

BOARDWORK
JUNE 19, 2019

1. Agenda Approval

Changes or additions to the agenda

BOARD ACTION

I move to approve the agenda as posted.

2. Minutes Approval

I move to approve the minutes from the April 11, 2019 Special Board Meeting, April 17-18, 2019 Regular Board Meeting, and April 23, 2019 Special Board Meeting as submitted.

3. Rolling Calendar

BOARD ACTION

I move to set May 13-14, 2020 as the date and Boise as the location for the 2020 Board Retreat and June 18-19, 2020 as the date and College of Eastern Idaho as the location for the June 2020 regularly scheduled Board meeting.



DRAFT MINUTES

STATE BOARD OF EDUCATION
April 11, 2019
University of Idaho
Albertson Building, Board Room
875 Campus Drive
Moscow, Idaho

A special meeting of the State Board of Education was held April 11, 2019 in the Albertson Building, Board Room on the campus of the University of Idaho, in Moscow, Idaho. Board President Dr. Linda Clark presided and called the meeting to order at 10:00am PST. A roll call of members was taken.

Present:

Dr. Linda Clark, President
Debbie Critchfield, Vice President
Emma Atchley

Andrew Scoggin
Don Soltman
Richard Westerberg

Absent:

Dr. David Hill, Secretary
Sherri Ybarra, State Superintendent

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 11, 2019

BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)

Section 1 – Human Resources

1. University of Idaho – President Appointment

BOARD ACTION

M/S (Atchley/Soltman): I move to appoint C. Scott Green as President of the University of Idaho effective July 1, 2019, at the annual salary of \$420,000, and to approve the employment agreement provided. The motion carried 6-0. Dr. Hill and Superintendent Ybarra were absent from voting.

Board President Clark thanked the members of the University of Idaho President Search Screening Committee and then added C. Scott Green brings a unique set of skills closely matching the needs of the University of Idaho that will serve the institution well.

There were no additional questions or comments from the Board.

OTHER BUSINESS

There being no further business, a motion to adjourn was entertained.

M/S (Westerberg/Atchley): To adjourn the meeting at 10:02 am PST. The motion carried 6-0. Dr. Hill and Superintendent Ybarra were absent from voting.



Trustees of Boise State University
Trustees of Idaho State University
Trustees of Lewis-Clark State College
Board of Regents of the University of Idaho
State Board for Career Technical Education

DRAFT

STATE BOARD OF EDUCATION
April 17-18, 2019
University of Idaho
Bruce M. Pitman Center
International Ballroom
Moscow, Idaho

A regularly scheduled meeting of the State Board of Education was hosted by the University of Idaho April 17-18, 2019. Board President, Dr. Linda Clark, called the meeting to order at 11:00am (PST).

Present:

Linda Clark, President
Debbie Critchfield, Vice President
David Hill, Secretary
Emma Atchley

Andrew Scoggin*
Don Soltman
Richard Westerberg
Sherri Ybarra, State Superintendent

*Except Where Noted

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Wednesday, April 17, 2019

BOARDWORK

A. Agenda Review/Approval

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the agenda as posted. The motion carried 7-0. Mr. Scoggin was absent from voting.

B. Minutes Review / Approval

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the minutes from the February 13-14, 2019 Regular Board meeting, March 13-14, 2019 Special Board meeting, March 20, 2019 Special Board meeting and the April 4, 2019 Special Board meeting as submitted. The motion carried 7-0. Mr. Scoggin was absent from voting.

C. Rolling Calendar

BOARD ACTION

M/S (Critchfield/Hill): I move to set April 15-16, 2020 as the date and the University of Idaho as the location for the April 2020 regularly scheduled Board meeting. The motion carried 7-0. Mr. Scoggin was absent from voting.

Board member Scoggin joined the meeting at 11:05am PST.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS (PPGA)

1. University of Idaho Annual Progress Report
This item was provided in the agenda materials as an information item.

Planning, Policy and Governmental Affairs (PPGA) Committee chair, Mr. Don Soltman, introduced the item and then invited University of Idaho (UI) President, Dr. Chuck Staben, to present his annual update to the Board.

President Staben reported it has been an honor to serve as the 18th President of the University of Idaho and that during his tenure as President, the UI has redoubled their efforts to bring more students to college, to enhance student experiences while attending the UI and to prepare students for a lifetime of success. During the same time period, the UI has expanded their research enterprise and enhanced partnerships with communities and industry to promote health, leadership and economic prosperity throughout Idaho.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Finally, Dr. Staben reported all of these successes spring from the university wide commitment on the part of faculty, staff and students.

The University of Idaho's annual published progress report has been included in the agenda materials for the April 17-18, 2019 Board meeting.

At the end of the annual update, Board President Dr. Linda Clark, acknowledged the April Board meeting would be the final meeting Dr. Staben would attend as the President of the University of Idaho. She then thanked Dr. Staben for his service to the university and Board and wished him luck on his future endeavors.

There were no questions or comments from the Board.

2. Idaho Digital Learning Academy – Annual Report

This item was provided in the agenda materials as an information item.

Planning, Policy and Governmental Affairs (PPGA) Committee chair, Mr. Don Soltman, introduced the item and then invited Superintendent for Idaho Digital Learning Academy (IDLA), Dr. Cheryl Charlton to present the annual report to the Board. Joining Dr. Charlton were Director of Operations for IDLA, Mr. Jacob Smith and Director of Curriculum and Instruction for IDLA, Mr. Jeff Simmons.

Dr. Charlton reported IDLA's mission is to offer online course options, both hybrid and asynchronous, in partnership with school districts to identify and meet the needs of every student in the state. One of IDLA's main emphasis over the past few years has been the development of custom sections and classrooms to address the teacher shortage when a qualified, certified teacher is not available. Finally, Dr. Charlton reported IDLA has continued to focus on the development of national and Idaho partnerships emphasizing quality, research, resources and cost efficiencies.

Mr. Smith reported since the establishment of IDLA in 2002 the need for online course offerings across the state has grown exponentially from 850 enrollments during the 2002-2003 school year to over 31,000 enrollments in the 2017-2018 school year. IDLA serves all of the school districts in Idaho, including charter schools and virtual charter schools. In the state's rural districts 40% of enrolled students take an IDLA course that is not offered locally and 35% of students in urban districts take an IDLA course that is not offered and/or take additional advanced coursework. Since 2015, middle school enrollments have increased 173% and IDLA has experienced significant growth in electives, specifically the Pathways to Success and 8th Grade Career Exploration courses. Finally, Mr. Smith reported IDLA offers the same number of classes to school districts in both urban and rural districts, equalizing the playing field for all schools, regardless of their size.

Mr. Simmons reported IDLA currently provides 380 Idaho certified teachers and 50 Idaho certified principals to school districts struggling to find teachers and administrators to meet

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

their needs. IDLA's course offerings include (24) Advanced Placement (AP) classes, (79) different semester dual-credit courses, eight (8) Career Technical Educations courses and College and Career Readiness focused classes for elementary school, middle school, high school and dual-credit students including an 8th Grade Career Exploration course. Mr. Simmons reported 741 students from 19 different schools completed their 8th Grade Plan through IDLA and 7,422 IDLA enrollments took part in the Idaho State Department of Education Advanced Opportunities program. Finally, Mr. Simmons reported IDLA currently offers (36) dual-credit courses that align with the state's General Education Matriculation (GEM) courses.

The Board's Executive Director, Mr. Matt Freeman, asked if middle school students accessing IDLA are taking overload courses. Mr. Simmons responded a majority of middle school students are accessing Advanced Opportunity courses often during the summer months. Mr. Freeman asked if IDLA has seen an increase in this course taking behavior at the middle school level to which Mr. Simmons responded in the affirmative. Mr. Freeman then asked if Mr. Simmons could expand on the Career Technical Education courses offered by IDLA. Mr. Simmons responded IDLA is working with Idaho Career Technical Education to build out three additional CTE courses and that school districts continue to request these types of opportunities for their students.

Board member Critchfield requested information on the IDLA courses most accessed by junior high school students to which Mr. Simmons responded college and career focused classes such as the 8th Grade Career Exploration course and College and Career Readiness course.

Finally, Mr. Freeman asked for information on the instructional materials used by IDLA. Mr. Simmons responded IDLA leverages Open Education Resources (OER) for a majority of their dual credit course offerings.

At the end of the annual update, Mr. Freeman shared with Board members IDLA has been instrumental in the Board's Apply Idaho initiative and thanks IDLA for their collaboration and support.

There were no additional questions or comments from the Board.

3. 2019 Legislative Update

BOARD ACTION

M/S (Soltman/Westerberg): I move to direct the Division of Career Technical Education to start the review process on each secondary program pathway and identify which can be appropriately delivered on-line or through a hybrid format. The Division is directed to bring back a progress report to the Board no later than the August Regular Board meeting with a target date of the December Regular Board meeting for the review to be completed. The motion carried 8-0.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Planning, Policy and Governmental Affairs (PPGA) Committee chair, Mr. Don Soltman, introduced the item and invited the Board's Chief Planning and Policy Officer, Ms. Tracie Bent, to provide a final update of the status of education related legislation introduced during the 2019 legislative session.

Ms. Bent reported Senate Bill 1058 (SB1058) Charter School Administrator Certificate passed both the House and Senate chambers and was signed by the Governor on March 21, 2019. Ms. Bent reminded Board members SB1058 was opposed by the Board during the February Regular meeting and will be closely monitored by Board staff over the next year.

Legislation supported by the Board included House Bill 153 (HB153) Career Ladder that passed both the House and Senate chambers and was signed by the Governor on March 21, 2019. Ms. Bent reported HB153 increases the career ladder amounts for the residency rung starting salary to \$38,500 for FY2020 and \$40,000 for FY2021. Additionally, Ms. Bent reported during the 2019 legislative session multiple draft bills were circulated related to the Public School Funding Formula review and reporting. At the end of the session, House Bill 293 (HB293) Education Funding Formula Review did pass both the House and Senate chambers and establishes the majority of the definitions proposed in the earlier public school funding formula bills, with the addition of moving the definition of At-Risk Student from Idaho Administrative Code to Idaho Code and tasks the Board with collecting and reporting the necessary data for the next legislative session so that actual numbers can be used for determining the fiscal impact of future changes to how public schools are funded rather than using estimates. HB293 also tasks the Board with promulgating rules necessary for determining how fractional enrollment will be calculated. During the interim, Board staff will conduct regional meetings around the state to gather feedback from stakeholder groups.

Finally, Ms. Bent reported the legislature did not pass legislation at the end of the session to extend all codified rules. As a result, all codified rules will expire as of June 30, 2019 including all rules related to content standards, certification and teacher preparation standards, graduation requirements, the opportunity scholarship, postsecondary residency and others. Unless a special session were called, the Board will have to approve all of the rules and Board staff will have to then justify each rule before the germane committees during the next legislative session, opening up an opportunity for both the House and Senate to reject the requirements within rule at the subsection level.

Board member Soltman asked Ms. Bent to provide an overview to the Board on Senate Bill 1106 (SB1106) Career Technical Education – Secondary Virtual Programs/Courses. Ms. Bent reported SB1106 passed both the House and Senate chambers and adds language to Idaho Code requiring Idaho Career Technical Education (ICTE) to identify career technical education programs that could be delivered through a completely online program or a hybrid of in-person and on-line education. Additional language was added to reiterate that virtual programs must be evaluated based on the same standards as non-virtual program. A number of industry stakeholder organizations spoke in favor of the

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

legislation and the need to move quickly in identifying which programs could be delivered through these different modalities.

Administrator for ICTE, Mr. Dwight Johnson, reported ICTE is actively involved in a thorough review of their programs. The challenge for ICTE is thinking through, from a quality standpoint, which programs would be appropriate for a fully online delivery mechanism. An additional challenge is the difference in cost structure between online delivery and in-person delivery.

At the end of the legislative update the Board's Executive Director, Mr. Matt Freeman, shared with Board members the development of the Public School Funding Formula (PSFF) was an exhaustive effort and one that Ms. Bent was intimately involved in. Mr. Freeman reported Ms. Bent is recognized as a PSFF subject matter expert and then thanked her for her work with legislators during the 2019 session.

There were no additional questions or comments from the Board.

The complete list of education related legislation introduced during the 2019 legislative session is provided as an attachment in the agenda materials.

STATE DEPARTMENT OF EDUCATION (SDE)

1. Developments in K-12 Education

This item was provided in the agenda materials as an information item.

State Superintendent of Public Instruction, Sherri Ybarra introduced the item and provided the Board with an update on the legislation she introduced during the 2019 Legislative session and the revised schedule for the 2019 Post Legislative Roadshow Tour.

Following the legislative recap, Superintendent Ybarra provided Board members with an update on proposed amendments to the Every Student Succeeds Act (ESSA) Plan. On April 15, 2019, Board President Clark, Superintendent Ybarra and staff from the State Department of Education participated in a call with officials from the U.S. Department of Education (USDE) to review amendments to Idaho's ESSA Plan. Superintendent Ybarra reported the USDE initiated the call to request clarification on three points within Idaho's ESSA Plan; 1). Exit criteria for English language learners with significant cognitive disabilities. The USDE misunderstood the guidance in Idaho's Plan as a secondary exit criteria and suggested the addition of language to clarify the intent of this criteria. 2). Schools identified for targeted support. USDE stated Idaho's ESSA Plan did not specify which three years of data were used to identify schools for targeted support and suggested updating the Plan to include the current year and prior two years. 3). Identification of high schools with low graduation rates and three year average of less than 67%. The USDE stated the law requires the same graduation rate for all high

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

schools and requested an amendment be submitted specifying the use of one graduation rate for all schools.

Superintendent then requested guidance from Board members on whether the Board wanted to review and approve each amendment to Idaho's ESSA Plan prior to the amendment(s) being submitted to the USDE.

Board member Critchfield expressed her disappointment with the requirement the graduation rate be the same for all schools and asked Superintendent Ybarra if there were any flexibility on this requirement. Superintendent Ybarra responded there was none. Mrs. Critchfield commented this was a major "sticking point" for school districts across the state and something the Board has wanted to include in Idaho's ESSA Plan from the beginning. Superintendent Ybarra responded SDE staff has had numerous discussions with school districts, however, the USDE requires the plan stay within the confines of the law.

Board member Clark commented the basic point that gets lost in conversation is that alternative schools in Idaho are unique compared to the rest of the country tiered toward intervention and designed towards students who have or are in the process of failing out of traditional programs and that this was worth discussing again with the USDE.

Director of Assessment and Accountability for the State Department of Education, Mrs. Karlynn Laraway, reported the Board can amend the Plan using the 5-year graduation rate for all high schools with a graduation rate of less than 65% as long as the rate is applied consistently to all schools in the same manner. Superintendent Ybarra asked how using the 5-year graduation rate would impact Idaho's traditional and alternative schools. Mrs. Laraway responded the 5-year graduation rate would be an advantage to alternative schools, however, the SDE does not yet have a three year average to develop a model of how many schools would be impacted. Dr. Clark asked how the 5-year graduation rate would impact traditional schools to which Mrs. Laraway responded a more thorough analysis of the data would be required. Mrs. Critchfield asked if schools not meeting the graduation benchmark at the 4-year graduation rate would be eligible to receive federal support. Mrs. Laraway responded there are limited funds available to support school improvement activities for schools identified as underperforming and schools with a graduation rate of 57% would not receive any additional federal funding, but would receive support from the SDE's STAT Team.

Mrs. Critchfield asked what the deadline would to submit the ESSA Plan to the USDE if the Board were to use the 5-year graduation rate for all schools. Mrs. Laraway responded amendments to the ESSA Plan are submitted at the Board's discretion. Mrs. Critchfield then voiced her support of using the 5-year graduation rate for all schools to which the Board unanimously agreed. Superintendent Ybarra confirmed the 5-year graduation rate for all schools would be used for federal reporting requirements and the SDE would continue reporting the 4-year and 5-year graduation rates on the state report card.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

There were no additional questions or comments from the Board.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

2. Professional Standards Commission – Emergency Provisional Certificates Recommendations

BOARD ACTION

M/S (Ybarra/Atchley): I move to approve the Department’s recommendations for the processing of Emergency Provisional Certificates as identified in Attachment 1. The motion carried 8-0.

State Superintendent of Public Instruction, Mrs. Sherri Ybarra, introduced the item and reported the recommendations for the processing of Emergency Provisional Certificates have been brought to the Board for approval based upon Board member discussion during the February Regular Board meeting.

There were no questions or comments from the Board.

At this time the Board recessed until 1:15pm MST.

WORK SESSION

BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)

A. Student Tuition and Fee Rates (Academic Year 2019-2020)

M/S (Scoggin/Hill): I move to increase the FY2020 annual undergraduate full-time resident tuition, the annual full-time nonresident undergraduate tuition and all other fees for the University of Idaho, Boise State University, Idaho State University and Lewis-Clark State College as submitted in the attached Tuition and Fee Worksheet. The motion carried 5-3 with Mrs. Critchfield, Mr. Soltman and Mr. Westerberg voting Nay.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board’s Chief Fiscal Officer, Dr. Carson Howell, provide an overview to the Board.

Dr. Howell reported there was no “fund shift” action taken during the 2019 Legislative session to fully cover the cost of the Governor’s proposal for the Change in Employee Compensation (CEC) plan and this funding gap puts pressure on student tuition and (as applicable) endowment funds if college and university employees are to receive the same compensation directed by lawmakers for other state employees. Other unfunded or “must pay” items to be covered by tuition include items that are not part of the annual budget request such as institution specific health plans for graduate teaching assistants, police contract cost increases, one-time commitments, enrollment changes (systemic reduction in enrollment), CEC on non-general education (non-appropriated) personnel and scholarships.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

Following Dr. Howell's update, Mrs. Atchley requested representatives from the four year college and universities present their tuition and fee requests to the Board.

UNIVERSITY OF IDAHO

Representing the University of Idaho (UI) were President Chuck Staben, Vice President for Finance and Administration Mr. Brian Foisy, Budget Director Ms. Trina Mahoney and Associated Students University of Idaho (ASUI) President Nicole Skinner.

The University of Idaho requested an increase to the FY2020 annual undergraduate full-time resident tuition to an amount of \$6,181.80, for a total tuition and fee amount of \$8,304.00, resulting in an increase in tuition and fees of 5.6%; and to increase the annual full-time tuition for nonresident undergraduate students by 9.1%.

Mr. Foisy reported the increase would be used to cover CEC for all employees, faculty promotions and related benefit costs including health insurance. State General Funds for UI health benefits were cut in FY19 by \$1,226,200 based on the reduction to the state health rate. Because the UI is not on the state health insurance, this same amount was given to the UI as a one-time line item so the FY19 impact was \$0.00. The UI requested the same funding in FY20 as a line item, however, the request was not funded by the state.

President Staben reported UI identified \$4,154,400 as the loss to nonresident tuition related to UI's expansion of the Western Undergraduate Exchange (WUE) program to all Western Interstate Commission for Higher Education (WICHE) states. This expansion resulted in the UI graduating nonresident students from WICHE states who were not paying full nonresident tuition being replaced by incoming students paying the lower WUE rate. This impact represents year two of the four year transition. The additional \$2,615,100 in enrollment changes is due to a combination of reductions in enrollment and changes in enrollment mix, and only \$1,348,800 is requested from tuition increases.

Ms. Skinner reported no concerns from the ASUI with the proposed fee increases.

Mrs. Atchley asked what percentage of the student fee increase is related to the Idaho Central Credit Union Arena. Mr. Foisy responded less than ten (10) percent.

BOISE STATE UNIVERSITY

Representing Boise State University (BSU) were Interim President Dr. Martin Schimpf, Vice President and Chief Financial Officer Finance Mark Heil, and Associated Students Boise State University (ASBSU) President Kaleb Smith.

Boise State University requested an increase to the FY2020 annual undergraduate full-time resident tuition to an amount of \$5,532.36, for a total tuition and fee amount of \$8,068.00, resulting in an increase in tuition and fees of 4.9%; and to increase the annual full-time tuition for nonresident undergraduate students by 5.2%.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Interim President Schimpf reported as BSU developed the FY20 tuition and fee increase the administration was mindful of the impact any increase would have on students and worked to keep the increase under 5.0%. The tuition increase would be used to cover costs for the “fund shift”, the cost of inflation, occupational costs associated with opening facilities not fully funded by the Legislature and to increase funding for BSU’s True Blue Scholarship.

Mr. Heil reported, in addition to the items referenced by President Schimpf, the tuition increase would be used to cover the costs commitments made in prior years and initiatives funded using one-time funds. BSU would use the increase to invest in additional capacity in career counseling, one additional position in the curriculum management system, safety and security needs and physical space needs.

Mr. Smith reported the level of state funding does not adequately address the needs of students and is the lowest, on a per-student basis, than the other four year public institutions.

Board member Scoggin reminded Mr. Smith it is the legislature, not the Board, which sets the annual appropriation for the colleges and universities and asked how Mr. Smith would propose to address the lack of state appropriation. Mr. Smith responded there is a need for change and the Board, in partnership with the institutions and students, should work together to enact the needed change.

IDAHO STATE UNIVERSITY

Representing Idaho State University (ISU) were President Kevin Satterlee, Vice President of Finance Dr. Glen Nelson, Vice President for Health Sciences Dr. Rex Force and Associated Students Idaho State University (ASISU) President Logan Schmidt and President Elect Camdon Clay.

Idaho State University requested an increase to the FY2020 annual undergraduate full-time resident tuition to an amount of \$5,928.04, for a total tuition and fee amount of \$7,872.00, resulting in an increase in tuition and fees of 6.1%; and to increase the annual full-time tuition for nonresident undergraduate students by 5.0%.

Prior to presenting ISU’s tuition and fee increase to the Board, President Satterlee requested an opportunity to address the request to increase the dual-credit enrollment fee from \$65 to \$75 per credit for courses delivered at a secondary school. Mr. Satterlee reported that if the request were approved by the Board, ISU would invest any revenue generated by the \$10 per credit hour increase back into dual-enrollment and advanced opportunities on the ISU campus. These investments would include the temporary position of Vice Provost for Outreach and Advanced Opportunities whose duties would include organizing, coordinating, enhancing and growing the strategic use of advanced opportunities on the ISU campus. Additionally, ISU plans to elevate an existing part time position to a full time position as the Director of Dual Enrollment Outreach and Retention and to allow a current faculty member workload release time to liaison with department

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

chairs across campus and high school faculty to ensure the rigor and coordination of the dual-enrollment courses. Finally, President Satterlee reported ISU has been operating for the last several years under a waiver for the on-campus dual-enrollment charging a part-time fee and this waiver will need to continue in order for ISU to maintain the success of their on-campus dual-enrollment and advanced opportunities program.

Board member Westerberg asked what percentage of the increase would be reinvested back into ISU's dual-enrollment program to which Mr. Satterlee responded 100%. Mr. Westerberg then asked if any of ISU's tuition and fee increase would be used to support the investments in ISU's dual-enrollment program that President Satterlee had reported on earlier. Mr. Satterlee responded no part of the tuition and fee increase would be used for this purpose.

President Satterlee continued his presentation by providing to the Board an overview of ISU's tuition and fee request. Mr. Satterlee reported three (3) percent to four (4) percent of the tuition increase would be used to cover the cost of the "fund shift", GTA waivers, faculty promotions, and CEC for non-general accounts. The remaining one (1) percent to two (2) percent of the increase would be used to address structural holes in the campus budget, develop a student support service and retention system, and to expand high demand programs.

Mr. Schmidt and Mr. Clay reported the ISU student body voted on and approved the requested fee increases.

Mr. Westerberg asked why the "fund shift" for ISU is the highest of the four institutions. Dr. Howell responded each institution has a different mix of student fees and general funds being used to fund positions and a fixed increase for CEC does not equate equally across all the institutions and the Board may want to consider in the future considering different tuition and fee increases for each institution.

Mr. Westerberg asked if ISU had conducted a program prioritization to direct funds from less priority areas to greater priority areas. Mr. Satterlee responded this has been conducted by ISU, however, the savings have not materialized to the extent needed to expand all of ISU's high demand programs.

LEWIS-CLARK STATE COLLEGE

Representing Lewis-Clark State College (LCSC) were President Cynthia Pemberton, Vice President for Finance and Administration Mr. Todd Kilburn and Associated Students Lewis-Clark State College (ASLCSC) President Sam Weeks.

Lewis-Clark State College requested an increase to the FY2020 annual undergraduate full-time resident tuition to an amount of \$5,826.00 for a total tuition and fee amount of \$6,982.00, resulting in an increase in tuition and fees of 5.5%; and to increase the annual full-time tuition for nonresident undergraduate students by 3.0%.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

President Pemberton reported LCSC remains committed to an affordable, high quality education and as part of that commitment, LCSC engaged financial models that helped to reveal and understand the structural gaps and holes in LCSC's annual budget.

Mr. Kilburn reported used the increase would be used to fund CEC, declining enrollment for part-time and non-resident students, faculty promotions and scholarships.

Mr. Weeks reported the LCSC student body voted on and approved the requested fee increases.

The Board recessed for ten minutes, returning at 2:37pm.

Board member Scoggin commented while this Board would like to reduce the cost of tuition, it requires a body other than this one to appropriate more money and this places the institutions in a difficult situation trying to cover normal increases while still providing a quality education. Board member Westerberg responded cost is a barrier for many students and the Board must not forget their obligation to students to provide an affordable, quality education. Board member Atchley reported she did not disagree cost is a barrier for students, however, the Board must ensure the education students have access to is high quality and meaningful and the Board cannot ignore inflationary costs and the need for quality faculty to provide the quality education students need and deserve.

There were no additional questions or comments from the Board.

Dual Credit Fee

M/S (Atchley/Hill): I move to set the statewide dual credit fee at \$75 per credit for courses delivered at secondary schools, including courses taught online using instructional staff hired by the high school or the Idaho Digital Learning Academy, for fiscal year 2020. The motion carried 5-3 with Mr. Scoggin, Mr. Soltman and Mr. Westerberg voting Nay.

AND

M/S (Westerberg/Hill): I move to waive for one year the requirement in Board Policy III.Y to charge the part-time student fee for dual credit courses taught on campus and to ask the institutions to report back to the Board in one year. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley introduced the item and reported the request to increase the fee for dual credit courses delivered at the high school came from the presidents of the Idaho 4-year institutions in response to the action taken by the boards of trustees for the College of Eastern Idaho and College of Southern Idaho to increase the fee for dual credit courses from \$65 per

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

credit to \$75 per credit. Pursuant to Board Policy II.Y.3.b., students taking dual credit courses taught on the campus of a 4-year institution would be charged the part-time student rate. If an institution desires to charge a lower amount for a dual credit student attending courses on campus, then it would require a waiver of Board policy or a change to Board Policy III.Y.

Board member Scoggin voiced his concern with approving an increase to the dual credit fee without first having a consistent comparison of delivery cost, by institution, for the delivery of dual credit courses. The Board's Chief Fiscal Officer, Dr. Carson Howell, responded this was the intent of the dual credit cost study prepared by Board staff, in partnership with the institutions and inconsistencies with the delivery of dual credit is not with the methodology of how the cost study was prepared, but with the uniformity of the operations of the dual credit program. The purpose of the dual credit working group is to identify operational issues and develop uniformity in the implementation of dual credit.

There were no additional questions or comments from the Board.

Transcript Fee

M/S (Atchley/Westerberg): I move to set the statewide transcript fee at \$10 per credit for fiscal year 2020 for students enrolled in a qualified Workforce Training course where the student elects to receive credit. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley introduced the item.

There were no questions or comments from the Board.

Summer Bridge Program Fee

M/S (Atchley/Westerberg): I move to set the statewide summer bridge program fee at \$65 per credit for fiscal year 2020 for students admitted into a summer bridge program at an institution the summer immediately following graduation from high school and enrolling in pre-determined college-level courses at the same institution the fall semester of the same year. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley introduced the item.

There were no questions or comments from the Board.

The Board recessed for 10 minutes, returning at 3:50pm MST.

B. Institution and Agency Strategic Plans

This item was provided in the agenda materials as an information item.

Planning, Policy and Governmental Affairs (PPGA) Committee chair, Mr. Don Soltman introduced the item and invited the Board's Chief Planning and Policy Officer, Ms. Tracie Bent to provide an overview of the agenda item to the Board.

Ms. Bent reported the intent of the institution and agency strategic plans is to drive prioritization of programs and budget requests for the institutions, agencies and special/health programs under the oversight of the Board. The Board planning calendar schedules the strategic plans to come forward annually at the April and June Board meetings. This timeline allows the Board to review the plans, ask questions or request changes in April, and then have the plans brought back to the regular June Board meeting, with changes if needed, for final approval by the Board. Once approved, the Office of the State Board of Education submits all of the plans to the Division of Financial Management (DFM) by July 1 of each year. The strategic plans, in conjunction with the three-year program plans the Board reviews and approves at the regular August Board meeting allow the Board to view the system at a policy level to assure the system is on course or make adjustments as needed. Finally, Ms. Bent reported the purpose of the strategic planning work session is to engage the institutions in a discussion around their strategic goals and objectives, how these goals and objectives work together as part of a system and whether or not they are helping to make progress in accomplishing Idaho's education vision and mission.

Mr. Soltman reported the institutions, at the request of the PPGA Committee, will provide an update to the Board on their progress in meeting their institution benchmarks for the Board adopted System-wide Performance Measures and how the institution's progress in these four areas has impacted the implementation of the Complete College America (CCA) Game Changers adopted by the Board. The Board adopted system-wide performance measures are: 1). Timely Degree Completion, 2). Remediation Reform, 3). Math Pathways and 4). Guided Pathways. Mr. Soltman requested representatives from the four 4-year college and universities to provide an update to the Board on their institution's progress as it relates to the Board's Strategic Plan.

Representing the University of Idaho (UI) were President Chuck Staben and Vice Provost for Academic Initiatives Dr. Cher Hendricks. Representing Boise State University (BSU) were Interim Provost and Vice President for Academic Affairs Dr. Tony Roark and incoming Vice Provost for Academic Planning Dr. Zeynep Hansen. Representing Idaho State University (ISU) were President Kevin Satterlee and Vice Provost of Academic Strategy and Institutional Effectiveness Dr. Selena Grace. Representing Lewis-Clark State College (LCSC) were President Cynthia Pemberton and Provost and Vice President for Academic Affairs Dr. Lori Stinson.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Dr. Hendricks reported the UI has implemented a Think 30 Campaign to encourage timely degree completion and redesigned Degree Maps to ensure math and English completion in the first year. In addition to the CCA Game Changers the UI is also evaluating the curricular complexity of existing degree maps to determine how complex it is for students to move through and considering adding corequisite courses to four gateway math classes.

Dr. Roark reported BSU has been making progress towards meeting the institution's benchmarks for the system-wide performance measures, however, there is still work to be done. BSU's success rate for new degree seeking freshmen taking a gateway math course is 89%, however, the success rate for students taking a gateway math course after completion of a remedial math course has decreased 40%. In response to this decline, BSU's Math Learning Center has been proactively directing students out of remedial math courses and into corequisite math courses. The number of full time students taking 30 credit hours in an academic year for FY18 was 27.5%. BSU is looking at ways to improve this number.

Mr. Satterlee reported many of the initiatives ISU has implemented, such as the Tuition Lock program and Math Pathways, have made a positive difference. Dr. Grace reported ISU has seen significant improvement since replacing the English remedial pathway with corequisite English. Additionally, ISU is considering the development of new Math pathways and how to address the variety of STEM degrees offered. Finally, Dr. Grace reported Executive Vice President and Provost, Dr. Laura Woodworth-Ney has been leading the CCA efforts on campus and has worked with faculty and staff to implement the CCA Game Changers campus wide.

Dr. Pemberton reported LCSC has made strong progress across all metrics of the institution's strategic plan. Goal 2 of LCSC's strategic plan includes the institution's CCA related initiatives and LCSC has seen significant results in this area. Dr. Stinson reported great success with English remediation. LCSC has identified and implemented five Math pathways all of which have a corequisite with the exception of one to be implemented in 2020. LCSC continues implementation of their 30 to Thrive and 15 to Finish initiatives to encourage timely completion and will be implementing a revised advising and academic coaching model in the fall focusing on teams with faculty and peer mentors.

Mr. Soltman requested representatives from the four 2-year colleges provide an update to the Board on their institution's progress as it relates to the Board's Strategic Plan.

Representing the College of Eastern Idaho (CEI) was President Rick Aman. Representing the College of Southern Idaho (CSI) was Vice President of Finance and Administration Mr. Jeff Harmon. Representing North Idaho College (NIC) was Vice

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

President for Finance and Business Affairs Mr. Chris Martin. Representing the College of Western Idaho (CWI) was Interim Provost Dr. John King.

President Aman reported the CEI strategic plan is aligned with the first three goals of the Board's strategic plan. CEI has developed transfer agreements with Idaho's four 4-year college and universities and BYU-Idaho to provide CEI students with five degree pathways. CEI has aligned their curriculum with CCA initiatives and has placed a large emphasis on dual credit, specifically those courses which are taught on campus. Finally, Dr. Aman reported CEI is working to develop pathways for veterans and apprenticeship programs to award credits in competency based learning towards and Associate of Applied Science (AAS) degree.

Mr. Harmon reported CSI has implemented mandatory student orientation for all degree seeking students that stresses the importance of completion and the number of credits taken in an academic year. CSI has implemented mandatory student advising and, where appropriate, reduced the maximum number of credit hours required to earn an Associate of Applied Science (AAS) degree to 60. Finally Mr. Harmon reported CEI has expanded the use of corequisite remediation, remapped the college's General Education program for the purpose of making the general education sequence more relevant to students and expanded the Student Access and Bridge to Success programs.

Mr. Martin reported NIC initiatives supporting the CCA Game Changers include the new Cardinal Learning Commons center designed to integrate NIC's math faculty into what was previously the remediation department and the Three for Free initiative designed to encourage on-time degree completion.

Dr. King reported all of CWI's metrics continue to increase, however, there are serious, long term issues with CWI's student population that need to be addressed. Currently, the number of dual credit students attending CWI exceed the number of degree seeking student. Of the number of degree seeking students attending CWI, only 17% are completing a one year degree or certificate in one year, 4% are achieving 30 credit hours in one year, and the average credit load is 11. Of the 10,000 dual credit students attending CWI, 95% are taught on a high school campus and only 13% are considering CWI to finish their degree. Initiatives CWI has focused on to support their students are Preparation for Education or Employment and Adaptive-Blended-Online Competency Based (ABC) Learning.

Mr. Soltman asked if all of the 2-year institutions are experiencing the same issue reported by CWI that dual credits are not enrolling at their institution after graduating from high school. Dr. Aman responded it is too soon to tell if this is a trend for CEI. Mr. Harmon and Mr. Martin responded both CSI and NIC have seen a similar trend with regards to dual credit students. Finally, Dr. King reported the traditional community college population is decreasing and the colleges must provide options for adult learners.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

There were no additional questions or comments from the Board.

EXECUTIVE SESSION (Closed to the Public)

M/S (Critchfield/Soltman): I move to meet in executive session pursuant to Section 74-206(1)(b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student. A roll call vote was taken and the motion carried 8-0.

Board members entered in to Executive Session at 4:43pm (PST).

M/S (Critchfield/Hill): I move to go out of Executive Session. The motion carried 8-0.

Board members exited Execution Session at 5:49pm (PST) when they recessed for the evening.

Thursday, April 18, 2019 8:00 a.m. (PST), Idaho State University, Bruce M. Pitman Center – International Ballroom, Moscow, Idaho.

Board President Dr. Linda Clark called the meeting to order at 8:00am (PST) for regularly scheduled business. There was one participant for Open Forum.

OPEN FORUM

Mr. David Glasebrook addressed the Board on the right to free speech and protest on college campuses.

Prior to the consent agenda, Dr. Clark reported the Lapwai School District was named a first-place winner of the National School Boards Association Magna Awards. The 2019 Magna Awards program focused on equity in education and recognizes districts that have removed barriers to achievement for vulnerable or underserved students. The Lapwai School District is the only school district in Idaho to win the National School Boards Association's Magna Award and was the only Native school to be selected in 2019 for the award.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

CONSENT AGENDA

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the consent agenda as presented. The motion carried 8-0.

Instruction, Research and Student Affairs (IRSA)

1. State General Education Committee Appointments

BOARD ACTION

M/S (Critchfield/Hill): I move to appoint Dr. Dean Panttaja, representing the University of Idaho, to the General Education Committee, effective immediately. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to appoint Ms. Whitney Smith-Schuler, representing the College of Southern Idaho, to the General Education Committee, effective immediately. The motion carried 8-0.

2. Graduate Medical Education Committee Appointments

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the appointment of Dr. Clay Prince to the Graduate Medical Education Committee for the current two (2) year term, effective immediately and expiring on June 30, 2020. The motion carried 8-0.

Planning, Policy and Governmental Affairs (PPGA)

3. Data Management Council Appointments

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the reappointment of Cathleen McHugh to the Data Management Council as the representative of the Office of the State Board of Education for a term commencing July 1, 2019 and ending June 30, 2021. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the reappointment of Heather Luchte to the Data Management Council as the representative of the Division of Career Technical Education for a term commencing July 1, 2019 and ending June 30, 2021. The motion carried 8-0.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

AND

M/S (Critchfield/Hill): I move to approve the reappointment of Todd King to the Data Management Council as a representative of the State Department of Education for a term commencing July 1, 2019 and ending June 30, 2021. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the reappointment of Tami Haft to the Data Management Council as the registrar representative for a term commencing July 1, 2019 and ending June 30, 2021. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the appointment of Scott Thomson to the Data Management Council as the representative of a rural school district for a term commencing July 1, 2019 and ending June 30, 2021. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the appointment of Dr. Grace L. Anderson to the Data Management Council as a representative from a public postsecondary institution for a term commencing July 1, 2019 and ending June 30, 2021. The motion carried 8-0.

4. Institution President Approved Alcohol Permits

BOARD ACTION

M/S (Critchfield/Hill): I move to accept the report on institution president approved alcohol permits as provided in Attachment 1. The motion carried 8-0.

5. Professional Standards Commission – Northwest Nazarene University – Mid-Cycle Focus Visit Recommendation

BOARD ACTION

M/S (Critchfield/Hill): I move to accept the recommendation of the Professional Standards Commission and to approve Northwest Nazarene University's educator preparation program and endorsement areas reviewed in Attachment 1. The motion carried 8-0.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

6. Professional Standards Commission – Emergency Provisional Certificates

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Michael Curry to teach All Subjects grades kindergarten through eight (8) in Anser of Idaho, Inc. Charter School #492 for the 2018-2019 school year. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Jeffrey Reifman to teach Health grades kindergarten through twelve (12) in the Boise Independent School District #1 for the 2018-2019 school year. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Madison Smith to teach All Subjects grades kindergarten through eight (8) in the Coeur d'Alene School District #271 for the 2018-2019 school year. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Jonathan Sheen to teach Natural Science grades six (6) through twelve (12) in the Jerome Joint School District #261 for the 2018-2019 school year. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Patricia Harris to teach All Subjects grades kindergarten through eight (8) in the Minidoka County Joint School District #331 for the 2018-2019 school year. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Jodie Barnes to act as School Counselor grades kindergarten through twelve (12) in the North Gem School District #149 for the 2018-2019 school year. The motion carried 8-0.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

AND

M/S (Critchfield/Hill): I move to approve the request by the Professional Standards Commission for the one-year emergency provisional certificate for Michelle Guidry to teach All Subjects grades kindergarten through eight (8) in the St. Maries Joint Scholl District #41 for the 2018-2019 school year. The motion carried 8-0.

7. Professional Standards Commission – Professional Standards Commission Appointments

BOARD ACTION

M/S (Critchfield/Hill): I move to appoint Mary Flores as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Public Higher Education – Letters & Sciences. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to appoint Mary Haynal as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Public Higher Education. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to reappoint Steve Copmann as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Secondary School Principals. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to reappoint Kathy Davis as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Secondary Classroom Teachers. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to reappoint Mark Gorton as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Secondary Classroom Teachers. The motion carried 8-0.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

AND

M/S (Critchfield/Hill): I move to reappoint Mike Wilkinson as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Pupil Service Staff. The motion carried 8-0.

AND

M/S (Critchfield/Hill): I move to reappoint Marianne Sletteland as a member of the Professional Standards Commission for a three-year term beginning July 1, 2019, and ending June 30, 2022, representing Exceptional Child Education. The motion carried 8-0.

INSTRUCTION, RESEARCH AND STUDENT AFFAIRS (IRSA)

1. Division of Career Technical Education - Micro-Certification Platform
This item was provided in the agenda materials as an information item.

Instruction, Research and Student Affairs (IRSA) Committee chair, Mrs. Debbie Critchfield, introduced the item and reminded Board members of the request during the February 2019 Regular Board for additional information on the Idaho SkillStack program. Mrs. Critchfield invited Administrator of Idaho Career Technical Education, Mr. Dwight Johnson, to provide an overview of the Idaho SkillStack program to the Board.

Mr. Johnson reported SkillStack is Idaho's system for tracking skill based learning, developed by Idaho Career Technical Education (ICTE). SkillStack badges are micro-certifications and can align to postsecondary credit, industry certifications and/or common job openings. Individuals must demonstrate competency in order to earn a badge. Each badge has a list of skills that are "checked" as the individual demonstrates they can perform the skill.

Mr. Johnson shared with the Board the seven step process ICTE uses to set the standards for the SkillStack program.

Board member Hill asked if the definitions for micro-certification and a badge are the same to which Mr. Johnson responded the two are interchangeable and ICTE believes the definition the Board has developed is sufficient to begin the conversation and provides the platform and framework for ICTE to move forward.

There were no additional questions or comments from the Board.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

2. Board Policy III.V. – Articulation and Transfer – First Reading

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the first reading of proposed amendments to Board Policy III.V, Articulation and Transfer as submitted in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

Instruction, Research and Student Affairs (IRSA) Committee Chair, Mrs. Debbie Critchfield, introduced the item and requested the Board's Chief Academic Officer, Dr. Randall Brumfield, provide an overview of the proposed amendments to the Board.

Dr. Brumfield reported the proposed amendments to Board Policy III.V. would provide for the seamless transfer of credits earned through Prior Learning Assessment (PLA) across Idaho's public postsecondary institutions, prohibit institutions from requiring students who have successfully completed an Associate of Arts (AA) or Associate of Science (AS) degree at any institution accredited by a body recognized by the Board to complete any additional general education requirements, and to require institutions to transfer PLA credits for general education purposes for students who complete an AA or AS degree from an institution accredited by a body recognized by the Board.

There were no questions or comments from the Board.

3. Board Policy III.E. – Certificates and Degrees – Second Reading

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the second reading of proposed amendments to Board policy III.E. Certificates and Degrees, as submitted in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

Instruction, Research and Student Affairs (IRSA) Committee Chair, Mrs. Debbie Critchfield, introduced the item and shared with Board members there were no changes between the first and second readings.

There were no questions or comments from the Board.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

4. Board Policy III.G – Postsecondary Program Approval and Discontinuance – Second Reading

BOARD ACTION

M/S (Critchfield/Hill): I move to approve the second reading of proposed amendments to Board policy III.G. Postsecondary Program Approval and Discontinuance, as submitted in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

Instruction, Research and Student Affairs (IRSA) Committee Chair, Mrs. Debbie Critchfield, introduced the item and shared with Board members there were no changes between the first and second readings.

There were no questions or comments from the Board.

5. Textbook Affordability – Progress Report
This item was provided in the agenda materials as an information item.

Instruction, Research and Student Affairs (IRSA) Committee Chair, Mrs. Debbie Critchfield, introduced the item and requested the Board's Chief Academic Officer, Dr. Randall Brumfield, provide an update to the Board.

Dr. Brumfield reported (24) of the Board's (43) common-indexed courses are expected to be delivered through Open Education Resource (OER) within the 2019-2020 academic year by one or more of the Board's four-year institutions. Once OER textbook adoption for all courses is completed in the coming year, Board staff will work with institutions to house as many of these texts as possible in an online repository accessible by faculty and students statewide. Finally, Dr. Brumfield reported for FY2020 the Legislature appropriated \$50,000 from the General Fund to pilot the development of OER. Board staff will use these funds to work with institutions to develop OER adoption for high-impact, common-indexed courses that are deliverable for dual credit purposes.

Board member Westerberg asked if the IRSA Committee will be following up with institutions on their successes and failures related to OER. Mrs. Critchfield confirmed this to be correct adding OER has been an accelerated focus for the IRSA Committee and the Board and staff are committed to assisting the institutions in their efforts. Mr. Westerberg added the Board is invested in the success of OER and sees this as a high priority.

Board member Clark asked if training will be available for high school teachers teaching dual-credit courses to utilize OER resources. Dr. Brumfield responded Board staff will be convening a dual-credit work group in early May and textbook delivery for dual-credit courses will be one item the group will consider. The Board's Executive Director, Mr. Matt Freeman, added the FY2020 appropriation included intent language that specified a particular emphasis on textbooks that could be used for dual-credit courses.

There were no additional questions or comments from the Board.

BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)

Section 1 – Human Resources

1. Boise State University – Amendment to Multi-Year Employment Agreement – Cross Country Head Coach

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the request by Boise State University to enter into a multi-year employment agreement, as proposed, with Corey Ihmels as head coach for Track and Field and Cross Country, commencing April 21, 2019 and terminating on July 31, 2024, at a base salary of \$112,195 and supplemental compensation provisions, as presented in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and shared with Board members Boise State University (BSU) is seeking to renew and extend the contract for its head coach for Track and Field and Cross Country. The contract includes minor adjustments to the Athletic Achievement Incentive Pay, an increase in the amount of liquidated damages, and is for a term of five years, requiring Board approval.

There were no questions or comments from the Board.

Section II – Finance

1. Board Policy V.E. – Gifts and Affiliated Foundations – First Reading

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the first reading of the revisions to Board Policy V.E. as presented in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

AND

M/S (Atchley/Westerberg): I move to approve the amendments to the affiliate foundation agreement template as presented in Attachment 2. The motion carried 7-0. Mr. Scoggin was absent from voting.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and reported the proposed amendments would clarify the intent of the

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Board with regards to the transferring of funds between institutions and affiliated foundations, clarify the distribution of foundation assets to either the Board or the affiliated institution, and encourage each foundation to be open to public inquiries pursuant to the Idaho Public Records Law while still protecting personal and private information related to private individuals. Finally, Mrs. Atchley reported the BAHR Committee reviewed the proposed amendment on April 5, 2019.

There were no questions or comments from the Board.

2. Board Policy V.X. – Intercollegiate Athletics – First Reading

BOARD ACTION

M/S (Atchley/Critchfield): I move to approve the first reading of the proposed amendments to Board policy Section V.X, Intercollegiate Athletics, as presented in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Fiscal Officer, Dr. Carson Howell, provide an overview of the proposed amendments to the Board.

Dr. Howell reported the proposed amendments to Board Policy V.X., Intercollegiate Athletics, would address a number of long-standing concerns with the current policy, improve clarity, correct technical accuracy and readability, and increase institution's flexibility to manage athletic financial operations while improving the Board's ability to track and oversee athletic operations. Adjustments to the spending limits were requested by the institutions as to what is needed for a competitive, yet not extravagant, athletics program. These limits are provided in the table below.

	Current	Proposed	Difference
Boise State University	\$5,014,900	\$5,014,900	\$0
Lewis-Clark State College	\$1,284,800	\$3,200,000	\$1,915,200
University of Idaho	\$5,457,400	\$7,000,000	\$1,542,600
Idaho State University	\$4,742,600	\$4,754,600	\$12,000

Mrs. Atchley requested representatives from the college and universities provide an overview of the proposed limits to the Board.

Boise State University (BSU) Vice President and Chief Financial Officer, Mr. Mark Heil, reported BSU is able to manage a competitive, yet not extravagant, athletics program under the current spending limit.

Lewis-Clark State College (LCSC) President, Dr. Cynthia Pemberton, reported the proposed limit for LCSC derives from the Board's directive to carefully access LCSC's status at it pertained to gender equity and Title IX. LCSC has completed this task and the issues identified in the Title IX review are included in the proposed limit. Additionally,

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Dr. Pemberton reported approximately 40% of the college's athletic operating budgets are dependent on fundraising which creates a problem for the college to consistently and reliably fund athletic programs and impacts the ability for LCSC to award scholarships. Finally, Dr. Pemberton reported the proposed limit would bring LCSC athletic program into a functional status of operation.

University of Idaho (UI) President, Dr. Chuck Staben, reported the UI has exceeded the athletic spending limit cap for a number of years and is experiencing a number of challenges in terms of expenditures for athletics. The UI has retained an external consultant to conduct an in-depth assessment of the athletic program and based on the preliminary results, believes the proposed limit is a realistic limit in order for the UI to maintain a competitive program in the Big Sky Conference. Vice President for Finance and Administration for the University of Idaho, Mr. Brian Foisy, reported the preliminary findings of the external consultant have found the proposed spending limit to be in the range for what the UI would need manage a competitive, yet not extravagant, athletics program, however, based upon the final report, the UI may need to adjust the proposed limit prior to the Board taking action on the second reading of the proposed amendments. Mrs. Atchley asked what portion of the proposed increase would go towards correcting gender equity issues to which Mr. Foisy responded \$700,000 - \$800,000.

Idaho State University (ISU) President, Mr. Kevin Satterlee, reported the proposed limit was not accurate and the university will be submitting an updated proposal of approximately \$5,754,600. Mr. Satterlee then commented increasing the limit is simply that and ISU does not currently have an additional \$1,000,000 to invest in athletics, adding this would be a long term process achieved over a number of years. ISU Athletic Director, Ms. Pauline Thiros, reported ISU's current spending limit is not adequate to cover the basic needs of the athletic department and that decisions to cut the operating funds for the department have negatively impacted athletics and gender equity. The proposed increase to the spending limit would allow for ISU to address approximately one-third of the funding needed for the university to operate at a competitive, yet not extravagant, level.

Board member Westerberg shared with the Board the intent of the proposed amendments is to provide the institutions with enough resources to run a reasonable athletic program. While the changes to Board policy do not provide the institutions with any additional funds, it does provide the institutions the authority to redirect institution funds to athletics.

Board President Critchfield asked if the Board will need to approve the spending limits on an annual basis to which Mr. Westerberg responded the spending limit will increase based upon the annual appropriation from the Legislature. The Board's Executive Director, Mr. Matt Freeman, reported the proposed limits establish a new benchmark that will grow from the FY2020 amount with each subsequent appropriation.

There were no additional questions or comments from the Board.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

3. Board Policy V.B. – Budget Policies – Second Reading

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the second reading of Board Governing Policy and Procedures V.B, Budget Policies, as presented in Attachment 1. The motion carried 7-0. Mr. Scoggin was absent from voting.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and reported there were no changes between the first and second readings.

There were no questions or comments from the Board.

4. Intercollegiate Athletics Reports of Revenue and Expenses

This item was provided in the agenda materials as an information item.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Fiscal Officer, Dr. Carson Howell, provide an overview of the reports to the Board.

Dr. Howell reported the college and universities governed by the Board are required to submit regular financial reports as specified in Board Policy V.X. For FY2019, Boise State University (BSU) and Lewis-Clark State College (LCSC) reported an excess and Idaho State University (ISU) and University of Idaho (UI) reported a deficiency.

There were no questions or comments from the Board.

5. Intercollegiate Athletics Department Employee Compensation Report

This item was provided in the agenda materials as an information item.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Fiscal Officer, Dr. Carson Howell, provide an overview of the report to the Board.

Dr. Howell reported the Intercollegiate Athletics Department Employee Compensation Reports detail the contracted salary received by athletics administrators and coaches and provides the actual compensation figures for FY2018 and estimated compensation figures for FY2019.

There were no questions or comments from the Board.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

6. Athletics Gender Equity Reports

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the request by Idaho State University to provide a one-time exception to the State Board of Education Policy V.X. to allow the University to allocate \$125,000 of the General Fund in FY2020 to the athletic department to be used to comply with Title IX, as presented in Attachment 9. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item.

There were no questions or comments from the Board.

AND

M/S (Atchley/Westerberg): I move to approve the request by Lewis-Clark State College to provide a one-time exception to the State Board of Education Policy V.X. to allow the College to allocate \$115,000 of the General Fund in FY2020 to the athletic department to be used towards compliance with Title IX, as presented in Attachment 10. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item.

Board member Hill requested additional information from Lewis-Clark State College (LCSC) on how the college plans to address the issues identified in their recent Title IX gender equity review.

LCSC President, Dr. Cynthia Pemberton, responded the college has developed a two part plan maximizing the current women's sport roster capacity over a 3-year implementation timeline. Part one of this plan would emphasize growth in women's sports participation while holding men's sports participation. Additionally, LCSC would appropriate fund allocations to fully fund a full-time head coach with benefits for each sport and assistant coaches for all women's sports. The head coach for golf and assistant coaches for women's basketball and volleyball are the priorities for FY2020.

There were no additional questions or comments from the Board.

At this time the Board took a 20 minute break, returning at 9:45am.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

7. FY2020 Appropriation Information – Institutions and Agencies of the State Board of Education

BOARD ACTION

M/S (Atchley/Scoggin): I move to approve the allocation of the FY2020 appropriation for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs, as presented on Tab7a, Attachment 1. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Fiscal Officer, Dr. Carson Howell, provide an overview of the appropriations to the Board.

Dr. Howell reported the Legislature appropriates to the State Board of Education and the Board of Regents monies for the general education programs at Boise State University (BSU), Idaho State University (ISU), University of Idaho (UI), Lewis-Clark State College (LCSC), and system-wide needs. The appropriations for FY2020 were enacted by the Legislature with the passing of House Bill 297. The operating budget for the Office of the State Board of Education (OSBE) saw a decrease of 11.9% from the prior year due to a reduction in funds for teacher evaluation and training and the non-passage of Senate Bill 1029, also known as the School Turnaround Act. Both programs were included in the OSBE operating budget. Funds for teacher evaluation and training were reduced to \$500,000, compared to \$1,000,000 in the previous year. Funding for Senate Bill 1029, School Turnaround Act, totaling \$750,000 was removed from the OSBE operating budget when the bill did not pass the House.

Finally, Dr. Howell reported the FY2020 general fund appropriation includes funding for two new line items (1) Open Education Resource and (2) Dual Enrollment System.

Dr. Clark asked if the Dual Enrollment System would help to reduce the staffing requirements for the school districts to manage dual enrollment. The Board's Executive Director, Mr. Matt Freeman, responded the line item was developed in response to feedback from school districts that school counselors and college and career advisors were overwhelmed with managing and coordinating dual credit courses for their students.

There were no additional questions or comments from the Board.

AND

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the allocation of the FY2020 appropriation for the College of Southern Idaho, College of Eastern Idaho, College of Western Idaho and North Idaho College, as presented on Tab 7b, Attachment 1. The motion carried 8-0.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Fiscal Officer, Dr. Carson Howell, provide an overview of the appropriations to the Board.

Dr. Howell reported the allocation included a new line item transferring \$10,000 from each community college to Systemwide Needs for costs of initiatives and programs administered centrally by the Office of the State Board of Education, such as Direct Admissions and Apply Idaho. The Board's Executive Director, Mr. Matt Freeman, added the funds would also help to cover basic operations the Board office handles that benefit the entire system, including the community colleges, such as the Optional Retirement Plan (ORP).

There were no questions or comments from the Board.

AND

BOARD ACTION

M/S (Atchley/Critchfield): I move to approve the request from the Division of Career Technical Education for the allocation of the FY2020 appropriation as detailed in Attachment 1. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item.

There were no questions or comments from the Board.

8. FY2020 Opportunity Scholarship Educational Costs

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the FY2020 educational cost for the Idaho Opportunity Scholarship award to be set not to exceed the amounts set forth in Attachment 1 and the Opportunity Scholarship maximum award amount for FY2020 to be set at \$3,500 and to approve the FY2020 student contribution to be set at \$3,000 and to accept student-initiated scholarships and non-institutional and non-federal aid as part of the student contribution. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Planning and Policy Officer, Ms. Tracie Bent, provide an overview to the Board.

Ms. Bent reported Idaho Administrative Code, IDAPA 08.01.13.03, Rules Governing the Opportunity Scholarship Program, requires the Board to annually set: (1) the educational costs for attending an eligible Idaho postsecondary institution; and (2) the amount of the assigned student responsibility as part of the shared model of responsibility. Setting the

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

educational cost and student contribution amounts would fulfill the Board's responsibilities under administrative rule and, combined with setting the maximum award amount, Board approval would enable Board staff to begin processing applications and finalizing award determinations for FY2020.

There were no questions or comments from the Board.

9. FY2021 Budget Guidelines

BOARD ACTION

M/S (Atchley/Westerberg): I move to direct the college and universities to limit Fiscal Year 2021 budget line items requests to those that will measurably support implementation of student success strategies approved by the Board. Institutions may request up to two (2) line items in priority order, the total value of which shall not exceed five percent (5%) of an institution's FY2020 total General Fund appropriation. Requests for occupancy costs for eligible space and faculty promotions will not count towards the two line item limit or the 5% cap. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and requested the Board's Chief Fiscal Officer, Dr. Carson Howell, provide an overview to the Board.

Dr. Howell reported the proposed guidelines for FY2021 line item requests are based on the template used for the past several years, however, different from prior years, budget line item requests should support the implementation of student success strategies that the Board has adopted. These Board adopted strategies include 15 to Finish, Math Pathways, Corequisite Support, Momentum Year, Academic Maps with Proactive Advising and A Better Deal for Returning Adults. Additionally, institutions may request a line item for faculty promotions. Board staff will then work with the institutions to create a consistent method of calculating the annual cost of faculty promotions.

There were no questions or comments from the Board.

10. Boise State University – Professional Fee – Computer Science Programs

BOARD ACTION

M/S (--/--): I move to approve the request by Boise State University to establish Computer Science professional program fees of \$35 per upper division credit hour, effective fall 2019. This item was returned to the Business Affairs and Human Resources Committee for further review and analysis. No action was taken by the Board.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and reported members of the BAHR Committee did not feel the

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

request from Boise State University met the threshold of Board policy V.R.3.b.iv. Professional Fees.

Mrs. Atchley requested unanimous consent to return the item to the BAHR Committee. There were no objections from the Board.

11. Boise State University – Professional Fee – Construction Management Programs

BOARD ACTION

M/S (--/--): I move to approve the request by Boise State University to establish Construction Management professional program fees of \$35 per upper division credit hour, effective fall 2019. This item was returned to the Business Affairs and Human Resources Committee for further review and analysis. No action was taken by the Board.

12. Idaho State University – Construction Authorization – Davis Field Project

BOARD ACTION

M/S (Atchley/Westerberg): I move to approve the request from Idaho State University for bidding and construction for the Davis Field renovation as described herein and to authorize the Vice President for Finance and Business Affairs to execute all necessary and requisite consulting contracts to bid, award, and complete the construction phase of the project for an amount not to exceed \$5,000,000. The motion carried 8-0.

AND

M/S (Atchley/Westerberg): I move to approve the request from Idaho State University for authority to use future bond proceeds to reimburse itself for costs and expenses of the project as described in the second paragraph of the Impact Section above; provided however any issuance of bonds will require additional Board approval, consistent with Board Governing Policies and Procedures. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the Vice President of Finance for Idaho State University, Dr. Glen Nelson, to present the request to the Board. Joining Dr. Nelson was Ms. Pauline Thiros, Athletic Director for Idaho State University.

Dr. Nelson reported the request from Idaho State University (ISU) seeks Board approval to proceed with bidding and construction phases of the Davis Field Renovation project and that in addition to revitalizing the look and feel of the campus, the project will also address existing safety hazards, gender equity, enhance the student experience and increase community involvement.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Board member Scoggin requested clarification on the drawings provided with the agenda materials indicating the existing concrete bleachers were to remain in place, as it was his understanding the bleachers were to be removed. Ms. Thiros responded the bleachers along the west side of the track were to be restored, while the bleachers along the east side would be demolished and replaced with a retaining wall.

There were no additional questions or comments from the Board.

13. Idaho State University – Construction Authorization – EAMES Project

BOARD ACTION

M/S (Atchley/Critchfield): I move to approve Idaho State University's request to bid Phase I, with Phase II as an add alternate contingent upon collection of donated funds, for a total construction amount not to exceed \$18,952,000 as provided in Attachment 2. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the Vice President of Finance for Idaho State University (ISU), Dr. Glen Nelson, to present the request to the Board.

Dr. Nelson reported the Board approved ISU's request to reallocate \$10,000,000 of funding from the Gale Life Science project to the EAMES Project and to allow the university to begin construction of Phase I of the EAMES Building remodel in December 2018. ISU's original plan was to construction Phase I and then return to the Board at a later date for approval to construction Phase II. Dr. Nelson stated the recent donation of \$2,000,000 from the JA and Katherine Albertson Foundation would allow ISU to consider bidding both phases of the project together which could provide some economic advantages to having both phases under construction at the same time with the existing contractor and design team.

There were no questions or comments from the Board.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

14. Idaho State University – Construction Authorization – Meridian Parking Lot Project

BOARD ACTION

M/S (Atchley/Hill): I move to approve the request from Idaho State University to proceed with the planning and construction of the Meridian parking lot at an amount not to exceed \$2,000,000 as detailed herein and in Attachment 2. The motion carried 8-0.

AND

M/S (Atchley/Hill): I move to approve the request from Idaho State University for authority to use future bond proceeds to reimburse itself for costs and expenses of the project as described in the second paragraph of the Impact Section above; provided however any issuance of bonds will require additional Board approval, consistent with Board Policies and Procedures. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the Vice President of Finance for Idaho State University (ISU), Dr. Glen Nelson, to present the request to the Board.

Dr. Nelson reported ISU received Board approval to proceed with the planning and design for the proposed parking lot on January 18, 2019 and is now seeking Board approval for the bidding and construction of the project.

There were no questions or comments from the Board.

15. Idaho State University – Property Purchase – Meridian Health Sciences Center

BOARD ACTION

M/S (Atchley/Critchfield): I move to approve the request by Idaho State University to acquire the real property as described in Attachment 2 for a purchase price not to exceed \$3,500,000 and to delegate authority to Kevin Satterlee, President of Idaho State University, to execute the Real Estate Contract of Sale Agreement as presented in Attachment 2. The motion carried 8-0.

AND

M/S (Atchley/Hill): I move to approve the request from Idaho State University for authority to use future bond proceeds to reimburse itself for costs and expenses of the acquisition of the property as described in the second paragraph of the Impact Section above; provided however any issuance of bonds will require additional Board approval, consistent with Board Policies and Procedures. The motion carried 8-0.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the Vice President of Finance for Idaho State University (ISU), Dr. Glen Nelson, to present the request to the Board.

Dr. Nelson reported the Meridian campus is currently at maximum occupancy and ISU's acquisition of this property would allow for long-term mission-driven expansion of the Idaho State University Health Science Programs to meet the workforce needs throughout the State.

Board member Westerberg asked if this property acquisition would drop ISU's reserves below 5% to which Dr. Nelson responded it would not.

There were no additional questions or comments from the Board.

16. University of Idaho – Update to Six Year Capital Plan – Energy Plant

BOARD ACTION

M/S (Atchley/Scoggin): I move to approve the revision to the FY2020-25 University of Idaho's six-year capital plan as submitted in Attachment 1. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the Vice President of Finance and Administration for University of Idaho (UI), Mr. Brian Foisy, to present the request to the Board.

Mr. Foisy reported the UI is seeking Board approval to update the university's Six-Year Capital Plan to reflect the addition of the proposed University of Idaho Energy Plant Micro-Turbine Installation and Power Generation project. The project would install three back pressure micro-turbines in the district energy plant, modernize, restore and repair the existing plant electrical system, and support the installation of a natural gas generator serving as tertiary backup power.

Mrs. Atchley commented the request from the UI is one of many the Board has received over the past year, from the institutions under the governance of the Board, to update their Six Year Capital Plan (Plan). She then reminded Board members and representatives from the institutions the purpose of the Plan is for institutions to thoroughly study their needs as they form the Plan to avoid unexpected revisions and amendments.

There were no additional questions or comments from the Board.

BOARDWORK
JUNE 19, 2019

DRAFT MINUTES – April 17-18, 2019

17. University of Idaho – Planning and Design Authorization – Energy Plant Project

BOARD ACTION

M/S (Atchley/Scoggin): I move to approve the request by the University of Idaho for authorization to enter the planning and design phase of the Micro-Turbine Installation and Power Generation Project, a design-build project for an amount not to exceed \$250,000 as described in Attachment 1. Authorization includes the authority for the Vice President for Finance and Administration to execute all necessary and requisite consulting and vendor contracts to implement the planning and design phase of the project. The motion carried 8-0.

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the Vice President of Finance and Administration for the University of Idaho (UI), Mr. Brian Foisy, to present the request to the Board.

Mr. Foisy reported the UI is seeking Board approval to enter the planning and design phase for the University of Idaho Energy Plant Micro-Turbine Installation and Power Generation project. The project would install three back pressure micro-turbines in the district energy plant, modernize, restore and repair the existing plant electrical system, and support the installation of a natural gas generator serving as tertiary backup power. The total estimated cost for the project is \$2,500,000 and would be funded through energy savings, federal grants and local utility, Avista, incentives estimated to be \$1,091,300. Additionally, the UI applied for a \$250,000 Wood Innovation Grant through the U.S. Department of Agriculture. If the grant money is not received, the additional cost would be recovered through an extension of the utility savings fund recovery.

Finally, Mr. Foisy reported the project is anticipated to save approximately \$300,000 per year and after approximately four years, the savings would be a net positive for the institution. The UI plans to use funds from the current Facilities Management budget to cash flow the project until the savings are realized.

There were no questions or comments from the Board.

18. Lewis-Clark State College – Funding and Construction Authorization – Career Technical Education Building Project

BOARD ACTION

M/S (Atchley/Soltman): I move to approve the request by Lewis-Clark State College to increase the budget for the Career Technical Education Center, for an amount not to exceed \$24,500,000 as provided herein. Approval is contingent upon receipt of additional funding to support the increase. Approval includes the authority for the Vice President for Finance and Administration to execute all necessary and requisite consulting and vendor contracts to implement the project. The motion carried 8-0.

**BOARDWORK
JUNE 19, 2019**

DRAFT MINUTES – April 17-18, 2019

Business Affairs and Human Resources (BAHR) Committee Chair, Mrs. Emma Atchley, introduced the item and invited the President of Lewis-Clark State College, Dr. Cynthia Pemberton, to present the request to the Board. Joining Dr. Pemberton was the Vice President of Finance and Administration for Lewis-Clark State College, Mr. Todd Kilburn.

Mr. Kilburn reported Lewis-Clark State College (LCSC) is seeking Board approval to increase the construction budget for LCSC's new Career Technical Education Center from \$21,000,000 to \$24,500,000. During the Design Development phase, the cost estimate for the project was over budget. Value engineering was completed with cost reductions, none of which changed the programs, look of the building or site plan circulation, however, after this exercise, LCSC determined that any further cost reductions would hinder the academic programs. On March 12, 2019, the Division of Public Works hosted the bid openings for the construction costs for the project, which came in \$3,500,000 higher than anticipated.

There were no questions or comments from the Board.

ELECTION OF OFFICERS

BOARD ACTION

M/S (Westerberg/Soltman): I move to appoint Debbie Critchfield as President, Dr. David Hill as Vice President, and Andrew Scoggin as Secretary. The motion carried 8-0.

Board member Westerberg requested a point of personal privilege to express his gratitude to Dr. Linda Clark for her service to the Board as President for the past two years.

The Board convened in Executive Session to consider an exempt matter, which is permissible under the Open Meeting Law, Idaho Code, Title 74, Section 206(1)(c). The Board concluded its discussion and took no action on the matter discussed. If action is necessary in this matter it will occur at a future meeting properly noticed under the Open Meeting Law.

OTHER BUSINESS

There being no further business, a motion to adjourn was entertained.

BOARD ACTION

M/S (Atchley/Critchfield): To adjourn the meeting at 10:29 am (PST). The motion carried 8-0.



DRAFT MINUTES

STATE BOARD OF EDUCATION
April 23, 2019
Boise State University
Stueckle Sky Center
Albertsons Stadium, Sixth Floor
1910 University Drive
Boise, Idaho

A special meeting of the State Board of Education was held April 23, 2019 in the Albertsons Stadium, Stueckle Sky Center, on the campus of Boise State University, in Boise, Idaho. Board President Debbie Critchfield presided and called the meeting to order at 1:30pm MST. A roll call of members was taken.

Present:

Debbie Critchfield, President
Dr. David Hill, Vice President
Andrew Scoggin, Secretary
Emma Atchley

Dr. Linda Clark
Don Soltman
Richard Westerberg
Sherri Ybarra, State Superintendent

BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)

Section 1 – Human Resources

1. Boise State University – President Appointment

BOARD ACTION

M/S (Atchley/Clark): I move to appoint Marlene Tromp as President of Boise State University effective July 1, 2019, at the annual salary of \$425,000, and to approve the employment agreement provided. The motion carried 8-0.

Board President Critchfield thanked the members of the Boise State University President Search Committee and added the Board looks forward to the many successes Dr. Tromp will bring to Boise State University.

OTHER BUSINESS

There being no further business, a motion to adjourn was entertained.

M/S (Scoggin/Westerberg): To adjourn the meeting at 1:34 pm MST. The motion carried 8-0.