

**CONSENT AGENDA
OCTOBER 20, 2011**

TAB	DESCRIPTION	ACTION
1	BAHR – SECTION II FY 2011 Carryover Funds	Motion to approve
2	IRSA Quarterly Report: Program Changes Approved by Executive Director	Motion to approve
3	PPGA Alcohol Permits Issued by University Presidents	Motion to approve
4	SDE Cassia County School District Hardship Elementary Annual Report	Motion to approve
5	SDE Curricular Materials Selection Committee Appointment	Motion to approve
6	SDE Professional Standards Committee Appointment	Motion to approve

**CONSENT AGENDA
OCTOBER 20, 2011**

THIS PAGE INTENTIONALLY LEFT BLANK

**CONSENT AGENDA
OCTOBER 20, 2011**

SUBJECT

Request to Carry Over FY 2011 Authorized Unspent Funds into FY 2012

APPLICABLE STATUTES, RULE OR POLICY

State Board of Education Governing Policies & Procedures, Section V.C.1.b. and V.C.1.d.

BACKGROUND / DISCUSSION

The agencies and institutions noted below received legislative carryover spending authority for non-General Funds in FY 2012 under appropriation bills for the College and Universities (SB1181) and Health Programs (SB1204). The institutions and agencies request approval to carry over authorized but unspent non-General Funds from FY 2011, to be expended in FY 2012.

Board Policy V.C.1.d provides that “the institutions ... and agencies under the governance of the Board must not expend, encumber, or otherwise use monies under their direct control without the specific or general approval by the State Board of Education or the Board of Regents of the University of Idaho....”

The ability to carry over funds from one fiscal year to another is very valuable in managing institution or agency budget planning across fiscal years. Expenditures can be strategically planned instead of attempting to spend all funds by the end of a particular fiscal year. The institutions and agencies have identified the funds available to be carried over and the planned expenditure of these funds. Since carry over revenues are one-time, the expenditures must be limited to one-time items.

IMPACT

Approval will authorize an increase in spending authority for FY 2012 so the institutions and agencies can expend the funds. These expenditure plans are included in the FY 2012 institutional operating budgets.

ATTACHMENTS

Boise State University	Page 3
Idaho State University	Page 4
University of Idaho	Page 5
Lewis-Clark State College	Page 7

STAFF COMMENTS AND RECOMMENDATIONS

Staff has reviewed the information provided by the institutions, and recommends approval of carry over spending authority, as authorized by legislative appropriation.

**CONSENT AGENDA
OCTOBER 20, 2011**

BOARD ACTION

I move to approve the requests by Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, Idaho Dental Education Program, Washington-Idaho Veterinary Education Program, and WWAMI Medical Education Program, to carry over authorized but unspent non-General Funds in the amounts specified in the agenda materials from FY 2011 to FY 2012 and to be used for non-recurring expenditures.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

**CONSENT AGENDA
OCTOBER 20, 2011**

BOISE STATE UNIVERSITY

General Education

The source of funds carried over are: Student Fees \$21,701,961. Federal Stimulus Funds: \$48,998.

All carryover funds will be used for non-recurring expenses as follows:

Encumbered Funds as of 6/30/2011	\$871,921
These are purchase orders issued and commitments made as of June 30, although the goods or services were not received as of June 30, 2011.	
HERC and Technology Incentive Grants - projects spanning multiple years	200,609
Academic Departments - Instructional support, accreditation costs, and adjunct funding	2,500,000
Academic Reserves	1,850,000
Physical Plant - approved safety, ADA and maintenance projects as of July 2011	1,500,000
Library	94,492
Student Services	1,047,043
Faculty start-up and grant matching funds	1,207,896
Institutional Support - primarily infrastructure support	1,880,000
Information Technology 'Roadmap' Project	4,000,000
Space repurposing costs - remodels, fixtures and equipment	2,650,000
Information technology infrastructure, software, system upgrades and licensing costs	1,700,000
Property acquisitions	200,000
General reserve for emergencies - one-time funds	2,000,000
Federal Stimulus Funds - to be used for CAES.	48,998
TOTAL	<u>\$21,750,959</u>

**CONSENT AGENDA
OCTOBER 20, 2011**

IDAHO STATE UNIVERSITY

General Education

The sources of funds carried over are: Student Fees \$25,053,548. All carryover funds will be used for non-recurring expense as summarized:

Accounts Payable and Encumbered Funds as of 6/30/11 \$ 1,641,052

HERC and Technology Grants \$ 178,933

Research & Technology grants and projects are made for a two or three year period. Carryover is necessary to complete those grants and projects.

Other Carryover Funds

Library Support	\$ 38,971
Instruction Support	2,212,500
ERP Project	449,278
Student Scholarships	486,153
Faculty Research Projects	549,300
Misc. One-time General Support	240,000
Facility Repair/Upgrade	1,141,000
Staff Retention – Merit/Equity	1,000,000
Other Institutional Reserve	17,116,361

Total Other Carryover Funds \$23,233,563

Total General Education Carryover \$25,053,548

Idaho Dental Education Program

The sources of funds carried over are: General Account \$0; Student Fees \$331,518; **Total \$331,518.** All carryover funds will be used for non-recurring expense as summarized:

Planned expenditures for uncommitted funds are:

Instructional Support/Equipment \$331,518

Total IDEP Carryover \$ 331,518

**CONSENT AGENDA
OCTOBER 20, 2011**

UNIVERSITY OF IDAHO

General Education

The sources of funds carried over are: General Account \$0; Student Fees and Miscellaneous Receipts: \$16,530,300 and ARRA \$367,600.

All carryover funds will be used for non-recurring expenses as follows:

Encumbered Funds as of 6/30/11	\$446,800
Purchase orders issued and commitments made, but goods not received as of 6/30/11	
HERC, Tech Incentive, EPSCoR Projects	446,100
Academic Departments/Academic Reserves	6,603,600
Strategic Initiatives	566,500
Library	346,500
Research start-up and grant matching funds	489,800
University Research Support	93,000
Center for Advanced Energy Studies	559,400
University outreach and off-campus	3,128,100
Institutional support	961,600
Facilities	603,200
Information Technology	568,300
Enrollment initiatives	307,800
Student Services	322,100
General Reserve	1,455,100
 Total carryover including encumbrances	 \$16,897,900

**CONSENT AGENDA
OCTOBER 20, 2011**

UNIVERSITY OF IDAHO

Agricultural Research and Extension Service

The sources of funds carried over are: General Account \$0; Miscellaneous Receipts to the Appropriation \$0; and Federal Formula Funds \$3,701,900.

All federal carryover funds are the result of the difference between the state fiscal yearend of June 30 and the federal yearend of September 30 and are associated with on-going expenses.

UI Special Programs and Health Programs

WWAMI Medical Education:

The sources of funds carried over are: General Account \$0; Miscellaneous Receipts: \$231,000. These funds will be used as follows:

New faculty recruitment and research support	\$53,000
Additional personnel costs including benefits	81,000
Faculty/staff professional development initiative	60,000
Additional travel for curriculum development and planning	6,000
Reserve	31,000
Total carryover	\$231,000

**CONSENT AGENDA
OCTOBER 20, 2011**

LEWIS-CLARK STATE COLLEGE

General Education

The sources of funds carried over are: Student Fees \$4,578,900.

All carryover funds will be used for non-recurring expenses.

Encumbered Funds as of 6/30/2011 \$ 146,255

Purchase orders issued and commitments made,
goods and services not yet received as of 6/30/2011.

Other Carryover Funds

Facility Repairs/Remodeling Projects	970,000
Equipment Replacement	1,300,000
Property Acquisitions	500,000
Access, Security and System Software	62,645
General Institutional Reserve	1,600,000

Total Other Carryover Funds \$ 4,432,645

Total General Education Carryover \$ 4,578,900

THIS PAGE INTENTIONALLY LEFT BLANK

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
OCTOBER 20, 2011

SUBJECT

Quarterly Report: Programs and Changes Approved by Executive Director

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section III.G.4.b.(2), Program Approval and Discontinuance

BACKGROUND/DISCUSSION

In accordance with Board Policy III.G.4.a and b.(2), Executive Director approval prior to implementation is required for any new academic or professional-technical program, major, minor, option, emphasis or instructional unit with a financial impact of less than \$250,000 per year. Board policy also requires Executive Director approval for "Changes, additions, expansions, and consolidations to existing instructional programs, majors, minors, options, emphases or instructional units with a financial impact of less than \$250,000.

Consistent with Board policy III.G.4.b.(2), "All modifications approved by the executive director shall be reported quarterly to the Board." The Board office is providing a report of program changes, additions, and discontinuations from Idaho's public colleges and universities that were approved between June 2011 and September 2011 by the Executive Director.

ATTACHMENTS

Attachment 1 – List of Programs and Changes Approved by the
Executive Director

Page 3

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

THIS PAGE LEFT INTENTIONALLY BLANK

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
OCTOBER 20, 2011

Academic Programs
Approved by Executive Director
June 2011 – September 2011

Boise State University

Creation of six new teaching endorsement minors

- Biological Sciences
- Chemistry
- Earth Sciences
- Mathematics
- Physics
- Physical Science

Idaho State University

Name change for Clinical Laboratory Science to Medical Laboratory Science (was approved during a previous reporting cycle)

Lewis-Clark State College

Discontinue Associate of Science in Engineering

Discontinue of the BA/BS in Earth Information Systems

Consolidate the BA/BS Biology degree by eliminating the two biology emphases (Pre-Medical Professions and Environmental Field Biology)

Addition of a Middle School English Language Arts Minor

Professional - Technical Education Programs

Approved by Executive Director

Program Activity	Institution
New Postsecondary Technical Certificate to the Law Enforcement Program	CSI
Name change of the Electronics Department to the Energy Systems Technology and Education Center	ISU

THIS PAGE LEFT INTENTIONALLY BLANK

**CONSENT AGENDA
OCTOBER 20, 2011**

SUBJECT

Alcohol Permits Approved by University Presidents

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

BACKGROUND/DISCUSSION

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the August 2011 Board meeting. Since that meeting, Board staff has received thirty (30) permits from Boise State University, fifteen (15) permits from Idaho State University, and thirty-five (35) permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

ATTACHMENTS

List of Approved Permits by Institution

page 3

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT AGENDA
OCTOBER 20, 2011**

THIS PAGE INTENTIONALLY LEFT BLANK

**CONSENT AGENDA
OCTOBER 20, 2011**

APPROVED ALCOHOL SERVICE AT BOISE STATE UNIVERSITY July 2011 – June 2012		
EVENT	LOCATION	DATE (S)
Katie Perry Pre Concert VIP Reception	Taco Bell Arena	7/23/11
Memorial Service for Carl Burke	Stueckle Sky Center (SSC) Double R	7/29/11
Terraces of Boise Celebration Fundraiser	SSC Skyline	8/3/11
Music Above the Blue	SSC Double R	8/4/11
Tri-Annual Family Reunion	SSC Skyline	8/5/11
Cook/Lynch Wedding & Reception	SSC Double R	8/20/11
Bronco Wednesday's Radio Show	SSC	8/31/11, 9/14/11, 9/21/11, 9/28/11, 10/5/11, 10/12/11
Capitol Investment Advisors	SSC Skyline	9/7/11
Idaho AEYC Gala and Fundraiser	SUB – Simplot Ballroom	9/10/11
Boise State Public Radio is Proud to Announce Risky Business: My Big Break	Yanke Building 207	9/15/11
Bronco Primetime	SSC	9/15/11
Zac Brown Band Eat and Greet	OTHER	9/15/11
Opening Night Boise Philharmonic	OTHER	9/17/11
Boise Philharmonic Opening Gala	SSC	9/17/11
Western Capital Bank, Client Event	SSC Double R	9/21/11
Sybase Advantage Technical Summit Dinner	SSC The Loft	9/22/11
Corporate Sponsor Hospitality	OTHER	9/24/11, 10/1/11, 10/22/11, 11/12/11, 11/26/11, 12/3/11,
Merle Haggard / Kris Kristofferson Concert	OTHER	9/26/11
Boise State Alumni Entrepreneur Event	SSC Double R	9/29/11
INA Conference Reception	BSU SUB Jordan Ballroom	9/29/11
Blue Man Group	OTHER	9/30/11, 10/1/11, 10/2/11
Hawley Troxell Attorney Appreciation Event	SSC Skyline	10/7/11

**CONSENT AGENDA
OCTOBER 20, 2011**

EVENT	LOCATION	DATE (S)
Bill Cosby Comedy Show	OTHER	10/8/11
The Australian Pink Floyd Show Concert	OTHER	10/9/11
St. Luke's President's Awards Dinner	SSC	10/10/11
Grounded – Trey McIntyre Project Ballet	OTHER	10/15/11
Mad About Madeleine Piano Reception	Morrison Center 2 nd floor Nook/Lobby	10/16/11
Bogus Basin Bridge Builders 5 th Annual Celebration	SSC Double R	11/17/11
Watson/Bromund Wedding	SSC Double R	6/9/12
Borah Class of '62 Reunion	SSC Double R	6/23/12

**CONSENT AGENDA
OCTOBER 20, 2011**

APPROVED ALCOHOL SERVICE AT IDAHO STATE UNIVERSITY July 2011 – April 2012		
EVENT	LOCATION	DATE (S)
Treasure Valley I Love ISU Kickoff	ISU Meridian Health Science Center	8/17/11
I Love ISU Campaign	Idaho Falls – Bennion Student Union	8/18/11
Welcoming Assembly	Rend A, B & C?	8/18/11
"I Love ISU" Kick-off	Idaho Museum of Natural History, Room 220	8/25/11
benGAL Football Clinic	Idaho Orthopaedic	8/29/11
US / China Forum	Bennion Student Union	9/15/11
Idaho State University Foundation Fall Board Dinner	Ballard Building – Break Rooms and Patio	9/29/11
Golden Bengal Champagne Reception	School of Nursing	9/30/11
Concerts	SPAC Rotunda	9/30/11, 11/5/11, 12/9/11, 2/10/12, 3/2/12, 4/27/12
President's Homecoming Brunch	SPAC Rotunda	10/1/11
Judicial Independence	Bennion Promenade	10/5/11
Chamber After Hours Event	554 South 7 th Avenue "Alumni House"	10/13/11
PT Alumni Reunion	SPAC	10/21/11
NPIC Delegation to INL	CAES Bldg. 995 University Blvd. Idaho Falls, ID	10/17/11
Metropolitan Opera Auditions Reception	SPAC Rotunda	10/28/11

**CONSENT AGENDA
OCTOBER 20, 2011**

APPROVED ALCOHOL SERVICE AT UNIVERSITY OF IDAHO July 2011 – September 2011		
EVENT	LOCATION	DATE (S)
Retirement Event for Sue Eschen	Michael Boardroom CBE	7/29/11
Idaho Repertory Theatre Opening Nights	Hartung Theater	8/3/11
Brown's Financial Golf Tournament	UI Golf Course	8/4/11
Stem VIP Reception	Ponderosa State Park, McCall, Idaho	8/4/11
EMBA Campus Week Bowling	Zeppoz, 780 Southeast Bishop BLVD, Pullman, WA 99163	8/9/11
Gropps Heating and Electric Golf Tournament	UI Golf Course	8/11/11
Marie Whitesel Exhibit Reception	University of Coeur d'Alene, Harbor Center, 1031 N. Academic Way, Coeur d'Alene	8/11/11
New Faculty Orientation Dinner	Executive Residence	8/14/11
Town and Gown Dinner	Executive Residence	8/17/11
Hawkeye Golf Tournament	UI Golf Course	8/18/11
Akey Golf Tournament	UI Golf Course	8/20/11
Team Ice Golf Tournament	UI Golf Course	8/25/11
Faculty Gathering / Interdisciplinary Research Reception	Clearwater / Whitewater	8/26/11, 9/23/11, 10/14/11, 11/18/11
CBE Open House / Pre-Game Social	J.A. Albertsons / Gallery	9/1/11
Sponsored Project Faculty Reception	East Kibbie Field – Tent	9/1/11
Advancement Retreat Social	SUB Ballroom	9/7/11
Geography Retreat	Commons Aurora Room	9/12/11
Sherman J. Bellwood Lecture Series	Commons	9/13/11

**CONSENT AGENDA
OCTOBER 20, 2011**

EVENT	LOCATION	DATE (S)
University of Idaho Dinner	Quattro Restaurant, Four Seasons Hotel Houston, 1300 Lamar Street, Houston, Texas	9/15/11
Auditorium Chamber Series Reception	Administration Lawn	9/20/11
UI Prichard Art Gallery Friends Annual Meeting	UI Prichard Art Gallery	9/22/11
Dad's Weekend Beer Tasting	Coeur d'Alene Brewing Company Alehouse	9/23/11
UI Prichard Art Gallery 25 th Anniversary Celebration	On Main Street, Between 5 th and 3 rd Streets	9/23/11
Faculty Gathering / Interdisciplinary Reception	Commons	9/23/11
University Parent's Reception	President's Residence	9/23/11
Presidential Retreat Reception	University Inn Best Western, 1516 Pullman Road, Moscow	9/26/11
Soil Steward's "Dinner on the Farm" Harvest Celebration	Parker Research Facility	9/30/11
College of Law Homecoming Reception	College of Law Foyer	10/7/11
Research Faculty Reception	President's Residence	10/12/11
Graue Reception	Commons	10/21/11
College of Science Celebration of Alumni Excellence Dinner	University Inn, Moscow	10/27/11
Foundation and CBE Reception	President's Residence	10/27/11
University Gala	SUB Ballroom	10/28/11
EMBA CFO Panel	Coeur d'Alene Resort, Coeur d'Alene, Idaho	11/12/11
Dean Morris' Retirement Celebration	Clearwater / Whitewater	11/29/11

**CONSENT AGENDA
OCTOBER 20, 2011**

THIS PAGE INTENTIONALLY LEFT BLANK

**CONSENT AGENDA
OCTOBER 20, 2011**

IDAHO STATE DEPARTMENT OF EDUCATION

SUBJECT

Annual Report - Hardship Elementary School - Cassia County School District # 151, Albion Elementary School

REFERENCE

October 21-22, 1999	M/S (Howard/Hammond): To approve the request by Cassia County SD #151 for Albion Elementary School to be designated as a hardship elementary school with the addition that the designation exists for one year. The motion was amended to require an annual report. <i>Amended motion carried unanimously.</i>
October 2000 – 2010	Board received Albion Elementary School annual hardship report. No action was taken.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1003(2)(b), Idaho Code

BACKGROUND/DISCUSSION

At the October, 1999 meeting, the State Board of Education approved the request by Cassia County School District #151 for Albion Elementary School to be designated as a hardship elementary school, and required an annual report. The 2000 Legislature amended 33-1003(2)(b) by adding, "An elementary school operating as a previously approved hardship elementary school shall continue to be considered as a separate attendance unit, unless the hardship status of the elementary school is rescinded by the state board of education." Therefore, no action is required unless the State Board of Education chooses to rescind the hardship status. Conditions supporting the October, 1999 decision to approve the Albion Elementary School as a Hardship Elementary School have not changed.

IMPACT

Cassia County School District #151 would have received \$66,131.93 less in FY 2011 if Albion Elementary School was not considered a separate school.

ATTACHMENTS

Attachment 1 – Letter from Gaylen Smyer to Tom Luna (4/4/2011)	Page 3
Attachment 2 – Letter from Jerry Doggett to Marilyn Howard (9/29/1999)	Page 5

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

THIS PAGE INTENTIONALLY LEFT BLANK

**CONSENT AGENDA
OCTOBER 20, 2011**

IDAHO STATE DEPARTMENT OF EDUCATION

SUBJECT

Idaho State Curricular Materials Selection Committee - Appointment

APPLICABLE STATUTE, RULE, OR POLICY

IDAPA 08.02.03.128 – Rules Governing Thoroughness, Curricular Materials Selection
Sections 33-118 and 33-118a, Idaho Code

BACKGROUND/DISCUSSION

Idaho Administrative Rules, IDAPA 08.02.03.128 describes the membership of the Idaho State Curricular Materials Selection Committee. Membership on the Committee is for a term of five years with the exception of the representatives from the State Department of Education and the Division of Professional-Technical Education. Their terms are for one year.

Currently there are seven (7) openings on the Selection Committee. The one (1) open position being recommended for appointment at this time is the Public Elementary Classroom Teacher representative. This recommendation is for a five-year term, expiring June 30, 2016. The six (6) remaining open positions at this time are (1) Public Secondary Classroom Teachers, (2) Parent Representatives, and (3) Representatives from Higher Education (University of Idaho, Boise State University and Lewis-Clark State College). Positions are filled as applications are received, rather than holding onto an application until all positions can be filled. The majority of applications are received December-January.

The following is a summary of the process for soliciting nominations for each of the position

- Parent positions – call for nominations from PTA, various other parent organizations, teacher recommendations, etc.
- Teacher positions – call for administrator nominations
- Private parochial school parent, teacher or administrator – call for nominations from the Diocese of Boise Catholic Schools
- Administrator positions – call for nominations from the Idaho Association of School Administrators
- School Trustee positions – call for nominations from Idaho School Boards Association
- University positions – call for nominations from Education Dean/Director at each institution.

School nominations usually come in after the start of the school year. This applies to teacher, administrator and school board positions

**CONSENT AGENDA
OCTOBER 20, 2011**

ATTACHMENTS

Attachment 1 – List of Current Materials Selection Committee Members Page 3
Attachment 2 – Darlene Dyer's Letter of Interest and Resume Page 4

STAFF COMMENTS AND RECOMMENDATIONS

The State Department of Education recommends the reappointment of Darlene Dyer as the Public Elementary Teacher representative. This appointment is for a period of five years; effective immediately through June 30, 2016.

BOARD ACTION

I move to approve the request by the State Department of Education to reappoint Darlene Dyer as a Public Elementary Classroom Teacher representative to the Idaho State Curricular Materials Selection Committee, effective immediately through June 30, 2016.

Moved by _____ Seconded by _____ Carried: Yes ____ No ____

**CONSENT AGENDA
OCTOBER 20, 2011**

IDAHO STATE DEPARTMENT OF EDUCATION

SUBJECT

Appointment to the Professional Standards Commission

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1252, Idaho Code

BACKGROUND/DISCUSSION

Idaho statute sets forth the criteria for membership on the Professional Standards Commission. The Commission consists of eighteen (18) members, one (1) from the State Department of Education, and one (1) from the Division of Professional-Technical Education. The remaining members shall be representative of the teaching profession of the state of Idaho, and not less than seven (7) members shall be certificated classroom teachers in the public school system and shall include at least one (1) teacher of exceptional children and at least one (1) teacher in pupil personnel services.

The Department is submitting Rob Sauer's name for consideration by the State Board of Education to fill the vacancy on the Commission created with the departure from the Department of Nick Smith.

The term of the SDE representative on the Commission is from July 1, 2011 through June 30, 2014.

ATTACHMENTS

Attachment 1 – Resume of Rob Sauer

Page 3

BOARD ACTION

I move to approve the request by the State Department of Education to appoint Rob Sauer to the Professional Standards Commission as the Department of Education representative for the remainder of a three-year term effective July 1, 2011 through June 30, 2014.

Moved by _____ Seconded by _____ Carried: Yes _____ No _____

THIS PAGE INTENTIONALLY LEFT BLANK