

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
DECEMBER 18, 2019**

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<b>TAB</b>	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>1</b>	<b>BOISE STATE UNIVERSITY</b> Creation of New Position – Vice President for Legal, Compliance and Audit	Motion to approve

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**BOISE STATE UNIVERSITY**

**SUBJECT**

Creation of the Vice President for Legal, Compliance and Audit position

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section II.B.3.a

**ALIGNMENT WITH STRATEGIC PLAN**

This agenda item is a non-strategic Board governance agenda item.

**BACKGROUND/DISCUSSION**

Boise State University (BSU) requests permission to establish a vice presidency for Legal, Compliance and Audit. These functions are closely interconnected and BSU seeks to strategically align them under one leader. Given the increasing complexity and profile of these functions, their oversight is appropriately vested with a vice president. This is a common alignment of functions in higher education given the substantive overlap in these areas.

Upon approval, BSU will name Alicia Estey as the vice president for Legal, Compliance and Audit. Estey has been with BSU for 13 years, recently serving as a senior associate vice president, then chief of staff and chief compliance officer. She holds a Bachelor of Business Administration in accountancy, a Masters of Public Health, and a juris doctor, therefore is well qualified to assume this position.

**IMPACT**

BSU's request to establish this position will not have a budgetary impact as a new position is not being created; instead an existing position is being reconfigured with no corresponding increase in salary.

Internal Audit and Compliance will continue to have a direct reporting line to the State Board of Education (Board) to ensure an independent mechanism for these departments to raise concerns directly with the Board as contemplated by their charters and best practices.

**STAFF COMMENTS AND RECOMMENDATIONS**

The request to authorize establishment of the position of Vice President for Legal, Compliance and Audit would create a seventh vice president at BSU. As stated, no new position is being created nor any new funds required. The incumbent will continue with the current duties and responsibilities, and the only change is the title for the position.

Staff recommends approval.

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**BOARD ACTION**

I move to approve the request by Boise State University to establish the Vice President for Legal, Compliance and Audit as outlined herein.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_