

**CONSENT AGENDA  
DECEMBER 9, 2010**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>BAHR-SECTION I BOISE STATE UNIVERSITY</b> New Positions and Changes to Positions	Motion to approve
2	<b>BAHR-SECTION I IDAHO STATE UNIVERSITY</b> New Positions	Motion to approve
3	<b>BAHR-SECTION I UNIVERSITY OF IDAHO</b> New Positions	Motion to approve
4	<b>PPGAC – ALCOHOL PERMITS ISSUED BY UNIVERSITY PRESIDENTS</b>	Motion to approve

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**BOISE STATE UNIVERSITY**

**SUBJECT**

New positions and changes to positions

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.B.3.

**BACKGROUND/DISCUSSION**

Boise State University requests approval to:

- Establish four (4) faculty positions (4.0 FTE) supported by appropriated funds.
- Establish two (2) professional staff positions (2.0 FTE) supported by appropriated funds; establish one (1) professional staff position supported by appropriated and local funds (1.0 FTE); and establish one (1) professional staff position (1.0 FTE) supported by grant funds.
- Establish one (1) classified staff position (1.0 FTE) supported by appropriated funds.
- Increase the term of three (3) professional staff positions (3.0 FTE) supported by appropriated funds; and increase the term of two (2) professional staff positions (2.0 FTE) supported by local funds.

**IMPACT**

Once approved, the positions can be processed in the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Boise State University for nine (9) new positions (9.0 FTE) and to increase in term of five (5) positions (5.0 FTE) supported by appropriated, grant and local funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_\_

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**NEW POSITIONS**

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$93,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Material Science and Engineering
Duties and Responsibilities	Provide instruction for Material Science & Engineering courses; conduct research in creative or scholarly work; provide community service.
Justification of Position	New tenure track position required to cover coursework previously taught by research faculty.

Position Title	Lecturer
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$64,750
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Construction Management
Duties and Responsibilities	Provide instruction for Construction Management courses; may serve on governance committees.
Justification of Position	Additional position needed to assume workload associated with rising number of undergraduate students.

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Position Title	Lecturer
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$57,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Electrical Engineering
Duties and Responsibilities	Provide instruction for Electrical Engineering courses; may serve on governance committees.
Justification of Position	Additional position needed to assume workload associated with rising number of undergraduate students.

Position Title	Lecturer
Type of Position	Faculty
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$37,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Marketing and Finance
Duties and Responsibilities	Provide instruction for Marketing & Finance courses; may serve on governance committees.
Justification of Position	Ongoing initiative to convert adjunct faculty positions into permanent lecturer positions.

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Position Title	Deaf Services Coordinator
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$44,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Disability Resource Center
Duties and Responsibilities	Ensure the University provides Deaf/hard-of-hearing students with reasonable access; coordinate classroom interpreter services.
Justification of Position	Growth in Deaf/hard-of-hearing student population and demand for services requires new position to provide equal access for students with disabilities.

Position Title	Financial Aid Counselor, Senior
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$44,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Financial Aid
Duties and Responsibilities	Guide students through the aid application process; oversee customer service and processing for financial aid delivery.
Justification of Position	Increase in financial aid applicants and dollars disbursed, in addition to new, more complex federal aid regulations, require additional staff to maintain service levels to students.

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Position Title	IT Lab Technician
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$34,507
Funding Source	Local - .67 FTE; Appropriated - .33 FTE
New or Reallocation	Reallocation
Area/Department of Assignment	College of Arts and Sciences
Duties and Responsibilities	Responsible for the setup and maintenance of hardware and software for student labs and classrooms.
Justification of Position	Offloading student computer labs and classroom support to this position will allow the College's System Administrator to focus on faculty, staff, and research support functions.

Position Title	Coordinator, Louis Stokes Alliance for Minority Partnerships (LSAMP)
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$42,000
Funding Source	Grant
New or Reallocation	Reallocation
Area/Department of Assignment	Provost's Office
Duties and Responsibilities	Coordinates the National Science Foundation STEM (Science, Technology, Engineering and Math) grant that has been awarded in partnership with the University of Washington, Washington State University, Oregon State University and Portland State University.
Justification of Position	Position required to remain in compliance with grant program specifications.

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Position Title	Transcript Evaluator, Senior
Type of Position	Classified
FTE	1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	\$27,331
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Registrar's Office
Duties and Responsibilities	Establish and maintain Veterans student records; evaluate transfer credits; monitor academic progress and eligibility for Veterans benefits.
Justification of Position	Increase in Veteran student population served and Veterans benefits processed requires a new position to better serve student needs.

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**CHANGE IN POSITIONS**

Position Title	Communications Specialist
Type of Position	Professional
FTE	Change from .70 to 1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	Change from \$26,820 to \$44,700
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Communications and Marketing
Duties and Responsibilities	Perform media, public relations, marketing and other communication functions in representing colleges, research centers, student groups and administrative units.
Justification of Position	Additional hours needed to cover beat assignments due to elimination of full-time position.

Position Title	Training Specialist
Type of Position	Professional
FTE	Change from .70 to 1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	Change from \$25,200 to \$36,000
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Human Resource Services
Duties and Responsibilities	Plan, develop, implement, and coordinate specialized department training and online training courses.
Justification of Position	Additional hours required to meet demands for training needs and online offerings.

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Position Title	Coordinator, Community Partnerships
Type of Position	Professional
FTE	Change from .63 to 1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	Change from \$22,750 to \$36,400
Funding Source	Appropriated
New or Reallocation	Reallocation
Area/Department of Assignment	Service-Learning Program
Duties and Responsibilities	Recruit, cultivate, and sustain relationships with community organizations to enhance student learning through community engagement.
Justification of Position	Program growth has increased the demand for community partnership placements and more complex partnership opportunities.

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Position Title	Director, Team Operations
Type of Position	Professional
FTE	1.0 FTE
Term of Appointment	Change from 11 to 12 Months
Effective Date	12/12/2010
Salary Range	Change from \$37,767 to \$41,200
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	Intercollegiate Athletics
Duties and Responsibilities	Coordinates team operations for a variety of sports including practices, game management, logistics and equipment operations.
Justification of Position	Growth in workload due to increasing sports, venues, and additional student athletes requires additional support time.

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Position Title	Academic Program Director, Intensive English Program
Type of Position	Professional
FTE	Change from .75 to 1.0 FTE
Term of Appointment	12 Months
Effective Date	12/12/2010
Salary Range	Change from \$36,563 to \$48,750
Funding Source	Local
New or Reallocation	Reallocation
Area/Department of Assignment	English Department – Intensive English Program
Duties and Responsibilities	Lead and develop curriculum and instruction for Intensive English Program; plan, organize and evaluate educational programs; direct teaching staff.
Justification of Position	Reorganization of the International Programs Office moved this position to the English department resulting in a higher level of duties requiring additional staff time.

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**IDAHO STATE UNIVERSITY**

**SUBJECT**

New positions

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.B.3.

**BACKGROUND/DISCUSSION**

Idaho State University requests approval to:

- Create one new professional staff position (1.0 FTE) supported by grant funds.
- Create one (1) new classified staff position (1.0 FTE), supported by local funds reallocation.

**IMPACT**

Once approved, the positions can be processed on the State Employee Information System.

**STAFF AND COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Idaho State University for two (2) new positions (2.0 FTE) supported by grant and local funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**NEW POSITIONS**

Position Title	CAES Assistant Safety Officer
Type of Position	Non-Classified
FTE	1.0
Term of Appointment	12 month
Effective Date	December 13, 2010
Salary Range	\$104,000.00
Funding Source	Grant Funds
New or Reallocation	Reallocation
Area/Department of Assignment	Technical Safety Office
Duties and Responsibilities	Day-to-day management of CAES Environmental Safety and Health operations, including implementation of sampling, surveillance, and sample analyses programs; record generation and maintenance; and other various functional duties.
Justification of Position	To provide additional support in order for CAES to maintain and expand its ability to address compliance to all federal and state laws and national standards.

Position Title	Teleconference Coordinator
Type of Position	Classified
FTE	1.0
Term of Appointment	9 month
Effective Date	December 13, 2010
Salary Range	\$14,672.00
Funding Source	Local Funds
New or Reallocation	Reallocation
Area/Department of Assignment	College of Pharmacy
Duties and Responsibilities	Perform the daily functions necessary for the delivery and encoding of interactive teleconferencing technologies; coordinate room scheduling and setup with the Video Instruction Manager, faculty and staff; and perform related work.
Justification of Position	To provide additional technical support for the equal and consistent quality of instruction to students in Pocatello and Meridian.

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**UNIVERSITY OF IDAHO**

**SUBJECT**

New positions

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Polices & Procedures Sections II.B.3

**DISCUSSION**

The University of Idaho requests approval to:

- Establish one (1) faculty position (1.0 FTE) supported by appropriated funds.
- Establish two (2) classified staff positions (2.0 FTE) supported by appropriated and non-appropriated funds.
- Establish one (1) non-faculty exempt position (1.0 FTE) supported by appropriated and non-appropriated funds.

**IMPACT**

Once approved, the changes can be processed on the State Employee Information System.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by the University of Idaho to create four (4) new positions (4.0 FTE) supported by appropriated and non-appropriated funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**NEW POSITIONS**

Position Title	Transfer Credit & Articulation Specialist
Type of Position	Classified
FTE	1.0 FTE (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	January 1, 2011
Salary Range	\$42,016
Funding Source	Appropriated and Non Appropriated funds
New or Reallocation	New/Reallocation of funds
Area/Department of Assignment	Enrollment Management, Registrars Office
Duties	Responsible for providing quality support for articulation agreement process, provide quality international transfer credit evaluation services.
Justification	Position needed to act as the primary representative for the office regarding credentials and transfer evaluations for international students. Will also create and facilitate articulation agreements with international partners.

Position Title	Assistant Director of Admissions (Multicultural Recruiter)
Type of Position	Non-Faculty Exempt
FTE	1.0 FTE (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	January 1, 2011
Salary Range	\$38,001.60
Funding Source	Appropriated and Non Appropriated funds
New or Reallocation	New/Reallocation of funds
Area/Department of Assignment	Enrollment Management, Registrars Office
Duties	Responsible for the planning, coordination, and implementation of a regional multicultural recruitment plan. Maintain and support student retention goals.
Justification	Position needed to meet the recruitment, enrollment and retention efforts of multicultural students. Will serve as a liaison for the University of Idaho to multicultural students and their parents.

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Position Title	Recruitment & Advising Coordinator
Type of Position	Classified
FTE	1.0 FTE (2080 hours/year)
Term of Appointment	Fiscal Year
Effective Date	January 1, 2011
Salary Range	\$36,004.80
Funding Source	Appropriated Funds
New or Reallocation	Reallocation of funds
Area/Department of Assignment	College of Art and Architecture, Administration
Duties	Responsible for ensuring student recruitment and retention goals, provide quality advising and assistance to students and maintain effective and professional office management.
Justification	Position required to meet the recruitment, enrollment and retention efforts.

Position Title	Assistant Professor
Type of Position	Faculty
FTE	1.0 FTE (1560 hours/year)
Term of Appointment	Academic Year
Effective Date	January 1, 2011
Salary Range	\$77,001.60
Funding Source	Appropriated
New or Reallocation	Reallocation of funds
Area/Department of Assignment	College of Art and Architecture
Duties	Responsible for instruction of Art and Architecture students, advising and conducting research.
Justification	Position needed to teach Fall and Spring courses, to conduct research and be involved in outreach and extension.

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**SUBJECT**

Alcohol Permits Approved by University Presidents

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND/DISCUSSION**

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the October, 2010 Board meeting. Since that meeting, Board staff has received sixteen (16) permits from Boise State University, five (5) permits from Idaho State University, twenty-six (26) permits from the University of Idaho and one (1) permit from Lewis-Clark State College.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

**ATTACHMENTS**

List of Approved Permits by Institution

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**BOARD ACTION**

A motion to accept the report as submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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<b>APPROVED ALCOHOL SERVICE AT BOISE STATE UNIVERSITY September 2010 – February 2011</b>		
<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Brad Paisley Pre-Concert Dinner	Taco Bell Arena	9/23/10
Simplot 2010 All IT Conference	Stueckle Sky Center	10/21/10
Ballet Idaho Baroque & related events	SUB	10/22-23/10
Boy Scouts Holiday Auction	Stueckle Sky Center	10/23/10
Boise Master Chorale "American Journey" Concert	Stueckle Sky Center	10/30/10
Idaho Dance Theatre Fall Performance	SUB	11/5-6/10
ACLU Public Policy Conf Reception	SUB	11/9/10
Celebration of Life for Joe Kuebler	Stueckle Sky Center	11/11/10
Family Advocate Program Gingerbread Holiday Gala	SUB	11/13/10
Kinesiology Department Reception	SUB	11/16/10
Trans-Siberian Orchestra	Taco Bell Arena	11/17/10
ITD 3 <sup>rd</sup> Annual WTS Awards Banquet	SUB	12/2/10
Idaho Timber Christmas Party	Stueckle Sky Center	12/7/10
Gem State Radiology Holiday Party	Stueckle Sky Center	12/11/10
CH2M Hill Holiday Party	Stueckle Sky Center	12/16/10
Idaho Dance Theatre "Dancing Through the Decades" Gala Event	Stueckle Sky Center	2/26/2011

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**APPROVED ALCOHOL SERVICE AT  
IDAHO STATE UNIVERSITY  
September 2010 – April 2011**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Gallery Grand Opening	Museum Gallery	11/11/10
Festival of Trees & related events	Stephens Performing Arts Center	11/29-30 & 12/4/10
ISU Credit Union Christmas Party	Stephens Performing Arts Center	12/4/10
INL Holiday Reception	CAES Idaho Falls	12/9/10
College of Arts & Letters Holiday Party	Rendevous Suites	12/9/10

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<b>APPROVED ALCOHOL SERVICE AT UNIVERSITY OF IDAHO September 2010 - December 2010</b>		
<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
David Giese Awards in the Arts Reception	Water Center, Boise	9/24/10
Haddock Performance Hall Grand Re-Opening	Haddock Hall	10/9/10
Recital Hall Rededication Donor Dinner	Executive Residence	10/9/10
Renfrew Donor Dinner	Executive Residence	10/11/10
Town and Gown Leadership Meeting	Executive Residence	10/12/10
Burgers, Brats & Brews @ Bogey's	Bogey's Grill	10/18/10
Donor Dinner	Executive Residence	10/19/10
Dr. Meshri Donor Dinner	Executive Residence	10/20/10
CAA Advisory Council & AIAS 2010 West Quad Conf	Prichard Art Gallery	10/21/10
Foundation Reception	Executive Residence	10/22/10
College of Law Homecoming Reception	College of Law Foyer	10/22/10
Vandalfest	Alumni Lounge	10/22/10
Faculty Gatherings for Interdisciplinary Collaboration	Clearwater/Whitewater Rooms	10/22/10
Donor Dinner	Executive Residence	10/25/10
President's Parent Program Social & Dinner	Kibbie Field	11/5/10
Innovation Awards Celebration	1912 Center	11/11/10
CBE Open House	Albertson's Building	11/12/10
College of Science Alumni Awards Dinner	SUB	11/13/10
College of Engineering Reception	Houston Museum of Natural Science	11/18/10

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<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Faculty Club Networking & Socialization	Commons	11/19/10
EMBA Chief Financial Officer Panel Reception	U of I/CDA Harbor Center	11/20/10
President's Leadership Holiday Reception	Executive Residence	12/1/10
College of Law Holiday Reception	Boise Legacy Point	12/2/10
Alumni Holiday Dinner	SUB	12/2/10
President's Faculty & Staff Retiree Holiday Reception	SUB	12/3/10
Law Students Awards for Excellence	SUB	12/10/10

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**APPROVED ALCOHOL SERVICE AT  
LEWIS-CLARK STATE COLLEGE  
December 2010**

<b>EVENT</b>	<b>LOCATION</b>	<b>DATE (S)</b>
Winter Revels Holiday Party – LCSC Employees	SUB	12/10/10

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