



**STATE BOARD OF EDUCATION MEETING**

**April 19-20, 2017**

**University of Idaho  
Bruce M. Pitman Center  
International Ballroom  
Moscow, Idaho**

**Wednesday, April 19, 2017, 10:00 a.m., Bruce M. Pitman Center, International Ballroom**

**BOARDWORK**

1. Agenda Review / Approval
2. Minutes Review / Approval
3. Rolling Calendar

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**

1. University of Idaho Annual Report and Campus Tour

**WORK SESSION (Time Certain: 1:00 pm)**

**A. BUSINESS AFFAIRS & HUMAN RESOURCES**

Student Tuition and Fee Rates (Academic Year 2017-2018)

1. University of Idaho – Student Tuition & Fee Rates
2. Boise State University – Student Tuition & Fee Rates
3. Idaho State University – Student Tuition & Fee Rates
4. Eastern Idaho Technical College – Student Tuition & Fee Rates
5. Lewis-Clark State College – Student Tuition & Fee Rates

**B. PLANNING, POLICY & GOVERNMENTAL AFFAIRS**

Institution and Agency Strategic Plans

**Thursday April 20, 2017, 8:00 a.m., Bruce M. Pitman Center, International Ballroom**

**OPEN FORUM**

**CONSENT AGENDA**

**AUDIT**

1. Audit Committee Appointment

**BAHR**

2. Boise State University – Amendment to Food Service Contract – Aramark
3. University of Idaho – Disposal of Real Property for Idaho Transportation Department Project – Parker Farm, Latah County
4. University of Idaho – Sodexo Contract

**IRSA**

5. Programs and Changes Approved by Executive Director – Quarterly Report
6. WWAMI Admissions Committee Appointment
7. Idaho EPSCoR Committee Appointment

**PPGA**

8. Alcohol Permits Report – President Approved
9. State Rehabilitation Council Appointment
10. Boise State University – Facilities Naming

**SDE**

11. BSU – Educator Preparation Program Review – Consulting Math Teacher

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS**

2. Coeur d'Alene Tribe Education Pipeline
3. 2017 Legislative Update
4. College and Career Ready Definition
5. Educator Pipeline Workgroup Update
6. Math Work Group Update – Math ISAT Performance Data

**DEPARTMENT OF EDUCATION**

1. Superintendent's Update
2. Temporary and Proposed Rule – IDAPA 08.02.03.004 – Rules Governing Thoroughness, Incorporation by Reference – Idaho English Language Proficiency Assessment Achievement Standards
3. Provisional Certificate Approval
4. Clark County School District No. 161 – Tuition Waiver
5. Professional Standards Commission Appointments

**INSTRUCTION, RESEARCH & STUDENT AFFAIRS**

1. Board Policy III.Q. Admissions Standards – First Reading
2. Boise State University – Bachelor of Science in Engineering

**BUSINESS AFFAIRS & HUMAN RESOURCES****Section I – Human Resources**

1. Boise State University – Amendment to Multi-Year Coach Contract for Head Football Coach Bryan Harsin
2. Boise State University – Multi-Year Coach Contract Extension for Football Defensive Coordinator Andrew Avalos
3. Boise State University – Multi-Year Coach Contract for Football Offensive Coordinator Zachary Hill

## **Section II – Finance**

1. Intercollegiate Athletics – FY2016 Revenue and Expenses Reports
2. Intercollegiate Athletics – FY2016 Compensation Reports
3. Intercollegiate Athletics – FY2016 Gender Equity Reports
4. FY2018 Appropriations
5. FY2019 Budget Line Item Guidelines
6. FY2018 Opportunity Scholarship Educational Costs
7. Idaho State University – Memorandum of Understanding – Idaho College of Osteopathic Medicine for Institutional Review Board Services
8. University of Idaho – Space Lease – Gritman – WWAMI Program
9. University of Idaho – Athletic Limit Waiver
- 10.

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during the Open Forum, please contact the Board office at 334-2270 no later than two days before the meeting. While the Board attempts to address items in the listed order, some items may be addressed by the Board prior to, or after the order listed.

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**BOARDWORK**  
**APRIL 19, 2017**

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1. Agenda Approval

Changes or additions to the agenda

**BOARD ACTION**

**I move to approve the agenda as posted.**

2. Minutes Approval

**BOARD ACTION**

**I move to approve the minutes from the February 15-16, 2017 regular Board meeting as submitted.**

3. Rolling Calendar

**BOARD ACTION**

**I move to set April 18-19, 2018 as the date and the University of Idaho as the location for the April 2018 regularly scheduled Board meeting.**

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**BOARDWORK**  
**APRIL 19, 2017**

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Trustees of Boise State University  
Trustees of Idaho State University  
Trustees of Lewis-Clark State College  
Board of Regents of the University of Idaho  
State Board for Career-Technical Education

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**DRAFT MINUTES**  
**STATE BOARD OF EDUCATION**  
**February 15-16, 2017**  
**Boise State University**  
**Simplot Ballroom**  
**Student Union Building**  
**Boise, Idaho**

A regularly scheduled meeting of the State Board of Education was held February 15-16, 2017 at Boise State University in Boise, Idaho.

**Present:**

Emma Atchley, President  
Linda Clark, Vice President  
Debbie Critchfield, Secretary  
Andy Scoggin

Don Soltman  
Dave Hill  
Richard Westerberg  
Sherri Ybarra, State Superintendent

**Wednesday, February 15, 2017**

The Board met at Boise State University in its Simplot Ballroom at the Student Union Building in Boise, Idaho for regular business. Board President Emma Atchley welcomed everyone and called the meeting to order at 10:00 am Mountain time. Ms. Atchley extended appreciation from the Board and Staff to BSU for its hospitality. Mr. Scoggin arrived shortly after 1:00, and Ms. Ybarra arrived at 1:50. Dr. Clark excused herself to participate in a conference call with the Public School Funding Committee just before noon. She returned to the meeting at 1:50.

**BOARDWORK**

1. Agenda Review/Approval

**BOARD ACTION**

**M/S (Clark/Critchfield): To approve the agenda as submitted.** The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

2. Minutes Review / Approval

**BOARD ACTION**

**M/S (Clark/Westerberg): To approve the minutes from the December 14-15, 2016 regular Board**

## **BOARDWORK APRIL 19, 2017**

**meeting, and the January 27, 2017 special Board meeting as submitted.** The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

### **3. Rolling Calendar**

## **BOARD ACTION**

**M/S (Clark/Critchfield): To set February 14-15, 2017 as the date and Boise State University as the location for the February 2018 regularly scheduled Board meeting.** The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

**AND**

## **BOARD ACTION**

**M/S (Clark/Soltman): To amend the location of the April 2017 and August 2017 Regular Board meetings, setting the location to Boise, Idaho. The hosting institution shall remain as originally set.** The motion failed 3-3. Mr. Westerberg, Dr. Hill, and Ms. Atchley voted nay on the motion. Mr. Scoggin and Ms. Ybarra were absent from voting.

## **PLANNING, POLICY & GOVERNMENTAL AFFAIRS (PPGA)**

### **1. Boise State University Annual Progress Report and Tour**

Boise State University (BSU) President Dr. Bob Kustra provided his annual report to the Board. Dr. Kustra welcomed the Board and guests to BSU for the February meeting. As part of his report to the Board, he guided Board members and staff on a tour of the Micron College of Business and Economics Building where they toured the space and convened for presentations. Specific details regarding the institution's progress toward meeting its strategic plan goals may be found in the report submitted as part of the agenda materials.

## **CONSENT AGENDA**

## **BOARD ACTION**

**M/S (Critchfield/Soltman): To approve the consent agenda as presented.** The motion carried 5-0. Ms. Ybarra, Dr. Clark and Mr. Scoggin were absent from voting.

### **Business Affairs & Human Resources – Section I Human Resources**

#### **1. University of Idaho – Changes in Policy Regarding Classified Employees**

**By unanimous consent to approve the changes to University of Idaho policy FSH 3390 C-3, "Disciplinary Procedures," as presented.**

### **Business Affairs & Human Resources – Section II Finance**

#### **2. Idaho State University – Multi-Year Contract Renewal – Ellucian Banner ERP**

**By unanimous consent to approve the request by Idaho State University to renew its existing software and services contract with Ellucian for an additional five years at a cost not to exceed \$3,318,233 in substantially the same form as that attached hereto as Attachments 1 through 3.**

#### **3. University of Idaho – Disposal of Real Property at UI Caine Center, Caldwell**

**By unanimous consent to approve the request by the University of Idaho to have the State Board**



## **BOARDWORK APRIL 19, 2017**

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of Land Commissioners auction the 40 acre former Caine Center for an amount that is no less than the appraised value of property as established by the Idaho Department of Lands; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for conveying the real property rights for Caine and the adjoining endowment lands upon the conclusion of such successful auction.

### **Instruction, Research & Student Affairs (IRSA)**

4. Boise State University – New Bachelor of Arts in Global Studies

**By unanimous consent to approve the request by Boise State University to create a Bachelor of Arts in Global Studies in substantial conformance to the program proposal as submitted as Attachment 1.**

5. University of Idaho – New Bachelor of Arts/Bachelor of Science in Film and Television

**By unanimous consent to approve the request by the University of Idaho to offer the Bachelor of Science and Bachelor of Arts with a major of Film and Television Studies in substantial conformance to the program proposal submitted as Attachment 1.**

### **Planning, Policy & Governmental Affairs (PPGA)**

6. Lewis-Clark State College – Facility Naming

**By unanimous consent to approve the request by Lewis-Clark State College to name the baseball stadium the “Ed Cheff Stadium”.**

7. President Approved Alcohol Permits - Report

A list of approved permits by institution was provided for informational purposes in the agenda materials to the Board.

8. Institution President Approved Alcohol Permits

Information regarding this item was included in the agenda materials for informational purposes.

## **BUSINESS AFFAIRS & HUMAN RESOURCES (BAHR)**

### **Section I – Human Resources**

1. Boise State University – Multi-Year Coach Contract for Women’s Gymnastics, Co-Head Coach Neil Resnick

### **BOARD ACTION**

**M/S (Westerberg/Critchfield): To approve the request by Boise State University to enter into a two year four month multi-year agreement as proposed with Neil Resnick as its Co-Head Coach of Women’s Gymnastics, commencing on February 17, 2017 and terminating on June 30, 2019, at a base salary of \$81,800 and supplemental compensation provisions, as submitted. The motion carried 5-0. Ms. Ybarra, Dr. Clark, and Mr. Scoggin were absent from voting.**

Mr. Westerberg indicated BSU is requesting approval of an extension of the multi-year contract for its Co-Head Coach of Women’s Gymnastics which exceeds the three year contract.

### **Section II – Finance**

1. Idaho State University – Property Acquisition

## BOARDWORK APRIL 19, 2017

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Mr. Westerberg requested unanimous consent to hold this item until the beginning of Thursday's agenda. There were no objections to the request.

### BOARD ACTION

**M/S (Westerberg/Soltman): To authorize the Executive Director of the State Board of Education in collaboration with the State Building Authority to determine the value of the property and to execute any requisite documents to acquire the property within the terms discussed in Executive Session.** The motion carried 8-0.

During Executive Session the Board considered and acted upon items discussed related to the acquisition of real property.

2. Boise State University – On-line Fee Request – MS Accountancy

### BOARD ACTION

**M/S (Westerberg/Hill): To approve the request by Boise State University to designate an online program fee for the M.S., in Accountancy program in the amount of \$450 per credit hour in conformance with the program budget submitted to the Board in Attachment 1.** The motion carried 6-0. Ms. Ybarra and Dr. Clark were absent from voting.

Mr. Westerberg indicated BSU is proposing to establish an online program fee for the fully online version of its Master of Science (M.S.) in Accountancy program. He reported the item was discussed thoroughly in the BAHF committee without objection. The online program will serve the needs of people unable to attend in-person classes at the BSU campus due to work schedule or location.

3. Idaho State University – Cost Estimate to Move College of Technology Academic Programs to the RISE Building

### BOARD ACTION

**M/S (Westerberg/Hill): To approve the request by Idaho State University to begin engineering and cost estimating to move College of Technology programs into the RISE building.** The motion carried 6-0. Ms. Ybarra and Dr. Clark were absent from voting.

Mr. Brian Hickenlooper, Vice President for Finance and Administration at Idaho State University (ISU) provided background on the item that ISU would like to begin engineering and cost estimations to evaluate moving College of Technology programs to the RISE building, to be co-located with Research. ISU believes it can better utilize the space in the RISE building by housing College of Technology programs. ISU anticipates that the cost for the proposed relocation of programs into the RISE building could exceed \$1,000,000—thus the project cost could reach the threshold at which Board approval is required. He reported that Board approval will be required at the completion of the engineering/cost estimation work prior to implementing the move-associated actions.

4. Idaho State University – Anatomy and Physiology Lab Building Addition – Meridian Health Science Center

### BOARD ACTION

**M/S (Westerberg/Soltman): To approve the request by Idaho State University to amend its previously approved six-year capital plan, as presented in Attachment 2, and to authorize the university to begin engineering and cost estimating for an anatomy and physiology lab expansion of the Meridian Health Science Center building.** The motion carried 7-0. Ms. Ybarra was absent from voting.

## **BOARDWORK**

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Mr. Rex Force, Vice President for Health Sciences at ISU and Joann Hirase-Stacey, General Counsel from ISU provided details on the item. ISU is expanding its anatomy and physiology lab facility and would like to begin engineering and cost estimating to provide for expanding the anatomy and physiology lab in Meridian to accommodate an additional 12 cadaver stations and accompanying support systems. This expansion will enable ISU and partners to utilize a total lab space of 24 stations. An agreement with the Idaho College of Osteopathic Medicine (ICOM) is under development to specify usage and the associated fees. The draft agreement will be presented to the Board at a subsequent meeting.

ICOM will be paying for the entire project, which consists of a building addition of 3,700 square feet adjacent to the existing lab. The total cost of this project is currently estimated between \$2 and \$3 M. Under this proposal, ICOM will pre-pay for their lease of the space in an amount that covers the final cost of the lab construction. Mr. Herbst provided additional information about the MOU which is contingent upon Board approval.

#### 5. University of Idaho – Funding Increase – Athletics Program

**After discussion, this item was deferred to the April meeting.**

#### **BOARD ACTION**

**M/S (/): To waive Board policy V.X.3.b. and to approve the request by the University of Idaho to temporarily increase its institutional funds limit by an amount not to exceed \$1,000,000 above the Board-computed institutional funds limit each year for a period of four years (fiscal years 2017 – 2020) in support of its athletics program.**

Or

**M/S (/): To waive Board policy V.X.3.b. and allow the University of Idaho to temporarily increase its institutional funds limit for FY2017 by an amount not to exceed \$1,000,000 (\$1,949,500 total); and that the university provide a plan for Board approval to eliminate its athletics deficit by the end of FY2019.**

Mr. Brian Foisy, Vice President for Finance at the University of Idaho (UI) provided information on the item. He pointed out the two items are unrelated but happen to be occurring simultaneously. He provided that the deficit has not happened yet, but they are projecting it, and two other items at play are enrollment, as well as an anticipated impact and decline on athletics donations.

Mr. Soltman asked what the consequences are if the Board doesn't approve this. Mr. Foisy responded per Board policy the university would return with a two-year plan for recovery. Mr. Scoggin recommended using institution funds for an academic institution rather than athletics. Dr. Hill expressed concern over waiving the policy.

After further discussion, Mr. Westerberg recommended deferring action on the waiver and requested unanimous consent to defer the item to the next Board meeting, allowing the institution to bring forth a plan, and have the item returned back to the BAHF committee. There were no objections to the request. Ms. Atchley requested a clearer idea of the amount of the deficit be presented.

#### 6. University of Idaho – Idaho Arena Project – Planning, Programming and Design Phases

#### **BOARD ACTION**

**M/S (Westerberg/Soltman): To approve the request by the University of Idaho to implement the planning and design phase of the Idaho Arena capital project, with an estimated cost for this phase not to exceed \$3,000,000. Authorization includes the authority to execute all necessary consulting and vendor contracts to implement the planning and design phases of the project. The**

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motion carried 7-0. Ms. Ybarra was absent from voting.

Mr. Westerberg indicated the University of Idaho (UI) is requesting Board authorization to commence planning and design of a new, multi-event and court sports facility to be known as the Idaho Arena. It will be located adjacent to the Kibbie Activity Center on the Moscow, Idaho campus. After completion of the planning and design phase, the UI will return to the Board for approval to proceed with the construction phase of the project and for approval of the financing plan, in accordance with Board policy.

At this time, Mr. Westerberg asked for a moment to recognize Ms. Stacy Pearson's contribution to Boise State University (BSU) and to the Board of Education. Her contribution to the progress of BSU has been remarkable and long standing. Dr. Kustra remarked there is no way to calculate the value of what Ms. Pearson has brought to Boise State and the work with the Board. Ms. Pearson introduced Mr. Mark Heil as her replacement at BSU. Mr. Heil has worked with the Board for a number of years.

At this time, Dr. Clark updated the Board on her participation in a conference call with the Public School Finance Committee which reported on the work done earlier this year regarding what changes are warranted in the public school funding mechanisms in Idaho. She reported that the co-chairs of that Committee will be introducing a bill tomorrow in the House Education Committee to continue the work of the Public School Finance Committee another year. There will be funding attached to the Bill to hire a consultant.

#### **EXECUTIVE SESSION (Closed to the Public)**

##### **BOARD ACTION**

**M/S (Clark/Westerberg): To go into Executive Session pursuant to Section 74-206(1)(c) and (b) , Idaho Code, "to acquire an interest in real property which is not owned by a public agency" and "to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student."** A roll call vote was taken and the motion carried 8-0.

**M/S (Clark/Hill): To go out of Executive Session.** The motion carried 8-0.

The meeting recessed at 5:07 p.m. MST.

**Thursday February 16, 2016, 8:00 a.m., Boise State University, Simplot Ballroom, Student Union Building, Boise, Idaho**

The Board reconvened at Boise State University at its Simplot Ballroom in the Student Union Building for regular business. Board President Atchley called the meeting to order at 8:00 a.m. Mountain Time and thanked BSU for their hospitality.

At this time, Ms. Atchley requested the meeting revisit the first item on the BAHF agenda held over from yesterday regarding a property acquisition.

##### **OPEN FORUM**

There were no requests to speak during open forum.

##### **PLANNING, POLICY & GOVERNMENTAL AFFAIRS (PPGA)**

The Board moved to item 3 on the PPGA agenda Thursday morning.

##### **3. Western Interstate Commission for Higher Education (WICHE) Update**

Mr. Joe Garcia, President provided a brief overview of WICHE, an education policy and research

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organization, and how Idaho's public postsecondary education stacks up against the rest of the Western states. He pointed out the representatives from Idaho are Mr. Freeman, Executive Director of the Board, and Representative Wendy Horman.

Mr. Garcia provided a presentation for illustrative purposes on how Idaho compares to other WICHE states in a variety of areas. Graduation rates by institutional type show an opportunity for Idaho to increase its number of graduates. Tuition and fees have been some of the lowest among WICHE states, however that means institutions have fewer dollars to spend per student.

He summarized Idaho has set an ambitious goal on degree attainment based on workforce needs. The state can expect increased number of high school graduates with growing numbers of Hispanics; Idaho is facing challenges, but also has opportunities.

Ms. Atchley asked if WICHE could take a leadership role in developing a better graduation rate metric. Mr. Garcia responded they are working with others on that metric, but a solution is not readily available.

#### **2. Idaho Youth Challenge Academy (IDYCA) Update**

Mr. Bicker Therien, Principal of IDYCA provided a presentation about the school and its successes. The IDYCA was established by the Idaho Legislature in 2011 as a state-run residential and post-residential program for 16-18 year olds who have dropped out of high school or are at risk of dropping out. It is a cooperative with the state and the National Guard Bureau to intervene in the lives of at-risk youth. It is a voluntary and free program for students, but a very structured and rigorous program. Students can recover up to 14 high school credits and return to their referring high school or earn a GED. The IDYCA holds two cohorts of students per year, starting in January and July. Two of their graduates provided descriptive accounts and supportive comments regarding the academy. Ms. Atchley asked what would help students before they get to the point they need an alternative school. One student responded helping students recognize where they are academically and how it will impact their future. Also to help them realize there is help if they find themselves in a hole, and the sooner the better.

#### **4. Idaho Commission on Hispanic Affairs Update**

Ms. Margie Gonzalez, Executive Director for the Idaho Commission on Hispanic Affairs provided the Board with an update on changes in Idaho's Hispanic student population, including elementary and secondary student achievement and postsecondary student access. Ms. Gonzalez reported the Hispanic student population is growing at Idaho schools and universities. In the 2015-16 school year, Hispanic students made up 18% of the student population in K-12 grade levels, concentrated mostly in the southern Idaho counties. She added that many Hispanic students do not stay in the same school district over the course of their education, and have a lower graduation rate compared to other students. Regarding reading, she reported that at each grade level, the percentage of students reading at grade level is also less compared to other students. Idaho Standards Achievement Test (ISAT) scores showed Hispanic students less likely to have proficient or advanced scores compared to other students on all three ISAT tests. Nearly half of all Hispanic students had below basic scores in math. Graduation rates from the 2015-16 school year showed Hispanic students graduating at a rate of 71% compared to 79% of all other students, adding the data shows females are more likely than males to graduate.

Ms. Gonzalez reported on the number of Hispanic public school personnel which in 2014-15 made up 2% of all employees. Ms. Gonzales was hopeful for the future and commented their strongest population are ages 20 and under. They are working strongly in the area of parental involvement and increasing investing in early learning. She provided the Board with handouts of the Idaho Commission on Hispanic Affairs report.

#### **5. Idaho Digital Learning Academy (IDLA) – Annual Report**

Dr. Cheryl Charlton, Superintendent of IDLA, Dr. Sherawn Reberry, Program Director, and Jeff Simmons, Director of Instruction and Curriculum provided a report to the Board. Dr. Charlton provided a brief history

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of IDLA and an overview of their enrollment profile, partnerships, college and career, tools, and some successes. They were created 15 years ago by Idaho Legislature as an online, school-choice learning environment. IDLA is a state virtual school providing Idaho students with greater access to a diverse assortment of courses. Dr. Charlton reported that IDLA served 25,480 enrollments in the 2015-2016 school year, which is an 11% increase over 2014-2015. Ninety-nine percent (99%) of the school districts in Idaho participated in 2015-2016. She also reported that one in two students have taken an on-line course. The number one reason for taking IDLA courses is *classes not offered locally*. Other reasons include: scheduling conflicts; advanced placement; dual credit; early graduation; foreign languages; and credit recovery.

Dr. Charlton reported on the number of valued partnerships IDLA has which are not only throughout the state, but across the nation. Mr. Simmons reported further on the partnerships and enrollments that are provided. He reported on growth in enrollment in advanced opportunities, and added that many of the dual credit courses align to the GEM courses. They continue to build out dual credit opportunities to students. Access is also provided to students for college and career readiness courses, along with elementary pathways for younger students as in 5<sup>th</sup> graders. He remarked on IDLA's high commitment to quality and their best practices learned over 15 years. He also highlighted their e-tutor resource that provides help to students above and beyond what their regular teachers can provide.

Dr. Sherawn Reberry reported on their progressive study, or "Pathways" program, and partnerships with area institutions in that program. She also reported on the collaborations with course transfer and the Apply Idaho work which helps students apply for college in Idaho. Dr. Reberry also commented on the school closures due to weather this winter and how IDLA was able to collaborate to provide access to students and teachers for coursework. She highlighted details of their Educational Resource Library or ERL and on other resources. They have also moved forward with their Career Technical Education (CTE) digital project, and have partnered with many schools throughout the state on their blended learning consortium where schools in the consortium are provided resources in blended and mastery learning as well. There are 35 schools participating and 9 of which are in the mastery education network. Dr. Reberry highlighted some things coming in their future such as a resource portal for parents, and pathways to success for elementary students.

### 6. Idaho Public Charter School Commission – Annual Report

Ms. Tamara Baysinger, Director of the Idaho Public Charter School Commission, provided a report to the Board including an update on the status of portfolio schools and the Commission's ongoing implementation of best authorizing practices. She directed the Board members to the content of the annual report which was included in the agenda materials. She indicated today's report to the Board will be focused on the renewal process which is new this year. Ms. Baysinger pointed out the Commission also has three new members. She reported on ISAT proficiency, indicating the pattern remains consistent across demographic groups. She reported on comparisons in proficiency ratings as well as graduation rates. Ms. Baysinger reviewed the renewal process, site visits, and outcomes. Related to charter renewals, there were 12 schools up for renewal consideration; 6 virtual and 6 brick and mortar. Of those, 7 had low star ratings which prompted an early start to the review process to assist those schools. Ms. Baysinger reported that the implementation of the renewal process was successful. They will be working on adopting a new performance framework next year that will reflect a broader spectrum of data for the charter schools.

Ms. Ybarra requested a list of strategies employed which help students of minority communities on enrollments and achievements. Dr. Clark asked about special needs students and if they are being served by charters. Ms. Baysinger responded they have a number of schools specifically targeting special needs students, but the trend is that fewer special needs students enroll.

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#### **7. 2017 Legislative Update and Proposed Legislation**

##### **BOARD ACTION**

**M/S (Critchfield/Clark): To approve proposed legislation in substantial conformance to the form submitted in Attachment 1 and to authorize staff to work with the Governor's office and legislators to introduce the legislation during the 2017 Legislative Session.** The motion carried 8-0.

Mr. Blake Youde, Chief Communications and Legislative Affairs Officer at the Board office, provided a legislative update to the Board. In September the Board approved 21 bills and one concurrent resolution for introduction. It supported two pieces of legislation related to the Governor's education initiatives for the 2017 legislative session. He pointed out the recent proposed legislation addresses minimum instructional hours as it relates to bad weather. It is intended to assist districts that have been severely impacted by adverse weather conditions by providing a mechanism for school districts to request a waiver by the Board of the minimum instructional hours.

Related to the "bad weather bill", Mr. Youde indicated it would be a decision for the whole Board to make before it goes forward. Ms. Ybarra requested a point of clarification in Subsection H of the language regarding whether the Board or the Superintendent grants the waiver. She recommended changing it to the Superintendent and not the Board as who grants the waiver. There was additional discussion on the waiver. Mr. Westerberg expressed concern with waiving minimum instruction hours regardless of any reason. Ms. Critchfield indicated the PPGA committee also had those concerns. Ms. Critchfield reiterated today's action would propose a potential waiver, the language would be developed, and a sponsor for the legislation would be located. Ms. Bent described the provisions that are able to be waived. Dr. Clark suggested this is something the IDLA could assist with, when these types of situations arise with school closures due to weather or emergencies. Ms. Ybarra suggested having a sun-set clause in the legislation; there was some agreement to this suggestion. After further discussion, the Board agreed to move the legislation forward and locate a sponsor.

#### **8. Board Policy – I.M. Planning and Reporting – 2<sup>nd</sup> Reading**

##### **BOARD ACTION**

**M/S (Critchfield/Hill): To approve the second reading to Board policy section I.M. as submitted in Attachment 1.** The motion carried 8-0.

Ms. Critchfield pointed out there was a small change made between first and second reading. Approval of the proposed amendments will establish a consistent format for the submittal of institution and agency strategic plans.

#### **9. State Comprehensive Literacy Plan Addendum**

##### **BOARD ACTION**

**M/S (Critchfield/Soltman): To approve the Idaho Comprehensive Literacy Plan Educator Guide as submitted in Attachment 2 and to direct Board staff to incorporate the guide as an addendum to the Idaho Comprehensive Literacy Plan.** The motion carried 8-0.

#### **10. State Board of Education K-20 Strategic Plan**

##### **BOARD ACTION**

**M/S (Critchfield/Westerberg): To approve the 2018-2022 (FY19-FY23) Idaho State Board of Education K-20 Education Strategic Plan as submitted in Attachment 1.** The motion carried 8-0.

Ms. Critchfield pointed out during the strategic plan review and discussion at the December 2016 Board

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meeting, a number of edits to the strategic plan were discussed. These amendments have been incorporated into the strategic for the Board's consideration. Ms. Bent pointed out a couple of items that could be changed or removed from the plan. Mr. Westerberg felt there were still too many performance measures for an effective strategic plan.

#### **11. Evaluation Review – Phase I Report and Recommendations**

Ms. Christina Linder, Educator Effectiveness Program Manager for the Board Office provided a preliminary report to the Board. A hard copy report was also passed out to Board members and staff during the meeting. Ms. Linder pointed out this review of over 500 evaluations from 77 school districts will be presented to legislative stakeholders as well. The overview included criteria for the review, key themes related through the review process, methods, findings, and preliminary recommendations. She pointed out that Idaho Code calls for the annual review of administrators. Preliminary findings show the administrators are doing a great job, but there is a fair amount of confusion among them, particularly with what is expected of them.

Ms. Linder reported on the findings and pointed out that the main finding is regarding the number of components that are scored. Eighty-five percent (85%) of the districts are using the evaluation framework; seventy five percent (75%) of districts are conducting the required number of evaluations which is two. Ms. Linder outlined other areas of the evaluations such as student achievement, and overall compliance - where all 22 components identified in code have received a rating.

Ms. Linder identified that preliminary recommendations from the reviewers show is there is a need to amend IDAPA for clarification to provide training for administrators (over 60% agreed they would like additional training in a number of areas). Additionally, there are recommendations to provide a checklist/template for districts to use, to view this preliminary data as a baseline, and establish a timeline for districts to meet all criteria.

Dr. Clark asked how many administrators completed Teachscape training. Ms. Linder responded 80% have passed at the proficient level. Mr. Soltman asked what constitutes an observation. Ms. Linder responded they would look at that closer during the second part of the review and after more discussion with administrators.

#### **INSTRUCTION, RESEARCH & STUDENT AFFAIRS (IRSA)**

1. Board Policy III.L. – Continuing Education and Credit for Prior Experiential Learning – Second Reading

#### **BOARD ACTION**

**M/S (Hill/Westerberg): To approve the second reading of amendments to Board Policy III.L, Continuing Education and Credit for Prior Learning as provided in Attachment 1.** The motion carried 8-0.

2. Board Policy III.N. General Education – Second Reading

#### **BOARD ACTION**

**M/S (Hill/Westerberg): To approve the second reading of the proposed amendments to Board Policy III.N, General Education as presented in Attachment 1.** The motion carried 8-0.

3. Board Policy III.W. Higher Education Research – Second Reading

#### **BOARD ACTION**

**M/S (Hill/Westerberg): To approve the second reading of Board Policy III.W., Higher Education**



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**Research as submitted in Attachment 1.** The motion carried 8-0.

4. Boise State University – On-line Bachelor of Business Administration in Management

**BOARD ACTION**

**M/S (Hill/Westerberg): To approve the request by Boise State University to create an online, Bachelor of Business Administration in substantial conformance to the program proposal in Attachment 1.** The motion carried 8-0.

**M/S (Hill/Westerberg): To approve the request by Boise State University to designate an online program fee for the BBA, in Management in the amount of \$336 per credit.** The motion carried 8-0.

Dr. Hill pointed out both these items have been through CAAP and IRSA committees with no substantial concerns. Related to the fee, Dr. Schimpf, Provost and Vice President for Academic Affairs at BSU, indicated the fee is set to be congruent with resident students, so the same price is being charged. He added they try to match the price for on-line programs with the face to face programs.

5. Idaho State University – Master of Healthcare Administration

**BOARD ACTION**

**M/S (Hill/Westerberg): To approve the request by Idaho State University to create a Master of Healthcare Administration in substantial conformance to the program proposal in Attachment 1.** The motion carried 8-0.

Dr. Woodworth-Ney commented on the demand for the program and number of expected students.

6. Idaho State University – Master of Taxation

**BOARD ACTION**

**M/S (Hill/Westerberg): To approve the request by Idaho State University to create a Master of Taxation in substantial conformance to Attachment 1.** The motion carried 8-0.

Dr. Woodworth-Ney commented on the demand for the program and that it is a complementary degree to their Masters of Accountancy degree, which will support the increasing complexity of tax law.

7. University of Idaho – Bachelor of Science in Medical Sciences

**BOARD ACTION**

**M/S (Hill/Critchfield): To approve the request by the University of Idaho to offer the Bachelor of Science with a major of Medical Sciences in substantial conformance to the program proposal submitted as Attachment 1.** The motion carried 8-0.

Mr. Dan Ewart, University of Idaho's (UI) Vice President for Infrastructure, indicated the UI proposes to establish a new Bachelor of Science degree in Medical Sciences. He introduced Mark Nielsen, Interim Dean of the College of Sciences to provide details of the program. The degree will be administered by the Department of Biological Sciences and features an interdisciplinary curriculum that will prepare students for admission to professional programs in a variety of healthcare related fields. It will also serve students who are interested in healthcare-related professions in areas such as writing, policy, and administration.

8. University of Idaho – First Year Law Curriculum in Boise

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#### **BOARD ACTION**

**M/S (Hill/Critchfield): To approve the request by the University of Idaho to offer a first-year law curriculum in Boise in substantial conformance to the program proposal submitted as Attachment 1. The motion carried 8-0.**

Mr. Dan Ewart provided that the UI, College of Law, proposes to expand curricular offerings at the Boise campus of the UI, College of Law by offering first-year law courses at that campus. The expansion completes the dual location model that the University has been developing with the Board's approval and under its supervision since 2008. The dual-location model will permit students to take all course work required to earn the Juris Doctor degree at either the Moscow campus or the Boise campus, or both. Mr. Mark Adams, Dean of the College of Law, pointed out that ADA requirements provided they increase certain staff positions and the increase to fund and benefit those positions. Those costs will be met by the increase of students and retirements of some senior staff.

#### **9. Higher Education Research Council (HERC) – Annual Report**

Dr. Mark Rudin, Vice President of Research at BSU and the current chair of HERC, provided the Board with HERC's annual update. He reviewed the mission of HERC and its membership. He reviewed the various programs of HERC and the funding to support science, engineering, and other research infrastructure. He reviewed details of the HERC incubation fund and outlined the FY17 HERC IGEN Projects – there are four projects currently. He discussed the purpose and importance of research, emphasizing it is a process to discover new knowledge, and closed with the many benefits of research for students, the institution, and the community.

#### **DEPARTMENT OF EDUCATION (SDE, Department)**

##### **1. Superintendent's Update**

Superintendent of Public Instruction, Ms. Sherri Ybarra, introduced Mr. Pete Kohler, the Department's Chief Deputy, to provide an update from the Department. The first update he provided related to Family and Community Engagement (FACE). He reported the SDE is deeply involved in this in all aspects. He reported on the Parent Advisory Council (PAC) whose main goal is assessment, and determining what the statewide assessments require. He provided a link to forward to Board members of the Idaho Test Score Guide tool kit and details on how to use it. He explained a parent can use it to look at a score from a child's assessment and figure out what it means. The item would be forwarded to the Board and up on the Department's website soon.

Mr. Koehler discussed legislation dealing with transportation and that it was related to reimbursement to school districts. He pointed out there were concerns received with that legislation, and clarified it is transportation which moves students to and from class only. The Superintendent requested the legislature reject the rule and return it to the Department for further work.

Mr. Koehler discussed standards that went forward this year. There were seven sets that went forward on the six-year rotation schedule. In the case of English Language Arts and Math, those were moved forward two years. The House has adopted all of them and the Senate has yet to hear them. In looking at English Language Arts, there were 22 recommendations largely related the word choice, and math had two recommendations. Related to Humanities, there was a concern raised on foreign language which could potentially have an impact on rural schools. The House decided to pull that piece, but passed all the other Humanities recommendations. Science standards have gone forward and were adopted by the House Ed Committee with one exception dealing with climate change. Corrections have been made to address concerns.

Mr. Koehler discussed training, and mentioned three organizations in existence currently functioning: the Idaho Principal Network (federal dollars presently), the Idaho Superintendents Network, and the Principals Mentoring Project (federal dollars presently). He described details for those programs and that

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they are designed as mentoring resources.

2. Provisional Certification – Instructional Staff

**BOARD ACTION**

**M/S (Ybarra/Soltman): To approve a one-year emergency provisional certificate for Jennifer Peterson, to teach all subjects K-8 in the Minidoka District.** The motion failed 6-2. Board members Westerberg, Hill, Atchley, Clark, Scoggin, and Critchfield voted nay on the motion.

**M/S (Ybarra/Clark): To approve one-year emergency provisional certificates for Loralyn Biesinger, Trecia Olson, Ellen Sanders, Cole Cooper, Cody Moura, Tessa Madsen, Joel Peterson, Jeffry Stoker, Trenton James Knutson, Gregory Tovey, Todd King, Johnathan Sheen, Charles Deem, Victor Gunter, Zachary Godar, Christopher Asbury, and Tona Casella to teach the content area and grade ranges at the specified school districts as provided herein.** The motion carried 8-0.

Ms. Ybarra indicated eighteen (18) emergency provisional applications were received by the State Department of Education. Emergency provisional applications allow a school district or charter school to request one-year emergency provisional certification for a candidate who does not hold a current Idaho certificate, but who has the strong content background and some educational pedagogy, to fill an area of need that requires certification/endorsement. While a candidate is under emergency provisional certification, no financial penalties are assessed to the hiring district. She asked to approve seventeen (17) of the certificates, and reject one single certificate as a district has requested for additional information on the individual.

**OTHER BUSINESS**

There being no further business, a motion to adjourn was entertained.

**BOARD ACTION**

**M/S (Hill/Critchfield): To adjourn the meeting at 12:28 p.m. Mountain Time.** The motion carried unanimously.

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>A</b>	<b>STUDENT TUITION AND FEE RATES</b>	Motion to Approve
<b>B</b>	<b>INSITUTION AND AGENCY STRATEGIC PLANS</b>	Motion to Approve

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**COLLEGE AND UNIVERSITIES**

**SUBJECT**

FY 2018 Student Tuition & Fee Rates (Academic Year 2017-2018)

**REFERENCE**

February 2013	Board approved second reading for V.R. Policies regarding Board approval for New Student Orientation fees
February 2014	Board approved second reading for V.R. Policies regarding Board approval for Senior Citizen Fee with eligibility determined by each institution
December 2014	Board approved second reading for V.R. Policies regarding online program fees, clarifying the Technology Fee, adding Dual Credit and Summer Bridge Program fees, and revising special course fees
December 2015	Board approved second reading for V.R. Policies regarding in-service teacher fees, clarifying online program fees, and adding Independent Study in Idaho fee
April 2016	Board approved second reading for V.R. Policies eliminating requirement to obtain professional licensure prior to practicing a given profession as a prerequisite for establishing a professional fee for an academic professional program

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections III.Y., V.R.  
Idaho Code § 33-3717A

**BACKGROUND/DISCUSSION**

Board policy V.R. defines fees, the process to change fees, and establishes the approval level required for the various student fees (Chief Executive Officer or the Board). The policy provides in part:

“In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change.”

Per board policy, Boise State University (BSU), Idaho State University (ISU), University of Idaho (UI), Lewis-Clark State College (LCSC), and Eastern Idaho Technical College (EITC) notified students of proposed fee increases and

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conducted public hearings. Their respective presidents are now recommending to the Board student tuition and fee rates for FY 2018.

**Reference Documents**

Page 9 displays information from the *2017 Sine Die Report* showing the decline in the percentage of the General Fund allocated to the College & Universities over the last 22 years compared to other state budgeted programs.

Page 10 shows the percentage of total appropriation for General Funds, endowment funds and tuition and fees since 1980.

Page 11 compares the current fiscal year WICHE states' average tuition and fees for resident and nonresident students.

Page 12 shows a summary of FY 2017 annual requested tuition and fees.

Staff has prepared charts similar to those included in each institution's tab by aggregating the data for the 4-year institutions. The charts are described below:

**Page 13 – Cost of Attending College vs. Per Capita Income**

The purpose of this chart is to show the increasing cost to attend college (student fees, books and supplies, room and board, personal expenses, and transportation) compared to the per capita income from 2006 to 2016. Each institution has a similar chart showing similar information. The "cost" of attendance reflects full tuition and fees, which differs from the actual "price" of attendance which would reflect cost net of tuition discounts through financial aid and scholarships.

The average cost to attend Idaho's 4-year institutions has grown from \$13,674 in 2006 to \$19,284 in 2016, or 41%, while the Idaho per capita income has increased from \$31,406 to \$39,006, or 24%. The increases in the cost to attend college from 2006 to 2016 are as follows:

Tuition & Fees	72%
Books and Supplies	10%
Room and Board	40%
Personal and Transportation	<u>19%</u>
Total Cost to Attend	41%

**Page 14: Cost to Deliver College**

The purpose of this chart is to show the costs to deliver college, changes in student enrollment and cost per student full time equivalent (FTE.) The increases in the cost to deliver college (by major expenditure functional categories) from 2006 to 2016 are as follows:

Instruction	18%
Academic Support	73%



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Student Services	66%
Library Services	30%
Athletics & Auxiliaries	33%
Plant and Depreciation	39%
Institutional Support	78%
Financial Aid	<u>158%</u>
Total Increase in Cost to Deliver College	37%

At the same time, student FTE (horizontal red line page 14) has decreased by .5%. Taken together, the total cost to deliver college per student FTE (bottom line) has increased by 37% from \$12,710 in 2006 to \$16,311 in 2016.

Page 15: Resident Tuition & Fees, Consumer Price Index (CPI), Per Capita Income, and Average Annual Wage

The purpose of this chart is to show the annual percentage increase from 2006 to 2017 for resident tuition & fees, CPI, Idaho Per Capita Income, and Idaho Average Annual Wage. As the chart indicates, historically when per capita income and annual wages have increased at a higher rate than the previous year, fees have correspondingly increased at a lesser rate. The opposite is also true, when income and wages have increased at a slower rate than the previous year, fees have correspondingly increased at a faster rate. This trend changed starting in FY 2011.

Page 16: Average CU Full-time Resident Fees as a % of Per Capita Income

The purpose of this chart is to show the percentage the sticker price for Idaho resident students is to the Idaho per capita income. The rate has grown from 5.1% in 1981 to 17.6% in 2017.

Page 17: Percentage of CU Total Appropriation by Source

The purpose of this chart is to show the percentage of the total appropriation for the College and Universities from General Account, Student Fees and Endowment funds.

Page 18: Tuition/Fee Waivers and Discounts

The purpose of this report is to show the dollar value of tuition & fee waivers granted by each institution along with the Board policy section authorizing each type of waiver. The report also includes discounts such as staff, spouse, dependent, and senior citizen fees which are not waivers.

### **Institution Fee Proposals**

The detailed fee proposals for each institution are contained in separate tabs (ISU, EITC, LCSC, UI and BSU), and each section includes the following:

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- Narrative justification of the fee increase request and planned uses of the additional revenue.
- Schedule detailing the tuition and fee changes.
- Schedule projecting the amount of revenue generated from the tuition and fee changes.
- Schedule displaying a 4-year history of Board-approved fees and the FY 2018 requested fees.
- The same charts as found on pages 13-15 (and described above) at a disaggregated, institution specific level:
  - Chart: Cost of Attending College vs. Per Capita Income
  - Chart: Cost to Deliver College and Cost to Deliver Per Student FTE
  - Chart: Annual % Increase for Fees, CPI, Per Capita Income, and Average Wage
- Chart showing comparison of institution tuition and fees to peer averages with and without aspirational peers.

**IMPACT**

Full-time resident tuition and fee increases being requested by the institutions for FY 2018 (academic year 2017-2018) are as follows (in the order they will be presented):

	<u>FY17</u>	<u>FY18</u>	<u>% Inc.</u>
Idaho State University	\$6,845	\$7,166	3.0%
Eastern Idaho Technical College	\$2,404	\$2,464	2.5%
Lewis-Clark State College	\$6,120	\$6,334	3.5%
University of Idaho	\$7,232	\$7,668	6.0%
Boise State University	\$7,080	\$7,440	5.1%

**STAFF COMMENTS**

At the request of staff, each of the above five institutions conducted a tuition/fee analysis of the impact of unfunded “must pay” items that resulted from the FY2018 Governor’s recommendation and Legislative appropriation. There was no “fund shift” action taken during this Legislative session to cover fully the cost of Change in Employee Compensation (CEC) and health benefit cost increases for the General Education full-time employees for the four 4-year institutions. That funding gap puts pressure on student tuition and (as applicable) endowment funds if college and university employees are to receive the same compensation and benefits directed by lawmakers for other state employees.

The Business Affairs and Human Resources (BAHR) Committee has reviewed the institutions’ analyses of how much additional revenue would be generated by their proposed tuition/fee increases and how those dollars would be used to cover CEC, health benefits, and other key needs. Meanwhile, Board staff and institutional representatives worked diligently behind the scenes during the session to educate legislators on the rationale behind the significant (and growing) level of annually reappropriated dollars for the college and universities, and the mechanics of the one-time “reserve” balances maintained by the institutions to cover unfunded

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infrastructure needs and other initiatives—both areas had generated questions from policy makers on why tuition/fee increases would be necessary for FY2018. Representatives from the institutions will be prepared to answer questions during this agenda item regarding their tuition/fee requests and describe the rationale and proposed uses of funds generated by their respective requests. At the request of BAHHR, institutions have considered tuition/fee options which would, where possible, minimize the adverse impacts on resident, full-time, undergraduate students. Motion sheets also address percentage and dollar increases for non-resident full-time students and other fees for other categories of students as presented by the institutions.

Motions are provided, in accordance with Board policy, to enable the Board to approve FY2018 fees for dual credit courses delivered at secondary schools, bridge program fees, and transcription fees.

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**BOARD ACTION**

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**IDAHO STATE UNIVERSITY:**

I move to increase the FY 2018 annual full-time resident tuition and fees at Idaho State University by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_; to authorize the University to establish the tuition portion of this total dollar amount (\$5,424.60) as the base tuition for eligible students in the FY 2018 cohort for the University's "Tuition Lock" initiative; and to increase the annual full-time tuition for nonresident students by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve all other fees set forth in the FY 2018 Idaho State University tuition and fees worksheet which will be made part of the written minutes.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**EASTERN IDAHO TECHNICAL COLLEGE:**

I move to increase the FY 2018 annual full-time resident tuition and fees at Eastern Idaho Technical College by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_; and to increase the annual full-time tuition for nonresident students by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve all other fees in the FY 2018 Eastern Idaho Technical College tuition and fees worksheet which will be made part of the written minutes.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**LEWIS-CLARK STATE COLLEGE:**

I move to increase the FY 2018 annual full-time resident tuition and fees at Lewis-Clark State College by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_; and to increase the annual full-time tuition for nonresident students by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve all other fees set forth in the FY 2018 Lewis-Clark State College tuition and fees worksheet which will be made part of the written minutes.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**UNIVERSITY OF IDAHO:**

I move to increase the FY 2018 annual full-time resident tuition and fees at University of Idaho by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_; and to increase the annual full-time tuition for nonresident students by \_\_\_\_ % (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_.

Moved by\_\_\_\_ Seconded by\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_

I move to approve all other fees set forth in the FY 2018 University of Idaho tuition and fees worksheet which will be made part of the written minutes.

Moved by\_\_\_\_ Seconded by\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_

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**BOISE STATE UNIVERSITY:**

I move to increase the FY 2018 annual full-time resident tuition and fees at Boise State University by \_\_\_\_% (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_; and to increase the annual full-time tuition for nonresident students by \_\_\_\_ % (\$\_\_\_\_) for a total dollar amount of \$\_\_\_\_.

Moved by\_\_\_\_ Seconded by\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_

I move to approve all other fees set forth in the FY 2018 Boise State University tuition and fees worksheet which will be made part of the written minutes.

Moved by\_\_\_\_ Seconded by\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_

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**Dual Credit Fee**

I move to set the statewide dual credit fee at \$65 per credit for courses delivered at secondary schools, including courses taught online using instructional staff hired by the high school or the Idaho Digital Learning Academy, for fiscal year 2018.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**Transcript Fee**

I move to set the statewide transcript fee at \$10 per credit for fiscal year 2018 for students enrolled in a qualified Workforce Training course where the student elects to receive credit.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**Summer Bridge Program Fee**

I move to set the statewide summer bridge program fee at \$65 per credit for fiscal year 2018 for students admitted into a summer bridge program at an institution the summer immediately following graduation from high school and enrolling in pre-determined college-level courses at the same institution the fall semester of the same year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Institution, Agency, and Special/Health Programs Strategic Plans

**REFERENCE**

April 2016	The Board reviewed the institution, agency, and special/health programs strategic plans.
June 2016	The Board approved the institution, agency, and special/health programs strategic plans.
December 2016	The Board approved the first reading of amendments to Board policy I.M. incorporating the definitions previously used and minimum plan requirements into Board policy.
February 2017	The Board approved the second reading of amendments to Board policy I.M. incorporating the definitions previously used and minimum plan requirements into Board policy.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.M.1.  
Section 67-1901 through 67-1903, Idaho Code.

**BACKGROUND/ DISCUSSION**

Pursuant to sections 67-1901 through 1903, Idaho Code, and Board Policy I.M. the institutions, agencies and special/health programs under the oversight of the Board are required to submit an updated strategic plan each year. The plans must encompass at a minimum the current year and four years going forward. The Board planning calendar schedules these plans to come forward annually at the April and June Board meetings. This timeline allows the Board to review the plans and ask questions in April, and then have them brought back to the regular June Board meeting, with changes if needed, for final approval while still meeting the state requirement that the plans be submitted to the Division of Financial Management (DFM) by July 1 of each year. Once approved by the Board the Office of the State Board of Education submits all of the plans to DFM.

Board policy I.M. sets out the minimum components that must be included in the strategic planes and defines each of those components. The Board's requirements are in alignment with DFM's guidelines and the requirements set out in sections 67-1901 through 67-1903, Idaho Code. Each strategic plan must include:

1. A comprehensive mission and vision statement covering the major programs, functions and activities of the institution or agency. Institution mission statements must articulate a purpose appropriate for a degree granting institution of higher education, with its primary purpose to serve the educations interest of its students and its principal programs leading to recognized degrees. In alignment with regional accreditation, the institution must articulate

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its purpose in a mission statement, and identify core themes that comprise essential elements of that mission.

2. General goals and objectives for the major programs, functions and activities of the organization, including a description of how they are to be achieved.
  - i. Institutions (including Career Technical Education) shall address, at a minimum, instructional issues (including accreditation and student issues), infrastructure issues (including personnel, finance, and facilities), advancement (including foundation activities), and the external environment served by the institution.
  - ii. Agencies shall address, at a minimum, constituent issues and service delivery, infrastructure issues (including personnel, finance, and facilities), and advancement (if applicable).
  - iii. Each objective must include at a minimum one performance measure with a benchmark.
3. Performance measures must be quantifiable indicators of progress.
4. Benchmarks for each performance measure must be, at a minimum, for the next fiscal year, and include an explanation of how the benchmark level was established.
5. Identification of key factors external to the organization that could significantly affect the achievement of the general goals and objectives.
6. A brief description of the evaluations or processes to be used in establishing or revising general goals and objectives in the future.
7. Institutions and agencies may include strategies at their discretion.

In addition to the required components and the definition of each component, Board policy I.M. requires each plan to be submitted in a consistent format. Staff are working with the Planning, Policy and Governmental Affairs Committee to establish a template for the institutions to use. The template will be provided to the institutions for use when their final plans are submitted to the Board for consideration at the June 2017 Board meeting.

At the October 2011 Board meeting the Board requested the postsecondary institutions include six (6) system-wide performance measures that are measured consistently across all public postsecondary institutions. Board staff have worked closely with the Directors of Institutional Research (or equivalent positions) at the institutions to refine the original measures and assure consistent collection and reporting of the data. The system-wide performance measures are:



- **Graduation Rate:**  
This area is made up of two measures.
  - a) Total degree production (split by undergraduate/graduate).
  - b) Unduplicated headcount of graduates and percent of graduates to total unduplicated headcount (split by undergraduate/graduate).
- **Retention Rate:**  
Total full-time new and transfer students that are retained or graduate the following year (excluding death, military service, and mission).
- **Cost of College:**  
The audited financial statements are used for determining these measures.
  - a) Cost per credit hour – Financials divided by total weighted undergraduate credit hours.
  - b) Efficiency – Certificates (of at least 1-year or more) and degree completions per \$100,000 of financials.
- **Remediation** (Optional: may be reported under Cases Served rather than a Performance Measures):  
Number and percentage of first-time freshmen who graduated from an Idaho high school in the previous year identified as needing remedial education as determined by institutional placement benchmarks.
- **Dual Credit:**  
Total credit hours earned and the unduplicated headcount of participating students.

The “Remediation” performance measure is not a measure of the institutions performance, but that of the secondary schools the postsecondary students are coming from. It is included in the list of performance measures and may be reported by the institutions on the performance measure report under “Cases Served” or under “Performance Measure” with a benchmark.

In addition to these performance measures the Board has consistently requested the benchmarks contained within the strategic plans be aspirational benchmarks, not merely a continuation of the “status quo.”

All of the strategic plans are required to be in alignment with the Board’s system-wide strategic plans, these include the Board’s overarching K-20 education strategic plan (approved at the February Board meeting), the Science, Technology, Engineering and Math (STEM) Education Strategic Plan, the Higher Education Research Strategic Plan, and the Idaho Indian Education Strategic Plan.

## **IMPACT**

Review will provide the Board with the opportunity to give the institutions and agencies direction on any final changes prior to consideration for approval at the June Board meeting.

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**ATTACHMENTS**

**Agencies**

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Attachment 02 – Idaho Public Television	Page 8
Attachment 03 – Idaho Division of Vocational Rehabilitation	Page 16
Attachment 04 – Idaho Division of Career Technical Education	Page 27

**Institutions**

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**Community Colleges**

Attachment 10 – College of Southern Idaho	Page 82
Attachment 11 – College of Western Idaho	Page 90
Attachment 12 – North Idaho College	Page 96

**STAFF COMMENTS AND RECOMMENDATIONS**

The Board is responsible for approving all of the public education related strategic plans, this includes the approval of each of the required strategic plans for the special programs and health programs that are funded through the various education budgets. In total the Board considers and approves 23 updated strategic plans annually. Historically 22 plans (the 23<sup>rd</sup> bring the K-20 strategic plan approved in February) are provided to the Board in April and then again in June. Due to the volume of these plans it is at times difficult to focus on specific areas during the work session. To help facilitate the discussion during the work session this year the strategic plans will be provided in two parts. The required components identified in Board policy for the institutions and agencies only will be provided for discussion at the April Board meeting. At the June 2017 Board meeting all 22 plans will be provided to the Board for consideration and approval.

In addition to the regular annual review and updates of the strategic plans Idaho Public Television, the University of Idaho, and Eastern Idaho Technical College are requesting amendments to their mission statements. The University of Idaho's amendments are based on feedback from the Board during last year's planning cycle that the mission statements be more "active" and less "passive." Eastern Idaho Technical College (EITC) is requesting amendments to their mission statement that will remove the specific reference to "regional workforce need" and incorporates the college's Core Themes. Dependent on the results of the May election in eastern Idaho, EITC will need to submit a request for a substantive change to their accreditation body. The college is asking the Board to consider the amendments to their mission statement at this time so that, if approved, they may be included in any request that is sent to the Northwest Commission on Colleges and Universities for a change in their accreditation. Providing approval at this time would expedite the process.

**WORK SESSION**  
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**BOARD ACTION**

I move to approve the request by Eastern Idaho Technical College to amend their mission statement and core themes as provided in Attachment 5.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**CONSENT AGENDA  
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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>AUDIT - APPOINTMENT OF STEPHEN SPEIDEL TO AUDIT COMMITTEE</b>	Motion to Approve
2	<b>BAHR-SECTION II - BOISE STATE UNIVERSITY AMENDMENT TO FOOD SERVICE CONTRACT - ARAMARK</b>	Motion to Approve
3	<b>BAHR-SECTION II - UNIVERSITY of IDAHO DISPOSAL OF REAL PROPERTY FOR ITD PROJECT – PARKER FARM, LATAH COUNTY</b>	Motion to Approve
4	<b>BAHR-SECTION II - UNIVERSITY of IDAHO AMENDMENT TO FOOD SERVICE CONTRACT - SODEXO</b>	Motion to Approve
5	<b>IRSA – PROGRAMS AND CHANGES APPROVED BY EXECUTIVE DIRECTOR - QUARTERLY REPORT</b>	Information Item
6	<b>IRSA – WWAMI ADMISSIONS COMMITTEE APPOINTMENT</b>	Motion to Approve
7	<b>IRSA – EPSCoR IDAHO COMMITTEE APPOINTMENT</b>	Motion to Approve
8	<b>PPGA – INSTITUTION PRESIDENT APPROVED ALCOHOL PERMITS</b>	Information Item
9	<b>PPGA – STATE REHABILITATION COUNCIL APPOINTMENT</b>	Motion to Approve
10	<b>PPGA – BOISE STATE UNIVERSITY – FACILITIES NAMING</b>	Motion to Approve

**CONSENT AGENDA  
APRIL 20, 2017**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>11</b>	<b>SDE – BSU – EDUCATOR PREPARATION PROGRAM REVIEW – CONSULTING MATH TEACHER</b>	Motion to Approve

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**BOARD ACTION**

I move to approve the Consent Agenda as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA**  
**APRIL 20, 2017**

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**SUBJECT**

Appointment of Stephen Speidel to Audit Committee

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures Bylaws F.4.b.  
Idaho State Board of Education Governing Policies and Procedures V.H.2.a.  
Audit Committee Charter, Appendix B

**BACKGROUND/DISCUSSION**

Board Bylaws F.4.b, "Composition," provide that the Audit Committee members shall be appointed by the Board and that the Committee shall consist of five or more members. Three members of the Committee shall be current Board members and at least two members shall be independent non-Board members who are familiar with the audit process and permanent residents of the state of Idaho. Members may be reappointed.

Mark Heil, who served as a non-Board Audit Committee member since 2008, recently resigned from the Committee upon accepting his current position as the Vice President and Chief Financial Officer for Boise State University.

**IMPACT**

The Audit Committee reviewed the candidate's credentials and met with Stephen Speidel at its March 8, 2017 meeting.

The Board Bylaws for the Audit Committee state the following:

*No employee of an institution or agency under the governance of the Board shall serve on the Audit Committee. Each Audit Committee member shall be independent, free from any relationship that would interfere with the exercise of her or his independent judgment. Audit Committee members shall not be compensated for their service on the committee, and shall not have a financial interest in, or any other conflict of interest with, any entity doing business with the Board, or any institution or agency under the governance of the Board.*

The Audit Committee charter also includes the following:

*Each Committee member shall be independent and free from any relationship that would interfere with the exercise of her or his independent judgment. Committee members shall not be compensated for their service on the Committee and shall not have a financial interest in or engage in related-party transactions, or any other conflict of interest with any entity doing business with the Board, or any institution under the governance of the Board. Members, or their immediate relatives, shall not hold a salaried position with any Institution under the Board's governance nor be employed by any entity that provides services for a fee to any such Institution.*

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The Committee reviewed Mr. Speidel's résumé (Attachment 1) and voted unanimously to confirm his independence and recommend his appointment to the Committee.

**ATTACHMENTS**

Attachment 1 – Stephen Speidel Résumé

Page 3

Attachment 2 – Stephen Speidel Bio

Page 4

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends the appointment of Mr. Stephen Speidel as a non-Board member of the Audit Committee.

**BOARD ACTION**

I move to approve the appointment of Stephen Speidel as a non-Board member of the Audit Committee, effective immediately.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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**APRIL 20, 2017**

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**BOISE STATE UNIVERSITY**

**SUBJECT**

Amendment Two, Food Service Contract, Aramark Educational Services

**REFERENCE**

August 2015	Idaho State Board of Education (Board) approved ground lease and operating agreement with EdR Boise LLC, a wholly-owned subsidiary of Education Realty Operating Partnership LP (EdR), including purchase of the rights to operate and control the dining spaces for a cost not to exceed \$3,490,458
February 2016	Board delegated approval authority to the Executive Director of the Board for the food service contract with Aramark Educational Services, LLC (Aramark)
July 2016	Executive Director for the Board approved food service contract with Aramark
December 2016	Board approved Boise State University (BSU) to enter into the attached letter agreement with EdR Boise LLC, including purchase of the rights to operate and control the dining facility; and for BSU to authorize EdR to complete the buildout of the facility, including furniture, fixtures, and equipment, for an estimated additional cost of \$3 million with a total project cost not to exceed \$6.5 million; and to delegate authority to the Vice President for Finance and Administration to execute the agreement.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section V.I.6.b

**BACKGROUND/DISCUSSION**

Original Aramark Contract

On July 1, 2016, following an RFP process and award, BSU entered into a new five year contract including five optional one year renewals with Aramark. The current Board approved food service contract with Aramark expires on June 30, 2021.

The contract is estimated to generate approximately \$14 million in annual sales, of which \$4 million is revenue to BSU. Projections may vary due to current and

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future construction projects that are directly linked to food service on campus. Revenues are a combination of commissions paid by the food service vendor for retail, catering, vending, and concessions as well as net dining revenues. BSU and Aramark work collaboratively to improve projected sales, which in turn increases revenue to BSU. Revenues from the contract support many operations and programs on the campus.

Dining Services is expanding into the new Honor's College through a public-private partnership with EdR.

Dining Spaces in the Honors College

In August 2015, the Board approved a ground lease ("Ground Lease") and operating agreement ("Operating Agreement") with EdR Boise LLC ("EdR"), which provides for the construction and operation of a new residential Honors College and additional student housing project on BSU's campus (the "Honors College"). The Honors College will include dining spaces, to be owned and operated by BSU, in accordance with the terms of the Ground Lease as approved by the Board in August 2015.

The Ground Lease provides for EdR to construct the dining spaces for \$3,490,458, of which \$883,200 will be used for improvements to the space beyond shell and core; such improvements will be specific to BSU's design and intended food concept. The Ground Lease further provides that BSU may elect for EdR to complete the full buildout of the space, according to the specifications of BSU.

At the December 2016 Board meeting, the Board approved a letter agreement with EDR to complete the Honors College dining hall build-out at a cost of \$6.5 million. In accordance with the terms of the Ground Lease and the letter agreement, BSU intends to purchase the dining spaces "turn-key" upon substantial completion of the construction for an amount not to exceed \$6.5 million as outlined in the attached Amendment Two.

The approximately 14,720 square foot dining space will focus on fresh food concepts, enhancing the quality of food provided to students on campus, and is currently anticipated to include: 1) Soup/Salad/Sandwich, 2) Oriental Grille Area, 3) Home Style Food. The concepts may change as a result of equipment bids and based on a market study of students. The space also will include a seating and dining area with restrooms, the food services area and a closed kitchen. The seating/dining area has been designed to be accessible 24 hours a day/7 days a week, if so desired, for studying or programming of events for the building.

BSU will fund this project utilizing a \$3 million contribution from BSU's food service provider; \$2 million from the original contract and \$1 million from

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Amendment Two, and the remainder of the funds will come from university and auxiliary dining reserves.

**IMPACT**

Amendment Two to the Food Services contract contains the following changes:

1. 2016 Financial Commitment adds a new \$1 million commitment exclusively to the Honor's Dining Facility.
2. 2016 Financial Commitment reduces the current year capital commitment for retail from \$2.9 million to \$2.3 million.
3. Annual commissions guarantee shifts to an aggregate guarantee instead of for each individual retail concept. The collective amount each year will still be at least equal to the total of all "Minimum Annual Guarantees" in the current agreement.
4. Modifications to Meal Plans and the reduction to the number of meal plans from eleven to five in order to simplify meal plans for customers. This change was endorsed by the student food service advisory panel and the student government.
5. Aramark responsibility for maintenance, repair and replacement of equipment capped to not exceed \$100,000 for the fiscal year 2017.
6. As part of the meal plan changes, BSU will no longer provide an estimated \$470,000 in flexible spending for dining options to board dining students each year. Funds will be directed toward the payment of the Honor's Dining Facility. Aramark will fund all student flexible spending dollars.

Amendment Two further changes future capital investments from Aramark to Boise State as follows:

Capital Investment Grants: \$2 million years 1-5  
Capital Investment Grants: \$1 million years 1-5 (Honor's Dining)  
Capital Investment Grants: \$2 million years 6-10  
Albertson's Stadium and Taco Bell Arena Concessions: \$515,000  
Retail: \$2.3 million years 1-5  
Retail: \$1 million years 6-10

The net investment is similar to the current, but restructures the timing and where the investments are made. This restructure was at Boise State's request to fit BSU's current needs.

**ATTACHMENTS**

Attachment 1 – Amendment Two

Page 5

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

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**BOARD ACTION**

I move to authorize Boise State University to enter Amendment Two to its original Food Service Contract with Aramark Educational Services, LLC in order to fund the remainder of the Honors College dining area construction and build-out in substantial conformance with the amendment provided in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**UNIVERSITY OF IDAHO**

**SUBJECT**

Disposal of Regents real property for Idaho Transportation Department (ITD) project at UI Parker Farm, Latah County.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.5.b(3).

**BACKGROUND/DISCUSSION**

The Idaho Transportation Department has designed a safety improvement project for Highway 8 in Latah County. The proposed improvement work includes the construction of a turn lane requiring the conveyance of 9,845 sf (0.23 acres) of Regents property adjoining the highway to ITD. The subject property (as shown in attachments) at the University of Idaho's (UI) Parker Farm is currently used for drainage. The project also requires the use of a half-acre of temporary easement to accommodate access and staging during construction. ITD has agreed to consolidate and improve the drainage area that will remain on Regents property to better function with the drainage improvements to be constructed in the new highway right of way. All of this work can be performed without impacting existing cultivated fields or field access. ITD has also agreed to improve the highway entrance to UI's Parker Farm and Pitkin Nursery (shown in attachments as Plant Science Road). The entrance is outside the project boundaries but the work proposed should improve the safety and condition of UI's main entrance onto State Highway 8.

The strip of property to be conveyed and the value of the temporary easement was appraised at \$801 and ITD will compensate UI for that value in addition to providing the improvements described above.

**IMPACT**

No programmatic impact from the loss of this narrow strip of property is anticipated. UI land managers will benefit from the improved drainage work to be completed with the highway project and the highway entrance improvements to Plant Science Road accessing UI's facilities.

**ATTACHMENTS**

Attachment 1– Draft Warranty Deed and ITD ROW contract

Page 3

Attachment 2—Photo map of subject property

Page 11

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

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**BOARD ACTION**

I move to approve the request by the University of Idaho to dispose of 0.23 acres of land and provide a temporary easement for the appraised value of \$801; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for conveying this real property as outlined in the materials submitted to the Board in Attachments 1 and 2.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**UNIVERSITY OF IDAHO**

**SUBJECT**

Dining Services Contract Revision

**REFERENCE**

December 1988	Idaho State Board of Education (Board) approved contract with Marriott Corporation beginning effective January 1, 1989.
February 2010	Board approved contract with Sodexo America, LLC
February 2015	Board approved contract with Sodexo America, LLC

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Sections V.C.2.a. and V.I.3.a.

**BACKGROUND/DISCUSSION**

Since 1989, the University of Idaho (UI) has been contracting with Sodexo America, LLC, or its predecessor entities, originally Marriott Management Services Corporation, for the institution's food service. The initial year of the last contract with Sodexo was 2015. This contract runs to June 30, 2020. In 2016, UI's new director of Auxiliary Services began negotiations with Sodexo to improve the contract terms with Sodexo to invite a larger capital investment in UI's food service facilities by Sodexo.

UI and Sodexo have agreed, subject to approval by the Board, to modify the terms of the current contract in the manner set out in Attachment 1 hereto. The principal modifications include a material increase in capital investment by Sodexo in the food service facilities on the Moscow campus, and a revision in the calculation of Sodexo's contract payment to UI as outlined below.

UI has worked with Sodexo and University bond counsel to ensure that the terms of this contract qualify for the safe-harbor under the Internal Revenue Service regulations governing private business operations in facilities funded with tax exempt bonds.

**IMPACT**

The principal modifications include:

- Substantial additional investment of approximately \$2 million by Sodexo in food service facilities on the Moscow Campus.
- A revision in the calculation of the return to UI from the Sodexo contract to incorporate amortization of the Sodexo capital contribution over the balance of the contract. Attachment 2 shows actual returns to UI for FY 2016 and 2017, and projected returns for FY 2018-2020 based on the revised contract terms.

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**ATTACHMENTS**

Attachment 1: Contract Addendum	Page 3
Attachment 2: Returns on Commissions/Capital Expenditures	Page 37
Attachment 3: Current UI-Sodexo Contract	Page 39

**STAFF COMMENTS AND RECOMMENDATIONS**

The proposed addendum will not extend the lifetime of the current contract period with Sodexo. In conjunction with the expiration of the contract period in 2020, UI will issue a new Request for Proposal (RFP) for food services. The significant material changes embodied in the addendum consist of provisions for Sodexo to undertake renovations to the main dining facility (\$1.225M) and satellite food facilities in the Idaho Commons (\$.775M) as described in Paragraph 6.9 of the addendum. The new arrangements enable Sodexo to finance these construction projects from commission incomes, amortizing those expenses over the remaining life of the contract. These facility improvements will likely increase customer satisfaction, usage, and revenues for food service operations, to the benefit of the UI as well as Sodexo. The addendum (Paragraph 6.3) also replaces the current commission schedule, based on 19% of gross revenues, with specific commission rates for seven different service types. Finally, the addendum consolidates the key provisions of the current contract into a more concise and readable format.

Staff recommends approval.

**BOARD ACTION**

I move to approve the addendum agreement between the University of Idaho and Sodexo America, LLC, in substantial conformance to the form submitted to the Board in Attachment 1, and to authorize the Vice President for Finance to execute the Addendum and any necessary supporting documents.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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**SUBJECT**

Programs and Changes Approved by Executive Director - Quarterly Report

**REFERENCE**

December 2016

Board received quarterly report.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section III.G.8.a., Postsecondary Program Approval and Discontinuance

**BACKGROUND/DISCUSSION**

In accordance with Board Policy III.G.3.c.i. and 4.b, prior to implementation the Executive Director may approve any new, modification, and/or discontinuation of academic or career technical education programs, with a financial impact of less than \$250,000 per fiscal year.

Consistent with Board Policy III.G.8.a., the Board office is providing a quarterly report of program changes from Idaho's public postsecondary institutions that were approved between December 2016 and March 2016 by the Executive Director.

**ATTACHMENTS**

Attachment 1 – List of Programs and Changes Approved by the  
Executive Director

Page 3

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

WWAMI Admissions Committee Appointment

**REFERENCE**

December 2-3, 2003	A schedule of rotating terms of membership was created to allow the medical community greater opportunities to be involved in this activity. The Board approved the three-year rotating terms for the WWAMI Admissions Committee.
August 10-11, 2006	The Board approved three-year rotating terms for the University of Washington School of Medicine Committee on Admissions and appointed Dr. Roger Boe, Dr. David Anderson and Dr. Peter Kozisek as Idaho members of the Committee, with Dr. Boe serving for one year.
June 13-14, 2007	The Board approved increasing the Committee to a four-member committee; and, appointed Dr. David Anderson, Dr. Peter Kozisek, Dr. Jennifer Garwick, and Dr. Mary Barinaga as Idaho members of the Committee.
February 17, 2011	The Board approved a three year appointment for Dr. Glenn Jefferson as an Idaho member of the WWAMI Admissions Committee and also approved a two year appointment for Dr. Leanne Rousseau.
February 15, 2012	The Board approved three-year appointment of Dr. Rodde Cox and Dr. Kelly Anderson.
June 18, 2015	The Board approved three-year appointment of Dr. Lance Hansen.

**BACKGROUND/DISCUSSION**

The WWAMI Contract dated October 14, 1975 reads, "The University of Washington's Admissions Committee which reviews Idaho candidates shall include at least one member from Idaho who is mutually acceptable to the Idaho Board and to the University of Washington. The University of Washington will have final authority for acceptance or rejection of Idaho program candidates."

The Idaho WWAMI Admissions Committee consists of four physicians from Idaho who interview Idaho students interested in attending the University of Washington School Of Medicine. The members of the Idaho WWAMI Admissions Committee

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serve three-year terms which are renewable once for an additional three years. The terms of the members are staggered so there are always senior members on the committee. Idaho physicians currently serving on the committee are: Dr. Leanne Rousseau of Post Falls, Dr. Glenn Jefferson of Lewiston, Dr. Rodde Cox of Boise, and Dr. Lance Hansen of Montpelier. See committee member terms and rotation schedule in Attachment 2.

Dr. Leanne Rousseau of Post Falls will be replaced by Dr. Robert McFarland of Coeur d'Alene and Dr. Glenn Jefferson of Lewiston will be replaced by Dr. Jennifer Gray of McCall.

The Idaho Admissions Oversight Nominating Committee consisting of the first-year Idaho WWAMI Director, the Idaho WWAMI Assistant Dean, Idaho State Board of Education Chief Academic Officer, the Idaho Admissions Committee Chair and a member of the Idaho Medical Association Committee on Medical Education Affairs, reviewed the CV's of Dr. McFarland and Dr. Gray, taking into consideration, among other things, the desire for a geographically diverse committee membership, and a goal of not having more than one sub-specialist on the committee and unanimously support both appointments as a new members of the Idaho Admissions Committee.

**IMPACT**

Admissions interviews take place in Boise over two separate weeks January – March. It is imperative that the committee have the full four person membership in place by July 2017 to allow Dr. McFarland and Dr. Gray time to orient and train prior to the beginning of interview season in January, 2018.

**ATTACHMENTS**

Attachment 1 – Nomination Letter to Board	Page 3
Attachment 2 – Idaho WWAMI Admissions Committee Rotation Schedule	Page 5
Attachment 3 – Robert McFarland CV	Page 7
Attachment 4 – Jennifer Gray CV	Page 9

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Idaho WWAMI Medical Education Program/University of Washington School of Medicine to appoint Dr. Robert McFarland and Dr. Jennifer Gray to the Idaho WWAMI Admissions Committee effective July 1, 2017 through June 30, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Idaho Experimental Program to Stimulate Competitive Research (EPSCoR)  
Committee Appointment

**REFERENCE**

October 2014	Board appointed Dr. Todd Allen as the INL Representative to the Idaho EPSCoR Committee (Replacing Dr. Hill)
February 2015	Board appointed Senator Tibbits to the Idaho EPSCoR Committee (Replacing Senator Goedde)
April 2015	Board appointed Dr. Cornelis J. Van der Schyf to the Idaho Experimental Program to Stimulate Competitive Research (replacing Dr. Howard Grimes)
October 2015	Board reappointed Representative Maxine Bell and Doyle Jacklin and appointed Gynii Gilliam and Senator Roy Lacey (replacing Doug Chadderdon and Senator Tippits, respectively)
June 2016	Board appointed Dr. Kelly Beierschmitt to the committee (replacing Todd Allen)
December 2016	Board reappointed Laird Noh, and appointed Dr. David Hill, and Skip Oppenheimer to the committee.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III.W.

**BACKGROUND/DISCUSSION**

The Experimental Program to Stimulate Competitive Research (EPSCoR) represents a federal-state partnership to enhance the science and engineering research, education, and technology capabilities of states that traditionally have received smaller amounts of federal research and development funds. As a participating state, Idaho EPSCoR is subject to federal program requirements and policy established by the Idaho State Board of Education (Board). The purpose of EPSCoR is to build a high-quality, academic research base to advance science, technology, engineering and mathematics (STEM) to stimulate sustainable improvements in research and development capacity and competitiveness.

Idaho EPSCoR is guided by a committee of sixteen (16) members appointed by the Board for five (5) year terms. The membership of this committee is constituted to provide for geographic, academic, business and state governmental representation as specified in Board policy including the Vice Presidents of Research from the University of Idaho, Boise State University, and Idaho State University who serve as ex-officio members. Members are allowed to serve up to three (3) consecutive terms. Ex-officio members serve without terms.

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The Idaho EPSCoR Committee is requesting the appointment of Senator Mark Nye to the Committee. Senator Nye would replace the vacancy previously held by Senator Roy Lacey.

**ATTACHMENTS**

Attachment 1 – Current Committee Membership

Page 3

Attachment 2 – Mark Nye – Letter of Interest

Page 4

**STAFF COMMENTS AND RECOMMENDATIONS**

If appointed, Senator Nye would serve the remainder of Senator Roy Lacey's term.

Staff recommends approval.

**BOARD ACTION**

I move to appoint Senator Mark Nye to the Experimental Program to Stimulate Competitive Research Idaho Committee as a representative of the state legislature effective immediately and expiring on June 30, 2020.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**SUBJECT**

President Approved Alcohol Permits Report

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

**BACKGROUND/DISCUSSION**

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by, and in compliance with, Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the February 16, 2017 Board meeting. Since that meeting, Board staff has received twenty-eight (28) permits from Boise State University, eight (8) permits from Idaho State University, and fifteen (15) permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

**ATTACHMENTS**

Attachment 1 - List of Approved Permits by Institution

Page 3

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**IDAHO DIVISION OF VOCATIONAL REHABILITATION**

**SUBJECT**

Idaho State Rehabilitation Council Membership

**REFERENCE**

December 2016                      Board appointed Robert Atkins to the Council as a representative for business/industry and labor for at term of three years.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section IV.G.  
Federal Regulations 34 CFR§361.

**BACKGROUND/DISCUSSION**

Federal Regulations (34 CFR §361.17), set out the requirements for the State Rehabilitation Council, including the appointment and composition of the Council.

The members of the Council must be appointed by the Governor or, in the case of a State that, under State law, vests authority for the administration to an entity other than the Governor, the chief officer of that entity. Section 33-2303, Idaho code designates the State Board for Professional-Technical Education as that entity.

Further federal regulations establish that the Council must be composed of at least fifteen (15) members, including:

- i. At least one representative of the Statewide Independent Living Council, who must be the chairperson or other designee of the Statewide Independent Living Council;
- ii. At least one representative of a parent training and information center established pursuant to section 682(a) of the Individuals with Disabilities Education Act;
- iii. At least one representative of the Client Assistance Program established under 34 CFR part 370, who must be the director of or other individual recommended by the Client Assistance Program;
- iv. At least one qualified vocational rehabilitation counselor with knowledge of and experience with vocational rehabilitation programs who serves as an ex officio, nonvoting member of the Council if employed by the designated State agency;
- v. At least one representative of community rehabilitation program service providers;
- vi. Four representatives of business, industry, and labor;
- vii. Representatives of disability groups that include a cross section of (A) Individuals with physical, cognitive, sensory, and mental disabilities; and (B) Representatives of individuals with disabilities who have difficulty representing themselves or are unable due to their disabilities to represent themselves;

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- viii. Current or former applicants for, or recipients of, vocational rehabilitation services;
- ix. In a State in which one or more projects are carried out under section 121 of the Act (American Indian Vocational Rehabilitation Services), at least one representative of the directors of the projects;
- x. At least one representative of the State educational agency responsible for the public education of students with disabilities who are eligible to receive services under this part and part B of the Individuals with Disabilities Education Act;
- xi. At least one representative of the State workforce investment board; and
- xii. The director of the designated State unit as an ex officio, nonvoting member of the Council.

Additionally, Federal Regulation specify that a majority of the council members must be individuals with disabilities who meet the requirements of 34 CFR §361.5(b)(29) and are not employed by the designated State unit. Members are appointed for a term of no more than three (3) years, and each member of the Council, may serve for not more than two consecutive full terms. A member appointed to fill a vacancy occurring prior to the end of the term must be appointed for the remainder of the predecessor's term. A vacancy in membership of the Council must be filled in the same manner as the original appointment, except the appointing authority may delegate the authority to fill that vacancy to the remaining members of the Council after making the original appointment.

The Council currently has five (5) nominations for Board consideration. Janice Carson and Ron Oberleitner would be new appointments, while the remaining three nominations would be reappointments. Janice Carson would be appointed as a representative of disability advocacy groups while Ron Oberleitner would be appointed as a representative of business, industry and labor. Of the three reappointments: Molly Sherpa is a representative of disability advocacy groups, her first term expired March 31, 2017; Lucas Rose's term will expires June 30, 2017; he serves as a representative of business, industry and labor; and Kendrick Lester serves as a representative of the Department of Education, his term will expire June 30, 2017. The Council has one (1) resignation; Judith James resigned her position as a representative of business, industry and labor as of January 17, 2017.

**IMPACT**

The above two (2) appointments, three (3) re-appointments and one (1) resignation will bring the Council membership to a total of seventeen (17) with one vacancy on the council for a representative of a former applicant or recipient of vocational rehabilitation services. Minimum composition for the council is 15 members.

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**ATTACHMENTS**

Attachment 1 – Current Council Membership	Page 5
Attachment 2 – Janice Carson Resume	Page 7
Attachment 3 – Ron Oberleitner Resume	Page 10
Attachment 4 – Molly Sherpa Letter of Interest for Reappointment	Page 14
Attachment 5 – Lucas Rose Letter of Interest for Reappointment	Page 15
Attachment 6 – Kendrick Lester Letter of Interest for Reappointment	Page 16

**STAFF COMMENTS AND RECOMMENDATIONS**

The requested appointments and reappointments meet the provisions of Board policy IV.G. State Rehabilitation Council, and the applicable federal regulations.

Staff recommends approval.

**BOARD ACTION**

I move to approve the appointment of Janice Carson to the State Rehabilitation Council as a representative for disability advocacy groups for a term of three years effective immediately and ending March 31, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve the appointment of Ron Oberleitner to the State Rehabilitation Council as a representative for business/industry and labor for a term of three years effective immediately and ending March 31, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve the re-appointment of Molly Sherpa to the State Rehabilitation Council as a representative for disability advocacy groups for a second term of three years effective immediately and ending March 31, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve the re-appointment of Lucas Rose to the State Rehabilitation Council as a representative for business, industry and labor for a second term of three years effective July 1, 2017 and ending June 30, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

I move to approve the re-appointment of Kendrick Lester to the State Rehabilitation Council as a representative for the Department of Education for a second term of three years effective July 1, 2017 and ending June 30, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

**CONSENT AGENDA**  
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**BOISE STATE UNIVERSITY**

**SUBJECT**

Facility Naming - The Charles P. Ruch Engineering Building

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies and Procedures, Section I.K  
Naming/Memorializing Buildings and Facilities

**BACKGROUND/DISCUSSION**

Boise State University (BSU) is requesting permission to name the College of Engineering Building the Charles P. Ruch Engineering Building. President Charles P. Ruch served as the president of Boise State University from 1993-2003. President Ruch was at the helm of the university when the College of Engineering was created and played a pinnacle role in securing the funding and support needed for the newly formed College.

The Engineering Building was built in 1989 and originally provided space for the College of Applied Technology programs. It was repurposed in the mid-1990s to house the College of Engineering. Today, it is one of nine sites that support BSU's growing Engineering programs.

As BSU prepares to celebrate the 20<sup>th</sup> anniversary of the College of Engineering, it provides a nice moment to acknowledge not only Dr. Ruch's commitment to the development of the College of Engineering, but also his many years of devoted service to Boise State University as President.

**IMPACT**

Naming the Engineering Building the Charles P. Ruch Engineering Building will honor President Ruch's service to Boise State University as President. No substantive costs related to the naming will be required other than what is needed for new signage.

**STAFF COMMENTS AND RECOMMENDATIONS**

Pursuant to Board Policy I.K. facilities may be named for a former employee of Idaho's public higher education system in consideration of the employee's service to education in the state of Idaho. Significant factors must include, but are not limited to:

- 1) Recommendation of the chief executive officer of the institution and the institution community; and
- 2) Contributions rendered to the academic area to which the building, facility, or administrative unit is primarily devoted.

Staff recommends approval.

**CONSENT AGENDA**  
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**BOARD ACTION**

I move to approve the request by Boise State University to name the Engineering Building the "Charles P. Ruch Engineering Building."

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA**  
**APRIL 20, 2017**

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**PROFESSIONAL STANDARDS COMMISSION**

**SUBJECT**

Boise State University – Idaho State Program Approval Review Team Report and the Council for Accreditation of Educator Preparation (CAEP) Site Visit Report

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-114 and 33-1258, Idaho Code  
Idaho Administrative Code, IDAPA 08.02.02 Section 100 – Official Vehicle for the Approval of Teacher Education Programs

**BACKGROUND/DISCUSSION**

The Professional Standards Commission (PSC) is tasked by the Board with conducting a full unit review of all Board approved teacher preparation programs in Idaho on a seven (7) year cycle. The PSC convened a State Review Team containing content experts, and conducted the full unit review of Boise State University's approved teacher preparation programs on March 5 - 8, 2016. The State Review Team collaborated with the Council for Accreditation of Educator Preparation (CAEP) (Board approved accrediting body) review team for the full unit review. The PSC reviewed the final report submitted by the State Review Team and voted to recommend that the Board adopt the State Team Report as written.

The State Review Team expressed concerns with Boise State University's Mathematics Consulting Teacher program. Boise State University submitted additional documentation to the PSC at its January 2017 meeting, presenting documentation indicating that Boise State University has already addressed the concerns with the Mathematics Consulting Teacher program in which the State Review Team voted to not approve. The PSC felt that the documentation brought forth by Boise State University for their Mathematics Consulting Teacher program provided sufficient evidence to merit a recommendation of conditional approval for this program.

**IMPACT**

The adoption of the recommendations in this report will enable Boise State University to continue to prepare teachers in the best possible manner, ensuring that all state teacher preparation standards are being effectively embedded in their teacher preparation programs.

**ATTACHMENTS**

Attachment 1 – Boise State University Final State Review Team Report and Boise State University Rejoinder	Page 3
Attachment 2 – CAEP Final Report and Boise State University Rejoinder and Response	Page 261

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**STAFF COMMENTS AND RECOMMENDATIONS**

Pursuant to Section 33-114, Idaho Code, the review and approval of all teacher preparation programs in the state is vested in the State Board of Education. The program reviews are conducted for the Board through the Professional Standards Commission, recommendations are then brought forward to the Board for consideration. The review process is designed to assure the programs are meeting the Board approved school personnel standards for the applicable programs, that the teacher are prepared to teach the state content standards for their applicable subject areas, as well as the quality of candidates exiting the programs.

The current Board approved accrediting body for teacher preparation programs is the Council for the Accreditation of Education Preparation (CAEP). CAEP was formed in 2013 with the consolidation of National Council for Accreditation of Teacher Education (NCATE) and the Teacher Education Accreditation Council (TEAC). NCATE was the previously recognized accrediting body for approved teacher preparation programs in Idaho. On-site teacher preparation program reviews are conducted in partnership with CAEP based on a partnership agreement. During a concurrent visit, the CAEP team and the state team collaborate to conduct the review, however each team generates their own reports. New programs are reviewed at the time of application for consideration as an approved teacher preparation program. Current practice is for the PSC to review new programs and make recommendations to the Board regarding program approval. The PSC review process, reviews whether or not the programs meet the approved teacher preparation standards for the applicable area.

**BOARD ACTION**

I move to approve the recommendation by the Professional Standards Commission to accept the State Review Team Report, and continue approval, for Boise State University's identified teacher preparation programs as submitted in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**AND**

I move to approve the recommendation by the Professional Standards Commission and to grant conditional approval for Boise State University's Mathematics Consulting Teacher program, as submitted in Attachment 2.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
1	<b>UNIVERSITY OF IDAHO – ANNUAL REPORT AND CAMPUS TOUR</b>	Information Item
2	<b>COEUR D’ALENE TRIBE EDUCATION PIPELINE</b>	Information Item
3	<b>2017 LEGISLATIVE UPDATE</b>	Information Item
4	<b>COLLEGE AND CAREER READY DEFINITION</b>	Information Item
5	<b>EDUCATOR PIPELINE WORKGROUP UPDATE</b>	Information Item
6	<b>MATH WORK GROUP UPDATE – MATH ISAT PERFORMANCE DATA</b>	Information Item

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**SUBJECT**

University of Idaho (UI) Annual Progress Report

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section I.M.3.

**BACKGROUND/DISCUSSION**

This agenda item fulfills the Board's requirement for the University of Idaho to provide a progress report on the institution's strategic plan, details of implementation, status of goals and objectives and information on other points of interest in accordance with a schedule and format established by the Board's Executive Director.

**IMPACT**

The University of Idaho's strategic plan drives the University's integrated planning; programming, budgeting, and assessment cycle and is the basis for the institution's annual budget requests and performance measure reports to the State Board of Education, the Division of Financial Management and the Legislative Services Office.

**ATTACHMENT**

Attachment 1 – Progress Report

Page 3

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Coeur d'Alene Tribe Education Pipeline

**REFERENCE**

April 2016

Board received information and update on the State Tribal Education Partnership (STEP) grants with the Nez Perce Tribe and the Coeur d'Alene Tribe.

**BACKGROUND/DISCUSSION**

The Coeur d'Alene Tribe has developed a comprehensive education pipeline that acknowledges and seeks to understand the areas where students are lost in the pipeline and provide supports to those areas. Developed in 2007 and updated and refined regularly since that time, the education pipeline provides a visual illustration of the tribe's existing state of affairs regarding education and workforce development. The pipeline features 15 sequenced educational groupings: early childhood, primary education (K-2), elementary education (3-6), middle (7-8), high school (9-12), adult education, undergraduate education, graduate education and career.

**IMPACT**

The presentation and subsequent discussion will provide an update of successes the Coeur d'Alene Tribe Department of Education have had in developing a comprehensive education pipeline for students starting in early childhood and ending with graduate and professional degrees.

**ATTACHMENTS**

Attachment 1 – Handout – Coeur d'Alene Tribal Pipeline

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

The work the Coeur d'Alene Tribe has done on their education pipeline is an example of how targeted supports and continued focus by the community as a whole can show measurable improvements in outcomes for students. The model used by the Coeur d'Alene tribe provides for examples that could be replicated in other parts of the state for providing targeted supports to students.

**BOARD ACTION**

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**SUBJECT**

2017 Legislative Update

**REFERENCE**

June 2016	The Board approved legislative ideas for the 2017 legislative session.
September 23, 2016	The Board approved 2017 legislation
December 2016	The Board approved two additional pieces of legislation (STEM School Designation and Adult Postsecondary Completion Scholarship) and authorized Board staff to collaborate with the Governor's staff to support the legislation as it moves through the legislative process.
February 16, 2017	The Board received and update regarding progress of Board sponsored legislation. The Board also approved one additional piece of legislation regarding waiving minimum K-12 instructional hours.

**BACKGROUND/DISCUSSION**

This item is to provide the Board with an update on Board approved legislation and other education related bills considered during the 2017 legislative session. The Board approved twenty-two (22) bills and one (1) concurrent resolution for introduction and supported two (2) pieces of legislation related to the Governor's education initiatives for the 2017 legislative session.

The following list provides the status of legislation submitted or endorsed by the Board as of April 10, 2017:

Board Submitted Bills:

H36: Repeals existing law to remove an obsolete provision of law prohibiting fraternities, sororities, and secret societies in elementary and secondary schools. Status: Signed by Governor

H37: Repeals existing law to remove an obsolete provision of law allowing school property to be used as senior citizen centers. Status: Signed by Governor

H58: Repeals existing law to remove an obsolete provision of law relating to teaching certificates obtained during or prior to 1947. Status: Signed by Governor

H73: Amends existing law to provide that upper division courses and programs are allowable at a public community college if the taxing district meets certain requirements regarding population and total taxable property value. Status: Signed by Governor

H74: Amends existing law to clarify the sequence of appointments to the Public Charter School Commission. Status: Signed by Governor

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H75: Removes obsolete provisions relating to the education of expectant mothers; and to remove the funding provision for such programs. Status: Signed by Governor

H105: Amends existing law to provide that a teacher preparation assessment may consist of multiple measures for the demonstration of literacy instructional skills by the teacher prep candidate. Status: Signed by Governor

H106: Amends existing law to require accredited residential schools to remain under the jurisdiction of the Department of Health and Welfare. Status: Passed House, Failed in Senate

H107: Amends existing law regarding the WICHE compact to clarify that references to the territories of Alaska and Hawaii shall mean the states of Alaska and Hawaii. Status: Signed by Governor

H113: Amends existing law to provide that a teacher or administrator who retires at age 60+ years and who again becomes employed may continue receiving benefits and not accrue additional years of service, under certain conditions. Status: Signed by Governor

H242: Amends existing law to authorize a waiver of minimum instructional hours after a disaster declaration under certain conditions. Status: Transmitted to Governor for Signature

H252: Amends existing law to clarify the conditions under which student data is personally identifiable, to specify the storage of student data, and to provide that the State Board of Education and the Department of Education shall ensure the security of the educational data system. Status: Reported Printed and Referred to House Education

H253: Amends existing law to revise the definitions of "instructional staff," "measurable student achievement," and "performance criteria." Status: Transmitted to Governor for Signature

S1014: Amends existing law to require each school district and public charter school to submit a technology plan to the State Department of Education. Status: Held, Senate Education Committee

S1015: Amends existing law to revise the definitions of "instructional staff," "measurable student achievement," and "performance criteria" for the career ladder. Status: Passed Senate, Replaced with H253

S1018: Repeals existing law relating to school accountability report cards. Status: Signed by Governor



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S1019: Repeals existing law to provide for school safety patrols, and adds to existing law to provide that it is unlawful for a vehicle operator to disregard directions from a school safety patrol member, and to provide for the reporting of violations. Status: Signed by Governor

S1029: Amends existing law to provide for a technical correction that clarifies that a school district shall provide counseling services regarding the granting of postsecondary credit for career technical courses; and authorizes the school districts to grant credit for career technical courses. Status: Signed by Governor

S1030: Amends existing law to provide for the dual enrollment of a nonpublic or public charter school student in a public charter school or public school district school. Status: Signed by Governor

S1033: Amends existing law to clarify the conditions under which student data is personally identifiable, to specify the storage of student data, and to provide that the State Board of Education and the Department of Education shall ensure the security of the educational data system. Status: Passed Senate, Replaced by H252

S1059: Amends existing law to extend eligibility for master teacher premiums to pupil service staff employees under certain conditions. Status: Signed by Governor

SCR105: Stating findings of the Legislature and authorizing the State Board of Education to enter into agreements with the Idaho State Building Authority to finance construction of the Idaho Cybercore Integration Center and the Idaho Collaborative Computing Center. Status: Adopted, delivered to Secretary of State.

Board Supported Bills:

H190: Adds to existing law to provide for the Adult Postsecondary Completion Scholarship. Status: Passed House Education Committee; Held on House Third Reading Calendar, returned to committee

H70: Adds to existing law to provide legislative intent and to provide for the award of a science, technology, engineering and mathematics (STEM) school or STEM program designation. Status: Signed by Governor

General Fund Appropriations

The FY 2018 General Fund appropriations to all major education spending categories increased compared to FY 2017 levels.

K-12	\$1.67 billion (+7.4%)
Community Colleges	\$39.4 million (+6.7%)
Four-Year Institutions	\$287.1 million (+2.7%)

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Career Technical Education    \$65.4 million (+5.3%)

Additional Education Legislation Highlights

HCR12 – Stating findings of the Legislature and authorizing the Legislative Council to appoint a committee to conduct a study of the public school funding formula and to make recommendations.

S1147 – Amends and adds to existing law to provide for the transfer of college credits at full value from one Idaho public college or university to another. Status: Held in Senate Education Committee

The attached summary provides the final status of each Board bill, as well as other education-related legislation.

**IMPACT**

Board action through rulemaking may be necessary dependent upon passage of several pieces of legislation.

**ATTACHMENTS**

Attachment 1 – Idaho Legislature - 2017 Legislative Session Education Legislation	Page 5
Attachment 2 – College and University Budget Highlights	Page 20
Attachment 3 – Community College Budget Highlights	Page 21
Attachment 4 – Public Schools Budget Highlights	Page 22

**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff will be prepared to renew specific legislation to answer questions regarding the impact that a given piece of legislation may have on the state educational system.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

College and Career Readiness Competencies

**BACKGROUND/DISCUSSION**

The executive director of Office of the State Board of Education hosts a quarterly collaboration meeting with the following agency-level executives:

- Department of Commerce (Megan Ronk)
- Department of Education (Pete Koehler)
- Department of Labor (Ken Edmunds)
- Division of Career & Technical Education (Dwight Johnson)
- Governor's Office (Marilyn Whitney)

At the September 2016 quarterly meeting, the group discussed different activities and necessities around college and career readiness. One of the outcomes of this discussion was the conclusion that "college and career readiness" means a lot of different things to our respective entities and stakeholders. This definitional dissonance is counterproductive and inhibits leveraging the work of our respective agencies. Therefore, the group agreed to convene a larger work group with industry representation, the sole purpose of which would be to develop a common definition of "college and career readiness" for the Board's consideration. The work group was composed of the following individuals:

<b>Agency:</b>	
Board of Education	Linda Clark
Department of Education	Pete Koehler
Div. of Career-Technical Education	Adrian San Miguel
Department of Labor	Ken Edmunds
Economic Advisory Council (Commerce)	Arlen Wittrock
<b>2-Year Institution</b>	
CSI	Todd Schwarz
NIC	Laura Umthun
<b>4-Year Institution</b>	
ISU	Vince Miller
LCSC	Lori Stinson
<b>Indian Education Representative</b>	
	Dr. Yolanda Bisbee, UI Exec. Dir. of Tribal Relations
<b>Industry Partners:</b>	<b>Contact:</b>
Idaho Business for Education	Rod Gramer
Idaho National Lab	Mark Holubar, Director of HR & Diversity
McCain Foods	Jeff McCray, Plant Manager
Idaho Power	Angelique Pruitt, Regional Operations Mgr

The work group met once in November 2016, and over the course of a couple hours, the group coalesced around a purpose statement, definition and list of core competencies (Attachment 1).

**IMPACT**

Utilization of a common definition and competencies for college and career readiness would help state agencies, institutions and public schools align efforts, expectations and outcomes.

**ATTACHMENTS**

Attachment 1 – College and Career Readiness Competencies

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

In addition to aligning expectations across systems such as education (K-20), labor, and commerce, a clear college and career readiness definition would allow the Board to:

- 1) build support and awareness of the expectations for students graduating from high school;
- 2) help to focus and align state education initiatives and goals; and
- 3) move toward a seamless alignment of graduation requirements and skills and competencies for incoming postsecondary students, including how those skills and competencies will be measured. A college and career readiness definition that is aligned across sectors will serve as a foundation for strong cross-sector strategic planning to ensure more students are prepared to successfully make the transition from high school and eventually postsecondary education to their next learning experience or the workforce.

Staff recommends Board review and discussion of the proposed purpose statement, definition and list of core competencies; and provide feedback to staff regarding suggested edits and appropriate next steps prior to formal Board approval and ultimately implementation. Once a final definition is approved by the Board the definition will be used to inform policy and specific strategies and actions that will ensure students are well positioned to succeed.

**BOARD ACTION**

This item is for discussion purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Idaho Educator Pipeline Workgroup Update

**REFERENCE**

August 2015	The Board approved a proposed rule reorganizing IDAPA 08.02.02 and discussed the miss-alignment of current certification practices with Idaho Administrative Code.
December 2015	The Board discussed the initial teacher pipeline report and requested additional data points be added.
August 2016	The Board reviewed and discussed available data provided in the teacher pipeline report and discussed pulling together a broader work group to provide feedback and recommendation to the Board regarding educator pipeline barriers and solutions.

**APPLICABLE STATUTE, RULE, OR POLICY**

Sections 33-1201 -1207, Idaho Code  
Idaho Administrative Code, IDAPA 08.02.02, Rules Governing Uniformity

**BACKGROUND/DISCUSSION**

In late 2014, as part of the of the Career Ladder subcommittee work on tiered certification, it was discovered that there were a number of practices regarding teacher certification that were not in alignment with Idaho statute or Idaho Administrative Code. Idaho statute charges the State Board of Education (Board) to set the requirements for teacher certification, within specified minimum requirements. The more specific requirements are set by the Board in Administrative Code. In 2015 Board staff, working with State Department of Education staff, started looking at the practices that had developed over time and the codified certification requirements to identify which areas of the administrative rules should be changed and which practices needed to be changed to be compliant with Administrative Code. A broad stakeholder group of educators was formed and provided input on the certification changes the Board approved in 2016. The initial Administrative Code changes to address the certification discrepancies were promulgated throughout 2016 and presented and accepted by the 2017 Legislature, they are now in effect. At the same time Board staff started working on a comprehensive report that would help to quantify the teacher shortage in Idaho and identify barriers or areas of weakness within Idaho's educator pipeline that could addressed through additional policy work. The pipeline report looks at the supply and demand of educators in Idaho, from recruitment into teacher preparation programs to attracting and retaining highly qualified educators in schools in all parts of the state, including hard to fill teaching positions.

The Board was presented with a first look at various data points throughout the educator pipeline during the December 2015 Board meeting and received a more comprehensive review at the August 2016 Board meeting. During the discussion

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at the August 2016 Board meeting it was determined that a broad group of stakeholders who are impacted at the various points in the pipeline should be brought together to form comprehensive recommendations for supports and improvements to Idaho's educator pipeline. The workgroup is made up of individuals nominated by the various stakeholder representative organizations with a focus on those individuals working in our public school system and approved teacher preparation programs along with additional state policy makers. The attached report provides the Board with a status update on the work of the group and will provide the Board with the opportunity to provide feedback and additional direction or identification of priority areas prior to their next meeting.

**IMPACT**

The attached report will help to inform on the work being done by the Board's Educator Pipeline Workgroup and provide an opportunity for additional direction.

**ATTACHMENTS**

Attachment 1 – Teacher Pipeline Initial Report

Page 3

**STAFF COMMENTS AND RECOMMENDATIONS**

In addition to the Board's interest, there has been a great deal of interest by other state policymakers in looking for solutions to address the difficulty many school districts and charter schools have in hiring certificated staff. While there has been a general understanding that school districts and charter schools experience difficulty in hiring for a variety of reasons and that this is common in states across the nation, the Teacher Pipeline Report is the first comprehensive effort Idaho has taken in looking at the many variables that impact each other as well as the ultimate outcome of having high quality and effective educators available for all students around the state, regardless of geographic area or subject being taught. As work on this initiative progresses Board staff will continue work to refine the report, allowing the Board to use the information to inform decision making. Simultaneously, the workgroup will continue work on bringing forward recommendations to the Board for consideration. While the workgroup will, over a period of time, address all areas of the educator pipeline, the initial focus will be on instructional staff. As work progresses, additional areas will be prioritized and addressed. Those areas that have been initially identified as the most viable or can be undertaken quickly and effectively as part of the broader solutions will be brought forward for the Board's consideration first. Based on the progression of work, initial recommendations that may impact Administrative Code this year would be brought to the Board for consideration at either the June or August 2017 Board meetings.

**BOARD ACTION**

This item is for informational purposes. Any action will be at the Board's discretion.

**SUBJECT**

Ad Hoc Math Workgroup Update and Preliminary ISAT Math Report

**BACKGROUND/DISCUSSION**

State Board of Education member David Hill is the Chair of an ad hoc mathematics workgroup, consisting of representatives from the Office of the State Board of Education, State Department of Education, STEM Action Center, Micron, Idaho National Laboratory (INL), the Idaho School Boards Association, Idaho Association of School Administrators, Idaho Education Network, and the colleges of education of the state's public institutions of higher education.

The Math Workgroup held its initial meeting on July 6, 2016. At the meeting, the group reviewed broad Idaho Standards Achievement Test (ISAT) and National Assessment of Educational Progress (NAEP) data and discussed the question that brought them together: do data reflect a K-12 mathematics performance issue for Idaho, and if so, to what extent? These data revealed that mathematics performance lags behind English Language Arts performance. NAEP data also revealed that K-12 math performance has remained relatively stagnant from 2005 to 2015. Potential reasons were hypothesized and the group identified additional, more detailed ISAT mathematics data for the research staff of the Office of the State Board of Education to provide for review.

On October 13, 2016, the Math Workgroup met a second time to review the detailed data provided by the Office of the State Board of Education. This included looking at ISAT mathematics performance data broken out by grade level, gender, ethnicity, socioeconomic status, region, and school size. Additionally, an attempt was made to analyze the impact of teacher qualifications and the type of math program (integrated vs. traditional) being used by the school on students' ISAT mathematics scores. However, at this time, the state does not have adequate data on these two areas of study to conduct an appropriate analysis. At the October meeting, the group also received information regarding a review of the effectiveness of various mathematics professional development activities throughout the state. The group requested that the Office of the State Board research staff analyze the detailed data reviewed at the meeting and provide a summary of the main takeaways. The resulting report, "A Preliminary Analysis of Idaho's Math ISAT Test Results," is provided as Attachment 1. The Math Workgroup will review this report at its next meeting on May 25<sup>th</sup>, 2017.

**IMPACT**

This provides the Board with an update of the work of this informal committee.

**ATTACHMENTS**

Attachment 1 – A Preliminary Analysis of Idaho's Math ISAT Test Results

**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS**  
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**STAFF COMMENTS AND RECOMMENDATIONS**

The Math Workgroup is an informal committee meeting to discuss new practices the state might put in place to improve K-12 mathematics performance. If the group identifies recommendations, they will be brought to the Board at a future meeting.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.



**STATE DEPARTMENT OF EDUCATION  
APRIL 20, 2017**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>SUPERINTENDENT'S UPDATE</b>	Information Item
<b>2</b>	<b>TEMPORARY/PROPOSED RULE – IDAPA 08.02.03.004 – IDAHO ENGLISH LANGUAGE PROFICIENCY ASSESSMENT (ELPA) ACHIEVEMENT STANDARDS</b>	Motion to Approve
<b>3</b>	<b>EMERGENCY PROVISIONAL CERTIFICATES</b>	Motion to Approve
<b>4</b>	<b>CLARK COUNTY SCHOOL DISTRICT NO. 161 – TUITION WAIVER</b>	Motion to Approve
<b>5</b>	<b>PROFESSIONAL STANDARDS COMMISSION APPOINTMENTS</b>	Motion to Approve

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**SUBJECT**

Superintendent of Public Instruction update to the State Board of Education

**BACKGROUND/DISCUSSION**

Superintendent of Public Instruction, Sherri Ybarra, will provide updates on the State Department of Education.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Temporary and Proposed Rule – IDAPA 08.02.03.004, Rules Governing Thoroughness, Incorporation by Reference – Idaho English Language Proficiency Assessment Achievement Standards

**REFERENCE**

November 2009	Board adopted The Idaho English Language Assessment (IELA) Achievement Standards and incorporated them into a temporary rule by reference.
August 2010	Board approved a proposed rule incorporating the IELA Achievement standards approved in November 2009 by reference.
November 2010	Board approved pending rule incorporating the IELA Achievement standards approved in November 2009 by reference.
August 2015	Board approved pending rule amendments to IDAPA 08.02.03 including removal of outdated IELA Achievement Standards Adopted by the Board November 11, 2009.
November 2015	Board approved pending rule Docket No. 08-0203-1511 removing outdated IELA Achievement Standards adopted by the Board November 11, 2009. (Rulemaking rejected by 2016 Legislature)
August 2016	Board approved proposed rule changes to the state accountability system (IDAPA 08.02.03), including incorporation of changes approved in 2015 removing of outdated reference to the November 2009 IELA Achievement Standards.
November 2016	Board approved pending rules changes to the state accountability system including incorporation of changes approved in 2015 removing of outdated reference to the November 2009 IELA Achievement Standards.

**APPLICABLE STATUTE, RULE, OR POLICY**

Sections 33-105, 33-1612, and 33-1617, Idaho Code  
IDAPA 08.02.03.004, Rules Governing Thoroughness

**BACKGROUND/DISCUSSION**

This temporary and proposed rule will address the Idaho English Language Assessment (IELA) Achievement Standards that will be removed from code upon sine die of the 2017 Legislature. New English Language Proficiency Assessment (ELPA) Achievement Standards need to be added in place of the old standards so schools have accurate identification of a student's cut scores and corresponding six (6) achievement levels. Additionally, IDAPA 08.02.03.112.05.b refers to the Idaho English Language Proficiency Assessment definitions for levels of language

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proficiency and will no longer be referencing the correct incorporated by reference document when the standards are removed. The new standards will take place of the old standards and allow this reference in code to point to the correct incorporated by reference document.

**IMPACT**

Idaho is required to assess our identified English Learner students in English language proficiency, annually, under the Elementary Secondary Education Act (ESEA), reauthorized under the Every Student Succeeds Act (ESSA). If we do not test English Learner students, we will not meet federal requirements. Additionally, the new state accountability framework uses the state English language assessment for evaluating schools and school districts as part of the State Accountability System (IDAPA 08.02.03.112).

**ATTACHMENTS**

Attachment 1 – Temporary and Proposed Rule change to IDAPA 08.02.03.004	Page 5
Attachment 2 – WIDA ACCESS 2.0 Assessment Standards (Cut Scores) and Proficiency Levels	Page 7
Attachment 3 – WIDA Performance Definitions	Page 10

**STAFF COMMENTS AND RECOMMENDATIONS**

The Board last approved English Language Assessment Achievement Standards in 2009. Since that time these achievement standards have become outdated. In 2015 the Board approved the removal of the 2009 Achievement Standards from administrative rule. The 2015 Pending Rule was not approved by the legislature due to concern over other changes to IDAPA 08.02.03 that were included in the docket. During the rule making process in 2016 the Department of Education requested the removal of the outdated IELA Achievement Standards be included with other changes to the state assessment and accountability system that were being promulgated that year. The Board approved these changes along with the creation of a new school accountability framework. The 2017 Legislature accepted all of the changes and they became effective at the close of the 2017 legislative session. The Department is now bringing forward updated achievement standards and updating the name of the assessment.

Approved proposed rules have a 21 day public comment period, following publication in the Administrative Bulletin, prior to becoming pending rules. Based on received comments and Board direction, changes may be made to proposed rules prior to entering the pending stage. All pending rules will be brought back to the board for approval prior to submittal to the Department of Administration for publication in the Idaho Administrative Rules Bulletin as a pending rule. Pending rules are forwarded to the legislature for consideration during the next session and become effective at the end of the legislative session in which they are reviewed, if they are not rejected by the legislature.

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Temporary rules go into effect at the time of Board approval unless an alternative effective date is specified by Board action. To qualify as a temporary rule, the rule must meet one of three criteria: provides protection of public health, safety, or welfare; is to come into compliance with deadlines in amendments to governing law or federal programs; or is conferring a benefit. Adoption of the updated achievement standards and approval of the temporary and proposed rule will allow for accurate scoring of the Idaho English Proficiency Assessment and allow for the identification of students who need additional assistance. The temporary rule meets the requirements of conferring a benefit.

Staff recommends approval.

**BOARD ACTION**

I move to approve The WIDA ACCESS 2.0 Achievement Standards as submitted in Attachment 2.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**AND**

I move to approve the Temporary and Proposed Rule amendment to IDAPA 08.02.03.004, Rules Governing Thoroughness, Incorporation by Reference, as submitted in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Emergency Provisional Certificates

**REFERENCE**

December 2016	Board approved six (6) provisional certificates (Jerome SD – 3, Madison SD – 1, Mountain Home SD – 1, West Jefferson SD – 1)
February 2017	Board approved seventeen (17) provisional certificates (Bear Lake SD – 2, Blaine County SD – 1, Cambridge SD – 2, Challis Joint SD – 2, Council SD – 1, Grace Joint SD – 1, Boise SD – 2, Jerome Joint SD – 1, West Ada SD – 1, Marsh Valley SD – 1, Sage International – 1, St. Maries SD – 1, Twin Falls SD – 1)

**APPLICABLE STATUTE, RULE, OR POLICY**

Sections 33-1201 and 33-1203, Idaho Code

**BACKGROUND/DISCUSSION**

Three (3) emergency provisional applications were received by the State Department of Education from the school districts listed below. Emergency provisional applications allow a district or charter school to request one-year emergency certification for a candidate who does not hold a current Idaho certificate, but who has the strong content background and some educational pedagogy, to fill an area of need that requires certification/endorsement. While the candidate is under emergency provisional certification, no financial penalties will be assessed to the hiring district.

**Challis Joint School District #181**

**Applicant Name:** Robb, Brian

**Content & Grade Range:** All Subjects K/8

**Educational Level:** BA, History, 2013

**Declared Emergency:** August 9, 2016, Challis Joint School District Board of Trustees declared an area of need exists for the 2016-2017 school year.

**Summary of Recruitment Efforts:** Mr. Robb was employed 2015-2016 on an Alternative Authorization – Content Specialist. Mr. Robb has decided to not pursue certification and no longer plans to teach after this school year. District requests a provisional certificate for 2016-2017.

**Preston School District #201**

**Applicant Name:** Jamieson, Roxanne

**Content & Grade Range:** All Subjects K/8

**Educational Level:** BA, Interdisciplinary Studies (K-8), 2013

**Declared Emergency:** February 15, 2017, Preston School District Board of Trustees declared an area of need exists for the 2016-2017 school year.

**Summary of Recruitment Efforts:** Ms. Jamieson had an Idaho Interim Certificate valid from July 2013 until August 2016 based on an out of state certificate. During

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that time, she did not complete the conditions on the Interim certificate (MTI and ICLC). In addition, she was employed by Preston School District for 2015-2016. Her Interim Certificate expired, and she is currently signed up for courses that will fulfill interim requirements. District requests a provisional certificate for 2016-2017 to provide additional time for Ms. Jamieson to meet conditions.

**Jerome Joint School District #261**

**Applicant Name:** Hopkins, Eric

**Content & Grade Range:** Mathematics 6/12

**Educational Level:** BS Ed., Education, 2015

**Declared Emergency:** November 22, 2016, Jerome Joint School District Board of Trustees declared an area of need exists for the 2016-2017 school year.

**Summary of Recruitment Efforts:** District posted math position on July 11, 2016, in multiple job search sites. There were six applicants; two applicants had a teaching certificate. District felt Mr. Hopkins was the most qualified candidate. He is a certified teacher endorsed in Social Science, but not mathematics. District requests a provisional certificate for 2016-2017.

**IMPACT**

If the emergency provisional certificates are not approved, the school districts will have no certificated staff to serve in these classrooms. Section 33-1201, Idaho Code requires every person who is employed to serve in an elementary or secondary school in the capacity of a teacher to “have and to hold a certificate issued under authority of the state board of education.”

**ATTACHMENTS**

Attachment 1 – Application Packet for Emergency Provisional Certificate Page 5

**STAFF COMMENTS AND RECOMMENDATIONS**

Section 33-1203, Idaho Code, except in occupational fields, prohibits the Board from authorizing standard certificates to individuals who have less than four (4) years of accredited college training except in emergency situations. When an emergency is declared Section 33-1203, Idaho Code authorizes the Board to grant one-year provisional certificates based on not less than two (2) years of college training.

The Department receives applications from the school districts for requests for provisional certifications, Department staff work with the school districts to assure the applications are complete. Requests for one-year provisional certificates are then reviewed by the Professional Standards Commission, those that are complete and meet the minimum requirements are then brought forward by the Department for consideration by the Board.

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**BOARD ACTION**

I move to approve one-year emergency provisional certificates for Brian Robb, Roxanne Jamieson, and Eric Hopkins to teach the content area and grade ranges at the specified school districts as provided herein.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**OR**

I move to approve a one-year emergency provisional certificate for Brian Robb to teach all subjects kindergarten through grade eight (8) in the Challis Joint School District #181.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

I move to approve a one-year emergency provisional certificate for Roxanne Jamieson to teach all subjects kindergarten through grade eight (8) in the Preston School District #201.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

I move to approve a one-year emergency provisional certificate for Eric Hopkins to teach Mathematics grades six (6) through twelve (12) in the Jerome Joint School District #261.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Clark County School District No. 161 Tuition Waiver

**REFERENCE**

February 16, 2012

M/S (Goesling/Soltman): To approve the request by Weiser School District No. 431 to waive a portion of the tuition rate charge for each individual student attending Weiser High School from Annex School District in Oregon for the 2011-12, 2012-13, 2013-14 and 2014-15 school years, subject to annual review by the Weiser School District Board of Trustees.

**APPLICABLE STATUTE, RULE, OR POLICY**

Sections 33-1401 through 33-1405, Idaho Code

**BACKGROUND/DISCUSSION**

Clark County School District No. 161 is seeking a waiver of the tuition charge for the kindergarten-aged child of one of its elementary school teachers. The teacher resides in Monida, Montana, and commutes to Dubois, Idaho, to teach at Lindy Ross Elementary. The nearest school in Montana is in the opposite direction of her commute, and there is no bus route for her child to ride to school.

The financial and logistical burden of schooling the child in Montana may result in the teacher's inability to continue to work in the district. Given the number and quality of applicants who apply for open positions in the district, it would be difficult, at best, to replace the teacher with one of equal quality.

Clark County School District is requesting the State Board of Education waive the tuition rate charge for the requested student for the duration of the teacher's employment in the school district. Pursuant to Idaho Code § 33-1405, the waiver may be requested for up to four (4) years, subject to annual review by the local board of trustees.

**IMPACT**

The tuition rate charge to be waived this year is \$5,256.00. The addition of one student increases the cost of supplies but has little effect on the other budget lines and expenditures. The student's parent will provide transportation.

The ability of the school district to retain an excellent teacher will positively impact the students of the school district.

**ATTACHMENTS**

Attachment 1 – Request for Waiver – Clark County School District	Page 3
Attachment 2 – Clark County School District Board Meeting Minutes, March 27, 2017	Page 5

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**STAFF COMMENTS AND RECOMMENDATIONS**

Section 33-1404, Idaho Code, authorizes school districts to accept out of district, including out-of-state, students when their tuition is paid by the student's home district. Section 33-1405, Idaho Code, establishes how the tuition rate is calculated and authorizes the State Board of Education to waive any portion of the tuition rate for out-of-state students. A waiver request must be made for each individual student and may be made for up to four (4) years.

**BOARD ACTION**

I move to approve the request by Clark County School District No. 431 to waive the tuition rate charge for the kindergarten-aged child of one of its teachers for the 2017-2018; 2018-2019; 2019-2020 and 2020-2021, school years, subject to annual review by the Clark County School District Board of Trustees.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**PROFESSIONAL STANDARDS COMMISSION**

**SUBJECT**

Appointments to the Professional Standards Commission

**REFERENCE**

August 2015	Board approved one (1) appointment to the Professional Standards Commission.
April 2016	Board requested changes to the recommendation for appointments to the Professional Standards Commission to reflect a more diverse geographical representation of the state.
June 2016	Board approved six (6) appointments and two (2) re-appointments to the Professional Standards Commission.
August 2016	Board approved one (1) appointment to the Professional Standards Commission.

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-1252, Idaho Code

**BACKGROUND/DISCUSSION**

Section 33-1252, Idaho Code, sets forth criteria for membership on the Professional Standards Commission (PSC).

The PSC consists of eighteen (18) members: one (1) from the State Department of Education and one (1) from the Division of Career Technical Education. The remaining members shall be representative of the teaching profession of the state of Idaho, and not less than seven (7) members shall be certificated classroom teachers in the public school system and shall include at least one (1) teacher of exceptional children and at least one (1) teacher in pupil personnel services. The Idaho Association of School Superintendents, the Idaho Association of Secondary School Principals, the Idaho Association of Elementary School Principals, the Idaho School Boards Association, the Idaho Association of Special Education Administrators, the education departments of private colleges, and the colleges of letters and sciences of the institutions of higher education may submit nominees for one (1) position each. The community colleges and the education departments of the public institutions of higher education may submit nominees for two (2) positions.

Nominations were sought for the positions from the Idaho Education Association, Northwest Professional Educators, the Idaho Association of Special Education Administrators, the Idaho School Superintendents Association, and the Idaho Association of Colleges for Teacher Education. Resumes for interested individuals are attached.

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Secondary Classroom Teacher:  
Charlotte McKinney, Mountain View School District (reappointment)

Special Education Administrator:  
Clara Allred, Retired (reappointment)

School Superintendent:  
Marjean McConnell, Bonneville Joint School District (reappointment)

Public Higher Education:  
Jennifer Snow, Boise State University

**ATTACHMENTS**

Attachment 1 – Current Professional Standards Commission Members	Page 5
Attachment 2 – Resumé for Charlotte McKinney	Page 6
Attachment 3 – Resumé for Clara Allred	Page 7
Attachment 4 – Resumé for Marjean McConnell	Page 10
Attachment 5 – Resumé for Jennifer Snow	Page 13

**STAFF COMMENTS AND RECOMMENDATIONS**

At the June 2016 Board meeting it was determined that the Department would amend its practices when filling positions on the Professional Standards Commission. The new practice would be to reach out not only to the identified stakeholder groups, but to also reach out to other education community groups to allow individuals who are not connected to the standard communications the opportunity to apply or submit nominations for open positions. Specifically, it was discussed that there was a need for educators who work with our underserved populations to have the opportunity to serve on the community, including our American Indian educators. The Board's Indian Education Committee expressed an interest in nominating individual educators to the Commission if notified of openings.

**BOARD ACTION**

I move to reappoint Charlotte McKinney as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing Secondary Classroom Teachers.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_\_ No \_\_\_\_

I move to reappoint Clara Allred as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing Special Education Administrators.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_\_ No \_\_\_\_



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I move to reappoint Marjean McConnell as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing School Superintendents.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_\_ No \_\_\_\_

I move to appoint Jennifer Snow as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing Public Higher Education.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried: Yes \_\_\_\_ No \_\_\_\_

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>BOARD POLICY III.Q. ADMISSIONS STANDARDS – FIRST READING</b>	Motion to Approve
<b>2</b>	<b>BOISE STATE UNIVERSITY – BACHELOR OF SCIENCE IN ENGINEERING</b>	Motion to Approve

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**SUBJECT**

Board Policy III.Q, Admissions Standards – First Reading

**REFERENCE**

June 2007	Board approved the first reading of amendments to Board Policy III.Q.
August 2007	Board approved the second reading of amendments to Board Policy III.Q.
December 2013	Board approved the first reading of amendments to Board Policy III.Q.
February 2014	Board approved the second reading of amendments to Board Policy III.Q.

**APPLICABLE STATUTES, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III.Q, Admissions Standards

**BACKGROUND / DISCUSSION**

At its October 2016 meeting, the State Board of Education (Board) approved a new section of Board Policy III.O regarding placement for entry-level college courses. This section of policy was originally addressed in Board Policy III.Q Admission Standards. Proposed amendments include removing the course placement section, which is now its own policy. Other proposed amendments include:

- Adding Direct Admissions program under sub section 4.
- Updating subject area titles within the Idaho college admission requirements chart.
- Removal of the course placement section, including tests no longer available.
- Changing the term “conditional” to “provisional” admission as it is the most commonly used term on campuses.
- Clarifying language providing institutional discretion regarding students admitted on provisional status.
- General language updates to remove dated references.

**IMPACT**

Proposed amendments include cleaning up dated language throughout policy, ensuring consistency with the placement policy approved at the December 2016 Board meeting, and adding the Direct Admissions program as another method for admitting students into Idaho’s public colleges and universities.

**ATTACHMENTS**

Attachment 1 – Board Policy III.Q, Admissions Standards – First Reading Page 3

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**STAFF COMMENTS AND RECOMMENDATIONS**

Board staff reviewed Board Policy III.Q in its entirety with the Admission Directors from Idaho's public postsecondary institutions and identified areas that needed to be updated or clarified.

The Council on Academic Affairs and Programs supported the proposed amendments at their March 23, 2017 meeting with the understanding that the policy would clarify the requirements for a student accepted under the Direct Admissions program. Proposed amendments were recommended for approval by the Instruction, Research and Student Affairs (IRSA) at its March 30, 2017 meeting.

Staff recommends approval.

**BOARD ACTION**

I move to approve the first reading of the proposed amendments to Board Policy III.Q, Admission Standards as presented in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**BOISE STATE UNIVERSITY**

**SUBJECT**

New Bachelor of Science in Engineering and Professional Fee

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section III.G. and Section V.R.3.b.iv.

**BACKGROUND/DISCUSSION**

Boise State University (BSU) proposes to create a new Bachelor of Science (BS) degree in Engineering. In addition, BSU proposes a professional fee of \$35 per credit for required upper division engineering courses for the new BS in Engineering.

The new program differs from existing baccalaureate engineering programs at BSU, ISU, and UI in that it will not have a specific disciplinary focus such as mechanical engineering, electrical engineering or civil engineering. Instead, the new program will enable students to earn an Accreditation Board for Engineering and Technology (ABET)-accredited engineering degree with the flexibility to incorporate an interdisciplinary curriculum tailored to students' professional goals. The program is a pathway for students to learn and apply engineering principles beyond the constraints of a traditional, discipline-focused degree program in engineering.

The need for engineers with a broad cross-section of skill-sets is championed by the American Society for Engineering Education (ASEE), who (with support from the National Science Foundation) is working with industry, government, and academic leaders to bridge the gap between engineering education and the needs of industry in the 21st century. Employers seek technically competent engineers, but additionally want engineers with workplace skills and disciplinary knowledge that transcend traditional discipline-specific engineering programs.

Graduates of the proposed program will be able to: (i) critically evaluate problems not only within, but also outside of, their domain expertise, (ii) communicate complex problems to colleagues, clients, and management across diverse cultures, and (iii) assimilate disparate and sometimes incomplete pieces of information to make informed business-forward decisions. Graduates will be prepared to enter the workforce in a variety of professions such as engineering, business, secondary education, and manufacturing as well as pursue professional degrees in fields such as medicine, law, architecture, and public administration.

The new program is broader and may appeal to a more diverse set of students than typical engineering programs and may result in more women and underrepresented minorities pursuing STEM professions. The program could also

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hold appeal to veterans, many of whom have experience using advanced technologies and have the problem-solving skills necessary to be successful in engineering. Additionally, the new program will grant credit for prior learning that can be appropriately applied to professional electives.

Two new upper division courses will be created specifically for the new BS in Engineering. However, the remainder of required upper division engineering courses will be offered by the departments of Civil Engineering, Electrical and Computer Engineering, Mechanical and Biomedical Engineering, and Materials Science and Engineering. Note that these are the same departments that have other programs for which professional fees were approved in April 2016.

*Professional Fee Analysis*

Because of the high overlap in upper division coursework, to not charge a professional fee for the new BS in Engineering creates a situation that may create perceived inequities to students in other engineering programs for which professional fees are charged for the same required courses. Furthermore, concern is shared by the institution that a different fee structure could perpetuate behavior that would lead students to change majors in order to avoid fees. The basis for the request for a professional fee for the new BS in Engineering is the same as it was for the four programs considered by the Board in April 2016. At that time, the Board approved a professional fee in the amount of \$35 per credit for required upper division courses for baccalaureate programs offered by the departments of Civil Engineering, Electrical and Computer Engineering, Mechanical and Biomedical Engineering, and Materials Science and Engineering. Those reasons are as follows:

- Although professional licensure is not required to practice the engineering profession, particularly at entry levels, it is encouraged.
- The charging of a professional fee will enable BSU to avoid charging a course fee for the required courses.
- The cost of instruction is substantially higher in engineering programs because of high salaries of faculty members. The table below was presented to the Board in April, 2016. Note that the College of Business and Economics (COBE) is excluded because the faculty members there also have substantially higher salaries.

<b>Departmental Averages of Salaries</b>	<b>Assistant Professor</b>	<b>Associate Professor</b>	<b>Professor</b>
<b><i>Engineering: (Civil, ECE, MBE, MSE)</i></b>	\$83,653	\$89,062	\$107,268
Other Departments (Excludes COBE and CS)	\$57,757	\$65,963	\$80,544
Departments in COBE	\$106,525	\$103,011	\$105,191

- Graduates of engineering programs have high rates of employment and high average salaries, as can be seen in the following table, which also was presented to the board in April 2016.

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<b>National Association of Colleges and Employers: January 2015 Salary Survey Projected Annual Salary for Baccalaureate Graduates</b>	
<b>Discipline</b>	<b>Average Annual Salary</b>
<b><i>Engineering</i></b>	<b><i>\$62,998</i></b>
Computer Science	\$61,287
Math & Sciences	\$56,171
Business	\$51,508
Agriculture & Natural Resources	\$51,220
Healthcare	\$50,839
Communications	\$49,395
Social Sciences	\$49,047
Humanities	\$45,042

Professional fees were not requested in April 2016 for two other baccalaureate programs offered by BSU's College of Engineering: (i) Computer Science has received substantial legislative support that has covered the high cost of the program, and (ii) Construction Management faculty members do not command the high salaries of engineering departments.

The professional fee charged to BS in Engineering students will be used in a similar manner to the fees charged to students in the already-approved engineering programs because (i) there is very high overlap in courses required by the programs and (ii) students in the new BS in Engineering will require the same degree of intensive advising, instructional support, etc., as students in the already-approved programs. The implementation of a professional fee will enable BSU to ensure that the new BS in Engineering is of high quality and that the students are successful. The following are examples of the ways in which the fees will be used:

- Adding teaching and learning assistants helps students succeed and graduate on time. In many cases, students avoid repeating courses if they have access to assistance early in the semester.
- Adding instructional capacity will enable BSU to keep pace with the enrollment growth and prevent bottlenecks from developing. The professional fee will enable BSU to maintain open enrollment in upper division courses.
- In some cases it is important to hire instructors with strong industry experience and contacts so as to improve the quality of instruction and better prepare students for careers in this field.
- Many of the required courses have a significant laboratory component, and the costs of equipment and personnel can be quite high.

**IMPACT**

BSU projects that the program will have approximately 100 juniors and seniors once up and running. The program requires 24 upper division credits of required



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engineering coursework. Assuming that a junior or senior takes on average 6 upper division engineering credits per semester, the proposed professional fee would yield approximately \$21,000 per year. A student in the new program would pay an average of \$420 more per year in their upper division studies to obtain this degree.

The program will initially be resourced as follows:

- Much of the coursework will be provided using already-existing faculty members and coursework.
- One-time funds will be used for the first three years to hire one 0.75FTE clinical faculty line to serve a program director.
- In spring prior to the fourth year, permanent funding will be considered if it is warranted based on enrollments, however BSU anticipates that, at a minimum, one lecturer will be hired as a result of steady increases in enrollment.

The “Sunset Clause” for the BS in Engineering includes discontinuing the program if it does not achieve a minimum of 10 graduates per year within five or six years.

**ATTACHMENTS**

Attachment 1 –Bachelor of Science in Engineering Proposal

Page 7

**STAFF COMMENTS AND RECOMMENDATIONS**

Boise State University (BSU) proposes to create a new BS in Engineering and to include a professional fee of \$35 per credit for upper division Engineering courses required of that degree.

BSU’s proposed BS in Engineering is consistent with their service Region Program Responsibilities and their Five-Year Plan for Delivery of Academic Programs in Region III. Consistent with Board Policy III.Z, no institution has the statewide program responsibility for engineering programs. The proposed program falls within the mission of BSU, and is intended to create graduates who are prepared to work in a variety of professional occupations by drawing on engineering principles and skills as foundation. This differs from traditional discipline-specific programs leading to a career path in a specialized field of engineering. As a result, given the unique interdisciplinary nature of the program, students will need to be properly advised with respect to potential career options. The diverse range of applied curricula will also prepare students for a broad array of graduate study at all three Idaho universities, and, could help address industrial and technical needs in the region and state.

Professional Fee: With regard to the request for a professional fee to accompany this new engineering program, the Board may want to consider the following points:

- The criteria for establishing a professional fee for a program are listed in Board Policy V.R.3.B.iv. Key determinants include: whether the program

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prepares its graduates for credentialing or licensing; and the program entails “extraordinary program costs” compared to other programs which don’t have professional fees; and the program “leads to a degree which provides at least the minimum capabilities required for entry” to the profession.

- Without additional coursework and training, graduates of this program would be less likely to attain the professional licensing/credentialing requirement than graduates of the four specific BSU engineering programs for which professional fees have been approved.
- Professional fees apply to specific students accepted in specific programs. BSU has the flexibility to allocate professional fees over specific courses which constitute these students’ programs rather than collecting the fee in single payments, but a professional fee is not a course fee, as defined in Board policy. The fact that it might be awkward to collect professional fees from some students enrolled in an authorized course—but not from others who may be taking the same course but who are not in the professional fee program—is not a compelling justification to collect professional fees from every student who may be taking a particular course, regardless of their program/major.
- Some of the shared courses which would be taken by the students in the proposed new program had course fees (which met Board criteria) prior to the recent establishment of professional fees, which then superseded all prior course fees. For high costs attributable to specific courses, this mechanism is still available to recoup delivery costs in lieu of a professional fee—though this would require the institution to separately track students in a given course who were in different program tracks, which is admittedly not as easy as assessing professional fees for all students in a given course or for all courses within the engineering discipline.
- The existing courses which would comprise the majority of the new generic engineering program appear to be financially sustainable at this point—due, in part, to the fact that professional fees (rather than course fees) are collected for students in these programs. Time will tell whether the new program would create bottlenecks in the existing programs or require significant investment in new personnel or facilities over and above the .75FTE program director and possibly an additional lecturer.
- If this program is deemed to warrant a professional fee by the Board, it would be hard to argue that every other engineering, business, or multi-disciplinary program which contains a number of high-cost courses would not also be eligible for professional fees—leading to a proliferation of professional fees (as quasi course fees) for programs which are not intimately linked to licensure/credentialing. Professional fees could become the rule rather than the exception—with the impact being a shift, by default, in the balance between finding additional funds to support quality programs and preserving access/affordability to students—an issue which merits deliberate and systematic analysis by the Board.

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- Staff isn't in a position to comment on whether students would "game the system" by declaring the generic engineering major to bypass professional fees in the shared courses in approved programs, and then later switching to a traditional, rigorous engineering program leading to licensure. Hopefully, the "better angels" of character would prevail for both students and administrative staff in any circumstances, but the "gaming" concern is not one of the accepted rationales in Board policy for establishing professional fees.
- Finally, it should be noted that the Business Affairs and Human Resources (BAHR) committee polled the institutions on several occasions over the past year to provide the earliest possible notice of any anticipated new professional fee requests—and there were assurances that no such requests were in the pipeline for the FY2018 tuition/fee setting cycle. Staff did not become aware of this particular professional fee request until very late in the game, and has had limited time to work with BSU counterparts to analyze and assess the merits of this professional fee proposal, notwithstanding the possible merits of having an engineering program of this type for students with interests other than a traditionally-focused engineering degree.

The proposal went through the program review process and was recommended for approval by the Council on Academic Affairs and Programs (CAAP) on March 23, 2017 and was presented to the Instruction, Research, and Student Affairs (IRSA) committee on March 30, 2017 and to the Business Affairs and Human Resources Committee on April 7, 2017.

**BOARD ACTION**

I move to approve the request by Boise State University to create a new Bachelor of Science in Engineering in substantial conformance to the program proposal submitted as Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

I move to approve the request by Boise State University to designate a professional fee for the Bachelor of Science in Engineering in the amount of \$35 per credit for upper division engineering courses required for the new program in conformance with the program budget submitted to the Board in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<hr/>		
	<b>BOISE STATE UNIVERSITY</b>	
<b>1</b>	Amendment to Multi-Year Contract for Head Football Coach – Bryan Harsin	Motion to approve
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	<b>BOISE STATE UNIVERSITY</b>	
<b>2</b>	Extension to Multi-Year Coach Contract for Football - Defensive Coordinator – Andrew Avalos	Motion to approve
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	<b>BOISE STATE UNIVERSITY</b>	
<b>3</b>	Multi-Year Coach Contract for Football Offensive Coordinator – Zachary Hill	Motion to approve
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**BOISE STATE UNIVERSITY**

**SUBJECT**

Amendment to Multi-year contract for Bryan Harsin, Head Coach Football

**REFERENCE**

December 2013	The Idaho Board of Education (Board) approved material term sheet and directed Boise State University (BSU) to return with a contract for February
February 2014	Board approved employment agreement for 2014-2019
February 2015	Board approved amended employment agreement for 2015-2020

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.H.

**BACKGROUND/DISCUSSION**

In February 2015, the Board approved a new five-year Employment Agreement for Bryan Harsin as Head Coach for BSU's football team terminating on January 10, 2020. Coach Harsin's employment contract extends by one (1) additional year for each season in which the football team has at least eight (8) victories in a season (including bowl games). Meaning, one (1) additional year is added for each eight (8) win season. Accordingly, Coach Harsin currently has an employment contract through January 10, 2022. His contract extended to 2021 in the fall of 2015 and it extended to 2022 in the fall of 2016.

BSU is requesting approval of an amendment to the current multi-year contract with Coach Harsin to reflect the football team's success under his leadership. The amended contract makes substantive changes only to the bonus structure for the coach.

This past season, Harsin guided the Broncos to a 10-3 record, helping the Broncos reach their 15th-straight bowl game, tied for the sixth-longest streak in the country. BSU also climbed to thirteenth in both the AP and Coaches' Polls, the school's highest ranking in each since finishing eighth and sixth, respectively, at the conclusion of the 2011 season.

The contract is similar to the standard issued by BSU, including the extension year language based on eight games.

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**IMPACT**

The amended contract maintains the original five (5) year contract terms, January 11, 2015 – January 10, 2020, and salary amounts, including automatic extension with eight wins; however, the bonus structure has changed. Terms are as follows:

**Base Compensation:**

Year 1 - \$1,350,000

Year 2 - \$1,450,000

Year 3 - \$1,550,000

Year 4 - \$1,650,000

Year 5 - \$1,750,000

Subsequent years - increase of at least \$100,000 over previous year

**Academic Achievement:**

Academic Incentive Pay may be earned if the team Academic Progress Rate (APR) is as follows:

National Score Within Sport

955-959 = \$20,000

960-964 = \$30,000

965-969 = \$35,000

970 or higher = \$50,000

**Athletic Achievement**

Athletic Incentive Pay may be earned as follows:

1) Mountain Division Champion \$50,000

and

2) Participation in non-CFP bowl game \$35,000 or

Conference Champion \$75,000 or

Participation in one of the six CFP bowl games \$100,000 or

Participation in one of the semi-final CFP playoff games \$125,000

and

3) Participation in CFP championship bowl game \$150,000 or

CFP Champion \$250,000

In the event Bryan Harsin terminates prior to January 10, 2018 without cause, he is required to pay liquidated damages of \$500,000.

No state funds are used and these amounts are paid only from program revenues, media, donations and other non-state funds.

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**ATTACHMENTS**

Attachment 1 – Proposed Contract	Page 5
Attachment 2 – Redline of Proposed Contract to Model Agreement	Page 23
Attachment 3 – Redline of Proposed Contract to Current Contract	Page 45
Attachment 4 – 2012-2016 APR Summary	Page 63
Attachment 5 – Maximum Compensation Calculation	Page 64
Attachment 6 – Base Salary and Incentive Comparison	Page 65
Attachment 7 – Coach Contract Checklist	Page 66

**STAFF COMMENTS AND RECOMMENDATIONS**

The proposed amended contract retains the same base salary provisions which were included in the current contract (reflecting a base salary increase of \$100,000 from the previous year, as a result of achieving at least eight wins for the season which just ended), and an increase of up to an additional \$60,000 in potential bonus payments (\$50,000 for a Mountain Division championship, vice \$15,000 in the current contract—a \$35,000 increase; and \$125,000 for participation in a semi-final College Football Playoff (CFP) Playoff Bowl game, vice \$100,000 in the current contract—a \$25,000 increase). The maximum Academic Achievement bonus (\$50,000) has not changed from the current contract, and is equal to the Division Championship payoff, in accordance with previous Board guidance. The liquidated damages provisions in the amended contract (\$500,000 if the coach terminates for convenience before January 11, 2018) has not changed from the liquidation amounts specified in the current Board-approved contract. The maximum potential annual compensation for the first year of the amended contract, including base pay, bonuses, and royalties, is \$2,025,004. This maximum annual potential figure increases by \$100,000 per year for the remaining years of the agreement, in accordance with the existing base salary provisions, culminating in a maximum potential annual compensation of \$2,425,004 for the final year of the contract. Base and bonus compensation are budgeted entirely from non-state funds.

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Boise State University to enter into an amended multi-year employment agreement, with a fixed-term of four years and nine months, commencing on April 23, 2017 and terminating on January 10, 2022, as detailed in the proposed contract, included as Attachment 1, with Bryan Harsin, Head Football Coach.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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**BOISE STATE UNIVERSITY**

**SUBJECT**

Multi-year contract for Andrew Avalos, Defensive Coordinator of Football

**REFERENCE**

April 2016

The Idaho State Board of Education (Board) approved a two-year employment agreement with Defensive Coordinator Andrew Avalos

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.H.

**BACKGROUND/DISCUSSION**

In April 2016, the Board approved a two (2) year employment contract with Andrew Avalos as the defensive coordinator for the Boise State University (BSU) football team terminating March 31, 2018. BSU is requesting approval of an extension of the multi-year contract for its defensive coordinator of football.

In 2016, his first season as defensive coordinator, six players earned All-Mountain West honors, including two linebackers. The Broncos ranked 29th nationally and second in the Mountain West in scoring defense in 2016.

The defensive coordinator is one of the primary assistant coaches for the football team. Multi-year contracts (two, three and even five year contracts) for the offensive, defensive and special teams coordinator positions have become common in successful Division I Football Bowl Subdivision (FBS) programs.

The Athletics department recently revised the bonus structure for coaches in the football program, as reflected in Coach Avalos' contract. The contract is similar to the standard issued by BSU and in conformance with the Board-approved Model Agreement.

**IMPACT**

The new contract will be for one year, nine months, April 23, 2017 – February 28, 2019. The annual base salary is \$315,000, with incentives as follows:

**Academic Achievement**

Academic Incentive Pay may be earned if the team Academic Progress Rate (APR) is as follows:

National Score Within Sport		
955-959	=	up to \$2,000
960-964	=	up to \$3,000

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965-969	=	up to \$4,000
970 or higher	=	up to \$5,000

**Athletic Achievement**

Athletic Incentive Pay may be earned as follows:

Mountain Division Champion	\$5,000
Participation in Conference Championship Game	\$5,000
Conference Champion	\$5,000
Participation in non-CFP bowl game	\$5,000
Team wins non-CFP bowl game	\$1,000
Participation in one of the six CFP bowl games	\$15,750

In the event Andrew Avalos terminates early without cause, the following liquidated damages shall be due:

- If agreement is terminated on or before February 28, 2018, the sum \$75,000.
- If agreement is terminated on or before February 28, 2019, the sum of \$25,000.

The contract contains a provision that the contract is terminable on 30 days' notice if the head coach is no longer employed by the University.

No state funds will be used and the agreed amounts are paid only from program revenues, media, donations and other non-state funds. The overall budget for assistant football coaches remains the same as last year – staffing changes have allowed salary adjustments.

**ATTACHMENTS**

Attachment 1 – Proposed Contract	Page 5
Attachment 2 – Redline from Model	Page 19
Attachment 3 – Redline from Current Contract	Page 39
Attachment 4 – APR Summary (2011-2016)	Page 53
Attachment 5 – Salary and Incentive Chart	Page 54
Attachment 6 – Maximum Compensation Calculation	Page 55
Attachment 7 – Coach Contract Checklist	Page 56

**STAFF COMMENTS AND RECOMMENDATIONS**

Board Policy II.H. requires Board approval for coach/athletic director employment agreements with terms of more than three years or when maximum potential annual compensation is \$200,000 or greater. This particular (less than two-year) contract is being submitted for approval based on the annual compensation criterion.

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The proposed contract includes a \$10,000 increase in base salary over the previous contract (new base salary of \$315,000 vice \$305,000 in current contract), and an increase in maximum potential bonus payments of \$13,500 over the previous contract [the figures in the "Athletic Achievement" bonus section represent an increase of \$3,000 for a Mountain Division championship; a possible \$10,000 increase for playing in and winning a Conference championship game; and a possible \$500 increase for participating in a College Football Playoff game. There was no change to the possible Academic Achievement payoffs.] Liquidated damages in the event of termination of the contract for the convenience of the coach (\$75,000 if termination occurs prior to March 1, 2018) represents a one-year extension of the liquidated damages specified in the current Board-approved contract. The liquidated damage amounts are matched for both the Offensive and Defensive Coordinator positions. [Note: Conference reports on liquidated damage provisions in Offensive/Defensive Coordinator positions are not publically available within the conference.]

Maximum annual compensation if all available bonus requirements were attained would be \$350,750. The compensation package is budgeted entirely from non-state funds.

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Boise State University to enter into a one year, nine months multi-year agreement with Andrew Avalos as its defensive coordinator of football, commencing on April 23, 2017 and terminating on February 28, 2019, at a base salary of \$315,000 and supplemental compensation provisions, as submitted in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**BOISE STATE UNIVERSITY**

**SUBJECT**

Multi-year contract for Zachary Hill, Offensive Coordinator of Football

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.H.

**BACKGROUND/DISCUSSION**

Boise State University (BSU) is seeking a one-year, nine months contract for the offensive coordinator for the men's football program. The offensive coordinator is one of the primary assistant coaches of the football team. The departure of the previous co-offensive coordinator has prompted BSU to offer a two-year agreement to Zachary Hill, who is currently employed as a co-offensive coordinator/quarterbacks coach under a single-year contract. Multi-year contracts (two, three and even five year contracts) for the offensive, defensive and special teams coordinator positions have become common in successful Division I Football Bowl Subdivision (FBS) programs.

The contract is similar to the standard issued by BSU and in conformance with the Idaho State Board of Education (Board) approved Model Agreement.

**IMPACT**

The new contract will be for one year, nine months, April 23, 2017 - February 28, 2019. The annual salary is \$285,000, with incentives as follows:

**Academic Achievement**

Academic Incentive Pay may be earned if the team Academic Progress Rate (APR) is as follows:

955-959	=	up to \$2,000
960-964	=	up to \$3,000
965-969	=	up to \$4,000
970 or higher	=	up to \$5,000

**Athletic Achievement**

Athletic Incentive Pay may be earned as follows:

Mountain Division Champion	\$5,000
Participation in Conference Championship Game	\$5,000
Conference Champion	\$5,000
Participation in non-CFP bowl game	\$5,000
Team wins non-CFP bowl game	\$1,000
Participation in one of the six CFP bowl games	\$14,250

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In the event Zachary Hill terminates early without cause, the following liquidated damages shall be due:

- If agreement is terminated on or before February 28, 2018, the sum of \$75,000.
- If agreement is terminated on or before February 28, 2019, the sum of \$25,000.

No state funds are used and all compensation and incentive pay amounts are paid only from program revenues, media, donations and other non-state funds. The overall budget for assistant football coaches remains the same as last year – staffing changes have allowed salary adjustments.

The contract contains a provision that the contract is terminable on 30 days' notice if the head coach is no longer employed by BSU.

**ATTACHMENTS**

Attachment 1 – Proposed Contract	Page 3
Attachment 2 – Redline from Model	Page 19
Attachment 3 – APR Summary	Page 39
Attachment 4 – Salary and Incentive Chart	Page 40
Attachment 5 – Maximum Compensation Calculation	Page 41
Attachment 6 – Coach Contract Checklist	Page 42

**STAFF COMMENTS AND RECOMMENDATIONS**

Board Policy II.H. requires Board approval for employment agreements with a term of more than three years or a total annual compensation of \$200,000 or more. This contract is being presented to the Board for approval due to the total compensation criterion. The maximum annual compensation (base salary plus attainment of highest combination of academic and athletic bonus goals) is \$319,250. While Conference reports on liquidated damage provisions in Offensive and Defensive Coordinator positions are not publically available, the liquidated damage provisions specified above are consistent with the terms of previous Board-approved contracts for this tier of football assistant coaches—and match the provisions for the proposed Defensive Coordinator contract. Staff recommends approval.

**BOARD ACTION**

I move to approve the request by Boise State University to enter into a one-year, nine months multi-year agreement, as proposed, with Zachary Hill as its offensive coordinator of football, commencing on April 23, 2017 and terminating on February 28, 2019, at a base salary of \$285,000 and supplemental compensation provisions, as submitted in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>INTERCOLLEGIATE ATHLETICS</b> FY2016 Revenue and Expenses Reports	Information Item
<b>2</b>	<b>INTERCOLLEGIATE ATHLETICS</b> FY2016 and FY2017 Compensation Reports	Information Item
<b>3</b>	<b>INTERCOLLEGIATE ATHLETICS</b> FY2016 Gender Equity Reports	Information Item
<b>4</b>	<b>FY2018 APPROPRIATIONS</b>	Motion to approve
<b>5</b>	<b>FY2019 BUDGET GUIDELINES</b>	Motion to approve
<b>6</b>	<b>FY2018 OPPORTUNITY SCHOLARSHIP EDUCATIONAL COSTS</b>	Motion to approve
<b>7</b>	<b>IDAHO STATE UNIVERSITY</b> Memorandum of Understanding – Idaho College of Osteopathic Medicine for Institutional Review Board Services	Motion to approve
<b>8</b>	<b>UNIVERSITY OF IDAHO</b> Space Lease – Gritman - WWAMI program	Motion to approve
<b>9</b>	<b>UNIVERSITY OF IDAHO</b> Athletic Limit Waiver	Motion to approve



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**SUBJECT**

Intercollegiate Athletics Reports of revenues and expenditures

**REFERENCE**

February 2016      Board received annual athletics revenues and expenditures reports.

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.X.5.

**BACKGROUND/DISCUSSION**

Responsibility, management, control and reporting requirements for athletics are detailed in State Board of Education (Board) policy V.X. The college and universities are required to submit regular financial reports as specified by the Board office. For the universities, the revenue and expenditures reported must reconcile to the NCAA "Agreed Upon Procedures Reports" that are prepared annually and reviewed by the external auditors.

**IMPACT**

The reports of Revenues and Expenses are presented for each institution for fiscal year 2016.

**ATTACHMENTS**

Attachment 1	Boise State University	Page 3
Attachment 2	Idaho State University	Page 4
Attachment 3	University of Idaho	Page 5
Attachment 4	Lewis-Clark State College	Page 6

**STAFF COMMENTS AND RECOMMENDATIONS**

The Athletics Reports show actual results for fiscal year 2016.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Intercollegiate Athletics Department Employee Compensation Report

**REFERENCE**

February 2016      Board received FY 2015 athletics compensation reports

**APPLICABLE STATUTE, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.H.

**BACKGROUND/ DISCUSSION**

In FY 1997 the Board adopted an annual report on the compensation of the employees of the intercollegiate athletic departments. The attached reports include FY 2016 actual compensation and FY 2017 estimated compensation for each institution.

**IMPACT**

The report details the contracted salary received by administrators and coaches, including bonuses, supplemental compensation and perquisites, if applicable.

**ATTACHMENTS**

Attachment 1 - Boise State University	FY16 Actual	Pages 3-4
	FY17 Estimate	Pages 5-6
Attachment 2 - Idaho State University	FY16 Actual	Pages 7-8
	FY17 Estimate	Pages 11-12
Attachment 3 - University of Idaho	FY16 Actual	Pages 13-15
	FY17 Estimate	Pages 17-18
Attachment 4 - Lewis-Clark State College	FY16 Actual	Pages 19-20
	FY17 Estimate	Pages 21-22

**STAFF COMMENTS AND RECOMMENDATIONS**

The Board has delegated, through Board policy II.B., to the Chief Executive Officer of each institution personnel management not specifically retained by the Board. Board policy II.H. authorizes the Chief Executive Officer of an institution to enter into a contract for the services of a coach or athletic director with that institution for a term of up to three (3) years. A contract with a term (whether fixed or rolling) of more than three (3) years, or with a total annual compensation amount of \$200,000 or higher, is subject to approval by the Board.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.

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**SUBJECT**

Athletics Gender Equity Reports

**REFERENCE**

April 2016     Board received FY 2015 gender equity reports

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.X.

**BACKGROUND/DISCUSSION**

Title IX of the Education Amendments of 1972 is the federal legislation that bans gender discrimination in schools, whether it is in academics or athletics. Title IX states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance ...." (20 U.S.C. §1681(a))

In regard to intercollegiate athletics, the US Department of Education's Office for Civil Rights (OCR) issued a "Clarification of Intercollegiate Athletics Policy Guidance: The Three-Part Test" in 1996 to analyze if an institution is in compliance. All three parts must be met for an institution to be considered in compliance.

**First**, the selection of sports and the level of competition must accommodate the students' interests and abilities using one of the three factors listed below:

1. Participation opportunities for male and female students are provided in numbers **substantially proportionate** to their respective enrollments.
2. Where the members of one gender have been and are underrepresented among intercollegiate athletes, whether the institution can show a **history and continuing practice of program expansion** which is demonstrably responsive to the developing interests and abilities of that gender.
3. Where the members of one gender are underrepresented among intercollegiate athletes and the institution cannot show a continuing practice of program expansion, whether it can be demonstrated that the interests and abilities of the members of that gender have been **fully and effectively accommodated** by the present program.

**Second**, financial assistance must be substantially proportionate to the ratio of male and female athletes. Institutions within 1% variance are considered compliant.

**Third**, benefits, opportunities, and treatments afforded sports participants are to be equivalent, but not necessarily identical including equipment and supplies, scheduling games and practices, travel expenses, availability and compensation

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of coaches, quality of facilities, medical services, housing, dining, and recruitment. Compliance is measured on a program-wide basis, not on a sport-by-sport basis.

Idaho State Board of Education (Board) policy V.X.4.c requires the four-year institutions to provide gender equity reports for review by the Board in a format and time to be determined by the Executive Director. The reports from the institutions include a narrative discussion of gender equity-related issues along with a summary table which distills data from the detailed gender equity report provided annually by each institution to the U.S. Department of Education.

### **IMPACT**

The attached summary worksheets show the institutions' enrollment, financial aid, and participants by gender. The worksheets also show the actual revenues and expenses for the most current completed fiscal year by sport, as well as overall operating (Game Day) expenses, number of participants, and operating expenses per participant. Finally, the worksheets provide information on average salaries of coaches and the count of coaches per sport by gender.

### **ATTACHMENTS**

Attachment 1: BSU Gender Equity Narrative	Page 5
Attachment 2: BSU Gender Equity Worksheet	Page 15
Attachment 3: ISU Gender Equity Narrative	Page 19
Attachment 4: ISU Gender Equity Worksheet	Page 21
Attachment 5: UI Gender Equity Narrative	Page 25
Attachment 6: UI Gender Equity Worksheet	Page 27
Attachment 7: LCSC Gender Equity Narrative	Page 31
Attachment 8: LCSC Gender Equity Worksheet	Page 32

### **STAFF COMMENTS AND RECOMMENDATIONS**

Noteworthy information on gender equity aspects of athletic operations at the individual institutions are included in the attached narrative documents. The actual detailed "Equity in Athletics Data Analysis (EADA)" reports are also available for review and analysis by the public on the U.S. Department of Education website at <https://ope.ed.gov/athletics/>. This site also provides tools to download EADA reports for any NCAA or NAIA institution and to compare groups of institutions and review trends.

In their narratives, the institutions reported the status of compliance in the three parts of Title IX.

Boise State University (BSU) provided a thorough, in-depth analysis of their compliance to Title IX in all three tests. BSU reported noncompliance in the first test because it missed substantial proportionality in enrollments by 2.7% with a disadvantage to females and noncompliance in showing a continuing practice of program expansion or full accommodation. BSU also reported non-compliance in the second test for financial assistance with a 1.1% disadvantage to males. For

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the third test, BSU reported disparities with regard to financial resources for recruiting and courtesy cars.

Idaho State University (ISU) reported compliance in the first two tests. While ISU did not state whether they were in compliance in the third test, they did note specific program areas are monitored and that several program enhancements were made in FY 2017.

University of Idaho (UI) reported a 1.24% differential in the first test with a disadvantage to males. UI reported noncompliance in the second test for financial assistance with a 2.46% disadvantage to females. While UI did not state whether they were in compliance in the third test, they did note specific program enhancements were made.

Lewis-Clark State College (LCSC) reported noncompliance in the first test because it missed substantial proportionality in enrollments by 18% with a disadvantage to females and noted meeting the first test is problematic due to financial constraints. LCSC reported compliance in the second test for financial assistance and in the third test for program equivalency.

**BOARD ACTION**

This item is for informational purposes only. Any action will be at the Board's discretion.



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**SUBJECT**

FY 2018 Appropriation Information – Institutions and Agencies of the State Board of Education

**APPLICABLE STATUTE, RULE, OR POLICY**

Applicable Legislative Appropriation Bills (2017)

**BACKGROUND/ DISCUSSION**

The 2017 Legislature has passed appropriation bills for the agencies and institutions of the Board.

The table on Tab 4a page 2 lists the FY 2018 appropriation bills related to the State Board of Education.

**IMPACT**

Appropriation bills provide funding and spending authority for the agencies and institutions of the State Board of Education allowing them to offer programs and services to Idaho's citizens.

**ATTACHMENTS**

Attachment 1 – FY 2018 Appropriations List

Page 2

**STAFF COMMENTS**

Staff comments and recommendations are included for each specific institution and agency allocation.

**BOARD ACTION**

Motions for the allocations for College and Universities, Community Colleges, and Career Technical Education are found on each specific institution and agency allocation.

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**ATTACHMENT 1**

**State Board of Education**  
**FY 2018 Appropriations to Institutions and Agencies**

	<b>General Fund</b>	<b>% Δ From FY 2017</b>	<b>Total Fund</b>
<b><u>Allocations</u></b>			
College and Universities	\$287,053,200	2.7%	\$564,958,700
Community Colleges	39,400,900	6.7%	40,000,900
Career Technical Education	65,372,000	5.3%	74,754,900
<b><u>Agencies</u></b>			
Agricultural Research & Extension Service	31,263,300	2.4%	31,287,300
Health Education Programs	15,594,200	15.4%	15,905,800
Special Programs	15,562,200	.9%	19,686,600
Office of the State Board of Education	5,584,900	60.6%	9,036,500
Idaho Public Television	3,327,200	10.1%	9,633,100
Division of Vocational Rehabilitation Division	8,589,000	3.0%	28,175,900
State Department of Education (Superintendent of Public Instruction)	14,189,200	0.0%	38,818,000
<b><u>Statewide Issues</u></b>			
Major Capital Projects			
Boise State University: Center for Materials Science			\$10,000,000
Idaho State University: Gale Life Science remodel			10,000,000
University of Idaho: WWAMI Building remodel			2,400,000
University of Idaho: Center for Ag. Food and Environment			10,000,000
Lewis-Clark State College: Career-Technical Education Building			10,000,000

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**SUBJECT**

FY 2018 College and Universities Appropriation Allocation

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.S.  
Senate Bill 1152 (2017)

**BACKGROUND/DISCUSSION**

The Legislature appropriates to the State Board of Education and the Board of Regents monies for the general education programs at Boise State University (BSU), Idaho State University (ISU), University of Idaho (UI), Lewis-Clark State College (LCSC), and system-wide needs. The Board allocates the appropriation to the four institutions based on legislative intent and Board Policy, Section V.S.

According to Board policy, the allocation is made in the following order: 1) each institution shall be allocated its prior year budget base; 2) funds for the Enrollment Workload Adjustment (EWA); 3) operations and maintenance funds for new, major general education capital improvement projects.; 4) decision units above the base; and 5) special activities or projects at the discretion of the Board.

At the October 2016 Board meeting the Board waived Board policy Section V.S., subsection II.B. Enrollment Workload Adjustment, for the 2018 fiscal year as part of the work to move from the EWA distribution formula to outcomes-based funding.

This action allocates the FY 2018 College and Universities appropriation to the institutions for general education programs and system-wide needs. These funds allocated along with revenue generated from potential fee increases will establish the operating budgets for the general education program for FY 2018. The allocation for FY 2018 is shown on Tab 4b page 3. The FY 2018 general fund appropriation includes the following items:

**Maintenance of Current Operations (MCO):**

• Ongoing base funding for benefit cost increases	\$ 1,619,400
• Inflation	10,600
• One-time replacement capital	329,400
• 3% ongoing Change in Employee Compensation (CEC)	5,933,700
• Statewide cost allocation	28,400
• Compensation Schedule Changes	13,500
• Enrollment Workload Adjustment (EWA)	(1,265,300)

**Line Items:**

• Occupancy costs	1,677,200
• Economic Workforce Development (BSU)	2,088,800
• Idaho Falls Polytechnic Initiative (ISU)	1,827,900
• Center for Education Innovation (ISU)	200,000
• Computer Science in Coeur d'Alene (UI)	715,100

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• Library Investment (UI)	582,000
• Health Profession Education Expansion (LCSC)	255,500
• Advising and Career Readiness (LCSC)	338,500
• Enrollment Workload Adjustment (EWA)	2,379,700
• Cybersecurity Insurance	<u>144,000</u>
Total General Fund increase over Base	\$16,878,400

**ATTACHMENTS**

Attachment 1 - C&U FY 2018 Appropriation Allocation	Page 3
Attachment 2 - Statement of Purpose/Fiscal Note	Page 5
Attachment 3 - Appropriation Bill (S1152)	Page 9

**STAFF COMMENTS**

Staff recommends approval of the FY 2018 College and Universities allocation as presented in Attachment 1.

**BOARD ACTION**

I move to approve the allocation of the FY 2018 appropriation for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs, as presented on Tab 4b, Page 3.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Community Colleges FY 2018 Appropriation Allocation

**APPLICABLE STATUTE, RULE, OR POLICY**

House Bill 294 (2017)

**BACKGROUND/DISCUSSION**

The Legislature makes an annual appropriation to the State Board of Education for community college support. The allocation to the colleges includes the current year (FY 2017) base allocation plus each college's respective share in any annual budget adjustments according to the normal budgeting process.

**IMPACT**

This action allocates the FY 2018 Community Colleges appropriation to the institutions. The funds allocated along with revenue generated from other non-appropriated sources will establish the operating budgets. The FY 2018 Allocation is shown on Tab 4c, page 3.

The FY 2018 appropriation includes ongoing base funding for health insurance increases, 3% ongoing Change in Employee Compensation (CEC) increases, and line item enhancements at College of Southern Idaho for Bridge-to-Success summer program and Eastern Idaho Math/English instruction; North Idaho College for Title IX Coordinator and Assistive Technology Coordinator; and College of Western Idaho for Student Success and Balance Funding.

**ATTACHMENTS**

Attachment 1 – FY 2018 CC Appropriations Allocation	Page 3
Attachment 2 – Statement of Purpose/Fiscal Note	Page 5
Attachment 3 – Appropriation Bill (H294)	Page 7

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval of the FY 2018 Community College allocation.

**BOARD ACTION**

I move to approve the allocation of the FY 2018 appropriation for the College of Southern Idaho, College of Western Idaho and North Idaho College, as presented on Tab 4c, Page 3.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**SUBJECT**

Allocation of the State Division of Career Technical Education Appropriation.

**APPLICABLE STATUTE, RULE, OR POLICY**

House Bill 295 (2017)

**BACKGROUND**

The Idaho Legislature appropriates funds for career technical education to the Division of Career Technical Education (CTE) in five designated programs: State Leadership and Technical Assistance, General Programs, Postsecondary Programs, Dedicated Programs, and Related Services. CTE requests approval of the allocation of the FY2018 appropriated funds detailed in Attachment 1.

**DISCUSSION**

The allocation is based on the increased level of funding in House Bill No. 295 and the provisions of the State Plan for Career Technical Education. The State General Fund reflects an overall increase of 4.0% from the original FY2017 appropriation. The Legislature funded a 3% change in employee compensation; employee benefit increases; maintenance level decreases in the statewide cost allocation for CTE and Eastern Idaho Technical College (EITC); \$1.8 million in funds for capacity expansion of 11 specific programs at the 6 postsecondary technical colleges; \$405,900 in one-time funding to purchase replacement equipment at the 6 technical colleges and CTE; \$64,600 in ongoing funding to add a human resource position at EITC; \$250,000 ongoing from the General Fund to expand adult basic education (ABE); an additional position and \$449,600 from the General Fund to expand incentive funding opportunities to all secondary programs; \$128,000 to align courses from secondary to postsecondary and \$68,000 to design online courses through Idaho Digital Learning Academy; \$375,000 to fund a 5% increase in added cost funding for secondary CTE programs.

**IMPACT**

Establish FY2018 operating budget.

**ATTACHMENTS**

Attachment 1 – FY 2018 Allocation of Career Technical Education	Page 3
Attachment 2 – Statement of Purpose/Fiscal Note	Page 5
Attachment 3 – Appropriation Bill (H295)	Page 7

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends approval of the allocation of the FY 2018 appropriation for CTE as detailed in Attachment 1.



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**BOARD ACTION**

I move to approve the request from the Division of Career Technical Education for the allocation of the FY 2018 appropriation detailed in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

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**SUBJECT**

FY 2019 Budget Development Process (Line Items)

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures Policy, Section V.B.1.

**BACKGROUND/ DISCUSSION**

Idaho State Board of Education (Board)-approved budget requests for FY 2019 must be submitted to the executive and legislative branches [Division of Financial Management (DFM) and Legislative Services Office (LSO)] on September 1, 2017. To meet this annual deadline, the Board has established a process for developing institutional requests. The first step is the approval of line item request guidelines at the April Board meeting. The institutions then use these guidelines to develop line item requests which are evaluated by the Board at its June meeting. The final budget request, including line items and maintenance of current operations (MCO) items, is then approved in August. As indicated, budget requests are developed in two parts as directed by the DFM/LSO Budget Development Manual: MCO items and line items. The Board's budget request guidelines focus on the development of line item requests, but additional information on MCO and other types of requests is provided below.

MCO requests are calculated using state budget guidelines and Board policy. A MCO request includes funding for Change in Employee Compensation (CEC), health insurance cost increases, inflationary increases for operating expenses (including utilities), and central state agency cost areas (Treasurer, Controller, etc.). These items are calculated using rates established by DFM. Other MCO items include replacement capital (i.e. equipment), and external non-discretionary adjustments such as health education program contract adjustments. Replacement capital requests take into account equipment depreciation schedules, and institutions may request one-time replacement capital in General Funds based on the B-7 Replacement Capital form. A MCO budget is considered the minimum to maintain operations, while line items are requests for new or expanded programs, occupancy costs, and other initiatives deemed important by the Board, institution/agency, Legislature or Governor.

The capital building budget request is a separate, parallel process which flows through the Division of Public Works (DPW) and the Permanent Building Fund Advisory Council (PBFAC), with funding provided from the Permanent Building Fund. Agencies and institutions seek funding for major capital projects and major Alteration and Repair (A&R) maintenance projects through that process.

FY2019 Line Item request guidelines. The following guidelines apply to the college/university line item requests for FY2019. These guidelines are elective in nature for the community colleges and the Division of Career Technical Education (CTE), though all institutions and agencies under the governance of the Board will

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face similar challenges for additional resources in FY2019. In its submission to DFM, the Board will support no more than two line item requests for FY2019, with a combined dollar value cap of 5% of the requesting institution's FY2018 General Fund appropriation. This is the same guidance issued for the FY2018 budget request. There are no restrictions or special instructions for FY2019 requests related to occupancy costs or Permanent Building Fund capital project and A&R requests. Line item requests should be clearly and precisely defined and should follow the instructions and formats provided in the Budget Development Manual. When a line item contains multiple elements, those elements should be prioritized to make them "scalable" in the event only partial funding is made available for a line item. Draft line item requests from Board institutions/agencies are due along with agenda item materials for the June 2017 Board meeting. Final review and approval of line items is expected to take place at the August 2017 Board meeting.

Report on "Complete College Idaho" (CCI) appropriations. The college/universities (and the community colleges) will again be required to report on the implementation and effectiveness of CCI appropriations received in FY2015, FY2016, and FY2017. A consolidated report will be provided not later than February 1, 2018 by the President of the Board to the Joint Finance-Appropriations Committee (JFAC), the Senate Education Committee, and the House Education Committee. Detailed instructions on compiling the information for the CCI report will be disseminated to institutions in the coming months.

## **IMPACT**

The line item request guidelines proposed above will provide a model that has been used successfully by institutions to obtain State funding to support key initiatives in support of the Board's strategic goals. The model is flexible and can facilitate fine-tuning of individual requests to accommodate the fiscal realities which evolve over the course of the planning cycle and the upcoming Legislative session. The line item request process will complement the parallel budget planning activities related to facilities/infrastructure, endowment funds, student tuition/fees, and the MCO process.

## **STAFF COMMENTS AND RECOMMENDATIONS**

Staff anticipates that one or more system-wide budget requests may emerge for FY2019 as a result of the work of the Governor's Higher Education Task Force. Potential recommendations may include Outcomes-Based Funding (OBF) proposals, enhancements to scholarship programs, changes to Advanced Opportunity programs, and/or other initiatives. Discussions with the Governor's Office and Legislature indicate that no Enrollment Workload Adjustment (EWA) is anticipated for the FY2019 budget request. The college/university two line item, 5% of General Fund cap enables institutions to carry out budget planning on how new state funding could best be used to meet the Board's strategic goals, whether the channel for new funding is an OBF approach or a line item approach.

Staff recommends approval.

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**BOARD ACTION**

I move to direct the college and universities to limit Fiscal Year 2019 budget line items requests to those which will measurably support implementation of the Board's strategic plan. Institutions may request up to two (2) line items in priority order, the total value of which shall not exceed five percent (5%) of an institution's FY2018 total General Fund appropriation. Any requests for occupancy costs will not count towards the two line item limit or the 5% cap.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_ No \_\_\_\_

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**SUBJECT**

FY 2018 Idaho Opportunity Scholarship Educational Costs

**REFERENCE**

December 2013	The Idaho State Board of Education (Board) set the maximum award amount, student contribution amount, and cost of attendance for FY2015
December 2014	The Board increased the maximum award amount for FY2015
April 2015	The Board set the FY2016 maximum award amount, expected family contribution and educational cost.
April 2016	The Board set the FY2017 maximum award amount, expected family contribution and educational cost.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho Code § 33-4303, Idaho Opportunity Scholarship  
IDAPA 08.01.13, Rules Governing the Opportunity Scholarship

**BACKGROUND/ DISCUSSION**

The intent of the Idaho Opportunity Scholarship is to: (i) provide financial resources to Idaho students who are economically disadvantaged; (ii) close the gap between the estimated cost of attending an eligible Idaho postsecondary institution and the expected student and family contribution toward such educational costs; and (iii) encourage the educational development of such students in eligible Idaho postsecondary institutions.

In 2014-15 \$4,916,579 was disbursed to 1,465 scholarship recipients with an average award amount of \$3,440. In 2015-2016 \$5,146,248 was distributed to 1,868 scholarship recipients with an average award amount of \$2,881. In 2016-2017 \$9,868,532 was distributed to 3,454 scholarship recipients with an average award amount of \$2,857. Currently, 5,229 eligible students have applied for the scholarship for 2017-18, and there is approximately \$10.3 million in funding available.

Idaho Administrative Code, IDAPA 08.01.13.03 (Rules Governing the Opportunity Scholarship) requires the Board to annually set: (1) the educational costs for attending an eligible Idaho postsecondary institution; and (2) the amount of the assigned student responsibility (i.e. eligible students are expected to share in the cost of their education and will be required to contribute an amount determined by the Board).

The educational cost may include student tuition, fees, book and other necessary education expenses. The standard educational cost for FY 2015 award

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determination purposes was \$18,600 for the 4-year institutions and \$12,700 for the 2-year institutions. In FY 2016, pursuant to IDAPA 08.01.13 these amounts were set for each institution and were based on the institution's published educational cost for fulltime undergraduate students attending two semesters per year.

While not required by statute or rule, the Board has historically set a maximum award in order to increase the number of awardees. The maximum award amount for FY 2015 was \$3,750 and \$3,000 in FY 2016 and FY 2017. The majority of full-year student recipients were eligible for the maximum \$3,000 award. The actual award amount cannot exceed the actual cost of tuition to the student.

Individual student award amounts are calculated based on the education cost for the institution the student attends, the student contribution amount, other scholarships and financial aid the student receives, actual tuition costs and the maximum award amount. As an example, based on the proposed amounts, if a student attends the University of Idaho with a set educational cost of \$20,640, the Opportunity Scholarship award amount would be calculated as follows:

	<u>Student A</u>	<u>Student B</u>
Educations Cost	\$20,640	\$20,640
Student Contribution	\$3,000	\$3,000
Other scholarships and financial aid	<u>\$10,000</u>	<u>\$15,000</u>
Total Remaining	\$7,640	\$2,640
Eligible Award Amount	\$3,500	\$2,640

The actual award amount for each student may be further adjusted based on how other scholarships and financial aid are required to be applied and the actual amount charged to the student. Payments are made directly to the institution on the students behalf.

**IMPACT**

Setting the educational cost and student contribution amounts fulfills the Board's responsibilities under administrative rule. Combined with setting the award cap, this action will enable Board staff to begin processing applications and making award determinations for FY 2018.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends the FY 2018 educational cost for the Opportunity scholarship award formula to be set for each public institution as follows:

\$20,640 for students attending University of Idaho  
\$19,424 for students attending Boise State University  
\$20,179 for students attending Idaho State University  
\$17,362 for students attending Lewis-Clark State College  
\$13,458 for students attending College of Southern Idaho

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\$13,152 for students attending College of Western Idaho  
\$14,754 for students attending North Idaho College  
\$16,230 for students attending Eastern Idaho Technical College

Staff recommends the FY2018 educational cost for the Opportunity scholarship award formula to be set at \$19,401 for students attending eligible Idaho private, not-for-profit postsecondary institutions (as defined in Idaho Code §33-4303(2)(b)). Pursuant to administrative rule, this amount is the average of the amount set for the four public 4-year institutions.

Staff recommends that the FY2018 student contribution be set at \$3,000 for students attending either 4-year institutions or 2-year institutions, and to accept student-initiated scholarships and non-institutional and non-federal aid as part of the student contribution. Setting the student contribution amount at \$3,000 equally balances the maximum state contribution with the required student contribution.

Staff recommends approval of the Opportunity Scholarship maximum award in the amount of \$3,500 per year [note: while the maximum potential award from the state would increase to \$3,500 per year, the required student contribution would remain at the current level of \$3,000 per year, as described in the paragraph above].

**BOARD ACTION**

I move to set the FY2018 educational cost for the Opportunity scholarship award not to exceed the following amounts:

1. \$20,640 for students attending University of Idaho
2. \$19,424 for students attending Boise State University
3. \$20,179 for students attending Idaho State University
4. \$17,362 for students attending Lewis-Clark State College
5. \$13,458 for students attending College of Southern Idaho
6. \$13,152 for students attending College of Western Idaho
7. \$14,754 for students attending North Idaho College
8. \$16,230 for students attending Eastern Idaho Technical College

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**AND**

I move to approve the Opportunity Scholarship maximum award in the amount of \$3,500 per year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**AND**



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I move to approve the FY17 student contribution be set at \$3,000 and to accept student-initiated scholarships and non-institutional and non-federal aid as part of the student contribution.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**IDAHO STATE UNIVERSITY**

**SUBJECT**

Approval of the Memorandum of Understanding between Idaho State University (ISU) and the Idaho College of Osteopathic Medicine (ICOM) for Institutional Review Board (IRB) services.

**REFERENCE**

February 2016	Idaho State Board of Education (Board) approved Collaborative Affiliation Agreement.
August 2016	Board approved execution of Ground Lease for ICOM to build its medical education building on the ISU Meridian campus.

**APPLICABLE STATUTES, RULE OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I. 6.b.

**BACKGROUND / DISCUSSION**

On February 25, 2016, in a special meeting of the Board, Idaho State University (ISU) was authorized to execute the Collaborative Affiliation Agreement between ISU and the Idaho College of Osteopathic Medicine (ICOM) for the creation of a college of osteopathic medicine on the ISU-Meridian campus. The Collaborative Affiliation Agreement provides for the execution of a lease between the parties for an initial period of forty (40) years, with the opportunity to extend the lease for two (2) additional ten (10) year periods. Under the terms of the Ground Lease Agreement between ISU and ICOM, ICOM will lease 2.8 acres from ISU on which to build its school and related improvements.

ISU and ICOM would like to enter into a Memorandum of Understanding which states the parties intend that ISU will provide IRB services to ICOM for human subject research activities. If approved, ISU and ICOM will negotiate the complete terms and conditions in an IRB Authorization Agreement that will be presented at a future Board meeting.

**IMPACT**

ICOM will pay ISU for IRB services at a rate to be negotiated. At this time, it is unknown how many and what type of protocols will be submitted. However, it is possible that providing these IRB services to ICOM may entail additional ISU personnel to accommodate the increased workload.

**ATTACHMENTS**

Attachment 1 – IRB MOU

Page 3

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**STAFF COMMENTS AND RECOMMENDATIONS**

Board approval of the proposed MOU between ISU and ICOM will provide documentation to accreditors and other stakeholders that the Board supports negotiation of an agreement which, if subsequently approved by the Board, would provide IRB support to ICOM through ISU personnel/resources.

Staff recommends approval.

**BOARD ACTION**

I move to authorize Idaho State University to enter into the Institution Review Board MOU with the Idaho College of Osteopathic Medicine as presented in Attachment 1, and to authorize ISU to proceed with negotiations on an IRB Authorization Agreement.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_ No\_\_\_\_

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**UNIVERSITY OF IDAHO**

**SUBJECT**

Lease of medical education space for University of Idaho (UI) WWAMI (Washington, Wyoming, Alaska, Montana and Idaho) regional medical education training program.

**REFERENCE**

April 2014	Idaho State Board of Education (Board) received WWAMI report including curriculum changes and use of Pullman, WA facilities.
April 2015	Board received update on WWAMI curriculum changes and use of Pullman, WA facilities.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.I.2.e

**BACKGROUND/DISCUSSION**

To meet expanded student and program responsibility for the UI's WWAMI medical education program, the UI has already repurposed or remodeled existing UI facilities in Moscow. However, some specialized medical education facilities currently provided to UI by Washington State University (WSU) at Pullman, WA will, as of 2019, no longer be available to UI as WSU develops its own medical school in Spokane. Consequently, UI must acquire an anatomy lab along with supporting medical student and faculty space required for delivery of the specialized laboratory training needed to meet WWAMI's program obligations for UI medical students in Moscow. UI has determined that collaborating with Gritman Medical Center and utilizing approximately half of the third floor of their newly constructed medical service building near UI's existing WWAMI building is and is preferable because it will reduce UI's expected construction time and costs to provide such specialized space on the UI campus. This location also creates substantial program advantages due to synergies between WWAMI and Gritman as well as its location in Gritman's expanding regional medical campus that adjoins the UI campus in downtown Moscow.

**IMPACT**

Existing and expected WWAMI program budget allocations will be used to cover rent and facility operating costs for the terms of the proposed lease. The proposed agreement establishes a rental rate that covers the \$2.9 million expense for Gritman to finish highly specialized anatomy laboratory space along with teaching space required for this essential medical education experience. The initial lease term is ten years, but may be renewed by UI at established renewal rates. UI may terminate the lease early and cease its base rent and operating cost expenses, but in the unlikely event of early lease termination, UI will be required to reimburse the

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landlord for the specialized tenant improvements provided by Gritman at lease commencement. In addition to rent, UI is also responsible for metered utility expenses, janitorial, and some allocated building expenses. This project is critical to providing facilities needed for medical education and is separate and distinct from other WWAMI capital construction projects.

**ATTACHMENTS**

Attachment 1 – Draft Lease Agreement	Page 3
Attachment 2—Current and Proposed WWAMI Facilities in Moscow	Page 265

**STAFF COMMENTS AND RECOMMENDATIONS**

Board Policy V.I.2.e. requires Board approval for leases which exceed five years or when lease costs will exceed one million dollars. Both criteria apply to the initial term of the proposed UI-Gritman lease. The proposed actions will support the recommendations of the Board's Medical Education Committee and ongoing Health Education Plan initiatives from the Governor and Legislature.

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by the University of Idaho to enter into a lease agreement with Gritman Medical Park, LLC in substantive conformance with the agreement provided as Attachment 1; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for leasing this facility.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

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**UNIVERSITY OF IDAHO**

**SUBJECT**

Request for waiver of institutional funds cap for Athletics

**REFERENCE**

February 2017

Idaho State Board of Education (Board) reviewed University of Idaho (UI) request for four-year waiver of Athletic institutional fund usage limit. Board asked UI to return for additional consideration, pending additional analysis of projected athletic budgets.

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education (Board) Governing Policies & Procedures, Section V.X.3.b.

**BACKGROUND/ DISCUSSION**

The University of Idaho (UI) Athletics Department (Athletics) is projecting an operating deficit of approximately \$1 million for the current fiscal year (FY2017) unless additional funding can be provided. No deficit currently exists, but is projected by the end of the current fiscal year.

The projected deficit is being driven primarily by anticipated shortfalls in several categories of revenue. During FY2016, the football team played two guarantee games against the University of Southern California and Auburn University. These two games generated guarantee revenue of \$2,100,000. During the current fiscal year, the football team again played two guarantee games against the University of Washington and Washington State University. These two games generated guarantee revenue of \$1,575,000. This schedule change created a \$525,000 decrease in game guarantee revenue.

Athletics donations are anticipated to be down slightly for FY2017. Athletics projects that contributions to the Vandal Scholarship Fund (VSF) will be down \$150,000 from prior fiscal year levels, and non-VSF donations are projected to be down \$200,000 from prior fiscal year levels. This decrease is attributed, in part, to the move from the Football Bowl Subdivision (FBS) to the Football Championship Subdivision (FCS).

Also, student athletic activity fee revenue has been declining steadily since FY2012. The updated estimate for FY2017 student athletic activity fee revenue is \$1,802,000 (which is \$528,000 under FY2012 levels).

Within the last few months, two football events have generated additional revenue that will reduce the projected Athletics deficit. In December 2016, the Vandals were invited to compete in the Famous Idaho Potato Bowl. Participation in this

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game has generated additional net revenue to help offset the projected operating deficit. In addition, the Sun Belt Conference finished in 3<sup>rd</sup> place overall (within the Group of 5), while the Athletics Department had budgeted revenue associated with a 5<sup>th</sup> place finish. This improved conference standing has also generated additional revenue for the Athletics Department.

The FY2017 athletics caps for UI are \$2,973,100 for General Funds, \$1,266,100 for Gender Equity, and \$949,500 for Institutional Support. The grand total of all athletics caps is \$5,188,700.

To address the above-noted temporary shortfalls, and to smooth the university's transition from the FBS to the FCS and the accompanying adjustments to overall Athletics operations, UI is requesting authorization to tap additional available institutional funds to support athletic programs. The university requests Board approval of a one-time, one-year waiver of the FY2017 institutional funds cap, authorizing expenditures of not more than \$1,949,500 from available institutional funds. This flexibility will enable UI to avoid an overall athletic operating deficit in FY2017 and will sustain student athlete programs while the university adjusts its operations and budget plans over the next few years.

**IMPACT**

Allowing use of up to \$1 million in additional institutional funds in FY2017 will enable UI to maintain continuity of athletic operations while it realigns its programs to balance expenditures and revenues as it makes the FBS to FCS transition. Sufficient institutional funds (separate from General Fund and student athletic activity fee resources) are available for this one time outlay.

**STAFF COMMENTS AND RECOMMENDATIONS**

Under Board policy, Institutional Funds *"include, but are not limited to, auxiliaries, investment income, interest income, vending, indirect cost recovery funds on federal grants and contracts, and administrative overhead charged to revenue-generating accounts across campus. Institutional Funds do not include tuition and fee revenue."* Institutional reserves which accumulate from unexpended tuition and fees cannot be used within the Institutional Fund category for Athletics. The UI has confirmed that it has sufficient reserves within the "institutional funds" category to increase outlays by at least \$1 million.

Since the Board's February 2017 review of the UI's earlier (multi-year) waiver request, Board staff has coordinated with UI's administrative staff and has confirmed that deliberate planning is underway to adjust the institution's athletic programs and accompanying budgets in the grace period which will be provided if the Board approves the requested one-year Institutional Fund waiver. This flexibility will help avoid short-term disruptions to operations which would be necessary if the UI had to operate within the current FY2017 institutional fund limit.

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Staff will continue to work with UI counterparts to ensure that a viable, multi-year operating budget plan is put in place and presented to the Board. In the meantime, the Business Affairs and Human Resources Committee has directed staff to begin a systematic review of the Board's current policy on athletic limits. This review may eventually impact—but was not prompted by—the specific situation which is the basis of the UI's proposed waiver request.

Staff recommends approval.

**BOARD ACTION**

I move to approve the request by the University of Idaho to waive Board policy V.X.3.b. and allow the University of Idaho to temporarily increase its institutional funds athletics expenditure limit for FY2017 by an amount not to exceed \$950,500 (\$1,900,000 total); and that the university report on its revised athletics budget plans in conjunction with the institutions' annual athletic reports to the Board in April 2018.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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