

**BUSINESS AFFAIRS AND HUMAN RESOURCES
DECEMBER 15, 2016**

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MEDICAL EDUCATION STUDY COMMITTEE

SUBJECT

Presentation of Medical Education Study Committee findings and recommendations for approval

REFERENCE

January 2009	Idaho State Board of Education (Board) approved 10 recommendations from the report of findings and recommendations of the State Board of Education Medical Education Study Committee, and subsequently forwarded the amended report to the Governor and Legislature
April 2009	Board approved implementation of the Medical Education Committee's 10 recommendations
August 2012	Board discussed recommendation and status of 2009 Medical Education Study Committee recommendations.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education (Board) Governing Policies & Procedures, Section I.E.h. and I.F.

BACKGROUND/DISCUSSION

Progress has been made on a number of the findings and recommendations of the Medical Education Study Committee's 2009 report. For example, in the 2016 Legislative session, a multiyear effort to increase the number of Idaho-sponsored medical school seats in the Washington, Wyoming, Alaska, Montana, and Idaho (WWAMI) collaborative effort with the University of Washington (UW) and the University of Utah School of Medicine (UUSOM) resulted in five additional seats in WWAMI (for a total of 40 slots per year and 160 for the 4-year pipeline) and two additional seats for UUSOM (for a total of 10 seats per year and 40 total). Programs have been realigned to enable undergraduate medical students to accomplish a greater portion of their training in Idaho. Funding support for Graduate Medical Education (GME) residency programs has been provided. A private medical school—the Idaho College of Osteopathic Medicine (ICOM)—is being established in the Treasure Valley, and an affiliation agreement between ICOM and Idaho State University (ISU) has been approved. A number of incentives are in place to encourage medical students and physicians to establish their practices in under-served rural areas in Idaho.

Notwithstanding the progress that has been made, much work remains to be done to address current and future medical/health needs of Idaho citizens. In the Governor's State of the State address in January 2016, Governor Otter asked the Board of Education "*to work with our medical community and higher education*

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institutions to develop a new plan for addressing future demand for healthcare providers.” Subsequently, in April 2016, the Board re-convened its Medical Education Study Committee to begin the planning task requested by the Governor. Committee members have been drawn from the Board, each of the four-year higher education institutions, and subject matter experts from the private sector, public health agencies, and other key stakeholders, including the Idaho Medical Association (IMA) and the Idaho Hospital Association (IHA). The Committee has received inputs from rural health care providers, physicians, physician assistants, practical nurses, current students and graduates from medical programs, and external agencies and consultants. Teams within the Committee have worked with the Governor’s Budget Office and Department of Health and Welfare to explore near-term opportunities to enhance access to health care in Idaho.

Primary Findings/Areas of Concern: The Committee has identified three primary areas which need prompt and sustained action to improve access to medical and health services for Idahoans.

1. Improving/expanding the pipeline for physicians and other healthcare providers.
2. Addressing the maldistribution of healthcare providers and services throughout Idaho (i.e., the lack of access to services in rural areas)
3. Increasing access to behavioral health services in rural areas (an issue which compounds the problem of attracting and retaining other healthcare providers in rural areas).

In addressing the above-listed trio of concerns, the Committee has developed findings and recommendations which impact the health education pipeline at four levels: pre-medical education (K-12 and postsecondary education); Undergraduate Medical Education (medical school, training programs for physician assistants, practical nurses, medical technicians, etc.); Graduate Medical Education (GME) residency programs; and post-training/actual practice support.

In all, twenty-eight action recommendations have been identified which cover all three of the main areas of concern and all four segments of the medical/health education pipeline. A brief outline of the action items is provided in Attachment 1. As a prelude to fleshing out these recommendations and developing detailed action plans, the Committee is asking the Board to review and approve the items for submission to the Governor’s Office, and to set the stage for further detailed planning and implementation.

IMPACT

Upon Board, Governor, and Legislative approval, action on the Committee’s various recommendations will have a positive impact on the training, support, and retention of health care professionals and on the provision of needed medical and health services to Idahoans in rural and urban areas. Actions that improve the training, support and retention of health care professionals will, in turn, improve

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Idaho's ability to attract, support, and retain healthy, productive citizens and economic growth for the State.

ATTACHMENTS

Attachment 1 – Outline of Committee recommendation

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Attachment 2 – Workgroup Grid

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STAFF COMMENTS AND RECOMMENDATIONS

The Medical Education Study Committee has developed a set of prioritized actions and focus areas which will be helpful as the State focuses resources on solving pressing needs. Submission of the recommendations to the Governor will help coordinate state-wide priorities and action plans and will support the Board's efforts to sustain the momentum of recent progress made in the area of medical/health care education. Members of the Committee will be present to discuss findings and answer any Board member questions. Staff recommends approval.

BOARD ACTION

I move to accept the findings and recommendations of the Medical Education Study Committee as presented in Attachment 1, and to forward these to the Governor.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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BOISE STATE UNIVERSITY

SUBJECT

Authorization for issuance of general revenue and refunding bonds

REFERENCE

June 2012	Board approved amended six-year Capital Improvement Plan, including Fine Arts Building project
April 2013	Board approved planning and design of Fine Arts Building
October 2016	Board approved construction of Fine Arts Building

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.B.8., V.F., and V.K.
Section 33-3802, Idaho Code

BACKGROUND/DISCUSSION

Boise State University (BSU) requests approval by the Idaho State Board of Education (Board) to issue tax-exempt general revenue and refunding bonds ("Series 2017A Bonds") pursuant to a Supplemental Bond Resolution in an amount not to exceed \$78,570,000.

Construction funds	\$32,000,000
Outstanding 2007 bonds	45,870,000
Estimated issuance costs	<u>700,000</u>
Maximum Bond Issue	<u>\$78,570,000</u>

In October 2016 the Board authorized BSU to proceed with construction of a new Fine Arts Building for a total cost not to exceed \$42 million. Approximately \$32 million of the proceeds of the Series 2017A Bonds will be used to partially finance the construction of the Fine Arts Building. The remaining \$10 million will be funded by Permanent Building Fund Set A funds, donations and BSU reserves.

An aggregate principal amount not to exceed approximately \$45,870,000 will be used to refund that portion of the outstanding Series 2007A and Series 2007B bonds supported by market conditions at the time of the bond sale. With the assistance of its bond underwriter, BSU periodically reviews outstanding bond issues to assess whether market conditions warrant refinancing to take advantage of lower interest rates.

This project is anticipated to bid in late December 2016. Construction will be completed in early spring 2019, with occupancy in August 2019.

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Principal Amount

Total not to exceed \$78,570,000; approximately \$32,000,000 in Fine Arts construction funding and \$45,870,000 to refinance 2007A and B issuances.

Maturities and Amortization Plan

To be determined the day of pricing, scheduled for January 12. The maturity structure for the refunding component will be 2018-36 to mimic the Series 2007A Bonds. The Fine Arts construction portion will be amortized on a level debt service basis 2018-47.

Source of Security

General Revenue pledge of BSU, excluding appropriated funds, direct grant and contract revenues and restricted gifts.

Ratings

BSU's current ratings are A1/A+ by Moody's Investors Service and Standard & Poor's, respectively (see 2016A reports at Attachments 3 and 4).

Rating agency updates were conducted the week of December 5, 2016, in anticipation of the 2017A issuance.

IMPACT

Project funding leverages the strategic facility fee by utilizing several additional funding sources including \$5 million in Permanent Building Fund (PBF) "Set A" funding, cash donations and pledges, and BSU reserves.

The projected funding package is as follows:

Set A, PBF funds (FY2016 and FY2017):	\$ 5,000,000
Private and institutional funds	5,000,000
2017A general revenue proceeds:	<u>32,000,000</u>
Total	<u>\$42,000,000</u>

This project will be procured through the Construction Manager at Risk (CMR) process through the Division of Public Works (DPW) and the Idaho Division of Purchasing standard process as appropriate.

Series 2007A and Series 2007B bonds will be refunded to the extent that the net present value savings exceed three (3) percent. In the event that market conditions are no longer favorable at the time of the sale, no refunding bonds will be issued.

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BSU's current debt service ratio is 4.81 percent. The projected maximum ratio, after the 2017A issuance, is 5.86 percent.

ATTACHMENTS

Attachment 1 - Draft Supplemental Bond Resolution	Page 5
Attachment 2 - Draft Bond Purchase Agreement	Page 31
Attachment 3 - Moody's 2016A Rating Report	Page 55
Attachment 4 - Standard & Poor's 2016A Rating Report	Page 63
Attachment 5 - Debt Service Projection	Page 73
Attachment 6 - Ten Year Debt Projection	Page 75
Attachment 7 - Draft Preliminary Official Statement	Page 77

STAFF COMMENTS AND RECOMMENDATIONS

The proposed action will provide the bulk of financing for BSU's Fine Arts Building project, while simultaneously achieving long-term savings on other outstanding debt through refunding of existing bonds. The refunding action is contingent upon a favorable interest rate at the time of sale. The additional debt to be assumed for financing the Fine Arts Building can be absorbed by BSU without exceeding the Board's prescribed maximum debt service ratio (8%, defined as Actual Debt Service divided by Annual Adjusted Expenses in Board Policy V.F.4.c.). Staff recommends approval. A roll call vote is required.

BOARD ACTION

I move to approve the finding that the Fine Arts Building is economically feasible and necessary for the proper operation of Boise State University and to approve a Supplemental Resolution for the Series 2017A Bonds, the title of which is as follows:

A SUPPLEMENTAL RESOLUTION of the Board of Trustees of Boise State University authorizing the issuance of General Revenue Project and Refunding bonds, in one or more series, of Boise State University; delegating authority to approve the terms and provisions of the bonds and the principal amount of the bonds up to \$78,570,000; authorizing the execution and delivery of a Bond Purchase Agreement upon sale of the bonds; and providing for other matters relating to the authorization, issuance, sale and payment of the bonds.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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BOISE STATE UNIVERSITY

SUBJECT

Planning and design approval for relocation of displaced facilities operations and central receiving into a new Campus Planning and Facilities building

REFERENCE

October 2015	Idaho State Board of Education (Board) approved Planning and Design of Center for Materials Science Research
August 2016	Board approved Six-Year Capital Improvement Plan

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.K.1

BACKGROUND/DISCUSSION

The new Boise State University (BSU) Center for Materials Science Research will displace the current building and yard housing Facilities Operations and Maintenance (FOAM), Central Receiving, a hazardous waste facility, and a vehicular wash-down area. BSU has identified property (owned by the University), located on the northern portion of the block between Belmont and Beacon Streets and between Euclid and Manitou Avenues, as a suitable site for the relocated functions, which will be designated collectively as the “Campus Planning and Facilities (CPF)” Building.

The CPF Building will contain high-bay storage/receiving space, two floors of administrative offices, a loading bay, and an outdoor loading dock. The building is expected to house the FOAM/Central Receiving functions, while accommodating expansion and the future inclusion of additional campus planning and facilities groups and functions including a yard for parking, equipment storage and wash down area, and a hazardous waste structure.

BSU will use a design-build delivery approach for this project and will work with the Division of Public Works (DPW) to make a qualifications-based selection for the design-build team. A portion of the Materials Science Budget has been identified to fund relocation and consolidation of these functions.

IMPACT

Total project costs for the CPF building have been estimated at \$1.5 million, with design costs estimated between \$120,000 and \$150,000. BSU will return to the Board for approval to proceed with construction.

ATTACHMENTS

Attachment 1 – Project Budget	Page 3
Attachment 2 – Capital Project Tracking Sheet	Page 4

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STAFF COMMENTS AND RECOMMENDATIONS

The planning and design phase of the requested project, which is one element in BSU's Board-approved six-year capital plan, will be funded with institutional dollars, and BSU will coordinate their actions with DPW. Under the Design-Build approach, the architectural and engineering contractor and construction contractor team will be selected at the outset of the project (without a separate bid process prior to the construction phase). The project will enable the institution to collocate the displaced inter-related physical plant operations at a suitable new site. Upon completion of planning and design work, BSU will return to the Board to seek approval for the construction phase.

Staff recommends approval.

BOARD ACTION

I move to approve the request by Boise State University to proceed with planning and design of the Campus Planning and Facilities Building, under a Design-Build project approach, for a total cost not to exceed \$150,000.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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BOISE STATE UNIVERSITY

SUBJECT

New Residential Honors College and Additional Student Housing Project – Dining Spaces and Faculty in Residence

REFERENCE

April 2013	Idaho State Board of Education (Board) approved purchase of 1801 University Drive
February 2015	Board informational item on Proposed Student Housing
June 2015	Update to Board on Proposed Student Housing
August 2015	Board approved ground lease and operating agreement with EDR Boise LLC, a wholly-owned subsidiary of Education Realty Operating Partnership LP, including purchase of the rights to operate and control the dining spaces for a cost not to exceed \$3,490,458

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.5.b.

BACKGROUND/DISCUSSION

In August 2015, the Board approved a ground lease (“Ground Lease”) and operating agreement (“Operating Agreement”) with EdR Boise LLC (“EdR”), which provides for the construction and operation of a new residential Honors College and additional student housing project on Boise State University’s (BSU) campus (the “Honors College”). The Honors College will include dining spaces, to be owned and operated by BSU, in accordance with the terms of the Ground Lease as approved by the Board in August 2015.

Dining Spaces

The Ground Lease provides for EdR to construct the dining spaces for \$3,490,458, of which \$883,200 will be used for improvements to the space beyond shell and core; such improvements will be specific to BSU’s design and intended food concept. The Ground Lease further provides that BSU may elect for EdR to complete the full buildout of the space, according to the specifications of BSU. BSU has revised the original specifications for the dining spaces, and elected for EdR to complete the full buildout, to include all furniture, fixtures and equipment. The additional cost of the full food service build-out is approximately \$2 million in addition to the existing \$3,490,458 already committed. The total estimated budget is approximately \$5.5 million. The attached Letter Agreement memorializes BSU’s election to have EdR complete the buildout. In accordance with the terms of the Ground Lease, BSU intends to purchase the dining spaces “turn-key” upon substantial completion of the construction for an amount not to exceed \$5.5 million.

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The approximately 14,720 square foot dining space will focus on fresh food concepts, enhancing the quality of food provided to students on campus, and is currently anticipated to include: 1) Soup/Salad/Sandwich, 2) Oriental Grille Area, 3) Home Style Food. The concepts may change as a result of equipment bids and based on a market study of students. The space also will include a seating and dining area with bathrooms, the food services area and a closed kitchen. The seating/dining area has been designed to be open 24/7, if so desired, for studying or programming of events for the building.

BSU funds this project utilizing a \$2 million contribution from BSU's food service provider, and the remainder of the funds will come from BSU and auxiliary housing and dining reserves.

Letter Agreement

The Ground Lease and Operating Agreement provide for changes in the construction and design of the Honors College upon request and approval by BSU and at its expense. BSU has requested a change in the plans and specifications to replace twelve student beds with three 800 square foot units, each of which will include two-bedrooms, two bathrooms, a kitchen and living room, to provide apartments for faculty in residence or similar residence life staff for BSU's Residential College. There will be one faculty apartment on the fifth floor in the residential space for the Honors College students, and two faculty apartments in the freshman living community, one on the fourth floor and one on the fifth floor.

The attached Letter Agreement confirms that EdR is converting the space into faculty apartments, as requested, and that BSU will pay up to \$60,000 for such conversions, reflecting the actual cost to convert the student beds to faculty apartments. In addition, the proposed Letter Agreement confirms that BSU will pay the rental amount, representing the amount EdR would have collected for the twelve student beds, commencing at \$82,000 for academic year 2017-2018, and subject to increase on the same terms as other rental increases provided for in the Operating Agreement.

Finally, EdR has also requested several additional clarifications to provisions already in the Ground Lease, specifically including timing of payments owed by BSU under the Ground Lease. First, the proposed Letter Agreement confirms that BSU will pay up to \$500,000 for a system that provides for reclamation and retention of graywater, in accordance with Section 3.02(b) of the Ground Lease, which amount will be paid on the Rent Commencement Date. BSU expects the amount to be less than \$500,000, and it is currently expected to be around \$350,000, which provides some savings to BSU.

In addition, the Ground Lease requires BSU to be responsible for remediation of certain hazardous materials discovered during the development and construction of the project. BSU has previously agreed to repay EdR for certain remediation

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conducted by EdR during construction in the amount of \$252,287.63 due to the remediation of an underground storage tank. The Letter Agreement confirms that BSU hereby agrees to pay this amount on the Rent Commencement Date.

Finally, the attached Letter Agreement clarifies that EdR will provide wireless service throughout the Honors College, including dining spaces, and BSU will pay for wireless service in the dining spaces only in the same manner as it will pay for other utilities in the dining space. BSU has requested EdR provide this in order to provide a seamless experience for users of the space and residents in particular.

IMPACT

The primary terms and conditions of the attached Letter Agreement are as described above:

- EdR will fund the development of the food service space, including a full build out and all furniture, fixtures and equipment, and, upon completion, BSU will purchase the space as contemplated by the Ground Lease. The existing commitment for core and shell is approximately \$3,500,000 with an additional payment of \$2,000,000 for the full building project, including furniture, fixtures, and equipment, for a total amount not to exceed \$5.5 million.
- EdR will convert 12 student beds into 3 faculty apartments, for a payment of up to \$60,000 from BSU for one-time development and construction costs, plus annual rent from BSU in the amount of \$82,000, subject to escalation as provided in the Operating Agreement.
- BSU will pay up to \$500,000 to EdR for the actual cost of a graywater system, payable on the Rent Commencement Date.
- BSU will pay \$252,287.63 to EdR for the actual cost of certain hazardous waste remediation, as required by the Ground Lease, payable on the Rent Commencement Date.
- EdR will provide wireless internet service to the entire Honors College Project, including the food service spaces. BSU will pay for the wireless service to the dining spaces only, in the same manner as utilities in accordance with the Ground Lease.

ATTACHMENTS

Attachment 1- Letter Agreement

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

In discussions with Board Staff, BSU confirmed that anticipated auxiliary operations revenues and auxiliary reserves are sufficient to cover the additional \$2 million cost of the complete facility buildout (including furniture, fixtures, and equipment) within the revised overall project cost of \$5.5 million.

Staff recommends approval.

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BOARD ACTION

I move to approve the request by Boise State University to enter into the attached letter agreement with EdR Boise LLC, a wholly-owned subsidiary of Education Realty Operating Partnership LP, including purchase of the rights to operate and control the dining facility; and for the University to authorize EdR to complete the buildout of the facility, including furniture, fixtures, and equipment, for an estimated additional cost of \$2,000,000 with a total project cost not to exceed \$5,500,000; and to delegate authority to the Vice President for Finance and Administration to execute all relevant documents in substantial conformance with the terms herein.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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BOISE STATE UNIVERSITY

SUBJECT

Approval of online program fee for an existing online undergraduate certificate in Design Ethnography

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.G. and Section V.R.3.a.x.

BACKGROUND/DISCUSSION

Boise State University (BSU) is requesting approval of an online program fee for its recently-created undergraduate certificate in Design Ethnography. Approval of this the online fee will enable BSU to serve two different audiences with its new certificate: 1) Students enrolled at BSU who wish to add this certificate to enhance their qualifications/credentials for their chosen programs of study, who will be able to include the certificate courses as part of their overall 120 credits towards degree, and will pay the traditional tuition and fees paid by BSU students; 2) Individuals who are not enrolled in any other BSU program who will be able to will register for separate sections of the certificate courses that will be offered under the online program fee model.

Design ethnography is an adaptation of one sub-discipline of anthropology for purposes of applied research, mainly in the areas of user experience research, design research, and qualitative research. Design ethnography employs the systematic observation and description of attitudes, behaviors and social relations for informing decision making in private, for-profit industry, public-sphere planning and service, and non-profit organizations.

The certificate will provide marketable skills to graduates from a variety of majors, including anthropology, because it is both applicable and accessible to all fields that involve human relations, including business, engineering, psychology, sociology, design, and anthropology. A recent survey of LinkedIn job openings found over 5,000 jobs requiring “qualitative research skills and over 20,000 jobs requiring “research design skills.”

Currently, no other institution in Idaho offers an online or in-person undergraduate certificate in Design Ethnography.

IMPACT

The online mode of the certificate program will operate under the guidelines of Board Policy V.R as they pertain to wholly online programs. This policy enables the institution to set a price-point appropriate for the program; students will pay an online program fee in lieu of tuition. The price-point for the proposed online

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program fee will be \$497 per credit. The total cost of the 12 credits would be \$5,964.

ATTACHMENTS

Attachment 1 – Undergraduate certificate in Design Ethnography online program fee proposal Page 5

STAFF COMMENTS AND RECOMMENDATIONS

This request is for Board approval of an online fee structure for a new certificate program. The undergraduate certificate was processed through a notification letter to the Board office, in accordance with Board Policy III.G. This policy does not require submission and approval of a program proposal for academic certificates consisting of 30 credits or less.

BSU's online fee request would be applicable only to students in Design Ethnography online course sections, and would not apply to BSU students who are simultaneously enrolled in other BSU programs.

The Design Ethnography certificate program proposal has worked its way through the Council on Academic Affairs and Programs (CAAP)--which forwarded the proposal with a recommendation for approval on November 17, 2016; then to the Instruction, Research, and Student Affairs (IRSA) Committee on December 1, 2016; and to the Business Affairs and Human Resources (BAHR) committee on December 2, 2016.

Board Policy V.R.3.a.x. states "*an online program fee may be charged for any fully online undergraduate, graduate, and certificate program. An online program fee shall be in lieu of resident or non-resident tuition (as defined in Idaho Code §33-3717B) and all other Board-approved fees. An online program is one in which all courses are offered and delivered via distance learning modalities (e.g. campus-supported learning management system, videoconferencing, etc.); provided however, that limited on-campus meetings may be allowed if necessary for accreditation purposes or to ensure the program is pedagogically sound.*"

Staff believes that the proposed online fee for Design Ethnography is consistent with the letter of Board policy. As with other market-based pricing approaches, time will tell if the on-line program mode and price level will be successful and sustainable.

Staff recommends approval.

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BOARD ACTION

I move to approve the request by Boise State University to designate an online program fee for the Boise State University undergraduate certificate in Design Ethnography in the amount of \$497 per credit in conformance with the program budget submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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IDAHO STATE UNIVERSITY FOUNDATION

SUBJECT

Release of easement rights on property in Idaho Falls, ID, owned by the Idaho State Board of Education, to the Idaho State University Foundation

REFERENCE

August 2016 Board approved sponsorship of Idaho National Laboratory Cybercore and Computational Collaboration Center expansion project

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education (Board) Governing Policies & Procedures, Section V.I.5.b.iii
Section 58-335, Idaho Code

BACKGROUND/DISCUSSION

In Idaho Falls, ID, land was purchased by the Idaho State University (ISU) Foundation that included land use restrictions on the types of future activities that could be carried out in the event of future development of the property. This property has now been identified as a preferred location for the Board-sponsored Cybercore facility project in collaboration with the Idaho National Laboratory (INL). A deal has been negotiated with the original seller to lift the land use restrictions on the Foundation property. The arrangements to lift the land use restrictions include the transfer of a small section of Foundation-owned property to the sellers—this triangular half-acre parcel is contiguous to property already owned by the sellers, and, although it is in the same area as the intended Cybercore site, the half-acre parcel is not needed for the INL project (see map in Attachment 1). The Board holds an easement on the half-acre parcel. The ISU Foundation is requesting that the Board terminate its easement so the half-acre parcel of land can be transferred to the seller without the easement.

ISU has no need for and derives no benefit from the easement held by the Board.

ATTACHMENTS

Attachment 1 – Map of easement location	Page 3
Attachment 2 – Termination of easement	Page 5
Attachment 3 – Quitclaim Deed of easement	Page 13

STAFF COMMENTS AND RECOMMENDATIONS

The Board's release of its (unused) easement rights on the half-acre parcel in question—which is owned by the ISU Foundation—will enable the Foundation to transfer that parcel back to the original sellers of the Foundation property, which will improve the sellers' access to the rest of their contiguous property, with no detrimental impact to the ISU Foundation or the Board. In turn, the sellers will lift

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the land-use restrictions which applied to the entirety of the Foundation's property which is planned to be conveyed to the Board/ISU as the site for the new INL-leased Cybercore facility. Staff recommends approval.

BOARD ACTION

I move to approve the request by the Idaho State University Foundation for the Board to release its easement on the half acre parcel owned by the Foundation, as more particularly described on the attached documents.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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UNIVERSITY OF IDAHO

SUBJECT

Updated Six-Year Capital Plan (FY18 – 23)

REFERENCE

August 2016

State Board of Education (Board) approved the University of Idaho's Six-Year Capital Plan for FY2018 through FY2023

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections V.K.2.a and b.

BACKGROUND/DISCUSSION

The University of Idaho (UI) is providing an updated Six-Year Capital Plan to reflect changes on two projects—upgrade of the University's extension center in Salmon, Idaho; and construction of a multi-purpose arena adjacent to the Kibbie Activity Center on the Moscow, Idaho campus.

The UI operates the Nancy M. Cummings Research, Extension, and Education Center in Salmon, Idaho. Research conducted there includes genetic improvement, reproduction, nutrition, irrigation, and environmental impact. Facilities at the site serve barn, shop, and storage needs, and include an aging classroom attached to the equipment shop with limited internet connection, and located far from the animals and main station. A long term goal has been to provide a classroom facility on site supporting greater connectivity to teaching on campus and better workshops for producers in keeping with the extension mission. The project is envisioned to include technology equipped classrooms, a large meeting space for gatherings, a small catering kitchen, outdoor learning spaces, and necessary restroom and mechanical support spaces, utility infrastructure, and site development. This is a project newly added to the six-year plan at this time.

The UI has had a long term vision to construct a multi-purpose arena adjacent to the Kibbie Dome to serve a variety of campus events and activities in an appropriately sized 4,000 – 5,000 seat venue. The Idaho Arena will include a multi-use events floor and a practice court, as well as office, concessions, and conference space. This is an update to the six-year plan, reflecting greater detail for the line item included since the FY14 plan, previously cited as the Basketball Arena, and prior to that, the Events Pavilion.

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IMPACT

These two facilities are key to the success of the university's strategic plan, supporting Goal 2, Engage, and Goal 3, Transform, engaging the community and enriching the collegiate experiences and careers of the students of the UI.

ATTACHMENTS

Attachment 1 – Revised Six-Year Capital Plan

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Board Policy V.K.2.b. specifies that “*before any institution or agency under the governance of the Board solicits, accepts or commits a gift or grant in support of a specific major project, such project must first be included on the institution’s or agency’s Board-approved six-year plan.*” Board approval of the revised six-year plan will enable the University to begin fund-raising and continue with early concept and design work for the newly-listed projects. Staff recommends approval.

BOARD ACTION

I move to approve the proposed revision to the University of Idaho’s six-year capital plan for FY2018 through FY2023, as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
DECEMBER 15, 2016

UNIVERSITY OF IDAHO

SUBJECT

Educational Association Agreement with Navitas

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.

BACKGROUND/DISCUSSION

The University of Idaho (UI) requests authorization to execute an educational association agreement to develop and implement the University of Idaho International Student Success Program. This will be a pathway program that will provide non-credit courses together with for-credit courses to international students in an initial year. After successful completion of their first year at UI, students will be eligible to matriculate as full-time non-resident students.

The UI sent out RFP Number 16-108M in May 2016 for Pathway Program for Recruiting International Students. Navitas North America (Navitas USA Holdings LLC) was the successful bidder. The parties have been negotiating the contract since August 2016 and are near a final agreement.

This agreement will provide UI with an average annual revenue stream over the initial five year term of the contract of approximately \$1.5 million per year, based on the projected number of students in the pathway program per year, which is projected to steadily grow, reaching approximately 1200 by year five. To the extent that the pathway students matriculate as full-time non-resident students, the UI also will realize the additional tuition revenue, less commission amounts to be paid to Navitas on a per student basis for the first year they are enrolled. Navitas will be responsible for the costs of providing the pathway program, UI is responsible for providing space on campus for the program.

With this contract, UI will be able to take advantage of the international presence and outreach of Navitas, as well as benefit from its expertise in on-campus pathway programs. The initial focus of the program will be international students; however, the contract allows for expansion of the program.

IMPACT

This contract will provide UI with a program that will benefit the campus by increasing the number of overall international students and, by extension, increasing the opportunities for all students to expand their international knowledge and experience. It also will provide a revenue source while, at the same time, allowing UI to take advantage of the economies of scale and marketing benefits created by associating with an entity with expertise in delivering pathway programs and with a significant international footprint.

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ATTACHMENTS

Attachment 1 – RFP 16-108M

Page 3

Attachment 2 –Navitas/Navitas Holdings Contract

Page 23

STAFF COMMENTS AND RECOMMENDATIONS

UI administration has been diligent in keeping the Board and Board Staff informed on the institution’s strategy on international student recruitment. The desired end goal—a balanced mix of international students at a level of approximately 1,200 students within the overall student population—is indicative of the solid planning and preparation that has taken place. The proposed contract provides comprehensive support for all aspects of international student recruiting while generating positive annual net revenues to the university.

Staff recommends approval.

BOARD ACTION

I move to authorize the University of Idaho to execute the contract with Navitas Moscow, and Navitas Holdings, for a Pathway Program for Recruiting International Students, in substantially the same form as that attached hereto as Attachment 2.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
DECEMBER 15, 2016

LEWIS-CLARK STATE COLLEGE

SUBJECT

Planning & Design for a Living and Learning Complex project

REFERENCE

August 2015

The State Board of Education (Board) approved the six-year Capital Budget Request plan for Lewis-Clark State College (LCSC), which included the proposed Living and Learning Complex project

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.K.

BACKGROUND/DISCUSSION

Lewis-Clark State College (LCSC) is requesting Board approval to proceed with planning and design for the Living and Learning Complex project.

Currently, housing options for LCSC students are limited with 340 beds available for those wishing to stay on campus. Occupancy rates are near 100% with waiting lists at the beginning of each semester. With a growing student body, meeting the demand for housing, student services, and classrooms is a priority for the college.

Specific campus needs that would be provided by the facility were identified to include:

- Housing options for 155 students
- Student Health Center
- Student Counseling Center
- Student Recreation Center
- Two general purpose classrooms
- Student individual & team study spaces
- Coffee, beverage, & snack bar
- Student testing center

The design of the Living and Learning Complex will provide a modern residence hall that will attract new students to campus and provide student-centered services. Although the feasibility study attached assumes a location, the design team will be assigned the task to evaluate multiple possible locations and identify the best location to serve the campus community.

IMPACT

The total project is currently estimated at \$17 million, including design and construction costs, appropriate and precautionary contingency allowances, and fixtures, furniture and equipment (FF&E) estimates. The immediate fiscal impact is the cost of the planning and design phase of the overall project (\$1,400,000).

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Funding for this project is to be provided through the use of institutional reserves and donated gifts. These funds will supplement money acquired through borrowing (bonding) with the debt service to be paid through student rental fees.

Overall Project:

ESTIMATED BUDGET:		FUNDING:	
Land	\$ 0	PBF	\$ 0
A/E design fees	1,400,000	General Account	
Construction	14,164,000	Agency & Gift Funds	2,000,000
5% Contingency	708,197	Federal Funds	
FF&E	<u>727,803</u>	Other (Borrowed)	<u>15,000,000</u>
Total	\$ <u>17,000,000</u>	Total	\$ <u>17,000,000</u>

ATTACHMENTS

Attachment 1 – Feasibility Study	Page 3
Attachment 2 – Costs Matrix	Page 25
Attachment 3 – Capital Project Tracking Sheet	Page 27

STAFF COMMENTS AND RECOMMENDATIONS

The proposed project will address multiple needs which currently impact LCSC’s students. This project has been on the college’s six-year capital plan for more than a decade, and it fits well within the inter-related operations of other residential facilities, classrooms, and student support facilities. Assuming successful completion of the planning and design phase, LCSC has positioned itself well (with very low long-term debt) to fund the majority of the project through issuance of bonds, subject to future Board approval.

Staff recommends approval.

BOARD ACTION

I move to approve the request by Lewis-Clark State College to proceed with planning and design of the Living and Learning Complex project at a cost not to exceed \$1.4 million.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**BUSINESS AFFAIRS AND HUMAN RESOURCES
DECEMBER 15, 2016**

LEWIS-CLARK STATE COLLEGE

SUBJECT

Update of Lewis-Clark State College (LCSC) Six-Year Capital Plan to add a new Career Technical Education Building.

REFERENCE

June 2016

The State Board of Education (Board) considered and approved a change in the LCSC 6-year Capital plan in conjunction with the approval for planning and design of Spalding Hall. Previous to that time, Spalding Hall had not been considered a major capital project, based on its originally-estimated construction cost.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.K.

BACKGROUND/DISCUSSION

LCSC is requesting Board approval to add a new Career Technical Education (CTE) Building to the Six Year Capital Plan. LCSC intends to partner with local industry and the local school district to develop and construct a new CTE building to provide training in technical vocations to meet the labor force needs of the region and provide collaborative programs with the new Lewiston High School.

LCSC makes this request at this time in order to put together a funding plan that includes possible donations, Federal grant opportunities, institutional contributions and other State funds.

ATTACHMENTS

Attachment 1- Current Board-approved Six Year Capital Plan

Page 3

Attachment 2 - Revised Six-Year Capital Plan

Page 4

STAFF COMMENTS AND RECOMMENDATIONS

Board approval of the requested update to the LCSC rolling 6-year capital improvement plan is a prerequisite for solicitation of donations for the project, as required by Board Policy V.K.2.b, which states that "*before any institution or agency under the governance of the Board solicits, accepts or commits a gift or grant in support of a specific major project, such project must first be included on the institution's or agency's Board-approved six-year plan.*" The revised six-year plan also moves the earlier-approved Living and Learning Complex project one year earlier (to FY2018), and eliminates the earlier-approved FY2020 auto repair/diesel mechanics project, which has been subsumed into the new \$20M CTE building project. Staff recommends approval.

BUSINESS AFFAIRS AND HUMAN RESOURCES
DECEMBER 15, 2016

BOARD ACTION

I move to approve the revision to the Lewis-Clark State College six-year capital plan as submitted in Attachment 2.

Moved by _____ Seconded by _____ Carried Yes _____ No _____