

**CONSENT AGENDA
APRIL 17-18, 2008**

TAB	DESCRIPTION	ACTION
1	BAHR-SECTION I BOISE STATE UNIVERSITY New Positions & Changes to Positions	Motion to approve
2	BAHR-SECTION I IDAHO STATE UNIVERSITY New Positions & Changes to Positions	Motion to approve
3	BAHR-SECTION I UNIVERSITY OF IDAHO New Positions & Changes to Positions	Motion to approve
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5	PPGAC – Alcohol Permits Issued by University Presidents	Motion to approve

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CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
APRIL 17-18, 2008

BOISE STATE UNIVERSITY

SUBJECT

New positions and changes in positions

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections II.B. and II.G.1.b.

BACKGROUND

Items submitted for review and approval according to Board Policy Section II.B.3.

DISCUSSION

Boise State University requests approval to:

- Create two (2) new faculty positions (2.0 FTE) supported by local funds.
- Create seven (7) new professional staff positions (7.0 FTE) supported by local funds.
- Create three (3) new classified positions (3.0 FTE) supported by local funds.
- Increase the term of two (2) classified staff positions (2.0 FTE) supported by appropriated funds.

IMPACT

Once approved, the positions can be processed in the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

All new positions are supported by local funds.

Staff recommends approval.

BOARD ACTION (if necessary)

A motion to approve the request by Boise State University for twelve (12) new positions (12.0 FTE); and term, salary, FTE change to two (2) positions (2.0 FTE).

Moved by _____ Seconded by _____ Carried Yes_____ No_____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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NEW POSITIONS

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$50,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Educational Technology
Duties and Responsibilities	Provide instruction for Educational Technology courses.
Justification of Position	Additional faculty position needed due to significant increase in enrollment.

Position Title	Interim Instructor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$40,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	College of Applied Technology
Duties and Responsibilities	Provide instruction for Heavy Equipment Technician courses.
Justification of Position	Curriculum requires additional instructor position for current students to complete the second year of the program and graduate.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Assistant Director, Sponsored Projects
Type of Position	Accounting Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	\$70,000
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Administrative Accounting
Duties and Responsibilities	Develop, implement and monitor policies and procedures; work with research faculty on financial management functions; manage compliance issues; manage and enhance automated systems.
Justification of Position	New position is required to more firmly establish and support a robust research administration infrastructure.

Position Title	Educational Advisor
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	5/10/2008
Salary Range	\$36,000
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	College of Applied Technology - Student Support Division
Duties and Responsibilities	Provide career and academic advising for College programs.
Justification of Position	Additional position needed due to increased workload.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Coordinator, Intramural Sports
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	5/1/2008
Salary Range	\$34,508
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Campus Recreation
Duties and Responsibilities	Responsible for daily operations of the Intramural Sports program; develop more diverse program offerings; coordinate and develop summer sports programs.
Justification of Position	Additional position needed to ensure continued growth of programs and meet growing demand of increasingly residential student population.

Position Title	Director, Donor Services
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	\$65,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	University Advancement
Duties and Responsibilities	Coordinate and implement a donor relations and stewardship strategy for donor base including annual, major and leadership donors.
Justification of Position	Additional position needed to support an increased focus on donor relationships and services for Destination Distinction and other fundraising campaigns.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Assistant Director, Marketing
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	\$50,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Communications and Marketing
Duties and Responsibilities	Provide marketing expertise and solutions to the campus community.
Justification of Position	New position needed to meet centralized marketing approach and provide support and continuity in branding and promoting the University.

Position Title	Research Engineer
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	\$50,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Material Science and Engineering
Duties and Responsibilities	Service and maintain newly acquired state-of-the-art x-ray diffractometer (XRD) tool; train and support XRD users; instruct undergraduate courses and labs.
Justification of Position	Professional engineering staff required to properly maintain and oversee use of newly acquired equipment.

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Resident Director
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	5/1/2008
Salary Range	\$27,500
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Student Housing
Duties and Responsibilities	Provide operational guidance for a residence hall or apartment facility; supervise student staff members who assist with operations.
Justification of Position	Additional staff needed due to growth in housing residence hall and apartment facilities.

Position Title	Financial Technician
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	\$24,232
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Health, Wellness and Counseling
Duties and Responsibilities	Perform financial duties relating to purchasing, accounts payable, accounts receivable, and payroll; analyze, research and reconcile complex financial documents.
Justification of Position	Additional financial staff required due to increase of department personnel and growth with new electronic medical records system, new facility and student insurance changes.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	\$22,963
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	College of Education and College of Social Sciences/Public Affairs
Duties and Responsibilities	Provide administrative support including customer service, database maintenance, correspondence and budget functions.
Justification of Position	Administrative support needed for Development Directors in the College of Education and College of Social Sciences/Public Affairs.

Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	3/5/2008
Salary Range	\$22,963
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Development (Foundation)
Duties and Responsibilities	Provide administrative support including customer service, database maintenance; prepare reports and correspondence; make logistical arrangements.
Justification of Position	Significant growth in number of University Advancement staff requires additional administrative support.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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CHANGE IN POSITIONS

Position Title	Library Assistant 2
Type of Position	Classified
FTE	Change from .5 to 1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	Change from \$15,454 to \$30,909
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Albertsons Library
Duties and Responsibilities	Supervise collection development projects including web design and outreach activities; supervise maintenance of library materials.
Justification of Position	Additional FTE required to meet demands for additional web and technical support responsibilities.

Position Title	Laboratory Materials Supervisor
Type of Position	Classified
FTE	Change from .88 to 1.0 FTE
Term of Appointment	12 Months
Effective Date	4/20/2008
Salary Range	Change from \$23,715 to \$27,102
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Biology Department
Duties and Responsibilities	Prepare set up for laboratories; purchase supplies and specimens; repair and maintain equipment; oversee animal care related to teaching and research.
Justification of Position	Increased enrollment in courses for Biology majors and general science students requires additional lab support.

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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REFERENCE – APPLICABLE STATUTE, RULE OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: B. Appointment Authority and Procedures

August 2002

B. Appointment Authority and Procedures

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. **Delegation of Authority**
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. **Specifically Reserved Board Authority**
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
 - a. **Position Authorizations**
(1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
 - (a) position title;
 - (b) type of position;
 - (c) FTE
 - (d) Term of appointment;
 - (e) Effective date;
 - (f) approximate salary range;
 - (g) funding source;
 - (h) area or department of assignment;
 - (i) a description of the duties and responsibilities of the position; and
 - (j) a complete justification for the position

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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REFERENCE – APPLICABLE STATUTE, RULE OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: II.HUMAN RESOURCES POLICIES AND PROCEDURES

Subsection: G.Policies Regarding Faculty (Institutional Faculty Only) October 2002

G. Policies Regarding Faculty (Institutional Faculty Only)

1. Letters of Employment

- b. Term of Appointment - All non-tenured faculty employees have fixed terms of employment. No contract of employment with such an employee may exceed one (1) year without the prior approval of the Board. Employment beyond the contract period may not be legally presumed. Reappointment of a faculty employment contract is subject solely to the discretion of the chief executive officer of the institution, and, where applicable, of the Board.

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CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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IDAHO STATE UNIVERSITY

SUBJECT

New positions and changes in positions

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections II.B. and II.G.1.b.

BACKGROUND

Items submitted for review and approval according to Board Policy Section II. B.3.

DISCUSSION

Idaho State University requests approval to:

- Create one (1) new faculty position (1.0 FTE) supported by grant funds
- Create one (1) new classified staff position (1.0 FTE) supported by local funds
- Increase the term of one (1) classified staff position (.69 FTE) supported by appropriated funds reallocation

IMPACT

Once approved, the positions can be processed in the State Employee Information System.

STAFF AND COMMENTS AND RECOMMENDATIONS

The new positions are funded out of grand and local funds.

Staff recommends approval.

BOARD ACTION (if necessary)

A motion to approve the request by Idaho State University for two (2) new positions (2.0 FTE), and term change to one (1) position (.69 FTE).

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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NEW POSITIONS

Position Title	Assistant or Associate Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 month
Effective Date	April 21, 2008
Salary Range	\$60,000.00
Funding Source	Grant Funds
New or Reallocation	New
Area/Department of Assignment	Physics/Idaho Accelerator Center
Duties and Responsibilities	Teach a range of physics classes, including upper division accelerator physics courses; mentor graduate students; pursue research in accelerator physics.
Justification of Position	This position will provide support to address the national need for students educated in the area of accelerator physics. It will build on the strengths of the scientific program at the Idaho Accelerator Center, and bolster the scientific and technical base of the State of Idaho.

Position Title	Account Specialist
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	March 3, 2008
Salary Range	\$40,000.00 (27,102.40)
Funding Source	Local Funds
New or Reallocation	New – Local funds from several clinics within the College of Health Professions
Area/Department of Assignment	College of Health Professions
Duties and Responsibilities	Provide billing services and follow-up for treatment sessions within several college-sponsored clinics.
Justification of Position	To provide additional clerical support for patient billings for clinics within the college.

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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CHANGES TO POSITION

Position Title	Office Specialist 2 (PCN 3072)
Type of Position	Classified
FTE	.69
Term of Appointment	change from 11 month to 12 month
Effective Date	April 21, 2008
Salary Range	change from \$15,638.00 to \$16,941.60
Funding Source	Appropriated Funds
New or Reallocation	Reallocation of department funds
Area/Department of Assignment	Chemistry
Duties and Responsibilities	Duties include office receptionist, filing, assist professors with copying, organize lab safety sheets, answer phones, declare majors, calendaring and various miscellaneous duties.
Justification of Position	To provide year-round clerical support.

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CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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UNIVERSITY OF IDAHO

SUBJECT

Six new positions and one position reactivation

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.G.1.b

DISCUSSION

The University of Idaho requests approval to:

- Create six (6) new positions (6.0 FTE) supported by appropriated and non-appropriated funds
- Reactivate one (1) position (1.0 FTE) deleted from EIS and still in FY08 original budget

IMPACT

Once approved, the changes can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

The new positions are funded from local funds.

Staff recommends approval.

BOARD ACTION (if necessary)

A motion to approve the request by the University of Idaho to establish six (6) new positions (6.0 FTE) and reactivate one (1) position (1.0 FTE), all supported by appropriated and non-appropriated funds.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	May 1, 2008
Salary Range	\$21,444.80 – 28,641.60
Funding Source	Appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	President's Office
Duties	Responsible for administrative duties and reception
Justification	Increased staffing needed to handle workload

Position Title	Senior Instructor
Type of Position	Faculty
FTE	1.0 (1560 hours/year)
Term of Appointment	Academic Year
Effective Date	August 1, 2008
Salary Range	\$37,003.20
Funding Source	Appropriated funds
New or Reallocation	Reactivation of PCN 0075
Area/Department of Assignment	College of Science/Physics
Duties	Responsible for instruction
Justification	Position was vacant for over 12 months due to failed searches

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$65,000.00
Funding Source	Appropriated and Non-appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	College of Agricultural and Life Sciences/Agricultural and Extension Education
Duties	Responsible for research and instruction
Justification	Faculty needed to teach undergraduate and graduate courses in Agricultural and Extension Education

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$60,008.00 – 65,000.00
Funding Source	Appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	College of Agricultural and Life Sciences/Plant, Soil and Entomological Sciences
Duties	Responsible for research and instruction
Justification	Faculty needed to develop research and extension programs on sustainable forage systems in Southern Idaho

Position Title	Associate Professor
Type of Position	Faculty
FTE	1.0 (1560 hours/year)
Term of Appointment	Academic Year
Effective Date	July 1, 2008
Salary Range	\$52,582.40
Funding Source	Non-appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	College of Natural Resources/Conservation Social Sciences
Duties	Responsible for research and instruction
Justification	Faculty needed for instruction and research

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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Position Title	Annual Giving Program Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$35,089.60
Funding Source	Non-appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Advancement Services/Annual Giving
Duties	Responsible for coordinating and implementing activities related to the Annual Giving Program's solicitations.
Justification	Transition from an outsourced program to in-house

Position Title	Technical Records Manager
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$38,001.60
Funding Source	Non-appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Advancement Services/Annual Giving
Duties	Responsible for data integrity and completeness of constituent data; maintain a meta-data documentation repository
Justification	To transition from an outsourced program to in-house

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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LEWIS-CLARK STATE COLLEGE

SUBJECT

One (1) new position

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.G.1.b

BACKGROUND

Items submitted for review and approval according to Board Policy listed above.

DISCUSSION

Lewis-Clark State College is requesting approval to:

- create one (1) new position (1.0 FTE) supported by grant funds

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

The new position is funded by grant funds.

Staff recommends approval.

BOARD ACTION (if necessary)

A motion to approve the request by Lewis-Clark State College for one (1) new position (1.0 FTE) supported by grant funds.

Moved _____ Seconded _____ Carried Yes ____ No ____

**CONSENT AGENDA - BUSINESS AFFAIRS AND HUMAN RESOURCES
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NEW POSITIONS

Position Title	Instructor/Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	10 months
Effective Date	7/1/2008
Salary Range	\$37,500-50,000
Funding Source	Grant Funds
Area/Department of Assignment	Business Technology and Service
Duties and Responsibilities	Lead instructor for development of distance learning education site for the Dental Hygiene degree program which belongs to Lane Community College.
Justification of Position	Position needed to instruct the clinical portion of the Lane Community College Dental Hygiene AAS degree that will be hosted at LCSC.

**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
APRIL 17-18, 2008**

SUBJECT

Alcohol Permits Approved by University Presidents

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

BACKGROUND

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with this policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

DISCUSSION

The last update presented to the Board was at the February 2008 Board meeting. Since that meeting, Board staff has received 14 permits from Boise State University, 5 permits from Idaho State University, and 3 permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use from March 2008 through May 2008. The list is attached for the Board's review.

ATTACHMENTS

BSU permits	page 3
ISU permits	page 5
UI permits	page 7

STAFF COMMENTS AND RECOMMENDATIONS

State Board staff offers no comments or recommendations.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
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**APPROVED ALCOHOL SERVICE AT
BOISE STATE UNIVERSITY**

March – May 2008

EVENT	LOCATION	DATE (S)
Red Pony	Morrison Center Main Hall	3/01/2008
Elixir of Love	Morrison Center Main Hall	3/08/2008
Boise Code Camp	Allen Noble Hall of Fame	3/08/2008
Young President's Organization	Caven-Williams	3/14/2008
Woman's Golf Clinic	Caven-Williams Indoor Sports Complex	3/15/2008
2008 Bronco Women's Football Clinic	Caven-Williams Sports Complex	4/02/2008
Northwest Academic Forum Reception	Allen Noble Hall of Fame	4/4/2008
Leroy Bell	Morrison Center Main Hall	4/05/2008
Musical Pictures	Morrison Center Main Hall	4/12/2008
Distinguished Lecture Series Private Reception	Capitol Village	4/17/2008
Celtic Woman	Taco Bell Arena	4/22/2008
Balanchinc	Morrison Center Main Hall	4/26/2008
University Advancement Reception	University Advancement Conference Room	4/29/2008
Magical Moments	Caven-Williams	5/10/2008

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
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**APPROVED ALCOHOL SERVICE AT
IDAHO STATE UNIVERSITY**

March – April 2008

EVENT	LOCATION	DATE (S)
Anniversary Celebration	Bennion Student Union	3/6/2008
Statesman of the Year Dinner	Performing Arts Center Rotunda	4/05/2008
Distinguished Faculty Awards	Rotunda in the PAC	4/09/2008
A Toast to Our Authors	SUB Wood River Room	4/17/2008
ADHA President visit and Continuing Education	Barbara J Marshall Rotunda	4/18/2008

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
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**APPROVED ALCOHOL SERVICE AT
University of Idaho**

April – May 2008

EVENT	LOCATION	DATE (S)
President's Silver & Gold Pregame Function	Kibbie North Concourse	4/18/2008
Latah County Booster's Golf Tournament	U of I Golf Course	4/19/2008
After Hours Employee Social	SUB Silver/Gold	5/05/2008

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CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS
APRIL 17-18, 2008

REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

J. Use of Institutional Facilities and Services

June 2004

2. Possession, Consumption, and Sale of Alcohol Beverages at Institutional Facilities

- b. Each institution shall maintain a policy providing for an institutional Alcohol Beverage Permit process. For purposes of this policy, the term “alcoholic beverage” shall include any beverage containing alcoholic liquor as defined in Idaho Code Section 23-105. Waiver of the prohibition against possession or consumption of alcoholic beverages shall be evidenced by issuance of a written Alcohol Beverage Permit issued by the CEO of the institution which may be issued only in response to a completed written application therefore. Staff of the State Board of Education shall prepare and make available to the institutions the form for an Alcohol Beverage Permit and the form for an Application for Alcohol Beverage Permit which are consistent with this Policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting. An Alcohol Beverage Permit may only be issued to allow the sale or consumption of alcoholic beverages on public use areas of the campus grounds provided that all of the following minimum conditions shall be met. An institution may develop and apply additional, more restrictive, requirements for the issuance of an Alcohol Beverage Permit.

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