

**CONSENT AGENDA
FEBRUARY 21-22, 2007**

TAB	DESCRIPTION	ACTION
1	BAHR-SECTION I BOISE STATE UNIVERSITY New Positions, & Changes to Positions, Deletions of Positions	Motion to approve
2	BAHR-SECTION I IDAHO STATE UNIVERSITY New Positions	Motion to approve
3	BAHR-SECTION I UNIVERSITY OF IDAHO New Positions	Motion to approve
4	BAHR-SECTION I LEWIS-CLARK STATE COLLEGE New Position	Motion to approve
5	PPGAC – Alcohol Permits Issued by University Presidents	Information item
6	PPGAC – 2 nd Reading – Amendment to Board Policy III.V. - Articulation and Associate Degree	Motion to approve
7	PPGAC – 2 nd Reading – Amendment to Board Policy Bylaws J – President’s Council	Motion to approve
8	PPGAC – 2 nd Reading – Amendment to Board Policy II.I. Leave – All Employees	Motion to approve
9	PPGAC – Approval of Members to Eastern Idaho Technical College Advisory Council	Motion to approve
10	IRSA – Quarterly Report – Program Changes Approved by the Executive Director	Information item

**CONSENT AGENDA
FEBRUARY 21-22, 2007**

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**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY**

SUBJECT

A request by Boise State University for new positions, changes in positions and deletion of positions.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures; Section II.B.

BACKGROUND

Items submitted for review and approval according to Board Policy Section II. B.3.

DISCUSSION

Boise State University requests approval to:

- create fourteen (14) new positions (13.51 FTE) supported by appropriated and local funds
- change two (2) current position's FTE (from 1.58 to 1.92 FTE) supported by appropriated and local funds
- delete one (1) position supported by appropriated funds.

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

The request includes a combination of instructional, professional and administrative positions. One new position is for an Associate VP, Student Affairs, to combine the Dean of Students (being deleted) and a temporary position of Special Assistant to the Vice President. Another position will be an Associate Director for the Center for Advanced Energy Studies (CAES) and Energy Policy Institute. This position will be funded from grant funds, then converting to General Funds when the grant ends. There is also one new position for University Advancement, to monitor data quality and increase donor information for the upcoming campaign.

BOARD ACTION

A motion to approve the request by Boise State University for fourteen (14) new positions supported by appropriated and local funds; title, term, salary and FTE changes to two (2) positions; and to delete one (1) position.

Moved by _____ Seconded by _____ Carried Yes____ No_____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

NEW POSITIONS

Position Title	Technical Support Specialist
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	2/25/07
Salary Range	\$46,400
Funding Source	Appropriated
Area/Department of Assignment	Academic Technologies
Duties and Responsibilities	Provide technical support for audio-visual equipment, computers, software applications and hardware configurations for classrooms.
Justification of Position	New position required to support advanced systems in the new Interactive Teaching & Learning Center.

Position Title	Associate Vice President, Student Affairs
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	2/25/07
Salary Range	\$100,000
Funding Source	Appropriated
Area/Department of Assignment	Vice President for Student Affairs
Duties and Responsibilities	Provide strategic leadership for key student service areas.
Justification of Position	The Associate Vice President for Student Affairs position is created as part of a division reorganization to handle the duties of two positions that are now being deleted; the Dean of Students (position being deleted later in this agenda) and the temporary position for Special Assistant to the Vice President.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Violence Awareness/Response Coordinator
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	2/25/07
Salary Range	\$35,000
Funding Source	Local
Area/Department of Assignment	Women's Center
Duties and Responsibilities	Develop, implement and coordinate a vision and educational programs for violence awareness and risk reduction services on campus.
Justification of Position	Provide support services for victims of sexual assault and domestic violence.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	8/1/2007
Salary Range	\$46,000
Funding Source	Appropriated
Area/Department of Assignment	Criminal Justice Administration
Duties and Responsibilities	Provide instruction for Criminal Justice Administration courses.
Justification of Position	Additional faculty needed in delivering Bachelors and Masters level curriculum.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	8/1/2007
Salary Range	\$52,000
Funding Source	Grant
Area/Department of Assignment	Public Policy & Administration
Duties and Responsibilities	Provide instruction for Public Policy courses relating to energy and the environment.
Justification of Position	Additional faculty needed to support the Energy Policy Institute and Center for Advanced Energy Studies. Position will initially be grant funded, and will convert to general funding when grant ends.

Position Title	Associate Professor/Associate Director, Center for Advanced Energy Studies and Energy Policy Institute
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	8/1/2007
Salary Range	\$120,000
Funding Source	Grant
Area/Department of Assignment	Public Policy & Administration
Duties and Responsibilities	Provide instruction for Public Policy courses relating to energy policy; serve as director of the Center for Advanced Energy Studies.
Justification of Position	Additional faculty needed to support the Energy Policy Institute and Center for Advanced Energy Studies. Position will initially be grant funded, and will convert to general funding when grant ends.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	8/1/2007
Salary Range	\$110,000
Funding Source	Local
Area/Department of Assignment	Electrical Engineering
Duties and Responsibilities	Provide instruction and research for Electrical and Computer Engineering courses.
Justification of Position	Additional faculty needed to support PhD program.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	8/1/2007
Salary Range	\$74,033
Funding Source	Grant
Area/Department of Assignment	Material Science and Engineering
Duties and Responsibilities	Provide instruction and research for Mechanical & Biomedical Engineering courses.
Justification of Position	Additional position needed to support the DEPSCoR (Defense Experimental Program to Stimulate Competitive Research) program for research and education in micropropulsion and related fields. Position will initially be grant funded, and will convert to general funding when grant ends.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	3/1/2007
Salary Range	\$75,000
Funding Source	Grant
Area/Department of Assignment	Material Science and Engineering
Duties and Responsibilities	Provide instruction and research for Material Science & Engineering courses. Joint position between Material Science and Engineering and the Biology departments.
Justification of Position	Additional position needed to support the INBRE (Idea Network for Biomedical Research Excellence) program due to increasing biomaterials research. Position will initially be grant funded, and will convert to general funding when grant ends.

Position Title	Assistant Professor/Reference Librarian
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	3/1/2007
Salary Range	\$45,000
Funding Source	Appropriated
Area/Department of Assignment	Albertsons Library
Duties and Responsibilities	Provide reference and collection development services.
Justification of Position	Additional staff needed due to increase in demand for reference services with growth of student and faculty population.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Marketing Specialist
Type of Position	Professional Staff
FTE	0.51 FTE
Term of Appointment	9 month
Effective Date	3/1/2007
Salary Range	\$20,613
Funding Source	Local
Area/Department of Assignment	College of Applied Technology
Duties and Responsibilities	Manage and coordinate marketing, promotional events, and communication activities.
Justification of Position	New position necessary to increase marketing and recruitment efforts for the College.

Position Title	IT Security Officer
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	7/1/2007
Salary Range	\$70,000
Funding Source	Local
Area/Department of Assignment	Office of Information Technology
Duties and Responsibilities	Responsible for reviewing and recommending policies, procedures and best practices for assuring the security of personal data and information.
Justification of Position	Compromised personal information and identity theft have become significant issues. Additional position needed to comply with numerous standards to ensure information security and privacy.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

Position Title	Director, Advancement Services
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	3/1/2007
Salary Range	\$70,000
Funding Source	Local
Area/Department of Assignment	University Advancement
Duties and Responsibilities	Address and monitor data quality and increase quantity of donor information on advancement database; supervise staff.
Justification of Position	Position needed to ensure that advancement systems are prepared to effectively implement the comprehensive campaign.

Position Title	Director, New Student and Family Outreach
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	3/1/2007
Salary Range	\$55,000
Funding Source	Appropriated
Area/Department of Assignment	Vice President for Student Affairs
Duties and Responsibilities	Provide leadership and administrative oversight for New Student and Family Outreach program.
Justification of Position	Additional position needed to address program changes including new vision and increased scope of program.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

CHANGE IN POSITIONS

Position Title	Management Assistant
Type of Position	Classified Staff
FTE	From .75 to 1.0 FTE
Term of Appointment	12 month .
Effective Date	3/1/2007
Salary Range	\$38,314
Funding Source	Appropriated
Area/Department of Assignment	President's Office
Duties and Responsibilities	Serve as liaison for the Assistant Vice President/General Counsel and Associate General Counsel.
Justification of Position	Additional FTE needed to cover increased workload and additional duties.

Position Title	Management Assistant
Type of Position	Classified Staff
FTE	From .83 to .92 FTE
Term of Appointment	11 month
Effective Date	3/1/2007
Salary Range	\$20,106
Funding Source	60% Local; 40% Appropriated
Area/Department of Assignment	Service Learning Center
Duties and Responsibilities	Initiate, cultivate, and sustain relationships with community organizations in order to enhance student learning through community engagement.
Justification of Position	Additional FTE need due to expansion of duties and increase in the Service Learning program.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY - continued**

DELETED POSITIONS

Position Title	Dean of Students
Type of Position	Professional Staff
FTE	1.0 FTE
Term of Appointment	12 month
Effective Date	3/1/2007
Salary Range	Previous salary \$64,959
Funding Source	Appropriated
Area/Department of Assignment	Vice President for Student Affairs
Duties and Responsibilities	Responsible for the administration and operation of the Student Special Services department.
Justification of Position	Vacant position deleted due to reorganization within Student Affairs.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

REFERENCE – APPLICABLE STATUTE, RULE OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: B. Appointment Authority and Procedures

August 2002

B. Appointment Authority and Procedures

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. **Delegation of Authority**
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. **Specifically Reserved Board Authority**
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
 - a. **Position Authorizations**
(1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
 - (a) position title;
 - (b) type of position;
 - (c) FTE
 - (d) Term of appointment;
 - (e) Effective date;
 - (f) approximate salary range;
 - (g) funding source;
 - (h) area or department of assignment;
 - (i) a description of the duties and responsibilities of the position; and
 - (j) a complete justification for the position

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007

(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY**

SUBJECT

A request by Idaho State University for approval of new positions.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures; Section II.B.

BACKGROUND

Items submitted for review and approval according to Board Policy Section II. B.3.

DISCUSSION

Idaho State University requests approval for:

- six (6) new professional staff positions (5.75 FTE) supported by state, local, and grant funds
- one (1) new classified staff position (1.0 FTE) supported by grant funds
- authorization to increase the FTE on one (1) professional staff position (.85 FTE) supported by local funds; and one (1) classified position (1.0 FTE) supported by state funds.

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF AND COMMENTS AND RECOMMENDATIONS

The request includes a combination of medical, professional and administrative positions. ISU requests to increase its student health center staff by one – a physician assistant.

Staff has reviewed this request for conformance with Board policy and recommends approval.

BOARD ACTION

A motion to approve the request by Idaho State University for seven (7) positions (6.75 FTE) and to increase the FTE on two (2) positions (1.85 FTE).

Moved by _____ Seconded by _____ Carried Yes_____ No_____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY-continued**

NEW POSITIONS

Position Title	Executive Director
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$80,000.00
Funding Source	Grant Funds
Area/Department of Assignment	College of Technology, Energy Systems Technology and Education Center (ESTEC)
Duties and Responsibilities	Oversee the development and operation of the Energy Systems Technology and Education Center (ESTEC); manage faculty, staff, and other personnel; administer grant funds.
Justification of Position	To provide administrative support for ESTEC and compliance with grant requirements.

Position Title	Associate Director for Program Development
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$50,000.00
Funding Source	Grant Funds
Area/Department of Assignment	College of Technology, Energy Systems Technology and Education Center
Duties and Responsibilities	Develop curriculum and assessment congruent with ABET standards; assist with ABET accreditation activities.
Justification of Position	To provide additional administrative support for ESTEC and for compliance with grant requirements.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY-continued**

Position Title	E-Learning Coordinator
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$60,000.00
Funding Source	Local Funds
Area/Department of Assignment	Instructional Technology Center
Duties and Responsibilities	Assist and train faculty in the implementation of educational technology programs; lead ongoing evaluation of LMS requirements and functionality; coordinate with ITRC staff; support web applications.
Justification of Position	To provide instructional design and technology support for ISU faculty in the Boise area.

Position Title	Staff Assistant
Type of Position	Non-Classified
FTE	.75
Term of Appointment	12 month
Effective Date	February 27, 2006
Salary Range	\$40,825.20
Funding Source	State Funds
Area/Department of Assignment	General Counsel
Duties and Responsibilities	Conduct pre-employment background checks for designated university positions; coordinate background checks for students in health professions and education programs prior to clinical placement, student teaching, etc.; conduct investigations, gather information, compile reports, etc., in connection with federal and state agency proceedings/hearings.
Justification of Position	To provide investigative support for General Counsel. The duties of this position have been previously performed by a temporary employee.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY-continued**

Position Title	Admissions Counselor/Recruiter
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$35,000.00
Funding Source	State Funds
Area/Department of Assignment	Enrollment Planning, Office of Admissions
Duties and Responsibilities	Responsible for all aspects of recruiting for a specific region including: provide prospective students with academic and program information; advise students in major selection; and execute special projects.
Justification of Position	To provide recruitment services to out-of-state student and students in rural regions in Idaho.

Position Title	Assistant Athletic Trainer
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$32,500.00
Funding Source	Local Funds
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Provide care, prevention, rehabilitation of athletic injuries and pre-season screening; maintain records concerning athletic injuries, including etiology, treatment, and follow-up.
Justification of Position	To provide additional support for the training staff and comply with gender equity requirements.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY-continued**

Position Title	Administrative Assistant 2
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$25,604.80
Funding Source	Grant Funds
Area/Department of Assignment	College of Technology, Energy Systems Technology and Education Center (ESTEC)
Duties and Responsibilities	Assist with the day-to-day operation of ESTEC, including funds management, correspondence, web page administration, grant reporting, and other duties as assigned.
Justification of Position	To provide support staff for the ESTEC grant.

CHANGES TO POSITIONS

Position Title	Physician Assistant (PCN 7147)
Type of Position	Non-Classified
FTE	change from .60 to .85
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$51,272.00
Funding Source	Local Funds
Area/Department of Assignment	Student Health Center
Duties and Responsibilities	Provide primary health care to students and their spouses in a clinical setting.
Justification of Position	To provide increased support for patient care.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION/AGENCY AGENDA
IDAHO STATE UNIVERSITY-continued**

Position Title	Office Specialist 2 (PCN 8344)
Type of Position	Classified
FTE	change from .50 to 1.0
Term of Appointment	12 month
Effective Date	February 26, 2007
Salary Range	\$20,785.40
Funding Source	State Funds
Area/Department of Assignment	Nursing
Duties and Responsibilities	Support staff for academic advisor, including schedule appointments, track applications, answer inquiries, order office supplies and equipment, track pre-nursing students, mail.
Justification of Position	To provide full-time clerical support for increased work load.

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007

INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO

SUBJECT

A request by the University of Idaho for the approval of five new positions and the reactivation of deleted PCN

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Polices & Procedures Sections II.B.3 and II.G.1.b

DISCUSSION

The University of Idaho requests approval for:

- five (5) new positions (5.0 FTE) supported by appropriated and non-appropriated funds
- reactivate one (1) deleted PCN (1.0 FTE) supported by non-appropriated funds

IMPACT

Once approved, the changes can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

Four of the new positions are academic/instructional, one is professional and one is administrative support.

Staff has reviewed this request for conformance with Board policy and recommends approval.

BOARD ACTION

A motion to approve the request by the University of Idaho to establish five (5) new positions supported by appropriated and non-appropriated funds and reactivate one (1) deleted PCN supported by non-appropriated funds.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

NEW POSITIONS

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	August 1, 2007
Salary Range	\$36,795.20
Funding Source	Appropriated and non-appropriated funds
Area/Department of Assignment	District II Cooperative Extension
Duties & responsibilities	Responsible for teaching and research
Justification	New position

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	August 1, 2007
Salary Range	\$36,795.20
Funding Source	Appropriated and non-appropriated funds
Area/Department of Assignment	District II Cooperative Extension
Duties & responsibilities	Responsible for teaching and research
Justification	New position

Position Title	Assistant Professor
Type of Position	Faculty (tenure track)
FTE	1.0 (2080 hours/year)
Term of Appointment	12 months
Effective Date	August 1, 2007
Salary Range	\$53,040.00 - 58,011.20
Funding Source	Appropriated and non-appropriated funds
Area/Department of Assignment	Plant, Soil and Entomology
Duties & responsibilities	Responsible for teaching and research
Justification	New position

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
UNIVERSITY OF IDAHO - continued**

Position Title	Assistant Professor
Type of Position	Faculty (tenure track)
FTE	1.0 (1560 hours/year)
Term of Appointment	9 months
Effective Date	August 1, 2007
Salary Range	\$55,993.60 – 63,502.40
Funding Source	Non-appropriated funds
Area/Department of Assignment	Microbiology, Molecular, Biology and Biochemistry
Duties & responsibilities	Responsible for teaching and research
Justification	New position

Position Title	Administrative Assistant II
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	12 month
Effective Date	March 1, 2007
Salary Range	\$32,032.00 – 40,040.00
Funding Source	Appropriated funds
Area/Department of Assignment	Risk, Real Estate and Administrative Affairs
Duties & responsibilities	Responsible for providing clerical support
Justification	New position

REACTIVATION

Position Title	Director for Diversity and Human Rights
Type of Position	Non-faculty Exempt
FTE	1.0 (2080 hours)
Term of Appointment	12 months
Effective Date	March 1, 2007
Salary Range	\$85,462.00
Funding Source	Non-appropriated funds
Area/Department of Assignment	Diversity and Community
Duties & responsibilities	Responsible for furthering diversity and community relations
Justification	Reactivation of PCN 8425 (vacant over 12 months)

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

REFERENCE – APPLICABLE STATUTE, RULE OR POLICY

GOVERNING POLICIES AND PROCEDURES

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: G. Policies Regarding Faculty (Institutional Faculty Only)

October 2002

G. Policies Regarding Faculty (Institutional Faculty Only)

1. Letters of Employment

- b. Term of Appointment - All non-tenured faculty employees have fixed terms of employment. No contract of employment with such an employee may exceed one (1) year without the prior approval of the Board. Employment beyond the contract period may not be legally presumed. Reappointment of a faculty employment contract is subject solely to the discretion of the chief executive officer of the institution, and, where applicable, of the Board.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE**

SUBJECT

A request by Lewis-Clark State College for approval of one (1) new position.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Polices & Procedures Section II.B.3.

BACKGROUND

Items submitted for review and approval according to Board Policy listed above.

DISCUSSION

Lewis-Clark State College is requesting approval for:

- one (1) new position (1.0 FTE) supported by appropriated funds;

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

The requested position is for a Financial Technician for the Budget Office.

Staff has reviewed this request for conformance with Board policy and recommends approval.

BOARD ACTION

A motion to approve the request by Lewis-Clark State College for one (1) new position supported by appropriated funds.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
FEBRUARY 21-22, 2007**

**INSTITUTION / AGENCY AGENDA
LEWIS-CLARK STATE COLLEGE - continued**

NEW POSITIONS

Position Title	Financial Technician
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	2/1/2007
Salary Range	\$28,080
Funding Source	Local funds through FY07; appropriated funds beginning in FY08.
Area/Department of Assignment	Budget Office
Duties and Responsibilities	To organize, research, compile and disseminate financial information.
Justification of Position	To support the Budget Office requirements for financial information needed by both internal and external entities.

CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 - 22, 2007

SUBJECT

Alcohol Permits Approved by University Presidents

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

BACKGROUND

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with this policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

DISCUSSION

The last update presented to the Board was at the December 2006 Board meeting. Since that meeting, Board staff has received 24 permits from Boise State University, 10 permits from Idaho State University, and 9 from University of Idaho.

Board staff has prepared a brief listing of the permits issued for use from October 2006 through March 2007. The list is attached for the Board's review.

IMPACT

N/A

ATTACHMENTS

BSU permits	pages 3-4
ISU permits	page 5
UI permits	page 6
Governing Policies and Procedures Section I.J.2.	page 8

STAFF COMMENTS AND RECOMMENDATIONS

State Board staff offers no comments or recommendations.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 - 22, 2007**

**APPROVED ALCOHOL SERVICE AT
BOISE STATE UNIVERSITY**

November 2006 – February 2007

EVENT	LOCATION	DATE (S)
Joseph & the Amazing Technicolor Dreamcoat	Morrison Center Main Hall	11/14-16/2006
Meet the Musicians	Choir Room – Morrison Center – Academic Side	11/17/2006
Fantastic Voyage	Morrison Center Main Hall	11/18/2006
Brian Regan	Morrison Center Main Hall	11/19/2006
BCS Reception	Allen Noble Hall of Fame	12/3/2006
Legislative Dinner	Allen Noble Hall of Fame	12/7/2006
Collin Raye's Christmas	Morrison Center Main Hall	12/8/2006
2006 STAR Wrap-Up	Hatch Ballroom in SUB	12/9/2006
"Graduation" Capstone Dinner	Boise State Culinary Bldg	12/9/2006
Fiesta Bowl Reception	Allen Noble Hall of Fame	12/11/2006
Tim Conway & Harvey Korman "Together Again"	Morrison Center Main Hall	12/10/2006
Blueprint for Good Growth	Lookout Room/SUB	12/14/2006
Nutcracker	Morrison Center Main Hall	12/15-16/2006
Idaho Inauguration Celebration Featuring Josh Turner	Morrison Center Main Hall	1/5/2007
"Black Tie & Boots" Inaugural Ball	Jordan Ballroom	1/6/2007
Bill Ingvall	Morrison Center Main Hall	1/13/2007
The Chieftains	Morrison Center Main Hall	1/17/2007
AAAS Pacific Division Banquet	Jordan Ballroom, BSU Student Union	1/19/2007
Garrison Keillor	Morrison Center Main Hall	1/22/2007

CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 - 22, 2007

American Voices	Morrison Center Main Hall	1/27/2007
Slackers Tour	Morrison Center Main Hall	2/5/2007
George Lopez in Concert	Morrison Center Main Hall	2/16/2007
Brahms Symphony No. 2	Morrison Center Main Hall	2/17/2007
2007 Bridge Gala	Morrison Center	2/22/2007

CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 - 22, 2007

**APPROVED ALCOHOL SERVICE AT
IDAHO STATE UNIVERSITY**

October 2006 – February 2007

EVENT	LOCATION	DATE (S)
Dinner before Symphony Concert	Stephens Performing Arts Center	10/11/2006
Research/Creative Activity Event	Davis Gallery	10/20/2006
Holiday Party	Magnuson Alumni House	12/7/2006
Annual Auction and Fundraiser	Magnuson Alumni House	12/9/2006
Reception for College Faculty Staff	Magnuson Alumni House	12/13/2006
Pre-Concert Champagne Reception and Dinner	Performing Arts Center	12/19/2006
Annual Martin Luther King Banquet	Pond Student Union Bldg	1/13/2007
Wedding	Stephens Performing Arts	1/27/2007
Advertiser/Dignitary Party	Performing Arts Center	2/7/2007
Symphony League Dinner	Performing Arts Center	2/14/2007

CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 - 22, 2007

**APPROVED ALCOHOL SERVICE AT
University of Idaho**

December 2006 – March 2007

EVENT	LOCATION	DATE (S)
Charles Hummel Reception	Prtichard Art Gallery	12/9/2006
WSU College of Veterinary Medicine Nutcracker Ball	SUB Ballroom	12/15/2006
Robert Burns Night	SUB Ballroom	12/15/2006
Olsson-Nettleton Wedding Reception	Commons Food Court	12/30/2006
College of Engineering Centennial Launch	SUB Ballroom	1/17/2007
Athletic Fall Sports Banquet	SUB Ballroom	1/19/2007
Graue Scholars Faculty Reception	Quiet Room-Wallace	1/26/2007
Red Carnation Reception JHJF	Kibbie Activity Center	2/22/2007
Home and Garden Show	Student Sport Complex	3/16-17/2007

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CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 - 22, 2007

REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

J. Use of Institutional Facilities and Services

June 2004

2. Possession, Consumption, and Sale of Alcohol Beverages at Institutional Facilities

- b. Each institution shall maintain a policy providing for an institutional Alcohol Beverage Permit process. For purposes of this policy, the term “alcoholic beverage” shall include any beverage containing alcoholic liquor as defined in Idaho Code Section 23-105. Waiver of the prohibition against possession or consumption of alcoholic beverages shall be evidenced by issuance of a written Alcohol Beverage Permit issued by the CEO of the institution which may be issued only in response to a completed written application therefore. Staff of the State Board of Education shall prepare and make available to the institutions the form for an Alcohol Beverage Permit and the form for an Application for Alcohol Beverage Permit which are consistent with this Policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting. An Alcohol Beverage Permit may only be issued to allow the sale or consumption of alcoholic beverages on public use areas of the campus grounds provided that all of the following minimum conditions shall be met. An institution may develop and apply additional, more restrictive, requirements for the issuance of an Alcohol Beverage Permit.

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

SUBJECT

Second Reading of Amendment to Board Policy III.V. Articulation and Associate Degree

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.A.4 & 5. – Page 6

BACKGROUND

In 2000, Ricks College changed its name to Brigham Young University Idaho (BYU Idaho)

DISCUSSION

The Board will need to amend Board Policy that references the Ricks College in order for Board policy to be accurate.

There were no changes to the proposed policy amendments between the first and second readings

IMPACT

If the Board does not approve the second reading of the amendment to Board Policy III.V. - Articulation and Associate Degree Policy, the policy will be inaccurate.

If the Board approves the second reading of the amendment to Board Policy III.V. - Articulation and Associate Degree Policy, the policy will be brought back to the Board for a second reading in February and the policy will be accurate.

ATTACHMENTS

Board Policy III.V. – Articulation and Associate Degree Policy	Page
2	

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval of the second reading of the amendment to Board Policy III.V. - Articulation and Associate Degree Policy

BOARD ACTION

A motion to approve the second reading of the amendment to Board Policy III.V. - Articulation and Associate Degree Policy.

Moved _____ Seconded _____ Carried Yes _____ No _____

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REFERENCE – APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: III. POSTSECONDARY AFFAIRS

SUBSECTION: V. Articulation and Associate Degree Policy

February 2007

V. Articulation and Associate Degree Policy

It is the State Board of Education's intent that this policy will assist students as they transfer between institutions of higher education in the process of completing their educational agendas. In addition, the Board believes that this policy will provide the public institutions of higher education with the guidelines necessary to carry out their mission and service function to students so that they can successfully transfer between institutions without penalty.

1. Statewide Articulation

a. Associate of Arts and Associate of Science Degrees

To facilitate the transfer of students, Boise State University, Idaho State University, Lewis-Clark State College, the University of Idaho, the College of Southern Idaho, North Idaho College, Brigham Young University Idaho (BYU Idaho), and Treasure Valley Community College, shall individually and jointly honor the terms of this statewide articulation policy.

Students who complete requirements for the Associate of Arts or Associate of Science degree at an accredited institution in Idaho and Treasure Valley Community College will be considered as satisfying the lower division general education core requirements and shall be granted junior standing upon transfer to a four-year public institution in Idaho and will not be required to complete any additional lower division general education core courses subject to the conditions listed below.

Transfer students from any in-state or out-of-state academic accredited institution who have completed the equivalent of the State Board of Education's general education core for the Associate Degree will not be required to complete additional lower division general education core courses. However, these students must obtain certification of such completion. Certification of successful completion of the lower division general education core for students who have not completed the Associate of Science or Associate of Arts degree is the responsibility of the transferring institution.

This transfer policy will provide for the fulfillment of all general education, lower division core requirements only. It is not intended to meet specific course requirements of unique or professional programs (e.g., engineering, pharmacy,

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

business, etc.). Students who plan to transfer to unique or professional programs should consult with their advisors and make early contact with a program representative from the institution to which they intend to transfer.

Transfer students who have not completed the Associate of Arts or Associate of Science or the general education core courses will not come under the provision of this articulation policy.

A maximum of seventy (70) lower division credit hours or one-half of the total credits required for a student's intended baccalaureate degree, whichever is greater, will normally be accepted for transfer from accredited community or junior colleges.

b. Associate of Applied Science Degrees

Students who complete all or a portion of the State Board of Education's general education coursework for the Associate of Applied Science degree at one of the public postsecondary institutions in Idaho may fully transfer those completed general education core courses into an academic program. However, professional-technical transfer students who have not completed any courses under the general education core will not be covered under the provisions of this articulation policy.

2. Transfer Associate Degree

The lower division general education core requirement must fit within the following credit and course requirements and must have a minimum of thirty-six (36) credit hours.

	Required Courses	Minimum Credits
a. <u>Communications</u> Coursework in this area enhances students' ability to communicate clearly, correctly, logically, and persuasively in spoken English. <u>Disciplines:</u> Speech, Rhetoric, and Debate	1	2
b. <u>English Composition</u> In meeting this goal, students must be able to express themselves in clear, logical, and grammatically correct written English. Up to six (6) credits may be exempt by ACT, SAT, CLEP or other institution accepted testing procedure. *3 or 6 credit hours depending upon initial placement results.	1	3 to 6*
c. <u>Behavioral and Social Science</u> Coursework in this area provides instruction in: (1) the history and culture of civilization; (2) the ways political and/or economic organizations, structures and institutions function and influence thought and behavior; and (3) the scientific method as it applies to social science research. <u>Disciplines:</u> Anthropology, Economics, Geography, History, Political Science, Psychology and Sociology. Note: Courses must be distributed over two (2) different disciplines.	2	6

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

<p>d. <u>Humanities, Fine Arts, and Foreign Language</u> Coursework in this area provides instruction in: (1) the creative process; (2) history and aesthetic principles of the fine arts; (3) philosophy and the arts as media for exploring the human condition and examining values; and (4) communication skills in a foreign language. <u>Disciplines:</u> Art, Philosophy, Literature, Music, Drama/Theater, and Foreign Languages.</p>	2	6
<p>e. <u>Natural Science</u> Coursework in this area: (1) provides an understanding of how the biological and physical sciences explain the natural world and (2) introduces the basic concepts and terminology of the natural sciences. <u>Disciplines:</u> Biology, Chemistry, Physical Geography, Geology, and Physics. Note: Courses may be distributed over two (2) different disciplines and must have at least one (1) accompanying laboratory experience.</p>	2	7
<p>f. <u>Mathematics</u> Coursework in this area is intended to develop logical reasoning processes; skills in the use of space, numbers, symbols, and formulas; and the ability to apply mathematical skills to solve problems. <u>Disciplines:</u> College Algebra, Calculus, Finite Mathematics, and Statistics.</p>	1	3

3. Associate of Applied Science Degree.

This professional-technical degree requires a minimum of 16 credit hours of general education coursework selected from each institution's general education core and is comparable to the general education core of the Associate of Arts (A.A.) and Associate of Science (A.S.) degrees. The courses completed from the general education core of the A.A.S. will be fully transferable to the A.A., A.S., and baccalaureate degrees.

	Required Courses	Minimum Credits
<p>a. <u>English/Communication</u> In meeting this goal, students must be able to express themselves in clear, logical, and grammatically correct written English. <u>Disciplines:</u> English 101 required, English 102 or Communication 101; An Applied English or Technical Writing course may be used if found to be comparable to ENGL 102.</p>	2	6
<p>b. <u>Mathematics/Computation</u> Coursework in this area is intended to develop logical reasoning processes; skills in the use of space, numbers, symbols, and formulas; and the ability to apply mathematical skills to solve problems. <u>Disciplines:</u> College Algebra, Calculus, Finite Mathematics and Mathematical Statistics. An Applied Mathematics course may be used if found to be comparable to a traditional mathematics course.</p>	1	3

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

<p>c. <u>Social Science/Human Relations/ Interpersonal Communications</u> Coursework in this area provides the student with the skills needed for understanding individuals in the work place; appreciation of cultures of civilization; environmental awareness; economic factors; and the functioning of thought and behavior. <u>Disciplines:</u> Art, Anthropology, Communications, Economics, Geography, History, Literature, Music, Political Science, Psychology, Sociology and Theater Arts. An applied human relations course may be used if found to be comparable to a social science /humanities course.</p>	1	3
<p>d. <u>Natural Science</u> Coursework in this area: (1) provides an understanding of how the biological and physical sciences explain the natural world and (2) introduces the basic concepts and terminology of the natural sciences. <u>Disciplines:</u> Biology, Botany, Genetics, Chemistry, Physics, Geology, Astronomy, Biotechnology, Bacteriology and other related science-based courses. An applied science course may be used if found to be comparable to a science course.</p>	0	0

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: I. Governing Policies and Procedures
Subsection: A. Policy-Making Authority

April 2004

4. Conformance with State and Federal Law

All Board Governing Policies and Procedures and the internal policies and procedures of its institutions, agencies and school will comply with and be in conformance to applicable laws.

5. Adoption, Amendment, or Repeal of Board Policies

a. Board policies may be adopted by majority vote at any regular or special meeting of the Board. The adoption, amendment, or repeal of a Board policy may be requested by any member of the Board, the executive director, or any chief executive officer. Persons who are Board employees, or students or student groups, must file a written request with the chief executive officer of an institution, agency or school, or his or her designee, to receive Board consideration. An Idaho resident, other than those described above, may file a written request with the executive director for Board consideration of a proposal. Regardless of the source, a statement of the proposed adoption, amendment, or repeal must be presented to the executive director for transmittal to the Board. If the subject matter of the presentation concerns an agency, institution, school, or department of the Board, the executive director will also notify the appropriate chief executive officer of the nature of the request.

b. Board action on any proposal will not be taken earlier than the next regular or special meeting following Board approval for second reading. During the interim between the second reading and Board action, the chief executive officers will seek to discuss and review the proposal with faculty, staff, or other Board employees and students or student groups, as appropriate. The chief executive officers will transmit summaries of oral statements and written comments on the proposal to the executive director. After thorough consideration, the proposal will be presented by the executive director to the Board for action.

c. The executive director is authorized to make nonsubstantive corrections and amendments to Board Governing Policies and Procedures as may be necessary in such areas as typographical errors, cross-references, and citations of state and federal statutes.

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CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

SUBJECT

Second Reading of Amendment to Board Bylaws – Section J – President's Council

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections I.A.4. & 5. See TAB 7 Page 6

BACKGROUND

The Board's Bylaws Section J – President's Council has not been amended since October 2004. The President's Council is making these recommended amendments to the Bylaws to make them more consistent with the current practices of the President's Council.

DISCUSSION

Since April 2004, the President's Council has made many changes in the operation of their committee. The following proposed amendments are intended to bring the Board's Bylaws into compliance with the current practices of the President's Council.

There were no changes to the proposed policy amendments between the first and second readings.

IMPACT

If the Board does not approve the second reading of the amendment to Board Bylaws – Section J – President's Council, the policy will not be consistent with current practice.

If the Board approves the second reading of the amendment to Board Bylaws – Section J – President's Council, the policy will be brought back to the Board for a second reading in February and the policy will be consistent with current practice.

ATTACHMENTS

Board Bylaws – Section J – President's Council -

Page 2

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval of the second reading of the amendment to Board Bylaws – Section J – President's Council.

BOARD ACTION

A motion to approve the second reading of the amendment to Board Bylaws – Section J – President's Council.

Moved _____ Seconded _____ Carried Yes _____ No _____

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REFERENCE – APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: BYLAWS

February 2007

J. Presidents' Council

1. Purpose

The Presidents' Council convenes to discuss and make recommendations, as necessary, on Board agenda items and develops policy suggestions for Board consideration. The Presidents' Council may also choose or be directed with specific tasks by the Board and/or meet with others for exchanges of information or to discuss projects of benefit to the entire system. The Presidents' Council reports to the Board writ large through the Planning, Policy and Governmental Affairs Committee of the Board.

2. Composition

The Presidents' Council is composed of the presidents of the University of Idaho, Idaho State University, Boise State University, Lewis-Clark State College, Eastern Idaho Technical College; and the presidents of North Idaho College and the College of Southern Idaho. One (1) of these members shall serve as chair of the Council, with a new chair selected each academic year such that the chair will rotate among the respective members. The administrator of the Division of Professional-Technical Education and the Board's Executive Director shall be ex-officio members of the Council.

3. Duties of the Chair

The chair:

- a. presides at all Presidents' Council meetings with full power to discuss all matters before the Council;
- b. establishes the Presidents' Council agenda in consultation with the membership; and
- c. maintains open communications with the Board on agenda matters through the Planning, Policy and Governmental Affairs Committee.

4. The executive director will communicate openly and in a timely manner with the Presidents' Council.

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CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

SUBJECT

Second Reading of Amendment to Board Policy II.I. – Leaves - All Employees

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections I.A.4. & 5. – See TAB 7 Page 6

BACKGROUND

Current Board policy requires any legislator who is an employee of an institution to be placed on leave without compensation during the legislative session. Last legislative session there was at least one legislator who was employed as a faculty member at an institution. This legislator works on grants for the Veteran's Administration and conducted research that once started cannot be halted. This legislator continued his work during the session on nights and weekend. Research indicates there is no law or rule that would prevent a legislator from continuing employment during the legislative session.

DISCUSSION

The current Board policy does not allow any legislator to continue working during the legislative session. The current proposed amendment would allow a legislator to continue working as a faculty member during the legislative session. The proposed amendment would also require that the faculty member be paid for only those hours actually worked. Staff finds no law or rule that would contradict this allowance. Furthermore, the State Controller has no objections.

There were no changes to the proposed policy amendments between the first and second readings.

IMPACT

If the Board does not approve the second reading of the amendment to Board Policy II.I. – Leaves – All Employees, employees would need to be placed on leave without pay during the legislative session.

If the Board approves the second reading of the amendment to Board Policy II.I. – Leaves – All Employees, employees would be compensated for those hours worked.

ATTACHMENTS

Board Policy II.I – Leaves – All Employees

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval of the second reading of the amendment to Board Policy II.I. – Leaves – All Employees.

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

BOARD ACTION

A motion to approve the second reading of the amendment to Board Policy II.I.
– Leaves – All Employees.

Moved _____ Seconded _____ Carried Yes _____ No _____

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

Second Reading

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES
Subsection: I. Leaves – All Employees February 2007

I. Leaves – All Employees

1. Annual Leave

For all categories of employees, annual leave shall be as set forth in the respective subsection outlining policies for that category of employee (i.e., classified, non-classified, faculty, etc.)

2. Sick Leave

a. All employees accrue sick leave as provided for in Chapter 53, Title 67, Idaho Code, and rules of the Idaho Division of Human Resources. Sick leave shall be used in accordance with state law and internal institution, agency or school policies.

b. At the employee's option, annual leave may be used in lieu of sick leave.

3. Disability, Workers' Compensation, and Family Medical Leave

Disability, Workers' Compensation, and Family Medical leave shall be in accordance with applicable state and federal law.

4. Holidays

A holiday is a day of exemption from work granted to employees and for which they are compensated as if they had actually worked.

a. The following holidays are recognized by statute and the Board:

- January 1 (New Year's Day)
- Third Monday in January (Martin Luther King, Jr. Day/Human Rights Day)
- Third Monday in February (Presidents' Day)
- Last Monday in May (Memorial Day or Decoration Day)
- July 4 (Independence Day)
- First Monday in September (Labor Day)
- Second Monday in October (Columbus Day)
- November 11 (Veterans Day)
- Fourth Thursday in November (Thanksgiving)
- December 25 (Christmas)

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

- b. In addition, any day may be designated by the President of the United States or the Governor of Idaho for a public fast, Thanksgiving, or holiday.
- c. In the event that a holiday occurs on a Saturday, the preceding Friday is recognized as a holiday. If a holiday falls on a Sunday, the following Monday is recognized as a holiday.
- d. If a chief executive officer desires to designate a holiday that is different from those specified above, the Chief Executive Officer must notify the Executive Director.

5. Other Leave

All other types of leave for classified employees shall be in accordance with Chapter 53, Title 67, Idaho Code, and the rules of the State Division of Human Resources. Other types of leave for University of Idaho classified employees shall be in accordance with the policies of the University of Idaho.

All other types of leave for non-classified employees, including faculty employees, shall be in accordance with the internal policies of each institution, agency or school and with the following:

a. Leave for Court Required Service

- (1) An employee who is summoned for jury duty or subpoenaed as a witness before a court of competent jurisdiction or as a witness in a proceeding before any federal or state administrative agency will be granted leave with pay and any jury or witness fees may be retained by the employee.
- (2) An employee must request annual leave or leave without compensation for:
 - (a) appearing as a party in a non-job-related proceeding involving the employee;
 - (b) appearing as an expert witness when the employee is compensated for such appearance; or
 - (c) appearing as a plaintiff or complainant, or as counsel for a plaintiff or complainant, in a proceeding in which the Board or any of its institutions, agencies or school is a defendant or respondent.

b. Military Leave

CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

Leave for the purpose of military service shall be in accordance with applicable state and federal law.

c. Leave Without Pay

(1) Any employee may apply for leave without pay. Leave without pay is granted at the discretion of the Chief Executive Officer. The initial grant of leave without pay may be for a period of up to one (1) calendar year. Extensions of such leave for one (1) year at a time may be granted by the Chief Executive Officer not to exceed a total of three (3) successive calendar years.

(2) It is the Board's intent that the state salary not be duplicated to an employee serving in the Legislature. Therefore, an employee of an institution, agency or school who is elected or appointed to the Idaho State Legislature must be placed on leave without compensation for hours not worked during such time as the Legislature is in session. Any such employee must complete a time sheet every pay period during the session and may only be compensated for actual hours worked for the institution, agency or school. All hours short of forty (40) per week must be leave without compensation.

(3) Benefits While on Leave Without Pay. An employee who has received approval from the chief executive officer for leave without pay may continue to contribute toward and receive the benefits of any state or institutional insurance and retirement programs, if the laws, rules, regulations, policies, and procedures governing the administration of such insurance and retirement programs permit.

d. At the discretion of the Chief Executive Officer, an employee may be granted administrative leave with pay when the agency, school or institution will benefit as a result of such leave.

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CONSENT AGENDA - PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 21 – 22, 2007

INSTITUTION/AGENCY AGENDA
EASTERN IDAHO TECHNICAL COLLEGE

SUBJECT

Approval of members to the Eastern Idaho Technical College (EITC) Advisory Council

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-2212, Idaho Code
Idaho State Board of Education Governing Polices and Procedures IV.I.

BACKGROUND

Consistent with Section 33-2212, Idaho Code, the State Board for Vocational Education may appoint an Eastern Idaho Technical College (EITC) Advisory Council consisting of not less than twelve (12) nor more than fifteen (15) persons. State Board of Education policy states that the EITC Advisory Council consists of the State Division of Professional-Technical Education Administrator and the EITC President as ex-officio members, and other members appointed by the State Board for Vocational Education, each to a term of three years. A council member is eligible for reappointment to consecutive terms.

DISCUSSION

A slate of four (4) persons is presented by the current EITC Advisory Council to the State Board of Education. All of the nominees are incumbent members of the Advisory Council, and their terms expired January 1, 2007. The EITC Advisory Council requests the State Board of Education reappoint the four (4) recommended persons, bringing the EITC Advisory Council membership to 14. The list of nominees is Joe Groberg, Dr. Fred Gunnerson, Frank Just, and Russell Spain.

Their terms will begin immediately upon State Board of Education ratification and continue through 2010.

IMPACT

This will bring the EITC Advisory Council membership to 14.

ATTACHMENT

Attachment 1 – Joseph Groberg Vita
Attachment 2 – Dr. Fred Gunnerson Vita
Attachment 3 – Franklin Just – Request for Reappointment
Attachment 4 – Russell Spain Vita

PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
February 22 – 23, 2007

INSTITUTION/AGENCY AGENDA
EASTERN IDAHO TECHNICAL COLLEGE - continued

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval of the reappointment of Joseph Groberg, Dr. Fred Gunnerson, Frank Just and Russell Spain to the Eastern Idaho Technical College Advisory Council for a term beginning immediately and ending December 31, 2010.

BOARD ACTION

Motion to approve the reappointment of Joe Groberg, Dr. Fred Gunnerson, Frank Just, and Russell Spain to the Eastern Idaho Technical College Advisory Council for a term beginning immediately and ending December 31, 2010.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Idaho Statutes

TITLE 33
EDUCATION
CHAPTER 22

VOCATIONAL EDUCATION -- FEDERAL AID

33-2212. CREATION OF ADVISORY COUNCIL -- MEMBERS -- COMPENSATION. The state board for professional-technical education may appoint an advisory council consisting of not less than twelve (12) nor more than fifteen (15) persons to offer counsel and advice in the organization, establishment and conduct of the Eastern Idaho Technical College. Members of the council will serve without salary but shall be compensated as provided by section 59-509(b), Idaho Code. Members of said council shall be appointed from as nearly as is practicable the vocational area to be served by the Eastern Idaho Technical College as determined by the state board for professional-technical education.

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Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: IV. Organization Specific Polices and Procedures
Subsection: I. Eastern Idaho Technical College

October 2003

I. Eastern Idaho Technical College

EITC is responsible for fostering and promoting Professional-Technical Education services in Region VI in Idaho under Idaho Code.

1. EITC Advisory Council

a. The EITC Advisory Council shall be appointed by the Board as provided for in Idaho Code §33-2212.

b. The EITC Advisory Council consists of the State Division of Professional-Technical Education Administrator and the EITC president as ex-officio members, and other members appointed by the Board , each to a term of three (3) years. An appointment to the EITC Advisory Council cannot be made until the nomination process has concluded.

c. Advisory Council Procedures:

(1) Incumbent Reappointment.

In the event that the incumbent candidate is interested in reappointment, the Advisory Council shall forward a recommendation to the Board, along with a letter of interest and statement of qualifications for the incumbent. The Board may choose to reappoint the incumbent without soliciting other candidates, thus completing the appointment procedures. If there is no incumbent seeking reappointment, or if the Board chooses not to reappoint an incumbent, the procedures are as outlined in item (2).

2. Open Appointment

a. The EITC Advisory Council, on behalf of the Board, will advertise the vacancy in regional newspapers. Such advertisement will solicit interested persons to apply for the vacant position on the EITC Advisory Council.

b. Each applicant must provide a written statement expressing his or her interest in becoming a member of the EITC Advisory Council. Each applicant must also provide evidence of his or her qualifications for the position and each applicant must identify his or her primary residence.

c. The EITC Advisory Council will review all applications for the vacant position and conduct interviews as deemed necessary. The purpose of the review of applications is to eliminate from further consideration all but the most qualified applicants.

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

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October 2003

d. The EITC Advisory Council will forward only the most highly qualified applicants, in order of preference, through the EITC President to the State Board of Education for consideration. The Board may provide for interviews of the applicants, or may make the appointment based on the recommendation of the EITC Advisory Council.

e. The EITC Advisory Council shall solicit such nominations beginning with the acceptance of any resignation or as soon as a vacancy shall occur for any other reason, and shall appoint a replacement within ninety (90) days of the beginning of solicitation for nominations.

3. Policies and Procedures

a. The EITC Advisory Council will operate under the Professional-Technical Administrators Handbook for Advisory Committees.

b. The EITC Advisory Council will submit an annual report to the Board through the EITC president. The report will include recommendations for consideration by the Board.

JOSEPH H. GROBERG

Attorney at Law

1605 SOUTH WOODRUFF AVE. • IDAHO FALLS, IDAHO 83404 • (208) 522-3571
FAX (208) 522-3060 • JOEGROBERG@HOTMAIL.COM

December 6, 2006

**Bill Robertson, President
Eastern Idaho Technical
College 1600 Hitt Road
Idaho Falls, ID 83404-5788**

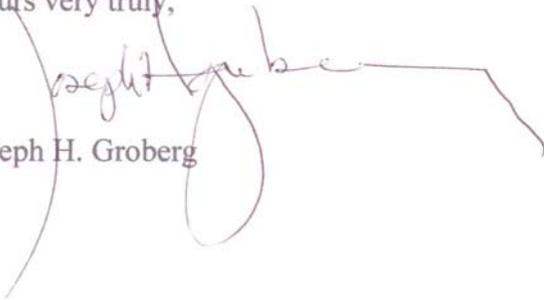
Re: EITC Advisory Board

Dear Bill:

I would be honored to serve on the Eastern Idaho Technical College Advisory Council for another term. I am attaching a current resume.

Yours very truly,

Joseph H. Groberg

A handwritten signature in dark ink, appearing to read "Joseph H. Groberg", written over the typed name. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

JOSEPH H. GROBERG
Attorney at Law
1605 SOUTH WOODRUFF AVE. • IDAHO FALLS, IDAHO 83404 • (208) 522-3571
FAX (208) 522-3060 • JOEGROBERG@HOTMAIL.COM

Resume

Education: Graduate of Idaho Falls High School (1961)

Brigham Young University BA
(1967) University of Chicago JD
(1970) Dartmouth College MALS
(1998)

Employment: Lawyer in private practice 1970 to present.

Member of Colorado and Idaho State Bars.
Co-owner of GHG Investment Co., a real estate development business
1976 to present.

Local and Community Service:

Founding board of Eastern Idaho Technical College Foundation, served
from inception to 2005.

Currently member of Eastern Idaho Technical College Advisory Council.
Currently member of Idaho Falls City Council- served from 1989 - 1993,
1997 to present.

Currently member Board of Idaho Falls Redevelopment
Agency. Board of Idaho Falls affiliate of Habitat for
Humanity.

Fred Gunnerson

February 14, 2007

William A. Robertson
Eastern Idaho Technical College
1600 S 25th E
Idaho Falls, ID 83401

Mr. Robertson,

I am interested and willing to serve another term on the EITC Advisory Council, assuming the Council members are willing to have me. I believe the next few years will be critical to the growth and further development of EITC, years that I would like to be actively involved with EITC. Attached is a copy of my revised resume.

Sincerely,

Fred Gunnerson

FRED S. GUNNERSON

HOME

919 Swan Valley Hwy
Ririe, ID 83443
Phone: (208) 538-7486
Email: fredgunnerson@aol.com

OFFICE

University of Idaho
1776 Science Center Drive
Suite 306
Idaho Falls, ID 83402-1575
Phone: (208) 282-7962
Fax: (208) 282-7950
Email: gunner@if.uidaho.edu

EDUCATION

- Ph.D. Nuclear Engineering, University of New Mexico (1979)
- M.S. Nuclear Engineering, University of New Mexico (1975)
- B.S. Mechanical Engineering, Colorado State University (1972)

EXPERIENCE

May 1995 to Present: University of Idaho

Seconded to INEEL (1999 – 2005), see below.

Director, University of Idaho, University Place campus at Idaho Falls (1995-1999)

Professor of Mechanical Engineering (1995-present)

Director of Nuclear Engineering (2005-present)

July 1999 to February 2005: Idaho National Engineering & Environmental Laboratory (INEEL)

Professor of Mechanical Engineering, University of Idaho, seconded to INEEL.

Director of Education & Research Initiatives Division (7/99-7/03).

Director of Energy Efficiency & Technology (7/03-2/05). A research organization with approximately 100 scientists & engineers. Departments: Fossil Energy, Renewable Energies, Sustainable Design and Materials. Annual budget: \$20M.

August 1980 to May 1995 - University of Central Florida, College of Engineering, Orlando,
FL 32816 (407) 823-5091

1991-1995 Professor - Mechanical & Aerospace Engineering

1991-1995	Director - Office of Graduate Affairs, College of Engineering
1991-1995	Director – UCF Florida Engineering Education Delivery System (FEEDS)
1990-1991:	Acting Assistant Dean - College of Engineering, Office of Graduate Affairs
1988-1989:	Assistant Chair - Department of Mechanical & Aerospace Engineering
1985-1991:	Associate Professor of Engineering
1980-1985	Assistant Professor of Engineering

December 1984 to August 1985 and May 1987 to August 1987 - Joint Research Centre-Ispra Establishment and Division of Applied Mechanics, 1-21020 Ispra (Varese), Italy
 Visiting Scientist - Basic and applied research in Nuclear reactor safety, boiling heat transfer-liquid metals, high temperature properties, temperature measurements and molten-fuel coolant interactions.

March 1979 to July 1980 and May 1981 to July 1981 - EG&G Idaho, Inc., P.O. Box 1625, Idaho Falls, Idaho

Senior Engineer - Nuclear research, analysis, and interpretation of LWR fuel rod behavior phenomena during postulated accident scenarios. Basic research in thermal sciences including boiling heat transfer, thermal-hydraulics, and interfacial phenomena

January 1976 to March 1979 - University of New Mexico

Ph.D. Research - Film boiling destabilization from hydrodynamic and thermodynamic considerations and applications to nuclear reactor safety.

September 1974 to January 1976 - University of New Mexico

M.S. Research - Theoretical prediction of minimum film boiling conditions for spherical particles and assessment of noble gas solubility in molten nuclear fuel with applications to LWR/LMFBR safety analysis.

January 1973 to August 1974 - Bechtel Power Corporation, Russellville, Arkansas

Field Engineer for Mechanical/Nuclear Equipment - Construction and startup of nuclear power plants.

AWARDS & DISTINCTIONS

2005	Executive of the Year-2005, Eagle Rock Chapter-IAAP
2003	Affiliate Faculty, Idaho State University
2000	NASA Recognition for research in two-phase cryogenic systems.
1992	US Patent: 5,159,972 Controllable Heat Pipes
1991	UCF/MAE Distinguished Researcher of the Year, Nominee (Peer Selection)
1988	UCF Foundation Award for Excellence in Research, MAE Nominee (Peer Selection)
1987	UCF Foundation Award for Excellence in Teaching, COE Nominee (Peer Selection)
1986	NASA Recognition Award for Creative Development of Technical Innovation: presented by Congressman Bill Nelson (FL)
1983	Dow Young Educator of the Year Award (ASEE) Southeastern USA
1982	College of Engineering, Professor of the Year (Student Selection)
9/77-2/77	Stipendiary: Associated Western Universities (AWU)
6/74-6/75	Energy Research and Development Administration (ERDA) Traineeship
6/75-7/76	Chair of UNM Chapter of American Nuclear Society

MEMBERSHIPS & REGISTRATIONS

American Society of Mechanical Engineers (ASME) - Member (Since 1969)
Vice Chairman, Idaho Section, 1996-1999, Board of Directors, 1999 to present.
American Nuclear Society (ANS) – Member (since 1974)
Registered Professional Engineering, State of Florida, Mechanical Engineering, PE
#33662 (1982-1995)
Fallout Shelter Analyst, Federal Certification #3TT0014384
Rotary International 1996 to present
Chamber of Commerce, Idaho Falls, 1996-2000.
Board of Directors, Idaho Innovation Center (IIC) 1999 to 2003.
Eastern Idaho Technical College (EITC) Advisory Council, 2000 to present.
Pacific Northwest Regional Roundtable (PNRR), Member, 1999 to 2003.

PUBLICATIONS

- F. S. Gunnerson and A. W. Cronenberg
“A Prediction of the Inert Gas Solubilities in Stoichiometric Molten UO₂ and their Effects on Fuel Fragmentation and Behavior”, Trans. Am. Nucl. Soc., 21,410 (1975)
- F. S. Gunnerson and A. W. Cronenberg
“A Prediction of the Inert Gas Solubilities in Stoichiometric Molten UO₂”, J. Nucl. Matl., 58, 311-320 (1975)
- F. S. Gunnerson and A. W. Cronenberg
“A Correlation for the Leidenfrost Temperature for Spherical Particles and It’s Application to FCI Analysis”, Transactions Am. Nucl. Soc., 26, 381 (1977)
- F. S. Gunnerson and A. W. Cronenberg
“A Thermodynamic Prediction of the Temperature for Film Boiling Destabilization and It’s Relation to Vapor Explosion Phenomena”, Trans. Am. Nucl. Soc., 28, 449 (1977)
- F. S. Gunnerson and A. W. Cronenberg
“On the Thermodynamic Superheat Limit for Liquid Metals on It’s Relation to the Leidenfrost Temperature”, J. Heat Transfer, 100, 734-737 (November 1978)
- F. S. Gunnerson and A. W. Cronenberg
“A Prediction of the Minimum Film Boiling Conditions for spherical and Horizontal Flat Plate Heaters” ASME 79-HT-45 (1975)
- F. S. Gunnerson and A. W. Cronenberg
“Film Boiling Destabilization from Hydrodynamic and Thermodynamic Considerations with Application to the Understanding of Vapor Explosion Phenomena”
University of New Mexico, Bureau of Engr. Research Tech. Report No. NE-66 (79),
NRC-318-1, (April 1979)
- F. S. Gunnerson and D. T. Sparks
“Behavior of a Nine-Rod Bundle Under Power-Cooling-Mismatch Conditions”, Trans. Am. Nucl. Soc., 33, 479, (1979)
- F. S. Gunnerson and A. W. Cronenberg
“Film Boiling and Vapor Explosion Phenomena”, J. Nucl. Tech., 49(3), 380 (1980)
- F. S. Gunnerson, D. T. Sparks and D. K. Kerwin
“Film Boiling Behavior of a PWR-Type Fuel Bundle”, J. Nucl. Tech., Vol. 52, 86 (1981)
- F. S. Gunnerson & P. E. MacDonald

- “In-Pile DNB Behavior of a Nine-Rod Power-Type Fuel Bundle”, Transactions of ANS Topical Meeting on Thermal Reactor Safety, Knoxville, Tenn. (April 8-11, 1980)
- F. S. Gunnerson & A. W. Cronenberg
“On the Minimum Film Boiling Conditions for Spherical Geometries”, J. Heat Transfer, 102, 335-341 (May 1980)
- F. S. Gunnerson
“On the Prediction of Quench and Rewet Temperatures”, Trans. Am. Nucl. Soc., 34, 466 (1980)
- F. S. Gunnerson and T. R. Yackle
“Quenching and Rewetting of Nuclear Fuel Rod”, J. Nucl. Tech., Vol. 54, 113 (1981)
- D. T. Sparks, F. S. Gunnerson, Z. R. Martinson and N. T. LeFebre
“Power-Cooling-Mismatch Test Series Test PR-1: Quick Look Report”, EGG-TFBP-5122 (March 1980)
- F. S. Gunnerson and D. T. Sparks
“In-Pile Power Cooling Mismatch Testing of a Nine-Rod Fuel Assemble: Results of Test PCM-7”, NUREG/CR-2303, EGG-2126 (October 1981)
- F. S. Gunnerson and P. S. Dunphy
“A Study of: Film Boiling, Quench and Rewet Phenomena During High Pressure Power-Cooling-Mismatch Testing”, NUREG/CR-1623, EGG-2052, R1 (January 1982)
- J. E. Dahlquist, F. S. Gunnerson, and R. A. Nelson
“Critical Heat Flux Mapping”, Transactions of 3rd Multi-Phase and Heat Transfer Symposium-Workshop, CERI, Miami, FL (April 18-20, 1983)
- F. S. Gunnerson
“Nuclear Power: Is It a Safe Alternative?”, Emphases, UCF Publication (April 1984)
- F. S. Gunnerson
“Transient Critical Heat Flux Behavior”, Proceedings of 12th Water Reactor Safety Research Information Meeting, Washington, D. C. (October 22-26, 1984) (Invited)
- J. E. Dahlquist, F. S. Gunnerson and R. A. Nelson
“Considerations for Modeling Critical Heat Flux Behavior”, J. Nucl. Tech. (February 1985)
- F. S. Gunnerson, E. R. Hosler and K. O. Pasamehmetoglu
“Transient Critical Heat Flux Behavior”, UCF Report No. 85-86-1 (August 1985)
- K. O. Pasamehmetoglu and F. S. Gunnerson
“Theoretical Considerations of Transient Critical Heat Flux”, Proceedings of 3rd International Conference on Reactor Thermal-Hydraulics, Newport, Rhode Island (October 15-18, 1985)
- G. W. Caille, E. R. Hosler and F. S. Gunnerson
“Visual Observations of Flow Patterns Through Tube Support Plates of Circular Hole and Trefoil Designs”, AIChE Symposium Series No. 245, Vol. 81 P-148-155 (1985)
- E. R. Hosler, F. S. Gunnerson, M. D. Jonowski and B. L. French
“Numerical Methods for the Analysis of Transient and Two-Phase Cryogenic Systems” UCF-ENGR 85-86-2 (September 1985)
- H. Schins and F. S. Gunnerson
“Boiling and Fragmentation Behavior During Fuel-Sodium Interactions”, Nuclear Engineering Design, Vol. 91, pp. 221-235 (1986)
- H. Schins and F. S. Gunnerson
“Liquid-Phase Density from Solid-State Properties”, High Temperatures-High Pressures, Vol. 18, pp-249-254 (1986)
- H. Schins, D. Magallon, S. Giulliani and F. S. Gunnerson
“Pouring of Molten UO₂, UC and AL₂O₃ in Sodium: Interactions & Debris” Theoretical Analysis, European Applied Research Reports, Vol. 7 No. 4 (1986)
- F. S. Gunnerson and P. W. Morgan

- “Configuration Development for a Pyrotechnic Disseminator”, Final Report to Chemical Research and Development Center, Aberdeen Proving Ground, Maryland, 21010, Engineering Technology, Inc. No. ETI-TR-662-01 (January 1987)
- P. W. Morgan and F. S. Gunnerson
 “A Simple Method of Parametric Studies of the Behavior of Pyrotechnic Disseminators”
 Smoke/Obscurants Symposium IX, Laurel, Maryland (April 21-23, 1987)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
 “A Theoretical Prediction of Critical Heat Flux in Saturated Pool Boiling During Power Transients”, ASME National Heat Transfer Conference, Pittsburgh, PA (August 7-10, 1987)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
 “Study of the Hovering Period and Bubble Size in Fully Developed Pool Nucleate Boiling of Saturated Liquid with a Time-Dependent Heat Source”, ASME National Heat Transfer Conference, Pittsburgh, PA (August 7-10, 1987)
- F. S. Gunnerson, J. A. Meyer and R. Zeyen
 “An Investigation Boiling Behavior with Applications of Nuclear Reactor Safety”
 UCF 16-260805 (August 1987)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
 “Fluid-to-Fluid Modeling of Critical Heat Flux with a Time-Dependent Heat Input”
 ASME Winter Annual Meeting, Boston, MA (December 1987)
- P. R. Chappidi and F. S. Gunnerson
 “A Numerical Study of the Drag and Heat Transfer Characteristics of a Wedge in Film Boiling Flow”, 25th National Heat Transfer Conference, Houston, TX, Vol. 2, pp-475-486 (July 24-27, 1988)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
 “A Theoretical Prediction of Critical Heat Flux in Subcooled Pool Boiling During Power Transients”, 25th National Heat Transfer Conference, Houston, TX (July 24-27 1988)
- P. R. Chappidi and F. S. Gunnerson
 “Skin Friction and Heat Transfer of a Vertical Flat Plate in Film Boiling Flow”
 Multi-Phase Transport and Particulate Phenomena, Edited by T. N. Veziroglu, Hemisphere Publishing Company, New York (Proceedings of the 5th Miami International Symposium on Multi-Phase Transport and Particulate Phenomena, Miami, FL, December 12-14, 1988, pp, 401-418 (1990)
- F. S. Gunnerson, J. A. Meyer, P. R. Chappidi and R. Zeyen
 “The Settling Behavior of Hot, Boiling Spheres in Subcooled Water”, 5th International Symposium on Multi-Phase Transport and Particulate, Miami Beach, Florida, December 12-14, 1988, pp. 337-344 (1990)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
 “A Theoretical Prediction of Critical Heat Flux in Forced Convection Boiling During Power Transients”, 25th National Heat Transfer Conference, Houston, TX (July 24-27, 1988)
- P. R. Chappidi and F. S. Gunnerson
 “Analysis of Heat and Momentum Transport Along a Moving Surface”, International Journal of Heat and Mass Transfer, Vol. 32, No. 7, 1383-1386 (1989)
- P. R. Chappidi, F. S. Gunnerson and K. O. Pasamehmetoglu
 “Film Boiling Drag and Heat Transfer of a Flat Surface”, Numerical Heat Transfer, Part A: Applications, Vol. 19, pp. 327-344 (1991)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
 “Critical Heat Flux Modeling in Pool Boiling for Steady-State and Power Transients”
 Journal of Heat Transfer, Vol. 112, pp. 1048-1057 (November 1990)
- P. R. Chappidi, F. S. Gunnerson and K. O. Pasamehmetoglu

- “A Simple Forced Convection Film Boiling Model”, International Communications in Heat and Mass Transfer, Vol. 17, No.3, pp.259-270 (1990)
- K. O. Pasamehmetoglu, R. A. Nelson and F. S. Gunnerson
“CHF Modeling in Forced Convection Film Boiling During Power Transients”, Journal of Heat Transfer, Vol. 112, pp-1058-1062 (November 1990)
- P. R. Chappidi, K. O. Pasamehmetoglu and F. S. Gunnerson
“The Influence of Surface Radiation of Forced Convection Film Boiling”
International Symposium on Gas-Liquid Two-Phase Flows, ASME Winter Annual Meeting, Dallas, TX (November 25-30, 1990)
- P. R. Chappidi, K. O. Pasamehmetoglu and F. S. Gunnerson
“Forced Convection Film Boiling Drag and Heat Transfer of a Wedge”, AIAA/ASME 5th Thermophysics and Heat Transfer Conference, Seattle, WA (June 18-28, 1990)
(Also AIAA Paper No. 90-1724)
- P. R. Chappidi, F. S. Gunnerson and K. O. Pasamehmetoglu
“Forced Convection Film Boiling Drag and Heat Transfer of a Wedge”, Journal of Thermophysics and Heat Transfer (July 1991)
- P. R. Chappidi, K. O. Pasamehmetoglu and F. S. Gunnerson
“The Influence of Surface Radiation and Forced Convection Film Boiling”, International Journal of Heat and Fluid Flow, 1991
- G. E. Thorncroft and F. S. Gunnerson
“Performance Evaluation of a Solid State Phase Change Material for Thermal Storage Applications”, 26th Annual IECEC, Boston, August 4-9, 1991, Vol. 4, pp. 285-289
- F. S. Gunnerson and G. E. Thorncroft
“Visualizing the Thermal Performance of Heat Pipes with Thermochromic Liquid Crystals”, 26th Annual IECEC, Boston, August 4-9, 1991, Vol. 4, pp. 296-299
- F. S. Gunnerson and P. R. Chappidi
“The Behavior of Free-Falling Boiling Spheres with Relation to Vapor Explosion Phenomena”, 13th International Colloquium on the Dynamics of Explosions and Reactive Systems, Nagoya, Japan, July 28 - August 2, p.97, 1991
- F. S. Gunnerson and G. E. Thorncroft
“Heat Pipes-Phase Change Material Technologies for Commercial and Residential Applications”, Final Report to National Aeronautics and Space Administration, May 31, 1991, Printed in UCF Report 16-26-208
- F. S. Gunnerson and G. E. Thorncroft
“Mapping Temperature on Heat Pipes”, Physical Sciences, NASA Tech Briefs, January 1993, p. 58
- F. S. Gunnerson and G. E. Thorncroft
“Development of a Residential Thermal Energy Storage Module”, Final Report to Florida Power Corporation, February 26, 1991
- Z. J. Zuo and F. S. Gunnerson
“The Effect of the Working Fluid Inventory on Thermosyphon Performance”, Fundamentals of Heat Pipes, ASME HTD, Vol. 278, June 1994
- F. S. Gunnerson and F. D. Sanderlin
“A Controllable, Wickless Heat Pipe Design for Heating and Cooling”, 6th AIAA/ASEE Thermophysics and Heat Transfer Conference, Colorado Springs, CO, June, 1994
- Z. J. Zuo and F. S. Gunnerson
“Numerical Study of Thermosyphon Flooding Limit”, ASME HTD, Vol. 278, June 1994
- F. S. Gunnerson and Z. J. Zuo
“Numerical Modeling of the Steady-State Two-Phase Closed Thermosyphon”, International Journal of Heat and Mass Transfer, Vol. 37, No. 17, pp. 2715-2722 (1994)
- P. S. Ziesler, F. S. Gunnerson and S. K. Williams

- “Advances in Positive Pressure Ventilation: Live Fire Tests and Laboratory Simulation”, NIST Annual Conference on Fire Research, October 18-22, 1993
- P. S. Ziesler and F. S. Gunnerson
 “Simulation of Positive Pressure Ventilation (PPV) for Research and Training”, 4th International Symposium on Fire Safety Science, Ottawa, Ontario, Canada, June 13-17, pp 1029-1039, 1994
- P. S. Ziesler, F. S. Gunnerson and S. K. Williams
 “Simulation of Positive Pressure Ventilation (PPV) for Fire Fighter Training”, The International Emergency Management & Engineering Conference (TIEMEC) April 18-21, Miami, FL, 1994
- P. S. Ziesler, F. S. Gunnerson and S. K. Williams
 “Advances in Positive Pressure Ventilation: Live Fire Tests and Laboratory Simulation” J. Fire Technology, Vol. 30, pp. 269-277, 1994
- Z. J. Zuo and F. S. Gunnerson
 “Modeling of an Inclined Two-Phase Closed Thermosyphon”, 4th ASME/JSME Thermal Engineering Joint Conference, Lahaina, Hawaii, March 19-24, 1995
- Z. J. Zuo and F. S. Gunnerson
 “Effect of Thermosyphon Size Reduction on its Heat Transfer Performance”, 4th ASME/JSME Thermal Engineering Joint Conference, Lahaina, Hawaii, March 19-24, 1995
- F. S. Gunnerson and Z. J. Zuo
 “Thermodynamic Analysis of the Thermosyphon Performance”, 9th International Heat Pipe Conference, Albuquerque, New Mexico, May 1-5, 1995
- P.S. Ziesler and F.S. Gunnerson
 “Live Fire Comparisons with the CFAST Code”, International Conference on Fire Research in Engineering, Orlando, FL Sept. 10-15, 1995.
- Z. J. Zuo and F. S. Gunnerson
 “Heat Transfer Analysis of an Inclined Two-Phase Closed Thermosyphon”, Journal of Heat Transfer, 1995
- F.S. Gunnerson and M. Dakins,
 “Education for the Future: Current Trends”, Journal of the Idaho Academy of Science, Vol. 33, No. 1, April 1997
- F.S. Gunnerson, R.T. Jacobsen and G. Pillay,
 “A Strategic Alliance Between Regional Universities and Industries at a National Laboratory”, American Society for Engineering Education, Annual Conference, Montreal, Canada, June 2002.
- F.S. Gunnerson,
 “Energy for the United States: There’s Change in the Air”, invited presentation, US Market Intelligence Breakfast, GLOBE Conference 2004, Vancouver, BC, Canada, April 2, 2004.
- F. Gunnerson, J.R. Hess, B. Reynolds and T. Foust,
 “Reducing U.S. Oil Dependency and Greenhouse Gas Emissions Through Fuel Synthesis”, Submitted to J. Biomass & Bioenergy, August 2005.
 Also presented as: “Liquid Transportation Fuels from Biomass Carbon and Nuclear Hydrogen”, 12th Intermountain Conference on the Environment, Pocatello, Idaho, September 2005.

December 27, 2006

Mr. William Robertson
President
Eastern Idaho Technical College
1600 S. 25th E.
Idaho Falls, ID 83404

Subject: Request for Reappointment to Eastern Idaho Technical College Advisory Council.

Dear Mr. Robertson:

My interest in continuing as a member of the Advisor Council is to:

Support continuing efforts to expand college outreach services throughout the area.

Support recommendations from the Governor's Task Force on Nursing Education.

Encourage expansion of workforce and economic development programs offered by the college.

My qualifications are as follows:

Have instructed courses for both the University of Idaho (Idaho Falls Campus) and the Idaho State University (Pocatello campus).

Attended two years of Engineering at Idaho State University and two years at the University of Idaho. I hold a Masters Degree from the University of Idaho, which was earned from class work taken at the Idaho Falls campus.

Have served on the Eastern Idaho Technical College Advisory council since the origination of the college, having served as chair for several years.

I respectfully request reappointment to the Eastern Idaho Technical College Advisory Council. It is my honor and pleasure to serve the Idaho State Board of Education.

Sincerely,

A handwritten signature in cursive script that reads "F. Just".

Franklin Just



EASTERN IDAHO COMMUNITY ACTION PARTNERSHIP
(formerly Eastern Idaho Special Services Agency, Inc.)

P.O. Box 51098
357 Constitution Way
Idaho Falls, Idaho 83405
(208) 522-5391
FAX (208) 522-5453
1-800-632-4813

November 14, 2006

Bill Robertson, President
Eastern Idaho Technical College
1600 Hitt Road
Idaho Falls, ID 83404-5788

Dear Bill,

Please consider this a Letter of Interest to continue as a member of the Eastern Idaho Technical College Advisory Council for another term.

I believe that the Advisory Council serves a valuable service to the Administration of EITC and I am grateful for the opportunity to serve EITC. Together, the Council and the Administration is a partnership that moves EITC to a higher priority within the community and the state. I look forward to continuing to be associated with the Council.

If you need further information, please let me know.

Sincerely,

Russell K. Spain,
CCAP
Executive Director



RUSSELL K. SPAIN
2792 Barnes Way
Idaho Falls, ID 83401
(208) 552-1098
email rspain@eicap.org

Educational Background

Post-graduate (6 semester hours), 1987-88, University of Idaho, Moscow, Idaho
Post-graduate (12 semester hours), 1973, College of Education, Idaho State University, Pocatello, Idaho
BS, 1973, Drama, Idaho State University, Pocatello, Idaho High School, 1962, Kimberly High School, Kimberly, Idaho

Military Service

U.S. Air Force, 1969-73, Titan II Missile Communications Repairman
Honorable Discharge, 1973

Employment Summary

Eastern Idaho Community Action Partnership, Idaho Falls, Idaho (1997-Present)

Idaho Public Television, KUID/KCDT, Moscow, Idaho Director of Community Services/Station Manager. (1985-1997)

Idaho Public Television, KISU, Pocatello, Idaho (1975-1985)

Operations Manager (1983-85)

Acting Manager, Operations Manager (1982-83)

Producer-Director (1981-82)

Acting Production Manager (1980)

Public Affairs Producer-Director (1975-81)

Idaho State University Closed Circuit Instructional Television System, Pocatello, Idaho (1973-75)

Assistant Director (1973-75)

U.S. Air Force, Davis-Monthan Air Force Base, Arizona (1969-73)

Titan II Missile Communications LES Quality Control Evaluator (1971-73)

Titan II Missile Communications Repairman (1969-73)

Idaho State University Closed Circuit Instructional Television System, Pocatello,
Idaho (1965-67)
College Work Study Student

Administrative Experience

Executive Director, Eastern Idaho Community Action Partnership. (2005-Present)
Responsible for all operations and programs, including Head Start,
Weatherization, Area VI Agency on Aging, Community Services and Housing.
Responsible for assets, revenues and expenditures over \$7,000,000.

Director, Area VI Agency on Aging. (1997-2005). Responsible for all operations of
the Area Agency on Aging, including advocating for senior citizens to the state
legislature and Members of Congress. Responsible for an over \$1,000,000
budget of Federal Title III Older Americans Act money and Idaho State Senior
Services Act.

Director of Community Services Idaho Public Television, Station Manager, Idaho
Public Television, KUID/KCDT. (1985-1997) Responsible for the day-today
operation of the stations. Responsible for the operation of the Outreach and
Education Service activities at all Idaho Public Television locations. Responsible
for \$800,000+ station budget and budget of the Community Services
Department. Serve as the PBS Ready-to-Learn Coordinator for the State of
Idaho; Planning Committee member for the 11th Annual National Utilization
Conference, Boise, ID, April 18-22, 1997; and Executive Director of the Friends
of Idaho Public Television, KUID/KCDT, Inc. Board of Directors.

Operations Manager, Idaho Public Television, KISU, (1982-85). Supervised
scheduling of production personnel and facilities, responsible for final
detailing of KISU program logs, and insured all scheduled programs were
recorded and ready for broadcast.

Acting Manager, Idaho Public Television, KISU, (1982-83). Supervised the entire
KISU staff and was responsible for the budget of the station and Friends of
Channel 10, Inc.

Acting Production Manager, KISU, (1980). Supervised two other Producers,
three CWSP personnel and was responsible for the scheduling of the KISU
Production Department.

Producer-Director, KISU, (1975-82). Produced and directed a weekly TV
program. Supervised 3 to 8 people on a daily basis.

Production Experience (Highlights)

Producer-Director of the Channel 10 Auction. Distribution: Local (May 1985; November 1983)

Producer-Director of "Idaho Fly Tying". Eight part series instructing viewers how to tie flies used in Idaho fly fishing waters. Distribution: Idaho Public Television. (April 1985; January 1982)

Producer- Director of a week long series of programs to coincide with Pocatello's Centennial Celebration. This series included six and a half hours of programming, one hour of that being live Centennial Parade coverage. Distribution: Local. (May-June 1982)

Producer-Director of "As It Happens", a weekly thirty-minute public affairs program, incorporating a combination of ENG and studio video. Distribution: Local. (1977-1981)

Producer Director of "F.A.R.M. the Future of Agriculture in the Rocky Mountains", a half-hour documentary funded by Levi-Strauss. Shot on 16mm film and edited at Rocky Mountain Broadcast Center in Denver. Distribution: Regional via Pacific Mountain Network of PBS stations.

Special Training

Executive Development Institute, NACAA, University of New Mexico, 2000. The First step in training and work toward the Certified Community Action Professional designation.

Ready to Learn Coordinators Training, Corporation for Public Broadcasting, Washington, DC, February, 1997. State and Station Coordinators are trained in early childhood learning patterns and the delivery of training workshops to teachers, parents and day care providers.

Telelearning '96, Chicago, IL, September, 1996. A conference co-sponsored by the PBS Adult Learning Service. The latest developments in Distance Learning at the community college and university levels, both academic and technological, were made available to attendees via workshops.

Puzzle Place Trainer Training, KCET, Los Angeles, CA, June, 1996. A train-the-trainer workshop for diversity training based on the goals of the PBS children's program, Puzzle Place. The trainees would then train teachers locally how to integrate the program goal of diversity into their curriculum.

11th Annual National Utilization Conference, SECA, Columbia, SC, May, 1996. Considered the premier training conference for state and PBS station Education and Instructional Television Directors. I served on the Planning Committee for this conference that also is a training vehicle for education technology use in the classroom.

Ready-to-Learn Coordinators Training, Corporation for Public Broadcasting, Washington, DC, January, 1996. State and Station Coordinators are trained in early childhood learning patterns and the delivery of training workshops to teachers, parents and day care providers.

10th Annual National Utilization Conference, SECA, Jackson, Mississippi, May, 1995. Considered the premier training conference for State and PBS Station Education and Instructional Television Directors. Leaders are trained in the use of new technology developments in the classroom.

CPB Executive Management Training Seminar University of Wisconsin Extension, Madison, Wisconsin. (1987)

CPB Mid-Management Training Seminar University of Wisconsin Extension, Madison, Wisconsin. (1983)

“Political Broadcasting, Personal Attack, and the Fairness Doctrine” NAEB Workshop, Salt Lake City, Utah. (1980)

Corporation for Public Broadcasting In-Service Training Grant Observed the production of “The MacNeil-Lehrer Report” at WNET, New York City, New York. (1980)

Honors and Awards

Certified Community Action Professional-National Association of Community Action Agencies. (2001-Present)

Moscow Central Lions Club, Lion-of-the- Year (1993)

Idaho Press Club Competition-Best Public Affairs Program-3rd Place. “As It Happens: Church vs. Symms” (1981)

Idaho Press Club Competition-Best Sports Story-3rd Place. “As It Happens: Title IX”

Jay Silverheels/Will Sampson Collection, Los Angeles County Library, Los Angeles, California-“As It Happens: Indian Stereotyping” (1981), is included in their collection to aid in Native American research.

Idaho State Broadcasters Association Competition-Best Agricultural Program 1st
Place, "F.A.R.M. the Future of Agriculture in the Rocky Mountains" (1980)

Other Activities

Region X Board Member-National Association of Area Agencies on Aging.
(2004-2005)
Conference Committee Chairperson, National Association of Area Agencies on
Aging National Conference. (2004-2005)
Alternate to the Board of the National Association of Area Agencies on Aging,
Region X. (2000-2004)
Communicator and Temporary Board Chairman--Partners for Prosperity: New
Beginnings for Eastern Idaho, a project funded by the Northwest Area Foundation
to reduce poverty in 16 counties of east Idaho. (2001-2005)
President of Idaho Association of Area Agencies on Aging, (2001-2005)
Member Eastern Idaho Technical College Advisory Council (2000-Present)
Member Idaho Falls July 5th Parade Committee, Idaho Falls, Idaho (1999-2002)
Vice-President of Idaho Association of Area Agencies on Aging, (1999-2000)
Secretary/Treasurer of Idaho Association of Area Agencies on Aging, (1998-1999)
Member Idaho Falls, Idaho Chamber of Commerce, (1997-Present)
Treasurer, Board of Directors, Community Action Agency, Lewiston, serving five
county area of Idaho and Washington, (1995-1997)
President, Moscow Central Lions Club, (1994-95)
President, Board of Directors, Idaho's Junior Miss, (1987-89)
Member, Education Committee, Moscow Chamber of Commerce (1990-1997)
Member, Moscow, Lewiston, Coeur d' Alene, Post Falls and Sandpoint Chambers
of Commerce (1988-1997)
Bannock County Crimestoppers, InC.-Charter Member, Member Board of
Directors (1983-85)
City of Pocatello Summer Musical-Sir Pellinore in CAMELOT (1982)

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CONSENT - INSTRUCTION, RESEARCH & STUDENT AFFAIRS
FEBRUARY 21-22, 2007

SUBJECT

Quarterly Report: Program Changes Approved by Executive Director

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section III.G.4.b.(2), Program Approval and Discontinuance

BACKGROUND

In accordance with Board policy, "Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation.

DISCUSSION

In accordance with Board policy, "All modifications approved by the executive director shall be reported quarterly to the Board." The Board office is providing a report of program changes, additions, etc. from Idaho's public colleges and universities that were approved by the executive director.

IMPACT

NA

STAFF COMMENTS AND RECOMMENDATIONS

Board staff offers no comments or recommendations.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT - INSTRUCTION, RESEARCH & STUDENT AFFAIRS
FEBRUARY 21-22, 2007**

**Academic Programs
Approved by Executive Director
November 2006 – January 2007**

Boise State University
Department Name change: Dept. of Criminal Justice Administration to Dept. of Criminal Justice
Bifurcation of existing program: Master of Science in Education w/ an Emphasis in Educational Technology to include the following: <ul style="list-style-type: none"> • Discontinue Master of Science in Education w/emphasis in Educational Technology • Create new Master of Educational Technology • Create new Master of Science in Educational Technology
New Minor in Leadership Studies
Name change: Bachelor of Science in Geology to Bachelor of Science in Geosciences
Discontinue Bachelor of Art in Art Education, K-12 or 6-12
Department Name change: Networking, Operations, and Information Systems to Information Technology and Supply Chain Management
Combine 2 current undergrad programs: Network and Telecommunications and Computer Information Systems
Name change: BBA/BA/BA in Operations Management to Supply Chain Management
Merge two departments into one to Dept of Special Education and Early Childhood Studies

Idaho State University
Addition/expansion to Online Pre-Professional Speech Pathology and Audiology
Name change: Office of Graduate Studies to Graduate School

**Professional - Technical Education Programs
Approved by Executive Director**

Program Change	Institution
Addition of Advanced Technical Certificate in Childcare & Development	BSU
Inactivate options within Computer Networking Technologies <ul style="list-style-type: none"> • AAS – Novell Computer Networking Technologies • Certified Novell Engineer Postsecondary Technical Certificate • AAS – Cisco Networking Technologies • Postsecondary Technical Certificate – Cisco Certified Networking Associate Certification 	EITC
Name change of Hospitality/Hotel Management to Hospitality Management	LCSC
Discontinue Electronics Technician and Electronics Communication options	LCSC

CONSENT - INSTRUCTION, RESEARCH & STUDENT AFFAIRS
FEBRUARY 21-22, 2007

REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: III. POSTSECONDARY AFFAIRS

G. Program Approval and Discontinuance

October 2005

4. Program Approval Policy

b. Existing instructional programs, majors, minors, options, emphases and instructional units.

(2) Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation. The executive director may refer any of the requests to the Board or a subcommittee of the Board for review and action. All modifications approved by the executive director shall be reported quarterly to the Board. Non-substantive name or title changes need not be submitted for approval.

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