

**State Department of Education  
February 23-24, 2007**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>Superintendent's Update</b>	Information Only
<b>2</b>	Reorganization of the State Department	Motion to approve
<b>3</b>	Nomination to the Curricular Adoption Committee	Motion to approve

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## **DEPARTMENT OF EDUCATION**

### **SUBJECT**

Review of the State Department organizational structure

### **REFERENCE**

N/A

### **APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-126, Idaho Code:

### **BACKGROUND**

Idaho Code requires the State Board of Education to approve reorganization of the State Department of Education.

### **DISCUSSION**

Beginning on January 2, 2007, Superintendent Luna reorganized the State Department of Education with two major focuses in mind: improving student achievement and providing quality and timely support services to parents, teachers and school districts. To accomplish that goal, the Department was reorganized into five new divisions:

- Division of Student Achievement and School Accountability
- Division of School District Support Services
- Division of Innovation and School Choice
- Division of Finance and Information Technology
- Division of Communication and Government Affairs

Each division is lead by a deputy superintendent and a chief of staff including:

Christine Ivie, Deputy Superintendent for Student Achievement and School Accountability: Ivie has served as a teacher, counselor, principal and special education director throughout Idaho. Ivie most recently was the Elementary and Secondary Academic Officer of the State Board of Education. She has a Master's degree from Northwest Nazarene University, and she is finishing her doctorate in education.

Tim Hill, Deputy Superintendent for Finance and Information Technology: Hill has been with the Department of Education since 1997, having served in two previous administrations at the department. Before joining the department, he had a long career in the banking industry.

Nick Smith, Deputy Superintendent for School District Support: Smith currently serves as the Civic Education Coordinator for the Department of Education. He has worked as a principal and teacher in the Bliss School District. His experience within the department and in a rural school district will help the department be

more supportive of the needs of school districts.

Luci Willits, Chief of Staff, Division of Communications and Government Affairs: Willits most recently worked as the chief communications officer for the State Board of Education. Before that, she was communications director for Congressman Mike Simpson.

In addition Dr. Bob West is also assisting the department as the Transition Coordinator. Dr. West served as Chief Deputy in the department until 2005. Before serving as chief deputy, Dr. West was assistant superintendent in the Moscow School District.

**IMPACT**

N/A

**ATTACHMENTS**

Attachment 1 – Current State Department of Education organizational chart

**STAFF COMMENTS AND RECOMMENDATIONS**

N/A

**BOARD ACTION**

A motion to approve the reorganization of the State Department of Education.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

## **REFERENCE – APPLICABLE STATUTE**

### **Idaho State Statute**

Title 33. Education  
State Board of Education

#### **§ 33-126. Organization of department**

The state department of education shall be organized in a manner as determined by the state board of education acting on the recommendations of the executive secretary.

## **STATE DEPARTMENT OF EDUCATION**

### **SUBJECT**

Appointment to the Idaho State Curricular Materials Selection Committee

### **REFERENCE**

N/A

### **APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Rule IDAPA 08.02.03.128;  
Section 33-118 and 118A, Idaho Code.

### **BACKGROUND**

The Administrative Rules of the Idaho Board of Education, IDAPA 08.02.03.128, describe the membership of the Idaho State Curricular Materials Selection Committee. Membership on the Committee is for a term of five years with the exception of the representatives from the State Department of Education and the Division of Professional-Technical Education. Their terms are for one year.

### **DISCUSSION**

Currently there are four openings on the Selection Committee. The open position being recommended for appointment is for an Idaho Public School Secondary Classroom Teacher. This recommendation is for a complete five-year term.

This leaves one Boise State University position, one Lewis-Clark State College, and one Idaho State University, position not filled.

### **ATTACHMENTS**

Attachment 1 – Vicki Scaggs Letter of Interest and Resume

### **IMPACT**

N/A

### **STAFF COMMENTS AND RECOMMENDATIONS**

N/A

### **BOARD ACTION**

A motion to approve the request by the State Department of Education to appoint Vicki Skaggs to represent one of the Public Schools Secondary Classroom Teacher positions on the Curricular Materials Selection Committee for a period of five years.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

## **REFERENCE – APPLICABLE STATUTES AND RULE**

### **Idaho State Statutes**

#### **Title 33**

Education

State Board of Education

#### **33-118. Courses of study--Curricular materials**

The state board shall prescribe the minimum courses to be taught in all public elementary and secondary schools, and shall cause to be prepared and issued, such syllabi, study guides and other instructional aids as the board shall from time to time deem necessary. The board shall also determine how and under what rules curricular materials shall be adopted for the public schools. The board shall require all publishers of textbooks approved for use to furnish the department of education with electronic format for literary and nonliterary subjects when electronic formats become available for nonliterary subjects, in a standard format approved by the board, from which reproductions can be made for use by the blind.

#### **33-118A. Curricular materials--Adoption procedures**

All curricular materials adoption committees appointed by the state board of education shall contain at least two (2) persons who are not public educators or school trustees. All meetings of curricular materials adoption committees shall be open to the public. Any member of the public may attend such meetings and file written or make oral objections to any curricular materials under consideration. A complete and cataloged library of all curricular materials adopted and used in Idaho public schools is to be maintained at the state department of education at all times and open to the public.

"Curricular materials" is defined as textbook and instructional media including software, audio/visual media and internet resources.

### **State Board of Education Rule**

#### **IDAHO ADMINISTRATIVE CODE**

#### **AGENCY 08. BOARD OF EDUCATION**

#### **TITLE 02.**

#### **CHAPTER 03. RULES GOVERNING THOROUGHNESS**

Current through January 3, 2007.

#### **128. CURRICULAR MATERIALS SELECTION (SECTIONS 33-118; 33-118A, IDAHO CODE).**

The State Board of Education will appoint a committee to select curriculum materials. Committee appointments will be for a period of five (5) years. The membership of the committee will include one (1) representative from each of the state's institutions of higher education (Boise State University, Idaho State University, Lewis-Clark State College, and University of Idaho); two (2) Idaho public school administrators; two (2) Idaho public school elementary classroom teachers; two (2) Idaho public school secondary classroom teachers; one (1) person who is not a public school educator nor a public school trustee, one (1) person (parent, teacher, or administrator) representing

Idaho's private/parochial schools, who will not be a public school educator or trustee; one (1) public school trustee; three (3) parents and one (1) curriculum consultant from the Division of Instruction of the State Department of Education and one (1) from the Division of Vocational Education whose appointment will be for one (1) year. The Executive Secretary will be an employee of the State Department of Education and will be a voting member of the committee.

**01. Subject Areas.** Curricular materials are adopted by the State Board of Education for a period of five (5) years in the following subject areas: reading, English, spelling, speech, journalism, languages other than English, art, drama, social studies, music, mathematics, business education, career education and counseling, vocational/technical education, science, health, handwriting, literature, driver education.

**02. Multiple Adoptions are Made in Each Subject Area.**

**03. Bids.** Each publisher must deliver, according to the committee schedule, a sealed bid on all curricular materials presented for adoption.

**04. Depository.** The State Board will appoint a depository for the state-adopted curricular materials. Resource materials are a local option.

**05. Local Policies.** School districts will follow their own policies for adoption in subject areas offered by a school district for which materials are not covered by the state curriculum materials committee.