



Trustees of Boise State University  
Trustees of Idaho State University  
Trustees of Lewis-Clark State College  
Board of Regents of the University of Idaho  
State Board for Career-Technical Education

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**APPROVED MINUTES  
IDAHO STATE BOARD OF EDUCATION**

**April 13-14, 2016  
University of Idaho  
Bruce M. Pitman Center  
International Ballroom  
Moscow, Idaho**

A regularly scheduled meeting of the State Board of Education was held April 13-14, 2016 at the University of Idaho's Bruce M. Pitman Center, International Ballroom in Moscow, Idaho.

**Present:**

Don Soltman, President  
Emma Atchley, Vice President  
Bill Goesling, Secretary  
Linda Clark

Richard Westerberg  
Dave Hill  
Debbie Critchfield

**Absent:**

Sherri Ybarra, State Superintendent (joined as noted for portions via phone)

**Wednesday, April 13, 2016**

Board President Don Soltman presided and called the meeting to order at 8:00 a.m. Pacific Time, and thanked the University of Idaho for their hospitality and campus tour which looked at some new construction as well as aging buildings on campus.

## BOARDWORK

1. Agenda Review / Approval

## BOARD ACTION

**Board member Atchley requested unanimous consent to move Tabs 3 and 6 of the Consent Agenda to the regular Agenda. There were no objections.**

**M/S (Atchley/Clark): To approve the agenda as amended.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

2. Minutes Review / Approval

## BOARD ACTION

**M/S (Atchley/Goesling): To approve the minutes from the February 17-18, 2016 Regular Board Meeting, and the February 25, 2016 Special Board meeting as submitted.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

3. Rolling Calendar

## BOARD ACTION

**M/S (Atchley/Goesling): I move to set April 12-13, 2017 as the date and the University of Idaho as the location for the April 2017 regularly scheduled Board meeting.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

## WORKSESSION

### A. Business Affairs & Human Resources (BAHR)

Student Tuition & Fee Rates (Academic Year 2016-2017)

1. Boise State University – Student Tuition & Fee Rates
2. Idaho State University – Student Tuition & Fee Rates
3. Eastern Idaho Technical College – Student Tuition & Fee Rates
4. Lewis-Clark State College – Student Tuition & Fee Rates
5. University of Idaho – Student Tuition & Fee Rates

## BOARD ACTION

### BOISE STATE UNIVERSITY:

**M/S (Westerberg/Goesling): To increase the FY 2017 annual full-time resident tuition and fees at Boise State University by 3.0% (\$206) for a total dollar amount of \$7,080; and to increase the annual full-time tuition for nonresident students by**

**2.85% (\$400) for a total dollar amount of \$14,450.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Westerberg/Clark): To approve all other fees set forth in the FY 2017 Boise State University tuition and fees worksheet which will be made part of the written minutes.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**IDAHO STATE UNIVERSITY:**

**M/S (Westerberg/Atchley): To increase the FY 2017 annual full-time resident tuition and fees at Idaho State University by 2.5% (\$172) for a total dollar amount of \$6,956; to authorize the University to establish the tuition portion of this total dollar amount (\$5,242.64) as the base tuition for eligible students in the first year cohort for the University's "Tuition Lock" initiative; and to increase the annual full-time tuition for nonresident students by 5.0% (\$670) for a total dollar amount of \$14,068.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Westerberg/Goesling): I move to approve all other fees set forth in the FY 2017 Idaho State University tuition and fees worksheet which will be made part of the written minutes.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**EASTERN IDAHO TECHNICAL COLLEGE:**

**M/S (Westerberg/Hill): To increase the FY 2017 annual full-time resident tuition and fees at Eastern Idaho Technical College by 3.0% (\$70) for a total dollar amount of \$2,404; and to increase the annual full-time tuition for nonresident students by 1.3% (\$69) for a total dollar amount of \$5,357.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Westerberg/ill): To approve all other fees in the FY 2017 Eastern Idaho Technical College tuition and fees worksheet which will be made part of the written minutes.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**LEWIS-CLARK STATE COLLEGE:**

**M/S (Westerberg/Atchley): To increase the FY 2017 annual full-time resident tuition and fees at Lewis-Clark State College by 2.0% (\$120) for a total dollar amount of \$6,120; and to increase the annual full-time tuition for nonresident students by 4.5% (\$500) for a total dollar amount of \$11,500.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Westerberg/Atchley): To approve all other fees set forth in the FY 2017 in the Lewis-Clark State College tuition and fees worksheet which will be made part of the written minutes.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**UNIVERSITY OF IDAHO:**

**M/S (Westerberg/Atchley): To increase the FY 2017 annual full-time resident tuition and fees at University of Idaho by 3.0% (\$212) for a total dollar amount of \$7,232; and to increase the annual full-time tuition for nonresident tuition by 5.7% (\$804) for a total dollar amount of \$14,808.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Westerberg/Clark): To approve all other fees set forth in the FY 2017 University of Idaho tuition and fees worksheet which will be made part of the written minutes.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Westerberg/Clark): To set the statewide dual credit fee at \$65 per credit for courses delivered at secondary schools, including courses taught online using instructional staff hired by the high school or the Idaho Digital Learning Academy, for fiscal year 2017.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Westerberg introduced the item reminding everyone of the significant responsibility of the Board in setting tuition and fees. He pointed out the BAHR Committee and institutions both put in a considerable amount of time and work together related to fee setting. Mr. Chet Herbst, Chief Fiscal Officer from the Board office provided a summary of the process along with some historical information.

Dr. Kustra, President of Boise State University (BSU), introduced Ms. Stacy Pearson, Vice President for Finance and Administration, and Mr. Brian Garretson, President of the Associated Students of BSU who accompanied him. Dr. Kustra thanked the Board for this tuition exercise adding how important it is to the university, and remarked on the Board's awareness of the burden on students. He indicated BSU is requesting today what it absolutely needs to get students through the pipeline at BSU. Ms. Stacy Pearson reported to the Board on BSU's proposed tuition and fee increase. She reported that this is yet another one of the lowest tuition and fee increase requests at the university and reported on uses of new tuition revenues. Ms. Pearson pointed out that with their tuition increase, they are basically covering the fund shift for the 3% CEC and health benefits for personnel costs. She pointed out that only 18% of their Complete College Idaho (CCI) initiative was funded; and the lower funding has a direct impact on the need for additional revenues. Despite funding challenges, they are still meeting their CCI goals, and are 10% higher than their target for the last fiscal year.

Ms. Pearson indicated BSU is requesting an increase of 3.75%, and summarized the breakdown of where those fees are applied. She talked about why BSU's increase is more than 3%, reporting on how BSU is growing and their campus plan is carefully developed to not be built on state funds. Their facilities fee request is higher for this reason – to fund their master plan. She provided some insight on future plans for the overall campus master plan. Dr. Kustra also remarked on the challenges with fundraising and finding the balance with funding. Mr. Garretson remarked on his experience while at BSU and how helpful the administration has been and how

beneficial the campus recreation facility is. He remarked that the recreation fee will go largely toward much needed renovations. Mr. Soltman asked how much of the proposed increase will go to scholarships. Ms. Pearson responded roughly \$500,000.

Dr. Art Vailas introduced the attendees with him from Idaho State University (ISU), Dr. Laura Woodworth Ney, Provost and Vice President for Academic Affairs, Dr. Linda Hatzenbueler, Dean of the College of Health Professions, and Mr. Jim Fletcher, Vice President for Finance and Administration, along with a student representative. Dr. Vailas indicated their intention is to minimize the impact to students with only a 2.5% requested increase in tuition and fees. Mr. Fletcher reviewed the tuition and fee proposal process for the Board and pointed out they have recently received a credit upgrade from Standard and Poor's to A+ Stable. He reviewed tuition revenue versus state support, providing a visual showing state support has clearly been declining since FY 12. Dr. Hatzenbueler reviewed the annual professional fee increases and the process used to arrive at those fees. She pointed out a portion of the fees are being used to cover the CEC as well as to simply keep up with technology. Overall, the net increase to students is minimal.

Dr. Woodworth-Ney remarked they are working to keep their instructional costs low and fee schedule competitive in markets. The student representative commented that students were present during all budget meetings, and the student senate concluded students are in full support of ISU's tuition and fee recommendation. Mr. Fletcher reviewed uses of revenue from tuition and fee increases, which contributes largely to ongoing operation. He reported this tuition and fee increase request is the lowest in 28 years. Mr. Fletcher also outlined the details of their tuition lock and other financial incentives to accompany tuition and fee increases including the early college "step ahead" program, and a Bengal retention grant which is a need based scholarship. He outlined ISU's move toward fiscal equilibrium at a new operating level, referring to it as a dynamic rebalancing in process.

Mr. Westerberg pointed out ISU's tuition lock proposal is not before the Board for approval today. He encouraged discussion and questions from the Board before the process gets too far along. Ms. Atchley asked about the plan to keep track of the students and criteria for the tuition lock program and asked if they feel student loss will be affected by the tuition lock program. Dr. Woodworth-Ney responded they expect it to positively affect the full time cohort.

Dr. Rick Aman, interim President at Eastern Idaho Technical College (EITC) presented their tuition and fee request to the Board. He reported that they are seeking a 3% fee increase which will essentially be allocated into two areas; CTE and parking fees. For full time students it would amount to a \$37 per semester increase. Dr. Aman reported they did have a student forum and students responded favorably; there were no concerns.

Dr. Tony Fernandez, president of Lewis-Clark State College (LCSC), introduced Mr. Ron Smith, Interim Vice President of Finance and Administration, and Ryan Rehberg,

President of the Associated Students of Lewis-Clark State College. Mr. Smith presented their tuition and fee request to the Board indicating they are seeking a 2% tuition and fee increase this year. They have tried to keep financial burden on students to a minimum. LCSC has reduced parking fees, have eliminated student supported course fees, and have reduced summer course fees. Mr. Smith reported this fee increase will cover areas not funded by the legislature and will cover employee costs associated with the increase in benefits and CEC. Enrollment estimates have been adjusted down to reflect the current year, but they do expect an increase next year. Mr. Rehberg indicated the associated students of LCSC are in full support of the tuition and fee increase.

Dr. Chuck Staben, President of Idaho State University (ISU), introduced Mr. Max Cowan, President of the Associated Students of the University of Idaho, and Mr. Brian Foisy, Vice President for Finance, along with Brian Keenan to assist with IT Support. They presented the university's proposed tuition and fee increase to the Board. Dr. Staben pointed out they are committed to enhancing the quality of the student experience, while maintaining access to world class higher education. Dr. Staben provided an illustration of the change in funding sources for UI since FY01, showing the decrease in state funding and the increase in tuition and fees. He reviewed FY17 fiscal challenges which included the CEC, medical benefit costs, obligated costs, and other financial challenges estimated near \$6.6 million. ISU's single greatest fiscal challenge is with faculty and staff expenses.

Their resident tuition and fee proposal is made up of facilities fees, technology fees, dedicated student activity fees, and tuition. He reported the facility fee is largely to fund a court sport event arena the students have requested. He reviewed that at 3% they can fund the CEC requirements, fund the facilities fee, fund the dedicated student activities fee, and can meet the minimal library inflation charges and utility costs. Dr. Staben reported on scholarships to Idaho residents, outlining what they provided in FY16 was roughly \$14.9 million from institutional funds. Dr. Staben reported on tuition and fees since 2006 and that this year's request is the lowest. Mr. Cowan remarked that UI students are in support of the fee increase.

The approved tuition and fees report is included as Attachment 1 to the April minutes.

## **B. Planning, Policy & Governmental Affairs (PPGA)**

### **Institution, Agencies, Special/Health Programs Strategic Plans**

Ms. Critchfield introduced the item reminding the Board it would approve institution strategic plans in June. Today the institutions would give a short progress update on the changes in their strategic plans for the Board's review and feedback. Ms. Bent, Chief Planning and Policy Officer for the Board, reminded Board members that as required by Idaho Code and Board Policy, the institutions, agencies, and special programs under the oversight of the Board are required to review and update their strategic plans each year. Strategic plans are submitted to the Board for approval

starting in April, in alignment with the Board's annual planning calendar. The Board also requires those plans be in alignment with the Board's system wide strategic plan.

Ms. Bent reviewed the six required plan components which include vision statement, mission statement, goals, objectives, performance measures, benchmarks, and key external factors. In addition to the overall strategic plan, the Board has also approved the Complete College Idaho (CCI) Plan which looks at strategies for accomplishing the overall goals of the Board's statewide strategic plan with an emphasis on completion and attainment. Additionally, the postsecondary institutions are required to include the system-wide performance measures approved by the Board.

Ms. Bent pointed out that the mission statements contained in the University of Idaho and Eastern Idaho Technical College strategic plans include amendments to their previously Board approved mission statements, and will be approved through the approval of the strategic plans. Mr. Westerberg asked if those reworked mission statements would also be approved in June. Ms. Bent responded in the affirmative.

Ms. Critchfield expressed concern over the difficulty of going through the formats of the strategic plans and that information was hard to track. She pointed out the measures would be easier to track by using a similar format, which would also make comparisons easier. She proposed using a template for next year's review and recommended Staff and the PPGA Committee work to develop the template. Dr. Clark echoed those remarks. Ms. Critchfield also indicated she would be asking three questions of each institution to gather more information on the strategic plans in general and the process of how they are developed. Those questions were: Who prepares the plan, who sees the plan, and how often do they refer to the plan.

Dr. Aman of EITC was present for questions on the college's strategic plan. Mr. Westerberg remarked a shorter, simpler plan would be helpful. Ms. Critchfield and Dr. Clark asked specifically to see where EITC is in relation to its peer group. To Ms. Critchfield's three questions, Dr. Aman responded the Vice President of Administrative Services and the Institutional Research Director prepare the plan, it is reviewed by the President's Advisory Council, and it is given to the Executive Committee then broadcast to the institution by e-mail. They refer to it at least quarterly and more regularly now with the seven-year accreditation visit coming up.

University of Idaho was discussed next. Mr. Westerberg asked about the location of universal measures at the end of the plan rather than embedding them throughout the plan. Mr. Soltman requested seeing their undergraduate percentage of students involved in research, and the number of internships. Provost and Executive Vice President John Wiencek responded they would call those metrics out separately. He pointed out the mission statement will be updated and the intention was to reduce the number of words but encapsulate the same message. Ms. Critchfield provided some comments on how it reads presently in that it sounds like more of a description. Mr. Westerberg mentioned that some institutions provided history for the performance measures and that it would be helpful to show a couple years of history for all

institutions. Ms. Critchfield noted that recommendation for the template. Regarding the three questions, Mr. Wiencek responded the plan was written by a committee and received broad university input. Mr. Wiencek is the preparer of the actual plan; it is located on their website and is circulated broadly at the university. He indicated it would become a broadly used document, and presently they refer to it fairly frequently.

From Boise State University, Provost and Vice President for Academic Affairs Dr. Marty Schimpf, and Vice Provost for Academic Planning, Dr. Jim Munger, were present for questions. Mr. Soltman asked BSU to add to their plan the number of students in undergraduate research and number of internships. Ms. Atchley indicated the vision and mission statements appear to be aspirational and descriptive, and recommended they be more active. Regarding the three questions, their plan development process included a university-wide committee who received broad input, and Dr. Schimpf worked on the wording. The plan is posted on their web page and on the provost's web page, and it is used in many of their processes.

From Idaho State University, Provost and Vice President for Academic Affairs, Dr. Woodworth-Ney, and Ms. Selena Grace, Associate Vice President for Institutional Effectiveness, were available for questions. Ms. Critchfield pointed out the use of the words "dynamic funding" and asked if that new thinking reflected in the plan. Dr. Woodworth-Ney responded it is the plan which is driving the budgeting process. They have changed their process to align strategic planning with budgeting and are still in the process of revising their plan. Ms. Critchfield asked when the Board would see the new plan. Ms. Grace responded the work is now in the mission and core themes, and they will be undergoing a campus wide inclusive process to align with the Board's current strategic plan this Fall. She said by next year the Board will receive a revised five year strategic plan, and the plan being reviewed today should be considered as interim.

Mr. Westerberg requested, related to the percent increases included in the plan, that historical data with each objective be included in the revised plan to show progress. Dr. Goesling recommended the vision statement should be shorter. To the three questions asked by Board member Critchfield, ISU used an extensive process to develop their plan that included faculty, staff, and committee. The document construction was conducted from the Provosts office and headed by Selena Grace and her staff. For who sees and uses the plan, they hope the entire campus will use it as the guiding principle for planning processes on campus. To the question of how often do they refer to the plan historically, they haven't but are working on making it a useful document for their decision making and project prioritization processes.

Dr. Fernandez was present from LCSC to answer questions. Ms. Critchfield commented positively on the format of LCSC's plan and that it included a progress element. Mr. Soltman felt the plan was too long but liked Appendix One. Dr. Fernandez introduced Dr. Sean Gehrke, Director of Institutional Planning, Research and Assessment, who worked on developing the plan. Dr. Fernandez pointed out that four years ago they started a campus-wide project to develop the plan which took nearly a year. He reported they do use this plan in their planning processes. Mr. Soltman asked about the



Praxis scores, pointing out that the college and statewide scores came in far below the Board's benchmark. Mr. Soltman asked if the benchmark was too high. Dr. Gehrke responded it is in part to changes in the way the test is now being scored. LCSC Provost Ms. Lori Stinson added that at four year institutions, not every student completes the courses on which they are tested. She said it is a complex issue for them and on how they can report more accurately. Ms. Bent stated the Board should look at the benchmark on its plan as well. Ms. Critchfield asked how often they refer to the strategic plan. Dr. Fernandez responded they use it across the entire academic year and it is used throughout all processes on the campus and is cited heavily.

Following up on the comments regarding the mission statements it was requested the institution with Board approved mission statements resubmit their mission statements with small changes to the verbiage to make them more active. That they be statements of purpose rather than definitions.

Moving on to the community colleges, Ms. Bent reminded the Board that the community colleges are slightly different in that they have their own locally elected governing boards who approve the plans, and the state Board also has a chance for review and comment. She added as a result, making changes is a more complicated process.

Executive Vice President and Chief Academic Officer for the College of Southern Idaho (CSI), Dr. Todd Schwarz, was available for questions. Ms. Critchfield indicated the remediation rate info was helpful and noted progress being made in the right direction. Dr. Clark appreciated the readability of the plan and table. Regarding Ms. Critchfield's three questions, Dr. Schwarz indicated the plan compiling takes place through their Office of Institutional Effectiveness and is authored collaboratively. He added the genesis started with a community survey and inputs, and was developed from there. It was adopted by their board at the February meeting. They use it in their annual planning process, and it is widely distributed and readily available on campus.

Ms. Lita Burns, Vice President for Instruction at North Idaho College (NIC), indicated they appreciated an institution-wide effort in compiling the plan. They have tried to align the strategic plan with core themes as well as keeping it in alignment with their accreditation process. The Office of Institutional Effectiveness compiles the plan, and the institution executive leadership team is who uses it. The accreditation working groups rely heavily on the plan as well, and also during program prioritization.

College of Western Idaho (CWI) President, Dr. Bert Glandon, was present for questions. He said their planning is very similar to that of NIC. He pointed out their original strategic plan was developed by an outside consultant in 2009-10, and a lot of the major components were accomplished in the first eighteen months of operation. Consequently, they have been developing it further as they go, and a consultant is working with them on the revisions for the second five-year plan. Dr. Glandon pointed out development is a very dynamic process that involves three different plans that all coalesce, and includes campus and community involvement. He also said they would welcome a template or clear format of some kind.

Dr. Clark urged development of a template and if there is a way to integrate the required elements for CWI to have one plan instead of three. Ms. Bent followed up on the question regarding undergrad research and the number of students participating in internships; it is not currently on the list of system wide performance measures. She asked if the Board would like it to be a measure reported on by all institutions, or just the four year institutions. The response was for the three research institutions and LCSC.

Mr. Soltman asked for feedback on this morning's tour and activity. Feedback was that it was beneficial but somewhat long. The group recommended cutting back on the duration, but to follow the same trend. The recommendation for the tour was an hour. Ms. Atchley recommended keeping the interaction with students; more interaction with students, less of the facility. Mr. Westerberg suggested more regular interaction with students in general. Dr. Clark suggested focusing on a point of pride, a point of need, student interaction, and what may be coming before the legislature. Dr. Goesling suggested sitting down for a brief meeting with the Board of the community colleges.

**At 2:58 p.m. Pacific Time, the Board made a motion to go into Executive Session.**

## **EXECUTIVE SESSION**

### **1. Boise State University**

**M/S (Atchley/Westerberg): To go into Executive Session pursuant to Section 74-206(1)(c), Idaho Code, to consider acquiring an interest in real property which is not owned by a public agency. A roll call vote was taken and the motion carried 7-0. Superintendent Ybarra was absent from voting.**

### **2. Office of the State Board of Education**

**M/S (Atchley/Westerberg): To go into Executive Session pursuant to Section 74-206(1)(c), Idaho Code "to consider acquiring an interest in real property which is not owned by a public agency."**

AND

**M/S (Atchley/Westerberg): To go into Executive Session pursuant to Section 74-206(1)(b), Idaho Code, "To consider the evaluation, dismissal or disciplining of ... a public officer, employee, staff member, or individual agent, or public school student."**

A roll call vote was taken and the motions carried 7-0. Superintendent Ybarra was absent from voting.

**M/S (Goesling/Hill): To go out of Executive Session at 5:15 p.m. The motion carried 7-0. Superintendent Ybarra was absent from voting.**

The meeting was recessed at 5:15p.m. Pacific Time.

**Thursday April 14, 2016, 8:00 a.m., University of Idaho, Bruce M. Pitman Center, International ballroom, Moscow, Idaho.**

Board President Soltman called the meeting to order at 8:00 a.m. Pacific Time for regularly scheduled business. There were no participants for Open Forum. Superintendent Ybarra participated by phone for portions of the agenda.

## **CONSENT AGENDA**

### **BOARD ACTION**

**M/S (Atchley/Westerberg): To approve the Consent Agenda as amended.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

#### **BAHR**

1. Retirement Plan Committee Appointment

### **BOARD ACTION**

**By unanimous consent to appoint Lillian Talley as a member of the State Board of Education Retirement Plan Committee.**

#### **IRSA**

2. Programs and Changes Approved by Executive Director – Quarterly Report  
This item was provided agenda materials as an information item.

3. Graduate Program Review – Summary  
This item was pulled from the consent agenda.

#### **PPGA**

4. Alcohol Permits – President Approved Request  
This item was provided in the agenda materials as an information item.

5. Idaho Indian Education Committee Appointments

### **BOARD ACTION**

**By unanimous consent to approve the appointment of Ms. Selena Grace representing Idaho State University, Dr. Chris Meyer to serve as the Tribal Chairperson’s designee for the Coeur d’Alene Tribe, Mr. Bob Sabotta representing Lewis-Clark State College, and Mr. Tomas Puga representing the College of Western Idaho, to the Idaho Indian Education Committee effective July 1, 2016 and expiring June 30, 2019.**

#### **SDE**

6. Professional Standards Commission Appointments  
This item was pulled from the Consent Agenda.

7. BYU Idaho – Special education – Exceptional Child Generalist Program

### **BOARD ACTION**

**By unanimous consent to accept the Professional standards Commission recommendation for conditional approval of the Special Education – Exceptional Child Generalist program offered through Brigham Young University – Idaho as a vehicle for Idaho educator certification as submitted in Attachment 1.**

### **PLANNING, POLICY & GOVERNMENTAL AFFAIRS (PPGA)**

1. University of Idaho Annual Progress Report

University of Idaho President, Dr. Chuck Staben, provided the university's annual report to the Board. He reminded the Board of ISU's vision to make higher education accessible and affordable at a great research university and provided an overview the vision for their next ten years. Dr. Staben indicated enrollment is around 11,372 students statewide, with 33% first generation students. He reviewed some statistics of the university, stating it contributes \$1.1 billion to the Idaho economy each year. Dr. Staben reviewed enrollment data and the university's cultural diversity. They hope to increase delivery to Hispanic/Latino, American Indian, and Alaska Native students, among others. He reported on accessibility and affordability, the number of programs to help support Idaho residents and students with their higher education, and identified a number of scholarships to Idaho residents which totaled nearly \$15 million last year.

Dr. Staben provided an update on direct admissions, reporting that there are "Enroll" events at 43 locations across the state with hopes it will be the start of an annual tradition. He clarified that all Idaho institutions are invited to participate. In aiding Idaho's go-on initiatives, Dr. Staben reported on a "life after high school" study. They found items that would aid the go-on rate include resources to guide decision making, cost and planning assistance, and awareness of the return on investment. He reported on the Complete College Idaho (CCI) Plan and how UI plays a key role in student success, along with the impact of higher education and its effect on the economy.

Dr. Staben reported on the high-impact research of the university, their partnerships with key industries, research successes in cybersecurity, wildfire research, and STEM outreach, among others. The UI is one of the leading universities in the world doing research on wildfires. Dr. Staben remarked the UI is a global institution, reflecting on their collaboration with the Confucius Institute, the South China University of Technology partnership, its growing international enrollment, and research with international impact and numerous student service opportunities. He also reported on their special programs like the WWAMI Medical Education program and the UI's Law program. He closed by highlighting some points of academic excellence, and student recipients of some high profile scholarships, the university's national recognition as one

of Princeton Review's 200 "Colleges That Pay You Back", and highlighted some of its world-class facilities, and excellence in leadership.

## 2. President's Council Report

Dr. Tony Fernandez, President of Lewis Clark State College and current chair of the President's Council provided a report to the Board summarizing the council's recent meetings from February and March.

Related to the February meeting, Dr. Fernandez reported presidents were briefed on a Computer Science Co-op Plan by Representative Rubel and Ken Edmunds from the Department of Labor. This plan would have participating students taking one to two years of core classes and then alternate school semesters in school with working for a relevant Idaho business. All four-year institutions indicated they would like to participate in this program which starts in the Fall 2017. The STEM Action Center will oversee the creation and design of the program with input from employers and institutions.

Dr. Fernandez reported that presidents were briefed by Dwight Johnson and Wendi Secrist from the Division of Professional-Technical Education on the Idaho Skillstack program. It is an online communications platform being developed with Idaho Digital Learning Academy (IDLA) that allows for teachers and faculty to award micro certifications or "badges" for specific skills or competencies. The intention is that badges will "stack up" to equivalent college transfer credits, industry certifications, or skills that employers will value.

The Presidents received Legislative updates in February from the Board office as well.

Dr. Fernandez recapped the Council's March meeting where they reviewed a new presidential evaluation process. Medical education was reviewed and the Governor tasked the Board with the development of a new plan for health education providers in Idaho. The plan will be for the next steps after the WWAMI build-out is complete. The Board is establishing a 7-9 member committee that will work on it for 6-8 months and include one representative from each of the four year institutions. The tuition and fee process was discussed, and BHR members recommended staying around 3%. Dr. Fernandez reported the Learning Management System (LMS) request for proposal (RFP) is on hold indefinitely. They discussed SB1349 which would restrict research on fetal derived tissue, making specific research a possible criminal offense. Conversation with Governor Otter was recommended to address the full impact of the bill.

Dr. Fernandez pointed out presidents did meet on April 5<sup>th</sup>, and new presidential evaluations were discussed again. Some of the private institutions have expressed interest in being included with Direct Admissions. Presidents Council did not support those requests but understand those entities may develop a like initiative of their own. The presidents reviewed legislative actions from 2016. Outcomes-based funding (OBF) was discussed with the Joint Finance and Appropriations Committee (JFAC) members and individual legislators who seem supportive. Presidents discussed the new permit-

less concealed-carry gun legislation and determined it does not affect Board and institutional policies regarding weapons on campus.

President Fox of CWI gave an update of HB 0512 on the Community College Trustee Zoning legislation that requires community college taxing districts to create board of trustee zones within the taxing districts. He noted the process needs to be handled rather delicately. The community college taxing districts will have five zones equally distributed by population with at least one zone per county in the taxing district. Community college boards will submit plans to the state Board office so plans can be enacted for the November election. Plans need to be submitted to the Board by May 16<sup>th</sup> to be reviewed at the June meeting.

Dr. Fernandez indicated BSU has been working with Pacific Source on a voluntary student health insurance plan and they have offered very good pricing and benefits. A Title IX policy has been drafted for first reading at the April meeting; the policy is in addition to OCR guidelines. And lastly, presidents reviewed the timelines for line items and budget guidelines. It was pointed out that a master planning calendar with this information is located on the Board's website.

### 3. Nez Perce State Tribal Education Partnership

Ms. Critchfield introduced the item, pointing out that last June the Board approved the Idaho Indian Education Strategic plan. She welcomed Ms. Joyce McFarland, Nez Perce Education Department Manager and Tribal member, Mr. Bob Sabotta, Chair of the Idaho Indian Education Committee and Tribal member, and Ms. Patty Sanchez, Academic Affairs Program Manager who also provides staff support to the Idaho Indian Education Committee, to provide a report to the Board. Ms. Sanchez pointed out that the Board's approval of the strategic plan is a first for Indian Education, and the two main goals of the plan are to promote academic excellence for American Indian students, and to increase culturally relevant pedagogy in teacher education programs. Much of the work being done will strengthen relationships with other tribal education departments, institutions, and other state agencies.

Ms. McFarland provided an overview to the Board of the State Tribal Education Partnership (STEP) program and how it is bringing agencies together at a historic level. She provided some historical background on the program which started as a pilot project and has become permanently authorized by the Every Student Succeeds Act (ESSA). The STEP programs supports, aligns, and collaborates with the Indian Education Strategic Plan on the K-20 education. This united work will increase the knowledge and awareness of the unique educational and cultural needs of American Indian students; many tribal students have significant and chronic achievements gaps and often attend low performing schools. The partners of the STEP program and others hope by 2018-19 to reduce the achievement gap by 50% in English language arts (ELA) and math for American Indian/Alaska Native students in targeted Local Education Agencies (LEAs) (Kamiah and Lapwai) and all students in Idaho based on last year's testing results. Ms. McFarland shared the three objectives of the plan which include: to

strengthen collaboration, to build the capacity, and to develop, monitor, and evaluate effective and culturally responsive standards and practices. Ms. McFarland closed by stating the STEP program was identified as a best practice for strengthening Tribal control of education and all partners must be acknowledged for this accomplishment.

Ms. Critchfield asked how the Board could help them with meeting their goals and objectives. Ms. McFarland responded that the Indian Education Committee has been helpful with communications, but the Board would benefit from being really aware of what is unique about the education of Tribal students and why research shows that cultural based education will make a difference.

#### 4. 2015 Legislative Update

Mr. Blake Youde from the Board office provided a summary of Board approved legislation and other education related bills considered during the 2016 legislative session. He reported education was a top priority of the 2016 legislature. He pointed out that 112 pieces of education related legislation were submitted, and 81 passed. The Board office had input on around 90% of those pieces of legislation.

Mr. Youde commented that it was a very successful session, and there were increases in appropriations across the board. He pointed out some of the highlights of the passed legislation was the literacy legislation, charter school replication, residency for tuition, pupil service staff on the career ladder. The legislature showed continuing commitment to teacher professional development, mastery based education, college and career advising, technology in the classrooms, and operational funding for school districts. He also pointed out the increase in funding for career technical education. The Opportunity Scholarship received a boost of an additional \$5 million which doubles the amount. The community college start-up fund received \$5 million, and funding for STEM programs was also increased.

Mr. Youde reported that in terms of the work ahead of the Board, staff are working to identify all areas where it needs to develop rules and prepare for next year. At first glance, they have already identified 23 instances where rules or reports need to be developed. Mr. Youde commented it will be imperative to show legislators why education funding is so important and the need to build upon it. It will be important to show legislators the outcomes for students and how funding is helping success to the students and the state.

Mr. Westerberg complemented Board staff on an exceptional legislative session. Other board members echoed those remarks. Dr. Hill recommended having Ms. Angela Hemingway, Director of the STEM Action Center, brief the Board on the workings of the STEM Action Center and how it is using its funds. Dr. Hill is the Board's representative for the STEM Action Center.

#### 5. Accountability Oversight Committee – Statewide Accountability System Recommendations

## BOARD ACTION

**M/S (Critchfield/Westerberg): To remove the state's proficiency graduation requirement in its entirety and to direct Board staff to bring back proposed amendments to Administrative Code through the rulemaking process.** The motion carried unanimously 8-0. Superintendent Ybarra was present by phone.

Ms. Critchfield relayed some details from the Accountability Oversight Committee (AOC) meeting discussions from the previous months. The AOC was tasked with developing recommendations for the framework of accountability, and a testing recommendation. She reminded the group the Smarter Balanced contract would expire in a year.

Ms. Critchfield said the recommendations lay the groundwork for an overall package. The first recommendation for the Board, through rule, is to remove the proficiency requirement for high school graduation and leave it at a participation level only, which is what is required by the Federal Government. Ms. Critchfield discussed how the AOC came up with these recommendations, noting they thoughtfully considered indicators of success. The group recognizes the need for a measure of student level achievement and proficiency, but realize it should not be the sole focus or measure. She discussed that with the new accountability system there is a need for something that has multiple indicators of success showing college and career readiness. She reviewed other markers that indicate progress toward achievement levels, and commented the Federal Government is broadening the definition of how schools and students succeed.

Dr. Clark reiterated the AOC's commitment to bring to the Board a comprehensive accountability system that meets the needs of Idaho's students and schools. She added that the committee is committed to rolling this out in a timeframe so the Board may consider it in June and roll it out to the school districts on a test drive thereafter. Ms. Ybarra indicated the Department is supportive, with the exception of making the college entrance exam optional; the Department would like to see it still be required.

Board members expressed confidence in the committee. There were still some concerns about the measures staying meaningful, particularly grade point. Dr. Hill remarked on clearly distinguishing between student outcomes and measuring schools.

Ms. Critchfield moved on to the second recommendation which is to eliminate the college entrance exam graduation requirement and request that the Idaho Legislature maintain funding for the state to pay for one college entrance exam per student. Examples of the exams would include the SAT or ACT. The AOC is considering the eleventh grade as the accountability year for testing and to make the SAT optional, yet recognizing the importance of a college entrance exam. She reviewed the Committee conversations relative to the recommendation. Ms. Bent explained that the current graduation requirement allows for the student to take either of the assessments at their discretion, however, the state, through the contracting process choose the SAT as the vendor for the college entrance exam that the state pays for. At the time, we were only



able to obtain support for funding because it was made a graduation requirement. If it was no longer required a college entrance exam were not required it would be difficult to judge if there would still be legislative support to fund the assessment. If taking a college entrance exam was made option then the requirement would be removed from the graduation requirement section of rule. It was also brought up that the direct admissions initiative was dependent on the college entrance exam scores, and those students did not have a high enough GPA who not be considered for admissions to the four year institutions through the initiative. If the ISAT were moved to the 11<sup>th</sup> grade it would still be a number of years out before it could be considered valid for college admissions.

Ms. Ybarra expressed concerns about making the test optional, commenting she would vote against the recommendation. Ms. Critchfield responded the recommendation assumes the ISAT by Smarter Balanced would be the accountability test for high school. The reason for optional testing is it would reduce the number of times a junior would be tested. Ms. Ybarra reaffirmed her opposition. Mr. Westerberg requested unanimous consent to return the recommendation without action to the PPGA Committee. There were no objections to the request.

6. Amendment to Board Policy I.P. – Idaho Indian Education Committee - First Reading

## **BOARD ACTION**

**M/S (Critchfield/Clark): To approve the first reading of amendments to Board Policy I.P. Idaho Indian Education Committee – First Reading, as presented in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Ms. Bent introduced the item indicating that the amendments will streamline policy language and allow the committee to fulfill its intended purpose, and provide greater definition to the role of the committee and its members. Board staff worked with Department staff to develop the amendments. At the March 4, 2016 meeting, the Indian Education Committee reviewed policy and recommended approval with a few minor edits.

7. Amendment to Board Policy I.T. – Title IX Policy – First Reading

## **BOARD ACTION**

**M/S (Critchfield/Goesling): To approve the first reading of Board Policy I.T. Title IX as submitted in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Ms. Bent indicated this is a new section of Board policy that will provide guidance to the institutions on meeting Title IX requirements. Input on the proposed policy was solicited

from the Institutions' provosts and vice presidents of academic affairs, student affairs directors, Title IX coordinators and legal counsel. Once drafted, the policy was distributed to these groups with a request that they further distribute the draft to any additional constituent groups for feedback. The proposed policy has been drafted based on Office of Civil Rights (OCR) guidance, a review of existing institution policies, and the feedback received from the institutions. Board staff recommends approval.

8. Amendment to Board Policy IV.B. – State Department of Education, Standards Setting – First Reading

## **BOARD ACTION**

**M/S (Critchfield/Hill): To approve the first reading of Board Policy IV.B., State Department of Education, as submitted in Attachment 1.** The motion carried unanimously 8-0. Superintendent Ybarra participated by phone.

Ms. Bent indicated the purpose of the changes to this policy was related to input received from legislators that they would like to see the Idaho Content Standards' review process formalized by the Board, and requested the Board consider including a required step for broader public input to the review committee recommendations prior to those recommendations being considered by the Board. The proposed policy will formally establish the process that is used for reviewing elementary and secondary standards that are approved by the Board. Additionally, the proposed policy removes outdated sections of policy that are now contained in either Idaho Code or administrative rule and formally establishes the standards review process.

9. Idaho State University – Administrative Unit Name Change

## **BOARD ACTION**

**M/S (Critchfield/Goesling): To approve the request by Idaho State University to change the name of Division of Health Sciences at Idaho State University to Kasiska Division of Health Sciences at Idaho State University.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Idaho State University is seeking approval to change the name of Division of Health Sciences to Kasiska Division of Health Sciences. Dr. Vailas provided some historical information to the Board on the contributions of the Kasiska family to ISU. He said this decision was enthusiastically supported by ISU and its Foundation.

## **DEPARTMENT OF EDUCATION**

1. Superintendent of Public Instruction Update

Superintendent Ybarra introduced Ms. Lee Posey, Federal Affairs Counsel Education Committee, for the National Conference of State Legislatures who joined via video

conference to provide a presentation on the Every Student Succeeds Act (ESSA). Ms. Posey indicated the agenda materials contain what was provided to our House and Senate Education Committees, and also gave an update on what has been happening in Washington on the ESSA and its implementation. She pointed out some details pertaining to states which include provisions for state legislative involvement, that there are prohibitions on federal authority, and a new approach for accountability. Ms. Posey reviewed the implementation timeline starting with the ESEA flexibility waiver ending as of 8/1/16. New state plans will be developed in the 2016-17 school year and full implementation will occur in the 2017-18 school year.

Ms. Posey discussed the state accountability systems and required indicators; states must weigh the academic measures more heavily than other indicators and will also need to incorporate test participation in their accountability system. Schools that require intervention are in the bottom five percent, have consistently underperforming students, and are schools failing to graduate one third or more of their students. She reviewed provisions regarding subgroups of students and the kinds of support available to states for school and student support. There is an increased amount of Title I funding to be used for new student support and academic enrichment grants, adding that Idaho is estimated to receive \$8,003,000 in FY 2017. Ms. Posey also reviewed Title II changes and other programs in the ESSA.

2. Temporary Rule IDAPA 08.02.03.004 – Rules Governing Thoroughness, Incorporation by Reference, and the ISAT Achievement Level Descriptors

## **BOARD ACTION**

**M/S (Ybarra/Hill): To approve the Idaho Standard Achievement Tests Achievement Level Descriptors as submitted in Attachment 2.** The motion carried unanimously 8-0. Superintendent Ybarra was present by phone.

## **AND**

**M/S (Ybarra/Clark): To approve the Temporary and Proposed Rule amendment to IDAPA 08.02.03.004.05 Rules Governing Thoroughness, Incorporation by Reference, as submitted in Attachment 1.** The motion carried unanimously 8-0. Superintendent Ybarra was present by phone.

Ms. Ybarra indicated it is necessary to approve this temporary and proposed rule now in order to score the spring assessments. If this rule is not approved, the standards approved in May 2007, which are no longer valid, would still be in effect. This would impact the entire ISAT and Science End-of-Course assessments and affect Idaho's ability to meet federal requirements.

At this time, the Board discussed the items removed from the Consent Agenda.

Related to Item #6 from the Consent Agenda regarding the Professional Standards Commission Appointments, Dr. Clark pointed out that the list received by the Board of members being approved for the Professional Standards Commission noted 18 individuals, each of whom represent a different entity or a different school district. She pointed out the appointments include three educators from a single school district and requested unanimous consent to return this item to the appropriate committee and to spread the appointments among the school districts and return an amended recommendation to the Board. There were no objections.

At this time Superintendent Ybarra left the meeting.

## **INSTRUCTION, RESEARCH & STUDENT AFFAIRS (IRSA)**

1. Core Principles for Transforming Remediation

### **BOARD ACTION**

**M/S (Hill/Clark): To endorse Complete College America's joint statement outlining Core Principles for Transforming Remediation within a Comprehensive Student Success Strategy as submitted in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Dr. Mathias from the Board office introduced the item indicating Idaho became a Complete College America (CCA) Alliance State in 2010. It has since worked closely with CCA on a range of academic initiatives including transforming remediation, creating guided pathways in STEM programs and, currently, the development of math pathways in promotion of co-requisite remediation. CCA has asked its alliance states to endorse a number of principles which are aligned with Board policies III.Q., III.R., and III.S., and with the current efforts of Idaho's public postsecondary institutions to deliver highly successful remedial education. The joint statement was unanimously endorsed by the Board's CAAP and IRSA committees.

2. Amendment to Board Policy – Section III.T. – Student Athletes – First Reading

### **BOARD ACTION**

**M/S (Hill/Goesling): To approve the first reading of amendment to Board Policy Section III.T.6., as presented in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Dr. Hill indicated the proposed amendment requires that student athletes report any incident which may result in a legal investigation to their head coach and the athletic director, whether or not criminal charges have yet been filed.

3. Amendment to Board Policy – Section III.P. – Student Health Insurance (SHIP) – Second Reading

## BOARD ACTION

**M/S (Hill/Goesling): To approve the second reading of amendments to Board Policy III.P.16., as presented in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Dr. Hill indicated the proposed amendment will eliminate the Board-level mandate that full-time students must obtain health insurance policies as required under federal law. The amended policy will allow BSU, and others the authority to establish health-insurance requirements for all or particular groups of students in a way that is suitable to the institutions. There were no changes between first and second reading.

4. Boise State University – Educational Specialist Degree in Educational Technology

## BOARD ACTION

**M/S (Hill/Clark): To approve the request by Boise State University to create a new academic program that will award an Educational Specialist degree in Educational Technology, and assess a self-support fee.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Dr. Hill indicated this is a request by BSU for an Educational Specialist degree in Educational Technology. Dr. Marty Schimpf provided details of the Educational Specialist degree which will fill an existing gap in the suite of graduate programs that are offered by the Department of Education and Technology. Dr. Schimpf provided details of the program and indicated it will be offered online and will be a self-support program.

At this time the Board addressed item 3 from the Consent Agenda.

3. Graduate Program Review – Summary

Dr. Mathias from the Board office provided an overview for the Board on Policy III.G.8.b., whereby with input from the Council on Academic Affairs and Programs, the Chief Academic Officer developed a template and timeline for reports to be submitted to the Board office. The policy requires the Board's Chief Academic Officer in consultation with the institutions to provide an initial progress report on all graduate programs approved by the Board. He summarized that it serves as a progress check on the metrics that were provided in the proposal. The materials today are the first wave of programs that were approved and implemented. These items were submitted in the Consent Agenda, and were not analyzed by staff.

Ms. Atchley expressed concern on the process used by institutions that results in projections of students and graduates in that it seemed optimistic. She pointed out

there appeared to be some inaccuracies between projections and actual numbers. The Board would like a more realistic assessment of the proposed number of students the institution is anticipating for each program. Dr. Hill indicated the item would be returned to the IRSA committee for further exploration.

Ms. Atchley requested unanimous consent to return the item back to the IRSA Committee. There were no objections to the request.

At this time, Mr. Westerberg requested unanimous consent to move to Item 7 on the BAHF Finance agenda related to the issuance of bonds for Boise State University.

#### 7. Boise State University – Issuance of General Refunding Bonds

### BOARD ACTION

**M/S (Westerberg/Atchley): To approve a Supplemental Resolution for the Boise State University Series 2016A Bonds, the title of which is as follows:**

**A SUPPLEMENTAL RESOLUTION of the Board of Trustees of Boise State University authorizing the issuance of General Revenue Refunding Bonds, Series 2016A, delegating authority to approve the terms and provisions of the Bonds, in the principal amount of up to \$66,145,000; authorizing the execution and delivery of a Bond Purchase Agreement upon sale of the Bonds, and providing for other matters relating to the authorization, issuance, sale and payment of the Series 2016A Bonds.**

Roll call was taken and the motion carried 7-0. Superintendent Ybarra was absent from voting.

Ms. Pearson introduced the item indicating Boise State University (BSU) requests the Idaho State Board of Education's (Board's) approval to issue up to \$66,145,000 in revenue refunding bonds (Series 2016A Bonds), pursuant to a Supplemental Bond Resolution. She indicated BSU periodically reviews outstanding bond issues to assess whether market conditions warrant refinancing to take advantage of lower interest rates and BSU intends to refund all or portions of the Series 2007A, 2009A Bonds, which result in an aggregate net present value savings of at least three (3) percent. Ms. Pearson reviewed the rating reports which were included in the Board agenda materials, pointing out that they have an AA3-stable rating currently from Moody's Investor Services, and an A+ from Standard and Poor's.

Ms. Pearson reported the duration of the bonds will not be extended, but reduced slightly. The present value savings is 13.9% or \$12.3 million (net present \$9.3 million), BSU will realize annual savings in payments of approximately \$500,000 per year, and the true interest cost is 2.86%. Ms. Pearson pointed out their debt ratio will decrease from 5.6% to 5.25%.

## AUDIT

1. Amendment to Board Policy – Section V.H. - Audits – Second Reading

## BOARD ACTION

**M/S (Atchley/Hill): To approve the second reading of the proposed amendment to Idaho State Board of Education Policy V.H., as presented in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Ms. Atchley indicated the proposed amendments would clarify LSO reporting procedures and delegate the review of the LSO audit reports to the Executive Director when there are no material weaknesses or significant deficiencies included in the reports. There were no changes between first and second reading.

## BUSINESS AFFAIRS & HUMAN RESOURCES (BAHR)

### Section I – Human Resources

1. Amendment to Board Policy – Section II.H., II.B. and II.F. – Coaches and Athletic Directors – First Reading

## BOARD ACTION

**M/S (Westerberg/Goesling): To approve the first reading of the proposed amendments to Board Policy Section II.H. “Coaches and Athletic Directors”; Board Policy Section II.B. “Appointment Authority and Procedures”; and Board Policy Section II.F. “Policies Regarding Non-classified Employees” as provided in Attachments 1, 2 and 3.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

AND

**M/S (Westerberg/Goesling): To approve the amendments to the single-year and multi-year model contracts, employment agreements and contract documentation checklist as provided in Attachments 4, 5 and 6.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Westerberg indicated the proposed set of policy changes would delegate to institution presidents the responsibility for approving routine contracts for coaches and athletic directors. Board approval would continue to be required for contracts—or amendments thereto—which are longer than three years in duration or for which the total annual compensation is \$200,000 or higher.

2. Boise State University – Multi-Year Employment Agreement – Defensive Coordinator – Men’s Football

## BOARD ACTION

**M/S (Westerberg/Hill): To approve the request by Boise State University to enter into a two year employment agreement with Andrew Avalos, as defensive coordinator for the Boise State football team commencing on April 18, 2016 and terminating on February 28, 2018 at a base salary of \$305,000 and supplemental compensation and terms as set forth in Attachment 1. The motion carried 7-0. Superintendent Ybarra was absent from voting.**

Mr. Westerberg indicated BSU is seeking a two-year contract for the defensive coordinator for the men's football program.

3. Boise State University – Multi-Year Employment Agreement – Special Teams Coordinator – Men's Football

## BOARD ACTION

**M/S (Westerberg/Goesling): To the request by Boise State University to enter into a two year employment agreement with Kent Riddle, as special teams coordinator for the Boise State football team commencing on April 18, 2016 and terminating on February 28, 2018 at a base salary of \$275,000 and supplemental compensation and terms as set forth in Attachment 1. The motion carried 7-0. Superintendent Ybarra was absent from voting.**

Mr. Westerberg indicated BSU is seeking a two-year contract for the special teams' coordinator for the men's football program. Dr. Goesling pointed out BSU is rewarding academic performance over athletic performance in its contracts. Board members indicated they were pleased by this.

4. Boise State University – Multi-Year Employment Agreement – Co-Offensive Coordinator – Men's Football

## BOARD ACTION

**M/S (Westerberg/Clark): To approve the request by Boise State University to enter into a two year employment agreement with Scott Huff as co-offensive coordinator for the Boise State football team commencing on April 18, 2016 and terminating on February 28, 2018 at a base salary of \$285,000 and supplemental compensation and terms as set forth in Attachment 1. The motion carried 7-0. Superintendent Ybarra was absent from voting.**

Mr. Westerberg indicated BSU is seeking a two-year contract for the co-offensive coordinator for the men's football program.

5. University of Idaho – Multi-Year Employment Agreement – Women's Soccer Team Head Coach



## BOARD ACTION

**M/S (Westerberg/Atchley): To approve the University of Idaho's multi-year employment contract for the Women's Soccer Team Head Coach for a term extending through March 31, 2020, in substantial conformance to the form submitted to the Board in Attachment 2.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Westerberg indicated the University of Idaho is requesting Board approval to extend the employment of the Women's Soccer Team Head Coach, Derek Pittman.

6. Lewis-Clark State College – Chief Executive Officer Compensation

## BOARD ACTION

**M/S (Westerberg/Atchley): To amend the current employment contract for Dr. Tony Fernández as President of Lewis-Clark State College to include an annual salary in the amount of \$212,777.10, effective April 14, 2016.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Westerberg indicated that this item recognizes the fact that based on a compensation review for the institution executives, the Board determined that the current annual salary level for the president of LCSC significantly lags behind the median of base salaries for that institution's Board-approved peers. They are recommending an increase of \$29,725.66 to the annual salary for LCSC's president.

## Section II – Finance

1. Amendment to Board Policy – Section V.X. – Intercollegiate Athletics – First Reading

## BOARD ACTION

**M/S (Westerberg/Hill): To approve the first reading of proposed amendments to Board Policy Section V.X., Intercollegiate Athletics, as presented.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Herbst from the Board office indicated the proposed changes will eliminate the current duplicative reports and formats for gender equity, operating budget, and revenue and expenditures and provide the Board with the current NCAA reports for revenues/expenses and Title IX.

2. Amendment to Board Policy V.R. – Establishment of Fees – Second Reading

## BOARD ACTION

**M/S (Westerberg/Goesling): To approve the second reading of proposed amendments to Board Policy Section V.R., Establishment of Fees, as presented in Attachment 1.** The motion carried 6-0. Superintendent Ybarra and Ms. Critchfield were absent from voting.

Mr. Herbst indicated the proposed amendment would enable institutions to respond to the BAHR Committee's invitation to forward any worthy candidates for differential/cost-based fees to the Board for consideration at the April tuition and fee setting meeting.

3. Intercollegiate Athletics – FY 2015 Gender Equity Reports

**BOARD ACTION**

**M/S (Westerberg/Atchley): To approve the Gender Equity Reports as submitted.** The motion carried 6-0. Superintendent Ybarra and Ms. Critchfield were absent from voting.

Mr. Herbst indicated the report summaries were provided in the agenda materials to the Board which illustrated gender equity at the institutions.

4. FY 2017 Appropriations

**BOARD ACTION**

**M/S (Westerberg/Clark): To approve the allocation of the FY 2017 appropriation for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs, as presented on Tab 3b, Page 3.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**BOARD ACTION**

**M/S (Westerberg/Atchley): To approve the allocation of the FY 2017 appropriation for the College of Southern Idaho, College of Western Idaho and North Idaho College, as presented on Tab 3c, Page 3.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

**BOARD ACTION**

**M/S (Westerberg/Goesling): To approve the request from the Division of Career & Technical Education for the allocation of the FY 2017 appropriation detailed in Attachment 1.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

The meeting recessed for lunch at 11:45 a.m. Pacific Time.

5. FY 2018 Budget Guidelines

## BOARD ACTION

**M/S (Westerberg/Goesling): To direct the college and universities to limit any Fiscal Year 2018 budget line items requests to those which will measurably support implementation of the Board's strategic plan. Institutions may request up to two (2) line items in priority order, the total value of which shall not exceed five percent (5%) of an institution's FY2017 total General Fund appropriation. Any requests for occupancy costs will not count towards the two line items or the 5% cap. The motion carried 7-0. Superintendent Ybarra was absent from voting.**

Mr. Herbst indicated the guidelines are similar to last years, but are scaled back somewhat in anticipation that the FY2018 budget will be focusing on support for outcomes based funding which will be system wide. The number of line item requests for the institutions this year was limited to two and no more than 5% of their general fund appropriation. Mr. Herbst reported that the total sum of line items approved equaled about 3%. Mr. Freeman reminded the Board that in developing the budget for the next fiscal year, they will have a first look at line item requests at the June meeting, after which the BAHR committee will refine those requests. The requests will then come before the Board again in August for final approval.

6. Boise State University – Facility Lease – Bookstore Lease in City Center Plaza

## BOARD ACTION

**M/S (Westerberg/Critchfield): To authorize Boise State University to enter into a lease arrangement for the "Retail C" space within the City Center Plaza in substantial conformance with the provisions outlined in Attachment 1 and Attachment 2, in coordination with the Idaho Division of Public Works. The motion carried 7-0. Superintendent Ybarra was absent from voting.**

Mr. Satterlee indicated the lease is coming due on the present location, and by funding the lease on the new location they expect to generate more foot traffic and revenue.

8. Boise State University – Professional Fee Request

## BOARD ACTION

**M/S (Westerberg/Goesling): To approve the request by Boise State University to charge a professional fee in the amount of \$35 per credit for required upper division courses for baccalaureate programs the following engineering programs:**

1. Civil Engineering;
2. Electrical and Computer Engineering;
3. Mechanical Engineering; and
4. Materials Science Engineering.

The motion carried 7-0. Superintendent Ybarra was absent from voting.

Dr. Marty Schimpf introduced the Chair and Associate Professor of the Mechanical and Electrical Department at BSU, Dr. Don Plumlee. Dr. Schimpf indicated BSU is proposing professional fees for four College of Engineering programs that are accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, Inc. (ABET). He outlined the details of the programs reporting that careful consideration was given to selecting programs for this request. He pointed out that one important factor for the programs selected is the high rates of employment for students who graduate from them and their high average salaries. Dr. Schimpf outlined the details of the proposed professional fees for these programs, with a projected net cost increase to the affected students estimated to be less than \$600 per year.

Dr. Plumlee pointed out in particular the support for student success, stating they have something similar to a tutoring program to assist students, and also commented on the quality of the equipment available to students to work with while in the program. There was additional discussion about equipment and that it is purchased largely through research grants.

Dr. Goesling asked if there will be summer courses for these programs. Dr. Schimpf responded the upper division courses are limited during the summer. Mr. Soltman asked about the number of students who needed to repeat the class. Dr. Plumlee responded out of 80 students they generally see around 15 who need to retake the class; which is why they are emphasizing strong student support.

Ms. Atchley pointed out the Board would be interested in the number of students who fail this type of course and if the measures to help struggling students are working. She was clear that they would trust but verify and expect that data reported in the future.

#### 9. University of Idaho – Multi-Year Contract – United Healthcare Student Resources

### **BOARD ACTION**

**M/S (Westerberg/Hill): To approve the request by the University of Idaho to enter into a contract with United Healthcare Student Resources for a fully-insured student health insurance plan for their domestic and international students in substantial conformance to the materials provided to the Board in Attachment 1.**

The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Brian Foisy, Vice President of Finance, introduced Debbie Huffman, Director of Administrative Fiscal Operations for Student Affairs, along with the manager of student health insurance program (SHIP). Mr. Foisy pointed out today's request is for the renewal of the contract with United Healthcare student Resources. The terms of that contract are relatively unchanged, and they have negotiated a slightly lower premium rate which drops the cost to students from \$1,606 to \$1,548 per academic year.

Ms. Huffman indicated the proposed SHIP contract would provide comprehensive coverage for University of Idaho Students at a very competitive price, adding they have been very successful because their management and monitoring of the program.

10. FY 2017 Opportunity Scholarship – Educational Costs

## **BOARD ACTION**

**M/S (Westerberg/Clark): To set the FY2017 educational cost for the Opportunity scholarship award not to exceed the following amounts:**

- 1. \$20,400 for students attending University of Idaho**
- 2. \$20,328 for students attending Boise State University**
- 3. \$19,755 for students attending Idaho State University**
- 4. \$16,654 for students attending Lewis-Clark State College**
- 5. \$19,284 for students attending eligible Idaho private postsecondary institutions**
- 6. \$13,138 for students attending College of Southern Idaho**
- 7. \$13,800 for students attending College of Western Idaho**
- 8. \$12,624 for students attending North Idaho College**
- 9. \$13,808 for students attending Eastern Idaho Technical College**

The motion carried 7-0. Superintendent Ybarra was absent from voting.

## **AND**

**M/S (Westerberg/Clark) To approve the Opportunity Scholarship maximum award in the amount of \$3,000 per year.** The motion carried 7-0. Superintendent Ybarra was absent from voting.

## **AND**

**M/S (Westerberg/Atchley): To approve the FY17 student contribution be set at \$3,000 and to accept student-initiated scholarships and non-institutional and non-federal aid as part of the student contribution.**

The motion carried 7-0. Superintendent Ybarra was absent from voting.

Mr. Westerberg pointed out this sets the parameters for the Opportunity Scholarship.

## **OTHER BUSINESS**

There being no further business, a motion to adjourn was entertained.

**M/S (Westerberg/Goesling): To adjourn the meeting at 2:35 p.m.** The motion carried 7-0. Superintendent Ybarra was absent from voting.