Oral promises of an increase in annual salary or of any supplemental or other compensation shall not be binding upon the University.

6.8 Force Majeure. Any prevention, delay or stoppage due to strikes, lockouts, labor disputes, acts of God, inability to obtain labor or materials or reasonable substitutes therefore, governmental restrictions, governmental regulations, governmental controls, enemy or hostile governmental action, civil commotion, fire or other casualty, and other causes beyond the reasonable control of the party obligated to perform (including financial inability), shall excuse the performance by such party for a period equal to any such prevention, delay or stoppage.

6.9 Non-Confidentiality. The Coach hereby consents and agrees that this document may be released and made available to the public after it is signed by the

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Coach. The Coach further agrees that all documents and reports he is required to produce under this Agreement may be released and made available to the public at the University's sole discretion.

6.10 Notices. Any notice under this Agreement shall be in writing and be delivered in person or by public or private courier service (including U.S. Postal Service Express Mail) or certified mail with return receipt requested or by facsimile. All notices shall be addressed to the parties at the following addresses or at such other addresses as the parties may from time to time direct in writing:

the University:                    Director of Athletics  
    1910 University Drive  
    Boise, Idaho 83725-1020

with a copy to:                    President  
    1910 University Drive  
    Boise, Idaho 83725-1000

the Coach:                         Chris Petersen  
    Last known address on file with  
    University's Human Resource Services

Any notice shall be deemed to have been given on the earlier of: (a) actual delivery or refusal to accept delivery, (b) the date of mailing by certified mail, or (c) the day facsimile delivery is verified. Actual notice, however and from whomever received, shall always be effective.

6.11 Headings. The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation hereof.

6.12 Binding Effect. This Agreement is for the benefit only of the parties hereto and shall inure to the benefit of and bind the parties and their respective heirs, legal representatives, successors and assigns.

6.13 Non-Use of Names and Trademarks. The Coach shall not, without the University's prior written consent in each case, use any name, trade name, trademark, or other designation of the University (including contraction, abbreviation or simulation), except in the course and scope of his official University duties.

6.14 No Third Party Beneficiaries. There are no intended or unintended third party beneficiaries to this Agreement.

6.15 Entire Agreement; Amendments. This Agreement constitutes the entire agreement of the parties and supersedes all prior agreements and understandings with

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

respect to the same subject matter. No amendment or modification of this Agreement shall be effective unless in writing, signed by both parties, and approved by University's Board of Trustees.

6.16 Opportunity to Consult with Attorney. The Coach acknowledges that he has had the opportunity to consult and review this Agreement with an attorney. Accordingly, in all cases, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party.

UNIVERSITY

HEAD FOOTBALL COACH

\_\_\_\_\_  
Robert Kustra, President      Date

\_\_\_\_\_  
Chris Petersen                                      Date

Approved by the Board on the \_\_\_\_ day of \_\_\_\_\_, 2006.

**ADDENDUM NO. 1 TO EMPLOYMENT AGREEMENT**

1. This is an Addendum to the Employment Agreement (Agreement) between BOISE STATE UNIVERSITY (BSU) and Chris Petersen (COACH) dated and effective the 1st day of January, 2006, subject to the approval of the State Board of Education.
2. The COACH is being hired for the position of Head Football Coach.
3. Accordingly, the following terms as used in the Agreement will be defined as indicated:
  - a. "Position" will mean the position described in paragraph 2, above.
  - b. "Relevant season" will mean the Football season commencing on the first day of fall practice and ending with the last game of the season, including any bowl game, of the Boise State University Broncos.
  - c. "Program" shall mean the Football program.
  - d. "Applicable conference" as of the date of this Addendum means the Western Athletic Conference.
  - e. "NCAA" means the National Collegiate Athletic Association.
    1. "APR" means Academic Progress Rate as used by the NCAA to track academic progress of NCAA eligible student athletes and NCAA athletic programs.
  - f. "Athletic Director" means the BSU Director of Athletics or his designee.
  - g. "Coaching" means to direct and supervise the athletes participating in the program.
  - h. "BAA" means the Bronco Athletic Association.
  - i. "Post-season" means participation in a Bowl game.
  - j. "BCS" mean the Bowl Championship Series organization.
  - k. "Total Salary" means the total of the base salary and supplemental salary as described in sections 7.a and 7.b in any one year period.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

4. The term of this Agreement (as set forth in Section 2.1 of the Agreement) shall commence January 1<sup>st</sup>, 2006 and shall continue until the Agreement terminates on the 31st day of December, 2010; provided, however, that this provision is subject to the terms and conditions of Article IV of the Agreement concerning termination. Neither party shall have the right to terminate the Agreement prior to its date of expiration except as provided therein.
5. Specific duties and responsibilities of COACH. In addition to those set forth in the Agreement, the COACH is expected to devote full-time to coaching and recruitment involving the Football team as the Head Coach. Additional duties and responsibilities not listed will be those customarily attendant to the position of a Head Football Coach at a Division 1-A university. If COACH is required to perform any such additional duties that are not defined in the contract, COACH will be notified of his responsibility to perform these duties within a reasonable time frame.

COACH will attend all staff meetings, public relation functions, dinners, awards banquets and make appearances as directed by the Director of Athletics unless excused by the Director of Athletics. The Athletic Director shall not unreasonably withhold approval for non-attendance. Such functions shall include, but are not limited to the following:

- ◆ The annual BAA Bar-b-que
- ◆ The weekly BAA noon luncheons during the relevant season
- ◆ The annual BAA Endowment Dinner
- ◆ The BSU Athletic Hall of Fame Dinner
- ◆ The BAA Bronze Bronco Award Banquet
- ◆ The BAA/Alumni Auction Dinner
- ◆ All Athletic Department staff meetings called by the Director of Athletics
- ◆ Athletic Department Graduation Reception
- ◆ Bronco Golf Series Tournaments

6. COACH agrees to supervise any staff serving under COACH and to insure, to the maximum extent possible, that all staff persons follow all applicable University policies, NCAA, or applicable conference rules and regulations at all times.
7. Compensation: COACH will be compensated for services under the Agreement more specifically as follows:
- a. Base salary (state appropriated funds) as referred to in paragraph 3.1 of the Agreement shall be as follows:

YEAR  
January 1, 2006 – December 31, 2006

COMPENSATION  
\$141,744

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- b. Additional salary (from media/public appearance/non-state funds) shall be as follows:

<u>YEAR</u>	<u>COMPENSATION</u>
January 1, 2006 – December 31, 2006	\$358,256

- c. Total Salary (total of a. and b. above) is \$500,000.

The Total Salary outlined above may be paid to the COACH by the UNIVERSITY or by radio or television stations that own the rights to UNIVERSITY broadcasts, or by other third party sources, or by any combination of the UNIVERSITY, radio station, television station and other sources. COACH understands this potential for payment from multiple sources and that the fringe benefits are not paid or based on sources of payment other than the direct payment from the UNIVERSITY.

- d. Merit raises: Merit increases shall be made to COACH'S Total Salary annually, based upon performance in the last immediate regular and post season as follows:

- ◆ 6 wins = 5% increase in total salary
- ◆ 8 wins = 10% increase in total salary
- ◆ 10 wins = 15% increase in total salary

- e. Shoe, Apparel and Equipment Contracts: Consistent with section 3.2.4 of the Agreement, compensation to the COACH shall be negotiated on a contract-by-contract basis and shall require prior express approval by the Athletic Director.

8. Supplemental pay based upon performance (Agreement section 3.2).

- a. Supplemental pay relating to post-season national rank shall be the greater of the following:

- (i) 1/12<sup>th</sup> of Total Salary if the football team is ranked in the top 25 of either of the final two polls (used by the BCS to determine BCS rankings) at the conclusion of all the bowl games played. Currently, these polls are the Harris Poll and the USA Today Coach's Poll; or,
- (ii) 1/12<sup>th</sup> of Total Salary plus \$25,000 if the football team is ranked in the top 10 of either poll referenced in (i) above.

- b. Supplemental pay relating to regular season and post season competition shall be based on one of the following:

- (i) 1/12<sup>th</sup> of Total Salary for winning the conference championship; or,

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- (ii) 5% of Total Salary for a post season bowl appearance without a conference championship; or,
- (iii) \$100,000 if the football team participates in any one of the five BCS bowl games.

Any supplemental pay earned pursuant to this paragraph shall be paid on February 1st following the football season in which earned.

9. Academic Incentive Pay may be earned as follows (Agreement section 3.2):

- a. \$20,000 if the annual football team APR rating (for the previous fall and spring semesters) exceeds the target level set annually by the Director, but in no case less than 955.

Any supplemental pay earned pursuant to this paragraph shall be paid on October 1<sup>st</sup> each year.

10. Employee shall have a "public relations" account of \$2,500 per year to be used for reimbursement for meals and other acceptable and appropriate activities relating to the furtherance of the business of the University and such funds shall be expended only in accordance with University and State Board of Education policies.

11. Liquidated damages: Shall be as provided for in section 5.3.3. of the Agreement.

**COACH**

**BOISE STATE UNIVERSITY**

\_\_\_\_\_  
Chris Petersen  
Head Football Coach

By: \_\_\_\_\_  
Robert Kustra  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Chris Petersen, Boise State University, Head Football Coach – Multi-Year Contract

	<b>Model Contract Section</b>	<b>Contract Section</b>	<b>Justification for Modification</b>
1.3	Duties	1.3 Duties	Deleted the reassignment clause and added language to define the duties of the Coach.
3.2	Supplemental Compensation	3.2.1 Supplemental Compensation; language added	Language provides specific criteria for athletic achievement supplemental compensation and is moved from the base contract to the addendum.
3.2	Supplemental Compensation	3.2.2 & 3.2.3 Supplemental Compensation; language added	Language provides specific criteria for athletic and academic achievement supplemental compensation and is moved from the base contract to the addendum.
3.2	Supplemental Compensation	3.2.4 Supplemental Compensation; language deleted	More details regarding the apparel contracts are found in the addendum.
3.2	Supplemental Compensation	3.2.5 Supplemental Compensation; language added	Removed the vesting language and the specific details of the compensation is moved to the addendum.
3.2	Supplemental Compensation	3.2.6 Supplemental Compensation; summer camp	Language provides criteria and conditions applicable to coach's operation of a summer youth camp and deletes the ability of the coach to operate the camp independent of the university.
4.7	Other Coaching Opportunities	4.7 Other Coaching Opportunities; language added	Language provides for specific duty that Coach cannot pursue other employment without prior notice.
5.3	Termination by coach for convenience	5.3.2, 5.3.3, 5.3.4, Termination by coach for convenience; language added	Language provides that the termination cannot occur during the

Chris Petersen, Boise State University, Head Football Coach – Multi-Year Contract

			season; that the buyout terms for pursuing employment in other sports capacity is \$750,000 for years one and two, \$650,000 for year three, \$550,000 for year four, and none for year five; and removal of the material breach language.
	General	Addendum	The addendum contains additional specific duties of the coach as well as sets forth all the compensation terms of the contract, including performance based incentives and future year increases.

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: H. Policies Regarding Coaching Personnel and Athletic Directors

April 2002

---

**H. Policies Regarding Coaching Personnel and Athletic Directors (Institution Employees Only)**

1. Agreements Longer Than One Year

The chief executive officer of an institution is authorized to enter into a contract for the services of a head coach or athletic director with that institution for a term of more than one (1) year, but not more than five (5) years, subject to approval by the Board as to the terms, conditions, and compensation thereunder, and subject further to the condition that the contract of employment carries terms and conditions of future obligations of the coach or athletic director to the institution for the performance of such contracts. Each contract for the services shall follow the general form approved by the Board as a model contract. Such contract shall define the entire employment relationship between the Board and the coach or athletic director and may incorporate by reference applicable Board and institutional policies and rules, and applicable law.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

A request by Boise State University for new positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Section II.B.3

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Boise State University requests approval for:

- Eight (8) new development positions (7.5 FTE) supported by local funds.

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

These new positions are for development staff to be located within academic units or departments (social sciences, education, arts and sciences, athletics) or within the Foundation office.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Boise State University for eight (8) new development positions supported by local funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

Position Title	Director, Corporate & Foundation Programs
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$65,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Coordinate institutional relations with corporations and foundations. Write proposals and prepare professional fundraising marketing packages.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.
Position Title	Director, Development-Athletics
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$60,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Prepare and implement strategies to attain annual and campaign development plans. Work with department to identify and define priority needs. Identify, cultivate, and solicit major gift prospects.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

Position Title	Director, Development - Social Sciences & Public Affairs
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$60,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Prepare and implement strategies to attain annual and campaign development plans. Work with college to identify and define priority needs. Identify, cultivate, and solicit major gift prospects.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.

Position Title	Director, Development-Education
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$60,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Prepare and implement strategies to attain annual and campaign development plans. Work with college to identify and define priority needs. Identify, cultivate, and solicit major gift prospects.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

Position Title	Director, Development - Arts & Sciences
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$60,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Prepare and implement strategies to attain annual and campaign development plans. Work with college to identify and define priority needs. Identify, cultivate, and solicit major gift prospects.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.

Position Title	Director, Advancement Services
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$60,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Serve as chief information officer for University Advancement and lead effort to effectively and consistently make use of data and technology. Oversee Advancement information systems.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

Position Title	Investment Officer
Type of Position	Professional
FTE	0.5 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$40,000
Funding Source	Local
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Manage foundation investment program, coordinate investment policies and procedures with outside investment advisors and foundation investment committee. Provide staff support for the investment committee and provide reports of investment results.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.

Position Title	Development Officer, Athletics
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	July 1, 2006
Salary Range	\$60,000
Funding Source	Local
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Identify, cultivate and involve former student-athletes and other prospects in the activities of the athletics program.
Justification of Position	As Boise State University embarks on a comprehensive campaign, positions are needed to build relationships and create gift opportunities needed to achieve that goal. Position contingent on Foundation Board approval.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: B. Appointment Authority and Procedures

August 2002

**B. Appointment Authority and Procedures**

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. **Delegation of Authority**  
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. **Specifically Reserved Board Authority**  
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
  - a. **Position Authorizations**
    - (1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
      - (a) position title;
      - (b) type of position;
      - (c) FTE
      - (d) Term of appointment;
      - (e) Effective date;
      - (f) approximate salary range;
      - (g) funding source;
      - (h) area or department of assignment;
      - (i) a description of the duties and responsibilities of the position; and
      - (j) a complete justification for the position

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>BOISE STATE UNIVERSITY</b> Chaffee Hall Remodel Project	Motion to approve
2	<b>BOISE STATE UNIVERSITY</b> Transit Center Project	Motion to approve
3	<b>BOISE STATE UNIVERSITY</b> Printing Equipment Lease	Motion to approve
4	<b>BOISE STATE UNIVERSITY</b> Food Service Contract	Motion to approve
5	<b>BOISE STATE UNIVERSITY</b> Student Health Insurance Plan Renewal & Report	Motion to approve
6	<b>ITEM PULLED FROM AGENDA</b>	Information item
7	<b>COMMUNITY COLLEGES</b> General Fund Allocation Process ((Deferred from February, 2006 Agenda)	Motion to approve
8	<b>AMENDMENT OF BOARD POLICY</b> Amendment to Board Policy V.Q- Deposits & Misc. Receipts -1st Reading (Deferred from February, 2006 Agenda)	Motion to approve
9	<b>AMENDMENT OF BOARD POLICY</b> Amendment to Board Policy V.R. - Establishment of Fees- 1st Reading	Motion to approve
10	<b>AMENDMENT OF BOARD POLICY</b> Amendment to Board Policy III.T.4 – Intercollegiate Athletics - 1st Reading (Deferred from February, 2006 Agenda)	Motion to approve

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>11</b>	<b>AMENDMENT OF BOARD POLICY</b> Amendment to BYLAWS - Finance Audit Committee – 1st Reading	Motion to approve
<b>12</b>	<b>FEDERAL FUNDS FOR EDUCATION – SUMMARY REPORT</b> (Deferred from February, 2006 Agenda)	Motion to approve
<b>FY2007 STUDENT FEE &amp; TUITION REPORTS</b>		
<b>13</b>	a. Boise State University b. Idaho State University c. University of Idaho d. Lewis-Clark State College e. Eastern Idaho Technical College	Motion to approve
<b>TUITION WAIVER REPORTS</b>		
<b>14</b>	a. Boise State University b. Idaho State University c. University of Idaho d. Lewis-Clark State College	Motion to accept
<b>FY2007 APPROPRIATIONS</b>		
<b>15</b>	a. Information - Institutions & Agencies b. Employee Compensation c. College & Universities d. Community Colleges e. Professional-Technical Education f. Promise B Scholarship	Motions to approve & Information items

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Boise State University requests approval to make various improvements to Chaffee Hall residential housing facility to address deferred maintenance issues and upgrade the facility to attract new residents.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section V.K.1.

**BACKGROUND**

This work will be performed in phases to minimize disruption and inconvenience to the residents of Chaffee Hall. The first major phase of work will occur during the summer of 2006, and the second major phase will occur over the summer of 2007. Smaller phases of work may occur during windows of opportunity such as Christmas break and spring break. The project scope will include repainting, carpet replacement, lighting fixture replacement, and bathroom upgrades in the "A", "B" and "C" wings of Chaffee Hall; repainting, carpet replacement and lighting fixture replacement in the corridors; the remodeling of six study lounges; millwork replacement and remodeling of the control desk area; and remodeling of the main lounge.

**DISCUSSION**

The anticipated total cost of this project is \$1.025 million (see Attachment 1, project budget worksheet). The source of funding is student housing reserve balances. A combination of in-house labor and external contractors obtained through bid packages will be used on the project.

**IMPACT**

This project will reduce the perceived difference in finish quality and amenities between Chaffee Hall and the new Taylor and Keiser Halls, which are adjacent to Chaffee Hall. It has become more difficult to fill the rooms of Chaffee Hall since newer and more attractive residence halls have been constructed in close proximity to the older residence hall.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has requested student housing reserve fund information which will be reviewed prior to the Board meeting. University officials will be available to answer any questions.

Staff recommends approval, presuming the review of housing fund data does not show cause for concern.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

**BOARD ACTION**

A motion to authorize Boise State University to proceed, through the Division of Public Works, with remodeling Chaffee Hall, at a total cost not to exceed \$1,025,000, for purposes of addressing deferred maintenance and facility upgrade issues. Revenues are to come from housing reserve funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_



## Architectural & Engineering Services PROJECT BUDGET

<b>Project Number:</b>	BSU06-071		
<b>Project Title:</b>	Chaffee Hall Upgrades - Various Projects		
<b>Fund Source No:</b>	977L193023	<b>Dept. ID No.</b>	886L103680
<b>Project Manager:</b>	Douglas Suddreth		
<b>Date:</b>	March 30, 2006		

Category	Budget	Revised
Architectural Fees	\$20,000.00	
Reimbursables	\$1,000.00	
Consultant Reimbursables		
Construction Contract 1 - Carpet	\$160,000.00	
Construction Contract 2 - Electrical	\$238,500.00	
Construction Contract 3 - Painting	\$170,000.00	
Construction Contract 4 - Light Services, Management	\$25,000.00	
Construction Contract 5 - Light Services, Lounges	\$50,000.00	
Construction Contingency 5%	\$50,000.00	
Abatement and carpet demolition	\$90,000.00	
Miscellaneous		
Project Contingency		
Plan Check		
Document Reproduction	\$500.00	
Advertising		
Site Survey		
Soil Investigation		
<b>Subtotal</b>	<b>\$805,000.00</b>	
FO&M - Labor		
I.T. (Telephone & Data)		
Locks		
Signage	\$20,000.00	
FF&E	\$200,000.00	
<b>Total</b>	<b>\$1,025,000.00</b>	

Signature: \_\_\_\_\_

**Office of the Idaho State Board of Education**  
**Capital Project Tracking Sheet**  
3/20/2006

**History Narrative**

1 **Institution/Agency:** Boise State University      **Project:** Chaffee Hall Remodeing Project  
2 **Project Description:** The project scope will include repainting, carpet replacement, lighting fixture replacement and bathroom upgrades in the "A", "B" and "C" wings of Chaffee Hall; millwork replacement and remodeling of the control desk area and remodeling of the main lounge.  
3 **Project Use:** Chaffee Hall common area and student resident rooms and bathroom upgrades.  
4 **Project Size:** \$1,025,000

5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30

	Sources of Funds				Use of Funds			Total Uses
	PBF	ISBA	Other *	Total Sources	Planning	Use of Funds Const	Other	
<b>Initial Cost of Project</b>	\$ -	\$ -	\$ 1,025,000	\$ 1,025,000	\$ 20,000	\$ 1,005,000		\$ 1,025,000
<b>Total Project Costs</b>	\$ -	\$ -	\$ 1,025,000	\$ 1,025,000	\$ 20,000	\$ 1,005,000	\$ -	\$ 1,025,000

History of Funding:	----- * Other Sources of Funds -----							Total Funding
	PBF	ISBA	Institutional Funds	Student Revenue	Other	Total Other		
Housing Reserve Balances	\$ -	\$ -	\$ -		\$ 1,025,000	\$ 1,025,000	\$ 1,025,000	
					\$ -	\$ -	\$ -	
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ 1,025,000	\$ 1,025,000	\$ 1,025,000	

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**  
SECTION: V. FINANCIAL AFFAIRS  
Subsection: K. Construction Projects

April 2002

---

**K. Construction Projects**

1. Major Project Approvals - Proposed Plans

Without regard to the source of funding, before any institution, school or agency under the governance of the Board begin formal planning to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities, when the cost of the project is estimated to exceed five hundred thousand dollars (\$500,000), must first be submitted to the Board for its review and approval. All projects identified on the institutions', school's or agencies' six-year capital plan must receive Board approval.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Boise State University requests approval to construct a Mass Transit Center adjacent to the Student Union for a cost not to exceed \$2,200,000.

**REFERENCE**

June 2003	Board approved planning and design of a larger multimodal center on campus which would be replaced by this project.
October 2005	Board approved 2005 Campus Master Plan Update

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Sections V.K.1 and V.I.3.a.

**BACKGROUND**

Boise State University has been working in conjunction with Valley Regional Transit and the Federal Transportation Administration to create a mass transit center on campus. As a key destination for the regional transportation system, it makes sense for Boise State to partner in traffic demand management techniques in the Treasure Valley. Developing better transportation solutions in Boise also helps to reduce the need for on-campus parking. The transit center will offer value to the mass-commuter through proximity to services such as food service, climate controlled waiting areas, information kiosks on transportation options, transportation department offices, restrooms, wireless internet access, and other amenities. This facility will be a benefit to the students and employees of Boise State University as it will provide a more comfortable and safe environment to wait for local bus routes and for the campus circulation shuttle.

The proposed location is adjacent to the Student Union, which is a major facility on campus for student and community events. As the campus expands to the south, the union becomes the center of campus. The location is on two current city bus routes along with the campus shuttle route. The regional transportation master plan calls for a north-south shuttle express route that connects the University and Downtown to an inter-county express rail route near the Boise Depot. This express route is planned to serve this transit center near the Student Union.

The total transit project is estimated to be approximately \$2.2 million with \$1.76 million funded by a grant from the Federal Transportation Authority (FTA) and the remaining \$440,000 from Boise State University matching local funds. The source of the local funds is parking and transportation revenues.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY – continued**

The project has two distinct phases. The initial phase of environmental assessment (EA) is defined as all the processes needing to be completed to advance the project from initial grant approval to the final phase of design and construction within the FTA process. These steps include, but are not limited to:

**Programming:** Answering questions such as: How will the design of the building and the surroundings be conducive to transportation? How will the design of the street, curbs and landscape need to change for a transit route? How should the transit center be oriented towards the street or drive? Should there be any other programming features?

**Environmental:** Testing of soils for contaminants and ensuring no endangered species are registered in the area, site analysis and alternatives analysis if applicable. Works with FTA to ensure EA is complete, necessary FTA approvals have been obtained and project is accepted for construction.

**Preliminary Schematic Design:** Design work required for a good understanding of the programming and EA is allowable.

The University intends to hire a consultant in April to accomplish the EA phase. The FTA has approved a budget for the EA of \$444,000. Boise State University expects EA approval from the FTA in August/September 2006 and to then proceed with design and construction.

Ongoing operating costs of the center would be minimal and would be covered by revenues generated from the services provided, as well as campus parking revenues.

**IMPACT**

The transit center would be built adjacent to and concurrent with the Student Union expansion. The synergy of the two projects allows for relief for commuter students with respect to transportation and parking. The project also ties into the theme of the metropolitan university and campus sustainability goals.

**STAFF COMMENTS AND RECOMMENDATIONS**

BSU will initially spend \$444,000 for the environmental assessment and has been approved to be reimbursed 80% of that amount from the Federal Transportation Authority. The construction amount of \$1.76 million will also be funded at 80% federal/20% BSU. This amounts to \$1.3 million federal/\$352,000 BSU funds. The total project cost of \$2.2 million will therefore be funded \$1.76 million federal and \$440,000 BSU, the latter to be provided from parking revenues.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY – continued**

Staff has reviewed this project, requested parking/transportation revenues from BSU to determine how the cost of this new project might affect the planned expenditures of the revenue stream, and reviewed projected operating expenses of the transit center/transportation office.

As noted in the Reference section, the Board has previously approved a multi-model transportation center on campus, which this transit center would replace. The Board has also approved the overall BSU Campus Master Plan, which included this revised project.

Staff recommends approval of this project.

**BOARD ACTION**

Boise State University requests approval to construct a Mass Transit Center adjacent to the Student Union at a cost not to exceed \$2,200,000, funds to come from a \$1.76 million grant from the Federal Transportation Authority and local matching funds in the amount of \$440,000, from institutional parking revenue.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**Office of the Idaho State Board of Education  
Capital Project Tracking Sheet  
20-Mar-06**

**History Narrative**

1 **Institution/Agency:** Boise State University      **Project:** Transit Center  
 2 **Project Description:** BSU Transit Center Environmental Assessment and Construction  
 3 **Project Use:** Transit Center and Transportation Offices  
 4 **Project Size:** \$2.2M

	Sources of Funds				Use of Funds			
	PBF	ISBA	Other *	Total Sources	Planning	Use of Funds Const	Other	Total Uses
9 <b>Initial Cost of Project</b>	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000	\$ 444,000	\$ 1,756,000		\$ 2,200,000
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22 <b>Total Project Costs</b>	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000	\$ 444,000	\$ 1,756,000	\$ -	\$ 2,200,000

History of Funding:	PBF	ISBA	* Other Sources of Funds			Total Other	Total Funding
			Institutional Funds	Student Revenue	Other		
26 Environmental Assessment	\$ -	\$ -	88,800		355,200	444,000	444,000
27 Construction and Design			351,200		1,404,800	1,756,000	1,756,000
28							
29							
30 <b>Total</b>	\$ -	\$ -	440,000	-	1,760,000	2,200,000	2,200,000



**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: K. Construction Projects

April 2002

**K. Construction Projects**

1. Major Project Approvals - Proposed Plans

Without regard to the source of funding, before any institution, school or agency under the governance of the Board begin formal planning to make capital improvements, either in the form of renovation or addition to or demolition of existing facilities, when the cost of the project is estimated to exceed five hundred thousand dollars (\$500,000), must first be submitted to the Board for its review and approval. All projects identified on the institutions', school's or agencies' six-year capital plan must receive Board approval.

SECTION: V. FINANCIAL AFFAIRS

Subsection: I. Real and Personal Property and Services

April 2002

**I. Real and Personal Property and Services**

3. Acquisition of Personal Property and Services

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Boise State University requests approval to enter into a five year lease-contract for a digital color printing press for an amount not to exceed \$660,000.

**APPLICABLE STATUE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a.

**BACKGROUND**

Boise State University's Printing and Graphics Services is the primary on-campus resource for high-volume printing, copies, signage and graphic design. Digital technologies currently create and account for 40% of all output produced by University Printing and Graphic Services. The demand for digital high quality, quick turnaround color printing is growing significantly. Replacement of old analog equipment with new digital print technology is necessary to keep up with this growing demand and to meet customer expectations of quality, convenience and price.

**DISCUSSION**

With the advancements in digital printing technology and in order to remain competitive, University Printing and Graphic Services must retire its current traditional offset printing technologies and invest in high-volume digital color printing equipment.

The rapid evolution of digital print technologies and the associated high initial costs of acquiring such technologies dictate leasing rather than purchasing. Leasing reduces initial startup costs, provides greater flexibility to update rapidly changing technologies, eliminates the need to carry significant equipment replacement cash reserves and encourages the timely adoption and use of appropriate technology.

If these services are not provided by the University Printing and Graphic Services, many departments will purchase desktop color printers that are less efficient and represent a significantly higher total cost of ownership to the university. Many departments may also choose to outsource color print and copy products to off campus vendors at a higher comparative cost.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

**IMPACT**

The proposed digital equipment lease price is based on a fixed cost per time period plus a per sheet printed cost. The projected total cost over the five-year contract is \$660,000 (\$11,000 per month). University Printing and Graphics will retire aging equipment, thus providing a monthly cost savings of \$6,000, therefore the net increase in cost is \$5,000 per month. University Printing and Graphics currently generates and anticipates being able to generate future sufficient revenue to cover this additional cost. As an auxiliary enterprise of the university, this service unit is self supporting.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this request and has spoken with university officials regarding University Printing's ability to generate the revenue needed. Because much of this revenue comes from institutional departments, if those departments chose to purchase their own color printers and/or outsource their printing needs off campus, University Printing's revenues might, in fact, decrease. However, the university requires the printing unit to generate sufficient revenues to support leases such as this.

BSU initiated this bid through the state Division of Purchasing (see Attachment 1).

Staff recommends approval.

**BOARD ACTION**

A motion to authorize Boise State University to enter into a five year lease-contract digital color printing press for an amount not to exceed \$660,000.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOISE STATE UNIVERSITY - continued**

**ATTACHMENT 1**

**SPECIAL BID CONDITIONS**

**Furnish and install ONE digital press production printing system for Boise State University Printing & Graphic Services located on the main campus in Boise, Idaho as per the attached specifications.**

TIME PERIOD: Sixty (60) month period of time commencing on date of installation and acceptance  
RENEWAL: Upon mutual written agreement the State and the Contractor may renew this contract for an additional one (1) year period at the same terms, conditions, and pricing. A maximum of three (3) one-year renewals are possible.

SILENCE OF SPECIFICATION: The apparent silence of this specification and supplemental specifications as to any detail, or the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only best commercial practice is to be used. Any exception to this specification shall be cause for rejection.

BUYERS LABORATORY, INC.: The acronym "BLI" as used in various places in this specification shall mean Buyers Laboratory Inc. and the most recent edition of its publication available on-line to the State through its on-line subscription at [www.buyerslab.com](http://www.buyerslab.com). If conflicting information is received or as a means of verifying compliance with specification requirements or in order to resolve other questions the State reserves the right to use BLI published information. The State also reserves the right to verify specification compliance and other information with other published sources as deemed necessary.

DELIVERY: Bidders shall indicate the delivery time for each item offered. The State reserves the right to reject any bid in which the specified delivery time is more than thirty (30) calendar days after contractor's receipt of order.

BROCHURES: Bidders are required to submit with their bid, two (2) copies of brochure(s) and descriptive literature describing the brand and model of machine bid.

BRAND NAME AND NUMBER: All bidders must identify on the bid the exact brand or manufacturer name and exact product model number of each product offered. Failure to do so or the inclusion of remarks such as "as specified" shall be sufficient grounds for rejection of the bid item.

**SPECIAL CONTRACT TERMS AND CONDITIONS**

**REQUIRED GENERAL FEATURES, SPECIFICATIONS AND CONFIGURATION**

Digital Press Production Printing System (DPPS)

Acceptable models:

Xerox iGen3  
Kodak Nexpress 2100 plus  
HP Indigo 5000

One (1) Digital Press Production Printing System (DPPS) to be installed at Boise State University Printing & Graphic Services facility located at 1402 University Drive, Applied Technology Bldg. Room 101, Boise, Idaho 83725-1220

The system will require four-color process consisting of cyan, magenta, yellow and black

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Image quality will be a minimum of 600 x 600 x 8 bit for continuous tone input.

DPPS will produce screens of 150, 175, 200 lpi, stochastic or FM equivalent, all utilizing 256 gray levels.

DPPS must include continuous, automatic color calibration and adjustment to ensure color quality and consistency on a sheet-to-sheet, job-to-job, day-to-day, month-to-month basis.

DPPS must support multiple ICC profiles to adjust quality output specific to certain applications as determined by Printing & Graphic Services.

Automatic duplexing providing limitless two-sided reproduction on any stock.

The DPPS will be equipped with a minimum of two (3) paper input trays with a total capacity of at least 5000 sheets.

Printer must be able to handle a variety of paper stocks ranging from 16# bond to 130# cover, including coated, uncoated and textured stocks. Printer must be able to handle all types of media, including mixed within the same job, at full production speed.

System must allow input paper trays to be refilled while printing for continuous non-stop production.

DPPS will support a sheet size range of 8.5" x 11" to 12" x 18".

System must allow electronic collation and intermixing substrates within a document.

System may have stackable paper carts to handle higher output and continuous production, and allow finished product to be unloaded while press is running.

System must have automatic jam recovery including job reset recovery capability.

The system will have registration accuracy equal to or better than traditional offset press standards.

Duty cycle of the DPPS must be 200,000 – 1,000,000 impressions (8.5" x 11" 4/0) per month. Quality must remain consistent from the first to the last print.

#### PRINT CONTROLLER

The DPPS must have a Digital Front End (DFE) with job management, color management and image quality controls.

The DPPS, in cooperation with DFE, will have the ability to recognize black and white and full color production within a single application file and print "job" accordingly based on efficiencies.

Printer must be equipped with a workstation with the following minimum specifications or equivalent: Intel Xeon Processor, dual 2.4 GHz processor speed / node x 3, 6 GB RAM (2/node), 2 – 120 GB hard drives, 21" monitor, 48x CD/RW. Vendors must supply a DFE that is equal to or better than these specifications.

System should have open architecture and be software upgradeable to better enhance future technological advancements and opportunities. System must be compatible with EFI PrintSmith MIS and EFI OneFlow job processing software.

#### VARIABLE DATA SOFTWARE

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Included with the DPPS, Printing & Graphic Services (PGS) requires a variable data production software package to fully exploit the capabilities of the DPPS within the University environment. PGS requests two versions of variable data production software – one version to handle quick turn-around, simple variable data production, and the other to handle more robust, conditional, image and text variables production.

**CONNECTIVITY**

10Base-T/100BaseT RJ45 (Ethernet)

Support protocols: HTTP, TCP/IP, Novell, IPX/SPX, EtherTalk, and LPR.

Print Drivers: Windows 95/98/ME/NT/2000/XP, Mac OS 8.6 and above. It is critical to PGS that print drivers become available as soon as possible when new operating systems are introduced.

Printer must be able to support the following: TIFF (native and multi-page), Adobe PostScript Level 3, and Adobe PDF.

Printer must have capability of providing job accounting information including job ID, owner, job name, job arrival time, job completed time, print completion status, pages printed, page mode, PDL, format, paper size and paper weight.

**DEFINITION OF TERMS:**

- A. Lease Costs: The cost per month for the lease (Rental) of the machine as set forth in the BID SCHEDULE and exclusive of any copies. The cost for copies will be included as a separate copy/impression charge. If any parts are provided at additional cost above and beyond the contract terms, such as Operator Replaceable Components (ORC) and not included in the base lease cost or impression charge, a detailed list of any such items must be listed on the Additional Cost List on the Bidding Schedule. The cost of each component or part must include freight and installation (if required) and average life cycle / impressions of the part or component. Additional parts costs will be added to the total cost calculation.
- B Copy/Impression Charge: Unless otherwise specified, the unit cost per copy or impression for service and supplies for all copies or impressions. This cost is to include all lubrication, cleaning, service, routine and preventative maintenance, travel, labor, materials (including OEM replacement parts, masters, drums and image transfer materials), and all supplies (toner, ink cartridges, developer, fuser oil, drums, etc. This cost does not include paper, staples and after hours service). Contractor will provide these machine supplies and services at the point of use. Agency is not to be billed for bulk supplies for a leased machine unless identified as additional chargeable consumables and are included in the Additional Cost List. Any consumable item not included in the impression charge shall be listed separately and must include cost FOB Boise State University along with average life cycle / impressions per consumable unit. Additional consumables costs will be added to the total cost calculation.
- C. Supplies: All supplies (toner, developer, fuser oil, parts and components,etc.) and any other expendables necessary for operation of the machine, excluding paper and staples.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- D. Maintenance Costs: All costs associated with the Impression Charge.
- E. Preventative Maintenance Preventative maintenance will be based upon the specific needs of the individual machine as determined by the equipment manufacturer. Preventative maintenance will include lubrication, necessary adjustments and replacement of parts including drums. At a minimum, all parts replacement to be done at manufacturer's recommended intervals using only manufacturer's OEM replacement parts. Contractor will provide to the Agency a copy of the manufacturer's preventive maintenance schedule within thirty (30) days after receipt of written request to do so and will do so at no additional charge.
- F. Maintenance Assignment: A Contractor, unless they are the manufacturer, may not assign maintenance to any other party. A Contractor, unless they are the manufacturer, shall provide direct service.
- G. Installation Charge: The cost for delivery and installation of the machine to any State agency. If there is an installation charge, this charge must be noted in the space provided for it on the bid schedule.
- H. Removal Charge: The cost for de-installation and removal of the machine at the end of the lease. If there is to be a removal charge, this charge must be noted in the space provided for it on the bid schedule.
- I. New: New means machines that have not been used previously and are being actively marketed by the Contractor. The equipment may contain new, recycled, or recovered parts that have been reprocessed to meet the manufacturer's new equipment standards. This installation must have the State of Idaho as its first customer and must be a new serial number, not previously installed. The term "new" does NOT include machines designated as "Factory-Produced New Model" as that term is defined in the current issue of BLI. Machines that have been previously in use in any manner (rentals, demonstrators, trial units, etc.) that have been converted to new models or previous model machines to which additional features have been added are not considered new.
- J. New Current Production: New current production shall mean: (1) produced by the manufacturer within the last six (6) months prior to the bid opening; (2) has not formally been discontinued; and (3) service and parts must be available for a minimum of five (5) years following installation.
- K. Manufacturer: The manufacturer is the brand name clearly listed and labeled on the machine even if the machines are manufactured by other vendors and sold under other names.

TRAINING: The Contractor will provide instructional materials and personnel for the training and/or retraining of users of this equipment, at no additional cost to the agency. After installation, but prior to actual operation, a key operator, a back-up operator must be trained. These agency personnel will be trained to efficiently use and operate the equipment. The training can be on-site or off-site. Key operator training shall be provided as needed, not to exceed four (2) times per year. A user's manual shall be delivered at time of training. Failure to comply with this requirement shall be considered a default of the Contract.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

FAILURE TO DELIVER: Contractor shall deliver and install the machine awarded in this Contract in accordance with all of the terms and conditions herein. Failure to do so may be cause for the termination of the Contract. Contractor shall complete delivery and installation within the time specified in Contractor's bid. Contractor shall notify the State agency within seven (7) days of receipt of order if delivery cannot be completed as required. Upon receipt of such notice, the State reserves the right to cancel the order and make the lease or lease elsewhere. If the Contractor fails to deliver the equipment or service as ordered by the State, the Contractor will credit the State with a day of service (rental or maintenance) for each day beyond the initial delivery date that actual delivery occurs. Repeated failure to meet specified delivery requirements may result in Contract termination.

UL APPROVAL: Equipment must have an Underwriters Laboratory (or equivalent) approval number at date of bid opening. Approval seal must be affixed on each machine.

INVOICING: DO NOT INVOICE THE STATE DIVISION OF PURCHASING. Contractor will invoice the agency for which the machine has been purchased. All invoices must list Contract number, manufacturer, model number, serial number, installation location, period covered by the invoice, beginning and ending meter readings and dates, credits for service copies, and base monthly rental/lease cost plus copy/impression charges (if applicable). Invoices shall be pro-rated for downtime falling below the 90% uptime requirement. ALL INVOICES are to be sent directly to the ORDERING DEPARTMENT ONLY.

METER READINGS: Meter readings shall be taken by Contractor telephone inquiry and/or fax or contractor website submission, a meter card provided by the Contractor. If, through no fault of the Contractor, the meter readings are not received by the fifth working day following month end, Contractor may invoice the State on an "average copy-per-month" basis.

CREDIT FOR SERVICE COPIES: Contractor shall allow for machine malfunction and shall compensate the agency for the extra meter clicks when service representatives make copies in servicing or repairing the machine. Service personnel shall leave a written report of the number of extra meter clicks required when service is performed.

DECALS: Machines must have a decal or other label indicating the name, address, and telephone number of the current service agent. The label shall be kept up to date. In the event of a service center changing operation location and/or name of service agency and/or phone number, the Contractor must notify the Division of Purchasing within two days of the change. Additionally the Contractor shall be responsible for changing the decal or other label promptly.

INSURANCE

A. For the duration of the Contract and until all work specified in the Contract is completed, the Contractor shall maintain in effect all insurance as required herein and comply with all limits, terms and conditions stipulated therein. **If requested by the State**, within two (2) weeks after request, the Contractor will provide certificate(s) of the insurance for the coverage required by the State as specified below... There will not be provisions for exceptions to this requirement. Failure to provide the certificates of insurance within the two (2) week period may, at the State's discretion, result in cancellation of the Contract. Evidence of such insurance shall consist of a completed copy of the certificate of insurance signed by the insurance agent for the Contractor and returned to the State. If for any reason, any material change occurs in the coverage during the course of this Contract, such change will not become effective until 30 days after the State has received written notice of such change. The amount of such insurance shall be not less than:

- (1) Worker's Compensation Insurance in amounts as required by statute.
- (2) Automobile Liability including non-owned and hired: \$500,000.00
- (3) Commercial General Liability or Comprehensive General Liability Insurance including Contractual Liability: \$500,000.00

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

B. The certificate must contain a provision that, should any of the above described policies be canceled before the expiration date thereof, the issuing company will endeavor to mail 10 days written notice to the State, by certified or registered mail, receipt requested.

LEASE INVOICES: Lease charges shall be billed on the first day of the month, or on a pro-rated basis from the date of installation to the first day of the following month if installation is not on the first working day of the month. Agencies are to be **billed monthly**, unless otherwise agreed by both parties, for the base monthly rental cost plus the impression charges (if applicable). Agencies are not to be billed for bulk supplies unless

OWNERSHIP: It is expressly understood and agreed that any lease orders executed under this Contract are contracts of leasing only and that the State by these presents acquires no right, title, or interest in or to the equipment described in the lease order, except those of a user.

NO PENALTY: This contract contains no penalty or restriction upon the State of Idaho in the event of cancellation due to lack of funding.

INSURANCE: The State maintains a program of self-insurance; and the equipment will be insured to the same extent as other property of the State. All Public Liability coverage for the State individually shall be secured by State. Upon written request State shall furnish Contractor satisfactory evidence of such insurance coverage or self-insurance, which evidence shall among other things provide that Lessor receive immediate notice of policy cancellation. All such insurance or self-insurance shall protect, as their interests may appear, the Contractor, the State, any other person having an interest in the Equipment, and any person responsible for the use or operation of the Equipment.

DAMAGE TO LEASED EQUIPMENT: The State shall be responsible for damage to, or loss of, Contractor's leased equipment (which includes accessories in this provision) caused by the negligence of the State, its employees, officers, or agents while the equipment is in the possession and control of the State. This shall include any damage caused to equipment through the use of supplies or accessories not supplied by the Contractor that do not meet the manufacturer's specifications for use with that equipment. Exception: The State shall not be responsible for replacement of damaged parts if damage occurs because of operation during the existence of a malfunction, such as drum damage because of operation with a paper jam. Machines should be designed not to operate when damage caused by malfunction occurs. Contractor shall be responsible for damage to, or loss of, the equipment caused by the negligence of the Contractor or of the manufacturer and from all other sources.

EQUIPMENT AND WARRANTY/MAINTENANCE (LEASE)

The Contractor warrants that all equipment included in the bid when installed will be in good working order and the Contractor will make all necessary adjustments, repairs and replacements to correct any defects found upon installation without additional charge. The maintenance of leased machines shall include lubrication and cleaning as necessary, preventative maintenance and supplies and shall be at the expense of the Contractor. The Contractor shall make all necessary repairs and adjustments of the equipment, including the replacement of parts and the substitution of equipment if necessary, without additional charge and will keep the equipment in good working condition in accordance with the manufacturer's standards and specifications. Contractor will replace all parts at the manufacturer's suggested intervals using only OEM replacement parts. Contractor will provide evidence to the Agency to show the parts have been replaced per the manufacture's maintenance requirements.

UPTIME AND "LIKE FOR LIKE"

Machine shall have a guaranteed up-time of 90% (working hours) during each calendar month. The 90% requirement will be computed as follows:

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

[(Number of available State working days per month) x 8 Hrs.] x 90% = Minimum hours available for use. Downtime is considered to begin upon notification to the Contractor that service is required and ends upon satisfactory restoration of the machine to full working order. It is the responsibility of the Contractor to verify the operability of each machine after repair by obtaining the signature of the key operator with the date and time recorded in a Service Log. This service log shall also list the "cause of breakdown".

The successful bidder shall provide on-site technicians as required to maintain an uptime of 90% per machine (from time of call to resolution of problem). Technicians shall be trained by the manufacturer of the equipment. Guaranteed uptime of each machine does not include regular scheduled routine maintenance, operator training, toner/supply replacement, operator error or operator damage. The system must meet 90% uptime requirement. The way the vendor figures uptime must include any and all call backs. Uptime is to be figured for any 90-day period. Equipment failing to meet 90% uptime will be removed at no cost to the University and replaced by vendor with an identical model, or one with features or capabilities that meet or exceed current level of equipment with the user incurring no additional cost.

Lease must include maintenance by a factory-authorized service organization that is adequately staffed with factory-trained technicians capable of maintaining and repairing this equipment. Response to service calls shall be within a four (4) hour period (Monday through Friday, 8:00 a.m. to 5:00 p.m.). Response to a service call shall mean having a factory-trained service technician capable of diagnosing and repairing the problems on-site at the agency's location.

A service log will be included with each machine and must be maintained by the Contractor. The service log will include written confirmation the manufacturer's recommended maintenance services have been performed. In addition, the service log shall record the service dates, services performed, servicing agent name and "cause of breakdown". This service log report shall per provided quarterly by the vendor. is to be kept in or with the machine.

NOTE: The machine to be furnished MUST also include ALL minimum **REQUIRED GENERAL FEATURES** listed above in the Machine General Specifications section unless otherwise modified or superseded by the **REQUIRED SPECIAL FEATURES** listed below.

ESTIMATE OF AVERAGE MONTHLY VOLUME: 200,000 color and 200,000 B/W copies or impressions per machine per month. These quantities are estimates of use, for bid evaluation purposes only and are not guarantees. The actual average monthly number of copies or impressions to be made is unknown, may vary a great deal from month to month and may be more or less than those stated above. NO MINIMUM NUMBER OF MONTHLY, ANNUAL OR TOTAL IMPRESSIONS IS GUARANTEED!

**METHOD OF AWARD:** Award will be for (1) machine to the lowest responsive and responsible bidder based on bid evaluation and grading according to the following criteria:

**60 % Price** (600 points maximum)

Lowest cost per Impression (based on an estimate of 200,000 color and 200,000 B/W impressions per month for a five year period of time) plus any delivery/installation costs, equipment removal costs at the end of the lease and any other one-time costs, or recurring costs. Price evaluation will include the bidders Base Monthly Rental Cost for the one (1) machine, any Installation and Removal Charges, the Impression Charges and all other additional charges.

**40 % Performance** (400 points maximum)

Performance evaluation will include additional hardware and software features, on-going marketing and training support and user / referral evaluations. See also the following Bidding Schedule for information regarding the method of award.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Bidder must complete and return the Bid Schedule as a part of their bid.** Bids received without the completed Bid Schedule are incomplete, cannot be evaluated and will not be considered. NOTE: Bidders who wish to respond by means of a Sealed Manual Bid must ALSO include the completed and signed SIGNATURE PAGE.

(SEE BIDDING SCHEDULE ON FOLLOWING PAGE)

**BIDDING SCHEDULE**

Bidder (Company) Name: \_\_\_\_\_  
Contact (Name): \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Manufacturer: \_\_\_\_\_ MODEL: \_\_\_\_\_

Earliest Delivery/Installation: \_\_\_\_\_ (Days ARO)

**ITEMS: One (1) Digital Press Production Printing System**

**Base Lease/Rental Costs and impression charges**

Monthly base rental/lease charge \$ \_\_\_\_\_ per month  
Cost per 4/0 print/impression (8.5" x 14" and less) \$ \_\_\_\_\_  
Cost per 4/0 print/impression (over 8.5" x 14") \$ \_\_\_\_\_  
Cost per 1/0 black print/impression (all sizes) \$ \_\_\_\_\_

**Additional Maintenance Costs**

List all Operator Replaceable Components (ORC) and other parts or consumables not included in the base lease or impression charge schedule above. Include shipping and installation charges per item and average life cycle / impressions.

Item	Cost	Life Cycle (Impressions)

Are your maintenance prices and ORC prices firm for 60 months?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If no, indicate how long they are firm and basis for prices after the period of firm prices. (NOTE: If you cannot offer firm prices for 60 months, please provide a not to exceed figure for each year.)

---

---

---

Delivery, Installation and Set-up Costs: \$ \_\_\_\_\_  
Equipment Removal Charge at end of lease \$ \_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

Any Additional Costs: \$ \_\_\_\_\_

Describe any additional costs:

---

---

---

---

**Special Accommodations for Installation and Set-up**

Indicate electrical requirements, physical space needed for equipment and parts storage. Also indicate environmental requirements such as temperature and relative humidity controls required and other special accommodations.

---

---

---

---

**Marketing Materials and Training**

Does your price include on-going marketing materials and support for training Printing & Graphic Services personnel in their effort to demonstrate to University customers the types of printing that can be produced on the digital press?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

If yes, please detail what marketing materials and training are included:

---

---

---

---

---

**References**

List the names and telephone numbers of three other installations using identical equipment to that which you are bidding:

---

---

---

**Manufacturer-Trained Technicians**

Lease must include maintenance by a manufacturer-authorized service organization that is adequately staffed with technicians capable of maintaining and repairing this equipment. Response to a service call shall mean having a factory-trained service technician capable of diagnosing and repairing the problems on-site at the Agency's location within four (4) hours from the time a service call is placed.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Indicate the number of manufacturer-trained technicians that will service this equipment and the region (city) where they will be located.

Number of technicians \_\_\_\_\_  
Region, city(s) or state(s) \_\_\_\_\_

**Hardware and Software Enhancements**

List any additional hardware, software or expanded features above and beyond the required features, specifications and configuration or basic standard equipment that will be included in your proposal at no additional charge. Include retail value of each item.

---

---

---

---

---

Indicate the maximum production speeds (copies per minute and per hour) based on the following specifications:

<b>350gsm</b>	<b>60gsm- 225gsm</b>	<b>226gsm –</b>
<b>4/0 8.5” x 11” press sheet (do not figure 2-up)</b>	<b>cpm____cph____</b>	<b>cpm____cph____</b>
4/0 11” x 17” press sheet	cpm____cph____	
cpm____cph____		

Indicate any production speed reductions for other printable media or sizes not listed above

---

---

List any additional equipment or software that is currently offered at additional cost. Include description and prices (including installation).

Accessories/Software:	in-line	off-line	Unit Price
_____			
_____			
_____			
_____			
_____			

**Trade-in Allowance**

The University owns equipment that is available for trade-in. If you are offering a trade-in allowance, indicate the amount for each piece of equipment listed below. Any trade-in allowance will be factored into the base rent/lease amount in the form of a reduction for each item. No equipment can be traded in if it does not have a specific trade-in value listed.

The University reserves the right to accept or reject any individual or cumulative trade-in offers in the overall bid analysis.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

<u>Make</u>	<u>Model</u>	<u>Serial #</u>	<u>BSU Tag #</u>	<u>Purchase \$</u>	<u>Location</u>	<u>Net Trade-in</u>
Canon	CLC 1000	NJ00424	98641	\$91,891	Print Shop	_____
Canon	CLC 700	NKO2228	88945	\$52,673	Print Shop	_____
Canon	CLC 700S	NLL03917	95930	\$12,500	Print Shop	_____
Heidelberg	GTOZ 52	708355	84539	\$114,000	Print Shop	_____

**THIS PAGE INTENTIONALLY LEFT BLANK**



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: I. Real and Personal Property and Services

April 2002

**I. Real and Personal Property and Services**

**3. Acquisition of Personal Property and Services**

- a. Purchases of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) require prior approval by the executive director. The executive director must be expressly advised when the recommended bid is other than the lowest qualified bid. Purchases exceeding five hundred thousand dollars (\$500,000) require prior Board approval.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Boise State University requests authorization to execute a new food service contract upon completion of certain conditions.

**APPLICABLE STATUE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.6.b

**BACKGROUND**

Boise State University's current food service contract with Aramark expires on June 30, 2006. The University entered into a 10-year contract with Fine Host Corporation on July 1, 1995. Aramark purchased Fine Host in 2003 and has managed the contract since that time.

The food service contract is an exclusive contract to provide food services to the University community. It encompasses dining services for residents, commuters and visitors, as well as catering, vending and concessions. The food service provider works as a partner with the University's staff to maximize quality while maintaining costs to the students and customers at an acceptable level.

The request for proposals (RFP) process began in April of 2005 with the hiring of a consultant to aid in drafting the document. Proposals were received in December 2005 from Aramark, Chartwells and Sodexo, all major national college food service providers. The bid process is in the final stages of review at the Division of Purchasing (DOP).

**DISCUSSION**

Due to the timing of the renewal and the complexity of the proposal process, it is anticipated that the contract will be executed during the month of May 2006. The contract is estimated to contribute approximately \$1,100,000 in annual revenue to the University. Revenues are generated through a combination of commissions paid by the food service vendor and meal plan revenues collected directly from the customer. The University and vendor work collaboratively and make every effort to improve on projected sales, which in turn increases the revenue to Boise State. Projections may vary due to current and future construction projects that are directly linked to food service on Campus. Specifically these projects include the Interactive Learning Center food court, the Student Union expansion and the proposed addition to Bronco Stadium. Revenues from this contract support the operations and programs in Student Housing, the Student Union, the Morrison Center, the Taco Bell Arena, and Athletics.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

Projected revenue breaks down as follows:

	<u>Projected</u>	<u>FY05 Actual</u>
Housing	\$175,000	\$125,000
Athletics	215,000	198,000
Morrison Center	10,000	7,000
Taco Bell Arena	100,000	117,000
SUB	<u>600,000</u>	<u>541,000</u>
Total	\$1,100,000	\$988,000

The procurement process has been methodical and extensive and is conducted through the Division of Purchasing. The University is confident that this process will result in the negotiation of a contract with a provider who will best meet the University's needs. Approval of the contract upon finalization of award process through DOP will allow for a more seamless transition, should a new food service provider be selected.

**IMPACT**

The quality, variety and perceived value of the food service on campus are all important components to the success of the associated programs. Continuing to improve each of these aspects of the contract will enhance revenue-generating capability and meet the University's obligation to provide food service to students, faculty staff and visitors to the campus.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed the initial agenda request and contacted BSU for additional information, including proposed revenue. Because the bid award process has not been completed by the state Division of Purchasing, no vendor has been selected, no business terms have been negotiated, and no contract document exists, and therefore can not be reviewed by staff.

The RFP document used to bid the contract is available at the Board office.

No recommendation is provided because staff has not had the benefit of reviewing a contract document that spell out the terms of the transaction. A proposed motion is shown below if the Board determines that BSU should be allowed to begin contract negotiations following Division of Purchasing award of bid, and have the Executive Director provide approval following legal review.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY – continued**

**BOARD ACTION**

A motion to authorize Boise State University to execute a new food service contract following completion of Division of Purchasing procedures, and to authorize the Executive Director of the State Board of Education to approve the final contract before execution by the university, subject to review by the Board's legal counsel.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: I. Real and Personal Property and Services

April 2002

**I. Real and Personal Property and Services**

6. Disposal of Personal Property

Sale, surplus disposal, trade-in, or exchange of property with a value greater than two hundred fifty thousand dollars (\$250,000) requires prior Board approval.

b. Sale of Services

The sale of any services or rights (broadcast or other) of any institution, school or agency requires prior approval of the Board when it is reasonably expected that the proceeds of such action may exceed two hundred fifty thousand dollars (\$250,000). Any sale of such services or rights must be conducted via an open bidding process or other means that maximizes the returns in revenues, assets, or benefits to the institution, school or agency.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY**

**SUBJECT**

Student Health Insurance Plan (SHIP) Renewal 2006-2007  
Report of New Student Health Insurance Rates

**REFERENCE**

June (each year)	Approval of annual student health insurance plans and rates
December 2005	Information item on feasibility of statewide SHIP plan

**APPLICABLE STATUE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III.P.16 and V.R.3.b.

**BACKGROUND**

Boise State University offers the SHIP insurance as a requirement for full fee paying students without adequate health insurance coverage. In compliance with SBOE policy, participation is mandatory unless the student provides appropriate evidence of alternative coverage. Students are automatically enrolled in the plan (or waive the requirement) as they register for each semester. The contract with Collegiate Risk Management, Inc. (CRM, Inc.) requires annual negotiation to adjust rates for health care costs and claims experience.

In December of 2005, a report was presented to the Board addressing the feasibility of a statewide SHIP program and the potential value to students. The report was the culmination of a series of meetings attended by each of the four-year institutions, Eastern Idaho Technical College, North Idaho College, SBOE staff and the State Department of Administration. University representation included leadership from student affairs including health services, finance and administration and student government. The conclusion of the group was that, while continued collaboration on ideas and the future of campus health care is valuable, the concept of a statewide SHIP plan does not appear to be an effective solution to rising health care costs. Boise State University has proposed a stand-alone SHIP program for 2006-2007.

**DISCUSSION**

The benefit package offered by this plan provides for the relevant student needs for specialty, hospital in-patient and emergency health care services, supplementing on-campus primary care services. The high utilization of services reflects the success of the SHIP program, which offers a safety net of pooled risk coverage for existing health care needs and services to students without alternative coverage. The plan proposed for 2006-2007 offers the same benefits as the plan in place for 2005-2006.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**BOISE STATE UNIVERSITY - continued**

Boise State University is concerned about the rising costs associated with health care and will continue to research options for reducing that cost. The overall goals are to maximize the value received from student's health insurance premium dollars by containing or reducing long-term premium levels and out-of-pocket costs while offering the appropriate levels of health benefits coverage.

**IMPACT**

Boise State University has negotiated with Collegiate Risk Management, Inc. (CRM, Inc.) a student health insurance rate of \$496.00 per semester for the 2006-2007 academic year. This rate is a \$43.00 increase or 9.5% over the current rate. In light of medical inflationary trending of 8.5% to 12.5% on student PPO plans, and the historically high utilization of community health resources by enrolled Boise State students, this increase is considered reasonable.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed the request and has requested a copy of the existing contract for review. Please note there are no plan changes for the upcoming academic year (2006-2007). Staff has asked BSU to be prepared to discuss the benefits portion of the student health insurance plan, particularly the catastrophic portion.

Attached is a copy of the current year bid acceptance form from the vendor, signed by BSU (Attachment 1), and a comparison of the current and proposed plan costs (Attachment 2).

This is a one-year renewal of a plan originally approved by the Board in 2000, with annual approvals. The Board office has copies of the annual renewal documents since the original plan was approved.

Staff recommends approval of the contract renewal.

**BOARD ACTION**

A motion to authorize Boise State University to renew the contract with CRM, Inc. to provide student health insurance for 2006-2007, at a rate of \$496.00 per full-time student per semester.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_





# Collegiate Risk Management, Inc.

Serving the Health and Accident Insurance Needs of Students Nationwide

**BID ACCEPTANCE FORM  
2005/2006 ACADEMIC YEAR  
BOISE STATE UNIVERSITY**

**Underwritten by: UnitedHealthcare**

I, Stacy Pearson, representing Boise State University agree to accept the student insurance contract for the 2005/2006 school year, presented by Collegiate Risk Management, Inc. for UnitedHealthcare.

The new rates for the 2005/2006 academic year are as follows:

	<b>Annual</b>
<b>Student</b>	<b>\$ 869</b>
<b>Spouse</b>	<b>\$1,556</b>
<b>One Child</b>	<b>\$1,324</b>
<b>Two or More Children</b>	<b>\$1,739</b>

School Administrative Fees are not included in the above rates.

**Walk On Athletic Insurance would be \$299 per semester.**

<b>Optional Catastrophic</b>	<b>Under Age 25</b>	<b>Over Age 25</b>
<b>Student</b>	<b>\$ 230</b>	<b>\$289</b>
<b>Spouse</b>	<b>\$ 496</b>	<b>\$636</b>
<b>Child</b>	<b>\$ 210</b>	<b>\$210</b>

The quote is based on duplicating the current plan as outlined in the 2004/2005 student brochure and the specifications, terms and conditions of State of Idaho Contract Purchase Order CPO01602, with the following changes:

- Some internal maximums on sickness were taken out increasing the plan with broader benefits.
- All laboratory and pathology services provided externally to Student Health Services will be billed directly to insurance, SUBJECT TO the student deductibles and co-pays.
- Pharmacy co-pays on drugs consistent between on-campus student health and community providers at \$10 generic and \$20 brand name
- Reduce the Out-of-Network from 60% to 50%.
- Increase the plan maximum from \$65,000 to \$100,000 per policy year.

**Signature of School Official:**

Stacy Pearson  
**Title:** Vice President for Finance and Administration  
**Date:** July 25, 2005

**Boise State University  
SHIP Premiums for FY06 and FY07  
April 2006**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11

	<b>Actual FY06*</b>	<b>Proposed FY07*</b>
Student	\$ 869	\$ 956
Spouse	\$ 1,556	\$ 1,710
One Child	\$ 1,324	\$ 1,455
Two or More Children	\$ 1,739	\$ 1,910

12 \* An additional \$18 administration fee is added to the semester premium for processing. The  
13 total fee, inclusive of processing for a full-time student was \$905 in FY06 and will  
14 be \$992 in FY07.

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

SUBSECTION: P. STUDENTS

August 2002

---

**P. Students**

The following policies and procedures are applicable to or for any person designated as a student at an institution under governance of the Board. A "student" means any person duly admitted and regularly enrolled at an institution under governance of the Board as an undergraduate, graduate, or professional student, on a full-time or part-time basis, or who is admitted as a nonmatriculated student on or off an institutional campus.

**16. Student Health Insurance (Effective July 1, 2003)**

The Board's student health insurance policy is a minimum requirement. Each institution, at its discretion, may adopt policies and procedures more stringent than those provided herein.

**a. Health Insurance Coverage Offered through the Institution**

Each institution shall provide the opportunity for students to purchase health insurance. Institutions are encouraged to work together to provide the most cost effective coverage possible. Health insurance offered through the institution shall provide benefits in accordance with state and federal law.

**b. Mandatory Student Health Insurance**

Every full-fee paying student (as defined by each institution) attending classes in Idaho shall be covered by health insurance. Students shall purchase health insurance offered through the institution, or may instead, at the discretion of each institution, present evidence of health insurance coverage that is at least substantially equivalent to the health insurance coverage offered through the institution. Students without evidence of health insurance coverage shall be ineligible to enroll at the institution.

(1) Students presenting evidence of health insurance coverage not acquired through the institution shall provide at least the following information:

(a) Name of health insurance carrier

(b) Policy number

(c) Location of an employer, insurance company or agent who can verify coverage

(2) Each institution shall monitor and enforce student compliance with this policy.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- (3) Each institution shall develop procedures that provide for termination of a student's registration if he or she is found to be out of compliance with this policy while enrolled at the institution. Each institution, at its discretion, may provide a student found to be out of compliance the opportunity to come into compliance before that student's registration is terminated, and may provide that a student be allowed to re-enroll upon meeting the conditions set forth herein, and any others as may be set forth by the institution.

**SECTION: V. FINANCIAL AFFAIRS**

Subsection: R. Establishment of Fees

June 2005

---

**R. Establishment of Fees**

3. Fees Approved by the Chief Executive Officer of the Institution

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

**ITEM PULLED FROM AGENDA**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Revised distribution of state appropriation for community colleges.

**REFERENCE**

April 2005

Board allocated FY 2006 appropriation

February 2006

Deferred discussion to April, 2006 meeting

**APPLICABLE STATUTE, RULE, OR POLICY**

Senate Bill 1181 (2005)

**BACKGROUND**

Beginning with the fiscal year 2006 appropriation, the legislature directed the State Board of Education to develop an allocation process for distributing the annual appropriation for the two community colleges, North Idaho College (NIC) and College of Southern Idaho (CSI). Previous to that, presidents of the two community colleges had informally agreed to have the General Fund appropriation split 50% / 50%.

For FY 2006, General Funds were split 50.8% to CSI and 49.2% to NIC based upon the proportion of academic full-time equivalent student enrollment.

Senior administrators at the CSI and NIC met numerous times to discuss the operational uniqueness of each institution and the populations and constituencies they serve. They also discussed enrollment, student course taking characteristics, student profiles, academic structure, administrative structure, personnel, infrastructure needs, campus size, campus operational costs, property tax, tuition and fees, Professional Technical Education appropriation, grants, workforce development and miscellaneous revenue funds.

The administrators have agreed to a more formal process to be used in FY 2007 and beyond. That process is attached, and is brought to the Board for approval. Following Board approval, the President's and Board Chairs of the two community colleges will sign the document.

**DISCUSSION**

Senate Bill 1181, Section 2 (2005), required the State Board of Education to develop an allocation formula to distribute the annual General Fund appropriation to CSI and NIC. The legislative intent language stated that allocation factors may be based on each institution's enrollment growth, academic structure, personnel and infrastructure needs, or other factors the State Board of Education deems appropriate.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Currently, CSI has a larger full-time academic equivalent count (student FTE) than NIC. Beginning with the FY 2006 state appropriation, a process was begun to redistribute new state funds based upon enrollment. The resulting FY 2006 appropriation was split 50.8 percent to CSI and 49.2 percent to NIC based largely on each college's Enrollment Workload Adjustment. This split is the starting point from which further FTE adjustments will be made.

**IMPACT**

The distribution process will allocate FY07 existing General Funds (the Base) based on each college's proportional share of future student FTE starting in FY07. Each year, an adjustment to the FTE allocation will be made to align the prior year split to the actual split with a cap of 1.5% per year. Additionally, all newly-appropriated funds for either Maintenance of Current Operations (MCO) and/or Line Items would be distributed to each college based upon appropriation request guidelines of the Idaho Division of Financial Management (DFM) and the Idaho State Board of Education.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has participated in several discussions with fiscal officers from the two institutions regarding the formulation of the proposal and although the proposal appears to be quite complex, only a few principles need to be highlighted:

- Maintenance of Current Operations (MCO) requests (personnel cost benefits, inflation, employee compensation, enrollment workload, occupancy, etc.) will be distributed to each institution as requested using Division of Financial Management (DFM) and State Board of Education (OSBE) guidelines. If the resulting appropriations are more or less than the request, each institution will receive its share based upon the proportion of the original request.
- MCO adjustments will be subtracted from the total General Fund appropriation for Community Colleges to arrive at the remaining funds available.
- The remaining General Funds will be allocated to each institution based upon the academic full time equivalent (FTE) students from the previous Fall term (with adjustments). Annual changes will not increase or decrease more than 1.5% from the FY 2006 baseline of 50.8% for CSI and 49.2% for NIC, regardless of actual academic FTE enrollment. This protects either institution from experiencing a large funding shift in a single year that would cause significant problems.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- Amounts not allocated to an institution due to the 1.5% cap noted above will accrue to the benefit of that institution and may be redistributed when the FTE allocation and funding reaches equilibrium. Any redistributed amounts will be added to the previous year's balance distributed based on FTE but will not exceed \$100,000 in any given year.
- The legislative appropriation process is assumed to continue unchanged for FY 2007 and beyond. In the event of a substantial change in the legislative process, funding, organization, operation, sphere of influence or physical presence of the two existing community colleges or the addition of community colleges to the State of Idaho, this distribution process will be re-negotiated.
- It is believed that funding equilibrium (General Fund split same as academic FTE) could be achieved within the next five years.

Following Board approval, the document will be signed by representatives of the two community colleges and the President of the State Board of Education.

**BOARD ACTION**

A motion to approve a process for distribution of the state General Fund appropriation among North Idaho College and the College of Southern Idaho, as outlined in Attachment 1, "College of Southern Idaho and North Idaho College: State General Fund Distribution Process" on pages 5-7.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**ATTACHMENT 1**

College of Southern Idaho and North Idaho College  
State General Fund Distribution Process  
2005 Legislature - Senate Bill 1181

Whereas Senate Bill 1181 of the 2005 Legislative Session Section 2 states:

It is legislative intent that the State Board of Education develop an allocation formula which will be used to distribute the General Funds appropriated each year to North Idaho College and the College of Southern Idaho. Allocation factors may be based on each institution's enrollment growth, academic structure, personnel and infrastructure needs, or other factors the State Board of Education deems appropriate. The moneys appropriated in Section 1 of this act shall be allocated accordingly.

Whereas community colleges have elected Boards of Trustees who operate in accordance with Idaho Code 33-2107.

Whereas the split of past appropriations has ranged from 48 percent to 52 percent for North Idaho College and the FY 06 appropriation was split 50.8 percent to the College of Southern Idaho and 49.2 percent to North Idaho College.

Whereas the administrations of the College of Southern Idaho and North Idaho College have met and discussed the operational uniqueness of each institution and the populations and constituencies they serve.

Whereas issues including but not limited to enrollment, student course taking characteristics, student profiles, academic structure, administrative structure, personnel, infrastructure needs, campus size and campus operational costs were discussed as allocation factors.

Whereas issues including but not limited to the State academic appropriation, property tax, tuition and fees, Professional Technical Education appropriation, grants, workforce development and miscellaneous revenue funds were discussed as they relate to allocation factors.

Whereas it was agreed that the independence and uniqueness in the individual community colleges was an asset to the constituencies they serve.

Whereas community colleges in Idaho have enjoyed nearly forty years of success and over that period of time, State appropriations, if averaged based upon student full time equivalents, have resulted in equitable distributions to each community college.

Whereas the College of Southern Idaho is currently larger in academic full time equivalent students than North Idaho College.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Whereas a process was begun in redistribution of new funds based upon enrollment growth in the fiscal year 2006 appropriation.

Whereas the College of Southern Idaho and North Idaho College have agree upon the distribution of new funds to the applicable institution based upon appropriation request guidelines of the Idaho Division of Financial Management and the Idaho State Board of Education and the redistribution of prior years funds for the distribution of the Fiscal Year 2007 through Fiscal Year 2010 State appropriations.

The following State of Idaho appropriation distribution process is hereby agreed upon:

1. Funds allocated in the FY 06 appropriation above the FY 06 base will be reallocated to each institution.
2. A process identical to the FY 06 appropriation process will be used to determine the distribution of funds above the FY 07 base. This will remain true for future years FY 08, FY 09 and FY 10.
3. Maintenance of Current Operations (MCO) items (Benefit changes, General Inflation, Change in Employee Compensation, Enrollment Workload Adjustment, Utility and all other non-standard adjustment items) will be allocated based upon the institutions' budget request per Idaho Division of Financial Management and State Board of Education guidelines. If the full MCO requests are not funded, the amounts approved will be proportionalized based upon requested amounts as was done in the FY 06 appropriation split process. Line items (formerly enhancements), such as Occupancy Costs, will be treated in the same manner as MCO.
4. The above adjustments will be allocated above the line and totaled for each institution and in total. This total amount will be subtracted from the total appropriation to arrive at the remaining funds available for distribution.
5. The remaining funds available for distribution shall be allocated based upon academic Full Time Equivalent students of the previous Fall term, net of drops and complete withdrawals at a specific date established in mid-October. Full Time Equivalent students are determined by taking academic credits for the Fall semester and dividing by 15. Lists of academic courses of students counted will be provided by each Instructional Vice President to the sister institution on the designated October date and eligible courses agreed upon.
6. The adjustments to bring funding based upon FTE can change no more than 1.5% in any given year.
7. Amounts that would have gone to the institution had the distribution been made strictly upon an FTE basis will be held in a Past Adjusted Revenue Account to be used against future years adjustments. In future years, when the full 1.5% adjustment is not needed, these Past Adjusted Revenue funds will be added to below the line calculations for the applicable institution on a one time basis. The following year, the past adjusted amount will become part of the below the line funds to be allocated.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

8. Past Adjusted Revenue amounts will not be eligible for the addition process until the FTE allocations actually reflect the FTE enrollment at NIC and CSI. Past Adjusted revenue will not be added to an institutions appropriation in excess of \$100,000 in any given year.
9. After the FY 2010 appropriation process is complete, the above distribution process will be reviewed, analyzed and/or renegotiated.
10. The legislative appropriation process is assumed to continue unchanged for FY 2007 and beyond. A process identical to the FY 2007 distribution process will be used to determine the distribution of funds above the FY 2007 base. This will remain true for future years FY 2008, FY 2009 and FY 2010. In the event of a substantial change in the legislative process, funding, organization, operation, sphere of influence or physical presence of the two existing community colleges or the addition of community colleges to the State of Idaho, this distribution process will be re-negotiated.

Agreement to the terms and conditions listed above are evidenced by the signatures below:

-----  
Gerald L. Beck, President  
College of Southern Idaho

-----  
Date

-----  
Dr. Michael L. Burke, President  
North Idaho College

-----  
Date

-----  
LeRoy Craig, Chairman  
College of Southern Idaho Board of Trustees

-----  
Date

-----  
Rolly Williams, Chairman  
North Idaho College Board of Trustees

-----  
Date

-----  
Roderic W. Lewis, Chairman  
Idaho State Board of Education

-----  
Date

**THIS PAGE INTENTIONALLY LEFT BLANK**

BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006

---

REFERENCE – APPLICABLE STATUTE, RULE OR POLICY

]]]] LEGISLATURE OF THE STATE OF IDAHO ]]]]  
Fifty-eighth Legislature First Regular Session - 2005  
IN THE SENATE  
SENATE BILL NO. 1181  
BY FINANCE COMMITTEE

1 AN ACT

2 APPROPRIATING MONEYS FOR COMMUNITY COLLEGE SUPPORT FOR FISCAL YEAR  
2006; AND

3 EXPRESSING LEGISLATIVE INTENT IN REGARD TO ALLOCATION OF GENERAL  
FUNDS.

4 Be It Enacted by the Legislature of the State of Idaho:

5 SECTION 1. There is hereby appropriated to the State Board of  
Education

6 for Community College Support the following amount to be expended  
according to

7 the designated expense class from the listed funds for the period  
July 1,

8 2005, through June 30, 2006:

9 FOR:

10 Trustee and Benefit Payments  
\$20,823,900

11 FROM:

12 General Fund  
\$20,523,900

13 Community College Fund

**300,000**

14 TOTAL

\$20,823,900

15 SECTION 2. It is legislative intent that the State Board of  
Education

16 develop an allocation formula which will be used to distribute the  
General

17 Funds appropriated each year to North Idaho College and the College  
of South-

18 ern Idaho. Allocation factors may be based on each institution's  
enrollment

19 growth, academic structure, personnel and infrastructure needs, or  
other fac-

20 tors the State Board of Education deems appropriate. The moneys  
appropriated

21 in Section 1 of this act shall be allocated accordingly.

**Statement of Purpose**

**RS14316**

This bill is the FY 2006 appropriation for the state's two community colleges, North Idaho College and College of Southern Idaho. The funding level continues basic services, with an enrollment workload adjustment, but provides no program expansions. Overall the General Fund increase is 3.9%.

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

**Fiscal Note**

	<b>FTP</b>	<b>Gen</b>	<b>Ded</b>	<b>Fed</b>	<b>Total</b>
<b>FY 2005 Original Appropriation</b>	<b>0.00</b>	<b>19,755,400</b>	<b>300,000</b>	<b>0</b>	<b>20,055,400</b>
HB 805 One-time 1% Salary Increase	0.00	130,100	2,100	0	132,200
<b>FY 2005 Total Appropriation</b>	<b>0.00</b>	<b>19,885,500</b>	<b>302,100</b>	<b>0</b>	<b>20,187,600</b>
Non-Cognizable Funds and Transfers	0.00	0	0	0	0
<b>FY 2005 Estimated Expenditures</b>	<b>0.00</b>	<b>19,885,500</b>	<b>302,100</b>	<b>0</b>	<b>20,187,600</b>
Removal of One-Time Expenditures	0.00	(130,100)	(2,100)	0	(132,200)
<b>FY 2006 Base</b>	<b>0.00</b>	<b>19,755,400</b>	<b>300,000</b>	<b>0</b>	<b>20,055,400</b>
Benefit Costs	0.00	178,500	0	0	178,500
Inflationary Adjustments	0.00	0	0	0	0
Nonstandard Adjustments	0.00	590,000	0	0	590,000
Change in Employee Compensation	0.00	0	0	0	0
Fund Shifts	0.00	0	0	0	0
<b>FY 2006 Program Maintenance</b>	<b>0.00</b>	<b>20,523,900</b>	<b>300,000</b>	<b>0</b>	<b>20,823,900</b>
<b>Enhancements</b>					
<b>Community Colleges</b>					
1. Unfunded Enrollment Workload Adj.	0.00	0	0	0	0
Lump Sum or Other Adjustments	0.00	0	0	0	0
<b>FY 2006 Total</b>	<b>0.00</b>	<b>20,523,900</b>	<b>300,000</b>	<b>0</b>	<b>20,823,900</b>
Chg from FY 2005 Orig Approp	0.00	768,500	0	0	768,500
% Chg from FY 2005 Orig Approp.		3.9%	0.0%		3.8%

Section 2 of the bill directs the State Board of Education to develop a General Fund allocation formula for the two schools. The long-time practice has simply been to split the funds 50/50, but the two institutions have simply outgrown that arrangement as an equitable allocation policy.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**AGENCIES AND INSTITUTIONS OF THE STATE BOARD**

**SUBJECT**

First Reading – Amendment to Board Policy V.Q – Deposits and Miscellaneous Receipts Accounts

**REFERENCE**

March 2005	“Tuition” legislation enacted by Legislature (HB 231)
June 2005	Board approved changes to Section V.R., Establishment of Fees, resulting from passage of the “tuition” legislation.

**SUBJECT**

First Reading to update Board policy on General Education Program Revenues.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.Q.  
Idaho State Board of Education Governing Policies & Procedures, Section V.R.  
Sections 33-3717 & 33-3717A, Idaho Code

**BACKGROUND**

House Bill 231 (2005) allows Boise State University, Idaho State University and Lewis-Clark State College to charge tuition to support any and all educational costs for these institutions. Subsequent to the passage of this legislation, Board policy on the Establishment of Tuition and Fees (section V.R) was revised in June 2005.

Board policy V.Q, Deposits and Miscellaneous Receipts Accounts, is not reflective of the current definition of general education appropriated revenues. In addition, the definitions of the restricted and unrestricted funds need to be revised due to the change in the state tuition statute. Finally, the list of unrestricted funds deposited into the general account is revised to reflect the appropriated general education fees.

**DISCUSSION**

Idaho State Board of Education Governing Policies and Procedures, Section V.Q. needs to be updated to reflect the changes in the Idaho State Board of Education Governing Policies and Procedures, Section V.R. and Idaho Code 33-3317A as it relates to appropriated general education program revenues. The title of this policy is proposed to change from Deposits and Miscellaneous Receipts Accounts to General Education Program Revenues – Appropriated Fund Revenue.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**IMPACT**

These changes reflect the changes in the restricted and unrestricted general education appropriated funds as a result of the change in the tuition statute which allows Boise State University, Idaho State University and Lewis-Clark State College to charge tuition fees and defines these fees as unrestricted. The only remaining restricted fee is the matriculation fee charged by the University of Idaho.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this amendment to policy, and commends Boise State University, on behalf of the Financial Vice-President's group, for preparing the cover sheet and policy revisions for Board consideration. As noted previously, these policy revisions are necessary to redefine general education appropriated revenues on deposit with the State Treasurer.

Staff recommends approval.

**BOARD ACTION**

A motion to approve first reading of revisions to the Idaho State Board of Education Governing Policies and Procedures, Sections V.Q.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**1<sup>st</sup> Reading – Redline Version**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: Q. Deposits and Miscellaneous Receipts Accounts General Education Program – Appropriated Fund Revenue August 2002April 2006

---

Q. Deposits and Miscellaneous Receipts Accounts General Education Program – Appropriated Fund Revenue

1. General Education Program Revenue Deposited into Account

~~To provide for greatest equity in distribution of state appropriated funds, all or a portion~~All of the following fees or charges, as determined by the Board, are deposited into the following accounts and become part of the annual appropriations to the colleges and universities:

a. Restricted ~~Current~~ Funds (0660-01)

(1) Matriculation fee (University of Idaho)

~~(2) Professional Technical Education fee~~

b. Unrestricted ~~Current~~ Funds (0620-01)

(1) ~~General Education Fee~~ Tuition

~~(a) Resident Tuition – Full-time and Part-time students~~

~~(b) Nonresident tuition – Full-time and Part-time students~~

~~(2) Nonresident tuition-Professional-Technical Education fee~~

~~(3) Part-time Credit Hour fee~~

~~(34) Western Undergraduate Exchange (WUE) fee~~

~~(45) Graduate fee~~

~~(56) In-service teacher education fee~~

~~(67) Employee/spouse fee~~

~~(78) Federal Morrill Act funds, if appropriated~~

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(~~89~~) Senior citizen fee

(~~910~~) WICHE fee

~~(10) Revenue derived from rental of state-constructed and/or state-maintained facilities to noninstitutional users~~

~~(11) Summer school fee~~

~~(12) Course overload fee~~

(~~4311~~) Workforce Training Credit Fee

**1<sup>st</sup> Reading – Clean Version**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

Subsection: Q. General Education Program – Appropriated Fund Revenue April 2006

**Q. General Education Program – Appropriated Fund Revenue**

1. General Education Program Revenue

All of the following fees or charges, as determined by the Board, are deposited into the following accounts and become part of the annual appropriations to the colleges and universities:

a. Restricted Funds

- (1) Matriculation fee (University of Idaho)

b. Unrestricted Funds

- (1) Tuition
  - (a) Resident Tuition – Full-time and Part-time students
  - (b) Nonresident tuition – Full-time and Part-time students
- (2) Professional-Technical Education fee
- (3) Part-time Credit Hour fee
- (4) Western Undergraduate Exchange (WUE) fee
- (5) Graduate fee
- (6) In-service teacher education fee
- (7) Employee/spouse fee
- (8) Federal Morrill Act funds, if appropriated
- (9) Senior citizen fee
- (10) WICHE fee
- (11) Workforce Training Credit Fee

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**  
**SECTION: V. FINANCIAL AFFAIRS**

Subsection: R. Establishment of Fees

June 2005

---

**See Agenda item Tab 9**

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY - continued**

**Idaho Statutes**

TITLE 33  
EDUCATION  
CHAPTER 37

MISCELLANEOUS PROVISIONS RELATING  
TO STATE INSTITUTIONS OF LEARNING

33-3717. FEES AT THE UNIVERSITY OF IDAHO. (1) The state board of education and the board of regents of the university of Idaho may prescribe fees, but not tuition, for all full-time, resident students enrolled in the university of Idaho.

(2) The state board of education and the board of regents of the university of Idaho may prescribe tuition for:

- (a) Nonresident students enrolled in the university of Idaho; or
- (b) Resident students enrolled in the university of Idaho who are:
  - (i) In a professional program, college, school or department approved by the state board of education and the board of regents of the university of Idaho;
  - (ii) Taking extra studies; or
  - (iii) Part-time students at the institution.

(3) For purposes of this section, tuition shall be defined as payment for the cost of instruction.

(4) Fees which may be prescribed under this section include matriculation fees, defined as the fees charged to students for all educational costs other than the cost of instruction including, but not limited to, costs associated with the construction, maintenance and operation of buildings and facilities, student services, and institutional support, which are complementary to, but not a part of, the instructional program. The state board of education and the board of regents of the university of Idaho also may prescribe fees for all students for any additional charges, other than payment for the cost of instruction, that are necessary for the proper operation of the institution.

(5) A resident student is a student who meets the residency requirements imposed by section 33-3717B, Idaho Code.

(6) Nothing contained in this section shall prevent the state board of education and the board of regents of the university of Idaho from waiving fees or tuition to be paid by nonresident students, as defined in section 33-3717C, Idaho Code, who are enrolled in the university of Idaho.

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY - continued**

**Idaho Statutes**

TITLE 33  
EDUCATION  
CHAPTER 37

MISCELLANEOUS PROVISIONS RELATING  
TO STATE INSTITUTIONS OF LEARNING

33-3717A. FEES AT STATE COLLEGES AND UNIVERSITIES OTHER THAN THE UNIVERSITY OF IDAHO. (1) The state board of education may prescribe fees, including tuition fees, for resident and nonresident students enrolled in all state colleges and universities other than the university of Idaho. For purposes of this section, said fees, including tuition fees, may be used for any and all educational costs at the state colleges and universities including, but not limited to, costs associated with:

- (a) Academic services;
- (b) Instruction;
- (c) The construction, maintenance and operation of buildings and facilities;
- (d) Student services; or
- (e) Institutional support.

The state board of education also may prescribe fees for all students for any additional charges that are necessary for the proper operation of each institution.

(2) A resident student is a student who meets the residency requirements imposed by section 33-3717B, Idaho Code.

(3) Nothing contained in this section shall prevent the state board of education from waiving fees, including tuition fees, to be paid by nonresident students, as defined in section 33-3717C, Idaho Code, who are enrolled in the state colleges and universities.

(4) Nothing contained in this section shall apply to community colleges now or hereafter established pursuant to chapter 21, title 33, Idaho Code, or to postsecondary professional-technical schools now or hereafter established and not connected to or a part of a state college or university.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

First Reading to update Board policy on the Establishment of Tuition and Fees.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.R.  
(See Tab 8, BAHR, this month)  
Sections 33-3717 & 33-3717A, Idaho Code

**BACKGROUND**

In June 2005, subsequent to the passage of House Bill 231 (2005) which allowed Boise State University, Idaho State University and Lewis-Clark State College to charge tuition in support of any and all institutional educational costs, Board policy on the Establishment of Tuition and Fees (V.R) was revised.

Over the past year, Board and institutional staffs, including the chief financial officers and the chief academic officers, have reviewed and discussed the Board's policies on tuition and fees. These reviews have resulted in recommendations to revise the policy to better define tuition and fees and to propose additions to update the policies set forth in this section.

**DISCUSSION**

Idaho State Board of Education Governing Policies and Procedures, Section V.R. was updated in June 2005 to include tuition in the definition of tuition and fees. Further revisions are proposed to the tuition and fees approved by the Board, including:

1. change the name of the part-time education fee to the part-time credit hour fee and to eliminate the summer school fee since it is defined as a part-time credit hour fee;
2. move the course overload fee to the local fees section since it is currently a fee that is approved by the chief executive officer of an institution.

Other proposed revisions are intended to update and modernize local fees and charges as defined by Board policy, including the process for the approval of the facility, activity and technology fees. The most significant revisions proposed are as follows:

1. redefine the professional fee to establish specific criteria that must be met in order to charge a professional fee for a Board approved program and move this fee to the local fees section of the policy;
2. establish and define the self-support certificate and program fee.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

These proposed changes allow the institutions to create high demand programs and allow for the flexibility to provide sufficient financial support for these programs.

Other revisions move the current Board policies for special course fees, assessment, student health insurance premiums and room and board rates to the section on local fees and charges.

**IMPACT**

These proposed changes are intended to better define tuition and fees and to propose additions to modernize the policies set forth in this section. Changes to the current Board policy on professional fees serves to broaden an institution's ability to assess a professional fee for a Board-approved professional program.

The proposed additions require that specific criteria be met in order to qualify as a professional program for which a fee can be assessed. The proposed addition of a self-support certificate and program fee serves to delineate the difference between a professional program and self-support program and specifically allows the institutions to assess fees to support these programs, after the program is approved by the Board.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has reviewed this amendment to policy, and notes that Boise State University, on behalf of the Financial Vice-President's group, prepared the cover sheet and policy revisions for Board consideration.

The 'blue-line' version of the proposed fee changes, showing the additions and deletions, begins on Page 5. The 'clean' version begins on Page 13.

Changes to the name of the part-time education fee (to part-time credit hour fee) and eliminating the summer school fee definition because it is defined as a part-time credit hour fee are 'housekeeping' in nature. See Page 9, Items R.1.a.(5) and (7) (former (7), proposed for deletion).

These proposed changes would allow an institution, and not the State Board of Education, to set professional fee levels. See item (6) on Page 9. To charge a professional fee, the program must meet all of three criteria: credentialing requirement, accreditation requirement (if necessary), and extraordinary program costs. If an institution were to create a new professional program that does not currently exist, the potential fee amount would be disclosed at the time the Board was asked to approve the new program through the regular academic approval process.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

The other major change relates to the newly-defined 'self-support certificate and program fee'. Programs to be funded with this fee would be defined in item (7) on Page 9.

Institutional academic and financial representatives will be available to discuss these proposed changes with the Board.

Staff recommends approval of first reading for the proposed fee policy update.

**BOARD ACTION**

A motion to approve for first reading revisions to the Idaho State Board of Education Governing Policies and Procedures, Sections V.R.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

1<sup>st</sup> Reading – Blueline Version

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: R. Establishment of Tuition and Fees

June 2005/April 2006

**R. Establishment of Tuition and Fees**

1. Definitions and Types of Tuition and Fees

The following definitions are applicable to tuition and fees charged to students at all of the state colleges and universities, except where limited to a particular institution or institutions.

a. General and Professional-Technical Education Tuition and Fees

~~General education fees are to be deposited into the unrestricted or restricted current fund accounts.~~ Tuition and fees approved by the State Board of Education. Revenues from these fees are deposited as required by Section V, Subsection Q.

(1) Tuition – University of Idaho

Tuition is defined as the fee charged for the cost of instruction at the University of Idaho. The cost of instruction shall not include those costs associated with the construction, maintenance, and operation of buildings and facilities, student services; or institutional support, which are complementary to, but not a part of, the instructional program. Tuition may be charged only to nonresident students enrolled in the University of Idaho, or to resident students enrolled in the University of Idaho who are in a professional program, college, school, or department approved by the State Board of Education and the Board of Regents of the University of Idaho; who are taking extra studies; or who are part-time students at the institutions.

(2) Matriculation Fee – University of Idaho

Matriculation fee is defined as the fee charged at the University of Idaho for all educational costs other than the cost of instruction, including, but not limited to, costs associated with the construction, maintenance, and operation of buildings and facilities, student services, and institutional support.

(3) Tuition – Boise State University, Idaho State University, Lewis-Clark State College

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Tuition is defined as the fee charged for any and all educational costs at Boise State University, Idaho State University, and Lewis Clark State College. Tuition fees include, but are not limited to, costs associated with academic services; instruction; the construction, maintenance, and operation of buildings and facilities; student services; or institutional support.

(4) Professional-Technical Education Fee

Professional-Technical Education fee is defined as the fee charged for educational costs for students enrolled in Professional-Technical Education pre-employment, preparatory programs.

(5) Part-time ~~Education~~ Credit Hour Fee

Part-time ~~education-credit hour~~ fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

(6) Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post- baccalaureate degree-granting program.

~~(7) Summer School Fee~~

~~Summer school fee is defined as the fee charged for educational costs for students enrolled in academic programs in summer semester.~~

~~(87)~~ Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the tuition fee, matriculation fee, facility fee, and activity fee.

~~(98)~~ Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions, agencies and the school under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

~~(409)~~ Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

hour. This fee is for courses on a space available basis only. Special course fees may also be charged.

(~~44~~10) In-Service Teacher Education Fee

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.
- (b) The costs of instruction are paid by an entity other than an institution.
- (c) The course must be approved by the appropriate academic unit(s) at the institution.
- (d) The credit awarded is for professional development and cannot be applied towards a degree program.

(~~42~~) ~~Course Overload Fee~~

~~This fee may be charged to full-time students with excessive course loads as determined by each institution.~~

(~~43~~11) Workforce Training Credit Fee

This fee is defined as a fee charged students enrolled in a qualified Workforce Training course where the student elects to receive credit. The fee is charged for processing and transcribing the credit. The cost of delivering Workforce Training courses, which typically are for noncredit, is an additional fee since Workforce Training courses are self-supporting. The fees for delivering the courses are retained by the technical colleges. The Workforce Training fee shall be \$10.00 per credit.

b. Local Fees and Charges

Local fees are both full-time and part-time student fees which are approved by the chief executive officer of the institution and to be deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

For the facilities, activity and technology fees, the chief executive officer or his or her designee shall meet and confer with representatives from the associated student body prior to approving these fees. The institution shall hold a public hearing on proposed fee changes, and a report of the meeting shall be made available to the Board. The facilities, activity and technology fees shall be

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

displayed with the institution's tuition and fees when the Board approves tuition and fees. The institutions are authorized to make adjustments to local fees after the Board approves tuition and fees, provided that the total fee increase is within the total amounts approved by the Board.

(1) Facilities Fee

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects. ~~Revenues collected from this fee may not be expended on the operating costs of general education facilities.~~

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated student body, financial aid, intramural and recreation, and other activities which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

~~(4) Professional Fee~~

~~Professional fee is defined as the additional fee charged for educational costs for students enrolled in specialized degree granting programs. Professional programs currently approved by the Board to charge a professional fee are pharmacy, law, medicine, veterinary medicine, dentistry, physician assistant, physical therapy, occupational therapy, graduate nursing, architecture, and landscape architecture.~~

~~(54)~~ Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

~~(65)~~ Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(6) Professional Fees

To designate a professional fee for a Board approved program, all of the following criteria must be met:

(a) Credentialing Requirement:

- 1) A professional fee may be assessed if graduates of the professional program obtain a specialized higher education degree that qualifies them to practice a professional service or to be eligible for credentialing or licensing to practice a professional service.
- 2) The program leads to a degree that is at least the minimum required for entry to the practice of a profession.

(b) Accreditation Requirement (if applicable): The program meets the requirements of national/specialized/professional accrediting agencies as defined by the State Board of Education.

(c) Extraordinary Program Costs: The cost of the professional program significantly exceeds the cost of nonprofessional programs at the institution. Institutions will be required to provide documentation to support the reported cost of the program.

(7) Self-Support Certificate and Program Fees

Self-support certificates and programs are a defined set of specialized courses. Institutions may offer self-support certificates and programs if the fees assessed cover all costs of the program and no appropriated funds are used to support the program. Institutions will establish such fees on an individual program basis according to anticipated expenditures. Self-support certificate and program fees are retained by the institution.

(8) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

(9) Special Course Fees or Assessments

A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

(10) Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board as determined by Board staff.

2. Board Policy on Student Fees

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain tuition and fees that provide for quality education and maintain access to educational programs for Idaho citizens. In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change. An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

~~3. Fees Approved by the Chief Executive Officer of the Institution~~

~~a. Special Course Fees or Assessments~~

~~A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.~~

~~b. Student Health Insurance Premiums or Room and Board Rates~~

~~Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in~~

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

~~insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.~~

~~c. Activity and Facility Fees~~

~~The chief executive officer of the institution shall approve the amount of each of these fees prior to the April Board meeting. The change is to become effective prior to the beginning of the academic year following the change. The chief executive officer or his or her designee shall meet and confer with the associated student body before approving these fees. The institution shall hold a public meeting on the fee changes, and a report of the meeting shall be made available to the Board.~~

~~4. Fees Approved by the Board~~

~~a. Fees Requiring Board Approval~~

~~(1) Tuition at the University of Idaho~~

~~(2) Matriculation Fees at the University of Idaho~~

~~(3) Tuition Fees at Boise State University, Idaho State University, and Lewis-Clark State College~~

~~(4) Professional-Technical Education Fee~~

~~(5) Part-time Education Fee~~

~~(6) Graduate Fee~~

~~(7) Summer School Fee~~

~~(8) Professional Fee~~

~~(9) Course Overload Fee~~

b3. Tuition and Fee Setting Process – Board Approved Tuition and Fees

a. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made.

Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

**eb.** Board Approval

Board approval for fees will be considered when appropriate or necessary. This approval will be timed to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

**ec.** Effective Date

Any change in the rate of tuition fees ~~or tuition~~ becomes effective on the date approved by the Board unless otherwise specified.

**1<sup>st</sup> Reading – Clean Version**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Tuition and Fees**

April 2006

**R. Establishment of Tuition and Fees**

**1. Definitions and Types of Tuition and Fees**

The following definitions are applicable to tuition and fees charged to students at all of the state colleges and universities, except where limited to a particular institution or institutions.

**a. General and Professional-Technical Education Tuition and Fees**

Tuition and fees approved by the State Board of Education. Revenues from these fees are deposited as required by Section V, Subsection Q.

**(1) Tuition – University of Idaho**

Tuition is defined as the fee charged for the cost of instruction at the University of Idaho. The cost of instruction shall not include those costs associated with the construction, maintenance, and operation of buildings and facilities, student services; or institutional support, which are complementary to, but not a part of, the instructional program. Tuition may be charged only to nonresident students enrolled in the University of Idaho, or to resident students enrolled in the University of Idaho who are in a professional program, college, school, or department approved by the State Board of Education and the Board of Regents of the University of Idaho; who are taking extra studies; or who are part-time students at the institutions.

**(2) Matriculation Fee – University of Idaho**

Matriculation fee is defined as the fee charged at the University of Idaho for all educational costs other than the cost of instruction, including, but not limited to, costs associated with the construction, maintenance, and operation of buildings and facilities, student services, and institutional support.

**(3) Tuition – Boise State University, Idaho State University, Lewis-Clark State College**

Tuition is defined as the fee charged for any and all educational costs at Boise State University, Idaho State University, and Lewis Clark State College. Tuition fees include, but are not limited to, costs associated with academic

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

services; instruction; the construction, maintenance, and operation of buildings and facilities; student services; or institutional support.

(4) Professional-Technical Education Fee

Professional-Technical Education fee is defined as the fee charged for educational costs for students enrolled in Professional-Technical Education pre-employment, preparatory programs.

(5) Part-time Credit Hour Fee

Part-time credit hour fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

(6) Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post- baccalaureate degree-granting program.

(7) Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the tuition fee, matriculation fee, facility fee, and activity fee.

(8) Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions, agencies and the school under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

(9) Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. This fee is for courses on a space available basis only. Special course fees may also be charged.

(10) In-Service Teacher Education Fee

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.
- (b) The costs of instruction are paid by an entity other than an institution.
- (c) The course must be approved by the appropriate academic unit(s) at the institution.
- (d) The credit awarded is for professional development and cannot be applied towards a degree program.

(11) Workforce Training Credit Fee

This fee is defined as a fee charged students enrolled in a qualified Workforce Training course where the student elects to receive credit. The fee is charged for processing and transcribing the credit. The cost of delivering Workforce Training courses, which typically are for noncredit, is an additional fee since Workforce Training courses are self-supporting. The fees for delivering the courses are retained by the technical colleges. The Workforce Training fee shall be \$10.00 per credit.

b. Local Fees and Charges

Local fees are both full-time and part-time student fees which are approved by the chief executive officer of the institution and deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

For the facilities, activity and technology fees, the chief executive officer or his or her designee shall meet and confer with representatives from the associated student body prior to approving these fees. The institution shall hold a public hearing on proposed fee changes, and a report of the meeting shall be made available to the Board. The facilities, activity and technology fees shall be displayed with the institution's tuition and fees when the Board approves tuition and fees. The institutions are authorized to make adjustments to local fees after the Board approves tuition and fees, provided that the total fee increase is within the total amounts approved by the Board.

(1) Facilities Fee

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects.

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

student body, financial aid, intramural and recreation, and other activities which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

(4) Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

(5) Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.

(6) Professional Fees

To designate a professional fee for a Board approved program, *all* of the following criteria must be met:

(a) Credentialing Requirement:

- 1) A professional fee may be assessed if graduates of the professional program obtain a specialized higher education degree that qualifies them to practice a professional service or to be eligible for credentialing or licensing to practice a professional service.
- 2) The program leads to a degree that is at least the minimum required for entry to the practice of a profession.

(b) Accreditation Requirement (if applicable): The program meets the requirements of national/specialized/professional accrediting agencies as defined by the State Board of Education.

(c) Extraordinary Program Costs: The cost of the professional program significantly exceeds the cost of nonprofessional programs at the institution. Institutions will be required to provide documentation to support the reported cost of the program.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(7) Self-Support Certificate and Program Fees

Self-support certificates and programs are a defined set of specialized courses. Institutions may offer self-support certificates and programs if the fees assessed cover all costs of the program and no appropriated funds are used to support the program. Institutions will establish such fees on an individual program basis according to anticipated expenditures. Self-support certificate and program fees are retained by the institution.

(8) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

(9) Special Course Fees or Assessments

A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

(10) Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board as determined by Board staff.

2. Board Policy on Student Fees

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain tuition and fees that provide for quality education and maintain access to educational programs for Idaho citizens. In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change. An

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

3. Tuition and Fee Setting Process – Board Approved Tuition and Fees

a. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made.

Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

b. Board Approval

Board approval for fees will be considered when appropriate or necessary. This approval will be timed to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

c. Effective Date

Any change in the rate of tuition fees becomes effective on the date approved by the Board unless otherwise specified.

## Board Policy on Student Fees

Tuition & Fees	Institutions	Approved By		Budgeted	
		Board	CEO	Gen. Ed. Approp.	Local Accts
		Sect V.R.1.a.	Sect V.R.1.b.	Sect V.Q.1.	
<b>Board Approved Fees - V.R.1.a.</b>					
(1) Tuition					
Resident					
Full-time	BS/IS/LC/ET	X		X	
Part-time	BS/IS/LC/ET	X		X	
Nonresident					
Full-time	UI/BS/IS/LC/ET	X		X	
Part-time	UI/BS/IS/LC/ET	X		X	
(2) Matriculation Fee					
Resident					
Full-time	UI	X		X	
(3) Prof-Tech Education Fee					
Resident					
Full-time	EITC	X		X	
Part-time	EITC	X		X	
(4) Part-time Cr Hr Fee					
Resident					
Part-time	UI	X		X	
(5) Graduate Fee	UI/BS/IS	X		X	
(6) WUE Fee	UI/BS/IS/LC	X		X	
(7) Employee/Spouse Fee	UI/BS/IS/LC/ET	X		X	
(8) Senior Citizen Fee	UI/BS/IS/LC/ET	X		X	
(9) In-Service Fee	UI/BS/IS/LC	X		X	
(10) Workforce Training	UI/BS/IS/LC/ET	X		X	
WICHE Fee	Board Office			X	
Fed Morrill Act Funds	UI			X	
<b>CEO Approved Fees - V.R.1.b.</b>					
(1) Facilities Fee	UI/BS/IS/LC/ET		X		X
(2) Activity Fee	UI/BS/IS/LC/ET		X		X
(3) Technology Fee	UI/BS/IS/LC/ET		X		X
(4) Grants & Contracts		a			X
(5) Cont Educ	UI/BS/IS/LC/ET		X		X
(6) Professional Fee	UI/BS/IS/LC		X		X
(7) Self-Support Course Fee	UI/BS/IS/LC/ET		X		X
(8) Course Overload Fee	UI/BS/IS/LC/ET		X		X
(9) Special Course Fee	UI/BS/IS/LC/ET		X		X
(10) SHIP/Rm & Bd	UI/BS/IS/LC/ET		X		X

a The Board approves grants & contracts, which includes proposed fees.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**

**SUBJECT**

1st Reading of Proposed Amendments to Board Policy, Section III.T.4 – Intercollegiate Athletics.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections I.A.4. & 5.

Idaho State Board of Education Governing Policies & Procedures, Sections III.T.4.

**BACKGROUND**

Previous to 2003, the April Board agenda included an Athletics Report showing each institution's revised estimates of revenues, expenditures and fund balance for the current fiscal year and a proposed spending plan for the subsequent year. The June Athletics Report showed each institution's original budget and estimate for the current fiscal year and the original budget for the subsequent year.

For the April 2003 Board meeting, the institutions were unable to present an intercollegiate budget since the general education funds had not been appropriated at the time the agenda was prepared. Since the April report contained very similar information, the April report was discontinued.

Also, the Board moved the Athletics report usually scheduled for October to December starting in 2002.

**DISCUSSION**

Board policy needs to be updated in order to reflect the current reporting schedule for the Athletic reports during the calendar year.

**IMPACT**

No impact.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends updating Board policy to reflect the current schedule of Athletics reporting.

**BOARD ACTION**

A motion to approve for First Reading the changes to Idaho State Board of Education Governing Policies & Procedures, Section III.T.4. – Intercollegiate Athletics.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**1<sup>st</sup> Reading**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

Subsection: T. Intercollegiate Athletics

April, 2002April 2006

**T. Intercollegiate Athletics**

**4. Financial Reporting.**

The Board requires that the institutions adopt certain reporting requirements and common accounting practices in the area of intercollegiate athletic financing. The institutions will submit the following reports to the Board:

~~a. At the April Board meeting, the institutions shall submit a budget plan for the upcoming fiscal year beginning July 1. The plans shall detail the sources of revenue by category.~~

b.a. At the June Board meeting, the institutions shall submit an operating budget for the upcoming fiscal year beginning July 1 in a format prescribed by the Board office.

e.b. At the ~~October~~December Board meeting, institutions shall submit a statement of current funds, revenues, and expenditures, in the detail prescribed by the Board office, including all revenue earned during a fiscal year. A secondary breakdown of expenditures by sport and the number of participants will also be required. The number and amounts of nonresident tuition waivers and the fund balances as of June 30 of the report year should be included in the report. The general format of the report will be consistent with the format used in recent years. The revenue and expenditures reported on these reports must reconcile to the NCAA Agreed Upon Procedures Reports that are prepared annually and reviewed by the external auditors. The following fiscal year's financial information will be reported by each institution:

- (1) Estimated revenues and expenditures for the current fiscal year.
- (2) Actual revenues and expenditures for the fiscal year most recently completed.
- (3) Proposed operating budget for the next budget year beginning July 1. This report, however, will be submitted to the Board at its June meeting with other institutional operating budgets.

**THIS PAGE INTENTIONALLY LEFT BLANK**



**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: I. Governing Policies and Procedures

Subsection: A. Policy-Making Authority

April 2004

---

**4. Conformance with State and Federal Law**

All Board Governing Policies and Procedures and the internal policies and procedures of its institutions, agencies and school will comply with and be in conformance to applicable laws.

**5. Adoption, Amendment, or Repeal of Board Policies**

a. Board policies may be adopted by majority vote at any regular or special meeting of the Board. The adoption, amendment, or repeal of a Board policy may be requested by any member of the Board, the executive director, or any chief executive officer. Persons who are Board employees, or students or student groups, must file a written request with the chief executive officer of an institution, agency or school, or his or her designee, to receive Board consideration. An Idaho resident, other than those described above, may file a written request with the executive director for Board consideration of a proposal. Regardless of the source, a statement of the proposed adoption, amendment, or repeal must be presented to the executive director for transmittal to the Board. If the subject matter of the presentation concerns an agency, institution, school, or department of the Board, the executive director will also notify the appropriate chief executive officer of the nature of the request.

b. Board action on any proposal will not be taken earlier than the next regular or special meeting following Board approval for first reading. During the interim between the first reading and Board action, the chief executive officers will seek to discuss and review the proposal with faculty, staff, or other Board employees and students or student groups, as appropriate. The chief executive officers will transmit summaries of oral statements and written comments on the proposal to the executive director. After thorough consideration, the proposal will be presented by the executive director to the Board for action.

c. The executive director is authorized to make nonsubstantive corrections and amendments to Board Governing Policies and Procedures as may be necessary in such areas as typographical errors, cross-references, and citations of state and federal statutes.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**AGENCIES AND INSTITUTIONS OF THE STATE BOARD**

**SUBJECT**

First Reading: Changes to BYLAWS: revising Finance Audit Committee.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures; Bylaws, Section L.

Idaho State Board of Education Governing Policies & Procedures; Section I.A.4.a-b.

**BACKGROUND**

At the March 2004 Board meeting, the Board approved the creation of a new standing Audit Committee. Among the responsibilities of the Audit Committee is the selection of the external auditor. The current Bylaws for the Business Affairs and Human Resources Committee (BAHR) also contain the responsibility of selecting the external auditor. This revision deletes the duplication in the BAHR Committee Bylaws. This revision also changes the name of the BAHR Committee to the Finance Committee.

**DISCUSSION**

The revisions shown on page 4 will change the name of the Business Affairs and Human Resources Committee to the Finance Committee in order to utilize a more commonly used term. The duplication of the responsibility of selecting the external auditor is removed, as this responsibility now rests with the Audit Committee.

**IMPACT**

No impact.

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff recommends approval of the first reading of this policy.

**BOARD ACTION**

A motion to approve the first reading of changes to Idaho State Board of Education Governing Policies and Procedures, Bylaws, Section H., Committees of the Board, to revise the name of the Business Affairs and Human Resources Committee to the Finance Committee and to remove the responsibility of selecting the external auditor.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

1<sup>st</sup> Reading

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**  
SECTION: BYLAWS

Revised ~~June 2004~~April 2006

**H. Committees of the Board**

**3. ~~Business Affairs and Human Resources~~Finance Committee**

a. Purpose

The Business ~~Affairs and Human Resources~~Finance Committee is a standing advisory committee of the Board. It is responsible for developing and presenting recommendations to the Board on matters of policy and procedures concerning business affairs and human resources affairs.

b. Composition

The ~~Business Affairs and Human Resources~~Finance Committee is composed of two (2) or more members of the Board appointed by the president of the Board, who designates one (1) to serve as chairperson of the committee. In addition, it includes as ex-officio, nonvoting members the chief financial officers of the institutions; the chief financial officers of the agencies and the school; and the Board's chief financial officer. The chairperson presents all committee recommendations to the Board.

c. Responsibilities and Procedures

The ~~Business Affairs and Human Resources~~Finance Committee is responsible for making recommendations to the Board in the following general areas:

- ~~(1) Selection of the external auditor and r~~Review of the fiscal and internal operations and performance of the agencies and institutions;
- (2) Agency and institutional financial agenda items;
- (3) Coordination and development of guidelines and information for agency and institutional budget requests and operating budgets;
- (4) Long-range fiscal planning;
- (5) Fiscal analysis of the following
  - (a) New and expanded financial programs;
  - (b) Establishment, discontinuance or change in designation of administrative units;
  - (c) Consolidation, relocation, or discontinuance of programs;
  - (d) New facilities and any major modifications to facilities which would result in changes in programs or program capacity; and
  - (6) eOther matters as assigned by the Board.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

4. The ~~Business Affairs and Human Resources~~Finance Committee may establish necessary procedures to carry out its responsibilities. Such procedures must be consistent with the Board's Governing Policies and Procedures. The Board's chief fiscal officer, under the direction of the chairperson, prepares the agenda for and schedules each meeting of the committee and maintains a written record of the committee's activities and recommendations. A copy of the written record is included in the official minutes of the State Board of Education and Board of Regents of the University of Idaho.

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**

**GOVERNING POLICIES AND PROCEDURES**

BYLAWS: SECTION L. Adoption, Amendment, and Repeal of Bylaws

**L. Adoption, Amendment, and Repeal of Bylaws**

Bylaws may be adopted, amended, or repealed at any regular or special meeting of the Board by a majority vote of the Board, provided notice has been presented at the preceding meeting of the Board.

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY - continued**

**Idaho State Board of Education**

**GOVERNING POLICIES AND PROCEDURES**

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

Subsection: A. Policy-Making Authority

**4. Conformance with State and Federal Law**

All Board Governing Policies and Procedures and the internal policies and procedures of its institutions, agencies and school will comply with and be in conformance to applicable laws.

**Adoption, Amendment, or Repeal of Board Policies**

a. Board policies may be adopted by majority vote at any regular or special meeting of the Board. The adoption, amendment, or repeal of a Board policy may be requested by any member of the Board, the executive director, or any chief executive officer. Persons who are Board employees, or students or student groups, must file a written request with the chief executive officer of an institution, agency or school, or his or her designee, to receive Board consideration. An Idaho resident, other than those described above, may file a written request with the executive director for Board consideration of a proposal. Regardless of the source, a statement of the proposed adoption, amendment, or repeal must be presented to the executive director for transmittal to the Board. If the subject matter of the presentation concerns an agency, institution, school, or department of the Board, the executive director will also notify the appropriate chief executive officer of the nature of the request.

b. Board action on any proposal will not be taken earlier than the next regular or special meeting following Board approval for first reading. During the interim between the first reading and Board action, the chief executive officers will seek to discuss and review the proposal with faculty, staff, or other Board employees and students or student groups, as appropriate. The chief executive officers will transmit summaries of oral statements and written comments on the proposal to the executive director. After thorough consideration, the proposal will be presented by the executive director to the Board for action.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Idaho's Receipt of Federal Funds for Education – Summary Report

**REFERENCE**

June, 2005 Board requested answers to questions about federal funds.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-110, Idaho Code.  
Idaho State Board of Education Governing Policies & Procedures; Section N.1.-2.

**BACKGROUND**

A motion from the June 16, 2005 meeting of the State Board of Education (noted in the minutes of that meeting):

“To direct the OSBE staff to determine why funding to the State of Idaho under various federal programs from the U.S. Department of Education is made directly to the State Department of Education, to local education agencies in this state, and to other agencies under the State Board of Education, and to propose a plan of action, with the cooperation of the agencies that are receiving direct federal funding, to ensure that all federal fund payments are made solely to the State Board of Education, as the state educational agency (SEA) for the State of Idaho, for distribution and monitoring. This plan of action should come back to the State Board of Education for approval, and shall also include a staff recommendation with regard to the delegation of authority and responsibility related to the administration of federal programs related to this funding.”

**DISCUSSION**

This agenda item includes the following documents:

- A “Summary Report: Idaho’s Receipt of Federal Funds” (containing background, brief overview of federal education grants, proposed plan of action, preliminary recommendations, and federal education funds flow within the State Board of Education and agencies);
- a list of federal funds received by the agencies under the Board’s jurisdiction, including the State Department of Education (Attachments A through G);
- Recommendations regarding the roles and responsibilities for administration of the federal No Child Left Behind (NCLB) programs.

**IMPACT**

Adoption of the proposed plan of action and the preliminary recommendations would provide staff in the Office of the State Board of Education (OSBE) with the ability to properly monitor state-level federal education grants by providing a straightforward procedure that all state education agencies would be expected to follow.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Expectations and requirements would be known in advance, confusion would be minimized, and compliance would be possible.

**STAFF COMMENTS AND RECOMMENDATIONS**

Two major issues that should be addressed by the State Board of Education (SBE) concerning federal education funds administered at the state level:

Part 1: The SBE should provide direction about how the Board wishes to proceed. A Plan of Action, with detailed suggestions, begins on Page 8 within the Summary Report.

These suggestions are briefly summarized below:

- Determine which grant programs should be awarded to the SBE
- SBE should formally delegate, retain or share responsibilities
- All state education agencies should be required to notify OSBE before they submit a federal grant application
- Require all grant reports be submitted through OSBE
- All state education agencies provide OSBE quarterly financial reports on all federal funds

Part 2: Once the direction is set, the OSBE staff has outlined preliminary recommendations for policies to be implemented. They begin on Page 8 within the Summary Report, and are briefly summarized below:

- Agencies of the Board would continue to manage their federal programs, submit quarterly reports, notify OSBE before applying for a new grant, OSBE review applications prior to submittal
- Continue current flow for State Department of Education (SDE) grants from the U.S. Department of Education until the beginning of new fiscal year; have selected new federal awards made to SBE as the SEA
- Require the SDE to provide notice of interest in new discretionary/project grant applications, OSBE review of new applications, and quarterly reports for all existing grants immediately
- Determine which agency should complete the application for the charter school discretionary grant
- Direct joint responsibility and collaboration for the upcoming longitudinal data grant announcement (request for proposal).
- Consider joint responsibility in other areas. (see Attachment A Page 8)
- Define OSBE responsibility for oversight of on-going educational programming related to federal funding

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOARD ACTION**

A motion to direct staff to draft a policy relating to the oversight and administration of federal education funds in Idaho, specifically as referenced in Idaho Code 33-110.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

## SUMMARY REPORT IDAHO'S RECEIPT OF FEDERAL FUNDS FOR EDUCATION

### Background and General Information

The various agencies of the State Board of Education (SBOE) operate with numerous federal grants from a wide array of federal agencies. The federal authorizing legislation spells out the purposes for each grant program, identifies qualified applicants, and specifies the types of activities that can be funded. Most grant programs include the stipulation that funds be used to supplement, not supplant, local and state funds, i.e., federal funds are to be used to enhance, not replace, the efforts already being made by state and local agencies.

Some of these grants are formula grants, which flow to the state based on a formula applied by the federal agency; other federal funds are discretionary and are awarded to the individual agencies based on a competitive application process. Formula grant funds flow based upon approval by the funding agency of a plan for use of the funds. These plans must include goals and objectives as well as budgets that indicate how the money will be spent to accomplish the purposes of the grant program.

While monitoring the federal funds is important to assure funds are spent appropriately and in a timely manner, it is at least equally important to monitor grants to assure that the programs the funds are intended to support achieve their intended goals and provide the services promised in grant proposals. The programmatic side of the equation requires more time and attention than the fiscal side because of the greater knowledge base necessary to evaluate programs. Programmatic monitoring also requires substantial cooperation by all parties.

### Brief Overview of Grants to Agencies of the SBOE

- The Division of Professional Technical Education receives two formula grants from the US Department of Education (Carl D. Perkins Vocational and Technical Education Act) and a discretionary grant from the Department of Homeland Security.
- The Division of Vocational Rehabilitation receives three formula grants from the US Department of Education (Rehabilitation Act), two discretionary grants from the US Department of Education, and a discretionary grant from the Social Security Administration.
- The Idaho School for the Deaf and the Blind is a sub recipient through the State Department of Education of four formula grants from the US Department of Education and two formula grants from the US Department of Agriculture.

- Idaho State Historical Society receives three grants from the National Park Service (National Historic Preservation Act), one from the National Endowment for the Humanities, and one from the National Archives and Records Administration (various laws).
- Idaho Public Television received in FY06 two discretionary grants from the US Department of Commerce (Communications Act and Consolidated Appropriations Act) and one from the Department of Agriculture (Consolidated Appropriations Act). Each of these grants is for equipment.
- The Idaho State Library receives three formula grants and one discretionary grant from the Institute of Museum and Library Sciences (Museum and Library Services Act). They are also a sub recipient of funds from the Department of Housing and Urban Development through a block grant to the Clearwater Economic Development Association (Housing and Community Development Act).
- The State Department of Education (SDE) receives both formula and discretionary grants primarily from the US Department of Education. Some of these grants flow directly to the SDE (Adult Education and Family Literacy Act, Individuals with Disabilities Education Act) and others, primarily those associated with the No Child Left Behind Act (NCLB), come first to the State Board of Education and then flow through to the Department. SDE also receives funds from the US Department of Agriculture (National School Lunch Act), Department of Interior (Johnson-O'Malley Act), Department of Health and Human Services, Department of Justice (Public Law 108-199), Department of Veterans Affairs (Veterans Education and Employment Programs Amendments, Public Law 102-16), Corporation for National Service (Domestic Volunteer Service Act, National and Community Service Act), and the Department of Transportation (Highway Safety Act).

Total amounts of federal funds from each SBOE agency are listed on the flow chart titled "Federal Funds Received From the USDE, Fiscal Year 2006." For SDE funds from only the US Department of Education are included in the chart. (See attached sheet.)

**Why Some Funds Are Awarded to the "State Education Agency" and Others Are Not**

- The process of identifying all federal funds Idaho received in the furtherance of education has been lengthy. Although most funds are now categorized, some remain to be identified. For instance, no review has been conducted for grants from the US Department of Education that flow to other state agencies such as the Idaho Department of Health and Welfare.
- The term "state education agency" is primarily a term found in legislation dealing with public school funding, i.e. the Elementary and Secondary School Act and its more recent authorization known as No Child Left Behind. One exception noted

is the School Lunch Program; another is the Learn and Serve America Program, where the state education agency is one of a list of possible eligible applicants. Even in this major funding authorization (NCLB), there are additional groups identified as eligible to receive funding, including local education agencies and others that might be stakeholders in a specific project to be funded. In addition to the term “state education agency,” a sampling of legislative language for the grants listed in the above section includes:

- State boards of vocational education
  - Designated state agency
  - State
  - State and local governments
  - A public noncommercial educational broadcast station
  - Library administrative agencies
- At the time the SBOE reasserted its authority as the state education agency as described in Section 33-110, Idaho Code, there were many issues being discussed that dealt primarily with No Child Left Behind. Other programs were not as much at issue at that point. As a result, follow through action was taken to communicate only with those operating units of the US Department of Education required to make the change in flow of NCLB funds through the Data Universal Numbering System (DUNS) number for the Idaho State Board of Education. DUNS is a unique nine-digit numbering system that is used to identify a business. Most federal agencies track their grant programs through accounts with individual grantees by use of the DUNS number. These accounts allow for electronic transfer of funds and track award numbers and amounts, time of availability of funds, and balances remaining.
- Most agencies within the purview of the SBOE have, within their own operations, the infrastructure to support their federal grants, including the appropriate program and fiscal staff. Having additional funds flow through the Office of the State Board would increase the burden on Central Accounting which at this time handles the federal cash draw downs for NCLB funds for both OSBE and the SDE.
- The current funding structure within OSBE provides less than half an FTE for the financial and programmatic oversight and monitoring of the NCLB funds for Idaho. Federal funds for programs and administration cannot be used for this function. Only allowable (allowed under the terms of the specific grant) and allocable (work must actually be performed for specific grant purposes) program activities associated with the Assessment and LEP programs can be funded with the federal program funds managed by the SBOE.
- To date the SBOE has not directed additional changes, nor have they adopted policies to guide how funds currently awarded to the SBOE should be managed.

**Plan of Action**

- That SBOE determine which grant programs should be awarded directly to SBOE and which should remain with the current agency; OSBE should be directed to communicate this information to the individual funding agencies.
- That SBOE should formally delegate responsibilities, formally retain specific responsibilities and decisions as appropriate, or formally determine joint responsibilities
- That all agencies should be required to notify OSBE within five days of the grant announcement that they intend to submit a grant application; and that copies of the proposals should be submitted to OSBE far enough ahead of deadline to make changes if necessary.
- That SBOE require all grant reports be submitted through OSBE far enough in advance of deadline to allow for meaningful review, alterations if necessary, and also meeting the submittal deadline.
- That all agencies provide OSBE quarterly financial reports on all federal funds.

**Preliminary Recommendations**

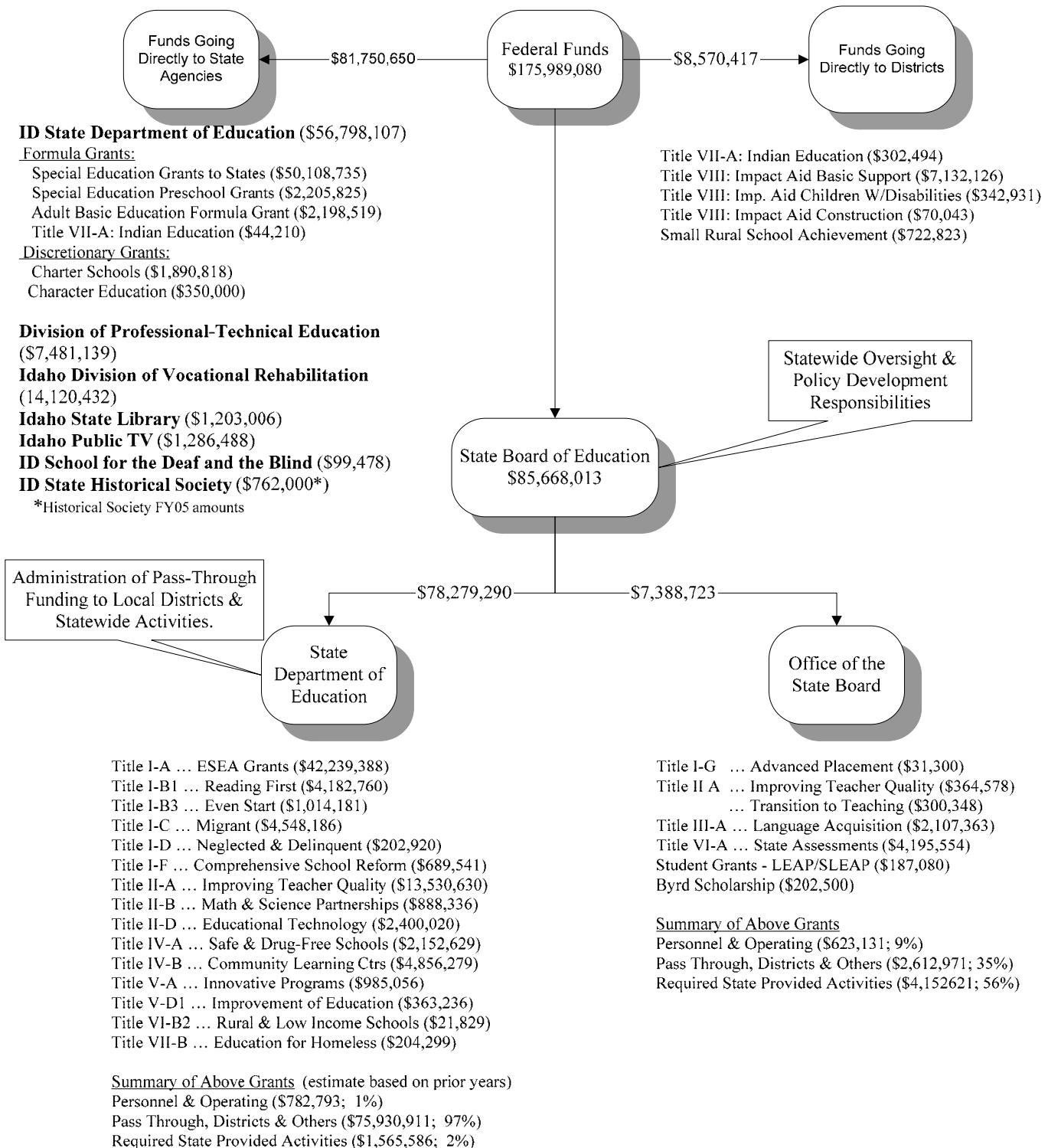
- Continue to have Board agencies manage their programs as currently designated; require quarterly reports, notification regarding interest in new discretionary/project grant applications, opportunity for OSBE review prior to submittal in accordance with new policy.
- Continue the current flow for SDE grants from the US Department of Education until the beginning of the new fiscal year. This timing will allow for all new federal awards from the US Department of Education to be made to the SBOE as the SEA. Additions to the current list of NCLB funds would include Special Education and Adult Basic Education.
- Require SDE to provide notice of interest in new discretionary/project grant applications, OSBE review of new applications, and quarterly reports for all existing grants immediately.
- The charter school discretionary grant announcement is now open. Determine which agency should complete the application. There is logic in retaining that grant within OSBE because of the responsibilities associated with the Charter School Commission. The caveat is the necessity of serving all new charter schools, not just the ones approved by the Commission.
- Direct joint responsibility and collaboration for the upcoming longitudinal data grant announcement (request for proposal).
- Other areas where joint responsibility should be considered: Assessment, coordination between Title I and Title III programs, developing the consolidated plan for submission to USDE, consolidated state reporting.
- Define responsibility of OSBE for oversight of on-going educational programming related to federal funding.



**SOURCES**

- Reports from individual agencies
- Catalog of Federal Domestic Assistance
- Federal Register announcements
- Idaho estimated formula allocations from US Department of Education (posted on web)
- Update on Federal Programs and Funding Administered by the Idaho Department of Education, a report prepared for the 2006 Idaho Legislature
- Recommendation for roles and responsibilities, submitted June 2005

**Office of the State Board of Education (OSBE)  
Federal Funds Received From the USDE  
Fiscal Year 2006**



*Of the federal funds overseen by the State Board of Education acting as the State Education Agency (SEA) that are detailed in the lower portion of the page, the State Department of Education (SDE) receives approximately 91% and passes a majority through to school districts. OSBE receives the remaining 9% of the monies. More than 35% of the OSBE federal money is passed through to students, school districts or colleges and universities. The SDE amount does not include federal funds that flow to SDE from other federal agencies. Numbers reflect grant awards for state fiscal year 2006 and do not include carryover from previous years.*

**Office of the State Board of Education  
Federal Grant Inventory  
Professional Technical Education**

	<b>Grant #1</b>	<b>Grant #2</b>	<b>Grant #3</b>
<b>Federal Funding Agency</b>	U.S. Dept of Education	U.S. Dept of Education	U.S. Dept of Homeland Security FEMA/NETC
<b>CFDA#</b>	84.048A	84.243A	97-043
<b>Grant Title</b>	Vocational Education Basic Grants to States	Tech-Prep Education	NFA State Fire Training Grant
<b>Purpose</b>	Improve Professional- Technical Education Programs	To Fund Tech-Prep Programs	Implementation of U.S. Fire Administration National Fire Academy (USFA/NFA) training courses and programs
<b>Formula/Discretionary</b>	Formula	Formula	Discretionary
<b>Grant Period</b>	7/1/2005-9/30/2006	7/1/2005-9/30-2006	9/15/2005 - 9/14/2006
<b>Grant Period Availability (If different than above)</b>	7/1/2005-9/30/2007	7/1/2005-9/30-2007	N/A
<b>Grant Amount</b>	\$6,828,695	\$624,444	\$28,000
<b>Recurring or One-Time</b>	Recurring	Recurring	Recurring
<b>Comments:</b>	These funds are authorized under the Carl D. Perkins Vocational and Technical Education Act of 1998	These funds are authorized under the Carl D. Perkins Vocational and Technical Education Act of 1998	

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Office of the State Board of Education  
Federal Grant Inventory  
Idaho Division of Vocational Rehabilitation**

<u>Descriptions</u>	<u>Basic Support 2005</u>	<u>Basic Support 2006</u>	<u>State Independent Living Services 2006</u>	<u>State Vocational Rehabilitation In-Service Training 2006</u>	<u>Migrant &amp; Seasonal Farm Workers 2006</u>	<u>SSA Benefits 2006</u>
Federal Funding Agency	U.S. Department of Education	U.S. Department of Education	U.S. Department of Education	U.S. Department of Education	U.S. Department of Education	Social Security Administration
CFDA #	84.126A	84.126A	84.169A	84.265A	84.128G	96.008
Grant Title ( Program or Project Title )	Rehabilitation Services - Vocational Rehabilitation Grants to States	Rehabilitation Services - Vocational Rehabilitation Grants to States	Independent Living - State Grants	VR Inservice Basic Training Grant	Migrant & Seasonal Farmworkers	Idaho Employment Initiative: Benefits Planning, Assistance and Outreach Project
Purpose ( Authority )	PL 102-569(1992); 103-73(1993); 105-220(1998) Rehabilitation Act of 1973, As Amended	PL 102-569(1992); 103-73(1993); 105-220(1998) Rehabilitation Act of 1973, As Amended	PL 102-569(1992); 103-73(1993); Rehabilitation Act of 1973, As Amended	PL 102-569 Rehabilitation Act of 1973, As Amended	PL 102-569 Rehabilitation Act of 1973, P.L. 93-112 As Amended	Sec. 1110 Social Security Act as amended
Formula / Discretionary ( Award Type )	Formula	Formula	Formula	Discretionary	Discretionary	Discretionary
Grant Period ( Federal Funding or Performance Period )	10/01/2004 - 09/30/2006	10/01/2005 - 09/30/2007	10/01/2005 - 09/30/2007	10/01/2005 - 09/30/2010	10/01/2003 - 09/30/2008	11/01/2000 - 05/31/2006
Grant Period Availability ( Grant or Budget Period ) If different Than Above				10/01/2005 - 09/30/2006	10/01/2005 - 09/30/2006	09/30/2004 - 05/31/2006
Grant Amount	12,515,781.00	12,891,254.00	167,487.00	115,298.00	127,000.00	118,431.00
Recurring or One-Time	Recurring	Recurring	Recurring	Recurring ( Competing Application - 5 year block )	Recurring ( Competing Application - 5 year block )	Recurring ( Competing Application - final year of 5 year block )
Comments:	Grant Award Number H126A050016 DUNS Number 782195721  Regulations: CFR Part 361 EDGAR As Applicable	Grant Award Number H126A060016 DUNS Number 782195721  Regulations: CFR Part 361 EDGAR As Applicable	Grant Award Number H169A06001 DUNS Number 782195721  Regulations: CFR Part 364 and 365 EDGAR As Applicable	Grant Award Number H265A050065 DUNS Number 782195721  Regulations: CFR Part 385, 388 EDGAR As Applicable	Grant Award Number H128G030003 DUNS Number 782195721  Regulations: CFR Part 369 EDGAR As Applicable	Grant Award Number 16-T-10037-10-4  20 CFR Parts 435, 437 and 438

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Office of the State Board of Education  
Federal Grant Inventory  
Idaho School for the Deaf and the Blind**

	<u>Grant #1</u>	<u>Grant #2</u>	<u>Grant #3</u>	<u>Grant #4</u>	<u>Grant #5</u>	<u>Grant #6</u>
Federal Funding Agency	U.S. Department of Agriculture	U.S. Department of Agriculture	US Dept of Ed	US Dept of Ed	US Dept of Ed	US Dept of Ed
CFDA #	N/A	10.555	84.027	84.186	84.010	84.318X
Grant Title	National School Lunch	National School Lunch	Title 6B IDEA	Title 4A ESEA	Title 1	EETT
Purpose	Commodities for NSL	NSL Program	Education	Drug Free Schools	Education	Education
Formula / Discretionary	Formula	Formula	Formula	Formula	Formula	Formula
Grant Period	Annual	Annual	Annual	Annual	Annual	Annual
Grant Period Availability (if different than above)	Same	Same	Same	Same	Same	Same
Grant Amount	Varies	30,409 in FY05	80,000 in FY06	605 in FY06	18,345 in FY06	528 in FY06
Recurring or One-Time	Recurring	Recurring				
Comments	FYE 6/30/05 \$2,574		Sub recipient	Sub recipient	Sub recipient	Sub recipient

**THIS PAGE INTENTIONALLY LEFT BLANK**



**Office of the State Board of Education  
Federal Grant Inventory  
Idaho State Historical Society**

	<u>Grant #1</u>	<u>Grant #2</u>	<u>Grant #3</u>	<u>Grant #4</u>	<u>Grant #5</u>	<u>Grant #6</u>
Federal Funding Agency	National Park Service	National Park Service	National Endowment for the Humanities	NARA-NHPRC	various	National Park Service
CFDA #	15904	159XV	45166	89003	4463	15904
Grant Title	State Historic Preservation	Cost Share - Lewis & Clark	Cultural Roots	State Historic Archives Review Board	Review/Consultant	Save America's Treasures
Purpose						
Formula / Discretionary						
Grant Period						
Grant Period Availability (if different than above)						
Grant Amount						
Recurring or One-Time						
Comments						

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Office of the State Board of Education  
Federal Grant Inventory  
Idaho State Library**

	<u>Grant #1</u>	<u>Grant #2</u>	<u>Grant #3</u>	<u>Grant #4</u>	<u>Grant #5</u>
Federal Funding Agency	Institute of Museum and Library Services	IMLS	IMLS	COSLA / IMLS	Clearwater Economic Development Association (CEDA)
CFDA #	45.310	45.310	45.310	45.310	14.246
Grant Title	LSTA State Grants	LSTA State Grants	LSTA State Grants	National Book Fest	Lewis & Clark LTAI FY05-05
Purpose	Library Services Technology Act PL 108-81as amended.	same	same	Showcase state programs promoting reading and literacy at the October conference in Washington DC	Lets Talk About It is a statewide project which annually helps rural public libraries sponsor reading and discussion programs for adults.
Formula / Discretionary	Formula	Formula	Formula	Discretionary	Discretionary
Grant Period	10/01/03 - 09/30/05	10/01/04 - 09/30/06	10/01/05 - 09/30/07	09/01/05 - 11-30/05	06/01/04 - 12/31/06
Grant Period Availability (if different than above)					
Grant Amount	\$1,084,890	\$1,150,464	not awarded to date	\$2,000	\$52,542.50
Recurring or One-Time	Recurring	Recurring	Recurring	One-time	One-time
Comments	Grant balance of \$208,951.49 expended in FY06				The Log Cabin Literary Center is currently administering this collaborative grant from CEDA.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**IDAHO STATE DEPARTMENT OF EDUCATION**  
**Anticipated Federal Revenues Showing Trustee and Benefit Payments**  
**For Federal Assistance Programs Managed by the Idaho State Department of Education**

**State Fiscal Year 2006**

(All Figures Expressed in Millions of Dollars)

Granting Agency Program	Total Award Estimate	State Level Activities	Trustee & Benefit Percentage	Trustee & Benefit Amount	Trustee & Benefits by Division				
					Admin- istration	Teachers	Operations	Children's Programs	Facilities
<b>U.S. Department of Agriculture</b>									
School Lunch Administration	\$0.625	\$0.625	0%	\$0					
School Breakfast Program	\$7.653	\$0	100%	\$7.653				\$7.653	
School Lunch Program	\$27.500	\$0	100%	\$27.500				\$27.500	
Child Care Program	\$4.400	\$0.220	95%	\$4.180				\$4.180	
Summer Food Program	\$0.300	\$0.015	95%	\$0.285				\$0.285	
Special Milk Program	\$0.200	\$0	100%	\$0.200				\$0.200	
Fresh Fruit and Vegetables Program	\$0.500	\$0	100%	\$0.500				\$0.500	
Team Nutrition Training	\$0.200	\$0.200	0%	\$0					
<b>Subtotal - Dept. of Agriculture</b>	<b>\$41.378</b>	<b>\$1.060</b>		<b>\$40.318</b>				<b>\$40.318</b>	
<b>U.S. Department of Education</b>									
<b>No Child Left Behind Act (NCLB) (by Title)</b>									
I-A Basic Programs	\$42.239	\$0.422	99%	\$41.817				\$41.817	
I-B Reading First	\$4.020	\$0.804	80%	\$3.216				\$3.216	
I-B Even Start Family Literacy	\$1.014	\$0.061	94%	\$0.953				\$0.953	
I-C Migrant Education	\$4.548	\$0.227	95%	\$4.321				\$4.321	
I-D Neglected & Delinquent	\$0.205	\$0.002	99%	\$0.203				\$0.203	
I-F Comprehensive School Reform	\$0.690	\$0.035	95%	\$0.656			\$0.656		
II-A Teacher Quality	\$13.523	\$0.445	99%	\$13.078		\$13.078			
II-B Math & Science Partnership	\$0.888	\$0.009	99%	\$0.879		\$0.879			
II-D Educational Technology	\$2.400	\$0.120	95%	\$2.280		\$0.570	\$1.710		
IV-A Safe & Drug-Free Schools	\$2.135	\$0.128	94%	\$2.007				\$2.007	
IV-B 21st Century Community Learning Centers	\$4.856	\$0.243	95%	\$4.613				\$4.613	
V-A Innovative Programs	\$0.985	\$0.148	85%	\$0.837				\$0.837	
V-B Charter Schools	\$1.891	\$0.095	95%	\$1.796			\$1.796		
V-B Character Education	\$0.350	\$0.350	0%	\$0					
VI-B Rural & Low-Income School Program	\$0.022	\$0.001	95%	\$0.021				\$0.021	
<b>Subtotal - NCLB</b>	<b>\$79.766</b>	<b>\$3.089</b>		<b>\$76.677</b>		<b>\$14.527</b>	<b>\$4.162</b>	<b>\$57.988</b>	

**IDAHO STATE DEPARTMENT OF EDUCATION**  
**Anticipated Federal Revenues Showing Trustee and Benefit Payments**  
**For Federal Assistance Programs Managed by the Idaho State Department of Education**

**State Fiscal Year 2006**

(All Figures Expressed in Millions of Dollars)

Granting Agency Program	Total Award Estimate	State Level Activities	Trustee & Benefit Percentage	Trustee & Benefit Amount	Trustee & Benefits by Division			
					Admin-istration	Teachers	Operations	Children's Programs Facilities
<b>U.S. Department of Education</b>								
<b>Individuals With Disabilities Education Act (IDEA)</b>								
VI-B Special Education - School Age	\$50.109	\$5.011	90%	\$45.098				\$45.098
VI-B Special Education - Preschool	\$2.206	\$0	100%	\$2.206				\$2.206
VI-D State Improvement Program	\$0.654	\$0.327	50%	\$0.327				\$0.327
<b>Subtotal - IDEA</b>	<b>\$52.969</b>	<b>\$5.338</b>		<b>\$47.631</b>				<b>\$47.631</b>
<b>U.S. Department of Education</b>								
<b>Other Authorizations</b>								
McKinney-Vento Homeless Childrens Education	\$0.204	\$0.051	75%	\$0.153				\$0.153
Adult Basic Education Programs	\$2.048	\$0.205	90%	\$1.843				\$1.843
National Assessment of Educational Progress (NAEP)	\$0.120	\$0.120	0%	\$0				
Nat'l Center for Education Statistics	\$0.050	\$0.050	0%	\$0				
<b>Subtotal - Other Authorizations</b>	<b>\$2.422</b>	<b>\$0.426</b>		<b>\$1.996</b>				<b>\$1.996</b>
<b>Subtotal - Dept. of Education</b>	<b>\$135.157</b>	<b>\$8.853</b>		<b>\$126.304</b>	<b>\$14.527</b>	<b>\$4.162</b>		<b>\$107.615</b>
<b>U.S. Department of Health &amp; Human Services</b>								
HIV/AIDS Health Education	\$0.221	\$0.221	0%	\$0				
Refugee School Impact Program	\$0.147	\$0.015	90%	\$0.132				\$0.132
<b>Subtotal - Dept. of H&amp;HS</b>	<b>\$0.368</b>	<b>\$0.236</b>		<b>\$0.132</b>				<b>\$0.132</b>
<b>U.S. Department of the Interior</b>								
Johnson-O'Malley Program	\$0.045	\$0.001	98%	\$0.044				\$0.044
<b>U.S. Department of Justice</b>								
Under-Age Alcohol Abuse Program	\$0.060	\$0.005	92%	\$0.055				\$0.055

**IDAHO STATE DEPARTMENT OF EDUCATION**  
**Anticipated Federal Revenues Showing Trustee and Benefit Payments**  
**For Federal Assistance Programs Managed by the Idaho State Department of Education**

**State Fiscal Year 2006**

(All Figures Expressed in Millions of Dollars)

Granting Agency Program	Total Award Estimate	State Level Activities	Trustee & Benefit Percentage	Trustee & Benefit Amount	Trustee & Benefits by Division			
					Admin- istration	Teachers	Operations	Children's Programs Facilities
U.S. Department of Transportation Drug-free Graduations	\$0.036	\$0.002	95%	\$0.034				\$0.034
U.S. Department of Veteran's Affairs Veterans Approval Program	\$0.165	\$0.165	0%	\$0				
Corporation for National Service (CNS)								
Learn & Serve America	\$0.084	\$0.008	90%	\$0.076				\$0.076
VISTA Training & Assistance	\$0.031	\$0.031	0%	\$0				
<b>Subtotal - CNS</b>	<b>\$0.115</b>	<b>\$0.039</b>		<b>\$0.076</b>				<b>\$0.076</b>
<b>TOTALS</b>	<b>\$177.324</b>	<b>\$10.361</b>	<b>94.16%</b>	<b>\$166.963</b>		<b>\$14.527</b>	<b>\$4.162</b>	<b>\$148.274</b>

Funds for State Formula-Allocated and Selected Student Aid Programs  
U.S. Education Funding  
Idaho

	2001	2002	2003	2004	2005	2006	2007	Change Fiscal Year 2006 to 2007		2001 to 2007
	Actual	Actual	Actual	Actual	Actual	Estimate	Estimate	Amount	Percent	% Change
ESEA Title I Grants to Local Educational Agencies	27,264,543	32,795,334	39,875,687	41,592,528	42,239,388	42,326,250	42,276,078	-48,172	-0.1%	55.1%
School Improvement Grants	0	0	0	0	0	0	716,087	716,087	---	---
Reading First State Grants	0	3,504,959	4,213,421	4,182,760	4,019,926	3,976,212	3,976,212	0	0.0%	---
Even Start	1,122,500	1,127,500	1,120,106	1,113,439	1,014,181	445,400	0	-445,400	-100.0%	-100.0%
State Agency Program-Migrant	4,309,793	4,614,797	4,572,256	4,573,235	4,548,186	4,501,504	4,501,507	3	0.0%	4.4%
State Agency Program-Neglected and Delinquent	128,875	140,920	212,126	180,651	204,970	206,237	206,237	0	0.0%	60.0%
Comprehensive School Reform (Title I)	603,324	719,409	715,130	804,179	669,541	0	0	0	---	-100.0%
Capital Expenses for Private School Children	9,002	0	0	0	0	0	0	N/A	N/A	N/A
High School Reform	0	0	0	0	0	0	4,647,440	4,647,440	---	---
Subtotal, Education for the Disadvantaged	33,438,037	42,902,919	50,708,728	52,446,792	52,716,192	51,455,603	56,327,561	4,871,958	9.5%	68.5%
Impact Aid Basic Support Payments	5,728,624	6,753,111	6,587,561	6,109,423	6,872,704	7,576,710	7,409,994	-166,716	-2.2%	29.4%
Impact Aid Payments for Children with Disabilities	384,149	394,772	362,380	311,810	313,776	347,959	347,959	-2	0.0%	-9.4%
Impact Aid Construction	17,554	29,082	32,540	59,403	65,489	67,474	0	-67,474	-100.0%	-100.0%
Subtotal, Impact Aid	6,130,327	7,176,945	6,982,481	6,480,636	7,251,969	7,992,143	7,757,951	-234,192	-2.9%	26.6%
Improving Teacher Quality State Grants	0	13,567,163	13,965,246	13,961,604	13,895,209	13,751,559	13,751,559	0	0.0%	---
Mathematics and Science Partnerships	0	0	499,218	741,850	888,336	906,246	906,246	0	0.0%	---
Educational Technology State Grants	2,250,000	3,075,155	3,214,970	3,304,308	2,400,020	1,317,349	0	-1,317,349	-100.0%	-100.0%
21st Century Community Learning Centers	0	1,522,706	2,755,958	4,895,445	4,856,279	4,807,715	4,807,715	-2	0.0%	---
State Grants for Innovative Programs	1,911,525	1,911,525	1,899,100	1,472,363	985,056	491,535	491,535	0	0.0%	-74.3%
State Assessments	0	4,058,574	4,108,407	4,151,376	4,195,554	4,195,554	4,195,554	0	0.0%	---
Rural and Low-income Schools Program	0	237,902	340,442	118,356	21,829	21,611	21,611	0	0.0%	---
Small, Rural School Achievement Program	0	1,028,069	772,475	798,484	722,823	713,041	713,042	1	0.0%	---
Indian Education-Grants to Local Educational Agencies	400,182	450,713	419,945	365,416	443,762	444,534	444,534	0	0.0%	11.1%
Safe and Drug-Free Schools and Communities State Grants	2,142,933	2,307,865	2,292,555	2,152,629	2,135,030	1,681,535	0	-1,681,535	-100.0%	-100.0%
Language Acquisition State Grants	0	1,147,558	1,242,349	1,297,826	2,107,363	2,246,278	2,246,277	-1	0.0%	---
Fund for the Improvement of Education-Comprehensive School Reform	242,365	369,972	367,567	363,236	0	0	0	0	---	-100.0%
State Grants for Community Service for Expelled or Suspended Students	0	250,000	248,375	0	0	0	0	0	---	---
Eisenhower Professional Development State Grants	2,173,869	0	0	0	0	0	0	N/A	N/A	N/A
Class Size Reduction	7,615,200	0	0	0	0	0	0	N/A	N/A	N/A
Immigrant Education	378,156	0	0	0	0	0	0	N/A	N/A	N/A
Subtotal, All of the Above Programs, which constitute the No Child Left Behind Act of 2001	56,682,594	80,007,066	89,817,816	92,550,521	92,619,422	90,024,703	91,063,583	1,038,880	1.8%	61.7%
Education for Homeless Children and Youth	106,965	156,598	186,640	199,980	204,299	204,721	204,400	-321	-0.2%	91.1%
School Renovation Grants	5,483,750	0	0	0	0	0	0	N/A	N/A	N/A
Special Education-Grants to States	28,717,888	34,533,972	41,225,568	47,389,266	50,188,735	50,036,448	50,461,972	425,524	0.9%	75.7%
Special Education-Preschool Grants	2,233,491	2,233,491	2,220,506	2,221,713	2,205,825	2,186,122	2,186,122	0	0.0%	-2.1%
Grants for Infants and Families	1,878,520	2,043,288	2,127,667	2,194,384	2,160,317	2,138,714	2,138,714	0	0.0%	13.9%
Subtotal, Special Education	32,829,899	38,810,751	45,573,741	51,805,363	54,474,877	54,361,284	54,786,806	425,524	0.8%	66.9%
Vocational Education State Grants	6,619,244	7,115,066	6,806,770	6,902,934	6,828,695	6,758,574	0	-6,758,574	-100.0%	-100.0%
Tech-Prep Education State Grants	652,082	667,574	631,392	624,444	624,444	624,444	0	-624,444	-100.0%	-100.0%
Subtotal, Vocational and Adult Education	7,271,325	7,782,640	7,438,162	7,527,378	7,453,139	7,383,018	0	-7,383,018	-100.0%	-100.0%
Subtotal, All Elementary/Secondary Level Programs	102,374,534	126,757,055	143,096,359	152,083,242	154,751,737	151,973,726	146,654,791	-5,318,935	-3.5%	43.3%



Funds for State Formula-Allocated and Selected Student Aid Programs  
U.S. Education Funding  
Idaho

	2001	2002	2003	2004	2005	2006	2007	Change Fiscal Year 2006 to 2007		2001 to 2007
	Actual	Actual	Actual	Actual	Estimate	Estimate	Estimate	Amount	Percent	% Change
Federal Pell Grants	59,000,000	69,000,000	81,800,000	83,300,000	79,200,000	80,200,000	81,700,000	1,500,000	1.9%	38.5%
Federal Supplemental Educational Opportunity Grants	2,039,102	1,938,153	1,886,312	1,836,301	2,012,624	1,992,498	1,992,498	0	0.0%	-2.3%
Federal Work-Study	3,005,722	2,884,886	2,884,125	2,813,847	2,796,986	2,769,016	2,769,015	-1	0.0%	-7.9%
Federal Perkins Loans--Capital Contributions	395,298	480,214	479,772	435,445	0	0	0	0	—	-100.0%
Leveraging Educational Assistance Partnership	184,070	224,476	222,775	186,938	187,080	217,492	0	-217,492	-100.0%	-100.0%
Byrd Honors Scholarships	198,000	205,500	204,000	202,500	202,500	201,000	0	-201,000	-100.0%	-100.0%
<b>Subtotal, All Postsecondary Education Programs</b>	<b>64,822,192</b>	<b>74,733,229</b>	<b>87,476,984</b>	<b>88,875,031</b>	<b>84,399,190</b>	<b>85,380,006</b>	<b>86,461,513</b>	<b>1,081,507</b>	<b>1.3%</b>	<b>33.4%</b>
Vocational Rehabilitation State Grants	12,662,768	13,271,862	13,759,048	13,830,629	14,210,233	14,601,769	15,464,609	862,840	5.9%	22.1%
Client Assistance State Grants	118,241	120,724	122,459	121,738	120,762	119,554	119,554	0	0.0%	1.1%
Protection and Advocacy of Individual Rights	138,633	147,782	164,200	163,236	161,930	160,311	160,306	-5	0.0%	15.6%
Supported Employment State Grants	300,000	300,000	300,000	300,351	300,000	300,000	0	-300,000	-100.0%	-100.0%
Independent Living State Grants	297,561	297,581	295,647	293,902	304,522	301,477	301,479	2	0.0%	1.3%
Services for Older Blind Individuals	225,000	225,000	225,000	225,000	228,358	225,000	225,000	0	0.0%	0.0%
Assistive Technology State Grant Program	0	0	0	0	349,240	361,047	361,088	41	0.0%	—
Protection and Advocacy for Assistive Technology	50,000	50,000	50,000	50,000	50,000	50,000	0	-50,000	-100.0%	-100.0%
Adult Basic and Literacy Education State Grants	1,611,540	1,716,654	2,031,592	2,062,293	2,047,907	2,029,411	2,029,411	0	0.0%	25.9%
English Literacy and Civics Education State Grants	155,744	167,855	148,273	146,836	150,612	210,855	210,855	0	0.0%	35.4%
State Grants for Incarcerated Youth Offenders	98,859	90,217	102,703	139,049	146,412	152,758	0	-152,758	-100.0%	-100.0%
<b>Subtotal, All Other</b>	<b>15,658,366</b>	<b>16,387,675</b>	<b>17,198,922</b>	<b>17,333,032</b>	<b>18,069,976</b>	<b>18,512,182</b>	<b>18,872,302</b>	<b>360,120</b>	<b>1.9%</b>	<b>20.5%</b>
<b>Total</b>	<b>182,855,092</b>	<b>217,877,959</b>	<b>247,772,265</b>	<b>258,291,305</b>	<b>257,220,903</b>	<b>255,865,914</b>	<b>251,988,606</b>	<b>-3,877,308</b>	<b>-1.5%</b>	<b>37.8%</b>
New Student Loan Volume:										
Federal Direct Student Loans	103,546,648	124,236,093	141,435,791	134,434,798	134,794,930	144,766,567	154,168,206	9,401,639	6.5%	48.9%
Federal Family Education Loans	30,946,378	42,079,743	53,507,301	72,021,703	76,214,584	84,446,817	89,952,127	5,505,310	6.5%	190.7%
<b>Total, New Student Loan Volume</b>	<b>134,493,026</b>	<b>166,315,836</b>	<b>194,943,092</b>	<b>206,456,501</b>	<b>211,009,514</b>	<b>229,213,384</b>	<b>244,120,333</b>	<b>14,906,949</b>	<b>6.5%</b>	<b>81.5%</b>
<b>Grand Total</b>	<b>317,350,118</b>	<b>384,193,795</b>	<b>442,715,357</b>	<b>464,747,806</b>	<b>470,230,417</b>	<b>485,079,298</b>	<b>496,108,939</b>	<b>11,029,641</b>	<b>2.3%</b>	<b>56.3%</b>

NOTES:

N/A = Not applicable. Program was consolidated or terminated under the No Child Left Behind Act of 2001.

NOTE: State allocations for fiscal years 2006 and 2007 are preliminary estimates based on currently available data. Allocations based on new data may result in significant changes from these preliminary estimates.

Compiled for posting on the WEB by the Budget Service on February 6, 2006.

**THIS PAGE INTENTIONALLY LEFT BLANK**

## RECOMMENDATIONS RE ROLES AND RESPONSIBILITIES FOR FEDERAL NCLB PROGRAMS

Prepared by Sandra DeKlotz, Federal Programs Manager

While it is the duty of the State Board of Education, together with the Executive Director of the Office of the State Board of Education, to identify overarching policies and define the responsibilities for agencies overseen by the Board, I have been tasked to provide recommendations for division and alignment of roles as they relate to federal “No Child Left Behind” programs:

<b>State Board of Education</b>	<b>Office of the State Board of Education</b>	<b>State Department of Education</b>
<ul style="list-style-type: none"> <li>• Establish policies, including the determination of which funds should flow through Board account</li> <li>• Provide leadership</li> <li>• Delegate management of programs to the Department and OSBE.</li> <li>• Delegate to SDE the responsibilities associated with formula grant programs</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Director: Provide oversight of the management of all programs for which Board is SEA</li> <li>• Clarify with US Department of Education the programs for which the Board is SEA</li> <li>• Fill staff positions which have responsibility for federal programs</li> <li>• Establish clear lines of communication and understanding of expectations</li> <li>• Delegate responsibility and commensurate authority to staff</li> </ul>	<ul style="list-style-type: none"> <li>• Assure proper management of programs delegated to the department</li> <li>• Implement plans in compliance with federal law and within state requirements</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Review and submit SDE applications to USDE in a timely fashion</li> <li>• Provide SDE information re Title III and Title VI for inclusion in Consolidated Application</li> </ul>	<ul style="list-style-type: none"> <li>• Notify/confer with OSBE re applications being prepared</li> <li>• Prepare applications for Consolidated Plan and discretionary grants</li> <li>• Include Title III and Title VI in Consolidated Application</li> <li>• Provide plans/proposals to OSBE ≥ two weeks prior to deadline for submittal *</li> </ul>
	<ul style="list-style-type: none"> <li>• Apply for appropriate discretionary federal and other grants to further the goals of the Board</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<ul style="list-style-type: none"> <li>• In consultation with SDE, develop and submit Consolidated Plan Accountability Workbook—amend as warranted</li> </ul>	<ul style="list-style-type: none"> <li>• Make AYP determinations in collaboration with OSBE</li> <li>• Prepare/publish statewide report card</li> </ul>
	<ul style="list-style-type: none"> <li>• Assure programs managed by OSBE set the example for compliance and</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare individual grant reports as</li> </ul>

## RECOMMENDATIONS RE ROLES AND RESPONSIBILITIES FOR FEDERAL NCLB PROGRAMS

Prepared by Sandra DeKlotz, Federal Programs Manager

	<p>quality</p> <ul style="list-style-type: none"> <li>• Prepare required reports</li> <li>• Receive, review and submit to USDE required grant reports</li> <li>• Analyze content of reports/summaries and keep Board informed re status of grant programs</li> </ul>	<p>required and submit to OSBE <math>\geq</math> two weeks of due date *</p> <ul style="list-style-type: none"> <li>• Conduct data analysis for program improvement-prepare a brief summary for OSBE</li> </ul>
	<ul style="list-style-type: none"> <li>• Track federal grant funds that flow through the Board</li> <li>• Provide regular updates to the Board</li> <li>• Recommend to Board re continuation or change for management of grant programs</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate and administer funds</li> <li>• Disburse flow through funds to LEAs/subgrants</li> <li>• Provide fiscal reports on grants on a monthly/quarterly basis re funding status, including flow through and administration</li> <li>• Take the initiative to keep the Board informed</li> <li>• Collaborate with Board staff</li> </ul>
	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

\* Concern: since federal deadlines are usually fairly short (most are about 6 weeks; some require turnaround in two weeks or less), requiring a two week window for OSBE review may be unreasonable for SDE. However, early notice and regular interaction between OSBE and SDE could reduce this time requirement.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

**Idaho Statutes**

TITLE 33  
EDUCATION  
CHAPTER 1  
STATE BOARD OF EDUCATION

33-110. AGENCY TO NEGOTIATE, AND ACCEPT, FEDERAL ASSISTANCE. The state board is designated as the state educational agency which is authorized to negotiate, and contract with, the federal government, and to accept financial or other assistance from the federal government or any agency thereof, under such terms and conditions as may be prescribed by congressional enactment designed to further the cause of education.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY - continued**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS  
Subsection: N. Grants and Contracts

April 2002

---

**N. Grants and Contracts**

**1. Approval of Grant and Contract Applications**

All applications for grants and contracts that require the institution, school or agency to dedicate current funds or facilities or will obligate the institution, school or agency or state to dedicate future funding or significant facilities require approval by the executive director. Cost sharing or other types of in-kind matching requirements are not considered as dedicated commitments. If there is no dedicated funding or facilities obligation, the application shall be approved by the chief executive officer of the institution, school or agency or his or her designee. When requests for approval of such applications are presented to the executive director the following information must be included:

- a. Agency to which application is made.
- b. Amount of the proposal.
- c. Period of the grant or contract.
- d. Purpose of the grant or contract.
- e. Nature of obligations including amount of funds involved or facilities to be committed.

**2. Acceptance of Grants and Contracts**

Grants and contracts accepted by the institution, school or agency must be reported to the executive director quarterly by the institution, school or agency of official notification, when the amount of the grant or contract award exceeds one hundred thousand dollars (\$100,000). When grant or contract awards are presented to the executive director, the following information must be provided:

- a. Name of grantor or contract.
- b. Amount of the grant or contract.
- c. Grant or contract period.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

- d. Purpose of the grant or contract.
- e. Indicate nature of institution, school or agency's obligations in the form of dedicated funding or dedication of significant facilities. If there is none, the following statement should be included: "No future state obligation will be incurred with the acceptance of this grant or contract."



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**AGENCIES AND INSTITUTIONS OF THE STATE BOARD**

**SUBJECT**

FY 2007 Student Tuition & Fee Rates (Academic Year 2006-2007)

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.R.

**BACKGROUND**

Section V.R. (Pages 21-26) contains the Board policy that defines fees, identifies the process to change fees, and establishes the approval level required for the various student fees (chief executive officer or the Board). The policy states:

“In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change. An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.”

A chart comparing these factors can be found on Page 11.

At the April 2005 fee hearing, Board members expressed a desire for more detailed information to be presented by institutions, specifically how the proposed fee levels were determined, the effect upon institutional programs and the effect upon institutions if the entire proposal was not approved. Board members also articulated their desire to review the material presented by institutions to students at the campus fee hearings. In addition, a Board member inquired about how the proposed fees compared with the Idaho institutions' peers.

**DISCUSSION**

Per Board policy, Boise State University (BSU), Idaho State University (ISU), University of Idaho (UI), Lewis-Clark State College (LCSC) and Eastern Idaho Technical College (EITC) notified students of proposed fee increases, conducted public hearings, and now recommend to the Board student fee and tuition rates for FY 2007.

To provide the Board with the material noted previously, staff requested additional information, especially regarding campus fee hearings, from the institutions and students. Staff also requested that institutions be prepared to discuss at the April meeting what programs will be affected if the entire recommended fee, or some other level of fee increase is approved.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Data for each institution can be found behind separate mini-tabs (bookmarks if viewed electronically). The page following has a mini-Table of Contents to assist with locating documents provided by each institution.

**Fee Recommendation - Summary**

Full-time resident fee increases being recommended by the institutions for fiscal year 2007 (academic year 2006-2007) are as follows:

	<u>Fee</u>	<u>% Inc.</u>
Boise State University	\$4,210	8.73%
Idaho State University	4,280	7.00%
University of Idaho	4,344	9.48%
Lewis-Clark State College	3,938	6.03%
Eastern Idaho Technical College	1,578	3.00%

**Reference Documents**

Page 7 displays a page from the FY 2007 Idaho Legislative Budget Book showing the reduction in the percentage of the General Fund allocated to College & Universities over the last 22 years. The General Fund allocated to College & Universities in 1984 was 15.5% and now is only 10.5% in 2006. The FY 2007 appropriation process has just been completed, and the College & University portion of the overall General Fund appropriation is 10.4%. This trend is one significant reason for fee and tuition fee increases in previous years.

A chart on Page 8 compares the current fiscal year WICHE states' fees and tuition fee averages for residents and nonresidents for the universities, and Lewis-Clark State College. This list of states has been used by the Board for comparison in previous years.

**Fee History**

The chart on page 9 shows:

- Past 3 year's average percentage growth in resident undergraduate fees
- Cost of attendance
- Idaho per capita income
- institutional aid

The chart on page 10 shows the resident undergraduate fees as a percentage of per capita income and Idaho average annual wages since 1995. The chart on Page 11 displays the percentage change from prior year for resident undergraduate fees, consumer price index, Idaho per capita income, and Idaho average annual wages.

### **Cost of Attending College**

The charts on pages 12 and 13 provide information for the cost of attendance vs. available resources used to meet that cost. The chart on page 12 displays, for fiscal years 2003 through 2005, the cost of attendance, composed of:

- room & board
- student fees
- personal expenses
- transportation
- books & supplies

These costs represent the average at the four 4-year institutions. The available resources to pay for the cost of attendance are shown using a dollar bill symbol. The chart shows that the gap between the cost of attendance and the available resources is growing.

The chart on page 13 shows the sources of revenues used to meet the cost of attendance in 2005. For a family with an average income of \$50,000, there is an unmet cost of attendance of \$3,236 after an expected family contribution of \$4,430. The unmet cost of attendance would need to come from personal debt and/or other sources. For a family with an average income of \$75,000, there is an additional capacity of \$3,654 after an expected family contribution of \$7,666.

### **Fee Recommendations - Detailed**

Page 15 summarizes the recommended fees and tuition increases followed by two charts displaying current (FY 06) and proposed (FY 07) fee levels for Idaho resident undergraduate and graduate students.

The detailed fee proposals for each institution are contained in separate mini-tabs (BSU, ISU, UI, LCSC, and EITC) and consist of:

- 1) narrative justification of the fee increase request and planned uses of the additional revenue;
- 2) schedule detailing the fee and tuition fee changes;
- 3) schedule projecting the amount of revenue generated from the fee and tuition fee changes;
- 4) schedule displaying a 5-year history of Board-approved fees and the FY07 requested fees.
- 5) peer institution comparison, 3-year history including current year fees

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**IMPACT**

A portion of the additional revenue to support FY07 institutional operating budgets is generated by increased student fees and tuition fees. Additional student fee revenue will be collected, as noted in the spreadsheets, for institutional uses. Institutions will be present to discuss the need for the additional fee revenue and how that revenue will be used.

**STAFF COMMENTS**

The recommended fees are within the Board's designated increase limit of 10%. For the current year, FY 2006, Idaho's undergraduate resident fee for universities is 2.2% below the WICHE average, and Lewis Clark State College is 1.5% above the WICHE average. The Board has previously stated its intention to have non-resident tuition be at the WICHE average. As seen on the chart on page 8, Idaho is currently approximately 3.0% below the WICHE average for universities and 2.3% below the WICHE average for Lewis-Clark State College.

Included with each institution's Notice of Fee Hearing is a document which provides the detail for each fee amount. The notice presented at the campus hearing is for one semester, while historically the recommendation being made by the respective President's to the Board is displayed as an annual (two semester) amount.

Also, the amounts proposed by the institution to the students may not be the same amount being recommended to the Board. Referring to the schedules for each institution as follows: BSU minitab, Page 8; ISU minitab, Page 8; UI minitab, Page 6; LCSC minitab, Page 6; and EITC minitab, Page 4, compare the columns labeled "FY 07 Initial Notice" and "Recommended Fees – FY 07 Fees". Shown are the proposed and recommended fee levels.

Student fees are one source of income for institutions of higher education. State support (General Fund appropriation), grants and contracts, auxiliary revenues (including athletics) and miscellaneous revenue are other sources of income for institutions.

Student fees constitute a significant portion of the increased revenue available to an institution each year. For example, in FY 2005 the increase in revenues from fees recommended by the institutions totaled \$16 million. This total consisted of \$12.3 million (76%) from fee increases and \$3.9 million (24%) from enrollment increases.

Staff has reviewed the information provided by the institutions and provided additional material for Board member review prior to setting of fees for FY 2007. Staff will discuss related revenue topics with the Board when introducing the agenda item.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOARD ACTION**

Proposed Board action for each institution is included on the following page.

Staff notes that professional fees at Idaho State University for the Physician Assistant and PharmD programs, which are Board-approved fees, are included in the main motion for Idaho State University. With respect to the Physician Assistant program specifically, new students (resident and non-resident) will pay an additional \$1,000 per term (three terms per academic year).

These specific fees can be reviewed on Lines 25, 26 & 33, 34 within the ISU minitab, Page 8, which displays the ISU fee recommendation.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**AGENCIES AND INSTITUTIONS OF THE STATE BOARD - continued**

**BOISE STATE UNIVERSITY:**

A motion to approve the tuition and fee rates for FY 2007 for Boise State University at an overall increase of \$\_\_\_\_\_/\_\_\_\_\_% , to include tuition, facility fees, and activity fees.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

---

---

**IDAHO STATE UNIVERSITY:**

A motion to approve the tuition and fee rates for FY 2007 for Idaho State University at an overall increase of \$\_\_\_\_\_/\_\_\_\_\_% , to include tuition, facility fees, and activity fees.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

---

---

**UNIVERSITY OF IDAHO:**

A motion to approve the tuition and fee rates for FY 2007 for the University of Idaho at an overall increase of \$\_\_\_\_\_/\_\_\_\_\_% , to include tuition, facility fees, and activity fees.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

---

---

**LEWIS-CLARK STATE COLLEGE:**

A motion to approve the tuition and fee rates for FY 2007 for Lewis-Clark State College at an overall increase of \$\_\_\_\_\_/\_\_\_\_\_% , to include tuition, facility fees, and activity fees.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

---

---

**EASTERN IDAHO TECHNICAL COLLEGE:**

A motion to approve the tuition and fee rates for FY 2007 for Eastern Idaho Technical College at an overall increase of \$\_\_\_\_\_/\_\_\_\_\_% , to include tuition, facility fees, and activity fees.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

**Twenty-Two Year History of General Fund  
Original Appropriations: FY 1985 to FY 2006  
Millions of Dollars**

Fiscal Year	Public Schools	College & Universities	All Other Education	Total Education	Health & Welfare*	Adult & Juv Corrections	All Other Agencies	Total Gen Fund
2006	\$987.1	\$228.9	\$141.8	\$1,357.9	\$457.7	\$152.2	\$213.2	\$2,180.9
2005	\$964.7	\$223.4	\$138.3	\$1,326.3	\$407.6	\$142.8	\$205.5	\$2,082.1
2004	\$943.0	\$218.0	\$131.3	\$1,292.3	\$375.8	\$140.6	\$195.3	\$2,004.1
2003	\$920.0	\$213.6	\$130.4	\$1,264.0	\$359.6	\$145.0	\$199.3	\$1,967.9
2002	\$933.0	\$236.4	\$142.1	\$1,311.5	\$358.0	\$147.3	\$227.5	\$2,044.3
2001	\$873.5	\$215.0	\$121.1	\$1,209.5	\$282.1	\$123.2	\$189.2	\$1,804.0
2000	\$821.1	\$202.0	\$110.4	\$1,133.4	\$270.7	\$108.5	\$162.1	\$1,674.7
1999	\$796.4	\$192.9	\$103.5	\$1,092.8	\$252.7	\$106.4	\$159.0	\$1,610.8
1998	\$705.0	\$178.6	\$94.4	\$978.0	\$236.6	\$90.3	\$134.0	\$1,438.9
1997	\$689.5	\$178.0	\$94.4	\$961.9	\$238.5	\$78.6	\$133.7	\$1,412.7
1996	\$664.0	\$171.0	\$88.8	\$923.8	\$224.3	\$73.5	\$127.3	\$1,348.8
1995	\$620.5	\$164.5	\$87.8	\$872.8	\$226.9	\$50.3	\$114.2	\$1,264.2
1994	\$528.0	\$146.0	\$75.7	\$749.7	\$192.5	\$44.2	\$98.1	\$1,084.6
1993	\$497.0	\$139.0	\$73.1	\$709.1	\$163.9	\$37.5	\$96.6	\$1,007.1
1992	\$487.5	\$141.4	\$74.0	\$703.0	\$146.9	\$37.5	\$100.0	\$987.4
1991	\$450.1	\$133.3	\$67.9	\$651.3	\$132.7	\$32.3	\$93.3	\$909.5
1990	\$394.3	\$115.5	\$58.3	\$568.0	\$101.1	\$25.1	\$79.4	\$773.7
1989	\$356.0	\$106.0	\$52.3	\$514.3	\$84.0	\$19.3	\$68.2	\$685.8
1988	\$343.0	\$101.7	\$50.2	\$494.9	\$79.3	\$17.0	\$66.2	\$657.3
1987	\$314.0	\$90.7	\$46.5	\$451.2	\$71.7	\$15.3	\$62.7	\$600.9
1986	\$304.0	\$88.0	\$46.5	\$438.5	\$71.5	\$14.9	\$62.7	\$587.7
1985	\$288.8	\$80.9	\$43.7	\$413.3	\$70.2	\$12.7	\$61.9	\$558.1

**Percentage of Total**

Fiscal Year	Public Schools	College & Universities	All Other Education	Total Education	Health & Welfare*	Adult & Juv Corrections	All Other Agencies	Total
2006	45.3%	10.5%	6.5%	62.3%	21.0%	7.0%	9.8%	100%
2005	46.3%	10.7%	6.6%	63.7%	19.6%	6.9%	9.9%	100%
2004	47.1%	10.9%	6.6%	64.5%	18.8%	7.0%	9.7%	100%
2003	46.8%	10.9%	6.6%	64.2%	18.3%	7.4%	10.1%	100%
2002	45.6%	11.6%	7.0%	64.2%	17.5%	7.2%	11.1%	100%
2001	48.4%	11.9%	6.7%	67.0%	15.6%	6.8%	10.5%	100%
2000	49.0%	12.1%	6.6%	67.7%	16.2%	6.5%	9.7%	100%
1999	49.4%	12.0%	6.4%	67.8%	15.7%	6.6%	9.9%	100%
1998	49.0%	12.4%	6.6%	68.0%	16.4%	6.3%	9.3%	100%
1997	48.8%	12.6%	6.7%	68.1%	16.9%	5.6%	9.5%	100%
1996	49.2%	12.7%	6.6%	68.5%	16.6%	5.4%	9.4%	100%
1995	49.1%	13.0%	6.9%	69.0%	17.9%	4.0%	9.0%	100%
1994	48.7%	13.5%	7.0%	69.1%	17.8%	4.1%	9.0%	100%
1993	49.3%	13.8%	7.3%	70.4%	16.3%	3.7%	9.6%	100%
1992	49.4%	14.3%	7.5%	71.2%	14.9%	3.8%	10.1%	100%
1991	49.5%	14.7%	7.5%	71.6%	14.6%	3.5%	10.3%	100%
1990	51.0%	14.9%	7.5%	73.4%	13.1%	3.2%	10.3%	100%
1989	51.9%	15.5%	7.6%	75.0%	12.3%	2.8%	9.9%	100%
1988	52.2%	15.5%	7.6%	75.3%	12.1%	2.6%	10.1%	100%
1987	52.3%	15.1%	7.7%	75.1%	11.9%	2.5%	10.4%	100%
1986	51.7%	15.0%	7.9%	74.6%	12.2%	2.5%	10.7%	100%
1985	51.7%	14.5%	7.8%	74.1%	12.6%	2.3%	11.1%	100%

\* Juvenile Corrections moved from Health and Welfare to "Adult & Juv Corrections" in FY 1996 and the Department of Environmental Quality and Veterans Services moved to "All Other Agencies" in FY 2001

# College & Universities

## State Ranking by Type of Institution - WICHE States 2005 - 2006 Tuition & Fees

### Resident Undergraduate Annual Fees

1	Rank	Universities (BSU, ISU, UofI)	Amount	% of Average	Rank	Other Institutions (LCSC)	Amount	% of Average
2	1	Oregon	4,844	121.8%	1	Oregon	4,693	128.3%
3	2	North Dakota	4,785	120.3%	2	South Dakota	4,761	130.1%
4	3	South Dakota	4,734	119.1%	3	North Dakota	4,530	123.8%
5	4	Washington	4,612	116.0%	4	Montana	4,375	119.6%
6	5	Montana	4,572	115.0%	5	Washington	3,935	107.6%
7	6	Arizona	4,394	110.5%	6	<b>Idaho</b>	<b>3,714</b>	<b>101.5%</b>
8	9	Alaska	4,286	107.8%	7	Colorado	3,675	100.5%
9	7	Colorado	4,253	106.9%		Average	3,658	100.0%
10	8	California	4,184	105.2%	8	New Mexico	2,883	78.8%
11		Average	3,976	100.0%	9	Utah	2,882	78.8%
12	<b>12</b>	<b>Idaho</b>	<b>3,889</b>	<b>97.8%</b>	10	Hawaii	2,435	66.6%
13	11	New Mexico	3,260	82.0%	11	Nevada	2,355	64.4%
14	10	Utah	3,240	81.5%				
15	15	Wyoming	2,874	72.3%				
16	14	Nevada	2,864	72.0%				
17	13	Hawaii	2,855	71.8%				

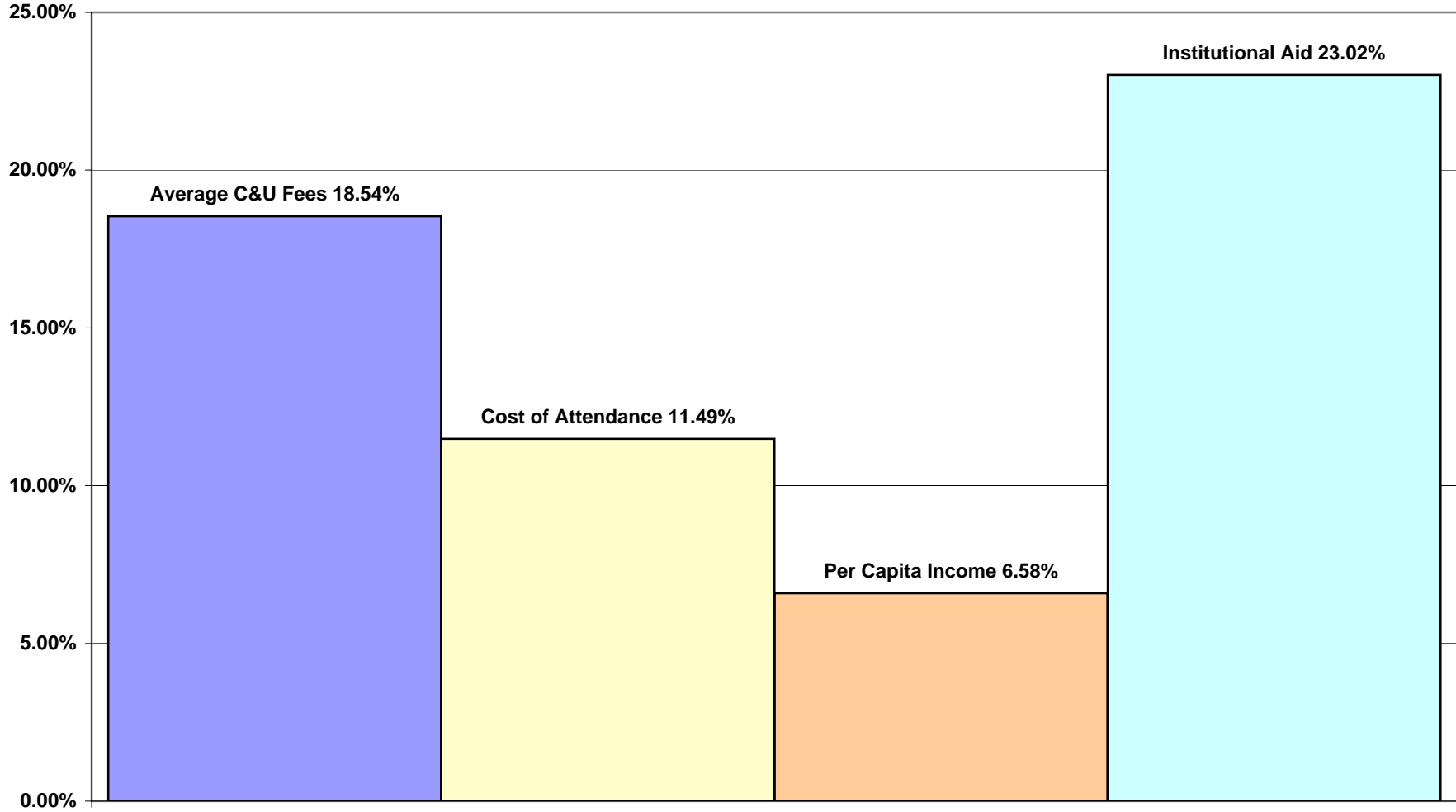
### Nonresident Undergraduate Annual Fees

20	Rank	Universities (BSU, ISU, UofI)	Amount	% of Average	Rank	Other Institutions (LCSC)	Amount	% of Average
21	1	California	16,505	139.2%	1	Washington	13,658	130.0%
22	2	Washington	14,825	125.0%	4	Oregon	13,185	125.5%
23	3	Colorado	14,491	122.2%	2	Colorado	12,770	121.5%
24	4	Arizona	14,394	121.4%	3	Montana	12,363	117.6%
25	5	Oregon	13,291	112.1%		Average	10,509	100.0%
26	6	Montana	12,971	109.4%	5	<b>Idaho</b>	<b>10,266</b>	<b>97.7%</b>
27	7	Alaska	12,058	101.7%	8	North Dakota	10,173	96.8%
28		Average	11,856	100.0%	6	South Dakota	9,748	92.8%
29	<b>8</b>	<b>Idaho</b>	<b>11,496</b>	<b>97.0%</b>	10	Utah	9,085	86.4%
30	9	North Dakota	10,983	92.6%	9	Nevada	8,408	80.0%
31	10	Nevada	10,624	89.6%	7	New Mexico	8,162	77.7%
32	11	Utah	10,023	84.5%	11	Hawaii	7,787	74.1%
33	12	New Mexico	9,882	83.4%				
34	13	South Dakota	9,721	82.0%				
35	14	Hawaii	8,583	72.4%				
36	15	Wyoming	7,986	67.4%				

38 Note: Data obtained from WICHE 2005-2006 Detailed Tuition & Fees Tables, November, 2005.

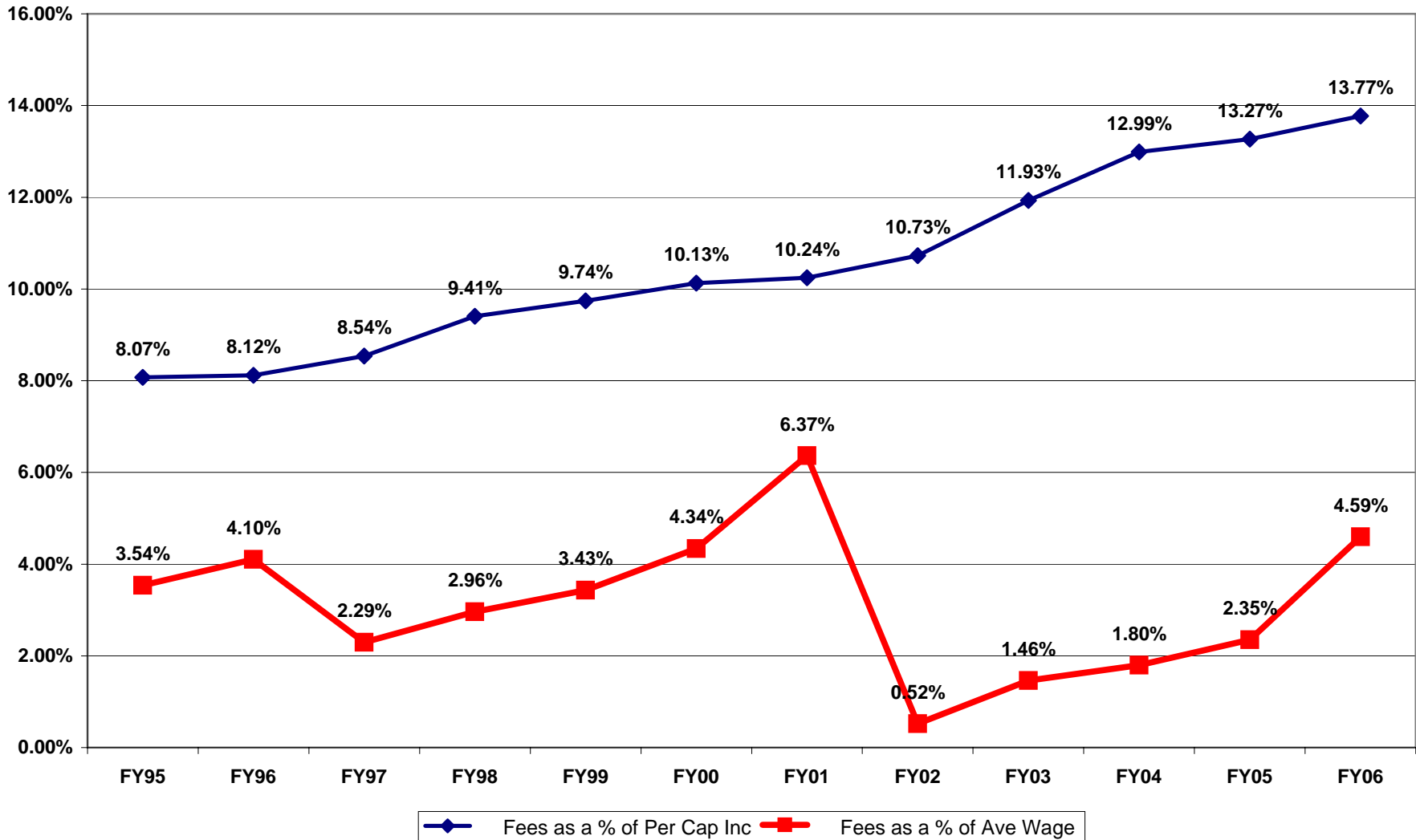


**Idaho College and Universities**  
**Student Fees, Cost of Attendance, Per Capita Income, and Institutional Aid**  
Growth from 2003 to 2005



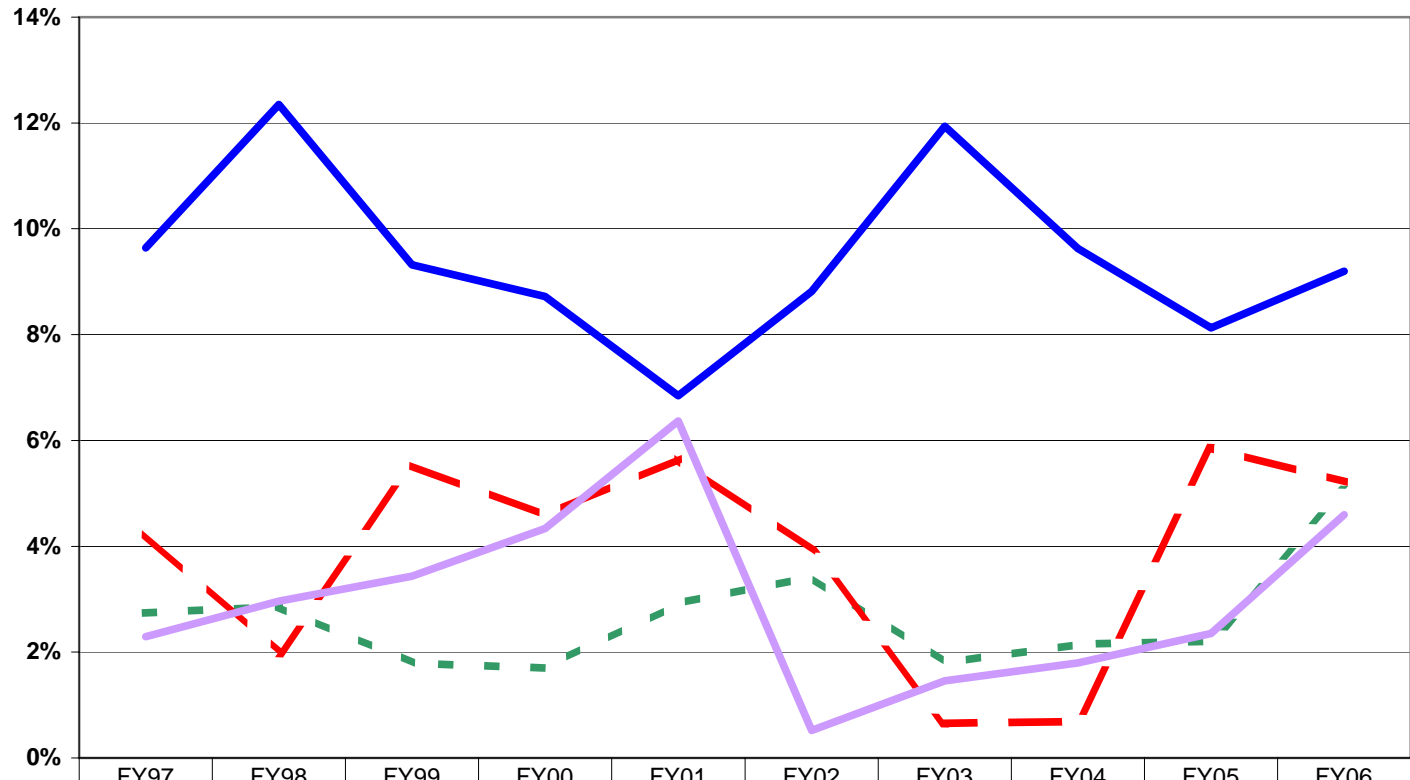
Source: Average costs provided by institutions; Bureau of Economic Analysis, U.S. Department of Commerce; Divison of Finanical Management Economic Forecast, January 2006

### Idaho College and Universities Fees as a Percentage of Per Capita Income and Average Wage



Source: Bureau of Economic Analysis, U.S. Department of Commerce; Divison of Financial Management Economic Forecast, January 2006

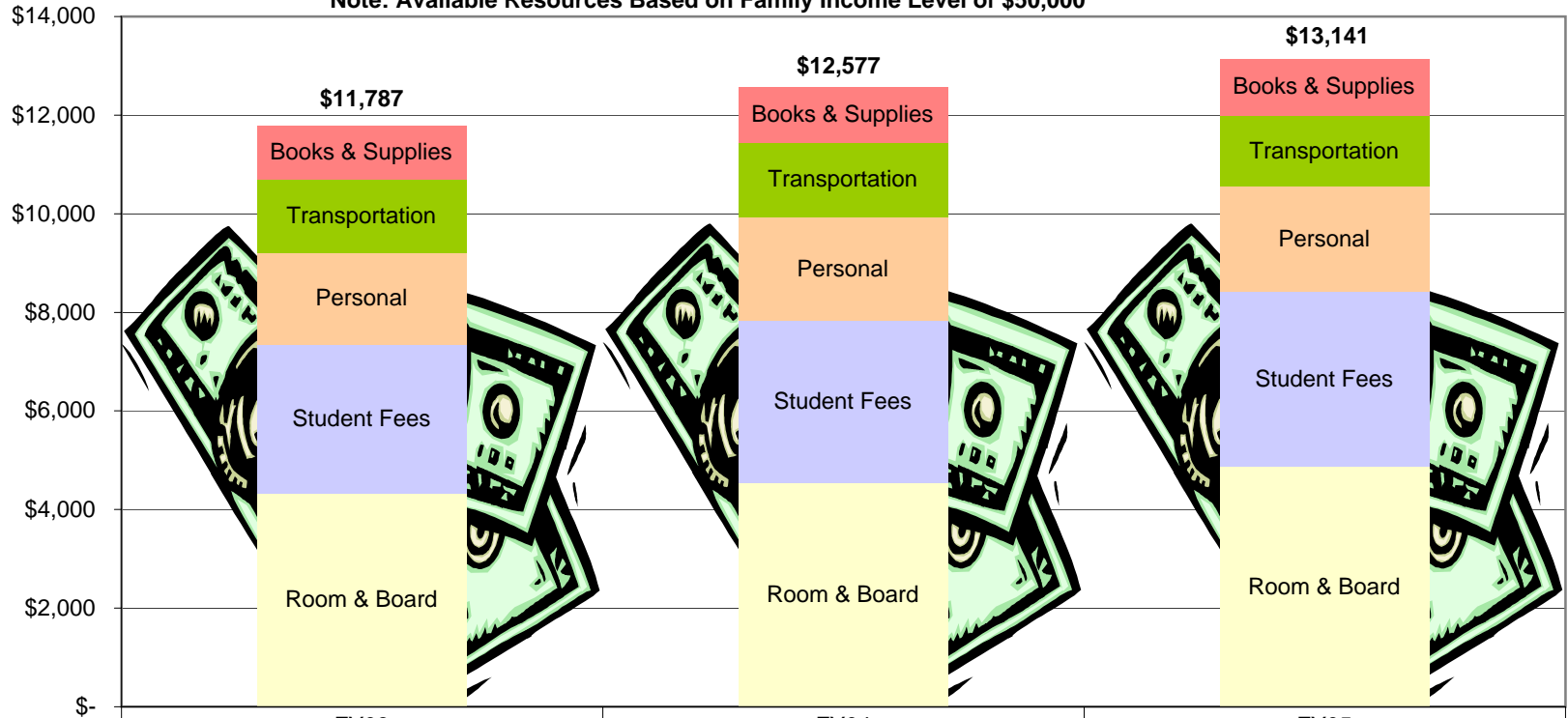
### Idaho College and Universities Student Fees, CPI, Per Capita Income and Average Annual Wage % Increase from Prior Year



	FY97	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05	FY06
Resident Undergraduate Fees	9.64%	12.35%	9.32%	8.72%	6.85%	8.82%	11.94%	9.63%	8.13%	9.20%
Consumer Price Index	2.74%	2.86%	1.79%	1.70%	2.92%	3.42%	1.79%	2.15%	2.21%	5.06%
Idaho Per Capita Income	4.23%	1.98%	5.53%	4.58%	5.66%	3.92%	0.65%	0.69%	5.86%	5.21%
Idaho Average Annual Wage	2.29%	2.96%	3.43%	4.34%	6.37%	0.52%	1.46%	1.80%	2.35%	4.59%

### Idaho College and Universities Cost of Attendance vs. Available Family Resources 2003-2005

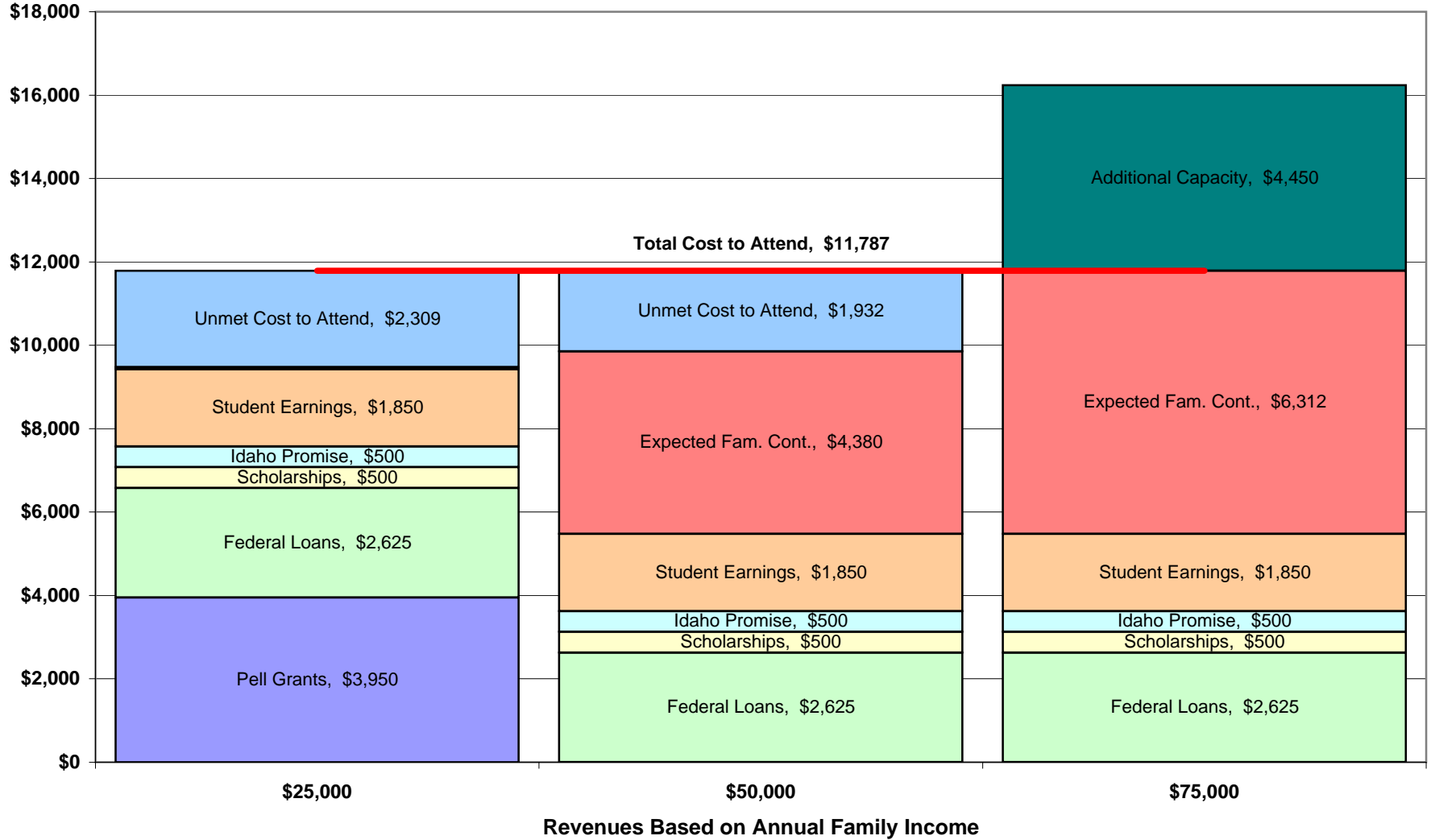
Note: Available Resources Based on Family Income Level of \$50,000



	FY03	FY04	FY05
Available Resources:	\$9,855	\$9,905	\$9,905
Books & Supplies	\$1,077	\$1,131	\$1,150
Transportation	\$1,497	\$1,525	\$1,438
Personal	\$1,873	\$2,090	\$2,125
Student Fees	\$3,004	\$3,294	\$3,561
Room & Board	\$4,337	\$4,539	\$4,867
<b>Cost to Attend</b>	<b>\$11,787</b>	<b>\$12,577</b>	<b>\$13,141</b>

Source: Based on average costs provided by institutions; maximum annual limit for Federal loans; academic ability for scholarships; student 10 hour work week; examples of actual family FAFSA completions

### Idaho College and Universities Cost to Attend College vs. Source of Revenues 2003



**THIS PAGE INTENTIONALLY LEFT BLANK**

# Colleges & Universities

## Summary of FY2007 Annual Student Fees As Recommended by the Institutions

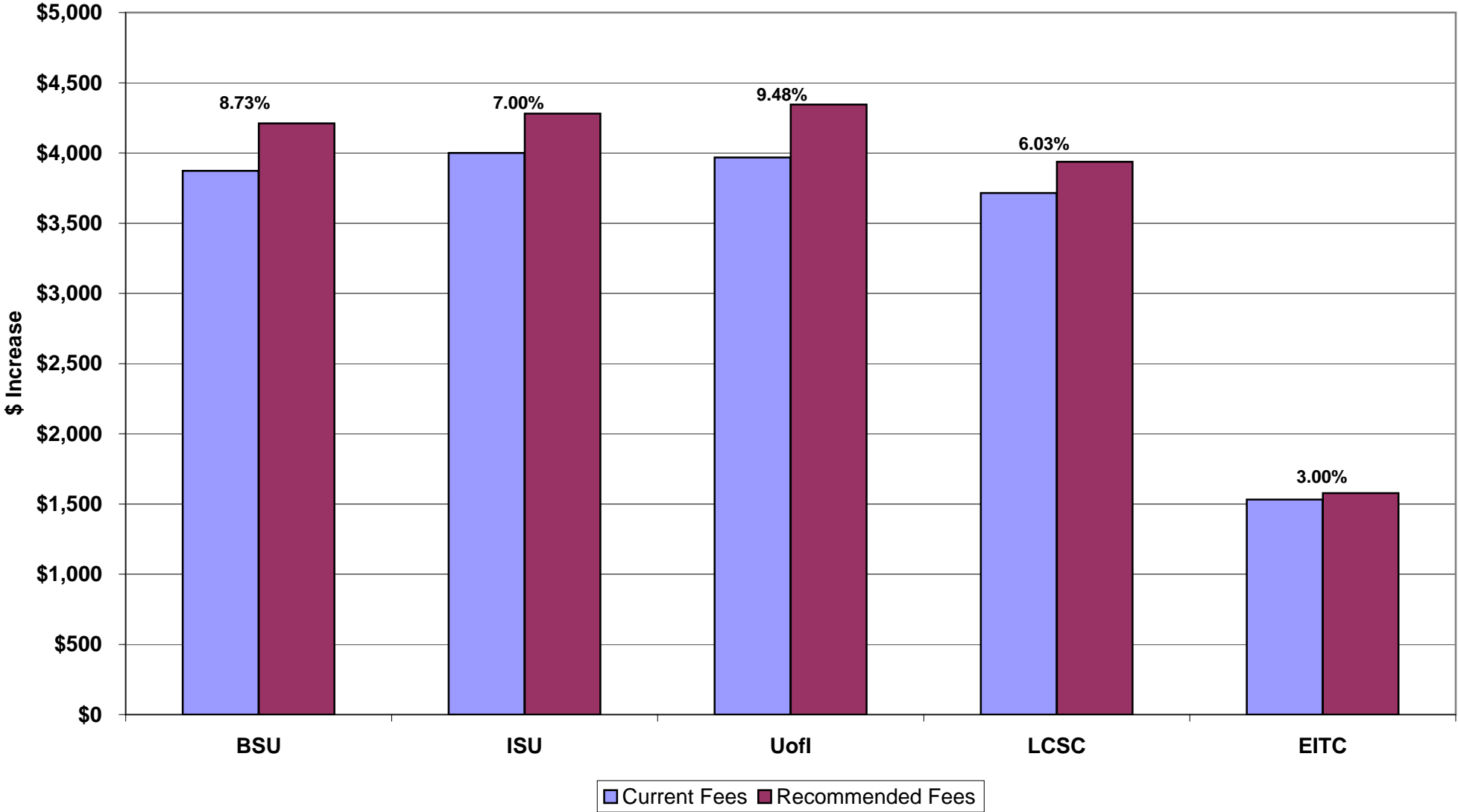
Institution	FY06 Fees	Recommended Fee Increases						Recommended FY2007 Fees	
		Board Apprd Fees		CEO Apprd Fees		Total Fees			
		Amount	% Incr	Amount	% Incr	Amount	% Incr		
<b>1 Full-time Fees &amp; Tuition:</b>									
<b>2 Resident Tuition and Fees:</b>									
3 Undergraduate:									
4	Boise State University	\$3,872.00	\$158.00	4.08%	\$180.00	4.65%	\$338.00	8.73%	\$4,210.00
5	Idaho State University	\$4,000.00	\$193.42	4.84%	\$86.58	2.16%	\$280.00	7.00%	\$4,280.00
6	* University of Idaho	\$3,968.00	\$250.10	6.30%	\$125.90	3.17%	\$376.00	9.48%	\$4,344.00
7	Lewis Clark State College	\$3,714.00	\$194.00	5.22%	\$30.00	0.81%	\$224.00	6.03%	\$3,938.00
8	Eastern Idaho Tech College	\$1,532.00	\$46.00	3.00%	\$0.00	0.00%	\$46.00	3.00%	\$1,578.00
9	Average 4 year schools	\$3,888.50					\$304.50	7.83%	\$4,193.00
10 Graduate:									
11	Boise State University	\$4,624.00	\$196.00	4.24%	\$180.00	3.89%	\$376.00	8.13%	\$5,000.00
12	Idaho State University	\$4,740.00	\$193.42	4.08%	\$86.58	1.83%	\$280.00	5.91%	\$5,020.00
13	University of Idaho	\$4,508.00	\$250.10	5.55%	\$125.90	2.79%	\$376.00	8.34%	\$4,884.00
14	Average Grad Schls	\$4,624.00					\$344.00		\$4,968.00
<b>15 Nonresident Tuition and Fees:</b>									
16 Undergraduate									
17	Boise State University	\$11,280.00	\$528.00	4.68%	\$180.00	1.60%	\$708.00	6.28%	\$11,988.00
18	Idaho State University	\$11,700.00	\$763.42	6.52%	\$86.58	0.74%	\$850.00	7.26%	\$12,550.00
19	University of Idaho	\$12,738.00	\$1,080.10	8.48%	\$125.90	0.99%	\$1,206.00	9.47%	\$13,944.00
20	Lewis Clark State College	\$10,266.00	\$586.00	5.71%	\$30.00	0.29%	\$616.00	6.00%	\$10,882.00
21	Eastern Idaho Tech College	\$5,616.00	\$168.00	2.99%	\$0.00	0.00%	\$168.00	2.99%	\$5,784.00
22	Average 4 year schools	\$11,496.00					\$845.00		\$12,341.00
23 Graduate:									
24	Boise State University	\$12,032.00	\$566.00	4.70%	\$180.00	1.50%	\$746.00	6.20%	\$12,778.00
25	Idaho State University	\$12,440.00	\$763.42	6.14%	\$86.58	0.70%	\$850.00	6.83%	\$13,290.00
26	University of Idaho	\$13,278.00	\$1,080.10	8.13%	\$125.90	0.95%	\$1,206.00	9.08%	\$14,484.00
27	Average Grad Schls	\$12,583.33					\$934.00		\$13,517.33
28									
<b>29 Part-time Credit Hour Tuition &amp; Fees:</b>									
<b>30 Resident Fees:</b>									
31 Undergraduate:									
32	Boise State University	\$195.00	\$8.20	4.21%	\$10.80	5.54%	\$19.00	9.74%	\$214.00
33	Idaho State University	\$202.00	\$4.50	2.23%	\$7.50	3.71%	\$12.00	5.94%	\$214.00
34	University of Idaho	\$190.00	\$10.00	5.26%	\$0.00	0.00%	\$10.00	5.26%	\$200.00
35	Lewis Clark State College	\$185.00	\$7.10	3.84%	\$3.90	2.11%	\$11.00	5.95%	\$196.00
36	Eastern Idaho Tech College	\$76.00	\$3.00	3.95%	\$0.00	0.00%	\$3.00	3.95%	\$79.00
37	In-Service Teacher Fee	\$65.00	\$4.00	6.15%	\$0.00	0.00%	\$4.00	6.15%	\$69.00
38									
39 Graduate:									
40	Boise State University	\$236.00	\$10.20	4.32%	\$10.80	4.58%	\$21.00	8.90%	\$257.00
41	Idaho State University	\$239.00	\$4.50	1.88%	\$7.50	3.14%	\$12.00	5.02%	\$251.00
42	University of Idaho	\$217.00	\$10.00	4.61%	\$0.00	0.00%	\$10.00	4.61%	\$227.00
43	In-Service Teacher Fee	\$77.00	\$5.00	6.49%	\$0.00	0.00%	\$5.00	6.49%	\$82.00
44									
<b>45 Nonresident Tuition and Fees:</b>									
46 Pt Tm Nonresident Cr Hr Tuition									
47	Idaho State University	\$110.00	\$5.00	4.55%	\$0.00	0.00%	\$5.00	4.55%	\$115.00
48	University of Idaho	\$130.00	\$10.00	7.69%	\$0.00	0.00%	\$10.00	7.69%	\$140.00

\* Note: Includes non-instructional fees only - not tuition

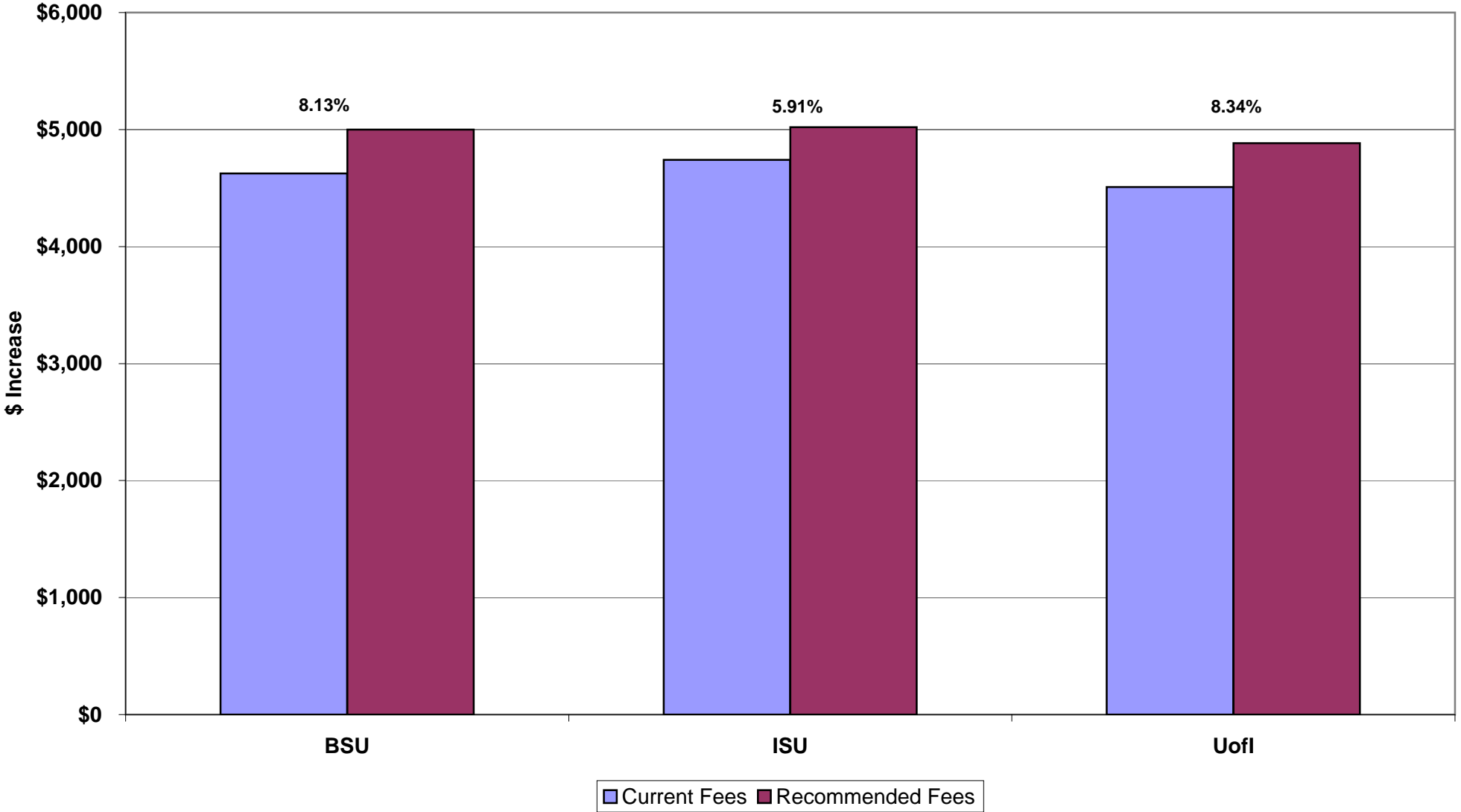
**THIS PAGE INTENTIONALLY LEFT BLANK**



### Idaho Undergraduate Resident Fees FY06 Actual Fees and FY07 Recommended Fees with Percentage Increase



### Idaho Graduate Resident Fees FY06 Actual Fees and FY07 Recommended Fees with Percentage Increase



**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**  
SECTION: V. FINANCIAL AFFAIRS  
Subsection: R. Establishment of Fees

June 2005

---

**R. Establishment of Fees**

1. Definitions and Types of Fees

The following definitions are applicable to fees charged to students at all of the state colleges and universities, except where limited to a particular institution or institutions.

a. General Education Fees

General education fees are to be deposited into the unrestricted or restricted current fund accounts as required by Section V, Subsection Q.

(1) Tuition – University of Idaho

Tuition is defined as the fee charged for the cost of instruction at the University of Idaho. The cost of instruction shall not include those costs associated with the construction, maintenance, and operation of buildings and facilities; student services; or institutional support, which are complementary to, but not a part of, the instructional program. Tuition may be charged only to nonresident . students enrolled in the University of Idaho, or to resident students enrolled in the University of Idaho who are in a professional program, college, school, or department approved by the State Board of Education and the Board of Regents of the University of Idaho; who are taking extra studies; or who are part-time students at the institutions.

(2) Matriculation Fee – University of Idaho

Matriculation fee is defined as the fee charged at the University of Idaho for all educational costs other than the cost of instruction, including, but not limited to, costs associated with the construction, maintenance, and operation of buildings and facilities, student services, and institutional support.

(3) Tuition – Boise State University, Idaho State University, Lewis-Clark State College

Tuition is defined as the fee charged for any and all educational costs at Boise State University, Idaho State University, and Lewis-Clark State College.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Tuition fees include, but are not limited to, costs associated with academic services; instruction; the construction, maintenance, and operation of buildings and facilities; student services; or institutional support.

(4) Professional-Technical Education Fee

Professional-Technical Education fee is defined as the fee charged for educational costs for students enrolled in Professional-Technical Education pre-employment, preparatory programs.

(5) Part-time Education Fee

Part-time education fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

(6) Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post- baccalaureate degree-granting program.

(7) Summer School Fee

Summer school fee is defined as the fee charged for educational costs for students enrolled in academic programs in summer semester.

(8) Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the matriculation fee, facility fee, and activity fee.

(9) Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions, agencies and the school under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

(10) Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. This fee is for courses on a space available basis only. Special course fees may also be charged.

(11) In-Service Teacher Education Fee

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.
- (b) The costs of instruction are paid by an entity other than an institution.
- (c) The course must be approved by the appropriate academic unit(s) at the institution.
- (d) The credit awarded is for professional development and cannot be applied towards a degree program.

(12) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

(13) Workforce Training Credit fee is defined as a fee charged students enrolled in a qualified Workforce Training course where the student elects to receive credit. The fee is charged for processing and transcribing the credit. The cost of delivering Workforce Training courses, which typically are for noncredit, is an additional fee since Workforce Training courses are self-supporting. The fees for delivering the courses are retained by the technical colleges. The Workforce Training fee shall be \$10.00 per credit.

b. Local Fees

Local fees are both full-time and part-time student fees which are to be deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

(1) Facilities Fee

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects. Revenues collected from this fee may not be expended on the operating costs of general education facilities.

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated student body, financial aid, intramural and recreation, and other activities

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

(4) Professional Fee

Professional fee is defined as the additional fee charged for educational costs for students enrolled in specialized degree granting programs. Professional programs currently approved by the Board to charge a professional fee are pharmacy, law, medicine, veterinary medicine, dentistry, physician assistant, physical therapy, occupational therapy, graduate nursing, architecture, and landscape architecture.

(5) Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

(6) Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.

2. Board Policy on Student Fees

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain fees that provide for quality education and maintain access to educational programs for Idaho citizens. In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change. An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

3. Fees Approved by the Chief Executive Officer of the Institution

a. Special Course Fees or Assessments

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

c. Activity and Facility Fees

The chief executive officer of the institution shall approve the amount of each of these fees prior to the April Board meeting. The change is to become effective prior to the beginning of the academic year following the change. The chief executive officer or his or her designee shall meet and confer with the associated student body before approving these fees. The institution shall hold a public meeting on the fee changes, and a report of the meeting shall be made available to the Board.

4. Fees Approved by the Board

a. Fees Requiring Board Approval

(1) Tuition at the University of Idaho

(2) Matriculation Fees at the University of Idaho

(3) Tuition Fees at Boise State University, Idaho State University, and Lewis-Clark State College

(4) Professional-Technical Education Fee

(5) Part-time Education Fee

(6) Graduate Fee

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(7) Summer School Fee

(8) Professional Fee

(9) Course Overload Fee

b. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made. Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

c. Board Approval

Board approval for fees will be considered when appropriate or necessary. This approval will be timed to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

d. Effective Date

Any change in the rate of fees or tuition becomes effective on the date approved by the Board unless otherwise specified.



**BOISE STATE UNIVERSITY**

**STUDENT FEE RECOMMENDATION**

**TO**

**THE IDAHO STATE BOARD OF EDUCATION**

**Tab 15a**

- Student Fee Recommendation Narrative ..... Page 3
- Recommendations for Changes to Student Fees for FY 2007 ..... Page 8
- Potential Student Fee Revenue Changes for FY 2007..... Page 9
- 4-year History of Board Approved Fees plus FY 2007 Recommended Fees..... Page 10
- Peer Comparisons of Resident Undergraduate Tuition and Fees ..... Page 11
  
- **Documents Provided by Institutions for Fee Hearings ..... Page 13**
  
- **Student Supplied Information ..... Page 79**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Boise State University**  
**Student Fee Recommendation**

## **The Student Tuition and Fee Process**

The Interim Vice President for Student Affairs, Mark Wheeler, presided over the student tuition and fee hearing, and outlined the process for presenting tuition and fee requests and providing testimony. The proposed increase based on the submitted requests was 10.11 percent. Subsequent to the student fee hearings, the Executive Budget Committee reviewed the requests and testimony and forwarded a recommended range to President Kustra. As a result of this process, Boise State University is seeking approval for an 8.73 percent increase in tuition and fees for full-time undergraduate students.

The following summarizes the fee requests, as well as the oral and written testimony the university received for each request.

## **Changes to Fees**

Chris Rosenbaum, Boise State University Budget Director, presented the request for an increase to the general education – tuition fee. The attached worksheet, which estimates potential fee revenue changes for FY2007, is predicated on the tuition and fee rates contained in the BSU Notice of Intent to Adopt Student Fee and Rate Increases, which was issued on February 6, 2006. The proposal would increase the fee from \$1,283.85 to \$1,380.00 for full-time students (a \$96.15 or 7.5% increase), and raise the current fee of \$138.20 per credit to \$148.00 per credit for part-time students. The request would increase the current summer fee of \$123.80 to \$148.00 per credit per semester. If approved, the fee increases would generate \$3 million for new faculty positions, graduate assistantships, as well as a host of other critical instructional and academic support needs.

One (1) BSU student testified against the proposed fee increase.

A current BSU student and ASBSU Senate pro Tempore, testified in support of an increase of \$60 to the general education fee, rather than the proposed increase of \$96.15.

Four (4) BSU students submitted written comments opposing the proposed fee increases.

The Associated Students of Boise State University (ASBSU) Senate submitted a resolution supporting an increase of \$60 to the General Education and Tuition fee for full-time students and a \$6.00 per credit increase for part-time students.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Strategic Facilities Fee**

Stacy Pearson, Vice President for Finance and Administration, presented the request to increase the strategic facility fee from \$25 to \$100 per semester for full-time students, and from \$2.50 to \$10.00 per semester for part-time and summer students. If approved, the revenue generated from the fee increase will be used to issue debt to complete the Student Union remodel, help to build a parking deck (matched by parking revenues) and to build an academic/research lab facility that will also include office space (with matching funds to be provided by federal HUD grants and institutional funds).

The lack of state funding for new buildings in addition to the rapid enrollment growth forces the university to raise student fees to increase capacity, or limit enrollments due to a lack of academic space. With the increased fee, the university can begin construction on the new facilities as soon as possible allowing it to move ahead with hiring new faculty to accommodate rising enrollment.

The Executive Director of the Student Union and Student Involvement testified in support of the strategic facility fee.

Two (2) students, including the ASBSU Senate pro Tempore, testified in support of the strategic facility fee.

The ASBSU Senate submitted a resolution supporting an increase of \$60 to the Strategic Facilities Fee for full-time students and a \$6.50 increase for part-time students, contingent that the Student Union Building expansion be a priority.

**Cultural Center Fee**

Dang Du, ASBSU Senator and member of the Cultural Center Advisory Board, presented the request for a new student fee of \$2.50 for full-time students (\$0.25 for part-time and summer students) to support and expand the programs and services offered by the Cultural Center, including internships, programs that support the Campus Climate Committee recommendations, leadership training opportunities and programs for first generation college students. Ro Parker, Coordinator of the Cultural Center, responded to questions from the Executive Budget Committee about current and anticipated programming and operations.

Five (5) students testified in support of the proposed Cultural Center fee.

The Cultural Center Coordinator testified in support of the proposed Cultural Center fee.

The Executive Director of the Student Union and Student Involvement testified in support of the proposed Cultural Center fee.

The ASBSU Senate submitted a resolution supporting a \$ 0.50 Cultural Center fee.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Health, Wellness & Counseling Services Fee**

Ferd Schlapper, Executive Director of the Health, Wellness & Counseling Services Center, presented the request to increase the full-time fee from \$28.00 to \$33.00 per semester, and to increase the fee for part-time and summer fees from \$1.00 to \$3.30 per credit per semester. If approved, revenues from the fee increase would be used to fund the construction of a new Health, Wellness & Counseling Center, as well as provide funds to expand and enhance access to medical services, health promotion, education and prevention services in the new facility.

One (1) BSU faculty member testified in support of the proposed increase to the Health, Wellness & Counseling Services fee.

One (1) BSU student submitted written testimony supporting the proposed increase to the Health, Wellness & Counseling Services fee.

The ASBSU Senate submitted a resolution supporting the increase to the Health, Wellness and Counseling Services fee.

**Associated Students of Boise State University - Reallocation of the Conservation Fee**

Olivia Linn, ASBSU Conservation Coordinator, presented the request to reallocate the approved recycling fee revenue from the general ASBSU budget into FO&M and the ASBSU Conservation office. If approved, 80% of the approved recycling fee would be moved to the FO&M office giving them a dedicated source of revenue to administer the campus-wide recycling program, and 20% of the revenue would be reallocated to the ASBSU Conservation office for operating funds for education and conservation initiatives.

There was no additional testimony about the proposed reallocation of the conservation fee.

**Intercollegiate Athletics**

Gene Bleymaier, Director of Athletics, presented the request to increase the current fee of \$90.00 for full-time students to \$95.00 per semester for full-time students, and from \$5.00 to \$5.50 per credit for part-time and summer students. The current intercollegiate athletic fee at Boise State University is lower than that paid by University of Idaho and Idaho State University students. Revenue generated from the fee supports grants in aid for students participating in intercollegiate athletics. Costs for tuition, fees, room, board and books are expected to rise for BSU athletes by approximately \$225,000 in FY07. One (1) student testified in support of the proposed increase to the Intercollegiate Athletic fee.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Student Union & Student Involvement**

Leah Barrett, Executive Director of Student Union & Involvement, presented the request to increase the current \$66.00 fee for full-time students to \$71.00 per semester, and the part-time and summer fee from \$6.60 to \$7.10 per credit. If approved, revenues generated from the fee increase will be used to fund bond payments due on the 1990 expansion of the Student Union Building. Since the department cannot receive state appropriated funds for operating expenses, an increased fee is necessary to adequately cover the bond and capital equipment repayment schedule. If the fee were not approved, the student union and involvement would be faced with reducing programs and services, increasing services fees and delayed preventative maintenance, repairs and facility improvements.

Two (2) students testified in support of the increase to the Student Union & Student Involvement fee.

The ASBSU Senate submitted a resolution supporting the increase to the Student Union & Student Involvement fee.

**Student Programs Board**

A.J. McGillis, Director of the Student Programs Board, presented the request for an increase to the current fee of \$7.00 to \$10.00 per semester for full-time students, and from \$.50 to \$1.00 per credit for part-time and summer students. If approved, the revenue from the fee increase would be used to sponsor 1-2 additional large events for students each year in the Taco Bell Arena. Events sponsored by the Student Programs Board contribute to a traditional residential campus life experience for students.

One (1) student testified in support of a \$1.50 increase per semester to the Student Programs Board fee for full-time students.

The ASBSU Senate submitted a resolution supporting a Student Programs Board fee increase of \$1.50 for full-time students and \$0.35 for part-time students.

**Intercollegiate Forensics Program**

Marty Most, Forensics Program faculty advisor, presented the request for a new fee of \$2.00 per semester for full-time students and \$0.20 per credit for part-time and summer students. If approved, the revenue would be used to fund increased travel costs to national tournaments, increase the number of students who could participate in the program back to a level of participation that the program previously enjoyed, and protect the program's ability to continue to compete at the Division I level. The national attention generated for the University as a result of the forensics team's 2005 national championship has enhanced the reputation of the program and the University, and adds value to a degree earned from Boise State University by all students.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

The Assistant Director of the Forensics Program testified in support of the proposed forensics program fee.

Five (5) students testified in support of the proposed forensics program fee.

One (1) former student and debate team member testified in support of the proposed forensics program fee.

**Service Learning Program**

Kara Brascia, Director of the Service Learning Program, presented the request to increase the service learning program fee from \$2.60 to \$4.50 per semester for full-time students, and from \$0.35 to \$0.55 per credit for part-time and summer students. If approved, the revenue from the fee increase would be used to expand the service-learning program into more academic departments, provide additional job opportunities and scholarships for students in the program, and enhance support services for students, departments and participating community agencies.

One (1) faculty member and one staff member testified in support of the proposed increase to the service-learning fee.

Two (2) students (one a student program employee) testified in support of the proposed increase to the service-learning fee.

A community member (Boise Parks & Recreation Department) testified in support of the proposed increase to the service-learning fee.

The ASBSU Vice President reported that the ASBSU Senate voted down (5 Yes and 6 No) a resolution to support the proposed increase to the service-learning fee, and explained that some of the senators who voted against the resolution did so because they did not support it, while other senators voted against it because they didn't think the proposed fee increase was high enough.

# BOISE STATE UNIVERSITY

## Recommendations for Changes to Student Fees for FY2007 Annual Full-Time Fees and Part-Time Credit Hours Fees

	Bd Appv	FY06 Fees	FY07 Initial Notice	Recommended Fees		
				FY07 Fees	Amt Incr	% Incr
<b>Student Fees:</b>						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						
41						
42						
43						
44						
45						
46						
47						
48						
49						
50						
51						
52						



**BOISE STATE UNIVERSITY**  
**Potential Student Fee Revenue Changes for FY 2007**  
**Due to Enrollment and Fee Changes**

	Projected		Potential Revenue Generated Due to Enrollment and Fee Changes					
	HC/SCH Enrollmt		Enrollment Changes		Fee Changes		Total Rev Chge	
	FY06	FY07	Gen Educ	Local	Gen Educ	Local	Gen Educ	Local
<b>Student Fees:</b>								
<b>1 Full-time Fees:</b>								
2 Tuition (Unrestricted)	12,000	12,120	\$308,100.00		\$1,915,000.00		\$2,223,100.00	
3 Technology Fee	12,000	12,120		\$11,100.00		\$0.00		\$11,100.00
4 Facilities Fees	12,000	12,120		76,300.00		1,800,000.00		1,876,300.00
5 Student Activity Fees	12,000	12,120		69,100.00		360,000.00		429,100.00
<b>6 Total Full-time Fees</b>			<b>\$308,100.00</b>	<b>\$156,500.00</b>	<b>\$1,915,000.00</b>	<b>\$2,160,000.00</b>	<b>\$2,223,100.00</b>	<b>\$2,316,500.00</b>
<b>8 Part-time Credit Hour Fees:</b>								
9 Education Fee	42,000	42,420	\$58,000.00		\$347,800.00		\$405,800.00	
10 Technology Fee	42,000	42,420		\$2,100.00		\$0.00		\$2,100.00
11 Facilities Fees	42,000	42,420		12,800.00		318,200.00		331,000.00
12 Student Activity Fees	42,000	42,420		9,000.00		140,000.00		149,000.00
<b>13 Total Part-time Cr Hr Fees:</b>			<b>\$58,000.00</b>	<b>\$23,900.00</b>	<b>\$347,800.00</b>	<b>\$458,200.00</b>	<b>\$405,800.00</b>	<b>\$482,100.00</b>
<b>15 Summer Fees:</b>								
16 Education Fee	25,400	25,654	\$35,100.00		\$196,300.00		\$231,400.00	
17 Technology Fee	25,400	25,654		\$1,200.00		\$0.00		\$1,200.00
18 Facilities Fees	25,400	25,654		7,700.00		192,400.00		200,100.00
19 Student Activity Fees	25,400	25,654		4,200.00		77,000.00		81,200.00
<b>20 Total Summer Fees:</b>			<b>\$35,100.00</b>	<b>\$13,100.00</b>	<b>\$196,300.00</b>	<b>\$269,400.00</b>	<b>\$231,400.00</b>	<b>\$282,500.00</b>
<b>22 Other Student Fees:</b>								
23 Graduate Fees:								
24 Full-time Grad/Prof	356	360	\$2,700.00		\$13,700.00		\$16,400.00	
25 Part-time Graduate/Hour	7,272	7,345	\$3,000.00		\$14,700.00		\$17,700.00	
26 Nonresident Tuition:								
27 Nonres Tuition-Fall	511	516	\$37,900.00		\$191,000.00		\$228,900.00	
28 Other Fees:								
29 Western Undergrad Exchge	450	455	\$8,700.00		\$76,800.00		\$85,500.00	
30 Overload Fee	365	369	\$700.00		\$7,000.00		\$7,700.00	
31 In-service Fees/Cr Hr - Undergrad			\$0.00		\$0.00		\$0.00	
32 In-service Fees/Cr Hr - Grad	3,200	3,232	\$2,500.00		\$16,200.00		\$18,700.00	
<b>33 Total Other Student Fees</b>			<b>\$52,300.00</b>	<b>\$0.00</b>	<b>\$296,200.00</b>	<b>\$0.00</b>	<b>\$348,500.00</b>	<b>\$0.00</b>
<b>35 Total Additional Student Fee Revenue</b>			<b>\$453,500.00</b>	<b>\$193,500.00</b>	<b>\$2,755,300.00</b>	<b>\$2,887,600.00</b>	<b>\$3,208,800.00</b>	<b>\$3,081,100.00</b>
<b>37 1) Changes to Student Activity Fees:</b>								
38 Full-time:								
39 Intercollegiate Athletics	12,000	12,120		\$21,600.00		\$72,700.00		\$94,300.00
40 Student Health Center	12,000	12,120		\$6,700.00		\$121,200.00		\$127,900.00
41 Student Union Operations	12,000	12,120		\$15,800.00		\$121,200.00		\$137,000.00
42 Student Program Board	12,000	12,120		\$1,700.00		\$0.00		\$1,700.00
43 Service Learning Program	12,000	12,120		\$600.00		\$36,400.00		\$37,000.00
Cultural Center	12,000	12,120		\$0.00		\$6,100.00		\$6,100.00
				<b>\$46,400.00</b>		<b>\$357,600.00</b>		<b>\$404,000.00</b>
44 Part-time								
45 Intercollegiate Athletics	42,000	42,420		\$2,100.00		\$12,700.00		\$14,800.00
46 Student Health Center	42,000	42,420		\$400.00		\$97,600.00		\$98,000.00
47 Student Union Operations	42,000	42,420		\$2,800.00		\$21,200.00		\$24,000.00
48 Student Program Board	42,000	42,420		\$200.00		\$0.00		\$200.00
49 Service Learning Program	42,000	42,420		\$100.00		\$6,400.00		\$6,500.00
Cultural Center	42,000	42,420		\$0.00		\$2,100.00		\$2,100.00
				<b>\$5,600.00</b>		<b>\$140,000.00</b>		<b>\$145,600.00</b>

# BOISE STATE UNIVERSITY

## 4-year History of Board Approved Fees plus FY07 Requested Fees Annual Full-Time Fees and Part-Time Credit Hours Fees

Student Fees:	FY 2003	FY 2004	FY 2005	FY 2006	Request FY 2007	5-Year Increase	% Increase
<b>1 Full-time Fees</b>							
2 Tuition (Unrestricted)	\$1,861.50	\$2,118.50	\$2,277.70	\$2,567.70	\$2,725.70	\$864.20	46.4%
3 Technology Fee	82.50	82.50	92.50	92.50	92.50	10.00	12.1%
4 Facilities Fees	506.00	506.00	586.00	636.00	786.00	280.00	55.3%
5 Student Activity Fees	534.00	544.00	563.80	575.80	605.80	71.80	13.4%
<b>6 Total Full-time Fees</b>	<b>\$2,984.00</b>	<b>\$3,251.00</b>	<b>\$3,520.00</b>	<b>\$3,872.00</b>	<b>\$4,210.00</b>	<b>\$1,226.00</b>	<b>41.1%</b>
<b>8 Part-time Credit Hour Fees</b>							
9 Education Fee	\$102.40	\$115.30	\$123.80	\$138.20	\$146.40	\$44.00	43.0%
10 Technology Fee	4.40	4.40	4.90	4.90	4.90	0.50	0.0%
11 Facilities Fees	23.90	23.90	27.90	30.40	37.90	14.00	0.0%
12 Student Activity Fees	18.30	18.80	20.40	21.50	24.80	6.50	35.5%
<b>13 Total Part-time Cr Hr Fees</b>	<b>\$149.00</b>	<b>\$162.40</b>	<b>\$177.00</b>	<b>\$195.00</b>	<b>\$214.00</b>	<b>\$65.00</b>	<b>43.6%</b>
<b>15 Summer Fees</b>							
16 Education Fee	\$102.40	\$115.30	\$123.80	\$138.34	\$145.85	\$43.45	42.4%
17 Technology Fee	4.40	4.40	4.90	4.90	4.90	0.50	11.4%
18 Facilities Fees	23.90	23.90	27.90	30.40	37.90	14.00	58.6%
19 Student Activity Fees	18.30	13.90	16.25	16.36	19.35	1.05	5.7%
<b>20 Total Summer Fees</b>	<b>\$149.00</b>	<b>\$157.50</b>	<b>\$172.85</b>	<b>\$190.00</b>	<b>\$208.00</b>	<b>\$59.00</b>	<b>39.6%</b>
<b>22 Other Student Fees</b>							
23 Graduate Fees:							
24 Full-time Grad/Prof	\$646.00	\$678.00	\$712.00	\$747.00	\$790.00	\$144.00	22.3%
25 Part-time Graduate/Hour	\$35.00	\$36.75	\$39.00	\$41.00	\$43.00	\$8.00	22.9%
26 Nonresident Tuition:							
27 Nonres Tuition	\$6,400.00	\$6,720.00	\$7,056.00	\$7,408.00	\$7,778.00	\$1,378.00	21.5%
28 Other Fees:							
29 Western Undergrad Exchge	\$1,492.00	\$1,625.50	\$1,760.00	\$1,936.00	\$2,105.00	\$613.00	41.1%
30 Overload fee	\$149.00	\$162.40	\$177.00	\$195.00	\$214.00	\$65.00	43.6%
31 In-service Fees/Cr Hr - Undergrad	\$50.00	\$55.00	\$60.00	\$65.00	\$69.00	\$19.00	38.0%
32 In-service Fees/Cr Hr - Grad	\$62.00	\$66.00	\$72.00	\$77.00	\$82.00	\$20.00	32.3%

**College & Universities  
Peer Comparisons  
Resident Undergraduate Tuition and Fees  
FY 2004 - FY 2006**

	2003-2004	2004-2005	2005-2006	INCREASE OVER PRIOR YEAR	
				AMOUNT	PERCENT
<b>BOISE STATE UNIVERSITY</b>					
1 Cleveland State University	\$6,040	\$6,792	\$7,344	\$552	8.1%
2 George Mason University (Virginia)	5,112	5,448	5,880	432	7.9%
3 University of Louisville	4,450	5,040	5,532	492	9.8%
4 Wayne State University	5,190	5,399	6,389	990	18.3%
5 University of Cincinnati	7,623	8,379	8,883	504	6.0%
6 University of Texas - El Paso	3,865	4,648	4,888	240	5.2%
7 University of Nebraska - Omaha	4,094	4,533	4,825	292	6.4%
8 Portland State University	4,206	4,311	4,499	188	4.4%
9 Northern Arizona University	3,593	4,072	4,393	321	7.9%
10 Wichita State University	3,507	3,909	4,232	323	8.3%
11 Eastern Washington University	3,687	3,927	4,149	222	5.7%
12 University of Alaska - Anchorage	3,232	3,517	4,014	497	14.1%
13 <b>Boise State University</b>	<b>3,251</b>	<b>3,520</b>	<b>3,872</b>	<b>352</b>	<b>10.0%</b>
14 University of Northern Colorado	3,241	3,370	3,837	467	13.9%
15 University of Nevada - Las Vegas	2,670	3,210	3,476	266	8.3%
16 Weber State University	2,634	2,876	3,138	262	9.1%
17 California State University - Fresno	2,418	2,706	2,986	280	10.3%
18					
19 <b>Peer Averages</b>	<b>4,048</b>	<b>4,450</b>	<b>4,843</b>	<b>393</b>	<b>8.8%</b>

\* SOURCES:  
WICHE Tuition & Fees In Public Higher Education in the West  
Washington Higher Education Coordinating Board Tuition and Fee Rates  
The Chronicle of Higher Education

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BOISE STATE UNIVERSITY**

**DOCUMENTS PROVIDED BEFORE AND DURING CAMPUS FEE HEARING**

- Initial Notice ..... Page 15
- Fee Hearing Information..... Page 17

**THIS PAGE INTENTIONALLY LEFT BLANK**

*SAMPLE of student mass e-mail*

**From:** vpsa@mail.boisestate.edu  
**To:** <sneighbo@mail.boisestate.edu>  
**Date:** 2/6/2006 3:08:28 PM  
**Subject:** Notice of Student Tuition/Fee Hearings

Dear Stephanie:

Hearings of the proposed student tuition/fee increases will be held Thursday, February 16, 2006 beginning at 1:00pm in the Lookout Room of the Student Union (3rd floor). Proposals will be presented in the order listed below:

- 1) General Education - Tuition
- 2) Strategic Facilities Fee
- 3) Cultural Center
- 4) Health, Wellness & Counseling Services
- 5) ASBSU - Reallocation of Conservation Fee
- 6) Intercollegiate Athletics
- 7) Student Union & Student Involvement
- 8) Student Programs Board
- 9) Forensics Program - Department of Communication
- 10) Service-Learning Program

A detailed schedule of the proposed fee increases can be found at <http://www2.boisestate.edu/vpsa>.

Proposals regarding these proposed fee increases are available for inspection during regular business hours from the Budget Office, Room 305 of the Administration Building.

All interested Boise State University students, faculty and staff may submit oral testimony at the hearings or written testimony before February 16th. Boise State students, faculty and staff wishing to testify in person may sign up at the hearing or in advance at the Office of the Vice President for Student Affairs by calling (208) 426-1418 or visiting Room 210 in the Administration Building. Individuals wishing to testify and are asked to provide a written copy of their testimony to the hearing officer. Departments requesting the fee increase have up to ten (10) minutes to present their fee proposal. Individuals wishing to comment on the fee proposals are asked to limit testimony to three (3) minutes.

Persons not currently affiliated with Boise State University are allowed to testify at the Student Fee Hearings under the following conditions:

1. They must sign up to testify and in doing so, indicate they are not a student, faculty, or staff member.
2. They must submit a written copy of their testimony prior to testifying.
3. They will be allowed to testify only at the discretion of the hearing officer.
4. If allowed to testify, they must identify themselves as a non-student at the onset of their verbal testimony.

Mark Wheeler  
 Interim Vice President for Student Affairs

-----  
 Scanned by Gwavix for all known viruses.  
<http://helpdesk.boisestate.edu/>

**BOISE STATE UNIVERSITY  
NOTICE OF STUDENT TUITION/FEE HEARINGS**

**HEARINGS OF THE PROPOSED INCREASES WILL BE HELD  
THURSDAY, FEBRUARY 16, 2006 BEGINNING AT 1:00 P.M.  
IN THE LOOKOUT ROOM OF THE STUDENT UNION BUILDING.  
PROPOSALS WILL BE PRESENTED IN THE ORDER LISTED BELOW.**

Proposals regarding these proposed fee increases are available for inspection during regular business hours from the Budget Office, Room 305 of the Administration Building.

All interested Boise State University students, faculty and staff may submit oral testimony at the hearings or written testimony before February 16th. BSU students, faculty and staff wishing to testify in person may sign up at the hearing or in advance at the Office of the Vice President for Student Affairs and are asked to provide a written copy of their testimony to the hearing officer.

Persons not currently affiliated with Boise State University are allowed to testify at the Student Fee Hearings under the following conditions:

- 1 They must sign up to testify and in doing so, indicate they are not a student, faculty or staff.
- 2 They must submit a written copy of their testimony prior to testifying.
- 3 They will be allowed to testify only at the discretion of the hearing officer.
- 4 If allowed to testify, they must identify themselves as a non student at the onset of their verbal testimony.

Requesting Unit	Current Fee/Semester			Proposed Increase			Proposed Fee/Semester		
	Full Time	Part Time	Summer	Full Time	Part Time	Summer	Full Time	Part Time	Summer
GENERAL EDUCATION-TUITION	1,283.85	138.20	138.20	96.15	9.80	9.80	1,380.00	148.00	148.00
STRATEGIC FACILITIES FEE	25.00	2.50	2.50	75.00	7.50	7.50	100.00	10.00	10.00
CULTURAL CENTER	0.00	0.00	0.00	2.50	0.25	0.25	2.50	0.25	0.25
HEALTH, WELLNESS & COUNSELING SVCS.	28.00	1.00	1.00	5.00	2.30	2.30	33.00	3.30	3.30
ASBSU - Reallocation of Conservation Fee	1.00	0.10	0.10	0.00	0.00	0.00	1.00	0.10	0.10
INTERCOLLEGIATE ATHLETICS	90.00	5.00	0.00	5.00	0.50	0.50	95.00	5.50	0.50
STUDENT UNION & STUDENT INVOLVEMENT	66.00	6.60	6.60	5.00	0.50	0.50	71.00	7.10	7.10
STUDENT PROGRAMS BOARD	7.00	0.50	0.50	3.00	0.50	0.50	10.00	1.00	1.00
FORENSICS PROGRAM - DEPT. OF COMM.	0.00	0.00	0.00	2.00	0.20	0.20	2.00	0.20	0.20
SERVICE LEARNING PROGRAM	2.60	0.35	0.35	1.90	0.20	0.20	4.50	0.55	0.55

SUMMARY INFORMATION	Current Fee/Semester			Proposed Increase			Proposed Fee/Semester		
	Full Time	Part Time	Summer	Full Time	Part Time	Summer	Full Time	Part Time	Summer
GENERAL EDUCATION TUITION	1,283.85	138.20	138.20	96.15	9.80	9.80	1,380.00	148.00	148.00
FACILITY FEES	318.00	30.40	30.40	75.00	7.50	7.50	393.00	37.90	37.90
TECHNOLOGY FEES	46.25	4.90	4.90	0.00	0.00	0.00	46.25	4.90	4.90
ACTIVITY FEES	287.90	21.50	18.35	24.40	4.45	4.45	312.30	24.75	20.80
<b>TOTAL FEES</b>	<b>1,936.00</b>	<b>195.00</b>	<b>189.85</b>	<b>195.55</b>	<b>21.75</b>	<b>21.75</b>	<b>2,131.55</b>	<b>215.55</b>	<b>211.60</b>

Mark Wheeler  
Interim Vice President for Student Affairs  
Boise State University  
1910 University Drive  
Boise, ID 83725





**Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year**

**Department/Organization Information**

Department/Organization Name General Education  
 10 Digit Department Number N/A  
 Contact Person Chris Rosenbaum  
 Phone Number 426-1344

**FY 2006 Budget Overview**

Budgeted Revenue from Student Fees	<u>41,320,901</u>
Budgeted Revenue from Other Sources	<u>71,116,500</u>
<b>Total 2006 Budget</b>	<b><u>112,437,401</u></b>

**Current Fee Structure**

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$1,283.85  
 Part-Time Fee \$138.20  
 Summer Fee \$123.80

Describe the programs and services provided to the students of Boise State University by this Department/Organization

**General Education Tuition and fees are collected from students and used to support the general education mission of Boise State University. This includes instruction, research, public service, library, student services, academic support and institutional support.**

**Proposed Fee Structure**

Full-Time Fee \$1,380.00  
 Part-Time Fee \$148.00  
 Summer Fee \$148.00 summer 2007

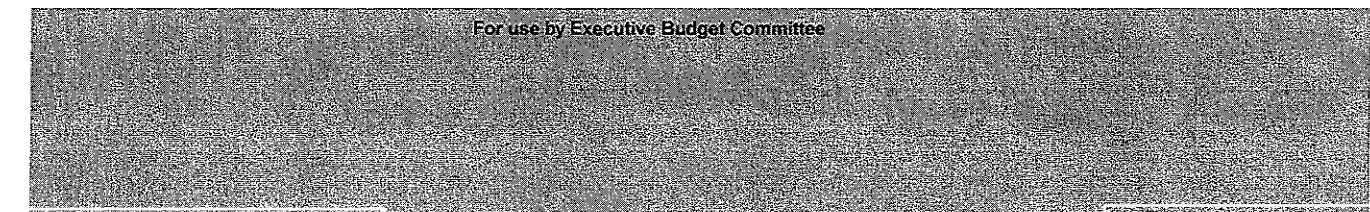
Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change.

**Boise State's sustained enrollment growth continues to create pressures on staffing and infrastructure budgets. The revenue that would be generated by this increase is intended to partially alleviate some of the reliance on adjunct faculty by enabling the hiring of permanent faculty positions and the operating budgets associated with these positions and supporting growth in the number of Graduate Assistantships available. It is anticipated that the Interactive Learning Center will come on-line in 2007 and the additional revenue from tuition could be used to hire faculty and staff for this new academic facility.**

**Justification of this proposed change in student fees**

The Governor has recommended funding a maintenance budget for higher ed. However, the Governor did not recommend funding any of Boise State's request for items that were in addition to maintenance items. Those items included funding for faculty positions, Graduate Assistantships, Librarians and funding to enhance the acquisition budget for the Alberston's Library. These needs as outlined in the 2007 budget request total \$3.19 million.

For use by Executive Budget Committee



**Boise State University**  
**2005-2006 Schedule of Tuition & Fees**  
**Effective Summer 2005, Fall 2005 and Spring 2006**

	Full-Time Under Grad	Proposed Increases	Full-Time Graduate	Part-Time Under Grad	Part-Time Graduate	Summer Under Grad 2005	Summer Graduate 2005	Summer Under Grad 2006	Summer Graduate 2006
<b>General Ed Fees</b>									
Matriculation	\$1,283.85	\$1,380.14	\$1,283.85	\$138.20	\$138.20	\$123.80	\$123.80	\$138.20	\$138.20
Part-Time Credit Hr.									
<b>Facility and Technology Fees</b>									
General Building Fee	99.00	99.00	99.00	9.00	9.00	9.00	9.00	9.00	9.00
Capital Expenditure Reserve Fee	5.00	5.00	5.00						
SUB Construction Fee	27.00	27.00	27.00	2.70	2.70	2.70	2.70	2.70	2.70
Residence Hall Construction Fee	57.00	57.00	57.00	5.70	5.70	5.70	5.70	5.70	5.70
Recreation Facility Fee	65.00	65.00	65.00	6.50	6.50	6.50	6.50	6.50	6.50
Facilities Fee	25.00	100.00	25.00	2.50	2.50			2.50	2.50
Health and Wellness Ctr. Facility Fee	40.00	40.00	40.00	4.00	4.00	4.00	4.00	4.00	4.00
Student Support System Tech Fee	19.00	19.00	19.00	1.90	1.90	1.90	1.90	1.90	1.90
Technology Fee-Computer Labs	27.25	27.25	27.25	3.00	3.00	3.00	3.00	3.00	3.00
<b>Activity Fees</b>									
Intercollegiate Athletics	90.00	90.00	90.00	5.00	5.00				
Student Health Center	28.00	28.00	28.00	1.00	1.00	1.00	1.00	1.00	1.00
Student Union Operations	67.50	67.50	67.50	6.75	6.75	6.75	6.75	6.75	6.75
Associated Student Body	17.65	17.65	17.65	1.60	1.60	1.50	1.50	1.60	1.60
University News	5.00	5.00	5.00	0.50	0.50	0.50	0.50	0.50	0.50
Student Program Board	7.00	7.00	7.00	0.50	0.50	0.50	0.50	0.50	0.50
BSU Radio	2.00	2.00	2.00						
Campus Recreation	26.00	26.00	26.00	2.60	2.60	3.60	3.60	3.60	3.60
Club Sports	1.25	1.25	1.25	0.15	0.15				
Drama, Music and Theatre Arts	1.50	1.50	1.50						
Alumni Activities	3.50	3.50	3.50	0.35	0.35				
Scholarships	6.00	6.00	6.00						
Outdoor Program	3.00	3.00	3.00	0.30	0.30	0.30	0.30	0.30	0.30
Children's Center	5.00	5.00	5.00	0.35	0.35	0.35	0.35	0.35	0.35
Service Learning Program	2.60	2.60	2.60	0.35	0.35	0.35	0.35	0.35	0.35
Volunteer Services Board	1.90	1.90	1.90	0.10	0.10	0.10	0.10	0.10	0.10
Student ID System	7.50	7.50	7.50	0.90	0.90	0.90	0.90	0.90	0.90
Distinguished Lecture Series	2.00	2.00	2.00	0.20	0.20	0.20	0.20	0.20	0.20
Marching Band	6.50	6.50	6.50	0.65	0.65				
Student Radio	2.00	2.00	2.00	0.20	0.20	0.20	0.20	0.20	0.20
Spirit Squad	2.00	2.00	2.00						
Estimated Requests		15.00							
<b>Other Fees</b>									
Graduate Fee			376.00		41.00		39.00		41.00
<b>Total General Fees-Resident</b>	<b>\$1,936.00</b>	<b>\$2,122.29</b>	<b>\$2,312.00</b>	<b>\$195.00</b>	<b>\$236.00</b>	<b>\$172.85</b>	<b>\$211.85</b>	<b>\$189.85</b>	<b>\$230.85</b>

7.5% increase - generates ~\$3 million

\$186.29      9.62%

This is the overall dollar amount of increase and the percentage increase

Department Name _____ N/A
10 digit Department Number _____

	<u>Fiscal Year 2004</u>	<u>Fiscal Year 2005</u>
<b>Revenues- enter in yellow shaded area</b>		
-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials		
Student Fees - Matriculation	22,531,307	25,438,600
Other Misc. Fees	10,315,593	11,107,500
<b>Expenses- enter in yellow shaded area</b>		
-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials		
Student Support	6,258,185	6,066,644
Operation of Physical Plant	10,176,735	11,350,662
Institutional Support	11,718,628	12,057,964
TOTAL	28,153,548	29,475,270

Prior Year Fund Balance @ June 30th

**Student Fee Revenue Projections**

Estimates for FY 06	<u>Head Count/Credit Hr</u>	<u>Fee Amount</u>	<u>Estimated Fee Revenue</u>
FT	22,713	\$1,283 85	\$29,160,085 05
PT	41,000	\$138 20	\$5,666,200 00
Summer	25,740	\$138 20	\$3,557,268.00
			<u>\$38,383,553.05</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<u>-\$1,919,177.65</u>
			<u>\$36,464,375.40</u>
Estimates for FY 07			
FT	22,940	\$1,380.14	\$31,660,562.34
PT	41,410	\$148.57	\$6,152,076.65
Summer	25,997	\$148.57	\$3,862,303.73
			<u>\$41,674,942.72</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<u>-\$2,083,747.14</u>
			<u>\$39,591,195.59</u>
Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)			<u>\$3,126,820.19</u>

**Department/Organization Information**

Department/Organization Name: Strategic Facilities Fee--VP  
 10 Digit Department Number: 998L101010  
 Contact Person: Stacy Pearson  
 Phone Number: 426-1200

**FY 2006 Budget Overview**

Budgeted Revenue from Student Fees	<u>698,000</u>
Budgeted Revenue from Other Sources	<u>0</u>
<b>Total 2006 Budget</b>	<b><u>698,000</u></b>

**Current Fee Structure**

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$25.00  
 Part-Time Fee \$2.50  
 Summer Fee \$2.50

Describe the programs and services provided to the students of Boise State University by this Department/Organization.

**The strategic facilities fee is used to provide funds to bond new construction for academic, student and other auxiliary space. The first fee of \$25 was approved for FY06. This is the first portion of the total fee needed to bond the Student Union remodel. The fee must also be matched by other funding sources unless it is a student auxiliary. In our request for a \$75 fee for FY07, it will be used to issue debt to complete the Student Union remodel, to build a parking deck (matched by parking revenues) and to build a facility to accommodate classrooms, office space and research labs (matched by federal and private donations). The estimated total bonded projects for the FY06 and FY07 strategic facilities fee is \$46.2 million for the three projects listed.**

**Proposed Fee Structure**

Full-Time Fee \$100.00  
 Part-Time Fee \$10.00  
 Summer Fee \$10.00 summer 2007

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

**Boise State's sustained enrollment growth continues to create pressures on space and facilities. In addition, the research mission of the university has been hampered by lack of space for research labs, in addition to classroom and office space. The revenue that would be generated by this increase will be used to match other sources of funding and to issue tax exempt bonds so that the facilities can be built in the next two years.**

**Justification of this proposed change in student fees**

**The state does not intend to provide funding for buildings over the next few years. Meanwhile, the rapid enrollment growth on the Boise campus forces the university to make tough decisions to either increase capacity or to limit enrollments due to insufficient academic space. As the university continues to be a center for public events and discourse, the expanded Student Union and parking deck will accommodate the many visitors that come to campus to participate in events and to enhance the university experience. More importantly, it will be a center for student activities, dining and academic and social activities located in the heart of the campus.**

For use by Executive Budget Committee

Department Name: Facilities Fee  
 10 digit Department Number: 998L101010

**New Fee in 2006 - no historical data for 2004 and 2005**

	<u>Fiscal Year 2004</u>	<u>Fiscal Year 2005</u>
<b>Revenues- enter in yellow shaded area</b>		
-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials		
Student Fees - Matriculation		
Other Misc. Fees		
<b>Expenses- enter in yellow shaded area</b>		
-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials		
Student Support		
Operation of Physical Plant		
Institutional Support		
<b>TOTAL</b>		
<b>Prior Year Fund Balance @ June 30th</b>		

**Student Fee Revenue Projections**

Estimates for FY 06	<u>Head Count/Credit Hr</u>	<u>Fee Amount</u>	<u>Estimated Fee Revenue</u>
FT	22,713	\$25.00	\$567,825.00
PT	41,000	\$2.50	\$102,500.00
Summer	25,740	\$2.50	\$64,350.00
			<u>\$734,675.00</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<u>-\$36,733.75</u>
			<u><u>\$697,941.25</u></u>
Estimates for FY 07			
FT	22,940	\$100.00	\$2,294,013.00
PT	41,410	\$10.00	\$414,100.00
Summer	25,997	\$10.00	\$259,974.00
			<u>\$2,968,087.00</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc	<u>-\$148,404.35</u>
			<u><u>\$2,819,682.65</u></u>
Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)			<u><u>\$2,121,741.40</u></u>

**STRATEGIC FACILITIES FEE**

PROPOSED FACILITIES	Total Project Cost	Paid by SFF	% paid by SFF	Strategic Facilities Fee	Source of Matching Funds
<b>FY06 Fee</b>					
SUB Expansion	\$27,000,000	\$27,000,000	100%	\$25	
				\$25	
<b>FY07 Fee</b>					
SUB Expansion (Total \$59)	See above			\$	34
Parking Deck (Block 7, Beacon and Lincoln)	\$11,400,000	\$8,200,000	72%	\$	18
Envt Science and Public Policy/Research Building*	\$19,100,000	\$11,000,000	58%	\$	23
				\$	75
<b>Total Strategic Facilities Fee</b>	<b>\$57,500,000</b>	<b>\$46,200,000</b>	<b>**</b>	<b>\$100</b>	

\*Utilizes the current federal earmark to plan ESPP/academic/research facility.

\*\*Based on financing over 40 years @5.75 percent

*The purpose of the Strategic Facilities Fee is to 1) fund a strategically planned approach to future facility construction and renovation based on the Campus Master Plan, and 2) to provide a stable source of funding to leverage federal, state, university and private funds.*

**Current Challenges:**

- State Funding not available to fund new buildings (State Capitol Bldg Remodel)
- Significant building cost increases based on materials markets, construction labor availability and impacts of the hurricanes
- Critical need for research and academic space for current and new faculty hires, current research grants and increasing enrollment
- University reserves needed to purchase property and to pay for remodels of existing space



**Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year**

**Department/Organization Information**

Department/Organization Name Cultural Center  
 10 Digit Department Number 851A100010  
 Contact Person Ro Parker  
 Phone Number 426-4317

**FY 2006 Budget Overview**

Budgeted Revenue from Student Fees	<u>\$0</u>
Budgeted Revenue from Other Sources	<u>\$4,000</u>
Revenue from the Student Union	<u>\$35,131</u>
<b>Total 2006 Budget</b>	<b><u>\$39,131</u></b>

**Current Fee Structure**

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$0.00  
 Part-Time Fee \$0.00  
 Summer Fee \$0.00

Describe the programs and services provided to the students of Boise State University by this Department/Organization

See Attached

**Proposed Fee Structure**

Full-Time Fee \$2.50  
 Part-Time Fee \$0.25  
 Summer Fee \$0.25

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

See Attached

**Justification of this proposed change in student fees**

See Attached

For use by Executive Budget Committee

Department Name Cultural Center  
 10 digit Department Number 851A100010

Fiscal Year 2004

Fiscal Year 2005

Revenues- enter in yellow shaded area

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

	Appropriated 851A100010	Local 851L101061	Student Union 987L1010XX	Appropriated 851A100010	Local 851L101061	Student Union 987L1010XX
Student Fees	\$0	\$0	\$0	\$0	\$0	\$0
Other Misc Fees	0	0	0	0	0	0
Other	0	10,650	16,282	0	4,340	30,790

Expenses- enter in yellow shaded area

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

	Appropriated 851A100010	Local 851L101061	Student Union 987L1010XX	Appropriated 851A100010	Local 851L101061	Student Union 987L1010XX
Salaries	\$51,198	\$0	\$12,477	\$46,559	\$0	\$20,861
Fringe benefits	16,202	0	944	13,147	0	3,492
OE	33,902	15,148	1,023	25,847	9,408	5,612
Travel	0	0	1,838	177	81	825
Capital Outlay	0	0	0	0	0	0

Prior Year Fund Balance @ June 30th

	Appropriated 851A100010	Local 851L101061	Student Union 987L1010XX	Appropriated 851A100010	Local 851L101061	Student Union 987L1010XX
	\$0	\$11,261	\$0	\$0	\$6,761	\$0

Student Fee Revenue Projections

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$0.00	\$0.00
PT	41,000	\$0.00	\$0.00
Summer	25,740	\$0.00	\$0.00
			\$0.00
Less 5% estimate for outstanding fees credit card charges adjustments etc			\$0.00
			\$0.00
Estimates for FY 07			\$57,350.33
FT	22,940	\$2.50	\$10,352.50
PT	41,410	\$0.25	\$6,499.35
Summer	25,997	\$0.25	\$74,202.18
			-\$3,710.11
Less 5% estimate for outstanding fees credit card charges adjustments etc			\$70,492.07
			\$70,492.07

Estimated new money generated from additional fee and enrollment growth (estimated @ -1%)



# Boise State University, Cultural Center Boise, Idaho



[culturalcenter.boisestate.edu](http://culturalcenter.boisestate.edu)



## Mission Statement

*The Cultural Center is committed to raising awareness and understanding about marginalized and oppressed groups in both minority and dominant culture, creating understanding about the needs of these groups and providing opportunities to all for action and interaction. We focus on education in the areas of identity development, issues of power and privilege, social justice and internalized oppression and promote an environment where people with different values and beliefs are treated with respect and dignity.*

## Introduction

*The Boise State University Cultural Center exists to serve all students of Boise State University irregardless of race, sexual orientation, religion, gender or ethnicity. Its goals are ambitious and its focus is simple. We want to be a place where people come to discuss issues they might not be able to discuss anywhere else. We want to facilitate cross-cultural understanding by raising awareness about the process of identity development. We want to host passionate discussions and answer burning questions. We want to allow students to learn more about how to get involved with issues of social justice, equal opportunity and access. We'd like students to come away with new ways of thinking and challenging themselves to redefine notions of "tradition" and "diversity".*

## Current Program and Services

- *Diversity Awareness and Education*
- *Panel Discussion/Forums*
- *Workshops and Trainings*
- *Scholarship and Job Information*
- *Student Organization Support*
- *Physical Space for Gatherings and Meetings*
- *Computer Access*
- *Discussion Programs*
- *Classroom and Organization Presentations*
- *Student Advocacy*
- *Publications*

## How Our Center Complements The University Mission

*In Dr. Kustra's Spring Update, he spoke eloquently about Boise State University's role in the Treasure Valley. "Bosnians, Somalians, Afghans, Pakistanis, Hispanics, Latinos and others have immigrated to the Valley from around the world and present us with an interesting challenge. 44 nations are represented at the Boise mosque. There are 4000 Bosnians and 2000 Somalians in Boise... we can either conduct business as usual at the traditional, largely white and English-speaking Boise campus and lose future generations of leaders and workforce partners. Or we can make a commitment to welcome, accommodate and assist students from other cultures who join us under circumstances and conditions that challenge their ability to succeed." This was an excellent observation on President Kustra's part. The students that come here from other countries and other cultures are challenged with barriers that students from the mainstream culture are not. Our Center helps to bridge that gap, not only for students from those populations, but also for all students that attend Boise State University. It is time to break down the barrier the thinking that says only people of color benefit from diversity. All people benefit from diversity and the goal of this Center is to prove it. If we are to become a Metropolitan Research University of Distinction, then we must be up to par when it comes to diverse, inclusive and global issues. This Center must be viewed as more than a hang out for students of color or a haven for ethnic minorities. This Center must be seen for what it is: a place where all students, all staff and all faculty can come for discussion and the development of solutions to issues that have divided us before. The fact that this campus is predominantly white only serves to underline how important of a resource this Center can be. To see this Center as only serving special needs is a disservice to the work we do. We want all students to feel welcome and included in our programs, while realizing that at times those students from the mainstream culture will feel challenged. This must not be seen as negative, but rather as an essential and necessary part of development.*

## Rationale

*The mission of the Cultural Center is to educate and raise awareness of Boise State University students on issues of social justice, identity development, acceptance and respect of different thinking, equal opportunity, human rights and inclusion. A dedicated fee would allow us to reach more students than we currently do.*

*The MLK Human Rights Program has a dedicated fee for one week of human rights programming. It is a significant and important week, however the brevity of it reduces the impact of its message, sometimes making people only think about it once a year.*

*Education about human rights, social justice and issues of diversity need to be included in a year round program that would allow students to begin to see the importance of pluralism, different perspectives and acceptance. Pluralism allows for the development of a common tradition while preserving the right of each group to maintain its cultural heritage. It implies mutual respect*

*The Cultural Center must reach out and connect with other programs and departments who are doing multicultural and diverse programs and who serve different student populations, in order to strengthen its foundation, reach more students and develop a reputation for being inclusive.*

*Students Programs Board also gets a dedicated student fee. Students pay this fee knowing that the money will go to programs and events that they will benefit from. Having a fee like this for the Cultural Center will help reinforce that same message to students. The Cultural Center is for all students and this fee would help all students have a vested interest in our programs.*

*It is important that we make diversity and pluralism a priority for this campus. The state of Idaho is approximately 91% white, according to the 2000 Census, compared to 75.1% in the United States. We have a responsibility to all our students to prepare them to function and interact in a world where they will deal with diversity in the work place on a daily basis.*

*Our programs are aimed at all students- students of color who are at different stages of their identity development, students from the mainstream culture who are unaware of their role in issues of equal access and opportunity, students who want to learn more about their own culture and other cultures, students who want to challenge themselves and step out of their comfort zones, students who want to learn how to have discussions about uncomfortable subjects and students who are willing challenge themselves and self reflect on a daily basis.*

*This campus is the perfect place for this type of awareness education. It does not pose a threat to the mainstream, but rather it supports the university mission of serving a diverse population and fully promoting Boise State University as a Metropolitan Research University of Distinction.*

## New Programs and Services Proposed

- *Annual Tunnel of Oppression Program*
- *Cesar Chavez Awareness and Education Program*
- *GLBT Education and Awareness Programs*
- *Safe Zone Training in collaboration with the Women's Center*
- *Diversity leadership training component in collaboration with the BSU Leadership program*
- *Library and resource materials for the Cultural Center to be used by students*
- *Annual advisor training to provide better support for organizations, faculty members and others involved with student groups*
- *World Class Speakers/Performers*
- *Alumni program for fundraising and mentoring purposes*
- *Mentor Program*
- *Paid Intern Opportunities*
- *Programs to Support Campus Climate Committee recommendations*

## Proposed Fee

*In order to better serve the students of Boise State University we are requesting that a dedicated fee of \$2.50 be given to the Cultural Center to plan, produce and implement programs and services for all students of Boise State University.*



Boise State University  
 Student Tuition/Fee Rate Request  
 Effective 2006-2007 Academic Year

**Department/Organization Information**

Department/Organization Name Health, Wellness and Counseling Services  
 10 Digit Department Number 981L101001  
 Contact Person Ferd Schlapper  
 Phone Number 426-2770

**FY 2006 Budget Overview**

Budgeted Revenue from Student Fees	<u>\$756,212</u>
Budgeted Revenue from Other Sources	<u>\$289,870</u>
<b>Total 2006 Budget</b>	<b><u>\$2,046,082</u></b>

**Current Fee Structure**

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$28.00  
 Part-Time Fee \$1.00  
 Summer Fee \$1.00

Describe the programs and services provided to the students of Boise State University by this Department/Organization HWC advances the health of all students addressing the most pressing health needs and concerns that affect students' ability to learn, succeed and graduate. HWC helps students achieve broad goals that complement and enrich academic learning and strive to create sustainable and healthy change in the campus community. HWC focuses on primary prevention population-based models, data driven practice, and systematic community-oriented interventions.

**Proposed Fee Structure**

Full-Time Fee \$33.00  
 Part-Time Fee \$3.30  
 Summer Fee \$3.30

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

Improved accessibility to primary medical and health promotion/education services. Enhancing stress management, depression and suicide prevention programs; alcohol assessment and intervention; tobacco cessation services; nutrition and fitness programming; clinical laboratory and pharmacy tech support.

**Justification of this proposed change in student fees**

See attached justification

---



---



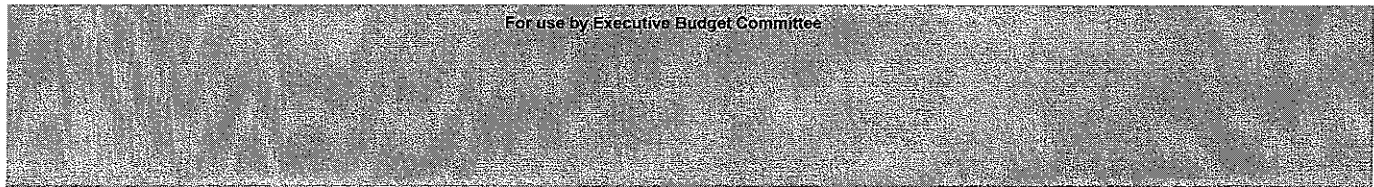
---



---



---



Department Name Health, Wellness & Counseling Svcs  
 10 digit Department Number 981L1D1D01

Fiscal Year 2004

Fiscal Year 2005

Revenues- enter in yellow shaded area

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	584,749	699,864
Other Misc. Fees	1,064,544	1,215,331

Expenses- enter in yellow shaded area

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	939,453	1,160,666
Fringe benefits	292,498	357,956
OE	594,373	828,767
Travel	10,409	6,922
Capital Outlay	6,791	0

Prior Year Fund Balance @ June 30th

	122,362	-5,309
--	---------	--------

Student Fee Revenue Projections

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$28.00	\$635,964.00
PT	41,000	\$1.00	\$41,000.00
Summe	25,740	\$1.00	\$25,740.00
			<u>\$702,704.00</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc	<u>-\$35,135.20</u>
			<u>\$667,568.80</u>

Estimates for FY 07

FT	22,940	\$33.00	\$757,024.29
PT	41,410	\$3.30	\$136,653.00
Summe	25,997	\$3.30	\$85,791.42
			<u>\$979,468.71</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc	<u>-\$48,973.44</u>
			<u>\$930,495.27</u>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)

\$262,926.47

## **Current Programs and Services**

### **Health, Wellness & Counseling Services**

#### **Health, Wellness & Counseling Services Mission**

Health, Wellness and Counseling Services (HWC) is an academic support service, seamlessly integrating medical, counseling and health promotion services to optimize the health of students and the campus community. Healthier students and campus communities facilitate learning, enhance academic achievement and improve retention rates.

#### **Service Information**

The Boise State University Health, Wellness and Counseling Services continues to develop enhanced programs, services, and collaborative partnerships that reflect its vision, role and relevance on the Boise State campus. Healthier students and a healthier campus community facilitate learning, enhance academic achievement, and improve retention rates. Our goal is to address those health issues that can impede academic and personal success, empowering students, faculty and staff to reach their full potential and optimal state of health and well-being.

In 2004-05 HWC collaborated with the College of Health Sciences to develop, present, and receive university support for a comprehensive academic and student services integrated health facility; designed a fully integrated HWC, dissolving all physical and cultural barriers between service areas; obtained approval to increase the student health fee after 18 years to support programmatic growth and enhancement; continued to expand student access to services, programs and resources, with minimal increase in staffing; successfully relocated the Counseling Services, retaining operational functionality, visibility and access for students.

#### **Program Accomplishments**

Despite minimal growth in space, staffing or funding, increased efficiencies resulted in the following improvement in programs and services:

- Reengineered and implemented “Advanced Access” appointment system.
- Expanded medical specialty services for women (cryotherapy).
- Expanded the Patient Medication Assistance Program.
- Accomplished a 16% increase in nutrition counseling appointments since FY04, servicing 207 students.
- Provided 74 HIV testing and confidential consultations, with the assistance of the Ryan White Clinic.
- Increased access to direct counseling services (over 1,000 more student contacts in last five years).
- Reached 24% of the student population through the Wellness Works Peer Education Program’s organized outreach and wellness workshops (4474 students).
- Obtained a 233% increase in wellness resource materials distributed since FY04.
- Task force on Depression and Suicide developed a response model to be implemented next year and incorporating a mandated assessment protocol.

- Collaborated with other campus departments to develop and implement an assessment-based program for identifying students who lack social connection and directing them toward opportunities for social involvement.

**Program Challenges**

- Inadequate community resources for psychiatric referral.
- Financial impact on students for referrals of diagnostic testing, specialty care, attention-deficit, learning disorder and mood disorder testing.

**Justification for Increased Student Fee**

Health, Wellness & Counseling Services will be requesting fee increases over the next three fiscal years. These proposed fee increases in FY07, FY08 and FY09 are necessary to adequately meet the service needs for over 18,000 students this year and to ramp up for the opening of the new, state-of-the-art Health, Wellness and Counseling Center in FY09.

<b>HWC Planned Fee Increases</b>			
	<b>FY07</b>	<b>FY08</b>	<b>FY09</b>
Amount of Increase	\$ 5.00	\$10.00	\$10.00
Proposed Full-time Fee	\$33.00	\$43.00	\$53.00

The HWC Services is projected to run a deficit of approximately \$170,000 in the current fiscal year. A fee increase in FY07 is necessary to balance HWC's budget in FY07. Without the increase, HWC will have to cut staff and services in the health and wellness areas. Programs that could be cut back include alcohol, tobacco and other drug education programs, patient education/clinical consultations and managing the wellness resource areas on campus.

In addition, the fee increases over the next three fiscal years are necessary to adequately staff and provide clinical services in the new Student Health, Wellness & Counseling Center currently being programmed and designed on the southeast end of campus. The new facility is expected to open in FY09. If the fee increase is approved, HWC is planning to add a half-time Physician, a Physician Assistant/Nurse Practitioner (4.0 FTE), an LPN, RMA and Lab Tech, a full-time Dietician, 3 Health Educators, a Post Master intern, and peer educators as well as other administrative positions in order to adequately expand clinical services for students.





Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year

Department/Organization Information

Department/Organization Name ASBSU  
10 Digit Department Number 986L101099  
Contact Person Olivia Linn  
Phone Number 426-1440

FY 2006 Budget Overview

Budgeted Revenue from Student Fees 26,154  
Budgeted Revenue from Other Sources 10,000  
**Total 2006 Budget** 36,154

Current Fee Structure

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$1.00  
Part-Time Fee \$0.10  
Summer Fee \$0.10

Describe the programs and services provided to the students of Boise State University by this Department/Organization

ASBSU Conservation, with assistance of FO&M, coordinates the recycling of cans, paper and plastic waste on the campus of Boise State.

Proposed Fee Structure

Full-Time Fee \$0.20  
Part-Time Fee \$0.02  
Summer Fee \$0.02

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

ASBSU Conservation seeks to redefine the department of authority for the existing fee between two departments: FO&M Recycling and ASBSU Conservation. This proposal is to ensure the continuance of the program for which the fee was granted in 2005.

Justification of this proposed change in student fees

20% of the current fee (granted 2005) will go directly to the ASBSU Conservation office to serve as a budget for that office.

For use by Executive Budget Committee

Department Name _____
10 digit Department Number _____

Fiscal Year 2004

Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	0	0
Other Misc Fees	11,870	11,208

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	4,764	3,045
Fringe benefits	66	19
OE	6,517	2,985
Travel	0	0
Capital Outlay	0	0

**Prior Year Fund Balance @ June 30th**

	5,277	10,630
--	-------	--------

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$1.00	\$22,713.00
PT	41,000	\$0.10	\$4,100.00
Summe	25,740	\$0.10	\$2,574.00
			<b>\$29,387.00</b>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	-\$1,469.35
			<b>\$27,917.65</b>

<b>Estimates for FY 07</b>			
FT	22,940	\$0.20	\$4,588.03
PT	41,410	\$0.02	\$828.20
Summe	25,997	\$0.02	\$519.95
			<b>\$5,936.17</b>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc	-\$296.81
			<b>\$5,639.37</b>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%) **-\$22,278.28**



Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year

Department/Organization Information

Department/Organization Name ASBSU

10 Digit Department Number 986L101099

Contact Person Olivia Linn

Phone Number 426-1440

FY 2006 Budget Overview

Budgeted Revenue from Student Fees	<u>26,154</u>
Budgeted Revenue from Other Sources	<u>10,000</u>
<b>Total 2006 Budget</b>	<b><u>36,154</u></b>

Current Fee Structure

— See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$1.00

Part-Time Fee \$0.10

Summer Fee \$0.10

Describe the programs and services provided to the students of Boise State University by this Department/Organization

ASBSU Conservation, with the assistance of FO&M, coordinates the recycling of cans, paper and plastic waste on the campus of Boise State.

Proposed Fee Structure

Full-Time Fee \$0.80

Part-Time Fee \$0.08

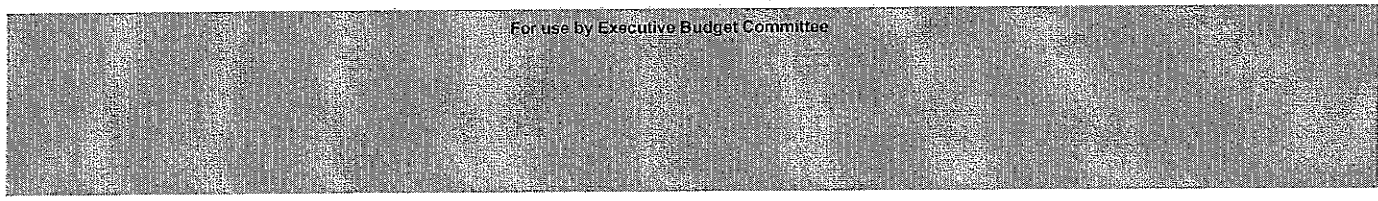
Summer Fee \$0.08

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

ASBSU Conservation seeks to redefine the department of authority for the existing fee between two departments: FO&M Recycling and ASBSU Conservation. This proposal is to ensure the continuance of the program for which the fee was granted in 2005.

Justification of this proposed change in student fees

80% of the current fee (granted 2005) will go directly to a recycling account in FO&M for the purpose of funding existing recycling efforts at BSU, as well as future expansion of recycling on campus.



Department Name _____
10 digit Department Number _____

Fiscal Year 2004

Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	0	0
Other Misc Fees	11,870	11,208

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	4,764	3,045
Fringe benefits	66	19
OE	6,517	2,985
Travel	0	0
Capital Outlay	0	0

**Prior Year Fund Balance @ June 30th**

5,277	10,630
-------	--------

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$1.00	\$22,713.00
PT	41,000	\$0.10	\$4,100.00
Summe	25,740	\$0.10	\$2,574.00
			<b>\$29,387.00</b>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc	<b>-\$1,469.35</b>
			<b>\$27,917.65</b>

Estimates for FY 07			
FT	22,940	\$0.80	\$18,352.10
PT	41,410	\$0.08	\$3,312.80
Summe	25,997	\$0.08	\$2,079.79
			<b>\$23,744.70</b>
		Less 5% estimate for outstanding fees credit card charges, adjustments etc	<b>-\$1,187.23</b>
			<b>\$22,557.46</b>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%) **-\$5,360.19**



**Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year**

**Department/Organization Information**

Department/Organization Name	Athletics
10 Digit Department Number	976L101001
Contact Person	Gene Bleymaier
Phone Number	x61981

**FY 2006 Budget Overview**

Budgeted Revenue from Student Fees	\$ 2,136,711
Budgeted Revenue from Other Sources	\$ 13,439,708
<b>Total 2006 Budget</b>	<b>\$ 15,576,419</b>

**Current Fee Structure**

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee	\$90.00
Part-Time Fee	\$5.00
Summer Fee	\$0.00

**Proposed Fee Structure**

Full-Time Fee	\$95.00
Part-Time Fee	\$5.50
Summer Fee	\$0.00

Describe the programs and services provided to the students of Boise State University by this Department/Organization Athletics provides students with the opportunity to compete in 10 women's and 8 men's sports at the highest collegiate level. Athletics financially supports the Band, Cheerleaders and Maneline Dancers and built their new 17,000 sq ft practice/meeting/office building. The new Caven-Williams Sports Center will also provide opportunities for students to use an indoor facility. Athletics provides over 400 copies of the Idaho Statesman free to students daily. Students receive free tickets to all home sporting events along with discounts for additional tickets. Athletics purchases advertisement and graphic design work from the Arbitor Athletics partners with the Selland College of Tech. to provide hands on training with Bronco Vision Video productions. Athletics provides opportunities for student employment and internships. Peterson Preco Learning Center is an academic lab available to all students. Athletics coops with the Education Dept for staffing of classes. Athletics continues upgrading student classroom facilities (Bronco Gym and the Aux Gym). Athletics pays \$225,000 /year to help run Taco Bell Arena.

**Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change.**

2 scholarships would be added to Women's Ski team and 2 scholarships would be added to Women's Soccer team. Athletics built the Caven-Williams Sports Center that will provide opportunities for students to use an indoor facility for activities. This facility also provides usage for the Band, Cheerleaders and Maneline Dancers on a daily basis. Athletics will fund the ongoing maintenance costs associated with the 17,000 sq ft Keith & Catherine Stein Band Hall.

**Justification of this proposed change in student fees:**

Boise States student activity fee is lower than at Univ of Idaho or at Idaho State Univ Athletics anticipates Departmental scholarship costs to increase approximately \$225,000 for FY07. A fee increase would help the well being of students by continuing programs and facilities at a high level.

**For use by Executive Budget Committee**



Department Name	<u>Athletics</u>
10 digit Department Number	<u>Waller</u>

Fiscal Year 2004

Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	2,358,376	2,390,045
Other Misc Fees		

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	4,186,731	4,876,027
Fringe benefits	1,298,313	1,493,326
OE	6674678	7037354
Travel	1480696	1298328
Capital Outlay	146503	211375

**Prior Year Fund Balance @ June 30th**

	321,439	398,430
--	---------	---------

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$90.00	\$2,044,170.00
PT	41,000	\$5.00	\$205,000.00
Summe	25,740	\$0.00	\$0.00
			<b>\$2,249,170.00</b>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<b>-\$112,458.50</b>
			<b>\$2,136,711.50</b>

<b>Estimates for FY 07</b>			
FT	22,940	\$95.00	\$2,179,312.35
PT	41,410	\$5.50	\$227,755.00
Summe	25,997	\$0.00	\$0.00
			<b>\$2,407,067.35</b>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<b>-\$120,353.37</b>
			<b>\$2,286,713.98</b>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)

**\$150,002.48**



Boise State University  
 Student Tuition/Fee Rate Request  
 Effective 2006-2007 Academic Year

Department/Organization Information

Department/Organization Name Student Union & Student Involvement  
 10 Digit Department Number 987L101002 thru 987L103999  
 Contact Person Leah Barrett  
 Phone Number 426-1551

FY 2006 Budget Overview

Budgeted Revenue from Student Fees	<u>\$2,637,163</u>
Budgeted Revenue from Other Sources	<u>\$1,576,704</u>
<b>Total 2006 Budget</b>	<b><u>\$4,213,867</u></b>

Current Fee Structure

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$66.00  
 Part-Time Fee \$6.60  
 Summer Fee \$6.60

Describe the programs and services provided to the students of Boise State University by this Department/Organization

See Attached

Proposed Fee Structure

Full-Time Fee \$71.00  
 Part-Time Fee \$7.10  
 Summer Fee \$7.10

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

See Attached

Justification of this proposed change in student fees

See Attached

For use by Executive Budget Committee

Department Name _____
10 digit Department Number _____

Fiscal Year 2004

Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	2,734,238	3,221,137
Other Misc. Fees	1,620,544	1,405,942

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	1,491,528	1,741,369
Fringe benefits	388,952	500,970
OE	1,818,253	1,980,931
Travel	21,969	30,048
Capital Outlay	56,164	52,921

Prior Year Fund Balance @ June 30th	4,476,061	4,545,922
-------------------------------------	-----------	-----------

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$66 00	\$1,499,058.00
PT	41,000	\$6 60	\$270,600.00
Summe	25,740	\$6 60	\$169,884.00
			<u>\$1,939,542.00</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	-\$96,977.10
			<u>\$1,842,564.90</u>

Estimates for FY 07			\$1,628,749.23
FT	22,940	\$71.00	\$294,011.00
PT	41,410	\$7.10	\$184,581.54
Summe	25,997	\$7 10	<u>\$2,107,341.77</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc	-\$105,367.09
			<u>\$2,001,974.68</u>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%) \$159,409.78



## **Current Programs & Services of the Student Union & Student Involvement**

### The Student Union Mission & Values

The Boise State University Student Union serves as the center for campus life providing educational, cultural, social, recreational, and leadership programs and services that are integral to the academic experience

### The Boise State Student Union

- Serves as the central gathering place for members of the University community
- Encourages civic responsibility and participation in service.
- Provides programs and services that expand competencies, enhance understanding and promote personal growth.
- Demonstrates a commitment to the visual and performing arts, cultural diversity and intellectual development.
- Provides a forum for unifying a diverse campus community
- Exemplifies a customer orientation and provides convenient, useful services in a clean and friendly environment.
- Provides meeting and event space for student organizations and the campus community.
- Provides an environment that is conducive to innovation, learning, empowerment and creative thought.
- Serves as a point of outreach to the greater community.

### Programs & Services

- Support for over 185 student organizations
- Student employment and internships for over 100 students each year
- Meeting and event spaces for over 12,000 meetings and events each year
- Study lounges
- Food service
- Bookstore and related retail operations
- University's Information Desk
- Laptop checkout program
- Classic Performance Series
- Art Gallery Program
- Global Expressions Series
- Finals Relief Program
- College Bowl
- Advisory support for the Associated Students of Boise State University, Student Programs Board, Volunteer Services Board and University Pulse
- Administrative support to the Children's Center, Cultural Center, Women's Center, the Leadership Program, the MLK/Human Rights Program and the University's Food Service Contract

## New Programs that will be Supported by an Increased Student Fee

No new programs or services will be created from the additional student fee. The fee change will allow the Student Union to continue to provide programs and services at current levels.

### Justification

In FY08 the amount of principal and interest due on the series of bonds that was used to finance the 1990 expansion of the building will begin to rise significantly. This payment must be paid from the annual operating budget of the Student Union. Since the department cannot receive state appropriated funds for operating expenses, an increased student fee is needed to cover these additional costs. Attached are several documents outlining the department's financial situation for the next 10 years, demonstrating the need for the increase beginning in FY07. These documents include the department's 10-year financial plan, the bond repayment schedule and the 10-year capital equipment schedule. The 10-year financial plan includes significant adjustments during construction and renovation of the SUB and when the new facility opens sometime in FY09. The capital equipment schedule includes roof replacement scheduled for this summer; annual equipment replacement for the food service operation; regular replacement of study lounge furniture, carpet and fixtures throughout the facility; and the furniture, fixtures and equipment for the SUB expansion. Even with the addition of this fee and subsequent fees, these documents illustrate a shortage of funds for capital repair and maintenance in the upcoming years. This is of significant concern to the department and requires additional analysis and financial planning. With the competition for student fees and a plethora of needs on campus at this time, it would be inappropriate to ask for more than an additional \$5 student fee.

The Student Union has not had an increase in operating fees since FY2000. Increases in enrollment have allowed the department to fund inflationary increases in all costs of operations, mandatory salary increases, and significant increases in the cost of employee benefits and utilities.

The Student Union plays an important role in the continued growth and success of Boise State University. The facility serves as a tool to assist the Office of Admissions in recruitment of new students and to assist the colleges by hosting academic conferences. The programs and services that are offered are critical to the institutional efforts of improving freshman retention rates, building community on campus and becoming a metropolitan research university of distinction.

If the fee is not approved the Student Union will need to cut programs and services and increase service fees. Below is a partial list of these reductions and increases.

- Reduce operating hours
- Eliminate student and full-time staff
- Institute service fees for meeting room use by university departments and student organizations
- Reduce financial support for the Women's Center and the Cultural Center
- Eliminate high profile programs such as the Classic Performance Series or popular programs such as Up All Night
- Delay preventative maintenance, repairs and improvements that will ultimately cost the University more if not completed on time
- Increase the cost of audio-visual and conference support services
- Institute charges for events produced by Student Activities
- Increase lease arrangements with retail outlets and university departments

Boise State University  
Student Affairs  
Student Union and Student Activities  
10 Year Forecast

	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16
Registration Fees - Academic	2,634,163	2,798,556	2,813,080	3,086,863	3,115,446	3,259,833	3,279,189	3,287,325	3,380,781	3,396,893	3,406,327
Rental Revenue	177,000	182,310	137,779	137,779	179,113	197,024	202,935	209,023	215,294	221,753	228,405
Equipment Rental	163,000	167,890	122,927	122,927	159,805	175,785	181,059	186,490	192,085	197,848	203,783
Residence Dining Income	209,000	229,900	252,890	278,179	305,997	315,177	324,632	334,371	344,402	354,734	365,376
Food Service Commission	335,000	335,000	351,250	351,250	456,625	470,324	484,433	498,966	513,935	529,354	545,234
Bowling and Game Room Income	237,500	244,825	176,375	176,375	251,964	259,523	267,309	275,328	283,598	292,095	300,868
Lease Income - Bookstore	223,362	225,595	227,851	251,130	253,641	256,177	258,739	261,327	263,940	266,579	269,245
Misc. Income	38,812	39,916	41,053	42,224	43,429	44,669	45,946	47,261	48,614	50,008	51,442
Interest On Investments	99,392	81,568	81,939	82,320	84,790	85,195	85,613	88,181	88,624	89,080	91,752
Other Educational Activities	90,000	85,000	70,866	22,787	11,021						
Realized Gain/Loss On Investments											
<b>TOTAL REVENUE</b>	<b>\$ 4,207,229</b>	<b>\$ 4,390,361</b>	<b>\$ 4,276,010</b>	<b>\$ 4,551,834</b>	<b>\$ 4,861,831</b>	<b>\$ 5,063,708</b>	<b>\$ 5,129,854</b>	<b>\$ 5,188,272</b>	<b>\$ 5,331,263</b>	<b>\$ 5,398,443</b>	<b>\$ 5,462,423</b>
Total Personnel	\$ 2,497,843	\$ 2,514,165	\$ 2,406,006	\$ 2,459,159	\$ 2,614,754	\$ 2,729,483	\$ 2,785,344	\$ 2,865,129	\$ 2,936,924	\$ 3,010,648	\$ 3,086,705
Total Operating Expenses	1,227,928	1,255,923	1,284,589	1,313,940	1,343,995	1,389,494	1,423,505	1,455,006	1,486,408	1,520,014	1,556,425
Travel	25,550	24,328	25,026	25,744	26,483	27,243	28,025	28,831	29,660	30,512	31,390
Capital Outlay	58,000	48,960	49,939	50,938	51,957	52,996	54,056	55,137	56,240	57,364	58,512
Total Expenditures Before Debt Service	\$ 3,809,421	\$ 3,843,377	\$ 3,765,559	\$ 3,849,781	\$ 4,037,188	\$ 4,199,216	\$ 4,300,931	\$ 4,404,103	\$ 4,509,231	\$ 4,618,539	\$ 4,733,032
Debt Service											
Principle	\$ 24,500	\$ 24,500	\$ 178,850	\$ 428,750	\$ 448,350	\$ 470,400	\$ 494,900	\$ 516,950	\$ 546,350	\$ 573,300	\$ -
Interest	182,828	181,713	180,586	172,359	152,207	130,911	108,096	83,351	57,245	29,382	
Total Debt Service	\$ 207,328	\$ 206,213	\$ 359,436	\$ 601,109	\$ 600,557	\$ 601,311	\$ 602,996	\$ 600,301	\$ 603,595	\$ 602,682	\$ -
Total Expenditures	\$ 4,016,749	\$ 4,049,590	\$ 4,124,995	\$ 4,450,890	\$ 4,637,746	\$ 4,800,527	\$ 4,903,927	\$ 5,004,405	\$ 5,112,827	\$ 5,221,221	\$ 4,733,032
Fund Balance Transfer to Sheriff's Contract Allocation	31,829	32,784	33,768	34,781	35,824	36,899	38,006	39,146	40,320	41,530	42,776
Fund Balance Transfer From Auxiliary Services	(22,046)	(22,708)	(23,390)	(24,092)	(24,815)	(25,559)	(26,326)	(27,116)	(27,929)	(28,767)	(29,630)
Fund Balance Transfer to Residence Dining Reserve	20,000	20,600	21,218	21,855	22,511	23,186	23,882	24,598	25,336	26,096	26,879
Fund Balance Transfer to Director's Programs	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048	13,439
Fund Balance Transfer for Student Activities	(21,600)	(22,248)	(22,915)	(23,602)	(24,310)	(25,039)	(25,790)	(26,564)	(27,361)	(28,182)	(29,027)
Fund Balance Transfer to Budget Reserve	172,289	322,044	131,725	81,075	203,620	242,101	204,214	161,505	195,403	153,497	704,954
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>\$ 4,207,229</b>	<b>\$ 4,390,361</b>	<b>\$ 4,276,010</b>	<b>\$ 4,651,834</b>	<b>\$ 4,861,831</b>	<b>\$ 5,063,708</b>	<b>\$ 5,129,854</b>	<b>\$ 5,188,272</b>	<b>\$ 5,331,263</b>	<b>\$ 5,398,443</b>	<b>\$ 5,462,423</b>

Assumptions:

- Student Enrollment a 1% increase per year FY07 through FY16
- A new \$5.00 Student Union Operating Fee in FY09, a new \$5.00 Operating Fee in FY11, a new \$3.00 Operating Fee in FY14
- Rental and Equipment Revenue 3% annual increase for FY07, 26% annual decrease for FY08, 26% annual increase for FY09, 20% annual increase for Sub expansion complete in FY10, 3% annual increase FY11 through FY16
- Food Service Commission 3% increase in FY06 flat in FY07, FY08 25% annual decrease for Sub Expansion plus \$100,000 increase for the opening of ILC, flat in FY09, 30% annual increase for Sub expansion complete in FY10, 3% increase FY11 through FY16
- Residence Dining a 10% increase in FY07 through FY10 and a 3% increase in FY11 through FY16
- Bowling and Game Center a 3% annual increase for FY07, 28% annual increase in FY08 Sub expansion, flat in FY09, 30% increase in FY10 Sub expansion complete, 3% annual increase FY10 through FY16
- Bookstore Revenue used Bookstore ten year plan for sales 1% annual increase FY07-FY14, additional \$1,000,000 with expansion FY09. Since Forecast stopped at FY14 Student Union use 1% annual sales increase for FY15 & FY16
- Misc. Income a 3% annual increase for FY07 through FY16
- Other Educational Activities 3% increase in FY07, FY10, FY13 and FY16. Income from University for Facility usage
- Investment Income 2.0% interest on Bond Reserve amount plus prior year's Fund Balance
- Salaries a 3% annual increase FY07, 6% annual decrease for Sub expansion FY08, 3% increase FY09 through FY16, add staff in FY10 for sub expansion.
- Student Labor a 2% annual increase FY07 through FY16
- Group Insurance a 5% annual increase FY07 through FY16
- Operating Expense a 3% annual increase FY07 through FY16
- Fund Balance Transfers a 3% annual increase FY07 through FY16

Boise State University  
 Student Affairs  
 Student Union and Student Activities  
 10 Year Capital Planning/Reserve Projects

Summary

Class	Estimated Cost											
	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	
<b>Student Union</b>												
A Beginning Fund Balance	\$4,249,996	\$3,543,295	\$1,139,339	\$551,064	(\$707,861)	(\$827,844)	(\$790,742)	(\$711,528)	(\$700,023)	(\$784,106)	(\$955,609)	
B Security Camera System	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
C Construction/FF&E	\$200,000	\$450,000	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
D Architectural Fees/Design Fees	\$0	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
E Roof	\$275,000	\$1,175,000	\$70,000	\$25,000	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
F Food Service Construction/FF&E	\$210,000	\$125,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
G Mechanicals/Utilities/HVAC	\$194,000	\$200,000	\$350,000	\$260,000	\$238,602	\$155,000	\$75,000	\$100,000	\$229,486	\$275,000	\$680,000	
H Remodel/Replacement FF&E	\$0	\$26,000	\$0	\$15,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	
I Planned Return to Reserves	\$172,299	\$322,044	\$131,725	\$81,075	\$203,620	\$242,101	\$204,214	\$161,505	\$195,403	\$153,497	\$704,954	
End Fund Balance	\$3,543,295	\$1,139,339	\$551,064	(\$707,861)	(\$827,844)	(\$790,742)	(\$711,528)	(\$700,023)	(\$784,106)	(\$955,609)	(\$980,655)	
Funds for Expansion - Student Fees/Bond Issue												
Fund Balance Carryforward	\$3,543,295	\$1,139,339	\$551,064	(\$707,861)	(\$827,844)	(\$790,742)	(\$711,528)	(\$700,023)	(\$784,106)	(\$955,609)	(\$980,655)	

- i. Architectural Fees for Sub expansion \$200,000 in FY06 and \$450,000 in FY07
- 2. ILC Food Service FF&E \$1,100,000 in FY07
- 3. Replace Portable Walls in the Jordan \$350,000 in FY08
- 4. FF&E for Sub expansion \$1,000,000 in FY09
- 5. Replace floor in Hatch \$200,000 in FY09

Date	Series 1992 (Student Union and Housing System)				Series 2002 (Student Union and Housing System)				Series 2003 (Student Union and Housing System)				Sub-Total (Student Union and Housing System)			
	Principal	Coupon	Interest	Total	Principal	Coupon	Interest	Total	Principal	Coupon	Interest	Total	Principal	Coupon	Interest	Total
04/01/92	183,551.25	4.150%	189,591.25	183,551.25	385,000.00	4.000%	979,234.38	979,234.38	2,853,468.75	42,250.69	1,342,673.13	1,342,673.13	620,000.00	2.000%	1,215,088.32	1,855,066.32
04/01/93	189,591.25	4.150%	196,277.50	234,351.25	420,000.00	4.000%	971,334.38	971,334.38	2,862,988.75	138,275.00	1,388,275.00	1,388,275.00	620,000.00	2.000%	1,226,230.88	1,876,230.88
04/01/94	188,627.50	4.250%	198,627.50	233,627.50	445,000.00	4.000%	962,894.38	962,894.38	2,870,688.75	135,025.00	1,350,025.00	1,350,025.00	620,000.00	2.000%	1,236,630.88	1,891,630.88
04/01/95	187,871.25	4.450%	197,871.25	237,871.25	445,000.00	4.000%	958,034.38	958,034.38	2,875,088.75	133,325.00	1,333,325.00	1,333,325.00	620,000.00	2.000%	1,247,030.88	1,907,030.88
04/01/96	186,558.75	4.550%	196,558.75	233,558.75	755,000.00	4.000%	958,034.38	958,034.38	2,883,688.75	131,825.00	1,318,225.00	1,318,225.00	620,000.00	2.000%	1,258,430.88	1,923,430.88
04/01/97	184,421.25	4.600%	194,421.25	235,421.25	780,000.00	5.000%	948,934.38	948,934.38	2,887,888.75	129,525.00	1,295,525.00	1,295,525.00	620,000.00	2.000%	1,270,830.88	1,940,830.88
04/01/98	184,271.25	4.800%	194,271.25	235,271.25	510,000.00	5.000%	919,434.38	919,434.38	2,348,888.75	280,000.00	1,135,000.00	1,135,000.00	620,000.00	2.000%	1,283,230.88	1,958,230.88
04/01/99	175,878.25	4.700%	175,878.25	175,878.25	46,000.00	5.375%	906,864.38	906,864.38	1,858,388.75	285,000.00	1,145,000.00	1,145,000.00	620,000.00	2.000%	1,296,630.88	1,976,630.88
04/01/00	155,313.75	4.750%	155,313.75	1,050,878.25	45,000.00	5.375%	904,265.63	904,265.63	1,855,950.00	275,000.00	1,140,000.00	1,140,000.00	620,000.00	2.000%	1,310,030.88	1,995,030.88
04/01/01	133,582.50	4.850%	133,582.50	1,029,852.50	45,000.00	5.375%	904,265.63	904,265.63	1,855,950.00	275,000.00	1,140,000.00	1,140,000.00	620,000.00	2.000%	1,323,430.88	2,013,430.88
04/01/02	110,302.50	5.000%	110,302.50	1,010,302.50	39,000.00	5.375%	903,058.25	903,058.25	1,853,125.00	260,000.00	1,120,000.00	1,120,000.00	620,000.00	2.000%	1,336,830.88	2,036,830.88
04/01/03	85,052.50	5.000%	85,052.50	1,000,302.50	35,000.00	5.375%	902,250.00	902,250.00	1,851,412.50	250,000.00	1,100,000.00	1,100,000.00	620,000.00	2.000%	1,350,230.88	2,060,230.88
04/01/04	58,413.75	5.000%	58,413.75	1,400,552.50	30,000.00	5.375%	901,308.38	901,308.38	1,849,918.75	335,000.00	1,080,000.00	1,080,000.00	620,000.00	2.000%	1,363,630.88	2,083,630.88
04/01/05	29,881.25	5.125%	29,881.25	1,380,671.25	40,000.00	5.375%	900,503.13	900,503.13	1,848,421.25	345,000.00	1,060,000.00	1,060,000.00	620,000.00	2.000%	1,377,030.88	2,107,030.88
04/01/06	1,189,891.25	5.125%	1,189,891.25	1,189,891.25	1,820,000.00	5.375%	899,428.13	899,428.13	1,847,483.75	355,000.00	1,040,000.00	1,040,000.00	620,000.00	2.000%	1,391,430.88	2,131,430.88
04/01/07					1,820,000.00	5.375%	898,428.13	898,428.13	1,846,546.25	365,000.00	1,020,000.00	1,020,000.00	620,000.00	2.000%	1,405,830.88	2,155,830.88
04/01/08					1,820,000.00	5.375%	897,428.13	897,428.13	1,845,608.75	375,000.00	1,000,000.00	1,000,000.00	620,000.00	2.000%	1,420,230.88	2,180,230.88
04/01/09					1,820,000.00	5.375%	896,428.13	896,428.13	1,844,671.25	385,000.00	980,000.00	980,000.00	620,000.00	2.000%	1,434,630.88	2,204,630.88
04/01/10					1,820,000.00	5.375%	895,428.13	895,428.13	1,843,733.75	395,000.00	960,000.00	960,000.00	620,000.00	2.000%	1,449,030.88	2,229,030.88
04/01/11					1,820,000.00	5.375%	894,428.13	894,428.13	1,842,796.25	405,000.00	940,000.00	940,000.00	620,000.00	2.000%	1,463,430.88	2,253,430.88
04/01/12					1,820,000.00	5.375%	893,428.13	893,428.13	1,841,858.75	415,000.00	920,000.00	920,000.00	620,000.00	2.000%	1,477,830.88	2,277,830.88
04/01/13					1,820,000.00	5.375%	892,428.13	892,428.13	1,840,921.25	425,000.00	900,000.00	900,000.00	620,000.00	2.000%	1,492,230.88	2,302,230.88
04/01/14					1,820,000.00	5.375%	891,428.13	891,428.13	1,840,000.00	435,000.00	880,000.00	880,000.00	620,000.00	2.000%	1,506,630.88	2,326,630.88
04/01/15					1,820,000.00	5.375%	890,428.13	890,428.13	1,839,078.75	445,000.00	860,000.00	860,000.00	620,000.00	2.000%	1,521,030.88	2,351,030.88
04/01/16					1,820,000.00	5.375%	889,428.13	889,428.13	1,838,156.25	455,000.00	840,000.00	840,000.00	620,000.00	2.000%	1,535,430.88	2,375,430.88
04/01/17					1,820,000.00	5.375%	888,428.13	888,428.13	1,837,233.75	465,000.00	820,000.00	820,000.00	620,000.00	2.000%	1,549,830.88	2,400,830.88
04/01/18					1,820,000.00	5.375%	887,428.13	887,428.13	1,836,311.25	475,000.00	800,000.00	800,000.00	620,000.00	2.000%	1,564,230.88	2,425,230.88
04/01/19					1,820,000.00	5.375%	886,428.13	886,428.13	1,835,388.75	485,000.00	780,000.00	780,000.00	620,000.00	2.000%	1,578,630.88	2,449,630.88
04/01/20					1,820,000.00	5.375%	885,428.13	885,428.13	1,834,466.25	495,000.00	760,000.00	760,000.00	620,000.00	2.000%	1,593,030.88	2,474,030.88
04/01/21					1,820,000.00	5.375%	884,428.13	884,428.13	1,833,543.75	505,000.00	740,000.00	740,000.00	620,000.00	2.000%	1,607,430.88	2,498,430.88
04/01/22					1,820,000.00	5.375%	883,428.13	883,428.13	1,832,621.25	515,000.00	720,000.00	720,000.00	620,000.00	2.000%	1,621,830.88	2,522,830.88
04/01/23					1,820,000.00	5.375%	882,428.13	882,428.13	1,831,698.75	525,000.00	700,000.00	700,000.00	620,000.00	2.000%	1,636,230.88	2,547,230.88
04/01/24					1,820,000.00	5.375%	881,428.13	881,428.13	1,830,776.25	535,000.00	680,000.00	680,000.00	620,000.00	2.000%	1,650,630.88	2,571,630.88
04/01/25					1,820,000.00	5.375%	880,428.13	880,428.13	1,829,853.75	545,000.00	660,000.00	660,000.00	620,000.00	2.000%	1,665,030.88	2,596,030.88
04/01/26					1,820,000.00	5.375%	879,428.13	879,428.13	1,828,931.25	555,000.00	640,000.00	640,000.00	620,000.00	2.000%	1,679,430.88	2,620,430.88
04/01/27					1,820,000.00	5.375%	878,428.13	878,428.13	1,828,008.75	565,000.00	620,000.00	620,000.00	620,000.00	2.000%	1,693,830.88	2,644,830.88
04/01/28					1,820,000.00	5.375%	877,428.13	877,428.13	1,827,086.25	575,000.00	600,000.00	600,000.00	620,000.00	2.000%	1,708,230.88	2,669,230.88
04/01/29					1,820,000.00	5.375%	876,428.13	876,428.13	1,826,163.75	585,000.00	580,000.00	580,000.00	620,000.00	2.000%	1,722,630.88	2,693,630.88
04/01/30					1,820,000.00	5.375%	875,428.13	875,428.13	1,825,241.25	595,000.00	560,000.00	560,000.00	620,000.00	2.000%	1,737,030.88	2,718,030.88
04/01/31					1,820,000.00	5.375%	874,428.13	874,428.13	1,824,318.75	605,000.00	540,000.00	540,000.00	620,000.00	2.000%	1,749,430.88	2,742,430.88
	7,705,000.00		3,747,287.50	11,445,287.50	35,130,000.00	5.125%	42,451,935.93	80,185,076.93	60,183,076.93	6,620,000.00	3,155,738.19	8,775,738.19	9,775,738.19	52,655,000.00	45,358.25	107,773,208.19



Boise State University  
 Student Tuition/Fee Rate Request  
 Effective 2006-2007 Academic Year

**Department/Organization Information**

Department/Organization Name Student Programs Board  
 10 Digit Department Number 851L101070  
 Contact Person A. J. McGillis  
 Phone Number 426-4239 or 426-1223

**FY 2006 Budget Overview**

Budgeted Revenue from Student Fees 165,835  
 Budgeted Revenue from Other Sources 14,500  
**Total 2006 Budget** 200,435

**Current Fee Structure**

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$7.00  
 Part-Time Fee \$0.50  
 Summer Fee \$0.50

Describe the programs and services provided to the students of Boise State University by this Department/Organization \_\_\_\_\_

A combination of films, comedy, concerts (music programs), cultural and annual events (like Spring Fling, Bronco Blitz, and Bronco Welcome) that initiates and sustains student life on campus.

**Proposed Fee Structure**

Full-Time Fee \$10.00  
 Part-Time Fee \$1.00  
 Summer Fee \$1.00

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change \_\_\_\_\_

A minimum of two annual Arena "size" concerts to be held at Taco Bell Arena (one during Homecoming Activities and the other during spring semester). The fee would permit SPB to provide both concerts free to all BSU enrolled students (there may be a possible \$1 Taco Bell Arena Fee that student would need to pay at the door). This permits SPB the ability to sponsor events other student groups cannot afford.

**Justification of this proposed change in student fees**

see attached.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

For use by Executive Budget Committee

Department Name _____
10 digit Department Number _____

Fiscal Year 2004

Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	191,778	226,795
Other Misc. Fees	12,004	6,693

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	37,721	42,615
Fringe benefits	408	636
OE	182,016	185,561
Travel	0	4,676
Capital Outlay	0	0

**Prior Year Fund Balance @ June 30th**

65,132	58,574
--------	--------

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$7.00	\$158,991.00
PT	41,000	\$0.50	\$20,500.00
Summe	25,740	\$0.50	\$12,870.00
			<u>\$192,361.00</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<u>-\$9,618.05</u>
			<u><u>\$182,742.95</u></u>

**Estimates for FY 07**

FT	22,940	\$10.00	\$229,401.30
PT	41,410	\$1.00	\$41,410.00
Summe	25,997	\$1.00	\$25,997.40
			<u>\$296,808.70</u>
		Less 5% estimate for outstanding fees, credit card charges, adjustments etc.	<u>-\$14,840.44</u>
			<u><u>\$281,968.27</u></u>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)

\$99,225.32

**Justification:**

As this university grows, and more people live on campus it is important to have "Life on Campus". The Student Programs Board has not received a fee increase since 98-99 school year, and ISU and U of I have larger programming budgets than we do, despite how many more students we have. This year students have shown if you bring the big names, students will come to events. This fee increase will help bring more big names to campus, and allow students to see shows that they would not otherwise be able to see. It will also allow us to help out other organizations on campus bring speakers, films, and concerts to them.





Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year

Department/Organization Information

Department/Organization Name Forensics Program, Dept. of Communication  
10 Digit Department Number 008A10002  
Contact Person Faculty: Marty Most Student: Kristin Davidson  
Phone Number x61920

FY 2006 Budget Overview

Budgeted Revenue from Student Fees \_\_\_\_\_  
Budgeted Revenue from Other Sources 43,003  
Total 2006 Budget 43,003

Current Fee Structure

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$0.00  
Part-Time Fee \$0.00  
Summer Fee \$0.00

Describe the programs and services provided to the students of Boise State University by this Department/Organization Boise State's  
Intercollegiate Forensics (Speech and Debate) program has offered students individualized instruction  
and intercollegiate competition in debate, public speaking, and oral interpretation for more than six decades.  
Representing the university in academic competition against colleges and universities from across  
the nation, the program has brought regional & national recognition to the institution.

Proposed Fee Structure

Full-Time Fee \$2.00  
Part-Time Fee \$0.20  
Summer Fee \$0.20

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change  
Monies from this increase will be used to maintain Boise's State's status as a leader in forensics  
education and competition. Specifically, they will allow the program to offer participants the most challenging  
and intellectually rigorous competition experiences and permit more students to participate. Additionally  
a small portion of the funds will be used for outreach programs designed to cultivate potential donors,  
particularly among forensic program alumni, for endowed forensics scholarships.

Justification of this proposed change in student fees

Please see attached

For use by Executive Budget Committee

Department Name Forensics - Communication  
 10 digit Department Number 008A10001

Fiscal Year 2004

Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees		
Other Misc. Fees		

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries		
Fringe benefits		
OE		
Travel	43003	43903
Capital Outlay		

**Prior Year Fund Balance @ June 30th**

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$2.00	\$45,426.00
PT	41,000	\$0.20	\$8,200.00
Summe	25,740	\$0.20	\$5,148.00
			<b>\$58,774.00</b>
Less 5% estimate for outstanding fees, credit card charges, adjustments etc.			<b>-\$2,938.70</b>
			<b>\$55,835.30</b>

Estimates for FY 07			
FT	22,940	\$2.00	\$45,880.26
PT	41,410	\$0.20	\$8,282.00
Summe	25,997	\$0.20	\$5,199.48
			<b>\$59,361.74</b>
Less 5% estimate for outstanding fees, credit card charges, adjustments etc			<b>-\$2,968.09</b>
			<b>\$56,393.65</b>

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)

**\$558.35**

Dramatically increased travel costs, travel safety considerations, and reductions in budget have significantly impaired the forensic program's ability to:

1. Offer the opportunity to compete in debate and speech competition to all qualified Boise State students who might like to do so;
2. Maintain a nationally-competitive program emphasizing excellence in academic achievement.

This budget increase will prevent the program's possible move from Division I to Division II status, and make it possible to once again actively recruit outstanding scholars to the program from both on and off campus.



Boise State University  
Student Tuition/Fee Rate Request  
Effective 2006-2007 Academic Year

Department/Organization Information

Department/Organization Name Service-Learning Program

10 Digit Department Number 936L101008

Contact Person Kara Brascia

Phone Number 426-2360

FY 2006 Budget Overview

Budgeted Revenue from Student Fees	<u>78,292</u>	78,292
Budgeted Revenue from Other Sources	<u>41,815</u>	41,815
<b>Total 2006 Budget</b>	<b><u>120,107</u></b>	120,107

Current Fee Structure

-- See attached schedule of 2006 Tuition & Fees

Full-Time Fee \$2.60

Part-Time Fee \$0.35

Summer Fee \$0.35

Describe the programs and services provided to the students of Boise State University by this Department/Organization.

See attached Executive Summary and details.

---



---



---

Proposed Fee Structure

Full-Time Fee \$4.50 (requesting 1.90)

Part-Time Fee \$0.55 .20

Summer Fee \$0.55 .20

Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change

See attached Executive Summary and details.

---



---



---

Justification of this proposed change in student fees

See attached Executive Summary and details.

---



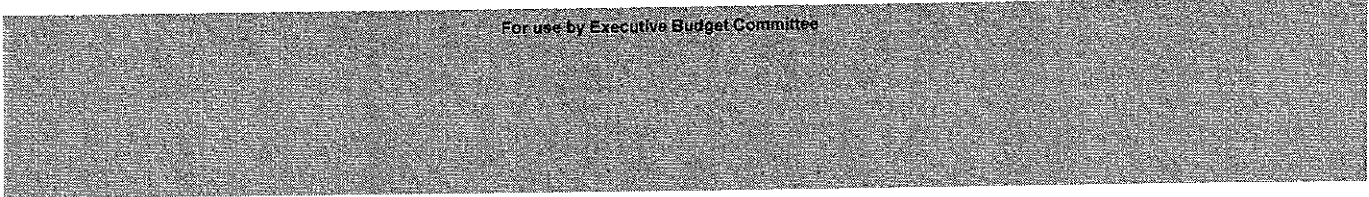
---



---



---



Department Name Service-Learning Program  
 10 digit Department Number 9361101008

Fiscal Year 2004 Fiscal Year 2005

**Revenues- enter in yellow shaded area**

-- Enter Revenue categories and annual amounts based on what has posted to PeopleSoft Financials

Student Fees	82,631	96,987
Other Misc. Fees		

**Expenses- enter in yellow shaded area**

-- Enter Expense categories and annual amounts based on what has posted to PeopleSoft Financials

Salaries	73,951	73,858
Fringe benefits	14,275	14,315
OE	17,207	18,414
Travel	3,355	1,806
Capital Outlay		

**Prior Year Fund Balance @ June 30th**

56,516	50,005
--------	--------

-- in reserve for faculty development + consultation

**Student Fee Revenue Projections**

Estimates for FY 06	Head Count/Credit Hr	Fee Amount	Estimated Fee Revenue
FT	22,713	\$4.50	\$102,208.50
PT	41,000	\$0.55	\$22,550.00
Summe	25,740	\$0.55	\$14,157.00
			<b>\$138,915.50</b>
			<b>-\$6,945.78</b>
			<b>\$131,969.73</b>

Less 5% estimate for outstanding fees,  
credit card charges, adjustments etc.

Estimates for FY 07	22,940	\$4.50	\$103,230.59
---------------------	--------	--------	--------------

	\$22,775.50
	\$14,298.57
	<u>\$140,304.66</u>
	<u>- \$7,015.23</u>
	<u>\$133,289.42</u>
	<u>\$1,319.70</u>

	\$0.55
	\$0.55

PT	41,410
Summe	25,997

Less 5% estimate for outstanding fees,  
credit card charges, adjustments etc.

Estimated new money generated from additional fee and enrollment growth (estimated @ ~1%)

**Student Tuition/Fee Request: Service-Learning Program**

Kara Brascia, Service-Learning Coordinator [karabrascia@boisestate.edu](mailto:karabrascia@boisestate.edu) 426-2380  
 936L101008, 1/23/06

**Executive Summary**

The proposed fees would *expand* service-learning into more departments, *increase* the number of students served with community-work study/Americorps scholarships, and *expand* student support services.

**This is the first fee increase requested since 1998 when the program was established.** During that time, student participation increased from 150 to over 1,600 students (1,400% increase), and the program is stretched beyond capacity.

**Current Programs and Services:**

The Service-Learning Program has three core program areas: student support services, faculty training, and community partnership development. In addition, the SLP coordinates Community-Work Study job placement and an Americorps scholarship program.

**Added Programs and Services:**

- Service-learning classes in more departments and disciplines
- Personalized support for more students and faculty
- Additional scholarships for students
- Additional job opportunities in the community and with the Service-Learning Program
- Service-learning in Canyon County and additional campus sites

**Justification:**

- The benefits to students, faculty, and staff are significant
- Student demand for service-learning is skyrocketing, and the SLP cannot adequately support this growth
- Students need personalized support
- Students need "student-friendly" support at community organizations
- Faculty need assistance and resources
- Service-learning is a cornerstone of Boise State's mission<sup>1</sup> and reputation
- This fee increase will help generate external funds

**Number of students who will benefit from the *proposed* fees: 1,600+ per year**

**Allocation of new fees:**

- a. Six new Student Assistants will provide personalized support to new (or currently unsupported) service-learning students, faculty, and community agencies.
- b. Part-time Student Support Coordinator will recruit, train, supervise, and support twelve (12) Student Assistants, as well as expand and coordinate Americorps scholarships and Community Work Study opportunities.

	<b>Current Fee</b>	<b>Proposed Fee Structure</b>
Full-Time Fee	2.60	4.50 (requesting 1.90)
Part-Time Fee/Summer	.35	.55 (requesting .20)

**Attached:** Letters of support from Stephanie Witt, three students, four faculty, and four community agencies

**Student Tuition/Fee Request  
Service-Learning Program**

936L101008, 1/23/06

FY 06 Budget Overview

Budgeted Revenue from Student Fees	78,292
Budgeted Revenue from Other Sources	41,815 (\$18,000 from contingency for faculty development)
Total 2006 Budget	120,107

Current Fee Structure

Full-Time Fee	2.60
Part-Time Fee	.35
Summer Fee	.35

Proposed Fee Structure

Full-Time Fee	4.50 (proposal is requesting 1.90)
Part-Time Fee	.55 (proposal is requesting .20)
Summer Fee	.55 (proposal is requesting .20)

**I. Describe the programs and services provided to the students of Boise State University by this Department/Organization**

- a. The mission of the Service-Learning Program (SLP) is to foster active citizenship and enhance learning through academically-based community service. Service-Learning is defined as a part of an academic course in which students apply course theory to community issues. Each service-learning student serves 10-45 hours per semester. Through assignments and class discussion, students reflect on their service, relate it to the class, and increase their sense of civic responsibility.
- b. The Service-Learning Program was created and is largely staffed by students.
- c. The Service-Learning Program has three core program areas: student support services, faculty training, and community partnership development. In addition, the SLP coordinates Community-Work Study job placement and an Americorps scholarship program. The SLP staff designed nationally acclaimed, interactive database systems and procedures to recruit, orient, support, track, and evaluate student, faculty, and agencies. These groups have come to expect high quality, streamlined, efficient and systematic support from the service-learning staff. The student staff members are highly trained and experienced, averaging three years of dedicated SLP employment before graduating.
- d. The Service-Learning Program staff includes one full-time Coordinator, a part time Administrative Assistant, and five part-time student assistants.
- e. The Service-Learning Program currently provides personalized support to 80-90 classes each year. This includes:
  - i. Recruiting and supporting 10 new classes (and faculty) per year, in addition to supporting<sup>ii</sup> 40 continuing classes



- ii. Coordinating class matches for 75+ community projects
- iii. Orienting and supporting 800+ students and facilitating their community placement
- iv. Problem-solving multiple aspects of the three-way (faculty/agency/student) partnership through intensive walk-in, phone, email, classroom visits, and on-site support throughout the semester
- v. Conducting 40+ class presentations on service-learning
- vi. Processing individual evaluations of service-learning experiences for students, agencies and faculty
- vii. Conducting monthly orientations and workshops for new faculty and agencies, and hosting two partnership luncheons attended by over 150 faculty and agencies each year
- viii. Coordinating Community Work-Study Program to place student employees in community agencies (\$22,000 in student staffing). SL staff recruit and coordinate the hiring, placing, and evaluating of ten students to work with seven service-learning agencies
- ix. Collaborating with other campus programs (Women's Center, Financial Aid Office, Cultural & Ethnic Diversity Board, Gender Studies Advisory Board, BSU Student Leadership Committee, and the new Diversity Requirement Committee) to generate interest and participation in service-learning.

**II. Describe additional programs and services that will be provided to the students of Boise State University due to this proposed fee change.**

- a. **Service-learning classes in more departments and disciplines** such as Business, Engineering, and the sciences. Currently there are insufficient staff resources to recruit, orient, and support faculty, students, and community agencies associated with these disciplines.
- b. **Personalized support for more students and faculty.** Students and faculty new to service-learning need the assistance of student leaders who have previously taken service-learning classes. The student leaders (Service-Learning Assistants) understand service-learning procedures and forms, know the agency partners, and receive training in service-learning methodology.
- c. **Additional scholarships for students.** For example, the Americorps "Students in Service" program offers scholarships ranging from \$1,000-\$2,362 for students who do 300 hours of service or more. Increased capacity of the service-learning increased numbers of scholarships for Boise State students.
- d. **Additional work-study job opportunities in the community, as well as student job opportunities within the Service-Learning Program.** These positions allow students to earn their work study award through service-related employment at non-profit organizations. Student Assistant employees develop their leadership skills while supporting service-learning faculty and students.

- e. **Service-learning in Canyon County and additional campus sites.**  
Currently the SLP cannot provide student support for or coordinate the logistics of SL classes in Canyon County. Student Assistant employees would be assigned to community organizations and classes that serve Boise State's West campus.

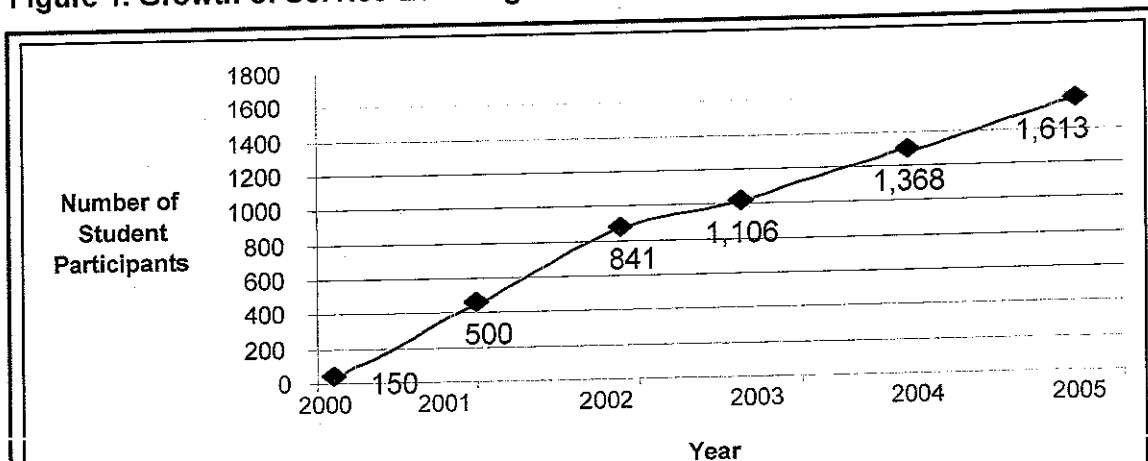
**III. How will the fees be spent?**

- c. Six new Student Assistants (12 hours/week) will provide personalized support to new (or currently unsupported) service-learning students, faculty, and community agencies who are working with Boise State students.
  - i. Four Student Assistants will be *classroom-based*, each supporting approximately 200 students (4 classes) per semester. This will provide personalized support for a total of 800 new or currently unsupported students<sup>iii</sup>. See Table 1 for a list of support services provided by these Student Assistants.
  - ii. Two Student Assistants will be *Community-based*, helping agencies coordinate approximately 180 students (at 3 new or high-volume agencies) per semester. This will provide personalized support, coordination, and on-going problem-solving for a total of 360 students. See Table 2 for a list of support services provided by these Student Assistants.
- d. .70 FTE Student Support Coordinator will recruit, train, and supervise the Student Assistants; and expand and coordinate Americorps scholarships and Community Work Study opportunities. This person will work 30 hours/week, 11 months/year. See Table 3 for list of support services provided by this Student Support Coordinator.

**IV. Justification of this proposed change in student fees**

- a. **The benefits to students, faculty, and staff are significant.**  
Service-learning benefits students by offering hands-on learning opportunities, critical thinking skills, and documented community experiences on their transcript. The Service-Learning Program helps students see how their coursework relates to current issues they care about. Faculty benefit through lively class discussion and increased student understanding of course material<sup>iv</sup>. service-learning helps faculty focus on students' interests. The community benefits through student idealism and enthusiasm, as well as students' hard work and growing interest in community problem solving.

**Figure 1. Growth of Service-Learning at Boise State University**



**b. Student demand for service-learning is skyrocketing, and the SLP cannot adequately support this growth.**

Student participation in service-learning has increased ten-fold in the last five years (from 105 students in 2000, to over 1,600 in 2005). The forecast is for continued growth of 15% per year. See Figure 1 The SLP cannot provide services for this increase in demand. Each new class requires start-up and on-going support (see list of support services above). Cuts in support services would jeopardize the quality of the experience for students, faculty, and community partners. This will adversely impact student learning, community capacity, faculty incentives, and SLP sustainability

Growth without additional resources leaves two options:

- 1) Institute a moratorium on adding new SL classes, limiting service-learning students to 1,600 per year, or
- 2) Decrease services to only skeletal support (no on-going support for students).

**c. Students need personalized support.**

The Service-Learning Program's surveys consistently show that high predictors of student satisfaction are clear directions and accessible support. Service-learning is not merely sending students into the community. Instead, it is an experiential learning method which challenges students to leave their comfort zone, go into unknown environments, work with strangers, and participate in unfamiliar activities. Their early feelings can include excitement, anxiety, and disappointment; with proper support their feelings shift to acceptance, empowerment, and satisfaction. Students need a peer advocate who has experienced these feelings, knows what to expect, and how to get the most out of service-learning opportunities. See Table 1 for a list SL Assistants support services.

**d. Students need "student-friendly" support at community organizations.**

Community organizations need SL students, but they are often not aware of how to work effectively with them. SL students are unique; they are focused on *learning*, they have tight time restrictions, and their availability revolves around semesters. Community organizations rarely have time to adequately prepare for, coordinate, and supervise high volumes of students. SL Assistants help orient community organizations, arrange faculty site visits, prepare materials for student groups, schedule students, track student turnover, and serve as back-up coordinators. SL Assistants also help agencies understand the BSU SL database, SL forms, and how to problem-solve with faculty. Without this assistance, both students and agencies struggle. See Table 2 for a list of SL Assistant support services.

**e. Faculty need assistance and resources.**

The primary reason faculty hesitate to teach SL classes -and the primary reason they stop- is time. To teach with service-learning, faculty have to learn a new teaching style, adapt their syllabus, and adjust to uncertainties. They need help from SL Assistants for coordinating the agency logistics, explaining SL to classes, troubleshooting with agencies, answering students SL questions, and handling forms and evaluations. One new 2005 faculty member who tried to do service-learning alone, before seeking out without SL staff said,

"Thanks! I really appreciate having Amanda as my SL Assistant. She is wonderful, very knowledgeable and helpful. She did a great job in my class

on Tuesday. I am so glad we have partnered with the SL Office. It is amazing what a difference having knowledgeable people helping you makes”<sup>v</sup>.

f. **Service-learning is a cornerstone of Boise State’s mission**<sup>vi</sup> and reputation as a “metropolitan university of distinction”. The president, provost, and strategic planning committee have made civic and public engagement one of the top three university “strategic directions” for the next five years. This emphasis from top administrators will generate more interest and participation by students, faculty, and community partners. Each new participant will seek support, orientation, and materials from the Service-Learning Program.

g. **Service-learning works.**

Recent national studies illustrate service-learning’s favorable effects on personal and academic development\* A study by the *Higher Education Research Institute* (Astin, 2002)<sup>vii</sup> found that performing service as part of a course (service-learning) adds significantly to academic performance (GPA, writing skills, critical thinking skills), values (commitment to activism and promoting racial understanding), choice of a service career, and plans to participate in service after college.”

Last fall, 37% of all Boise State service-learning students surveyed reported that they will continue volunteering with their agency ... even after the class ends! The service-learning experience turned them on to working in their communities.

h. **This fee increase will help generate external funds.**

As Student Assistants and a new Student Support Coordinator take pressure off the Service-Learning Coordinator and allow her to resume grant writing, the SL Coordinator will find funds to support long term program expansion.

In order to meet the needs of students, faculty, and community agencies, it is essential that the program is able to grow with campus and community needs. This additional funding will enable Boise State University to expand its Service-Learning Program, fostering a mutually beneficial relationship between the university, students, and the community.

**TABLE 1. Student Assistants Job Duties (Classroom-based):**Direct Student Support:

- Explain service-learning to students the first week of class
- Distribute and explain service-learning forms and/or handouts in class
- Provide assistance when students register for projects on the SL website
- Attend agency orientations with students, when possible, to clarify SL procedures
- Follow-up with students to ensure their service meets their needs, course needs, and the needs of the service recipient (recommendation: make contact twice a month).  
Troubleshoot any problems.
- Prepare and distribute fact sheets to help students learn about the issues they are addressing
- Advise students and faculty of upcoming service-learning opportunities
- Help students disengage responsibly and thoughtfully from service placement

Faculty Assistance (indirect student support)

- Coordinate faculty site visits with potential agency partners
- Arrange for agencies to attend class the first week of class and at the end
- Communicate with agencies monthly to troubleshoot student involvement
- Co-develop/co-facilitate reflection activities with faculty, if requested
- Offer feedback on class structure and activities as they relate to service-learning
- Document service-learning component details in a "Resource Guide" to give to instructor at semester end. This information helps the instructor be more autonomous with their service-learning component in future semesters.

**TABLE 2. Student Assistants Job Duties (Community-based):**

- Orient new community agencies to working with students and faculty, as well as the BSU SL database, SL forms, and procedures.
- Perform community site visits
- Orient service-learning students to agency and SL projects
- Help arrange faculty site visits
- Prepare materials for student groups
- Help schedule service-learning students at site
- Track service-learning students' hours
- Serve as back-up if agency coordinator is unavailable
- Facilitate evaluation process for students and community partners
- Develop opportunities for on-site reflection with service-learning students
- Offer direct service to the agency along side service-learning students

---

**TABLE 3. Student Support Coordinator Job Duties**

---

Student Assistant Program:

- Responsible for ensuring all SL classes and students have adequate support. Coordinate all SL student support services, including the Student Assistant Program, Community Work-Study Program, and the Americorps Scholarship Program. Serve as the lead liaison between SLP and students.
- Recruit, train, supervise, and support of a team of 12 SL student assistants (classroom based and community-based).
- Provide assistance to classes that need only minimum support, and that do not have SL Assistants
- Provide full support to summer SL classes
- Coordinate SL assessments for SL classes and faculty
- Refine, when needed, student handouts and orientation material
- Co-facilitate faculty training, including preparing materials, recruiting participants and presenters, and facilitating sessions.
- Coordinate student focus group

Manage the Community Work-study (CWS) and Americorps Scholarship Programs:

- Market, coordinate, and manage the budgets for a \$35,000 CWS Program and \$40,000 Americorps Scholarship Program
- Recruit, screen, orient, and negotiate contracts with Community-Work Study Agency partners.
- Coordinate assessment of CWS students and agencies
- Write annual program reports to CWS grantors
- Recruit, screen, orient, support, and coordinate 15-20 CWS student applicants, as well as AMERICORPS student applicants
- Maintain close contacts with the Office of Financial Aid on invoices, WS awards
- Process hiring and timesheets documentation for CWS employees

**TABLE 4. Proposed Fee Expenditures**

	Wages/Salary	Benefits @4%	Total
Six Student Assistants	\$20,736	\$830	\$21,566
.70 Coordinator	\$19,890	\$11,487	\$31,377
Total new expenses			\$52,943
<b>Request for fee increase:</b>			\$53,677.57

**TABLE 5. Proposed Budget for Service-Learning Program**

<b>SERVICE-LEARNING PROGRAM FY 06, 07</b>		
<b>REVENUE</b>	<b>FY 06</b>	<b>FY 07 w/new fee</b>
Student Fees Total	78,292.00	131,967
General Appropriated	\$17,815	17,815
Federal Work-Study	\$6,000	6,000
Faculty Development Funds (in reserve)	\$18,000	20,000
<b>TOTAL REVENUE FY04</b>	<b>\$120,107</b>	<b>175,782</b>
<b>EXPENDITURES</b>		
Personnel	\$94,603	144,799
Operations	\$22,504	27,983
Travel	\$3,000	3,000
<b>TOTAL EXPENDITURES</b>	<b>\$120,107</b>	<b>175,782</b>
<b>Personnel Break Down</b>		
<b>Personnel</b>		
SL Coordinator	38,600	38,600
Benefits for SL Coordinator	10,923	10,923
SL Administrative Assistant	\$21,238	21,238
Benefits for Admin Assistant	8,866	8,866
[SL Student Support Coordinator]		19,890
[Benefits for Student Support Coord]		11,487
Student Assistants (student salaries)	\$14,400	34,000
Benefits for Student Assistants	\$576	1,380
<b>TOTAL PERSONELL</b>	<b>\$94,603</b>	<b>146,384</b>

<sup>i</sup> The goals of service-learning coincide with the goals of President Kustra, the Idaho Board of Education, and the current Boise State strategic plan:

- President Kustra's President's Leadership: President's speeches text City Club speech (August 23, 2003)  
"A metropolitan university also has a responsibility to foster a sense of citizenship and community both on and off campus ... I will look for ways that we on campus can be even more effective in contributing to the civic welfare of the Boise community."
- Idaho Board of Education "Vision and Mission" includes the goal of developing a "well-informed citizenry capable of active participation in the processes of a democratic government"
- Boise State University *Strategic Plan (2000-2005)* states:  
That all [students] should be prepared to assume responsibility for personal wellness and for participation in civic, social, and environmental awareness activities of the communities in which they work and live ... That all [students] should be prepared to contribute to the well-being of the communities in which they work and live (p. 9)
- In addition, the *Strategic Plan* strives to "establish links between the general education core curriculum and various applied learning options, such as internships, **service learning**, or undergraduate research

<sup>ii</sup> Classes require different degrees of support depending on class size, level, and faculty experience. Some require only logistical coordination, while others require full support in the planning, coordination, implementation, monitoring, and evaluation stages (see Table x for a list of classroom-based and community-based support services).

<sup>iii</sup> Currently the SLP can provide full support to only half of the 90 service-learning classes offered every year. Many faculty have been "weaned" from SLP support, but some get by on less than they need.

<sup>iv</sup> Boise State service-learning Program survey data from students in 2005 service-learning classes (n= 766)

<sup>v</sup> Email from Fernanda Morales, faculty member in Bi-lingual education. 1/17/06

<sup>vi</sup> The goals of service-learning coincide with the goals of President Kustra, the Idaho Board of Education, and the current Boise State strategic plan:

- President Kustra's President's Leadership: President's speeches text City Club speech (August 23, 2003)  
"A metropolitan university also has a responsibility to foster a sense of citizenship and community both on and off campus ... I will look for ways that we on campus can be even more effective in contributing to the civic welfare of the Boise community."
- Idaho Board of Education "Vision and Mission" includes the goal of developing a "well-informed citizenry capable of active participation in the processes of a democratic government"
- Boise State University *Strategic Plan (2000-2005)* states:  
That all [students] should be prepared to assume responsibility for personal wellness and for participation in civic, social, and environmental awareness activities of the communities in which they work and live ... That all [students] should be prepared to contribute to the well-being of the communities in which they work and live (p. 9)
- In addition, the *Strategic Plan* strives to "establish links between the general education core curriculum and various applied learning options, such as internships, **service learning**, or undergraduate research

<sup>vii</sup> Astin, A., Vogelgesang, L, Ikeda, E. and J. Yee, (2000). How service-learning Affects Students. Higher education Research Institute, University of California Los Angeles.





1910 University Drive Boise, Idaho 83725-1000

Provost and Vice President for Academic Affairs

phone 208-426-1202  
fax 208-426-3779

Associate Vice President for Academic Affairs

phone 208-426-4421  
fax 208-426-3779

January 23, 2006

Dear Fee Committee Members,

Please accept this letter written in support of the Service Learning Program's proposed fee increase. I have had the pleasure of working with Service Learning for the last several years. As you know, Service-Learning (SL) experiences are part of an academic course in which students apply course theory to community issues. Boise State offers around forty Service-Learning classes every semester, and adds ten new classes every year. The Service-Learning Program is growing significantly, and deserves continued support.

Integrating Service-Learning into courses not only benefits our reputation as a "metropolitan university of distinction", but also reflects our commitment to excellence in teaching. In addition, partnering with local concerns fosters a sense of reciprocity that is essential to our students, our growth as an institution, as well as the betterment of our community.

Thank you for this opportunity,

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie L. Witt".

Stephanie L. Witt  
Associate Vice President for Academic Affairs

January 20, 2006

To Whom It May Concern:

I have worked as a student employee for Service-Learning for almost three years and it has been an invaluable experience. Working for this program has effected my education and my own personal growth in a variety of ways. It has given me opportunities and experience that I would not have gained with any other job or by pursuing my degree alone. As I will continue to explain, through describing my personal experience, the Service-Learning program is particularly deserving of the benefits of a student fee increase. As a student who has paid these fees for six semesters, I hope my opinion of where I would like my money spent is taken seriously.

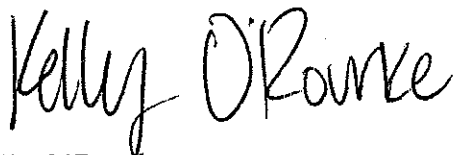
From a scholastic standpoint, my employment at Service-Learning has enhanced my education tremendously. Ironically, this is one of the goals Service-Learning has for students of the university. I have gained knowledge in many ways through the "real world" experience this program offers employees like me. I have been able to work with a variety of psychology classes (my major), assisting the professors and planning projects with community agencies. Instead of just taking the classes, I have been given the opportunity to help plan part of the curriculum, which adds an incredible dimension to my comprehension of the issues at hand. I have developed close relationships with faculty in my department, and other departments, which have become my mentors. These same relationships have given me connections with faculty who later offered me research experience and teaching assistant positions.

Other than enhancing my formal education, working for Service-Learning has taught me many things about our community and the social issues it faces. Through daily interaction and development of close relationships with an assortment of community members, I have deepened my knowledge about the needs of the community in which I live. I have also gained a greater awareness of the larger social issues that face, not only our community, but our state, the nation, and the world. This social awareness is one of the goals we have for all students who participate in Service-Learning, yet inevitably, we learn the lessons as well.

From a simplified perspective, my time with Service-Learning has increased my professional capabilities and understanding of the world of administration. Working with a wide range of professionals from the university setting and the non-profit community has given me an unavoidable glimpse into their worlds. I have gained hands-on experience through running two sideline programs in the Service-Learning office: The Community Work-Study Program, and the AmeriCorps Scholarship Program. The community work-study program sends student employees to work for non-profit agencies throughout the community, for a quarter of the price. Boise State uses the \$35,000 budget of this program to supplement 75% of these students' wages so that they may use their time to benefit those in need. The AmeriCorps *Students in Service* scholarship program offers over \$22,000 in scholarships to students serving the community, and is also run from the Service-Learning office. Administering these two programs has given me priceless experience with the business world that is not usually offered to undergraduate students.

Finally, the personal growth that I have acquired from my employment with Service-Learning has been the most valuable benefit. As I began explaining above, working with this program has given me responsibilities normally reserved for graduate students or professional staff. The chance to fill their shoes has pushed me to find out what I am capable of and provided a necessary challenge. I have developed as a student, as a member of society, as a leader, and as a person because of this job. I can only hope that this program will be allowed to continue to offer other students the same opportunities and education I have been given the past three years.

Sincerely,

A handwritten signature in black ink that reads "Kelly O'Rourke". The signature is written in a cursive, flowing style.

Kelly O'Rourke

.....  
January 21, 2006

Kara Brascia  
Service-Learning Coordinator  
Boise State University  
1910 University Drive  
Boise, ID 83725-1150

To whom it may concern:

Service Learning has played an integral dimension in my educational experience at Boise State University. I first experienced a Service Learning class my freshmen semester in a University 101 freshmen seminar. Ten hours later, one HeadStart Daycare attended, my educational path was aborted and rerouted to an Elementary Education degree. The experience of working with the community encouraged me to apply for a job on campus, which allowed me to speak to other student (like myself) about the positive impact Service Learning has played in my education at Boise State University.

It's hard to put a fiscal measure on the quality of education, but the educational experience the Service Learning Program provides to Boise State students and the positive impact it imprints in the Boise community is invaluable.

Sincerely,

Christian Busnardo  
ASBSU Lobbyist

.....  
*[Click here and type slogan]*

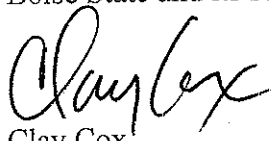
I am writing this letter in support of a fee increase to expand the service learning program here at Boise State. I am proud to say that I have been involved in two service learning classes as a student and other service learning classes as a service learning assistant. Service learning has improved my experience at Boise State in several ways.

The most dramatic impact service learning had on my education is found within the connection between the college experience and civic engagement. My first exposure to service learning and the first lesson I received was from a service learning student assistant. It was easy to know what the instructor of the class expected of students; that is explained in the syllabus. The more difficult was to figure out what exactly was expected of me as a service learning student. The student assistant was able to explain *and* to show by example what I needed to do in service learning. The student assistant, Kelly, graduated years ago but the lesson learned is still strong. She taught me that individuals make a difference. Kelly was interested in women's issues and intended to go on to law school after Boise State. She showed me how her involvement with service learning was enriching her education so much beyond what could have been learned in the classroom. I am glad that Kelly was there to manage all of the details involved in coordinating 30 college student volunteers, but also to spend a few minutes each week devoted only to strengthening the connection between my service learning experience and how it would contribute to my college experience.

The most exciting result of my service learning experience is the value of reflection and how it expresses itself in my course work now. In service learning classes the student assistants help develop reflective writing skills in the students they work with. Now the papers that I write for any class are improved by my understanding how to connect classroom theories and lessons to real life experience, both in my life and in the lives of others. Making the connection between classroom lessons and life's lessons is what I understand as being the most important part of my college experience.

As a result of my service learning experiences, I am able to see any subject in a more revealing manner. For example, I am preparing to write a research paper about the effect of single crop agriculture on rural communities. Because of my service learning experience I feel that I will be able to show the effects of this type of agriculture in people's lives. Sure, I might have arrived at a similar place without service learning, but I am sure that my service learning experience will make this a better project.

I am in favor of expanding the service learning program. I support a fee increase to make this possible. I know that service learning will continue to make a positive impact on Boise State and its students. Feel free to contact me for more information.



Clay Cox

[ccox@boisestate.edu](mailto:ccox@boisestate.edu)

January 23, 2006

Kara Bascia- Service-Learning Coordinator  
Randy Johnson- Service-Learning  
Boise State University

Dear Kara and Randy,

Over the course of my teaching career at Boise State, I have been a proponent of Service-Learning. In 2001, the leadership course I teach was the first one to be dedicated as a Service-Learning course in the Nursing program. Many of our Service-Learning projects have made an indelible difference in the lives of our community partners, and some projects have won regional and national awards. What an incredible feeling it is to talk with my students and our community partners about how their lives have been inexplicably changed through their experiences

Service-Learning experiences with my students and our community partners have been life changing. The depth of benevolence and simple decency my students express about the people with whom they interact moves and inspires me. In so many ways, my life will never be the same as a result of being so deeply involved in the lives of others. I am convinced that our university needs to be a vigorous, involved partner in promoting an engaged campus community. Thus, I have become a member of the American Democracy Project (ADP) at Boise State. Our university is part of a national, multi-campus initiative that seeks to create an intellectual and experiential understanding of civic engagement for students. The goal is to produce graduates committed to engaging in meaningful actions as citizens in a democracy." A tall order perhaps, but certainly a worthy one, and my students and I are up to the challenge.

As a strong proponent of Service-Learning, my students, myself, and the clients we serve have been enriched by this approach to teaching and learning. My students have actively engaged in their communities and neighborhoods and many have come away with a life-long desire to serve as a result of these experiences. As a result, I support the increase in student fees for Service-Learning in order to expand the program and to continue to provide excellent programming, support, and oversight from the Office of Service-Learning at Boise State University.

Sincerely,

Cynthia Clark RN, MS, PhD(c), ACADC  
Associate Professor  
Department of Nursing  
SN 154-G  
Boise State University  
208.426.3589  
[cclark@boisestate.edu](mailto:cclark@boisestate.edu)



College of Education

Department of  
Elementary Education and Specialized Studies  
Bilingual Education/ESL Programs

1910 University Drive Boise, Idaho 83725-1725

phone 208-426-4077

fax 208-426-2360

<http://education.boisestate.edu>

January 19, 2006

Dear Kara:

I am writing this letter to express my sincere gratitude for the help your office has given me this year as I have begun to incorporate service-learning into my course curriculum. Without you and the help of your assistants, I would still be floating in a sea of chaos and frustration.

This past fall semester (2005), I decided I wanted to incorporate service-learning into my diversity courses. I know the value of civic engagement and the tremendous power it has to help bring awareness and understanding in an increasingly diversified world. Thus, I went on my own and made service-learning a requirement. I was shocked and humbled to discover that setting students up with service-learning projects, getting them to commit and follow through, and making their experience as smooth as possible is not an easy task. After several students expressed frustration and confusion about the entire process, I began to panic and decided to call your office.

This was one of the best professional decisions I have ever made. From the very beginning you and your colleagues at the Service-Learning Office made me feel welcomed through the understanding and the incredible support you gave my students and me. Though the semester started off chaotic and frustrating, your staff quickly turned that around and the students became more comfortable and all were able to find a project to do for the semester. The end result was pure joy. As the students shared their service-learning projects at the end of the semester, it became even clearer to me just how crucial service-learning is to education for social justice.

I am happy to report that this semester is off to a smooth start thanks to the Service-Learning Office and its staff. My service-learning assistant is Amanda Peña and she is terrific! Amanda is very energetic, enthusiastic, and committed to service-learning. She was very professional when she came to my class to guide the students through the service-learning component of the course. Her help is invaluable and the students feel much better knowing they have someone knowledgeable and approachable to talk to if they need help. Having Amanda as my assistant not only makes my job easier, it makes service-learning even a possibility. As busy as professors are, many choose not to incorporate service-learning into their curriculum because it is a lot of added work and, often times, stressful. Having Amanda and the service-learning office allows me to include service-learning into my course because I know I don't have to "reinvent the wheel" and I have the support I need to make this a positive and educational experience for my students and myself.

Thank you so much for all you do. It has been such a pleasure working with you and your staff. I look forward to many more semesters of collaboration with your office.

Sincerely,

A handwritten signature in cursive script that reads "Fernanda M. Morales".

Dr. Fernanda M. Morales  
Assistant Professor

Stacy Pearson  
Vice President for Finance and Administration

January 19, 2006

I am writing in support of the proposed fee increase for Service Learning Classes. I have been teaching Service Learning classes for five years and have found them extremely valuable to myself and my students

Service Learning is an important framework for students to become more actively involved in their community, rather than simply seeing Boise as a place they happen to be living while in college. They learn that they have a current and on-going responsibility to be involved in community organizations, to be informed about current local issues and to give of their time and money to support those organizations that are most meaningful to them.

During this time, hundreds of my students have become involved with a variety of non-profits, mostly through their work at TVTV. There they get to see how important volunteerism is for sustaining such institutions, have gotten hands-on, real world experience in television and other non-profit work, and have been exposed to a wide variety of opinions and personalities. They have learned first hand that free speech is a central component of democracy, but that it is not always easy to support the rights of others to say things that we disagree with

The Boise State Service Learning office has played an important role in encouraging and legitimizing such campus-community connections. It has helped my students with reflection sections where they can step back and take a look at what they are learning and accomplishing for the community. And the office has been an invaluable support and resource for me as I try to find better ways to make this experience as meaningful as possible for my students.

Service Learning is a key component in fostering a more positive town-gown relationship, in making this truly a metropolitan university, not simply a university located in a city. The synergy that comes from this interaction is amazing. Currently two of my Service Learning students are on the staff of TVTV and several others are on the board. Dozens are active full or part-time as staff members for Treasure Valley non-profit organizations.

As the Service Learning program expands to include more professors, classes and students, the strains on the current Service Learning staff resources are increasing, so they will need a larger budget to meet all of the needs. This fee increase should provide much-needed help.

With warm regards,

Peter C. Lutze, Ph.D.  
Associate Professor of Communication



17 January 2006

Boise State University Office of the Vice President for Finance and Administration

To whom it may concern,

In the past two years, I have twice taught with a Service-Learning component in my class. Both times the class was ENGL 401, Advanced Non-Fiction Writing. Students did writing projects for local non-profits, including Terry Reilly Health Services, Discovery Center, Idaho Historical Archives, ALPHA, Rose Advocates, *Diversity News*, Leukemia-Lymphoma Society, and 4-H.

Having an opportunity to write in non-academic situations, and to encounter important work being done by local non-profits was an important enhancement of their educations. I believe that the students were helpful to the organizations. I know that it was helpful to the students to share with their classmates descriptions of what they were doing, and to engage in (occasionally lively) debate about the realities and ethics of service learning.

The first semester that I included a Service-Learning project in my course it was particularly helpful to have a student aide available for consultation. She prepared me for issues that would come up and talked my students through the sometimes daunting logistics. Although I did not make extensive use of an S-L student leader after that, it was a comfort to know that one was always available to help, and to know that she was checking in regularly with the students.

I am grateful to Boise State's Service-Learning Program for developing these opportunities for our students.

Sincerely,

Helen Lojek  
Professor of English



Boise Samaritan Village  
Healthcare and  
Rehabilitation Center

*In Christ's Love, Everyone Is Someone.*

3115 Sycamore Drive  
Boise, Idaho 83703

208-343-7726 phone  
208-343-8987 fax

January 19, 2006

To Whom It May Concern:

I would like to take a few minutes of your time to share with you the wonderful success that Boise State University's Service Learning program has been for Boise Samaritan Village.

The Boise Samaritan Village is the only not for profit, Christian based, long term, multi level care facility in our valley. We have seven different neighborhoods (units) that care for varying degrees of injuries, illness, diseases, handicaps and geriatrics. Our residents range in ages from 18-106. We serve the needs of people from all over the northwest. Our goal is to enrich and support our resident's lives while providing the best nursing and state of the art therapeutic care available. Our mission statement is "In Christ's Love Everyone Is Someone". We work on all aspect of care: physical, emotional and spiritual. Our campus also consists of one hundred and two HUD subsidized apartments for senior citizens as well as The Cottage, an assisted living facility for young adults.

Each area has needs that are greatly met by a caring community that supports our residents and facility by way of volunteering. These needs are as simple as reading mail and as complex as helping in writing and securing grants. Our board of directors is a voluntary advisory board that is comprised of a diverse group of people from all walks of life and areas of the valley.

Boise State University's Service Learning program has not only fulfilled our expectations; it has surpassed the goals we were hoping to accomplish with this program.

We have worked with students and professors from University 101, Social Working 101 & 201, Health Science, History, English and Health Aging courses. We started our partnership in the fall of 2002. Each semester has become more productive and successful.

We have learned to utilize the talents of all students while making sure their academic needs are being met by the project on which they are working. Ninety nine percent of the students say they have had an experience that has enhanced their knowledge of their major as well as one they can draw on later in life. Many students continue to volunteer after their Service Learning commitment has been completed.

Now, let me tell you how this program has helped Boise Samaritan Village. One resident, whose disease had ravaged his body, spent the majority of his time in his room in bed. He was once himself a college professor who taught his passion; English. His brilliant mind was trapped in a body that no longer worked. He spent his days listing to the Bible and other books on tape. He had created a wall that few could penetrate. For the last two semesters his life was changed by the care and concern of two BSU students had been assigned to visit him. While it was not easy, these two men had a commitment to fulfill. As they continued to visit, the wall was softened; each visit was a little more welcome than the last for both this resident and the student. He shared his love of English, literature, sports and college life with these young men. Our resident was now experiencing life through these students. The students saw life differently as they got to know this quiet, reclusive resident. Both the students and our resident gained much because these men had made a commitment toward their education. The last months of this mans life were enriched because of Service Learning. Unknown to these students, they helped give meaning to this man's life.

I received a request to place a Service Learning Social Work major with a resident whom had a very particular illness. We needed someone who had knowledge of this type of injury and the behavior that goes with it. We needed someone that was committed to stay with this resident, to work with the nursing and

social work staff, and to help re-direct and help with behavior modification. Once again we were able to serve this resident with a committed, caring, qualified Service Learning student. This student worked twice a week with this resident doing a number of attention exercises. The student kept a weekly journal of what was done with and for this resident, how the resident responded and what type of visit they had. This information was passed on to the proper staff. It was vital in assessing how medications were working and creating future care plans for this resident.

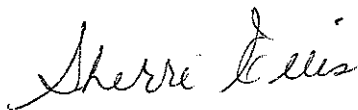
Both the above-mentioned residents were in neighborhoods that care for younger adults with disabilities and illness. We have also had great success with our geriatric residents with Service Learning. We have a wealth of experience and knowledge with in the walls of our facility. We were able to place a Service Learning student who had a great love of was history, with a resident who had been a Colonel under General Patton. What a wonderful way to pass the stories of our nations history to the next generation. This experience was far reaching for the Service Learning student as well as our resident. This student is still volunteering at our facility and recruits volunteers for us every chance he can

We were also able to revive our community outreach newsletter with the help of Service Learning. This is a great venue for us to tell the community about what we do here as well as solicit donations. The students who helped with this project were professional, efficient and effective. The newsletter was a credit to the hard work that these young men provided. Our donation revenue has increased; the community and our supporters are informed about our facility and what makes us unique.

The Service Learning staff has been supportive in every way. If we have questions, want to create new projects or have problems of any kind we can count on them to be there. They work hard to promote our agency, work with us to create a rewarding and life changing experience for those students that chose us as a Service Learning site. They work with us to prepare our program to better serve the students, this leads to a more successful goal reaching project for the students.

As we approach the start of a new semester, we look forward to working with Boise State University. This program is one that the university should be proud to recognize; we are very pleased to be a part of such a successful and productive program. It truly is a jewel in your crown.

With Warm Regards,



Sherri Ellis  
Volunteer Coordinator  
Boise Samaritan Village Health Care  
and Rehabilitation Center



## Boise Parks & Recreation

January 18, 2006

**James R. Hall**

Director

**Parks & Recreation**

1104 Royal Boulevard  
Boise, Idaho 83706-2840

**Phone**  
208/384-4240

**Fax**  
208/384-4127

**TDD/TTY**  
800/377-3529

**Web**  
[www.cityofboise.org/parks](http://www.cityofboise.org/parks)

**Mayor**

David H. Bieter

**City Council**

**President**  
Maryanne Jordan

**Council ProTem**  
Elaine Clegg

Vernon L. Bisterfeldt  
David Eberle  
M. Jerome Mapp  
Alan W. Shealy

Randy Johnson  
Campus and Community Organizer  
Service-Learning Program  
Boise State University

Dear Randy,

Thank you for the information on the proposed student fee increase. Although I would not be qualified to say weather the best way to support the Service-Learning Program is through an increase in student fees, I would say, without reservation, that Service Leaning is an invaluable asset to the community.

As a Youth Program Specialist for the City of Boise Parks & Recreation Department I am charged with providing recreational and educational activities for young people. Facilitating these activities is sometimes a difficult task. In many cases it is a task that would be impossible without the support we receive from Service-Learning. The enhancement to the quality of our programs proves these student volunteers to be an irreplaceable asset. Like most public service providers, each year we are asked to do more with less. By providing a channel for tapping into the enthusiasm and energy of Boise State University's student population, the Service-Learning Program is mobilizing a resource that is desperately needed and would otherwise be unrealized.

It is obvious that the Service Learning Program is having a beneficial impact on the quality of life in the Treasure Valley. A less obvious and potentially more far-reaching benefit is the effect it is having on the students who participate. I repeatedly receive feedback from service learning students who state that the coupling of "real world" experience with a structured academic focus results in a greater understanding of the relevance of their education. The Service Learning Program is helping to ensure that every student who participates comes away from the university setting with a broad base of both knowledge and experience.

In 1996 I was first approached about using BSU student as volunteers. I started with one professor with one class and two students. Since then I have watched the idea of learning through service grow into the current Service-Learning Program. Each year I have seen the demand for both the number and variety of volunteers go up. In response to this increased demand, I have seen the quality and efficiency of the Service-Learning Program rise to meet this challenge. It is my sincere belief that this hugely beneficial program should be expanded and that all practical means should be explored to ensure its continued growth.

Thank you again,

Paul Schoenfelder  
Youth Program Specialist  
Boise Parks & Recreation Department



January 19, 2006

To Office of the Vice President for Finance and Administration:

I am writing to request your support for the proposed fee increase for the Service Learning Program. As principal at Hillcrest Elementary School, I first became affiliated with Boise State University's Service Learning Program in the spring of 2004. I was seeking a partnership with a volunteer organization that could provide adult mentors for low-income, at-risk students. The Service Learning Program has proven to be the perfect match.

During the first semester of our partnership, we had six students participate. They volunteered to read to primary grade students and spent time supervising activities on the playground. Since then, we have subsequently added other volunteer opportunities for students. During the Fall 2005 semester, we had twenty-two service learning students! This relationship has become a wonderful partnership, in which both the students at Hillcrest and those from B.S.U. have benefited.

Last semester I had the opportunity to visit with several of the service learning students at the end of their projects. All of them indicated that they had developed a greater sense of understanding for what goes on in our public schools. Four of the twenty-two are even considering changing their major to Elementary Education. These students all learned how to interact with professionals in the field, developed unique mentoring relationships with children, and enhanced their communication skills as they worked with children and staff at Hillcrest Elementary.

The Service Learning Program is a terrific part of Boise State University and offers participants a wealth of real-life, practical experiences. I strongly urge you to support the proposal. Thank you for your consideration.

Sincerely,

Tim Lowe  
Principal

2045 South Pond Street  
Boise, ID 83705

Phone: 208-854-5080  
Fax: 208-854-5081  
Email: [Tim.Lowe@boiseschools.org](mailto:Tim.Lowe@boiseschools.org)



# Agency for New Americans

*Promoting Self-Sufficiency for Refugees*

January 19, 2006

Office of the Vice President for Finance and Administration  
Boise State University

To Whom It May Concern:

I am writing in support of the proposed student fee increase to assist the Service Learning Program at Boise State University. Agency for New Americans, a refugee resettlement program in Boise, has partnered with the Service Learning Program for six years. Students have participated in a variety of services and projects at the Agency, and I firmly believe that they have a better understanding of the larger community through their participation in this program. Learning in a classroom sets the stage for students' knowledge and skill sets, but is broadened greatly by personal involvement in the larger community. These Service Learning student experiences provide context rooted in reality for theories presented in the classroom.

Agency for New Americans would definitely support any effort to strengthen this important program and its mission to enrich the student learning experience.

Thank you for giving this issue your attention,

Sincerely,

Christina Bruce-Bennion  
Program Director, Agency for New Americans

**BOISE STATE UNIVERSITY**

**STUDENT INFORMATION**

**THIS PAGE INTENTIONALLY LEFT BLANK**



Mr. Shinn:

We have worked with our administrators to come up with what we think are acceptable fee increases for the most part. I am questioning only one fee increase, the Student Programs Board fee increase being proposed at \$0.00, and must research that organization further in order to confidently support our President's recommendation on this fee only. Other than with regards to the SPB fee the ASBU Vice President and I agree with our President's recommendations. We do however reserve the right to change our opinion, though we probably won't. So you know, our 2005-2006 ASBSU Vice President will be attending; she sat on the university fee proposal committee.

Wyatt Parke  
ASBSU President  
Boise State University  
(208) 863-7278  
(wyattparke@boisestate.edu)

**THIS PAGE INTENTIONALLY LEFT BLANK**

**IDAHO STATE UNIVERSITY**

**STUDENT FEE RECOMMENDATION**

**TO**

**THE IDAHO STATE BOARD OF EDUCATION**

**Tab 13b**

- Student Fee Recommendation Narrative ..... Page 3
- Recommendations for Changes to Student Fees for FY 2007 ..... Page 8
- Potential Student Fee Revenue Changes for FY 2007..... Page 9
- 4-year History of Board Approved Fees plus FY 2007 Recommended Fees..... Page 10
- Peer Comparisons of Resident Undergraduate Tuition and Fees ..... Page 11
  
- **Documents Provided by Institutions for Fee Hearings ..... Page 13**
  
- **Student Supplied Information ..... Page 23**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Idaho State University**  
**Student Fee Recommendation**

### **The Fee Process**

On Feb. 17<sup>th</sup> ISU conducted departmental hearings to discuss the student fee increase/distribution. Departments requesting a fee increase presented their needs to the President, Vice Presidents, Faculty Senate Chair, Budget Officer, and current ASISU President/VP (FY07 ASISU candidates for President/VP were invited but did not attend). The resulting fee schedule recommended by President Gallagher was presented to the ASISU senate at their March 6<sup>th</sup> business meeting. The public hearings to seek testimony on the fee increases, as published in the Bengal student newspaper, were held at the Idaho Falls and Pocatello campus March 8<sup>th</sup> & 9<sup>th</sup>. The VP Finance and Budget Officer were present to answer questions.

### **Changes to Fees**

The attached worksheet, which estimates potential fee and tuition revenue changes for FY2007, is predicated on the fee rates contained in the ISU Notice of Intent to Adopt Student Fee and Rate Increases, which was issued on February 22, 2006. The result of the hearing process is a recommendation for a 7% overall fee increase.

***Matriculation and Other General Education Fees***      \$656,100.

As with previous years, student fee revenue is a necessary component of the University's total revenue required for ongoing operations. The rate increases, offset by a decline in enrollment, will provide ongoing funding for the faculty equity increase given in January 06.

***Technology Fees***      \$393,600

Additional fees are needed to begin the implementation of a new Computer Information System.

***Student Activity Fees (FT)***      \$382,200

Additional fees would provide for a MCO budget (general inflation and employee compensation) in the activity accounts. Additionally the Student Union increase is earmarked for start-up costs for the Student Union portion of the Rendezvous Center.

***Student Activity Fees (PT)***      \$207,900

Additional fees would provide for a MCO budget (general inflation and employee compensation) in the activity accounts.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

***Physician Assistant Professional Fees***

\$143,500

**INTRODUCTION**

The program was established in 1995 as a baccalaureate degree program, and graduated its first class in 1997. The curriculum was converted to a Master's degree granting program beginning in the Fall of 2002. The program has graduated a total of 200 health care practitioners. Approximately two-thirds of the program's graduates have taken employment in Idaho, with approximately two-thirds of the graduates working in primary care in communities with a population under 50,000.

The mission of the program is to educate and train physician assistants who will practice in underserved areas of Idaho, and as noted above, that mission is being achieved. Briefly, the program's plan for fulfilling this mission has been to 1) admit students from rural areas of Idaho, 2) focus on rural health care needs of Idaho during didactic training, and 3) provide students with clinical training at rural, underserved training sites in Idaho. Our own experience, as well as national data, confirms that if these criteria are met students are more likely to be offered and to take employment in rural, underserved areas.

In order to structure the curriculum to meet the program's mission, students have been trained primarily in rural primary care settings throughout Idaho. Thus, students must travel to distant rural clinical training sites, secure housing for four to eight week clinical rotations, and then repeat this pattern for six to eight rotations over the clinical training year.

**PROGRAM FUNDING**

The Department of Physician Assistant Studies receives only a small amount of State funding, approximately \$59,000 per year. The program is funded primarily by professional fees charged to students, with State funding accounting for only 6.2% of the program's total budget.

**Program Professional Fees**

2005/2006	Resident	Non-Resident
Program Fees (1 year)	\$11,310	\$12,855
Total Program Cost* (2 Years)	\$40,245	\$66,855

\*Total tuition, fees, books and equipment, and living expenses

Because of Idaho's status as a medically underserved state coupled with the program's success in placing graduates in rural, underserved communities following graduation, the program has been the recipient of significant amounts of federal grant funds under Title VII of the Public Health Act via the Health Resources Services Administration. This grant funding for maintenance and innovation of PA programs has accounted for approximately \$150,000 per year, or 20% of the program's budget, for a six year period that will end June 30, 2006.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

The grants funds were used by the program to help cover costs for student housing at rural training sites and to fund student and faculty travel to these rural sites. Up to 20% of faculty salaries and the majority of faculty development costs have also been covered by the grant. The grant also funded curriculum development in specific areas: cultural diversity/competence, domestic violence prevention.

**PHYSICIAN ASSISTANT TRAINING GRANTS ELIMINATED**

The recently passed federal budget has completely eliminated grants for PA education. This was an unexpected occurrence, and was not announced until early February 2006. The program cannot sustain a 20% loss of funding.

**PROPOSAL**

**In order to maintain the mission and quality of the program, the Department of Physician Assistant Studies is proposing an increase in the professional fee charged to students. The proposed increase is for an additional per student fee of \$1000 per semester. This increased fee would be applied to new students beginning in the Fall of 2006. Students admitted prior to Fall 2006 would continue paying the lower fee.**

The revenue from the increased professional fee will be used for faculty travel for clinical site development, travel for clinical site visits and student evaluations, faculty development/continuing education, student travel and housing subsidy, materials and supplies, and faculty salaries. Each of these items was previously covered by grant monies and is essential to fulfilling the mission of the program and maintaining the quality of the program's educational process.

IMPACT

**THREE YEAR INCOME PROJECTION**

The program's income projection resulting from the proposed professional fee increase is demonstrated in the following table. The proposed fee increase will not completely compensate for lost grant income. Fee income combined with cost saving measures in the program will be sufficient to maintain the program.

Three-Year Income Projection from Professional Fees (incl. projected 7.4% increase)

	Proposed for Continuing Students	Proposed for New Students	05/06 (Current; grant monies not included)	06/07	07/08	08/09
Resident Program Fee per Semester	\$4,050	\$5,050				
Non-Resident Program Fee per Semester	\$4,615	\$5,615				
Continuing Resident Students			50	25		
Continuing Non-Resident Students			10	5		
New Resident Students (est)				25	50	50
New Non-Resident Students (est)				5	10	10
Fee Revenue per Year			\$694,350	\$835,950	\$925,950	\$925,950

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

Income generated in the first year of implementation of the proposal (AY 06-07) will be less than the \$150,000 lost grant monies. In subsequent years the fee increase would generate \$180,000 per year.

**COMPARISON WITH REGIONAL PROGRAMS**

Relative to other programs, ISU's PA program is among the least expensive programs in the region. Of the eight regional programs, ISU is currently the third least expensive when assessing resident tuition and fees. Even with the proposed professional fee increase ISU's cost would remain very competitive for residents, moving ISU from third least expensive to fifth least expense, see table. The range of costs for non-residents is very narrow, and under the proposed increase the annual costs for non-resident students remain reasonably competitive, see table.

Regional Tuition/Fees for PA Educational Programs

ANNUAL TUITION	Resident	Non-Resident
Idaho State University (current)	\$18,420.00*	\$31,545.00
Idaho State University (proposed)	22,260.00*	35,505.00
University of Utah	20,313.40	30,186.24
Pacific University	21,825.00	NA
Oregon Health Science U	28,026.00	NA
Rocky Mountain College	25,000.00	NA
Medex-Northwest	17,060.00	NA
University of Colorado	13,934.00	29,468.00
Arizona College of HS	19,321.00	NA

\*Tuition plus professional fee

**APPLICANT POOL**

The applicant pool for the PA program remains very robust and competitive. For the past three years the program has had an applicant to admission ratio of approximately 7-8:1. The number of admissions is limited by classroom space and the number of faculty. The applicant pool increases annually, and no adverse effect on applicant numbers or quality is anticipated.

	2004	2005	2006	2007
<b>APPLICANTS</b>				
In State	27	40	49	71
Out of State	106	142	155	179
% In State	20.3%	22.0%	24.0%	28.4%
% Out of State	79.7%	78.0%	76.0%	71.6%
<b>Total Applicants</b>	<b>133</b>	<b>182</b>	<b>204</b>	<b>250</b>
<b>ADMITS</b>				
In State	19	15	18	25
Out of State	11	14	12	5
% In State	63.3%	51.7%	60.0%	83.3%
% Out of State	36.7%	48.3%	40.0%	16.7%
<b>Total Admits</b>	<b>30</b>	<b>29</b>	<b>30</b>	<b>30</b>



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**STARTING SALARIES FOR GRADUATES**

The US Department of Labor projects a 49% increase in employment demand for PA graduates through the year 2014, “ranking (it) among the fastest growing occupations...”<sup>1</sup> The American Academy of Physician Assistant lists starting salaries for recent graduates as exceeding \$68,000. ISU program data indicates that more than 50% of students have job offers before graduation, and virtually all ISU graduates seeking employment as PAs are employed within two months after graduation. Employment is contingent upon passing a national board examination on which ISU graduates have attained a 94% pass rate. Thus, employment of graduates is robust and annual starting salaries have risen yearly for almost 20 years.

**COST TO STATE OF IDAHO**

The annual State expenditure for the PA program is ~\$60,000. The average number of health care providers supplied to Idaho per year from program graduates is ~20. Thus, the annual cost to the State of Idaho for each new health care provider is approximately \$3,000. There is no impact on state funding for the program.

---

<sup>1</sup> Bureau of Labor Statistics, *Occupational Outlook Handbook*, US Department of Labor website: <http://www.bls.gov.htm>, last accessed 2/20/2006.

# IDAHO STATE UNIVERSITY

## Recommendations for Changes to Student Fees for FY2007 Annual Full-Time Fees and Part-Time Credit Hours Fees

	Bd	FY06	FY07	Recommended Fees		
<b>Student Fees:</b>	Appv	Fees	Initial Notice	FY07 Fees	Amt Incr	% Incr
<b>1 Full-time Fees:</b>						
2 Tuition	**	\$2,585.70	\$2,779.12	\$2,779.12	\$193.42	7.48%
3 Technology Fee		100.00	150.00	150.00	50.00	50.00%
4 Facilities Fees		434.00	434.00	434.00	0.00	0.00%
5 Student Activity Fees		880.30	916.88	916.88	36.58	4.16%
6 <b>Total Full-time Fees</b>		<u>\$4,000.00</u>	<u>\$4,280.00</u>	<u>\$4,280.00</u>	<u>\$280.00</u>	<u>7.00%</u>
7						
8 <b>Part-time Credit Hour Fees:</b>						
9 Tuition	**	\$157.10	\$161.60	\$161.60	\$4.50	2.86%
10 Technology Fee		6.50	9.00	9.00	2.50	0.00%
11 Facilities Fees		0.00	0.00	0.00	0.00	0.00%
12 Student Activity Fees		38.40	43.40	43.40	5.00	13.02%
13 <b>Total Part-time Cr Hr Fees:</b>		<u>\$202.00</u>	<u>\$214.00</u>	<u>\$214.00</u>	<u>\$12.00</u>	<u>5.94%</u>
14						
15 <b>Other Student Fees:</b>						
16 Graduate Fees:						
17 Full-time Grad/Prof	**	\$740.00	\$740.00	\$740.00	\$0.00	0.00%
18 Part-time Graduate/Hour	**	\$37.00	\$37.00	\$37.00	\$0.00	0.00%
19 Nonresident Tuition:						
20 Nonres Tuition	**	\$7,700.00	\$8,270.00	\$8,270.00	\$570.00	7.40%
21 Part-time Nonres Tuition	**	\$110.00	\$115.00	\$115.00	\$5.00	4.55%
22 Professional Fees:						
23 PharmD - Resident-Continuing	**	\$1,800.00	\$1,930.00	\$1,930.00	\$130.00	7.22%
24 PharmD - Nonres - Continuing	**	\$5,400.00	\$5,800.00	\$5,800.00	\$400.00	7.41%
25 PharmD - Resident-NEW	**	\$5,760.00	\$6,180.00	\$6,180.00	\$420.00	7.29%
26 PharmD - Nonres - NEW	**	\$9,080.00	\$9,750.00	\$9,750.00	\$670.00	7.38%
27 Phys Therapy - Resident	**	\$1,420.00	\$1,520.00	\$1,520.00	\$100.00	7.04%
28 Phys Therapy - Nonres	**	\$4,880.00	\$5,240.00	\$5,240.00	\$360.00	7.38%
29 Occu Therapy - Resident	**	\$1,420.00	\$1,520.00	\$1,520.00	\$100.00	7.04%
30 Occu Therapy - Nonres	**	\$4,880.00	\$5,240.00	\$5,240.00	\$360.00	7.38%
31 Physician Assistant - Res - Cont	**	\$11,310.00	\$12,150.00	\$12,150.00	\$840.00	7.43%
32 Physician Assistant - Nonres - Cont	**	\$12,885.00	\$13,845.00	\$13,845.00	\$960.00	7.45%
33 Physician Assistant - Res - NEW	**		\$15,150.00	\$15,150.00	New	New
34 Physician Assistant - Nonres - NEW	**		\$16,845.00	\$16,845.00	New	New
35 Nursing-MSN	**	\$1,220.00	\$1,310.00	\$1,310.00	\$90.00	7.38%
36 Idaho Dental Education (IDEP)		\$15,372.00	\$16,600.00	\$16,614.00	\$1,242.00	8.08%
37 Other Fees:						
38 Western Undergrad Exchge		\$2,000.00	\$2,140.00	\$2,140.00	\$140.00	7.00%
39 In-service Fees/Cr Hr - Undergrad		\$65.00	\$70.00	\$70.00	\$5.00	7.69%
40 In-service Fees/Cr Hr - Grad		\$77.00	\$82.00	\$82.00	\$5.00	6.49%
41						
42						
43						
44						
45 Changes to Student Activity Fees:						
46 Full-time:						
47 Intercollegiate Athletics		\$198.80	\$206.80	\$206.80	\$8.00	4.02%
48 Student Union Operations		\$239.00	\$263.00	\$263.00	\$24.00	10.04%
49 Photo ID		\$4.30	\$4.70	\$4.70	\$0.40	9.30%
50 Rodeo Team		\$8.30	\$9.78	\$9.78	\$1.48	17.83%
51 Student Band/Choir		\$8.00	\$10.00	\$10.00	\$2.00	25.00%
52 Student Wellness Program		\$7.50	\$8.20	\$8.20	\$0.70	9.33%
53						
54						
55					<u>\$36.58</u>	
56 Part-time:						
57 Student Union Operations		\$8.00	\$9.50	\$9.50	\$1.50	18.75%
58 Janet C Anderson Gender Resource Cntr		\$1.00	\$1.20	\$1.20	\$0.20	20.00%
59 Childcare Services		\$1.50	\$2.00	\$2.00	\$0.50	33.33%
60 Intramurals		\$0.00	\$1.00	\$1.00	\$1.00	New
61 Student Wellness Program		\$1.00	\$1.05	\$1.05	\$0.05	5.00%
62 Photo ID		\$1.15	\$1.25	\$1.25	\$0.10	8.70%
63 Marching Band		\$0.00	\$1.65	\$1.65	\$1.65	New
64					<u>\$5.00</u>	

65 Student Health Insurance Premium \$780.00

# IDAHO STATE UNIVERSITY

## Potential Student Fee Revenue Changes for FY2007 Due to Enrollment and Fee Changes

	Projected		Potential Revenue Generated Due to Enrollment and Fee Changes						
	HC/SCH Enrollment		Enrollment Changes		Fee Changes		Total Rev Chge		
	FY06	FY07	Gen Educ	Local	Gen Educ	Local	Gen Educ	Local	
<b>Student Fees:</b>									
1	<b>Full-time Fees:</b>								
2	Tuition	9,564	9,000	(\$1,458,300)		\$1,740,800		\$282,500	
3	Technology Fee	9,564	9,000		(56,400)		450,000	393,600	
4	Facilities Fees	9,564	9,000		(244,800)		0	(244,800)	
5	Student Activity Fees	9,564	9,000		53,000		329,200	382,200	
6	<b>Total Full-time Fees</b>			<b>(\$1,458,300)</b>	<b>(\$248,200)</b>	<b>\$1,740,800</b>	<b>\$779,200</b>	<b>\$282,500</b>	<b>\$531,000</b>
7									
8	<b>Part-time Credit Hour Fees:</b>								
9	Tuition	34,256	33,222	(\$162,400)		\$149,500		(\$12,900)	
10	Technology Fee	34,256	33,222		(6,700)		83,100	76,400	
11	Facilities Fees	34,256	33,222		0		0	0	
12	Student Activity Fees	34,256	33,222		(6,300)		214,200	207,900	
13	<b>Total Part-time Cr Hr Fees:</b>			<b>(\$162,400)</b>	<b>(\$13,000)</b>	<b>\$149,500</b>	<b>\$297,300</b>	<b>(\$12,900)</b>	<b>\$284,300</b>
14									
15	<b>Other Student Fees:</b>								
16	<b>Graduate Fees:</b>								
17	Full-time Grad/Prof	710	775	\$48,100		\$0		\$48,100	
18	Part-time Graduate/Hour	5,419	6,550	41,800		0		41,800	
19	<b>Nonresident Tuition:</b>								
20	Nonres Tuition	209	238	111,700		\$135,700		247,400	
21	Part-time Nonres Tuition	640	635	(600)		3,200		2,600	
22	<b>Professional Fees:</b>								
23	PharmD - Resident-Continuing	145	100		(81,000)		13,000	(68,000)	
24	PharmD - Nonres - Continuing	20	10		(54,000)		4,000	(50,000)	
25	PharmD - Resident-NEW	48	100		93,600		42,000	135,600	
26	PharmD - Nonres - NEW	7	15		43,200		10,100	53,300	
27	Phys Therapy - Resident	39	41		2,800		4,100	6,900	
28	Phys Therapy - Nonres	10	9		(4,900)		3,200	(1,700)	
29	Occu Therapy - Resident	13	15		2,800		1,500	4,300	
30	Occu Therapy - Nonres	2	2		0		700	700	
31	Physician Assistant - Res - Cont	43	25		(203,600)		21,000	(182,600)	
32	Physician Assistant - Nonres - Cont	16	5		(141,700)		4,800	(136,900)	
33	Physician Assistant - Res - NEW		25		0		378,800	378,800	
34	Physician Assistant - Nonres - NEW		5		0		84,200	84,200	
35	Nursing-MSN	37	29		(9,800)		2,600	(7,200)	
36	Idaho Dental Education (IDEP)	8	8		0		9,900	9,900	
37	<b>Other Fees:</b>								
38	Western Undergrad Exchge	188	190	2,000		13,300		15,300	
39	In-service Fees/Cr Hr - Undergrad			0		0		0	
40	In-service Fees/Cr Hr - Grad	6,267	6,267	0		31,300		31,300	
41	<b>Total Other Student Fees</b>			<b>\$203,000</b>	<b>(\$352,600)</b>	<b>\$183,500</b>	<b>\$579,900</b>	<b>\$386,500</b>	<b>\$227,300</b>
42									
43	<b>Total Additional Student Fee Revenue</b>			<b>(\$1,417,700)</b>	<b>(\$613,800)</b>	<b>\$2,073,800</b>	<b>\$1,656,400</b>	<b>\$656,100</b>	<b>\$1,042,600</b>
44									
45	<b>Changes to Student Activity Fees:</b>								
46	<b>Full-time:</b>								
47	Intercollegiate Athletics	9,564	9,000		(112,100)		72,000	(40,100)	
48	Student Union Operations	9,564	9,000		(134,800)		216,000	81,200	
49	Photo ID	9,564	9,000		(2,400)		3,600	1,200	
50	Rodeo Team	9,564	9,000		(4,700)		13,300	8,600	
51	Student Band/Choir	9,564	9,000		(4,500)		18,000	13,500	
52	Student Wellness Program	9,564	9,000		(4,200)		6,300	2,100	
53									
54									
55									
56	<b>Part-time:</b>								
57	Student Union Operations	34,256	33,222		(8,300)		49,800	41,500	
58	Janet C Anderson Gender Res Cntr	34,256	33,222		(1,000)		6,600	5,600	
59	Childcare Services	34,256	33,222		(1,600)		16,600	15,000	
60	Intramurals	34,256	33,222		0		33,200	33,200	
61	Student Wellness Program	34,256	33,222		(1,000)		1,700	700	
62	Photo ID	34,256	33,222		(1,200)		3,300	2,100	
63	Marching Band	34,256	33,222		0		54,800	54,800	
64				<b>(\$13,100.00)</b>			<b>\$111,200</b>	<b>\$98,100</b>	

# IDAHO STATE UNIVERSITY

## 4-year History of Board Approved Fees plus FY07 Requested Fees Annual Full-Time Fees and Part-Time Credit Hours Fees

<b>Student Fees:</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>Request FY 2007</b>	<b>5-Year Increase</b>	<b>% Increase</b>
<b>1 Full-time Fees</b>							
2 Tuition (Unrestricted)	\$1,897.20	\$2,199.20	\$2,368.60	\$2,585.70	\$2,779.12	\$881.92	46.49%
3 Technology Fee	72.00	72.00	82.00	100.00	150.00	78.00	108.33%
4 Facilities Fees	360.00	360.00	414.00	434.00	434.00	74.00	20.56%
5 Student Activity Fees	806.80	816.80	835.40	880.30	916.88	110.08	13.64%
<b>6 Total Full-time Fees</b>	<b>\$3,136.00</b>	<b>\$3,448.00</b>	<b>\$3,700.00</b>	<b>\$4,000.00</b>	<b>\$4,280.00</b>	<b>\$1,144.00</b>	<b>33.18%</b>
<b>7</b>							
<b>8 Part-time Credit Hour Fees</b>							
9 Education Fee	\$123.10	\$138.10	\$148.10	\$157.10	\$161.60	\$38.50	31.28%
10 Technology Fee	6.00	6.00	6.00	6.50	9.00	3.00	0.00%
11 Facilities Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12 Student Activity Fees	27.90	27.90	30.90	38.40	43.40	15.50	55.56%
<b>13 Total Part-time Cr Hr Fees</b>	<b>\$157.00</b>	<b>\$172.00</b>	<b>\$185.00</b>	<b>\$202.00</b>	<b>\$214.00</b>	<b>\$57.00</b>	<b>33.14%</b>
<b>14</b>							
<b>15 Other Student Fees</b>							
16 Graduate Fees:							
17 Full-time Grad/Prof	\$632.00	\$660.00	\$680.00	\$740.00	\$740.00	\$108.00	17.09%
18 Part-time Graduate/Hour	\$32.00	\$33.00	\$34.00	\$37.00	\$37.00	\$5.00	15.63%
19 Nonresident Tuition:							
20 Nonres Tuition	\$6,240.00	\$6,600.00	\$7,080.00	\$7,700.00	\$8,270.00	\$2,030.00	32.53%
21 Part-time Nonres Tuition	\$90.00	\$95.00	\$102.00	\$110.00	\$115.00	\$25.00	27.78%
22 Professional Fees:							
23 PharmD - Resident-Continuing	\$1,228.00	\$1,528.00	\$1,640.00	\$1,800.00	\$1,930.00	\$702.00	57.17%
24 PharmD - Nonres - Continuing	\$4,206.00	\$4,620.00	\$4,960.00	\$5,400.00	\$5,800.00	\$1,594.00	37.90%
25 PharmD - Resident-NEW	N/A	N/A	N/A	\$5,760.00	\$6,180.00	N/A	N/A
26 PharmD - Nonres - NEW	N/A	N/A	N/A	\$9,080.00	\$9,750.00	N/A	N/A
27 Phys Therapy - Resident	\$1,228.00	\$1,290.00	\$1,380.00	\$1,420.00	\$1,520.00	\$292.00	23.78%
28 Phys Therapy - Nonres	\$4,206.00	\$4,420.00	\$4,740.00	\$4,880.00	\$5,240.00	\$1,034.00	24.58%
29 Occu Therapy - Resident	\$1,228.00	\$1,290.00	\$1,380.00	\$1,420.00	\$1,520.00	\$292.00	23.78%
30 Occu Therapy - Nonres	\$4,206.00	\$4,420.00	\$4,740.00	\$4,880.00	\$5,240.00	\$1,034.00	24.58%
31 Physician Assistant - Res	\$9,750.00	\$10,245.00	\$10,980.00	\$11,310.00	\$11,310.00	\$1,560.00	16.00%
32 Physician Assistant - Nonres	\$11,100.00	\$11,670.00	\$12,510.00	\$12,885.00	\$12,885.00	\$1,785.00	16.08%
33 Nursing-MSN	\$1,000.00	\$1,050.00	\$1,126.00	\$1,220.00	\$1,310.00	\$1,310.00	131.00%
34 Idaho Dental Education (IDEP)	\$12,490.00	\$13,281.00	\$14,386.00	\$15,372.00	\$16,600.00	\$4,848.00	38.82%
35 Other Fees:							
36 Western Undergrad Exchge	\$1,568.00	\$1,724.00	\$1,850.00	\$2,000.00	\$2,140.00	\$740.00	47.19%
37 In-service Fees/Cr Hr - Undergrad	\$50.00	\$55.00	\$60.00	\$65.00	\$69.00	\$24.00	48.00%
38 In-service Fees/Cr Hr - Grad	\$62.00	\$66.00	\$72.00	\$77.00	\$82.00	\$26.00	41.94%

**College & Universities  
Peer Comparisons  
Resident Undergraduate Tuition and Fees  
FY 2004 - FY 2006**

	2003-2004	2004-2005	2005-2006	INCREASE OVER PRIOR YEAR	
				AMOUNT	PERCENT
<b>IDAHO STATE UNIVERSITY</b>					
1 Indiana State University	\$ 5,422	\$ 5,640	\$ 5,864	\$ 224	4.0%
2 University of Northern Iowa	4,916	5,387	5,602	215	4.0%
3 University of Kansas	Not avail.	Not avail.	5,413	N/A	N/A
4 University of North Dakota	4,156	4,828	5,327	499	10.3%
5 Montana State University - Bozeman	4,145	4,577	5,220	643	14.0%
6 University of Oregon	4,683	5,121	5,193	72	1.4%
7 University of Colorado - Denver	3,517	3,888	4,926	1,038	26.7%
8 University of Montana	4,104	4,377	4,711	334	7.6%
9 Portland State University	4,206	4,311	4,499	188	4.4%
10 Northern Arizona University	3,593	4,072	4,393	321	7.9%
11 <b>Idaho State University</b>	<b>3,448</b>	<b>3,700</b>	<b>4,000</b>	<b>300</b>	<b>8.1%</b>
12 New Mexico State University	3,372	3,666	3,918	252	6.9%
13 University of Northern Colorado	3,241	3,370	3,837	467	13.9%
14 University of Nevada - Las Vegas	2,670	3,210	3,476	266	8.3%
15 University of Nevada - Reno	2,670	3,034	3,270	236	7.8%
16 University of Wyoming	2,586	2,721	2,874	153	5.6%
<b>17 Peer Averages</b>	<b>3,782</b>	<b>4,127</b>	<b>4,533</b>	<b>406</b>	<b>9.8%</b>

\* SOURCES:  
WICHE Tuition & Fees In Public Higher Education in the West  
Washington Higher Education Coordinating Board Tuition and Fee Rates  
The Chronicle of Higher Education

**THIS PAGE INTENTIONALLY LEFT BLANK**

**IDAHO STATE UNIVERSITY**

**DOCUMENTS PROVIDED BEFORE AND DURING CAMPUS FEE HEARINGS**

- Initial Notice ..... Page 15
- Fee Hearing Information..... Page 17

**THIS PAGE INTENTIONALLY LEFT BLANK**





Vice President for  
Financial Services  
Campus Box 8219  
Pocatello, Idaho  
83209-8219

February 22 , 2006

**MEMORANDUM**

TO: Mr. Matt Hobson  
President of ASISU

Mr. Ryan Sargent  
President-Elect of ASISU

Ms. Eryn Lowe  
Editor-in-Chief, Bengal

FROM: Ken Prolo *KEN*  
Vice President for Financial Services

RE: Public Meeting of Proposed Student Fees for FY2006-07

This is the official notice of two public meetings to be held Thursday, March 9, 2006; one at 12:00 p.m. in the Student Union Salmon River Suite, and another at 5:30 p.m. in the Clearwater Room. These meetings are to gather input on proposed student fees to become effective for the Fall Semester, 2006.

An additional meeting will be held at the Idaho Falls Campus on Wednesday, March 8, 2006, at 12:00 p.m. in the Multi-Purpose Room of the Bennion Student Union.

With this memorandum, I am requesting that the Bengal publish the attached Notice of Public Meeting in the March 1<sup>st</sup> issue. This is an important information item for our students. Your assistance in assuring adequate notice is appreciated.

dr

Attachment

cc: ✓ Mr. Dwight Johnson  
Executive Director  
State Board of Education

Dr. Michael C. Gallagher  
ISU Interim President

Mr. Brad Hall  
University Counsel

Phone: (208) 282-2404  
FAX: (208) 282-4725

*ISU Is An Equal Opportunity Employer*

## PUBLIC NOTICE

Public hearings will be held March 8th & 9th , 2006, to gather input on proposed student fees to become effective Fall 2006. The hearing location & time are as follows:

March 8th , 12:00pm, Idaho Falls Bennion Student Union , Multi Purpose Room

March 9th , 12:00pm, Pocatello Pond Student Union , Salmon River Suite

March 9th , 5:30pm, Pocatello Pond Student Union , Clearwater Room

The meetings will continue until all presenters have had an opportunity to speak.

Written testimony will be received until the time of the meetings.

Mail to the office of University Counsel, Campus Box 8410 or E-mail to [genecoun@mm.isu.edu](mailto:genecoun@mm.isu.edu)

### IDAHO STATE UNIVERSITY STUDENT FEE DISTRIBUTION

	Board Approv. Semester 2005-2006	Proposed Semester 2006-2007	Increase	
	<u>Full Fee (1)</u>	<u>Full Fee (1)</u>	Amount	%
	Tuition	\$1,292.85	\$1,389.56	\$96.71
Facilities Fee - Facilities	217.00	217.00	0.00	0.0%
Facilities Fee - Campus Technology	50.00	75.00	25.00	50.0%
<b>Activity Fees</b>				
Intercollegiate Athletics	99.40	103.40	4.00	4.0%
Student Health Center	55.50	55.50	0.00	0.0%
Student Union Operations	119.50	131.50	12.00	10.0%
ASISU Activities	63.15	63.15	0.00	0.0%
Leadership & Counselor Training	3.30	3.30	0.00	0.0%
Janet C Anderson Gender Resource Center	5.70	5.70	0.00	0.0%
Childcare Services	12.55	12.55	0.00	0.0%
Photo ID	2.15	2.35	0.20	9.3%
Marching Band	6.75	6.75	0.00	0.0%
Debate Team	4.35	4.35	0.00	0.0%
Rodeo Team	4.15	4.89	0.74	17.8%
Recreation Facility Operation	21.00	21.00	0.00	0.0%
Intramurals	4.70	4.70	0.00	0.0%
Student Band/Choir	4.00	5.00	1.00	25.0%
Student Support Service	5.00	5.00	0.00	0.0%
Alumni Activities	2.50	2.50	0.00	0.0%
Scholarships	19.50	19.50	0.00	0.0%
Student Wellness Program	3.75	4.10	0.35	9.3%
C.W. HOG	3.20	3.20	0.00	0.0%
<b>TOTAL ACTIVITY FEES</b>	<b>\$440.15</b>	<b>\$458.44</b>	<b>\$18.29</b>	<b>4.2%</b>
<b>TOTAL FULL-TIME FEE</b>	<b>\$2,000.00 (1)</b>	<b>\$2,140.00 (1)</b>	<b>\$140.00</b>	<b>7.0%</b>
Graduate Class Fee	\$370.00	\$370.00	\$0.00	0.0%
Non-Resident Tuition	\$3,850.00	\$4,135.00	\$285.00	7.4%

	Board Approv. Sem 05/06	Proposed Sem 06/07	Increase	
	Summer (06)	Summer (07)	Amount	%
	<u>Cr.Hr.Fee</u>	<u>Cr.Hr.Fee</u>		
Tuition	\$157.10	\$161.60	4.50	2.9%
Facilities Fee - Campus Technology	6.50	9.00	2.50	38.5%
<b>Activity Fees</b>				
Stadium Operations	6.00	6.00	0.00	0.0%
Student Union Operations	8.00	9.50	1.50	18.8%
Intercollegiate Athletics	3.00	3.00	0.00	0.0%
Janet C Anderson Gender Resource Center	1.00	1.20	0.20	20.0%
Childcare Services	1.50	2.00	0.50	33.3%
Recreation Facility Operation	3.75	3.75	0.00	0.0%
Intramurals	0.00	1.00	1.00	New
Student Wellness Program (Sem & Summer)	1.00	1.05	0.05	5.0%
Leadership & Counselor Training	1.00	1.00	0.00	0.0%
Student Support Service (Sem & Summer)	1.00	1.00	0.00	0.0%
Outreach Programming	2.00	2.00	0.00	0.0%
ASISU (Fall & Spring)/Student Prog(Summer)	7.00	7.00	0.00	0.0%
Photo ID	1.15	1.25	0.10	8.7%
Marching Band	0.00	1.65	1.65	New
Student Health Center	2.00	2.00	0.00	0.0%
<b>TOTAL CREDIT HOUR FEE</b>	<b>\$202.00</b>	<b>\$214.00</b>	<b>\$12.00</b>	<b>5.94%</b>
Graduate Class Fee	\$37.00	\$37.00	\$0.00	0.0%
Non-Resident Tuition	\$110.00	\$118.00	\$8.00	7.3%

Pharmacy Professional Fee (Continuing Resident Student)	\$900.00	\$965.00	\$65.00	7.2%
Pharmacy Professional Fee ( Continuing Non-Resident Student)	\$2,700.00	\$2,900.00	\$200.00	7.4%
Pharmacy Professional Fee (New Resident Student)	\$2,880.00	\$3,090.00	\$210.00	7.3%
Pharmacy Professional Fee ( New Non-Resident Student)	\$4,540.00	\$4,875.00	335.00	7.4%
Physical/Occupational Therapy Prof Fee (Resident)	\$710.00 (2)	\$760.00 (2)	\$50.00	7.0%
Physical/Occupational Therapy Prof Fee (Non-Resident)	2,440.00 (2)	2,620.00 (2)	180.00	7.4%
Physician Assistant (Res) 3 sessions per yr (Continuing Student)	\$3,770.00	\$4,050.00	\$280.00	7.4%
Physician Assistant (Non-Res) 3 sessions (Continuing Student)	4,295.00	4,615.00	320.00	7.5%
Physician Assistant (Res) 3 sessions per yr (New Student)		\$5,050.00	New	New
Physician Assistant (Non-Res) 3 sessions (New Student)		5,615.00	New	New
Nursing MSN	\$610.00	\$655.00	\$45.00	7.4%
Idaho Dental Education Program	\$7,686.00	\$8,235.00	\$549.00	7.1%

(1.) Col of Technology Session is one-half of the semester charge.

(2.) Not charged during Summer Session

IDAHO STATE UNIVERSITY  
HISTORY OF STUDENT FEES

	FY2006	FY2005	FY2004	FY2003	FY2002	FY2001	FY2000	FY99	FY98	FY97	FY96
<b><u>FULL-TIME FEES (8 Hours or More)</u></b>											
Matriculation Fee	\$1,292.85	\$1,184.30	\$1,099.60	\$948.60	\$780.60	\$707.80	\$650.75	\$597.75	\$541.25	\$451.00	\$386.00
Facility Fee-Facilities	217.00	207.00	180.00	180.00	180.00	175.00	169.00	149.00	134.00	114.00	109.00
Facility Fee-Campus Technology	50.00	41.00	36.00	36.00	36.00	31.00	30.00	30.00	25.00	25.00	25.00
<b>DEDICATED ACTIVITY FEES</b>											
Intercollegiate Athletics	99.40	99.40	99.40	99.40	99.40	92.45	86.00	77.00	68.00	68.00	65.00
Student Health Center	55.50	55.50	54.00	54.00	54.00	54.00	46.50	46.50	45.00	45.00	45.00
Student Union Operations	119.50	105.50	102.00	102.00	102.00	92.00	81.00	67.00	64.00	61.00	61.00
Associated Student Body	67.85	67.85	66.75	66.75	66.75	62.75	62.75	57.75	56.75	56.75	51.75
Leadership & Counselor Training	3.30	3.15	3.00	3.00	3.00	3.00	2.00	2.00	2.00		
Janet C Anderson Women's & Men's Center	5.70	4.70	4.50	4.50	4.50	4.00	4.00	4.00			
Marching Band	6.75	6.75	6.50	5.50	5.50	5.50	5.50	4.00	3.00		
Debate Team	4.35	4.20	4.00	4.00	4.00	4.00	4.00	4.00	4.00		
Rodeo Team	4.15	4.15	4.00								
Student ID Card	2.15	2.15	2.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00
Childcare Services	12.55	9.40	8.00	8.00	8.00	7.75	7.75	7.75	6.75	3.00	3.00
Student Band/Choir	4.00	4.00	4.00	4.00	4.00	3.00	3.00	2.50	2.50	2.50	2.50
Student Support Service	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	4.00	4.00
Intramurals/Recreation/Locker	21.00	17.00	16.50	16.50	16.50	11.00	11.00	11.00	11.00	9.00	9.00
Alumni	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
Scholarships and Loans	19.50	19.50	19.50	19.50	19.50	19.50	19.50	14.50	14.50	14.50	14.50
Wellness Program	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75
C.W.HOG	3.20	3.20	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00
Phone Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Activity Fee	440.15	417.70	408.40	403.40	403.40	375.20	349.25	313.25	291.75	273.00	265.00
<b>Total Full-Time Undergraduate Fee</b>	<b>2,000.00</b>	<b>1,850.00</b>	<b>1,724.00</b>	<b>1,568.00</b>	<b>1,400.00</b>	<b>1,289.00</b>	<b>1,199.00</b>	<b>1,090.00</b>	<b>992.00</b>	<b>863.00</b>	<b>785.00</b>
Increase from Previous Year	8.11%	7.31%	9.95%	12.00%	8.61%	7.51%	10.00%	9.88%	14.95%	9.94%	4.67%
Student Health Insurance--Fall	390.00	330.00	310.00	275.00	262.00	245.00	213.00	205.00	220.00	199.50	180.00
Spring	390.00	330.00	310.00	275.00	262.00	245.00	213.00	205.00	220.00	199.50	180.00
<b><u>PART-TIME CREDIT HOUR FEES (&lt; 8 Hrs.)</u></b>											
Education Fee	157.10	148.10	138.10	123.10	106.10	100.35	91.85	84.75	78.75	69.75	62.25
Facility Fee-Campus Technology	6.50	6.00	6.00	6.00	6.00	5.50	5.50	5.50	4.50	2.50	2.50
Activity Fee:											
Student Health Center	2.00	2.00	2.00	2.00	2.00	1.50	1.50	1.50	1.50	1.50	1.50
Student Union Operations	8.00	6.50	6.50	6.50	6.50	5.50	4.00	2.00	2.00	2.00	2.00
Recreation Facility Operation	3.75	3.75	3.75	3.75	3.75	2.00	2.00	2.00	2.00		
Leadership & Counselor Training	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00			
Janet C Anderson Women's & Men's Center	1.00	1.00	1.00	1.00	1.00	0.50	0.50	0.50			
Childcare Services	1.50	1.00	1.00	1.00	1.00						
Student Support Service	1.00										
Wellness Program	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50			
Student Programming	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	6.00	6.00	6.00
Photo ID	1.15	1.15	1.15	1.15	1.15	1.15	1.15	0.25	0.25	0.25	0.25
Phone Registration System										0.00	0.00
Stadium Operations	6.00	5.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Intercollegiate Athletics	3.00										
Outreach Program	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Activity Fee Subtotal	38.40	30.90	27.90	27.90	27.90	23.15	21.65	18.75	15.75	13.75	13.75
<b>Total Part-Time Undergraduate Fee</b>	<b>202.00</b>	<b>185.00</b>	<b>172.00</b>	<b>157.00</b>	<b>140.00</b>	<b>129.00</b>	<b>119.00</b>	<b>109.00</b>	<b>99.00</b>	<b>86.00</b>	<b>78.50</b>
Increase from Previous Year	9.19%	7.56%	9.55%	12.14%	8.53%	8.40%	9.17%	10.10%	15.12%	9.55%	4.67%
<b><u>GRADUATE FEE (Additional Charge)</u></b>											
Full-Time	370.00	340.00	330.00	316.00	316.00	300.00	280.00	270.00	258.00	245.00	234.50
Part-Time	37.00	34.00	33.00	32.00	32.00	30.00	28.00	27.00	25.80	24.50	23.00
<b><u>NON-RESIDENT FEE (Additional Charge)</u></b>											
Full-Time - New Fall 1995 & Thereafter	3,850.00	3,540.00	3,300.00	3,120.00	3,120.00	3,120.00	3,120.00	3,120.00	2,990.00	2,837.00	2,715.00
Part-Time	110.00	102.00	95.00	90.00	90.00	90.00	90.00	90.00	86.00	82.00	78.50

**DRAFT**

IDAHO STATE UNIVERSITY  
 FY 2006-2007 BUDGET PROJECTION

17-Mar-06  
 02:34:17 PM

	<u>SOURCE</u>	GENERAL REV	STATE ENDOWMENT	FEES	TOTAL
	<u>ORIGINAL BUDGET (Excluding HERC)</u>	<u>\$61,893,600</u>	<u>\$1,602,800</u>	<u>\$32,320,000</u>	<u>\$95,816,400</u>
1	FUNDING DECREASE PROPERTY/LIABILITY INSURANCE	-\$22,400			-\$22,400
2	FUNDING DECREASE STATE CONTROLLER	46,100			46,100
3	FUNDING INCREASE - EQUITY	1,672,600			1,672,600
4	FUNDING INCREASE ENROLLMENT WORKLOAD	76,700			76,700
5	FUNDING INCREASE CAPITAL EQUIP REPLACEMENT	2,198,500			2,198,500
6	FUNDING INCREASE GENERAL INFLATION	287,700			287,700
7	FUNDING INCREASE UTILITIES	349,600			349,600
8	SALARY INCREASES (3.0% + Fringe on increase)	2,061,700			2,061,700
9	FUNDING INCREASE FRINGE BENEFITS	-1,478,900			-1,478,900
10	STUDENT FEE INCREASE			2,073,800	2,073,800
11	STUDENT ENROLLMENT DECREASE			-1,417,700	-1,417,700
12	TOTAL NEW MONEY	\$5,191,600	\$0	\$656,100	\$5,847,700
13					
14	<u>DISTRIBUTION</u>				
15	PROPERTY/LIABILITY INSURANCE PREMIUM	-22,400			-22,400
16	STATE CONTROLLERS FEE	46,100			46,100
17	SALARY INCREASES (2.0% + Fringe on increase)	2,061,700			2,061,700
18	OTHER FRINGE BENEFIT INCREASES	-1,478,900			-1,478,900
19	ACADEMIC PROMOTIONS (Salary + Fringe)	180,000 Est			180,000
20	CAPITAL EQUIPMENT REPLACEMENT	2,198,500			2,198,500
21	UTILITIES	349,600			349,600
22	DEPARTMENTAL INFLATION	287,700			287,700
23					0
24					0
25	PRIOR COMMITMENTS				0
26	Faculty Salary Equity			634,600	634,600
27					0
28					0
29	ENHANCEMENT OF ACADEMIC PROGRAMS:				0
30	Engineering - Accreditation/Nuclear Science/Dean	450,000			450,000
31	Assoc Degree Nursing - Accreditation	151,500			151,500
32	Boise Education Programs - Support Staff	190,500			190,500
33	Clinical Asst Prof Audiology	61,800			61,800
34	Physics Faculty	96,621			96,621
35					0
36	NEW ACADEMIC PROGRAMS				0
37	Funding of new majors approved by the SBOE				0
38					0
39	ENHANCEMENT OF STUDENT SERVICES:				0
40	Disability Services			18,350	18,350
41					0
42	PHYSICAL PLANT MAINTENANCE PROJECTS				0
43					0
44					0
45	GENERAL INSTITUTIONAL NEEDS:				0
46	Performing Arts Center Security	43,000			43,000
47	Institutional Research	90,076			90,076
48	Development Office Staffing	59,702			59,702
49	Athletics - Gender Equity	50,000			50,000
50	Auditing Services	19,552			19,552
51					0
52	ACADEMIC SUPPORT NEEDS				0
53	Distance Learning Staff (2FTE)	110,000			110,000
54	Academic Affairs Support Staff	201,767			201,767
55	Computer Analyst	43,800			43,800
56					0
57	TOTAL ALLOCATION	\$5,190,618	\$0	\$652,950	\$5,843,568
58	NET UNALLOCATED FY2006-2007 FUNDS	\$982	\$0	\$3,150	\$4,132

# College and Universities' Appropriation Request

## Summary of FY07 C&U Budget Allocations

	Boise State	Idaho State	Univ Idaho	Lewis Clark	System-wide	TOTAL
1 FY06 Original Appropriation	110,148,000	94,163,700	127,251,200	19,708,500	3,090,000	354,361,400
2 Adjustments:						
3 Remove 27th Payroll	(1,228,000)	(1,140,800)	(1,598,700)	(280,400)		(4,247,900)
4 CEC @ 3.0% - Multiplier	925,600	793,700	941,100	162,000		2,822,400
5 Addl Std Fees/Revenue/Other	2,289,400	2,793,500	2,282,600	798,600	0	8,164,100
6 FY07 Budget Base	112,135,000	96,610,100	128,876,200	20,388,700	3,090,000	361,100,000
7						
8 MCO Requests:						
9 Benefit Cost Increases	350,900	267,200	245,300	66,000		929,400
10 Health & Life Insurance Premium Rebate	(1,873,900)	(1,746,100)	0	(627,300)		(4,247,300)
11 General Inflation Adjustments	522,400	287,700	423,300	85,000		1,318,400
12 Replacement items for CO base	2,345,300	2,198,500	1,640,900	175,500		6,360,200
13 Risk Management Costs	(5,800)	(22,400)	(156,900)	(3,700)		(188,800)
14 Controller's Fees	93,900	46,100	116,700	69,900		326,600
15 Treasurer's Fees	0	0	100	0		100
16 CEC @ 3.0% - Multiplier	1,478,600	1,268,000	1,503,300	258,600		4,508,500
17 Nonstandard Inflationary Increases						
18 Enrollment Workload Adj	534,800	76,700	(114,100)	233,600		731,000
19 Utility Increases	336,500	349,600	219,200	71,000		976,300
20 Total MCO Increases	3,782,700	2,725,300	3,877,800	328,600	0	10,714,400
21						
22 MCO Request	115,917,700	99,335,400	132,754,000	20,717,300	3,090,000	371,814,400
23						
24 Enhancements:						
25 Governor's Initiative: Research	0	0	0	0	0	0
26 Occupancy	411,400	0	0	80,300	0	491,700
27 Funding Equity	2,190,300	1,672,600	0	0	0	3,862,900
28 All Other Enhancements	0	0	0	0	0	0
29 Total Enhancements	2,601,700	1,672,600	0	80,300	0	4,354,600
30						
31 Total Request	118,519,400	101,008,000	132,754,000	20,797,600	3,090,000	376,169,000
32						
33 % Change from FY06 Original Appropriation						
34 MCO	3.4%	2.9%	3.0%	1.7%	0.0%	3.0%
35 Enhancements	2.4%	1.8%	0.0%	0.4%	0.0%	1.2%
36 Total	7.6%	7.3%	4.3%	5.5%	0.0%	6.2%
37						
38 % Change from FY07 Budget Base						
39 MCO	3.4%	2.8%	3.0%	1.6%	0.0%	3.0%
40 Enhancements	2.3%	1.7%	0.0%	0.4%	0.0%	1.2%
41 Total	5.7%	4.6%	3.0%	2.0%	0.0%	4.2%

**IDAHO STATE UNIVERSITY  
STUDENT FEE HEARING  
March 8, 2006 - 12:00 noon  
Idaho Falls Campus**

In attendance: Bradley H. Hall, General Counsel; Ken Prolo, Vice President of Financial Services; Leo Herrman, Budget Officer; and various students.

Bradley Hall opened the hearing at 12:00 noon, explaining the format of the hearing, and opened it for testimony. Although several students were in attendance, none chose to submit oral or written testimony. There was no testimony for or against the proposed student fee increase. Several questions were asked informally about certain budget items. They were answered by Ken Prolo and Leo Herrman.

A last call for testimony was issued at 12:15 p.m. and the hearing was closed at 12:20 p.m.

3/13/06  
Date

Rita Magee  
Rita Magee  
Assistant to the General Counsel  
Idaho State University

**IDAHO STATE UNIVERSITY  
STUDENT FEE HEARING  
March 9, 2006 - 5:30 pm  
Clearwater Room  
Pocatello Campus**

In attendance: Bradley H. Hall, General Counsel; Ken Prolo, Vice President of Financial Services; Leo Herrman, Budget Officer; Douglas Covey, Vice President of Student Affairs; and various students.

Bradley Hall opened the hearing at 5:35 pm, explaining the format of the hearing, and opened it for testimony. Although two students were in attendance, none chose to submit oral or written testimony. There was no testimony for or against the proposed student fee increase. Several questions were asked informally about certain budget items. They were answered by Ken Prolo and Douglas Covey.

A last call for testimony was issued at 5:50 p.m. and the hearing was closed at 6:00 p.m.

3/13/06  
Date

Rita Magee  
Rita Magee  
Assistant to the General Counsel  
Idaho State University

**Student Fee Hearing**  
Pond Student Union Building  
March 9, 2006  
12:00 pm

1. Mat Hester

16. \_\_\_\_\_

2. Lot Adams

17. \_\_\_\_\_

3. Joshua Thompson

18. \_\_\_\_\_

4. \_\_\_\_\_

19. \_\_\_\_\_

5. \_\_\_\_\_

20. \_\_\_\_\_

6. \_\_\_\_\_

21. \_\_\_\_\_

7. \_\_\_\_\_

22. \_\_\_\_\_

8. \_\_\_\_\_

23. \_\_\_\_\_

9. \_\_\_\_\_

24. \_\_\_\_\_

10. \_\_\_\_\_

25. \_\_\_\_\_

11. \_\_\_\_\_

26. \_\_\_\_\_

12. \_\_\_\_\_

27. \_\_\_\_\_

13. \_\_\_\_\_

28. \_\_\_\_\_

14. \_\_\_\_\_

29. \_\_\_\_\_

15. \_\_\_\_\_

30. \_\_\_\_\_



**IDAHO STATE UNIVERSITY**

**STUDENT INFORMATION**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**IDAHO STATE UNIVERSITY**  
**STUDENT FEE HEARING**  
**March 9, 2006- 12:00 noon**  
**Salmon River Suite**  
**Pocatello Campus**

In attendance: Bradley H. Hall, General Counsel; Ken Prolo, Vice President of Financial Services; Leo Herrman, Budget Officer; Douglas Covey, Vice President of Student Affairs; and various students.

Bradley Hall opened the hearing at 12:15 pm, explaining the format of the hearing and opened it for testimony.

Testimony was presented as follows:

**Matt Hobson:**

I am Matt Hobson, Student Body President. I would like to address three points to the State Board of Education regarding the proposed tuition and fees for the 2006-07 academic year.

First, similar to last year's ASISU administration, I wish to remind the board of the significant increase in student health insurance at ISU and around the nation. If I were a full-time student next year on student health insurance the total sticker price of my basic education would be \$2,605 (\$2,140 for tuition and fees and \$465 for health insurance). In terms of rate increase, of the 9% increase over next year in tuition, fees, and health insurance, health insurance increases make up 35% of the total increase!

Second point, I support the implementation of a universal tuition rate across the three Idaho universities. Being that each university should be focusing on a unique area of education, this program would allow for universal affordability across the state. My only major concern with this program is the probability of maintaining and continuing its implementation through the years.

My final thought deals with equity funding and ISU's current enrollment issue. Having spoken with ISU's executive administration multiple times, the primary reason, in my perspective why ISU was elated to receive the 1.6 million dollars in equity was to mitigate a decrease in enrollment revenue. It is my understanding that the 1.6 million dollars in equity funding is to be placed in the base budget of ISU. My concern is, if the administration has been accurate at projecting ISU's enrollment for next year we will not have a short fall in enrollment revenue; however, the 1.6 million dollars of equity funding will still be inserted into the budget. In this case, the equity funding would not be used to satisfy any deficit but could be used to add new programs, improve existing ones, or aid in keeping tuition increases remarkably low. My

preference of course would be the latter choice. If the equity funding were to be used in its entirety to lessen the increase in tuition, students would be facing an increase of 2-4% rather than 7-10% this time next year. Furthermore, the equity funding money could be utilized in this manner for many years to come.

I am happy in recognizing that this year's increase is the lowest in ten years, but I believe there is much improvement yet to be done. I am excited at the prospect of having a globally-conscious and enterprising president take the reins of ISU next year and wish him and ASISU's incoming administration the best.

**Lot Adams:**

My name is Lot Adams and I have never heard about this, ASISU fees being paid through tuition until last semester. I didn't get that information when I was a Freshman.

I am kind of concerned about some of the stuff that we pay for. We are already paying fees to go ahead and do like intramurals, we have a team fee that we pay for as well. I don't believe that getting a raise would qualify, it's not really the raises that I am here for, it's just some of the stuff that we are paying for just seems like, like athletic fees and there is also an intramural fee, not everyone plays intramurals. There is also a team fee that we pay. I am also kinda concerned about that. If we're already paying a fee, I think that is should be free or at more of a reduced rate. Sometimes when one person is putting a team together to make \$25-\$30 it is quite a bit to pay when you are on a student budget. I do feel that some of them really do need the fees like the Facilities and stuff because they are on a limited budget... which is a good thing. I just wanted to express my concerns about that. Maybe something can be done at future time.

**Joshua Thompson:**

My name is Joshua Thompson, for the people who are here. Speaking on behalf of the, I'm a graduate studies student here at Idaho State University, speaking on behalf of the graduate studies students, as well as those students who do not speak quite often on this issue. I personally am not in favor of the proposed increases, the reason for that is because, when our budgeting officers and the Vice President for Financial Services came and spoke to us in our Senate meeting, we asked a few questions regarding specific numbers that were stated and at the current time that they were there, the numbers that actually were put forth in front of us were actually weren't complete. There was some missing information on there and Mr. Herrman was kind enough to email me the actual numbers. I haven't had a chance to go through them with a fine tooth comb. I just personally feel that without having been able to go through and add, where we had a problem with communication, for one, and two, a transparency or lack thereof. That's been stated many, many times here at ISU over this past year. It's actually the late, great, motto it seems like. Without the information being put forth in front of us at that current time and not being able to go over it right now, I obviously am not in favor of it because I cannot see where the money is being spent properly.

I hope that the increases that have been proposed are valid, and I'm not saying that they are not, however, not having that information in front of us, not being able to justify the spending that is done. Where we have had a problem of transparency, for example, the administrative raises passed, where we were told there is no money, and were able to find certain found monies. I just personally feel that without that, without actually having that model before the front of us and being able to explain every dollar, I don't think myself or the students that I represent are in favor of this.

A last call for testimony was issued at 12:55 p.m. and the hearing was closed at 1:00 p.m.

3/13/06  
Date

Rita Magee  
Rita Magee  
Assistant to the General Counsel  
Idaho State University

**THIS PAGE INTENTIONALLY LEFT BLANK**

Idaho State University  
Student Activity Fee Proposal Summary  
FY07  
(Prepared by ASISU President Matt Hobson)

- 1) Intercollegiate Athletics: Original proposal \$7 per full time student, approving \$4/ FT student
  - a) Prior year funding:
    - i) FY 2006: \$3/ PT student
    - ii) FY 2002 \$6.95/ FT student
    - iii) FY2001 \$7.45/ FT student
    - iv) FY 2000 \$9.00/ FT student
    - v) FY 1999 \$9.00/FT student
  - b) Programs to be funded (or to aid funding):
    - i) Assistant Athletic Director for Community and Diversity Relations (45K + 16K in benefits)
    - ii) Additional graduate assistant position to work with academic advising and tutoring (14k)
    - iii) Full-time NCAA compliance officer (45K)
  - c) Positions added with PT fee from FY 2006
    - i) Director of Academic Services (45K)
    - ii) Assistant Strength Coach (PT) (6K)
    - iii) Marketing Interns (2 @ \$20,500\*)
  - d) Arguments to approve funding
    - i) Focus on private funding
      - (1) FY 03 ISU Athletics received \$260,000 in corporate support, FY 06 projected to be over \$600,000 (131% increase) check Marketing Interns.
      - (2) Athletics benefits students
        - (a) 2,100 students at one football game (Montana vs ISU 2005; approximately 16% of student body). Low was just under 400 students.
        - (b) \$10,000 Punt, Pass, and Kick Contest Student Winner – Tyler Pincock
        - (c) \$2,500 Bengal Pride Award – Adam Bitton
        - (d) Free rent for a year at Bengal Creek Apartments to Brady Moon.
        - (e) \$1,596,433 of this year’s athletic budget gone towards Student Athlete/Administrative scholarships.
      - (3) Prior experience with approving funding with interns demonstrates success in investment.
      - (4) Student Athletes graduation rate is 20% higher than non-student athletes. The money is going to support these students.
        - (a) We are asking the Athletic department to stop doing a good thing.
- 2) Photo ID services: \$.20/FT student and \$.10/PT student
  - a) FY 05 purchased an updated card system software increasing annual support costs by 62%

- b) Preprinted cards increased .05 per card and ribbons and overlay costs increased 3%
  - c) Without increase in student fees operating costs will cause budget to be in the red
  - d) Projected expenses = \$110,195 with no personnel increases/ budget without fee increase will (5,475) with increase (1,565)
- 3) Rodeo Team - \$0.74/FT student
- a) Request increases because:
    - i) Practice Fees have gone from \$1,000/month to \$2,000/month
    - ii) Cattle space rental has gone from \$25 to \$35/head/month
    - iii) Cost of cattle has increased
    - iv) Ended last year in a deficit
    - v) The rodeo team is reimbursed .30 less per mile to save on costs. (seek .12 per mile while university policy is \$.445/mile.
  - b) Because of increases in Cattle leasing/purchasing, arena fees, and storage fees over the past two years the Rodeo Team has:
    - i) Spent seven to eight thousand dollars over allocated budget for operating expenses
    - ii) As of this year, the Rodeo Team has lost a \$7,000 dollar fundraising event the "Potato Expo" as the sponsors are catering to high school rodeo teams.
    - iii) In order to offset these increases the Rodeo Team has
      - (1) Cut one irregular salary
      - (2) Advisors/Coaches are traveling with the team on their own funds
      - (3) Rodeo Team members are required to find donated hay.
        - (a) Returning members: two tons per year
        - (b) New members: one ton per year
        - (c) Only 6 to 10 of the 25 members are reimbursed any money for mileage to competition.
- 4) Student Band/Choir (\$.50/semester for band and \$.50/semester for choir)
- a) Reason
    - i) Increase of \$15,000 dollars per year for scholarships to 80+ individuals to raise overall scholarships from \$200-\$250 to \$300-\$350/semester
    - ii) Increase of \$2,000 to cover instrument repair/replacement and choir accompaniment.
  - b) Justifications
    - i) Any student (music and non-music major) may participate in the band and qualify for a scholarship.
    - ii) ASISU scholarships were awarded to 187 students in Fall '05 on an average of \$645 and 264 in Spring '06 at \$560.
    - iii) Music scholarships would be awarded to 80 students at \$300-\$350/semester.



- 5) Student Wellness Program (\$.35/FT student and \$.05/PT student)
  - a) Reason
    - i) Last requested a fulltime fee in FY 1996, since then they have grown and absorbed the cost of growth
    - ii) Ten years later students are utilizing services much more including classes such as Yoga, speciality group fitness, kick boxing, etc. This has resulted in an increased irregular payroll.
    - iii) In addition, the Wellness center is planning on implementing new programs next year including:
      - (1) More cholesterol screenings
      - (2) Nutrition Counseling Services provided free to students by a ISU Dietetics Intern
      - (3) Alcohol awareness campaign that the Wellness Center hopes to partner with ASISU
      - (4) Purchase pedometers for ISU on the Move walking program (given free to students)
      - (5) Upgrade materials and equipment for First Aid & Safety Program and Group Exercise Training
    - iv) Primary reason for increased health insurance (\$70 per student) is because students are less healthy and therefore utilize healthcare services more. The Wellness Center serves to aid the ISU student community to create healthy lifestyles.
- 6) Childcare Services - \$.50 per PT/SS fees
  - a) Justification
    - i) Child Care fee will be increased by \$.50 (\$.10 for infants) to offset costs, raising the van fee to transport children from school to child care center
    - ii) The ELC will also be using a large amount of their reserve to cover next year's operating costs which is dangerous should a catastrophe occur.
  - b) Reasons
    - i) Utility costs increased by 50% in last year while electric increase 8%.
    - ii) Food costs have risen 12% in last year
    - iii) Custodial maintenance costs are rising. Paper towels, toilet paper, etc.
    - iv) Base wage of classified employee was raised to \$7.74 and Lowell Richards has asked all student union operations to get student employees up to or above \$6.00/hour next year.
- 7) Janet C Anderson Center - \$.20/PT student
  - a) Due to decreased enrollment projections, 3% raise, and increased material costs the Janet C Anderson Center projects to be short \$6,640.00 next year
  - b) Pursuing money through federal grants to fund small group discussions on college female self esteem issues.
- 8) Intramurals - \$1.00/PT student
  - a) As an ASISU line item in 2004-05 Intramurals received approximately a \$40,000 dollar decrease in funding due to budget shortfalls
  - b) Approximately 1 in 5 students utilize an intramural program
  - c) Intramural participation between FY03 and today has increased in excess of 100% while funding has increased by 5%.

- d) Intramurals only hires students to officiate. The largest portion of the budget is used on irregular salaries.
- e) Intramurals has instated a playing fee (\$35.00 per team, and \$5.00 per individual sport)
- f) Equipment is in dire need of repair
- g) Flag Football is regionally competitive and increase will help funding a small portion of travel expenses (most funding comes from community and team members' own pockets)
- h) Desire for new sports.
- 9) Marching Band - \$1.65/PT
  - a) Establishing recognition through the ISU Marching Band Invitational (25 high school bands were present) great recruiting tool, name recognition, fund raiser
  - b) Total increase of \$4,542, \$2,000 will cover increased travel costs the remaining will cover increased cost in payroll and benefits
  - c) Marching Band historically has used the reserve account to cover operating expenses. As of FY 06 the reserve account is "just about exhausted." For FY 07 marching band will be able to use \$7,000 of reserve account to cover costs (as opposed to the \$35,000 from this year).
  - d) Part time students get into athletic events for free and participate in the marching band experience.
  - e) In the future Monte sees the Marching Band playing at an NFL half time show in Denver or Seattle. (not next year)

**UNIVERSITY OF IDAHO**

**STUDENT FEE RECOMMENDATION**

**TO**

**THE IDAHO STATE BOARD OF EDUCATION**

**Tab 13c**

- Student Fee Recommendation Narrative ..... Page 3
- Recommendations for Changes to Student Fees for FY 2007 ..... Page 6
- Potential Student Fee Revenue Changes for FY 2007..... Page 7
- 4-year History of Board Approved Fees plus FY 2007 Recommended Fees..... Page 8
- Peer Comparisons of Resident Undergraduate Tuition and Fees ..... Page 9
  
- **Documents Provided by Institutions for Fee Hearings ..... Page 11**
  
- **Student Supplied Information ..... Page 43**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**University of Idaho**  
**Student Fee Recommendation**

**The Fee Process**

The UI collaborative fee process started in January with active participation throughout by the Student Fee Committee. This representative committee includes student leaders from the ASUI, the GPSA (Graduate and Professional Students Association) and the SBA (Student Bar Association representing the Law School). Auxiliary units and others requesting dedicated fee support presented initial fee requests for program maintenance and a variety of new and expanded programs and activities. A public meeting was held on February 8, 2006, wherein each unit presented their fee request. The meeting was attended by students and university community members. All fee presentations were submitted to the Budget Office and posted on the web:

[http://www.webs.uidaho.edu/ipb/Budget\\_Office/budgetoffice.htm](http://www.webs.uidaho.edu/ipb/Budget_Office/budgetoffice.htm)

The fee committee met on a weekly basis throughout the month of February to discuss the fee requests from each unit. A comprehensive fee proposal was developed by student leaders and presented to the administration on March 3, 2006. The formal Initial Notice was issued on March 9<sup>th</sup> as required by Board Policy.

**Changes to Fees and Tuition**

The attached worksheet, which estimates potential fee and tuition revenue changes for FY2007, is predicated on the fee and tuition rates contained in the UI Notice of Intent to Adopt Student Fee and Rate Increases, which was issued on March 9, 2006. The proposed rate changes are supported by UI student leadership. The proposed full-time fee increase is 9.48%.

The additional revenue provided will help sustain critical programs and services (General Education maintenance of current operations) and will provide a partial offset to enrollment losses. This funding will also help offset inflationary increases in a variety of areas including health insurance programs and fixed cost contracts (such as police, fire, audit, administrative system hardware and software). In addition, the new revenues will enable the university to annualize mid-year compensation changes and fund positions for expanded services across campus. Finally, one of the requests supported by student leadership was an increase (\$5.05/semester) for the student International Education Grants. These grants are currently funded in General Education by an allocation of matriculation fees from a prior year. These are scholarships for students to study abroad.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

An increase is also proposed for the College of Law Professional Fee. This request represents another component of a multi-year phased increase that will be used to sustain the quality of the program.

An increase is proposed for the College of Art and Architecture Professional Fee. The new resources will assist with the restoration of the college administration in addition to providing additional support for faculty salaries and instructional equipment. ***Concurrently with this proposed rate increase, the university seeks Board approval to extend this professional fee to all majors in the college.***

Increases in the fees for Summer Programs and Outreach Programs (off campus programs) are also proposed. Both programs rely extensively on generated income and will use the additional revenues to enhance program offerings and sustain the delivery infrastructure.

**Non-General Education Fees**

The following information briefly summarizes the uses of the dedicated activity fee increase revenues that were recommended by the Student Fee Committee and contained in the fee notices:

MCO/maintenance of programs/activities:

- Student Recreation Center (\$117,300)
- Commons/Union (\$170,300)
- Intercollegiate Athletics (\$129,400)
- Kibbie Dome (\$121,400)
- Student Activity Services/Childcare (\$16,200)
- Associated Students (\$120,900)
- Spirit Squad (\$20,600)

New and expanded programs/activities: (The student fee committee approved these requests to assert leadership on these issues).

- Counseling/Testing Internships (\$95,300)
- Diversity Center (\$36,100)
- Student Health (\$86,500)
- Sustainability Center (\$90,300)
- Student Research Grants (\$90,300)

**THIS PAGE INTENTIONALLY LEFT BLANK**

# UNIVERSITY OF IDAHO

## Recommendations for Changes to Student Fees for FY2007 Annual Full-Time Fees and Part-Time Credit Hours Fees

	Bd Appv	FY06 Fees	FY07 Initial Notice	Recommended Fees		
				FY07 Fee	Amt Incr	% Incr
<b>Student Fees:</b>						
1						
2		<b>Full-time Fees:</b>				
3	**	\$2,529.30	\$2,779.40	\$2,779.40	\$250.10	9.89%
4		117.00	117.00	117.00	0.00	0.00%
5		540.50	540.50	540.50	0.00	0.00%
6		781.20	907.10	907.10	125.90	16.12%
7		<u>3,968.00</u>	<u>4,344.00</u>	<u>4,344.00</u>	<u>376.00</u>	<u>9.48%</u>
8						
9		<b>Part-time Credit Hour Fees:</b>				
10	**	\$133.35	\$143.35	\$143.35	\$10.00	7.50%
11		6.00	6.00	6.00	0.00	0.00%
12		18.70	18.70	18.70	0.00	0.00%
13		31.95	31.95	31.95	0.00	0.00%
14		<u>\$190.00</u>	<u>\$200.00</u>	<u>\$200.00</u>	<u>\$10.00</u>	<u>5.26%</u>
15						
16		<b>Other Student Fees:</b>				
17		Graduate Fees:				
18	**	\$540.00	\$540.00	\$540.00	\$0.00	0.00%
19	**	\$27.00	\$27.00	\$27.00	\$0.00	0.00%
20	**	\$178.00	\$190.00	\$190.00	\$12.00	6.74%
21	**	\$190.00	\$200.00	\$200.00	\$10.00	5.26%
22		Nonresident Tuition				
23	**	\$8,770.00	\$9,600.00	\$9,600.00	\$830.00	9.46%
24	**	\$130.00	\$140.00	\$140.00	\$10.00	7.69%
25		Professional Fees:				
26	**	\$4,400.00	\$4,800.00	\$4,800.00	\$400.00	9.09%
27	**	\$220.00	\$240.00	\$240.00	\$20.00	9.09%
28	**	\$704.00	\$774.00	\$774.00	\$70.00	9.94%
29	**	\$35.00	\$38.00	\$38.00	\$3.00	8.57%
30		Other Fees:				
31	**	\$1,984.00	\$2,172.00	\$2,172.00	\$188.00	9.48%
32		\$65.00	\$69.00	\$69.00	\$4.00	6.15%
33		\$77.00	\$82.00	\$82.00	\$5.00	6.49%
34						
35						
36						
37		Changes to Student Activity Fees				
38		Full-time				
39		136.30	150.60	150.60	14.30	10.49%
40		32.00	34.00	34.00	2.00	6.25%
41		154.80	174.70	174.70	19.90	12.86%
42		201.00	216.68	216.68	15.68	7.80%
43		75.00	88.50	88.50	13.50	18.00%
44		61.60	71.60	71.60	10.00	16.23%
45		2.60	4.90	4.90	2.30	88.46%
46			10.56	10.56	10.56	new
47			4.00	4.00	4.00	new
48			10.00	10.00	10.00	new
49			10.00	10.00	10.00	new
50		31.40	45.06	45.06	13.66	43.50%

Note 1: Matriculation fee increase includes \$10.10 for student international education grants.

Note 2: The university will seek Board approval to extend the professional fee to all majors in the College of Art & Architecture.

Student Health Insurance Premium

\$1,036



# UNIVERSITY OF IDAHO

## Potential Student Fee Revenue Changes for FY2007 Due to Enrollment and Fee Changes

Student Fees:	Projected		Potential Revenue Generated Due to Enrollment and Fee Changes					
	HC/SCH Enrollmt		Enrollment Changes		Fee Changes		Total Rev Chge	
	FY06	FY07	Gen Educ	Local	Gen Educ	Local	Gen Educ	Local
<b>1 Full-time Fees:</b>								
2 Matriculation Fee {Note 1}	9,085	9,025	(\$151,800)		\$2,257,200		\$2,105,400	
3 Technology Fee	9,085	9,025		(7,000)		0		(7,000)
4 Facilities Fees	9,085	9,025		(32,400)		0		(32,400)
5 Student Activity Fees	9,085	9,025		(46,900)		1,136,200		1,089,300
<b>6 Total Full-time Fees</b>			<b>(\$151,800)</b>	<b>(\$86,300)</b>	<b>\$2,257,200</b>	<b>\$1,136,200</b>	<b>\$2,105,400</b>	<b>\$1,049,900</b>
<b>8 Part-time Credit Hour Fees:</b>								
9 Education Fee	5,000	5,400	\$53,300		\$54,000		\$107,300	
10 Technology Fee	5,000	5,400		2,400		0		2,400
11 Facilities Fees	5,000	5,400		7,500		0		7,500
12 Student Activity Fees	5,000	5,400		12,800		0		12,800
<b>13 Total Part-time Cr Hr Fees:</b>			<b>\$53,300</b>	<b>\$22,700</b>	<b>\$54,000</b>	<b>\$0</b>	<b>\$107,300</b>	<b>\$22,700</b>
<b>15 Other Student Fees:</b>								
16 Graduate Fees:								
17 Full-time Grad/Prof	1,290	1,170	(\$64,800)		\$0		(\$64,800)	
18 Part-time Grad/Prof/CrHr	19,120	16,950	(58,600)		0		(58,600)	
19 Summer Session 2006	11,370	10,900	(83,700)		130,800		47,100	
20 Outreach Programs	20,350	18,900	(275,500)		189,000		(86,500)	
21 Nonresident Tuition								
22 Nonres Tuition - Full-Time	685	720	307,000		597,600		904,600	
23 Part-time Nonres Tuition	1,230	1,360	16,900		13,600		30,500	
24 Professional Fees:								
25 Law College FT	295	293	(8,800)		117,200		108,400	
26 Law College PT	340	430	19,800		8,600		28,400	
27 Art & Architecture FT	400	800	281,600	{Note 2}	56,000		337,600	
28 Art & Architecture PT	270	600	11,600		1,800		13,400	
29 Other Fees:								
30 Western Undergrad Exchge	825	980	307,500		184,200		491,700	
31 In-srvc Fees/Cr Hr - Undergrad	600	600	0		2,400		2,400	
32 In-srvc Fees/Cr Hr - Grad	5,960	4,300	(127,800)		21,500		(106,300)	
<b>33 Total Other Student Fees</b>			<b>\$325,200</b>	<b>\$0</b>	<b>\$1,322,700</b>	<b>\$0</b>	<b>\$1,647,900</b>	<b>\$0</b>
<b>35 Total Additional Student Fee Revenue</b>			<b>\$226,700</b>	<b>(\$63,600)</b>	<b>\$3,633,900</b>	<b>\$1,136,200</b>	<b>\$3,860,600</b>	<b>\$1,072,600</b>
<b>37 Changes to Student Activity Fees</b>								
38 Full-time								
39 Associated Students	9,085	9,025		(8,200)		129,100		120,900
40 Student Advisory Services	9,085	9,025		(1,900)		18,100		16,200
41 Commons/Union Operations	9,085	9,025		(9,300)		179,600		170,300
42 Intercollegiate Athletics	9,085	9,025		(12,100)		141,500		129,400
43 Student Recr Ctr Operations	9,085	9,025		(4,500)		121,800		117,300
44 Student Health	9,085	9,025		(3,700)		90,200		86,500
45 Spirit Squad	9,085	9,025		(200)		20,800		20,600
46 Counseling/Testing Interns	9,085	9,025		0		95,300		95,300
47 Diversity Center	9,085	9,025		0		36,100		36,100
48 Sustainability Center	9,085	9,025		0		90,300		90,300
49 Student Research Grants	9,085	9,025		0		90,300		90,300
50 Kibbie Center	9,085	9,025		(1,900)		123,300		121,400

Note 1: Matriculation fee increase includes \$10.10 for student international education grants.

Note 2: The university will seek Board approval to extend the professional fee to all majors in the College of Art & Architecture.

# UNIVERSITY OF IDAHO

## 4-year History of Board Approved Fees plus FY07 Requested Fees Annual Full-Time Fees and Part-Time Credit Hours Fees

<b>Student Fees:</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>Request FY 2007</b>	<b>5-Year Increase</b>	<b>% Increase</b>
<b>1 Full-time Fees</b>							
2 Matriculation Fee	\$1,695.20	\$1,999.20	\$2,282.00	\$2,529.30	\$2,779.40	\$1,084.20	63.96%
3 Technology Fee	117.00	117.00	117.00	117.00	117.00	0.00	0.00%
4 Facilities Fees	577.50	577.50	540.50	540.50	540.50	(37.00)	-6.41%
5 Student Activity Fees	654.30	654.30	692.50	781.20	907.10	252.80	38.64%
<b>6 Total Full-time Fees</b>	<b>3,044.00</b>	<b>3,348.00</b>	<b>3,632.00</b>	<b>3,968.00</b>	<b>4,344.00</b>	<b>1,300.00</b>	<b>38.83%</b>
<b>8 Part-time Credit Hour Fees</b>							
9 Education Fee	\$97.85	\$110.85	\$121.35	\$133.35	\$143.35	\$45.50	46.50%
10 Technology Fee	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
11 Facilities Fees	20.85	20.85	18.70	18.70	18.70	(2.15)	0.00%
12 Student Activity Fees	29.30	29.30	31.95	31.95	31.95	2.65	9.04%
<b>13 Total Part-time Cr Hr Fees</b>	<b>\$154.00</b>	<b>\$167.00</b>	<b>\$178.00</b>	<b>\$190.00</b>	<b>\$200.00</b>	<b>\$46.00</b>	<b>27.54%</b>
<b>15 Other Student Fees</b>							
16 Graduate Fees:							
17 Full-time Grad/Prof	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$0.00	0.00%
18 Part-time Graduate/Hour	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$0.00	0.00%
19 Summer Session 2006	\$167.00	\$183.00	\$178.00	\$190.00	\$190.00	\$23.00	13.77%
20 Outreach Programs	\$154.00	\$167.00	\$178.00	\$190.00	\$200.00	\$46.00	29.87%
21 Nonresident Tuition							
22 Nonres Tuition - Full-Time	\$6,720.00	\$7,392.00	\$8,020.00	\$8,770.00	\$9,600.00	\$2,880.00	42.86%
23 Part-time Nonres Tuition	\$105.00	\$115.00	\$123.00	\$130.00	\$140.00	\$35.00	33.33%
24 Professional Fees:							
25 Law College FT	\$2,400.00	\$2,900.00	\$3,400.00	\$4,400.00	\$4,800.00	\$2,400.00	100.00%
26 Law College PT	\$75.00	\$90.00	\$105.00	\$220.00	\$240.00	\$165.00	220.00%
27 Architecture Programs FT	\$704.00	\$704.00	\$704.00	\$704.00	\$774.00	\$70.00	9.94%
28 Architecture Programs PT	\$35.00	\$35.00	\$35.00	\$35.00	\$38.00	\$3.00	8.57%
29 Other Fees:							
30 Western Undergrad Exchge	\$1,522.00	\$1,674.00	\$1,816.00	\$1,984.00	\$2,172.00	\$650.00	42.71%
31 In-service Fees/Cr Hr - Undergrad	\$50.00	\$55.00	\$60.00	\$65.00	\$69.00	\$19.00	38.00%
32 In-service Fees/Cr Hr - Grad	\$62.00	\$66.00	\$72.00	\$77.00	\$82.00	\$20.00	32.26%

**College & Universities  
Peer Comparisons  
Resident Undergraduate Tuition and Fees  
FY 2004 - FY 2006**

	2003-2004	2004-2005	2005-2006	INCREASE OVER PRIOR YEAR	
				AMOUNT	PERCENT
<b>UNIVERSITY OF IDAHO</b>					
1 Texas Tech University	\$ 4,895	\$ 5,848	\$ 6,152	\$ 304	5.2%
2 Iowa State University	5,028	5,426	5,634	208	3.8%
3 University of Nebraska - Lincoln	4,711	5,341	5,598	257	4.8%
4 Washington State University	4,836	5,154	5,506	352	6.8%
5 University of Arkansas - Fayetteville	4,768	5,179	5,495	316	6.1%
6 Oregon State University	4,719	5,094	5,442	348	6.8%
7 Montana State University - Bozeman	4,145	4,577	5,220	643	14.0%
8 Kansas State University	4,060	4,665	5,124	459	9.8%
9 University of Arizona	3,593	4,087	4,487	400	9.8%
10 Colorado State University	3,744	3,790	4,442	652	17.2%
11 Oklahoma State University	3,748	4,071	4,365	294	7.2%
12 <b>University of Idaho</b>	<b>3,348</b>	<b>3,632</b>	<b>3,968</b>	<b>336</b>	<b>9.3%</b>
13 New Mexico State University	3,372	3,666	3,918	252	6.9%
14 Utah State University	3,141	3,247	3,615	368	11.3%
15 University of Nevada - Reno	2,670	3,034	3,270	236	7.8%
16 University of Wyoming	2,586	2,721	2,874	153	5.6%
<b>17 Peer Averages</b>	<b>3,960</b>	<b>4,346</b>	<b>4,694</b>	<b>349</b>	<b>8.0%</b>

\* SOURCES:  
WICHE Tuition & Fees In Public Higher Education in the West  
Washington Higher Education Coordinating Board Tuition and Fee Rates  
The Chronicle of Higher Education

**THIS PAGE INTENTIONALLY LEFT BLANK**

**UNIVERSITY OF IDAHO**

**DOCUMENTS PROVIDED BEFORE AND DURING CAMPUS FEE HEARINGS**

- Call for Proposal ..... Page 13
- Fee Hearing Information..... Page 16
- Initial Notice ..... Page 37

**THIS PAGE INTENTIONALLY LEFT BLANK**

January 23, 2006

**TO:** ASUI President Humberto Cerrillo  
Graduate & Professional Student Association President Claudia Hemphill  
Student Bar Association President Taylor Mosman  
Vice Presidents, Deans and Directors

**FROM:** Provost and Executive Vice President Doug Baker  
Vice Provost for Student Affairs Bruce Pitman

**SUBJECT:** Activity/Dedicated Fee Proposals for FY2007

---

Below is the draft timeline for the fee proposal discussions. Also attached is a brief set of guidelines for the fee proposals, presentations and discussions.

To initiate the process we are asking that any proposed changes in Activity/Dedicated Fees for FY2007 be submitted to the Budget Office by January 30. The fee process this cycle will include presentations on February 8, subsequent weekly discussions during February and a formal workshop on March 22, 2006. The Board-required Initial Notice (formal notice) will be completed and published on or before March 9 as prescribed by Board Policy. The request timeline and proposal areas are as follows:

<b>ACTION</b>	<b>TIMELINE</b>
Submit proposals	January 30
Presentation of Fee Proposals by Unit Directors and Leaders	February 8
Weekly discussions of Fee Priorities and Fee Issues	February 1, 15, 22, March 1
Issue formal Initial Notice per Board Policy	March 9
Community Workshop/Forum	March 22

Please direct any questions to Bruce Pitman, Vice Provost for Student Affairs. Thank you.

Attachments:

Copy to: President White

## Fee Proposal Guidelines and Information

Please provide a brief description of the services/activities/facility being supported with student fee revenues.

As applicable, prepare fee requests to address maintenance of the current level of operation (MCO) of your services/activities/facility including:

- Change in Employee Compensation (CEC), identify the amount needed to annualize the permanent increases awarded mid-year in FY2006
- Utilities and inflation on other fixed costs or contracts
- Fringe benefits, use an 8% increase for health insurance (other rate components will be relatively flat)
- Facility maintenance/facility R&R (repair and replacement funding)
- Other specific issues as applicable

Enhancement requests, requests for expanded services and activities, can also be presented and should be listed in priority order.

Be prepared to present the initial fee requests for your respective areas at the February 6 workshop. Equipment will be provided for PowerPoint presentations. Subsequent discussions on prioritizing requests will take place in weekly meetings with students and administrators.

Concurrent with the submission of the fee request materials, please provide PowerPoint summary slides (5 to 10 slides maximum) of the fee requests. These slides (files) will be placed on a web site for public review prior to and after the workshop. The files should be e-mailed to Cretia Bunney in the Budget Office at: [cretiab@uidaho.edu](mailto:cretiab@uidaho.edu)



## Fee Proposal Schedule

<u>Date</u>	<u>Time</u>	<u>Meeting/Activity</u>	<u>Location</u>
January 23		Issue fee proposal guidelines	Provost's Office
February 1	4:00 p.m.	Regular weekly meeting	Crest Room of Commons
February 6	COB	Fee proposals and presentation due in the Budget Office	Budget Office
February 8	4:00 p.m.	Workshop presentation of fee proposals	Clearwater room of Commons
February 10		Fee presentations posted on Budget Office web site	Budget Office
February 15	4:00 p.m.	Regular weekly meeting	Panorama room of Commons
February 22	4:00 p.m.	Regular weekly meeting	Dean of Students Office TLC 232
March 1	4:00 p.m.	Regular weekly meeting	Panorama Room of Commons
March 3	TBD	Forward fee committee recommendations to President White	
March 6 to 8		President's review and approval	Office of the President
March 9		Initial Notice issued	Office of the President
March 22	4:00 pm	Community Workshop/Forum	Horizon Room of Commons

# **Student Fee Briefing**

## **January 19, 2006**

<b><u>Page(s)</u></b>	<b><u>Document/Title</u></b>
<b>Pages 1 to 6</b>	<b>State Board Policy on Fees</b>
<b>Page 7</b>	<b>Current UI Fee Schedule</b>
<b>Page 8</b>	<b>UI Operating Budgets by Fund Source</b>
<b>Page 9</b>	<b>Pie Chart of Budgets by Fund Source</b>
<b>Page 10</b>	<b>The Matriculation Fee</b>
<b>Page 11</b>	<b>UI Finances: Revenue Information</b>
<b>Page 12</b>	<b>Multi-Year History of Fund Sources</b>
<b>Page 13</b>	<b>Multi-Year Trend of Fund Sources</b>
<b>Pages 14 to 16</b>	<b>Prior Year “Initial Notice”</b>
<b>Page 17</b>	<b>Draft Calendar for Budget Development</b>
<b>Page 18</b>	<b>Tuition Change History</b>
<b>Page 19</b>	<b>Fee Change History</b>
<b>Page 20</b>	<b>Draft of Fee Estimation Model</b>

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Fees**

**Published July 2001**

---

**R. Establishment of Fees**

**1. Definitions and Types of Fees**

The following definitions are applicable to fees charged to students at the University of Idaho, Boise State University, Idaho State University, Lewis-Clark State College, and Eastern Idaho Technical College.

Cost analysis terms used in this section shall be defined as they are defined in the Idaho College and Universities Statewide Cost Study: General Education Funds (Final Costs Analysis).

**a. General Education Fees**

General education fees are to be deposited into the miscellaneous receipts accounts as required by Section V, Subsection Q.

**(1) Tuition**

Tuition is defined as the fee charged for the cost of instruction at the colleges and universities. The cost of instruction shall not include those costs associated with said colleges and universities, such as maintenance and operation of physical plant, student services and institutional support, which are complementary to, but not part of the instructional program. Tuition may be charged only to nonresident, full-time and part-time students enrolled in any degree granting program and to vocational students enrolled in pre-employment, preparatory programs.

**(2) Matriculation Fee**

Matriculation fee is defined as the fee charged for maintenance and operation of physical plant, student services, and institutional support for full-time students enrolled in academic credit courses and vocational pre-employment, preparatory programs.

**(3) Vocational Education Fee**

Vocational education fee is defined as the fee charged for educational costs for students enrolled in vocational pre-employment, preparatory programs.

**(4) Part-time Education Fee**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Fees**

Published July 2001

---

Part-time education fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

(5) Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post- baccalaureate degree granting program.

(6) Summer School Fee

Summer school fee is defined as the fee charged for educational costs for students enrolled in academic programs in summer semester.

(7) Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the matriculation fee, facility fee, and activity fee.

(8) Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions and agencies under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

(9) Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. This fee is for courses on a space available basis only. Special course fees may also be charged.

(10) In-Service Teacher Education Fee

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Fees**

Published July 2001

---

(b) The costs of instruction are paid by an entity other than an institution.

(c) The course must be approved by the appropriate academic unit(s) at the institution.

(d) The credit awarded is for professional development and cannot be applied towards a degree program.

(11) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

b. Local Fees

Local fees are both full-time and part-time student fees which are to be deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

(1) Facilities Fee

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects. Revenues collected from this fee may not be expended on the operating costs of general education facilities.

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated student body, financial aid, intramural and recreation, and other activities which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

(4) Professional Fee

Professional fee is defined as the additional fee charged for educational costs for students enrolled in specialized degree granting programs such as pharmacy, law,

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Fees**

Published July 2001

---

medicine, veterinary medicine, dentistry, physician assistant, physical therapy, architecture and landscape architecture.

(5) Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

(6) Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.

**2. Board Policy on Student Fees**

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain fees that are competitive with those of western peer institutions. Therefore the total fee for full-time undergraduate and graduate students for both residents and nonresidents shall not exceed the peer group average of the prior year. An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

**3. Fees Approved by the Chief Executive Officer of the Institution**

a. Special Course Fees or Assessments

A special course fee is a fee required for a specific course or special activity and therefore not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Fees**

**Published July 2001**

---

semester the change is to become effective. The chief executive officer shall report such changes to the Board at its next meeting.

c. Activity and Facility Fees

The chief executive officer of the institution shall approve the amount of each of these fees no later than April 1 of each year prior to the academic year the change is to become effective. The chief executive officer or his or her designee shall meet and confer with the associated student body before approving these fees. The institution shall hold a public meeting on the fee changes, and a report of the meeting shall be made available to the Board.

**4. Fees Approved by the Board**

a. Fees Requiring Board Approval

(1) Tuition

(2) Matriculation

(3) Professional-Technical Education Fee

(4) Part-time Education Fee

(5) Graduate Fee

(6) Summer School Fee

(7) Professional Fee

(8) Course Overload Fee

b. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made. Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: R. Establishment of Fees**

**Published July 2001**

---

record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

c. Board Approval

Generally, Board approval for fees will be considered at the April Board meeting of each year. This requirement is intended to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

d. Effective Date

Any change in the rate of fees or tuition becomes effective on the date approved by the Board unless otherwise specified.



## UI Student Fee Schedule - Academic Year 2005-2006

	<u>Full Time Per Semester</u>	<u>Part Time Per Cr. Hour</u>
<b>Facility Fees</b>		
Bond Issues:		
Bond Series 1996	\$ 55.00	\$ 2.00
Bond Series 1997 A&B	5.00	0.15
Commons Bond Series 1997	75.00	7.50
Revenue Bond Series 2003	48.25	0.85
Student Recreation Center Series 1999	82.00	8.20
Sweet Ave/Campus Impr Series 1999B	5.00	-
<b>Subtotal Facility Fees</b>	<b>\$ 270.25</b>	<b>\$ 18.70</b>
<b>General Education Operating Budget</b>		
Matriculation Fee (Full-time only)	\$ 1,264.65	
Education Fee (Part-time only)		\$ 133.35
Outreach Fee (Off-campus courses)		
<b>Student Computing and Network Access</b>	<b>\$ 58.50</b>	<b>\$ 6.00</b>
<b>Activity Fees/Dedicated Fees</b>		
Alumni Association	\$ 1.00	
Associated Students	68.15	\$ 2.60
Campus Card	7.90	1.50
Campus Recreation - Intramurals / Sports Clubs	16.75	3.20
Campus Recreation - SRC Operations	36.50	2.90
College Dedicated Fees	-	-
Commons/Union Operations	77.40	4.00
Fine Arts	3.00	-
Locker Fee - HPERD	1.25	1.25
Intercollegiate Athletics	100.50	3.00
Kibbie - Mem Gym Cage / Swim Ctr	5.25	1.05
Kibbie Center Operations	15.70	5.00
Marching Band	6.25	1.25
Minority Student Program	1.50	-
Sales Tax	1.35	-
Spirit Squad	1.30	-
Student Advisory Services	16.00	-
Student Health	30.80	6.20
<b>Subtotal Activity/Dedicated Fees</b>	<b>\$ 390.60</b>	<b>\$ 31.95</b>
<b>TOTAL</b>	<b>\$ 1,984.00</b>	<b>\$ 190.00</b>
<b>Other Fees/Tuition:</b>		
Graduate/Professional Fee	\$ 270.00	\$ 27.00
Law College Dedicated Fee	\$ 2,200.00	\$ 220.00
Architecture Program Dedicated Fee	\$ 352.00	\$ 35.00
Nonresident Tuition	\$ 4,385.00	\$ 130.00
In-Service Fee - Undergraduate		\$ 65.00
In-Service Fee - Graduate		\$ 77.00
Western Undergraduate Education Fee	\$ 992.00	

Part time non-resident tuition charges do not apply to summer session.

**UNIVERSITY of IDAHO**  
**FY2006 OPERATING BUDGETS by FUND SOURCE**

<u>Appropriated Funds</u>	State General Account (1)	U of Idaho Land Grant Endowments	Federal Funds	(1) Student Fees, Tuition, & Misc	Total	Budgeted Positions FTE
1. General Education	\$84,352,200	\$6,314,000		\$38,867,600	\$129,533,800	1,173.14
2. Ag Research & Extension Svc	25,796,700		4,599,500	318,000	30,714,200	375.47
3. WOI Veterinary Medicine	1,644,500			100,000	1,744,500	6.92
4. WWAMI Medical Education	3,251,900			227,300	3,479,200	6.57
5. Forest Utilization Research	601,400				601,400	5.75
6. Idaho Geological Survey	831,200				831,200	10.55
<b>Total U of I Appropriations (6)</b>	<b><u>\$116,477,900</u></b>	<b><u>\$6,314,000</u></b>	<b><u>\$4,599,500</u></b>	<b><u>\$39,512,900</u></b>	<b><u>\$166,904,300</u></b>	<b><u>1,578.40</u></b>
Note 1: Includes funding for the 27th payroll.						
<b>Percentage by Fund Source</b>	<b><u>69.79%</u></b>	<b><u>3.78%</u></b>	<b><u>2.76%</u></b>	<b><u>23.67%</u></b>	<b><u>100.00%</u></b>	
<b>Other Funds:</b>						
Auxiliary Services (Board defined, including Kibbie Dome and Student Recr Center)					38,253,500	126.90
Other Auxiliary Services					4,383,600	34.52
Local Sales and Service Activities					47,841,200	227.22
Estimated Gifts and Donations (non-budgeted accounts)					3,739,200	4.12
Estimated Grants and Contracts (federal, state and private)					73,800,000	9.92
Capital Projects (Incl State DPW and Bond R&R projects; less General Education projects)					<u>8,383,400</u>	
<b>Total Other Funds</b>					<b><u>\$176,400,900</u></b>	<b><u>402.68</u></b>
<b>Total Appropriations, Other Funds and Full-Time Equivalent Positions (FTE)</b>					<b><u>\$343,305,200</u></b>	<b><u>1,981.08</u></b>

(1) Breakdown of Student Fees and Tuition for  
the General Education Appropriation:

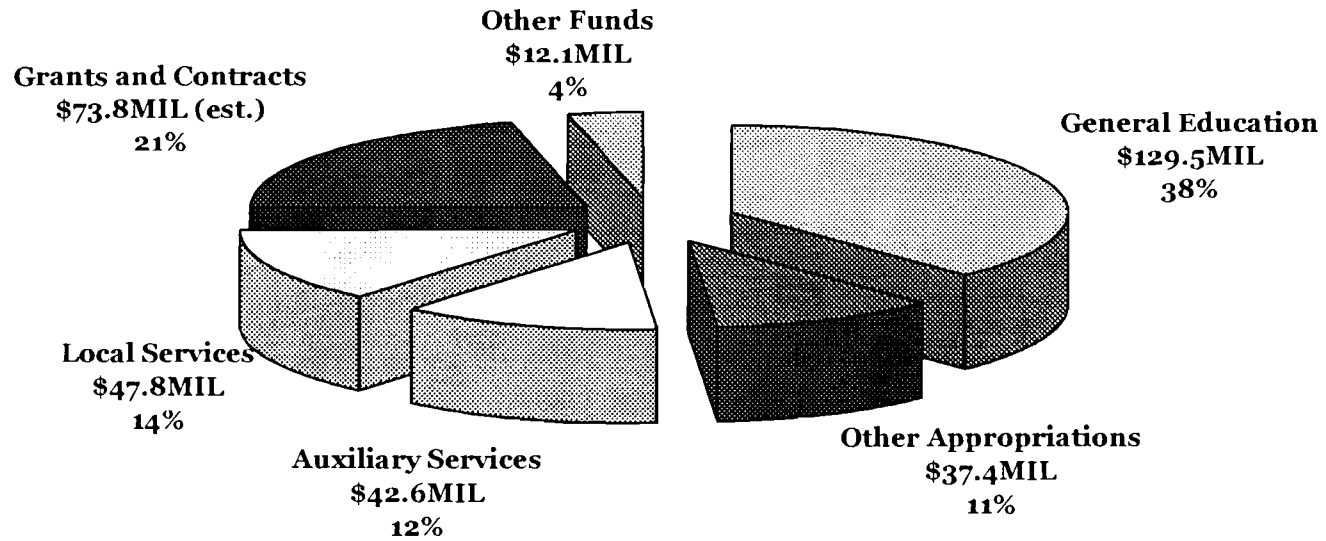
Full-time student fees	\$23,675,291
Part-time student fees	5,740,002
Non-resident tuition	7,735,650
Dedicated and Misc Other Fees	<u>1,716,657</u>
<b>Total</b>	<b><u>\$38,867,600</u></b>

Full-time Equivalent (FTE) Enrollment - Fall 2005

Lower Division	5,352
Upper Division	3,839
Graduate	1,274
Law School	308
WAMI Medical Education	<u>18</u>
<b>Total FTE</b>	<b><u>10,792</u></b>

# FY2006 Budgets by Fund Source

## \$343.3MIL



General Education
  Other Appropriations
  Auxiliary Services
  Local Services
  Grants and Contracts
  Other Funds

*a.*

## The Matriculation Fee

	<u>FY2006</u>
Estimated Revenue in FY2006	<u>\$22,978,691</u>
Defined (Restricted) Uses of the Matriculation Fee	
Student Services	\$ 8,674,808
Physical Plant	20,146,929
Institutional Support	<u>17,011,396</u>
Total Uses	<u>\$45,833,133</u>
Matriculation Fee vs. Defined Uses	<u>50.14%</u>
Excess Capacity: Matriculation Fee vs. Defined Uses	<u>\$22,854,442</u>

## UI Finances: Revenue Information

	<b>Audit Report for FY2005</b>	<b>Percent</b>
<b><u>Revenue totals from audit:</u></b>		
Net fees and tuition per audit	48,029,987	15.2%
All other revenues	268,912,731	84.8%
Total revenues	316,942,718	100.0%

	<b>Operating Budget for FY2006</b>	<b>Percent</b>
<b><u>Budgeted GenEduc revenues:</u></b>		
State funds	89,067,500	69.6%
Fees and tuition	38,867,600	30.4%
Total revenues	127,935,100	100.0%

## General Education Fund Sources:

	State General Account	Land Grant Endowments	Matriculation Fees	Other Fees and Tuition	General Education Total
FY1995	\$62,236,400	\$4,512,400	\$7,456,780	\$7,773,320	\$81,978,900
FY1996	\$64,764,000	\$5,299,700	\$7,947,040	\$8,387,960	\$86,398,700
FY1997	\$66,924,000	\$5,486,900	\$8,608,200	\$8,616,900	\$89,636,000
FY1998	\$66,763,600	\$6,111,800	\$9,395,300	\$9,046,900	\$91,317,600
FY1999	\$69,781,600	\$7,340,300	\$9,964,090	\$9,001,810	\$96,087,800
FY2000	\$72,526,900	\$7,232,600	\$10,235,650	\$9,656,350	\$99,651,500
FY2001	\$77,479,200	\$8,097,200	\$10,982,340	\$9,287,860	\$105,846,600
FY2002	\$83,242,300	\$10,511,100	\$11,545,500	\$9,540,200	\$114,839,100
FY2003	\$76,359,200	\$8,874,100	\$15,273,750	\$11,439,650	\$111,946,700
FY2004	\$78,718,300	\$7,855,000	\$18,692,500	\$13,299,500	\$118,565,300
FY2005	\$80,961,500	\$6,528,600	\$21,827,300	\$14,757,700	\$124,075,100
FY2006	\$82,753,500	\$6,314,000	\$22,978,691	\$15,888,909	\$127,935,100

**Percent of Total:**

FY1995	75.92%	5.50%	9.10%	9.48%	100.00%
FY1996	74.96%	6.13%	9.20%	9.71%	100.00%
FY1997	74.66%	6.12%	9.60%	9.61%	100.00%
FY1998	73.11%	6.69%	10.29%	9.91%	100.00%
FY1999	72.62%	7.64%	10.37%	9.37%	100.00%
FY2000	72.78%	7.26%	10.27%	9.69%	100.00%
FY2001	73.20%	7.65%	10.38%	8.77%	100.00%
FY2002	72.49%	9.15%	10.05%	8.31%	100.00%
FY2003	68.21%	7.93%	13.64%	10.22%	100.00%
FY2004	66.39%	6.63%	15.77%	11.22%	100.00%
FY2005	65.25%	5.26%	17.59%	11.89%	100.00%
FY2006	64.68%	4.94%	17.96%	12.42%	100.00%

**Percent of Total: Summary**

	State Funds	Fees/Tuition	
FY1995	81.4%	18.6%	100.0%
FY1996	81.1%	18.9%	100.0%
FY1997	80.8%	19.2%	100.0%
FY1998	79.8%	20.2%	100.0%
FY1999	80.3%	19.7%	100.0%
FY2000	80.0%	20.0%	100.0%
FY2001	80.8%	19.2%	100.0%
FY2002	81.6%	18.4%	100.0%
FY2003	76.1%	23.9%	100.0%
FY2004	73.0%	27.0%	100.0%
FY2005	70.5%	29.5%	100.0%
FY2006	69.6%	30.4%	100.0%

## General Education Fund Sources:

	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	Term Change
State General Account	72,526,900	77,479,200	83,242,300	76,359,200	78,718,300	80,961,500	82,753,500	14.10%
Land Grant Endowments	7,232,600	8,097,200	10,511,100	8,874,100	7,855,000	6,528,600	6,314,000	-12.70%
Matriculation Fees	10,235,650	10,982,340	11,545,500	15,273,750	18,692,500	21,827,300	22,978,691	124.50%
Other Fees and Tuition	9,656,350	9,287,860	9,540,200	11,439,650	13,299,500	14,757,700	15,888,909	64.54%
General Education Total	99,651,500	105,846,600	114,839,100	111,946,700	118,565,300	124,075,100	127,935,100	28.38%

### Percent of Total:

State General Account	72.78%	73.20%	72.49%	68.21%	66.39%	65.25%	64.68%
Land Grant Endowments	7.26%	7.65%	9.15%	7.93%	6.63%	5.26%	4.94%
Matriculation Fees	10.27%	10.38%	10.05%	13.64%	15.77%	17.59%	17.96%
Other Fees and Tuition	9.69%	8.77%	8.31%	10.22%	11.22%	11.89%	12.42%
General Education Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

### Percent of Total:

State Funds	80.04%	80.85%	81.64%	76.14%	73.02%	70.51%	69.62%
Student Fees and Tuition	19.96%	19.15%	18.36%	23.86%	26.98%	29.49%	30.38%
General Education Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%



**MEMORANDUM**

**TO:** AUTUMN HANSEN, ASUI PRESIDENT  
CLAUDIA HEMPHILL, SBA PRESIDENT  
SUZANNE FEGELEIN, GSA PRESIDENT  
CADY McCOWIN, ARGONAUT EDITOR

**FROM:** TIM WHITE *Tim White*

**SUBJECT:** FY2006 STUDENT FEES AND TUITION

**DATE:** March 8, 2005

The fee proposal process and discussions are now concluded on campus with the resulting proposal noted below. I want to express my appreciation to all of the students who participated in the process, offered ideas, and worked together with University administrative staff.

The attached Notice of Intent proposes an increase of 9.3% in resident undergraduate fees. I regret the circumstances are such that this increase is necessary so we can sustain appropriate access and high quality. The increase will bring the semester cost of attending the University of Idaho from \$1,816 to \$1,984. The various increases being proposed will provide additional revenues that are essential to enable the university and various activity areas maintain and improve programs and services to meet the needs of students.

A copy of the formal Notice of Intent is attached. These materials have been prepared and distributed as prescribed by Board Policy. A final determination will not be made until the April Board meeting. Until that time, you can provide feedback to this notice by writing or sending an e-mail to me.

Attachments



**NOTICE OF INTENT TO ADOPT STUDENT FEE  
AND RATE INCREASES**

**Fiscal Year 2006: Academic Year 2005-2006**

**Notice is hereby given that the University of Idaho intends to raise the following fees:**

**Increases to full-time fees and tuition**

General full-time fee by \$168.00 per semester (9.3% increase)

Law School fee by \$500.00 per semester

Nonresident Tuition by \$375.00 per semester (9.4% increase)

Western Undergraduate Exchange fee by \$84.00 per semester (9.3% increase)

**Increases to part-time fees and tuition**

Part-time fee by \$12.00 per credit hour

Nonresident tuition by \$7.00 per credit hour

Summer Session 2006 fee by \$12.00 per credit hour

Law School fee by \$115.00 per credit hour

**Increases to part-time fees off-campus**

Outreach part-time fee by \$12.00 per credit hour

**A COMPLETE SCHEDULE OF CURRENT AND INCREASED FEE AND TUITION RATES IS ATTACHED AS AN OFFICIAL PART OF THIS "NOTICE OF INTENT TO ADOPT STUDENT FEE AND RATE INCREASES."**

# INITIAL NOTICE

<b>Proposed Full-time Student Fee Changes for Fall 2005/FY2006</b>					
	FY2005 Full-time Per Semester	Proposed Change in FY2006	Percent Change fm FY05	Estimated Revenue Change in FY06	
<b>General Education Operating Budget</b>					
Matriculation Fee	\$ 1,141.00	\$ 123.65	10.8%	\$ 2,246,721	
<b>Facility Fees</b>					
Revenue Bond Series 2003	48.25				
Student Recreation Center Series 1999	82.00				
Sweet Ave/Campus Impr Series 1999B	5.00				
Bond Series 1996	55.00				
Bond Series 1997 A&B	5.00				
Commons Bond Series 1997	75.00				
<b>Subtotal for Facility Fees</b>	<b>\$ 270.25</b>				
<b>Student Computing &amp; Network Access</b>	58.50		0.0%	\$ -	
<b>Dedicated Activity Fees (see Note 1)</b>					
Alumni Association Fee	\$ 1.00				
Associated Students	45.40	\$ 22.75	50.1%	\$ 413,368	
Campus Card	7.90				
Cheerleader Program	1.30				
Commons/Union Operations	70.40	\$ 7.00	9.9%	\$ 127,190	
Fine Arts	3.00				
Intercollegiate Athletics	95.50	\$ 5.00	5.2%	\$ 90,850	
Intramurals/Locker/Recr Svcs	22.25		0.0%	\$ -	
Kibbie Center Operations	15.70		0.0%	\$ -	
Marching Band	6.25				
Minority Student Programs	1.50				
Sales Tax (event tickets)	1.35				
Student Advisory Services	13.00	\$ 3.00	23.1%	\$ 54,510	
Student Benefits, Health & Wellness	10.80				
Student Health Services	20.00				
Student Recreation Ctr Operations	30.90	\$ 6.60	21.4%	\$ 119,922	
<b>Subtotal Dedicated Activity Fees</b>	<b>\$ 346.25</b>	<b>\$ 44.35</b>	<b>12.8%</b>	<b>\$ 805,840</b>	
<b>Total Full Time Fee per Semester</b>	<b>\$ 1,816.00</b>	<b>\$ 168.00</b>	<b>9.3%</b>	<b>\$ 3,052,560</b>	
		<b>New Fee Total = \$ 1,984.00</b>			
<b>Other Fees and Tuition</b>					
Graduate/Professional Fee	\$ 270	\$ -	0.0%	\$ -	
Law College Dedicated Fee	\$ 1,700	\$ 500.00	29.4%	\$ 290,000	
Architecture Program Dedicated Fee	\$ 352	\$ -	0.0%	\$ -	
Non-Resident Tuition	\$ 4,010	\$ 375.00	9.4%	\$ 525,000	
WUE Fee	\$ 908	\$ 84.00	9.3%	\$ 140,280	

**BUDGET DEVELOPMENT PROCESS FOR FY2007**  
**DRAFT of November 16, 2005**

**DRAFT**

JANUARY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

<u>Date</u>	<u>Action</u>
16-Dec	Initiate Performance Evaluations
23-Dec	January Board Agenda due in Board Office
end-Dec	All areas submit resource requests, issues, priorities
19-Jan	All areas present resource requests, issues {campus workshop/discussion/retreat}
24-Jan	SBOE Meeting in Boise
25-Jan	JFAC Presentations
25-Jan	February Board Agenda due in Board Office
13-Feb	Staff reclasses due in HR
23-Feb	SBOE Meeting: Boise
28-Feb	Evaluations due in HR
Feb	Consideration of requests, issues, priorities {month of operating plan/budget discussions}
1-Mar	Distribute request for Local Service/Auxiliary Budgets
1-Mar	Complete Student Fee Committee deliberations
6-Mar	Student Fee recommendation to President White
TBA	Community Open Forum on Student Fees
9-Mar	Issue Initial Notice of Student Fees and Tuition rates {6 weeks prior to April Board meeting per policy}
13-Mar	Spring Break week
17-Mar	Issue FY2007 salary guidelines and allocations
31-Mar	Finalize priorities, FY2007 allocation plan
3-Apr	Non-renewal notices to the President's Office
7-Apr	Auxiliary service/local service budgets due (Budget Office)
14-Apr	Salary recommendations due (Budget Office)
17-Apr	Non-renewal letters to be hand-delivered before April 18th
20-Apr	SBOE Meeting: Moscow
20-Apr	Board sets fee and tuition rates
28-Apr	Operating budgets complete, begin reports

1-May	All areas to distribute salary letters this week
5-May	First draft of June Board Agenda reports/materials
12-May	Final draft of June Board Agenda reports/materials
13-May	Commencement Day
16-May	All June Board Agenda materials due in Board Office
2-Jun	FY2007 Operating Budget rolled into Banner Finance
15-Jun	SBOE Meeting: Twin Falls
15-Jun	Board approval of operating and capital budgets
23-Jun	FY2007 Budget Books available for distribution

**DRAFT**



**University of Idaho**  
**Student Fees and Tuition for Fall 2005**  
**Supplementary Information: Tuition Change History**

	Rate	Percent
Full Time Nonresident Tuition	Per Semester	Change
New Students Fall 1992	\$ 1,450.00	
New Students Fall 1993	\$ 1,950.00	34.48%
New Students Fall 1994	\$ 2,207.00	13.18%
New Students Fall 1995	\$ 2,690.00	21.88%
New Students Fall 1996	\$ 2,826.00	5.06%
New Students Fall 1997	\$ 2,900.00	2.62%
New Students Fall 1998	\$ 3,000.00	3.45%
New Students Fall 1999	\$ 3,000.00	0.00%
New Students Fall 2000	\$ 3,000.00	0.00%
New Students Fall 2001	\$ 3,000.00	0.00%
New Students Fall 2002	\$ 3,360.00	12.00%
New Students Fall 2003	\$ 3,696.00	10.00%
New Students Fall 2004	\$ 4,010.00	8.50%
New Students Fall 2005	\$ 4,385.00	9.35%

University of Idaho			
Student Fees and Tuition for Fall 2005			
Supplementary Information: Fee Change History			
		Full Time	Percent
		Per Semester	of Change
Full Time Student Fee			
	Fall 1987	\$ 521.00	
	Fall 1988	\$ 524.00	0.58%
	Fall 1989	\$ 549.00	4.77%
	Fall 1990	\$ 583.00	6.19%
	Fall 1991	\$ 618.00	6.00%
	Fall 1992	\$ 648.00	4.85%
	Fall 1993	\$ 713.00	10.03%
	Fall 1994	\$ 774.00	8.56%
	Fall 1995	\$ 810.00	4.65%
	Fall 1996	\$ 884.00	9.14%
	Fall 1997	\$ 971.00	9.84%
	Fall 1998	\$ 1,068.00	9.99%
	Fall 1999	\$ 1,174.00	9.93%
	Fall 2000	\$ 1,238.00	5.45%
	Fall 2001	\$ 1,360.00	9.85%
	Fall 2002	\$ 1,522.00	11.91%
	Fall 2003	\$ 1,674.00	9.99%
	Fall 2004	\$ 1,816.00	8.48%
	Fall 2005	\$ 1,984.00	9.25%

# DRAFT

# DRAFT

## DRAFT: Full-time Student Fee Changes for Fall 2006/FY2007

**10% DRAFT  
30% YIELD**

	Estimated Headcount	FY2006 Full-time Per Semester	Proposed Change in FY2007	Percent Change fm FY06	Estimated Revenue Change in FY07
<b>General Education Operating Budget</b>					
Matriculation Fee	18,100	\$ 1,264.65	\$ 159.00	12.6%	\$ 2,877,900
<b>Facility Fees</b>					
Bond Series 1996	18,100	55.00			
Bond Series 1997 A&B	18,100	5.00			
Commons Bond Series 1997	18,100	75.00			
Revenue Bond Series 2003	18,100	48.25			
Student Recreation Center Series 1999	18,100	82.00			
Sweet Ave/Campus Impr Series 1999B	18,100	5.00			
<b>Subtotal for Facility Fees</b>		<b>\$ 270.25</b>			
<b>Student Computing &amp; Network Access</b>	18,100	58.50	\$ 2.00	3.4%	\$ 36,200
<b>Dedicated Activity Fees (see Note 1)</b>					
Alumni Association Fee	18,100	\$ 1.00			
Associated Students	18,100	68.15	\$ 7.00	10.3%	\$ 126,700
Campus Card	18,100	7.90	\$ 1.00	12.7%	\$ 18,100
Cheerleader Program	18,100	1.30			
Commons/Union Operations	18,100	77.40	\$ 6.00	7.8%	\$ 108,600
Fine Arts	18,100	3.00			
Intercollegiate Athletics	18,100	100.50	\$ 5.00	5.0%	\$ 90,500
Intramurals/Locker/Recr Svcs	18,100	22.25	\$ 1.00	4.5%	\$ 18,100
Kibbie Center Operations	18,100	15.70	\$ 6.00	38.2%	\$ 108,600
Marching Band	18,100	6.25			
Minority Student Programs	18,100	1.50			
Sales Tax (event tickets)	18,100	1.35			
Student Advisory Services	18,100	16.00	\$ 2.00	12.5%	\$ 36,200
Student Benefits, Health & Wellness	18,100	10.80	\$ 2.00	18.5%	\$ 36,200
Student Health Services	18,100	20.00			
Student Recreation Ctr Operations	18,100	37.50	\$ 7.00	18.7%	\$ 126,700
<b>Subtotal Dedicated Activity Fees</b>		<b>\$ 390.60</b>	<b>\$ 37.00</b>	<b>9.5%</b>	<b>\$ 669,700.00</b>
<b>Total Full Time Fee per Semester</b>		<b>\$ 1,984.00</b>	<b>\$ 198.00</b>	<b>10.0%</b>	<b>\$ 3,583,800.00</b>
			<b>New Fee Total</b>		
			<b>\$ 2,182.00</b>		
<b>Other Fees and Tuition</b>					
Graduate/Professional Fee	2,330	\$ 270	\$ -	0.0%	\$ -
Law College Dedicated Fee	575	\$ 2,200	\$ 500.00	22.7%	\$ 287,500
Architecture Program Dedicated Fee	780	\$ 352	\$ -	0.0%	\$ -
Non-Resident Tuition	1,470	\$ 4,385	\$ 438.00	10.0%	\$ 643,860
WUE Fee	1,940	\$ 992	\$ 99.00	10.0%	\$ 192,060
			<b>Estimated Central Allocation Resources:</b>		<b>\$ 3,713,800</b>

# DRAFT



University of Idaho

Office of the President  
P.O. Box 443151  
Moscow, Idaho 83844-3151

Phone 208-885-6365  
FAX: 208-885-6558

MEMORANDUM

TO: HUBERTO CERRILLO, ASUI PRESIDENT  
TAYLOR MOSSMAN, SBA PRESIDENT  
CLAUDIA HEMPHILL, GPSA PRESIDENT  
CADY McCOWIN, ARGONAUT EDITOR

FROM: TIMOTHY P. WHITE  
PRESIDENT

SUBJECT: FY2007 STUDENT FEES AND TUITION

DATE: MARCH 9, 2006

The University of Idaho fee setting process and discussions are now concluded. Please let me extend my appreciation to each of the students who participated in the process, and a special acknowledgement to those of you in leadership positions. Student participation was very important as we worked through the issues associated with student fees, and I am grateful to you for the strong and principled leadership that you exhibited.

The attached Notice of Intent proposes an increase of 9.5% in resident undergraduate fees. The increase will bring the semester cost of attending the University of Idaho from \$1,984 to \$2,172. The proposal will provide revenues that are essential to helping the university and various activity areas maintain and improve programs and services for our students.

In final analysis we have settled on an outcome that while regrettable in the necessary magnitude of its increase, is indeed a wise investment of student resources. While enrolled at the University of Idaho, access to a range of quality programs, both academic and non-academic, provide the University of Idaho advantage to our students, an advantage that helps enable our graduates to live, work, compete and prosper in a multi-cultural and global environment.

A copy of the formal Notice of Intent is attached. These materials have been prepared and distributed as prescribed by Board Policy. A final determination will not be made by the Regents of the University of Idaho/SBOE until the board meeting on April 20, 2006. Until that time, you can provide feedback to this notice by writing or sending e-mail to Vice President Nancy Dunn or Provost and Executive Vice President Doug Baker, or by contacting me directly.

Copy to: Provost and Executive Vice President Doug Baker  
Vice President of Finance and Administration Nancy Dunn  
Vice Provost for Student Affairs and Dean of Students Bruce Pitman  
Director of Budget Office Mark Brainard  
Chair of Faculty Council Bob Zemetra

Attachments

**NOTICE OF INTENT TO ADOPT STUDENT FEE  
AND RATE INCREASES**

**Fiscal Year 2007: Academic Year 2006-2007**

**Notice is hereby given that the University of Idaho intends to raise the following fees:**

**Increases to full-time fees and tuition**

General full-time fee by \$188.00 per semester (9.5% increase)

Law School fee by \$200.00 per semester

Architecture programs fee by \$35.00 per semester (**Note 1**)

Nonresident Tuition by \$415.00 per semester (9.5% increase)

Western Undergraduate Exchange fee by \$94.00 per semester (9.5% increase)

**Increases to part-time fees and tuition**

Part-time fee by \$10.00 per credit hour

Nonresident tuition by \$10.00 per credit hour

Law School fee by \$20.00 per credit hour

Architecture programs fee by \$3.00 per credit hour (Note 1)

**A COMPLETE SCHEDULE OF CURRENT AND INCREASED FEE AND TUITION RATES IS ATTACHED AS AN OFFICIAL PART OF THIS "NOTICE OF INTENT TO ADOPT STUDENT FEE AND RATE INCREASES." A STUDENT FEE OPEN FORUM IS SCHEDULED FOR MARCH 22, 2006, FROM 4:00 PM TO 6:00 PM, IN THE IDAHO COMMONS HORIZON ROOM.**

**Note 1: The university will seek Board approval at the April Board meeting to extend the professional fee to all majors in the College of Art and Architecture.**

---

3/9/2006



**UNIVERSITY OF IDAHO**  
**Proposed Fee and Tuition Rates: Fiscal Year 2007**

<b><u>Full-time Fee and Tuition Rates:</u></b>	<b><u>Current Rates</u></b>	<b><u>Proposed Increases</u></b>	<b><u>New Rates</u></b>	<b><u>Percent Change</u></b>
General UnderGrad fee/semester	\$ 1,984.00	\$ 188.00	\$ 2,172.00	9.5%
Grad/Professional fee/semester	\$ 270.00	\$ -	\$ 270.00	0.0%
Law School fee/semester	\$ 2,200.00	\$ 200.00	\$ 2,400.00	9.1%
Architecture fee/semester {Note 1}	\$ 352.00	\$ 35.00	\$ 387.00	9.9%
FT nonresident tuition/semester	\$ 4,385.00	\$ 415.00	\$ 4,800.00	9.5%
Western Undergrad Exchange (WUE)	\$ 992.00	\$ 94.00	\$ 1,086.00	9.5%

**Initial Notice - Summary**  
**Issued March 9th**

<b><u>Part-time Fee and Tuition Rates</u></b>	<b><u>Current Rates</u></b>	<b><u>Proposed Increases</u></b>	<b><u>New Rates</u></b>	<b><u>Percent Change</u></b>
On-campus PT/credit hour	\$ 190.00	\$ 10.00	\$ 200.00	5.3%
Off-campus PT/credit hour (Outreach)	\$ 190.00	\$ 10.00	\$ 200.00	5.3%
Grad/Professional Fee per credit hour	\$ 27.00	\$ -	\$ 27.00	0.0%
PT nonresident tuition/credit hour	\$ 130.00	\$ 10.00	\$ 140.00	7.7%
Law College Dedicated/credit hour	\$ 220.00	\$ 20.00	\$ 240.00	9.1%
Architecture Dedicated/credit hour {Note 1}	\$ 35.00	\$ 3.00	\$ 38.00	8.6%

Note 1: The university will seek Board approval at the April Board meeting to extend the professional program fee to all majors in the College of Art and Architecture.

# INITIAL NOTICE

## Proposed Full-time Student Fee Changes for Fall 2006/FY2007

<b>March 9th Notice</b>		FY2006 Full-time Per Semester	Proposed Change in FY2007	Percent Change fm FY06	Estimated Revenue Change in FY07
<b>General Education Operating Budget</b>					
Matriculation Fee	\$ 1,264.65	\$ 120.00	9.5%	\$ 2,166,000	
Matriculation Fee: Intrnatl Education Grants		\$ 5.05	new	\$ 91,153	
<b>Facility Fees</b>					
Bond Series 1996	55.00				
Bond Series 1997 A&B	5.00				
Commons Bond Series 1997	75.00				
Revenue Bond Series 2003	48.25				
Student Recreation Center Series 1999	82.00				
Sweet Ave/Campus Impr Series 1999B	5.00				
<b>Subtotal for Facility Fees</b>	<b>\$ 270.25</b>	<b>\$ -</b>			
<b>Student Computing &amp; Network Access</b>	<b>58.50</b>		<b>0.0%</b>	<b>\$ -</b>	
<b>Dedicated Activity Fees</b>					
Alumni Association Fee	\$ 1.00	\$ -	0.0%	\$ -	
Associated Students	68.15	\$ 7.15	10.5%	\$ 129,058	
Campus Card	7.90		0.0%	\$ -	
Commons/Union	77.40	\$ 9.95	12.9%	\$ 179,598	
Fine Arts	3.00		0.0%	\$ -	
Intercollegiate Athletics	100.50	\$ 7.84	7.8%	\$ 141,512	
Intramurals/Locker/Recr Svcs	22.25		0.0%	\$ -	
Kibbie Center	15.70	\$ 6.83	43.5%	\$ 123,282	
Marching Band	6.25		0.0%	\$ -	
Minority Student Programs	1.50		0.0%	\$ -	
Sales Tax (event tickets)	1.35		0.0%	\$ -	
Student Advisory Services	16.00	\$ 1.00	6.3%	\$ 18,050	
Student Benefits, Health & Wellness	10.80		0.0%	\$ -	
Student Health Services	20.00	\$ 5.00	25.0%	\$ 90,250	
Student Recreation Center	37.50	\$ 6.75	18.0%	\$ 121,838	
UI Spirit Squad	1.30	\$ 1.15	88.5%	\$ 20,758	
<b>New/Expanded Programs and Activities:</b>					
Counseling and Testing Center Interns		\$ 5.28	new	\$ 95,304	
Diversity Center		\$ 2.00	new	\$ 36,100	
Sustainability Center		\$ 5.00	new	\$ 90,250	
Student Research Grants		\$ 5.00	new	\$ 90,250	
				\$ -	
<b>Subtotal Dedicated Activity Fees</b>	<b>\$ 390.60</b>	<b>\$ 62.95</b>	<b>16.1%</b>	<b>\$ 1,136,248</b>	
<b>Total Full Time Fee per Semester</b>	<b>\$ 1,984.00</b>	<b>\$ 188.00</b>	<b>9.5%</b>	<b>\$ 3,393,400</b>	
		<b>New Fee Total = \$ 2,172.00</b>			
<b>Other Fees and Tuition</b>					
Graduate/Professional Fee	\$ 270	\$ -	0.0%	\$ -	
Law College Dedicated Fee	\$ 2,200	\$ 200.00	9.1%	\$ 115,000	
{1} Architecture Program Dedicated Fee	\$ 352	\$ 35.00	9.9%	\$ 27,300	
Non-Resident Tuition	\$ 4,385	\$ 415.00	9.5%	\$ 597,600	
WUE Fee	\$ 992	\$ 94.00	9.5%	\$ 184,240	
<b>Note 1: The university will seek Board approval at the April Board meeting to extend the professional fee to all majors in the College of Art and Architecture.</b>					



University of Idaho

Office of the President  
P O Box 443151  
Moscow, Idaho 83844-3151  
Phone: 208-885-6365  
FAX: 208-885-6558

**The Friday Letter**  
A Newsletter for University of Idaho  
Alumni and Friends  
March 17, 2006

Dear Friends,

Our annual budget planning process is underway, and on March 6 and 8, budget presentations and dialogues were held with faculty, administrators and staff representatives. The focus of these presentations was on University leaders, who shared their initial views on how they would allocate current budgets within the context of the recently adopted Strategic Plan. While we have limited new resources from the state to allocate through budget processes this year, the hearings allowed presenters to describe their strategic directions and related funding, look for overlapping efforts, and examine best practices employed by others.

This exchange of information allows us to prepare our funding requests to the next legislative session, to better prioritize capital funding for new facilities, and to identify our most critical areas for private fundraising. In the years to come, the linkage of the Strategic Plan with the budgeting process will allow us to effectively attain our goals.

The next steps in the development of University strategic directions include synthesizing the key points from the presentations, summarizing our revenues once the legislative session has concluded and establishing decision frameworks for allocating funding to priority areas. As this process progresses, Provost Doug Baker and Vice President Nancy Dunn will meet with faculty, students, staff and administrators to share the work to date and solicit feedback on its content and the budgeting process. Please participate in those meetings and share your insights.

Tim White  
President

Here's the latest news from the University of Idaho:

- The University of Idaho **men's and women's snowboard team** each finished in second place overall at the U.S. Collegiate Ski Association national championships last weekend at Sugarloaf, Maine. In addition, freshman alpine skier Kristin Wick finished in the top 10 in both the slalom and giant slalom races. The women snowboarders took first place in the team halfpipe competition, holding on to the title they earned two years ago – the last time the halfpipe competition was held. The men's snowboarders took home a first place in the team boardercross event.
- "WildWeirdWacky," the 15th annual production of **Dancers Drummers Dreamers** comes to the Hartung Theater to wow audiences with its unique blending of sound and movement. Performances are held at 7:30 p.m. March 23-25, and at 2 p.m. on Saturday, March 25. Ticket prices range from \$7 to \$10 plus applicable service charges, and are available from the UI Ticket Office or any TicketsWest outlet. The performance combines Dance Theatre and Percussion Ensemble in a collaborative production. Since its founding in 1991 by Professors Dan Bukvich and Diane Walker, the production has grown into a sell-out performance each spring.

For more information about these items, please contact University Communications and Marketing at (208) 885-6291 or [uinews@uidaho.edu](mailto:uinews@uidaho.edu)

**THIS PAGE INTENTIONALLY LEFT BLANK**

**UNIVERSITY OF IDAHO**

**DOCUMENTS PROVIDED BEFORE AND DURING CAMPUS FEE HEARINGS**

**STUDENT INFORMATION**

I am responding to your March 28<sup>th</sup> e-mail regarding the student response to the institutional fee recommendations. The Associated Students University of Idaho has been working with the GPSA, SBA, and Dr. Pitman with the aid of Mark Brainard on the student fee requests. I would like to say that the process upon which we reviewed requests was fair and all decisions were made unanimously.

The ASUI has been receiving feedback from students through Senate living group visits, student media, and by e-mail. Overall the response has been somewhat better than expected. Students are never very fond in increasing the costs to attend the UI. This year everyone involved in the process were very open and honest about why this fee increase is necessary. This has caused a greater awareness about where the increase in student dollars would be going. Because of this the students have understood the reasons for such an increase.

The student government is also understanding of the increase. It is a disappointment that we cannot receive more funding from the state because an increase in funding would limit the burden every year in student fee increases. We believe that the 9.5% increase is appropriate and not inflated. We cannot justify a lower fee if it means sacrificing programs, facilities, and other areas that need this money to maintain what currently is happening and not fall behind. Students are getting something out of this increase other than facility upkeep and other “unglamorous” issues. A sustainability center, Diversity center, increased funding for the International Experience Grant, and some dollars going to student government, student media, and outdoor programs to improve upon existing areas are some immediate things that will be happening upon the approval of this increase. These are initiatives that have had much time invested into them by many individuals, some graduated, and it will be good to finally have the ability to bring these things to the University of Idaho.

Overall, we are content with the fee increase and the process upon which it came to be. There was open communication all throughout the process from all parts of campus. I believe that this fee proposal has been put together with integrity, honesty, and with the students as a priority. Thank you very much for your time.

Humberto M. Cerrillo, II  
ASUI President  
University of Idaho

**LEWIS-CLARK STATE COLLEGE**

**STUDENT FEE RECOMMENDATION**

**TO**

**THE IDAHO STATE BOARD OF EDUCATION**

**Tab 13d**

- Student Fee Recommendation Narrative ..... Page 3
- Recommendations for Changes to Student Fees for FY 2007 ..... Page 6
- Potential Student Fee Revenue Changes for FY 2007..... Page 7
- 4-year History of Board Approved Fees plus FY 2007 Recommended Fees..... Page 8
- Peer Comparisons of Resident Undergraduate Tuition and Fees ..... Page 9
  
- **Documents Provided by Institutions for Fee Hearings ..... Page 11**
  
- **Student Supplied Information ..... Page 25**

**THIS PAGE INTENTIONALLY LEFT BLANK**



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Lewis-Clark State College**  
**Student Fee Recommendation**

**The Fee Process**

Lewis-Clark State College (LCSC) utilizes an annual integrated strategic planning, programming, budgeting and assessment cycle to responsibly identify and prioritize the funding needs of the institution. This cycle includes meeting with student government representatives throughout the process.

President Thomas, in conjunction with the Provost and Vice President for Administrative Services, reviews the recommendations from the strategic planning process and proposes the student fee increase based upon the college-wide impact of the proposed recommendations and the overall budget situation.

On February 24, 2006 the proposal for a student fee increase for 2006-2007 in the amount of 7% was presented. Negotiations with student government representatives reduced the student fee increase to 6%.

The student fee hearing was held on March 6, 2006 where student fees were proposed with an overall 6% increase. This increase was supported by students and student government representatives attending the hearing. Please see Resolution #06-S008 from the Associated Students of Lewis-Clark State College accepting the 6% increase in tuition.

**Changes to Fees**

The attached worksheet, which estimates potential fee revenue changes for FY2007, is predicated on the fee rates contained in the Public Notice of Proposed Student Fees-FY2007 issued February 24, 2006 and Student Fees – Summary of Proposed Changes distributed at the March 6, 2006 student fee hearing. Lewis-Clark State College (LCSC) is recommending an overall 6% fee increase for LCSC students for 2006-2007.

For full-time students, this recommendation will amount to an increase of \$112 per semester, which includes increases to various student activity fees totaling \$15. Student activity fee increases were identified and proposed by students for specific areas determined to need enhanced funding.

For part-time and summer school students, the recommendation will amount to an \$11 per credit increase.

The college will use the additional revenue generated by changes in enrollment and by increases in tuition and fees to maintain current programs and services, to strategically enhance the offerings and services of the college, and to ensure the continued quality of the institution.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

It is through the annual strategic planning process, in which in-depth self-analysis is conducted, that the college will strategically identify and prioritize the needs of the institution to meet the above goals within the limits of available funding. Specific areas where the additional funding will be applied includes increasing our support in the Coeur d'Alene Center and other outreach programs, bolstering the funds to accomplish the College's strategic enrollment plan aimed at recruiting new students and retaining existing students. Other areas in the academic program area include significant increases to the library, additional faculty and instructors and general inflationary increases in operating expenses. In the administrative services area, additional funding would address student health care assistance and security issues on campus.

The student activity fee increases proposed by the students would increase the availability of student computer labs, increase funding for IT on campus, and provide funding of student club competitions and additional equipment for the Student Health Center.

In the event that the proposed 6% student fee increase is not funded, then the above areas identified from the strategic planning process to receive additional funding support will be re-analyzed and re-prioritized based upon available funding.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**LEWIS-CLARK STATE COLLEGE**  
**Recommendations for Changes to Student Fees for FY2007**  
**Annual Full-Time Fees and Part-Time Credit Hours Fees**

	Bd	FY06	FY07	Recommended Fees		
<u>Student Fees:</u>	Appv	Fees	Initial Notice	FY07 Fees	Change	% Incr
<b>1 Full-time Fees:</b>						
2 Matriculation Fee	**	\$2,550.00	\$2,810.00	\$2,744.00	\$194.00	7.6%
3 Technology Fee		62.00	62.00	70.00	8.00	12.9%
4 Facilities Fees		468.00	468.00	468.00	0.00	0.0%
5 Student Activity Fees		634.00	634.00	656.00	22.00	3.5%
6 <b>Total Full-time Fees</b>		<u>\$3,714.00</u>	<u>\$3,974.00</u>	<u>\$3,938.00</u>	<u>\$224.00</u>	<u>6.0%</u>
7						
<b>8 Part-time Credit Hour Fees:</b>						
9 Education Fee	**	\$144.00	\$157.00	\$151.00	\$7.00	4.9%
10 Technology Fee		3.50	3.50	4.25	0.75	21.4%
11 Facilities Fees		13.75	13.75	13.75	0.00	0.0%
12 Student Activity Fees		23.75	23.75	27.00	3.25	13.7%
13 <b>Total Part-time Cr Hr Fees</b>		<u>\$185.00</u>	<u>\$198.00</u>	<u>\$196.00</u>	<u>\$11.00</u>	<u>5.9%</u>
14						
<b>15 Summer Credit Hour Fees:</b>						
16 Education Fee	**	\$102.50	\$115.45	\$109.60	\$7.10	6.9%
17 Technology Fee		3.50	3.50	4.25	0.75	21.4%
18 Facilities Fees		13.75	13.75	13.75	0.00	0.0%
19 Student Activity Fees		65.25	65.25	68.40	3.15	4.8%
20 <b>Total Summer Cr Hr Fees</b>		<u>\$185.00</u>	<u>\$197.95</u>	<u>\$196.00</u>	<u>\$11.00</u>	<u>5.9%</u>
21 <b>Other Student Fees:</b>						
22 Nonresident Tuition:						
23 Nonres Tuition	**	\$6,552.00	\$7,010.00	\$6,944.00	\$392.00	6.0%
24 Nonres Tuition-Asotin County	**	\$3,168.00	\$3,390.00	\$3,168.00	\$0.00	0.0%
25 Professional Fees:						
26 None						
27 Other Fees:						
28 Western Undergrad Exchge		\$1,857.00	\$1,987.00	\$1,969.00	\$112.00	6.0%
29 In-service Fees/Cr Hr - Undergrad		\$65.00	\$69.00	\$69.00	\$4.00	6.2%
30 Overload (22 cr. or more)	**	\$185.00	\$198.00	\$196.00	\$11.00	5.9%
31						
32						
33						
34						
35						
36 <u>Change to Student Activity Fees:</u>						
37 Full-time:						
40 Associated Student Body		\$43.50	\$0.00	\$50.50	\$7.00	16.1%
41 Health Center		\$91.00	\$0.00	\$100.00	\$9.00	9.9%
42 Non-Curricular		\$0.00	\$0.00	\$4.00	\$4.00	100.0%
43 Student Programming		\$15.00	\$0.00	\$17.00	\$2.00	13.3%
44 Student Technology		\$62.00	\$0.00	\$70.00	\$8.00	12.9%
45 Part-time:						
46 Associated Student Body		\$1.25	\$0.00	\$2.00	\$0.75	60.0%
47 Intramurals-Competition		\$0.00	\$0.00	\$1.50	\$1.50	100.0%
48 Health Center		\$4.00	\$0.00	\$4.75	\$0.75	18.8%
49 Student Technology		3.50	\$0.00	\$4.25	\$0.75	21.4%
50 Student Work Scholarship		0.50	\$0.00	\$0.75	\$0.25	50.0%
51 Student Health Insurance Premium		\$730.00				

**LEWIS-CLARK STATE COLLEGE**  
**Potential Student Fee Revenue Changes for FY2007**  
**Due to Enrollment and Fee Changes**

	Projected		Potential Revenue Generated Due to Enrollment and Fee Changes					
	HC/SCH Enrollmt		Enrollment Changes		Fee Changes		Total Rev Change	
	FY06	FY07	Gen Educ	Local	Gen Educ	Local	Gen Educ	Local
<b>Student Fees:</b>								
<b>1 Full-time Fees:</b>								
2 Matriculation Fee	2,221	2,243	\$56,000		\$434,000		\$490,000	
3 Technology Fee	2,221	2,243		1,400		17,900		19,300
4 Facilities Fees	2,221	2,243		10,300		0		10,300
5 Student Activity Fees	2,221	2,243		13,900		49,300		63,200
6 <b>Total Full-time Fees</b>			\$56,000	\$25,600	\$434,000	\$67,200	\$490,000	\$92,800
7								
<b>8 Part-time Credit Hour Fees:</b>								
9 Education Fee	4,796	4,844	\$6,900		\$33,900		\$40,800	
10 Technology Fee	4,796	4,844		200		3,600		3,800
11 Facilities Fees	4,796	4,844		700		0		700
12 Student Activity Fees	4,796	4,844		1,100		15,700		16,800
13 <b>Total Part-time Cr Hr Fees:</b>			\$6,900	\$2,000	\$33,900	\$19,300	\$40,800	\$21,300
14								
<b>15 Summer Credit Hour Fees:</b>								
16 Education Fee	2,890	2,825	(\$6,700)		\$20,100		\$13,400	
17 Technology Fee	2,890	2,825		(200)		2,100		1,900
18 Facilities Fees	2,890	2,825		(900)		0		(900)
19 Student Activity Fees	2,890	2,825		(4,200)		8,900		4,700
20 <b>Total Summer Cr Hr Fees</b>			(\$6,700)	(\$5,300)	\$20,100	\$11,000	\$13,400	\$5,700
21								
<b>21 Other Student Fees:</b>								
22 Nonresident Tuition:								
23 Nonres Tuition	58	63	\$32,800		\$24,700		\$57,500	
24 Nonres Tuition-Asotin County	61	67	19,000		0		19,000	
25 Professional Fees:								
26 None								
27 Other Fees:								
28 Western Undergrad Exchge	51	60	15,400		6,700		22,100	
29 In-service Fees/Cr Hr - Undergrad			0		0		0	
30 Overload (22 cr. or more)			0		0		0	
31 <b>Total Other Student Fees</b>			\$67,200	\$0	\$31,400	\$0	\$98,600	\$0
32								
33 <b>Total Additional Student Fee Revenue</b>			\$123,400	\$22,300	\$519,400	\$97,500	\$642,800	\$119,800
34								
35								
36 <u>Change to Student Activity Fees:</u>								
37 Full-time:								
40 Associated Student Body	2,221	2,243		\$900		\$15,700		\$16,600
41 Health Center	2,221	2,243		\$2,000		\$20,200		\$22,200
42 Non-Curricular	2,221	2,243		\$0		\$9,000		\$9,000
43 Student Programming	2,221	2,243		\$300		\$4,500		\$4,800
44 Student Technology	2,221	2,243		\$1,300		\$17,900		\$19,200
45 Part-time:								
46 Associated Student Body	4,796	4,844		\$100		\$3,600		\$3,700
47 Intramurals-Competition	4,796	4,844		\$0		\$7,300		\$7,300
48 Health Center	4,796	4,844		\$200		\$3,600		\$3,800
49 Student Technology	4,796	4,844		\$200		\$3,600		\$3,800
50 Student Work Scholarship	4,796	4,844		\$0		\$1,200		\$1,200

# LEWIS-CLARK STATE COLLEGE

## 4-year History of Board Approved Fees plus FY07 Requested Fees Annual Full-Time Fees and Part-Time Credit Hours Fees

<b>Student Fees:</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>Request FY 2007</b>	<b>5-Year Increase</b>	<b>% Increase</b>
<b>1 Full-time Fees</b>							
2 Tuition (Unrestricted)	\$ 1,764.00	\$ 1,977.00	\$ 2,230.00	\$ 2,550.00	\$ 2,744.00	\$ 980.00	55.6%
3 Technology Fee	60.00	60.00	62.00	62.00	70.00	10.00	16.7%
4 Facilities Fees	490.00	490.00	490.00	468.00	468.00	(22.00)	-4.5%
5 Student Activity Fees	538.00	599.00	610.00	634.00	656.00	118.00	21.9%
<b>6 Total Full-time Fees</b>	<b>\$ 2,852.00</b>	<b>\$ 3,126.00</b>	<b>\$ 3,392.00</b>	<b>\$ 3,714.00</b>	<b>\$ 3,938.00</b>	<b>\$ 1,086.00</b>	<b>34.7%</b>
<b>7</b>							
<b>8 Part-time Credit Hour Fees</b>							
9 Education Fee	\$ 104.50	\$ 115.00	\$ 130.00	\$ 144.00	\$ 151.00	\$ 46.50	44.5%
10 Technology Fee	2.50	2.50	3.50	3.50	4.25	1.75	70.0%
11 Facilities Fees	14.75	14.75	14.75	13.75	13.75	(1.00)	-6.8%
12 Student Activity Fees	18.25	20.75	22.75	23.75	27.00	8.75	47.9%
<b>13 Total Part-time Cr Hr Fees</b>	<b>\$ 140.00</b>	<b>\$ 153.00</b>	<b>\$ 171.00</b>	<b>\$ 185.00</b>	<b>\$ 196.00</b>	<b>\$ 56.00</b>	<b>36.6%</b>
<b>14</b>							
<b>15 Summer Credit Hour Fees</b>							
16 Education Fee	\$ 73.75	\$ 81.75	\$ 88.50	\$ 102.50	\$ 109.60	\$ 35.85	48.6%
17 Technology Fee	2.50	2.50	3.50	3.50	4.25	1.75	70.0%
18 Facilities Fees	14.75	14.75	14.75	13.75	13.75	(1.00)	-6.8%
19 Student Activity Fees	49.00	54.00	64.25	65.25	68.40	19.40	39.6%
<b>20 Total Summer Cr Hr Fees</b>	<b>\$ 140.00</b>	<b>\$ 153.00</b>	<b>\$ 171.00</b>	<b>\$ 185.00</b>	<b>\$ 196.00</b>	<b>\$ 56.00</b>	<b>36.6%</b>
<b>21 Other Student Fees</b>							
22 Nonresident Tuition:							
23 Nonres Tuition	\$ 5,710.00	\$ 5,998.00	\$ 6,240.00	\$ 6,552.00	\$ 6,944.00	\$ 1,234.00	21.6%
24 Nonres Tuition-Asotin County	\$ 3,168.00	\$ 3,168.00	\$ 3,168.00	\$ 3,168.00	\$ 3,168.00	\$ -	0.0%
27 Other Fees:							
28 Western Undergrad Exchge	\$ 52.25	\$ 1,563.00	\$ 1,563.00	\$ 1,857.00	\$ 1,969.00	\$ 1,916.75	3668.4%
29 In-service Fees/Cr Hr - Undergrad	\$ 50.00	\$ 55.00	\$ 60.00	\$ 65.00	\$ 69.00	\$ 19.00	38.0%
30 Overload (22 cr. or more)	\$ 140.00	\$ 153.00	\$ 171.00	\$ 185.00	\$ 196.00	\$ 56.00	40.0%

**College & Universities  
Peer Comparisons  
Resident Undergraduate Tuition and Fees  
FY 2004 - FY 2006**

	2003-2004	2004-2005	2005-2006	INCREASE OVER PRIOR YEAR	
				AMOUNT	PERCENT
<b>BOISE STATE UNIVERSITY</b>					
1 Cleveland State University	\$6,040	\$6,792	\$7,344	\$552	8.1%
2 George Mason University (Virginia)	5,112	5,448	5,880	432	7.9%
3 University of Louisville	4,450	5,040	5,532	492	9.8%
4 Wayne State University	5,190	5,399	6,389	990	18.3%
5 University of Cincinnati	7,623	8,379	8,883	504	6.0%
6 University of Texas - El Paso	3,865	4,648	4,888	240	5.2%
7 University of Nebraska - Omaha	4,094	4,533	4,825	292	6.4%
8 Portland State University	4,206	4,311	4,499	188	4.4%
9 Northern Arizona University	3,593	4,072	4,393	321	7.9%
10 Wichita State University	3,507	3,909	4,232	323	8.3%
11 Eastern Washington University	3,687	3,927	4,149	222	5.7%
12 University of Alaska - Anchorage	3,232	3,517	4,014	497	14.1%
13 <b>Boise State University</b>	<b>3,251</b>	<b>3,520</b>	<b>3,872</b>	<b>352</b>	<b>10.0%</b>
14 University of Northern Colorado	3,241	3,370	3,837	467	13.9%
15 University of Nevada - Las Vegas	2,670	3,210	3,476	266	8.3%
16 Weber State University	2,634	2,876	3,138	262	9.1%
17 California State University - Fresno	2,418	2,706	2,986	280	10.3%
18					
19 <b>Peer Averages</b>	<b>4,048</b>	<b>4,450</b>	<b>4,843</b>	<b>393</b>	<b>8.8%</b>

\* SOURCES:  
WICHE Tuition & Fees In Public Higher Education in the West  
Washington Higher Education Coordinating Board Tuition and Fee Rates  
The Chronicle of Higher Education

**THIS PAGE INTENTIONALLY LEFT BLANK**



**LEWIS-CLARK STATE COLLEGE**


**DOCUMENTS PROVIDED BEFORE AND DURING CAMPUS FEE HEARINGS**

- Initial Notice ..... Page 13
- Fee Hearing Information..... Page 19

**THIS PAGE INTENTIONALLY LEFT BLANK**

COPY

MEMORANDUM

**TO:** President of ASLCSC  
Editor of Pathfinder 

**FROM:** Ronald Smith, Vice President for Administrative Services

**DATE:** February 24, 2006

**SUBJECT:** Public Hearing of Proposed Student Fees for FY 2007

As specified in State Board of Education policy V.R.4.b., this letter serves as initial notice of a public hearing to be held at 12:00 PM on Monday, March 6, 2006 to gather input on proposed student fees to become effective with the Summer 2006 session. The hearing will be held in the Selway Room of the Williams Conference Center. Students wishing to submit written testimony should send their comments to the Office of Vice President for Administrative Services in the Administration Building, Lewiston campus.

This proposal includes a 7% increase (\$130.00) in the full-time fee. Revenue generated by the fee increase will be used to support the ongoing costs of the institution.

No changes to the Student Technology Fee, any of the Facility Fees, or any of the Activity Fees are proposed at this time.

The proposal also includes increases to the credit hour fee for both part-time instruction and summer term instruction of \$13.00 per credit hour (7% increase) and to nonresident tuition in the amount of \$299.00 per semester (7% increase).

This letter should also serve as a request that the attached Notice of Public Hearing be published in the next issue of the *Pathfinder*. Any assistance that you can provide us in notifying students of the hearing will be greatly appreciated. This notice will appear on the web site of the LCSC Budget Office for the next few weeks at: <http://www.lcsc.edu/adminservices/budget-office.htm>.

Thank you.

Enclosure

# COPY

## PUBLIC NOTICE PROPOSED STUDENT FEES - FY 2007

A public hearing will be held March 6, 2006, beginning at 12 p.m. to gather input on proposed student fee increases to be effective with the Summer 2006 session. The hearing will be held in the Williams Conference Center - Selway Room. Written testimony will be received up to the time of the hearing and should be sent to the Office of Administrative Services in the Administration Building, Lewis-Clark State College campus.

Description	Current Fee	Proposed Fee	\$ Increase	% Increase	Projected Revenue
<b>FULL-TIME RESIDENT FEES</b>					
TUITION FEE	\$ 1,275.00	\$ 1,405.00	\$ 130.00	10.2%	566,000
FACILITY FEES	\$ 234.00	\$ 234.00	\$ -	0.0%	0
STUDENT TECHNOLOGY FEE	\$ 31.00	\$ 31.00	\$ -	0.0%	0
ACTIVITY FEES	\$ 317.00	\$ 317.00	\$ -	0.0%	0
<b>TOTAL FULL-TIME FEE</b>	<b>\$ 1,857.00</b>	<b>\$ 1,987.00</b>	<b>\$ 130.00</b>	<b>7.0%</b>	<b>566,000</b>
<b>PART-TIME CREDIT HOUR FEE</b>					
Education Fee	\$ 144.00	\$ 157.00	\$ 13.00	9.0%	59,000
Technology Fee	\$ 3.50	\$ 3.50	\$ -	0.0%	0
Facility Fees	\$ 13.75	\$ 13.75	\$ -	0.0%	0
Student Activity Fees	\$ 23.75	\$ 23.75	\$ -	0.0%	0
<b>TOTAL PART-TIME FEE</b>	<b>\$ 185.00</b>	<b>\$ 198.00</b>	<b>\$ 13.00</b>	<b>7.0%</b>	<b>59,000</b>
<b>SUMMER CREDIT HOUR FEE</b>					
Education Fee	\$ 102.50	\$ 115.45	\$ 12.95	12.6%	37,000
Technology Fee	\$ 3.50	\$ 3.50	\$ -	0.0%	0
Facility Fees	\$ 13.75	\$ 13.75	\$ -	0.0%	0
Student Activity Fees	\$ 65.25	\$ 65.25	\$ -	0.0%	0
<b>TOTAL SUMMER FEE</b>	<b>\$ 185.00</b>	<b>\$ 197.95</b>	<b>\$ 12.95</b>	<b>7.0%</b>	<b>37,000</b>
<b>NONRESIDENT TUITION</b>					
Nonresident	\$ 3,276.00	\$ 3,505.00	\$ 229.00	7.0%	34,000
Asotin County Student	\$ 1,584.00	\$ 1,695.00	\$ 111.00	7.0%	0
<b>TOTAL NONRESIDENT TUITION REVENUE</b>					<b>34,000</b>
<b>COMBINED RESIDENT &amp; NONRESIDENT TUITION</b>					
Nonresident	\$ 5,133.00	\$ 5,492.00	\$ 359.00	7.0%	
Asotin County Student	\$ 3,441.00	\$ 3,682.00	\$ 241.00	7.0%	
<b>TOTAL ANNUAL NONRESIDENT TUITION</b>					
Nonresident	\$ 10,266.00	\$ 10,984.00	\$ 718.00	7.0%	
Asotin County Student	\$ 6,882.00	\$ 7,364.00	\$ 482.00	7.0%	
<b>OVERLOAD FEE</b>	<b>\$ 185.00</b>	<b>\$ 198.00</b>	<b>\$ 13.00</b>	<b>7.0%</b>	
<b>GENERAL EDUCATION BUDGET (estimated additional revenue)</b>					
RESIDENT TUITION					\$ 566,000
PART-TIME FEE					\$ 59,000
SUMMER FEE					\$ 37,000
NONRESIDENT TUITION					\$ 34,000
<b>TOTAL GENERAL EDUCATION REVENUE</b>					<b>\$ 696,000</b>

**Comparison of Fees with LCSC's MGT Peer Institutions  
and with other Idaho 4-Year Colleges**

**Fees per Semester 05-06**

**LCSC MGT Peer Institutions**

Lake Superior State University (MI)	\$3,153		
Lock Haven University of Pennsylvania (PA)	\$3,129		
University of South Carolina Aiken (SC)	\$3,064		
Southwest Minnesota State University (MN)	\$2,928		
University of Maine Farmington (ME)	\$2,816		
Texas A&M Galveston (TX)	\$2,559		
Valley City State University (ND)*	\$2,466	15 credits	
Dakota State University (SD)*	\$2,416	15 credits	
Montana State University-Northern**	\$2,230	\$2,041 LD	\$2,419 UD
Central State University (OH)	\$2,144		
West Virginia University Institute of Technology (WV)	\$2,039	4-yr degree	
University of Montana-Western (MT)**	\$1,975	\$1,717 LD	\$2,233 UD
University of Arkansas at Monticello (AR)	\$1,955		
Eastern Oregon University (OR)*	\$1,885	15 credits	
<b>LCSC</b>	<b>\$1,857</b>		
Southern Utah University (UT)	\$1,679		
Western State College (CO)	\$1,594		
Southeastern Oklahoma State University (OK)	\$1,342		
University of Hawaii Hilo (HI)	\$1,305		
New Mexico Highlands University (NM)	\$1,140		
 Average	 \$2,184		

**Idaho Four-Year Colleges**

<i>Idaho State University</i>	\$2,000
<i>University of Idaho</i>	\$1,984
<i>Boise State University</i>	\$1,936
<i>Lewis-Clark State College</i>	\$1,857

# LEWIS-CLARK STATE COLLEGE

## STUDENT FEES - SUMMARY of PROPOSED CHANGES

Fee changes in bold are requested by student representatives

	Current Fee	Proposed Change	Proposed 2006 - 2007 Fee	% Change
<b>FULL-TIME FEE (per semester)</b>				
Alumni	3.25		3.25	
Artist Series	2.00		2.00	
Associated Student Body	21.75	<b>3.50</b>	25.25	16.09%
Athletics	64.50		64.50	
Athletics - Gender Equity	15.25		15.25	
Co-Curricular Activities	8.25		8.25	
Day Care	4.75		4.75	
Drama	4.00		4.00	
Facility – Activity Center	36.75		36.75	
Facility – Amphitheater	5.00		5.00	
Facility – Facilities & Special Services	21.00		21.00	
Facility – Silverthorne Theatre	15.00		15.00	
Facility – SUB Debt	70.00		70.00	
Facility – SUB Expansion	86.25		86.25	
Fitness Center	9.50		9.50	
Health Center	45.50	<b>4.50</b>	50.00	9.89%
I.D. Card	3.50		3.50	
Institutional Development	12.50		12.50	
Intramurals - Competitions	6.75		6.75	
Music	4.00		4.00	
Newspaper	5.00		5.00	
Non-Curricular (New Line Item)		<b>2.00</b>	2.00	100.00%
Outdoor Recreation	3.00		3.00	
Radio Station	1.00		1.00	
Resident Halls Operations	25.00		25.00	
Sales Tax	1.00		1.00	
Scholarships	22.50		22.50	
Student Activities	5.50		5.50	
Student Literary Publication	1.50		1.50	
Student Programming	7.50	<b>1.00</b>	8.50	13.33%
Student Technology	31.00	<b>4.00</b>	35.00	12.90%
Student Union Building Operations	29.50		29.50	
Student Work Scholarship	10.00		10.00	
Tuition	1,275.00	97.00	1,372.00	7.61%
<b>Total Full-Time Fee per Semester</b>	<b>1,857.00</b>	<b>112.00</b>	<b>1,969.00</b>	<b>6.03%</b>

# LEWIS-CLARK STATE COLLEGE

## STUDENT FEES - SUMMARY of PROPOSED CHANGES

Fee changes in bold are requested by student representatives

	Current Fee	Proposed Change	Proposed 2006 - 2007 Fee	% Change
<b><u>NON-RESIDENT TUITION (per semester)</u></b>				
Full-time Student (non Asotin County, WA)	3,276.00	196.00	3,472.00	5.98%
Full-time Student - Asotin County, WA	1,584.00		1,584.00	
<b><u>PART-TIME FEE (per credit hour)</u></b>				
General Education Budget	144.00	7.00	151.00	4.86%
Alumni	0.25		0.25	
Associated Student Body	1.25	<b>.75</b>	2.00	60.00%
Facility - Activity Center	3.75		3.75	
Facility - Amphitheater	0.50		0.50	
Facility - Silverthorne Theatre	1.00		1.00	
Facility - SUB Expansion	8.50		8.50	
Intercollegiate Athletics	5.50		5.50	
Intramurals - Competitions (New Line Item)		<b>1.50</b>	1.50	100.00%
Student Health Center	4.00	<b>.75</b>	4.75	18.75%
Student Technology	3.50	<b>.75</b>	4.25	21.43%
Student Work Scholarship	0.50	<b>.25</b>	0.75	50.00%
SUB Operations	12.25		12.25	
<b>Total Fee per Credit Hour</b>	<b>185.00</b>	<b>11.00</b>	<b>196.00</b>	<b>5.95%</b>
<b><u>COMMUNITY PROGRAMS FEE</u></b>				
<b><u>Part-time (per credit hour)</u></b>				
General Education Budget	102.50	11.00	113.50	10.73%
Community Programs	78.50		78.50	
Student Technology	3.50		3.50	
Work Scholarship	0.50		0.50	
<b>Total Fee per Credit Hour</b>	<b>185.00</b>	<b>11.00</b>	<b>196.00</b>	<b>5.95%</b>
<b><u>Full-time Resident (per semester)</u></b>				
General Education Budget	1,275.00	106.00	1,381.00	8.31%
Community Programs	510.50		510.50	
Co-curricular Activities	3.50		3.50	
I.D. Card	3.50		3.50	
Outreach Student Government	5.00	<b>2.00</b>	7.00	40.00%
Scholarships	18.50		18.50	
Student Technology	31.00	<b>4.00</b>	35.00	12.90%
Work Scholarship	10.00		10.00	
<b>Total Full-Time Fee per Semester</b>	<b>1,857.00</b>	<b>112.00</b>	<b>1,969.00</b>	<b>6.03%</b>

# LEWIS-CLARK STATE COLLEGE

## STUDENT FEES - SUMMARY of PROPOSED CHANGES

Fee changes in bold are requested by student representatives

	Current Fee	Proposed Change	Proposed 2006 - 2007 Fee	% Change
<b><u>SUMMER SCHOOL 2006 - ALL LOCATIONS (per credit hour)</u></b>				
General Education Budget	102.50	7.10	109.60	6.93%
Summer School Expenses	60.25	2.40	62.65	3.98%
Student Health Center	3.50	<b>.75</b>	4.25	21.43%
Facility – Amphitheater	0.50		0.50	
Facility - SUB Expansion	8.50		8.50	
Facility - Activity Center Facility	3.75		3.75	
Facility – Silverthorne Theatre	1.00		1.00	
Student Technology	3.50	<b>.75</b>	4.25	21.43%
Work Scholarship	1.50		1.50	
<b>Total Fee per Credit Hour</b>	<b>185.00</b>	<b>11.00</b>	<b>196.00</b>	<b>5.95%</b>
<u>Other "Miscellaneous" Fees</u>				
Teacher In-Service Training	65.00		65.00	
Dual Enrollment	65.00		65.00	
Overload Fee (22 credits or more)	185.00	11.00	196.00	5.95%
Faculty/Staff/Spouse Fee				
Flat fee	20.00		20.00	
Per credit hour	5.00		5.00	
Senior Citizen Fee				
Flat fee	20.00		20.00	
Per credit hour	5.00		5.00	
Credit by Exam Fee				
Flat fee	35.00		35.00	
Per credit hour	5.00		5.00	
Portfolio Fee	185.00		185.00	
Tech Prep Fee				
PACE Summer - Elementary	1,857.00	112.00	1,969.00	6.03%



# The Pathfinder

Issue 23 Volume 113 A Student Owned and Operated Newspaper March 8, 2006

## No questions, comments only !

By Pam Laird  
Editor

Monday was the long awaited Student Fees Hearing. The Administration panel consisted of Dr. Tony Fernandez, Provost & Vice President for Academic Affairs; Dr. Ron Smith, Vice President for Administrative Services; Trudy Alva, Budget Director; and Laurie Racich, ASLCSC President. Student attendance was 14, of which only six stood up to the podium and gave comments.

Ms. Alva started the hearing with introductions and explained that the hearing was for the purpose of student comments and not for questions or debate, and that student comments will be accepted in writing through March 15. The LCSC Administration will join Idaho's other colleges in Moscow, at U of I, on April

20 to present their proposals to the state.

Unlike U of I and Boise State which are proposing a 10- to 12-percent increase, LCSC's proposal is 6.03 percent. This is not to say that all of the proposed changes met with the approval of those students who took the time to express their objections or ask for clarity/justification on such increases as non-resident tuition, which is looking to go up \$196 per semester.

Senator Allen Hanson was first to speak and voiced his objection to existing line items, that had no increases, for the up-and-coming radio station, The Pathfinder, and a 75-cent increase for the Associated Student Body. At this time ASLCSC President Laurie Racich asked Hanson why has he not voiced his opinions before this within either the Senate proceedings



Senator Allen Hanson makes his comments, with (from the left) Laurie Racich, Trudy Alva, Ron Smith and Tony Fernandez looking on. (Photo by Pam Laird)

or during cooperative meetings with Administration that have been going on since last November. Hanson's response was, "I had scheduling problems."

ASLCSC Senator Cliff Rawson applauded the Administration in its frugality and considerations that all the

changes will be of benefit to the students.

ASLCSC Senator Pasang Sherpa asked the panel for clarity and justification for the \$196 per semester increase that would, once again, hurt the non-residential and international students.

Unlike last year's hearing, which went well over the hour time limit, this year's was more or less a matter of required policy to hold. There were no questions to pursue further explanations or passion displayed by either the students or the Administration.



	B	C	D	E	F	G	H	I	J	K	L
1	<b>Strategic Planning Process Recommendations (Ongoing Expenses)</b>										
2	<b>FY2007</b>										
3	<b>Area</b>	<b>Department</b>	<b>Description</b>	<b>Salary</b>	<b>Fringe</b>	<b>IH</b>	<b>OE</b>	<b>CO</b>	<b>TOTAL</b>	<b>FTE ▲</b>	<b>Notes</b>
4	Pres	Advancement	Additional Operating expense				10,000		10,000		
5	Pres		Corporate&Foundation Contractied Grant Writer	20,000					20,000	0.50	
6	Pres		Special Events				15,000		15,000		
7	Pres		Alumni Relations and Development Coordinator	41,600	12,480				54,080		for Coeur d'Alene
8	Pres	Athletics	Activity Center operating dollars				80,000		80,000		
9	Pres		Athletic Travel (eliminate 15-passanger vans)				50,000		50,000		
10	Pres		Golf Coach Benefits		10,000				10,000		
11	Pres		Appropriated Sources for salaries	43,000					43,000		
12	Pres		Activity Center Personnel			36,000			36,000		
13	Pres		Advertising Budgt Increase				9,000		9,000		
14		College Communications	Web Programmer/photographer	36,000	10,800				46,800		
15			Increase in operating budget				4,000		4,000		
16		Information Technology	10 additional Datatel licenses				9,744		9,744		
17			Instruction Tech position in Media Services	35,000	10,500				45,500		
18			Datatel interface license for CollegeNet				3,800		3,800		
19		Combined request	Marketing emphasis				15,000		15,000		
20		Administrative Services	Director of Risk Management	32,000	14,000				46,000		
21			Student Health Services Coordinator	30,000	9,600				39,600		
22			Increased professional development in leadership	7,500	2,250		7,500		17,250		
23			<b>Subtotal</b>	<b>245,100</b>	<b>69,630</b>	<b>36,000</b>	<b>204,044</b>	<b>0</b>	<b>554,774</b>	<b>0.50</b>	
24											
25	Provost	Community Programs	Cd'A Center-staff admin.	8,850					8,850	0.25	
26	Provost		Distance Learning Orofino Coordinator	13,000					13,000	0.63	
27	Provost		Service Learning - OE				5,000		5,000		
28	Provost		Cd'A Center-Develop/implement online orientation				9,000		9,000		
29	Provost	Ed	Master's Degree (over 3 years)						0		
30	Provost		Personnel - Masters	45,000	14,400				59,400		
31			OE for summer PACE program				15,000		15,000		
32			Fund Diversity Field Trip				7,500		7,500		
33			American Indian Center				132,000		132,000		
34			KIN occupancy costs - activity center				29,000		29,000		
35	Provost		Pace Program in Cd'A				82,000		82,000		
36	Provost		Tenure Track position in PSYC in Cd'A	55,649	17,808				73,457	1.00	
37	Provost	Humanities	Re-establish the BA English:Pubishing Arts				9,575		9,575		
38	Provost		Honors Program Reinitiated				3,288		3,288		
39			OE increase by 8%				3,560		3,560		
40	Provost	Bus	1 Assistant Professor Position - CdA	58,689	18,780				77,469	1.00	
41	Provost		1 Assistant Professor Position - Lewiston	58,689	18,780				77,469	1.00	
42	Provost		Ph.D. for Business Division	70,000	22,400				92,400	1.00	
43	Provost		SBDC salary moved to appropriated	1,500					1,500		
44	Provost		Directors for BUS Division Programs	7,284					7,284		
45	Provost		Funds for travel to CdA				6,000		6,000		
46	Provost	Nursing and Health Sc.	Assistant Professor	55,545	17,774				73,319	1.00	
47	Provost	Natural Sciences	New position in biology	56,300	18,016				74,316	1.00	
48			Tutoring Center - additional tutors			27,100			27,100		
49			Incorporation of Tech in lab				21,800		21,800		
50			Full-time staff position in tutoring center	44,000	14,080				58,080	1.00	
51	Provost	Social Sciences	Sociology Asst. Professor	54,860	17,555				72,415	1.00	
52	Provost		Admin Asst in CdA	11,528					11,528	0.50	
53	Provost		Political Science Asst. Professor	54,860	17,555				72,415	1.00	
54	Provost		4 lecturers converted to instructors	8,000					8,000		
55	Provost		Social Science Coordinator	3,000					3,000		
56	Provost	Library	Institutional Library Support					40,000	40,000		
57	Provost		Implementation of copyright compliance				10,000		10,000		
58	Provost	Academic Dean	Increase costs to academic programs				23,256		23,256		

	B	C	D	E	F	G	H	I	J	K	L
1	<b>Strategic Planning Process Recommendations (Ongoing Expenses)</b>										
2	<b>FY2007</b>										
3	<b>Area</b>	<b>Department</b>	<b>Description</b>	<b>Salary</b>	<b>Fringe</b>	<b>IH</b>	<b>OE</b>	<b>CO</b>	<b>TOTAL</b>	<b>FTE ▲</b>	<b>Notes</b>
59	Provost		Major Program Assessment				5,000		5,000		
60	Provost		CC Division chair Day				7,580		7,580		
61	Provost	Dean of Student Services							0		
62	Provost	Enrollment Management	Web application for Admissions				3,800		3,800		
63	Provost	Enrollment Management	Marketing development for International Programs.				8,500		8,500		This is a combination of Admissions and International programs marketing efforts.
64	Provost	Enrollment Management	Travel to Internatioanl Fair in Asia				5,000		5,000		
65	Provost	Enrollment Management	Reciprocal hospitality to International VIP prog.						0		
66	Provost	Enrollment Management	Technical Records Specialist 2	35,627					35,627	1.00	Salary plus fringe - Transcript evaluation and system entry, articulation agreements and veteran's services.
67	Provost	Enrollment Management	Asst/Assoc Dir of Admissions						0		Position upgrade
68	Provost	Enrollment Management	Study Abroad Coordinator	7,295					7,295	0.25	.25% time req no fringe
69	Provost	Enrollment Management	Americorp	4,500					4,500	0.25	
70	Provost	CAMP	none						0		
71	Provost	Financial Aid Office	Inhance JOB Institutional employment Program			50,000			50,000		Increase Jobs for students
72	Provost	Financial Aid Office	Grow Presidential Schoarship Account				300,000		300,000		Three areas of enhancement
73	Provost	Financial Aid Office	Strategic Enrollment Plan PG 05-08				5,000		5,000		
74	Provost	Native American and Minority Students	Increase Admin hours	5,000					5,000	0.50	
75	Provost	Native American and Minority Students	Increase IH			1,000			1,000		
76	Provost	Native American and Minority Students	Operating Expense				4,400		4,400		
77	Provost	Office of New Student Recruitment	Marketing Activities				10,000		10,000		
78	Provost	Office of New Student Recruitment	Office Specialist II	32,085					32,085	0.25	Includes Fringe
79	Provost	Office of New Student Recruitment	Full - time Recruiter	41,400					41,400	1.00	Including Fringe
80	Provost	Office of the Registrar	Inhouse Diploma Printing				2,500		2,500		materials;software licensing
81	Provost	Technical Records Spec	Paid by IR?								
82	Provost	TRIO Program	Intrusive Advising				9,000		9,000		Irregular Help
83	Provost	TRIO Program	Child Care				11,500		11,500		Irregular Help;OE
84	Provost	TRIO Program	Retention and Access for Low-Income students				100,000		100,000		Scholarships
85			<b>Subtotal</b>	<b>732,661</b>	<b>177,149</b>	<b>78,100</b>	<b>829,259</b>	<b>40,000</b>	<b>1,857,169</b>	<b>13.63</b>	
86											
87	VPAS	Grants & Contracts	Change funding and FTE of AAI Position	22,250					22,250	0.12	
88	VPAS	Human Resources	Confernt IH position to half time Office Specialist	11,820					11,820	1.00	Total cost using existing IH funds.
89	VPAS	Purchasing	Change Clerical Specialist to full time	12,000					12,000	0.25	including fringe
90	VPAS	Security	2 new officers	55,705					55,705	2.00	Increased need due to Activity Center and additional activity on campus
91	VPAS	Student Activities	Increase in personnel	0					38,700	0.25	Out door Rec spec (.25)/Office Specialist 2
92	VPAS	Student Activities	Intramurals				5,100		5,100		7600 increase less Tennis center allocation
93	VPAS	Student Life	Additional Counselor	49,618					49,618	1.00	Includes fringe?
94	VPAS	Student Life	Additional Medical Assistant	25,025					25,025	1.00	
95	VPAS	Student Life	Salary Increase for Counselor	1,215					1,215		
96	VPAS										
97	VPAS										
98	VPAS										
99	VPAS		<b>Subtotal</b>	<b>177,633</b>	<b>0</b>	<b>0</b>	<b>5,100</b>	<b>0</b>	<b>221,433</b>	<b>5.62</b>	
100											
101	<b>TOTAL</b>			<b>1,155,394</b>	<b>246,779</b>	<b>114,100</b>	<b>1,038,403</b>	<b>40,000</b>	<b>2,633,376</b>	<b>20</b>	

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Strategic Planning Process Recommendations (Ongoing Expenses)</b>											
2	<b>FY2007 - 3% increase in budget</b>											
3		<b>Area</b>	<b>Department</b>	<b>Description</b>	<b>Salary</b>	<b>Fringe</b>	<b>IH</b>	<b>OE</b>	<b>CO</b>	<b>TOTAL</b>	<b>FTE ▲</b>	<b>Notes</b>
4	GE	Pres	Advancement					7,373		7,373		
5	GE	Pres	Athletics					22,221		22,221		
6	GE	Pres	College Communications	IH and training and marketing				4,000		4,000		
7	GE	Pres	IT	Servers and maintenance				30,000		30,000		
8	GE	Pres	Institutional Research					0		0		
9	GE	Pres	President's Office	increase in OE and Institutional Memberships				7,800		7,800		
10	GE	Pres	Provost/VP Academic Aff	increase in OE				5,022				
11	GE	Pres	Administrative Services	Address some salary and training issues	8,874					8,874		
12				<b>Subtotal</b>	<b>8,874</b>	<b>0</b>	<b>0</b>	<b>76,416</b>	<b>0</b>	<b>80,268</b>	<b>0.00</b>	
13												
14	GE	Provost	Bus Division	Change DC Contract to 12 months	6,775					6,775	0.08	
15	GE	Provost		IACBE accreditation costs				7,350		7,350		
16	GE	Provost		Travel to CdA				3,000		3,000		
17	GE	Provost		Additional Adjunct funding Costs				3,175		3,175		
18	GE	Provost	Education	Fund all 0% costs				40,660		40,660		
19	GE	Provost		IVC Techology support dedicated to ED	11,000					11,000	0.25	
20	GE	Provost		Assessment instruments for PSYC students/fac				5,000		5,000		
21	GE	Provost		Increase in cooperating teacher stipends				7,500		7,500	1.00	
22	GE	Provost	Humanities	Instructor position in Theater/COMM	22,651	6,795				29,446		
23	GE	Provost		0% budget shortfalls				8,000		8,000		
24	GE	Provost		IH funds for Art Studio			1,000			1,000		
25	GE	Provost		Professoanl Development for staff				1,500		1,500		
26	GE	Provost		Develop Creative Arts Day for H.S. Students				9,000		9,000		
27	GE	Provost		.12 release for Honors Coordinator		3,290				3,290		
28	GE	Provost		Instructional Media Films				2,659		2,659		
29	GE	Provost	Library	Renew Journals/Books form the 0% budget				22,000		22,000		
30	GE	Provost		Purchase Westlaw-legal database				5,000		5,000		
31	GE	Provost	Natural Sciences	Increase adjunct funding to meet student demand				24,600		24,600		
32	GE	Provost		computer replacement /upgrade				20,623		20,623		
33	GE	Provost	Nursing&Health Sciences	Coeur d'Alene classified staff increase	20,912					20,912	1.00	
34	GE	Provost		Move 3 faculty from 9 mo. To 10 mo.	22,272					22,272	0.25	
35	GE	Provost		OE increases				616		616		
36	GE	Provost	Social Sciences	Joint J.S. postion at NIC (computer included)	30,659					30,659	1.00	
37	GE	Provost		Professional development of faculty				5,641		5,641		
38	GE	Provost		OE increases for comuter replacements				4,500		4,500		
39	GE	Provost	Academic Dean	Assistant Dean; Data Analysis and Assessment Coordinator	17,391	5,217				22,608	1.00	
40	GE	Provost								0		
41	GE	Provost								0		
42	GE	Provost	Dean of Students							0		
43	GE	Provost	Enrollment Management	Meet OE needs				10,951		10,951		
44	GE	Provost	CAMP					9,000		9,000		
45	GE	Provost	Financial Aid Office	Irregular Help				2,000		2,000		Additional IH
46	GE	Provost	Financial Aid Office	OE				7,300		7,300		Inflationary OE Costs
47	GE	Provost	Native American and Minority Students	Direct toward increase in hours for Admin Asst				2,558		2,558		
48	GE	Provost	Office of New Student Recruitment	Meet OE needs				5,069		5,069		
49	GE	Provost	Office of the Registrar	Irregular Help				7,560		7,560		
50	GE	Provost	Community Programs	Distance learning- Coordinator position	23,000	6,900				29,900		.5 funding from local account
51	GE	Provost		Adult&Fam Ed/GED match money				5,000		5,000		
52	GE	Provost		Service Learning(Americorp) - Match \$\$				5,000		5,000		
53	GE	Provost		CdA Center OE				2,500		2,500		

3	A	B	C	D	E	F	G	H	I	J	K	L
	Area	Department	Description		Salary	Fringe	IH	OE	CO	TOTAL	FTE ▲	Notes
54	GE	Provost		recruiter/advisor	25,300	7,590				32,890	0.50	
55	GE	Provost		Continuing Ed & Community Events-								Increase OSII to AAI/increase from 30% to 50%
56	GE	Provost		Professional Technical				6,700		6,700		
57	GE	Provost		BTS	1,500			8,745		10,245		
58	GE	Provost		T&I	7,500			17,388		24,888		
59	GE	Provost		<b>Subtotal</b>	<b>188,960</b>	<b>29,793</b>	<b>1,000</b>	<b>260,595</b>	<b>0</b>	<b>480,348</b>	<b>5.08</b>	
60												
61	GE	VPAS	Grants and Contracts		3,435	0		1,000		4,435		
62	GE	VPAS	Bookstore	Sinage					5,000	5,000		
63	GE	VPAS	Controller's Office	Work towards reduction on workload	3,000	650		15,471		19,121		This includes training and consulting
64	GE	VPAS	Human Resources	Reclassify Admin Assist	2,550			2,450		5,000		
65	GE	VPAS	Physical Plant	Repair and Mentenance	3,500	1,600	3,000	23,820	18,400	50,320		General Building and Repair needs.
66	GE	VPAS	Purchasing	Increase hours for Clerical Specialist II	2,800					2,800		
67	GE	VPAS		Residence Life						0		No effect on GE dollars.
68	GE	VPAS	Security	Operating expenses				4,000		4,000		
69	GE	VPAS	Student Activities	Operating expenses				2,800		2,800		
70	GE	VPAS	Student Life					10,975		10,975		
71	GE	VPAS	Student Life	SUB				25,298		25,298		
72	GE	VPAS								0		
73	GE	VPAS								0		
74	GE	VPAS								0		
75				<b>Subtotal</b>	<b>15,285</b>	<b>2,250</b>	<b>3,000</b>	<b>85,814</b>	<b>23,400</b>	<b>129,749</b>	<b>0.00</b>	
76												
77	<b>TOTAL</b>				<b>213,119</b>	<b>32,043</b>	<b>4,000</b>	<b>422,825</b>	<b>23,400</b>	<b>690,365</b>	<b>5</b>	

	A	B	C	D	H	I	K
1	<b>Strategic Planning Process Recommendations (One time expenses)</b>						
2	<b>FY2007</b>						
3	<b>Area</b>	<b>Department</b>	<b>Description</b>	<b>OE</b>	<b>CO</b>	<b>Notes</b>	
4	GE	Pres	Amin Services -York House	Repairs and roofing		15,000	
5	GE	Pres	College Communication	Computer and software		3,000	
6	GE	Pres	IT	Additional Datatel licenses	25,000		
7		Pres	Athletics	Harris Field Lights		100,000	
8				Harris Field Press Box		40,000	
9				<b>Subtotal</b>	<b>25,000</b>	<b>158,000</b>	
10							
11	GE	Provost	ED	Equipment for Master's start up		45,000	
12	GE	Provost		Library holdings increase		26,000	
13	GE	Provost	Business Div	Portable Computer replacement (9 computers)		14,067	
14	GE	Provost		Laptop computers for CdA BUS		6,252	
15	GE	Provost	Humanities	Space and equipment for Video Production Prgm		5,000	
16	GE	Provost		Nez Perce language Lab&IH		4,000	
17	GE	Provost		speech and Debate room		3,000	
18	GE	Provost	Library	remote Authentication Process	5,500		
19	GE	Provost		Replace library gate		19,000	
20	GE	Provost	Natural Sciences	Increase size of Math Lab - personnel	26,500		
21	GE	Provost		remodel office space		5,500	
22	GE	Provost		Computer replacement in Division		50,000	
23	GE	Provost		Computerized Inventory system for Laboratory	1,700		
24	GE	Provost		Gas Leak Detector for Science Lab		895	
25	GE	Provost	Dean of Students				
26	GE	Provost	Enrollment Management	Datatel Training	4,500		
27	GE	Provost	TRIO	Equipment	1,000		Cooperative effort for Intrusive Advising
29				<b>Subtotal</b>	<b>39,200</b>	<b>178,714</b>	
30							
31	GE	VPAS	Human Resources	Employee Database		10,000	
32	GE	VPAS	Student Activities	Audio Visual Equipment		3,000	
33		VPAS	Physical plant	Old debts to be covered per administration		40,627	
34		VPAS	Security	Computer and radio equipment		2,575	
35		VPAS	Student Activities	Outdoor Rec Facility		4,000	
36		VPAS		Equipment		4,000	
37	GE	VPAS	Student Life	2 Card Readers		12,556	
38				<b>Subtotal</b>	<b>0</b>	<b>76,758</b>	
39							
40	<b>TOTAL</b>				<b>64,200</b>	<b>413,472</b>	

**LEWIS-CLARK STATE COLLEGE**

**STUDENT INFORMATION**

**THIS PAGE INTENTIONALLY LEFT BLANK**



**Lewis-Clark State College**  
**Student Fee Hearing**  
**March 6, 2006**  
**Minutes**

Meeting Initiators:

Ronald Smith, VP Administrative Services  
Anthony Fernandez, Provost/VP Academic Affairs  
Trudy Alva, Budget Director  
ASLCSC President and the Student Senate  
Meeting convened at 12:00 p.m.

Trudy Alva welcomed everyone. The purpose of the meeting is to allow students to provide feedback on LCSC's proposed 6% full-time resident rate fee increase. Any written comments will be accepted up to April 15, 2006. The fee will not be finalized until April 20, 2005, when it is proposed to the State Board of Education in Moscow, Idaho.

Allen Hansen, Junior, Secondary Education Major, stated that he applauded the Administration in the proposed fee increase this year. He said the fees have gone up 10% every year since he has been a student and this was a good change. Allen did think things could be better adjusted. He proposed that the Associated Student Body be reduced to \$1.50 from the proposed \$3.50. In addition, he proposed that the line items for the Radio Station and Student Literary Publication rescind because they are clubs, and he philosophically believes that they do not deserve a line item. He also proposes that the line item for the newspaper be reduced to \$3.00 from the proposed \$5.00 because the campus does not have a journalist program; however, LCSC does have a web program and web development classes and with \$3.00 we can still pay the people we have now and get the pathfinder on the web.

The Associated Students of LCSC's President Laurie Racich asked why Senator Allen is stating these concerns now, when he could have come to the many meetings they had and discussed them there.

Another student asked Laurie Racich to explain the Associated Student Body line item increase. Laurie explained that clubs and organizations are the biggest cut of that money. Fees are increasing for Student Government and Clubs and Organizations. This last year they have \$4,800 for eight of the requests they have received for all of the competitions that need funding including travel and fees. The graduation banquet and student senate require a large amount of the money in the budget. They would like to give the Administrative Assistant a raise. The stipend for the Student government has risen this year and it has not been raised since 1997. Media relations will also come out of this proposal. The necessary business around campus takes a lot of money to make banners, flyers and copies.

A student also replied that he does not think the Radio Station should go away because it is almost up and running and it would benefit the students. They just received a \$13,000 loan/grant from the Idaho Broadcast Association. Also the Student Literary Program has a number of students working in internship there and it would not be a good thing to see that go.

Jimmie O'Hara, Junior, Communications Major, said that the Pathfinder is available on the web, but there is not much interest in it. In fact, there should be no additional costs in the web portion of it.

Cliff Rawson, Senior, ISA Major, stated that all of the fee increases will benefit the student in the long run. He also replied to Allen Hansen and said that the newspaper and radio are easy targets, but they still benefit the students.

Octavio Abritz, ASB Finance Committee Chairman, stated that he would like to say in addition to what Laurie Racich said regarding the finance committee, that the increase for the ASB budget was voted by students for students. He also thanked the Administration.

Pam Laird, Senior, Social Sciences Major, stated that she and Shawn McCoy are very proud of the Pathfinder. It is already online but there is not a lot of interest in it. They have made great strides and appreciates that there is a line item in the proposal for the pathfinder.

International student, Pasang Sherpa, stated that to her knowledge it has never been mentioned that non-residents tuition fee should not be raised. This raise in tuition will hurt the non-resident students and she proposed that the increase not happen. She also asked why is it required to do so.

Ronald Smith replied by stating that they found at the state level that out of state non-residents need to pay their total cost of education. The state picks up and supplements in-state to provide access for the Idaho students. We did a study and it was calculated that the cost of education is \$11,400 per student. The total out of state increase \$10,082 approaches this cost. We are not there yet but he estimates that it will be soon. The SBOE will check and see if we are making progress towards that goal.

Laurie Racich officially thanked the administration on the fee increase proposal. She stated that LCSC's proposal is much better than any other college or university. She feels comfortable with the increase and she feels that the Administration has the student's best interest in mind.

Ronald Smith concluded the meeting at 1:00 p m. and thanked everyone for coming.

ASSOCIATED STUDENTS of LEWIS-CLARK STATE COLLEGE

500 8th Avenue • Lewiston • Idaho • 83501

1 **Ninth Senate**

**Spring Session**

2  
3 **In the ASLCSC Senate**

4  
5 **Senate Resolution: #06-S008**

6 **Authored By: Senator Bybee**

7  
8  
9  
10 **Whereas: The students at Lewis-Clark State College have expressed an**  
11 **interest in low tuition.**

12  
13 **Whereas: The ASLCSC is committed to acting on behalf of the students**  
14 **of Lewis-Clark State College and has proposed a 5% increase in**  
15 **tuition with \$15.00 of line-items going to the Student Body.**

16  
17 **Whereas: The Administration of Lewis-Clark State College is committed to**  
18 **preserving the operational and educational integrity of**  
19 **Lewis-Clark State College and has proposed a 7% increase in**  
20 **tuition with no line-item funds allocated to the Student Body.**

21  
22  
23  
24  
25 **THEREFORE BE IT RESOLVED BY THE ASLCSC SENATE:**

26  
27 **Section 1: That the ASLCSC Senate back the recommendation of the**  
28 **Finance Committee to compromise with LCSC Administration**  
29 **and accept a 6% increase in tuition with \$15.00 going to the**  
30 **Student Body line-item increases as outlined by the ASLCSC.**

31  
32 **Section 2: This Resolution will pass by a two-thirds (2/3) majority vote of the**  
33 **ASLCSC Senate and the signature of the ASLCSC President.**

34  
35  
36  

---

208-792-2256 Phone • 208-792-2082 Fax • aslsc@lsc.edu

**THIS PAGE INTENTIONALLY LEFT BLANK**

**EASTERN IDAHO TECHNICAL COLLEGE**

**STUDENT FEE RECOMMENDATION**

**TO**

**THE IDAHO STATE BOARD OF EDUCATION**

**Tab 13e**

- Student Fee Hearing Summary ..... Page 3
- Recommendations for Changes to Student Fees for FY 2007 ..... Page 4
- Potential Student Fee Revenue Changes for FY 2007..... Page 5
- 4-year History of Board Approved Fees plus FY 2007 Recommended Fees..... Page 6
  
- **Documents Provided by Institutions for Fee Hearings ..... Page 7**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Eastern Idaho Technical College**  
**Student Fee Recommendation**

### **The Fee Process**

On February 13, 2006, Eastern Idaho Technical College (EITC) conducted a work session to discuss the matter of a student fee increase for the 2006-2007 school year. It was determined at that time that the College would propose and seek an increase of 3.00% in student fees. Student representatives were subsequently apprised of the College's decision and given the opportunity to participate in the fee establishment process.

Notification of the proposed action pursuant to State Board policy was made and a public hearing seeking testimony on the proposed increase was scheduled and held on March 10, 2006. Fiscal and student services personnel were available at the hearing to answer questions regarding the proposed increase. One student attended the hearing. That student indicated an understanding of the need for the College to make increases in order to cover operating expenses.

### **Changes to Fees**

The attached worksheet, which estimates potential fee revenue changes for FY2007, is predicated on the fee rates contained in the EITC Notice of Intent to Adopt Student Fee and Rate Increases, which was issued on February 16, 2006

Eastern Idaho Technical College is proposing to increase by 3.00% the full-time resident and full-time non-resident student enrollment fees for the 2006 – 2007 instructional year. Similarly, the College is proposing to increase the part-time resident and part-time non-resident enrollment fees by 3.95% as part of the College financial plan. The increase in student enrollment fees is anticipated to commence with the 2006 fall semester.

Further, the proposed student enrollment fee increases will generate approximately \$35,300. Fee revenues generated by the proposed fee increase will be used to enhance educational support and well as support general maintenance and operations costs of the College.

# EASTERN IDAHO TECHNICAL COLLEGE

## Recommendations for Changes to Student Fees for FY2007 Annual Full-Time Fees and Part-Time Credit Hour Fees

	Bd Appv	FY06 Fees	FY07 Initial Notice	Institutional Recommendation		
				FY07 Fees	Amt Incr	% Incr
<b>Annual Fees</b>						
<b>1 Full-time Fees:</b>						
2 Vocational Education Fee	**	\$998.00	\$1,044.00	\$1,044.00	\$46.00	4.61%
3 Technology Fee		\$40.00	\$40.00	\$40.00	\$0.00	0.00%
4 Student Activity Fees 1)		\$494.00	\$494.00	\$494.00	\$0.00	0.00%
5 <b>Total Full-time Fees</b>		<u>\$1,532.00</u>	<u>\$1,578.00</u>	<u>\$1,578.00</u>	<u>\$46.00</u>	<u>3.00%</u>
6						
7 <b>Part-time Credit Hour Fees:</b>						
8 Education Fee	**	\$76.00	\$79.00	\$79.00	\$3.00	3.95%
9 <b>Total Part-time Cr Hr Fees:</b>		<u>\$76.00</u>	<u>\$79.00</u>	<u>\$79.00</u>	<u>\$3.00</u>	<u>3.95%</u>
10						
11 <b>Additional Nonresident Tuition:</b>						
12 Full-time Nonresident Tuition	**	\$4,084.00	\$4,206.00	\$4,206.00	\$122.00	2.99%
13 Part-time Nonresident Tuition/Cr	**	\$76.00	\$79.00	\$76.00	\$3.00	3.95%
14						
15						
16						
17						
18						
19 1) Changes to Student Activity Fees:						
20 Full-time:						
21 Bookstore		\$16.00	\$16.00	\$16.00	\$0.00	0.00%
22 Institutional Development		\$30.00	\$30.00	\$30.00	\$0.00	0.00%
23 Library		\$158.00	\$158.00	\$158.00	\$0.00	0.00%
24 Parking		\$50.00	\$50.00	\$50.00	\$0.00	0.00%
25 Registration		\$98.00	\$98.00	\$98.00	\$0.00	0.00%
26 Scholarship		\$62.00	\$62.00	\$62.00	\$0.00	0.00%
27 Student Body		\$40.00	\$40.00	\$40.00	\$0.00	0.00%
28 Student Union		\$40.00	\$40.00	\$40.00	\$0.00	0.00%
29 Total		<u>\$494.00</u>	<u>\$494.00</u>	<u>\$494.00</u>	<u>\$0.00</u>	<u>0.00%</u>



# EASTERN IDAHO TECHNICAL COLLEGE

## Potential Student Fee Revenue Changes for FY2007 Due to Enrollment and Fee Changes

	Projected		Potential Revenue Generated Due to Enrollment and Fee Changes					
	HC/SCH Enrollmt		Enrollment Changes		Fee Changes		Total Rev Chge	
	FY06	FY07	Gen Educ	Local	Gen Educ	Local	Gen Educ	Local
<b>Annual Fees</b>								
1 <b>Full-time Fees:</b>								
2 Vocational Education Fee	452	452	\$0.00		\$20,800.00		\$20,800.00	
3 Technology Fee	452	452		\$0.00		\$0.00		\$0.00
4 Student Activity Fees 1)	452	452		\$0.00		\$0.00		\$0.00
5 <b>Total Full-time Fees</b>			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,800.00</u>	<u>\$0.00</u>	<u>\$20,800.00</u>	<u>\$0.00</u>
6								
7 <b>Part-time Credit Hour Fees:</b>								
8 Education Fee	4,449	4,449			\$13,300.00		\$13,300.00	
9 <b>Total Part-time Cr Hr Fees:</b>			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,300.00</u>	<u>\$0.00</u>	<u>\$13,300.00</u>	<u>\$0.00</u>
10								
11 <b>Other Student Fees:</b>								
12 Full-time Nonresident Tuition	10	10			\$1,200.00		\$1,200.00	
13 Part-time Nonresident Tuition/Cr	0	0			\$0.00		\$0.00	
14 <b>Total Other Student Fees</b>			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,200.00</u>	<u>\$0.00</u>	<u>\$1,200.00</u>	<u>\$0.00</u>
15								
16 <b>Total Additional Student Fee Revenue</b>			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$35,300.00</u>	<u>\$0.00</u>	<u>\$35,300.00</u>	<u>\$0.00</u>
17								
18								
19 <b>1 Changes to Student Activity Fees:</b>								
20 <b>Full-time:</b>								
21 Bookstore	452	452		\$0.00		\$0.00	\$0.00	\$0.00
22 Institutional Development	452	452		\$0.00		\$0.00	\$0.00	\$0.00
23 Library	452	452		\$0.00		\$0.00	\$0.00	\$0.00
24 Parking	452	452		\$0.00		\$0.00	\$0.00	\$0.00
25 Registration	452	452		\$0.00		\$0.00	\$0.00	\$0.00
26 Scholarship	452	452		\$0.00		\$0.00	\$0.00	\$0.00
27 Student Body	452	452		\$0.00		\$0.00	\$0.00	\$0.00
28 Student Union	452	452		\$0.00		\$0.00	\$0.00	\$0.00
29 <b>Total</b>			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

# EASTERN IDAHO TECHNICAL COLLEGE

## 4-year History of Board Approved Fees plus FY07 Requested Fees Annual Full-Time Fees and Part-Time Credit Hour Fees

Annual Fees	FY03	FY04	FY05	FY06	Request FY07	5-Year 6-Year Increase	%
<b>1 Full-time Fees:</b>							
2 Vocational Education Fee	\$840.00	\$870.00	\$954.00	\$1,044.00	\$1,044.00	\$204.00	24.29%
3 Technology Fee	40.00	40.00	40.00	40.00	40.00	-	0.00%
4 Student Activity Fees 1)	470.00	494.00	494.00	494.00	494.00	24.00	5.11%
<b>5 Total Full-time Fees</b>	<u>\$1,350.00</u>	<u>\$1,404.00</u>	<u>\$1,488.00</u>	<u>\$1,578.00</u>	<u>\$1,578.00</u>	<u>\$228.00</u>	<u>15.32%</u>
6							
<b>7 Part-time Credit Hour Fees:</b>							
8 Education Fee	\$68.00	\$70.00	\$74.00	\$79.00	\$79.00	\$11.00	16.18%
<b>9 Total Part-time Cr Hr Fees:</b>	<u>\$68.00</u>	<u>\$70.00</u>	<u>\$74.00</u>	<u>\$79.00</u>	<u>\$79.00</u>	<u>\$11.00</u>	<u>14.86%</u>
10							
<b>11 Additional Nonresident Tuition:</b>							
12 Full-time Nonresident Tuition	\$3,598.00	\$3,742.00	\$3,966.00	\$4,206.00	\$4,206.00	\$608.00	16.90%
13 Part-time Nonresident Tuition/Cr	\$68.00	\$70.00	\$74.00	\$79.00	\$76.00	\$11.00	16.18%

**EASTERN IDAHO TECHNICAL COLLEGE**

**DOCUMENTS PROVIDED BEFORE AND DURING CAMPUS FEE HEARING**

- Initial Notice ..... Page 9
- Fee Hearing Information..... Page 12

**THIS PAGE INTENTIONALLY LEFT BLANK**



# Eastern Idaho Technical College

1600 S. 25th E. • Idaho Falls, Idaho 83404-5788 • (208) 524-3000 • (800) 662-0261 • www.eitc.edu

February 16, 2006

Ms. Mary Murdock, Student Senate President  
811 W 200 N  
Blackfoot, ID. 83221

Dear Ms. Murdock,

Eastern Idaho Technical College is proposing a 3% increase to the full-time resident and non-resident student enrollment fees effective Fall Semester 2006. Similarly, the College is proposing to increase the part-time resident and part-time non-resident enrollment fees by 3% as part of the College financial plan.

Further, the proposed student enrollment fee increases will generate approximately \$31,348. The College proposes to use the additional revenue for the professional-technical education fee to enhance educational support. The attached fee schedule outlines the planned distribution of the anticipated increases.

A public hearing, mandated by Idaho State Board of Education policy, is scheduled March 10, 2006, at 3:00 p.m., in Room 541 of the Alex Creek Building on the EITC campus. The public hearing is established to discuss the fee increase proposal. Students and other interested individuals are invited to present oral or written testimony regarding the fee increase proposal at this hearing.

Sincerely,

William A. Robertson  
President

Enclosure

c Johnson  
Albiston  
Hamilton  
Smart

**EASTERN IDAHO TECHNICAL COLLEGE  
 PROPOSED STUDENT FEE SCHEDULE  
 FOR THE 2006-2007 INSTRUCTIONAL YEAR**

<u>FULL-TIME FEES</u>	<u>Current Fee Per Semester</u>	<u>Change</u>	<u>Proposed Fee Per Semester</u>	<u>Percent Increase</u>
Bookstore	\$ 8		\$ 8	
Institutional Development	15		15	
Library	79		79	
Parking	25		25	
Professional-Technical Ed Fee	499	\$ 23	522	
Registration	49		49	
Scholarship	31		31	
Student Body	20		20	
Student Union	20		20	
Technology Fee	20		20	
<b>Total Full-Time Resident Fees</b>	<b>\$ 766</b>	<b>\$ 23</b>	<b>\$ 789</b>	<b>3.0%</b>
 <u>ADDITIONAL FULL-TIME FEES</u>				
Non-Resident Tuition (Note 1)	\$ 2,042	\$ 61	\$ 2,103	3.0%
 <u>PART-TIME FEES</u>				
Resident Fee Per Credit	\$ 76	\$ 3	\$ 79	3.0%
 <u>ADDITIONAL PART-TIME FEES</u>				
Non-Resident Fee Per Credit (Note 1)	\$ 76	\$ 3	\$ 79	3.0%
 <u>STUDENT HEALTH INSURANCE</u>				
	\$ 42		\$ 42	

Note 1:

A new non-resident student would expect to pay \$2,892 (\$789+\$2,103) per semester for full-time enrollment or \$158 (\$79+\$79) per part-time credit.

# **Attention: Students**

## **Notice of Public Hearing**

**Date: March 10, 2006**

**Time: 3:00 p.m.**

**Place: Room 541**

**Pursuant to governing policies and procedures of the State of Idaho Board for Professional Technical Education, this serves as notification of proposed fee increases for resident and non-resident students.**

It is proposed that Eastern Idaho Technical College increase by 3% the full-time resident and full-time non-resident student enrollment fees for the 2006-2007 instructional year. This increase would result in a full-time resident registration fee of \$789 and full-time non-resident fee of \$2,892 per semester. The College is also proposing to increase the part-time resident and non-resident fees by 3%. This increase would establish a part-time registration fee of \$79 per credit for residents and a \$158 per credit for non-residents.

Students are invited to present oral or written testimony at the hearing. In addition, students may submit written testimony to the Office of the Dean of Students, room 303, prior to 5:00 p.m. on March 10, 2006. A record of the hearing and written testimony will be made available to the State Board for Professional Technical Education.

**Please leave posted until 5:00 p.m. on 3-10-06.**



# Eastern Idaho Technical College

1600 S. 25th E. • Idaho Falls, Idaho 83404-5788 • (208) 524-3000 • (800) 662-0261 • www.eitc.edu

## MEMORANDUM

**TO:** Dwight Johnson, Executive Director, Idaho State Board of Education

**FROM:** Steve Albiston, Dean of Students

**DATE:** March 13, 2006

**RE:** Public Hearing for Proposed Student Fee Increase for Instructional Year 2006-2007

A public hearing was held at 3:00 p.m., on March 10, 2006, in room 541 of the Alexander Creek Building at Eastern Idaho Technical College (EITC). The following EITC staff was in attendance for the purpose of receiving testimony from the public regarding the proposed registration fee increase for instructional year 2006-2007:

Mr. Robert Smart	Dean of Administration
Dr. Steve Albiston	Dean of Students
Ms. Suzanne Robison	Registrar
Mr. Richard Jardine	Admissions Counselor
Mr. Tony Siebers	Financial Aid Director
Ms. Shayna Sharp	Financial Aid Advisor
Mr. Jason Meldrum	Recruitment and Placement Director

One student attended the hearing. The student indicated an understanding of the need for the college to make increases in order to cover operating expenses.

No written testimony regarding the proposed fee increase was received.

pc: Kirk Dennis



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Acceptance of the Fee Waiver and Discounts Reports - 2005 reports

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.R.  
Idaho State Board of Education Governing Policies & Procedures, Section V.T.

**REFERENCE**

November 1998	Presidents recommended a change in the Board's fee waiver policy from one to three percent of institution FTE to increase the number of nonresident tuition waivers for disadvantaged or deserving students.
October 21-22, 1999	Board approved policy change after the institutions identified the primary fields of study for which tuition waivers can be awarded. Policy requires institutions submit an annual report identifying the use of waivers by discipline by class level by state of residency.

**BACKGROUND**

When Presidents recommended changes in the fee policy, they also recommended that students receiving waivers be targeted for information technology programs, engineering and other programs with capacity. The Board's new policy requires the institutions submit an annual report identifying the use of waivers by discipline by class level and by state of residency for both the 1% Disadvantaged and Deserving Student waivers and the 2% High Technology Student waivers.

The Board's policy also includes a requirement that each institution shall submit an annual report on all other fee waivers on a date and in a format determined by the executive director of the Board.

**DISCUSSION**

The Fee and Tuition Waivers and Discounts report on page 3 shows the dollar amount for the waivers covered under Policy Section V.T. as well as other waivers and discounts, including the Western Undergraduate Exchange Program and other fee discounts covered in Policy Section V.R.

Under "Other Board Policy Tuition Waivers" and "Western Undergraduate Exchange", the chart shows state-to-state (Washington, Utah, Oregon) reciprocal agreement waivers that have been in place for many years.

The report lists the name of the waiver or discount, the policy section, and the annual dollar amount for each institution. At the bottom of the report the gross amount of student fees and percentage of fees waived or discounted for each institution is listed.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

With respect to the High Technology Tuition waiver, Board policy authorizes waivers of nonresident tuition not to exceed two percent (2%) of the institution's full-time equivalent enrollment. The chart on page 5 displays the authorized waivers and actual waivers granted. In the past, this chart has shown the calculation of the authorized waivers based on the FTE for the same fiscal year as the year the actual waivers were granted. In reality, the waivers are granted for the subsequent fiscal year based on current year FTE. Therefore, the chart displays the calculation of authorized waivers based on the FY 2004 FTE and compares this number to the actual waivers granted in FY 2005. Reports from the institutions, detailing the waivers by discipline, by level, and by state are provided on pages 7 – 13.

**IMPACT**

Nonresident waivers have attracted students to Idaho's institutions in areas of study that have been identified as potential state manpower shortages. Many of these students might not have enrolled in Idaho institutions if it were not for these waivers. In addition, institutions have been able to use the waivers to shape their student enrollment profiles for diversity and other purposes. The hope is these students will find suitable employment in Idaho upon graduation.

**STAFF COMMENTS AND RECOMMENDATIONS**

The nonresident waivers are used mostly to recruit students from out of Idaho who are majoring in engineering, biology, and computer sciences. Employee fee discounts have been used to recruit faculty as a fringe benefit to themselves and their spouses. Institutional representatives may wish to comment regarding the waivers and if/how they are fulfilling the original intent.

Staff recommends the Board accept the reports from the institutions.

**BOARD ACTION**

A motion to accept the Nonresident Tuition Waiver – Fall 2005 reports for Boise State University, Idaho State University, University of Idaho, and Lewis-Clark State College as presented on pages 5 - 13

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**Idaho College and Universities  
Fee and Tuition Waivers and Discounts  
Fiscal Year 2005**

	<u>Policy Section</u>	<u>BSU</u>	<u>ISU</u>	<u>UI</u>	<u>LCSC</u>	<u>Total</u>
1	<b><u>Board Policy Tuition Waivers, Policy Section V.T.</u></b>					
2	Nonresident Graduate/Instructional Assistants	532,700	952,260	3,171,800	0	4,656,760
3	Nonresident Intercollegiate Athletics	1,216,000	849,600	1,526,900	389,000	3,981,500
4	Nonresident Disadvantaged or Deserving: 1% of FTE	603,300	683,200	1,450,200	144,600	2,881,300
5	Nonresident High Technology: 2% of FTE	836,100	1,145,200	1,747,400	137,100	3,865,800
6						
7	<b><u>Other Board Policy Tuition Waivers</u></b>					
8	Washington Reciprocal Tuition Waivers	56,400	63,700	433,500	154,000	707,600
9	Utah State University	0	700,900	0	0	700,900
10	Mines Tuition Waivers - Engineering	0	0	162,400	0	162,400
11	Mines Tuition Waivers - Science	0	0	92,300	0	92,300
12	Oregon Tuition Waivers	0	0	8,000	0	8,000
13	Exchange Student Waivers (1)	137,600	120,000	342,700	0	600,300
14	WICHE	0	11,100	0	0	11,100
15	<b>Total Other Board Policy Waivers</b>	<b>194,000</b>	<b>895,700</b>	<b>1,038,900</b>	<b>154,000</b>	<b>2,282,600</b>
16						
17	<b>Total Board Policy Tuition Waivers</b>	<b>3,382,100</b>	<b>4,525,960</b>	<b>8,935,200</b>	<b>824,700</b>	<b>17,667,960</b>
18						
19	Western Undergraduate Exchange (2)	990,400	454,700	3,914,900	225,400	5,585,400
20						
21	<b>Other Waivers and Discounts</b>					
22	Staff Fees	618,700	651,700	620,800	142,200	2,033,400
23	Staff Spouse Fees	210,700	383,000	353,900	72,400	1,020,000
24	Senior Citizen Fees	134,900	169,700	46,800	22,500	373,900
25	In-Service Teacher Education Fee	399,500	958,400	670,600	0	2,028,500
26	EDA-Nez Perce Tribe	0	0	0	48,700	48,700
27	<b>Total Other Waivers and Discounts</b>	<b>1,363,800</b>	<b>2,162,800</b>	<b>1,692,100</b>	<b>285,800</b>	<b>5,504,500</b>
28						
29	<b>Total FY05 Waivers and Discounts</b>	<b>5,736,300</b>	<b>7,143,460</b>	<b>14,542,200</b>	<b>1,335,900</b>	<b>28,757,860</b>
30						
31	FY05 Gross Student Fees	75,032,600	55,085,800	71,191,684	13,339,300	214,649,384
32						
33	Percentage of Total Gross Student Fees Waived or Discounted	7.65%	12.97%	20.43%	10.01%	13.40%

Note: Graduate/Instructional Assistant waivers can vary among institutions due to the difference in their respective missions.

(1) Includes only waivers for incoming exchange students.

(2) WUE is accounted for as a rate and not a waiver. The waived amount is the difference in the out-of-state rate minus the WUE rate.

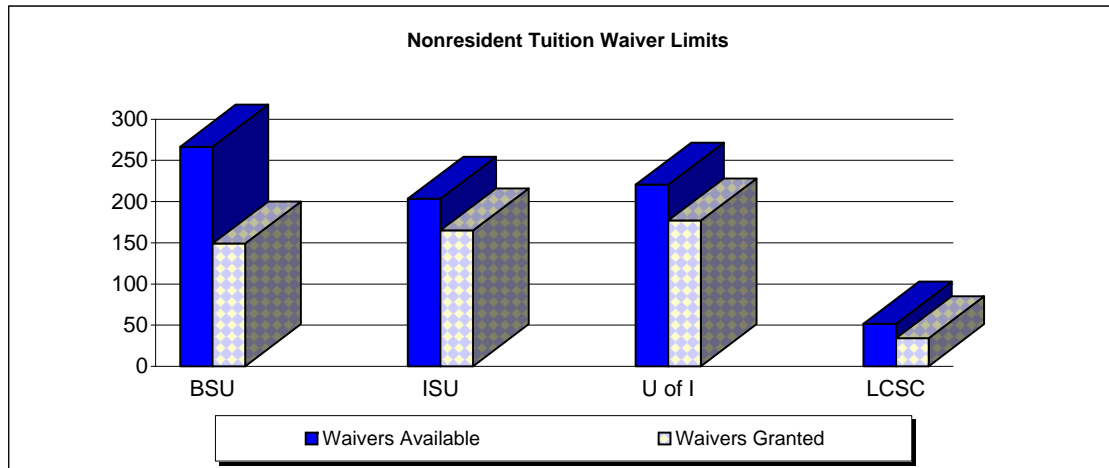
**THIS PAGE INTENTIONALLY LEFT BLANK**

# State Board of Education

## Nonresident High Technology Tuition Waiver Limits

### Fall 2005

Enrollment/Waivers/Impact	BSU	ISU	U of I	LCSC	Total
1 FTE Enrollment					
2     Fall 2004 (see note)					
3         Academic	12,607	9,183	11,022	2,127	34,939
4         Vocational	715	988	0	459	2,162
5                     Total	<u>13,322</u>	<u>10,171</u>	<u>11,022</u>	<u>2,586</u>	<u>37,101</u>
6					
7 High Technology Waivers - 2% of FTE					
8     Waivers Available	266	203	220	52	742
9					
10					
11    Waivers Granted	149.00	165.00	177.02	34.00	525.02
12       Granted as a Percent of Available	55.92%	81.11%	80.30%	65.74%	70.76%



Note: Waivers granted for FY 2005 were awarded in FY 2004 and based on FY 2004 FTE.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Boise State University**  
**Status Report on Nonresident Tuition Waivers, Fall 2005 (High-Tech Areas Only)**

State	Nonresident Tuition Waivers By Discipline							Nonresident Tuition Waivers By Level of Student							
	Building Contr, Engineering, Envir/Waste	Math, Comp Sci, Info Tech	Biology, Chemistry, Geology	Physics, Radiology Sci, Survey Tech	Electr Tech Grph Dsgn Prod Tech	Other	Total	Fresh	Soph	Jr	Sr	Grad	Mast	Doct	Total
Washington	9	0	3		1	6	19	7	4	5	3				19
Oregon	6	4	7	1	1	6	25	9	6	6	4				25
Montana	3		3		1	7	14	3	6	4	1				14
Nevada	1	2		0	1	1	5	1	1	1	1	1			5
Utah	2		1	0	0	3	6	2	1	1	2				6
Wyoming	1		1			4	6	4	2						6
Alaska	1	1	2	0	0	2	6	1	1	2		2			6
Other States	12	3	13	1	2	15	46	13	7	8	10	8			46
Foreign	10	8	2			2	22	1		3	3	15			22
<b>Total</b>	<b>45</b>	<b>18</b>	<b>32</b>	<b>2</b>	<b>6</b>	<b>26</b>	<b>149</b>	<b>41</b>	<b>28</b>	<b>30</b>	<b>24</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>149</b>
<b>Other Facts:</b>															
Average HS GPA	3.60	3.69	3.65		3.49	3.73	3.63	3.62	3.67	3.75	3.56	3.94			3.71
Average SAT	1,181	1,183	1,128		1,057	1,083	1,126	1,103	1,099	1,171	1,132	1,240			1,149
Average ACT	24	25	24		20	25	24	23	24	26	26	27			25

**Criteria Used to Offer Waivers:**  
1) Hi-Tech Major 2) GPA 3) Test Scores

**THIS PAGE INTENTIONALLY LEFT BLANK**



**Idaho State University**  
**Status Report on Nonresident Tuition Waivers, Fall 2005 (High-Tech Areas Only)**

State	Nonresident Tuition Waivers By Discipline							Nonresident Tuition Waivers By Level of Student							
	Building Contr, Engineering, Envir/Waste	Math, Comp Sci, Info Tech	Biology, Chemistry, Geology	Physics, Radiology Sci, Survey Tech	Electr Tech Grph Dsgn Prod Tech	Other	Total	Fresh	Soph	Jr	Sr	Grad	Mast	Doct	Total
Washington	2	2	3	0	0	0	7	1	1	1	3	0	1	0	7
Oregon	1	2	1	0	0	0	4	1	0	1	1	0	1	0	4
Montana	1	0	4	3	0	0	8	0	1	3	4	0	0	0	8
Nevada	0	0	1	0	0	0	1	0	0	0	0	0	0	1	1
Utah	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wyoming	0	0	2	0	0	0	2	1	0	0	0	1	0	0	2
Alaska	2	0	0	0	0	0	2	0	0	0	1	0	1	0	2
Other States	2	6	13	1	1	0	23	1	3	4	9	1	2	3	23
Foreign	44	37	33	2	2	0	118	11	19	19	39	9	18	3	118
<b>Total</b>	<b>52</b>	<b>47</b>	<b>57</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>165</b>	<b>15</b>	<b>24</b>	<b>28</b>	<b>57</b>	<b>11</b>	<b>23</b>	<b>7</b>	<b>165</b>
<b>Other Facts:</b>															
Average HS GPA	3.27	3.14	3.36	3.37	3.13		3.35	3.19	3.16	3.35	3.20	3.34	3.28	3.93	3.35
Average SAT	1,164.00	1,090.00	1,035.00	1,120.00			1,102.00	1,080.00	1,130.00	1,080.00	1,160.00	1,060.00			1,102.00
Average ACT	28.00	20.00	23.00	20.00			22.25	22.00	20.00	24.00	23.00				22.25

**Criteria Used to Offer Waivers:**

1) Hi-Tech Major 2) GPA 3) Test Scores

**THIS PAGE INTENTIONALLY LEFT BLANK**

**University of Idaho**  
**Status Report on Nonresident Tuition Waivers, Fall 2005 (High-Tech Areas Only)**

State	Nonresident Tuition Waivers By Discipline							Nonresident Tuition Waivers By Level of Student							
	Building Contr, Engineering, Envir/Waste	Math, Comp Sci, Info Tech	Biology, Chemistry, Geology	Physics, Radilogy Sci, Survey Tech	Electr Tech Grph Dsgn Prod Tech	Other	Total	Fresh	Soph	Jr	Sr	Grad	Mast	Doct	Total
Washington	18	5			9		32	4	8	9	12	0			33
Oregon	5	6			2		13	2	2	3	4	2			12
Montana	3	4			3		10	1	4	2	3	0			10
Nevada	1						1	0	0	0	1	0			1
Utah	1						1	0	1	0	0	0			1
Wyoming	0						0								0
Alaska	8	2			3		13	0	6	3	5	0			13
Other States	61	29			18		108	18	13	19	36	21			107
Foreign	0						0								0
<b>Total</b>	<b>97</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>35</b>	<b>26</b>	<b>178</b>	<b>25</b>	<b>34</b>	<b>35</b>	<b>59</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>177</b>
<b>Other Facts:</b>															
Average HS GPA	3.84	3.36	3.75	3.60	3.80	3.45	3.63	3.75	3.70	3.65	3.72	3.85	3.90	4.00	3.80
Average SAT	1,356.70	1,106.70	1,257.50	1,323.30	1,282.50	12.75	1,056.58	#####	#####	#####	#####	#####	#####	#####	#####
Average ACT	27.50	24.00	26.60	31.00	25.50	26.00	26.77	24.00	25.00	26.00	27.00	28.00	30.00	31.00	27.29

24 **Criteria Used to Offer Waivers:**  
25 1) Hi-Tech Major 2) GPA 3) Test Scores

**THIS PAGE INTENTIONALLY LEFT BLANK**

**Lewis-Clark State College**  
**Status Report on Nonresident Tuition Waivers, Fall 2005 (High-Tech Areas Only)**

State	Nonresident Tuition Waivers By Discipline							Nonresident Tuition Waivers By Level of Student							
	Building Contr, Engineering, Envir/Waste	Math, Comp Sci, Info Tech	Biology, Chemistry, Geology	Physics, Radiology Sci, Survey Tech	Electr Tech Grph Dsgn Prod Tech	Other	Total	Fresh	Soph	Jr	Sr	Grad	Mast	Doct	Total
Washington		2	2	4		2	10	3	2	1	3				9
Oregon			2				3	3							3
Montana							0								
Nevada							0								
Utah							0								
Wyoming							0								
Alaska			1				1				1				1
Other States		1				2	3	3							3
Foreign		8	3		6		17	12		2	4				18
<b>Total</b>	<b>0</b>	<b>11</b>	<b>8</b>	<b>4</b>	<b>9</b>	<b>2</b>	<b>34</b>	<b>21</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>
Other Facts:															
Average GPA		3.50	3.67	3.45	3.57	3.60	3.56	3.58	3.72	3.47	3.53				3.58
Average SAT		1,070.00	1,156.67		1,155.00	1,065.00	1,111.67	1,176.67	965.00	0.00	1,120.00				1,087.22
Average ACT		28.00	24.00	17.00	17.00		21.50	18.67	0.00	0.00	23.50				21.09

**Criteria Used to Offer Waivers at LCSC:**

1. Waivers are awarded to students planning to major in Mathematics, Computer Science, Chemistry, Geology, Information Systems Analysis, Electronic Technology, Engineering Technology, Radiography, HVAC, Biology and Automotive Technology.
2. Priority consideration given to high achieving students with at least a 3.2 gpa.
3. Transfer students as well as new freshmen.
4. International students.
5. Beginning with 2002/2003 academic year, waivers were awarded to applicants from Asotin County, Washington and new CAMP participants..
6. Beginning with 2003/2004: waivers are not awarded to post-baccalaureate students

**THIS PAGE INTENTIONALLY LEFT BLANK**

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS  
Subsection: R. Establishment of Fees

June 2005

---

**1. Definitions and Types of Fees**

The following definitions are applicable to fees charged to students at all of the state colleges and universities, except where limited to a particular institution or institutions.

**a. General Education Fees**

General education fees are to be deposited into the unrestricted or restricted current fund accounts as required by Section V, Subsection Q.

**(1) Tuition – University of Idaho**

Tuition is defined as the fee charged for the cost of instruction at the University of Idaho. The cost of instruction shall not include those costs associated with the construction, maintenance, and operation of buildings and facilities; student services; or institutional support, which are complementary to, but not a part of, the instructional program. Tuition may be charged only to nonresident . students enrolled in the University of Idaho, or to resident students enrolled in the University of Idaho who are in a professional program, college, school, or department approved by the State Board of Education and the Board of Regents of the University of Idaho; who are taking extra studies; or who are part-time students at the institutions.

**(2) Matriculation Fee – University of Idaho**

Matriculation fee is defined as the fee charged at the University of Idaho for all educational costs other than the cost of instruction, including, but not limited to, costs associated with the construction, maintenance, and operation of buildings and facilities, student services, and institutional support.

**(3) Tuition – Boise State University, Idaho State University, Lewis-Clark State College**

Tuition is defined as the fee charged for any and all educational costs at Boise State University, Idaho State University, and Lewis-Clark State College. Tuition fees include, but are not limited to, costs associated with academic services; instruction; the construction, maintenance, and operation of buildings and facilities; student services; or institutional support.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(4) Professional-Technical Education Fee

Professional-Technical Education fee is defined as the fee charged for educational costs for students enrolled in Professional-Technical Education pre-employment, preparatory programs.

(5) Part-time Education Fee

Part-time education fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

(6) Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post- baccalaureate degree-granting program.

(7) Summer School Fee

Summer school fee is defined as the fee charged for educational costs for students enrolled in academic programs in summer semester.

(8) Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the matriculation fee, facility fee, and activity fee.

(9) Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions, agencies and the school under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

(10) Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. This fee is for courses on a space available basis only. Special course fees may also be charged.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(11) In-Service Teacher Education Fee

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.
- (b) The costs of instruction are paid by an entity other than an institution.
- (c) The course must be approved by the appropriate academic unit(s) at the institution.
- (d) The credit awarded is for professional development and cannot be applied towards a degree program.

(12) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

(13) Workforce Training Credit fee is defined as a fee charged students enrolled in a qualified Workforce Training course where the student elects to receive credit. The fee is charged for processing and transcribing the credit. The cost of delivering Workforce Training courses, which typically are for noncredit, is an additional fee since Workforce Training courses are self-supporting. The fees for delivering the courses are retained by the technical colleges. The Workforce Training fee shall be \$10.00 per credit.

b. Local Fees

Local fees are both full-time and part-time student fees which are to be deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

(1) Facilities Fee

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects. Revenues collected from this fee may not be expended on the operating costs of general education facilities.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated student body, financial aid, intramural and recreation, and other activities which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

(4) Professional Fee

Professional fee is defined as the additional fee charged for educational costs for students enrolled in specialized degree granting programs. Professional programs currently approved by the Board to charge a professional fee are pharmacy, law, medicine, veterinary medicine, dentistry, physician assistant, physical therapy, occupational therapy, graduate nursing, architecture, and landscape architecture.

(5) Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

(6) Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.

2. Board Policy on Student Fees

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain fees that provide for quality education and maintain access to educational programs for Idaho citizens. In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change. An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

3. Fees Approved by the Chief Executive Officer of the Institution

a. Special Course Fees or Assessments

A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

c. Activity and Facility Fees

The chief executive officer of the institution shall approve the amount of each of these fees prior to the April Board meeting. The change is to become effective prior to the beginning of the academic year following the change. The chief executive officer or his or her designee shall meet and confer with the associated student body before approving these fees. The institution shall hold a public meeting on the fee changes, and a report of the meeting shall be made available to the Board.

4. Fees Approved by the Board

a. Fees Requiring Board Approval

(1) Tuition at the University of Idaho

(2) Matriculation Fees at the University of Idaho

(3) Tuition Fees at Boise State University, Idaho State University, and Lewis-Clark State College

(4) Professional-Technical Education Fee

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(5) Part-time Education Fee

(6) Graduate Fee

(7) Summer School Fee

(8) Professional Fee

(9) Course Overload Fee

b. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made. Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

c. Board Approval

Board approval for fees will be considered when appropriate or necessary. This approval will be timed to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

d. Effective Date

Any change in the rate of fees or tuition becomes effective on the date approved by the Board unless otherwise specified.

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: T.Fee Waivers

April 2002

---

**2. Waiver of Nonresident Tuition**

Nonresident tuition may be waived for the following categories:

**a. Graduate/Instructional Assistants**

Waivers are authorized for graduate assistants appointed pursuant to Section III, Subsection P.11.c.

**b. Intercollegiate Athletics**

For the purpose of improving competitiveness in intercollegiate athletics, the universities are authorized up to two hundred twenty-five 225 waivers per semester and, Lewis-Clark State College is authorized up to seventy 70 waivers per semester. The institutions are authorized to grant additional waivers, not to exceed ten percent (10%) of the above waivers, to be used exclusively for post-eligibility students.

**c. Disadvantaged or Deserving Students**

(1) The chief executive officer of each institution is authorized to waive nonresident tuition for disadvantaged or deserving students not to exceed one percent (1%) of the institution's full-time equivalent enrollment.

(2) In addition, in order to meet the workforce demands in the fields of engineering, information technology, and related high technology disciplines, the chief executive officer of each institution is authorized to waive nonresident tuition for students enrolled in these areas (if space is available) not to exceed two percent (2%) of the institution's full-time equivalent enrollment. Students eligible to receive the waiver must select engineering, information technology, or related high technology disciplines as their primary field of study. Information technology encompasses scientific and mathematical study of design and building computers and their applications; design and development of operational electronic data storage and processing systems; study and development of electronic systems for transmitting information via networks; analysis and the development of economic and public policy issues; and applying methods and procedures used in the design and writing of computer programs including the problem solving of information network systems.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

Any changes to the existing Board approved list of primary fields of study must be submitted to the Board for their approval.

The institutions will provide an annual report to the Board on the use of these waivers in a format determined by the executive director of the Board.

- d. Reciprocity with the State of Washington  
Based on a limit approved by the Board, waivers may be allocated on an annual basis by the executive director to the college and universities in postsecondary education programs for Washington residents. An equal number of opportunities shall be afforded to Idaho residents in Washington postsecondary institutions.
- e. Reciprocity with Utah State University  
Based on a limit approved by the Board, Idaho State University is authorized to waive nonresident tuition for residents of the state of Utah when an equal amount of waivers are made available to Idaho residents at Utah State University.
- f. College of Mines  
Based on a limit approved by the Board, the College of Mines at the University of Idaho is authorized waivers to encourage enrollment in mining, metallurgy, and geology.
- g. Reciprocity with the State of Oregon  
Based on a limit approved by the Board, waivers are authorized for undergraduate students who are residents of the state of Oregon and who are majoring in mining engineering, metallurgical engineering, or geological engineering at the University of Idaho. The number of waivers to be awarded annually shall be limited by the number of waivers provided to Idaho residents in Oregon institutions of higher education.
- h. Domestic Student Exchange Program  
Waivers are authorized for nonresident students participating in this program.
- i. Western Interstate Commission for Higher Education  
Waivers are authorized for nonresident students participating in the Western Interstate Commission for Higher Education Professional Student Exchange Program and the Graduate Student Exchange Program.

**3. Reporting Requirements**

Each institution shall submit an annual report on fee waivers on a date and in a format determined by the executive director of the Board.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

FY 2007 Appropriation Information – State Board of Education Institutions and Agencies

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.B.

**BACKGROUND**

The 2006 legislative session resulted in appropriation bills for the agencies and institutions of the Board. As with any year, appropriations are not the same amount as the Executive Recommendation or request, but in the current economic situation, legislative budget writers provided support for education and other state responsibilities.

The table on Page 2 lists the FY 2007 appropriation bills of interest to institutions, agencies and employees of the State Board of Education. At the time of agenda preparation, most of the bills had either been signed by the governor or had passed both houses and were awaiting the Governor's signature.

**DISCUSSION**

The appropriations listed in the table provide information for those institutions and agencies of the Board.

**IMPACT**

Appropriation bills provide spending authority for the agencies and institutions of the State Board of Education in FY 2007, allowing them to offer programs and services to Idaho's citizens.

**STAFF COMMENTS**

The information provided will be published on the State Board of Education web page. The bill numbers are shown as hyperlinks, which will take the internet user directly to the bill on the legislature's web site.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Office of the State Board of Education**  
**FY 2007 Appropriations of Interest to Institutions and Agencies**

	<b>General Fund</b>	<b>Total Fund</b>	<b>Bill #</b>
<b><u>College and Universities</u></b>			
College and Universities, General Education	\$243,726,400	\$377,261,000	<a href="#">SB1444</a>
Agricultural Research & Extension	26,129,000	31,050,400	<a href="#">HB794</a>
Community College support	22,067,200	22,400,900	<a href="#">SB1442</a>
Medical Education Programs	8,800,000	9,265,500	<a href="#">HB804</a>
Special Programs	9,971,800	10,437,300	<a href="#">HB803</a>
Special Programs FY2006 Supplemental	101,800	101,800	<a href="#">SB1307</a>
Special Program FY2007 TECHHELP		50,000	<a href="#">SB1487</a>
<b><u>Agencies</u></b>			
Office of the State Board of Education	4,764,600	11,971,200	<a href="#">SB1480</a>
Professional-Technical Education	48,714,300	59,000,200	<a href="#">SB1463</a>
Professional-Tech Ed - FY2006 Supplemental		5,000	<a href="#">SB1306</a>
Idaho School for Deaf and Blind	7,694,100	8,217,400	<a href="#">SB1478</a>
Public Broadcasting System	1,658,600	4,114,400	<a href="#">SB1481</a>
State Library Board	2,663,900	4,353,800	<a href="#">SB1487</a>
Historical Society	2,375,900	4,523,100	<a href="#">SB1479</a>
Historical Society – Permanent Building Fund		547,000	<a href="#">SB1491</a>
Vocational Rehabilitation Division	8,113,600	24,878,300	<a href="#">SB1458</a>
State Department of Education	5,420,900	25,569,300	<a href="#">SB1484</a>
State Department of Ed FY2006 Supplemental		8,323,800	<a href="#">HB 701</a>
<b><u>Public School Support</u></b>			
Division of Facilities	5,500,000	22,722,900	<a href="#">HB864</a>
Division of Operations	253,450,400	287,981,500	<a href="#">HB846</a>
Division of Teachers	685,364,900	742,906,400	<a href="#">HB845</a>
Division of Administrators	79,701,000	81,451,200	<a href="#">HB848</a>
Division of Children's Programs	16,925,000	132,246,100	<a href="#">HB847</a>
<b><u>Statewide Issues</u></b>			
Permanent Building Fund (Maintenance Projects only)	0	25,101,000	<a href="#">HB839</a>
Employee Compensation, 3% (CEC) and Benefits Holidays (1)	6,736,700	7,969,500	<a href="#">HB844</a>
Employee Compensation, 3% (CEC) Supplemental for FY2006 (1)	3,774,200	3,947,100	<a href="#">SB1263</a>

(1) The CEC & Benefits appropriations are included in the totals for each of the Agencies & Institutions



**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**  
**SECTION: V. FINANCIAL AFFAIRS**  
**Subsection: B. Budget Policies :**

April 2002

---

**B. Budget Policies**

1. Budget Requests

For purposes of Item 1., the community colleges (CSI and NIC), the State Historical Society, and the State Library are included.

a. Submission of Budget Requests

The Board is responsible for submission of budget request for the institutions, school and agencies under its governance to the executive and legislative branches of government. Only those budget requests which have been formally approved by the Board will be submitted to the office to the executive and legislative branches.

b. Direction by the Office of the State Board of Education

The preparation of all annual budget requests is to be directed by the Office of the State Board of Education which designates forms to be used in the process. The procedures for the preparation and submission of budget requests apply to operational and capital improvements budgets.

c. Preparation and Submission of Annual Budget Requests

Annual budget requests to be submitted to the Board by the institutions, school and agencies under Board governance are due in the Office of the State Board of Education on the date established by the executive director.

d. Presentation to the Board

Annual budget requests are formally presented to the designated committee by the chief executive officer of each institution, school or agency or his or her designee. The designated committee will review the requests and provide recommendations to the Board for their action.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

2. Budget Requests and Expenditure Authority

- a. Budget requests must include projected miscellaneous receipts based on the enrollment of the fiscal year just completed (e.g., the FY 2007 budget request, prepared in the summer of 2005, projected miscellaneous receipts revenue based on academic year 2001 enrollments which ended with the Spring 2005 semester).
- b. Approval by the executive director, or his or her designee, as authorized, for all increases and decreases of spending authority caused by changes in miscellaneous receipts is required.
- c. Miscellaneous receipts collected by an institution will not be allocated to another institution. The lump sum appropriation will not be affected by changes in receipts.

3. Operating Budgets (Appropriated)

Availability of Appropriated Funds

- (1) Funds appropriated by the legislature from the State General Account for the operation of the institutions, school and agencies (exclusive of funds for construction appropriated to the Permanent Building Fund) become available at the beginning of the fiscal year following the session of the legislature during which the funds are appropriated, except when appropriation legislation contains an emergency clause.
- (2) These funds are generally allotted periodically or are disbursed on submission of expenditure vouchers to the Office of the State Controller.

b. Approval of Operating Budgets

- (1) The appropriated funds operating budgets for the institutions, school and agencies under Board supervision are based on a fiscal year, beginning July 1 and ending on June 30 of the following year.
- (2) During the spring of each year, the chief executive officer of each institution, school or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the executive director for review and formal approval before the beginning of the fiscal year.

c. Budget Transfers and Revisions

(1) Chief Executive Officer Approval

The chief executive officer of each institution, agency, school, office, or department is responsible for approving all budget transfers.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

(2) Allotment and Allotment Transfers

Requests for allotments or changes in allotments are submitted by the institution, school or agency to the Division of Financial Management and copies provided concurrently to the Office of the State Board of Education. (Refer to allotment form in the Fiscal Reference Manual of the Division of Financial Management.) The Office of the State Board of Education will coordinate the request for allotments and changes to allotments for the college and universities.

4. Operating Budgets (Nonappropriated -- Auxiliary Enterprises)

a. Auxiliary Enterprises Defined

An auxiliary enterprise directly or indirectly provides a service to students, faculty, or staff and charges a fee related to but not necessarily equal to the cost of services. The distinguishing characteristic of most auxiliary enterprises is that they are managed essentially as self-supporting activities, whose services are provided primarily to individuals in the institutional community rather than to departments of the institution, although a portion of student fees or other support is sometimes allocated to them. Auxiliary enterprises should contribute and relate directly to the mission, goals, and objectives of the college or university. Intercollegiate athletics and student health services should be included in the category of auxiliary enterprises if the activities are essentially self-supporting.

All operating costs, including personnel, utilities, maintenance, etc., for auxiliary enterprises are to be paid out of income from fees, charges, and sales of goods or services. No state appropriated funds may be allocated to cover any portion of the operating costs. However, rental charges for uses of the facilities or services provided by auxiliary enterprises may be assessed to departments or programs supported by state-appropriated funds.

b. Operating Budgets

(1) Reports of revenues and expenditures must be submitted to the State Board of Education at the request of the Board.

(2) All proposed expenditures from accumulated operating reserves in excess of \$50,000 must be reported to the Board at the next scheduled meeting.

5. Operating Budgets (Nonappropriated -- Local Service Operations)

a. Local Service Operations Defined

Local service operations provide a specific type of service to various institutional entities and are supported by charges for such services to the user. Such a service might be purchased from commercial sources, but for reasons of convenience, cost, or control, is provided more effectively through a unit of the institution. Examples are mailing

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

services, duplicating services, office machine maintenance, motor pools, and central stores.

- b. The policies and practices used for appropriated funds are used in the employment of personnel, use of facilities, and accounting for all expenditures and receipts.
- c. Reports of revenues and expenditures must be submitted to the State Board of Education at the request of the Board.

6. Operating Budgets (Nonappropriated -- Other)

- a. The policies and practices used for appropriated funds are used in the employment of personnel, use of facilities, and accounting for all expenditures and receipts.
- b. Reports of revenues and expenditures must be submitted to the State Board of Education at the request of the Board.

7. Agency Funds

- a. Agency funds are assets received and held by an institution, school or agency, as custodian or fiscal agent for other individuals or organizations, but over which the institution, school or agency exercises no fiscal control.
- b. Agency funds may be expended for any legal purpose prescribed by the individual or organization depositing the funds with the institution, school or agency following established institutional disbursement procedures.

8. Major Capital Improvement Project -- Budget Requests

For purposes of Item 8., the community colleges (NIC and CSI), the State Historical Society, and the State Library are included, except as noted in V.B.8.b. (2).

a. Definition

A major capital improvement is defined as the acquisition of an existing building, construction of a new building or an addition to an existing building, or a major renovation of an existing building. A major renovation provides for a substantial change to a building. The change may include a remodeled wing or floor of a building, or the remodeling of the majority of the building's net assignable square feet. An extensive upgrade of one (1) or more of the major building systems is generally considered to be a major renovation.

b. Preparation and Submission of Major Capital Improvement Requests

(1) Permanent Building Fund Requests

Requests for approval of major capital improvement projects to be funded from the Permanent Building Fund are to be submitted to the Office of the State Board of Education on a date and in a format established by the executive director. Only technical revisions may be made to the

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

request for a given fiscal year after the Board has made its recommendation for that fiscal year. Technical revisions must be made prior to November 1.

(2) Other Requests

Requests for approval of major capital improvement projects from other fund sources are to be submitted in a format established by the executive director. Substantive and fiscal revisions to a requested project are resubmitted to the Board for approval. This subsection shall not apply to the community colleges.

c. Submission of Approved Major Capital Budget Requests

The Board is responsible for the submission of major capital budget requests for the institutions, school and agencies under this subsection to the Division of Public Works. Only those budget requests which have been formally approved by the Board will be submitted by the office to the executive and legislative branches.

9. Approval by the Board

Requests for approval of major capital improvement projects must be submitted for Board action. Major capital improvement projects, which are approved by the Board and for which funds from the Permanent Building Fund are requested, are placed in priority order prior to the submission of major capital budget requests to the Division of Public Works.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

State Employee Compensation, FY 2006 & FY 2007

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.E.2.  
Senate Bill 1263 (2007) & House Bill 844 (2006).

**BACKGROUND**

The Legislature provided state employee salary increases equivalent to 3% for FY 2007, to be implemented early. SB1263 and HB844 stipulate that all increases shall be based on performance. The Division of Financial Management (DFM) provided guidance that these increases were to be effective January 29, 2006, to be paid on February 24, 2006.

The salary for the chief executive officer [President] for each institution was determined and approved by the State Board of Education at the February 3, 2006 Special Board meeting. The agency heads were evaluated by the Executive Director, who made recommendations to the Board with respect to future contracts and compensation.

**DISCUSSION**

SB1263 and HB844 provided funding for pay increases for employees of the institutions and agencies of the Board. SB 1263 provided \$3,947,100 for the last ten pay periods in FY 2006 and HB844 provided \$7,969,500 for FY2007. Attached is the legislative intent and statement of purpose that accompanies both bills.

The legislature has chosen to use the unexpended reserve from the State's previous medical insurance provider to pay for the fiscal year 2007 estimated increase in medical insurance. These funds will pay the annual coverage increase for the employee and employer for FY 2007. In addition, the reserve will be used to pay one month of the medical insurance plan for the state employee and the employer. Finally, the reserves in the basic life and disability insurance plan have created a one-time opportunity to use the unexpended reserves to pay for seven months of premiums for the employer only.

HB844 also provides Change in Employee Compensation (CEC) amounts to be used for targeted job classes that are below midpoint. ISDB received \$25,000 (General Funds) to increase salaries for Certificated Instructors and IDVR received \$230,400 (\$49,100 General & \$181,300 Federal) to increase salaries for Rehabilitation Counselors.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

State agencies and institutions are directed to allocate FY 2006 salary savings to provide for employee salary needs before other operational budget priorities are considered. One-time salary increases may be given. Ongoing salary increases may be given if the salary savings to fund those salary increases are expected to be ongoing in nature. Employees whose salaries are below the midpoint of their pay grade shall be considered first in the order of salary savings distributions.

**IMPACT**

Prior action taken by the Board allowed for early implementation of a 3% CEC for FY 2007. The effective date for the pay increases was January 29, 2006.

**STAFF COMMENTS AND RECOMMENDATIONS**

The Board may consider approving the use of FY 2006 salary savings for bonuses, short-term merits, or permanent merits for agency Directors, Institution Presidents or Board staff.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.



**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

**Idaho State Board of Education**  
**Governing Policies and Procedures**

Section: I Governing Policies and Procedures  
Subsection E: Executive Officers

April, 2002

---

**E. Executive Officers**

2. Presidents/Agency Heads/Superintendent (also referred to as chief executive officers)

(c) The agency heads and superintendent are evaluated by the Executive Director, who makes recommendations to the Board with respect to future contracts and compensation. The Presidents are evaluated by the Board. The performance evaluation is based upon the duties outlined in the policy and mutually agreed upon goals. Final decisions with respect to future contracts are made by the Board.

c. Terms and Conditions

The Board and each chief executive officer shall sign an annual letter of agreement that documents the period of appointment, salary, and any additional terms. The Board shall evaluate the performance of each chief executive officer pursuant to the Board's evaluation policy.

d. Compensation and Benefits

The chief executive officer's annual salary shall be set and approved by the Board. The chief executive officers shall not receive personal salary or benefits or supplements from institutional foundations or other affiliated organizations except as allowed for institutional presidents pursuant to topic 3, subtopic e, below and as such is specifically approved by the Board in each instance. Additionally, the chief executive officer may not receive personal salary or benefits or supplements from other outside sources without prior Board approval.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE, OR POLICY - continued**

**SENATE BILL NO. 1263**

|||| LEGISLATURE OF THE STATE OF IDAHO ||||  
Fifty-eighth Legislature Second Regular Session - 2006  
IN THE SENATE  
SENATE BILL NO. 1263  
BY FINANCE COMMITTEE

1 AN ACT

2 RELATING TO APPROPRIATIONS; STATING FINDINGS OF THE LEGISLATURE;  
3 APPROPRIATING

4 ADDITIONAL MONEYS FOR FISCAL YEAR 2006 TO STATE AGENCIES AND STATE INSTI-  
5 TUTIONS FOR A SALARY INCREASE FOR EMPLOYEES; AND DECLARING AN  
6 EMERGENCY.

7 Be It Enacted by the Legislature of the State of Idaho:

8 SECTION 1. LEGISLATIVE FINDINGS. The Legislature finds that funding con-  
9 sistent and adequate employee pay increases for the past several years has  
10 been difficult given the limited resources available. As a result, the state  
11 is falling further behind competitive labor market averages each year. The  
12 current economic conditions for the state now allow for a compensation package  
13 to be considered and it is the intent of the Legislature through this act that  
14 state employees be given the first and highest priority. The Legislature and  
15 the Governor hereby recommend funding an ongoing 3% increase in personnel  
16 costs to be used for salary increases for our valued state employees. The  
17 Division of Financial Management, Division of Human Resources, and State  
18 Controller's Office shall collaborate on an appropriate date of action to exe-  
19 cute the intent of this act. Notwithstanding the time requirements in Section  
20 67-5309C(b)(ii), Idaho Code, all salary increases shall be based on perfor-  
21 mance. Notwithstanding any provisions to the contrary in Section 67-5309C(b),  
22 Idaho Code, when allocating salary increases, state department directors and  
23 higher education institution executives should also take into consideration  
24 market competitive rates.

25 SECTION 2. In addition to any other appropriation provided by law, there  
26 is hereby appropriated to the following state agencies and state institutions  
27 the following amounts to be expended for the designated programs for personnel  
28 costs only from the listed funds for the period July 1, 2005, through June 30, 2006:

29 (1) STATE BOARD OF EDUCATION

30 AGRICULTURAL RESEARCH AND EXTENSION SERVICE:

31 FROM:

32 General Fund \$ 268,100

33 (2) STATE BOARD OF EDUCATION

34 COLLEGES AND UNIVERSITIES:

35 FROM:

36 General Fund \$2,822,400

37 (3) STATE BOARD OF EDUCATION

38 COMMUNITY COLLEGES

39 COMMUNITY COLLEGE SUPPORT:

40 FROM:

41 General Fund \$ 153,700

42 (4) STATE BOARD OF EDUCATION

2 IDAHO SCHOOL FOR THE DEAF AND THE BLIND

3 I. CAMPUS OPERATIONS:

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

4	FROM:	
5	General Fund	\$ 47,100
6	II. OUTREACH SERVICES:	
7	FROM:	
8	General Fund	\$ 18,800
9	TOTAL	\$ 65,900
10	(5) STATE BOARD OF EDUCATION	
11	OFFICE OF THE STATE BOARD OF EDUCATION:	
12	FROM:	
13	General Fund	\$ 13,100
14	Federal Grant Fund	3,100
15	TOTAL	\$ 16,200
16	(6) STATE BOARD OF EDUCATION	
17	HEALTH EDUCATION PROGRAMS	
18	I. WOI VETERINARY EDUCATION:	
19	FROM:	
20	General Fund	\$ 5,200
21	II. WWAMI MEDICAL EDUCATION:	
22	FROM:	
23	General Fund	\$ 7,200
24	III. IDEP DENTAL EDUCATION:	
25	FROM:	
26	General Fund	\$ 3,000
27	Unrestricted Fund	<u>600</u>
28	SUBTOTAL	\$ 3,600
29	IV. FAMILY MEDICINE RESIDENCIES:	
30	FROM:	
31	General Fund	\$ 4,600
32	TOTAL	\$ 20,600
33	(7) STATE BOARD OF EDUCATION	
34	IDAHO STATE HISTORICAL SOCIETY	
35	I. HISTORIC PRESERVATION AND EDUCATION:	
36	FROM:	
37	General Fund	\$ 13,400
38	Miscellaneous Revenue Fund	1,400
39	Federal Grant Fund	<u>8,300</u>
40	SUBTOTAL	\$ 23,100
41	II. HISTORIC SITE MAINTENANCE AND INTERPRETATION:	
42	FROM:	
43	General Fund	\$ 1,700
44	Miscellaneous Revenue Fund	<u>1,700</u>
45	SUBTOTAL	\$ 3,400
46	TOTAL	\$ 26,500
47	(8) STATE BOARD OF EDUCATION	
48	STATE LIBRARY BOARD:	
49	FROM:	
50	General Fund	\$ 18,000
51	Federal Grant Fund	1,800
52	TOTAL	\$ 19,800
53	(9) STATE BOARD OF EDUCATION	
54	DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION	
55	I. STATE LEADERSHIP AND TECHNICAL ASSISTANCE:	
2	FROM:	
3	General Fund	\$ 15,400
4	Federal Grant Fund	<u>2,000</u>

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

5	SUBTOTAL	\$ 17,400
6	II. GENERAL PROGRAMS:	
7	FROM:	
8	General Fund	\$ 2,100
9	Federal Grant Fund	<u>1,000</u>
10	SUBTOTAL	\$ 3,100
11	III. POSTSECONDARY PROGRAMS:	
12	FROM:	
13	General Fund	\$316,400
14	IV. CAREER INFORMATION SYSTEM:	
15	FROM:	
16	General Fund	\$ 1,700
17	Miscellaneous Revenue Fund	1,600
18	Federal Grant Fund	<u>700</u>
19	SUBTOTAL	\$ 4,000
20	TOTAL	\$ 340,900
21	(10) STATE BOARD OF EDUCATION	
22	IDAHO EDUCATIONAL PUBLIC BROADCASTING SYSTEM:	
23	FROM:	
24	General Fund	\$ 7,400
25	Miscellaneous Revenue Fund	7,200
26	TOTAL	\$ 14,600
27	(11) STATE BOARD OF EDUCATION	
28	SPECIAL PROGRAMS	
29	I. FOREST UTILIZATION RESEARCH:	
30	FROM:	
31	General Fund	\$ 5,200
32	II. GEOLOGICAL SURVEY:	
33	FROM:	
34	General Fund	\$ 8,100
35	III. MUSEUM OF NATURAL HISTORY:	
36	FROM:	
37	General Fund	\$ 5,100
38	IV. SMALL BUSINESS DEVELOPMENT CENTERS:	
39	FROM:	
40	General Fund	\$ 3,100
41	V. IDAHO COUNCIL FOR ECONOMIC EDUCATION:	
42	FROM:	
43	General Fund	\$ 600
44	VI. TECHHELP:	
45	FROM:	
46	General Fund	\$ 1,800
47	TOTAL	\$ 23,900
48	(12) SUPERINTENDENT OF PUBLIC INSTRUCTION	
49	STATE DEPARTMENT OF EDUCATION:	
50	FROM:	
51	General Fund	\$ 29,800
52	Indirect Cost Recovery Fund	5,300
53	Driver's Education Fund	1,500
54	Public Instruction Fund	5,700
55	Miscellaneous Revenue Fund	1,500
2	Federal Grant Fund	36,400
3	TOTAL	\$ 80,200
4	(13) STATE BOARD OF EDUCATION	
5	VOCATIONAL REHABILITATION	

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

6	I. COMMUNITY SUPPORTED EMPLOYMENT:	
7	FROM:	
8	General Fund	\$ 1,200
9	II. VOCATIONAL REHABILITATION:	
10	FROM:	
11	Federal Grant Fund	\$ 73,100
12	TOTAL	\$ 74,300

**Statement of Purpose**

**SB 1263**

This is a fiscal year 2006 Supplemental Appropriation to state agencies and institutions to provide a 3% increase in personnel costs to be used for salary increases. All salary increases shall be based on merit, but in order to effect immediate implementation, this legislation waives the requirement for performance evaluations every 2,080 hours for classified employees. Performance evaluations may be finalized after the distribution occurs. This legislation also authorizes and encourages agencies and institutions to consider market competitive pay rates when allocating salary increases to address specific occupational inequities.

**Fiscal Note**

This legislation appropriates \$6,796,200 from the General Fund, \$2,497,100 from dedicated funds and \$1,397,300 from federal funds for a total of \$10,690,600. The appropriation is the equivalent to a 3% increase in personnel costs for 10 pay periods and is built into the ongoing FY 2007 base of each agency and institution.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE, OR POLICY - continued**

|||| LEGISLATURE OF THE STATE OF IDAHO ||||  
Fifty-eighth Legislature Second Regular Session - 2006  
IN THE HOUSE OF REPRESENTATIVES  
**HOUSE BILL NO. 844**  
BY APPROPRIATIONS COMMITTEE

1 AN ACT

2 RELATING TO APPROPRIATIONS; STATING INTENT OF THE LEGISLATURE; DIRECTING  
THE  
3 DEPARTMENT OF ADMINISTRATION TO PAY ESTIMATED FISCAL YEAR 2007 INCREASES  
4 IN GROUP MEDICAL INSURANCE PREMIUMS, TO PAY ONE MONTH OF GROUP  
MEDICAL  
5 INSURANCE PREMIUMS AND TO PAY BASIC LIFE AND DISABILITY PREMIUMS FOR THE  
6 EMPLOYER FOR SEVEN MONTHS; APPROPRIATING ADDITIONAL MONEYS FOR FISCAL  
YEAR  
7 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSONNEL COSTS; APPRO-  
8 PRIATING ADDITIONAL MONEYS TO STATE AGENCIES FOR FISCAL YEAR 2007 FOR PER-  
9 SONNEL COSTS OF TARGETED JOB CLASSIFICATIONS; APPROPRIATING ADDITIONAL  
10 MONEYS TO THE ATTORNEY GENERAL FOR SPECIFIED PERSONNEL COSTS;  
APPROPRIAT-  
11 ING ADDITIONAL MONEYS TO THE SCHOOL FOR THE DEAF AND THE BLIND FOR SPECI-  
12 FIED PERSONNEL COSTS; DIRECTING STATE AGENCIES AND INSTITUTIONS  
REGARDING  
13 THE USE AND REPORTING OF SALARY SAVINGS; APPROPRIATING ADDITIONAL  
MONEYS  
14 FOR FISCAL YEAR 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSON-  
15 NEL COSTS; AND EXPRESSING LEGISLATIVE INTENT THAT THE DEPARTMENT OF  
ADMIN-  
16 ISTRATION USE RESERVES TO COVER THE COSTS OF MENTAL HEALTH INSURANCE  
PAR-  
17 ITY FOR STATE EMPLOYEES FOR FISCAL YEAR 2007.

18 Be It Enacted by the Legislature of the State of Idaho:

19 SECTION 1. LEGISLATIVE INTENT. (1) Pursuant to the recommendations of the  
20 Legislative Change in Employee Compensation Committee, it is the policy of the  
21 state of Idaho to provide a total compensation system that attracts, retains  
22 and recognizes state employees for their valuable service. The foundation of  
23 this system is to pay competitive job market average salaries, provide a qual-  
24 ity benefits package, and reward performance with a merit based compensation  
25 philosophy.

26 (2) Notwithstanding any other provision of law to the contrary, the Divi-  
27 sion of Human Resources is hereby directed to revise the current salary and  
28 pay grade structure to increase the number of pay grades and decrease the dis-  
29 tance between pay grade midpoints. The fiscal impact of such changes shall  
30 not exceed the total amount appropriated for salary increases for fiscal year  
31 2007. The Division of Human Resources is further directed to assign classifi-  
32 cations to the revised salary structure using Hay points and market data. Such  
33 assignments shall be made in a manner that minimizes salary compression.  
34 Employees who do not have satisfactory performance are not eligible for salary  
35 increases due to pay grade assignment changes, even if this results in being

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

36 paid outside the pay grade.

37 (3) Pay for performance shall provide faster salary advancement for  
38 higher performers based on a merit increase matrix developed by the Division  
39 of Human Resources. Such matrix shall be based upon the employee's proximity  
40 to the state midpoint market average and the employee's relative performance.  
41 Such matrix may be adapted by each agency to meet their specific needs when  
42 approved by the Division of Human Resources.

43 (4) The Division of Human Resources shall approve all compensation and  
44 distribution plans to ensure that they are consistent with the policies con-  
1 tained herein. The Division of Financial Management shall ensure that each  
2 agency and higher education institution compensation plan is implemented con-  
3 sistent with their respective appropriation and the intent of this act.

4 (5) Furthermore, nonclassified employees of the executive branch, as well  
5 as employees of the legislative and judicial branches, shall be treated in a  
6 manner consistent with the intent of this act.

7 SECTION 2. The change in state employee group medical insurance providers  
8 has created a one (1) time opportunity to use unexpended reserves from the  
9 previous contract to pay for the fiscal year 2007 estimated increase in group  
10 medical insurance premiums, as well as a one (1) month premium holiday for  
11 group medical insurance. As a result, the Department of Administration is  
12 directed to pay from reserves from the previous medical insurance contract the  
13 estimated fiscal year 2007 increases in group medical insurance premiums for  
14 the employer and for state employees and state retirees participating in the  
15 state's group medical insurance plan. In addition, the Department of Adminis-  
16 tration is directed to pay from reserves one (1) month of group medical insur-  
17 ance premiums for the employer and for state employees and retirees partici-  
18 pating in the state's group medical insurance plan. The Legislature also finds  
19 that reserves in the basic life and disability insurance plan have created a  
20 one (1) time opportunity to use the unexpended reserves to pay for seven (7)  
21 months of premiums for the employer. As a result, the Department of Adminis-  
22 tration is directed to pay the employer's basic life and disability insurance  
23 premiums from reserves from the basic life and disability insurance contract  
24 for a seven (7) month period during fiscal year 2007.

25 SECTION 3. In addition to any other appropriation provided by law, there  
26 is hereby appropriated to the following state agencies and state institutions  
27 the following amounts to be expended for the designated programs for personnel  
28 costs only from the listed funds for the period July 1, 2006, through June 30,  
29 2007:

	TOTAL
31 (1) STATE BOARD OF EDUCATION	
32 AGRICULTURAL RESEARCH AND EXTENSION SERVICE:	
33 FROM:	
34 General Fund	\$ 428,400
35 (2) STATE BOARD OF EDUCATION	
36 COLLEGE AND UNIVERSITIES:	
37 FROM:	
38 General Fund	\$4,019,400
39 Normal School Endowment Income Fund	19,800
40 Unrestricted Fund	469,300
41 TOTAL	\$ 4,508,500
42 (3) STATE BOARD OF EDUCATION	
43 COMMUNITY COLLEGE SUPPORT:	
44 FROM:	



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

45	General Fund		\$ 245,400	
46	(4) STATE BOARD OF EDUCATION			
47	IDAHO SCHOOL FOR THE DEAF AND THE BLIND			
48	I. CAMPUS OPERATIONS:			
49	FROM:			
50	General Fund	\$ 75,300		
51	II. OUTREACH SERVICES:			
52	FROM:			
53	General Fund	\$ 30,000	2	TOTAL \$ 105,300
3	(5) STATE BOARD OF EDUCATION			
4	OFFICE OF THE STATE BOARD OF EDUCATION:			
5	FROM:			
6	General Fund	\$ 20,900		
7	Federal Grant Fund	5,000		
8	TOTAL	\$ 25,900		
9	(6) STATE BOARD OF EDUCATION			
10	HEALTH EDUCATION PROGRAMS			
11	I. WOI VETERINARY EDUCATION:			
12	FROM:			
13	General Fund	\$ 8,300		
14	II. WWAMI MEDICAL EDUCATION:			
15	FROM:			
16	General Fund	\$ 11,500		
17	III. IDEP DENTAL EDUCATION:			
18	FROM:			
19	General Fund	\$ 5,700		
20	IV. FAMILY MEDICINE RESIDENCIES:			
21	FROM:			
22	General Fund	\$ 7,400		
23	TOTAL	\$ 32,900		
24	(7) STATE BOARD OF EDUCATION			
25	IDAHO STATE HISTORICAL SOCIETY			
26	I. HISTORIC PRESERVATION AND EDUCATION:			
27	FROM:			
28	General Fund	\$ 21,400		
29	Miscellaneous Revenue Fund	2,200		
30	Federal Grant Fund	13,300		
31	SUBTOTAL	\$ 36,900		
32	II. HISTORIC SITE MAINTENANCE AND INTERPRETATION:			
33	FROM:			
34	General Fund	\$ 2,800		
35	Miscellaneous Revenue Fund	2,700		
36	SUBTOTAL	\$ 5,500		
37	TOTAL	\$ 42,400		
38	(8) STATE BOARD OF EDUCATION			
39	STATE LIBRARY BOARD:			
40	FROM:			
41	General Fund	\$ 28,800		
42	Federal Grant Fund	3,000		
43	TOTAL	\$ 31,800		
44	(9) STATE BOARD OF EDUCATION			
45	DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION			
46	I. STATE LEADERSHIP AND TECHNICAL ASSISTANCE:			
47	FROM:			
48	General Fund	\$ 24,600		

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

49	Federal Grant Fund	5,800
50	SUBTOTAL	\$ 30,400
51	II. GENERAL PROGRAMS:	
52	FROM:	
53	General Fund	\$ 3,300
54	Federal Grant Fund	2,900
55	SUBTOTAL	\$ 6,200
2	III. POSTSECONDARY PROGRAMS:	
3	FROM:	
4	General Fund	\$ 505,400
5	IV. CAREER INFORMATION SYSTEM:	
6	FROM:	
7	General Fund	\$ 2,800
8	Miscellaneous Revenue Fund	6,700
9	SUBTOTAL	\$ 9,500
10	TOTAL	\$ 551,500
11	(10) STATE BOARD OF EDUCATION	
12	IDAHO EDUCATIONAL PUBLIC BROADCASTING SYSTEM:	
13	FROM:	
14	General Fund	\$ 11,800
15	Miscellaneous Revenue Fund	11,400
16	TOTAL	\$ 23,200
17	(11) STATE BOARD OF EDUCATION	
18	SPECIAL PROGRAMS	
19	I. FOREST UTILIZATION RESEARCH:	
20	FROM:	
21	General Fund	\$ 8,300
22	II. GEOLOGICAL SURVEY:	
23	FROM:	
24	General Fund	\$ 12,900
25	III. MUSEUM OF NATURAL HISTORY:	
26	FROM:	
27	General Fund	\$ 8,100
28	IV. SMALL BUSINESS DEVELOPMENT CENTERS:	
29	FROM:	
30	General Fund	\$ 5,000
31	V. IDAHO COUNCIL FOR ECONOMIC EDUCATION:	
32	FROM:	
33	General Fund	\$ 900
34	VI. TECHHELP:	
35	FROM:	
36	General Fund	\$ 3,000
37	TOTAL	\$ 38,200
38	(12) SUPERINTENDENT OF PUBLIC INSTRUCTION	
39	STATE DEPARTMENT OF EDUCATION:	
40	FROM:	
41	General Fund	\$ 47,600
42	Indirect Cost Recovery Fund	8,500
43	Driver's Education Fund	2,400
44	Public Instruction Fund	9,100
45	Miscellaneous Revenue Fund	2,400
46	Federal Grant Fund	58,100
47	TOTAL	\$ 128,100
48	(13) STATE BOARD OF EDUCATION	

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

49 VOCATIONAL REHABILITATION  
50 I. COMMUNITY SUPPORTED EMPLOYMENT:  
51 FROM:  
52 General Fund \$ 1,800  
TOTAL \$ 118,600  
1 TOTAL

2 II. VOCATIONAL REHABILITATION:  
3 FROM:  
4 Federal Grant Fund \$ 116,800  
5 TOTAL \$ 118,600

SECTION 4. In addition to any other appropriation provided by law, there  
2 is hereby appropriated to the following state agencies the following amounts  
3 to be expended for personnel costs, based on performance, for those employees  
4 whose salaries are below the midpoint of their pay grade within the specified  
5 job classifications only, without regard to probationary status, from the  
6 listed funds for the period July 1, 2006, through June 30, 2007:  
7 TOTAL

8 (1) STATE BOARD OF EDUCATION  
9 VOCATIONAL REHABILITATION:  
10 Class codes: 38103 Rehab Counselor I; 38104 Rehab Counselor II;  
11 38105 Rehab Counselor III; 38106 Rehab Counselor IV.  
12 FROM:  
13 General Fund \$ 49,100  
14 Federal Grant Fund 181,300  
15 TOTAL \$ 230,400

1 SECTION 6. In addition to any other appropriation provided by law, there  
2 is hereby appropriated to the Office of the State Board of Education for the  
3 School for the Deaf and the Blind the following amount to be expended for the  
4 following programs only for personnel costs of certificated instructors in  
5 class code 30300 earning less than \$30,000 per year, on a full-time equivalen-  
6 cy basis, from the listed fund for the period July 1, 2006, through June 30,  
7 2007:  
8 TOTAL

9 I. CAMPUS OPERATIONS:  
10 FROM:  
11 General Fund \$ 19,700  
12 II. OUTREACH SERVICES:  
13 FROM:  
14 General Fund \$ 5,300  
15 TOTAL \$ 25,000

16 SECTION 7. State agencies and institutions are hereby directed to allo-  
17 cate, based on performance, salary savings to provide for employee salary  
18 needs before other operational budget priorities are considered. One-time  
19 salary increases may be given if the salary savings are one-time in nature.  
20 Ongoing salary increases may be given if the salary savings are expected to be  
21 ongoing in nature. Where applicable, employees whose salaries are below the  
22 midpoint of their pay grade or occupational groups with significant turnover  
23 rates shall be considered first in the order of salary savings distributions.  
24 State departments and institutions shall submit a report on a form developed  
25 by the Division of Financial Management and the Legislative Services Office,  
26 and included in the Budget Development Manual, by September 1, 2006, as a part  
27 of their budget submission regarding all one-time and ongoing salary savings  
28 reallocated or reverted in the preceding fiscal year.

29 SECTION 8. In addition to any other appropriation provided by law, there

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

30 is hereby appropriated to the following state agencies and state institutions  
31 the following amounts to be expended for the designated programs for personnel  
32 costs only from the listed funds for the period July 1, 2006, through June 30,  
33 2007:

34		TOTAL
35	(1) STATE BOARD OF EDUCATION	
36	COLLEGE AND UNIVERSITIES:	
37	FROM:	
38	General Fund	\$883,200
39	Normal School Endowment Income Fund	19,800
40	Unrestricted Fund	189,000
41	TOTAL	\$1,092,000
42	(2) STATE BOARD OF EDUCATION	
43	COMMUNITY COLLEGES	
44	COMMUNITY COLLEGE SUPPORT:	
45	FROM:	
46	General Fund	\$ 69,800
47	(3) STATE BOARD OF EDUCATION	
48	IDAHO SCHOOL FOR THE DEAF AND THE BLIND	
49	I. CAMPUS OPERATIONS:	
50	FROM:	
51	General Fund	\$ 38,400
1		TOTAL
2	II. OUTREACH SERVICES:	
3	FROM:	
4	General Fund	\$ 5,200
5	TOTAL	\$ 43,600
6	(4) STATE BOARD OF EDUCATION	
7	OFFICE OF THE STATE BOARD OF EDUCATION:	
8	FROM:	
9	General Fund	\$ 4,600
10	Federal Grant Fund	1,600
11	TOTAL	\$ 6,200
12	(5) STATE BOARD OF EDUCATION	
13	HEALTH EDUCATION PROGRAMS	
14	I. IDEP DENTAL EDUCATION:	
15	FROM:	
16	General Fund	\$ 1,400
17	II. FAMILY MEDICINE RESIDENCIES:	
18	FROM:	
19	General Fund	\$ 1,500
20	TOTAL	\$ 2,900
21	(6) STATE BOARD OF EDUCATION	
22	IDAHO STATE HISTORICAL SOCIETY	
23	I. HISTORIC PRESERVATION AND EDUCATION:	
24	FROM:	
25	General Fund	\$ 5,000
26	Miscellaneous Revenue Fund	200
27	Federal Grant Fund	2,500
28	SUBTOTAL	\$ 7,700
29	II. HISTORIC SITE MAINTENANCE AND INTERPRETATION:	
30	FROM:	
31	General Fund	\$ 600
32	Miscellaneous Revenue Fund	800

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

33	SUBTOTAL	\$ 1,400
34	TOTAL	\$ 9,100
35	(7) STATE BOARD OF EDUCATION	
36	IDAHO STATE LIBRARY:	
37	FROM:	
38	General Fund	\$ 13,300
39	Federal Grant Fund	1,600
40	TOTAL	\$ 14,900
41	(8) STATE BOARD OF EDUCATION	
42	DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION	
43	I. STATE LEADERSHIP AND TECHNICAL ASSISTANCE:	
44	FROM:	
45	General Fund	\$ 8,100
46	Federal Grant Fund	2,100
47	SUBTOTAL	\$ 10,200
48	II. GENERAL PROGRAMS:	
49	FROM:	
50	General Fund	\$ 1,400
51	Federal Grant Fund	800
52	SUBTOTAL	\$ 2,200
53	III. POSTSECONDARY PROGRAMS:	
54	FROM:	
55	General Fund	\$ 59,500
1	TOTAL	
2	IV. CAREER INFORMATION SYSTEM:	
3	FROM:	
4	General Fund	\$ 1,100
5	Miscellaneous Revenue Fund	1,900
6	SUBTOTAL	\$ 3,000
7	TOTAL	\$ 74,900
8	(9) STATE BOARD OF EDUCATION	
9	EDUCATIONAL PUBLIC BROADCASTING SYSTEM:	
10	FROM:	
11	General Fund	\$ 10,600
12	Miscellaneous Revenue Fund	15,600
13	TOTAL	\$ 26,200
14	(10) STATE BOARD OF EDUCATION	
15	SPECIAL PROGRAMS	
16	I. MUSEUM OF NATURAL HISTORY:	
17	FROM:	
18	General Fund	\$ 3,400
19	(11) SUPERINTENDENT OF PUBLIC INSTRUCTION	
20	STATE DEPARTMENT OF EDUCATION:	
21	FROM:	
22	General Fund	\$ 14,000
23	Indirect Cost Recovery Fund	1,600
24	Driver's Education Fund	700
25	Public Instruction Fund	1,900
26	Miscellaneous Revenue Fund	4,900
27	Federal Grant Fund	16,900
28	TOTAL	\$ 40,000
29	(12) STATE BOARD OF EDUCATION	
30	VOCATIONAL REHABILITATION	
31	I. COMMUNITY SUPPORTED EMPLOYMENT:	
32	FROM:	

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

33	General Fund	\$ 700
34	II. VOCATIONAL REHABILITATION:	
35	FROM:	
36	Federal Grant Fund	\$ 50,200
37	TOTAL	\$ 50,900

50 SECTION 9. It is legislative intent that for the period July 1, 2006,  
51 through June 30, 2007, the Department of Administration use unexpended and  
52 unencumbered reserves from the previous state employee group medical insurance  
53 contract to cover the costs of mental health insurance parity as provided 1 House Bill No. 615, as  
enacted by the Second Regular Session of the  
2 Fifty-eighth Idaho Legislature.

**Statement of Purpose**

**HB 844**

This is the fiscal year 2007 employee compensation package. The Legislature previously passed S1263, which was the supplemental appropriation to begin the FY 2007 3% Change in Employee Compensation (CEC) early with funding for the balance of FY 2006. This bill contains the fiscal year 2007 counterpart to S1263 to provide a 3% increase in personnel costs to be used for salary increases. Consistent with current law, all salary increases shall be based on merit. Section 1 provides legislative intent, directs the Division of Human Resources to perform certain duties, and provides directions for implementation. Section 2 provides directions to the Department of Administration regarding medical insurance holiday, life insurance holiday, and increases in the medical insurance program. Section 3 is the FY 2007 CEC Appropriation for 16 pay periods (other 10 pay periods are in the base budgets per S1263). Sections 4-6 provide targeted CEC amounts by program and by job class. Section 7 directs state agencies and institutions to utilize salary savings to provide for employee salary needs and authorizes and encourages agencies and institutions to consider market competitive pay rates and specific occupational inequities when allocating salary increases. Section 8 provides additional personnel costs to all agencies and institutions for the purpose of restoring funding for health insurance equal to a partial month insurance premium holiday. Section 9 directs the Department of Administration to cover the costs of mental health insurance parity as provided in H615.

**Fiscal Note**

Section 3 of this bill appropriates \$10,400,400 from the General Fund, \$4,482,000 from dedicated Funds and \$2,307,200 from federal funds for a total of \$17,189,600. This reflects a FY 2007 CEC for 16 pay periods for all state agencies and institutions.

Sections 4-6 of the bill appropriates \$5,000,000 in General Funds, \$18,800 in dedicated funds and \$1,795,500 in federal funds for a total of \$6,814,300 targeted to certain agencies for specified job classifications.

Section 8 of the bill appropriates \$2,951,500 in General Funds, \$1,797,700 in dedicated funds and \$815,900 in federal funds for a total of \$5,565,100 to restore funding removed in all FY 2007 budgets relating to a partial month insurance premium holiday.

The total fiscal impact of this legislation is: \$18,351,900 in General Funds, \$6,298,500 in dedicated funds, and \$4,918,600 in federal funds for a grand total of \$29,569,000.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

FY 2007 College and University Allocation

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.S.  
Senate Bill 1444 and House Bill 844

**BACKGROUND**

The legislature appropriates to the State Board of Education and the Board of Regents monies for the general education programs at Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs. The Board allocates the lump-sum appropriation to the four institutions based on legislative intent and Board Policy, Section V.S.

**DISCUSSION**

According to Board policy, the allocation is made in the following order: 1) each institution shall be allocated its prior year base; 2) funds for the Enrollment Workload Adjustment; 3) funds for new occupancy costs; 4) funding of special allocations; and 5) a general allocation based on proportionate share to total budget request.

**IMPACT**

This action allocates the FY 2007 College and University lump-sum appropriation to the institutions for general education programs, and system-wide needs. The funds allocated along with revenue generated from potential fee increases will establish the operating budgets for the general education program for FY 2007. The FY 2007 Allocation, shown on page 9, consists of the lump-sum appropriation, SB1444, and the employee compensation (CEC) / additional health benefits appropriation (HB844).

**STAFF COMMENTS**

Based on the findings of the 2002 Task Force Report, the legislature and the Board have agreed to a funding equity settlement payment of \$3,862,900. This amount is included within the FY 2007 appropriation and provides additional funds for BSU (\$2,190,300) and ISU (\$1,672,600). This payment constitutes full, final and complete satisfaction of the entire funding equity amount originally recommended by the Board. The Board's recommendation was based upon the findings of the 2002 Task Force Report.

The lump-sum appropriation bill (SB1444), is presented on pages 3-5, the FY 2007 portion of the CEC appropriation and additional benefits amounts (HB844), on pages 6-8, and a recommended allocation for the College and Universities is presented on page 9.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOARD ACTION**

A motion to approve the allocation of the FY 2007 legislative appropriations contained in Senate Bill 1444 and House Bill 844 for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs, as presented on Page 9.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



Note to Board Members:

At agenda printing / mailing time, the College & University allocation for FY 2007 was still under review and subject to adjustment.

The page will be mailed later this week, 3-hole punched and ready for insertion into the binder, along with additional background information regarding the methodology used to allocate the lump-sum appropriation.

If you have any questions, please contact me.

Thank you.

Jeff Shinn  
208/332-1569  
[jeff.shinn@osbe.idaho.gov](mailto:jeff.shinn@osbe.idaho.gov)

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education  
**GOVERNING POLICIES AND PROCEDURES**  
**SECTION: V. FINANCIAL AFFAIRS**

**Subsection: S. Allocation of Lump Sum Appropriation:**

February 2006

---

**S. Allocation of Lump Sum Appropriation (BSU, ISU, LCSC, UI)**

1. Objectives

- a. The funding process should offer maximum institutional flexibility to allocate funds internally to carry out roles and missions established by the Board.
- b. The funding process should be a straightforward approach that can be used by the Board to express system-wide priorities.
- c. There should be a clear and understandable relationship between institutional needs, the system-wide funding request, the legislative appropriations, the allocation of funds, and the ultimate use of the funds.
- d. The funding process should not penalize institutions as the result of decisions related to the internal allocation of resources by other institutions.
- e. Any incentives that the Board uses in the funding process should be explicit.
- f. The funding process should be applied consistently from year-to-year so that there can be some level of predictability in the allocation as well as increased confidence in the outcome.
- g. The funding process should encourage cooperative programs among institutions.
- h. The funding process should be compatible with the Statewide Plan for Higher Education.

2. Methodology

The allocation shall consist of the total of the lump sum general account appropriation and actual land grant endowment receipts. The allocation shall be made in the following order:

- a. Each institution shall be allocated its base allocation of the prior year.
- b. An Enrollment Workload Adjustment shall be applied to the allocation of each institution. The adjustment shall be calculated as follows:
  - (1) A three-(3) year moving average of credit hours multiplied by the program weights shall be used. The three (3) years to be used shall be those which precede the year

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

of the allocation and shall consist of two (2) years of actual and one (1) year of estimated credit hours.

- (2) Effective with the FY 1990 allocation, credit hours generated from externally funded sources and contracts shall be removed from this adjustment. Credit hours for in-service teacher education shall not be removed.
- (3) The total budget base of the institutions shall be multiplied by 0.67 and divided by the three-(3)year moving average of total weighted credit hours for the prior year. The resultant amount per credit hour shall be multiplied by the change from the prior three-(3)year moving average of weighted credit hours for each institution to calculate the adjustment by institution.
- (4) Program weights are the weighting factors applied to four (4) categories of instructional disciplines with different weight factors by category and course level. The groups and factors follow.

<u>Group I</u> Physical Education Law Letters Library Sciences Mathematics Military Science Psychology Social Sciences	<u>Group II</u> Area Studies Business & Management Education Communications Home Economics Public Affairs Interdisciplinary Studies
<u>Group III</u> Agricultural & Natural Resources Architecture & Environmental Design Biological Sciences Fine & Applied Arts Foreign Languages Physical Sciences	<u>Group IV</u> Engineering Health Professions Computer & Information Sciences

The weighting factors for the above categories are as follows:

<u>Course Level</u>	<u>Category</u>			
	I	II	III	IV
Lower Division	1.00	1.30	1.60	3.00
Upper Division	1.50	1.90	2.50	3.50
Masters	3.50	3.50	6.00	6.50
Doctoral	5.00	6.25	7.50	10.00
Law	3.50	--	--	--

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
APRIL 20-21, 2006**

---

An additional five percent (5%) emphasis factor is given to the Primary Emphasis areas at each institution. These areas are:

<u>Boise State University</u> Business Social Science (includes Economics) Public Affairs Performing Arts (excluding Art) Education Engineering	<u>Idaho State University</u> Health Professions Biological Sciences Physical Sciences Education
<u>University of Idaho</u> Agriculture Forestry Mines Engineering Architecture Law Foreign Languages Education	<u>Lewis-Clark State College</u> Business Criminal Justice Nursing Social Work Education

- c. Operations and maintenance funds (custodial, maintenance, and utilities) for new, major general education capital improvement projects shall be allocated to affect institutions.
- d. Decision units above the base shall be consistent with the legislative budget request. The allocation of these decision units to the institutions shall be based on the proportionate share of each institution in the total budget request for these decision units applied to the increase in appropriations above the base excluding special allocations.
- e. The Board may also allocate funds for special activities or projects at the discretion of the Board.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY - contined**

LEGISLATURE OF THE STATE OF IDAHO  
Fifty-eighth Legislature                      Second Regular Session - 2006

IN THE SENATE  
**SENATE BILL NO. 1444**  
BY FINANCE COMMITTEE

1    AN ACT

2   APPROPRIATING MONEYS FOR GENERAL EDUCATION PROGRAMS AT BOISE STATE UNIVERSITY,  
3   IDAHO STATE UNIVERSITY, LEWIS-CLARK STATE COLLEGE, THE UNIVERSITY OF IDAHO  
4   AND FOR THE OFFICE OF THE STATE BOARD OF EDUCATION FOR FISCAL YEAR 2007;  
5   ESTABLISHING AMOUNTS TO BE EXPENDED FOR SYSTEMWIDE PROGRAMS; PROVIDING FOR  
6   A FUNDING EQUITY PAYMENT TO BOISE STATE UNIVERSITY AND IDAHO STATE UNIVER-  
7   SITY; DIRECTING THE STATE BOARD OF EDUCATION TO PROVIDE A SYSTEM OF  
8   REPORTING FACULTY AND STAFF TURNOVER; AND REAPPROPRIATING CERTAIN  
9   UNEX-PENDED AND UNENCUMBERED BALANCES.

10 Be It Enacted by the Legislature of the State of Idaho:

11    SECTION 1. There is hereby appropriated to the State Board of Education  
12 and the Board of Regents of the University of Idaho for Boise State Univer-  
13 sity, Idaho State University, Lewis-Clark State College, the University of  
14 Idaho, and the Office of the State Board of Education the following amount to  
15 be expended for the designated programs from the listed funds for the period  
16 July 1, 2006, through June 30, 2007:

17 FOR:

18 General Education Programs	\$371,660,500
19 FROM:	
20 General Fund	\$238,823,800
21 Economic Recovery Reserve Fund	4,686,100
22 Agricultural College Endowment Fund	661,200
23 Charitable Institutions Endowment Fund	629,700
24 Normal School Endowment Income Fund	2,095,900
25 Scientific School Endowment Income Fund	2,375,800
26 University Endowment Income Fund	1,822,600
27 Unrestricted Fund	96,830,600
28 UI Restricted Fund	<u>23,734,800</u>
29 TOTAL	<u>\$371,660,500</u>

30    SECTION 2. SYSTEMWIDE PROGRAMS. Of the amount appropriated from the Gen-  
31 eral Fund in Section 1 of this act, an amount not to exceed \$100,000 shall be  
32 used by the Office of the State Board of Education for systemwide needs; an  
33 amount not to exceed \$1,440,000 may be used for the mission and goals of the  
34 Higher Education Research Council; an amount not to exceed \$1,575,000 may be  
35 used for the competitive Idaho Technology Incentive Grant Program to foster  
36 innovative learning approaches using technology, and to promote the Idaho  
37 Electronic Campus; and an amount not to exceed \$500,000 may be used for  
38 teacher preparation activities associated with Idaho's Comprehensive Literacy  
39 Act.

40    SECTION 3. FUNDING EQUITY SETTLEMENT. In 2002, the Idaho State Board of  
41 Education (hereinafter "Board") approved the Task Force Report on Funding  
42 Equity based upon MGT of America's "Equity Study" dated June 21, 2001. This  
1 study determined, among other things, that funding inequity existed internally  
2 among the universities for instructional programs. Pursuant to the findings of  
3 this report and recommendations of the Board, the Idaho Legislature and the  
4 Board have hereby agreed to a funding equity settlement payment in the amount  
5 of \$3,862,900 which shall be allocated by the Board as follows: \$2,190,300 to

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

6 Boise State University and \$1,672,600 to Idaho State University. This payment  
7 shall constitute full, final and complete satisfaction of the entire funding  
8 equity amount originally recommended by the Board. Neither the Board nor any  
9 institution shall request additional moneys for funding equity in future years  
10 based upon the findings of the 2002 Task Force Report or related Board recom-  
11 mendations.

12 SECTION 4. PERSONNEL TURNOVER. The State Board of Education shall con-  
13 tinue to provide a standardized system for tracking and reporting meaningful  
14 data about faculty, nonfaculty exempt, and classified staff turnover at the  
15 state's institutions of higher education. These statistics shall be available  
16 to the Division of Financial Management and the Legislative Services Office no  
17 later than November 1 of each year.

18 SECTION 5. CARRYOVER AUTHORITY. There is hereby reappropriated to the  
19 State Board of Education and the Board of Regents for the University of Idaho  
20 for Boise State University, Idaho State University, the University of Idaho,  
21 Lewis-Clark State College, and the Office of the State Board of Education, any  
22 non-General Fund unexpended and unencumbered balances from fiscal year 2006,  
23 to be used for nonrecurring expenditures for the period July 1, 2006, through  
24 June 30, 2007.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

**Statement of Purpose – RS15260**

This is the fiscal year 2007 appropriation for Idaho's 4-year College & Universities in the amount of \$371,660,500.

**Fiscal Note**

	<b>FTP</b>	<b>Gen</b>	<b>Ded</b>	<b>Fed</b>	<b>Total</b>
<b>FY 2006 Original Appropriation</b>	<b>3,672.55</b>	<b>228,934,100</b>	<b>125,427,300</b>	<b>0</b>	<b>354,361,400</b>
Reappropriations	0.00	0	43,894,600	0	43,894,600
HB 395 One-time 1% Salary Increase	0.00	2,376,400	0	0	2,376,400
Omnibus CEC Supplemental	0.00	2,822,400	0	0	2,822,400
Other Approp Adjustments	0.00	0	0	0	0
<b>FY 2006 Total Appropriation</b>	<b>3,672.55</b>	<b>234,132,900</b>	<b>169,321,900</b>	<b>0</b>	<b>403,454,800</b>
Non-Cognizable Funds and Transfers	44.94	0	8,164,100	0	8,164,100
<b>FY 2006 Estimated Expenditures</b>	<b>3,717.49</b>	<b>234,132,900</b>	<b>177,486,000</b>	<b>0</b>	<b>411,618,900</b>
Removal of One-Time Expenditures	0.00	(2,376,400)	(48,142,500)	0	(50,518,900)
Base Adjustments	0.00	954,700	(954,700)	0	0
<b>FY 2007 Base</b>	<b>3,717.49</b>	<b>232,711,200</b>	<b>128,388,800</b>	<b>0</b>	<b>361,100,000</b>
Benefit Costs	0.00	(2,497,900)	(820,000)	0	(3,317,900)
Inflationary Adjustments	0.00	987,500	330,900	0	1,318,400
Replacement Items	0.00	492,400	5,867,800	0	6,360,200
Statewide Cost Allocation	0.00	137,900	0	0	137,900
Change in Employee Compensation	0.00	0	0	0	0
Nondiscretionary Adjustments	0.00	1,707,300	0	0	1,707,300
<b>FY 2007 Program Maintenance</b>	<b>3,717.49</b>	<b>233,538,400</b>	<b>133,767,500</b>	<b>0</b>	<b>367,305,900</b>
<b>Enhancements</b>					
<b>College and Universities</b>					
1. Occupancy Costs	2.85	462,600	29,100	0	491,700
2. Salary Competitiveness	0.00	0	0	0	0
3. Funding Equity	0.00	3,862,900	0	0	3,862,900
4. New Staff and Instruction Pgms	0.00	0	0	0	0
5. Physical Plant Maintenance	0.00	0	0	0	0
6. Operating & Technology Support	0.00	0	0	0	0
7. Library Support	0.00	0	0	0	0
8. Endowment Funds Adjustment	0.00	959,900	(959,900)	0	0
9. Governor's Initiative - Science & Tech	0.00	0	0	0	0
Lump Sum or Other Adjustments	0.00	0	0	0	0
<b>FY 2007 Total</b>	<b>3,720.34</b>	<b>238,823,800</b>	<b>132,836,700</b>	<b>0</b>	<b>371,660,500</b>
Chg from FY 2006 Orig Approp	47.79	9,889,700	7,409,400	0	17,299,100
% Chg from FY 2006 Orig Approp.	1.3%	4.3%	5.9%		4.9%

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY – continued**

|||| LEGISLATURE OF THE STATE OF IDAHO      ||||  
Fifty-eighth Legislature                      Second Regular Session - 2006

IN THE HOUSE OF REPRESENTATIVES

**HOUSE BILL NO. 844**

BY APPROPRIATIONS COMMITTEE

1

AN ACT

2 RELATING TO APPROPRIATIONS; STATING INTENT OF THE LEGISLATURE; DIRECTING THE  
3 DEPARTMENT OF ADMINISTRATION TO PAY ESTIMATED FISCAL YEAR 2007 INCREASES  
4 IN GROUP MEDICAL INSURANCE PREMIUMS, TO PAY ONE MONTH OF GROUP MEDICAL  
5 INSURANCE PREMIUMS AND TO PAY BASIC LIFE AND DISABILITY PREMIUMS FOR THE  
6 EMPLOYER FOR SEVEN MONTHS; APPROPRIATING ADDITIONAL MONEYS FOR FISCAL YEAR  
7 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSONNEL COSTS; APPRO-  
8 PRIATING ADDITIONAL MONEYS TO STATE AGENCIES FOR FISCAL YEAR 2007 FOR PER-  
9 SONNEL COSTS OF TARGETED JOB CLASSIFICATIONS; APPROPRIATING ADDITIONAL  
10 MONEYS TO THE ATTORNEY GENERAL FOR SPECIFIED PERSONNEL COSTS; APPROPRIAT-  
11 ING ADDITIONAL MONEYS TO THE SCHOOL FOR THE DEAF AND THE BLIND FOR SPECI-  
12 FIED PERSONNEL COSTS; DIRECTING STATE AGENCIES AND INSTITUTIONS REGARDING  
13 THE USE AND REPORTING OF SALARY SAVINGS; APPROPRIATING ADDITIONAL MONEYS  
14 FOR FISCAL YEAR 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSON-  
15 NEL COSTS; AND EXPRESSING LEGISLATIVE INTENT THAT THE DEPARTMENT OF ADMIN-  
16 ISTRATION USE RESERVES TO COVER THE COSTS OF MENTAL HEALTH INSURANCE PAR-  
17 TITY FOR STATE EMPLOYEES FOR FISCAL YEAR 2007.

18 Be It Enacted by the Legislature of the State of Idaho:

19 SECTION 1. LEGISLATIVE INTENT. (1) Pursuant to the recommendations of the  
20 Legislative Change in Employee Compensation Committee, it is the policy of the  
21 state of Idaho to provide a total compensation system that attracts, retains  
22 and recognizes state employees for their valuable service. The foundation of  
23 this system is to pay competitive job market average salaries, provide a qual-  
24 ity benefits package, and reward performance with a merit based compensation  
25 philosophy.

26 (2) Notwithstanding any other provision of law to the contrary, the Divi-  
27 sion of Human Resources is hereby directed to revise the current salary and  
28 pay grade structure to increase the number of pay grades and decrease the dis-  
29 tance between pay grade midpoints. The fiscal impact of such changes shall  
30 not exceed the total amount appropriated for salary increases for fiscal year  
31 2007. The Division of Human Resources is further directed to assign classifi-  
32 cations to the revised salary structure using Hay points and market data. Such  
33 assignments shall be made in a manner that minimizes salary compression.  
34 Employees who do not have satisfactory performance are not eligible for salary  
35 increases due to pay grade assignment changes, even if this results in being  
36 paid outside the pay grade.

37 (3) Pay for performance shall provide faster salary advancement for  
38 higher performers based on a merit increase matrix developed by the Division  
39 of Human Resources. Such matrix shall be based upon the employee's proximity  
40 to the state midpoint market average and the employee's relative performance.  
41 Such matrix may be adapted by each agency to meet their specific needs when



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

42 approved by the Division of Human Resources.

43 (4) The Division of Human Resources shall approve all compensation and  
44 distribution plans to ensure that they are consistent with the policies con-  
1 contained herein. The Division of Financial Management shall ensure that each  
2 agency and higher education institution compensation plan is implemented con-  
3 sistent with their respective appropriation and the intent of this act.

4 (5) Furthermore, nonclassified employees of the executive branch, as well  
5 as employees of the legislative and judicial branches, shall be treated in a  
6 manner consistent with the intent of this act.

7 SECTION 2. The change in state employee group medical insurance providers  
8 has created a one (1) time opportunity to use unexpended reserves from the  
9 previous contract to pay for the fiscal year 2007 estimated increase in group  
10 medical insurance premiums, as well as a one (1) month premium holiday for  
11 group medical insurance. As a result, the Department of Administration is  
12 directed to pay from reserves from the previous medical insurance contract the  
13 estimated fiscal year 2007 increases in group medical insurance premiums for  
14 the employer and for state employees and state retirees participating in the  
15 state's group medical insurance plan. In addition, the Department of Adminis-  
16 tration is directed to pay from reserves one (1) month of group medical insur-  
17 ance premiums for the employer and for state employees and retirees partici-  
18 pating in the state's group medical insurance plan. The Legislature also finds  
19 that reserves in the basic life and disability insurance plan have created a  
20 one (1) time opportunity to use the unexpended reserves to pay for seven (7)  
21 months of premiums for the employer. As a result, the Department of Adminis-  
22 tration is directed to pay the employer's basic life and disability insurance  
23 premiums from reserves from the basic life and disability insurance contract  
24 for a seven (7) month period during fiscal year 2007.

25 SECTION 3. In addition to any other appropriation provided by law, there  
26 is hereby appropriated to the following state agencies and state institutions  
27 the following amounts to be expended for the designated programs for personnel  
28 costs only from the listed funds for the period July 1, 2006, through June 30,  
29 2007:

35 (2) STATE BOARD OF EDUCATION

36 COLLEGE AND UNIVERSITIES:

37 FROM:

38 General Fund	\$4,019,400	
39 Normal School Endowment Income Fund		19,800
40 Unrestricted Fund	469,300	
41 TOTAL	\$ 4,508,500	

16 SECTION 7. State agencies and institutions are hereby directed to allo-  
17 cate, based on performance, salary savings to provide for employee salary  
18 needs before other operational budget priorities are considered. One-time  
19 salary increases may be given if the salary savings are one-time in nature.  
20 Ongoing salary increases may be given if the salary savings are expected to be  
21 ongoing in nature. Where applicable, employees whose salaries are below the  
22 midpoint of their pay grade or occupational groups with significant turnover  
23 rates shall be considered first in the order of salary savings distributions.  
24 State departments and institutions shall submit a report on a form developed  
25 by the Division of Financial Management and the Legislative Services Office,  
26 and included in the Budget Development Manual, by September 1, 2006, as a part  
27 of their budget submission regarding all one-time and ongoing salary savings  
28 reallocated or reverted in the preceding fiscal year.

29 SECTION 8. In addition to any other appropriation provided by law, there  
30 is hereby appropriated to the following state agencies and state institutions  
31 the following amounts to be expended for the designated programs for personnel

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

32 costs only from the listed funds for the period July 1, 2006, through June 30,  
33 2007:  
35 (1) STATE BOARD OF EDUCATION  
36 COLLEGE AND UNIVERSITIES:  
37 FROM:  
38 General Fund \$883,200  
39 Normal School Endowment Income Fund 19,800  
40 Unrestricted Fund 189,000  
41 TOTAL \$1,092,000  
1 House Bill No. 615, as enacted by the Second Regular Session of the  
2 Fifty-eighth Idaho Legislature.

Statement of Purpose / Fiscal Impact  
Statement of Purpose  
RS16181C2

This is the fiscal year 2007 employee compensation package. The Legislature previously passed S1263, which was the supplemental appropriation to begin the FY 2007 3% Change in Employee Compensation (CEC) early with funding for the balance of FY 2006. This bill contains the fiscal year 2007 counterpart to S1263 to provide a 3% increase in personnel costs to be used for salary increases. Consistent with current law, all salary increases shall be based on merit. Section 1 provides legislative intent, directs the Division of Human Resources to perform certain duties, and provides directions for implementation. Section 2 provides directions to the Department of Administration regarding medical insurance holiday, life insurance holiday, and increases in the medical insurance program. Section 3 is the FY 2007 CEC Appropriation for 16 pay periods (other 10 pay periods are in the base budgets per S1263). Sections 4-6 provide targeted CEC amounts by program and by job class. Section 7 directs state agencies and institutions to utilize salary savings to provide for employee salary needs and authorizes and encourages agencies and institutions to consider market competitive pay rates and specific occupational inequities when allocating salary increases. Section 8 provides additional personnel costs to all agencies and institutions for the purpose of restoring funding for health insurance equal to a partial month insurance premium holiday. Section 9 directs the Department of Administration to cover the costs of mental health insurance parity as provided in H615.

Fiscal Note

Section 3 of this bill appropriates \$10,400,400 from the General Fund, \$4,482,000 from dedicated Funds and \$2,307,200 from federal funds for a total of \$17,189,600. This reflects a FY 2007 CEC for 16 pay periods for all state agencies and institutions.

Sections 4-6 of the bill appropriates \$5,000,000 in General Funds, \$18,800 in dedicated funds and \$1,795,500 in federal funds for a total of \$6,814,300 targeted to certain agencies for specified job classifications.

Section 8 of the bill appropriates \$2,951,500 in General Funds, \$1,797,700 in dedicated funds and \$815,900 in federal funds for a total of \$5,565,100 to restore funding removed in all FY 2007 budgets relating to a partial month insurance premium holiday.

The total fiscal impact of this legislation is: \$18,351,900 in General Funds, \$6,298,500 in dedicated funds, and \$4,918,600 in federal funds for a grand total of \$29,569,000.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Allocation of FY 2006 General Fund Appropriation for Community Colleges

**APPLICABLE STATUTE, RULE, OR POLICY**

SB1442 (2006)

**BACKGROUND**

The legislature makes an annual appropriation to the State Board of Education for Community College support. In the past, an informal agreement between the presidents of the two colleges resulted in the allocation of state General Funds equally (50%/50%) between the College of Southern Idaho and North Idaho College.

**DISCUSSION**

For fiscal year 2006, the legislature added intent language in the appropriation bill (SB1181) requiring the Board to develop an allocation formula which was used to distribute appropriated General Funds to North Idaho College and the College of Southern Idaho. Allocation factors may be based on each institution's enrollment growth, academic structure, personnel and infrastructure needs, or other factors the State Board of Education deems appropriate.

**IMPACT**

Board staff and representatives from the two community colleges prepared a proposed allocation method for the distribution of the appropriated General Fund (see TAB 7). The allocation for NIC and CSI on page 5 has been prepared based upon the assumption that the proposed allocation method in TAB 7 will be approved by the Board.

**STAFF COMMENTS**

Attached is a letter signed by the presidents of the two community colleges agreeing to an allocation plan for FY 2006, and requesting permission to conduct a more comprehensive analysis of the factors identified in SB1181 (see Attachment 1). These discussions will occur in concert with Board staff.

For fiscal year 2007, Board staff and leadership of the two community colleges consulted regarding development of an allocation formula based on factors outlined in the intent language contained in the FY 2006 appropriation bill.

Staff recommends approval of the FY 2007 allocation for Community Colleges as shown on Attachment 2, page 5, line 18, presuming the Board approved the allocation method for distributing the appropriation, as contained in TAB 7.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOARD ACTION**

A motion to approve the FY 2007 allocation of general funds for community college support as follows: \$11,564,200 to the College of Southern Idaho and \$10,503,000 to North Idaho College as shown on Page 3, line 20.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

**STATE APPROPRIATION ALLOCATION PROCESS**  
**COLLEGE OF SOUTHERN IDAHO and NORTH IDAHO COLLEGE**  
**Fiscal Year 2007**

		(a) <b>CSI</b>	(b) <b>NIC</b>	(c) <b>Total</b>
1	Prior Year Budget Base	9,877,700	9,877,700	19,755,400
2				
3	Current Year MCO and Line Item Increases (1st Yr 2006)	547,600	220,900	768,500
4				
5	Prior Year FTE Used to Allocate Base	50.80%	49.20%	100.00%
6	Percentage of Actual FTE Split Based on FY06	54.36%	45.64%	100.00%
7	6-5 Difference Between Actual and Prior Year FTE Split	3.56%	-3.56%	0.00%
8				
9	Limit on Annual Change in FTE Allocation	1.50%	-1.50%	0.00%
10	5+9 FTE Used to Allocate New Base	52.30%	47.70%	100.00%
11				
12	Current Year MCO and Line Item Increases	715,200	861,800	1,577,000
13	3+12 Current Year Amount Not Allocated by FTE	1,262,800	1,082,700	2,345,500
14				
15	1+13 Current Year Estimated Total Appropriation	11,140,500	10,960,400	22,100,900
16	-13 Less: Amount Not Allocated by FTE	(1,262,800)	(1,082,700)	(2,345,500)
17	15+16 Current Year New Base	9,877,700	9,877,700	19,755,400
18				
19	17*10 Current Year Base Allocation	10,332,100	9,423,300	19,755,400
20	13+19 Current Year Total Appropriation	11,594,900	10,506,000	22,100,900
21				
22	Prior Year Total Appropriation	10,425,300	10,098,600	20,523,900
23	20/21 Current Year Percentage Increase over Prior Year	11.22%	4.03%	7.68%
24				
25	17*6+13 Current Year Allocation Without 1.5% FTE Limitation	12,001,800	10,099,100	22,100,900
26	25-20 Current Year Foregone Allocation Due From/(Due To)	406,900	(406,900)	-

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

||| LEGISLATURE OF THE STATE OF IDAHO |||  
Fifty-eighth Legislature Second Regular Session - 2006

IN THE SENATE

**SENATE BILL NO. 1442**  
BY FINANCE COMMITTEE

1 AN ACT

2 APPROPRIATING MONEYS FOR COMMUNITY COLLEGE SUPPORT FOR FISCAL YEAR 2007;  
AND EXPRESSING LEGISLATIVE INTENT IN REGARD TO ALLOCATION OF GENERAL FUNDS.

4 Be It Enacted by the Legislature of the State of Idaho:

5 SECTION 1. There is hereby appropriated to the State Board of Education  
6 for Community College Support the following amount to be expended according to  
7 the designated expense class from the listed funds for the period July 1,  
8 2006, through June 30, 2007:

9 FOR:

10 Trustee and Benefit Payments	\$22,085,700
11 FROM:	
12 General Fund	\$21,752,000
13 Economic Recovery Reserve Fund	33,700
14 Community College Fund	<u>300,000</u>
15 TOTAL	\$22,085,700

16 SECTION 2. It is legislative intent that the State Board of Education  
17 shall allocate the moneys appropriated in Section 1 of this act between the  
18 College of Southern Idaho and North Idaho College.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**Statement of Purpose RS 15255**

This is the fiscal year 2007 appropriation for the Community Colleges in the amount of \$22,085,700.

**Fiscal Note**

	FTP	Gen	Ded	Fed	Total
<b>FY 2006 Original Appropriation</b>	<b>0.00</b>	<b>20,523,900</b>	<b>300,000</b>	<b>0</b>	<b>20,823,900</b>
HB 395 One-time 1% Salary Increase	0.00	139,900	0	0	139,900
Omnibus CEC Supplemental	0.00	153,700	0	0	153,700
Other Approp Adjustments	0.00	0	0	0	0
<b>FY 2006 Total Appropriation</b>	<b>0.00</b>	<b>20,817,500</b>	<b>300,000</b>	<b>0</b>	<b>21,117,500</b>
Non-Cognizable Funds and Transfers	0.00	0	0	0	0
<b>FY 2006 Estimated Expenditures</b>	<b>0.00</b>	<b>20,817,500</b>	<b>300,000</b>	<b>0</b>	<b>21,117,500</b>
Removal of One-Time Expenditures	0.00	(139,900)	0	0	(139,900)
<b>FY 2007 Base</b>	<b>0.00</b>	<b>20,677,600</b>	<b>300,000</b>	<b>0</b>	<b>20,977,600</b>
Benefit Costs	0.00	(86,800)	(400)	0	(87,200)
Inflationary Adjustments	0.00	69,500	200	0	69,700
Replacement Items	0.00	5,100	33,700	0	38,800
Change in Employee Compensation	0.00	0	0	0	0
Nondiscretionary Adjustments	0.00	424,800	200	0	425,000
<b>FY 2007 Program Maintenance</b>	<b>0.00</b>	<b>21,090,200</b>	<b>333,700</b>	<b>0</b>	<b>21,423,900</b>
<b>Enhancements</b>					
<b>Community Colleges</b>					
1. Occupancy Costs	0.00	661,800	0	0	661,800
2. Workforce Dev / Off Campus Centers	0.00	0	0	0	0
3. Off-Campus Center Development	0.00	0	0	0	0
4. Testing Center Expansion	0.00	0	0	0	0
5. Development of Hybrid Classes	0.00	0	0	0	0
Lump Sum or Other Adjustments	0.00	0	0	0	0
<b>FY 2007 Total</b>	<b>0.00</b>	<b>21,752,000</b>	<b>333,700</b>	<b>0</b>	<b>22,085,700</b>
Chg from FY 2006 Orig Approp	0.00	1,228,100	33,700	0	1,261,800
% Chg from FY 2006 Orig Approp.		6.0%	11.2%		6.1%

Line Item #1 is included which funds ongoing occupancy costs for the addition to the Fine Arts Center at CSI and the new Health & Sciences building at NIC.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

||| LEGISLATURE OF THE STATE OF IDAHO |||  
Fifty-eighth Legislature Second Regular Session - 2006

IN THE HOUSE OF REPRESENTATIVES  
**HOUSE BILL NO. 844**  
BY APPROPRIATIONS COMMITTEE

1 AN ACT

2 RELATING TO APPROPRIATIONS; STATING INTENT OF THE LEGISLATURE; DIRECTING THE  
3 DEPARTMENT OF ADMINISTRATION TO PAY ESTIMATED FISCAL YEAR 2007 INCREASES  
4 IN GROUP MEDICAL INSURANCE PREMIUMS, TO PAY ONE MONTH OF GROUP MEDICAL  
5 INSURANCE PREMIUMS AND TO PAY BASIC LIFE AND DISABILITY PREMIUMS FOR THE  
6 EMPLOYER FOR SEVEN MONTHS; APPROPRIATING ADDITIONAL MONEYS FOR FISCAL YEAR  
7 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSONNEL COSTS; APPRO-  
8 PRIATING ADDITIONAL MONEYS TO STATE AGENCIES FOR FISCAL YEAR 2007 FOR PER-  
9 SONNEL COSTS OF TARGETED JOB CLASSIFICATIONS; APPROPRIATING ADDITIONAL  
10 MONEYS TO THE ATTORNEY GENERAL FOR SPECIFIED PERSONNEL COSTS; APPROPRIAT-  
11 ING ADDITIONAL MONEYS TO THE SCHOOL FOR THE DEAF AND THE BLIND FOR SPECI-  
12 FIED PERSONNEL COSTS; DIRECTING STATE AGENCIES AND INSTITUTIONS REGARDING  
13 THE USE AND REPORTING OF SALARY SAVINGS; APPROPRIATING ADDITIONAL MONEYS  
14 FOR FISCAL YEAR 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSON-  
15 NEL COSTS; AND EXPRESSING LEGISLATIVE INTENT THAT THE DEPARTMENT OF  
16 ADMINISTRATION USE RESERVES TO COVER THE COSTS OF MENTAL HEALTH  
INSURANCE

17 PARITY FOR STATE EMPLOYEES FOR FISCAL YEAR 2007.

18 Be It Enacted by the Legislature of the State of Idaho:

19 SECTION 1. LEGISLATIVE INTENT.(1) Pursuant to the recommendations of the  
20 Legislative Change in Employee Compensation Committee, it is the policy 21 of the state of  
Idaho to provide a total compensation system that  
22 attracts, retains and recognizes state employees for their valuable  
23 service. The foundation of this system is to pay competitive job market  
24 average salaries, provide a quality benefits package, and reward  
25 performance with a merit based compensation philosophy.

26(2) Notwithstanding any other provision of law to the contrary, the  
27 Division of Human Resources is hereby directed to revise the current  
28 salary and pay grade structure to increase the number of pay grades and  
29 decrease the distance between pay grade midpoints. The fiscal impact of 30 such changes shall not  
exceed the total amount appropriated for salary  
31 increases for fiscal year 2007. The Division of Human Resources is further 32 directed to assign  
classifications to the revised salary structure using 33 Hay points and market data. Such assignments  
shall be made in a manner that minimizes salary compression.

34 Employees who do not have satisfactory performance are not eligible for  
35 salary increases due to pay grade assignment changes, even if this  
36 results in being paid outside the pay grade.

37 (3) Pay for performance shall provide faster salary advancement for  
38 higher performers based on a merit increase matrix developed by the  
39 Division of Human Resources. Such matrix shall be based upon the  
40 employee's proximity to the state midpoint market average and the  
41 employee's relative performance Such matrix may be adapted by each agency 42 to meet their  
specific needs when approved by the Division of Human

43 Resources.(4) The Division of Human Resources shall approve all  
44 compensation and distribution plans to ensure that they are consistent  
1 with the policies contained herein. The Division of Financial Management

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

2 shall ensure that each agency and higher education institution compensation 3 plan is implemented consistent with their respective appropriation and the 4 intent of this act. (5) Furthermore, nonclassified employees of the

5 executive branch, as well as employees of the legislative and judicial  
6 branches, shall be treated in a manner consistent with the intent of this act.

SECTION 2. The change in state employee group medical insurance providers

8 has created a one (1)time opportunity to use unexpended reserves from the 9previous contract to pay for the fiscal year 2007 estimated increase in group

10 medical insurance premiums, as well as a one (1) month premium holiday for 11 group medical insurance. As a result, the Department of Administration is

12 directed to pay from reserves from the previous medical insurance contract the  
13 estimated fiscal year 2007 increases in group medical insurance premiums for

14 the employer and for state employees and state retirees participating in the  
15 state's group medical insurance plan. In addition, the Department of

16 Administration is directed to pay from reserves one (1) month of group medical insurance  
17 premiums for the employer and for state employees and retirees partici-

18 pating in the state's group medical insurance plan. The Legislature also finds  
19that reserves in the basic life and disability insurance plan have createda

20 one (1) time opportunity to use the unexpended reserves to pay for seven (7)months of premiums for the employer. As a result, the Department of Administration is directed to pay the employer's basic life and disability insurance

23 premiums from reserves from the basic life and disability insurance contract  
24 for a seven (7) month period during fiscal year 2007.

25 SECTION 3. In addition to any other appropriation provided by law, there  
26 is hereby appropriated to the following state agencies and state institutions  
27 the following amounts to be expended for the designated programs for personnel  
28 costs only from the listed funds for the period July 1, 2006, through June 30,2007:

42 (3) STATE BOARD OF EDUCATION

43 COMMUNITY COLLEGE SUPPORT:

44 FROM:

45 General Fund \$ 245,400

SECTION 7. State agencies and institutions are hereby directed to allo-

17 cate, based on performance, salary savings to provide for employee salary  
18 needs before other operational budget priorities are considered. One-time  
19 salary increases may be given if the salary savings are one-time in nature.

20 Ongoing salary increases may be given if the salary savings are expected to be  
21 ongoing in nature. Where applicable, employees whose salaries are below the  
22 midpoint of their pay grade or occupational groups with significant turnover  
23 rates shall be considered first in the order of salary savings distributions.

24 State departments and institutions shall submit a report on a form developed  
25 by the Division of Financial Management and the Legislative Services Office,  
26 and included in the Budget Development Manual, by September 1, 2006, as a part  
27 of their budget submission regarding all one-time and ongoing salary savings  
28 reallocated or reverted in the preceding fiscal year.

29 SECTION 8. In addition to any other appropriation provided by law, there  
30 is hereby appropriated to the following state agencies and state institutions

31 the following amounts to be expended for the designated programs for personnel  
32 costs only from the listed funds for the period July 1, 2006, through June 30,2007:

42 (2) STATE BOARD OF EDUCATION

43 COMMUNITY COLLEGES

44 COMMUNITY COLLEGE SUPPORT:

45 FROM:

46 General Fund \$ 69,800

**INSTITUTION / AGENCY AGENDA**  
**DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION**

**SUBJECT**

Allocation of the State Division of Professional-Technical Education Appropriation.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.C.1.d.

Senate Bill 1463 (2006)

House Bill 844 (2006)

**BACKGROUND**

The Idaho Legislature appropriates funds for Professional-Technical Education to the Division of Professional-Technical Education in five designated programs: State Leadership and Technical Assistance, General programs, Postsecondary programs, Underprepared and Unprepared Adults/Displaced Homemakers, and Career Information System. The Division of Professional-Technical Education requests approval of the allocation of the FY2007 appropriated funds shown in EXHIBIT A.

**DISCUSSION**

The allocation is based on funding in Senate Bill 1463, EXHIBIT B, House Bill No. 844, EXHIBIT C, and provisions of the State Plan for Professional-Technical Education. The postsecondary allocation is based on the annual plan and budget request from the several Technical Colleges. The General Fund reflects an overall increase of 4.58%, including maintenance level increases for the cost of employee benefits, statewide cost allocation increases, a 1.9% inflationary increase, library books and periodicals (EITC), capacity building/workload adjustment, secondary workload adjustment and professional-technical schools, and replacement operating expenses and capital outlay items. Line item requests for postsecondary instructional equipment and secondary workload adjustment were funded on a one-time basis.

**IMPACT**

Establishes the FY2007 operating budget for the Division of Professional Technical Education, including General (high school) and Postsecondary (college/university) programs.

**STAFF COMMENTS AND RECOMMENDATIONS**

Board approval is necessary to allow the Division of Professional-Technical Education to prepare its FY 2006 operating budget for submission at the June, 2006 Board meeting.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**INSTITUTION / AGENCY AGENDA**  
**DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION - continued**

Staff has reviewed this proposed allocation and recommends approval.

**BOARD ACTION**

A motion to approve the request from the Division of Professional-Technical Education for the allocation of the FY 2007 appropriation detailed in EXHIBIT A.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_\_

1 <b>DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION</b>		EXHIBIT A	
2 Allocation of State Division of Professional-Technical Education			
3 FY 2007 Appropriation			
		4 FY06	5 FY07
		6 Allocation	Allocation
7 Program 01 (State Leadership and Technical Assistance)			
8 By Standard Class:			
9	Personnel Costs	\$ 1,985,100	\$ 1,876,600
10	Operating Expenses	269,300	379,600
11	Capital Outlay	0	34,500
12	Totals	\$ 2,254,400	\$ 2,290,700
13			
14 By Source of Revenue:			
15	General Funds	1,843,600	1,875,200
16	Federal Funds	355,900	351,300
17	Economic Recovery Reserve Fund	54,900	64,200
18	Totals	\$ 2,254,400	\$ 2,290,700
19			
20 Program 02 (General Programs)			
21			
22 By Major Program Area:			
23	Secondary Formula	\$ 10,375,511	\$ 10,813,827
24	Professional-Technical School Added Cost	1,660,700	1,718,500
25	General Programs Leadership	266,300	276,600
26	Special Programs		
27	Federal Leadership	695,885	686,569
28	Tech Prep	624,444	624,444
29	Adult/Retraining	760,240	760,240
30	Support and Improvement Services	1,455,620	1,652,620
31	Totals	\$ 15,838,700	\$ 16,532,800
32			
33 By Source of Revenue			
34	General Funds	\$ 10,628,300	\$ 11,364,000
35	Federal Funds	5,134,200	5,084,900
36	Dedicated Funds	68,800	68,800
37	Economic Recovery Reserve Fund	7,400	15,100
38	Totals	\$ 15,838,700	\$ 16,532,800
39			
40 Program 03 (Postsecondary Programs)			
41			
42 By Technical College:			
43	Boise State University	6,817,789	7,111,257
44	College of Southern Idaho	5,502,607	5,837,320
45	Eastern Idaho Technical College	5,498,080	5,828,396
46	Idaho State University	9,648,809	10,069,411
47	Lewis-Clark State College	3,731,314	3,942,828
48	North Idaho College	3,910,301	4,245,188
49	Totals	\$ 35,108,900	\$ 37,034,400
50			
51 By Source of Revenue:			
52	General Funds	\$ 33,675,700	\$ 35,032,800
53	Unrestricted Funds	434,100	464,800
54	Economic Recovery Reserve Fund	999,100	1,536,800
55	Totals	\$ 35,108,900	\$ 37,034,400
56	Allocation of State Division of Professional-Technical Education		

57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98

FY 2007 Appropriation

	FY06 Allocation	FY07 Allocation
Program 04 (Underprepared Adults/Displaced Homemaker Program)		
By Major Program:		
Postsecondary Formula	\$ 2,053,600	\$ 2,031,500
Displaced Homemaker Program	404,600	409,100
Totals	\$ 2,458,200	\$ 2,440,600
By Source of Revenue:		
General Funds	\$ 234,600	\$ 239,100
Federal Funds	2,053,600	2,031,500
Dedicated Funds	170,000	170,000
Totals	\$ 2,458,200	\$ 2,440,600
Program 05 (Career Information System)		
By Standard Class:		
Personnel Costs	\$ 511,000	\$ 505,500
Operating Expenses	183,900	189,000
Capital Outlay	0	7,200
Totals	\$ 694,900	\$ 701,700
By Source of Revenue:		
General Funds	\$ 200,900	\$ 203,200
Federal Funds	122,400	0
Miscellaneous Revenue	362,800	488,300
Economic Recovery Reserve Fund	8,800	10,200
Totals	\$ 694,900	\$ 701,700
By Source of Revenue:		
General Funds	\$ 46,583,100	\$ 48,714,300
Federal Funds	7,666,100	7,467,700
Dedicated Funds	238,800	238,800
Unrestricted Funds	434,100	464,800
Miscellaneous Revenue	362,800	488,300
Economic Recovery Reserve Fund	1,070,200	1,626,300
Totals	\$ 56,355,100	\$ 59,000,200

**EXHIBIT B**

||||  
Fifty-eighth Legislature

LEGISLATURE OF THE STATE OF IDAHO

||||  
Second Regular Session - 2006

IN THE SENATE

SENATE BILL NO. 1463

BY FINANCE COMMITTEE

AN ACT

1 APPROPRIATING MONEYS FOR PROFESSIONAL-TECHNICAL EDUCATION FOR FISCAL YEAR  
2  
3 2007; REAPPROPRIATING ANY UNEXPENDED AND UNENCUMBERED BALANCES; SETTING  
4 FORTH THE CONDITIONS FOR REAPPROPRIATION; EXPRESSING LEGISLATIVE INTENT  
5 REGARDING RESOURCE SHARING; EXPRESSING LEGISLATIVE INTENT REGARDING THE  
6 CAREER INFORMATION SYSTEM; AND DIRECTING THE USE OF SALARY SAVINGS.

7 Be It Enacted by the Legislature of the State of Idaho:

8 SECTION 1. There is hereby appropriated to the State Board for  
9 Professional-Technical Education the following amounts to be expended by the  
10 Division of Professional-Technical Education for the designated programs  
11 according to the designated expense classes from the listed funds for the  
12 period July 1, 2006, through June 30, 2007:

	FOR PERSONNEL COSTS	FOR OPERATING EXPENDITURES	FOR CAPITAL OUTLAY	FOR TRUSTEE AND BENEFIT PAYMENTS	FOR LUMP SUM	TOTAL
I. STATE LEADERSHIP AND TECHNICAL ASSISTANCE:						
FROM:						
General						
Fund	\$1,533,800	\$308,700				\$ 1,842,500
Economic Recovery Reserve						
Fund		29,700	\$34,500			64,200
Federal Grant						
Fund	<u>302,200</u>	<u>41,200</u>				<u>343,400</u>
TOTAL	\$1,836,000	\$379,600	\$34,500			\$ 2,250,100
II. GENERAL PROGRAMS:						
FROM:						
General						
Fund	\$ 218,300	\$ 38,500		\$11,102,500		\$11,359,300
Economic Recovery Reserve						
Fund		3,800	\$11,300			15,100
Hazardous Materials/ Waste Enforcement						
Fund				68,800		68,800
Federal Grant						
Fund	<u>159,200</u>	<u>16,200</u>		<u>4,905,800</u>		<u>5,081,200</u>
TOTAL	\$ 377,500	\$ 58,500	\$11,300	\$16,077,100		\$16,524,400
III. POSTSECONDARY PROGRAMS:						
FROM:						
General						
Fund				\$34,467,900		\$34,467,900

EXHIBIT B

	FOR	FOR	FOR	FOR	FOR	
	PERSONNEL	OPERATING	CAPITAL	TRUSTEE AND	BENEFIT	FOR
	COSTS	EXPENDITURES	OUTLAY	PAYMENTS		LUMP SUM
						TOTAL
1						
2						
3						
4						
5	Economic Recovery					
6	Reserve					
7	Fund					1,536,800
8	Unrestricted					
9	Fund					<u>464,800</u>
10	TOTAL					\$36,469,500
11	IV. UNDERPREPARED ADULTS/DISPLACED HOMEMAKERS:					
12	FROM:					
13	General					
14	Fund			\$ 239,100		\$ 239,100
15	Displaced Homemaker					
16	Fund			170,000		170,000
17	Federal Grant					
18	Fund			<u>2,031,500</u>		<u>2,031,500</u>
19	TOTAL			\$ 2,440,600		\$ 2,440,600
20	V. CAREER INFORMATION SYSTEM:					
21	FROM:					
22	General					
23	Fund	\$ 173,000	\$ 26,300			\$ 199,300
24	Economic Recovery					
25	Reserve					
26	Fund		3,000	\$ 7,200		10,200
27	Miscellaneous					
28	Revenue					
29	Fund	<u>320,000</u>	<u>159,700</u>			<u>479,700</u>
30	TOTAL	\$ 493,000	\$189,000	\$ 7,200		\$ 689,200
31	GRAND					
32	TOTAL	\$2,706,500	\$627,100	\$53,000	\$18,517,700	\$36,469,500
33						\$58,373,800

SECTION 2. There is hereby reappropriated to the State Board for Professional-Technical Education for the Division of Professional-Technical Education, subject to the provisions of Section 3 of this act, the unexpended and unencumbered balance of any appropriation contained in Section 1, Chapter 385, Laws of 2005, to be used for nonrecurring expenditures, for the period July 1, 2006, through June 30, 2007.

SECTION 3. The reappropriation for the General Fund moneys granted in Section 2 of this act shall be subject to the following provisions:

(1) If the unexpended and unencumbered balance in the General Fund on June 30, 2006, is zero, the reappropriation for the General Fund moneys in Section 2 is hereby declared to be null and void.

(2) If the unexpended and unencumbered balance in the General Fund on June 30, 2006, is greater than zero but less than the total General Fund reappropriation authority granted to all state agencies, that amount reappropriated in Section 2 of this act shall be in the proportion that the reappropriation for the State Board of Education bears to the total General Fund reappropriation authority granted to all state agencies.



## EXHIBIT B

1           SECTION 4. The Legislature reaffirms that the Division of Professional-  
2 Technical Education and the Office of the State Board of Education each play  
3 unique and vital roles in the state's educational system. The Legislature  
4 authorizes these agencies to share administrative resources only to the extent  
5 necessary to achieve readily obtainable administrative efficiencies. The  
6 shared resources authorized in this section shall be narrowly defined as human  
7 resources, information technology, reception and the fiscal activities of  
8 accounts payable, payroll processing and financial statement preparation. Each  
9 division administrator shall retain management decision-making autonomy over  
10 their respective divisions. The employees of the Division of Professional-  
11 Technical Education shall not be considered or used as adjunct staff by the  
12 Office of the State Board of Education. Under no circumstances shall this  
13 arrangement impair the individual ability of these agencies to fulfill their  
14 individual missions. This authorization is automatically withdrawn to the  
15 extent it is found to be inconsistent with laws or regulations pertaining to  
16 the use of federal or dedicated funds. The Legislature shall review this  
17 authorization each year and reserves its prerogative to withdraw it at any  
18 time.

19           SECTION 5. Whereas the Idaho Career Information System is losing its fed-  
20 eral funding on June 30, 2006, it is legislative intent that the Idaho Career  
21 Information Board work with the Division of Financial Management and the Leg-  
22 islative Services Office to evaluate the long-term funding status of the  
23 Career Information System. A report of alternative funding options, potential  
24 operational expense efficiencies, and related recommendations shall be pro-  
25 vided to the Joint Finance-Appropriations Committee at its fall interim meet-  
26 ing.

27           SECTION 6. The Division of Professional-Technical Education is hereby  
28 directed to allocate salary savings, based on performance, to provide for  
29 employee salary needs before other operational budget priorities are consid-  
30 ered. Where applicable, employees whose salaries are below the midpoint of  
31 their pay grade or occupational groups with significant turnover rates shall  
32 be considered first in the order of salary savings distributions.

IN THE HOUSE OF REPRESENTATIVES  
HOUSE BILL NO. 844

BY APPROPRIATIONS COMMITTEE

AN ACT

1  
2 RELATING TO APPROPRIATIONS; STATING INTENT OF THE LEGISLATURE; DIRECTING THE  
3 DEPARTMENT OF ADMINISTRATION TO PAY ESTIMATED FISCAL YEAR 2007 INCREASES  
4 IN GROUP MEDICAL INSURANCE PREMIUMS, TO PAY ONE MONTH OF GROUP MEDICAL  
5 INSURANCE PREMIUMS AND TO PAY BASIC LIFE AND DISABILITY PREMIUMS FOR THE  
6 EMPLOYER FOR SEVEN MONTHS; APPROPRIATING ADDITIONAL MONEYS FOR FISCAL YEAR  
7 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSONNEL COSTS; APPRO-  
8 PRIATING ADDITIONAL MONEYS TO STATE AGENCIES FOR FISCAL YEAR 2007 FOR PER-  
9 SONNEL COSTS OF TARGETED JOB CLASSIFICATIONS; APPROPRIATING ADDITIONAL  
10 MONEYS TO THE ATTORNEY GENERAL FOR SPECIFIED PERSONNEL COSTS; APPROPRIAT-  
11 ING ADDITIONAL MONEYS TO THE SCHOOL FOR THE DEAF AND THE BLIND FOR SPECI-  
12 FIED PERSONNEL COSTS; DIRECTING STATE AGENCIES AND INSTITUTIONS REGARDING  
13 THE USE AND REPORTING OF SALARY SAVINGS; APPROPRIATING ADDITIONAL MONEYS  
14 FOR FISCAL YEAR 2007 TO STATE AGENCIES AND STATE INSTITUTIONS FOR PERSON-  
15 NEL COSTS; AND EXPRESSING LEGISLATIVE INTENT THAT THE DEPARTMENT OF ADMIN-  
16 ISTRATION USE RESERVES TO COVER THE COSTS OF MENTAL HEALTH INSURANCE PAR-  
17 ITY FOR STATE EMPLOYEES FOR FISCAL YEAR 2007.

18 Be It Enacted by the Legislature of the State of Idaho:

19 SECTION 1. LEGISLATIVE INTENT. (1) Pursuant to the recommendations of the  
20 Legislative Change in Employee Compensation Committee, it is the policy of the  
21 state of Idaho to provide a total compensation system that attracts, retains  
22 and recognizes state employees for their valuable service. The foundation of  
23 this system is to pay competitive job market average salaries, provide a qual-  
24 ity benefits package, and reward performance with a merit based compensation  
25 philosophy.

26 (2) Notwithstanding any other provision of law to the contrary, the Divi-  
27 sion of Human Resources is hereby directed to revise the current salary and  
28 pay grade structure to increase the number of pay grades and decrease the dis-  
29 tance between pay grade midpoints. The fiscal impact of such changes shall  
30 not exceed the total amount appropriated for salary increases for fiscal year  
31 2007. The Division of Human Resources is further directed to assign classifi-  
32 cations to the revised salary structure using Hay points and market data. Such  
33 assignments shall be made in a manner that minimizes salary compression.  
34 Employees who do not have satisfactory performance are not eligible for salary  
35 increases due to pay grade assignment changes, even if this results in being  
36 paid outside the pay grade.

37 (3) Pay for performance shall provide faster salary advancement for  
38 higher performers based on a merit increase matrix developed by the Division  
39 of Human Resources. Such matrix shall be based upon the employee's proximity  
40 to the state midpoint market average and the employee's relative performance.  
41 Such matrix may be adapted by each agency to meet their specific needs when  
42 approved by the Division of Human Resources.

43 (4) The Division of Human Resources shall approve all compensation and  
44 distribution plans to ensure that they are consistent with the policies con-

1 tained herein. The Division of Financial Management shall ensure that each  
2 agency and higher education institution compensation plan is implemented con-  
3 sistent with their respective appropriation and the intent of this act.

4 (5) Furthermore, nonclassified employees of the executive branch, as well  
5 as employees of the legislative and judicial branches, shall be treated in a  
6 manner consistent with the intent of this act.

EXHIBIT C

7 SECTION 2. The change in state employee group medical insurance providers  
 8 has created a one (1) time opportunity to use unexpended reserves from the  
 9 previous contract to pay for the fiscal year 2007 estimated increase in group  
 10 medical insurance premiums, as well as a one (1) month premium holiday for  
 11 group medical insurance. As a result, the Department of Administration is  
 12 directed to pay from reserves from the previous medical insurance contract the  
 13 estimated fiscal year 2007 increases in group medical insurance premiums for  
 14 the employer and for state employees and state retirees participating in the  
 15 state's group medical insurance plan. In addition, the Department of Adminis-  
 16 tration is directed to pay from reserves one (1) month of group medical insur-  
 17 ance premiums for the employer and for state employees and retirees partici-  
 18 pating in the state's group medical insurance plan. The Legislature also finds  
 19 that reserves in the basic life and disability insurance plan have created a  
 20 one (1) time opportunity to use the unexpended reserves to pay for seven (7)  
 21 months of premiums for the employer. As a result, the Department of Adminis-  
 22 tration is directed to pay the employer's basic life and disability insurance  
 23 premiums from reserves from the basic life and disability insurance contract  
 24 for a seven (7) month period during fiscal year 2007.

25 SECTION 3. In addition to any other appropriation provided by law, there  
 26 is hereby appropriated to the following state agencies and state institutions  
 27 the following amounts to be expended for the designated programs for personnel  
 28 costs only from the listed funds for the period July 1, 2006, through June 30,  
 29 2007:

44	(9) STATE BOARD OF EDUCATION		
45	DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION		
46	I. STATE LEADERSHIP AND TECHNICAL ASSISTANCE:		
47	FROM:		
48	General Fund	\$	24,600
49	Federal Grant Fund		5,800
50	SUBTOTAL	\$	30,400
51	II. GENERAL PROGRAMS:		
52	FROM:		
53	General Fund	\$	3,300
54	Federal Grant Fund		2,900
55	SUBTOTAL	\$	6,200
1			TOTAL
2	III. POSTSECONDARY PROGRAMS:		
3	FROM:		
4	General Fund	\$	505,400
5	IV. CAREER INFORMATION SYSTEM:		
6	FROM:		
7	General Fund	\$	2,800
8	Miscellaneous Revenue Fund		6,700
9	SUBTOTAL	\$	9,500
10	TOTAL		\$ 551,500

50 SECTION 9. It is legislative intent that for the period July 1, 2006,  
 51 through June 30, 2007, the Department of Administration use unexpended and  
 52 unencumbered reserves from the previous state employee group medical insurance  
 53 contract to cover the costs of mental health insurance parity as provided by

1 House Bill No. 615, as enacted by the Second Regular Session of the  
 2 Fifty-eighth Idaho Legislature.

EXHIBIT C

29 SECTION 8. In addition to any other appropriation provided by law, there  
 30 is hereby appropriated to the following state agencies and state institutions  
 31 the following amounts to be expended for the designated programs for personnel  
 32 costs only from the listed funds for the period July 1, 2006, through June 30,  
 33 2007:

41	(8) STATE BOARD OF EDUCATION		
42	DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION		
43	I. STATE LEADERSHIP AND TECHNICAL ASSISTANCE:		
44	FROM:		
45	General Fund	\$ 8,100	
46	Federal Grant Fund	2,100	
47	SUBTOTAL	\$ 10,200	
48	II. GENERAL PROGRAMS:		
49	FROM:		
50	General Fund	\$ 1,400	
51	Federal Grant Fund	800	
52	SUBTOTAL	\$ 2,200	
53	III. POSTSECONDARY PROGRAMS:		
54	FROM:		
55	General Fund	\$ 59,500	
1			TOTAL
2	IV. CAREER INFORMATION SYSTEM:		
3	FROM:		
4	General Fund	\$ 1,100	
5	Miscellaneous Revenue Fund	1,900	
6	SUBTOTAL	\$ 3,000	
7	TOTAL		\$ 74,900

**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: V. FINANCIAL AFFAIRS

Subsection: C. Spending Authority

April 2002

---

**1. Spending Authority**

d. Board Authorization Always Required

Irrespective of any other spending authority, the institutions, school and agencies under the governance of the Board must not expend, encumber, or otherwise use monies under their direct control without the specific or general approval by the State Board of Education or the Board of Regents of the University of Idaho and only in such amounts and for such purposes as are so authorized.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**SUBJECT**

Idaho Promise Scholarship – Approve Category B Award.

**APPLICABLE STATUTE, RULE, OR POLICY**

IDAPA 08.01.05.102.01

Sections 33-4305 and 4308, Idaho Code

**BACKGROUND**

The Idaho Promise Scholarship Category B award is for all Idaho students attending college for the first time and who have a high school grade point average of at least 3.0 or an ACT score of 20 or above. This scholarship is limited to two years and to students younger than 22 years of age. Students must maintain at least a 2.5 GPA while taking an average of 12 credits to remain eligible for the scholarship. State law requires the State Board of Education to annually set the amount of the award based on the legislative appropriation and the number of eligible students.

**DISCUSSION**

In addition to Board action regarding scholarship approval (below), a related situation may occur. During the 2004 session, the Idaho Legislature enacted permissive legislation that allows the State Board of Education to increase the annual individual amount up to \$600 and the total award up to \$1,200. If actual awards are lower than projected, the Board may choose to increase the amount of the award for the Spring 2007 semester.

The legislative appropriation for the Promise Category B Scholarship for FY07 is \$4,446,700. Idaho's colleges and universities have estimated the number of eligible freshman in the academic year 2006-07 to be approximately 8,890 students. With the award set at \$500 per student per year, the total amount awarded to all eligible students would be \$4,450,000. This leaves \$1,700 remaining.

If additional funds become available at the end of the fall semester, staff will recommend an increase in the award amount for the spring 2007 semester (at October, 2006 Board Meeting)

**IMPACT**

Provides a merit-based scholarship to Idaho high school students in an attempt to motivate students to excel in high school and attend an Idaho college. Estimated number of students receiving scholarships is 8,890.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval of the Promise Category B scholarship in the amount of \$250 per semester (\$500 annually).

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**BOARD ACTION**

A motion to approve the amount of the Idaho Promise Scholarship, Category B, to be \$250 per semester per student (\$500 annually) for those current recipients who maintain eligibility and for qualified first year entering students under the age of 22 in the academic year 2006-07.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**APRIL 20-21, 2006**

---

**REFERENCE - APPLICABLE STATUTE, RULE OR POLICY**

**ADMINISTRATIVE RULES**  
**IDAPA 08.01.05.102.01**

102. MONETARY VALUE OF THE SCHOLARSHIP.

01. Monetary Value. The monetary value of each scholarship shall be set annually by the Board in accordance with Sections 33-4307(3) et seq., Idaho Code. (3-15-02)

02. Duration. The grant covers up to one (1) educational year or equivalent for attendance at an eligible postsecondary educational institution. (3-15-02)

**IDAHO STATUTES**  
**Title 33, Sections 4305 and 4308**

TITLE 33  
EDUCATION  
CHAPTER 43  
SCHOLARSHIPS

33-4305. PURPOSES. The purpose of this act is:

(1) To establish a state scholarship program for the most talented Idaho secondary school graduates or the equivalent, consisting of category A students with outstanding academic qualifications and category B students with a cumulative grade point average for grades nine (9) through twelve (12) of 3.0 or better or achieving an ACT score of 20 or better or who become eligible after the student's first semester or who meet any other criteria as may be established by the state board of education and the board of regents of the university of Idaho, who will enroll in undergraduate nonreligious academic and professional-technical programs in eligible postsecondary institutions in the state; and

(2) To designate the state board of education and the board of regents of the university of Idaho as the administrative agency for the state scholarship program.

33-4308. MAXIMUM NUMBER OF GRANTS.

(1) The total number of grants to eligible category A students shall not exceed one hundred (100) per year, nor a cumulative total number of grants of four hundred (400) outstanding at any given time.

(2) The total number of grants to category B students will be determined annually by the state board of education and the board of regents of the university of Idaho based on the number of eligible students, the individual award amount and the availability of funds.

**THIS PAGE INTENTIONALLY LEFT BLANK**