

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS  
OCTOBER 15, 2009**

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1	<b>PRESIDENTS' COUNCIL REPORT</b>	Informational Item
2	<b>LEWIS-CLARK STATE COLLEGE ANNUAL REPORT</b>	Informational Item
3	<b>HIGHER EDUCATION IN IDAHO 2010 BOOK</b>	Informational Item
4	<b>INSTITUTION PANDEMIC FLU RESPONSE</b>	Informational Item
5	<b>ITEM PULLED</b>	Informational Item
6	<b>IDAHO STATE HISTORICAL SOCIETY LEGISLATION</b>	Informational Item
7	<b>COMPREHENSIVE LITERACY ASSESSMENT LEGISLATION</b>	Motion to Approve
8	<b>EASTERN IDAHO TECHNICAL COLLEGE ORP LEGISLATION</b>	Motion to Approve
9	<b>PRESIDENT SPOUSE EMPLOYMENT LEGISLATION</b>	Motion to Approve
10	<b>DELEGATION OF BOARD AUTHORITY LEGISLATION</b>	Motion to Approve
11	<b>BY-LAWS AMENDMENT – FIRST READING</b>	Motion to Approve

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**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS**  
**OCTOBER 10, 2009**

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**SUBJECT**

Presidents' Council Report

**BACKGROUND/ DISCUSSION**

Dr. Dene Thomas, President of Lewis-Clark State College and current Chair of the Presidents' Council will give the bi-monthly report for the Presidents' Council.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS**  
**OCTOBER 15, 2009**

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**SUBJECT**

Lewis-Clark State College

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.M.3.

**BACKGROUND/DISCUSSION**

This agenda item fulfills the Board's requirement for LCSC to provide a progress report on the institution's strategic plan and information on other points of interest in accordance with a schedule and format established by the Board's Executive Director.

President Thomas will provide a 15-minute overview of LCSC's progress in carrying out the College's strategic plan. An outline of points to be covered is provided in Attachment 1.

**IMPACT**

LCSC's strategic plan, based on its assigned role and mission from the State Board and supportive of the State Board's own strategic plan, drives the College's integrated planning, programming, budgeting, and assessment cycle and is the basis for the institution's annual budget requests and performance measure reports to the Division of Financial Management and the Legislative Services Office.

**ATTACHMENTS**

Attachment 1 – Outline of LCSC Progress Report

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**BOARD ACTION**

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**LCSC Progress Report**

Dene Thomas  
October 15, 2009

**Progress Report: Purpose**

- Mandated by State Board—a vehicle for Colleges and Universities to report progress on their strategic plans

**Areas to be Covered Today**

- LCSC Strategic Plan Overview
- Snapshot of Key Areas
  - Students
  - Accreditation
  - Instruction
  - Outreach
  - Enrollment
  - Finance
  - Advancement
  - Research, Grants, and Contracts
  - Facilities
  - Personnel

**LCSC Students**

- School/ community involvement
  - LCSC's impact on students
- Communication with students
  - Benefits of LCSC
  - Sacajawea Hall
  - School pride

**LCSC Strategic Plan: Background**

- Fall 2001: Implemented a systematic planning process to cope with budget cuts, address accreditation concerns, and enable participation by all LCSC players
- LCSC's Strategic Plan continues to:
  - Draw goals from SBOE Strategic Plan (2010-2014)
  - Integrate planning-budgeting-assessment process
  - Focus role/mission: mission drives programs
  - Align organizational structure to mission
  - Be driven by integrated planning teams
- This integrated planning process helps LCSC provide high-quality, accessible, and efficient programs in a period of growing demand

**LCSC Role/Mission**

- "LCSC is a regional state college offering undergraduate instruction in the liberal arts and sciences, professional areas tailored to the educational needs of Idaho, applied technical programs which support the state and local economy and other educational programs designed to meet the needs of Idahoans...with primary emphasis in the areas of business, criminal justice, nursing, social work, teacher preparation, and vocational technical education... LCSC will maintain basic strengths in the liberal arts and sciences, which provide the...general education portion of the curriculum."

## PLANNING, POLICY AND GOVERNMENTAL AFFAIRS OCTOBER 15, 2009

### LCSC's Role/Mission (cont.)

- Baccalaureate College-Diverse (Carnegie classification)
- Our heritage as a Normal School- a teaching institution since 1893
- Unique among Idaho's 4-year colleges/universities
  - Small-college atmosphere, personal interaction between faculty and students, applied learning that supports the state and local economy
  - Accessible/affordable portal to higher education

### Role/Mission (cont.)

#### . Three-part mission:

- Academic Programs
- Professional-Technical Programs
- Community Programs

### Primary Emphasis Areas

#### -Educating People for the Economy-

- Business (1974)
- Criminal Justice (1976)
- Nursing (1965)
- Professional-Technical Education (1896)
- Social Work (1991)
- Teacher Education (1893)
- Arts & Sciences Backbone (1893)

### Strategic Plan Initiatives

- PG-9: Faculty & Staff Compensation
- PG-11: Faculty Workload
- PG-15: NWCCU Accreditation
- PG-26: Regional Health Care Initiative
- PG-29: Coeur d'Alene Planning
- PG-30: Facilities Planning initiatives
- PG-35: LCSC Business Practices
- PG-48: General Education Core Review
- PG-50: Student Residential Housing
- PG-58: Textbook Costs
- PG-60: Collaborative Programs
- PG-61: Energy and Operating Efficiencies
- PG-62: Student Advising

### Accreditation

- LCSC hosted the NWCCU Accreditation Team on October 5-7, 2009
- Exit Interview Results

### Specialized Accreditation

- Social Work was accredited by the Council on Social Work Education (CSWE)
- The Medical Assistant program was accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP)



# PLANNING, POLICY AND GOVERNMENTAL AFFAIRS

## OCTOBER 15, 2009

### Instruction

- Over the past year, LCSC delivered quality programs in each of our six assigned emphasis areas
- Academic credit hour production in FY09 was 70,356 hours (20% increase since FY01)
- Record enrollment in Distance Learning courses (2,960+)
- 560 degrees conferred last year
- Improved retention for first-time, full-time students from 49% in Fall 2001 to 52% in Fall 2009

### Instruction (cont.)

- Nurse exam first-time pass rate last year = 90% (national pass rate = 85%)
- Rad. Tech. pass rate = 100%
- Practical Nurse pass rate=100%
- Solid performance on teacher Praxis exams:
  - 91% first-time pass rate
- Social Work Licensure first-time pass rate=96% (national pass rate=77%)
- PACE program (accelerated teacher certification initiative)
- Professional-Technical programs are meeting workforce needs (Placement Rate: 93%)

### Athletics

- Women's Basketball -Conference Tournament Championship
- Volleyball –Conference Season and Tournament Championships
- Women's Track/Field – 4 Athletes to National Championship
- Men's and Women's Tennis- qualified for Nationals
- Men's and Women's Cross Country-Conference Championship
- Men's Golf- Conference Championship

### LCSC Coeur d'Alene

*-Educating People for the Coeur d'Alene Economy-*

- Enrollment up 9.4%
- Business Administration
- Communications
- Interdisciplinary Studies
- Justice Studies
- Management
- Nursing (BSN)
- PACE (accelerated teacher certification)
- Social Work (BSW)

### Outreach

- Community programs mission provided non-credit courses reaching thousands of citizens in the region
- Workforce Training provided customized training to support economic development throughout Region II
- Small Business Development Center (SBDC) served approximately 200 client businesses throughout the region to support economic development
  - Provided approximately 2,200 consulting hours
  - Helped small businesses acquire and execute \$4 Million in loans

### Outreach (cont.)

- LCSC ABE/GED programs produce 400-500 graduates each year, making us one of Idaho's largest high school programs
- Excellent collaboration with Department of Correction
  - Robust GED programs with Cottonwood (NICI) and Orofino (ICIO)
  - Special Education programs for inmates
  - Basic literacy and ESL classes
  - Family/Parenting Education for inmates/families
  - Education during incarceration has a dramatic impact on recidivism rates
  - Furniture in Sacajawea Hall was crafted by Idaho Correctional Industries
  - *Red Shirt* program reduces recidivism and provides employment skills

# PLANNING, POLICY AND GOVERNMENTAL AFFAIRS

## OCTOBER 15, 2009

### Enrollment

- In Fall 2009 LCSC has:
  - 4,200 Total enrollment
  - 55% increase in headcount since Fall 2000
  - Total FTE 3,001
  - Native American enrollment up 2%
  - Freshman enrollment up 10%
  - Pre-College enrollment up 16%
  - International enrollment down 34%

### Finance

- LCSC runs a lean and practical operation focused on professions that promote economic development. Realistic planning and aggressive management help us cope with the combined impact of:
  - Increased enrollment
  - Increased costs
  - Decreased funding from State
- Over the past 8 years, LCSC has taken the steps necessary to sustain our mission

### Finance (cont.)

- Steps taken:
  - Enhancement of Nursing/Health Science programs
  - Limited alteration and repair for priority facilities
  - Increased student fees
  - Increased emphasis on donations and grants
  - Austere funding for personnel (raises, vacancies)
  - Collaboration on program delivery: BSU (MSW), UI (MAT-in discussion), Lane CC (Dental Hygienist), NIC

### Finance (cont.)

- Priority needs:
  - Support for staff compensation
  - Support for growth in enrollment since 2000
  - Support for occupancy cost for NHS building
  - Support for College infrastructure
  - Support to build capacity for high-demand academic and professional-technical programs
  - Support to keep student tuition affordable
  - Need-based financial aid for low-income students

### FY11 Budget Line Item Requests

- |   |             |
|---|-------------|
| • MCO Increase (inflation, replace capital) | \$1,882,500 |
| • Occupancy Costs                           | \$488,200   |
| • Replace diverted stimulus dollars         | \$611,600   |
| • Biology and Education growth              | \$577,000   |

### Research, Grants, and Contracts

- Total grants growth from \$3.3M in FY01 to \$9.8M in FY09
- Providing vital support for primary mission areas:
  - Teacher Education (AISLE)
  - High School Participation (ETS)
  - LCSC participation in the IDEA Network for Biomedical Research Excellence (INBRE) grant
  - Nursing and Health Sciences
  - Professional-Technical (workforce training)

# PLANNING, POLICY AND GOVERNMENTAL AFFAIRS

## OCTOBER 15, 2009

### Advancement

- *LCSC Foundation assets grew from \$1.6M in FY01 to \$4.5M in FY09*

### Advancement cont.

- LCSC received \$490K in cash gifts in FY09
- Last year, 202 scholarships totaling over \$305K were awarded
- Planned Giving program continues to grow (bequests/annuities)
- Established President's Excellence Fund
- *Sacajawea Arduous Journey* goal
- Preparing for a comprehensive fundraising campaign

### Facilities

- Sacajawea Hall was dedicated on August 28
- Phase 2 of the 4<sup>th</sup> Street parking project is nearing completion
- Alteration & repair projects are underway
- FY11 (and some previously approved FY10) capital projects on hold

### Personnel

- Loyal and committed faculty and staff, with low turnover rate
- Merit, market, and salary compression issues
- Salaries lag peer institutions

### In Conclusion

- With the opening of Sacajawea Hall, LCSC continues its enhancement of nursing and health science programs. LCSC has made nursing and health-science programs a continuing priority, recognizing the need in the State of Idaho
- LCSC supports the strategic objectives of the State Board: Quality, Access, and Efficiency, and is working toward improved quantitative benchmarks
- Especially important in these economic times, LCSC provides Idaho taxpayers with excellent return on investment
- LCSC is an engine for economic and human development within the region

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS  
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**SUBJECT**

Higher Education in Idaho 2010 Book

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures Section VI. A.4.e.

**BACKGROUND/DISCUSSION**

The Idaho State Board of Education publishes on an annual basis a booklet known as *"The Higher Education in Idaho Book."* The booklet is published in association with the Idaho Division of Professional-Technical Education and is distributed by the Idaho Association of College Registrars and Admissions Officers (IACRAO). The intent is to deliver the publication to all Idaho high school juniors and seniors and to any other prospective college and university students.

The booklet highlights all the necessary steps for students and parents/guardians to take in order to enroll in one of Idaho's institutions of higher education. Information includes what to do during a student's junior year of high school, what types of classes (rigor) a student should take to properly prepare themselves for postsecondary education, entrance requirements, financial aid, tuition and fees, the role of the Idaho State Board of Education as the governing body for education in Idaho and professional technical education opportunities.

All of Idaho's public four-year and two-year universities and colleges are represented along with private four-year institutions and proprietary schools.

This publication is a remarkable example of cooperation and coordination between the Board office and the institutions. In particular, this project demands a person who can meet strenuous deadlines while balancing multiple facets of incoming data, information and creative input. Academic Affairs Program Manager Patty Sanchez not only demonstrated exemplary abilities in her work coordinating this year's book, she was able to handle a substantial expansion in the number of institutions participating in the project with minimal disruption to her regular duties.

**IMPACT**

Provides a single source of information summarizing Idaho public postsecondary education opportunities.

**ATTACHMENTS**

Attachment 1 – pdf of 2010 Higher Education in Idaho book  
<http://www.boardofed.idaho.gov/HiEd/HigherEd2010.pdf>

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**STAFF COMMENTS AND RECOMMENDATIONS**

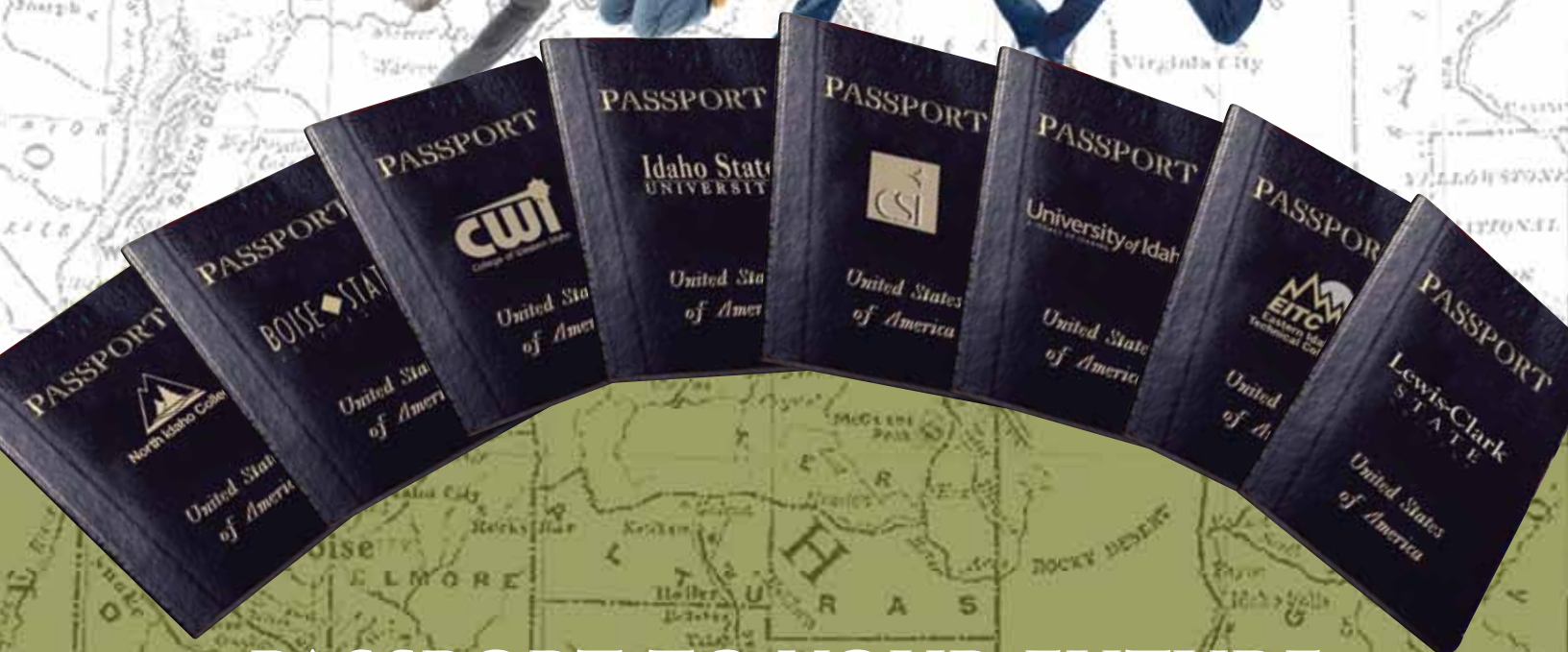
The Chief Communication & Legislative Affairs Officer recommends a letter of commendation from the Board or its Executive Director be placed in Patty Sanchez' personnel file as a result of her exemplary work on this project.

**BOARD ACTION**

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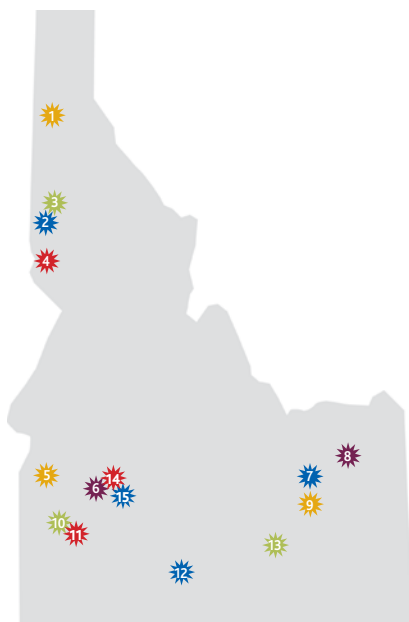
HIGHER  
EDUCATION IN











# IDAHO 2010



PASSPORT TO YOUR FUTURE





-  NORTH IDAHO COLLEGE  
Coeur d'Alene
-  UNIVERSITY OF IDAHO  
Moscow
-  NEW SAINT ANDREWS COLLEGE  
Moscow
-  LEWIS-CLARK STATE COLLEGE  
Lewiston
-  THE COLLEGE OF IDAHO  
Caldwell
-  BOISE STATE UNIVERSITY
-  EASTERN IDAHO TECHNICAL COLLEGE  
Idaho Falls
-  BYU - IDAHO  
Rexburg
-  ISU/UI AT UNIVERSITY PLACE  
Idaho Falls
-  NORTHWEST NAZARENE UNIVERSITY  
Nampa
-  COLLEGE OF WESTERN IDAHO  
Nampa
-  COLLEGE OF SOUTHERN IDAHO  
Twin Falls
-  IDAHO STATE UNIVERSITY  
Pocatello
-  BROWN MACKIE COLLEGE  
Boise
-  STEVENS-HENAGER COLLEGE  
Boise

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PUBLIC

PRIVATE

OTHER PRIVATE/  
FOR PROFIT

## HIGHER EDUCATION IN IDAHO 2010

This booklet is published by the Idaho State Board of Education in association with the Idaho Division of Professional-Technical Education and is distributed by the Idaho Association of College Registrars and Admissions Officers (IACRAO) to all Idaho high school juniors and seniors, as well as to other prospective college and university students.

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# ARE YOU READY FOR COLLEGE?

## STUDENT'S STEP-BY-STEP PLANNING GUIDE

Discover the possibilities for life after high school. If you've decided to attend college, or even if you're not sure yet, you'll find this planning guide helpful as you prepare for the career of your dreams.

### REMEMBER...DON'T WAIT, START NOW!

#### JUNIOR YEAR - FALL

- Start investigating post-high school education opportunities and research the different types of schools and training opportunities available.
- Choose a specific career that you'd like to pursue and visit with your high school guidance counselor regarding schools that will fulfill your educational and career goals.
- Review your recent and current class schedules with your school counselor to verify that you have taken, or are taking, those classes that will help you succeed in college and in your career.
- Attend career and college fairs and presentations.
- List the schools you are considering and send for literature. Request their admissions and financial aid information. Find out if the school requires ACT or SAT. Also ask how many applications they require, such as for admission, financial aid, and scholarships.
- Maintain good records during this entire process. Make copies of everything you send.
- Read all college materials you receive carefully. Decide what you want from an institution: major, location, athletics, reputation, etc. Then, compare the requirements for admission and financial aid.
- If you did not take the Preliminary Scholastic Aptitude Test (PSAT) in the 10th grade, take it now to prepare for college admission's tests and to establish eligibility for the National Merit Scholarship.
- Acquire a study guide for the ACT/SAT and start to prepare for the test.

#### JUNIOR YEAR - SPRING

- Take the SAT and/or ACT (depending on what is required by the institutions you're interested in attending). Your high school guidance counselor can provide you with the test dates and descriptive brochures.
- Start to narrow your list of post-high school options. Make plans to visit the facilities that are most appealing to you.
- Research scholarship opportunities and visit at least two types of colleges; i.e., large/small, community college/university, academic/technical.
- Contact organizations sponsoring scholarships that you're eligible for and request information.
- Develop a resume of high school activities and awards, if you haven't already done so, and update as needed.
- Find a summer job to set aside money for school.
- Start submitting applications to schools of your choice. Some colleges will accept applications once your junior year is completed. Keep copies of everything you send.

# START NOW!

#### SENIOR YEAR - FALL

- Double check that you are taking the courses that will meet the admissions' requirements of the post-high school institution that you are planning to attend.
- Take the SAT or ACT again if you need a higher score to meet admission requirements, to be eligible for certain scholarships, or if you didn't take it your junior year.
- Apply to the colleges you are considering EARLY. Generally, during December, January, or February you may apply for regular admission.
- Watch for important scholarship and financial aid information and visit your counselor for scholarship opportunities and applications. Be aware of deadlines and plan accordingly.
- Think about what you want to say in your college essay.
- Ask teachers to write letters of recommendation for you if they are required for admission or scholarships.

#### SENIOR YEAR - WINTER

- Work with your parents to collect financial aid information and attend financial aid workshops together.
- Pick up and submit financial aid application. The most commonly used form in Idaho to seek federal financial aid is the Free Application for Federal Student Aid (FAFSA). Get it ready and mail the FAFSA after January 1. You may also need to fill out a separate form for institutional or state aid.
- Keep working on scholarship and financial aid applications. Remember to respond immediately to any requests for more information or for additional documents in your financial aid application.
- Who's home from college for the holidays? Visit with them about their college experience.
- Remind your parents to prepare their income tax statements as early as possible, since a photocopy of their return must be sent to most schools to which you have applied.

#### SENIOR YEAR - SPRING

- Read all of your mail!! There may be important news.
- You should be hearing from colleges now. After you receive letters of acceptance and financial aid awards, decide which school you'll attend.
- Mail in your acceptance form and deposit check as soon as possible. Pay attention to all deadlines and make sure that your applications are sent in on time. Ask about campus housing deadlines, specifically, because student housing fills up quickly.
- Review the financial aid package of the school of your choice with your parents. Be sure you understand each type of aid offered. Schedule an appointment with the school's financial aid director if you have questions. Don't forget to sign the financial aid award letter and return it by the deadline.
- Notify the financial aid office of the scholarships that you are receiving.
- Decline offers received from other institutions or organizations in writing.
- Complete any separate applications for loans you decide to accept.
- Participate in orientation programs for incoming freshmen offered by the school of your choice.

**Congratulations on graduating from high school and good luck in your new adventure!**

*Source: Adapted from Step-by-Step Planning Guide at <http://www.collegeview.com> and the National Association of Student Financial Aid Administrators.*

# FINANCIAL AID DEADLINES

Institution	Financial Aid Application Required	Financial Aid Application Deadline	Separate Scholarship Application Required?	Scholarship Application Deadline	Is admission application required before aid can be determined?	When are students notified of awards?
Boise State University	FAFSA	February 15 for priority consideration	No	February 15	Yes	Mid March
College of Southern Idaho	FAFSA	March 1 for priority consideration	Yes	March 1 for priority consideration	Yes	Beginning June 1
College of Western Idaho	FAFSA*	March 1 for priority consideration	Yes	Please visit <a href="http://www.cwidaho.cc">www.cwidaho.cc</a>	Yes	Beginning late March
Eastern Idaho Technical College	FAFSA	June 1 for priority consideration	Yes	March 1	Yes	Scholarships: Mid April Financial Aid: June
Idaho State University	FAFSA	March 1 for priority consideration	Yes	February 15	Yes	Late March
Lewis-Clark State College	FAFSA	March 1 for priority consideration	Yes	March 1	Yes	Early April
North Idaho College	FAFSA	March 15	Yes	March 15 for priority consideration	Yes	Late Spring
University of Idaho	FAFSA	February 15 for priority consideration	No	February 15	Yes	Vandal Friday, beginning late March
BYU - Idaho	FAFSA	3 months prior to date of attendance	No	February 15	Yes	Beginning April 1
The College of Idaho	FAFSA	February 15 for priority consideration	Yes	March 1	Yes	Beginning December 1
Northwest Nazarene University	NNU and FAFSA	February 15 for priority consideration	No	February 15 for priority consideration	Yes	Beginning March 1
Brown Mackie College-Boise	FAFSA	March 1 for priority consideration	No	March 1	Yes	Upon Approval
Stevens Henager College	FAFSA	Open	Yes	April 1 for priority consideration	Yes	Upon Arrival

\*see statement on page 12.



# WORK & PLAY

ARE THE SAME THING, WHEN YOU'RE DOING WHAT YOU LOVE TO DO!

**Use the Career Information System (eCIS)** to discover how your interests can help you prepare for a great life beyond school. eCIS access is available through most Idaho high schools. You can use it at school or anywhere else with Internet access. It has volumes of information to help you make informed decisions. eCIS helps spark your imagination and helps you map out a plan for the future you'll love!

## **Use eCIS at school or at home to...**

- Learn about occupations
- Research colleges and technical schools
- Understand education and training options
- Find scholarships and financial aid
- Prepare for the job hunt
- Create a resume

## **Also in eCIS...**

- Answers to questions about the financial aid application process
- Advice on choosing a school
- Suggestions to help you find, interview for, and keep a job
- "My CIS Portfolio": save your favorite information, establish a career plan and a year-by-year education plan, or generate a customized resume displaying your own education, work history, skills, and assets



Log on to eCIS at [www.idahocis.org](http://www.idahocis.org)

(See your school counselor for a user name and password.)

# IDAHO COLLEGES AT A GLANCE

Institution	Location & Phone Number	Type of School	Minimum Course Length & Degree	Maximum Course Length & Degree	Technical Training	Entrance Test Required	Other Application Materials Required
<b>Boise State University</b>	Boise (208) 426-1156 (800) 824-7017, #1	4-year university, graduate school	2-year Associate Degree	4-year Baccalaureate, Master's, Doctorate	No	ACT or SAT	High school transcript or GED
<b>College of Southern Idaho</b>	Twin Falls (208) 733-9554 (800) 680-0274	Community College and Professional-Technical School	9-month Post Secondary Technical Certificate	2-year Associate Degree	Yes	COMPASS, ACT or CLEP	High school transcript or GED
<b>College of Western Idaho</b>	Nampa and Boise 208-562-3000	Community College and Professional-Technical College	15-week Postsecondary Technical Certificate	2-year Associate Degree	Yes	COMPASS or ACT for placement	High school transcript or GED
<b>Eastern Idaho Technical College</b>	Idaho Falls (208) 524-3000 ext 3371 (800) 662-0261	Professional-Technical College	6-week Postsecondary Technical Certificate	2-year Associate of Applied Science	Yes	COMPASS, SAT or ACT	High school transcript or GED
<b>Idaho State University</b>	Pocatello (208) 282-2475 College of Technology (208) 282-2622	4-year university, graduate school and professional-technical	2-month Postsecondary Technical Certificate	4-year Baccalaureate, Master's, Doctorate	Yes	Academic: ACT or SAT; College of Tech.: COMPASS	High school transcript or GED, ACT, or SAT
<b>Lewis-Clark State College</b>	Lewiston (208) 792-LCSC (800) 933-LCSC	4-year baccalaureate college and professional-technical	9-month Professional-Technical Certificate	4-year Baccalaureate	Yes	COMPASS, ACT or SAT	High school transcript or GED
<b>North Idaho College</b>	Coeur d'Alene (208) 769-3311	Community College and Professional-Technical School	9-month Professional-Technical Certificate	2-year Associate Degree	Yes	COMPASS, ACT or SAT	High school transcript or GED
<b>University of Idaho</b>	Moscow (208) 885-6163 1-888-884-3246	4-year university, graduate school and law school	4-year Baccalaureate	4-year Baccalaureate, Master's, Doctorate, Juris Doctorate	No	ACT or SAT	High school transcript or GED
<b>BYU-Idaho</b>	Rexburg (208) 496-1036	4-year private university	2-year Associate Degree	4-year Baccalaureate	Yes	ACT or SAT	High school transcript, essay and interview
<b>The College of Idaho</b>	Caldwell (208) 459-5305 (800) 224-3246	4-year private liberal arts college	4-year Baccalaureate	4-year Baccalaureate	No	ACT or SAT	High school transcript or GED, essay & letter of recommendation
<b>Northwest Nazarene University</b>	Nampa (208) 467-8000 (877) 668-4968	4-year Christian liberal arts university	4-year Baccalaureate	4-year Baccalaureate, Master's	No	ACT or SAT	High school transcript or GED
<b>New Saint Andrews College</b>	Moscow (208) 882-1566	4-year Christian liberal arts college	2-year Associate Degree	4-year Baccalaureate, Master's	No	ACT or SAT	High school transcript or GED, essay & letters of recommendation
<b>Brown Mackie College</b>	Boise 208-321-8800	Private/For-Profit/Post-secondary education	1-year	4-year	Yes	COMPASS	High school transcript or GED
<b>Stevens-Henager College</b>	(208) 283-5134 (800) 501-5254	Private/For-Profit/Post-Secondary Education	2-year Associate	4-year Baccalaureate, Masters	Yes	No	High school transcript or GED


ACT: American College Test, ASSET Test: American College Test Basic Skills Assessment, CLEP: College Level Equivalency Program,  
 COMPASS: Computerized Adaptive Placement Assessment and Support System, CPT: Computerized Placement Test, FAFSA: Free Application for Federal Student Aid,  
 SAT: Scholastic Assessment Test

Application Fee	Enrollment Deadline	Tuition & Fees for 9-Month School Year*	9-Month Room & Board	Application Used for Financial Aid	FAFSA Code Number	Scholarship Application Deadline	Advanced Placement CLEP	Total Enrollment	ROTC Reserve Officer Training
\$50	App. deadline Fall: June 30 Spring: Nov. 15	Resident: \$4,864 Non-resident: \$13,868	\$4,605** to \$6,832**	FAFSA	001616	February 15	AP Yes CLEP Yes	19,677	Yes
\$10 fee for paper application beginning fall 2010. Online application free.	2 weeks after semester begins	Resident: \$2,400 Non-resident: \$6,720	Average \$3,980	Admission App. and FAFSA	001619	March 1	AP Yes CLEP Yes	7,491	No
\$25	2 weeks after semester begins	Resident: \$2,865 Non-resident: \$7,200	Not Available on Campus	FAFSA	E01695	*Please visit <a href="http://www.cwidaho.cc">www.cwidaho.cc</a>	AP Yes CLEP Yes	Estimated: 3,500	No
\$10	5 days after classes begin	Resident: \$1,750 Non-resident: \$6,414	Not Available on Campus	FAFSA	011133	March 1	AP Yes CLEP Yes	1,307	No
\$40	Fall: Aug. 1 Spring: Dec. 1	Resident: \$4,968 Non-resident: \$14,770	Average \$5,476**	FAFSA	001620	February 15	AP Yes CLEP Yes	13,208	Yes
\$35	5 days after classes begin	\$4,596	Average \$6,650	FAFSA	001621	March 1	AP Yes CLEP Yes	3,900	Yes
\$25	First day of session (priority deadline)	\$2,514 in-county resident \$7,066 Non-resident	\$5,750	FAFSA	001623	March 15	AP Yes CLEP Yes	4,856	Yes
\$50	2 weeks after semester begins	Resident: \$4,932 Non-resident: \$15,012; WUE: \$7,398	\$6,061** to \$8,958**	Admission App. and FAFSA	001626	February 15	AP Yes CLEP Yes	11,739	Yes
\$35	Feb. 1	LDS: \$3,280 Non-LDS: \$6560	Average \$4,550**	FAFSA	001625	February 15	AP Yes CLEP Yes	13,000	Yes
	5 days after classes begin	\$20,070	\$6,950	FAFSA	001617	Priority date of February 15	AP Yes CLEP No	925	Yes
\$25	App. Deadline Aug. 8 -Fall Dec. 15 -Spring	\$21,930	\$5,830	NNU and FAFSA	001624	Priority date of February 15	AP Yes CLEP Yes	1,944	Yes
\$40	First day of session	\$9,200	N/A	Admission App.	N/A	February 15	N/A	200 (max)	No
None	3 days after classes begin	\$9,540	\$5,574-\$8,274	FAFSA	E01596	March 1	N/A	425	No
\$75	Continuous	\$14,560	non-applicable	FAFSA	003674	Priority date of April 1	No	758	No

\* Tuition and fees are subject to change. Check with admissions office for current tuition and fees.

\*\*Cost varies depending on accommodations and meal plan.





# DEGREE GRANTING INSTITUTIONS

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## IDAHO 2009-2010

### STATE SPONSORED COLLEGES AND UNIVERSITIES

Boise State University  
College of Southern Idaho  
College of Western Idaho  
Eastern Idaho Technical College  
Idaho State University  
Lewis Clark State College  
North Idaho College  
University of Idaho

### OTHER DEGREE GRANTING INSTITUTIONS IN IDAHO

Alliant International University  
Amridge University  
Apollo College  
Brown Mackie College  
BYU-Idaho  
The College of Idaho  
Concordia University  
George Fox University  
ITT Technical College  
Layne Community College  
Lesley University  
New Saint Andrews College  
Northwest Nazarene University  
Oklahoma Baptist University  
Stevens-Henager College  
Treasure Valley Community College  
University of Oklahoma  
University of Phoenix  
Webster University

Approval of credit transfer and degree granting authority is under the governance of the State Board of Education. Credit transferability should be verified by the student prior to enrolling or transferring between institutions.

If you have questions about a particular institution, please contact that institution, or call the Office of the State Board of Education (208)334-2270.



# BOARD OF EDUCATION/ BOARD OF REGENTS

The Idaho State Board of Education/ Board of Regents of the University of Idaho has constitutional general supervision, governance, and control of all state educational institutions, public school systems, including public community colleges per Idaho Code 33-101. Idaho State-Sponsored Public Colleges and Universities (Boise State University, College of Southern Idaho, College of Western Idaho, Eastern Idaho Technical College, Idaho State University, Lewis-Clark State College, North Idaho College, and University of Idaho) are governed by the Idaho State Board of Education, supported by the Idaho legislature, and are regionally accredited institutions. Additionally, students have the ability to transfer credits from one Idaho

State-Sponsored Public College or University to another as well as to most other regionally accredited institutions.

Idaho-based Private Colleges and Universities (Brigham Young University-Idaho, Northwest Nazarene University, and The College of Idaho) are regionally accredited and, though not governed by the Idaho State Board of Education, have a long history of providing quality education in Idaho.

Idaho also has a number of other educational institutions both for-profit and not for-profit that provide educational opportunities to Idahoans. Some of these institutions are also included in this booklet. Since the

Idaho State Board of Education does not have governing authority over these institutions, the inclusion of these schools in this publication does not constitute an endorsement from the Idaho State Board of Education. For-profit degree-granting institutions registered in Idaho are granted permission to operate in Idaho pursuant to Idaho Code 33-2402 and 33-2403 and Administrative Rule 08.01.11. However, the Idaho State Board of Education has no direct oversight regarding transferability of credits, course offerings, or course content that for-profit degree-granting institutions offer.



# BOISE STATE UNIVERSITY

## BOISE

Opportunity is what sets Boise State apart. As a student, you'll quickly discover that creating opportunities for you is our top priority. The more the better, we think. Opportunity guarantees your success, whether it's in the classroom in the lab or on the playing field and provides you with a university experience like no other.

Faculty/student ratio .....	1/19
Average Class Size .....	28
Total Enrollment .....	19,667
Majors .....	191

## \$ COST

Below are the estimated costs for a full-time undergraduate student.

### 2009-2010 Academic Year

Fees* .....	\$4,864
Room & board* .....	\$6,832
Books* .....	\$1,168
Total .....	\$12,864
Nonresidents add tuition of .....	\$9,004

All fees subject to change.

\*Estimated

## ? INFO

### Address

Boise State Admissions  
1910 University Drive  
Boise, Idaho 83725-1330  
E-mail: [bsuinfo@boisestate.edu](mailto:bsuinfo@boisestate.edu)  
(208) 426-1156  
1-800-824-7017 #1

### Web Address

[www.boisestate.edu](http://www.boisestate.edu)



## ACADEMIC INFORMATION

Actions speak louder than words at Boise State, where academic excellence in over 190 fields of interest is supported and rewarded.

- Advising and Academic Enhancement supports undergraduate students and provides tutoring and academic advising for undecided students.
- Student involvement in research is one of the hallmarks of Boise State. The Annual Undergraduate Research and Scholarship Conference provides students an opportunity to share their research projects and be recognized for exceptional work.
- Honors College offers talented, highly motivated students the personalized attention of a small liberal arts school while drawing upon the resources of a larger university.
- Center for Teaching and Learning is a high-tech facility in the nucleus of a university culture that values teaching and learning.
- "Finish in Four" guarantees that students who follow a planned course of study can complete their degree in four years.

Boise State students have a record of success on and off the blue turf:

- College of Engineering students celebrated a second-place overall win in the 2009 SAE Aero Design West competition held in Van Nuys, CA.
- Construction management students placed third in the Risk Management problem category at the Associated Schools of Construction (ASC) Inter-Scholastic Regional Competition and Conference held in Reno, NV.
- Harvey Neef Maneline Dancers took first place in the hip hop division at the USA National Collegiate Cheer and Dance Competition held in Anaheim, CA.
- Speech and Debate Team finished in second place in overall sweepstakes at the Pi Kappa Delta National Tournament.

## OPPORTUNITIES FOR STUDENTS

Our location in Idaho's capital city and center for business, arts, education and technology creates an abundance of opportunities for Boise State students.

- Over 1,300 Boise State students participate in internships each year, such as designing and implementing a program with the American Red Cross for responding and preparing for disasters.
- More than 2,000 Boise State students contributed nearly 52,000 public service hours to Treasure Valley non-profit agencies. Engineering students partnered with Living Independence Network Corporation (LINC) to create adaptive devices for people with disabilities.

## CAMPUS LIFE

Students from all 50 US states plus 60 countries share and participate in a rich environment where diversity is celebrated. The 67,000 square foot addition to our newly remodeled Student Union Building is a vibrant center for campus life, just minutes away from Bronco Stadium, Taco Bell Arena, the Student Recreation Center, and University Housing.

## CAMPUS CLUBS/ ORGANIZATIONS

There is always something to do in over 200 clubs and organizations at Boise state, including:

- Academic clubs
- Student government
- Professional organizations
- Political and social action groups
- Intramural sports teams
- Religious organizations





## CULTURAL EVENTS AND ENTERTAINMENT

Whether you prefer sports, live concerts, movie-going or a march for human rights, there are activities to appeal to every taste. And you'll enjoy it all while living in Boise – named in the top ten cities of the "Best Places to Live for 2009," according to U.S. News. Just across the river from campus, you'll find the Boise Art Museum, Ballet Idaho, Basque Museum and Cultural Center, Black History Museum, and other great venues. For pure entertainment, check out Rhodes Skate Park, Live After Five, Capital City Farmer's Market or shop at Boise Towne Square.

## SPORTS AND RECREATION

NCAA Division 1-A, Western Athletic Conference (WAC). Seven men's sports and 10 women's sports.

**Facilities:** The Stueckle Sky Center opened in August of 2008 as one of the premier entertainment and sporting venues in the West. The 90,000 square foot Student Recreation Center features basketball and racquetball courts, exercise and weight rooms, a multipurpose gym, indoor running track, and one of the largest collegiate climbing walls in the United States. A new Aquatics Complex will open in 2010.

Outdoor opportunities such as alpine skiing, mountain biking, 25 miles of hiking and biking trails on the Boise River Greenbelt, and whitewater rafting are within 30 minutes of campus.

Off-campus, you can cheer on Boise's many professional athletic teams, including Boise Hawks baseball, Idaho Steelheads ice hockey, Idaho Stampede basketball, and Boise Burn arena football.

## STUDENT SERVICES

- Health, Wellness and Counseling Services
- 15 free computer labs with wireless access, plus free laptop check-out in the Student Union building

- The Career Center assists students in finding employment while in college and after graduation
- Disability Services
- Bookstore and Bronco Shop
- 24-hour campus security

## ADMISSION REQUIREMENTS

Freshman admission is based on an index that uses GPA and ACT/SAT scores. The index gives more weight to high school grades than test scores. Students must complete the Idaho Admission Core classes for general admission. Plan to apply early in your senior year.

## PROSPECTIVE STUDENTS MUST SUBMIT

- Admission application by June 30, 2010
- \$50 application fee
- Official high school transcript
- ACT or SAT test scores

## FINANCIAL AID

Boise State distributes more than \$80 million annually in financial aid and participates in all federal and state aid programs, including grants, loans and college work study.

- Merit: Scholarships are based on scholastic achievement and involvement. Admission application materials and the Supplemental Scholarship Application must be received by February 15, 2010 to be considered.
- Performance Scholarships available for art, music, theatre and athletics (audition required).
- Need-based: Students must file the Free Application for Federal Student Aid (FAFSA). February 15, 2010 is the priority deadline.

## HOUSING

- Residential colleges create a bridge between living and learning. Students with similar academic interests and goals are joined by faculty-in-residence.
- A brand new dining facility called The Boise River Café opened in 2009.
- Rooms include free Internet and phone access, air conditioning and cable television. Single and double rooms are available as well as a variety of floor plans.

## CAMPUS VISIT OPPORTUNITIES

**Discover Boise State:**

October 10

January 16

March 6

**Fabulous Fridays:**

April 2

April 9

April 16

Visit the Boise State campus anytime during the year! To learn more about campus visitation events see: <http://admissions.boisestate.edu/>

# COLLEGE OF SOUTHERN IDAHO

## TWIN FALLS

The College of Southern Idaho (CSI) is a two-year community college offering a broad range of programs and services in a supportive learning climate. Our spacious 300-acre campus is located in Twin Falls (population 40,000). Since opening in 1965, CSI's enrollment has grown to more than 7,000 students. CSI is an ideal choice for students who seek a first-class education in a caring environment where students are treated as people not numbers. Amid rising college costs, CSI offers an affordable option.

Faculty/student ratio .....	1/19
Average Class Size (Academic) .....	21
Average Class Size (Technical) .....	13
Total Enrollment.....	7,118
Majors .....	120

### \$ COST

Below are the estimated costs for a full-time undergraduate student. Personal and transportation expenses will vary depending on circumstances.

#### 2009-2010 Academic Year

	Semester	Year
Resident .....	\$1,200	\$2,400
Room & board* .....	\$2,110	\$4,220
Books & supplies** .....	\$495	\$990
Total .....	\$3,805	\$7,610
Out of District .....	\$1,700	\$3,400
(Idaho resident w/resident status outside of a community college district. Out of district tuition is paid by your county once you complete the proper paperwork-this may vary from county to county.		
Non-resident tuition .....	\$3,360	\$6,720
Part time fees \$100 per credit up to 12 credits.		

\*Double room, 150 meal plan

\*\*Estimated

### ? INFO

#### Phone

(208) 732-6221  
1-800-6800-CSI (in Idaho & Nevada)  
TDD (208) 734-9929  
(for the hearing impaired)

#### Write

Graydon A. Stanley - Dean of Students  
College of Southern Idaho  
315 Falls Ave • PO Box 1238  
Twin Falls, Idaho 83303  
E-Mail: [info@csi.edu](mailto:info@csi.edu)

#### Web Address

<http://www.csi.edu>



## ACADEMIC INFORMATION

The College of Southern Idaho (CSI) awards associate degrees in Arts, Science, and Engineering in more than 75 academic majors designed for transfer to four-year institutions. CSI also offers training in 45 technical programs that lead to a one-year Technical Certificate or a two-year Associate of Applied Science degree.

## OPPORTUNITIES FOR STUDENTS

**Transfer Credits:** An Associate degree from CSI fulfills the general education requirements at Idaho's public four-year institutions. CSI credits are widely accepted by private and out-of-state institutions, too.

**Honors Program:** Accomplished students can enhance their education through participation in various seminars, conferences, projects, and field trips.

**Advanced Placement & CLEP:** Contact Admissions about advanced placement and college credit through challenge tests.

## TECHNICAL PROGRAMS

- State, regional, and national award-winning programs
- Well-equipped labs with the latest technology
- All programs emphasize on-the-job training

## CAMPUS LIFE

Dances, movie nights, and coffee hours are scheduled each month, along with a sampling of specialty events including ski days, bowling, comedy nights, guest lecturers, and world-class entertainers.

## CAMPUS CLUBS/ ORGANIZATIONS

- More than 60 student organizations; many with national affiliation
- Clubs participate in regional and national competitions

- Educational and professional organizations
- Cultural, service & social clubs
- Religious groups
- Opportunities for international travel

## CULTURAL EVENTS AND ENTERTAINMENT

- Arts on Tour Series
- Diversity Week
- Faulkner Planetarium
- Homecoming Week
- Herrett Center for Arts & Science
- Snake River Honors Symposium

## SPORTS AND RECREATION

- NIRA: Men/women's rodeo. 2001, 2002 NIRA men's rodeo national champions
- NJCAA: Men/women's basketball, men's baseball, and women's volleyball and softball
- 1993-1998, 2001-NJCAA women's volleyball national champions

Intramurals: Broad range of individual and team sports.

Outdoor Program: Climbing, hiking, kayaking, rafting, skiing, scuba, and more.

## STUDENT SERVICES

- College developmental courses to enhance English, reading, math, spelling, vocabulary, and study skills
- Career, educational, and personal counseling
- Child Care Center
- Educational advising for degree and non-degree seeking students
- Student Health Center
- Veterans and Multi Cultural Student Services
- Services Disability Services
- Off-campus job referrals
- 24-hour campus security





## ADMISSION REQUIREMENTS

CSI is an open-door, equal-opportunity institution and welcomes any student who can benefit from our educational offerings. We set no deadline for general admission (exceptions noted below) and place no limits on the number of students admitted.

## PROSPECTIVE STUDENTS MUST SUBMIT

- Application for admission
- Official final high school transcript or GED
- CSI COMPASS or ACT placement exam scores (previous college transcripts if applicable)
- Additional testing and/or application requirements for some programs

## APPLICATION DEADLINES

- Registered Nursing: Feb. 15 & Aug. 15
- Practical Nursing: Feb. 15 & Oct. 15
- Surgical Technology: May 15
- Dental Assisting: June 1
- Radiologic Technology: June 1
- Surgical First Assisting: Aug. 1
- Medical Assisting: Aug. 1
- Paramedic: Oct. 1
- Emergency Medical Technology: 7 days prior to the start of each semester

## FINANCIAL AID

CSI participates in all federal and state financial aid programs providing grants, loans, and college work study for students.

- Submit the FAFSA and apply for admission to CSI
- CSI awards nearly \$1,000,000 annually in scholarships
- March 1 - Scholarship application priority deadline

The CSI Foundation matches Idaho's \$250/semester "Promise B" scholarships. Idaho students who had a high school 3.0 cumulative GPA or higher or who score at least 20 on the ACT, and who maintain at least a 2.5 GPA get the matching funds each semester at CSI.



## TYPES OF AWARDS

Most scholarships are awarded on scholastic merit; however, some are need based.

- General Scholarships: Based on GPA, major field, leadership
- Fine Arts: Recognizes talent in art/photography, music, theater/speech. Auditions in February
- Honors Fellowships: For qualifying Honors students
- Athletics: Qualifications are set by the coaching staff of each intercollegiate sport
- Promise B Scholarship: 100% match by CSI

## HOUSING

- Eagle Residence Hall houses 118 men and 128 women in separate wings
- A \$100 security deposit is required to reserve a room
- Dorm computer lab includes free e-mail and Internet access
- Apply early to secure on-campus housing
- Off-campus housing referrals in Student Activities Office

## CAMPUS VISITS

A visit to CSI's campus will offer you the opportunity to experience CSI first-hand! Tour the college, observe classes, meet students and faculty, and attend athletic or social events. Contact the Student Activities Office at least a week prior to arrival.



# COLLEGE OF WESTERN IDAHO

## NAMPA

The College of Western Idaho (CWI) is bringing expanded educational opportunities to the residents of the Treasure Valley. As Idaho's newest community college, we celebrated our premier semester in January 2009 with 1200 students attending. CWI offers a range of academic courses leading to an Associate Degree or pre-baccalaureate studies. We offer programs that prepare you to transfer to a four-year college or university to complete a baccalaureate degree. At Idaho public universities, your Associate degree will satisfy your "general education requirements."

CWI also serves as the Idaho State Board of Education designated provider of Professional Technical Education in Southwest Idaho. The Larry Selland College (formerly of BSU) programs have transitioned to the College of Western Idaho. We are the Idaho community college serving the needs of Southwest Idaho for Adult Basic Education, Workforce Development, Professional Technical Education, Liberal Arts and Transfer degrees, and community interest and enrichment opportunities!

\*The College of Western Idaho delivers college credit instruction, certificates and degrees through its memorandum of understanding with the College of Southern Idaho (CSI). CSI is accredited through the Northwest Commission on Colleges and Universities (NWCCU). Credits, certificates and degrees earned at CWI appear on CSI transcripts and are transferable to four-year institutions, subject to the specific policies of those institutions.

Total Enrollment.....3,500  
students estimated for Fall Semester 2009

## **\$** COST

Below are the estimated costs for a full-time undergraduate student. Personal and transportation expenses will vary depending on circumstances.

### 2009-2010 Academic Year

	Semester	Year
Resident .....	\$1,428.....	\$2,865
Books & supplies** .....	\$350 .....	\$700
Total .....	\$1,778 .....	\$3,556
Non-resident tuition .....	\$3,600 .....	\$7,200
Part time fees \$119/credit hour (1-11 credits)		

\*\*Estimated



## ? INFO

### Phone

208-562-3000  
FAX: 1-888-562-3216

### Write

One Stop Student Services Center  
The College of Western Idaho  
5500 East University Way  
Nampa, Idaho 83687  
E-Mail: [onestop@cwidaho.cc](mailto:onestop@cwidaho.cc)

### In-Person

One Stop Student Services Center  
Nampa Campus:  
5500 East University Dr.  
Nampa, Idaho 83687

Canyon County Center  
2407 Caldwell Blvd  
Nampa, Idaho 83651

Boise Campus  
1360 South Eagle Flight Way  
Boise, Idaho 83709

### Web Address

<http://www.cwidaho.cc>

*With so many choices, CWI allows you to start your college education without traveling too far from home. We offer day, evening, and online classes.*

## ACADEMIC INFORMATION

The College of Western Idaho – Idaho's newest community college – is ready to serve the educational needs of Southwest Idaho. Our mission is to provide access to educational opportunities to all who desire to benefit from our programs and opportunities; this means YOU! As a comprehensive community college our class offerings and programs will open exciting educational opportunities for you; including certificates, associate degrees, or transfer programs.

## TRANSFER

Enrolling at CWI is an affordable path preparing you to continue for a Bachelor's degree. Our Associate degree programs meet core requirements allowing for easy transfer to four-year colleges and universities. Your degree will include lower division courses in your major interest area. Majors available include Biology, Communication, Elementary Education, Psychology, Nursing, and many more. For a complete list visit: <http://www.cwidaho.cc/programs-and-degrees/catalog-and-class-schedule.php/>

## PROFESSIONAL-TECHNICAL EDUCATION:

In the Fall 2009, the Larry Selland College (formerly BSU) will find its new home at CWI. Over 30 well-known certificates and degree programs can transition you right into the workforce. The Professional-Technical programs range from four to twenty-four months providing you a fast-track from a student to an employee.

## CAMPUS LIFE

Located in the Treasure Valley, you will discover endless fun and enrichment outside the classroom while attending CWI. From outdoor to culturally enriching activities, the valley holds no bounds for enhancing your college experience.



## CAMPUS CLUBS & ORGANIZATIONS

Motivated students who choose CWI have a unique opportunity to become leaders of student clubs, organizations, and student government. Whether your interests lie in culture or service clubs, with political or recreational organizations, you will help shape student involvement at CWI!

## STUDENT SERVICES

At CWI you will find our multiple location One Stop Services Centers allow you to accomplish necessary tasks without running to different offices all over campus:

- Admission
- Financial Aid
- Advising
- Registration
- Student Financials

The focus at CWI is student driven, something you can feel the moment you walk through the door.

## PROGRAM AND DEGREE OFFERINGS

With over 75 certificate and degree programs, CWI has something to offer you. Our lower division academic courses allow you to complete your general education requirements, and begin the courses in your chosen major designed to transfer to a 4-year college or university. In addition, we offer numerous technical programs that will allow you to enter the workplace with the skills you need to be successful. Some of our most popular programs include Culinary Arts, Criminal Justice, Elementary Education, Nursing, Information Technology, and Welding.

## FACULTY AND STAFF

A feature you will not find at any other school is our unique faculty and staff. All instructors and staff members have come to CWI because they are excited about the new community college and its mission; they want to be a part of the success CWI students will experience. Our faculty are not just educated in their

fields, but also master teachers. You will feel the support and dedication from everyone at CWI while you pursue your educational goals.

## LOCATIONS

CWI is growing! We serve Idaho's Treasure Valley, which means you can choose the location near you for your classes:

- \*Nampa Campus at 5500 E University Way
- \*Boise Campus at the Black Eagle Business Park
- \*Canyon County Center on the Nampa-Caldwell Blvd.
- \*Ada County Center at 1464 University Drive

With so many choices, CWI allows you to start your college education without traveling too far from home. We offer day, evening, and online classes.

## ACCREDITATION

The College of Western Idaho delivers college credit instruction, certificates and degrees through its memorandum of understanding with the College of Southern Idaho (CSI). CSI is accredited through The Northwest Commission on Colleges and Universities (NWCCU). Credits, certificates and degrees earned at CWI appear on CSI transcripts and are transferable to four year institutions, subject to the specific policies of those institutions.





# EASTERN IDAHO TECHNICAL COLLEGE

## IDAHO FALLS

Eastern Idaho Technical College (EITC) is a comprehensive technical college operated under the authority of the Idaho State Board for Professional-Technical Education. Pre-employment technical programs, and continuing education courses operate in response to the unmet needs of regional employers and the interests of the students. Anyone seeking an affordable education leading to a new technical occupation or wishing to improve skills related to existing employment will benefit from EITC services.

Faculty/student ratio..... 1/15  
Average Class Size..... 15  
Total Enrollment..... 1,307

### \$ COST

#### 2009-2010 Academic Year Idaho residents

Full-time fees are \$875 per semester.

Part-time fees are \$84 per credit hour.

#### Non-residents

Full-time fees are \$3,207 per semester. Part-time fees are \$168 per credit hour.

### ? INFO

#### Phone

(208) 524-3000 ext. 3371

1-800-662-0261

#### Write

Student Services

Eastern Idaho Technical College

1600 S 25th E

Idaho Falls ID 83404

E-Mail: [studentservices@my.eitc.edu](mailto:studentservices@my.eitc.edu)

#### Web Address

<http://www.eitc.edu>



## ACADEMIC INFORMATION

EITC offers a variety of Certificate and Associate of Applied Science degree options available to students.

## OPPORTUNITIES FOR STUDENTS

- Access to Faculty. EITC has a 15 to 1 student to teacher ratio
- Most programs include a supervised work or clinical experience
- Classes involve a combination of lecture and "hands-on" experiences
- Career placement services
- EITC Tutoring Center
- Personal and professional counseling through our Center for New Directions
- Students have access to high-speed wireless Internet
- Enhanced learning through classrooms equipped with SMART Technology

## PROGRAMS OF STUDY

Numerous options to explore in Business, Health Care, Trades and Industry, Fire Service, Environmental, and Community Education.

### Special Programs

- Regional Adult Learning Center
- Workforce Training & Community Education
- Fire Service Training
- Environmental Safety and Health
- Professional Truck Driver Training
- Radiation Safety

## BUSINESS, OFFICE AND TECHNOLOGY DIVISION

- Accounting Technologies
- Business Technologies
- Computer Networking Technologies
- Legal Technologies
- Marketing & Management
- Office Technologies
- Web Development Technologies

## HEALTH CARE TECHNOLOGY

- Dental Assisting
- Medical Assisting
- Medical Office Specialist
- Practical Nursing
- Registered Nursing
- Surgical Technology

## TRADES AND INDUSTRY

- Automotive Technology
- Diesel Technology
- Welding Technology

## CAMPUS LIFE

The EITC campus community is small, yet vibrant. Our size allows all interested students the opportunity to participate in activities. Students may interact at social events such as the fall and spring barbecues and dances; or they may participate in community service activities. Additionally, many recreational activities such as skiing, fishing, boating, and golfing are within minutes of the campus.



## CAMPUS CLUBS/ ORGANIZATIONS

- Registered Nursing Club
- BPA - Business Professionals of America
- Skills USA VICA
- DEX - Delta Epsilon Chi (Marketing)
- SIFE - Students in Free Enterprise
- Student Medical Assisting
- Student Senate

## HOUSING

On-campus housing is not available.

## ADMISSION REQUIREMENTS

Eastern Idaho Technical College typically accepts applicants who are high school graduates or the equivalent. Other applicants may be accepted based on a review and evaluation of their education, interests, aptitudes, and experiences.

Please see the individual program description in the EITC catalog to determine if additional requirements must be fulfilled. The following represent the standard

requirements of all programs. However, additional pre-admission procedures exist for some programs.

- Students who have completed all entrance requirements are accepted on a first-applied, first-considered basis
- Applicants are urged to begin the admission process early to ensure acceptance into a desired program

## PROSPECTIVE STUDENTS MUST SUBMIT

- Common Application
- \$10 non-refundable application fee
- Official high school transcript or GED test scores required where applicable
- Complete the COMPASS Placement Test, SAT or ACT. Achievement testing constitutes part of this assessment process

NOTE: To schedule an interview with an admissions counselor call (208) 524-3000 ext. 3371 or 1-800-662-0261.

## FINANCIAL AID

EITC offers a full range of financial aid for those who need help with expenses.

- FAFSA required
- Acceptance into a program of study also required
- Priority processing deadline for fall: June 1

## TYPES OF AWARDS

- Grants: Based on financial need
- Scholarships: Merit and/or financial need. (Deadline: March 1)
- Part-time work: Work experience in program of study
- Loans: Low interest and deferrable federal government guaranteed loans
- Agencies: Workforce Investment/Job Service, State Division of Vocational Rehabilitation, Veteran's Administration Benefits

## CAMPUS VISITS

EITC encourages students and/or parents to visit the campus to see all that EITC offers. Counselors and instructors are available for campus tours and to answer questions regarding full or part-time enrollment. Call (208) 524-3000 ext. 3337. Or e-mail [jason.meldrum@my.eitc.edu](mailto:jason.meldrum@my.eitc.edu)



# IDAHO STATE UNIVERSITY

## POCATELLO

Discover a school where you can enjoy meaningful relationships with faculty and friends, explore a variety of quality programs, and benefit from an academic reputation that reaches far beyond the Idaho border. Idaho State University (ISU) is a place that leads through innovation and creativity: a place where you always come first. Located in Pocatello, ISU is a welcoming community minutes away from some of the world's finest recreation areas. Discover your future at Idaho State University.

Faculty/student ratio .....	1/15
Average Class Size .....	17
Total Enrollment .....	14,500
Majors .....	287
Opportunities .....	Unlimited

### **\$** COST

Below are the estimated costs for a full-time, undergraduate student.

#### **2009-2010 Academic Year**

Tuition & Fees* .....	\$4,968
Room and board** .....	\$5,476
Books and supplies** .....	\$900
Total .....	\$11,344
Non-resident tuition .....	\$14,770

\*With proof of health insurance you may waive the insurance fee of \$647 per semester.

\*\*Estimated

### **?** INFO

#### **Phone**

(208) 282-2475 (Academic)  
(208) 282-4511 (FAX)  
(208) 282-2622 (College of Technology)

#### **Write**

Office of Admissions  
Idaho State University  
921 South 8th Avenue, STOP 8270  
Pocatello, Idaho 83209-8270  
E-Mail: [info@isu.edu](mailto:info@isu.edu)

#### **Web Address**

<http://www.isu.edu>  
Apply online: [apply.isu.edu](http://apply.isu.edu)

## ACADEMIC OPPORTUNITIES

At ISU you'll discover stimulating ideas and new ways of thinking as you are mentored by distinguished faculty and staff who are passionate about your success. You'll become part of a vibrant institution rich in tradition and spirit, where you can explore academic opportunities through 287 degrees and certificate programs across seven different colleges including: Arts and Science, Business, Education, Engineering, Health Professions, Pharmacy, and Technology.

Additional academic opportunities include:

#### **Early College (Concurrent Enrollment and Tech Prep):**

Why wait to benefit from an ISU education? Concurrent Enrollment and Tech Prep are both ways you can start earning Idaho State University credit while in high school. For more information contact us at (208) 282-6067 for Early College academic classes and (208) 282-4663 for Tech Prep classes.

**Honors Program:** The University Honors Program can immerse you into a world of discovery, as you are welcomed into a small research team composed of both faculty and classmates. In this environment, professors become mentors and classmates become friends and colleagues. Imagine graduating with the only Honors Bachelor's degree in Idaho, as you emerge as a scholar forever changed by your experience.

**ISU Academic Outreach Sites:** Access the benefits of an ISU experience throughout Idaho at our state-of-the-art facilities at University Place in Idaho Falls (see page 34), and our Boise and Twin Falls outreach centers.

- ISU at University Place in Idaho Falls offers Associate, Bachelor, Master's and Doctorate degrees. For more information see page 34
- ISU in Boise offers professional coursework in one associate, four baccalaureate, and nine graduate programs, mostly in the Health Professions. For more information contact (208) 373-1700
- Four ISU Baccalaureate, four Master's, and one Doctorate degrees are available in Twin Falls. For more information contact (208) 763-2101

**C.L.A.S.S. and First Year Seminar (FYS):** FYS introduces students to the vital components of university life and helps them achieve their academic and personal goals. Students in FYS learn how to meet the expectations of college, become a part of the ISU community by making connections with students, staff, and faculty members alike, and are empowered to make decisions that prepare them for the rest of their lives.

## CAMPUS LIFE

ISU provides an endless variety of excellent extracurricular opportunities for you to get the most out of your college experience. Whether you participate in student organizations and clubs, student government,



study abroad, national student exchange, sports or any other of the numerous activities on campus, you're guaranteed an exceptional experience.

#### **Clubs and Organizations**

There are over 150 student organizations on the ISU campus including:

- Social clubs
- Professional organizations
- Service clubs
- Ethnic organizations
- Religious clubs and organizations
- Athletic and Intramural clubs

#### **Sports and Recreation**

- NCAA Division 1 Big Sky Conference. Men's sports: football, basketball, cross-country, tennis, indoor & outdoor track & field. Women's sports: basketball, cross-country, golf, tennis, indoor & outdoor track & field, soccer, volleyball, and softball
- Several club sports including baseball, men's/women's rugby, dance, rodeo, plus many more
- ISU has one of the first and finest outdoor programs on a university campus in the U.S.
- The Wilderness Rental Center provides all types of outdoor equipment to students for a reasonable price
- Reed Gym houses one of the largest indoor climbing walls on a college campus, along with a swimming pool, indoor tennis courts, weight rooms, basketball courts, and more
- Minutes away from skiing, hiking, fishing, camping, and mountain biking

#### **Student Services**

Numerous services are available for students, some of which include:

- Career Counseling
- Student Health Center





# Idaho State UNIVERSITY

- Free Tutoring
- Academic Skills Center, offering assistance in math, English, study skills and reading
- Academic Advising
- On-site child care facility

## HOUSING

Living on campus you'll have opportunities for involvement, academic support, and social interactions that can lead to a unique and memorable college experience. ISU Housing provides both apartments and residence hall accommodations. Many amenities are also available within housing, including free cable, high-speed Internet access, computer labs, entertainment rooms, and a snack bar for late night studying. By living on campus, you will become part of an emerging community that is as energetic and diverse as the individuals who comprise it.

## ADMISSION REQUIREMENTS

To be considered for admission to Idaho State University you must meet high school core subject requirements established by the Idaho State Board of Education. Students not meeting these requirements may be considered for provisional admission based on a predicted ISU grade point average, derived from a

combination of college core subject grade point average and ACT or SAT scores. Students not meeting provisional admission may petition the Admission Committee for consideration. Students are encouraged to submit application materials early in their senior year.

### Prospective Students Must Submit

- Web Application (available at [apply.isu.edu](http://apply.isu.edu)) or hardcopy application
- \$40 application fee
- Official high school transcripts
- Official ACT or SAT scores

## FINANCIAL RESOURCES

Idaho State's low tuition makes for an exceptional education value. In addition, ISU has various need-based aid and merit scholarships to make attending college even more affordable. Financial aid and scholarship counselors are available to discuss options and assist with the application process.

### Types of Awards

- Need: Based on information provided on the Free Application for Federal Student Aid (FAFSA)
- Performance: Auditions required for athletics or the arts

- Merit: Students who submit the application materials by February 15 will be eligible for consideration for all academic scholarships. Awards are based on college core subject and high school grade-point averages, ACT or SAT scores, AP and honor classes, and activities which demonstrate leadership and talent.
- ISU will match the Idaho Promise B Scholarship

For more information regarding scholarships and financial aid, contact us at the Office of Financial Aid at (208) 282-2756 or Scholarship Office at (208) 282-3315.

## CAMPUS VISITS

The best way to discover ISU is to visit us. While on campus you can meet with faculty, sit in on a class, have a student ambassador show you the campus, meet with an admissions counselor, be an overnight guest in one of our residence halls, and take part in campus activities.

To arrange your personal visit, please call us in advance at (208) 282-2122.



# LEWIS-CLARK STATE COLLEGE

## LEWISTON

Students on the trail of a quality, highly personalized education complemented by a distinctive small college environment will want to explore Lewis-Clark State College (LCSC). LCSC employs dedicated full and part-time personnel committed to making the college an excellent and truly unique undergraduate institution. Located in Lewiston, the tree-lined campus blends traditional and modern structures. LCSC students have the opportunity to enjoy wilderness and recreation areas, many of which are just a few miles away.

In all regards, LCSC is a quality institution.

Faculty/student ratio.....	1/16
Average Class Size.....	25
Total Enrollment.....	3,900
Degrees.....	89

### \$ COST

Below are the estimated costs for a full-time student. Personal and transportation expenses will vary depending on circumstances.

#### 2009-2010 Academic Year

	Semester	Year
Fees .....	\$2,298	\$4,596
Room & board* .....	\$3,325	\$6,650
Books & supplies** .....	\$760	\$1,520
Total .....	\$6,383	\$12,766

Part-time fees: \$234 per credit

\*Rates will vary.

\*\*Estimated

### ? INFO

#### Phone

1-800-933-LCSC ext. 2378  
(208) 792-2378

#### Write

New Student Recruitment  
Lewis-Clark State College  
500 8th Avenue  
Lewiston, ID 83501  
E-Mail: [recruitment@lcsc.edu](mailto:recruitment@lcsc.edu)

#### Web Address

<http://www.lcsc.edu>  
<http://www.myspace.com/lewisclarkstate>

#### IM Us!

msn: [recruitment@lcsc.edu](mailto:recruitment@lcsc.edu)  
AOL: asklcsc



## ACADEMIC INFORMATION

Lewis-Clark State College is a state-supported institution governed by the Idaho State Board of Education. LCSC offers several degrees (Bachelor, Associate, certificate) in academic and professional-technical programs.

## DEDICATED FACULTY

- Student-to-teacher ratio is 1:16
- LCSC students benefit from the instruction of esteemed and highly qualified experts in a variety of disciplines

## ACCREDITATIONS

- College - Northwest Commission on Colleges and Universities
- Nursing program - Commission on Collegiate Nursing Education (CCNE) and Idaho State Board of Nursing
- Education program - National Council for Accreditation of Teacher Education
- Social Work program - National Council on Social Work Education
- Medical Assistant program - Commission on Accreditation of Allied Health Education Programs
- Select majors in the Business Division - International Assembly of Collegiate Business Education

## EXTENDED CAMPUS LOCATIONS

- Coeur d'Alene, Grangeville, and Orofino

## CAMPUS LIFE

At LCSC, students have a great opportunity to contribute to college and community life. Learning and growing experiences occur inside and outside the classroom.

## CAMPUS CLUBS/ ORGANIZATIONS

- Over 60 active clubs and organizations
- Associated Student Body
- Academic Clubs
- Professional Organizations
- Student newspaper - "The Pathfinder"
- Warrior Entertainment Board

For a complete list of clubs/organizations, check out [www.lcsc.edu/studentclubs](http://www.lcsc.edu/studentclubs).

## SPORTS AND RECREATION

- NAIA Division I Frontier Conference-Baseball (18 of 19) National Championship titles, women's volleyball, men's/women's basketball, tennis, cross-country, women's track and field, and golf
- All teams have gone to National Competition within the last five years
- LCSC has been the NAIA World Series host since the spring of 2000
- Over 40 Intramurals and recreational sports
- Mild winters and early springs provide year-round outdoor activities
- LC has an extensive outdoor recreation program allowing students to take advantage of the outdoor opportunities that surround Lewiston

## STUDENT SERVICES

The LCSC staff strives to make the most of the college experience. It is impossible to list all the services available to our students, but here are a few:

- Counseling (career and personal)
- Computer, Writing, Math, and Science labs





# Lewis-Clark STATE COLLEGE

*Connecting Learning to Life*

- Health Center
- Student Support Services (tutoring services)
- Disabilities Services

## ADMISSION REQUIREMENTS

Students interested in attending Lewis-Clark State College should contact the LCSC Office of Admission/Registrar for more information. [www.lcsc.edu/admissions](http://www.lcsc.edu/admissions)

## PROSPECTIVE STUDENTS MUST SUBMIT

- Admission Application
- \$35 non-refundable application fee
- Official high school transcript or GED test scores
- ACT or SAT test scores for academic students
- Compass test scores for professional-technical students
- Official college/university transcripts

## FINANCIAL AID

LCSC offers both merit-based scholarships and need-based aid.

Government agency aid opportunities include:

- Free Application for Federal Student Aid (FAFSA)
- Department of Veteran's Affairs
- Bureau of Indian Affairs



## TYPES OF AWARDS

To receive priority consideration for scholarship opportunities, students must complete the admissions process by **March 1st**:

- Need-based students must complete the FAFSA
- Merit-based scholarships are awarded on test score, and/ or curriculum
- Foundation Scholarship: GPA 3.5; \$1250/semester; renewable for 4 years
- Presidential Scholarship: GPA 3.5; \$500/semester; renewable for 4 years
- Provost Scholarship: GPA 3.0; \$250/semester; renewable for 2 years
- Freshman Scholarship: GPA 3.5; \$250/semester; Freshman year
- Counselor Leadership: GPA 3.0; \$250 to be used for the first year of enrollment. Nominations are provided by high school counselors
- Many more LCSC scholarships are available. Refer to the Financial Aid website at [www.lcsc.edu/financialaid](http://www.lcsc.edu/financialaid)

## HOUSING

Easy access to classes, campus activities, dining facilities and other services make it convenient to live on campus.

- Meet current LCSC students
- Attend campus events
- Co-ed housing is available at all four halls (College Place, Clearwater Hall, Clark Hall and Parrish House)
- Parrish House is designated for upperclassmen honor students
- Two suite style halls: Clearwater Hall and College Place

- Inexpensive laundry services
- Study areas and TV lounges
- On-campus housing is not mandatory for incoming freshman

Check out [www.lcsc.edu/reslife](http://www.lcsc.edu/reslife) for more information (includes application process).

## CAMPUS VISITS

LCSC invites students to visit the campus and experience college life.

- Tour campus with a current LCSC student
- Speak with an enrollment advisor
- Meet professors
- Dine with students at the Student Union Building

Call 1-800-933-5272 ext. 2378 to set up a campus visit (try to allow 2 weeks notice if possible).



# NORTH IDAHO COLLEGE

## COEUR D' ALENE

Come study on the shores of Lake Coeur d'Alene, a destination resort town filled with an abundance of recreational opportunities.

North Idaho College (NIC) is a comprehensive two-year community college providing both academic and professional-technical programs.

The Coeur d'Alene community offers the perfect mix of outdoor recreational opportunities with the conveniences of a major city (Spokane, Washington) located only 30 minutes away.

Faculty/student ratio .....	1/16
Average Class Size .....	18
Total Enrollment .....	4,856
Majors .....	70

### **\$** COST

Below are the estimated costs for a full-time student. Personal and transportation expenses will vary depending on circumstances.

#### 2009-2010 Academic Year

	Semester	Year
County resident .....	\$1,257	\$2,514
Room & board .....	\$2,875	\$5,750
Books & supplies .....	\$500	\$1,000
Total (in-state) .....	\$4,632	\$9,264
Out-of-state .....	\$3,533	\$7,066

Part-time fees: \$137 first credit/\$126 per credit for 2-8 credits.

### **?** INFO

#### Phone

(208) 769-3311

#### Write

Office of Admissions  
North Idaho College  
1000 West Garden Avenue  
Coeur d'Alene, ID 83814  
E-mail: [admit@nic.edu](mailto:admit@nic.edu)

#### Web Address

<http://www.nic.edu>



## ACADEMIC INFORMATION

NIC offers both an Associate of Arts and Associate of Science to provide a solid foundation of general core classes toward your Bachelor's degree.

NIC offers many certificate and Associate of Applied Science degrees to provide specialized training for your chosen career that may not require more than 10 months in school.

## TRANSFER PROGRAMS

NIC can fulfill the first half (100 and 200-level courses) of many different Bachelor degree programs. Choose from over 40 academic program areas or "majors."

Transferring credits is easy. An Associate of Science degree fulfills the general core requirements at all of Idaho's public four-year institutions. An Associate of Arts degree creates a smooth transition to most private and out-of-state institutions.

## PROFESSIONAL-TECHNICAL PROGRAMS

NIC provides specialized training in 36 professional-technical programs that lead to certificates or associate of applied science degrees. Many programs require or encourage internships as part of the program.

NIC Professional-Technical students can move into the workforce immediately with most students finding jobs before they graduate.

## CAMPUS LIFE

Academics and extracurricular activities go hand-in-hand at NIC. And there are no juniors and seniors here, so opportunities are wide open for all our students!

With a new residence hall, new Health Sciences Building, an active student government, and unlimited opportunities in clubs, intramural sports, and outdoor recreation, our students have the best of all worlds.

### A typical day at NIC?

1. Bike or rollerblade along the Centennial Trail
2. Breakfast
3. Attend classes
4. Take advantage of free tutoring
5. Cruise Lake Coeur d'Alene in a kayak or go snowboarding with the Friday Afternoon Club in the winter
6. Dinner
7. Study at beach

## CAMPUS ACTIVITIES/ ORGANIZATIONS

- Associated Students of North Idaho College (ASNIC): Get involved with student government and run for office
- Many clubs to choose from: academic, cultural, social, and religious
- The Sentinel: Join the staff of one of the nation's top collegiate newspapers
- Theater/Music: Perform in a drama or musical group

## CULTURAL EVENTS AND ENTERTAINMENT

NIC is the core of arts and entertainment for the Coeur d'Alene community. The campus boasts popular student- and community-sponsored events throughout the year.

- Comedians and school plays
- NIC Symphony Orchestra & Jazz groups
- Jazz and Concert Band
- Spokane Symphony





## SPORTS AND RECREATION

- Men's Varsity teams: basketball, soccer, golf and wrestling
- Women's Varsity teams: basketball, soccer, softball, golf and volleyball
- Outdoor Pursuits: school-sponsored rafting trips, ski club, cross country skiing, snowboarding, snowshoeing and backpacking. Rent equipment from NIC to create your own adventures
- Intramural Sports: student recreational leagues include basketball, disc golf, flag football, volleyball, softball, tennis, and more

## STUDENT SERVICES

- Advising Specialists
- Career Center
- College Skills Center (two hours of free peer tutoring per week per class)
- Health Services
- Counseling Services
- Disability Support Services
- Minority Student Advisor

## ADMISSION REQUIREMENTS

Our open-door admission policy makes students who have graduated from an accredited high school or have completed their GED eligible for admission to North Idaho College. Some programs have limited enrollment and/or selective admission processes.

## PROSPECTIVE STUDENTS MUST SUBMIT

- Application for Admission
- \$25 application fee
- Official high school transcript or GED transcript

## FINANCIAL AID

NIC disbursed over \$14.1 million in financial aid last year. Follow these easy steps:

- Submit the FAFSA and apply for admission by February 1 (preferred date)
- Submit the NIC scholarship application by March 15

## TYPES OF AWARDS

- General Scholarships: Awarded on GPA, major, leadership, and need, plus department grants for various areas of study
- Grants and Loans: Federal and State funds available
- Work Study: Many jobs available right on campus
- Athletics: Scholarships are offered for all sports. Qualifications are set by the coaching staff

## HOUSING

NIC's modern, new residence hall is located in the center of campus and is an easy, short walk to the beach and downtown Coeur d'Alene. Check it out at [www.nic.edu/sub/housing](http://www.nic.edu/sub/housing).

- Single and double rooms
- Semi-private bathrooms
- Hookups for cable, phone, computer
- DVD theater lounge
- Laundry facilities
- Dedicated parking
- Indoor bicycle storage
- Earn room/board while working as a Resident Advisor

## CAMPUS VISITS

Students and parents are invited to visit NIC and see the campus up close and personal. Just call (208) 769-3267 or e-mail [admit@nic.edu](mailto:admit@nic.edu) to schedule your visit.

- Individual tours offered Monday-Friday (Sept.-May), by appointment (June - Aug.)
- "First Friday" campus visit programs offered the First Friday of each month (Oct. - May)
- Meet instructors and students
- Observe a class
- Attend an athletic, music, or theatre event
- Take a walk on the beach!

# UNIVERSITY OF IDAHO

## MOSCOW

**WANTED:** Leading Students  
for Idaho's Leading University

When you choose the University of Idaho (UI), you will attend one of the leading universities in the Northwest. Our beautiful residential campus in Moscow offers intimate learning experiences that attract many of the best students from the state and nation.

You will benefit from our innovative academic programs, exceptional student living and learning environment, outstanding research opportunities, and proven track record for high-achieving graduates. All of these can lead to an exciting and successful future for you.

We invite you to join us and become part of our tradition of leadership that dates back to 1889. Through insight and innovation, the students, faculty, staff, and alumni of the University of Idaho are enriching the lives of people throughout the region and the world.

Faculty/student ratio.....	1/16
Average Class Size.....	16
Total Enrollment.....	11,739
Majors.....	140+

### \$ COST

Below are the estimated costs for a full-time student. Personal and transportation expenses will vary depending on circumstances.

#### 2009-2010 School Year

Fees .....	\$4,932
Room & board*.....	\$7,242
Books & supplies**.....	\$1,474
Total .....	\$13,648
Non-Resident Tuition/Fees.....	\$15,012
WUE Tuition/Fees.....	\$7,398

\*Average room & board costs will vary depending on living option and/or meal plan.

\*\*Estimated

### ? INFO

#### Phone

1-88-88-UIDAHO (1-888-884-3246)  
(208) 885-6163 (Moscow)  
(208) 334-2999 (Boise)  
(208) 292-2524 (Coeur d'Alene)

#### Write

New Student Services, Student Union Building  
PO Box 444253, University of Idaho  
Moscow, ID 83844-4253, E-Mail: [nss@uidaho.edu](mailto:nss@uidaho.edu)

#### Web Address

[www.uidaho.edu](http://www.uidaho.edu)



## ACADEMIC INFORMATION

Our students study, and in some cases live, side-by-side with professors who challenge and encourage them to expand personal and intellectual boundaries every day. This close, personal attention is why we are competitive on a national scale in terms of retention and graduation rates. Additionally, we offer many of the state's most highly ranked programs and majors—one big reason why our students are accepted to top graduate schools and take leadership positions in business and government.

- UI consistently attracts the state's highest achieving students; average GPAs and SAT/ACT scores are the highest in the state
- The University of Idaho offers more than 140 undergraduate majors from agribusiness to virtual technology and design. Students also can earn minors in nearly 100 areas of study
- Graduate students earn Master's and specialist's degrees in 77 fields
- Doctoral degrees are offered in 33 areas of study
- UI grants the only law degree in the state
- Advanced degrees are offered through regional cooperative programs in veterinary medicine and medical education
- UI ranks second in the Northwest in enrollment of National Merit Finalists
- All students have free, unlimited high-speed Internet access; there is wireless connectivity throughout campus; and the University operates with a new fiber-optic, 2.4 gigabits per-second network connection

## OPPORTUNITIES FOR STUDENTS

- At UI, students can choose from a wealth of hands-on, applied learning opportunities
- Undergraduate and graduate research
- Community involvement through service learning
- Regional, national, and international internships
- Study Abroad and National Student Exchange programs

## STUDENT SUCCESS

UI students contribute to a legacy of achievement.

- Sarahi Ramirez, a McNair Scholar, won the Blue Ribbon Award at the Sigma Xi Poster Competition for her research that models how certain antibodies can treat methamphetamine addicts.
- Junior Tyler Shaw's animated film "No Use," produced for his University of Idaho animation class, won the After Hours Film Society Merit Award.
- Ten University of Idaho students have been picked to conduct independent research and study this summer in laboratories across the state through the Idaho IDEA Network of Biomedical Research Excellence as summer research fellows. Those students are: Michael Cantrell and Angela Spangler, both of Boise; Cassandra Davis of Hayden, Jenny Durrin, Rebecca Evans and Roxana Hickey, all of Moscow; Katie Margulieux of Meridian, Christina Mitchell of Snohomish, Wash.; and Alden Ranberg of Rathdrum. Charlotte Chadwick of Boise will study at Idaho State University.
- Andi Stebleton, master's degree student, and Susie Douglas, senior in fire ecology and management, both won outstanding student nationwide awards from the Association for Fire Ecology, recognizing their involvement in the fire profession, academic achievements, and efforts toward professional goal achievement.
- The University of Idaho's PGA Golf Management (PGM) students took first place in the PGA Jones Cup against the 19 other PGM-certified schools in the U.S. The Idaho team rallied from a two-stroke, first-round deficit to grab the title with a two-day winning total of 615 in the 36-hole event.

## CAMPUS LIFE

Students at UI enjoy a beautiful, secure residential campus, idyllic for academic pursuits. More than 90 percent of freshmen live on campus and participate in a variety of living-learning opportunities and events.



# University of Idaho

A LEGACY OF LEADING

## CAMPUS CLUBS/ ORGANIZATIONS

- More than 200 academic, community service, cultural, ethnic, sports, and special interest student organizations and clubs
- UI is the only university in the state to offer ROTC programs in all four branches of the military – Air Force, Army, Marines and Navy
- Multiple faith-based clubs and activities
- Student radio station, campus newspaper and magazine

## CULTURAL EVENTS AND ENTERTAINMENT

- The world's top-rated educational jazz festival, the Lionel Hampton International Jazz Festival in February
- Year-round theater, music, and dance activities
- Films, lectures, speakers, concerts, and international cultural events sponsored by students from more than 75 countries

## SPORTS AND RECREATION

- NCAA Division 1-A athletic teams play in the Western Athletic Conference (WAC)
- 21 club sports that include soccer, men's and women's rugby, baseball, ice hockey, skiing, and snowboarding
- 35 intramural sports
- Student Recreation Center with gyms, fitness and weight training areas, and a 55-foot-tall climbing wall
- On-campus 18-hole golf course
- Indoor swimming and diving center
- Nearby world-class skiing, snowboarding, kayaking, hiking, mountain biking, and camping
- Outdoor Program and equipment rental

## STUDENT SERVICES

- Annual Career Fair in Moscow for all majors every year with specific major career fairs throughout the year
- Student employment and job location services assist in finding on- and off-campus jobs

- The Office of Multicultural Affairs offers social and educational programs for students interested in diversity and the University has recently established a Multicultural Student Center and a Native American Student Center
- Three religious centers on campus: the Campus Christian Center; the LDS Institute of Religion; and St. Augustine's Catholic Center

## ADMISSION REQUIREMENTS

Prospective students must graduate from an accredited high school and complete the minimum courses required by the Idaho State Board of Education. Applicants must also meet the combined GPA and test score requirements in the table below.

GPA	and	Minimum ACT	or	Minimum SAT*
3.00-4.00		any score		any score
2.60-2.99		15		790
2.50-2.59		17		870
2.40-2.49		19		930
2.30-2.39		21		1000
2.20-2.29		23		1070

\*Critical reading and Math only

## PROSPECTIVE STUDENTS MUST SUBMIT

- Web Application or Paper Application
- \$50 application fee
- ACT or SAT test scores
- Official high school transcript

## FINANCIAL AID

The University of Idaho packages more than \$90 million in student financial aid annually, including more than 5,000 scholarships worth more than \$20 million.

- The University of Idaho participates in all federal and state financial aid programs

- The University of Idaho must receive the admission application and the federal processor must receive the FAFSA by February 15 for priority consideration for all types of financial aid, including scholarships

## TYPES OF AWARDS

- Merit: Based on GPA, ACT or SAT, class rank and activities; application for admission is the application for all merit-based UI scholarships
- Performance: Based on skill in athletics or the arts
- Need-based: Based on the financial status of the student and his/her family
- Diversity Scholarships available
- Special scholarship programs such as the Presidential Scholars, UI Leadership, UI Achievement, National Merit Scholars, Go Idaho, Idaho Academic and ROTC scholarships

## HOUSING

Enjoy the convenience of living on-campus. First year students have the option of living in one of our 25 different residence hall options or one of our fraternities or sororities.

- Fifteen fraternities and nine sororities, each striving for academic excellence and volunteer service
- Varied single and double room options in the residence halls, including Quiet Halls, Scholar's Halls, Specialty Halls (International, Outdoor Activities, Natural Resources, Engineering, Agriculture, Fine Arts and First-year Experience) and Living Learning Community (LLC)
- All residence hall rooms, Greek houses and family housing units are connected to the fiber-optic backbone, allowing high-speed, free access to e-mail and Internet

## CAMPUS VISITS

Come visit! Explore the campus, meet faculty members, attend classes and participate in various student activities. For a weekday visit, just call New Student Services (1-888-884-3246). High school seniors should plan to attend Vandal Friday, March 26, 2010.



# ISU/UI UNIVERSITY PLACE

## IDAHO FALLS

Exciting educational opportunities await you in Idaho Falls! You can take courses from UI and ISU and use them for a degree at either school. We enroll over 3,000 students each semester in our high quality academic courses.

Ideally located next to the beautiful Snake River, University Place students can take classes, go for a walk in nearby Freeman Park and still have time for a job and other obligations.

Average Class size..... 24/35  
Total Enrollment ..... 3,000

### \$ COST

Below are the estimated costs for a full-time undergraduate student. Personal and transportation expenses will vary depending on the circumstances.

#### 2009-2010 School Year

Resident..... \$2,484/sem  
Non-resident ..... \$7,385/sem  
Health Insurance..... \$523/sem  
Books & Supplies..... \$650/sem

### ? INFO

#### Phone

(208) 282-7800  
(208) 282-7900

#### Write

ISU/UI at University Place  
1784 Science Center Drive  
Idaho Falls, ID 83402  
e-mail: ifstserv@isu.edu  
ui-if@if.uidaho.edu

#### Web Address

www.univplace.org  
www.if.uidaho.edu  
www.isu.edu/idahofalls/



## ACADEMIC INFORMATION

University of Idaho and Idaho State University bring a wide variety of exciting educational opportunities to the Upper Snake River Valley. University Place in Idaho Falls is a great resource for local students. You can save dollars by living at home while taking courses from two of our state's premier universities. A Partnership Agreement between ISU and UI makes it possible for students to take classes from either university with one admission, registration, and fee payment process.

A rich array of Associate, Bachelor, Master and Doctoral degree programs are offered in their entirety to prepare you for a promising future.

**Associate Degrees:** Biology, Business, General Studies, History, Math, Physics

**Bachelor Degrees:** Applied Technology, Business Administration, Elementary Education, Environmental Science, General Studies, Human Resource Training and Development, Industrial Technology, Nuclear Science and Engineering, Nursing (for RN's only), Physics

## OPPORTUNITIES FOR STUDENTS

- Classes are taught by faculty with advanced degrees and expertise in their field
- Faculty are easily accessible to students
- Classroom experience is supported and enriched by free tutoring and advising
- Classes are offered live, by distance education technology, and over the web
- Affordable excellence and accessibility in Southeast Idaho

## ADMISSION REQUIREMENTS

Students at University Place apply for admission to either University of Idaho or Idaho State University and must meet the admission requirements of their respective universities.

## ACADEMIC ADVISING AND CAREER COUNSELING

Professional staff in the University Place Student Services office help students by providing information about academic programs of study, major requirements, course prerequisites and equivalencies, financial aid, and campus resources. The Career Counselors in the Career Services office can assist students with career and personal counseling.

## REGISTRATION, FEES AND FINANCIAL AID

Admitted students at UI and ISU register through Idaho State University for both UI and ISU classes and pay one bill for all classes for the semester. Federal financial aid (www.fafsa.ed.gov, code 001620) is coordinated by ISU for all University Place students. Most scholarships are awarded by the students' home university and disbursed by ISU.





IDAHO STATE UNIVERSITY  
UNIVERSITY OF IDAHO  
**UNIVERSITY  
PLACE**  
IN IDAHO FALLS

## STUDENT SUPPORT

- Free tutoring, including a math lab staffed by faculty and advanced students
- Study skills workshops and classes on transitioning to college
- Personal and career counseling by professional counselors
- On-site student health care from a nurse practitioner
- TRIO and ADA programs and services to all eligible students
- VA benefits counseling
- Financial aid and scholarship assistance
- Early Learning Center with reasonably priced child care
- Scholarship programs that are unique to the Idaho Falls campus

## GET INVOLVED!!!

By participating in activities such as live music at lunch, barbecues, Welcome Week, karaoke, pizza and prizes, UP5K Fun Run/Walk for scholarships to benefit UP students, blood drives, lectures, clubs and service organizations, students can have fun and meet other students. ISU/UI students who qualify can take advantage of a reduced fee membership at Apple Athletic, free movie passes, and tickets to see the Idaho Falls Chukars.

## CAMPUS VISITS

Call (208)282-7900 or 282-7800 to visit University Place or just stop in. We are located at 1784 Science Center Drive in Idaho Falls, next to Freeman Park.



# PUBLIC ACADEMIC PROGRAMS IN IDAHO

Note: Academic program information was provided by each participating institution. Programs may change to meet the needs of Idaho's scholars. Check with individual colleges for program changes and/or additions.

	BSU	CSI	CWI	ISU	LCSC	NIC	UI
Accounting	*	*	*	*	*	*	*
Adult/Organizational Learning & Leadership							*
Agribusiness		*					*
Agricultural Economics		*					*
Agricultural Science, Communication, and Leadership							*
Agricultural Science & Technology							*
Agriculture Systems Management							*
Agriculture		*					*
American Indian Studies					*		*
American Studies				*			*
Animal Physiology		*					*
Animal Science		*					*
Animal & Veterinary Science		*					*
Anthropology	*	*		*	*	*	*
Applied Economics				*			*
Applied Science	*	*	*				*
Applied Technology		*	*	*	*		*
Architecture							*
Art	*	*	*	*	*	*	*
Illustration	*	*					*
Visual	*						*
Astronomy		*			*		*
Athletic Training	*			*	*		*
Audiology				*			*
Automotive Technology		*	*	*	*		*
Bacteriology					*		*
Biblical Studies	*	*		*			*
Biochemistry	*	*		*			*
Bioinformatics & Computational Biology							*
Biological & Agricultural Engineering							*
Biology	*	*	*	*	*	*	*
Environmental	*	*	*	*	*		*
Human	*	*	*	*	*		*
Raptor	*						*
Bioregional Planning and Community Design							*
Botany	*	*		*	*		*
Broadcasting	*	*		*	*		*
Business Administration	*	*		*	*	*	*
Business Education		*		*	*	*	*
Business Marketing/Management	*	*	*	*	*	*	*
Business Technology	*	*	*	*	*	*	*
Chemistry	*	*	*	*	*	*	*
Child Care and Development	*	*	*	*	*	*	*
Child, Family & Consumer Studies				*			*
Clothing, Textiles & Design							*
Commercial Art		*					*
Communications	*	*	*	*	*	*	*
Advertising				*			*
Humanities and Rhetoric	*			*			*
Mass Communication	*			*			*
Public Communication				*			*
Secondary Education	*			*			*
Training and Development	*			*			*
Computer Information Systems	*	*		*	*	*	*
Computer Science	*	*		*	*	*	*
Computer Programming		*		*			*
Conservation Social Sciences							*
Construction Management	*			*	*		*
Corporate Training				*			*
Counseling (School)	*			*			*
Counseling & Human Services (School)				*			*
Creative Writing	*			*	*		*
Criminal Justice	*	*	*	*	*	*	*
Corrections/Counseling	*			*	*		*
Court/Law	*			*	*		*
Law Enforcement	*	*		*	*	*	*
Research Methods	*			*	*		*
Dance				*			*
Dietetics		*		*			*
Dental Hygiene		*		*	*		*
Ecology	*	*		*			*
Ecology & Conservation Biology				*			*

	BSU	CSI	CWI	ISU	LCSC	NIC	UI
Economics	*	*		*		*	*
International	*	*		*		*	*
Quantitative	*	*		*		*	*
Education	*	*	*	*	*	*	*
Administration/Leadership				*			*
Agricultural		*		*			*
Art Education	*	*		*			*
Curriculum & Instruction	*	*		*			*
Ed. of Hearing-Impaired	*	*		*			*
Early Childhood	*	*	*	*	*		*
Earth Science	*	*	*	*	*		*
Elementary Education	*	*	*	*	*		*
Elementary Education Bilingual	*	*	*	*	*		*
Family & Consumer Sciences				*			*
Family Life				*			*
Health	*	*	*	*	*		*
Human Exceptionality				*			*
Marketing				*			*
Music	*	*	*	*			*
Recreation	*	*	*	*			*
Secondary Education	*	*	*	*	*		*
Special Education	*	*	*	*	*		*
Technology				*			*
Professional-Technical Education				*			*
Engineering	*	*	*	*	*	*	*
Applied Science		*	*	*			*
Agricultural		*		*		*	*
Chemical	*	*	*	*	*	*	*
Civil	*	*	*	*	*	*	*
Computer	*	*	*	*	*	*	*
Electrical	*	*	*	*	*	*	*
Environmental				*		*	*
Management				*		*	*
Manufacturing				*		*	*
Materials & Science	*	*	*	*	*	*	*
Measurement & Control				*		*	*
Mechanical	*	*	*	*	*	*	*
Metallurgical				*		*	*
Nuclear				*		*	*
Systems				*		*	*
English	*	*	*	*	*	*	*
Teacher Education	*	*	*	*	*	*	*
Linguistics	*	*	*	*	*	*	*
Literature	*	*	*	*	*	*	*
Technical Communications	*	*	*	*	*	*	*
Writing	*	*	*	*	*	*	*
Entomology				*		*	*
Environmental Health	*	*	*	*	*	*	*
Environmental Science	*	*	*	*	*	*	*
Environmental Technology	*	*	*	*	*	*	*
Exercise Science	*	*	*	*	*	*	*
Biomechanics	*	*	*	*	*	*	*
Exercise Physiology	*	*	*	*	*	*	*
Fitness Evaluation and Programming	*	*	*	*	*	*	*
Family Science				*		*	*
Family & Consumer Science				*		*	*
Finance	*	*	*	*	*	*	*
Fire Ecology & Management				*		*	*
Fishery Resources		*	*	*	*	*	*
Food and Nutrition				*		*	*
Food Science				*		*	*
Foreign Languages	*	*	*	*	*	*	*
Forest Products, Forest Resources				*		*	*
Forestry	*	*	*	*	*	*	*
French	*	*	*	*	*	*	*
General Business	*	*	*	*	*	*	*
General Management	*	*	*	*	*	*	*
General Studies	*	*	*	*	*	*	*
Geography	*	*	*	*	*	*	*
Geology	*	*	*	*	*	*	*
Geologic Engineering				*		*	*
Geologic Sciences				*		*	*
Geomatics				*		*	*
Geophysics	*	*	*	*	*	*	*
German	*	*	*	*	*	*	*
Graphic Design	*	*	*	*	*	*	*
Health Care Administration	*	*	*	*	*	*	*
Health Information Management	*	*	*	*	*	*	*

Brown Mackie College ..... [www.brownmackie.edu](http://www.brownmackie.edu)  
Boise State University (BSU) ..... [www.boisestate.edu](http://www.boisestate.edu)  
BYU-Idaho (BYU-I) ..... [www.byui.edu](http://www.byui.edu)  
College of Idaho (Cof I) ..... [www.collegeofidaho.edu](http://www.collegeofidaho.edu)  
College of Southern Idaho (CSI) ..... [www.csi.edu](http://www.csi.edu)  
College of Western Idaho ..... [www.cwidaho.cc](http://www.cwidaho.cc)  
Eastern Idaho Technical College (EITC) ..... [www.eitc.edu](http://www.eitc.edu)  
Idaho State University (ISU) ..... [www.isu.edu](http://www.isu.edu)

Lewis-Clark State College (LCSC) ..... [www.lcsc.edu](http://www.lcsc.edu)  
New Saint Andrews College (NSAC) ..... [www.nsa.edu](http://www.nsa.edu)  
North Idaho College (NIC) ..... [www.nic.edu](http://www.nic.edu)  
Northwest Nazarene University (NNU) ..... [www.nnu.edu](http://www.nnu.edu)  
Stevens-Henager ..... [www.stevenshenager.edu](http://www.stevenshenager.edu)  
University of Idaho (UI) ..... [www.uidaho.edu](http://www.uidaho.edu)

	BSU	CSI	CWI	ISU	LCSC	NIC	UI
Health Information Technology	*			*			
Health Promotion	*	*					
Health Sciences	*	*	*	*	*		
History	*	*		*	*	*	*
Art and Visual Culture	*						
Home Economics				*			
Horticultural Science		*					
Human Resources Management	*			*			
Human Services		*					
Humanities		*		*			
Hydrology	*						*
Industrial Mechanics Technology		*					
Industrial Technology	*	*			*		
Industrial Technology Education							*
Information Management	*	*					
Information Systems					*	*	*
Interdisciplinary Studies	*			*	*	*	*
Interior Design							*
International Business	*	*					
International Relations	*						
International Studies				*			*
Journalism	*	*		*	*	*	*
Justice Studies					*		
Landscape Architecture							*
Landscape Horticulture		*					
Latin-American Studies							*
Law							*
Library Science		*		*			
Management	*	*	*	*	*	*	*
Entrepreneurial	*	*				*	
Management & Human Resources							*
Management Information Systems	*						
Marketing	*	*	*	*			*
Marketing/Mgmt. Technology		*	*	*			
Marine Biology		*					
Materials Science & Engineering							*
Mathematics	*	*		*	*	*	*
Medical Assisting			*				
Medical Technology		*		*			*
Metallurgy							*
Microbiology	*	*		*			*
Molecular Biology & Biochemistry	*						*
Molecular Biology & Biotechnology							*
Multi-Ethnic Studies	*			*			
Music	*	*		*		*	*
Applied, Voice, Piano	*	*					*
Business	*						*
Composition	*						*
Educ.-Vocal & Instruction Pedagogy	*			*			*
History and Literature							*
Performance	*	*		*			*
Theory		*					*
Theatre	*	*		*		*	*
Natural Resources							*
Natural Science		*					
Neuroscience							*
Networking and Telecommunications	*	*	*				
Nursing	*	*	*	*	*	*	*
Occupational Therapy		*		*			
Office Administration			*		*		
Operations Management	*			*			
Organizational Communication				*			
Organizational Science							*
Paramedicine		*		*			
Pharmacy		*	*	*			
Philosophy	*	*		*		*	*
Photography	*	*		*		*	*
Physical Education	*	*		*	*	*	*
Exercise Science	*	*		*	*		
Health Promotion	*	*		*			
Exercise Physiology	*						

	BSU	CSI	CWI	ISU	LCSC	NIC	UI
Physician Assistant		*		*			
Physics	*	*		*		*	*
Plant Science		*					*
Political Science	*	*	*	*	*	*	*
American Government	*	*					
Public Law and Political Philosophy	*		*				
Pre-Agriculture			*		*	*	
Pre-Architecture	*	*	*	*	*		
Pre-Chiropractic**	*	*	*	*	*		
Pre-Dental Hygiene**	*	*	*	*	*		
Pre-Dentistry	*	*	*	*	*		*
Pre-Dietetics	*	*	*	*	*		
Pre-Engineering		*	*	*	*	*	
Pre-Forestry	*	*	*	*	*	*	
Pre-Law	*	*	*	*	*	*	*
Pre-Medicine	*	*	*	*	*	*	*
Pre-Nursing	*	*	*	*	*	*	*
Pre-Occupational Therapy	*	*	*	*	*		
Pre-Optometry	*	*	*	*	*		
Pre-Pharmacy	*	*	*	*	*		
Pre-Physical Therapy	*	*	*	*	*	*	*
Pre-Physician Assistant	*	*	*	*	*		
Pre-Radiographic Science**	*	*	*	*	*		
Pre-Seminary			*				
Pre-Speech Pathology/Audiology	*	*	*	*			
Pre-Veterinary Medicine**	*	*	*	*	*	*	*
Production/Operations Management	*						*
Professional-Technical & Technology Educ.							*
Psychology	*	*	*	*	*	*	*
Clinical				*			
School							*
Public Administration	*			*			*
Public Communications	*						
Public Relations			*				*
Quality Management	*						
Radio/TV/Digital Media Production							*
Radiologic Science	*	*		*	*	*	
Range Resources		*				*	
Rangeland Ecology & Management							*
Real Estate		*				*	
Recreation						*	*
Resource Recreation & Tourism		*					*
Respiratory Care	*	*		*			
Science	*	*	*	*	*		
Social Science	*	*	*	*	*		
Sign Language Studies		*		*			
Social Studies	*						
Social Work	*	*	*	*	*	*	
Sociology	*	*	*	*	*	*	*
Soil Science							
Soil & Land Resources		*					*
Spanish	*	*		*			*
Speech		*		*			
Speech Pathology & Audiology		*		*			
Sport & Fitness Center Mgmt.				*	*		
Sport Exercise Science	*			*			*
Statistics		*					*
Studio Art		*					*
Sustainable Crop and Landscape Systems							*
Teaching English as a Second Language				*			*
Technology, Training & Development							*
Theatre Arts-Performance	*	*		*		*	*
Theatre Arts-Technical	*			*			*
University Studies				*			
Veterinary Science		*					*
Virtual Technology & Design		*					*
Waste Management & Environment				*			
Water Resources							*
Wildlife Resources		*				*	*
Wind Energy Technician		*					
Women's/Gender Studies	*	*		*			
Zoology	*	*		*		*	

\*\* Please contact institution for information on specific areas of specialty for each option offered.

For a complete listing of academic programs from institutions not listed here, please visit their respective websites.

# ADMISSION STANDARDS/ACCELERATED LEARNING



## ACADEMIC ADMISSIONS STANDARDS

In addition to meeting minimum GPA and ACT/SAT requirements, graduates from accredited high schools in 1989 or later must complete a specific set of college preparatory courses with a minimum 2.0 grade point average to be admitted to Boise State University, Idaho State University, Lewis-Clark State College or the University of Idaho with regular admission. Students who will not have completed the Idaho College Admission Core upon graduation may be considered for Conditional Admission.

ENGLISH: 8 Credits. Composition, Literature

SOCIAL SCIENCE: 5 Credits. American Government, Geography, U.S. History, World History, Economics, Psychology, and Sociology

MATHEMATICS: 6 Credits. Applied Math I or Algebra I; Geometry or Applied Math II or III; and Algebra II. **A total of 8 credits are strongly recommended.** Other courses may include Probability, Discrete Math, Analytic Geometry, Calculus, Statistics, and Trigonometry. Four (4) credits must be taken in grades 10-12

NATURAL SCIENCE: 6 Credits. Anatomy, Biology, Chemistry, Earth Science, Geology, Physiology, Physical Science, Physics, Zoology. A maximum of two (2) credits may be derived from professional-technical science courses and/or Applied Biology, and/or Applied Chemistry as jointly approved by the State Department of Education and the State Division of Professional-Technical Education. At least 2 credits must be met from courses which include a laboratory experience

HUMANITIES/FOREIGN LANGUAGE: 2 Credits. Literature, Fine Arts, History, Philosophy, Foreign Language and interdisciplinary humanities (related study of two or more of the traditional humanities disciplines.) Foreign language is strongly recommended. The Native American Languages may meet the foreign language credit requirement

OTHER COLLEGE PREPARATION: 3 Credits. Speech or Debate (no more than one credit), Studio/Performing Arts (Art, Dance, Drama, Music), and additional foreign language. Up to 2 credits of approved professional-technical courses may apply. Consult your high school counselor

## PROFESSIONAL-TECHNICAL ADMISSIONS STANDARDS

Students seeking Regular Admission (leading to an AAS degree or certificate) to an Idaho technical college must meet the following standards: a high school diploma with a minimum 2.0 GPA; a placement examination (CPT, ASSET, ACT, COMPASS, or SAT); and satisfactory completion of high school coursework that includes at least the following:

MATHEMATICS: 4 CREDITS from challenging math sequences. Two credits must be taken in the 11th or 12th grade. Recommended: 3 years (6 credits)

NATURAL SCIENCES: 4 CREDITS including at least two credits of laboratory science from challenging science courses. A maximum of two (2) Natural Science credits may be derived from approved courses in Applied Biology, Applied Chemistry, and/or Applied Physics. Recommended: 3 years (6 credits) with 2 years (4 credits) in laboratory sciences

ENGLISH: 8 CREDITS Applied English in the Workplace may be counted for English credit

Other College Preparation: Applied technology courses, including Tech Prep sequences and organized work-based learning experiences connected to the school-based curriculum, are strongly recommended.

Each Professional-Technical College establishes specific program requirements (including placement exam scores) that must be met before students can enroll in those programs.

Conditional Admission: A student who does not meet the established requirements for regular admission may be admitted on conditional status with a high school diploma or GED and a placement exam. (The professional-technical colleges can also help you with your GED.) Contact the professional-technical college admissions office of choice for further information.

## ADVANCED OPPORTUNITIES LEARNING PROGRAMS

Students at Idaho colleges and universities may earn college credit for education completed while enrolled in the secondary system.

The College Board Advanced Placement (AP) Examinations: The College Board provides AP exams in a variety of subject areas. The tests are taken while you are still in high school.

The Educational Testing Services College Level Equivalency Program (CLEP) Tests: Some Idaho colleges and universities provide credit for CLEP General or CLEP Subject examinations, or both. CLEP General Examinations cover broad areas of study such as mathematics, history, etc. For more information on AP, CLEP and dual credit programs, contact your high school counselor. (See page 50 for more information.)

Tech Prep: The Tech Prep program allows students to receive technical college credit for a high school professional-technical course (or combination of courses) that has been evaluated and determined to be equivalent to a technical college course. For more information, contact your high school counselor.

The institution you plan to attend may also offer credit based on other criteria. For more information, contact the college or university.

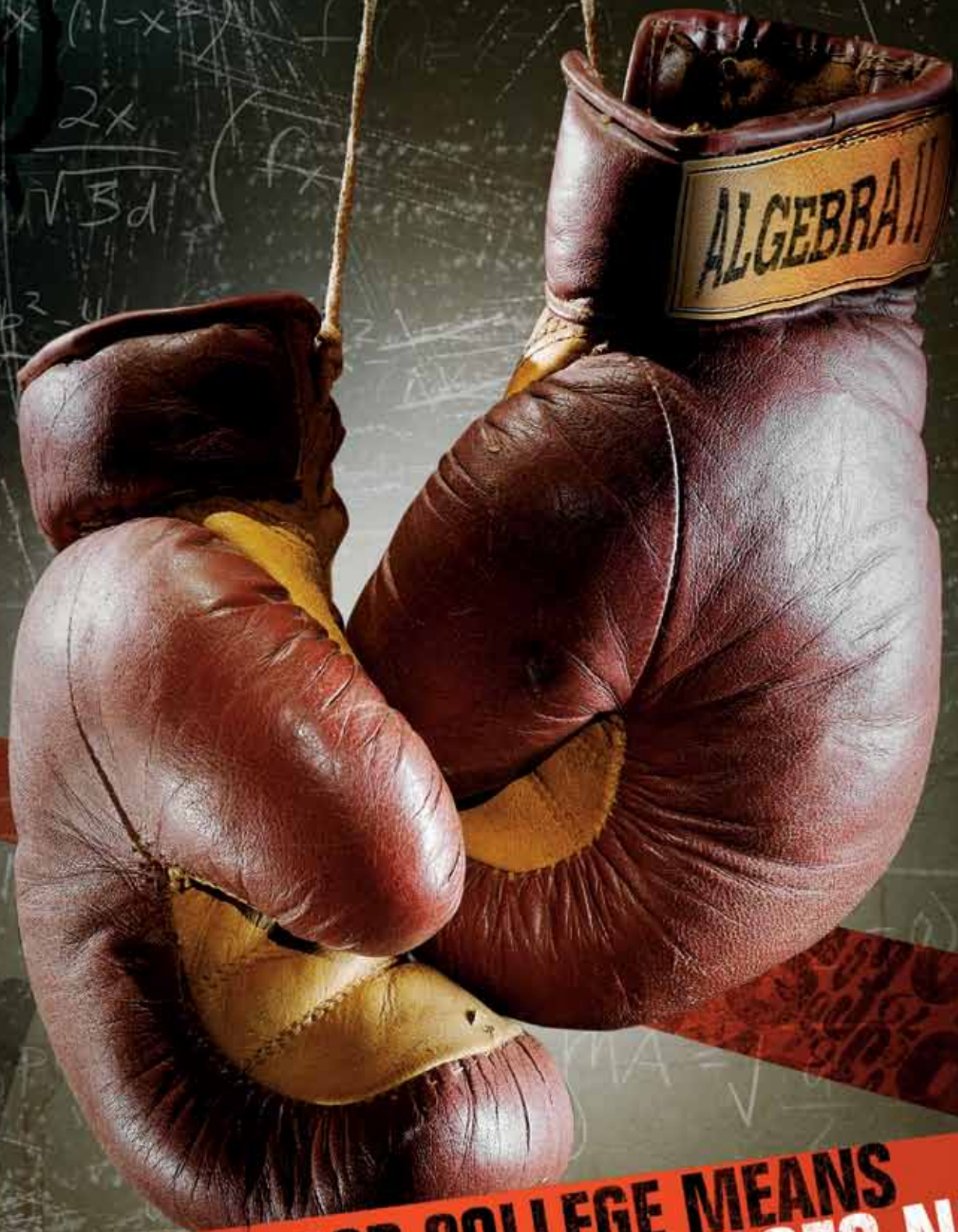
### PLACEMENT SCORES FOR COLLEGE ENGLISH

Class	ACT English	SAT English	AP Exam	COMPASS
English 90	<17	>200	NA	0-67
English 101	18-24	>450	NA	68-94
English 101 Credit	25-30	>570	3 or 4	95-99
English 102 Placement				
Credit English 101 and English 102	>31	>700	5	

### PLACEMENT SCORES FOR COLLEGE MATH

Class	ACT Math	SAT Math	COMPASS
Math 123, 127, 130	>19	>460	Algebra >45
Math 143, 147, 253-254	>23	>540	Algebra >61
Math 144, 160	>27	>620	College Algebra >51
Math 170	>29	>650	College Algebra >51 Trigonometry >51





**PREPARING FOR COLLEGE MEANS  
TAKING THE TOUGH CLASSES NOW!**  
FIND OUT WHICH CLASSES  
YOUR STUDENT NEEDS TO TAKE AT  
**KnowHow2GO.org**



# IDAHO TECHNICAL COLLEGE SYSTEM

Many of the fastest growing careers require education beyond a high school diploma but not a 4-year college degree. Professional-Technical Education programs in the Idaho technical college system prepare people for these occupations.

## ? INFO

### Write

Idaho Division of Professional-Technical Education  
PO Box 83720  
Boise, ID 83720-0095  
E-Mail: [dledingt@pte.idaho.gov](mailto:dledingt@pte.idaho.gov)

### Phone

(208) 334-3216

### Web address

<http://www.pte.idaho.gov>



## PROGRAM INFORMATION

Programs, located in six technical colleges throughout the state, prepare students for a rewarding career. Most programs lead to an Associate of Applied Science (AAS) or a technical certificate in one to two years. Curricula is tied directly to requirements in business, helping to insure students are ready for the workplace when they graduate. In addition, many AAS programs bridge to a 4-year Bachelor of Applied Science (BAS), or Bachelor of Applied Technology (BAT) degree, thus providing more opportunities for students. See page 34 for a listing of technical programs in Idaho.

## BENEFITS TO STUDENTS

- Instructors from business and industry who bring years of work experience to the classroom
- Smaller classes with more personalized attention for students
- Education tied to employment that may include internships, clinical experience, or apprenticeships

## OPPORTUNITIES FOR STUDENTS

- Skills that lead to employment opportunities in jobs with higher than average wages
- Tech Prep Credit options to earn college credit while in high school
- Leadership training and skill development through hands-on experience in professional-technical student organizations
- BPA – Business Professionals of America
- DEX – Delta Epsilon Chi – national association of postsecondary marketing students
- HOSA – Health Occupations Students of America
- SkillsUSA – Students in trade, industrial, technical and health occupations training



## Idaho Division of Professional-Technical Education

## ADMISSIONS REQUIREMENTS

Regular Admission for students seeking a technical certificate or AAS degree

- Satisfactory completion of high school course work to include: 4 credits from challenging math sequences, (2 credits must be taken in the 11th or 12th grade). 6 credits are recommended
- 4 credits natural science – 6 credits are recommended
- 8 credits English (Applied English in the Workplace may be counted)
- High School diploma, minimum 2.0 GPA
- Placement examination (CPT, ASSET, ACT, COMPASS, or SAT)\*

Conditional Admission for students not meeting regular admission requirements

- High school diploma or GED
- Placement examination (CPT, ASSET, ACT, COMPASS, or SAT)\*

\*Placement test scores indicating potential for success are generally required for enrollment in a professional-technical program of choice. Placement score requirements may vary from program to program.

See page 51 for more information on admissions requirements or contact the admission office at the college of choice for further information.



# IDAHO TECHNICAL COLLEGE SYSTEM

## Idaho Occupations Requiring an Associate Degree or Less Ranked By Wage and Growth, 2008-2016

Occupation Title	2008 Jobs	2016 Jobs	Change	Median
Managers, all other	9,432	10,932	1,500	\$36.15
Registered nurses	10,737	13,660	2,923	\$25.56
Sales representatives, wholesale and manufacturing, technical and scientific products	2,165	2,560	395	\$36.73
Sales representatives, wholesale and manufacturing, except technical and scientific products	6,614	7,782	1,168	\$24.44
Dental hygienists	861	1,065	204	\$36.42
First-line supervisors/managers of construction trades and extraction workers	7,986	9,766	1,780	\$20.75
First-line supervisors/managers of non-retail sales workers	5,569	6,594	1,025	\$21.08
Electrical and electronic engineering technicians	1,786	2,119	333	\$24.98
First-line supervisors/managers of production and operating workers	3,356	3,760	404	\$22.35

Source: EMSI (Economic Modeling Specialist, Inc.) a resource used by Idaho Department of Labor

## FINANCIAL AID

Idaho technical colleges participate in all federal and state student financial aid programs providing grants, loans, and college work study.

The Idaho Promise A Scholarship and the Idaho Governors Cup Scholarship provide scholarships for professional-technical students. Students should check with their high school counselor for more information.

Students interested in applying for scholarships to individual technical colleges should check with their high school counselor or technical college of interest by December for applications and deadlines.

Scholarships are available through student professional-technical organization foundations and private businesses that support professional-technical education in Idaho. Contact the Scholarship or Financial Aid Office at the technical college of choice.

## FOR MORE INFORMATION ABOUT STUDENT SERVICES CONTACT:

### College of Western Idaho (CWI) Professional-Technical Division

5500 East University Way  
Nampa, Idaho 83687  
Phone: (208) 562-3000  
www.cwidaho.cc  
e-mail: terryblom@cwidaho.cc (Director of Admissions)

### Eastern Idaho Technical College

1600 S. 25th E.  
Idaho Falls, ID 83404  
Phone: (208) 524-3000, ext. 3371  
Toll-free: 1-800-662-0261  
www.eitc.edu  
e-mail: studentservices@my.eitc.edu

### College of Technology

Idaho State University  
Campus Box 8380  
Pocatello, ID 83209-8380  
Phone: (208) 282-2622  
www.isu.edu/ctech  
e-mail: ctech@isu.edu  
Fax: (208)282-5195

### New Student Recruitment, School of Technology

Lewis-Clark State College  
500 8th Avenue  
Lewiston, ID 83501  
Phone: (208) 792-2378  
Toll free: 1-800-933-5272  
www.lcsc.edu  
e-mail: recruitment@lcsc.edu  
Fax: (208)792-2761

### Professional-Technical Division

#### North Idaho College

1000 W. Garden Avenue  
Coeur d'Alene, ID 83814  
Phone: (208) 769-3468  
Toll Free: 1-800-680-0274  
www.nic.edu  
e-mail: JLenage@nic.edu  
Fax: (208)769-3411

### Professional-Technical Division

#### College of Southern Idaho

P.O.Box 1238  
Twin Falls, ID 83303  
Phone: (208) 732-6250  
Toll Free: 1-800-680-0874  
www.csi.edu  
e-mail: info@csi.edu



# PUBLIC POSTSECONDARY PROFESSIONAL -

Arts and Communications Career Pathway	CWI	CSI	ETC	ISU	LCSC	NIC
Broadcast Technology	•					
Digital Media		•				
Graphic Design for Print		•				
Graphic Arts/Printing Technology				•	•	
Color Press Technician					•	
Electronic/Digital Imaging				•	•	
Graphic Communication				•		
Graphic Design in Print Media				•		
Offset Press				•	•	
Phototypesetting					•	
Business and Management Career Pathway						
<b>Business and Office Technology</b>	•	•	•	•	•	•
Accounting Paraprofessional			•			
Administrative Assistant/Office Professional	•	•	•	•	•	•
Bookkeeping/Accounting Assistant/Clerk	•	•	•	•	•	•
Receptionist/Office Specialist			•			•
<b>Computer Information/Networking Technology</b>	•	•	•	•	•	•
Computer Support/Networking Systems Tech	•	•	•	•	•	
Microsoft Cert. Sys. Eng. Certification Track			•			
Microsoft Computer Networking Technologies			•			
Computer Software Development Technology				•		
Internet Programmer				•		
Internetworking and Communication Technologies	•					
Web Development	•	•	•		•	
Web Authoring					•	
Web Site Design & Management				•		
<b>Business Marketing and Management</b>	•	•	•	•	•	
Business Administration/Technology			•	•		
Entrepreneurship		•				
Food/Beverage Management					•	•
Hospitality Management Technology		•			•	•
Restaurant Management		•				
Lodging/Rooms Division Management		•			•	
Outdoor Leadership						•
Resort/Recreation Management						•
Retail/Retailing					•	
Supervision					•	

Health Professions Career Pathway	CWI	CSI	ETC	ISU	LCSC	NIC
Allied Health Multiskilled Assistant		•				
Dental Assisting	•	•	•			
Dental Lab Technology				•		
Emergency Medical Technician (EMT)		•				•
Administrative/Clinical/Intermediate						•
Health Information Technology		•		•		
Human Services		•				
Addiction Studies		•				
Massage Therapy				•		
Medical Assistant		•	•	•	•	•
Medical Biller/Coder					•	
Medical Billing Specialist						•
Medical Informatics				•		
Medical Office Tech/Admin Asst/Specialist			•	•	•	•
Medical Receptionist					•	•
Medical Transcription				•	•	•
Nursing Assistant						•
Paramedic		•				
Pharmacy Technology						•
Physical Therapist Assistant				•		
Practical Nursing	•	•	•	•		•
Pre-Health Information Technician						•
Radiography Technology						•
Radiologic Technology		•				
Registered Nursing	•		•			
Surgical First Assisting		•				
Surgical Technology	•	•	•			
Veterinary Technology		•				
Veterinary Assistant		•				
Human Resources Career Pathway						
Cosmetology				•		
Nail Technology				•		
Culinary Arts	•	•		•		•
Food & Beverage Management					•	•
Hospitality		•			•	•
Restaurant Management		•				
Early Childhood Development/Education	•	•		•	•	
Child Care Provider				•		
Child Development Associate	•					•
Family Child Care				•		
Education Assistant**		•				
Fire Service Technology	•	•	•	•	•	•
Wildland Fire Management**	•	•				
Law Enforcement		•		•		•
Administration of Justice						•
Correction Specialist		•				
Law Enforcement POST						•
Level I Reserve Officer				•		
Legal Office Technology	•		•	•	•	
Paralegal/Legal Assistant		•	•	•	•	•



# TECHNICAL EDUCATION PROGRAMS

Industrial and Engineering Career Pathway	CWI	CSI	EITC	ISU	LCSC	NIC
Aircraft Maintenance Technology				•		
Air Frame/Power Plant				•		
Apprenticeship/Mechanics & Repairers**	•		•	•	•	
Automotive Body/Collision Repair	•	•		•	•	•
Automotive Refinishing				•		
Automotive Mechanic/Technician	•	•	See Mechanical Trades	•	•	•
Maintenance & Light Repair	•					
Cabinetmaking/Woodworking		•				
Carpentry/Building Construction		•		•	•	
Cabinet Setting				•		
Carpentry Management						•
Dry Wall & Taping/Wall Covering Applic				•		
Floor Covering Installation				•		
Interior Trim				•		
Residential Carpentry/Construction		•		•		
Civil Engineering Technology/Technician				•		
Computer Aided Design/Drafting Technology				•	•	
Computer Service/Technology	•					
Computer Peripheral Service	•					
PC/LAN Specialist	•					
Diesel Technology	See Heavy Duty Truck	•	See Mechanical Trades	•	•	•
Diesel/On-Site Power Generation Technology				•		
Drafting Technology	•	•		•	•	
Electrical Technician				•		
Electronic Technology	•			•		
Industrial Electronics Technology	•					
Electronic Wireless Telecommunications Tech				•		
Energy Systems Electrical Engineering Technology				•		
Energy Sys. Instrumentation & Control Engineer Tech.				•		
Energy Systems Mechanical Engineering Technology				•		
Energy Systems Wind Engineering Technology				•		
Engineering Technology					•	
Civil					•	
Geographic Information Systems					•	
Mechanical					•	
Environmental Technology		•				
Heating, Air Conditioning/Refrigeration Appliance Mechanics	•	•		•	•	
Heavy Duty Truck Technician	•					
Heavy Equipment Technology	•					
Industrial Electronics					•	
Industrial Maintenance/Mechanics Technology	•	•				
Automated Industrial Technician*	•					
Environmental Control Technician*	•					
Information Technology/Systems Analysis	•			•	•	
Computer Network Technician				•		
Digital Home Technology Technician	•					
Information Systems Technician				•		
Information Technology Security and Forensics	•					
PC and Document Imaging Technician	•					
Instrumentation & Automation Engineer Tech.				•		
Industrial Controls				•		
Instrumentation & Sys. Automation Assistant				•		
Laser Electro-Optics Technology				•		
Machine Tool/Computerized Machining Technology	•			•	•	
Basic Manufacturing					•	
CNC Operator				•		
CNC Programmer				•		
Maintenance Mechanic/Millwright						•
Manufacturing Technology	•	•			•	
Mechanical Trades - Automotive/Diesel Technology**			•			
Outdoor Power/Recreational Vehicle Technology					•	
Powersports and Small Engine Repair Technology	•					
Professional Truck Driver Training	•		•			
Radiation Safety			•			
Robotics/Communications Systems Eng Tech				•		
Welding Technology/Metal Fabrication	•	•	•	•	•	•
Machine Technology					•	
Mechanical/Welding Technician*	•					
Welder-Fitter				•		
Wind Energy Technician		•				

Natural Resources Career Pathway	CWI	CSI	EITC	ISU	LCSC	NIC
Agribusiness Technology		•				
Animal Science		•				
Livestock Technician		•				
Aquaculture		•				
Farm & Ranch Management	•	•				
Horse Management		•				
Horticulture	•	•				
Horticulture Assistant	•					
Horticulturist	•					
Laboratory Assistant/Technician		•				
Water Resource Management		•				

- Designates an active approved Professional-Technical program and/or option.

- \* Degree involves combination of two or more programs.

- \*\*Please contact institution for information on specific areas of specialty for each option offered.



# FINANCIAL AID OPPORTUNITIES IN IDAHO

## LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP (LEAP) PROGRAM

This grant aids students attending a public or private college or university within the state of Idaho.

Eligible students must have financial need and may be enrolled part-time. Awards average approximately \$400 per academic year for full-time students.

Contact the financial aid office of the Idaho college or university you plan to attend for its application form and information about deadlines.

## IDAHO MINORITY AND "AT-RISK" STUDENT SCHOLARSHIP

The Idaho Legislature established the Minority and "At-Risk" Student Scholarship to assist talented students who are "at-risk" of failing to obtain a college education because of their cultural, economic, or physical circumstances. The award is \$3,000 a year and is renewable for up to 4 years.

To qualify, you must:

- Be a resident of Idaho
- Be a graduate of an Idaho high school
- You must also meet 3 of the following 5 criteria:
  1. Be a first generation college student
  2. Be disabled
  3. Be a migrant farm worker or the dependent of a migrant farm worker
  4. Have substantial financial need
  5. Be a member of an ethnic minority historically under-represented in higher education (Native American, Hispanic, or black non-Hispanic)

Recipients must be full-time, undergraduate students of Cofl, BSU, BYU-I, CSI, CWI, EITC, ISU, LCSC, NIC, or UI. For more information, contact the financial aid office of the college or university you plan to attend.

## ROBERT C. BYRD SCHOLARSHIP

This scholarship is a federally funded program awarded on the basis of merit and available conditional on continued federal funding. The award is \$1,500 per year and may be renewable.

To qualify, you must be a current graduating senior of an Idaho high school or have the equivalent of a certificate of graduation recognized by the State of Idaho and have demonstrated outstanding academic achievement and show promise of continued academic success.

The application deadline is January 15. Apply on online at: [www.boardofed.idaho.gov](http://www.boardofed.idaho.gov).

## THE OPPORTUNITY SCHOLARSHIP

The Opportunity Scholarship is a need-based scholarship program established by the State of Idaho. To apply for this program, applicants will need to apply for federal financial aid using the Free application for Federal Student Aid (FAFSA) by March 1. See the following site for updates: [www.boardofed.idaho.gov](http://www.boardofed.idaho.gov).

## EDUCATION INCENTIVE LOAN FORGIVENESS

The Education Incentive Loan Forgiveness Program encourages graduates of Idaho high schools to pursue teaching or professional nursing careers at an Idaho college or university and to work in Idaho.

For consideration, you must have graduated from an Idaho high school and:

- Enroll as a full-time student in an Idaho college or university, pursuing a program of study toward an Idaho teaching certificate or licensure by the Board of Nursing as a registered nurse, and
- Pursue a teaching or nursing career within the state of Idaho for a minimum of 2 years

To apply, contact the financial aid office of the Idaho public college or university you plan to attend.



## IDAHO GOVERNOR'S CUP SCHOLARSHIP

The Idaho Governor's Cup Scholarship provides scholarships to Idaho high school and home schooled seniors who demonstrate a strong commitment to public service and leadership. The number of awards is conditional on the availability of funds. Awards will be available to scholars pursuing academic and professional-technical programs. The amount of the award is \$3,000 a year and is renewable for up to 4 years for academic programs and for the term of the professional-technical program, up to 3 years.

To qualify, you must:

- Be a resident of Idaho
- Be a current graduating senior of an Idaho high school or home school
- Enroll as a full-time student in an academic or professional-technical program at an Idaho college or university
- Have a cumulative GPA of 2.8 or above, and
- Academic applicants must provide ACT or SAT test scores

A high consideration for selection will be based on a demonstrated commitment to public service.

The application deadline is January 15.

Apply on online at: [www.boardofed.idaho.gov](http://www.boardofed.idaho.gov).





## IDAHO CAREER INFORMATION SYSTEM (CIS)

The Idaho Career Information System (CIS) contains up-to-date information on U.S. and Idaho scholarships, loans, and other aid sources. CIS describes thousands of different sources of financial aid — scholarships, loans, and grants. You can also get a list of scholarships, both Idaho-based and national, that match your education plans and personal characteristics. See page 5 for more information or visit [www.idahocis.org](http://www.idahocis.org) (get a user name and password from your school counselor).

## RESOURCES FOR VETERANS

Colleges help veterans receive their "G.I. Bill" education benefits through their "Certifying Official" and "Veteran's Affairs" (VA) offices, frequently associated with the Registrar's or Financial Aid Offices at colleges and universities. Students eligible to receive VA education benefits should contact the office prior to registration to assure timely submission of claim. The Division of Professional-Technical Education at (208)334-3216 must approve each program offered by a school or company. If you want to know if you may receive benefits for a specific program, contact the nearest VA regional office at 1-800-827-1000.



## ATWELL PARRY WORK STUDY PROGRAM

The Atwell J. Parry Work Study Program provides employment opportunities and valuable work experience for Idaho resident students who demonstrate financial or educational need. Students may be employed on campus or in approved off-campus jobs.

To be eligible for the program, you must be an Idaho resident enrolled at a participating accredited institution of higher education at least half time and demonstrate satisfactory academic progress.

To apply, contact the financial aid office of the Idaho college or university you plan to attend.

## ROBERT R. LEE PROMISE A SCHOLARSHIP

The Promise A Scholarship, formerly the State of Idaho Scholarship, provides approximately 30 new awards of \$3,000 each year to talented Idaho high school students who attend an Idaho college or university. The scholarship is awarded to both academic and professional-technical students and is renewable for up to 4 years for academic programs and for the term of the professional-technical program—up to 3 years.

To qualify, you must:

- Be a resident of Idaho
- Be a current graduating senior of an Idaho high school, and
- Enroll as a full-time student in an academic or professional-technical program at an Idaho college or university

Academic applicants must have a cumulative GPA of 3.5 or above and an ACT score of 28 or above.

Professional-technical applicants must have a cumulative GPA of 2.8 or above, and must take the Compass test (reading, writing and algebra scores are required).

**The application deadline is January 15.**

Apply online at: [www.boardofed.idaho.gov](http://www.boardofed.idaho.gov).

## ROBERT R. LEE PROMISE B SCHOLARSHIP

The Promise B Scholarship will provide up to \$250 per semester for two years to qualified Idaho high school graduates who continue their postsecondary education at an Idaho college or university.

To qualify, you must:

- Be a resident of Idaho
- Have completed high school or its equivalent in Idaho
- Have a GPA of at least a 3.0 or an ACT score of 20 or higher
- Enroll as a first time student in an Idaho college or university
- Complete at least 12 semester credits
- Be under the age of 22 by July 1 of the application year

For more information, contact the Idaho college or university you plan to attend.

# FINANCIAL AID OPPORTUNITIES IN IDAHO

## FINANCIAL AID & SCHOLARSHIPS

College is an investment in your future, so it is important to plan ahead. Fortunately, there are many forms of financial aid to help you and your family manage the costs. While your high school guidance counselor can provide you with specific information, here are some general sources of what's available. Also, see page 46 for helpful tips on avoiding scholarship scams.

## TYPES OF FINANCIAL AID

### Scholarships

Awarded for a variety of reasons, such as financial need, good grades, special talents, or career plans. For details, contact the scholarship office of your chosen school.

### Grants

State or Federal money based on financial need that you don't need to repay.

### College Work-Study

Money you can earn for school by working part-time for the college or university that you attend.

### Loans

Borrowed money you must repay with interest.

## EXPLORE THE WEB

The Internet is a great resource for scholarship information. Here are some world wide web addresses that you might find helpful:

- Attorney General Lawrence Wasden warns "Searching for scholarships can be a long and confusing job for students who are not aware of their resources. For this reason students often turn to scholarship search services for assistance. However, oftentimes the same information students purchase from scholarship search services is available from local sources 'free.'" For more information logon to [www2.state.id.us/ag/consumer/tips/scholarshipsearch.htm](http://www2.state.id.us/ag/consumer/tips/scholarshipsearch.htm)
- Idaho Career Information System [www.idahocis.org](http://www.idahocis.org)
- College is Possible [www.collegeispossible.org](http://www.collegeispossible.org)
- KnowHow2Go [www.KnowHow2Go.org](http://www.KnowHow2Go.org)
- [www.students.gov](http://www.students.gov) OR [www.college.gov](http://www.college.gov)
- National Association of Student Financial Aid Administrators [www.nasfaa.org/parentsstudents.asp](http://www.nasfaa.org/parentsstudents.asp)
- FinAid! The Smart Student Guide to Financial Aid [www.finaid.org](http://www.finaid.org)
- U.S. Department of Education Student Aid on the Web free information [www.studentaid.ed.gov](http://www.studentaid.ed.gov)

## GET THE CASH

# 1

### APPLY

To apply for federal financial aid, complete a Free Application for Federal Student Aid (FAFSA) form during your senior year in high school. Apply online at <http://www.fafsa.ed.gov/>. Make sure you are aware of important deadlines. High school juniors can plan ahead by using the FAFSA4caster at <http://www.fafsa4caster.ed.gov>

# 2

### LOOK

Academic institutions are not the only agencies offering scholarships, so check with local organizations, such as: your parent's place of employment; your church; civic or community groups such as American Legion, YMCA, 4-H, Elks, Masons, Kiwanis, Jaycees, Chamber of Commerce, and Rotary; government agencies; and foundations. Libraries and the Internet are good resources to research financial aid opportunities.

# 3

### TALK

Talk with your counselor about potential sources of financial aid. (See pages 36-37 for scholarship opportunities offered by the State of Idaho.)

# 4

### Go

Institutions offer a variety of scholarships and financial aid programs to assist students with continuing education costs. Contact the admissions and/or financial aid offices at the schools you are interested in attending to obtain information about financial aid opportunities. Idaho colleges and universities, specifically, offer a variety of scholarships and financial aid opportunities-See chart on page 4 for deadlines.



For more information, contact your high school counselor or the Office of the Idaho State Board of Education, PO Box 83720, Boise, ID 83720-0037, (208) 334-2270 or check out our Web site at [www.boardofed.idaho.gov](http://www.boardofed.idaho.gov).



# BYU-IDAHO

## REXBURG

The programs offered at BYU-Idaho develop students academically, spiritually, and socially. This well-rounded approach prepares graduates of high moral character to be innovative and flexible contributors to the changing world that lies ahead.

Founded in 1888, the school has distinctive qualities known as the "Spirit of Ricks." A tradition of service, hard work, friendliness, and compassion has bonded the students, faculty and administrators for more than a hundred years. BYU-Idaho pledges to preserve and enhance the "Spirit of Ricks."

BYU-Idaho is centered on the student. The faculty is based on the scholarship of learning and teaching. Everyone at BYU-Idaho is a teacher. For more information, visit [www.byui.edu/prepare](http://www.byui.edu/prepare).

### \$ COST

Below are the estimated costs for a full-time student. Personal expenses and transportation will vary depending of circumstances.

#### 2009-2010 Academic Year

Tuition - LDS.....	\$3,280
Tuition - Non-LDS.....	\$6,560
Books, Supplies & Fees*.....	\$1,110
Room & Board**.....	\$4,550
Total - LDS.....	\$8,940
Total - Non-LDS.....	\$12,220

\*Estimated

\*\*Room and board costs vary depending on accommodations and dining options.

### ? INFO

#### Phone

(208) 496-1036

#### Write

BYU-Idaho Admissions  
120 Kimball Building  
Rexburg, ID 83460-1615

#### Web Address

[www.byui.edu/prepare](http://www.byui.edu/prepare)



### ACADEMIC INFORMATION

BYU-Idaho offers approximately 13 Associate and 60 Baccalaureate degree programs. Bachelors degrees are divided into two categories: integrated and specialized. Specialized Bachelors degrees require students to complete 70 credit hours in their major area of study. This type of degree is the usual offering at colleges and universities. Integrated Bachelors degrees are an offering unique to BYU-Idaho. Integrated degrees require a student to complete 45 credit hours in a major. The remaining credits can be tailored to a student's specific postgraduate intentions and interests. Integrated degrees give students a broader learning experience. For a complete list of majors, please visit [www.byui.edu/majors](http://www.byui.edu/majors).

### GET PREPARED

There's a lot you can do right now to prepare yourself for a great experience at BYU-Idaho. Whether you've got questions about financial assistance, academic programs, housing options, church involvement, participation in over 200 student involvement organizations, or any other area of BYU-Idaho life, the Get Prepared website at [www.byui.edu/prepare](http://www.byui.edu/prepare) <<http://www.byui.edu/prepare>> is the place to start. So what are you waiting for? 'Get Prepared' at [www.byui.edu/prepare](http://www.byui.edu/prepare) <<http://www.byui.edu/prepare>> today!

### ADMISSION REQUIREMENTS

BYU-Idaho exists to provide an education consistent with the religious and family values taught by The Church of Jesus Christ of Latter-day Saints. We admit persons without regard to gender, race, creed, religion, national origin, age, or disability who meet the requirements; who agree to abide by the Honor Code and Dress and Grooming Standards; and who are otherwise qualified based upon available space.

In selecting a class of about 4,000 new freshmen, the admissions committee considers the following: church and seminary activity (LDS), personal commitment to living the standards, academic preparation, ACT or SAT, out-of-class activities, and an essay.



### THREE TRACK SYSTEM

BYU-Idaho operates year-round with three distinct 14-week semesters: Fall, Winter, and Spring. Each student is admitted to a track consisting of two semesters: Fall/Winter, Winter/Spring, or Spring/Fall.

Students can only enroll in classes during their assigned track and they must remain on the same track through graduation. Because of the Three Track System, BYU-Idaho is able to admit over 3,000 students each year who would otherwise be turned away due to limited space and resources.

### APPLY ON-LINE

You may apply online for admission at [www.besmart.com](http://www.besmart.com). For additional information about the admissions process, helpful checklists, admissions programs, and more, please visit [www.byui.edu/admissions](http://www.byui.edu/admissions).

### APPLICATION DEADLINES

To be considered for admission, all parts of an application must be submitted by the deadline.

To Begin Spring or Fall Semester

Priority review- December 1

Final Deadline – February 1

To begin Winter semester

Final Deadline: October 1



# THE COLLEGE OF IDAHO

## CALDWELL

The College of Idaho (CofI) is the state's only liberal arts college. Which means you will study everything from botany to business and from Plato to physics. The liberal arts curriculum will help you find your passion and give you an edge with employers looking for people who can think on their feet and adapt in a rapidly changing world.

### 2008/09 FRESHMAN CLASS PROFILE

- Average GPA 3.65
- Average ACT 26
- Average SAT 1170

### VISIT EVENTS 2010

February 13 & March 13: Fine Arts Audition Day  
April 2: Spring Discovery Day  
June 21, July 12, August 16: must See Monday's

Faculty/student ratio.....	1/9
Average Class Size.....	11
Total Enrollment.....	925
Majors .....	27

### \$ COST

Below are the estimated costs for a full-time undergraduate student. Personal and transportation expenses will vary depending on circumstances.

#### 2009-2010 Academic Year

Tuition.....	\$19,300
Fees .....	\$770
Double room, medium meal plan* .....	\$6,950
Books & supplies* .....	\$800
Total.....	\$27,820

\*Estimated

### ? INFO

#### Phone

(800) 224-3246

#### Write

Office of Admission  
The College of Idaho  
2112 Cleveland Blvd.  
Caldwell, Idaho 83605  
E-mail: [admissions@collegeofidaho.edu](mailto:admissions@collegeofidaho.edu)

#### Web Address

<http://www.collegeofidaho.edu>



### ACADEMIC INFORMATION

Since its founding in 1891, The College of Idaho has had a reputation for preparing students for success through a rigorous academic program grounded in the liberal arts and sciences. While the academic course work is challenging, you will have all the support you need to succeed. One of the most distinctive aspects about The College of Idaho is the relationship between students and professors. With an average class size of 11 and one full-time faculty member for every 9 students, you will never be a nameless face. Perhaps more importantly, The College of Idaho professors are dedicated to teaching, using their research as a tool to ensure their students have the very best education. At C of I, students interact with professors in the classroom and develop friendships with teachers who often become mentors for life.

The College of Idaho's student focus extends well beyond the walls of the classroom. Students serve on every governing board and committee. Here, students have the opportunity to shape college policy and leave a permanent mark on the institution. For example, in recent years a student faculty committee worked to institute a campus-wide honor code.

**Student Success:** The College of Idaho has a proven track record of providing students with the tools necessary to find success in their chosen field, or to continue their education at some of the country's top graduate programs (Harvard and Stanford Medical Schools, Rutgers Law School, Carnegie-Mellon, the University of San Francisco, and Oxford University, to name a few). About half of all C of I graduates decide to go on to pursue a graduate degree in their field, and 96% of C of I graduates either attend graduate school or are employed 6 months after graduation. Dedicated faculty and our Center for Experiential Learning help students obtain internships and, after graduation, assist with career placement.

**Travel:** Learning extends well beyond the classroom at The College of Idaho. Forty-five percent of C of I students study abroad. The college's unique schedule provides many opportunities for travel. During the winter term, students are invited to broaden their horizons during faculty-led study-abroad trips. Students have recently studied in Thailand, London, Australia, Costa Rica, France, Germany, and Peru.

### BEYOND THE CLASSROOM CAMPUS CLUBS/ ORGANIZATIONS

With more than 60 student organizations, something is always happening on campus. The organizations range from improv theatre clubs to the service group Circle K International. Students will also find an active Greek community with six national fraternities and sororities, and one local sorority active on campus. The Campus Ministries program allows students to continue to grow in faith during their academic career. The program is non-denominational and offers late night worship services, small-group Bible study, and service opportunities.

### CULTURAL EVENTS AND ENTERTAINMENT

At The College of Idaho, learning continues well beyond class time, and often during the fun and excitement of campus activities. Options include student-run programming to professional performance troupes. The student-elected Program Council plans events ranging from concerts and comedians to Homecoming and Spring Fling. The International Student Organization gives students the opportunity to explore other cultures through the exchange of ideas over traditional foods during international 'snack feeds.' The Caldwell Fine Arts brings world renowned musicians and entertainers to The College of Idaho campus and invites students to attend the performances.

### HOUSING

The campus has four co-ed residence halls, including the newly refurbished Simplot and Hayman Halls. These residence halls have both single and double rooms available. The majority of the freshman class lives in Hayman Hall, and all halls are equipped with full kitchens, at least one computer lab, free laundry facilities, and common lounges. All rooms have their own air conditioning and heating units.

### SPORTS AND RECREATION

C of I students are just as competitive on the playing field as they are in the classroom. In fact, The College of Idaho has recently set a new NAIA record, with 46 NAIA or USCSA Academic All-Americans! With 19 intercollegiate sports, there are plenty of opportunities to get in the game as a team member or as a screaming 'Yote fan. The College competes in the NAIA in men's and women's soccer, long distance running, track and field, swimming, skiing (USCSA), snowboarding, basketball, golf and tennis; men's baseball; and women's volleyball, and softball. Men's tennis is the most recent addition to our athletic program. Students also have the option of participating in the intramurals program or on the club lacrosse teams. An alternative to organized sports, and an opportunity to explore the great outdoors, can be found in the Outdoor Program (OP). The OP is a student-run program that provides equipment, training, and guided trips into Idaho's wilderness. Activities include rock climbing, kayaking, hiking, mountain biking, camping, and whitewater rafting.

### ADMISSION INFORMATION

Admission is offered on a rolling basis until the class is full. Early applications are accepted from students between the summer of their junior and senior year. While the application gives students the benefit of an early application and scholarship decisions, it does not commit the student to attending the college.

### PROSPECTIVE STUDENTS MUST SUBMIT

- The College of Idaho, Common or Universal Application
- No application fee
- Official high school transcript
- ACT or SAT scores
- Recommendation
- Personal Essay
- Interview is recommended but not required

### FINANCIAL AID

The College of Idaho is committed to providing access to all qualified students.

- Ninety-eight percent of students receive some form of financial aid or scholarship
- Students with a proven track record in the classroom are rewarded for their work with merit-based scholarships
- The Free Application for Federal Student Aid (FAFSA) is required to help determine student need

### TYPES OF AWARDS

- Merit awards are given based on GPA, ACT or SAT scores, essays and recommendations
  - A competitive full tuition scholarship is available for students with a 3.85 cumulative GPA or higher and 31 (ACT) or 1380 (SAT) scores or higher. A student interested in the Heritage program should contact the admission's office for further information
- Performance-based awards are available for art, music, theatre, debate, and athletics. A try-out, audition, or additional application materials may be required
- Need-based aid is awarded after the FAFSA is submitted
- Kathryn Albertson Scholar Competitor is an on-campus scholarship competition in the fall

### CAMPUS VISITS

The College of Idaho highly encourages students and parents to visit the campus to ensure that the college is the right fit. The best time to visit campus is during the week when classes are in session. This gives visitors the opportunity to sit in on a class, meet professors and students, and observe campus life on a normal day. Calling ahead to schedule a visit is recommended, and allows the visit center to personally tailor the visit to fit the student's interests.



# NEW SAINT ANDREWS COLLEGE

## MOSCOW

New Saint Andrews is a selective classical Christian liberal arts college offering a rigorous higher education, not majors. Following Harvard's classical Christian curriculum from the mid-1600s with Oxford-style small group recitations, the College integrates the languages, history, philosophy, and culture of classical antiquity and Western tradition in the light of Scripture.

### \$ COST

#### 2009-2010 Academic Year

Tuition .....	\$9,200*
Books.....	\$1,200 +/-
Room and Board** .....	N/A

\*Students have the option of locking in their tuition rate for four years.

\*\* As a matter of principle, NSA does not provide student housing or meal plans. Students are encouraged to live as responsible adults within the community.

### ? INFO

#### Phone

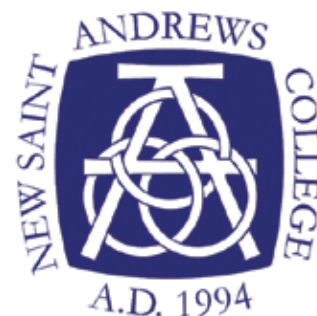
(208) 882-1566

#### Write

Lindsey Tollefson  
Manager of New Student Services  
New Saint Andrews College  
405 South Main Street  
P.O. Box 9025  
Moscow, Idaho 83843  
E-mail: [info@nsa.edu](mailto:info@nsa.edu)

#### Online

[www.nsa.edu](http://www.nsa.edu)



## ACADEMIC PROGRAMS

New Saint Andrews is a limited-enrollment, non-residential college located on Friendship Square in historic downtown Moscow. The College limits enrollment to no more than 200 students so that faithful faculty, instead of ever-increasing enrollment, define the character of the College. With a student-faculty ratio of 11:1, students enjoy close personal attention from faculty. Students graduate with either a two-year (A.A.) or four-year (B.A.) degree in Liberal Arts and Culture. The College's graduate programs include an M.A. in Trinitarian Theology and Culture and an M.St. in Classical Christian Studies.

## STUDENT PROFILE

New Saint Andrews College has outstanding students who have been readily accepted into graduate and professional programs across the country. They rank among the top three percent nationally on the ACT and SAT exams and have the highest combined averages on those tests among all Idaho public and private post-secondary institutions. NSA graduates typically score in the 80-90 percentiles on graduate exams (GRE, GMAT, LSAT, etc.). Students come from more than 30 states and five foreign countries to study at New Saint Andrews and represent more than 20 different Christian denominations.

## ADMISSIONS REQUIREMENTS

New Saint Andrews only accepts 50 to 60 new students each year. The Admissions Committee gives careful attention to an applicant's record in English, languages, history, math, and social studies in order to assess the student's ability to meet the College's significant reading and writing requirements. Previous Latin and classical studies are not required, but they may prove helpful in demonstrating a student's ability and commitment to pursuing the College's classical curriculum. Go online to see other application requirements.

*Please note that courses or degrees from this institution may not currently transfer to Idaho Public Institutions.*

## FINANCIAL AID

New Saint Andrews does *not* participate, on principle, with any government-sponsored financial aid programs. Instead, the College is dedicated to building a base of privately funded scholarships for needy and deserving students. New Saint Andrews does not accept federal aid.

## COLLEGE VISITS

The College invites prospective students and their families to visit New Saint Andrews during our fall, winter, or spring Prospective Student Weekend events which run Friday through Monday. Visitors to campus are always welcome, but for the dates and times of upcoming Prospective Students Weekends, call the Office of New Student Services at (208) 882-1566.

## STUDENT ACTIVITIES

New Saint Andrews does not have an intercollegiate athletic program, nor does it have a recreation center. Club sports and community activities include rugby, basketball, volleyball, theater, dancing, nursing home visitations, and choir groups.

## ACCREDITATION

New Saint Andrews College is an accredited member of the Transnational Association of Christian Colleges and Schools ([www.tracs.org](http://www.tracs.org)), which is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Photos by Reuben Cox



# NORTHWEST NAZARENE UNIVERSITY

## NAMPA

Ideas and ideals come to life at Northwest Nazarene University (NNU), where the commitment is to academic excellence within the framework of strong Christian faith. Within this challenging academic environment, professors are dedicated to personalized instruction and students find daily opportunities for spiritual growth and emotional maturity. NNU has long earned distinction because of its academic reputation and high student satisfaction.

Average Class Size .....	18
Total Enrollment .....	1,944
Majors .....	Over 60
Campus Size .....	85 acres

## \$ COST

Below are the estimated costs for a full-time student. Personal and transportation expenses will vary depending on circumstances.

### 2009-2010 Academic Year

	Semester	Year
Tuition .....	\$10,965	\$21,930
Fees .....	\$135	\$270
Contingency deposit .....	\$50	
(refundable deposit)		
Room & Board* .....	\$2,915	\$5,830
Total .....	\$14,115	\$28,080
*Double room, continuous dining plan		

## ? INFO

### Phone

208-467-8000 (local)  
1-877-NNU-4-YOU (toll free)

### Write

Office of Enrollment Services  
Northwest Nazarene University  
623 Holly Street  
Nampa, Idaho 83686  
E-mail: [admissions@nnu.edu](mailto:admissions@nnu.edu)

### Web Address

<http://www.nnu.edu>  
<http://www.nnu4you.com>



## ACADEMIC INFORMATION

Accredited by the Northwest Commission on Colleges and Universities, NNU offers over 60 major areas of study within six academic schools.

- Arts, Humanities, and Social Sciences
- Business
- Education, Social Work and Counseling
- Nursing and Health Sciences
- Science and Mathematics
- Theology and Christian Ministries

## OPPORTUNITIES FOR STUDENTS

Pathways to learning at NNU are not restricted by classroom walls. Each year hundreds of students practice active learning through:

- Internships in major corporations and local businesses
- International travel and study experiences
- Student teaching and other educational field experiences
- Performance and travel with music ensembles and speech/debate teams
- Freshman Honors Program offering accelerated freshman courses
- Summer fellowships in physics and chemistry research
- Additionally, NNU is a completely wireless campus allowing any student to study anything, anywhere on the 85-acre campus

## CAMPUS LIFE

NNU's geographically diverse student body provides a dynamic and exciting community. Involvement in student life begins with "New Student Orientation" and remains a central focus throughout the students' college years. Many opportunities are available for involvement in athletic, social, community service, and ministry organizations.

## SPORTS AND RECREATION

NNU is a member of the NCAA Division II, in the Great Northwest Athletic Conference, and offers the following sports:

- Basketball (Men's and Women's)
- Soccer (Men's and Women's)
- Cross-Country (Men's and Women's)
- Track (Men's and Women's)
- Volleyball (Women's)
- Baseball (Men's)
- Golf (Men's)
- Softball (Women's)

## STUDENT SERVICES

- Study Skills Lab
- Campus Chaplain
- Campus Health Center
- Individual/Career Counseling Services
- Counseling Center
- Peer Tutors
- Multicultural Affairs





**Northwest Nazarene University**  
Great minds • Great hearts • Great futures

## CAMPUS ACTIVITIES/ ORGANIZATIONS

- Student government provides an active schedule of social activities
- Nearly 1/3 of students are involved in various musical ensembles
- Specialized student organizations, including clubs, social action and ministry groups
- Forty percent of student body involved in ministry or service organizations

## CULTURAL EVENTS AND ENTERTAINMENT

The Boise and Treasure Valley area offer a wide spectrum of entertainment opportunities, including professional sports teams, shopping, a symphony orchestra, art museums, and outdoor recreation, to name a few.

## ADMISSION REQUIREMENTS

Admission is routinely granted to candidates who have graduated from an accredited high school and have maintained at least a 2.5 grade point average, have a minimum ACT composite score of 18 or a minimum SAT math and reading composite score of 870, and have graduated in the upper one-half of their class.

## PROSPECTIVE STUDENTS MUST SUBMIT

- The Northwest Nazarene University application for admission
- ACT or SAT score
- Official High school transcript
- Two recommendations
- \$25 application fee

## FINANCIAL AID

Financial aid at Northwest Nazarene University is awarded according to both need and merit. By filling out the NNU Application for Admission and the Free Application for Federal Student Aid (FAFSA), students are eligible to be considered for all scholarships and need-based aid. Ninety-five percent of all students receive some form of financial aid.

## TYPES OF AWARDS

- Academic Scholarships: Based on GPA, ACT or SAT scores
- Need-based: Student must file the Free Application for Federal Student Aid (FAFSA)
- Athletic, music, art, speech/debate scholarships: Separate application and/or tryout or audition required
- NNU Trustee's Award: NNU matches contributions from the student's local church
- All students are considered for any departmental scholarships for which they may be eligible

## HOUSING

NNU highly values the "residential experience" in college life, and makes campus housing available.

- Six traditional residence halls
- Campus-owned apartments for upperclass and married students
- Unmarried students who wish to live off campus must apply for an exemption and meet certain eligibility criteria

## CAMPUS VISITS

All students and their families are invited and encouraged to visit the NNU campus. You are welcome to visit on our Explore dates or Visit Fridays (please see our Website at: [www.nnu.edu/visitnnu](http://www.nnu.edu/visitnnu) for a date that meets your needs). Prospective students are offered the opportunity to:

- Attend a class
- Stay in a residence hall
- Eat in the dining area
- A personalized campus tour
- A conference with faculty in major interest area
- A conference with an admissions counselor and financial aid officer



**BIOLOGY**

**TAKE THE TOUGH CLASSES NOW!**  
**YOU NEED THEM FOR COLLEGE.**  
GET PREPARED.  
FIND OUT WHICH CLASSES YOU NEED AT  
**KnowHow2Go.org**



AMERICAN COUNCIL ON EDUCATION  
The Defining Voice for Higher Education





# BROWN MACKIE COLLEGE

## BOISE

Brown Mackie College – Boise is a branch of Brown Mackie College – South Bend located in South Bend, Indiana. Brown Mackie College is one of the oldest institutions of its kind in the country. In 1930, the College was incorporated under the laws of the State of Indiana. In 2008, the College established a branch campus in Boise, Idaho.

Brown Mackie College provides traditional and nontraditional students with convenient, focused and flexible postsecondary education options through bachelor's degrees, associate's degrees, diploma and certificate programs, which enhance their career opportunities and expand their perspectives. The college believes that education should be specific enough to provide for a meaningful career, yet broad enough to lay the foundation for life-long learning.

### **\$** COST

Below are the estimated costs for a full-time undergraduate student.

#### 2009-2010 Academic Year

Tuition .....	\$9,000
Fees.....	\$540
Books & Supplies.....	\$1,275
Total .....	\$10,815

### **?** INFO

#### Address

Office of Admissions  
Brown Mackie College  
9050 W. Overland Rd.  
Boise, ID 83709

#### Phone

(208) 321-8800

#### Web Address

[www.brownmackie.edu](http://www.brownmackie.edu)



## ACADEMIC PROGRAMS/ INFORMATION

**The Bachelor of Science Degree** is awarded in:  
Business Administration, Criminal Justice, Healthcare Management and Legal Studies.

**The Associate of Science Degree** is awarded in:  
Accounting Technology, Business Management, Criminal Justice, Healthcare Administration, Information Technology, Medical Assisting, Paralegal, Office Management, Occupational Therapy and Surgical Technology.

The College also offers Diploma programs in:  
Accounting, Business, Criminal Justice, Medical Assistant and Paralegal Assistant.

## ADMISSION REQUIREMENTS

Each applicant for admission is assigned an Assistant Director of Admissions who directs the applicant through the steps of the admissions process, providing information on curriculum, policies and procedures and assisting the applicant in setting necessary appointments and interviews. To qualify for admission, each applicant must provide documentation of graduation from an accredited high school or from a state approved secondary education curriculum or provide official documentation of high school graduation equivalency. Admission to the College is based upon the applicant's meeting the above requirements, a review of the previous educational records and a review of the applicant's career interests.

*Please note that courses or degrees from this institution may not currently transfer to Idaho Public Institutions.*



# BROWN MACKIE COLLEGE

BOISE<sup>SM</sup>

## FINANCIAL AID

The College maintains a full-time staff of financial aid professionals to assist qualified students in obtaining the financial assistance they require to meet their educational expenses. Available resources include federal aid, student loans from private lenders, and federal work-study opportunities.

## CAMPUS VISITS/ ORIENTATIONS

New students are required to attend an orientation program to familiarize them with the College's policies, personnel and resources. Orientation is scheduled in the week prior to the start of each month's classes.

A woman with curly hair is looking up at several US dollar bills falling from the top of the frame against a light blue background.

# HOW DO I AVOID SCHOLARSHIP SCAMS?

## IF YOU HAVE TO PAY MONEY TO GET MONEY, IT'S PROBABLY A SCAM

Finding financial aid is no simple task. Financial aid experts advise students to be prepared to put in hours of research and paperwork. Unfortunately, many students and their families are overwhelmed by the work involved and are still unaware of the free sources of financial aid information. They end up paying hundreds of dollars to companies offering to help them find money for college. These services use information about the student and family to provide information about scholarships for which the student "may" be eligible. In addition to providing scholarship source lists, some of these services claim to actually help with students' applications, or "do the work for you."

People who have paid for such services report problems, such as out-of-date scholarship contact names and addresses, or scholarships that are strictly for people of another race, gender, or age group appearing on a "personalized" list furnished by the service. Some of the listed scholarships are for specific disciplines and many students are ineligible. Many sources on the lists actually turn out to be either loan programs or contests. Some fraudulent companies require the student to apply for every scholarship or grant on the company's list and to provide proof of rejection for each one

before giving any refund, conditions that are not disclosed until after the student pays the up-front fee. Because many of the sources on the lists don't provide scholarships or have expired deadlines, it may be impossible for consumers to obtain the required rejection letters.

Be wary of scholarships with an application fee, scholarship-matching services who guarantee success, advance-fee loan scams, and sales pitches disguised as financial aid "seminars." Compare the private search company's offer to the information available before paying for this information. About 95 percent of college aid comes from state or federal government agencies. If students are suspicious of a scholarship offer, they should visit their high school guidance counselor, or those out of high school should call or visit a college financial aid office.

## IDAHO ATTORNEY GENERAL'S CONSUMER PROTECTION UNIT

According to the Idaho Office of the Attorney General, "students and their parents should realize that applying for college aid is hard work and that only the student can complete applications, gather recommendations, and write the essays required. No company is going to do all that even for a large fee."

## FOR EXAMPLE:

Only students and their parents have the information required to compute "official" financial need; to accurately complete government and institutional financial aid forms; to understand their own goals and preferences; and to sort through the thousands of scholarships, loans, and grants that are available each year.

Once a list of prospective sources of aid is assembled, only the student can complete the application materials. At a minimum, there will be an application form to fill out, as well as projects, a resume, a letter, or a collection of references.

The Idaho Attorney General's Consumer Protection Unit has a tip sheet that discusses services that offer financial aid searches for a fee. You can access this tip sheet by calling 1-800-432-3545, or go to [www2.state.id.us/ag/](http://www2.state.id.us/ag/). Once you access this web site, go to "Consumer Protection" then "Consumer Information." Scroll down until you see "Scholarships," and click on "Searching for Scholarships."

For more information about local and national scholarships, use eCIS, at [www.idahocis.org](http://www.idahocis.org).

*Source: Idaho Career Information System (CIS).*



# STEVENS-HENAGER COLLEGE

## BOISE

Stevens-Henager College (SHC) provides practical education to achieve the career you want!

We offer undergraduate programs in Medical Specialties, Healthcare Administration, Business Management, Accounting, Computer Networking, Computer Programming, Computer Science, and Graphic Arts.

Our unique degree programs prepare you with multiple skills so you can acquire numerous certifications and/or licenses within your field. That means more job choices for you. Grants and student loans are available to use toward your degree program.

Average Class Size .....	22
Total Enrollment .....	758
Majors .....	14

## \$ COST

The cost of attendance includes tuition, use of books, course/lab fees, and tutoring. A laptop is also provided for student use while in school; upon graduation, the laptop is our gift to you!

Below are estimated costs for a full-time undergraduate student.

### 2009-2010 Academic Year

Tuition & fees* .....	\$15,000
Books & supplies .....	\$0
Total .....	\$15,000

\*Tuition varies by degree

## ? INFO

### Phone

(800) 501-5254 – Main Campus  
(208) 283-5134 – Admissions Direct  
(208) 345-6999 – Fax

### Write

Office of Admissions  
Stevens-Henager College – Boise  
1444 S Entertainment Avenue  
Boise, ID 83709

### E-mail

jaime.davis@stevenshenager.edu



## PROGRAM INFORMATION

Our high-value, in-demand programs prepare graduates for a rewarding career. We offer both academic and occupational Associate, Bachelor, and Master's Degrees within the following areas:

School of Business

School of Graphic Arts

School of Nursing

School of Medical and Health Sciences

School of Technology

Our Associate programs bridge to Bachelor programs, and our Bachelor programs bridge to Master's programs, thus providing more opportunities for students.

## BENEFITS TO STUDENTS

Hands-on – students are able to practice what they are learning.

Personal – smaller classes allow more personal instruction and attention.

Curriculum – reviewed and updated with industry specialists.

Flexible Schedules – daytime, evening, and online classes accommodate your busy life.

Career Services Assistance – students receive individualized career services assistance, with contacts, access to interviews, and guidance through the employment process.

## ADMISSIONS REQUIREMENTS

Our open enrollment admissions policy makes students who have graduated from an accredited high school or have completed their GED eligible for admission to Stevens-Henager College. ACT and/or SAT scores are not required. Some programs have limited enrollment and/or selective admission processes. All students are required to complete an interview with an Admissions Consultant prior to enrollment.



## PROSPECTIVE STUDENTS MUST SUBMIT

Official high school transcript

Personal statement describing interest in chosen career field, and the commitment required to be a college graduate

\$75 enrollment deposit

## FINANCIAL AID

As an accredited college, Stevens-Henager College participates in all federal financial aid programs providing grants and loans. Students must complete the Free Application for Federal Student Aid (FAFSA) to determine eligibility.

Scholarships are available. Contact the admissions office at SHC for more information.

## CAMPUS VISITS

Come visit! Explore the campus, meet faculty members, and attend classes. To schedule your visit, just call Admissions at (208) 283-5134.

*Please note that courses or degrees from this institution may not currently transfer to Idaho Public Institutions.*

# *The 4 Steps*

**1**

***Be a pain - in a good way.***

**Let everyone know that you're going to college and need their help.**

**2**

***Push yourself and don't stop***

**Working a little harder today will make getting into college even easier.**

**3**

***Find the right fit.***

**Find out what kind of school is the best match for you and your career goals.**

**4**

***Put your hands on some cash.***

**If you think you can't afford college, think again. There's lots of financial aid out there.**

**Learn more by visiting [www.KnowHow2GO.org](http://www.KnowHow2GO.org) or calling 1-800-433-3243**





# IDAHO *ELECTRONIC* CAMPUS

**“Education@Your Fingertips”**  
[www.idahoe-campus.state.id.us](http://www.idahoe-campus.state.id.us)

- Easy access to quality education
- Convenient—works within your schedule
- No longer isolated from educational opportunities because of geography
- Saves time—no more commuting or looking for parking spaces
- Increases your options
- Programs and courses are pledged to follow the principles of “Good Practice for Electronically Offered Academic Degree and Certificate Programs”
- Increases Opportunities for Professional Development
- Institutions are accredited
- Courses carry full credit and are transferable

IEC links you to over 1200 courses from schools throughout Idaho making BSU, CSI, EITC, ISU, LCSC, NIC, and UI as close as your fingertips in four easy steps:

**1**

**VISIT** the IEC Web site at  
[www.idahoe-campus.state.id.us](http://www.idahoe-campus.state.id.us)

**CHOOSE** the classes  
you want to take

**2**

**3**

**CONNECT** directly to  
the school offering the course

**4**

**GET STARTED**  
learning today!

**Idaho Electronic Campus...** allows you to search for courses and programs by instructor, subject, institution, or method of delivery and then links you to the college or university offering the programs or course. Each institution provides its own admissions, registration, financial aid, fee payments, refunds, credit transfers, and prerequisites. The IEC web site easily directs you to any of the eight institutions for detailed information. All courses listed on the IEC are delivered through technology: video tape, television, radio, microwave, satellite, interactive video, audio tapes, audioconferencing, DVD, e-mail, and the Internet.

**For More Information. contact:**

**IDAHO *ELECTRONIC* CAMPUS**

c/o: Idaho State Board of Education • P.O. Box 83720 • Boise, ID 83720-0037

Phone: (208) 332-1585 • Fax: (208) 334-2632

**PARTICIPATING  
SCHOOLS:**

**BOISE STATE**  
UNIVERSITY



**Idaho State**  
UNIVERSITY

**Lewis-Clark**  
STATE  
COLLEGE  
*Connecting Learning to Life*



**University of Idaho**

# IDAHO DUAL CREDIT PROGRAM

## COLLEGE CREDIT FOR HIGH SCHOOL STUDENTS THROUGH DUAL CREDIT

Created by the Idaho Legislature in 1997, dual credit is an opportunity to earn college credit by enrolling in college classes offered through a partnership between Idaho's colleges, universities, and high schools.

### Participating Idaho Colleges and Universities Contact information

#### Boise State University

Name: Kristi Lakatos  
Phone: 208-426-3294  
[www.boisestate.edu/concurrent\\_enrollment](http://www.boisestate.edu/concurrent_enrollment)

#### College of Southern Idaho

Name: John Miller  
Phone: 208-732-6280  
<http://www.csi.edu/dualcredit/>

#### College of Western Idaho

Name: Paula Edmonds  
Phone: 208-562-3000  
[onestop@cwidaho.cc](mailto:onestop@cwidaho.cc)

#### Idaho State University

Name: Barbara Bishop  
Phone: 208-282-6067  
<http://earlycollege.isu.edu>

#### Lewis-Clark State College

Name: Kim Wolf  
Phone: 208-792-2378  
<http://www.lcsc.edu/Admissions/act/home/htm>

#### North Idaho College

Name: Steve Casey  
Phone: 208-769-3229  
<http://www.nic.edu>

#### Northwest Nazarene University

Name: Cindy Roberts  
Phone: 208-467-8373  
<http://www.nnu.edu/concurrentcredit>

#### University of Idaho

Name: Linda Stong-Gollberg  
Phone: 208-885-6237  
<http://www.uidaho.edu/dualcredit>

## USEFUL WEBSITES

- Idaho State Board of Education:  
[www.boardofed.idaho.gov](http://www.boardofed.idaho.gov)
- Idaho State Department of Education:  
[www.sde.idaho.gov](http://www.sde.idaho.gov)
- National Alliance of Concurrent Enrollment Partnerships: [www.nacep.org](http://www.nacep.org)

Idaho dual credit partnership is a collaborative effort between colleges, universities, and school districts.

## PROGRAM PROFILE

Dual Credit is a collaborative partnership between Idaho's colleges/universities with high schools to provide college courses for high school students. The high school instructors partner with college/university academic departments to deliver college-level courses. This program provides an opportunity for high school students to receive both high school and college credits for pre-approved courses. Most universities allow the high school students access to their library for research, a student ID card, and access to events on campus. Students receive a letter grade based on work completed during the duration of the class which will be reflected on a college transcript.

Students are also able to take classes on-line, via distance education, as well as on the college/university campus.

## PROGRAM BENEFITS

- Enhances ability and skills to do college-level work, and aids students in gaining confidence for college success.
- Brings college/university faculty and high school teachers together to share methods, ideas, and experiences that benefit the students.

## ABOUT DUAL CREDIT OPPORTUNITIES

- College/university classes are taught in a variety of methods and offered throughout the day to serve the students. Classes are typically offered in the high schools during the regular school day, as well as on the college campus and through interactive video or on-line.
- Courses are taught by high school teachers who have been pre-qualified by the college/university academic departments and meet adjunct-status hiring requirements.
- Courses must be listed in the college/university catalog and apply toward a college/university degree and may apply towards high school graduation.
- Students registering for dual credit classes generate a regular college transcript.
- Students should be 16 years old or have successfully completed at least half of their high school requirements.
- Colleges and universities monitor and support the quality of instruction.

## IMPORTANT FACTS

### Transferability of Credits

Dual credit courses are accepted by all Idaho institutions of higher education and most institutions outside of the state. Idaho's colleges/universities are accredited by the Northwest Commission on Colleges and Universities. Students are encouraged to consult with the institution of their choice regarding the transferability of credits earned. To request official transcript information go to the individual institution's Website.

### Registration Process for Dual Credit courses

Registration takes place in the fall and spring semesters for dual credit courses. The students are enrolled in the classes using the high school's calendar. Students taking classes on the institution's campus or via distance learning follow the application process and the academic calendar for each college/university. Visit their Website for more information.

### Cost

For dual credit courses offered at the high school campus, the statewide cost is \$65 per credit.

## IDAHO COLLEGE ADMISSION CORE

Below is a list of the recommended classes a high school student should complete while in high school to help them prepare for the rigors of college. Many of these courses can be taken for both high school and college credit while a student is still in high school.

**English** ..... 8 semesters  
Composition, Literature

**Social Science** ..... 5 semesters  
American Government, Geography, US History, World History, Economics, Philosophy, Psychology, Sociology

**Mathematics** ..... 6 semesters  
Applied Math I, Applied Math II, Algebra I, Algebra II, Geometry, Analytic Geometry, Calculus, Statistics, Trigonometry. At least 4 semesters must be taken in Grades 10 through 12.

**Humanities/Foreign Language** ..... 2 semesters  
Literature History, Philosophy, Foreign Language, and related study of 2 semesters or more of the traditional humanities discipline.

**Other College Preparation** ..... 3 semesters  
Speech, Studio/Performing Arts (Art, Dance, Drama, Music), additional Foreign Language. Up to 2 semesters of approved vocational courses may apply; consult your high school counselor.



# INTERSTATE PROGRAMS FOR IDAHO STUDENTS

*In some specialized fields of study, Idaho has too few students to warrant the establishment of expensive programs. In order to provide Idahoans a full range of educational opportunities at a reasonable cost, the state has established the following programs in cooperation with other states.*

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## MEDICINE

### **Idaho WWAMI - University of Washington School of Medicine:**

The Washington-Wyoming-Alaska-Montana-Idaho (WWAMI) Regional Medical Education Program allows a limited number of Idaho students the opportunity to study medicine using the combined resources of the University of Idaho and the University of Washington School of Medicine in Seattle. Idaho partially subsidizes the cost of fees and tuition for each Idaho student admitted to the program. WWAMI medical students can complete three of their four years of medical education in Idaho, in Moscow, Boise, and throughout the state. For more information, contact Dr. Andrew Turner, Director, WWAMI Medical Program, University of Idaho, Student Health Building, Moscow, ID 83844, (208) 885-6696 or Marlane Martonick, WWAMI Staff, by email at : [marlanem@uidaho.edu](mailto:marlanem@uidaho.edu)



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## IDAHO RURAL PHYSICIAN INCENTIVE PROGRAM

The 2003 Idaho Legislature established the Idaho Rural Physician Incentive Program to encourage primary care physicians to practice in medically underserved areas of the state. Beginning with the Fall 2003 semester, all first-year medical education students will be assessed a fee equal to four percent of the annual average medical support fee paid by the state. The fee collected by the State Board of Education will be deposited into the Rural Physician Incentive Fund to repay the educational debts of rural physicians who practice primary care medicine in medically underserved areas of the state that demonstrate a need for assistance in physician recruitment.

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## VETERINARY MEDICINE

The Washington-Idaho Regional Veterinary Medical Education Program (formerly WOI) allows a limited number of Idaho students the opportunity to study for a career in veterinary medicine using the combined resources of the University of Idaho College of Agricultural and Life Sciences Animal and Veterinary Science Department/ Caine Veterinary Teaching Center-Caldwell, ID, and Washington State University College of Veterinary Medicine-Pullman, WA. Idaho partially subsidizes the cost of fees and tuition for each Idaho resident student admitted to this program. For more information, contact: Dr. Marie Bulgín, Caine Veterinary Teaching Center, 1020 E. Homedale Road, Caldwell, ID 83607, (208) 454-8657; Dr. Carl Hunt, Head/Animal & Veterinary Science Department, University of Idaho, Moscow ID 83844-2330, (208) 885-6345; or visit the following websites [www.avs.uidaho.edu](http://www.avs.uidaho.edu), [www.cainecenter.uidaho.edu](http://www.cainecenter.uidaho.edu), or [www.vetmed.wsu.edu](http://www.vetmed.wsu.edu).

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## DENTISTRY

The Idaho Dental Education Program provides financial support for a limited number of Idaho students admitted to the School of Dentistry at Creighton University in Omaha, NE. For current information on the program, contact Dr. Jeff Ybarguen, Chair, Idaho Dental Education Program, Idaho State University, P.O. Box 8088, Pocatello, ID 83209, (208) 282-3289, <http://www.isu.edu/departments/idep>.

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## WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION (WICHE) PROGRAMS

Under the Western Undergraduate Exchange (WUE), undergraduate students from Idaho may enroll in participating institutions in other western states at a reduced tuition rate. The Professional Student Exchange Program enables students to enroll in a participating out-of-state professional optometry program at a reduced cost. The Western Regional Graduate Program provides Idaho residents an opportunity to enroll at a reduced cost in certain high quality distinctive graduate programs not available in Idaho.

For more information, see [www.boardofed.gov/scholarships/wiche.asp](http://www.boardofed.gov/scholarships/wiche.asp) or contact Dana Kelly, State Board of Education, P.O. Box 83720, Boise, ID 83720-0037, (208) 332-1574 or [dana.kelly@osbe.idaho.gov](mailto:dana.kelly@osbe.idaho.gov), or WICHE's Web site at <http://www.wiche.edu>.

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## OUT-OF-STATE TUITION WAIVERS

Idaho institutions may offer a limited number of out-of-state waivers for students who qualify. Students who live outside of Idaho should contact the institution they are interested in attending to obtain the details of the programs.

A detailed historical map of Idaho, showing county boundaries, major cities, and geographical features. The map is in a sepia or aged tone. Overlaid on the map is the text "HIGHER EDUCATION IN IDAHO 2010". The text "HIGHER EDUCATION IN" is in a smaller, all-caps serif font, while "IDAHO" is in a very large, bold, all-caps serif font, and "2010" is in a large, all-caps serif font. The map includes labels for cities like Boise, Moscow, and Idaho Falls, and geographical features like the Snake River and various mountains.

HIGHER  
EDUCATION IN

IDAHO  
2010

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**SUBJECT**

Institutional Pandemic Flu Response

**BACKGROUND/DISCUSSION**

During the past two (2) years there has been substantial discussion regarding the virus known as H1N1, aka "Swine Flu". Institutions of higher education have been targeted as areas of particular concern by the Centers for Disease Control (CDC).

Department of Health and Human Services (HHS) Secretary Kathleen Sebelius and Department of Education (ED) Secretary Arne Duncan joined with Dr. Beth Bell, Deputy Director, National Center for Immunization and Respiratory Diseases at the Centers for Disease Control and Prevention (CDC), to announce new guidance for Institutions of Higher Education (IHE) to plan for and respond to the upcoming flu season.

The guidance crafted by officials at the CDC is designed to help colleges and universities start planning and acting now for the impact that seasonal and 2009 H1N1 influenza could have this fall and winter on their students and faculty members, as well as other university employees. Government officials are especially concerned about the impact of H1N1 on schools because the virus appears to disproportionately affect young people. The CDC's Advisory Committee on Immunization Practices recently determined that younger Americans, specifically those ages 6 months to 24 years, are one of the top priority groups when it comes to the new H1N1 vaccine.

Secretary Sebelius stressed the importance of using innovative communications strategies to reach out to students who are some of the people most at risk for contracting H1N1 flu. She highlighted new social media tools and online toolkits that have been created to help faculty, staff, and students at colleges and universities.

The new guidance suggests that the most important actions institutions can take are: to encourage and facilitate good hand washing and covering coughs and sneezes; to encourage flu vaccination for recommended groups when vaccine becomes available; and to separate sick people from well people as soon as possible.

The Secretaries and the CDC stressed the need for different institutions to tailor the strategies to their own circumstances, based on their location, student population, resources, and information from local health officials about the severity and spread of flu in their area, and encouraged them to partner with local health officials and others in their community to plan for the upcoming flu season.

In an effort to assure each Idaho public postsecondary institution has a current pandemic flu response plan Board staff requested and received from each of the

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institutions copies of their individual plans on H1N1. Additionally, the Office of the State Board of Education has provided a link on the front page of the Board's web site to a series of links where answers to frequently asked questions, pandemic flu information and planning and response materials may be found ([http://www.boardofed.idaho.gov/media\\_center/fluinfo/flu\\_info.asp](http://www.boardofed.idaho.gov/media_center/fluinfo/flu_info.asp)). Staff has worked closely with representatives from the Bureau of Homeland Security and the Department of Health and Welfare to ensure all guidance is current and aligned with state and federal directives.

Particular concern has been expressed with regards to recent outbreaks at regional campuses, such as experienced by Washington State University (WSU) in Pullman, Washington. To date, the University of Idaho has not been affected nearly as bad as WSU, despite the eight (8) mile proximity.

Staff and institutional leaders are working to continually update campus plans with regard to response, communication and coordination. Recently, board staff met with representatives from Idaho's office Homeland Security. Discussion centered on when federally sponsored vaccines for H1N1 would arrive, how many doses would be made available and the potential need, in the event of pandemic outbreak. Staff will continue to coordinate with Homeland Security, the designee from Governor C.L. "Butch" Otter to lead distribution of vaccine and coordination of efforts.

While there are confirmed cases of H1N1 on Idaho college/university campuses, both public and private, the outbreak so far has been significantly contained and isolated. Staff will continue to share all guidance and directives from state and federal agencies with all institutions, public and private, to help further efforts to manage the H1N1 pandemic.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends constant monitoring of H1N1 guidance by all institutions, school districts and public educational agencies.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.



**ITEM PULLED**

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**IDAHO STATE UNVIERSITY**

**SUBJECT**

Vertebrate Paleontological Legislation

**BACKGROUND/DISCUSSION**

The Idaho State historical Society and the Governor's Office is proposing changes to Title 67, chapter 41, Sections 67-4119, 67-4120, 67-4121, and 67-4122, Idaho Code. This section of code makes reference to vertebrate paleontological sites, resources, and deposits. The law was enacted in 1963 when it seemed appropriate to place historic, archaeological, and paleontological resources within the scope of the Idaho State Historical Society. However, it is now clear that vertebrate paleontological resources should be permitted and regulated under a qualified professional with appropriate training, education, and resources. These resources only briefly overlap human history in Idaho, and their care, study, and interpretation are outside the agency's purview.

To date, the existing language has only been a minor problem. However, the Idaho State Historical Society anticipates that with stimulus-driven increases in energy corridor activity across much of the state, permits for excavation or vertebrate paleontological deposits on State land will become more common. The agency believes the responsibility should be shifted to an appropriately qualified agency such as the Idaho Museum of Natural History (IMNH) at Idaho State University. The proposed legislation will eliminate references to "vertebrate paleontology" from the State Antiquities Act.

Idaho State University endorses this transfer of responsibility because it matches the mission of the Idaho Museum of Natural History. ISU has the scientific credentials and expertise to execute the mission and it would enhance student employment and training. The IMNH could warehouse or display any paleontological items encounter on public lands and ISU could leverage this new work to seek additional research projects and grants in the future.

**IMPACT**

It is anticipated that an additional \$125,000 of appropriated general funds will be needed to provide a budget and staff for this work.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Idaho Comprehensive Literacy Assessment

**REFERENCE**

June 18, 2009

Legislation addressing the Idaho Comprehensive Literacy Assessment was one of six Idea forms presented to the State Board of Education for approval prior to being sent to the Division of Financial Management for consideration during the 2010 legislative session.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1207A, Idaho Code

**BACKGROUND/DISCUSSION**

The Idaho Comprehensive Literacy Assessment was part of the legislation package that created the Idaho Reading initiative in 1999. In an effort to ensure preservice teachers entering the classroom were competent in literacy, the requirement for a single statewide assessment was put into Idaho Code.

At that time, procedures were not developed and it was left to the literacy professors at the institutions to design and administer this statewide assessment. Now, ten years later, the administration of a single statewide assessment has become increasingly confusing as the numbers of test takers increase and the requirements for reliability leave open the question as to who is liable. Also, requirements for specific design of the assessment were written into code thereby limiting any updated design.

To best address the situation, new language is being presented that puts the responsibility of the assessment on each institution as they prepare preservice teachers for recommendation for certification. The competencies that must be assessed and the procedure for reporting the results will be addressed in Rule.

**IMPACT**

Teacher preparation programs will be required to implement a preservice assessment measure for all k-12 teacher preparation programs.

**ATTACHMENTS**

Attachment 1 - Section 33-1207A, Idaho Code

page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

The new language proposed for 33-1207A will alleviate many problems associated with literacy testing. Each higher education institution that prepares teachers will be responsible for assessing literacy comprehension competencies for the teachers they are preparing. To ensure that each institution is accountable, the State Department of Education will include the assessment

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when they review the colleges/departments of education for accreditation. Procedures will also be outlined in Idaho Administrative Rule as to how the institutions of higher education will report the assessment results to the State Board of Education.

**BOARD ACTION**

A motion to approve the proposed changes to section 33-1207A, Idaho Code as submitted and to direct the Executive Director to make any non-substantive changes as necessary as the legislation moves forward through the Governor's legislative process.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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33-1207A. Teacher preparation. (1) Higher Education Institutions. The state board shall review teacher preparation programs at the institutions of higher education under their supervision and shall assure that the course offerings and graduation requirements are consistent with the state board approved, research based "Idaho Comprehensive Literacy Plan." To ~~assure~~ ensure the most immediate compliance with this requirement, the board may allocate funds, subject to appropriation, to the higher education institutions that have teacher preparation programs. ~~which require revision of the program.~~

The ~~higher education institutions~~ state board shall be responsible for the ~~development of a single~~ preservice assessment measure for all ~~kindergarten through grade eight (8)~~ kindergarten through grade twelve (12) teacher preparation programs. The assessment must include a demonstration of teaching skills and knowledge congruent with current research on best reading practices. ~~In addition the assessment must include how children acquire language; the basic sound structure of English, including phonological and phonemic awareness; phonics and structural analysis; semantics and syntactics; how to select reading textbooks; and how to use diagnostic tools and test data to improve teaching. It shall also include the preservice teacher's knowledge base of reading process: phonological awareness; sound-symbol correspondence (intensive, systematic phonemes); semantics (meaning); syntax (grammar and language patterns); pragmatics (background knowledge and life experience); and comprehension and critical thinking. By September 2002, all K-8 teacher candidates from an Idaho teacher preparation program shall pass this assessment in order to qualify for an Idaho standard elementary teaching certificate. The state board shall report the number of preservice teachers taking and passing the performance-based reading assessment to the legislature and governor annually. All costs associated with administration of this test shall be borne by the institution which administers the test and shall be shown as a line item in the appropriation request of the institution for state reimbursement. Each institution shall report annually to the state board of education the number of preservice teachers who have passed all components of the assessment. The state board of education shall then compile the statewide results and report to the legislature and the governor.~~

(2) ~~In-service Programs. Each teacher employed in a classroom for kindergarten through grade eight (8), Title I, or special education and each school administrator of a school which includes kindergarten through grade eight (8), Title I, or special education shall complete three (3) credits (or forty-five (45) contact hours of in-service training) of a state approved reading instruction course titled "Idaho Comprehensive Literacy Course" based on the state approved research based "Idaho Comprehensive Literacy Plan" in order to recertify. Courses which qualify for credit shall be approved by the state department of education, and any educator who completes a state approved reading instruction course prior to September 2001, shall be deemed to have met the requirements of this subsection. Completion of a state approved reading instruction course shall be a one-time requirement for full renewal of certification of all Idaho teachers working on interim certificates, alternate routes or coming from out of state. for those currently employed in an Idaho school district and shall be included within current requirements for continuing education~~

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~~for renewal. The department shall provide a waiver of this requirement if the applicant successfully completes the reading assessment measure developed for preservice purposes as provided in subsection (1) of this section. The department shall establish a procedure to allow a waiver of this requirement if the applicant teaches in a secondary grade subject which does not directly involve teaching reading or writing.~~

[\(3\)](#) The board of trustees of every school district shall include in its plan for in-service training, coursework covering reading skills development, including diagnostic tools to review and adjust instruction continuously, and the ability to identify students who need special help in reading. The district plan for in-service training in reading skills shall be submitted to the state department of education for review and approval, in a format specified by the department.



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**SUBJECT**

Eastern Idaho Technical College Optional Retirement Plan Legislation

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-107A and 33-107B, Idaho Code

**BACKGROUND/DISCUSSION**

In 1997 Eastern Idaho Technical College (EITC) was moved from a PERSI eligible entity to an Optional Retirement Plan (ORP) eligible entity as outlined in Section 33-107B, Idaho Code. As an institution directly governed by the Board of Education, EITC should have fallen under Section 33-107A, Idaho Code. The purpose of this legislation is to move Eastern Idaho Technical College from Section 33-107B to Section 33-107A and to update section 33-107B with the inclusion of the College of Western Idaho.

**IMPACT**

This move would affect EITC's contribution in the following manner:

- Change the employer contribution to PERSI from 3.83% to 1.49%
- Change the employer contribution to ORP from 7.81% to 9.35%

The overall affect would be a savings to EITC of 0.8%.

**ATTACHMENTS**

Attachment 1 - Section 33-107A, Idaho Code

page 3

Attachment 2 – Section 33-107B, Idaho Code

page 5

**STAFF COMMENTS AND RECOMMENDATIONS**

Section 33-107B, Idaho Code applies to community colleges. While EITC is a technical college it is not a community college. Section 33-107A, Idaho Code applies to those postsecondary institutions that the State Board of Education directly governs. Given that the Board also directly governs EITC, this is a more appropriate section of code for EITC to be placed in.

Board staff recommends approval.

**BOARD ACTION**

A motion to approve the proposed changes to section 33-107A and 33-107B, Idaho Code as submitted and to direct the Executive Director to make any non-substantive changes as necessary as the legislation moves forward through the Governor's legislative process.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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33-107A.BOARD MAY ESTABLISH AN OPTIONAL RETIREMENT PROGRAM. (1) The state board of education may establish an optional retirement program under which contracts providing retirement and death benefits may be purchased for members of the teaching staff and officers of the university of Idaho, Idaho state university, Boise state university, Lewis-Clark state college, eastern Idaho technical college and the state board of education who are hired on or after July 1, 1993; provided, however, that no such employee shall be eligible to participate in an optional retirement program unless he would otherwise be eligible for membership in the public employee retirement system of Idaho. The benefits to be provided for or on behalf of participants in an optional retirement program shall be provided through annuity contracts or certificates, fixed or variable in nature, or a combination thereof, whose benefits are owned by the participants in the program.

(2) The state board of education is hereby authorized to provide for the administration of the optional retirement program and to perform or authorize the performance of such functions as may be necessary for such purposes. The board shall designate the company or companies from which contracts are to be purchased under the optional retirement program and shall approve the form and contents of such contracts. In making the designation and giving approval, the board shall consider:

(a) The nature and extent of the rights and benefits to be provided by such contracts for participants and their beneficiaries;

(b) The relation of such rights and benefits to the amount of contributions to be made;

(c) The suitability of such rights and benefits to the needs of the participants and the interests of the institutions in the recruitment and retention of staff members; and

(d) The ability of the designated company to provide such suitable rights and benefits under such contracts.

(3) Elections to participate in an optional retirement program shall be as follows:

(a) Eligible employees are:

(i) Those faculty and nonclassified staff initially appointed or hired between July 1, 1990 and June 30, 1993; and

(ii) Those teaching staff and officers initially appointed or hired on or after July 1, 1993.

All eligible employees, except those who are vested members of the public employee retirement system of Idaho, shall participate in the optional retirement program.

(b) Vested members of the public employee retirement system of Idaho may make a one (1) time irrevocable election to remain a member of that retirement system. The election shall be made in writing, within sixty (60) days of the date of initial hire or appointment or the effective date of this act, whichever occurs later. It shall be filed with the administrative officer of the employing institution.

(c) An election by an eligible employee of the optional retirement program shall be irrevocable and shall be accompanied by an appropriate application, where required, for issuance of a contract or contracts under the program.

(d) The accumulated contributions of employees who make the one (1) time irrevocable election or are required to participate in the optional retirement program may be transferred by the public employee retirement system of Idaho to such qualified plan,

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maintained under the optional retirement program, as designated in writing by the employee.

(4) (a) Each institution shall contribute on behalf of each participant in its optional retirement program the following:

(i) To the designated company or companies, an amount equal to nine and thirty-five hundredths percent (9.35%) of each participant's salary, reduced by any amount necessary, if any, to provide contributions to a total disability program provided either by the state or by a private insurance carrier licensed and authorized to provide such benefits or any combination thereof, but in no event less than five percent (5%) of each participant's salary; and

(ii) To the public employee retirement system, an amount equal to one and forty-nine hundredths percent (1.49%) of salaries of members who are participants in the optional retirement program. This amount shall be paid until July 1, 2025, and is in lieu of amortization payments and withdrawal contributions required pursuant to [chapter 13, title 59](#), Idaho Code.

(b) Each participant shall contribute an amount equal to six and ninety-seven hundredths percent (6.97%) of the participant's salary. Employee contributions may be made by employer pick-up pursuant to section [59-1332](#), Idaho Code.

(c) Payment of contributions authorized or required under this subsection shall be made by the financial officer of the employing institution to the designated company or companies for the benefits of each participant.

(5) Any person participating in the optional retirement program shall be ineligible for membership in the public employee retirement system of Idaho so long as he remains continuously employed in any teaching staff position or as an officer with any of the institutions under the jurisdiction of the state board of education.

(6) A retirement, death or other benefit shall not be paid by the state of Idaho or the state board of education for services credited under the optional retirement program. Such benefits are payable to participants or their beneficiaries only by the designated company or companies in accordance with the terms of the contracts.



33-107B.BOARD MAY ESTABLISH AN OPTIONAL RETIREMENT PROGRAM FOR COMMUNITY COLLEGES AND POSTSECONDARY PROFESSIONAL-TECHNICAL EDUCATION INSTITUTIONS. (1) The state board of education may establish an optional retirement program under which contracts providing retirement and death benefits may be purchased for members of the teaching staff and officers of community colleges and postsecondary professional-technical education institutions, including north Idaho college, college of southern Idaho, and college of western Idaho ~~and eastern Idaho technical college~~, hired on or after July 1, 1997; provided however, that no such employee shall be eligible to participate in an optional retirement program unless he would otherwise be eligible for membership in the public employee retirement system of Idaho. The benefits to be provided for or on behalf of participants in an optional retirement program shall be provided through annuity contracts or certificates, fixed or variable in nature, or a combination thereof, whose benefits are owned by the participants in the program.

(2) The state board of education is hereby authorized to provide for the administration of the optional retirement program and to perform or authorize the performance of such functions as may be necessary for such purposes. The board shall designate the company or companies from which contracts are to be purchased under the optional retirement program and shall approve the form and contents of such contracts. In making the designation and giving approval, the board shall consider:

(a) The nature and extent of the rights and benefits to be provided by such contracts for participants and their beneficiaries;

(b) The relation of such rights and benefits to the amount of contributions to be made;

(c) The suitability of such rights and benefits to the needs of the participants and the interests of the institutions in the recruitment and retention of staff members; and

(d) The ability of the designated company to provide such suitable rights and benefits under such contracts.

(3) Elections to participate in an optional retirement program shall be as follows:

(a) Eligible employees are the teaching staff and officers initially appointed or hired on or after the effective date of this chapter. All eligible employees, except those who are vested members of the public employee retirement system of Idaho, shall participate in the optional retirement program.

(b) Eligible employees who are vested members of the public employee retirement system of Idaho may make a one (1) time irrevocable election to transfer to the optional retirement program. The election shall be made in writing and within sixty (60) days of the date of initial hire or appointment, or one hundred fifty (150) days after the effective date of this chapter, whichever occurs later. The election shall be filed with the administrative officer of the employing institution. The election shall be effective not later than the first day of the second pay period following the date of the election.

(c) Teaching staff and officers employed by the institution the day before the effective date of this chapter may make a one (1) time irrevocable election to participate in the optional retirement program. The election shall be made in writing and within one hundred fifty (150) days after the effective date of this chapter. The election shall be filed with the administrative officer of the employing institution. The election shall be

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effective not later than the first day of the second pay period following the date of the election.

(d) The accumulated contributions of employees who make the one (1) time irrevocable election or are required to participate in the optional retirement program may be transferred by the public employee retirement system of Idaho to such qualified plan, maintained under the optional retirement program, as designated in writing by the employee.

(e) An election by an eligible employee of the optional retirement program shall be irrevocable and shall be accompanied by an appropriate application, where required, for issuance of a contract or contracts under the program.

(4) (a) Each institution shall contribute on behalf of each participant in its optional retirement program the following:

(i) To the designated company or companies, an amount equal to seven and eighty-one hundredths percent (7.81%) of each participant's salary, reduced by any amount necessary, if any, to provide contributions to a total disability program provided either by the state or by a private insurance carrier licensed and authorized to provide such benefits, or any combination thereof, but in no event less than five percent (5%) of each participant's salary; and

(ii) To the public employee retirement system, an amount equal to three and eighty-three hundredths percent (3.83%) of salaries of members who are participants in the optional retirement program. This amount shall be paid until July 1, 2011 and is in lieu of amortization payments and withdrawal contributions required pursuant to [chapter 13, title 59](#), Idaho Code.

(b) For the purposes of section [59-1322](#), Idaho Code, the term "projected salaries" shall include the sum of the annual salaries of all participants in the optional retirement program established pursuant to this section.

(c) Each participant shall contribute an amount equal to six and ninety-seven hundredths percent (6.97%). Employee contributions may be made by employer pick-up pursuant to section [59-1332](#), Idaho Code.

(5) Any person participating in the optional retirement program shall be ineligible for membership in the public employee retirement system of Idaho so long as he remains continuously employed in any teaching staff position or as an officer with any of the institutions under the jurisdiction of the state board of education.

(6) A retirement, death or other benefit shall not be paid by the state of Idaho or the state board of education for services credited under the optional retirement program. Such benefits are payable to participants or their beneficiaries only by the designated company or companies in accordance with the terms of the contracts.

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**SUBJECT**

President Spouse Employment Legislation

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 18-1359, Idaho Code

**BACKGROUND/DISCUSSION**

The provisions of section 18-1359, Idaho code have raised concerns about the propriety of offering employment to the spouse of the president of one of Idaho's public institutions of higher education at the institution the president administers. The purpose of this legislation would be to provide that the employment of the presidents' spouse by a postsecondary institution is not a violation of any of Idaho's ethics laws

**IMPACT**

This change would clarify the legal questions surrounding the hiring by an institution of the spouse of that institution's president.

**ATTACHMENTS**

Attachment 1 - Section 18-1359, Idaho Code

page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

The spouse of an institution president is often a highly qualified professional in higher education. Due to the rural setting of some of Idaho's postsecondary institutions, the institution the president is employed at is often the only postsecondary employer in the area, making it difficult for the spouse to find employment in his or her field. This change would allow for the Board to develop policies and grant employment, should it wish, regarding the employment of a presidents' spouse.

Board staff recommends approval.

**BOARD ACTION**

A motion to approve the proposed changes to section 18-1359(8), Idaho code, to clarify that the employment of the spouse of an institution president is not a violation of section 18-1359, Idaho code and to direct the Executive Director to make any non-substantive changes as necessary as the legislation moves forward through the Governor's legislative process.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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18-1359.USING PUBLIC POSITION FOR PERSONAL GAIN. (1) No public servant shall:

(a) Without the specific authorization of the governmental entity for which he serves, use public funds or property to obtain a pecuniary benefit for himself.

(b) Solicit, accept or receive a pecuniary benefit as payment for services, advice, assistance or conduct customarily exercised in the course of his official duties. This prohibition shall not include trivial benefits not to exceed a value of fifty dollars (\$50.00) incidental to personal, professional or business contacts and involving no substantial risk of undermining official impartiality.

(c) Use or disclose confidential information gained in the course of or by reason of his official position or activities in any manner with the intent to obtain a pecuniary benefit for himself or any other person or entity in whose welfare he is interested or with the intent to harm the governmental entity for which he serves.

(d) Be interested in any contract made by him in his official capacity, or by any body or board of which he is a member, except as provided in section [18-1361](#), Idaho Code.

(e) Appoint or vote for the appointment of any person related to him by blood or marriage within the second degree, to any clerkship, office, position, employment or duty, when the salary, wages, pay or compensation of such appointee is to be paid out of public funds or fees of office, or appoint or furnish employment to any person whose salary, wages, pay or compensation is to be paid out of public funds or fees of office, and who is related by either blood or marriage within the second degree to any other public servant when such appointment is made on the agreement or promise of such other public servant or any other public servant to appoint or furnish employment to anyone so related to the public servant making or voting for such appointment. Any public servant who pays out of any public funds under his control or who draws or authorizes the drawing of any warrant or authority for the payment out of any public fund of the salary, wages, pay, or compensation of any such ineligible person, knowing him to be ineligible, is guilty of a misdemeanor and shall be punished as provided in this chapter.

(f) Unless specifically authorized by another provision of law, commit any act prohibited of members of the legislature or any officer or employee of any branch of the state government by section [67-5726](#), Idaho Code, violations of which are subject to penalties as provided in section [67-5734](#), Idaho Code, which prohibition and penalties shall be deemed to extend to all public servants pursuant to the provisions of this section.

(2) No person related to any member of the legislature by blood or marriage within the second degree shall be appointed to any clerkship, office, position, employment or duty within the legislative branch of government or otherwise be employed by the legislative branch of government when the salary, wages, pay or compensation of such appointee or employee is to be paid out of public funds.

(3) No person related to a mayor or member of a city council by blood or marriage within the second degree shall be appointed to any clerkship, office, position, employment or duty with the mayor's or city council's city when the salary, wages, pay or compensation of such appointee or employee is to be paid out of public funds.

(4) No person related to a county commissioner by blood or marriage within the second degree shall be appointed to any clerkship, office, position, employment or duty

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with the commissioner's county when the salary, wages, pay or compensation of such appointee or employee is to be paid out of public funds.

(5) (a) An employee of a governmental entity holding a position prior to the election of a local government official, who is related within the second degree, shall be entitled to retain his or her position and receive general pay increases, step increases, cost of living increases, and/or other across the board increases in salary or merit increases, benefits and bonuses or promotions.

(b) Nothing in this section shall be construed as creating any property rights in the position held by an employee subject to this section, and all authority in regard to disciplinary action, transfer, dismissal, demotion or termination shall continue to apply to the employee.

(6) The prohibitions contained within this section shall not include conduct defined by the provisions of section [59-703\(4\)](#), Idaho Code.

(7) The prohibitions within this section and section [18-1356](#), Idaho Code, as it applies to part-time public servants, do not include those actions or conduct involving the public servant's business, profession or occupation and unrelated to the public servant's official conduct, and do not apply to a pecuniary benefit received in the normal course of a legislator's business, profession or occupation and unrelated to any bill, legislation, proceeding or official transaction.

(8) The prohibitions within subsections (1)(d) and (1)(e) in this section do not apply to prohibit the employment, by an Idaho public institution of higher education, of the spouse of the president of the Idaho public institution. Any employment arrangements that fall under this section would be bound by Idaho state board of education policies.

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**SUBJECT**

Delegation of Board Authority Legislation

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-107, Idaho Code

**BACKGROUND/DISCUSSION**

The provisions of section 33-107, Idaho code grants the state board of education the authority to delegate to its executive officer such powers as are necessary for them to carry out the policies of the Board. However, other sections of state law specifically state the Board shall carryout certain duties. As one example, current law provides that the Board shall "fix salaries and prescribe duties" of university employees. Currently salary determinations (in most cases) are delegated to the institution presidents, but there is an Idaho attorney general opinion concluding that this is a discretionary function mandated by the legislature that the Board perform, and cannot be delegated. The proposed language amendment to section 33-107, Idaho code would allow for the Board to delegate such administrative duties as the Board found necessary to the chief executive officers of its institutions and agencies.

**IMPACT**

This change would allow the board to delegate duties as necessary for the efficient administration of its institutions and agencies.

**ATTACHMENTS**

Attachment 1 - Section 33-107, Idaho Code

page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff recommends approval.

**BOARD ACTION**

A motion to approve the proposed changes to section 33-107, Idaho code, allowing the Board to delegate such powers as the Board finds necessary to its executive officers for them to perform duties prescribed to the Board by the school laws of the state and to direct the Executive Director to make any non-substantive changes as necessary as the legislation moves forward through the Governor's legislative process.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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Idaho Code §33-107. The state board shall have power to:

(4) Delegate to its executive secretary, to its executive officer, or to such other administrators as the board may appoint, such powers as said officers require to carry out and administer the policies, orders and directives of the board, and such powers as said officers require to exercise authority and to perform duties prescribed to the board by the school laws of the state;

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**SUBJECT**

Idaho State Board of Education By-Laws Amendment – 1<sup>st</sup> Reading

**REFERENCE**

February, 2007

Board approved amendments to section J. Presidents' Council, aligning the by-laws with the current practice of the Presidents' Council.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education, Governing Policies and Procedures, By-Laws

**BACKGROUND/DISCUSSION**

The by-laws of the State Board of Education were last amended in February, 2007. Additional changes to bring the committee's of the Board language in alignment with current practice of those committee's was proposed at that time, but not adopted due to concerns with the operation of the Audit committee. Since that time issues concerning the make-up and operation of the Board's Audit committee have been resolved.

The proposed amendments will bring the Board's by-laws into alignment with current operating procedures of the Board's standing committee's and eliminate committee's that are no longer in operation and clarify the quorum requirements of the Board.

**IMPACT**

These changes will bring the Board by-laws in alignment with Board practice.

**ATTACHMENTS**

Attachment 1 – By-laws

page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff recommends approval.

**BOARD ACTION**

A motion to approve the first reading of the proposed amendments to the Idaho State Board of Education, Governing Policies and Procedures, By-Laws as submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**  
**SECTION: BYLAWS**

Revised February 2007

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**BYLAWS**

**A. Membership**

The membership of the State Board of Education and Board of Regents of the University of Idaho is determined in accordance with the Constitution of the State of Idaho and by legislative enactment.

**B. Office of the State Board of Education**

The Board maintains an Office of the State Board for the purpose of carrying out the administrative, financial, and coordinating functions required for the effective operation of the institutions and agencies under the governance of the Board. The staff of the Office of the State Board is under the direction of an executive director responsible directly to the Board.

**C. Powers and Duties**

The State Board of Education and Board of Regents of the University of Idaho have all the powers and duties specified in the Constitution of the State of Idaho and the Idaho Code.

**D. Meetings**

1. The Board holds at least four (4) regular meetings annually. A quorum of the Board consists of a simple majority of the total membership of the Board. ~~If there is a vacancy on the Board, a quorum will consist of a simple majority of the currently filled positions.~~ A quorum of the Board must be present for the Board to conduct any business.
2. The Board will maintain a 12-month running meeting schedule. To accomplish this, the Board will, at each of its regularly scheduled meetings, update its 12-month running schedule of Board meetings, provided, however, that the Board by majority vote, or the Board president after consultation with Board members, may reschedule or cancel any meeting.
3. The Board may hold special meetings by vote of a majority of the Board taken during any regular meeting or by call of the Board president.
4. All meetings of the Board are held at such place or places as may be determined by the Board.
5. All meetings of the Board are conducted and notice thereof provided in accordance with the Idaho "Open Meeting Law." An executive session (a closed meeting) of the Board may be held upon a two-thirds vote of a quorum of the Board for the purpose of considering (a) appointment of an employee or agent, (b) employee evaluation or termination or hearing of complaints and disciplinary action, (c) labor negotiations or acquisition of private real property, (d) records that are exempt from public inspection, (e) preliminary negotiations on matters of trade or commerce, or (f) matters of pending or probable litigation as advised by its legal representatives.

**E. Rules of Order**

1. Meetings of the Board are conducted in accordance with controlling statutes and applicable bylaws, regulations, procedures, or policies. In the absence of such statutes, bylaws, regulations, procedures, or policies, meetings are conducted in accordance with the current edition of *Robert's Rules of Order Newly Revised* except that a Board action that conflicts with a previous action takes precedence.
2. With the exception of usual, short, parliamentary motions, all motions, resolutions, or other propositions requiring Board action will, whenever practicable, be reduced to writing before submission to a vote.
3. A record vote of the Board is taken in rotational order on all propositions involving any matters of bonded indebtedness; convening an executive session of the Board; or on any other action at the request of any Board member or upon the advice of legal counsel.

**F. Officers and Representatives**

1. The officers of the Board include:
  - a. A president, a vice president, and a secretary, who are members of the Board.
  - b. An executive secretary, who is the state superintendent of public instruction.
2. The president, vice president, and secretary are elected at the organizational meeting for one (1) year terms and hold office until their successors are elected. Vacancies in these offices are filled by election for the remainder of the unexpired term.
3. Board representatives to serve on other boards, commissions, committees, and similar bodies are appointed by the Board president.
4. The executive director is appointed by and serves at the pleasure of the Board unless the contract of employment specifies otherwise. The executive director serves as the chief executive officer of the Office of the State Board of Education.

**G. Duties of Board Officers**

1. Board President

The Board president:

- a. Presides at all Board meetings, with full power to discuss and vote on all matters before the Board.
- b. Submits such information and recommendations considered proper concerning the business and interests of the Board.

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- c. Signs, in accordance with applicable statutes and Board action, all contracts, minutes, agreements, and other documents approved by the Board, except in those instances wherein the Board, by its procedures, has authorized the Board president to designate or has otherwise designated persons to sign in the name of or on behalf of the Board.
- d. Gives prior approval for any official out-of-state travel of seven (7) days or more by Board members, agency and institution heads, and the executive director.
- e. Subject to action of the Board, gives notice and establishes the dates and locations of all regular Board meetings.
- f. Calls special Board meetings at any time and place designated in such call in accordance with the Open Meeting Law.
- g. Establishes screening and selection committees for all appointments of agency and institutional heads.
- h. Appoints Board members to all standing and interim committees of the Board.
- i. Establishes the Board agenda in consultation with the executive director.
- j. Serves as chief spokesperson for the Board and, with the executive director, carries out its policies between meetings.

2. Vice President

The vice president:

- a. Presides at meetings in the event of absence of the Board president.
- b. Performs the Board president's duties in the event of the Board president's inability to do so.
- c. Becomes the acting Board president in the event of the resignation or permanent inability of the Board president until such time as a new president is elected.

3. Secretary

The secretary:

- a. Presides at meetings in the event of absence of the Board president and vice president.
- b. Signs, in accordance with applicable statutes and Board action, all minutes, contracts, agreements, and other documents approved by the Board except in those instances wherein the Board, by its procedures, has authorized or has otherwise designated persons to sign in the name of or on behalf of the Board secretary.

4. Executive Secretary

The state superintendent of public instruction, when acting as the executive secretary, is responsible for:

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- a. Carrying out policies, procedures, and duties prescribed by the Constitution of the State of Idaho and the *Idaho Code* or established by the Board for all elementary and secondary school matters.
- b. Presenting to the Board recommendations concerning elementary and secondary school matters and the matters of the State Department of Education.

5. Executive Director

The executive director serves as the chief executive officer of the Board, as chief administrative officer of the statutory Office of the State Board of Education, and as chief executive officer of such federal or state programs as are directly vested in the State Board of Education. The position description for the executive director, as approved by the Board, defines the scope of duties for which the executive director is responsible and is accountable to the Board.

**H. Committees of the Board**

The Board may organize itself into standing and other committees as necessary. Committee members are appointed by the Board president after informal consultation with other Board members. Any such standing or other committee may make recommendations to the Board, but may not take any action, except when authority to act has been delegated by the Board. The Board president may serve as an ex-officio member of any standing or other committee. The procedural guidelines for Board committees appear in the Board Governing Policies and Procedures.

For purposes of the bylaws, the University of Idaho, Boise State University, Idaho State University, Lewis-Clark State College, Eastern Idaho Technical College, the College of Southern Idaho the College of Western Idaho, and North Idaho College are included in references to the “institutions;” and Idaho Educational Public Broadcasting System, the Division of Vocational Rehabilitation, the Division of Professional-Technical Education, and the State Department of Education, ~~the State Historical Society, and the State Library~~ are included in references to the “agencies.” ~~The School for the Deaf and the Blind is referred to as “school.”~~\* An institution; or agency may ~~or school may~~, at its option and with concurrence of the Board president, comment on any committee report or recommendation.

1. Planning, Policy and Governmental Affairs Committee

a. Purpose

The Planning, Policy and Governmental Affairs Committee is a permanent standing advisory committee of the Board. It is responsible for developing and presenting recommendations to the Board on matters of policy, planning, and governmental affairs. The committee, in conjunction with the chief executive officers and chief administrators of the Board governed agencies; and institutions ~~and school~~, will

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\* Definition provided for purposes of the Bylaws only. Recognizing the Board governance relationship varies with each of these entities, the intent in including representatives of each of the agencies and institutions as much as possible in the committee structure is to ensure proper and adequate representation, but is not intended to obligate or interfere with any other local boards or governing entities.

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develop and recommend to the Board future planning initiatives and goals. This committee shall also advise the Board on collaborative and cooperative measures for all education entities and branches of state government necessary to provide for the general supervision, governance and control of the state educational institutions, agencies and public schools, with the goal of producing a seamless educational system.

b. Composition

The Planning, Policy and Governmental Affairs Committee is composed of ~~one~~ (1) two (2) or more members of the Board, appointed by the president of the Board, who designates one (1) member to ~~serves~~ as the chairperson and spokesperson of the committee, and is staffed by the Board's Chief Planning and Policy Officer. ~~In addition, it includes as ex-officio, advisory members the chief executives of the institutions; the chief deputy superintendent of public instruction; the chief executive officers or chief administrators of the other agencies and the school; and the Board's executive director. The chairperson presents all committee recommendations to the Board. The Planning, Policy and Governmental Affairs Committee may form a working unit or units, as necessary, to advise the committee. The chairperson presents all committee and working unit recommendations to the Board.~~

c. Responsibilities and Procedures

The Planning, Policy and Governmental Affairs Committee is responsible for making recommendations to the Board in the following general areas:

- (1) long range planning and coordination;
- (2) initial discussions and direction on strategic policy initiatives and goals;
- (3) legislative proposals and administrative rules for Board agencies and institutions;
- (4) coordination and communication with the Governor, the Legislature, and all other governmental entities with regard to items of legislation, Board policy and planning initiatives;
- (5) review and revision of Board policies, administrative rules and education-related statutes for consistency and compatibility with the Board's strategic direction;
- (6) reports and recommendations from the Presidents' Council and the Agency Heads' Council;
- (7) other matters as assigned by the Board.

At the direction of the Board President, any matter before the Board may be removed to the Planning, Policy and Governmental Affairs Committee for initial action or consideration.

The Planning, Policy and Governmental Affairs Committee may establish necessary procedures to carry out its responsibilities. Such procedures must be consistent with



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the Board's Governing Policies and Procedures. The Board's Chief Policy and Government Affairs Officer, under the direction of the chairperson, prepares the agenda for the Planning, Policy and Governmental Affairs Committee work that is under consideration at each meeting of the Board. ~~and schedules each meeting of the Planning, Policy and Governmental Affairs Committee and maintains a written record of the committee's activities and recommendations. A copy of the written record is included in the official minutes of the State Board of Education and Board of Regents of the University of Idaho.~~

2. Instruction, Research and Student Affairs Committee

a. Purpose

The Instruction, Research and Student Affairs Committee is a permanent standing advisory committee of the Board. It is responsible for developing and presenting recommendations to the Board on matters of policy and procedure concerning instruction, research and student affairs.

b. Composition

The Instruction, Research and Student Affairs Committee is composed of ~~one (1)~~two (2) or more members of the Board, appointed by the president of the Board, who designates one (1) member to ~~serves~~ as chairperson and spokesperson of the committee, and is staffed by the Board's Chief Academic Officer. ~~The Instruction, Research and Student Affairs Committee may appoint a working unit or units, as necessary, to advise the committee. One such working unit shall be the Council on Academic Affairs and Programs (CAAP), which shall be composed of the Board's Chief Academic Officer and the chief academic officers of the institutions and agencies. In addition, it includes as ex officio, advisory members the chief academic officers of the institutions; a representative of the Division of Professional Technical Education; a representative of the state department of education; a postsecondary faculty representative; a postsecondary chief student affairs officer representative; a postsecondary student body officer representative; a representative of the Targeted Educational Groups Advisory Council; and the Board's chief technology officer and chief academic officer.~~ The chairperson presents all committee and working group recommendations to the Board.

c. Responsibilities and Procedures

The Instruction, Research and Student Affairs Committee is responsible for making recommendations to the Board in the following general areas:

- (1) agency and institutional instruction, research and student affairs agenda items;
- (2) instruction, academic or professional-technical program approval;
- (3) instruction, academic or professional-technical program review, consolidation, modification, and discontinuance, and course offerings;

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- (4) outreach, technology and distant learning impacting programs and their delivery;
- (5) long-range instruction, academic and professional-technical planning;
- (6) registration of out-of-state institutions offering programs or courses in Idaho;
- (7) continuing education, professional development, workforce training, programs for at-risk populations, career guidance;
- (8) student organizations' activities and issues; and
- (9) other matters as assigned by the Board.

The Instruction, Research and Student Affairs Committee may establish necessary procedures to carry out its responsibilities. Such procedures must be consistent with the Board's Governing Policies and Procedures. The Board's chief academic officer, ~~in conjunction with other Board governed agencies and under the direction of the chairperson, prepares the agenda for and schedules each meeting of the Instruction, Research and Student Affairs Committee and maintains a written record of the committee's activities and recommendations. A copy of the written record is included in the official minutes of the State Board of Education and Board of Regents of the University of Idaho.~~ under the direction of the chairperson, prepares the agenda for the Instruction, Research and Student Affairs Committee work that is under consideration at each meeting of the Board.

3. Business Affairs and Human Resources Committee

a. Purpose

The Business Affairs and Human Resources Committee is a permanent standing advisory committee of the Board. It is responsible for developing and presenting recommendations to the Board on matters of policy and procedures concerning business affairs and human resources affairs.

b. Composition

The Business Affairs and Human Resources Committee is composed of ~~one (1) two~~ (2) or more members of the Board appointed by the president of the Board, who designates one (1) member to serve as chairperson and spokesperson of the committee, and is staffed by the Board's Chief Fiscal Officer. ~~In addition, it includes as ex-officio, advisory members the chief financial officers of the institutions; the chief financial officers of the agencies and the school; and the Board's chief financial officer. The chairperson presents all committee recommendations to the Board.~~ The Business Affairs and Human Resources Committee may appoint a working unit or units, as necessary, to advise the committee. One such working unit shall be the Financial Vice Presidents council, which shall be composed of the Board's Chief Fiscal Officer and the chief financial officers of the institutions and agencies. The chairperson presents all committee recommendations to the Board.

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c. Responsibilities and Procedures

The Business Affairs and Human Resources Committee is responsible, through its various working unit or units, for making recommendations to the Board in the following general areas:

~~(1) Selection of the external auditor and review of the fiscal and internal operations and performance of the agencies and institutions;~~

(21) Agency and institutional financial agenda items;

(32) Coordination and development of guidelines and information for agency and institutional budget requests and operating budgets;

(43) Long-range fiscal planning;

(54) Fiscal analysis of the following

(a) New and expanded financial programs;

(b) Establishment, discontinuance or change in designation of administrative units;

(c) Consolidation, relocation, or discontinuance of programs;

(d) New facilities and any major modifications to facilities which would result in changes in programs or program capacity; and

(65) other matters as assigned by the Board.

The Business Affairs and Human Resources Committee may establish necessary procedures to carry out its responsibilities. Such procedures must be consistent with the Board's Governing Policies and Procedures. The Board's chief fiscal officer, under the direction of the chairperson, prepares the agenda for ~~and schedules each meeting of the committee and maintains a written record of the committee's activities and recommendations. A copy of the written record is included in the official minutes of the State Board of Education and Board of Regents of the University of Idaho; the Business Affairs and Human Resources Committee work that is under consideration at each meeting of the Board.~~

4. Audit Committee

a. Purpose

The Audit Committee ~~(hereinafter referred to as the Committee)~~ is a permanent standing advisory committee of the Board, and its members are appointed ~~by~~ to assist the Board in fulfilling its fiscal oversight responsibilities. The Audit Committee provides oversight to ~~the—organizationsthe organizations~~ under its governance (defined in Idaho State Board of Education, Policies and Procedures, Section I. A.1.)

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for: financial statement integrity, financial practices, internal control systems, financial management, and standards of conduct.

b. Composition

The Audit Committee members shall be appointed by the Board and shall consist of six or more members. Three members of the Committee shall be current Board members and three members shall be independent non-Board members who are permanent residents of the state of Idaho. No employee of an institution or agency under the governance of the Board shall serve on the Audit Committee. Each Audit Committee member ~~who is a Board member~~ shall be independent, free from any relationship that would interfere with the exercise of her or his independent judgment. Audit Committee members shall not be compensated for their service on the committee, and shall not have a financial interest in, or any other conflict of interest with, any entity doing business with the Board, or any institution or agency under the governance of the Board. However, Audit Committee members who are Board members may be compensated for Board service. The Audit Committee may appoint a working unit or units, which could include the chief financial officers of the institutions and financial officers of the Board office.

All members shall have an understanding of the Committee and financial affairs and the ability to exercise independent judgment, and at least one member of the Committee shall have current accounting or related financial management expertise in the following areas:

- 1) an understanding of generally accepted accounting principles, experience in preparing, auditing, analyzing, or evaluating complex financial statements, and;
- 2) the ability to assess the general application of such principles in the accounting for estimates, accruals, and reserves, and;
- 3) experience in preparing or auditing financial statements and;
- 4) an understanding of internal controls.

Appointments shall be for a three-year term. Terms will be staggered such that two members exit and two new members are added each year. The Audit Committee chair shall be appointed by the Board President and shall be a Board member.

c. Responsibilities and Procedures

It is not the Committee's duty to plan or conduct audits or to determine that the institution's financial statements are complete, accurate and in accordance with generally accepted accounting principles. Management is responsible for the preparation, presentation, and integrity of the financial statements and for the appropriateness of the accounting principles and reporting policies used. The following shall be the principle duties and responsibilities of the Committee:

- 1) Approve the appointment, establish the compensation, and evaluate and oversee

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the work of the independent auditors. The Committee must approve any services prior to being provided by the independent auditor. The independent auditing firm shall report directly to the Committee and the auditor's "engagement letter" shall be addressed to the Committee and the President of each institution. The Committee shall have the authority to engage the Board's legal counsel and other consultants necessary to carry out its duties.

- 2) Discuss with the independent auditors the audit scope, focusing on areas of concern or interest;
- 3) Review the financial statements, adequacy of internal controls and findings with the independent auditor. The independent auditor's "management letter" shall include management responses and be addressed to the Audit Committee and President of the institution.
- 4) Present the financial statements to the Board and provide detail and summary reports as appropriate.
- 5) Oversee standards of conduct (ethical behavior) and conflict of interest policies of the Board and the institutions under its governance including establishment of confidential complaint mechanisms.
- 6) Monitor the integrity of each organization's financial accounting process and systems of internal controls regarding finance, accounting and stewardship of assets;
- 7) Monitor the independence and performance of each organization's independent auditors and internal auditing departments;
- 8) Provide general guidance for developing risk assessment models for all institutions.
- 9) Provide an avenue of communication among the independent auditors, management, the internal audit staff and the Board.
- 10) Maintain audit review responsibilities of institutional affiliates to include but not limited to foundations and booster organizations.
- 11) As a matter of independence, the Committee will not approve policy.

The Audit Committee will meet as needed. The Committee may establish necessary procedures to carry out its responsibilities. Such procedures must be consistent with the Board's Governing Policies and Procedures. The Board's Chief Fiscal Officer, under the direction of the chair, prepares the agenda for work that is under consideration at each meeting of the Board and ~~schedules each meeting of the Committee and maintains a written record of the Committee's activities and recommendations. A copy of the written record is included in the official minutes of the State Board of Education and Board of Regents of the University of Idaho.~~

5. Executive Committee

a. Purpose

The Executive Committee is responsible for assisting the full Board in discharging its responsibilities with respect to the management of the business and affairs of the Board and the Board Office when it is impracticable for the full Board to meet and



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act, to consider matters concerning the Board that may arise from time to time, and to provide appropriate direction to the executive director on any of such matters.

b. Composition

The Executive Committee is composed of the current Board President, Vice President, and Secretary, and the immediate past Board President. The Board's Executive Director also shall serve on the Executive Committee. The current Board President serves as chairperson of the committee. In the event the past Board President is unable to serve on the Executive Committee, then the Board President may appoint another member of the Board to serve in the place of such former officer.

c. Responsibilities and Procedures

The Executive Committee shall have such duties, responsibilities, and authority as may be delegated from time to time to the Executive Committee by the Board, and in the intervals between meetings of the Board, the Executive Committee shall ~~have and shall exercise the powers of the Board, in conjunction with the executive director,~~ assist in directing the management of the business and affairs of the Board. However, the Executive Committee may not undertake any action that, pursuant to any applicable law, rule, or policy of the Board, must be performed by another committee of the Board, or which must be acted upon by the whole Board in public session. The Board's executive director, under the direction of the Board President, prepares the agenda for and schedules each meeting of the Executive Committee, which may be conducted telephonically. A written record is not kept of the committee's activities, but it shall be the responsibility of the executive director to promptly communicate to all Board members who are not members of the committee regarding information related to the committee's discussions and activities.

~~5. Targeted Educational Groups Advisory Council~~

~~a. Purpose~~

~~The purpose of the Targeted Educational Groups Advisory Council (TEGAC) is to provide an advisory and reporting function to the Board regarding the needs and viewpoints of the represented populations with regard to all Board operations. It is intended this Council will provide a mechanism for feedback and ensure the responsiveness of the educational system to the needs and viewpoints of the groups represented. The Targeted Educational Groups Advisory Council shall report to the Board through its representative on the Instruction, Research and Student Affairs Committee.~~

~~b. Composition~~

~~The Targeted Educational Groups Advisory Council is comprised of one (1) or more member(s) of the Board, appointed by the president of the Board, who designates one (1) to serve as chair of the committee. Representatives from the institutions, agencies, school, and other groups with targeted educational needs, including but not limited to~~

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~~the Five Tribes in Idaho, the Hispanic Education Task Force, and the education system for the Department of Correction and the Department of Juvenile Justice, may be members of the Advisory Council. In addition, it includes as ex-officio, nonvoting members, designated Board staff. The TEGAC member assigned as the representative to the Instruction, Research and Student Affairs Committee will work with the Council chairperson to present Council recommendations to the Instruction, Research and Student Affairs Committee.~~

~~c. Responsibilities and Procedures~~

~~The Targeted Educational Groups Advisory Council is responsible for advising the Board in the following general areas:~~

- ~~(1) initiatives and improvements to the educational system for the benefit of the represented groups;~~
- ~~(2) related matters pending before the Board's standing committees; and~~
- ~~(3) policy recommendations, budget items and other matters related to the targeted educational population.~~

~~Board staff, under the direction of the Council chairperson, prepares the agenda for and schedules each meeting of the Council and maintains a written record of the Council's activities and recommendations.~~

**I. ~~Miscellaneous Committee Provisions~~Committee Presentations**

- ~~1. The agenda shall be organized using the areas of responsibility provided for in Subsection H above (i.e., IRSA, BAHF, PPGA). for each regular meeting of the Board shall be organized using the areas of responsibility provided for in regard to each permanent standing committee of the Board, as described in Subsection H above, with the exception of the Audit Committee.~~
- ~~2. The Board President may designate a Board member to lead and facilitate discussions and presentations in a particular area. The Board member who is the chair of the permanent standing advisory committee and spokesperson shall lead and facilitate discussion and presentations with regard to agenda items in the area of the committee's responsibility. In the event of an absence or conflict with respect to the committee chairperson, the Board President may designate a substitute Board member or Board officer to lead and facilitate discussions and presentations in a particular area.~~
- ~~3. Ex-officio, advisory members identified for the standing committees in Subsection H will have the opportunity to provide input on items within their area of responsibility.~~

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**J. Presidents' Council**

1. Purpose

The Presidents' Council convenes prior to each Board meeting to discuss and make recommendations, as necessary, on Board agenda items scheduled for and develops policy suggestions for Board consideration. The Presidents' Council may also choose or be directed by the Board to meet with the Agency Heads' Council ~~with specific tasks by the Board and/or meet with others~~ for exchanges of information or to discuss projects of benefit to the entire system. The Presidents' Council reports to the Board writ large through the Planning, Policy and Governmental Affairs Committee of the Board.

2. Composition

The Presidents' Council is composed of the presidents of the University of Idaho, Idaho State University, Boise State University, Lewis-Clark State College, Eastern Idaho Technical College; and the presidents of North Idaho College, the College of Western Idaho and the College of Southern Idaho, each of whom has one (1) vote. One (1) of these voting members shall serve as chair of the Council, with a new chair selected each academic year such that the chair will rotate among the respective members, such that no two community college presidents' will hold a term in consecutive years. The administrator of the Division of Professional-Technical Education and the Board's Executive Director shall be ex-officio members of the Council.

3. Duties of the Chair

The chair:

- a. presides at all Presidents' Council meetings with full power to discuss and vote on all matters before the Council;
- b. establishes the Presidents' Council agenda in consultation with the ~~membership~~Executive Director; and
- c. ~~maintains~~Maintains open communications with the Board on agenda matters through the Planning, Policy and Governmental Affairs Committee.

4. The Executive Director will communicate openly and in a timely manner with the Presidents' Council.

**K. Agency Heads' Council**

1. Purpose

The Agency Heads' Council convenes prior to each Board meeting to discuss and make recommendations, as necessary, on agenda items scheduled for Board consideration. The Agency Heads' Council may also choose or be directed by the Board to meet with the Presidents' Council for exchanges of information or to discuss projects of benefit to the

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entire system. The Agency Heads' Council reports to the Board through the Planning, Policy and Governmental Affairs Committee of the Board.

2. Composition

The Agency Heads' Council is composed of the chief administrators of Idaho Educational Public Broadcasting System, the Division of Vocational Rehabilitation, and the Division of Professional-Technical Education, ~~the School for the Deaf and the Blind;~~ and representatives from the State Department of Education, ~~the State Library and the State Historical Society.~~ The Board's Executive Director shall serve as chair of the Council.

3. Duties of the Chair

The chair:

- a. presides at all Agency Heads' Council meetings
- b. establishes the Council's agenda in consultation with the Council's members; and
- c. maintains open communications with the Board on agenda matters through the Planning, Policy and Governmental Affairs Committee.

**L. Adoption, Amendment, and Repeal of Bylaws**

Bylaws may be adopted, amended, or repealed at any regular or special meeting of the Board by a majority vote of the Board, provided notice has been presented at the preceding meeting of the Board.