

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

TAB	DESCRIPTION	ACTION
1	FY 2014 OPERATING BUDGETS	Motion to approve
2	FY 2015 LINE ITEMS	Motion to approve
3	ATHLETICS – ACTUALS, FORECAST & BUDGET REPORTS	Motion to approve
4	AMENDMENT TO BOARD POLICY Section V.B. – Budget Policies – Second Reading	Motion to approve
5	BOISE STATE UNIVERSITY East Campus Green Field Project – Planning and Design	Motion to approve
6	BOISE STATE UNIVERSITY Redirect Bond Proceeds	Motion to approve
7	IDAHO STATE UNIVERSITY Issuance of General Revenue Refunding Bonds	Motion to approve
8	UNIVERSITY OF IDAHO Property Purchase - Vacated Industrial/Railroad Lands	Motion to approve
9	UNIVERSITY OF IDAHO College of Education Building Project - Planning and Design	Motion to approve
10	EASTERN IDAHO TECHNICAL COLLEGE Property Sale	Motion to approve

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

SUBJECT

Approval of FY 2014 Appropriated Funds Operating Budgets

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.B.3.b.ii., 4.b., 5.c, 6.b.

BACKGROUND/DISCUSSION

Per Board policy, each institution and agency prepares an operating budget for appropriated funds, non-appropriated auxiliary enterprises, non-appropriated local services, and non-appropriated other.

For the appropriated funds operating budget, Board policy provides as follows: “each institution or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the Executive Director, for review and formal approval before the beginning of the fiscal year.” The appropriated operating budgets have been developed based on appropriations passed by the Legislature during the 2013 session.

For the college and universities non-appropriated operating budgets, Board policy requires reports of revenues and expenditures to be submitted to the State Board of Education at the request of the Board. Currently, these operating budgets are submitted to the Board office and are available to Board members.

Operating budgets are presented in two formats: budgets for agencies, health education programs, and special programs contain a summary (displayed by program, by source of revenue, and by expenditure classification) and a budget overview that briefly describes the program and changes from the previous fiscal year. All sources of revenues are included (i.e. General Funds, federal funds, miscellaneous revenue, and any other fund source).

For the college and universities, postsecondary professional-technical education and agricultural research & extension, supplemental information is provided including personnel costs summarized by type of position. The college and universities reports only contain information about appropriated funds, which include state General Funds, endowment funds, and appropriated student fees.

IMPACT

Approval of the budgets establishes agency and institutional fiscal spending plans for FY 2014, and allows the agencies and institutions to continue operations from FY 2013 into FY 2014.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

STAFF COMMENTS AND RECOMMENDATIONS

Budgets were developed according to legislative intent and/or Board guidelines. Staff calculated the average salary increase by classification for each institution. There was no funding for a Change in Employee Compensation (CEC) in FY 2014. Representatives from the institutions will be available to answer specific questions.

Page 32 presents a system-wide summation of personnel costs by institution, by classification and also includes the number of new positions added at each institution. Board policy only requires Board approval for the following positions:

- Any position at a level of vice-president (or equivalent) and above, regardless of funding source, requires Board approval.
- The initial appointment of an employee to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary.
- The employment agreement of any head coach or athletic director (at the institutions only) longer than one year, and all amendments thereto.

All other hiring authority has been expressly delegated to the presidents. Therefore, Board review of the operating budgets is the only time the Board sees the number of new positions added year-over-year.

The lists of FY 2014 maintenance projects recommended by the Permanent Building Fund Advisory Council is included starting at page 45.

BOARD ACTION

I move to approve the FY 2014 operating budgets for the Office of the State Board of Education, Idaho Public Television, Division of Vocational Rehabilitation, College and Universities, Postsecondary Professional-Technical Education, Agricultural Research & Extension Service, Health Education Programs and Special Programs, as presented.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
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FY14 AGENCIES & INSTITUTIONS OPERATING BUDGET INDEX

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Capital Improvement Budget Summary

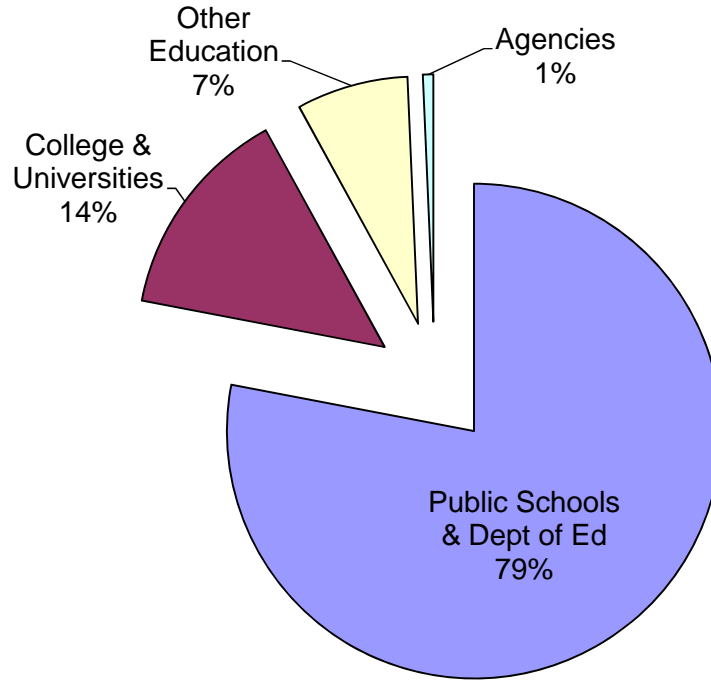
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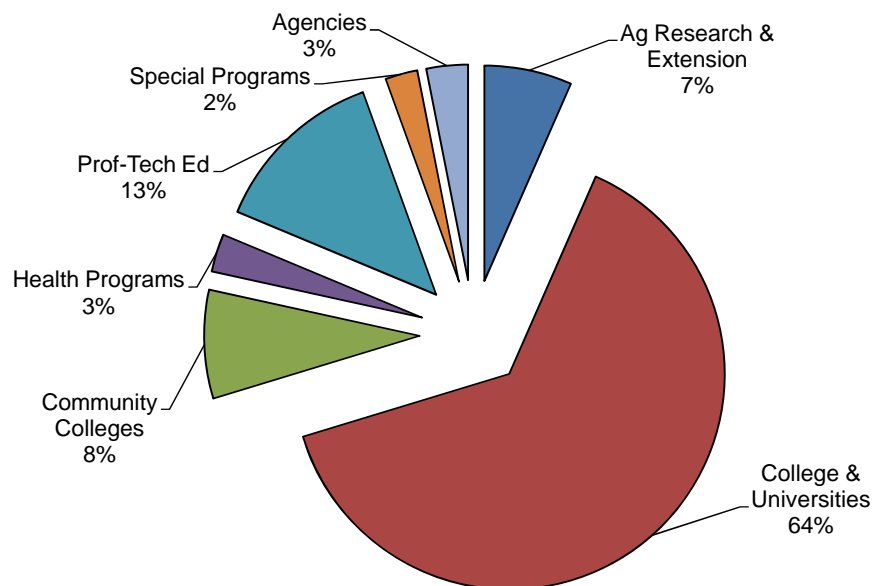
State Board of Education

FY14 General Funds by Program

Includes Public Schools and Department of Education General Funds



Excludes Public Schools and Department of Education General Funds



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OFFICE OF THE STATE BOARD OF EDUCATION
FY 2014 Operating Budget

	FY 2013 BUDGET	FY 2014 BUDGET	PERCENT of CHANGE
By Cost Center:			
Office of the State Board of Education			
Management Services	1,644,100	1,734,500	5.50%
Charter School Commission	259,700	313,900	20.87%
Academic Services	4,766,900	5,792,900	21.52%
Fiscal Services	578,600	428,700	-25.91%
System Wide Needs	1,062,800	1,059,000	-0.36%
Total Programs	8,312,100	9,329,000	12.23%
By Fund Source:			
General Fund	2,145,200	2,370,200	10.49%
Federal Funds	2,934,100	2,958,000	0.81%
Miscellaneous Revenue	3,035,700	3,968,900	30.74%
Indirect Cost Recovery Fund	197,100	32,000	-83.76%
Total Funds	8,312,100	9,329,100	12.24%
By Expenditure Classification:			
Personnel Costs	1,849,600	1,981,000	7.10%
Operating Expenditures			
Communications	22,200	21,700	-2.25%
Conference Registrations	154,400	133,600	-13.47%
Employee Dev./Memberships	34,900	166,900	378.22%
Professional & Other Services	1,393,300	1,379,900	-0.96%
Travel	334,600	330,300	-1.29%
Supplies & Insurance	533,600	518,000	-2.92%
Other	644,600	534,800	-17.03%
Total Operating Expenditures	3,117,600	3,085,200	-1.04%
Capital Outlay	0	0	N/A
Trustee/Benefit Payments (GEARUP)	3,344,900	4,262,900	27.44%
Lump Sum	0	0	N/A
Total Expenditures	8,312,100	9,329,100	12.24%
Full Time Positions	24.10	23.75	-1.45%
Budget Overview			
The increase in Management Services includes the addition of a new Director of Research position which offset a shift of a portion of the Statewide Cost Allocation for Attorney General costs to Charter School Commission. Academic Services increased by \$131,000 for WICHE dues transferred from the Health Education Programs budget. Fiscal Services reduced \$125,000 for the reduction in Indirect Costs spending authority.			
General funds increased primarily due to the addition of the Director of Research position and the WICHE membership dues of \$131,000. Miscellaneous funds increased due to an increase in the expected GEARUP grants for FY 2014.			
The increase in Personnel Costs is due to the Director of Research position and Scholarships Program			

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IDAHO PUBLIC TELEVISION
FY 2014 Operating Budget

		FY 2013*	FY 2014*	PERCENT
		BUDGET	BUDGET	of CHANGE
1				
2	By Program:			
3	Delivery System and Administration:			
4	Technical Services	(1) 2,201,100	1,827,900	-16.96%
5	Administration	(2) 1,239,000	1,244,200	0.42%
6	Educational Content:			
7	Programming Acquisitions	(3) 1,516,100	1,431,700	-5.57%
8	IdahoPTV Productions	(4) 1,329,400	1,402,000	5.46%
9	Special Productions	(5) 99,700	80,000	
10	Communications	(6) 613,000	726,500	18.52%
11	Development	986,700	997,700	1.11%
12	Total Programs	7,985,000	7,710,000	-3.44%
13				
14	By Fund Source:			
15	General Fund - PC/OE	1,397,400	1,524,700	9.11%
16	General Fund - Capital (One-Time)	189,600	302,100	59.34%
17	Federal Funds	(7) 619,700	208,870	-66.29%
18	Dedicated CPB Funds	965,700	985,900	2.09%
19	Dedicated CPB Carryover	58,000	0	-100.00%
20	Local Funds	4,654,900	4,608,430	-1.00%
21	Special Productions	99,700	80,000	
22	Total Funds	7,985,000	7,710,000	-3.44%
23				
24	By Expenditure Classification:			
25	Personnel Costs	(8) 3,905,100	3,919,400	0.37%
26	Operating Expenditures:			
27	Programming Rights and Other	(3) 1,392,100	1,317,900	-5.33%
28	Production and Other	369,300	359,700	-2.60%
29	Repair/Maintenance and Rental	(9) 669,800	700,100	4.52%
30	Professional & Other Services	(10) 557,700	590,000	5.79%
31	Utility Costs	120,000	118,000	-1.67%
32	Total Operating Expenditures	3,108,900	3,085,700	-0.75%
33	Capital Outlay	(1) 971,000	704,900	-27.40%
34	Total Expenditures	7,985,000	7,710,000	-3.44%
35				
36	FTP Count	58.0	59.0	.0%

Notes:

- 39 (1) Reduction in planned capital equipment replacement due to elimination of federal grant programs.
40 (2) Increases due to lease costs.
41 (3) PBS FY 2014 dues reduced from change in national allocation.
42 (4) Production equipment replacement if funding is secured.
43 (5) Special productions only occur if funding is secured for the project.
44 (6) Added Web personnel from FY 2014 Legislature Live line item.
45 (7) Federal grant programs eliminated; decreases reflect remaining federal grant projects under way.
46 (8) No CEC; net change with increased PERSI employer contributions.
47 (9) Increased repair and maintenance on aging equipment.
48 (10) To support aging equipment and utility costs.
49 * FY 2014 budget per SB1168; FY 2013 budget per SB1381

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IDAHO DIVISION OF VOCATIONAL REHABILITATION
FY 2014 Operating Budget

	FY 2013 BUDGET	FY 2014 BUDGET	PERCENT of CHANGE
By Program:			
Renal Disease	422,700	0	-100.00%
Vocational Rehabilitation	20,974,700	19,049,300	-9.18%
Comm. Supp. Employ. Work Svcs. (CSE)	3,705,600	3,880,200	4.71%
Council for the Deaf & Hard of Hearing	174,700	193,200	10.59%
Total Programs	25,277,700	23,122,700	-8.53%
By Fund Source:			
General Fund	7,503,000	7,304,000	-2.65%
Federal Funds	15,722,500	13,766,500	-12.44%
Miscellaneous Revenue	970,700	970,700	0.00%
Dedicated Funds	1,081,500	1,081,500	0.00%
Total Funds	25,277,700	23,122,700	-8.53%
By Expenditure Classification:			
Personnel Costs	10,105,100	10,160,700	0.55%
Operating Expenditures			
Communications	250,000	250,000	0.00%
Employee Dev./Memberships	59,300	59,300	0.00%
Professional & General Services	507,000	517,500	2.07%
Travel	95,000	90,000	-5.26%
Supplies & Insurance	111,000	111,000	0.00%
Rents	430,000	430,000	0.00%
Other	20,000	20,000	0.00%
Total Operating Expenditures	1,472,300	1,477,800	0.37%
Capital Outlay	82,200	48,800	-40.63%
Trustee/Benefit Payments	13,618,100	11,435,400	-16.03%
Total Expenditures	25,277,700	23,122,700	-8.53%
Full Time Positions	151.00	148.00	-1.99%

Budget Overview

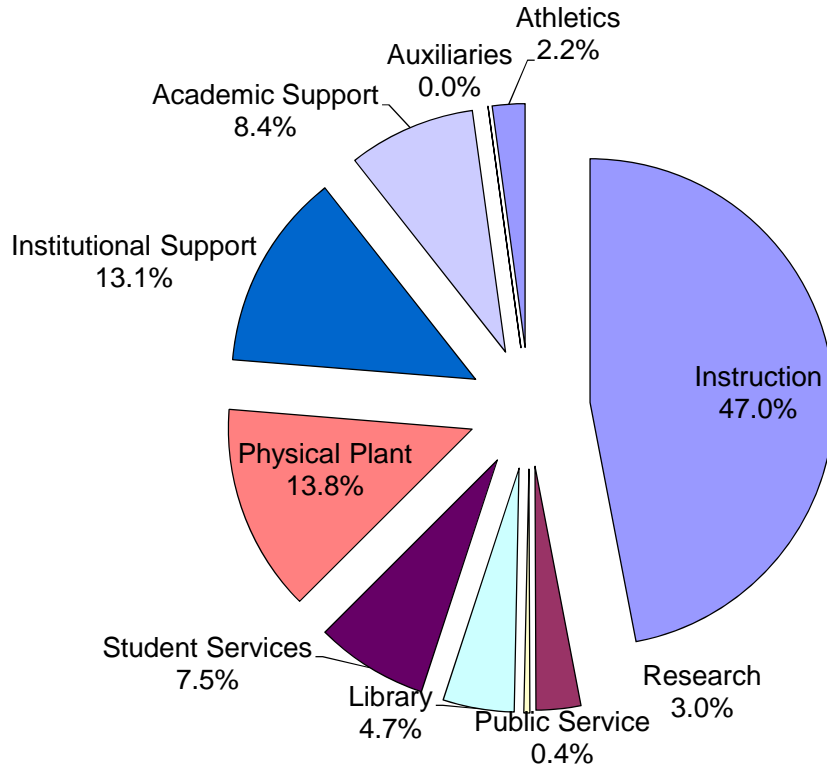
Senate Bill 1164 appropriates moneys for the Idaho Division of Vocational Rehabilitation for FY 2014.

The Renal Disease program was eliminated in FY 2014. A \$2M base reduction in the federal fund was made to more closely align appropriation with actual expenditures. An increase in operating expenditures for interpreters at the Council for the Deaf and Hard of Hearing and decrease in cost of SWCAP.

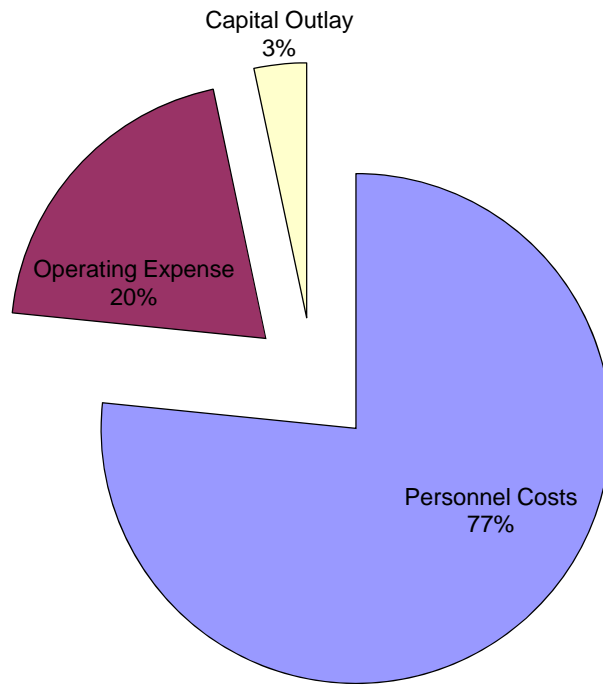
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COLLEGE & UNIVERSITIES

FY 2014 Appropriated Funds Budget By Function



FY 2014 Appropriated Funds Budget By Expenditure Classification



COLLEGE & UNIVERSITIES SUMMARY

Budget Distribution by Activity and Expense Class

July 1, 2013 - June 30, 2014

Appropriated Funds

	FY2013 Original Budget		FY2014 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function/ Exp Class						
By Function:						
Instruction	\$211,772,982	47.25%	\$219,963,067	47.01%	\$8,190,085	3.87%
Research	12,841,581	2.87%	13,628,658	2.91%	787,077	6.13%
Public Service	1,675,657	0.37%	1,779,989	0.38%	104,332	6.23%
Library	21,694,627	4.84%	22,126,774	4.73%	432,147	1.99%
Student Services	34,000,783	7.59%	34,965,489	7.47%	964,706	2.84%
Physical Plant	60,743,832	13.55%	64,451,194	13.77%	3,707,362	6.10%
Institutional Support	58,709,727	13.10%	61,351,625	13.11%	2,641,898	4.50%
Academic Support	36,980,945	8.25%	39,489,787	8.44%	2,508,842	6.78%
Auxiliaries	11,400	0.00%	11,400	0.00%	0	0.00%
Athletics	9,753,137	2.18%	10,154,052	2.17%	400,915	4.11%
14 Total Bdgt by Function	\$448,184,671	100.00%	\$467,922,035	100.00%	\$19,737,364	4.40%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$132,693,648	29.61%	\$138,842,124	29.67%	\$6,148,476	4.63%
Executive/Admin	16,340,812	3.65%	16,800,888	3.59%	460,076	2.82%
Managerial/Prof	53,582,928	11.96%	56,622,388	12.10%	3,039,460	5.67%
Classified	39,506,275	8.81%	39,923,030	8.53%	416,755	1.05%
Grad Assist	8,652,859	1.93%	9,093,864	1.94%	441,005	5.10%
Irregular Help	5,901,120	1.32%	6,151,823	1.31%	250,703	4.25%
Total Salaries	\$256,677,642	57.27%	\$267,434,117	57.15%	\$10,756,475	4.19%
Personnel Benefits	87,457,990	19.51%	91,078,430	19.46%	3,620,440	4.14%
Total Pers Costs	\$344,135,632	76.78%	\$358,512,547	76.62%	\$14,376,915	4.18%
Operating Expense:						
Travel	1,391,993	0.31%	1,389,645	0.30%	(2,348)	-0.17%
Utilities	16,985,045	3.79%	19,883,853	4.25%	2,898,808	17.07%
Insurance	2,949,017	0.66%	2,708,570	0.58%	(240,447)	-8.15%
Other Oper. Exp	67,269,550	15.01%	69,896,018	14.94%	2,626,468	3.90%
Total Oper. Exp	\$88,595,605	19.77%	\$93,878,086	20.06%	\$5,282,481	5.96%
Capital Outlay:						
Depart Equipment	5,080,507	1.13%	4,782,475	1.02%	(298,032)	-5.87%
Library Acquisitions	10,372,927	2.31%	10,748,927	2.30%	376,000	3.62%
Total Cap Outlay	\$15,453,434	3.45%	\$15,531,402	3.32%	\$77,968	0.50%
37 Tot Bdgt by Exp Class	\$448,184,671	100.00%	\$467,922,035	100.00%	\$19,737,364	4.40%
One-time Expenditures	\$1,594,729		\$2,128,065		\$533,336	
39 Activity Total	\$449,779,400		\$470,050,100		\$20,270,700	4.51%
40 TOTAL FTE POSITIONS	4,019.99		4,122.43		102.44	2.55%

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

BOISE STATE UNIVERSITY
FY2014 BUDGET OVERVIEW
Appropriated Funds

FY 2013 Base Operating Budget **\$150,052,200**

Adjustments to Base from State Funds

Personnel Benefits (Health Insurance Costs)	293,700
Partial Equity Funding	1,365,400
SWCAP	-15,400
Enrollment Workload Adj.	-88,000
Occupancy	1,650,000

Adjustments to Base from Student Tuition/Fees

Net Change in Tuition/fee Revenue 6,872,200

FY 2014 Base Operating Budget **\$160,130,100**

Boise State's FY 2014 operating budget of \$160,130,100 is a \$10.1 million increase over the previous year's base funding, with the bulk of it coming from increased student tuition and fees. The State general account funding comprises 48% of the operating budget and totals \$77,310,300, and student tuition and fees comprise 52% of the operating budget for a total of \$82,819,800.

Following are highlights of the FY 2014 appropriated operating budget.

- Health insurance costs continue to increase. The employer costs will be covered with partial funding from the State and the remaining from student tuition and fees. Total increased costs are estimated at \$558,600.
- \$1.365 million in partial funding to move towards a more equitable state funding per student allocation is being used to fund new faculty positions in tenure track upper division courses. These new positions have been strategically identified in targeted areas with the intention of enhancing instructional capacity.
- \$1.650 million in occupancy funds will be allocated to hire custodians, pay for utility costs and fund on-going maintenance needs for the new Micron Business and Economics building, Yanke Family Research Park, and the Environmental Research Building.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

- Projected revenues from student tuition and fees are based on flat enrollments. Current data suggests enrollment trends may be weakening and the numbers and trends are being carefully monitored at this time. Therefore specific funding decisions for a portion of the anticipated revenues will be made *after* the university is certain about fall enrollment numbers.
- As part of the annual budget process, a concerted effort was made to fully fund existing permanent positions in the FY 2014 budget. Prior to this time many positions were partially funded with one-time funds (such as carryforward funds), or other non-appropriated sources that have since been spent.

Boise State's annual budget and planning process is a rigorous and contemplative assessment of competing and compelling budget priorities, performance measures and strategic directions. The process includes all units on campus; academic and non-academic alike.

The planning process begins early in the spring semester when the President, Vice Presidents, Deans, and Directors evaluate strategies, budgets, and performance and make recommendations for reallocations of budgets to priority initiatives where possible. The majority of the focus for the FY 2014 operating budget was on identifying needed funding for instructional capacity building and university infrastructure areas.

Included in the annual process, business intelligence and analytics are used to assist with identifying funding needs to ensure allocations and re-allocations are made that are in agreement with the University's Strategic Plan and that align with the goal that 60% of Idahoans ages 25-34 will have a degree or certificate by 2020.

BOISE STATE UNIVERSITY
Budget Distribution by Activity and Expense Class
July 1, 2013 - June 30, 2014
Appropriated Funds

	FY2013 Original Budget		FY2014 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
1						
2 By Function/ Exp Class						
3 By Function:						
4 Instruction	\$75,350,513	50.09%	\$79,356,774	49.56%	\$4,006,261	5.32%
5 Research	3,720,385	2.47%	3,861,019	2.41%	140,634	3.78%
6 Public Service	1,480,993	0.98%	1,568,673	0.98%	87,680	5.92%
7 Library	6,993,963	4.65%	7,008,037	4.38%	14,074	0.20%
8 Student Services	9,358,734	6.22%	9,460,958	5.91%	102,224	1.09%
9 Physical Plant	16,262,300	10.81%	16,985,014	10.61%	722,714	4.44%
10 Institutional Support	20,078,005	13.35%	23,382,475	14.60%	3,304,470	16.46%
11 Academic Support	14,753,707	9.81%	15,991,350	9.99%	1,237,643	8.39%
12 Auxiliaries	0	0.00%	0	0.00%	0	0.00%
13 Athletics	2,424,400	1.61%	2,515,800	1.57%	91,400	3.77%
14 Total Bdgt by Function	\$150,423,000	100.00%	\$160,130,100	100.00%	\$9,707,100	6.45%
15 By Expense Class:						
16 Personnel Costs:						
17 Salaries:						
18 Faculty	\$49,694,105	33.04%	\$51,732,113	32.31%	\$2,038,008	4.10%
19 Executive/Admin	5,280,173	3.51%	5,441,957	3.40%	161,784	3.06%
20 Managerial/Prof	21,975,219	14.61%	23,285,679	14.54%	1,310,460	5.96%
21 Classified	9,882,523	6.57%	10,091,858	6.30%	209,335	2.12%
22 Grad Assist	3,566,989	2.37%	4,010,238	2.50%	443,249	12.43%
23 Irregular Help	957,984	0.64%	1,220,491	0.76%	262,507	27.40%
24 Total Salaries	\$91,356,993	60.73%	\$95,782,336	59.82%	\$4,425,343	4.84%
25 Personnel Benefits	30,405,404	20.21%	32,685,095	20.41%	2,279,691	7.50%
26 Total Pers Costs	\$121,762,397	80.95%	\$128,467,431	80.23%	\$6,705,034	5.51%
27 Operating Expense:						
28 Travel	\$434,994	0.29%	\$512,856	0.32%	77,862	17.90%
29 Utilities	4,003,341	2.66%	4,030,906	2.52%	27,565	0.69%
30 Insurance	919,828	0.61%	837,480	0.52%	(82,348)	-8.95%
31 Other Oper. Exp	18,580,868	12.35%	21,614,673	13.50%	3,033,805	16.33%
32 Total Oper. Exp	\$23,939,031	15.91%	\$26,995,915	16.86%	\$3,056,884	12.77%
33 Capital Outlay:						
34 Depart Equipment	\$1,929,276	1.28%	\$1,874,458	1.17%	(54,818)	-2.84%
35 Library Acquisitions	2,792,296	1.86%	2,792,296	1.74%	0	0.00%
36 Total Cap Outlay	\$4,721,572	3.14%	\$4,666,754	2.91%	(\$54,818)	-1.16%
37 Tot Bdgt by Exp Class	\$150,423,000	100.00%	\$160,130,100	100.00%	\$9,707,100	6.45%
38 One-time Expenditures			\$295,600		\$295,600	
39 Activity Total	\$150,423,000		\$160,425,700		\$10,002,700	6.65%
40 TOTAL FTE POSITIONS	1,364.02		1,411.00		46.98	3.44%

BOISE STATE UNIVERSITY

Summary of Salary Changes for FY2014 by Employee Group

Institution/Agency by Group	FY13 FTE	Existing Positions						Position Adjustments		Total	
		FY2013 Salary Base	Promotion	Perf/Exp	Salary Adjustments Equity	Total	% Incr	FTE	Salary Base	FY14 FTE	FY14 Salary
General Education (Appropriated Only)											
Faculty											
Professor	169.85	14,312,955.00	\$90,040		\$91,199	\$181,239	\$14,494,194	1.01	-3.90	-524,512	165.95 13,969,682
Associate Professor	203.71	13,702,924.00	\$185,254		\$32,791	\$218,045	\$13,920,969	1.02	7.94	361,121	211.65 14,282,090
Assistant Professor	140.22	7,980,889.00	\$4,056		\$2,554	\$6,610	\$7,987,499	1.00	3.11	372,778	143.33 8,360,277
Instr/Lect	85.51	3,694,337.00	\$14,108		\$11,649	\$25,757	\$3,720,094	1.01	8.88	399,970	94.39 4,120,064
Part-Time Instructor	0.00	10,003,000.00					\$10,003,000	1.00	0.00	997,000	0.00 11,000,000
Total Faculty	599.29	49,694,105.00	\$293,458	\$0	\$138,193	\$431,651	\$50,125,756	5.04	16.03	1,606,357.00	615.32 51,732,113
Executive/Administrative	36.57	5,280,173.00	\$143,103	\$15,787	\$11,394	\$170,284	\$5,450,457	0.04	-0.53	-8,500	36.04 5,441,957
Managerial/Professional	390.90	21,975,219.00	\$93,856	\$8,965	\$42,978	\$145,799	\$22,121,018	0.04	21.13	1,164,661	412.03 23,285,679
Classified	337.26	9,882,523.00	\$39,355	\$4,208	\$10,129	\$53,692	\$9,936,215	0.03	10.35	155,643	347.61 10,091,858
Student/Teaching Assistant	0.00	3,566,989.00				\$0	\$3,566,989	0.00	0.00	443,249	0.00 4,010,238
Irregular Help	0.00	957,984.00				\$0	\$957,984	0.00	0.00	262,507	0.00 1,220,491
Total	1,364.02	91,356,993.00	\$522,109	\$1,885,146	\$777,961	\$3,185,216	\$87,862,770	0.04	46.98	3,623,917.00	1,411.00 95,782,336.00
Idaho Small Business Development Center											
Faculty											
Professor						0	0	0.00			
Associate Professor						0	0	0.00			
Assistant Professor						0	0	0.00			
Instr/Lect						0	0	0.00			
Part-Time Instructor						0	0	0.00			
Total Faculty		0	0	0	0	0	0	0.00			
Executive/Administrative						0	0	0.00			
Managerial/Professional	0.00	0				0	0	0.00	0.79	55,967	0.79 55,967
Classified						0	0	0.00			
Student/Teaching Assistant						0	0	0.00			
Irregular Help											0.00 2,000
Total	0.00	0	0	0	0	0	31,296	\$0.00	0.79	55,967.00	0.79 57,967.00
TechHelp											
Faculty											
Professor						\$0.00	0.00	0.00			
Associate Professor						0	0	0.00			
Assistant Professor						0	0	0.00			
Instr/Lect						0	0	0.00			
Part-Time Instructor						0	0	0.00			
Total Faculty		0	0	0	0	0	0	0.00			
Executive/Administrative						0	0	0.00			
Managerial/Professional	1.05	71,615				0	71,615	0.02	0.90	58,587	1.95 130,202
Classified	0.00	0				0	0	#DIV/0!			0
Student/Teaching Assistant						0	0	0.00			
Irregular Help											
Total	1.05	71,615	0	0	1,611	1,611	82,166	#DIV/0!	0.90	58,587.00	1.95 130,202.00

IDAHO STATE UNIVERSITY
FY2014 BUDGET OVERVIEW
Appropriated Funds

In this budget cycle, we continued the use of the Special Budget Consultation Committee (SBCC) to facilitate key budget discussions, deliberations, and recommendations. The SBCC included extensive representation of students, faculty, and staff.

A key component of the FY2014 budget was a budget reprioritization process. The instruction to the Deans and Department Heads was:

“In line with the Zero-Based Budgeting and Performance-Based Funding initiatives, budget adjustments will be based upon the following three strategic categories:

1. **Student Access & Progression** Course completion and student retention
2. **Student Success** On-Time degree completion, degrees awarded
3. **Stewardship** Efficient and effective stewardship of public resources”

Each area of the University was again asked to take a “bottoms up” view of their resources to determine whether existing programs or activities could be streamlined or eliminated in relation to the University’s mission and strategic plan.

“The Legislature finds that investing in state employee compensation should remain a high priority even in tough economic times, and therefore strongly encourages agency directors, institution executives and the Division of Financial Management to approve the use of salary savings to provide either one-time or ongoing merit increases for deserving employees....” (S1186, Section 2)

At the encouragement of the Legislature, ISU has continued to invest in our employees. In addition to merit increases based upon performance, the minimum salary for employees was adjusted to an amount above the poverty rate and/or moved to 74% of policy compensation.

The FY2014 overall ongoing operating budget (\$125,051,700) represents an increase of 4.26% over FY2013. State appropriations increased by \$2,843,100 which is a 4.45% increase. Revenue generated by student fees increased 4.0% (\$2,266,100) from tuition rate increases and enrollment variance.

Through State appropriations, institutional reallocations and tuition revenue, funding was allocated as follows:

1. Compensation/Benefits (net of State funding) \$1,920,012
2. Academic Promotion in Rank \$184,750
3. Instruction & Instruction Support \$1,079,596
4. Student Recruitment & Retention \$303,000
5. Research Infrastructure \$1,483,102
6. Faculty Research \$300,000
7. Facility Repair and Maintenance \$401,889.
8. Library Collection \$142,500
9. Other critical University staffing/operating needs \$545,326

IDAHO STATE UNIVERSITY
Budget Distribution by Activity and Expense Class
July 1, 2013 - June 30, 2014
Appropriated Funds

	FY2013 Original Budget		FY2014 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function/ Exp Class						
By Function:						
Instruction	\$58,545,884	49.47%	\$60,731,210	49.29%	\$2,185,326	3.73%
Research	2,962,319	2.50%	3,944,409	3.20%	982,090	33.15%
Public Service	0	0.00%	0	0.00%	0	0.00%
Library	5,158,128	4.36%	5,185,735	4.21%	27,607	0.54%
Student Services	7,666,290	6.48%	7,981,915	6.48%	315,625	4.12%
Physical Plant	17,786,844	15.03%	18,232,676	14.80%	445,832	2.51%
Institutional Support	12,425,794	10.50%	13,288,259	10.78%	862,465	6.94%
Academic Support	10,670,412	9.02%	10,604,831	8.61%	(65,581)	-0.61%
Auxiliaries	0	0.00%	0	0.00%	0	0.00%
Athletics	3,132,100	2.65%	3,250,200	2.64%	118,100	3.77%
14 Total Bdgt by Function	\$118,347,771	100.00%	\$123,219,235	100.00%	\$4,871,464	4.12%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$34,178,858	28.88%	\$35,385,234	28.72%	\$1,206,376	3.53%
Executive/Admin	4,227,048	3.57%	4,275,401	3.47%	48,353	1.14%
Managerial/Prof	13,713,616	11.59%	14,817,075	12.02%	1,103,459	8.05%
Classified	11,777,830	9.95%	11,794,748	9.57%	16,918	0.14%
Grad Assist	1,704,324	1.44%	1,702,081	1.38%	(2,243)	-0.13%
Irregular Help	3,557,216	3.01%	3,498,876	2.84%	(58,340)	-1.64%
Total Salaries	\$69,158,892	58.44%	\$71,473,415	58.01%	\$2,314,523	3.35%
Personnel Benefits	23,658,440	19.99%	24,955,340	20.25%	1,296,900	5.48%
Total Pers Costs	\$92,817,332	78.43%	\$96,428,755	78.26%	\$3,611,423	3.89%
Operating Expense:						
Travel	\$495,122	0.42%	\$501,252	0.41%	6,130	1.24%
Utilities	4,651,270	3.93%	4,651,270	3.77%	0	0.00%
Insurance	757,989	0.64%	757,989	0.62%	0	0.00%
Other Oper. Exp	14,860,034	12.56%	16,034,563	13.01%	1,174,529	7.90%
Total Oper. Exp	\$20,764,415	17.55%	\$21,945,074	17.81%	\$1,180,659	5.69%
Capital Outlay:						
Depart Equipment	\$2,218,995	1.87%	\$2,232,377	1.81%	13,382	0.60%
Library Acquisitions	2,547,029	2.15%	2,613,029	2.12%	66,000	2.59%
Total Cap Outlay	\$4,766,024	4.03%	\$4,845,406	3.93%	\$79,382	1.67%
37 Tot Bdgt by Exp Class	\$118,347,771	100.00%	\$123,219,235	100.00%	\$4,871,464	4.12%
One-time Expenditures	\$1,594,729		\$1,832,465		237,736	
39 Activity Total	\$119,942,500		\$125,051,700		\$5,109,200	4.26%
40 TOTAL FTE POSITIONS	1,109.61		1,130.25		20.64	1.86%

IDAHO STATE UNIVERSITY

Summary of Salary Changes for FY2014 by Employee Group

Institution/Agency by Group	Existing Positions							Position Adjustments		Total	
	FTE	FY2013 Salary Base	Promotion	Salary Adjustments			FY2014 Salary	% Incr	FTE	Salary Base	FY2014 Salary
				Perf/Exp	Equity	Total					
General Education											
Faculty	438.30	29,004,302.83	153,233.60	577,037.28		730,270.88	29,734,573.71	2.52	4.95	223,567.74	\$29,958,141.45
Adjunct Faculty		5,174,555.14		105,451.47	0.00	105,451.47	5,280,006.61	2.04		147,085.74	\$5,427,092.35
Executive/Administrative	30.18	4,227,048.06		80,280.42	-31,927.97	48,352.45	4,275,400.51	1.14	0.01		\$4,275,400.51
Managerial/Professional	238.54	13,713,615.55		277,315.44		277,315.44	13,990,930.99	2.02	18.23	826,143.65	\$14,817,074.64
Classified	402.59	11,777,829.92		227,105.74	27,837.60	254,943.34	12,032,773.26	2.16	-2.55	-238,025.06	\$11,794,748.20
Teaching Assistant	0.00	1,704,324.48			32,937.36	32,937.36	1,737,261.84	1.93		-35,180.40	\$1,702,081.44
Irregular Salaries	0.00	3,557,216.00				0.00	3,557,216.00	0.00		-58,339.67	\$3,498,876.33
Total	1,109.61	\$69,158,891.98	\$153,233.60	\$1,267,190.35	\$28,846.99	\$1,449,270.94	\$70,608,162.92	2.10	20.64	\$865,252.00	\$71,473,414.92
Idaho Dental Education Program											
Faculty	2.00	128,107.20	6,011.20	1,580.80		7,592.00	135,699.20	5.93	0.00		\$135,699.20
Adjunct Faculty		0.00				0.00	0.00				\$0.00
Executive/Administrative	0.00	0.00				0.00	0.00	N/A			\$0.00
Managerial/Professional	1.25	91,299.87		2,391.13		2,391.13	93,691.00	2.62			\$93,691.00
Classified	0.00	0.00				0.00	0.00	0.00			\$0.00
Teaching Assistant	0.00	0.00				0.00	0.00	N/A			\$0.00
Irregular Salaries	0.00	69,344.00				0.00	69,344.00	N/A		-6,208.97	\$63,135.03
Total	3.25	\$288,751.07	\$6,011.20	\$3,971.93	\$0.00	\$9,983.13	\$298,734.20	3.46	0.00	-\$6,208.97	\$292,525.23
Idaho Museum of Natural History											
Faculty	0.17	12,787.92		258.74		258.74	13,046.66	2.02	0.00	0.00	\$13,046.66
Adjunct Faculty		0.00				0.00	0.00				\$0.00
Executive/Administrative	0.41	54,098.20		1,625.67		1,625.67	55,723.87	3.01			\$55,723.87
Managerial/Professional	4.35	162,425.04		2,614.56	-7,425.52	-4,810.96	157,614.08	-2.96	0.95	40,940.64	\$198,554.72
Classified	2.20	82,418.84		1,206.40	-616.60	589.80	83,008.64	0.72	-1.00	-46,945.60	\$36,063.04
Teaching Assistant	0.00	0.00				0.00	0.00	N/A			\$0.00
Irregular Salaries	0.00	0.00				0.00	0.00	N/A		12,218.79	\$12,218.79
Total	7.13	\$311,730.00	\$0.00	\$5,705.37	-\$8,042.12	-\$2,336.75	\$309,393.25	-0.75	-0.05	\$6,213.83	\$315,607.08
Family Practice Residency											
Faculty	1.76	248,973.11	0.00	4,053.51		4,053.51	253,026.62	1.63	0.00	963.27	\$253,989.89
Adjunct Faculty		0.00				0.00	0.00				\$0.00
Executive/Administrative	0.00	0.00				0.00	0.00	N/A			\$0.00
Managerial/Professional	1.54	179,002.25		5,037.50		5,037.50	184,039.75	2.81		-568.36	\$183,471.39
Classified	1.00	31,116.80		603.20	395.20	998.40	32,115.20	3.21		-1,747.20	\$30,368.00
Teaching Assistant	0.00	0.00				0.00	0.00	N/A			\$0.00
Irregular Salaries	0.00	0.00				0.00	0.00	N/A			\$0.00
Total	4.30	\$459,092.16	\$0.00	\$9,694.21	\$395.20	\$10,089.41	\$469,181.57	2.20	0.00	-\$1,352.29	\$467,829.28

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

UNIVERSITY OF IDAHO
FY2014 BUDGET OVERVIEW
Appropriated Funds

The FY2014 General Education operating budget totals \$156,584,000. The base state general fund allocation for FY2014 includes \$1,341,500 in permanent funding for enrollment workload adjustment as well as funding for occupancy and benefit increases leading to an overall increase in permanent state funding from \$74,736,200 to \$76,713,900 or 2.6%.

The Board approved an undergraduate student fee increase of 5.0% or \$312 per academic year. The ASUI leadership once again provided key support for the operating budget, in this case by limiting the student activity fee increase for the coming year to 0.7%. They were able to accomplish this in part through the reallocation of existing activity fees to higher priority activities. This action by student leadership enabled the majority of the student fee increase to go to tuition, which is the primary source of flexible dollars to meet the institution's key operating budget needs. There were no increases to the facility or technology fees for FY14.

The Board approved professional fee increases for the UI College of Law and the Art and Architecture program. These increases will enable these programs to sustain quality and provide services at a level that ensures continued accreditation and student development. In addition increases for the Masters of Science and Doctorate self-supporting programs in Athletic Training were approved and will provide needed resources for maintain the quality of these programs.

The University continues to focus on ensuring that all university resources are used in an effective manner to meet the strategic priorities of the university. Within the General Education budget these efforts for the coming year include the use of increased state funding to help cover the increased costs of providing medical benefits to our employees, and, together with the funds received through the basic fee increase, to meet obligated cost increases for utilities, contracts, faculty promotions, inflationary costs in Library serials and periodicals, indexing financial aid support, critical positions and the debt service on the property in McCall (MOSS).

We believe the budget you see here will provide a sound base from which to grow an effective and efficient institution that can continue to meet its key roles in education, research and outreach.

UNIVERSITY OF IDAHO

Budget Distribution by Activity and Expense Class

July 1, 2013 - June 30, 2014
Appropriated Funds

	FY2013 Original Budget		FY2014 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function/ Exp Class						
By Function:						
Instruction	\$65,267,548	42.66%	\$66,395,244	42.40%	\$1,127,696	1.73%
Research	6,048,935	3.95%	5,712,749	3.65%	(336,186)	-5.56%
Public Service	642	0.00%	642	0.00%	0	0.00%
Library	8,477,823	5.54%	8,777,624	5.61%	299,801	3.54%
Student Services	14,694,040	9.60%	14,596,466	9.32%	(97,574)	-0.66%
Physical Plant	23,808,147	15.56%	26,364,014	16.84%	2,555,867	10.74%
Institutional Support	21,812,101	14.26%	20,320,796	12.98%	(1,491,305)	-6.84%
Academic Support	9,539,704	6.24%	10,939,065	6.99%	1,399,361	14.67%
Auxiliaries		0.00%		0.00%	0	0.00%
Athletics	3,351,060	2.19%	3,477,400	2.22%	126,340	3.77%
Total Bdgt by Function	\$153,000,000	100.00%	\$156,584,000	100.00%	\$3,584,000	2.34%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$41,107,245	26.87%	\$43,527,433	27.80%	\$2,420,188	5.89%
Executive/Admin	5,614,941	3.67%	5,850,551	3.74%	235,610	4.20%
Managerial/Prof	14,527,093	9.49%	14,926,472	9.53%	399,379	2.75%
Classified	15,296,182	10.00%	15,507,339	9.90%	211,157	1.38%
Grad Assist	3,381,546	2.21%	3,381,545	2.16%	(1)	0.00%
Irregular Help	1,048,120	0.69%	1,001,096	0.64%	(47,024)	-4.49%
Total Salaries	\$80,975,127	52.92%	\$84,194,436	53.77%	\$3,219,309	3.98%
Personnel Benefits	27,459,346	17.95%	27,218,688	17.38%	(240,658)	-0.88%
Total Pers Costs	\$108,434,473	70.87%	\$111,413,124	71.15%	\$2,978,651	2.75%
Operating Expense:						
Travel	\$461,877	0.30%	\$375,537	0.24%	(86,340)	-18.69%
Utilities & Debt Service	7,442,434	4.86%	10,313,677	6.59%	2,871,243	38.58%
Insurance	1,123,500	0.73%	939,385	0.60%	(184,115)	-16.39%
Other Oper. Exp	30,005,878	19.61%	27,957,035	17.85%	(2,048,843)	-6.83%
Total Oper. Exp	\$39,033,689	25.51%	\$39,585,634	25.28%	\$551,945	1.41%
Capital Outlay:						
Depart Equipment	\$841,236	0.55%	\$584,640	0.37%	(256,596)	-30.50%
Library Acquisitions	4,690,602	3.07%	5,000,602	3.19%	310,000	6.61%
Total Cap Outlay	\$5,531,838	3.62%	\$5,585,242	3.57%	\$53,404	0.97%
Tot Bdgt by Exp Class	\$153,000,000	100.00%	\$156,584,000	100.00%	\$3,584,000	2.34%
One-time Expenditures					\$0	
Activity Total	\$153,000,000		\$156,584,000		\$3,584,000	2.34%
TOTAL FTE POSITIONS	1,226.17		1,254.65		28.48	2.32%

UNIVERSITY OF IDAHO

Summary of Salary Changes for FY2014 by Employee Group

Institution/Agency by Group	FY2013 Budget Book		Annual Salary Process							Midyear Changes and Position Adjustments		FY2014 Budget Book	
	FY2013		Salary Adjustments							FY2014		FY2014	
			Across the										
	FTE	Salary Base	Promotion	Merit	Equity/Other	Board	Total	Salary	% Incr	FTE	Salary Base	FTE	Salary
General Education													
Faculty													
Professor	168.09	\$15,787,042.00	\$ 59,596.70	\$ 43,714.50	\$ 21.05	\$ -	\$ 103,332.25	\$15,890,374.25	0.65%	(8.86)	\$ (908,092.25)	159.23	\$14,982,282.00
Associate Professor	137.60	9,608,458.00	121,319.40	40,558.20	(107.55)	-	161,770.05	9,770,228.05	1.68%	7.03	683,797.95	144.63	10,454,026.00
Assistant Professor	115.23	7,016,635.00	-	16,235.98	-	-	16,235.98	7,032,870.98	0.23%	(4.48)	(430,027.98)	110.75	6,602,843.00
Other	100.57	8,695,110.00	-	7,857.87	-	-	7,857.87	8,702,967.87	0.09%	22.36	2,785,314.13	122.93	11,488,282.00
Total Faculty	521.49	\$41,107,245.00	\$ 180,916.10	\$ 108,366.55	\$ (86.50)	\$ -	\$ 289,196.15	\$41,396,441.15	0.70%	16.05	\$ 2,130,991.85	537.54	\$43,527,433.00
Executive/Administrative	38.24	5,614,941.00	-	37,611.20	-	-	37,611.20	5,652,552.20	0.67%	1.23	197,998.80	39.47	5,850,551.00
Managerial/Professional	232.35	14,527,093.00	-	28,030.97	-	-	28,030.97	14,555,123.97	0.19%	7.82	371,348.03	240.17	14,926,472.00
Classified	434.09	15,296,182.00	-	50,084.25	-	-	50,084.25	15,346,266.25	0.33%	3.38	161,072.75	437.47	15,507,339.00
Teaching Assistant	-	3,381,546.00	-	-	-	-	-	3,381,546.00	0.00%	-	(1.00)	-	3,381,545.00
Irregular Help	-	1,048,120.00	-	-	-	-	-	1,048,120.00	0.00%	-	(47,024.00)	-	1,001,096.00
Total	1,226.17	\$80,975,127.00	\$ 180,916.10	\$ 224,092.97	\$ (86.50)	\$ -	\$ 404,922.57	\$81,380,049.57	0.50%	28.48	\$ 2,814,386.43	1,254.65	\$84,194,436.00

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LEWIS-CLARK STATE COLLEGE
FY2014 BUDGET OVERVIEW
Appropriated Funds

LCSC's FY2014 General Fund budget of \$13,460,700 represents a 5% increase in appropriated General Fund dollars compared to FY2013, as a result of additional funding to cover increased employee benefit costs and current year Enrollment Workload Adjustment (EWA) entitlements (appropriated at 67% of calculated cost of credit hour delivery). Since FY2009, LCSC's total General Fund budget has decreased by 11% while enrollment (student headcount) has grown by 15%. Continuing the trend which started in FY2010, the Legislature did not fund LCSC's FY2014 request for MCO funds (inflation and capital replacement), nor was funding provided for the College's single line-item request ("Complete College Idaho" needs) or for Change in Employee Compensation (CEC). Sustaining delivery of quality instructional programs in 2014 will require careful planning and execution—and reallocation, as necessary, in accordance with Zero-Based Budgeting principles—as the College works to make the most effective and efficient use of available resources.

The cumulative negative impact of austere budgets since FY2009 will be partially offset by increased tuition fees (a 4.0% increase in tuition for LCSC students was approved by the State Board of Education in April 2013). We estimate, based on our conservative enrollment projections and the newly-approved tuition level, that approximately \$13.2M in student fees will be generated in FY2014. Normal School Endowment funds are projected to remain level at \$1,335,000. LCSC's Professional-Technical Education (P.T.E.) appropriation for FY2014 (\$3,779,397) represents a .25% decrease from the FY2013 funding level (11% below the FY2009 funding level). The total of the above budget components (General Fund, Student Fees, Normal School Endowment, and P.T.E. dollars) equals LCSC's FY2014 Total General Education and Professional-Technical Education budget of \$31,768,096.

LCSC's General Education personnel structure will remain stable in FY2014, with a total of 326.53 FTE on board. In FY2014 the institution will continue austerity measures for Personnel Costs, Operating Expenses, Capital Outlay, and maintenance expenditures.

Looking ahead to FY2015 and beyond, LCSC will work to secure additional funds for Personnel, Operating Expense, and Capital Outlay accounts to continue to expand student programs to meet the State Board's "60%" target, sustain campus infrastructure, rebuild financial reserves, and narrow the compensation gap between LCSC employees and their counterparts at peer institutions. LCSC is committed to maintaining sound stewardship of their FY2014 operating funds and to efficiently and effectively deliver the instructional programs within their Board-assigned mission areas, while preserving student access to quality educational services.

LEWIS-CLARK STATE COLLEGE
Budget Distribution by Activity and Expense Class
July 1, 2013 - June 30, 2014
Appropriated Funds

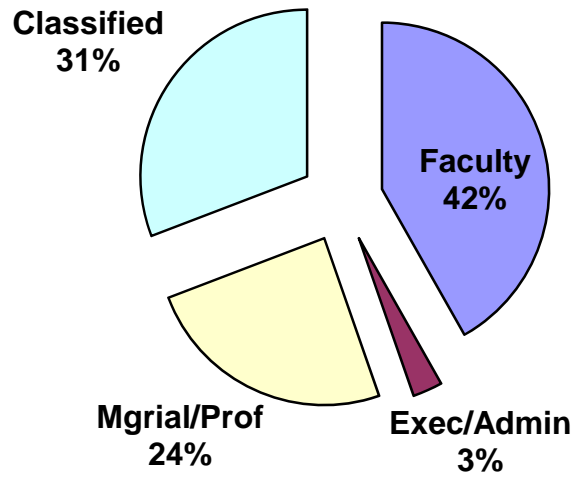
	FY2013 Original Budget		FY2014 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
By Function/ Exp Class						
By Function:						
Instruction	\$12,609,037	47.74%	\$13,479,839	48.16%	\$870,802	6.91%
Research	109,942	0.42%	110,481	0.39%	539	0.49%
Public Service	194,022	0.73%	210,674	0.75%	16,652	8.58%
Library	1,064,713	4.03%	1,155,378	4.13%	90,665	8.52%
Student Services	2,281,719	8.64%	2,926,150	10.45%	644,431	28.24%
Physical Plant	2,886,541	10.93%	2,869,490	10.25%	(17,051)	-0.59%
Institutional Support	4,393,827	16.63%	4,360,095	15.58%	(33,732)	-0.77%
Academic Support	2,017,122	7.64%	1,954,541	6.98%	(62,581)	-3.10%
Auxiliaries	11,400	0.04%	11,400	0.04%	0	0.00%
Athletics	845,577	3.20%	910,652	3.25%	65,075	7.70%
Total Bdgt by Function	\$26,413,900	100.00%	\$27,988,700	100.00%	\$1,574,800	5.96%
By Expense Class:						
Personnel Costs:						
Salaries:						
Faculty	\$7,713,440	29.20%	\$8,197,344	29.29%	\$483,904	6.27%
Executive/Admin	1,218,650	4.61%	1,232,979	4.41%	14,329	1.18%
Managerial/Prof	3,367,000	12.75%	3,593,162	12.84%	226,162	6.72%
Classified	2,549,740	9.65%	2,529,085	9.04%	(20,655)	-0.81%
Grad Assist		0.00%		0.00%	0	0.00%
Irregular Help	337,800	1.28%	431,360	1.54%	93,560	27.70%
Total Salaries	\$15,186,630	57.49%	\$15,983,930	57.11%	\$797,300	5.25%
Personnel Benefits	5,934,800	22.47%	6,219,307	22.22%	284,507	4.79%
Total Pers Costs	\$21,121,430	79.96%	\$22,203,237	79.33%	\$1,081,807	5.12%
Operating Expense:						
Travel	\$0	0.00%	\$0	0.00%	0	0.00%
Utilities	888,000	3.36%	888,000	3.17%	0	0.00%
Insurance	147,700	0.56%	173,716	0.62%	26,016	17.61%
Other Oper. Exp	3,822,770	14.47%	4,289,747	15.33%	466,977	12.22%
Total Oper. Exp	\$4,858,470	18.39%	\$5,351,463	19.12%	\$492,993	10.15%
Capital Outlay:						
Depart Equipment	\$91,000	0.34%	\$91,000	0.33%	0	0.00%
Library Acquisitions	343,000	1.30%	343,000	1.23%	0	0.00%
Total Cap Outlay	\$434,000	1.64%	\$434,000	1.55%	\$0	0.00%
Tot Bdgt by Exp Class	\$26,413,900	100.00%	\$27,988,700	100.00%	\$1,574,800	5.96%
One-time Expenditures	\$0		\$0		0	
Activity Total	\$26,413,900		\$27,988,700		\$1,574,800	5.96%
TOTAL FTE POSITIONS	320.19		326.53		6.34	1.98%

Schedule A:
LEWIS-CLARK STATE COLLEGE
Summary of Salary Changes for FY2014 by Employee Group

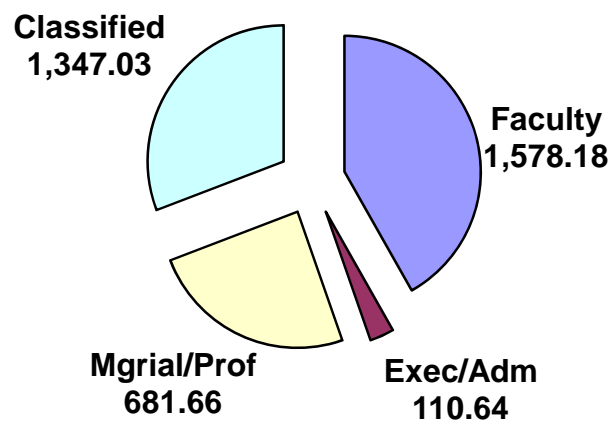
Institution/Agency by Group	Existing Positons							Position Adjustments		Total		
	FY2013		Promotion	Salary Adjustments			FY2014		FTE	Salary Base	FY2014	
	FTE	Salary Base		Perf/Exp	Equity	Total	Salary	% Incr			FTE	Salary Base
General Education												
Faculty												
Professor	48.00	2,903,546	10,000		18,570	28,570	2,932,116	0.98	(3.00)	(195,181)	45.00	2,736,935
Associate Professor	26.00	1,392,568	21,000		9,882	30,882	1,423,450	2.22	(1.00)	(101,341)	25.00	1,322,109
Assistant Professor	36.50	1,743,187			10,460	10,460	1,753,647	0.60	7.00	240,590	43.50	1,994,237
Instr/Lect	27.40	1,032,139			2,500	2,500	1,034,639	0.24	(2.90)	(32,576)	24.50	1,002,063
Part-Time Instructor	0.00	642,000				0	642,000	0.00		500,000	0.00	1,142,000
Total Faculty	137.90	7,713,440	31,000	0	41,412	72,412	7,785,852	0.94	0.10	411,492	138.00	8,197,344
Executive/Administrative	13.90	1,218,650			15,500	15,500	1,234,150	1.27		(1,171)	13.90	1,232,979
Managerial/Professional	75.77	3,367,000			28,865	28,865	3,395,865	0.86	5.29	197,297	81.06	3,593,162
Classified	92.62	2,549,740		1,476	291	1,767	2,551,507	0.07	0.95	(22,422)	93.57	2,529,085
Irregular Help	0.00	337,800				0	337,800	0.00		93,560	0.00	431,360
Total	320.19	15,186,630	31,000	1,476	86,068	118,544	15,305,174	0.78	6.34	678,756	326.53	15,983,930

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**College & Universities
FY14 Budgeted Positions by Type - % of Total**



**College & Universities
FY14 Budgeted Positions by Type - FTP**



COLLEGE & UNIVERSITIES
Operating Budget Personnel Costs Summary
July 1, 2013 - June 30, 2014

FY2013 Original Budget					FY2014 Original Budget			
Classification	FTE	Salaries	Benefits	Total	FTE	Salaries	Benefits	Total
BOISE STATE UNIVERSITY								
1 Faculty	599.39	\$49,694,105	\$15,573,594	\$65,267,699	615.32	\$51,732,113	\$16,747,682	\$68,479,795
2 Executive/Administrative	37.60	5,280,173	\$1,467,277	6,747,450	36.04	5,441,957	\$1,500,706	6,942,663
3 Managerial/Professional	389.68	21,975,219	\$8,166,312	30,141,531	412.03	23,285,679	\$8,767,537	32,053,216
4 Classified	337.35	9,882,523	\$5,058,497	14,941,020	347.61	10,091,858	\$5,338,046	15,429,904
5 Irregular Help		957,984	86,219	1,044,203		1,220,491	170,714	1,391,205
6 Graduate Assistants		3,566,989	53,505	3,620,494		4,010,238	160,410	4,170,648
7 TOTAL	1,364.02	\$91,356,993	\$30,405,404	\$121,762,397	1,411.00	\$95,782,336	\$32,685,095	\$128,467,431
Number of New Positions					46.98			
IDAHO STATE UNIVERSITY								
12 Faculty	438.30	\$34,178,858	\$ 11,152,007	\$45,330,865	443.25	\$35,385,234	\$ 11,622,115	\$47,007,349
13 Executive/Administrative	30.18	4,227,048	1,135,197	5,362,245	30.19	4,275,401	1,142,005	5,417,406
14 Managerial/Professional	238.54	13,713,616	4,938,783	18,652,399	256.77	14,817,075	5,416,827	20,233,902
15 Classified	402.59	11,777,830	6,066,675	17,844,505	400.04	11,794,748	6,394,051	18,188,799
16 Irregular Help		3,557,216	358,674	3,915,890		3,498,876	372,724	3,871,600
17 Graduate Assistants		1,704,324	7,104	1,711,428		1,702,081	7,618	1,709,699
18 TOTAL	1,109.61	\$69,158,892	\$23,658,440	\$92,817,332	1,130.25	\$71,473,415	\$24,955,340	\$96,428,755
Number of New Positions					20.64			
UNIVERSITY OF IDAHO								
23 Faculty	521.49	\$41,107,245	\$13,414,275	\$54,521,520	537.54	\$43,527,433	\$13,250,553	\$56,777,986
24 Executive/Administrative	38.24	5,614,941	1,551,080	7,166,021	39.47	5,850,551	1,485,009	7,335,560
25 Managerial/Professional	232.35	14,527,093	5,183,526	19,710,619	268.05	14,926,472	5,324,473	20,250,945
26 Classified	434.09	15,296,182	7,067,837	22,364,019	437.47	15,507,339	6,924,618	22,431,957
27 Irregular Help		1,048,120	208,813	1,256,933		1,001,096	200,220	1,201,316
28 Graduate Assistants		3,381,546	33,815	3,415,361		3,381,545	33,815	3,415,360
29 TOTAL	1,226.17	\$80,975,127	\$27,459,346	\$108,434,473	1,282.53	\$84,194,436	\$27,218,688	\$111,413,124
Number of New Positions					56.36			
LEWIS CLARK STATE COLLEGE								
34 Faculty	137.90	\$7,713,440	\$2,776,655	\$10,490,095	138.00	\$8,197,344	\$2,880,503	\$11,077,847
35 Executive/Administrative	13.90	1,218,650	376,833	1,595,483	13.90	1,232,979	382,703	1,615,682
36 Managerial/Professional	75.77	3,367,000	1,377,040	4,744,040	81.06	3,593,162	1,500,866	5,094,028
37 Classified	92.62	2,549,740	1,374,444	3,924,184	93.57	2,529,085	1,418,095	3,947,180
38 Irregular Help		337,800	29,828	367,628		431,360	37,140	468,500
39 Graduate Assistants		0	0	0		0	0	0
40 TOTAL	320.19	\$15,186,630	\$5,934,800	\$21,121,430	326.53	\$15,983,930	\$6,219,307	\$22,203,237
Number of New Positions					6.34			
TOTAL COLLEGE & UNIVERSITIES								
45 Faculty	1,697.08	\$132,693,648	\$42,916,531	\$175,610,179	1,734.11	\$138,842,124	\$44,500,853	\$183,342,977
46 Exec/Admin	119.92	16,340,812	4,530,387	20,871,199	119.60	16,800,888	4,510,423	21,311,311
47 Mgrial/Prof	936.34	53,582,928	19,665,661	73,248,589	1,017.91	56,622,388	21,009,703	77,632,091
48 Classified	1,266.65	39,506,275	19,567,453	59,073,728	1,278.69	39,923,030	20,074,810	59,997,840
49 Irregular Help	0.00	5,901,120	683,534	6,584,654	0.00	6,151,823	780,798	6,932,621
50 Graduate Assistants	0.00	8,652,859	94,424	8,747,283	0.00	9,093,864	201,843	9,295,707
51 TOTAL	4,019.99	\$256,677,642	\$87,457,990	\$344,135,632	4,150.31	\$267,434,117	\$91,078,430	\$358,512,547
Number of New Positions					130.32			

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

POSTSECONDARY PROFESSIONAL-TECHNICAL EDUCATION SYSTEM
FISCAL YEAR 2014 BUDGET OVERVIEW

Funds are appropriated to the State Division of Professional-Technical Education for professional-technical education programs and services. The State Board of Education approved the allocation of the appropriation for postsecondary professional-technical education at its April 18, 2013 meeting. The State Division of Professional-Technical Education requests approval of the FY2014 Operating Budget for the Postsecondary Professional-Technical Education System.

The allocation and reallocation of funds for the FY2014 Postsecondary Professional-Technical Education System is based on the Strategic Plan for Professional-Technical Education in Idaho – FY2013 – 2017, as well as Board and Legislative Intent.

The FY2014 budget reflects an overall increase in the on-going budget of \$414,500 or 1.2% increase in the state general fund. In addition, the Legislature appropriated a decrease of \$36,000 in student fees at EITC and \$136,400 one-time state general funds for one-time operating expenses and capital outlay. The overall increase in the state general fund allocation includes: (1) cost of employee benefit increase in the amount of \$414,000; and (2) operating expense increase in the amount of \$500 for Controller fees at EITC.

The following schedules are provided for review:

Operating Budget Distribution by Activity and Expense Standard Class	Page 34
Operating Budget Personnel Costs Summary	Page 35

Postsecondary Professional-Technical Education System

Operating Budget Distribution by Activity and Expense Standard Class

July 1, 2013 - June 30, 2014

	Original FY2013	Percent of Total	Original FY2014	Percent of Total	Change from Prior Year	Percent Change
By Activity:						
Instruction	34,035,992	96.00%	34,395,121	96.68%	359,129	1.06%
Plant Maintenance & Operations	1,026,808	2.90%	1,046,179	2.94%	19,371	0.05%
One-Time Funds	390,000	1.10%	136,400	0.38%	(253,600)	
Total Operating Budget	35,452,800	100.00%	35,577,700	100.00%	124,900	0.35%
TOTAL BUDGET	<u>35,452,800</u>	<u>100.00%</u>	<u>35,577,700</u>	<u>100.00%</u>	<u>124,900</u>	<u>0.35%</u>
By Expense Standard Class:						
Personnel Costs-						
Faculty	14,417,560	41.12%	14,340,794	40.46%	(76,766)	-0.53%
Executive/Administrative	840,161	2.40%	854,074	2.41%	13,913	1.66%
Managerial/Professional	3,140,391	8.96%	3,113,789	8.79%	(26,602)	-0.85%
Classified	3,659,936	10.44%	3,716,186	10.49%	56,250	1.54%
Irregular Help	800,787	2.28%	1,138,117	3.21%	337,330	42.12%
Total Salaries	22,858,835	65.19%	23,162,960	65.36%	304,125	1.33%
Personnel Benefits	8,660,738	24.70%	8,982,499	25.34%	321,761	3.72%
Total Personnel Costs	31,519,573	89.89%	32,145,459	90.70%	625,886	1.99%
Operating Expenses-	3,506,026	10.00%	3,275,841	9.24%	(230,185)	-6.57%
Capital Outlay-	37,201	0.11%	20,000	0.06%	(17,201)	-46.24%
Total On-Going Operating Budget	35,062,800	100.00%	35,441,300	100.00%	378,500	1.08%
One-Time Operating Expenses	0	0.00%	27,000	0.00%	27,000	
One-Time Capital Outlay	390,000	0.00%	109,400	0.00%	(280,600)	
Total One-Time Funds	390,000	0.00%	136,400	0.00%	(253,600)	
TOTAL BUDGET	<u>35,452,800</u>	<u>100.00%</u>	<u>35,577,700</u>	<u>100.00%</u>	<u>124,900</u>	<u>0.35%</u>
Total Full Time Positions (FTP)	<u>479.96</u>		<u>472.09</u>		<u>(7.87)</u>	<u>-1.64%</u>

Postsecondary Professional-Technical Education System
Operating Budget Personnel Costs
Summary
July 1, 2013 - June 30, 2014

	FY 2013 Operating Budget				FY 2014 Operating Budget			
Classification	FTP	Salaries	Benefits	Total	FTP	Salaries	Benefits	Total
Faculty	294.100	14,417,560	5,414,951	19,832,511	287.450	14,340,794	5,526,767	19,867,561
Exec/Admin	8.975	840,161	252,316	1,092,477	8.975	854,074	258,618	1,112,692
Manage/Prof	59.510	3,140,391	1,148,848	4,289,239	58.390	3,113,789	1,180,395	4,294,184
Classified	117.370	3,659,936	1,723,245	5,383,181	117.270	3,716,186	1,812,029	5,528,215
Irreg Help	0.000	800,787	121,378	922,165	0.000	1,138,117	204,690	1,342,807
TOTAL	479.955	22,858,835	8,660,738	31,519,573	472.085	23,162,960	8,982,499	32,145,459

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

University of Idaho
FY2014 Budget Overview
Agricultural Research and Extension Service

The Agricultural Research and Extension Service Appropriation (ARES) received a 3.5% increase in appropriation from FY13.

We continue to prioritize positions and programs and analyze our needs and priorities to operate within our funding constraints. A strategic planning process has been completed and areas of importance have been identified. The next step in this process will be to redirect resources and the efforts of current faculty and staff to grow these areas. ARES will continue to identify alternate funding sources to bring funding levels back to an adequate balance between personnel and operating.

In order to adequately serve the needs of the citizens and stakeholders of Idaho we must continue to modify our “road map” to the future and make appropriate changes in our programs and operations.

UNIVERSITY OF IDAHO
AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2013
AGRICULTURAL RESEARCH AND EXTENSION SYSTEM

1 FUNDS AVAILABLE	FTE	AMOUNT
2		
3 FY2013 Operating Budget Base	277.79	\$ 23,329,100
4 Adjustments: Omnibus Rescission		-
5 Adjustments: Appropriation Adjustment		-
6 Adjustments: Remove One-Time		-
7		-
8		-
9 Adjustments: FTP Eliminations		-
10 Adjustments: FTP Adjustment	2.94	
11 FY2013 Adjusted Budget Base	<u>280.73</u>	<u>\$ 23,329,100</u>
12		
13 Additional Funding for FY2013		
14		\$ -
15		-
16 Total Funding Reduction	<u>-</u>	<u>\$ -</u>
17 Total Funds Available for FY2013	<u>280.73</u>	<u>\$ 23,329,100</u>
18		
19		
20		
21 ALLOCATION OF FUNDS		
22		
23 FY2013 Adjusted Budget Base	280.73	\$ 23,329,100
24		
25 MCO Increases/Decreases to Budget Base		
26 Operating Expense		\$ 650,000
27 Benefit Costs		130,000
28 Inflationary Adjustments (Dedicated)		2,000
29 Occupancy Costs (Kimberly)		13,600
30 Total MCO Increases/Decreases	<u>-</u>	<u>\$ 795,600</u>
31		
32 Enhancements to Budget Base		
33 Capital Outlay (One-time)		\$ 350,000
34		-
35 Total Enhancements	<u>-</u>	<u>\$ 350,000</u>
36		
37 Total Increases	<u>-</u>	<u>\$ 1,145,600</u>
38		
39 FY2014 Operating Budget	<u>280.73</u>	<u>\$ 24,474,700</u>

AGRICULTURAL RESEARCH & EXTENSION SERVICE

Operating Budget Personnel Costs Summary

July 1, 2012 - June 30, 2013

Classification	FY2013 Operating Budget				FY2014 Operating Budget			
	FTE	Salaries	Benefits	Total	FTE	Salaries	Benefits	Total
Faculty	167.39	\$10,361,549	\$3,891,257	\$14,252,806	167.86	\$10,311,122	\$3,985,048	\$14,296,170
Executive/Administrative	2.66	420,850	\$122,042	542,892	2.68	420,839	\$123,285	544,124
Managerial/Professional	28.41	1,425,858	\$582,244	2,008,102	29.24	1,462,155	\$609,690	2,071,845
Classified	82.15	2,700,494	\$1,349,321	4,049,815	80.95	2,688,410	\$1,368,421	4,056,831
Irregular Help		297,572	26,289	323,861		297,569	44,635	342,204
Graduate Assistants		239,827	2,398	242,225		239,827	2,398	242,225
TOTAL	280.61	\$15,446,150	\$5,973,550	\$21,419,700	280.73	\$15,419,922	\$6,133,478	\$21,553,400

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HEALTH EDUCATION PROGRAMS

FY 2014 Operating Budget

	FY 2013 BUDGET	FY 2014 BUDGET	PERCENT of CHANGE
By Program:			
WI Veterinary Education	1,882,300	1,955,800	3.90%
WWAMI Medical Education	3,986,900	4,250,700	6.62%
IDEP Dental Education	1,591,800	1,643,000	3.22%
University of Utah Medical Education	1,257,200	1,283,200	2.07%
Family Medicine Residencies	1,953,900	2,023,900	3.58%
Boise Internal Medicine Residency	0	240,000	100.00%
Psychiatry Residency	111,400	111,400	0.00%
Total Programs	10,783,500	11,508,000	6.72%
By Fund Source:			
General Fund	9,977,600	10,548,800	5.72%
Student Fee Revenue	805,900	959,200	19.02%
Total Funds	10,783,500	11,508,000	6.72%
By Expenditure Classification:			
Personnel Costs	2,272,900	2,457,700	8.13%
Operating Expenditures	1,791,000	1,941,700	8.41%
Capital Outlay	26,400	64,600	144.70%
Trustee & Benefits	6,693,200	7,044,000	5.24%
Lump Sum	0	0	0.00%
Total Expenditures	10,783,500	11,508,000	6.72%
Full Time Position	20.5	21.3	3.90%

Budget Overview

The FY 2014 budget for Health Education Programs reflects a 3.90% increase including contract inflation totaling \$145K. The WI Veterinary Education program received \$59K in one-time replacement capital, and the WWAMI program received \$225K appropriation for five additional medical student positions for the first of a four year phase in of a Targeted Rural and Under-Served Track (TRUST) Program. Family Medicine Residencies received a base funding increase of \$68,400, and the Boise Internal Medicine Residency will support a total of 24 interns, eight first-year, eight second-year and eight third-year residencies by subsidizing residency training, and will include rotations at small nonaffiliated offices such as dermatology, Terry Reilly Health Care System and other community-based training sites.

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SPECIAL PROGRAMS

FY 2014 Operating Budget

	FY 2013 BUDGET	FY 2014 BUDGET	PERCENT of CHANGE
By Program:			
Forest Utilization Research	504,100	667,400	32.39%
Geological Survey	701,200	706,900	0.81%
Scholarships and Grants:			
Idaho Promise Scholarship - A	317,100	317,000	-0.03%
Idaho Promise Scholarship - B	3,634,500	3,634,500	0.00%
Atwell Parry Work Study Program	1,186,000	1,186,000	0.00%
Minority/"At Risk" Scholarship	210,000	210,000	0.00%
Teachers/Nurses Loan Forgiveness	225,000	150,000	-33.33%
Freedom Scholarship	40,000	40,000	0.00%
Peace Officer/Firefighter Scholarship	80,000	80,000	0.00%
Grow Your Own Teacher Scholarship	420,000		0.00%
Scholarships Program Manager		58,100	100.00%
Opportunity Scholarship	1,000,000	1,045,800	4.58%
GEARUP Scholarship	830,300	1,688,100	103.31%
Unallocated Federal Appropriation	34,700	34,700	0.00%
Total Scholarships and Grants	7,977,600	8,444,200	5.85%
Museum of Natural History	452,500	476,600	5.33%
Small Business Development Centers	247,500	248,800	0.53%
TechHelp	143,900	144,400	0.35%
Total Programs	10,026,800	10,688,300	6.60%
By Fund Source:			
General Fund	8,712,500	8,965,500	2.90%
Federal Funds	865,000	1,722,800	99.17%
Opportunity Scholarship Fund	449,300		0.00%
Total Funds	10,026,800	10,688,300	6.60%
By Expenditure Classification:			
Personnel Costs	1,981,300	2,164,100	9.23%
Operating Expenditures	79,100	124,100	56.89%
Capital Outlay	7,000	32,200	
Trustee/Benefit or Lump Sum Payments	7,959,400	8,367,900	5.13%
Total Expenditures	10,026,800	10,688,300	6.60%
Full Time Position	27.33	28.33	3.66%

Budget Overview

The FY 2014 budget for Special Programs reflects a 3.66% increase including an addition of \$161K in general funds associated with a Rangeland Center for Forest Utilization Research. The scholarship programs are undergoing a transition which will result in major changes. Grow Your Own will be discontinued at the close-out of FY13, and the funds will be be reallocated to the Opportunity Scholarship. FY 2014 will be the last year for Promise A&B and Minority/"At Risk". No additional Teacher/Nurses Loan Forgiveness program contracts will be initiated. Existing contracts will be paid out through the life of the contracts. A Scholarships Program Manager position was appropriated in FY 2014. The second year of the federal GEARUP grants resulted in a doubling of its budget.

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FY2014 ALTERATION AND REPAIR PROJECTS

AGENCY / INSTITUTION	PBFAC RECOMMENDATIONS	AGENCY REQUESTS	PRIORITY
EDUCATION, STATE BOARD OF			
BOISE STATE UNIVERSITY			
Replace Roof, Science Building	324,000	324,000	1
Fire Alarm Upgrade, Phase 6 (05199, 07196, 08215, 09196, 1219)	180,000	180,000	2
Replace Chiller, Communication Building	150,000	150,000	3
Freight Elevator, Science Building	325,000	275,000	4
Space Consolidation/Renovation, Administration Building (continued -- 11198, 12196)	400,000	400,000	5
Exit Sign Renewal, Albertsons Library	90,000	90,000	6
Pedestrian/Bicycle Circulation Master Plan and Safety Improvements, Phase 4 (08200, 10199, 12198)	75,000	75,000	7
Classroom Renovations, Various Buildings (cont. 12194, 13194)	225,000	225,000	8
Emergency Lighting Renewal, Bronco Gymnasium	64,000	64,000	9
Renovations to Support Research Space for Colleges of Arts and Sciences, Engineering, Education, and Social Sciences & Public Affairs (continued -- 12195, 13195)		1,000,000	10
Replace Windows and Frames, Ph 1, Yanke Family Research Par	180,000	180,000	11
Convert Indoor Transformer Pots to Pad-Mounted Units, Liberal Arts Building	120,000	120,000	12
Install Cooling System, Bronco Gymnasium	180,000	180,000	13
Elevator Upgrades, Albertsons Library		500,000	14
Replace Domestic Water Supply and Distribution System, Science Building		1,200,000	15
Replace Fly Rail System, Special Events Center		100,000	16
Upgrade Elevators, Various Buildings		190,000	17
Systems Upgrade, Business Building		620,000	18
Site, Entry, and Irrigation Improvements, Yanke Family Research Park		573,000	19
Replace Siding, Yanke Family Research Park		500,000	20
Landscape Improvements, Expansion Area		150,000	21
Campus Lighting Safety Improvements (continued -- 08199, 10193)		175,000	22
Utility Relocation, Expansion Area		150,000	23
Install Fire Protection, Welding/Burning Areas, LA Building		100,000	24
Install Four-Pipe Heating and Cooling Systems, LA Building		600,000	25
Convert VAVs and Controls to DDC, Simplot-Micron Instructional Technology Center		100,000	26
Exterior Repairs, Education Building		75,000	27
Renovations for Teaching and Research Space for Colleges of Arts and Sciences, Engineering, Education, and Social Sciences & Public Affairs (continued -- 12195, 13195)		2,500,000	28
Bicycle End-Trip Upgrades, Campus Wide		75,000	29
Update Master Key Systems, Phase 2 of 3 (10194)		230,000	30
Exterior Repairs, Morrison Center		42,000	31
Replace Windows and Aluminum Frames, Albertsons Library		600,000	32
Electronic Access Project, Phase 4 (05191, 07198, 11193)		180,000	33
Replace Obsolete HVAC Controllers, Various Buildings		120,000	34
Classroom Renovations, Various Buildings (continued)		225,000	35
Renew 800 Amp Electrical Service, Heat Plant		58,400	36
Renovations for Teaching and Research Space for Colleges of Arts and Sciences, Engineering, Education, and Social Sciences & Public Affairs (continued)		2,500,000	37
Replace Pneumatic HVAC Controls with DDC, LA Building		146,600	38
Exterior Wall Repairs, Liberal Arts Building		51,000	39
Replace Carpet, Albertsons Library		1,000,000	40

FY2014 ALTERATION AND REPAIR PROJECTS

AGENCY / INSTITUTION	PBFAC RECOMMENDATIONS	AGENCY REQUESTS	PRIORITY
Improvements, Education Building		155,000	41
Remove Smokestack, Heat Plant		100,000	42
Renovations to Support Research Space for Colleges of Arts and Sciences, Engineering, Education, and Social Sciences & Public Affairs		2,500,000	43
Address Erosion, Under Broadway Avenue Sidewalk		69,000	44
Replace Acoustic Ceiling Tiles, Education Building		389,000	45
Replace One Foot-by-One Foot Ceiling Tiles, Lobby, Ed Bldg.		103,000	46
Replace Windows and Aluminum Frames, Education Building		1,021,000	47
Update Master Key System, Phase 3 of 3 (10194)		230,000	48
Replace Carpet, Education Building		500,000	49
Electronic Access Project, Phase 5		180,000	50
Replace Hydraulic Elevator, Math/Geosciences Building		70,000	51
Fire Alarm System Replacement, Phase 7, Science and Education Buildings		480,000	52
Exterior Repairs, Multiple Buildings		180,000	53
Replace Vinyl, Micron Engineering Building		197,000	54
Replace Carpet, Academic Portion, Morrison Center		200,000	55
Replace One Foot-by-One Foot Ceiling Tile System, Academic Portion, Morrison Center		97,000	56
HVAC Upgrade, PAAW Building		150,000	57
Window Replacement, Exterior Skin, Science Building		450,000	58
Replace One Foot-by-One Foot Ceiling Tiles, Science Building		250,000	59
Replace Lab Casework, Science Building		631,000	60
Replace Carpet, Simplot Micron Instructional Tech Center		120,000	61
Replace Air Handling Unit, South End, Theatre Arts Annex		165,000	62
Upgrade HVAC, Micron Engineering Center		360,000	63
Replace Entry Plaza, Business Building		200,000	64
Remodel Classrooms 103 and 110, Engineering Building		1,500,000	65
Multiple Projects, Special Events Center		148,000	66
SUBTOTAL	2,313,000	26,469,000	

IDAHO STATE UNIVERSITY

Cadaver Lab Renovation and Addition, Gale Life Sciences Bldg.	1,070,000	1,070,000	1
Replace Entry Doors, Various Buildings	216,600	216,600	2
Railing Repairs, Reed Gymnasium	45,000	45,000	3
Upgrade Lighting System, Utility Tunnels	120,000	120,000	4
Sewer Main and Manholes, North Side of Quad	115,296	115,296	5
Interior Notification System, 20 Buildings	307,100	307,100	6
Interior Notification System, Nine Housing Locations		84,000	7
Replace and Add Manhole Access Points, Campus Wide	139,240	139,240	8
Seismic Bracing, Eli Oboler Library		166,750	9
Replace Blow-Down Heat Recovery System, Heat Plant		147,500	10
Replace Variable Frequency Drives, Physical Science Complex		160,400	11
Renovate Restrooms, Phase 1 of 4, Eli Oboler Library		196,000	12
Concrete Repairs, Ph 2 of 2, Cesar Chavez Avenue Area (12227)		273,500	13
Partial Roof Replacement, Reed Gymnasium		112,900	14
Exterior Stairway, McIntosh Manor to North Parking Lot		78,200	15
Replace Utility Tunnel Lid and Wall, West of ESTEC Building		65,136	16
Replace Entry Stairs, Owen-Redfield Building and Trade and Technology Building		158,000	17
Steam Pressure Reducing Stations, Lillibridge Engineering and Frazier Hall		131,960	18
Replace Fire Alarm System, Fine Arts Building		131,740	19
Humidification and HVAC Controls, Computer Operations Center, Business Administration Building		74,300	20

FY2014 ALTERATION AND REPAIR PROJECTS

AGENCY / INSTITUTION	PBFAC RECOMMENDATIONS	AGENCY REQUESTS	PRIORITY
Replace Lighting and Sound Control Equipment, Auditorium, Tingey Administration Building, University Place Campus		142,720	21
Replace Fire Alarm System, Liberal Arts		187,011	22
Sprinkler, Domestic Water, and Hydrant Water Lines and Connections, Business Building		149,860	23
Upgrade Cooling System, UPS Rooms and Two Computer Labs, Rendezvous Building		116,100	24
Study Area, Pharmacy Practice Lab, Leonard Hall		260,000	25
Upgrade HVAC, Phase 2, Tech Library, Tingey Administration Building, University Place Campus		295,000	26
Replace Roof, Fine Arts Building		333,500	27
Replace Hydronic Heating Pumps and Piping, Leonard Hall		189,000	28
Interior Emergency Notification System, Regional Campuses		73,000	29
Interior Emergency Notification System, Ten Off-Campus Locations		195,400	30
Interior Emergency Notification System, Off-Campus Housing		44,000	31
HVAC, Central Heating and Cooling, Phase 2 of 3, Administration Building		995,360	32
Replace Membrane and Drainage System, Elevated Walkway, Tingey Administration Building, University Place Campus		79,000	33
Replace Freight Elevator Doors, Gale Life Science		65,500	34
HVAC Equipment and Controls, Plant Sciences Building		88,560	35
Replace Carpet, Eli Oboler Library		310,000	36
Replace Windows, Student Health Center		151,650	37
Remove and Re-Route Steam Line Service, Dental Sciences Bldg.		68,000	38
Replace Exterior Finish, Family Medicine/Family Dentistry Bldg.		132,396	39
Direct Digital Controls, Emergency Boiler, Gale Life Science		65,000	40
Upgrade Finishes and Systems, Video Classroom, Oboler Library		775,000	41
Remodel ITRC Lab, Video Editing, and Front Desk, Oboler Library		75,000	42
Renovate Classroom, Beckley Nursing Building		937,821	43
Renovate Culinary Arts, Roy F. Christensen Building		941,120	44
Compact Shelving and Storage Room Renovation, Museum		300,000	45
Renovation, Dance Department, Red Hill Building		688,482	46
Install Safety Fence, Union Pacific Railroad Tracks, University Place Campus		95,500	47
SUBTOTAL	2,013,236	11,547,602	

UNIVERSITY OF IDAHO

Exterior Envelope Repair, Education Bldg (Construction) (13251)	1,004,900	1,004,900	1
Replace Roofs, West Wing/Mechanical Level and E/W Sides Mechanical Level, Ag Science	479,000	479,000	2
Outdoor Lighting, Phase 2, Perimeter Drive	410,000	410,000	3
Replace/Repair Fire Dampers, Engineering/Physics	175,000	175,000	4
Repair North Entry Steps and Mosaic Tile, Administration Bldg.		265,400	5
Emergency Generator, Holm Center		281,500	6
Life Safety Improvements, Sixth Street Greenhouses		154,500	7
Replace Flat Roof Elements, Memorial Gymnasium	87,600	87,600	8
Replace Pitched Roof, Lionel Hampton School of Music		160,000	9
Engineering Shop and Storage Addition, KUID Building		163,900	10
Renovate Entry Foyer and Main Stairs, Administration Building		920,000	11
HVAC Upgrade, Phase 3, Janssen Engineering Building		928,800	12
Stand-By Power Generator, Life Science South		491,700	13
Pedestrian Improvements, 7th Street		411,100	14
Emergency Eye Wash Stations and Showers, Phase 2, Academic Buildings (13253)		150,000	15
Life Safety Improvements, Phase 2, Buchanan Engineering Lab		850,000	16
Repair/Renovate East Entry Steps/Planters, Menard Law Bldg.		327,800	17

FY2014 ALTERATION AND REPAIR PROJECTS

AGENCY / INSTITUTION	PBFAC RECOMMENDATIONS	AGENCY REQUESTS	PRIORITY
HVAC Upgrade, Phase 3, Life Sciences South		1,059,000	18
Replace Roof, Menard Law Building		463,500	19
Exterior Envelope Repair, Administration Building		927,900	20
Repair HVAC System, Phase 2, Gibb Hall		1,057,200	21
HVAC System Improvements, Ph 2, Administration Building		1,110,200	22
HVAC Upgrade, Phase 4, Janssen Engineering Building		555,000	23
Repair HVAC System, Phase 3, Gibb Hall		1,110,200	24
Repairs and Repaving, Idaho Avenue Extension		795,700	25
SUBTOTAL	2,156,500	14,339,900	
LEWIS-CLARK STATE COLLEGE			
Upgrade Silverthorne Auditorium, Phase 1, Administration Bldg. (Includes ADA; Total \$640,000 with \$440,000 Agency Funds)	200,000	100,000	1
Upgrade Fire Suppression Sys., Computer Server Rm, Library	45,000	45,000	2
Replace Chiller, Reid Centennial Hall (Total \$125,000 with \$25,000 Agency Funds)	100,000	100,000	3
Replace Roof, Student Union Building (Total \$550,000 with \$150,000 Agency Funds)		400,000	4
Replace Chiller, Library (Total \$125,000 with \$25,000 Agency Funds)	100,000	100,000	5
Replace Roof, Sam Glenn Complex (Total \$700,000 with \$150,000 Agency Funds)		550,000	6
SUBTOTAL	445,000	1,295,000	

FY2014 ALTERATION AND REPAIR PROJECTS

AGENCY / INSTITUTION	PBFAC RECOMMENDATIONS	AGENCY REQUESTS	PRIORITY
NORTH IDAHO COLLEGE			
I-Beam Repairs, Boswell Hall	180,000	180,000	1
Replace Roof, Workforce Training Center		420,000	2
Upgrade Sprinkler System, Soccer Field		69,000	3
Roadway Improvements, College Drive and Parking Lot Improvements, Winton-Post Hall	200,000	200,000	4
Replace Carpet, Various Buildings		300,000	5
Upgrade Seating, Shuler Performance Arts Center		152,250	6
Proximity Card Locking/Security System, Various Buildings		290,000	7
Replace Windows and Frames, and Replace Interior Lighting, Boswell Hall		200,000	8
SUBTOTAL	380,000	1,811,250	
COLLEGE OF SOUTHERN IDAHO			
Replace Main Water Lines, Shields Building	77,900	77,900	1
Replace Rigging, Fine Arts Building	124,100	124,100	2
Electrical Upgrades, Phase 2, Campus Wide (Total \$199,200 with \$43,800 Agency Funds)	155,400	155,400	3
Chip Coat Entryways, Northwest and Falls Avenue	109,800	109,800	4
Chip Coat Entryways, Northeast and Washington Street		109,800	5
Chip Coat, Campus Circle		303,000	6
Chip Seal Parking Lot Bays 1-6		275,400	7
Chip Coat Parking Lot Bays 9-16		442,100	8
Chip Coat, North Overflow Parking Lot		118,200	9
Chip Coat, North Parking Lot, Desert Building		196,100	10
SUBTOTAL	467,200	1,911,800	
COLLEGE OF WESTERN IDAHO			
Master Plan, Phase 2, Nampa Campus (from Capital Request)	210,000		Capital 1
Replace Cooling Tower, Canyon County Center		115,500	1
Lighting Upgrade, North Parking Lot, Nampa Campus		63,000	2
Lighting Upgrade, Parking Lot, Canyon County Center		152,000	3
SUBTOTAL	210,000	330,500	
EASTERN IDAHO TECHNICAL COLLEGE			
Modify Large Bay Areas, Rooms 205 and 215, Technical Bldg.	45,000	45,000	1
Repair Asphalt Parking Areas, Campus Wide	80,000	80,000	2
Improve Shop Support Systems, Sessions Mechanical Building	135,000	135,000	3
Update HVAC, Sessions Mechanical Building	43,000	43,000	4
Modify Sprinkler System, South End of Campus	35,000	35,000	5
SUBTOTAL	338,000	338,000	

FY2014 ALTERATION AND REPAIR PROJECTS

AGENCY / INSTITUTION	PBFAC RECOMMENDATIONS	AGENCY REQUESTS	PRIORITY
UNIVERSITY PLACE - ISU/UNIVERSITY OF IDAHO			
Replace Boilers, Center for Higher Education	382,925	382,925	1
Replace Failing Heat Pumps, Phase 1, Center for Higher Ed		300,000	2
Remodel Chemistry Labs and Storage Rms, Cntr for Higher Ed		547,500	3
SUBTOTAL	382,925	1,230,425	
IDAHO EDUCATIONAL SERVICES FOR THE DEAF AND THE BLIND			
Replace Roof, Main Building, Phase 1	293,750	630,000	1
Replace Windows and Blinds, Cottage Building		125,000	2
Renovations for Classrooms, Round Building		250,000	3
SUBTOTAL	293,750	1,005,000	
IDAHO PUBLIC TELEVISION			
Building Renovation Study, Paradise Ridge, Latah County	30,000	267,000	1
SUBTOTAL	30,000	267,000	
TOTAL SBE:	9,029,611	60,545,477	
AGENCY SUMMARY:			
EDUCATION, STATE BOARD OF	9,029,611	60,545,477	
TOTAL FY14 ALTERATION AND REPAIR PROJECTS	9,029,611	60,545,477	

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCIES AND INSTITUTIONS OF THE STATE BOARD

SUBJECT

FY 2015 Line Item Budget Requests

REFERENCE

April 2013

Board approved guidance to the college and universities regarding submission of line item budget requests

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.B.1.
Title 67, Chapter 35, Idaho Code

BACKGROUND/ DISCUSSION

As discussed at its April 2013 meeting, the Board will accept the line item requests and provide guidance at the June 2013 meeting. Subsequently, the Board will approve the final budget request at the August 2013 meeting. Following Board approval in August, the budget requests will be submitted to the Legislative Services Office (LSO) and Division of Financial Management (DFM) by September 3, 2013.

The line items represent the unique needs of the institutions and agencies and statewide needs. The line items are prioritized by the Board for the institutions, following review.

The following line item guidelines were provided for the college and universities in no order of priority:

- **Complete College Idaho (CCI) initiatives**
- **Performance-based Funding**
- **Deferred Maintenance**
- **Equalized Instructional Funding**
- **Institution Specific Initiatives (up to two)**

Subsequently, staff determined that Occupancy Costs would not count as one of the two institution specific initiatives. The information included in the final budget request must include supporting documentation sufficient enough to enable the Board, LSO and DFM to make an informed decision.

The line items are summarized separately, one summary for the college and universities and one for the community colleges and agencies. The detail information for each line item request is included on the page referenced on the summary report.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

IMPACT

Once the Board has provided guidance on priority, category, dollar limit, etc., Board staff will work with the Business Affairs and Human Resources Committee (BAHR), DFM and the agencies/institutions to prepare line items to be approved at the August meeting.

ATTACHMENTS

Line Items Summary: College & Universities.....	Page 4
Line Items Summary: Community Colleges and Agencies	Page 5-6
Occupancy Costs	Page 7
Individual Line Items.....	Page 9

STAFF COMMENTS AND RECOMMENDATIONS

The Board's guidance in reviewing and accepting the line items will enable the institutions and agencies to prepare their FY 2015 budgets requests with the proper amount of analysis and oversight.

Staff and the institutions will work with the BAHR committee in further developing the four Systemwide initiatives leading up to the August Board meeting.

There are a number of significant initiatives the agencies and institutions are proposing, and request associated funding. Representatives from the agencies and institutions will be available to answer specific questions.

Of particular note, Idaho State University (ISU) and College of Southern Idaho (CSI) both have separate line item requests addressing the delivery of community college courses at Eastern Idaho Technical College (EITC). Neither the ISU nor the CSI requests mention the other, so staff recommends the institutions provide the Board assurance that delivery of undergraduate courses at EITC would be collaborative and not duplicative. CSI is currently offering a limited number of courses at EITC.

In addition, each of the three community colleges has requested ongoing General Funds in support of their participation in the Voluntary Framework of Accountability (VFA). The VFA is comprehensive national accountability system with three parts: (1) measure of student progress and outcomes; (2) measure of workforce, economic, and community development; and (3) an approach for assessing student learning outcomes. Board staff will need to continue to work with the Community Colleges (CC) to ensure a seamless integration of CC data into the Systemwide Longitudinal Data System (SLDS).

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

BOARD ACTION

I move to approve the FY 2015 line items as listed on the Line Items Summary at Tab 1 pages 3-5.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

STATE BOARD OF EDUCATION
FY 2015 Line Items - College and Universities

By Institution/Agency	FY 2014 Appropriation	Page	Priority	Occupancy Costs	Complete College Idaho	Performance Based Funding	Deferred Maintenance	Per Student Funding	Institution Specific Initiatives	Total
1 System-wide Needs	4,518,100									
Complete College Idaho	placeholder									0
Performance Based Funding	placeholder									0
Deferred Maintenance	placeholder									0
Equalized Instructional Funding	placeholder									0
2 Boise State University	77,310,300									10,475,300
New Faculty/Advisors/Support		9	1						6,999,000	6,999,000
Faculty & Staff Merit Adjustments		11	2						3,144,500	3,144,500
Occupancy Costs		7	3	331,800						331,800
3 Idaho State University	64,540,600									634,700
Occupancy Costs		7	1	86,000						86,000
Educational Foundations/Outreach		13	2						401,500	401,500
College Courses at EITC		17	3						147,200	147,200
4 University of Idaho	76,713,900									400,000
College of Law, Boise 2nd yr		21	2						400,000	400,000
5 Lewis-Clark State College	13,460,700									977,300
Student Success/Support		25	1						977,300	977,300
6 Total College and Universities	\$ 236,543,600			\$ 417,800	\$ -	\$ -	\$ -	\$ -		\$ 12,487,300
7 Percentage of FY 2014 Appropriation				0.2%	0.0%	0.0%	0.0%	0.0%		5.3%

STATE BOARD OF EDUCATION
FY 2015 Line Items - Community Colleges and Agencies

Prio	By Institution/Agency	FY 2014 Appropriation	Page	Priority	FY 2015 Request	Comments
1	Professional-Technical Education	48,957,400			1,669,000	
	State Leadership & Technical Asst.	1,952,500				
	General Programs	10,965,000				
	Post-secondary Programs	35,067,700	31	1	1,669,000	Advanced Manufacturing Initiative
	Related Services	972,200				
2	Community Colleges	30,226,600			3,351,800	
	College of Southern Idaho	11,948,200			802,300	
	Occupancy Costs		7	1	210,100	
	Voluntary Framework for Accountability		35	2	115,400	
	Idaho Falls Outreach Center		39	3	191,500	
	Graduation Rate Improvement		43	4	107,200	
	STEM Initiative		49	5	178,100	
	North Idaho College	10,029,600			497,700	
	Voluntary Framework of Accountability		55	1	98,600	
	Sandpoint Outreach		59	2	302,300	
	Veterans Center		63	3	96,800	
	College of Western Idaho	8,248,800			2,051,800	
	Occupancy Costs		7	1	870,900	
	Nursing Staff		67	2	621,000	
	Virtual One-Stop Student Services		71	3	195,400	
	Voluntary Framework for Accountability		75	4	123,400	
	Dual Credit Expansion		79	5	241,100	
3	Agricultural Research/Extension	24,422,700			1,510,000	
	Operating Expenses		83	1	1,510,000	
4	Health Education Programs	10,558,800			460,400	
	WI Veterinary Education	1,855,800				
	WWAMI Medical Education	3,579,300	87	1	252,400	Trust Program
	IDEP Dental Education	1,455,200				
	Univ. of Utah Med. Ed.	1,283,200	89		28,000	preceptor stipend
	Family Medicine Residencies	2,023,900				
	Boise Internal Medicine Residency	240,000				
	Psychiatry Residency	121,400				
	Kootenai FMR CDA		0	91	180,000	

STATE BOARD OF EDUCATION
FY 2015 Line Items - Community Colleges and Agencies

Prio	By Institution/Agency	FY 2014 Appropriation	Page	Priority	FY 2015 Request	Comments
5	Special Programs	8,965,500			207,300	
	Forest Utilization Research	667,400			133,000	
	Forest Operations		95	1	72,200	
	Policy Analysis Group		99	2	60,800	
	Geological Survey	706,900	103	1	74,300	Strategic Initiative
	Scholarships and Grants	6,721,400				
	Museum of Natural History	476,600				
	Small Bus. Development Centers	248,800				
	TechHelp	144,400				
6	Office of the State Board of Education	2,411,500			155,500	
	Web Developer		109	1	79,300	
	Misc. Revenue Spending Authority		113	2	76,200	
7	Idaho Public Television	1,826,800	115	1	130,000	Repair and Maintenance Restoration Funding
8	Vocational Rehabilitation	7,304,000			222,200	
	Vocational Rehabilitation	3,230,600			222,200	
	Corrections Transitions		117	1	0	No general funds requested
	Counselor Salaries		121	2	122,200	
	Replacement of Agreements		125	3	100,000	
	Community Supported Employment	3,880,200				
	Council for the Deaf/Hard of Hearing	193,200				
9	Total	\$ 134,673,300			\$ 7,706,200	

STATE BOARD OF EDUCATION

FY 2015 Budget Request

Colleges & Universities

Calculation of Occupancy Costs

		% of Use for	(1)							(2)	(3)	(4)		(5)	Total	% qtrs	Revised
		Non-Aux.	Gross	Non-Aux.					Custodial Costs	Utility	Maintenance Costs						
1	Institution/Project	Projected Date of Occupancy	Sq Footage	Sq Footage	FTE	Sal & Ben	Supplies	Total	Estimate	Repl Value	Cost@1.5%	Other	Occ Cost	used in FY15	FY15		
2																	
3	BOISE STATE UNIVERSITY																
4	University Church		100%	45,162	45,162	1.74	58,700	4,500	63,200	79,000	5,900,000	88,500	39,500	270,200	100%	270,200	
5	BoDo		100%	8,852	8,852	0.34	11,500	900	12,400	15,500	1,700,000	25,500	8,200	61,600	100%	61,600	
6					2.08	70,200	5,400	75,600	94,500		114,000	47,700	331,800		331,800		
7																	
8	IDAHO STATE UNIVERSITY																
9	Meridian Building - Anatomy Phys Lab	July-14	100%	8,000	8,000	0.31	10,400	800	11,200	13,300	3,500,000	52,500	9,000	86,000	100%	86,000	
10																-	
11					0.31	10,400	800	11,200	13,300		52,500	9,000	86,000		86,000		
12																	
13	College of Southern Idaho																
14	Advanced Technology and Innovation	December-13	100%	41,630	41,630	1.60	52,000	4,200	56,200	72,900	7,524,800	112,900	38,100	280,100	100%	280,100	
15	FY 2014 Appropriation at 25%					-13,000	-1,100	-14,100	-18,200		-28,200	-9,500	-70,000	25%	(70,000)		
16	Net FY 2015 Request					39,000	3,100	42,100	54,700	7,524,800	84,700	28,600	210,100		210,100		
17																	
18	College of Western Idaho																
19	Micron Center for Prof-Tech Ed.	**	August-12	98%	175,000	170,750	6.57	213,700	17,100	230,800	298,800	13,612,574	199,200	142,100	870,900	100%	870,900
20	pending transfer from Foundation				6.57	213,700	17,100	230,800	298,800		199,200	142,100	870,900		870,900		
21																	

(1) FTE for the first 13,000 gross square footage and in 13,000 GSF increments thereafter, .5 Custodial FTE will be provided.

(2) Salary for custodians will be 80% of Policy for pay grade "E" as prepared by the Division of Human Resources.

Benefit rates as stated in the annual Budget Development Manual; workers comp rates reflect institution's rate for custodial category

Salary CU: \$19,635.00 CC: \$18,700.00

Benefits

FICA

SSDI salary to \$92,150 6.2000% x salary

SSHI 1.4500% x salary

Unemployment Insurance 0.3000% x salary

Life Insurance 0.6750% x salary

Retirement: PERSI 11.3200% x salary

Workmans Comp x salary

Sick Leave 0.6500% x salary

Human Resources

20.5950% per position

Health Insurance \$9,100.00

Supplies 0.10

(3) Annual utility costs will be projected at \$1.75 per sq ft 1.75

(4) Building maintenance funds will be based on 1.5% of the construction cost (excluding architectural/engineering fees, site work, movable equipment, etc.) for new buildings or 1.5% of the replacement value for existing buildings.

(5) Other:

IT Maintenance 1.5000 GSF

Security 0.2200 GSF

General Safety 0.0900 GSF

Research & Scientific Safety Costs 0.5000 GSF

Total 2.3100

Too High - Used 1/3 0.7700 GSF

Landscape Greenscape 0.0003 CRV

Insurance Costs 0.0005 CRV

Total 0.00080 CRV

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Boise State University
FUNCTION: General Education -
 Instruction

Agency No.: 512

FY 2015 Request

Function No.: 01

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 Original Submission X or
 Revision No.

ACTIVITY:

Activity No.:

New Faculty/Advisors/Support					
A: Decision Unit No: 12.01	Title: Staff			Priority Ranking 1 of 3	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	92				
PERSONNEL COSTS:					
1. Salaries and benefits	\$6,633,000				\$6,633,000
2.					
3.					
TOTAL PERSONNEL COSTS:	\$6,633,000				\$6,633,000
OPERATING EXPENDITURES by summary object:					
Operating Expenditures	\$276,000				\$276,000
TOTAL OPERATING EXPENDITURES:	\$276,000				\$276,000
CAPITAL OUTLAY by summary object:					
1. Library Acquisitions	\$90,000				\$90,000
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$6,999,000				\$6,999,000

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

This request identifies needs associated with transforming initiatives and general education reform initiatives in an effort to enhance the success of the State Board of Education 60% goal. It is Boise State University's priority line item.

2. What resources are necessary to implement this request:

A key strategy will be to hire 40 faculty, 32 academic advisors and 20 support staff. Knowing that Boise State University needs to produce approximately 3,400 Baccalaureates in 2020 to meet the Board's 60% goal, a strong emphasis on

BUSINESS AFFAIRS AND HUMAN RESOURCES

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improving graduation rates and retention is needed. Increasing the number of academic advisors will be fundamental to ensuring that success. In addition, enrollments in general must increase and thus new faculty will be required to meet the growth.

Prior to the August budget submission, a detailed listing of positions, titles, anticipated hire dates etc. will be provided.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

This request is for State general account funds.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The success of this initiative will serve Idaho residents and is intended to create a better educated population that will enhance the economy and standard of living for Idahoans.

5. If this is a high priority item, list reason non-appropriated Line Items from the FY2014 budget request are not prioritized first.

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AGENCY: Boise State University
FUNCTION: General Education -
 Instruction

Agency No.: 512

FY 2015 Request

Function No.: 01

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 Original Submission X or
 Revision No.

ACTIVITY:

Activity No.:

A: Decision Unit No: 12.02		Title: Faculty and Staff Merit and Retention Adjustments			Priority Ranking 2 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries and benefits	\$3,144,500				\$3,144,500
2.					
3.					
TOTAL PERSONNEL COSTS:	\$3,144,500				\$3,144,500
OPERATING EXPENDITURES by summary object:					
Operating Expenditures					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
TOTAL CAPITAL OUTLAY:					
:					
:					
GRAND TOTAL	\$3,144,500				\$3,144,500

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

This request is for funds needed for targeted faculty and staff compensation adjustments, and that will address, in part, serious salary compression issues. Targeted compensation adjustments would help mitigate turnover and retention challenges that continue to surface and impede progress. Boise State University hires faculty and staff on a national level and must be able to compete at that level when the need arises.

Recent benchmarking analysis was completed that shows Boise State University's faculty compensation is well below national averages in general, particularly at the Associate and Full Professor levels.

2. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

This request is for State general account funds.

3. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The success of this initiative will benefit faculty and staff and help ensure a stable work force at Boise State University. It will also ease the mounting challenge of talented employees as current employees retire and positions need to be refilled.

4. If this is a high priority item, list reason non-appropriated Line Items from the FY2014 budget request are not prioritized first.

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AGENCY: Idaho State University
FUNCTION: General Education
ACTIVITY: Educational Foundations/
 Outreach

Agency No.: 513
 Function No.: 1000
 Activity No.:

FY 2015 Request
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 Original Submission X or
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A: Decision Unit No: 12.02 Title: Educational Foundations/ Outreach Priority Ranking 2 of 3					
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.0				1.0
PERSONNEL COSTS:					
1. Salaries (includes \$50,000 released time stipends & \$50,000 1 position)	\$100,000				\$100,000
2. Benefits	38,800				38,800
3. Group Position Funding (part-time employees)	32,700				32,700
TOTAL PERSONNEL COSTS:	\$171,500				\$171,500
OPERATING EXPENDITURES by summary object:					
1. Operating/Travel	\$10,000				\$10,000
TOTAL OPERATING EXPENDITURES:	\$10,000				\$10,000
CAPITAL OUTLAY by summary object:					
1. Testing Center (PCs, desks, chairs, network connections, etc.)	\$220,000				\$220,000
TOTAL CAPITAL OUTLAY:	\$220,000				\$220,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$401,500				\$401,500

Supports institution/agency and Board strategic plans:

The proposed educational foundations and outreach initiative supports key strategies identified in the State Board of Education and Idaho State University strategic plans. In particular it will significantly advance those strategies associated with Complete College Idaho and the Board's 60% goal by increasing enrollment, retention, timely degree completion, service to underserved populations, and reintegration of adults near completion into postsecondary programs.

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ISU Goal 2: ACCESS AND OPPORTUNITY – provides opportunities for students with a broad range of educational preparation and backgrounds to enter the university and climb the curricular ladder so that they may reach their intellectual potential and achieve their goals and objectives.

SBOE Goal 1: Set policy and advocate for increasing access for individuals of all ages, abilities, and economic means to Idaho's P-20 education system.

SBOE Goal 2: Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

SBOE Goal 3: Improve the processes and increase the options for re-integration of adult learners into the education system.

SBOE Goal 4: Improve the ability of the educational system to meet educational needs and allow students to efficiently and effectively transition into the workplace.

Complete College Idaho:

- Transform remediation by developing strategies and goals to improve remediation.
- Structure for success by providing options for adult reintegration into postsecondary programs.

Performance Measure:

Increase the number of general education online courses by 5% per year; establish a campus-wide testing center to support online programming.

Description:

ISU will provide critical support set forth below for foundational coursework (e.g. general education and program prerequisites) and outreach to underserved and target populations, which will help achieve key Board and University goals of adult reintegration into postsecondary programs, increased retention, and timely degree completion.

- Hire an educational foundations and outreach coordinator who will oversee various community college and outreach functions and activities, such as the eISU initiative (online distance learning) and the General Education programming. This individual will be responsible for ensuring that these programs support ISU's recruitment and retention initiatives. These efforts will significantly enhance recruitment, retention, and graduation rates by allowing a systemic approach to key initiatives related to General Education and online/distance learning.
- Fund instructor release time and/or stipends for online course development in key areas of general education and high demand prerequisites.

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- Establish a testing center on campus to support online and traditional instruction. This would help address issues of course integrity and academic dishonesty in online offerings and allow testing for face-to-face classes, make-up exams, and similar uses.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

As set forth above, funding for 4 FTE and adjunct faculty, as well as supporting operational costs is being requested. Please see narrative above for additional information.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Please see information set forth above.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

None.

- c. List any additional operating funds and capital items needed.

None, other than that requested above.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

This request is for ongoing funding of the personnel and operating costs, and capital outlay as described above.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Please see narrative above.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This is a new request for both ongoing and one-time appropriated funding.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
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AGENCY: Idaho State University
 FUNCTION: General Education
 ACTIVITY: ISU Community College
 Courses offered on EITC Campus

Agency No.: 513
 Function No.: 1000
 Activity No.:

FY 2015 Request
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A: Decision Unit No: 12.03		Title: ISU College Courses At EITC			Priority Ranking 3 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding (adjunct faculty)	\$147,200				\$147,200
TOTAL PERSONNEL COSTS:	\$147,200				\$147,200
OPERATING EXPENDITURES by summary object:					
1. Travel					
2. Materials/Supplies					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
GRAND TOTAL	\$147,200				\$147,200

Supports institution/agency and Board strategic plans:

Offering ISU general education courses at a reduced tuition rate on the Eastern Idaho Technical College campus will support key strategies identified in the State Board of Education and Idaho State University strategic plans. In particular providing general education (community education) courses at a reduced tuition rate will significantly advance those strategies associated with Complete College Idaho and the Board's 60% goal by increasing enrollment, retention, timely degree completion, service to underserved populations, and development of cost effective delivery of postsecondary education in eastern Idaho.

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ISU Goal 2: ACCESS AND OPPORTUNITY – provides opportunities for students with a broad range of educational preparation and backgrounds to enter the university and climb the curricular ladder so that they may reach their intellectual potential and achieve their goals and objectives.

SBOE Goal 1: Set policy and advocate for increasing access for individuals of all ages, abilities, and economic means to Idaho's P-20 education system.

SBOE Goal 2: Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

SBOE Goal 3: Improve the processes and increase the options for re-integration of adult learners into the education system.

Complete College Idaho:

- Transform remediation by developing strategies and goals to improve remediation.
- Develop community college options for cost effective delivery of postsecondary education in eastern Idaho.

Performance Measure:

Provide 4 community college level courses to 30 students taking a 12-credit hour load for 2 semesters.

Description:

Both ISU and EITC have a strong presence in Idaho Falls, and each institution is trusted by the community to deliver quality programs. Hence collaboration between the two institutions to provide community college courses would be welcomed by the greater Idaho Falls community and instill confidence in the quality of the courses offered.

ISU would offer community college classes in Idaho Falls at EITC using ISU instructors to teach remedial and selected general education courses at \$110 per credit hour. Students admitted to ISU under an admission agreement would be advised into the community college courses with schedules reflecting an academic adviser's assessment of the student's academic readiness. Revenue loss to ISU would be compensated through this one-time, line item funding.

This would be a pilot program involving 30 students who will take a 12 credit hour load for two semesters (fall 2013 and spring 2014) generating 720 credit hours. At the end of the program, students will complete detailed surveys about their experience, examining cost, quality, facilities, etc. Survey results will guide future community college endeavors.

The financial model is based on the following premises:

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- At some point a community college district will likely exist in Bonneville County (and perhaps neighboring counties).
- ISU courses at the 100 and 200 level (freshman and sophomore) will be offered to residents of those counties at community college prices on the EITC campus.
- ISU faculty will teach these lower division courses in the community college and upper division courses in the university.

This model—integrating the community college with the university (similar to the University of New Mexico at Taos, Gallup, Valencia, and Santa Fe)—would enable strong pedagogical connections to exist between the community college and the university and ensure that Associate degree recipients are adequately prepared for participation in upper division bachelor's degree courses.

This line item request is based on the following cost calculations derived from differing tuition rates and increased instructional costs:

Instructional costs: \$4,500 per course x 8 courses = \$36,000

“University” rate: 30 students at \$3,172/semester for 2 semesters = \$190,320

“Community College” rate: 30 students at \$110.00/credit hour at 12 credit hours for 2 semesters = \$79,200

Total Cost Recovery for ISU Offering Community College Courses: \$111,120

Note: This proposal does not attempt to predetermine the organizational structure of a future relationship between ISU and EITC, but simply tests the market for offering ISU courses to community college students in Idaho Falls using ISU faculty.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

As set forth above, funding for instructional costs for and the recovery of lost revenue from reduced tuition rate. Please see narrative above for additional information.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Not applicable.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

None.

- c. List any additional operating funds and capital items needed.

None, other than that requested above.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds

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should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

This request is for one-time funding of instructional costs and revenue loss recovery.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Please see narrative above.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This is a new request for one-time appropriated funding.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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AGENCY: College & Universities

Agency No.: 510

FY 2015 Request

FUNCTION: University of Idaho

Function No.: 04

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ACTIVITY: Board approved category

Activity No.:

Original Submission X or
Revision No. ____

A: Decision Unit No: 12.01		Title: College of Law – Boise 2nd Year Curriculum			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	3.00				3.00
PERSONNEL COSTS:					
1. Salaries	\$263,600				\$263,600
2. Benefits	86,400				86,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$350,000				\$350,000
OPERATING EXPENDITURES by summary object:					
1. On-Line Services	\$50,000				\$50,000
TOTAL OPERATING EXPENDITURES:	\$50,000				\$50,000
CAPITAL OUTLAY by summary object:					
	0				0
TOTAL CAPITAL OUTLAY:	0				0
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$400,000				\$400,000

Supports institution and Board strategic plans:

State Goal 1 Objective A:

The State Board's Goal 1 ("A Well Educated Citizenry") will be advanced at Objective A ("Access") through the increased accessibility of a cost-effective public legal education made possible by the second-year program in Boise. One of the performance measures for that objective, achieving diversity in attainment of postsecondary education, also will be advanced by increased accessibility of public legal education in Idaho's largest metropolitan area. Moreover, a "well educated citizenry" will be enhanced through the civic education outreach programs developed by the College of Law at the Idaho Law Learning Center.

State Goal 2 Objectives A and B:

The State Board's Goal 2 ("Critical Thinking and Innovation") will be advanced at Objectives A and B ("Critical Thinking, Innovation and Creativity") through the research, outreach, and service performed by law faculty and upper-division law students, especially in the curricular emphasis area of business law and entrepreneurship. Objective C ("Quality Instruction") will be advanced by the academic rigor of an American Bar Association-approved law school's program, delivered in the state capital.

State Goal 3 Objectives A and C:

The State Board's Goal 3 ("Effective and Efficient Delivery Systems") will be advanced at Objective A ("Cost Effective and Fiscally Prudent [Programs]") and Objective C ("Administrative Efficiencies") by achieving economies of scale and capitalizing upon the comparative advantages of both a land-grant campus location and a metropolitan location, by delivering legal education through complementary programs at Moscow and Boise by a unified, statewide law faculty and administration. These objectives also will be advanced through the cost-effectiveness and synergy of linking the JD degree instruction offered by the University of Idaho with concurrent MBA and Masters of Accountancy degree opportunities at Boise State University.

University Goal 1 Objective A:

The University's Goal 1 ("Teaching and Learning – Enable Student Success in a Rapidly Changing World") will be advanced at Objective A ("Build Adaptable, Integrative Curricula and Pedagogies") through the development and delivery of complementary curricula at Moscow and Boise, with distinctive areas of emphasis that utilize the advantages of the land-grant campus in Moscow and the metropolitan location in Boise.

University Goal 2 Objective A:

The University's Goal 2 ("Scholarly and Creative Activity – Promote Excellence in Scholarship and Creative Activity to Enhance Life Today and Prepare Us for Tomorrow") will be advanced at Objective A ("Strengthen All Scholarly and Creative Activities Consistent with the University's Strategic Missions and Signature Areas") through the research and outreach, particularly in the field of business law and entrepreneurship, of faculty and upper-division students in Boise. Expanding the Boise program from a third-year to a combined second-and-third year program (and ultimately a full three-year branch program) will enable the University carry out more effectively its Board-assigned statewide mission in legal education. In addition, Objective B ("Enable Faculty, Student, and Staff Engagement in Interdisciplinary Scholarship and Creative Activity") will be advanced through interactions between and among the University of Idaho's Boise program, the business-related concurrent degree programs at Boise State University, the business enterprises and nonprofit entities of southern Idaho, and the sources of interdisciplinary expertise residing at federal and state regulatory agencies in and near Boise.

University Goal 3 Objective B:

The University's Goal 3 ("Outreach and Engagement – Meet Society's Critical Needs by Engaging in Mutually Beneficial Partnerships") will be especially advanced at Objective B ("Strengthen and Expand Mutually Beneficial Partnerships with Stakeholders in Idaho and Beyond") through the University's collaboration with the Idaho Supreme Court on the Idaho Law Learning Center, through concurrent degree programs offered with Boise State University, through cooperative projects undertaken with the Idaho's legal and business communities, and through increased interaction with -- and service provided by law faculty and students to -- government agencies in and near Idaho's capital city.

University Goal 4:

The University's Goal 4 ("Community and Culture – Be a Purposeful, Ethical, Vibrant, and Open Community") will be advanced by enhancing enhanced access for, and inclusion of, diverse populations in legal education at a metropolitan location; by strengthening the viability and statewide relevance of the legal education program in Moscow through its connections to a complementary program in Boise; and by enhancing the statewide visibility of the College of Law, which will benefit students in both Boise and Moscow who are in competition with graduates of other law schools in seeking and finding employment in and near Idaho's major center of population, commerce, and government.

Description:

The University of Idaho is requesting funding for a 2nd year curriculum in Boise. The 2nd year curriculum in Boise received programmatic approval from the State Board in October 2012. The approved curriculum would deepen the College's business, regulatory, and other curricular offerings, through proximity to the center of state government, to the location of major federal agencies in Idaho, to the wide variety of local governments and special purpose governmental units in the Treasure Valley and across southern Idaho, and to the business and entrepreneurial center of the state. Students would benefit from in-person instruction from government and business professionals as well as from practitioners in for-profit, nonprofit, and public interest entities that abound in metropolitan areas.

Questions:

- 1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?**

This request includes two new tenure track faculty positions, one assistant director and irregular help funding for adjunct and other supplemental instruction needs.

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2. What resources are necessary to implement this request?

- a. 2 FTE tenure track faculty totaling \$272,000 with salary and benefits
1 FTE assistant director totaling \$66,000 with salary and benefits
0 FTE irregular help totaling \$12,000 with wages and benefits
- b. 1 to 2 existing Moscow faculty positions transferred to Boise
- c. \$50,000 in on-going operating funding

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

This request is 100% recurring state general funds (no one-time funding is requested).

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Students: A second-year program in Boise would enable the College to increase the quality and depth of the existing third-year curriculum. It would enable students to make the transition from their first year of general law study to the increasingly focused preparation for a career in their second and third years at a location where two-year relationships can be built with the faculty and with the surrounding legal community. The second-year program in Boise would also give the participating students (and their spouses or partners) a chance to manage their educational debts by taking advantage of work opportunities in a metropolitan area working their way cost-effectively through two years, rather than one year, of law study if they choose to do so. The College seeks to provide students this opportunity.

Idaho: Affordable public legal education enables students to graduate with manageable debts; this, in turn, enables graduates to take jobs at Idaho entry-levels of compensation. The public receives a return on its investment because affordable legal education keeps legal services and justice within reach for local governments, small businesses, and people of ordinary means.

5. If this is a high priority item, list reason non-appropriated Line Items from the prior year are not prioritized first.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

Full programmatic and budget information was previously submitted to the Board.

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AGENCY: Lewis-Clark State College

FUNCTION: General Education

ACTIVITY: Student Success/Support

Agency No.: 511

Function No.:

Activity No.:

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A: Decision Unit No: 12.01		Title: Student Success/Support			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	14.00				14.00
PERSONNEL COSTS:					
1. Salaries	\$620,000				\$620,000
2. Benefits	256,800				256,800
3. Group Position Funding	0				0
TOTAL PERSONNEL COSTS:	\$876,800				\$876,800
OPERATING EXPENDITURES by summary object:					
1. Supplies	\$18,500				\$18,500
2. Instructional Materials	30,000				30,000
3. Program Expenses	10,000				10,000
TOTAL OPERATING EXPENDITURES:	\$58,500				\$58,500
CAPITAL OUTLAY by summary object:					
1. Computers/office setup	\$42,000				\$42,000
TOTAL CAPITAL OUTLAY:	\$42,000				\$42,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$977,300				\$977,300

Supports institution/agency and Board strategic plans:

Goal 1: A WELL EDUCATED CITIZENRY The educational system will provide opportunities for individual achievement.

Objective B: Higher Level of Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

Objective C: Adult Learner Re-Integration – Improve the processes and increase the options for re-integration of adult learners into the education system.

Objective D: Transition – Improve the ability of the educational system to meet educational needs and allow students to efficiently and effectively transition into the workforce.

BUSINESS AFFAIRS AND HUMAN RESOURCES

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GOAL 2: CRITICAL THINKING AND INNOVATION The educational system will provide an environment for the development of new ideas, and practical and theoretical knowledge to foster the development of individuals who are entrepreneurial, broadminded, think critically, and are creative.

Objective A: Critical Thinking, Innovation and Creativity – Increase research and development of new ideas into solutions that benefit society.

Objective B: Innovation and Creativity – Educate students who will contribute creative and innovative ideas to enhance society.

Objective C: Quality Instruction – Increase student performance through the recruitment and retention of a diverse and highly qualified workforce of teachers, faculty, and staff.

The positions and support funds requested in this line item request directly support the Academic Affairs tasks at Lewis-Clark State College. The mission and goal statement for LCSC calls for the following:

- In accordance with its role and mission statement approved by the State Board of Education, LCSC's primary emphasis areas are business, criminal justice, nursing, social work, teacher preparation, and professional-technical education.
- The State Board directs LCSC to maintain basic strengths in the liberal arts and sciences, which provide the core (general education) portion of the curriculum.
- Other assigned emphasis areas are the provision of select programs offered on and off campus, at non-traditional times, using non-traditional means of delivery, to serve a diverse student body.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

Eight faculty positions are being requested, which would directly impact student learning at LCSC. Five of these positions are in core areas. Those in Natural Sciences (biology and chemistry), Humanities (English and communications), and Social Science would stabilize areas that have been impacted tremendously by growth in student numbers, especially in Nursing. Our recent transition to biannual admissions for this program has been very well received and it has become increasingly difficult to identify appropriately credentialed adjunct instructors to meet this demand. The three remaining faculty positions directly support our primary emphasis area – teacher education and justice studies – which are also thriving program areas at LCSC.

Five support positions are also being requested. Increased enrollments have strained our faculty advising model. Program advisors have been successfully used at LCSC to accomplish the schedule building component of advising, while simultaneously freeing the faculty for more in-depth conversations with upper classmen on careers. We are requesting funding for two additional program

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advisors, one in Nursing and the other in support of our PACE program in Coeur d'Alene. As you may recall, the Education Division's Pathways to Alternate Certification and Endorsement (PACE) program provides access to post-secondary programs by allowing individuals that are place-bound in rural and remote areas throughout Idaho to earn teacher certification through distance learning technologies. The support position within Community Programs being requested directly impacts our efforts in distance learning. This position works directly with students, answering questions arising from Blackboard implementation in distance learning courses. The final two support positions being requested are in Student Services. The first is a bilingual recruiter, which has been a need at LCSC for many years. This person would certainly help us reach communities that have been traditionally underrepresented in higher education, but for whom benefit would certainly follow. The final requested position is for a Director of Student Engagement. This position would be charged with researching and implementing enhanced retention strategies at LCSC, in keeping with statewide Complete College Idaho goals.

One position is being requested as a direct-report to the President, to serve as LCSC's Internal Auditor. The State Board of Education's Audit Committee has directed that the College establish an independent Internal Audit position, assigned administratively to the institution president, with reporting channels running directly to the Board's Audit Committee.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Assistant Professors (8): \$45,000 to \$48,000 + fringe & health insurance; full-time 9 month; anticipated hire August 2014; teach 24 credit hours per year of critical courses, advising, scholarship & service, other duties as assigned by Division Chair.

Program Advisors (2): \$36,000 + fringe & health insurance; professional K-grade employees; support students and faculty in an advising capacity.

Distance Learning (1): \$40,000 + fringe & health insurance; support online environment; assist in course design and implementation; provide support for students and faculty.

Bilingual Recruiter (1): \$38,000 + fringe & health insurance benefits; assist the institution in reaching communities that have been traditionally underrepresented in higher education.

Director of Student Engagement (1) \$50,000 + fringe & health insurance; to provide supervision of Student Activities, Outdoor Recreation, Student Development Curriculum, Student Success Program, and New Student Orientation. These activities are currently being managed by other units. Consolidation into one unit will provide operational efficiency and consistency.

BUSINESS AFFAIRS AND HUMAN RESOURCES

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Internal Auditor (1): \$54,000 + fringe & health insurance; serve as Internal Audit reporting to the President

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

None

- c. List any additional operating funds and capital items needed.

Operating funds: \$58,500 - instructional materials, supplies, direct program expenses

Capital: \$42,000 - computers and office setup; instructional computers

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

On-going general funds

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

All Academic Affairs units within the college will be served by the addition of these primarily instructional positions. Each of the instructional positions has direct student contact and student support components that will provide for a positive college experience for the students.

The General Education credit load at LCSC has been assigned to the Natural Sciences, Humanities and Social Sciences Divisions. Collectively this group delivers a significant number of student credit hours, serving all students at the college in some capacity. As enrollment has increased, the need for full time faculty has become critical. The college's ability to find qualified adjuncts is getting less reliable each passing semester, creating the risk of not having critical sections available.

The Director of Student Engagement position will provide supervision of and leadership to Student Activities, Student Development Curriculum, Student Success Program, and New Student Orientation. The primary function would be to coordinate these departments to promote student engagement and to increase retention. If this request is not funded, we will not be able to expand the program which will limit access to student engagement activities.

The Distance Learning position within Community Programs supports increasingly large numbers of students and faculty. We are committed to delivering quality programs and services, and our growth in this area will be stifled without additional personnel.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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5. If this is a high priority item, list reason unapproved Line Items from the prior year budget request are not prioritized first.

Portions of this request were included in FY2011, FY2012, FY2013 and FY2014 budget requests. The additional positions are being requested for FY2015 to help address the continuing need for faculty and related positions.

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AGENCY: Division of Professional-Technical Education

FUNCTION: Postsecondary Programs

ACTIVITY:

Agency No.: 503

Function No.: 03

Activity No.:

FY 2015 Request

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A: Decision Unit No: 12.01		Title: Advanced Manufacturing Initiative			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	9.8				9.8
PERSONNEL COSTS:					
1. Salaries	\$491,500				\$491,500
2. Benefits	190,600				190,600
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$682,100				\$682,100
OPERATING EXPENDITURES by summary object:					
1. Supplies and services	\$213,000				\$213,000
TOTAL OPERATING EXPENDITURES:	\$213,000				\$213,000
CAPITAL OUTLAY by summary object:					
1. Instructional equipment (one time)	\$773,900				\$773,900
TOTAL CAPITAL OUTLAY:	\$773,900				\$773,900
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$1,669,000				\$1,669,000

Supports institution/agency and Board strategic plans:

Idaho State Board of Education Goal 1: A Well Educated Citizenry

Objective B

Higher Level of Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

Performance Measure:

Percent of Idahoans (ages 25-34) who have a college degree or certificate.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Benchmark: 60% by 2020

The postsecondary system of professional-technical education provides avenues to directly support the Idaho State Board of Education goal of achieving a 60% rate of documented work readiness (postsecondary and/or industry credentials) amongst 25-34 year old adults by 2020.

Description:

The further emergence of computer-integrated manufacturing (CIM) has placed increasing demands on both employers and the educational programs that support them. To remain competitive in the marketplace, the manufacturing sector of Idaho is faced with the implementation, operation, and maintenance of highly sophisticated digital controls to automate their manufacturing, production, and processing systems.

As an agent of economic development, PTE programs provide the workforce with the sophisticated skills required to support the new highly automated systems across the broad spectrum of advanced manufacturers in Idaho: food and dairy processors, large scale fabrication and assembly, aerospace, rapid prototyping, and many subsectors distributed around the state of Idaho. The current PTE postsecondary program inventory includes some elements of these needs, but there are specific emerging regional needs that prompt this request: a critical mass of food processors needing engineering and food processing technicians and industrial mechanics; the aerospace sector in northern Idaho; so called rec-tech, gunsmithing, ammunition and firearms manufacturing; and growing large-scale fabrication operations.

In addressing these needs with each of the technical colleges, this proposal serves to upgrade, enhance, refine, and expand programs across the state as follows:

Line Item Request Summary FY2015

Institutional totals		FTP	salary	benefits	OE	equipment	budget total
CSI	Industrial Mechanics/Food Processing Technology Program	1	42,000	19,240	16,000	221,270	298,510
CWI	Advanced Manufacturing	2.8	155,000	55,000	20,000	150,000	380,000
EITC	Welding Fabrication and Advanced Manufacturing Technologies	1	59,000	21,000	70,000	150,000	300,000
ISU	Advanced Manufacturing Technology Program	1	60,000	23,561	23,500	203,000	310,061
LCSC	Electronics Engineering Technology	1	45,000	18,800	35,700	21,600	121,100
	Automated Manufacturing	1	45,000	18,800	16,500		80,300
	Engineering Technology	1	45,000	18,800	27,300	25,000	116,100
NIC	Advanced Manufacturing Aerospace Instructor	1	40,516	15,396	4,000	3,000	62,912
Grand total		9.8	491,516	190,597	213,000	773,870	1,668,983

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

The request includes personnel, operating expenses, and capital outlay to support the proposed advanced manufacturing programs intended to facilitate support for the State Board Goal 1, Objective B performance measure: 60% of Idahoans (ages 25-34) who have a college degree or certificate.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Neither staffing nor base funding is anticipated to be available for these activities for FY2014.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Full time professional-technical program faculty will be hired when institutions are authorized to do so and according to institutional grades, qualifications, benefits availability, and hiring protocols.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

As several of the activities expand current operations, the programs' respective impacts will vary at each institution. In general, existing human resources will not be redirected, but institutional operations will be somewhat affected by increased traffic due to the capacity enhancement nature of the request.

- c. List any additional operating funds and capital items needed.

None

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

See cover sheet

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Those served include the industry who will potentially hire additional trained technicians, the students who enroll in these requested as well as existing programs (consistent with current institutional student demographics), and the citizens of Idaho through advancement towards the 60% goal.

If this request is not funded, the ability of the system will be relatively hampered in the ability to expand the capacity and support that will be necessary to adequately support the emerging high-tech nature of the Idaho manufacturing sector and achieve the 60% goal.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

In the Idaho Technical College System, it is an imperative that programs adapt to current need. There are elements of the prior year request in this current request. The major difference is the focus on a particular industry sector in need and giving instructional program development at this level of funding a higher priority than student success services.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
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AGENCY: College of Southern Idaho
FUNCTION: General Education
ACTIVITY: General Education

Agency No.:
 Function No.:
 Activity No.:

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Voluntary Framework for Accountability					
A: Decision Unit No: 12.02	Title: Accountability			Priority Ranking 2 of 5	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	2.00				2.0
PERSONNEL COSTS:					
1. Salaries	\$80,000				\$80,000
2. Benefits	35,400				35,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$115,400				\$115,400
OPERATING EXPENDITURES by summary object:					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$115,400				\$115,400

Supports Idaho State Board of Education 2013-2017 Strategic plan:

Goal 3: Effective and Efficient Delivery Systems- Ensure educational resources are used efficiently

Objective B: Data-driven Decision Making – Increase the quality, thoroughness and accessibility of data for informed decision-making and continuous improvements of Idaho's educational system.

Narrative Support:

This request is to provide additional support for our institutional research department. We currently have a part time institutional researcher with a half time assistant. With the setting up of the Student Longitudinal Data System and additional accountability reports being required, current demands for data are overwhelming.

In addition, we want to participate in the American Association of Community Colleges Voluntary Framework of Accountability. Currently, fifty eight community colleges are participating in this program. The program involves ensuring each piece of data is collected consistently in the same manner among all participants, a given set of data is required to be collected and that data is accurate and comparable. The data is analyzed and shared among participants. Participants can also select various peer groups within the framework to compare themselves with.

The implementing of data integrity policies and the systematic approach to insuring data accuracy will require a significant amount of time. The analysis and presentation to decision makers will also be a part of this process.

Through this process, community colleges hope to identify strengths, weaknesses and best practices so actions can be taken that will increase completers and graduation rates.

Much of the current data and requirements are geared towards four year schools and do not provide meaningful information to community colleges. The Framework for Accountability will specifically address community colleges.

SBOE Performance Measures:

Develop P-20 to workforce longitudinal data system with the ability to access timely and relevant data. Complete by 2016.

CSI Strategic Plan 2012-2017

Strategic Initiative 3: Performance and Accountability

Goal 4: Committee to continuous improvement and institutional effectiveness

Objective 4.2: Continually assess and improve the quality of, relevancy, efficiency and effectiveness of our systems, programs, services and processes.

Narrative Support:

The Community College Framework of Accountability will not only require us to improve the quality of our data and define the data we need to collect but give us access to comparable data from community colleges all over the country.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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CSI Performance Measures:

Acceptance into the Community College Framework for Accountability group.

Description:

This request will fund the necessary resources to get selective and high quality data to facilitate decision making that will positively impact students.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

This request is for a full time institutional researcher and a support staff position to complement our existing part time institutional research staff. Additional staffing is required to both meet the requirements of existing data requirements and to move forward into the Framework of Accountability program.

Currently a part time institutional researcher with a part time assistant is built into the base.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service

Position	FTE	Salary	Benefits	Total
Institutional Researcher	1.0	\$50,000	\$19,700	\$69,700
Researcher Assistant	1.0	\$30,000	\$15,700	\$45,700

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

No existing resources will be redirected and existing resources will not be negatively impacted.

- c. List any additional operating funds and capital items needed.

No additional operating funds or capital items will be needed.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

This request is for the positions to be funded from the General Fund.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

This request will result in better data and better decision making based upon comparable data. It will have a positive impact upon the citizens of the State of Idaho and result in more efficient use of the dollars we have to get the results we want.

If this request is not funded, we will continue to do the best we can with what we have but will miss out on an opportunity to make meaningful, data driven changes to improve our operation.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This is the first year for this request.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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AGENCY: College of Southern Idaho
FUNCTION: General Education
ACTIVITY: General Education

Agency No.:
 Function No.:
 Activity No.:

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A: Decision Unit No: 12.03		Title: Idaho Falls Outreach Center			Priority Ranking 3 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	3.00				3.0
PERSONNEL COSTS:					
1. Salaries	\$100,000				\$100,000
2. Benefits	49,500				49,500
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$149,500				\$149,500
OPERATING EXPENDITURES by summary object:					
Lease Payments	\$42,000				\$42,000
TOTAL OPERATING EXPENDITURES:	\$42,000				\$42,000
CAPITAL OUTLAY by summary object:					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$191,500				\$191,500

Supports Idaho State Board of Education 2013-2017 Strategic plan:

Goal 1: A well educated citizenry

Objective B: Higher Level of Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

Goal 3: Effective and Efficient Delivery Systems – Ensure educational resources are used efficiently.

Objective C: Administrative Efficiencies – Create cross institutional collaboration designed to consolidate services and reduce costs in non-competitive business processes.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Narrative Support:

This request is to expand academic community college offerings in the Idaho Falls area. Working in cooperation with Eastern Idaho Technical College (EITC), we will establish an outreach center to provide the courses necessary for core certification for academic students. With the articulation agreements that are already in place, Idaho Falls students will be able to complete the first two years of college at an affordable price.

As we have experienced with our other outreach centers, it is critical to have staff living, working and being a part of the community to build and maintain educational programs. The outreach center director and staff will need to work very closely with EITC concerning course offerings, workforce training and community education.

We are proposing establishing a 4,000 square foot outreach center consisting of four classrooms and an office area to serve as a base of operations. Additional instructional space will be leased from local high schools and EITC as needed. Since we are already offering an extensive amount of dual credit in eastern Idaho, we should be able to integrate into the high schools fairly easily.

Student tuition and fees will be the same as those at the College of Southern Idaho. We will be able to pay for instructional costs and other variable operational costs associated with the Idaho Falls program with the tuition and fee revenue.

Performance Measures:

Percent of Idahoans (ages 25-34) who have a college degree or certificate.

Benchmark: 60% by 2020

Number of collaborative projects and amount of cost savings.

Benchmark: 10 Projects

CSI Strategic Plan 2012-2017

Goal 1: Demonstrate continued commitment to and shared responsibility for student learning and success.

Objective 1.1 Provide quality educational programs and experiences that prepare students to reach their educational and career goals

Narrative Support:

This request will provide community college classes at affordable prices in the Idaho Falls area. In cooperation with Eastern Idaho Technical College, community college services can be offered.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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CSI Performance Measures:

Serve 500 students in lower division academic classes in Idaho Falls and the surrounding communities by the Fall of 2016.

Description:

This request is to fund personnel costs for a director, student advisor and student service specialist to provide direct services to students. The request also includes \$42,000 for space rental for classroom and office space.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

This request is to provide access to lower division academic programs at an affordable price to students in the Idaho Falls area. We are requesting funding to hire a director, student advisor and student service specialist to provide services in Idaho Falls.

This request also is for rental space for an outreach center in Idaho Falls. We are estimating that a four classroom area along with offices will require about 4,000 square feet. At a lease rate of approximately \$10.50 per square foot, this would cost approximately \$42,000.

There are currently no funds in our base for this activity.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service

Position	FTE	Salary	Benefits	Total
Center Director	1.0	\$43,000	\$18,200	\$61,200
Student Advisor	1.0	\$30,000	\$15,700	\$45,700
Student Service Specialist	1.0	\$27,000	\$15,600	\$42,600

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

Our existing staff will absorb the supervision and mentoring of this new center staff. The students and staff will be absorbed into our existing operations. Existing operations will not be impacted by the addition of an Idaho Falls outreach center.

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- c. List any additional operating funds and capital items needed.

Equipment and supplies will be provided by the College of Southern Idaho.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

This request is for General Funds support for three staff positions.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Students, employers and the public will all be served by the College of Southern Idaho opening an outreach center in Idaho Falls. The addition of academic lower division community college classes will provide an affordable alternative to students pursuing a degree. The collaboration of CSI and EITC for workforce training and in the developing of programs to meet the needs of employers and the community will be very positive.

If this request is not funded, Idaho Falls will continue to be one of the largest metropolitan areas in the state without community college services. Students, employers and the public will be impacted.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

The College of Southern Idaho has been assisting the College of Western Idaho over the last four years. With CWI achieving Candidacy status for accreditation and becoming responsible for their registration and financial aid systems, CSI's role is diminishing. Based upon our experience with CWI, CSI would like to bring the community college access model to Idaho Falls. We are looking forward to a model that is as successful as CWI.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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AGENCY: College of Southern Idaho
FUNCTION: General Education
ACTIVITY: General Education

Agency No.:
 Function No.:
 Activity No.:

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A: Decision Unit No: 12.04		Title: Graduation Rate Improvement			Priority Ranking 4 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	2.00				2.0
PERSONNEL COSTS:					
1. Salaries	\$67,000				\$67,000
2. Benefits	34,200				34,200
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$101,200				\$101,200
OPERATING EXPENDITURES by summary object:					
1.Travel	\$5,000				\$5,000
2.Office Supplies & Postage	1,000				1,000
TOTAL OPERATING EXPENDITURES:	\$6,000				\$6,000
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$107,200				\$107,200

Supports Idaho State Board of Education 2013-2017 Strategic plan:

Goal 1: A Well Educated Citizenry

Objective B: Higher Level of Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

Goal 3: Effective and Efficient Delivery Systems – Ensure educational resources are used efficiently.

Objective A: Cost Effective and Fiscally Prudent – Increased productivity and cost-effectiveness.

Narrative Support:

The Graduation Rate Improvement proposal supports the SBOE strategic plan Goal 1, Objective B by focusing on systems that will encourage students to work towards a degree or certificate and stay on the proper educational track. The proposal also supports Goal 3 Objective A in that the efficiency of class offerings is increased as students work directly towards graduation.

SBOE Performance Measures:

Percent of Idahoans (ages 25-34) who have a college degree or certificate.

Benchmark: 60% by 2020

Percent of first-year freshmen returning for second year.

Benchmark: 60%

CSI Strategic Plan 2012-2017

Strategic Initiative I: Student Learning and Success

Goal 1: Demonstrate a continued commitment to, and shared responsibility for, student learning and success.

Strategic Initiative 2: Responsiveness

Goal 2: Meet the diverse and changing needs and expectations of our students and the communities we serve.

Narrative Support:

The Graduation Rate Improvement proposal is a critical part in meeting CSI's strategic initiatives as listed above. We can no longer provide just access but must focus on graduation and certification. Students who are not on a well defined path to graduation or certification will not be eligible for financial aid or scholarships. This will prevent many of them from attending college. This proposal will help us develop systems to keep students in college on a graduation track that will result in increased completion rates.

CSI Performance Measures:

Retention

- Increase the percentage of first-time full-time students who return to CSI to continue their studies the following fall from 54% to 60% within five years.
- Increase the percentage of first-time part-time students who return to CSI to continue their studies the following fall from 37% to 43% within five years.

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Graduation

- Increase the percentage of first-time full-time students who graduate within 150% of “normal time” to completion for their program from 18% to 25% by 2016.

Transfer

- Increase the percentage of first-time full-time students who transfer within 150% of “normal time” to completion for their program from 14% to 20% by 2016.

Description:

The College of Southern Idaho (CSI) recognizes that focus has been shifting more and more from mere access to higher education to retention and student success: graduating with degrees or certificates that help students secure gainful employment. The U.S. Department of Education, accrediting agencies, the Idaho State Board of Education (SBOE), state and federal legislators, funding agencies, tax-payers and other constituents are calling for accountability and measurable outcomes. Funding agencies, including private foundations, are also focusing more and more on data and student success.

The Commission on Access, Admissions and Success in Higher Education (Commission), formed by the College Board, identified solutions to increase the number of students who graduate from college and are prepared to succeed in the 21st century. The Commission established 10 interdependent recommendations to reach its goal of ensuring that at least 55 percent of Americans hold a postsecondary degree by 2025.

The Commission recommended that the nation increase the number of 24- to 34-year olds who hold an associate degree or higher to 55 percent by the year 2025 in order to make America the leader in educational attainment in the world.

CSI is fully committed to do its part in ensuring the future competitiveness of our students, state, and nation.

The Retention and Graduation Specialist and Student Services Specialist will work collaboratively to develop, implement, document, and provide training on the systems, tools, resources, processes, and procedures designed to assist degree-seeking students in meeting or exceeding Standards of Satisfactory Academic Progress (SAP) and to facilitate retention and timely graduation. The two proposed staff members will work closely with the Advising Center, Financial Aid Office, Admissions and Records Office, faculty advisors, Advising Committee, Institutional Research, Information Technology Services (ITS), Instructional Technology Center (ITC), department chairs, faculty, and other constituents to improve graduation rates at CSI.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

This request is for a full-time Retention and Graduation Specialist and a full time Student Service Specialist to develop systems, analyze data, and work with advisors, faculty, and students to increase retention and degree and certification completion rates. Improving graduation rates is a strategic initiative for both CSI and SBOE. Furthermore, taxpayers, legislators, U.S. Department of Education, and funding agencies are all asking for improved students success and higher completion rates. Higher education attainment is critical to the future competitiveness of our students, institution, state, and nation. CSI will be implementing new Satisfactory Academic Progress (SAP) standards and policy. These standards are geared towards helping students focus on retention and graduation.

Currently students are advised by professional advising staff and faculty concerning requirements for degrees/certificates. The current system is geared towards getting students in the right classes for the right majors. Students change majors, take jobs, end up with a number of unnecessary credits or within a few credits of being able to graduate. There is not a single point of contact and students currently do not have adequate support to help them meet or exceed standards of Satisfactory Academic Progress and ensure that they are making progress towards their programs, and that they graduate in a timely fashion with a certificate or degree.

There is not currently staffing for this particular activity.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service

1 FTE - Retention & Graduation Specialist - \$40,000 salary, Benefits of \$18,600, Anticipated Hire Date – July 1, 2014

1 FTE - Student Service Specialist - \$27,000, Benefits of \$15,600, Anticipated Hire Date-July 1, 2014

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

The Retention and Graduation Specialist and Student Services Specialist will work closely with existing staff from the Advising Center, Financial Aid Office, Admissions and Records Office, faculty advisors, Advising Committee, Institutional Research, Information Technology Services (ITS), Instructional Technology Center (ITC), department chairs, faculty, and students.

The addition of staff dedicated specifically to implementing CSI's graduation initiative will help CSI understand and remove barriers to graduation, increase students' understanding of graduation requirements and SAP standards, and will ultimately help students graduate in a timely fashion.

Existing operations will be modified to emphasize completion from the first contact with the prospective student through completion of their educational program.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

- c. List any additional operating funds and capital items needed.

Operational funding needed is approximately \$5,000 for travel and \$1,000 for office supplies and postage. These will be ongoing operational expenses.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

We anticipate the salaries and operational costs to be paid for by our General Fund appropriation.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

This request directly serves students. The emphasis has changed from access to completion. New federal financial aid regulations require student academic progress towards graduation or certification. In order to retain students, help them graduate in a timely fashion, prepare them for gainful employment while meeting the needs of employers, we must change the way we advise students and create a culture of program completion.

If this request is not funded, we will continue to try to increase completion rates with existing staff. However, due to increased enrollment over the last few years, we are advising several hundred more students with the same number of advising staff, which does not leave time to carefully analyze data and develop systems, resources, and tools necessary to significantly impact graduation rates. Due to new student academic progress requirements and the sheer number of students advisors and faculty have to see, it will be difficult to make a significant impact without a new position to lead this effort. Students will be impacted as will the institution if completion rates are not improved. Improved graduation rates also benefit our state and nation.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This was also our number 6 priority last year and is our number 4 priority this year.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
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AGENCY: College of Southern Idaho
FUNCTION: College of General
 Education

Agency No.: 501

FY 2015 Request

Function No.: 02

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 Original Submission X or

ACTIVITY: General Education

Activity No.:

Revision No. ____

A: Decision Unit No: 12.05		Title: CSI STEM Initiative			Priority Ranking 5 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	3.00				3.0
PERSONNEL COSTS:					
Full-time STEM Coordinator					
1. Salaries	\$106,500	Use State Benefit Rates			\$106,500
2. Benefits	52,600				52,600
TOTAL PERSONNEL COSTS:	\$159,100				\$159,100
OPERATING EXPENDITURES by summary object:					
1. Travel	\$6,000				\$6,000
2. Office Supplies & Postage	3,000				3,000
3. Instructional Supplies	10,000				10,000
TOTAL OPERATING EXPENDITURES:	\$19,000				\$19,000
CAPITAL OUTLAY by summary object:					
1. PC and workstation	0				0
TOTAL CAPITAL OUTLAY:	0				0
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$178,100				\$178,100

Supports institution/agency and Board strategic plans:

Supports Idaho State Board of Education 2013-2017 Strategic Plan

Goal 1: A Well Educated Citizenry

Objective B: Higher Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

Goal 2: Critical Thinking and Innovation

Objective C: Quality Instruction – Increase student performance through the recruitment and retention of a diverse and highly qualified workforce of teachers, faculty, and staff.

Narrative Support:

The i-STEM proposal supports Goal 1, Objective B by developing a highly qualified STEM workforce through teacher education preparation and in-service teacher professional development workshops, seminars, summer institutes, and activities. These opportunities strengthen curriculum development, pedagogical knowledge, and instructional delivery

The i-STEM proposal supports Goal 2, Objective C by addressing the need of the State to develop, recruit, and retain highly qualified teachers in STEM subjects

The i-STEM proposal supports fostering relations between CSI and Region IV and State constituents to develop, promote, and foster STEM education, teacher professional development, and workforce training through collaborative efforts and opportunities

Performance Measures:

High School Graduation rate as defined in the Accountability Workbook.

Benchmark: 90%

Percent of student meeting proficient or advance placement on the Idaho Standards Achievement Test.

Benchmark: 100% for both 5th and 10th Grade students in Reading, Mathematics, Language, and Science subject areas.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

CSI Strategic Plan 2012-2017:

Strategic Initiative 1: Student Learning and Success

Goal 1: Demonstrate a continued commitment to, and shared responsibility for student learning and success

Strategic Initiative 2: Responsiveness

Goal 2: Meet the diverse and changing needs and expectations of our students and the community we serve.

Narrative Support:

The i-STEM proposal supports CSI Strategic Initiative 1 Goal 1 and Strategic Initiative 2 Goal 2 by preparing K-14 students and thus developing a highly qualified STEM workforce through teacher education preparation and in-service teacher professional development workshops, seminars, summer institutes, and activities.

CSI Performance Measures:

1. Increase the number of students entering in STEM education and utilizing STEM resources:
 - a. Develop a dual credit stem academy by 2015
 - a. Develop a CSI STEM club by Fall of 2014
 - b. Increase the number of CSI pre-service teachers (majors) in STEM fields by 10%
 - c. Develop a CSI STEM resource room by Fall of 2014
2. Improve student engagement in STEM subjects:

Offer at least one regional STEM fair, competition, camp, activity, and organization geared towards elementary and dual credit students. Examples include a STEM strand for "I'm Going to College" for 6th graders, "Girls in Technology," "Science Camp," and a dual credit STEM fair, a dual credit STEM club.
3. Increase in-service teachers participating in STEM-related activities:

Develop a STEM team in each school district in Region IV (22 districts) that actively participates in a Region IV STEM activity, institute, or program by 2013.
4. Increase the number of highly qualified teachers to meet the demand in STEM subjects:

Maintain and increase professional development opportunities in STEM education--ongoing
5. Identify and respond to the specific STEM needs of external constituents:

Develop an advisory committee that includes members from CSI, K-12, university, industry, and employment organizations.

Description:

CSI is dedicated to STEM (Science, Technology, Engineering, Math). By providing a STEM Coordinator, faculty person, administrative support and operating expenditures, CSI can develop, organize, and offer ongoing activities and initiatives that promote STEM education in Idaho. Funding this request will provide CSI with the resources to develop a highly qualified STEM workforce through teacher education which will include in-service teacher development workshops, seminars, summer institutes and other support activities. These opportunities will strengthen curriculum development, pedagogical knowledge and instructional delivery. This program will also assist the State of Idaho in developing, recruiting and retaining highly qualified teachers in STEM subjects.

Although there are various activities and efforts between the Idaho National Laboratory, public schools, private grants and higher education concerning getting students to pursue degrees in Science, Technology, Engineering and Math, there is no coordinated effort in Region IV. This decision unit will provide staffing to provide not only coordination but support for teachers in these subjects. The programs have to begin in K-12 and progress through high school and into college.

Our goal is to demonstrate an unwavering commitment to, and shared responsibility for, STEM education by engaging K-14 students in STEM activities, preparing and developing pre- and in-service teachers in STEM education, and addressing the needs of industry in STEM fields. We feel this can only happen by having a coordinated, comprehensive approach that involves administration, instructional support and clerical support.

Through this decision unit, we would ensure that our children will gain the knowledge, skills, perspectives, and confidence to be successful in a global society and economy that is becoming increasingly dependent upon STEM fields.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

CSI is requesting a full-time STEM coordinator (1FTE), a faculty person (1FTE) and office support personnel (1FTE) to develop, coordinate, and implement STEM activities and education on the CSI campus and throughout Region IV. This will enhance, develop, and promote excellence in STEM education and thus Idaho's future in STEM related fields.

CSI has conducted STEM activities on a limited basis with a part time instructor involved in bringing local school children to campus. These activities will continue with additional support from this decision unit. There is not funding in our base for STEM activities.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

2. What resources are necessary to implement this request?
- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.
- 1 FTE STEM Coordinator: \$45,000.00 (salary) \$19,600 (benefits)
- 1 FTE STEM Faculty: \$39,500 (salary) \$18,500
- 1 FTE STEM Office Specialist: \$22,000 (salary) \$14,500 (benefits)
- Anticipated date of hire: July 1, 2014
- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.
- All three positions will be new positions. The STEM Coordinator position will release concerted efforts and time for existing employees, allowing current employees to focus and funnel STEM-related activities and current duties.
- c. List any additional operating funds and capital items needed.
- Operating Expenditures:
- Travel: \$6,000 (monies for STEM conferences/workshops, state and regional activities, i-STEM Summer Institute, and school districts and external constituents support.)
 - Office Supplies: \$3,000 (monies for printing and duplicating, marketing, and promotion of STEM.)
 - Instructional Supplies: \$10,000 (monies for instructional resources related to STEM development, enhancement, and support.)
3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).
- The funding source for this project will be the General Fund. We will utilize these positions to assist in getting more funding into STEM programs through grants, donations and in-kind services
- Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?
- The primary benefactors of this project will be students. Additionally, K-12 teachers will receive training and support in delivering STEM activities. This request serves and greatly affects STEM in Region IV and the State, specifically CSI, K-16, State Board of Education (SBOE), and industry.
4. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.
- Occupancy costs were our number one priority in our 2014 request. This request was our number four priority last year and is our number five priority this year.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Occupancy costs for our new Applied Technology and Innovation Center is our number one priority for 2015.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: North Idaho College

FUNCTION: General Education

ACTIVITY: General Education

Agency No.:

Function No.: 02

Activity No.:

FY 2015 Request

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Original Submission X or

Revision No. ____

Voluntary Framework of Accountability					
A: Decision Unit No: 12.01	Title: Accountability			Priority Ranking 1 of 3	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.0				1.0
PERSONNEL COSTS:					
1. Salaries	\$50,000				\$50,000
2. Benefits	15,000				15,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$65,000				\$65,000
OPERATING EXPENDITURES:					
Establish M & O budget:					
Travel	\$3,000				\$3,000
Staff Development	1,500				1,500
Supplies	1,000				1,000
Memberships	1,500				1,500
Subscriptions					
Misc. (software)	9,600				9,600
TOTAL OPERATING EXPENDITURES:	\$16,600				\$16,600
CAPITAL OUTLAY by summary object:					
Remodeling Space	\$10,000				\$10,000
Furniture	5,000				5,000
Computer	2,000				2,000
TOTAL CAPITAL OUTLAY:	\$17,000				\$17,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$98,600				\$98,600

Supports institution/agency and Board strategic plans:

Goal 3: Effective and Efficient Delivery Systems-The college will use the Voluntary Framework for Accountability student tracking system to analyze the effectiveness and efficiency of the educational resources used to educate and graduate its students.

- **Objective B: Higher Level of Educational Attainment** – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system. Allows students to opt out and back into their course of study by using a tracking system that is data driven and allows the tracking of students over a long period of time.
- **Objective C: Administrative Efficiencies** – Will allow the three community colleges to speak with one voice and allow the legislature to compare apples to apples with regards to student tracking information provided to them by the colleges.

Narrative Support:

The Presidents' of the three community colleges have met on a regular basis to discuss items of importance to the colleges and one of their priorities has been to respond to legislative concerns that the data provided to them by the three colleges does not allow them to compare apples to apples and thus not to be able to come up with effective solutions to help the community colleges meet the goals of the Complete College Idaho (CCI) initiative.

Description:

The Voluntary Framework for Accountability is a very intensive student tracking and analysis system created by the American Association of Community Colleges (AACC) specifically for community colleges by community colleges that allows North Idaho College to track a cohort of students for 6 years whether at work or in school. The system will track academic students, PTE students and Work Force Training Center non-credit students. All three community colleges have agreed to use the Voluntary Framework of Accountability tracking system beginning with academic year 2013-2014.

Questions:

1. **What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?**

NIC is requesting funds for: a full-time position that needs to be dedicated to analyzing the data produced by this very data intensive system to tie the results back to the CCI initiative; remodel current space into office space; provide software costs and software maintenance; supplies; and travel including at least three trips per year to Boise to participate in conferences and travel for professional development.

2. What resources are necessary to implement this request?

- a. Salary request for 1 full-time staff benefitted staff position.
- b. Office furniture, office space remodeling, software purchase and appropriate maintenance costs, professional development travel and travel to attend three conferences in Boise. Office supplies.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

The funding source for this request would be general funds.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted

- a. Students from the five northern counties served by North Idaho College and Eastern Washington in addition to Kootenai County taxpayers and the State of Idaho. The tracking of students will allow the college to provide better educational options for students and improve retention efforts for students. Kootenai County taxpayers will benefits from better prepared students and better utilization of tax dollars in the education of students. The State of Idaho will benefits from consistent data from the community colleges that will allow for more informed decisions regarding the allocation of state funds.
- b. If not funded information provided by the community colleges to the state would continue to not be consistent between the three colleges allowing for less informed financial decisions regarding the allocation of state funds to the colleges. The quality of education for students will not improve as much as it could and appropriate use of funds to educate students will be less efficient.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: North Idaho College

FUNCTION: General Education

ACTIVITY: General Education

Agency No.:

Function No.: 02

Activity No.:

FY 2015 Request

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Original Submission X or

Revision No. ____

Expansion of Sandpoint Outreach					
A: Decision Unit No: 12.02	Title: Center			Priority Ranking 2 of 3	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	4.0				4.0
PERSONNEL COSTS:					
1. Salaries	\$178,400				\$178,400
2. Benefits	55,900				55,900
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$234,300				\$234,300
OPERATING EXPENDITURES by summary object:					
Increase Lease costs for add'l space	\$28,000				\$28,000
Travel	5,000				5,000
Office Supplies	5,000				5,000
Janitorial Cost	10,000				10,000
TOTAL OPERATING EXPENDITURES:	\$48,000				\$48,000
CAPITAL OUTLAY by summary object:					
Desks, Chairs, Computers	\$20,000				\$20,000
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$302,300				\$302,300

Supports institution/agency and Board strategic plans:

GOAL 3: Effective and Efficient Delivery Systems – Ensure educational resources are used efficiently.

Objective C: Administrative Efficiencies – Create cross institutional collaboration designed to consolidate services and reduce costs in non-competitive business processes.

BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 20, 2013

Performance Measures: Number of collaborative projects and amount of cost savings.

Narrative Support:

In the summer of 2012, North Idaho College relocated its Sandpoint Center to downtown Sandpoint. The expansion of the existing lease will allow the college to expand its program offerings to include theater arts programming, culinary arts and to offer enough space to cooperatively work with the University of Idaho and Lewis Clark State College to offer education beyond the two year level to the citizens of Bonner County and surrounding areas. The college was able, with the help of the local Sandpoint Urban Renewal District, to obtain increased education space at a lower cost than the former location. By relocating and expanding the center we are allowing citizens of North Idaho to have greater access with less travel to the educational opportunities provided by North Idaho College.

Description:

North Idaho College's Sandpoint Outreach Center can be expanded to provide a more comprehensive set of services to this important part of NIC's service area. The current space does not easily allow NIC to offer a variety of courses, either for credit or on the non-credit side. Expansion would allow enough classroom space to accommodate programs being requested by our constituents in the area. As the center is a former high school, the location provides a large multipurpose room and theater area that can be used to expand class offerings.

In addition, the larger space will allow for us to house NIC's Area Agency on Aging Sandpoint offices offering seniors support through that agency in conjunction with courses specifically designed for seniors. The new Sandpoint Center is also across the street from the Sandpoint Center of North Idaho College's Head Start program. This location allows for additional synergies between the entities and their programs.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

NIC is requesting funds to lease additional space and hire additional staff to expand course offerings and student support services for students in Bonner County. Current staffing level for the Sandpoint outreach office includes a full time center assistant and two full time faculty plus additional part staff as needed.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Salary request is for 1 full time benefitted faculty member, two full-time benefitted professional staff members (an academic advisor and a financial aid advisor) and one full time admission and registration support staff.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

n/a

- c. List any additional operating funds and capital items needed.

Additional lease space was calculated at current cost of \$14/square feet for an additional 2,000 square feet. Other operating expenses include costs for computers, desks and other office necessities for the four new positions. Travel is for the additional staff members to go to local schools and businesses as well as to come to the main campus for training and collaboration. The janitorial costs are for an outsourced cleaning service estimated at \$5 per additional square foot per year.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.)

The funding source for this project would be General Funds.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

a. Students of Bonner County, Boundary County and Northern Kootenai County will have more course options and services available to them locally. This will also better serve dual credit students in the high schools in these counties as well as provide addition support to the AAA and HS outreach centers in the area. It will allow us to customize training programs for the adult workforce in Bonner County to better support local industries and those currently unemployed.

b. If the request is not funded, students in the above mentioned areas will need to continue to travel to the main campus for programs and student support services not currently offered in Sandpoint.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: North Idaho College

FUNCTION: General Education

ACTIVITY: General Education

Agency No.:

Function No.: 02

Activity No.:

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A: Decision Unit No: 12.03		Title: Establish Veteran's Center			Priority Ranking 3 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.0				1.0
PERSONNEL COSTS:					
1. Salaries	\$45,000				\$45,000
2. Benefits	15,000				15,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$60,000				\$60,000
OPERATING EXPENDITURES:					
Establish M & O budget:					
Travel	\$1,500				\$1,500
Staff Development	4,000				4,000
Supplies	5,000				5,000
Memberships	1,000				1,000
Subscriptions	1,000				1,000
Misc.	5,000				5,000
TOTAL OPERATING EXPENDITURES:	\$17,500				\$17,500
CAPITAL OUTLAY by summary object:					
Computers	\$5,000				\$5,000
Printer	900				900
Workstation	3,000				3,000
Furnish Center	10,000				10,000
IT infrastructure (drops & phones)	1,000				1,000
TOTAL CAPITAL OUTLAY:	\$19,300				\$19,300
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$96,800				\$96,800

Supports institution/agency and Board strategic plans:

This initiative is supported by both the State Board of Education Strategic Plan and North Idaho College's Strategic Plan:

State Board of Education Strategic Plan:

GOAL 1: A WELL EDUCATED CITIZENRY

The educational system will provide opportunities for individual advancement.

Objective A: Access - Set policy and advocate for increasing access for individuals of all ages, abilities, and economic means to Idaho's P-20 educational system.

Objective B: Higher Level of Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

Objective C: Adult learner Re-Integration – Improve the processes and increase the options for re-integration of adult learners into the education system.

North Idaho College Strategic Plan:

THEME II: STUDENT SUPPORT

Goal 1: Improve student access.

Goal 2: Implement initiatives to increase student success

North Idaho College Core Accreditation Themes

The college mission is reflected in its three accreditation core themes:

Student Success: Provide access to an education environment that helps students attain their education goals.

Educational Excellence: Enhance quality educational opportunities that promote student success, teaching excellence, and lifelong learning.

Community Engagement: Enhance the quality of life for our students and communities.

Performance Measures: Performance will be measured by assessing the total number of veterans that attend NIC, the retention and completion of their educational goals and their satisfaction with their experience at NIC.

Narrative Support: The need for support of veterans returning to school is well documented. Many veterans are returning from combat with traumatic brain injuries, PTSD and other physical and emotional insults. They have been in the military system which has a different mindset and way of operating than academia and they need additional support to learn how to adapt to the educational world. The faculty and staff need training on the challenges that are unique to student veterans. The veterans need the opportunity to connect and support each other. They are used to the camaraderie of military life. There is a need for people and a physical location specific to their needs and to help them successfully transition and become more independent for their educational and job success. It is important that they can get accurate information regarding their Veterans' benefits for school and any others that they may be eligible to receive.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Description: The goal is to have a veteran's center that would house the veteran's benefits coordinator, an academic advisor and a center where the veterans can connect and feel safe. In addition to the social aspect, the center would also have computers where they could study and perhaps develop a peer tutoring program. The staff would work together to maintain an environment that is welcoming and supportive of the veterans and understanding of their special needs. They would also assess the veterans needs for any additional services, any pre-college programs to help them improve skills that would add to their academic success (i.e. reading, math, writing.) Additionally, the staff has to be knowledgeable of community and veterans services to support the veterans and refer them as needed.

Questions:

1. **What is being requested and why?** The money requested is to support hiring an advisor and furnishing a physical space. That includes computers for student stations as well as for the staff.
2. **What is the agency staffing level for this activity and how much funding by source is in the base?** We currently have a veteran's benefits coordinator who assists them in completing the necessary paper-work and knows the guidelines for the various choices of GI bills that the student may have as options.
3. **What resources are necessary to implement this request?** Funding is needed to hire an advisor and establish a dedicated area on our campus for Veterans.
4. **Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).**

One-time funding request is for \$19,300 to establish an office and center. Personnel funds of \$59,918 are requested to fund a full-time advisor with benefits. On-going M & O funding of \$17,500 is requested for supplies, memberships, training, and programming.

Once the Veteran's center is up and running we will actively seek out grants to support and expand services. We will also advocate for general fund support.

5. **Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?** The veterans who attend North Idaho College are impacted by this request. If this funding is approved, we will have the ability to better serve the veterans who attend NIC as well as provide a welcoming environment to those who would come here but might choose to go someplace else that is more "Vet friendly." Additionally, the staff and instructors that serve the current vet students will be impacted by not having the appropriate training and support to help them help the students succeed.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: College of Western Idaho
FUNCTION: General Education

Agency No.: 507

FY 2015 Request

ACTIVITY: Strategic Initiative -
Academic Support

Function No.: 07

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Activity No.:

A: Decision Unit No: 12.02		Title: Nursing Staff Funding			Priority Ranking 2 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	7.00				7.00
PERSONNEL COSTS:					
1. Salaries	\$ 426,707				\$ 426,707
2. Benefits	178,493				178,493
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$ 605,200				\$ 605,200
OPERATING EXPENDITURES by summary object:					
1. Operating expenses	\$ 14,600				\$ 14,600
TOTAL OPERATING EXPENDITURES:	\$ 14,600				\$ 14,600
CAPITAL OUTLAY by summary object:					
1.	\$ 1,200				\$ 1,200
TOTAL CAPITAL OUTLAY:	\$ 1,200				\$ 1,200
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 621,000				\$ 621,000

Supports institution/agency and Board strategic plans:

College of Western Idaho Strategic Plan 2014 – 2018

Institutional Priority 1: Structure Student Success

The College of Western Idaho will implement a variety of programs to foster students' success in reaching their educational and/or career goals.

Objectives

CWI will be actively involved in college readiness efforts that prepare students for success.

Goal # 2: Develop Systems to Support Faculty and Staff

The College of Western Idaho will prioritize support for employees, which thereby maximizes student success.

Objectives

Develop resource allocation guidelines to effectively deliver programs and services.

Institutional Priority 3: Implement Practices for Fiscal Stability

The College of Western Idaho will operate within its available resources and implement strategies to increase revenue while improving operating efficiencies.

Objectives

Increase revenue to fund enhanced college operations including infrastructure.

Idaho State Board of Education 2012-2016 Strategic Plan

GOAL 1: A WELL EDUCATED CITIZENRY

The educational system will provide opportunities for individual advancement.

Objective A: Access

Set policy and advocate for increasing access for individuals of all ages, abilities, and economic means to Idaho's P-20 educational system.

GOAL 3: Effective and Efficient Delivery Systems

Ensure educational resources are used efficiently.

Objective A: Cost Effective and Fiscally Prudent

Increased productivity and cost-effectiveness.

Description:

CWI (and previously at Boise State University/Selland College) has been funded from State Division of Professional Technical Education (SDPTE) state allocated funds. The SDPTE directed CWI to begin a 3-year transition from PTE allocated funds to CWI

BUSINESS AFFAIRS AND HUMAN RESOURCES

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general funds. This will require CWI to direct existing resources to the nursing program, taxing an already tight operating budget in light of explosive enrollment overall.

Questions:

What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

CWI requests the total budget amount needed for the move of the existing PTE nursing program to General Education because of the AS requirement for nursing degrees. CWI and its Trustees have put emphasis on health related programs in general and Registered Nursing in particular due to the need in Idaho for health professionals. The shift from PTE to Gen Ed will put a burden on CWI's ability to expand into additional AS and AA programs such as agriculture and pharmacy technology. Funding of nursing will permit CWI to expand into other programs that will have equal importance to the region, but are not PTE related programming.

1. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Seven positions are involved: seven nursing faculty and one academic advising position (total salary and benefits \$ 605,200). The nursing faculty have 9.0 or 9.5 month appointments and the academic advising position is a 12 month employee. All eight positions receive benefits. All positions currently have CWI employees in them.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

As noted above, all positions are currently employed by CWI. Existing operations will continue as planned. If additional state funding was approved, CWI resources would be freed up to assist with accommodating rapid enrollment growth.

- c. List any additional operating funds and capital items needed.

No additional funds will be requested in future years.

2. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

All funds requested are State General Funds.

BUSINESS AFFAIRS AND HUMAN RESOURCES

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3. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Nursing students at CWI will be directly served by these positions; CWI general education students will be indirectly served if State funds are directed to this purpose instead of having CWI operating funds used.

4. If this is a high priority item, list reason non-appropriated Line Items from FY 2014 budget request are not prioritized first.

This Line Item was prioritized as #1 in the FY 2014 CWI budget request, but was not funded. It is the #2 priority for FY 2015, because Occupancy Costs is the #1 priority.

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AGENCY: College of Western Idaho
FUNCTION: General Education

Agency No.: 507

FY 2015 Request

Function No.: 07

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ACTIVITY: General Education

Activity No.:

A: Decision Unit No: 12.03		Title: Virtual One-Stop Student Services			Priority Ranking 3 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	2.00				2.00
PERSONNEL COSTS:					
1. Salaries	\$ 70,000				\$ 70,000
2. Benefits	29,500				29,500
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$ 99,500				\$ 99,500
OPERATING EXPENDITURES by summary object:					
1. Operating expenses - misc	\$ 15,900				\$ 15,900
2.					
TOTAL OPERATING EXPENDITURES:	\$ 15,900				\$ 15,900
CAPITAL OUTLAY by summary object:					
1.Call center technology upgrades	\$80,000				\$80,000
TOTAL CAPITAL OUTLAY:	\$80,000				\$80,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 195,400				\$ 195,400

Supports institution/agency and Board strategic plans:

College of Western Idaho Strategic Plan 2014 – 2018

Institutional Priority 1: Structure Student Success

The College of Western Idaho will implement a variety of programs to foster students' success in reaching their educational and/or career goals.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Objectives

CWI will be actively involved in college readiness efforts that prepare students for success. The CWI community will engage students and provide timely, relevant, and effective support.

CWI will proactively cultivate pathways for continued student success beyond CWI by expanding CWI's transfer program and creating a CWI-based Transfer Center.

CWI will develop a system of appropriate measures to facilitate participation in the Voluntary Framework of Accountability program sponsored by the American Association of Community Colleges.

CWI will develop a system of appropriate measures to facilitate the Idaho State Board of Education Performance Measures.

Institutional Priority 2: Develop Systems to Support Faculty and Staff

The College of Western Idaho will prioritize support for faculty and staff as a way to optimize effective practice in pedagogy and service to students which thereby maximizes student success.

Objectives

Make excellence in instruction and customer service a college priority through resource allocation, evaluations, and needed support and training.

Institutional Priority 3: Implement Practices for Fiscal Stability

The College of Western Idaho will operate within its available resources by institutionalizing a number of practices, such as improving operating efficiencies and implement strategies to increase revenue.

Idaho State Board of Education 2013-2017 Strategic Plan

GOAL 1: A WELL EDUCATED CITIZENRY

The educational system will provide opportunities for individual advancement.

GOAL 3: Effective and Efficient Delivery Systems

Ensure educational resources are used efficiently.

Objective B: Data-driven Decision Making

Increase the quality, thoroughness, and accessibility of data for informed decision-making and continuous improvement of Idaho's educational system.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Description

The College of Western Idaho provides a variety of traditionally stand-alone student-related services within a single One-Stop environment. Enrollment, registrar, financial aid, etc., services are provided in a comprehensive fashion to students in person. With the significant growth of online students, CWI must also provide these services in an online manner.

Expand and improve CWI's ability to deliver Student Support Services and Enrollment assistance to individuals who are exploring educational or career training programs available through CWI. Support enrolled students in solving issues related to Financial Aid, registration and program advising, obtaining information related to all areas of student life, and Career Services for both "bricks and mortar" and online students. This concept is currently supported using separate applications of "call center" technology, email response systems and WEB-based contact procedures. CWI anticipates developing a common technology platform that will support "call center" functions, WEB and Portal-based communications procedures and "live chat."

All of the CWI One-Stop Centers focus upon the following key functions/objectives:

- Integrating the Intake Functions for all CWI offerings; ABE, Non-credit (Center for Workforce Development) and Credit (Course and program enrollment) and increase participation in online learning opportunities.
- Blending Outreach, Admissions, Financial Aid, Registrar, and Academic & Career Advising Services to meet the needs of our students.
- Adapting the Customer Service Center Approach as our "Best Practices Model."
- Blending On-line or e-functions, Call-in/Call-out services, Multiple campus-based Customer Service Centers, One-Stop Centers apply Call Center methodologies, Site-based Service Centers and E-technologies to provide strong, seamless student services.
- A system that provides one door – to all of CWI's learning opportunities - ABE, Non-credit and Credit offerings.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

CWI requests two Enrollment and Student Support Specialist positions, related operating expenses and a technology upgrade for the One-Stop call center. As of May 22, 2013, CWI has 30 Specialists on staff.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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2. What resources are necessary to implement this request?
 - a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Enrollment and Student Support Specialist, full-time, benefit eligible. Anticipated hire date July 1, 2013. Current salary \$ 22,400 (minimum), \$29,000 (midpoint).
 - b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

Existing One-Stop staff are dynamically assigned to face-to-face vs. online support. Adding additional staff for online support, with technology upgrades, will enhance the advising process.
 - c. List any additional operating funds and capital items needed.

None
3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

All funds requested are state General Funds.
4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

All potential and current CWI students will be served by enhancing the virtual one-stop student services process. As CWI continues to experience explosive enrollment growth without substantial funding increases, adding additional staff for traditional face-to-face advising is not feasible.
5. If this is a high priority item, list reason non-appropriated Line Items from FY 2014 budget request are not prioritized first.

This item was Priority #2 in the final CWI budget request for FY 2014. Priority #1 from FY 2014 is Priority #2 for FY 2015. Neither was funded in the FY 2014 state appropriation to CWI.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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AGENCY: College of Western Idaho

FUNCTION: General Education

ACTIVITY: General Education

Agency No.: 507

Function No.: 07

Activity No.:

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Voluntary Framework of Accountability					
A: Decision Unit No: 12.04	Title: Accountability			Priority Ranking 4 of 5	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	2.00				2.00
PERSONNEL COSTS:					
1. Salaries	\$ 73,500				\$ 73,500
2. Benefits	33,700				33,700
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$107,200				\$107,200
OPERATING EXPENDITURES by summary object:					
1. Staff Development	\$ 3,000				\$ 3,000
2. Supplies	1,000				1,000
3. Travel	4,200				4,200
4 Misc. (Software Licenses)	3,200				3,200
TOTAL OPERATING EXPENDITURES:	\$ 11,200				\$ 11,200
CAPITAL OUTLAY by summary object:					
1. Furniture	\$2,000				\$2,000
2. Computer	3,000				3,000
TOTAL CAPITAL OUTLAY:	\$5,000				\$5,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 123,400				\$ 123,400

Supports institution/agency and Board strategic plans:

College of Western Idaho Strategic Plan 2014 – 2018

Institutional Priority 1: Structure Student Success

The College of Western Idaho will implement a variety of programs to foster students' success in reaching their educational and/or career goals.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Objectives

CWI will develop a system of appropriate measures to facilitate participation in the Voluntary Framework of Accountability program sponsored by the American Association of Community Colleges.

CWI will develop a system of appropriate measures to facilitate the Idaho State Board of Education Performance Measures.

Idaho State Board of Education 2013-2017 Strategic Plan

GOAL 3: Effective and Efficient Delivery Systems

Ensure educational resources are used efficiently.

Objective B: Data-driven Decision Making

Increase the quality, thoroughness, and accessibility of data for informed decision-making and continuous improvement of Idaho's educational system.

Objective C: Administrative Efficiencies

Create cross institutional collaboration designed to consolidate services and reduce costs in non-competitive business processes.

Narrative Support:

The Presidents' of the three community colleges have met on a regular basis to discuss items of importance to the colleges and one of their priorities has been to respond to legislative concerns that the data provided to them by the three colleges does not allow them to compare apples to apples and thus not to be able to come up with effective solutions to help the community colleges meet the goals of the Complete College Idaho initiative.

Description:

The Voluntary Framework for Accountability is a very intensive student tracking and analysis system created by the American Association of Community Colleges (AACC) specifically for community colleges by community colleges that allows College of Western Idaho to track a cohort of students for 6 years whether at work or in school. The system will track academic students, PTE students and Work Force Training Center non-credit students. All three community colleges have agreed to use the Voluntary Framework of Accountability tracking system beginning with academic year 2013-2014.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

CWI requests funding for two full-time positions and related operating expenses and capital outlay to analyze the data produced to include: computer, furniture, software licensing, supplies, professional development and related travel.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Project Manager III and Admin. Assistant II, full-time, benefit eligible. Anticipated hire date July 1, 2013. Current salary \$ 44,500 and 29,000 (midpoint), respectively.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted. None

- c. List any additional operating funds and capital items needed. None

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

All funds requested are state General Funds. The request is ongoing except \$5,000 for capital outlay items.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

All potential and current CWI students will be served as will the State Board of Education (SBOE) and the three community colleges as CWI will be providing data in a manner consistent with the other community colleges.

5. If this is a high priority item, list reason non-appropriated Line Items from FY 2014 budget request are not prioritized first.

This item was not listed in the final CWI budget request for FY 2014. Collaboration among all three community during this year created the shared idea.

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AGENCY: College of Western Idaho

FUNCTION: General Education

ACTIVITY: Dual Credit Expansion

Agency No.: 507

Function No.: 07

Activity No.:

FY 2015 Request

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A: Decision Unit No: 12.05		Title: Dual Credit expansion			Priority Ranking 5 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	2.00				2.00
PERSONNEL COSTS:					
1. Salaries	\$ 85,000				\$ 85,000
2. Benefits	36,100				36,100
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$121,100				\$121,100
OPERATING EXPENDITURES by summary object:					
1. Dual Credit Program	\$20,000				\$20,000
2. Scholarships	100,000				100,000
TOTAL OPERATING EXPENDITURES:	\$ 120,000				\$ 120,000
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 241,100				\$ 241,100

Supports institution/agency and Board strategic plans:

College of Western Idaho Strategic Plan 2014 – 2018

Institutional Priority 1: Structure Student Success

The College of Western Idaho will implement a variety of programs to foster students' success in reaching their educational and/or career goals.

Objectives

CWI will be actively involved in college readiness efforts that prepare students for success.

Idaho State Board of Education 2013-2017 Strategic Plan

GOAL 1: A WELL EDUCATED CITIZENRY – The educational system will provide opportunities for individual advancement.

Objective A: Access - Set policy and advocate for increasing access for individuals of all ages, abilities, and economic means to Idaho's P-20 educational system.

Objective B: Higher Level of Educational Attainment – Increase the educational attainment of all Idahoans through participation and retention in Idaho's educational system.

GOAL 3: Effective and Efficient Delivery Systems – Ensure educational resources are used efficiently.

Objective A: Cost Effective and Fiscally Prudent – Increased productivity and cost-effectiveness.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

Request is to expand the existing CWI Dual Credit program, particularly to include a new component of 'college readiness services' (see below). This approach is currently being piloted by CWI in 6 alternative high schools, with significant success in terms of preparing high school students for postsecondary education. Additionally, CWI's experience shows the largest barrier to entry into a Dual Credit program is financial: students do not have family funds to pay the dual credit costs. This request includes \$100,000, which would allow 500 students to take one three-credit course.

Dual credit has the potential to become a tangible link between secondary and post-secondary education. CWI has shifted its dual credit philosophy, when serving alternative schools, from simply focusing on curricular alignment to incorporating college readiness into its services. Since the implementation of this program the alternative schools involved in the project have grown their dual credit offerings, and the number of students going on to pursue a post-secondary degree or certificate has more than tripled in each school.

CWI administration believes that incorporating student support services into the dual credit program in a holistic way could change the course of dual credit throughout the state of Idaho. If provided the opportunity, the College of Western Idaho would like to expand its ability to provide important student service support to all partnering schools above and beyond curriculum alignment. Scholarship support would offer

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an opportunity to break down barriers to students who would not have the ability to take advantage of dual credit otherwise. Increasing staffing in the dual credit office would greatly boost our ability to provide students with dual credit orientations, college advising workshops, campus tours and other support that will educate students on to how to utilize their dual credits and transition into a post-secondary institution, as well as train teachers and counselors more efficiently in order to create sustainable dual credit programs within schools.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Professional student services admissions staff. Exact job title unknown, but will fit into the existing CWI student services job titles. Salary midpoint of \$ 42,500. Positions will be full-time, benefitted. Anticipated hire date would be July 1, 2013.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

CWI currently has three staff involved in the dual credit program, including a Director, administrative support, and one outreach coordinator.

- c. List any additional operating funds and capital items needed.

None requested outside of this Line Item.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

Funds requested are ongoing, for staff, regular operating expenses and scholarships.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

CWI expects to serve 40 additional high schools with the 'college readiness services' model. Estimated number of additional high school students served is 1,000.

5. If this is a high priority item, list reason non-appropriated Line Items from FY 2014 budget request are not prioritized first.

This request has not previously been made.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
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AGENCY: Ag Research/Extension
FUNCTION: Agricultural Research & Extension Service

Agency No.: 514

FY 2015 Request

Function No.: 02

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 Original Submission X or
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ACTIVITY: General Education

Activity No.:

A: Decision Unit No: 12.01		Personnel and Operating Expenditures			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	4.0				4.0
PERSONNEL COSTS:					
1. Salaries	\$220,000				\$220,000
2. Benefits	90,000				90,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$310,000				\$310,000
OPERATING EXPENDITURES by summary object:					
1. Operating Expenses	\$1,200,000				\$1,200,000
TOTAL OPERATING EXPENDITURES:	\$1,200,000				\$1,200,000
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$1,510,000				\$1,510,000

Supports institution/agency and Board strategic plans:

Goal 3, Objective A

In order to meet society's critical needs in the area of agriculture, we must be able to adequately fund the operations of the Agricultural Research and Extension Service (ARES) so that we can participate in the exchange of knowledge and resources and have a positive impact on Idaho and beyond.

Performance Measure: Align personnel costs with operating costs to achieve a balance that is sustainable.

BUSINESS AFFAIRS AND HUMAN RESOURCES

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Because ARES is severely underfunded in operating, we have qualified employees to conduct research and extension activities but lack the funding needed to allow them to succeed in their areas of expertise.

Description:

The College of Agricultural and Life Sciences, its Idaho Agricultural Experiment Station and its Cooperative Extension System face a number of major program challenges in our responsibilities to serve the people of Idaho and meet the essential needs of the State's increasingly important agricultural industry. Among these challenges, several issues loom as extremely critical for Idaho's agriculture and constitute program areas for which we are inadequately invested in scientific and operational resources.

The costs of maintaining current operations increases annually due to inflation. ARES appropriated funding for operating budgets has not kept pace with inflation and in fact has been drastically reduced in recent years due to the poor economy. Because of this reduced funding our ARES base programs have suffered. Significant cost increases in travel, utilities, fuel, animal feed and agrichemicals, laboratory supplies, repair and maintenance of field and specialized laboratory equipment, and other expendable items have eroded our budget, along with the marked budget reductions, and decreased the college's ability to maintain minimally adequate support fund levels for college programs.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

We are requesting the following resources:

Salary (2 FTE) for Faculty

Clinical Research Faculty – Potato Pathology (Pale Cyst Nematode Eradication and Management)

In 2011, Idaho was number one in the USA in all potato production and potatoes were ranked first in value of Idaho crop production at nearly \$980 million. Pale cyst nematode (PCN) is a serious invasive pest of potato and is found in the USA only in Idaho. Left uncontrolled PCN can cause up to 80% yield loss, and worldwide accounts for more than 12% yield loss in potatoes. Idaho exports potatoes to more than 15 countries worldwide. The USA exports about 1,366,000 metric tons of potatoes per year with an estimated value of \$1.35 billion. As the largest potato-growing state in the USA, Idaho contributes greatly to this number. PCN infestation could cause a ban on export of Idaho potatoes. A proactive approach requires the development of PCN eradication tactics specific for Idaho potato production conditions. A 100% clinical research faculty position (non-tenure track) is needed to develop effective PCN eradication tools that can be used to protect Idaho's number one crop. The research program will develop and implement biological and chemical eradication strategies for PCN, which will eliminate existing infestation of

the pest and prevent further invasion of potato fields in Idaho. The goal is to protect Idaho's potato industry from this serious and invasive pest.

Tenure Track Research and Extension Faculty – Barley Agronomist

In 2011, Idaho ranked number one in the USA in barley production and barley was ranked sixth in value of crop production in Idaho at over \$300 million. Barley was harvested from 500,000 acres; over 92% of Idaho's barley was grown in south central and eastern Idaho. A tenure-track assistant professor barley agronomist faculty position is needed to advance this important Idaho agricultural industry. The position will be 70% research and 30% extension, and will be located at the Aberdeen Research and Extension Center in eastern Idaho. The research and extension program will address significant state, regional and national issues related to best management practices for sustainable barley production, including soil nutrient management for yield and end-use quality, plant health and productivity, precision agriculture, and protection of soil and water quality. The recently established Idaho Barley Commission \$1 million Idaho Barley Agronomy Endowed Professorship will provide funding to help support this barley research and extension program.

Salary (2 FTE) for Technical Support

Technical support position to support research in Potato Pathology (Pale Cyst Nematode Eradication and Management). The position will be located in Moscow on the University of Idaho campus. The support staff will assist the principle investigator with the development of new, improved PCN eradication tools that can be used to protect Idaho's potato crop. Principal responsibilities include supervising day-to-day operations of field, greenhouse, and laboratory aspects of the program; writing extension and research articles, reports and grants proposals, and preparing and presenting information to stakeholders.

Technical support position to support research and extension in Barley Agronomy. The position will be located at the Aberdeen Research and Extension Center. The support staff will assist the principle investigator with the development of new, improved best management practices for sustainable barley production, including soil nutrient management for yield and end-use quality, plant health and productivity, precision agriculture, and protection of soil and water quality. Principal responsibilities include supervising day-to-day operations of field, greenhouse, and laboratory aspects of the program; writing extension and research articles, reports and grants proposals, and preparing and presenting information to stakeholders.

Operating funds in the amount of \$1,200,000 to meet the base operational needs of the Idaho Agricultural Experiment Station and the Cooperative Extension Service programs. Previous budget reductions have eroded the funding source to maintain current operations at Research and Extension Centers throughout the state, disseminate information to the people of Idaho and meet the needs of the agriculture

BUSINESS AFFAIRS AND HUMAN RESOURCES
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industry. This funding is needed for current staffing to conduct research and extension activities in their areas of expertise.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

See #1 above

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

No positions are available to redirect to barley agronomy or potato pathology (PCN) because ARES budget reductions during FY2009 through FY2011 caused College Agriculture and Life Sciences (CALS) to eliminate over 70 faculty and staff positions. These positions have not been refilled.

- c. List any additional operating funds and capital items needed.

See #1 above.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

100% of the requested \$1,510,000 is recurring state general fund funding.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The citizens of Idaho, the agricultural industry, and our growing export markets will be better served through improved research and extension activities if this funding request is approved. The same constituent groups will suffer if the request for operating expenditures is not approved.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This request was a high priority for FY14 also and will continue to be in future years due to the increased costs of operating research and extension intensive facilities.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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AGENCY: Health Programs
FUNCTION: WWAMI Medical
Education

Agency No.: 515

FY 2015 Request

Function No.: 02

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ACTIVITY: Strategic Initiative

Activity No.:

Continuation of Five Medical School Seats for WWAMI TRUST Program (Year Two of Four).					
A: Decision Unit No: 12.01	Title:	Priority Ranking 1 of 1			
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:	\$252,400				\$252,400
LUMP SUM:					
GRAND TOTAL	\$252,400				\$252,400

Supports institution/agency and Board strategic plans:

Goal I: A WELL EDUCATED CITIZENRY –Continuously improve access to medical education for individuals of all backgrounds, ages, abilities, and economic means.

Objective A: Access – (SBOE) Set policy and advocate for increasing access; (WWAMI) recruit a strong medical student applicant pool for Idaho.

Performance measure: the number of Idaho WWAMI medical school applicants per year, the number of funded medical student positions per year, and the ratio of Idaho applicants per funded medical student position.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Objective B: Transition to Workforce - Maintain a high rate of return for Idaho WWAMI graduate physicians who choose to practice medicine in Idaho.

Performance measure: Cumulative Idaho WWAMI return rate for graduates who practice medicine in Idaho.

GOAL 3: Effective and Efficient Delivery Systems – Deliver medical education, training, research, and service in a manner which makes efficient use of resources and contributes to the successful completion of our medical education program goals for Idaho.

Objective A: Increase medical student early interest in rural and primary care practice in Idaho.

Performance measure: the number of WWAMI rural summer training placements in Idaho each year.

Objective B: Increase medical student participation in Idaho clinical rotations (clerkships) as a part of their medical education.

Performance measure: the number of WWAMI medical students completing clerkships in Idaho each year.

Objective C: Support and maintain interest in primary care medicine for medical career choice.

Performance measure: Percent of Idaho WWAMI graduates choosing primary care specialties for residency training each year.

Description:

This is a request for the continuation of funding for the five Idaho TRUST (Targeted Rural Under-Served Track) students added in the FY14 Budget, who will now be continuing on into their second year of medical training in the WWAMI program at the University of Washington School of Medicine in Seattle.

The goal of the TRUST program is to provide an ongoing training connection between community workforce needs, medical education, and rural healthcare providers in Idaho. TRUST medical students will be specifically selected for their experiences and backgrounds in rural and underserved Idaho, and their commitment to returning to such communities to work as physicians where they are most needed. With a four-year curriculum that combines traditional medical training with additional classroom and clinical experiences developed around rural and underserved healthcare needs, TRUST students will develop long-term relationships with Idaho's rural communities and physicians. The TRUST program is designed to admit, educate, place, train, and retain local Idaho students as future Idaho physicians.

Budget support for Year 2 is in the form of Trustee/Benefits payments under the WWAMI contract. No new positions, staffing, capital, or operating funds are included in this request. The increase in State funding goes entirely for medical student education for these 5 TRUST students admitted to the Idaho WWAMI program in 2013.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Health Education Programs

FUNCTION: University of Utah

ACTIVITY:

Agency No.: 515

Function No.: 04

Activity No.:

FY 2015 Request

Page 1 of 2 Pages

Original Submission X or

Revision No.

A: Decision Unit No: 12.01		Title: Preceptor Stipends			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:	\$28,000				\$28,000
LUMP SUM:					
GRAND TOTAL	\$28,000				\$28,000

Description:

The Idaho students in the residency program with the University of Utah are required to spend seven weeks in Idaho in their third year doing a four week family medicine rotation and a three week internal medicine rotation. It is becoming much more difficult to find physician mentors, or preceptors, for the Idaho students for these rotations. There are a number of contributing factors for this difficulty, but one of the problems is insufficient funding for compensation for the Idaho physician mentors. Currently the preceptors do this on a good will volunteer basis. WAMMI has been compensating the mentors for the work they do with the WAMMI students.

This request is to compensate the physician mentors \$500 per week for seven weeks times the eight sponsored third year students for a total additional \$28,000 per year. These funds would stay in Idaho and allow University of Utah to be more competitive for finding good mentors for the Idaho students.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

The request is for an increase in the Trustee/Benefits general funds that go directly to the University of Utah medical education program to benefit Idaho-sponsored students. It will be used to recruit and compensate Idaho physician mentors for the time and effort they expend to help train Idaho students.

2. What resources are necessary to implement this request?
 - a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Trustee/Benefits increase of \$28,000.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

None

- c. List any additional operating funds and capital items needed.

None

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

\$28,000 general funds

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Idaho student residents will benefit by enhanced mentoring, and Idaho citizens will profit by better trained physicians.

5. If this is a high priority item, list reason non-appropriated Line Items from FY 2013 budget request are not prioritized first.

This item was not requested in the FY 2014 budget request.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Health Education Programs
FUNCTION: Kootenai FMR CDA
Curriculum Support

Agency No.:

FY 2015 Request

Function No.:

Page ____ of ____ Pages
Original Submission X or
Revision No. ____

ACTIVITY: Board approved category

Activity No.:

Kootenai FMR CDA Curriculum Support					
A: Decision Unit No: 12.01	Title: Support		Priority Ranking 1 of 1		
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:					
1. Curriculum Support					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:	\$180,000				\$180,000
LUMP SUM:					
GRAND TOTAL	\$180,000				\$180,000

Supports institutions/agency and Board strategic plan:

Goal 1, Objective D: Improve the ability of the educational system to meet educational needs and allow efficient and effective transition into the workforce.

This is a request for important curriculum support of the Kootenai Health Family Medicine Coeur d'Alene Residency which will help in the start up and ongoing operations of this new family medicine residency in North Idaho. The startup date is scheduled for July 2014, with the matching of 6 first year residents. In the subsequent 2 years an additional 6 residents will be added (6 residents in July 2015 and 6 residents in July 2016) to attain the full complement 18 residents, 6 residents in each of the three years of the family medicine residency training program.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

The vision of the new program is to establish a highly desired, competitive family medicine residency program which develops and nurtures compassionate, competent family physicians. Our mission is to provide superb, comprehensive graduate medical education, resulting in physicians who are committed to life-long learning and to providing personal, patient focused care. Our core values include: Compassion: We thoughtfully approach the human condition of suffering with empathy and compassion; Quality: We are committed to life-long learning and evidence-based practice to deliver superior quality; Stewardship: We work to instill a spirit of thoughtful balance and wise use of resources.

We are specifically targeting the primary care physician shortage which exists in North Idaho and are secondarily targeting the fact that the State of Idaho is experiencing a significant physician manpower shortage, which will become more acute over the next 5 to 10 years. The State of Idaho currently ranks number 49 out of the 50 states in the number of physicians per capita. It is projected that within 5 to 7 years, approximately 20 of the present 30 family physicians in the Kootenai County region will retire. In the State of Idaho, it is projected that approximately 50% of the currently practicing family physicians will retire within the next 7 to 10 years. National research projects a shortage of 60,000 family physicians in the United States by the year 2020.

Expanding graduate medical education (GME/residency) training in Idaho has been identified as an educational and funding priority in the state of Idaho. The state-funded MGT Medical Education Study (11/1/07), the Idaho Medical Association (8/10/08), the Legislative Medical Education Interim Committee (11/12/08), and the State Board of Education (1/26/09) have all noted the importance of increasing the amount of GME training in Idaho. The State Board of Education rank-ordered ten recommendations towards expansion of medical education (1/26/09) with the first of these recommendations being: "Expand the development of graduate medical education (residency programs) opportunities in the State of Idaho focusing on primary care and rural practice."

Performance Measure: Percent of Kootenai Health Family Medicine Coeur d'Alene Residency graduates practicing in Idaho.

Benchmark: 60 percent

Description:

In order to train our family medicine graduates to the level of expertise and experience required for practice in rural Idaho, each resident will be spending 5 months away from the center of training in Coeur d'Alene, specifically focusing on pediatric training and on rural experience in one-month blocks at regional rural hospitals. These specific times away from the center remain unfunded. Requested funding assistance from the State of Idaho is intended to cover the costs of salary, benefits and indirect costs for these residents while away from the center.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Specific funding requests are calculated as follows: In FY 2015, salary and benefits per month equal approximately \$6,000/resident. Two months away for each resident (2X6=12), 12 multiplied by \$6,000/resident equals \$72,000 + \$108,000 (Federal GME paid to Providence Spokane for Pediatrics training in the R1 year) equals \$180,000 total. This equates to \$30,000 per resident per year.

FY 2015

Projected Operating Expenses:

Clinic Operations	\$1,950,000
Residency Operation	\$1,800,000
Total:	<u>\$3,750,000</u>

Projected Revenues:

Clinic Revenues	\$1,800,000
Fed GME (IME/DME)	\$ 796,000
Kootenai Health	\$ 974,000
State of Idaho	<u>\$ 180,000</u>

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Special Programs
FUNCTION: Forest Utilization
Research

Agency No.: 516

FY 2015 Request

Function No.: 01

Page 1 of 3 Pages

Original Submission X
 or Revision No. ____

ACTIVITY: Strategic Initiatives

Activity No.:

A: Decision Unit No: 12.01		Title: FUR-Forest Operations			Priority Ranking 1 of 2
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	0.50				0.50
PERSONNEL COSTS:					
1. Salaries (R.Keefe ½)	\$29,400				\$29,400
2. Benefits	17,800				17,800
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$47,200				\$47,200
OPERATING EXPENDITURES by summary object:					
1. Travel	\$5,000				\$5,000
2. Operating	10,000				10,000
TOTAL OPERATING EXPENDITURES:	\$15,000				\$15,000
CAPITAL OUTLAY by summary object:					
1. PC and workstation	\$10,000				\$10,000
TOTAL CAPITAL OUTLAY:	\$10,000				\$10,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$72,200				\$72,200

Supports institution/agency and Board strategic plans:

Goal 1, Objectives A.1 and A.2; Goal 2, Objective A.1. This request will upgrade and develop university human resource competencies (faculty, staff and students) to strengthen disciplinary and interdisciplinary scholarship in forest operations that advances the college's strategic themes and land-grant mission and are directly linked to FUR programs in the UI Experimental Forest and Forest Nursery complex. Scholarly modes of discovery, application and integration that address issues of importance to the citizens of Idaho will be enhanced by improving timber harvesting, forest productivity, regeneration, and management with respect to a full range of ecosystem services and products, including environmental quality. The direct metrics of performance will be the

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

number of CNR faculty, staff, students and constituency groups involved in scholarship or capacity building activities in forest operations research projects.

Goal 1, Objective B.2. Create new products, technologies, protocols and processes useful to private sector natural resource businesses such as timber harvesting and processing, regeneration and rehabilitation firms, as well as governmental and non-governmental enterprises and operating units. The direct metrics of performance will be the number of non-FUR funding leveraged by FUR funded forest operations research projects.

Goal 2, Objectives A.2 and A.3. Engage with communities, governmental and non-governmental organizations through flexible partnerships that share resources and respond to local needs and expectations; in addition, foster key industry and business relationships that benefit entrepreneurship and social and economic development through innovation and technology transfer that will increase the productivity of Idaho's forests. The direct metrics of performance will be communities served and resulting documentable impacts from serving various communities, governmental and non-governmental organizations, and private businesses and landowners.

Goal 3, Objectives A.1, A.2 and A.3. Provide undergraduate, graduate and professional students with education and research opportunities in forest operations research and management that are integrated educational experiences with ongoing FUR and non-FUR research programs at CNR outdoor laboratories, including the University of Idaho Experimental Forest, the Forest Nursery complex, and McCall campus, and also engage alumni and stakeholders as partners in research, learning, and outreach. The direct metrics of performance will be number and diversity (as measured by variety of academic programs impacted) of courses which use full or partially FUR funded projects, facilities or equipment to educate undergraduate, graduate and professional students.

Description:

Advancing forest operations research at the University of Idaho by investing in human resources.

Forests cover nearly forty percent of Idaho and produce a wide variety of goods and services including timber, livestock forage, wildlife habitat, water resources, recreation opportunities, open space, and ecosystem services such as water purification and carbon sequestration. The ability to serve current and future generations will be influenced by our understanding of forest operations for providing these goods and services because these lands are vital to the ecological and economic health of Idaho. Improving forest operations through science and applied management in the current context of ecological and societal change will require newly integrative thinking and innovative practices to maintain and restore forest lands and the human communities that rely on them.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

The College of Natural Resources is requesting \$72,200 in the Forest Utilization Research (FUR) budget to provide partial salary (half-time) support for the incumbent forest operations assistant professor, and travel, operations, and capital equipment. These resources will enhance the ability of FUR programs to work with stakeholders and leverage additional funds from other non-state sources, both of which help strengthen a traditional Idaho industry and the rural communities that long have relied upon the jobs from harvesting, transporting and processing timber into useful consumer products.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

The College of Natural Resources is requesting funds sufficient to provide partial (half-time) salary and benefits support for the incumbent forest operations assistant professor, a tenure-track position.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

There will not be redirection.

- c. List any additional operating funds and capital items needed.

The request includes \$5,000 for travel, \$10,000 for operating expenses, and \$10,000 for capital equipment used to process data.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

Not applicable.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Research in forest operations using the requested resources will directly serve professional managers and state and private owners of Idaho timberlands and enhance the skills and tools to sustain and improve forest health and productivity. Rural communities and outdoor recreation stakeholders in Idaho benefit from productive forest lands that support economic enterprises, vigorous wildlife populations, fertile soils and clean abundant water.

BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 20, 2013

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This request has not been made previously.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Special Programs
FUNCTION: Forest Utilization
Research

Agency No.: 516

FY 2015 Request

Function No.: 01

Page 1 of 3 Pages

Original Submission X
 or Revision No. ____

ACTIVITY: Strategic Initiatives

Activity No.:

A: Decision Unit No: 12.01		Title: FUR-Policy Analysis Group			Priority Ranking 2 of 2
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.3				1.3
PERSONNEL COSTS:					
2. Salaries					
Res Assoc chng to 1 FTE* 26,258	\$41,300				\$41,300
Admin Asst .5 15,000	15,500				15,500
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$56,800				\$56,800
OPERATING EXPENDITURES by summary object:					
1. Travel					
2. Operating	\$1,000				\$1,000
TOTAL OPERATING EXPENDITURES:	\$1,000				\$1,000
CAPITAL OUTLAY by summary object:					
1. PC and workstation	\$3,000				\$3,000
TOTAL CAPITAL OUTLAY:	\$3,000				\$3,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$60,800				\$60,800

*Research Associate is currently 0.2 FTE

Supports institution/agency and Board strategic plans:

Goal 1, Objective A.1. Upgrade and development of university human resource faculty and staff competencies in the Policy Analysis Group (PAG) to strengthen disciplinary and interdisciplinary scholarship that advances the college's strategic themes and land-grant mission directly linked to FUR. The Policy Analysis Group has a mission mandated by Idaho Code § 38-714 to provide objective data and analysis on natural resource issues important to Idaho citizens. The direct metrics of performance will be

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

the number of CNR faculty, other university faculty, and constituency groups involved in PAG-related scholarship or capacity building activities.

Goal 1, Objective B.1 and B.3. As a result of upgraded human resources, the PAG's leadership will be enhanced in addressing key research priorities that are established by an external advisory committee, as per Idaho Code § 38-714. The advisory committee helps the PAG design and conduct unbiased policy analyses to aid decision-makers and citizens understanding of natural resource and land use policy issues. The direct metrics of performance will be the number of publications related to PAG projects.

Goal 2, Objective A.3. The Policy Analysis Group (PAG) will foster key industry and business relationships that benefit entrepreneurship and social and economic development through innovation and technology transfer that will increase the productivity of Idaho's forests and rangelands while enhancing air and water quality that can be enhanced by improved understanding of the public policy environment that affects public and private land and resource owners, agencies, and professional managers. The direct metrics of performance will be the number of invited presentations related to PAG projects.

Description:

Advancing the College of Natural Resources Policy Analysis Group at the University of Idaho by restoring human resources lost during recent budget cuts.

Forests and rangelands are vast natural landscapes that cover more than three-fourths of Idaho and produce a wide variety of goods and services including timber, livestock forage, wildlife habitat, water resources, recreation opportunities, open space, and ecosystem services such as water purification and carbon sequestration. These lands are vital to the ecological and economic health of Idaho. The ability to serve current and future generations will be influenced by how well we understand how the management of forests and rangelands is affected by public policies that can either constrain or enhance the output of goods and services and maintain environmental quality. Objective analysis of policies that affect forest and rangelands was what drove the Idaho Legislature in 1989 to create the Policy Analysis Group (see Idaho Code § 38-714). The PAG has developed a statewide, regional, and national reputation for conducting objective analysis of a wide variety of natural resource issues, including endangered species, state and federal land management, sustainable forest management, and maintenance of air and water quality.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 20, 2013

The College of Natural Resources is requesting \$60,800 in the Forest Utilization Research (FUR) budget to support the reinstatement of 1.3 FTE personnel lost in budget cuts for FY 2009 by restoring the PAG budget to its FY 2008 level, plus salary enhancement to promote the incumbent research associate to research scientist. This will enhance the ability of the PAG to meet its mandated mission, described in Idaho Code § 38-714 as providing objective data and analysis of forest and rangeland policy issues important to Idaho citizens. The PAG is funded entirely through FUR.

From 1997 to 2008 the annual appropriation for PAG activities was essentially static. In 2009 the budget was cut, reducing staff from 2.5 FTE to 1.2 FTE. Current staff includes a full-time PAG director and a part-time research scientist at approximately 0.2 FTE. As a result of the budget cut, the quantity of work the PAG can do has been diminished.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

The College of Natural Resources is requesting funds sufficient to allow the 0.2 FTE research associate currently employed at approximately 0.2 FTE to become a full-time research scientist. The incumbent is a skilled, experienced, and highly-valued PAG employee. Before the FY 2009 budget cut, the incumbent's job description was being rewritten from research associate to research scientist. In addition, the request is to restore funds sufficient to hire a half-time administrative assistant.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

The incumbent research scientist is currently employed approximately 0.2 FTE in the PAG and 0.8 FTE in another research unit in the College of Natural Resources. Funding for the 0.8 FTE portion in FY 2015 is uncertain at this time.

- c. List any additional operating funds and capital items needed.

The request includes \$1,000 for operating expenses and \$3,000 for upgrading computers and workstations.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

Not applicable.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The work of the Policy Analysis Group and the requested resources will empower forest and rangeland managers, owners and stakeholders with objective policy-related information that can be applied to sustain and improve forest and rangeland health and productivity that will benefit a wide range of interests, including economic activity in rural communities.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This request has not been made previously.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Special Programs
FUNCTION: Idaho Geological Survey
ACTIVITY: Strategic Initiatives

Agency No.: 516
 Function No.: 02
 Activity No.:

FY 2015 Request
 Page 1 of 5 Pages
 Original Submission X or
 Revision No. ____

A: Decision Unit No: 12.01		Title: IGS Strategic Initiative			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	.50				.50
PERSONNEL COSTS:					
1. Salaries Administrative Assistant 1 Full Research Geologist Associate Research Geologist	\$51,400				\$51,400
2. Benefits Administrative Assistant 1 Full Research Geologist Associate Research Geologist	15,900				15,900
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$67,300				\$67,300
OPERATING EXPENDITURES by summary object:					
1. Travel	\$6,000				\$6,000
TOTAL OPERATING EXPENDITURES:	\$6,000				\$6,000
CAPITAL OUTLAY by summary object:					
1. PC (for Administrative Assistant)	\$1,000				\$1,000
TOTAL CAPITAL OUTLAY:	\$1,000				\$1,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$74,300				\$74,300

Supports institution/agency and Board strategic plans:

This Decision Unit Strategic Initiative supports all the following elements of the IGS Strategic Plan.

GOAL 1: OUTREACH AND ENGAGEMENT (SERVICE)

Achieve excellence in collecting and disseminating geologic information and mineral data to the mining, energy, agriculture, utility, construction, insurance, and financial sectors, educational institutions, civic and professional organizations, elected officials, governmental agencies, and the public. Continue to strive for increased efficiency and access to survey information primarily through publications, web site products, in-house collections and customer inquiries. Emphasize web site delivery of digital products and compliance with state documents requirements (Idaho Code 33-205). Maintain concentrated effort to collect and preserve Idaho's valuable geologic data at risk.

Objective A: Produce and effectively deliver relevant geologic information to meet societal priorities and requirements

Performance Measure:

- Number of published reports on geology/hydrology/geologic hazards/mineral and energy resources.

Objective B: Build and deliver Web site products and develop user apps and search engines

Performance Measure:

- Number of IGS web site viewers and products used/downloaded.

GOAL 2: SCHOLARLY AND CREATIVE ACTIVITY (RESEARCH)

Advance the knowledge and practical application of geology and earth science in Idaho. Promote, foster, and sustain a climate for research excellence. Develop existing competitive strengths in geological expertise. Maintain national level recognition and research competitiveness in digital geological mapping techniques in compliance with required state and federal GIS standards. Sustain and build a strong research program through interdisciplinary collaboration with academic institutions, regional coalitions, and state and federal resource management agencies. Pursue opportunities for public and private research partnerships.

Objective A: Sustain and enhance geological mapping and related studies

Performance Measure:

- Increase the area of modern digital geologic map coverage for Idaho by mapping in priority areas designated by the Idaho Geological Mapping Advisory Committee (IGMAC).

Objective B: Sustain and build research funding

Performance Measure:

- Externally funded grant and contract dollars

GOAL 3: TEACHING AND LEARNING (EDUCATION)

Educate clients and stakeholders in the use of earth science information for society benefit. Support knowledge and understanding of Idaho's geologic setting and resources through earth science education. Achieve excellence in scholarly and creative activities through collaboration and building partnerships that enhance teaching, discovery, and lifelong learning.

Objective A: Develop and deliver earth science education programs and public presentations

Performance Measure:

- Educational programs for public audiences

GOAL 4: COMMUNITY AND CULTURE (SERVICE)

We are committed to a culture of service to Idaho. We value the diversity of Idaho's geologic resources and diversity of community uses. We strive to partner with communities and stakeholders to increase the intellectual capacity to resolve resource challenges facing Idaho and consumers of our state resources.

Objective A: Develop and deliver products serving all sectors of users.]

Performance Measure and Benchmark: (included in deliverables listed in Goal 1)

Description:

Idaho Geological Survey (IGS) is the lead state agency for the collection, interpretation, and dissemination of geologic and mineral data for Idaho. The main office is in Moscow at the University of Idaho with satellite offices in Pocatello and Boise. The Survey accomplishes their mission through research, service, and outreach activities. The Idaho Geological Survey's goal is to provide the state with the best geologic information possible through strong and competitive applied research, effective program accomplishments and transparent access. IGS is committed to the advancement of the science and emphasize the practical application of geology to benefit Idaho and the economic development. IGS appropriations have been drastically reduced in recent years due to the poor economy. Staffing levels and operating funds for essential programs have been cut to below adequate levels.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

The Survey is working with its Advisory Board to investigate new opportunities for survey programs. This decision unit will provide a base to develop and sustain critical programs essential to serve Idaho and move the agency forward. The agency's ability to complete its mission is inadequate in key areas.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Salary (1/2 FTE) for Administrative Assistant, pay grade F. The director and agency staff unit do not have any administrative support. To effectively manage IGS an administrative assistant is essential. We anticipate hiring a half-time, benefits' eligible administrative assistant by December 2013, with funding to follow in FY15.

Salary to restore 2 Academic Year (AY) research geologists at satellite offices in Boise (Economic Geologist) and Pocatello (Hydrogeologist) to Fiscal Year (FY) appointments. One half of the research faculty is currently on AY status resulting in decline of research and service and outreach performance. Particularly since field investigations are predominantly during the summer season, FY status would restore 3 months of research, service and outreach functions for economic geology, energy, and hydrogeology programs. New economic development in Idaho is driven in a large part by geology and related earth resources and all sectors are requesting objective up-to-date science.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

Research staff may be redirected to priority projects to meet current state needs.

- c. List any additional operating funds and capital items needed.

Travel funds for appropriated programs has been essentially eliminated from the OE to retain base funding for fixed OE (phone etc.) Travel is requested to perform mandated state travel (including Advisory board per *Idaho Code*, Agency representation, State Emergency Response Plan).

A desk top computer is needed for the administrative assistant position.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

Personnel costs and travel are ongoing. Capital outlay is one time.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The citizens of Idaho and the users of the state earth resources will be better served through improved research and outreach activities if this funding request is approved. The same constituent groups will suffer if the request is not approved.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

This is the highest priority request.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Office of the State Board of Education

Agency No.: 501

FY 2015 Request

FUNCTION: OSBE Administration

Function No.: 02

Page _1_ of _3 Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ____

A: Decision Unit No: 12.01		Title: Web Developer			Priority Ranking 1 of 2
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.0				1.0
PERSONNEL COSTS:					
1. Salaries	\$57,300				\$57,300
2. Benefits	\$20,800				\$20,800
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$78,100				\$78,100
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and monitor (OT)	\$1,200				\$1,200
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$79,300				\$79,300

GOAL 3: Effective and Efficient Delivery Systems

Ensure educational resources are used efficiently.

Objective A: Cost Effective and Fiscally Prudent – Increased productivity and cost-effectiveness.

Objective B: Data-driven Decision Making - Increase the quality, thoroughness, and accessibility of data for informed decision-making and continuous improvement of Idaho's educational system.

Objective C: Administrative Efficiencies – Create cross institutional collaboration designed to consolidate services and reduce costs in non-competitive business processes

Description:

The Office of the State Board of Education (OSBE) requests one (1) FTP and associated funding for a Web Developer position. In general, this position will enhance

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

the Board's online presence by enhancing and maintaining its website. Specifically, the position would establish policies and procedures for publishing web pages and applications; establish server directory trees, segregating public and private files; design, develop and update information in databases; develop web page infrastructure and applications; and assure web server and site technical performance.

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

OSBE is requesting a full-time Web Developer (1 FTP) and one-time funds for a computer/monitor for the position. OSBE funded a web developer position in FY 2011, but budget cuts in FY 2012 necessitated the elimination of the position. Since then, OSBE has attempted to use consultants on an as needed basis to develop and manage its website. Basic content updates have largely been managed in-house by two members of the OSBE management team -- they do this on the side on an as-needed basis, but the maintenance of the web site has been difficult. This position will assure the Board will be able to keep its website content up to date and promote its strategic initiatives in a well-coordinated and more cost effective and efficient manner.

There are no funds in the base for this activity.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Web Developer, Pay Grade L, full-time, non-classified, benefit eligible, hire date: July 1, 2014

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

Existing human resources are currently being redirected on an ad hoc basis to address this unmet need. If this position were approved and funded, existing operations would be impacted because it would allow the two current staff members to spend 100% of their time on their assigned duties.

- c. List any additional operating funds and capital items needed.

\$1,200 one-time CO for computer/monitor

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

See above.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Policymakers and the general public would be better served by this request. If the request is not funded, OSBE will be unable to post information to its website on a timely basis and to proactively develop content which is increasingly expected by the public.

5. If this is a high priority item, list reason non-appropriated Line Items from FY 2013 budget request are not prioritized first.

This item was not requested in the FY 2014 budget request.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Office of the State Board of Education

Agency No.: 501

FY 2015 Request

FUNCTION: OSBE Administration

Function No.: 02

Page _1_ of _2 Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ____

A: Decision Unit No: 12.02		Title: Misc. Funds Spending Authority			Priority Ranking 2 of 2
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries		\$55,000			\$55,000
2. Benefits		\$20,000			\$20,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:		\$75,000			\$75,000
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and monitor (OT)		\$1,200			\$1,200
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL		\$76,200			\$76,200

Idaho Code 33-2407, Powers and Duties of Director, requires the administration and enforcement of the provisions and requirements of the code provisions for postsecondary and proprietary schools. Required duties include conducting investigations and examination of the books and records of postsecondary educational institutions and proprietary schools.

Description:

The Office of the State Board of Education (OSBE) requests an increase in spending authority for Miscellaneous Funds for the Proprietary Schools Program. There are sufficient revenues in this program to accommodate this increase in expenditures. OSBE will utilize existing FTP for this position.

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 20, 2013

OSBE is requesting an increase in Miscellaneous Funds spending authority to fund a full-time position for the Proprietary Schools program. This is a placeholder for the June Board agenda and a fully detailed request will be provided at the August Board meeting. In general, this position will assist the Proprietary Schools program by conducting investigations through site visits and field work. This important work is necessary in order to comply with Idaho Code.

A laptop computer is necessary for accumulating information during site visits.

Revenues generated from registration fees will accommodate the addition of this position.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

Specific information will be available in August; no FTP is being requested.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

No existing human resources will be redirected to this new effort and no impact is anticipated to existing operations.

- c. List any additional operating funds and capital items needed.

\$1,200 one-time CO for laptop computer

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumptions: new customer base, fee structure changes, ongoing anticipated grants, etc.

Existing annual registration fee revenue will accommodate the ongoing personnel costs for this position.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Policymakers and the general public would be better served by this request. If the request is not funded, OSBE will be unable to investigate proprietary and postsecondary schools to the extent necessary to ensure compliance with Idaho Code.

5. If this is a high priority item, list reason non-appropriated Line Items from FY 2013 budget request are not prioritized first.

This item was not requested in the FY 2014 budget request.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Idaho Public Television

FUNCTION: Idaho Public Television

ACTIVITY:

Agency No.: 520

Function No.: 01

Activity No.:

FY 2015 Request

Page 1 of 3

Original Submission ___ or

Revision No. ____

Repair & Maintenance Restoration of Funding					
A: Decision Unit No: 12.01	Title:				Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS - 4000:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES - 5000					
by sub object:					
Communication Services	\$30,000				\$30,000
Repair and Maintenance Services	70,000				70,000
Gas/Fuel	15,000				15,000
Repair and Maintenance Supplies	15,000				15,000
TOTAL OPERATING EXPENDITURES:	\$130,000				\$130,000
CAPITAL OUTLAY - 6000					
by sub object:					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$130,000				\$130,000

Questions:

1. What is being requested and why?

To provide adequate operating support of the statewide delivery system, which includes numerous rural areas. In FY 2009, IdahoPTV lost \$81,600 in operating expenditures, which was followed by a 7.5% holdback in FY 2010 of \$124,500. This left no state funding for repairs, maintenance, gas or communication expenditures that are critical in maintaining the statewide delivery system. As a result, IdahoPTV continues to defer operational repairs and maintenance.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

2. What resources are necessary to implement this request?
 - a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service. No personnel is being requested
 - b. Note any existing agency human resources that will be redirected to this new effort and how existing operations will be impacted. No change.
 - c. List any additional operating funds and capital items needed. IdahoPTV has continued to defer repairs and maintenance on the delivery system infrastructure that is critical to fulfilling its mission.
3. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example,

This is a request for ongoing funding from general fund.

4. Who is served by this request, and what are the expected impacts of requested funding? If this request is not funded who and what are impacted?

This has a statewide impact on Idaho taxpayers with a reduced risk of delivery system failures (including the statewide Emergency Alert Service), as well as IdahoPTV's ability to fulfill its mission within the State Board of Education's mission and objectives. Funding this request will also support several mission-critical partnerships with Public Safety, universities and colleges, Idaho State Historical Society, Libraries, and legislative coverage (Idaho in Session) for all residents.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Division of Vocational Rehabilitation

Agency No.: 523

FY 2015 Request

FUNCTION: Vocational Rehabilitation

Function No.: 02

Page ____ of ____ Pages

ACTIVITY: Vocational Rehabilitation

Activity No.: 02

Original Submission X or
Revision No. ____

A: Decision Unit No: 12.01		Title: Corrections Transitions			Priority Ranking 1 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)		1.00	3.50		1.0
PERSONNEL COSTS:					
1. Salaries		\$42,100	\$155,700		\$197,800
2. Benefits		20,500	75,900		96,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:		\$62,600	\$231,600		\$294,200
OPERATING EXPENDITURES by summary object:					
1. Travel		\$1,300	\$4,700		\$6,000
2. Supplies		400	2,600		3,000
TOTAL OPERATING EXPENDITURES:		\$1,700	\$7,300		\$9,000
CAPITAL OUTLAY by summary object:					
1. 6 PC's and workstations		\$1,900	\$7,100		\$9,000
TOTAL CAPITAL OUTLAY:		\$1,900	\$7,100		\$9,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL		\$66,200	\$246,000		\$312,200

Supports institution/agency and Board strategic plans:

Goal 1 Objective 1

Objective: To provide customers with effective job supports including adequate job training to increase employment stability and retention.

Performance Measure: To enhance the level of job preparedness services to all customers.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Description:

IDVR is requesting spending authority and staffing increase to be able to provide services using funding from the Department of Corrections (DOC).

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

IDVR is requesting spending authority of \$66,200 of state dollars and \$246,000 of federal dollars and 4.5 FTP to provide services through an agreement with DOC. IDVR currently has an agreement in the Treasure Valley with DOC and the success of the agreement has led DOC to suggest expanding the agreement to other parts of the state. This agreement helps DOC and IDVR to meet the needs of people who are leaving the prison system and have a disability so that they can get their employment situation settled as soon as possible.

Staffing level for this function is currently 114.3 FTP VR Counselors and Assistants at a cost of \$6,730,000, split between \$1,346,000 from general funds and \$5,384,000 from federal funds.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

3 Vocational Rehabilitation Counselors, Non-classified equivalent to pay grade L, full-time with benefits to be hired on June 15, 2014

3 Vocational Rehabilitation Assistants, Classified pay grade I, half-time with benefits to be hired on June 15, 2014.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

No existing human resources will be redirected to this new effort.

- c. List any additional operating funds and capital items needed.

Additional operating funds for travel and supplies and capital outlay items for computers and communication equipment are requested.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

Miscellaneous Revenue funds are to provided by the Idaho Department of Corrections and federal funds will be from the existing basic Vocational Rehabilitation grant. The grant has been underutilized due to lack of nonfederal, matching funds.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

People with disabilities leaving the correctional system are the people served by this request. The impacts for this are quite significant because it helps serve people while they are most ready to look for work. Additionally research has shown that offenders who find employment are less likely to reiterate. Thus these dollars actually will help reduce future needs.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Office of the State Board of Education

Agency No.: 523

FY 2015 Request

FUNCTION: Vocational Rehabilitation

Function No.: 02

Page ____ of ____ Pages

ACTIVITY: Basic Grant

Activity No.: 02

Original Submission X or
Revision No. ____

A: Decision Unit No: 12.02		Title: Counselor Salaries			Priority Ranking 2 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries	\$101,000		\$373,100		\$474,100
2. Benefits	21,200		78,200		99,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$122,200		\$451,300		\$573,500
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$122,200		\$451,300		\$573,500

Supports institution/agency and Board strategic plans:

Goal 2 Objective 5

Objective: IDVR will maintain a comprehensive system of personnel development (CSPD) standard for IDVR counselors.

Benchmark: Vocational Rehabilitation Counselors will maintain all CSPD standards for their position annually and all Vocational Rehabilitation Specialist positions will be in compliance with the agency's standard to reach CSPD in FFY 2014.

IDVR will have trouble meeting this standard without this increase because we are having trouble recruiting counselors that meet this standard because of the salary and we lose many counselors to Health and Welfare agencies because their pay for equivalent positions start \$3 an hour higher than ours.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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Description:

IDVR is requesting funds to increase funding for our Vocational Rehabilitation Counselors (VRC) positions so that they can have a comparable salary to other state agencies with positions requiring a Master's in a similar field.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

IDVR has 62 VRCs and 8 Regional Managers in the agency. These VRCs provide the most essential service IDVR offers -- Counseling and Guidance. It is critical for IDVR to achieve its goals that we have high quality VRCs. Unfortunately IDVR has had trouble hiring VRCs that meet the criteria as laid out in our Comprehensive System of Personnel Development that is a part of our State Plan that is submitted to the Rehabilitation Services Administration. Our VRCs are required to have or be able to sit to become a Certified Rehabilitation Counselor (CRC). This requirement means that they have a Master's in Rehabilitation Counseling or a Master's in a similar field and 18 hours of graduate level studies in vocational rehabilitation. This severely limits our pool of candidates. In addition IDVR has lost many VRCs to other state agencies that pay substantially more for a similar education.

Staffing level for this function is currently 70.0 FTP VR Counselors and Regional Managers at a cost of \$4,816,500, split between \$963,300 from general funds and \$3,855,200 from federal funds.

2. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

IDVR currently has 70 non-classified positions in the field offices that would be impacted. Position titles are Vocational Rehabilitation Counselors and Regional Managers all of them full-time with benefits.

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

No existing human resources will be redirected.

- c. List any additional operating funds and capital items needed.

No additional operating funds or capital outlay is needed.

3. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

The federal grant is sufficient to fund up to 78.7% of this cost and those funds are currently being returned to the federal agency because the 21.3% non-federal share is insufficient.

4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

This request ultimately makes it so IDVR can serve our customers better. By being able to recruit and retain quality VRCs, IDVR will reduce the impacts of overstaffed caseloads that result in diminished services as well as unnecessary changes between counselors that stagnate progress for the customer.

If this request is not funded IDVR will face considerable difficulty recruiting and retaining VRCs throughout the state. We have already had a lot of difficulty hiring VRCs in certain parts of the state.

5. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

AGENCY: Office of the State Board of Education

Agency No.: 523

FY 2015 Request

FUNCTION: Vocational Rehabilitation

Function No.: 02

Page ____ of ____ Pages

ACTIVITY: Basic Grant

Activity No.: 02

Original Submission X or
Revision No. ____

A: Decision Unit No: 12.03		Title: Replacement of Agreements			Priority Ranking 3 of 3
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					0
T/B PAYMENTS:	\$100,000	\$-100,000			0
LUMP SUM:					
GRAND TOTAL	\$100,000	\$-100,000			0

Supports institution/agency and Board strategic plans:

Goal 2 Objective 2

Objective: To comply with State and Federal regulations.

Performance Measure: Demonstrate compliance with state and federal regulation through both internal and external audits with zero findings in FFY 2014.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

Description:

IDVR is requesting \$100,000 of state general fund to replace money that is no longer available through third-party agreements.

Questions:

1. What is being requested and why? What is the agency staffing level for this activity and how much funding by source is in the base?

IDVR is requesting funds to replace two third-party agreements that will not proceed. Without these agreements IDVR will receive an audit finding in the future as well as face a Maintenance of Effort penalty from the Rehabilitation Services Administration.

IDVR had two third-party agreements: with Idaho Educational Services for the Deaf and the Blind (IESDB) and Idaho Department of Labor (DOL). The IESDB agreement was viewed as a way to use state funds to capture federal funds to meet both agencies' mission. The reality is that the restrictions regarding third-party agreements make it so that both agencies could serve people as required. The DOL agreement was ended because it was a demonstration project that did not meet expectations and thus was not continued.

1. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire, and terms of service.

None

- b. Note any existing human resources that will be redirected to this new effort and how existing operations will be impacted.

None

- c. List any additional operating funds and capital items needed.

None

2. Please break out fund sources with anticipated expenditures in the financial data matrix. (Please separate one-time vs. ongoing requests.) Non-General funds should include a description of major revenue assumption(s) (e.g. anticipated grants, etc.).

Non-general funds were from agreements that will not be continued.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

3. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

This request will allow IDVR to continue to serve our customers including customers who had previously been served by the third-party agreements that are ending.

If this request is not funded we face a significant risk for audit findings and a Maintenance of Effort penalty.

4. If this is a high priority item, list reason why unapproved Line Items from the prior year budget request are not prioritized first.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

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BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 20, 2013

COLLEGE AND UNIVERSITIES OF THE STATE BOARD

SUBJECT

FY 2014 Intercollegiate Athletics Operating Budget Report

REFERENCE

April 2013

Board approved athletics limits for general funds, gender equity funds, and institutional funds

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.X.

BACKGROUND/ DISCUSSION

State Board of Education policy provides “the institutions shall submit an operating budget plan for the upcoming fiscal year beginning July 1 in a format and time to be determined by the Executive Director.”

A common reporting format has been established for reporting intercollegiate athletic revenues and expenditures. Page 3 displays a four-part pie chart that shows FY14 revenue by fund source by institution. Page 4 (FY14 Board Limits on General and Institutional Funds) separates the state General Fund limit between regular General Funds and gender equity. Note that all three universities are budgeting General Fund, gender equity, and institutional funds for athletics within their limits. LCSC is also within its limits but does not choose to use its limit for gender equity. Page 5 displays non-program revenue as a percentage of total athletic revenue and expenditures per varsity participant.

The individual institution reports, starting on Page 7, begin with worksheets for each institution displaying the following data:

- FY12 Actual Expenditures (June 2012) – columns 1 & 2
- Latest FY13 Estimate (May 2013) – columns 3 & 4
- Variance (\$ and %) comparing the FY12 Actual with the latest FY13 estimate – columns 5 & 6
- FY14 Operating Budget (June 2013) – columns 7 & 8
- Variance (\$ & %) comparing the FY14 proposed Budget with the FY13 Estimate – columns 9 & 10

For each institution, revenue by source and expenditures by classification is reported, as is revenue and expenditures by general administration and sport.

Board policy establishes limits on the amount of funds the institutions can allocate to athletics from the State General Account and institutional funds. At its regular April 2013 meeting the Board voted to set the general funds, including a gender equity component and institutional funds limit for athletics as follows:

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

	General Fund	Gender Equity	Institutional
BSU	\$2,515,800	\$1,109,700	\$406,400
ISU	\$2,515,800	\$ 734,400	\$568,900
UI	\$2,515,800	\$ 961,600	\$812,800
LCSC	\$ 935,300	N/A	\$162,400

IMPACT

Staff and the institutions have developed an enhanced gender equity report which includes definitions and methodologies to aid the institutions in consistently measuring students, participants, financial aid, and compliance. The institutions will present their gender equity reports at the August Board meeting at which time they may request an increase to their respective gender equity limit.

Going forward the gender equity reports will be provided to the Board at the April Board meeting in order for each institution to request an increase to their gender equity limit above the normal amount calculated per Board policy.

ATTACHMENTS

Attachment 1 – FY14 Revenue by Source by Institution Page 3

Attachment 2 – FY14 Board Limits on General and Institutional Funds Page 4

Attachment 3 – Student Fees/State and Institution Support % of
Operating Revenues Page 5

Attachment 4 – Expenditures per Participant Page 5

FY12 Actual, Revised Estimates for FY13, and FY14 Operating Budgets:

Attachment 5 – Boise State University Page 7

Attachment 6 – Idaho State University Page 11

Attachment 7 – University of Idaho Page 15

Attachment 8 – Lewis-Clark State College Page 19

STAFF COMMENTS AND RECOMMENDATIONS

All institutions show net income and positive fund balances for FY 2014.

In reviewing the budget reports, each institution has areas in which the variance from FY13 estimate to FY14 budget is significant. The institutions are prepared to explain their respective reports and variances therein.

BOARD ACTION

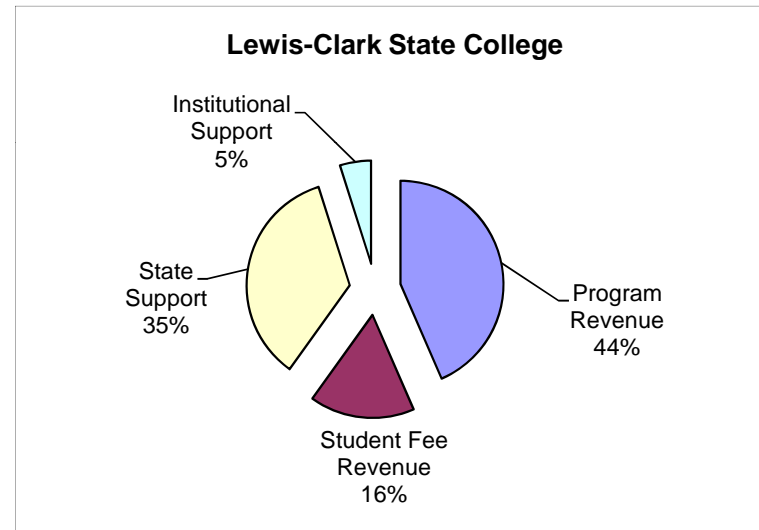
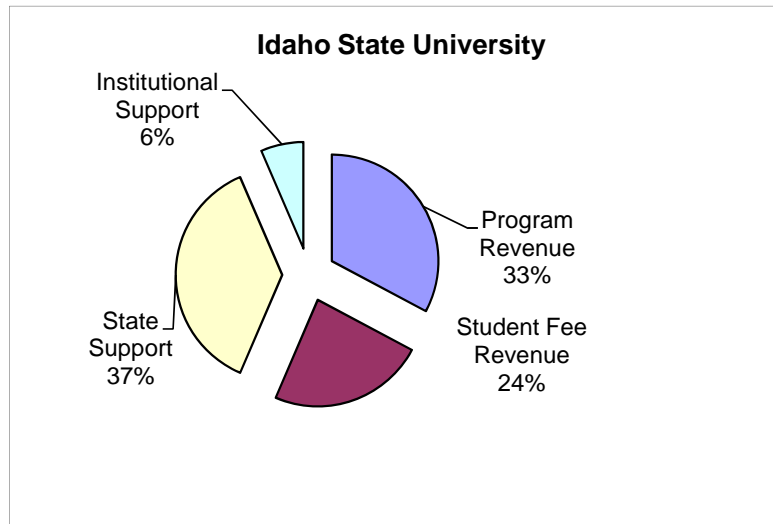
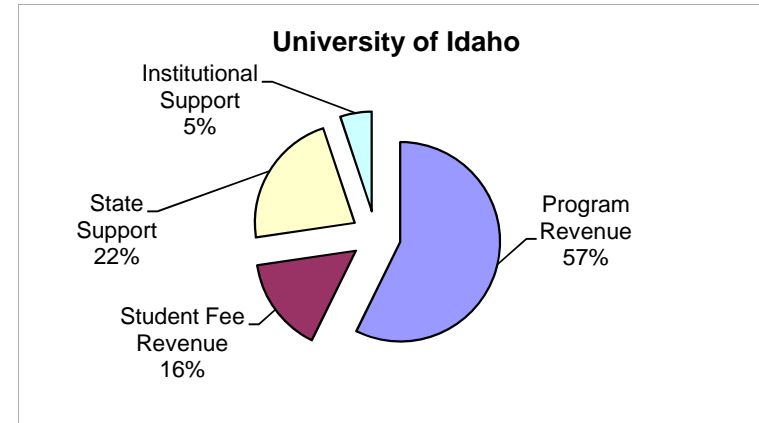
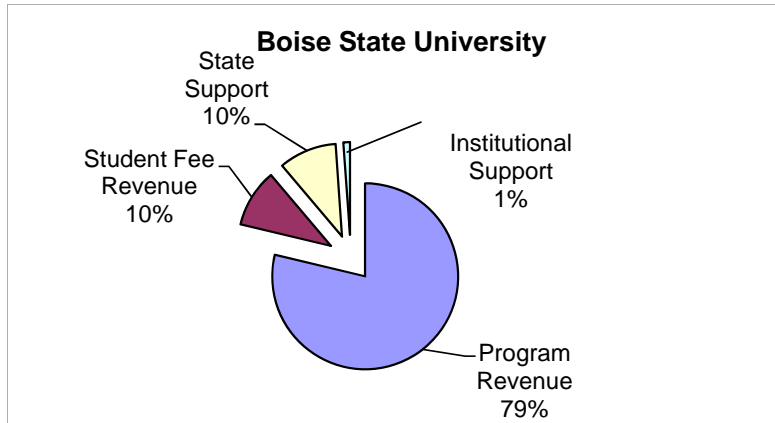
I move to accept the Athletics Operating Budget reports for Boise State University, Idaho State University, University of Idaho and Lewis-Clark State College, as presented.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

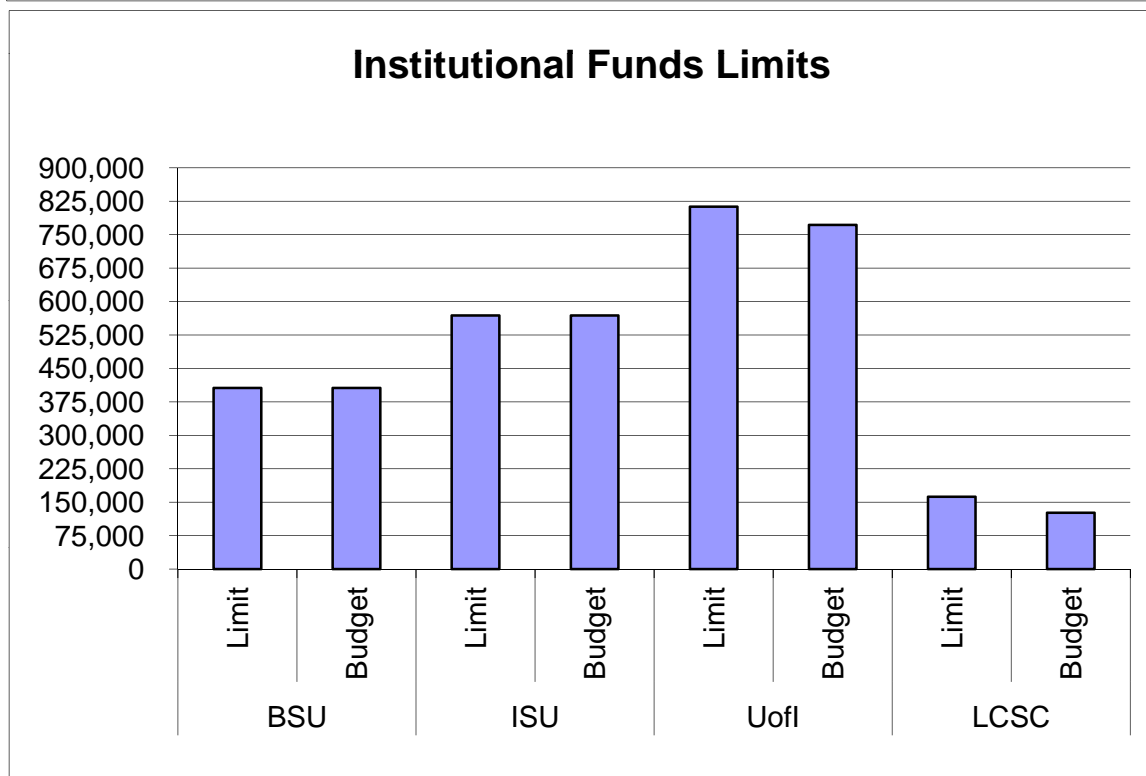
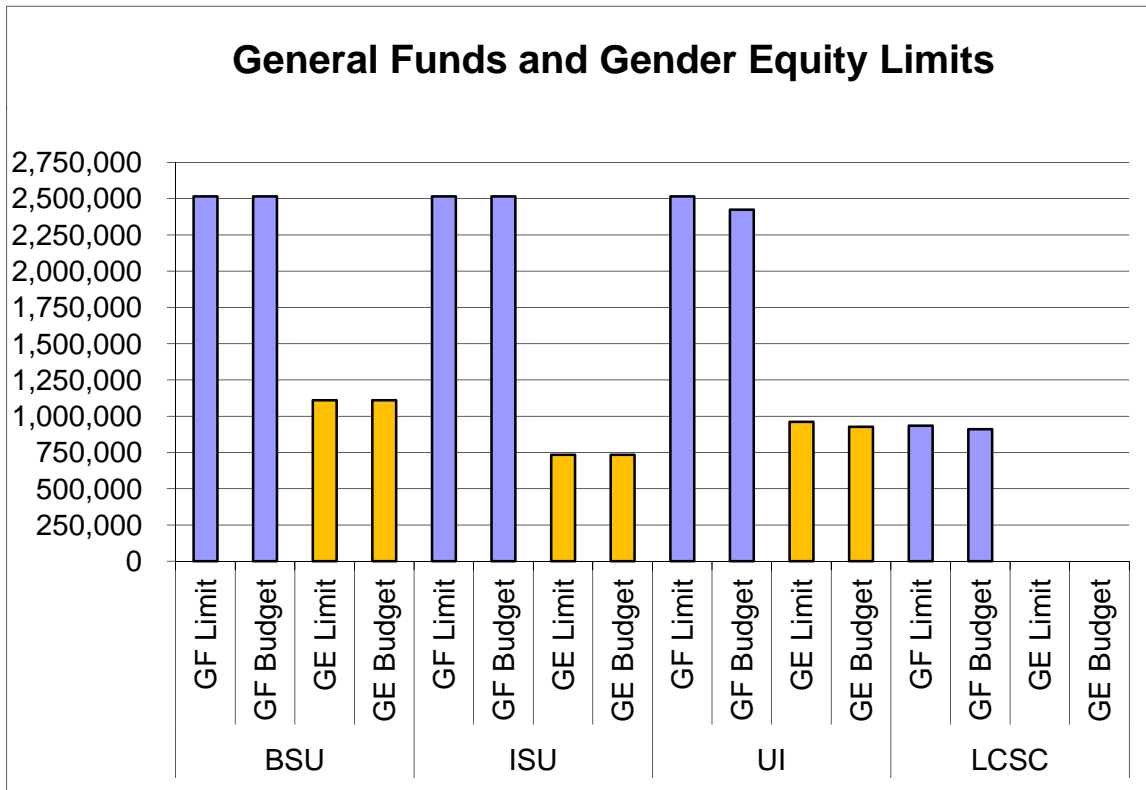
Intercollegiate Athletics

FY14 Revenue by Source by Institution

Attachment 1

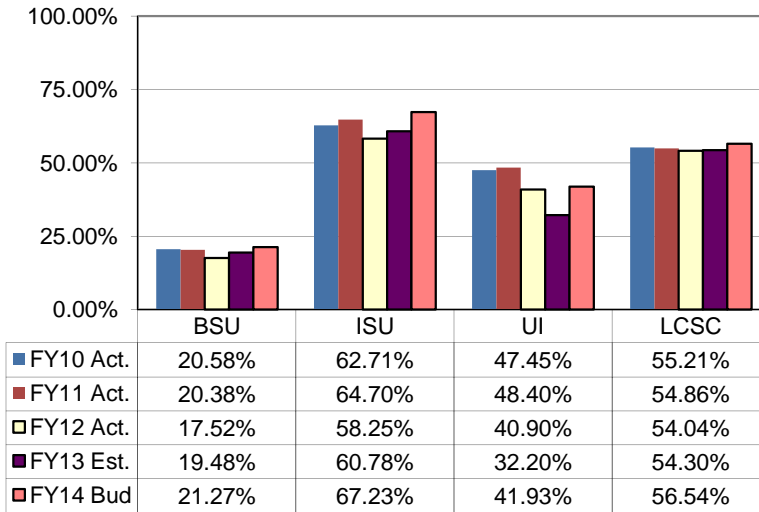


FY14 Board Limits on General and Institutional Funds



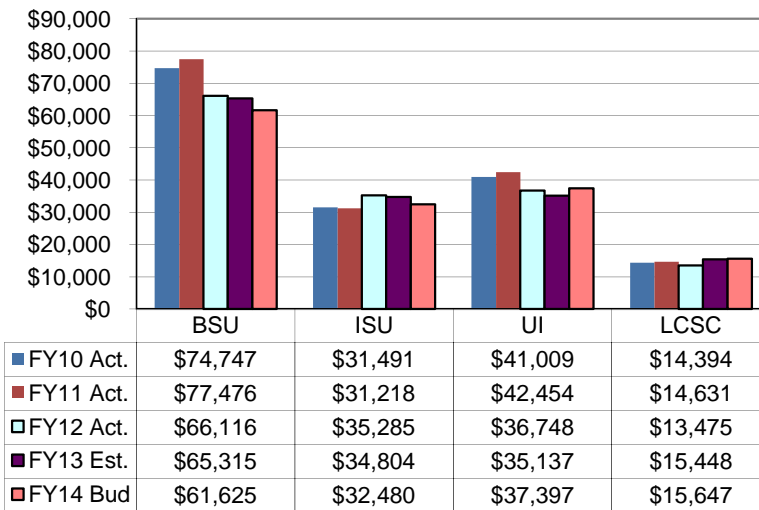
Attachment 3

**Student Fee/State & Institution Support
as a % of Total Athletic Revenue**



Attachment 4

Expenditures per Varsity Participant



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Boise State University
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 5

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
1 Revenue:										
2 Program Revenue:										
3 Ticket Sales	8,306,921	19.48%	7,897,257	18.89%	(409,664)	-4.93%	7,931,630	19.54%	34,373	0.44%
4 Guarantees	2,287,500	5.36%	1,575,000	3.77%	(712,500)	-31.15%	615,000	1.52%	(960,000)	-60.95%
5 Contributions	9,261,601	21.72%	10,909,746	26.09%	1,648,145	17.80%	9,706,761	23.92%	(1,202,985)	-11.03%
6 NCAA/Conference/Tournaments	3,782,335	8.87%	3,561,452	8.52%	(220,883)	-5.84%	4,166,483	10.27%	605,031	16.99%
7 TV/Radio/Internet Rights	64,249	0.15%	50,000	0.12%	(14,249)	-22.18%	50,000	0.12%	0	0.00%
8 Program/Novelty Sales, Concessionns, Parking	1,030,353	2.42%	894,760	2.14%	(135,593)	-13.16%	872,511	2.15%	(22,249)	-2.49%
9 Royalty, Advertisement, Sponsorship	3,668,995	8.60%	3,409,107	8.15%	(259,888)	-7.08%	3,491,352	8.60%	82,245	2.41%
10 Endowment/Investment Income	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
11 Other	3,057,533	7.17%	1,592,822	3.81%	(1,464,711)	-47.90%	1,521,651	3.75%	(71,171)	-4.47%
12 Total Program Revenue	31,459,487	73.76%	29,890,144	71.48%	(1,569,343)	-4.99%	28,355,388	69.86%	(1,534,756)	-5.13%
13 Non-Program Revenue:										
14 NCAA/Bowl/World Series	385,201	0.90%	213,091	0.51%	(172,110)	-44.68%	29,750	0.07%	(183,341)	-86.04%
15 Student Fees	3,227,977	7.57%	3,493,676	8.36%	265,699	8.23%	3,634,709	8.96%	141,033	4.04%
16 Direct State General Funds	2,214,700	5.19%	2,424,400	5.80%	209,700	9.47%	2,515,800	6.20%	91,400	3.77%
17 Gender Equity - General Funds	976,872	2.29%	976,872	2.34%	0	0.00%	1,109,700	2.73%	132,828	13.60%
18 Direct Institutional Support	346,600	0.81%	386,100	0.92%	39,500	11.40%	406,400	1.00%	20,300	5.26%
19 Subtotal State/Institutional Support	3,538,172	8.30%	3,787,372	9.06%	249,200	7.04%	4,031,900	9.93%	244,528	6.46%
20 Total Non-Program Revenue	7,151,350	16.77%	7,494,139	17.92%	342,789	4.79%	7,696,359	18.96%	202,220	2.70%
21 Subtotal Operating Revenue	38,610,837	90.53%	37,384,283	89.41%	(1,226,554)	-3.18%	36,051,747	88.83%	(1,332,536)	-3.56%
22 Non-Cash Revenue										
23 Third Party Support		0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
24 Indirect Institutional Support	1,828,871	4.29%	2,056,427	4.92%	227,556	12.44%	1,924,930	4.74%	(131,497)	-6.39%
25 Non-Cash Revenue		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
26 Out-of-State Tuition Revenue	2,210,648	5.18%	2,373,316	5.68%	162,668	7.36%	2,610,648	6.43%	237,332	10.00%
27 Subtotal Non-Cash Revenue	4,039,519	9.47%	4,429,743	10.59%	390,224	9.66%	4,535,578	11.17%	105,835	2.39%
28 Total Revenue:	42,650,356	100.00%	41,814,026	100.00%	(836,330)	-1.96%	40,587,325	100.00%	(1,226,701)	-2.93%
29										
30 Expenditures										
31 Operating Expenditures:										
32 Athletics Student Aid	4,126,419	9.75%	4,644,701	11.06%	518,282	12.56%	4,908,672	12.09%	263,971	5.68%
33 Guarantees	633,314	1.50%	637,000	1.52%	3,686	0.58%	838,000	2.06%	201,000	31.55%
34 Coaching Salary/Benefits	8,169,987	19.31%	9,141,994	21.77%	972,007	11.90%	10,028,206	24.71%	886,212	9.69%
35 Admin Staff Salary/Benefits	5,021,919	11.87%	5,251,355	12.51%	229,436	4.57%	5,478,924	13.50%	227,569	4.33%
36 Severence Payments		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
37 Recruiting	411,603	0.97%	432,722	1.03%	21,119	5.13%	432,120	1.06%	(602)	-0.14%
38 Team Travel	2,163,971	5.11%	2,660,016	6.34%	496,045	22.92%	2,422,888	5.97%	(237,128)	-8.91%
39 Equipment, Uniforms and Supplies	1,430,251	3.38%	1,218,932	2.90%	(211,319)	-14.77%	1,136,416	2.80%	(82,516)	-6.77%
40 Game Expenses	1,790,666	4.23%	1,004,918	2.39%	(785,748)	-43.88%	1,023,634	2.52%	18,716	1.86%
41 Fund Raising, Marketing, Promotion	337,076	0.80%	259,892	0.62%	(77,184)	-22.90%	281,291	0.69%	21,399	8.23%
42 Direct Facilities/Maint/Rentals	8,520,267	20.13%	3,612,058	8.60%	(4,908,209)	-57.61%	1,756,171	4.33%	(1,855,887)	-51.38%
43 Debt Service on Facilities	3,383,251	7.99%	5,012,328	11.94%	1,629,077	48.15%	5,005,383	12.33%	(6,945)	-0.14%
44 Spirit Groups	185,101	0.44%	115,205	0.27%	(69,896)	-37.76%	110,081	0.27%	(5,124)	-4.45%
45 Medical Expenses & Insurance	134,805	0.32%	91,500	0.22%	(43,305)	-32.12%	622,500	1.53%	531,000	580.33%
46 Memberships & Dues	488,816	1.16%	520,461	1.24%	31,645	6.47%	687,314	1.69%	166,853	32.06%
47 NCAA/Special Event/Bowls	375,967	0.89%	222,384	0.53%	(153,583)	-40.85%	9,350	0.02%	(213,034)	-95.80%
48 Other Operating Expenses	1,107,465	2.62%	2,730,778	6.50%	1,623,313	146.58%	1,309,668	3.23%	(1,421,110)	-52.04%
49 Subtotal Operating Expenditures	38,280,878	90.45%	37,556,244	89.45%	(724,634)	-1.89%	36,050,618	88.82%	(1,505,626)	-4.01%
50 Non-Cash Expenditures										
51 3rd Party Coaches Compensation		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
52 3rd Party Admin Staff Compensation		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
53 Indirect Facilities & Admin Support	1,828,871	4.32%	2,056,427	4.90%	227,556	12.44%	1,924,930	4.74%	(131,497)	-6.39%
54 Non-Cash Expense		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
55 Out-of-State Tuition Expense	2,210,648	5.22%	2,373,316	5.65%	162,668	7.36%	2,610,648	6.43%	237,332	10.00%
56 Subtotal Non-Cash Expenditures	4,039,519	9.55%	4,429,743	10.55%	390,224	9.66%	4,535,578	11.18%	105,835	2.39%
57 Total Expenditures:	42,320,397	100.00%	41,985,987	100.00%	(334,410)	-0.79%	40,586,196	100.00%	(1,399,791)	-3.33%

Boise State University
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 5

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
58										
59 Net Income/(deficit)	329,959		(171,961)		(501,920)	-152.12%	1,129		173,090	-100.66%
60										
61 Ending Fund Balance 6/30 (PY Fund Balance plus Line 59)	987,513		815,552		(171,961)	-17.41%	816,681		1,129	0.14%
62										
63 Sport Camps & Clinics										
64 Revenue	755,194		400,000		(355,194)	-47.03%	400,000	0.99%	0	0.00%
65 Coach Compensation from Camp	342,655		150,000		(192,655)	-56.22%	150,000	0.37%	0	0.00%
66 Camp Expenses	509,173		250,000		(259,173)	-50.90%	250,000	0.62%	0	0.00%
67 Total Expenses	851,828		400,000		(451,828)	-53.04%	400,000	0.99%	0	0.00%
68 Ending Fund Balance 6/30-BSU Camps	744,238									
69 Net Income from Camps	647,604		0		(647,604)	-100.00%	0		0	0.00%

Boise State University
Intercollegiate Athletics Report
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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
Revenue by Program:										
1 General Revenue:										
2 Student Fees	3,227,977	8.36%	3,493,676	9.35%	265,699	8.23%	3,634,709	10.08%	141,033	4.04%
3 Contributions	9,261,601	23.99%	10,909,746	29.18%	1,648,145	17.80%	9,706,761	26.92%	(1,202,985)	-11.03%
4 Direct State General Funds	2,214,700	5.74%	2,424,400	6.49%	209,700	9.47%	2,515,800	6.98%	91,400	3.77%
5 Gender Equity - General Funds	976,872	2.53%	976,872	2.61%	0	0.00%	1,109,700	3.08%	132,828	13.60%
6 Institutional Support	346,600	0.90%	386,100	1.03%	39,500	11.40%	406,400	1.13%	20,300	5.26%
7 NCAA/Conference	3,782,335	9.80%	3,561,452	9.53%	(220,883)	-5.84%	4,166,483	11.56%	605,031	16.99%
8 TV/Radio/Internet	64,249	0.17%	50,000	0.13%	(14,249)	-22.18%	50,000	0.14%	0	0.00%
9 Concessions/program/etc.	1,030,353	2.67%	894,760	2.39%	(135,593)	-13.16%	872,511	2.42%	(22,249)	-2.49%
10 Advertising/sponsorship/Royalty	3,668,995	9.50%	3,409,107	9.12%	(259,888)	-7.08%	3,491,352	9.68%	82,245	2.41%
11 Endowments	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
12 NCAA/Bowl/World Series	385,201	1.00%	213,091	0.57%	(172,110)	-44.68%	29,750	0.08%	(183,341)	-86.04%
13 Other	3,057,533	7.92%	1,592,822	4.26%	(1,464,711)	-47.90%	1,521,651	4.22%	(71,171)	-4.47%
14 Total General Revenue	28,016,416	72.56%	27,912,026	74.66%	(104,390)	-0.37%	27,505,117	76.29%	(406,909)	-1.46%
15 Revenue By Sport:										
16 Men's Programs:										
17 Football										
18 Ticket Sales	7,550,296	19.55%	7,147,722	19.12%	(402,574)	-5.33%	6,931,465	19.23%	(216,257)	-3.03%
19 Game Guarantees	2,201,000	5.70%	1,575,000	4.21%	(626,000)	-28.44%	575,000	1.59%	(1,000,000)	-63.49%
20 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
21 Basketball		0.00%		0.00%		0.00%		0.00%		0.00%
22 Ticket Sales	620,293	1.61%	646,545	1.73%	26,252	4.23%	946,795	2.63%	300,250	46.44%
23 Game Guarantees	85,000	0.22%	0	0.00%	(85,000)	-100.00%	40,000	0.11%	40,000	100.00%
24 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
25 Track & Field/Cross Country	5,038	0.01%	3,226	0.01%	(1,812)	-35.97%	3,723	0.01%	497	15.41%
26 Tennis	0	0.00%		0.00%	0	0.00%		0.00%	0	0.00%
27 Baseball Ticket Sales		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
28 Wrestling	41,361	0.11%	15,837	0.04%	(25,524)	-61.71%	6,206	0.02%	(9,631)	-60.81%
29 Golf		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
30 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
31 Total Men's Sport Revenue	10,502,988	27.20%	9,388,330	25.11%	(1,114,658)	-10.61%	8,503,189	23.59%	(885,141)	-9.43%
32 Women's Programs										
33 Volleyball										
34 Ticket Sales	6,280	0.02%	4,660	0.01%	(1,620)	-25.80%	5,378	0.01%	718	15.41%
35 Game Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
36 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
37 Basketball						0.00%				0.00%
38 Ticket Sales	53,907	0.14%	56,682	0.15%	2,775	5.15%	12,000	0.03%	(44,682)	-78.83%
39 Game Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
40 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
41 Track & Field/Cross Country	5,158	0.01%	3,226	0.01%	(1,932)	-37.46%	3,723	0.01%	497	15.41%
42 Tennis		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
43 Gymnastics	9,662	0.03%	7,170	0.02%	(2,492)	-25.79%	8,274	0.02%	1,104	15.40%
44 Golf		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
45 Soccer	9,662	0.03%	7,170	0.02%	(2,492)	-25.79%	8,274	0.02%	1,104	15.40%
46 Softball	6,764	0.02%	5,019	0.01%	(1,745)	-25.80%	5,792	0.02%	773	15.40%
47 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
48 Swimming		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
49 Total Women's Sport Rev	91,433	0.24%	83,927	0.22%	(7,506)	-8.21%	43,441	0.12%	(40,486)	-48.24%
50 Total Revenue	38,610,837	100.00%	37,384,283	100.00%	(1,226,554)	-3.18%	36,051,747	100.00%	(1,332,536)	-3.56%

Boise State University
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 5

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
51 Expenditures by Sport										
52 Administrative and General										
53 Athletic Director Office	2,151,763	5.62%	1,954,366	5.20%	(197,397)	-9.17%	2,374,284	6.59%	419,918	21.49%
54 Fund Raising Office	626,932	1.64%	748,451	1.99%	121,519	19.38%	774,272	2.15%	25,821	3.45%
55 Academics Support	1,052,068	2.75%	1,014,201	2.70%	(37,867)	-3.60%	1,046,545	2.90%	32,344	3.19%
56 Media Relations	265,624	0.69%	362,051	0.96%	96,427	36.30%	369,637	1.03%	7,586	2.10%
57 Marketing and Promotions	445,782	1.16%	433,025	1.15%	(12,757)	-2.86%	452,042	1.25%	19,017	4.39%
58 Ticket Office	353,820	0.92%	381,901	1.02%	28,081	7.94%	360,350	1.00%	(21,551)	-5.64%
59 Athletic Training Room	646,873	1.69%	644,162	1.72%	(2,711)	-0.42%	708,397	1.97%	64,235	9.97%
60 Memberships and Dues	488,816	1.28%	520,461	1.39%	31,645	6.47%	687,314	1.91%	166,853	32.06%
61 Facilities Mtn & Debt Service	5,427,987	14.18%	7,420,748	19.76%	1,992,761	36.71%	7,705,712	21.37%	284,964	3.84%
62 Capital Improvements	7,187,002	18.77%	2,183,248	5.81%	(5,003,754)	-69.62%		0.00%	(2,183,248)	-100.00%
63 NCAA/Special Event/Bowls	375,967	0.98%	222,384	0.59%	(153,583)	-40.85%	9,350	0.03%	(213,034)	-95.80%
64 Other Miscellaneous	2,582,069	6.75%	4,504,842	11.99%	1,922,773	74.47%	3,408,503	9.45%	(1,096,339)	-24.34%
65 Total Admin & General	21,604,703	56.44%	20,389,840	54.29%	(1,214,863)	-5.62%	17,896,406	49.64%	(2,493,434)	-12.23%
66										
67 Men's Programs:										
68 Football	8,537,612	22.30%	8,991,149	23.94%	453,537	5.31%	9,646,406	26.76%	655,257	7.29%
69 Basketball	1,729,154	4.52%	1,655,241	4.41%	(73,913)	-4.27%	1,758,116	4.88%	102,875	6.22%
70 Track & Field/Cross Country	503,319	1.31%	507,067	1.35%	3,748	0.74%	552,213	1.53%	45,146	8.90%
71 Tennis	355,193	0.93%	325,925	0.87%	(29,268)	-8.24%	327,868	0.91%	1,943	0.60%
72 Baseball	0	0.00%	0	0.00%	0	0.00%		0.00%	0	0.00%
73 Wrestling	486,327	1.27%	453,955	1.21%	(32,372)	-6.66%	461,159	1.28%	7,204	1.59%
74 Golf	186,419	0.49%	182,850	0.49%	(3,569)	-1.91%	189,223	0.52%	6,373	3.49%
75 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
76 Rodeo		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
77 Total Men's Programs	11,798,024	30.82%	12,116,187	32.26%	318,163	2.70%	12,934,985	35.88%	818,798	6.76%
78										
79 Women's Programs										
80 Volleyball	584,346	1.53%	590,600	1.57%	6,254	1.07%	588,308	1.63%	(2,292)	-0.39%
81 Basketball	1,063,506	2.78%	1,123,022	2.99%	59,516	5.60%	1,127,015	3.13%	3,993	0.36%
82 Track & Field/Cross Country	591,738	1.55%	596,143	1.59%	4,405	0.74%	649,028	1.80%	52,885	8.87%
83 Tennis	167,725	0.44%	276,250	0.74%	108,525	64.70%	301,852	0.84%	25,602	9.27%
84 Gymnastics	512,089	1.34%	518,909	1.38%	6,820	1.33%	545,239	1.51%	26,330	5.07%
85 Golf	205,041	0.54%	206,827	0.55%	1,786	0.87%	214,246	0.59%	7,419	3.59%
86 Soccer	573,723	1.50%	523,050	1.39%	(50,673)	-8.83%	551,201	1.53%	28,151	5.38%
87 Softball	560,874	1.47%	616,475	1.64%	55,601	9.91%	626,111	1.74%	9,636	1.56%
88 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
89 Swimming	619,109	1.62%	598,941	1.59%	(20,168)	-3.26%	616,227	1.71%	17,286	2.89%
90 Rodeo/New Sport		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
91 Total Women's Programs	4,878,151	12.74%	5,050,217	13.45%	172,066	3.53%	5,219,227	14.48%	169,010	3.35%
92										
93 Total Expenditures	38,280,878	100.00%	37,556,244	100.00%	(724,634)	-1.89%	36,050,618	100.00%	(1,505,626)	-4.01%

**Idaho State University
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets**

Attachment 6

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
1 Revenue:										
2 Program Revenue:										
3 Ticket Sales	326,481	2.85%	218,932	1.88%	(107,549)	-32.94%	255,368	2.30%	36,436	16.64%
4 Guarantees	1,099,500	9.60%	1,367,500	11.72%	268,000	24.37%	1,219,000	10.97%	(148,500)	-10.86%
5 Contributions	359,422	3.14%	388,600	3.33%	29,178	8.12%	298,200	2.68%	(90,400)	-23.26%
6 NCAA/Conference/Tournaments	664,303	5.80%	507,939	4.35%	(156,364)	-23.54%	454,769	4.09%	(53,170)	-10.47%
7 TV/Radio/Internet Rights	9,199	0.08%	4,000	0.03%	(5,199)	-56.52%	0	0.00%	(4,000)	-100.00%
8 Program/Novelty Sales, Concessionns, Parking	17,000	0.15%	17,000	0.15%	0	0.00%	17,000	0.15%	0	0.00%
9 Royalty, Advertisement, Sponsorship	767,784	6.70%	464,000	3.98%	(303,784)	-39.57%	547,550	4.93%	83,550	18.01%
10 Endowment/Investment Income	23,140	0.20%	17,851	0.15%	(5,289)	-22.86%	18,207	0.16%	356	1.99%
11 Other	643,142	5.61%	686,160	5.88%	43,018	6.69%	63,569	0.57%	(622,591)	-90.74%
12 Total Program Revenue	3,909,971	34.13%	3,671,982	31.48%	(237,989)	-6.09%	2,873,663	25.86%	(798,319)	-21.74%
13 Non-Program Revenue:										
14 NCAA/Bowl/World Series	36,458	0.32%	13,720	0.12%	(22,738)	-62.37%	0	0.00%	(13,720)	-100.00%
15 Student Fees	2,160,685	18.86%	2,062,691	17.68%	(97,994)	-4.54%	2,076,837	18.69%	14,146	0.69%
16 Direct State General Funds	2,214,700	19.33%	2,485,600	21.31%	270,900	12.23%	2,515,800	22.64%	30,200	1.21%
17 Gender Equity - General Funds	646,500	5.64%	646,500	5.54%	0	0.00%	734,400	6.61%	87,900	13.60%
18 Direct Institutional Support	485,100	4.23%	516,700	4.43%	31,600	6.51%	568,900	5.12%	52,200	10.10%
19 Subtotal State/Institutional Support	3,346,300	29.21%	3,648,800	31.28%	302,500	9.04%	3,819,100	34.37%	170,300	4.67%
20 Total Non-Program Revenue	5,543,443	48.38%	5,725,211	49.08%	181,768	3.28%	5,895,937	53.06%	170,726	2.98%
21 Subtotal Operating Revenue	9,453,414	82.51%	9,397,193	80.55%	(56,221)	-0.59%	8,769,600	78.92%	(627,593)	
22 Non-Cash Revenue										
23 Third Party Support	37,389	0.33%	35,000	0.30%	(2,389)	-6.39%	35,000	0.31%	0	0.00%
24 Indirect Institutional Support		0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
25 Non-Cash Revenue	573,359	5.00%	600,000	5.14%	26,641	4.65%	600,000	5.40%	0	0.00%
26 Out-of-State Tuition Revenue	1,393,045	12.16%	1,633,890	14.01%	240,845	17.29%	1,707,415	15.37%	73,525	4.50%
27 Subtotal Non-Cash Revenue	2,003,793	17.49%	2,268,890	19.45%	265,097	13.23%	2,342,415	21.08%	73,525	3.24%
28 Total Revenue:	11,457,207	100.00%	11,666,083	100.00%	208,876	1.82%	11,112,015	100.00%	(554,068)	-4.75%
29										
30 Expenditures										
31 Operating Expenditures:										
32 Athletics Student Aid	2,130,563	18.59%	2,239,035	19.19%	108,472	5.09%	2,411,510	21.70%	172,475	7.70%
33 Guarantees	61,257	0.53%	54,000	0.46%	(7,257)	-11.85%	106,000	0.95%	52,000	96.30%
34 Coaching Salary/Benefits	1,738,519	15.17%	1,921,139	16.47%	182,620	10.50%	2,063,234	18.57%	142,095	7.40%
35 Admin Staff Salary/Benefits	1,392,011	12.15%	1,393,744	11.95%	1,733	0.12%	1,402,592	12.62%	8,848	0.63%
36 Severence Payments	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
37 Recruiting	204,478	1.78%	209,010	1.79%	4,532	2.22%	223,803	2.01%	14,793	7.08%
38 Team Travel	941,467	8.22%	1,108,713	9.50%	167,246	17.76%	971,461	8.74%	(137,252)	-12.38%
39 Equipment, Uniforms and Supplies	326,594	2.85%	344,850	2.96%	18,256	5.59%	279,418	2.51%	(65,432)	-18.97%
40 Game Expenses	262,426	2.29%	253,395	2.17%	(9,031)	-3.44%	260,728	2.35%	7,333	2.89%
41 Fund Raising, Marketing, Promotion	130,733	1.14%	155,499	1.33%	24,766	18.94%	144,637	1.30%	(10,862)	-6.99%
42 Direct Facilities/Maint/Rentals	1,196,670	10.44%	703,976	6.03%	(492,694)	-41.17%	147,042	1.32%	(556,934)	-79.11%
43 Debt Service on Facilities	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
44 Spirit Groups	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
45 Medical Expenses & Insurance	268,988	2.35%	254,510	2.18%	(14,478)	-5.38%	272,810	2.46%	18,300	7.19%
46 Memberships & Dues	47,926	0.42%	48,000	0.41%	74	0.15%	48,000	0.43%	0	0.00%
47 NCAA/Special Event/Bowls	30,314	0.26%	15,748	0.13%	(14,566)	-48.05%	0	0.00%	(15,748)	-100.00%
48 Other Operating Expenses	724,547	6.32%	695,574	5.96%	(28,973)	-4.00%	438,365	3.94%	(257,209)	-36.98%
49 Subtotal Operating Expenditures	9,456,493	82.52%	9,397,193	80.55%	(59,300)	-0.63%	8,769,600	78.92%	(627,593)	-6.68%
50 Non-Cash Expenditures										
51 3rd Party Coaches Compensation	33,520	0.29%	30,000	0.26%	(3,520)	-10.50%	30,000	0.27%	0	0.00%
52 3rd Party Admin Staff Compensation	3,869	0.03%	5,000	0.04%	1,131	29.23%	5,000	0.04%	0	0.00%
53 Indirect Facilities & Admin Support	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
54 Non-Cash Expense	573,359	5.00%	600,000	5.14%	26,641	4.65%	600,000	5.40%	0	0.00%
55 Out-of-State Tuition Expense	1,393,045	12.16%	1,633,890	14.01%	240,845	17.29%	1,707,415	15.37%	73,525	4.50%
56 Subtotal Non-Cash Expenditures	2,003,793	17.48%	2,268,890	19.45%	265,097	13.23%	2,342,415	21.08%	73,525	3.24%
57 Total Expenditures:	11,460,286	100.00%	11,666,083	100.00%	205,797	1.80%	11,112,015	100.00%	(554,068)	-4.75%

**Idaho State University
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets**

Attachment 6

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
58										
59 Net Income/(deficit)	(3,079)		0		3,079	-100.00%	0		0	0.00%
60										
61 Ending Fund Balance 6/30 (PY Fund Balance plus Line 59)	1,422,301		1,422,301		0	0.00%	1,422,301		0	0.00%
62										
63 Sport Camps & Clinics										
64 Revenue	79,570		150,000		70,430	88.51%	150,000	1.35%	0	0.00%
65 Coach Compensation from Camp	37,109		90,000		52,891	142.53%	90,000	0.81%	0	0.00%
66 Camp Expenses	54,692		60,000		5,308	9.71%	60,000	0.54%	0	0.00%
67 Total Expenses	91,801		150,000		58,199	63.40%	150,000	1.35%	0	0.00%
68										
69 Net Income from Camps	-12,231		0		12,231	-100.00%	0		0	0.00%

**Idaho State University
Intercollegiate Athletics Report
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Attachment 6

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
Revenue by Program:										
1 General Revenue:										
2 Student Fees	2,160,685	22.86%	2,062,691	21.95%	(97,994)	-4.54%	2,076,837	23.68%	14,146	0.69%
3 Contributions	359,422	3.80%	388,600	4.14%	29,178	8.12%	298,200	3.40%	(90,400)	-23.26%
4 Direct State General Funds	2,214,700	23.43%	2,485,600	26.45%	270,900	12.23%	2,515,800	28.69%	30,200	1.21%
5 Gender Equity - General Funds	646,500	6.84%	646,500	6.88%	0	0.00%	734,400	8.37%	87,900	13.60%
6 Institutional Support	485,100	5.13%	516,700	5.50%	31,600	6.51%	568,900	6.49%	52,200	10.10%
7 NCAA/Conference	664,303	7.03%	507,939	5.41%	(156,364)	-23.54%	454,769	5.19%	(53,170)	-10.47%
8 TV/Radio/Internet	9,199	0.10%	4,000	0.04%	(5,199)	-56.52%	0	0.00%	(4,000)	-100.00%
9 Concessions/program/etc.	17,000	0.18%	17,000	0.18%	0	0.00%	17,000	0.19%	0	0.00%
10 Advertising/sponsorship/Royalty	767,784	8.12%	464,000	4.94%	(303,784)	-39.57%	547,550	6.24%	83,550	18.01%
11 Endowments	23,140	0.24%	17,851	0.19%	(5,289)	-22.86%	18,207	0.21%	356	1.99%
12 NCAA/Bowl/World Series	36,458	0.39%	13,720	0.15%	(22,738)	-62.37%	0	0.00%	(13,720)	-100.00%
13 Other	643,142	6.80%	686,160	7.30%	43,018	6.69%	63,569	0.72%	(622,591)	-90.74%
14 Total General Revenue	8,027,433	84.92%	7,810,761	83.12%	(216,672)	-2.70%	7,295,232	83.19%	(515,529)	-6.60%
15 Revenue By Sport:										
16 Men's Programs:										
17 Football										
18 Ticket Sales	152,189	1.61%	119,480	1.27%	(32,709)	-21.49%	140,000	1.60%	20,520	17.17%
19 Game Guarantees	720,000	7.62%	970,000	10.32%	250,000	34.72%	840,000	9.58%	(130,000)	-13.40%
20 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
21 Basketball										
22 Ticket Sales	86,292	0.91%	60,000	0.64%	(26,292)	-30.47%	75,474	0.86%	15,474	25.79%
23 Game Guarantees	328,000	3.47%	320,000	3.41%	(8,000)	-2.44%	320,000	3.65%	0	0.00%
24 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
25 Track & Field/Cross Country	3,041	0.03%	2,250	0.02%	(791)	-26.01%	2,000	0.02%	(250)	-11.11%
26 Tennis		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
27 Baseball Ticket Sales		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
28 Wrestling		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
29 Golf		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
30 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
31 Total Men's Sport Revenue	1,289,522	13.64%	1,471,730	15.66%	182,208	14.13%	1,377,474	15.71%	(94,256)	-6.40%
32 Women's Programs										
33 Volleyball										
34 Ticket Sales	3,781	0.04%	7,331	0.08%	3,550	93.89%	6,094	0.07%	(1,237)	-16.87%
35 Game Guarantees	6,000	0.06%	6,000	0.06%	0	0.00%		0.00%	(6,000)	-100.00%
36 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
37 Basketball										
38 Ticket Sales	76,425	0.81%	25,900	0.28%	(50,525)	-66.11%	25,217	0.29%	(683)	-2.64%
39 Game Guarantees	44,000	0.47%	69,000	0.73%	25,000	56.82%	59,000	0.67%	(10,000)	-14.49%
40 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
41 Track & Field/Cross Country	3,042	0.03%	2,250	0.02%	(792)	-26.04%	2,000	0.02%	(250)	-11.11%
42 Tennis		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
43 Gymnastics		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
44 Golf		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
45 Soccer	3,211	0.03%	4,221	0.04%	1,010	31.45%	4,583	0.05%	362	8.58%
46 Softball	0	0.00%		0.00%	0	0.00%		0.00%	0	0.00%
47 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
48 Swimming		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
49 Total Women's Sport Rev	136,459	1.44%	114,702	1.22%	(21,757)	-15.94%	96,894	1.10%	(17,808)	-15.53%
50 Total Revenue	9,453,414	100.00%	9,397,193	100.00%	(56,221)	-0.59%	8,769,600	100.00%	(627,593)	-6.68%

**Idaho State University
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets**

Attachment 6

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
51 Expenditures by Sport										
52 Administrative and General										
53 Athletic Director Office	656,672	6.94%	640,162	6.81%	(16,510)	-2.51%	605,466	6.90%	(34,696)	-5.42%
54 Fund Raising Office	199,881	2.11%	210,597	2.24%	10,716	5.36%	208,907	2.38%	(1,690)	-0.80%
55 Academics Support	241,055	2.55%	212,027	2.26%	(29,028)	-12.04%	217,449	2.48%	5,422	2.56%
56 Media Relations	181,473	1.92%	180,469	1.92%	(1,004)	-0.55%	183,174	2.09%	2,705	1.50%
57 Marketing and Promotions	180,034	1.90%	180,858	1.92%	824	0.46%	174,626	1.99%	(6,232)	-3.45%
58 Ticket Office		0.00%	0	0.00%	0	0.00%		0.00%	0	0.00%
59 Athletic Training Room	267,815	2.83%	285,219	3.04%	17,404	6.50%	302,230	3.45%	17,011	5.96%
60 Memberships and Dues	47,926	0.51%	45,000	0.48%	(2,926)	-6.11%	48,000	0.55%	3,000	6.67%
61 Facilities Mtn & Debt Service	85,000	0.90%	85,000	0.90%	0	0.00%	85,000	0.97%	0	0.00%
62 Capital Improvements	0	0.00%	0	0.00%	0	0.00%		0.00%	0	0.00%
63 NCAA/Special Event/Bowls	30,314	0.32%	13,720	0.15%	(16,594)	-54.74%		0.00%	(13,720)	-100.00%
64 Other Miscellaneous	1,497,684	15.84%	1,001,582	10.66%	(496,102)	-33.12%	473,577	5.40%	(528,005)	-52.72%
65 Total Admin & General	3,387,854	35.83%	2,854,634	30.38%	(533,220)	-15.74%	2,298,429	26.21%	(556,205)	-19.48%
66										
67 Men's Programs:										
68 Football	2,267,725	23.98%	2,639,433	28.09%	371,708	16.39%	2,387,888	27.23%	(251,545)	-9.53%
69 Basketball	867,162	9.17%	820,923	8.74%	(46,239)	-5.33%	845,574	9.64%	24,651	3.00%
70 Track & Field/Cross Country	308,489	3.26%	312,277	3.32%	3,788	1.23%	321,401	3.66%	9,124	2.92%
71 Tennis	107,912	1.14%	106,978	1.14%	(934)	-0.87%	118,733	1.35%	11,755	10.99%
72 Baseball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
73 Wrestling		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
74 Golf		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
75 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
76 Rodeo		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
77 Total Men's Programs	3,551,288	37.55%	3,879,611	41.28%	328,323	9.25%	3,673,596	41.89%	(206,015)	-5.31%
78										
79 Women's Programs										
80 Volleyball	382,796	4.05%	419,833	4.47%	37,037	9.68%	419,450	4.78%	(383)	-0.09%
81 Basketball	703,770	7.44%	747,702	7.96%	43,932	6.24%	758,474	8.65%	10,772	1.44%
82 Track & Field/Cross Country	414,199	4.38%	420,914	4.48%	6,715	1.62%	456,813	5.21%	35,899	8.53%
83 Tennis	138,800	1.47%	152,895	1.63%	14,095	10.15%	184,879	2.11%	31,984	20.92%
84 Gymnastics		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
85 Golf	120,128	1.27%	123,342	1.31%	3,214	2.68%	139,966	1.60%	16,624	13.48%
86 Soccer	413,482	4.37%	419,113	4.46%	5,631	1.36%	460,394	5.25%	41,281	9.85%
87 Softball	344,176	3.64%	379,149	4.03%	34,973	10.16%	377,599	4.31%	(1,550)	-0.41%
88 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
89 Swimming		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
90 Rodeo/New Sport		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
91 Total Women's Programs	2,517,351	26.62%	2,662,948	28.34%	145,597	5.78%	2,797,575	31.90%	134,627	5.06%
92										
93 Total Expenditures	9,456,493	100.00%	9,397,193	100.00%	(59,300)	-0.63%	8,769,600	100.00%	(627,593)	-6.68%

University of Idaho
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 7

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
1 Revenue:										
2 Program Revenue:										
3 Ticket Sales	534,127	2.97%	988,746	4.99%	454,619	85.11%	517,000	2.69%	(471,746)	-47.71%
4 Guarantees	2,213,000	12.29%	2,489,000	12.57%	276,000	12.47%	3,170,000	16.48%	681,000	27.36%
5 Contributions	2,822,547	15.68%	2,797,793	14.13%	(24,754)	-0.88%	3,233,172	16.81%	435,379	15.56%
6 NCAA/Conference/Tournaments	1,527,711	8.49%	2,501,232	12.63%	973,521	63.72%	875,580	4.55%	(1,625,652)	-64.99%
7 TV/Radio/Internet Rights	50,000	0.28%	50,000	0.25%	0	0.00%	50,000	0.26%	0	0.00%
8 Program/Novelty Sales, Concessionns, Parking	34,250	0.19%	32,850	0.17%	(1,400)	-4.09%	34,100	0.18%	1,250	3.81%
9 Royalty, Advertisement, Sponsorship	892,500	4.96%	489,675	2.47%	(402,825)	-45.13%	710,000	3.69%	220,325	44.99%
10 Endowment/Investment Income	216,892	1.20%	220,000	1.11%	3,108	1.43%	225,000	1.17%	5,000	2.27%
11 Other	469,500	2.61%	255,806	1.29%	(213,694)	-45.52%	306,000	1.59%	50,194	19.62%
12 Total Program Revenue	8,760,527	48.66%	9,825,102	49.62%	1,064,575	12.15%	9,120,852	47.42%	(704,250)	-7.17%
13 Non-Program Revenue:										
14 NCAA/Bowl/World Series	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
15 Student Fees	2,335,025	12.97%	2,262,621	11.43%	(72,404)	-3.10%	2,295,858	11.94%	33,237	1.47%
16 Direct State General Funds	2,214,700	12.30%	2,424,400	12.24%	209,700	9.47%	2,515,800	13.08%	91,400	3.77%
17 Gender Equity - General Funds	846,560	4.70%	926,660	4.68%	80,100	9.46%	961,600	5.00%	34,940	3.77%
18 Direct Institutional Support	666,530	3.70%	772,100	3.90%	105,570	15.84%	812,800	4.23%	40,700	5.27%
19 Subtotal State/Institutional Support	3,727,790	20.70%	4,123,160	20.82%	395,370	10.61%	4,290,200	22.30%	167,040	4.05%
20 Total Non-Program Revenue	6,062,815	33.67%	6,385,781	32.25%	322,966	5.33%	6,586,058	34.24%	200,277	3.14%
21 Subtotal Operating Revenue	14,823,342	82.33%	16,210,883	81.87%	1,387,541	9.36%	15,706,910	81.66%	(503,973)	
22 Non-Cash Revenue										
23 Third Party Support	402,300	2.23%	402,300	2.03%	0	0.00%	418,800	2.18%	16,500	4.10%
24 Indirect Institutional Support	389,531	2.16%	389,437	1.97%	(94)	-0.02%	234,127	1.22%	(155,310)	-39.88%
25 Non-Cash Revenue	539,460	3.00%	539,460	2.72%	0	0.00%	536,710	2.79%	(2,750)	-0.51%
26 Out-of-State Tuition Revenue	1,850,000	10.28%	2,259,461	11.41%	409,461	22.13%	2,338,347	12.16%	78,886	3.49%
27 Subtotal Non-Cash Revenue	3,181,291	17.67%	3,590,658	18.13%	409,367	12.87%	3,527,984	18.34%	(62,674)	-1.75%
28 Total Revenue:	18,004,633	100.00%	19,801,541	100.00%	1,796,908	9.98%	19,234,894	100.00%	(566,647)	-2.86%
29										
30 Expenditures										
31 Operating Expenditures:										
32 Athletics Student Aid	3,152,441	17.49%	3,281,484	17.30%	129,043	4.09%	3,545,062	18.43%	263,578	8.03%
33 Guarantees	319,500	1.77%	314,740	1.66%	(4,760)	-1.49%	902,000	4.69%	587,260	186.59%
34 Coaching Salary/Benefits	2,989,545	16.58%	3,368,462	17.76%	378,917	12.67%	2,863,509	14.89%	(504,953)	-14.99%
35 Admin Staff Salary/Benefits	1,860,881	10.32%	1,968,694	10.38%	107,813	5.79%	2,025,923	10.53%	57,229	2.91%
36 Severence Payments	25,000	0.14%	0	0.00%	(25,000)	-100.00%	0	0.00%	0	0.00%
37 Recruiting	413,780	2.30%	411,680	2.17%	(2,100)	-0.51%	363,080	1.89%	(48,600)	-11.81%
38 Team Travel	1,881,907	10.44%	2,146,416	11.32%	264,509	14.06%	2,058,313	10.70%	(88,103)	-4.10%
39 Equipment, Uniforms and Supplies	548,250	3.04%	536,571	2.83%	(11,679)	-2.13%	538,711	2.80%	2,140	0.40%
40 Game Expenses	686,164	3.81%	635,256	3.35%	(50,908)	-7.42%	588,909	3.06%	(46,347)	-7.30%
41 Fund Raising, Marketing, Promotion	266,210	1.48%	233,641	1.23%	(32,569)	-12.23%	275,226	1.43%	41,585	17.80%
42 Direct Facilities/Maint/Rentals	22,000	0.12%	19,500	0.10%	(2,500)	-11.36%	24,229	0.13%	4,729	24.25%
43 Debt Service on Facilities	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
44 Spirit Groups	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
45 Medical Expenses & Insurance	376,455	2.09%	342,656	1.81%	(33,799)	-8.98%	388,580	2.02%	45,924	13.40%
46 Memberships & Dues	409,100	2.27%	409,100	2.16%	0	0.00%	259,100	1.35%	(150,000)	-36.67%
47 NCAA/Special Event/Bowls	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
48 Other Operating Expenses	1,894,926	10.51%	1,705,369	8.99%	(189,557)	-10.00%	1,874,268	9.74%	168,899	9.90%
49 Subtotal Operating Expenditures	14,846,159	82.35%	15,373,569	81.07%	527,410	3.55%	15,706,910	81.66%	333,341	2.17%
50 Non-Cash Expenditures										
51 3rd Party Coaches Compensation	384,800	2.13%	384,800	2.03%	0	0.00%	403,800	2.10%	19,000	4.94%
52 3rd Party Admin Staff Compensation	17,500	0.10%	17,500	0.09%	0	0.00%	15,000	0.08%	(2,500)	-14.29%
53 Indirect Facilities & Admin Support	389,531	2.16%	389,437	2.05%	(94)	-0.02%	234,127	1.22%	(155,310)	-39.88%
54 Non-Cash Expense	539,460	2.99%	539,460	2.84%	0	0.00%	536,710	2.79%	(2,750)	-0.51%
55 Out-of-State Tuition Expense	1,850,000	10.26%	2,259,461	11.91%	409,461	22.13%	2,338,347	12.16%	78,886	3.49%
56 Subtotal Non-Cash Expenditures	3,181,291	17.65%	3,590,658	18.93%	409,367	12.87%	3,527,984	18.34%	(62,674)	-1.75%
57 Total Expenditures:	18,027,450	100.00%	18,964,227	100.00%	936,777	5.20%	19,234,894	100.00%	270,667	1.43%

University of Idaho
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 7

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
58										
59 Net Income/(deficit)	(22,817)		837,314		860,131	-3769.69%	0		(837,314)	-100.00%
60										
61 Ending Fund Balance 6/30 (PY Fund Balance plus Line 59)	93,284		930,598		837,314	897.60%	930,598		0	0.00%
62										
63 Sport Camps & Clinics										
64 Revenue	236,300		236,300		0	0.00%	236,300	1.23%	0	0.00%
65 Coach Compensation from Camp	61,828		61,828		0	0.00%	61,828	0.32%	0	0.00%
66 Camp Expenses	174,472		174,472		0	0.00%	174,472	0.91%	0	0.00%
67 Total Expenses	236,300		236,300		0	0.00%	236,300	1.23%	0	0.00%
68										
69 Net Income from Camps	0		0		0	0.00%	0		0	0.00%

University of Idaho
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 7

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
Revenue by Program:										
1 General Revenue:										
2 Student Fees	2,335,025	15.75%	2,262,621	13.96%	(72,404)	-3.10%	2,295,858	14.62%	33,237	1.47%
3 Contributions	2,822,547	19.04%	2,797,793	17.26%	(24,754)	-0.88%	3,233,172	20.58%	435,379	15.56%
4 Direct State General Funds	2,214,700	14.94%	2,424,400	14.96%	209,700	9.47%	2,515,800	16.02%	91,400	3.77%
5 Gender Equity - General Funds	846,560	5.71%	926,660	5.72%	80,100	9.46%	961,600	6.12%	34,940	3.77%
6 Institutional Support	666,530	4.50%	772,100	4.76%	105,570	15.84%	812,800	5.17%	40,700	5.27%
7 NCAA/Conference	1,527,711	10.31%	2,501,232	15.43%	973,521	63.72%	875,580	5.57%	(1,625,652)	-64.99%
8 TV/Radio/Internet	50,000	0.34%	50,000	0.31%	0	0.00%	50,000	0.32%	0	0.00%
9 Concessions/program/etc.	34,250	0.23%	32,850	0.20%	(1,400)	-4.09%	34,100	0.22%	1,250	3.81%
10 Advertising/sponsorship/Royalty	892,500	6.02%	489,675	3.02%	(402,825)	-45.13%	710,000	4.52%	220,325	44.99%
11 Endowments	216,892	1.46%	220,000	1.36%	3,108	1.43%	225,000	1.43%	5,000	2.27%
12 NCAA/Bowl/World Series	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
13 Other	469,500	3.17%	255,806	1.58%	(213,694)	-45.52%	306,000	1.95%	50,194	19.62%
14 Total General Revenue	12,076,215	81.47%	12,733,137	78.55%	656,922	5.44%	12,019,910	76.53%	(713,227)	-5.60%
15 Revenue By Sport:										
16 Men's Programs:										
17 Football										
18 Ticket Sales	449,424	3.03%	918,362	5.67%	468,938	104.34%	425,000	2.71%	(493,362)	-53.72%
19 Game Guarantees	2,075,000	14.00%	2,350,000	14.50%	275,000	13.25%	3,035,000	19.32%	685,000	29.15%
20 Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
21 Basketball										
22 Ticket Sales	69,703	0.47%	55,384	0.34%	(14,319)	-20.54%	80,000	0.51%	24,616	44.45%
23 Game Guarantees	87,000	0.59%	90,000	0.56%	3,000	3.45%	77,000	0.49%	(13,000)	-14.44%
24 Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
25 Track & Field/Cross Country	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
26 Tennis	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
27 Baseball Ticket Sales		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
28 Wrestling		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
29 Golf	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
30 Volleyball	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
31 Total Men's Sport Revenue	2,681,127	18.09%	3,413,746	21.06%	732,619	27.33%	3,617,000	23.03%	203,254	5.95%
32 Women's Programs										
33 Volleyball										
34 Ticket Sales	8,000	0.05%	8,000	0.05%	0	0.00%	6,000	0.04%	(2,000)	-25.00%
35 Game Guarantees	3,000	0.02%	5,000	0.03%	2,000	66.67%	0	0.00%	(5,000)	-100.00%
36 Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
37 Basketball										
38 Ticket Sales	7,000	0.05%	7,000	0.04%	0	0.00%	6,000	0.04%	(1,000)	-14.29%
39 Game Guarantees	44,000	0.30%	40,000	0.25%	(4,000)	-9.09%	58,000	0.37%	18,000	45.00%
40 Other (Tourn/Bowl/Conf)	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
41 Track & Field/Cross Country	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
42 Tennis	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
43 Gymnastics		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
44 Golf	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
45 Soccer	4,000	0.03%	4,000	0.02%	0	0.00%	0	0.00%	(4,000)	-100.00%
46 Softball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
47 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
48 Swimming	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
49 Total Women's Sport Rev	66,000	0.45%	64,000	0.39%	(2,000)	-3.03%	70,000	0.45%	6,000	9.38%
50 Total Revenue	14,823,342	100.00%	16,210,883	100.00%	1,387,541	9.36%	15,706,910	100.00%	(503,973)	-3.11%

University of Idaho
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 7

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
51 Expenditures by Sport										
52 Administrative and General										
53 Athletic Director Office	964,776	6.50%	823,306	5.36%	(141,470)	-14.66%	792,568	5.05%	(30,738)	-3.73%
54 Fund Raising Office	363,748	2.45%	351,299	2.29%	(12,449)	-3.42%	347,860	2.21%	(3,439)	-0.98%
55 Academics Support	151,929	1.02%	155,546	1.01%	3,617	2.38%	196,781	1.25%	41,235	26.51%
56 Media Relations	193,769	1.31%	193,879	1.26%	110	0.06%	194,576	1.24%	697	0.36%
57 Marketing and Promotions	181,666	1.22%	191,390	1.24%	9,724	5.35%	225,482	1.44%	34,092	17.81%
58 Ticket Office	268,415	1.81%	203,215	1.32%	(65,200)	-24.29%	203,618	1.30%	403	0.20%
59 Athletic Training Room	585,811	3.95%	265,000	1.72%	(320,811)	-54.76%	307,000	1.95%	42,000	15.85%
60 Memberships and Dues	409,100	2.76%	409,100	2.66%	0	0.00%	259,100	1.65%	(150,000)	-36.67%
61 Facilities Mtn & Debt Service	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
62 Capital Improvements	14,000	0.09%	18,500	0.12%	4,500	32.14%	17,250	0.11%	(1,250)	-6.76%
63 NCAA/Special Event/Bowls	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
64 Other Miscellaneous	881,703	5.94%	1,330,217	8.65%	448,514	50.87%	1,403,870	8.94%	73,653	5.54%
65 Total Admin & General	4,014,917	27.04%	3,941,452	25.64%	(73,465)	-1.83%	3,948,105	25.14%	6,653	0.17%
66										
67 Men's Programs:										
68 Football	4,904,770	33.04%	5,392,657	35.08%	487,887	9.95%	5,714,530	36.38%	321,873	5.97%
69 Basketball	1,386,010	9.34%	1,301,415	8.47%	(84,595)	-6.10%	1,324,528	8.43%	23,113	1.78%
70 Track & Field/Cross Country	412,494	2.78%	427,689	2.78%	15,195	3.68%	434,931	2.77%	7,242	1.69%
71 Tennis	184,955	1.25%	195,215	1.27%	10,260	5.55%	203,614	1.30%	8,399	4.30%
72 Baseball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
73 Wrestling		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
74 Golf	195,428	1.32%	207,827	1.35%	12,399	6.34%	209,257	1.33%	1,430	0.69%
75 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
76 Rodeo		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
77 Total Men's Programs	7,083,657	47.71%	7,524,803	48.95%	441,146	6.23%	7,886,860	50.21%	362,057	4.81%
78										
79 Women's Programs										
80 Volleyball	663,308	4.47%	720,074	4.68%	56,766	8.56%	688,463	4.38%	(31,611)	-4.39%
81 Basketball	1,039,776	7.00%	1,058,240	6.88%	18,464	1.78%	1,001,564	6.38%	(56,676)	-5.36%
82 Track & Field/Cross Country	506,468	3.41%	523,949	3.41%	17,481	3.45%	538,341	3.43%	14,392	2.75%
83 Tennis	236,204	1.59%	238,276	1.55%	2,072	0.88%	247,935	1.58%	9,659	4.05%
84 Gymnastics		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
85 Golf	227,670	1.53%	238,771	1.55%	11,101	4.88%	252,678	1.61%	13,907	5.82%
86 Soccer	556,383	3.75%	606,526	3.95%	50,143	9.01%	621,486	3.96%	14,960	2.47%
87 Softball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
88 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
89 Swimming	517,776	3.49%	521,478	3.39%	3,702	0.71%	521,478	3.32%	0	0.00%
90 Rodeo/New Sport		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
91 Total Women's Programs	3,747,585	25.24%	3,907,314	25.42%	159,729	4.26%	3,871,945	24.65%	(35,369)	-0.91%
92										
93 Total Expenditures	14,846,159	100.00%	15,373,569	100.00%	527,410	3.55%	15,706,910	100.00%	333,341	2.17%

**Lewis Clark College
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets**

Attachment 8

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
1 Revenue:										
2 Program Revenue:										
3 Ticket Sales	37,159	1.02%	39,150	0.99%	1,991	5.36%	35,000	0.86%	(4,150)	-10.60%
4 Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
5 Contributions	624,717	17.23%	650,778	16.38%	26,061	4.17%	581,700	14.32%	(69,078)	-10.61%
6 NCAA/Conference/Tournaments		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
7 TV/Radio/Internet Rights	5,700	0.16%	6,500	0.16%	800	14.04%	7,300	0.18%	800	12.31%
8 Program/Novelty Sales, Concessionns, Parking		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
9 Royalty, Advertisement, Sponsorship		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
10 Endowment/Investment Income		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
11 Other		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
12 Total Program Revenue	667,576	18.41%	696,428	17.53%	28,852	4.32%	624,000	15.36%	(72,428)	-10.40%
13 Non-Program Revenue:										
14 NCAA/Bowl/World Series	416,796	11.49%	460,800	11.60%	44,004	10.56%	500,000	12.31%	39,200	8.51%
15 Student Fees	386,450	10.66%	409,225	10.30%	22,775	5.89%	425,000	10.46%	15,775	3.85%
16 Direct State General Funds	762,186	21.02%	839,480	21.13%	77,294	10.14%	910,650	22.41%	71,170	8.48%
17 Gender Equity - General Funds		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
18 Direct Institutional Support	126,500	3.49%	126,500	3.18%	0	0.00%	126,500	3.11%	0	0.00%
19 Subtotal State/Institutional Support	888,686	24.50%	965,980	24.31%	77,294	8.70%	1,037,150	25.52%	71,170	7.37%
20 Total Non-Program Revenue	1,691,932	46.65%	1,836,005	46.21%	144,073	8.52%	1,962,150	48.29%	126,145	6.87%
21 Subtotal Operating Revenue	2,359,508	65.06%	2,532,433	63.73%	172,925	7.33%	2,586,150	63.65%	53,717	2.12%
22 Non-Cash Revenue										
23 Third Party Support	29,250	0.81%	32,600	0.82%	3,350	11.45%	32,400	0.80%	(200)	-0.61%
24 Indirect Institutional Support	160,123	4.42%	176,014	4.43%	15,891	9.92%	197,000	4.85%	20,986	11.92%
25 Non-Cash Revenue		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
26 Out-of-State Tuition Revenue	1,077,904	29.72%	1,232,394	31.02%	154,490	14.33%	1,247,800	30.71%	15,406	1.25%
27 Subtotal Non-Cash Revenue	1,267,277	34.94%	1,441,008	36.27%	173,731	13.71%	1,477,200	36.35%	36,192	2.51%
28 Total Revenue:	3,626,785	100.00%	3,973,441	100.00%	346,656	9.56%	4,063,350	100.00%	89,909	2.26%
29										
30 Expenditures										
31 Operating Expenditures:										
32 Athletics Student Aid	460,623	13.14%	519,560	13.49%	58,937	12.80%	573,000	14.17%	53,440	10.29%
33 Guarantees	37,555	1.07%	27,078	0.70%	(10,477)	-27.90%	38,500	0.95%	11,422	42.18%
34 Coaching Salary/Benefits	409,133	11.68%	497,855	12.93%	88,722	21.69%	569,436	14.08%	71,581	14.38%
35 Admin Staff Salary/Benefits	266,289	7.60%	248,934	6.46%	(17,355)	-6.52%	246,464	6.10%	(2,470)	-0.99%
36 Severance Payments		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
37 Recruiting	32,122	0.92%	33,923	0.88%	1,801	5.61%	30,200	0.75%	(3,723)	-10.97%
38 Team Travel	299,834	8.56%	294,353	7.64%	(5,481)	-1.83%	303,000	7.49%	8,647	2.94%
39 Equipment, Uniforms and Supplies	154,149	4.40%	186,790	4.85%	32,641	21.17%	174,180	4.31%	(12,610)	-6.75%
40 Game Expenses	66,101	1.89%	78,450	2.04%	12,349	18.68%	71,070	1.76%	(7,380)	-9.41%
41 Fund Raising, Marketing, Promotion		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
42 Direct Facilities/Maint/Rentals		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
43 Debt Service on Facilities		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
44 Spirit Groups		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
45 Medical Expenses & Insurance	15,600	0.45%	15,600	0.41%	0	0.00%	15,500	0.38%	(100)	-0.64%
46 Memberships & Dues		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
47 NCAA/Special Event/Bowls	429,826	12.27%	442,400	11.49%	12,574	2.93%	480,000	11.87%	37,600	8.50%
48 Other Operating Expenses	65,672	1.87%	64,934	1.69%	(738)	-1.12%	64,800	1.60%	(134)	-0.21%
49 Subtotal Operating Expenditures	2,236,904	63.84%	2,409,877	62.58%	172,973	7.73%	2,566,150	63.47%	156,273	6.48%
50 Non-Cash Expenditures										
51 3rd Party Coaches Compensation		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
52 3rd Party Admin Staff Compensation		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
53 Indirect Facilities & Admin Support	160,123	4.57%	176,014	4.57%	15,891	9.92%	197,000	4.87%	20,986	11.92%
54 Non-Cash Expense	29,250	0.83%	32,600	0.85%	3,350	11.45%	32,400	0.80%	(200)	-0.61%
55 Out-of-State Tuition Expense	1,077,904	30.76%	1,232,394	32.00%	154,490	14.33%	1,247,800	30.86%	15,406	1.25%
56 Subtotal Non-Cash Expenditures	1,267,277	36.16%	1,441,008	37.42%	173,731	13.71%	1,477,200	36.53%	36,192	2.51%
57 Total Expenditures:	3,504,181	100.00%	3,850,885	100.00%	346,704	9.89%	4,043,350	100.00%	192,465	5.00%

Lewis Clark State College
Intercollegiate Athletics Report
FY12 Actuals, Revised Estimates for FY13, and FY14 Operating Budgets

Attachment 8

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
58										
59 Net Income/(deficit)	122,604		122,556		(48)	-0.04%	20,000		(102,556)	-83.68%
60										
61 Ending Fund Balance 6/30 (PY Fund Balance plus Line 59)	218,029		340,585		122,556	56.21%	360,585		20,000	5.87%
62										
63 Sport Camps & Clinics										
64 Revenue	84,417		112,920		28,503	33.76%	113,000	2.79%	80	0.07%
65 Coach Compensation from Camp	24,296		25,144		848	3.49%	25,000	0.62%	(144)	-0.57%
66 Camp Expenses	27,096		37,316		10,220	37.72%	37,000	0.92%	(316)	-0.85%
67 Total Expenses	51,392		62,460		11,068	21.54%	62,000	1.53%	(460)	-0.74%
68										
69 Net Income from Camps	33,025		50,460		17,435	52.79%	51,000		540	1.07%

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
Revenue by Program:										
1 General Revenue:										
2 Student Fees	386,450	16.38%	409,225	16.16%	22,775	5.89%	425,000	16.43%	15,775	3.85%
3 Contributions	180,824	7.66%	192,204	7.59%	11,380	6.29%	217,700	8.42%	25,496	13.27%
4 Direct State General Funds	762,186	32.30%	839,480	33.15%	77,294	10.14%	910,650	35.21%	71,170	8.48%
5 Gender Equity - General Funds	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
6 Institutional Support	126,500	5.36%	126,500	5.00%	0	0.00%	126,500	4.89%	0	0.00%
7 NCAA/Conference	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
8 TV/Radio/Internet	5,700	0.24%	6,500	0.26%	800	14.04%	7,300	0.28%	800	12.31%
9 Concessions/program/etc.	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
10 Advertising/sponsorship/Royalty	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
11 Endowments	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
12 NCAA/Bowl/World Series	416,796	17.66%	460,800	18.20%	44,004	10.56%	500,000	19.33%	39,200	8.51%
13 Other	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
14 Total General Revenue	1,878,456	79.61%	2,034,709	80.35%	156,253	8.32%	2,187,150	84.57%	152,441	7.49%
15 Revenue By Sport:										
16 Men's Programs:										
17 Football										
18 Ticket Sales		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
19 Game Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
20 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
21 Basketball										
22 Ticket Sales	8,175	0.35%	8,613	0.34%	438	5.36%	7,700	0.30%	(913)	-10.60%
23 Game Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
24 Contributions (Fundraising)	57,921	2.45%	76,135	3.01%	18,214	31.45%	35,000	1.35%	(41,135)	-54.03%
24 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
25 Track & Field/Cross Country (Contributions & Fundraising)	27,536	1.17%	28,006	1.11%	470	1.71%	25,000	0.97%	(3,006)	-10.73%
26 Tennis (Contributions & Fundraising)	5,360	0.23%	3,934	0.16%	(1,426)	-26.60%	11,000	0.43%	7,066	179.61%
27 Baseball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
28 Ticket Sales	18,579	0.79%	19,575	0.77%	996	5.36%	17,500	0.68%	(2,075)	-10.60%
29 Contributions (Fundraising)	74,067	3.14%	92,268	3.64%	18,201	24.57%	93,000	3.60%	732	0.79%
29 Wrestling		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
30 Golf (Contributions & Fundraising)	16,385	0.69%	35,064	1.38%	18,679	114.00%	20,000	0.77%	(15,064)	-42.96%
31 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
32 Total Men's Sport Revenue	208,023	8.82%	263,595	10.41%	55,572	26.71%	209,200	8.09%	(54,395)	-20.64%
33 Women's Programs										
34 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
35 Ticket Sales	2,230	0.09%	2,349	0.09%	119	5.34%	2,100	0.08%	(249)	-10.60%
36 Game Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
37 Contributions (Fundraising)	45,317	1.92%	21,590	0.85%	(23,727)	-52.36%	50,000	1.93%	28,410	131.59%
38 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
39 Basketball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
40 Ticket Sales	8,175	0.35%	8,613	0.34%	438	5.36%	7,700	0.30%	(913)	-10.60%
41 Game Guarantees		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
42 Contributions (Fundraising)	111,542	4.73%	91,217	3.60%	(20,325)	-18.22%	62,000	2.40%	(29,217)	-32.03%
43 Other (Tourn/Bowl/Conf)		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
44 Track & Field/Cross Country (Contributions & Fundraising)	65,118	2.76%	63,241	2.50%	(1,877)	-2.88%	36,000	1.39%	(27,241)	-43.07%
45 Tennis (Contributions & Fundraising)	10,491	0.44%	4,522	0.18%	(5,969)	-56.90%	12,000	0.46%	7,478	165.37%
46 Gymnastics		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
47 Golf (Contributions & Fundraising)	30,156	1.28%	42,597	1.68%	12,441	41.26%	20,000	0.77%	(22,597)	-53.05%
48 Soccer		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
49 Softball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
50 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
51 Swimming		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
52 Total Women's Sport Rev	273,029	11.57%	234,129	9.25%	(38,900)	-14.25%	189,800	7.34%	(44,329)	-18.93%
53 Total Revenue	2,359,508	100.00%	2,532,433	100.00%	172,925	7.33%	2,586,150	100.00%	53,717	2.12%

**Lewis Clark State College
Intercollegiate Athletics Report
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Attachment 8

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
					(3-1)	(5/1)			(7-3)	(9/3)
	FY12 Act	%	FY13 Est as of 5/13	%	Variance 13 Est/12 Act	Variance %	FY14 Orig Oper Bdgt	%	Variance 14 Bud/13 Est	Variance %
54 Expenditures by Sport										
55 Administrative and General										
56 Athletic Director Office	353,690	15.81%	357,173	14.82%	3,483	0.98%	383,942	14.96%	26,769	7.49%
57 Fund Raising Office	188	0.01%	1,130	0.05%	942	501.06%	1,500	0.06%	370	32.74%
58 Academics Support		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
59 Media Relations		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
60 Marketing and Promotions		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
61 Ticket Office		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
62 Athletic Training Room	33,677	1.51%	34,991	1.45%	1,314	3.90%	34,500	1.34%	(491)	-1.40%
63 Memberships and Dues		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
64 Facilities Mtn & Debt Service		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
65 Capital Improvements		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
66 NCAA/Special Event/Bowls	429,826	19.22%	442,400	18.36%	12,574	2.93%	480,000	18.71%	37,600	8.50%
67 Other Miscellaneous		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
68 Total Admin & General	817,381	36.54%	835,694	34.68%	18,313	2.24%	899,942	35.07%	64,248	7.69%
69										
70 Men's Programs:										
71 Football		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
72 Basketball	226,151	10.11%	201,067	8.34%	(25,084)	-11.09%	230,662	8.99%	29,595	14.72%
73 Track & Field/Cross Country	57,959	2.59%	59,559	2.47%	1,600	2.76%	76,835	2.99%	17,276	29.01%
74 Tennis	50,405	2.25%	29,863	1.24%	(20,542)	-40.75%	48,429	1.89%	18,566	62.17%
75 Baseball	385,383	17.23%	476,480	19.77%	91,097	23.64%	491,054	19.14%	14,574	3.06%
76 Wrestling		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
77 Golf	38,348	1.71%	63,190	2.62%	24,842	64.78%	58,827	2.29%	(4,363)	-6.90%
78 Volleyball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
79 Rodeo		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
80 Total Men's Programs	758,246	33.90%	830,159	34.45%	71,913	9.48%	905,807	35.30%	75,648	9.11%
81										
82 Women's Programs										
83 Volleyball	203,421	9.09%	238,704	9.91%	35,283	17.34%	229,001	8.92%	(9,703)	-4.06%
84 Basketball	256,048	11.45%	268,599	11.15%	12,551	4.90%	266,090	10.37%	(2,509)	-0.93%
85 Track & Field/Cross Country	101,571	4.54%	118,012	4.90%	16,441	16.19%	137,340	5.35%	19,328	16.38%
86 Tennis	50,657	2.26%	36,441	1.51%	(14,216)	-28.06%	51,729	2.02%	15,288	41.95%
87 Gymnastics		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
88 Golf	49,580	2.22%	82,268	3.41%	32,688	65.93%	76,241	2.97%	(6,027)	-7.33%
89 Soccer		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
90 Softball		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
91 Skiing		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
92 Swimming		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
93 Rodeo/New Sport		0.00%		0.00%	0	0.00%		0.00%	0	0.00%
94 Total Women's Programs	661,277	29.56%	744,024	30.87%	82,747	12.51%	760,401	29.63%	16,377	2.20%
95										
96 Total Expenditures	2,236,904	100.00%	2,409,877	100.00%	172,973	7.73%	2,566,150	100.00%	156,273	6.48%

BUSINESS AFFAIRS & HUMAN RESOURCES
JUNE 20, 2013

SUBJECT

Board Policy V.B. – Budget Policies – second reading

REFERENCE

February 2013

Board approved second reading for V.A. Policies regarding Miscellaneous Receipts

April 2013

Board approved first reading for V.B. – Budget Policies

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.B.

BACKGROUND/DISCUSSION

At the February 2013 Board meeting, the Board approved the second reading of changes to policy V.A. which removed “miscellaneous receipts” as a defined term because the definition is out of date and unnecessary. Staff found the term is also used in policy V.B., so the policy needs to be updated. The proposed amendment will replace the term “miscellaneous receipts” with “student tuition and fee revenue.”

IMPACT

The proposed amendment would clarify that policy V.B. (Budget Policies) applies to student tuition and fee revenue.

ATTACHMENTS

Attachment 1 – Section V.B. – Second Reading

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

There were no changes between first and second reading.

Staff recommends approval.

BOARD ACTION

I move to approve the second reading of proposed amendments to Board policy Section V.B., Budget Policies, with all revisions as presented.

Moved by_____ Seconded by_____ Carried Yes____ No____

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Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: B. Budget Policies

~~October 2012~~ June 2013

1. Budget Requests

For purposes of Items 1. and 10., the community colleges (CSI, CWI and NIC) are included.

a. Submission of Budget Requests

The Board is responsible for submission of budget request for the institutions, ~~school~~ and agencies under its governance to the executive and legislative branches of government. Only those budget requests which have been formally approved by the Board will be submitted by the office to the executive and legislative branches.

b. Direction by the Office of the State Board of Education

The preparation of all annual budget requests is to be directed by the Office of the State Board of Education which designates forms to be used in the process. The procedures for the preparation and submission of budget requests apply to operational and capital improvements budgets.

c. Preparation and Submission of Annual Budget Requests

Annual budget requests to be submitted to the Board by the institutions, ~~school~~ and agencies under Board governance are due in the Office of the State Board of Education on the date established by the Executive Director.

d. Presentation to the Board

Annual budget requests are formally presented to the designated committee by the chief executive officer of each institution, ~~school~~ or agency or his or her designee. The designated committee will review the requests and provide recommendations to the Board for their action.

2. Budget Requests and Expenditure Authority

a. Budget requests must include projected ~~miscellaneous receipts~~ student tuition and fee revenue based on the enrollment of the fiscal year just completed (e.g., the FY 2003 budget request, prepared in the summer of 2001, projected ~~miscellaneous receipts~~ student tuition and fee revenue based on academic year 2001 enrollments which ended with the Spring 2001 semester).

b. Approval by the Executive Director, or his or her designee, as authorized, for all increases and decreases of spending authority caused by changes in ~~miscellaneous receipts~~ student tuition and fee revenue is required.

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: B. Budget Policies

~~October 2012~~June 2013

- c. ~~Miscellaneous receipts~~Student tuition and fee revenue collected by an institution will not be allocated to another institution. The lump sum appropriation will not be affected by changes in ~~receipts~~student tuition and fee revenue.

3. Operating Budgets (Appropriated)

a. Availability of Appropriated Funds

- i. Funds appropriated by the legislature from the State General Account Fund for the operation of the institutions, ~~school~~ and agencies (exclusive of funds for construction appropriated to the Permanent Building Fund) become available at the beginning of the fiscal year following the session of the legislature during which the funds are appropriated, except when the appropriation ~~legislation~~ contains an emergency clause.

~~ii. These funds are generally allotted periodically or are disbursed on submission of expenditure vouchers to the Office of the State Controller.~~

b. Approval of Operating Budgets

- i. The appropriated funds operating budgets for the institutions, ~~school~~ and agencies under Board supervision are based on a fiscal year, beginning July 1 and ending on June 30 of the following year.
- ii. During the spring of each year, the chief executive officer of each institution, ~~school~~ or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the Executive Director for review and formal approval before the beginning of the fiscal year.

c. ~~Budget Transfers and Revisions~~Appropriation Transactions

i. Chief Executive Officer Approval

The chief executive officer of each institution, agency, ~~school~~, office, or department is responsible for approving all ~~budget transfers~~appropriation transactions. Appropriation transactions include original yearly set up, object and program transfers, receipt to appropriation and non-cognizable funds.

ii. ~~Allotment and Allotment Transfers~~Institution Requests

Requests for ~~allotments or changes in allotments~~appropriation transactions are submitted by the institution ~~s, school or agency~~ to the Division of Financial Management and copies provided concurrently to the Office of the State Board of Education. ~~(Refer to allotment form in the Fiscal Reference Manual of the Division of Financial Management.)~~ ~~The Office of the State Board of~~

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~~Education will coordinate the request for allotments and changes to allotments for the college and universities.~~

4. Operating Budgets (Non-appropriated -- Auxiliary Enterprises)

a. Auxiliary Enterprises Defined

An auxiliary enterprise directly or indirectly provides a service to students, faculty, or staff and charges a fee related to but not necessarily equal to the cost of services. The distinguishing characteristic of most auxiliary enterprises is that they are managed essentially as self-supporting activities, whose services are provided primarily to individuals in the institutional community rather than to departments of the institution, although a portion of student fees or other support is sometimes allocated to them. Auxiliary enterprises should contribute and relate directly to the mission, goals, and objectives of the college or university. Intercollegiate athletics and student health services should be included in the category of auxiliary enterprises if the activities are essentially self-supporting.

All operating costs, including personnel, utilities, maintenance, etc., for auxiliary enterprises are to be paid out of income from fees, charges, and sales of goods or services. No state appropriated funds may be allocated to cover any portion of the operating costs. However, rental charges for uses of the facilities or services provided by auxiliary enterprises may be assessed to departments or programs supported by state-appropriated funds.

b. Operating Budgets

Reports of revenues and expenditures must be submitted to the State Board of Education at the request of the Board.

5. Operating Budgets (Non-appropriated -- Local Service Operations)

a. Local Service Operations Defined

Local service operations provide a specific type of service to various institutional entities and are supported by charges for such services to the user. Such a service might be purchased from commercial sources, but for reasons of convenience, cost, or control, is provided more effectively through a unit of the institution. Examples are mailing services, duplicating services, office machine maintenance, motor pools, and central stores.

- b.** The policies and practices used for appropriated funds are used in the employment of personnel, use of facilities, and accounting for all expenditures and receipts.

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- c. Reports of revenues and expenditures must be submitted to the State Board of Education at the request of the Board.

6. Operating Budgets (Non-appropriated -- Other)

- a. The policies and practices used for appropriated funds are used in the employment of personnel, use of facilities, and accounting for all expenditures and receipts.
- b. Reports of revenues and expenditures must be submitted to the State Board of Education at the request of the Board.

7. Agency Funds

- a. Agency funds are assets received and held by an institution, ~~school~~ or agency, as custodian or fiscal agent for other individuals or organizations, but over which the institution, ~~school~~ or agency exercises no fiscal control.
- b. Agency funds may be expended for any legal purpose prescribed by the individual or organization depositing the funds with the institution, ~~school~~ or agency following established institutional disbursement procedures.

8. Major Capital Improvement Project -- Budget Requests

For purposes of Item 8., the community colleges (CSI, CWI and NIC) are included, except as noted in V.B.8.b. ~~(2ii)~~.

a. Definition

A major capital improvement is defined as the acquisition of an existing building, construction of a new building or an addition to an existing building, or a major renovation of an existing building. A major renovation provides for a substantial change to a building. The change may include a remodeled wing or floor of a building, or the remodeling of the majority of the building's net assignable square feet. An extensive upgrade of one (1) or more of the major building systems is generally considered to be a major renovation.

b. Preparation and Submission of Major Capital Improvement Requests

i. Permanent Building Fund Requests

Requests for approval of major capital improvement projects to be funded from the Permanent Building Fund are to be submitted to the Office of the State Board of Education on a date and in a format established by the Executive Director. Only technical revisions may be made to the request for a

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given fiscal year after the Board has made its recommendation for that fiscal year. Technical revisions must be made prior to November 1.

ii. Other Requests

Requests for approval of major capital improvement projects from other fund sources are to be submitted in a format established by the Executive Director. Substantive and fiscal revisions to a requested project are resubmitted to the Board for approval. This subsection shall not apply to the community colleges.

c. Submission of Approved Major Capital Budget Requests

The Board is responsible for the submission of major capital budget requests for the institutions, ~~school~~ and agencies under this subsection to the Division of Public Works. Only those budget requests which have been formally approved by the Board will be submitted by the office to the executive and legislative branches.

9. Approval by the Board

Requests for approval of major capital improvement projects must be submitted for Board action. Major capital improvement projects, which are approved by the Board and for which funds from the Permanent Building Fund are requested, are placed in priority order prior to the submission of major capital budget requests to the Division of Public Works.

10. Occupancy Costs.

a. Definitions.

- i. "Auxiliary Enterprise" is an entity that exists to furnish goods or services to students, faculty, or staff, and that charges a fee directly related to the cost of the goods or services.
- ii. "Eligible Space" means all owner-occupied space other than auxiliary enterprise space. Space owned by an institution but leased to another entity is not eligible space. Occupancy costs for "common use" space (i.e. space which shares eligible and auxiliary enterprise space) will be prorated based on its use. When funds are used to expand, remodel, or convert existing space, the eligible space shall be limited to square footage of the expanded, remodeled or converted space, only.
- iii. "Gross Square Feet" (GSF) means the sum of all areas on all floors of a building included within the outside faces of its exterior walls.

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- iv. "Occupancy costs" means those costs associated with occupying eligible space including custodial, utility, maintenance and other costs as outlined in the occupancy costs formula.

b. Notification of New Eligible Space.

- i. No institution shall acquire, build, take possession of, expand, remodel, or convert any eligible space for which occupancy costs will be requested unless prior written notification has been provided to the Division of Financial Management (DFM) and the Legislative Services Office, Budget and Policy Analysis Division (LSO-BPA). Written notification shall be provided to DFM and LSO-BPA by the approving entity or institution within thirty (30) calendar days of final project approval by:
 - 1) the State Board of Education or its executive director,
 - 2) the vice-president for finance and administration (or functional equivalent) in the case of a locally approved project, or
 - 3) a community college board of trustees.

Written notification shall include:

- 1) description of the eligible space, its intended use, and how it relates to the mission of the institution;
 - 2) estimated cost of the building or facility, and source(s) of funds;
 - 3) estimated occupancy costs; and
 - 4) estimated date of completion.
- ii. A facility or project specifically identified by name and approved by the Legislature and the Governor in the capital projects category of the Permanent Building Fund appropriation bill satisfies the notice requirement for purposes of requesting occupancy costs. All other facilities and projects for which occupancy costs may be requested shall follow the notification requirements of this policy.

- c. Sources of Funds. Institutions may request occupancy costs regardless of the source(s) of funds used to acquire or construct eligible space.
- d. Required Information. Requests for occupancy costs shall include the following information: (i) projected date of occupancy of the eligible space; (ii) gross square feet of eligible space; and (iii) number of months of the fiscal year the eligible space will be occupied (i.e. identify occupancy of eligible space for a full or partial fiscal year).
- e. Once an institution has taken occupancy of a facility, or the remodeled or expanded area of a facility, the institution shall provide verification to DFM and

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LSO-BPA of the gross square footage, construction costs, current replacement value, and, if applicable, current or proposed lease space.

f. Occupancy Costs Formula.

i. Custodial: For the first 13,000 GSF and in 13,000 GSF increments thereafter, one-half (.50) custodial FTE. In addition, 10¢ per GSF may be requested for custodial supplies.

ii. Utility Costs: \$1.75 per GSF.

iii. Building Maintenance: 1.5% of the construction costs, excluding pre-construction costs (e.g. architectural/engineering fees, site work, etc.) and moveable equipment.

iv. Other Costs:

- 1) 77¢ per GSF for information technology maintenance, security, general safety, and research and scientific safety;
- 2) .0005 current replacement value for insurance; and
- 3) .0003 current replacement value for landscape maintenance.

v. The formula rates may be periodically reviewed against inflation.

vi. Reversions.

- 1) If eligible space which received occupancy costs is later:
 - a) razed and replaced with non-eligible space; or
 - b) converted to non-eligible space,then the institution shall revert back to the state the occupancy cost funding at the base level originally funded.
- 2) If eligible space is razed and replaced with new eligible space, then the institution may retain the base occupancy costs, net the funded GSF against any additional GSF, and request funding for the difference.

g. Unfunded Occupancy Costs. If occupancy costs for eligible space have been requested but not funded due to budgetary reasons, institutions may request occupancy costs again in the following year. If, however, occupancy costs are denied for non-budgetary reasons, no further requests for occupancy costs related to the space in question will be considered.

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BOISE STATE UNIVERSITY

SUBJECT

Design of East Campus Green Field

REFERENCE

June 2012

Six-Year Capital Improvement Plan Amendment

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.K.1

BACKGROUND/DISCUSSION

The Boise State University (BSU) Master Plan has identified several locations for green space on campus to promote a variety of health and wellness, recreational and athletic activities. The University is prepared to commence design of the East Campus Green Field, a new natural grass competition and practice field located south of the Bronco Gym and the Kinesiology Annex. The field will be used by Athletics for football practice and will also host student intramural and student club sports practices and competitions.

To facilitate the construction of the field, the project entails abatement and demolition of the Applied Technology Building, and pending sufficient budget, the Mechanical Technology Building. These buildings were used for vocational studies and have now been vacated by the College of Western Idaho (CWI). It is not feasible to remodel or repurpose the buildings for other University uses.

During the construction phase, fencing and landscaping will be installed at the perimeter of the field. Budget permitting, a portion of Bronco Circle will be improved as an east-west transit corridor to provide a pedestrian and bicycle priority pathway while still accommodating vehicular traffic. The University will use a design-build approach to plan and construct the field.

IMPACT

Depending on the final scope and design development details, total project costs are estimated at \$1.9 million. The University expects to spend \$150,200 on design and will return to the Board for construction approval.

ATTACHMENTS

Attachment 1 – Project Budget

Page 3

Attachment 2 – Capital Project Tracking Sheet

Page 4

STAFF COMMENTS AND RECOMMENDATIONS

In BSU's 2008 Campus Master Plan the area in question was designated for a parking structure. Demolition of facilities vacated by CWI is included on BSU's six-year capital plan approved by the Board in August 2012.

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Board policy provides that the “approval process for major projects using a design-build contract shall be the same as the approval process required for a design-bid-build contract.” Under this process, “Board approval shall first be required to undertake the design and planning phase, including selection of the design-build team. ... Once the design-build team completes the design and construction cost estimates, the institution or agency must then obtain Board approval of the project budget and financing plan and of construction of the project.”

Staff recommends approval.

BOARD ACTION

I move to approve the request by Boise State University to proceed with design of the East Campus Green Field for a total cost not to exceed \$150,200.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Project Number:	TBD
Project Title:	East Campus Green Field
Date:	Jun-13

Category	Budget
Architectural Fees	\$ 150,200.00
Construction Costs	\$ 1,430,000.00
Testing, Inspections and Misc.	\$ 48,300.00
Construction Contingency	\$ 71,500.00
Subtotal	\$ 1,700,000.00

University Costs	\$ 57,000.00
Project Contingency (10%)	\$ 143,000.00

Total Project	\$ 1,900,000.00
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Office of the Idaho State Board of Education
Capital Project Tracking Sheet
 Jun-13

History Narrative

1	Institution/Agency:	Boise State University	Project:	East Campus Green Field
2	Project Description:	Design and Construction of new East Campus Green Field		
3	Project Use:	Athletics and Recreational Use		
4	Project Size:	Approx. 5 Acres		

6		Sources of Funds				Use of Funds			
7					Total		Use of Funds		Total
8		PBF	ISBA	Other *	Sources	Planning	Const	Other	Uses
9	Initial Cost of Project	\$ -	\$ -	\$ 1,900,000	\$ 1,900,000	\$ 150,200	\$ 1,501,500	\$ 248,300	\$ 1,900,000
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22	Total Project Costs	\$ -	\$ -	\$ 1,900,000	\$ 1,900,000	\$ 150,200	\$ 1,501,500	\$ 248,300	\$ 1,900,000

History of Funding:		* Other Sources of Funds													
		PBF		ISBA		Institutional Funds		Student Revenue		Other		Total Other		Total Funding	
Jun-13		\$	-	\$	-	\$	1,900,000					\$	1,900,000	\$	1,900,000
												\$	-	\$	-
Total		\$	-	\$	-	\$	1,900,000	\$	-	\$	-	\$	1,900,000	\$	1,900,000

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

BOISE STATE UNIVERSITY

SUBJECT

Request to Redirect Bond Proceeds

REFERENCE

August 2012

Board approved request to remodel
Math/Geosciences building

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.F.5
Idaho Code §33-3804

BACKGROUND/DISCUSSION

Bonds are issued to fund projects based on projected costs. Projects rarely cost the exact amount anticipated and interest is earned on unspent bond proceeds. When a project is completed, remaining funds need to be reallocated to other projects with the same tax status as the original issuance.

A number of tax exempt bond issuances for Boise State University (BSU) have unspent proceeds that must be reallocated. With the exception of the NORCO project, which came in under budget, the amounts to be allocated consist of interest earned on unspent bond proceeds.

The excess bond proceeds and earnings listed below will be used to fund the remodel of the Math/Geosciences Building, a project approved by the Board in August 2012. The projected cost of that remodel was \$4.2 million and the source of funds authorized for this project was institutional reserves. This request is to replace approximately \$792,765 of institutional funds with bond proceeds and earnings. This amount will be adjusted to include future interest earned before the balances are expended. The intention is to bring the unspent proceeds balance to zero.

Source	Original Use	Amount
Series 2004A Bonds	Geothermal Project	\$ 63,420
Series 2007A Bonds	NORCO Building	\$435,788
Series 2007A Bonds	Yanke Building, Geothermal Project, & Miscellaneous Small Projects	\$155,874
Series 2009A Bonds	Environmental Research Building, Taco Bell Arena, Lincoln Housing	\$53,852

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Series 2010A Bonds	Micron Business and Economics Building	\$ 56,172
Total		\$765,106

IMPACT

Redirecting the proceeds will allow the University to allocate funds to the Math/Geosciences remodel project and facilitate proper use of funds remaining from previous bond issuances.

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by Boise State University to redirect bond proceeds from previous bond issuances as outlined herein to fund a portion of the Math/Geosciences building remodel, an economically feasible project necessary for the proper operation of University.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

IDAHO STATE UNIVERSITY

SUBJECT

Issuance of general revenue refunding bonds for the remainder of the Series 2003 bonds that were partially refunded in June 2012

REFERENCES

- | | |
|----------------|---|
| February 1998 | The State Board of Education approved issuance of general revenue bonds for the construction of the Idaho Falls Student Union Building, to replace the field house at Davis Field, to refund a portion of 1992 facility fee bonds, and to approve the Supplemental Resolution. |
| June 2003 | The Board approved issuance tax-exempt revenue bonds to finance the University's portion of the Rendezvous Center, to finance energy savings improvements, to refund two bank notes issued to purchase student housing facilities, and to refund the outstanding Revenue Bonds, Series 1993 and the outstanding Revenue Bonds, Series 1995 in order to take advantage of lower interest rates and achieve a debt service savings. |
| August 2004 | The Board approved issuance of general revenue bonds to finance additional project costs on the construction of the Rendezvous Center. |
| September 2004 | The Board approved issuance of general revenue bonds to finance the acquisition of the land and improvements comprising University Place in Idaho Falls. |
| June 2012 | <p>The Board approved issuance of general revenue refunding bonds to refinance:</p> <ul style="list-style-type: none">(i) \$21,340,000 principal amount of the University's General Refunding and Improvement Revenue Bonds, Series 2003, with maturity dates and principal amounts ranging from 2014 to 2023;(ii) \$2,890,000 principal amount of the University's General Revenue Bonds, Series 2004A, with maturity dates and principal amounts ranging from 2015 to 2023 ; and |

BUSINESS AFFAIRS AND HUMAN RESOURCES
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- (iii) \$485,000 principal amount of the University's General Revenue Bonds, Series 2004B, which mature April 1, 2023.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.F.
Idaho Code §33-3804

BACKGROUND/DISCUSSION

The Series 2013 Bonds are being issued by Idaho State University (ISU) to (i) refund certain outstanding bonds of the University to achieve debt service savings of approximately \$300,00 and (ii) pay the costs of issuance of the Series 2013 Bonds. The Series 2013 Bonds are issued solely for refinancing purposes; there are no new capital projects or other new funding related to the Series 2013 Bonds.

The Series 2013 Bonds are issued as a direct purchase with Zions First National Bank instead of the negotiated sale typically executed in the past. The following criteria were considered in coming to this determination.

- Size – The remaining outstanding principle of the University's General Refunding and Improvement Revenue Bonds, Series 2003 is \$3,810,000. Given the comparatively small size of this issue the costs of going to market on a proportional basis can be disadvantageous when compared to selling the bonds through a direct purchase.
- Cost – By selling the bonds through a direct purchase the University will minimize the costs of issuing the bonds. The table below compares the costs of a direct purchase and the costs of a typical negotiated sale, similar to what the University did in June 2012.

Cost Type		Direct Purchase	Negotiated Sale
Consultants	Direct Purchaser	\$30,000	
Legal	Bond Counsel	\$20,000	\$25,000
Disclosure:	Official Statement Preparation		10,000
	Official Statement Distribution		1,000
Market related fees:	CUSIP (6)		700
	DTC expense		300
Ratings:	Moody's rating Fee		11,000
	S&P rating Fee		12,000
Trust Services:	Paying Agent - Set-up	\$1,500	500
	Paying Agent - First year	\$1,500	500
Subtotal of Costs		\$53,000	\$61,000
Underwriter Related Costs (per \$1000 of bonds)			
Takedown	\$5.00		\$19,050
Management Fee	1.00		3,810
Expenses	1.50		5,715
Total Underwriter Fees	\$7.50	\$ 0.00	\$28,575

**BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013**

Total All Costs of Issuance		\$53,000	\$89,575
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- Pricing – A pricing comparison showing the direct purchase pricing compared to the pricing the University received on its 2012 refunding relative to today's AAA Municipal Market Data Index disclosed a nominal difference in the pricing.
- Expedience – One of the major benefits to doing a direct purchase is the speed at which it can be done. It does not require a rating process, no Official Statement preparation and no marketing of the bonds, all of which require considerable time. With the proposed direct purchase, credit has already been reviewed and the issue can be closed in just over a month.
- Reduced Staff and Administrative Work – There is considerable effort and due diligence required by University staff to complete a negotiated sale. With the rating and the credit still fresh and usable from the 2012 refunding, the direct purchase will require minimal staff time to review and complete.
- Market Factors – Indicators suggest that interest rates may rise in the future. With the ability to price and sale the refunding bonds quickly through a direct purchase, the University can avoid the interest rate risk and potential lost savings if rates begin to rise.

The Series 2013 Bond refinancing provides for the current refunding of all of the remaining \$3,810,000 principal amount of the University's General Refunding and Improvement Revenue Bonds, Series 2003, with maturity dates and principal amounts ranging from 2014 to 2020 (the "Series 2003 Refunded Bonds").

Principal Amount

Approximately \$3,810,000

Maturities

April 1, 2014 to April 1, 2020

Interest Rates

The proposed interest rates are to be as follows contingent upon the Board's approval.

Maturity	Yield
4/1/2014	0.760%
4/1/2015	0.960%
4/1/2016	1.160%
4/1/2017	1.460%
4/1/2018	1.700%
4/1/2019	2.030%
4/1/2020	2.280%

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

True Interest Cost	1.645%
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Source of Security

Existing specific and general revenues pledged by the University, excluding appropriated funds, grants and contract revenues and restricted gifts.

Documents to be provided at the Board Meeting

Once pricing is concluded, the University will provide the following:

1. Bond sizing analysis showing final amounts, interest rates, debt service savings and maturities on the Series 2012 Bonds;
2. Final Supplemental Bond Resolution showing rates and maturities of the Series 2013 Bonds; and
3. Update to the Bond Purchase Agreement showing bond rates and maturities.

ATTACHMENTS

Attachment 1 – Draft Supplemental Resolution	Page 7
Attachment 2 – Draft Bond Purchase Agreement	Page 31
Attachment 3 – Preliminary Bond Sizing and Debt Service Schedule	Page 41

IMPACT

The refunding of the remaining Series 2003 Refunded Bonds in the aggregate principal amount of approximately \$3,810,000 would result in a debt service net present value savings in the amount of approximately \$300,000.

STAFF COMMENTS AND RECOMMENDATIONS

ISU requests approval to refund existing bonds to achieve debt service savings. No new capital projects are associated with the proposed bond issuance. The refinancing would not extend debt maturity dates.

As of June 30, 2012, ISU's debt burden ratio (debt service as a percent of operating budget excluding Foundation assets) was 3.7%. That ratio should improve with ISU's August 2012 refinancing and now this proposed June 2013 refinancing, since the refinancing will reduce ISU's debt service and there are no plans for incurring new debt in the near future. The Board has informally considered 8% as a debt service ceiling.

Staff recommends approval.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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BOARD ACTION

I move to approve a Supplemental Resolution for the Series 2013 Bonds, the title of which is as follows:

A SUPPLEMENTAL RESOLUTION of the Board of Trustees of Idaho State University authorizing the issuance and sale of General Revenue and Refunding Bonds, Series 2013, in the principal amount of up to \$3,810,000; authorizing the execution and delivery of a Bond Purchase Agreement and providing for other matters relating to the authorization, issuance, sale and payment of the Series 2013 Bonds.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

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THE BOARD OF TRUSTEES OF IDAHO STATE UNIVERSITY

Supplemental Resolution
Authorizing the Issuance and Sale of
\$3,810,000
General Revenue Refunding Bonds,
Series 2013
of
The Board of Trustees of Idaho State University

Adopted June 20, 2013

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SUPPLEMENTAL RESOLUTION

A SUPPLEMENTAL RESOLUTION authorizing the issuance and sale of \$3,810,000 General Revenue Refunding Bonds, Series 2013 of the Board of Trustees of Idaho State University; making certain findings under Title 33, Chapter 38 and Title 57, Chapter 5 of the Idaho Code, and by the Resolution for the issuance of additional bonds; setting forth the issue date, interest payment dates, interest rates, maturity dates, maturity amounts and redemption amounts of the Series 2013 Bonds; authorizing the execution and delivery of a bond purchase agreement and other related documents; and providing for other matters relating to the Series 2013 Bonds.

WHEREAS, Idaho State University (the “University”) is a state institution of higher education and body politic and corporate organized and existing under and pursuant to the Constitution and laws of the State of Idaho; and

WHEREAS, the Board of Trustees of the University (the “Board”) is authorized, pursuant to the Educational Institutions Act of 1935, the same being Title 33, Chapter 38, Idaho Code (the “Act”), and the Constitution of the State of Idaho, to issue bonds for “projects” as defined in said Act and under Section 57-504 Idaho Code to issue bonds to refinance projects; and

WHEREAS, on September 17, 1992, the Board adopted a Resolution (the “1992 Resolution”) relating to the issuance and sale of \$10,000,000 Student Facilities Fee Revenue Bonds, Series 1992 (the “Series 1992 Bonds”), and providing, among other things, for the issuance of additional Student Facilities Fee Revenue Bonds for future projects (“Additional Bonds”); and

WHEREAS, the University is authorized under the provisions of Article VII of the Resolution to issue Additional Bonds for refunding purposes upon compliance with the requirements of Section 7.3 of the Resolution; and

WHEREAS, pursuant to Supplemental Resolutions which have amended and supplemented the 1992 Resolution, the Board has authorized the issuance of the University’s (i) Student Facilities Fee Revenue Bonds, Series 1993 (the “Series 1993 Bonds”), (ii) Student Facilities Fee Refunding and Improvement Revenue Bonds, Series 1998 (the “Series 1998 Bonds”), (iii) General Refunding and Improvement Revenue Bonds, Series 2003 (the “Series 2003 Bonds”), (iv) General Revenue Bonds, Series 2004A (the “Series 2004A Bonds”), (v) General Revenue Bonds, Series 2004B (the “Series 2004B Bonds”), (vi) General Revenue Bonds (Taxable), Series 2004C (the “Series 2004C Bonds”), (vii) General System Revenue Bonds (Federally Taxable), Series 2006 (the “Series 2006 Bonds”), (viii) General Revenue Bonds, Series 2007 (the “Series 2007 Bonds”), and (ix) General Revenue Refunding Bonds, Series 2012 (the “Series 2012 Bonds”); and

WHEREAS, the Board has determined that all of the Series 2003 Bonds, as more fully described herein (collectively, the “Refunded Bonds”), can be refunded in accordance with the Act to achieve a debt service savings that the Board finds to be beneficial to the University in accordance with the Act and Section 57-504 Idaho Code;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF IDAHO STATE UNIVERSITY AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.1 Definitions.

(a) Except as provided in subparagraph (b) of this Section 1.1, all defined terms contained in this Supplemental Resolution shall have the same meanings as set forth in the Resolution.

(b) As used in this Supplemental Resolution, unless the context shall otherwise require, the following terms shall have the following meanings:

“Bond Purchase Agreement” means the Bond Purchase Agreement dated June 25, 2013, between the Board and the Purchaser pursuant to which the Series 2013 Bonds are to be sold.

“Bond Register” means the registration records of the University, maintained by the Trustee, on which shall appear the names and addresses of the Registered Owners of the Series 2013 Bonds.

“Code” means the Internal Revenue Code of 1986, as amended.

“Purchaser” means Zions First National Bank, as purchaser of the Series 2013 Bonds.

“Refunded Bonds” means, collectively, that portion of the Board’s General Refunding and Improvement Revenue Bonds, Series 2003 maturing on the dates and in the principal amounts as follows:

<u>Maturity (April 1)</u>	<u>Principal</u>	<u>Interest Rate</u>
2014	\$1,595,000	5.00%
2015	325,000	5.00
2016	340,000	5.00
2017	360,000	5.00
2018	380,000	5.00
2019	395,000	5.00
2020	415,000	5.00

“Resolution” means the 1992 Resolution, as amended and supplemented by Supplemental Resolutions thereto, including the Restatement.

“Restatement” means the restatement of the 1992 Resolution, as amended and supplemented by Supplemental Resolutions, which restatement was adopted by the Board on August 12, 2004.

“Series 2013 Bondholder” means the holder of any Series 2013 Bond.

“Series 2013 Bonds” means the \$3,810,000 principal amount of General Revenue Refunding Bonds, Series 2013 authorized to be issued pursuant to this Supplemental Resolution.

“Series 2013 Cost of Issuance Fund” means the special account created by Section 3.1 of this Supplemental Resolution, from which the Costs of Issuance of the Series 2013 Bonds shall be paid.

“Supplemental Resolution” means this Supplemental Resolution of the Board adopted on June 20, 2013, authorizing the Series 2013 Bonds.

“Trustee and Paying Agent” means U.S. Bank National Association, and its successors and permitted assigns under the Resolution.

The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder,” and any similar terms as used in this Supplemental Resolution refer to this Supplemental Resolution.

Section 1.2 Authority for Supplemental Resolution. This Supplemental Resolution is adopted pursuant to the provisions of the Act, Section 57-504 Idaho Code and the Resolution.

ARTICLE II

AUTHORIZATION, TERMS AND ISSUANCE OF SERIES 2013 BONDS

Section 2.1 Authorization of Series 2013 Bonds, Principal Amount, Designation and Series. In order to provide sufficient funds for (i) the refunding of the Refunded Bonds and (ii) paying costs of issuance, and in accordance with and subject to the terms, conditions and limitations established in the Resolution, as previously amended, a series of Additional Bonds is hereby authorized to be issued in the aggregate principal amount of \$3,810,000 and shall be designated “Idaho State University General Revenue Refunding Bonds, Series 2013.” The Series 2013 Bonds shall be issued only in fully registered form, without coupons.

Section 2.2 Finding and Purpose. The Board hereby finds, determines and declares:

(a) pursuant to Section 33-3804(i) and Section 57-504, Idaho Code, the Refunded Bonds can be refunded with a debt service savings and to the benefit and advantage of the University;

(b) pursuant to Section 33-3809, Idaho Code, this Supplemental Resolution does not contract a debt on behalf of, or in any way obligate the State of Idaho, or pledge, assign or encumber in any way, or permit the pledging, assigning or encumbering in any way of, appropriations made by the Legislature, or revenue derived from the investment of the proceeds of the sale, and from the rental of such lands as have been set aside by the Idaho Admission Bill approved July 3, 1890, or other legislative enactments of the United States, for the use and benefit of the respective state educational institutions;

(c) pursuant to Section 33-3810, Idaho Code, the Series 2013 Bonds shall be exclusively obligations of the University, payable only in accordance with the terms thereof and shall not be obligations general, special or otherwise of the State of Idaho; and

(d) the requirements of Section 7.3 of the Resolution, as amended, will have been complied with upon the delivery of the Series 2013 Bonds, in that the Debt Service on the Series 2013 Bonds in each year does not exceed by more than \$25,000 the Debt Service on the Refunded Bonds in such years.

Section 2.3 Issue Date. The Series 2013 Bonds shall be dated as of the date of their initial delivery.

Section 2.4 Series 2013 Bonds.

(a) The Series 2013 Bonds shall mature on April 1 of each of the years and in the principal amounts, and shall bear interest at the rates, as set forth in the following table:

<u>Year of Maturity (April 1)</u>	<u>Principal Amount</u>	<u>Rate of Interest</u>
2014	\$1,669,000	2.25%
2015	334,000	2.25
2016	341,000	2.50
2017	352,000	2.75
2018	364,000	2.75
2019	370,000	2.75
2020	380,000	2.75

(b) The Series 2013 Bonds shall bear interest from the date of delivery thereof, payable on October 1, 2013 and semiannually thereafter on each April 1 and October 1.

Section 2.5 Sale of Series 2013 Bonds. The Series 2013 Bonds authorized to be issued herein are hereby sold to the Purchaser at an aggregate purchase price equal to \$3,908,313.45 (representing the par amount of the Series 2013 Bonds, plus an original issue premium of \$98,313.45) on the terms and conditions set forth in the Bond Purchase Agreement. Under the Bond Purchase Agreement, the Purchaser is to be paid a fee of \$30,000 for purchasing the Series 2013 Bonds.

To evidence the acceptance of the Bond Purchase Agreement, the Bursar is hereby authorized to execute and deliver, and the Secretary to attest, the Bond Purchase Agreement in the form presented at this meeting.

The Vice President for Finance and Administration of the University and the President and Secretary of the Board are, and each of them is, hereby authorized to do or perform all such acts as may be necessary or advisable to comply with the Bond Purchase Agreement and to carry the same into effect.

Section 2.6 Delivery of Series 2013 Bonds. The Series 2013 Bonds shall be delivered to the Purchaser upon compliance with the provisions of Section 3.2 of the Resolution, at such time and place as provided in, and subject to, the provisions of the Bond Purchase Agreement. The Series 2013 Bonds shall be executed as provided in Section 3.2 of the Resolution.

Section 2.7 Redemption of Series 2013 Bonds Prior to Maturity.

(a) Optional Redemption. The Series 2013 Bonds are subject to redemption prior to maturity at the option of the University in whole or in part on any date, and if in part, in such order of maturity as may be directed by the University and by lot within each maturity at a redemption price equal to 100% of the principal amount of the Series 2013 Bonds to be redeemed plus accrued interest to the date of redemption

(b) Notice of Redemption. When the Series 2013 Bonds are called for redemption, notice must be sent by the Trustee, postage prepaid, by first class mail not less than thirty (30) nor more than sixty (60) days prior to the redemption date to the registered owners of the Series 2013 Bonds to be redeemed at the address shown on the Bond Register. As provided in the Resolution, the Trustee may give further notice of redemption at least thirty (30) days before the redemption or distribution date by registered or certified mail or overnight delivery service to certain registered national securities depositories and national information services; provided, however that no defect in such further notice or failure to give all or any portion of such further notice will in any manner defeat the effectiveness of a call for redemption.

(c) Conditional Notice of Redemption. In addition to the items required by the Resolution, each notice of redemption may further state, in the case of optional redemption, that such redemption shall be conditioned upon the receipt by the Trustee on or prior to the date fixed for such redemption of moneys sufficient to pay the principal of and interest on such Series 2013 Bonds to be redeemed and that if such moneys shall not have been so received said notice shall be of no force and effect and such Series 2013 Bonds shall not be required to be redeemed. In the event that such notice of redemption contains such a condition and such moneys are not so received, the redemption shall not be made and the Trustee shall within a reasonable time thereafter give notice, one time, in the same manner in which the notice of redemption was given, that such moneys were not so received.

Section 2.8 Form of Series 2013 Bond. The form of Series 2013 Bond is attached to this Supplemental Resolution as Exhibit A, and is incorporated herein by this reference.

Section 2.9 Submittal to Attorney General. There shall promptly be submitted to the Attorney General of the State of Idaho by the Secretary of the Board a certified copy of this Supplemental Resolution, together with the proceedings had in their adoption, in order that the Attorney General may examine into and pass upon the validity of the Series 2013 Bonds and the regularity of such proceedings, in the manner and with the effect specified in Chapter 38 of Title 33, Idaho Code, as amended.

Section 2.10 Registration of Series 2013 Bonds. The Series 2013 Bonds shall initially be registered on the Bond Register in the name of the Purchaser, the Beneficial Owner of the Series 2013 Bonds, and fully executed Series 2013 Bonds shall be delivered to the Purchaser. All payments with respect to principal of, premium, if any, and interest on the Series 2013 Bonds and all notices with respect to the Series 2013 Bonds shall be made and given to the Purchaser at One South Main Street, 18th Floor, Salt Lake City, Utah 84111.

Section 2.11 Tax-Exemption of Bonds.

(a) The University's Vice President for Finance and Administration is hereby authorized and directed to execute such Tax Certificates as shall be necessary to establish that (i) the Series 2013 Bonds are not "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations, (ii) the Series 2013 Bonds are not and will not become "private activity bonds" within the meaning of Section 141 of the Code, (iii) all applicable requirements of Section 149 of the Code are and will be met, (iv) the covenants of the Board contained in this Section 2.11 will be complied with and (v) interest on the Series 2013 Bonds is not and will not become includible in gross income for federal income tax purposes under the Code and applicable Regulations.

(b) The Board and the University covenant and certify to and for the benefit of the Series 2013 Bondholders from time to time of the Series 2013 Bonds that:

(i) the University will at all times comply with the provisions of any Tax Certificates;

(ii) the University will at all times comply with the rebate requirements contained in Section 148(f) of the Code, including, without limitation, the entering into any necessary rebate calculation agreement to provide for the calculations of amounts required to be related to the United States, the keeping of records necessary to enable such calculations to be made and the timely payment to the United States, of all amounts, including any applicable penalties and interest, required to be rebated;

(iii) no use will be made of the proceeds of the issue and sale of the Series 2013 Bonds, or any funds or accounts of the University which may be deemed to be proceeds of the Series 2013 Bonds, pursuant to Section 148 of the Code and applicable Regulations, which use, if it had been reasonably expected on the date of issuance of the Series 2013 Bonds, would have caused the Series 2013 Bonds to be classified as "arbitrage bonds" within the meaning of Section 148 of the Code;

(iv) the University will not use or permit the use of any of its facilities or properties in such manner that such use would cause the Series 2013 Bonds to be "private activity bonds" described in Section 141 of the Code;

(v) no bonds or other evidences of indebtedness of the University that are reasonably expected to be paid out of substantially the same source of funds as the Series 2013 Bonds have been or will be issued, sold or delivered within a period beginning 15 days prior to the sale of the Series 2013 Bonds and ending 15 days following the delivery of the Series 2013 Bonds, other than the Series 2013 Bonds; and

(vi) the University will not take any action that would cause interest on the Series 2013 Bonds to be or to become ineligible for the exclusion from gross income of the Series 2013 Bondholders of the Series 2013 Bonds as provided in Section 103 of the Code, nor will it omit to take or cause to be taken, in timely manner, any action, which omission would cause interest on the Series 2013 Bonds to be or to become ineligible for the exclusion from gross income of the Series 2013 Bondholders of the Series 2013 Bonds as provided in Section 103 of the Code.

Pursuant to these covenants, the Board and the University obligate themselves to comply throughout the term of the issue of the Series 2013 Bonds with the requirements of Section 103 of the Code and the Regulations proposed or promulgated thereunder.

[The Board has previously adopted Tax Compliance Procedures relating to its tax-exempt bonds].

ARTICLE III

CREATION OF ACCOUNTS; APPLICATION OF SERIES 2013 BOND PROCEEDS

Section 3.1 Creation of Accounts. In accordance with Section 5.4B of the Resolution, there is hereby established a “Series 2013 Cost of Issuance Fund,” to be held by the University.

Section 3.2 Application of Proceeds of Series 2013 Bonds. The proceeds of the sale of the Series 2013 Bonds shall be paid or deposited as follows:

(a) Bond proceeds in the amount of \$53,334.28 to the University for deposit into the Series 2013 Cost of Issuance Fund; and

(b) Bond Proceeds in the amount of \$3,854,979.17 to the Trustee for deposit in the Bond Fund relating to the Refunded Bonds sufficient to refund the Refunded Bonds as of the date of delivery of the Series 2013 Bonds.

Section 3.3 Series 2013 Cost of Issuance Fund. The Series 2013 Cost of Issuance Fund shall be held by the University for payment of the Costs of Issuance of the Series 2013 Bonds, including the Purchaser fee, such costs either paid by the University or paid by the Trustee on behalf of the University. Any balance remaining in the Series 2013 Cost of Issuance Fund after payment of the Costs of Issuance, and no later than 30 days after the issuance of the Series 2013 Bonds, shall be transferred to the University and the Series 2013 Cost of Issuance Fund shall be closed.

ARTICLE IV

PLAN OF REFUNDING

Section 4.1 Defeasance of Refunded Bonds. In accordance with the provisions of the Resolution, it is hereby found and determined that moneys sufficient to pay the principal or redemption price or prepayment amount, if applicable, as provided therein, and interest due and to become due on the Refunded Bonds on and prior to the redemption or prepayment dates or maturity thereof will have been deposited with the Trustee, and that upon compliance with the provisions of the Resolution, all Refunded Bonds shall be deemed to have been paid within the meaning and with the effect expressed in the Resolution. As contemplated by Section 12.1 of the Resolution, none of the Refunded Bonds are payable from amounts drawn under credit enhancement as provided in Section 57-231 of the Idaho Code.

Section 4.2 Redemption of Refunded Bonds. The Refunded Bonds are hereby irrevocably called for redemption on June 26, 2013 and notice of redemption shall be given as provided in the Resolution. Proceeds of the Series 2013 Bonds, shall irrevocably be deposited with the Trustee in accordance with Section 3.2(b) herein and shall provide moneys, without regard to investment earnings thereon, sufficient to pay the principal of and premium, if any, and interest on the Refunded Bonds on June 26, 2013.

ARTICLE V

MISCELLANEOUS

Section 5.1 Governing Law. By the acceptance of the Series 2013 Bonds, the Series 2013 Bondholders shall be deemed to agree that their respective rights shall be governed by the laws of the State of Idaho.

Section 5.2 Partial Invalidity. If any one or more of the covenants or agreements, or portions thereof, provided in this Supplemental Resolution on the part of the University (or of the Trustee or of any Paying Agent) to be performed should be contrary to law, such covenant or covenants, such agreement or agreements, or such portions thereof shall be null and void and shall be deemed separable from the remaining covenants and agreements or portions thereof and shall in no way affect the validity of this Supplemental Resolution or of the Series 2013 Bonds; but the Series 2013 Bondholders shall retain all the rights and benefits accorded to them under the Act or any other applicable provisions of law.

Section 5.3 Savings Clause. Except as amended by this Supplemental Resolution, the Resolution shall remain in full force and effect.

Section 5.4 Conflicting Resolutions; Effective Date. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 5.5 Perfection of Security Interest.

(a) The Resolution creates a valid and binding pledge and assignment of security interest in all of the Pledged Revenues under the Resolution as security for payment of the Series 2013 Bonds, enforceable by the Board in accordance with the terms thereof.

(b) Under the laws of the State of Idaho, such pledge and assignment and security interest is automatically perfected by Section 57-234 Idaho Code, as amended, and is and shall have priority as against all parties having claims of any kind in tort, contract, or otherwise hereafter imposed on the Pledged Revenues.

ADOPTED AND APPROVED this 20th day of June, 2013.

THE BOARD OF TRUSTEES OF IDAHO
STATE UNIVERSITY

President

ATTEST:

Secretary

EXHIBIT A

FORM OF SERIES 2013 BOND

R-_____

\$_____

UNITED STATES OF AMERICA
STATE OF IDAHO
IDAHO STATE UNIVERSITY
GENERAL REVENUE REFUNDING BONDS
SERIES 2013

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>CUSIP</u>
____%	April 1, ____	_____, 2013	451470 ____

Registered Owner: _____

Principal Amount: _____ AND NO/100 DOLLARS*****

KNOW ALL MEN BY THESE PRESENTS that Idaho State University, a body politic and corporate and an institution of higher education of the State of Idaho (the "University"), for value received, hereby promises to pay, from the Bond Fund hereinafter defined, to the registered owner identified above, or registered assigns, on the maturity date specified above, the principal sum indicated above, and to pay interest thereon from the Bond Fund from the dated date hereof, or the most recent date to which interest has been paid or duly provided for, at the rate per annum specified above, payable on [October 1, 2013], and semiannually on each April 1 and October 1 thereafter, until the date of maturity or prior redemption of this Bond. Interest shall be calculated on the basis of a 360-day year and twelve 30-day months.

This Bond is an obligation of the University payable solely in accordance with the terms hereof and is not an obligation, general, special, or otherwise of the State of Idaho, does not constitute a debt, legal, moral, or otherwise, of the State of Idaho, and is not enforceable against the State, nor shall payment hereof be enforceable out of any funds of the University other than the revenues, fees, and charges pledged thereto in the Bond Resolution (defined herein). Pursuant to the Bond Resolution, sufficient revenues have been pledged and will be set aside into the Bond Fund (as defined in the Bond Resolution) to provide for the prompt payment of the principal of, interest on, and redemption price of the Bonds of which this Bond is a part. For a more particular description of the Bond Fund, the revenues to be deposited therein, and the nature and extent of the security afforded thereby, reference is made to the provisions of the Bond Resolution.

Both principal of and interest on this Bond are payable in lawful money of the United States of America to the registered owner hereof whose name and address shall appear on the registration books of the University (the "Bond Register") maintained by

the Corporate Trust Department of U.S. Bank National Association (the “Trustee”), in Salt Lake City, Utah. Interest shall be paid to the registered owner whose name appears on the Bond Register on the fifteenth day of the calendar month next preceding the interest payment date, at the address appearing on the Bond Register, and shall be paid by check or draft of the Trustee mailed to such registered owner on the due date at the address appearing on the Bond Register or at such other address as may be furnished in writing by such registered owner to the Trustee. Principal shall be paid to the registered owner upon presentation and surrender of this Bond at the principal corporate trust office of the Trustee on or after the date of maturity or prior redemption.

This Bond is one of a duly authorized issue of Bonds of like date, tenor, and effect, except for variations required to state numbers, denominations, rates of interest, and dates of maturity, aggregating \$3,810,000 in principal amount. The Bonds are issued pursuant to and in full compliance with the Constitution and statutes of the State of Idaho, particularly Chapter 38, Title 33 and Section 57-504, Idaho Code, and proceedings duly adopted and authorized by the Board on behalf of the University, more particularly the Resolution adopted by the Board on September 17, 1992, as previously amended, supplemented and restated from time to time, including with respect to the Bonds by a Supplemental Resolution by the Board on [June 20, 2013], authorizing the issuance of the Bonds (collectively, the “Bond Resolution”).

This Bond is one of the General Revenue Refunding Bonds, Series 2013, of the University issued under the provisions of Chapter 38, Title 33 and Section 57-504, Idaho Code, for the purpose of providing funds with which to (i) refund certain outstanding bonds of the University and (ii) pay expenses properly incident thereto and to the issuance of the Bonds. The principal of, interest on, and redemption price of the Bonds is payable from revenues and funds of the University pledged therefor and consisting generally of the University’s tuition, Student Facilities Fee/Facilities, Net Revenues of the Housing System, certain revenues from leasing the CAES Project and certain other fees and revenues, as more particularly set forth in the Bond Resolution.

The Series 2013 Bonds are subject to redemption at the time, in the amounts and at the prices and with such notice all as provided in the Resolution.

The Bonds are initially issued in the form of a separate single certificated fully registered Bond for each maturity, and registered in the name of the initial purchaser thereof.

The Series 2013 Bonds shall not be transferable or exchangeable except as set forth in the Resolution.

This Bond is transferable by the registered owner hereof in person or by his attorney duly authorized in writing upon presentation and surrender of this Bond at the principal corporate trust office of the Trustee. Upon such transfer, a new Bond, of the same denomination, maturity, and interest rate will be issued to the transferee in exchange therefor.

Reference is hereby made to the Bond Resolution for the covenants and declarations of the University and other terms and conditions under which this Bond and the bonds of this issue have been issued. The covenants contained herein and in the Bond Resolution may be discharged by making provisions at any time for the payment of the principal of and interest on this Bond in the manner provided in the Bond Resolution.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication hereon shall have been manually signed by the Trustee.

IT IS HEREBY CERTIFIED AND DECLARED that all acts, conditions, and things required by the Constitution and statutes of the State of Idaho to exist, to have happened, been done, and performed precedent to and in the issuance of this Bond have happened, been done, and performed, and that the issuance of this Bond and the Bonds of this issue does not violate any Constitutional, statutory, or other limitation upon the amount of bonded indebtedness that the University may incur.

IN WITNESS WHEREOF, the Board of Trustees of Idaho State University (the “Board”), has caused this Bond to be executed by the manual or facsimile signature of the President of the Board and of the Bursar of the University and attested by the manual or facsimile signature of the Secretary of the Board, and a facsimile or original of the official seal of the University to be imprinted hereon, as of the dated date set forth above.

IDAHO STATE UNIVERSITY

By: _____
President of the Board of Trustees
of Idaho State University

COUNTERSIGNED:

(SEAL)

By: _____
Bursar

ATTEST:

By: _____
Secretary of the Board of Trustees
of Idaho State University

CERTIFICATE OF AUTHENTICATION

This Bond is one of the General Revenue Refunding Bonds, Series 2013, of Idaho State University, described in the within-mentioned Bond Resolution.

U.S. BANK NATIONAL ASSOCIATION,
as Trustee

By: _____
Authorized Signature

Date of Authentication: _____

VALIDATION CERTIFICATE

I hereby certify that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within bond; that such proceedings and such bond conform to and show lawful authority for the issuance thereof in accordance with the provisions of Title 33, Chapter 38 and Section 57-504, Idaho Code, as amended. Such bond has been issued in accordance with the Constitution and laws of the State of Idaho and shall in any suit, action or proceeding involving its validity be conclusively deemed to be fully authorized by Title 33, Chapter 38 and Section 57-504, Idaho Code, and to have been issued, sold, executed, and delivered in conformity with the Constitution and laws of the State of Idaho and to be valid and binding and enforceable in accordance with its terms, and such bond is incontestable for any cause.

Hon. Lawrence G. Wasden
Attorney General

ASSIGNMENT

FOR VALUE RECEIVED, _____,
the undersigned sells, assigns and transfers unto:

(Social Security or Other Identifying Number of Assignee)

(Please Print or Typewrite Name and Address of Assignee)

the within Bond and hereby irrevocably constitutes and appoints _____
of _____ to transfer the said bond on the books kept for
registration thereof with full power of substitution in the premises.

Dated: _____

Signature: _____

NOTICE: The signature on this assignment must correspond with the name(s) of the Registered owner as it appears upon the face of the within Bond in every particular without alteration or enlargement or any change whatsoever.

SIGNATURE GUARANTEED:

NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company and must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

PREPAYMENT PANEL

The following installments of principal (or portions thereof) of this Bond have been prepaid in accordance with the terms of the Resolution.

[illegible]

**** Include when Bonds registered with DTC.****
[Bracketed text deleted when Bonds DTC-registered.]

(End of Form of Series 2013 Bond)

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**BOND PURCHASE CONTRACT
RELATING TO**

**Idaho State University
General Revenue Refunding Bonds, Series 2013**

June 25, 2013

Idaho State University
Attn: James A. Fletcher
VP for Finance & Administration
921 South 8th Avenue, Stop 8219
Pocatello, Idaho 83209-3000

Ladies and Gentlemen:

Zions First National Bank (the “Purchaser”) offers to purchase from Idaho State University (the “Issuer”) all the above-referenced bonds (the “Bonds”), with delivery and payment at [Salt Lake City, Utah] or as agreed upon and based upon the covenants, representations and warranties set forth below. Appendix A, which is incorporated into this Purchase Contract by reference, contains a brief description of the Bonds, the manner of their issuance, the purchase price to be paid, and the date of delivery and payment (the “Closing”).

1. Prior to the closing on June 26, 2013 (the “Closing Date”), the Issuer will prepare its Bonds and take such other actions as required by law for their issuance.
2. You represent and covenant to the Purchaser that:
 - (a) You have and will have at the Closing the power and authority to enter into and perform this Purchase Contract, to adopt the resolution providing for the issuance of the Bonds (the “Bond Resolution”) to refund all of the outstanding General Refunding and Improvement Revenue Bonds, Series 2003 (the “Refunded Bonds”) and to deliver and sell the Bonds to the Purchaser.
 - (b) This Purchase Contract and the Bonds do not and will not conflict with or create a breach or default under any existing law, regulation, order or agreement to which the Issuer is subject.
 - (c) No governmental approval or authorization other than the Bond Resolution is required in connection with the sale of the Bonds to the Purchaser.

- (d) This Purchase Contract and the Bonds (when paid for by the Purchaser) are and shall be at the time of Closing legal, valid, and binding obligations of the Issuer enforceable in accordance with their terms, subject only to applicable bankruptcy, insolvency or other similar laws generally affecting creditors' rights.
 - (e) Purchaser has had an opportunity to obtain from Issuer any and all information desired by Purchaser relating to the Bonds. The information obtained from or utilized by officers and employees of Issuer in connection with this transaction is accurate and complete in all material respects as of such dates to the knowledge and belief of such officers and employees. No official statement or private placement memorandum is to be furnished in connection with the issuance of the Bonds.
- 3. At 9:00 a.m. on June 26, 2013, or such later time or date as we mutually agree upon (the "Closing"), the Issuer, subject to the terms and conditions herein, will deliver or cause to be delivered to us, at the offices of [Ballard Spahr LLP in Salt Lake City, Utah ("Ballard Spahr")] or other such place as we may mutually agree upon, the Bonds in definitive fully registered form, duly executed and authenticated. In addition, the other documents hereinafter mentioned will be delivered at the offices of Bond Counsel and the Purchaser will accept such delivery and pay the purchase price thereof in federal funds to the account of the Issuer.
- 4. The Purchaser has entered into this agreement in reliance upon (i) the representations, warranties and agreements of the Issuer contained herein and in the Bond Resolution and (ii) the performance by the Issuer of their obligations hereunder, if any, and under the above mentioned documents, both as of the date hereof and as of the date of the Closing. The Purchaser's obligation under this Purchase Contract is and shall be subject to the following further conditions:
 - (a) The representations and warranties of the Issuer contained herein shall be true, complete and correct on the date of acceptance hereof and as of the date of Closing with the same effect as if made on the date of Closing.
 - (b) At the time of the Closing, the Bond Resolution shall be in full force and effect, shall be in form and substance acceptable to the Purchaser in all respects, and shall not have been amended, modified or supplemented except as may have been agreed to in writing by us; and the Issuer shall have duly adopted or entered into and there shall be in full force and effect, such other resolutions and agreements, as, in the opinion of Bond Counsel shall be necessary in connection with the transactions contemplated hereby or the documentation of security for the Bonds.
 - (c) The Purchaser may terminate this agreement by notification in writing to the Issuer if at any time subsequent to the date hereof and at or prior to the Closing:

(i) legislation shall be enacted by, or favorably reported out of committee to, either House of the Congress of the United States, or a decision by a court of the United States adversely affecting the Bonds; or

(ii) a stop order, ruling, regulation, proposed regulation or statement by or on behalf of the Securities and Exchange Commission shall be issued or made to the effect that the issuance, offering, sale or distribution of obligations of the character of the Bonds is in violation or any provision of the Securities Act of 1933, the Securities Exchange Act of 1934, or the Trust Indenture Act of 1939; or

(iii) the Congress of the United States shall enact a law, or a bill shall be favorably reported out of committee of either House of the Congress of the United States, or a decision by a court of the United States shall be rendered, or a ruling, regulation, proposed regulation or statement by or on behalf of the Securities and Exchange Commission or any other agency of the Federal government having jurisdiction of the subject matter shall be made, to the effect that securities of the Issuer or of any similar public body are not exempt from the registration, qualification or other requirements of the Securities Act of 1933, the Securities Exchange Act of 1934, or the Trust Indenture Act of 1939; or

(iv) the United States shall have become engaged in hostilities which have resulted in a declaration of war or a national emergency or there shall have been an escalation of currently existing hostilities; or

(v) there shall have occurred a general suspension of trading on the New York Stock Exchange; or

(vi) a general banking moratorium shall have been declared by the United States, State of New York or State of Idaho authorities; or

(vii) an event shall occur which in the reasonable judgment of the Purchaser (A) makes untrue or incorrect in any material respect, as of the time of such event, any statement or information given to Purchaser by Issuer in connection with the sale of the Bonds and/or (B) materially adversely affects the market for the Bonds, or the sale, at the contemplated price or the interest rates on the Bonds, by the Purchaser of the Bonds; or

(viii) any documentation in connection with the issuance of the Bonds shall not be satisfactory in form and substance to the Purchaser or its counsel; or

(ix) economic, market or other conditions shall occur or exist which, in the judgment of the Purchaser, render, the Bonds incapable of being sold on terms acceptable to the Purchaser; or

(x) the results of any due diligence efforts by the Purchaser with respect to the proposed issuance of the Bonds shall not, in the sole discretion of the Purchaser, be satisfactory to the Purchaser; or

(xi) any suit, proceeding, litigation or other action shall be commenced, or, if commenced prior to the date hereof, shall be continuing or have been adjudicated, which, in any event, in the reasonable judgment of the Purchaser, may affect the sale or delivery of the Bonds; or

(xii) the Purchaser and the Issuer shall not have reached agreement as to the terms of any of the agreements referred to in this Purchase Contract.

(d) At or prior to the Closing, the Purchaser shall have received the following documents (in each case with such changes as the Purchaser shall approve):

(i) The unqualified approving opinion of Ballard Spahr LLP, Bond Counsel, dated the date of the Closing, in form acceptable in all respects to the Purchaser, and such other Bond documents referred to herein. All fees of the Bond Counsel shall be the responsibility of the Issuer upon Closing.

(ii) A certificate of the Issuer, signed by an authorized representative of the Issuer, dated the date of the Closing, to the effect that (A) the representations, warranties and agreements of the Issuer contained herein and in the Bond Resolution are true and correct in all material respects as of the date of the Closing; and (B) to the knowledge of the Issuer without independent investigation, no litigation is pending or threatened (1) seeking to restrain or enjoin the issuance or delivery of any of the Bonds or the collection of revenues or other security pledged under the Bond Resolution, or (2) in any way contesting or affecting any authority for the issuance of the Bonds or the validity of the Bonds, the Bond Resolution or this Purchase Contract, or (3) in any way contesting the existence or powers of the Issuer to issue and deliver the Bonds, to adopt the Bond Resolution or to execute and deliver this Purchase Contract.

(iii) A certificate of the Purchaser signed by an authorized representative of Purchaser, to the effect that the Purchaser is purchasing the Bonds for its own account and not with a present view to, or for sale in connection with, any distribution of the Bonds or any part thereof.

(iv) Such further documents or opinions reasonably requested by the Purchaser.

If the Issuer shall be unable for any reason to satisfy the conditions of the Purchaser's obligation contained in this Purchase Contract or if the Purchaser's

obligation shall be terminated for any reason permitted by this Purchase Contract, this Purchase Contract shall terminate and neither the Purchaser nor the Issuer shall have any further obligations or liability hereunder, except that any respective obligations of the Purchaser or the Issuer for payment of Bond Counsel costs and expenses incurred prior to termination of the Purchase Contract, shall continue in full force and effect.

5. Any notice or other communication to be given to the Issuer under this Purchase Contract may be given by delivering the same in writing to the addresses set forth above and any such notice or other communication to be given to the Purchaser may be given by delivering the same in writing to the Purchaser c/o One South Main Street, 18th Floor, Salt Lake City, Utah 84111-1904.
6. This Purchase Contract is made solely for the benefit of the Issuer and the Purchaser (including their successors or assigns), and no other person, partnership, association or corporation shall acquire or have any right hereunder or by virtue hereof.
7. The approval of the Purchaser when required hereunder or the determination of its satisfaction as to any document referred to herein shall be in writing signed by the undersigned and delivered to you.
8. This Purchase Contract shall be governed by the laws of the State of Idaho applicable to agreements made and to be performed in the State of Idaho; without regard or effect given to conflict of law rules which would require the application of laws of any other jurisdiction. This Purchase Contract may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.
9. All agreements, covenants and representations and all other statements of the Issuer and the Purchaser and their respective officers set forth in or made pursuant to this Purchase Contract will survive the Closing and the delivery of and payment for the Bonds.
10. If any section, paragraph, clause or provision of this Purchase Contract shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Purchase Contract.
11. Except as otherwise provided in the Bond Resolution, no right or remedy conferred on any party in this Purchase Contract is intended to be exclusive of any other right or remedy. Each such right or remedy is in addition to every other right or remedy provided in any of the Bond documents or by law. No delay or omission of any party to exercise any such right or remedy will impair any such right or remedy or be construed to be a waiver. Every such right or remedy may be exercised from time to time and as often as the relevant party may deem expedient. No waiver by any party of any right or remedy with respect to any

Event of Default will extend to or affect any other existing or subsequent Event of Default.

12. The provisions of this Purchase Contract shall survive all other performances hereunder, and shall not be deemed merged in any deed or other instrument or document delivered hereunder.
13. All obligations of the Issuer under the Bond documents and the Bonds will be deemed to be obligations of the Issuer to the full extent permitted by the Constitution and laws of the State. No obligation under any of the Bond documents or the Bonds will be deemed to be an obligation of any present or future officer or employee of the Issuer in his or her individual capacity, and no officer of the Issuer who executes the Bonds will be personally liable on the Bonds or be subject to any personal liability or accountability by reason of the issuance of the Bonds.
14. The Issuer agrees, to the extent permitted by law, to defend and indemnify the Purchaser or any Registered Owner for any and all fees, costs (including attorney's fees), claims, suits, or demands or the like relating to: (a) the Bonds, the issuance thereof, any subsequent or concurrent challenge thereof (including the statutory period of time following the issuance of the Bonds by which affected parties may challenge this financing); (b) the Refunded Bonds; and (c) any taxes payable, receivable, or other tax payments, due or coming due, which may be related to the Refunded Bonds, costs incurred therein, or taxes related to the structure, form, or tax covenants under the Bonds.
15. This offer expires on the date set forth in Appendix A.

Very truly yours,

ZIONS FIRST NATIONAL BANK

By: _____

Its: _____

ACCEPTED BY:

IDAHO STATE UNIVERSITY

This June 25, 2013

By: _____

Its: _____

**APPENDIX A
DESCRIPTION OF BONDS**

- a. Purchase Price: \$3,908,313.45
- b. Denomination: \$5,000 or integral increments of \$1,000 in excess thereof.
- c. Form: Fully registered as to principal and interest.
- d. Interest Payable: As set forth in the attached Payment Schedule.
- e. Maturity Schedule and Interest Rates: Principal of the Bonds shall be payable as set forth on the attached Payment Schedule.
- f. Redemption: Callable at any time at the option of the Issuers and as described in the Bond Resolution.
- g. Closing: On or about June 26, 2013 or as otherwise agreed to by the parties.
- h. Dated Date: Bonds shall be dated June 26, 2013.
- i. Miscellaneous:
 - (1) Bond Counsel: Ballard Spahr LLP.
 - (2) Offer Expires: June 26, 2013.
 - (3) Trustee, Registrar and Paying Agent: U.S. Bank National Association.
- j. Fee due Purchaser: \$30,000

SCHEDULE 1

PAYMENT SCHEDULE

(Attach final numbers)

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

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Idaho State University

\$15,595,000 General Refunding and Improvement Revenue Bonds

Series 2003

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/16/2003	-	-	-	-	-
10/01/2003	-	-	157,916.67	157,916.67	-
04/01/2004	730,000.00	3.000%	379,000.00	1,109,000.00	1,266,916.67
10/01/2004	-	-	368,050.00	368,050.00	-
04/01/2005	715,000.00	4.000%	368,050.00	1,083,050.00	1,451,100.00
10/01/2005	-	-	353,750.00	353,750.00	-
04/01/2006	1,090,000.00	5.000%	353,750.00	1,443,750.00	1,797,500.00
10/01/2006	-	-	326,500.00	326,500.00	-
04/01/2007	1,140,000.00	5.000%	326,500.00	1,466,500.00	1,793,000.00
10/01/2007	-	-	298,000.00	298,000.00	-
04/01/2008	1,190,000.00	5.000%	298,000.00	1,488,000.00	1,786,000.00
10/01/2008	-	-	268,250.00	268,250.00	-
04/01/2009	1,250,000.00	5.000%	268,250.00	1,518,250.00	1,786,500.00
10/01/2009	-	-	237,000.00	237,000.00	-
04/01/2010	1,315,000.00	5.000%	237,000.00	1,552,000.00	1,789,000.00
10/01/2010	-	-	204,125.00	204,125.00	-
04/01/2011	1,385,000.00	5.000%	204,125.00	1,589,125.00	1,793,250.00
10/01/2011	-	-	169,500.00	169,500.00	-
04/01/2012	1,450,000.00	5.000%	169,500.00	1,619,500.00	1,789,000.00
10/01/2012	-	-	133,250.00	133,250.00	-
04/01/2013	1,520,000.00	5.000%	133,250.00	1,653,250.00	1,786,500.00
10/01/2013	-	-	95,250.00	95,250.00	-
04/01/2014	1,595,000.00	5.000%	95,250.00	1,690,250.00	1,785,500.00
10/01/2014	-	-	55,375.00	55,375.00	-
04/01/2015	325,000.00	5.000%	55,375.00	380,375.00	435,750.00
10/01/2015	-	-	47,250.00	47,250.00	-
04/01/2016	340,000.00	5.000%	47,250.00	387,250.00	434,500.00
10/01/2016	-	-	38,750.00	38,750.00	-
04/01/2017	360,000.00	5.000%	38,750.00	398,750.00	437,500.00
10/01/2017	-	-	29,750.00	29,750.00	-
04/01/2018	380,000.00	5.000%	29,750.00	409,750.00	439,500.00
10/01/2018	-	-	20,250.00	20,250.00	-
04/01/2019	395,000.00	5.000%	20,250.00	415,250.00	435,500.00
10/01/2019	-	-	10,375.00	10,375.00	-
04/01/2020	415,000.00	5.000%	10,375.00	425,375.00	435,750.00
Total	\$15,595,000.00	-	\$5,847,766.67	\$21,442,766.67	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	6/26/2013
Average Life	2.882 Years
Average Coupon	5.0000000%
Weighted Average Maturity (Par Basis)	2.882 Years

Refunding Bond Information

Refunding Dated Date	6/26/2013
Refunding Delivery Date	6/26/2013

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Idaho State University

\$15,595,000 General Refunding and Improvement Revenue Bonds
Series 2003

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S	Fiscal Total
06/26/2013	3,810,000.00	44,979.17	3,854,979.17	-	-	-	-	-
10/01/2013	-	-	-	-	-	95,250.00	95,250.00	-
04/01/2014	-	-	-	1,595,000.00	5.000%	95,250.00	1,690,250.00	1,785,500.00
10/01/2014	-	-	-	-	-	55,375.00	55,375.00	-
04/01/2015	-	-	-	325,000.00	5.000%	55,375.00	380,375.00	435,750.00
10/01/2015	-	-	-	-	-	47,250.00	47,250.00	-
04/01/2016	-	-	-	340,000.00	5.000%	47,250.00	387,250.00	434,500.00
10/01/2016	-	-	-	-	-	38,750.00	38,750.00	-
04/01/2017	-	-	-	360,000.00	5.000%	38,750.00	398,750.00	437,500.00
10/01/2017	-	-	-	-	-	29,750.00	29,750.00	-
04/01/2018	-	-	-	380,000.00	5.000%	29,750.00	409,750.00	439,500.00
10/01/2018	-	-	-	-	-	20,250.00	20,250.00	-
04/01/2019	-	-	-	395,000.00	5.000%	20,250.00	415,250.00	435,500.00
10/01/2019	-	-	-	-	-	10,375.00	10,375.00	-
04/01/2020	-	-	-	415,000.00	5.000%	10,375.00	425,375.00	435,750.00
Total	\$3,810,000.00	\$44,979.17	\$3,854,979.17	\$3,810,000.00	-	\$594,000.00	\$4,404,000.00	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	6/26/2013
Average Life	2.882 Years
Average Coupon	5.0000000%
Weighted Average Maturity (Par Basis)	2.882 Years

Refunding Bond Information

Refunding Dated Date	6/26/2013
Refunding Delivery Date	6/26/2013

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Summary Of Bonds Refunded

Issue	Maturity	Type	of Bond	Coupon	Maturity Value	Call Date	Call Price
Dated 7/16/2003 Delivered 7/16/2003							
2003 Rev	04/01/2014	Serial	Coupon	5.000%	1,595,000	06/26/2013	100.000%
2003 Rev	04/01/2015	Serial	Coupon	5.000%	325,000	06/26/2013	100.000%
2003 Rev	04/01/2016	Serial	Coupon	5.000%	340,000	06/26/2013	100.000%
2003 Rev	04/01/2017	Serial	Coupon	5.000%	360,000	06/26/2013	100.000%
2003 Rev	04/01/2018	Serial	Coupon	5.000%	380,000	06/26/2013	100.000%
2003 Rev	04/01/2019	Serial	Coupon	5.000%	395,000	06/26/2013	100.000%
2003 Rev	04/01/2020	Serial	Coupon	5.000%	415,000	06/26/2013	100.000%
Subtotal	-			-	\$3,810,000	-	-
Total	-			-	\$3,810,000	-	-

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/26/2013	-	-	-	-	-
10/01/2013	-	-	24,781.15	24,781.15	-
04/01/2014	1,669,000.00	2.250%	46,953.75	1,715,953.75	1,740,734.90
10/01/2014	-	-	28,177.50	28,177.50	-
04/01/2015	334,000.00	2.250%	28,177.50	362,177.50	390,355.00
10/01/2015	-	-	24,420.00	24,420.00	-
04/01/2016	341,000.00	2.500%	24,420.00	365,420.00	389,840.00
10/01/2016	-	-	20,157.50	20,157.50	-
04/01/2017	352,000.00	2.750%	20,157.50	372,157.50	392,315.00
10/01/2017	-	-	15,317.50	15,317.50	-
04/01/2018	364,000.00	2.750%	15,317.50	379,317.50	394,635.00
10/01/2018	-	-	10,312.50	10,312.50	-
04/01/2019	370,000.00	2.750%	10,312.50	380,312.50	390,625.00
10/01/2019	-	-	5,225.00	5,225.00	-
04/01/2020	380,000.00	2.750%	5,225.00	385,225.00	390,450.00
Total	\$3,810,000.00	-	\$278,954.90	\$4,088,954.90	-

Yield Statistics

Bond Year Dollars	\$10,568.42
Average Life	2.774 Years
Average Coupon	2.6395146%
Net Interest Cost (NIC)	1.7092575%
True Interest Cost (TIC)	1.6678835%
Bond Yield for Arbitrage Purposes	1.6678835%
All Inclusive Cost (AIC)	2.1840930%

IRS Form 8038

Net Interest Cost	1.6521107%
Weighted Average Maturity	2.798 Years

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
04/01/2014	Serial Coupon	2.250%	0.760%	1,669,000.00	101.132%	1,687,893.08
04/01/2015	Serial Coupon	2.250%	0.960%	334,000.00	102.250%	341,515.00
04/01/2016	Serial Coupon	2.500%	1.160%	341,000.00	103.633%	353,388.53
04/01/2017	Serial Coupon	2.750%	1.460%	352,000.00	104.706%	368,565.12
04/01/2018	Serial Coupon	2.750%	1.700%	364,000.00	104.783%	381,410.12
04/01/2019	Serial Coupon	2.750%	2.030%	370,000.00	103.896%	384,415.20
04/01/2020	Serial Coupon	2.750%	2.280%	380,000.00	102.928%	391,126.40
Total	-	-	-	\$3,810,000.00	-	\$3,908,313.45

Bid Information

Par Amount of Bonds	\$3,810,000.00
Reoffering Premium or (Discount)	98,313.45
Gross Production	\$3,908,313.45
Bid (102.580%)	3,908,313.45
Total Purchase Price	\$3,908,313.45
Bond Year Dollars	\$10,568.42
Average Life	2.774 Years
Average Coupon	2.6395146%
Net Interest Cost (NIC)	1.7092575%
True Interest Cost (TIC)	1.6678835%

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Sources & Uses

Dated 06/26/2013 | Delivered 06/26/2013

Sources Of Funds

Par Amount of Bonds	\$3,810,000.00
Reoffering Premium	98,313.45
Total Sources	\$3,908,313.45

Uses Of Funds

Deposit to Current Refunding Fund	3,854,979.17
Costs of Issuance	53,000.00
Rounding Amount	334.28
Total Uses	\$3,908,313.45

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
06/26/2013	-	-	-	-	-	-
10/01/2013	-	-	24,781.15	24,781.15	24,781.15	-
04/01/2014	1,669,000.00	2.250%	46,953.75	1,715,953.75	1,715,953.75	1,740,734.90
10/01/2014	-	-	28,177.50	28,177.50	28,177.50	-
04/01/2015	334,000.00	2.250%	28,177.50	362,177.50	362,177.50	390,355.00
10/01/2015	-	-	24,420.00	24,420.00	24,420.00	-
04/01/2016	341,000.00	2.500%	24,420.00	365,420.00	365,420.00	389,840.00
10/01/2016	-	-	20,157.50	20,157.50	20,157.50	-
04/01/2017	352,000.00	2.750%	20,157.50	372,157.50	372,157.50	392,315.00
10/01/2017	-	-	15,317.50	15,317.50	15,317.50	-
04/01/2018	364,000.00	2.750%	15,317.50	379,317.50	379,317.50	394,635.00
10/01/2018	-	-	10,312.50	10,312.50	10,312.50	-
04/01/2019	370,000.00	2.750%	10,312.50	380,312.50	380,312.50	390,625.00
10/01/2019	-	-	5,225.00	5,225.00	5,225.00	-
04/01/2020	380,000.00	2.750%	5,225.00	385,225.00	385,225.00	390,450.00
Total	\$3,810,000.00	-	\$278,954.90	\$4,088,954.90	\$4,088,954.90	-

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Gross Debt Service Comparison

Date	Principal	Coupon	Interest	New D/S	OLD D/S	Savings	Fiscal Total
06/26/2013	-	-	-	-	-	-	-
10/01/2013	-	-	24,781.15	24,781.15	95,250.00	70,468.85	-
04/01/2014	1,669,000.00	2.250%	46,953.75	1,715,953.75	1,690,250.00	(25,703.75)	44,765.10
10/01/2014	-	-	28,177.50	28,177.50	55,375.00	27,197.50	-
04/01/2015	334,000.00	2.250%	28,177.50	362,177.50	380,375.00	18,197.50	45,395.00
10/01/2015	-	-	24,420.00	24,420.00	47,250.00	22,830.00	-
04/01/2016	341,000.00	2.500%	24,420.00	365,420.00	387,250.00	21,830.00	44,660.00
10/01/2016	-	-	20,157.50	20,157.50	38,750.00	18,592.50	-
04/01/2017	352,000.00	2.750%	20,157.50	372,157.50	398,750.00	26,592.50	45,185.00
10/01/2017	-	-	15,317.50	15,317.50	29,750.00	14,432.50	-
04/01/2018	364,000.00	2.750%	15,317.50	379,317.50	409,750.00	30,432.50	44,865.00
10/01/2018	-	-	10,312.50	10,312.50	20,250.00	9,937.50	-
04/01/2019	370,000.00	2.750%	10,312.50	380,312.50	415,250.00	34,937.50	44,875.00
10/01/2019	-	-	5,225.00	5,225.00	10,375.00	5,150.00	-
04/01/2020	380,000.00	2.750%	5,225.00	385,225.00	425,375.00	40,150.00	45,300.00
Total	\$3,810,000.00	-	\$278,954.90	\$4,088,954.90	\$4,404,000.00	\$315,045.10	-

PV Analysis Summary (Gross to Gross)

Gross PV Debt Service Savings	297,456.81
Contingency or Rounding Amount	334.28
Net Present Value Benefit	\$297,791.09
Net PV Benefit / \$3,810,000 Refunded Principal	7.816%
Net PV Benefit / \$3,810,000 Refunding Principal	7.816%
Average Annual Cash Flow Savings	45,006.44

Refunding Bond Information

Refunding Dated Date	6/26/2013
Refunding Delivery Date	6/26/2013

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Idaho State University

\$3,810,000 General Refunding and Improvement Revenue Bonds

Dated June 26, 2013

(Current Refund Series 2003)

Proof Of Bond Yield @ 1.6678835%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
06/26/2013	-	1.0000000x	-	-
10/01/2013	24,781.15	0.9956265x	24,672.77	24,672.77
04/01/2014	1,715,953.75	0.9873922x	1,694,319.36	1,718,992.13
10/01/2014	28,177.50	0.9792260x	27,592.14	1,746,584.27
04/01/2015	362,177.50	0.9711274x	351,720.49	2,098,304.76
10/01/2015	24,420.00	0.9630957x	23,518.80	2,121,823.56
04/01/2016	365,420.00	0.9551305x	349,023.79	2,470,847.35
10/01/2016	20,157.50	0.9472312x	19,093.81	2,489,941.16
04/01/2017	372,157.50	0.9393971x	349,603.69	2,839,544.85
10/01/2017	15,317.50	0.9316279x	14,270.21	2,853,815.06
04/01/2018	379,317.50	0.9239229x	350,460.13	3,204,275.19
10/01/2018	10,312.50	0.9162817x	9,449.15	3,213,724.34
04/01/2019	380,312.50	0.9087036x	345,591.34	3,559,315.68
10/01/2019	5,225.00	0.9011882x	4,708.71	3,564,024.39
04/01/2020	385,225.00	0.8937350x	344,289.06	3,908,313.45
Total	\$4,088,954.90	-	\$3,908,313.45	-

Derivation Of Target Amount

Par Amount of Bonds	\$3,810,000.00
Reoffering Premium or (Discount)	98,313.45
Original Issue Proceeds	\$3,908,313.45

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

UNIVERSITY OF IDAHO

SUBJECT

Purchase of 4.13 acres of vacated industrial/railroad lands between campus and downtown Moscow

REFERENCE

October 2004	Approved land exchange to acquire abandoned railroad property
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April 2011	Approved second exchange to secure additional adjoining land
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APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.2.a

BACKGROUND/DISCUSSION

Since campus master planning was initiated in 1908, University of Idaho (UI) leaders and planners have recognized the importance of developing properties between the campus core and downtown Moscow. Today, University leadership acknowledges the institution's success depends on its ability to create an environment that attracts students, mission stakeholders, and returning alumni. By better integrating the town's central business district with the specialized activities, facilities and services of campus, students benefit from a richer university experience that more fully meets student life expectations at this residential campus situated away from the State's population centers. Historically, the University has persistently acquired available properties between downtown Moscow and campus to strengthen this essential connection for University marketability and relevancy as a destination campus for study and a desirable student lifestyle.

In the 1980's and 90's the University secured available and strategically located properties between town and campus. In some cases those acquisitions included strategic properties the University had previously been unable to control, and which were consequently acquired with the full recognition that demolition and environmental contamination removal were required to transform these specific properties into developments. This was deemed essential to not only facilitate the growing operations and responsibilities of the University, but to preserve the viability and continued relevancy of one hundred years of past public investments that established the University infrastructure still used today.

Most recently, in 2004 and 2011 the Board approved separate exchanges proposed by University administration to secure property in this district and made available for the first time by railroad abandonment. Regrettably, in the prior exchanges, the University was unable to secure all of the property desired with

the limited exchange property available. However, some of this remaining former railroad land has since been privately assembled with a recently vacated and cleared industrial property, and is now being marketed.

With this additional acquisition, the University will further assemble this vacated parcel with its existing ownership between campus and downtown Moscow. The potential uses for the property are varied and extensive; including cooperative projects with the adjacent Gritman Medical Center perhaps related to student health or coordinated programs for medical education. The site generates the possibility of a viable research and development complex connecting local private economic development in engineering and medical applications to University expertise in affiliated academic and research areas. Additional development options that can be driven by University ownership include opportunities for revenue generation from ground leasing for student-serving private retail and entertainment district development. Finally, demand-driven housing opportunities for students wanting a more community-centered living experience than offered with campus-centered residence halls, or accommodating faculty or alumni housing for those seeking a lifestyle connection to campus events and activities by integrating demand for college town lifestyles to those not attending but still contributing to the University of Idaho community. The property's location between a vibrant downtown and campus will ensure its future marketability and potential for re-sale, so purchase today is investment-quality rather than an operating expense. Acquisition is not speculative, but reflective of a strategic imperative that at the very least must ensure the University's ability to control future development patterns in a redeveloping district whose economic use and direction will immediately impact the long term relevancy of the University of Idaho.

IMPACT

The property in question has been marketed at an asking price over \$2 million for the past two years, but has been offered to the University through purchase agreement for \$1.85 million. The owner provided a qualified appraisal estimating a market value of \$1,885,000. The University hired an independent appraisal and after updating and revising, that appraisal's estimate of market value is \$1.46 million. The owner has rejected previous offers of \$1.5 million and \$1.7 million. Since the University's original offer of \$1.85 million the seller has received another offer of \$2.05 million which will be accepted by the seller in the event UI cannot close the transaction by July 10, 2013 (the University has been negotiating terms of purchase, ultimately contingent on Regents approval, since last fall). Because the land has been cleared of building and other improvement remnants from its railroad industrial past, the University is not acquiring buildings requiring demolition.

Existing University funds have been dedicated for this specific strategic acquisition as University leadership has identified this acquisition as an essential

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

investment in a missing strategic resource essential to the near term growth and capabilities of the University of Idaho.

ATTACHMENTS

Attachment 1 – Map of subject property	Page 5
Attachment 2 – Map of campus/downtown setting	Page 7
Attachment 3—Purchase Agreement	Page 9

STAFF COMMENTS AND RECOMMENDATIONS

This is a request by UI to approve the purchase of real property contiguous to the Moscow campus. The appraised value of the property is \$1.46M. The University has offered to purchase the property for \$1.85M. The seller has received a second offer for \$2.05M. The parcel is vacated industrial/railroad lands now on the market. UI views this purchase as a long-term strategic investment to secure ownership of a substantial piece of undeveloped property between the University and downtown Moscow for future campus land use and development initiatives.

In terms of priorities, the University is the first to recognize its deferred maintenance needs. However, if the institutional funds identified for this purchase were instead reprioritized to address deferred maintenance, the \$1.85M would represent only a fraction of the estimated annual growth in deferred maintenance. This does not minimize the importance of addressing deferred maintenance, but from a long-term strategic planning point of view, it does help put the proposed property acquisition into perspective.

The UI campus master plan for the Moscow campus does not designate a geographic expansion zone outside the current property boundary of the campus, but the purchase would be consistent with the University's Long Range Capital Development Plan (LRCDP).

BOARD ACTION

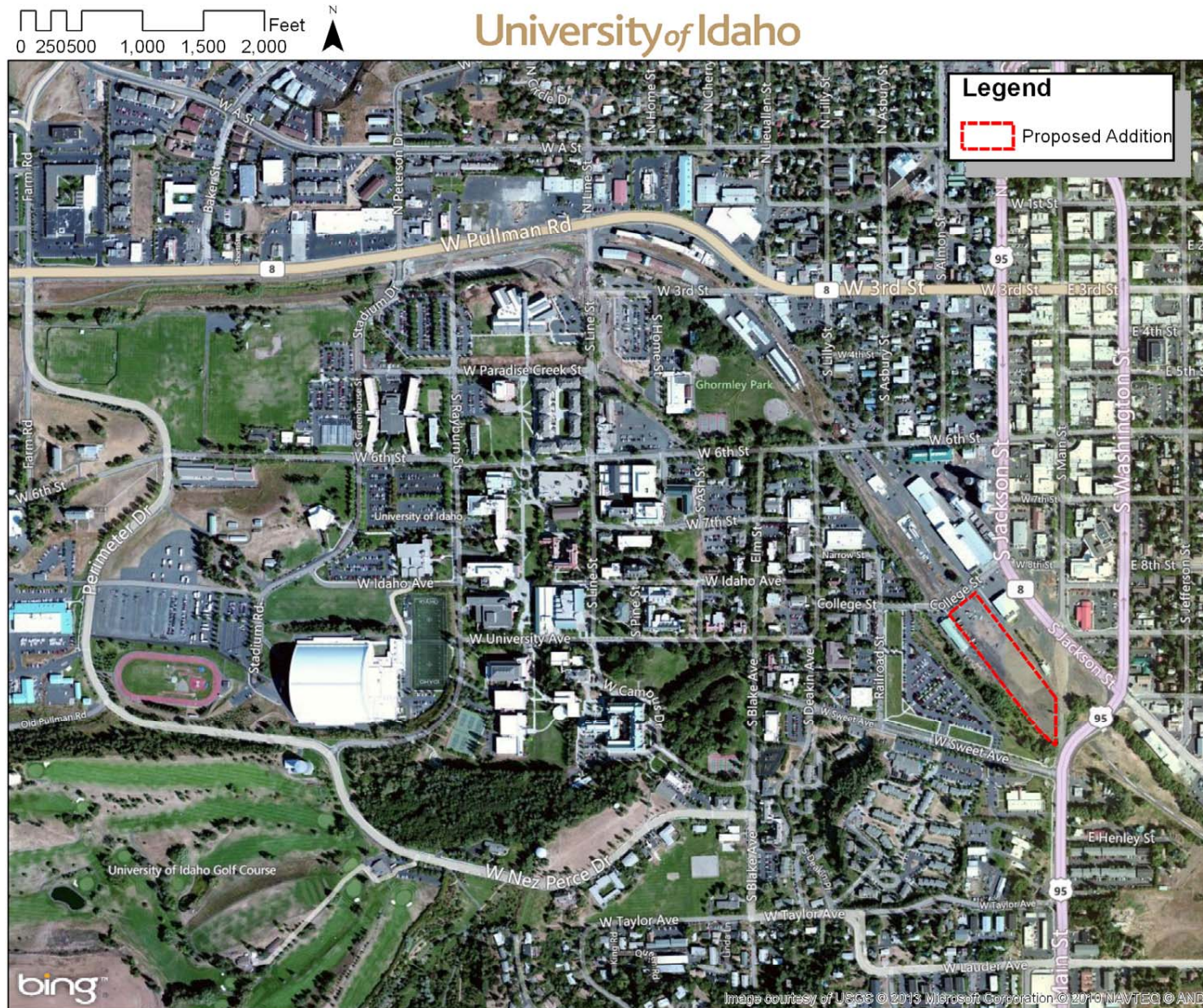
I move to approve the request by the University of Idaho to purchase 4.13 acres of vacated industrial/railroad lands located between campus and downtown Moscow for a purchase price of \$1.85 million and to pay transaction costs as set forth in the Purchase and Sale Agreement submitted to the Board; and further to authorize the Vice President for Finance and Administration and Bursar of the University of Idaho to execute all necessary transaction documents for closing the purchase.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT ("Agreement") is entered into on March 5, 2013, between B & G Ventures, LLC, an Idaho Limited Liability Company ("Seller"), and The Board of Regents of the University of Idaho, a state educational institution and body politic and corporate organized and existing under the constitution and laws of the State of Idaho ("Buyer").

1. Purchase.

Seller shall sell and Buyer shall purchase that certain real property located in the County of Latah, State of Idaho, and more particularly described in Exhibit A, together with all easements, rights and appurtenances thereto and improvements thereon, all in accordance with the terms and conditions hereinafter set forth ("Subject Property").

2. License for Entry.

Seller grants to Buyer a license to enter upon Subject Property for all purposes reasonably related to a full and adequate determination of its suitability, including, without limitation, the right to conduct surveys, soils tests, engineering studies, and environmental tests and audits.

3. Purchase Price.

The purchase price of the Subject Property is the sum of One Million Eight Hundred Fifty Thousand Dollars (\$1,850,000) ("Purchase Price").

4. Conditions Subsequent.

Notwithstanding anything to the contrary in this Agreement, Buyer shall not be obligated to purchase the Subject Property unless at or prior to closing each of the following conditions has been met or Buyer has waived said condition in writing. Seller shall cooperate

with Buyer to execute any documents which may be necessary or convenient to the performance of these conditions:

(a) Title to the Subject Property shall be good and marketable and shall be free and clear of all liens, leases, encumbrances, easements, assessments, restrictions, tenancies (whether recorded or unrecorded) and other exceptions to title, except the lien of real property taxes not yet due and payable and those exceptions approved in writing by Buyer ("**Permitted Exceptions**"). Between the date of this Agreement and the earlier of closing or the termination of this Agreement, Seller shall not enter into any lease or occupancy agreement affecting the Subject Property or any portion thereof unless first approved in writing by Buyer. Seller further agrees to remove on or before closing all monetary liens and encumbrances affecting the Subject Property except the lien of real property taxes not yet due and payable.

(b) Buyer is able to obtain from a title insurance company authorized to do business in the State of Idaho a policy of title insurance, including any endorsements reasonably required by Buyer in the full amount of the Purchase Price, insuring that marketable fee simple title to the Subject Property is vested in Buyer, subject only to the Permitted Exceptions (if any).

(c) Buyer has obtained surveys and environmental tests and audits which shall show the Subject Property (i) to be free and clear of all Hazardous Materials (as defined in Section 10[b]), and (ii) to be suitable, in Buyer's sole opinion, for Buyer's intended use or uses. Seller, within ten (10) days from the date of this Agreement, shall provide Buyer with all reports, test records and other information in the possession of Seller (if any) relating to the presence of any hazardous materials on the Subject Property.

(d) Buyer has obtained approval from Buyer's governing body, the Board of Regents of the University of Idaho ("Board of Regents") to purchase the Subject Property in accordance with the terms of this Agreement. The parties acknowledge that the execution and delivery of this agreement is made prior to presentation of the proposed transaction and the terms hereof to the Board of Regents for the foregoing approval. The determination of the Board of Regents whether to approve is an independent decision of the Board of Regents, and nothing herein shall be deemed bind the Board of Regents in favor of approval, or to limit the independent discretion of the Board of Regents in making its decision.

(e) All of Seller's representations and warranties under this Agreement shall continue to be true and correct as of the date of closing.

In the event Buyer, at any time, reasonably deems any of the conditions set forth in this Section 4 unsatisfied, Buyer may terminate this Agreement upon fifteen (15) days' prior written notice to Seller and this Agreement shall terminate. Notwithstanding any of the foregoing, neither party shall have the right to terminate this Agreement if such party is in default under this Agreement. In the event of any such termination of this Agreement, both parties shall be released from any further obligations hereunder except for liabilities, actual or contingent, which arose prior to the date of termination.

5. Closing Agent.

Latah County Title Company shall serve as the Closing Agent. Seller shall deliver to the Closing Agent on or before July 10, 2013, i) a duly executed and acknowledged Warranty Deed ("Deed"), attached as **Exhibit B**, conveying all of Seller's right, title and interest in Subject

Property to Buyer, together with instructions to deliver and record Deed after Buyer deposits Purchase Price with the Closing Agent. On or before July 1, 2013, Buyer shall notify Seller and Closing Agent, in writing that Buyer is satisfied with the conditions of transaction closing as set forth in Section 4 of this Agreement. Upon acknowledgment that all of the conditions of transaction closing as set forth in Section 4 have been met by Buyer and Seller, Buyer shall deposit the Purchase Price with the Closing Agent with instructions to disburse the Purchase Price to Seller upon recordation of the Deed by Closing Agent. Upon request of the Buyer, Seller shall provide buyer with a bill of sale as evidence of the conveyance of Subject Property from the Seller to Buyer.

6. Closing.

Once all conditions of transaction closing (as described in Section 4 of this Agreement) have been completed, the Deed is delivered, and the Purchase Price is deposited, the Closing Agent shall complete the transaction as prescribed by this Agreement (“**Closing**”). Upon Closing, possession shall pass to Buyer.

7. Section 1445 Affidavit.

At or prior to closing, Seller shall deliver to Buyer an affidavit in compliance with Section 1445 of the Internal Revenue Code providing Seller’s United States taxpayer identification number and business address and stating whether or not Seller is a “foreign person” as defined in the Internal Revenue Code and regulations applicable thereto (“**Code**”). If Seller fails to deliver such affidavit or is a “foreign person” as defined in the Code, Buyer shall be entitled to withhold from the Purchase Price, and to pay to the Internal Revenue Service, such amounts as are required to be withheld by the Code, and Seller agrees to cooperate with Buyer

and to furnish Buyer with such tax forms and information as are reasonably required to insure Buyer's compliance with the Code.

8. Costs.

Buyer shall pay the cost of recording the Deed. Any closing fees shall be paid equally by both parties. Taxes and utilities (if any) shall be prorated as of the time of transfer of possession from Seller to Buyer.

9. Commissions.

Each party represents and warrants that it has not dealt with or contracted with any broker, agent or finder to act in their behalf in connection with this transaction except for Shelley L. Bennett, Palouse Commercial Real Estate ("**Broker**") who was retained by Seller. Seller agrees that it shall be solely responsible for all brokerage commissions and fees due to Broker and that said commissions and fees shall be paid by Seller from the Purchase Price out of escrow or by such other arrangement between Broker and Seller to the extent it does not obligate Buyer in regards to such commissions or fees attributed to this Agreement. Buyer and Seller agrees, subject to the laws of the State of Idaho, to indemnify, defend and hold harmless the other party from all claims arising from any misrepresentation by the indemnifying party pursuant to this Section 9.

10. Seller's Representations and Warranties.

(a) Seller represents and warrants that Seller has authority to enter into this Agreement and to grant the license granted in Section 2 and that Seller holds marketable fee simple title to the Subject Property.

(b) Seller represents and warrants all of the following:

(i) Seller has no knowledge of any "Hazardous Materials" (as hereinafter defined), having ever been used, produced, released, stored, transported, disposed of, generated, deposited or otherwise existing in, over, under or upon the Subject Property by any person or entity whatsoever in violation of any Environmental Laws (as hereinafter defined). The term "**Hazardous Materials**" shall collectively refer to underground storage tanks, petroleum and petroleum products, asbestos, PCBs, urea-formaldehyde and any hazardous or toxic substances, pollutants, contaminants, wastes or materials as defined under any "Environmental Laws." The term "**Environmental Laws**" shall collectively refer to the Comprehensive Environmental Response, Compensation and Liability Act of 1980, The Toxic Substances Control Act, the Clean Water Act 33 U.S.C. § 1251-1387, the Resource Conservation and Recovery Act as amended, or any other similar federal, state or local law, rule or regulation respecting Hazardous Materials together with all rules and regulations promulgated thereunder and all amendments thereto.

(ii) Seller, and to Seller's knowledge, all other persons or entities who have occupied or are occupying the Subject Property, or any portion thereof, have, at all times, fully complied with all Environmental Laws and all other laws, rules and regulations (collectively, "**Laws**") as well as all permits, licenses, certificates and approvals relating to the development and use of the Subject Property (collectively, "**Permits**"). To Seller's knowledge, (A) no notice of violation of any Environmental Law or any other Law (and no complaint, order, directive, claim, citation or notice relating to any Environmental Law or other Law) has been issued with respect to the

Subject Property, and (B) no notice of noncompliance with any Permit relating to the development or use of the Subject Property has been issued.

(iii) There are no pending actions against Seller (or to Seller's knowledge, against any other person or entity) which relate to the condition or use of the Subject Property and Seller has no knowledge of any facts or circumstances which could give rise to such action. Without limiting the foregoing, there are no pending or threatened condemnation proceedings which could affect all or any portion of the Subject Property, or the performance by Seller of any of its obligations set forth in this Agreement.

(c) Seller represents and warrants that, to Seller's knowledge, the Subject Property is not subject to any existing, pending or future impact fees, bonds or assessments and Seller does not know of any present or proposed public improvements which could give rise to the same.

(d) Seller represents and warrants that, to Seller's knowledge, there are no attachments, executions, assignments for the benefit of creditors, or voluntary or involuntary proceedings contemplated by, or pending or threatened against, Seller which could prevent or delay the consummation of this transaction.

(e) Seller represents and warrants that, at closing, no default will have occurred or event that with the passage of time will be a default under any existing or prior lease.

(f) Seller represents and warrants that execution, delivery and performance of this Agreement, the Deed and the Bill of Sale have been duly authorized and approved by all

actions necessary by Seller, on the part of Seller, and that this Agreement, the Deed and the Bill of Sale constitute valid and binding agreements of Seller in accordance with their terms.

(g) Seller represents and warrants that Seller has good, valid and marketable title to the Subject Property, no right to acquire the Subject Property has been granted to any other party, are free and clear of all liens, claims, security interests, pledges, charges, and encumbrances of any nature.

The representations and warranties set forth in this Section 10 shall constitute continuing representations and warranties and shall be deemed to be true and correct as of the date of closing of Buyer's purchase of the Subject Property. Seller agrees to indemnify, defend and hold harmless Buyer from and against any and all liabilities, claims, suits, judgments, damages, expenses, losses, diminution in value, fees, penalties, fines and costs (including, without limitation, reasonable attorneys' fees and reasonable attorneys' fees on any appeal), judgments, proceedings and causes of action of any kind whatsoever, arising out of or in any way connected with Seller's breach of the representations and warranties set forth in this Section 10.

11. Condemnation.

Should any entity having the power of condemnation bring an action or otherwise indicate an intent prior to the time of closing to acquire all or any portion of, or any interest in, the Subject Property, Buyer, at Buyer's sole option, may elect either (i) to terminate Buyer's obligation to purchase the Subject Property by giving written notice to Seller at any time prior to the time of closing, or (ii) to complete the purchase of the Subject Property with Seller immediately appointing Buyer its attorney-in-fact to negotiate with said condemning entity as to its interest in the Subject Property and assigning to Buyer all amounts to be awarded for the

Subject Property. Seller agrees to provide Buyer, within ten (10) days after Seller's receipt of same but in no event later than the time of closing, written notice of any actual or threatened condemnation proceeding.

12. Successors.

This Agreement shall be binding on the heirs, successors, assigns and personal representatives of the parties hereto.

13. Attorneys' Fees.

In the event either party initiates or defends any legal action or proceeding in any way connected with this Agreement, the prevailing party in any such action or proceeding (in addition to any other relief which may be granted, whether legal or equitable), shall be entitled to recover from the losing party in any such action its reasonable costs and attorneys' fees (including, without limitation, its reasonable costs and attorneys' fees on any appeal). All such costs and attorneys' fees shall be deemed to have accrued on commencement of any legal action or proceeding and shall be enforceable whether or not such legal action or proceeding is prosecuted to judgment.

14. Default.

(a) Neither party shall be deemed to be in default of this Agreement except upon the expiration of thirty (30) days from receipt of written notice from the other party specifying the particulars in which such party has failed to perform its obligations (or breached any of its representations or warranties) under this Agreement unless such party, prior to expiration of said thirty (30) day period, has rectified the particulars specified in said notice of default.

(b) In the event of a default, the nondefaulting party may:

(i) Terminate this Agreement upon written notice to the defaulting party, and recover from the defaulting party all damages incurred by the nondefaulting party;

(ii) Seek specific performance of this Agreement, and, in addition, recover all damages incurred by the nondefaulting party. The parties declare it to be their intent that this Agreement may be specifically enforced;

(iii) Perform or pay any obligation or encumbrance necessary to cure the default and offset the cost thereof from monies otherwise due the defaulting party or recover said monies from the defaulting party; and

(iv) Pursue all other remedies available at law, it being the intent of the parties that remedies be cumulative and liberally enforced so as to adequately and completely compensate the nondefaulting party.

15. Notices.

(a) All notices given pursuant to this Agreement shall be in writing and shall be given by personal service, by United States mail or by United States express mail or other established express delivery service (such as Federal Express), postage or delivery charge prepaid, return receipt requested, addressed to the appropriate party at the address set forth below:

Seller: B & G Ventures, LLC
140 E Palouse River Dr
Moscow ID 83843

Buyer: University of Idaho
 Ronald E. Smith, Vice President Finance & Admin
 875 Perimeter Dr MS3168
 Moscow, ID 83844-3168

The person and address to which notices are to be given may be changed at any time by any party upon written notice to the other party. All notices given pursuant to this Agreement shall be deemed given upon receipt.

(b) For the purpose of this Agreement, the term “receipt” shall mean the earlier of any of the following: (i) the date of delivery of the notice or other document to the address specified pursuant to subparagraph (a) above as shown on the return receipt, (ii) the date of actual receipt of the notice or other document by the person or entity specified pursuant to subparagraph (a) above, or (iii) in the case of refusal to accept delivery or inability to deliver the notice or other document, the earlier of (A) the date of the attempted delivery or refusal to accept delivery, (B) the date of the postmark on the return receipt, or (C) the date of receipt of notice of refusal or notice of nondelivery by the sending party.

16. Captions and Headings.

The captions and headings in this Agreement are for reference only and shall not be deemed to define or limit the scope or intent of any of the terms, covenants, conditions or agreements contained herein.

17. Entire Agreement.

This Agreement contains the entire agreement between the parties hereto and supersedes all prior agreements, oral or written, with respect to the subject matter hereof. The provisions of this Agreement shall be construed as a whole and not strictly for or against any party.

18. Venue and Governing Law.

Any legal proceeding instituted between the parties shall be in the courts of the County of Latah, State of Idaho, and each of the parties agrees to submit to the jurisdiction of such courts. It is further agreed that this Agreement shall be governed by the laws of the State of Idaho.

19. Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute a single instrument, and shall be effective upon execution of one or more of such counterparts by each of the parties hereto.

20. Survival.

All of the representations and warranties set forth in this Agreement shall constitute continuing representations and warranties, shall be deemed to be true and correct as of the date of Closing, and shall (along with all indemnification, defense and hold harmless obligations related thereto) survive Closing.

21. No Third Party Beneficiary Rights.

This Agreement is not intended to create, nor shall it in any way be interpreted or construed to create, any third party beneficiary rights in any person not a party hereto unless otherwise expressly provided herein.

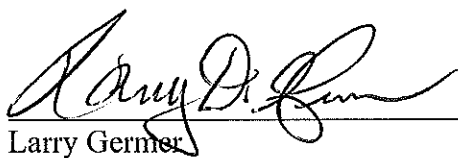
EXECUTED as of the date first above written.

SELLER:

B & G Ventures, LLC

BUYER:

Board of Regents of the University of Idaho



Larry Germer
Manager



Ronald E. Smith
Vice President for Finance and
Administration

List of Exhibits and Schedule

Exhibit "A" – Legal Description

Exhibit "B" – Warranty Deed

EXHIBIT A

Legal Description

A parcel of land located in the NE ¼ of Section 18, T39N, R5W, BM and being more particularly described as follows:

Commencing at the Northeast corner of said Sec. 18; thence S 00°54'38" W, 1490.97 feet along the east line of said Sec. 18; thence departing said east line, N 36°38'03" W, 58.81 feet to the TRUE POINT OF BEGINNING;

Thence S 1°07'12" W, 311.54 feet;

Thence 202.85 feet along a non tangent curve to the right, Delta = 14°16'45", Radius = 813.94 feet, Chord = 202.33 feet, and a Chord Bearing = N 43°46'25" W;

Thence N 36°38'03" W, 767.71 feet;

Thence N. 53°27'42" E, 215.84 feet;

Thence S 36°38'03" E, 721.65 feet to the TRUE POINT OF BEGINNING.

Said parcel contains 4.22 acres.

Less:

Commencing at the northeast corner of said Section 18, thence along the east line of said Section 18, S 00°54'38" W, 1490.97 feet; thence N 36°38'03" W 58.51 feet to the southeast corner of the B & G Ventures, L.L.C. tract as shown on Record of Survey No. 506751, records of said Latah County; thence continuing N 36°38'03" W 721.65 feet along the northeasterly boundary of said tract to the southerly right of way line of College Street and the TRUE POINT OF BEGINNING;

thence S 53°27'42" W 215.84 feet along said right-of-way line to the northwest corner of said tract;

thence S 36°38'03" E 13.00 feet along the southeasterly boundary of said tract;

thence N 66°55'18" E 73.03 feet;

thence N 53°27'42" E 144.84 feet, parallel with and 30 feet distant of, when measured perpendicularly, said southerly right-of-way line of College Street;

thence N 36°38'03" W 30.00 feet along the northeasterly boundary of said tract to the TRUE POINT OF BEGINNING.

Said portion contains 5872 square feet, more or less.

EXHIBIT B**WARRANTY DEED**

GRANTOR, B & G Ventures, LLC, an Idaho Limited Liability Company whose current address is 140 E Palouse River Dr, Moscow ID 83843, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO, a body politic and corporate organized and existing under the laws and constitution of the state of Idaho, as GRANTEE, all of the real property, improvements, and appurtenances on the premises described specifically as shown in the attached Exhibit A ("Property").

TOGETHER with all and singular, the rights and appurtenances pertaining to such real property, as they exist, including any and all timber, water rights, mineral rights, easements, rights-of-way and any and all improvements constructed thereon.

GRANTOR does hereby covenant with the said GRANTEE that GRANTOR is the owner in fee simple of said premises; that said premises are free from all encumbrances; and subject to reservations, restrictions, dedications, easements, rights of way, and agreements, if any, of record, and general taxes and assessments for the current year, which are not yet due and payable, and that GRANTOR will warrant and defend the same from all lawful claims whatsoever. GRANTEE agrees to indemnify GRANTOR against any and all obligation, suits, claims, losses, or expense arising from or related to GRANTEE'S use and occupancy of the premises.

IN WITNESS WHEREOF, GRANTOR has hereunto caused this instrument to be executed this _____ day of July, 2013.

GRANTOR: B & G Ventures, LLC

By: _____

Date: _____

STATE OF IDAHO)
) ss.
County of Latah)

On this _____ day of July 2013, before me, the undersigned, a Notary Public in and for said State of Idaho, personally appeared Larry Germer, Manager and person authorized to sign on behalf of B& G Ventures, executed the within instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

NOTARY PUBLIC for Idaho
Residing at _____, Idaho
My commission expires: _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 20, 2013

UNIVERSITY OF IDAHO

SUBJECT

Capital Project Planning and Design Authorization College of Education Building

REFERENCE

May 15, 2013

Information item presented to Board.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedure, Section V.K.1, Section V.K.2.a and Section V.K.3.a

BACKGROUND/DISCUSSION

College of Education Building – Current Conditions

The College of Education Building at the University of Idaho is a 62,700 gsf International Style structure constructed in 1968. Approximately half of the exterior skin of the structure is clay brick masonry that is in very good, weather tight condition. The remaining portions of the exterior skin are comprised of a curtain wall system that features fiberglass composite panels with a mineral (rock) surface. These panels are failing under their own weight, causing them to cup and sag, thus pulling the top and sides of the panels away from the head and jamb framing. This results in gaps through which one can literally put one's hands, allowing for air and water to infiltrate the building.

The building is a steel frame structure that relies on sprayed-on fireproofing to achieve the required fire resistance. That sprayed-on fireproofing is replete with asbestos fibers in its composition. The material is starting to fail, allowing flakes to separate from the treated areas and to then fall down on to the top of ducts, lights, conduits, cables and the upper surface of the ceiling systems, thus contaminating all of these systems.

The HVAC system features a non-ducted, open plenum return above the finished ceiling. Such an open plenum return is no longer code complaint and would not be allowed to be constructed under current mechanical and life safety codes as it facilitates unfettered smoke spread throughout a structure in a fire event. Further, the open nature of the plenum compounds the issues associated with Asbestos Containing Material (ACM) present in the plenum above the ceiling, again, because it has the capacity to facilitate the spread of flaked ACM to other areas of the building.

The University and the Division of Public Works (DPW) attempted to replace the failing roof on the College of Education Building through a Permanent Building Fund (PBF) Alterations & Repairs (A&R) category project funded in FY 2003 and implemented in 2004. However, the application of fasteners used to install new roof insulation required to achieve minimum roof slopes caused the ACM fire-

proofing to come loose and the application of the new roof was halted. In lieu of that, the existing roof was top coated with a sealer as a temporary solution. This left the roof without sufficient slope and the sealer application is now failing.

In terms of the ability to make programmatic renovations and other necessary modifications required by updates in Life Safety Codes, the presence of ACM materials and the lack of a ducted HVAC return are severely limiting factors. Given these two limitations, the University is unable to make modifications that require lifting, disturbing, or going above the existing finished ceiling. Therefore, any programmatic renovation that would necessitate the removal or relocation of a wall is precluded. Mounting overhead projectors to structure above the ceiling is precluded. Any new life safety systems such as fire detection and alarm must be run in surface mount conduit below existing ceilings. The same is true of the addition of cabling in support of data systems, additional electrical power, etc. The result is that the hallways, classrooms, and offices are replete with surface mount systems added over the years that negatively affect the aesthetics and character of the Education Building. More importantly, these factors severely limit and hamper the ability of the University and the College of Education to make needed and necessary renovations in support of advancements in education pedagogy and best practices.

Project Background

Several items and concerns drive this project desire and this Authorization Request. The one common thread is the desire to provide a clean, safe, and efficient environment in which the College of Education can perform and carry out the role and mission assigned to it on behalf of the State of Idaho.

The issues associated with the presence ACM combined with the non-code complaint HVAC open return plenum date to initial construction of the building and severely limit renewal and renovation options. Over the years, the University has continuously monitored the ACM in the building and to date there has not been an instance of release of ACM into the occupied spaces. However, the University and DPW collaborated in joint funding of an in-depth survey of ACM within the College of Education Building. This study began in summer 2012, and was concluded in late 2012. The study revealed that the ACM fire-proofing is currently still largely intact, but that it has begun deteriorating. The survey found that the removal of ACM and systems contaminated with ACM is expected to cost in excess of \$2.25 million. That figure is for the construction cost of removal and abatement alone, it does not include project soft costs such as architecture/engineering (A/E) or Industrial Hygienist fees, contingencies and/or replacement materials or systems.

The late 2102 ACM survey was precipitated by three project needs in addition to a general needs to fully document and understand the extent of the ACM issues present in the Education Building. These are:

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- a \$1.198M project to replace the failed curtain wall/fiberglass composite panel exterior skin. Funding for this effort came in FY13 and FY14 via the PBF A&R Category;
- the need to deal with the failed roofing system that was top sealed in 2004;
- the need of the College of Education to pursue renovations and improvements to the building in support of changing and evolving advancements in education pedagogy.

Each of these efforts generated a need to consider ACM abatement in their implementation. However, the scale and interconnectedness of the ACM issues stymied the ability to move forward.

Accordingly, the University contracted with Castellaw Kom Architects (CKA) of Lewiston Idaho to develop a Master Plan for the abatement and removal of ACM and ACM contaminated systems. Further, it was the intent of the Master Plan to plan for the replacement of these removed materials and systems in an iterative process. CKA was able to develop such a Master Plan, and delivered the plan to the University in February of this year. That plan outlined a minimum 6 year, 6 phase process that was estimated at \$6.1M construction costs, not including project soft costs such as A/E or Industrial Hygienist fees, contingencies. With such costs accounted for, total project costs exceeded \$8M.

This February 2013 Master Plan process proved that such an iterative approach is too inefficient and costly to continue to pursue. Further, such an approach would mean more than six years of disruption to operations and personnel with an inherent risk that the various abatement containments might be breached along the way. Most importantly, such an expensive, inefficient, and risky process would result in a building that was free of ACM, but would not include any of the necessary programmatic renovations and improvements so critical to the continuing success of the College of Education.

Project Description

Given the above background and circumstances the University is ready to proceed with an alternative approach. In March of 2013, the State of Idaho appropriated \$3.75M to the University for the purpose of addressing deferred maintenance needs. This appropriation was partially the result of a summer 2012 tour of the campus by the Legislature's Joint Finance-Appropriations Committee (JFAC) during which the deferred maintenance needs present in the College of Education Building were featured and described.

Working in collaboration with DPW, the University has developed a program for a \$14.5 million "whole building" renovation of the College of Education Building that will

- abate and remove all of the ACM and ACM contaminated systems in the building;

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- create a weather-tight shell by correcting the current issues with the existing roof and the failed curtain wall/fiberglass composite panel exterior skin;
- address the HVAC issues and install a code compliant, ducted return HVAC system;
- increase building energy consumption/use efficiency by installing modern, digital HVAC controls, eliminating air infiltration through gaps in the current skin, increasing insulation U-values at the curtain wall skin;
- update, refresh, and modernize finishes and system in the building to current standards;
- improve efficiencies in the use of space within the building;
- leverage investment in the structure and provide value to the project by retaining those systems that are sound, solid, and in good condition, and which can be retained and reused such as foundations, structure, and the clay brick masonry skin;
- provide the needed and necessary programmatic renovations and improvements necessary and critical to the on-going success of the College of Education;
- reflect in the physical manifestation of the built environment the continuing commitment of the University and the College of Education to the training and development of educational professionals in the State of Idaho.

Authorization Request

This request is for Capital Project Authorization to plan and design a project which provides for asbestos remediation and whole building renovation and improvements within the College of Education Building.

This effort is modeled after the successful asbestos remediation and whole building renovation of the former University Classroom Center (UCC), now the Teaching and Learning Center (TLC), completed at the University of Idaho in 2005. The UCC presented the very same issues associated with steel framing covered by ACM fire-proofing in an otherwise sound structure that was equipped with a non-compliant, non-ducted open plenum return HVAC system. Just as with the College of Education Building, the conclusion in the case of the UCC was that a whole-building renovation approach provided the best and most efficient solution for the University and the State. The UCC-to-TLC renovation and improvement was completed in 2005 to great success.

Similarly, it is anticipated that this holistic approach to renovation and improvements at the College of Education Building will solve the current deficiencies and provide a safe, efficient, aesthetic, professional, supportive environment for the College of Education by best leveraging existing assets and making needed and necessary renovations.

In general, the overall milestones anticipate a planning and design period of approximately 12 months to be followed by a bidding and award period of three months, with construction complete in summer 2016. This assumes that the

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building is off-line for renovation and unoccupied beginning August of 2014 through late spring/early summer 2016. The renovated and improved College of Education Building will be fully functional and operational for the Fall semester, 2016. This compares very favorably to the anticipated minimum of six years for abatement alone under the previously considered iterative approach.

The project is consistent with the strategic goals and objectives of the College of Education. The project is fully consistent with the University's strategic plan, specifically, Goal One, Teaching and Learning Activity, Goal 3, Outreach and Engagement and Goal Four, Community and Culture, and the University's Long Range Capital Development Plan (LRCDP).

IMPACT

The immediate fiscal impact of this effort is to fund planning and design phase costs of the overall project. The overall project effort is anticipated to be \$14,500,000. It is the intent of the University to share design costs by providing \$400,000 during the design phase – funded from internal strategic reserves. The University further intends to reimburse the planning and design expenditures from future bond funds.

Overall Project Funding

State	
FY 13 A&R	\$ 192,600
FY 14 A&R	\$ 1,004,900
FY 14 Appr.	\$ 3,750,000
Federal (Grant):	0
Other (UI)	<u>9,500,000</u>
Total	\$14,447,500

Overall Project Estimate Budget

Construction	\$ 11,726,900
A/E, IH & Consultant Fees	1,407,200
Contingency	<u>1,313,400</u>
Total	\$ 14,447,500

Planning and Design Phase Funding

State	
FY 13 A&R	\$ 192,600
FY 14 A&R	\$ 1,004,900
FY 14 Appr.	\$ 3,750,000
Federal (Grant):	0
Other (UI)	<u>400,000</u>
Total	\$ 5,347,500*

Planning and Design Phase Estimate Budget

Construction	\$ 0
A/E, IH & Consultant Fees	1,407,200
Contingency	<u>140,700</u>
Total	\$ 1,547,900

* Total funding currently available exceeds funding requisite for the design phase. The University intent is that any unused funding is carried forward to a future construction phase at the time such future construction phase may be approved by the Board of Regents.

ATTACHMENTS

Attachment 1 – Reimbursement Resolution
Attachment 2 – Capital Project Tracking Sheet

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STAFF COMMENTS AND RECOMMENDATIONS

House Bill 313 appropriated \$3.75M to each of the three universities to meet deferred maintenance needs. The appropriation does contain legislative intent language which provides that the "Division of Public Works is authorized to work jointly with the State Board of Education to identify suitable projects for which funds have not been previously appropriated through occupancy costs." There is no extant record of the College of Education building having received occupancy costs. Therefore, DPW and Board staff determined this project satisfies the legislative intent.

This project involves critical life safety, functionality and exterior envelope integrity issues of the College of Education building. The UI seeks to leverage Permanent Building Funds with bond financing to do a complete building remodel. As of June 30, 2012, UI's debt burden ratio (debt service as a percent of operating budget excluding Foundation assets) was 3.84%. The Board has informally considered 8% as a debt service ceiling.

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho to implement the planning and design phases of a Capital Project for the College of Education Building Asbestos Remediation and Whole Building Renovation and Improvements, in the amount of \$1,547,900, and to repay UI funds expended in this phase through bond proceeds at a later date. Authorization includes the authority to execute all necessary and requisite Consulting, Industrial Hygienist, and Vendor contracts to fully implement the planning and design phases of the project. Bond Indebtedness Authorization and Construction Authorization will require a separate authorization actions at a later date to be determined.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the Resolution of the Board of Regents regarding authority for the University of Idaho to use future bond proceeds to reimburse the planning and design expenditures associated with the College of Education Building Asbestos Remediation and Whole Building Renovation and Improvements as set forth in Attachment 1 to the materials submitted to the Board.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**RESOLUTION FOR EXPENDITURE OF PROJECT FUNDS
AND REIMBURSEMENT FROM FUTURE BOND**

A RESOLUTION of the Regents of the University of Idaho authorizing reimbursement of internal University funds expended for planning and design of the College of Education Building Asbestos Remediation and Whole Building Renovation and Improvements on the Moscow campus in Latah County, Idaho.

WHEREAS, the Regents have approved the expenditure of \$1,547,900, for planning and design of the College of Education Building Asbestos Remediation and Whole Building Renovation and Improvements on the Moscow campus located in Latah County, Idaho (the "Project"); and

WHEREAS the University wishes to reimburse its reserves for the monies expended in acquisition of the Project from the proceeds of future bond issuance;

NOW, THEREFORE, BE IT RESOLVED BY THE REGENTS OF THE UNIVERSITY OF IDAHO AS FOLLOWS:

The University may expend monies from its own internal funds for costs of the Project as indicated above and in such event, intends to be reimbursed from the proceeds of its future tax-exempt bonds (the "Bonds") for any expenditure ("Expenditure") made on or after a date not more than 60 days prior to the date hereof. Further, that each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds or (c) a nonrecurring item that is not customarily payable from current revenues. Further, that the maximum principal amount of the Bonds to be issued for the Project described above is \$20,000,000 and the Bonds may finance other University projects. The University reasonably expects on the date hereof that it will reimburse the Expenditures with all or a portion of the proceeds of the Bonds. Further, that the University will keep books and records of all expenditures and will make a reimbursement allocation, which is a written allocation that evidences the University's use of proceeds of the Bonds to be a reimbursement of Expenditures no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. Finally, that this resolution evidences the Agency's intent and reasonable expectation under Treas. Reg. Section 1.150-2 (d)(1) to use the proceeds of the Bonds to pay the costs of the Project and to reimburse the Agency for expenditures for the costs of the Project paid prior to the issuance of the Bonds to the extent permitted by federal tax regulations.

ADOPTED AND APPROVED the ____th day of June, 2013.

THE REGENTS OF THE UNIVERSITY OF IDAHO

By: _____
Don Soltman, President

By: _____
Ronald E. Smith, Bursar

ATTEST:

By: _____
Roderic W. Lewis, Secretary

Office of the Idaho State Board of Education
Capital Project Tracking Sheet
As of May, 2013

History Narrative

- 1 Institution/Agency:** University of Idaho **Project:** Planning and Design Phases Authorization, College of Education Building Asbestos Remediation and Whole Building Renovation and Improvements, University of Idaho, Moscow, Idaho.
- 2 Project Description:** Planning and Design Phase work towards an eventual series of renovations and improvements to the College of Education Building located on the main campus of the University of Idaho, Moscow, Idaho.
- 3 Project Use:** A project effort that will provide for asbestos remediation and whole building renovation and improvements within the College of Education Building, University of Idaho, Moscow, Idaho. This project effort is modeled after the successful asbestos remediation and whole building renovation of the former University Classroom Center (UCC), now the Teaching and Learning Center (TLC) completed at the University of Idaho in 2005. The UCC presented the very same issues associated with steel framing covered by ACM fire-proofing in and otherwise sound structure that was equipped with a non-compliant, non-ducted open plenum return HVAC system.
- 4 Project Size:** 62,700 GSF

	Sources of Funds				Use of Funds			
	PBF	ISBA	Other	Total Sources	Planning	Use of Funds Const	Other**	Total Uses
Initial Cost of Project. Planning and Design Phase Only	\$ 4,947,500	\$ -	\$ 400,000	\$ 5,347,500	\$ 1,407,200	\$ -	\$ 140,700	\$ 1,547,900
History of Revisions:								
Total Project Costs	\$ 4,947,500	\$ -	\$ 400,000	\$ 5,347,500	\$ 1,407,200	\$ -	\$ 140,700	\$ 1,547,900

History of Funding:	* Other Sources of Funds						
	PBF	ISBA	Institutional Funds (Gifts/Grants)	Student Revenue	Other*	Total Other	Total Funding
Initial Authorization Request, Planning and Design Phase Only, May 2013	\$ 4,947,500				\$ 400,000	\$ 400,000	\$ 5,347,500
Total	\$ 4,947,500	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 5,347,500

* Internal Strategic Reserves

** Project Contingency

NOTE: Total funding currently available exceeds funding requisite for the design phase. The University intent is that any unused funding is carried forward to a future construction phase at the time such future construction phase may be approved by the Board of Regents.

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EASTERN IDAHO TECHNICAL COLLEGE

SUBJECT

Eastern Idaho Technical College (EITC) Real Property Sale

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section V.I.

Idaho Code §33-2211

Idaho Code §33-601

Idaho Code §33-402

Idaho Code, Chapter 1, Title 60

BACKGROUND/DISCUSSION

Most of EITC's real property is from several property gifts provided by Ivan and Beulah Ashment. Among these gifts is an area of land which extends eastward to Sand Creek. About 20 years ago, the Board approved a request by the City of Idaho Falls to build a roadway connecting Hitt and Hickman Roads, which is now the major five lane road to the east of the main campus. The roadway bisected part of this gifted land. The 3.3 acre parcel of property (parcel #RPA00008226024) lies to the east of Hitt Road between the road and Sand Creek and varies in width from 40 to 130 feet. The land is within the City of Idaho Falls, is the only land east of Hitt Road within Idaho Falls city limits, and is undeveloped. To develop the property, utilities would need to be run from the City of Idaho Falls under Hitt Road, which would be costly. It would not be cost beneficial for the College to develop the parcel and the College has substantial contiguous land north and northwest of current facilities to permit future growth.

State law authorizes the board for professional-technical education to dispose of real property in the manner prescribed for the trustees of school districts. Idaho Code, §33-601(3)-(4) allows the board of trustees for a school district to dispose of real property after having the property appraised by an appraiser certified in Idaho. The appraised value is to be entered into the board's records and used to establish the value of the real property. The property may be sold at either public auction or by sealed bid. Notice of the time and conditions of the sale must be published twice in a newspaper of general circulation in the manner set forth in Chapter 1, Title 60, Idaho Code. The board may accept the highest bid, may reject any bid, or reject all bids. During the sealed bid or public auction process, the property cannot be sold for less than the appraised value. If satisfactory bid is not received, the board may proceed under its own direction to sell and convey the property for the highest price the market will bear.

IMPACT

The process for disposal of real property held by EITC is set forth in Idaho Code Sections 33-2211, 33-601, 33-402 and Title 60, Chapter 1.

ATTACHMENTS

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Attachment 1 – EITC Campus Map
Attachment 2 – Property Map

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STAFF COMMENTS AND RECOMMENDATIONS

EITC has title to a small parcel of land across a major highway from its main campus. The College has determined its property contiguous with the campus is adequate to accommodate future growth, and that the parcel in question is not useful for any expansion or development the College may seek to undertake. The College requests Board approval to commence with disposal of the property.

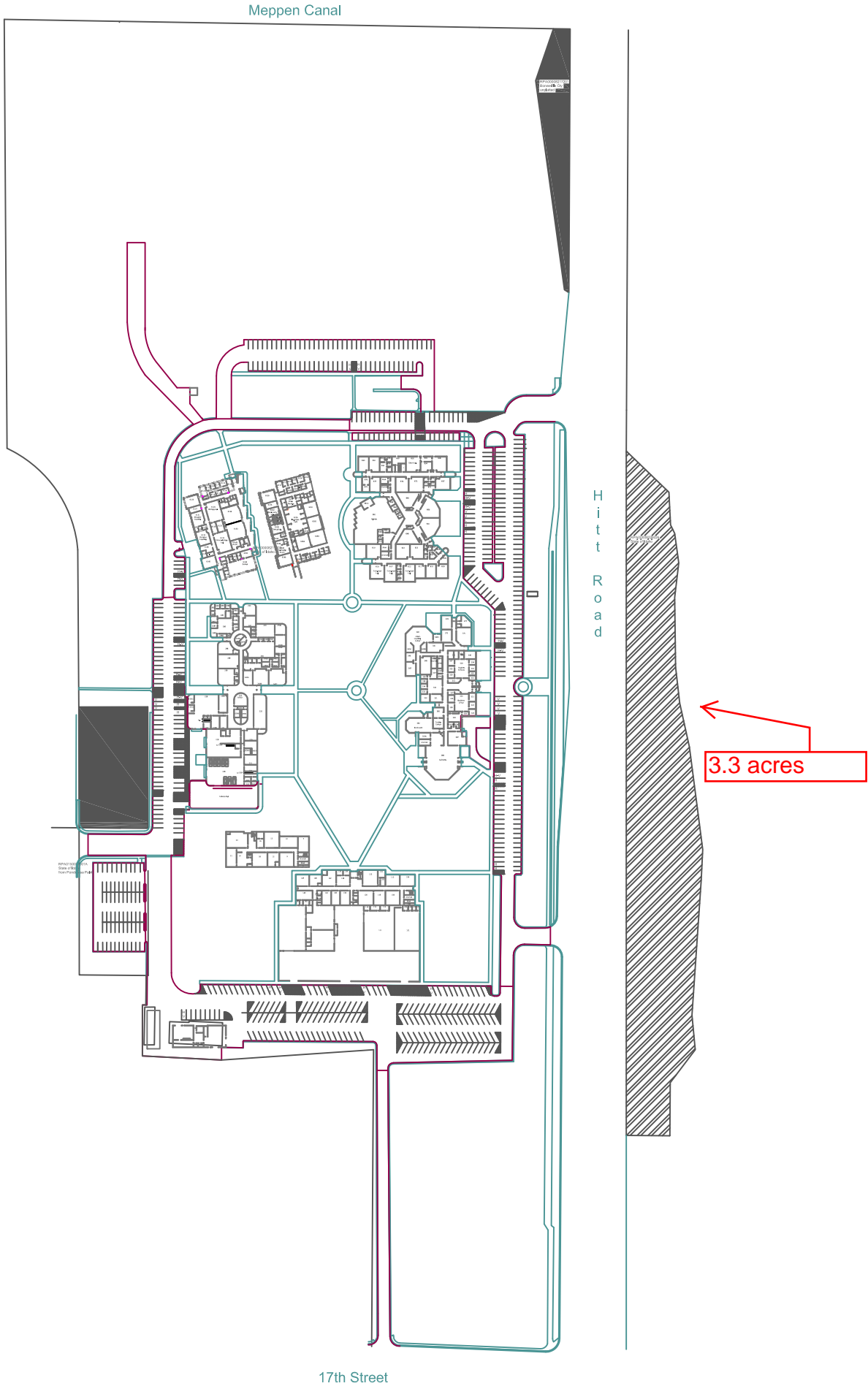
Staff recommends approval.

BOARD ACTION

I move to declare real property parcel #RPA00008226024, located in Idaho Falls, Idaho, to be no longer useful to, or usable by, Eastern Idaho Technical College, that said parcel shall be appraised, that the appraised value be entered into the Board's records, and that EITC proceed to dispose of the property in accordance with the provisions of Idaho Code Sections 33-2211, 33-601, 33-402 and Title 60, Chapter 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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