

**CONSENT AGENDA  
JUNE 19-20, 2008**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>BAHR-SECTION I BOISE STATE UNIVERSITY</b> New Positions, & Changes to Positions, Deletions of Positions	Motion to approve
<b>2</b>	<b>BAHR-SECTION I IDAHO STATE UNIVERSITY</b> New Positions & Changes to Positions	Motion to approve
<b>3</b>	<b>BAHR-SECTION I UNIVERSITY OF IDAHO</b> New Positions	Motion to approve
<b>4</b>	<b>BAHR-SECTION I LEWIS-CLARK STATE COLLEGE</b> New Positions, Changes to Position & Deletion of Position	Motion to approve
<b>5</b>	<b>FY08 ROOM AND BOARD RATES</b> a. Boise State University b. Idaho State University c. University of Idaho d. Lewis-Clark State College	Information item
<b>6</b>	<b>IRSA – QUARTERLY REPORT</b> Program Changes Approved by the Executive Director	Information item
<b>7</b>	<b>PPGAC – ALCOHOL PERMITS ISSUED BY UNIVERSITY PRESIDENTS</b>	Information item

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**BOISE STATE UNIVERSITY**

**SUBJECT**

A request by Boise State University for new positions, change to positions and deletion of positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections II.B. and II.G.1.b.

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Boise State University requests approval to:

- Create three (3) new faculty positions (3.0 FTE) supported by local funds; create one (1) new faculty position (1.0 FTE) supported by grant funds.
- Create two (2) new professional staff positions (2.0 FTE) supported by appropriated funds; create ten (10) new professional staff positions (9.25 FTE) supported by local funds; create one (1) new professional staff position (1.0 FTE) supported by grant funds.
- Create three (3) new classified positions (2.75 FTE) supported by local funds.
- Increase the term of one (1) classified staff position (1.0 FTE) supported by appropriated funds; increase the term of one (1) classified staff position (1.0 FTE) supported by local funds.
- Delete two (2) faculty positions (2.0 FTE) supported by appropriated funds.
- Delete one (1) professional staff position (1.0 FTE) supported by local funds.
- Delete one (1) classified staff position (1.0 FTE) supported by appropriated funds; delete two (2) classified staff positions (1.75 FTE) supported by local funds.

**IMPACT**

Once approved, the positions can be processed in the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

The Research Assistant Professor position is a required match for the Micron funding that the University received to start the PhD in Electrical Engineering. The University agreed to fund some additional faculty research positions and will utilize indirect costs and other local funds for this particular position. The University is also encouraging the college to raise additional grant funds for future positions.

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The Laboratory Safety Officer position is housed in Environmental Health and Safety and will oversee lab safety for all labs, including chemical inventories, etc, and will be funded from the Enrollment Workload Adjustment.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Boise State for twenty one (21) new positions (19.0 FTE); term, salary, FTE change to two (2) positions (2.0 FTE); and deletion of six (6) positions (5.75 FTE).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**NEW POSITIONS**

Position Title	Research Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$96,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Electrical Engineering
Duties and Responsibilities	Conduct research in collaboration with faculty from engineering and the sciences; supervise undergraduate and graduate students; write proposals and submit grants; teach undergraduate and graduate courses.
Justification of Position	Additional position needed to expand the scope of department research by building additional program breath and depth and enhance capacity to attract and retain quality PhD students.

Position Title	Associate Chair/Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$83,000
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Nursing Department
Duties and Responsibilities	Responsible for the operation of the Bachelor of Science Completion Program.
Justification of Position	Position needed for new Bachelor of Science Completion program in Nursing.

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Position Title	Interim Instructor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$61,000
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	College of Applied Technology
Duties and Responsibilities	Teach Nursing courses.
Justification of Position	Additional instructor needed due to growth in program.

Position Title	Custodian Leadworker
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	6/29/2008
Salary Range	\$17,181
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	University Housing
Duties and Responsibilities	Coordinate staff and job assignments; train employees; ensure safe working conditions for clients and staff.
Justification of Position	Facility growth and operating at full capacity require additional staff.

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Position Title	Special Lecturer/Director, Basque Studies Center
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$62,304
Funding Source	Grant
New or Reallocation	New
Area/Department of Assignment	History Department
Duties and Responsibilities	Provide instruction in Basque Studies Program.
Justification of Position	Coverage needed for duties previously assigned to another faculty position; incumbent has resigned and duties will no longer reside with that position.

Position Title	Accountant
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$40,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Administrative Accounting
Duties and Responsibilities	Perform financial duties requiring application of accounting theory, principles, and practices.
Justification of Position	Analysis of staffing indicates a need for an additional FTE to support current level of operations.

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Position Title	Laboratory Safety Officer
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$48,000
Funding Source	Appropriated
New or Reallocation	New
Area/Department of Assignment	Environmental Health and Safety
Duties and Responsibilities	Develop, implement, and oversee laboratory safety programs such as biosafety, chemical hygiene and radiation safety.
Justification of Position	Growth in research activities requires additional position to ensure laboratory safety and compliance issues.

Position Title	Assistant Director, Student Leadership for Greek Life
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$47,000
Funding Source	Local
New or Reallocation	New and Reallocation
Area/Department of Assignment	Student Union – Student Involvement
Duties and Responsibilities	Develop and implement the University's comprehensive student leadership program specific to Greek life.
Justification of Position	New position needed to fulfill University's strategic initiative to assist with student satisfaction and success.

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Position Title	Student Activities Program Coordinator
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$35,535
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Student Union - Student Involvement
Duties and Responsibilities	Develop, implement and evaluate services and programs for student organizations that build a sense of community in support of the University's strategic plan.
Justification of Position	Position needed to support the increasing number of student organizations and traditional student programs.

Position Title	Director, Student Diversity/Inclusion
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$63,000
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Student Union - Student Involvement
Duties and Responsibilities	Provide strategic and administrative direction to the programs targeted toward underrepresented populations.
Justification of Position	New position required to support the work of improving campus climate, working with underrepresented populations and help to create training opportunities for students and staff.

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Position Title	Academic Advisor
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$34,507
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Manage a comprehensive program to enhance the academic achievement and personal development of diverse student-athletes.
Justification of Position	Position needed due to increase in student-athletes with addition of new sports and increases in squad sizes of existing sports.

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Position Title	Director, Game Operations/Events
Type of Position	Professional
FTE	.75 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$25,875
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Direct the planning, coordination and oversight of athletic events and large-scale special events in athletic facilities.
Justification of Position	Additional position needed to cover increase in number of sports, number of home events, an increase in attendance of events and growing popularity of rental of athletic facilities.

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Position Title	Accountant
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$35,200
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Ensure internal control and compliance for athletic business functions.
Justification of Position	New position needed due to the rapid growth of the department's financial landscape and increased financial regulations.

Position Title	Coordinator, Theses/Dissertations/Fellowships
Type of Position	Professional
FTE	.50 FTE
Term of Appointment	12 Months
Effective Date	6/29/2008
Salary Range	\$17,254
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Graduate College
Duties and Responsibilities	Process theses and dissertations; implement electronic theses and dissertation (ETD) system.
Justification of Position	Per major strategic initiative, the Graduate College is converting from a traditional theses editing process to updated processing that will accommodate an ETD system.

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Position Title	Simulation Specialist/Coordinator
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	10 Months
Effective Date	7/1/2008
Salary Range	\$50,200
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Nursing Department
Duties and Responsibilities	Serve as the expert in simulation for the Nursing Department and the College of Health Sciences; provide planning and oversight for all simulation experiences.
Justification of Position	Position needed for new Bachelor of Science Completion program in Nursing.

Position Title	Advisor/Marketer, BS Completion Program
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$36,000
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Nursing Department
Duties and Responsibilities	Provides advising services to students in the Bachelor of Science Completion Program.
Justification of Position	Position needed for new Bachelor of Science Completion program in Nursing.

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Position Title	Assistant Director, Idaho Innocence Project
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$34,507
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Biology Department
Duties and Responsibilities	Assist Director in the day-to-day operations of the Idaho Innocence Project.
Justification of Position	New position needed to fulfill grant/contract requirements to provide proper client services.

Position Title	Assistant Network Coordinator
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$35,400
Funding Source	Grant
New or Reallocation	New
Area/Department of Assignment	TRIO Pre-College Programs
Duties and Responsibilities	Maintain technology, manage website, and manage database for programs staff and office.
Justification of Position	Growth in TRIO programs requires a permanent position to handle technology issues.

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Position Title	Financial Technician
Type of Position	Classified
FTE	.75 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$17,971
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Nursing Department
Duties and Responsibilities	Provide budget oversight for external funding from grants and contracts in the College of Health Sciences.
Justification of Position	Additional FTE needed to handle increased workload in the college related to external funding.

Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	\$23,962
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Nursing Department
Duties and Responsibilities	Provide administrative support to the Associate Chair of the BS program; track student records; assist with budget oversight; work with community members in collaboration with Associate Chair.
Justification of Position	Position needed for new Bachelor of Science Completion program in Nursing.

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**CHANGE IN POSITIONS**

Position Title	Office Specialist 2
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	Change from 9 Months to 12 Months
Effective Date	6/29/2008
Salary Range	Change from \$15,538 to \$20,717
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	College of Health Sciences
Duties and Responsibilities	Provide administrative support to the Dean's Office.
Justification of Position	Additional FTE needed to cover growing workload.

Position Title	Retail Assistant Manager
Type of Position	Classified
FTE	Change from .75 FTE to 1.0 FTE
Term of Appointment	12 Months
Effective Date	7/15/2008
Salary Range	Change from \$19,687 to \$26,250
Funding Source	Local
New or Reallocation	New
Area/Department of Assignment	Bookstore
Duties and Responsibilities	Replenish clothing and novelty merchandise to the main Bookstore, BroncoShop locations and off-site sales events.
Justification of Position	Growth in merchandise sales and addition of the BroncoShop locations require additional workload.

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**DELETED POSITIONS**

Position Title	Executive Director, BSU West
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	6/29/2008
Salary Range	Less \$98,850
Funding Source	Appropriated
New or Reallocation	n/a
Area/Department of Assignment	Canyon County Center
Duties and Responsibilities	Direct, administer and oversee Canyon County Center and Boise State West Campus.
Justification of Position	Functions have been assumed by College of Western Idaho staff.

Position Title	Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	Less \$45,000
Funding Source	Appropriated
New or Reallocation	n/a
Area/Department of Assignment	Art Department
Duties and Responsibilities	Provide instruction for Arts & Sciences courses.
Justification of Position	This position used to teach and manage Art Department gallery. The duties were all transferred and position is no longer required.

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Position Title	Systems Administrator, Select-A-Seat
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/1/2008
Salary Range	Less \$42,078
Funding Source	Local
New or Reallocation	n/a
Area/Department of Assignment	Office of Information Technology - Enterprise Application Systems
Duties and Responsibilities	Responsible for the engineering, configuration and maintenance of the Select-A-Seat Unix system.
Justification of Position	Position is being deleted due to dissolution of centralized Select-A-Seat operations.

Position Title	Management Assistant
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	6/29/2008
Salary Range	Less \$38,570
Funding Source	Appropriated
New or Reallocation	n/a
Area/Department of Assignment	Canyon County Center
Duties and Responsibilities	Provide support to the Director; coordinate Center activities; operate as liaison to community.
Justification of Position	Functions have been assumed by College of Western Idaho staff.

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Position Title	Receptionist
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	2/24/2008
Salary Range	Less \$18,270
Funding Source	Local
New or Reallocation	n/a
Area/Department of Assignment	Office of Information Technology - Telephone Services
Duties and Responsibilities	Answer main University telephone switchboard; provide information and answer general questions; transfer calls as needed.
Justification of Position	Efficiencies due to increased technological capabilities allow this job to be handled in part by other existing positions.

Position Title	Library Assistant 2
Type of Position	Classified
FTE	.75 FTE
Term of Appointment	12 Months
Effective Date	3/23/2008
Salary Range	Less \$25,065
Funding Source	Local
New or Reallocation	n/a
Area/Department of Assignment	Albertsons Library
Duties and Responsibilities	Receive monographic, non-book and serial material; perform accounting and cataloging functions; order missing/lost materials.
Justification of Position	Duties were transferred to another position making this position unnecessary.

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**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: II. HUMAN RESOURCES POLICIES AND PROCEDURES**

**Subsection: B. Appointment Authority and Procedures**

**August 2002**

**B. Appointment Authority and Procedures**

1. Nothing herein may be construed to be in limitation of the powers of the Board as defined by Sections 33-3006, 33-3104, 33-2806, and 33-4005, Idaho Code, or as otherwise defined in the Idaho Constitution or Code.
2. **Delegation of Authority**  
The Board delegates all authority for personnel management not specifically retained to the executive director and the chief executive officers consistent with the personnel policies and procedures adopted by the Board. In fulfilling this responsibility, the executive director and chief executive officers, or their designees, may exercise their authority consistent with these policies and procedures. Provided, however, that the Board retains the authority for taking final action on any matter so identified anywhere in these policies and procedures.
3. **Specifically Reserved Board Authority**  
(Note: This is not an exclusive or exhaustive list and other reservations of Board authority may be found in other areas of these policies and procedures.) Board approval is required for the following:
  - a. **Position Authorizations**  
(1) Any permanent new position, regardless of funding source, requires Board approval. Agenda Item Format: Requests for new position authorizations must include the following information:
    - (a) position title;
    - (b) type of position;
    - (c) FTE
    - (d) Term of appointment;
    - (e) Effective date;
    - (f) approximate salary range;
    - (g) funding source;
    - (h) area or department of assignment;
    - (i) a description of the duties and responsibilities of the position; and
    - (j) a complete justification for the position

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(2) Any permanent position being deleted. The affected position should be identified by type, title, salary, area or department of assignment, and funding source.

b. The initial appointment of all employees to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.

c. The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

d. The criteria established by the institutions for initial appointment to faculty rank and for promotion in rank, as well as any additional faculty ranks and criteria as may be established by an institution other than those provided for in these policies (see subsection G.) Any exceptions to the approved criteria also require Board approval.

e. The procedures established for periodic performance review of tenured faculty members. (see subsection G.)

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**REFERENCE – APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: II.HUMAN RESOURCES POLICIES AND PROCEDURES**

**Subsection: G.Policies Regarding Faculty (Institutional Faculty Only) October 2002**

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**G. Policies Regarding Faculty (Institutional Faculty Only)**

1. Letters of Employment

- b. Term of Appointment - All non-tenured faculty employees have fixed terms of employment. No contract of employment with such an employee may exceed one (1) year without the prior approval of the Board. Employment beyond the contract period may not be legally presumed. Reappointment of a faculty employment contract is subject solely to the discretion of the chief executive officer of the institution, and, where applicable, of the Board.

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**IDAHO STATE UNIVERSITY**

**SUBJECT**

A request by Idaho State University for approval of new positions and changes in positions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections II.B. and II.G.1.b.

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

Idaho State University requests approval to:

- Create six (6) new faculty positions (5.5 FTE) supported by appropriated funds and grant funds
- Create five (5) new professional staff positions (5.0 FTE) supported by appropriated funds, local funds, and grant funds
- Create seven (7) new classified staff positions (6.0 FTE) supported by appropriated funds and grant funds

**IMPACT**

Once approved, the positions can be processed in the State Employee Information System.

**STAFF AND COMMENTS AND RECOMMENDATIONS**

5.5 FTE faculty are being added in the research and engineering fields. The Development Director position will reside within the Alumni organization to be paid from their local funds.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Idaho State University for eighteen (18) new positions (16.5 FTE).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**NEW POSITIONS**

Position Title	Research Associate Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$102,835.20
Funding Source	Appropriated Funds-CAES and Grant Funds
New or Reallocation	New
Area/Department of Assignment	Nuclear Engineering, College of Engineering
Duties and Responsibilities	Conduct research, teach courses, and advise students in nuclear engineering and radio chemistry.
Justification of Position	This position will provide support to enhance ISU's participation in the collaborative efforts in CAES with BSU, UI, and INL.

Position Title	Research Associate Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$102,835.20
Funding Source	Appropriated Funds-CAES and Grant Funds
New or Reallocation	New
Area/Department of Assignment	Nuclear Engineering, College of Engineering
Duties and Responsibilities	Conduct research, teach courses, and advise students in nuclear engineering and advanced materials science.
Justification of Position	This position will provide support to enhance ISU's participation in the collaborative efforts in CAES with BSU, UI, and INL.

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Position Title	Professor
Type of Position	Faculty
FTE	.50
Term of Appointment	9 month
Effective Date	June 30, 2008
Salary Range	\$48,859.20
Funding Source	Appropriated Funds-CAES and Grant Funds
New or Reallocation	New
Area/Department of Assignment	Nuclear Engineering, College of Engineering
Duties and Responsibilities	Conduct research, teach courses and advise students in nuclear engineering.
Justification of Position	This position will provide support to enhance ISU's participation in the collaborative efforts in CAES with BSU, UI, and INL.

Position Title	Energy Systems Instrumentation & Control Engineering Technology Instructor
Type of Position	Faculty
FTE	1.0
Term of Appointment	10 month
Effective Date	June 30, 2008
Salary Range	\$50,000.00
Funding Source	Grant Funds
New or Reallocation	New
Area/Department of Assignment	Electronics/ESTEC, College of Technology
Duties and Responsibilities	Teach courses in Energy Systems Instrumentation and Control Engineering technology, including calibration, installation, testing and troubleshooting of transducers, control loop components, Programmable Logic Controllers (PLC), Distributed Control Systems (DCS), signal conditioning techniques and Adaptive Control.
Justification of Position	This position will provide support for the ESTEC program for compliance with grant requirements.

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Position Title	Energy Systems Mechanical Engineering Technology Instructor
Type of Position	Faculty
FTE	1.0
Term of Appointment	10 month
Effective Date	June 30, 2008
Salary Range	\$50,000.00
Funding Source	Grant Funds
New or Reallocation	New
Area/Department of Assignment	Electronics/ESTEC, College of Technology
Duties and Responsibilities	Teach courses in Energy Systems Mechanical Engineering technology; advise and recruit students; advise/mentor student professional organizations; develop laboratory instructional systems; pursue scholarly, grant, private funding, and applied research activities; and assist with program fundraising, off-campus/online courses, workshops, and seminars.
Justification of Position	This position will provide support for the ESTEC program for compliance with grant requirements.

Position Title	Energy Systems Electrical Engineering Technology Instructor
Type of Position	Faculty
FTE	1.0
Term of Appointment	10 month
Effective Date	June 30, 2008
Salary Range	\$50,000.00
Funding Source	Grant Funds
New or Reallocation	New
Area/Department of Assignment	Electronics/ESTEC, College of Technology
Duties and Responsibilities	Develop and teach courses; advise and recruit students; advise student professional organizations; pursue scholarly, grant, private funding, and applied research activities; assist with program fundraising, off-campus/online courses, workshops and seminars.
Justification of Position	This position will provide support for the ESTEC program for compliance with grant requirements.

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Position Title	Development Director
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$55,000.00
Funding Source	Local Funds
New or Reallocation	New
Area/Department of Assignment	Alumni Relations
Duties and Responsibilities	Serve as capital campaign manager and field representative; seek major gift support for ISU and its programs; develop and implement cultivation and solicitation strategies for major gift prospects for the ISU Alumni Association capital campaign.
Justification of Position	This position will provide support for the solicitation of additional resources for the University.

Position Title	Systems Administrator, Sr.
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$54,000.00
Funding Source	Appropriated Funds and Local Funds
New or Reallocation	New Appropriation and Reallocation of Local Funds
Area/Department of Assignment	Information Technology Services
Duties and Responsibilities	Provide hardware, operating system, and core service application support; consult with users to resolve operational concerns and to determine future needs.
Justification of Position	This position will provide support for the implementation of FSA-Atlas international students software module.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Instrument Technician
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$52,769.60
Funding Source	Appropriated Funds-CAES
New or Reallocation	New
Area/Department of Assignment	Nuclear Engineering, College of Engineering
Duties and Responsibilities	Maintain/calibrate equipment in the Center for Advanced Energy Studies (CAES); teach classes in the Nuclear Engineering Certificate Program.
Justification of Position	This position will provide support to enhance ISU's participation in the collaborative efforts in CAES with BSU, UI, and INL.

Position Title	Employee Relations Specialist
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$45,500.00
Funding Source	Appropriated Funds
New or Reallocation	New
Area/Department of Assignment	Human Resources
Duties and Responsibilities	Perform activities supporting the administration of employee relations programs for faculty and staff; draft policies for review and approval; provide consultation; perform analysis.
Justification of Position	This position will provide proactive employee relations support services to management and employees at ISU, and will provide one primary point of contact for all employee relations issues providing continuity to the University community.

**CONSENT AGENDA  
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Position Title	Energy Systems Engineering Technician
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	11 month
Effective Date	June 30, 2008
Salary Range	\$30,000.00
Funding Source	Grant Funds
New or Reallocation	New
Area/Department of Assignment	Electronics/ESTEC, College of Technology
Duties and Responsibilities	Develop and implement instructional laboratory systems; maintain safe laboratory conditions, ensuring safe procedures and practices are followed; design, construct, and document instructional equipment and systems; maintain material conditions of the laboratory; develop and implement a maintenance program; coordinate laboratory equipment and practices with instructional materials; and assist in grant proposals and applied research activities.
Justification of Position	This position will provide support to ensure compliance with grant requirements.

Position Title	IT Information Systems Technician, Sr.
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$38,292.00
Funding Source	Appropriated Funds
New or Reallocation	New
Area/Department of Assignment	Public Safety
Duties and Responsibilities	Coordinate, evaluate, and maintain emergency notification system and related security.
Justification of Position	This position will provide technical support to ensure an effective and efficient campus emergency notification system.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Administrative Assistant 2
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$32,512.00
Funding Source	Appropriated Funds-CAES
New or Reallocation	New
Area/Department of Assignment	Nuclear Engineering, College of Engineering
Duties and Responsibilities	Provide clerical staff support for the Institute for Nuclear Science and Engineering.
Justification of Position	This position will provide support to enhance ISU's participation in the collaborative efforts in CAES with BSU, UI, and INL.

Position Title	Personnel Technician
Type of Position	Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$27,331.20
Funding Source	Appropriated Funds
New or Reallocation	New
Area/Department of Assignment	Human Resources
Duties and Responsibilities	Advise supervisors and employees on personnel policies, procedures, and benefits options; prepare or review personnel actions, benefits forms and related documents; perform related work.
Justification of Position	To provide additional support for employee benefits.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Office Specialist 2 (two positions)
Type of Position	Classified
FTE	1.0 (2 @ .50 FTE)
Term of Appointment	12 month
Effective Date	June 23, 2008
Salary Range	\$10,358.00
Funding Source	Grant Funds
New or Reallocation	New
Area/Department of Assignment	Idaho Center for Disability Evaluation
Duties and Responsibilities	Provide office support for growing workload of Independent Assessment Providers; perform related work.
Justification of Position	To provide half-time clerical support for the Twin Falls office and the Boise office.

Position Title	Custodian (two positions)
Type of Position	Classified
FTE	2.0
Term of Appointment	12 month
Effective Date	June 30, 2008
Salary Range	\$17,596.80
Funding Source	Appropriated Funds
New or Reallocation	New
Area/Department of Assignment	Facilities Services
Duties and Responsibilities	Perform regular and heavy-duty custodial cleaning; perform minor maintenance repair; secure doors in an assigned area or building.
Justification of Position	To provide additional custodial support for increased new building space.

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**CONSENT AGENDA  
JUNE 19-20, 2008**

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**UNIVERSITY OF IDAHO**

**SUBJECT**

A request by the University of Idaho for the approval of fourteen new positions

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.G.1.b

**BACKGROUND**

Items submitted for review and approval according to Board Policy Section II. B.3.

**DISCUSSION**

The University of Idaho requests approval to:

- Create fourteen (14) new positions supported by appropriated and non-appropriated funds

**IMPACT**

Once approved, the changes can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Five (5) new FTE are related to recruiting and enrollment management and eight (8) are related to enhancing the university's web.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by the University of Idaho to establish fourteen (14) new positions supported by appropriated and non-appropriated funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Assistant Director, New Student Services
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$32,178.00 – 39,998.40
Funding Source	Appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Enrollment Management/New Student Srvcs
Duties	Responsible for recruitment, advising and registration activities
Justification	Increased staffing needed to handle workload

Position Title	Assistant Director, New Student Services
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$32,178.00 – 39,998.40
Funding Source	Appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Enrollment Management/New Student Srvcs
Duties	Responsible for recruitment, advising and registration activities
Justification	Increased staffing needed to handle workload

Position Title	Associate Dean
Type of Position	Executive Administrator
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$112,070.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	College of Graduate Studies
Duties	Responsible for working with Dean meeting the recruitment goals.
Justification	Increased staffing needed to handle workload

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Director, Enrollment Operations
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$54,995.20 – 64,001.60
Funding Source	Appropriated funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Enrollment Management
Duties	Responsible for analyzing, displaying, forecasting enrollment
Justification	Increased staffing needed to handle workload

Position Title	Emergency & Sec Srvc Officer
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$54,995.20
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Finance and Administration/Risk Management
Duties	Responsible for administering emergency management and security services
Justification	Increased workload due to higher levels of security threat and coordination of emergency/critical response

Position Title	Recruiting Specialist
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$35,006.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	College of Graduate Studies
Duties	Responsible for recruiting new students to meet recruitment goals of the College of Graduate Studies
Justification	Needed to work with Assoc. Dean of Graduate Studies to meet recruitment goals of the College of Graduate Studies, increase visibility of graduate programs and improve communication with prospective students

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	College of Agriculture and Life Sciences
Duties	Responsible for providing web design and support for the College of Agriculture and Life Sciences
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations.

Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	CLASS and College of Science
Duties	Responsible for providing web design and support for the CLASS and College of Science
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Colleges of Business, Education and Law
Duties	Responsible for providing web design and support for the Colleges of Business, Education and Law
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Colleges of Natural Resources and Art & Architecture
Duties	Responsible for providing web design and support for the Colleges of Natural Resources and Art & Architecture
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Colleges of Engineering and Graduate Studies
Duties	Responsible for providing web design and support for the Colleges of Engineering and Graduate Studies
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Enrollment Management
Duties	Responsible for providing web design and support for Enrollment Management
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Student and Academic Affairs
Duties	Responsible for providing web design and support for Student and Academic Affairs
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

Position Title	Web Coordinator
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	July 1, 2008
Salary Range	\$44,990.40
Funding Source	Local Service funds
New or Reallocation	New PCN from reallocation of resources
Area/Department of Assignment	Finance and Administration and Library
Duties	Responsible for providing web design and support for Finance and Administration and Library
Justification	To enable the creation and management of branded, on-message Web content in each of the major University organizations

**CONSENT AGENDA  
JUNE 19-20, 2008**

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**LEWIS-CLARK STATE COLLEGE**

**SUBJECT**

Approval of fourteen (14) new positions, (1) change in position and one (1) deleted position

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.G.1.b

**BACKGROUND**

Items submitted for review and approval according to Board Policy listed above.

**DISCUSSION**

Lewis-Clark State College is requesting approval to:

- Create twelve (12) new instructional positions (12.0 FTE) funded by Appropriated funds;
- Create two (2) (2.0 FTE) new positions funded by appropriated and local funds;
- Increase FTE (from .5 to 1.0) for one (1) position funded by local funds; and
- Delete one (1) position funded by grant funds

The above changes reflect 8.5 new nursing/health science positions approved by the Legislature for FY09, conversion of two adjunct positions to regular faculty (lecturer) positions, conversion of two student-help positions to regular employees, and one position change to reflect reallocation of duties between divisions as a result of the growth of business programs.

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

The increase of 8.5 FTE is due to the expansion of the nursing & health science programs.

Staff recommends approval.

**BOARD ACTION**

A motion to approve the request by Lewis-Clark State College for fourteen (14) new positions (14.0 FTE), one (1) change in position (.5 to 1.0 FTE) and the deletion of one (1) position (1.0 FTE).

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_

**CONSENT AGENDA  
JUNE 19-20, 2008**

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**NEW POSITIONS  
INSTRUCTIONAL**

Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$47,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$47,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$47,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$50,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$50,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$50,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Nursing Faculty
Type of Position	Faculty
FTE	1.0
Term of Appointment	10 months
Effective Date	7/1/2008
Salary Range	\$56,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Duties and Responsibilities	Teach 12 credits each semester, advise NHS students, participate in scholarly and professional development activities.
Justification of Position	Position needed for the expansion of the nursing & health science programs.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$42,500-45,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Natural Sciences
Duties and Responsibilities	Teach 24 credit hours of human biology, anatomy, physiology and human biology.
Justification of Position	Expanded biology teaching capacity necessary to support Nursing & Health Sciences expansion.

Position Title	Lecturer (CDA)
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$35,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Business
Duties and Responsibilities	Teach Business courses for Coeur d'Alene outreach center for online and campus.
Justification of Position	Supports growing business programs by converting adjunct faculty member to lecturer.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Assistant Professor-History
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$41,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Social Sciences
Duties and Responsibilities	Teach 12 hour course load per semester, perform continuing research, advise students, and provide campus service.
Justification of Position	Eliminate the use of adjunct instructors primarily for history courses in the general education core (History of Civilization, 101 & 102, United States History, 111 & 112). Will teach other history courses as assigned.

Position Title	Lecturer
Type of Position	Faculty
FTE	1.0
Term of Appointment	9 months
Effective Date	7/1/2008
Salary Range	\$32,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Humanities
Duties and Responsibilities	Teach 24 credits per academic year of general education English courses.
Justification of Position	Conversion of adjunct position to Lecturer to teach English general education core classes.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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**NEW POSITIONS  
OTHER**

Position Title	Instructional Designer/Trainer
Type of Position	Professional
FTE	1.0
Term of Appointment	12 months
Effective Date	7/1/2008
Salary Range	\$36,400
Funding Source	Appropriated & Local Funds
Area/Department of Assignment	Distance Learning
Duties and Responsibilities	Assist and support faculty in development of online and hybrid courses and in incorporating new education technologies across the college.
Justification of Position	Increased student/faculty use of online/technology enhanced instruction.

Position Title	Office Specialist I
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	7/1/2008
Salary Range	\$21,923
Funding Source	Local Funds
Area/Department of Assignment	Security
Duties and Responsibilities	Provide a variety of office support or secretarial functions for the Security Department.
Justification of Position	Position is required to increase campus safety by keeping Security window open during normal business hours and by doing dispatch and collections.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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Position Title	Assistant Director for Communication/Sports Information
Type of Position	Professional
FTE	1.0
Term of Appointment	12 months
Effective Date	7/1/2008
Salary Range	\$32,000
Funding Source	Appropriated and Local Funds
Area/Department of Assignment	College Communication\Sports Information
Duties and Responsibilities	Composition of press releases, updating of information on web sites, handling athletic statistics, program layouts, photography and some game management.
Justification of Position	Establishes permanent position to improve continuity of support to College Communications programs that had been sporadically supported through student workers.

**CHANGES IN POSITIONS  
OTHER**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	Increase from 0.5 to 1.0
Term of Appointment	11 months
Effective Date	7/1/2008
Salary Range	Increase \$18,200 to \$45,000
Funding Source	Appropriated Funds
Area/Department of Assignment	Nursing & Health Sciences
Justification of Position	Position needed for the expansion of the nursing & health science programs. This position combines appropriated funding from FY 08 (.50 FTE) and FY 09 (.50 FTE) for a 1.0 FTE position.

**CONSENT AGENDA  
JUNE 19-20, 2008**

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**Deleted Positions**

Position Title	Administrative Assistant I
Type of Position	Classified
FTE	1.0
Term of Appointment	12 months
Effective Date	7/1/2008
Salary Range	\$30,534
Funding Source	Grant Funds
Area/Department of Assignment	Education
Justification of Position	Termination of Grant funds for this position.

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**BOISE STATE UNIVERSITY**

**SUBJECT**

2008-2009 Housing Room and Board Rates

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.R.3.b.

**DISCUSSION**

Boise State University has approved the following room and board rates effective Fall Semester, 2008-2009.

**ATTACHMENTS**

Attachment 1 – 2008/2009 Room and Board Rates

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES  
JUNE 19-20, 2008**

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**Attachment 1**

**Boise State University**

**Information Item**

**2008-2009 Housing Room and Board Rates**

**Boise State University has approved the following room and board rates effective with Fall Semester, 2008-2009**

<u><b>Apartments</b></u>	<b>2007- 2008</b>	<b>2008- 2009</b>	<b>% increase</b>
<b>University Heights</b>			
1 bedroom 12 months	\$420	\$440	4.7%
1 bedroom 6-11 months	\$445	\$460	3.3%
1 bedroom less than 6 months	\$470	\$490	4.1%
2 bedroom 12 months	\$480	\$500	4.1%
2 bedroom 6-11 months	\$505	\$530	4.9%
2 bedroom less than 6 months	\$530	\$550	3.7%
<b>University Manor</b>			
1 bedroom 12 months	\$420	\$440	4.7%
1 bedroom 6-11 months	\$445	\$460	3.3%
1 bedroom less than 6 months	\$470	\$490	4.1%
2 bedroom 12 months	\$480	\$500	4.1%
2 bedroom 6-11 months	\$505	\$530	4.9%
2 bedroom less than 6 months	\$530	\$550	3.7%
<b>University Park</b>			
grad unit	\$300	\$300	0%
2 bedroom 12 months	\$460	\$480	4.3%
2 bedroom 6-11 months	\$485	\$500	3.1%
2 bedroom less than 6 months	\$510	\$530	3.9%
3 bedroom 12 months	\$605	\$630	4.1%
3 bedroom 6-11 months	\$630	\$650	3.1%
3 bedroom less than 6 months	\$655	\$680	3.8%
<b>University Village</b>			
2 bedroom 12 months	\$590	\$610	3.3%
2 bedroom 6-11 months	\$615	\$640	4.1%
2 bedroom less than 6 months	\$640	\$660	3.1%

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES  
JUNE 19-20, 2008**

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**University Square**

2 bedroom 12 months	\$695	\$720	3.6%
2 bedroom 6-11 months	\$720	\$750	4.1%
2 bedroom less than 6 months	\$745	\$770	3.3%

**Residence Halls/Suites**

All four meal plans are the same price \$2,480+ 6% Sales Tax

Meal Plan Option	2007-2008		2008-2009		% Increase
	Flex \$ Per Year	Price	Flex \$ Per Year	Price	
19 meals per week	0	\$2,370	0	\$2,480	4.4%
450 Meals (225 per semester)	\$250	\$2,370	\$250	\$2,480	4.4%
384 Meals (192 Per semester)	\$350	\$2,370	\$350	\$2,480	4.4%
320 Meals (160 Per Semester)	\$650	\$2,370	\$650	\$2,480	4.4%

	2007-2008	2008-2009	Absolute Increase	Relative Increase, with RHA fee inclusion
<i>Effective Academic year 2008-2009, RHA Association fee of \$25/year included in rates instead of billed separately</i>				

**Double Occupancy in Chaffee (A/B wing)**

\$2,204	\$ 2,339	6%	5%
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**Double Occupancy in Barnes Towers**

\$2,712	\$ 2,339	-14%	-15%
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**Double Occupancy in Chaffee (D wing), Driscoll or Morrison**

\$2,712	\$ 2,900	7%	6%
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**Single Occupancy in Chaffee, Driscoll, Morrison or Barnes Towers**

\$3,417	\$ 3,647	7%	6%
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**Double Occupancy in Keiser or Taylor**

\$2,878	\$ 3,076	7%	6%
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**Single Occupancy in Keiser or Taylor**

\$3,626	\$ 3,869	7%	6%
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**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**University Square Suites**

Single Occupancy	\$3,890	\$ 4,148	7%	6%
Single Occupancy (Efficiency Room)	\$3,538	\$ 3,775	7%	6%

**Double Occupancy in University Inn - Not included in 2007-2008 rates**

\$ 2,125

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**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**IDAHO STATE UNIVERSITY**

**SUBJECT**

2008-2009 Housing Room and Board Rates

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Policy, Section V.R.3.b.

**DISCUSSION**

Idaho State University has approved the following room and board rates effective Fall Semester, 2008.

	<b>2007-2008</b>	<b>2008-2009</b>	<b>% Increase</b>
<b>Residence Hall Rates (Turner &amp; Rendezvous)</b>			
Turner Hall Double	\$2,250	\$2,320	3.11%
Turner Hall Single	\$2,950	\$3,080	4.41%
Rendezvous Center	\$3,100	\$3,300	6.45%
<b>Apartment Rates</b>			
University Courts (1 bedroom)	\$450	\$465	3.33%
University Courts (1 bedroom/double occ.)	\$240	\$250	4.17%
West Campus (1 bedroom)	\$470	\$490	4.26%
West Campus (2 bedroom/1 bath)	\$275	\$285	3.64%
West Campus (2 bedroom/2 bath)	\$290	\$305	5.17%
Graduate House/Single (no kitchen)	\$350	\$360	2.86%
Graduate House/Single (w/kitchen)	\$385	\$400	3.90%
Schubert Heights (double)	\$200	\$220	10.0%
Schubert Heights (single)	\$385	\$400	3.90%
Pulling Courts (1 bedroom)	\$450	\$465	3.33%
McIntosh Manor (1 bedroom)	\$450	\$465	3.33%
McIntosh Manor (2 bedroom)	\$525	\$550	4.76%
Ridgecrest (2 bedroom)	\$550	\$575	4.55%
<b>Meal Plans FY2007-08</b>			
60 meals/semester + \$1,075 flex	\$2,700		
120 meals/semester + \$750 flex	\$2,700		
14 meals/week + \$300 flex	\$2,700		
45 meals/semester + \$975 flex	\$2,500		
100 meals/semester + \$650 flex	\$2,500		
10 meals/week + \$250 flex	\$2,500		

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**Meal Plans FY2008-09**

1 – All meals (meals/week) + \$150 flex	\$2,950	New Plan
2 – 215 meals/semester + \$400 flex	\$2,700	New Plan
3 – 125 meals/week + \$750 flex	\$2,700	New Plan
4 – 185 meals/semester + \$300 flex	\$2,500	New Plan
5 – 100 meals/semester + \$650 flex	\$2,500	New Plan
6 – All meals (meals/week)	\$2,650	New Plan

**STAFF COMMENTS AND RECOMMENDATIONS**

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**UNIVERSITY OF IDAHO**

**SUBJECT**

2008-2009 Housing and Dining Rates

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section V.R.3.b.

**BACKGROUND**

The annual approval process for housing and dining rates at the University of Idaho includes publishing proposed rates in January, holding rate discussions with students in early February, and forwarding the final approval for the President's approval in February. The University seeks to establish the following academic year's housing and dining rates by mid-February in order to enable time for University Residences to communicate upcoming rate changes to returning and incoming students in a timely manner.

The University's rate proposals build off of a marketing and financial feasibility framework that compares the local market, peer institutions and needs of the department. As a residential campus, the University seeks to offer housing that is integrated with student learning experiences – a type of housing not available in the general market. The University's approach to rate setting is to establish charges that: (1) enable University Residences to operate within a balanced budget and recognize increases to fixed cost items such as utility increases and other overhead; (2) allow for further enhancement of academic-themed and general learning communities; and (3) are appropriate when compared to other local housing offerings.

**DISCUSSION**

The rates approved for the 2008-2009 academic year are detailed in the following tables:

**STAFF COMMENTS AND RECOMMENDATIONS**

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES  
JUNE 19-20, 2008**

**ATTACHMENT**

**2008-2009 Proposed  
Residence Hall Room Rates**

<b>Traditional Residence Hall Rates</b> <i>(Wallace, Tower, Targhee, McConnell)</i> <i>Includes Thanksgiving and Spring Breaks</i>	<b>Academic Year FY 2007-2008</b>	<b>Academic Year FY 2008-2009</b>	<b>Increase</b>	<b>Fall 2008</b>	<b>Spring 2009</b>	<b>Summer 2009</b>	<b>12 Month FY 2008-2009</b>
<b>Double Room</b>	\$3,575	\$3,698	3.45%	\$2,034	\$1,664	\$1,218	\$4606
<b>Single Room</b>	\$4,975	\$5,095	2.42%	\$2,802	\$2,293	\$1,678	\$6,466
<b>Targhee</b>	N/A	\$3,648	N/A	\$2,006	\$1,642	N/A	N/A
<b>McConnell Single</b>	\$5,075	\$5,189	2.25%	\$2,802	\$2,293	\$1,709	\$6,591
<b>Living Learning Community Rates</b> <i>Includes Thanksgiving, Winter, and Spring Breaks</i>	<b>Academic Year FY 2007-2008</b>	<b>Academic Year FY 2008-2009</b>	<b>Increase</b>	<b>Fall 2008</b>	<b>Spring 2009</b>	<b>Summer 2009</b>	<b>12 Month FY 2008-2009</b>
<b>Double Room</b>	\$4,175	\$4,280	2.52%	\$2,354	\$1,926	\$1,406	\$5,382
<b>Super Double Room</b>	\$4,450	\$4,570	2.70%	\$2,514	\$2,056	\$1,506	\$5,768
<b>Single Room</b>	\$5,575	\$5,698	2.20%	\$3,134	\$2,564	\$1,876	\$7,267
<b>Super Single Room</b>	\$5,850	\$5,975	2.13%	\$3,286	\$2,689	\$1,968	\$7,636

**Other Residence Hall Fees**

Liquidated Damages charge is \$10 per day (Minimum \$660; Maximum \$1,800). No Change. Traditional Residence Hall and Living Learning Community Deposit \$250. No Change. Room Change Administrative Fee, \$25.00. New.

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES  
JUNE 19-20, 2008**

**2008 - 2009 Proposed Apartment Rates**

<b>*Less Than 12-Month Agreement Apartment Housing Rates</b>	<b>FY08 Rate Per Month</b>	<b>FY09 Rate Per Month</b>	<b>Actual Increase</b>	<b>Dollar Increase</b>
Graduate Student Residence # B	\$ 559	\$ 549	-1.79%	\$ (10)
Graduate Student Residence #C	\$ 541	\$ 531	-1.85%	\$ (10)
South Hill Apartments: 1 Br.	\$ 549	\$ 559	1.82%	\$ 10
South Hill Apartments: 2 Br.	\$ 569	\$ 579	1.76%	\$ 10
South Hill Apartments: 3 Br.	\$ 649	\$ 659	1.54%	\$ 10
South Hill Vista: 2 Br.	\$ 619	\$ 629	1.62%	\$ 10
South Hill Vista: 3 Br.	\$ 704	\$ 714	1.42%	\$ 10
South Hill Vista: 4 Br.	\$ 759	\$ 769	1.32%	\$ 10
**Elmwood Apartments: 1 Br. Bsmt	\$ 585	\$ 595	1.71%	\$ 10
**Elmwood Apartments: 1 Br.	\$ 600	\$ 610	1.67%	\$ 10
**Elmwood Apartments: 2 Br.	\$ 759	\$ 769	1.32%	\$ 10

*\*Less than 12 Month Agreement is \$50 more per month to offset turnover costs.*

*\*\*Less than 12 Month Agreement for Elmwood is only permitted in the event of a student graduating.*

<b>12 Month Agreement Apartment Housing Rates</b>	<b>FY08 Rate Per Month</b>	<b>FY09 Rate Per Month</b>	<b>Actual Increase</b>	<b>Dollar Increase</b>
Graduate Student Residence # B	\$ 509	\$ 499	-1.96%	\$ (10)
Graduate Student Residence #C	\$ 491	\$ 481	-2.04%	\$ (10)
South Hill Apartments: 1 Br.	\$ 499	\$ 509	2.00%	\$ 10
South Hill Apartments: 2 Br.	\$ 519	\$ 529	1.93%	\$ 10
South Hill Apartments: 3 Br.	\$ 599	\$ 609	1.67%	\$ 10
South Hill Vista: 2 Br.	\$ 569	\$ 579	1.76%	\$ 10
South Hill Vista: 3 Br.	\$ 654	\$ 664	1.53%	\$ 10
South Hill Vista: 4 Br.	\$ 709	\$ 719	1.41%	\$ 10
Elmwood Apartments: 1 Br. Bsmt	\$ 535	\$ 545	1.87%	\$ 10
Elmwood Apartments: 1 Br.	\$ 550	\$ 560	1.82%	\$ 10
Elmwood Apartments: 2 Br.	\$ 709	\$ 719	1.41%	\$ 10

<b>24 Month Agreement Apartment Housing Rates</b>	<b>FY08 Rate Per Month</b>	<b>FY09 Rate Per Month</b>	<b>Actual Increase</b>	<b>Dollar Increase</b>
Graduate Student Residence # B	\$ 449	\$ 439	-2.23%	\$ (10)
Graduate Student Residence #C	\$ 439	\$ 429	-2.28%	\$ (10)
South Hill Apartments: 1 Br.	\$ 389	\$ 419	7.71%	\$ 30
South Hill Apartments: 2 Br.	\$ 399	\$ 439	10.03%	\$ 40
South Hill Apartments: 3 Br.	\$ 489	\$ 519	6.13%	\$ 30
South Hill Vista: 2 Br.	\$ 449	\$ 489	8.91%	\$ 40
South Hill Vista: 3 Br.	\$ 539	\$ 574	6.49%	\$ 35
South Hill Vista: 4 Br.	\$ 599	\$ 629	5.01%	\$ 30
Elmwood Apartments: 1 Br. Bsmt	\$ 419	\$ 455	8.59%	\$ 36
Elmwood Apartments: 1 Br.	\$ 439	\$ 470	7.06%	\$ 31
Elmwood Apartments: 2 Br.	\$ 599	\$ 629	5.01%	\$ 30

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES  
JUNE 19-20, 2008**

**2008-2009 Board Rates**

DINING PLAN	FLEX DOLLARS/ SEMESTER	ADDITIONAL FEATURES/ SEMESTER	PRICE/ SEMESTER	WHO CAN BUY	COST PER MEAL*
** All Access **	\$100	10 guest passes	\$1,598 + tax	Everyone	\$3.90*
<b>WEEKLY PLANS</b>					
19 meals/wk	\$100	8 guest passes	\$1,417 + tax	Everyone	\$4.33
14 meals/wk	\$300	6 guest passes	\$1,417 + tax	Everyone	\$4.99
10 meals/wk	\$500	4 guest passes	\$1,417 + tax	Everyone	\$5.73
5 meals/wk	\$500	2 guest passes	\$1,080 + tax	LLC Sophomores LLC Juniors LLC Seniors	\$7.24

\*The price per meal is based on a 16-week semester with a total of 111.5 board days and 24 meals per week (if you used your meal plan once per meal period). The price per meal value shown for the All Access Plan is based on one swipe per meal period (breakfast, lunch, dinner & late night), however, being that this plan allows you unlimited swipes per day – meaning, you can swipe your card as often as you want during a meal period – this amount is even less if you frequent the Wallace Food Court more than once per meal period.

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**LEWIS-CLARK STATE COLLEGE**

**SUBJECT**

FY2008-2009 Room and Board Rates

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Policy, Section V.R.3.b.

**BACKGROUND**

Informational Item submitted according to Board Policy listed above.

**DISCUSSION**

Lewis-Clark State College has approved room and board rates for the academic year 2008-2009.

	<u>2007-2008</u>	<u>2008-2009</u>	<u>Change</u>
<b>Residence Halls</b>			
Room & Board/Double Occupancy:			
Room plus Meal Plan A	\$5,000	\$5,400	+ 8.00%
Room plus Meal Plan B	\$4,800	\$5,200	+ 8.33%
Room plus Meal Plan C	\$4,700	\$5,100	+ 8.51%
Room & Board/Single Occupancy:			
Room plus Meal Plan A	\$5,500	\$6,050	+ 10.00%
Room plus Meal Plan B	\$5,300	\$5,850	+ 10.38%
Room plus Meal Plan C	\$5,200	\$5,750	+ 10.58%
<b>Parrish House (Room Only)</b>			
Single Room	\$3,200	\$3,500	+ 9.38%
Single Room w/o bath	\$2,600	\$2,900	+ 11.54%
Double Room	\$2,600	\$2,900	+ 11.54%
Double or Triple w/o bath	\$2,200	\$2,500	+ 13.64%

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**STAFF COMMENTS AND RECOMMENDATIONS**

Institutional representatives will be available to discuss proposed room and board rates, including how they compare with rates in the surrounding community.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT – BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**JUNE 19-20, 2008**

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**REFERENCE - APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education  
GOVERNING POLICIES AND PROCEDURES  
SECTION: V. FINANCIAL AFFAIRS  
Subsection R: Establishment of Fees

October, 2003

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3. Fees Approved by the Chief Executive Officer of the Institution

b. Student Health Insurance Premiums or Room and Board Rates

Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

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**CONSENT - INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**  
**JUNE 19-20, 2008**

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**SUBJECT**

Quarterly Report: Program Changes Approved by Executive Director

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section III.G.4.b.(2), Program Approval and Discontinuance

**BACKGROUND**

In accordance with Board policy III.G.4.b.(2), "Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation."

**DISCUSSION**

In accordance with Board policy III.G.4.b.(2), "All modifications approved by the executive director shall be reported quarterly to the Board." The Board office is providing a report of program changes, additions, etc. from Idaho's public colleges and universities that were approved by the Executive Director.

**ATTACHMENTS**

Attachment 1 – List of Program Changes Approved by the  
Executive Director

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff offers no comments or recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**CONSENT - INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS  
JUNE 19-20, 2008**

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**Academic Programs  
Approved by Executive Director  
March 2007 – June 2008**

\*The Board did not have a regular meeting in May; therefore, this report includes programs and changes approved by the Executive Director from March through to date.

<b>Boise State University</b>
Discontinue the Clinical Laboratory Science emphasis of BS in Biology
Addition of a new AAS in Nursing
Discontinue Anthropology, Social Science, Secondary Education Emphasis BA and minor option

<b>Idaho State University</b>
Department name change: from Foreign Languages to Languages and Literature
New emphasis area: French/German/Spanish for Business and the Professions
New Associate of Arts in Japanese
New Minor in Leadership Studies
New BS Major and Minor in Statistics

<b>University of Idaho</b>
Change degree name: BFA Interior Design to Bachelor of Interior Design
Discontinue Academic Certificate in Extension Nutrition Program
Combine two depts into one: Economics, Finance to Info Sys & Mgmt, marketing & Operations
Add BS Chemistry (Forensic Option)
Add Certificate in Semiconductor Theory & Devices
Add BS Technology, Major: Technology, Training & Development, Business Technology
Addition of Technical Workforce Training Certificate
Add Adult Basic Education/GED Instructor Certificate
Discontinue Online Instruction Certificate
Discontinue Minor in Dance Performance
Discontinue Minor in Social Dance
Discontinue Certificate in Character Education
Discontinue Minor in Sports Ethics
Discontinue Minor in Recreation
Change Name of Minor in a BS Degree from Timber Harvesting to Forest Operations
Add Academic Certificate in Reproductive Biology

**CONSENT - INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS  
JUNE 19-20, 2008**

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**Professional - Technical Education Programs  
Approved by Executive Director**

<b>Program Activity</b>	<b>Institution</b>
Addition of a new AAS in Surgical First Assisting	<b>CSI</b>
Accounting/Bookkeeping – convert to a stand-alone program with 18-month AAS degree	<b>CSI</b>
Computer Graphics Design – convert to stand-alone program with Digital Media as the new title to offer an AAS, Technical Certificate, and one Graphic Design for Print option with an AAS degree	<b>CSI</b>
Computer Support Technician – convert to stand-alone program with 9-month Technical Certificate	<b>CSI</b>
Network Support Technician – convert to stand-alone program with Network Systems Technician as the new title offering an AAS	<b>CSI</b>
Office Technology – convert to stand alone program with Administrative Assistant as new title. To offer a Technical Certificate and AAS degree and one Legal Assistant option with a Technical Certificate and AAS degree	<b>CSI</b>
Web/Database Application Development – convert to stand-alone program with Web Developer as the new title. Offering an AAS degree	<b>CSI</b>
Change in curriculum in the Technical Certificate, Radiation Safety Program	<b>EITC</b>
Addition of a new AAS Energy Systems Electrical Engineering Technology program	<b>ISU</b>
Change in curriculum in the Certificate of Completion, Automotive Technology Program	<b>NIC</b>

**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: III. POSTSECONDARY AFFAIRS

G. Program Approval and Discontinuance

October 2005

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4. Program Approval Policy

b. Existing instructional programs, majors, minors, options, emphases and instructional units.

(2) Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000 require executive director approval prior to implementation. The executive director may refer any of the requests to the Board or a subcommittee of the Board for review and action. All modifications approved by the executive director shall be reported quarterly to the Board. Non-substantive name or title changes need not be submitted for approval.

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
JUNE 19-20, 2008**

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**SUBJECT**

Alcohol Permits Approved by University Presidents

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND**

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with this policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

**DISCUSSION**

The last update presented to the Board was at the April 2008 Board meeting. Since that meeting, Board staff has received 16 permits from Boise State University, 10 permits from Idaho State University, and 7 permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

**ATTACHMENTS**

BSU permits	page 3
ISU permits	page 5
UI permits	page 7

**STAFF COMMENTS AND RECOMMENDATIONS**

State Board staff offers no comments or recommendations.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
JUNE 19-20, 2008**

**APPROVED ALCOHOL SERVICE AT  
BOISE STATE UNIVERSITY**

**April – June 2008**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Singin In The Rain	Morrison Center Main Hall	4/30-5/03/2008
I Love A Piano	Morrison Center Main Hall	5/06-8/2008
NW Biomedical Symposium	Allen Noble Hall of Fame	5/09/2008
An Evening With Tony Bennett	Morrison Center Main Hall	5/10/2008
Ingestion of Spend Lead Ammunition conference – Poster Session	Jordan A, B, C	5/12-13/2008
A Pops Special – Bravo Broadway	Morrison Center Main Hall	5/16/2008
Kingdom Builders Ball	Jordan Ballroom	5/17/2008
Cirque du Soleil	Taco Bell Arena	5/21-25/2008
Michael Feldman’s “Whad’Ya Know?”	Morrison Center main Hall	5/23/2008
Stomp	Morrison Center Main Hall	5/30-31/2008
Bronco Dairy Boosters	Allen Noble Hall of Fame	6/06/2008
Idaho Victim Assistance Academy Dinner	BSU Lookout Room	6/08/2008
Idaho Victim Assistance Academy BBQ	Stone fireplace/Liberty Bell outside SUB	6/12/2008
WWE Summer Slam Tour	Taco Bell Arena	6/14/2008
Gene Harris Jazz Festival – Main Concert, Roy Haynes	Morrison Center main Hall	6/20/2008
Brian Regan	Morrison Center Main Hall	6/28/2008

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
JUNE 19-20, 2008**

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**APPROVED ALCOHOL SERVICE AT  
IDAHO STATE UNIVERSITY**

**May – August 2008**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
2008 Governors Conference on Rec. Towns	Stephens Performing Arts Center	05/07/2008
Professional Achievement Banquet	Performing Arts Center Rotunda	05/09/2008
Wharton Farewell Reception	Rotunda in the PAC	05/13/2008
Paleo Artist – Reception	Museum of Natural History	05/14/2008
Predator – Prey Symposium	Museum of Natural History	05/12/2008
Saber Tooth Poster Session Reception workshop	Museum of Natural History	05/15/2008
Economic Symposium	Performing Arts Center	06/03/2008
Idaho Falls City Club – first Anniversary	Bennion Student Union	06/26/2008
Pharmacy All – Class Reunion	College of Pharmacy Computer Lounge	08/01/2008
Pharmacy All – Class Reunion	Stephen’s Center Rotunda	08/02/2008

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS  
JUNE 19-20, 2008**

**APPROVED ALCOHOL SERVICE AT  
University of Idaho**

**April – October 2008**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Mom Alumni Reception	Alumni Building Lounge	4/18/2008
Men's Golf League	U of I Golf Course	5/15-8/14/2008
Digital Mapping Techniques Conference	1912 Center	5/19/2008
Utility Executive Course Golf Scramble	Bogey's UI Golf Course	6/18/2008
Presnell Gage, LLC Reception	UI Hartung Theatre Lobby	6/26/2008
President's Pre-Game Event	Spinturf Field, Tent	9/06/2008, 9/13/2008, 10/04/2008, 10/25/2008, 11/01/2008, 11/15/2008
Donor Recognition Event	SUB Ballroom	10/23/2008

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**CONSENT AGENDA – PLANNING, POLICY, AND GOVERNMENTAL AFFAIRS**  
**JUNE 19-20, 2008**

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**REFERENCE: APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education

**GOVERNING POLICIES AND PROCEDURES**

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

J. Use of Institutional Facilities and Services

June 2004

2. Possession, Consumption, and Sale of Alcohol Beverages at Institutional Facilities

- b. Each institution shall maintain a policy providing for an institutional Alcohol Beverage Permit process. For purposes of this policy, the term “alcoholic beverage” shall include any beverage containing alcoholic liquor as defined in Idaho Code Section 23-105. Waiver of the prohibition against possession or consumption of alcoholic beverages shall be evidenced by issuance of a written Alcohol Beverage Permit issued by the CEO of the institution which may be issued only in response to a completed written application therefore. Staff of the State Board of Education shall prepare and make available to the institutions the form for an Alcohol Beverage Permit and the form for an Application for Alcohol Beverage Permit which are consistent with this Policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting. An Alcohol Beverage Permit may only be issued to allow the sale or consumption of alcoholic beverages on public use areas of the campus grounds provided that all of the following minimum conditions shall be met. An institution may develop and apply additional, more restrictive, requirements for the issuance of an Alcohol Beverage Permit.

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