

1. Agenda Approval

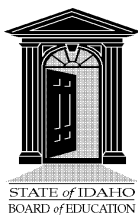
Changes or additions to the agenda

2. Minutes Approval**BOARD ACTION**

I move to approve the minutes from the August 12-13, 2015 regular Board Meeting and the September 3, 2015 Special Board meeting as submitted.

3. Rolling Calendar**BOARD ACTION**

I move to set October 19-20, 2016 as the date Lewis-Clark State College as the location for the October 2016 regularly scheduled Board meeting.



STATE BOARD OF EDUCATION
 TRUSTEES OF BOISE STATE UNIVERSITY
 TRUSTEES OF IDAHO STATE UNIVERSITY
 TRUSTEES OF LEWIS-CLARK STATE COLLEGE
 BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO
 STATE BOARD FOR PROFESSIONAL-TECHNICAL EDUCATION

DRAFT MINUTES
STATE BOARD OF EDUCATION
August 12-13, 2015
Idaho State University
Meridian Health Science Center
1311 E. Central Drive
Meridian, Idaho

Present:

Don Soltman, President
 Emma Atchley, Vice President
 Bill Goesling, Secretary
 Richard Westerberg

Sherri Ybarra, State Superintendent
 Dave Hill
 Debbie Critchfield
 Linda Clark

Wednesday, August 12, 2015

The Board met for its regularly scheduled meeting on August 12-13, 2015 at Idaho State University's Meridian Health Science Center in Meridian, Idaho. Board President Don Soltman called the meeting to order at 1:00 pm and introduced new Board member Dr. Linda Clark. Idaho State University President Dr. Art Vailas welcomed the Board to the Meridian campus and gave a warm welcome to the Board, staff, and other guests. He provided a brief background of the vision for the building and the future of the Health Sciences Center.

BOARDWORK

1. Agenda Review / Approval

BOARD ACTION

M/S (Atchley/Hill): To approve the agenda as amended. Ms. Critchfield requested to move SDE Item 3 from the Consent Agenda to the Regular Agenda. The amended motion carried unanimously.

2. Minutes Review / Approval

BOARD ACTION

M/S (Atchley/Goesling): To approve the minutes from the June 17-18, 2015 regular Board meeting, June 23, 2015 special Board meeting, and the July 31, 2015 special Board meeting as submitted. The motion carried unanimously.

3. Rolling Calendar

BOARD ACTION

M/S (Atchley/Westerberg): To set August 10-11, 2016 as the date and Idaho State University as the location for the August 2016 regularly scheduled Board meeting. The motion carried unanimously.

OPEN FORUM

Ms. Karen Echeverria, Executive Director of the Idaho School Board's Association (ISBA), addressed the Board, along with Ms. Robin Nettinga, Executive Director of the Idaho Teacher's Association (ITA). She indicated they are also representing and extending greetings from Rob Winslow, the Executive Director of the Idaho Association of School Administrators (IASA) who was unable to attend today's meeting. Ms. Echeverria pointed out that each of their associations had members on the Governor's Task Force for Improving Education and they support the recommendations that came from that committee, indicating they would continue to work toward seeing those recommendations come to fruition. She indicated they have members from their associations also working on the current Task Force committees and hope to participate in future committees as well. Ms. Echeverria expressed concerns with timely notifications of the current committee meetings and the rulemaking process in place at the State Board office and at the State Department office. She indicated they look forward to meeting regularly with State Board representatives during the legislative session in an effort to speak with one voice to legislators about K-12 schools and students. Ms. Critchfield asked if there is any particular rule they would like to speak to. Ms. Nettinga responded it is regarding the teacher certification rule. Ms. Critchfield indicated that rule is on the Planning and Policy portion of tomorrow's agenda and could be discussed at that time.

WORK SESSION**IRSA**

A. Academic Five-year Plans

BOARD ACTION

M/S (Hill/Atchley): To approve the Five-Year Plan as submitted. The motion carried unanimously.

Ms. Patty Sanchez and Dr. Chris Mathias from the Board office provided a report for the Board on the institutions' five-year plans. Ms. Sanchez provided a brief history of Policy III.Z., and reviewed the planning schedule used to arrive to the present stage of the plans. She pointed out a work session was held in April with the provosts to review draft plans and discuss any programs that generated discussion amongst the institutions. The five-year plans were provided in detail to the Board within the agenda materials. Ms. Sanchez proceeded with providing an overview for Board members of the five-year plans for each of the institutions.

She pointed out that the University of Idaho (UI), Idaho State University (ISU), Boise State University (BSU), and Lewis-Clark State College (LCSC) all had program prioritization program changes last year which affected the programs shown on their five-year plans. Starting with the UI, there was some discussion about any accreditation issues with moving three years of the UI law school off campus. Dr. Staben responded they are addressing any concerns regarding accreditation. Dr. Goesling asked about a particular program for veterans. Ms. Sanchez

responded the program is still in the development stage, and UI added they intend to assist with leadership development training to assist veterans in transitioning to the private sector, and there is presently discussion on how to leverage prior military experience into credit.

Ms. Sanchez reviewed ISU's five-year plan; there were no questions regarding ISU. Ms. Sanchez reviewed BSU's five-year plan, and identified a couple of program concerns which required further discussion. Mr. Soltman asked when issues might be resolved. Ms. Sanchez responded they hope to have an update by the April work session. There were no additional questions regarding BSU. Ms. Atchley pointed out the number of program proposals for ISU and BSU in that they seemed wonderfully ambitious and hoped the student population would be able to support it. There was discussion about how institutions decide to introduce new programs; and that they use an internal process similar to that of program prioritization, which also includes regional expansions. Additionally, the number of program eliminations was pointed out. Ms. Atchley suggested to staff that it would give perspective to also see those programs that are discontinued or expected to be discontinued. Ms. Sanchez indicated there is a section in the five-year plan that includes anticipated discontinuations. There was discussion on whether policy III.Z. is providing the guidance it was intended to. The remarks indicated that the process of III.Z. appears to be working and is also promoting collaboration and serving an important process in allowing the institutions to project their changing offerings and future needs. Mr. Westerberg reminded the group that the five-year plans do a good job looking ahead for growth but it can be difficult to anticipate programs that may be discontinued. He commended the institutions on their collaboration through this process.

Ms. Sanchez proceeded to review for the Board the five-year plans of Lewis-Clark State College (LCSC), Eastern Idaho Technical College (EITC), the College of Southern Idaho (CSI), the College of Western Idaho (CWI); and North Idaho College (NIC). There were no questions regarding the five-year plans of those institutions.

Ms. Sanchez recapped the three programs that were identified for discussion: CWI's Radiologic Technology A.A.S., BSU's Public Health B.S., and their Ecology, Evolution and Behavior Ph.D. Regarding CWI's "RadTech" program BSU expressed concerns about competitiveness of clinical sites for their existing B.S. in Diagnostic Radiology if CWI were to offer a radiologic technology program in the Treasure Valley. Both institutions agreed that ongoing discussion is necessary as CWI continues to explore the viability of the proposed program. Regarding BSU's Public Health B.S., ISU indicated they would be interested in conversations about the proposed program as they currently have the statewide program responsibility for a Master's in Public Health; both institutions agreed to work collaboratively. Regarding BSU's Ph.D. in Ecology, Evolution, and Behavior, UI has concerns related to duplication. Ms. Sanchez reported that with the Board's approval of the second reading of policy III.Z., the Plan will be coming to the Board on an annual basis rather than every two years. Staff will begin working with institutions in September to start the process for updating the Plan for presentation to the Board in August 2016. Mr. Westerberg commented on the improved process of reviewing the five-year plans and recognized the work of the Board staff.

PPGA

B. Board Operations and Planning

Ms. Tracie Bent from the Board office introduced the item, indicating the work session is intended to provide the Board an opportunity to discuss any changes they would like to the Board meeting agenda material, to facilitate more in-depth policy discussions, and to discuss

any policy changes that would allow the Board to further fulfill its statutory duties. She reviewed the Board's role and the work and role of the committees. She reviewed how the agenda and consent agenda are assembled, along with some of the attachments and their length or incorporation by reference.

There was discussion about items the Board needs to make a decision on being provided to them well in advance of a vote in an effort to thoroughly review and ask questions. Ms. Bent indicated where there is knowledge of those items in advance, the request it is doable. She pointed out that the question becomes how to make informational items more engaging for the Board members, which is something staff struggles with. Dr. Hill felt identifying what can be delegated to staff and what can be delegated to the institutions would be helpful. He used coach contracts and APR scores as an example, and recalled the role of the Board deals with policy and oversight. Mr. Westerberg felt there are two questions the Board needs to address in order to simplify the agenda which are 1) what is the level of approval they want to have and 2) the comfort level with the committee system with having the bulk of the heavy lifting at the committee level. He added that delegating more authority to the Executive Director and the presidents would be useful on issues the Board has already opined on where policy is being followed.

Ms. Critchfield suggested a time for dialogue outside of the decision making time would be helpful. Ms. Bent reminded the Board of the Open Meeting Law and the importance of things being agenda-ized. Dr. Goesling added that information discussed at the committee level should be available to the other Board members prior to the Board meetings, and suggested committee reports. He also felt the institution presidents should be present and involved for more input. Mr. Freeman indicated that refocusing the Board on policy has been a common theme among his discussions with Board members. Along with that is the delegation of the administrative or management responsibilities the Board is overseeing, which would help mitigate a number of agenda items to some extent (for example coach contracts). Ms. Atchley expressed the importance of looking at whether the system the Board is using is working as well as it should be to deliver to the needs of students. She urged the Board to look at if its system makes sense now, if it will continue to make sense, and how will it look long-term.

The meeting recessed for a short break, after which the presidents were invited to participate in the discussion. Chair of the President's Council, Dr. Fernandez, reported that the presidents were pleased to hear this topic was coming forward and that the Board would be doing more on a policy level rather than a transactional level. They were pleased to be a part of the discussion particularly regarding delegation. Dr. Staben responded in support of the direct admissions process, and was also supportive of the freedom of discussing ideas in public as suggested by Board member Critchfield. He felt it is effective for a public Board to elevate its discussions. Dr. Kustra used Oregon as an example to look at related to the changing picture of public state universities. He also suggested talking with the State Higher Education Executive Officers (SHEEO) and its head, George Pernsteiner, to get ideas and perspectives on dealing with new challenges. Dr. Kustra supported the recommendation that certain coach contracts should be left to the institutions to decide, along with decisions regarding certain faculty. He reminded the Board of all the checks and balances institutions have in place related to decision making, and thanked the Board for the opportunity to comment.

Dr. Vailas suggested the Board focus its policies and how well they are working, and how their fiduciary requirements are being fulfilled through the policies. He felt the most impactful change would be delegating work to the committees and working with their recommendations. Dr. Rick Aman introduced himself as the Interim President from Eastern Idaho Technical College (EITC)

and commented that he felt the two-year institutions would be instrumental in helping the Board reach its 60% goal. Mr. Dwight Johnson from the Division of Professional-Technical Education (PTE) commented on the value for this Board to deal holistically with a K-20 education system; the challenge being the depth of the details of a K-20 system. He suggested focusing on direction, vision, and measuring success.

Mr. Westerberg asked the Board if they are willing to delegate more authority to the institution presidents and Executive Director. He clarified that he is, and encouraged the Board clarify that level and establish a base line. Mr. Freeman clarified the spending authority and thresholds for the Board. Mr. Westerberg would like the university presidents to be responsible and responsive to more things. Dr. Hill agreed with those comments and suggested the institutions make recommendations for the changes to delegated authority. Ms. Atchley recommended deeper discussion about structural issues and if changes should be considered. There was discussion of giving more freedom to institutions to make some of their own decisions, and about reauthorizing committee work to give committees more authority in decision making. Ms. Bent reminded the group that by law the Board cannot take action without a quorum, and taking action with a quorum requires an open meeting and compliance with posting requirements of those meetings. She pointed out the committee's cannot take action for the Board; their actions are not binding. Mr. Westerberg recommended identifying policy limitations at the committee level and where they believe they can delegate more authority to presidents and the executive director, then returning those items to the Board for approval.

Dr. Clark pointed out the importance of identifying the barriers in policy and procedure related to the changing identity of American education. She asked for the Board to consider what are the barriers in the system standing in the way of its goals that can be addressed? Mr. Westerberg also recommended looking closely at the higher education pricing system which seems to have no relationship to value or cost. He urged the Board to look at a pricing system that speaks to the cost of delivering the education and/or the value of the product delivered.

Ms. Bent summarized the work session that her understanding is the Board would like to work within the various committees to identify what policies can be amended to provide additional delegation, and in that process would need to look at the accountability of the reporting structure. The Board will need to take a holistic look at delegation and long range planning, PTE education structure, identify barriers to the Board's vision, and the higher education pricing system. Ms. Bent reminded the Board that they would need to set priorities and communicate those priorities to staff because of their limited resources. Mr. Soltman echoed those comments and suggested there may be opportunities for institutions to help with the work in this process. Ms. Bent also indicated Dwight Johnson should be the point person in looking at the PTE system. Ms. Critchfield asked when the Board would like a report on the next steps; it was decided discussion should continue at the December meeting. Mr. Freeman concurred with Mr. Johnson as the point person for PTE and reminded the Board that they are the governing body for PTE which has program overlap to the community colleges and four-year institutions. Ms. Bent reminded the Board members of the overlap in work at the committee level as well. She also reminded the Board that it is five-years from the 60% goal deadline and consideration should take place now on how the Board can address final barriers to reaching the goal, and if readjustments would need to be made.

The meeting recessed at 3:26 p.m. MST.

Thursday, August 13, 2015, 8:00 a.m.

CONSENT AGENDA

M/S (Atchley/Hill): To approve the consent agenda as amended. The motion carried unanimously.

PPGA

1. President Approved Alcohol Permits

Information item for the Board

2. Accountability Oversight Committee Appointments

BOARD ACTION

By unanimous consent to approve the reappointment of John Goedde and Jackie Thomason to the Accountability Oversight Committee for a term of 2 years commencing July 1, 2015 and ending on June 30, 2017.

By unanimous consent to approve the appointment of Dr. Deborah Hedeem to the Accountability Oversight Committee for a term of 1 year commencing July 1, 2015 and ending on June 30, 2016.

SDE

- ~~3. Adoption of Curricular Materials~~

~~BOARD ACTION~~

~~By unanimous consent to approve the adoption of Mathematics, Professional Technical Education, Driver Education and Computer Applications curricular materials and related instructional materials as recommended by the Curricular Materials Selection Committee as submitted.~~

This item was moved to the regular portion of the Department's agenda.

4. Professional Standards Commission Appointment

BOARD ACTION

By unanimous consent to appoint Kim Zeydel as a member of the Professional Standards Commission for a three-year term effective July 1, 2015, and ending June 30, 2018, representing Secondary Classroom Teachers.

5. Secondary School Accreditation Report

BOARD ACTION

By unanimous consent to accept the 2014–2015 Accreditation Summary Report of Idaho Schools as submitted.

PLANNING, POLICY & GOVERNMENTAL AFFAIRS

1. Idaho State University Annual Report

President Art Vailas welcomed the Board to ISU's Meridian campus for the August meeting. Dr. Vailas provided some history of ISU in that it was established in 1901 and received university status in 1960. It is a comprehensive university with a health care mission, a commitment to teaching and research, and was recently reaccredited by the Northwest Commission on Colleges and Universities (NWCCU). They offer more than 250 academic and certificate programs. ISU has educational centers across Idaho in Idaho Falls, Pocatello, Meridian and Twin Falls. They serve over 14,000 students of which 82% are from Idaho. Student retention and success efforts continue to increase and ISU continues working hard at bridging the gap with non-traditional students. Dr. Vailas reported on the success of certain programs such as the Career Path Intern program (CPI) program and graduate school growth. ISU is a leader in health care degrees with more than one third of ISU's degrees being in health care professions. Those programs are in high demand with 3,090 applications, and 725 students accepted. He reported on their residency programs and that ISU is the only Idaho institution to sponsor accredited graduate medical and dental education programs. He reported that six out of seven of the 2015 Family Medicine Residency graduates are staying in Idaho. Dr. Vailas also reported on cutting edge facilities such as the state-of-the-art Treasure Valley A&P Lab where 42 Physician Assistant students will be using the lab this fall. Distance learning makes the lab accessible to 200 students in the area. Dr. Vailas reported of the external funding awarded annually to ISU related to research and development and that for FY 2015 it is near \$25,309,512. Dr. Vailas reported on the Bengal Pharmacy LLC, the various Health-Teaching clinics throughout the state – there are fifteen, and various partnerships ISU has with community partners.

Mr. Westerberg asked for an update on the institutionalization of program prioritization and its ongoing process. Dr. Vailas responded they have identified academic and non-academic programs and have taken action on both sides. A new element being added is that resource allocation will be more weighted on performance. Generally speaking, Mr. Westerberg recommended campus tours at future Board meeting as the Board has gotten away from that aspect at the Board meetings.

2. Presidents' Council Report

Presidents' Council Chair Dr. Tony Fernandez from Lewis-Clark State College (LCSC) reported on the recent activities of the Presidents' Council. The presidents last met at the President's Council retreat and were joined by Governor Butch Otter and staff member Marilyn Whitney, Division of Financial Management (DFM) Director Jani Revier and staff member David Hahn. He reported the overall theme of the discussion was the challenges facing higher education. They discussed the possibility of forming a Higher Ed Task Force. Some concerns related to a Higher Ed Task Force were related to the timing with the K-12 Task Force, along with how effective it would be in approaching the legislature with recommendations. He reported on the importance of not only paying attention to the funding of higher education, but how it is changing and how it will look in the future, such as in program offerings, quality of programs, skills students receive, etc. Presidents discussed strategies on approaching the legislature and the consensus was that full funding of a CEC is a priority along with institution line items. They discussed EWA and whether a new model, no model, or a new funding approach would be appropriate. Additionally, they discussed the direct admission plan, the 60% goal, and what other states are doing. The Governor suggested a tuition freeze for students in that when a

student starts with an institution, the same tuition fee would stay with them for four years. Presidents discussed what kind of an incentive that would be. They concluded they would like to see data from other institutions who have tried this approach – there were approximately 300 other institutions; mostly private. Presidents also discussed Title IX issues and discussed the role of the State Board in providing guidelines that would help institutions with Title IX.

Dr. Fernandez reported president's discussed what to plan for as they reach the year 2020 and where Idaho is at with its 60% goal. Dr. Fernandez said they looked at Texas who extended their goal out to 2023, and continued discussion on strategies on achieving the goal such as the go-on rate and direct admissions, and incentives for both in-state and out-of-state students, intrusive advising, enhanced student services, etc. Board members were encouraged by the conversation Presidents had with the Governor's office. Mr. Freeman pointed out there would be forthcoming discussion about the tuition lock with the Governor's office and DFM. Mr. Westerberg reminded the Board that the 60% goal is an economic imperative and it was set for a reason. President Glandon asked for consideration of the two-year colleges to not be locked into a four-year lock on the tuition freeze discussion.

3. Division of Professional-Technical Education Annual Report

Mr. Dwight Johnson, Administrator for the Division of Professional-Technical Education (PTE), provided a report to the Board on PTE's current activities and progress. He reviewed the goings-on over the past year and that they intend to enhance the PTE image and better communicate its value. He reported on the go-on rate for PTE students that have three or more PTE classes in high school is 67% versus 53% of the average high school population. Mr. Johnson reviewed the mission of PTE and indicated they are enhancing their communications plan. In an effort to better communicate the value of PTE, they have filled a new Communications Officer position along with a Business Outreach Director. He indicated that nationally professional-technical education is known as "career-technical education", and in order to take advantage of national recognition and marketing initiatives, Mr. Johnson suggested now might be the time to consider a name change in Idaho to "career technical education". He pointed this out as one of the legislative ideas they are proposing for consideration.

Mr. Johnson reported they are developing resources to grow PTE such as the formation of a study committee to develop future funding formulas, implementation of performance based funding for all PTE programs, and a move from ADA to enrollment model for professional-technical high schools. PTE intends to increase advanced opportunities through horizontal and vertical alignment of first semester student learning outcomes. They strive to connect education to employment, expand access to PTE through PTE Digital which provides access for rural and non-traditional students. They intend to build the PTE teacher pipeline and have developed a taskforce to focus on recruitment and retention. Related to PTE's internal capacity, Mr. Johnson praised the PTE office and remarked they have a motivated leadership team.

Dr. Clark offered some supportive comments, and indicated she felt there needs to be a statewide PR campaign to communicate the value of professional-technical and career-technical education to convince families and individuals that these are career pathways to success.

4. Governor's Task Force Recommendations Update

BOARD ACTION

M/S (Critchfield/Clark): To direct staff to continue to work on the implementation of the recommendations and work with legislators and the Governor's office to secure continued support and funding. The motion carried unanimously.

Mr. Westerberg requested continued collaboration with the Department as these recommendations move forward. Ms. Ybarra responded supportively.

5. Idaho Business for Education – 60% Attainment Goal/Task Force Recommendations Implementation

Mr. Bob Lokken, CEO of Whitecloud Analytics, Vice Chair from Idaho Business for Education (IBE), and also a member of the Governor's Task Force for Improving Education, provided recommendations to the Board related to industry expectations for the Board, and areas where industry could help move the Board's initiatives forward. He reported the key insights discovered in looking at other states (such as Massachusetts) was that massive education change initiatives moved academic performance in a K-12 system from middle of the pack to the best performing state in America. He reported that the recommendations by the Task Force dealt with the "what" in identifying what needed to be done. He reported that in studying the changes by states such as Massachusetts, the committee learned it was not a law or a rule that made the most impact, but the one major thing was strong leadership. The leadership related to "how" things are done, and "how" change was initiated. He reported that focus, communication, persistence and support were highlights of how things were accomplished. Mr. Lokken commented that getting 60% out of the K-20 system requires a community effort. The leadership he was referring to thinks beyond the schools and reaches into the communities. He added that it is important to trust people to do their job. Communication must be loud, clear, and highly repetitive. He reported the community needs clear communication from the State Board in leading the schools and communities toward success. He discussed the role of the IBE and its continued support as a partner in reaching the Board's 60% goal.

Mr. Westerberg remarked that he would like to solicit business group support and to have a continued dialogue toward building that support.

6. Literacy Committee Report and Recommendations

BOARD ACTION

M/S (Critchfield/Goesling): To adopt the Literacy Implementation Subcommittee recommendations in priority order as submitted in Attachment 1. The motion carried unanimously.

Ms. Alison Henken from the Board was available for questions regarding the item. A list in priority order was provided to Board members. Dr. Clark expressed concern about the need to prioritize recommendations related to the Task Force.

7. Compulsory Attendance Research

BOARD ACTION

M/S (/): To include on the 2016 legislative agenda the proposal to expand the compulsory attendance age to age 6 to 18 or a high school degree or its equivalent, whichever is first. Mr. Westerberg requested unanimous consent to table the item and return it to the PPGA committee. No action was taken on the motion.

Mr. Blake Youde and Mr. Carson Howell from the Board office provided information on expanding the compulsory attendance age from six (6) to eighteen (18), or a high school degree or its equivalent, whichever is first. In June 2015 the Board considered expanding compulsory attendance as part of its legislative proposals but chose to remove it from the legislative agenda to request and consider further information.

Mr. Howell indicated that this item was included on a list of legislative items for the Board to consider. He provided some background on the compulsory attendance age, and reviewed how Idaho compares to other states (2013) in that it has a higher minimum wage but a lower maximum wage. Mr. Youde recapped the proposal and reported there is no intent to change the acceptable venues for schooling at all. Reasoning to expand the compulsory attendance age is it aligns with the State Board's 60% goal. Mr. Howell reported that other states that have looked at compulsory attendance laws have found that about 25% of students would stay in school with compulsory attendance laws. Additionally, it would improve employability of young Idahoans along with having other economic returns. Mr. Howell shared an illustration of economic returns by degree level attained which showed a considerable increase over current standings. Additionally, expanding the compulsory attendance age aligns existing state law.

After some discussion Mr. Westerberg suggested not adding this item to the legislative agenda, and requested unanimous consent to table the item and return it to the PPGA Committee for further development. There were no objections to the request.

8. Proposed Rule IDAPA 08.01.09, GEARUp Idaho Scholarship

BOARD ACTION

M/S (Critchfield/Atchley): To approve the Proposed Rule changes to IDAPA 08.01.09 as submitted. The motion carried unanimously.

9. Proposed Rule IDAPA 08.01.13, Opportunity Scholarship

BOARD ACTION

M/S (Critchfield/Atchley): To approve the proposed rule changes to IDAPA 08.01.13 as submitted in Attachment 1. The motion carried unanimously.

10. Proposed Rule IDAPA 08.02.01, Continuous Improvement Plans

BOARD ACTION

M/S (Critchfield/Clark): To approve proposed amendments to IDAPA 08.02.01.800 as submitted in Attachment 1. The motion carried unanimously.

11. Proposed Rule IDAPA 08.02.02, Teacher Certification

BOARD ACTION

M/S (Critchfield/Goesling): To approve the proposed rule amendments to IDAPA 08.02.02 eliminating the changes combining subsections 018 and 020 and to approve the proposed rule changes as amended. The motion carried unanimously.

Ms. Tracie Bent reviewed the changes to the rule which reorganizes the entire section so that all the certificates are grouped together, all of the endorsements are together, and all of the alternate routes are grouped together. Additional changes would address issues that arose with the alternate routes to certification and have already been approved by the Board as a temporary rule, as well as the consolidation of the standard elementary certificate and the standard secondary certificate into a single educator endorsement. Ms. Bent indicated that the combination of these two certificates will address an issue that Board staff has recently become aware of, and would be a benefit to districts and teachers resulting in the overall simplification of Idaho's standard teaching certificates. Moving to a single standard certificate while still requiring at least one endorsement will clear up the issue and provide for greater flexibility to districts when looking for qualified candidates while maintaining the existing certification quality.

Ms. Ybarra expressed concern about the item needing longer than the 21 day period for discussion. Dr. Clark also responded that school districts and professional associations will want to be assured they have time to weigh in on this matter. Ms. Bent discussed options for this rule going forward to allow for comment and feedback. Mr. Westerberg expressed concern about the certification issues and felt they needed further clarification. He did feel though that there are other portions that could move forward. He recommended deferring the item for now, amending the motion to allow what is ready to move forward, and directing further work on what is not ready to move forward. He expressed the need for a paradigm shift in the way the Board handles rules so there is not so much change between first and second reading. Ms. Critchfield summarized that they would move forward with the proposed rule minus the combination certification changes, and in October discuss moving forward with an interim solution for the long term concerns.

Mr. Westerberg requested unanimous consent to hold the item until after lunch to revise the motion. There were no objections to the request. After lunch an amended motion was made.

12. Proposed Rule IDAPA 08.02.03, Graduation Requirements – Proficiency, Middle School Credits

BOARD ACTION

M/S (Critchfield/Atchley): To approve the Proposed Rule amendments to IDAPA 08.02.03.105 as submitted in Attachment 1. The motion carried unanimously.

Ms. Bent introduced the item regarding graduation requirements and provided background that the first part of the item is related to the rule previously approved by the Board to include the transcription of middle school credits to a student's high school transcript. She indicated there have been no comments or concerns related to those specific changes. Regarding the other portions of the item, the amendments add clarification to the alternate paths to graduation for those students that do not meet the proficiency requirement to graduate, along with the Idaho Standards Achievement Test (ISAT) graduation proficiency requirements. The Board's Accountability Oversight Committee has discussed the ISAT portion and their preliminary

recommendation, until further data is gathered and a final decision is made on the state's accountability system, is that the assessment should remain in grade ten (10) at this time. Mr. Westerberg felt the Board will need to follow up on what the appropriate grade level is for administration of the test, whether it be 10th or 11th grade.

13. Proposed Rule IDAPA 08.02.03, Advanced Opportunities

BOARD ACTION

M/S (Critchfield/Goesling): To approve the Proposed Rule changes to IDAPA 08.02.03 as submitted in Attachment 1. The motion carried 7-0. Richard Westerberg was absent from voting.

14. Proposed Rule IDAPA 08.02.05, Seed Certification

BOARD ACTION

M/S (Critchfield/Hill): To approve the proposed rule amendment to IDAPA 08.05.01, as presented in Attachment 1. The motion carried 6-0. Ms. Atchley abstained from voting. Mr. Westerberg was absent from voting.

15. Proposed Rule IDAPA 47.01.01 Vocational Rehabilitation, Incorporation by Reference

BOARD ACTION

M/S (Critchfield/Goesling): To approve the Division of Vocational Rehabilitations Field Service Manual as submitted in Attachment 2. The motion carried 7-0. Mr. Westerberg was absent from voting.

AND

M/S (Critchfield/Goesling): To approve the Proposed Rule changes to IDAPA 47.01.01 as submitted in Attachment 1. The motion carried 7-0. Mr. Westerberg was absent from voting.

INSTRUCTION, RESEARCH & STUDENT AFFAIRS

1. Amendment to Board Policy – Section III.G. – Postsecondary Program Approval and Discontinuance – First Reading

BOARD ACTION

M/S (Hill/Atchley): To approve the first reading of proposed amendments to Board Policy III.G, Postsecondary Program Approval and Discontinuance as submitted in Attachment 1. The motion carried unanimously.

Dr. Hill indicated the amendments to the policy serve to simplify and clarify the policy, and to create efficiencies for institutions. Ms. Patty Sanchez provided a recap of the policy which is to provide Idaho's public institutions with procedures for the development, approval, and discontinuance of academic and professional-technical programs. She indicated staff worked with institution representatives and PTE on the amendments.

2. Amendment to Board Policy – Section III.P. – Students – First Reading

BOARD ACTION

M/S (Hill/Goesling): To approve the first reading of proposed amendments to Board policy Section III.P. Students, as presented. The motion carried unanimously.

Mr. Freeman introduced the item, providing history on the student health insurance discussion. In February 2015, the Board approved an amendment to Board policy regarding student health insurance. Since that time, institutions have been working on implementation for Fall 2015. Mr. Freeman identified some unintended consequences of the policy change which have surfaced that need to be addressed. Related to the Affordable Care Act (ACA), the institutions are concerned that it may not be possible for students who enroll for the first time in the spring semester to enroll in the exchange in time. There is currently no option for students to enroll in the spring without ACA compliant insurance. Additionally, if a student is found in non-compliance, the policy prohibits full-time enrollment in future terms. The proposed amendments would allow a full time student to enroll for the first time in either the fall or spring semester with non-ACA compliant insurance until they have the opportunity to enroll in the exchange during the next open enrollment period.

3. Amendment to Board Policy – Section III.U. - Telecommunications – Repeal – First Reading

BOARD ACTION

M/S (Hill/Westerberg): To approve the First Reading of amendments to Board Policy III.U, Online Programing, repealing the section in its entirety. The motion carried unanimously.

4. Amendment to Board Policy – Section III.Z. – Planning and Coordination of Academic Programs and Courses – Second Reading

BOARD ACTION

M/S (Hill/Atchley): To approve the second reading of proposed amendments to Board Policy III.Z, Planning and Delivery of Postsecondary Programs and Courses as submitted in Attachment 1. The motion carried unanimously.

Dr. Hill indicated the changes are mostly to simplify the policy and create efficiencies for institution and Board staff. He pointed out one issue that arose in discussion is the definition of what constitutes an on-line program. He noted it will be worked on in committee and come before the Board in the future. Dr. Chris Mathias indicated the major proposed changes are to remove the needs assessment, workforce projections, and anticipated costs for program delivery from the five-year planning process. The changes are intended to provide more focus on relevant information to the five-year plans. The proposed changes also change the review cycle from every other year to every year.

5. Direct Admissions

BOARD ACTION

M/S (Hill/Goesling): To approve the Direct Admissions benchmark of a GPA of 3.0 or

higher or a GPA/SAT multiple of 2835 or higher for conditional admission to the state's eight (8) public higher education institutions, with all other students conditionally admitted to Idaho State University College of Technology and Lewis-Clark State College as part of their community college function, as well as Eastern Idaho Technical College, College of Western Idaho, North Idaho College, and College of Southern Idaho. The motion carried unanimously.

Mr. Blake Youde provided some background on the item and outlined the initiative. He indicated the direct admissions initiative is a proposal to develop a statewide system for proactively admitting high school seniors and enrolling them into Idaho public postsecondary institutions in an effort to increase education attainment levels among Idaho students. He indicated that since the June Board meeting, staff have worked with Council on Academic Affairs and Programs (CAAP) to develop benchmarks. All students with a GPA of 3.0 or higher will be conditionally admitted to any of the state's public higher education institutions, regardless of the SAT score. For students with a GPA below 3.0, admission will be based on a multiple of their GPA and SAT score, and those students would be conditionally admitted to ISU's College of Technology, LCSC, EITC, CSI, NIC, and CWI. Mr. Howell provided a graph illustrating the direct admission matrix and discussed how the GPA's are calculated for students with a 3.0 or less. Mr. Howell reported that the institutions all had input in how the benchmarks were developed. Mr. Youde pointed out this is a conditional admittance that requires completion of high school along with final submission of transcripts and test scores. The institutions will work with the students on whether they should be provisionally accepted or fully accepted based on their final academic record. Dr. Clark pointed out that the point of "conditional" would need to be made very clear to families.

Dr. Goesling asked about districts that repeatedly have low numbers and consideration of the populations of Native Americans where the numbers have been traditionally low. He asked what can be done to assist those populations. Mr. Howell responded that the information would be sent to districts as a way to change behaviors and reach out to students. Mr. Howell also pointed out that where the student falls on the sliding scale does not prohibit them from applying to any of the other institutions.

6. Boise State University – Online Master of Social Work

BOARD ACTION

M/S (Hill/Atchley): To approve the request by Boise State University to create a new online program that will award a Master of Social Work degree. The motion carried unanimously.

Dr. Marty Schimpf introduced the item stating that BSU proposes to create a new on-line Master of Social Work Program which will complement the face-to-face programs and will offer students flexibility in their pursuit of a Masters of Social Work degree. He reviewed details of the program and added it would help with the health professional shortage in rural areas of Idaho by providing training to students in rural areas and will also help meet the need for social services in rural areas.

7. Idaho State University – Master of Science in Health Informatics

BOARD ACTION

M/S (Hill/Westerberg): To approve the request by Idaho State University to create a new Master of Science in Health Care Informatics. The motion carried unanimously.

Dr. Laura Woodworth-Ney indicated that ISU is proposing a Master of Science in Health Informatics to meet the need for training and education for health providers and professionals. She commented that health informatics practitioners will play a key role in the anticipated health care reform. She pointed out that the program will receive state appropriated funds along with a reallocation of funds from the College of Business, which is moving toward a greater health focus.

8. North Idaho College – Advanced Technical Certificate and Associate of Applied Science in Aviation Flight Training

BOARD ACTION

M/S (Hill/Critchfield): To approve the request by North Idaho College to create a new professional-technical program in Aviation Flight Training that would offer an advanced technical certificate and associate of applied science degree. The motion carried 7-1. Dr. Goesling voted nay on the motion.

Ms. Cassy Silvas, Dean of Outreach and Educational Innovation for North Idaho College Introduced the item, which is a new Aviation Flight Training program within the Aerospace Technology department. The program looks to train pilots mostly for the drone and unmanned aerial vehicle (UAV) market. She indicated they have received several letters of support for the program. Ms. Silvas pointed out that NIC is not seeking state support for this program. Dr. Hill pointed out the cost to the students is \$22,000. Dr. Clark also remarked on the high cost to students and asked if students under the GI bill would be able to attend and if other kinds of aid would be available. Ms. Silvas responded that the training facility must be established for at least two years before veterans can have access to veterans' benefits or be eligible to use their GI bill toward the program. When that does occur, it will cover 100% of the program costs. Prior to that time NIC intends to offer access to low interest loans for students. There was concern expressed about whether there would be demand for jobs upon completion of the program. Ms. Silvas indicated they anticipate demand and are looking at 5-6 students to start, which is also what the helicopter contractor would like to see. Dr. Goesling asked about the liability to the college if the contractor goes out of business. Ms. Silvas responded the contractor is providing qualified instructors and that students would be well served and would be able to complete the program.

At this time, the Board recessed for lunch. They returned to PPGA Item 11 to amend the motion.

BUSINESS AFFAIRS & HUMAN RESOURCES**Section II – Finance**

1. FY 2017 Line Items – Matt Freeman 20 min

BOARD ACTION

M/S (Westerberg/Hill): To approve the Line Items for the agencies and institutions as listed on Tab 1 pages 3-5, and to authorize the Executive Director to approve the MCO and Line Item budget requests for agencies and institutions due to the Division of Financial Management and Legislative Services Office on September 1, 2015. The motion carried unanimously.

Mr. Freeman indicated the BAHR Committee has met twice since the June Board meeting and highlighted the changes to the line items which were also identified in the staff comments of the agenda materials. Consistently for the four year institutions BAHR asked for initiatives that support the 60% goal be placed in the #1 position. Mr. Freeman reviewed the #1 line items for each of the institutions.

2. FY 2017 Capital Budget Requests

BOARD ACTION

M/S (Westerberg/Atchley): To recommend to the Permanent Building Fund Advisory Council the major capital projects on page 5 for consideration in the FY 2017 budget process. The motion carried unanimously.

AND

M/S (Westerberg/Hill): To approve the six-year capital construction plans for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and Eastern Idaho Technical College, as submitted. The motion carried unanimously.

Mr. Freeman introduced the item and provided an overview of the capital budget process for the benefit of newer Board members. Mr. Freeman also pointed out for the benefit of the new members the importance of the six-year capital construction plans for the institutions which gives them authority to start raising money for their construction plans.

3. Intercollegiate Athletic Reports – NCAA Academic Progress Rate (APR) Scores

Dr. Goesling provided a recap of the athletic reports and APR scores on behalf of the Athletics Committee. The details of the athletic reports and APR scores were also included in the agenda materials.

4. Amendment to Board Policy – Section V.K. – Construction Projects – Second Reading

BOARD ACTION

M/S (Westerberg/Goesling): To approve the second reading of proposed amendments to Board policy V.K., Construction Projects, as presented in Attachment 1. The motion carried unanimously.

5. Amendment to Board Policy – Section V.W. – Litigation – Second Reading

BOARD ACTION

M/S (Westerberg/Atchley): To approve the second reading of proposed amendments to Board policy V.W., Litigation, as presented in Attachment 1. The motion carried unanimously.

Mr. Westerberg indicated the amendment to this policy extends authority to accept service of process to the office's deputy attorneys general.

6. Boise State University – Residential Honors College and Additional Student Housing Project – Ground Lease and Operating Agreement with EDR Boise, LLC

BOARD ACTION

M/S (Westerberg/Atchley): To approve the request by Boise State University to enter into the attached ground lease and operating agreement with EDR Boise LLC, a wholly-owned subsidiary of Education Realty Operating Partnership LP, including purchase of the rights to operate and control the dining facility for a cost not to exceed \$3,490,458, and to delegate authority to the Vice President for Finance & Administration to execute all relevant documents in substantial conformance with the terms herein. The motion carried unanimously.

Mr. Westerberg indicated this a request by BSU for approval of their new Residential Honors College and additional student housing project. Ms. Pearson provided a project overview and reminded the Board of its importance, and that renderings of the project were supplied in their Board materials. Ms. Pearson recapped the key changes to the project since the last update at the June meeting, indicating the total project budget has increased from \$38 million to \$39.8 million. The number of beds has increased from 600 to 656, and Education Realty Trust (EDR) has increased its payment to BSU to repurpose the John B. Barnes Towers residence hall from \$1 million to \$2 million. EDR will also pay BSU an annual ground rent of \$200,000 plus 6.4% of gross project revenues. Mr. Satterlee indicated the project is in line with the university's master plan and pointed out the changes since the June meeting are minimal and also favorable for the university. Mr. Westerberg expressed appreciation for BSU's work at keeping the Board informed about the project and project changes.

7. Item Pulled

8. University of Idaho – Aquaculture Research Institute Facility Project – Financing Plan and Construction Phase

BOARD ACTION

M/S (Westerberg/Goesling): To approve the request by the University of Idaho to implement construction phases of a Capital Project for the replacement of the Poultry Hill Aquaculture Research facility, in the amount of \$1,800,000. Authorization includes the authority to execute all necessary and requisite consulting contracts to bid, award, and fully implement the construction phase of the project. The facility will be eligible for occupancy costs, so Legislative Services Office and the Division of Financial

Management should be so notified pursuant to Board policy V.B.10. The motion carried unanimously.

Mr. Dan Ewart from the University of Idaho provided that they are seeking authorization to approve the financing plan and implement the construction phase for the replacement of the existing aquaculture research facility located on the main campus at the UI. The capital project budget is estimated at \$1.8 million.

9. Lewis-Clark State College – Multi-Year Food Service Contract – Sodexo

BOARD ACTION

M/S (Westerberg/Hill): To approve the agreement between Lewis-Clark State College and Sodexo America, LLC, in substantial conformance to the form submitted to the Board in Attachment 1, and to authorize the Vice President for Finance and Administration to execute the contract and any necessary supporting documents. The motion carried unanimously.

DEPARTMENT OF EDUCATION

1. Superintendents Update

Superintendent Ybarra provided a report to the Board from the Department of Education. She alerted the Board to a possible special Board meeting to look at the alternate assessment cut scores. She pointed out that a report on mastery based education is provided in the agenda materials, and what mastery based education looks like is being worked on by many individuals to further develop it. The two main things being worked on related to mastery based education are the committee piece and the communication piece. She gave an update on the Professional Evaluation Review Committee (PERC) which is for the purpose of teacher evaluations and teacher development opportunities. She also reported that a proposed rule on bullying would be coming forward in the future.

2. Proposed Rule IDAPA 08.02.02.004, Rules Governing Uniformity - Incorporation by Reference – Standards for Initial Certification of Professional School Personnel

BOARD ACTION

M/S (Ybarra/Westerberg): To approve the proposed revisions to the Idaho Standards for Initial Certification of Professional School Personnel in the following areas: Blended Early Childhood Education, Blind and Visually Impaired, Communication Arts Foundation, Deaf/Hard of Hearing, Economics, Geography, Government/Civics, Health, History, Journalism, Physical Education, School Psychologist, School Social Worker, Social Studies Foundation, and Speech and Debate, as submitted in Attachment 1. The motion carried unanimously.

AND

M/S (Ybarra/Goesling): To approve the proposed rule change to IDAPA 08.02.02.04.01, Rules Governing Uniformity, Incorporation by Reference as submitted in Attachment 2. The motion carried unanimously.

Superintendent Ybarra provided a brief background of the Professional Standards Commission which follows a strategic plan of annually reviewing 20% of the Idaho Standards for Initial Certification of Professional School Personnel. She indicated a list of endorsements were reviewed by committees of content experts, and all of the listed standards and endorsements were revised to better align with national standards and best practices. The Professional Standards Commission has reviewed the list and recommends approval of the proposed revisions.

3. Proposed Rule IDAPA 08.02.02, Rules Governing Uniformity – Teacher Certification – Various

BOARD ACTION

M/S (I): To approve the request by the Professional Standards Commission to approve the proposed rule amendments to Idaho Administrative Code IDAPA 08.02.02.016, 019, .022, .023, .024, .027, .028, .100 Rules Governing Uniformity as submitted. There was no action taken on the motion.

Ms. Ybarra requested her staff provide some background on the item. Ms. Annette Schwab, Professional Standards Commission Project Specialist, indicated they will review 20% of the teacher endorsements annually. The other change is to assess a fee for the endorsement programs that are not nationally accredited. Ms. Critchfield asked about recertification regarding the mathematics requirement. Ms. Schwab indicated it is for recertification only. Dr. Clark asked if administrators are required to take the course. Ms. Schwab responded it is specific to people who are teaching. After additional discussion, Dr. Clark suggested holding the item for further questions and clarification. Ms. Ybarra asked for confirmation from her staff that it would not have unintended consequences to hold the item for additional discovery. The staff agreed there would not be adverse consequences by holding the item.

Mr. Westerberg requested unanimous consent to return the item to the Department for further development. There were no objections to the request.

4. Temporary/Proposed Rule IDAPA 08.02.02.111, Rules Governing Uniformity – Bullying

BOARD ACTION

M/S (Ybarra/Goesling): To approve the Temporary and Proposed Rule IDAPA 08.02.02.111, Rules Governing Uniformity - Bullying, Harassment and Intimidation Prevention and Response as submitted in Attachment 1. The motion carried unanimously.

Ms. Ybarra indicated this rule is intended to clarify details of House Bill 246 for districts and public charter schools to implement measures intended to prevent, identify, and respond to bullying.

5. Proposed Rule IDAPA 08.02.02.120-121, Rules Governing Uniformity – Local District Evaluation Policy

BOARD ACTION

M/S (Ybarra/Atchley): To approve the proposed rule change to IDAPA 08.02.02.120 and 121, Rules Governing Uniformity, Local District Evaluation Policy as submitted in

Attachment 1. The motion carried unanimously.

Ms. Ybarra indicated districts are required to turn in their evaluation plan to the Department and this rule change is to help in review of the plans and allows for providing feedback. Mr. Westerberg hoped the ability for a quality evaluation would be enhanced. Mr. Soltman asked about the timeline in providing feedback to the districts. Ms. Lisa Colon, Educator Effectiveness Coordinator, responded it would take a summer for the review team to provide feedback; for instance July evaluation feedback would be available by October in order to get the information to districts to use and be able to incorporate revisions based on the feedback.

6. Proposed Rule IDAPA 08.02.03.004.01, Rules Governing Thoroughness – Incorporation by Reference – Content Standards – Humanities and Science

BOARD ACTION

M/S (Ybarra/Hill): To approve the amended Idaho Content Standards for Humanities as submitted in Attachment 2 and 3. The motion carried unanimously.

AND

M/S (Ybarra/Clark): To approve the amended Idaho Content Standards for Science as submitted in Attachment 7. The motion carried unanimously.

AND

M/S (Ybarra/Critchfield): To approve the proposed rule amendments to IDAPA 08.02.03, Rules Governing Thoroughness as submitted in Attachment 1. The motion carried unanimously.

Ms. Critchfield asked when these changes would go into effect. Mr. Scott Cook, Director of Academic Services, Support and Professional Development at the Department, responded that after the comment period the changes will go to the legislature to be acted upon. Dr. Clark asked if the Department would consider budgeting for additional professional development money for teachers. Ms. Ybarra responded in the affirmative.

7. Amend Temporary and Proposed Rules Dockets 08-0203-1502 and 08-0203-1506 - Rules Governing Thoroughness – Incorporated by Reference – Idaho Standards Achievement Tests (ISAT) Achievement Standards/Science End of Course Achievement Standards

BOARD ACTION

M/S (Ybarra/Hill): To approve the Idaho Standards Achievement Tests Achievement Standards as submitted in Attachment 3. The motion carried unanimously.

AND

M/S (Ybarra/Clark): To approve the amendment to temporary rule Docket 08-0203-1502 as submitted in Attachment 1. The motion carried unanimously.

AND

M/S (Ybarra/Hill): To approve the amendment to proposed rule Docket 08-0203-1506 as submitted in Attachment 2. The motion carried unanimously.

Ms. Angela Hemmingway, former Director of Assessment and Accountability from the Department, indicated that the science standards cut scores are before the Board for approval.

8. Temporary/Proposed Rule IDAPA 08.02.03.109, Rules Governing Thoroughness – Special Education

BOARD ACTION

M/S (Ybarra/Critchfield): To approve the Proposed Rule amendment to IDAPA 08.02.03.109 as submitted in attachment 1. The motion carried unanimously.

9. Proposed Rule IDAPA 08.02.03.128, Rules Governing Thoroughness – Curricular Materials Selection – Subject Areas

BOARD ACTION

M/S (Ybarra/Goesling): To approve the Proposed Rule changes to IDAPA 08.02.03.128 – Inclusion of Physical Education to the list of subject areas for curricular materials adoption as submitted in Attachment 1. The motion carried unanimously.

Ms. Ybarra indicated curricular materials would be reviewed and adopted based on the Idaho State Standards for Physical Education.

10. Temporary/Proposed Rule IDAPA 08.02.03, Rules Governing Thoroughness – Idaho English Language Assessment – various subsections

BOARD ACTION

M/S (Ybarra/Goesling): To approve the temporary and proposed rule amendment to IDAPA 08.02.03. as submitted in Attachment 1. The motion carried unanimously.

Dr. Christina Nava, the Department's English Proficiency Director, indicated the amendments will remove redundant standards that may cause districts confusion, update the proficiency levels for the Idaho English Language Assessment (IELA), along with other technical corrections. Ms. Bent clarified why this needed to be a temporary and proposed rule amendment.

At this time the Board returned to the Department's item 3 carried over from the Consent Agenda.

SDE

3. Adoption of Curricular Materials

BOARD ACTION

M/S (Ybarra/Atchley): To approve the adoption of Professional-Technical Education, Driver Education and Computer Applications curricular materials and related

instructional materials as recommended by the Curricular Materials Selection Committee as submitted. The motion carried unanimously.

BOARD ACTION

M/S (Critchfield/Clark): To defer the adoption of the Math curricular materials until such time as an additional review can be completed by a committee of Math curricular reviewers. The motion carried unanimously.

Dr. Clark expressed concern on the math curricular materials in particular. She expressed no concern with the other areas. There was some discussion on the math curricular materials and an amended motion was offered to approve everything except for the math materials.

OTHER BUSINESS

There being no further business, a motion to adjourn was entertained.

M/S (Westerberg/Critchfield): To adjourn the meeting at 2:33 p.m. There were no objections.

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