

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
February 15, 2012

TAB	DESCRIPTION	ACTION
1	WWAMI Admissions Committee	Approval Item
2	Boise State University – Proposed Changes to existing Masters of Business Administration Program	Approval Item
3	University of Idaho – Bifurcation of existing Master of Science and Master of Education in Counseling and Human Services to create two new Majors: Master of Education and Master of Science in Rehabilitation Counseling and Human Services, and School Counseling	Approval Item

THIS PAGE LEFT INTENTIONALLY BLANK

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
FEBRUARY 16, 2012

SUBJECT

WWAMI Admissions Committee Appointments

REFERENCE

December 2-3, 2003	A schedule of rotating terms of membership was created to allow the medical community greater opportunities to be involved in this activity. The Board approved the three-year rotating terms for the WWAMI Admissions Committee.
August 10-11, 2006	The Board approved three-year rotating terms for the University of Washington School of Medicine Committee on Admissions and appointed Dr. Roger Boe, Dr. David Anderson and Dr. Peter Kozisek as Idaho members of the Committee, with Dr. Boe serving for one year.
June 13-14, 2007	The Board approved increasing the Committee to a four-member committee; and, appointed Dr. David Anderson, Dr. Peter Kozisek, Dr. Jennifer Garwick, and Dr. Mary Barinaga as Idaho members of the Committee.
February 17, 2011	The Board approved a three year appointment for Dr. Glenn Jefferson as an Idaho member of the WWAMI Admissions Committee and also approved a two year appointment for Dr. Leanne Rousseau.

BACKGROUND/DISCUSSION

The Idaho WWAMI Admissions Committee consists of four physicians from Idaho who interview Idaho students interested in attending the University of Washington School of medicine. The members of the Idaho WWAMI Admissions Committee serve three-year terms which are renewable once for an additional three years. The terms of the members are staggered so there are always senior members on the Committee. Idaho physicians currently serving on the admissions committee are: Dr. Jennifer Garwick of Coeur d' Alene, Dr. Pete Kozisek of Boise, Dr. Leanne Rousseau of Post Falls and Dr. Glenn Jefferson of Lewiston. See committee member terms and rotation schedule in Attachment 2.

Dr. Kozisek and Dr. Garwick's terms will end in June 2012. The 2012 interview season will be their last year serving as members of the Idaho Admissions Committee.

Announcements were made last fall for the two open positions with professional organizations (e.g. Idaho Medical Association, Idaho Academy of Family Physician, Idaho Hospital Association) and within medical staff newsletters among Idaho's hospitals. There were nine physicians initially interested in the

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
FEBRUARY 16, 2012

two positions. The Idaho Admissions Oversight Committee, which reviewed the applications and conducted interviews, consisted of the first-year Idaho WWAMI Director, Idaho WWAMI Assistant Dean, Idaho State Board of Education's Chief Academic Officer, Idaho Admissions Committee Chair, and a member of the Idaho Medical Association Committee on Medical Education Affairs. The Idaho Admissions Oversight Committee took into consideration, among other things, the desire for a geographically diverse committee membership, and a goal of not having more than one subspecialist on the committee.

The Committee has forwarded their recommendation to appoint Dr. Rodde Cox of Boise and Dr. Kelly Anderson of Idaho Falls to the University of Washington School of Medicine Committee on Admissions.

IMPACT

A total of 80 Idaho students receive medical education through the WWAMI program each year.

ATTACHMENTS

Attachment 1 – WWAMI Transmittal Letter with Curriculum Vitae of Dr. Rodde Cox and Curriculum Vitae of Dr. Kelly Anderson	Page 3
Attachment 2 – Committee Membership Rotation Schedule	Page 15

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the appointment of Dr. Rodde Cox and Dr. Kelly Anderson as Idaho members of the WWAMI Admissions Committee for a term of three years commencing July 1, 2012.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

December 29, 2011

Mike Rush, Ph.D., Executive Director
Idaho State Board of Education
650 W. State Street
P.O. Box 83720
Boise, ID 83720-0037

Dear Dr. Rush,

The Idaho Admissions Nominating Committee, consisting of the first-year Idaho WWAMI Director, Idaho WWAMI Assistant Clinical Dean, Idaho Admissions Committee Chair, Idaho State Board of Education's Chief Academic Officer, and a member of the Idaho Medical Association Committee on Medical Education Affairs, have identified the following Idaho Physicians to serve on the Idaho Admissions Committee for the University of Washington School of Medicine for Entering Year 2013.

Dr. Kelly Anderson practices pediatric medicine in Idaho Falls and will replace Dr. Peter Kozisek on the Idaho Admissions Committee. His first term will begin July 2012 through June 2015 with the option of a second term from July 2015 through June 2018.

Dr. Rodde Cox practices physical medicine and rehabilitation in Boise and will replace Dr. Jennifer Garwick on the Idaho Admissions Committee. His first term will begin 2012 through June 2015 with the option of a second term from July 2015 through June 2018.

Attached, for your review are the CV's for both candidates. Thank you for your serious consideration of these nominations and support of the Idaho Admissions Nominating Committee. Should you have any questions, please feel free to contact me.

Sincerely,



Mary E. Barinaga, M.D.



Dr. Mary Elizabeth Barinaga
Assistant Dean, Regional Affairs
University of Washington School of Medicine
Idaho WWAMI Medical Education Program
322 E. Front Street, Suite 442, Boise, Idaho 83702
barinm@uw.edu
Office (208) 364-4544 Fax (208) 334-2344



APPLICATION
~ Idaho Admissions Committee ~

University of Washington School of Medicine/WWAMI Program

Yes! I am interested in applying for an appointment to the Idaho WWAMI Admissions Committee for the University of Washington School of Medicine. I understand the position is for a 3-year term (*with the option to complete a 2nd 3-year term*) and that Committee duties will require a significant commitment of time, including one week in Boise and Seattle each during the January through March months to complete personal interviews with student applicants.

1. General Information

Name: Kelly J. Anderson Specialty: Pediatrics

Mailing Address: 6780 South 46th East
Idaho Falls, ID 83406

Cell Phone Number: 208-241-6517 Fax Number: 208-523-0028

E-mail Address: andekell@gmail.com


2. Letter of Interest

Please provide a one-page written statement indicating why you are interested in serving on the Idaho Admissions Committee and how you believe you can contribute to the admissions process. Please also acknowledge that you won't have a child applying for admission to UWSOM within the next 7 years.

3. Attach a copy of your current CV to application packet

4. Return completed application, letter of interest and CV by October 28, 2011

To: Idaho WWAMI Medical Education Program
322 E. Front Street, Suite 442
Boise, ID 83702
Fax (208) 334-2344

Signature:  Date: 10/20/2011

Idaho Admissions Committee
Idaho WWAMI Medical Education Program
322 E. Front Street, Suite 442
Boise, ID 83702
Fax (208) 334-2344

October 20, 2011

Dear Committee Members and To Whom It May Concern:

As a graduate of the 2006 University of Washington WWAMI program, I am familiar with the goals and intent of the program. I am a product of this great program and am forever grateful to have been a part of it. Idaho has a continued need for well-trained physicians, especially primary care physicians, to return back to Idaho and meet the medical needs of its people. Upon entering medical school, it was my intention to sub-specialize and "maybe" return to Idaho. After participating in programs such as R/UOP in Halley, Idaho as well as doing my third-year pediatrics rotation in Pocatello, Idaho, my perspective of primary care practice complete changed. I changed my career pathway to become a pediatrician and then determined to return to Idaho. After pediatric residency, I have been able to care for the children in the surrounding areas of Idaho Falls (including southwest Montana and western Wyoming) and have enjoyed every moment of it. I guess you could say that I am an Idaho WWAMI program success story!

Medical education continually evolves, as do those seeking to enter the field of medicine. I am familiar with the University's desire to seek for a balanced diversity in its students—those who have not only excelled academically in their undergraduate or graduate studies, but also those who have sought to better their world outside of the laboratory or the classroom. The University desires future physicians that are not only ethical but also altruistic and professional. They desire students who can keep up with the science of medicine but still deliver the art of medicine to their patients. My medical school class had this diversity, and this allowed the different perspectives from our various "walks of life" to bring a beautiful harmony to the educational process. There wasn't always agreement, but there was always respect—an important quality that came while working in that diverse environment. My desire is to be a part of the admissions process in order to ensure that well-rounded and quality students are accepted into the program. After all, I now work and live here in Idaho, and ideally these future students will be my future colleagues. They may even be the future caregivers of my family and me. To ensure that quality applicants are accepted into the Idaho WWAMI program is imperative.

I understand the time commitment involved in being apart of the admissions committee. As a pediatrician, the busiest time of year is in the winter. Thankfully, due to my practice structure, I work with 6 other pediatricians and 3 physicians assistants. This will allow me to take the necessary time off during the months of January to March without jeopardizing patient care. Also, my oldest child is 10 years old and there is no possibility of my children applying to medical school in the next 7 years.

If considered for a position on the admissions committee, I would serve to the best of my ability to ensure that quality and diverse students are accepted into the Idaho WWAMI program, thus seeking for the best future medical care for the people of Idaho.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly J. Anderson', followed by a small 'MD' or similar initials.

Dr. Kelly J. Anderson, MD, FAAP

Curriculum Vitae

6780 SOUTH 46TH EAST • IDAHO FALLS, ID 83406
PHONE 208-522-4895 • E-MAIL ANDEKELL@GMAIL.COM

KELLY J. ANDERSON, MD

PROFESSIONAL EMPLOYMENT

June 2009 – Present	The Pediatric Center Idaho Falls, Idaho
<ul style="list-style-type: none"> Multi-partner private practice involving office pediatrics from newborn to age 18 as well as hospital, term newborn, late preterm neonatal, and Level I neonatal critical care 	

HOSPITAL APPOINTMENTS

June 2009 – Present	Eastern Idaho Regional Medical Center Idaho Falls, Idaho
June 2009 – Present	Mountain View Hospital Idaho Falls, Idaho
April 2008 – 2009	Wishard Memorial Hospital Indianapolis, Indiana
June 2006 – 2009	Clarian Health (Riley/IU/Methodist) Residency Affiliation Indianapolis, Indiana

EDUCATION

June 2006 – 2009 <i>Pediatric Resident</i>	Indiana University School of Medicine Department of Pediatrics Indianapolis, Indiana
August 2002 – June 2006 <i>Doctor of Medicine</i>	University of Washington School of Medicine Seattle, Washington
August 1999 – May 2002 <i>Master of Science and</i> <i>Bachelor of Science in Chemistry</i>	Idaho State University Pocatello, Idaho
August 1995 – April 1996/August 1998 – June 1999 <i>Associate of Arts and Sciences in Pre-medicine</i>	Ricks College Rexburg, Idaho

KELLY J. ANDERSON, MD—CURRICULUM VITAE

PAGE 2 OF 4

LISCENSURE AND CERTIFICATION

Idaho Medical License – M-10579 – 2009 to Present
Indiana Medical License – 1064888A – 2008-2009
Board Certified American Academy of Pediatrics – October 2009

EDUCATIONAL AWARDS

2007 and 2008 American Academy of Pediatrics Scholarship Award
2002 Idaho State University Outstanding Student of the Year in
Science
2001 American Chemical Society Analytical Award
2001 Idaho State University Outstanding Chemistry Senior Award

PUBLICATIONS AND PAPERS

Anderson, KJ; Kalivas, JH *Assessment of Pareto Calibration, Stability and Wavelength Selection; Applied Spectroscopy*, 2003, 57(3)

Anderson, KJ **Determining Fetal Lung Maturity Tests Using Infrared Spectroscopy and PCR/PLS for Data Analysis**: Masters Research Paper; Idaho State University, May 2002

Anderson, KJ; Kalivas, JH *Comparison of the Pareto Optimal Model with PLS for Prediction of Fetal Lung Maturity and Amniotic Fluid and Infrared Spectroscopy*; Poster presentation at PittCon, 2002, 2239P, New Orleans, March 2002

LISCENCING EXAMINATIONS

USMLE STEP 1—Completed June 2004—Passed
USMLE STEP 2 CK—Completed July 2005—Passed
USMLE STEP 2 CS—Completed November 2005—Passed
USMLE STEP 3—Completed January 2008—Passed

PROFESSIONAL MEMBERSHIPS

American Academy of Pediatrics

ADDITIONAL PROFESSIONAL ACTIVITIES

Community Outreach—Idaho Falls, ID 2009 to Present
• Multiple elementary school presentations on human body, science, and medicine
Neonatal Resuscitation Program Regional Instructor 2007 to Present

KELLY J. ANDERSON, MD—CURRICULUM VITAE

PAGE 3 OF 4

- Camp Riley—Bradford Woods, IN July 2008, July 2007
- Camp Doctor for developmentally delayed/handicapped children
- International Service Learning Program March 2008
- One week in Calnali, Hidalgo, Mexico performing public health education as well as conducting focus group interviews to help develop a bereavement program for Hispanic families of NICU babies in Indiana.
- International Exchange Program March 2008
- One week in Pachuca, Hidalgo, Mexico rotating in Hospital del Niño DIF
- Rural/Underserved Opportunities Program—Hailey, ID July 2003
- One month clinical experience between 1st and 2nd years of medical school
- Dissection Experience—Washington State University May – June 2003
- 150 hours preparing prosection cadavers for anatomy course of incoming WWAMI medical students
- CPR Outreach Program—Colfax, WA Spring 2003
- CPR training for junior HS students
- Health Education Outreach Program—Potlach, ID Spring 2003
- Educating 4th-6th grade students about current health issues using gross anatomy

LANGUAGES

Fluency in Spanish

Residency Continuity Clinic with 80% Latino population

COMMUNITY/VOLUNTEER ACTIVITIES

- Assistant Scoutmaster for Boy Scouts of America Dec 2009 to Present
Sept. 2003 – June 2006
Dec 1999 – Dec 2000
- Adult Leader of 18 – 45 year old males in church July 2007 – 2009
- Oversee well-being of fathers and families Dec 2000 – Aug 2002
- Youth leader of 16 – 18 year olds Aug 2002 – June 2003
- Provide weekly activities and religious instruction
- Full-time two year religious mission Aug 1996 – Aug 1998
- Puerto Rico and Virgin Islands
- Eagle Scout July 1990

KELLY J. ANDERSON, MD—CURRICULUM VITAE

PAGE 4 OF 4

INTERESTS AND ACTIVITIES

Husband and father, camping, hiking, horseback riding, cross-country
skiing, woodworking, and gardening



APPLICATION
~ Idaho Admissions Committee ~

University of Washington School of Medicine/WWAMI Program

Yes! I am interested in applying for an appointment to the Idaho WWAMI Admissions Committee for the University of Washington School of Medicine. I understand the position is for a 3-year term (*with the option to complete a 2nd 3-year term*) and that Committee duties will require a significant commitment of time, including one week in Boise and Seattle each during the January through March months to complete personal interviews with student applicants.

1. General Information

Name: Rodde D Cox, MD Specialty: PM&R

Mailing Address: 1000 N Curtis Rd Ste 200
Boise ID 83706

Cell Phone Number: 208-890-9157 Fax Number: 208-377-2147

E-mail Address: RsmnttCox@yahoo.com

2. Letter of Interest

Please provide a one-page written statement indicating why you are interested in serving on the Idaho Admissions Committee and how you believe you can contribute to the admissions process. Please also acknowledge that you won't have a child applying for admission to UWSOM within the next 7 years.

3. Attach a copy of your current CV to application packet

4. Return completed application, letter of interest and CV by October 28, 2011

To: Idaho WWAMI Medical Education Program
 322 E. Front Street, Suite 442
 Boise, ID 83702
 Fax (208) 334-2344

Signature: [Signature] Date: 9/21/11



BOISE PHYSICAL MEDICINE & REHABILITATION CLINIC

1000 North Curtis Road, Suite 202
Boise, Idaho 83706

(208) 377-3435
FAX (208) 377-3147

Michael R. McMartin, M.D.

Rodde D. Cox, M.D.

Vic Kadyan, M.D.

Arden Mahaffey, D.O.

September 28, 2011

Idaho WWAMI Admissions Committee
University of Washington School of Medicine

To Whom It May Concern:

The intent of this letter is to express my interest in being involved in the Idaho WWAMI Admissions Committee. I have thoroughly read the overview, the committee structure and responsibilities, and the principles listed in your search for committee members. I am excited about possibly being involved in this process and feel that I meet many of the principle requirements that have been described. Specifically, I have been practicing in Idaho since 1994. My geographic range of practice has been fairly broad. My primary practice is in Boise, however, I do practice one day a month in Lewiston as well. I have an excellent working knowledge of the Idaho WWAMI program, as I was an Idaho resident when I applied for medical school and was accepted into the WWAMI program for medical school at University of Washington. I, however, chose to attend the University of Utah through a similar program for Idaho residents, but did complete my residency program at the University of Washington. I would also add that I am on the clinical faculty at the University of Washington. I work with many of the students through the Idaho track and feel I have an excellent understanding of the qualities that the committee would be looking for in the applicants for the WWAMI program. While my specialty of Physical Medicine and Rehabilitation is not by most considered a primary care specialty, we do serve the role oftentimes of primary care provider to many of our patients with disabilities such as stroke, traumatic brain injury or spinal cord injury. It is these factors that I feel would make me qualified to serve on the WWAMI Admissions Committee.

I certainly appreciate your consideration of my expressed interest in this position. If you have any further questions regarding my present status, please feel free to contact me.

Very Sincerely,


Rodde D. Cox, M.D., C.I.M.E.

**CURRICULUM VITAE
RODDE D, COX, M.D.
1000 N. Curtis Rd. Suite 202
Boise, ID 83706
(208)-377-3435**

EDUCATION

Residency: Physical Medicine and Rehabilitation
University of Washington, Seattle, Washington
Internship completed 1989
Residency completed June 30, 1992

Medical: University of Utah, School of Medicine
Salt Lake City, Utah
M.D., 1988

Undergraduate: University of Idaho, Moscow, Idaho, 1981-1984
BS in Bacteriology
Lewis Clark State College, Lewiston, Idaho 1980-1981

High School: Lewiston High School, Lewiston, Idaho, 1980

MEDICAL/PROFESSIONAL LICENSURE

Licensed Physician and Surgeon, State of Idaho, 1994

Licensed Physician and Surgeon, State of Oregon, 1992

Diplomat of the National Board of Medical Examiners, 1989

SPECIALTY BOARD STATUS

American Board of Independent Medical Examiners, December 1997

American Board of Electrodiagnostic Medicine, certified April 1997, recertified September 2007

American Academy of Physical Medicine and Rehabilitation, certified May 1992, recertified July 2003

ADDITIONAL EXPERIENCE

Rehabilitation Director, Complex Care Hospital of Idaho, Meridian, Idaho, 2008 – Present

Chief of Staff, Complex Care Hospital of Idaho, Meridian, Idaho, 2008 - Present

Participant in St. Alphonsus Occupational Health Services design team, 1996-2000

Medical Director, Industrial Rehabilitation Program, STAARS, 1996-2000

Clinical Director, Injured Workers Program, Oregon Rehabilitation Center, 1/93 – 6/94

Development of Occupational Medicine Program, Sacred Heart General Hospital, Eugene, Oregon, 1994

Chief Resident in Department of Rehabilitation Medicine, University of Washington, 7/91 – 6/92

Page 2
Curriculum Vitae
Rodde D. Cox, M.D.

Perform electromyographic studies for Diabetes Controls and Complications Trial, Pacific Medical Center, Seattle, Washington, 1990-1992

Assistant for Biophysics and Kinesiology/biomechanics courses, University of Washington, Department of Rehabilitation Medicine, Seattle, Washington

AWARDS AND HONORS

Outstanding Resident Award, Department of Rehabilitation Medicine, University of Washington, 1992

Alpha Omega Alpha Medical Honor Society, University of Utah School of Medicine, 1988

PRACTICE AND HOSPITAL AFFILIATIONS

Complex Care Hospital of Idaho, Meridian, Idaho, Rehabilitation Director, 2008 - present

Boise Physical Medicine and Rehabilitation Clinic, Boise, Idaho, 1994 – present

Karcher Estates, Nampa, Idaho, Medical Director, Rehabilitation Services, 12/94 – 12/97

Hillcrest Rehab and Care Center, Boise, Idaho Rehabilitation Director, 1994 – 2000

St. Alphonsus Regional Medical Center, Boise, Idaho, Active Staff, 1995 – present

St. Luke's Regional Medical Center, Boise, Idaho, Active Staff 1995 - present

Mercy Medical Center, Nampa, Idaho, Courtesy Staff, 1995 – 2005

West Valley Medical Center, Caldwell, Idaho, Courtesy Staff, 1995 – present

Rehabilitation Medicine Associates, Eugene, Oregon 1992 - 1994

Sacred Heart General Hospital, Eugene, Oregon, Active Staff, 1992 – 1994

McKenzie-Willamette Hospital, Springfield, Oregon, Active Staff, 1992 – 1994

River Park Living Center, Medical Director, Rehabilitation Services, Eugene, Oregon, 1993 – 1994

PROFESSIONAL ORGANIZATIONS

American Board of Independent Medical Examiners

American Board of Electrodiagnostic Medicine

Academy of Physical Medicine and Rehabilitation

Idaho Medical Association

Ada County Medical Association

Northwest Association of Physical Medicine and Rehabilitation

Physiatric Association of Spine, Sports and Occupational Rehabilitation

UNIVERSITY AFFILIATIONS

University of Washington, Clinical Faculty, Department of Rehabilitation Medicine, 1992 – present

PUBLICATIONS

Book Review, American Journal of Physical Medicine and Rehabilitation; Volume 73; September/October 1994

Latex hypersensitivity following exposure to gloves during electromyography, Massagli, TC Cox, RD, Muscle and Nerve; Volume 16 May, 1993

THIS PAGE INTENTIONALLY LEFT BLANK

**Idaho WWAMI Admissions Committee
Membership Rotation Schedule**

Interview E-2007			Interview E-2008			Interview E-2009			Interview E-2010			Interview E-2011		
<i>Name</i>	<i>Term</i>	<i>Year</i>	<i>Name</i>	<i>Term</i>	<i>Year</i>	<i>Name</i>	<i>Term</i>	<i>Year</i>	<i>Name</i>	<i>Term</i>	<i>Year</i>	<i>Name</i>	<i>Term</i>	<i>Year</i>
Boe, Ch	Final	Final												
Anderson	1 st	2 nd	Anderson, Ch	1 st	3 rd	Anderson, Ch	2 nd	1 st	Anderson	2 nd	2 nd	Anderson	Final	Final
Kozisek	1 st	1 st	Kozisek	1 st	2 nd	Kozisek	1 st	3 rd	Kozisek, Ch	2 nd	1 st	Kozisek, Ch	2 nd	2 nd
			New: Barinaga	1 st	1 st	Barinaga	1 st	2 nd	Barinaga	1 st	3 rd	Barinaga	Final	Final
			New: Garwick	1 st	2 nd	Garwick	1 st	3 rd	Garwick	2 nd	1 st	Garwick	2 nd	2 nd

Interview E-2012			Interview E-2013			Interview E-2014		
<i>Name</i>	<i>Term</i>	<i>Year</i>	<i>Name</i>	<i>Term</i>	<i>Year</i>	<i>Name</i>	<i>Term</i>	<i>Year</i>
Kozisek, Ch, ExCom	Final	Final	Jefferson ExCom	1 st	2 nd	Jefferson ExCom	1 st	3 rd
Garwick ExCom	Final	Final	Rousseau Excom	1 st	2 nd	Jefferson ExCom	1 st	3 rd
New: Jefferson	1 st	1 st	New: "A"	1 st	1 st	Member A	1 st	2 nd
New: Rousseau	1 st	1 st	New: "B"	1 st	1 st	Member B	1 st	2 nd

THIS PAGE INTENTIONALLY LEFT BLANK

BOISE STATE UNIVERSITY

SUBJECT

Approval of Notice of Intent - Proposed Curriculum Changes to Create Two New Tracks in the Existing Master of Business Administration Program

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.G. 4.a.i.

BACKGROUND/DISCUSSION

Boise State University (BSU) requests approval of curriculum changes to their existing traditional (not executive) Master of Business Administration (MBA) program, which will result in two tracks that will better serve the needs of the community. The daytime track will be designed for full-time students who enter without an undergraduate business degree. The evening track will be designed for part-time students who are currently working and may or may not already have an undergraduate business degree.

BSU's current MBA program consists of a set of evening courses that students can take on a part- or full-time basis. The proposed change better fits the different student populations that need to be served. The daytime, full-time program fits those individuals with very limited work experience and who are trying to get their careers started. The evening, part-time program fits those with work experience who are trying to create career options while they work full-time.

Present enrollments are about 45 full-time students and 80 part-time students. Enrollments after the proposed change will be 100 students in the daytime track and 100 students in the evening track.

Graduates of the MBA program are qualified for a broad range of management occupations. The Idaho State Department of Labor estimates more than 1,800 annual openings in management occupations by 2018. An MBA degree makes graduates particularly suited to help their organizations become globally competitive, and therefore will help Idaho's economy.

IMPACT

Approval of the proposed changes will allow BSU to provide greater flexibility and more options for students.

Fiscal Year 2011-12 represents Start-up funds of \$262,000 before program modifications are implemented in Fall 2012. FY2013-14 represents the ongoing costs of the changes to the program in the amount of \$478,000. The non-recurring funds needed to initiate the program will be provided by the College of

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
FEBRUARY 16, 2012**

Business and Economics from previously accumulated surpluses generated by BSU's Executive MBA program.

ATTACHMENTS

Attachment 1 – Notice of Intent

Page 3

Attachment 2 – Addendum to Notice of Intent

Page 11

STAFF COMMENTS AND RECOMMENDATIONS

Currently, BSU offers a Master of Business Administration and Executive Master of Business Administration, ISU offers a Master of Business Administration, and the UI offers an Executive Master of Business Administration.

Pursuant to III.Z., no institution has a business statewide responsibility. Pursuant to V.S., BSU has a primary emphasis in business. The modifications to this program are being made to provide more appropriate and flexible options, and to better meet student needs.

Board staff recommends approval.

BOARD ACTION

I move to approve the request by Boise State University to create two new tracks in their existing Master of Business Administration program.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

RECEIVED

DEC 19 2011

PROVOST

Idaho State Board of Education

Academic/Professional-Technical Education

Notice of Intent

Institution Submitting Proposal: Boise State University

Name of College, School, or Division: College of Business and Economics

Name of Department(s) or Area(s): College-wide

Indicate if this Notice of Intent (NOI) is for an Academic or Professional-Technical Program
 Academic X Professional - Technical _____

For a New, Expanded, or Off-Campus Instructional Program, or Administrative/Research Unit (circle one), and list the title/name:

(Title of Degree or Certificate or Name of Unit)

Proposed Starting Date: Fall 2012

For New Programs:

Program (i.e., degree) Title

CIP 2010 Code
(consult Institutional Researcher/Registrar)

For Existing Programs:

Master of Business Administration
 Program (i.e., degree) Title

52.0201
 CIP 2010 Code

For Other Instructional Activity:

☐ Program Component (major/minor/option/emphasis)

☐ Off-Campus Program Activity

☐ Instructional/Research Unit

☐ Addition/Expansion

☐ Discontinuance/consolidation

☐ Contract Program/Collaborative

☒ Other: Create two focus areas within existing MBA program, one focused on part-time evening students and one focused on full-time day-time students.

[Signature] 12/19/11
 College Dean (Institution) Date

[Signature] 12/21/11
 Chief Fiscal Officer (Institution) Date

[Signature] 12/19/11
 Chief Academic Officer (Institution) Date

[Signature] 12/20/11
 President Date

VP Research and/or Graduate Dean (as applicable) Date

State Administrator, SDPTE (as applicable) Date

Chief Academic Officer, OSBE Date

SBOE/OSBE Approval Date

Before completing this form, refer to Board Policy Section III.G., Program Approval and Discontinuance.

1. Briefly describe the nature of the request.

We request approval for a curriculum change to the existing traditional (not executive) Master of Business Administration (MBA) program that will result in two tracks. One track will be offered in the daytime and will be designed for full-time students who enter without an undergrad business degree. The second track will be offered evenings and will be designed for part-time students who are currently working and may or may not already have an undergraduate business degree.

This change will better meet the needs of the community. Our present MBA program has evolved over the past 30 years to a set of evening courses that students can take on a part- or full-time basis. This attempt to stretch one program to meet the needs of a very diverse audience has resulted in a program that does not fit anyone's needs as well as it could. Thus, this proposed curriculum change modifies the curriculum to better fit the different student populations. In particular, the full-time program fits those individuals with very limited work experience who are trying to get their careers started; the part-time program fits those with work experience who are trying to create career options while they work full-time. The curriculum revisions are summarized in the table attached to this NOI and have already been approved by our Graduate Council.

Enrollments in the existing program, held only in the evening are about 45 full time students and 80 part time students. We expect that the steady state enrollments following the proposed curriculum change will be 100 students in the daytime track for full-time students and 100 students in the evening track for part-time students.

2. Provide a statement of need for a new program or a program modification. Include (but do not limit to) the following:

a) A projection of full-time and part-time enrollment over a three year period of time

According to AACSB International, the main world-wide accrediting body, demand for MBA graduates continues to be strong. Approximately 250,000 students are currently matriculating in AACSB-accredited MBA programs worldwide and enrollment growth continues. Job placement rates continue to be high, including of our own graduates.

b) A projection of state work force needs such as job titles requiring this degree. Also include Department of Labor research on employment potential.

Graduates of an MBA program are qualified for a broad range of management occupations. Therefore the table below is a projection of 2008 and 2018 enrollment in management occupations, from the Idaho Department of Labor.

2008-2018 LONG-TERM OCCUPATION PROJECTIONS									
IDAHO									
SOC Code	Occupational Title	2008 Employment	2018 Employment	Net Change	Percent Change	Annual Growth	Annualized Growth	Annual Replacements	Annual Openings
'11-0000	Management Occupations	53,506	59,320	5,814	10.87%	583	1.04%	1,238	1,821

c) A description of how the proposed change will act to stimulate the state economy by advancing the field, providing research results, etc.

MBA graduates often ascend to the highest positions in organizations. Their advanced education makes them particularly suited to help their organizations become globally competitive. In turn, their organizations employ Idaho's workforce and drive our economy.

3. Briefly describe how the institution will ensure the quality of the program (e.g., program review, accreditation, professional societies, licensing boards, etc.).

The following measures will ensure the high quality of the proposed emphases:

Regional Institutional Accreditation: Boise State University is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU). Regional accreditation of the university has been continuous since initial accreditation was conferred in 1941. Boise State University is currently accredited at all degree levels (A, B, M, D).

Program Review: Internal program evaluations will take place every five years as part of the normal departmental review process conducted by the Office of the Provost. This process requires a detailed self study (including outcome assessments) and a comprehensive review and site visit by external evaluators.

Specialized Accreditation: Our traditional MBA program carries the highest specialized accreditation: AACSB International.

4. Identify similar programs offered within the state of Idaho or in the region by other colleges/universities. If the proposed request is similar to another program, provide a rationale for the duplication. ***This may not apply to PTE programs if workforce needs within the respective region have been established.***

- BSU: Master of Business Administration and Executive Master of Business Administration
- ISU: Master of Business Administration
- UI: Executive Master of Business Administration

Degrees offered by school/college or program(s) within disciplinary area under review

Institution and Degree name	Level	Specializations within the discipline (to reflect a national perspective)	Specializations offered within the degree at the institution
BSU Master of Business Administration Executive Master of Business Administration	Master's	Business Management	Business Management
CSI			
CWI			
EITC			
ISU Master of Business Administration	Master's	Business Management	Business Management
LCSC			
NIC			
UI Executive Master of Business Administration	Master's	Business Management	Business Management

Revised 5/4/10

Page 3

Enrollment and Graduates (i.e., number of majors or other relevant data)

By Institution for the Proposed Program

Last three years beginning with the current year and the 2 previous years

Institution	Relevant Enrollment Data			Number of Graduates		
	Current	Previous Year	Previous Year	Current	Previous Year	Previous Year
BSU	(F 2011)	(F 2010)	(F 2009)	(2010-11)	(2009-10)	(2008-09)
Master of Business Administration	125	116	126	47	36	47
Executive Master of Business Administration	49	48	34	17	16	0
CSI						
CWI						
EITC						
ISU						
Master of Business Administration	140	122	123	Not available	47	39
LCSC						
NIC						
UI						
Executive Master of Business Administration	25	16	21	9	9	13

5. Describe how this request is consistent with the State Board of Education's policy or role and mission of the institution.

The proposed emphasis areas are consistent with the following excerpts from the current role and mission statement formulated by the State Board of Education (SBOE).

"Boise State University is a comprehensive, urban university serving a diverse population through undergraduate and graduate programs, research, and state and regional public service."

"Boise State University will formulate its academic plan and generate programs with primary emphasis on business and economics, engineering, the social sciences, public affairs, the performing arts, and teacher preparation."

"The institution serves student, business and industry, the professions and public sector groups throughout the state and region..."

6. Describe how this request fits with the institution's vision and/or strategic plan.

Our traditional program fits three of the four destinations outlined in Boise State University's strategic plan: "Charting the Course." Our MBA programs are known for academic excellence as evidenced by AACSB International accreditation since inception approximately 30 years ago. Our MBA programs engage the public through guest speakers and student projects for organizations. The new curricula emphasize these activities to an even greater extent. Our MBA program helps create a vibrant culture through a curriculum that teaches innovative processes that has been in place for many years. This curriculum continues into both new tracks.

7. Is the proposed program in your institution's regional 8-year plan? Indicate below.

Yes _____ No X

If not on your institution's regional 8-year plan, provide a justification for adding the program.

Curriculum changes to existing programs are not included on the 8 year plan.

8. List potential ways your campus can collaborate with other institutions on this program to reduce cost and expand learning opportunities in Idaho. For example, what courses, if any, can be delivered electronically by another state institution.

The pre-program proficiencies identified in the attached table under the part-time program curriculum can be obtained from the student from any location, including online from other institutions. Students show proficiency on an examination. They can achieve the proficiency from any means, including other institutions in Idaho.

9. Explain how students are going to learn about this program and where students are going to be recruited from (i.e., within institution, out-of-state, internationally).

Potential full-time students will hear about the opportunity through regional advertising and via social media. Potential part-time students are local and typically find us via our website.

10. This section requires institutions to reference all cost savings and/or additional resources needed. (Use additional sheets if necessary.):

Estimated Fiscal Impact	FY 2011-2012		FY 2012-2013		FY 2013-2014		Cumulative Total	
	Recurring	Non- Recurring	Recurring	Non- Recurring	Recurring	Non- Recurring	Recurring	Non- Recurring
A. Expenditures								
1. Personnel	0	75,000	120,000	0	370,000	0	490,000	75,000
2. Operating	0	187,000	108,500	0	108,500	0	217,000	187,000
3. Equipment	0	0	0	0	0	0	0	0
4. Facilities	0	0	0	0	0	0	0	0
Total Expenditures	0	262,000	228,500	0	478,500	0	707,000	262,000
B. Source of Funds								
1. Appropriated - Reallocation	0	131,000	228,500	0	478,500	0	707,000	131,000
2. Appropriated - New	0	0	0	0	0	0	0	0
3. Federal	0	0	0	0	0	0	0	0
4. Other College of Business and Economics local funding	0	131,000	0	0	0	0	0	131,000
Total Expenditures	0	262,000	228,000	0	478,500	0	707,000	262,000

2011-12 funding represents startup funds before program modifications are implemented in Fall 2012. FY2013-14 represents the ongoing costs of the changes to the program.

Revised 5/4/10

Proposed MBA Curriculum Changes

MBA Curriculum Ending FY 2012	Part-Time Night MBA Curriculum Beginning FY 2013	Full-Time Day MBA Curriculum Beginning FY 2013
Foundational Courses (may be waived)	Online Pre-program Proficiencies	Required Courses
BUSINESS STATISTICS	BUSINESS STATISTICS	STATISTICAL THINKING AND ANALYSIS
ECONOMIC THEORY AND ANALYSIS	ECONOMIC THEORY AND ANALYSIS	MARKETS, PRICES, AND ECON DECISION MAKING
ACCOUNTING AND FINANCIAL ANALYSIS	ACCOUNTING AND FINANCIAL ANALYSIS	FINANCIAL REPORTING AND ANALYSIS
CREATN AND DIST OF GOODS & SERVICES	BUSINESS MATHMATICS	MATH PROFECIENCY ON GMAT REQUIRED
Advanced Courses (required)	Required Courses	
STRATEGIC PERSP. (DESIGN THINKING)	STRATEGIC PERSP. (DESIGN THINKING)	DESIGN THINKING
ACCOUNTING FOR DECISION MAKING & CONTROL	MANAGERIAL ACCOUNTING FOR PLANNING & CONTROL	MANAGERIAL ACCT FOR PLANNING AND CONTROL
ADVANCED OPERATIONS MANAGEMENT	ISSUES IN SUPPLY CHAIN MANAGEMENT	CREATING COMP ADV ALONG THE SUPPLY CHAIN
INFO TECHNOLOGY FOR MANAGERS	INFORMATION TECHNOLOGY AND PROCESS MGMT	DATA AND PROCESS MANAGEMENT
LEGAL ISSUES IN BUSINESS RELATIONSHIPS	MANAGERS AND THE LEGAL ENVIRONMENT OF BUSINESS	CONTEMPORARY ISSUES IN BUSINESS LAW
GLOBAL ECON AND BUSINESS ANALYSIS	GLOBAL ECONOMICS: POLICY AND TRADE	ECONOMIC POLICY AND TRADE
MANAGING PEOPLE IN ORGANIZATIONS	PEOPLE AND ORGANIZATIONS	MANAGING HUMAN RESOURCES
ORGANIZATIONAL ISSUES	DEVELOPING SUCCESSFUL TEAMS; PEOPLE AND ORGS	ORGANIZATIONAL SKILLS
ADVANCED MARKETING MANAGEMENT	MARKETING STRATEGY	FUNDAMENTALS OF MARKETING
ADVANCED FINANCIAL MANAGEMENT	MANAGING CORPORATE FINANCE	CORPORATE FINANCIAL MANAGEMENT
STRATEGIC MANAGEMENT	STRATEGIC MANAGEMENT	STRATEGY FOR COMPETITIVE ADVANTAGE
Choose 3 Electives (2011 offerings listed)		
INTRO MGMT COMMUNICATION	MANAGERIAL COMMUNICATION	MANAGEMENT AND ORAL COMMUNICATION
PROJECT MANAGEMENT	SUCCESSFUL PROJECT MANAGEMENT	MANAGING SUCCESSFUL PROJECTS: PLANNING AND PEOPLE & PROJECT SCHEDULING AND EXECUTION
FINANCIAL MODELING	BUSINESS MODELING	DISCIPLINE INTEG: CASES AND BUSINESS MODELING
OPPORTUNITY RECOGNITION	OPPORTUNITY ASSESSMENT 1&2 (1 CREDIT EACH)	DISCIPLINE INTEG: LIVE CASES
TECH: DELIVERY & COMMERCIALIZATION	FEASIBILITY AND PLANNING 1, 2, AND 3 (1 CREDIT EACH)	LAUNCHING BUSINESS INITIATIVES
NEW VENTURE CREATION	BUSINESS PLAN DEVELOPMENT/CAPSTONE	APPLIED CAPSTONE PROJECT START & FINISH
INTERNSHIP	NOT PART OF THIS PROGRAM	INTERNSHIP
INTERNET MARKETING STRATEGY	NOT PART OF THIS PROGRAM	NOT PART OF THIS PROGRAM
INVESTING IN STOCKS & MUTUAL FUNDS	NOT PART OF THIS PROGRAM	NOT PART OF THIS PROGRAM
FINANCE/REAL ESTATE	NOT PART OF THIS PROGRAM	NOT PART OF THIS PROGRAM

THIS PAGE INTENTIONALLY LEFT BLANK

Addendum to NOI for Boise State University proposed Changes to Master of Business Administration Program

Submitted January 24, 2011

Inquiry #1: What is the source of the non-recurring funds identified in section 10?

The non-recurring funds needed to initiate the program will be provided by the College of Business and Economics from previously accumulated surpluses generated by our Executive MBA program.

Inquiry #2: When are new faculty required?

Our enrollment projections indicate that two new faculty members will be required beginning FY 2013-2014.

Inquiry #3: Describe the changes to admission criteria.

The current admission requirements provide an avenue for both the working professional and the exceptional student who wishes to continue on to graduate school. This philosophy is unchanged in the proposed two program system. Details are provided below.

For Applicants Proposing to Study on a Part-Time Basis:

- *Existing system:* Candidates for admission must have at least two years professional work experience *and* at least a 500 score on the GMAT exam *and* a 3.0/4.0 cumulative (or most recent 60 hours) undergraduate GPA.
- *Proposed system:* Candidates for admission to the evening program must have at least two years professional work experience *and* at least a 500 score on the GMAT exam *and* a 3.0/4.0 cumulative (or most recent 60 hours) undergraduate GPA.

For Applicants Proposing to Study on a Full-Time Basis:

- *Existing system:* Candidates for admission with no professional work experience will be considered if they bring at least a 600 on the GMAT exam and a 3.0/4.0 cumulative (or most recent 60 hours) undergraduate GPA.
- *Proposed system:* Candidates for admission with no professional work experience will be considered if they bring at least a 600 on the GMAT exam and a 3.3/4.0 cumulative (or most recent 30 hours) undergraduate GPA.

For Applicants Deficient in either GPA or GMAT score (but not both):

- *Existing System:* If an applicant has slightly less than the required GPA, a higher GMAT score may offset the deficiency. If an applicant has slightly less than the required GMAT score, a higher GPA may offset the deficiency.
- *Proposed system:* Part-time applicants must have at least 1000 points as calculated by (GPA X 167) + GMAT score. Full-time applicants must have at least 1200 points as calculated by (GPA X 182) + GMAT score.

THIS PAGE INTENTIONALLY LEFT BLANK

UNIVERSITY OF IDAHO

SUBJECT

Approval of Notice of Intent - Bifurcation of existing Master of Science and Master of Education in Counseling and Human Services

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III. G. 4. b. (i).

BACKGROUND/DISCUSSION

The University of Idaho proposes bifurcation of their existing Master of Science and Master of Education in Counseling and Human Services. The existing program title, Counseling and Human Services, recognized as a single major will be eliminated. The first new program title/major, Rehabilitation Counseling and Human Services will be created and continue to offer the Master degree in Coeur d'Alene and now Boise, with delivery via hybrid/online modalities to communities in the immediate service areas. The second new program title/major, School Counseling will be created and continue to offer the program of study for K-12 counselor certification in Moscow and Coeur d'Alene. The curriculum for both programs currently exists but is not well distinguished as it is contained in the single major of Counseling and Human Services. Degree-seeking students will continue to earn either the M.S. or M.Ed. as before but may distinguish the appropriate major and available program locations with this program bifurcation.

IMPACT

The University of Idaho has historically been the only institution in Idaho to offer the CORE Nationally Accredited Program (Council on Rehabilitation Education) in Rehabilitation Counseling, which has consistently met the workforce demands for rehabilitation counselors in the State. Last spring, the University of Idaho indicated they were unable to maintain their program due to lack of funding. Efforts have been underway since then to secure the needed support for maintaining the program. With the support from the State Board of Education, the University of Idaho entered into a Memorandum of Understanding with the Division of Vocational Rehabilitation who will provide up to \$100,000 annually to help support the program at the University of Idaho.

The new program title *Rehabilitation Counseling and Human Services* includes a unique partnership with Idaho's Division of Vocational Rehabilitation (IDVR) and will use IDVR distance learning modalities to assure delivery of professional development and graduate degree courses to service areas in Coeur d'Alene and Boise. The proposed changes will distinguish between the two programs as well as help stimulate interest in school and rehabilitation counseling at the advanced degree level among practitioners and others who are interested in serving K-12 students, parents, veterans and the disabled. Idaho's long-term

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
FEBRUARY 16, 2012

projection for rehabilitation counseling and school counseling are listed as “hot job” opportunities in the *2008-2018 Workforce at a Glance report*. The U.S. Labor projections are also strong as indicated in the tables on page 2 and 3 of the NOI. The partnership with IDVR and the restructure of the existing degree program will allow the educational opportunities to be available in the state and provide program identity to increase the visibility of the program offering.

To maintain the program and meet the terms of the MOU, the University of Idaho proposes to split their existing Counseling and Human Services to create two majors, one in Rehabilitation Counseling and Human Services and the second in School Counseling. School Counseling will be offered in Moscow and Coeur d’Alene and Rehabilitation Counseling and Human Services will be offered in Coeur d’Alene and Boise. The UI anticipates most students will be part-time and projects approximately 30 students for Rehabilitation Counseling and Human Services in 2012 and 30 students for School Counseling in 2013, consistently by year three.

ATTACHMENTS

Attachment 1 – Notice of Intent and IDVR
Memorandum of Understanding

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to III.Z., no institution has a counseling Statewide Program Responsibility. Pursuant to V.S., ISU has the primary emphasis in Health Professions, which these programs could fall under.

Institution	Region	Location	City	Program	Degree	College Division	Department
UI	1	NICHE	Coeur D’Alene	Counseling and Human Services	MS	Education	Graduate Programs
UI	1	NICHE	Coeur D’Alene	Counseling and Human Services	M Ed	Education	Graduate Programs
UI	2	UI Campus	Moscow	Counseling and Human Services	M Ed	Education	Graduate Programs
UI	2	UI Campus	Moscow	Counseling and Human Services	MS	Education	Graduate Programs
BSU	3	BSU Campus	Boise	Counseling	MA	Education	Counseling
ISU	3	ISU-Meridian Ctr	Meridian	Counseling	EdS	Division of Health Sciences	Counseling
ISU	5	ISU Campus	Pocatello	Counseling	EdS	Division of Health Sciences	Counseling
ISU	3	ISU-Meridian Ctr	Meridian	Counselor Education and Counseling	PhD	Division of Health Sciences	Counseling
ISU	5	ISU Campus	Pocatello	Counselor Education and Counseling	PhD	Division of Health Sciences	Counseling
ISU	3	ISU-Meridian Ctr	Meridian	School Counseling	M Coun	Division of Health Sciences	Counseling
ISU	5	ISU Campus	Pocatello	School Counseling	M Coun	Division of Health Sciences	Counseling

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
FEBRUARY 16, 2012**

Due to the fact that the UI is the only institution with the necessary CORE accreditation to offer the Rehabilitation Counseling and Human Services degree, and that this program is the only one offered in the State to provide vocational rehabilitation counselors the appropriate certification degree, staff recommends approval.

At their January 5, 2012 meeting, CAAP recommended this proposal move forward to the Board for their consideration.

It's important to note that the State Department of Education, Division of Great Teachers and Leaders, has been in close communication with the University of Idaho's Dean Mantle-Bromley regarding these changes. They do not believe there will be any significant impact in the preparation program; however, intend to conduct a focus visit as soon as the new cohort of program candidates graduates. This is to ensure that standards from the previously approved program are still being met.

BOARD ACTION

I move to approve the request by the University of Idaho to restructure the existing master degree program into two majors of study, 1) Rehabilitation Counseling and Human Services; and 2) School Counseling.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

THIS PAGE LEFT INTENTIONALLY BLANK

RECEIVED

Institutional Tracking No. **ATTACHMENT 1**
NOI # 12011-12-16
UCC-12-033A

SEP 21 2011

OFFICE OF THE
PROVOST**Idaho State Board of Education**
Academic/Professional-Technical Education
Notice of Intent

Institution Submitting Proposal: **UNIVERSITY OF IDAHO**

Name of College, School, or Division: **COLLEGE OF EDUCATION**

Name of Department(s) or Area(s): **LEADERSHIP AND COUNSELING**

Indicate if this Notice of Intent (NOI) is for an Academic or Professional-Technical Program

Academic ☒ Professional - TechnicalFor a New, Expanded, or Off-Campus Instructional Program, or Administrative/Research Unit (circle one), and list the title/name:

NOTE: We propose bifurcating existing Master degree with two new majors:

Master of Education (MEd and MS) with programs offered in 1) ~~Rehabilitation and Community Counseling~~ and 2) School Counseling**1) Rehabilitation Counseling and Human Services**

(Title of Degree or Certificate or Name of Unit)

Proposed Starting Date:

Rehabilitation and Community Counseling--summer 2012
and School Counseling--fall 2013**For New Programs:**

Program (i.e., degree) Title

CIP 2010 Code

(consult Institutional Researcher/Registrar)

For Existing Programs:Counseling and Human Services (Ed)
M.S., M.Ed.

Program (i.e., degree) Title

Rehabilitation and Community
Counseling 51.2310
School Counseling 13.1101

CIP 2010 Code

College Dean (Institution)

Date

Chief Fiscal Officer (Institution)

Date

Chief Academic Officer (Institution)

Date

President (Institution)

Date

For Other Instructional Activity:☐ Program Component (major/minor/option/emphasis)☐ Off-Campus Program Activity☐ Instructional/Research Unit☒ Addition/Expansion☐ Discontinuance/consolidation☐ Contract Program/Collaborative☐ OtherVP Research and/or Graduate
Dean (as applicable)

Date

State Administrator, SDPTE
(as applicable)

Date

Chief Academic Officer, OSBE

Date

SBOE/OSBE Approval

Date

IRSA

Approved Keith E. Lokes 11/14/11

Form Revised 5/4/10

Page 1

TAB 3 Page 5

Before completing this form, refer to Board Policy Section III.G., Program Approval and Discontinuance.

1. Briefly describe the nature of the request.

This NOI proposes a change in and a bifurcation of an existing degree program titled Counseling and Human Services (M.S., M.Ed.) through elimination of the existing program title and creation of two new program titles: 1) Rehabilitation and Community Counseling and 2) School Counseling. Programs will continue to be offered at existing campus locations. School Counseling will be offered in Moscow and Coeur d'Alene. Rehabilitation and Community Counseling will be offered in Coeur d'Alene and Boise. —there is no expansion into new regions. Furthermore, there are no new costs. All expenses come from reallocated funds and/or from recurring IDVR state agency funding.

This proposal is part of a reorganization of the College's Counseling and School Psychology (CASP) program which, as a program title, will be discontinued in the UI catalog and its CASP prefix will be replaced with the prefix CRC (for Counseling and Rehabilitation Counseling). This proposal is one of three interrelated NOIs—1) the above change and bifurcation, 2) the discontinuance of the Ed.S. in School Psychology, and 3) the creation of a professional Rehabilitation Counseling certificate known as Category R—the letter "R" is a national accreditation designation and does not represent a word.

2. Provide a statement of need for a new program or a program modification. Include (but do not limit to) the following:

- a) A projection of full-time and part-time enrollment over a three year period of time
 - b) A projection of state work force needs such as job titles requiring this degree. Also include Department of Labor research on employment potential.
 - c) A description of how the proposed change will act to stimulate the state economy by advancing the field, providing research results, etc.
- a) We anticipate most, if not all students, to be part-time. We estimate

Program	2012	2013	2014	2015
School Counseling		30	30	30
Rehabilitation and Community Counseling	30	30	30	30

- b) School Counseling: The U.S. Labor table, below, indicates demand for K-12 counselor education is strong

Educational, vocational, and school counselors	275,800 current	314,400 projected	38,600 change	+14% growth
---	--------------------	----------------------	------------------	----------------

Idaho's long term projection for school counseling is listed as "hot job" opportunity in the 2008-2018 *Workforce at a Glance* report, projecting a 19 positive change for the ten year span, see

(<http://www2.labor.idaho.gov/workforceglance/LongTermOccupations#&&/wEXAwUGcmVwb3J0BQ5BbGxPY2N1cGF0aW9ucwUGcmVnaW9uBQEwBQVpbmRleAUBM8aVEskhGPqI1L+xlebvCMLtiEfv>).

Rehabilitation and Community Counseling: The U.S. Labor project for Rehabilitation and Community Counseling is also strong:

Occupational Title	Employment 2008	Projected Employment 2018	Change, 2008-18	
			Number	Percent
Rehabilitation counselors	129,500 current	154,100 projected	24,500 growth	+19%

Idaho's long term projection for rehabilitation counseling is listed as "hot job" opportunity in the 2008-2018 *Workforce at a Glance* report, projecting a 17.8% positive change for the ten year span, see

(<http://www2.labor.idaho.gov/workforceglance/LongTermOccupations#&&/wEXAwUGcmVwb3J0BQ5BbGxPY2N1cGF0aW9ucwUGcmVnaW9uBQEwBQVpbmRleAUBM8aVEskhGPq1L+xlebvCMLtiEfv>).

- c) The proposed programs will stimulate interest in school and rehabilitation counseling at the advanced degree level among practitioners and others who are interested in serving k-12 students and parents and veterans and the disabled. Both programs will employ tenure track faculty scholarship requirements that will produce peer and practitioner writings and presentations. As the sole provider of rehabilitation and community counseling, the NOI will deliver these services to southeastern Idaho via a partnership with the Idaho Division of Vocational Rehabilitation (IDVR).

Attach a Scope and Sequence, SDPTE Form Attachment B, for professional-technical education requests.

The programs will share faculty and support resources within the College of Education and will cross-list some courses with the College of Arts, Letters, and Sciences (CLASS) and perhaps with Washington State University. The proposed matrix shows the 48 credit school counseling (SC) master's degree and the 60 credit rehabilitation and community counseling (RCC) master's degree:

Course Number and Title—NOTE: upon approval, the CASP prefix will be replaced with the new prefix CRC.	Cr	SC 48	RCC 60
CASP 507 Introduction to Counseling	1	x	x
CASP 508 Adult Assessment	3		x
CASP 509 Psychometrics	1	x	x
CASP 510 Individual Appraisal I	2	x	x
CASP 511 Individual Appraisal II	2	x	
CASP 512 Theories and Applications of Counseling	3	x	x
CASP 514 Career Counseling and Development	3	x	x
CASP 515 Counseling in Schools	2	x	
CASP 517 Group Counseling	2	x	x
CASP 518 Group Counseling Laboratory	1	x	x
CASP 519 Social and Cultural Foundations	2	x	x
CASP 520 Approaches to Counseling with Families	2	x	x
CASP 521 Counseling Techniques	2	x	x
CASP 528 Diagnosis and Case Conceptualization Counseling and Human Services	3	x	x

CASP 529 Psychopharmacology	2	x	x
CASP 530 Legislative & Philo. Foundations in Working with People with Disabilities	2		x
CASP 531 Psycho-social Aspects of Disability	3		x
CASP 532 Medical/Physical Aspects of Rehabilitation	2		x
CASP 533 Principles of Rehabilitation, Community, and School Counseling	2		x
CASP 534 Rehabilitation Community Case Management	2		x
CASP 535 Vocational Placement & Assistive Technology	3		x
CASP 536 Professional Issues, Ethics, and Law	2	x	x
CASP 540 Addictions	2	x	x
CASP 563 Consultation	2	x	
CASP 570 Research and Evaluation in Counseling	3	x	x
CASP 597 Practicum	1	x	x
CASP 598 Internship	4	6	9
EDSP 540 Applied Behavioral Analysis	3	x	
Permitted Substitutions from CALS and WSU:			
PSYC 525 Cognitive Psychology for CASP 529	3		
PSYC 528 Psychopathology for CASP 528	3		
PSYC 522 Disorders of Childhood and Adolescence for CASP 528	3		
PSYC 572 Introduction to Pharmacology of Psychoactive Drugs for CASP 529	3		
PSYC 590 Psychopharmacology for CASP 529	3		
PSYC WS566 Behavioral Pharmacology for CASP 529	3		
PSYC 570 Introduction to Chemical Addiction for CASP 540	3		
PSYC J 583 Substance Abuse Prevention Theory and Applications I for CASP 540	3		
PSYC J 587 Substance Abuse Program Planning and Evaluation for CASP 540	3		
PSYC J 589 Substance Abuse Prevention Theory and Application II for CASP 540	3		

3. Briefly describe how the institution will ensure the quality of the program (e.g., program review, accreditation, professional societies, licensing boards, etc.).

School Counseling will be reviewed by the National Council for Accreditation of Teacher Education (NCATE) and the Idaho State Department of Education as part of our regular and annual reporting. Rehabilitation and Community Counseling will be reviewed by the national Council on Rehabilitation Education (CORE) as part of our regular and annual reporting.

4. Identify similar programs offered within the state of Idaho or in the region by other colleges/universities. If the proposed request is similar to another program, provide a rationale for the duplication. ***This may not apply to PTE programs if workforce needs within the respective region have been established.***

Only the University of Idaho offers Rehabilitation Counseling degree and certification programs.
BSU and ISU offer School Counseling degree and certification programs.

Degrees offered by school/college or program(s) within disciplinary area under review

Institution and Degree name	Level	Specializations within the discipline (to reflect a national perspective)	Specializations offered within the degree at the institution
-----------------------------	-------	---	--

BSU	MEd	Counselor Education	School Counseling
CSI	N/A		
CWI	N/A		
EITC	N/A		
ISU	M. Ed. Ed.S.	School Counseling	School Counseling
LCSC	N/A		
NIC	N/A		
UI	M.Ed. and M.S.	School Counseling Rehabilitation and Community Counseling	School Counseling Rehabilitation and Community Counseling

Enrollment and Graduates (i.e., number of majors or other relevant data)

By Institution for the Proposed Program

Last three years beginning with the current year and the 2 previous years

Institution	Relevant Enrollment Data			Number of Graduates		
	Current	Previous Year	Previous Year	Current	Previous Year	Previous Year
BSU	101	85	73	17	14	13
CSI	N/A					
CWI	N/A					
EITC	N/A					
ISU	24	23	26	13	5	4
LCSC	N/A					
NIC	N/A					
UI	34	30	41	10	30	9

5. Describe how this request is consistent with the State Board of Education's policy or role and mission of the institution.

The University of Idaho is committed to providing a student-centered learning environment. This proposal addresses Goal 1, Objective 1, and our strategy of streamlining policies and practices to enable creative program revision and course scheduling; and to build curricula to support timely degree completion. The College of Education has partnered with IDVR to deliver both a certificate and a degree Rehabilitation and Community Counseling program to a high need clientele that includes veterans.

6. Describe how this request fits with the institution's vision and/or strategic plan.

The proposal aligns with University of Idaho's 2011-2015 Strategic Goals and with one of the University's Strategic Signature Area—Human Communities. The approaches in the humanities, arts, and social sciences have important implications for understanding any problem that involves how humans behave, how they interact, how they pursue a quality of life, and how they create and change over time. The goal of this signature area is to encourage scholars to work collaboratively towards the study, improvement, and celebration of human communities.

The proposal aligns with the following strategic goals:

Goal 1: Teaching and Learning

Objective A: Build adaptable, integrative curricula / pedagogies.

Objective B: Develop integrative learning activities that span students' entire university experience.

Goal 2: Scholarly and Creative Activity

Objective B: Enable faculty, student, and staff engagement in interdisciplinary scholarship and creative activity.

Goal 3: Outreach and Engagement

Objective B: Strengthen/expand mutually beneficial partnerships with stakeholders in Idaho and beyond.

Goal 4: Community and Culture

Objective A: Be a community committed to access and inclusion.

7. Is the proposed program in your institution's regional 8-year plan? Indicate below.

Yes x No

See page 45 of the SBOE 8 Year Plan under Counseling and Human Services.

If not on your institution's regional 8-year plan, provide a justification for adding the program.

8. List potential ways your campus can collaborate with other institutions on this program to reduce cost and expand learning opportunities in Idaho. For example, what courses, if any, can be delivered electronically by another state institution.

The Rehabilitation and Community Counseling program includes a partnership with IDVR and will use IDVR distance learning modalities to deliver professional development and graduate degree courses to other state locations. A similar partnership is in progress with Idaho Veterans Administration.

9. Explain how students are going to learn about this program and where students are going to be recruited from (i.e., within institution, out-of-state, internationally).

Potential students will learn about the program through UI and IDVR marketing—media, presentations to practitioners, and web pages—for recruitment in Idaho and the region.

10. This section requires institutions to reference all cost savings and/or additional resources needed. (Use additional sheets if necessary.):

A portion of the Rehabilitation and Community Counseling proposal is jointly funded by UI/IDVR MOU up to \$100,000 per year. Most funding comes from UI's ongoing reinvestment and reallocation of funds to Rehabilitation Counseling. The School Counseling uses one existing FTE line. The Rehabilitation and Community Counseling program uses one existing FTE line, plus one FTE line reallocated from the closure of the School Psychology program, plus a minimum of .5 FTE funded from the UI/IDVR MOU.

Estimated Fiscal Impact	FY 12		FY 13		FY 14		Cumulative Total	
	Recurring	Non-Recurring	Recurring	Non-Recurring	Recurring	Non-Recurring	Recurring	Non-Recurring
A. Expenditures								
1. Personnel	\$263,350 (3.5 FTE)		\$263,350 (3.5 FTE)		\$263,350 (3.5 FTE)		\$790,050 (3.5 FTE)	
2. Operating	\$ 15,000		\$ 15,000		\$ 15,000		\$ 45,000	
3. Equipment		\$6,000						\$6,000
4. Facilities								
Total Expenditures	\$278,350	\$6,000	\$278,350		\$278,350		\$835,050	\$6,000
B. Source of Funds								
1. Appropriated - Reallocation	\$222,100	\$6,000	\$222,100		\$222,100		\$666,300	\$6,000
2. Appropriated - New								
3. Federal								

4. Other (Specify)	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU
	\$56,250	\$6,000	\$56,250	\$56,250	\$56,250	\$168,750	\$6,000
Total Expenditures	\$278,350		\$278,350		\$278,350	\$835,050	\$6,000



University of Idaho

Memorandum of Understanding

Idaho's Division of Vocational Rehabilitation (IDVR) and the University of Idaho enter into an agreement to advance the Continuing System of Professional Development (CSPD) for the vocational rehabilitation community of Idaho, in particular the vocational rehabilitation counseling profession. This agreement sets forth the expectations and terms of the on-going partnership to advance the CSPD of Idaho through the state's land-grant institution and only University that provides the vocational rehabilitation counselor program. The vocational rehabilitation counselor program is administered and delivered through the Leadership and Counseling Department of the College of Education.

EXPECTATIONS:

This Vocational Rehabilitation – University of Idaho partnership will:

- Advance the missions of both parties.
- Assure cooperation in the development and delivery of professional development programs, including but not limited to a master's degree program in Vocational Rehabilitation Counseling.
- Assure delivery of instruction statewide via live and distance modalities.
- Facilitate the sharing of some resources such as faculty, facilities and fiscal support to foster the development and delivery of a continuing system of professional development and exchange of research of mutual interest.

TERMS:

Idaho Division of Vocational Rehabilitation (IDVR) will:

1. Provide up to \$100,000 annually to support the Vocational Counselor Education program and the continuing system of professional development in Idaho. Funds

provided may be used for personnel and other operating expenses that advance the continuing system of professional development as agreed by parties annually and outlined in the annual funding authorization letter.

2. Assist in identifying adjunct instructors in Idaho who are qualified to teach at the master's level and in category R certificate courses and who may be resources for the continuing system of professional development.
3. Identify priorities and needs for Idaho's continuing system of professional development.
4. Provide internship and experiential learning opportunities for vocational rehabilitation counseling students in training.
5. Regularly engage University personnel in vocational rehabilitation forums and discussions that will advance the quality of the continuing program of professional development.

University of Idaho through the College of Education Leadership and Counseling Department and other units will:

1. Provide a Vocational Rehabilitation Counseling accredited program via various modalities statewide and specifically in the Boise area.
2. Provide office space at the University of Idaho Boise Center and University of Idaho Coeur d'Alene Center for personnel to support this partnership.
3. Comply with all applicable state or federal laws and allow the IDVR to audit financial records related to the fiscal year authorization.
4. Submit written reports to IDVR annually and as requested to address state planning requirements and management information for the agency. In particular, the University will assist the agency in
 - Providing information on the Data System of Personnel and Personnel Development
 - Planning for Recruitment and Retention of Qualified staff
 - Reviewing Personnel Standards to Assure Personnel are Adequately Prepared and Trained
 - Planning Staff Development

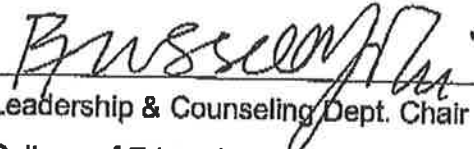
- Coordinating the CSPD and In-service Training
- 5. Regularly engage with IDVR Central Office and regional staff and Vocational Rehabilitation personnel at the national level as may be required to foster open communications, advance research interests of vocational rehabilitation in Idaho and provide a continuing system of professional development.


ENTIRE AGREEMENT. This agreement represents the entire agreement and understanding of the parties. No amendment, addendum or modification of this agreement is valid unless it is set forth in writing and signed by the parties. The annual funding authorization letter will provide details of activity and budget.


Effective Date & Term of Agreement. This agreement becomes effective September 6, 2011 and will remain in effect until terminated by one of the parties.

Either party may terminate this agreement given at least 60 days notice.

A Funding Authorization Agreement that guides the spending categories of the up to \$100,000 will be entered into prior to July 1st of each year.


Leadership & Counseling Dept. Chair
College of Education
9-6-11
Date


Corinne Mantle-Bromley, Dean, College of Education
9-6-11
Date


Douglas D Baker, Provost and Executive Vice President
9/23/11
Date


Ron E Smith, Vice President for Finance & Administration
9/26/11
Date



Administrator



Date

Idaho Division of Vocational Rehabilitation