

**WORK SESSION
APRIL 19, 2017**

TAB	DESCRIPTION	ACTION
A	STUDENT TUITION AND FEE RATES	Motion to Approve
B	INSITUTION AND AGENCY STRATEGIC PLANS	Motion to Approve

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COLLEGE AND UNIVERSITIES

SUBJECT

FY 2018 Student Tuition & Fee Rates (Academic Year 2017-2018)

REFERENCE

February 2013	Board approved second reading for V.R. Policies regarding Board approval for New Student Orientation fees
February 2014	Board approved second reading for V.R. Policies regarding Board approval for Senior Citizen Fee with eligibility determined by each institution
December 2014	Board approved second reading for V.R. Policies regarding online program fees, clarifying the Technology Fee, adding Dual Credit and Summer Bridge Program fees, and revising special course fees
December 2015	Board approved second reading for V.R. Policies regarding in-service teacher fees, clarifying online program fees, and adding Independent Study in Idaho fee
April 2016	Board approved second reading for V.R. Policies eliminating requirement to obtain professional licensure prior to practicing a given profession as a prerequisite for establishing a professional fee for an academic professional program

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections III.Y., V.R.
Idaho Code § 33-3717A

BACKGROUND/DISCUSSION

Board policy V.R. defines fees, the process to change fees, and establishes the approval level required for the various student fees (Chief Executive Officer or the Board). The policy provides in part:

“In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change.”

Per board policy, Boise State University (BSU), Idaho State University (ISU), University of Idaho (UI), Lewis-Clark State College (LCSC), and Eastern Idaho Technical College (EITC) notified students of proposed fee increases and

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conducted public hearings. Their respective presidents are now recommending to the Board student tuition and fee rates for FY 2018.

Reference Documents

Page 9 displays information from the *2017 Sine Die Report* showing the decline in the percentage of the General Fund allocated to the College & Universities over the last 22 years compared to other state budgeted programs.

Page 10 shows the percentage of total appropriation for General Funds, endowment funds and tuition and fees since 1980.

Page 11 compares the current fiscal year WICHE states' average tuition and fees for resident and nonresident students.

Page 12 shows a summary of FY 2017 annual requested tuition and fees.

Staff has prepared charts similar to those included in each institution's tab by aggregating the data for the 4-year institutions. The charts are described below:

Page 13 – Cost of Attending College vs. Per Capita Income

The purpose of this chart is to show the increasing cost to attend college (student fees, books and supplies, room and board, personal expenses, and transportation) compared to the per capita income from 2006 to 2016. Each institution has a similar chart showing similar information. The "cost" of attendance reflects full tuition and fees, which differs from the actual "price" of attendance which would reflect cost net of tuition discounts through financial aid and scholarships.

The average cost to attend Idaho's 4-year institutions has grown from \$13,674 in 2006 to \$19,284 in 2016, or 41%, while the Idaho per capita income has increased from \$31,406 to \$39,006, or 24%. The increases in the cost to attend college from 2006 to 2016 are as follows:

Tuition & Fees	72%
Books and Supplies	10%
Room and Board	40%
Personal and Transportation	<u>19%</u>
Total Cost to Attend	41%

Page 14: Cost to Deliver College

The purpose of this chart is to show the costs to deliver college, changes in student enrollment and cost per student full time equivalent (FTE.) The increases in the cost to deliver college (by major expenditure functional categories) from 2006 to 2016 are as follows:

Instruction	18%
Academic Support	73%

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Student Services	66%
Library Services	30%
Athletics & Auxiliaries	33%
Plant and Depreciation	39%
Institutional Support	78%
Financial Aid	<u>158%</u>
Total Increase in Cost to Deliver College	<u>37%</u>

At the same time, student FTE (horizontal red line page 14) has decreased by .5%. Taken together, the total cost to deliver college per student FTE (bottom line) has increased by 37% from \$12,710 in 2006 to \$16,311 in 2016.

Page 15: Resident Tuition & Fees, Consumer Price Index (CPI), Per Capita Income, and Average Annual Wage

The purpose of this chart is to show the annual percentage increase from 2006 to 2017 for resident tuition & fees, CPI, Idaho Per Capita Income, and Idaho Average Annual Wage. As the chart indicates, historically when per capita income and annual wages have increased at a higher rate than the previous year, fees have correspondingly increased at a lesser rate. The opposite is also true, when income and wages have increased at a slower rate than the previous year, fees have correspondingly increased at a faster rate. This trend changed starting in FY 2011.

Page 16: Average CU Full-time Resident Fees as a % of Per Capita Income

The purpose of this chart is to show the percentage the sticker price for Idaho resident students is to the Idaho per capita income. The rate has grown from 5.1% in 1981 to 17.6% in 2017.

Page 17: Percentage of CU Total Appropriation by Source

The purpose of this chart is to show the percentage of the total appropriation for the College and Universities from General Account, Student Fees and Endowment funds.

Page 18: Tuition/Fee Waivers and Discounts

The purpose of this report is to show the dollar value of tuition & fee waivers granted by each institution along with the Board policy section authorizing each type of waiver. The report also includes discounts such as staff, spouse, dependent, and senior citizen fees which are not waivers.

Institution Fee Proposals

The detailed fee proposals for each institution are contained in separate tabs (ISU, EITC, LCSC, UI and BSU), and each section includes the following:

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- Narrative justification of the fee increase request and planned uses of the additional revenue.
- Schedule detailing the tuition and fee changes.
- Schedule projecting the amount of revenue generated from the tuition and fee changes.
- Schedule displaying a 4-year history of Board-approved fees and the FY 2018 requested fees.
- The same charts as found on pages 13-15 (and described above) at a disaggregated, institution specific level:
 - Chart: Cost of Attending College vs. Per Capita Income
 - Chart: Cost to Deliver College and Cost to Deliver Per Student FTE
 - Chart: Annual % Increase for Fees, CPI, Per Capita Income, and Average Wage
- Chart showing comparison of institution tuition and fees to peer averages with and without aspirational peers.

IMPACT

Full-time resident tuition and fee increases being requested by the institutions for FY 2018 (academic year 2017-2018) are as follows (in the order they will be presented):

	<u>FY17</u>	<u>FY18</u>	<u>% Inc.</u>
Idaho State University	\$6,845	\$7,166	3.0%
Eastern Idaho Technical College	\$2,404	\$2,464	2.5%
Lewis-Clark State College	\$6,120	\$6,334	3.5%
University of Idaho	\$7,232	\$7,668	6.0%
Boise State University	\$7,080	\$7,440	5.1%

STAFF COMMENTS

At the request of staff, each of the above five institutions conducted a tuition/fee analysis of the impact of unfunded “must pay” items that resulted from the FY2018 Governor’s recommendation and Legislative appropriation. There was no “fund shift” action taken during this Legislative session to cover fully the cost of Change in Employee Compensation (CEC) and health benefit cost increases for the General Education full-time employees for the four 4-year institutions. That funding gap puts pressure on student tuition and (as applicable) endowment funds if college and university employees are to receive the same compensation and benefits directed by lawmakers for other state employees.

The Business Affairs and Human Resources (BAHR) Committee has reviewed the institutions’ analyses of how much additional revenue would be generated by their proposed tuition/fee increases and how those dollars would be used to cover CEC, health benefits, and other key needs. Meanwhile, Board staff and institutional representatives worked diligently behind the scenes during the session to educate legislators on the rationale behind the significant (and growing) level of annually reappropriated dollars for the college and universities, and the mechanics of the one-time “reserve” balances maintained by the institutions to cover unfunded

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infrastructure needs and other initiatives—both areas had generated questions from policy makers on why tuition/fee increases would be necessary for FY2018. Representatives from the institutions will be prepared to answer questions during this agenda item regarding their tuition/fee requests and describe the rationale and proposed uses of funds generated by their respective requests. At the request of BAHHR, institutions have considered tuition/fee options which would, where possible, minimize the adverse impacts on resident, full-time, undergraduate students. Motion sheets also address percentage and dollar increases for non-resident full-time students and other fees for other categories of students as presented by the institutions.

Motions are provided, in accordance with Board policy, to enable the Board to approve FY2018 fees for dual credit courses delivered at secondary schools, bridge program fees, and transcription fees.

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BOARD ACTION

IDAHO STATE UNIVERSITY:

I move to increase the FY 2018 annual full-time resident tuition and fees at Idaho State University by ____% (\$____) for a total dollar amount of \$____; to authorize the University to establish the tuition portion of this total dollar amount (\$5,424.60) as the base tuition for eligible students in the FY 2018 cohort for the University's "Tuition Lock" initiative; and to increase the annual full-time tuition for nonresident students by ____% (\$____) for a total dollar amount of \$_____.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve all other fees set forth in the FY 2018 Idaho State University tuition and fees worksheet which will be made part of the written minutes.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

EASTERN IDAHO TECHNICAL COLLEGE:

I move to increase the FY 2018 annual full-time resident tuition and fees at Eastern Idaho Technical College by ____% (\$____) for a total dollar amount of \$____; and to increase the annual full-time tuition for nonresident students by ____% (\$____) for a total dollar amount of \$_____.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve all other fees in the FY 2018 Eastern Idaho Technical College tuition and fees worksheet which will be made part of the written minutes.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

LEWIS-CLARK STATE COLLEGE:

I move to increase the FY 2018 annual full-time resident tuition and fees at Lewis-Clark State College by ____% (\$____) for a total dollar amount of \$____; and to increase the annual full-time tuition for nonresident students by ____% (\$____) for a total dollar amount of \$_____.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve all other fees set forth in the FY 2018 Lewis-Clark State College tuition and fees worksheet which will be made part of the written minutes.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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UNIVERSITY OF IDAHO:

I move to increase the FY 2018 annual full-time resident tuition and fees at University of Idaho by ____% (\$____) for a total dollar amount of \$____; and to increase the annual full-time tuition for nonresident students by ____ % (\$____) for a total dollar amount of \$_____.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

I move to approve all other fees set forth in the FY 2018 University of Idaho tuition and fees worksheet which will be made part of the written minutes.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

BOISE STATE UNIVERSITY:

I move to increase the FY 2018 annual full-time resident tuition and fees at Boise State University by ____% (\$____) for a total dollar amount of \$____; and to increase the annual full-time tuition for nonresident students by ____ % (\$____) for a total dollar amount of \$_____.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

I move to approve all other fees set forth in the FY 2018 Boise State University tuition and fees worksheet which will be made part of the written minutes.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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Dual Credit Fee

I move to set the statewide dual credit fee at \$65 per credit for courses delivered at secondary schools, including courses taught online using instructional staff hired by the high school or the Idaho Digital Learning Academy, for fiscal year 2018.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Transcript Fee

I move to set the statewide transcript fee at \$10 per credit for fiscal year 2018 for students enrolled in a qualified Workforce Training course where the student elects to receive credit.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Summer Bridge Program Fee

I move to set the statewide summer bridge program fee at \$65 per credit for fiscal year 2018 for students admitted into a summer bridge program at an institution the summer immediately following graduation from high school and enrolling in pre-determined college-level courses at the same institution the fall semester of the same year.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Institution, Agency, and Special/Health Programs Strategic Plans

REFERENCE

April 2016	The Board reviewed the institution, agency, and special/health programs strategic plans.
June 2016	The Board approved the institution, agency, and special/health programs strategic plans.
December 2016	The Board approved the first reading of amendments to Board policy I.M. incorporating the definitions previously used and minimum plan requirements into Board policy.
February 2017	The Board approved the second reading of amendments to Board policy I.M. incorporating the definitions previously used and minimum plan requirements into Board policy.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.M.1.
Section 67-1901 through 67-1903, Idaho Code.

BACKGROUND/ DISCUSSION

Pursuant to sections 67-1901 through 1903, Idaho Code, and Board Policy I.M. the institutions, agencies and special/health programs under the oversight of the Board are required to submit an updated strategic plan each year. The plans must encompass at a minimum the current year and four years going forward. The Board planning calendar schedules these plans to come forward annually at the April and June Board meetings. This timeline allows the Board to review the plans and ask questions in April, and then have them brought back to the regular June Board meeting, with changes if needed, for final approval while still meeting the state requirement that the plans be submitted to the Division of Financial Management (DFM) by July 1 of each year. Once approved by the Board the Office of the State Board of Education submits all of the plans to DFM.

Board policy I.M. sets out the minimum components that must be included in the strategic planes and defines each of those components. The Board's requirements are in alignment with DFM's guidelines and the requirements set out in sections 67-1901 through 67-1903, Idaho Code. Each strategic plan must include:

1. A comprehensive mission and vision statement covering the major programs, functions and activities of the institution or agency. Institution mission statements must articulate a purpose appropriate for a degree granting institution of higher education, with its primary purpose to serve the educations interest of its students and its principal programs leading to recognized degrees. In alignment with regional accreditation, the institution must articulate

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its purpose in a mission statement, and identify core themes that comprise essential elements of that mission.

2. General goals and objectives for the major programs, functions and activities of the organization, including a description of how they are to be achieved.
 - i. Institutions (including Career Technical Education) shall address, at a minimum, instructional issues (including accreditation and student issues), infrastructure issues (including personnel, finance, and facilities), advancement (including foundation activities), and the external environment served by the institution.
 - ii. Agencies shall address, at a minimum, constituent issues and service delivery, infrastructure issues (including personnel, finance, and facilities), and advancement (if applicable).
 - iii. Each objective must include at a minimum one performance measure with a benchmark.
3. Performance measures must be quantifiable indicators of progress.
4. Benchmarks for each performance measure must be, at a minimum, for the next fiscal year, and include an explanation of how the benchmark level was established.
5. Identification of key factors external to the organization that could significantly affect the achievement of the general goals and objectives.
6. A brief description of the evaluations or processes to be used in establishing or revising general goals and objectives in the future.
7. Institutions and agencies may include strategies at their discretion.

In addition to the required components and the definition of each component, Board policy I.M. requires each plan to be submitted in a consistent format. Staff are working with the Planning, Policy and Governmental Affairs Committee to establish a template for the institutions to use. The template will be provided to the institutions for use when their final plans are submitted to the Board for consideration at the June 2017 Board meeting.

At the October 2011 Board meeting the Board requested the postsecondary institutions include six (6) system-wide performance measures that are measured consistently across all public postsecondary institutions. Board staff have worked closely with the Directors of Institutional Research (or equivalent positions) at the institutions to refine the original measures and assure consistent collection and reporting of the data. The system-wide performance measures are:

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- **Graduation Rate:**
This area is made up of two measures.
 - a) Total degree production (split by undergraduate/graduate).
 - b) Unduplicated headcount of graduates and percent of graduates to total unduplicated headcount (split by undergraduate/graduate).
- **Retention Rate:**
Total full-time new and transfer students that are retained or graduate the following year (excluding death, military service, and mission).
- **Cost of College:**
The audited financial statements are used for determining these measures.
 - a) Cost per credit hour – Financials divided by total weighted undergraduate credit hours.
 - b) Efficiency – Certificates (of at least 1-year or more) and degree completions per \$100,000 of financials.
- **Remediation** (Optional: may be reported under Cases Served rather than a Performance Measures):
Number and percentage of first-time freshmen who graduated from an Idaho high school in the previous year identified as needing remedial education as determined by institutional placement benchmarks.
- **Dual Credit:**
Total credit hours earned and the unduplicated headcount of participating students.

The “Remediation” performance measure is not a measure of the institutions performance, but that of the secondary schools the postsecondary students are coming from. It is included in the list of performance measures and may be reported by the institutions on the performance measure report under “Cases Served” or under “Performance Measure” with a benchmark.

In addition to these performance measures the Board has consistently requested the benchmarks contained within the strategic plans be aspirational benchmarks, not merely a continuation of the “status quo.”

All of the strategic plans are required to be in alignment with the Board’s system-wide strategic plans, these include the Board’s overarching K-20 education strategic plan (approved at the February Board meeting), the Science, Technology, Engineering and Math (STEM) Education Strategic Plan, the Higher Education Research Strategic Plan, and the Idaho Indian Education Strategic Plan.

IMPACT

Review will provide the Board with the opportunity to give the institutions and agencies direction on any final changes prior to consideration for approval at the June Board meeting.

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ATTACHMENTS

Agencies

Attachment 01 – State Department of Education/Public Schools	Page 6
Attachment 02 – Idaho Public Television	Page 8
Attachment 03 – Idaho Division of Vocational Rehabilitation	Page 16
Attachment 04 – Idaho Division of Career Technical Education	Page 27

Institutions

Attachment 05 – University of Idaho	Page 34
Attachment 06 – Boise State University	Page 42
Attachment 07 – Idaho State University	Page 57
Attachment 08 – Lewis-Clark State College	Page 63
Attachment 09 – Eastern Idaho Technical College	Page 72

Community Colleges

Attachment 10 – College of Southern Idaho	Page 82
Attachment 11 – College of Western Idaho	Page 90
Attachment 12 – North Idaho College	Page 96

STAFF COMMENTS AND RECOMMENDATIONS

The Board is responsible for approving all of the public education related strategic plans, this includes the approval of each of the required strategic plans for the special programs and health programs that are funded through the various education budgets. In total the Board considers and approves 23 updated strategic plans annually. Historically 22 plans (the 23rd bring the K-20 strategic plan approved in February) are provided to the Board in April and then again in June. Due to the volume of these plans it is at times difficult to focus on specific areas during the work session. To help facilitate the discussion during the work session this year the strategic plans will be provided in two parts. The required components identified in Board policy for the institutions and agencies only will be provided for discussion at the April Board meeting. At the June 2017 Board meeting all 22 plans will be provided to the Board for consideration and approval.

In addition to the regular annual review and updates of the strategic plans Idaho Public Television, the University of Idaho, and Eastern Idaho Technical College are requesting amendments to their mission statements. The University of Idaho's amendments are based on feedback from the Board during last year's planning cycle that the mission statements be more "active" and less "passive." Eastern Idaho Technical College (EITC) is requesting amendments to their mission statement that will remove the specific reference to "regional workforce need" and incorporates the college's Core Themes. Dependent on the results of the May election in eastern Idaho, EITC will need to submit a request for a substantive change to their accreditation body. The college is asking the Board to consider the amendments to their mission statement at this time so that, if approved, they may be included in any request that is sent to the Northwest Commission on Colleges and Universities for a change in their accreditation. Providing approval at this time would expedite the process.

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BOARD ACTION

I move to approve the request by Eastern Idaho Technical College to amend their mission statement and core themes as provided in Attachment 5.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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