

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
MAY 18-19, 2016**

---

<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>UNIVERSITY OF IDAHO</b> Athletic Conference Change	Motion to approve
2	<b>IDAHO NATIONAL LABORATORY</b> Lease Expansions	Motion to approve
3	<b>EASTERN IDAHO TECHNICAL COLLEGE</b> Presidential Appointment	Motion to approve
4	<b>EASTERN IDAHO TECHNICAL COLLEGE</b> Real Property	Motion to approve

---

**THIS PAGE INTENTIONALLY LEFT BLANK**

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 18, 2016**

---

**UNIVERSITY OF IDAHO**

**SUBJECT**

University of Idaho (UI) acceptance of invitation by the Big Sky Conference to participate in all sports within that conference.

**REFERENCE**

March 6, 2003                      The Idaho State Board of Education (Board) approved the UI to pursue membership in the Sun Belt Conference.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.X.

**BACKGROUND/DISCUSSION**

In mid-2015, the Sun Belt Conference (SBC) members began discussions on the status of current membership in the conference. Shortly after a requested presentation by the UI in February, 2016, the Sun Belt Commissioner informed the UI that the conference had reached a decision to become a 10 team league beginning with the 2018 football season – and that the membership agreement with Idaho will expire following the 2017 season.

In November 2015, the Big Sky Conference(BSC) reaffirmed their invitation for the UI to add football to the other sports already participating in BSC with a six (6) month extension of the previous invitation (attached). At this time, the UI seeks to accept this invitation and participate in all sports within the BSC.

**IMPACT**

The UI estimates funding for competitive Football Bowl Subdivision (FBS) play to be \$4-6 million annually, not including facility upgrades required to be considered by an FBS conference. The Vandal Sports Fund (boosters) funding for Vandal Athletics has hovered under \$2 million for the last 10 years. Meeting the financial obligations of competitive FBS play is not realistic. On the revenue side, while UI won't play big money FBS games, it also will not have the obligation to financially sustain FBS level of financial support. Scholarship levels will be reduced to the appropriate number over the next two years and UI anticipates that will balance its Title IX requirements. Travel costs will be reduced significantly. We do not anticipate reducing other sports.

**ATTACHMENTS**

Attachment 1 – Big Sky Invitation, November 2, 2015                      Page 3  
Attachment 2 – Big Sky Membership, April 27, 2016                      Page 5

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 18, 2016**

---

**STAFF COMMENTS AND RECOMMENDATIONS**

The proposed move by UI to the Big Sky Conference for football makes good sense from a long-term financial perspective, and it would also be beneficial to the students and other stakeholders of the University when other, non-financial factors are taken into consideration. The University President has clearly articulated a compelling rationale for the proposed acceptance of the Big Sky invitation. Staff recommends approval.

**BOARD ACTION**

I move to approve the request by the University of Idaho to accept the invitation of the Big Sky Conference for football, joining the rest of UI Athletics teams in the regional Division I FCS conference.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

MAY 18, 2016

ATTACHMENT 1



Big Sky Conference  
 2491 Washington Blvd., Suite 201  
 Ogden, Utah 84401  
 Tele: 801 392 1978  
 Fax: 801 392 5568

November 4, 2015

Dr. Chuck Staben, President  
 University of Idaho  
 P. O. Box 443151  
 Moscow, Idaho 83844-3151

Re: Commitment to University of Idaho's Football Program

Dear President Staben:

At the direction of the Presidents' Council, the Big Sky Conference is expressing formally the commitment of the Big Sky Conference to the future of football at the University of Idaho. At the time of the University of Idaho's reentry into the Big Sky Conference in all programs other than football, there was an invitation extended to add the UI football program as well. The Presidents want to reconfirm with you that the Big Sky's invitation to join us in football remains in effect for a period of six months from the date of this letter.

We realize that the current landscape in the world of Conference membership within the NCAA remains fluid. The addition of the University of Idaho's football remains a top priority with the Big Sky Conference. It is our sincere, collective belief that not only would UI's reentry into the Big Sky football serve to strengthen the Conference, but your membership would allow the opportunity to grow UI's program as well. We pledge to work with UI to make the transition to "FCS" as "seamless" as possible.

We look forward to hearing from you and stand ready to assist further in any manner possible.

Sincerely,

Scott L. Wyatt, Chair  
 Big Sky Conference Presidents' Council

CC: Big Sky Conference Presidents' Council

Dr. Mary Cullinan, President, Eastern Washington University  
 Dr. Arthur Vailas, President, Idaho State University  
 Dr. Royce Engstrom, President, the University of Montana, Chair  
 Dr. Waded Cruzado, President, Montana State University  
 Dr. Robert O. Kelley, President, the University of North Dakota  
 Dr. Rita Cheng, President, Northern Arizona University  
 Kay Norton, J.D., President, University of Northern Colorado  
 Dr. Wim Wiewel, President, Portland State University  
 Dr. Robert Nelsen, President, Sacramento State  
 Scott Wyatt, J.D., President, Southern Utah University  
 Dr. Charles Wight, President, Weber State University  
 Dr. Jeffrey D. Armstrong, Cal Poly State University, San Luis Obispo  
 Dr. Linda Katehi, Chancellor, University of California, Davis  
 Doug Fullerton, Commissioner

**THIS PAGE INTENTIONALLY LEFT BLANK**



Big Sky Conference  
2491 Washington Blvd., Suite 201  
Ogden, Utah 84401  
Tele: 801 392 1978  
Fax: 801 392 5568

April 27, 2016

Dr. Chuck Staben, President  
Office of the President  
University of Idaho  
Administration Building 105  
Moscow, Idaho 83844-3151

Re: Core Membership in the Big Sky Conference

Dear President Staben:

On behalf of the Presidents of the Big Sky Conference, I am pleased that the University of Idaho has chosen to accept the Big Sky Conference's invitation to join the league as a core member.

This membership shall be considered active upon the receipt of your acceptance of this offer and the completion of the 2017 football season; however, it is understood that the institutions currently competing within the Big Sky Conference may have obligations described by current contracts that limit the flexibility of an immediate full Conference schedule (2018). It is the intention of the Conference to facilitate a full Conference schedule as quickly as is practical.

By signing this letter, you acknowledge that you have had the opportunity to review the details, and obligations of this offer and of your membership as a full member of the Big Sky Conference. This includes, but is not limited to, the financial obligations of a \$110,000 non-refundable equity fee equal to your share of the current reserve held by the conference. However, it is also understood that any expenditure of these reserves for the betterment of the conference members shall now include payment to the University of Idaho as well. (Current ongoing payments are annual for the upgrade and maintenance of officials' replay systems) It should be noted that the University of Idaho will experience no increase in current dues. The University has been participating in a full distribution of basketball revenues and as such has paid full dues. However, the University will now begin to receive distributions from any and all television monies accrued from the Big Sky Conference television contract (first distribution due in spring of 2019 following the first year as a full member of the league). This is, of course, contingent on a renewal or renegotiation of a television contract for Big Sky Football. If the 2018-19 athletic season represents your first year as a new member, the equity payment is due, August 1, 2018, unless otherwise negotiated with the Big Sky Conference Presidents' Council.

Page 1  
April 27, 2016

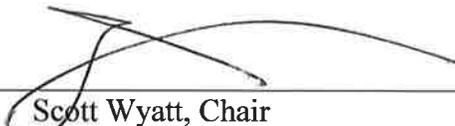
All other Big Sky Conference Code language regarding core membership shall be in force including the regulations regarding student-athletes and their participation in Big Sky Conference events.

There is an unbelievable sense of excitement within our conference membership, regarding the full partnership with UI. We all look forward to many rewarding years of participation with the University of Idaho. Go Vandals!

ACCEPTED:

Big Sky Conference

University of Idaho

  
By: Scott Wyatt, Chair  
Big Sky Presidents Council  
President, Southern Utah University

By: Dr. Chuck Staben, President  
University of Idaho

Date: April 28, 2016

Date: \_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 19, 2016**

---

**IDAHO NATIONAL LABORATORY**

**SUBJECT**

Lease of expanded Cyber Innovation Center (CIC) and Collaborative Computing Center (C3) to the Idaho National Laboratory (INL).

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I. Real and Personal property and Services

**BACKGROUND/DISCUSSION**

This agenda item will consist of an informational overview by the INL on a proposal to expand, through new construction, the Cyber Innovation Center (CIC) and the Collaborative Computing Center (C3). The CIC and C3 programs are currently carried out in smaller facilities, and additional space is needed to accommodate the growth in these programs. The CIC supports a wide range of cyber security research projects. The C3 provides massive, high-speed computational capability to support regional and national research operations. Financing of the facility expansion project would be through the Idaho State Building Authority. The new facilities would be located on property owned by the Idaho State Board of Education (Board) and Idaho State University Foundation (Foundation), adjacent to INL Research Facilities and an ideal location for the CIC and C3. These properties would help ensure continuity of the INL Idaho Research Campus and facilitates. Also, the Board currently leases the CAES facility to INL to jointly conduct research activities with Idaho and regional universities. This partnership is working very well and INL believes that expanding this type of relationship through additional state leased facilities would be very beneficial to the state and INL.

**IMPACT**

Through the Idaho State Building Authority (ISBA), Bonds would be issued to construct CIC and C3 for use as long term facilities by the INL.

**ATTACHMENTS**

Attachment 1 – Presentation on CIC and C3 proposal

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

This overview is intended to give Board members an early overview and an opportunity for discussion of a project that will submitted in the future to the Board for approval. A summary of the proposed construction, financing, state sponsorship, and leasing arrangements is found on the second page of the attached slide presentation.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 19, 2016**

---

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

*Board of Education Discussion*



[www.inl.gov](http://www.inl.gov)



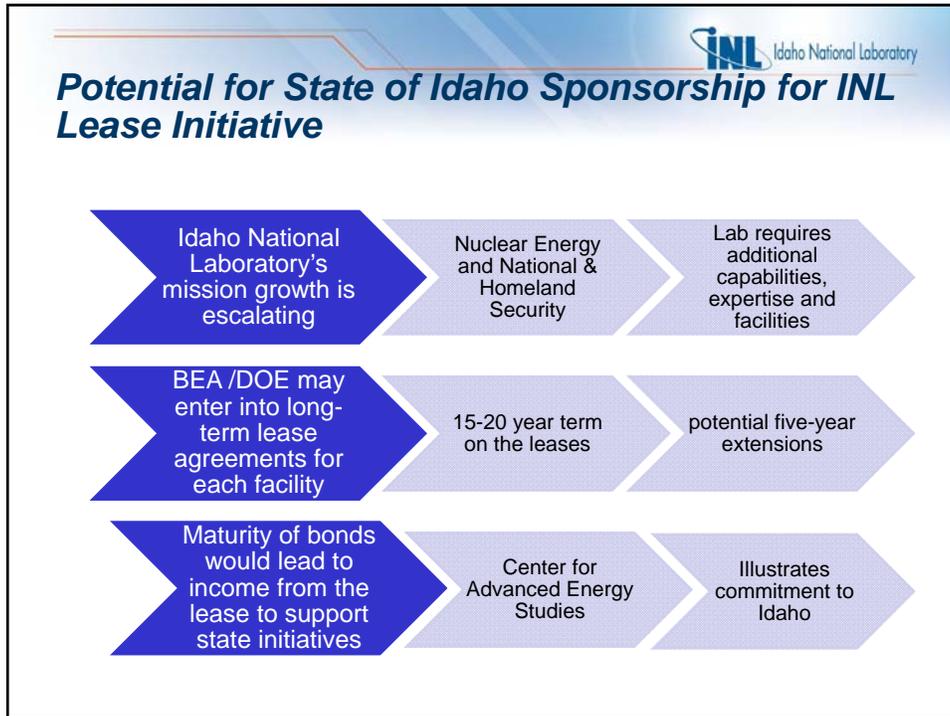
**Van Briggs**  
Campus Development Office  
Idaho National Laboratory

May 19, 2016



**State of Idaho and Idaho National Laboratory  
Partnership on Facility Lease Initiative**

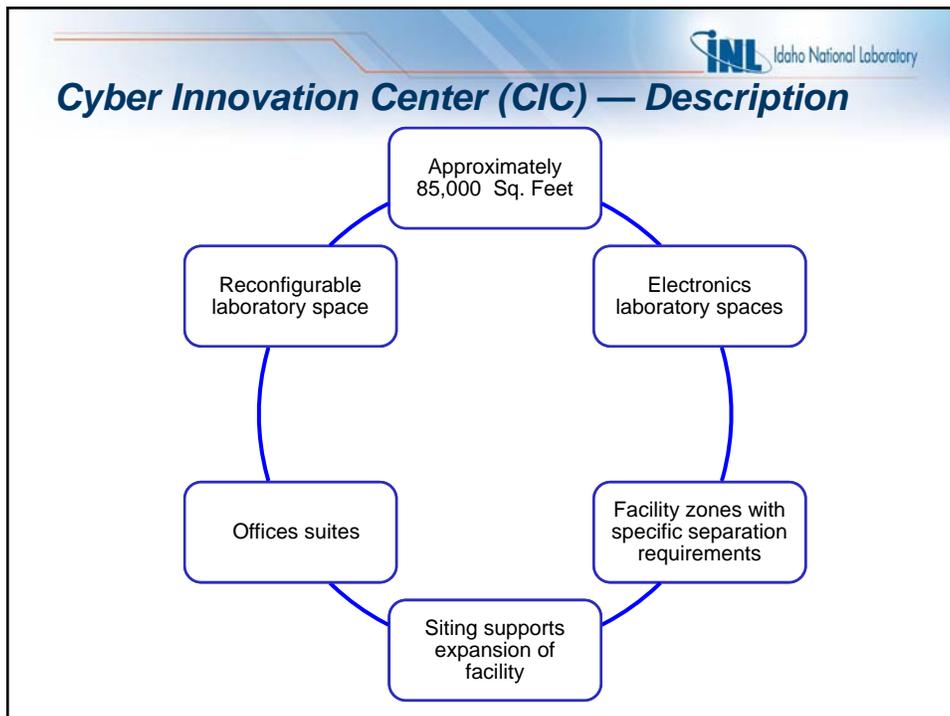
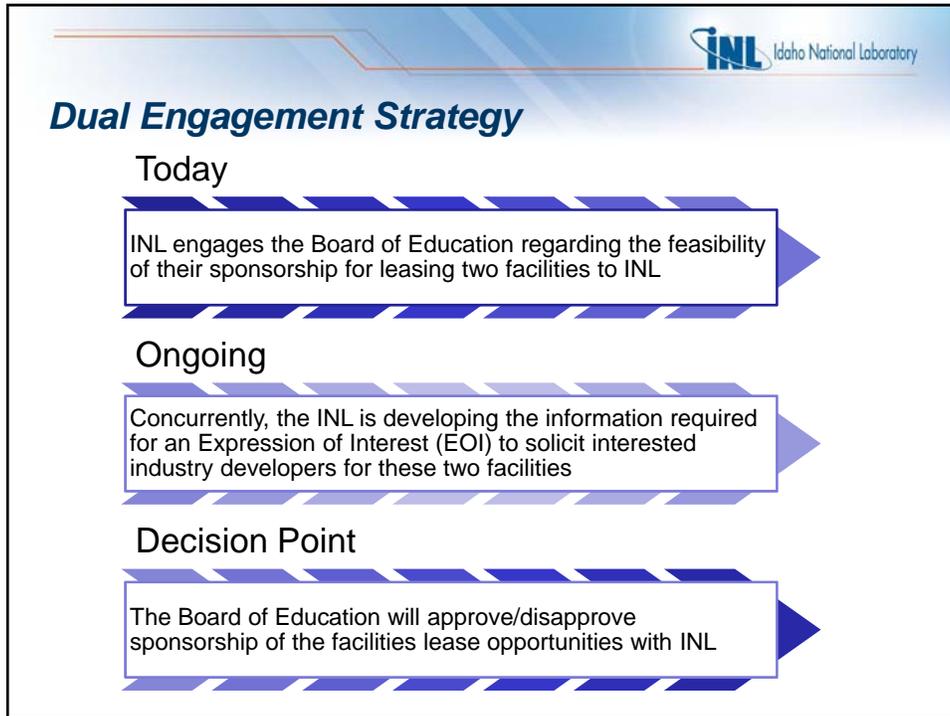
- Is it desirable to have sponsorship by the Board of Education for leasing of two new facilities to Idaho National Laboratory (INL) in support of mission growth and expansion?
- Idaho State Building Authority may issue taxable bonds and contracts for the final design/bid documents and construction of two facilities which would be leased to INL.
  - This requires a request of a State of Idaho sponsor organization and authorization through a concurrent resolution of the Legislature
  - The Building Authority may also support any plans for future development and define the usage plan for their land
- The purpose is to determine if sponsorship through the Board of Education is possible in the near-term

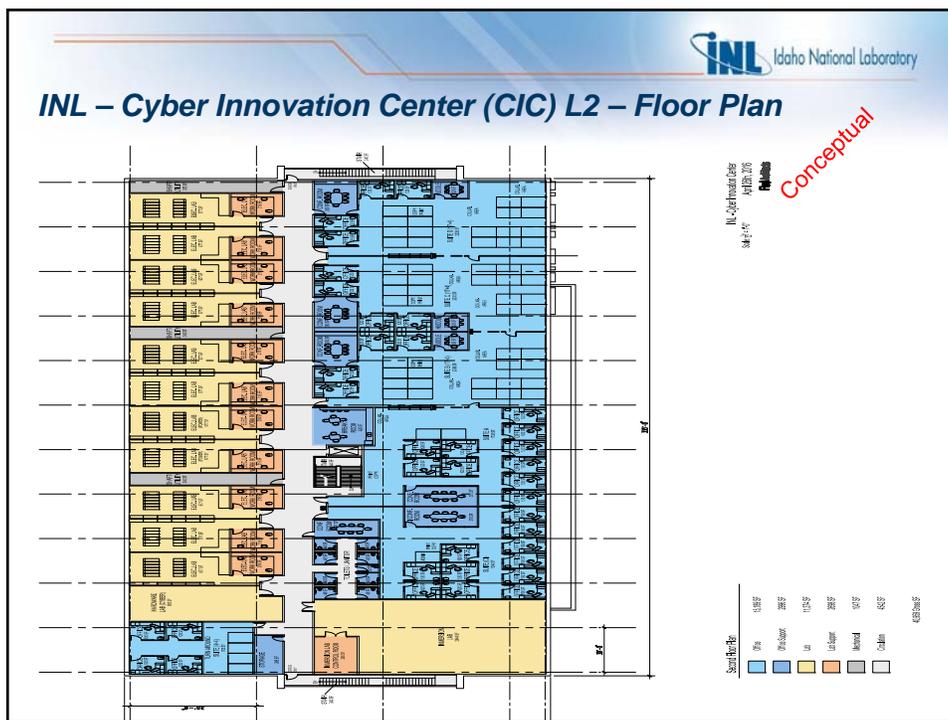
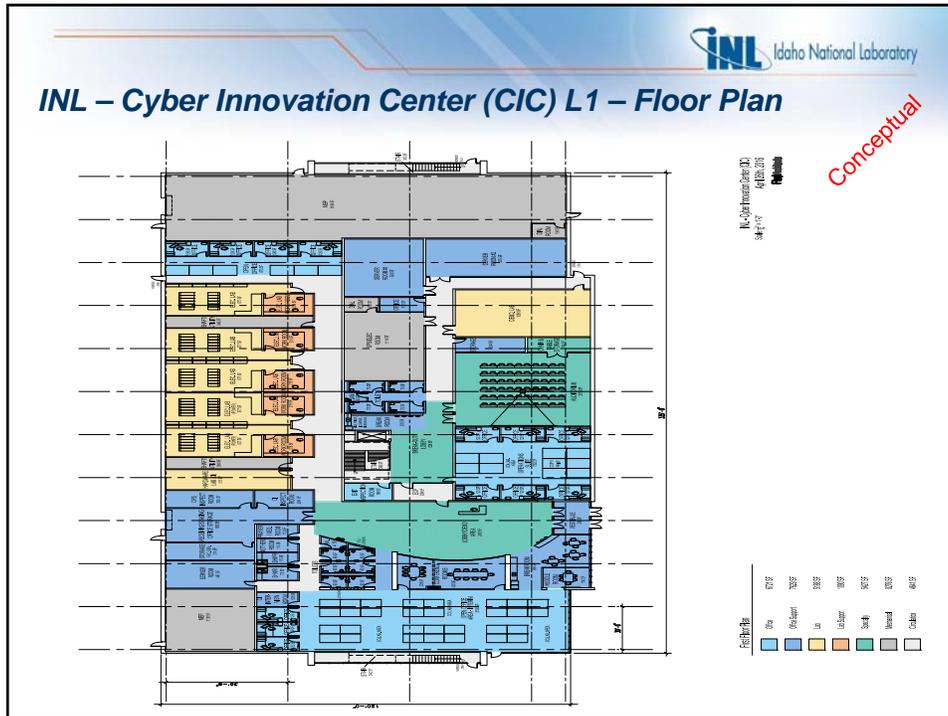


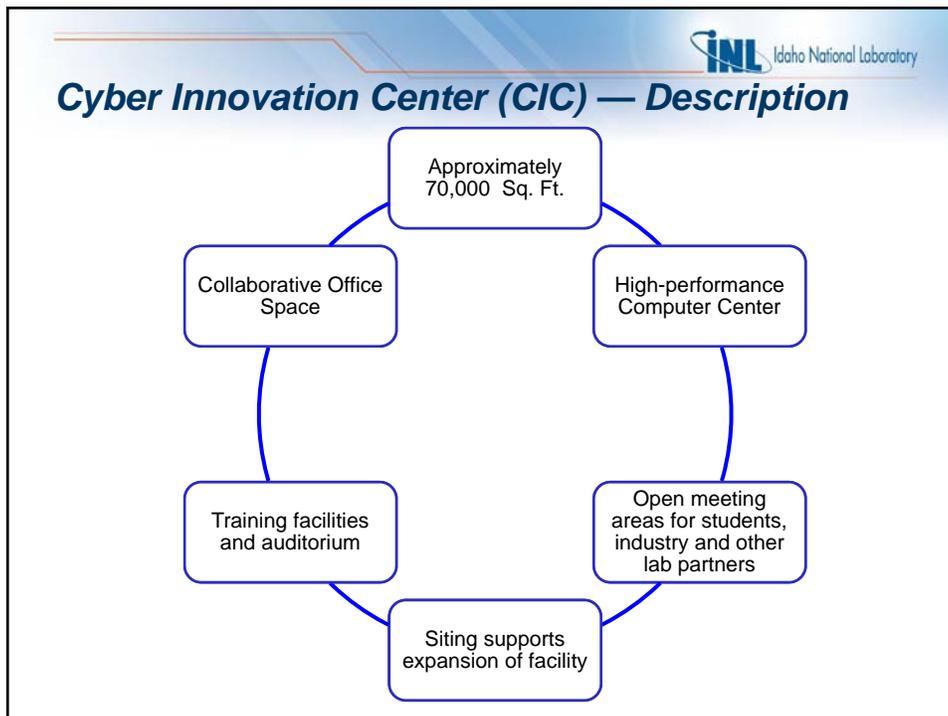
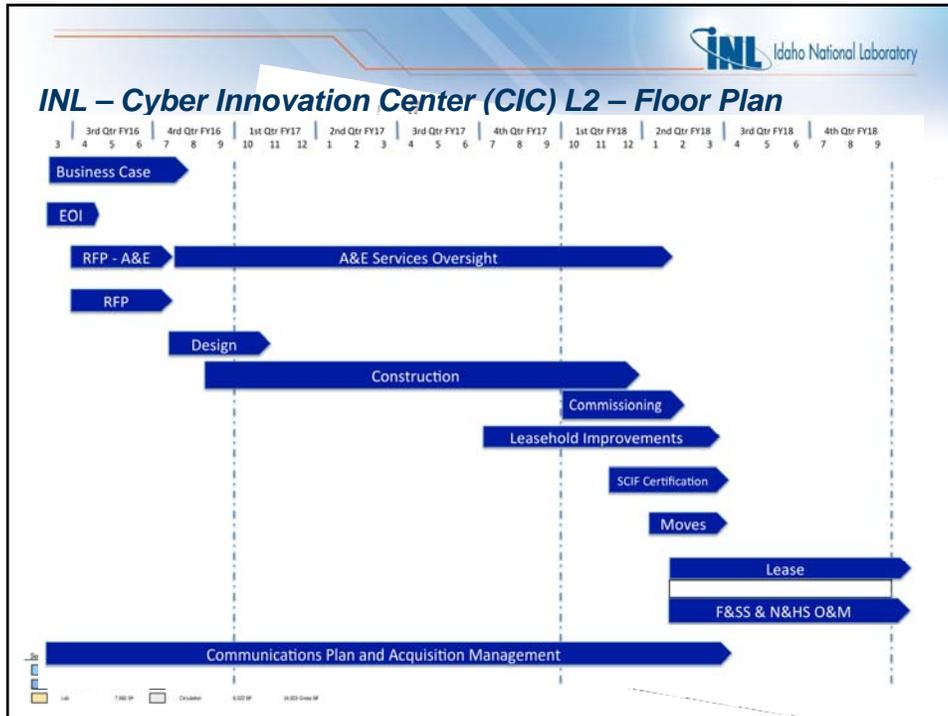
### State of Idaho Advantages from Facility Lease

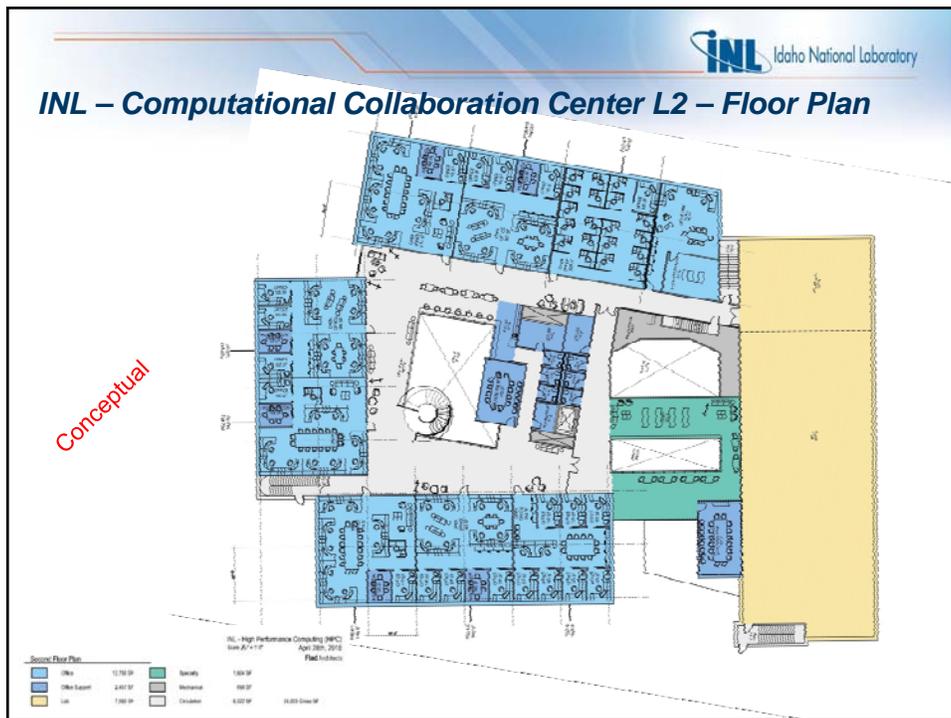
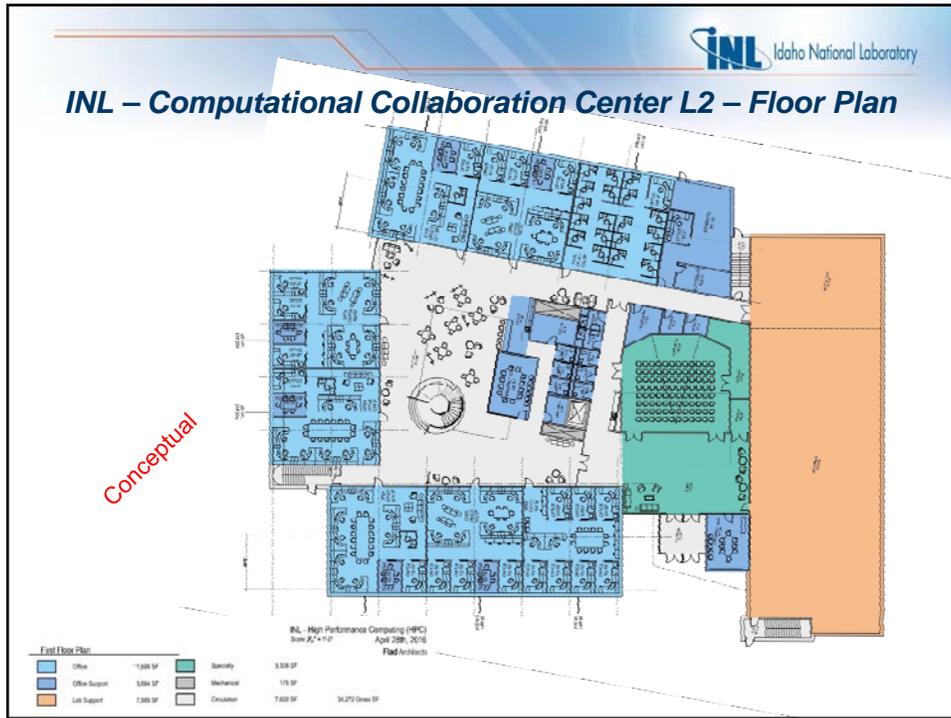
**Benefits for the State of Idaho to pursue the partnership with INL include:**

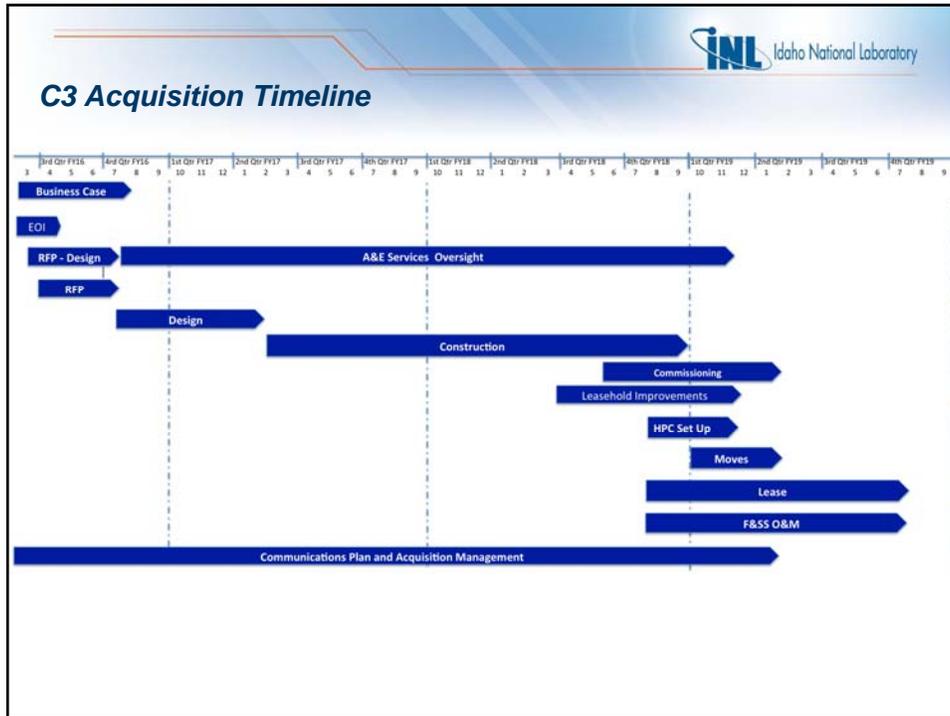
- Lease will provide a defined and steady income for the State
- Location of facilities would utilize underdeveloped State-owned properties
- Supports economic growth
- Creates opportunities for Idaho students to engage in nuclear and cyber research
- Engages methodology for future state expansion

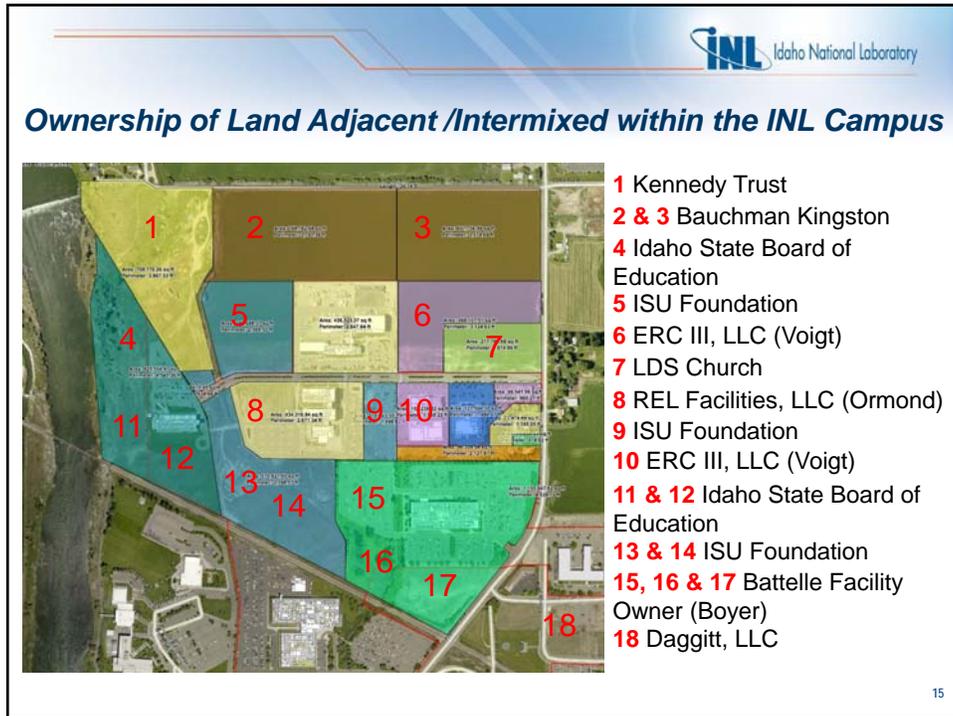












**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 19, 2016**

---

**SUBJECT**

Eastern Idaho Technical College (EITC) President Appointment

**REFERENCE**

May 2015

Board approved appointment of Dr. Rick Aman as Interim President of EITC.

**APPLICABLE STATUTES, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections I.E.2. and II.F.2.b.ii.

**BACKGROUND/DISCUSSION**

Dr. Rick Aman has served capably as the Interim President of EITC since July 1, 2015. The employment terms for this position included an annual salary of \$109,250 (which was set at 95% of the previous incumbent's annual salary) and an annual housing allowance of \$13,000 (which was established to cover the expenses of maintaining a residence in Idaho Falls while maintaining a permanent residence in Ada County). This proposed action will appoint Dr. Aman as EITC's permanent president.

**IMPACT**

Permanent appointment of Dr. Aman as EITC President will ensure continuity of effective leadership at the institution. The proposed terms of the employment contract include a \$6,750 increase in annual salary and continuation (no change) of the associated housing allowance.

**ATTACHMENTS**

Attachment 1 – Resume – Rick Aman, PhD.

Page 3

**BOARD ACTION**

I move to appoint Dr. Rick Aman as President of Eastern Idaho Technical College, effective July 1, 2016, at a salary of \$116,000 annually and to authorize an annual housing allowance of \$13,000.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

***RICK AMAN, Ph.D., MBA  
Resume***

---

***Leadership Objective***

Will consider another opportunity to serve as an interim VP of Instruction or Student Services for a community college or small private 4 year college. Would also consider consulting with higher education in areas of online learning, organizational development and leadership.

Recently completed a one year interim Vice President for Student Services with Umpqua Community College, Roseburg, Oregon. Recruited by the UCC President to serve as interim VPSS through June 2014. Retired as Vice President of Instruction from College of Western Idaho in Boise, Idaho, June 2012.

***Executive Profile***

Responsibilities as interim VP for Student Services with UCC include leadership and strategy for: Counseling and Advising, Enrollment Services, Recruitment, Registration, Students with Disabilities, Financial Aid, several TRiO Programs, initiated a new Title III grant, Early Childhood Enrichment, Testing Services, Athletics, and Student Life. There are four major accomplishments for UCC over the past year comprise of: establishment of a Veteran's Center, creation of a "Student One Stop," creation of "Umpqua Scholars" (providing free tuition for graduating district high school students with a GPA of 3.5), and strategies to improve the UCC financial aid default rate to more acceptable levels. Supervise nine directors/managers with organizational oversight for 60 full-time staff, a number of part-time employees and student workers. Budget responsibilities for Student Services approach \$2 million in general funds along with ancillary budgets.

Served as Vice President for Instruction and Student Services with the College of Western Idaho from its inception as a college in 2008. Subsequently retired after four years of startup activities with CWI in SW Idaho. As VPI had four-fold responsibilities to include: Instruction, Library Services, Virtual Campus, and Enrollment & Student Services. Responsible for leading and directing delivery of teaching, learning and student success within the CWI service district in SW Idaho. Directly supervised a leadership team of three deans, three directors and various administrative staff. These managers in turn supervise close to 500 full-time and part-time faculty and staff. Maintained an excellent relationship with faculty and worked with our President and Trustees to enact a faculty rank progression, annual contracts and several iterations of a CWI Faculty Handbook. Within the instructional mission of the College, responsible to manage credit programs in General Education, Professional Technical Education, and Dual Credit offerings. Non-credit responsibilities include: Adult Basic Education, Tutoring, English as a Second Language and GED along with community outreach offerings. Other instructional services include: library, online/hybrid course delivery, internships, service learning and tutoring. Directed student service responsibilities comprised of: Enrollment, Registration, Student Support, Financial Aid, Enrollment

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 21, 2015**

functions to include the “One Stop”, Office of Students with Disabilities, student retention and assessment. Managed Information Technology responsibilities including instructional enterprise applications, help desk services, networks, infrastructure systems and e-Learning technologies to include BlackBoard.

CWI as a startup college began with no revenue from credit instruction in 2008. Under my direction, CWI budgeted for revenue of \$25 million with an instructional/student services budget assigned at over \$17 million. These achievements were recognized in just over three years of academic operations.

***Career Achievements***

- Interim VP of Student Services providing direction and leadership for enrollment management, student service, retention and success for UCC.
- VP of Instruction providing leadership for instruction, student and enrollment services and information technology services. Developed academic structures for Instructional departments include lower division transfer, professional technical and Adult Basic Ed/English as a Second Language disciplines, tutoring and faculty hiring and training, outcomes and assessment, online delivery and coordination with enrollment services. Accreditation Liaison Officer for CWI. Led CWI to NWCCU Candidate status within the first three years of operation. Interim Dean of PTE for nine months at CWI while hiring a full-time dean.
- Adjunct faculty member teaching leadership and organizational development courses at a master’s level, business, computer applications and leadership at an undergraduate level. Presently teaching online courses.
- Chairman of Board, Trinity Treasures Christian Day Care affiliated with Eagle Christian Church, Boise, ID (present).
- Dean of Curriculum and Support Services responsible for Portland Community College district-level programming and processes in curriculum support, articulation agreements, accreditation, outcomes and assessment, program/discipline review, distance learning, instructional media services, Service Learning, K-12 partnerships, and Office of Students with Disabilities. Dean with PCC for district-level support of academic curriculum development, university articulation and program assessment. Organized PCC academic efforts in program outcomes and assessment. Solid background in supervising staff in private, public and within the federal systems. Extensive experience in recruiting, hiring, motivating, mentoring and evaluating employees. Ten years’ experience in managing academic staff and related instructional issues. Selected as Planning Head for PCC’s Incident Command System, responsible to assist in reestablishing PCC academic operation in the event of a disaster. Member of PCC 2008 Bond planning committee; facilitated the PCC district-wide Technology Summit to review process in funding technology projects.
- Regional accreditation evaluator for Northwest Commission on Colleges and Universities (NWCCU) while with PCC. Accreditation liaison to two community colleges assigned to PCC as “Contract Colleges.” Accreditation Liaison Officer with

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 21, 2015**

NWCCU, trained in new accreditation standards; led CWI into candidacy status as of January 2012.

- Interim Director of Distance Learning, responsible for district level delivery of distance delivered courses and programs for Portland Community College. Responsible for development, replication, quality and promotion of online activities and distributed learning for PCC. Online learning at PCC supported an annual headcount of 20,000 students. In the process of negotiating with NWCCU recognize CWI as having a Virtual Campus.
- Executive Assistant to President for a \$55 million PCC Cascade Campus capital bond construction project. Responsibilities included managing instructional requirements during the project. Monitor and advise Campus President on budget issues and FTE tracking. Utilized Banner as information management tool.
- Member and active participant in a variety of PCC district-wide committees that include: Budget Planning Advisory Committee (BPAC), Academic and Student Affairs Council (ASAC), Distance Learning Advisory Committee, Business Continuity Planning Committee, State-wide Distance Learning Taskforce, Credit for Prior Learning Taskforce, Instructional Computing Advisory Committee, Service Learning Advisory Committee and Office of Students with Disabilities Committee.
- Member of the executive leadership team with Axian Software Consulting and Training firm in the private sector. Responsible for day-to-day operations in both consulting projects in software engineering and delivery of corporate developer training. Hire and supervise engineering and training staff of 30 with gross sales of \$5 million annually. Supervised senior and highly technical software engineers in a multitude of consulting relationships with over 30 high tech corporations in the Northwest. Full authority to expend funds with responsibilities of: monitoring budgets and cash flow, creating financial forecasts, planning, development of strategic relationships with customers, and ongoing mentoring of consulting contracts.
- Managed and expanded the Computer Education Program for eight years for Portland Community College in the Extended Campus. Began with one location and \$250,000 in annual revenue teaching computer applications. Grew this department into a division level enterprise with multiple industry recognized IT certification courses. Responsibilities span three training sites, 12 computer labs, 15 full-time staff and 70 part-time faculty generating over \$2.1 million in annual revenue and training over 8,000 students in a variety of IT related courses.

***Professional Position Highlights***

**Interim Vice-President of Student Services – (completed)**

Umpqua Community College, Roseburg, OR - August 2013 – June 2014

**Vice-President of Instruction and Student Services – (Retired)**

College of Western Idaho, Boise, ID - August 2008 – September 2012

**College Instructor (adjunct) - Online and Lecture - (Present)**

Post University, CT, College of Western Idaho, Portland Community College, Concordia University, Mt. Hood Community College, University of Phoenix Online, 1986 - Present

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 21, 2015**

**USAFR Instructor Pilot – (Retired)**

LTC, 21 years of service, 5,000 flight hours as pilot, retired October 2012

**Dean of Curriculum and Support Services**

Portland Community College District, August 2005 – August 2008

**Interim Director for Distance Learning**

Portland Community College District, September 2005 – June 2006

**Executive Assistant to Cascade Campus President**

(Hired for capital construction phase of Cascade Campus as instructional liaison)  
Portland Community College, Cascade Campus, September 2003 – March 2005

**Director of Academic Affairs**

Heald College, Portland Campus (private sector); July 2002 – September 2003

**Vice-President, Operations**

Axian Software Consulting and Training, Beaverton (private sector); May '00 – June '02

**Director, Computer Education Program**

(Delivered computer training to business and industry through Extended Campus)  
Portland Community College; September 1992 – May 2000

**Flight Commander/Instructor Pilot (Reserve duty)**

U.S. Air Force Reserves, Portland, OR; January 1985 - April 1996

**US Air Force Detachment Commander - Instructor Pilot (Active duty)**

Castle AFB, Merced, CA; September 1982 - January 1985

***Education***

Ph.D. (Education) – Community College Leadership Program, Oregon State University

Title: Improving Student Satisfaction and Retention with Online Instruction through Systematic Faculty Peer Review of Courses

MBA (Management) Golden Gate University

BS (Education) Western Oregon State College

AS (Computer Applications) Mt. Hood Community College

***Courses Taught***

EDU455 – Education Leadership – Post University, CT

BUSA255 – Business Leadership - CWI

BUSA101 – Introduction to Business - CWI

LDR401 – Leadership and Organization Change – University of Phoenix

CIS178 – Introduction to the Internet – Portland Community College

BA131 – Computers in Business – Portland Community College

BA285 – Human Relations in Business – Portland Community College

BA399 – Human Relations at Work – Concordia University

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 21, 2015**

AV101 – Aviation Ground School – Mt Hood Community College  
ECON211 – Macroeconomics - Embry Riddle University – Merced, CA  
Flight Instructor – 15 years as USAF Instructor pilot.

***Affiliations***

Member – Treasure Valley ASTD, American Society for Training and Development ('13)  
Board Member - Treasure Valley Education Partnership ('10 – '13)  
NWCCU Accreditation Liaison Officer - NWCCU ('09 –'12)  
NWCCU Accreditation Evaluator ('08-'09)  
Advisory Board - Quality Matters - Online Quality Rubric for Online Learning ('06 -'09)  
National Board Member - Council for Continuing Education and Training ('06 - '07)  
Board Member - Internet Professionals Northwest (IPN), Portland ('00 -'01)

***Conference Presentations***

Topics include: Distance Learning and Technology, Quality Improvement of Online Course Development, and IT Trends in Education

- AACC - "If you could start from scratch" Seattle – April '10
- AACC - "Online Noncredit Workforce Development" Seattle – April '10
- AACC - "Improving Quality of Online Learning" Boston - April '09
- WCET Conference – "Improving Quality of Online Courses through Peer Review of Online Courses" Portland - Oct '06
- NCCET Conference - "Quality through Peer Review of Online Courses" Milwaukee, WI - Nov '06
- Student Success Strategies Conference – "Spiral Marketing" Portland - Jan 2000
- NCCET Conference – "Spiral Marketing", "IT Certifications in Community Colleges" Milwaukee, WI - Nov 99
- Tech Essentials (Keynote Speaker) Portland – April 99
- IT Symposium (Employment Department) Portland – April 99
- TechEd 99 Ontario, CA - April 99
- Ecommerce Conference Brazilia, Brazil – November 98
- NCCET Conference Portland – October 98
- TeleLearning Conference Portland - October 98
- CAUSE Conference "Web Based Distance Learning" Melbourne, Australia & Tasmania, Australia - June 97
- OCCDEC (Oregon Community College Distance Education Conference) – June 97

***External Higher Ed Consulting***

- College of Southern Maryland, MD – Virtual Campus Strategic Planning – June 2006
- Ann Arundel Community College, MD – College Online Strategic Planning – Nov 2005
- Columbia Gorge Community College, OR - Development of Distance Learning Faculty Training, - March 1999
- University of San Francisco, CA, Web based course consulting – June 1996

THIS PAGE INTENTIONALLY LEFT BLANK

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 19, 2016**

---

**EASTERN IDAHO TECHNICAL COLLEGE**

**SUBJECT**

Eastern Idaho Technical College (EITC) Real Property Sale

**REFERENCE**

June 2013

State Board of Education (Board) authorized EITC to proceed with property sale

**APPLICABLE STATUTE, RULE, OR POLICY**

Board Governing Policies & Procedures Section V.I.

Idaho Code §33-2211

Idaho Code §33-601

Idaho Code §33-402

Idaho Code, Chapter 1, Title 60

**BACKGROUND/DISCUSSION**

Most of EITC's real property is from several property gifts provided by Ivan and Beulah Ashment. Among these gifts is an area of land which extends eastward to Sand Creek. About 20 years ago, the Board approved a request by the City of Idaho Falls to build a roadway connecting Hitt and Hickman Roads, which is now the major five lane road to the east of the main campus. The roadway bisected part of this gifted land. A 3.2 acre parcel of property (parcel #RPA00008225407) lies to the east of Hitt Road between the road and Sand Creek and varies in width from 40 to 130 feet. The land is within the city limits of Idaho Falls, is the only college land east of Hitt Road, and is undeveloped. A local developer has expressed interest in acquiring the subject property for a business interest.

State law authorizes the board for professional-technical education to dispose of real property in the manner prescribed for the trustees of school districts. Idaho Code, §33-601(3)-(4) allows the board of trustees for a school district to dispose of real property after having the property appraised by an appraiser certified in Idaho. The appraised value is to be entered into the board's records and used to establish the value of the real property. The property may be sold at either public auction or by sealed bid. Notice of the time and conditions of the sale must be published twice in a newspaper of general circulation in the manner set forth in Chapter 1, Title 60, Idaho Code. The board may accept the highest bid, may reject any bid, or reject all bids. During the sealed bid or public auction process, the property cannot be sold for less than the appraised value. If satisfactory bid is not received, the board may proceed under its own direction to sell and convey the property for the highest price the market will bear.

**IMPACT**

The process for disposal of real property held by EITC is set forth in Idaho Code Sections 33-2211, 33-601, 33-402 and Title 60, Chapter 1.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**MAY 19, 2016**

---

**ATTACHMENTS**

Attachment 1 – EITC Campus Property Map	Page 3
Attachment 2 – Letter from Mayors of Cities of Ammon and Idaho Falls (referenced maps omitted)	Page 5

**STAFF COMMENTS AND RECOMMENDATIONS**

In June 2013, former EITC President Steve Albiston brought a request to the Board for approval to dispose of the subject property. The Board approved the request. For reasons unbeknownst to current EITC and Board staff, no further action was ever taken. If the property was appraised, it was not entered into the Board records. Nor was there any notice of a sale by public auction or sealed bid.

While a developer has contacted the Board’s executive director with a purchase offer for the subject property, due to state laws governing disposal of surplus real property, there is no guarantee the developer would get the winning bid.

In conducting some preliminary due diligence with the cities of Ammon and Idaho Falls, the mayors of those cities did notify the Board’s executive director that the subject property lies within “a significant north-south canal trail project” as identified in a *Connecting Our Community* regional master plan.<sup>1</sup>

As part of its deliberations, the Board should take into consideration whether or how disposal of the subject property could positively or negatively impact the community’s current efforts to go to the voters (possibly within the next 12 months) for a referendum to establish a community college district. Conventional wisdom is that if the referendum passed, the Board would be asked to approve the transfer of all of EITC’s real and personal property and career technical education programs to the new district.

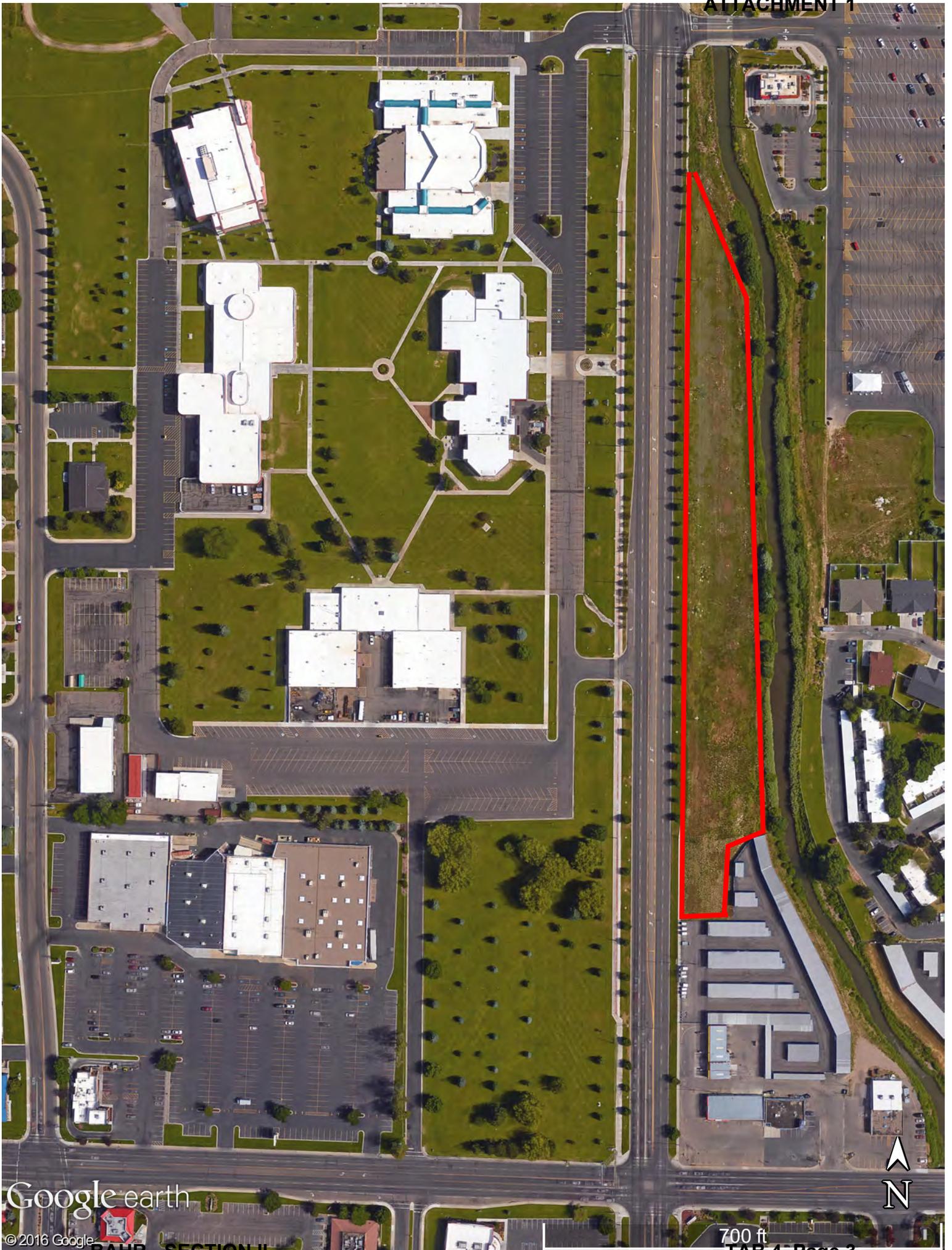
**BOARD ACTION**

I move to declare real property parcel # RPA00008225407, located in Idaho Falls, Idaho, to be no longer useful to, or usable by, Eastern Idaho Technical College, that said parcel shall be appraised, that the appraised value be entered into the Board’s records, and that EITC proceed to dispose of the property in accordance with the provisions of Idaho Code Sections 33-2211, 33-601, 33-402 and Title 60, Chapter 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

---

<sup>1</sup> The interested developer has proposed a development plan which could accommodate the contemplated trail running through the subject property while also meeting his business interests.



**THIS PAGE INTENTIONALLY LEFT BLANK**

MAY 19, 2016

ATTACHMENT 2

OFFICE OF THE MAYOR

Office (208) 612-8235

Fax (208) 612-8560

  
IDAHO FALLS

15 April 2016

**Mr. Matt Freeman**  
**Executive Director,**  
Idaho State Board of Education  
P.O. Box 83720  
Boise, ID 83720-0037

RECEIVED  
APR 13 2016  
OFFICE OF THE  
STATE BOARD OF EDUCATION

**Re: Eastern Idaho Technical College Property**  
**Parcel # RPA0008225407 – 3.2 Acres**

Dear Mr. Freeman:

We write to share with you and the members of the State Board information that may affect the potential sale of the property that is located directly across the street from the Eastern Idaho Technical College (EITC). This 3.2 acre parcel is located within the City of Idaho Falls at South 25<sup>th</sup> East and is currently zoned R-1 residence, single family and includes an Idaho Falls Power easement running through the east side of the property.

The cities of Idaho Falls and Ammon, along with Bonneville County, Iona and Ucon recently completed the *Connecting Our Community* (COC) master plan that provides a framework for the development of a regional trail system. This plan is quite extensive and represents hundreds of hours of concerted effort.

The COC Plan, which includes input from more than 1,500 city and county residents, identified the property above as a significant north-south canal trail project that would provide an alternative transportation corridor connecting residents and students who live in the cities of Iona, Ammon and Idaho Falls. Two maps from the COC Master Plan are enclosed; each identifies the route of the proposed trail site.

We hope you will consider this future trail project during Board deliberations about whether or not this parcel should be sold. Our two communities believe the proposed trail will provide significant long-term benefit to the residents of Eastern Idaho. We therefore would encourage you not to sell this land for commercial development.

Should have any questions, please do not hesitate to contact us at your earliest convenience.

MAY 19, 2016

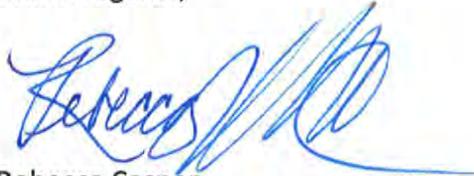
OFFICE OF THE MAYOR

**ATTACHMENT 2**  
Rebecca L. Noah Casper | Mayor

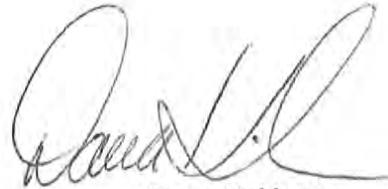
Office (208) 612-8235

Fax (208) 612-8560

Warm regards,



Rebecca Casper  
Mayor, City of Idaho Falls



Dana Kirkham  
Mayor, City of Ammon

Enclosures/Attachments