

**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>SUPERINTENDENT'S UPDATE</b>	Information Item
<b>2</b>	<b>ADMINISTRATIVE STAFF ALLOWANCE WAIVER REQUESTS TO MEET ACCREDITATION STANDARDS</b>	Motion to approve
<b>3</b>	<b>EVIDENCED BASED INTERVENTION TOOL FOR THE IDAHO MATH INITIATIVE</b>	Motion to approve
<b>4</b>	<b>CURRICULAR MATERIALS SELECTION COMMITTEE APPOINTMENT</b>	Motion to approve
<b>5</b>	<b>PROFESSIONAL STANDARDS COMMISSION APPOINTMENT</b>	Motion to approve
<b>6</b>	<b>TRANSPORTATION – STUDENTS LESS THAN ONE AND ONE HALF MILE</b>	Motion to approve
<b>7</b>	<b>TRANSPORTATION – WAIVER OF STUDENT TRANSPORTATION FUNDING CAP</b>	Motion to approve
<b>7a</b>	<b>BUHL SCHOOL DISTRICT</b>	Motion to approve
<b>7b</b>	<b>GARDEN VALLEY SCHOOL DISTRICT</b>	Motion to approve
<b>7c</b>	<b>HORSESHOE BEND SCHOOL DISTRICT</b>	Motion to approve
<b>7d</b>	<b>KELLOGG SCHOOL DISTRICT</b>	Motion to approve
<b>7e</b>	<b>MOSCOW SCHOOL DISTRICT</b>	Motion to approve



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**STATE DEPARTMENT OF EDUCATION  
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**SUBJECT**

Superintendent of Public Instruction Update to the State Board of Education

**APPLICABLE STATUTE, RULE, OR POLICY**

N/A

**BACKGROUND**

N/A

**DISCUSSION**

N/A

**IMPACT**

N/A

**STAFF COMMENTS AND RECOMMENDATIONS**

N/A

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.



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**STATE DEPARTMENT OF EDUCATION**  
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**SUBJECT**

Administrative Staff Allowance waiver requests to meet Accreditation Standards.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1004 (6), Idaho Code

**BACKGROUND**

These requests are presented annually to the State Board of Education. They are based on differences between the statutory administrative staff allowance and the administrative staff necessary to meet the administrative accreditation standard.

**DISCUSSION**

Moscow School District #281 is requesting an additional 0.33 FTE administrative staff to meet its accreditation standard.

**IMPACT**

The granting of this waiver request will increase salary and benefit apportionment for Moscow School District #281 by \$26,966.82.

**ATTACHMENTS**

Attachment 1 – Required Administrative FTE for NAAS Accreditation      Page 3

Attachment 2 – Letter from Moscow School District # 281                      Page 5

**BOARD ACTION**

A motion to approve the request by Moscow School District #281 for additional administrative staff to meet accreditation standards to be funded by the FY 2008 Public School appropriation in the amount of \$26,966.82.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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**School Districts and Administrative FTE for NAAS Accreditation: 2007-2008**

	Enrollment	FTE Instructional Staff	Required FTE Administration
<b>Moscow School District #281</b>			
High School	606		2.0
Junior High School	590		2.0
Russell Elementary School	165	13.4	1.0
West Park Elementary School	293	17.0	1.0
McDonald Elementary School	491	26.3	1.0
Whitmore Elementary School	302	18.7	1.0
Superintendent			1.0
<b>Total</b>			<b>9.0</b>



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## ***Moscow School District 281***

650 N. Cleveland, Moscow, ID 83843 (208) 882-1120 fax (208) 883-4440 www.sde281.k12.id.us

Dr. Candis R. Donicht, Superintendent  
Sue Driskill, Business Manager

Kevin McDonough, Director of Special Services/Human Resources  
Dr. Cindy Bechinski, Director of Curriculum

RECEIVED  
OCT 5 07  
STATE DEPT. OF EDUCATION

October 2, 2007

Tim Hill  
Deputy Superintendent  
State Department of Education  
PO Box 83720  
Boise ID 83720-0027

Dear Mr. Hill:

This is a request from the Moscow School District 281 as required by Idaho Code 33-1004 (6) to seek a waiver authorizing sufficient administrative staff to meet accreditation standards.

We are using Northwest Accreditation Standards for all schools in our District: Moscow High School, Moscow Junior High School, A.B. McDonald Elementary, J. Russell Elementary, Lena Whitmore Elementary, West Park Elementary, and Paradise Creek Regional High School. We need an administrative allowance of 9.0 FTE to meet accreditation standards. Our estimated administrative allowance for the current fiscal year is 8.6 FTE.

Please advise if there is any additional information needed. Thank you for your assistance.

Sincerely,



Candis R. Donicht  
Superintendent



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**IDAHO STATUTES  
TITLE 33  
EDUCATION  
CHAPTER 10  
FOUNDATION PROGRAM --  
STATE AID -- APPORTIONMENT**

33-1004. STAFF ALLOWANCE. For each school district, a staff allowance shall be determined as follows:

(6) In the event that the staff allowance in any category is insufficient to meet accreditation standards, a district may appeal to the state board of education, demonstrating the insufficiency, and the state board may grant a waiver authorizing sufficient additional staff to be included within the staff allowance to meet accreditation standards. Such a waiver shall be limited to one (1) year, but may be renewed upon showing of continuing justification.



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**STATE DEPARTMENT OF EDUCATION**  
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**SUBJECT**

Special Adoption of Evidence Based Math Intervention curricular materials as recommended by the Curricular Materials Selection Committee.

**APPLICABLE STATUTE, RULE, OR POLICY**

IDAPA 08.02.03.128 Rules Governing Thoroughness, Curricular Materials Selection  
Section 33-118a, Idaho Code

**BACKGROUND**

The Administrative Rules of the Idaho Board of Education, IDAPA 08.02.03.128 describes the adoption process for curricular materials as an adoption cycle of six (6) years. Curricular materials are defined as "textbook and instructional media including software, audio/visual media and Internet resources" (Idaho Code 33-118A). Idaho is a multiple adoption state. The Curricular Materials Selection Committee is charged with the responsibility to screen, evaluate, and recommend curricular materials for adoption by the State Board of Education.

**DISCUSSION**

Special adoption session was held on April 2-3, 2008 to review curricular materials for the needs of the Idaho Math Initiative intervention tool.

**IMPACT**

If approved by the State Board of Education, the State Department of Education will work with approved programs as part of the Idaho Math Initiative to offer tools statewide for the middle grades. The funding for math intervention was built into the Math Initiative budget request from the Idaho Legislature.

**ATTACHMENTS**

Attachment 1 - Evidenced Based Math Intervention Curricular Materials  
Recommendations. Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

**BOARD ACTION**

A motion to approve the adoption of Evidence Based Intervention Math curricular materials and their related instructional materials as recommended by the Curricular Materials Selection Committee as submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_



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# **2008 Evidence Based Intervention Math Curricular Materials Recommendations**

## **Curricular Materials Adoption Process**



**THE IDAHO STATE DEPARTMENT OF EDUCATION  
TOM LUNA  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION**



## INTRODUCTION

The State Curricular Materials Selection Committee is pleased to submit the following Evidence Based Math materials for your consideration for adoption in the state of Idaho. A *Special 2008 Session* was called for reviewing curricular materials in the subject area *Evidence Based Intervention Math*, specifically to meet the needs of the Math Initiative.

Majority of these materials are electronic instructional media and deliverable via the Internet.

The Curricular Materials Selection Committee considers their work an important contribution to the educational process in Idaho. This Committee reflects the diversity of Idaho's population both geographically and philosophically. Occasionally the approval of a certain material is not a unanimous decision by the Committee.





## CURRICULAR MATERIALS ADOPTION PROCEDURES FOR THE STATE OF IDAHO

The Curricular Materials adoption process has its basis in Idaho Code (33-118, 33-118A). It is further defined in the Administrative Rules of the State Board of Education (SBOE), IDAPA 08.02.03, subsection 128.

**The Adoption Process in Idaho** provides for the continuous review and evaluation of new curricular materials. This process ensures that Idaho schools have quality products available to purchase at a guaranteed low price, and equal availability to all of Idaho's school districts. These materials are screened in order to eliminate any of inferior quality or undesirable content. This process maintains local control in the choice of instruction materials by providing a multiple list of approved materials. The adoption process also provides, through a contract with each publisher, a contract price that is good for the length of the adoption cycle. This ensures quality for each school district and allows for the best materials at the lowest possible price for Idaho's schools.

Idaho adopts materials in the areas of reading, research based reading, literature, drivers education, science, health, handwriting, mathematics, business education, career education, counseling, social studies, English, applied English, spelling, dictionary, thesaurus, speech, journalism, world, languages, art, drama, music, healthy life styles, professional technical education, business computer applications (adopted annually), limited English proficiency (adopted annually).

Materials are adopted in Idaho on a six-year rotating schedule. Publishers have an additional one year after the regular adoption year to submit new copyrights for a particular content area, allowing submissions each content area for a total of two years. The intent of the adoption process is to generally approve all materials meeting the established criteria and to reject those items that are unsuitable for use in the designated subject area.

Schools are required to select curricular materials from the state multiple-adoption list. Deviation points are subtracted from the school's accreditation report if this is not followed. Materials that serve as supplements to the core curricular materials do not have to be selected from the adoption listings.

Schools may submit a waiver to the Executive Secretary of the Committee requesting to use materials that do not appear in the Adoption Guide. Local school boards must approve this request prior to sending it to the Executive Secretary of the Committee. Requests may be granted for new copyrights not currently under adoption, or materials not submitted to the Selection Committee for consideration. No approvals are granted for any materials denied by the Selection Committee nor for old copyrights.



**Curricular Materials Adoption Procedures (continued)**

There are advantages to adopting curricular materials at the state level:

- Contract prices are adhered to for six years, which saves money for the schools.
- Publishers are required to lower the price to Idaho if they lower it to any other state after the contract has been signed.
- Most textbook publishers maintain inventory at the state depository, Caxton Printers, which reduces delivery time and shipping costs.
- Contracts help ensure adopted materials will be available for the life of the contract (6 years).
- Materials are screened for quality and textbooks are required to meet Textbook Manufacturing Standards and Specifications as well as organization, vocabulary and graphic presentation.
- Materials are screened for fair representation on such issues as environment and industry.
- Instructional materials are screened and thoroughly reviewed by subject area experts to ensure that essential elements are covered.
- Any materials reflecting adversely upon individuals or groups due to race, ethnicity, class, gender, or religion are not approved.
- Small school districts are guaranteed of getting the same textbooks and complementary materials as larger school systems.

**Curricular materials** in Idaho are defined as textbooks and instructional media including software, audio/visual media and Internet resources (Idaho Code 33-118A). Idaho is a multiple adoption state and adopts a number of materials in a designated subject area from a variety of publishing companies. This is consistent with the belief that a variety of materials has value and usefulness to the schools.

**The Curricular Materials Selection Committee**, which is appointed by the SBOE, has the responsibility of overseeing the adoption process for the state. The Executive Secretary to this Committee is an employee of the State Department of Education (SDE).

**The membership** on the 19-member Selection Committee consists of:

- one representative from each of the state's four colleges of education
- one secondary administrator
- one elementary administrator
- two secondary teachers
- two elementary teachers
- one district school board member
- one representative from private/parochial schools
- three parent representatives
- one member who is not a public school educator nor trustee
- one content area specialist from the SDE
- one representative from the Division of Professional-Technical Education.
- the Executive Secretary



**Curricular Materials Adoption Procedures (continued)**

All members are appointed by the SBOE for a five-year term with the exception of the SDE content coordinator, the content specialist from SDE, and the representative from Professional-Technical Education who serve for one year. Current Committee members are listed in this publication.

The Committee, assisted by math specialists from throughout the state, met for two days in April to review and correlate all materials to the Math Content Standards and the federal level Research Based requirement. The Committee votes on the materials and those recommended are forwarded to the SBOE for official adoption for Idaho Schools. All meetings of the Committee are open to the public.

Following formal adoption (June 2008), contracts will be mailed to the publishing companies (July 1, 2008). After the return of signed contracts, the listing of newly adopted materials will be published by August 1, 2008, in the Adoption Guide found on the Internet at [http://www.sde.state.id.us/beta/curricular\\_materials/adoption\\_guide.htm](http://www.sde.state.id.us/beta/curricular_materials/adoption_guide.htm)

A state curricular materials library is maintained at the SDE as required by Idaho Code 33-118A. All curricular materials adopted in the last three (3) years and used in Idaho public schools and all electronically available curricular materials used in Idaho public schools are housed in this library and available to the public. In addition, seven (7) Regional Centers maintain libraries of adopted materials that are available to the public as well as college students and local schools. The Regional Centers are located as follows:

N.L. Terteling Library  
College of Idaho  
Caldwell, Idaho

Curriculum Library  
Lewis-Clark State College  
Lewiston, Idaho

Albertson Library  
Boise State University  
Boise, Idaho

Riley Library  
Northwest Nazarene University  
Nampa, Idaho

David O. McKay Library  
Brigham Young University-Idaho  
Rexburg, Idaho

Instructional Materials Technology Center  
University of Idaho  
Moscow, Idaho

Instructional Materials Center  
Idaho State University  
Pocatello, Idaho

Citizens of Idaho may request the Committee to reconsider any material under adoption. A form titled *Textbook Adoption Process: Request for Reconsideration of Materials* is available from the SDE. The Committee considers all requests and maintains the right to either recommend continued adoption or removal of materials from the adopted list.



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**Idaho  
STATE CURRICULAR MATERIALS SELECTI  
ON COMMITTEE  
COMMITTEE MEMBERS LIST AS OF APRIL 1, 2008**

Sally Harris State Div. of Prof-Tech Education PO Box 83720 Boise ID 83720-0095	Cindy Johnstone Math Coordinator State Department of Education PO Box 83720 Boise ID 83720-0027	Judith Walling Elementary Teacher Eagle Middle School 1000 W Floating Feather Eagle ID 83616
Dr. Bruce Roberts, Asst Supt. Bonneville School Dist. 3497 North Ammon Road Idaho Falls, ID 83401-1301	Janice Burkholder Parent Representative Boise State University 1910 University Drive Boise, ID 83725	Stacey Jensen Elementary Teacher Edahow Elementary School 2020 Pocatello Creek Road Pocatello, ID 83201
Dr. William Medlin, Parent Representative. PO Box 8493 Moscow ID 83843	Rodney McConnell College of Education, ED 405B University of Idaho Moscow ID 83844	Darlene Matson Dyer Secondary Teacher Wood River High School 950 Fox Acres Road Hailey, ID 83333.
Chris Lyon Holy Family Catholic School 3005 W. Kathleen Ave. Coeur d'Alene, ID 83815	Margaret Chase Boise Sate University 1910 University Drive #502 College of Education, MS1745 Boise, ID 83725	Vicki Scaggs Secondary Teacher Vallivue High School 1407 Homedale Road Caldwell, ID 83607
Linda Lofaro Coursey Lewis-Clark State College Division of Education 500 E 8th Ave. Lewiston, ID 83501	Val Fenske, Executive Secretary Curriculum & Technology Center 650 West State Street Boise, ID 83702	Susan Day Scherz, Ed.D., Idaho State University Dept. of Educational Leadership 921 South 8th Avenue, Stop 8059 Pocatello, ID 83209-8059



## 2007 Curricular Materials

# Research Based Math Intervention Recommendations

### Curricular Materials Recommendations – Evidence Based Intervention Math Adoption

It was moved by Cindy Johnstone, seconded by Sally Harris, and carried that the curricular materials listed and marked as approved in the Subject Area Review listing for the *Math Initiative, Evidence Based Intervention Math* Materials and their accompanying manuals, guides, keys, and where indicated, instructional software, be recommended by the Idaho State Curricular Materials Selection Committee to the Idaho State Board of Education for adoption and use in the public schools of Idaho in accordance with the policies and regulations of the Idaho State Board of Education.

### Adjournment

Motion for adjournment was made by Sally Harris, seconded by Unanimous Vote, and carried to adjourn the meeting on April 2, 2008.

Respectfully submitted,  
Val Fenske  
Executive Secretary



**IDAHO STATE CURRICULAR MATERIALS  
SELECTION COMMITTEE  
RECOMMENDATIONS**

**MATH  
Evidence Based Intervention  
4-8**



**STATE DEPARTMENT OF EDUCATION  
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Grades 4-8

Publisher	Title of Material	Author	Copyright	Grade Level	ISBN Number	R=Resource Correlation
America's Choice	<b>Mathematics Navigator — Series I Base Package</b>	<b>America's Choice, Inc.</b>	<b>2006</b>	<b>2 - 7</b>	<b>9781598965575</b>	<b>R</b>
	Note: Marginal Research status. Committee recommends for grades 4-6. Intended as an intervention program.					
	Key Features: A Pre-test to diagnose strengths and weaknesses on the concepts of the module, 18 sessions focused on misconceptions, including two Checkpoint sessions to evaluate student progress, and a Post-test to assess improvement. Most modules use the last two regular sessions to have students create their own Study Sheets to review and consolidate their learning. Materials for each module include a consumable Student Book, a consumable set of Study Cards, an Instructor Edition, and a set of Skill Cards.					
	Extra notes: Includes choice of 6 <u>Elementary titles</u> (3 Instructor Sets, 40 Student Editions, 40 Student Study Cards), Online Professional Development					
	<i>Choice of Modules:</i>					
	Beginning Place Value					
	Knowing Addition and Subtraction Facts					
	Understanding Addition and Subtraction					
	Knowing Multiplication and Division Facts					
	Understanding Multiplication					
	Understanding Division					
	Knowing Fractions					
	Understanding Fractions					
	Understanding and Reading Word Problems					
	Multiplying Multidigit Whole Numbers					
	Measurement					
	Place Value from Decimals to Billions					
	* Math Navigator Series I <u>Module Set</u> – includes 3 Instructor Sets and 2 Student Sets					
	Math Navigator Series I <u>Instructor Set</u> – includes an Instructor Edition, Skill Card Set, Study Card Set, and a Student Edition					
Math Navigator Series I <u>Student Set</u> – includes 20 Student Editions and 20 Study Cards						
America's Choice	<b>Mathematics Navigator — Series II Base Package</b>	<b>America's Choice, Inc.</b>	<b>2006</b>	<b>6 - 8</b>	<b>9781598965582</b>	<b>R</b>
	Note: Marginal Research status. Committee recommends for grades 6-8. Intended as an intervention program.					
	Key Features: Each module includes 20 sessions, designed to take approximately 45 minutes each including: a Pre-test to diagnose strengths and weaknesses; 12 sessions focused on misconceptions; 4 Putting It Together sessions to summarize the concepts presented in that week; Four Checkpoint sessions to test and repair procedural knowledge and practice skills; and a Post-test to assess improvement. Materials for each module include a consumable Student Book, a consumable Group Task Book, and an Instructor Edition. The Concept Book is a recommended resource for all modules.					
	Extra notes: Includes choice of 4 <u>Secondary titles</u> (*2 Instructor Sets and 30 Student Editions, and 15 Group Task Books), Online Professional Development, 3 Concept Books					
	<i>Choice of Modules:</i>					
	Decimals and Powers of Ten					
	Rational Numbers					
Operations and Word Problems						



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Publisher	Title of Material	Author	Copyright	Grade Level	ISBN Number	R=Resource Correlation
<b>America's Choice</b>	<b>Mathematics Navigator — Series II</b> (Continued)		<b>2006</b>	<b>6 - 8</b>		
	Percents					
	Functions and Graphs					
	Expressions and Equations					
	Generalizing Patterns					
	Exponents					
	Math Navigator Series II Student Set – includes 20 Student Editions and 10 Group Task Books					
	Math Navigator Series II Concept Book: A Mathematics Reference for Teachers and Students					
<b>Apangea Learning, Inc.</b>	<b>Apangea Math 5.0</b>		<b>Louis Piconi and Dave Farrer</b>	<b>2007</b>	<b>4-8</b>	<b>R</b> <b>4 = 63%</b> <b>5 = 68%</b> <b>6 = 82%</b> <b>7 = 76%</b> <b>8 = 62%</b>
	Note: Marginal Research Status. Intended as an intervention program. Key Features: Apangea Learning offers a unique form of tutorial support for all levels of students wanting assistance in math grades 4-8. Based on the largest body of cognitive tutoring research available in the United States, Apangea Learning has developed a unique method of online tutoring, which seamlessly offers an Intelligent Tutoring System (i.e., automated feedback) in coordination with the efforts of a team of certified online teachers. This "hybrid" model of tutoring has been able to reduce the cost of real-time tutoring to less than \$2 per hour in nearly all instances. Additionally, as an online application, it allows students to access tutoring from any location and at any time.					
<b>Carnegie Learning, Inc.</b>	<b>Bridge To Algebra Cognitive Tutor Software</b>		<b>Carnegie Learning, Inc.</b>	<b>2007</b>	<b>5-8</b>	<b>5 = 86%</b> <b>6 = 89%</b> <b>7 = 92%</b> <b>8 = 88%</b>
	Note: Marginal Research status. Software does not provide an option listen and following along. Key Features: Combines software, text and classroom instruction covering the five middle school content strands identified in the NCTM standards (number, geometry, measurement, probability and statistics, algebra) and emphasizes problem solving and mathematical literacy. Bridge to Algebra is also supported by a comprehensive Professional Development Plan. This blended curriculum of software and text targets students who may need additional preparation for Algebra I. Throughout the materials, explicit connections are made between different representations, such as fractions, decimals, and percents; visual modeling tools enhance the understanding of these representations.					
	Bridge To Algebra Cognitive Tutor- Student Edition				978-1-932409-56-7	
	Bridge To Algebra Cognitive Tutor- Teacher Edition				978-1-932409-57-4	
<b>Great Source Education Group, a division of HMH Publishing Co.</b>	<b>iSucceed Volume I</b>		<b>Great Source</b>	<b>2008</b>	<b>4-8</b>	<b>R</b> <b>4 = 92%</b> <b>5 = 75%</b> <b>6 = 92%</b> <b>7 = 67%</b> <b>8 = 66%</b>
	Note: Marginal Research status. Intended as an intervention Program. Correlation is to using all five volumes combined. Key Features: Is a multi-media, multi-sensory system that provides a targeted intervention solution designed to accelerate achievement of math intervention students at grades 3-8. This innovative, data-driven program combines the best practices print, direct instruction, interactive courseware, and hands-on active practice to build conceptual understanding of key math concepts. Delivers age-appropriate, individualized instruction using multiple modes to reach varying learning styles—teacher-directed group instruction, interactive courseware, active practice with games, fact fluency, and one-on-one tutoring.					



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Publisher	Title of Material	Author	Copyright	Grade Level	ISBN Number	R=Resource Correlation
<b>Great Source Education Group, a division of HMH Publishing Co.</b>	<b>iSucceed Volume I (Continued)</b>		<b>2008</b>	<b>4-8</b>		
	iSucceed Math Complete: 100 ASP 12 month Subscriptions Courseware, Vol I-V, 1-Day Professional Dev.				9780669011814	
	iSucceed Math Courseware, 100 ASP Subscriptions, 12 months				9780669011944	
	iSucceed Volume II	Great Source	2008	4-8	9780669006247	
	iSucceed Volume III	Great Source	2008	4-8	9780669006360	
	iSucceed Volume VI	Great Source	2008	4-8	9780669006674	
	iSucceed Volume V	Great Source	2008	4-8	9780669006698	
<b>NCS Pearson, Inc.</b>	<b>SuccessMaker Mathematic Bundle: Math Concepts &amp; Skills, Math Corner, Math Investigations, &amp; Algebra Topics</b>	<b>Curriculum Developed by Pearson's Digital Content Group</b>	<b>Version 1.7</b>	<b>4 - 5</b>	<b>962000036</b>	<b>R 4 = 85% 5 = 86%</b>
	<p>Note: Somewhat rigorous research status. Intended as an intervention program. Software can be web-based or server based.</p> <p>Key Features: Is an innovative, balanced educational system that incorporates curriculum, management, and assessment into a powerful results-driven learning solution. With automatic and mastery learning models, <i>SuccessMaker Enterprise</i> math curriculum allows school districts to offer customized learning for every student in grades 4-8</p>					



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*IDAHO ADMINISTRATIVE CODE  
State Board of Education Rules*

*IDAPA 08.02.03  
Rules Governing Thoroughness*

**128. CURRICULAR MATERIALS SELECTION (SECTIONS 33-118; 33-118A, IDAHO CODE).**

The State Board of Education will appoint a committee to select curriculum materials. Committee appointments will be for a period of five (5) years. The membership of the committee will include one (1) representative from each of the state's institutions of higher education (Boise State University, Idaho State University, Lewis-Clark State College, and University of Idaho); two (2) Idaho public school administrators; two (2) Idaho public school elementary classroom teachers; two (2) Idaho public school secondary classroom teachers; one (1) person who is not a public school educator nor a public school trustee, one (1) person (parent, teacher, or administrator) representing Idaho's private/parochial schools, who will not be a public school educator or trustee; one (1) public school trustee; three (3) parents and one (1) curriculum consultant from the Division of Instruction of the State Department of Education and one (1) from the Division of Vocational Education whose appointment will be for one (1) year. The Executive Secretary will be an employee of the State Department of Education and will be a voting member of the committee. (3-20-04)

**01. Subject Areas.** Curricular materials are adopted by the State Board of Education for a period of six (6) years in the following subject areas: reading, English, spelling, speech, journalism, languages other than English, art, drama, social studies, music, mathematics, business education, career education and counseling, vocational/technical education, science, health, handwriting, literature, driver education, limited English proficiency. (4-11-06)

**02. Multiple Adoptions are Made in Each Subject Area.** (4-5-00)

**03. Bids.** Each publisher must deliver, according to the committee schedule, a sealed bid on all curricular materials presented for adoption. (4-5-00)

**04. Depository.** The State Board will appoint a depository for the state-adopted curricular materials. Resource materials are a local option. (4-5-00)

**05. Local Policies.** School districts will follow their own policies for adoption in subject areas offered by a school district for which materials are not covered by the state curriculum materials committee. (4-5-00)

**IDAHO STATUTES  
TITLE 33  
EDUCATION  
CHAPTER 1  
STATE BOARD OF EDUCATION**

33-118A. CURRICULAR MATERIALS -- ADOPTION PROCEDURES. All curricular materials adoption committees appointed by the state board of education shall contain at least two (2) persons who are not public educators or school trustees. All meetings of



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curricular materials adoption committees shall be open to the public. Any member of the public may attend such meetings and file written or make oral objections to any curricular materials under consideration. A complete and cataloged library of all curricular materials adopted and used in Idaho public schools is to be maintained at the state department of education at all times and open to the public.

"Curricular materials" is defined as textbook and instructional media including software, audio/visual media and internet resources.



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**SUBJECT**

Appointments to the Idaho State Curricular Materials Selection Committee

**APPLICABLE STATUTE, RULE, OR POLICY**

IDAPA 08.02.03.128 Rules Governing Thoroughness, Curricular Materials Selection; Sections 33-118 and 33-118a, Idaho Code

**BACKGROUND**

The Administrative Rules of the Idaho Board of Education, IDAPA 08.02.03.128 describes the membership of the Idaho State Curricular Materials Selection Committee. Membership on the Committee is for a term of five years with the exception of the representatives from the State Department of Education and the Division of Professional-Technical Education. Their terms are for one year.

**DISCUSSION**

Currently there are two openings on the Selection Committee for parent representatives. The one (1) open position being recommended for appointment is for Idaho PTA parent representative. This recommendation is for a complete five-year term. At this time, no individuals have been identified for the second position.

**ATTACHMENTS**

Attachment 1 – Emily Perkes Letter of Interest and Resume

Page 3

**BOARD ACTION**

A motion to approve the appointment of Emily Perkes as a parent representative to the Idaho State Curricular Materials Selection Committee.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_ No \_\_\_



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April 29, 2008

To whom it may concern:

I am applying to represent the Idaho PTA on the State Board of Education's Curricular Materials Selection Committee. My name is Emily Perkes. I have three children, two of them are currently attending school. My husband and I have helped in their classrooms whenever possible. Through these experiences it has become apparent that our children are expected to know more than we were. Their teachers are trying hard to cover a lot of material in a short amount of time. Sometimes my husband and I are both confused when our fourth grader asks us for help with her homework. It has become obvious to us that it is very important that the teachers, students, and parents have textbooks that are informative and easy to use. I believe that being appointed to this committee is another way that I can help my children succeed in their educational goals.

I have been volunteering with the PTA for several years. I was the PTA Secretary at Rockford Elementary School (near Blackfoot) for the 2006 - 2007 school year. I am currently serving as Rockford's PTA President. At the Idaho PTA Convention that was held April 17 - 19, 2008, I earned the Gold Key Leadership Award. I have recently been asked to serve as Region 7 PTA Secretary.

I appreciate the chance to serve on this committee and do something more to help the children in our state.

Sincerely,

*Emily Perkes*







109 South 900 West  
Blackfoot, Idaho 83221

(208)604-1162  
emily4judge@yahoo.com

## Emily Perkes

**Objective** To gain as much knowledge and experience as possible.

**Education** April 1996 - July 1997 Premier Hair Academy West Valley City, Utah  
**Cosmetologist**  
• Cut, Style Color, Perm and other hair care services

**Work experience** August 2007 - Present Fantastic Sam's Blackfoot, Idaho  
**Stylist**  
• Perform hair care services on patrons and keep salon clean

**Volunteer experience** PTA President 2007-08, PTA Secretary 2006-07,  
Regional PTA Secretary 2008-09  
Young Women Secretary February 2008- Present

**Extracurricular activities** I play Volleyball with a women's group January - March every year

**Interests and activities** I enjoy reading, traveling, and being in the outdoors.  
I also attend a quilting class monthly.

**Hobbies** I enjoy gardening, scrap booking, shopping,

**References**

Michelle Larsen	(208)328-2587
Suzette Robinson	(208)684-9324
Annette Allen	(208)234-0419



**STATE DEPARTMENT OF EDUCATION  
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*IDAHO ADMINISTRATIVE CODE  
State Board of Education Rules*

*IDAPA 08.02.03  
Rules Governing Thoroughness*

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**128. CURRICULAR MATERIALS SELECTION (SECTIONS 33-118; 33-118A, IDAHO CODE).**

The State Board of Education will appoint a committee to select curriculum materials. Committee appointments will be for a period of five (5) years. The membership of the committee will include one (1) representative from each of the state's institutions of higher education (Boise State University, Idaho State University, Lewis-Clark State College, and University of Idaho); two (2) Idaho public school administrators; two (2) Idaho public school elementary classroom teachers; two (2) Idaho public school secondary classroom teachers; one (1) person who is not a public school educator nor a public school trustee, one (1) person (parent, teacher, or administrator) representing Idaho's private/parochial schools, who will not be a public school educator or trustee; one (1) public school trustee; three (3) parents and one (1) curriculum consultant from the Division of Instruction of the State Department of Education and one (1) from the Division of Vocational Education whose appointment will be for one (1) year. The Executive Secretary will be an employee of the State Department of Education and will be a voting member of the committee. (3-20-04)

**01. Subject Areas.** Curricular materials are adopted by the State Board of Education for a period of six (6) years in the following subject areas: reading, English, spelling, speech, journalism, languages other than English, art, drama, social studies, music, mathematics, business education, career education and counseling, vocational/technical education, science, health, handwriting, literature, driver education, limited English proficiency. (4-11-06)

**02. Multiple Adoptions are Made in Each Subject Area.** (4-5-00)

**03. Bids.** Each publisher must deliver, according to the committee schedule, a sealed bid on all curricular materials presented for adoption. (4-5-00)

**04. Depository.** The State Board will appoint a depository for the state-adopted curricular materials. Resource materials are a local option. (4-5-00)

**05. Local Policies.** School districts will follow their own policies for adoption in subject areas offered by a school district for which materials are not covered by the state curriculum materials committee. (4-5-00)



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**SUBJECT**

Appointment to the Professional Standards Commission

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1252, Idaho Code

**BACKGROUND**

Idaho Statute sets forth criteria for membership in the Professional Standards Commission including representatives from a secondary classroom teacher and a school counselor. Each appointment is for a three year term.

**DISCUSSION**

Nominations were sought for the position from the Idaho Education Association and the Northwest Professional Educators. Northwest Professional Educators did not submit any nominations. Resumes for interested individuals are attached.

Secondary Classroom Teacher:

Esther Henry, Jefferson County School District  
Lourene Wellman, Jefferson County School District  
Dan Sakota, Madison School District

School Counselor

Kathleen Wolff, Caldwell School District  
Rochelle Rose, Mountain Home School District

**ATTACHMENTS**

Attachment 1 – Resume for Esther Henry	Page 3
Attachment 2 – Resume for Dan Sakota	Page 5
Attachment 3 –Resume for Lourene Wellman	Page 7
Attachment 4 – Resume for Rochelle Rose	Page 9
Attachment 5 – Resume for Kathleen Wolff	Page 13



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**BOARD ACTION**

A motion to approve \_\_\_\_\_ as a member of the Professional Standards Committee for a term of three years representing secondary classroom teachers.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

A motion to approve \_\_\_\_\_ as a member of the Professional Standards Committee for a term of three years representing school counselors.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**Esther Kaye Henry**

271 North 3900 East, Rigby, ID 83442

(208) 745-6783

ehenry@sd251.org

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<b>Objective</b>	<b>Become a member of the Idaho Professional Standards Commission</b>
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**Association  
And Community  
Involvement**

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• Merit Badge Counselor, BSA</li><li>• Jefferson County Fair participant</li><li>• Farm Bureau Talent Show Winner</li><li>• Church leadership, teaching, music</li><li>• Snake River Flood Relief volunteer</li><li>• Tutoring for remedial college English classes</li><li>• Alliance Canal weed control—20 years</li></ul> | <ul style="list-style-type: none"><li>• Jefferson Co. Ed. Assoc. Building Rep., 1993-1994</li><li>• JCEA V.P., 1995</li><li>• JCEA Pres. Elect, 1996</li><li>• JCEA President, 1997-1998</li><li>• JCEA Negotiations Team, 1994-1998</li><li>• JCEA Grievance Committee, chair—1999-2001</li><li>• IEA Delegate Assembly Member—10 years</li><li>• IEA campaign worker for 1% Initiative, 2007</li></ul> |
|--|--|

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**Teaching/  
Professional  
Experience**

**English Teacher**

*1992 to Present*

**Rigby High School**, Rigby, Idaho

- Grades 10-12 remedial, regular, AP courses—15 years
- National Honor Society Advisor—9 years
- District English curriculum alignment committee—7 years
- School Improvement Committee, chair—4 years
- AP Institute participant—6 years
- Senior class advisor—3 years
- District principal selection committee member—4 years
- Textbook adoption committee—4 years
- 10-year accreditation committee chair—1998
- District Harmony Committee member—7 years
- Mentor teacher—8 years
- English Dept. chair—4 years
- Cooperating teacher for student teachers—5 years

*Recognition / Awards:*

- Jefferson County Teacher of the Year, 2002
- Who's Who Among American Educators—1995, 1996, 1997, 2001, 2003
- Marquis Who's Who in America, 2007
- Marquis Who's Who Among American Women, 2008

**English Teacher**

*1985 - 1992*

**Springville High School**, Springville, Utah

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**Education**

**Master of Arts—Instruction and Technology**

*2004*

*Western Governors University*, Salt Lake City, Utah

**National Board Certified Teacher—Adolescent/Young Adult Language Arts**

*2001*

**Bachelor of Arts—English Education, Communications Minor**

*1985*

*Brigham Young University*, Provo, Utah

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**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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**References**

Enclosed



3830 East 196 North  
Rigby, Idaho 83442

(208) 745-1596 (H)  
(208) 520-2253 (C)  
[sakotad@d321.k12.id.us](mailto:sakotad@d321.k12.id.us) (W)  
[dssak@earthlink.net](mailto:dssak@earthlink.net) (H)

# Dan Sakota

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## Objective

I am applying for a position on the Idaho Professional Standards Commission as a Classroom Teacher.

## Education

Continuing Credits	1978 – Present	Brigham Young University Idaho State University University of Idaho Northwest Nazarene University The College of Idaho
BS Mathematics Education	1976	Idaho State University

## Professional Experience

1976 – Present	Mathematics Teacher – Madison School District #321
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## Additional Professional Activities

National Education Association Executive Board  
American Youth Soccer Organization – Rexburg Organizer  
Coach – Girls' Basketball  
Coach – Girls' Volleyball  
Rexburg Education Association – President; Negotiator  
Idaho Education Association – Vice President  
Idaho Education Association Region 6 - President

## Professional Memberships

National Education Association  
Idaho Education Association  
Rexburg Education Association  
National Council of Teachers of Mathematics (NCTM)  
Idaho Council of Teachers of Mathematics  
Parent – Teacher Association (PTA)  
Japanese - American Citizen League  
NEA Asian – Pacific Islander Caucus  
NEA Women's Caucus



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**Lourene Wellman**  
3770 E. 200 N.  
Rigby, Idaho 83442  
208-521-8376

Career Objective	To obtain a position on the Professional Standards Committee
Education	Western Governor's University (WGU 2005), Salt Lake City, Masters in Learning and Technology. Idaho State University, (1/1983-5/1989) obtained Bachelor of Arts degree with honors majored in secondary education with endorsements in Mathematics and Social Sciences. Have taken the following computer languages: Fortran, Pascal, Basic, and Visual Basic. Other computer skills include Microsoft Word, PowerPoint, Excel, Access, Power School Teacher, and Netscape. Have taken courses and learned how to operate scanners, digital cameras, computer aided overheads, and various PCs, received a technology certification from the State of Idaho in addition to the 65 college credit hours taken between receiving the Bachelor's degree and beginning the Master's degree. In 2004, I completed the Citizens' Law Academy, a public information program offered by the Idaho State Bar and the 7 <sup>th</sup> District Bar Association. I worked 2 summers in the INEEL Teaming Teachers with Industry course offered by Lockheed Martin Idaho Technologies Company in 1999 & 2000.
Teaching Exp.	Teaching secondary math at Rigby High School in Rigby, Idaho (1998-current). Previous experience includes Bonneville High School (1989), Ririe Junior/Senior High School (1990), District #91 Summer school (1994-6), substitute taught for 20 years within the Rigby school district #251, and private tutoring. Class teaching experience includes General Math, Pre-Algebra, Algebra I & II, Geometry, Pre-Calculus, World Geography, Reading, Writing with Technology, Statistics (dual enrollment), and Trigonometry.
Other work Exp.	Managed a rental house for 20 years. Worked at ZCMI as a sales associate dealing with customers, handling the till, filling and accounting for customer orders, returns, voids, sales, and promotions for 3 years. Coached scholastic bowl teams and math counts teams and National Honor Society.
Personal	Enjoy a personal home computer, finding information on the internet, gardening, sewing, hiking, horseback riding, dancing, bicycling, playing piano, and listening to music. I am married and have 6 children, one in High School and the others have graduated.



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**Rochelle (Shelly) Rose**  
**975 E 16<sup>th</sup> N**  
**Mountain Home, ID 83647**  
**Telephone: (208) 587-2878**

**OBJECTIVE:**

To be an Educational Leader– looking for a position that will allow me to use my abilities and training to their maximum potential for the betterment of children and adults.

**VALUE OFFERED:**

I have experience with: public relations, committees, supervision, schedules, deadlines, discipline, safe schools, state reports, testing, evaluation, developing Individual Education Plans, 504 Plans and behavior plans.

**EDUCATION:**

Administration Certified, Northwest Nazarene University, May 2000.  
Masters Degree in Education, College of Idaho, 1992.  
School and Community Counseling emphasis, College of Idaho, 1992.  
Idaho Standard Counseling Certificate K/12, 1992.  
Bachelor of Arts, Elementary Education, Boise State University, 1988.  
Special Education minor, Boise State University, 1998.  
Idaho Standard Elementary Certificate K/8, 1998.  
Idaho Exceptional Child Certificate Generalist and Severe Retardation, K/12, 1998.

**Employment History:**

August 2006 to Present     **Sixth and Seventh Grade Team Building Teacher** – Tom W. Hacker Middle School Mountain Home, Idaho. Duties include creating curriculum, adapting and modifying materials, student education through small and large group instruction, discipline, record keeping, public relations with community, mentoring staff members, building level assignments •

August 2005 to May 2006     **Head Teacher** – Liberty Elementary School Mountain Home Air Force Base, Idaho. Duties include assisting principal in school-wide leadership, discipline of students, mentoring new staff members, public relations with community, and communication with district office and school personnel.

August 2005 to May 2006     **Sixth and Fifth Grade Social Studies Teacher** – Liberty Elementary Mountain Home Air Force Base, Idaho. Duties include student education through classroom, small group



or individual instruction, assessing students' academic strengths/weaknesses, adapting and modifying materials, discipline, record keeping, public relations with community, building and district level committee assignments, and supervision of intern.

August 2002 to May 2005

**Fourth Grade Teacher** – Liberty Elementary School Mountain Home Air Force Base, Idaho. Duties include student education through classroom, small group or individual instruction, assessing students' academic strengths/weaknesses, adapting and modifying materials, discipline, record keeping, public relations with community, building and district level committee assignments, supervision of instructional assistant and university students.

August 1999 to June 2002

and **Elementary School Counselor** – Liberty Elementary School, Mountain Home Air Force Base, Idaho.

August 1994 to May 1998 Duties included student education through classroom, small group or individual instruction, parent education programs, teacher/staff education, crisis counseling and parent or staff consultations and developing behavior plans.

August 1999 to June 2000 **Principalship/Internship** – Liberty Elementary School Mountain Home Air Force Base, Idaho. Duties included classroom observation, teacher probation, discipline issues, state accreditation, book reviews, district level committees, community relations, fundraisers, school assemblies, budget issues and parent and staff concerns.

June 1998 to June 1999 **Middle School Counselor** – Tom W. Hacker Middle School, Mountain Home, Idaho. Duties included scheduling, report cards, record keeping, large and small group or individual instruction, teacher/staff education, crisis counseling, and parent or staff consultations.

March 1994 to 1999 **Drug and Alcohol Outreach Counselor** – Counseling Services of Mountain Home, Idaho. Duties included teaching adolescent and adult education through individual and group instruction, crisis counseling, parent consultations, and evaluation/test interpretation.



August 1988 to June 1994    **Special Education Teacher** – East Elementary, Mountain Home, Idaho. Duties included teaching students, assessing students' academic strengths/weaknesses, developing Individual Educational Plans, 504 Plans, parent contacts/meetings, record keeping, public relations with teachers and parents, supervision of instructional assistant and student teacher.

**COMMITTEES:**

Text Book Adoption – I review the needs of our students and help determine which text book best fits our students' learning needs.

Student Assistant Team – I helped students, parents and teachers develop a learning plan as part of the promotion/retention policy.

Safe School Response Team – It is my responsibility to check to if students are out of the building and determine if the building is safe to enter under certain circumstances.

Promotion Policy – I helped develop standards for students K – 8 to achieve to be considered for promotion to the next grade.

Attendance Policy – This committee developed standards for students K – 8 to be in compliance with Idaho State guidelines.

Crisis Management Procedures – This team reviewed the Mountain Home School District's procedures and made appropriate changes.

Care On Target Team – I was the liaison between the Mountain Home School District and the United States Air Force.

Drug Education and Safe Schools – The main goal of this committee is to educate our students on the negative effects of violence and drug use.

Mountain Home Education Association – I serve as the building representative. It is my responsibility to keep the membership informed about the changes happening in our district.

**PROGRAMS:**

Tom W. Hacker Food Drive – I am the coordinator for this community service project. I work with El-Ada Food Bank and the Mountain Home Cheer Basket program.



Mentor Program – My responsibility is to facilitate this program for Liberty Elementary. This is a school-based program, which includes all students at base schools.

Adopt-A-Cop Program – This program is designed to pair security police officers with 4<sup>th</sup> grade classrooms.

Peers As Leaders – I co-founded this program at Tom W. Hacker Middle School. This program was designed to train 6<sup>th</sup> and 7<sup>th</sup> graders on effective leadership skills.

Drug Awareness – I served as chairperson for Red Ribbon Week and Enough Is Enough Programs. I work with various staff members to ensure that students are made aware of negative effects of illegal drug and alcohol use.

DARE – I served as the school contact for the DARE Officer. I helped with the scheduling of the program at Liberty Elementary.



**KATHLEEN WOLFF**

P.O.Box 666 Garden Valley, Idaho 83622      (208) 365-7524

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**Education**      1995-1996 Boise State University  
Course work for Pupil Personnel Services Endorsement and Idaho State  
Licensure

1983-1985 California State University, Chico  
M.A. Degree Counseling Psychology Major  
Graduated with Distinction

1981-1983 California State University, Chico  
B.A. Degree Psychology Major  
Graduated Cum Laude

1979-1981 Shasta College, Redding California  
A.A. Degree General Education

**Certification  
And Licensure**      Pupil Personnel Certification, Idaho 1996  
Licensed Professional Counselor 1997

**Affiliations**      Caldwell Education Association  
Idaho Counseling Association

**Professional  
Experience**

**School Counselor**  
Caldwell School District. Canyon Springs High School  
2004-Present

Emmett School District. Black Canyon Alternative High School,  
Shadow Butte Elementary, Sweet-Montour Elementary, Ola Elementary  
1996-2004

**Social Worker**  
New Zealand Children and Young Persons Services. Greymouth, New  
Zealand. Contracted position providing social services to families.  
1994-1995

**Counselor/Coordinator**  
Butte County Office of Education, Oroville, California. Drop out  
Prevention Program (OASIS) federal grant. Oroville High School.  
1991-1994

**Social Worker**



**Counselor**

Parents Place, Marysville, California. Private non-profit agency  
Providing services related to physical and sexual abuse.  
1985-86

**Crisis Counselor/Mental Health Counselor**

Butte County Mental Health Crises Service, Chico, California  
Butte County Mental Health Inpatient Service, Chico, California  
1984-1985

**Counseling Internships**

Trinity County Mental Health, Weaverville, California 1984  
California State University, Chico Counseling Center 1984-1985  
Boise State University, Idaho Counseling Center 1995-1996  
Garden Valley School 1995-1996



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**IDAHO STATUTES  
TITLE 33  
EDUCATION  
CHAPTER 12  
TEACHERS**

33-1252. PROFESSIONAL STANDARDS COMMISSION -- MEMBERS -- APPOINTMENT -- TERMS. A professional standards commission is hereby created in the department of education, consisting of eighteen (18) members, one (1) of whom shall be a member of the staff of the state department of education, and one (1) of whom shall be a member of the staff of the division of professional-technical education, to be appointed by the state board of education. The members shall be representative of the teaching profession of the state of Idaho, and not less than seven (7) members shall be certificated classroom teachers in the public school system of the state and shall include at least one (1) teacher of exceptional children and at least one (1) teacher in pupil personnel services. Such expansion of membership on the professional standards commission shall not require reaffirmation of the codes and standards of ethics and rules of procedure used by the professional standards commission.

Except for the member from the staff of the state department of education, and the member from the staff of the division of professional-technical education, three (3) nominees for each position on the commission shall be submitted to the state superintendent of public instruction, for the consideration of the state board of education. Any state organization of teachers whose membership is open to all certificated teachers in the state may submit nominees for positions to be held by classroom teachers; the Idaho association of school superintendents may submit nominees for one (1) position, the Idaho association of secondary school principals may submit nominees for one (1) position; the Idaho association of elementary school principals may submit nominees for one (1) position; the Idaho school boards association may submit nominees for one (1) position; the Idaho association of special education administrators may submit nominees for one (1) position; the education departments of the private colleges of the state may submit nominees for one (1) position, the community colleges and the education departments of the public institutions of higher education may submit nominees for two (2) positions, and the colleges of letters and sciences of the institutions of higher education may submit nominees for one (1) position.

The state board of education shall appoint or reappoint members of the commission for terms of three (3) years.



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**STATE DEPARTMENT OF EDUCATION**  
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**SUBJECT**

Requests for Approval to Transport Students Less than One and One-half Miles.

**APPLICABLE STATUTE, RULE, OR POLICY**

Sections 33-1006, 33-1501, 33-1502, Idaho Code

**BACKGROUND**

Idaho Code 33-1006 states that the "State Board of Education shall determine what costs of transporting pupils, including maintenance, operation and depreciation of vehicles, insurance, payments under contract with other public transportation providers whose vehicles are used to transport pupils comply with federal transit administration regulations, "bus testing," 49 C.F.R. part 665, and any revision thereto, as provided in subsection 4. Of this section, or other state department of education approved private transportation providers, salaries of drivers, and any other costs, shall be allowable in computing the transportation support program of school districts.

The transportation support program of a school district shall be based upon the allowable costs of...

4b. Transporting pupils less than one and one-half (1½) miles as provided in section 33-1501, Idaho Code, when approved by the State Board of Education."

Standards for Idaho School Buses and Operations states: "All school districts submitting applications for new safety busing reimbursement approval shall establish a board policy for evaluating and rating all safety busing requests. The State Department of Education staff shall develop and maintain a measuring instrument model, which shall include an element for validating contacts with responsible organizations or persons responsible for improving or minimizing hazardous conditions. Each applying district will be required to annually affirm that conditions of all prior approved safety busing requests are unchanged. The local board of trustees shall annually, by official action (33-1502, Idaho Code), approve all new safety busing locations. School districts that receive state reimbursement of costs associated with safety busing will re-evaluate all safety busing sites at intervals of at least every three years using the local board adopted measuring or scoring instrument. In order to qualify for reimbursement the local school board will, by official action, approve the initial safety-busing request and allow the students in question to be transported before the application is sent to the state.

Consideration for reimbursement will be contingent on the application for "Request for Safety Busing Reimbursement" being received by the State Department of Education Transportation Section on or before March 31 of the school year in which the safety busing began. All requests are to be submitted on the Safety Busing form found on the Pupil Transportation web-site.



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Notification of the application deadline is posted on the web and reminders are posted in the State Department of Education E-newsletter prior to March 31.

**DISCUSSION**

Requests from various school districts to transport students less than one and one-half miles as provided in Section 33-1006, Idaho Code, have been received by the State Department of Education and are submitted to the State Board of Education for consideration.

Attachment #1 contains a list of one hundred (100) school districts and twelve (12) charter schools that applied for safety busing using the correct form affecting 31,945 students.

**IMPACT**

\$1,566,277.55 to the FY08 Public Schools Budget.

**ATTACHMENTS**

Attachment 1 – List of 100 school districts and 12 charter schools that applied for safety busing. Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

**BOARD ACTION**

A motion to approve the requests by one hundred school districts and twelve charter schools to transport students less than one and one-half miles.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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**List of 100 school districts and 12 charter schools that applied for safety busing in 2008**

Boise Independent School District No. 1

This request involves 1,181 students attending grades K through 9.

Meridian Jt. School District No. 2

This request involves 3,537 students attending grades K through 12.

Kuna Jt. School District No. 3

This request involves 475 students attending grades K through 6.

Marsh Valley Jt. School District No. 21

This request involves 119 students attending grades K through 12.

Pocatello School District No. 25

This request involves 1,421 students attending grades K through 12.

Bear Lake Co. School District No. 33

This request involves 123 students attending grades K through 5.

St. Maries Jt. School District No. 41

This request involves 121 students attending grades K through 8.

Plummer/Worley Jt. School District No. 44

This request involves 58 students attending grades K through 12.

Snake River School District No. 52

This request involves 184 students attending grades K through 12.

Blackfoot School District No. 55

This request involves 567 students attending grades K through 12.

Aberdeen School District No. 58

This request involves 158 students attending grades K through 12.

Firth School District No. 59



This request involves 149 students attending grades K through 12.

Shelley Jt. School District No. 60

This request involves 186 students attending grades K through 8.

Blaine Co. School District No. 61

This request involves 547 students attending grades K through 12.

Garden Valley School District No. 71

This request involves 6 students attending grades K through 12.

Basin School District No. 72

This request involves 18 students attending grades K through 12.

Horseshoe Bend School District No. 73

This request involves 82 students attending grades K through 12.

West Bonner Co. School District No. 83

This request involves 87 students attending grades K through 11.

Lake Pend Oreille School District No. 84

This request involves 241 students attending grades K through 6.

Idaho Falls School District No. 91

This request involves 1,463 students attending grades K through 12.

Swan Valley School District No. 92

This request involves 8 students attending grades K through 8.

Bonneville Jt. School District No. 93

This request involves 2,388 students attending grades K through 12.

Boundary County School District No. 101

This request involves 55 students attending grades K through 12.

Butte County Jt. School District No. 111



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This request involves 54 students attending grades K through 12.

Camas County School District No.121

This request involves 4 students attending grades 5 through 10.

Nampa School District No. 131

This request involves 2,987 students attending grades K through 12.

Caldwell School District No. 132

This request involves 913 students attending grades K through 12.

Wilder School District No. 133

This request involves 122 students attending grades K through 12.

Middleton School District No. 134

This request involves 491 students attending grades K through 12.

Notus School District No. 135

This request involves 98 students attending grades K through 12.

Melba Jt. School District No. 136

This request involves 50 students attending grades K through 12.

Parma School District No. 137

This request involves 55 students attending grades K through 5.

Vallivue School District No. 139

This request involves 946 students attending grades K through 12.

Grace Jt. School District No. 148

This request involves 34 students attending grades K through 12.

North Gem School District No. 149

This request involves 20 students attending grades K through 12.

Soda Springs Jt. School District No. 150

This request involves 135 students attending grades K through 12.



Cassia Co. Jt. School District No. 151

This request involves 425 students attending grades K through 12.

Clark Co. School District No. 161

This request involves 63 students attending grades K through 12.

Orofino Jt. School District No. 171

This request involves 49 students attending grades K through 8.

Challis Jt. School District No. 181

This request involves 29 students attending grades K through 12.

Mackay Jt. School District No. 182

This request involves 37 students attending grades K through 12.

Glenns Ferry Jt. School District No. 192

This request involves 201 students attending grades K through 12.

Mountain Home School District No. 193

This request involves 418 students attending grades K through 12.

Preston Jt. School District No. 201

This request involves 292 students attending grades K through 8.

West Side Jt. School District No. 202

This request involves 124 students attending grades K through 12.

Fremont Co. Jt. School District No. 215

This request involves 283 students attending grades K through 12.

Emmett Independent School District No. 221

This request involves 386 students attending grades K through 9.

Gooding Jt. School District No. 231

This request involves 299 students attending grades K through 12.



Wendell School District No. 232

This request involves 65 students attending grades K through 12.

Hagerman Jt. School District No. 233

This request involves 84 students attending grades K through 12.

Bliss Jt. School District No. 234

This request involves 53 students attending grades K through 12.

Cottonwood Jt. School District No. 242

This request involves 69 students attending grades K through 8.

Salmon River Jt. School District No. 243

This request involves 4 students attending grades K through 8.

Mountain View School District No. 244

This request involves 120 students attending grades K through 12.

Jefferson Co. Jt. School District No. 251

This request involves 420 students attending grades K through 12.

Ririe School District No. 252

This request involves 85 students attending grades K through 12.

West Jefferson School District No. 253

This request involves 70 students attending grades K through 12.

Jerome Jt. School District No. 261

This request involves 121 students attending grades K through 4.

Valley School District No. 262

This request involves 5 students attending grades K through 8.

Coeur d'Alene School District No. 271

This request involves 633 students attending grades K through 8.

Lakeland School District No. 272



This request involves 177 students attending grades K through 12.

Post Falls School District No. 273

This request involves 922 students attending grades K through 12.

Kootenai School District No. 274

This request involves 14 students attending grades K through 12.

Moscow School District No. 281

This request involves 304 students attending grades K through 12.

Genesee School District No. 282

This request involves 38 students attending grades K through 11.

Kendrick School District No. 283

This request involves 4 students attending grades K through 12.

Potlatch School District No. 285

This request involves 69 students attending grades K through 12.

Salmon School District No. 291

This request involves 133 students attending grades K through 12.

Kamiah Jt. School District No. 304

This request involves 136 students attending grades K through 12.

Shoshone Jt. School District No. 312

This request involves 124 students attending grades K through 12.

Dietrich School District No. 314

This request involves 4 students attending K through 8.

Richfield School District No. 316

This request involves 28 students attending K through 12.

Madison School District No. 321



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This request involves 1,100 students attending grades K through 7.

Sugar-Salem Jt. School District No. 322

This request involves 127 students attending grades K through 12.

Minidoka Co. Jt. School District No. 331

This request involves 822 students attending grades K through 8.

Lapwai School District No. 341

This request involves 41 students attending grades K through 12.

Culdesac School District No. 342

This request involves 10 students attending grades K through 9.

Oneida Co. School District No. 351

This request involves 120 students attending grades K through 12.

Marsing Jt. School District No. 363

This request involves 84 students attending grades K through 7.

Homedale Jt. School District No. 370

This request involves 303 students attending grades K through 8.

Payette Jt. School District No. 371

This request involves 578 students attending grades K through 12.

New Plymouth School District No. 372

This request involves 79 students attending grades K through 10.

Fruitland School District No. 373

This request involves 150 students attending grades K through 12.

American Falls Jt. School District No. 381

This request involves 199 students attending grades K through 8.

Rockland School District No. 382

This request involves 23 students attending grades K through 12.



Kellogg Jt. School District No. 391

This request involves 78 students attending grades K through 8.

Wallace School District No. 393

This request involves 19 students attending grades K through 12.

Avery School District No. 394

This request involves 2 students attending grades K through 8.

Teton Jt. School District No. 401

This request involves 116 students attending grades 1 through 5.

Twin Falls School District No. 411

This request involves 836 students attending grades K through 12.

Buhl Jt. School District No. 412

This request involves 298 students attending grades K through 12.

Filer School District No. 413

This request involves 142 students attending grades K through 12.

Kimberly School District No. 414

This request involves 174 students attending grades K through 12.

Hansen School District No. 415

This request involves 67 students attending grades K through 11.

Castleford Jt. School District No. 417

This request involves 15 students attending grades K through 12.

McCall-Donnelly Jt. School District No. 421

This request involves 204 students attending grades K through 12.

Cascade School District No. 422

This request involves 13 students attending grades K through 12.



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Weiser School District No. 431

This request involves 548 students attending grades K through 12.

Cambridge Jt. School District No. 432

This request involves 6 students attending grades K through 9.

Midvale School District No. 433

This request involves 17 students attending grades K through 12.

Victory Charter No. 451

This request involves 11 students attending grades K through 12.

Compass Public Charter No. 455

This request involves 14 students attending grades K through 8.

Falcon Ridge Charter No. 456

This request involves 65 students attending grades K through 10.

Liberty Charter No. 458

This request involves 13 students attending grades K through 12.

Garden Community Charter No. 459

This request involves 15 students attending grades K through 8.

Xavier Charter No. 462

This request involves 60 students attending grades K through 12.

Vision Charter No. 463

This request involves 12 students attending grades K through 7.

White Pine Charter School No. 464

This request involves 73 students attending grades K through 8.

Blackfoot Com. Charter No. 773

This request involves 2 students attending grades K through 3.

North Star Public Charter No. 783



This request involves 11 students attending grades K through 10.

Thomas Jefferson Charter No.787

This request involves 27 students attending grades K through 10.

Idaho Arts Charter No. 788

This request involves 100 students attending grades K through 12.

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**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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**IDAHO STATUTES  
TITLE 33  
EDUCATION  
CHAPTER 10  
FOUNDATION PROGRAM --  
STATE AID -- APPORTIONMENT**

33-1006. TRANSPORTATION SUPPORT PROGRAM. (1) The state board of education shall determine what costs of transporting pupils, including maintenance, operation and depreciation of basic vehicles, insurance, payments under contract with other public transportation providers whose vehicles used to transport pupils comply with federal transit administration regulations, "bus testing," 49 C.F.R. part 665, and any revision thereto, as provided in subsection (4)(d) of this section, or other state department of education approved private transportation providers, salaries of drivers, and any other costs, shall be allowable in computing the transportation support program of school districts.

(2) Any costs associated with the addition of vehicle features that are not part of the basic vehicle shall not be allowable in computing the transportation support program of school districts. A basic vehicle is hereby defined as the cost of the vehicle without optional features, plus the addition of essential safety features and features necessary for the transportation of pupils with disabilities.

(3) Each school district shall maintain records and make reports as are required for the purposes of this section.

(4) The transportation support program of a school district shall be based upon the allowable costs of:

(a) Transporting public school pupils one and one-half (1 1/2) miles or more to school;

(b) Transporting pupils less than one and one-half (1 1/2) miles as provided in section 33-1501, Idaho Code, when approved by the state board of education;

(c) The costs of payments when transportation is not furnished, as provided in section 33-1503, Idaho Code;

(d) The transportation program for grades six (6) through twelve (12), upon the costs of payments pursuant to a contract with other public or private transportation providers entered into as provided in section 33-1510, Idaho Code, if the school district establishes that the reimbursable costs of transportation under the contract are equal to or less than the costs for school buses;

(e) The costs of providing transportation to and from approved school activities as may be approved by rules of the state board of education;

(f) The employer's share of contributions to the public employee retirement system and to social security.

(5) The state's share of the transportation support program shall be eighty-five percent (85%) of reimbursable transportation costs of the district incurred during the immediately preceding state fiscal year, provided the reimbursable costs do not exceed one hundred three percent (103%) of the statewide average reimbursable cost per mile



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or the state average reimbursable cost per student rider, whichever is more advantageous to the school district.

If a school district's costs exceed the one hundred three percent (103%) limit when computed by the more advantageous of the two (2) methods, that school district shall be reimbursed at eighty-five percent (85%) of the maximum limit for whichever method is more favorable to the school district. A school district may appeal the application of the one hundred three percent (103%) limit on reimbursable costs to the state board of education, which may establish for that district a new percentile limit for reimbursable costs compared to the statewide average, which is higher than one hundred three percent (103%). In doing so, the state board of education may set a new limit that is greater than one hundred three percent (103%), but is less than the percentile limit requested by the school district. However, the percentage increase in the one hundred three percent (103%) cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run, pursuant to this subsection. Any costs above the new level established by the state board of education shall not be reimbursed. Such a change shall only be granted by the state board of education for hardship bus runs. To qualify as a hardship bus run, such bus run shall display uniquely difficult geographic circumstances and meet at least two (2) of the following criteria:

- (a) The number of student riders per mile is less than fifty percent (50%) of the statewide average number of student riders per mile;
- (b) Less than a majority of the miles on the bus run are by paved surface, concrete or asphalt, road;
- (c) Over ten percent (10%) of the miles driven on the bus run are a five percent (5%) slope or greater.

The legislative audits section of the legislative services office shall review cap increases granted by the state board of education pursuant to this section, and shall include findings in the board's regular audit report for any instances in which such increases failed to meet the standards set forth in this subsection.

(6) School districts that are unable to absorb the impact of the limitation on reimbursable expenses, through either efficiencies or the utilization of fund balances, may apply to the state board of education to receive a loan of moneys, not to exceed the amount of state funds lost through the application of the limitation on reimbursable expenses, from the public education stabilization fund. Any school district receiving such a loan shall cause its reimbursement of state transportation moneys to be reduced by a like amount in the subsequent fiscal year, and the moneys so reduced shall be deposited in the public education stabilization fund.

(7) Beginning on July 1, 2005, any eligible home-based public virtual school may claim transportation reimbursement for the prior fiscal year's cost of providing educational services to students. In order to be eligible, such a school shall have at least one (1) average daily attendance divisor, pursuant to section 33-1002, Idaho Code, that is greater than the median divisor shown for any category of pupils, among the actual divisors listed. For the purposes of paragraphs (a), (b) and (c) of this subsection (7), "education provider" means the home-based public virtual school or an entity that has legally contracted with the home-based public virtual school to supply education services. Reimbursable costs shall be limited to the costs of:



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- (a) Providing an internet connection service between the student and the education provider, not including the cost of telephone service;
- (b) Providing electronic and computer equipment used by the student to transmit educational material between the student and the education provider;
- (c) Providing a toll-free telephone service for students to communicate with the education provider;
- (d) Providing education-related, face-to-face visits by representatives of the home-based public virtual school, with such reimbursements limited to the mileage costs set for state employee travel by the state board of examiners; and
- (e) Any actual pupil transportation costs that would be reimbursable if claimed by a school district.

The total reimbursement for such home-based public virtual schools shall be exempt from the statewide average cost per mile limitations of this section.

The state's share of reimbursable costs shall be eighty-five percent (85%), subject to the statewide cost per student rider provisions of this section.

For the purposes of such home-based public virtual school, the number of student riders shall be the same as the number of pupils in average daily attendance.

**TITLE 33  
EDUCATION  
CHAPTER 15  
TRANSPORTATION OF PUPILS**

**33-1501. TRANSPORTATION AUTHORIZED.** To afford more equal opportunity for public school attendance, the board of trustees of each district, including specially chartered school districts, shall, where practicable, provide transportation for the public school pupils within the district, and pupils resident within adjoining districts annually agreed to in writing by the districts involved, under conditions and limitations herein set forth.

Nonpublic school students may be transported, where practicable, when the full costs for providing such transportation are recovered. In approving the routing of any school bus, or in the maintenance and operation of all such transportation equipment, or in the appointment or employment of chauffeurs, the primary requirements to be observed by the board of trustees are the safety and adequate protection of the health of the pupils. Nothing herein contained shall prevent any board of trustees from denying transportation to any pupil in any school bus operated by or under the authority of said board, upon good cause being given, in writing, to the parents or guardian, or either of them, of such pupil.

No board of trustees shall be required to provide transportation for any pupil living less than one and one-half (1 1/2) miles from the nearest appropriate school. A board of trustees may require pupils who live less than one and one-half (1 1/2) miles from the nearest established bus stop to walk or provide their own transportation to such bus stop. That distance shall be determined by the nearest and best route from the junction of the driveway of the pupil's home and the nearest public road, to the nearest door of the schoolhouse he attends, or to the bus stop, as the case may be. The board may transport any pupil a lesser distance when in its judgment the age or health or safety of the pupil warrants.



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A day care center, family day care home, or a group day care facility, as defined in section 39-1102, Idaho Code, may substitute for the student's residence for student transportation to and from school. School districts may not transport students between child care facilities and home. Student transportation between a child care facility and a school will qualify for state reimbursement providing that the child care facility is one and one-half (1 1/2) miles or more from the school to which the student is transported.

To effectuate the public policy hereby declared, the board of trustees of any school district may purchase or lease, and maintain and operate school buses and vans, which vans shall not have a seating capacity in excess of fifteen (15) persons; may enter into agreements or contracts for the use of a charter bus or buses; may enter into contracts with individuals, firms, corporations or private carriers; or may make payments to parents or guardians, subject to the limitations herein provided, when transportation is not furnished by the district.

**TITLE 33  
EDUCATION  
CHAPTER 15  
TRANSPORTATION OF PUPILS**

**33-1502. BUS ROUTES -- NON-TRANSPORTATION ZONES.** The board of trustees of each school district may establish, and alter, bus routes and establish, and alter, non-transportation zones. Such routes and zones shall be determined for each year not later than the regular August meeting of the board; but nothing herein shall be construed as limiting the board in altering such routes or zones when change in the condition of the roads, or in the number of pupils being transported would justify such alteration.

A non-transportation zone shall comprise an area of a school district designated by the board of trustees which is impracticable, by reason of sparsity of pupils, remoteness, or condition of roads, to serve by established bus routes.

Whenever practicable, routes shall be so established that no bus stop shall be more than one and one-half (1 1/2) miles from the intersection of the driveway of the home of any pupil otherwise eligible for transportation and the nearest public road; except that no board of trustees shall be required to route school buses or other passenger equipment over any road not maintained as a part of a highway district, county, state or federal highway system, or by the state or national forest service; except, that the primary requirements to be observed by the board of trustees are the safety and adequate protection of the health of the pupils.



**STATE DEPARTMENT OF EDUCATION**  
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**SUBJECT**

Request for Waiver of 103% Student Transportation Funding Cap for Buhl School District.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1006, Idaho Code

**BACKGROUND**

During the 2001 legislative session, 33-1006, Idaho Code, was amended. The amendment created a student transportation funding cap; affecting school districts that exceed (by 103%) the statewide average cost per mile and cost per rider. The 2007 Legislature further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and how much. These new criteria designate certain bus runs as "hardship" runs, and allow the district to receive a higher cap, based on the percentage of the district's bus runs that are so categorized.

As of April 30, there were nineteen school districts and/or charter schools negatively affected by the pupil transportation funding cap: Meadows Valley (\$20,444), Blackfoot Community Charter (\$7,896), Garden Valley (\$41,850), Idaho Arts Charter (\$17,876), Horseshoe Bend (\$9,561), Soda Springs (\$24,956), Orofino (\$201), Mt. Home (\$42,357), Wendell (\$52,577), Valley (\$37,340), Moscow (\$28,920), Salmon (\$43,189), Dietrich (\$5,789), Kellogg (\$36,116), Twin Falls (\$76,028), Buhl (\$3,479), McCall-Donnelly (\$212,815), Compass Public Charter (\$27,450) and not subject to FY06 state totals, but subject to funding cap, Rolling Hills Charter (\$80).

Of these 19, only six have routes that meet the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Horseshoe Bend, Orofino, Moscow, Kellogg, and Buhl school districts. Of these, all but Orofino have applied for a waiver from the student transportation funding cap.

**DISCUSSION**

Requests from various school districts for a waiver of the 103% funding cap as provided in Section 33-1006, Idaho Code, have been received by the State Department of Education. This waiver request was reviewed and found to display uniquely difficult geographic circumstances that included at least two of the criteria for at least one hardship bus run. It is therefore submitted to the State Board of Education for consideration. Buhl School District submitted one school bus route that met the required criteria. This represents 8.3% of the bus runs operated by the district. When added to the 103% funding cap, as provided by



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law, this would allow the Board to increase their funding cap to a maximum of 111.3%.

**IMPACT**

\$3,479 distributed from the public school appropriation.

**ATTACHMENTS**

Attachment 1 – Funding Cap Appeal Application

Page 3

Attachment 2 – Copies of District Cap Review Letter

Page 5

**BOARD ACTION**

A motion to approve the request by Buhl School District for a waiver of the 103% transportation funding cap, and set a new cap percentage rate for the fiscal year 2007 of 111.3%.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**STATE DEPARTMENT OF EDUCATION  
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103% Funding Cap Appeal Application

District Name: BUHL JOINT DISTRICT ( 412 )

Fiscal Year (for request): FY 2006/07

The school district identified above is subject to a student transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall display uniquely difficult geographic circumstances and meet at least two of the remaining three criteria:

- ☒ Uniquely difficult geographic circumstances
- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see Funding Cap Model).
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater
- ☐ Less than a majority of the miles on the hardship bus runs(s) are by paved surface, concrete or asphalt, road"

The district is requesting a funding rate increase of 8.3% more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Provide detailed justification and rationale for this request and appeal.

Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation.

The district is requesting a funding rate of 8.3% more than the percentage rate necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code.

Route 12 averages 30 students per 50.7 mile route which equals .59 students per mile. Route 12 has 6.1 miles of road with a 5% or greater slope which equals 12% of the route has a 5% or greater slope.

District has 12 routes on the FY07 claim; so 1 out of 12 routes is 8.3%



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DEPARTMENT OF EDUCATION

P.O. Box 83720  
BOISE, IDAHO 83720-0027

MR. TOM LUNA  
STATE SUPERINTENDENT  
PUBLIC INSTRUCTION

Division of School Transportation

May 5, 2008

Margaret Cox, Superintendent  
Buhl School District #412  
920 Main Street  
Buhl, ID 83316

Dear Superintendent Cox:

Our visit on March 4, 2008 focused on reviewing your district's hardship route applications. We traveled routes 8 and 12 in their entirety and determined route 8 failed to meet two of the required criteria. However route 12 is 50.7 miles long with 6.1 miles of the route at a 5% or greater grade (12% of the route) and has an average student load of 30 which equates to .59 students per mile. This route meets the criteria of a hardship route which would allow the district to increase the 103% cap by a maximum of 8.3% or to 111.3%.

We appreciate your openness and cooperation during our recent visit and would like to offer our assistance in any way possible to help your district operate below the State's 103% funding cap. Please contact SDE if you have any questions pertaining to the Funding Cap Model or waiver process.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Scott".

Doug Scott  
Specialist, Pupil Transportation

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Office Location  
650 West State Street

Telephone  
208-332-6800

Speech/Hearing Impaired  
1-800-377-3529

FAX  
208-334-2228

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**STATE DEPARTMENT OF EDUCATION**  
**JUNE 19-20, 2008**

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**SUBJECT**

Request for Waiver of 103% Student Transportation Funding Cap for Garden Valley School District.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1006, Idaho Code

**BACKGROUND**

During the 2001 legislative session, 33-1006, Idaho Code, was amended. The amendment created a student transportation funding cap; affecting school districts that exceed (by 103%) the statewide average cost per mile and cost per rider. The 2007 Legislature further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and how much. These new criteria designate certain bus runs as "hardship" runs, and allow the district to receive a higher cap, based on the percentage of the district's bus runs that are so categorized.

As of April 30, there were nineteen school districts and/or charter schools negatively affected by the pupil transportation funding cap: Meadows Valley (\$20,444), Blackfoot Community Charter (\$7,896), Garden Valley (\$41,850), Idaho Arts Charter (\$17,876), Horseshoe Bend (\$9,561), Soda Springs (\$24,956), Orofino (\$201), Mt. Home (\$42,357), Wendell (\$52,577), Valley (\$37,340), Moscow (\$28,920), Salmon (\$43,189), Dietrich (\$5,789), Kellogg (\$36,116), Twin Falls (\$76,028), Buhl (\$3,479), McCall-Donnelly (\$212,815), Compass Public Charter (\$27,450) and not subject to FY06 state totals, but subject to funding cap, Rolling Hills Charter (\$80).

Of these 19, only six have routes that meet the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Horseshoe Bend, Orofino, Moscow, Kellogg, and Buhl school districts. Of these, all but Orofino have applied for a waiver from the student transportation funding cap.

**DISCUSSION**

Requests from various school districts for a waiver of the 103% funding cap as provided in Section 33-1006, Idaho Code, have been received by the State Department of Education. This waiver request was reviewed and found to display uniquely difficult geographic circumstances that included at least two of the criteria for at least one hardship bus run. It is therefore submitted to the State Board of Education for consideration. Garden Valley School District submitted two school bus routes that met the required criteria. This represents 40% of the bus runs operated by the district. When added to the 103% funding cap, as provided



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by law, this would allow the Board to increase their funding cap to a maximum of 143%.

**IMPACT**

\$41,850 distributed from the public school appropriation.

**ATTACHMENTS**

Attachment 1 – Funding Cap Appeal Application	Page
Attachment 2 – Copies of District Cap Review Letter	Page

**BOARD ACTION**

A motion to approve the request by Garden Valley School District for a waiver of the 103% transportation funding cap, and set a new cap percentage rate for the fiscal year 2007 of 143%.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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103% Funding Cap Appeal Application

District Name: GARDEN VALLEY DISTRICT ( 071 )

Fiscal Year (for request): FY 2006/07

The school district identified above is subject to a student transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall display uniquely difficult geographic circumstances and meet at least two of the remaining three criteria:

- ☒ Uniquely difficult geographic circumstances
- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see Funding Cap Model).
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater
- ☐ Less than a majority of the miles on the hardship bus runs(s) are by paved surface, concrete or asphalt, road"

The district is requesting a funding rate increase of 40% more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Provide detailed justification and rationale for this request and appeal.

Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation.

The district is requesting a funding rate of 40% more than the percentage rate necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code.

Provide detailed justification and rationale for this request.

Garden Valley School District route 2 meets the requirements for the funding cap appeal as checked above. Total route average 5 students per 19 mile route which equals .264 students per mile. Route 2 has 10.5 miles of gravel per 19 mile of route which is greater than the 50% needed. Route 3 meets the requirements for the funding cap appeal as checked above. Total route average 14 students per 79 mile route which equals .178 students per mile. Route 3 has 8.3 miles of road with a 5% or greater slope which is greater than the 10% needed.

The District has 5 routes on FY07 claim; so 2 out of 5 routes is 40%



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DEPARTMENT OF EDUCATION

P.O. Box 83720  
BOISE, IDAHO 83720-0027

MR. TOM LUNA  
STATE SUPERINTENDENT  
PUBLIC INSTRUCTION

Division of School Transportation

May 5, 2008

Stan Kress, Superintendent  
Garden Valley School District #71  
P.O. Box 710  
Garden Valley, ID 83622

Dear Superintendent Kress:

Our visit on March 31, 2008 focused on reviewing your district's hardship route applications. We traveled the South Fork and Lowman routes in their entirety and determined they both meet at least two of the criteria of a hardship route. The South Fork route is 19 miles long with 2 miles of the route at a 5% or greater grade (10.5% of the route), has 10.5 miles of gravel road (more than 50% unimproved road), and has an average student load of 5 which equates to .26 students per mile. The Lowman route is 79 miles long with 8.3 miles of route at a 5% or greater grade (10.5% of the route) and an average student load of 14 students which equates to .18 students per mile. Both routes meets the criteria of a hardship route which would allow the district to increase the 103% cap by a maximum of 40% or to 143%.

We appreciate your openness and cooperation during our recent visit and would like to offer our assistance in any way possible to help your district operate below the State's 103% funding cap. Please contact SDE if you have any questions pertaining to the Funding Cap Model or waiver process.

Sincerely,

Ray Merical  
Director, Student Transportation

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Office Location  
650 West State Street

Telephone  
208-332-6800

Speech/Hearing Impaired  
1-800-377-3529

FAX  
208-334-2228

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**STATE DEPARTMENT OF EDUCATION**  
**JUNE 19-20, 2008**

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**SUBJECT**

Request for Waiver of 103% Student Transportation Funding Cap for Horseshoe Bend School District.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1006, Idaho Code

**BACKGROUND**

During the 2001 legislative session, 33-1006, Idaho Code, was amended. The amendment created a student transportation funding cap; affecting school districts that exceed (by 103%) the statewide average cost per mile and cost per rider. The 2007 Legislature further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and how much. These new criteria designate certain bus runs as "hardship" runs, and allow the district to receive a higher cap, based on the percentage of the district's bus runs that are so categorized.

As of April 30, there were nineteen school districts and/or charter schools negatively affected by the pupil transportation funding cap: Meadows Valley (\$20,444), Blackfoot Community Charter (\$7,896), Garden Valley (\$41,850), Idaho Arts Charter (\$17,876), Horseshoe Bend (\$9,561), Soda Springs (\$24,956), Orofino (\$201), Mt. Home (\$42,357), Wendell (\$52,577), Valley (\$37,340), Moscow (\$28,920), Salmon (\$43,189), Dietrich (\$5,789), Kellogg (\$36,116), Twin Falls (\$76,028), Buhl (\$3,479), McCall-Donnelly (\$212,815), Compass Public Charter (\$27,450) and not subject to FY06 state totals, but subject to funding cap, Rolling Hills Charter (\$80).

Of these 19, only six have routes that meet the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Horseshoe Bend, Orofino, Moscow, Kellogg, and Buhl school districts. Of these, all but Orofino have applied for a waiver from the student transportation funding cap.

**DISCUSSION**

Requests from various school districts for a waiver of the 103% funding cap as provided in Section 33-1006, Idaho Code, have been received by the State Department of Education. This waiver request was reviewed and found to display uniquely difficult geographic circumstances that included at least two of the criteria for at least one hardship bus run. It is therefore submitted to the State Board of Education for consideration. Horseshoe Bend School District submitted one school bus route that met the required criteria. This represents 25% of the bus runs operated by the district. When added to the 103% funding cap, as provided



**STATE DEPARTMENT OF EDUCATION  
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by law, this would allow the Board to increase their funding cap to a maximum of 128%.

**IMPACT**

\$9,561 distributed from the public school appropriation.

**ATTACHMENTS**

Attachment 1 – Funding Cap Appeal Application

Page 3

Attachment 2 – Copies of District Cap Review Letter

Page 5

**BOARD ACTION**

A motion to approve the request by Horseshoe Bend School District for a waiver of the 103% transportation funding cap, and set a new cap percentage rate for fiscal year 2007 of 128%.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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103% Funding Cap Appeal Application

District Name: HORSESHOE BEND SCHOOL DISTRICT ( 073 )

Fiscal Year (for request): FY 2006/07 ☐

The school district identified above is subject to a student transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall display uniquely difficult geographic circumstances and meet at least two of the remaining three criteria:

- ☒ Uniquely difficult geographic circumstances
- ☐ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see Funding Cap Model).
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater
- ☒ Less than a majority of the miles on the hardship bus runs(s) are by paved surface, concrete or asphalt, road"

The district is requesting a funding rate increase of 25% more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Provide detailed justification and rationale for this request and appeal.

Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation.

The district is requesting a funding rate of 25% more than the percentage rate necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code.

Porter Creek route is 21.4 miles of which 11.0 mile of the route is gravel which equals over 50% gravel. This route has 1.5 miles of road with a 5% or greater slope which equals 10% of the route.

District has 4 routes on FY07 claim; so 1 of 4 routes is 25%



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STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008

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DEPARTMENT OF EDUCATION

P.O. Box 83720  
BOISE, IDAHO 83720-0027

MR. TOM LUNA  
STATE SUPERINTENDENT  
PUBLIC INSTRUCTION

Division of School Transportation

May 5, 2008

Scott Mutchie, Superintendent  
Horseshoe Bend District #73  
398 School Dr.  
Horseshoe Bend, ID 83629

Dear Superintendent Mutchie:

Our visit on January 30, 2008 focused on reviewing your district's hardship route applications. We traveled routes 7, 11, 12, and 14 in their entirety and determined routes 7, 11 and 12 failed to meet two of the required criteria. However route 14 (Porter Creek) is 21 miles long with 2.5 miles of the route at a 5% or greater grade (12% of the route) and has 11 miles of unimproved road. This route meets the criteria of a hardship route which would allow the district to increase the 103% cap by a maximum of 25% or to 128%.

We appreciate your openness and cooperation during our recent visit and would like to offer our assistance in any way possible to help your district operate below the State's 103% funding cap. Please contact SDE if you have any questions pertaining to the Funding Cap Model or waiver process.

Sincerely,

Ray Merical  
Director, Student Transportation

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Office Location	Telephone	Speech/Hearing Impaired	FAX
650 West State Street	208-332-6800	1-800-377-3529	208-334-2228

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**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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**SUBJECT**

Request for Waiver of 103% Student Transportation Funding Cap for Kellogg School District.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1006, Idaho Code

**BACKGROUND**

During the 2001 legislative session, 33-1006, Idaho Code, was amended. The amendment created a student transportation funding cap; affecting school districts that exceed (by 103%) the statewide average cost per mile and cost per rider. The 2007 Legislature further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and how much. These new criteria designate certain bus runs as "hardship" runs, and allow the district to receive a higher cap, based on the percentage of the district's bus runs that are so categorized.

As of April 30, there were nineteen school districts and/or charter schools negatively affected by the pupil transportation funding cap: Meadows Valley (\$20,444), Blackfoot Community Charter (\$7,896), Garden Valley (\$41,850), Idaho Arts Charter (\$17,876), Horseshoe Bend (\$9,561), Soda Springs (\$24,956), Orofino (\$201), Mt. Home (\$42,357), Wendell (\$52,577), Valley (\$37,340), Moscow (\$28,920), Salmon (\$43,189), Dietrich (\$5,789), Kellogg (\$36,116), Twin Falls (\$76,028), Buhl (\$3,479), McCall-Donnelly (\$212,815), Compass Public Charter (\$27,450) and not subject to FY06 state totals, but subject to funding cap, Rolling Hills Charter (\$80).

Of these 19, only six have routes that meet the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Horseshoe Bend, Orofino, Moscow, Kellogg, and Buhl school districts. Of these, all but Orofino have applied for a waiver from the student transportation funding cap.

**DISCUSSION**

Requests from various school districts for a waiver of the 103% funding cap as provided in Section 33-1006, Idaho Code, have been received by the State Department of Education. This waiver request was reviewed and found to display uniquely difficult geographic circumstances that included at least two of the criteria for at least one hardship bus run. It is therefore submitted to the State Board of Education for consideration. Kellogg School District submitted one school bus route that met the required criteria. This represents 5.9% of the bus runs operated by the district. When added to the 103% funding cap, as provided by



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law, this would allow the Board to increase their funding cap to a maximum of 108.9%.

**IMPACT**

\$36,116 distributed from the public school appropriation.

**ATTACHMENTS**

Attachment 1 – Funding Cap Appeal Application

Page 3

Attachment 2 – Copies of District Cap Review Letter

Page 5

**BOARD ACTION**

A motion to approve the request by Kellogg School District for a waiver of the 103% transportation funding cap, and set a new cap percentage rate for fiscal year 2007 of 108.9%.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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103% Funding Cap Appeal Application

District Name: KELLOGG JOINT DISTRICT ( 391 )

Fiscal Year (for request): FY 2006/07  

The school district identified above is subject to a student transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall display uniquely difficult geographic circumstances and meet at least two of the remaining three criteria:

- ☒ Uniquely difficult geographic circumstances
- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see Funding Cap Model).
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater
- ☐ Less than a majority of the miles on the hardship bus runs(s) are by paved surface, concrete or asphalt, road"

The district is requesting a funding rate increase of 5.9% more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Provide detailed justification and rationale for this request and appeal.

Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation.

The District is requesting a fundind rate of 6% more than the percentage rate necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code.

The North Doyle route average 15 students per 22 miles which equals .68 students per mile. This route has a total of 2.3 miles of a 5% or greater slope which equals just over 10% of the route.

District has 17 routes on FY07 claim; so 1 out of 17routes is 6%



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DEPARTMENT OF EDUCATION

P.O. Box 83720  
BOISE, IDAHO 83720-0027

MR. TOM LUNA  
STATE SUPERINTENDENT  
PUBLIC INSTRUCTION

Division of School Transportation

May 5, 2008

Sandra Pommerening, Superintendent  
Kellogg School District #391  
800 Bunker Ave.  
Kellogg, ID 83837

Dear Superintendent Pommerening:

Our visit on January 16, 2008 focused on reviewing your district's hardship route applications. We traveled the North Doyle route in its entirety and determined it is 22 miles long with 2.3 miles of the route at a 5% or greater grade (10.5% of the route) and has an average student load of 15 which equates to .68 students per mile. This route meets the criteria of a hardship route which would allow the district to increase the 103% cap by a maximum of 6% or to 109%.

We appreciate your openness and cooperation during our recent visit and would like to offer our assistance in any way possible to help your district operate below the State's 103% funding cap. Please contact SDE if you have any questions pertaining to the Funding Cap Model or waiver process.

Sincerely,

Ray Merical  
Director, Student Transportation

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Office Location	Telephone	Speech/Hearing Impaired	FAX
650 West State Street	208-332-6800	1-800-377-3529	208-334-2228

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**STATE DEPARTMENT OF EDUCATION**  
**JUNE 19-20, 2008**

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**SUBJECT**

Request for Waiver of 103% Student Transportation Funding Cap for Moscow School District.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1006, Idaho Code

**BACKGROUND**

During the 2001 legislative session, 33-1006, Idaho Code, was amended. The amendment created a student transportation funding cap; affecting school districts that exceed (by 103%) the statewide average cost per mile and cost per rider. The 2007 Legislature further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and how much. These new criteria designate certain bus runs as "hardship" runs, and allow the district to receive a higher cap, based on the percentage of the district's bus runs that are so categorized.

As of April 30, there were nineteen school districts and/or charter schools negatively affected by the pupil transportation funding cap: Meadows Valley (\$20,444), Blackfoot Community Charter (\$7,896), Garden Valley (\$41,850), Idaho Arts Charter (\$17,876), Horseshoe Bend (\$9,561), Soda Springs (\$24,956), Orofino (\$201), Mt. Home (\$42,357), Wendell (\$52,577), Valley (\$37,340), Moscow (\$28,920), Salmon (\$43,189), Dietrich (\$5,789), Kellogg (\$36,116), Twin Falls (\$76,028), Buhl (\$3,479), McCall-Donnelly (\$212,815), Compass Public Charter (\$27,450) and not subject to FY06 state totals, but subject to funding cap, Rolling Hills Charter (\$80).

Of these 19, only six have routes that meet the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Horseshoe Bend, Orofino, Moscow, Kellogg, and Buhl school districts. Of these, all but Orofino have applied for a waiver from the student transportation funding cap.

**DISCUSSION**

Requests from various school districts for a waiver of the 103% funding cap as provided in Section 33-1006, Idaho Code, have been received by the State Department of Education. This waiver request was reviewed and found to display uniquely difficult geographic circumstances that included at least two of the criteria for at least one hardship bus run. It is therefore submitted to the State Board of Education for consideration. Moscow School District submitted one school bus route that met the required criteria. This represents 6.7% of the bus runs operated by the district. When added to the 103% funding cap, as provided by



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law, this would allow the Board to increase their funding cap to a maximum of 109.7%.

**IMPACT**

\$28,920 distributed from the public school appropriation.

**ATTACHMENTS**

Attachment 1 – Funding Cap Appeal Application

Page 3

Attachment 2 – Copies of District Cap Review Letter

Page 5

**BOARD ACTION**

A motion to approve the request by Moscow School District for a waiver of the 103% transportation funding cap, and set a new cap percentage rate for fiscal year 2007 of 109.7% or \$28,920.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**STATE DEPARTMENT OF EDUCATION  
JUNE 19-20, 2008**

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103% Funding Cap Appeal Application

District Name: MOSCOW DISTRICT ( 281 )  
Fiscal Year (for request): FY 2006/07  

The school district identified above is subject to a student transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall display uniquely difficult geographic circumstances and meet at least two of the remaining three criteria:

- ☒ Uniquely difficult geographic circumstances
- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see Funding Cap Model).
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater
- ☐ Less than a majority of the miles on the hardship bus runs(s) are by paved surface, concrete or asphalt, road"

The district is requesting a funding rate increase of 6.7% more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Provide detailed justification and rationale for this request and appeal.

Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation.

Moscow School District's Route 101 meets the requirements for the funding cap appeal as checked above. This route averages 27 students per 44 mile route which equals .61 students per mile which is below the state requirement of 50% of the statewide average number of student riders per mile. Route 101 has 14 miles of road with a 5% or greater slope which equals 31% of the route which is greater than the state requirement of 10% of the miles. This route has uniquely difficult geographic circumstances as it covers the remote and sparsely populated area of Moscow Mountain. These conditions were verified by Mr. Ray Merical at our request.

Route 101 is 44 miles each way daily with a round trip mileage of 88 miles. This is a hardship route. We have 15 bus routes, therefore, this route represents 6.6% of our routes.



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**DEPARTMENT OF EDUCATION**

**P.O. Box 83720  
BOISE, IDAHO 83720-0027**

**MR. TOM LUNA  
STATE SUPERINTENDENT  
PUBLIC INSTRUCTION**

**Division of School Transportation**

May 5, 2008

Dr. Candis R. Donicht, Superintendent  
Moscow School District #281  
650 N. Cleveland  
Moscow, ID 83843

Dear Dr. Donicht:

Our visit on February 26, 2008 focused on reviewing your district's hardship route applications. We traveled routes 101, 105, and 110 in their entirety and determined routes 105 and 110 failed to meet two of the required criteria. However route 105 is 44 miles long with 14 miles of the route at a 5% or greater grade (31% of the route) and has an average student load of 27 which equates to .61 students per mile. This route meets the criteria of a hardship route which would allow the district to increase the 103% cap by a maximum of 6.7% or to 109.7%.

We appreciate your openness and cooperation during our recent visit and would like to offer our assistance in any way possible to help your district operate below the State's 103% funding cap. Please contact SDE if you have any questions pertaining to the Funding Cap Model or waiver process.

Sincerely,

Ray Merical  
Director, Student Transportation

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Office Location	Telephone	Speech/Hearing Impaired	FAX
650 West State Street	208-332-6800	1-800-377-3529	208-334-2228

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