

**CONSENT AGENDA
FEBRUARY 16, 2012**

IDAHO DIVISION OF VOCATIONAL REHABILITATION

SUBJECT

Idaho Division of Vocational Rehabilitation (IDVR) Advisory Council Appointment

APPLICABLE STATUTE, RULE, OR POLICY

Federal Regulations 34 CFR§361.

BACKGROUND/DISCUSSION

Federal Regulations (34 CFR §361.17), set out the requirements for the State Rehabilitation Council, including the appointment and composition of the Council.

The members of the Council must be appointed by the Governor or, in the case of a State that, under State law, vests authority for the administration to an entity other than the Governor, the chief officer of that entity. Section 33-2303, Idaho code designates the State Board for Professional-Technical Education as that entity.

Further federal regulations establish that the Council must be composed of at least fifteen (15) members, including:

- i. At least one representative of the Statewide Independent Living Council, who must be the chairperson or other designee of the Statewide Independent Living Council;
- ii. At least one representative of a parent training and information center established pursuant to section 682(a) of the Individuals with Disabilities Education Act;
- iii. At least one representative of the Client Assistance Program established under 34 CFR part 370, who must be the director of or other individual recommended by the Client Assistance Program;
- iv. At least one qualified vocational rehabilitation counselor with knowledge of and experience with vocational rehabilitation programs who serves as an ex officio, nonvoting member of the Council if employed by the designated State agency;
- v. At least one representative of community rehabilitation program service providers;
- vi. Four representatives of business, industry, and labor;
- vii. Representatives of disability groups that include a cross section of (A) Individuals with physical, cognitive, sensory, and mental disabilities; and (B) Representatives of individuals with disabilities who have difficulty representing themselves or are unable due to their disabilities to represent themselves;
- viii. Current or former applicants for, or recipients of, vocational rehabilitation services;

**CONSENT AGENDA
FEBRUARY 16, 2012**

- ix. In a State in which one or more projects are carried out under section 121 of the Act (American Indian Vocational Rehabilitation Services), at least one representative of the directors of the projects;
- x. At least one representative of the State educational agency responsible for the public education of students with disabilities who are eligible to receive services under this part and part B of the Individuals with Disabilities Education Act;
- xi. At least one representative of the State workforce investment board; and
- xii. The director of the designated State unit as an ex officio, nonvoting member of the Council.

Additionally, Federal Regulation specify that a majority of the council members must be individuals with disabilities who meet the requirements of 34 CFR §361.5(b)(29) and are not employed by the designated State unit. Depending on the seat being filled members are appointed for a term of no more than three (3) years, and each member of the Council, may serve for not more than two consecutive full terms. A member appointed to fill a vacancy occurring prior to the end of the term must be appointed for the remainder of the predecessor's term. A vacancy in membership of the Council must be filled in the same manner as the original appointment, except the appointing authority may delegate the authority to fill that vacancy to the remaining members of the Council after making the original appointment.

The Council currently has seven (7) nominations for appointment. The Council is requesting the Board to appoint: Lonnie Pitt as a representative for former applicants or recipients; Dina Flores-Brewer as a Client Assistance Program representative to replace Corinna Stiles who resigned; Don Alveshere as the Administrator of the Idaho Division of Vocational Rehabilitation as an ex-officio, nonvoting member; James W. Smith as a representative for disability advocacy groups; Robbi Barrutia as the representative for the State Independent Living Council; and Angela Sperry and Jennifer Hoppins as representatives for business, industry and labor. In addition to these seven (7) appointments the Council is requesting that Jim Solem be moved from the representation for the Statewide Independent Living Council (SILC) to a representative for Disability Advocacy groups, as he is no longer a SILC member.

IMPACT

Approval of the above seven (7) nominations will bring the IDVR Advisory Council membership to a total of twenty one (21) and will fill all of the minimum positions on the council. In June of this year we have seven (7) members whose terms will be expiring.

**CONSENT AGENDA
FEBRUARY 16, 2012**

ATTACHMENTS

Attachment 1 – Current Council Membership	Page 5
Attachment 2 – Lonnie Pitt	Page 6
Attachment 3 – Dina Flores-Brewer	Page 7
Attachment 4 – Don Alveshere	Page 9
Attachment 5 – James W. Smith	Page 11
Attachment 6 – Robbi Barrutia	Page 17
Attachment 7 – Angela Sperry	Page 20
Attachment 8 – Jennifer Hoppins	Page 23

BOARD ACTION

I move to approve the appointment of Lonnie Pitt to the Vocational Rehabilitation State Rehabilitation Council as a representative for former applicants or recipients for a term of three years effective July 1, 2012 through June 30, 2015.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

I move to approve the appointment of Dina Flores-Brewer to the Vocational Rehabilitation State Rehabilitation Council as the client assistance representative for a term of three years effective immediately.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

I move to approve the appointment of Don Alveshere to the Vocational Rehabilitation State Rehabilitation Council in the ex-officio capacity as the Administrator for the Division of Vocational Rehabilitation.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

I move to approve the appointment of James W. Smith to the Vocational Rehabilitation State Rehabilitation Council as a disability advocacy representative for a term of three years effective July 1, 2012 through June 30, 2015.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

**CONSENT AGENDA
FEBRUARY 16, 2012**

I move to approve the appointment of Robbi Barrutia to the Vocational Rehabilitation Advisory Council as the State Independent Living Council representative effective immediately through June 30, 2013.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

I move to approve the appointment of Angela Sperry to the Vocational Rehabilitation Advisory Council as a representative for business, industry and labor for a term of three years effective July 1, 2012 through June 30, 2015.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

I move to approve the appointment of Jennifer Hoppins to the Vocational Rehabilitation State Rehabilitation Council as a representative for business, industry and labor for a term of three years effective July 1, 2012 through June 30, 2015.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

I move to approve the change of representation for James Solem to the position as a representative for Disability Advocacy groups on the State Rehabilitation Council for the remainder of his term which ends June 30, 2013. This change will be effective immediately.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012**

State Rehabilitation Council Membership by Representation

Members Shall Represent:	Number of Representatives Required	Name	Term	Maximum Terms Allowed 2
Former Applicant or Recipient	Minimum 1	Chris Bergmann	6/24/2012	2
Parent Training & Information Center...	Minimum 1	Vacant		1
Client Assistant Program	Minimum 1	Corinna Stiles-resigned	6/24/2012	1
VR Counselor	Minimum 1	Roxanne Egeland	6/24/2012	1
Community Rehabilitation Program	Minimum 1	Russ Doumas	6/24/2012	2
Business, Industry and Labor	Minimum 4	Arnold Cantu	6/30/2014	2
		Gordon Simpson	6/30/2014	1
		Vacant		
		Rachel Damewood	6/30/2014	
Disability Advocacy groups	no minimum or maximum	Sean Burlile	6/24/2012	1
		Terry Thomas	6/24/2012	2
		Kathy Buswell	6/30/2014	2
State Independent Living Council	Minimum 1	James Solem-resigned from SILC	6/24/2013	2
Department of Education	Minimum 1	Irene Vogel	6/30/2014	1
Director of Vocational Rehabilitation	Minimum 1	Don Alveshere		No Limit
Idaho's Native American Tribes	Minimum 1	Ramona Medicine Horse	6/30/2014	No Limit
		David Miles	6/30/2014	
Workforce Development Council	Minimum 1	Tom Hally	6/24/2012	2
By Order of the SBOE 8/2011				
last updated Nov 9, 2011				

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

June 28, 2010

Jacque Truax, Administrative Assistant
Idaho Division of
Vocational Rehabilitation
P.O. Box 83720
Boise, ID 83720-0096

Dear Jacque:

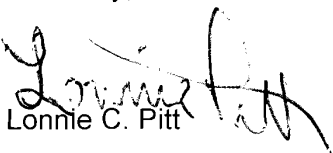
Subject: Idaho State Rehabilitation Council

As you well know, I am ending a 37-year career with Idaho Vocational Rehabilitation on July 9, 2010. I strongly believe that I am compatible with the Mission of the S. R. C. Leadership and commitment to empower disabled people to achieve their highest employment goal is a concept I am passionate about.

I have a disability myself which gives me more personal drive to see the rehabilitation agency accomplish their goals. I have been familiar with the S. R. C. for the past 35 years, and have interacted with them from time to time. The S. R. C. serves an important role as advisor and partner to the state agency. I feel that I could contribute a great deal to their mission, and assist the state agency as well.

Please accept this letter as verification of my interest in serving on the State Rehabilitation Council. I will be available at [REDACTED] Coeur d'Alene, ID 83815, Cell # [REDACTED].

Sincerely,


Lonnie C. Pitt

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

		<h2>Application for Appointment</h2>	
Return all information to:		Office of the Governor Attn: Boards & Commissions P.O. Box 83720 Boise, ID 83720	
Personal Information		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Title	First	Middle	Last
Dina	Marie	Flores-Brewer	
Street		City	State
[REDACTED]		Boise	ID
Zip		83706	
Phone		[REDACTED]	
Mobile		[REDACTED]	
Interests			
On which Board, Commission, or Council would you like to serve?		Political Party	
Idaho State Rehabilitation Council		Democrat	
Please explain why you would like to serve in this capacity. Although having worked with DRI as an attorney since 2002, I am the new project director for the Client Assistance Program at DisAbility Rights Idaho. I believe it is important to obtain input from all partners of the program. I have been very involved in advocating for children's rights through the special education process.			
List all current organizations and societies of which you are a member.			
Staff Attorney, DisAbility Rights Idaho, 2002-2011; Advocacy/CAP/WIPA Director - 2011 to present; Idaho State Bar Diversity Section			
List all past boards, commissions, and councils on which you have served, as well as political appointments you have received.			
Idaho State Dept. of Ed Special Education Advisory Panel, Idaho State Dept. of Ed Safe School Committee, Idaho State Dept. of Ed Special Education Manual Revision Task Force, IDHW Region III Children's Mental Health Local Subcommittee, House of Rep. Minority Leader Wendy Jaquet's Latino Caucus, Nampa Fair Housing Advisory Council, Idaho Legal Aid Sr. Hotline Comm			
Please list all professional licenses you currently hold. Are you current with all the requirements for these professional licenses? If not, please explain.			
Idaho State Bar licensed attorney; compliant with all current requirements			
Have you ever voluntarily surrendered a license, had a license suspended or revoked or been disciplined professionally? If so, please explain.			
No.			
Please list all supporting documents you have included. (Note: Your complete resume and authorization for Background Check are required.)			
Resume			

The information set forth above in my application is true to the best of my knowledge. False statements on this application shall be sufficient cause for non-consideration or dismissal after appointment.

Dina M. Flores-Brewer
Signature

1-12-12
Date

Dina M. Flores-Brewer
ISB # 6141
1704 S. Woodland Drive, Nampa, ID 83686
(208) 880-9959
dina@disabilityrightsidaho.org

OBJECTIVE: To obtain the position of Advocacy Director for DisAbility Rights Idaho.

EXPERIENCE:

- DisAbility Rights Idaho* - Boise, ID. Staff Attorney November 1, 2002 – Present
- Doing legal research, drafting pleadings and legal correspondence
 - Providing legal consultation to DRI Advocates, private bar and clients
 - Providing legal representation in administrative hearings and drafting complaints
 - Providing legal and disability rights training to individuals with disabilities, their families and other groups
 - Expanding DRI's cultural competency through outreach, presentations
 - Representing DRI in local advisory councils, task forces and diversity organizations
- Marion-Polk County Legal Aid Services* - Salem, OR. Legal Extern Spring Semester, 1999
- Legal research
 - Drafted legal memoranda and pleadings
- Willamette University College of Law Clinical Law Program* - Salem, OR. Civil Practice Intern Fall Semester, 1998
- Legal representation for low income women
 - Drafted pleadings and legal memoranda
- American Civil Liberties Union* - Portland, OR. Intern May - August 1997
- Screened clients for legal assistance
 - Provided information and referral to callers
 - Legal research

BOARDS, COMMITTEES & TASK FORCES:

Women of Color Alliance. Board of Directors, 2002 – Present; President 2007-09; Vice President 2006-07
Social Justice Fund, NW. Board of Directors, August 2011 – Present
Idaho State Bar Diversity Section. Member, 2002 – Present; Chair, 2009-10
Intermountain Fair Housing Council. Board of Directors President, July 2006 - Present
Idaho Region III Children's Mental Health Local Subcommittee. 2008 – Present
Idaho State Dept. of Education Safe Schools Committee. 2009-2010
Idaho State Dept. of Education Special Education Advisory Panel. 2004 – 2010; Chair 2006-07; Vice Chair 2005-06
Idaho House of Representatives Minority Leader Wendy Jaquet's Latino Caucus. 2004-06
Idaho State Department of Education Special Education Manual Revision Task Force. Fall 2006
Idaho Court Appointed Special Advocate Special Education Committee. Spring/Summer 2006
Idaho Legal Aid Services Senior Legal Hotline Advisory Committee. 2003 - 2005
Nampa Fair Housing Advisory Council. February - June 2004

EDUCATION: Willamette University College of Law, Salem, OR JD May, 1999
Member Willamette University Public Interest Law Project, Multicultural Student group

Lewis and Clark College, Portland, OR BA Psychology 1993

ADDITIONAL SKILLS: Bilingual (Spanish)



Application for Appointment

Return all information to: Office of the Governor
Attn: Boards & Commissions
P.O. Box 83720
Boise, ID 83720

Personal Information

Title	First	Middle	Last	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
	Donald	J.	Alveshere	E-mail Address don.alveshere@vr.idaho.gov
Street	City	State	Zip	Phone
	Nampa	ID	83686	Mobile

Interests

On which Board, Commission, or Council would you like to serve? STATE Rehabilitation Council	Political Party
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Please explain why you would like to serve in this capacity.

It is a Federal Requirement

List all current organizations and societies of which you are a member.

State Independent Living Council
Council For Purchases from Non-Profit Business


List all past boards, commissions, and councils on which you have served, as well as political appointments you have received.

Please list all professional licenses you currently hold. Are you current with all the requirements for these professional licenses? If not, please explain.

Have you ever voluntarily surrendered a license, had a license suspended or revoked or been disciplined professionally? If so, please explain.

Please list all supporting documents you have included. (Note: Your complete resume and authorization for Background Check are required.)

The information set forth above in my application is true to the best of my knowledge. False statements on this application shall be sufficient cause for non-consideration or dismissal after appointment.

 Signature	<u>1/25/12</u> Date
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**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012**



Authorization for Background Check

Public positions and appointments require a higher degree of scrutiny, so a background check may be required for your appointment by the Governor. The information provided will be confidential pursuant to state and federal law.

Personal			Sex
Title	First	Middle	Last
	Donald	J.	Alveshere
Alias Names (include maiden and married names)			<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female Date of Birth 11/23/70
Social Security Number		Drivers License Number	Other Identification ID
535-82-9696		ALVESDJ30123-WA	
Address (please include previous 5 years)			
Current Address		City	State Zip
1330 Diamond Ct		Nampa	ID 83686
Alternate Address		City	State Zip
Previous Address		City	State Zip
Previous Address		City	State Zip
Previous Address		City	State Zip
Previous Address		City	State Zip
Previous Address		City	State Zip
Criminal			
Please list ANY criminal offenses, including felonies, misdemeanors, or infractions for which you have been convicted, pled guilty, or received a withheld judgment within your lifetime .			
Approximate Date	City, State	Offense or Violation	

The information set forth above in my application is true to the best of my knowledge. False statements or omitting any information on this application shall be sufficient cause for non-consideration or dismissal after appointment.

I hereby authorize investigation, without liability, of the information supplied by me in this application and other information, including but not limited to: academic / educational records, occupational history, criminal history, credit records, and government records.

 Signature	11/25/12 Date
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**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012**

01/20/2012 15:33 FAX 2084292278

DEPT OF VA

001/002



Application for Appointment

Return all information to:		Office of the Governor Attn: Boards & Commissions P.O. Box 83720 Boise, ID 83720	
Personal Information			
Title	First	Middle	Last
	Mr. James	Walter	Smith II
			<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
			E-mail Address
Street	City	State	Zip
	Middleton	ID	83644
		Phone	
		Mobile	
Interests			
On which Board, Commission, or Council would you like to serve?			Political Party
State Rehabilitation Council			Republican
Please explain why you would like to serve in this capacity.			
As a disabled veteran who benefited from the Veterans Benefits Administration's Vocational Rehabilitation Program, I want to be help influence the quality of, and access to, vocational rehabilitation programs throughout Idaho.			
List all current organizations and societies of which you are a member.			
None			
List all past boards, commissions, and councils on which you have served, as well as political appointments you have received.			
None			
Please list all professional licenses you currently hold. Are you current with all the requirements for these professional licenses? If not, please explain.			
Licensed Practical Nurse. My license is current and in good standing.			
Have you ever voluntarily surrendered a license, had a license suspended or revoked or been disciplined professionally? If so, please explain.			
No			
Please list all supporting documents you have included. (Note: Your complete resume and authorization for Background Check are required.)			
Resume and authorization for Background Check attached.			

The information set forth above in my application is true to the best of my knowledge. False statements on this application shall be sufficient cause for non-consideration or dismissal after appointment.

 Signature	1/19/12 Date
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PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

01/20/2012 15:56 FAX 2084292278

DEPT OF VA

001/008

JAMES W. SMITH II
984 W 4th ST N, Middleton, Idaho 83644
208-297-2205 ~ jwsmith22000@yahoo.com

Self-motivated, goal-oriented professional with extensive experience coordinating and implementing programs and projects, strategic and operational planning, program management, training, marketing and business development, regulatory compliance, and medical/clinical excellence. Adept at building teams and systems that maximize people, processes, quality, and results. Works effectively and respectfully with people at all levels of an organization and with diverse populations. Exceptional problem-solver with the keen ability to assess needs, access resources, and implement action plans. Excellent communication skills with the ability to openly discuss and handle sensitive situations with tact.

Areas of Expertise:

- | | | |
|-------------------------|--------------------------|----------------------|
| ▪ Workload Management | ▪ Research & Development | ▪ Communications |
| ▪ Resource Coordination | ▪ Evaluation & Analysis | ▪ Team Building |
| ▪ Community Relations | ▪ Customer Service | ▪ Strategic Planning |
| ▪ Project Management | ▪ Org. Development | ▪ Innovative |
| ▪ Political Awareness | ▪ Training | ▪ Change Management |

"James is a team player who pursues excellence and works with a high degree of integrity. He is a valuable asset to our nursing team."

Connie Schreiber, Manager, Health and Wellness Clinic, Centennial Job Corps

"During the past fiscal year alone, Mr. Smith has overseen the training of more than 100 employees, with nary a snag. He has developed training schedules in a timely manner and has done an outstanding job of coordinating and supporting his trainer."

Kim Tibbitts, Assistant Veterans Service Center Manager, Salt Lake City VARO

MANAGEMENT

- Exercise cost constraint measures by utilizing third party sources to obtain medications below market prices.
- Wrote contracts with corporate partners to increase the number of clinical training sites.
- Plan, organize, and coordinate "Healthy Relationship" conference, which significantly decreased teen pregnancy.
- Serve as staff advisor for the Health and Wellness Committee, chairperson of the Owners Committee.
- Functioned as program coordinator for the Sickle Cell Anemia program.
- Developed Hearing Conservation program that brought installation in compliance with Army regulations.
- Served as Re-enlistment/Retention Non-Commissioned Officer for military personnel and Squad Leader.
- Conduct audits and surveys to ensure operations meet organizational standards.
- Assisted providers with practice development through marketing plans.
- Managed organizational workload requirements to ensure established targets are achieved.
- Facilitated and direct staff meetings.
- Supervised, directed, and evaluated the performance of approximately sixty employees.
- Develops and implements transformation strategies.
- Maintains working relationships with internal and external stakeholders.
- Liaison between organization and Veterans, Service Organizations, Medical Facilities, and elected officials.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

01/20/2012 15:56 FAX 2084292278

DEPT OF VA

002/008

JAMES W. SMITH II - PAGE TWO

TRAINING

- Coordinated, implemented, and monitored medication program for students and facilitated health and wellness training for new students.
- Provided training and medical education for military and civilian personnel, as well as trained and tested for outside agencies.
- Mentored and counseled students in developing career interests and educational goals.
- Assisted with the coordination and planning of mandatory training schedules.

WORK EXPERIENCE

Change Management Agent, Management & Program Analyst, VBA

2011 - Present

- Develop a change management strategy based on a situational awareness of the details of the change and the groups being impacted by the change.
- Assist the RO Director in assessing priorities and resource needs to meet program objectives through the development and execution of stakeholder communication, relationship management, and organizational change management strategies.
- Develop plans to meet objectives and monitors progress toward achievement of approved objectives. The broad scope of duties includes strategic planning, assisting in the implementation of revised organizational structures, and designing and conducting studies of various complex processes, including employee utilization, resource allocation and delegations of authority.
- Serve as a liaison between the Implementation Center (IC) and the RO, coordinating and facilitating initiatives that require team cooperation and action.
- Assist the Director in developing a change management strategy to include a communication plan, implementation of a road map, coaching plan, training plan and resistance management plan.
- Provide sound advice and guidance to station management in achieving the RO's objectives.
- Identify strategies for implementation of new and innovative programs aimed at highlighting and improving mission effectiveness.
- Utilize statistical analysis, and/or other techniques designed to effect process improvement and more efficient business practices.
- Partner with the project management team, OIT, the IC, and appropriate business lines to develop change management plans for each project; evaluate and positively influence rollout timing and scope to suit business needs; ensure that appropriate business lines are engaged in change management planning; provides detailed input to project implementation plans.
- Provide support and recommends solutions to the Director on significant issues that include, but are not limited to; process improvements, policy development and implementation, station issues, RO goals and objectives, internal controls, external factors, and the preparation of a variety of reports to the Director, VA Central Office, and Office of Field Operations and the IC.
- Work with the Training Manager by assisting in the preparation and review of the training program.
- Work with HR Specialists in the formulation of particular plans and activities to support project implementation.
- Participate in meetings with union and staff to identify potential problem areas and ensure that managers have the necessary information to communicate changes and their impact to staff.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

01/20/2012 15:58 FAX 2084292278

DEPT OF VA

003/008

JAMES W. SMITH II - PAGE THREE

Supervisory Veterans Service Representative-Assistant Coach, VBA

2010 - 2011

As an assistant coach, I function as the full alter ego of the Team Coach performing the duties of that position in the absence of the Coach or sharing those responsibilities on a daily basis. These responsibilities include: ensuring that the team's quality and timeliness of service meets performance indicator goals, cost-effective use of resources to accomplish the team's assigned outcomes, plans and assigns work priorities for team members, and has authority over the work product. My job responsibilities included:

- Supervised, directed, and evaluated the performance of approximately sixty employees.
- Assigned and reviewed work of subordinates.
- Train and work effectively with subordinates from a variety of backgrounds and levels of understanding.
- Accomplished the quality and quantity of work expected within set limits of cost and time.
- Set priorities to achieve management goals.
- Developed and recommended improvements in work processes and procedures.
- Prioritized, planned, organized, and conducted Systemic Analysis of Operations (SAO) for workload management components, which involved applying analytical and evaluative techniques to identify and resolve work flow issues.

Supervisory Veterans Service Representative-Assistant Coach-Training Coordinator, VBA

2009 - 2010

As the Veterans Service Center (VSC) Training Coordinator, I played a key role in the development and maintenance of a training infrastructure for the VSC, with primary responsibility for all technical training for Management staff, RVSRs, VSRs, CAs, and clerical staff. My job responsibilities included:

- Served as first-line supervisor for all new employees and trainees.
- Advised VSC management on all aspects of technical training policy and determined training needs based upon quality reviews.
- Evaluated programmatic training and utilized the findings in planning, developing, and implementing appropriate training plans.
- Developed surveys and feedback mechanisms for all training programs.
- Reviewed surveys and staff studies, analyzed problems and trends, and developed or revised policy to correct deficient areas.
- Administered Training and Performance Support System (TPSS) training modules, proctored and scored testing, and reported testing results to VSC management.
- Assigned, reviewed, and managed workload of subordinates.
- Trained and worked effectively with subordinates from a variety of backgrounds and with different levels knowledge.
- Prioritized, planned, organized, and conducted Systemic Analysis of Operations (SAO) for workload management components, which involved applying analytical and evaluative techniques to identify and resolve work flow issues.
- Utilized knowledge of Internal Transition versus External Change methodology to assist new employees when they progressed from trainee to apprentice VSRs and RVSRs.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

01/20/2012 15:58 FAX 2084292278

DEPT OF VA

004/008

JAMES W. SMITH II - PAGE FOUR

Rating Veterans Service Representative, VBA

2007 - 2009

As a Rating Veterans Service Representative for the U.S. Department of Veterans Affairs, Veterans Benefits Administration, I review, prioritize, and decide disability claims for the Benefits Delivery at Discharge Program.

To properly decide and complete these claims, I ensured all claims were developed in accordance with current laws and regulations. I also provided guidance for case development on claims determined to be not ready for a decision.

Lead Instructor, Health Occupations, Centennial Job Corps, Nampa, ID

2003 - 2007

- Managed 60 student Health Occupations trade.
- Developed and implemented the current health and wellness curriculum and program fulfilling the department of labor requirements and bringing centers in to compliance.
- Exercised cost constraint measures by utilizing third party sources to obtain medications below market price.
- Served as the Clinical Coordinator functioning as the liaison between Job Corps and various corporate partners, which resulted in an increase in the number of clinical sites available to students.
- Mentored and counseled students in developing career interests and educational goals.
- Researched Teamwork and Collaborative Work Environments

Licensed Practice Nurse, Primary Health, Boise, ID

1999 - 2003

- Assisted providers with practice development through marketing plans.
- Managed provider schedule to optimize patient volume and revenue.
- Facilitated and direct staff meetings and supervise personnel.
- Maintained working knowledge of CLIA, OSHA, and other regulatory agencies.
- Developed and facilitate patient education and medication counseling.
- Planned and coordinated morale building activities.
- Participated in budgetary and production goal setting meetings

Senior Licensed Practice Nurse, Squad Leader, United States Army

1991 - 1999

- Actively participated in managing outlying clinic in Dugway, UT.
- Managed and coordinated 12 employees to fulfill the medical and emergency medical needs of the community of Dugway.
- Served as President for "Better Opportunities for Single Soldiers" program which won Department of Army recognition.
- Functioned as program coordinator for the Sickle Cell Anemia program.
- Developed Hearing Conservation program that brought installation in compliance with Army regulations.
- Served as Re-enlistment/Retention Non-Commissioned Officer for military personnel and Squad Leader.
- Provide training and medical education for military and civilian personnel, as well as training and testing for outside agencies.
- Develop and implement patient education training schedule.
- Assist with the coordination and planning of mandatory training schedules.
- Conduct audits and surveys to ensure operations meet organizational standards.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

01/20/2012 15:57 FAX 2084292278

DEPT OF VA

005/008

JAMES W. SMITH II - PAGE FIVE

EDUCATION

M.S., Management, Minot State University, Minot, ND 2006

- GPA 3.93
- Job Corp Executive Management Fellow
- Research Emphasis: Teamwork and Collaborative Work Environments

B.A., Management and Organizational Leadership, George Fox University, Boise, ID 2005

- GPA 3.87
- Research Emphasis: Employee Satisfaction

A.A., General Studies, University of Alaska-Anchorage 1997

- GPA 3.97
- Cum Laude

Academy of Health Sciences, United States Army, Fort Sam Houston, TX 1993

- *Desert Storm Veteran* - Honorable discharge
- Licensed Practical Nurse Program
- Commandant's List (Top 10% of Class)
- Combat Leader Course
- Primary Leadership Development Course
- Basic Non-Commissioned Officers Course

Job Related Training:

- Job Corps Executive Management Fellow Program, May 2006
- Veterans Benefits Administration Leadership Enhancement and Development (LEAD) Program, 2009
- TPSS Training Coordinator course, December 2009
- Introduction to Leadership course, May 2010
- VSC Coaches Workload Management training course, June 2010
- Competencies for Tomorrow's Managers, July 2010
- Improving Your Cross-cultural Communications, September 2010
- Introduction to Six Sigma course, September 2010
- Six Sigma Leadership and Change Management course, September 2010
- Change Management Agent training course, December 2011

Interests:


As a JCEMP fellow, I became very interested in organizational development, servant leadership, employee motivation, team building, and knowledge management. Through my participant in LEAD, I further developed my interests in the areas mentioned above and chose to research organizational culture, employee satisfaction, and retention/recruitment of employees. I have continued to cultivate my knowledge and skills in these areas of interest as a training manager, supervisor, and change management agent.

In an effort to have balance in life, I am active outdoors, attend sporting events, spend time with my wife and two children, and complete agility work with my two dogs - Zac and Centa.

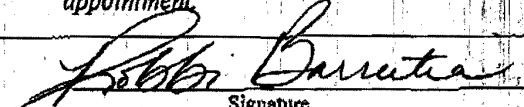
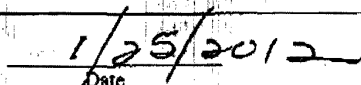
PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

Jan. 25. 2012 11:01AM

No. 1154 P. 2

		Application for Appointment	
Return all information to:		Office of the Governor Attn: Boards & Commissions P.O. Box 83720 Boise, ID 83720	
Personal Information		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	
Title	First	Middle	Last
	Robbi	Lorene	Barrutia
Street		City	State Zip
[REDACTED]		Glenns Ferry, ID	83623
Phone		208-334-3800	
Mobile		[REDACTED]	
Interests			
On which Board, Commission, or Council would you like to serve?		Political Party	
State Rehabilitation Council		Republican	
Please explain why you would like to serve in this capacity.			
As the Executive Director of the State Independent Living Council I would like to have the opportunity to become more informed concerning rehabilitation issues so that we can do a better job of serving our constituency. We would also welcome the opportunity to expand our partnerships and collaborations.			
List all current organizations and societies of which you are a member.			
1. National Council on Independent Living (NCIL) Member serving on the ADA/Civil Rights Task Force, the Mental Health Task Force, and the Violence and Abuse Task Force. 2. ADA Task Force Board of Directors 3. Association of Programs for Rural Independent Living (APRIL)			
List all past boards, commissions, and councils on which you have served, as well as political appointments you have received.			
Idaho House of Representatives 1992-1996 - Attorney General's Domestic Violence Task Force Idaho State Senate 1996-2002 - Various committees and Task Force Appointments			
Please list all professional licenses you currently hold. Are you current with all the requirements for these professional licenses? If not, please explain.			
N/A			
Have you ever voluntarily surrendered a license, had a license suspended or revoked or been disciplined professionally? If so, please explain.			
N/A			
Please list all supporting documents you have included. (Note: Your complete resume and authorization for Background Check are required.)			

The information set forth above in my application is true to the best of my knowledge. False statements on this application shall be sufficient cause for non-consideration or dismissal after appointment.

 Signature	 Date
--	--

Jan. 25. 2012 11:02AM

No. 1154 P. 4

ROBBI BARRUTIA
P.O. Box 28
586 N. LaBreeza Lane
Glenns Ferry, Idaho 83623
Hm. (208) 366-7715 Cell (208) 401-5248
Email: robby.barrutia@silc.idaho.gov

Job Experience

1977-1980 Idaho Air National Guard – Air Operations Specialist and Photo Intelligence Specialist – Gowen Field, Boise, Idaho
1979-1981 Flight Attendant – Braniff International, Dallas, Texas
1981-1984 Purchasing Assistant – Idaho Power Company, Boise, Idaho
1990-1992 Special Education/Migrant Education Assistant – Glenns Ferry School District – Glenns Ferry, Idaho
1990-1993 Executive Director Three Island Crossing Interpretive Center Committee
1992-1996 State of Idaho House of Representatives-Elected State Representative for Owyhee and Elmore Counties, Idaho
1996-2002 Idaho State Senate – Elected State Senator – Owyhee, Elmore and Boise Counties, Idaho
2003-2006 Assistant Manager/Bookkeeper Victory Auto – Mountain Home, Idaho

2009-Present

Executive Director of the Idaho State Independent Living Council

2006-2009

Idaho State Independent Living Council – OVW Project Director,
United States Department of Justice Office on Violence Against Women Grant to End Violence Against Women with Disabilities/Idaho Equal Access Collaboration – Partnered with The Idaho Coalition Against Sexual and Domestic Violence, and Boise State University Gender Studies Program.

Experience

1995 - Co-Chairman of Former Idaho Attorney General Al Lance's Domestic Violence Task Force
1993-2001 - Member, 8 Years, Department of Health and Welfare Region IV Infant Toddler Committee
1992-1996 - Member Idaho House of Representatives Judiciary and Rules Committee
1996-2002 – Vice Chairman, Idaho Senate Judiciary and Rules Committee
Co-authored and successfully passed Domestic Violence Legislation, Co-authored and successfully passed the Children's Mental Health Act, Co-authored and successfully passed Idaho's Cassie's Law

1992 – Present Membership Committee Experience

Idaho Department of Correction's Assessment Committee
Idaho Juvenile Justice Task Force
Idaho House of Representatives Transportation Committee, Judiciary and Rules Committee and State Affairs Committee
Idaho Senate Health and Welfare Committee, Judiciary Rules Committee, Commerce and Human Resources Committee, and State Affairs Committee
Idaho Rural Partnership Committee

Jan. 25. 2012 11:02AM

No. 1154 P. 5

Mountain Home Chamber of Commerce
President – Glens Ferry Chamber of Commerce
Honorary Board Member – Idaho Black History Museum
Mountain Home Military Affairs Committee – Former Honorary 366th Gunfighter and
Former Honorary Member of the United States Air Force Thunderbirds
Idaho Coordinated Response to Sexual and Domestic Violence Task Force Member
National Council on Independent Living – Have presented Trainings on National Level
Owyhee County Training Range Committee
Owyhee County Cattleman's Association

Education

1979-1980 Brookhaven Junior College, Dallas, Texas – Accounting
1990-1992 College of Southern Idaho, Twin Falls, Idaho – Elementary Education,
Sociology

References

Kelly Miller, Legal Director, Idaho Coalition Against Sexual and Domestic Violence
(208) 384-0419

Kelly Buckland, Executive Director, National Council on Independent Living
(202) 207-0334


Additional Available on Request

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012


01/11/2012 14:12 FAX 2084292278

DEPT OF VA

001/002

 <h2 style="text-align: center;">Application for Appointment</h2>					
Return all information to:		Office of the Governor Attn: Boards & Commissions P.O. Box 83720 Boise, ID 83720		RECEIVED # 13 JAN 04 2012	
Personal Information					
Title	First	Middle	Last		Gender
	Mrs. Angela	S.	Sperry		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female
E-mail Address				asperry@idahopower.com	
Street	City		State	Zip	Phone
	Meridian, ID			83642	
Mobile					
Interests					
On which Board, Commission, or Council would you like to serve?				Political Party	
Idaho State Rehabilitation Council				not registered as a specific party member	
Please explain why you would like to serve in this capacity.					
I have first-hand knowledge of the challenges the disabled face in employment. I would to combine that with my education and professional experience to influence the rehabilitation and employment processes in a manner that enables the best and most productive opportunities for positive employment for those with temporary and permanent disabilities.					
List all current organizations and societies of which you are a member.					
Project Management International, V.F.W. Post 63 Ladies Auxillary					
List all past boards, commissions, and councils on which you have served, as well as political appointments you have received.					
Please list all professional licenses you currently hold. Are you current with all the requirements for these professional licenses? If not, please explain.					
Project Management Professional (PMP) Certified - current.					
Have you ever voluntarily surrendered a license, had a license suspended or revoked or been disciplined professionally? If so, please explain.					
My PMP certification was temporarily suspended in 2010 while PMI reviewed my educational submissions for renewal. My PMP was re-instated retroactively when the validation was complete.					
Please list all supporting documents you have included. (Note: Your complete resume and authorization for Background Check are required.)					
I am including a Cover Letter, Resume and Background Check authorization with this application.					

The information set forth above in my application is true to the best of my knowledge. False statements on this application shall be sufficient cause for non-consideration or dismissal after appointment.

 Signature	12-12-11 Date
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5730 S Graphite Way
Meridian, ID 83642

(208)386-2678
(208)484-0400
asperry@idahopower.com

Angela Sperry

RECEIVED
JAN 04 2012
VARO (341)
SALT LAKE CITY, UT
#13
OUT BASED

Objective

To apply my experiences and skills organizing and leading processes, people and projects to promote the growth and potential in others.

Experience

April, 2000 to Present Idaho Power Co Boise, ID

- **CIS Replacement Project Manager (2010-present):** Duties include: Planning, scheduling, budgeting and executing a three year, Customer Information System replacement project as a part of the Smart Grid Initiative Grant provided by the Department of Energy to Idaho Power Co. Lead all associated product selection, contract review and negotiation, risk and issue analysis and resolution, budget planning and tracking, resource analysis and scheduling, procuring products and services in support of the project and reporting results monthly to the DOE and Idaho Power executives.
- **Customer Service Leader II (2006-2010):** Duties include: Leading Customer Account Management Center within the Customer Service Department to provide excellent service to internal and external customers. Evaluating staffing and workflow for possible efficiency gains, coordinating employee development and compensation. Overseeing Customer billing timeliness and accuracy, working with other regional leaders to coordinate company collections practices, managing relationships with vendors associated with collections work. Evaluating the structure of Customer Service and implementing appropriate changes. Creating and adhering to budget for Customer Account Management Center employees, Collections processes, company write-offs and other vendor fees. Occasionally Sponsor departmental projects.
- **Leading At All Levels Facilitator: (Feb, 2008 to Nov, 2010)** Facilitate classes of twelve employees on the premises of organizational change at Idaho Power leading towards a high performance culture. Duties include providing lecture, leading class discussions, facilitating conflict resolution and responding to individual and group needs.
- **IT Associate Project Manager (2000-2005):** Projects include:
 - **Mobile Workforce Management project:** Working with a Core Team to refine project scope, budget and schedule, to Implement a mobile workforce product to benefit Idaho Power's field force and customer experience. Regularly reporting to Sponsors and Idaho Power leadership on project progress, budgeting and scheduling.
 - **Nexus Energy Software project (04-05):** Lead a cross-functional team to revise the Nexus offerings to more closely match Idaho Power's company messages. Implemented various customer tools to enhance the web offerings. Implemented AMR order required functionality. Participating

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

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DEPT OF VA

008/008

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JAN 04 2012
VARO (341)
SALT LAKE CITY, UT

In writing the year-end report for the Idaho PUC.

- **SOX IT General Controls (04):** Worked with a cross-functional team to design and implement the methodology to bring Idaho Power's IT General Controls into compliance with the Sarbanes Oxley Act (SOX). Was one of three project managers to interpret audit and SOX requirements, plan, coordinate resources, monitor processes and progress and negotiate with external auditors on audit findings.
- **Various Business Unit Projects (03-04):** Worked with various groups at Idaho Power to select and implement technologies that improved functionality and efficiency. Project management activities included selecting project teams, refining scope, planning, scheduling and budgeting projects, executing according to plan, negotiating with vendors on price and contract terms, managing vendor relationships, and working with business units to revise processes, as needed. Major projects include: IVR pilot, Customer Service & Billing IVR, Metering IVR, Outage and Speech IVR, Mosaic integration with GIS+ and Voice over IP.
- **Technical Services Analyst (2000-03):** Researched, priced and purchased all workstation technology for various business groups at Idaho Power Co. Negotiated contracts and managed vendor relationships to ensure best value and quality were provided to Idaho Power Co.

1992-1999 QUE Financial Serviceware Technologies Boise, ID

- **Systems Analyst (96-99):** Managed company data systems including data structure, upgrade path and data integrity. Tested, installed and trained staff on all new programs and changes. Investigated, purchased and coordinated installation of new mainframe, network systems, PCs, phone systems, predictive dialer, printers, mail processors and cabling. Collected bids, budgeted and implemented office remodel. Multi-tasked all technical aspects for the company with a range of 4 to 15 projects running simultaneously.
- **Director of Operations (94-96):** Mentored former co-workers in new management positions. Managed Information Systems, Customer and Client Service Departments simultaneously.
- **Customer Service Manager (92-94):** Determined department needs, hiring, retention strategies, pay structures, scheduling and training. Organized work flow, evaluated and maintained productivity metrics. Trained Customer Service Representatives on company practices and systems and Hospital and Idaho State guidelines.

Education

2010 George Fox University, B.A. in Business Administration and Organizational Leadership

2008 Idaho Power Co., Leading At All Levels Facilitator training

2005 Project Management Institute, Project Management Professional certification


1997 Dale Carnegie Institute, Leadership in the Workplace.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
FEBRUARY 16, 2012

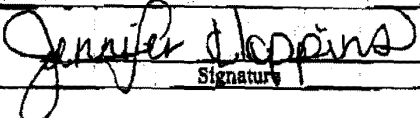
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DEPT OF VA

002/002

 <h2>Application for Appointment</h2>					
Return all information to: Office of the Governor Attn: Boards & Commissions P.O. Box 83720 Boise, ID 83720					
Personal Information					
Title First Middle Last				<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	
Jennifer Christine Hoppins				E-mail Address	
Shoppins@BCHdaho.com				Phone	
Street City State Zip				Mobile	
[Redacted] Meridian, ID 83642				[Redacted]	
Interests					
On which Board, Commission, or Council would you like to serve? (SRC)				Political Party	
Idaho State Rehabilitation Council				-	
Please explain why you would like to serve in this capacity.					
Utilize my professional experience to aid & serve the citizens of Idaho.					
List all current organizations and societies of which you are a member.					
Blue cross of Idaho, International Honor Society in Business Administration					
List all past boards, commissions, and councils on which you have served, as well as political appointments you have received.					
-					
Please list all professional licenses you currently hold. Are you current with all the requirements for these professional licenses? If not, please explain.					
American Academy of Professional Coders (AAPC) Idaho Medical Association (IMA)					
Have you ever voluntarily surrendered a license, had a license suspended or revoked or been disciplined professionally? If so, please explain.					
NO					
Please list all supporting documents you have included. (Note: Your complete resume and authorization for Background Check are required.)					

The information set forth above in my application is true to the best of my knowledge. False statements on this application shall be sufficient cause for non-consideration or dismissal after appointment.

 Signature	12/8/11 Date
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Jennifer Hoppins C.P.C.
1533 E. Palermo St.
Meridian, Idaho 83642
208-608-0042
jhoppins@bcidaho.com

PROFESSIONAL SUMMARY:

With nearly twenty years in the healthcare industry, I have developed a desire to bridge the gap between providers of healthcare services and insurance payers. I offer a solid understanding of coding and billing methodologies as well as payment structures. I exude excellent communication and leadership skills as well as being self motivated, positive and energetic.

JOB HISTORY / SKILLS:

Blue Cross of Idaho 2002 – Current

Manager, Provider Relations

- Manage all provider relations staff and PR activities for network physicians, hospitals, networks and ancillary providers
- Manage code based clinical editing system and a provider appeals process for facility and professional healthcare claims.
- Ensure appropriate relationships and effective communications with the provider community and with their representative networks and associations.
- Establish and maintain business rules required for accurate and timely updates to the claims system.
- Coordinate Plan activities for the clearinghouse and on-line inquiry systems for medical providers.

Provider Contracting Specialist

- Contract Negotiations with Hospitals, Networks and Physicians.

Medical Review Supervisor

- Oversee medical necessity and coding review of claims
- Conduct Process Improvement Activities
- Provide coding education for MQM department staff

St. Alphonsus Physician Services, Inc. 1999-2002

Area Clinic Administrator

- Administrator over multiple clinics
- Contract management, RVU's and fee schedules
- Work with Facility Medical Directors on physician contract and clinic issues.

Southwest Idaho ENT 1997-1999

Surgical Coder

- Physician coding/documentation education
- Pre surgery coding and authorization
- Post surgery coding from operative reports
- Claims appeals

Additional work history provided upon request

EDUCATION:

- Bachelors of Science, Business Administration
Northwest Nazarene University, 2011
- Certified Professional Coder (CPC) Certification 2001