

1. Agenda Approval

Changes or additions to the agenda

**BOARD ACTION**

**I move to approve the agenda as submitted.**

2. Minutes Approval

**BOARD ACTION**

**I move to approve the minutes from the April 16-17, 2014 Regular Board Meeting, the May 14-15, 2014 Board Retreat, and the June 2, 2014 Special Board Meeting as submitted.**

3. Rolling Calendar

**BOARD ACTION**

**I move to set May 13-14, 2015 as the date and Boise, Idaho as the location for the 2015 Board Retreat and to set June 17-18, 2015 as the date and the College of Southern Idaho as the location for the June 2015 regularly scheduled Board meeting.**



STATE BOARD OF EDUCATION  
TRUSTEES OF BOISE STATE UNIVERSITY  
TRUSTEES OF IDAHO STATE UNIVERSITY  
TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION

DRAFT MINUTES  
STATE BOARD OF EDUCATION  
April 16-17, 2014  
University of Idaho  
Student Union Building, Ballroom  
Moscow, Idaho

A regularly scheduled meeting of the State Board of Education was held April 16-17, 2014 at the University of Idaho's (UI) Student Union Building Ballroom in Moscow, Idaho.

**Present:**

Don Soltman, President

Emma Atchley, Vice President

Richard Westerberg

Rod Lewis, Secretary

Milford Terrell, arrived at 1:35 p.m.

Bill Goesling

Tom Luna, State Superintendent

**Wednesday, April 16, 2014**

The Board met in the Ballroom of the Student Union Building at the University of Idaho in Moscow, Idaho. Board President Don Soltman called the meeting to order at 9:00 a.m.

**BOARDWORK**

- 1. Agenda Review / Approval

**BOARD ACTION**

**M/S (Atchley/Westerberg): To remove Business Affairs and Human Resources (BAHR) Item 2, Multi-Year Employment Agreement – Head Women’s Soccer Coach – from the agenda and otherwise approve the agenda as submitted.** The motion carried 6-0. Mr. Terrell was absent from voting.

- 2. Minutes Review / Approval

**BOARD ACTION**

**M/S (Atchley/Goesling): To approve the minutes from the February 14, 2014 special Board meeting and the February 26-27, 2014 regular Board meeting as submitted.** The motion carried 6-0. Mr. Terrell was absent from voting.

- 3. Rolling Calendar

**BOARD ACTION**

**M/S (Atchley/Westerberg): To set April 15-16, 2015 as the date and University of Idaho as the**

location for the April 2015 regularly scheduled Board meeting. The motion carried 6-0. Mr. Terrell was absent from voting.

### WORKSESSION

Mr. Lewis was asked to lead this morning's BAHR work session in consideration of BAHR Chairman Terrell's absence until 1:00 p.m. The institutions presented the details of their tuition and fee requests during the morning session of the meeting. After lunch, Board members voted on the motions related to the institution tuition and fee requests.

### A. BUSINESS AFFAIRS & HUMAN RESOURCES (BAHR)

Student Tuition & Fee Rates (Academic Year 2014-2015)

### BOARD ACTION

**M/S (Westerberg/Terrell): To increase the FY 2015 resident tuition and fees at Boise State University overall by an average of 4% to be allocated by the institution between part-time and full-time students resulting in an annual increase of \$348 for full-time students for a total dollar amount of \$6,640; and to increase the annual full-time tuition for non-resident tuition of 2% (\$252) for a total dollar amount of \$12,852.** A roll call vote was taken and the motion carried 5-2. Mr. Lewis and Mr. Soltman voted nay on the motion.

Mr. Terrell offered a substitute motion.

**M/S (Terrell/Luna): To increase the FY 2015 resident tuition and fees at Boise State University overall by an average of 6.1% to be allocated by the institution between part-time and full-time students resulting in an annual increase of \$384 for full-time students for a total dollar amount of \$6,676; and to increase the annual full-time tuition for non-resident tuition of 2% (\$252) for a total dollar amount of \$12,852.** A roll call vote was taken and the motion failed 6-1. Mr. Lewis, Ms. Atchley, Mr. Westerberg, Dr. Goesling, Mr. Luna and Mr. Soltman voted nay on the motion. Ms. Atchley clarified that she voted against the motion. Mr. Lewis offered additional comments regarding the motion.

**M/S (Terrell/Atchley): To approve all other fees set forth in the FY 2015 Boise State University tuition and fees worksheet which will be made part of the written minutes.** The motion carried unanimously 7-0.

### BOARD ACTION

**M/S (Terrell/Westerberg): To increase the FY 2015 annual full-time resident tuition and fees at Idaho State University by 3.5% (\$222) for a total dollar amount of \$6,566; and to increase the annual full-time tuition for nonresident tuition of 3.5% (\$428) for a total dollar amount of \$12,760.** The motion carried 7-0.

**M/S (Terrell/Atchley): To approve all other fees set forth in the FY 2015 Idaho State University tuition and fees worksheet which will be made a part of the written minutes.** The motion carried unanimously 7-0.

### BOARD ACTION

**M/S (Terrell/Soltman): To increase the FY 2015 annual full-time resident tuition and fees at Eastern Idaho Technical College by 6.3% (\$134) for a total dollar amount of \$2,256; and to increase the annual full-time tuition for nonresident tuition of 6.3% (\$356) for a total dollar amount of \$6,006.** The motion carried unanimously 5-2. Mr. Lewis and Mr. Luna voted nay on the motion.

**M/S (Terrell/Atchley): To approve all other fees in the FY 2015 Eastern Idaho Technical College tuition and fees worksheet which will be made a part of the written minutes.** The motion carried

unanimously 7-0.

**BOARD ACTION**

**M/S (Terrell/Westerberg): To increase the FY 2015 annual full-time resident tuition and fees at Lewis-Clark State College by 2% (\$116) for a total dollar amount of \$5,900; and to increase the annual full-time tuition for nonresident tuition of 2% (\$206) for a total dollar amount of \$10,518. The motion carried unanimously 7-0.**

**M/S (Terrell/Atchley): To approve all other fees set forth in the FY 2015 in the Lewis-Clark State College tuition and fees worksheet which will be made part of the written minutes. The motion carried unanimously 7-0.**

**BOARD ACTION**

**M/S (Westerberg/Terrell): To increase the FY 2015 annual full-time resident tuition and fees at University of Idaho by 4% (\$260) for a total dollar amount of \$6,784; and to increase the annual full-time tuition for nonresident tuition of 3.5% (\$454) for a total dollar amount of \$13,530. The motion carried 5-2. Mr. Lewis and Mr. Luna voted nay on the motion.**

**M/S (Terrell/Atchley): To approve all other fees set forth in the FY 2015 University of Idaho tuition and fees worksheet which will be made part of the written minutes. The motion carried unanimously 7-0.**

**BOARD ACTION**

**M/S (Terrell/Atchley): To direct the institutions to adopt a consistent model for projecting increased student fee revenues by estimating the gross change in student counts and showing separately the estimated dollar amount of the increase in discounts and waivers. The motion carried unanimously 7-0.**

**BOARD ACTION**

**M/S (Terrell/Westerberg): To set the statewide dual credit fee at \$65 per credit for courses delivered at secondary schools for fiscal year 2015. The motion carried unanimously 6-1. Dr. Goesling voted nay on the motion.**

Dr. Goesling offered an amended motion.

**M/S (Goesling/): To set the statewide dual credit fee at \$75 per credit for courses delivered at secondary schools for fiscal year 2015. The amended motion failed due to lack of a second.**

1. Boise State University (BSU) – Student Tuition & Fee Rates

**Discussion:**

Dr. Kustra introduced the item and provided a bit of background on tuition and fees at BSU and the recommendations the legislature has supported. He introduced Brian Locke President of Associated Students of BSU, Dr. Marty Schimpf and Ms. Stacy Pearson.

Ms. Pearson indicated the funding they are seeking is needed to help the university continue forward on the 60% goal. They propose \$264 per credit up from \$260 per credit. Their total tuition and fee increase equates to 6.1%. Ms. Pearson reviewed the benefits of a cost-based linear tuition model and including that it allows the university to hire more faculty to reduce bottlenecks in courses and that it simplifies the tuition structure to support future policy decisions related to academic terms and programs and to allow flexibility to price programs regardless of credit level. She reviewed how the request compares with other Idaho universities, stating that they are in line with University of Idaho and Idaho State University. She

also pointed out that the bi-linear model provides better affordability for part time and full time students.

Ms. Pearson reported that their funding request will go toward salary and benefit increases, maintenance of current operation, replacement funding, the 60% goal, occupancy costs, and Center for Advanced Energy Studies (CAES) funding. Revenues from tuition increase will be used to cover mandatory fund shift for salaries, benefits and MCO as appropriated by the legislature (\$3 million), fund current and past enrollment growth, boost faculty salaries, and to fund high priority needs like campus security. Ms. Pearson reported on BSU's efficient use of state funding and progress on Idaho's 60% goal. Regarding the 60% goal progress, they do show an increase toward the goal. Ms. Pearson discussed new student admission trends which show an 11% increase over 2013; admitted students show an 14% increase over 2013. She also remarked on the sense of priority they are giving their scholarship programs.

Dr. Schimpf pointed out that through the bi-linear model, they are making education more equitable for part time students. Moving to the bi-linear model is a key strategy for BSU. Mr. Locke offered comment that this is an investment for the students of BSU and that they are in support of the bi-linear model. Ms. Atchley asked if they have seen any change in enrollment patterns since they have moved to the bi-linear model. Ms. Pearson responded that although they have just moved to this model, they have seen positive changes with the model; the enrollment behavior shows a slight increase with this model.

Mr. Westerberg asked if the salary increases would be higher than average over the last few years and about the turnover rates. Ms. Pearson responded that they have experienced higher turnover rates. Dr. Schimpf echoed those remarks stating that the salary issue is becoming a morale issue, particularly with faculty, which also has an effect on students. Mr. Lewis indicated he would be interested in seeing a five year chart showing faculty turnover. Mr. Lewis asked about the effect of the CEC in terms of benefit shift for BSU and what kind of a percent increase that would represent. Ms. Pearson responded it is a 2-3% increase. Mr. Lewis asked about the cost of the effect of the guns on campus bill. Ms. Pearson responded that they have asked their campus security to prepare a budget and they are still reviewing those costs and options.

Mr. Soltman asked if BSU uses WUE discounts as a recruiting tool. Dr. Kustra responded that they use it heavily. Mr. Lewis asked a global question about the costs of tuition increasing over time at a greater rate than that of inflation. Dr. Schimpf responded that declining state support has a great deal to do with it, along with an increase in the use of technology and the expense accompanying it, additionally students are demanding more amenities on campus. Dr. Kustra also remarked on the increasing number of regulations that are required now that were not necessarily required before, such as counseling, compliance regulations and reviews, and so forth.

Dr. Goesling asked about the tech fees, progress in program prioritization, and security costs addressing the new guns on campus law. Ms. Pearson responded on tech fees and activity fees and they should show more of an alignment in the next few years with the new bi-linear model. Ms. Pearson responded on program prioritization being very beneficial, but they won't see the real impact and savings for a few more years such as FY16 and beyond.

Mr. Luna questioned the need for more revenue and the impact it has on students seeking higher education; cost is one of the major barriers to students going on to higher education. Mr. Luna felt there is not enough discussion about the dual credit opportunities for students; parents and students are now beginning to realize dual credit opportunities exist. Mr. Luna asked what the universities are doing to promote dual credit courses. Dr. Schimpf responded that they are very aware of the need to reach out to high school students. One of the ways to reach those students is for the universities to be working with high schools on articulation agreements and helping students identify a path – ideally a degree path – from high school to university. Mr. Luna continued to express concern over the raising of tuition, commenting that we need to look at how we can lower the cost for students going on to college. He clarified that it is obvious the universities need to increase tuition to meet their needs, but encouraged a hard look at the entire system's ability to meet the student demand. Mr. Luna wanted to ensure those students who may have a part of their college courses accomplished through dual credit can maintain their momentum and actually forward.

## 2. Idaho State University (ISU) – Student Tuition & Fee Rates

Dr. Vailas introduced the item and indicated they are still in need of tuition dollars, but continue on a trend of being among the lowest in tuition increase requests.

Mr. Fletcher provided an overview and recommendation of ISU's tuition and fees increases. Mr. Fletcher introduced the President-elect of the Associated Students of ISU (ASISU), Kyle Son. Mr. Fletcher remarked that their tuition and fees proposal is governed by three operating assumptions that include a consultative approach to include the campus community, a strategic approach that aligns the increases with strategic campus goals, and an economic approach to reflect a sensitivity to cost saving initiatives and approaches to keep tuition and fees as low as possible. Mr. Fletcher viewed the four core principles they maintain during their tuition and fee proposal process and that increases are within the criteria set forth by the Board. He reported on some key academic accomplishments and enhanced services and benefits for students in 2013-14, and remarked on the increase of student advising and the positive effects it has had. Their Early College Program has also increased its enrollment 7% this year over the previous year. Retention rates have continued to increase from 61% to better than 67% presently. He commented on the Department of Education's funding to increase first generation, at-risk students. He remarked that the funding situation they are in is not unique in that state support has decreased over the years; of which the key offset to that decrease is an increase in tuition and fees.

Dr. Fletcher indicated their recommended increase is 3.5% and is the lowest increase they have had in 26 years. Changes to the health care benefit requirements have had a fairly dramatic effect on increases. Mr. Fletcher outlined the major areas comprising the tuition and fee increases, showing an increase analysis for visual purposes. He remarked on ISU's move toward fiscal equilibrium where they are progressively decreasing the rate of tuition and fee increases, adequate reserves to meet emergencies, remarking that they are still a year or two from reaching this new level of fiscal equilibrium. He reported that program prioritization is moving forward on an accelerated schedule, that governance reform continues to function well, and that they have implemented unified university policies and procedures.

Dr. Hatzenbuehler remarked on the proposed fee increases and on the cost of their health profession programs which are also a large part of ISU's makeup. She felt ISU's fee increase is a bare-bones increase, and is mainly based on an increased cost for technology, as well as the ongoing challenge of clinical placements.

Mr. Fletcher outlined their FY2015 budget priorities and remarked that as funding becomes available, they will continue to address key infrastructure and deferred maintenance needs. He summarized that the 3.5% increase is a balanced proposal and was reached after extensive discussion.

Mr. Westerberg requested seeing a five-year faculty churn rate from ISU. Mr. Luna asked if they keep track of the students who come from the high schools they work with, the number of credits they arrive with, and how that shortens the duration the student is on campus. Dr. Woodworth-Ney remarked on their early college completion program and that they are working to track how many credits students are taking in high school and how many they arrive with. They will be reporting on the early college cohort that started in 2011. She indicated they are optimistic the program is increasing the number of students arriving at ISU. Mr. Westerberg felt the institution goals should be broadened.

## 3. Eastern Idaho Technical College (EITC) – Student Tuition & Fee Rates

Dr. Albiston provided a few comments regarding EITC's tuition and fee rate increase proposal. He introduced Jim Stratton, Vice President of Administration, who was available to answer questions. President Albiston indicated EITC is asking for a 6.3% increase for full time fees and a 3.1% increase for part time fees. They have reviewed their budget with the campus community including students and the student senate, who are very understanding of the needs of the institution. He reminded the Board they have a long standing history of having the lowest fees in the state of Idaho. He reviewed how the fees would be spread out across the institution.

## 4. Lewis-Clark State College (LCSC) – Student Tuition & Fee Rates

Chet Herbst provided a recap of the tuition and fee rate increase for LCSC. Interim Provost Lori Stinson and members of their student body joined Mr. Herbst for discussion. Mr. Herbst indicated LCSC is requesting a 2% fee increase which will be used to cover unfunded employee costs and benefit increases, to minimize impact in access to students, and sustain the quality of programs and delivery at LCSC. He indicated that their tuition is the lowest of the four year institutions, and pointed out that is a result of lean staffing, lean salaries, lean reserves, and very focused program offerings. He reported on the issue of lean salaries being considerably lower than their peers which is having direct effect on turnover. Faculty turnover has increased to over 10% as a direct result of the lean salaries, which also has an effect on students. Mr. Herbst reported on the rationale for their fee increase proposal which includes unfunded enrollment growth and credit hour production, shortfalls in inflation and other funding, the compensation gap, the need to fund Board 60% and CCI goals, deferred maintenance needs and the discontinuation of fund shifting. He reviewed enrollment and funding trends whereby enrollment is trending upward while funding is trending downward. Regarding the performance based funding gap, EWA pays only 67% of cost of delivery. LCSC's annual fee requests in comparison to other 4-year colleges have been the lowest since FY13.

Mr. Herbst outlined where the fee increase will go and the impact of the 2% increase they are requesting. It will be applied to all student categories, assumes 0% change in enrollment, and an estimated increased revenue of \$322K. The impact on students is about \$58 per semester and \$116 per year.

Mr. Herbst reported on controlling other costs pointing out there are no application, orientation or graduation fees; that residence halls have desirable options, and meal plans are affordable. Additionally, parking and textbook costs are kept low. Mr. Herbst reported they have experienced sharp increases as a result of the student health insurance requirement. He reviewed the impact of their request commenting that the 1% fee change equates to \$161K in revenue.

Mr. Herbst reviewed their plans for FY2015 to continue to carry out their assigned mission, balance sacrifices among students, staff and programs, to generate external funding, and to continue to work to control the total cost for students, adding that their 2% request is a calculation to preserve access for financially challenged students and their families.

Ms. Atchley asked how any students are regarded as financially challenged. Mr. Herbst responded over 8% are receiving financial aid. Mr. Soltman expressed concern about a flat enrollment projection. Mr. Herbst responded they are hoping to generate an increase and expand on that trend. Members from the student body remarked that they are supportive of paying their professors more because the professors are the ones who work so closely with the students.

#### 5. University of Idaho (UI) – Student Tuition & Fee Rates

Dr. Staben presented the University of Idaho's tuition and fee increase proposal. He introduced Provost Kathy Aiken, Budget Director Keith Ickes, and Associated Students of the University of Idaho (ASUI) President Max Cowan to assist in the discussion. He started by saying that they feel their proposal represents a good compromise between cost and access. He remarked on the change in higher education funding sources for colleges and universities, commenting that state funding has been markedly declining over the years, which is not unique to Idaho. Their most pressing challenges for FY14 include the CEC, the increased cost of medical benefits, and other required cost increases in areas such as utilities and so forth. He commented on non-recurring state obligations such as capital replacement, and that their total challenge is \$9.1 million, of which \$6.1 is recurring.

Dr. Staben reviewed the faculty salaries since FY08, commenting that their peers are increasing at 3%-4% per year. Without substantive change, UI will drop within 2-3 years into the 70% range of their peer average. Staff salaries are of grave concern. He reviewed the existing tuition and fees and reviewed the fee increase proposal.

Mr. Cowan commented on the student activity fees and that the increase allows better services to be provided to students at orientation and throughout the course of their studies at the university. They are

still well below their peer average for the non-resident fee. Dr. Staben reviewed new FY 14 resources from state funding, land endowment and tuition and fees, and reviewed how the resources would be allocated to meet the challenges of the university. He summarized scholarships to Idaho residents, stating that over the last five years \$54 million has gone to scholarships. He pointed out the annual amount has increased 33% over a five year period which equates to about three times the amount of total state need-based aid for the state.

Dr. Staben reported on some of their focus areas such as increasing enrollment and graduation, ensuring access and minimizing student debt, strategic distance education, and that they are a national research institution with a statewide land-grant mission that serves the state in many ways. He also indicated that as a way to increase access, they are allowing students to defer their application fees to the Fall when financial aid can be used to help pay the application fee; it is a no cost, access enhancing step to help the students.

Mr. Westerberg asked if they are looking at any other pricing models going forward. Dr. Staben responded that at the moment he feels very comfortable with the present model, but is not opposed to looking at others.

At this time the meeting recessed for a lunch break.

## **B. PLANNING, POLICY & GOVERNMENTAL AFFAIRS**

### Institution, Agencies, Special/Health Programs Strategic Plans

Ms. Tracie Bent from the Board office provided a presentation on the institution strategic plans and reminded the Board of the required plan components. Those components include the vision statement, mission statement, goals, objectives, performance measures, benchmarks, and key external factors. She reviewed the goals for the strategic plans and the strategies for the Complete College Idaho (CCI) plan. She reported that the plan includes requirements for system-wide performance measures such as graduation rates, retention rates, the cost of college, remediation, and dual credit.

Dr. Todd Schwarz from the College of Southern Idaho (CSI) provided a recap of their strategic plan for 2015-2019. As they consider the long term focus of the college, they are considering several impacting issues including the practical realities facing every institution. Dr. Schwarz remarked that the consequences of those factors and others mean that while they have plans to make major structural change to the plan, presently the strategic plan has only been updated with current measures and benchmarks. Additionally, the accreditation cycle and timing requires CSI to be patient in synchronizing its plans for change with the accreditation process and schedule. Dr. Schwarz pointed out that they are launching new plans and initiatives to propel the colleges' success.

Dr. Schwarz reported for the time being, the mission of CSI remains unchanged along with its four strategic goals. New ideas include a new student success initiative, innovation circle grants, extended physical collaboration with colleges and universities, and appropriations and legislated changes such as increased focus on STEM and community college service to Idaho Falls. Mr. Soltman suggested that since CSI has met or exceeded some of its benchmarks, it should consider moving the bar.

Dr. Bert Glandon provided a report from the College of Western Idaho (CWI). Dr. Glandon reported that their board recently met and reviewed their mission and vision which hasn't changed. He pointed out they have a work session scheduled to review the strategic plan, and have had some community hearings regarding CWI's master plan and where the college is headed. Dr. Glandon reviewed the highlights of their strategic plan and identified their institutional priorities which include the structure for student success, developing systems to support faculty and staff, implementing practices for fiscal stability, connecting the college to the community, and ensuring the sustainability of CWI's infrastructure. Dr. Glandon remarked positively on sustainability for the CWI infrastructure. They are focused on providing consistent and quality services to their students. Related to student success, they are looking at ways to encourage students to use dual credit to transfer to CWI and other local institutions. The metrics at CWI measuring student success include the voluntary framework of accountability, longitudinal



data system, and alignment of statewide measures of the go-on transfer rates toward the 60% goal. He remarked on CWI's sustainability which includes development of employees, facilities, and infrastructure.

Dr. Joe Dunlap provided a recap and progress update of North Idaho College's (NIC) strategic plan, stating there are five major goals for the college. Dr. Dunlap reported on goal one, student success, indicating that they have implemented new financial aid requirements and counseling, they have obtained a grant from the Albertson's Foundation for student retention, they have expanded online and outreach offerings to name a few. Under goal two, educational excellence, they have established a general education task force to review transferability for general education courses and align their curriculum with the common core. Additionally, they have established the voluntary framework of accountability, implemented community college survey of student engagement, and implemented and started an entrepreneurship program.

Related to goal three, community engagement, they have established an Aerospace Center of Excellence, and obtained a Forestry Products Center of Excellence grant, and have been working to assist workforce needs in Kootenai County. Under goal four, diversity, they have established an international student program with the Spokane College of English Language, improved the relationships with the Coeur d'Alene Tribe, and have increased opportunities for participation in club and activities for all students. With goal five of stewardship, they have adjusted the budget mid-year based on enrollment trend, significantly increased grant activity, began a comprehensive review of all college policies, received a clean audit report, and improved campus security and emergency planning.

Dr. Albiston from provided a report on Eastern Idaho Technical College's (EITC) strategic plan. He highlighted student training placement trends over the last four years that show an upward trend. Dr. Albiston reviewed details of the modification of the Pilot Bridge Program. The goal of the program is to provide student's access to English 101 and Math 123 whose placement test scores would allow entry into English 090 and Math 100. The plan is to establish a two hour per week co-requisite lab section for English 101 and Math 123 to provide support for marginally underprepared students. Their tutoring services center shows an increase in services and number of students served, despite decreases in student enrollment which shows more students using those tutoring services. Dr. Albiston reported that access results are embedded in the strategic plan and they are working to provide better clarity on that item.

Dr. Aiken reported on behalf of the University of Idaho's strategic plan and its goals. Under Goal 1, Teaching and Learning, they work to provide learning outcomes that provide a basis for ongoing assessment to continuously improve teaching and learning. Their Guided Pathways Program is an example found under Goal 1. Regarding Goal 2, Scholarly and Creative Activity, they have more than \$89M in funded research. Dr. Aiken mentioned some undergraduate opportunities that fall under this goal such as their Innovation Showcase, the Engineering Expo, Business and Economical Vandal Innovation, and Enterprise Works. Regarding Goal 3, Outreach and Engagement, Dr. Aiken highlighted some of the university's plans to meet society's critical needs by engaging in mutually beneficial partnerships. Related to Goal 4, Community and Culture, the university continuously encourages students to be part of a purposeful, ethical, vibrant, and open community.

Mr. Westerberg expressed that they need to address student accessibility in their plan and that their goals could be more robust.

Dr. Kustra provided a review of BSU's strategic plan and their focus on effectiveness. He identified that their main goal is to create a signature, high-quality education for their students. He indicated they use NSSE benchmark measures of student perception of quality educational experience which show over all high ratings. Strategies include development of the foundational studies program which data is not available yet, provide opportunities across disciplines, respect for diversity, cultivate intellectual community and invest in faculty development. Dr. Kustra also reported in an increase in STEM degrees.

Mr. Westerberg asked about the difference in structure with goals, strategies, key performance indicators, etc. Dr. Schimpf responded that they have tried to create strategies that have action goals. Ms. Bent indicated that per Board policy and state code, objectives are required as part of the strategic plan. Mr.

Lewis asked about BSU's plan to increase access to students. Dr. Kustra responded they are involved in an aggressive scholarship campaign, and secondly they reach out to high school students about career opportunities and degree options. Dr. Schimpf added that BSU continues to develop on-line programs for students, thereby increasing access.

ISU Provost Dr. Woodworth-Ney provided a report to the Board. She pointed out that their seven year site visit with the Northwest Accreditation Commission is in October and they are preparing for that. As a result of that, they have not revised their strategic plan in this cycle, and intend to revise the plan starting in January 2015. Dr. Woodworth-Ney indicated they have divided their plan into four areas. Under Learning and Discovery, they have reported a 123% increase in the number of on-line course sections, a 170% increase in the Career Path Internship program since FY2011, and their Early College Program has grown 33% since FY2009. Related to Access and Opportunity, they report a 6% increase in retention rates from freshmen to sophomore, and a 15% growth in total degree production since FY2009. Related to Leadership and Health Sciences, they report pass rates for ISU students on clinical licensure and certification exams in the health professions continue to meet or exceed the national pass rates. They report a 170% increase in external funding received for health related and biomedical research. Regarding Economic and Social Impact, they report 4,000 community members attended "CommUniversity" which is an event to celebrate ISU. They also report private partnerships with Idaho companies continue to increase, and patient visits to ISU clinics and clinical services are up 39% from FY2009. Dr. Woodworth-Ney indicated that regarding stewardship of institutional resources, the financial health of the institution continues to improve with total assets surpassing \$300 million. Program prioritization includes reallocating resources to achieve strategic balance.

Mr. Westerberg requested a future report to the Board on the Bengal Pharmacy.

Interim Provost Dr. Lori Stinson provided a report to the Board for LCSC and reported their plan has buy-in from the entire campus community. Dr. Stinson reviewed the mission statement of LCSC and remarked that it contains four main goals that contain robust objectives. Their highest emphasis is under goals one and two. Goal one is to sustain and enhance excellence in teaching and learning and the program prioritization process is assisting in this area. Goal two looks at student enrollment and success, and LCSC continues to market and focus on degree offerings for students. They have specific strategies related to this goal. Related to goal three, to strengthen and expand collaborative relationships and partnerships, Dr. Stinson reported that one of the critical objectives includes internships and volunteer experiences. Additionally, they continue to seek outside support for the college. In goal four to leverage resources, Dr. Stinson reported they carefully manage their resources to maximize institutional strength and efficiency. She reported on stretch goals such as enrollment expansion and dual credit that will enable the college to expand and continue to grow.

Dr. Stinson reviewed highlights of the strategic plan that include increased degree production and a centralized advising model. She provided a recap of certificates and degrees awarded that shows a gradual increase since FY 2009. She reported that they go out of their way to keep tuition as low as possible to enhance access to students, and also continue to expand their on-line offerings and attention to scholarships.

Mr. Westerberg suggested the Board have a discussion among its members about benchmarks that includes reasonable expectations, and recommended providing more guidance to institutions. Mr. Westerberg requested unanimous consent to defer the motion approving the strategic plans to the June meeting to enable the institutions to make changes to their plans. There were no objections. During the June meeting, the Board will briefly review the revised strategic plans.

**Thursday April 17, 2014, 8:00 a.m., University of Idaho, Student Union Building Ballroom, Moscow, Idaho.**

The Board convened at the University of Idaho in the Student Union Building Ballroom for regular business. Board President Don Soltman called the meeting to order at 8:00 a.m. MST.

**EXECUTIVE SESSION (Closed to the Public)**

Boise State University

**BOARD ACTION**

**M/S (Atchley/Goesling): To go into Executive Session pursuant to Idaho Code §67-2345(1)(C), Idaho Code “to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.”**

A roll call vote was taken and the motion carried unanimously 7-0. Mr. Terrell requested to be excused from Executive Session. There were no objections.

**BOARD ACTION**

**M/S (Goesling/Atchley): To go out of Executive Session at 8:17 a.m.** The motion carried unanimously 6-0. Mr. Terrell was absent from Executive Session.

At this time, Board President Soltman welcomed everyone to the second day of the regularly scheduled Board meeting.

**OPEN FORUM**

Board member Terrell requested to speak during Open Forum. Mr. Terrell announced that as of June 30, he will retire from the State Board of Education where he has served since 2003. He has volunteered with various organizations in various capacities over the past 30 years. He requested time on the June Board agenda.

**CONSENT AGENDA**

**M/S (Atchley/Goesling): To approve the consent agenda as posted.** The motion carried unanimously 7-0.

**Instruction, Research & Student Affairs (IRSA)**

1. Quarterly Report: Programs and Changes Approved by the Executive Director

This item was provided in the agenda materials as an information item to the Board.

2. Idaho EPSCoR Committee Appointment

**BOARD ACTION**

**By unanimous consent to re-appoint Mr. David Barneby to the Idaho Experimental Program to Stimulate Competitive Research Committee as a representative of the private sector, effective January 1, 2014 to June 30, 2019.**

**Policy, Planning & Governmental Affairs (PPGA)**

3. Boise State University – Facility Naming

**BOARD ACTION**

**By unanimous consent to approve Boise State University’s request to name the facilities inside Dona Larsen Park the “Dona Larsen Stadium” and “Huber Field.”**

4. President Approved Alcohol Permits Report

This item was provided in the agenda materials as an information item to the Board.

**State Department of Education (SDE)**

5. Professional Standards Commission Appointments

**BOARD ACTION**

By unanimous consent to appoint Jason Hancock as a member of the Professional Standards Commission for the remainder of a three-year term effective immediately, and ending June 30, 2015, representing the Department of Education.

By unanimous consent to appoint Charlotte McKinney as a member of the Professional Standards Commission for a three-year term effective July 1, 2014, and ending June 30, 2017, representing Secondary Classroom Teachers.

By unanimous consent to reappoint Laurel Nelson as a member of the Professional Standards Commission for a three-year term effective July 1, 2014, and ending June 30, 2017, representing School Superintendents.

By unanimous consent to appoint Elisa Saffle as a member of the Professional Standards Commission for the remainder of a three-year term effective immediately, and ending June 30, 2015, representing Elementary School Principals.

By unanimous consent to appoint Margaret Chipman as a member of the Professional Standards Commission for the remainder of a three-year term effective immediately, and ending June 30, 2015, representing School Board Members.

By unanimous consent to reappoint Clara Allred as a member of the Professional Standards Commission for a three-year term effective July 1, 2014, and ending June 30, 2017, representing Special Education Administrators.

By unanimous consent to appoint Deborah Hedeem as a member of the Professional Standards Commission for a three-year term effective July 1, 2014, and ending June 30, 2017, representing Public Higher Education.

6. Curricular Materials Selection Committee Appointments

**BOARD ACTION**

By unanimous consent to appoint Chris Wadley to the Curricular Materials Selection Committee for a five-year term effective June 1, 2014, and ending May 31, 2019, representing Secondary Teachers.

By unanimous consent to appoint Kristie Scott to the Curricular Materials Selection Committee for a five-year term effective June 1, 2014, and ending May 31, 2019, representing Secondary Teachers.

By unanimous consent to appoint Lisa Olsen to the Curricular Materials Selection Committee for a five-year term effective June 1, 2014, and ending May 31, 2019, representing Secondary Teachers.

By unanimous consent to appoint Rebecca Parrill to the Curricular Materials Selection Committee for a five-year term effective June 1, 2014, and ending May 31, 2019, representing Secondary Teachers.

By unanimous consent to appoint Kristi Enger to the Curricular Materials Selection Committee for

**a five-year term effective June 1, 2014, and ending May 31, 2019, representing the Division of Professional Technical Education.**

**By unanimous consent to appoint Donna Wommack to the Curricular Materials Selection Committee for a five-year term effective June 1, 2014, and ending May 31, 2019, representing Elementary Teachers.**

**By unanimous consent to appoint Heide Fry to the Curricular Materials Selection Committee for a five-year term effective June 1, 2014, and ending May 31, 2019, representing Elementary Teachers.**

## **PLANNING, POLICY & GOVERNMENTAL AFFAIRS**

### 1. University of Idaho Progress Report

Dr. Chuck Staben provided a progress report of the University of Idaho's strategic plan to the Board. He pointed out that the university is celebrating their 125<sup>th</sup> year. He discussed growing enrollment and serving the people of Idaho, stating the university's retention and graduation rates have been very stable since FY 06 through FY 12. Those rates are below that of their peers and Dr. Staben felt the university would be able to do better with retention and graduations rates in the future. Their graduate and undergraduate degrees are stable, but again Dr. Staben points out the need to grow those areas. The UI is a leader in STEM Education where 33% of undergraduates earn degrees in STEM disciplines. They produce 51% of Idaho's STEM undergraduate degrees, 50% of engineering degrees and issue 900 doctoral degrees each year. He remarked on the high quality student experience and resulting success in undergraduate research, international programs, service learning and graduation initiatives. Dr. Staben reported on scholarships to Idaho residents; in FY13 \$12.3 million was issued in scholarships and over \$54 million in the last five years. Annually the amount has increased 33% over a five year period; and they take the access issue very seriously. They have produced many student and future leaders locally and throughout the nation such as doctors, lawyers, architects and veterinarians. Dr. Staben expressed thanks for the WWAMI program and those involved with that program. Their institution is recognized nationally, and Forbes Magazine rates them as one of the top 25 value colleges in the United States.

Related to research, Dr. Staben reviewed research expenditures by funding source and highlighted many reasons why research is important to Idaho and the resources it brings to the state. He reported on research strategies and remarked on partnerships, enhanced productivity, and major interdisciplinary grants. Per faculty member, they are doing extremely well in research productivity. Dr. Staben named a number of major grants specific to research at the institution. He also remarked on the economic development and engagement that the university is contributing to in the areas of commercialization, agriculture, aquaculture, and in workforce development.

Dr. Staben reported on facilities development at the university that includes the COE building and the IRIC building. Dr. Staben reported on outside investment in the University and pointed out they are at 96% of reaching their goal of \$225 million. He reported on challenges and opportunities. Faculty salaries continue to be a challenge, along with student readiness. He remarked on the importance of dual credit, and on strong K12 partnerships to assist with student readiness. Dr. Staben indicated building their leadership team at the university will be both a challenge and an opportunity for growth and new ideas.

### 2. President's Council Report

Dr. Joe Dunlap, President of North Idaho College and current chair of the President's Council, provided a report to the Board on the Council's meetings from March 10 and April 1, 2014. Dr. Dunlap thanked Mr. Terrell for his long standing service to the state. Dr. Dunlap reported the presidents discussed the April budget guidelines and agreed on the line item categories that would be submitted. The majority of the discussion surrounded guns on campus legislation, and Dr. Dunlap reported that Idaho Code would prevail on school properties but not necessarily on campus. He pointed out that the state Attorney General recommends posting on school buildings the prevailing Idaho Code. It was also recommended that safety plans be submitted to the Board to ensure they are consistent with state code and Board policy.

Dr. Dunlap reported the presidents briefly reviewed Senate Bill 1229 which relates to dual credit and the requirement for MOUs between school districts and governing boards. There was Board interest expressed for a follow-up to the IBE study; Carson Howell from the Board office is leading that study. There was concern raised about on-line courses from students from other states. He indicated the state reciprocity authorization agreement will hopefully resolve issues related to distance learning. Dr. Dunlap reported the community colleges continue to meet on a quarterly basis and have developed an MOU on the delivery of dual credit.

### 3. Idaho EPSCoR Annual Report

Laird Noh and Rick Schumaker, provided a report to the Board on current Experimental Program to Stimulate Competitive Research (EPSCoR) activities and projects. Mr. Noh thanked the Board and staff for their support of the EPSCoR program and invited all to attend the upcoming EPSCoR meeting in McCall next week. Mr. Schumaker provided the annual report to the Board and thanked the members of the state EPSCoR committee. He discussed research competitiveness and indicated that the junior faculty are becoming increasingly well known for their accomplishments. He pointed out that the EPSCoR investment has brought new faculty and new expertise to Idaho. There are currently two active EPSCoR awards. Track 1 is called Managing Idaho's Landscapes for Ecosystem Services (MILES); and Track 2 is called the Western Consortium for Watershed Analysis, Visualizations, and Exploration. Mr. Schumaker reported that with the MILES award, they have 11 new faculty positions. They also have an extensive workforce development outreach program. The Track 2 award is focused on watershed science through visualization and data, and also promotes workforce development and education. He remarked on the evidence of Idaho's progress and success through the EPSCoR program and provided a slide for visual purposes, showing an increase since the 1990's; Idaho is the only state who has maintained and increased its success rate since the 1990's. He also indicated their annual meeting would be held in Coeur d'Alene on April 22-24, 2014.

### 4. Division of Vocational Rehabilitation – Administrator, Interim Appointment

#### **BOARD ACTION**

**M/S (Westerberg/Atchley): To appoint Jane Donnellan as the Interim Administrator for the Division of Vocational Rehabilitation and to set her salary at \$42.56/hr (\$88,524.80 annually), effective April 17, 2014.** The motion carried unanimously. Mr. Terrell was absent from voting.

Don Alveshire the current Administrator for the Division of Vocational Rehabilitation (IDVR) has resigned his position, following a recent leave of absence for personal reasons. Jane Donnellan, the Division's Planning and Evaluation Manager has been serving as the Acting Administrator. The Executive Director is recommending the appointment of Ms. Donnellan as the Interim Administrator until such time as a permanent administrator may be appointed.

At this time the meeting recessed for a 10 minute break.

Mr. Soltman requested unanimous consent to move to the Department of Education section and Superintendent's Update. There were no objections.

#### **DEPARTMENT OF EDUCATION**

##### 1. Superintendent's Update

Superintendent Tom Luna provided an update from the State Department of Education. He reported on the SBAC progress and that they are field testing the test in every school. The field test is a dress rehearsal and they hope to provide a practice run for students, as well as give the school districts a chance to experience it. Mr. Luna reported that he has been traveling throughout the state to observe some of the testing and encouraged Board members to do the same. He reported student feedback is that the test is more difficult, but more engaging and more "fun". Students like the fact they are answering

more than multiple choice questions and have a chance to explain their answers. He reported they are getting a better picture of the timing of the tests, and so far the math test is taking less time and the English test is taking slightly longer. He encouraged feedback on the length of the test and has also asked for student feedback. So far, the majority of the feedback indicated students prefer a longer test as long as the students can give feedback. He indicated the districts are having students take surveys on the test, and looked forward to sharing the feedback gained from those surveys. He indicated they have put together an advisory committee for the field tests and hope to learn more from the administrators on the tests. Superintendent Luna reported that before they serve the operational test, they will enter into an RFP and contract for the testing. There will be an MOU with Smarter Balanced for further test development, and an MOU with the test vendor to deliver and score the test. They will not release scores on the field test. They want to ensure the logistics and technology is in place by testing the test. They anticipate the scores to be available within 10 days after the student completes the test.

Mr. Soltman asked if the test will be called something different. Mr. Luna responded that the expectation will be for the test to be called the *Smarter Balanced* test. The score level for the graduation requirement will be set by the Board in the future. Ms. Atchley asked how the advisory committee would work. Mr. Luna indicated the legislature passed a bill on data security and also that 30 individuals will be appointed regionally that will look at the test questions for bias and sensitivity.

At this time the agenda returned to item 5 under the PPGA agenda.

5. Amendment to Board Policy I.R. (V.L.) – Campus Security 1<sup>st</sup> Reading

**BOARD ACTION**

**M/S (Westerberg/Lewis): To approve the first reading of Board Policy I.R. as provided Attachment**

1. The motion carried unanimously 7-0.

Ms. Bent from the Board office led the discussion on the item, indicating there was a request to look at a system wide policy to address the guns on campus policy. Legal counsel from the institutions and Board office worked on revisions to the policy, and a copy of the amended policy was handed out during the Board meeting for Board member consideration. Mr. Luna asked for explanation on the changes. Ms. Marcus recapped what happened during the legislative session, and indicated that this policy directs the institutions to implement the law. Dr. Goesling asked about ROTC programs. Ms. Marcus pointed out that ROTC events or certain programs may be allowed according to policy.

6. 2014 Legislative Update

Marilyn Whitney from the Board office provided a report on legislation that passed this year.

**House Bill 521** directed school districts to develop a strategic plan and provided funding for training of administrators and school boards. The requirement is that school districts have a plan by September 15, 2014. Mr. Luna expressed concern that it may be too aggressive to have a good plan composed by September. Ms. Whitney indicated that the understanding is for those plans to get started and be refined through the process.

**Senate Bill 1233** clarifies which students may be eligible for the Mastery Advancement Scholarship, that professional certificates are eligible for advanced opportunity programs and to provide \$200 for high school juniors and \$400 for high school seniors for dual credit and professional technical certificates. Mr. Terrell asked if students who are home schooled would be able to qualify for dual credits. Ms. Whitney read aloud the bill which does not mention home schools, just public schools. CWI and CSI offer a dual credit pathway for home schooled students.

**Senate Bill 1275** enhances the secondary Agriculture and Natural Resource programs currently offered in Idaho schools and provides start up grants for new programs as well as grants for high quality existing programs.

**Senate Bill 1372** establishes procedures for sharing student information, procedures collecting new data elements, and requires reporting to the legislature pertaining to the statewide K-12 and postsecondary longitudinal data systems.

**Senate Bill 1396** requires that the Board appoint a review committee comprised of 30 people consisting of parents, teachers, and administrators representing public and charter schools in all six regions of the state. They will serve staggered four year terms, and be charged with reviewing and making recommendations to the State Board of Education and the Department of Education to revise or eliminate certain summative computer adaptive test questions.

## **INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS**

### 1. WWAMI Program Report

Dr. Mary Barinaga introduced Dr. Joe Cloud and Dr. Suzanne Allen who were present to assist with her report to the Board and answer any questions on the WWAMI program. She reviewed what WWAMI is and described the partnership between the five states (Washington, Wyoming, Alaska, Montana and Idaho) to grow a medical education program. She reviewed the year-to-year curriculum of the WWAMI program, where first year is spent in Moscow, second year is spent in Seattle, and the 3<sup>rd</sup> and 4<sup>th</sup> year can be spent at Seattle, Idaho or other WWAMI region. She reported on why there is a need to change the curriculum, stating that exams are becoming more clinical, medicine is becoming increasingly team-based, students need more time for clinical exploration prior to selecting specialties (the need to choose their field by 3<sup>rd</sup> year), and students need more time to do meaningful research. Dr. Barinaga reviewed a working draft of the new curriculum which will be broken into three distinct phases. The first phase is the scientific foundations phase, the second is the clinical foundations phase, and the third is the career exploration and focus phase. Dr. Joe Cloud discussed the changes occurring at the University of Idaho that will enhance increased instructional participation of 18 months of instruction. There will be systems based instructional formats, and integration of basic sciences and clinical medicine. The increased instructional participation begins in the Fall of 2015. Class instruction will be limited to four hours per day and involve case-based learning. There will be a systems based instructional format that will also include a two week intersession break for remediation and electives. There will be integration of basic science and clinical medicine where students will benefit from an educational experience that combines normal functions and pathologies.

Ms. Atchley asked how the “blocks” would run. Dr. Cloud described how the blocks would run whereby all of the students would be in the cohort at the same time, but not the same class. Mr. Soltman asked if there were enough clinical opportunities here. Dr. Cloud responded in the affirmative. Mr. Terrell asked about the UW expansion. Dr. Allen responded that UW is supportive of expansion and it will not limit opportunities for Idaho students. Mr. Lewis asked if there will be mandatory time in Seattle. Dr. Allen responded that there will be, and commented on how it will help develop students at that first year site. Mr. Lewis asked if the expanded program at the UI would require additional resources. Dr. Cloud responded it would be likely, but it would be self sustaining, adding that there may be challenges with additional space needs however.

### 2. Board Policy III.V., Statewide Articulation – First Reading

## **BOARD ACTION**

**M/S (Westerberg/Terrell): To approve the first reading of proposed amendments to Board Policy III.V, Articulation and Transfer as submitted in Attachment 1.** The motion carried 7-0.

Dr. Chris Mathias from the Board office introduced the item and provided more detail of the first reading. He reported that proposed amendments to Board Policy III.V will bring policy into alignment with proposed new Board Policy III.N on statewide general education and provide a seamless transfer of courses between Idaho public postsecondary institutions for students.

Dr. Schimpf remarked that they are working together with staff for a solution that could be an



accreditation for BSU.

3. Board Policy III.G. – Program Approval and Discontinuance – Second Reading

**BOARD ACTION**

**M/S (Westerberg/Atchley): To approve the second reading of proposed amendments to Board Policy III.G, Postsecondary Program Approval and Discontinuance as submitted in Attachment 1.** The motion carried 7-0.

Board Policy III.G, Postsecondary Program Approval and Discontinuance provides Idaho's public institutions with procedures for the development, approval, and discontinuation of academic and professional-technical programs. There were no changes between first and second reading.

4. Board Policy III.N. – General Education – Second Reading

**BOARD ACTION**

**M/S (Westerberg/Goesling): To approve the second reading of proposed new Board Policy III.N, General Education as presented and to be implemented by the Fall 2015 academic semester.** The motion carried 7-0.

Mr. Westerberg indicated the new policy will establish ongoing responsibilities for the faculty discipline groups, who will ensure consistency and relevance of General Education competencies related to their discipline. Additionally, policy will also formally establish the State General Education Committee, who will be responsible for reviewing competencies and rubrics for institutionally-designated General Education categories and ensure transferability. There were no changes between first and second reading. Mr. Soltman thanked the committee and staff for their work on this item.

5. Board Policy III.Y. – Advanced Opportunities – Second Reading

**BOARD ACTION**

**M/S (Westerberg/Terrell): To approve the first reading of proposed amendments to Board policy III.Y. Certificates and Degrees as submitted in Attachment 1.** The motion carried 7-0.

Mr. Westerberg indicated approving the amendments now would allow the institutions time to evaluate changes they would like to make in the advanced opportunities they offer secondary students and notify the school districts they work with prior to the start of the secondary schools summer break. This will allow the secondary schools to make any necessary changes to their fall course offerings. He also pointed out the number of changes between first and second reading.

Ms. Bent reviewed those changes that were significant to the policy. In the first reading, there was a fee for the technical dual credit courses that was in alignment with the workforce training fee. Feedback from institutions indicated that given the oversight necessary, the fee was not adequate, and it was requested that it be made the same as it is for the academic dual courses. An additional change is in how the two pathways (formerly tech prep) are organized. Professional-Technical Advanced Learning (PTAL) was removed and the technical dual credit language was moved under academic dual credit, so the two forms of dual credit were grouped together. The language defining technical competency credit was also moved into the definition section.

Dr. Lori Stinson from LCSC remarked they are concerned about student access related to the policy changes, specifically with the \$65 per credit charge that was added between first and second reading. They believe that fee will be a barrier to students enrolling in technical dual credit opportunities. Additionally, superintendents in that region did not feel they were included in the discussion of the policy changes to the extent they would have preferred. They have asked for flexibility related to the \$65 fee. Mr. Luna concurred with Dr. Stinson's comments about the item and that this is an unintended

consequence that may create a barrier for some students pursuing professional-technical education.

Mr. Westerberg indicated that there has been discussion on the item. He recommended reading the motion as a first reading and returning it to the IRSA committee for additional work with the institutions. Mr. Luna suggested another option which was that the language be changed to say "the universities can charge *up to* \$65 per credit", which would allow institutions flexibility to charge from \$0 to \$65. He felt adding those words would address the concerns that have been raised. Mr. Westerberg read the motion as a first reading, and returned the item to the IRSA committee for additional work.

6. Boise State University – Graduate Certificate in Victim Services, Self-Support Program

**BOARD ACTION**

**M/S (Westerberg/Atchley): To approve the request by Boise State University to create a new self-support program granting a graduate certificate in Victim Services.** The motion carried 7-0.

**M/S (Westerberg/Atchley): To approve the request by Boise State University to designate a self-support fee for the Graduate Certificate in Victim Services program in conformance with the program budget submitted to the Board in Attachment 1.** The motion carried 7-0.

Mr. Westerberg indicated the program was unanimously recommended by committee. Dr. Schimpf indicated that BSU plans to provide a new self-support program that will award a graduate certificate in victim services. BSU plans to charge \$340 per credit hour. Students enrolled in the program are expected to generate 260 graduate credit hours per year. The expected annual gross revenue will therefore be approximately \$88,400.

7. Boise State University – Master of Athletic Leadership

**BOARD ACTION**

**M/S (Westerberg/Goesling): To approve the request by Boise State University to create a new self-support program granting the degree of Master of Athletic Leadership.** The motion carried 7-0.

**M/S (Westerberg/Atchley): To approve the request by Boise State University to designate a self-support fee for the Master of Athletic Leadership program in conformance with the program budget submitted to the Board in Attachment 1.** The motion carried 7-0.

Mr. Westerberg indicated the program was unanimously recommended by committee.

Dr. Schimpf invited Mr. Tyler Johnson from the department of Kinesiology to assist with any questions. Dr. Schimpf indicated BSU proposes to create a new self-support program that will award a Master of Athletic Leadership degree. The proposed program will be offered face-to-face in BSU's regional service area, and will differ from programs currently offered in Idaho because of its focus on leadership training from both coaching and athletic administration perspectives, and the inclusion of substantial practical experience and mentoring, as opposed to being based only on traditional coursework. BSU plans to charge \$340 per credit hour taken. In the second year of the program (when the program is fully functional), BSU will teach a total of 6 courses of 5 to 6 credits each with an estimate of 18-20 students per class. BSU expects to produce 593 graduate student credit hours per year for a total gross income of \$201,620. Local funds totaling \$57,117 will be used to initiate the program; the local account will be repaid with program revenues by the end of the third year of the program consistent with Board Policy V.R.

Dr. Goesling asked if they may tie in this program with the University of Idaho. Mr. Johnson responded the system is geared toward the Treasure Valley, and would definitely consider expansion as the program develops.

**BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)**

**Section I – Human Resources**1. Amendment to Board Policy – Section II.H. – Coaching Personnel – Second Reading

**M/S (Terrell/Goesling): To approve the second reading of proposed amendments to Board Policy II.H., Coaches and Athletic Directors, with all revisions as presented and to direct staff to bring forward amendments to the model contract for consideration.** The motion carried 7-0.

Mr. Terrell provided some background on the item and pointed out that the proposed policy change would authorize the institutions to use a new leave code similar to elected officials whereby coaches would not accrue vacation or sick leave. Athletic Directors would be required to approve a coach's leave.

Ms. Atchley asked for clarification on the last sentence of the policy. Mr. Freeman responded that those changes were requested by the Controller's office to declare what happens to any leave.

**BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)****Section II – Finance**1. Amendment to Board Policy V.1. – Real and Personal Property and Services – First Reading**BOARD ACTION**

**M/S (Terrell/Atchley): To approve the first reading of proposed amendments to Board Policy V.I. Real and Personal Property and Services.** The motion carried 7-0.

2. Amendment to Board Policy V.K. – Construction Projects – First Reading**BOARD ACTION**

**M/S (Terrell/Atchley): To approve the first reading of proposed amendments to Board policy V.K. Construction Projects.** The motion carried 6-0. Mr. Luna was absent from voting.

3. Amendment to Board Policy V.W. – Litigation – First Reading**BOARD ACTION**

**M/S (Terrell/Atchley): To approve the first reading of Idaho State Board of Education Governing Policies & Procedures V.W. – Litigation as submitted.** The motion carried 6-0. Mr. Luna was absent from voting.

4. Amendment to Board Policy V.X. – Intercollegiate – Second Reading**BOARD ACTION**

**M/S (Terrell/Atchley): To approve the second reading of proposed amendments to Board policy V.X. Intercollegiate Athletics, with all revisions as presented.** The motion carried 6-0. Mr. Luna was absent from voting.

5. FY 2015 Appropriations**BOARD ACTION**

**M/S (Terrell/Westerberg): To approve the allocation of the FY 2015 appropriation for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs, as presented on Tab 5b, Page 3.** The motion carried 7-0.

**M/S (Terrell/Westerberg): To approve the allocation of the FY 2015 appropriation for the College of Southern Idaho, College of Western Idaho and North Idaho College, as presented on Tab 5c, Page 3.** The motion carried 7-0.

**M/S (Terrell/Westerberg): To approve the request from the Division of Professional-Technical Education for the FY 2015 appropriation allocation as detailed on Tab 5d page 3 (Attachment 1).** The motion carried 7-0.

6. Intercollegiate Athletics – FY 2015 Athletics General Fund Limits

**BOARD ACTION**

**M/S (Terrell/Lewis): To approve the FY 2015 athletics limits for General Funds as listed in Attachment 1 lines 28-31 and the FY 2015 athletics limits for Institutional Funds as listed in Attachment 1 lines 14-21.** The motion carried 7-0.

Mr. Terrell pointed out the Board agenda item Tab 7 includes the gender equity plans for each institution. Included in that agenda item, an institution could request additional funding to add a new sport or to address other compliance issues. It should be noted that an increase in students fees may be required should the Board request an increase in the limit.

Dr. Goesling asked what the impact is on the athletic budget with regard to the tuition and fee increase. Mr. Rob Spear responded that in relation to the activity fee, it restricts the athletic departments during certain years. Dr. Goesling suggested flexibility with regard to the activity fees. Mr. Terrell recommended this item be discussed in the Athletics Committee and also discussed in the BAHR Committee. Mr. Westerberg pointed out that the discussion did occur and that this is an improvement in the policy. Mr. Spear pointed out that the athletics fee cap is tied to the state appropriations and student activity fee; that the athletic fee raises in proportion to the student activity fee.

Mr. Freeman requested direction from the Board on if they want to vote each year on athletics limits, review them as an information item, or if they are comfortable with the policy formula and handling it at the staff level. The consensus of the Board was to hear discussion in committee and report to the Board. Mr. Spear requested an analysis since 2008 of appropriated fund and institutional funds in comparison to the overall fee increase and how much the activity fee increased in proportion to how much the athletics programs have received.

7. Intercollegiate Athletics – FY 2015 Gender Equity Reports

**BOARD ACTION**

**M/S (Terrell/Westerberg): To approve the Gender Equity Reports for Boise State University, Idaho State University, University of Idaho and Lewis-Clark State College as submitted.** The motion carried 7-0.

Mr. Lewis complemented the staff on their work on this item.

8. FY 2016 Budget Guidelines

**BOARD ACTION**

**M/S (Terrell/Atchley): To direct to direct the college and universities to use the following categories to develop FY 2016 Line Item budget requests:**

**System wide**

- 1. Complete College Idaho**
- 2. Deferred Maintenance**
- 3. Financial Aid (merit and need based)**

**4. One-time funding for philanthropic matching program****Institution-level****1. Salary Competitiveness****2. Institution-specific Initiatives (up to two).**

The motion carried 7-0.

Mr. Terrell indicated the Presidents Council met on March 10, 2014 to discuss FY 2016 budget priorities. The institutions' Vice Presidents for Finance & Administration and Governmental Affairs Directors also attended and participated in the conversation. The consensus of the group was to recommend the following line item categories for the college and universities: System-wide, Complete College Idaho, deferred maintenance, financial aid (merit and need based), one-time funding for philanthropic matching program. Institution-level: Salary Competitiveness, institution-specific Initiatives (up to two), in addition to salary competitiveness, each institution could submit up to two (2) line item requests at the institutional level. This would provide the Governor and Legislature statewide Board priority initiatives and institution specific line items.

Mr. Lewis requested information on the one-time funding for philanthropic matching program. Dr. Vailas from ISU responded that this item is important given the political environment to have the support of the Legislature to move an item forward that contains merit such as this one. Mr. Lewis indicated it feels "open ended" and felt it may be providing money to be used in a way they don't understand. Dr. Staben commented that he was a strong advocate for this idea as well and provided an example from the University of Kentucky. What was most dramatic about the effects of this program was that the rate of philanthropy was changed by this one-time money to support the program. He pointed out that in fact, the program ended up carrying forward after the one-time funding ended. In the economic environment with one-time funding, this may be a way to have a lasting change to the philanthropic environment in the state. Dr. Vailas added that it also engages the private sector. Mr. Lewis suggested having a more definitive target and recommended discussion in the BAHR committee. He also felt it was interesting that it was placed in a higher place than salary competitiveness. Dr. Staben felt it would help address salary competitiveness. Mr. Westerberg suggested a timeline for the item. Dr. Rush remarked the final approvals would be set at the August meeting and this would provide direction for the proposals. He expected the institutions be able to discuss the item and that it should be discussed at the next President's Council, and that a preliminary report should be provided at the June meeting. Dr. Rush indicated that the BAHR Committee should also be involved.

Mr. Soltman asked about deferred maintenance. Mr. Freeman responded that this is intended as a "nod" in the need to address deferred maintenance.

At this time the meeting recessed for lunch.

**9. Boise State University – Six-Year Capital Improvement Plan Amendment****BOARD ACTION**

**M/S (Terrell/Westerberg): To approve the Six-year Capital Improvement Plan Amendment (FY 2015 – 2020) for Boise State University as presented in Attachment 1.** The motion carried 5-0. Mr. Lewis and Ms. Atchley were absent from voting.

**10. University of Idaho – Integrated Research Center Project – Finance Plan and Construction Phase****BOARD ACTION**

**M/S (Terrell/Atchley): To approve the request by the University of Idaho to implement the construction phase for the Integrated Research & Innovations Center, pursuant to the budget set forth in Attachment 1. Approval includes the authority to execute all necessary consultant, vendor, and construction contracts to fully implement construction of the project.** The motion carried 7-0.

Mr. Smith provided details on behalf of UI. He reported that this is a partnership with the state, and the state has provided \$5M toward the project. Dr. Goesling asked about the multiple buildings that were present in the original plan. Mr. Smith responded that one building burned down and is now located elsewhere. They are defining needs for the ROTC building and will plan accordingly.

Mr. Freeman reminded the Board that per policy this motion approves construction, and a separate motion will be required in June in order to approve debt financing.

11. University of Idaho – College of Education – Renovation and Improvements Project

**BOARD ACTION**

**M/S (Terrell/Westerberg): To approve the request by the University of Idaho to implement the construction phase for the College of Education Building Asbestos Remediation and Whole Building Renovation and Improvements pursuant to the Estimated Budget set forth in the materials submitted to the Board. The motion carried 7-0.**

Mr. Terrell indicated this is an authorization request to allow the UI to proceed with the construction phase of a complete renovation of the College of Education Building. Mr. Ron Smith provided additional details on the project. He pointed that asbestos abatement and remediation of the building was necessary. They have received \$2.6 million in donor funds. The State Department of Public Works will oversee the asbestos abatement. Total project dollars will be \$17.1 million to complete the project. Mr. Smith indicated that they have addressed relocating staff during the renovation of this project.

Mr. Freeman reminded the Board that per policy this motion approves construction, and a separate motion will be required in June in order to approve debt financing.

12. Idaho State University – Property Sale – East Terry Street, Pocatello

**BOARD ACTION**

**M/S (Terrell/Atchley): To authorize ISU's Vice President for Finance and Administration to negotiate with the Land Board for the sale of the Subject Property (located just off Terry Street in Pocatello, Idaho) to the Pocatello School District on behalf of the State Board of Education in its capacity as the Board of Trustees for the University that they can sell the property at the price of \$135,500. The motion carried 7-0.**

Mr. Terrell questioned whether to reference the appraisal price of \$135,500, and requested to modify the motion. Ms. Marcus indicated in consultation with Land Board staff, ISU counsel has determined that the Subject Property does not constitute "surplus real property" as that term is used in Code, and therefore the Board has its own authority to dispose of the Subject Property.

**OTHER BUSINESS**

Election of officers:

Mr. Westerberg recognized the Board's current president, Don Soltman, and the outstanding job he has done over the past year.

**BOARD ACTION**

**M/S (Westerberg/Terrell): To appoint Emma Atchley as the new president of the Board, Rod Lewis Vice President, Don Soltman as Secretary; and that the nominations cease. The motion carried 7-0.**

There being no further business, a motion to adjourn was entertained.

**M/S (Luna/Terrell): To adjourn the meeting at 1:00 p.m. The motion carried 7-0.**



STATE BOARD OF EDUCATION  
 TRUSTEES OF BOISE STATE UNIVERSITY  
 TRUSTEES OF IDAHO STATE UNIVERSITY  
 TRUSTEES OF LEWIS-CLARK STATE COLLEGE  
 BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO  
 STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION

**DRAFT MINUTES  
 STATE BOARD OF EDUCATION  
 May 14-15, 2014  
 Special Board Meeting – Board Retreat  
 Boise, ID**

A special Board meeting of the State Board of Education was held May 14-15, 2014. It originated from the Skyline Room of the Stueckle Sky Center at Boise State University, in Boise Idaho. Board President Emma Atchley presided and called the meeting to order at 8:00 a.m. A roll call of members was taken.

**Present:**

Emma Atchley, President

Richard Westerberg

Rod Lewis, Vice President  
 Don Soltman, Secretary  
 Tom Luna

Bill Goesling  
 Milford Terrell

**AGENDA APPROVAL**

**M/S (Lewis/Terrell):** To amend the agenda to add two additional items, IRSA TAB 1, to consider approval of a new academic program at the College of Southern Idaho and PPGA TAB 2, Data Transfer Approval. The IRSA item was not included in the original posted agenda because an administrative oversight at the college was not brought to the attention of Board staff until the deadline for posting the agenda had past, the item requires immediate Board consideration. The PPGA item was not included in the original posted agenda because Board staff was only made aware of the time sensitive data request by the United States Department of Education, Office of Inspector General after the deadline for posting the agenda for the public meeting. Section 33-133, Idaho code requires the Board approve the sharing of these data prior to the data transfer. The motion carried unanimously.

**EXECUTIVE SESSION (Closed to the Public)**

**M/S (Lewis/Terrell):** To meet in executive session to evaluate the presidents of Idaho's state higher education institutions and its executive director, pursuant to Idaho Code Section 67-2345(1)(b). A roll call vote was taken and the motion carried unanimously. Board members entered into Executive Session at 8:10 a.m.

**M/S (Terrell/Westerberg):** To go out of executive session at 12:31p.m. The motion carried unanimously.

**BOARD RETREAT (Open Meeting)**

**1. Making Processes Work**

The Board convened for regular business at 1:00 p.m. on Wednesday, May 14, 2014 for discussion of higher education process issues, including discussion of strategies to improve effectiveness for such processes as budgeting, legislative, administrative rules, and planning and accountability. They also planned to discuss the Board evaluation summary and next steps, committee structure and operational process, and Board values and responsibilities.

Dr. Rush introduced the discussion and format for the work session and gave a brief overview of the workshop he attended with President Atchley in Washington D.C. related to Board processes.

The first item for discussion was the Master Planning Calendar. Mr. Freeman provided a slide for visual aid showing the budget development timeline. He pointed out that line item categories are developed and reviewed by the President's Council and the Business Affairs & Human Resources (BAHR) Committee in February. In April, the Board approves the line item categories for the institutions. In June, the Board reviews and approves the agency and institution line item requests. This is also the first opportunity the Board has to see the line item requests from agencies and institutions. Mr. Freeman encouraged feedback in vetting the line items such as bringing them to the BAHHR committee and the BAHHR committee making recommendations to the Board. He pointed out the vast amount of detail in the line item requests and questioned the amount of time and detail the Board would want to get into. In August, the Board reviews and approves the final budget request for the next fiscal year. By September 1<sup>st</sup> (the deadline), the final budget requests are sent to the Division of Financial Management (DFM) and Legislative Services Office (LSO). Then, in January the Board and institutions present their requests during Education Week to the Joint Finance and Appropriations Committee (JFAC).

Dr. Fox from the College of Southern Idaho (CSI) asked if community college voices are represented at the Governor's office. He asked if they would be better served working through their own boards, if they should have a unified voice, or if they should have individual requests to the state Board office. He asked how they fit into the process considering their local governance. Mr. Freeman responded that historically the community colleges are not included in the line item categories in April. The informal meeting with DFM does include the community colleges, encompassing all of higher education. Mr. Freeman responded a unified approach would be more effective in talking to JFAC.

Dr. Rush indicated that Governor Otter implemented a process to share his recommendation in confidence with the cabinet members which provides a small opportunity for feedback. He indicated that the Board Chair could visit with the Governor about specific items of concern. Mr. Lewis asked about the process the Superintendent goes through with the Governor's office. Mr. Luna responded his office initiates the conversation with the Governor's office, and the Superintendent tries to build his budget based on conversations with the Governor and his recommendations.

Ms. Atchley asked if there was a desire on the part of the Board to be more proactive with the process and discussions with the Governor's office. Discussion among Board members concluded that they want to be more involved. Mr. Freeman asked if they want to review individual line items at a Board level, at a committee level, or other. Mr. Westerberg felt the Board lacks a rigorous review process. He felt if the Board intends to be more involved in budget setting, they need to review the process and have more thorough discussions. Mr. Lewis felt there is not a working relationship with the Governor's office, and that the Board is not on the same page by the time the recommendations come out. He felt there is a communication breakdown between institutions, Board office, Governmental Affairs Directors (GADs), and the Governor's office. Ms. Atchley indicated the Board is far more effective if they advocate for things as a system and requested discussion from the institution presidents.

Dr. Glandon suggested it would be advantageous to spend more time meeting together and presenting together to present a unified approach for higher education. Dr. Fernandez suggested the development of the budget and to meet and present as a group. Dr. Vailas remarked that there is a need to go to the Governor with unified vision and goals between the Board and institutions. He felt the Board and institutions should work with both the Governor's office and the legislators to present a unified view.

Mr. Lewis asked how to come to a unified view. Dr. Goesling asked what role their lobbyists/advocates would play in moving to a unified voice. Dr. Kustra responded that there is a need to simplify the "ask"



and come up with a goal that is clearly in the interest of universities and colleges. The longer the list, the harder it will be for the Governor and legislators to figure out what higher education is trying to do. He felt they need to work toward system-wide initiatives, but there will always be a clash between those initiatives and individual institution priorities.

Dr. Vailas remarked that the GADs should combine their voices and work together more, instead of individually. He felt the goals and strategies of higher education would come across clearer to legislators and the Governor with combined articulation. Dr. Glandon also pointed out the tremendous need for consistency, discipline and commitment to have a unified voice for the best interest(s) of higher education. Mr. Luna remarked on the importance of developing relationships with individual members of the JFAC committee. Mr. Lewis felt the presidents and the Board should be working together early in the year identifying major funding issues.

Dr. Kustra remarked that a chancellor is a vehicle of authority that stands out as a model of political power in this type of conversation. Bruce Newcomb remarked that the Board should change its status as how it proceeds, not as a state agency, but as a constitutional entity, and suggested demonstrating that more with the legislature.

Dr. Rush summarized that immediate staff work should include a formal process where the BAHR chair and Board staff discuss line items in June and review the Governor's recommendation. Mr. Lewis felt the direction should come very early in the year and include regular meetings with the presidents and governor, also to include the Board president. Mr. Freeman indicated he would work with the Board president and BAHR chair on this process and the level of involvement with the Governor, Governor's staff, and legislators.

Mr. Stegner remarked there is room for improvement everywhere. He remarked that K-12 by sheer numbers outweighs higher education, and reminded the group that there are no statutory requirements for funding higher education. He pointed out that unfortunately when something needs to be cut, higher education usually suffers. Mr. Stegner felt the Board and staff doesn't have a good influence or relationship with the legislature, and encouraged Board and staff be more involved with legislators in order to grow important relationships. Ms. Atchley thanked Mr. Stegner for his direct comments and that his feedback is the type of directness they are looking for. Dr. Vailas also encouraged clear communication with the voters on the importance and goals of higher education; and how it would benefit the political process.

At this time, the meeting moved on to discuss the legislative process and timeline. Ms. Whitney recapped the process and pointed out that legislative ideas can be developed at any time. In April, the initial discussion of ideas with GADs, presidents and legal counsel begins. In May, a description of the statement of purpose and fiscal impact are due to the Board office. In June, the President's Council meets with GADs and the Policy, Planning & Governmental Affairs (PPGA) committee. At the June Board meeting, the Board discusses and approves legislative ideas and the master planning calendar. In July, there is development and drafting of legislative language. In August, the deadline is August 3<sup>rd</sup> to submit drafts to the LSO. In September, the President's Council meets with GADs and PPGA; drafts are due to DFM. In October, the legislation is reviewed and there is an additional meeting with PPGA and the GADs. At the October Board meeting, the Board considers the legislation, and approved legislative language is submitted to DFM. In November, legislation is reviewed with GADs and legal counsel, and any changes are worked through. In December legislation is reviewed and proofs are returned to DFM. December 3<sup>rd</sup> is the final date for any changes to bills. In January the legislative session begins.

Ms. Whitney pointed out some expectations for institutions and GADs, and discussed the process the Board staff uses in non-institution related legislation. Ms. Whitney pointed out that whatever the legislature approved impacts the whole system, and it is important to keep that in mind.

Dr. Fox asked where the meeting with president's and the Governor would fit in the timeline. Ms. Whitney indicated it could fit in a number of places depending on the item. She pointed out that the Board office is in contact with the Governor's office throughout the entire process. Mr. Lewis requested the establishment of a monthly meeting with the Governor's office and the presidents. Mr. Terrell asked if

after January there is any collaboration between lobbyists on the Board's priority items. Ms. Whitney responded that is the main reason for the Friday meetings with the GADs – that the meetings are to coordinate and strategize throughout the legislative process.

Mr. Stegner suggested when meeting with the Governor's office, that the Board advocate more strongly for money being returned to higher education that has been cut. He felt there is a strong lack of advocacy to get higher education back to where it was prior to 2009. Mr. Newcomb echoed those remarks. Mr. Luna pointed out an important factor not yet considered in this conversation which is that people (general public) do not value higher education, which is largely a cultural issue. It is not enough for Board members and staff to advocate, there needs to be a way for parents and students to advocate. He felt there needs to be a better opinion in higher education for those who would advocate for it and development of that opinion throughout Idaho. Ms. Atchley agreed with those remarks. Dr. Kustra remarked there needs to be more support from those people appointed to advocate for higher education. Mr. Kunz remarked on the support from the various associations behind higher education. Mr. Westerberg remarked on Board concurrence through the legislative process, and requested direction from staff on how it wants Board members to provide support; when and where. Ms. Whitney pointed out there would be an off session strategy throughout the summer to engage legislators.

Ms. Bent reviewed the administrative rules process and timeline. In March the Board staff starts work on identifying administrative rules that may need amendments. In April, Board staff publishes notices of intent to promulgate rules, and proposed rules start coming to the Board for consideration. In June, the Board considers the proposed rules. The August Board meeting is the final meeting for the Board to consider proposed rules, and it is the start of the 21 day public comment period for rules approved in June; the deadline for submittal is August 29<sup>th</sup>. In September, proposed rules are published in administrative bulletin and the 21 day public comment period begins for those rules approved in August. In October, the Board considers pending rules. In November there is a special Board meeting held to consider final pending rules; the deadline for submittal is November 30<sup>th</sup>. In January, administrative rules are submitted to the legislature and staff presents the rules to the legislature. Ms. Bent identified the difference between a temporary proposed rule and that they are the same as law. There were no questions for Ms. Bent about the administrative rules process.

Ms. Bent went on to discuss the strategic planning and performance reporting timeline. In September, the Board office submits agency and institution performance measure reports for previous years to DFM and the legislature. In October, the Board committee and staff review statewide K-20 strategic plans. Institutions and agencies present performance reports for the previous year to Board and conduct review of statewide performance measures. In November, Board staff work to make amendments to Board strategic plan; this is over a five year process. In December, the Board approves the statewide K-20 strategic plan. The Board gives direction to institutions and agencies regarding their strategic plan. In March, institutions and agencies submit their strategic plans to Board office for review. In April, the Board considers institution and agency strategic plans and provides guidance if changes are needed. In May, institutions and agencies resubmit strategic plans as needed for final June approval by the Board. In June, the Board gives final approval of the institution and agency strategic plans. Approval includes approval of performance measures reported following October. In July, Board, agency, and institution strategic plans are submitted to DFM.

Ms. Bent identified how the pieces of the K-20 strategic plan puzzle fit together. She discussed how CCI, STEM, Research, Institution Agencies, and Special Health programs all fit together. There was discussion about the required contents of the strategic plans, and Ms. Bent reminded the institutions that it can be frustrating when required detail is omitted, because there are very specific requirements and definitions to the strategic plans in statute, and it is also Board policy. Furthermore, if Ms. Bent happens to miss something that was required in content, the Division of Financial Management always catches it, which can be troublesome.

Dr. Rush expressed his understanding of how much work updating a strategic plan is for institutions. He added that that related to the planning process, however, there needs to be more input and work with the Board on when the institution has major updates and rewrites that take place. Ms. Atchley indicated that the Board's planning might need to be advanced a year, meaning that the Board would work under the

old plan for a year while the new plan is being developed and put out to the institutions so that they have more time to respond to it.

Dr. Fox pointed out relative to accreditation and the cycle of core theme development, the major revisions of strategic planning relative to the institutional processes occur when the institutions develop that first year every seven years. He suggested that might be a good time to run the parallel process relative to the Board's five-year plan. Dr. Rush acknowledged and indicated it would be explored in greater detail in the President's Council meetings. Dr. Goesling suggested a joint meeting with the Community College Boards.

Summarizing from the earlier discussion on budgeting processes, Mr. Freeman indicated that he would be working with the BHR chair, the Board President, and Dr. Rush on what the process will be to review budget line items. Ms. Whitney summarized from the legislative process discussion, there is still a question as to how the Board wants to be engaged, either specifically or in general, in legislative advocacy, and that it would be important (and beneficial) to have a plan for the next session. Ms. Whitney added that she would appreciate thoughts and guidance with respect to individual Board member interactions with legislators. Mr. Lewis remarked on the importance of the Board members communicating uniformly and that there should be coordinated communication among the Board members and the Board office, emphasizing disjointed communication would be harmful.

At this time, the meeting moved on to the Board self evaluation summary and next steps. Ms. Bent indicated overall the evaluation this year indicated there has been no decrease in the measures asked of the Board, and that comments were positive overall. Ms. Bent reviewed the questions on the evaluation and summarized the comments. One recommendation was to have more communication between Board members and committee chairs. Additional recommendations include that the committee chairs should consider having regular meetings, perhaps quarterly; that there is a need for more information on the accreditation process; that presentations to the Board be more data driven and use more information sources (i.e., that the institutions often showcase positive things and stay away from reporting on negative things, despite the importance of covering both).

The Board felt they were better informed in the area of significant policy and budget implications. There was a request for more information on short and long term consequences of decisions the Board makes, as well as having stronger staff recommendations instead of staff neutrality. There was an additional recommendation that the committee chairs meet and discuss how what one committee is working on may affect another committee. There was discussion regarding the agenda material preparation and delivery for Board members and a recommendation that Board members be given more time to review the materials. Ms. Bent reviewed the timeline for agencies and institutions to provide their materials to the Board, and also the timing for when Board materials are distributed to members.

Mr. Lewis requested recommendations on the ability for Board members to communicate more informally, but within the confines of legal restrictions. He expressed that the limitations on Board member communication has directly affected the amount of work the Board is able to get done. Mr. Lewis requested an approach from a legal standpoint on how the Board can do more within the confines of what they can't do, i.e., more informal communication in a less formal setting. The question is how the Board can work with the Open Meeting Law to facilitate discussions where decisions are not being made. Ms. Atchley indicated communication through Executive Committee is one possible avenue. Mr. Westerberg pointed out being careful with that approach as to not disenfranchise the other members of the Board. Ms. Bent indicated staff and legal counsel would discuss it in more detail and explore recommendations.

One other recommendation was for deeper communication with institution presidents about issues outside of Board meetings, but not necessarily related to Board member and president geographic location. Mr. Westerberg pointed out that as Board members they must not have their individual priorities pushed on institution presidents.

Ms. Atchley remarked that the self evaluation process is required for accreditation, and that it may be useful to have anonymous institution president feedback in the form of a survey or questionnaire. Dr. Goesling pointed out an AGB article on what president's think of their boards may contain useful

information. Ms Atchley encouraged communication from the presidents with the Board members.

At this time, the meeting moved to review the standing committees of the Board. Ms. Atchley opened the floor for comment on the Board's committee structure. Dr. Fox complemented the Institutional Research & Student Affairs (IRSA) committee and its work and collaboration. Dr. Goesling recommended making the Indian Ed and the Athletics Committees standing committees of the Board, and making a Board member a chair of those committees. Ms. Atchley responded that one of the problems with doing that is, it opens the door to a number of other groups that could request a committee, and the Board does not have the staff or resources to accommodate more committees. Ms. Atchley indicated the Board would consider that request and discuss in more detail with staff. Ms. Atchley indicated that the Athletics Committee is somewhat a subcommittee of BAHR, and pointed out again the need to be careful in extending the number of committees of the Board because of the amount of work and staff work required where they are already spread thin. Mr. Terrell pointed out how each of the committees works together as two sets of eyes for the Board (i.e., BAHR and Athletics). Ms. Atchley asked if BAHR felt it should make Athletics its own standing committee. Mr. Terrell expressed Athletics should stay as its own committee and report its findings to BAHR. Dr. Goesling encouraged the Board to consider his recommendation. Mr. Lewis also felt Athletics should remain as a subcommittee to BAHR. Ms. Atchley responded that making a decision about the committees today would not be possible at this venue.

Dr. Goesling asked that the Governor's Task Force on Veterans Affairs be added to the committee list. Mr. Terrell recommended a staff review of the committee referenced by Dr. Goesling and make a recommendation. Dr. Rush indicated staff work would be done and a report would be provided at the June Board meeting.

Ms. Atchley introduced the next item which was Board values and responsibilities. She referenced a handout that was provided to Board members with recommended responsibilities of individual Board members. Mr. Lewis recommended providing a copy of the list to institution presidents for their feedback. Mr. Lewis cautioned about Board members being over-active with presidents, and that it puts tremendous pressure and burden on them, and it can be disruptive to the work of the institution president. Mr. Lewis reminded the Board members of the importance of being loyal to the entire system of higher education which includes every institution and agency, and K-12 system. Ms. Atchley reiterated the importance for Board members to speak their mind at Board meetings, but once the Board makes a decision as a whole, the decision should be supported by all Board members.

Mr. Lewis pointed toward the item of helping to enhance the public image of the higher education system and of each of the institutions and agencies and the Board, and recommended adopting a statement. Dr. Rush suggested the Board members and presidents offer edits to the staff and that staff prepare a statement to the Board at the June meeting. Board members agreed.

## BOARDWORK

### POLICY, PLANNING & GOVERNMENTAL AFFAIRS (PPGA)

1. University of Idaho – Temporary proposed rule 08.05.01, Rules Governing Seed and Plant Certification.

**M/S (Soltman/Terrell): To approve the temporary and proposed rule, IDAPA 08.05.01, Rules Governing Seed and Plant Certification as presented in attachment 1.** The motion carried unanimously. Ms. Atchley abstained from voting. The motion carried 6-1.

Ms. Bent introduced the item which is a temporary and proposed rule forwarded by the University of Idaho. The motion incorporates by reference into the rule the standards that were previously set by the Idaho Crop Improvement Association (ICIA). Once approved by the Board, the rule would go into effect and the pending rule would return to the Board for approval at the end of the 21-day comment period. Ms. Atchley pointed out that she is a member of the ICIA and would not be voting on the motion today.

2. Data Transfer Approval

**M/S (Soltman/Westerberg):** To authorize the sharing of confidential data for compliance with federal education program audits when the State has previously agreed to consent to the audits as a condition of participation in the federal program. The motion carried unanimously.

**INSTRUCTION, RESEARCH AND STUDENT AFFAIRS**

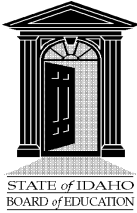
1. College of Southern Idaho – Food Processing Tech Program

**BOARD ACTION**

**M/S (Westerberg/Goesling):** To approve the request by the College of Southern Idaho to offer a new Intermediate Technical Certificate in Food Processing Technology. The motion carried unanimously.

Dr. Fox from CSI provided some details on the program and pointed out they had received a \$4.5 million grant and additional funding and resources for the center which has received broad support.

**M/S (Terrell/Westerberg):** To adjourn the meeting at 4:44 p.m. The motion carried unanimously.



STATE BOARD OF EDUCATION  
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 STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION

**DRAFT MINUTES  
 STATE BOARD OF EDUCATION  
 June 2, 2014  
 Special Board Meeting  
 Boise, ID**

A special meeting of the State Board of Education was held June 2, 2014 via teleconference. It originated from the Board office's large conference room in Boise Idaho. Board President Emma Atchley presided and called the meeting to order at 4:00 p.m. MST. A roll call of members was taken.

**Present:**

Emma Atchley, President  
 Rod Lewis, Vice President  
 Don Soltman, Secretary

Richard Westerberg  
 Superintendent Tom Luna

**Absent:**

Bill Goesling  
 Milford Terrell

**BUSINESS AFFAIRS & HUMAN RESOURCES (BAHR)**

Mr. Lewis introduced the item indicating the Board completed performance evaluations in May and will be considering president contract amendments at the June meeting. He pointed out that Dr. Rush also conducted evaluations for the agency directors in May.

**1. Chief Executive Officers Compensation**

**M/S (Lewis/Westerberg): To approve an annual salary for Dr. Robert Kustra, President of Boise State University, in the amount of \$371,104, effective June 8, 2014.** The motion carried unanimously.

**M/S (Lewis/Westerberg): To approve an annual salary for Dr. Art Vailas, President of Idaho State University, in the amount of \$357,029, effective June 8, 2014.** The motion carried unanimously.

**M/S (Lewis/Westerberg): To approve an annual salary for Dr. Tony Fernandez, President of Lewis-Clark State College, in the amount of \$176,011, effective June 8, 2014.** The motion carried unanimously.

Mr. Soltman indicated there would be a market adjustment at a later point in time. Mr. Lewis

confirmed that comment and indicated the BAHHR committee would review information.

**M/S (Lewis/Soltman): To approve an hourly rate of \$62.47/hr (\$129,928.12) for Dr. Mike Rush as Executive Director of the Idaho State Board of Education, effective June 8, 2014.** The motion carried unanimously.

Mr. Freeman reminded the Board of the process for salary adjustments for the Executive Director. Mr. Lewis remarked that it may be helpful to remind the Governor's office and Division of Financial Management that the Board is a constitutional body.

**M/S (Lewis/Soltman): To approve an 0.50% increase in annual salary for Ron Pisaneschi as General Manager of Idaho Public Television for FY 2015m at an hourly rate of \$48.24 (annual salary of \$100,339.20) effective June 8, 2014, and a one-time FY 2015 bonus in the amount of \$500.** The motion carried unanimously.

Dr. Rush reviewed the agency head evaluation and salary adjustment process for the Board.

**M/S (Lewis/Westerberg): To approve a one-time bonus for Vera McCrink as Interim Administrator of the Division of Professional-Technical Education in the amount of \$2,000 for FY 2014, and \$400 for FY 2015.** The motion carried unanimously.

Dr. Rush informed the Board that the bonus amount for the agency Chief Executive Officers was based on the agency compensation plan that had been approved by the Governor's Office.

**M/S (Lewis/Soltman): To approve a one-time bonus for Jane Donnellan as Interim Administrator of the Division of Vocational Rehabilitation in the amount of \$2,000 for FY 2014, and \$885.25 for FY 2015.** The motion carried unanimously.

**Other Business:**

There being no further business, a motion to adjourn was entertained.

**M/S (Westerberg/Luna): To adjourn the meeting at 4:26 p.m.** The motion carried unanimously.

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