

**CONSENT AGENDA
JUNE 20, 2013**

TAB	DESCRIPTION	ACTION
1	BAHR – SECTION II - Boise State University – Library Subscription Services	Motion to approve
2	BAHR – SECTION II - Boise State University - Contract Extension for Idaho Regional Optical Network (IRON)	Motion to approve
3	BAHR – SECTION II - Boise State University - Athletics Security and Services Staffing Contract	Motion to approve
4	BAHR – SECTION II - Idaho State University - Upgrade of Pocatello Campus Telephone System	Motion to approve
5	BAHR – SECTION II - University of Idaho - Football Air Charter Service Contract	Motion to approve
6	BAHR – SECTION II - Higher Education Research Council Budget	Motion to approve
7	IRSA – EPSCoR Appointment	Motion to approve
8	PPGA – University of Idaho – Faculty Constitution and By-laws	Motion to approve
9	PPGA – Eastern Idaho Technical College, Advisory Council Appointment	Motion to approve

**CONSENT AGENDA
JUNE 20, 2013**

TAB	DESCRIPTION	ACTION
10	PPGA – Accountability Oversight Committee Appointment	Motion to approve
11	SDE – Professional Standards Commission Appointments	Motion to approve
12	SDE – Transport Students Less Than 1 ½ Miles for the 2011-2012 School Year	Motion to approve
13	SDE – Request for Waiver of 103% Student Transportation Funding Gap	Motion to approve

BOARD ACTION

I move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BOISE STATE UNIVERSITY

SUBJECT

Library Subscription Services

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a

BACKGROUND/DISCUSSION

Historically, the Boise State University (BSU) head librarian had delegated authority to purchase periodical subscriptions. The dollar volume of the individual contracts was not material. Over time the industry moved to annual electronic subscriptions for some periodicals. As electronic subscriptions have become more common, the number of periodicals available in a single subscription package dramatically increased. In addition, vendors have begun offering multi-year subscription discounts. These subscriptions are negotiated through international consortiums to ensure the best pricing and selection.

It was discovered during a contract refresher training that the Library had entered into two contracts which exceeded the University's delegated approval authority from the Board. The contracts were negotiated through an international library consortium named Lyrasis. Each contract is a sole source procurement and has been properly posted as such.

Since the error was identified, the University has reviewed procedures to improve controls and reduce the risk of this situation reoccurring. In addition, all employees with delegated authority to sign contracts are required to attend annual refresher training.

IMPACT

The first contract is with Lyrasis/Wiley. This is a three-year contract extending from January 1, 2011 through December 31, 2013. The amount of the contract over three years is \$732,032. The second contract is with Lyrasis/Springer. This contract is a five-year contract extending from January 1, 2012 through December 31, 2016. The total amount of the contract is \$750,753. Each of these contracts are for unique titles – there is no overlap.

ATTACHMENTS

Attachment 1 – Lyrasis/Wiley License Agreement

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Attachment 2 – Lyrasis/Springer License Agreement

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STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

CONSENT
JUNE 20, 2013

BOARD ACTION

I move to approve the request by Boise State University to enter into contracts with Lyrisis/Wiley for a term commencing retroactively on January 1, 2011 and Lyrisis/Springer for a term commencing retroactively on January 1, 2012 for e-journal subscriptions for a total cost not to exceed \$1,482,787.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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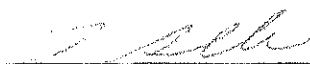
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AGREED AND ACCEPTED

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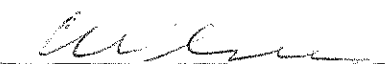
WILEY SUBSCRIPTION SERVICES, INC.

By: 

Name: Tom Sanville

Title: Director, Library Products and Services

Date: 4/22/11

By: 

Name: Christopher McKenzie

Title: Vice President

Date: 4/26/11

APPENDIX A – THE LICENSEE

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Boise State University
Albertsons Library
P.O. Box 46
Boise, ID 83707-0046

Listing of all IP address(es) for the Member Institutions' Secure Network:

132.178.0-207.*
216.17.115.189
216.17.123.189
207.170.234.234

Member Institutions' License Administrator:

Name: Jill Collins
Address: P.O. Box 46
Boise, ID 83707-0046
Telephone: 208-426-3175
e-mail: jcollins@boisestate.edu

Member Institutions' Technical Contact:

Name: Elizabeth Allen
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Perpetual Access: Upon termination of this License, Wiley will provide the Licensee with perpetual access to current electronic files of the journals in the Core Collection and retrospective content, generally back to 1997, depending on the start date of online publishing by Wiley, as well as tables of content, abstracts, full text and illustrations and any additional electronic journal content not included in the print versions of the journals, but not materials included in Backfiles where Wiley has the rights to deliver this. Wiley, in its discretion, will either continue online access to the same material on Wiley's server or provide an archival copy in the electronic medium selected by Wiley, at a reasonable cost-based fee.

By providing such access Wiley grants to the Licensee a nonexclusive, royalty-free, license to use such material in accordance with the restrictions on use specified in Paragraph C of the Agreement, which restrictions shall survive any termination of the Agreement.

Pricing:

(a) Year 1

- Core Collection Fee = 100% of current holdings value based on the current year full rate institutional online only price. Holdings are determined based on all full rate institutional subscriptions held by the Member Institutions in the year prior to the first year of the License.
- Total Core Collection Fee = \$212,799.70 (Minimum Total Core Collection Fee: \$10,000)

(b) Year 2 and subsequent years

- Core Collection Fee = 100% of the previous year's Core Collection fee plus a price increase based on the average journal price increase but not to exceed the Price Increase Cap specified below, plus any adjustments for new, canceled or deleted Electronic Journal titles.
- Price Increase Cap: 5 %
If the average aggregate Wiley journal price increase for a calendar year is less than the Price Increase Cap, the lower percentage will be applied. The following titles are not available via this Agreement: *Econometrica*, *Quantitative Economics*, *Theoretical Economics* and *The Journal of the European Economic Association*. However, they may be ordered via Wiley's Journals Customer Service department at cs-journals@wiley.com.

Electronic Journal Subscription Maintenance and Swapping: The Member Institutions may swap subscribed online journals in the Core Collection without penalty provided that such changes do not exceed 10% (including duplicates) of the value of the total Core Collection for any calendar year. These changes will be reflected in amendments to this Appendix. Swapping will be accepted at the title level or for duplicate subscriptions. Swapping will only be accepted on a calendar year basis and Wiley must be notified of any changes in writing no later than the preceding November 1st.

Wiley may, from time to time, cease publication of individual journals in which case the journal(s) will be removed from the Member Institutions' Core Collection, and the fees associated with the journal(s) will no longer be factored into the Core Collection Fee.

Except as provided above, the Member Institutions must maintain all online subscriptions in the Core Collection as set forth in the attached list (Appendix B (a)1).

Title Cancellation:

- (a) Each Member Institution may annually cancel outright subscribed Electronic Journals equal to 1% of the annual Core Collection value of the Member Institution. These changes will be reflected in amendments to Appendix B.
- (b) Cancellations will be accepted at the title level or for duplicate subscriptions.
- (c) If a cancelled subscription is not the only subscription to that Electronic Journal in the Member Institution's holdings, that Member Institution will continue to have electronic access to that Journal.
- (d) If this cancelled subscription is the only subscription to that Electronic Journal in the Member Institution's holdings, that Member Institution will lose access to the newly published content of that title permanently.
- (e) Cancellations will only be accepted on a calendar year basis and Wiley must be notified by each Member Institution by November 1st of any such subsequent year cancellations.

New Titles: New Titles can be added under the following terms and conditions:

- (a) Member Institutions may add new journals to their Core Collection at the full rate institutional online only subscription price.
- (b) Subscriptions to titles transferred into Wiley from another publisher will be added to a Member Institution's Core Collection in the first year of transfer if the Member Institution has a subscription for the calendar (or subscription) year in which the title is transferred. The title will be added to the Core Collection of that Member Institution at the current year institutional online only price multiplied by the number of subscriptions held in the previous year. Subscriptions to titles transferred out of Wiley will be deleted from the Member Institution's Core Collection in the year of transfer.
- (c) A Member Institution may add previously canceled titles at the current full rate institutional online only subscription price to its Core Collection.
- (d) Wiley reserves the right to exclude titles from inclusion in the Standard or Custom Collections, however these titles may be added to an individual Member Institution's Core Collection. A list of titles excluded from the Standard and Custom Collections can be found in Appendix B(e).

Print Subscription Pricing:

The Member Institutions can purchase print subscriptions to Licensed Electronic Journals which the Member Institutions subscribe to via a Core Collection at a deeply discounted rate. This does not apply to:

- (a) Titles new to Wiley Online Library unless subscribed to in the Member Institutions' Core, Standard, or Custom Collection.
- (b) Titles not subscribed to by the Member Institutions, unless added to the Member Institutions' Core, Standard, or Custom Collection.
- (c) Titles not available via Wiley Online Library.

Print subscriptions should be ordered directly via the Wiley Customer Services department, or through an agent.

APPENDIX B (a) 1 - 2011 CORE COLLECTION – COMPLETE LIST OF INCLUDED JOURNALS

Participating ESIG Member: **BOISE STATE UNIVERSITY**

Journal Code	Title	2011 Fee
ADD	Addiction	2619.75
AB	Aggressive Behavior	2519.61
AJPA	American Journal of Physical Anthropology	2589.13
AJPS	American Journal of Political Science	484.05
ASAP	Analyses of Social Issues & Public Policy	.00
ANTH	Anthropology Today	.00
ACP	Applied Cognitive Psychology	1607.38
ASMB	Applied Stochastic Models in Business and Industry	1976.38
ARCM	Archaeometry	424.20
SUPA	Aristotelian Society Supplementary Volume	163.80
AHIS	Art History	1014.30
ASPP	Asian Politics and Policy	.00
BIOE	Bioethics	1656.90
BRV	Biological Reviews	467.25
BIES	BioEssays	1287.51
BJEP	British Journal of Educational Psychology	330.00
BJET	British Journal of Educational Technology	1247.40
CAJE	Canadian Journal of Economics	242.55
CAPA	Canadian Public Administration/Administration	327.60
CDEV	Child Development	639.45
CDEP	Child Development Perspectives	.00
COMT	Communication Theory	.00
CCCR	Communication, Culture & Critique	.00
CRF3	Comprehensive Reviews in Food Science and Food	.00
CRQ	Conflict Resolution Quarterly	278.01
CBP	Conservation	.00
COBI	Conservation Biology	878.85
CRIM	Criminology	249.90
CAPP	Criminology and Public Policy	.00
CURI	Curriculum Inquiry	453.60
DECI	Decision Sciences	401.10
DSJI	Decision Sciences Journal of Innovative Education	.00
DA	Depression and Anxiety	764.48
DEWB	Developing World Bioethics	.00
DOME	Digest of Middle East Studies	.00
DIPH	Diplomatic History	402.15
DISA	Disasters	659.40
ESP	Earth Surface Processes and Landforms	3666.61
ECGE	Economic Geography	278.25
EHR	Economic History Review	448.35
ECIN	Economic Inquiry	396.90
ECCA	Economica	406.35

EMIP	Educational Measurement: Issues and Practice	.00
ENLR	English Literary Renaissance	218.40
TOX	Environmental Toxicology	1129.50
ETC	Environmental Toxicology & Chemistry	1748.25
ETH	Ethology	2245.95
ERV	European Eating Disorders Review	566.84
EJPR	European Journal of Political Research	1102.50
EVO	Evolution	747.60
EVAN	Evolutionary Anthropology	525.04
EXSY	Expert Systems	847.35
FARE	Family Relations	.00
FIRE	Financial Review	363.30
FOGE	Focus on Geography	96.00
FLAN	Foreign Language Annals	253.05
FPA	Foreign Policy Analysis	.00
FWB	Freshwater Biology	5784.45
FEC	Functional Ecology	1425.90
GEND	Gender & History	704.55
GEA	Geoarchaeology	1909.76
GJI	Geophysical Journal International	2528.40
GPR	Geophysical Prospecting	1479.45
JOE	Global Business and Organizational Excellence	689.86
GOOP	Government and Opposition	287.70
GWAT	Ground Water	564.90
GWMR	Ground Water Monitoring & Remediation	280.35
GROW	Growth and Change	312.90
HESR	Health Services Research	793.80
HIPO	Hippocampus	1677.62
HOEQ	History of Education Quarterly	134.40
HOJO	Howard Journal of Criminal Justice	929.25
HCRE	Human Communication Research	.00
HYP	Hydrological Processes	4071.19
IBI	Ibis	714.00
INTA	International Affairs	591.15
IERE	International Economic Review	525.00
IJAC	International Journal of Applied Ceramic	418.95
IJAG	International Journal of Applied Glass Science	232.05
IJSA	International Journal of Selection and Assessment	863.10
IJUR	International Journal of Urban and Regional	756.00
IMIG	International Migration	426.30
IMRE	International Migration Review	295.05
INR	International Nursing Review	369.60
IPS	International Political Sociology	.00
ISSJ	International Social Science Journal	467.25
INSR	International Statistical Review	391.65
INSP	International Studies Perspectives	.00
ISQU	International Studies Quarterly	1657.95
MISR	International Studies Review	.00
JACE	Journal of the American Ceramic Society	1955.10

JAWR	Journal of the American Water Resources	487.20
RSSB	Journal of the Royal Statistical Society: Series B	486.15
RSSC	Journal of the Royal Statistical Society: Series C	486.15
JAN	Journal of Advanced Nursing	2589.30
JGS	Journal of American Geriatrics Society	832.65
JOA	Journal of Anatomy	2336.25
JANE	Journal of Animal Ecology	1361.85
JACF	Journal of Applied Corporate Finance	396.90
JPE	Journal of Applied Ecology	1361.85
JAM	Journal of Applied Microbiology	4399.50
JASP	Journal of Applied Social Psychology	1434.30
JAV	Journal of Avian Biology	387.45
BDM	Journal of Behavioral Decision Making	973.11
JBMR	Journal of Bone and Mineral Research	784.35
JBFA	Journal of Business Finance & Accounting	1925.70
JCLP	Journal of Clinical Psychology	799.32
JCU	Journal of Clinical Ultrasound	1416.26
JCOM	Journal of Communication	1085.70
JCOP	Journal of Community Psychology	625.55
JCC4	Journal of Computer-Mediated Communication	.00
JEC	Journal of Ecology	1433.25
JEDM	Journal of Educational Measurement	409.50
JFTR	Journal of Family Theory & Review	.00
JOFO	Journal of Field Ornithology	342.30
JFDS	Journal of Food Science	701.40
JFS3	Journal of Food Science Education	.00
FOR	Journal of Forecasting	1650.83
JFO	Journal of Forensic Sciences	480.90
JOMS	Journal of Management Studies	1871.10
JMFT	Journal of Marital and Family Therapy	310.80
JOMF	Journal of Marriage and Family	994.35
JMOR	Journal of Morphology	5517.34
JNU	Journal of Nursing Scholarship	225.75
JOGN	Journal of Obstetric, Gynecologic & Neonatal	949.20
JOB	Journal of Organizational Behavior	2250.34
JOPY	Journal of Personality	1088.85
JOPE	Journal of Philosophy of Education	1161.30
JPY	Journal of Phycology	749.70
PAM	Journal of Policy Analysis and Management	1172.94
POL	Journal of Polymer Science (in Two Sections)	17368.74
JORS	Journal of Regional Science	467.25
JORH	Journal of Religious History	453.60
TEA	Journal of Research in Science Teaching	1433.61
JRIR	Journal of Research In Reading	644.70
JOSH	Journal of School Health	396.90
JOSI	Journal of Social Issues	802.20
JFCJ	Juvenile and Family Court Journal	261.45
JCMS	JCMS: Journal of Common Market Studies	1409.10
KYKL	Kyklos International Review of Social Sciences	701.40

LANG	Language Learning	432.60
LAMP	Latin American Policy	.00
LAPO	Law & Policy	496.65
LSI	Law & Social Inquiry	215.25
LSQ	Legislative Studies Quarterly	334.00
LET	Lethaia	350.70
LAM	Letters In Applied Microbiology	.00
LEVI	Leviathan	133.00
LIT	Literacy	.00
MAFI	Mathematical Finance	1201.20
MAPS	Meteoritics & Planetary Science	1260.00
MEPO	Middle East Policy	234.15
MILT	Milton Quarterly	219.45
MODL	Modern Language Journal	181.65
MEC	Molecular Ecology	9067.80
MEN	Molecular Ecology Resources	.00
MONO	Monographs of the Society for Research In Child	.00
NCR	National Civic Review	182.44
NANA	Nations and Nationalism	618.45
NRM	Natural Resource Modeling	480.90
NEJO	Negotiation Journal	771.75
NAU	Neurourology and Urodynamics	2436.01
CAD	New Directions for Child & Adolescent Development	280.48
HE	New Directions for Higher Education	227.62
IR	New Directions for Institutional Research	217.20
TL	New Directions for Teaching & Learning	230.14
NPQU	New Perspectives Quarterly	404.25
NPH	New Phytologist	2992.50
NOUS	Nous	768.60
NUM	Numerical Methods for Partial Differential	2250.34
LIFE	Nursing for Womens Health	.00
OIK	Oikos	1455.30
PAPQ	Pacific Philosophical Quarterly	374.85
PALA	Palaeontology	1128.75
PECH	Peace & Change	463.05
PFI	Performance Improvement	334.35
PIQ	Performance Improvement Quarterly	167.73
PPP	Permafrost and Periglacial Processes	1233.75
PHIS	Philosophical Issues	.00
PHPE	Philosophical Perspectives	.00
PHPR	Philosophy and Phenomenological Research	226.80
PPL	Physiologia Plantarum	1453.20
POES	Poe Studies	139.65
PSJ	Policy Studies Journal	1402.80
POLP	Politics & Policy	.00
PSQ	Presidential Studies Quarterly	401.10
PASH	Proceedings of the Aristotelian Society (hardback)	163.80
POMS	Production and Operations Management	500.85
PRO	Protein Science	1864.80

PSYP	Psychophysiology	567.00
PADM	Public Administration	1232.70
PUAR	Public Administration Review	386.40
PBAF	Public Budgeting and Finance	383.25
PHN	Public Health Nursing	652.05
NUR	Research in Nursing & Health	1320.66
ROIW	Review of Income and Wealth	284.55
ROPR	Review of Policy Research	.00
RRA	River Research and Applications	1894.11
SCE	Science Education	1259.85
SCIN	Science News	175.00
SED	Sedimentology	1854.30
SIPR	Social Issues and Policy Review	.00
SSQU	Social Science Quarterly	304.50
SOIN	Sociological Inquiry	199.50
SOTH	Sociological Theory	309.75
STEI	Steinbeck Review	139.65
SMJ	Strategic Management Journal	2128.71
SMI	Stress and Health	999.16
SENA	Studies In Ethnicity and Nationalism	.00
SIFP	Studies In Family Planning	153.30
SLTB	Suicide and Life-Threatening Behavior	651.00
SD	Sustainable Development	1141.39
AJAD	The American Journal on Addictions	768.60
BJOS	The British Journal of Sociology	551.25
ECTJ	The Econometrics Journal	.00
ECOT	The Economic Journal	708.75
ECOT	The Economics of Transition	660.45
JRAI	The Journal of the Royal Anthropological Institute	745.50
JOAP	The Journal of Analytical Psychology	546.00
JCPP	The Journal of Child Psychology and Psychiatry	861.00
JOFI	The Journal of Finance	464.10
JFIR	The Journal of Financial Research	402.15
JOIE	The Journal of Industrial Economics	288.75
JPCU	The Journal of Popular Culture	276.15
JPIM	The Journal of Product Innovation Management	913.50
JRH	The Journal of Rural Health	243.60
JWVG	The Journal of Wildlife Management	797.00
MILQ	The Milbank Quarterly	219.45
PHIQ	The Philosophical Quarterly	454.65
POQU	The Political Quarterly	406.35
PROS	The Prostate	4092.36
TSQ	The Sociological Quarterly	417.90
SORE	The Sociological Review	546.00
TWEC	The World Economy	2572.50
YREV	The Yale Review	158.55
TIE	Thunderbird International Business Review	738.49
WSB4	Wildlife Society Bulletin (Electronic)	.00
ZYGO	Zygon	250.95

	Total 2011 Core Collection Fee	212799.70
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APPENDIX B (b) – ACCESS TO UNSUBSCRIBED JOURNALS VIA STANDARD COLLECTIONS

Participating ESIG Member: **BOISE STATE UNIVERSITY**

Standard Collections are defined herein as predetermined collections of the online editions of Wiley journals. The available Standard Collections are:

Full Collection

Scientific, Technical and Medical Collection

Medical and Nursing Collection

Social Sciences and Humanities Collection

The complete list of titles for Standard Collections is included in Appendix B (b)1. The Licensee will obtain online access to unsubscribed Wiley journals (journals not included in the Licensee's Core Collection) by licensing a Standard Collection.

Archival Access: During the term of this License, Wiley will provide the Licensee with access to current electronic files of the unsubscribed journals in the Standard Collection and retrospective content, generally back to 1997, depending on the start date of online publishing by Wiley, as well as tables of content, abstracts, full text and illustrations and any additional electronic journal content not included in the print versions of the journals, but not materials included in Backfiles.

Perpetual Access: Upon termination of this License, Wiley will provide the Licensee with perpetual access to the unsubscribed titles in the Standard Collection for the years that the Licensee has paid for access to the unsubscribed titles in the Standard Collection where Wiley has the rights to deliver this. Wiley, in its discretion, will either continue online access to the same material on Wiley's server or provide an archival copy in the electronic medium selected by Wiley, at a reasonable cost-based fee.

By providing such access Wiley grants to the Licensee a nonexclusive, royalty-free, license to use such material in accordance with the restrictions on use specified in Paragraph C of the Agreement, which restrictions shall survive any termination of the Agreement.

Standard Collection Fee: Each member will pay a Collection Fee to access the Standard Collection in addition to their Core Collection Fee.

Pricing:

(a) Year 1

- Standard Collection pricing will be calculated as a percentage of the current full rate institutional online only subscription price of the unsubscribed titles in the Collection. The percentage is set based on the Member Institutions' number of FTEs, and the value of the Member Institutions' Core Collection. For this purpose FTEs are defined as full-time equivalent students and academic faculty.
- Licensee's FTE count: 13,868
- Total Standard Collection Fee: \$10,665.80

(b) Year 2 and subsequent years

- Standard Collection Fee = 100% of the previous year's Standard Collection fee plus a price increase based on the average journal price increase but not to exceed the Price Increase Cap specified below, plus any adjustments for new, canceled or deleted Electronic Journal titles.
- Price Increase Cap: 5%
If the average aggregate Wiley journal price increase for a calendar year is less than the Price Increase Cap, the lower percentage will be applied.

Adding and Deleting Titles from a Standard Collection

Each year after the first year of the License, Wiley may offer a package of new titles which the Member Institutions may opt to add to the licensed Standard Collection(s). The price will be calculated at a percentage of the full rate institutional online only subscription fee for the unsubscribed titles in the package.

Wiley may, from time to time, cease publication of individual journals in which case the journal(s) will be removed from the Member Institutions' Standard Collection, and the fees associated with the journal(s) will no longer be factored into the Standard Collection Fee.

APPENDIX B (b) 1 – 2011 STANDARD COLLECTIONS – COMPLETE LIST OF TITLES

Participating ESIG Member: **BOISE STATE UNIVERSITY****2011 FULL Collection**

	CODE	JOURNAL TITLE
1.	ABAC	ABACUS
2.	ABC	ABOUT CAMPUS
3.	ACEM	ACADEMIC EMERGENCY MEDICINE
4.	ACFI	ACCOUNTING & FINANCE
5.	APR	ACCOUNTING PERSPECTIVES
6.	AAS	ACTA ANAESTHESIOLOGICA SCANDINAVICA
7.	AAR	ACTA ARCHAEOLOGICA
8.	AYA	ACTA CRYSTALLOGRAPHICA SECTION A
9.	AYB	ACTA CRYSTALLOGRAPHICA SECTION B
10.	AYC	ACTA CRYSTALLOGRAPHICA SECTION C
11.	AYD	ACTA CRYSTALLOGRAPHICA SECTION D
12.	AYF2	ACTA CRYSTALLOGRAPHICA SECTION F (ELECTRONIC)
13.	ACGS	ACTA GEOLOGICA SINICA (ENGLISH EDITION)
14.	ANE	ACTA NEUROLOGICA SCANDINAVICA
15.	ACN	ACTA NEUROPSYCHIATRICA
16.	AOGS	ACTA OBSTETRICIA ET GYNECOLOGICA SCANDINAVICA
17.	AOS	ACTA OPHTHALMOLOGICA
18.	APA	ACTA PAEDIATRICA
19.	APHA	ACTA PHYSIOLOGICA
20.	ACPS	ACTA PSYCHIATRICA SCANDINAVICA
21.	AZO	ACTA ZOOLOGICA
22.	ADD	ADDICTION
23.	ADB	ADDICTION BIOLOGY
24.	2126	ADVANCED FUNCTIONAL MATERIALS
25.	2089	ADVANCED MATERIALS
26.	ADV	ADVANCES IN POLYMER TECHNOLOGY
27.	ARBE	AFRICA RESEARCH BULLETIN: ECONOMIC, FINANCIAL AND TECHNICAL SERIES
28.	ARBP	AFRICA RESEARCH BULLETIN: POLITICAL, SOCIAL AND CULTURAL SERIES
29.	AFDR	AFRICAN DEVELOPMENT REVIEW
30.	AJE	AFRICAN JOURNAL OF ECOLOGY
31.	AB	AGGRESSIVE BEHAVIOR
32.	ACEL	AGING CELL
33.	AGR	AGRIBUSINESS : AN INTERNATIONAL JOURNAL
34.	AFE	AGRICULTURAL AND FOREST ENTOMOLOGY
35.	AGEC	AGRICULTURAL ECONOMICS
36.	AIC	AICHE JOURNAL
37.	ACER	ALCOHOLISM
38.	ADAW	ALCOHOLISM AND DRUG ABUSE WEEKLY
39.	APT	ALIMENTARY PHARMACOLOGY & THERAPEUTICS
40.	ALL	ALLERGY
41.	ALT	ALTERNATIVES TO THE HIGH COST OF LITIGATION

42.	AMAN	AMERICAN ANTHROPOLOGIST
43.	ABLJ	AMERICAN BUSINESS LAW JOURNAL
44.	AMET	AMERICAN ETHNOLOGIST
45.	AJES	AMERICAN JOURNAL OF ECONOMICS AND SOCIOLOGY
46.	AJH	AMERICAN JOURNAL OF HEMATOLOGY
47.	AJHB	AMERICAN JOURNAL OF HUMAN BIOLOGY
48.	AJIM	AMERICAN JOURNAL OF INDUSTRIAL MEDICINE
49.	AJMG	AMERICAN JOURNAL OF MEDICAL GENETICS
50.	AJOP	AMERICAN JOURNAL OF ORTHOPSYCHIATRY
51.	AJPA	AMERICAN JOURNAL OF PHYSICAL ANTHROPOLOGY
52.	AJPS	AMERICAN JOURNAL OF POLITICAL SCIENCE
53.	AJP	AMERICAN JOURNAL OF PRIMATOLOGY
54.	AJI	AMERICAN JOURNAL OF REPRODUCTIVE IMMUNOLOGY
55.	AJT	AMERICAN JOURNAL OF TRANSPLANTATION
56.	ANAE	ANAESTHESIA
57.	ASAP	ANALYSES OF SOCIAL ISSUES & PUBLIC POLICY
58.	PHIB	ANALYTIC PHILOSOPHY
59.	AHE	ANATOMIA, HISTOLOGIA, EMBRYOLOGIA
60.	AND	ANDROLOGIA
61.	2001	ANGEWANDTE CHEMIE
62.	2002	ANGEWANDTE CHEMIE INTERNATIONAL EDITION
63.	ACV	ANIMAL CONSERVATION
64.	AGE	ANIMAL GENETICS
65.	ASJ	ANIMAL SCIENCE JOURNAL
66.	2257	ANNALEN DER PHYSIK
67.	NAPA	ANNALS OF ANTHROPOLOGICAL PRACTICE
68.	AAB	ANNALS OF APPLIED BIOLOGY
69.	AHG	ANNALS OF HUMAN GENETICS
70.	ANA	ANNALS OF NEUROLOGY
71.	ANEC	ANNALS OF NONINVASIVE ELECTROCARDIOLOGY
72.	APCE	ANNALS OF PUBLIC AND COOPERATIVE ECONOMICS
73.	NYAS	ANNALS OF THE NEW YORK ACADEMY OF SCIENCES
74.	ABHL	ANNUAL BULLETIN OF HISTORICAL LITERATURE
75.	ARI2	ANNUAL REVIEW OF INFORMATION SCIENCE & TECHNOLOGY (ELECTRONIC)
76.	AEQ	ANTHROPOLOGY & EDUCATION QUARTERLY
77.	ANHU	ANTHROPOLOGY & HUMANISM
78.	ANOC	ANTHROPOLOGY OF CONSCIOUSNESS
79.	AWR	ANTHROPOLOGY OF WORK REVIEW
80.	ANTH	ANTHROPOLOGY TODAY
81.	ANTI	ANTIPODE
82.	ANS	ANZ JOURNAL OF SURGERY
83.	APM	APMIS
84.	ACP	APPLIED COGNITIVE PSYCHOLOGY
85.	AOC	APPLIED ORGANOMETALLIC CHEMISTRY
86.	APPS	APPLIED PSYCHOLOGY
87.	APHW	APPLIED PSYCHOLOGY: HEALTH AND WELL-BEING
88.	ASMB	APPLIED STOCHASTIC MODELS IN BUSINESS AND INDUSTRY
89.	AVSC	APPLIED VEGETATION SCIENCE
90.	ANU	AQUACULTURE NUTRITION

91.	ARE	AQUACULTURE RESEARCH
92.	AQC	AQUATIC CONSERVATION: MARINE AND FRESHWATER ECOSYSTEMS
93.	AAE	ARABIAN ARCHAEOLOGY AND EPIGRAPHY
94.	ARP	ARCHAEOLOGICAL PROSPECTION
95.	ARCM	ARCHAEOOMETRY
96.	APAA	ARCHEOLOGICAL PAPERS OF THE AMERICAN ANTHROPOLOGICAL ASSOCIATION
97.	AD	ARCHITECTURAL DESIGN
98.	2019	ARCHIV DER PHARMAZIE
99.	ARCH	ARCHIVES OF INSECT BIOCHEMISTRY AND PHYSIOLOGY (ELECTRONIC)
100.	AREA	AREA
101.	SUPA	ARISTOTELIAN SOCIETY SUPPLEMENTARY VOLUME
102.	AHIS	ART HISTORY
103.	ART	ARTHRITIS & RHEUMATISM
104.	AOR	ARTIFICIAL ORGANS
105.	AEHE	ASHE HIGHER EDUCATION REPORT
106.	APV	ASIA PACIFIC VIEWPOINT
107.	ASEJ	ASIAN ECONOMIC JOURNAL
108.	AEPR	ASIAN ECONOMIC POLICY REVIEW
109.	AJSP	ASIAN JOURNAL OF SOCIAL PSYCHOLOGY
110.	ASPP	ASIAN POLITICS AND POLICY
111.	ASWP	ASIAN SOCIAL WORK AND POLICY REVIEW
112.	APEL	ASIAN-PACIFIC ECONOMIC LITERATURE
113.	APJ	ASIA-PACIFIC JOURNAL OF CHEMICAL ENGINEERING
114.	AJCO	ASIA-PACIFIC JOURNAL OF CLINICAL ONCOLOGY
115.	AU	ASSESSMENT UPDATE
116.	2228	ASTRONOMISCHE NACHRICHTEN
117.	AAG	ASTRONOMY & GEOPHYSICS
118.	ASL2	ATMOSPHERIC SCIENCE LETTERS
119.	AEC	AUSTRAL ECOLOGY
120.	AJD	AUSTRALASIAN JOURNAL OF DERMATOLOGY
121.	AJAG	AUSTRALASIAN JOURNAL ON AGEING
122.	ANZS	AUSTRALIAN & NEW ZEALAND JOURNAL OF STATISTICS
123.	AUAR	AUSTRALIAN ACCOUNTING REVIEW
124.	AJO	AUSTRALIAN AND NEW ZEALAND JOURNAL OF OBSTETRICS AND GYNAECOLOGY
125.	AZPH	AUSTRALIAN AND NEW ZEALAND JOURNAL OF PUBLIC HEALTH
126.	ADJ	AUSTRALIAN DENTAL JOURNAL
127.	AEHR	AUSTRALIAN ECONOMIC HISTORY REVIEW
128.	AEPA	AUSTRALIAN ECONOMIC PAPERS
129.	AEJ	AUSTRALIAN ENDODONTIC JOURNAL
130.	AJAR	AUSTRALIAN JOURNAL OF AGRICULTURAL & RESOURCE ECONOMICS
131.	AEN	AUSTRALIAN JOURNAL OF ENTOMOLOGY
132.	AJGW	AUSTRALIAN JOURNAL OF GRAPE AND WINE RESEARCH
133.	AJPH	AUSTRALIAN JOURNAL OF POLITICS AND HISTORY
134.	AJPY	AUSTRALIAN JOURNAL OF PSYCHOLOGY
135.	AUPA	AUSTRALIAN JOURNAL OF PUBLIC ADMINISTRATION
136.	AJR	AUSTRALIAN JOURNAL OF RURAL HEALTH
137.	AOT	AUSTRALIAN OCCUPATIONAL THERAPY JOURNAL

138.	AP	AUSTRALIAN PSYCHOLOGIST
139.	AVJ	AUSTRALIAN VETERINARY JOURNAL
140.	AAP	AUTONOMIC & AUTACOID PHARMACOLOGY
141.	BCPT	BASIC AND CLINICAL PHARMACOLOGY & TOXICOLOGY
142.	BRE	BASIN RESEARCH
143.	2094	BAUPHYSIK
144.	2453	BAUREGELLISTE A, BAUREGELLISTE B UND LISTE C
145.	2091	BAUTECHNIK
146.	BIN	BEHAVIORAL INTERVENTIONS
147.	BSL	BEHAVIORAL SCIENCES & THE LAW
148.	BLTJ	BELL LABS TECHNICAL JOURNAL
149.	2031	BERICHTE ZUR WISSENSCHAFTSGESCHICHTE
150.	2093	BETON- UND STAHLBETONBAU
151.	BEM	BIOELECTROMAGNETICS
152.	BIES	BIOESSAYS
153.	BIOE	BIOETHICS
154.	BIJ	BIOLOGICAL JOURNAL OF THE LINNEAN SOCIETY
155.	BRV	BIOLOGICAL REVIEWS
156.	2008	BIOLOGIE IN UNSERER ZEIT (BIUZ)
157.	BMC	BIOMEDICAL CHROMATOGRAPHY
158.	2221	BIOMETRICAL JOURNAL
159.	BIOM	BIOMETRICS
160.	BDD	BIOPHARMACEUTICS AND DRUG DISPOSITION
161.	BIP	BIOPOLYMERS
162.	BIT	BIOTECHNOLOGY & BIOENGINEERING
163.	BTP	BIOTROPICA
164.	BDI	BIPOLAR DISORDERS
165.	BIRT	BIRTH
166.	BDR	BIRTH DEFECTS RESEARCH
167.	BJO	BJOG : AN INTERNATIONAL JOURNAL OF OBSTETRICS & GYNAECOLOGY
168.	BJU	BJU INTERNATIONAL
169.	BOR	BOREAS
170.	BOJ	BOTANICAL JOURNAL OF THE LINNEAN SOCIETY
171.	BPA	BRAIN PATHOLOGY
172.	BCP	BRITISH JOURNAL OF CLINICAL PHARMACOLOGY
173.	BJC	BRITISH JOURNAL OF CLINICAL PSYCHOLOGY
174.	BJD	BRITISH JOURNAL OF DERMATOLOGY
175.	BJDP	BRITISH JOURNAL OF DEVELOPMENTAL PSYCHOLOGY
176.	BJEP	BRITISH JOURNAL OF EDUCATION PSYCHOLOGY
177.	BJET	BRITISH JOURNAL OF EDUCATIONAL TECHNOLOGY
178.	BJH	BRITISH JOURNAL OF HAEMATOLOGY
179.	BJHP	BRITISH JOURNAL OF HEALTH PSYCHOLOGY
180.	BJIR	BRITISH JOURNAL OF INDUSTRIAL RELATIONS
181.	BLD	BRITISH JOURNAL OF LEARNING DISABILITIES
182.	BJOM	BRITISH JOURNAL OF MANAGEMENT
183.	BMSP	BRITISH JOURNAL OF MATHEMATICAL AND STATISTICAL PSYCHOLOGY
184.	BJPI	BRITISH JOURNAL OF POLITICS & INTERNATIONAL RELATIONS
185.	BJOP	BRITISH JOURNAL OF PSYCHOLOGY
186.	BJP	BRITISH JOURNAL OF PSYCHOTHERAPY

187.	BJSO	BRITISH JOURNAL OF SOCIAL PSYCHOLOGY
188.	BJSP	BRITISH JOURNAL OF SPECIAL EDUCATION
189.	BJS	BRITISH JOURNAL OF SURGERY (NOW INCLUDES EUROPEAN JOURNAL OF SURGERY)
190.	NPC	BRUCE R HOPKINS' NONPROFIT COUNSEL
191.	BOER	BULLETIN OF ECONOMIC RESEARCH
192.	BLAR	BULLETIN OF LATIN AMERICAN RESEARCH
193.	BUL2	BULLETIN OF THE AMERICAN SOCIETY FOR INFORMATION SCIENCE & TECHNOLOGY (ELECTRONIC)
194.	BICS	BULLETIN OF THE INSTITUTE OF CLASSICAL STUDIES
195.	BASR	BUSINESS AND SOCIETY REVIEW
196.	BEER	BUSINESS ETHICS: A EUROPEAN REVIEW
197.	BSE	BUSINESS STRATEGY AND THE ENVIRONMENT
198.	BUSR	BUSINESS STRATEGY REVIEW
199.	CALA	CAMPUS LEGAL ADVISOR
200.	CASR	CAMPUS SECURITY REPORT
201.	CJAS	CANADIAN JOURNAL OF ADMINISTRATIVE SCIENCES
202.	CJAG	CANADIAN JOURNAL OF AGRICULTURAL ECONOMICS
203.	CAJE	CANADIAN JOURNAL OF ECONOMICS
204.	CAPA	CANADIAN PUBLIC ADMINISTRATION/ADMINISTRATION PUBLIQUE DU CANADA
205.	CARS	CANADIAN REVIEW OF SOCIOLOGY/REVUE CANADIENNE DE SOCIOLOGIE
206.	CNCR	CANCER
207.	CAS	CANCER SCIENCE
208.	CDR	CARDIOVASCULAR THERAPEUTICS
209.	CCD	CATHETERIZATION AND CARDIOVASCULAR INTERVENTIONS
210.	CBF	CELL BIOCHEMISTRY AND FUNCTION
211.	CPR	CELL PROLIFERATION
212.	CMI	CELLULAR MICROBIOLOGY
213.	CNT	CENTAURUS
214.	CBDD	CHEMICAL BIOLOGY & DRUG DESIGN
215.	2044	CHEMICAL ENGINEERING & TECHNOLOGY (CET)
216.	2112	CHEMICAL VAPOR DEPOSITION
217.	2006	CHEMIE IN UNSERER ZEIT (CHIUZ)
218.	2004	CHEMIE-INGENIEUR-TECHNIK (CIT)
219.	2111	CHEMISTRY - A EUROPEAN JOURNAL
220.	2136	CHEMISTRY & BIODIVERSITY
221.	2106	CHEMKON - CHEMIE KONKRET, FORUM FUER UNTERRICHT UND DIDAKTIK
222.	CFS	CHILD & FAMILY SOCIAL WORK
223.	CAR	CHILD ABUSE REVIEW
224.	CAMH	CHILD AND ADOLESCENT MENTAL HEALTH
225.	CDEV	CHILD DEVELOPMENT
226.	CDEP	CHILD DEVELOPMENT PERSPECTIVES
227.	CCH	CHILD: CARE, HEALTH AND DEVELOPMENT
228.	CHSO	CHILDREN & SOCIETY
229.	CWE	CHINA AND WORLD ECONOMY
230.	2434	CHINESE JOURNAL OF CHEMISTRY
231.	CHIR	CHIRALITY
232.	CICO	CITY & COMMUNITY

233.	CISO	CITY & SOCIETY
234.	CLA	CLADISTICS
235.	2047	CLEAN - SOIL, AIR, WATER
236.	CEA	CLINICAL & EXPERIMENTAL ALLERGY
237.	CER	CLINICAL & EXPERIMENTAL ALLERGY REVIEWS
238.	CED	CLINICAL & EXPERIMENTAL DERMATOLOGY
239.	CEI	CLINICAL & EXPERIMENTAL IMMUNOLOGY
240.	CEO	CLINICAL & EXPERIMENTAL OPHTHALMOLOGY
241.	CA	CLINICAL ANATOMY
242.	CXO	CLINICAL AND EXPERIMENTAL OPTOMETRY
243.	CEP	CLINICAL AND EXPERIMENTAL PHARMACOLOGY AND PHYSIOLOGY
244.	CEN	CLINICAL ENDOCRINOLOGY
245.	CGE	CLINICAL GENETICS
246.	CID	CLINICAL IMPLANT DENTISTRY AND RELATED RESEARCH
247.	CLM	CLINICAL MICROBIOLOGY AND INFECTION
248.	CLR	CLINICAL ORAL IMPLANTS RESEARCH
249.	COA	CLINICAL OTOLARYNGOLOGY
250.	CPF	CLINICAL PHYSIOLOGY AND FUNCTIONAL IMAGING
251.	CP	CLINICAL PSYCHOLOGIST
252.	CPP	CLINICAL PSYCHOLOGY AND PSYCHOTHERAPY (AN INTERNATIONAL JOURNAL OF THEORY & PRACTICE)
253.	CPSP	CLINICAL PSYCHOLOGY: SCIENCE AND PRACTICE
254.	CTR	CLINICAL TRANSPLANTATION
255.	CNS	CNS: NEUROSCIENCE AND THERAPEUTICS
256.	COGS	COGNITIVE SCIENCE - A MULTIDISCIPLINARY JOURNAL
257.	CATL	COLLEGE ATHLETICS AND THE LAW
258.	COL	COLOR RESEARCH & APPLICATION
259.	COTE	COLORATION TECHNOLOGY
260.	CODI	COLORECTAL DISEASE
261.	vg	COMMUNICATION THEORY
262.	CCCR	COMMUNICATION, CULTURE & CRITIQUE
263.	CPA	COMMUNICATIONS ON PURE & APPLIED MATHEMATICS
264.	CDOE	COMMUNITY DENTISTRY AND ORAL EPIDEMIOLOGY
265.	CPLX	COMPLEXITY
266.	CRF3	COMPREHENSIVE REVIEWS IN FOOD SCIENCE AND FOOD SAFETY
267.	COIN	COMPUTATIONAL INTELLIGENCE
268.	CAV	COMPUTER ANIMATION AND VIRTUAL WORLDS (PREV: JNL OF VISUALISATION & COMPUTER ANIMATION)
269.	CAE	COMPUTER APPLICATIONS IN ENGINEERING EDUCATION
270.	CGF	COMPUTER GRAPHICS FORUM
271.	MICE	COMPUTER-AIDED CIVIL AND INFRASTRUCTURE ENGINEERING
272.	CMR	CONCEPTS IN MAGNETIC RESONANCE
273.	CPE	CONCURRENCY AND COMPUTATION: PRACTICE & EXPERIENCE
274.	CRQ	CONFLICT RESOLUTION QUARTERLY
275.	CGA	CONGENITAL ANOMALIES
276.	CBP	CONSERVATION
277.	COBI	CONSERVATION BIOLOGY
278.	CONS	CONSTELLATIONS: AN INTERNATIONAL JOURNAL OF CRITICAL AND DEMOCRATIC THEORY

279.	COD	CONTACT DERMATITIS
280.	CARE	CONTEMPORARY ACCOUNTING RESEARCH
281.	COEP	CONTEMPORARY ECONOMIC POLICY
282.	CMMI	CONTRAST MEDIA & MOLECULAR IMAGING
283.	2222	CONTRIBUTIONS TO PLASMA PHYSICS
284.	CIRT	CONVERSATIONS IN RELIGION & THEOLOGY
285.	CORG	CORPORATE GOVERNANCE
286.	CSR	CORPORATE SOCIAL RESPONSIBILITY AND ENVIRONMENTAL MANAGEMENT
287.	CAIM	CREATIVITY AND INNOVATION MANAGEMENT
288.	CBM	CRIMINAL BEHAVIOUR AND MENTAL HEALTH
289.	CRIM	CRIMINOLOGY
290.	CAPP	CRIMINOLOGY AND PUBLIC POLICY
291.	CRIQ	CRITICAL QUARTERLY
292.	CROS	CROSSCURRENTS
293.	2223	CRYSTAL RESEARCH AND TECHNOLOGY
294.	CUAN	CULTURAL ANTHROPOLOGY
295.	CUAG	CULTURE, AGRICULTURE, FOOD & ENVIRONMENT
296.	CURA	CURATOR THE MUSEUM JOURNAL
297.	CURI	CURRICULUM INQUIRY
298.	CURT	CURTIS'S BOTANICAL MAGAZINE
299.	CYTO	CYTOMETRY
300.	CYT	CYTOPATHOLOGY
301.	CM	CYTOSKELETON
302.	DAP	DEAN & PROVOST
303.	DECI	DECISION SCIENCES
304.	DSJI	DECISION SCIENCES JOURNAL OF INNOVATIVE EDUCATION
305.	EDT	DENTAL TRAUMATOLOGY
306.	DA	DEPRESSION AND ANXIETY
307.	DSU	DERMATOLOGIC SURGERY
308.	DTH	DERMATOLOGIC THERAPY
309.	DMJ	DESIGN MANAGEMENT JOURNAL
310.	DREV	DESIGN MANAGEMENT REVIEW
311.	DEWB	DEVELOPING WORLD BIOETHICS
312.	DECH	DEVELOPMENT AND CHANGE
313.	DGD	DEVELOPMENT GROWTH & DIFFERENTIATION
314.	DPR	DEVELOPMENT POLICY REVIEW
315.	DDRR	DEVELOPMENTAL DISABILITIES RESEARCH REVIEW
316.	DVDY	DEVELOPMENTAL DYNAMICS
317.	DMCN	DEVELOPMENTAL MEDICINE & CHILD NEUROLOGY
318.	NEU	DEVELOPMENTAL NEUROBIOLOGY
319.	DEV	DEVELOPMENTAL PSYCHOBIOLOGY
320.	DESC	DEVELOPMENTAL SCIENCE
321.	DOM	DIABETES OBESITY & METABOLISM
322.	DMRR	DIABETES/METABOLISM: RESEARCH AND REVIEWS
323.	DME	DIABETIC MEDICINE
324.	DC	DIAGNOSTIC CYTOPATHOLOGY
325.	DLTC	DIALECTICA
326.	DIAL	DIALOG
327.	2095	DIBT MITTEILUNGEN (FORMERLY-MITTEILUNGEN DEUT INST FUER

		BAUTECHNIK)
328.	TGER	DIE UNTERRICHTSPRAXIS/TEACHING GERMAN
329.	DOME	DIGEST OF MIDDLE EAST STUDIES
330.	DEN	DIGESTIVE ENDOSCOPY
331.	DIPH	DIPLOMATIC HISTORY
332.	DHE	DISABILITY COMPLIANCE FOR HIGHER EDUCATION
333.	DISA	DISASTERS
334.	DOTE	DISEASES OF THE ESOPHAGUS
335.	DDI	DIVERSITY AND DISTRIBUTIONS
336.	DAR	DRUG AND ALCOHOL REVIEW
337.	DDR	DRUG DEVELOPMENT RESEARCH
338.	DYS	DYSLEXIA
339.	EIP	EARLY INTERVENTION IN PSYCHIATRY
340.	EMED	EARLY MEDIEVAL EUROPE
341.	ESP	EARTH SURFACE PROCESSES AND LANDFORMS
342.	EQE	EARTHQUAKE ENGINEERING AND STRUCTURAL DYNAMICS
343.	ECHO	ECHOCARDIOGRAPHY
344.	ECOG	ECOGRAPHY
345.	EEN	ECOLOGICAL ENTOMOLOGY
346.	EMR	ECOLOGICAL MANAGEMENT & RESTORATION
347.	ELE	ECOLOGY LETTERS
348.	EFF	ECOLOGY OF FRESHWATER FISH
349.	ECAF	ECONOMIC AFFAIRS
350.	ECGE	ECONOMIC GEOGRAPHY
351.	EHR	ECONOMIC HISTORY REVIEW
352.	ECIN	ECONOMIC INQUIRY
353.	ECNO	ECONOMIC NOTES
354.	ECOL	ECONOMIC OUTLOOK
355.	ECPA	ECONOMIC PAPERS: A JOURNAL OF APPLIED ECONOMICS AND POLICY
356.	ECOP	ECONOMIC POLICY
357.	ECCA	ECONOMICA
358.	ECPO	ECONOMICS & POLITICS
359.	EMIP	EDUCATIONAL MEASUREMENT: ISSUES AND PRACTICE
360.	EPAT	EDUCATIONAL PHILOSOPHY AND THEORY
361.	EDTH	EDUCATIONAL THEORY
362.	EEJ	ELECTRICAL ENGINEERING IN JAPAN
363.	2049	ELECTROANALYSIS
364.	ECJ	ELECTRONICS & COMMUNICATIONS IN JAPAN
365.	2027	ELECTROPHORESIS
366.	EMM	EMERGENCY MEDICINE AUSTRALASIA
367.	ERT	EMPLOYMENT RELATIONS TODAY
368.	ETP	ENDODONTIC TOPICS
369.	2129	ENGINEERING IN LIFE SCIENCES (ELECTRONIC)
370.	EIE	ENGLISH IN EDUCATION
371.	ENLR	ENGLISH LITERARY RENAISSANCE
372.	EMT	ENROLLMENT MANAGEMENT REPORT
373.	EEA	ENTOMOLOGIA EXPERIMENTALIS ET APPLICATA
374.	ENR	ENTOMOLOGICAL RESEARCH
375.	ENS	ENTOMOLOGICAL SCIENCE

376.	ETAP	ENTREPRENEURSHIP THEORY AND PRACTICE
377.	EM	ENVIRONMENTAL AND MOLECULAR MUTAGENESIS
378.	EMI	ENVIRONMENTAL MICROBIOLOGY
379.	EMI4	ENVIRONMENTAL MICROBIOLOGY REPORTS
380.	EET	ENVIRONMENTAL POLICY AND GOVERNANCE
381.	EP	ENVIRONMENTAL PROGRESS & SUSTAINABLE ENERGY
382.	TQEM	ENVIRONMENTAL QUALITY MANAGEMENT
383.	TOX	ENVIRONMENTAL TOXICOLOGY
384.	ETC	ENVIRONMENTAL TOXICOLOGY & CHEMISTRY
385.	ENV	ENVIRONMETRICS
386.	EPI	EPILEPSIA
387.	EPP	EPPO BULLETIN
388.	ETH	ETHOLOGY
389.	ETHO	ETHOS
390.	EUCH	EUROCHOICES
391.	EDN	EUROPEAN DIABETES NURSING
392.	ERV	EUROPEAN EATING DISORDERS REVIEW
393.	EUFM	EUROPEAN FINANCIAL MANAGEMENT
394.	ECC	EUROPEAN JOURNAL OF CANCER CARE
395.	ECI	EUROPEAN JOURNAL OF CLINICAL INVESTIGATION
396.	EJE	EUROPEAN JOURNAL OF DENTAL EDUCATION
397.	EJED	EUROPEAN JOURNAL OF EDUCATION
398.	EJH	EUROPEAN JOURNAL OF HAEMATOLOGY
399.	2040	EUROPEAN JOURNAL OF IMMUNOLOGY
400.	2005	EUROPEAN JOURNAL OF INORGANIC CHEMISTRY
401.	2114	EUROPEAN JOURNAL OF LIPID SCIENCE AND TECHNOLOGY
402.	ENE	EUROPEAN JOURNAL OF NEUROLOGY
403.	EJN	EUROPEAN JOURNAL OF NEUROSCIENCE
404.	EOS	EUROPEAN JOURNAL OF ORAL SCIENCES
405.	2046	EUROPEAN JOURNAL OF ORGANIC CHEMISTRY
406.	PER	EUROPEAN JOURNAL OF PERSONALITY
407.	EJOP	EUROPEAN JOURNAL OF PHILOSOPHY
408.	EJPR	EUROPEAN JOURNAL OF POLITICAL RESEARCH
409.	EJSP	EUROPEAN JOURNAL OF SOCIAL PSYCHOLOGY
410.	EJSS	EUROPEAN JOURNAL OF SOIL SCIENCE
411.	EULJ	EUROPEAN LAW JOURNAL
412.	EMRE	EUROPEAN MANAGEMENT REVIEW
413.	ETEP	EUROPEAN TRANSACTIONS ON ELECTRICAL POWER
414.	ETT	EUROPEAN TRANSACTIONS ON TELECOMMUNICATIONS
415.	EVO	EVOLUTION
416.	EDE	EVOLUTION AND DEVELOPMENT
417.	EVAN	EVOLUTIONARY ANTHROPOLOGY
418.	EXD	EXPERIMENTAL DERMATOLOGY
419.	EPH	EXPERIMENTAL PHYSIOLOGY
420.	EXT	EXPERIMENTAL TECHNIQUES
421.	EXSY	EXPERT SYSTEMS
422.	FCSR	FAMILY & CONSUMER SCIENCES RESEARCH JOURNAL
423.	FCRE	FAMILY COURT REVIEW
424.	FAMP	FAMILY PROCESS

425.	FARE	FAMILY RELATIONS
426.	FFE	FATIGUE & FRACTURE OF ENGINEERING MATERIALS AND STRUCTURES
427.	FEBS	FEBS JOURNAL
428.	2243	FEDDES REPERTORIUM
429.	FIM	FEMS IMMUNOLOGY & MEDICAL MICROBIOLOGY
430.	FEM	FEMS MICROBIOLOGY ECOLOGY
431.	FML	FEMS MICROBIOLOGY LETTERS
432.	FMR	FEMS MICROBIOLOGY REVIEWS
433.	FYR	FEMS YEAST RESEARCH
434.	FAAM	FINANCIAL ACCOUNTABILITY & MANAGEMENT
435.	FIMA	FINANCIAL MANAGEMENT
436.	FMII	FINANCIAL MARKETS, INSTITUTIONS & INSTRUMENTS
437.	FIRE	FINANCIAL REVIEW
438.	FAM	FIRE AND MATERIALS
439.	FISC	FISCAL STUDIES
440.	FAF	FISH AND FISHERIES
441.	FME	FISHERIES MANAGEMENT & ECOLOGY
442.	FOG	FISHERIES OCEANOGRAPHY
443.	FFJ	FLAVOUR AND FRAGRANCE JOURNAL
444.	FCT	FOCUS ON ALTERNATIVE AND COMPLEMENTARY THERAPIES AN EVIDENCE-BASED APPROACH
445.	FOGE	FOCUS ON GEOGRAPHY
446.	FLAN	FOREIGN LANGUAGE ANNALS
447.	FPA	FOREIGN POLICY ANALYSIS
448.	EFP	FOREST PATHOLOGY
449.	2057	FORSCHUNG
450.	2244	FORTSCHRITTE DER PHYSIK/PROGRESS OF PHYSICS
451.	2254	FOSSIL RECORD-MITTEILUNGEN AUS DEM MUSEUM FUER NATURKUNDE
452.	FWB	FRESHWATER BIOLOGY
453.	2293	FUEL CELLS
454.	FEC	FUNCTIONAL ECOLOGY
455.	FCP	FUNDAMENTAL & CLINICAL PHARMACOLOGY
456.	FPS	FUTURE PRESCRIBER
457.	2250	GAMM - MITTEILUNGEN
458.	GCBB	GCB BIOENERGY
459.	GEND	GENDER & HISTORY
460.	GWAO	GENDER, WORK & ORGANISATION
461.	GENA	GENERAL ANTHROPOLOGY BULLETIN OF THE GENERAL ANTHROPOLOGY DIVISION
462.	GTC	GENES TO CELLS
463.	GBB	GENES, BRAIN AND BEHAVIOR
464.	GCC	GENES, CHROMOSOMES AND CANCER
465.	DVG	GENESIS: THE JOURNAL OF GENETICS AND DEVELOPMENT
466.	GEPI	GENETIC EPIDEMIOLOGY
467.	GEA	GEOARCHAEOLOGY: AN INTERNATIONAL JOURNAL
468.	GBI	GEOBIOLOGY
469.	GFL	GEOFLUIDS (ELECTRONIC)
470.	GEOA	GEOGRAFISKA ANNALER SERIES A: PHYSICAL GEOGRAPHY
471.	GEOB	GEOGRAFISKA ANNALER SERIES B: HUMAN GEOGRAPHY

472.	GEAN	GEOGRAPHICAL ANALYSIS
473.	GEOR	GEOGRAPHICAL RESEARCH
474.	GERE	GEOGRAPHICAL REVIEW
475.	GJ	GEOLOGICAL JOURNAL
476.	GTO	GEOLOGY TODAY
477.	2478	GEOMECHANICS AND TUNNELLING
478.	GJI	GEOPHYSICAL JOURNAL INTERNATIONAL
479.	GPR	GEOPHYSICAL PROSPECTING
480.	GGR	GEOSTANDARDS & GEOANALYTICAL RESEARCH
481.	GGI	GERIATRICS & GERONTOLOGY INTERNATIONAL
482.	GEER	GERMAN ECONOMIC REVIEW
483.	GLAL	GERMAN LIFE AND LETTERS
484.	2058	GERMAN RESEARCH
485.	GER	GERODONTOLOGY
486.	GLIA	GLIA
487.	JOE	GLOBAL BUSINESS AND ORGANIZATIONAL EXCELLENCE
488.	GCB	GLOBAL CHANGE BIOLOGY
489.	GEB	GLOBAL ECOLOGY
490.	GLOB	GLOBAL NETWORKS
491.	GOVE	GOVERNANCE
492.	GOOP	GOVERNMENT AND OPPOSITION
493.	GFS	GRASS & FORAGE SCIENCE
494.	GRS	GRASSLAND SCIENCE
495.	GWAT	GROUND WATER
496.	GWMR	GROUND WATER MONITORING & REMEDIATION
497.	GROW	GROWTH AND CHANGE
498.	HAE	HAEMOPHILIA
499.	HED	HEAD & NECK: JOURNAL FOR THE SCIENCES & SPECIALTIES OF THE HEAD AND NECK
500.	HEAD	HEADACHE
501.	HSC	HEALTH & SOCIAL CARE IN THE COMMUNITY
502.	HEC	HEALTH ECONOMICS
503.	HEX	HEALTH EXPECTATIONS
504.	HIR	HEALTH INFORMATION & LIBRARIES JOURNAL
505.	HESR	HEALTH SERVICES RESEARCH
506.	HTJ	HEAT TRANSFER - ASIAN RESEARCH (FORMERLY HEAT TRANSFER-JAPANESE RESEARCH)
507.	HEL	HELICOBACTER
508.	2217	HELVETICA CHIMICA ACTA
509.	HON	HEMATOLOGICAL ONCOLOGY
510.	HDI	HEMODIALYSIS INTERNATIONAL
511.	HEP	HEPATOLOGY
512.	HEPR	HEPATOLOGY RESEARCH
513.	HC	HETEROATOM CHEMISTRY
514.	HEA	HIGHER EDUCATION ABSTRACTS
515.	HEQU	HIGHER EDUCATION QUARTERLY
516.	HIPO	HIPPOCAMPUS
517.	HIS	HISTOPATHOLOGY
518.	HISR	HISTORICAL RESEARCH

519.	HIST	HISTORY
520.	HITH	HISTORY AND THEORY
521.	HIC3	HISTORY COMPASS (ELECTRONIC)
522.	HOEQ	HISTORY OF EDUCATION QUARTERLY
523.	HIV	HIV MEDICINE
524.	HPB	HPB
525.	HBM	HUMAN BRAIN MAPPING
526.	HCRE	HUMAN COMMUNICATION RESEARCH
527.	HFM	HUMAN FACTORS AND ERGONOMICS IN MANUFACTURING & SERVICE INDUSTRIES
528.	HUMU	HUMAN MUTATION
529.	HUP	HUMAN PSYCHOPHARMACOLOGY: CLINICAL AND EXPERIMENTAL
530.	HRDQ	HUMAN RESOURCE DEVELOPMENT QUARTERLY
531.	HRM	HUMAN RESOURCE MANAGEMENT
532.	HRMJ	HUMAN RESOURCE MANAGEMENT JOURNAL
533.	HYP	HYDROLOGICAL PROCESSES
534.	HYPA	HYPATIA
535.	IBI	IBIS
536.	TEE	IEEJ TRANSACTIONS ON ELECTRICAL AND ELECTRONIC ENGINEERING
537.	IMR	IMMUNOLOGICAL REVIEWS
538.	IMM	IMMUNOLOGY
539.	INA	INDOOR AIR
540.	IREL	INDUSTRIAL RELATIONS
541.	IRJ	INDUSTRIAL RELATIONS JOURNAL
542.	INFA	INFANCY
543.	ICD	INFANT AND CHILD DEVELOPMENT
544.	IMHJ	INFANT MENTAL HEALTH JOURNAL
545.	ISJ	INFORMATION SYSTEMS JOURNAL
546.	IMB	INSECT MOLECULAR BIOLOGY
547.	INS	INSECT SCIENCE
548.	IEAM	INTEGRATED ENVIRONMENTAL ASSESSMENT AND MANAGEMENT
549.	INZ2	INTEGRATIVE ZOOLOGY (ELECTRONIC)
550.	ISAF	INTELLIGENT SYSTEMS IN ACCOUNTING, FINANCE & MANAGEMENT
551.	IMJ	INTERNAL MEDICINE JOURNAL
552.	INTA	INTERNATIONAL AFFAIRS
553.	IERE	INTERNATIONAL ECONOMIC REVIEW
554.	IEJ	INTERNATIONAL ENDODONTIC JOURNAL
555.	INFI	INTERNATIONAL FINANCE
556.	IIR	INTERNATIONAL INSOLVENCY REVIEW
557.	NAG	INTERNATIONAL JOURNAL FOR NUMERICAL AND ANALYTICAL METHODS IN GEOMECHANICS
558.	CNM	INTERNATIONAL JOURNAL FOR NUMERICAL METHODS IN BIOMEDICAL ENGINEERING
559.	NME	INTERNATIONAL JOURNAL FOR NUMERICAL METHODS IN ENGINEERING
560.	FLD	INTERNATIONAL JOURNAL FOR NUMERICAL METHODS IN FLUIDS
561.	ACS	INTERNATIONAL JOURNAL OF ADAPTIVE CONTROL AND SIGNAL PROCESSING
562.	IJAN	INTERNATIONAL JOURNAL OF ANDROLOGY
563.	IJAC	INTERNATIONAL JOURNAL OF APPLIED CERAMIC TECHNOLOGY
564.	IJAG	INTERNATIONAL JOURNAL OF APPLIED GLASS SCIENCE

565.	IJAL	INTERNATIONAL JOURNAL OF APPLIED LINGUISTICS
566.	APS	INTERNATIONAL JOURNAL OF APPLIED PSYCHOANALYTIC STUDIES
567.	JADE	INTERNATIONAL JOURNAL OF ART & DESIGN EDUCATION
568.	IJAU	INTERNATIONAL JOURNAL OF AUDITING
569.	IJC	INTERNATIONAL JOURNAL OF CANCER
570.	KIN	INTERNATIONAL JOURNAL OF CHEMICAL KINETICS
571.	CTA	INTERNATIONAL JOURNAL OF CIRCUIT THEORY AND APPLICATIONS
572.	JOC	INTERNATIONAL JOURNAL OF CLIMATOLOGY
573.	IJCP	INTERNATIONAL JOURNAL OF CLINICAL PRACTICE
574.	DAC	INTERNATIONAL JOURNAL OF COMMUNICATION SYSTEMS
575.	IJCS	INTERNATIONAL JOURNAL OF CONSUMER STUDIES
576.	ICS	INTERNATIONAL JOURNAL OF COSMETIC SCIENCE
577.	IDT	INTERNATIONAL JOURNAL OF DAIRY TECHNOLOGY
578.	IDH	INTERNATIONAL JOURNAL OF DENTAL HYGIENE
579.	IJD	INTERNATIONAL JOURNAL OF DERMATOLOGY
580.	EAT	INTERNATIONAL JOURNAL OF EATING DISORDERS
581.	ER	INTERNATIONAL JOURNAL OF ENERGY RESEARCH
582.	JBR	INTERNATIONAL JOURNAL OF EVIDENCE BASED HEALTHCARE
583.	IEP	INTERNATIONAL JOURNAL OF EXPERIMENTAL PATHOLOGY
584.	IJFE	INTERNATIONAL JOURNAL OF FINANCE & ECONOMICS
585.	IJFS	INTERNATIONAL JOURNAL OF FOOD SCIENCE & TECHNOLOGY
586.	GPS	INTERNATIONAL JOURNAL OF GERIATRIC PSYCHIATRY
587.	HPM	INTERNATIONAL JOURNAL OF HEALTH PLANNING AND MANAGEMENT
588.	IMA	INTERNATIONAL JOURNAL OF IMAGING SYSTEMS AND TECHNOLOGY
589.	IJI	INTERNATIONAL JOURNAL OF IMMUNOGENETICS
590.	INT	INTERNATIONAL JOURNAL OF INTELLIGENT SYSTEMS
591.	IJJS	INTERNATIONAL JOURNAL OF JAPANESE SOCIOLOGY
592.	IJLH	INTERNATIONAL JOURNAL OF LABORATORY HEMATOLOGY
593.	IJMR	INTERNATIONAL JOURNAL OF MANAGEMENT REVIEWS
594.	INM	INTERNATIONAL JOURNAL OF MENTAL HEALTH NURSING
595.	MPR	INTERNATIONAL JOURNAL OF METHODS IN PSYCHIATRIC RESEARCH
596.	IJNA	INTERNATIONAL JOURNAL OF NAUTICAL ARCHAEOLOGY
597.	NEM	INTERNATIONAL JOURNAL OF NETWORK MANAGEMENT
598.	NVSM	INTERNATIONAL JOURNAL OF NONPROFIT & VOLUNTARY SECTOR MARKETING
599.	JNM	INTERNATIONAL JOURNAL OF NUMERICAL MODELLING: ELECTRONIC NETWORKS, DEVICES AND FIELDS
600.	IJN	INTERNATIONAL JOURNAL OF NURSING PRACTICE
601.	IJNT	INTERNATIONAL JOURNAL OF NURSING TERMINOLOGIES AND CLASSIFICATION
602.	OA	INTERNATIONAL JOURNAL OF OSTEOARCHAEOLOGY
603.	IPD	INTERNATIONAL JOURNAL OF PAEDIATRIC DENTISTRY
604.	IJPP	INTERNATIONAL JOURNAL OF PHARMACY PRACTICE
605.	QUA	INTERNATIONAL JOURNAL OF QUANTUM CHEMISTRY
606.	MMCE	INTERNATIONAL JOURNAL OF RF AND MICROWAVE COMPUTER-AIDED ENGINEERING
607.	APL	INTERNATIONAL JOURNAL OF RHEUMATIC DISEASES
608.	RNC	INTERNATIONAL JOURNAL OF ROBUST AND NONLINEAR CONTROL
609.	SAT	INTERNATIONAL JOURNAL OF SATELLITE COMMUNICATIONS AND NETWORKING

610.	IJSA	INTERNATIONAL JOURNAL OF SELECTION AND ASSESSMENT
611.	IJSW	INTERNATIONAL JOURNAL OF SOCIAL WELFARE
612.	IJS	INTERNATIONAL JOURNAL OF STROKE
613.	IJST	INTERNATIONAL JOURNAL OF SYSTEMATIC THEOLOGY
614.	JTR	INTERNATIONAL JOURNAL OF TOURISM RESEARCH
615.	IJTD	INTERNATIONAL JOURNAL OF TRAINING AND DEVELOPMENT
616.	IJUR	INTERNATIONAL JOURNAL OF URBAN AND REGIONAL RESEARCH
617.	IJU	INTERNATIONAL JOURNAL OF UROLOGY
618.	ILR	INTERNATIONAL LABOUR REVIEW
619.	IMIG	INTERNATIONAL MIGRATION
620.	IMRE	INTERNATIONAL MIGRATION REVIEW
621.	INR	INTERNATIONAL NURSING REVIEW
622.	IPS	INTERNATIONAL POLITICAL SOCIOLOGY
623.	IRFI	INTERNATIONAL REVIEW OF FINANCE
624.	2246	INTERNATIONAL REVIEW OF HYDROBIOLOGY
625.	IROM	INTERNATIONAL REVIEW OF MISSION
626.	ISSJ	INTERNATIONAL SOCIAL SCIENCE JOURNAL
627.	ISSR	INTERNATIONAL SOCIAL SECURITY REVIEW
628.	INSR	INTERNATIONAL STATISTICAL REVIEW
629.	INSP	INTERNATIONAL STUDIES PERSPECTIVES
630.	ISQU	INTERNATIONAL STUDIES QUARTERLY
631.	MISR	INTERNATIONAL STUDIES REVIEW
632.	ITOR	INTERNATIONAL TRANSACTIONS IN OPERATIONAL RESEARCH
633.	IWJ	INTERNATIONAL WOUND JOURNAL
634.	IZY	INTERNATIONAL ZOO YEARBOOK
635.	ISSG	INTERNATIONALE REVUE FUR SOZIALE SICHERHEIT
636.	IVB	INVERTEBRATE BIOLOGY
637.	IRD	IRRIGATION AND DRAINAGE
638.	VOXS	ISBT SCIENCE SERIES: THE INTERNATIONAL JOURNAL OF INTRACELLULAR TRANSPORT
639.	IAR	ISLAND ARC
640.	JJNS	JAPAN JOURNAL OF NURSING SCIENCE
641.	JPR	JAPANESE PSYCHOLOGICAL RESEARCH
642.	JCMS	JCMS: JOURNAL OF COMMON MARKET STUDIES
643.	DDG	JOURNAL DER DEUTSCHEN DERMATOLOGISCHEN GESELLSCHAFT
644.	JECS	JOURNAL FOR EIGHTEENTH-CENTURY STUDIES
645.	JHQ	JOURNAL FOR HEALTHCARE QUALITY
646.	JSPN	JOURNAL FOR SPECIALISTS IN PEDIATRIC NURSING
647.	JSSR	JOURNAL FOR THE SCIENTIFIC STUDY OF RELIGION
648.	JTSB	JOURNAL FOR THE THEORY OF SOCIAL BEHAVIOUR
649.	JAN	JOURNAL OF ADVANCED NURSING
650.	JAAC	JOURNAL OF AESTHETICS AND ART CRITICISM
651.	JOAC	JOURNAL OF AGRARIAN CHANGE
652.	JAGE	JOURNAL OF AGRICULTURAL ECONOMICS
653.	JAC	JOURNAL OF AGRONOMY AND CROP SCIENCE
654.	JGS	JOURNAL OF AMERICAN GERIATRICS SOCIETY
655.	JOA	JOURNAL OF ANATOMY
656.	JBG	JOURNAL OF ANIMAL BREEDING AND GENETICS
657.	JANE	JOURNAL OF ANIMAL ECOLOGY

658.	JPN	JOURNAL OF ANIMAL PHYSIOLOGY AND NUTRITION
659.	JABR	JOURNAL OF APPLIED BIOBEHAVIORAL RESEARCH
660.	JCR	JOURNAL OF APPLIED CRYSTALLOGRAPHY
661.	JPE	JOURNAL OF APPLIED ECOLOGY
662.	JAE	JOURNAL OF APPLIED ECONOMETRICS
663.	JEN	JOURNAL OF APPLIED ENTOMOLOGY
664.	JAI	JOURNAL OF APPLIED ICHTHYOLOGY
665.	JAM	JOURNAL OF APPLIED MICROBIOLOGY
666.	JAPP	JOURNAL OF APPLIED PHILOSOPHY
667.	APP	JOURNAL OF APPLIED POLYMER SCIENCE
668.	JAR	JOURNAL OF APPLIED RESEARCH IN INTELLECTUAL DISABILITIES
669.	JASP	JOURNAL OF APPLIED SOCIAL PSYCHOLOGY
670.	JAT	JOURNAL OF APPLIED TOXICOLOGY
671.	JOAE	JOURNAL OF ARCHITECTURAL EDUCATION
672.	JAV	JOURNAL OF AVIAN BIOLOGY
673.	2248	JOURNAL OF BASIC MICROBIOLOGY
674.	BDM	JOURNAL OF BEHAVIORAL DECISION MAKING
675.	JBT	JOURNAL OF BIOCHEMICAL AND MOLECULAR TOXICOLOGY
676.	JB1	JOURNAL OF BIOGEOGRAPHY
677.	JBM	JOURNAL OF BIOMEDICAL MATERIALS RESEARCH
678.	JBFA	JOURNAL OF BUSINESS FINANCE & ACCOUNTING
679.	JOCS	JOURNAL OF CARDIAC SURGERY
680.	JCE	JOURNAL OF CARDIOVASCULAR ELECTROPHYSIOLOGY
681.	JCB	JOURNAL OF CELLULAR BIOCHEMISTRY
682.	JCP	JOURNAL OF CELLULAR PHYSIOLOGY
683.	JCTB	JOURNAL OF CHEMICAL TECHNOLOGY & BIOTECHNOLOGY
684.	CEM	JOURNAL OF CHEMOMETRICS
685.	JCAP	JOURNAL OF CHILD AND ADOLESCENT PSYCHIATRIC NURSING
686.	JOCP	JOURNAL OF CHINESE PHILOSOPHY
687.	JCA	JOURNAL OF CLINICAL APHERESIS
688.	JCLA	JOURNAL OF CLINICAL LABORATORY ANALYSIS
689.	JOCN	JOURNAL OF CLINICAL NURSING
690.	JCPE	JOURNAL OF CLINICAL PERIODONTOLOGY
691.	JCPT	JOURNAL OF CLINICAL PHARMACY & THERAPEUTICS
692.	JCLP	JOURNAL OF CLINICAL PSYCHOLOGY
693.	JCU	JOURNAL OF CLINICAL ULTRASOUND
694.	JCOM	JOURNAL OF COMMUNICATION
695.	CASP	JOURNAL OF COMMUNITY & APPLIED SOCIAL PSYCHOLOGY
696.	JCOP	JOURNAL OF COMMUNITY PSYCHOLOGY
697.	JCC	JOURNAL OF COMPUTATIONAL CHEMISTRY
698.	JCAL	JOURNAL OF COMPUTER ASSISTED LEARNING
699.	JCC4	JOURNAL OF COMPUTER-MEDIATED COMMUNICATION
700.	JOCA	JOURNAL OF CONSUMER AFFAIRS
701.	CB	JOURNAL OF CONSUMER BEHAVIOUR
702.	JCCM	JOURNAL OF CONTINGENCIES AND CRISIS MANAGEMENT
703.	JCAF	JOURNAL OF CORPORATE ACCOUNTING & FINANCE
704.	JOCD	JOURNAL OF COSMETIC DERMATOLOGY
705.	CUP	JOURNAL OF CUTANEOUS PATHOLOGY
706.	CDD	JOURNAL OF DIGESTIVE DISEASES

707.	JEC	JOURNAL OF ECOLOGY
708.	JOES	JOURNAL OF ECONOMIC SURVEYS
709.	JEMS	JOURNAL OF ECONOMICS & MANAGEMENT STRATEGY
710.	JEDM	JOURNAL OF EDUCATIONAL MEASUREMENT
711.	JELS	JOURNAL OF EMPIRICAL LEGAL STUDIES
712.	JERD	JOURNAL OF ESTHETIC AND RESTORATIVE DENTISTRY
713.	JEP	JOURNAL OF EVALUATION IN CLINICAL PRACTICE
714.	JEB	JOURNAL OF EVOLUTIONARY BIOLOGY
715.	JFTR	JOURNAL OF FAMILY THEORY & REVIEW
716.	JOFT	JOURNAL OF FAMILY THERAPY
717.	JOFO	JOURNAL OF FIELD ORNITHOLOGY
718.	ROB	JOURNAL OF FIELD ROBOTICS (FORMERLY JOURNAL OF ROBOTIC SYSTEMS)
719.	JFB	JOURNAL OF FISH BIOLOGY
720.	JFD	JOURNAL OF FISH DISEASES
721.	JFBC	JOURNAL OF FOOD BIOCHEMISTRY
722.	JFPE	JOURNAL OF FOOD PROCESS ENGINEERING
723.	JFPP	JOURNAL OF FOOD PROCESSING AND PRESERVATION
724.	JFQ	JOURNAL OF FOOD QUALITY
725.	JFS	JOURNAL OF FOOD SAFETY
726.	JFDS	JOURNAL OF FOOD SCIENCE
727.	JFS3	JOURNAL OF FOOD SCIENCE EDUCATION
728.	FOR	JOURNAL OF FORECASTING
729.	JFN	JOURNAL OF FORENSIC NURSING
730.	JFO	JOURNAL OF FORENSIC SCIENCES
731.	JGH	JOURNAL OF GASTROENTEROLOGY AND HEPATOLOGY
732.	JGT	JOURNAL OF GRAPH THEORY
733.	JOHS	JOURNAL OF HISTORICAL SOCIOLOGY
734.	JHN	JOURNAL OF HUMAN NUTRITION & DIETETICS
735.	JIEC	JOURNAL OF INDUSTRIAL ECOLOGY
736.	JIPB	JOURNAL OF INTEGRATIVE PLANT BIOLOGY
737.	JIR	JOURNAL OF INTELLECTUAL DISABILITY RESEARCH
738.	JOID	JOURNAL OF INTERIOR DESIGN
739.	JOIM	JOURNAL OF INTERNAL MEDICINE
740.	JID	JOURNAL OF INTERNATIONAL DEVELOPMENT
741.	JIFM	JOURNAL OF INTERNATIONAL FINANCIAL MANAGEMENT & ACCOUNTING
742.	JOIC	JOURNAL OF INTERVENTIONAL CARDIOLOGY
743.	JIP	JOURNAL OF INVESTIGATIVE PSYCHOLOGY AND OFFENDER PROFILING
744.	JLC	JOURNAL OF LABELLED COMPOUNDS AND RADIOPHARMACEUTICALS
745.	JLCA	JOURNAL OF LATIN AMERICAN & CARIBBEAN ANTHROPOLOGY
746.	JOLS	JOURNAL OF LAW AND SOCIETY
747.	JLS	JOURNAL OF LEADERSHIP STUDIES
748.	JLSE	JOURNAL OF LEGAL STUDIES EDUCATION
749.	JOLA	JOURNAL OF LINGUISTIC ANTHROPOLOGY
750.	JMRI	JOURNAL OF MAGNETIC RESONANCE IMAGING
751.	JOMS	JOURNAL OF MANAGEMENT STUDIES
752.	JMFT	JOURNAL OF MARITAL AND FAMILY THERAPY
753.	JOMF	JOURNAL OF MARRIAGE AND FAMILY
754.	JMS	JOURNAL OF MASS SPECTROMETRY (INCORP BIOLOGICAL MASS SPECTROMETRY)

755.	ARA	JOURNAL OF MEDICAL IMAGING AND RADIATION ONCOLOGY
756.	JMP	JOURNAL OF MEDICAL PRIMATOLOGY
757.	JMV	JOURNAL OF MEDICAL VIROLOGY
758.	JMG	JOURNAL OF METAMORPHIC GEOLOGY
759.	JMI	JOURNAL OF MICROSCOPY
760.	JMWH	JOURNAL OF MIDWIFERY AND WOMEN'S HEALTH
761.	JMR	JOURNAL OF MOLECULAR RECOGNITION
762.	JMCB	JOURNAL OF MONEY, CREDIT AND BANKING
763.	JMOR	JOURNAL OF MORPHOLOGY
764.	MCDA	JOURNAL OF MULTI CRITERIA DECISION ANALYSIS
765.	JNC	JOURNAL OF NEUROCHEMISTRY
766.	JNE	JOURNAL OF NEUROENDOCRINOLOGY
767.	JON	JOURNAL OF NEUROIMAGING
768.	JNP	JOURNAL OF NEUROPSYCHOLOGY
769.	JNR	JOURNAL OF NEUROSCIENCE RESEARCH
770.	JONM	JOURNAL OF NURSING MANAGEMENT
771.	JNU	JOURNAL OF NURSING SCHOLARSHIP
772.	JOGN	JOURNAL OF OBSTETRIC, GYNECOLOGIC & NEONATAL NURSING
773.	JOG	JOURNAL OF OBSTETRICS AND GYNAECOLOGY RESEARCH (ELECTRONIC)
774.	JOOP	JOURNAL OF OCCUPATIONAL AND ORGANIZATIONAL PSYCHOLOGY
775.	JOP	JOURNAL OF ORAL PATHOLOGY & MEDICINE
776.	JOOR	JOURNAL OF ORAL REHABILITATION
777.	JOB	JOURNAL OF ORGANIZATIONAL BEHAVIOR
778.	JOR	JOURNAL OF ORTHOPAEDIC RESEARCH
779.	JPC	JOURNAL OF PAEDIATRICS AND CHILD HEALTH
780.	PSC	JOURNAL OF PEPTIDE SCIENCE
781.	JRE	JOURNAL OF PERIODONTAL RESEARCH
782.	JOPY	JOURNAL OF PERSONALITY
783.	JPG	JOURNAL OF PETROLEUM GEOLOGY
784.	JPS	JOURNAL OF PHARMACEUTICAL SCIENCES
785.	JPHP	JOURNAL OF PHARMACY AND PHARMACOLOGY: AN INTERNATIONAL JOURNAL OF PHARMACEUTICAL SCIENCE
786.	JOPE	JOURNAL OF PHILOSOPHY OF EDUCATION
787.	JPY	JOURNAL OF PHYCOLOGY
788.	POC	JOURNAL OF PHYSICAL ORGANIC CHEMISTRY
789.	JPH	JOURNAL OF PHYTOPATHOLOGY
790.	JPI	JOURNAL OF PINEAL RESEARCH
791.	2045	JOURNAL OF PLANT NUTRITION AND SOIL SCIENCE
792.	PAM	JOURNAL OF POLICY ANALYSIS AND MANAGEMENT
793.	JPPI	JOURNAL OF POLICY AND PRACTICE IN INTELLECTUAL DISABILITIES
794.	POL	JOURNAL OF POLYMER SCIENCE (IN TWO SECTIONS)
795.	JPMS	JOURNAL OF POPULAR MUSIC STUDIES
796.	JOPR	JOURNAL OF PROSTHODONTICS
797.	JPM	JOURNAL OF PSYCHIATRIC & MENTAL HEALTH NURSING
798.	PA	JOURNAL OF PUBLIC AFFAIRS
799.	JPET	JOURNAL OF PUBLIC ECONOMIC THEORY
800.	JPHD	JOURNAL OF PUBLIC HEALTH DENTISTRY
801.	JQS	JOURNAL OF QUATERNARY SCIENCE
802.	JRS	JOURNAL OF RAMAN SPECTROSCOPY

803.	JORS	JOURNAL OF REGIONAL SCIENCE
804.	JORE	JOURNAL OF RELIGIOUS ETHICS
805.	JORH	JOURNAL OF RELIGIOUS HISTORY
806.	JRIR	JOURNAL OF RESEARCH IN READING
807.	TEA	JOURNAL OF RESEARCH IN SCIENCE TEACHING
808.	JRS3	JOURNAL OF RESEARCH IN SPECIAL EDUCATIONAL NEEDS
809.	JORA	JOURNAL OF RESEARCH ON ADOLESCENCE
810.	JORI	JOURNAL OF RISK AND INSURANCE
811.	JOSH	JOURNAL OF SCHOOL HEALTH
812.	JOSS	JOURNAL OF SENSORY STUDIES
813.	2259	JOURNAL OF SEPARATION SCIENCE, JSS
814.	JSR	JOURNAL OF SLEEP RESEARCH
815.	JSAP	JOURNAL OF SMALL ANIMAL PRACTICE
816.	JSBM	JOURNAL OF SMALL BUSINESS MANAGEMENT
817.	JOSI	JOURNAL OF SOCIAL ISSUES
818.	JOSP	JOURNAL OF SOCIAL PHILOSOPHY
819.	JOSL	JOURNAL OF SOCIOLINGUISTICS
820.	SMR	JOURNAL OF SOFTWARE MAINTENANCE AND EVOLUTION: RESEARCH AND PRACTICE
821.	JSCM	JOURNAL OF SUPPLY CHAIN MANAGEMENT
822.	JSCH	JOURNAL OF SUPREME COURT HISTORY
823.	JSO	JOURNAL OF SURGICAL ONCOLOGY
824.	JSY	JOURNAL OF SYNCHROTRON RADIATION
825.	JTXS	JOURNAL OF TEXTURE STUDIES
826.	JAAN	JOURNAL OF THE AMERICAN ACADEMY OF NURSE PRACTITIONERS
827.	JACE	JOURNAL OF THE AMERICAN CERAMIC SOCIETY
828.	ASI	JOURNAL OF THE AMERICAN SOCIETY FOR INFORMATION SCIENCE AND TECHNOLOGY
829.	JAWR	JOURNAL OF THE AMERICAN WATER RESOURCES ASSOCIATION
830.	JDV	JOURNAL OF THE EUROPEAN ACADEMY OF DERMATOLOGY & VENEREOLOGY
831.	JHBS	JOURNAL OF THE HISTORY OF THE BEHAVIORAL SCIENCES
832.	JNS	JOURNAL OF THE PERIPHERAL NERVOUS SYSTEM
833.	RSSA	JOURNAL OF THE ROYAL STATISTICAL SOCIETY: SERIES A (STATISTICS IN SOCIETY)
834.	RSSB	JOURNAL OF THE ROYAL STATISTICAL SOCIETY: SERIES B (STATISTICAL METHODOLOGY)
835.	RSSC	JOURNAL OF THE ROYAL STATISTICAL SOCIETY: SERIES C (APPLIED STATISTICS)
836.	JSFA	JOURNAL OF THE SCIENCE OF FOOD AND AGRICULTURE
837.	JWAS	JOURNAL OF THE WORLD AQUACULTURE SOCIETY
838.	JTSA	JOURNAL OF TIME SERIES ANALYSIS
839.	JTS	JOURNAL OF TRAUMATIC STRESS
840.	JTM	JOURNAL OF TRAVEL MEDICINE
841.	JUAF	JOURNAL OF URBAN AFFAIRS
842.	JVS	JOURNAL OF VEGETATION SCIENCE
843.	VEC	JOURNAL OF VETERINARY EMERGENCY AND CRITICAL CARE
844.	JVIM	JOURNAL OF VETERINARY INTERNAL MEDICINE
845.	JVP	JOURNAL OF VETERINARY PHARMACOLOGY & THERAPEUTICS
846.	VNL	JOURNAL OF VINYL & ADDITIVE TECHNOLOGY

847.	JVH	JOURNAL OF VIRAL HEPATITIS
848.	JZS	JOURNAL OF ZOOLOGICAL SYSTEMATICS AND EVOLUTIONARY RESEARCH
849.	JZO	JOURNAL OF ZOOLOGY
850.	JFCJ	JUVENILE AND FAMILY COURT JOURNAL
851.	KPM	KNOWLEDGE AND PROCESS MANAGEMENT: THE JOURNAL OF CORPORATE TRANSFORMATION
852.	KYKL	KYKLOS INTERNATIONAL REVIEW OF SOCIAL SCIENCES
853.	LABR	LABOUR
854.	LRE	LAKES & RESERVOIRS: RESEARCH AND MANAGEMENT
855.	LDR	LAND DEGRADATION AND DEVELOPMENT
856.	LANG	LANGUAGE LEARNING
857.	2411	LASER PHYSICS LETTERS
858.	2421	LASER TECHNIK JOURNAL
859.	LSM	LASERS IN SURGERY AND MEDICINE
860.	LAMP	LATIN AMERICAN POLICY
861.	LAPS	LATIN AMERICAN POLITICS AND SOCIETY
862.	LAPO	LAW & POLICY
863.	LSI	LAW & SOCIAL INQUIRY
864.	LASR	LAW & SOCIETY REVIEW
865.	LTL	LEADER TO LEADER
866.	LDRP	LEARNING DISABILITIES RESEARCH & PRACTICE
867.	LCRP	LEGAL AND CRIMINOLOGICAL PSYCHOLOGY
868.	LEST	LEGAL STUDIES
869.	LSQ	LEGISLATIVE STUDIES QUARTERLY
870.	LET	LETHAIA
871.	LAM	LETTERS IN APPLIED MICROBIOLOGY
872.	LEVI	LEVIATHAN
873.	2472	LIPID TECHNOLOGY
874.	LIT	LITERACY
875.	LIC3	LITERATURE COMPASS (ELECTRONIC)
876.	LIV	LIVER INTERNATIONAL
877.	LT	LIVER TRANSPLANTATION
878.	LS	LUBRICATION SCIENCE
879.	BIO	LUMINESCENCE: THE JOURNAL OF BIOLOGICAL AND CHEMICAL LUMINESCENCE
880.	2127	MACROMOLECULAR BIOSCIENCE
881.	2261	MACROMOLECULAR CHEMISTRY AND PHYSICS
882.	2264	MACROMOLECULAR MATERIALS & ENGINEERING
883.	2263	MACROMOLECULAR RAPID COMMUNICATIONS
884.	2265	MACROMOLECULAR SYMPOSIA
885.	2262	MACROMOLECULAR THEORY AND SIMULATIONS
886.	MRC	MAGNETIC RESONANCE IN CHEMISTRY
887.	MRM	MAGNETIC RESONANCE IN MEDICINE
888.	MAM	MAMMAL REVIEW
889.	MORE	MANAGEMENT AND ORGANIZATION REVIEW
890.	MARE	MANAGEMENT REPORT FOR NONUNION ORGANIZATIONS
891.	MDE	MANAGERIAL AND DECISION ECONOMICS
892.	MAEC	MARINE ECOLOGY
893.	MMS	MARINE MAMMAL SCIENCE

894.	MAS	MASS SPECTROMETRY REVIEWS
895.	2010	MATERIALS AND CORROSION/WERKSTOFFE UND KORROSION
896.	2012	MATERIALWISSENSCHAFT UND WERKSTOFFTECHNIK
897.	MAFI	MATHEMATICAL FINANCE
898.	MMA	MATHEMATICAL METHODS IN THE APPLIED SCIENCES
899.	2239	MATHEMATISCHE NACHRICHTEN
900.	2116	MAUERWERK
901.	MVE	MEDICAL AND VETERINARY ENTOMOLOGY
902.	MAQ	MEDICAL ANTHROPOLOGY QUARTERLY
903.	MEDU	MEDICAL EDUCATION
904.	MED	MEDICINAL RESEARCH REVIEWS
905.	MHW	MENTAL HEALTH WEEKLY
906.	META	METAPHILOSOPHY
907.	MAPS	METEORITICS & PLANETARY SCIENCE
908.	MET	METEOROLOGICAL APPLICATIONS
909.	MECA	METROECONOMICA
910.	MIM	MICROBIOLOGY AND IMMUNOLOGY
911.	MICC	MICROCIRCULATION
912.	JEMT	MICROSCOPY RESEARCH AND TECHNIQUE
913.	MICR	MICROSURGERY
914.	MOP	MICROWAVE AND OPTICAL TECHNOLOGY LETTERS
915.	MEPO	MIDDLE EAST POLICY
916.	MISP	MIDWEST STUDIES IN PHILOSOPHY
917.	MILT	MILTON QUARTERLY
918.	MILA	MIND & LANGUAGE
919.	2224	MITTEILUNGEN AUS DEM MUSEUM FUER NATURKUNDE IN BERLIN- DEUTSCHE ENTOMOLOGISCHE ZEITSCHRIFT
920.	2256	MLQ- MATHEMATICAL LOGIC QUARTERLY
921.	MODL	MODERN LANGUAGE JOURNAL
922.	MOTH	MODERN THEOLOGY
923.	MC	MOLECULAR CARCINOGENESIS
924.	MEC	MOLECULAR ECOLOGY
925.	MEN	MOLECULAR ECOLOGY RESOURCES
926.	2022	MOLECULAR INFORMATICS
927.	MMI	MOLECULAR MICROBIOLOGY
928.	2216	MOLECULAR NUTRITION & FOOD RESEARCH (FORMERLY NAHRUNG/FOOD)
929.	OMI	MOLECULAR ORAL MICROBIOLOGY
930.	MPP	MOLECULAR PLANT PATHOLOGY
931.	MRD	MOLECULAR REPRODUCTION & DEVELOPMENT
932.	MONO	MONOGRAPHS OF THE SOCIETY FOR RESEARCH IN CHILD DEVELOPMENT
933.	MNR	MONTHLY NOTICES OF THE ROYAL ASTRONOMICAL SOCIETY
934.	MNL2	MONTHLY NOTICES OF THE ROYAL ASTRONOMICAL SOCIETY: LETTERS (ELECTRONIC)
935.	MDS	MOVEMENT DISORDERS
936.	MUS	MUSCLE AND NERVE
937.	MSC	MUSCULOSKELETAL CARE
938.	MUAN	MUSEUM ANTHROPOLOGY
939.	MUSE	MUSEUM INTERNATIONAL
940.	MUSF	MUSEUM INTERNATIONAL EDITION FRANCAISE

941.	MUSA	MUSIC ANALYSIS
942.	MYC	MYCOSES
943.	NCR	NATIONAL CIVIC REVIEW
944.	NANA	NATIONS AND NATIONALISM
945.	GAS	NATURAL GAS & ELECTRICITY (PREVIOUSLY : NATURAL GAS)
946.	NRM	NATURAL RESOURCE MODELING
947.	NARF	NATURAL RESOURCES FORUM
948.	NEJ	NAVAL ENGINEERS JOURNAL
949.	NAV	NAVAL RESEARCH LOGISTICS: AN INTERNATIONAL JOURNAL
950.	NEJO	NEGOTIATION JOURNAL
951.	NEP	NEPHROLOGY
952.	NET	NETWORKS: AN INTERNATIONAL JOURNAL
953.	NMO	NEUROGASTROENTEROLOGY & MOTILITY
954.	NER	NEUROMODULATION
955.	NEUP	NEUROPATHOLOGY
956.	NAN	NEUROPATHOLOGY & APPLIED NEUROBIOLOGY
957.	NAU	NEUROUROLOGY AND URODYNAMICS
958.	NBFR	NEW BLACKFRIARS
959.	ACE	NEW DIRECTIONS FOR ADULT & CONTINUING EDUCATION
960.	CAD	NEW DIRECTIONS FOR CHILD & ADOLESCENT DEVELOPMENT
961.	CC	NEW DIRECTIONS FOR COMMUNITY COLLEGES
962.	EV	NEW DIRECTIONS FOR EVALUATION
963.	HE	NEW DIRECTIONS FOR HIGHER EDUCATION
964.	IR	NEW DIRECTIONS FOR INSTITUTIONAL RESEARCH
965.	SS	NEW DIRECTIONS FOR STUDENT SERVICES
966.	TL	NEW DIRECTIONS FOR TEACHING & LEARNING
967.	YD	NEW DIRECTIONS FOR YOUTH DEVELOPMENT
968.	NPQU	NEW PERSPECTIVES QUARTERLY
969.	NPH	NEW PHYTOLOGIST
970.	NTWE	NEW TECHNOLOGY, WORK AND EMPLOYMENT
971.	NZG	NEW ZEALAND GEOGRAPHER
972.	NBM	NMR IN BIOMEDICINE
973.	NML	NONPROFIT MANAGEMENT & LEADERSHIP
974.	NAD2	NORTH AMERICAN DIALOGUE (ELECTRONIC)
975.	NOUS	NOUS
976.	NLA	NUMERICAL LINEAR ALGEBRA WITH APPLICATIONS
977.	NUM	NUMERICAL METHODS FOR PARTIAL DIFFERENTIAL EQUATIONS
978.	NHS	NURSING & HEALTH SCIENCES
979.	LIFE	NURSING FOR WOMENS HEALTH
980.	NUF	NURSING FORUM
981.	NICC	NURSING IN CRITICAL CARE
982.	NIN	NURSING INQUIRY
983.	NUP	NURSING PHILOSOPHY
984.	NDI	NUTRITION & DIETETICS
985.	NBU	NUTRITION BULLETIN
986.	NURE	NUTRITION REVIEWS
987.	OBR	OBESITY REVIEWS
988.	OTI	OCCUPATIONAL THERAPY INTERNATIONAL
989.	OIK	OIKOS

990.	OET	OIL AND ENERGY TRENDS
991.	OPEC	OPEC ENERGY REVIEW
992.	OPO	OPHTHALMIC AND PHYSIOLOGICAL OPTICS
993.	OCA	OPTIMAL CONTROL APPLICATIONS AND METHODS
994.	ODI	ORAL DISEASES
995.	ORS	ORAL SURGERY
996.	OLI	ORBIS LITERARUM
997.	OCR	ORTHODONTICS & CRANIOFACIAL RESEARCH
998.	OBES	OXFORD BULLETIN OF ECONOMICS & STATISTICS
999.	OJOA	OXFORD JOURNAL OF ARCHAEOLOGY
1000.	PAER	PACIFIC ECONOMIC REVIEW
1001.	PAFO	PACIFIC FOCUS
1002.	PAPQ	PACIFIC PHILOSOPHICAL QUARTERLY
1003.	PACE	PACING AND CLINICAL ELECTROPHYSIOLOGY
1004.	PTS	PACKAGING TECHNOLOGY AND SCIENCE
1005.	PPE	PAEDIATRIC & PERINATAL EPIDEMIOLOGY
1006.	PME	PAIN MEDICINE
1007.	PAPR	PAIN PRACTICE
1008.	PALA	PALAEONTOLOGY
1009.	PIRS	PAPERS IN REGIONAL SCIENCE
1010.	PIM	PARASITE IMMUNOLOGY
1011.	PARH	PARLIAMENTARY HISTORY
1012.	2056	PARTICLE & PARTICLE SYSTEMS CHARACTERIZATION
1013.	PIN	PATHOLOGY INTERNATIONAL
1014.	PECH	PEACE & CHANGE
1015.	PAI	PEDIATRIC ALLERGY AND IMMUNOLOGY
1016.	PAN	PEDIATRIC ANESTHESIA
1017.	MPO	PEDIATRIC BLOOD & CANCER
1018.	PDE	PEDIATRIC DERMATOLOGY
1019.	PEDI	PEDIATRIC DIABETES
1020.	PPUL	PEDIATRIC PULMONOLOGY
1021.	PETR	PEDIATRIC TRANSPLANTATION
1022.	PED	PEDIATRICS INTERNATIONAL
1023.	PFI	PERFORMANCE IMPROVEMENT
1024.	PIQ	PERFORMANCE IMPROVEMENT QUARTERLY
1025.	PRD	PERIODONTOLOGY 2000
1026.	PPP	PERMAFROST AND PERIGLACIAL PROCESSES
1027.	PERE	PERSONAL RELATIONSHIPS
1028.	PEPS	PERSONNEL PSYCHOLOGY
1029.	PPC	PERSPECTIVES IN PSYCHIATRIC CARE
1030.	PSRH	PERSPECTIVES ON SEXUAL AND REPRODUCTIVE HEALTH
1031.	PERS	PERSPEKTIVEN DER WIRTSCHAFTSPOLITIK
1032.	PS	PEST MANAGEMENT SCIENCE (FORMERLY: PESTICIDE SCIENCE)
1033.	PST	PHARMACEUTICAL STATISTICS: THE JOURNAL OF APPLIED STATISTICS IN THE PHARMACEUTICAL INDUSTRY
1034.	PDS	PHARMACOEPIDEMOLOGY AND DRUG SAFETY
1035.	2009	PHARMAZIE IN UNSERER ZEIT (PHARMUZ)
1036.	PHIL	PHILOSOPHICAL FORUM
1037.	PHIN	PHILOSOPHICAL INVESTIGATIONS

1038.	PHIS	PHILOSOPHICAL ISSUES
1039.	PHPE	PHILOSOPHICAL PERSPECTIVES
1040.	PHPR	PHILOSOPHY AND PHENOMENOLOGICAL RESEARCH
1041.	PAPA	PHILOSOPHY AND PUBLIC AFFAIRS
1042.	PHC3	PHILOSOPHY COMPASS (ELECTRONIC)
1043.	PHP	PHOTOCHEMISTRY & PHOTOBIOLOGY
1044.	PHPP	PHOTODERMATOLOGY, PHOTOIMMUNOLOGY & PHOTOMEDICINE
1045.	PRE	PHYCOLOGICAL RESEARCH
1046.	2231	PHYSICA STATUS SOLIDI (A) APPLICATIONS AND MATERIALS SCIENCE
1047.	2232	PHYSICA STATUS SOLIDI (B) BASIC SOLID STATE PHYSICS
1048.	2133	PHYSICA STATUS SOLIDI (C) - CURRENT TOPICS IN SOLID STATE PHYSICS
1049.	2007	PHYSIK IN UNSERER ZEIT (PHIUZ)
1050.	PPL	PHYSIOLOGIA PLANTARUM
1051.	PHEN	PHYSIOLOGICAL ENTOMOLOGY
1052.	PRI	PHYSIOTHERAPY RESEARCH INTERNATIONAL
1053.	PCA	PHYTOCHEMICAL ANALYSIS
1054.	PTR	PHYTOTHERAPY RESEARCH
1055.	PCMR	PIGMENT CELL & MELANOMA RESEARCH
1056.	PLB	PLANT BIOLOGY
1057.	PBI	PLANT BIOTECHNOLOGY JOURNAL
1058.	PBR	PLANT BREEDING
1059.	PCE	PLANT CELL & ENVIRONMENT
1060.	PPA	PLANT PATHOLOGY
1061.	PSBI	PLANT SPECIES BIOLOGY
1062.	2410	PLASMA PROCESSES AND POLYMERS
1063.	POES	POE STUDIES
1064.	PLAR	POLAR: POLITICAL AND LEGAL ANTHROPOLOGY REVIEW
1065.	PSJ	POLICY STUDIES JOURNAL
1066.	PINS	POLITICAL INSIGHT
1067.	POPS	POLITICAL PSYCHOLOGY
1068.	POST	POLITICAL STUDIES
1069.	PSR	POLITICAL STUDIES REVIEW
1070.	PONL	POLITICS
1071.	POLP	POLITICS & POLICY
1072.	PC	POLYMER COMPOSITES
1073.	PEN	POLYMER ENGINEERING & SCIENCE
1074.	PI	POLYMER INTERNATIONAL
1075.	PAT	POLYMERS FOR ADVANCED TECHNOLOGIES
1076.	PADR	POPULATION AND DEVELOPMENT REVIEW
1077.	PSP	POPULATION, SPACE AND PLACE (PREVIOUSLY:-INT JOURNAL OF POPULATION GEOGRAPHY)
1078.	PDI	PRACTICAL DIABETES INTERNATIONAL (INCORPORATING CARDIABETES)
1079.	PD	PRENATAL DIAGNOSIS
1080.	PSB	PRESCRIBER
1081.	PSQ	PRESIDENTIAL STUDIES QUARTERLY
1082.	2130	PROCEEDINGS IN APPLIED MATHEMATICS & MECHANICS
1083.	PRA2	PROCEEDINGS OF THE AMERICAN SOCIETY FOR INFORMATION SCIENCE & TECHNOLOGY (ELECTRONIC)
1084.	PASH	PROCEEDINGS OF THE ARISTOTELIAN SOCIETY (HARDBACK)

1085.	PRS	PROCESS SAFETY PROGRESS
1086.	POMS	PRODUCTION AND OPERATIONS MANAGEMENT
1087.	PNP	PROGRESS IN NEUROLOGY AND PSYCHIATRY
1088.	PIP	PROGRESS IN PHOTOVOLTAICS: RESEARCH & APPLICATIONS
1089.	PMJ	PROJECT MANAGEMENT JOURNAL
1090.	2014	PROPELLANTS, EXPLOSIVES, PYROTECHNICS
1091.	PROT	PROTEINS: STRUCTURE, FUNCTION AND BIOINFORMATICS
1092.	2120	PROTEOMICS
1093.	PCN	PSYCHIATRY AND CLINICAL NEUROSCIENCES
1094.	PSYG	PSYCHOGERIATRICS
1095.	MAR	PSYCHOLOGY & MARKETING
1096.	PAPT	PSYCHOLOGY AND PSYCHOTHERAPY: THEORY, RESEARCH AND PRACTICE
1097.	PITS	PSYCHOLOGY IN THE SCHOOLS
1098.	PON	PSYCHO-ONCOLOGY
1099.	PSYP	PSYCHOPHYSIOLOGY
1100.	PPI	PSYCHOTHERAPY AND POLITICS INTERNATIONAL
1101.	PADM	PUBLIC ADMINISTRATION
1102.	PAD	PUBLIC ADMINISTRATION & DEVELOPMENT
1103.	PUAR	PUBLIC ADMINISTRATION REVIEW
1104.	PBAF	PUBLIC BUDGETING AND FINANCE
1105.	PHN	PUBLIC HEALTH NURSING
1106.	NEWE	PUBLIC POLICY RESEARCH
1107.	QRE	QUALITY AND RELIABILITY ENGINEERING INTERNATIONAL
1108.	QAJ	QUALITY ASSURANCE JOURNAL
1109.	RADM	R & D MANAGEMENT
1110.	RSA	RANDOM STRUCTURES AND ALGORITHMS
1111.	RCM	RAPID COMMUNICATIONS IN MASS SPECTROMETRY
1112.	RATI	RATIO
1113.	RAJU	RATIO JURIS
1114.	REEC	REAL ESTATE ECONOMICS
1115.	NSR	RECRUITING & RETAINING ADULT LEARNERS
1116.	RSP3	REGIONAL SCIENCE POLICY AND PRACTICE
1117.	REGO	REGULATION & GOVERNANCE
1118.	RSR	RELIGIOUS STUDIES REVIEW
1119.	REM	REMEDIATION
1120.	REST	RENAISSANCE STUDIES
1121.	RDA	REPRODUCTION IN DOMESTIC ANIMALS
1122.	NUR	RESEARCH IN NURSING & HEALTH
1123.	RGE	RESOURCE GEOLOGY
1124.	RESP	RESPIROLOGY
1125.	REC	RESTORATION ECOLOGY
1126.	RODE	REVIEW OF DEVELOPMENT ECONOMICS
1127.	REEL	REVIEW OF EUROPEAN COMMUNITY & INTERNATIONAL ENVIRONMENTAL LAW
1128.	ROIW	REVIEW OF INCOME AND WEALTH
1129.	ROIE	REVIEW OF INTERNATIONAL ECONOMICS
1130.	ROPR	REVIEW OF POLICY RESEARCH
1131.	RURD	REVIEW OF URBAN & REGIONAL DEVELOPMENT STUDIES
1132.	RMV	REVIEWS IN MEDICAL VIROLOGY

1133.	RIRT	REVIEWS IN RELIGION & THEOLOGY
1134.	ISSS	REVISTA INTERNACIONAL DE SEGURIDAD SOCIAL
1135.	ILRS	REVISTA INTERNACIONAL DEL TRABAJO
1136.	ISSF	REVUE INTERNATIONALE DE SECURITE SOCIALE
1137.	ILRF	REVUE INTERNATIONALE DU TRAVAIL
1138.	RISA	RISK ANALYSIS
1139.	RMIR	RISK MANAGEMENT AND INSURANCE REVIEW
1140.	RRA	RIVER RESEARCH AND APPLICATIONS
1141.	RUSO	RURAL SOCIOLOGY
1142.	SCS	SCANDINAVIAN JOURNAL OF CARING SCIENCES
1143.	SJI	SCANDINAVIAN JOURNAL OF IMMUNOLOGY
1144.	SMS	SCANDINAVIAN JOURNAL OF MEDICINE & SCIENCE IN SPORTS
1145.	SJOP	SCANDINAVIAN JOURNAL OF PSYCHOLOGY
1146.	SJOS	SCANDINAVIAN JOURNAL OF STATISTICS
1147.	SCPS	SCANDINAVIAN POLITICAL STUDIES
1148.	SCA	SCANNING - THE JOURNAL OF SCANNING MICROSCOPIES
1149.	SSM	SCHOOL SCIENCE AND MATHEMATICS
1150.	SCE	SCIENCE EDUCATION
1151.	SJPE	SCOTTISH JOURNAL OF POLITICAL ECONOMY
1152.	SED	SEDIMENTOLOGY
1153.	SDI	SEMINARS IN DIALYSIS
1154.	SIGN	SIGNIFICANCE
1155.	SJTG	SINGAPORE JOURNAL OF TROPICAL GEOGRAPHY
1156.	SRT	SKIN RESEARCH AND TECHNOLOGY
1157.	SBR	SLEEP AND BIOLOGICAL RHYTHMS
1158.	SOCA	SOCIAL ANTHROPOLOGY
1159.	SODE	SOCIAL DEVELOPMENT
1160.	SIPR	SOCIAL ISSUES AND POLICY REVIEW
1161.	SPOL	SOCIAL POLICY & ADMINISTRATION
1162.	SSQU	SOCIAL SCIENCE QUARTERLY
1163.	SORU	SOCIOLOGIA RURALIS
1164.	SOCF	SOCIOLOGICAL FORUM
1165.	SOIN	SOCIOLOGICAL INQUIRY
1166.	SOME	SOCIOLOGICAL METHODOLOGY
1167.	SOTH	SOCIOLOGICAL THEORY
1168.	SHIL	SOCIOLOGY OF HEALTH & ILLNESS
1169.	STVR	SOFTWARE TESTING, VERIFICATION & RELIABILITY
1170.	SPE	SOFTWARE:PRACTICE AND EXPERIENCE
1171.	SUM	SOIL USE AND MANAGEMENT
1172.	SCD	SPECIAL CARE IN DENTISTRY
1173.	2092	STAHLBAU
1174.	2041	STARCH / STAERKE
1175.	STAN	STATISTICA NEERLANDICA
1176.	SIM	STATISTICS IN MEDICINE
1177.	2489	STEEL CONSTRUCTION - DESIGN AND RESEARCH
1178.	STEI	STEINBECK REVIEW
1179.	STR	STRAIN
1180.	JSC	STRATEGIC CHANGE: BRIEFINGS IN ENTREPRENEURIAL FINANCE
1181.	SMJ	STRATEGIC MANAGEMENT JOURNAL

1182.	SMI	STRESS AND HEALTH (FORMERLY STRESS MEDICINE)
1183.	STC	STRUCTURAL CONTROL AND HEALTH MONITORING INCORPORATING PROGRESS IN STRUCTURAL ENG/MATERIAL
1184.	SAY	STUDENT AFFAIRS TODAY
1185.	STUL	STUDIA LINGUISTICA
1186.	SAPM	STUDIES IN APPLIED MATHEMATICS
1187.	SENA	STUDIES IN ETHNICITY AND NATIONALISM
1188.	SIFP	STUDIES IN FAMILY PLANNING
1189.	SLTB	SUICIDE AND LIFE-THREATENING BEHAVIOR
1190.	SUFL	SUPPORT FOR LEARNING
1191.	SIA	SURFACE AND INTERFACE ANALYSIS
1192.	ASH	SURGICAL PRACTICE
1193.	SD	SUSTAINABLE DEVELOPMENT
1194.	SPSR	SWISS POLITICAL SCIENCE REVIEW
1195.	SYN	SYNAPSE
1196.	SYNT	SYNTAX
1197.	SDR	SYSTEM DYNAMICS REVIEW (THE JOURNAL OF THE SYSTEM DYNAMICS SOCIETY)
1198.	SYEN	SYSTEMATIC ENTOMOLOGY
1199.	SYS	SYSTEMS ENGINEERING
1200.	SRBS	SYSTEMS RESEARCH & BEHAVIORAL SCIENCE
1201.	TEST	TEACHING STATISTICS
1202.	TETH	TEACHING THEOLOGY & RELIGION
1203.	TELA	TELLUS A
1204.	TEB	TELLUS B
1205.	TER	TERRA NOVA
1206.	AJAD	THE AMERICAN JOURNAL ON ADDICTIONS
1207.	AR	THE ANATOMICAL RECORD : ADVANCES IN INTEGRATIVE ANATOMY AND EVOLUTIONARY BIOLOGY
1208.	AERE	THE AUSTRALIAN ECONOMIC REVIEW
1209.	TAJA	THE AUSTRALIAN JOURNAL OF ANTHROPOLOGY
1210.	TBJ	THE BREAST JOURNAL
1211.	BJOS	THE BRITISH JOURNAL OF SOCIOLOGY
1212.	CBL	THE BROWN UNIVERSITY CHILD AND ADOLESCENT BEHAVIOR LETTER
1213.	CPU	THE BROWN UNIVERSITY CHILD AND ADOLESCENT PSYCHOPHARMACOLOGY UPDATE
1214.	DATA	THE BROWN UNIVERSITY DIGEST OF ADDICTION THEORY AND APPLICATION
1215.	GPU	THE BROWN UNIVERSITY GERIATRIC PSYCHOPHARMACOLOGY UPDATE
1216.	PU	THE BROWN UNIVERSITY PSYCHOPHARMACOLOGY UPDATE
1217.	CAG	THE CANADIAN GEOGRAPHER/LE GEOGRAPHE CANADIEN
1218.	CJCE	THE CANADIAN JOURNAL OF CHEMICAL ENGINEERING
1219.	CJS	THE CANADIAN JOURNAL OF STATISTICS
1220.	TCR	THE CHEMICAL RECORD
1221.	CRJ	THE CLINICAL RESPIRATORY JOURNAL
1222.	TCT	THE CLINICAL TEACHER
1223.	DEVE	THE DEVELOPING ECONOMIES
1224.	ECTJ	THE ECONOMETRICS JOURNAL
1225.	ECOJ	THE ECONOMIC JOURNAL
1226.	ECOR	THE ECONOMIC RECORD

1227.	ECOT	THE ECONOMICS OF TRANSITION
1228.	EREV	THE ECUMENICAL REVIEW
1229.	FSFR	THE F. SCOTT FITZGERALD REVIEW
1230.	GEOJ	THE GEOGRAPHICAL JOURNAL
1231.	GEQU	THE GERMAN QUARTERLY
1232.	HEYJ	THE HEYTHROP JOURNAL
1233.	HISN	THE HISTORIAN
1234.	HOJO	THE HOWARD JOURNAL OF CRIMINAL JUSTICE
1235.	RCS	THE INTERNATIONAL JOURNAL OF MEDICAL ROBOTICS AND COMPUTER ASSISTED SURGERY
1236.	IJP	THE INTERNATIONAL JOURNAL OF PSYCHOANALYSIS
1237.	JERE	THE JAPANESE ECONOMIC REVIEW
1238.	JACC	THE JOURNAL OF AMERICAN CULTURE
1239.	JOAP	THE JOURNAL OF ANALYTICAL PSYCHOLOGY
1240.	JCPP	THE JOURNAL OF CHILD PSYCHOLOGY AND PSYCHIATRY AND ALLIED DISCIPLINES
1241.	CNE	THE JOURNAL OF COMPARATIVE NEUROLOGY
1242.	CHP	THE JOURNAL OF CONTINUING EDUCATION IN THE HEALTH PROFESSIONS
1243.	JDE	THE JOURNAL OF DERMATOLOGY
1244.	JEU	THE JOURNAL OF EUKARYOTIC MICROBIOLOGY
1245.	JEZ	THE JOURNAL OF EXPERIMENTAL ZOOLOGY
1246.	JFIR	THE JOURNAL OF FINANCIAL RESEARCH
1247.	FUT	THE JOURNAL OF FUTURES MARKETS
1248.	JGM	THE JOURNAL OF GENE MEDICINE
1249.	JOIE	THE JOURNAL OF INDUSTRIAL ECONOMICS
1250.	JLME	THE JOURNAL OF LAW, MEDICINE & ETHICS
1251.	PATH	THE JOURNAL OF PATHOLOGY
1252.	TJP	THE JOURNAL OF PHYSIOLOGY
1253.	JOPP	THE JOURNAL OF POLITICAL PHILOSOPHY
1254.	JPCU	THE JOURNAL OF POPULAR CULTURE
1255.	JPIM	THE JOURNAL OF PRODUCT INNOVATION MANAGEMENT
1256.	JRH	THE JOURNAL OF RURAL HEALTH
1257.	JHIS	THE JOURNAL OF THE HISTORICAL SOCIETY
1258.	JRAI	THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE
1259.	JWIP	THE JOURNAL OF WORLD INTELLECTUAL PROPERTY
1260.	TLA	THE LATIN AMERICANIST
1261.	MANC	THE MANCHESTER SCHOOL
1262.	MTA	THE MARK TWAIN ANNUAL
1263.	MILQ	THE MILBANK QUARTERLY
1264.	MLR	THE MODERN LAW REVIEW
1265.	MUWO	THE MUSLIM WORLD
1266.	PHIQ	THE PHILOSOPHICAL QUARTERLY
1267.	PHOR	THE PHOTOGRAMMETRIC RECORD
1268.	TPJ	THE PLANT JOURNAL
1269.	POQU	THE POLITICAL QUARTERLY
1270.	PROS	THE PROSTATE
1271.	QJ	THE QUARTERLY JOURNAL OF THE ROYAL METEOROLOGICAL SOCIETY
1272.	RAND	THE RAND JOURNAL OF ECONOMICS
1273.	RUSS	THE RUSSIAN REVIEW

1274.	SJOE	THE SCANDINAVIAN JOURNAL OF ECONOMICS
1275.	TSQ	THE SOCIOLOGICAL QUARTERLY
1276.	SORE	THE SOCIOLOGICAL REVIEW
1277.	SAJE	THE SOUTH AFRICAN JOURNAL OF ECONOMICS
1278.	SJP	THE SOUTHERN JOURNAL OF PHILOSOPHY
1279.	TAL	THE STRUCTURAL DESIGN OF TALL AND SPECIAL BUILDINGS
1280.	TSR	THE SUCCESSFUL REGISTRAR
1281.	TWEC	THE WORLD ECONOMY
1282.	YREV	THE YALE REVIEW
1283.	THEO	THEORIA
1284.	TAP	THERAPEUTIC APHERESIS AND DIALYSIS
1285.	TIE	THUNDERBIRD INTERNATIONAL BUSINESS REVIEW
1286.	TESG	TIJDSCHRIFT VOOR ECONOMISCHE EN SOCIALE GEOGRAFIE
1287.	TAN	TISSUE ANTIGENS
1288.	TOPS	TOPICS IN COGNITIVE SCIENCE
1289.	TRA	TRAFFIC
1290.	TGIS	TRANSACTIONS IN GIS
1291.	TRAN	TRANSACTIONS OF THE INSTITUTE OF BRITISH GEOGRAPHERS
1292.	TRPS	TRANSACTIONS OF THE PHILOLOGICAL SOCIETY
1293.	TBED	TRANSBOUNDARY AND EMERGING DISEASES
1294.	TRAA	TRANSFORMING ANTHROPOLOGY
1295.	TRF	TRANSFUSION
1296.	TATM	TRANSFUSION ALTERNATIVES IN TRANSFUSION MEDICINE
1297.	TME	TRANSFUSION MEDICINE
1298.	TID	TRANSPLANT INFECTIOUS DISEASE
1299.	TRI	TRANSPLANT INTERNATIONAL
1300.	TRE	TRENDS IN UROLOGY GYNAECOLOGY & SEXUAL HEALTH
1301.	TMI	TROPICAL MEDICINE & INTERNATIONAL HEALTH
1302.	UOG	ULTRASOUND IN OBSTETRICS AND GYNECOLOGY
1303.	2035	VAKUUM IN FORSCHUNG UND PRAXIS
1304.	VAA	VETERINARY ANAESTHESIA & ANALGESIA
1305.	VCP	VETERINARY CLINICAL PATHOLOGY
1306.	VDE	VETERINARY DERMATOLOGY
1307.	VOP	VETERINARY OPHTHALMOLOGY
1308.	VRU	VETERINARY RADIOLOGY & ULTRASOUND
1309.	VSU	VETERINARY SURGERY
1310.	VAR	VISUAL ANTHROPOLOGY REVIEW
1311.	VOX	VOX SANGUINIS
1312.	WEJ	WATER AND ENVIRONMENT JOURNAL
1313.	WEA	WEATHER
1314.	WBM	WEED BIOLOGY AND MANAGEMENT
1315.	WRE	WEED RESEARCH
1316.	WCM	WIRELESS COMMUNICATIONS & MOBILE COMPUTING
1317.	WUSA	WORKINGUSA
1318.	WOBA	WORLD BANKING ABSTRACTS
1319.	WENG	WORLD ENGLISHES
1320.	WVN	WORLD VIEWS ON EVIDENCE-BASED NURSING
1321.	WRR	WOUND REPAIR AND REGENERATION
1322.	XEN	XENOTRANSPLANTATION

1323.	XRS	X-RAY SPECTROMETRY
1324.	YEA	YEAST
1325.	2260	ZAAC-JOURNAL OF INORGANIC AND GENERAL CHEMISTRY
1326.	2233	ZAMM-ZEITSCHRIFT FUR ANGEWANDTE MATHEMATIK UND MECHANIK
1327.	ZOO	ZOO BIOLOGY
1328.	ZSC	ZOOLOGICA SCRIPTA
1329.	ZOJ	ZOOLOGICAL JOURNAL OF THE LINNEAN SOCIETY
1330.	ZPH	ZOONOSES AND PUBLIC HEALTH
1331.	2240	ZOOSYSTEMATICS AND EVOLUTION - MITTEILUNGEN AUS DEM MUSEUM FUR NATURKUNDE ZU BERLIN
1332.	ZYGO	ZYGON
1333.	EBC2	EVIDENCE-BASED CHILD HEALTH: A COCHRANE REVIEW JOURNAL
1334.	AYE2	ACTA CRYSTALLOGRAPHICA SECTION E (ELECTRONIC)
1335.	ANNE	ANTHROPOLOGY NEWS
1336.	ACR	ARTHRITIS CARE AND RESEARCH
1337.	CNCY	CANCER CYTOPATHOLOGY
1338.	CMRB	CONCEPTS IN MAGNETIC RESONANCE PART B
1339.	JCD	JOURNAL OF COMBINATORIAL DESIGNS
1340.	JCWR	JOURNAL OF CONTEMPORARY WATER RESOURCE & EDUCATION

APPENDIX B (e) – 2011 JOURNAL TITLES EXCLUDED FROM STANDARD AND CUSTOM COLLECTIONS

Participating ESIG Member: **BOISE STATE UNIVERSITY**

The following journal titles are excluded from Standard and Custom Collections but may be added to Core Collections as set forth in Appendices B (a) through B(d) above.

	Code	Print ISSN	Electronic ISSN	2011 Wiley Journal Titles Excluded from Standard Collections
1.	2528	1614-6832	1614-6840	ADVANCED ENERGY MATERIALS
2.	2266	1438-1656	1527-2648	ADVANCED ENGINEERING MATERIALS
3.	2258	1615-4150	1615-4169	ADVANCED SYNTHESIS & CATALYSIS (PREVIOUSLY: JOURNAL FÜR PRAKTISCHE CHEMIE)
4.	AOV	2043-7323	2043-7331	ADVANCES IN OPHTHALMOLOGY AND VISION SCIENCE
5.	ALR	2042-6976	2042-6984	ALLERGY & RHINOLOGY
6.	ASE	1935-9772	1935-9780	ANATOMICAL SCIENCES EDUCATION
7.	ADI2	-	1753-5174	ARCHIVES OF DRUG INFORMATION
8.	ASJC	1561-8625	1934-6093	ASIAN JOURNAL OF CONTROL
9.	ASES	1758-5902	1758-5910	ASIAN JOURNAL OF ENDOSCOPIC SURGERY
10.	AJFS	2041-9945	2041-6156	ASIA-PACIFIC JOURNAL OF FINANCIAL STUDIES
11.	APPY	1758-5864	1758-5872	ASIA-PACIFIC PSYCHIATRY
12.	AUR	1939-3792	1939-3806	AUTISM RESEARCH
13.	BKN	1651-0534	-	BARNLAKAREN
14.	BMB	1470-8175	1539-3429	BIOCHEMISTRY AND MOLECULAR BIOLOGY EDUCATION
15.	BIOF	0951-6433	1872-8081	BIOFACTORS
16.	BBB	1932-104X	1932-1031	BIOFUELS, BIOPRODUCTS AND BIOREFINING
17.	BAB	0885-4513	1470-8744	BIOTECHNOLOGY AND APPLIED TECHNOLOGY
18.	2446	1860-6768	1860-7314	BIOTECHNOLOGY JOURNAL
19.	BTPR	8756-7938	1520-6033	BIOTECHNOLOGY PROGRESS
20.	BAN	1525-7878	1949-3215	BOARD & ADMINISTRATOR FOR ADMINISTRATORS ONLY
21.	BL	1061-4249	1542-7862	BOARD LEADERSHIP: POLICY GOVERNANCE IN ACTION
22.	BPH	0007-1188	1476-5381	BRITISH JOURNAL OF PHARMACOLOGY
23.	CAAC	-	1542-4863	CA: A CANCER JOURNAL FOR CLINICIANS
24.	CESP	0196-6219	1940-6339	CERAMIC ENGINEERING AND SCIENCE PROCEEDINGS
25.	2268	1439-4227	1439-7633	CHEMBIOCHEM
26.	2491	1867-3880	1867-3899	CHEMCATCHCHEM
27.	2073	0931-7597	1522-2667	CHEMINFORM
28.	2451	1861-4728	1861-471X	CHEMISTRY - AN ASIAN JOURNAL
29.	2452	1860-7179	1860-7187	CHEMMEDCHEM
30.	2267	1439-4235	1439-7641	CHEMPHYSICHEM
31.	2476	1864-5631	1864-564X	CHEMSUSCHEM CHEMISTRY AND SUSTAINABILITY, ENERGY & MATERIALS
32.	2404	1436-2597	0000-0000	CITPLUS
33.	CEN3	-	1759-1961	CLINICAL AND EXPERIMENTAL NEUROIMMUNOLOGY
34.	CTS	1752-8054	1752-8062	CLINICAL AND TRANSLATIONAL SCIENCE
35.	CLC	0160-9289	1932-8737	CLINICAL CARDIOLOGY
36.	COB	1758-8103	1758-8111	CLINICAL OBESITY
37.	COAN	1464-4630	2044-3862	COMPANION ANIMAL
38.	CHD	1747-079X	1747-0803	CONGENITAL HEART DISEASE
39.	CHF	1527-5299	1751-7133	CONGESTIVE HEART FAILURE
40.	CON4	-	1755-263X	CONSERVATION LETTERS

41.	CPRT	0885-8365	1949-3207	CORPORATE PHILANTHROPY REPORT
42.	DCH	1049-3255	1936-4393	DEPARTMENT CHAIR
43.	DAT	0090-2934	1932-6920	DIALYSIS & TRANSPLANTATION
44.	DTA	1942-7603	1942-7611	DRUG TESTING AND ANALYSIS
45.	ECO	1936-0584	1936-0592	ECOHYDROLOGY
46.	ECTA	0012-9682	1468-0262	ECONOMETRICA
47.	2484	1757-4676	1757-4684	EMBO MOLECULAR MEDICINE
48.	ENTT	1559-4939	1932-5312	ENT TODAY
49.	EVE	0957-7734	2042-3292	EQUINE VETERINARY EDUCATION
50.	EVJ	0425-1644	2042-3306	EQUINE VETERINARY JOURNAL
51.	EVA	1752-4571	1752-4571	EVOLUTIONARY APPLICATIONS (ELECTRONIC)
52.	FGC	1949-3177	1949-3185	FEDERAL GRANTS & CONTRACTS
53.	FQU	1092-7514	-	FOOD QUALITY
54.	GEC3	-	1749-8198	GEOGRAPHY COMPASS (ELECTRONIC)
55.	2534	0172-6145	2190-6653	GEOTECHNIK
56.	GPOL	17585880	17585899	GLOBAL POLICY
57.	GSJ	2042-5791	2042-5805	GLOBAL STRATEGY JOURNAL
58.	GHG3	-	2152-3878	GREENHOUSE GASES: SCIENCE AND TECHNOLOGY
59.	HEFB	1944-4478	1944-4486	HIGHER EDUCATION FERPA BULLETIN
60.	2741	1863-866X	1863-9526	HUMAN ONTOGENETICS
61.	IDSB	0265-5012	1759-5436	IDS BULLETIN
62.	2151	1439-4243	1863-7809	IMAGING & MICROSCOPY (ELECTRONIC)
63.	IOPS	1754-9426	1754-9434	INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY
64.	IBD	1078-0998	1536-4844	INFLAMMATORY BOWEL DISEASES
65.	IRV	1750-2640	1750-2659	INFLUENZA AND OTHER RESPIRATORY VIRUSES
66.	INFM	1750-4740	-	INFOCUS MAGAZINE
67.	ICAD	1752-458X	1752-4598	INSECT CONSERVATION AND DIVERSITY
68.	IJET	1742-7355	1742-7363	INTERNATIONAL JOURNAL OF ECONOMIC THEORY
69.	OPN	1748-3735	1748-3743	INTERNATIONAL JOURNAL OF OLDER PEOPLE NURSING
70.	IJUN	1749-7701	1749-771X	INTERNATIONAL JOURNAL OF UROLOGICAL NURSING
71.	IOP	0886-1528	-	INTERNATIONAL REVIEW OF INDUSTRIAL & ORGANIZATIONAL PSYCHOLOGY
72.	2525	0021-2148	1869-5868	ISRAEL JOURNAL OF CHEMISTRY
73.	IUB	1521-6543	1521-6551	IUBMB LIFE
74.	JOAR	0021-8456	1475-679X	JOURNAL OF ACCOUNTING RESEARCH
75.	ATR	0197-6729	2042-3195	JOURNAL OF ADVANCED TRANSPORTATION
76.	JACF	1078-1196	1745-6622	JOURNAL OF APPLIED CORPORATE FINANCE
77.	2475	1864-063X	1864-0648	JOURNAL OF BIOPHOTONICS
78.	JBMR	0884-0431	1523-4681	JOURNAL OF BONE AND MINERAL RESEARCH
79.	JCMM	1582-1838	1582-4934	JOURNAL OF CELLULAR AND MOLECULAR MEDICINE
80.	JCH	1524-6175	1751-7176	JOURNAL OF CLINICAL HYPERTENSION
81.	JDB	1753-0393	1753-0407	JOURNAL OF DIABETES
82.	JDI	2040-1116	2040-1124	JOURNAL OF DIABETES INVESTIGATION
83.	JBEM	1756-5383	1756-5391	JOURNAL OF EVIDENCE BASED MEDICINE
84.	JFR3	-	1753-318X	JOURNAL OF FLOOD RISK MANAGEMENT
85.	JHRM	1074-4797	2040-0861	JOURNAL OF HEALTHCARE RISK MANAGEMENT
86.	JHET	0022-152X	1943-5193	JOURNAL OF HETEROCYCLIC CHEMISTRY
87.	JHM	1553-5592	1553-5606	JOURNAL OF HOSPITAL MEDICINE
88.	JICD	2041-1618	2041-1626	JOURNAL OF INVESTIGATIVE AND CLINICAL DENTISTRY
89.	JCI	1752-9816	1752-9824	JOURNAL OF NURSING AND HEALTHCARE OF CHRONIC ILLNESS: AN INTERNATIONAL INTERDISCIPLINARY JOURNAL
90.	JPHS	1759-8885	1759-8893	JOURNAL OF PHARMACEUTICAL HEALTH SERVICES RESEARCH

91.	JPOC	2041-8418	2041-8426	JOURNAL OF PSYCHOLOGICAL ISSUES IN ORGANIZATIONAL CULTURE
92.	JORC	1755-6678	1755-6686	JOURNAL OF RENAL CARE
93.	JSE	1674-4918	1759-6831	JOURNAL OF SYSTEMATICS EVOLUTION
94.	JEEA	1542-4766	1542-4774	JOURNAL OF THE EUROPEAN ECONOMIC ASSOCIATION
95.	JTH	1538-7933	1538-7836	JOURNAL OF THROMBOSIS AND HAEMOSTASIS
96.	TERM	1932-6254	1932-7005	JOURNAL OF TISSUE ENGINEERING AND REGENERATIVE MEDICINE
97.	JWVG			JOURNAL OF WILDLIFE MANAGEMENT
98.	2414	1863-8880	1863-8899	LASER & PHOTONICS REVIEWS
99.	2090	0937-1478	1521-3811	LEBENSMITTELCHÉMIE
100.	LNC3	-	1749-818X	LINGUISTICS & LANGUAGE COMPASS (ELECTRONIC)
101.	LABS	0267-5498	-	LINGUISTICS ABSTRACTS
102.	LSNL	0950-1096	-	LINNEAN SOCIETY NEWSLETTER
103.	LIS	1464-262X	2044-3870	LIVESTOCK (ELECTRONIC)
104.	LUTS	1757-5664	1757-5672	LUTS
105.	2269	1619-8662	-	LVT
106.	2465	1862-832X	1862-8338	MACROMOLECULAR REACTION ENGINEERING
107.	MCN	1740-8695	1740-8709	MATERNAL & CHILD NUTRITION
108.	MEE3	-	2041-210X	METHODS IN ECOLOGY AND EVOLUTION
109.	MBT2	1751-7907	-	MICROBIAL BIOTECHNOLOGY
110.	MAU	2043-0639	-	MICROSCOPY AND ANALYSIS - AMERICAS
111.	MAA	2043-0647	-	MICROSCOPY AND ANALYSIS - ASIA/PACIFIC
112.	MAE	2043-0655	-	MICROSCOPY AND ANALYSIS - EUROPE
113.	MAG	0958-1952	-	MICROSCOPY AND ANALYSIS - UK
114.	MBE	1751-2271	1751-228X	MIND, BRAIN, AND EDUCATION
115.	MSJ	0027-2507	1931-7581	MOUNT SINAI JOURNAL OF MEDICINE: A JOURNAL OF PERSONALIZED AND TRANSLATIONAL MEDICINE
116.	NCMR	1750-4708	1750-4716	NEGOTIATION AND CONFLICT MANAGEMENT RESEARCH
117.	NBA	1531-5428	1949-3193	NONPROFIT BUSINESS ADVISOR
118.	NJB	0107-055X	1756-1051	NORDIC JOURNAL OF BOTANY
119.	OETS	0953-1033	-	OIL AND ENERGY TRENDS: ANNUAL STATISTICAL REVIEW
120.	OS	1757-7853	1757-7861	ORTHOPAEDIC SURGERY
121.	OES	1752-5195	1752-5209	OXONOMICS
122.	PMH	1932-8621	1932-863X	PERSONALITY AND MENTAL HEALTH
123.	PFQ	1531-2135	-	PHARMACEUTICAL FORMULATION QUALITY
124.	2139	1862-6254	1862-6270	PHYSICA STATUS SOLIDI - RAPID RESEARCH LETTERS
125.	2050	1617-9439	1521-3722	PHYSIK JOURNAL
126.	PENG	0091-9578	1941-9635	PLASTICS ENGINEERING
127.	PRC	1520-037X	1751-7141	PREVENTIVE CARDIOLOGY
128.	PRO	0961-8368	1469-896X	PROTEIN SCIENCE
129.	2456	1862-8346	1862-8354	PROTEOMICS - CLINICAL APPLICATIONS
130.	2454	1862-3107	-	PUZ - VERZEICHNIS
131.	QAS	1757-8361	1757-837X	QUALITY ASSURANCE & SAFETY OF CROPS & FOOD
132.	QUAN	1759-7323	1759-7331	QUANTITATIVE ECONOMICS
133.	REC3	-	1749-8171	RELIGION COMPASS (ELECTRONIC)
134.	JRSM	1759-2879	1759-2887	RESEARCH SYNTHESIS METHODS
135.	RBF2	-	1940-5987	REVIEW OF BEHAVIORAL FINANCE (ELECTRONIC)
136.	RAQ	1753-5123	1753-5131	REVIEWS IN AQUACULTURE
137.	SCIN	0036-8423	1943-0930	SCIENCE NEWS
138.	SEC	1939-0114	1939-0122	SECURITY AND COMMUNICATION NETWORKS
139.	SAE	1758-5740	1758-5740	SHOULDER AND ELBOW
140.	2296	1613-6810	1613-6829	SMALL

141.	SPC3	-	1751-9004	SOCIAL AND PERSONALITY PSYCHOLOGY COMPASS
142.	SOC4	-	1751-9020	SOCIOLOGY COMPASS
143.	SE	0966-0941	-	SPECTROSCOPY EUROPE
144.	SAM	1932-1864	1932-1872	STATISTICAL ANALYSIS AND DATA MINING
145.	2520	1611-3683	1869-344X	STEEL RESEARCH INTERNATIONAL
146.	STEM	1066-5099	1549-4918	STEM CELLS
147.	SEJ	1932-4391	1932-443X	STRATEGIC ENTREPRENEURSHIP JOURNAL
148.	SHM	1553-085X	-	THE HOSPITALIST
149.	JOFI	0022-1082	1540-6261	THE JOURNAL OF FINANCE
150.	JSM	1743-6095	1743-6109	THE JOURNAL OF SEXUAL MEDICINE
151.	LARY	0023-852X	1531-4995	THE LARYNGOSCOPE
152.	MLRB	0026-7961		THE MODERN LAW REVIEW BOUND VOLUME
153.	THR	1931-3268	1931-3209	THE RHEUMATOLOGIST
154.	THEC	1933-6837	1555-7561	THEORETICAL ECONOMICS
155.	TCA	1759-7706	1759-7714	THORACIC CANCER
156.	2488	1866-9328	-	UNTERNEHMERBRIEF BAUWIRTSCHAFT
157.	VCO	1476-5810	1476-5829	VETERINARY AND COMPARATIVE ONCOLOGY
158.	VNJ	1741-5349		VETERINARY NURSING JOURNAL
159.	WSB4			WILDLIFE BULLETIN (ELECTRONIC)
160.	WILJ	1759-6351	1759-636X	WILMOTT JOURNAL
161.	WILM	1540-6962	1541-8286	WILMOTT MAGAZINE
162.	WE	1095-4244	1099-1824	WIND ENERGY
163.	WOT	0950-1029	-	WORLD OIL TRADE
164.	JLCD	1368-2822	1460-6984	INTERNATIONAL JOURNAL OF LANGUAGE & COMMUNICATION DISORDERS
165.	TOG	1467-2561	1744-4667	THE OBSTETRICIAN & GYNAECOLOGIST
166.	JBL			JOURNAL OF BUSINESS LOGISTICS

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The Cochrane Library	Price In Year 1
Cochrane Database of Systematic Reviews (CDSR; contains Cochrane Systematic Reviews and Cochrane Methodology Reviews)	
Database of Abstracts of Reviews of Effects (DARE; Other Reviews)	
Cochrane Central Register of Controlled Trials (CENTRAL; Clinical Trials)	
Cochrane Methodology Register (CMR; Methods Studies)	
Health Technology Assessment Database (HTA; Technology Assessments)	
NHS Economic Evaluation Database (NHSEED; Economic Evaluations)	
About The Cochrane Collaboration (About; Cochrane Groups)	
Total	\$3,561.60

Price Increase Cap: 5%

Licensee's FTE Count: 13,868

Appendix Term: January 1, 2011 - December 31, 2013

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Title	Price In Year 1
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American Ethnologist	
Anthropology & Education Quarterly	
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Anthropology News	
Anthropology of Consciousness	
Anthropology of Work Review	
Archeological Papers of the American Anthropological Association	
Bulletin of the National Association of Student Anthropologists	
Central Issues in Anthropology	
City & Society	
CSAS Bulletin Central States Anthropological Society	
Cultural Anthropology	
Culture & Agriculture	
El Mensajero	
Ethnographic Praxis in Industry Conference Proceedings	
Ethos	
General Anthropology Bulletin of the General Anthropology Division	
Journal of Latin American and Caribbean Anthropology	
Journal of Linguistic Anthropology	
Journal of the Society for the Anthropology of Europe	
Medical Anthropology Quarterly	

Museum Anthropology	
National Association for the Practice of Anthropology Bulletin	
North American Dialogue	
Nutritional Anthropology	
PoLAR: Political and Legal Anthropology Review	
SOLGAN	
Teaching Anthropology: Society for Anthropology in Community Colleges Notes	
Transforming Anthropology	
Visual Anthropology Review	
Voices	
Total	\$1,537.00

Price Increase Cap: 5%

Appendix Term: January 1, 2011 - December 31, 2013

APPENDIX N – MEMBER INSTITUTION SIGN-UP LETTER

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Phone: 800.999.8558, ext. 4866
Fax: 404.892.7879
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404.592.4866
Skype: nancyrharris1

Attn: Elaine Tomaselli
John Wiley & Sons, Inc.
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Hoboken, NJ 07030
Phone: 703.780.7022
Fax: 201-748-8800
Email: etomaselli@wiley.com

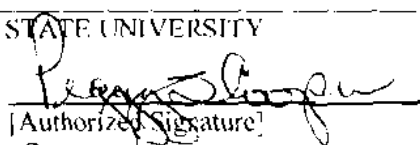
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AGREED AND ACCEPTED

BOISE STATE UNIVERSITY

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[Authorized Signature]

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Title:

ASSOCIATE DEAN / ALBERTSON'S LIBRARY

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May 6, 2011



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of remote access to the Content to Walk-In Users. Participating Institutions shall also make reasonable efforts to communicate the terms and conditions of this Agreement to Walk-In Users

- 4.3 Nothing in this Agreement is intended to limit in any way the subscribing institution's or any authorized user's rights under the Fair Use provisions of the United States Copyright Law to use the Content.

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- 6.4 The Participating Institution shall designate an Administrator who is responsible for managing the Institutional Subscription.
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- 7.2 Springer reserves the right to collect and analyse data on usage of the Content. Such usage data will be COUNTER compliant and in accordance with standard COUNTER compliant guidelines. The usage data will be compiled by Springer on a monthly basis and made available to the Participating Institution, consistent with applicable privacy laws and written confidentiality requirements of the Participating Institution and Springer. The data will be made available on the Internet through a site accessible by username and password. Participating Institutions shall not use such data compiled in accordance with this provision for any reason whatsoever other than to analyze such data for internal business purposes.
- 7.3 Springer reserves the right and has sole discretion to withdraw any part of the Content to which it no longer retains the right to publish or it has reasonable grounds to believe infringes copyright or is otherwise unlawful.
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Fax: +1 201-255-7017
E-mail: springerlink-ny@springer.com

8. Rights and Obligations of Licensee and Participating Institutions

- 8.1 Licensee will obtain agreement from Participating Institutions to abide by the terms of the Agreement.
- 8.2 Licensee will make reasonable efforts to communicate the clauses in the Agreement to the Participating Institutions, and they in turn to the Authorized and Walk-In Users they represent. Licensee will not be held responsible for any infringement of this Agreement by the Institutions it represents. Institutions will not be held responsible for any infringement of the Agreement by its Authorized or Walk-In Users.



- 8.3 Licensee is responsible only for fulfillment of its individual responsibilities under this Agreement. Neither Licensee nor any Participating Institution shall be liable for any breach or default of another Participating Institution.
- 8.4 Participating Institutions shall comply with all applicable laws and regulations in their use of the Content.
- 8.5 A Participating Institution shall provide its Authorized Users with notice of the intellectual property or other rights applicable to the Content and shall also provide Authorized Users with notice of the prohibited uses outlined in section 5 of this License Agreement. Participating Institution understands that each Authorized User shall be required to respect Springer's then-current Terms and Conditions on the Websites accessed by any such Authorized User. Participating Institution shall make best efforts to prevent the infringement of any intellectual property or other rights of Springer in the Content by its Authorized Users. If Participating Institution becomes aware of any misuse of the Content by any Authorized User, Participating Institution shall immediately contact Springer, provide Springer with the details of such misuse and shall take appropriate steps to prevent its recurrence. Participating Institution's Administrator shall terminate the misusing Authorized User's account immediately upon receipt of such information, and, depending on the nature of such misuse, and at Springer's sole discretion, Springer may take any action against the misusing Authorized User for the purposes of protecting its intellectual property rights.
- 8.6 A Participating Institution shall inform Springer of any breaches in security in its Network or its accounts.
- 8.7 LYRISIS shall send a fully executed original of the Online Terms and Conditions and **Attachment A-C** of the Individual Products to Springer within thirty (30) days of Springer's commencement of Participating Institution's access to the Individual Products or submission of these Online Terms and Conditions and the respective **Attachment A-C** of the Individual Products in its final agreed form to Licensee. In the event that the Participating Institution's acquires additional Individual Products, LYRISIS shall send a fully executed original of the respective **Attachment A-C** to Springer within thirty (30) days of Springer's commencement of access to the Individual Product or submission of the respective **Attachment A-C** in its final form. In the event that LYRISIS fails to do so, Springer is entitled to cut off access.

9. Fee

- 9.1 All fees for the Participating Institutions that are billed through Licensee are due and payable by Licensee sixty (60) days after the Licensor issues an accurate invoice referencing the LYRASIS purchase order (PO) number. Participating Institutions are entitled to pay part or all of their Fee through an intermediary. In such cases, Springer shall provide Licensee with access to the Individual Products when any such intermediary has paid the applicable invoice to Springer and provided Licensee is in full compliance with all other terms and obligations. Sections 9.1 to 9.5 of this Agreement also apply to any payments made by Participating Institutions through an intermediary.
- 9.2 Springer shall provide electronic access to the applicable Individual Product paid for by the Participating Institution once Springer has received the payment of the fee for such Individual Product.
- 9.3 In the event of non-payment by a Participating Institution for any Individual Product within thirty (30) days of Participating Institution receipt of the respective invoice, access to the content for the Institution shall cease. Access to the Content shall be reinstated upon receipt of full payment.
- 9.4 Licensee acknowledges that the Total Fee, or any portion thereof, may be invoiced by another Springer company, other than the contract party, that is part of the Springer Science + Business Media Group.
- 9.5 Springer will invoice Licensee in US Dollar currency. Licensee will remit payment in US Dollars.
- 9.6 If a Participating Institution's ability to pay its annual fee under a multi-year Agreement is reduced during the term of the Agreement, the Institution is given the option of opting out during the term of this Agreement. Notice of such termination must be given by 31st October of the preceding year. Termination must take effect on January 1st of calendar year. If the Participating Institution terminates after a calendar year begins they will not receive a refund of all or part of the license fee based on their subscriptions for that calendar year.

10. Termination

- 10.1 Access to the Individual Products may be terminated without further notice if either party materially breaches the terms of the Individual Products provided that (1) the non-breaching party has notified and specified the breach in writing to the other party and stated its intention to terminate the access to any or all of the Individual Products if the default is not cured and provided that (2) the breach is not cured within thirty (30) days.
- 10.2 In the event of termination or expiration of access to any or all of the Individual Products, all indemnification obligations herein shall survive such termination or expiration.
- 10.3 In the event of termination or expiration of access to any or all of the Individual Products, Participating Institutions and the Authorized Users shall continue to have access to any Individual Products set forth in **Attachment B** where the specific terms of such Individual Products allows the Institution to receive continuous or limited access.

11. Confidentiality

- 11.1 Licensee, Institutions, and Springer agree that, except with the prior written consent the other party, or as required by law or compelled by legal process, they may only disclose the terms of this Agreement to the Institutions. In the event Licensee or any of its authorized representatives or agents are required by law or compelled by legal process to disclose the terms of this Agreement to third-parties other than the Institutions, it shall provide Springer with prompt written notice of such requirement prior to the actual disclosure so that Springer may seek an appropriate protective order. In the event Springer is required by law or compelled by legal process to disclose the terms of this Agreement to third-parties other than the Licensee and its Institutions, it shall provide the Licensee with prompt written notice of such requirement prior to the actual disclosure so that the Licensee may seek an appropriate protective order.
- 11.2 Provision 11.1 shall survive the termination of this Agreement.

12. Representations, Warranties and Indemnities

- 12.1 Springer represents to Licensee and Participating Institutions that use of the Content by Participating Institutions in accordance with this Agreement does not infringe any copyrights of any third party under the laws of the United States.

- 12.2 Springer represents that it has all copyrights, ownership rights and/or utilization rights in and to the Content and that the execution of this Agreement does not violate any contract to which Springer is presently a party nor does it violate the rights or interests of any third party.
- 12.3 Springer represents that Springer has the requisite corporate authority to enter into this Agreement and to grant and/or accept the license hereunder, and that there are no outstanding assignments, grants, licenses, encumbrances, obligations or agreements that would prevent Springer from performing under the terms of this Agreement.
- 12.4 Notwithstanding the foregoing, however, Springer will not be responsible for any claim, loss or liability attributable to errors, inaccuracies or other defects in the Content or any part thereof arising from any act or omission or (to the maximum extent permitted by relevant laws) any negligence and BOTH PARTIES EXPRESSLY EXCLUDE ANY LIABILITY FOR BREACH OF ANY IMPLIED OR EXPRESS WARRANTY AS TO TITLE, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NOR SHALL SPRINGER BE LIABLE FOR ANY DIRECT OR INDIRECT, INCIDENTAL, SPECIAL CONSEQUENTIAL OR PUNITIVE DAMAGES ARISING OUT OF USE OF THE CONTENT, save that Springer will use its best efforts to replace any defective part of the Content. Licensee and Participating Institutions shall not be liable to Springer for breach of the terms of this Agreement by any Authorized User so long as Licensee did not intentionally or through gross negligence or recklessness assist in or encourage such breach or permit such breach to continue after having actual notice thereof.
- 12.5 Participating Institutions represent to Springer that use of the Content by Participating Institutions in accordance with this Agreement does not infringe any valid intellectual property rights claimed by any third party under the laws of the U.S.
- 12.6 Licensee represents that Licensee has the requisite corporate authority to enter into this Agreement and to grant and/or accept the license hereunder, and that there are no outstanding assignments, grants, licenses, encumbrances, obligations or agreements that would prevent Licensee from performing under the terms of this Agreement.
- 12.7 Licensee represents that it is authorized to act on behalf of the Participating Institutions, and that there are no outstanding assignments, grants, licenses, encumbrances, obligations, agreements or other matters that would prevent Licensee from so acting on their behalf.
- 12.8 A Participating Institution warrants that it will use its best efforts to maintain the integrity of the Content and the security of its Network and proper use thereof and access thereto by its Authorized Users.

13. Indemnification

- 13.1 Springer agrees to indemnify, defend, and hold Licensee, Participating Institutions, their Authorized Users, clients, representatives, heirs, executors, attorneys, agents, partners, officers, shareholders, directors, employees, subsidiaries, affiliates, divisions, successors and assigns harmless from and against any and all claims, demands, obligations, costs, losses and liabilities, including reasonable attorney fees incurred by Licensee or Participating Institutions which arise out of a claim (1) resulting from a material breach of this Agreement by Springer or (2) alleging copyright infringement arising out of use of the Content pursuant to the terms of this Agreement.

14. General

- 14.1 No part of this Agreement shall be construed as limiting a Participating Institution's ability to acquire additional Content. If a Participating Institution acquires additional Content after the initial acquisition, these Terms and Conditions shall also be applicable to the Institution's acquisition of any such additional Content.
- 14.2 Springer may assign its rights or delegate its obligations, or any part thereof under this Agreement without prior consent from Licensee or Participating Institutions. Licensee and Participating Institutions may not assign, whether in conjunction with a change of ownership, merger, acquisition, sale or transfer of all, substantially all or any part of Licensee's business or assets or otherwise, either voluntarily, by operation of law or otherwise, any portion of Licensee's rights or obligations under this Agreement without the consent of Springer. Any attempt by Licensee to assign or delegate any duties or obligations set forth in this Agreement without Springer's prior written consent shall be null and void.
- 14.3 It is expressly understood and agreed that Springer and Licensee are separate legal entities, and the relationship established herein is that of an independent contractor. Nothing contained in this Agreement shall be deemed or construed by the parties hereto, nor by any third party, as creating any partnership or joint venture relationship between the parties hereto. Nothing in this Agreement shall constitute or permit either party to execute on behalf of the other any contract or other document, or to bind or otherwise obligate the other party. Neither party is an agent or employee of the other and neither has any right nor any authority to assume or create any obligation of any kind, express or implied, on behalf of the other, nor shall the acts or omissions of either create any liability for the other. The parties further agree that neither party shall obligate or purport to obligate the other by issuing or making any affirmations, representations, warranties or guaranties with respect to the Content.

- 14.4 The waiver or failure of any party to enforce any of its rights under this Agreement shall not be deemed to be a waiver of any of such party's rights in the event of any subsequent breach or breaches of any of the obligations of another party hereunder. No waiver by any party hereunder shall be effective unless in writing and signed by such party.
- 14.5 Springer's failure to perform any term or condition of this Agreement as a result of conditions beyond its control such as, but not limited to, war, strikes, fires, floods, governmental restrictions, power failures, or damage or destruction of any network facilities or servers, shall not be deemed a breach of this Agreement.
- 14.6 If any covenant or other provision of this Agreement is invalid, illegal or incapable of being enforced, by reason of any rule of law or public policy, all other conditions of this Agreement shall nevertheless remain in full force and effect, and no covenant or provision shall be dependent upon any other covenant or provision unless so expressed herein.
- 14.7 This Agreement and the rights and obligations of the parties hereto shall be construed, interpreted and determined in accordance with the laws of the State of the participating institutions without reference to the choice-of-law principles of this state or any other jurisdiction and without the aid of any rule, custom or canon requiring construction or interpretation of this Agreement against the draftsmen.
- 14.8 Intentionally Deleted.
- 14.9 All Attachments to this Agreement are incorporated into this Agreement by reference for all purposes and are binding upon Springer, Licensee, and Participating Institutions.
- 14.10 The parties agree to cooperate to effect the intent and terms of this Agreement and agree to execute such any and other papers or documents required or necessary to effect the terms and obligations contained in this Agreement.
- 14.11 This Agreement, along with the Attachments, contain the entire understanding of the parties and supersede all previous verbal and written agreements; there are no other agreements, representations or warranties other than as set forth herein. Any description sheets or other memoranda concerning this Agreement shall in no way supersede or be controlling over the terms and conditions of this Agreement.
- 14.12 This Agreement may be executed in one or more counterparts (whether facsimile or original), each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of which shall together constitute one and the same instrument.



14.13 No modification of any provision of this Agreement shall be valid except by written amendment signed by authorized representatives of Springer and Licensee.

14.14 All amounts payable by Licensee shall be exclusive of any sales, use, withholding, value added or similar taxes, government fees or levies or other assessments which shall be the sole responsibility of the Licensee.

14.15 All notices given pursuant to this Agreement shall be in writing and may be hand delivered, or shall be deemed received within five (5) business days after mailing if sent by registered or certified mail, return receipt requested. If any notice is sent by facsimile, confirmation copies must be sent by mail or hand delivery to the specified address. Either party may from time to time change its notice address by written notice to the other party.

If to Springer:

Syed Hasan, President STM Sales Americas
Springer Science+Business Media, LLC
233 Spring Street
New York, NY 10013-1578

If to Licensee:

Name (Printed):	Tom Sanville
Position	Director of Licensing and Strategic Partnerships
Address	LYRISIS, 1438 West Peachtree Street NW, Suite 200, Atlanta, GA, 30309 USA

This Agreement includes **Attachments A - C**, which are incorporated as if fully set forth herein:

Attachment A: Participating Institution Data and Fees

Attachment B: May include: eBooks, Bookseries, E-Reference Works, Journals, Online Journal Archives, Online Bookseries Archives, Online Archives Collection, SpringerProtocols, SpringerMaterials and/or SpringerImages

Attachment C: Total Fees



IN WITNESS WHEREOF, the parties have executed these Online Terms and Conditions by their respective, duly authorized representatives as of the date last written below.

Licensee: LYRASIS (on behalf of its members)

Signature: _____

Name (Printed): _____

Title: _____

Date: _____

[Handwritten Signature]

Tam Sanville

Senior Director Library Services

9/11/11

Springer: Springer Customer Service Center, LLC

Signature: _____

Name (Printed): _____

Title: _____

Date: _____

[Handwritten Signature]

Syed Hasan

President, STM Sales Americas

9/26/11

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CONSENT
JUNE 20, 2013

BOISE STATE UNIVERSITY

SUBJECT

Contract Extension for Idaho Regional Optical Network (IRON)

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a

BACKGROUND/DISCUSSION

In order to compete both regionally and nationally for grants, programs, students and faculty, Boise State University (BSU) requires broadband optical based research services. The services include high performance broadband optical networking and computing, middleware and advanced applications available only on private research and educational networks at other research institutions.

These services are available only from national research networks including Internet 2 and National Lambda Rail. Each network is funded with federal and higher education participant funds. In 2009, the Idaho State Division of Purchasing approved the sole source justification for the IRON contract and the Board Executive Director approved the 5-year, \$345,000 contract.

Due to an increase in research activity, Boise State University has increased its bandwidth from 200 Mbps/month to 600 Mbps/month. This increase led to a corresponding increase in cost as outlined below. In accordance with Board policy V.I.3.a., the Vice President for Finance and Administration approved the increase in contract price to \$408,684. The University now seeks to extend the agreement for an additional year during which time capacity needs will be reassessed and a new multi-year agreement negotiated.

IMPACT

The cost for the additional year of service will be \$126,000 for an aggregate total cost of \$534,684. A breakdown of cost per year is below:

FY09	\$ 40,000 actual
FY10	\$ 60,000 actual
FY11	\$ 60,000 actual
FY12	\$120,500 actual
FY13	\$128,184 actual
FY14	<u>\$126,000</u> proposed

Total \$534,684

ATTACHMENTS

Attachment 1 – FY14 IRON Service Order

Page 3

Attachment 2 – Executive Director Approval Memo

Page 4

CONSENT
JUNE 20, 2013

Attachment 3 – Boise State University VPFA FY13 Approval

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by Boise State University to extend its agreement with IRON for an additional year in accordance with the terms herein.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

IRON Service Order

Service Order Number		Order Type	
1000-3		<input type="checkbox"/> New <input type="checkbox"/> Move <input type="checkbox"/> Disco <input type="checkbox"/> Upgrade <input checked="" type="checkbox"/> Downgrade	
Customer Information			
Customer Name Boise State University		IRON MSA # ###	
Order Contact Max Davis-Johnson		Ckt ID for Disco, Up/Downgrade	
Tech / Design Contact Bryan McDevitt		Phone 208-426-3033	E-Mail MaxDavis-Johnson@boisestate.edu
Test / Tumup Contact		Phone	E-Mail BryanMcDevitt@boisestate.edu
Billing Contact Margie Smith		Phone 208-426-2743	E-Mail MargieSmith@boisestate.edu
Billing Address 1910 University Drive		Phone	E-Mail
City, State, Zip Boise, ID 83701		Order Date 4/1/13	Due Date 7/1/13
Customer Order No		Requested Due Date 7/1/13	
Form Completed By Victor E. Braud, III (Please type your name here)			

Layer 1 & 2		
Layer 1 Services <input type="checkbox"/> Copper TX <input type="checkbox"/> MM Fiber <input checked="" type="checkbox"/> SM Fiber	Connector Type <input type="checkbox"/> RJ45 <input type="checkbox"/> SC <input type="checkbox"/> LC	Transport Delivery Options <input type="checkbox"/> Unprotected <input type="checkbox"/> Protected Circuit 1 GigE Layer 2 CIDR Mb/s: VLAN Tags:
Local Access Vendor: BSU Fiber Vendor Contact Name: Brian McDevitt Vendor Contact Phone: Vendor Contact Email:		

Layer 3	
ASN# _____ Protocol (Static/EBGP) _____ ARIN Allocated IPs (Y/N) _____ If "Y", please specify below _____ IP Address Range Requested (i.e. /27) _____	
Additional Instructions below: Existing connection. Change from 600 Mbps, burstable to 10 GigE to 600 Mbps, capped.	

Location Information		
Location	A	Z
Phys. Address	Existing Connection at BSU	Existing Connection at Syringa Networks
Suite		
City		
State / Zip Code		
Site Contact		
Site Phone No.		
Maint. Contact		
Maint. Phone No		

Pricing and Charges	
Non-Recurring Charges	\$0.00
Monthly Recurring Charges	\$10,500.00
Contract Term (Months)	12 MO
Not to exceed	\$126,000.00

Remarks - Please provide a narrative description of the service being ordered BSU is requesting monthly committed data rate previously established at 600 Mbps, burstable to 10 GigE, but capped at 600 Mbps.
--

Customer approves and accepts this Service Order, which fully incorporates the IRON Standard Terms and Conditions or Master Services Agreement. Desired Installation Date is subject to IRON's internal provisioning intervals, which are specific to service type and facility availability. Provisioning interval begins after receipt of complete and any other required documentation. IRON will provide a firm due date to customer upon receipt of all required information. Customer acknowledges that the individual has full and complete authority to bind Customer.

Idaho Regional Optical Network Signature: _____ Printed Name: Stacey Carson Title: President Date: _____	Company: Boise State University Signature: _____ Printed Name: Stacey Pearson Title: _____ Date: _____
---	--



IDAHO STATE BOARD OF EDUCATION

650 W. State Street • P.O. Box 83720 • Boise, ID 83720-0037
208/334-2270 • FAX: 208/334-2632
e-mail: board@osbe.idaho.gov
www.boardofed.idaho.gov

April 13, 2009

Stacy Pearson
Vice President for Finance and Administration
1910 University Drive
Boise, Idaho 83725

RE: Idaho Regional Optical Network (IRON) Purchase Order

Dear Stacy;

This letter is in response to your request to issue a purchase order to Idaho Regional Optical Network for Internet 2 and National Light Rail networking services to support the research infrastructure at Boise State University. The purchase order will cover a five year term with costs not to exceed \$345,000.

The State Board of Education requires approval for the purchase of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000) pursuant to Board Policy V.I.3.a. Staff has reviewed the above request, and find it to be consistent with Board policy.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Rush".

Mike Rush
Executive Director

attachment
MEC



INTEROFFICE MEMORANDUM

TO: STACY PEARSON
FROM: TERRI SPINAZZA, PURCHASING DIRECTOR
SUBJECT: IDAHO REGIONAL OPTICAL NETWORK (IRON) CONTRACT
DATE: 6/6/2012

In April 2009, after Division of Purchasing authorized a sole source contract, Mike Rush approved the IRON contract for Internet 2 and NLR networking services for 5 years with costs not to exceed \$345,000. This dollar amount was based on the required capacity of 200 Mbps/month.

In FY12, OIT increased the capacity to 600 Mbps/month to support increased campus requirements. This has resulted in a need to increase the total dollar amount of the contract by \$61,500 to cover FY13 (the final year of the contract).

FY09 - \$40,000 actual
FY10 - \$60,000 actual
FY11 - \$60,000 actual
FY12 - \$120,500 actual
FY13 - \$126,000
Total \$406,500

SBOE Policy Section V. I. 3a indicates that approvals for a change under \$250,000 to a previously approved contract can be made at the Local Agency. Please sign the attached purchasing requisition as approval for the increase to the IRON contract.

Thank you.

ATTACHMENT 3

FOR PURCHASING USE ONLY

Req. # 15124 PO # 590669-5

Vendor Number 0000023821

Dept. Contact Person Esther Hoagland

Phone 65711 Fax 334-2166

End User Chris Hurst Phone. 61295

Delivery Bldg./Room OIT Business MS-1412

Delivery Date Requested PO requested by June 8, 2012

RUSH REQUEST ☐ Yes ☐ No

If yes, reason _____

Esther Hoagland
0-\$5,000 • REQUESTER SIGNATURE

0-\$5,000 • REQUESTER SIGNATURE

Esther Hoagland, OIT Business Services

Print Name _____

\$5,000-\$25,000 • DEPT. MANAGER SIGNATURE _____

Date _____

Print Name _____

Christian Hurst by EH
\$25,000 + • DEAN or DEPT. HEAD SIGNATURE

4/12
Date

Christine Hurst, Director, OIT Technology Operations & Support

Print Name _____

Print Name Joe Pearson
VPFA SIGNATURE

2/11
Date

Print Name

CONSENT - BAHR - SECTION II

KEY	Quantity	UOM	Short Description	Price	Total
	Description or List of Attachments				
	Department ID		Account Code	Project/Grant	
1	1	YR	Annual renewal of bandwidth charges	\$ 60,000.00	\$ 60,000.00
	See attached Invoice 591 for Monthly minimum bandwidth for July 2012 - June 2013				
	939A100030		532000	NOPJ	
2	1	YR	Annual renewal of IP Bandwidth increase	\$ 66,000.00	66,000.00
	See attached Invoice 591 for Increase in monthly IP Bandwidth from 200 Mbps to 600 Mbps				
	939A100030		532000	NOPJ	
3					
4					
5					
6					

Additional Suggested Vendors and Phone & Fax Numbers

1.

2.

Comments

FY11 PO 590669-3 dated 5/20/11 & PO 590669-4 dated 8/19/11

TS09-076

TOTAL	\$ 126,000.00
-------	---------------

CONSENT
JUNE 20, 2013

BOISE STATE UNIVERSITY

SUBJECT

Athletics Security and Services Staffing Contract

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a

BACKGROUND/DISCUSSION

Boise State University (BSU) competitively bid a one year contract for guest and security services for athletic events. The contract provides personnel for taking tickets, entry gate bag inspection, crowd management and responsible alcohol service. The successful responsive respondent was MAV Event Services and the Board's executive director approved the one year agreement at a cost not to exceed \$287,760 over four (4) years. The contract had three one year renewal options.

After the contract was awarded, the scope of services was revised to include additional services at the Stueckle Sky Center and several other locations. The change came about as a result of a security task force review and corresponding recommendations. Due to the increase in service requirements, the University has spent a total of \$280,299 for the first two years of the contract. Athletics is pleased with the quality of service provided and seeks Board approval to increase the total dollar amount of the contract to \$574,300 to cover the final two years of the agreement. The total cost includes a 5% price increase effective July 1, 2013.

IMPACT

The total cost of the agreement for the initial term plus three renewal options follows:

Year 1	\$142,191 actual
Year 2	\$138,109 actual
Year 3	\$147,000 projected
Year 4	<u>\$147,000</u> projected

Total \$574,300

ATTACHMENTS

Attachment 1 – Executive Director Contract Approval	Page 3
Attachment 2 – Year 2 Purchase Order	Page 5
Attachment 3 – MAV Cost Increase Notice	Page 41

CONSENT
JUNE 20, 2013

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve Boise State University's request to enter into an agreement with MAV for an additional two years for a total cost not to exceed \$574,300.

Moved by _____ Seconded by _____ Carried Yes _____ No _____



IDAHO STATE BOARD OF EDUCATION

650 W. State Street • P.O. Box 83720 • Boise, ID 83720-0037

208/334-2270 • FAX: 208/334-2632

e-mail: board@osbe.idaho.gov

www.boardofed.idaho.gov

June 16, 2011

Stacy Pearson
Vice President for Finance and Administration
1910 University Drive
Administration Building, Room A-208
Boise, Idaho 83725-1200

RE: Patron Services/Event Supervisor Security Officer Staffing Contract

Dear Stacy;

This letter is in response to your request for issuance of a contract for Patron Services/Event Supervisor Security Officer Staffing to support the Athletic Department at Boise State University. The cost of these services is not to exceed \$287,760 for four years.

The State Board of Education requires approval for the purchase of equipment, data processing software and equipment, and all contracts for consulting or professional services either in total or through time purchase or other financing agreements, between two hundred fifty thousand dollars (\$250,000) and five hundred thousand dollars (\$500,000). Staff has reviewed the above request, and pursuant to the authority delegated to the Executive Director under Board Policy V.1.3.a., this correspondence will confirm authorization to proceed with this purchase as requested.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Rush".

Mike Rush
Executive Director

attachment
MR/mec

THIS PAGE INTENTIONALLY LEFT BLANK

Purchase Order

Boise State University

BSU Purchasing
1910 University Drive
Boise ID 83725-1210
United States

Vendor: 0000027331
MAV Event Services LLC
1483 S Blue Jay Place
Eagle ID 83616-6335

Dispatch via Print

Purchase Order	Date	Revision	Page
IDBSU-0000621051	06/06/2012		1
PO Reference			
Payment Terms	Freight Terms	Ship Via	
Net 30	Destination	Best Way	
Buyer	Phone	Currency	
Michael Arthur Carr	208/426-1802	USD	

Ship To: BSU Central Receiving
1453 University Drive
Boise ID 83706
United States

Bill To: BSU Accounts Payable
1910 University Drive
Boise ID 83725-1248
United States

Tax Exempt? Y Tax Exempt ID: 000012415-S

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	Patron Services, Event Security, Officer Staffing for the 2012 / 2013 Athletic Season. Renewal of contract MC11-118	1.00	EA	140,000.000	140,000.00	06/06/2012

Item Total 140,000.00

Prices and specifications are as per contract MC11-118.

The State of Idaho STANDARD CONTRACT TERMS AND CONDITIONS and the State of Idaho COMPUTER SOFTWARE SPECIAL TERMS & CONDITIONS (if applicable) are incorporated herein by reference as though set forth in full. These terms and conditions and instructions are located on the Internet at <http://purchasing.idaho.gov>.

Total PO Amount

140,000.00

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Michael A Carr

LETTER OF RENEWAL

May 29, 2012

MAV Event Services
Mark Vucinich:
1483 S. Blue Jay Way
Eagle, Idaho 83616

RE: Event Security Services LETTER OF RENEWAL

Dear Mark:

The current Contract with your company for Event Security Services will expire July 31, 2012. Boise State wishes to renew the contract for an additional one (1) year period, as provided for in the contract. The renewal period would be from August 1, 2012 through July 31, 2013.

Renewal action must be based on the following:

1. All contract terms and conditions remain the same as noted in the original contract.
2. All pricing remains the same as noted in the original contract.

If you agree or disagree to contract renewal, please circle Yes or No, sign this document and return it to Mike Carr by fax or e-mail at 426-1152 or mikecarr@boisestate.edu by July 1, 2012.

RENEWAL APPROVAL:

YES

or

NO

(Please Circle)

Mark Vucinich
Signature

Mark Vucinich
Name (Please Print)

6-3-2012
Date

Sincerely,

Micheal A. Carr
Senior Buyer
Boise State University

Boise State University

Patron Services/Event Supervisor Security Officer Staffing

BOISE STATE UNIVERSITY

Invitation to Bid

MC11-118

2011 MAY 15 PM 01:07

BOISE STATE PURCHASING

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Invitation to Bid (ITB) MC11-118

Patron Services/Event Supervisor Security Officer Staffing

Boise State University ("the University") is seeking bids from qualified vendors for the purchase of Patron Services/Event Supervisor Security Officer Staffing ("the System"), to be used in the Athletics Department. The System must meet the technical specifications detailed below.

1 Timeline

- | | | |
|-----|----------------------------------|----------------|
| 1.1 | Questions Due | April 29, 2011 |
| 1.2 | Questions Answered (approximate) | May 3, 2011 |
| 1.3 | Closing Date | May 17, 2011 |

2 Standard Terms and Conditions

- 2.1 The State's Standard Contract Terms and Conditions and Solicitation Instructions to Vendors are incorporated by reference into this solicitation as if set forth herein in their entirety. The Terms and Conditions and Instructions to Vendors are located on the Internet at <http://www2.state.id.us/adm/purchasing/index.htm>. The Terms and Conditions and Instructions to Vendors shall apply to this solicitation and the State of Idaho Standard Contract Terms & Conditions shall apply to any contract resulting from this solicitation. Failure by any submitting vendor to obtain copies of these documents shall in no way constitute or be deemed a waiver by the University of either document, or any part of them. No liability will be assumed by the University for a submitting vendor's failure to consider the Terms and Conditions and Solicitation Instructions to Vendors in its response to the solicitation.
- 2.2 The successful contractor, and subcontractors, if any, shall indemnify, hold harmless and defend Boise State University and the State of Idaho, their officers, agents and employees from and against all claims, damages, losses and expenses for bodily injury, sickness, disease, or death, or injury to or destruction of tangible property including loss of use resulting therefrom, including but not limited to attorney's fees, arising out of or caused in whole or in part by the negligent acts, wrongful acts, errors or omissions of the successful contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, but only to the extent caused in whole or in part by negligent act, wrongful acts or omissions of Indemnitor. The insurance company providing the general liability insurance certificate must have an insurance company rating of A by either A.M. Best or Standard and Poor's rating bureaus.

In addition, the successful contractor and subcontractors, if any, shall, at their sole cost and expense, procure and maintain through the term of this contract

Commercial General Liability Insurance with limits not less than \$1 million per occurrence for Property Damage and Bodily Injury Liability, including Products/Completed Operations Liability, Blanket Contractual Liability and Personal Injury Liability. If an annual aggregate is used each annual aggregate limit shall not be less than \$2 million when applicable and will be endorsed to apply separately to each job site or location;

Automobile Liability Insurance including non-owned and hired vehicles with limits not less than \$1 million per occurrence (CSL) for Property Damage and Bodily Injury; and

Workers Compensation and Employers' Liability Insurance as follows with limits not less than:

* Workers' Compensation - as required by State statute including occupational disease.

- The contractor must provide either a certificate of workers' compensation insurance issued by a surety licensed to write workers' compensation insurance in the State of Idaho, as evidence that the contractor has in effect a current Idaho workers' compensation insurance policy, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Industrial Commission.

- The contractor shall exonerate, defend, indemnify and hold Boise State University and the State of Idaho harmless from and against and assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security, workers' compensation and income tax laws with respect to the contractor or contractor's employees engaged in performance under this Agreement.

* Employers' Liability -

- Bodily Injury by Accident: \$100,000 each accident
- Bodily Injury by Disease: \$100,000 each employee
- Bodily Injury by Disease: \$500,000 policy limit

Prior to the commencement of the term of this contract, the successful contractor shall deliver or fax to the University:

A certificate of insurance with respect to ALL such insurance in a form reasonably satisfactory to the University. The general liability and automobile liability insurance certificate must name the University and the State of Idaho as Additional Insured. The certificate must contain a written provision that, should any of the above-described insurance policies be canceled or non-renewed before the expiration date thereof, the issuing company must notify the University in writing, by certified or registered mail, receipt requested, at least thirty (30) days prior to any cancellation or non-renewal of any such insurance.

3 Correspondence, Questions and Addenda

All correspondence will be in writing. In the event that it becomes necessary to revise any part of this ITB, addenda will be posted at:

http://cayusecreek.boisestate.edu/purchasing/purchasing_bidopportunities.php. It will be the responsibility of the Bidder to monitor

http://cayusecreek.boisestate.edu/purchasing/purchasing_bidopportunities.php for any updates or amendments. Any oral interpretations or clarifications of this ITB shall not be relied upon. All changes to this ITB must be in writing and posted at

http://cayusecreek.boisestate.edu/purchasing/purchasing_bidopportunities.php to be valid.

This solicitation is issued by the Boise State University Purchasing Department. The Purchasing Department is the only contact for this solicitation. Written questions must be submitted via email to:

Mike Carr, Senior Buyer
Boise State University
E-mail: mikecarr@boisestate.edu

The deadline for receipt of questions is April 29, 2011. To be considered, questions must be received via email by 5:00 p.m. Mountain Time, on that date. Answers to timely received vendor questions will be posted at http://cayusecreek.boisestate.edu/purchasing/purchasing_bidopportunities.php.

4 Invoicing and Payment

Payment terms shall be NET 30. Payment shall be made within 30 days after receipt of invoice.

Invoices are to be submitted to:

Boise State University
Ref. PO No. XXXXXX
1910 University Drive, M/S 1210
Boise, ID 83725

5.0 GENERAL OVERVIEW

5.1 PURPOSE

Boise State University seeks a Contractor to provide qualified and experienced Game & Event Workers and Supervisor Security Officer Management Staffing Services. This contract will be used by the Athletics Department. Personnel will be used to support Boise State University staff, for athletic events, concert events, special projects, or other event staffing needs as required. .

5.2 SCOPE

To provide qualified Event/Security Management Staffing Services to work on an as needed basis in the following categories/positions listed below:

- Game/ Event Support—Ushers/Ticket Takers/Gate Monitors Patron Services
- Game/Event Crowd Management/Patron Services Supervisors
- Game/Event Crowd Management Patron Services Director
- Provide all equipment and training to insure a turnkey operation

5.3 CURRENT ENVIRONMENT

Boise State University:

- Is a public, co-educational institution;
- Offers graduate, undergraduate, and non-degree programs;
- Serves approximately 20,000 students;
- Employs approximately 5,000 faculty, staff and student staff.

6.0 GENERAL INFORMATION AND INSTRUCTIONS

6.1 DEFINITIONS

The following definitions are meant to supplement the definitions found in the State of Idaho Standard Terms and Conditions, State of Idaho Solicitation Instructions to Vendors.

Accounting Period – A one-month period of time, closing on the last business day of the month

University - Boise State University

Evaluation Codes - Certain specifications have an evaluation code assigned, which are defined as follows:

M - Mandatory Specification – Failure to comply with any subsection with an M notation shall render the bid non-responsive and no further evaluation will occur. Bidder is required to respond to each subsection with an M notation with a statement outlining its understanding and agreement to comply.

Fixed Cost - In the Cost Bid Sheet, this means a "fully burdened fixed cost" including, but not limited to, time and materials, travel (excluding alcohol), lodging, per diem and administrative overhead.

In Writing or Written Notice – Any letter or memo sent via fax, U.S. Postal Service, United Parcel Service, FedEx, or via e-mail.

Normal Operation Hours – Unless otherwise stated, the normal operating hours of the University are to be considered to be 7:00 a.m. until 5:00 p.m. (6:00 p.m. - until on occasion) Mountain Time, Monday through Friday, and State holidays as needed.

Purchasing – Boise State University Purchasing Department

Responsive Proposer - A Bidder that has submitted a timely bid or offer that conforms in all material respects with the submission and format requirements of the solicitation, and that has not qualified or conditioned its bid or offer.

System - Refers to the entire package described in the ITB and the bid.

Time – All references to time refer to local Mountain Time in Boise, Idaho.

Bidder – The legal entity that submits a response to the ITB.

Working/Business Calendar Day - Monday through Friday, to include some legal holidays observed by the State of Idaho.

The following definitions are meant to define the entities and terminology related to the specifics of the requirements of this ITB:

Internal controls – a set of policies and procedures designed to reduce the risk of theft, loss or misuse of funds provided by the University. Internal controls may be a part of systems (such as utilizing username/password, key fob, etc.) or procedural (such as checking id's, etc.).

Game/Event Management Staff – Ushers, ticket takers, etc.

Game Event Venues – Bronco Stadium and other athletic department venues

6.2 SUBMISSION OF BIDS

In order to be considered for selection, Bidder must submit a complete response to this ITB. Each bid must be submitted with one (1) original and three (3) copies. The Bidder will make no other distribution of the bid.

Each bid package must be clearly marked "Event Management & Security Supervision Staffing Services for Boise State University" on the outside of the package. No bid will be accepted after 5:00 p.m. Mountain time, May 17, 2011 Bids submitted by facsimile, telegraph, mail-gram, and electronic mail will be rejected. Each bid must contain the manual signature of an authorized representative of the Bidder on the signature page provided. Bidders are strongly encouraged to sign the signature page in blue ink.

Each Bidder is responsible to examine this entire ITB, including the attachments, seek any required clarification in writing, and review its proposal for accuracy before submitting the bid. Once the submission deadline has passed, all bids will be final unless otherwise indicated in this ITB.

NOTE: THE FOLLOWING IS MANDATORY!

- **BIDS OR PARTS OF BIDS MUST NOT BE SUBMITTED ELECTRONICALLY. ELECTRONICALLY SUBMITTING THE BIDS OR ANY PART OF THE BIDS WILL RENDER THE BID NON-RESPONSIVE.**
- **BIDS MUST BE SUBMITTED MANUALLY PER INSTRUCTIONS TO FOLLOW.**
- **BIDS MUST BE HAND-DELIVERED, US MAILED, OR CARRIER SHIPPED. BIDS MUST BE RECEIVED AT THE OFFICES OF THE BOISE STATE UNIVERSITY PURCHASING DEPARTMENT AND TIME STAMPED USING THE DEPARTMENT'S TIME STAMP, NO LATER THAN THE DATE AND TIME SET FORTH FOR THE CLOSING OF THE SOLICITATION ON PAGE 3 OF THIS SOLICITAION.**
- **A SIGNED IDAHO SIGNATURE PAGE IS REQUIRED. APPENDIX 3.**

All bid materials should be shipped in a single shipping container, if possible.

NOTE: BIDS RECEIVED THAT QUALIFY THE BID BASED UPON THE STATE ACCEPTING BIDDERS TERMS SHALL BE FOUND NON-RESPONSIVE. QUESTIONS PERTAINING TO THE STATE TERMS AND CONDITIONS MUST BE ADDRESSED DURING THE Q&A PHASE.

(Should the Bidder have a web site address, please write it on the signature page.)

6.3 VALIDITY OF BIDS

Bids must remain valid for ninety (90) calendar days after the bid opening date. Bids submitted with a less than 90 day validity will be found non-responsive and will not be considered.

6.4 COMMUNICATION RESTRICTIONS

Bids must comply with all state laws, rules, and policies covering communication with state employees and officials during the ITB process. If a Bidder engages in any unauthorized communication, the University may reject its bid.

6.5 COST OF PREPARING THE BID

Costs of preparing a bid are the sole responsibility of the Bidder. The University will not provide reimbursement for such costs and shall not be liable for any bid preparation costs.

6.6 (M) BID FORMAT

Bids must follow the numerical order of the ITB starting at the beginning and continuing through the end of the ITB. ITB and bid sections and subsections must be identified with the corresponding numbers and headings used in the ITB. Each ITB section and subsection must be written and then followed with the Bidder's response (see examples below). Bidders are encouraged to use a different color font or other indicator that will clearly delineate the ITB section or subsection from the Bidder's response. Bids must also include a corresponding table of contents. All bid pages must be typed and sequentially numbered.

The University may reject any bid that does not meet this format.

6.7 (M) COVER LETTER

The cover letter must be in the form of a standard business letter, type written, containing the Bidder's name, address and telephone number and must be signed with an original signature, preferably in blue ink, by an individual authorized to legally bind the Bidder. The letter must contain the following information:

6.7.1 A statement describing the Bidder's legal structure (e.g., corporation, partnership) and providing federal tax identification number and principle place of business.

6.7.2 A statement that the person signing the proposal certifies that he or she is the person in the Bidder's organization who has actual authority to make decisions as to matters relating to this ITB and to bind the Bidder.

6.7.3 The name, telephone number, fax number and electronic mail (e-mail) address of a contact person who has authority to answer questions regarding the bid.

6.7.4 A statement that the bid meets the minimum qualifications set forth in this ITB and accepts all requirements and terms and conditions contained in this ITB.

6.7.5 A statement that the Bidder does not discriminate in its employment practice with regard to race, color, age, religion, sex, veteran status, sexual preference, national

origin, or disability (ACA Standards 4-4053, 4-4054, 4-4055, 4-4056, Equal Employment Opportunity).

6.7.6 A statement that no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

6.7.7 A statement that indicates whether the Bidder or any of its agents has a possible conflict of interest with any state employee involved in this Invitation to Bid and any ensuing Contract(s) or any other conflict of interest and, if so, an explanation of the conflict must be given.

6.7.8 A statement that the bid must be valid for ninety (90) days from the bid due date.

6.7.9 An acknowledgement of receipt of issued amendment(s) to this ITB.

6.8 INDEMNIFICATION AND INSURANCE

The Contractor must indemnify, hold harmless and defend **Boise State University and the State of Idaho**, their officers, agents and employees from and against all claims, damages, losses and expenses for bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including loss of use resulting therefrom, including but not limited to attorney's fees, arising out of or caused in whole or in part by the negligent acts or omissions of the , anyone directly or indirectly employed by them or anyone for whose acts they may be liable, but only to the extent caused in whole or in part by negligent acts or omissions of Indemnitor.

The Contractor shall, at no additional cost to Boise State University, procure and maintain through the term of this Contract:

6.8.1 Commercial General Liability Insurance with limits not less than \$1,000,000 per occurrence Combined Single Limits (CSL) for Property Damage and Bodily Injury, including Products, Completed Operations, Blanket Contractual liability and Personal Injury Liability;

6.8.2 Automobile Liability Insurance including non-owned and hired vehicles with limits not less than \$1,000,000 per occurrence (CSL) for Property Damage and Bodily Injury; and Workers' Compensation and Employers' Liability Insurance with limits not less than;

6.8.3 Worker's Compensation - as required by State statute including occupational disease. The Contractor must provide either a certificate of workman's compensation insurance issued by a surety licensed to write workman's compensation insurance in the State of Idaho, as evidence that the Contractor has in effect a current Idaho workman's compensation insurance policy, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Industrial Commission.

6.8.4 Employer's Liability:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$100,000 each employee
Bodily Injury by Disease:	\$500,000 policy limit

6.8.5 Prior to the commencement of the term of this Contract, the Contractor must deliver or fax to (208) 426-1152 to the Purchasing Department:

A certificate of Insurance with respect to **ALL** such insurance including worker's compensation in a form reasonably satisfactory to the University. **The general and automobile liability insurance certificate must name the University and the State of Idaho as additional insured** and must contain a written provision that, should any of the above-described insurance policies be canceled or non-renewed before the expiration date thereof, the issuing company must notify the University in writing, by certified or registered mail, receipt requested, at least thirty (30) days prior to any cancellation or non-renewal of any such insurance.

6.9 EVALUATION, INTENT TO AWARD LETTERS, AND AWARD PROCESS

As a general rule, the following procedure is followed:

Once the solicitation closing date and time have passed and bids have been opened, the copies of the bids are forwarded to the Athletic Department for evaluation and review. Once the department has completed its evaluation and review the bid results are forwarded to the Purchasing Department for review. The Purchasing Department verifies the fairness and integrity of the bid review process set forth in the ITB. Assuming the department does not require Best and Final Offers, the department sends its award recommendation to the Purchasing Department.

The University has the time set forth in the Validity of Bids to complete the review and award the purchase. To ensure the integrity and fairness of the bid process, during the review and up and until the time the Purchasing Department issues the award, no information regarding the content of the bids is released.

6.10 CONTRACT TERM

The initial term of the contract shall be one (1) Year with up to 3 annual renewal opportunities by mutual agreement. The bid shall include all licenses, insurance, and background checks.

6.11 PAYMENT

Payment will be made within 30 days after receipt of invoice by Boise State. The Bidder will be reimbursed for actual productive hours worked by the Bidder's personnel on work assignments at the agreed upon hourly rates. The Bidder shall submit an itemized invoice for services along with individual employee time sheets substantiating that work has been satisfactorily completed. Invoices must reference the name of the person who worked, the days and hours worked and the labor category.

Invoices shall be submitted to:

Boise State University Purchasing Office
Attn: Mike Carr
Ref: Contract No. MC11-118
1910 University Drive M/S 1210
Boise, Idaho 83725

7.0 SPECIAL TERMS AND CONDITIONS

7.1 (M) Bidder must not be restricted, prohibited, or precluded by legislation or court orders from participating in any public contract or contract procurement.

7.2 (M) All personnel must be physically able to perform all outlined tasks

7.3 (M) Bidder shall provide experienced individuals possessing the appropriate qualifications, knowledge and skills to support NCAA Division I large scale games and events as well as all of the required services outlined in this RFP.

7.4 (M) All positions must have the ability to work nontraditional days and hours in support of special events as well as eight (8) hours per day five (5) days a week (which could include some evenings, weekends and, holidays).

7.5 (M) Bidders must show demonstrated recent success in similar work managing NCAA Division I or NFL football games and/or successful work experience in public law enforcement

7.5 (M) Bidder personnel are subject to call-in for work with a two hour notice during special events including evenings and weekends. Typically, vendor shall be notified by 3:00 p.m. the day prior.

7.6 (M) Bidder personnel shall adhere to all OSHA safety standards and wear proper safety equipment at all times when exposed to chemicals, toxins, or blood borne pathogens.

7.7 (M) Bidder personnel shall assist the Athletic Department staff in out lined duties.

7.8 (M) Bidder shall maintain an adequate pool of qualified and available individuals to assure adequate and timely staffing capability to Boise State University upon 24 hours notification.

7.9 (M) Boise State University shall have the right to refer qualified potential applicants with experience in identified categories to the Contractor for screening and potential assignment to Boise State University

7.10 (M) Boise State University has the right to reject any individual deemed not suitable.

7.11 (M) Bidder shall certify that all individuals assigned to work on the Boise State University campus have completed and passed a criminal history background check prior to starting work. Any individual found to have any felony offenses or offenses of a sexual or violent nature shall not be allowed to work at Boise State University. The cost of the subject background checks shall be the sole responsibility of the Bidder.

- 7.12 (M) Bids must be submitted on a "mark-up basis". Example: \$8.00/hr. with 25% mark up = \$10.00/hr billed to the University.
- 7.13 (M) Bidder shall report any problems or difficulties in completing assignments.
- 7.14 (M) Bidder shall turn in weekly time sheets to the Boise State appointed Supervisor.
- 7.15 (M) Bidder and his employees may have access to and use of confidential data and information. The Bidder and his employees shall sign a written form of confidentiality prohibiting discussing with unauthorized persons any information obtained in the performance of an assignment under this contract.
- 7.16 (M) When providing bulk groups (ten or more) Bidder shall provide one (1) Manager from his firm to act as a management liaison for Boise State University.
- 7.17 (M) The Bidder and his employees shall conduct only such business as covered by this contract and work only the number of hours approved by the Boise State appointed Supervisor.
- 7.18 (M) Boise State University is a Drug Free and Smoke Free campus/workplace and the Bidder shall ensure all employees used in the performance of this contract shall adhere to these rules.
- 7.19 (M) The Bidder's status while performing the requirements of this contract is that of an Independent Contractor, and as such, is solely and personally liable for all labor, taxes, insurance, required bonding and other expenses, except as otherwise stated herein. This includes, but is not limited to damages in connection with operation of this contract. The Bidder warrants and represents that it has complied and will comply with all federal, state and local laws applicable to it and will make the necessary payments appropriate to Independent Contractor laws.
- 7.20 (M) The Bidder and their assigned staff performing the required services on the campus of Boise State University are not entitled to any benefits of employment provided by the University to its employees and are not an agent or employee of The University.
- 7.21 (M) The resulting contract shall be for quality of services and the final results to be achieved. No minimum number of hours can or will be guaranteed by The University.
- 7.22 (M) Bidder shall provide evidence of current & on-going training from nationally recognized large scale venue safety & crowd management organizations e.g., IAAM & NCS4 Courses.

8.0 SERVICES

Boise State University (the "University") seeks a Contractor to provide qualified Game/Event Workers and Supervisory Security Officer staff to work on an as needed basis. This contract shall be used by the Athletic Department. Temporary personnel shall be used to supplement shortages in Boise state University work forces, for special projects, concert events and sporting events. The subject contractor shall provide a full time staff member to supervise all assigned personnel.

All positions except otherwise noted shall have the ability to work 8 hours per day/5 days per week, includes some weekends and holidays and nontraditional hours as dictated by specific events.

8.1 (M) GAME/EVENT SUPPORT REQUIREMENTS:

Provide an experienced Game/Event Usher/Patron Services worker physically able to perform duties including but not be limited to the below:

- Routine Patron assistance functions
- Ticket taking
- Stadium ReEntry
- Baggage checks
- Checking entrance passes
- Basic directional information
- Monitoring perimeter doors and gates
- Refer Patron disputes and incidents to upper management
- Implement emergency crowd control/evacuation measures
- Understand & enforce all related policies & procedures
- Support parking control

8.2 (M) Game/Event Services Supervisors

Provide experienced Supervisor Security Officers to physically perform the below duties including but not be limited to:

Working knowledge of all relevant state, city & university laws, codes, and policies

Manage all critical Incident situations

Plan & supervise all crowd control management

Conduct training & brief all ushers and event staff

Oversee load-in, load-out, bags search, & re-entry

Supervise ticket taking, patron services, special needs

Coordinate with emergency medical staff & local law enforcement as needed

8.3 (M) GAME/EVENT SERVICES DIRECTOR:

Provide an experienced Supervisor Security Officer to physically perform the below duties including but not be limited to:

- **Supervisory:** plans and directs game/event support activities for special events to include traffic and crowd control, substance abuse awareness, and first aid; prepares training materials and conducts training for full- and part-time security staff; ensures that sufficient inventory of supplies and equipment is available for staff; completes payroll forms; computes cost to provide security at special events and bills responsible parties; participates in hiring of staff; schedules personnel to insure adequate security coverage; evaluates staff performance.
- **Asset Protection/Risk Management:** investigates venue incidents such as thefts, vandalism, and assaults; writes and files reports with authorities; participates with local law-enforcement officers in investigations; maintains chain-of-evidence in criminal cases by cataloging and securing evidence; escorts campus personnel transporting large sums of money; develops positive working relations with patrons and facility staff; may perform parking enforcement duties.
- **Additional Requirements:**
 - Working knowledge of self-defense measures, first aid, state, city, and university laws, codes, policies, and safety hazards as they relate to large complex arenas, venues, buildings and grounds, subdue and restrain resisting violators, making oral presentations.

- o Demonstrated evidence of ongoing training to insure currency in large scale athletic event management including emergency management, law enforcement, threat assessment, and critical incidents management.
- o Working knowledge & demonstrated success in operating fan notification systems including text messaging and email systems
- o Working knowledge and demonstrated success in event pager system operation for events with attendance in excess of 30,000 fans.
- o Demonstrated command & control experience including communications, command post operations and inter agency coordination.
- o Working knowledge of Universities Alcohol Policy
- o Event workers monitoring bar areas in Caven Williams and Sky Center will be TIPS trained
- o Experience monitoring and briefing TIPS trained game/event staff & active coordination with primary holders of game/event liquor licenses.

9.0 BIDDER INFORMATION

(Note: Providing this information is mandatory. Failure to provide any of this information will cause your Bid to be rejected.)

9.1 (M) Bidder must provide a general description of the company, its organizational structure, the number of employees in each major area of the company, and its overview/history including, years of operation providing banking services similar to that described in this ITB, and the annual rating of your financial institution by national rating agencies

9.2 (M) The Bidder must provide references or names and point of contact information from three (3) customers currently using the Bidder's services. All references must be current and have had a working relationship with your company within the last five (5) years.

Include the following information for each reference:

- 5.2.1 Client name and address;
- 5.2.2 Reference name, title, and phone number;
- 5.2.3 Brief overview of services provided;
- 5.2.4 Terms and conditions of services;
- 5.2.5 Dates work was performed for the reference;

The Bidder may add additional information or references.

9.3 (M) Provide a description of internal controls utilized by the Bidder intended to safeguard assets of the University.

9.4 (M) Provide evidence of financial stability and capability to fund all costs associated with providing the services throughout the term of the Contract. This information will be used in the evaluation your firms bid, so ensure completeness and accuracy.

NOTE: For publicly traded companies, provide copies of your SEC Form 10K for the last two years. Financial Information is mandatory and failure to provide it will cause the

response to be deemed non-responsive. In lieu of a SEC Form 10K, privately held companies must submit a consolidated financial statement that includes the information required in Appendix C. Regardless of whether the bidder is a privately held or publicly held company, the proposer must complete and return Appendix C with its proposal in addition to attaching its evidence of financial stability.

For Appendix C, all data elements must be filled in and accounted for. For example, if the Company has no interest payable, then indicate with a zero (0). Do not leave any item blank.

9.5 (M) Bidder must describe in detail its experience and qualifications performing services similar to those described in this solicitation.

9.6 (M) Provide resumes of Management personnel that will be assigned to this project. Resumes must be formatted as follows:

- 5.6.1 Name;
- 5.6.2 Position to be held in the project;
- 5.6.3 Current job function/title;
- 5.6.4 Current placement (work location);
- 5.6.5 Employment history;
- 5.6.6 Work history experience;
- 5.6.7 Education;
- 5.6.8 Certificates;
- 5.6.9 Licenses;
- 5.6.10 Special qualifications relevant to this project;

9.7 (M) Bidder must be registered with the Office of the Secretary of State for Idaho to do business in the state of Idaho.

10.0 EVALUATION

10.1 THE PROCESS

Upon opening the Purchasing Department will inspect the bids for the following (not necessarily limited to the following):

- 10.1.1 That the bid was timely per the published closing date and time;
- 10.1.2 That the bid includes an original signed State of Idaho Signature page (attached in Sicomm);
- 10.1.3 That the bid has not been qualified by the Bidder, meaning that the Bidder has not conditioned their bid based upon the University accepting terms or conditions established by the Bidder;
- 10.1.5 That the bid contains all required information;
- 10.1.6 Other unforeseen conditions that might deem the bid non-responsive upon opening.

Purchasing will forward all responsive bids to the Athletic Department for review and evaluation. Athletics will evaluate and review the bid based upon the requirements of the ITB.

11.0 AWARD

Any intent to award will be made to the responsive, responsible Bidder whose bid meets all the mandatory requirements of the ITB and provides the best value to the University. Additional cost points may be awarded for sponsorship/discount proposals. The University reserves the right to implement part or all of the bid items and to phase implementation as best meets the needs of the University.

The University reserves the right to cancel this ITB at any time prior to a contract being established, if it is determined to be in the best interest of the University.

6.6 (M) BID FORMAT: Mark Vucinich (owner / operator of MAV Event Services) states he has read and understands section 6.6 (M) BID FORMAT as described within the ITB (2011).

6.7 (M) COVER LETTER: Mark Vucinich (owner / operator of MAV Event Services) states he has read and understands section 6.7 (M) COVER LETTER. See the attached COVER LETTER regarding subsections 6.7.1 thru 6.7.9

6.7.1 Mark Vucinich, (owner / operator of "MAV Event Services").

- Federal tax identification number is #80-0404453.
- Principle place of business, 1483 S. Blue Jay Pl., Eagle, Idaho.

6.7.2 Mark Vucinich (owner / operator of "MAV Event Services") is the only person employed by MAV Event Services who has authority to make decisions as to matters relating to this ITB and to bind the Bidder (Mark Vucinich).

6.7.3 Contact information for: Mark Vucinich (owner / operator of "MAV Event Services")
Phone: 208-573-9514. Fax: 208-939-3230.
Electronic E-Mail: mav1@cableone.net / mvucinich@cityofboise.org

6.7.4 Mark Vucinich (owner / operator of "MAV Event Services") states that this bid meets the minimum qualifications set forth in this ITB and accepts all requirements and terms and conditions contained in this ITB.

6.7.5 Mark Vucinich (owner / operator of "MAV Event Services") states that he does not discriminate in employment practices with regard to race, color, age, religion, sex, veteran status, sexual preference, national origin, or disability (AVA Standards 4-4053, 4-4054, 4-4055, 4-4056; Equal Employment Opportunity).

6.7.6 Mark Vucinich (owner / operator of "MAV Event Services") states that he has made no attempt or will not make an attempt to induce any other person or firm to submit or not to submit a bid.

6.7.7 Mark Vucinich (owner / operator of "MAV Event Services") states that he (himself) or any agent of MAV Event Services does not have a conflict of interest with any state employee involved in this Invitation to Bid and any ensuing Contract (s) or any other conflict of interest.

6.7.8 Mark Vucinich (owner / operator of "MAV Event Services") states that he understands that the bid must be valid for ninety (90) days from the bid due date.

6.7.9 Mark Vucinich (owner / operator of "MAV Event Services") acknowledges the receipt of issued amendments to this ITB

7.0 (M) SPECIAL TERMS AND CONDITIONS

7.1 Mark Vucinich (owner / operator of MAV Event Services) is not restricted, prohibited, or precluded by legislation or court orders from participating in any public contract or contract procurement.

7.2 Mark Vucinich (owner / operator of MAV Event Services) states that all personnel employed by MAV Event Services will be physically able to perform all outlined tasks.

7.3 Mark Vucinich (owner / operator of MAV Event Services) shall provide experienced individuals possessing the appropriate qualifications, knowledge and skills to provide the required services outlined in this ITB (and NCAA Division 1 large scale games).

7.4 Mark Vucinich (owner / operator of MAV Event Services) states that all positions will have the ability to work eight (8) hours per day five (5) days a week (including some evenings, weekends and holidays).

7.5 Mark Vucinich (owner / operator of MAV Event Services) states that he and his company have had recent success within similar work managing NCAA Division 1 sporting events and within the field of law enforcement.

7.5 Mark Vucinich (owner / operator of MAV Event Services) states that all personnel are subject to call-in for work with two hour notice during special events including evenings and weekends, knowing that typically, the vendor shall be notified by 3:00 p.m. the day prior.

7.6 Mark Vucinich (owner / operator of MAV Event Services) states the all personnel shall adhere to all OSHA safety standards and wear proper safety equipment at all times when exposed to chemicals, toxins, or blood borne pathogens.

7.7 Mark Vucinich (owner / operator of MAV Event Services) states that all personnel shall assist the Athletic Department staff in outlined duties.

7.8 Mark Vucinich (owner / operator of MAV Event Services) states that May Event Services shall maintain an adequate pool of qualified and available individuals to assure adequate and timely staffing capability to Boise State University upon 24 hours notification.

7.9 Mark Vucinich (owner / operator of MAV Event Services) understands and accepts that Boise State University shall have the right to refer qualified potential applicants with experience in identified categories to the Contractor for screening and potential assignment to Boise State University.

7.10 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that Boise State University has the right to reject any individual deemed not suitable.

7.11 Mark Vucinich (owner / operator of MAV Event Services) shall certify that all individuals assigned to work on the Boise State University campus have completed and passed a criminal history background check prior to starting work. Any individual found to have any felony offenses or offenses of a sexual or violent nature shall not be allowed to work at Boise State University. The cost of the subject background checks shall be the sole responsibility of Mark Vucinich (owner / operator of MAV Event Services).

7.12 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that the bid must be submitted on a "mark-up basis". Example: \$8.00/hr. with 25% mark up = \$10.00/hr billed to the University.

7.13 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that he shall be responsible for reporting any problems or difficulties in completing assignments.

7.14 Mark Vucinich (owner / operator of MAV Event Services) understands that he shall turn in weekly time sheets to the Boise State appointed Supervisor.

7.15 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that he and his employees may have access to and use of confidential data and information. That he and his employees shall sign a written form of confidentiality prohibiting discussing with unauthorized persons any information obtained in the performance of an assignment under this contract.

7.16 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that when providing bulk groups (ten or more) that he shall provide one (1) Manager from his firm to act as a management liaison for Boise State University.

7.17 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that he and his employees shall conduct only such business as covered by this contract and work only the number of hours approved by the Boise State appointed Supervisor.

7.18 Mark Vucinich (owner / operator of MAV Event Services) States that he understands that Boise State University is a Drug-Free and Smoke Free campus/workplace and that he shall ensure all employees used in the performance of this contract shall adhere to these rules.

7.19 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that his status while performing the requirements of this contract is that of an Independent Contractor, and as such, is solely and personally liable for all labor, taxes, insurance, required bonding and other expenses, except as otherwise stated herein. He understands that this includes, but is not limited to damages in connection with operation of this contract. Mark Vucinich (Owner / Operator of MAV Event Services) stated that he warrants and represents that he has complied and will comply with all federal, state and local laws applicable to it and will make the necessary payments appropriate to Independent Contractor laws.

7.20 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that he and his assigned staff performing the required services on the campus of Boise State University are not entitled to any benefits of employment provided by the University to his employees and are not an agent or employee of the University.

7.21 Mark Vucinich (owner / operator of MAV Event Services) states that he understands that the resulting contract shall be for quality of services and the final

results to be achieved. And, that no minimum number of hours can or will be guaranteed by the University.

7.22 Mark Vucinich (owner / operator of MAV Event Services) is certified by the Internationally known and recognized "International Association of Assembly Managers Academy for Venue Safety and Security", ICS (Incident Command System) sponsored by the Department of Homeland Security (DHS),

8.0 (M) SERVICES

8.1 Mark Vucinich (owner / operator of MAV Event Services) states that he and his company will provide experienced event workers physically able to perform duties including but not be limited to the below:

Routine Patron assistance functions

- Ticket taking
- Stadium re-entry
- Baggage checks
- Checking entrance passes
- Basic directional information
- Monitoring perimeter doors and gates
- Refer patron disputes and incidents to upper management
- Implement emergency crowd control/evacuation measures
- Understand & enforce all related policies & procedures
- Support parking control

8.2 Mark Vucinich (owner / operator of MAV Event Services) states that he read the above paragraphs and will provide an experienced supervisor security officer to physically perform the below duties including but not limited to:

- Working knowledge of all relevant state, city & university laws, codes, and policies
- Manage all critical incident situations
- Plan & supervise all crowd control management
- Conduct training & briefing of all ushers and event staff
- Oversee load-in, load-out, bags search, & re-entry
- Supervise ticket taking, patron services, special needs
- Coordinate with emergency medical staff & local law enforcement as needed.

8.3 Mark Vucinich (owner / operator of MAV Event Services) states that he read the above paragraphs and will provide experienced supervisor security officers that will physically perform the duties listed below including but are not limited to:

- **Supervisory:** plans and directs event support activities for special events to include traffic and crowd control, substance abuse awareness, and first aid; prepares training materials and conducts training for full- and part-time security staff; ensures that sufficient inventory of supplies and equipment is available for staff; completes payroll forms; computes cost to provide security at special events and bills responsible parties; participates in hiring of staff; schedules

- personnel to insure adequate security coverage; evaluates staff performance.
- **Asset Protection/Risk Management:** investigates venue incidents such as thefts, vandalism, and assaults; writes and files reports with authorities; participates with local law-enforcement officers in investigations; maintains chain-of-evidence in criminal cases by cataloging and securing evidence; escorts campus personnel transporting large sums of money; develops positive working relations with patrons and facility staff; may perform parking enforcement duties.
- **Additional Requirements:**
 - Working knowledge of self-defense measures, first aid, state, city, and university laws, codes, policies and safety hazards as they relate to large complex arenas, venues, buildings and grounds, subdue and restrain resisting violators, making oral presentations.
 - Demonstrated evidence of ongoing training to insure currency in large scale athletic event management including emergency management, law enforcement, threat assessment, and critical incidents management.
 - Working knowledge & demonstrated success in operating fan notification systems including text messaging and email systems.
 - Working knowledge and demonstrated success in event pager system operation for events with attendance in excess of 30,000 fans.
 - Demonstrated command & control experience including communications, command post operations and inter agency coordination.
 - Working knowledge of Universities Alcohol Policy.
 - Event workers monitoring bar areas in Caven Williams and Sky Center will be TIPS trained.
 - Experienced monitoring and briefing TIPS trained game/event staff & active coordination with primary holder of game/event liquor license.

9.0 (M) BIDDER INFORMATION

9.1 The following is Mark Vucinich's (owner / operator of MAV Event Services) general description of his company and its organizational structure as well as history and experience. MAV Event Services is a new company moving into its third year of existence (Mark Vucinich has 25 years experience in this field). MAV Event Services employs over 300 employees in the area of ushers and crowd control, 20 supervisors and one director. The company specializes in patron services for large and small scale events, to include but not limited to, large scale Division 1 NCAA Athletic sporting events, major concerts such as Elton John, Eagles, Kenny Chesney etc., local high school athletic sporting events, graduations etc. The duties offered are crowd management and crowd control, ticket-taking, ushering, perimeter control of ingress / egress locations, bag / patron inspections for unauthorized contraband, large scale Evacuation procedures related to natural or human caused disasters / incidents.

MAV Event Services organizational structure is centered on a controlled form of command which relies heavily on the ability and leadership of the Managers and supervisor in charge. Mark Vucinich is the founder and director of the company and appoints the aforementioned command.

Supervisor (those that have obtained their positions through years of experience and

who have proven their skills; knowledge of crowd control; knowledge of crowd psychology / dynamics and have the ability to lead others) are placed in charge of teams and assigned various duties (as listed in the above ITB stated paragraph. Supervisors will lead teams that consist of up to 10 employees in any given area of assignment.

MAV Event Services was founded in 2009 based on the demand for qualified event management needs in and around Boise, Idaho. The founder, Mark Vucinich, has approximately 25 years of experience in the crowd management arena that dates back to his college days at Boise State University, between 1982-'84. While attending Boise State University, Mark worked part-time as an event security officer, at the then newly built Taco Bell Arena, previously known as the Boise State Pavilion. He also worked security for Bronco stadium during that time.

From Boise State University, Mark moved to Los Angeles California where he worked for the Los Angeles Police Department from 1987 until 1994. During his tenure he worked large scale special events at the Los Angeles Coliseum, then home of the Los Angeles Raiders. That was a police related uniformed detail that focused on crowd management at the games. Mark also worked off-duty for private companies which focused on high profile VIP, celebrity, and dignitary protection, movie set production sites (where the focus was crowd management and property protection), the college campus of USC (University of Southern California) working large scale fraternity parties, as well as many other similarly related off-site areas employment.

From Los Angeles, California, Mark moved back to Boise in 1996 to raise his family and to pursue a career with the Boise Police Department. Mark has worked for the Boise Police Department for over seventeen years. He also began working, almost immediately after moving back to Boise, at Boise State University, as an event crowd manager at both Bronco Stadium and the Taco Bell Arena. Mark's responsibilities were that of supervision, crowd management, and training.

Over Mark's past seventeen plus years employed by Boise State, he focused his efforts, ability and knowledge in building an effective and efficient crowd management program. He continues to find ways to promote and build a quality team environment which equates into family, fun-filled events including large scale athletic events such as the men and women's NCAA Division 1 Basketball Tournament, the Humanitarian Bowl, legendary concerts, etc. Mark was also involved in building the event security programs at other Boise area venues such as the Idaho Center and Qwest Arena. In addition, Mark has been in charge of security at businesses such as RC Willey, the Hillcrest Country Club and the Apple Store located in the Boise Town Square Mall.

Due to Mark's experience, the opportunity to become the Director of security for events at both the Taco Bell Arena and Bronco Stadium opened and he was selected for that position back in 1999. He currently holds that position.

Throughout Mark's career in both his professional and private endeavors he's had the ability to obtain a copious amount of experience in the areas of leadership, crowd management/control, patron services, security planning and implementation, large scale crowd management situations such as riotous and unruly crowd scenarios, as well as major disasters to include large scale earthquakes and fires (Los Angeles, California).

Mark also has an extensive training portfolio related to the job description of Event

Manager. He holds various certificates such as one from ICS (Incident Command System) sponsored by the Department of Homeland Security (DHS), Riot and Unruly crowd control techniques (through both the Los Angeles Police Department and the Boise Police Department), IAAM (International Association of Assembly Managers), CPR/AED bi-annual certifications, plus an additional 1000 plus hours of like training.

MAV Event Services is a newly developed company. My banking services are with the Idaho Independent Bank, branch of Eagle, Idaho, which has an annual rating in the top 10% of community banks by US Bankers Magazine and ranked in 2008 between superior and good by Bauer Financial Incorporated.

9.2 Mark Vucinich (owner / operator of MAV Event Services) states he read and understands that he's been asked to supply three (3) references or names and point of contact information from three (3) customers currently using his services and that **(Boise State University may not be used as a reference)**. All references must be current and have had a working relationship with his company within the last five (5) years.

In response to this statement, MAV Event Services currently contracts with RC Willey, Apple (at the Boise Town Square Mall), and with the Eagle River Pavilion (Land of Rock Productions), as well as other large scale broadcasting organization such as Peak Broadcasting of Boise and the Boise Rec. Festival.

In the past we have contracted with Hillcrest Country Club and the Idaho Center (where we still have an open relationship with those entities and hope to continue to assist them with special events). We have assisted Boise Park and Rec and Boise Arts to name a couple more. In addition, we have scheduled contracts for services for this year with the Boise School District for several events that require crowd management.

Mark was also second in charge of security at the Idaho Center during its first few years of existence assisting in establishing a security program. He also assisted at Quest Arena during its first few years of existence prior to taking over the role at Boise State University.

The following is a combination of personal references for Mark Vucinich and MAV Event Services as pertaining to experience in event management.

9.2.1

1. RC Willey, 3301 E. Landmark, Meridian, Idaho 83642
2. Eagle River Pavilion, 827 E. Riverside Dr. Eagle, Idaho 83616
3. Apple Store, Boise Town Square Mall, 350 N. Milwaukee, Boise, Idaho 83704

9.2.2

1. Todd Booth, Store Manager, 288-4100
2. Creston Thorton, Owner / Promoter, 938-2933
3. Kiersten Cooper, Manager 377-6500

9.2.3

1. Security coordinator - coordination / scheduling of security services / personnel

2. Patron Services coordinator (parking, crowd management, ushering, ticking, searching)
3. Crowd Management, Asset Protection

9.2.4

1. Hourly wage, coordination / scheduling of patron services personnel
2. Hourly wage, coordination / scheduling of patron services personnel
3. Hourly wage, coordination / scheduling of asset protection personnel

9.2.5

1. Continuous employment since 1999
2. 2010 / 2011 concert season
3. 2010 – present

9.3 Mark Vucinich (owner / operator of MAV Event Services) states that the following is a description of internal controls that will be utilized by him and his company which are intended to safeguard assets of the University.

- * Knowledge of state, city and University laws, codes and regulations.
- * Knowledge and skills related to crowd management / crowd control, patron services, evacuations procedures, training and management.
- * Continued training through IAAM (International of Association of Assembly Managers)
- * The implementation / care / utilization of the JTECH Paging system
- * ICS (Incident Command system) certified
- * CPR/AED certified

9.4 Mark Vucinich (owner / operator of MAV Event Services) states that in reference to the years of operation and the ability to provide banking services, he has been in operation for 2.5 years and banking information has been provided. Mark's banking services are with the Idaho Independent Bank, Eagle, Idaho branch.

9.5 Mark Vucinich is currently a Boise Police Detective and has been since 1994. Prior to that, he was police officer with the Los Angeles Police Department specializing in gang enforcement since 1987.

Mark Vucinich, has been the Director of Security for Boise State University Taco Bell Arena and Bronco Stadium since 1999. Prior to, he worked security details from 1994 - present and between 1984-1982.

Mark Vucinich, has been the Director of Security at RC Willey since 1999.

Additionally, Mark Vucinich has worked security at Falcon Crest Golf Club, Hillcrest Country Club, Idaho Center, Qwest Arena, and the Western Idaho Fair.

In Los Angeles, Mark Vucinich worked large scale special events at the Los Angeles Coliseum, home of the Los Angeles Raiders. That was a police related uniformed detail, crowd control. He also worked off-duty for private companies which focused on high profile VIP, celebrity, and dignitary protection and movie set production sites. He also worked on the college campus of USC (University of Southern California) working large

scale fraternity parties, as well as many other similarly related off-site employment details in and around the Los Angeles Metropolitan area.

Most recently Mark Vucinich and his newly developed company, MAV Event Service, has been contracted out over the past couple of years to manage a variety of concerts and special events in and around the Treasure Valley to include, but not limited to, the Eagle River Pavillion, Idaho Center, The Boise School District and several major radio station's from within the Boise area.

9.6 Mark Vucinich (owner / operator of MAV Event Services) states that he will provide resumes for management personnel that will be assigned to this project.

9.6.1 Mark Vucinich

9.6.2 Owner / Director of MAV Event Services

9.6.3 Boise Police Department / Detective, Boise State University / Director of Security

9.6.4 City of Boise
Boise State University

9.6.5 Boise Police Department 1994 – Present
Boise State University 1994 – Present
RC Willey 1999 – present
Apple 2010 – present
Boise School District July 2010 - present
Eagle River Pavillion 2010 - present
Falcon Crest Golf Club 2001 – present
Hillcrest Country Club 2006-2007
Idaho Center 1997 – 2000
Quest Arena 1997 – 1998
Western Idaho Fair 1994-1998
Los Angeles Police Department 1987-1994
RJ Electric 1985-1987
Leighton Home Builders 1983-1985
Boise State University 1982-1984

9.6.6 Boise Police Department – Detective (Child Abuse / Special Victims Unit)
Boise State University – Director of Security
RC Willey – Director of Security
Falcon Crest Golf Club – Security Officer
Hillcrest Country Club – Director of Security
Idaho Center – Assistant Security Director
Quest Arena – Security Officer
Western Idaho Fair – Security Officer
Los Angeles Police Department - Gang Suppression Task Force
RJ Electric – Electrician
Leighton Home Builders – Carpentry

9.6.7 High School 1981

Boise State University 1982-1984
College of the Canyons, Valencia, California 1992 / Associate Degree
Idaho Post Certified Basic / Advanced 1994

9.6.8 Idaho Post

IAAM (International Association of Assembly Managers) (Basic and Advanced)
ICS (Incident Command System)
CPR / AED

9.6.9 LLC – MAV Event Service / LLC# W81981 / Federal EIN #80-0404453

9.6.10 * Knowledge of state, city and University laws, codes and regulations.
* Knowledge and skills related to crowd management, crowd control, patron services, evacuation procedures, training and management.
* IAAM (International of Association of Assembly Managers)
* The implementation / care / utilization of the JTECH Paging system
* ICS (Incident Command system) certified
* CPR/AED certified

9.7 (M) MAV Event Services is a registered LLC in the State of Idaho (LLC # W81981).

Bid Outline - Mav Event Services

	Min Per Hour		Max Per Hour		
	Base	After OH	Base	After OH	
Usher / Ticketing / Patron Services	\$ 7.50	\$ 10.89	\$ 10.00	\$ 14.38	*TIPS/Fake ID Trained
Game Event Services Supervisors	\$ 10.25	\$ 14.73	\$ 22.00	\$ 31.12	include Tips/fake ID trained) 10.89 Final pay
Game Event Services Director	\$ 38.50	\$ 54.14	\$ 38.50	\$ 54.14	

Note:

Calculations for labor charges within this bid are as Follows:

Base Rate (noted) Plus Fed/state and Co Match, Plus Workmans Comp) = Subtotal

Subtotal Time 30% upcharge, plus OH Allocation per employee per hour of \$.79 = After OH

After OH charge per employee is the Billable Amount per employee per event

Employee Cost						
Labor s/f						
Rate	Costs	Wcomp	Subtotal	20%	OH	Total
10.89	0.88575	0.333	1.21875	8.71875	10.4625	10.89

BSU SET UP COST ESTIMATE

UNIFORMS	\$ 875.00	
TRAINING	\$ 2,829.75	1.5 hrs training 175 employees x \$10.78
TRAINER COST	\$ 150.00	
SEASON SET UP COST - MARK	\$ 385.00	10 hours x \$38.50
TIPS TRAINING	\$ 210.00	
TOTAL ESTAMATED COST	\$ 4,449.75	
60 % OF ESTIMATED SET UP COST - BSI	\$ 2,669.85	
60% OF SET UP COST PER GAME	\$ 0.43	Estimated set up cost divided by 1027 hrs per game divided by 6 games to be added to billing rate
 SUM OF PAY RATES	 \$96.98	
AVERAGE RATE FOR TRAINING	\$10.78	Sum of pay rates divided by 9
 AVERAGE TRAINING COST	 \$2,829.75	

Appendix A – Fixed Cost Bid Sheet. Bidders should add or delete lines as necessary to provide a comprehensive outline of costs to provide Event Management & Supervisory Security Staffing services for review by the University. For any lines added, the bidder must enter a quantity and unit as well as a cost.

– Fixed Cost Bid Sheet

Section	Item Number	Item Description	Min per Hr.	Max per Hr.
4.1	001	Usher/Ticketing/Patron Services	\$10.89	\$14.38
4.2	002	Game/Event Services Supervisors	\$14.73	\$31.12
4.3	003	Game/Event Services Director	\$54.14	\$54.14

*include the anticipated cost of turnkey operation in hourly rate bid (equipment, training, etc)

Appendix B – Consolidated Balance Sheet

	December 31, 2009	December 31, 2010
Assets		
Current Assets		52,079.39
Cash		15,409.39
Receivable Net		
Inventories		
Prepaid Expenses		
Total Current Assets	23,258.20	1,563.77
Fixed Assets Net	859.00	
Total Assets	24,117.20	
Liabilities and Shareholders' (Owners') Equity		
Current Liabilities		
Accounts Payable		1,480.00
Income Tax Payable	8,507.33	7,118.95
Interest Payable		
Current Portion of Long Term Debt		
Total Current Liabilities	8,507.33	5,638.95
Long Term Debt		
Bonds Payable		
Shareholders' (Owners') Equity	15,609.87	
Common Stock (\$1.00 per value)		
Retained Earnings		
Total Shareholder's (Owner's) Equity		48,004.21
Total Liabilities and Shareholders' (Owner's) Equity	24,117.20	53,643.16

10:59 AM

05/16/11

Accrual Basis

MAV EVENT SERVICES
Summary Balance Sheet
 As of December 31, 2010

	<u>Dec 31, 10</u>
ASSETS	
Current Assets	
Checking/Savings	<u>52,079.39</u>
Total Current Assets	<u>52,079.39</u>
Fixed Assets	<u>1,563.77</u>
TOTAL ASSETS	<u><u>53,643.16</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-1,480.00
Other Current Liabilities	<u>7,118.95</u>
Total Current Liabilities	<u>5,638.95</u>
Total Liabilities	<u>5,638.95</u>
Equity	<u>48,004.21</u>
TOTAL LIABILITIES & EQUITY	<u><u>53,643.16</u></u>

11:05 AM
05/16/11
Accrual Basis

MAV EVENT SERVICES
Summary Balance Sheet
As of December 31, 2009

	<u>Dec 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	<u>23,258.20</u>
Total Current Assets	<u>23,258.20</u>
Fixed Assets	<u>859.00</u>
TOTAL ASSETS	<u><u>24,117.20</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	<u>8,507.33</u>
Total Current Liabilities	<u>8,507.33</u>
Total Liabilities	<u>8,507.33</u>
Equity	<u>15,609.87</u>
TOTAL LIABILITIES & EQUITY	<u><u>24,117.20</u></u>

SIGNATURE PAGE

THIS SHEET MUST BE FILLED OUT, SIGNED AND RETURNED WITH RESPONSE.

THE UNDERSIGNED HEREBY OFFERS TO SELL TO BOISE STATE UNIVERSITY THE SPECIFIED PROPERTY AND/OR SERVICES, IF THIS QUOTE IS ACCEPTED WITHIN A REASONABLE TIME FROM DATE OF CLOSING, AT THE PRICE SHOWN IN OUR QUOTE AND UNDER ALL THE TERMS AND CONDITIONS CONTAINED IN, OR INCORPORATED BY REFERENCE, INTO THE BOISE STATE UNIVERSITY'S SOLICITATION.

SUBMISSION OF A QUOTE TO BOISE STATE UNIVERSITY CONSTITUTES AND SHALL BE DEEMED AN OFFER TO SELL TO BOISE STATE UNIVERSITY THE SPECIFIED PROPERTY AND/OR SERVICES AT THE PRICE SHOWN IN THE QUOTE AND UNDER THE STATE OF IDAHO'S TERMS AND CONDITIONS.

AS THE UNDERSIGNED, I ALSO CERTIFY I AM AUTHORIZED TO SIGN THIS QUOTE FOR THE VENDOR AND THE QUOTE IS MADE WITHOUT CONNECTION TO ANY PERSON, FIRM, OR CORPORATION MAKING A QUOTE FOR THE SAME GOODS AND/OR SERVICES AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD.

NO LIABILITY WILL BE ASSUMED BY BOISE STATE UNIVERSITY FOR A VENDOR'S FAILURE TO OBTAIN THE TERMS AND CONDITIONS IN A TIMELY MANNER FOR USE IN THE VENDOR'S RESPONSE TO THIS SOLICITATION OR ANY OTHER FAILURE BY THE VENDOR TO CONSIDER THE TERMS AND CONDITIONS IN THE VENDOR'S RESPONSE TO THE SOLICITATION.

Respond by fax or email to: Mike Carr @ (208) 426-1152
mikecarr@boisestate.edu

Disclosure Pursuant to Executive Order 2007-09, State of Idaho

Applies to Bids, Quotes or Proposals offering services or the development, sale or lease/licensing of software. If you Bid, Quote or Proposal does not involve one of these, do not complete.

Name of Vendor: MAV EVENT SERVICES

BID or RENEWAL NUMBER: MC 11 - 118

Pursuant to Executive Order 2007-09, the vendor named above hereby discloses:

By Vendor: Services under any resulting contract, or related to the development sale or lease/licensing of computer software under any resulting contract will be performed by vendor in the following countries (including the United States):

<u>Country</u>	<u>Description of work</u>
<u>United States</u>	<u>usher / ticketing / patron services</u>
_____	_____

By subcontractor(s): Services under any resulting contract, or related to the development, sale or lease/licensing of computer software under any resulting contract will be performed by subcontractors of vendor in the following countries (including the United States):

<u>Country</u>	<u>Description of work and subcontractor name</u>
<u>NA</u>	

The selected exceptions to Executive Order 2007-09 should apply.

_____The vendor or its subcontractor provides a unique service or software and no comparable domestically provided service or software can adequately match the unique features of that provided by the vendor or its subcontractor; or

_____The vendor or its subcontractor is a foreign firm hired to market Idaho services or products to a foreign country; or

_____The vendor or its subcontractor maintains a significant business presence in the United States and will perform only a de minimus portion of work under the contract outside the United States.

Please provide a brief narrative to explain each of the exceptions identified. Add additional pages as necessary.

Please complete the following information:

VENDOR (Company Name) MAV EVENT SERVICES

ADDRESS 1483 S. BLUE JAY PL.

CITY Eagle STATE ID. ZIP CODE 83616

TOLL-FREE # NA PHONE # 208-573-9514

FAX # 208-939-3230 EMAIL nav1@cableone.net

FEDERAL TAX ID / SSN # 80-0404453

SIGNATURE PAGE MUST BE SIGNED & RETURNED FOR RESPONSE TO BE CONSIDERED.

Mark Vucinich

Signature

Date May 16, 2011

Mark Vucinich

Please type or print name

owner

Title

Mr. Mike Carr,

May 7, 2013

In response to your email, I have composed this letter to clarify our rate increase request. In January 2013, I purposed a 7% rate increase against my current contract. After I met with Boise State's Athletic Department (Bob Carney, Assistant Athletic Director) we have come to a compromise and agreed to a 5% increase.

Thank you very much for your assistance in this matter,

Mark Vucinich

Owner – MAV Event Services

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IDAHO STATE UNIVERSITY

SUBJECT

Upgrade of Pocatello campus telephone system to Voice over Internet Protocol (VoIP)

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a.

BACKGROUND/DISCUSSION

Idaho State University's (ISU) legacy phone switch, serving the Pocatello and Idaho Falls campuses, is 26 years old and is no longer supported by the vendor. Used parts to maintain this switch are purchased via used equipment resellers.

In addition to being outdated technology, should the switch have a catastrophic failure, the Pocatello campus would be without phone service for weeks, if not months. Although the risk might be low, the impact is high.

ISU has already deployed VoIP phone systems in Meridian, Twin Falls, Continuing Education, Research and Innovation in Science and Engineering (RISE) Complex, and several other small outlying facilities. In 2007 the University also installed Cisco VoIP at the core of its Pocatello campus telephone infrastructure:

- every call to or from campus goes over a VoIP infrastructure
- all Voice Mail is VoIP
- all call processing "menu trees" is VoIP
- the University Conference Bridge is VoIP

VoIP has been installed in locations where re-cabling was not cost prohibitive or where the University moved into a new building.

IMPACT

ISU began detailed planning for this upgrade several years ago by hiring a consultant to do a comprehensive campus survey/evaluation, including cost. Their recommendation had a price tag of \$9.8M. Through technology changes, ISU has developed an acceptable alternative for a cost not to exceed \$3 million. Implementation will not exceed two years. All hardware and software are available via state contract.

ISU has reserves set aside to upgrade this system. Not replacing the current phone system could potentially put ISU at risk of losing all phone service for a significant period of time.

CONSENT
JUNE 20, 2013

ATTACHMENTS

Attachment 1 – Budget

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by Idaho State University to upgrade the Pocatello campus telephone system for a cost not to exceed \$3 million.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Budget Estimate for VoIP Equipment, Licensing, Maintenance, and Cabling

Description	
Licensing	\$471,863.40
Equipment	\$1,140,284.10
Cabling	\$888,097.00
Maintenance	\$226,600.68
Contingency	\$273,154.82
	\$3,000,000.00

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CONSENT
JUNE 20, 2013

UNIVERSITY OF IDAHO

SUBJECT

Football air charter service contract approval for the 2013 Football season

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.2(a).

BACKGROUND/DISCUSSION

The University of Idaho is seeking a motion from the Board to approve the University entering into an air charter service contract with Shorts Travel Management for the 2013 Football team's away games.

IMPACT

The total cost of the air charter service agreement is \$606,355 which exceeds the Executive Director's approval limit of \$500,000 and requires the Board's approval. The source of funding comes from program funds as described in section V.X.2 (c) of the Boards governing policies and procedures. The charges are paid against the football budget.

ATTACHMENTS

Attachment 1 – Proposed Contract

Page 3

Attachment 2 – Vendor Proposal

Page 7

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho to enter into an air charter service contract for the 2013 Football team's away games for an amount not to exceed \$606,355, and to authorize the vice president for finance and administration to execute the contract in substantial conformance with the form submitted to the Board as Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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UNIVERSITY OF IDAHO
AGREEMENT NUMBER UI-720

The University of Idaho (hereinafter called the University) hereby awards to Short's Travel Management (hereinafter called the Contractor) Agreement number UI-720 to furnish Football Air Charter to the University, as specified in University of Idaho Request for Proposals Number 13-33V, in accordance with the terms and conditions of the Request for Proposals.

This Agreement is supplemented by a) University of Idaho Request for Proposals Number 13-33V; b) Short's Travel Management's response dated March 5, 2013; c) Exhibit A: travel schedule and pricing breakdown; and d) University of Idaho General Terms and Conditions, which have been agreed to by the parties and by this reference are made a part hereof as though fully set forth herein. To the extent such terms, conditions, or provisions may be in conflict or be inconsistent, their order of authority shall be as follows: 1) University of Idaho Agreement Number UI-720 ; 2) University of Idaho Request for Proposals Number 13-33V; 3) Short's Travel Management's response dated March 5, 2013; and 4) University of Idaho General Terms and Conditions.

1.1 NOTICES

Any notice under this Agreement shall be in writing and be delivered either in-person, delivery service, certified mail with return receipt requested, or by facsimile. All notices shall be addressed to the parties at the following addresses or at such other addresses as the parties may from time to time direct in writing:

the University:	University of Idaho Purchasing Services 875 Perimeter Drive MS2006 Moscow, Idaho 83844-2006 Attn.: Doug Vandenboom Phone: (208) 885-6116 Fax: (208) 885-6060
-----------------	--

the Contractor:	Short's Travel Management 1203 W. Ridgeway Avenue Waterloo, IA 50701 Attn: Ryan Dohmen Phone : (319) 433-0856 Fax: (319) 234-2490
-----------------	--

Any notice shall be deemed to have been given on the earlier of : (a) actual delivery or refusal to accept delivery, (b) the date of mailing by certified mail, or (c) the day facsimile delivery is verified. Actual notice, however and from whomever received, shall always be effective.

1.2 SEVERABILITY

The terms and conditions of this Agreement are declared severable if any term or condition of this Agreement or the application thereof to any person(s) or circumstance(s) is held invalid. Such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application.

1.3 BID PRICE

The bid price shall include everything necessary for the prosecution and completion of this Agreement, including, but not limited to, furnishing all materials, equipment, management, superintendence, labor, and service, except as otherwise provided in this Agreement. In the event of a discrepancy between the unit price and the total price, the unit price will govern and the total price will be adjusted accordingly.

Total fees for the 2013 football season shall be \$606,355.00. This agreement shall not exceed \$3,100,000.00 over the entire term.

1.4 TERM OF AGREEMENT

The initial term of this agreement shall be two (2) years, commencing upon the date of execution by the University. The term of this agreement may, if mutually agreed, be extended by one (1) year increments for a total of three (3) additional years, provided the Contractor receives written notice of each extension at least thirty (30) days prior to the expiration date of such term or extension. During extension periods, all terms and conditions of this Agreement shall remain in effect.

1.5 CONTINUATION DURING DISPUTES

The Contractor agrees that, notwithstanding the existence of any dispute between the parties, insofar as possible under the terms of the Agreement to be entered into, each party will continue to perform the obligations required of it during the continuation of any such dispute, unless enjoined or prohibited by any court.

1.6 INVOICES

All invoices must contain the name of the University department, purchase order number, itemization of materials and services, and correct Agreement pricing. A packing slip referencing current pricing must accompany each order.

Invoices for payment must be submitted by the Contractor to:

University of Idaho
Accounts Payable
875 Perimeter Drive MS 4244
Moscow, ID 83844-4244

1.7 ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the parties. No change thereto shall be valid unless communicated in writing in the stipulated manner and signed by the University and the Contractor.

The effective date of this contract is July 1, 2013.

**For the Regents of the
UNIVERSITY OF IDAHO**

**SHORT'S TRAVEL
MANAGEMENT**

SIGN	_____	SIGN	_____
PRINT	<u>Doug Vandenboom</u>	PRINT	_____
TITLE	<u>Buyer, Contracts & Purchasing</u>	TITLE	_____
DATE	_____	DATE	_____

Exhibit A: 2013 Football Air Charter Schedule and Pricing Breakdown:

2013				
Football Air Charter Schedule				
Trip	Departure Date (Airport)	Return Date (Airport)	Equipment on Board	Trip Cost
North Texas	8/30/2013 LWS / DFW	8/31/2013 DFW / LWS	Yes	\$93,903.00
Wyoming	9/6/2013 LWS/CYS	9/7/2013 LAR/LWS	No	\$79,912.00
Arkansas State	10/11/2013* LWS/MEM	10/12/2013 MEM/LWS	Yes	\$109,895.00
Mississippi	10/25/2013* LWS/MEM	10/26/2013 TUP/LWS	Yes	\$107,623.00
Florida State	11/22/2013* LWS/TLH	11/23/2013 TLH/LWS	Yes	\$130,838.00
New Mexico State	11/29/2013 LWS/ELP	11/30/2013 ELP/LWS	Yes	\$84,184.00
*Denotes late morning departures. Total Cost:				\$606,355.00



W. Ridgeway Ave
Waterloo, Iowa 50701

Request for Proposals No. 13-33V

for

University of Idaho

Football Air Charter Service

Due: March 14th, 2013 by 4:00pm



Purchasing Services
1028 West Sixth Street
Moscow, Idaho 83844-2006

REQUEST FOR PROPOSALS NO. 13-33V

for

University of Idaho Football Air Charter Service

PLEASE NOTE: TO ENSURE ON-TIME, DESKTOP DELIVERY, PROPOSERS
ARE STRONGLY ENCOURAGED TO MAIL PROPOSALS VIA **FEDERAL**
EXPRESS OVERNIGHT SERVICE TO THE ADDRESS INDICATED ABOVE.

For Additional Information, Please Contact:

Doug Vandenboom, Buyer

Phone (208) 885-6115

Fax (208) 885-6060

doug@uidaho.edu

www.purchasing.uidaho.edu

Date Issued: February 12, 2013
Proposals Due: March 14, 2013 by 4:00 p.m.

UNIVERSITY OF IDAHO REQUEST FOR PROPOSALS NO. 13-33V

PROPOSAL RESPONSE CERTIFICATION

3/5/2013
DATE

The undersigned, as Proposer, declares that they have read the Request for Proposals, and that the following proposal is submitted on the basis that the undersigned, the company, and its employees or agents, shall meet, or agree to, all specifications contained therein. It is further acknowledged that addenda numbers ____ to ____ have been received and were examined as part of the RFP document.

Marcus Kelly

Name

Marcus Kelly

Signature

Charter Coordinator

Title

STM Charters, Inc.

Company

1203 W. Ridgeway Ave.

Street Address

Waterloo, IA 50701

City, State, Zip

319-433-0852 / 319-234-2490

Telephone Number and Fax Number

513-451-8104

Cell Phone Number

mkelly@stmcharters.com

E-mail Address

Iowa

State of Incorporation

27-1998329

Tax ID Number

Business Classification Type (Please check mark if applicable):

Minority Business Enterprise (MBE)	_____
Women Owned Business Enterprise (WBE)	_____
Small Business Enterprise (SBE)	_____
Veteran Business Enterprise (VBE)	_____
Disadvantaged Business Enterprise (DBE)	_____

SECTION 1 - INSTRUCTIONS TO PROPOSERS

1-1 SCOPE OF WORK

The University of Idaho (herein referred to as the University) is soliciting proposals for Football Air Charters Service.

1-2 PROPOSAL SUBMISSION

Proposal must be **SEALED and CLEARLY IDENTIFIED** with the Request for Proposals' number, due date and time, Proposer's name and address, and submitted no later than 4:00 p.m., on March 14, 2013 to University of Idaho Purchasing Services, 1028 West Sixth Street, Moscow, Idaho 83844-2006.

Proposers are strongly encouraged to use Federal Express Overnight delivery service to ensure prompt, desktop delivery of proposal.

A facsimile response or an electronic response to this Request for Proposals does not meet the requirement of a sealed proposal and will not be accepted.

The proposal must be signed by such individual or individuals who have full authority from the Proposer to enter into a binding Agreement on behalf of the Proposer so that an Agreement may be established as a result of acceptance of the proposal submitted. By reference, the terms and conditions set forth in the Request for Proposals shall serve as the Agreement terms and conditions. In addition, the laws of the State of Idaho shall apply. No other terms and conditions will apply unless submitted as a part of the proposal response and accepted by the University.

Proposals received after the exact time specified for receipt will not be considered.

1-3 REQUEST FOR PROPOSAL SCHEDULE

02/12/13	Request for Proposals issued
03/14/13	Proposals Due by 4:00 p.m.

1-4 INQUIRIES

All inquiries concerning this request shall be submitted in writing and received by Purchasing Services no later than 03/01/13 to:

Doug Vandenboom, Buyer
E-mail: doug@uidaho.edu

Proposers should consider Purchasing Services as the first and prime point of contact on all matters related to the procedures associated with this RFP. If additional information is needed from any source, Purchasing Services will work with the Proposer and with the various offices of the University to gather that information.

1-5 INTERPRETATION, CORRECTIONS, OR CHANGES IN RFP

Any interpretation, correction, or change in the RFP will be made by addendum by the University. Interpretations, corrections, or changes to the RFP made in any other manner will not be binding, and no Proposer may rely upon any such interpretation, correction, or change.

1-6 MODIFICATION OR WITHDRAWAL OF PROPOSALS

A Proposer may modify or withdraw a proposal at any time prior to the specified time and date set for the proposal closing. Such a request for modification or withdrawal must be in writing, and executed by a person with authority as set forth under paragraph 1-2 above, or by facsimile notice subsequently confirmed in writing.

1-7 ERASURES AND INTERLINEATIONS

Erasures, interlineations, or other changes in the proposal must be initialed by the person(s) signing the proposal.

1-8 ACKNOWLEDGMENT OF ADDENDUMS TO RFP

Receipt of an addendum to this RFP must be acknowledged by a Proposer on the Proposal Response Certification (Attachment A).

1-9 PROPOSAL COPIES

Four (4) complete copies of the proposal shall be submitted to the University.

1-10 OFFER ACCEPTANCE PERIOD

A proposal shall constitute an offer to contract on the terms and conditions contained in this RFP and the proposal. Said proposal shall constitute an irrevocable offer for ninety (90) calendar days from the proposal opening date, even if the University makes one or more counter offers.

1-11 REJECTION OF PROPOSALS

The University in its sole discretion, expressly reserves the right to reject any or all proposals or portions thereof, to reissue a Request for Proposal, and to waive informalities, minor irregularities, discrepancies, and any other matter or shortcoming.

1-12 PROPOSAL PRICE

The prices submitted in the proposal shall include everything necessary for the prosecution and completion of the Agreement including, but not limited to, furnishing all materials and all management, supervision, labor and service, except as may be provided otherwise in the Agreement Documents. In the event of discrepancy between the unit prices and their extensions, the total price will be adjusted accordingly. In the event of discrepancy between the sum of the extended total prices, the Total Proposal Price will be adjusted accordingly. The proposal price shall not include any allowance for Idaho State sales/use tax.

The University will evaluate the total price for the basic requirements with any options(s) exercised at the time of award. Evaluation of options will not obligate the University to exercise the option(s).

The University may reject an offer if it is materially unbalanced as to process for the basic requirements and the option quantities. An offer is unbalanced when it is based on prices significantly less than cost for some work and prices that are significantly overstated for other work.

1-13 TERM OF AGREEMENT

The initial term of this agreement shall be two (2) years, commencing upon the date of execution by the university. The term of this agreement may, if mutually agreed upon in writing, be extended by one (1) year increments for a total of three (3) additional years, provided written notice of each extension is given to the bidder at least thirty (30) days prior to the expiration date of such term or extension. In the event funding approval is not obtained by the University, this Agreement shall become null and void effective the date of renewal. During extension periods, all terms and conditions of this Agreement shall remain in effect.

1-14 AWARD OF AGREEMENT

The University shall make the award to the responsible Proposer whose proposal will be most advantageous to the University with respect to price, conformance to the specifications, quality, and other factors as evaluated by the University. The University is not required or constrained to award the Agreement to the Proposer proposing the lowest price.

The University may award an Agreement on the basis of initial offers received, without discussion; therefore, each initial offer should contain the offerer's best terms from a cost and technical standpoint.

1-15 PUBLIC AGENCY

The Contractor has agreed to extend contract usage to other public agencies, such as any city or political Subdivision of this state, including, but not limited to counties; school districts; highway districts; port authorities; instrumentalities of counties, cities or any political subdivision created under the laws of the State of Idaho; any agency of the state government; or any city or political subdivision of another state.

1-16 PROPOSAL CONFIDENTIALITY

Each Proposer agrees that the contents of each proposal submitted in response to this RFP is Confidential, proprietary, and constitutes trade secret information, as defined in Idaho Code 9-340D(1), as to all technical and financial data **LABELED CONFIDENTIAL BY THE PROPOSER**, and waives any right of access to such information, except as provided for by law. Except as determined by the University's Office of Purchasing Services, in its sole discretion, no information will be given regarding any proposals or evaluation progress until after an award is made, except as provided by law.

1-17 F.A.R. REQUIREMENT

All purchase orders and contracts issued by the University of Idaho are subject to F.A.R. 52.209-6. Supplier warrants that supplier or its principals are presently debarred, suspended or proposed for debarment by the Federal Government.

1-18 RECORD OF PURCHASES

Contractor will provide Purchasing Services a detailed usage report of items/services ordered, quantities, and pricing under this Agreement upon request.

1-19 APPEAL OF AWARD

A Proposer aggrieved by the award of an Agreement may file an appeal by writing to the Manager of Purchasing Services. The appeal must be received by the Manager of Purchasing Services within five working days after the award is made, must describe the basis for the appeal, and must include all argument and evidence the Proposer wishes the Manager of Purchasing Services to consider. Keeping track of the date an award is made is the responsibility of the Proposer(s).

SECTION 2 - INSTRUCTIONS FOR PREPARING PROPOSALS

2-1 GENERAL

To aid in the evaluation process, it is required that all responses comply with the items and sequence as presented in paragraph 2-2, RFP Response Outline. Paragraph 2-2 outlines the minimum requirements and packaging for the preparation and presentation of a response. Failure to comply may result in rejection of the response. The proposal should be specific and complete in every detail, prepared in a simple and straight-forward manner.

Proposers are expected to examine the entire Request for Proposals, including all specifications, standard provisions, and instructions. Failure to do so will be at the Proposer's risk. Each Proposer shall furnish the information required by the invitation. It is required that proposal entries be typewritten. Periods of time, stated in number of days, in this request or in the Proposer's response, shall be in calendar days. Propose your best price on each item.

2-2 RFP RESPONSE OUTLINE

- A. Response Sheet: The proposal Response Certification (page 5) shall be attached to the front of the proposal and shall contain the Proposer's certification of the submission. An official who has full authority to enter into an Agreement shall sign it.
- B. Background and History: Describe the company, organization, officers or partners, number of employees, and operating policies that would affect this Agreement. State the number of years your organization has been continuously engaged in business.
- C. References: The Proposer shall provide a minimum of three (3) references including names of persons who may be contacted, title of person, addresses, phone numbers, and e-mail, where products or services similar in scope to the requirements of this RFP have been provided.
- D. Experience and Support: Describe Proposer's experience in performing the requested services.
- E. Costs: Include itemized costs for all components and features to be delivered. Costs should be identified as one-time or continuing. Purchase prices, lease prices, installation charges, and maintenance charges must be identified. All equipment prices must be stated as FOB: Moscow, ID.
- F. Warranties: Describe warranties provided by the Proposer. Include discussions of any additional support provided after the sale.
- G. Proposer Exceptions: Describe any exceptions to the terms and conditions contained within this document.

SECTION 3 - TECHNICAL SPECIFICATIONS & BID FORM

The University of Idaho is currently an independent member of NCAA Football Bowl Sub-division (FBS). Away game schedules are established every season and locations will vary from year to year. The University of Idaho has traditionally had between five and seven air charters per football season.

The 2013 Football Air Charter schedule will include six trips: Dallas, TX; Cheyenne, WY; Memphis, TN (twice); Tallahassee, FL; and El Paso, TX. The University of Idaho reserves the right to fly commercial or elect alternative ground travel whichever is in its best interest. Post-season travel will be addressed on an as-needed basis.

3.2 Desired Outcomes

Equipment:

- a. Ability to contract directly with commercially scheduled airlines, particularly West coast companies that have the ability to provide back-up aircraft in case of difficulties with team flight.
- b. Boeing 737-800 or equivalent Airbus aircraft, or newer equipment capable of flying out of the Lewiston Idaho Regional Airport (LWS) under all weather conditions. Once the departure airport has been established at the beginning of the season it is unacceptable to require weather related changes to scheduling. Proposer shall provide type of aircraft, the number of seats available, and seating layout or manifest for aircraft.
- c. Non-stop travel is preferred.
- d. The University of Idaho has consistently traveled at 32,000 pounds; consisting of equipment, personnel and carry-ons.
- e. Ability to guarantee that the airline will not carry multiple teams. Flexibility shall be available in departure times post-game. In the event the Contractor is carrying multiple teams, Idaho shall be "first out" (outbound and return).
- f. All Friday departures shall be based on the ability to arrive at the destination city by 3-5 pm local time (Unless otherwise noted or requested). Return departures shall be based on game time.
- g. Flexibility shall be available in departure times post-game. In the event the Contractor is carrying multiple teams, Idaho shall be "first out" (outbound and return).
- h. Preferred departure is out of the Lewiston Idaho Regional Airport (LWS).
- i. Charters must have the ability to load and off-load on the tarmac.

Services and Support:

- a. Demonstrated ability to successfully provide a timely response, problem solving and solutions to unplanned and unforeseen events.
- b. Contractor shall have its charter company service representative fly with the team on both outgoing and return flights to provide onsite resolution or other liaison assistance.
- c. To facilitate loading, we require the aircraft to be on the ground no later than 90 minutes prior to scheduled departure. We request that the aircraft stays on the ground overnight with us if at all possible. Please describe.

Security Provision:

- a. Security Plan that ensures the safety, security, and welfare of all crew and passengers as well as equipment and personal belongings.
- b. Minimum of four (4) TSA Screeners and one (1) name checker.
- c. Cost and mark-up of security service (security services shall be factored into the flight pricing and shall not be charged separately to Idaho).
- d. Efficient and expedient security checks

Contingency Planning:

- a. Please provide written Contingency Plan to continue service in the event of unforeseen equipment failure, pilot hour limitations or other circumstances.
- b. Source of replacement aircraft and ability to obtain replacement aircraft that is the same seating capacity or greater as scheduled aircraft.
- c. Normal aircraft availability during proposed times of travel.
- d. In the event of an inability to return team on date and time of scheduled departure, please include a brief outline all contingency plans to provide transportation and/or housing of the Idaho team group.
- e. Return flight is particularly critical to return student-athletes in order to obtain normal rest and preparation for classes. The maximum delay time in the event of equipment failure shall not be greater than two (2) hours.

2013 Scheduled Pricing:

Please complete and return the pricing sheet below for the 2013 season.

1. The approximate travel party for each flight is 125.
2. Price quotes must include fuel priced at **\$3.15/gallon**.
3. Price quotes must also include all PFCs, taxes, fees, and **athletic beverage service** for outgoing and incoming flights.
4. All game dates and times are tentative and subject to change. A final schedule will be sent to the successful bidder.
5. All Friday departures shall be based on the ability to arrive at the destination city by 3-5 pm local time. Return departures shall be based on game time.
6. Flexibility shall be available in departure times post-game. In the event the Contractor is carrying multiple teams, Idaho shall be "first out" (outbound and return).

2013 Air Charter Tentative Schedule and Price Quote Response FormTrip 1:at North Texas on Saturday, August 31, 2013Out Bound: 08/30/2013 Lewiston Regional Airport (LWS) to Dallas, TX (DFW)*Departing LWS at 11:45 AM PST*

Note: Equipment on Plane

In Bound: 08/31/2013 (DFW) to (LWS) *departing after the game*

Note: Equipment on Plane

\$ 93,903.00Trip 2:at Wyoming on Saturday, September 7, 2013Out Bound: 09/06/2013 Lewiston Regional Airport (LWS) to Cheyenne, WY (CYS)*Departing LWS at 1:30 PM PST*In Bound: 09/07/2013 Departing from Laramie, WY (LAR) to (LWS) *departing after the game*\$ 79,912.00Trip 3:at Arkansas State on Saturday, October 12, 2013Out Bound*: 10/11/2013 Lewiston Regional Airport (LWS) to Memphis, TN (MEM)*Departing PUW at 10:00 AM PST with an optional departure of Thursday 10/10/13 at 10:00 AM PST*

Note: Equipment on Plane

In Bound: 10/02/2010 (MEM) to (LWS) *departing after the game*

Note: Equipment on Plane

Thursday 10/10/2013 Out Bound Departure \$ 129,553.00Friday 10/11/2013 Out Bound Departure \$ 109,895.00Trip 4:at Mississippi on Saturday, October 26, 2013Out Bound*: 10/25/2013 Lewiston Regional Airport (LWS) to Memphis, TN (MEM)*Departing LWS at 10:00 AM PST with an optional departure of Thursday 10/24/13 at 10:00 AM PST*

Note: Equipment on Plane

In Bound: 10/26/2013 Departing from Tupelo, MS (TUP) to (LWS) *departing after the game*

Note: Equipment on Plane

Thursday 10/24/2013 Out Bound Departure \$ 139,239.00Friday 10/25/2013 Out Bound Departure \$ 107,623.00

Trip 5:at Florida State on Saturday, November 23, 2013Out Bound*: 11/22/2013 Lewiston Regional Airport (LWS) to Tallahassee, FLA (TLH)*Departing LWS at 10:00 AM PST with an optional departure of Thursday 11/21/2013*

Note: Equipment on Plane

In Bound: 11/23/2013 (THL) to (LWS) *departing after the game*

Note: Equipment on Plane

Thursday 11/21/2013 Out Bound Departure \$ 104,320.00Friday 11/22/2013 Out Bound Departure \$ 144,192.00

\$ 130,830 + Revised
Per Email
By R.D.
3/28/2013

Trip 6:at New Mexico State on Saturday, November 30, 2013Out Bound: 11/28/2013 Lewiston Regional Airport (LWS) to El Paso, TX (ELP)*Departing LWS at 2:00 PM PST*

Note: Equipment on Plane

In Bound: 11/30/2013 (ELP) to (LWS) *departing after the game*

Note: Equipment on Plane

\$ 84,184.00

SECTION 4 - PROCUREMENT PROCESS

4-1 PROPOSER LIST AND QUALIFICATION EVALUATION

After the established date for receipt of proposals, a listing of Proposers submitting proposals will be prepared, and will be available for public inspection.

Qualifications and proposals submitted by interested Proposers will be reviewed and evaluated based on the evaluation factors set forth in the RFP.

4-2 PROPOSAL CLASSIFICATION

For the purpose of conducting discussions with individual offerers, if required, proposals will initially be classified as:

- A. Potentially Acceptable
- B. Unacceptable

Discussions may be conducted with any or all of the Proposers whose proposals are found acceptable or potentially acceptable. Offerers whose proposals are unacceptable will be notified promptly. The Manager of Purchasing will establish procedures and schedules for conducting oral and/or written discussions.

Proposers are advised that the University may award an Agreement on the basis of initial offers received, without discussions; therefore, each initial offer should contain the offerer's best terms from a cost and technical standpoint.

4-3 PROPOSER INVESTIGATION

The University will make such investigations as it considers necessary to obtain full information on the Proposers selected for discussions, and each Proposer shall cooperate fully in such investigations.

4-4 FINAL OFFERS AND AWARD OF AGREEMENT

Following any discussions with Proposers regarding their technical proposals, alternative approaches, or optional features, a number of the firms may be requested to submit best and final offers. The committee will rank the final Proposers for the project, giving due consideration to the established evaluation criteria. The committee will propose award to the proposal which is found to be most advantageous to the University, based on the factors set forth in the Request for Proposals.

SECTION 5 - EVALUATION PROCESS

The University reserves the right to reject any or all proposals, or portions thereof. The selection of a successful Proposer, if any, will be made based upon which proposal the University determines would best meet its requirements and needs.

5-1 EVALUATION CRITERIA

The evaluation criteria are listed below:

- a. Management Services Experience
- b. Past Performance and References
- c. Security Plan
- d. Flight Schedules
- e. Contingency Plan
- f. Commercial Aircraft
- g. 2013 season pricing and ability to maintain "best value" pricing in future years.

Not necessarily listed in order of importance. The University may at its discretion use life cycle or best value analysis.

SECTION 6 - GENERAL CONTRACTUAL TERMS AND CONDITIONS

6-1 AGREEMENT TERMS AND CONDITIONS

The submission of a proposal herein constitutes the agreement of any Proposer that any Agreement to be drawn as the result of an award herein shall be prepared by the University and shall include at a minimum, all terms and conditions set forth in this RFP. The submission of a proposal shall further constitute the agreement of each Proposer that it will not insist on the use of standard contract agreements, documents, or forms, and that it waives any demand for the use of its standard agreements. The Agreement between the parties shall consist of, in order of precedence: the agreement document signed by the Parties subsequent to submission of the proposal, and any attachments thereto and incorporations therein, the terms and conditions in the RFP, and the Proposer's response to the RFP.

6-2 ASSIGNMENT

No assignment of this Agreement or of any right accruing under this Agreement shall be made, in part or in whole, by Contractor without the written consent of the University. Notwithstanding any assignment, Contractor shall remain fully liable on this Agreement and shall not be released from performing any of the terms, covenants, and conditions of this Agreement.

6-3 TERMINATION FOR CONVENIENCE

The University may terminate this Agreement, in whole or in part, at any time by written notice to the Contractor. The Contractor shall be paid its reasonable costs, including reasonable close-out costs and a reasonable profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim for payment. If the Contractor has any property in its possession belonging to the University, the Contractor will account for the same and dispose of it in the manner the University directs.

6-4 TERMINATION FOR DEFAULT

If the Contractor does not deliver the materials in accordance with the Contract delivery schedule, or if the Contract is for services and the Contractor fails to perform in the manner called for in the Contract, or if the Contractor fails to comply with any other provisions of the Contract, the University may terminate this Contract for default. Termination shall be effected by serving on the Contractor a notice of termination setting forth the manner in which the Contractor is in default. The Contractor will be paid a reasonable price for materials delivered and accepted, or services performed in accordance with the manner of performance set forth in the Contract.

6-5 INDEMNIFICATION

Contractor shall indemnify, defend and hold the University and the State of Idaho harmless from and against any and all claims, losses, damages, injuries, liabilities and all costs, including attorneys fees, court costs and expenses and liabilities incurred in or from any such claim, arising from any breach or default in the performance of any obligation on Contractor's part to be performed under the terms of this Agreement, or arising from any act, negligence or the failure to act of Contractor, or any of its agents, subcontractors, employees, invitees or guests. Contractor, upon notice from the University, shall defend the University at Contractor's expense by counsel reasonably satisfactory to the University. Contractor, as a material part of the consideration of the University, hereby waives all claims in respect thereof against the University.

Contractor shall: (a) notify the University in writing as soon as practicable after notice of an injury or a claim is received; (b) cooperate completely with the University and/or the University's insurers in the defense of such injury or claim; and (c) take no steps such as admission of liability which would prejudice the defense or otherwise prevent the University from protecting the University's interests.

6-6 APPLICABLE LAW AND FORUM

This Agreement shall be construed in accordance with, and governed by the laws of the State of Idaho. Any legal proceeding related to this Agreement shall be instituted in the courts of the county of Latah, state of Idaho, and Contractor agrees to submit to the jurisdiction of such courts.

6-7 LAWS, REGULATIONS AND PERMITS

The Contractor shall give all notices required by law and comply with all applicable Federal, State, and local laws, ordinances, rules and regulations relating to the conduct of the work. The Contractor shall be liable for all violations of the law in connection with work furnished by the Contractor, including the Contractor's subcontractors.

6-8 GENERAL QUALITY

All of the Contractor's work shall be performed with the highest degree of skill and completed in accordance with the Agreement Documents.

6-9 PROOF OF COMPLIANCE WITH AGREEMENT

In order that the University may determine whether the Contractor has complied with the requirements of the Agreement Documents, the Contractor shall, at any time when requested, submit to the University properly authenticated documents or other satisfactory proofs as to compliance with such requirements.

6-10 PAYMENT AND ACCEPTANCE

Except as otherwise provided herein, payments shall be due and payable within (30) days after acceptance of such goods or services or after receipt of properly completed invoice, whichever is later. No advance payment shall be made for goods or services furnished pursuant to this Agreement.

6-11 CONTINUATION DURING DISPUTES

The Contractor agrees that notwithstanding the existence of any dispute between the parties, insofar as possible under the terms of the Agreement to be entered into, each party will continue to perform the obligations required of it during the continuation of any such dispute, unless enjoined or prohibited by any court.

6-12 SEVERABILITY

If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application; to this end the terms and conditions of this Agreement are declared severable.

6-13 INTEGRATION

This Agreement constitutes the entire Agreement between the parties. No change thereto shall be valid unless in writing communicated in the stipulated manner, and signed by the University and the Contractor.

6-14 BINDING EFFECT

This Agreement is for the benefit only of the parties hereto and shall inure to the benefit of and bind the parties hereto and their respective heirs, legal representatives, successors, and assigns.

6-15 APPROPRIATIONS CLAUSE

If the term of this Agreement is longer than one year, the University's obligations and liabilities hereunder are subject to the appropriation of funds from the State of Idaho, which appropriation shall be in the State of Idaho's sole discretion, from revenues legally available to the University for the ensuing fiscal year for the purposes of this

Agreement. If the State of Idaho does not appropriate the funds for the purpose of this Agreement, the Agreement shall terminate and neither party shall have any further obligations hereunder.

6-16 IRS SECTION 501(C)(3) AND SECTION 115 CONSIDERATIONS

If any provision of this Agreement may cause the University to lose its status as an Internal Revenue Code Section 501(c)(3) corporation, this Agreement shall be voidable. In the alternative, at the sole option of the University, the offending provision(s) shall be modifiable such that the provision(s) will no longer cause the University to lose its status as a 501(c)(3) corporation. The terms of the modification shall be subject to agreement in writing by all parties.

6-17 COMPLIANCE WITH GOVERNOR'S EXECUTIVE ORDER

In the event any provision of this Agreement shall cause the University to be in violation of any of the Governor of Idaho's Executive Orders, then this Agreement shall be voidable at the sole option of the University.

6-18 DEBARRED, SUSPENDED OR EXCLUDED

All purchase orders and contracts issued by the University of Idaho are subject to F.A.R. 52.209-6. Supplier warrants that neither supplier or its principals is presently debarred, suspended or proposed for debarment by the Federal Government.

6-19 NON-USE OF NAMES AND TRADEMARKS

Contractor shall not use the name, trade name, trademark, or other designation of the University, or any contraction, abbreviation, or simulation any of the foregoing, in any advertisement or for any commercial or promotional purpose (other than in performing under this Agreement) without the University's prior written consent in each case.

6-20 RISK OF LOSS

Until all improvements, equipment, or goods to be provided under this Agreement are installed on property owned or controlled by University and working properly, Contractor shall bear all risks of all loss or damage to the improvements, equipment, or goods, excluding loss or damage caused by acts, omissions, or negligence of the University. Once all improvements, equipment, or goods to be provided under this Agreement are installed on property owned or controlled by University and working properly, the risk of all loss or damage shall be borne by University, excluding loss or damage caused by acts, omissions, or negligence of the Contractor.

6-21 CONTRACTOR REPRESENTATIONS

Contractor represents and warrants the following: (a) that it is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to provide the equipment and goods, complete the services, and perform its obligations required hereunder; (b) that it is able to furnish any of the plant, tools, materials, supplies, equipment, and labor required to complete the services required hereunder and perform all of its obligations hereunder and has sufficient experience and competence to do so; (c) that it is authorized to do business in Idaho, properly licensed by all necessary governmental and public and quasi-public authorities having jurisdiction over it and the services, equipment, and goods required hereunder, and has or will obtain all licenses and permits required by law; and (d) that it has visited the site of the project and familiarized itself with the local conditions under which this Agreement is to be performed.

6-22 REGENTS' APPROVAL

This Agreement may be subject to approval by the Regents of the University of Idaho, and if it is and if such approval is not granted this Agreement shall be void and neither party shall have any further obligations or liabilities hereunder.

6-23 SURVIVAL OF TERMS

The terms and provisions hereof, and all documents being executed hereunder, if any, including, without limitation, the representations and warranties, shall survive this Agreement and shall remain in full force and effect thereafter.

6-24 HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation hereof.

6-25 ADDITIONAL ACTS

Except as otherwise provided herein, in addition to the acts and deeds recited herein and contemplated to be performed, executed and/or delivered by the parties, the parties hereby agree to perform, execute and/or deliver or cause to be performed, executed and/or delivered any and all such further acts, deeds and assurances as any party hereto may reasonably require to consummate the transaction contemplated hereunder.

6-26 TIME OF ESSENCE

All times provided for in this Agreement, or in any other document executed hereunder, for the performance of any act will be strictly construed, time being of the essence.

6-27 WAIVER

No covenant, term or condition or the breach thereof shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed to be a waiver of any other covenant, term or condition herein. Acceptance by a party of any performance by another party after the time the same shall have become due shall not constitute a waiver by the first party of the breach or default of any such covenant, term or condition unless otherwise expressly agreed to by the first party in writing.

6-28 FORCE MAJEURE

Any prevention, delay or stoppage due to strikes, lockouts, labor disputes, acts of God, inability to obtain labor or materials or reasonable substitutes therefore, governmental restrictions, governmental regulations, governmental controls, enemy or hostile governmental action, civil commotion, fire or other casualty, and other causes beyond the reasonable control of the party obligated to perform (except for financial ability), shall excuse the performance, except for the payment of money, by such party for a period equal to any such prevention, delay or stoppage.

6-29 NO JOINT VENTURE

Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or agency relationship between the parties.

6-30 INFORMATION TRUE AND CORRECT

All documents, agreements and other information provided to the University by Contractor or which Contractor has caused to be provided to the University are true and correct in all respects and do not omit to state any material fact or condition required to be stated, necessary to make the statement or information not misleading, and there are no other agreements or conditions with respect thereto.

6-31 EQUAL OPPORTUNITY

Contractor represents and agrees that it will not discriminate in the performance of this Agreement or in any matter directly or indirectly related to this Agreement on the basis of race, sex, color, religion, national origin, disability, ancestry, or status as a Vietnam veteran. This non-discrimination requirement includes, but is not limited to, any

matter directly or indirectly related to employment. Breach of this covenant may be regarded as a material breach of Agreement.

6-32 PUBLIC RECORDS

The University is a public agency. All documents in its possession are public records. Proposals are public records and will be available for inspection and copying by any person upon completion of the RFP process. If any Proposer claims any material to be exempt from disclosure under the Idaho Public Records Law, the Proposer will expressly agree to defend, indemnify and hold harmless the University from any claim or suit arising from the University's refusal to disclose any such material. No such claim of exemption will be valid or effective without such express agreement. The University will take reasonable efforts to protect any information marked "confidential" by the Proposer, to the extent permitted by the Idaho Public Records Law. Confidential information must be submitted in a separate envelope, sealed and marked "Confidential Information" and will be returned to the Proposer upon request after the award of the contract. It is understood, however, that the University will have no liability for disclosure of such information. Any proprietary or otherwise sensitive information contained in or with any Proposal is subject to potential disclosure.

6-33 UNIVERSITY'S RULES, REGULATIONS, AND INSTRUCTIONS

Contractor will follow and comply with all rules and regulations of the University and the reasonable instructions of University personnel. The University reserves the right to require the removal of any worker it deems unsatisfactory for any reason.

SECTION 7 – INDEMNITY, RISKS OF LOSS, INSURANCE

7-1 RISK OF LOSS

Until all improvements, equipment, or goods to be provided under this Agreement are installed on property owned or controlled by University and working properly, Contractor and its subcontractors of any tier shall bear all risks of all loss or damage to the improvements, equipment, or goods, excluding loss or damage caused by acts, omissions, or negligence of the University. Once all improvements, equipment, or goods to be provided under this Agreement are installed on property owned or controlled by University and working properly, the risk of all loss or damage shall be borne by University, excluding loss or damage caused by acts, omissions, or negligence of the Contractor. Contractors shall require its subcontractors of any tier to bear the same risk of loss and .

7-2 INDEMNIFICATION

Contractor shall indemnify, defend and hold the University and the State of Idaho harmless from and against any and all claims, losses, damages, injuries, liabilities and all costs, including attorneys fees, court costs and expenses and liabilities incurred in or from any such claim, arising from any breach or default in the performance of any obligation on Contractor's part to be performed under the terms of this Agreement, or arising from any act, negligence or the failure to act of Contractor, or any of its agents, subcontractors, employees, invitees or guests. Contractor, upon notice from the University, shall defend the University at Contractor's expense by counsel reasonably satisfactory to the University. Contractor, as a material part of the consideration of the University, hereby waives all claims in respect thereof against the University.

Contractor shall: (a) notify the University in writing as soon as practicable after notice of an injury or a claim is received; (b) cooperate completely with the University and/or the University's insurers in the defense of such injury or claim; and (c) take no steps such as admission of liability which would prejudice the defense or otherwise prevent the University from protecting the University's interests.

7-3 Insurance

7.3.1 General Requirements

7.3.1.1 Contractor and its subcontractor(s) of any tier are required to carry the types and limits of insurance shown in this insurance clause, section 8.0, and to provide University with a Certificate of Insurance ("certificate"). All certificates shall be coordinated by the Contractor and provided to the University within seven (7) days of the signing of the contract by the Contractor. Certificates shall be executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth below. All certificates shall provide for thirty (30) days' written notice to University prior to cancellation, non-renewal, or other material change of any insurance referred to therein as evidenced by return receipt of United States certified mail. Said certificates shall evidence compliance with all provisions of this section 8.0. Exhibit A of this Agreement contains a Request for Certificate of Insurance which shall be given to the insurance broker or agent of the Contractor and its subcontractor(s) of any tier, upon award of bid to Contractor.

7.3.1.2 Additionally and at its option, Institution may request certified copies of required policies and endorsements. Such copies shall be provided within (10) ten days of the Institution's request.

7.3.1.3 All insurance required hereunder shall be maintained in full force and effect with insurers with Best's rating of AV or better and be licensed and admitted in Idaho. All policies required shall be written as primary policies and not contributing to nor in excess of any coverage University may choose to maintain. Failure to maintain the required insurance may result in termination of this Agreement at University's option.

7.3.1.4 All policies except Workers Compensation and Professional Liability shall name University as Additional Insured. The Additional Insured shall be stated as: "State of Idaho and The Regents of the University of Idaho". Certificate Holder shall read: "University of Idaho." Certificates shall be mailed to: University of Idaho, Risk Management, P.O. Box 443162, Moscow, ID 83844-3162.

7.3.1.5 Failure of University to demand such certificate or other evidence of full compliance with these insurance requirements or failure of Institution to identify a deficiency from evidence that is provided shall not be construed as a waiver of the obligation of Contractor and its subcontractor(s) of any tier to maintain such insurance.

7.3.1.6 No Representation of Coverage Adequacy. By requiring insurance herein, University does not represent that coverage and limits will necessarily be adequate to protect Contractor and its subcontractor(s) of any tier, and such coverage and limits shall not be deemed as a limitation on the liability of the Contractor and its subcontractor(s) of any tier under the indemnities granted to University in this Agreement.

8.1.7 Contractor is responsible for coordinating the reporting of claims and for the following: (a) notifying the Institution in writing as soon as practicable after notice of an injury or a claim is received; (b) cooperating completely with University in the defense of such injury or claim; and (c) taking no steps (such as admission of liability) which will prejudice the defense or otherwise prevent the University from protecting its interests.

7.3.2 Required Insurance Coverage.

Contractor and its subcontractor(s) of any tier shall at its own expense obtain and maintain:

7.3.2.1 Commercial General and Umbrella / Excess Liability Insurance. Contractor and its subcontractor(s) of any tier shall maintain Commercial General Liability ("CGL") written on an occurrence basis and with a limit of not less than \$1,000,000 each occurrence and in the aggregate. If such CGL insurance contains a general aggregate limit, it shall apply separately by location and shall not be less than \$1,000,000. CGL insurance shall be written on standard ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under a contract including the tort liability of another assumed in a business contract. Waiver of subrogation language shall be included. If necessary to provide the required limits, the Commercial General Liability policy's limits may be layered with a Commercial Umbrella or Excess Liability policy.

7.3.2.2 Commercial Auto Insurance. Contractor and its subcontractor(s) of any tier shall maintain a Commercial Auto policy with a Combined Single Limit of not less than \$1,000,000; Underinsured and Uninsured Motorists limit of not less than \$1,000,000; Comprehensive; Collision; and a Medical Payments limit of not less than \$10,000. Coverage shall include Non-Owned and Hired Car coverage. Waiver of subrogation language shall be included.

7.3.2.3 Business Personal Property. Contractor and its subcontractor(s) of any tier shall purchase insurance to cover Business Personal Property of Contractor and its subcontractor(s) of any tier. In no event shall University be liable for any damage to or loss of personal property sustained by Contractor, even if such loss is caused by the negligence of Institution, its employees, officers or agents. Waiver of subrogation language shall be included.

7.3.2.4 Workers' Compensation. Contractor and its subcontractor(s) of any tier shall maintain all coverage statutorily required of the Contractor and its subcontractor(s) of any tier, and coverage shall be in accordance with the laws of Idaho. Contractor and its subcontractor(s) of any tier shall maintain Employer's Liability with limits of not less than \$100,000 / \$500,000 / \$100,000.

7.3.2.4 Professional Liability. If professional services are supplied to Institution, Contractor and its subcontractor(s) of any tier, Contractor and its subcontractor(s) of any tier shall maintain Professional Liability (Errors & Omissions) insurance on a claims made basis, covering claims made during the policy period and reported within three years of the date of occurrence. Limits of liability shall be not less than one million dollars (\$1,000,000).

UNIVERSITY OF IDAHO

GENERAL TERMS AND CONDITIONS

1. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS AND CONDITIONS STATED HEREIN. ALL ADDITIONAL OR DIFFERENT TERMS PROPOSED BY CONTRACTOR ARE OBJECTED TO AND ARE HEREBY REJECTED, UNLESS OTHERWISE PROVIDED FOR IN WRITING BY THE PURCHASING MANAGER, UNIVERSITY OF IDAHO.
2. CHANGES: No alteration in any of the terms, conditions, delivery, price, quality, quantity or specifications of this order will be effective without the written consent of the University of Idaho Department of Purchasing Services.
3. PACKING: No charges will be allowed for special handling, packing, wrapping, bags, containers, etc., unless otherwise specified.
4. DELIVERY: For any exceptions to the delivery date as specified on the order, Contractor shall give prior notification and obtain approval thereto from the University of Idaho Department of Purchasing Services. With respect to delivery under this order, time is of the essence and order is subject to termination for failure to deliver within the timeframe specified in this order.
5. SHIPPING INSTRUCTIONS: Unless otherwise instructed, all goods are to be shipped prepaid and allowed, FOB Destination.
6. ORDER NUMBERS: Agreement order numbers or purchase order numbers shall be clearly shown on all acknowledgments, shipping labels, packing slips, invoices, and on all correspondence.
7. REJECTION: All goods, materials, or services purchased herein are subject to approval by the University of Idaho. Any rejection of goods, materials, or services resulting from nonconformity to the terms, conditions or specifications of this order, whether the goods are held by the University of Idaho or returned, will be at Contractor's risk and expense.
8. QUALITY STANDARDS: Brand names, models, and specifications referenced in herein are meant to establish a minimum standard of quality, performance, or use required by the University. No substitutions will be permitted without written authorization of the University of Idaho Department of Purchasing Services.
9. WARRANTIES: Contractor warrants that all products delivered under this order shall be new, unless otherwise specified, free from defects in material and workmanship, and shall be fit for the intended purpose. All products found defective shall be replaced by the Contractor upon notification by the University of Idaho. All costs of replacement, including shipping charges, are to be borne by the Contractor.
10. PAYMENT, CASH DISCOUNT: Invoices will not be processed for payment nor will the period of computation for cash discount commence until receipt of a properly completed invoice or invoiced items are received and accepted, whichever is later. If an adjustment in payment is necessary due to damage or dispute, the cash discount period shall commence on the date final approval for payment is authorized. Payment shall not be considered late if a check or warrant is available or mailed within the time specified.
11. LIENS, CLAIMS AND ENCUMBRANCES: Contractor warrants and represents that all the goods and materials delivered herein are free and clear of all liens, claims or encumbrances of any kind.
12. TERMINATION: In the event of a breach by Contractor of any of the provisions of this Agreement, the University of Idaho reserves the right to cancel and terminate this Agreement forthwith upon giving written notice to the Contractor. Contractor shall be liable for damages suffered by the University of Idaho resulting from Contractor's breach of Agreement.
13. TRADEMARKS: Contractor shall not use the name, trade name, trademark, or any other designation of the University, or any contraction, abbreviation, adaptation, or simulation of any of the foregoing, in any advertisement or for any commercial or promotional purpose (other than in performing under this Agreement) without the University's prior written consent in each case.

14. OSHA REGULATIONS: Contractor guarantees all items, or services, meet or exceed those requirements and guidelines established by the Occupational Safety and Health Act.
15. TAXES: The University of Idaho is exempt from payment of Idaho State Sales and Use Tax. In addition, the University is generally exempt from payment of Federal Excise Tax under a permanent authority from the District Director of the Internal Revenue Service. Exemption certificates will be furnished as required upon written request by Contractor. If Contractor is required to pay any taxes incurred as a result of doing business with the University of Idaho, it shall be solely responsible for the payment of those taxes. If Contractor is performing public works construction, it shall be responsible for payment of all sales and use taxes.
16. BINDING EFFECT: This Agreement is for the benefit only of the parties hereto and shall inure to the benefit of and bind the parties and their respective heirs, legal representatives, successors and assigns.
17. ASSIGNMENTS: No Agreement, order, or any interest therein shall be transferred by Contractor to any other party without the approval in writing of the Purchasing Manager, University of Idaho. Transfer of an Agreement without approval may cause the rescission of the transferred Agreement at the option of the University of Idaho.
18. WAIVER: No covenant, term or condition, or the breach thereof, shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition herein. Acceptance by a party of any performance by another party after the time the same shall have become due shall not constitute a waiver by the first party of the breach or default unless otherwise expressly agreed to in writing.
19. FORCE MAJEURE: Any prevention, delay or stoppage due to strikes, lockouts, labor disputes, acts of God, inability to obtain labor or materials or reasonable substitutes thereof, governmental restrictions, governmental regulations, governmental controls, enemy or hostile governmental action, civil commotion, fire or other casualty, and other causes beyond the reasonable control of the party obligated to perform (except for financial ability), shall excuse the performance by such party for a period equal to any such prevention, delay or stoppage.
20. NO JOINT VENTURE: Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or employment or agency relationship between the parties.
21. PRICE WARRANTY FOR COMMERCIAL ITEMS: Contractor warrants that prices charged to the University of Idaho are based on Contractor's current catalog or market prices of commercial items sold in substantial quantities to the general public and prices charged do not exceed those charged by Contractor to other customers purchasing the same item in like or comparable quantities.
22. NONDISCRIMINATION: Contractor represents and agrees that it will not discriminate in the performance of this Agreement or in any matter directly or indirectly related to this Agreement on the basis of race, sex, color, religion, national origin, disability, ancestry, or status as a Vietnam veteran. This non-discrimination requirement includes, but is not limited to, any matter directly or indirectly related to employment. Breach of this covenant may be regarded as a material breach of Agreement.
23. UNIVERSITY REGULATIONS: Contractor shall follow and comply with all rules and regulations of the University and the reasonable instructions of University personnel.
24. GOVERNING LAW: This Agreement shall be construed in accordance with, and governed by the laws of the State of Idaho. Any legal proceeding related to this Agreement shall be instituted in the courts of the county of Latah, state of Idaho, and Contractor agrees to submit to the jurisdiction of such courts.

UNIVERSITY OF IDAHO - REQUEST FOR PROPOSAL

Exhibit A – Request for Certificate of Insurance from Contractor****If bid is awarded to Contractor****Page 1 of 2****Give this form to your insurance agent / broker****Agents/ Brokers: RETURN A COPY OF THESE INSTRUCTIONS WITH YOUR CERTIFICATE.****Certificates without a copy of these instructions will not be accepted.**

Contractor and its subcontractors of any tier ("Insured") are required to carry the types and limits of insurance shown in this Request, and to provide University of Idaho ("Certificate Holder") with a Certificate of Insurance within seven (7) days of the signing of this Contract.

- * Certificate Holder shall read:

State of Idaho and the Regents of the University of Idaho
 Attn: Risk Management
 P.O. Box 443162
 Moscow, ID 83844-3162

- * Description area of certificate shall read: Attn: Contract for Services
- * All certificates shall provide for thirty (30) days' written notice to Certificate Holder prior to cancellation or material change of any insurance referred to in the certificate.
- * All insurers shall have a Best's rating of AV or better and be licensed and admitted in Idaho.
- * All policies required shall be written as primary policies and not contributing to nor in excess of any coverage Certificate Holder may choose to maintain.
- * All policies (except Workers Compensation and Professional Liability) shall name the following as Additional Insured: The Regents of the University of Idaho, a public corporation, state educational institution, and a body politic and corporate organized and existing under the Constitution and laws of the state of Idaho.
- * Failure of Certificate Holder to demand a certificate or other evidence of full compliance with these insurance requirements or failure of Certificate Holder to identify a deficiency from evidence that is provided shall not be construed as a waiver of Insured's obligation to maintain such insurance.
- * Failure to maintain the required insurance may result in termination of this grant or contract at the Certificate Holder's option.
- * By requiring this insurance, Certificate Holder does not represent that coverage and limits will necessarily be adequate to protect Insured, and such coverage and limits shall not be deemed as a limitation on Insured's liability under the terms of the grant or contract.
- * A copy of this certificate request must be sent with the Certificate.

UNIVERSITY OF IDAHO - REQUEST FOR PROPOSAL

Exhibit A – Request for Certificate of Insurance from Contractor****If bid is awarded to Contractor****Page 2 of 2**

Required Insurance Coverage. Insured shall obtain insurance of the types and in the amounts described below:

- * Commercial General and Umbrella Liability Insurance. Insured shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence and in the aggregate. If such CGL insurance contains a general aggregate limit, it shall apply separately by location and shall not be less than \$1,000,000. CGL insurance shall be written on standard ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract including the tort liability of another assumed in a business contract. Waiver of subrogation language shall be included. If necessary to provide the required limits, the Commercial General Liability policy's limits may be layered with a Commercial Umbrella or Excess Liability policy.
- * Commercial Auto Insurance. Insured shall maintain a Commercial Automobile Policy with a Combined Single Limit of not less than \$1,000,000; Underinsured and Uninsured Motorists limit of not less than \$1,000,000; Comprehensive; Collision; and a Medical Payments limit of not less than \$5,000. Coverage shall include Non-Owned and Hired Car coverage. Waiver of subrogation language shall be included.
- * Business Personal Property and/or Personal Property. Insured shall purchase insurance to cover Insured's personal property. In no event shall Certificate Holder be liable for any damage to or loss of personal property sustained by Insured, whether or not insured, even if such loss is caused by the negligence of Certificate Holder, its employees, officers or agents.
- * Workers' Compensation. Where required by law, Insured shall maintain all statutorily required Workers Compensation coverages. Coverage shall include Employer's Liability, at minimum limits of \$100,000 / \$500,000 / \$100,000.
- * Professional Liability. If professional services are supplied to the Institution, Insured shall maintain Professional Liability (Errors & Omissions) insurance on a claims made basis, covering claims made during the policy period and reported within three years of the date of occurrence. Limits of liability shall be not less than one million dollars (\$1,000,000).

If you have additional questions, please contact:

Carry Salonen, Risk Specialist, University of Idaho.
 PH (208) 885-7177. FAX (208) 885-9490
 csalonen@uidaho.edu



U.S. Department
of Transportation
**Federal Aviation
Administration**

Air Carrier Certificate

This certifies that

MN Airlines, LLC
1300 Mendota Heights Road
Mendota Heights, MN 55120

has met the requirements of the Federal Aviation Act of 1958, as amended, and the rules, regulations, and standards prescribed thereunder for the issuance of this certificate and is hereby authorized to operate as an air carrier and conduct common carriage operations in accordance with said Act and the rules, regulations, and standards prescribed thereunder and the terms, conditions, and limitations contained in the approved operations specifications.

This certificate is not transferable and, unless sooner surrendered, suspended, or revoked, shall continue in effect indefinitely.

By Direction of the Administrator

Kathleen B. Thomson
KATHLEEN B. THOMSON
(Signature)

MANAGER, MINNEAPOLIS FSDO
(Title)

GREAT LAKES REGION, AGL-15
(Region/Office)

Certificate number: SCNA220K

Effective date: APRIL 15, 2002
REISSUED: MAY 28, 2002

Issued at: MSP - FSDO

FAA Form 8430-18 (6-87)



University of Idaho RFP Response

Company Background:

Short's Travel Management, a full-service travel management company, was established as a traditional travel agency in Waterloo, IA in 1946 and purchased by its current ownership in 1979. With over 66 years of Travel Management Experience, Short's Travel continues to be one of the top 20 Corporate Travel Companies in the industry. STM Charters, Inc., in association with Short's Travel Management has been contracted with the NCAA to handle all championship travel since 2003. The company has approximately 100 employees and coordinates over 750 air charters each year for collegiate athletic travel while maintaining high standards in customer service. STM Charters, Inc. will have the following key positions dedicated to the successful operation of the flight

Resumes:

Ryan Dohmen, President, STM Charters, Inc.

Background—aviation management, professional pilot experience, contract negotiations, supplier relationships, customer service, trip fulfillment

Sue Stilwell, Charter Relationship Manager

Background—account management, contract negotiations, supplier relationships, customer service, trip fulfillment

Marcus Kelly, Charters Coordinator

Background—Excellent customer service, attention to detail, marketing expertise

Security Plan:

Travelers will present ID's to crew member upon arrival at airport. Names will be compared against manifest. Also, items being brought onto the aircraft will go through detection systems and then passengers will then be allowed to board the plane.

Contingency Plan:

Sun Country Airlines operates fifteen 129+ seat jets that would be available as backup if technical difficulties were to occur. As our client, you can plan on a replacement jet arriving at your destination between 2 and 4 hours after Sun Country is notified. This is all at no additional cost to our clients.

FAA Charter Certificate:

STM Charters, Inc. has access to multiple planes from multiple carriers. All aircraft quoted are operated and maintained under their appropriate aircraft carriers of awarded air carrier will be provided.

**References:****University of Nevada- Las Vegas**

Las Vegas, NV

Terry Cottle

(702) 895-3454

terry.cottle@unlv.edu

All athletic charter services (2011-present)

Louisiana State University

Baton Rouge, LA

Daniel Skal

(225) 578-1894

dskal@lsu.edu

All athletic charter services (2010-present)

University of Montana

Missoula, MT

James Gibson

(406) 243-6926

james.gibson@mso.umt.edu

Football charter services (2010-present)

Itemized Costs:**Included:**

-Federal Excise Tax (7.5%)

-Passenger Flight Segment Tax (\$3.90 per enplaned passenger)

-Passenger Facility Charges (up to \$4.50 per segment)

-Screening Fees (up to \$3.50 per segment)

-Athletic beverages

Excluded:

-Fuel Surcharge (Fuel Base at \$3.15 per gallon). Excluded costs will be invoiced upon trip completion

Services and Support:

STM Charters will work with Sun Country to try and schedule the aircraft into Lewiston no later than 90 minutes prior to the departure time. It is our preference to have the aircraft remain overnight with the team; however, we cannot guarantee this due to circumstances beyond the control of STM Charters and Sun Country. All schedule changes will communicated to the team as soon as they are known.

Monday, April 1, 2013 3:44 PM

Subject: Re: Idaho FB RFP
Date: Wednesday, March 27, 2013 2:10 PM
From: Ryan Dohmen <rdohmen@stmcharters.com>
To: Doug Vandenboom <doug@uidaho.edu>

Doug,

If we are able to go non-stop on the return from Florida St, and the team elects to go Fri-Sat, the revised price will be \$130,838. All other terms and conditions remain the same as originally proposed.

Let me know if you have any additional questions.

Thanks!

Ryan

On 3/27/13 3:43 PM, "Doug Vandenboom" <doug@uidaho.edu> wrote:

Hi Ryan -

Thanks for getting back to me. I know that Mark shares your sentiments as well and has enjoyed your working relationship in the past. I am confused on the Florida State price though as the new cost is higher than the original proposal (\$144,192). Did I miss something?

Thanks,
Doug

On 3/27/13 8:30 AM, "Ryan Dohmen" <rdohmen@stmcharters.com> wrote:

Doug,

The price for the Florida St trip would be \$151,943 if we are able to remove the stop on the return.

Happy to help any way I can. Mark Vaught is one of my favorite people to work with on charters!

Page 1 of 5

CONSENT
JUNE 20, 2013

SUBJECT

Approval of Higher Education Research Council (HERC) FY14 Budget

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section III.W.3., Higher Education Research Council Policy
Senate Bill 1186 (2013) – College and Universities - Systemwide

BACKGROUND/DISCUSSION

The State Board of Education was appropriated \$1,435,500 for FY 2014 through the colleges and universities appropriation to be used for the mission and goals of the Higher Education Research Council (HERC) and an additional \$2M to be awarded for competitive state university research under the direction of HERC to support the goals of the Idaho Global Entrepreneurial Mission (IGEM) University Research Initiative.

In FY11, HERC implemented the first year of the Idaho Incubation Fund Program. Funds from this program are awarded to proposals that enable researchers to enhance economic development in Idaho by transforming a new university-developed concept to practice and making an invention or copyright more commercially interesting to a company or investor. Funds are awarded based on a competitive process. HERC received 19 proposals during the first cycle of awards, 17 proposals in FY12, 21 proposals in FY13 and 13 proposals for FY14. Seven proposals were awarded in FY11, FY12, and FY13. HERC is currently administering the FY14 cycle of the Idaho Incubation Fund Program and anticipates making awards by the end of June. The proposals received to date have been of high quality, due to the competitive nature of the review process only the highest quality proposals are awarded. Awards amounts for each proposal range from \$10,000 - \$50,000, with the majority of the awards at or near \$50,000.

IMPACT

Approving the HERC FY14 Budget allocation will allow for the funds to be distributed to the institutions based on the various funding categories.

ATTACHMENTS

Attachment 1 – FY14 HERC Budget

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

The State Board of Education is appropriated funds each year by the Legislature through the college and universities appropriation to be used for the mission and goals of the Higher Education Research Council (HERC). The Board allocates these funds for research activities to the four-year public institutions for the following: Infrastructure, Targeted Research (Incubation Fund), Research Centers, and State Matching Awards. A line item for Administrative Costs is included to cover the expenses for meetings, office supply needs, and the

CONSENT
JUNE 20, 2013

administration of HERC grant programs and activities. For FY13 a new funding category was added for the IGEM proposals. Awards for each category are made based on the guidelines established in Board Policy III.W.

Funding originally used for the Research Centers was shifted in FY11 to the Targeted Research category, FY14 will be the fourth round of awarding Incubation Fund proposals. The proposals received have been of high quality and feedback received from our industry partners indicate they find this program to be of value.

Funds in the Matching Awards category are currently used as State match for the NSF EPSCoR grant, the current grant will be wrapping up in August 2013. Idaho EPSCoR has applied for the next round of NSF EPSCoR awards, should Idaho receive the award the state match responsibility would be \$800,000.

Staff recommends approval of the budget as presented.

BOARD ACTION

I move to approve the FY 2013 Higher Education Research Council Budget Allocation as presented.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

FY 2014 Allocation of HERC Funds

<u>Amount to be Awarded</u>	<u>Total</u>	<u>Proposed Allocation</u>
\$1,435,500 (HERC Mission)		
\$2,000,000 (IGEM Initiative)	\$3,435,500	
<hr/>		
IGEM Funds		
IGEM Proposals		\$2,000,000
Total IGEM Initiative		\$2,000,000
<hr/>		
Infrastructure Funds		
BSU		\$125,000
ISU		\$125,000
UI		\$200,000
LCSC		\$50,000
Total Infrastructure		\$500,000
<hr/>		
Matching Award Grants		
NSF-EPSCoR (Research Infrastructure Improvement Award)		\$600,000
(Water Resources in a Changing Climate - 5-year \$15M award)		
(September 1, 2008 - August 31, 2013)		
Total Matching Grants		\$600,000
<hr/>		
Targeted Research		
Idaho Incubation Fund (third round)		\$333,000
Total Targeted Research		\$333,000
<hr/>		
Research Centers		
Total Research Center		\$0
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Administrative Costs		
FY12 Administrative Costs		\$2,500
Total Administrative Costs		\$2,500
<hr/>		
Total Budget / Allocation		\$3,435,500

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CONSENT AGENDA
JUNE 20, 2013

SUBJECT

Appointment of Idaho Experimental Program to Stimulate Competitive Research (EPSCoR) Committee Members

REFERENCE

April 2012	Board appointed Gynii Gilliam's to the Idaho EPSCoR Committee
August 2012	Board appointed Dave Tuthill to the Idaho EPSCoR Committee
February 2013	Board reappointed Doug Chadderdon and Jean'ne Shreeve to the Idaho EPSCoR Committee

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.W.

BACKGROUND/DISCUSSION

The Experimental Program to Stimulate Competitive Research (EPSCoR) represents a federal-state partnership to enhance the science and engineering research, education, and technology capabilities of states that traditionally have received smaller amounts of federal research and development funds. As a participating state, Idaho EPSCoR is subject to federal program requirements and policy established by the Idaho State Board of Education (Board). The purpose of EPSCoR is to build a high-quality, academic research base to advance science, technology, engineering and mathematics (STEM) to stimulate sustainable improvements in research and development capacity and competitiveness.

Idaho EPSCoR is guided by a committee of sixteen (16) members appointed by the Board. The membership of this committee is constituted to provide for geographic, academic, business and state governmental representation as specified in Board policy. The Idaho National Laboratory (INL) has one seat on the committee. Board policy requires the committee to forward recommendations for vacancies to the Board office within 30 days. The past representative for INL left the laboratory in October of 2012 creating a vacancy on the committee. Due to changes in staff at INL the Committee had not been able to meet this timeline.

ATTACHMENTS

Attachment 1 – Current Committee Membership

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Dr. Hill also serves as a member of the Board's Higher Education Research Council. He has been an active participant on the council and a valued asset.

Board staff recommends approval.

CONSENT AGENDA
JUNE 20, 2013

BOARD ACTION

I move to appoint Dr. David Hill to the Idaho Experimental Program to Stimulate Competitive Research Committee as a representative of the Idaho National Laboratory, effective immediately.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT AGENDA
JUNE 20, 2013

Dr. Hill, Biography

Dr. David J. Hill An internationally acknowledged expert on nuclear reactor and fuel cycle issues, Dr. Hill has extensive experience in the area of international nuclear cooperation, working with the countries of both Western Europe and the former Soviet Union. He joined Idaho National Laboratory in 2005 from Oak Ridge National Laboratory, where he was associate laboratory director, energy and engineering sciences. Previously, Hill served at Argonne National Laboratory, where he was deputy associate laboratory director of engineering research, having held positions as director of the divisions of reactor analysis and engineering, reactor engineering, and the International Nuclear Safety Center. He holds a bachelor's degree in mathematics and a doctorate in mathematical physics from Imperial College, London University, and an MBA from the University of Chicago.

CONSENT AGENDA
JUNE 20, 2013

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UNIVERSITY OF IDAHO

SUBJECT

Changes in Constitution and Bylaws of the University Faculty.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.C.2.

BACKGROUND/DISCUSSION

Boar Policy III.C.2 states that “[t]he faculty of each institution will establish written bylaws, a constitution, and necessary procedures, subject to the approval by the Chief Executive Officer and the Board, for making recommendations to the Chief Executive Officer as a part of the decision-making process of the institution.”

The Constitution of the University Faculty is set out in Faculty Staff Handbook (FSH) Section 1520 and the Bylaws are set out in FSH 1580.

The University is proposing the following changes:

A - The university faculty proposes to change FSH 1520 Article V (Faculty Senate) Section 2 Clause A (Elected Members) Sub-clause 6 (Students) to add a law student as a voting member of the faculty senate;

B – The university faculty proposes to change FSH 1580 Article VI Section 3 to call for election by the Student Bar Association of a law student to serve as a voting member of the faculty senate.

In accordance with University of Idaho policies, the constitution and bylaw change proposals first went to the Faculty Senate for review and approval and then were presented to the full faculty. Approval of the full faculty occurred in conjunction with the April 27, 2013, General Faculty Meeting. These policy changes were then presented to the president of the university who has approved them and now presents them to the Regents for approval.

IMPACT

The university anticipates no specific fiscal impact from the change in FSH 1520.

ATTACHMENTS

Attachment 1 – Proposed Revisions to FSH 1520 (Faculty Constitution) Page 3

Attachment 2 – Proposed Revisions to FSH 1580 (Bylaws of the
Faculty Senate) Page 5

STAFF COMMENTS AND RECOMMENDATIONS

The proposed changes to the Faculty Constitution recognize the Student Bar Association as a separate student association from the Graduate and

CONSENT
JUNE 20, 2013

Professional Student Association and provides for them to have their own representation on the Faculty Senate. The proposed changes to the By-laws bring them into alignment with the change to the Faculty Senate membership proposed in the Faculty Constitution.

Staff recommends approval.

BOARD ACTION

I move to approve the proposed changes to University of Idaho Faculty constitution and by-laws as set forth in the materials submitted to the Board as attachment 1 and 2.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

UI FACULTY-STAFF HANDBOOK

CHAPTER ONE:

HISTORY, MISSION, GENERAL ORGANIZATION, AND GOVERNANCE

July 2012

1520

CONSTITUTION OF THE UNIVERSITY FACULTY

NOTE: *When the university was young, the faculty's business could be transacted quite satisfactorily in general meetings and through presidential committees. After the mid-20th century, however, the need for a representative form of government became obvious. Shortly after assuming the presidency in 1965, Ernest W. Hartung expressed great confidence in the faculty and urged it to assume the responsibilities entrusted to it by the territorial legislature and the state constitution [see 1120 A-3]. Accordingly, the Interim Committee of the Faculty, a body that performed limited academic functions for a time, recommended the establishment of a council having responsibilities and authority essentially as set forth in this constitution. The university faculty adopted the Interim Committee's recommendation on October 20, 1966, the regents approved it on November 18, 1966, and elections were held in the several colleges. The first Faculty Council assembled on February 23, 1967, with Professor Thomas R. Walenta (law) as chair; during the ensuing year, the council developed a proposed constitution of the university faculty. The document was amended and approved by the university faculty on March 20, 1968, and, with President Hartung's support, was ratified with minor amendments by the regents on September 5, 1968. The last major revision took place in 1986. In 2009 the Faculty Council changed its name to Faculty Senate a more common name used in academia, off campus faculty will have voting members on Senate at Coeur d'Alene, Boise, and Idaho Falls, and off-campus faculty will now be counted in the quorum at university faculty meetings with vote through designated sites and delegates given available technology (see 1640.94 and 1540 A). In 2011 Clinical faculty rank was added and language with respect to associated faculty voting was clarified. In 2012 Faculty Senate Center Senator's role/responsibility was clarified, staff membership increased to two and the required annual venue determination was removed. The text printed here includes all amendments to date (see also 1420 A-1-c). Unless otherwise noted, the text is of 1996. For more information, contact the Office of the Faculty Secretary (208-885-6151). [ed. 7-00, rev. 7-09, 7-11, 7-12]*

CONTENTS:

Article I. General Provisions

Article II. Faculty Classifications

Article III. Faculty Meetings

Article IV. Responsibilities of the University Faculty

Article V. Faculty Senate

Article VI. Rules of Order

Article VII. Amendments

ARTICLE I-IV – unchanged.

ARTICLE V--FACULTY SENATE.

Section 1. Function. The Faculty Senate functions as provided in this constitution and in accordance with its bylaws as approved by the university faculty. [See I-3 and 1580.] [ed. 7-09]

Section 2. Structure. The senate is constituted as follows: [ed. 7-09]

Clause A. Elected Members. [ed. 7-00]

(1) College Faculties. The faculty of each college, except the College of Graduate Studies, elects one senator for each 50, or major fraction thereof, full-time-equivalent faculty members in the college, provided, however, that each college faculty elects at least one senator. If, because of a reduction in the membership of a college faculty, there is to be a corresponding reduction in the college's representation in the senate, the reduction does not take place until the expiration of the term of office of an elected senator from the college. [ed. 7-09]

(2) University Centers. The resident faculty of the university centers in Boise, Coeur d'Alene and Idaho Falls each elects one senator from among its number. Those senators shall have the right to participate and vote in faculty senate meetings by means of available two-way video-audio technology located at the centers. If the available technology fails, telephone conferencing will be used. Senators elected to represent a center have a unique role on senate, which is to provide a voice and vote from the perspective of their centers. That perspective is not intended to be college and/or discipline specific. . [add. 7-09, rev. 7-12]

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
JUNE 20, 2013

(3) **Faculty-at-Large.** Members of the university faculty who are not affiliated with a college faculty constitute the faculty-at-large, and this constituent faculty, in accordance with procedures adopted by the faculty-at-large, elects senators to serve with vote in the senate on the same basis as provided above for college faculties. [See 1566.] *[ed. & ren. 7-09]*

(4) **Dean.** The academic deans elect one of their number to serve with vote in the senate. *[ed. & ren. 7-09]*

(5) **Staff.** The representative body (Staff Affairs) of the university staff elects two employees who do not have faculty status to serve with vote in the senate. *[ed. & ren. 7-09, rev. 7-12]*

(6) **Students.** Two undergraduate students, ~~and one graduate student,~~ and one law student serve as voting members of the senate, and the senate provides regulations governing the qualifications, terms of office, and election of student members, and procedures for filling vacancies in the student membership. [See 1580 VI.] *[ed. & ren. 7-09]*

Comment [IG1]: This revision recognizes the SBA as a separate student association from the GPSA, and will allow the SBA to contribute to discussion and participate in matters that come before the Senate.

Clause B. Members *Ex Officiis*. The president or the president's designated representative and the secretary of the faculty are members *ex officio* of the senate, with voice but without vote. *[ed. 7-09]*

Section 3. Officers. Each year the senate elects a chair and a vice chair from among the elected faculty members of the senate. Also, each year a secretary is appointed by the chair, subject to confirmation by the senate, from among the members of the senate or from the membership of the university faculty. The appointment of a person who is not a member of the senate to serve as secretary does not carry with it membership on the senate. *[ed. 7-09]*

Section 4. Terms of Office. Elected faculty members of the senate serve for three years. The academic dean shall serve one year, the staff representatives shall serve for staggered two year terms. The terms of office for student members are as established by the senate. [See 1580 VI.] Newly elected members take office each year on September 1 or on the official opening date of the academic year, whichever is earlier. To carry out the requirement that approximately one-third of the elected faculty members are to take office each year, the senate may shorten the initial term of office of faculty senators elected to fill new positions in the senate to conform to a balanced rotation plan. When members are elected to fill a vacancy, they take office at the first meeting after the election and serve for the unexpired term of the vacancy. No elected faculty member of the senate may serve an immediately ensuing term [but see 1580 III-3]. *[ed. 7-09, rev. 7-12]*

Section 5. Eligibility. Every member of the university faculty is eligible to vote for members of the senate representing his or her college or other unit. Every member of the university faculty is eligible to serve as an elected member of the Faculty Senate and to hold an elective or appointive office in the senate. *[ed. 7-09]*

Section 6. Elections. Regular elections for senators in the senate are held before April 15 of each year in which an election is to be held. All elections for members of the senate are by secret ballot. Appropriate procedures for nominations and elections are developed and approved by a majority vote of the faculty of the college or other unit. *[ed. 7-09]*

Section 7. Vacancies.

Clause A. If it is necessary for a member of the senate to be absent temporarily (more than a month, but less than four months), the candidate who received the next highest number of votes in the most recent election in the college or unit acts as his or her alternate in the senate with full vote. If it is necessary for a member to be absent for more than four months, but less than one year, a special election is held to fill the temporary vacancy. When the senate member returns, he or she resumes the position in the senate. If it is necessary for a member to be absent for more than one year, or if the member is unable to complete the term of office for any reason, a special election is held to fill the unexpired term. [See 1580 VI for procedures covering student vacancies.] *[ed. 7-09]*

Clause B. The chair of the Faculty Senate must declare a position vacant if a member is absent from three consecutive meetings unless the member has informed the chair of the senate in writing that he or she intends to participate fully in the activities of the senate in the future. When a position is declared vacant, the chair must notify the constituency concerned. *[ed. 7-09]*

Section 8. Recall. and ARTICLE VI-VII – unchanged.

UI FACULTY-STAFF HANDBOOK

CHAPTER ONE:

HISTORY, MISSION, GENERAL ORGANIZATION, AND GOVERNANCE

July 2012

1580

BYLAWS OF FACULTY SENATE

PREAMBLE: This section contains the bylaws of Faculty Senate which serve to expand on Article V of the Faculty Constitution (1520). This section first appeared in the 1979 edition of the Handbook and has remained substantially the same, minor title changes aside, ever since. In January 2010 the Faculty Council changed its name to Faculty Senate. In 2011 the requirements for publishing senate meeting minutes were revised to reflect changes in publishing processes across the university. In July 2012 the election process for the graduate student representative on Senate was clarified. For further information, contact the Office of the Faculty Secretary (208-885-6151). [ed. 7-00, rev. 7-10, 7-11, 7-12]

CONTENTS:

- Article I. Function and Membership
- Article II. Duties of Officers
- Article III. Terms of Office
- Article IV. Election of Officers
- Article V. Meetings
- Article VI. Student Members
- Article VII. Executive Committee
- Article VIII. Other Committees

ARTICLE I—V are unchanged.

ARTICLE VI—STUDENT MEMBERS.

Section 1. Qualifications. The two undergraduate-student representatives must have completed at least 26 credits at UI before taking office and must be full-time students as defined in the catalog (regulation O-1). The graduate-student representative must be regularly enrolled in a program leading to an advanced degree.

Section 2. Terms of Office. Student members are elected for one-year terms and are eligible for reelection for a second term.

Section 3. Election. The election of the two undergraduate-student representatives to serve on the senate is entrusted to the ASUI Senate. The election of one graduate-student representative is entrusted to the Graduate and Professional Student Association. The election of one law-student representative is entrusted to the Student Bar Association. [ed. 7-10, rev. 7-12]

Section 4. Vacancies. Vacancies occurring in student positions are filled by the ASUI and GPSA as appropriate. [rev. 7-12]

ARTICLE VII—X are unchanged.

Comment [IG1]: This revision reflects the changes requested in policy 1520.

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PLANNING, POLICY & GOVERNMENTAL AFFAIRS

JUNE 20, 2013

EASTERN IDAHO TECHNICAL COLLEGE

SUBJECT

Eastern Idaho Technical College (EITC) Advisory Council Appointment

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures IV.I.
Section 33-2212, Idaho Code

BACKGROUND

Consistent with Idaho Code 33-2212, the State Board for Professional-Technical Education may appoint an Eastern Idaho Technical College (EITC) Advisory Council consisting of not less than twelve (12), nor more than fifteen (15), persons. State Board of Education policy states that the EITC Advisory Council consists of the State Division of Professional-Technical Education Administrator and the EITC President as ex-officio members, and other members appointed by the State Board for Professional-Technical Education, each to a term of three years. A council member is eligible for reappointment to consecutive terms. In the event the incumbent is interested in reappointment, the Board may choose to reappoint the incumbent without soliciting other candidates. For an open appointment the EITC Advisory Council is required to advertise the vacancy in regional newspapers. The Advisory Council reviews all applications received and forwards only the most highly qualified applicants, in order of preference, to the Board for consideration. EITC advertised the vacancy and received only one qualified applicant.

One (1) person is presented by the EITC Advisory Council to the State Board of Education in order to fill a vacancy created in 2012, by resignation. The EITC Advisory Council requests the State Board of Education appoint Carrie Scheid to the EITC Advisory Council. Her term will begin upon State Board of Education approval and continue through December 2015.

IMPACT

This will bring the EITC Advisory Council membership to fifteen (15).

ATTACHMENTS

Attachment 1 – Carrie Scheid, Letter of Interest

Page 2

Attachment 2 – Carrie Scheid, Resume

Page 3

BOARD ACTION

Motion to approve the appointment of Carrie Scheid to the Eastern Idaho Technical College Advisory Council for a term effective immediately, and ending December 31, 2015.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

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PLANNING, POLICY & GOVERNMENTAL AFFAIRS
JUNE 20, 2013



Carrie Getty Scheid

**Carrie Getty Scheid
10701 S. 1st E
Idaho Falls, ID 83404
208-206-9506**

December 4, 2012

To Whom It May Concern:

I am interested in joining EITC' advisory board because I am a strong believer that education can change the world. Earlier in my career, I spent seven years as a professional in higher education when I lived in New York. During that time, I helped develop some "vocationally oriented" degree programs in electronics, computer and nuclear technology. Aside from that, every position I've held has been with an organization which provided some type of education, whether it be the arts here in Idaho Falls or consumer education when I worked at the NYC Better Business Bureau. Although I am retired and shouldn't be terribly busy, I have managed to get involved with a number of activities which puts some limits on my time. Both Frank Just and Renee Magee have assured me that the volunteer commitment required would be for four meetings (quarterly) per year and, I suspect, being a general ambassador for the school.

Sincerely,

Carrie G. Scheid

PLANNING, POLICY & GOVERNMENTAL AFFAIRS

JUNE 20, 2013

Carrie Getty Scheid

10701 S. 1st E
Idaho Falls, ID 83404
208-206-9506

Full Time Volunteer & Retiree

11/09 – present

After retiring from the Arts Council, I created and implemented the project to install 21 artistic benches on the Snake River Greenbelt in 2010-11. For nine weeks in 2011, I served as interim Executive Director for the Idaho Falls Symphony while the Board searched for a permanent replacement. On a volunteer basis, I currently provide free management advice to local nonprofit organizations. In addition, I write guest editorials with my husband Jerry for the *Post Register*, provide commentary on local and state political affairs via an email distribution list of 250+ local community and business leaders, and serve on the Board of Directors for the Idaho Nonprofit Center, the statewide association of nonprofit organizations. In March 2012, I served on grants panel for the Idaho Commission on the Arts “Arts in Education” grant applications.

Executive Director, Idaho Falls Arts Council, Willard Arts Center/Colonial Theater,

01/97 – 11/09

Directed the Idaho Falls Arts Council (IFAC), a private nonprofit arts organization which promotes, presents and advocates for visual and performing arts in eastern Idaho. IFAC owns and operates the Willard Arts Center, a visual and performing arts facility comprised of art galleries, classrooms and the 990 seat historic “Colonial Theater. As Executive Director, I managed all operations, determined strategies, developed its budget, raised funds, worked with the Board and committees to set policy, hired and supervised all staff and volunteers, booked shows and handled all community, government and press relations. Annual budget grew from \$90,000 to \$850,000 in ten years. Also founded and directed activities for the Idaho Falls Downtown Cultural District. In September 2002, I was one of two arts administrators in the State of Idaho to receive the Governor’s Award for Excellence in Arts Administration. This award is given only once every two years.

Campaign Director, Willard Arts Center, Idaho Falls Arts Council

11/94 - 01/97

Successfully coordinated a \$4.5 million capital campaign to renovate a historic Idaho theater and adjacent building into a major visual and performing arts center. Developed the fundraising plan, established a campaign committee of local business and community leaders, recruited and trained volunteers, implemented a major gift prospecting and solicitation program, developed all fundraising materials including campaign brochure, video, pledge cards, etc., devised naming opportunities and launched a “buy a seat” program in the theater, conducted community phonathons and face-to-face solicitation campaigns, helped organize fundraising benefits and worked with a local TV station to produce a major telethon. Also handled media relations with local TV, newspaper and radio and wrote weekly campaign column for newspaper.

The Better Business Bureau of Metropolitan New York, New York City, NY

Vice President 9/90 - 10/94

Managed all programs, operations and external relations for the New York City Better Business Bureau, the second largest private consumer protection and business membership organization in

PLANNING, POLICY & GOVERNMENTAL AFFAIRS

JUNE 20, 2013

the country. Supervised twenty staff and 60 volunteers. Responsibilities included developing reliability ratings on 45,000 businesses and charities, conducting investigations of scams, mediating and arbitrating 20,000 disputes per year, and advising over 200,000 consumers annually on the BBB's Helpline. Also served as a primary BBB spokesperson with government agencies, industry groups and national TV, radio and print media. Have discussed important consumer/business issues on *NBC Nightly News*, *CNN*, *CBS This Morning*, *48 Hours*, and in *The New York Times*, *Wall Street Journal*, *US News and World Report*, etc.

Director of Development 12/84 - 9/90

Increased the Bureau's development income from \$600,000 to over \$1.2 million without significantly increasing costs. Launched a major business co-op advertising program which generated over \$250,000 annually. Worked closely with NYC business leaders to raise funds from corporations and foundations. Revitalized the BBB Foundation to raise funds for special projects. Was instrumental in developing a strategic planning process which was successfully adopted by the Board. Produced BBB fundraising literature, newsletters, annual reports, and press releases. Strengthened member communications which improved retention.

Associate Director of External Affairs, Simmons College, Boston MA 7/84 - 12/84

Managed external relations and development activities for Simmons Graduate School of Management which offered an MBA and professional development programs.

Excelsior College (formerly Regents College), Albany, NY

Director of Corporate Marketing and Development 7/80 - 7/84

Directed corporate marketing and development activities for a major nonresidential university serving 15,000 adult students. Marketed university programs with industry and government, developed new income generating products and services, increased student enrollments, and raised funds from corporations. Developed six new university degree programs in electronics, computer science, and nuclear technologies.

Director of Financial Aid 3/79-7/80

Directed federal and state financial aid programs for the university's 15,000 students. Developed and codified program policies, improved student communications, and instituted new record keeping which dramatically decreased the university's over award? and student default rates.

Academic Programs Advisor 7/78-3/79

Provided academic and career advisement to students in five associate and baccalaureate degree programs in liberal arts and business. Designed and prepared academic and career advising materials.

Administrative Assistant, Hudson-Mohawk Association of Colleges & Universities 3/77 - 7/78

Assisted in the expansion of a continuing education referral service for a consortium of fourteen colleges. Promoted local college programs, established community contacts and assisted in training workshops.

Education

M.S. in Communication, Rensselaer Polytechnic Institute (RPI) 1982

PLANNING, POLICY & GOVERNMENTAL AFFAIRS

JUNE 20, 2013

B.A. Colby College, Waterville, ME 1976, Phi Beta Kappa
Doshisha University, Kyoto, Japan, Cultural Exchange Student 1975

Professional Affiliations & Awards

Member of Grants Panel for Idaho Commission on the Arts, March 2012
Board of Directors, Idaho Nonprofit Center, June 2011 – present
Board of Directors, Idaho Falls Historic Downtown Foundation, Dec. 2004 to 2009
Chairman, Downtown Idaho Falls Cultural District Committee, Jan. 2003 to 2009
2002 Recipient of the Idaho State Governor's Award in the Arts for Outstanding Arts Administrator
Vice President, Idaho Falls Downtown Development Corporation Feb. 1996 – May 2005
Board of Directors, Idaho Falls Rotary Club, 2007-08
Member, Idaho Falls Rotary Club, August 1996 - present
Member of Association of Performing Arts Presenters, 2000-2008
Member of Western Arts Alliance 1998-2008
Member of Arts Northwest 1998 – 2009
Member of NYC Bar Association Committee on Consumer Affairs 1992-94
Founder and Former President, High Desert Brewers Association 1995-1997
National Beer Judge, Beer Judge Certification Program 1992 – 1997
Vice President, NYC Homebrewers Guild 1990-1994

CONSENT AGENDA
JUNE 20, 2013

SUBJECT

Accountability Oversight Committee (Committee) Appointment

REFERENCE

April 2010	Board approved second reading of Board Policy III.AA, creating the Accountability Oversight Committee
June 2011	Board approved reappointments for Senator Goedde and Jackie Thomason to the Accountability Oversight Committee
June 2012	Board approved Christine Donnell's reappointment to the Accountability Oversight Committee
October 2012	Board approved first reading to Board Policy III.AA.
December 2012	Board approved second reading to Board Policy III.AA.
February 2013	Board approved Spencer Barzee's appointment to the Accountability Oversight Committee

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.AA.
Accountability Oversight Committee

BACKGROUND/DISCUSSION

The Accountability Oversight Committee was established in April 2010 as an ad-hoc committee of the Idaho State Board of Education. It provides oversight of the K-12 statewide assessment system, ensures effectiveness of the statewide system, and recommends improvements or changes as needed to the Board.

The committee consists of:

- The Superintendent of Public Instruction,
- Two Board members,
- Four at-large members appointed by the Board, one of which will chair the committee, and
- is staffed by the Board's Accountability Program Manager.

Senator John Goedde has served on the committee as one of the four at-large members since the committee's inception. The Senator's current appointment ends June 30, 2013 and he is seeking reappointment.

IMPACT

Approval of Senator John Goedde will fill all the seats on the Committee through June 30, 2014.

CONSENT AGENDA
JUNE 20, 2013

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval

BOARD ACTION

I move to approve the reappointment of Senator John Goedde to the Accountability Oversight Committee for a term of 2-years commencing July 1, 2013 and ending on June 30, 2015.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT
JUNE 20, 2013

SUBJECT

Appointments to the Professional Standards Commission

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1252, Idaho Code

BACKGROUND/DISCUSSION

Section 33-1252 Idaho Code sets forth the criteria for membership on the Professional Standards Commission. Of the eighteen member commission, seven are required to be certificated classroom teachers. Nominations were sought for the Secondary Classroom Teacher position from the Idaho Education Association and Northwest Professional Educators. The nomination is submitted for appointment by the State Board of Education to fill the term that has become vacant as a result of a retirement/resignation of the current incumbent. Resumes for the interested individuals are attached.

The following individuals were nominated for the position.

Dawn Anderson, Madison School District
Angela Lakey-Campbell, Cambridge Joint School District
Lynda LeBlanc, Coeur d'Alene School District
Charlotte McKinney, Mountain View School District
Aliene (Ali) Shearer, Meridian Joint School District

ATTACHMENT

Attachment 1 – Resume for Dawn Anderson	Page 3
Attachment 2 – Resume for Angela Lakey-Campbell	Page 5
Attachment 3 – Resume for Lynda LeBlanc	Page 9
Attachment 4 – Resume for Charlotte McKinney	Page 13
Attachment 5 – Resume for Aliene (Ali) Shearer	Page 15

BOARD ACTION

I move to appoint Angela Lakey-Campbell as a member of the Professional Standards Commission for the remainder of a three year term effective immediately and expiring June 30, 2015, representing Secondary Classroom Teachers.

Moved by _____ Seconded by _____ Carried: Yes ____ No ____

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CONSENT
JUNE 20, 2013

Dawn Jeppesen Anderson

324 South 3rd East

Rexburg, ID 83440

208-356-4815 cell: 208-313-6512

davedawn@srv.net

Professional Profile

- Current Idaho Teacher Certification in Secondary Education (English emphasis)
- Master of Education Degree with major emphasis in Reading
- Twenty-five years experience teaching writing, literature, and reading education classes

Education, Honors, and Certifications

M Ed

Idaho State University, Pocatello, ID. 1995

Bachelor of Arts in Secondary Education (Honors)

Idaho State University, Pocatello, ID. 1987

Reading Endorsement K-12

Phi Kappa Phi Honor Society

Honorary Adjunct Teacher of the Year Award 2000-2001

Qualifications & Experience

- Taught 8th graders state standards content, including language use, literature analysis, vocabulary, and writing
- Taught freshman composition and advanced writing classes for many years, instructing students how to develop ideas, clarify concepts, defend arguments and master coherent writing skills.
- Taught children's literature and young adult literature to elementary and secondary education majors
- Developed a wide variety of curricula for use in the classroom, employing peer-editing, small group writing assignments, brainstorming activities, dynamic class discussions, and research instruction.
- Helped develop a clinical program where education majors visited local Madison schools and worked with remedial reading students.

Computer Skills

- Microsoft Windows® Office software, including Word, Power Point, and Publisher
- **Internet research**
- Adept in grading programs Blackboard and PowerTeacher

Employment

Brigham Young University-Idaho Adjunct Faculty English Dept. Fall 1987 -2008

Madison Junior High School -8th Grade English 2008 - present

Professional Development

Conference workshop presenter

Attended various conferences and workshops related to writing and teaching

Served on several scholarship and academic committees

CAT team member for Madison Junior High

Related Experience

Edited and published English Department newsletter for seven years

Regularly publish education editorials in the *Post Register* and *Standard Journal* newspapers

Worked as advocate for educators and education, serving as currently as president of the Rexburg

Education Association

References available upon request

CONSENT
JUNE 20, 2013

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**CONSENT
JUNE 20, 2013**

Angela D. Lakey-Campbell

P.O. Box 213 (70 N 5th Street)
Cambridge, Idaho 83610
(208)257-3612
mrslc@cambridge432.org

Objective Obtain position on Idaho State Professional Standards Commission

Summary Twenty-five years employment in public education. Instructional levels have ranged from eighth to twelfth grade. Administrative levels have ranged from sixth to twelfth grade. Coaching positions have ranged from grade school to head coaching positions in volleyball and basketball.

Teaching and Administrative Experience

Cambridge High School, Cambridge, Idaho
Present

2000-

Half-time Principal

- *Completed and submitted appropriate reports to State Department of Education
- *Administered and recorded discipline of students grade seven through twelve
- *Interviewed, hired and evaluated teaching, para-professional, secretarial and janitorial staff
- *Served as liaison between school district and community
- *Facilitated staff development
- *Developed class schedule

Half-time Teacher

- *Taught courses in algebra, geometry, calculus, physics and integrated mathematics
- *Participated in alignment of curriculum with state standards

Athletic Director, junior varsity and varsity volleyball coach

- *Scheduled athletic competitions for junior high and high school teams
- *Coordinated scheduling and payment of officials for athletic competition
- *Coordinated travel for junior high and high school teams
- *Completed and submitted appropriate reports to state activities association

Cambridge High School, Cambridge, Idaho

1989-

2000 *Math/Science Teacher*

- *Taught courses in mathematics in grades eight through twelve and physical science

Athletic Director, Head girls= basketball coach, JV volleyball coach

- *Scheduled athletic competitions for junior and high school teams
- *Administered scheduling and payment of officials for athletic competition
- *Coordinated travel for junior high and high school teams
- *Completed and submitted appropriate reports to state activities association

Garden Valley High School, Garden Valley, Idaho

1988-

1989 *Math Teacher, JV girls' basketball coach*

- *Taught math courses for grades seven through twelve

CONSENT
JUNE 20, 2013

Cambridge High School, Cambridge, Idaho
1988 *Math Teacher*

1987-

*Taught math courses for grades nine through twelve, physics and computer programming

Education

B.S. in Mathematics, University of Idaho, Moscow, Idaho, 1986

MEd in Educational Leadership, Northwest Nazarene University, Nampa, Idaho, 2000

Ed Specialist in Educational Leadership, Northwest Nazarene University, Nampa, Idaho, 2012

Certification

Idaho standard secondary certification with endorsements in mathematics and physics (6-12)

Idaho administrative certificate, school principal (K-12)

Idaho State Technology Competency

Idaho State Comprehensive Literacy

Selected Related Experiences

*Girls= coaches representative to the Idaho High School Activities Association District III Board of Control, 1994 to 2006

*Chairman for Cambridge School District strategic planning committee from 2000 to present

*Judge for National FFA Organization proficiency award finals July 2002

*Lector and Eucharistic minister for Holy Rosary and St. Jude churches from 2000 to 2003

*Parish Council member for Holy Rosary Mission, Cambridge, Idaho from 2000 to 2003

*President of the Cambridge Commercial Club (Chamber of Commerce) 2003 to 2005

*Treasurer of the Cambridge Commercial Club January 2006 to 2008

*Professional Standards Commission new teacher preparation committee

Conferences and Training

Teaching for Intelligence Conference, San Francisco, California, April 1999

Data, Not Guesswork Conference, Boise, Idaho, June 2000

Principal=s Academy, Big Sky, Montana, June 2000

Reasonable Suspicion training, November 2000

Train the Trainer workshop in implementing ICAT videos, December 2001

Curriculum Designer Leadership Academy, San Diego, California, February 2002

Project Leadership, November 2003 to 2006

Five-Day Grantsmanship Center Training Program

Leaders of Learners, December 2005 to 2007

Crucial Conversations, June 2006

Love and Logic, August 2008

Love and Logic Parent Facilitator Training 2010

Network of Instructional School Leaders 2012 to present

Danielson Framework for Teaching Train the Trainer 2012 to present

Professional Affiliations

Idaho State Coaches= Association

Idaho Association of School Administrators

National Association of Secondary School Principals

Northwest Professional Educators

CONSENT
JUNE 20, 2013

Administrative Accomplishments

- *Implemented homeroom for grades 7-12
- *Increased parent/teacher conference attendance to ninety-four percent
- *Decreased discipline referrals from 124 students with 154 occurrences to 53 students with 62 occurrences from 2001-02 first semester to 2002-03 first semester
- *Idaho Safe and Drug Free Schools Competitive Grant to fund half-time school resource officer
- *Secured funding for and implemented PLATO software for credit recovery
- *Implemented Idaho Digital Learning Academy for adult learners, credit recovery and enhancement of curriculum
- *School approved with Merit Status when accredited during 2003-04 school year.
- *Implemented Power of I grading system 2008-09 to present

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CONSENT
JUNE 20, 2013

Lynda L. LeBlanc, D.A.
lleblanc@cdacharter.org
2225 S. Madison St.
Spokane, WA 99203
(509) 981-1922

EDUCATION:

**Doctor of Arts in English
with interdisciplinary focus in French**

**Idaho State University, Pocatello, ID
May 2008**

Doctoral Theses:

“Listening to the Lives of Hospice Staff and Volunteers through Their Poems:
Participatory Action Research Study of a Six-Week Poem-Making Workshop for Hospice
of Spokane’s Caregivers”

“Listening to the Awakening: Robert Lebrun’s and Adèle Ratignolle’s Narrative
Approach with Edna Pontellier”

Masters of Education in Teaching

**Gonzaga University, Spokane, WA
May 1989**

Masters Thesis:

“Teaching French to Elementary School Students: A Curriculum for Kindergarten through Sixth Grade”

**Bachelor of Arts in Journalism
Minor: French**

**Louisiana State University, Baton Rouge, LA
May 1981**

HONORS:

2011	Grant Recipient for a project entitled Ya Ya Haiti, Professional Standards Commission for Idaho’s Department of Education (With this grant money, a community garden has been constructed at Coeur d’Alene Charter Academy. Future plans include selling the produce and using its proceeds to fund small projects in Haiti.)
2011	Northwest Inland Writing Project’ Summer Institute Fellow
2010	Classroom Mini-Grant Recipient, Northwest Professional Educators (NWPE)
2002-2004, 1999-2000	Graduate Teaching Fellow, Idaho State University
2000-2001	Graduate Teaching Assistant, Idaho State University
1987-1989	Assistantship for Masters in Education, Gonzaga University
1984-1985	Assistante, one-year assistantship to teach English at Collège Paul Bert and Collège Denfert Rochereau in Auxerre, France
Summer 1982	Summer scholarship recipient to study French at Laval University, Quebec City, Canada

PUBLICATIONS:

Co-author for *C'est Parti: French Level One*. Eurydice Lafferayrie, ed. Paris: Lelivrescolaire.fr, 2012.

“Une Petite Reverie about False Teeth,” *Rendezvous*. 37(2003): 17-20.

HIGH SCHOOL AND JUNIOR HIGH TEACHING EXPERIENCE:

High school French teacher, high school and junior high English teacher, Coeur d’Alene Charter Academy

2009- present, Coeur d’Alene, Idaho

Developing and teaching a French program for high school students; teaching ninth grade English (Ancient Literature) and seventh grade English.

French teacher, Center for Talented Youth (CTY)

Summer 2009, Chestertown, MD

Created and taught a French curriculum for middle school students at the Chestertown, MD site. CTY is a summer program through Johns Hopkins University and focuses on the needs of students with exceptionally high academic abilities.

Junior high and high school French teacher, Saint George’s School

1993-1997, Spokane, WA

Planned and taught French classes to students in seventh, eighth, and ninth grade; designed and modified assignments for beginning and intermediate students of French.

English as a Second Language and French high school teacher, Leysin American School- Summer in Switzerland

Summers 2002 and 1991, Leysin, Switzerland

Planned and taught intermediate ESL and French classes to international students living at Leysin American School during its summer program.

English as a Second Language high school teacher and curriculum designer, Coeur d’Alene School District

Summers 1994-1999, Coeur d’Alene, ID

Designed three-week summer curriculum for beginning-level Japanese high school students and hired teachers for the summer program. Focus was on basic communication skills: learning dialogues for afternoon field trips and conversations with host families, writing thank you letters, etc.

COLLEGE TEACHING EXPERIENCE:

French Instructor, Eastern Washington University

Winter 2006 and Spring 2006, Spokane, WA

Planned and taught Elementary French II (French 102) and Elementary French III (French 103).

English Instructor, Idaho State University

2000-2004, Pocatello, ID

Planned and taught Basic Writing (English 90), English Composition (English 101), and Introduction to Literature (English 110); designed and modified assignments for beginning composition and literature students. For composition classes, met regularly with students in formal conferences and informal meetings to provide one-on-one guidance. For literature classes, presented lectures and facilitated student-led discussions on short stories, poetry, plays, and novels.

Instructor of English as a Second Language for Taiwanese Junior Officers in the Ministry of Foreign Affairs, Idaho State University

2001-2004, Pocatello, ID

Developed and taught an ESL curriculum specifically chosen for Taiwanese junior diplomats. Class met twice weekly with emphasis on augmentation of speaking abilities. Junior officers memorized and recited historical American speeches as well as delivered self-written speeches. Lessons also included study on American literature, grammar, current events, American music, and journal writing. Students selected points of interest for monthly field trips.

Instructor of French, Idaho State University

1999-2000, Pocatello, ID

Planned and taught elementary French I (French 101) and Elementary French II (French 102)

English as a Second Language Instructor for a three-week immersion program for Japanese junior college students, North Idaho College

1989-1992, Coeur d'Alene, ID

Developed and taught an ESL class for female Japanese junior college students with beginning English language skills. Class met half a day, every day, for three weeks. Lessons focused speaking and listening activities; writing instruction included daily journal writing and dialogue writing to prepare students for campus field trips where students interacted with NIC students.

ADDITIONAL PROFESSIONAL EXPERIENCES:

Writers' Workshop Instructor, Institute for Extended Learning, Community Colleges of Spokane

Winter 2008- Spring 2009, Spokane, WA

Taught weekly writing workshops for seniors (55+), introduced texts from various literary genres for writer-response activities, and presented informal lessons on grammar usage.

Community Representative, USAuPair

October 2008- December 2012, Spokane, WA

Provided assistance to Spokane au pairs and their host families. Monitor and support au pairs' progress during their year in the cultural exchange program and maintain regular contact with host family.

Assistant to the Academic Dean, Center for Talented Youth

Summer 2007, Palo Alto, CA

Assisted academic dean of a summer program designed for gifted middle school students. Led weekly training sessions for teaching assistants, served as their support system, and, if necessary, evaluated their classroom skills. Often observed class sessions to make sure a beneficial environment existed for all parties, students, teaching assistants, and teachers.

POETRY AS THERAPY WORKSHOPS:

"Listening to Stories during a Week of Pediatric Fieldwork"

February 7, 2008- February 21, 2008

Developed a reflective writing component to a fieldwork experience for second-year occupational therapy students at Eastern Washington University. Focus was on students practicing listening skills, with themselves and pediatric clients. Stories written by and centered around caregivers were read and used as springboards for student-generated poetry.

“Writing as Self-Care for a Dystonia Support Group”

February 16, 2008

Developed and taught a writing workshop to individuals diagnosed with dystonia. Emphasis was on writing techniques that helped participants articulate their pain and use writing as a tool for healing.

“Living through Grief: Tools for Transition,” Immaculate Heart Retreat Center

June 2, 2007

Developed and taught a poem-making workshop at a weekend “Living through Grief” retreat geared for those who had lost loved ones in the previous year. Focus was on the healing power of writing and giving voice to participants’ pain.

“Poetry Therapy: Exploring the Sacred,” Hospice of Spokane

March 23, 2007

Developed and taught a luncheon workshop to Spokane clergy where participants read and wrote poetry on the value of being listened to and their sentiments of the sacred.

“Self-discovery through Poem Making,” Hospice of Spokane

Winter 2007, Spokane, WA

Developed and taught a weekly six-week poetry therapy class for Hospice of Spokane staff and volunteers. Participants read accessible poetry on childhood, pain, and death and used resonant phrases to trigger self-generated poetry. Focus was on the therapeutic process rather than the poetic product.

PRESENTATIONS

“The Therapeutic Use of Poetry: Listening to the Stories of Our Lives through Poetry,” Naked Lunch Series. Eastern Washington University, Spokane, WA, March 8, 2012.

“The Therapeutic Use of Poetry for Teachers,” Northwest Inland Writing Project Spring Conference, Spokane, WA, March 7, 2012.

“Using Program Evaluation Strategies to Develop and Improve Healing Arts Programs,” Society for Arts in Healthcare, Annual International Conference, Minneapolis, MN, April 28-29, 2010. (poster)

“Listening to the Lives of Hospice Staff and Volunteers through Their Poems,” Society for Arts in Healthcare, Annual International Conference, Buffalo, NY, April 23-24, 2009. (poster)

“The Point of Point of View,” Inland Northwest Writers Guild. Auntie’s Bookstore, Spokane, WA, March 18, 2008.

COMMUNITY ACTIVITIES

Assistant to dance instructor for Dance for Parkinson’s, Spokane, WA, 2011-present

Charter member of Blazen Divaz, a Coeur d’Alene women’s dance/drill team, 2009- 2012.

PROFESSIONAL MEMBERSHIP

Pi Delta Phi, National French Honor Society

Charlotte McKinney

644 Wall Creek Road.
Clearwater, ID 83552

208-926-4676
mckinneyc@sd244.org

Position Sought:

A position on the Professional Standards Commission

Professional Qualifications:

Experienced working with students in classroom and non classroom situations

- Managed a staff up to 100 people
- Actively involved with local community and students
- Proven organizational skills
- Elected and appointed various positions for several community and professional organizations

Education: Lewis-Clark State College Lewiston, ID
 PACE secondary teaching endorsements 2009
 Passing Praxis scores-Social Studies, History, English, Completed the required
 courses for secondary certification

The Ohio State University Columbus, OH
 B.A. Communications 1995
 President Griffin Honor Society, Dean's List, Emerge Program for returning adult
 students, Cultural Optimist Club, Mentoring program for 'at-risk'
 elementary/middle school students

Experience: Clearwater Valley High School Kooskia, ID
 Teacher Aug 2010 to present
 Classroom English teacher. As the one of the Title I teachers I work closely with
 other teachers and parents to help with struggling students be successful.
 Various school activities including Health Council, Anti-Bulling, Fundraising and
 after school tutoring

Clearwater Valley High School Kooskia, ID
 Plato Aide August 2004 to August 2010
 Credit recovery and online courses not offered at the school. Program
 administrator for PLATO

Lifework Prospect, OH
 Vocational Rehabilitation Counselor November 1999 to February 2002
 Assisted injured workers on re-entering the workforce; Assessed each client
 needs and matched skills and abilities with jobs; Dealt with employers on hiring
 and job applications in addition to tax credits;

References: Available upon request

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CONSENT
JUNE 20, 2013

Aliene (Ali) A. Shearer

2886 N Mule Deer Wy, Meridian, ID 83646
(208)887-6925 hm (208)631-1771 cell
Shearer.ali@meridianschools.org

PROFILE

Classroom teacher with 16 years of experience in the high school setting. Solid reputation as an effective instructor, devoted professional and supportive colleague. Demonstrates passion for learning, teaching, and the teaching profession. Excellent organizational and communication skills.

STRENGTHS

- Collaborative
- Professional
- Reflective
- Inquisitive
- Able to compromise
- Excellent written and oral communication skills

EXPERIENCE

Centennial High School, Boise, Idaho, Joint School District #02 1998-Present

Teacher of French, English, Language Arts Lab, and Student Council

- Managed student loads of approx. 180 students per school year
- Prepared and presented lessons to classes in French, levels 1-3
- Collaborated with colleagues to create common assessments, establish curricular goals, analyze student data, and improve instruction
- Mentored two student teachers
- Developed and implemented school-wide Response to Intervention plan as part of Faculty Advisory Council
- Formulated and implemented school-wide late work policy as part of Faculty Advisory Council
- Wrote portion of school accreditation report as World Language Department Chair
- Wrote district concept-based curriculum for Junior level Language Arts
- Wrote district End-of-Course exams for French, levels 1, 2, and 3

Skyview High School, Nampa, Idaho, Nampa School District #131 1996-1998

Teacher of English, Journalism, and Newspaper Advisor

- General Classroom Duties

EDUCATION

Master's of Educational Leadership, *Northwest Nazarene University, Nampa, Idaho* 2006

Bachelor of Arts, Secondary English Education, *Idaho State University, Pocatello, Idaho* 1998

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CONSENT
JUNE 20, 2013

SUBJECT

Requests for Approval to transport students less than one and one-half miles for the 2012-2013 school year.

BACKGROUND/DISCUSSION:

Section 33-1006, Idaho Code states that the "State Board of Education shall determine what costs of transporting pupils, including maintenance, operation and depreciation of vehicles, insurance, payments under contract with other public transportation providers whose vehicles used to transport pupils comply with federal transit administration regulations, "bus testing," 49 C.F.R. part 665, and any revision thereto, as provided in subsection 4 of this section, or other State Department of Education approved private transportation providers, salaries of drivers, and any other costs, shall be allowable in computing the transportation support program of school districts.

The transportation support program of a school district shall be based upon the allowable costs of Transporting pupils less than one and one-half (1½) miles as provided in section 33-1501, Idaho Code, when approved by the State Board of Education."

Standards for Idaho School Buses and Operations states: "All school districts submitting applications for new safety busing reimbursement approval shall establish a board policy for evaluating and rating all safety busing requests. The State Department of Education staff shall develop and maintain a measuring instrument model, which shall include an element for validating contacts with responsible organizations or persons responsible for improving or minimizing hazardous conditions. Each applying district will be required to annually affirm that conditions of all prior approved safety busing requests are unchanged. The local board of trustees shall annually, by official action (33-1502, Idaho Code), approve all new safety busing locations. School districts that receive state reimbursement of costs associated with safety busing will re-evaluate all safety busing sites at intervals of at least every three years using the local board adopted measuring or scoring instrument. In order to qualify for reimbursement the local school board will, by official action, approve the initial safety-busing request and allow the students in question to be transported before the application is sent to the state.

Consideration for reimbursement is contingent on the application for "Request for Safety Busing Reimbursement" being received by the State Department of Education Transportation Section on or before March 31 of the school year in which the safety busing began. All requests must be submitted on the Safety Busing form found on the Pupil Transportation Web site. Reminders e-mailed to all Districts and Charter Schools prior to March 31. All requests being recommended for approval are compliant with section 33-1006, Idaho Code.

CONSENT
JUNE 20, 2013

Attachment #1 contains a list of one hundred (100) school districts and fifteen (15) charter schools that applied for safety busing using correct form affecting 27,928 students with recommendation for approval.

ATTACHMENTS

Attachment 1- Memorandum requesting transport of students Page 3
Attachment 2- List of safety busing requests recommended for approval Page 5

BOARD ACTION

I move to approve the requests by one hundred school districts (100) and twelve (12) charter schools for approval to transport students Less than one and one-half Miles as listed in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT
JUNE 20, 2013



DEPARTMENT OF EDUCATION

P.O. Box 83720
BOISE, IDAHO 83720-0027

MR. TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

Division of Student Transportation

MEMORANDUM

To: Luci Willits, Chief of Staff
Idaho Department of Education

From: K. Brad Jensen, Director, Student Transportation

Date: April 30, 2013

Subject: **Item to State Board of Education Requests for Approval to Transport Students Less than One and One-half Miles**

The attached requests to transport students less than one and one-half (1½) miles are submitted to the State Board of Education for approval.

The attachment contains recommendations for approval for the following school districts that applied for safety busing.

Office Location
650 West State Street

Telephone
208-332-6800

Speech/Hearing Impaired
1-800-377-3529

FAX
208-334-2228

CONSENT
JUNE 20, 2013

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CONSENT
JUNE 20, 2013

Request to Transport Students Less than One and One-half Miles with Recommendation for Approval

The following is a list of previously approved and new safety busing requests from various school districts to transport students less than one and one-half miles to and from school. The requests were approved by the local school district boards, and the students in the respective districts are currently being transported. All applications have been reviewed by Department of Education Staff and, in our opinion, meet safety-busing criteria.

Boise Independent School District No. 1

This request involves 1,094 students attending grades K through 9.

Meridian Jt. School District No. 2

This request involves 2,456 students attending grades K through 12.

Kuna Jt. School District No. 3

This request involves 250 students attending grades K through 6.

Council School District # 13

This request involves 28 students attending grades K through 12.

Marsh Valley Jt. School District No. 21

This request involves 90 students attending grades K through 12.

Pocatello School District No. 25

This request involves 1,440 students attending grades K through 12.

Bear Lake Co. School District No. 33

This request involves 125 students attending grades K through 5.

St. Maries Jt. School District No. 41

This request involves 30 students attending grades K through 8.

Plummer/Worley Jt. School District No. 44

This request involves 49 students attending grades K through 12.

CONSENT
JUNE 20, 2013

Snake River School District No. 52

This request involves 227 students attending grades K through 12.

Blackfoot School District No. 55

This request involves 620 students attending grades K through 12.

Aberdeen School District No. 58

This request involves 142 students attending grades K through 12.

Firth School District No. 59

This request involves 44 students attending grades K through 12.

Shelley Jt. School District No. 60

This request involves 269 students attending grades K through 8.

Blaine Co. School District No. 61

This request involves 445 students attending grades K through 12.

Garden Valley School District No. 71

This request involves 15 students attending grades K through 12.

Basin School District No. 72

This request involves 25 students attending grades K through 12.

Horseshoe Bend School District No. 73

This request involves 43 students attending grades K through 12.

West Bonner Co. School District No. 83

This request involves 71 students attending grades K through 12.

Lake Pend Oreille School District No. 84

This request involves 241 students attending grades K through 6.

Idaho Falls School District No. 91

This request involves 1,309 students attending grades K through 12.

CONSENT
JUNE 20, 2013

Bonneville Jt. School District No. 93

This request involves 2,327 students attending grades K through 12.

Boundary County School District No. 101

This request involves 223 students attending grades K through 12.

Butte County Jt. School District No. 111

This request involves 35 students attending grades K through 12.

Camas County School District No. 121

This request involves 2 students attending grades 5 through 10.

Nampa School District No. 131

This request involves 2,154 students attending grades K through 12.

Caldwell School District No. 132

This request involves 1,212 students attending grades K through 12.

Wilder School District No. 133

This request involves 95 students attending grades K through 12.

Middleton School District No. 134

This request involves 319 students attending grades K through 12.

Notus School District No. 135

This request involves 61 students attending grades K through 12.

Melba Jt. School District No. 136

This request involves 32 students attending grades K through 12.

Parma School District No. 137

This request involves 58 students attending grades K through 5.

Vallivue School District No. 139

This request involves 789 students attending grades K through 12.

CONSENT
JUNE 20, 2013

Grace Jt. School District No. 148

This request involves 28 students attending grades K through 12.

North Gem School District No. 149

This request involves 17 students attending grades K through 12.

Soda Springs Jt. School District No. 150

This request involves 78 students attending grades K through 12.

Cassia Co. Jt. School District No. 151

This request involves 495 students attending grades K through 12.

Clark Co. School District No. 161

This request involves 45 students attending grades K through 12.

Orofino Jt. School District No. 171

This request involves 24 students attending grades K through 8.

Challis Jt. School District No. 181

This request involves 21 students attending grades K through 12.

Mackay Jt. School District No. 182

This request involves 46 students attending grades K through 12.

Glenns Ferry Jt. School District No. 192

This request involves 197 students attending grades K through 12.

Mountain Home School District No. 193

This request involves 266 students attending grades K through 12.

Preston Jt. School District No. 201

This request involves 276 students attending grades K through 8.

West Side Jt. School District No. 202

This request involves 96 students attending grades K through 12.

CONSENT
JUNE 20, 2013

Fremont Co. Jt. School District No. 215

This request involves 247 students attending grades K through 12.

Emmett Independent School District No. 221

This request involves 170 students attending grades K through 9.

Gooding Jt. School District No. 231

This request involves 291 students attending grades K through 12.

Wendell School District No. 232

This request involves 68 students attending grades K through 12.

Hagerman Jt. School District No. 233

This request involves 20 students attending grades K through 12.

Bliss Jt. School District No. 234

This request involves 40 students attending grades K through 12.

Cottonwood Jt. School District No. 242

This request involves 48 students attending grades K through 8.

Salmon River Jt. School District No. 243

This request involves 2 students attending grades K through 9.

Mountain View School District No. 244

This request involves 79 students attending grades K through 12.

Jefferson Co. Jt. School District No. 251

This request involves 652 students attending grades K through 12.

Ririe School District No. 252

This request involves 75 students attending grades K through 12.

West Jefferson School District No. 253

This request involves 80 students attending grades K through 12.

CONSENT
JUNE 20, 2013

Jerome Jt. School District No. 261

This request involves 289 students attending grades K through 8.

Coeur d'Alene School District No. 271

This request involves 372 students attending grades K through 8.

Lakeland School District No. 272

This request involves 109 students attending grades K through 12.

Post Falls School District No. 273

This request involves 841 students attending grades K through 12.

Kootenai School District No. 274

This request involves 7 students attending grades K through 12.

Moscow School District No. 281

This request involves 237 students attending grades K through 12.

Genesee School District No. 282

This request involves 35 students attending grades K through 11.

Kendrick School District No. 283

This request involves 1 students attending grades K through 12.

Potlatch School District No. 285

This request involves 68 students attending grades K through 12.

Salmon School District No. 291

This request involves 130 students attending grades K through 12.

Kamiah Jt. School District No. 304

This request involves 104 students attending grades K through 12.

Shoshone Jt. School District No. 312

This request involves 160 students attending grades K through 12.

CONSENT
JUNE 20, 2013

Dietrich School District No. 314

This request involves 6 students attending K through 11.

Richfield School District No. 316

This request involves 25 students attending K through 12.

Madison School District No. 321

This request involves 429 students attending grades K through 7.

Sugar-Salem Jt. School District No. 322

This request involves 152 students attending grades K through 12.

Minidoka Co. Jt. School District No. 331

This request involves 515 students attending grades K through 8.

Lapwai School District No. 341

This request involves 79 students attending grades K through 12.

Culdesac School District No. 342

This request involves 4 students attending grades K through 12.

Oneida Co. School District No. 351

This request involves 122 students attending grades K through 12.

Marsing Jt. School District No. 363

This request involves 140 students attending grades K through 7.

Homedale Jt. School District No. 370

This request involves 292 students attending grades K through 8.

Payette Jt. School District No. 371

This request involves 696 students attending grades K through 12.

New Plymouth School District No. 372

This request involves 71 students attending grades K through 10.

CONSENT
JUNE 20, 2013

Fruitland School District No. 373

This request involves 197 students attending grades K through 12.

American Falls Jt. School District No. 381

This request involves 116 students attending grades K through 8.

Rockland School District No. 382

This request involves 17 students attending grades K through 12.

Arbon Elementary School District No. 383

This request involves 2 students attending grades 1 through 12.

Kellogg Jt. School District No. 391

This request involves 203 students attending grades K through 8.

Wallace School District No. 393

This request involves 116 students attending grades K through 12.

Teton Jt. School District No. 401

This request involves 77 students attending grades K through 5.

Twin Falls School District No. 411

This request involves 756 students attending grades K through 12.

Buhl Jt. School District No. 412

This request involves 203 students attending grades K through 12.

Filer School District No. 413

This request involves 126 students attending grades K through 12.

Kimberly School District No. 414

This request involves 254 students attending grades K through 12.

Hansen School District No. 415

This request involves 110 students attending grades K through 11.

CONSENT
JUNE 20, 2013

Castleford Jt. School District No. 417

This request involves 19 students attending grades K through 12.

McCall-Donnelly Jt. School District No. 421

This request involves 199 students attending grades K through 12.

Cascade School District No. 422

This request involves 2 students attending grades K through 12.

Weiser School District No. 431

This request involves 263 students attending grades K through 12.

Midvale School District No. 433

This request involves 11 students attending grades K through 12.

Victory Charter No. 451

This request involves 4 students attending grades K through 12.

Compass Public Charter No. 455

This request involves 27 students attending grades K through 8.

Falcon Ridge Charter No. 456

This request involves 17 students attending grades K through 8.

Liberty Charter No. 458

This request involves 7 students attending grades K through 12.

Vision Charter No. 463

This request involves 108 students attending grades K through 9.

White Pine Charter No. 464

This request involves 26 students attending grades K through 8.

North Valley Academy No. 465

This request involves 34 students attending grades K through 8.

CONSENT
JUNE 20, 2013

Wings Charter Middle No. 467

This request involves 19 students attending grades K through 8.

Idaho Science and Tech Charter School No. 468

This request involves 18 students attending grades 6 through 8.

Legacy Charter No. 478

This request involves 4 students attending grades 1 through 2.

Heritage Academy Charter No. 479

This request involves 196 students attending grades K through 6.

Heritage Community Charter No. 481

This request involves 81 students attending grades K through 12.

North Star Charter No. 481

This request involves 1 students attending grades 9 through 12.

Thomas Jefferson Charter No. 787

This request involves 26 students attending grades K through 11.

Idaho Arts Charter No. 788

This request involves 51 students attending grades K through 12.

CONSENT
JUNE 20, 2013

SUBJECT

Request for Waiver of 103% Student Transportation Funding Cap for Four School Districts.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1006, Idaho Code

BACKGROUND/DISCUSSION

During the 2001 session, the Idaho Legislature amended Section 33-1006, Idaho Code. The amendment created a student transportation funding cap affecting school districts that exceed (by 103%) the statewide average cost per mile and cost per rider. The 2007 and 2009 Legislatures further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and how much. These criteria designate certain bus runs as “hardship” runs, and allow the district to receive a higher cap, based on the percentage of the district’s bus runs that are so categorized.

As of April 29, 2013, there were twenty two school districts and/or charter schools negatively affected by the pupil transportation funding cap: Meadows Valley (\$20,009), Garden Valley (\$38,975), Nampa (\$385,330), Caldwell (\$165,288), Wilder (\$773), Middleton (\$45,749), Soda Springs (\$21,151), Orofino (\$10,421) Wendell (\$32,733), Moscow (\$32,658), Salmon (\$24,061), Highland (\$8,005), Kellogg (\$42,629), Wallace (\$3,318), Murtaugh (\$917), McCall-Donnelly (\$115,832), Compass Charter (\$4,015), Falcon Ridge Charter (\$5,927), Liberty Charter (\$1,026), Taylor’s Crossing Charter (\$15,286), Heritage Community Charter (\$2,480), and Idaho Arts Charter (\$10,398).

Of these 22, only four districts have routes meeting the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Moscow, Orofino, and Highland school districts. All four of these districts have applied for a waiver from the student transportation funding cap.

Moscow School District submitted two school bus routes that met the required criteria. This represents 13.0% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 116%.

Garden Valley School District submitted two school bus routes that met the required criteria. This represents 40.0% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 143%.

Highland School District submitted two school bus routes that met the required criteria. This represents 20.0% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 123%.

CONSENT
JUNE 20, 2013

Orofino School District submitted two school bus routes that met the required criteria. This represents 41.2% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 144%.

ATTACHMENTS

Attachment 1 - Garden Valley Funding Cap Appeal Application	Page 5
Attachment 2 - Moscow Funding Cap Appeal Application	Page 7
Attachment 3 - Orofino Funding Cap Appeal Application	Page 9
Attachment 4 - Highland Funding Cap Appeal Application	Page 11

BOARD ACTION

I move to approve the request by **Moscow School District** for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2013 of 116% for a total of \$29,376 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by **Garden Valley School District** for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2013 of 143% for a total of \$34,154 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by **Highland School District** for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2013 of 123% for a total of \$7,208 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by **Orofino School District** for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year

CONSENT
JUNE 20, 2013

2013 of 144% for a total of \$9,413 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

Division of Student Transportation

103% Funding Cap Appeal Application for Fiscal Year:

Use Tab Key To Enter Data

2012

District Name: Garden Valley

Number: 71

Date: January 3rd, 2013

The school district identified above is subject to a pupil transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall meet at least two (2) of the following criteria:

(Please check all applicable boxes by using mouse key).

- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see cell E5 on Funding Cap Model).
- ☐ Less than a majority of the miles on the hardship bus run(s) are by paved surface, concrete or asphalt, road
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater

The district is requesting a funding rate increase of 40.00 % more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Please provide detailed justification and rationale for this request and appeal. Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation. Save document prior to submitting electronically. Submit to SDE by January 15, 2013.

Include or attach narrative documentation:

Garden Valley school district Loman route meets the requirements for the funding cap appeal as checked above. This route averages 26 riders per 155 miles daily run which equals .17 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Loman route travels 155 miles a day, of which 22 miles has a slope of 5% or greater which equals 14% of the route which is greater than the state requirement of 10% of the miles. These conditions were previously verified by SDE officials. This is a hardship route. We have 5 routes; therefore, this route represents 20% of our routes.

Garden Valley school district Southfork route meets the requirements for the funding cap appeal as checked above. This route averages 24 riders per 32 miles daily run which equals .75 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Southfork route travels 32 miles a day, of which 5 miles has a slope of 5% or greater which equals 15% of the route which is greater than the state requirement of 10% of the miles. These conditions were previously verified by SDE officials. This is a hardship route. We have 5 routes; therefore, this route represents 20% of our routes.

Superintendent Signature:

Date:

1-9-13

Shaded Area Below is for State Department of Education Use Only

The State Board of Education approved _____ disapproved _____ the district's appeal and request at its regularly scheduled meeting on _____ at a Funding Cap Rate of _____ % greater than the 103% percentage rate limit, necessary to eliminate the funding cap penalty.

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STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

Division of Student Transportation

103% Funding Cap Appeal Application for Fiscal Year:

Use Tab Key To Enter Data

2012

District Name: **Moscow School District**

Number: **281**

Date: **January 8, 2013**

The school district identified above is subject to a pupil transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall meet at least two (2) of the following criteria:

(Please check all applicable boxes by using mouse key).


- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see cell E5 on Funding Cap Model).
- ☐ Less than a majority of the miles on the hardship bus run(s) are by paved surface, concrete or asphalt, road
- ☒ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater

The district is requesting a funding rate increase of **13.00** % more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Please provide detailed justification and rationale for this request and appeal. Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation. **Save document prior to submitting electronically. Submit to SDE by January 15, 2013.**

Include or attach narrative documentation: Moscow school district route 101 meets the requirements for the funding cap appeal as checked above. This route averages 25 riders per 82 miles daily run which equals .30 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Route 101 has 82 miles total with 28 miles at 5% slope or more, which is over the 10% requirement. These conditions were verified by SDE officials. This is a hardship route, we have 15 routes, and this represents 6.67% of our routes.

Moscow school district route 102 meets the requirements for the funding cap appeal as checked above. This route averages 55 riders per 66 miles daily run which equals .83 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Route 102 has 66 miles total with 11 miles at 5% slope or more, which is over the 10% requirement. These conditions were verified by SDE officials. This is a hardship route, we have 15 routes, and this represents 6.67% of our routes.

Superintendent Signature: 

Date: **1-9-13**

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The State Board of Education approved ☐ disapproved ☐ the district's appeal and request at its regularly scheduled meeting on ☐ at a Funding Cap Rate of ☐ % greater than the 103% percentage

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STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

Division of Student Transportation

103% Funding Cap Appeal Application for Fiscal Year:

Use Tab Key To Enter Data

2012

District Name: Orofino Jt. School dist.

Number: 171

Date: Jan. 3, 2013

The school district identified above is subject to a pupil transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall meet at least two (2) of the following criteria:

(Please check all applicable boxes by using mouse key).

☒

Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see cell E5 on Funding Cap Model).

☐

Less than a majority of the miles on the hardship bus run(s) are by paved surface, concrete or asphalt, road

☒

Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater

The district is requesting a funding rate increase of 41.18 % more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Please provide detailed justification and rationale for this request and appeal. Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation. **Save document prior to submitting electronically. Submit to SDE by January 15, 2013.**

Orofino school district route 3 meets the requirements for the funding cap appeal as checked above. This route averages 45 riders per 100 miles daily run which equals .45 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Route 3 has 100 miles total with 68 miles at 5% slope or more, which is over the 10% requirement (10). These conditions were verified by SDE officials. This is a hardship route, we have 17 routes, and this represents 5.587% of our routes.

Orofino school district route 4 meets the requirements for the funding cap appeal as checked above. This route averages 35 riders per 60 miles daily run which equals .57 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Route 4 has 60 miles total with 28 miles at 5% slope or more, which is over the 10% requirement (6). These conditions were verified by SDE officials. This is a hardship route, we have 17 routes, and this represents 5.587% of our routes.

Orofino school district route 19 meets the requirements for the funding cap appeal as checked above. This route averages 23 riders per 68 miles daily run which equals .34 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Route 19 has 68 miles total with 24 miles at 5% slope or more, which is over the 10% requirement (6.8). These conditions were verified by SDE officials. This is a hardship route, we have 17 routes, and this represents 5.587% of our routes.

Orofino school district route 6,10,15,22 also meet the requirements for the funding cap appeal as checked above.

Superintendent Signature:

Robert Van

Date:

01/08/13

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The State Board of Education approved _____ disapproved _____ the district's appeal and request at its regularly scheduled meeting on _____ at a Funding Cap Rate of _____ % greater than the 103% percentage rate limit, necessary to eliminate the funding cap penalty.

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STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

Division of Student Transportation

103% Funding Cap Appeal Application for Fiscal Year:

Use Tab Key To Enter Data

2012

District Name: Highland Joint

Number: 305

Date: January 7, 2013

The school district identified above is subject to a pupil transportation funding cap in accordance to 33-1006, Idaho Code, and is appealing to the State Board of Education for relief from financial penalty due to a hardship bus run(s). To qualify, such bus run(s) shall meet at least two (2) of the following criteria:

(Please check all applicable boxes by using mouse key).

- ☒ Number of student riders per mile is less than 50% of the statewide average number of student riders per mile (see cell E5 on Funding Cap Model).
- ☒ Less than a majority of the miles on the hardship bus run(s) are by paved surface, concrete or asphalt, road
- ☐ Over 10% of the miles driven on the hardship bus run(s) are a 5% slope or greater

The district is requesting a funding rate increase of 20.00 % more than the 103% percentage rate limit, necessary to eliminate its funding cap penalty, in accordance to 33-1006, Idaho Code. The State Board of Education may set a new limit that is greater than 103%, but is less than the percentile limit requested by the school district. However, the percentage increase in the 103% cap shall not exceed the percentage of the district's bus runs that qualify as a hardship bus run.

Please provide detailed justification and rationale for this request and appeal. Report the total number of bus routes and detailed information on the routes that are potentially considered hardship bus runs. If necessary, attach supporting information and documentation. Save document prior to submitting electronically. Submit to SDE by January 15, 2013.

Include or attach narrative documentation: Highland school district route 5 meets the requirements for the funding cap appeal as checked above. This route averages 14 riders per 110 miles daily run which equals .13 riders per mile which is below the state requirement of 50% of the statewide average number of riders per mile (.85). Route 5 has 110 miles of road with 94 unpaved which is more than the majority on unpaved surface. These conditions were verified by SDE officials. This is a hardship route, we have 5 routes, and this represents 20% of our routes.

Superintendent Signature:

Andy Dee

Date:

1-7-13

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The State Board of Education approved _____ disapproved _____ the district's appeal and request at its regularly scheduled meeting on _____ at a Funding Cap Rate of _____ % greater than the 103% percentage rate limit, necessary to eliminate the funding cap penalty.

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