

**CONSENT AGENDA
OCTOBER 15, 2009**

TAB	DESCRIPTION	ACTION
1	BAHR-SECTION I BOISE STATE UNIVERSITY Deletions of Positions	Motion to approve
2	BAHR-SECTION I UNIVERSITY OF IDAHO New Positions & Reactivation of Positions	Motion to approve
3	BAHR-SECTION I LEWIS-CLARK STATE COLLEGE New Position	Motion to approve
4	IRSA - QUARTERLY REPORT: PROGRAMS AND CHANGES APPROVED BY EXECUTIVE DIRECTOR	Motion to approve
5	PPGAC – ALCOHOL PERMITS ISSUED BY UNIVERSITY PRESIDENTS	Motion to approve

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BOISE STATE UNIVERSITY

SUBJECT

Deletion of positions

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section II.B.3.

BACKGROUND/DISCUSSION

Boise State University requests approval to:

- Delete one (1) faculty position (1.0 FTE) supported by local funds
- Delete two (2) professional staff positions (1.38 FTE) supported by appropriated funds; and delete one (1) professional staff position (1.0 FTE) supported by local funds

IMPACT

Once approved, the positions can be processed in the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

A motion to approve the request by Boise State University to delete four (4) positions (3.38 FTE) supported by appropriated and local funds.

Moved by _____ Seconded by _____ Carried Yes____ No____

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DELETED POSITIONS

Position Title	Assistant Research Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	6/14/2009
Salary Range	Less \$66,956
Funding Source	Local
New or Reallocation	n/a
Area/Department of Assignment	Center for the Study of Aging
Duties and Responsibilities	Direct the Center for the Study of Aging.
Justification of Position	Program funding no longer available.

Position Title	Blackboard Assistance Specialist
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/26/2009
Salary Range	Less \$27,384
Funding Source	Appropriated
New or Reallocation	n/a
Area/Department of Assignment	Academic Technologies
Duties and Responsibilities	Provide training, instructional design and development assistance, and administrative and technical support for users involved in on-line instruction.
Justification of Position	Position deleted due to budget reductions.

Position Title	Academic Advisor
Type of Position	Professional
FTE	.38 FTE
Term of Appointment	9 Months
Effective Date	7/26/2009
Salary Range	Less \$12,051
Funding Source	Appropriated
New or Reallocation	n/a
Area/Department of Assignment	Community & Environmental Health
Duties and Responsibilities	Provide academic and career advising for freshman and sophomore students.
Justification of Position	Reorganization of functions allows for deletion of position.

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Position Title	Executive Director, Student Development
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	7/26/2009
Salary Range	Less \$100,964
Funding Source	Local
New or Reallocation	n/a
Area/Department of Assignment	Student Union/Student Involvement
Duties and Responsibilities	Provide leadership, development and management of the Student Union and Student Activities.
Justification of Position	Position no longer needed after reorganization of the Division of Student Affairs.

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UNIVERSITY OF IDAHO

SUBJECT

Three new positions and two position reactivations

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.G.1.b

BACKGROUND/DISCUSSION

The University of Idaho requests approval to:

- Create three (3) new positions (3.0 FTE) supported by a reallocation of non-appropriated funds
- Reactivate two (2) positions (2.0 FTE) supported by appropriated funds

IMPACT

Once approved, the changes can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

A motion to approve the request by the University of Idaho for three (3) new positions (3.0 FTE) supported by a reallocation of appropriated funds and to reactivate two (2) positions (2.0 FTE) supported by appropriated funds.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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NEW POSITIONS

Position Title	Customer Service Lead
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	November 1, 2009
Salary Range	\$26,520.00
Funding Source	Non Appropriated funds
New or Reallocation	Reallocation of non appropriated funds
Area/Department of Assignment	Auxiliary/Parking and Transportation
Duties	Customer service in the Parking Office
Justification	Replacing a temporary help position

Position Title	Director, Trademark Licensing
Type of Position	Exempt
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	November 1, 2009
Salary Range	\$70,012.80
Funding Source	Non Appropriated funds
New or Reallocation	Reallocation of non appropriated funds
Area/Department of Assignment	University Advancement/Marketing and Communications
Duties	Manages the commercialization of University of Idaho Trademark Properties
Justification	Necessary to protect the University of Idaho's brand and copyrights, etc. Position should be self supporting in two years

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Position Title	IT Systems Tech, Sr.
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	November 1, 2009
Salary Range	\$42,016.00
Funding Source	Non Appropriated funds
New or Reallocation	Reallocation of non appropriated funds
Area/Department of Assignment	Auxiliary/Business Technology
Duties	Direct all activities and provide support for students living in the University Housing facilities and Auxiliary departments
Justification	Auxiliary services' requires a first line supervisor to monitor staff and set strategic priorities

REACTIVATIONS

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 (1560 hours/year)
Term of Appointment	Academic Year
Effective Date	November 1, 2009
Salary Range	\$55,099.20
Funding Source	Appropriated funds
New or Reallocation	Reactivation of PCN 0166
Area/Department of Assignment	College of Letters, Arts & Social Sciences/English
Duties	Responsible for instruction of English
Justification	Position has been vacant while the incumbent works as the Honors Director; would like to refill on temporary basis until incumbent returns

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Position Title	Administrative Assistant 1
Type of Position	Classified
FTE	1.0 (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	November 1, 2009
Salary Range	\$16,590.60-23,982.40
Funding Source	Appropriated funds
New or Reallocation	Reactivation of PCN 4953
Area/Department of Assignment	College of Graduate Studies/Administration
Duties	Responsible staff support in the College of Graduate Studies
Justification	Position has been vacant for 12 months while reorganizing while duties were shifted to other staff members and the position now needs refilled

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LEWIS-CLARK STATE COLLEGE

SUBJECT

One (1) new position

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Sections II.B.3 and II.G.1.b

BACKGROUND/DISCUSSION

Lewis-Clark State College is requesting approval to:

- Create one (1) new position (.73 FTE) supported by local funds

IMPACT

Once approved, the positions can be processed on the State Employee Information System.

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

A motion to approve the request by Lewis-Clark State College for one (1) new position (.73 FTE) supported by local funds.

Moved _____ Seconded _____ Carried Yes ____ No ____

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NEW POSITIONS

Position Title	Office Specialist II
Type of Position	Classified
FTE	.73
Term of Appointment	12 months
Effective Date	11/1/2009
Salary Range	17,203
Funding Source	Local Funds
Area/Department of Assignment	Controllers Office
Duties and Responsibilities	Performs various function within the Accounts Payable Department including data input, vendor statement reconciliation, vendor inquires and other disbursement related tasks, as assigned.
Justification of Position	Converts long term Irregular Help position to permanent position.

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SUBJECT

Quarterly Report: Programs and Changes Approved by Executive Director

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section III.G.4.b.(2), Program Approval and Discontinuance

BACKGROUND/DISCUSSION

In accordance with Board Policy III.G.4.a and b.(2), Executive Director approval prior to implementation is required for any new academic or professional-technical program, major, minor, option, emphasis or instructional unit with a financial impact of less than \$250,000 per year. Board policy also requires Executive Director approval for "Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000.

In accordance with Board policy III.G.4.b.(2), "All modifications approved by the executive director shall be reported quarterly to the Board." The Board office is providing a report of program changes, additions, etc. from Idaho's public colleges and universities that were approved between June 2009 and September 2009 by the Executive Director.

ATTACHMENTS

Attachment 1 – List of Programs and Changes Approved by the
Executive Director

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STAFF COMMENTS AND RECOMMENDATIONS

Board staff has no comments or recommendations.

BOARD ACTION

A motion to accept the Quarterly Report on Programs and Changes approved by the Executive Director.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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**Academic Programs
Approved by Executive Director
June 2009 – September 2009**

Boise State University

Discontinue Supply Chain Management Graduate Certificate
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Idaho State University

Combine Dept of Educational Leadership and Dept of Instructional Methods and Technology to be named Graduate Department of Educational Leadership and Instructional Design
--

Discontinue Bachelor of Fine Arts degree from the Theatre degrees offered

Create minor in Applied Mathematics

Lewis-Clark State College

New BS/BA in Biology w/Secondary Certification
--

New BA/BS in Chemistry with Secondary Certification

Name change: Chemical Dependency Counseling to Addiction Studies
--

New Academic Certificate-Basic Medical Diagnostic Imaging

New Academic Certificate-Advanced Medical Diagnostic Imaging
--

Delete Natural Science Composite degree

Create new BS/BA Earth Science

Create new BS/BA Earth Science w/Secondary Certification
--

University of Idaho

New BS/BA in Organizational Sciences

New Certificate of Nuclear Criticality Safety

Discontinue MS, Landscape Arch and Bachelor of Landscape Arch to create Master of Landscape Arch and BS, Landscape Arch

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**Professional - Technical Education Programs
Approved by Executive Director**

Program Activity	Institution
Addition of new Dental Hygiene Program	CSI
Addition of new AAS, Energy Systems Mechanical Engineering Technology program	ISU
Addition of new AAS, Energy Systems Wind Engineering Technology program	ISU
Change name-Child Development Program to Early Childhood Care and Education	ISU
Change name of Electronics System Tech Program to Robotics and Communications Sys Engineering	ISU
Change name of Diesel/Diesel Electronic Tech to Diesel/On-site Power Generation Technology	ISU
Discontinue Phototype setting option of Graphic Arts/Printing Tech	LCSC
Discontinue Machine Tech option from Welding Technology	LCSC
Discontinue Color Press Tech Option- Graphic Arts/Printing Tech	LCSC
New AAS, Fire Service Technology	NIC
Changes to the Outdoor Leadership Certificate	NIC
Addition of 11-month Technical Certificate-Machine Technology	NIC

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SUBJECT

Alcohol Permits Approved by University Presidents

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

BACKGROUND / DISCUSSION

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the August, 2009 Board meeting. Since that meeting, Board staff has received twenty-one (19) permits from Boise State University, seventeen (17) permits from Idaho State University, and fifteen (8) permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

ATTACHMENTS

List of Approved Permits by Institution

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BOARD ACTION

A motion to receive the report as submitted.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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APPROVED ALCOHOL SERVICE AT BOISE STATE UNIVERSITY August 2009 – November 2009		
EVENT	LOCATION	DATE (S)
Reed-Denning Wedding Reception	Stueckle Sky Center	8/7/09
Lisa Williams: Messages from Beyond	Morrison Center Main Hall	8/9/09
New Faculty/Kick Off Fall Season	220 W Park Center	8/27/09
Eagle HS Booster Dinner/Auction	Double R Ranch-Sky Center	8/29/09
Ashaye Birthday Reception	Double R Ranch-Sky Center	9/5/09
Opening Night: The Planets Boise Philharmonic	Morrison Center Main Hall	9/26/09
Simplot Food Group Nat. Sales Mtg	Stueckle Sky Center	9/30/09
BSU Women's Tennis Booster Social	Stueckle Sky Center	9/30/09
Coaches Call-In Radio Show	Stueckle Sky Center	10/6/09
The Rat Pack is Back Broadway in Boise	Morrison Center Main Hall	10/13/09
Ex Libris Happy Trains Dinner & Auction	Sky Line Room, Stueckle Sky Center	10/16/09
Trey McIntyre Program – I	Morrison Center Main Hall	10/17/09
Coaches Call-In Radio Show	Stueckle Sky Center	10/20/09
An American Celebration Boise Philharmonic	Morrison Center Main Hall	10/24/09
David Sedaris-Essay Writer's Lecture	Morrison Center Main Hall	10/31/09
Lily Tomlin Broadway in Boise	Morrison Center Main Hall	11/7/09
Mannheim Steamroller Broadway in Boise	Morrison Center Main Hall	11/17/09
Kathy Griffin, Comedian	Morrison Center Main Hall	11/19/09
Pyfor Tchaikovsky Boise Philharmonic	Morrison Center Main Hall	11/21/09

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APPROVED ALCOHOL SERVICE AT IDAHO STATE UNIVERSITY August 2009– May 2010		
EVENT	LOCATION	DATE (S)
New Faculty Orientation Reception	Performing Arts Center	8/17/09
Meridian Donor Dinner	ISU-Meridian Health Sciences Center	9/16/09
ISU-Meridian Health Sciences Center Grand Opening – Alumni Reception	ISU-Meridian Health Sciences Center	9/17/09
ISU-Meridian Health Sciences Center Grand Opening – Meridian COC	ISU-Meridian Health Sciences Center	9/17/09
OECD – NEA Nuclear Criticality Conference Dinner	Stephens Center Rotunda	9/21/09
INL Community Reception	Center for Advanced Energy Studies	9/22/09
FOOL Fall Dinner Event	Ballroom – P Sub	9/22/09
Alumni Art Show Reception	Transition Gallery	9/28/09
Opening Night Reception: “The Menaechmi”	Stephens Center Rotunda	10/2/09
Nursing/Alumni Reunion Reception	Beckley Building 66	10/2/09
ISU Civic Symphony Concert	Stephens Center Rotunda	10/2/09
SHF Reception	Magnuson Alumni House	10/16/09
ISU Civic Symphony Concert	Stephens Center Rotunda	11/13/09
ISU Civic Symphony Concert	Stephens Center Rotunda	12/11/09
ISU Civic Symphony Concert	Stephens Center Rotunda	02/12/10
ISU Civic Symphony Concert	Stephens Center Rotunda	04/30/10
ISU Civic Symphony Concert	Stephens Center Rotunda	05/01/10

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APPROVED ALCOHOL SERVICE AT University of Idaho August 2009 – November 2009		
EVENT	LOCATION	DATE (S)
President's Leadership Retreat Reception	University Inn	8/13/09
Four Seasons Reception – President Nellis	UW Campus	9/11/09
Forestry Education 100 year Celebration	Lawn Between CNR/AG	9/12/09
Ellis Memorial Foundation Golf Tournament	UI Golf Course	9/19/09
Dad's Weekend Dinner & Entertainment	Idaho Commons Food Court	10/3/09
Michael Dahlie Panel Discussion – Hemingway Award Celebration	Prichard Art Gallery	10/5/09
University Gala – Lifetime Giving Societies Donors	SUB Ballroom	10/29/09
Alumni Board of Directors Dinner Gathering	Commons Whitewater	10/29/09

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