

**CONSENT AGENDA  
DECEMBER 15, 2016**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>BAHR-SECTION II - BOISE STATE UNIVERSITY Campus Law Enforcement Services Contract with Boise Police Department</b>	Motion to Approve
2	<b>BAHR-SECTION II - IDAHO STATE UNIVERSITY Lease of Real Property to McDonald's USA, LLC</b>	Motion to Approve
3	<b>BAHR-SECTION II - UNIVERSITY of IDAHO Human Resources Third Party Administration Services Contract</b>	Motion to Approve
4	<b>IRSA – PROGRAMS AND CHANGES APPROVED BY THE EXECUTIVE DIRECTOR</b>	Motion to Approve
5	<b>IRSA – STATE GENERAL EDUCATION COMMITTEE APPOINTMENTS</b>	Motion to Approve
6	<b>IRSA – EPSCoR COMMITTEE APPOINTMENTS</b>	Motion to Approve
7	<b>PPGA – ALCOHOL PERMITS – PRESIDENT APPROVED REPORT</b>	Information Item
8	<b>PPGA - UNIVERSITY OF IDAHO – NAMING OF INDOOR GOLF FACILITY</b>	Motion to Approve
9	<b>PPGA – STATE REHABILITATION COUNCIL – APPOINTMENT</b>	Motion to Approve
10	<b>SDE – PROFESSIONAL STANDARDS COMMISSION - BOISE STATE UNIVERSITY HEALTH ENDORSEMENT</b>	Motion to Approve

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**BOISE STATE UNIVERSITY**

**SUBJECT**

Campus law enforcement services contract with the Boise Police Department

**REFERENCE**

October 2004	Idaho State Board of Education (Board) approved contract with Boise City Police Department to provide campus law enforcement services.
June 2008	Board approved renewal of contract with Boise City Police Department to continue to provide campus law enforcement services through September 2012.
June 2012	Board approved renewal of contract with Boise City Police Department to continue to provide campus law enforcement services through September 2016.
June 2014	Board approved a revision of contract with Boise City Police Department to increase the cost of the contract through September 2016.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a  
Section 67-9225, Idaho Code

**BACKGROUND/DISCUSSION**

Since October 2004, Boise State University (BSU) has contracted with the Boise City Police Department (“BPD”) to provide law enforcement services on campus. In June 2014, the Board approved a revised contract that expired in September 2016. A three-month extension to the contract was signed in September 2016 that will expire at the end of December 2016.

BSU wishes to enter into an agreement with BPD for continued services for three and three-quarters additional years with an additional two one-year renewal options, through 2021. The City of Boise has given preliminary approval for the proposed agreement, subject to final City Council action.

The proposed contract term is for three years beginning January 1, 2017, through September 30, 2019.

Due to the unique nature of campus law enforcement services, it is important for BSU to continue the mutually beneficial relationship with its service provider. Therefore, provided that the contract costs remain competitive and the service exceptional, BSU would like to continue its arrangement with BPD in lieu of seeking a new service provider through the competitive bid process.

**IMPACT**

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In addition to the three year contract cost, BSU will pay \$8,762 to the City of Boise to represent the increase in cost not captured in the three month extension of the previous contract pertaining to October 1, 2016 to December 31, 2016. Annual costs are as follows:

Jan. 2017-Sept. 2017	\$ 902,530
Extension Cost for Oct. 1 – Dec. 31	\$ 8,762
Oct. 2017 - Sept. 2018	\$1,239,474
Oct. 2018 - Sept. 2019	\$1,276,658
 Total	 \$3,427,424

Possible extensions, at Boise State's election:

Oct. 2019 – Sept. 2020	\$1,314,958
Oct. 2020 – Sept. 2021	\$1,354,407

This cost represents an average annual increase of three percent. The increase is intended to support the cost increases of maintaining a law enforcement unit on campus with specialized training and personnel.

**ATTACHMENTS**

Attachment 1 – Proposed Contract

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Boise State University to execute a campus law enforcement contract with the Boise Police Department in substantial conformance with the proposed contract in attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**IDAHO STATE UNIVERSITY**

**SUBJECT**

Leasing of Idaho State University (ISU) real property in Pocatello, ID to McDonald's USA, LLC (McDonald's).

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.5.b.

**BACKGROUND/DISCUSSION**

ISU requests Board authorization to negotiate and execute a lease with McDonald's. McDonald's is reinvesting in their restaurant located near ISU's campus in Pocatello, ID. As part of this rebuild, McDonald's would like to expand their drive-thru lanes onto ISU property located adjacent to their parcel of land. The adjacent parcel owned by ISU is currently a vacant lot with no current economic use. The proposed lease agreement has been reviewed by the Division of Public Works (DPW) and agreed to by McDonald's and is attached for reference.

ISU and McDonald's have conducted separate appraisals of ISU's parcel to determine the lease amount presented in the proposed lease agreement.

**IMPACT**

The proposed lease terms allow McDonald's to use this vacant lot for at least ten years with the option to extend their use for another ten or more years. ISU has no immediate use for this lot and would recognize income in the amount of roughly \$33,000 per year.

**ATTACHMENTS**

Attachment 1 – Pending Lease Agreement	Page 3
Attachment 2 – Map of Property	Page 27

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Idaho State University to enter into a long-term ground lease agreement with McDonalds, and to delegate authority to the Interim Vice President for Finance and Administration to execute all relevant documents in substantial conformance with the terms provided in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**UNIVERSITY OF IDAHO**

**SUBJECT**

Request approval for Human Resources (HR) Third Party Administration Services contract.

**REFERENCE**

June 2011

Idaho State Board of Education (Board) approved Benefit Enrollment Management Services contract between the University of Idaho and Morneau Shepell Limited.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.

**BACKGROUND/DISCUSSION**

Request for Proposals No. 16-78M was issued by the University of Idaho (UI) for services relating to employee benefit enrollment, retiree and Consolidated Omnibus Budget Reconciliation Act (COBRA) administration for UI's employee/retiree benefits plan. Three vendors responded. Based on proposals received, Morneau Shepell Limited (MSL) was deemed by UI to be the successful vendor, pending Board approval under Board Policy V.I.3..

**IMPACT**

The initial contract term is five years. The total number of enrollees is 3,456 which includes employees, retirees and COBRA participants. The cost per enrollee is \$11.50 per employee per month for a total of \$39,744 per month. The total per year is \$476,928. The total for the initial, five-year term is \$2,384,640.00. This amount will fluctuate somewhat based on the number of employee, retiree and COBRA participants from year to year.

**ATTACHMENTS**

Attachment 1 – Proposed Contract No. UI-794	Page 3
Attachment 2 – Morneau Shepell Limited's Proposal	Page 7
Attachment 3 – Request for Proposals No. 16-78M	Page 205

**STAFF COMMENTS AND RECOMMENDATIONS**

The vendor selected by UI from among three RFP respondents has provided support services for the UI since 2010. The support services include a robust account management and user-interface software system. Staff recommends approval.

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**BOARD ACTION**

I move to approve the request by the University of Idaho to enter into a contract with Morneau Shepell Limited, for services relating to employee benefit enrollment, retiree and COBRA administration for the UI's employee/retiree benefits plan in substantial conformance to the contract materials submitted to the Board in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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**SUBJECT**

Programs and Changes Approved by Executive Director - Quarterly Report

**REFERENCE**

August 2016

Board received quarterly report.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section III.G.8.a., Postsecondary Program Approval and Discontinuance

**BACKGROUND/DISCUSSION**

In accordance with Board Policy III.G.3.c.i. and 4.b, prior to implementation the Executive Director may approve any new, modification, and/or discontinuation of academic or career technical education programs, with a financial impact of less than \$250,000 per fiscal year. Each institution has indicated that their respective program changes, provided in Attachment 1, fall within the threshold for approval by the Executive Director.

Consistent with Board Policy III.G.8.a., the Board office is providing a quarterly report of program changes from Idaho's public institutions that were approved between August 2016 and November 2016 by the Executive Director.

**ATTACHMENTS**

Attachment 1 – List of Programs and Changes Approved by the  
Executive Director

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**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

State General Education Committee Appointments

**REFERENCE**

October 2014	The Board approved membership of the General Education Committee.
February 2014	The Board received a CCI Plan update that focused exclusively on General Education Reform and approved the first reading of proposed new policy III.N, General Education.
April 2014	The Board approved the second reading of proposed new Policy III.N, General Education.
June 2016	The Board approved membership of new members to the General Education Committee

**APPLICABLE STATUTE, RULE, OR POLICY**

Governing Policies and Procedures section III.N. General Education.

**BACKGROUND/DISCUSSION**

Board Policy III.N, provides that the General Education Committee will review the competencies and rubrics of the General Education framework for each institution to ensure its alignment with AAC&U Essential Learning Outcomes and that faculty discipline groups will have ongoing responsibilities for ensuring consistency and relevance of general education competencies related to their discipline. The General Education Committee consists of a representative from each of the institutions appointed by the Board; a representative from the Division of Career Technical Education; and, as an ex officio member, a representative from the Idaho Registrars Council.

Idaho State University (ISU) and Boise State University (BSU) have forwarded names for consideration to formally replace committee members due to administrative/structural changes on campuses.

**IMPACT**

The proposed appointment replaces ISU and BSU representatives on the Committee.

**ATTACHMENTS**

Attachment 1 – Current Committee membership

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Idaho State University has changed roles of their faculty members. Dr. Joanne Tokle will resume responsibilities as the Interim Associate Vice President for Undergraduate Affairs on campus currently filled by Dr. Margaret Johnson for the 2016-17 academic year. Boise State University has identified Dr. John Bieter to replace Dr. Vicki Stieha due to restructure of responsibilities at BSU.

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Board staff recommends approval.

**BOARD ACTION**

I move to appoint Dr. Joanne Togle, representing Idaho State University; and Dr. John Bieter, representing Boise State University to the General Education Committee, effective immediately.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Idaho Experimental Program to Stimulate Competitive Research (EPSCoR)  
Committee Appointment

**REFERENCE**

October 2014	Board appointed Dr. Todd Allen as the INL Representative to the Idaho EPSCoR Committee (Replacing Dr. Hill)
February 2015	Board appointed Senator Tibbits to the Idaho EPSCoR Committee (Replacing Senator Goedde)
April 2015	Board appointed Dr. Cornelis J. Van der Schyf to the Idaho Experimental Program to Stimulate Competitive Research (replacing Dr. Howard Grimes)
October 2015	Board reappointed Representative Maxine Bell and Doyle Jacklin and appointed Gynii Gilliam and Senator Roy Lacey (replacing Doug Chadderdon and Senator Tippits, respectively)
June 2016	Board appointed Dr. Kelly Beierschmitt to the Idaho Experimental Program to Stimulate Competitive Research (replacing Todd Allen)

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III.W.

**BACKGROUND/DISCUSSION**

The Experimental Program to Stimulate Competitive Research (EPSCoR) represents a federal-state partnership to enhance the science and engineering research, education, and technology capabilities of states that traditionally have received smaller amounts of federal research and development funds. As a participating state, Idaho EPSCoR is subject to federal program requirements and policy established by the Idaho State Board of Education (Board). The purpose of EPSCoR is to build a high-quality, academic research base to advance science, technology, engineering and mathematics (STEM) to stimulate sustainable improvements in research and development capacity and competitiveness.

Idaho EPSCoR is guided by a committee of sixteen (16) members appointed by the Board for five (5) year terms. The membership of this committee is constituted to provide for geographic, academic, business and state governmental representation as specified in Board policy including the Vice Presidents of Research from the University of Idaho, Boise State University, and Idaho State University. Members are allowed to serve up to three (3) consecutive terms.

The Idaho EPSCoR Committee is requesting the appointments of Dr. David Hill, Laird Noh, Skip Oppenheimer, and Dr. Janet Nelson. Dr. Hill would be replacing Dr. Bill Goesling, whose term on the Idaho State Board of Education expired. Mr.

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Oppenheimer would be replacing Mr. Francisco Roberto who stepped down and whose term expired on June 30, 2016. Mr. Oppenheimer would be serving as a representative of the private sector. Dr. Nelson would be replacing Dr. Jack McIver who retired as the Vice President of Research at the University of Idaho. Dr. Nelson is the new Vice President of Research at the University of Idaho. Laird Noh has served on the Committee since 2006, he has been a valuable supporter of the institution and the state's research efforts. Laird Noh would be reappointed for a third term and represents the private sector.

**ATTACHMENTS**

Attachment 1 – Current Committee Membership Page 5  
Attachment 2 – Skip Oppenheimer – Letter of Interest Page 6

**STAFF COMMENTS AND RECOMMENDATIONS**

If appointed, Dr. Hill and Dr. Nelson would serve as ex-officio members, without term limits. Mr. Oppenheimer would serve the remainder of Mr. Francisco Roberto's term, if he had been reappointed in July 1, 2016, which expires on June 30, 2021. Laird Noh would serve a new term effective July 1, 2016 and expiring June 30, 2021.

Board staff recommends approval.

**BOARD ACTION**

I move to reappoint Laird Noh to the Experimental Program to Stimulate Competitive Research Idaho Committee as a representative of the private sector effective immediately and expiring on June 30, 2021.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

I move to appoint Dr. David Hill to the Experimental Program to Stimulate Competitive Research Idaho Committee as an ex-officio member based on his position as a member of the Idaho State Board of Education.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

I move to appoint Dr. Janet Nelson to the Experimental Program to Stimulate Competitive Research Idaho Committee as an ex-officio member based on her position as the Vice President of Research at the University of Idaho.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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I move to appoint Skip Oppenheimer to the Experimental Program to Stimulate Competitive Research Idaho Committee as a representative of the private sector effective immediately and expiring on June 30, 2021.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

President Approved Alcohol Permits Report

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND/DISCUSSION**

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by, and in compliance with, Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the October 2016 Board meeting. Since that meeting, Board staff has received thirty (30) permits from Boise State University, sixteen (16) permits from Idaho State University, fourteen (14) permits from the University of Idaho, and one (1) permit from Lewis-Clark State College.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

**ATTACHMENTS**

Attachment 1 - List of Approved Permits by Institution

Page 3

**BOARD ACTION**

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**UNIVERSITY OF IDAHO**

**SUBJECT**

Request to name the indoor golf performance facility the “Jess and Kathleen Hall Vandal Golf Performance Center.”

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.K.1.b.

**BACKGROUND/ DISCUSSION**

The University of Idaho’s Athletics Department received a donation valued at \$125,000 from Jess and Kathleen Hall to construct an indoor golf performance facility. This represents a great majority of the expected total cost of \$150K for the project. The facility will support the training of athletes in the university men’s and women’s golf teams. The project supports the university golf program by providing student athletes with the opportunity to train year round, and making optimum use of computer simulation technology and photo metrics to improve individual skills in golf.

**IMPACT**

There is no fiscal impact in the naming of this facility.

**STAFF COMMENTS AND RECOMMENDATIONS**

Board Policy I.K.1.b(ii) outlines the requirements by which a building, facility, or administrative unit may be named for other than a former employee of the system of higher education. These include consideration of the nature of the gift and its significance to the institution; the eminence of the individual whose name is proposed; and the individuals relationship to the institution. Based on the information provided the request is in compliance with Board policy. Board staff recommends approval.

**BOARD ACTION**

I move to approve the request by the University of Idaho to name the Indoor Golf Performance Facility the “Jess and Kathleen Hall Vandal Golf Performance Center.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**IDAHO DIVISION OF VOCATIONAL REHABILITATION**

**SUBJECT**

Idaho State Rehabilitation Council Membership

**APPLICABLE STATUTE, RULE, OR POLICY**

Federal Regulations 34 CFR§361.

**BACKGROUND/DISCUSSION**

Federal Regulations (34 CFR §361.17), set out the requirements for the State Rehabilitation Council, including the appointment and composition of the Council.

The members of the Council must be appointed by the Governor or, in the case of a State that, under State law, vests authority for the administration to an entity other than the Governor, the chief officer of that entity. Section 33-2303, Idaho code designates the State Board for Professional-Technical Education as that entity.

Further federal regulations establish that the Council must be composed of at least fifteen (15) members, including:

- i. At least one representative of the Statewide Independent Living Council, who must be the chairperson or other designee of the Statewide Independent Living Council;
- ii. At least one representative of a parent training and information center established pursuant to section 682(a) of the Individuals with Disabilities Education Act;
- iii. At least one representative of the Client Assistance Program established under 34 CFR part 370, who must be the director of or other individual recommended by the Client Assistance Program;
- iv. At least one qualified vocational rehabilitation counselor with knowledge of and experience with vocational rehabilitation programs who serves as an ex officio, nonvoting member of the Council if employed by the designated State agency;
- v. At least one representative of community rehabilitation program service providers;
- vi. Four representatives of business, industry, and labor;
- vii. Representatives of disability groups that include a cross section of (A) Individuals with physical, cognitive, sensory, and mental disabilities; and (B) Representatives of individuals with disabilities who have difficulty representing themselves or are unable due to their disabilities to represent themselves;
- viii. Current or former applicants for, or recipients of, vocational rehabilitation services;
- ix. In a State in which one or more projects are carried out under section 121 of the Act (American Indian Vocational Rehabilitation Services), at least one representative of the directors of the projects;

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- x. At least one representative of the State educational agency responsible for the public education of students with disabilities who are eligible to receive services under this part and part B of the Individuals with Disabilities Education Act;
- xi. At least one representative of the State workforce investment board; and
- xii. The director of the designated State unit as an ex officio, nonvoting member of the Council.

Additionally, Federal Regulation specify that a majority of the council members must be individuals with disabilities who meet the requirements of 34 CFR §361.5(b)(29) and are not employed by the designated State unit. Members are appointed for a term of no more than three (3) years, and each member of the Council, may serve for not more than two consecutive full terms. A member appointed to fill a vacancy occurring prior to the end of the term must be appointed for the remainder of the predecessor's term. A vacancy in membership of the Council must be filled in the same manner as the original appointment, except the appointing authority may delegate the authority to fill that vacancy to the remaining members of the Council after making the original appointment.

The Council currently has one (1) nomination for Board approval: Robert Atkins to fulfill the federal regulation as a representative of business/industry and labor.

**IMPACT**

The above appointment will bring the Council membership to a total of sixteen (16) with one vacancy on the council for a representative of a Former Applicant or Recipient of VR. Minimum composition for the council is 15 members.

**ATTACHMENTS**

Attachment 1 - Current Council Membership	Page 3
Attachment 2 – Robert Atkins Resume	Page 4

**BOARD ACTION**

I move to approve the appointment of Robert Atkins to the State Rehabilitation Council as a representative for the business/industry and labor for a term of three years effective January 1, 2017 and ending December 31, 2019.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**PROFESSIONAL STANDARDS COMMISSION**

**SUBJECT**

Professional Standards Commission Recommendation - Boise State University,  
Proposed Health Endorsement

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-114 and 33-1258, Idaho Code  
Idaho Administrative Code, IDAPA 08.02.02 Section 100 – Official Vehicle for the  
Approval of Teacher Education Programs

**BACKGROUND/DISCUSSION**

**Health Endorsement**

The Standards Committee of the Professional Standards Commission (PSC) conducted a New Program Approval Desk Review for the Health Endorsement proposed by Boise State University (BSU). Through the comprehensive review, the Standards Committee verified that all of the Idaho Standards for Health Teachers would be met through the proposed endorsement program.

During its September 2016 meeting, the PSC voted to recommend conditional approval of the proposed Health Endorsement offered by BSU. With the “Conditionally Approved” status, BSU may admit candidates for the Health endorsement and submit institutional recommendations for certification. The program will undergo a review at the next scheduled Full Unit Review or Focused Visit.

**IMPACT**

In order to maintain status as an Idaho approved program and produce graduates eligible for Idaho teacher certification, BSU must have all programs, including new program, reviewed for State approval.

**ATTACHMENTS**

Attachment 1 – BSU Health Endorsement Packet

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

Pursuant to Section 33-114, Idaho Code, the review and approval of all teacher preparation programs in the state is vested in the State Board of Education. The program reviews are conducted for the Board through the Professional Standards Commission, recommendations are then brought forward to the Board for consideration. The review process is designed to assure the programs are meeting the Board approved school personnel standards for the applicable programs, that the teacher are prepared to teach the state content standards for their applicable subject areas, as well as the quality of candidates exiting the programs.

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The current Board approved accrediting body for teacher preparation programs is the National Council for Accreditation of Teacher Education (NCATE). On-site preparation program reviews are conducted in partnership with NCATE based on a partnership agreement. During a concurrent visit, the NCATE team and the state team collaborate to conduct the review, however each team generates their own reports. New program are reviewed at the time of application for consideration as an approved teacher preparation program. This review does not accompany an NCATE accreditation visit.

**BOARD ACTION**

I move to accept the Professional Standards Commission recommendation to conditionally approve the Health Endorsement offered through Boise State University as an approved teacher preparation program.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_