

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS  
DECEMBER 13, 2012**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>NORTH IDAHO COLLEGE ANNUAL REPORT</b>	Information Item
2	<b>PRESIDENTS' COUNCIL REPORT</b>	Information Item
3	<b>DMC BYLAWS AND UPDATE</b>	Motion to Approve
4	<b>SLDS UPDATE</b>	Motion to Approve
5	<b>BOARD POLICY I.K. FACILITIES – 1<sup>ST</sup> READING</b>	Motion to Approve
6	<b>PRESIDENT APPROVED ALCOHOL PERMITS</b>	Information Item

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**SUBJECT**

North Idaho College (NIC) Biennial Progress Report

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.M.3.

**BACKGROUND/DISCUSSION**

This agenda item fulfills the Board's requirement for NIC to provide a progress report on the institution's strategic plan, details of implementation, status of goals and objectives and information on other points of interest in accordance with a schedule and format established by the Board's Executive Director.

President Dunlap will provide a 15-minute overview of NIC's progress in carrying out the College's strategic plan.

**IMPACT**

NIC's strategic plan drives the College's integrated planning, programming, budgeting, and assessment cycle and is the basis for the institution's annual budget requests and performance measure reports to the State Board of Education, the Division of Financial Management and the Legislative Services Office.

**ATTACHMENT**

Attachment 1 – NIC Progress Report

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**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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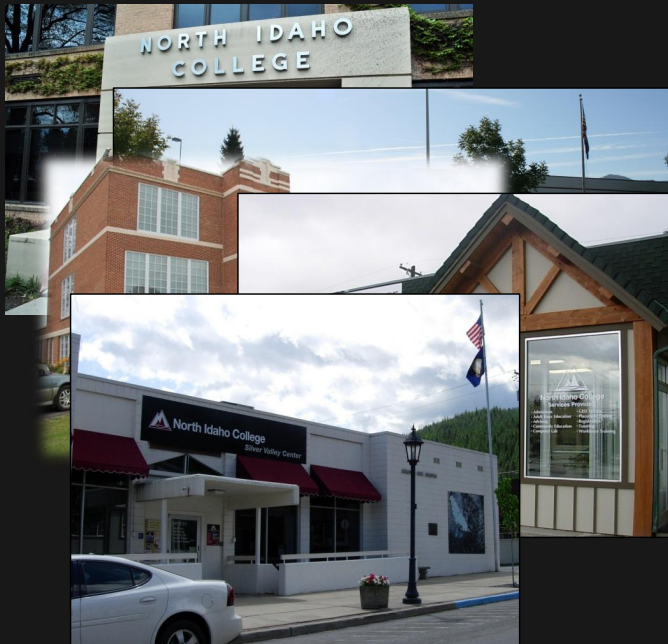


# State Board of Education

December 13, 2012

Joe Dunlap  
President  
North Idaho College

# Our Regional Footprint



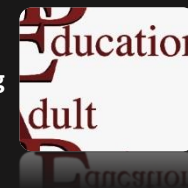
Coeur d'Alene Campus  
Workforce Training Center Post Falls  
NIC at Sandpoint  
Bonners Ferry Center  
Silver Valley Center Kellogg  
Plummer CDA Tribe



Coeur d'Alene, Rathdrum, Post Falls,  
Bonners Ferry, Sandpoint, Kellogg  
and St. Maries



Coeur d'Alene, Bonners Ferry,  
Priest River, Sandpoint, Kellogg  
and St. Maries



## Regional Impact (FY 2012)



**6,574**  
**Credit Students**

**4,897 Aging & Adult**  
**Services Clients**



**6,304 Workforce Training**  
**Center Students**



**351 Head Start**  
**Children**

**1,742 ABE/GED**  
**Students**





# Economic Impact

How does the North Idaho economy and the state of Idaho benefit from the presence of North Idaho College?

**\$164.6 million**

The total annual impacts on North Idaho by NIC. This represents 2.7 percent of the total regional economy and roughly 4,690 average-wage jobs.

## Added Income

College operations effect	\$32,890,000
Student spending effect	\$19,190,000
Total spending effect	\$52,079,000
Student productivity effect	\$112,547,000
<b>Grand Total</b>	<b>\$164,626,000</b>



## Economic Impact of NIC

**\$164.6** million  
The total annual impacts on North Idaho by NIC

**16.1** percent  
A student's average rate of return on investment in NIC

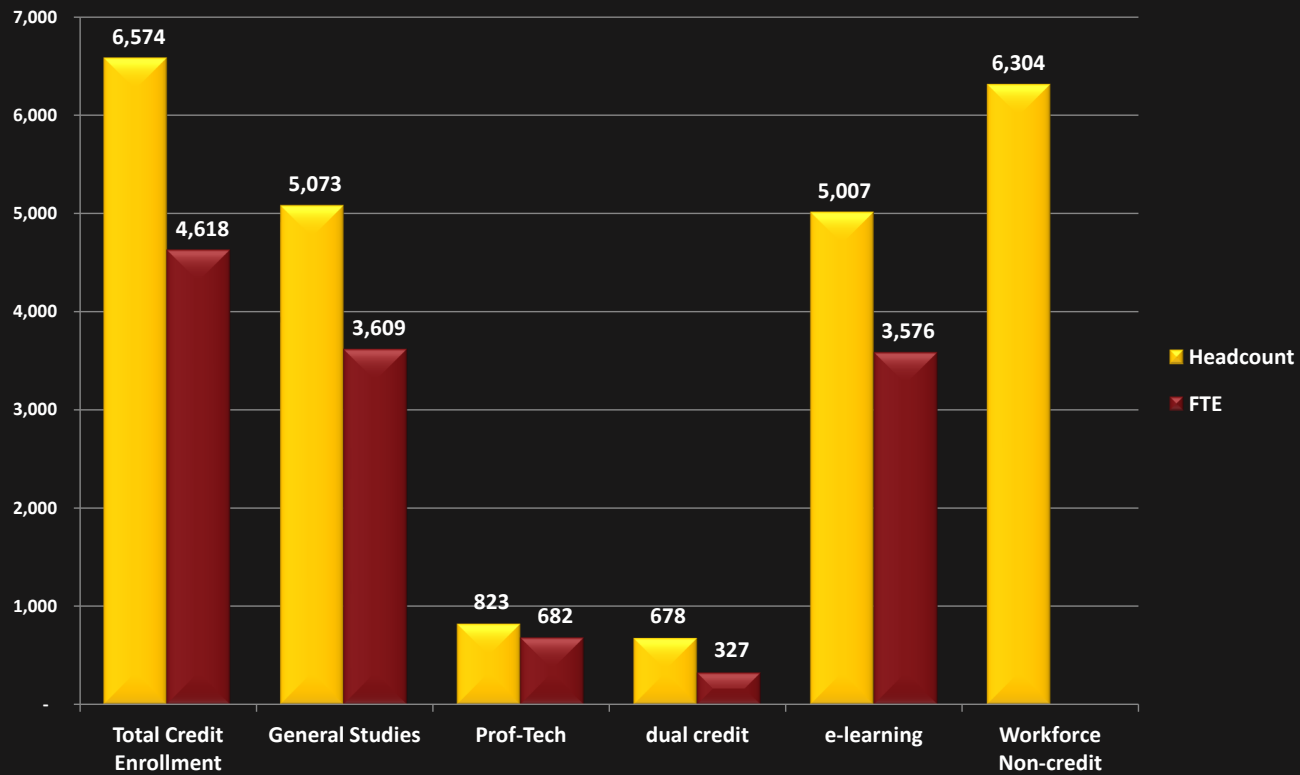
**\$1.50**  
The return for every dollar of support allocated to NIC by state and local governments

**2.7** percent  
The total percentage of the regional economy impacted by NIC

Economic Modeling Specialists, Inc.  
(EMSI)



# Enrollment



# New Opportunities

## *Soaring to Success*



- Aerospace Center of Excellence in Aviation Maintenance and Advanced Manufacturing
- \$2,976,663
- 500 participants



## New Opportunities

### *Avista Center for Entrepreneurship*



- \$1,000,000 provided by Avista to replicate SCC program
- \$100,000 provided to NIC to promote development of entrepreneurs in the region
- Development of an associated non-credit workshop curriculum to support new and existing small businesses

## Student and Faculty Success

Phi Theta Kappa  
achieved Five Star  
Level status

Cynthia Nelson  
Advisor



Art Instructor Michael Horswill  
selected by the city of  
Coeur d'Alene for art  
installation on new  
education corridor



Graphic Design  
Instructor David Van  
Etten selected by  
Adobe® for internal  
promotion  
design



# Serving Students

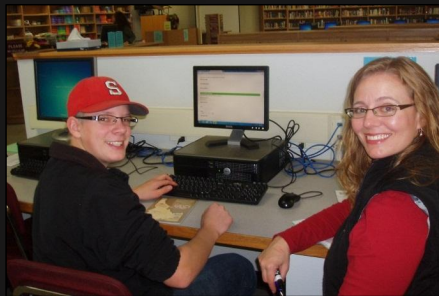
Multicultural and  
Veterans Advisors



Dedicated Veterans Center



INBRE Success!



Admissions fee waiver

# Higher Education Campus

*The Higher Education Campus was born from a partnership with CDA City, LCDC, higher education partners and a shared vision to create a collaborative higher education environment that provides academic opportunities and a positive economic impact for residents of North Idaho.*



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# Higher Education Campus

NIC Foundation purchased the  
former DeArmond Mill site 2009

Infrastructure completed 2011

- Parking, utilities, green space, roundabouts and landscaping
- Provides for expansion opportunities
- Art Installations





# Collaboration

*NIC, CSI, and CWI continue to collaborate  
on behalf of Idaho students*

## *MISSION STATEMENT*

Community Colleges are an integral and vital component of higher education in Idaho. Idaho Community Colleges provide the citizens with high-quality, accessible, affordable, educational opportunities that minimize barriers to post-secondary education, maximize student success, develop a competent workforce, and improve the lives and well being of the people in the state and communities they serve.

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# Collaboration

*NIC, CSI, and CWI continue to collaborate  
on behalf of Idaho students*

## Idaho Community Colleges

**Dual  
Enrollment**

**Out of  
County  
Tuition**

**Statewide  
Portal**

**Comparable  
Data**

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## Board of Trustees



*Ron Nilson*



*Ken Howard*



*Judy Meyer*

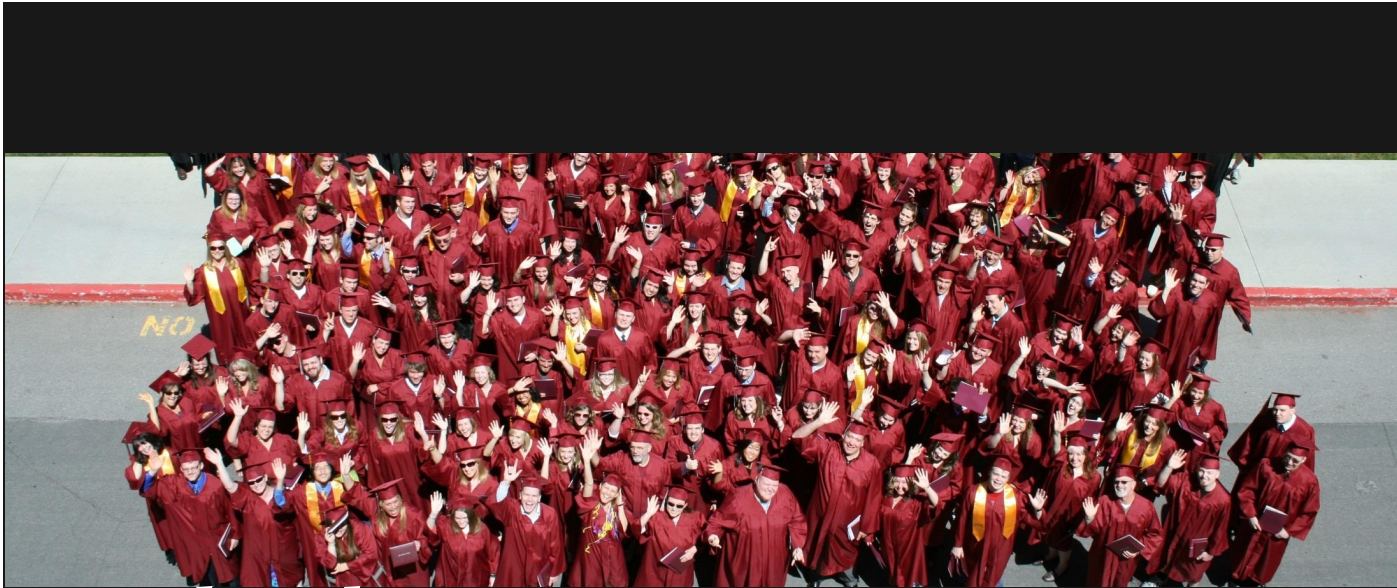


*Christie Wood*



*Todd Banducci*

POLICY, PLANNING AND GOVERNMENTAL AFFAIRS  
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*Thank you!*



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**PRESIDENTS' COUNCIL**

**SUBJECT**

Presidents' Council Report

**BACKGROUND/DISCUSSION**

President Bert Glandon, College of Western Idaho President, and current chair of the Presidents' Council will give a report on the recent activities of the Presidents' Council and answer questions.

**BOARD ACTION**

This item is intended for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Data Management Council By-laws and status update

**REFERENCE**

October 2011	The Board approved the second reading of a new section of Board Policy, I.O. Data Management Council.
August 2011	The Board approved the first reading of a new section of Board Policy, I.O. Data Management Council and directed the Data Management Council to develop bylaws for future Board approval.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.O. Data Management Council

**BACKGROUND/DISCUSSION**

The Idaho Data Management Council (DMC) is a council established to make recommendation on the oversight and development of Idaho's Statewide Longitudinal Data System (SLDS) and oversees the creation, maintenance and usage of said system.

Board Policy I.O outlines for the role and purpose of the council, council structure, terms of membership, and reporting requirements. As part of that process, the council was directed by the Board to develop bylaws which would determine the specific operating procedures of the Data Management Council.

In addition to presenting the proposed bylaws, staff will provide an update to the Board on current developments and progress made to date by the council.

**IMPACT**

Approval of the bylaws will provide the needed guidance to the DMC for its structure and operation of council meetings.

**ATTACHMENTS**

Attachment 1 – Data Management Council Bylaws

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has worked with the DMC to develop the Bylaws. The proposed Bylaws are in compliance with Board policy I.O. Staff recommends approval.

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**BOARD ACTION**

I move to approve the Data Management Council bylaws as submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**Idaho State Board of Education - Data Management Council  
GOVERNING POLICIES AND PROCEDURES**

**SECTION: BYLAWS**

**December 2012**

**A. Membership**

The membership of the Data Management Council (herein referred to as the “Council”) of the State Board of Education is determined in accordance with Board Policy I.O. Data management Council.

**B. Meetings**

1. The Council shall hold at least four (4) regular meetings annually. A quorum of the Council consists of a simple majority of the total membership of the Council. A quorum of the Council must be present for the Council to conduct business.
2. All meetings of the Council are held at such place or places as may be determined by the Council.

**C. Rules of Order**

Meetings of the Council are conducted in accordance with applicable bylaws, regulations, procedures, or policies of the State Board of Education. In the absence of such bylaws, regulations, procedures, or policies, meetings are conducted based upon the current edition of *Robert's Rules of Order Newly Revised* under the recommendations for small boards.

**D. Officers and Representatives**

1. The officers of the Council shall include: Chair, vice chair, and secretary, who are voting members of the Council.
2. The chair, vice chair, and secretary are elected by the council at the organizational meeting for one (1) year terms and hold office until their successors are elected. Vacancies in these offices are filled by election for the remainder of the unexpired term.
3. The Council chair will appoint representative to serve on working groups and similar bodies.

**E. Duties of Council Officers**

1. Chair
  - a. Presides at all Council meetings, with full power to discuss and vote on all matters before the Council.
  - b. Submits such information and recommendations considered proper concerning the business and interests of the Council to the State Board of Education.

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- c. Subject to action of the Council, gives notice and establishes the dates and locations of all regular Council meetings.
  - f. Calls special Council meetings at any time and place designated.
  - h. Appoints Council members to all standing and interim working groups of the Council.
  - i. Establishes the Council agenda in consultation with the SLDS Project Coordinator.
  - j. Serves as spokesperson for the Council.
2. Vice Chair
- a. Presides at meetings in the event of absence of the Council chair.
  - b. Performs the Council chair's duties in the event of the Council chair's inability to do so.
  - c. Becomes the acting Council chair in the event of the resignation or permanent inability of the Council chair to perform said duties until such time as a new chair is elected by the Council.
3. Secretary
- a. Presides at meetings in the event of absence of the Council chair and vice chair.
  - b. Issues all minutes and other documents approved by the Council except in those instances wherein the Council, by its procedures, has authorized or has otherwise designated persons to sign in the name of or on behalf of the Council secretary.

**F. Working Groups of the Council**

All working groups will serve on an “ad hoc” basis and will be created and disbanded as the Council determines.

**G. Adoption, Amendment, and Repeal of Bylaws**

Bylaws may be adopted, amended, or repealed at any regular or special meeting of the Council by a majority vote of the Council, provided notice has been presented at the preceding meeting of the Council, subject to approval by the State Board of Education.

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**SUBJECT**

State Longitudinal Data System (SLDS) Update

**REFERENCE**

December 2011	The Board approved OSBE applying for the Statewide Longitudinal Data System grant and authorized the Executive Director to sign the letter of commitment on behalf of the Board.
February 17, 2011	The Board accepted the recommendations and directed staff to move forward with Phase 1 and Phase 2 for a P-20W SLDS as outlined in the needs assessment. The Board also approved the establishment of a Data Management Council and authorized the Executive Director to determine the composition and appoint members of said Council.
August 11, 2010	Board directed staff to do a needs assessment that included the technical, fiscal, and governance requirements for a P-20 and Workforce SLDS.

**BACKGROUND/DISCUSSION**

In August 2010, the State Board of Education requested the Office of the State Board of Education to prepare a needs analysis that included the technical, fiscal, and governance requirements for a P-20 and Workforce SLDS. The Needs Analysis provided the Board with an overview of the current status and the need for longitudinal educational data collection, the gaps, barriers, and risks associated with collecting educational data, and recommendations for developing the system.

The Needs Analysis presented to the Board proposed the construction of a P-20W SLDS over time in a four-phased approach. The Board approved staff to move forward with Phase One, which included the development of a postsecondary repository and link to the K-12 SLDS for a P-20 SLDS; and Phase Two, which included the maturation of the P-20 SLDS environment. Staff were directed to come back to the Board for approval of Phase Three, which required finalizing the design and implementation of materialized aggregate views, and Phase Four, which included the final state, transformation into a P-20W SLDS with Business Intelligence solutions.

Staff has completed the outcomes identified in Phase One, except for the reporting capabilities. Staff is requesting to revise the scope of Phase Three and approval to move forward with Phase Three and Phase Four. The outcomes identified in Phase Four remain the same as those originally presented to the Board at the February 2011 regularly scheduled Board meeting.

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Phase Three was originally conceptualized as a full data warehouse. As work with Phase Two has progressed it has been determined that the Board Office does not currently have the resources in funding and staff time to realize the full data warehouse. Staff are recommending Phase Three be amended to only include the design and implementation of materialized aggregate views. This will accomplish a more rapid implementation resulting in less cost in resources. The materialized aggregate views will result in a data mart rather than a fully functional data warehouse. The data mart may be expanded in the future to the original data warehouse that was originally envisioned as additional resources are identified. While not as versatile as a full data warehouse, the materialized aggregate views will meet the Board and Board staff current data needs.

**IMPACT**

Revising Phase Three of the project plan will reduce implementation costs and the level of support that would be required to maintain the P-20W SLDS.

**ATTACHMENTS**

Attachment 1 – SLDS status summary

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends the Board accept the amended recommendation and direct staff to move forward with the revised Phase 3 and Phase 4.

**BOARD ACTION**

I move to accept the recommendation to amend Phase Three and direct staff to move forward with Phase 3 and Phase 4 of the P-20W SLDS.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

OFFICE OF THE STATE BOARD OF EDUCATION

# State of Idaho

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Overview of Current Status of P-20W Statewide Longitudinal Data System (SLDS)



### **Executive Summary**

The information contained herein is intended to provide the State Board of Education (Board) with an overview of the current status of longitudinal educational data collection, and to provide modified recommendation regarding the most appropriate path forward for collecting student level data over time.

The Board approved Phase One and Phase Two of the project plan in February 2011. The information contained herein provides a revised recommendation to the Board regarding Phase Three and an outline of Phase Four. Staff recommends the Board accept the recommendations and direct staff to move forward with Phase Three and Phase Four. Revisions to Phase Three require finalization of the design and implementation of materialized aggregate views. This is a revision from the previously proposed Phase Three design that would have created a full data warehouse; the current conclusion is that the Board does not have the current resources necessary to support the original conceptualized Phase Three and that the needs for data can be satisfied by building a second aggregated data layer in the postsecondary SLDS. Phase Four would be the final stage, transforming to a P-20W SLDS with Business Intelligence solutions. The four phased approach provides flexibility and allows Idaho to continue to meet federal deadlines and reporting requirements in a manner that will best utilize resources and aid proper planning and design. The four phase approach limits the burden on the institutions while still meeting the requirements of the various grant information needs and reporting requirements.

### **Overview of Current Progress**

- **K-12**  
The K-12 SLDS, Idaho System for Educational Excellence (ISEE), began student-level data collection October 1, 2010. Rollout of the initial Schoolnet application has been completed. Enhancements to Schoolnet are being carried out using a grant from the Joe and Kathryn Albertson Foundation by the State Department of Education.
- **High School Feedback Reports**  
High School Feedback reports containing data regarding enrollment in postsecondary education, retention, and graduation rates of students attending Idaho public secondary schools have been released to the school districts. The first version of the High School Feedback reports cover a subset of data from 2004-05 and 2010-11 data from ISEE. Board staff has requested 2011-12 high school enrollment data from ISEE, and once that data is received and processed through the National Student Clearinghouse a new set of reports will be issued (anticipated completion date December 2012). Efforts are also underway to form a task force to identify additional data elements from the postsecondary SLDS that can be included in future versions to enhance the reports.

- **Postsecondary**

A single, consolidated postsecondary database has been constructed. The eight public postsecondary institutions have transmitted 2010-11 academic year data. A request has been made for the 2011-12 academic year core data to be provided by December 31, 2012 from the institutions. The data dictionary has been revised. The revised data dictionary will allow for additional data elements beyond the core data to be collected. Once data are imported, and the data validation reports produced and returned to the institutions, it is anticipated that core data covering 2010-12 will be available the first quarter of 2013. The National Student Clearinghouse is being utilized for enrollment and graduation data on students who attend non-public and out of state institutions. The goal is to eventually expand collecting more detailed private and for-profit institutional data into the SLDS from the institutions interested in participating.

- **Federal Requirements/Efforts**

By accepting American Recovery Reinvestment Act State Fiscal Stabilization Funds, Idaho agreed to four assurances; one of which consisted of implementing the 12 elements of the America COMPETES Act by December 31, 2011, which requires a P-16 SLDS. Idaho currently meets the 12 elements of the Act, but cannot produce the requested reports due to lack of historical data. In July 2012, Idaho received a FY2012 SLDS grant that funds three initiatives:

1. Enhancements to the Education Unique ID (EDUID) matching system (scheduled for completion by June 2013)
2. Creation of a Research Request process (scheduled for 2014-15)
3. Creation of the labor longitudinal data store (completed by June 2015)

- **Future Initiatives and Grants**

For Idaho to pursue future grant opportunities, Idaho must have the ability to track student level data from K-12 through postsecondary education and into the workforce. As part of Idaho's participation in the Complete College America (CCA) initiative, we are required to track the progress on outcomes over time and through systems. This process is being done manually by the institutions and is very time consuming. Once the postsecondary SLDS is fully functional the time and effort to produce the data and reports will be greatly reduced. Additionally full functionality will allow Idaho to eliminate the duplication in the aggregate data currently collected.

**Education Unique ID (EDUID):**

The Education Unique ID (EDUID) is the link between the K-12 and postsecondary data systems. The EDUID system developed and managed by the State Department of Education is utilized to obtain and maintain unique identifiers for each record. Because the system utilizes demographic information to create and match individuals, there are opportunities for mismatch. Improvements were made to the EDUID system earlier this year to improve the match rate. These changes include the addition of former names fields, high school attended, and a preview feature to show which records were matched, records where new EDUID's will be assigned,

etc. This mismatch will reduce the reported rate for students moving from grade to grade, and on to postsecondary.

Some of the causes are:

- Name changes that are not reflected in the system.
- Name given to enroll in postsecondary is not same name provided in K-12. K-12 requires a legal name, postsecondary does not.
- Changes in punctuation can potentially cause mismatch
- “Seed” files (ACT, SAT, ISAT, Teacher files) caused a number of duplicate entries that are still being rectified.
  - Action: Investigate methods for identifying the mismatch rate.
  - Action: Enhance the EDUID matching process to improve the match rate. This is a deliverable under the FY2012 SLDS grant.
  - Action: Promote the use of EDUID on high school transcripts to verify identity when student moves to postsecondary.
  - Action: Pursue electronic transcript files to obtain EDUIDs electronically.

### **Workforce Outcomes**

Expanding the P-20 SLDS to a P-20W SLDS (the addition of Labor data) requires establishing necessary agreements and providing data to the Idaho Department of Labor.

- Action: finalize MOU (currently routed for signatures)
- Action: Define format and utilize secure file system for transmission of data.
- Action: Since the Idaho Department of Labor has obtained the driver’s license files, need to set up field definitions to also support sending records where SSNs are not available.
- Action: Idaho Department of Labor develop Labor Longitudinal Data store (funded by the FY12 SLDS grant).
- Action: Define data needs that require labor data.

### **Questions:**

Although a list of potential questions has been developed that the P-20W SLDS could help answer, a clear definition of the needs of the potential users has not been completed. The list is being expanded to include additional labor/education and labor specific questions.

### **Quality:**

A critical requirement of any database is controlling data quality (i.e. data accuracy, standards, integrity, and completeness) from both an IT and business perspective. A Data Management Council was established by the Board and guides the development of policies and procedures necessary to properly manage the data in the P-20W SLDS and serve as the primary review point for all data management activities.

It is incumbent upon the school districts and institutions to provide clean data. With the wide variety of systems the school districts and institutions utilize, it is not practical to assume perfect data.

### **Agreements**

Agreements between Idaho Department of Labor and the Board are being processed for signatures.

### **Stakeholder Engagement**

The institutions have been engaged in the development of the SLDS Data Dictionary. The Idaho Department of Labor is supporting the creation of the Labor longitudinal data store. A communications plan needs to be established with data users to ensure an informed and engaged process.

### **Schedule Impacts**

State contracting restrictions and an inability to hire new staff have delayed the original timeline for implementation. The current timeline is to collect the 2010-11 and 2011-12 core data by December 2013; the first quarter of 2013 will be spent on working on data quality and business rules with a goal of having usable data by the end of the quarter. In parallel, a request will be made to populate additional data tables, this will be time consuming as will require the institutions to develop additional SQL scripts and changes to the ETL process.

Consultants and remote access are being utilized to develop the SLDS and reports. This limits the scope of work that can be executed concurrently. This is partially due to space limitations and having no direct access to the domain that the postsecondary SLDS is operating under. The current budget is adequate to perform the remaining work in Phase Two.

There are other major projects currently underway at both SDE and several institutions that preclude leveraging some internal resources. These include, but are not limited to, the continuing development of the K-12 SLDS and integration of Schoolnet, and other Board initiatives such as Complete College Idaho and Performance Based Funding. It is anticipated that participation of these entities is necessary to ensure the success of the P-20W SLDS. As much lead-time and flexibility will be provided to minimize the impact to other projects. This has continued to be an issue, and in June 2012, financial assistance was provided to most of the institutions to add an additional resource to support the SLDS efforts. This is having a positive impact on the data extraction at these institutions.

### **Data Availability**

The end goal is the capability to track students from pre-school (in Idaho, from Kindergarten) to the workforce. There are several hurdles to overcome:

- Obtaining enrollment and graduation data from private and for-profit institutions will be a lengthy process. There may be interest on their part to track outcomes

for their students, and OSBE could provide that link in exchange for enrollment and graduation information from those entities.

- Labor data is an important component to this effort. Typically Unemployment Insurance wage data is utilized. Currently, the only field to match labor data on is the Social Security Number (SSN). The K-12 SLDS does not require SSN and postsecondary typically only collects it if the student applies for financial aid; therefore, there is a gap in identifying students who go directly to the workforce from K-12 or those who leave postsecondary education and enter the workforce. The Idaho Department of Labor (IDOL) has reached an agreement with the Idaho Transportation Department and has received the Department of Transportation driver's license data files. This will allow additional data to use in matching K-12 data and postsecondary where we do not have social security numbers. This is a tremendous achievement and is critical to determining workforce outcomes.
- Connecting to a multitude of other state agencies will have to be negotiated individually, but other states have been successful in this endeavor. The participation in the WICHE multistate data exchange project has provided the opportunity to interact with the other states and to discuss the processes they have used to put the agreements in place. The WICHE multistate data exchange project is investigating a governance structure that could be created to continue and expand the multistate data exchange.
- Graduates who join the military or take a federal job are another group that need to be identified and the agreements created to access this information. This is another area where the efforts of other states can be used as a model.
- Idaho participates in the Wage Record Interchange System for education (WRIS 2). This system holds wage data for 22 states currently and includes most of the states contiguous to Idaho. The Department of Labor has agreements with the other neighboring states. There is a restriction that requires the Department of Labor to aggregate the data before release. This somewhat reduces the capabilities of using this data by the P-20 SLDS and requires better definition of the data cohort.
- There is a fundamental issue with the Unemployment Insurance (UI) data collected by IDOL. It does not contain hours worked or an occupation for each worker. Legislation would be required to alter the structure of the UI data.

### **Revised Recommendation**

Staff continues to assert that the construction of the P-20W SLDS should be completed over a period of time, through a four-phased approach. The P-12 SLDS and separate postsecondary repository (to form the P-20 SLDS) have been created. As time and resources allow, we need to incorporate additional data sources, and improve the functionality and use of the SLDS by maturing to a P-20W SLDS. Continuing implementation by adding a materialized aggregate level of data and eventually a decision support system will increase the usability and remove the dependency on technical resources to retrieve information.

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Adding additional functionality in a phased approach provides early wins, allows Idaho to meet the Federal ARRA reporting requirements, assists the Board in making progress toward its Strategic Plan objectives, and increases stakeholder satisfaction.

The Board should continue as the entity leading the development of the P-20W SLDS toward a common vision across all of education. It is critical that all of the education and labor agencies work together toward a common SLDS goal. The Board's role as the policy-making body for all of public education provides an opportunity to eliminate these barriers and streamline the process. However, challenges will remain in aligning the various institutions and agencies towards the common goal of tracking students from the time they enter preschool through entry into the workforce.

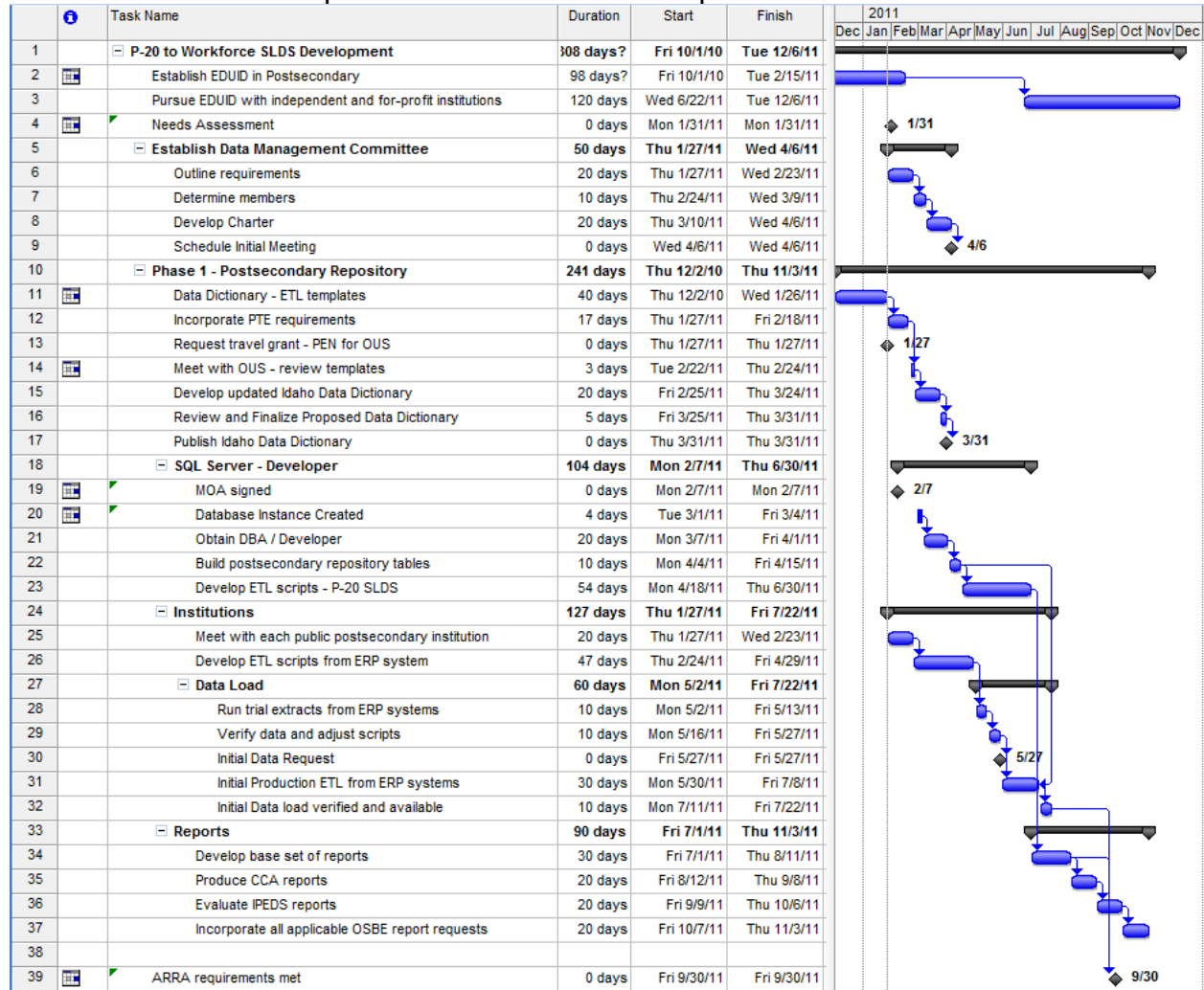
For the SLDS to complete Phase two in a timely manner, a commitment is required from all parties involved to make this a priority and to apply the necessary resources to complete tasks when scheduled. The participants required are the State Board of Education, the Office of the State Board of Education, the State Department of Education, the Division of Professional Technical Education, the Department of Labor, possibly the Department of Transportation, the Department of Corrections, all public postsecondary institutions, and if possible, private and for-profit institutions.

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## Execution Plan

### Phase 1 – Postsecondary Repository and link to K-12 SLDS for P-20 SLDS (complete other than reports)

Below is the execution plan and timeline for development of Phase 1.



- The EDUID implementation into the postsecondary institutions project is complete. The cost for this effort was covered by the institutions.
- The postsecondary SLDS database has been constructed on the SDE SQL server cluster. This solution has greatly reduced the cost and timeline for creation.



**Phase 2 – Maturing the SLDS environment (Cost \$1M, timeframe complete by June 30, 2013)**

Phase 1 delivered the P-20 SLDS core functionality. Phase 2 matures the environment to provide information to stakeholders, delivery of additional reports, transition of most OSBE data needs to the P-20 SLDS, improvements to the ETL process, and development of additional data sources. The current status of Phase 2 is as follows:

- Training and documentation plan developed (320 hours – internal staff) (open)
- Develop automated import leveraging SDE's solutions and implement Memorandum of Understanding / Memorandum of Agreements as necessary to include additional data sources and users (400 hours ) (completed)
- Determine and develop standard SLDS reports (1 FTE) (in process)
- Logical model developed (320 hours - consultant or Institution expertise) (open)
- Database Analyst (1 FTE) (using consultant part time)
- Preliminary Design of the Postsecondary Data Warehouse (320 hours – consultant or institution expertise) (revised – design materialized aggregate views – consultant) (open)
- Incorporate workforce data and evaluate other outcome data (480 hours) (in process using FY2012 grant for IDOL portion of work)
- Determine hardware requirements
  - Expand SQL Server environment to support the data warehouse if necessary, or deploy a new solution (open)
- Deliverables:
  - Web ETL file submission (based on SDE's source) (completed)
  - Reports: (open unless otherwise noted)
    - Integrate federal reporting
    - Transition reports (K-12 to postsecondary) (high school feedback reports developed, enhancements will be needed)
    - Analyze existing OSBE data requests and move to SLDS (in process)
    - Develop ongoing Federal Reports including (in process)
      - Completion of 1<sup>st</sup> year credits within 2 years
      - Tracking Students who enroll in postsecondary within 16 months of graduation
      - Students who complete 24 credits within first 2 years
      - Update of other ARRA reports
    - Develop reports to answer critical questions from SBOE, institutions, SDE, and the legislature. (Performance based funding reports underway)
  - Design – Investigate incorporation of ISEE data into postsecondary SLDS (open)
    - Determine data elements
    - Develop scope of work and cost estimate
    - Develop MOU
    - Execute project
  - Design – Materialized Aggregate Views (open)
    - Investigate solutions in place in other states
    - Elemental design decisions made – structure and dimensions
    - Determine hardware, software, and support model

**Phase 3 – Finalize Design and implement materialized aggregate views (anticipated cost approximately \$500K, timeframe complete by June 30, 2014)**

Materialized SQL Aggregate Views. In the case of education, the materialized views transforms the repository into information that will support the Research Request process and are readily understood by the Institutional Researchers and analysts so they can independently analyze information (within the bounds of the security structure built into the system).

- Determination if P-12 data will be incorporated at this point
- Develop RFP for data aggregation implementation
- Engage institutional experts or consultant to finalize design of the Database structures
- Form committee to determine elements and aggregation level
- Develop materialized views.
- Hire consultant / leverage institution expertise
- Purchase or leverage software to support the database and reporting
- Develop a Business Intelligence roadmap
- Implement solution

**FY2014 Resources and Cost major items (pricing based on current state procurement rates for consulting, internal = direct labor + burden + indirect costs)**

- Recommendation (implement P-20 SLDS materialized views) \$500K
  - (assumes allowance for internal labor)
- Database Architect Consultant - 240 hours @ \$100 = \$24,000
- Consulting – data crosswalk analysis, determination of data elements, develop views and reports \$50,000
- OSBE labor –
  - participate in design and verify information - 1,000 hours @ \$50 = \$50,000
- Support costs:
  - Reports / queries – 1 FTE for 1 year \$104,000
  - Data Quality manager – 1 FTE for 1 year \$104,000
  - Project Manager – 1 FTE for 1 year \$104,000
  - Database Analyst / SQL Specialist – 1 FTE for 1 year @74.80 \$149,600
  - Server support - .25 FTE for 1 year \$25,000
- Option – incorporate P-12 SLDS data
  - Add Developer/SQL for development - \$125,000

**Phase 4 - Transform to P-20W SLDS & Business Intelligence solution (anticipated cost approximately \$1.2M, timeframe complete by June 30, 2015)**

Business Intelligence (BI) tools allow self-service data query including drill down capability, ad-hoc analysis, and the ability to provide public access to aggregated data that is meaningful and productive. This expands the scope of the P-20W SLDS to include predictive techniques that will guide educators in optimizing the students achievement.

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- Expand storage if required
- Gather requirements and determine solutions
- Review solutions deployed by institutions and SDE
- Develop legislation if required
- Develop and implement additional MOUs necessary to include additional data sources and users
- Develop training and support model
- Research and procure business analytics software
- Deliver training on BI tools and additional predictive analytics
- Expand storage if required
- Develop analytics reports and security model

**FY 2015 Resources and Cost (major items)**

**(pricing based on current state procurement rates for consulting, internal direct labor + burden + indirect costs)**

- Recommendation – add Business Intelligence tools to the data warehouse \$1.2 million
- Leverage the Decision Support System from another state to base load the capabilities similar to what SDE did for K-12 SLDS. SDE's successful implementation of the K-12 DRS was based on using Nebraska's consultant to assist in installing the base solution. SDE had over an 80% match rate on fields, which made having the system operational in a very short time period reasonable.
- Evaluate other states decision reporting systems and determine a solution
- Decision Support System Consultant 500 hours @ \$100 = \$50,000
- Programmers – modify DRS to match fields 480 hours @ \$75 = \$36,000
- OSBE internal labor – 1,000 hours @ \$50 = \$50,000
- Business Intelligence software and licensing \$100,000 to \$500,000.
- Ongoing support costs:
  - Decision Support Expertise – 1 FTE for 1 year \$104,000
  - Data Quality manager – 1 FTE for 1 year \$104,000
  - Project Manager – 1 FTE for 1 year \$104,000
  - DBA – 1 FTE for 1 year @74.80 \$149,600
  - Server support - .25 FTE for 1 year \$25,000

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**SUBJECT**

Board Policy I.K. Naming/Memorializing Building and Facilities – First Reading

**REFERENCE**

April 2002	Board approved second reading of amendments to Section I of Board Policy including I.K.
February 2002	Board approved first reading of amendments to Section I of Board Policy including I.K. Amendments consisted of updates to outdated references to Idaho administrative rules.
September 2000	Board approved second reading of Board Policy I.K.
March 2000	Board approved first reading of Board Policy I.K.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.K.

**BACKGROUND/DISCUSSION**

Board Policy I.K. requires prior approval by the Board for the naming or memorializing of our public postsecondary institutions facilities. As currently specified in paragraph one of this policy, it requires approval of the Board for the naming or memorializing of a building or administrative unity for other than functional use, and as a subset of this overriding statement, the policy goes on to state that the Board exclusively has authority to name administrative units, buildings, and facilities of a campus or other property under the administrative control of the State Board of Education and Regents of the University of Idaho. This has led to some confusion as to whether the intent is for the Board to name all facilities or only those that are being named for other than functional use. Currently, and in alignment with past practices, the policy is interpreted as only requiring Board approval for the naming of facilities for other than functional use.

The proposed amendments would clarify the wording in the policy, in alignment with current practices, specifying that only the naming of facilities for nonfunctional use requires Board approval. Additional changes are being proposed to the policy to update the term president with chief executive officer in alignment with common language used in other Board policies and to rectify the conflict by including room and open space in the definition of facility, which is under the Boards prevue for naming and then delegating the naming of rooms and open spaces to the chief executive officer. The final change eliminates the specific requirement that the chief executive officers report to the Board and to the Board's Business Affairs and Human Resources Committee and when applicable, to the Board's Instruction, Research and Student Affairs Committee.

**IMPACT**

Approval of the changes will allow for clarity in the administration of this Board policy and streamline the reporting process.

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**ATTACHMENTS**

Attachment 1 – Proposed Amendments to Board Policy I.K.

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**STAFF COMMENTS AND RECOMMENDATIONS**

Currently naming requests come forward to the Board for approval through the Consent agenda. Clarifying the language within the policy will assure Board intent is being met and that the policy is consistently interpreted in the future.

Staff recommends approval.

**BOARD ACTION**

I move to approve the first reading of Board Policy I.K. Naming/Memorializing Building and Facilities as submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**Idaho State Board of Education**

**GOVERNING POLICIES AND PROCEDURES**

**SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES**

**SUBSECTION: K. Naming/Memorializing Building and Facilities** ~~April 2002~~February 2012

Prior approval of the State Board of Education is required for the naming or memorializing of a ~~building or administrative unit~~ facility or facilities for other than functional use. ~~This policy also includes the naming of facilities.~~

As used in this policy, the terms "facility" and "facilities" include any building, structure, ~~room,~~ laboratory, administrative unit, ~~open space,~~ or other physical improvement or natural feature of a campus or of other property under the administrative control of the State Board of Education and the Regents of the University of Idaho.

1. The Board will consider the following factors in addressing requests for naming of a building, facility, or administrative unit.
  - a. Naming for an administrator, member of the faculty or employee of a unit responsible to the State Board of Education:
    - i. No building, facility, or administrative unit shall be named for a person currently employed within the system of higher education in Idaho, except when authorized by the Board.
    - ii. Memorialization of a building, facility, or administrative unit for a former employee retired or deceased shall be considered on the basis of the employee's service to education in the state of Idaho. Significant factors will include, but shall not be limited to:
      - 1) Recommendation of the chief executive officer of the institution and the recommendation of the institutional community.
      - 2) Contributions rendered to the academic area to which the building, facility, or administrative unit is primarily devoted.
  - b. Naming of a building, facility, or administrative unit for other than a former employee of the system of higher education will be considered by the Board in accordance with 1.a. Additionally, the following shall apply:
    - i. When deemed appropriate, a facility, building, or administrative unit may be given a nonfunctional name intended to honor and memorialize a specific individual who has made a distinguished contribution to the University.
    - ii. Name for an individual in recognition of a gift.
      - 1) No commitment for naming shall be made to a prospective donor of a gift prior to Board approval of the proposed name.

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- 2) In reviewing requests for approval to name a facility, building, or administrative unit for a donor, the Board shall consider:
  - a) The nature of the proposed gift and its significance to the institution;
  - b) The eminence of the individual whose name is proposed; and
  - c) The individual's relationship to the institution.
- ~~2. The Board exclusively has authority to name administrative units, buildings, and facilities of a campus or of other property under the administrative control of the State Board of Education and Regents of the University of Idaho.~~
- ~~3~~2. The Board delegates to the ~~presidents~~ chief executive officers the authority to name rooms and open spaces located within buildings or structures.
  - a. The presidents shall follow the same guidelines for naming as set forth in section 1. of this policy.
  - b. All such names designated by the ~~presidents~~ chief executive officers shall be reported annually in August to the ~~Board~~ Executive Director.
- ~~4. All requests for naming outside the presidents' delegated authority, and all delegated naming authority reporting, shall be made to the Board's Business Affairs and Human Resources Committee. When applicable, concurrent request shall be made to the Board's Instruction, Research and Student Affairs Committee.~~



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**SUBJECT**

Alcohol Permits - Issued by University Presidents

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND/DISCUSSION**

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by and in compliance with Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the October 2012 Board meeting. Since that meeting, Board staff has received forty (40) permits from Boise State University, eight (8) permits from Idaho State University, thirteen (13) permits from the University of Idaho, and one (1) permit from Lewis-Clark State College.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

**ATTACHMENTS**

Attachment 1 - List of Approved Permits by Institution

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**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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<b>APPROVED ALCOHOL SERVICE AT BOISE STATE UNIVERSITY September 2012 – November 2012</b>				
<b>EVENT</b>	<b>LOCATION</b>	<b>Institution Sponsor</b>	<b>Outside Sponsor</b>	<b>DATE (S)</b>
Post-Speaker Reception-Accountancy Dept Speaker Series	Executive Board Room MBEB	X		9/21/12
Bronco Primetime	Stueckle Sky Center (SSC) – 3 <sup>rd</sup> Floor Bronco Zone	X		9/27/12, 10/18/12 11/15/12
Celebration of Teaching: Mentors of the Year	SSC – 6 <sup>th</sup> Floor Skyline	X		9/27/12
Dept. of Kinesiology– Alumni Reception	SSC	X		10/18/12
Presidential Alumni Recognition Gala	SSC	X		10/19/12
Coaches Radio Show	SSC – 6 <sup>th</sup> Floor Skyline	X		10/24/12 10/29/12 11/7/12 11/14/12 11/26/12
Meet & Greet New VP- Univ. Advancement	SSC	X		11/7/12
Petso Client Appreciation Event	SSC – 4 <sup>th</sup> Floor Double R Ranch		X	9/27/12
Rachel Barton Pine/ Philharmonic Concert	Morrison Center		X	9/29/12
ID SBDC Prof. Dev. Conf. Dinner	COBE – Board Room		X	10/1/12
St. Luke's President's Award Dinner	SSC		X	10/4/12
Valle Family-90 <sup>th</sup> Birthday Party	Student Union Building (SUB)		X	10/6/2012
Dralion (Cirque Du Soliel)	Taco Bell Arena		X	10/11/12, 10/12/12 (2), 10/13/12, 10/14/12 (2)
Western Capital Bank– Cust. Appreciation Event	SSC		X	10/16/12
Frank Church Institute– Conference Reception	SUB		X	10/16/12
Mozart & Schubert/ Philharmonic Concert	Morrison Center		X	10/20/12
Patcasso-Art Fusion Event	SUB		X	10/20/12
Boise Philharmonic– Post Concert Reception	Morrison Center		X	10/20/12
Hasselquist Family– Reception	SSC		X	10/22/12

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS  
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<b>EVENT</b>	<b>LOCATION</b>	<b>Institution Sponsor</b>	<b>Outside Sponsor</b>	<b>DATE (S)</b>
Tap Dogs/Broadway	Morrison Center		X	10/23/12, 10/24/12 10/25/12
Roll Out the Red Carpet for Breast Cancer Research	SSC – 4 <sup>th</sup> Floor Double R Ranch		X	10/24/12
Stein Products–Distributing Appreciation Dinner	SSC		X	10/24/12
Jimmy Buffet	Taco Bell Arena		X	10/25/12
Group One Real Estate–30 <sup>th</sup> Birthday Celebration	SSC		X	10/26/12
The Capitol Steps/Broadway	Morrison Center		X	10/26/12
Ore-Ida Council Boy Scouts of American Annual Holiday Auction	SSC		X	10/27/12
Ballet ID–Post Ballet Reception	Morrison Center		X	11/2/12 11/17/12
ID Dance Theater–Fall Performance	SPEC Lobby		X	11/2/12 11/3/12
Giraffe Laugh ELC–Fall Friendraiser 2012	SUB		X	11/2/12
Abraham Verghese – General Public	Morrison Center		X	11/5/12
Abraham Verghese–Dinner Fundraiser–Invited Donors	Morrison Center		X	11/5/12
BSU Found. Board of Directors Qtrly Meeting	COBE		X	11/7/12
COHS – Friends of Nursing - A Night for Nursing Excellence	SSC		X	11/8/12
Treasure Valley Family YMCA–Heritage Dinner	Jordan Ballroom		X	11/8/12
In the Mood/Concert	Morrison Center		X	11/11/12
District Export Council/TechHelp–Awards Reception	MBEB Exec. Boardroom #4201		X	11/14/12
Bogus Basin Bridge Builders Celebration	SSC		X	11/15/12
Eric Church: Blood, Sweat & Beers Tour	Taco Bell Arena		X	11/16/12
Ballet ID & BPMC/Boise Philharmonic Concert	Morrison Center		X	11/17/12
Albertson's LLC–Company Holiday Party	SSC		X	11/30/12

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<b>APPROVED ALCOHOL SERVICE AT IDAHO STATE UNIVERSITY October 2012 – December 2012</b>				
<b>EVENT</b>	<b>LOCATION</b>	<b>Institution Sponsor</b>	<b>Outside Sponsor</b>	<b>DATE (S)</b>
President's State of the University Event	Performing Arts Center (PAC) – Rotunda	X		10/24/12
ISU Women's Basketball	Pond Student Union – Ballroom	X		11/1/12
Meesh & Mia Fashion Show	Bennion Room – Holt Arena	X		11/7/12
School of Nursing – Faculty Retirement	Beckley Building #66	X		11/26/12
Meridian Holiday Open House	ISU-Meridian Health Science Center	X		12/3/12
Student Anthropology Society Annual Potlatch Auction	Magnusson Alumni House	X		12/7/12
ISU Foundation – Pre-Concert Development Reception	Bennion Promenade	X		12/8/12
Battelle Energy Alliance, LLC – INL Holiday Reception	Center for Advanced Educational Studies (CAES) 995 University Blvd., Idaho Falls, ID		X	12/4/12

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<b>APPROVED ALCOHOL SERVICE AT UNIVERSITY OF IDAHO October 2012 – December 2012</b>				
<b>EVENT</b>	<b>LOCATION</b>	<b>Institution Sponsor</b>	<b>Outside Sponsor</b>	<b>DATE (S)</b>
Gloria Steinem Reception	President's Residence	X		10/4/12
Homecoming Wine & Cheese Social	VandalStore	X		10/5/12
2 <sup>nd</sup> Annual Dinner on the Farm Fundraiser Event	Parker Research Farm	X		10/12/12
Faculty Gathering / Interdisciplinary Reception	Clearwater/Whitewater Rooms	X		10/12/12
Gallery Concert	UI Pichard Art Gallery	X		10/14/12
CALS Advisory Board Dinner	AG Biotech Interaction Court	X		11/1/12
College of Art & Architecture Advisory Council Reception	Prichard Art Gallery	X		11/1/12
Foundation Reception	President's Residence	X		11/1/12
University Faculty Club	Commons Summit Room	X		11/9/12
VIEW Elevator Pitch Competition	ALB First Floor Gallery	X		11/15/12
Faculty & Staff Holiday Reception	SUB Ballroom	X		12/5/12
College of Law – Holiday Reception	Legacy Pointe Room	X		12/6/12
Sandpoint Clyclocross Race	U of I, Sandpoint, ID		X	10/20/12

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<b>APPROVED ALCOHOL SERVICE AT LEWIS-CLARK STATE COLLEGE December 2012</b>				
<b>EVENT</b>	<b>LOCATION</b>	<b>Institution Sponsor</b>	<b>Outside Sponsor</b>	<b>DATE (S)</b>
Winter Revels Holiday Party – LCSC Employee Gathering	LCSC – William's Conference Center	X		12/7/12

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