

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

TAB	DESCRIPTION	ACTION
1	IDAHO STATE UNIVERSITY Holt Arena Reimbursement Resolution	Action Item
2	FY 2023 OPERATING BUDGETS	Action Item
3	FY 2024 LINE ITEMS	Action Item
4	RETIREMENT PLAN COMMITTEE REPORT	Information Item
5	CHIEF EXECUTIVE OFFICERS COMPENSATION	Action Item
6	UNIVERSITY of IDAHO Energy Plant - Long-Term Lease and Concession Agreement	Action Item
7	UNIVERSITY of IDAHO Greenhouses Capital Project – Cost Increase	Action Item
8	UNIVERSITY of IDAHO Parma Capital Project – Cost Increase	Action Item

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

IDAHO STATE UNIVERSITY

SUBJECT

Reimbursement Resolution

REFERENCE

- | | |
|-------------|---|
| June 2018 | Idaho State Board of Education (the “Board”) approved the ISU 6-Year Capital Project and planning and design for the Holt Arena renovation project. |
| August 2021 | The Board approved bidding and construction of the Holt Arena renovation project funded by donation from ICCU with additional authorization for ISU to use up to \$1 million in institutional reserves. |
| April 2022 | The Board approved additional improvements and renovations to the Holt Arena in an amount not to exceed \$9,785,000 (collectively, the “Holt Project”). |

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.F, Title 33, Chapter 38, Idaho Code

BACKGROUND/DISCUSSION

Idaho State University (ISU) has been working with bond counsel and an underwriter to explore the issuance of a series of revenue bonds to finance various improvements and strategic initiatives. While ISU is currently funding the Holt Project with institutional reserves, it anticipates that it may issue a series of revenue bonds in the near future, from which ISU would like to preserve the ability to reimburse itself for such expenditures paid for with institutional reserves related to the Holt Project. By adoption of the attached Reimbursement Resolution, the Board creates the ability for ISU to reimburse certain expenditures related to the Holt Project in accordance with the Internal Revenue Code of 1986, as amended (the “Code”), and the federal regulations promulgated thereunder (the “Regulations”), in the event the Board authorizes ISU to issue bonds in the future.

If ISU determines it is in its best interest to issue revenue bonds, it will bring forth a separate request pursuant to Board Policy V.F.

IMPACT

Adoption of the proposed Reimbursement Resolution will not currently affect ISU’s finances, as it does not bind ISU to any incurrence of debt under the Code or Regulations, nor does it create the ability to issue such debt pursuant to Board Policy. Adoption of the Reimbursement Resolution simply preserves the ability for

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ISU to reimburse itself if revenue bonds are hereafter approved and issued for such purpose.

ATTACHMENTS

Attachment 1 – Reimbursement Resolution

STAFF COMMENTS AND RECOMMENDATIONS

At its August 2021 meeting, the Board approved ISU to move forward with bidding and construction for the Holt Arena renovation project. The original project was funded through donations. At its April 2022 meeting, the Board approved ISU to use institutional reserves to fund seismic bracing and additional renovations to Holt Arena. The reimbursement resolution allows the reserves to be reimbursed through revenue bonds should that course of action be pursued. ISU would come back to the Board for revenue bond issuance approval at a later date.

Staff recommends approval.

BOARD ACTION

I move to approve the request from Idaho State University to approve the “Reimbursement Resolution of the Board of Trustees of Idaho State University,” as presented in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

REIMBURSEMENT RESOLUTION
OF THE BOARD OF TRUSTEES OF
IDAHO STATE UNIVERSITY

[Official Intent pursuant to Section 1.150-2, Code of Federal Regulations]

WHEREAS, Idaho State University (the “University”) is a state institution of higher education and body politic and corporate organized and existing under and pursuant to the Constitution and laws of the State of Idaho;

WHEREAS, the Idaho State Board of Education (the “Board”), at its April 28, 2022 special meeting and acting in its capacity as the Board of Trustees of the University, approved various improvements and renovations to the Holt Arena (collectively, the “Project”);

WHEREAS, the University has incurred expenditures and expects to incur further expenditures related to the Project;

WHEREAS, the Board is authorized pursuant to the Constitution of the State of Idaho, title 33, chapter 38, Idaho Code (collectively, the “Act”) to issue bonds to finance or refinance “projects” as defined in the Act;

WHEREAS, Section 1.150-2 of the Code of Federal Regulations (the “Regulations”) authorizes issuers of tax-exempt obligations to reimburse certain Project expenditures (the “Reimbursable Expenditures”) with proceeds of later issued tax-exempt obligations so long as the issuer evidences an official intent in accordance with the Regulations;

WHEREAS, the University intends to seek approval of the Board to issue tax-exempt revenue bonds to finance all or a portion of the Project (the “Bonds”);

WHEREAS, the University reasonably intends to reimburse itself for such prior expenditures on the Project (the “Reimbursable Expenditures”) with the proceeds of the Bonds; and

WHEREAS, the University expects such reimbursement to occur not later than 18 months after the later of the (i) the date of the Reimbursable Expenditures, or (ii) the date the Project is placed in service, but no later than three years after the date of the Reimbursable Expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Idaho State University, as follows:

Section 1. The purpose of this Resolution is to permit the University to reimburse itself for prior expenditures relating to the Project from the proceeds of the Bonds.

Section 2. The University has incurred expenditures and intends to incur further expenditures with respect to the Project prior to the issuance of the Bonds and reasonably expects to reimburse those expenditures from the proceeds of the issuance of the Bonds.

Section 3. The maximum principal amount of the Bonds expected to be issued to finance the Project is not to exceed \$10,000,000.

Section 4. This declaration of official intention is made pursuant to Section 1.150-2 of the Regulations. Under the Regulations, the University may reimburse capital expenditures incurred up to 60 days prior to the date hereof.

Section 5. The trustees of the Board and the officers of the University are hereby authorized and directed, for and in the name and on behalf of the University to take any and all actions and execute, acknowledge and deliver any and all agreements, instruments or other documents and revisions or corrections thereof and amendments thereto, as may in their discretion be deemed necessary or desirable to carry out the terms, provisions and intent of this Resolution.

ADOPTED AND APPROVED this [13/14] day of June, 2022.

BOARD OF TRUSTEES OF
IDAHO STATE UNIVERSITY

By: _____
President

(SEAL)

Attest:

By _____
Clerk

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

SUBJECT

Approval of FY 2023 Appropriated Funds Operating Budgets

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section II.F.b.v.; V.B.3.b.ii., 4.b., 5.c, 6.b.

BACKGROUND/DISCUSSION

Pursuant to Board policy V.B., each institution and agency prepares an operating budget for appropriated funds, non-appropriated auxiliary enterprises, non-appropriated local services, and non-appropriated other funds.

For the appropriated funds operating budget, Board policy V.B.3.b.ii provides as follows: “each institution or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the Executive Director, for review and formal approval before the beginning of the fiscal year.” The appropriated operating budgets have been developed based on appropriations enacted during the 2022 session.

For the college and universities’ non-appropriated operating budgets, Board policy V.B. requires reports of revenues and expenditures to be submitted to the State Board of Education at the request of the Board. Currently, these operating budgets are available on each institution’s website and are available upon request.

Operating budgets are presented in two formats: budgets for agencies, health education programs, and special programs contain a summary (displayed by program, by source of revenue, and by expenditure classification) and a budget overview that briefly describes the program and changes from the previous fiscal year. All sources of revenues are included (i.e., General Fund, federal funds, miscellaneous revenue, and any other fund source).

For the college and universities, postsecondary career technical education, and agricultural research and extension, supplemental information is provided including personnel costs summarized by type of position. The four-year institution reports contain information about appropriated funds, which only includes state General Fund, endowment funds, and appropriated student fees.

IMPACT

Approval of the budgets establishes agency and institutional fiscal spending plans for FY 2023 and allows the agencies and institutions to continue operations from FY 2022 into FY 2023.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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ATTACHMENTS

- Attachment 1 – Charts - FY 2023 General Funds by Program
- Attachment 2 – Office of the State Board of Education Operating Budget
- Attachment 3 – Idaho Public Television Operating Budget
- Attachment 4 – Division of Vocational Rehabilitation Operating Budget
- Attachment 5 – Public Charter Commission Operating Budget
- Attachment 6 – College and Universities FY 2023 Budget by Function
- Attachment 7 – College and Universities Summary of Appropriated Budget
- Attachment 8 – Boise State University FY 2023 Budget Overview
- Attachment 9 – Boise State University Appropriated Budget
- Attachment 10 – Boise State University Salary Changes
- Attachment 11 – Idaho State University FY 2023 Budget Overview
- Attachment 12 – Idaho State University Appropriated Budget
- Attachment 13 – Idaho State University Salary Changes
- Attachment 14 – University of Idaho FY 2023 Budget Overview
- Attachment 15 – University of Idaho Appropriated Budget
- Attachment 16 – University of Idaho Salary Changes
- Attachment 17 – Lewis-Clark State College FY 2023 Budget Overview
- Attachment 18 – Lewis-Clark State College Appropriated Budget
- Attachment 19 – Lewis-Clark State College Salary Changes
- Attachment 20 – Charts - FY 2023 Budgeted Positions by Type
- Attachment 21 – College and Universities Personnel Costs
- Attachment 22 – Career Technical Education FY 2023 Budget Overview
- Attachment 23 – Career Technical Education Appropriated Budget
- Attachment 24 – Agricultural Research & Extension FY 2023 Budget Overview
- Attachment 25 – Agricultural Research & Extension Appropriated Budget
- Attachment 26 – Agricultural Research & Extension Personnel Costs
- Attachment 27 – Health Education Programs Operating Budget
- Attachment 28 – Special Programs Operating Budget
- Attachment 29 – FY 2023 PBFAC Recommended Alteration and Repair Projects

STAFF COMMENTS AND RECOMMENDATIONS

Operating budgets were developed according to legislative appropriations and Board guidelines as applicable. For institutions, the appropriation includes the equivalent of a 5% change in employee compensation. For agencies, appropriated funding provides for a 3% ongoing salary structure shift plus up to \$1.25 per hour per eligible employee distributed on merit. Representatives from the institutions will be available to answer specific questions.

Budgets were compiled without the inclusion of federal stimulus funds, such as CARES Act funding for there to be consistency for year-to-year comparisons. Institutions will indicate their use of COVID relief funds in the quarterly reporting to the Audit Committee.

Attachment 20 presents a system-wide summation of personnel costs by institution and by classification and also includes the number of new positions

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

added at each institution. Board policy requires prior Board approval for the following positions:

- Salaries for new appointments to dean, associate/assistant dean, vice president and equivalent positions above the College and University Professional Association for Human Resources (CUPA-HR) median rate for such positions. (II.F.2.b.)
- Any position at a level of vice president (or equivalent) and above, regardless of funding source. (II.B.3.a.)
- The initial appointment of an employee to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary. (II.B.3.b.)
- The employment agreement of any head coach or athletic director (at the institutions only) longer than three years, or for a total annual compensation amount of \$350,000 or higher, and all amendments thereto. (II.B.3.c.)
- Non-classified employee contracts (other than for athletic directors or coaches) over one year. (II.F.1.b.v.)

All other hiring authority has been expressly delegated to the presidents. Therefore, Board review of the operating budgets is the best opportunity for the Board to see the number of new positions added year-over-year.

For informational purposes only, the list of FY 2023 maintenance (Alteration and Repair) projects recommended by the Permanent Building Fund Advisory Council is included in Attachment 29.

Staff recommends approval.

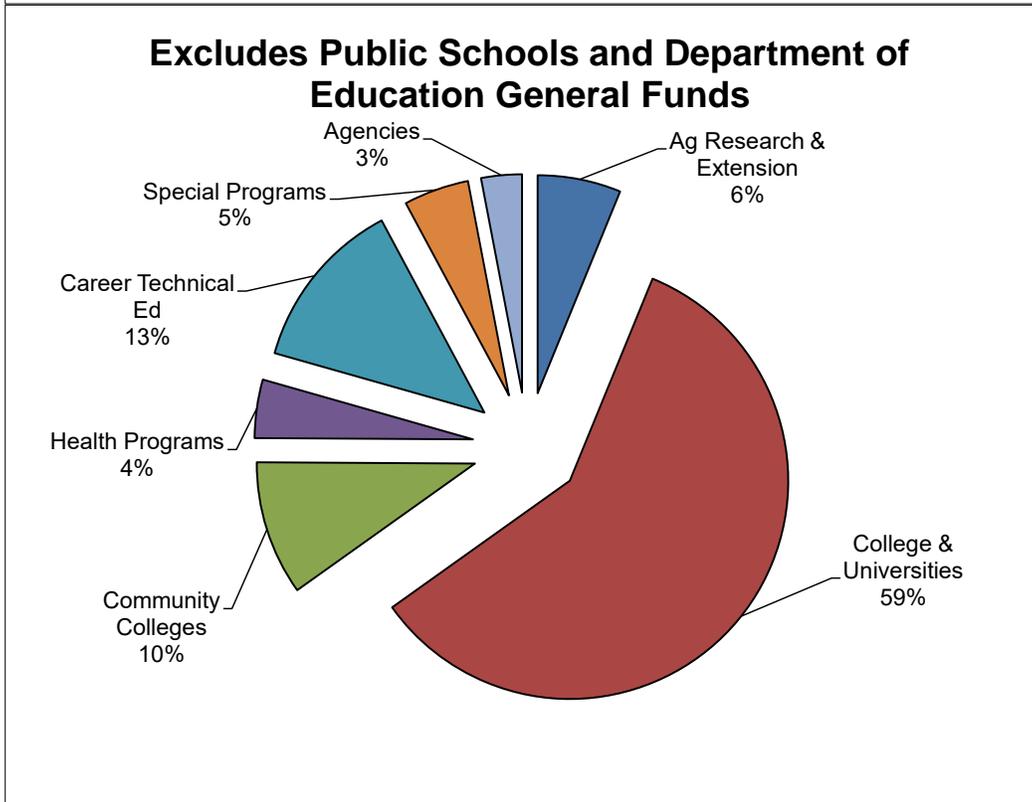
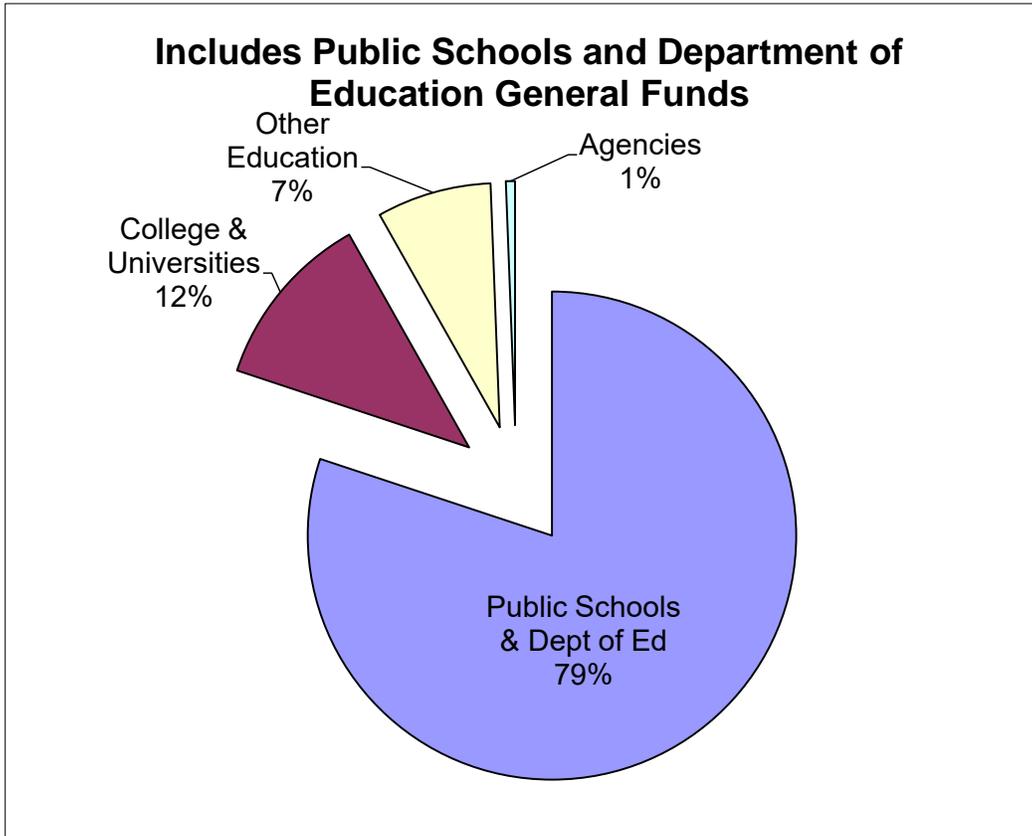
BOARD ACTION

I move to approve the FY 2023 operating budgets for the Office of the State Board of Education, Idaho Public Television, Division of Vocational Rehabilitation, College and Universities, Career Technical Education, Agricultural Research and Extension Service, Health Education Programs, and Special Programs, as presented in Attachments 2-28.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

State Board of Education

FY23 General Funds by Program



OFFICE OF THE STATE BOARD OF EDUCATION
FY 2023 Operating Budget

	FY 2022 BUDGET	FY 2023 BUDGET	PERCENT of CHANGE
1			
2 By Cost Center:			
3 Office of the State Board of Education			
4 Administration	20,574,700	29,791,000	44.79%
5 IT and Data Management	2,891,400	3,136,300	8.47%
6 School Safety and Security	1,076,900	1,114,600	3.50%
7 Scholarship Programs	27,759,800	28,541,600	2.82%
8 System Wide Needs	2,207,100	2,207,100	0.00%
9 Total Programs	54,509,900	64,790,600	18.86%
10 By Fund Source:			
11 General Fund - OSBE	5,210,000	5,864,600	12.56%
12 General Fund - IT and Data Management	2,876,400	3,027,300	5.25%
13 General Fund - Office of School Safety/Security	496,500	536,200	8.00%
14 General Fund - Scholarships	22,234,000	23,014,300	3.51%
15 Federal Funds	502,100	504,700	0.52%
16 Federal Funds - CARES Act	8,284,000	16,621,600	100.65%
17 Federal Funds - ARP	0	19,700	N/A
18 Federal Funds - ARP Strong Families/Students	0	150,000	N/A
19 Federal Funds - ARP IT and Data Management	0	94,000	N/A
20 Federal Funds - School Safety/Security	250,700	260,500	3.91%
21 Federal Funds - GEARUP	4,525,800	4,525,800	0.00%
22 Miscellaneous Revenue OSBE	6,461,300	6,510,800	0.77%
23 Miscellaneous IT and Data Management	15,000	15,000	0.00%
24 Miscellaneous School Safety/Security	329,700	317,900	-3.58%
25 Miscellaneous - Postsecondary Credit	1,000,000	1,001,500	0.15%
26 Systemwide Needs	2,207,100	2,207,100	0.00%
27 Systemwide Needs - Cybersecurity	0		
28 Indirect Cost Recovery Fund	117,300	119,600	1.96%
29 Total Funds	54,509,900	64,790,600	18.86%
30 By Expenditure Classification:			
31 Personnel Costs	6,227,400	7,320,000	17.55%
32 Operating Expenditures	6,128,200	6,092,400	-0.58%
33 Capital Outlay	6,152,400	6,238,700	1.40%
34 Trustee/Benefit Payments	36,001,900	45,139,500	25.38%
35 Lump Sum	0	0	N/A
36 Total Expenditures	54,509,900	64,790,600	18.86%
37 Full Time Positions	57.10	62.60	9.63%
38 Budget Overview			
39 The Office of the State Board of Education (OSBE) received a 3% ongoing CEC for all employees plus a \$1.25			
40 allocation based on merit. There was an increase in health benefits of \$850 to \$12,500 annually. OSBE			
41 Administration received funding for a Software Engineer, Project Coordinator, Chief Audit Executive and a			
42 Systemwide Risk Manager for a total increase of \$485,900. There was also an increase of \$15,000 ongoing for			
43 space rent. One-time increases in federal COVID funding included \$8.4M in CARES Act funding and \$150,000			
44 from the American Rescue Plan for Strong Families, Strong Students.			
45 The increase in capital outlay came from spending authority from the American Rescue Plan.			
46			
47 Total FTP increased 5.5 due to 1 one-time FY22 FTP for the Strong Families, Strong Students program. The			
FTP was not removed for FY 23. The increase also includes the four new positions and and increase of .5 FTP			
for Safe Schools and Security administrative support.			

IDAHO PUBLIC TELEVISION
FY 2023 Operating Budget

		<u>FY 2022 BUDGET</u>	<u>FY 2023 BUDGET</u>	<u>PERCENT of CHANGE</u>
1	By Program:			
2	Delivery System and Administration:			
3	Technical Services (1)	1,741,514	2,025,100	16.28%
4	Administration	1,422,780	1,502,900	5.63%
5	Educational Content:			
6	Programming Acquisitions	2,089,792	2,285,500	9.36%
7	IdahoPTV Productions	1,838,595	1,962,900	6.76%
8	Special Productions/Projects (2)	100,000	300,000	200.00%
9	Communications (3)	1,076,117	1,169,000	8.63%
10	Development (4)	1,283,903	1,394,400	8.61%
11	Total Programs	<u>9,552,700</u>	<u>10,639,800</u>	<u>11.38%</u>
12				
13	By Fund Source:			
14	General Fund - PC /OE / Capital Lease	2,719,200	2,817,400	3.61%
15	General Fund - Capital (One-Time)	-	-	
16	GEERs Fund (0345) (3)	100,000		(100.00%)
17	Federal Funds (3)	500,000		(100.00%)
18	Millennium Funds (4)		310,000	100.00%
19	Local Funds (5)	6,133,500	7,412,400	20.85%
20	Special Productions/Projects	100,000	100,000	0.00%
21	Total Funds	<u>9,552,700</u>	<u>10,639,800</u>	<u>11.38%</u>
22				
23	By Expenditure Classification:			
24	Personnel Costs (6)	5,690,100	6,352,900	11.65%
25	Operating Expenditures:			
26	Communication & Programming	1,709,231	1,802,000	5.43%
27	Employee Development & Travel (7)	207,715	259,200	24.79%
28	Professional, Admin & Other Services	483,392	500,500	3.54%
29	Supplies, R&M Services	366,139	400,300	9.33%
30	Utilities and Gas (8)	169,750	204,000	20.18%
31	Leases and Rentals	220,058	226,700	3.02%
32	Miscellaneous	254,415	277,800	9.19%
33	Total Operating Expenditures	<u>3,410,700</u>	<u>3,670,500</u>	<u>7.62%</u>
34	Capital Outlay (9)	451,900	616,400	100.00%
35	Total Expenditures	<u>9,552,700</u>	<u>10,639,800</u>	<u>11.38%</u>
36				
37	FTP Count	70.48	70.48	0.00%
38				
39	Notes:			
40	FY 2022 budget per HB 283			
41	FY 2023 General Fund budget per HB 711; Local funds continuously appropriated / SB 1395 - Millennium fund appropriator			
42	(1) Increased costs forecasted for personnel; utilities; repair and maintenance; and capital			
43	(2) Increase relates to the Millennium Fund project for the production of smoking and vaping prevention			
44	and cessation content.			
45	(3) No GEERS or federal fund spending authority required or appropriated in SFY 2023.			
46	(4) SB 1395 - Millennium fund appropriation for the production of anti-smoking and anti-vaping content.			
47	(5) HB 711 provided for the continuous appropriation of local funds. This is our targeted spend for SFY 2023.			
48	(6) Increase relates to IdahoPTV's proposed CEC Plan and an increase in the use of Group/Temporary			

DIVISION OF VOCATIONAL REHABILITATION
FY 2023 Operating Budget

		FY 2022 BUDGET	FY 2023 BUDGET	PERCENT of CHANGE
1				
2	By Program:			
3	Vocational Rehabilitation	24,427,500	25,351,400	3.78%
4	Comm. Supp. Employ. Work Svcs. (CSE)	3,595,800	0	-100.00%
5	Council for the Deaf & Hard of Hearing	390,100	510,400	30.84%
6				
7	Total Programs	<u>28,413,400</u>	<u>25,861,800</u>	<u>-8.98%</u>
8	By Fund Source:			
9	General Fund	8,202,200	4,985,000	-39.22%
10	Federal Funds	18,096,400	18,747,900	3.60%
11	Miscellaneous Revenue	970,900	977,500	0.68%
12	Dedicated Funds	1,143,900	1,151,400	0.66%
13	Total Funds	<u>28,413,400</u>	<u>25,861,800</u>	<u>-8.98%</u>
14	By Expenditure Classification:			
15	Personnel Costs	[2] 11,300,400	12,018,900	6.36%
16	Operating Expenditures			
17	Communications	264,000	260,000	-1.52%
18	Employee Dev./Memberships	52,000	50,000	-3.85%
19	Professional & General Services	875,000	800,000	-8.57%
20	Travel	150,000	177,000	18.00%
21	Supplies & Insurance	135,000	130,000	-3.70%
22	Rents	[1] 600,000	450,000	-25.00%
23	Other	169,400	163,700	-3.36%
24	Total Operating Expenditures	<u>2,245,400</u>	<u>2,030,700</u>	<u>-9.56%</u>
25	Capital Outlay	[1] 260,500	408,000	56.62%
26	Trustee/Benefit Payments	[3] 14,607,100	11,404,200	-21.93%
27	Total Expenditures	<u>28,413,400</u>	<u>25,861,800</u>	<u>-8.98%</u>
28	Full Time Positions	150.00	150.00	0.00%

Budget Overview

29 FY22 Funded with SB1152, FY23 Funded with SB1348 & SB1427

30 [1] GASB changes in accounting for leases

31 [2] Implementation of CEC

32 [3] EES Program moved to H&W

PUBLIC CHARTER COMMISSION
FY 2023 Operating Budget

	FY 2022 BUDGET	FY 2023 BUDGET	PERCENT of CHANGE
1 By Program:			
2 Charter School Commission	640,800	678,300	5.85%
3 Total Programs	<u>640,800</u>	<u>678,300</u>	<u>5.85%</u>
4			
5 By Fund Source:			
6 General Fund	174,100	182,400	4.77%
7 Authorizer Fees	466,700	495,900	6.26%
8 Total Funds	<u>640,800</u>	<u>678,300</u>	<u>5.85%</u>
9			
10 By Expenditure Classification:			
11 Personnel Costs	498,400	522,007	4.74%
12 Operating Expenditures:	142,400	147,956	3.90%
13 Capital Outlay	-	-	
14 Total Expenditures	<u>640,800</u>	<u>669,963</u>	<u>4.55%</u>
15			
16 FTP Count	5.00	5.00	0.00%
17			

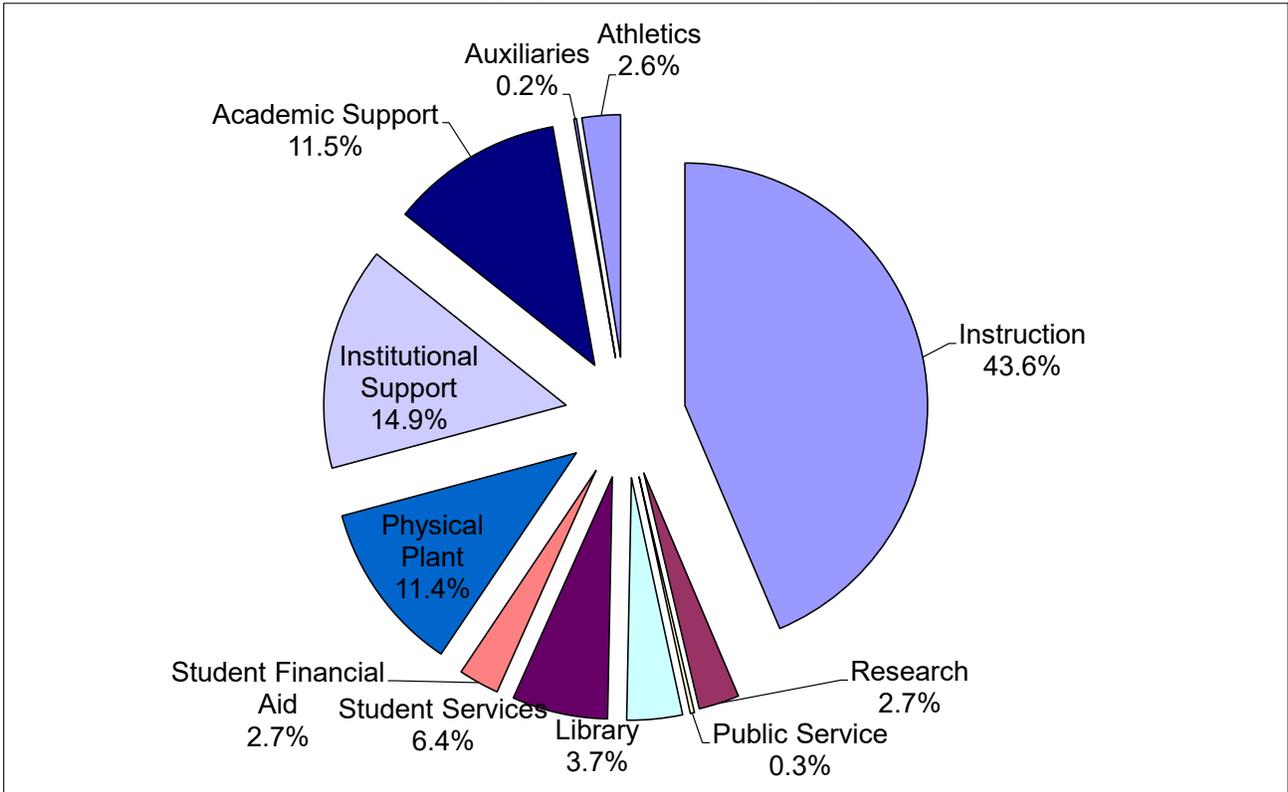
18 **Notes:**

19 FY2023 budget per HB 725, this includes a 3% CEC for all employees and a \$1.25 allocation based on merit
20 and an annual increase for health benefits.

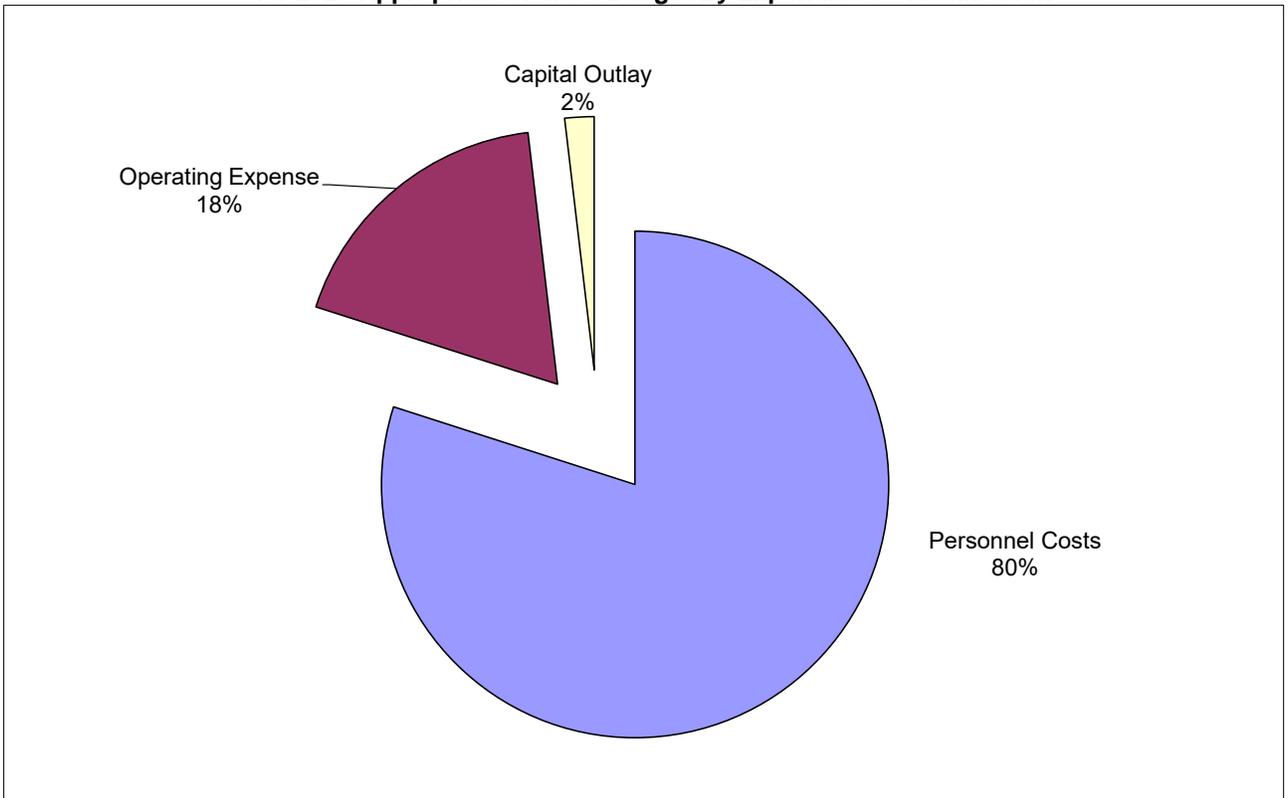
21 HB 725, Section 3 reappropriated unexpended/unencumbered balances in the Authorizer Fund at year end
22 FY 2022 for FY2023, to be used for nonrecurring expenditures. The State Controller shall confirm the
23 reappropriation amount, by fund, expense class, and program, with the Legislative Services Office prior to
24 processing the reappropriation authorized herein.

25 SB 1192, effective July 1, 2021 included \$555,000 as a one time appropriation of dedicated funds as the
26 means by which spending authority was transferred from OSBE to the IPCSC as an independent agency.

COLLEGE & UNIVERSITIES
FY 2023 Appropriated Funds Budget By Function



FY 2023 Appropriated Funds Budget By Expenditure Classification



COLLEGE & UNIVERSITIES SUMMARY

Budget Distribution by Activity and Expense Class

July 1, 2022 - June 30, 2023

	FY2022 Original Budget		FY2023 Original Budget		Changes from	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
Revenue by Source						
1 State General Account - ongoing	\$308,366,500	51.30%	\$330,828,600	51.12%	\$22,462,100	7.28%
2 State General Account - one time	(1,500,000)	-0.25%	994,200	0.15%	2,494,200	-166.28%
3 HESF - one time	0	0.00%	4,000,000	0.62%	4,000,000	0.00%
4 State Endowments	19,632,800	3.27%	22,918,100	3.54%	3,285,300	16.73%
5 Millennium Fund/Economic Recovery	0	0.00%	0	0.00%	0	0.00%
6 Student Tuition and Fees	274,601,200	45.68%	288,386,800	44.56%	13,785,600	5.02%
7 Total Operating Revenues	<u>\$601,100,500</u>	<u>100.00%</u>	<u>\$647,127,700</u>	<u>100.00%</u>	<u>\$46,027,200</u>	<u>7.66%</u>
Expenses						
By Function:						
8 Instruction	\$268,045,930	44.18%	\$283,911,895	43.61%	\$15,865,965	5.92%
9 Research	15,537,700	2.56%	17,720,106	2.72%	2,182,406	14.05%
10 Public Service	2,029,801	0.33%	1,827,433	0.28%	(202,368)	-9.97%
11 Library	23,395,271	3.86%	24,131,368	3.71%	736,097	3.15%
12 Student Services	38,970,609	6.42%	41,569,838	6.39%	2,599,229	6.67%
13 Student Financial Aid	15,618,318	2.57%	17,666,676	2.71%	2,048,358	13.12%
14 Physical Plant	69,657,444	11.48%	74,172,249	11.39%	4,514,805	6.48%
15 Institutional Support	93,106,356	15.35%	97,031,580	14.90%	3,925,224	4.22%
16 Academic Support	65,890,044	10.86%	75,047,915	11.53%	9,157,871	13.90%
17 Auxiliaries	1,063,838	0.18%	1,202,661	0.18%	138,823	13.05%
18 Athletics	13,429,789	2.21%	16,767,079	2.58%	3,337,290	24.85%
19 Total Bdgt by Function	<u>\$606,745,100</u>	<u>100.00%</u>	<u>\$651,048,800</u>	<u>100.00%</u>	<u>\$44,303,700</u>	<u>7.30%</u>
By Expense Class:						
20 Personnel Costs:						
21 Salaries:						
22 Faculty	\$168,412,868	27.76%	\$177,110,911	27.25%	\$8,698,043	5.16%
23 Executive/Admin	22,831,842	3.76%	25,387,446	3.91%	2,555,604	11.19%
24 Managerial/Prof	101,290,410	16.69%	111,078,332	17.09%	9,787,922	9.66%
25 Classified	47,943,209	7.90%	50,143,877	7.71%	2,200,668	4.59%
26 Grad Assist	13,434,227	2.21%	13,730,105	2.11%	295,878	2.20%
27 Irregular Help	6,799,940	1.12%	7,176,490	1.10%	376,550	5.54%
28 Total Salaries	<u>\$360,712,496</u>	<u>59.45%</u>	<u>\$384,627,161</u>	<u>59.17%</u>	<u>\$23,914,665</u>	<u>6.63%</u>
29 Personnel Benefits	125,072,200	20.61%	135,087,306	20.78%	10,015,106	8.01%
30 Total Pers Costs	<u>\$485,784,696</u>	<u>80.06%</u>	<u>\$519,714,467</u>	<u>79.95%</u>	<u>\$33,929,771</u>	<u>6.98%</u>
31 Operating Expense:						
32 Travel	1,601,520	0.26%	1,650,787	0.25%	49,267	3.08%
33 Utilities	16,874,106	2.78%	18,673,553	2.87%	1,799,447	10.66%
34 Insurance	3,972,095	0.65%	4,311,695	0.66%	339,600	8.55%
35 Other Oper. Exp	86,374,945	14.24%	93,641,778	14.41%	7,266,833	8.41%
36 Total Oper. Exp	<u>\$108,822,666</u>	<u>17.94%</u>	<u>\$118,277,813</u>	<u>18.20%</u>	<u>\$9,455,147</u>	<u>8.69%</u>
37 Capital Outlay:						
38 Depart Equipment	1,308,970	0.22%	1,279,867	0.20%	(29,103)	-2.22%
39 Library Acquisitions	10,828,768	1.78%	10,782,453	1.66%	(46,315)	-0.43%
40 Total Cap Outlay	<u>\$12,137,738</u>	<u>2.00%</u>	<u>\$12,062,320</u>	<u>1.86%</u>	<u>(\$75,418)</u>	<u>-0.62%</u>
41 Tot Bdgt by Exp Class	<u>\$606,745,100</u>	<u>100.00%</u>	<u>\$650,054,600</u>	<u>100.00%</u>	<u>\$43,309,500</u>	<u>7.14%</u>
42 One-time 27th Payroll (GF)	\$0		\$0		\$0	
43 One-time Capital Outlay	\$0		\$994,200		\$994,200	
44 One-time Other	\$0		\$0		\$0	
45 Activity Total	<u>\$606,745,100</u>		<u>\$651,048,800</u>		<u>\$44,303,700</u>	<u>7.30%</u>
46 TOTAL FTE POSITIONS	4,768.91		4,848.17		79.26	1.66%
47 Budget Deficit - reserve funds	(5,644,600)		(3,921,100)			

**BOISE STATE UNIVERSITY
FY2022 BUDGET OVERVIEW
Appropriated Funds**

FY 2022 Base Operating Budget	\$254,000,000
 Adjustments to Base from State General Funds	
Change in Employee Compensation (CEC)	8,639,700
Health Sciences Program Support	1,530,000
Change in Health and Variable Benefit Costs	1,041,300
Risk Mgmt./State Controller's Fees	-44,800
Chief Audit Executive and Risk Manager	-128,300
Enrollment Workload Adjustments	-223,700
One-time HESF appropriation	4,000,000
 NET INCREASE FROM STATE GENERAL/HESF	\$14,814,200
 Changes in Tuition and Fee Revenue	
Increased Revenue from Consolidated Mandatory Fees	4,901,373
Revenue from Self-funded Programs (eCampus)	838,527
NET INCREASE FROM TUITION AND FEES	\$5,742,900
 FY 2023 Base Operating Budget including HESF	\$274,557,100

Boise State's FY2023 proposed base operating budget of \$274.6 million will be funded through \$120.6 million in state general fund, \$4 million in HESF funds and \$150 million in student tuition and fee revenues. State general funds provide 44% of the university's base appropriated funding which is approximately 17% of the university's overall operating budget. The proposed budget includes an increase of \$4.9 million in annual fee revenues attributable to increases in the consolidated mandatory fees approved by the Board in April, 2022.

The following are highlights of the FY 2023 appropriated operating budget.

- **Salary Adjustments:** State general funding will cover approximately a 5% CEC for university employees funded through appropriations as well as faculty promotions in tenure and rank.
- **Benefit Increases:** \$564,800 is allocated to fund a mandated increase in variable benefit rates. \$274,600 of this increase is funded with state general funds and \$290,200 is funded with tuition revenues. In addition, \$1,576,900 is allocated to fund a mandated increase in health benefit rates. \$766,700 of this increase is funded with state general funds and \$810,200 is funded with tuition revenues.

The budget presented anticipates an \$8.8 million structural deficit for FY23. The deficit is due to a rapidly inflating labor market, increased costs spurred by maintaining compliance with our regulatory market, and necessary investment in academic program growth and student support services.

Since 2018, the University has undertaken considerable efforts to reduce expenditures, align financial resources with high-demand academic programs, and invest in student support services. This thoughtful alignment of resources has resulted in the elimination of resources from non-mission critical areas to relocate to core mission activities. Reducing administrative overhead, ongoing program prioritization efforts, and budget reductions have allowed the University to navigate through the pandemic.

Carry-forward from unexpended tuition revenue, authorized by House Bill 776, will provide the necessary funding to cover the anticipated deficit for FY23 while the institution simultaneously explores cost-saving measures and investment opportunities. However, to pursue a sustainable budget model given continual inflation, the institution requires additional revenue from state support or tuition increases to at least match inflation.

BOISE STATE UNIVERSITY
Budget Distribution by Activity and Expense Class
 July 1, 2022 - June 30, 2023

	FY2022 Original Budget		FY2023 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
Revenue by Source						
1 State General Account - ongoing	\$111,188,200	43.77%	\$120,502,400	43.89%	\$9,314,200	8.38%
2 State General Account - one time	(1,500,000)	-0.59%	0	0.00%	1,500,000	-100.00%
3 HESF - one time		0.00%	4,000,000	1.46%	4,000,000	0.00%
4 State Endowments		0.00%	0	0.00%	0	0.00%
5 Millennium Fund/Economic Recovery		0.00%	0	0.00%	0	0.00%
6 Student Tuition and Fees	144,311,800	56.82%	150,054,700	54.65%	5,742,900	3.98%
7 Total Operating Revenues	\$254,000,000	100.00%	\$274,557,100	100.00%	\$20,557,100	8.09%
Expenses						
By Function:						
8 Instruction	\$121,216,695	47.72%	\$129,311,380	47.10%	\$8,094,685	6.68%
9 Research	5,451,591	2.15%	6,431,259	2.34%	979,668	17.97%
10 Public Service	1,842,339	0.73%	1,639,386	0.60%	(202,953)	-11.02%
11 Library	8,332,042	3.28%	8,534,010	3.11%	201,968	2.42%
12 Student Services	14,658,936	5.77%	15,578,523	5.67%	919,587	6.27%
13 Student Financial Aid	2,100,000	0.83%	2,104,000	0.77%	4,000	0.19%
14 Physical Plant	23,782,271	9.36%	24,898,471	9.07%	1,116,200	4.69%
15 Institutional Support	39,196,169	15.43%	39,891,626	14.53%	695,457	1.77%
16 Academic Support	34,367,757	13.53%	40,302,019	14.68%	5,934,262	17.27%
17 Auxiliaries		0.00%	0	0.00%	0	0.00%
18 Athletics	3,052,200	1.20%	5,866,426	2.14%	2,814,226	92.20%
19 Total Bdgt by Function	\$254,000,000	100.00%	\$274,557,100	100.00%	\$20,557,100	8.09%
By Expense Class:						
21 Personnel Costs:						
22 Salaries:						
23 Faculty	\$72,213,277	28.43%	\$75,691,833	27.57%	\$3,478,556	4.82%
24 Executive/Admin	8,956,725	3.53%	9,571,438	3.49%	614,713	6.86%
25 Managerial/Prof	48,249,090	19.00%	54,395,290	19.81%	6,146,200	12.74%
26 Classified	13,312,462	5.24%	13,585,820	4.95%	273,358	2.05%
27 Grad Assist	5,528,511	2.18%	5,573,577	2.03%	45,066	0.82%
28 Irregular Help	1,104,731	0.43%	873,701	0.32%	(231,030)	-20.91%
29 Total Salaries	\$149,364,796	58.81%	\$159,691,659	58.16%	\$10,326,863	6.91%
30 Personnel Benefits	51,206,394	20.16%	54,682,808	19.92%	3,476,414	6.79%
31 Total Pers Costs	\$200,571,190	78.97%	\$214,374,467	78.08%	\$13,803,277	6.88%
32 Operating Expense:						
33 Travel	\$0	0.00%	\$0	0.00%	0	0.00%
34 Utilities	4,854,860	1.91%	5,015,260	1.83%	160,400	3.30%
35 Insurance	1,318,164	0.52%	1,896,664	0.69%	578,500	43.89%
36 Other Oper. Exp	43,850,845	17.26%	49,866,083	18.16%	6,015,238	13.72%
37 Total Oper. Exp	\$50,023,869	19.69%	\$56,778,007	20.68%	\$6,754,138	13.50%
38 Capital Outlay:						
39 Depart Equipment	\$210,154	0.08%	\$181,003	0.07%	(29,151)	-13.87%
40 Library Acquisitions	3,194,787	1.26%	3,223,623	1.17%	28,836	0.90%
41 Total Cap Outlay	\$3,404,941	1.34%	\$3,404,626	1.24%	(\$315)	-0.01%
42 Tot Bdgt by Exp Class	\$254,000,000	100.00%	\$274,557,100	100.00%	\$20,557,100	8.09%
43 One-time 27th Payroll (GF)	\$0		\$0		\$0	
44 One-time Capital Outlay	\$0		\$0		\$0	
45 Unallocated CEC + Target Positi	\$0		\$0		\$0	
46 Activity Total	\$254,000,000		\$274,557,100		\$20,557,100	8.09%
47 TOTAL FTE POSITIONS	1,888.10		1,929.10		41.00	2.17%
48 Budget Deficit: Holdbacks	\$0		\$0			

BOISE STATE UNIVERSITY
Summary of Salary Changes for FY2023 by Employee Group

Institution/Agency by Group	Existing Positions								Position Adjustments		Total		
	FY2022	FY2022	Salary Adjustments				FY2022	% Incr	FTE	Salary	FY2023	FY2023	% change
	FTE	Salary Base	Promotion	Perf/Exp/Merit	Equity	Total	Salary Base				FTE	Salary Base	
General Education (Approp Only)													
Faculty													
Professor	213.39	\$21,377,423	\$220,000	\$1,044,142		\$1,264,142	\$22,641,566	5.9%	11.88	866,572	225.27	\$23,508,137	10.0%
Associate Professor	250.62	\$21,864,396	\$175,000	\$1,021,703		\$1,196,703	\$23,061,099	5.5%	-8.24	(674,798)	242.38	\$22,386,301	2.4%
Assistant Professor	177.70	\$15,177,909	\$3,000	\$597,448		\$600,448	\$15,778,357	4.0%	14.57	612,817	192.27	\$16,391,175	8.0%
Instr/Lect	138.94	\$7,163,943	\$0	\$340,043		\$340,043	\$7,503,985	4.7%	-3.50	(170,599)	135.44	\$7,333,386	2.4%
Part-Time Instructor	0.00	\$6,629,606				\$0	\$6,629,606	0.0%	0.00	(556,771)	0.00	\$6,072,835	-8.4%
Total Faculty	780.65	\$72,213,277	\$398,000	\$3,003,335	\$0	\$3,401,335	\$75,614,612	4.7%	14.71	77,221	795.36	\$75,691,833	4.8%
Executive/Administrative	49.32	\$8,956,725		\$399,310		\$399,310	\$9,356,035	4.5%	0.68	215,403	50.00	\$9,571,438	6.9%
Managerial/Professional	708.04	\$48,249,090		\$2,305,300		\$2,305,300	\$50,554,390	4.8%	47.66	3,840,900	755.70	\$54,395,290	12.7%
Classified	350.10	\$13,312,462		\$610,251		\$610,251	\$13,922,713	4.6%	-22.06	(336,893)	328.04	\$13,585,820	2.1%
Student/Teaching Assistant	0.00	\$5,528,511				\$0	\$5,528,511	0.0%	0.00	45,066	0.00	\$5,573,577	0.8%
Irregular Help	0.00	\$1,104,731				\$0	\$1,104,731	0.0%	0.00	(231,030)	0.00	\$873,701	-20.9%
Total	1,888.11	\$149,364,795	\$398,000	\$6,318,196	\$0	\$6,716,196	\$156,080,991	4.5%	40.99	\$3,610,668	1,929.10	\$159,691,659	6.9%
Idaho Small Business Development Center													
Faculty													
Professor						\$0	\$0	0.0%					
Associate Professor						\$0	\$0	0.0%					
Assistant Professor						\$0	\$0	0.0%					
Instr/Lect						\$0	\$0	0.0%					
Part-Time Instructor						\$0	\$0	0.0%					
Total Faculty		\$0	\$0	\$0	\$0	\$0	\$0	0.0%					
Executive/Administrative						\$0	\$0	0.0%					
Managerial/Professional	8.83	\$483,422		24,198	0	\$24,198	\$507,620	5.0%	0.00	8,166	8.83	\$515,786	6.7%
Classified						\$0	\$0	0.0%					
Student/Teaching Assistant						\$0	\$0	0.0%					
Irregular Help	0.00					\$0	\$0	0.0%			0.00	\$0	
Total	8.83	\$483,422	\$0	\$24,198	\$0	\$24,198	\$507,620	0.0%	0.00	\$8,166	8.83	\$515,786	
TechHelp													
Faculty													
Professor						\$0	\$0	0.0%					
Associate Professor						\$0	\$0	0.0%					
Assistant Professor						\$0	\$0	0.0%					
Instr/Lect						\$0	\$0	0.0%					
Part-Time Instructor						\$0	\$0	0.0%					
Total Faculty			\$0	\$0	\$0	\$0	\$0	0.0%					
Executive/Administrative						\$0	\$0	0.0%					
Managerial/Professional	3.25	\$269,772		\$12,790		\$12,790	\$282,561	4.7%	0.00	7,196	3.25	\$289,757	7.4%
Classified						\$0	\$0	0.0%					
Student/Teaching Assistant						\$0	\$0	0.0%					
Irregular Help						\$0	\$0	0.0%					\$0
Total	3.25	\$269,772	\$0	\$12,790	\$0	\$12,790	\$282,561	0.0%	0.00	\$7,196	3.25	\$289,757	

IDAHO STATE UNIVERSITY

FY2023 Budget Overview

The Idaho State University FY2023 budget represents the university's continued commitment and progress toward:

- Increasing student access, opportunity, retention, and success
- Attracting, supporting, and retaining outstanding faculty and staff
- Cultivating external partnerships
- Expanding research, clinical, and creative activities
- Energizing the Bengal community

Background and Context

ISU has sustained its high-quality academic programs and services during the COVID-19 pandemic by maintaining in-person instruction wherever possible, investing in distance-learning infrastructure, and carefully managing expenses. Reduced operating revenues and increased expenses related to the pandemic have been largely offset by COVID relief funds during fiscal years 2021 and 2022, ameliorating the need to draw down university reserves.

Prior to factoring in COVID relief funds, ISU's appropriated budget for FY2022 reflected an initial deficit of \$5.64 million. This deficit was driven by multi-year declines in undergraduate enrollment, implementation of two years' CEC, fringe rate increases, and increased insurance, contracts, licenses, and associated operating expenses.

FY2023 Budget Overview

ISU's FY2023 expenditure budget is \$155,194,700, a \$7.94 million increase over FY2022. This increase is primarily due to a 5% CEC, fringe rate increases, and operating cost inflation. Changes in general appropriation resources are reported on the following page.

As a result of enrollment growth, modest increases in student fees, graduate and non-resident tuition, fund shift, and continued cost containment, ISU's projected deficit for FY2023 is \$3.92 million, a 31% reduction from the FY2022 deficit. The university will cover this deficit through institutional reserves.

FY2023 General Appropriation Resources Summary of Changes

Base Appropriation (excluding one-time)	\$ 141,608,500
Adjustments to Base:	
Change in Employee Compensation (CEC)	\$ 3,300,000
CEC Fund Shift	1,191,700
Enrollment Workload Adjustment	988,700
Line Item Funding: Nuclear Engineering	509,500
Net Personnel Benefit Changes	450,900
Risk Management/Controller's/Attorney Fees	133,100
Chief Audit Executive, Risk Management	<u>(97,700)</u>
Net Change in Base State Funding	\$ 6,476,200
Endowment Funds	\$ 762,100
Net Change in Base Tuition and Fees	<u>\$ 2,426,800</u>
FY2023 Adjusted Base	\$ 151,273,600

Looking Ahead

ISU will continue to work toward long-term fiscal sustainability through strategic growth, resource optimization, expenditure controls, and implementation of a new budget model slated for FY2024 implementation. Investments in program growth, student recruitment, and retention are paying off, with 2021-2022 enrollment up 1.8% and Fall 2022 enrollment trending up 2% after four weeks of registration activity.

IDAHO STATE UNIVERSITY
Budget Distribution by Activity and Expense Class
July 1, 2022 - June 30, 2023

	FY2022 Original Budget		FY2023 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
Revenue by Source						
1 State General Account - ongoing	\$83,592,000	59.03%	\$90,068,200	59.54%	\$6,476,200	7.75%
2 State General Account - one time	0	0.00%	0	0.00%	0	0.00%
3 HESF - one time	0	0.00%	0	0.00%	0	0.00%
4 State Endowments	4,391,500	3.10%	5,153,600	3.41%	762,100	17.35%
5 Millennium Fund/Economic Recovery	0	0.00%	0	0.00%	0	0.00%
6 Student Tuition and Fees	53,625,000	37.87%	56,051,800	37.05%	2,426,800	4.53%
7 Total Operating Revenues	\$141,608,500	100.00%	\$151,273,600	100.00%	\$9,665,100	6.83%
Expenses						
By Function:						
8 Instruction	\$67,510,562	45.85%	\$71,338,800	45.97%	\$3,828,238	5.67%
9 Research	5,201,540	3.53%	5,510,700	3.55%	309,160	5.94%
10 Public Service	0	0.00%	0	0.00%	0	0.00%
11 Library	6,019,463	4.09%	6,301,900	4.06%	282,437	4.69%
12 Student Services	9,098,306	6.18%	9,714,600	6.26%	616,294	6.77%
13 Student Financial Aid	6,571,692	4.46%	6,679,100	4.30%	107,408	1.63%
14 Physical Plant	19,021,590	12.92%	20,310,600	13.09%	1,289,010	6.78%
15 Institutional Support	15,654,558	10.63%	16,061,800	10.35%	407,242	2.60%
16 Academic Support	13,268,684	9.01%	14,126,000	9.10%	857,316	6.46%
17 Auxiliaries	45,722	0.03%	47,200	0.03%	1,478	3.23%
18 Athletics	4,860,983	3.30%	5,104,000	3.29%	243,017	5.00%
19 Total Bdgt by Function	\$147,253,100	100.00%	\$155,194,700	100.00%	\$7,941,600	5.39%
20 By Expense Class:						
21 Personnel Costs:						
22 Salaries:						
23 Faculty	\$40,823,055	27.72%	\$43,168,300	27.82%	\$2,345,245	5.74%
24 Executive/Admin	5,641,053	3.83%	5,847,600	3.77%	206,547	3.66%
25 Managerial/Prof	21,661,149	14.71%	23,258,000	14.99%	1,596,851	7.37%
26 Classified	13,417,686	9.11%	13,732,300	8.85%	314,614	2.34%
27 Grad Assist	3,181,308	2.16%	3,195,900	2.06%	14,592	0.46%
28 Irregular Help	3,887,649	2.64%	4,189,100	2.70%	301,451	7.75%
29 Total Salaries	\$88,611,900	60.18%	\$93,391,200	60.18%	\$4,779,300	5.39%
30 Personnel Benefits	31,820,900	21.61%	34,310,000	22.11%	2,489,100	7.82%
31 Total Pers Costs	\$120,432,800	81.79%	\$127,701,200	82.28%	\$7,268,400	6.04%
32 Operating Expense:						
33 Travel	\$780,000	0.53%	\$802,000	0.52%	22,000	2.82%
34 Utilities	3,580,100	2.43%	3,905,100	2.52%	325,000	9.08%
35 Insurance	778,900	0.53%	947,900	0.61%	169,000	21.70%
36 Other Oper. Exp	17,888,900	12.15%	18,048,900	11.63%	160,000	0.89%
37 Total Oper. Exp	\$23,027,900	15.64%	\$23,703,900	15.27%	\$676,000	2.94%
38 Capital Outlay:						
39 Depart Equipment	\$552,600	0.38%	\$549,800	0.35%	(2,800)	-0.51%
40 Library Acquisitions	3,239,800	2.20%	3,239,800	2.09%	0	0.00%
41 Total Cap Outlay	\$3,792,400	2.58%	\$3,789,600	2.44%	(\$2,800)	-0.07%
42 Tot Bdgt by Exp Class	\$147,253,100	100.00%	\$155,194,700	100.00%	\$7,941,600	5.39%
43 One-time 27th Payroll (GF)	\$0		\$0		0	
44 One-time Capital Outlay	\$0		\$0		0	
45 Unallocated CEC + Target Positic	\$0		\$0		0	
46 Activity Total	\$147,253,100		\$155,194,700		\$7,941,600	5.39%
47 TOTAL FTE POSITIONS	1,238.73		1,243.80		5.07	0.41%
48 Budget Deficit - reserves/CARES A	(\$5,644,600)		(\$3,921,100)			

IDAHO STATE UNIVERSITY

Summary of Salary Changes for FY2023 by Employee Group

Institution/Agency by Group	Existing Positions								Position Adjustments		Total	
	FY2022		Salary Adjustments			FY2023		% Incr	FTE	Salary Base	FY2023	
	FTE	Salary Base	Promotion	Perf/Exp	Equity	Total	Salary				FTE	Salary
General Education												
Faculty	496.15	38,825,462	250,000	1,941,273	-	2,191,273	41,016,735	5.64	0.50	171,323	496.64	41,188,058
Adjunct Faculty	0.00	1,997,593	-	-	-	-	1,997,593	0.00	-	(17,373)	0.00	1,980,220
Executive/Administrative	30.98	5,641,053	-	282,053	-	282,053	5,923,105	5.00	(0.25)	(75,468)	30.73	5,847,638
Managerial/Professional	321.41	21,661,149	-	1,083,057	-	1,083,057	22,744,206	5.00	15.17	513,786	336.57	23,257,992
Classified	390.20	13,417,686	-	670,884	-	670,884	14,088,570	5.00	(10.34)	(356,230)	379.86	13,732,340
Teaching Assistant	0.00	3,181,308	-	-	-	-	3,181,308	0.00	-	14,608	0.00	3,195,916
Irregular Salaries	0.00	3,887,649	-	-	-	-	3,887,649	0.00	-	301,461	0.00	4,189,110
Total	1,238.73	88,611,900	250,000	3,977,267	-	4,227,267	92,839,167	4.77	5.07	552,107	1,243.81	93,391,274
							23,400,000					
Idaho Dental Education Program												
Faculty	2.12	180,537	-	9,027	-	9,027	189,564	5.00	-	4,544	2.12	194,108
Adjunct Faculty	0.00	65,100	-	-	-	-	65,100	0.00	-	22,097	0.00	87,197
Executive/Administrative	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Managerial/Professional	1.13	122,684	-	6,134	-	6,134	128,818	5.00	0.02	(6,003)	1.13	122,815
Classified	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Teaching Assistant	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Irregular Salaries	0.00	27,000	-	-	-	-	27,000	0.00	-	-	0.00	27,000
Total	3.25	395,321	-	15,161	-	15,161	410,482	3.84	0.02	20,638	3.25	431,120
Idaho Museum of Natural History												
Faculty	0.80	66,019	-	3,301	-	3,301	69,320	5.00	(0.00)	(356)	0.80	68,964
Adjunct Faculty	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Executive/Administrative	0.66	69,482	-	-	-	-	69,482	0.00	(0.66)	(69,482)	0.00	-
Managerial/Professional	6.74	346,734	-	20,811	-	20,811	367,545	6.00	0.67	80,235	7.40	447,780
Classified	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Teaching Assistant	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Irregular Salaries	0.00	11,800	-	-	-	-	11,800	0.00	-	(11,800)	0.00	-
Total	8.20	494,036	-	24,112	-	24,112	518,147	4.88	0.00	(1,404)	8.20	516,744
Family Medicine Residency												
Faculty	2.24	486,511	-	24,326	-	24,326	510,837	5.00	0.11	15,191	2.35	526,028
Adjunct Faculty	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Executive/Administrative	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Managerial/Professional	12.06	872,380	-	43,619	-	43,619	915,999	5.00	2.89	175,860	14.95	1,091,859
Classified	2.00	69,619	-	3,481	-	3,481	73,100	5.00	-	(708)	2.00	72,392
Teaching Assistant	0.00	-	-	-	-	-	-	N/A	-	-	0.00	-
Irregular Salaries	0.00	51,257	-	-	-	-	51,257	0.00	-	71,450	0.00	122,707
Total	16.30	1,479,767	-	71,425	-	71,425	1,551,192	4.83	3.00	261,793	19.30	1,812,985

**UNIVERSITY OF IDAHO
FY 2023 Budget Overview
Appropriated Funds**

FY 2022 Base Operating Budget	\$169,000,000
Adjustments to Base from State General Funds:	
Benefits	\$357,400
CEC	5,551,000
Enrollment Workload Adjustment	(1,314,400)
SWCAP and State ITS Billings	(529,600)
Line Item Funding: McClure Center	279,500
Line Item Funding: Nuclear Engineering	509,500
Chief Audit Executive and Risk Manager	(111,200)
One-time Capital Outlay	994,200
Total Adjustments from State General Funds	\$5,736,400
Adjustments to Base from Tuition:	\$6,081,000
Adjustments to Base from Land Grant Endowments:	\$1,982,600
FY 2023 Base Operating Budget	\$182,800,000

The FY 2023 General Education operating budget totals \$182,800,000, an increase of \$13,800,000 from FY 2022 driven primary by increased state funding and year-over-year enrollment growth but supplemented by an increase in land grant endowment funding and partial release of contingency related to the multi-year transition to the official WUE calculation (included in the adjustments to base from tuition). In alignment with our sustainable budget model, the university assumed flat net fee paying enrollment from FY 2022 actuals to FY 2023 budget with the exception of estimated enrollment tied to expanded financial aid initiatives.

Major expense adjustments for FY 2023 include CEC (\$5.5M), university-wide allocations based on FY 2022 tuition in excess of budget (\$2.7M), cash scholarships (\$1.6M), covering the social justice reduction which was made permanent (\$0.5M) and support for the FALCON supercomputer (\$0.5M). As the university continues to increase enrollment, we anticipate improved EWA funding in FY 2024 and plan to cover the \$1.3M FY 2023 reduction using one-time resources.

As the university moves forward with its sustainable budget model, we will continue to focus on ensuring that all university resources are used in an effective manner to meet the strategic priorities of the university. The model provides the roadmap for setting the budget and for implementing resource allocations in a responsible manner that rewards performance which moves us towards our goals. Refinements to the model are ongoing as it is intended to be flexible and to evolve over time to ensure it continues to meet the needs of the institution.

UNIVERSITY OF IDAHO

Budget Distribution by Activity and Expense Class

July 1, 2022 - June 30, 2023

	FY2022 Original Budget		FY2023 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
Revenue by Source						
1 State General Account - ongoing	\$95,125,900	56.29%	\$99,868,100	54.63%	\$4,742,200	4.99%
2 State General Account - one time	0	0.00%	994,200	0.54%	994,200	0.00%
3 HESF - one time	0	0.00%	0	0.00%	0	0.00%
4 State Endowments	12,497,500	7.39%	14,480,100	7.92%	1,982,600	15.86%
5 Millennium Fund/Economic Recover	0	0.00%	0	0.00%	0	0.00%
6 Student Tuition and Fees	61,376,600	36.32%	67,457,600	36.90%	6,081,000	9.91%
7 Total Operating Revenues	\$169,000,000	100.00%	\$182,800,000	100.00%	\$13,800,000	8.17%
Expenses						
By Function:						
8 Instruction	\$62,448,964	36.95%	\$66,090,847	36.15%	\$3,641,883	5.83%
9 Research	4,791,069	2.83%	5,696,941	3.12%	905,872	18.91%
10 Public Service	0	0.00%	0	0.00%	0	0.00%
11 Library	8,130,358	4.81%	8,372,653	4.58%	242,295	2.98%
12 Student Services	11,431,825	6.76%	12,221,557	6.69%	789,732	6.91%
13 Student Financial Aid	5,981,026	3.54%	7,917,976	4.33%	1,936,950	32.38%
14 Physical Plant	23,143,447	13.69%	24,906,213	13.62%	1,762,766	7.62%
15 Institutional Support	32,595,295	19.29%	34,631,170	18.94%	2,035,875	6.25%
16 Academic Support	15,416,635	9.12%	17,645,751	9.65%	2,229,116	14.46%
17 Auxiliaries	1,006,716	0.60%	1,144,061	0.63%	137,345	13.64%
18 Athletics	4,054,665	2.40%	4,172,831	2.28%	118,166	2.91%
19 Total Bdgt by Function	\$169,000,000	100.00%	\$182,800,000	100.00%	\$13,800,000	8.17%
20 By Expense Class:						
21 Personnel Costs:						
22 Salaries:						
23 Faculty	\$44,878,160	26.56%	\$47,414,272	26.08%	\$2,536,112	5.65%
24 Executive/Admin	6,748,801	3.99%	8,340,966	4.59%	1,592,165	23.59%
25 Managerial/Prof	25,545,123	15.12%	26,897,730	14.79%	1,352,607	5.29%
26 Classified	18,494,126	10.94%	20,034,162	11.02%	1,540,036	8.33%
27 Grad Assist	4,724,408	2.80%	4,960,628	2.73%	236,220	5.00%
28 Irregular Help	1,332,432	0.79%	1,628,250	0.90%	295,818	22.20%
29 Total Salaries	\$101,723,050	60.19%	\$109,276,008	60.11%	\$7,552,958	7.43%
30 Personnel Benefits	33,705,321	19.94%	37,303,773	20.52%	3,598,452	10.68%
31 Total Pers Costs	\$135,428,371	80.14%	\$146,579,781	80.62%	\$11,151,410	8.23%
32 Operating Expense:						
33 Travel	\$821,520	0.49%	\$848,787	0.47%	27,267	3.32%
34 Utilities & Debt Service	7,442,746	4.40%	8,693,793	4.78%	1,251,047	16.81%
35 Insurance	1,687,131	1.00%	1,249,231	0.69%	(437,900)	-25.96%
36 Other Oper. Exp	19,128,935	11.32%	20,015,214	11.01%	886,279	4.63%
37 Total Oper. Exp	\$29,080,332	17.21%	\$30,807,025	16.95%	\$1,726,693	5.94%
38 Capital Outlay:						
39 Depart Equipment	\$460,116	0.27%	\$462,964	0.25%	2,848	0.62%
40 Library Acquisitions	4,031,181	2.39%	3,956,030	2.18%	(75,151)	-1.86%
41 Total Cap Outlay	\$4,491,297	2.66%	\$4,418,994	2.43%	(\$72,303)	-1.61%
42 Tot Bdgt by Exp Class	\$169,000,000	100.00%	\$181,805,800	100.00%	\$12,805,800	7.58%
43 One-time 27th Payroll (GF)	\$0		\$0		\$0	
44 One-time Capital Outlay	\$0		\$994,200		\$994,200	
45 Unallocated CEC / Target Positio	\$0		\$0		\$0	
46 Activity Total	\$169,000,000		\$182,800,000		\$13,800,000	8.17%
47 TOTAL FTE POSITIONS	1,295.85		1,331.05		35.20	2.72%
48 Budget Deficit: Holdbacks	\$0		\$0			

UNIVERSITY OF IDAHO
 Summary of Salary Changes for FY2023 by Employee Group

Institution/Agency by Group	FY2022 Budget Book		Annual Salary Process							Midyear Changes and Position Adjustments		FY2023 Budget Book		
	FTE	Salary Base	Promotion	Merit (CEC) *	Equity/Other	Across the		Salary	% Incr	FTE	Salary Base	FTE	Salary	% Incr
						Board (2%)	Total							
General Education (U1)														
Faculty														
Professor	132.86	\$ 14,928,528.00	\$ 133,919.03	\$ 103,950.83	\$ 142,261.24	\$ 308,727.36	\$ 688,858.46	\$ 15,617,386.46	4.61%	(7.10)	\$ (931,788.46)	125.76	\$ 14,685,598.00	-1.63%
Associate Professor	155.64	13,791,958.00	102,219.92	133,766.83	76,118.74	269,469.45	581,574.94	14,373,532.94	4.22%	(4.56)	(361,926.94)	151.08	14,011,606.00	1.59%
Assistant Professor	97.81	7,238,342.00	-	93,872.11	45,088.15	138,452.83	277,413.09	7,515,755.09	3.83%	13.23	1,135,433.91	111.04	8,651,189.00	19.52%
Other	90.44	8,919,332.00	10,583.63	93,448.58	49,355.57	85,576.08	238,963.86	9,158,295.86	2.68%	14.31	907,583.14	104.75	10,065,879.00	12.85%
Total Faculty	476.75	\$ 44,878,160.00	\$ 246,722.58	\$ 425,038.35	\$ 312,823.70	\$ 802,225.72	\$ 1,786,810.35	\$ 46,664,970.35	3.98%	15.88	\$ 749,301.65	492.63	\$ 47,414,272.00	5.65%
Executive/Administrative	43.01	7,873,935.00	-	92,332.48	43,783.74	150,771.41	286,887.63	8,160,822.63	3.64%	0.94	180,143.37	43.95	8,340,966.00	5.93%
Managerial/Professional	345.20	24,419,989.00	-	335,729.33	368,039.03	413,431.40	1,117,199.76	25,537,188.76	4.57%	14.57	1,360,541.24	359.77	26,897,730.00	10.15%
Classified	430.89	18,494,126.00	-	293,145.56	503,698.31	300,715.19	1,097,559.06	19,591,685.06	5.93%	3.81	442,476.94	434.70	20,034,162.00	8.33%
Teaching Assistant	-	4,724,408.00	-	-	141,732.00	94,488.00	236,220.00	4,960,628.00	5.00%	-	-	-	4,960,628.00	5.00%
Irregular Help	-	1,332,432.00	-	-	-	-	-	1,332,432.00	0.00%	-	295,818.00	-	1,628,250.00	22.20%
Total	1,295.85	\$ 101,723,050.00	\$ 246,722.58	\$ 1,146,245.72	\$ 1,370,076.78	\$ 1,761,631.72	\$ 4,524,676.80	\$ 106,247,726.80	4.45%	35.20	\$ 3,028,281.20	1,331.05	\$ 109,276,008.00	7.43%

* CEC for faculty is shown in their post-promotion rank

LEWIS-CLARK STATE COLLEGE
FY2023 BUDGET OVERVIEW
Appropriated Funds

2023 State Budget Overview

FY 2022 Base Operating Budget (excl. one-time) \$36,492,000

Adjustments to Base from State General Funds

FY 2022 State Funds Base	\$18,460,400
Personnel Benefits	\$125,400
SWCAP	(\$35,400)
CEC	\$1,382,500
Occupancy Costs	\$155,500
Non-Traditional Learners Line Item	\$323,200
Cybersecurity Compliance Line Item	\$91,600
Title IX Support Line Item	\$66,600
EWA	(\$168,500)
All Institutions, Chief Audit Executive	(\$11,400)

FY 2023 Base State General Funds \$20,389,900

Net Increase in Base State General Funds \$1,929,500

Adjustments to Base from Endowment Funds

FY 2022 Endowment Funds	\$2,743,800
Normal School Endowment Fund Adjustment	\$540,600

FY 2023 Base State Endowment Funds \$3,284,400

Net Increase in Endowment Funds \$540,600

Adjustments to Base from Tuition Funds

FY 2022 Tuition Base Budget	\$15,287,800
FY 2023 Tuition Base Budget	\$14,822,700

Net Decrease in Tuition Budget (\$465,100)

NET INCREASE IN ALL BASE FUNDS \$2,005,000

FY 2023 All Funds Base Budget \$38,497,000

FY 2023 Operating Budget \$38,497,000

General Fund (52.96%)	\$20,389,900
Normal School Endowment (8.53%)	\$3,284,400
Tuition (38.50%)	\$14,822,700

The FY2023 General Education operating budget totals \$38,497,000, an increase of \$1,929,500 over the FY 2022 operating budget of \$36,492,000 (incl. one-time funds).

State General Fund appropriations increased by \$1,929,500 or 9.5% in ongoing funding. An increase in personnel benefits and CEC provided \$1,507,900 of the increase. Additionally, LCSC received new funding in the amount of \$636,900 for Occupancy Costs, Non-Traditional Learners initiative, Cybersecurity Compliance and Title IX support. LCSC also experienced a decrease in EWA of \$168,500, SWCAP of \$35,400 and also contributed \$11,400 for the new Chief Audit Executive that will serve all institutions. State Endowment appropriations increased \$540,600 from the FY2022 funding level. Budgeted revenue generated by student tuition, compared to FY 2022 enrollment, contributed to a decrease of \$465,100 or 3.0%.

For FY 2023, the College continues to be fiscally conservative by pausing and reflecting before filling positions and is prepared for anticipated continued enrollment declines. We will evaluate where to strategically invest in positions as we move the College forward.

Overall, the FY 2023 budget reflects a College wide effort to align anticipated revenue to expenses and to be responsive to uncertain economic conditions.

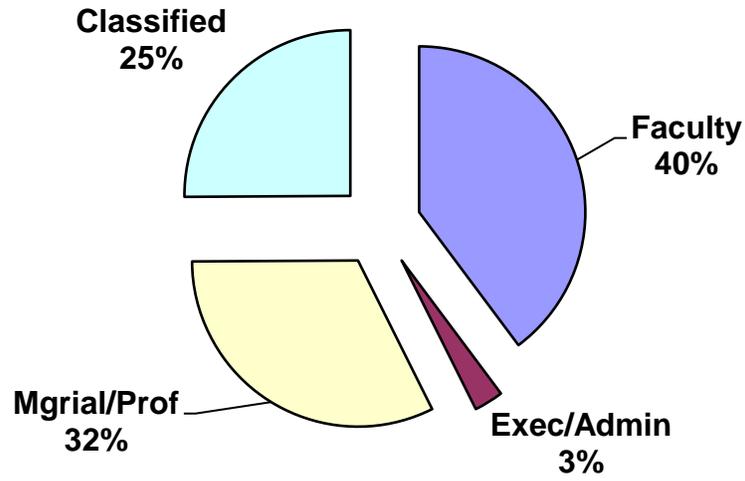
LEWIS-CLARK STATE COLLEGE
Budget Distribution by Activity and Expense Class
 July 1, 2022 - June 30, 2023

	FY2022 Original Budget		FY2023 Original Budget		Changes from Prior Year	
	Amount	% of Total	Amount	% of Total	Amount	% Chge
Revenue by Source						
1 State General Account - ongoing	\$18,460,400	50.59%	\$20,389,900	52.96%	\$1,929,500	10.45%
2 State General Account - one time		0.00%		0.00%	0	0.00%
3 HESF - one time		0.00%		0.00%	0	0.00%
4 State Endowments	2,743,800	7.52%	3,284,400	8.53%	540,600	19.70%
5 Millennium Fund/Economic Recovery	0	0.00%	0	0.00%	0	0.00%
6 Student Tuition and Fees	15,287,800	41.89%	14,822,700	38.50%	(465,100)	-3.04%
7 Total Operating Revenues	\$36,492,000	100.00%	\$38,497,000	100.00%	\$2,005,000	5.49%
Expenses						
By Function:						
8 Instruction	\$16,869,709	46.23%	\$17,170,868	44.60%	\$301,159	1.79%
9 Research	93,500	0.26%	81,206	0.21%	(12,294)	-13.15%
10 Public Service	187,462	0.51%	188,047	0.49%	585	0.31%
11 Library	913,408	2.50%	922,805	2.40%	9,397	1.03%
12 Student Services	3,781,542	10.36%	4,055,158	10.53%	273,616	7.24%
13 Student Financial Aid	965,600	2.65%	965,600	2.51%	0	0.00%
14 Physical Plant	3,710,136	10.17%	4,056,965	10.54%	346,829	9.35%
15 Institutional Support	5,660,334	15.51%	6,446,984	16.75%	786,650	13.90%
16 Academic Support	2,836,968	7.77%	2,974,145	7.73%	137,177	4.84%
17 Auxiliaries	11,400	0.03%	11,400	0.03%	0	0.00%
18 Athletics	1,461,941	4.01%	1,623,822	4.22%	161,881	11.07%
19 Total Bdgt by Function	\$36,492,000	100.00%	\$38,497,000	100.00%	\$2,005,000	5.49%
20 By Expense Class:						
21 Personnel Costs:						
22 Salaries:						
23 Faculty	\$10,498,376	28.77%	\$10,836,506	28.15%	\$338,130	3.22%
24 Executive/Admin	\$1,485,263	4.07%	\$1,627,442	4.23%	142,179	9.57%
25 Managerial/Prof	\$5,835,048	15.99%	\$6,527,312	16.96%	692,264	11.86%
26 Classified	\$2,718,935	7.45%	\$2,791,595	7.25%	72,660	2.67%
27 Grad Assist		0.00%		0.00%	0	0.00%
28 Irregular Help	475,128	1.30%	485,439	1.26%	10,311	2.17%
29 Total Salaries	\$21,012,750	57.58%	\$22,268,294	57.84%	\$1,255,544	5.98%
30 Personnel Benefits	8,339,585	22.85%	8,790,725	22.83%	451,140	5.41%
31 Total Pers Costs	\$29,352,335	80.43%	\$31,059,019	80.68%	\$1,706,684	5.81%
32 Operating Expense:						
33 Travel	\$0	0.00%	\$0	0.00%	0	0.00%
34 Utilities	996,400	2.73%	1,059,400	2.75%	63,000	6.32%
35 Insurance	187,900	0.51%	217,900	0.57%	30,000	15.97%
36 Other Oper. Exp	5,506,265	15.09%	5,711,581	14.84%	205,316	3.73%
37 Total Oper. Exp	\$6,690,565	18.33%	\$6,988,881	18.15%	\$298,316	4.46%
38 Capital Outlay:						
39 Depart Equipment	\$86,100	0.24%	\$86,100	0.22%	0	0.00%
40 Library Acquisitions	363,000	0.99%	363,000	0.94%	0	0.00%
41 Total Cap Outlay	\$449,100	1.23%	\$449,100	1.17%	\$0	0.00%
42 Tot Bdgt by Exp Class	\$36,492,000	100.00%	\$38,497,000	100.00%	\$2,005,000	5.49%
43 One-time 27th Payroll (GF)	\$0		\$0		0	
44 One-time Capital Outlay	\$0		\$0		0	
45 Unallocated CEC + Target Position	\$0		\$0		0	
46 Activity Total	\$36,492,000		\$38,497,000		\$2,005,000	5.49%
47 TOTAL FTE POSITIONS	346.23		344.22		(2.01)	-0.58%
47 Budget Deficit - reserve funds	\$0		\$0			

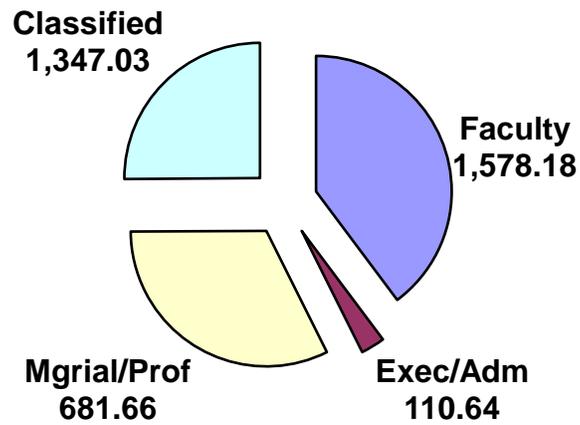
LEWIS-CLARK STATE COLLEGE
Summary of Salary Changes for FY2023 by Employee Group

Institution/Agency by Group	Existing Positions							Position Adjustments		Total		
	FY2022		Promotion	Salary Adjustments			FY2023		FTE	Salary Base	FY2023	
	FTE	Salary Base		Merit (CEC)	Equity	Total	Salary	% Incr			FTE	Salary Base
General Education												
Faculty												
Professor	37.92	2,932,139	47,500	165,799	3,000	216,299	3,148,438	7.38	2.00	99,575	39.92	3,248,013
Associate Professor	47.00	3,037,504	72,000	172,037	0	244,037	3,281,541	8.03	5.00	227,530	52.00	3,509,071
Assistant Professor	42.17	2,363,729	6,000	73,213	0	79,213	2,442,942	3.35	(10.75)	(607,556)	31.42	1,835,386
Instr/Lect	20.91	1,027,496	0	52,357	0	52,357	1,079,853	5.10	0.00	17,017	20.91	1,096,870
Part-Time Instructor	0.00	1,137,508	0	0	0	0	1,137,508	0.00	0.00	9,658	0.00	1,147,166
Total Faculty	148.00	10,498,376	125,500	463,406	3,000	591,906	11,090,282	5.64	(3.75)	(253,776)	144.25	10,836,506
Executive/Administrative	13.30	1,485,263	0	86,106	21,400	107,506	1,592,769	7.24	0.30	34,673	13.60	1,627,442
Managerial/Professional	106.92	5,835,048	0	322,236	12,208	334,444	6,169,492	5.73	5.84	357,820	112.76	6,527,312
Classified	78.01	2,718,935	0	113,025	43,682	156,707	2,875,642	5.76	(4.40)	(84,047)	73.61	2,791,595
Irregular Help	0.00	475,128	0	0	0	0	475,128	0.00	0.00	10,311	0.00	485,439
Total	346.23	21,012,750	125,500	984,773	80,290	1,190,563	22,203,313	5.67	(2.01)	64,981	344.22	22,268,294

**College & Universities
FY23 Budgeted Positions by Type - % of Total**



**College & Universities
FY23 Budgeted Positions by Type - FTP**



COLLEGE & UNIVERSITIES
Operating Budget Personnel Costs Summary
July 1, 2022 - June 30, 2023

Classification	FY2022 Original Budget				FY2023 Original Budget			
	FTE	Salaries	Benefits	Total	FTE	Salaries	Benefits	Total
BOISE STATE UNIVERSITY								
1 Faculty	780.65	\$72,213,277	\$22,684,114	\$94,897,391	795.36	\$75,691,833	\$22,974,044	\$98,665,877
2 Executive/Administrative	49.32	8,956,725	2,439,479	11,396,204	50.00	9,571,438	2,466,154	12,037,592
3 Managerial/Professional	708.04	48,249,090	18,124,461	66,373,551	755.70	54,395,290	21,285,671	75,680,961
4 Classified	350.10	13,312,462	7,079,692	20,392,154	328.04	13,585,820	7,098,843	20,684,663
5 Irregular Help		1,104,731	657,508	1,762,239		873,701	635,153	1,508,854
6 Graduate Assistants		5,528,511	221,140	5,749,651		5,573,577	222,943	5,796,520
7 TOTAL	1,888.11	\$149,364,796	\$51,206,394	\$200,571,190	1,929.10	\$159,691,659	\$54,682,808	\$214,374,467
8	Number of New Positions				40.99			
9								
10								
IDAHO STATE UNIVERSITY								
12 Faculty	496.15	\$40,823,055	\$14,225,759	\$55,048,814	496.64	\$43,168,300	\$14,613,800	\$57,782,100
13 Executive/Administrative	30.98	5,641,053	1,968,730	7,609,783	30.73	5,847,600	2,222,100	8,069,700
14 Managerial/Professional	321.41	21,661,149	7,559,751	29,220,900	336.57	23,258,000	8,838,000	32,096,000
15 Classified	390.20	13,417,686	7,540,749	20,958,435	379.86	13,732,300	8,102,100	21,834,400
16 Irregular Help		3,887,649	117,708	4,005,357		4,189,100	418,900	4,608,000
17 Graduate Assistants		3,181,308	408,203	3,589,511		3,195,900	115,100	3,311,000
18 TOTAL	1,238.74	\$88,611,900	\$31,820,900	\$120,432,800	1,243.80	\$93,391,200	\$34,310,000	\$127,701,200
19	Number of New Positions				5.06			
20								
21								
UNIVERSITY OF IDAHO								
23 Faculty	476.75	\$44,878,160	\$13,194,182	\$58,072,342	492.63	\$47,414,272	\$14,271,694	\$61,685,966
24 Executive/Administrative	36.01	6,748,801	2,286,800	9,035,601	43.95	8,340,966	3,000,448	11,341,414
25 Managerial/Professional	352.20	25,545,123	10,422,410	35,967,533	359.77	26,897,730	11,297,041	38,194,771
26 Classified	430.89	18,494,126	7,545,606	26,039,732	434.70	20,034,162	8,414,345	28,448,507
27 Irregular Help		1,332,432	114,591	1,447,023		1,628,250	141,662	1,769,912
28 Graduate Assistants		4,724,408	141,732	4,866,140		4,960,628	178,583	5,139,211
29 TOTAL	1,295.85	\$101,723,050	\$33,705,321	\$135,428,371	1,331.05	\$109,276,008	\$37,303,773	\$146,579,781
30	Number of New Positions				35.20			
31								
32								
LEWIS CLARK STATE COLLEGE								
34 Faculty	148.00	\$10,498,376	\$3,777,717	\$14,276,093	144.25	\$10,836,506	\$3,947,951	\$14,784,457
35 Executive/Administrative	13.30	1,485,263	460,356	1,945,619	13.60	1,627,442	499,743	2,127,185
36 Managerial/Professional	106.92	5,835,048	2,541,568	8,376,616	112.76	6,527,312	2,759,750	9,287,062
37 Classified	78.01	2,718,935	1,517,468	4,236,403	73.61	2,791,595	1,541,339	4,332,934
38 Irregular Help		475,128	42,476	517,604		485,439	41,942	527,381
39 Graduate Assistants		0	0	0		0	0	0
40 TOTAL	346.23	\$21,012,750	\$8,339,585	\$29,352,335	344.22	\$22,268,294	\$8,790,725	\$31,059,019
41	Number of New Positions				(2.01)			
42								
43								
TOTAL COLLEGE & UNIVERSITIES								
45 Faculty	1,901.55	\$168,412,868	\$53,881,772	\$222,294,640	1,928.88	\$177,110,911	\$55,807,489	\$232,918,400
46 Exec/Admin	129.61	22,831,842	7,155,365	29,987,207	138.28	25,387,446	8,188,445	33,575,891
47 Mgrial/Prof	1,488.57	101,290,410	38,648,190	139,938,600	1,564.80	111,078,332	44,180,462	155,258,794
48 Classified	1,249.20	47,943,209	23,683,515	71,626,724	1,216.21	50,143,877	25,156,627	75,300,504
49 Irregular Help	0.00	6,799,940	932,283	7,732,223	0.00	7,176,490	1,237,657	8,414,147
50 Graduate Assistants	0.00	13,434,227	771,075	14,205,302	0.00	13,730,105	516,626	14,246,731
51 TOTAL	4,768.93	\$360,712,496	\$125,072,200	\$485,784,696	4,848.17	\$384,627,161	\$135,087,306	\$519,714,467
52	Number of New Positions				79.24			

Idaho Division of Career Technical Education Postsecondary Career Technical Education Appropriated Funds - FY 2023

Funds are appropriated to Idaho Division of Career Technical Education (IDCTE) for career technical education programs and services. The State Board of Education approved the allocation of the appropriation to postsecondary career technical education at its April 21, 2022 meeting. IDCTE requests approval of the fiscal year 2023 operating budget for postsecondary career technical education.

The allocation of funds for the fiscal year 2023 postsecondary operating budget is based on the strategic plan for career technical education in Idaho as well as Board and legislative intent.

The fiscal year 2023 postsecondary budget reflects an overall increase of \$3,846,600 or 8.2%. The increase is due to personnel benefit costs of \$276,800, CEC costs of \$2,549,800, and line items of \$912,300 ongoing and \$107,700 in one-time capital replacement.

The following schedule is provided for review:

Postsecondary State Appropriations Summary - FY 2023

**Idaho Division of Career Technical Education
By Appropriation Unit, Account Category and Fund**

	<u>FY 2023*</u>	<u>FY 2022**</u>	<u>% Inc/(Dcr)</u>	
1	EDEA - Administration (2.8%)			
2	By Account Category			
3	1,939,600	1,782,200	8.8%	(1)
4	382,200	386,300	(1.1%)	
5	<u>2,321,800</u>	<u>2,168,500</u>	7.1%	
6	By Fund			
7	2,301,800	2,148,500	7.1%	(1)
8	20,000	20,000	0.0%	(1)
9	<u>2,321,800</u>	<u>2,168,500</u>	7.1%	
11	EDEB - Secondary and General (24.0%)			
12	By Account Category			
13	1,746,100	1,574,600	10.9%	(1)
14	542,000	1,134,700	(52.2%)	(1)
15	3,600	0		
16	<u>17,886,700</u>	<u>20,973,800</u>	(14.7%)	(4)
17	20,178,400	23,683,100	(14.8%)	
18	By Fund			
19	16,163,800	16,153,500	0.1%	(1)
20	3,600	210,000	(98.3%)	(3)
21	3,986,000	7,294,600	(45.4%)	(1)
22	25,000	25,000	0.0%	(1)
23	<u>20,178,400</u>	<u>23,683,100</u>	(14.8%)	
25	EDEC - Postsecondary (63.4%)			
26	By Account Category			
27	45,517,800	43,209,800	5.3%	
28	5,134,600	3,534,000	45.3%	(2)
29	107,700			
30	<u>2,685,500</u>	<u>2,500,000</u>	7.4%	(4)
31	53,445,600	49,243,800	8.5%	
32	By Fund			
33	50,760,100	49,243,800	3.1%	(1)
34	2,685,500	0		(1)
35	<u>53,445,600</u>	<u>49,243,800</u>	8.5%	
37	EDED - Educator Services (1.8%)			
38	By Account Category			
39	294,900	166,500	77.1%	(1)
40	509,100	509,900	(0.2%)	(1)
41	<u>702,500</u>	<u>2,222,900</u>	(68.4%)	(1,4)
42	1,506,500	2,899,300	(48.0%)	
43	By Fund			
44	1,231,500	2,624,300	(53.1%)	(1)
45	0	0		(1)
46	275,000	275,000	0.0%	
47	<u>1,506,500</u>	<u>2,899,300</u>	(48.0%)	

	<u>FY 2023*</u>	<u>FY 2022**</u>	<u>% Inc/(Dcr)</u>	
49	EDEJ - Related Programs (8.1%)			
50	By Account Category			
51	815,400	593,100	37.5%	(1,5)
52	231,100	313,100	(26.2%)	(1,5)
53	5,739,800	5,294,700	8.4%	(4,5)
54	<u>6,786,300</u>	<u>6,200,900</u>	9.4%	
55	By Fund			
56	2,734,800	2,837,400	(3.6%)	(1)
57	170,000	170,000	0.0%	(1)
58	67,800	67,800	0.0%	(1)
59	3,798,700	3,110,700	22.1%	(6)
60	<u>15,000</u>	<u>15,000</u>	0.0%	(1)
61	<u>6,786,300</u>	<u>6,200,900</u>	9.4%	
63	EDEK - Other Services (Continuous Appropriation per IC 33-4904)			
64	By Account Category			
65	0	0		
66	<u>0</u>	<u>0</u>		
67	By Fund			
68	0	0		
69	<u>0</u>	<u>0</u>		
71	All Functions			
72	By Account Category			
73	50,313,800	47,326,200	6.3%	
74	6,799,000	5,878,000	15.7%	
75	111,300	0		
76	27,014,500	30,991,400	(12.8%)	
77	<u>84,238,600</u>	<u>84,195,600</u>	0.1%	
78	By Fund			
79	73,192,000	73,007,500	0.3%	
80	170,000	170,000	0.0%	
81	67,800	67,800	0.0%	
82	3,600	210,000	(98.3%)	
83	10,490,200	10,425,300	0.6%	
84	<u>315,000</u>	<u>315,000</u>	0.0%	
85	<u>84,238,600</u>	<u>84,195,600</u>	0.1%	

- 87 * CEC of about 7%, health premium increase of \$850 per FTP, unemployment insurance holiday,
88 six line items, and FY 2022 supplement requests including \$10 million for Leading Idaho projects
89 ** Net of ongoing 2% base reduction; 2% CEC; .55% variable benefits; no change in health premium
90 1) FY 2022 Luma project realignment; zero-sum agency-wide; FY 2023 CEC of about 7%
91 2) FY 2023 shifted PC to OE given pandemic-related changes; added to PC via line-item requests
92 3) FY 2022 HERF funds remaining balance available until Sep. 30, 2021
93 4) FY 2022 Building Idaho's Future (BIF) funding = \$4,750,000 in Trustee and Benefit Payments
94 5) FY 2022 Moved Fire Service Training program from postsecondary to IDCTE; zero-sum
95 6) Federal Apprenticeship grant; increases in Adult Education and Perkins grants

University of Idaho
FY2023 Budget Overview
Agricultural Research and Extension Service

In FY2023, the Agricultural Research and Extension Service (ARES) Appropriation increased 8.5% from the original FY2022 appropriation, including an additional \$1.8 million for Changes in Employee Compensation, and \$365,100 in one-time capital outlay to fund replacement items at various research stations.

The following items were requested and appropriated for FY2023 to support program development at the Idaho Center for Agriculture, Food and the Environment (CAFE) in the Magic Valley:

- Funding for 3 FTP and \$256,900 for:
 - An operation manager at the Rupert Site to oversee the maintenance of the land and facilitate research activities, systems, and operational procedures.
 - A research support scientist to sample soil and monitor and maintain the various data-gathering sensors, weather monitoring equipment, and irrigation systems.
 - A 4-H STEM Area Extension Educator to deliver critical STEM education to Idaho youth in the areas showcased through precision and regenerative agriculture research conducted at CAFE.
- On-going Operating Expense funding of \$62,500 for educational resources, travel budget, and materials and research supplies to maintain equipment, sensors, weather stations, and infrastructure at CAFE in Rupert.
- One-time capital outlay of \$40,800 to purchase a PowerProbe automated soil sampler to aid in precision sampling at CAFÉ.

In addition, the Agricultural Research and Extension Service (ARES) received supplemental appropriation of \$390,100 from the State Fiscal Recovery fund to provide adult computer literacy training throughout Idaho; and a reappropriation of \$2.8 million from the general fund for the renovation of the Parma Research and Extension Center.

With the support of the ARES appropriation, the University of Idaho's College of Agricultural and Life Sciences will continue to serve the needs of the citizens and stakeholders of Idaho.

UNIVERSITY OF IDAHO
AVAILABILITY AND ALLOCATION OF FUNDS FOR FY2023
AGRICULTURAL RESEARCH AND EXTENSION SYSTEM

1	FUNDS AVAILABLE	FTE	AMOUNT
2			
3	FY2022 Operating Budget Base	293.77	\$ 32,695,100
4	Adjustments: Reappropriation		
5	Adjustments: Parma Research & Ext. Center		2,800,000
6	Adjustments: Adult Computer Literacy		490,100
7	Adjustments: Removal of Onetime Expenditures		(2,900,000)
8			-
9	Adjustments: FTP Additions	4.67	-
10	Adjustments: FTP Adjustment	-	
11	FY2022 Adjusted Budget Base	<u>298.40</u>	<u>\$ 33,085,200</u>
12			
13	Additional Funding for FY2022		
14			\$ -
15			-
16	Total Funding Reduction	<u>-</u>	<u>\$ 3,290,100</u>
17	Total Funds Available for FY2022	<u>298.40</u>	<u>\$ 33,085,200</u>
18			
19			
20	ALLOCATION OF FUNDS		
21			
22	FY2023 Adjusted Budget Base	293.77	\$ 33,085,200
23			
24	MCO Increases/Decreases to Budget Base		
25	Replacement items		\$ 365,100
26	Inflationary Adjustments		\$ -
27	Benefit Costs		\$ 171,800
28	Change in Employee Compensation		\$ 1,803,500
29			
30	Total MCO Increases/Decreases	-	<u>\$ 2,340,400</u>
31			
32	Enhancements to Budget Base		
33	4-H and CAFÉ Program Development		360,200
34	Occupancy Costs	-	
35	FTE Increase	4.67	
36			
37	Total Enhancements	<u>4.67</u>	<u>\$ 360,200</u>
38			
39	Total Increases	<u>4.67</u>	<u>\$ 2,700,600</u>
40			
41	FY2023 Operating Budget	<u>298.44</u>	<u>\$ 35,785,800</u>

AGRICULTURAL RESEARCH & EXTENSION SERVICE

Operating Budget Personnel Costs Summary

July 1, 2022 - June 30, 2023

Classification	FY2022 Operating Budget				FY2023 Operating Budget			
	FTE	Salaries	Benefits	Total	FTE	Salaries	Benefits	Total
Faculty	164.74	\$13,695,903	\$4,127,094	\$17,822,997	165.32	\$14,544,021	\$4,602,550	\$19,146,571
Executive/Administrative	2.13	415,786	\$125,328	541,114	2.52	625,558	\$188,292	813,850
Managerial/Professional	36.08	2,654,267	\$1,110,292	3,764,559	38.60	2,991,142	\$1,256,280	4,247,422
Classified	90.82	3,882,367	\$1,623,117	5,505,484	88.00	4,019,746	\$1,688,293	5,708,039
Irregular Help		348,017	29,929	377,946		404,377	\$ 35,181	439,558
Graduate Assistants		480,000	14,400	494,400		510,000	\$ 18,360	528,360
TOTAL General Fund	293.77	\$21,476,340	\$7,030,160	\$28,506,500	290.44	\$23,094,844	\$7,745,096	\$30,738,700
			Personnel Cost per FY2022 JFAC Proof	\$28,209,200			Personnel Cost per FY2023 JFAC Proof	\$30,883,800
			Variation	\$297,300 (1)			Variation	-\$145,100 (2)

(1) The additional \$297,300 in PC are reduced from OE to reflect current ARES spending plans.
 Per the appropriation bill language, ARES was given the exemption to move spending authority between categories as needed.

Classification	FY2023 Operating Budget			
	FTE	Salaries	Benefits	Total
Managerial/Professional	4.00	101,240	\$43,860	145,100
TOTAL State Fiscal Recovery Fund	0.00	\$0	\$0	\$145,100

(2) ARPA State Fiscal Recovery Funds for 'Adult Computer Literacy Program'.

Total All	293.77	\$21,476,340	\$7,030,160	\$28,506,500	294.44	\$23,196,084	\$7,788,956	\$30,883,800
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HEALTH EDUCATION PROGRAMS

FY 2023 Operating Budget

	FY 2022 BUDGET	FY 2023 BUDGET	PERCENT of CHANGE
1			
2 By Program:			
3 WIMU Veterinary Education	2,258,800	2,351,300	4.10%
4 WWAMI Medical Education	6,879,400	6,973,400	1.37%
5 Idaho Dental Education Program	2,010,900	2,092,600	4.06%
6 University of Utah Medical Education	2,446,600	2,626,600	7.36%
7 Family Medicine Residencies	6,023,700	6,719,100	11.54%
8 Boise Internal Medicine Residency	895,000	1,075,000	20.11%
9 Psychiatry Residency	837,800	837,800	0.00%
10 Eastern Idaho Medical Residencies	2,165,000	2,525,000	16.63%
11 Total Programs	23,517,200	25,200,800	7.16%
12 By Fund Source:			
13 General Fund	23,166,800	24,833,300	7.19%
14 Student Fee Revenue	350,400	367,500	4.88%
15 Total Funds	23,517,200	25,200,800	7.16%
16 By Expenditure Classification:			
17 Personnel Costs	4,745,900	5,272,200	11.09%
18 Operating Expenditures	2,334,600	2,390,100	2.38%
19 Capital Outlay	5,500	5,500	0.00%
20 Trustee & Benefits	16,431,200	17,533,000	6.71%
21 Lump Sum	0	0	0.00%
22 Total Expenditures	23,517,200	25,200,800	7.16%
23 Full Time Position	39.65	42.65	7.57%

24 **Budget Overview**

The FY 2023 budget for Health Education Programs reflects a 7.16% increase, including contract inflation totaling \$107.3k, a 3% ongoing salary structure shift plus \$1.25 per hour per eligible employee distributed on merit, and a benefit cost decrease of \$15.0k. The University of Utah program received \$180k for three new psychiatry residents at \$60k each. Family Medicine Residency ISU received 3 FTP and \$180k for resident support. Family Medicine Residency received \$60k for resident support in Boise, \$60k for an addiction fellowship in Boise, \$60k for a medical resident in Coeur d'Alene, \$60k for a behavioral health resident in Coeur d'Alene, \$60k for a rural health fellowship in Coeur d'Alene, \$75k to ISU to offset a disparity in resident support for eastern Idaho residents, and \$30k for a pharmacy resident in Boise. Increases for Boise Internal Medicine include \$120,000 for two addiction medicine residents and \$60k for an internal medicine resident. An increase to Eastern Idaho Regional Medical Center included \$360k for six additional family medical resident positions.

SPECIAL PROGRAMS

FY 2023 Operating Budget

	FY 2022 BUDGET	FY 2023 BUDGET	PERCENT of CHANGE
1			
2 By Program:			
3 Forest Utilization Research	1,447,700	1,526,900	5.47%
4 Geological Survey	1,128,300	1,230,200	9.03%
5 Scholarships and Grants:			
6 Idaho Promise Scholarship - A			0.00%
7 Atwell Parry Work Study Program	1,186,000	1,186,000	0.00%
8 Rural Educator Incentive Program	0	775,000	100.00%
9 Armed Forces/Public Safety Officers	200,000	200,000	0.00%
10 Scholarships Program Manager	91,400	98,200	7.44%
11 Opportunity Scholarship	20,777,300	20,777,300	0.00%
12 Postsecondary Credit Scholarship	1,000,000	1,000,000	0.00%
13 GEARUP Scholarship	4,505,100	4,505,100	0.00%
14 Total Scholarships and Grants	27,759,800	28,541,600	2.82%
15 Museum of Natural History	637,200	694,400	8.98%
16 Small Business Development Centers	1,223,000	770,300	-37.02%
17 TechHelp	671,500	395,400	-41.12%
18 Total Programs	32,867,500	33,158,800	0.89%
19 By Fund Source:			
20 General Fund	26,516,700	27,620,000	4.16%
21 Miscellaneous Funds	1,000,000	1,001,500	0.15%
22 Federal Funds	5,350,800	4,537,300	-15.20%
23 Total Funds	32,867,500	33,158,800	0.89%
24 By Expenditure Classification:			
25 Personnel Costs	4,188,600	4,515,400	7.80%
26 Operating Expenditures	1,011,000	214,000	-78.83%
27 Capital Outlay		11,500	100.00%
28 Trustee/Benefit or Lump Sum Payments	27,667,900	28,417,900	2.71%
29 Total Expenditures	32,867,500	33,158,800	0.89%
30 Full Time Position	46.59	47.09	1.07%

Budget Overview

The FY 2023 budget for Special Programs reflects a 1.47% decrease including a 3% ongoing salary structure shift plus \$1.25 per hour per eligible employee distributed on merit and benefit increases. Idaho Geological Survey received \$28k for operational support and Small Business Development Centers received \$17.2k for a rural consultant. Scholarships and Grants received \$775,000 for a rural educator incentive program for educators who work in high-need or rural school districts or charter schools.

ATTACHMENT 29 FY2023 ALTERATION AND REPAIR PROJECT REQUESTS

AGENCY / INSTITUTION	PBFAC RECOMMEND	AGENCY REQUESTS	PRIORITY
EDUCATION, STATE BOARD OF			
BOISE STATE UNIVERSITY			
Design Central Plant, Heat Plant & Telephone Bldg	250,000	250,000	1
Materials Science Research Bldg, MCMR Labs, Ph 2	1,150,000	1,150,000	2
Replace Elevator, ExtraMile Arena		425,000	3
Study and Design, HVAC System Modernization, ExtraMile Arena		400,000	4
Chemistry Labs Modernization, Science Bldg	495,000	495,000	5
Active Learning Classroom Improvements, Multiple Bldgs, Ph 2	1,000,000	1,200,000	6
Replace N2 Field Controllers, Campus Wide	80,000	80,000	7
Replace Boiler, Science Bldg	225,000	225,000	8
Steam Tunnel Exhaust Fans Study		30,000	9
Replace Booster Pump, ExtraMile Arena		100,000	10
HVAC, Riverfront Hall, Ph 3	325,000	325,000	11
Replace Upper Roof, Liberal Arts Bldg		420,000	12
Upgrade Comm Room Doors, Campus Wide		89,600	13
Data Center Fire Suppression, Multiple Bldgs		93,500	14
Sidewalk Assessment and Improvements, Campus Wide		60,000	15
Emergency Generation Network, Campus Wide		330,000	16
Materials Science Research Bldg, MCMR Labs, Ph 3		1,150,000	17
Replace Roof, TECenter		240,000	18
Replace Siding, Yanke FRP, Ph 2		787,500	19
Replace Refrigerant System, Harry Morrison Bldg		82,500	20
Repair Parking Lot		250,000	21
Install HVAC Air Circulation, Pioneer Hall & PNRH		60,000	22
Replace Main Air Handler, Liberal Arts Bldg		555,000	23
Upgrade Plumbing Systems, Multiple Bldgs		220,000	24
Cleanup Comm Closet, Campus Wide		220,000	25
Replace Chiller, Micron Engineering Center		600,000	26
Replace HVAC Controllers, Multiple Bldgs		800,000	27
Roadway Maintenance and Repair, Campus Wide		250,000	28
Emergency Notification Pull-Down Stations, MEC & Science Bldgs		180,000	29
SUBTOTAL	4,025,000	11,743,100	
IDAHO STATE UNIVERSITY			
Relocate eISU and ITRC	1,586,988	1,586,988	1
Replace Corridor Floor, College of Business	285,760	285,760	2
Remove/Replace Carpet, 2nd Flr & RR, Estec	128,106	128,106	3
Exterior Lighting, Reed & Cadet Field	50,378	50,378	4
Repaint Bldg Exterior, Meridian Campus	58,147	58,147	5
Replace RTU Air Handlers, College of Technology	1,036,200	1,036,200	6
Restore Swanson Arch, Add ADA Access	280,065	280,065	7
Elevator Door & Controls, Gale Life Science	140,000	140,000	8
Replace Walkways, Campus Wide	149,500	149,500	9
Backup Power Loop, Campus Wide	79,255	79,255	10
Replace Floor & Understructure, Lobby, Reed Gym	196,683	196,683	11
Expand Counselor Space, Graveley Hall		1,708,893	12
Upgrade/Repair Windows, Fine Arts Bldg		1,286,492	13
Repair Asphalt Parking Lots, Campus Wide		530,585	14
Replace Heat Pumps Tower, College of Technology		1,734,480	15
SUBTOTAL	3,991,082	9,251,532	
IDAHO STATE UNIVERSITY -- UNIVERSITY PLACE			
Remodel/Retrofit Rooms 207,214,214,217, & 219, Higher Edu Cntr		877,910	1
Repair S Windows Thermal Expansion, Higher Edu Cntr	124,200	124,200	2
SUBTOTAL	124,200	1,002,110	

ATTACHMENT 29 FY2023 ALTERATION AND REPAIR PROJECT REQUESTS

AGENCY / INSTITUTION	PBFAC RECOMMEND	AGENCY REQUESTS	PRIORITY
UNIVERSITY OF IDAHO <i>Revised 10/22/21</i>			
Systems Improvements, JW Martin Lab Bldg	1,500,000	1,500,000	1
Replace Chiller, CNR	724,500	724,500	2
Campus Drive Repairs, Ph 2, Reinstate DPW 21268 Funds	488,000	488,000	3
Janssen Eng Bldg HVAC, Ph 4, Reinstate DPW 22251 Funds	548,700	548,700	4
Road Access Improvements, Idaho Ave & Kibbie	750,000	750,000	5
Replace Roof/Reinstate Funds, Shoup Hall		149,300	6
Replace Roof, Menard Law, Ph 2		887,400	7
Structural Repairs, Dean's Suite, Menard Law Bldg		150,000	8
Landscape Improvements, E. Arena Campus Connection		450,000	9
HVAC, Ph 3, Ag Science		707,500	10
HVAC Upgrade, Life Sciences South, Ph 3		1,298,300	11
Replace Roof, Hays & Forney Halls		578,900	12
Reconfig/Rebuild Greek Parking, Nez Perce Dr.		900,000	13
Repair/Replace Roofs, Main & OCS, FS, Ph 1		1,013,200	14
Repair Campus Drives, Ph 3		806,300	15
Repair Bridge Deck/Chip Seal, Paradise Creek St.		450,000	16
Reconfig/Rebuild Nez Perce Drive		1,006,700	17
HVAC, LHSOM, Ph 1		977,700	18
Exterior Masonry Repairs, Admin Bldg, Ph 3		100,100	19
Repair/Replace Roofs, Main & OCS, FS, Ph 2		341,600	20
HVAC, Gibb Hall, Ph 2		1,296,200	21
Perimeter Drive Replace Paradise Creek Undercrossing		1,163,500	22
HVAC, Admin Bldg, Ph 2		1,299,300	23
Pedestrian Mall E. Entry Improvements, University Ave		585,900	24
Replace Roof, Student Union Bldg (Agency Funds = \$295,600)		241,900	25
Exterior Repairs, FS Complex, Ph 3		170,000	26
HVAC, Gibb Hall, Ph 3		1,299,300	27
Exterior Repairs, N. Elevation, Renfrew Hall		875,000	28
Exterior Repairs, S. Elevation, Renfrew Hall		875,000	29
Restrooms, Taylor Ranch		50,000	30
SUBTOTAL	4,011,200	21,684,300	
LEWIS-CLARK STATE COLLEGE			
Replace Roof, Act Cntr/Act Cntr West, Supplemental Funds	250,000	250,000	1
1st Floor Buildout, Clearwater Hall, Supplemental Funds		1,000,000	2
Upgrade HVAC, Activity Center		2,033,000	3
Utility/Infrastructure HVAC Study	50,000	50,000	4
Update Electrical System, Meriwether Lewis Hall	250,000	250,000	5
Upgrade HVAC, Library		546,000	6
Replace Electrical Panel, Campus Wide	302,000	302,000	7
Replace Carpet, Library		400,000	8
Resurface Parking Lots, Clar' Hall, Music Bldg, & Physical Plant		500,000	9
Replace Roof, President's House		80,000	10
Replace Electrical Switchboards, Mech Tech Bldg		161,000	11
Upgrade HVAC, Sacajawea Hall		176,000	12
Upgrade HVAC, Tennis Center		384,000	13
Upgrade Plumbing, Campus Wide		114,000	14
IT Infrastructure Redundancy		1,000,000	15
SUBTOTAL	857,000	7,281,000	
NORTH IDAHO COLLEGE			
Replace Windows, Boswell Hall	390,000	390,000	1
Remodel Restroom, Boswell Hall	412,500	412,500	2
Replace Generator, LKH/MOL/WFTC/LKC Bldgs		396,600	3
Replace Roof, Christianson Gym		172,500	4
Replace Elevator, Hedlund Bldg		110,000	5
Replace RTUs, WFTC/McLain Hall		151,750	6
Replace Windows, Lee-Kildow Hall		348,450	7
Replace Fan Coil, Lee-Kildow Hall		118,350	8
Remodel Restroom, McLain Hall		53,850	9
Garage Addition, Maint Shop		98,000	10
SUBTOTAL	802,500	2,252,000	

ATTACHMENT 29 FY2023 ALTERATION AND REPAIR PROJECT REQUESTS

<u>AGENCY / INSTITUTION</u>	<u>PBFAC RECOMMEND</u>	<u>AGENCY REQUESTS</u>	<u>PRIORITY</u>
COLLEGE OF EASTERN IDAHO			
Security Camera/Building Access System	300,000	475,000	1
Replace Roof, Sessions Bldg	550,000	550,000	2
Replace Asphalt/Concrete Roadway, Health Edu Bldg		328,000	3
Architectural Survey, Receiving/Storage Bldg		75,000	4
SUBTOTAL	850,000	1,428,000	
COLLEGE OF SOUTHERN IDAHO			
Replace Roof, Canyon/Desert Bldg	650,000	650,000	1
Replace Roof, Mini-Cassia Center		300,000	2
Expand Parking Lot & Lighting, Health Science Bldg		480,000	3
Replace Fire Alarm, Taylor Bldg	300,000	375,000	4
Replace Electrical Main Panel, Central Chiller Bldg		350,000	5
Upgrade Building Automation System, Taylor Bldg		580,000	6
Replace Fire Alarm, Fine Arts Bldg		179,000	7
Recondition Elevator, Meyerhoeffer Bldg		150,000	8
Replace Roof, Canyon/Desert Bldg		350,000	9
SUBTOTAL	950,000	3,414,000	
COLLEGE OF WESTERN IDAHO			
Remodel Central Receiving, Nampa Micron Edu Center (NMEC)	600,000	600,000	1
Replace Roof, Nampa Micron Edu Center (NMEC)		640,667	2
Replace Roof, Nampa Campus Academic Bldg (NCAB)	336,000	336,000	3
Classroom Upgrades, Nampa Campus Academic Bldg (NCAB)		100,000	4
Repair Elevators, Nampa Campus Academic Bldg (NCAB)		400,000	5
SUBTOTAL	936,000	2,076,667	
IDAHO EDUCATIONAL SERVICES FOR THE DEAF AND THE BLIND			
Replace Roof/Drain, Gym/Pool Bldg, Vo-Tech Bldg, and Casey Bldg		1,010,000	1
Repair/Resurface Track	330,000	330,000	2
Resurface E. Parking Lot and Asphalt Driveways		480,000	3
SUBTOTAL	330,000	1,820,000	
TOTAL SSES	16,876,982	61,952,709	

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

AGENCIES AND INSTITUTIONS OF THE STATE BOARD

SUBJECT

FY 2024 Line Item Budget Requests

REFERENCE

April 2022 Board approved guidance to the 4-year institutions regarding submission of line item requests

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.B.1. Title 67, Chapter 35, Idaho Code

BACKGROUND/ DISCUSSION

The State Board of Education (Board) approves all proposed line item budget requests for the agencies under its purview. At its April 2022 meeting, the Board directed the four-year institutions to request FY 2024 budget items that maintain current operations—including inflationary adjustments and a Change in Employee Compensation fund shift—as well as systemwide line items and occupancy costs.

The Board will approve final budget requests at the August 2022 meeting, and the maintenance of current operations items will be presented at that time. Following Board approval in August, the budget requests will be submitted to the Legislative Services Office (LSO) and Division of Financial Management (DFM) by September 1, 2022.

The line items represent the unique needs of the institutions and agencies and statewide needs. Following review, the Board may prioritize the line items for the institutions. The line items are summarized separately, with one summary for the four-year institutions and another for the community colleges and agencies. The detail information for each line item request is included on the page referenced on the summary report.

IMPACT

DFM issued a memo (see Attachment 53) on June 2, 2022 capping General Fund budget requests at no more than 3% above the FY 2023 original ongoing General Fund appropriation. The 3% growth is inclusive of all maintenance items including CEC, health insurance adjustments (currently estimated at an increase of \$1,200 per FTE), and other variable benefit adjustments.

Since staff received this memo after agenda preparation, the line items are included as submitted by the institutions and agencies. Staff will work with the institutions and agencies to conform the line items to the DFM guidance for the August Board meeting.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

ATTACHMENTS

- Attachment 1 - Line Items Summary
- Attachment 2 - Occupancy Costs
- Attachment 3 - 52: Individual Line Items
- Attachment 53 – DFM memo

STAFF COMMENTS AND RECOMMENDATIONS

Line item proposals reflect current information, and additional details will be included in the August Board meeting materials for final approval. Board staff will work with DFM and Board agencies to adjust line items according to the DFM guidance ahead of the August meeting.

BOARD ACTION

I move to direct the Business Affairs and Human Resources Committee to review the FY 2024 budget line items as listed in Attachment 1 - Line Items Summary, and to bring final recommendations back to the Board for its consideration at the regular August 2022 Board meeting.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

STATE BOARD OF EDUCATION
 FY 2024 Line Items - College and Universities

By Institution/Agency		Attachment	Institution Specific Initiatives	Total
1	Collaborative			\$ 20,063,757
2	Cybersecurity Workforce Expansion Initiative	3	8,078,000	
3	Health Care Workforce Expansion Initiative	4	5,339,000	
4	Student Success Initiative	5	3,468,257	
5	ISU-UI Joint Nuclear Programs - Phase II	6	3,178,500	
6	Boise State University			243,600
7	Occupancy Costs	2	243,600	
8	Idaho State University			343,900
9	Occupancy Costs	2	343,900	0
10	University of Idaho			666,600
11	Occupancy Costs	2	666,600	0
12	Lewis-Clark State College			143,100
13	Occupancy Costs	2	154,400	0
14	CyberSecurity Framework Support	7	115,000	0
15	Employee Compensation	8	143,100	0
16				
18			\$ 21,730,357	\$ 21,460,957
19				

STATE BOARD OF EDUCATION
 FY 2024 Line Items - Community Colleges and Agencies

By Institution/Agency	Attachment	FY 2024 Request	Comments
1 Idaho Division of Career Technical Education		4,451,500	
2 Agency Personnel	9	586,000	6 FTP
3 Program Capacity Expansion	10	1,559,400	From five of six CTE colleges; 9.12 FTP
4 Program Added-Cost Maintenance	11	1,400,000	100% distributed to school districts
5 Apprenticeship - Federal Grant - onetime	12	906,100	Final year of grant; 1 FTP
6 Personnel Cost Realignment - Net Zero	13	0	Transfers between programs
7 Community Colleges		2,837,300	
8 College of Eastern Idaho		304,300	
9 Lab Coordinator	14	57,100	
10 Geology Instructor	15	82,400	
11 Math & Engineering Instructor	16	82,400	
12 Spanish Instructor	17	82,400	
13 College of Southern Idaho		328,000	
14 Business Program Faculty	18	69,000	
15 Bilingual (Spanish) Curriculum & Instr Content Deli	19	69,000	
16 Peer Mentoring & Career Advising	20	190,000	
17 College of Western Idaho		1,841,000	
18 Address Current Nursing Workforce Challenges	21	402,000	
19 Increase focus on STEM	22	471,000	
20 Implementation of Agricultural & Animal Science	23	600,000	
21 Hispanic Serving Institution (HSI)	24	368,000	
22 North Idaho College		364,000	
23 First-Year Experience Program	25	125,000	
24 Coordinator of Remote Collaboration	26	101,000	
25 Dean of Students	27	138,000	

STATE BOARD OF EDUCATION
 FY 2024 Line Items - Community Colleges and Agencies

By Institution/Agency	Attachment	FY 2024 Request	Comments
26 Agricultural Research/Extension		4,127,300	
27 Sustainability of Idaho Farms and Families Cluster	28	3,773,500	
28 Occupancy Costs	2	353,800	
29 Health Education Programs		1,765,000	
30 WIMU Veterinary Education			No Line Items
31 WWAMI Medical Education			No Line Items
32 IDEP			No Line Items
33 Univ. of Utah Med. Ed.		0	
34			No Line Items
35 Family Medicine Residencies		1,552,500	
36 Idaho State University FMR		240,000	
37	29	120,000	Increase existing residents to \$45,000 each
38	29	120,000	2 Family Medicine residents in Pocatello at \$60,000
39 Family Medicine Residency of Idaho (Boise)		765,000	
40	29	255,000	Increase funding for existing residents to \$45,000
41	29	60,000	1 Boise Family Medicine resident
42	29	60,000	1 Caldwell Family Medicine Rural Training Track res
43	29	240,000	4 Boise Pediatrics residents at \$60,000 each
44	29	60,000	1 Rural Medicine Fellowship in Boise
45	29	60,000	1 Behavioral Health Fellowship in Nampa
46	29	30,000	1 Clinical Psychology intern in Boise
47 Kootenai Health FMR		155,000	
48	29	95,000	Increase funding for existing residents to \$45,000
49	29	60,000	1 Family Medicine resident in Coeur d'Alene
50 Boise Internal Medicine Residency		152,500	
51	29	92,500	Increase funding for existing residents to \$22,250
52	29	60,000	1 resident
53 Psychiatry Residency			No Line Items
54 Eastern Idaho Regional Medical Center	29	60,000	Increase funding for existing residents to \$22,250

STATE BOARD OF EDUCATION
 FY 2024 Line Items - Community Colleges and Agencies

By Institution/Agency	Attachment	FY 2024 Request	Comments
55 Special Programs		4,650,100	
56 Forest Utilization Research	30	878,800	Wildland Fire Center
57 Geological Survey	31	1,024,500	Hazard Monitoring, Socioeconomic Impact, & Career
58 Scholarships and Grants	32	1,625,000	Rural Educator Incentive Program
59 Museum of Natural History			No Line Items
60 Small Bus. Development Centers	33	54,900	Busines Development
61 TechHelp	34	1,066,900	studio/Blu, Design Prototype Center
62 State Board of Education		21,400,000	
63 Office of the State Board of Education			
64 Academic Leadership Professional Development	35	75,000	
65 Academic Technologist	36	100,000	
66 Apply Idaho Project Manager 1	37	90,000	
67 Audit Centralization	38	50,700	
68 Higher Education Research Council Coordinator	39	0	
69 Principal Research Analyst	40	93,000	
70 Statewide Common Dual Credit Registration Syste	41	345,000	
71 Oncourse Academy	42	120,000	
72 Grants and Purchasing Manager	43	78,100	
73 Federal Spending Authority	44	20,000,000	
74 IT and Data Management	45	216,000	IT and Data Management Staff
75 School Safety and Security	46	232,200	School Safety and Security Support
76 Public Charter Commission		198,900	
77 General Fund appropriation increase	47	5,500	
78 Authorizer Fee Dedicated Fund Capital Outlay	48	8,000	
79 Authorizer Fee Dedicated Fund Personnel	49	129,400	
80 Authorizer Fee Dedicated Fund Op Expenses	50	56,000	
81 Idaho Public Television		0	
82 Personnel Sustainability – Engineering Positions			No Line Items
83 Media Support for Leg, Exe and Jud Branches			No Line Items
84 Vocational Rehabilitation		733,900	
85 Vocational Rehabilitation			
86 Business Engagement	51	233,900	
87 Match Requirements	52	500,000	
88 Extended Employment Services			No Line Items
89 Council for the Deaf/Hard of Hearing			No Line Items
90 Total		\$ 40,164,000	

STATE BOARD OF EDUCATION
FY 2023 Budget Request
Colleges & Universities
Calculation of Occupancy Costs

1 Institution/Project	2 Projected Date of Occupancy	3 % of Use for Non-Aux. Education	4 Gross Sq Footage	5 Non-Aux. Sq Footage	(1) Custodial Costs				(3) Utility Estimate	(4) Maintenance Costs		(5) Other	Total Occ Cost	% qtrs used in FY23	Revised FY23
					(1) FTE	(2) Sal & Ben	Supplies	Total		Repl Value	Cost@1.5%				
BOISE STATE UNIVERSITY															
4	April-20	33%	95,558	31,241	1.20	48,200	3,100	51,300	54,700	21,979,318	107,800	29,800	243,600	100%	243,600
IDAHO STATE UNIVERSITY															
7	November-20	100%	1,152	1,152	0.04	1,600	100	1,700	2,000	50,000	800	900	5,400	100%	5,400
8	August-20	100%	150	150	0.01	400	0	400	300	18,000	300	100	1,100	100%	1,100
9	December-22	100%	12,040	12,040	0.46	18,400	1,200	19,600	21,100	4,951,813	74,300	13,200	128,200	100%	128,200
10	June-23	100%	3,987	3,987	0.15	6,000	400	6,400	7,000	1,058,390	15,900	3,900	33,200	100%	33,200
11	December-22	63%	26,281	16,473	0.63	25,200	1,600	26,800	28,800	10,880,000	102,300	18,100	176,000	100%	176,000
12					1.29	51,600	3,300	54,900	59,200		193,600	36,200	343,900		343,900
UNIVERSITY OF IDAHO															
14	September-21	20%	67,130	13,426	0.52	21,000	1,300	22,300	23,500	51,000,000	153,000	18,500	217,300	100%	217,300
15	January-19	45%	225,227	101,352	3.90	157,500	10,100	167,600	177,400	77,822,149	525,300	106,100	976,400	100%	976,400
16					(2.38)	(96,100)	(6,200)	(102,300)	(108,300)		(320,500)	(64,800)	(595,900)		(595,900)
17					1.52	61,400	3,900	65,300	69,100		204,800	41,300	380,500		380,500
18	November-22	100%	7,780	7,780	0.30	12,100	800	12,900	13,600	950,000	14,300	6,800	47,600	100%	47,600
19	July-23	100%	1,875	1,875	0.07	2,800	200	3,000	3,300	851,200	12,800	2,100	21,200	100%	21,200
20					2.41	97,300	6,200	103,500	109,500		384,900	68,700	666,600		666,600
21															
LEWIS-CLARK STATE COLLEGE															
23	January-21	100%	86,169	86,169	3.31	133,200	8,600	141,800	150,800	16,307,207	244,600	79,400	616,600	100%	616,600
24					-1.66	-65,000	-4,300	-69,300	-75,400		-122,300	(39,700)	-306,700	100%	(306,700)
25					-0.50	-25,500	-2,150	-27,650	-37,700		-61,150	(28,950)	-155,450	100%	(155,500)
26					1.15	42,700	2,150	44,850	37,700		61,150	10,750	154,450		154,400

29 (1) FTE for the first 13,000 gross square footage and in 13,000 GSF increments thereafter, .5 Custodial FTE will be provided.

30 (2) Salary for custodians will be 80% of Policy for pay grade "E" as prepared by the Division of Human Resources.

31 Benefit rates as stated in the annual Budget Development Manual; workers comp rates reflect institution's rate for custodial category

32 Salary CU: \$22,766.10 CC: \$21,682.00

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(3) Annual utility costs will be projected at \$1.75 per sq ft 1.75

(4) Building maintenance funds will be based on 1.5% of the construction cost (excluding architectural/engineering fees, site work, movable equipment, etc.) for new buildings or 1.5% of the replacement value for existing buildings.

(5) Other:

IT Maintenance	1.5000	GSF
Security	0.2200	GSF
General Safety	0.0900	GSF
Research & Scientific Safety Costs	0.5000	GSF
Total	2.3100	
Too High - Used 1/3	0.7700	GSF
Landscape Greenscape	0.0003	CRV
Insurance Costs	0.0005	CRV
Total	0.0008	CRV

	BSU	ISU	UI	LCSC	CSI	NIC	CWI	CEI
Workmans Comp	0.83%	0.25%	2.12%	0.99%	4.81%	4.50%	4.35%	4.35%
Sick Leave	0.0000%							
Human Resources	0.360%	0.360%		0.554%				
Total	20.3110%	21.5010%	20.9210%	22.4310%	21.8545%	25.1210%	24.8110%	24.6610%

20.3110% per position

\$12,500.00

Supplies 0.10

System Line-Item Budget Discussion

Collaborative Cybersecurity Workforce Expansion Initiative

June 2022

Problem Statement

Serious attacks against our nation’s critical infrastructure originating in cyberspace have gone from possible to eventual to actual. Moreover, the national shortage of skilled and trained cybersecurity professionals available to help prevent and mitigate cyber-attacks is near crisis levels, particularly in Idaho. The Governor’s Cybersecurity Task Force Report (March 2022) recommends that Idaho’s institutions of higher education work together to address the increasing threat from cybersecurity and seek investments in cybersecurity education.

In 2021, 3.5 million cybersecurity jobs in the United States went unfulfilled. Idaho has seen a 28% increase in cybersecurity job openings, with over a thousand open positions. The Idaho National Laboratory and other industries across the state are clamoring for trained cybersecurity professionals. The higher education community seeks to partner with industry to provide the qualified and credentialed Idaho students for these professions, rather than recruiting talent from out of state.

Higher education institutions outside of Idaho are receiving large investments from state government to grow cybersecurity research and educational programs. Dakota State University is leveraging \$30 million from the State of South Dakota and \$50 million in philanthropy to build cybersecurity programs. This combined funding will double cybersecurity college graduates and expand an applied cyber-research lab. Eastern Washington University and Washington State University each received over \$2 million from the state’s 2022 supplemental operating budget to create cybersecurity degree programs. With a meaningful investment from the State of Idaho, our state’s higher education institutions will have the resources to attract and retain cybersecurity faculty and students, and become a national leader in one of the fastest growing industries in the world.

The Request

This request represents a systemwide approach among all the higher education institutions to meet the ever-growing demand of industry to hire cybersecurity professionals.

Base - Tier 1: This tier will improve the capacity for Idaho's higher education institutions to deliver a comprehensive cybersecurity curriculum currently limited by a shortage of instructional faculty who specialize in cybersecurity and facilities to meet hands-on and immersive learning needs critical for student success and workforce demands. This tier continues to fund faculty to teach and conduct research that informs the immersive training needs of students while also increasing and enhancing cybersecurity infrastructure at all eight institutions. Additionally, it will provide critical cybersecurity leadership to coordinate efforts for the development of a statewide education plan, cybersecurity strategy, a multi-year roadmap, and workforce development plans which were defined as essential deliverables of the Governor's Cybersecurity Task Force Report. This also builds directly on the work undertaken with the original \$950k appropriated to ISU, Boise State, and the U of I for cybersecurity which was used to build infrastructure and program coordination for LCSC and the 2-year institutions as well.

Quality - Tier 2: Funding at this tier supports the build out of a student ecosystem, an interconnected education environment that is strategically designed to encourage students to enroll in and complete cybersecurity degrees leveraging resources from all higher education institutions. The student-focused ecosystem will encompass synergistic components at each institution as well as the state's high schools. The request will finance the training of high school cybersecurity teachers, meaningful scholarships for students, the development of an apprenticeship program, additional state of the art classrooms to support increased cohort sizes, advisors and success coaches, and a collaborative state-wide research expansion, including a shared research information management system. This phase also includes funding Boise State's Cyberdome workforce development platform.

Aspirational - Tier 3: This aspirational level of funding elevates Tier 2 to the next level, to ensure Idaho educational offerings are among the most competitive and cutting-edge in the region. Funding at this tier secures Idaho's place in the national arena as a leader in the cybersecurity field. Idaho cybersecurity students will be taught by faculty who lead the nation in research as they inspire the next generation of cybersecurity professionals. The request builds on faculty hires in Tier 2, to deepen research/teaching clusters as requested by industry, system-wide upgrades, a national cyber-games competition, and additional student scholarships.

Total Budget Request Summary:

Tier	Tier Total	Cumulative Total
Base	\$8,078,000	\$8,078,000
Quality	\$6,397,000	\$14,475,000
Aspirational	3,890,000	18,365,000

Conclusion

The President's Leadership Council submits this FY24 appropriation request which builds upon the original President's Leadership Council cyber initiative and aligns with the recommendations from the Governor's Cybersecurity Task Force Report. It is designed to create an interconnected nationally recognized cybersecurity education system in Idaho that increases the pipeline of students who are interested in a career in cybersecurity while pairing them with faculty and classrooms that inspire a lifetime of service.

System Line-Item Budget Discussion**Collaborative Health Care Workforce Expansion Initiative****June 2022****Problem Statement**

The shortage of health care professionals in Idaho is an acute issue that can be jointly addressed by the higher education institutions in the state. There is a rising demand for registered nurses, physician assistants, nurse practitioners, and other key health professionals. This need will only intensify and grow in the coming years. Specifically, the pandemic has spurred an exodus of professionals leaving the field in record numbers, which has exacerbated the health care shortage. Immediate collaborative mitigation strategies are necessary to facilitate increased enrollment in Idaho health care education programs to address this pressing need. Idaho's higher education institutions are uniquely positioned to work with clinical partners to implement innovative models focused on preparing more qualified professionals that will alleviate this critical workforce gap. Without intervention, the supply of health care workers will continue to fall below demand and industry standards, resulting in poor outcomes for patients and rising costs for citizens and the State of Idaho.

Additionally, Idaho's higher education institutions can build and strengthen the state's nursing workforce pipeline at all levels; a critical need articulated by every health care system in Idaho. Enhancing the nursing workforce in Idaho includes developing innovative educational models with a collective commitment from the public four-year institutions and community colleges with nursing programs. Working collectively to achieve these goals promotes a unified and stronger voice in the present and future nursing workforce in Idaho.

The Request

This request represents a systemwide approach among all the educational institutions to address the nursing, health care, and mental health worker shortage. Our academic and clinical educational leaders have demonstrated solution-focused collaboration, which will be strengthened and galvanized by this funding.

Base - Tier 1: This tier will expand nursing programs system-wide, increasing nursing seats by approximately 180 at the four-year institutions, and 80 seats at the two-year institutions effectively doubling the number of nurse professionals. The request also creates the collaborative, inter-institutional Idaho Healthcare Workforce Development Center to increase and develop the nursing and healthcare workforce across the state in concert with industry

needs. Additionally, it addresses mental health needs through the creation of a new psychology doctoral program.

Quality - Tier 2: This tier will enhance rapid nursing expansion and increase capacity in the physician assistants high-demand programs. This request will develop and pilot innovative new models for clinical and academic partnerships across the state, particularly in rural areas. It provides for the placement of students by cohort in rural critical access hospitals and urban settings.

Aspirational - Tier 3: This request allows for statewide collaborations to improve access to basic and critical health care services through dynamic telehealth expansion. Additionally this tier creates new pathways for medical training through distance delivery and expanded seats for high-demand programs.

Total Budget Request Summary:

Tier	Tier Total	Cumulative Total
Base	\$5,339,000	\$5,339,000
Quality	\$2,944,000	\$8,283,000
Aspirational	\$4,480,260	\$12,763,260

Conclusion

Idaho’s higher education institutions submit this appropriation request for FY24 to expand health care programs that have significant workforce demand in the State of Idaho. These programs produce health care practitioners that are critically needed in Idaho. Increasing the number of registered nurses, physician assistants, nurse practitioners, and other health professionals in Idaho is consistently identified as a primary need in the state’s health care industry. This request allows for statewide collaborations to improve access to basic and critical health care services.

System Line-Item Budget Discussion

Student Success Initiative

June 2022

Problem Statement:

The Idaho State Board of Education (SBOE) and Idaho's higher education institutions share the goals of improving the student pipeline to higher education, supporting students as they complete a certificate or degree, and helping them find a meaningful place in Idaho's robust, dynamic workforce. These goals have been articulated by the Governor's 2017 Higher Education Taskforce, are firmly embedded in the SBOE's strategic plan as well as institutional strategic plans, and are frequently cited by Idaho's business sector.

Promoting student success and educational achievement requires the collective commitment of the educational, political, and workforce communities. There are common elements and best practices that require more universal application across all institutions to ensure students entering higher education are able to gain a degree or certificate. The higher education institutions are deeply committed to preventing students from stopping-out during the course of their education.

Best practices in supporting student success include providing:

- quality, accurate, and timely academic advising and career guidance
- academic support that includes opportunities for early intervention when students struggle in their classes as well as academic skills development (e.g., tutoring, time management, etc.)
- Holistic services addressing fundamental needs such as mental health, housing, and/or food insufficiency.

It should be noted that specific student-success barriers vary by institution given the varied student populations. Consequently, the specific tactics employed by each institution to address those barriers must also vary.

The Request:

Throughout the pandemic Idaho's colleges and universities bucked national trends and norms regarding enrollment. Even among institutions that experienced enrollment declines, losses were modest compared to national trends. Additionally, Idaho's schools provided a live,

in-person education experience while much of the nation was literally shut down. Now, as we move forward from the pandemic, building on the value-add narrative that we, higher education, the State Board of Education, business, industry and government have been promoting, enrollment trends appear to be strengthening and Idaho students are enrolling in Idaho colleges and universities. This trend, coupled with our characteristic student demographic (i.e., first generation, PELL eligible, non-traditional, etc.), make increasing support for student success strategies both timely and critically important.

Base - Tier 1: This tier provides funding for the institutions to establish foundational student success services and supports. For each category of critical student success best practices, this allows the institutions to bring support up to, or near to, industry standard for student support services.

Quality - Tier 2: This tier builds upon the tier above by adding additional resources for each institution given their unique needs to more aggressively drive metrics of students success. This level of funding provides the critical support services that will have the potential to bring Idaho’s retention and graduation rates in alignment with regional competitors.

Aspirational - Tier 3: This tier again builds upon the two tiers above to provide an optimal level of student success services and supports that will not only drive an aggressive improvement in retention and graduation rates, but it will provide the bandwidth for more robust career pipelines and further expand critical mental health supports for students.

Total Budget Request Summary:

Tier	Tier Total	Cumulative Total
Base	\$3,468,257	\$3,468,257
Quality	\$1,850,728	\$5,318,985
Aspirational	\$1,238,600	\$6,557,585

Conclusion:

Consonant with ambitious state goals calling for improvement in student success and completion, the institutions have prepared appropriation requests to enhance current campus operations or to implement new approaches. The institutions are committed to providing support unique to the needs and characteristics of the students each institution serves. With a common, systemized understanding of the fundamental tenets of student success programming and related best practices, coupled with continued strategic investments, we believe we can

and will improve college retention and completion; helping students realize their potential and support the state's workforce needs through higher education.

System Line-Item Budget Discussion**Idaho State and University of Idaho Joint Nuclear Program - Phase II****June 2022****Problem statement**

In recent years Idaho National Laboratory has rededicated its efforts to the development of innovative, safe reactor designs in support of new public and private investments in nuclear energy generation. Nuclear power is now widely seen as a carbon neutral energy source that can provide a stable backbone to renewable energy sources such as solar and wind and also provides high-temperature head that can be used for industrial processes. The focus of INL's innovation has shifted from traditional gigawatt-scale reactors to smaller reactors that fall into two categories known as Small Modular Reactors (SMRs) and Microreactors, and possibly other special reactor applications. SMRs have power production in the up to 300 megawatts, occupy a small footprint and can be sited more easily than traditional larger reactors and can be based on Light Water Reactor (LWR) technology (such as NuScale) or other advanced reactor technologies (such as gas or sodium coolant). In addition, it is hoped that common SMR designs can be mass produced to reduce overall reactor full cost. Microreactors produce electricity up to 20 megawatts and are designed to be transportable via traditional existing means. These small reactors are envisioned to supply power to remote locations and provide a source of distributed energy. The vision for reactor development and deployment in Idaho includes the UAMPS NuScale SMR to be operational by 2029 and multiple Microreactor demonstrations on the INL site within the next five years. Demonstrations of gas-cooled and sodium-cooled reactors are being planned for Washington state.

The Request

This joint line item request is to support on-going programs from Idaho State University (ISU) and the University of Idaho (UI) that focuses on Nuclear initiatives on the Idaho Falls Campus. In FY22, a 1-million-dollar Joint Nuclear request from ISU and UI was approved to support faculty in Engineering and Radiation Safety. This is the second phase of this joint nuclear request which focuses on engineering faculty, facilities, and equipment.

Specifically, this request is to support on-going programs from Idaho State University (ISU) and the University of Idaho (UI) to focus on Nuclear initiatives on the Idaho Falls Campus. With this request, we endeavor for ISU and UI to be the partner institutions of choice for the Idaho National Laboratory (INL) as they move forward with new and expanding research, development, and demonstration of innovative advanced Nuclear Reactor research and design.

This funding would provide valuable resources to help create more robust, stable, and sustainable partnerships between Idaho institutions and the INL; provide enhanced opportunities for faculty to partner with the INL; and establish more pathways for Idaho students to become involved in INL activities in research and development, as well as advanced reactor technologies. Finally, this would also help provide Idaho’s students with the skills needed to fill workforce positions within the in-demand area of nuclear energy and development.

Base - Tier 1:

Faculty Lines. To support INL’s efforts ISU/UI must enhance existing faculty and facilities with dedicated faculty, staff, and space. We request two Full Professor full-time faculty lines (one at ISU and one at UI) to be hired FY25 spanning the disciplines of Computer Science, Chemical, Civil, Electrical, Mechanical and Nuclear Engineering, and Power Engineering with expertise that is complementary to the nuclear energy industry and the mission of INL. We also request two staff positions – a Technical Records Specialist and a Research Engineer (both to be hired FY24). These positions are needed to support additional efforts within the area of nuclear energy and development, to maintain and enhance training and safety procedures, and ensure industry best practices and compliance.

Facilities and Equipment. Building sustainable partnerships between Idaho institutions and the INL, including training Idaho students with the skills needed to fill workforce positions at the INL and within nuclear energy and development, necessitates a facility that can provide needed space and accommodate the proper equipment.

Description	Total
Full Time Positions and Benefits	\$978,500
Start Up Funding	\$1,200,000
Facilities, Equipment, Supplies	\$1,000,000
<i>On-going</i>	\$1,478,500
<i>One-time</i>	\$1,700,000
TOTAL REQUEST	\$3,178,500

Quality - Tier 2:

Faculty Lines. To support INL’s efforts ISU/UI must enhance existing faculty and facilities with dedicated faculty, staff, and space. We request two Full Professor full-time faculty lines (one at ISU and one at UI) and two (one at ISU and one at UI) Associate Professor full-time faculty lines to be hired FY25 spanning the disciplines of Computer Science, Chemical, Civil, Electrical, Mechanical and Nuclear Engineering, and Power Engineering with expertise that is

complementary to the nuclear energy industry and the mission of INL. We also request two staff positions – a Technical Records Specialist and a Research Engineer (both to be hired FY24). These positions are needed to support additional efforts within the area of nuclear energy and development, to maintain and enhance training and safety procedures, and ensure industry best practices and compliance.

Facilities and Equipment. Building sustainable partnerships between Idaho institutions and the INL, including training Idaho students with the skills needed to fill workforce positions at the INL and within nuclear energy and development, necessitates a facility that can provide needed space and accommodate the proper equipment.

Description	Total
Full Time Positions and Benefits	\$1,383,500
Graduate Assistant Funding	\$102,042
Start Up Funding	\$1,900,000
Facilities, Equipment, Supplies	\$1,000,000
<i>On-going</i>	<i>\$1,985,542</i>
<i>One-time</i>	<i>\$2,400,000</i>
TOTAL REQUEST	\$4,385,542

Aspirational - Tier 3:

Faculty Lines. To support INL’s efforts ISU/UI must enhance existing faculty and facilities with dedicated faculty, staff, and space. We request two Assistant Professor (one at ISU and one at UI), two (one at ISU and one at UI) Associate Professor, and two (one at ISU and one at UI) Nationally Ranked Full Professor full-time faculty lines to be hired FY25 spanning the disciplines of Computer Science, Chemical, Civil, Electrical, Mechanical and Nuclear Engineering, and Power Engineering with expertise that is complementary to the nuclear energy industry and the mission of INL. We also request two staff positions – a Technical Records Specialist and a Research Engineer (both to be hired FY24). These positions are needed to support additional efforts within the area of nuclear energy and development, to maintain and enhance training and safety procedures, and ensure industry best practices and compliance.

Facilities and Equipment. Building sustainable partnerships between Idaho institutions and the INL, including training Idaho students with the skills needed to fill workforce positions at the INL and within nuclear energy and development, necessitates a facility that can provide needed space and accommodate the proper equipment.

Description	Total
Full Time Positions and Benefits	\$1,721,750
Graduate Assistant Funding	\$204,084
Start Up Funding	\$2,400,000
Facilities, Equipment, Supplies	\$1,000,000
<i>On-going</i>	\$2,425,835
<i>One-time</i>	\$2,900,000
TOTAL REQUEST	\$5,325,834

Total Budget Request Summary:

Tier	Tier Total	Cumulative Total
Base	\$3,178,500	\$3,178,500
Quality	\$1,207,042 (w/o base)	\$4,385,542
Aspirational	\$2,147,334 (w/o base)	\$5,325,834

Conclusion:

Idaho State University and the University of Idaho submit this appropriation request for FY24. This request will expand nuclear programming that directly supports the INL move forward with new and expanding research, development, and demonstration of innovative advanced Nuclear Reactor research and design.

AGENCY: Lewis-Clark State College
 FUNCTION: General Education
 ACTIVITY: CyberSecurity Framework Support

Agency No.: 511
 Function No.: 05
 Activity No.:

FY 2024 Request
 Page ___ of ___ Pages
 Original Submission X or
 Revision No. ___

A: Decision Unit No: 12.02		Title: CyberSecurity Framework Support			Priority Ranking 2 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:					
1. Operating Expenses	\$115,000				\$115,000
TOTAL OPERATING EXPENDITURES:	\$115,000				\$115,000
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$115,000				\$115,000

Description:

Cybersecurity hardware is requested to fully implement the Governor’s Cybersecurity Executive Order 2017-02, and to address critical and increasing security controls and needs included in the Order.

Cybersecurity tools are critical in managing a sustainable, secure technology environment. A breach is expensive and includes mitigation costs, system restoration, and reputational harm as those attacking the systems get better at misleading people and circumventing security systems. New and more complete cybersecurity technology systems are required to maintain the security necessary to protect an organization against these increasing attacks. The request is for hardware-based physical systems. This request differs from the FY 2023 cybersecurity request as it supports physical systems focused on keeping locally stored and managed data secure, as opposed to the previously requested software systems, which will focus on cloud-hosted systems and data transfers.) Please

note that “locally stored” means data stored on a computer or server that is physically located at the college.

Questions:

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

An annual operating budget in the amount of \$115,000 is being requested to purchase and maintain cybersecurity systems that will be used to secure locally stored and managed data. This includes additional storage for the SIEM system as it has to store and analyze far more data than was needed two years ago; a Unified Threat Management (UTM) tool to use in alignment with our next-generation firewall; complete disk encryption systems that will remotely manage disk encryption for all locally stored data; an improved Network Access Control (NAC) system to allow the college to implement security policies on devices and users attempting to access the network; and the server hardware necessary for virtual desktop implementation to provide ultra-secure desktop environments where protected Personally Identifiable Information is frequently processed.

- a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.

N/A

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

The Governor's Cybersecurity Task Force Recommendations from 2021 and the new GLBA audit rules updated in January 2022 require increased cybersecurity and accountability.

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

LC State will reallocate internal resources for an Information Security Engineer position to manage all new systems.

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

N/A

- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

LC State will reallocate internal resources for an Information Security Engineer position to manage all new systems.

- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.

LC State will be requesting \$318,000 in one-time capital outlay through a maintenance request to replace existing hardware and provide the technology base necessary to support the college and the new cybersecurity systems. The \$115,000 will be used to cover ongoing and annual expenses. There is no revenue increase projected to offset the costs. The costs will assist with cybersecurity improvements and compliance with audit requirements.

- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

Hardware was estimated through vendors to determine the costs.

- 5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

One-time requests are projected at \$318,000 and are needed to replace existing equipment to form a base for the minimum requirements necessary to support the college with the new cybersecurity systems. The \$115,000 will be used to cover ongoing and annual expenses. There is no revenue increase projected to offset the costs. The costs will assist with cybersecurity improvements and compliance with audit requirements.

- 6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The students and employees of Lewis Clark State College, both past and present, will be served by funding this request and minimizing the possibility and impact of a cybersecurity incident or breach. Given the increased attacks on state agencies and higher education institutions, the likelihood of an extensive criminal cybersecurity attack against LC State is very high. The impact of a successful attack will almost certainly cost several hundred thousand dollars or more.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

N/A

AGENCY: Lewis-Clark State College

Agency No.: 511

FY 2024 Request

FUNCTION: General Education

Function No.: 05

Page ___ of ___ Pages

ACTIVITY: Employee Compensation

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.03		Title: Employee Compensation			Priority Ranking 3 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries	\$ 119,000				\$ 119,000
2. Benefits	\$24,100				\$24,100
TOTAL PERSONNEL COSTS:	\$143,100				\$143,100
OPERATING EXPENDITURES by summary object:					
1. Operating Expenses					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$143,100				\$143,100

Description:

Employee compensation, as an institution, is the overall top priority for Lewis-Clark State College. Employee compensation assists with recruiting and retaining high quality employees. This request aligns with LC's strategic goal to address compensation for employees and the State's recommendation to hire in at 80% of the respective median.

Questions:

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

LC State is struggling with recruiting and retaining faculty and staff. Being competitive with salary will help LC to compete in the scarce regional and national market. The request is to bring all employees up to 80% of their respective median comparators and to bring employees with 15 or more years of service to 90% (based on FY 2023 salaries and comparators).

- a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.

N/A

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

The Division of Human Resources' annual "FY 2023 Change in Employee Compensation and Benefits Report" (p.10) references the legislature funding new full-time positions at 80% of the policy or median rate. This request is asking to fund all positions, new and existing, at 80% of the median.

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

N/A

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

The request is not for new positions but for \$119,000 in salary and \$24,200 in fringe benefits to fund an 80% of median increase for three classified, five professionals, and six faculty positions and a 90% of median increase for one professional and one faculty member with 15 or more years of service.

- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

N/A

- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.

N/A

- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

CUPA and the State Classified pay scale are the basis for the request.

- 5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

The anticipated impact is employee retention, no new revenue is expected.

- 6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The impact if not funded is the loss of high-quality employees and lack of recruitment ability for new employees.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

N/A

AGENCY: Division of Career Technical Education

Agency No.: 503

FY 2024 Request

FUNCTION: Multiple

Function No.: Multiple

Page ___ of ___ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.01		Title: Personnel			Priority Ranking 1 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	6.00				6.00
PERSONNEL COSTS:					
1. Salaries	\$398,800				\$398,800
2. Benefits	157,400				157,400
3. Group					
TOTAL PERSONNEL COSTS:	\$556,200				\$556,200
OPERATING EXPENDITURES by summary object:					
1. Travel	\$7,000				\$7,000
TOTAL OPERATING EXPENDITURES:	\$7,000				\$7,000
CAPITAL OUTLAY by summary object:					
1. Computers & Equipment	\$13,800				\$13,800
2. Furniture	9,000				9,000
TOTAL CAPITAL OUTLAY:	\$22,800				\$22,800
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$586,000				\$586,000

Request Narrative

- 1. Explain the request and provide justification for the need.**

See attached narrative.

- 2. If a supplemental, what emergency is being addressed?**

N/A

- a. Specify the authority in statute or rule that supports this request.**

N/A

- 3. Indicate existing base of PC, OE, and/or CO by source for this request.**

None

- 4. What resources are necessary to implement this request?**

Computer and workstation furnishings (see attached schedule)

5. List positions, pay grades, full/part-time status, benefits, terms of service.

See attached schedule.

6. Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

7. Detail any current one-time or ongoing OE or CO and any other future costs.

Ongoing OE = \$7,000; one-time CO = \$22,800

See attached schedule.

8. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Calculated per budget manual. See attached schedule.

9. Provide detail about the revenue assumptions supporting this request.

No revenue is anticipated related to this request.

10. Who is being served by this request and what is the impact if not funded?

This request supports the agency staffing level by adding labor hours with specialized skills required by the growing demands of facilitating career technical education (CTE) in Idaho. Without the additional personnel, the agency will lag in timeliness of information and support of educational partners and other stakeholders across the state.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

Postsecondary Line-Item Request Summary - FY 2023

ATTACHMENT 10

Priority	Radiology Technology Assistant Professor			Auto - High Voltage Battery Training Equip			Diesel Engine Bench Trainer Equipment			Welding Expansion			Hospitality Expansion			Personnel Market Rate Adjustments			Personnel Market Rate Adjustments			Equipment			Automation Engineering Technology			Medical Lab Technician			Engineering Technology Instructor			Data Analytics Instructor			Business Instructor			Tutoring Center Coordinator					
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	4	5	All												
General Fund (10000)	R1 - NIC			R2 - LCSC			R3 - CWI			R4 - CSI			R6 - CEI																					Total											
Personnel Costs																																													
Salaries	75,000			45,000			90,000			43,300			50,000			47,000			70,000			36,000			59,300			55,000			28,800			599,400											
Benefits	27,800			22,300			44,700			8,800			18,200			22,300			27,100			13,800			24,900			24,000			18,500			252,400											
Total Personnel Costs	102,800			0			0			67,300			134,700			52,100			68,200			0			69,300			97,100			49,800			84,200			79,000			47,300			851,800		
FTP	1.00			1.00			1.00			0.62			1.00			1.00			0.50			1.00			1.00			1.00			1.00			9.12											
Operating Expenditures																																													
5351 - Employee Travel	1,500															10,000																		11,500											
5701 - Specific Use Supplies				12,000			15,000																														27,000								
Total Operating Expense	1,500			0			0			12,000			15,000			0			0			0			10,000			0			0			0			0			0			38,500		
Capital Outlay (One-Time)																																													
6501 - Educ - Material/Equip	107,000			100,000												449,100																					656,100								
6801 - Specific Use Equipment				5,000			8,000																														13,000								
Total Capital Outlay	0			107,000			100,000			5,000			8,000			0			0			449,100			0			0			0			0			0			669,100					
Total Request	104,300			107,000			100,000			84,300			157,700			52,100			68,200			449,100			79,300			97,100			49,800			84,200			79,000			47,300			1,559,400		
				311,300						294,100						517,300			79,300															357,400											

FY 2024 Line Item Proposal**1. Agency name(s):**

North Idaho College – Health Professions Division

2. Line item title:

Radiology Technology Program Assistant Professor

3. Problem statement:

The Radiology Technology Program is planning to move to admitting a new cohort of 10 students on an annual basis. Currently a new cohort of 10 students is admitted every other year. There is a workforce shortage of radiology technologists and the advisory board has requested NIC increase the number of students we admit. In order to add the additional students, it will be a requirement of the JCERT accrediting body that we hire a second full time faculty member.

4. Request description:

It will be necessary to hire a full time faculty member with the credentials to teach radiology technology courses and oversee students in the clinical settings. The individual will need to have to be at least bachelor's prepared and preparation at the master's degree level is preferred. The position will be on a 211 day contract.

5. Estimated total cost and FTP:

- Salary: \$75,000
- Benefits: \$27,800
- Travel/Conference: \$1,500

- Estimated Total Cost: \$104,300

FY 2024 Line Item Proposal

- 1. Agency name(s):**
North Idaho College

- 2. Line item title:**
High Voltage Battery and Hybrid/Electric Vehicle trainers and supporting equipment.

- 3. Problem statement:**
There have been around 5 million hybrid and electric vehicles sold within the USA and sales are continuing to increase rapidly. It is crucial that current and future automotive technicians are prepared for the challenge of diagnosing and repairing these potentially lethal vehicle systems. With safety as the highest priority, there is a gap from theory/lecture to hands-on live vehicle repair. These trainers bridge that gap by offering hands on diagnostic simulation of processes and safety procedures in a controlled safe instructional environment.

- 4. Request description:**
North Idaho College is requesting a Hybrid/Electric Vehicle and High Voltage Battery training system. This is a one-time purchase of \$107,000.00 and includes the necessary support and safety equipment for instruction within the Automotive Technology program for many years to come.

- 5. Estimated total cost and FTP:**
\$107,000.00

FY 2024 Line Item Proposal

1. **Agency name(s):**
North Idaho College
2. **Line item title:**
Cummins B 6.7 Diesel Engine Bench Trainer and related componentry
3. **Problem statement:**
North Idaho College is requesting the Cummins B 6.7 Diesel Engine Bench Trainer to benefit students with the newest technology related to the Diesel Technology field. The Diesel Technology program at NIC serves approximately 50-70 students and this trainer will fill a gap that currently exists in the program. The trailer allows for synergistic instruction across a broad spectrum of systems related to new electronic diesel engines and emerging technologies. The instructor can control troubleshooting, analysis, and other techniques that benefit the student and prepare them for employment.
4. **Request description:**
North Idaho College is requesting a Cummins B 6.7 Diesel Engine Bench Trainer. This is a one-time purchase cost of \$100,000.00 and includes the trainer and related componentry as a package. The trailer will serve the Diesel Technology program for many years without additional incurred costs.
5. **Estimated total cost and FTP:**
\$100,000.00

Lewis-Clark State College

Line-Item Request - FY 2024

Priority: 1
 Line Item Title: Welding Expansion, Faculty

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	21.63	1.000	Instructor		9

21.63	1.000
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	Ongoing	One-Time	Account
Personnel Costs			
Salaries	45,000		
Benefits	22,300		
Group			
Total	67,300	0	67,300

Operating Expenditures (by Summary Account)

5701	12,000	5,000	Specific Use Supplies
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Total	12,000	5,000	17,000
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	79,300	5,000	84,300
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Lewis-Clark State College

Line-Item Questions - FY 2024

Priority 1 - Welding Expansion, Faculty

Supports institution and SBE strategic plans, describe.

This will help support meeting the needs of the region as demand for welders and the welding program continue to grow

1) Explain the request and provide justification for the need.

The request is for a single FTE that will expand the capacity of the welding program. The program has been running at capacity and has a waitlist for students.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This is an increase of 1.0 FTE

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

Additional welders may be required, those are being addressed in a different source. Additional OE will be needed to assist students with consumption of materials.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

No

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

Ongoing OE is needed to supply students with materials and consumables for the program

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

CUPA

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

This request will serve students and industry in the region. If this is not funded, the program will likely remain at capacity and students will remain on the waiting list for the program.

Lewis-Clark State College

Line-Item Request - FY 2024

Priority: 2
 Line Item Title: Hospitality Expansion, Faculty

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	21.63	2.000	Instructors		9

21.63	2.000
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	Ongoing	One-Time	Account
Personnel Costs			
Salaries	90,000		
Benefits	44,700		
Group			
Total	134,700	0	134,700

Operating Expenditures (by Summary Account)

5701	15,000	8,000	Specific Use Supplies
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Total	15,000	8,000	23,000
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	149,700	8,000	157,700
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Lewis-Clark State College

Line-Item Questions - FY 2024

Priority 2 - Hospitality Expansion, Faculty

Supports institution and SBE strategic plans, describe.

These positions will help our rapidly growing and expanding hospitality program. We are working to grow into casino gaming and expand culinary reaching various industries with support and training.

1) Explain the request and provide justification for the need.

The request is for two faculty members that will help with the expansion of the hospitality program. We are working into the casino gaming area that requires additional skillsets; and expanding our reach to additional industries and contacts that will require additional supervision and coordination.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This is an increase of 2.0 FTE

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

An increase in operating expenses is needed to supply students with supplies and consumables.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

No

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

Ongoing OE is needed to supply students with materials and consumables for the program

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

CUPA

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

This request will serve students and industry in the region and the state. It will help expand the program to reach additional industries including serving local reservations

Lewis-Clark State College

Line-Item Request - FY 2024

Priority: 3
 Line Item Title: Employee Compensation

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing			See the Salary Figures Tab		
			Unable to use this locked worksheet		
	0.00	0.000			

	Ongoing	One-Time	Account
Personnel Costs			
Salaries	43,300		
Benefits	8,800		
Group			
Total	52,100	0	52,100

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	52,100	0	52,100
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Lewis-Clark State College

Line-Item Questions - FY 2024

Priority 3 - Employee Compensation

Supports institution and SBE strategic plans, describe.

Employee compensation, as an institution, is the overall top priority for Lewis-Clark State College. Employee compensation assists with recruiting and retaining high quality employees. This aligns with LC's strategic goal to address compensation for employees and the State's recommendation to hire in at 80% of the respective median.

1) Explain the request and provide justification for the need.

LC State is struggling with recruiting and retaining faculty and staff. Being competitive with salary will help LC to compete in the scarce regional and national market. The request is to bring all employees up to 80% of their respective median comparators and to bring employees with 15 or more years of service to 90% (based on FY 2023 salaries and comparators).

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

The request is to bring existing positions to 80% of their respective comparator medians and 90% for those with 15 or more years of service.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

The request is for \$52,200 (salary/fringe) to bring five faculty positions and one staff position to 80% of their respective medians and to bring one faculty and one staff member to 90% based on their 15 or more years of service.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

No

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

N/A

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

CUPA and the State Classified pay scale

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The anticipated impact is employee retention, no new revenue is expected.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

The impact if not funded is the loss of high quality employees and lack of recruitment ability for new employees.

College of Western Idaho

Line-Item Request - FY 2024

Priority: 1
 Line Item Title: Market Adjustments

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	40.00	0.470	IT Market wage adjustment		
Ongoing	35.00	0.150	Law Enforcement POST instructors and part-time		
75.00		0.620			

	Ongoing	One-Time	Account
Personnel Costs			
Salaries	50,000		
Benefits	18,200		
Group			
Total	68,200	0	68,200

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	68,200	0	68,200
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College of Western Idaho

Line-Item Questions - FY 2024

Priority 1 - Market Adjustments

Supports institution and SBE strategic plans, describe.

SBE strategic plan Goal 3 states: Idaho public colleges and universities and Career Technical programs fuel a strong workforce pipeline evidenced through a greater number of students completing certificates and/or degrees, including workforce credentials. Additionally, under Goal 4: Workforce Readiness, Objective A, it states: Prepare student to efficiently and effectively enter and succeed in the workforce.

CWI has an Idaho POST certified Law Enforcement program that meets both of the needs stated above. The job openings in the geographical area we serve are drastically unmet and expected to get more dire in the coming years as law enforcement officers are retiring at record numbers. Idaho POST and the local law enforcement agencies partner with CWI to provide a pipeline of trained, credentialed professionals ready to enter the workforce. As a POST certified program, we must also meet the teaching standards and match the teaching wages of POST. Therefore, when CWI was notified of the POST wage change, we must also comply to keep our program certified.

CWI is also struggling to keep up with market salaries for our IT programs. The ability to retain and hire talented faculty members to teach in CWI's IT programs is essential for CWI to fuel a strong workforce pipeline into Idaho's IT industry and provide the students with the practical and theoretical knowledge for their career readiness.

This request also addresses the strategic plans of CWI to continue to evolve into an economic catalyst for our region by focusing on student success, instructional excellence, community connections, organizational stewardship, and inclusive excellence through affordable education. To this end, CWI has allocated \$800,000 of general fund dollars to address compression for our Non-CTE funded positions, and we need to be able to do match that for our CTE funded positions as well.

1) Explain the request and provide justification for the need.

CWI's Law Enforcement program is certified by Idaho POST. POST is increasing the teacher wages to \$35/hour by FY24. In order for CWI to hold these courses, we need to align with POST teaching rates. Another area where CWI is facing a challenge is in IT Instruction. Aiming at retaining current instructors and due to the challenges that CWI has experienced in recruiting IT instructors, this line item also includes a salary increase for instructors in IT programs based on data from national base salary surveys for IT professionals.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

The Law Enforcement teachers are currently reflected in the Irregular Help - Instruction section of the B6, but this increase will allow CWI to retain enough teachers at the current rate to support current and ongoing enrollment. CWI currently has the FTP in place for IT instructors, but this request will provide the necessary fund to recruit and retain qualified faculty. Both requests will increase the ongoing base through wage adjustments.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

No new resources are needed.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

BAHR

No staff will be redirected.

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

No ongoing OE or CO are required to accomodate this request.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Idaho POST has notified CWI of the increase in teacher wages.

According to data from national surveys and the years of experience of CWI's IT faculty, to reach salary ranges between the median and 75% percentile of national base salaries for IT professionals, CWI must spend an additional \$86,000 (32,000 has already been addressed by the CEEC as outlined by the state, however that still doesn't meet the CUPA median for IT salaries. An additional \$54,000 is requested to reach this targeted salary range).

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

Without this funding we risk reducing revenue due to a lack of qualified faculty and staff to support programs.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

CWI's students are the target customer for this request. CWI needs to be able to provide adequate wages and salaries in order to retain highly qualified teachers and instructors to provide a quality education to our current and future students. This will also help ensure that we are able to provide a career pathway for our students to meet current industry needs.

College of Western Idaho

Line-Item Request - FY 2024

Priority: 2
 Line Item Title: Equipment

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
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	0.00	0.000	
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	Ongoing	One-Time	Account
Personnel Costs			
Salaries	0		
Benefits	0		
Group			
Total	0	0	0

Operating Expenditures (by Summary Account)

	0	0	0
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Capital Outlay (by Summary Account)

6501	226,200	Educ - Material/Equip
6501	154,240	Educ - Material/Equip
6501	44,120	Educ - Material/Equip
6501	24,540	Educ - Material/Equip

	0	449,100	449,100
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Total Request	0	449,100	449,100
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College of Western Idaho

Line-Item Questions - FY 2024

Priority 2 - Equipment

Supports institution and SBE strategic plans, describe.

SBE Goal #3 addresses educational attainment, The request for the welding equipment will allow us to double our current student capacity, The area high school welding programs are also struggling with capacity, and we expect to narrow that gap with this expansion. The pneumatic trainers allow students in our Mechatronics program to reach a higher level of educational attainment(more needed skills).

SBE's strategic plan goal #4 addresses workforce readiness. The provision of individualized virtual lab environments that are always accessible to IT students facilitates their acquisition of practical knowledge to efficiently and effectively enter and succeed in the workforce.

AAS Digital Photography supports CWI Strategic Plan Objective 1: Advance Student Success by developing effective career pathways and CWI Strategic Plan Objective 3: Initiate connections and partnerships to support economic development and meet community needs. It supports SBE Strategic Plan GOAL 4: WORK FORCE READINESS-The educational system will provide an individualized environment that facilitates the creation of practical and theoretical knowledge leading to college and career readiness. The FTE to develop this program were provided in FY23 and this request will provide the equipment needed to begin instruction. The Photography and Digital Imaging program at CWI provides a pathway from secondary offerings and a Dual Credit overlap. More importantly, this equipment will provide the critical digital photography and digital editing skills that are needed in the Treasure Valley and SW Idaho.

This request also addresses the strategic plans of CWI to continue to evolve into an economic catalyst for our region by focusing on student success, instructional excellence, community connections, organizational stewardship, and inclusive excellence through affordable education.

1) Explain the request and provide justification for the need.

This request is for: (1) 20 welders to expand CWI'S welding program, Welders are in high demand our three welding cohorts are full and we have more demand than we can satisfy. This will double our current capacity. (2) 8 pneumatic trainers for our Mechatronics program, these trainers will allow two students at a time to practice troubleshooting pneumatic systems. The students that graduate from this program are in very high demand for all types of automated systems in manufacturing and food processing. (3) 2 new blade servers, 6 drivers and a chassis - CWI needs to improve its virtual lab environment to provide all IT students with enough storage and computing capacity to build virtual machines and access them 24/7. Due to the current server capacity, students in some programs must create virtual machines in their classroom computers, which are only accessible during class time. (4) Digital Photography program equipment. CWI was given 1.25 FTE to support a new Digital Photography program in FY23. We will develop the program in FY23 and begin instruction in FY24.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This request is to increase the capacity of the current Welding, Mechatronics, and IT Programs, and to build up the Digital Photography Program for which FTE was provided in FY23.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

20 New Welders, 8 Pnuematic Trainers, 2 Blade Servers, 6 Drives and an additional Chassis, Lighting Equipment, Camera Lenses and a Color Viewing Station

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

N/A

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

These requests are all for one-time CO needs. There will be no future ongoing costs associated with this request.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

The cost of the Welders and Pneumatic Trainers are based on a current vendor quote with 10% inflation build in. To expand the storage and computing capacity for its virtual lab environment, CWI plans to purchase six drives, two blade servers, and a chassis as the current chassis is complete. Last Spring, CWI purchased six drives for \$15,858. In 2017, CWI paid \$75,815 for the chassis and four blade servers. Therefore, we estimate the cost of an additional chassis and two blade servers at \$45,000. A search was completed on well established vendor websites to determine an estimated cost of the digital photography equipment.

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

CWI anticipates an increase in overall enrollment with the expansion of these programs.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

Our future students will be impacted by this request as it provides the equipment necessary to teach students the required skills in their chosen field. The lack of equipment means that students will not receive the required training to make them valued employees. In addition, the community will be served as CWI will be providing highly qualified students who are prepared to enter the workforce.

College of Southern Idaho

Line-Item Request - FY 2024

Priority: 1
 Line Item Title: Automation Engineering Technology Expansion

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	22.60	1.000	Automation Engineering Technology Fac		10

22.60	1.000
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	Ongoing	One-Time	Account
Personnel Costs			
Salaries	47,000		
Benefits	22,300		
Group			
Total	69,300	0	69,300

Operating Expenditures (by Summary Account)
 10,000

Error - Missing Su

Total	10,000	0	10,000
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	79,300	0	79,300
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College of Southern Idaho

Line-Item Questions - FY 2024

Priority 1 - Automation Engineering Technology Expansion

Supports institution and SBE strategic plans, describe.

Operators and technicians in the manufacturing field are in high demand, especially those who work in automaton and controls. Our current program enrolls about 35 students each year, the majority of whom are working full-time in a manufacturing facility. Most of the emphasis in this program is preparing individuals for employment in food manufacturing facilities, but significant automation is occurring in other industry sectors in our region, including agriculture, retail, and transportation. Employees in these areas are in high demand, based on our past and current Comprehensive Local Needs Assessment. This proosal will allow us to expand the number of students served, as well as to increase the number of industry sectors we service, with particular emphasis on agricultural data collection, interpretation, and automation.

1) Explain the request and provide justification for the need.

Our current program has sufficient equipment and reasonable facilities. We are requesting one additional FTE with expertise in logic controllers, robotics, mechatronics, applied to a variety of industry sectors. This FTE will allow us to expand our student numbers, as well as meet critical needs for technicians with skills and understanding of various applications beyond our current ability.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

Current PC - \$134,458 (1 FTE Faculty, 1FTE Lab Aide) and OE -\$21,000, Increase to PC - \$250,458 (3 FTE) and OE - \$31,000

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

1 FTE, and various kits, tools, trainers, consumable supplies. We currently have lab and classroom space and significant related equipment. We have partnerships with many local and regional companies interested in working with this program and hiring completers.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

N/A

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

nothing beyond what has been described above

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

salary is based on CSI hiring and pay scale policies

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

Expansion of student enrollment by 20 students each year, increased tuition revenue of approximately \$42,000

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

This request will serve manufacturers, processors, and other producers and service providers who are implementing automation as a result of technological advances and changes in the labor force. Active students are almost always full-time employees in related work. This addition will allow us to offer more courses at alternative times and using alternative delivery methods (online, hybrid, etc) to reach more interested individuals. If not funded, we will continue to serve those we can, but numbers will be limited to current levels.

College of Eastern Idaho Line-Item Request - FY 2024

Priority: 1
Line Item Title: Medical Lab Technician

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	33.65	1.000			

33.65	1.000
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	Ongoing	One-Time	Account
Personnel Costs			
Salaries	70,000		
Benefits	27,100		
Group			
Total	97,100	0	97,100

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	97,100	0	97,100
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College of Eastern Idaho

Line-Item Questions - FY 2024

Priority 1 - Medical Lab Technician

1) Explain the request and provide justification for the need.

Medical Lab Technician – This is a program that is and has been on CEI’s 3-year plan. This request will help fill a need for regional employers; graduates of this type of program are in high demand. The projected growth in this industry in Eastern Idaho is 26%. Meetings with local employers indicate that there is an immediate need for 20+ Medical Lab Technicians. Apprenticeship options are already being explored by Workforce Training to get workers into their facilities sooner.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

CEI will be suppling operating resources such as office supplies and capital outlay resources in a computer and workstation. Funding for these items will come from a different part the current budget.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

All the positions requested are new positions or are already partially funded. There will not be any redirection of staff; additions will be made to the org chart under ‘Faculty.’

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

There are no current CTE line-item requests for ongoing funds for operating expenses or capital outlay.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Cost estimates are based on College average pay scales which are based on market costs.

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The College is anticipating a growth in CTE classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

The students at College of Eastern Idaho are the ones being served by this request.

College of Eastern Idaho

Line-Item Request - FY 2024

Priority: 2
 Line Item Title: Engineering Technology Instructor

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	34.62	0.500			

34.62	0.500
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	Ongoing	One-Time	Account
Personnel Costs			
Salaries	36,000		
Benefits	13,800		
Group			
Total	49,800	0	49,800

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	49,800	0	49,800
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College of Eastern Idaho

Line-Item Questions - FY 2024

Priority 2 - Engineering Technology Instructor

1) Explain the request and provide justification for the need.

Engineering Technology Instructor (partial) – CEI plans to start an Engineering Technology (i.e., Mechatronics Program) in support of Idaho National Laboratory (INL) and local manufacturing companies. We have received a partial allocation for this year to allow us to fund the position starting in Spring of 2023. However, we still are unable to fund the full position due to other CTE needs and budgetary limitations.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE; since partial funding was already secured, we should already have 1.00 FTE in place by the time FY24 occurs.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

CEI will be suppling operating resources such as office supplies and capital outlay resources in a computer and workstation. Funding for these items will come from a different part the current budget.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

All the positions requested are new positions or are already partially funded. There will not be any redirection of staff; additions will be made to the org chart under 'Faculty.'

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

There are no current CTE line-item requests for ongoing funds for operating expenses or capital outlay.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Cost estimates are based on College average pay scales which are based on market costs.

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The College is anticipating a growth in CTE classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

The students at College of Eastern Idaho are the ones being served by this request.

College of Eastern Idaho Line-Item Request - FY 2024

Priority: 3
Line Item Title: Data Analytics Instructor

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	28.49	1.000			

28.49	1.000
-------	-------

	Ongoing	One-Time	Account
Personnel Costs			
Salaries	59,300		
Benefits	24,900		
Group			
Total	84,200	0	84,200

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	84,200	0	84,200
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College of Eastern Idaho

Line-Item Questions - FY 2024

Priority 3 - Data Analytics Instructor

1) Explain the request and provide justification for the need.

Data Analytics Instructor CEI is starting a new program that has been planned in our 3-Year Plan to address the tremendous need for these type of skills in the current workforce.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

CEI will be supplying operating resources such as office supplies and capital outlay resources in a computer and workstation. Funding for these items will come from a different part the current budget.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

All the positions requested are new positions or are already partially funded. There will not be any redirection of staff; additions will be made to the org chart under 'Faculty.'

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

There are no current CTE line-item requests for ongoing funds for operating expenses or capital outlay.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Cost estimates are based on College average pay scales which are based on market costs.

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The College is anticipating a growth in CTE classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

The students at College of Eastern Idaho are the ones being served by this request.

College of Eastern Idaho Line-Item Request - FY 2024

Priority: 4
Line Item Title: Business Instructor

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	26.44	1.000			

26.44	1.000
-------	-------

	Ongoing	One-Time	Account
Personnel Costs			
Salaries	55,000		
Benefits	24,000		
Group			
Total	79,000	0	79,000

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	79,000	0	79,000
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College of Eastern Idaho

Line-Item Questions - FY 2024

Priority 4 - Business Instructor

1) Explain the request and provide justification for the need.

Business Instructor – The addition of new curriculum (Entrepreneurship ITC and Bookkeeping BTC) has created a need for additional faculty to cover the classes and to expand the schedule when classes are available. Typically, Business is one of the largest programs at community colleges; at CEI it is not. We hope to expand this program to match similar institutions. With the expansion of the program and additional faculty, CEI will be able to offer more classes to better meet the needs of non-traditional students through evening and other instructional modalities, such as Online Idaho.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

CEI will be supplying operating resources such as office supplies and capital outlay resources in a computer and workstation. Funding for these items will come from a different part the current budget.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

All the positions requested are new positions or are already partially funded. There will not be any redirection of staff; additions will be made to the org chart under 'Faculty.'

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

There are no current CTE line-item requests for ongoing funds for operating expenses or capital outlay.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Cost estimates are based on College average pay scales which are based on market costs.

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The College is anticipating a growth in CTE classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

The students at College of Eastern Idaho are the ones being served by this request.

College of Eastern Idaho Line-Item Request - FY 2024

Priority: 5
Line Item Title: Tutoring Center Coordinator

If this request includes personnel, complete the following:

Ongoing or One-Time	Hourly Rate*	FTP	Position Title	Pay Grade	Terms of Service
Ongoing	13.85	1.000			
13.85		1.000			

	Ongoing	One-Time	Account
Personnel Costs			
Salaries	28,800		
Benefits	18,500		
Group			
Total	47,300	0	47,300

Operating Expenditures (by Summary Account)

Total	0	0	0
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Capital Outlay (by Summary Account)

Total	0	0	0
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Total Request	47,300	0	47,300
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College of Eastern Idaho

Line-Item Questions - FY 2024

Priority 5 - Tutoring Center Coordinator

1) Explain the request and provide justification for the need.

Tutoring Center Coordinator – This position is critical to the success of many CTE students who often struggle with basic math and writing skills. The position has been previously funded through a grant, but this is not a sustainable funding source. CEI is seeking funding for a more sustainable funding source for this critical position.

2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This is an already funded position; we are seeking a more sustainable source of ongoing funds to fund this position in the future outside of grants.

4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

CEI will be supplying operating resources such as office supplies and capital outlay resources in a computer and workstation. Funding for these items will come from a different part the current budget.

5) [Completed within "Budget" sheet]

6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

All the positions requested are new positions or are already partially funded. There will not be any redirection of staff; additions will be made to the org chart under 'Faculty.'

7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

There are no current CTE line-item requests for ongoing funds for operating expenses or capital outlay.

8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Cost estimates are based on College average pay scales which are based on market costs.

9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The College is anticipating a growth in CTE classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.

10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

The students at College of Eastern Idaho are the ones being served by this request.

AGENCY: Division of Career Technical Education

Agency No.: 503

FY 2024 Request

FUNCTION: Secondary Support

Function No.: EDEB

Page ___ of ___ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.03		Title: Program Added-Cost			Priority Ranking 3 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	0.00				0.00
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group					
TOTAL PERSONNEL COSTS:	0				0
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:	0				0
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:	0				0
T/B PAYMENTS:	\$1,400,000				\$1,400,000
LUMP SUM:					
GRAND TOTAL	\$1,400,000				\$1,400,000

Request Narrative

1. Explain the request and provide justification for the need.

The Division currently has a list of roughly \$1.4M worth of new secondary CTE programs unable to receive funding based on limitation of ongoing secondary program added-cost funds.

2. If a supplemental, what emergency is being addressed?

N/A

a. Specify the authority in statute or rule that supports this request.

N/A

3. Indicate existing base of PC, OE, and/or CO by source for this request.

TB base of \$8,820,000 of General Fund

4. What resources are necessary to implement this request?

None

5. List positions, pay grades, full/part-time status, benefits, terms of service.

None

6. Will staff be re-directed? If so, describe impact and show changes on org chart.

No

7. Detail any current one-time or ongoing OE or CO and any other future costs.

N/A (ongoing TB only)

8. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Based on unfunded requests from secondary education

9. Provide detail about the revenue assumptions supporting this request.

No revenue is expected from this program

10. Who is being served by this request and what is the impact if not funded?

Program added-cost funds collectively benefits students, teachers and faculty, and industry through increased participation, training and collaboration.

If this request is not funded, the Division will not be able to financially support the enrollment growth of new and existing secondary CTE programs in Idaho.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

AGENCY: Division of Career Technical Education

Agency No.: 503

FY 2024 Request

FUNCTION: Related Programs

Function No.: EDEJ

Page ___ of ___ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.04		Title: Apprenticeship Grant			Priority Ranking 4 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)			1.00		1.00
PERSONNEL COSTS:					
1. Salaries			\$49,000		\$49,000
2. Benefits			19,200		19,200
3. Group					
TOTAL PERSONNEL COSTS:			\$68,200		\$68,200
OPERATING EXPENDITURES by summary object:					
1. Travel			\$900		\$900
2. Supplies			14,600		14,600
TOTAL OPERATING EXPENDITURES:			\$15,500		\$15,500
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:			\$822,400		\$822,400
LUMP SUM:					
GRAND TOTAL			\$906,100		\$906,100

Request Narrative

1. Explain the request and provide justification for the need.

This request supports a federal grant from the U.S. Department of Labor for Apprenticeships: Closing the Skills Gaps. The Division is the grant administrator and works with the Idaho Apprenticeship Partnership to provide opportunities across all six educational regions of the state. The partnership includes the Workforce Development Council, postsecondary institutions in each region, and industry partners in information technology, advanced manufacturing, and health care. The grant provides for apprenticeship opportunities within these industries.

The grant provides \$1,998,139 in federal funding through February of 2024 with \$899,163 in match from the partnership members via existing personnel support.

The Division has requested and received one-time funding each year through FY 2023. This current request for FY 2024 is the final year of the federal grant.

2. If a supplemental, what emergency is being addressed?

N/A

a. Specify the authority in statute or rule that supports this request.

N/A

3. Indicate existing base of PC, OE, and/or CO by source for this request.

None

4. What resources are necessary to implement this request?

None

5. List positions, pay grades, full/part-time status, benefits, terms of service.

Federal Grant Coordinator, pay grade L, full-time, benefit eligible, hired August 24, 2020 with limited service through the grant period ending in fiscal year 2024.

6. Will staff be re-directed? If so, describe impact and show changes on org chart.

No

7. Detail any current one-time or ongoing OE or CO and any other future costs.

This request is a continuation of the onetime funding for the current fiscal year, 2023.

8. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Per federal grant application and subsequent award.

9. Provide detail about the revenue assumptions supporting this request.

No revenue is anticipated for this request.

10. Who is being served by this request and what is the impact if not funded?

This grant provides apprenticeships for postsecondary students in all six educational regions of Idaho.

If the request is not funded, the State will not be able to fulfill the requirements of the federal grant award or provide the related apprenticeship opportunities.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

AGENCY: Division of Career Technical Education

Agency No.: 503

FY 2024 Request

FUNCTION: Multiple

Function No.: Multiple

Page ___ of ___ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.05		Title: Personnel Cost Realignment			Priority Ranking 5 of 5
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	0.00				
PERSONNEL COSTS:					
1. Salaries	0				0
2. Benefits	0				0
3. Group					
TOTAL PERSONNEL COSTS:	0				0
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:	0				0
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:	0				0
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	0				0

Request Narrative

1. Explain the request and provide justification for the need.

This request is the result of a Luma crosswalk process to align STARS and Luma between the two structures to enable cross-platform reporting during the transition.

2. If a supplemental, what emergency is being addressed?

N/A

a. Specify the authority in statute or rule that supports this request.

N/A

3. Indicate existing base of PC, OE, and/or CO by source for this request.

Net zero transfers: EDEA (\$370,000); EDEB \$120,000; EDED \$200,000; EDEJ \$50,000

4. What resources are necessary to implement this request?

None

5. List positions, pay grades, full/part-time status, benefits, terms of service.

None

6. Will staff be re-directed? If so, describe impact and show changes on org chart.

No

7. Detail any current one-time or ongoing OE or CO and any other future costs.

None

8. Describe method of calculation (RFI, market cost, etc.) and contingencies.

N/A

9. Provide detail about the revenue assumptions supporting this request.

No revenues are included in this request

10. Who is being served by this request and what is the impact if not funded?

This request removes the need to perform object transfers each fiscal year and saves labor hours for the agency and the Division of Financial Management. If not approved, the agency will continue to request annual object transfers.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

AGENCY: College of Eastern Idaho

Agency No.: 509

FY 2024 Request

FUNCTION: General Education

Function No.: 02

Page 1 of 3 Pages

ACTIVITY: Instruction

Activity No.:

Original Submission X or

Revision No.

A: Decision Unit No: 12.01		Title: LAB COORDINATOR			Priority Ranking 1 of 4
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.00				1.00
PERSONNEL COSTS:					
1. Salaries	\$ 36,700				\$ 36,700
2. Benefits	20,400				20,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$ 57,100				\$ 57,100
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and Workstations					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 57,100				\$ 57,100

Request Narrative

1. Explain the request and provide justification for the need.
 - a. **Lab Coordinator** – Currently CEI has a part-time lab coordinator, but due to the growth of the College, we need a full-time dedicated position to manage the labs. Currently our labs, particularly our chemistry labs, are out of compliance; a dedicated person will be able to assist getting the labs back into compliance and develop a plan to keep them in compliance. Accreditation looks at the labs and for specific documentation to be kept for the labs, a Lab Coordinator will be able to develop and be responsible for that documentation. Currently there are deficiencies in the labs that would fall under OSHA violations along with the deficiencies in accreditation. Our chemistry offerings are expanding to include Organic Chemistry which will require additional management and safety protocols; our current science faculty members do not have the bandwidth to be responsible for the upkeep and accreditation of the labs. We need one person who will be the

point of contact for all ordering and management of supplies and the maintenance to keep the labs safe for our students and faculty.

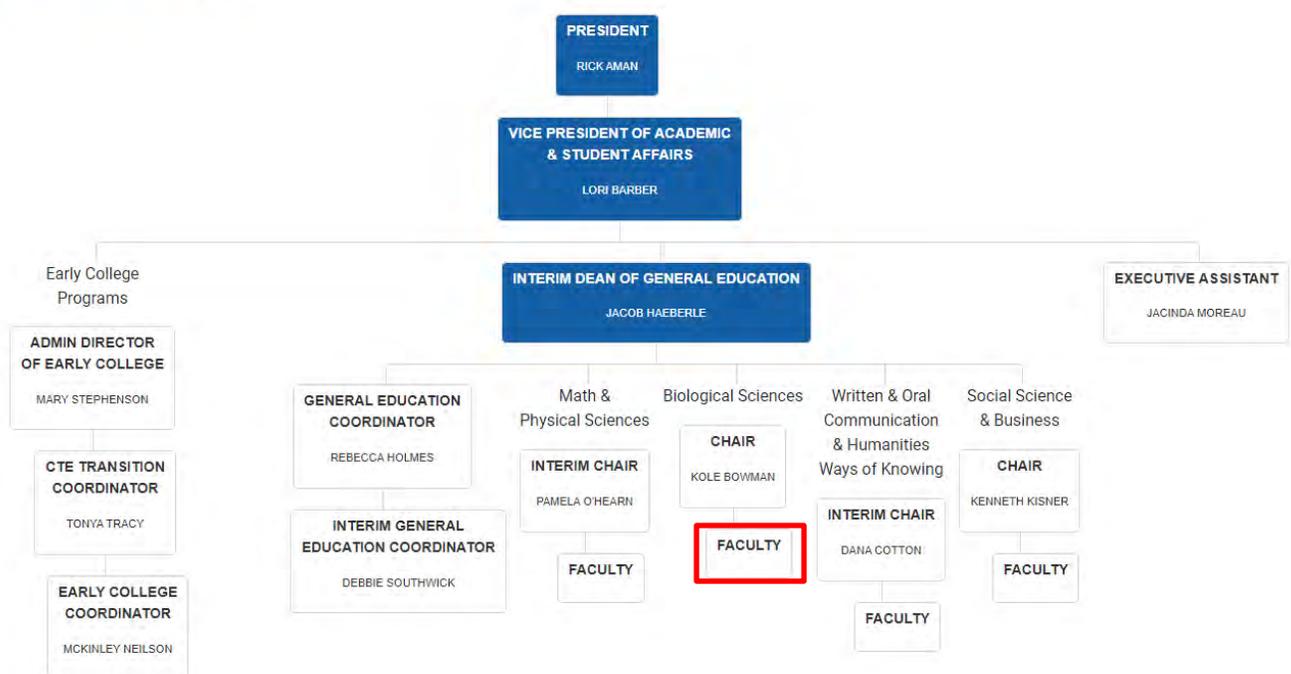
2. If a supplemental, what emergency is being addressed?
 - a. N/A
3. Specify the authority in statute or rule that supports this request. [NA if not supplemental]
 - a. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request.
 - a. Lab Coordinator – We currently have an existing part-time Lab Coordinator; we hope to transition our part-time position to a full-time position. This would be an increase to have 1.00 FTE instead of 1.00 PTE.
5. What resources are necessary to implement this request?
 - a. The Lab coordinator position will need training to get up to speed on accreditation and OSHA requirements for the labs. The cost for this training is not included in the line-item request. Funding will come from elsewhere.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Elig	Date of Hire	Term Service
Lab Coordinator	\$36,700	FT 1.00 FTE	Yes	July 1, 2023	12-month
Geology Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Math and Engineering Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Spanish Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month

7. Will staff be re-directed? If so, describe impact and show changes on org chart.
 - a. For the Lab Coordinator position, we would be redirecting our current part-time position into a full-time position; this would not greatly impact our current org chart.

General Education



8. Detail any current one-time or ongoing OE or CO and any other future costs.
 - a. We do not anticipate any current one-time or ongoing OE or CO costs for the Lab Coordinator position.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies.
 - a. Cost estimates are based on College average pay scales which are based on market costs.
10. Provide detail about the revenue assumptions supporting this request.
 - a. The College is anticipating a growth in Gen Ed classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.
11. Who is being served by this request and what is the impact if not funded?
 - a. The students at College of Eastern Idaho are the ones being served by this request.

AGENCY: College of Eastern Idaho

Agency No.: 509

FY 2024 Request

FUNCTION: General Education

Function No.: 02

Page 4 of 7 Pages

ACTIVITY: Instruction

Activity No.:

Original Submission X or

Revision No.

A: Decision Unit No: 12.02		Title: INSTRUCTOR - GEOLOGY			Priority Ranking 2 of 4
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.00				1.00
PERSONNEL COSTS:					
1. Salaries	\$ 55,000				\$ 55,000
2. Benefits	24,400				24,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$ 79,400				\$ 79,400
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and Workstations	\$ 3,000				\$ 3,000
TOTAL CAPITAL OUTLAY:	\$ 3,000				\$ 3,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 82,400				\$ 82,400

Request Narrative

1. Explain the request and provide justification for the need.
 - a. **Geology Instructor** – The science courses at CEI are critical for not only for science majors, but also for supporting programs across the campus. Currently our biological science courses have seen significant support, however we need to expand our physical science offerings. One of the more popular areas in physical sciences over the last several years has been geology; this is one of the fastest growing areas on campus with 475% growth over the last five years. Due to this growth, we need a committed full-time instructor for this discipline.

2. If a supplemental, what emergency is being addressed?
 - a. N/A

3. Specify the authority in statute or rule that supports this request. [NA if not supplemental]
 - a. N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.
 - a. **Geology Instructor** – This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.

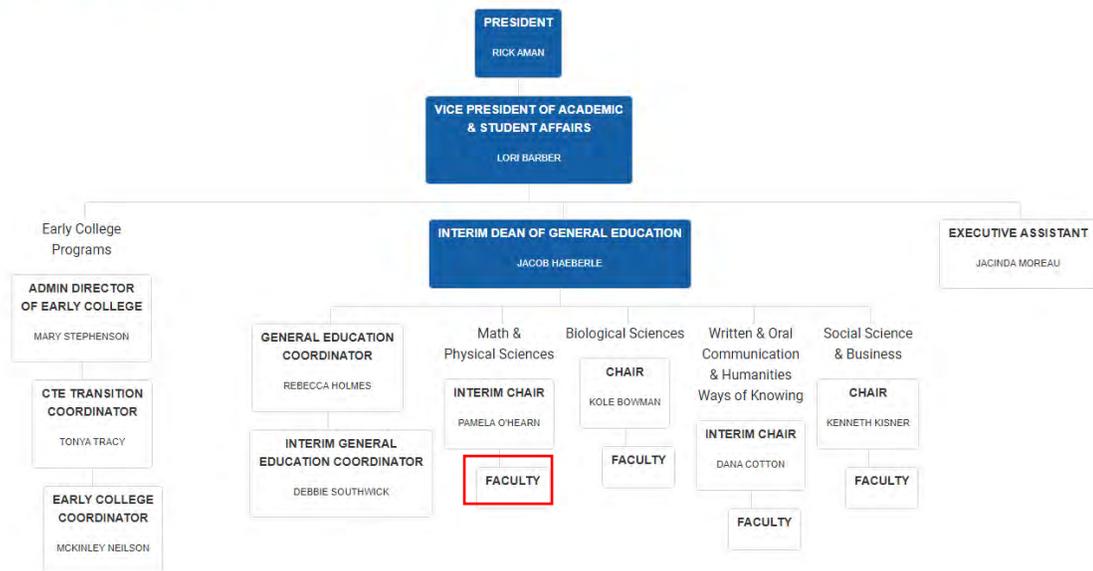
5. What resources are necessary to implement this request?
 - a. For the requests for the Instructors (Geology, Math and Engineering, and Spanish) we are requesting funds for capital outlay to provide computers and workstation set up. Each individual request is for \$3,000 for a total of \$9,000 in total to get these positions implemented.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Elig	Date of Hire	Term Service
Lab Coordinator	\$36,700	FT 1.00 FTE	Yes	July 1, 2023	12-month
Geology Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Math and Engineering Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Spanish Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month

7. Will staff be re-directed? If so, describe impact and show changes on org chart.
 - a. For the Lab Coordinator position, we would be redirecting our current part-time position into a full-time position; this would not greatly impact our current org chart.

General Education



8. Detail any current one-time or ongoing OE or CO and any other future costs.
 - a. We are requesting one-time funds to purchase computers and setup workstations for the Instructor positions. We do not anticipate any further ongoing fees for operating expenses or capital outlay expenses that are not already budgeted.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies.
 - a. Cost estimates are based on College average pay scales which are based on market costs.
10. Provide detail about the revenue assumptions supporting this request.
 - a. The College is anticipating a growth in Gen Ed classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.
11. Who is being served by this request and what is the impact if not funded?
 - a. The students at College of Eastern Idaho are the ones being served by this request.

AGENCY: College of Eastern Idaho
 FUNCTION: General Education
 ACTIVITY: Instruction

Agency No.: 509
 Function No.: 02
 Activity No.:

FY 2024 Request
 Page 7 Of 10Pages
 Original Submission X or
 Revision No.

A: Decision Unit No: 12.03		Title: INSTRUCTOR – MATH AND ENGINEERING			Priority Ranking 3 of 4
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.00				1.00
PERSONNEL COSTS:					
1. Salaries	\$ 55,000				\$ 55,000
2. Benefits	24,400				24,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$ 79,400				\$ 79,400
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and Workstations	\$ 3,000				\$ 3,000
TOTAL CAPITAL OUTLAY:	\$ 3,000				\$ 3,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 82,400				\$ 82,400

Request Narrative

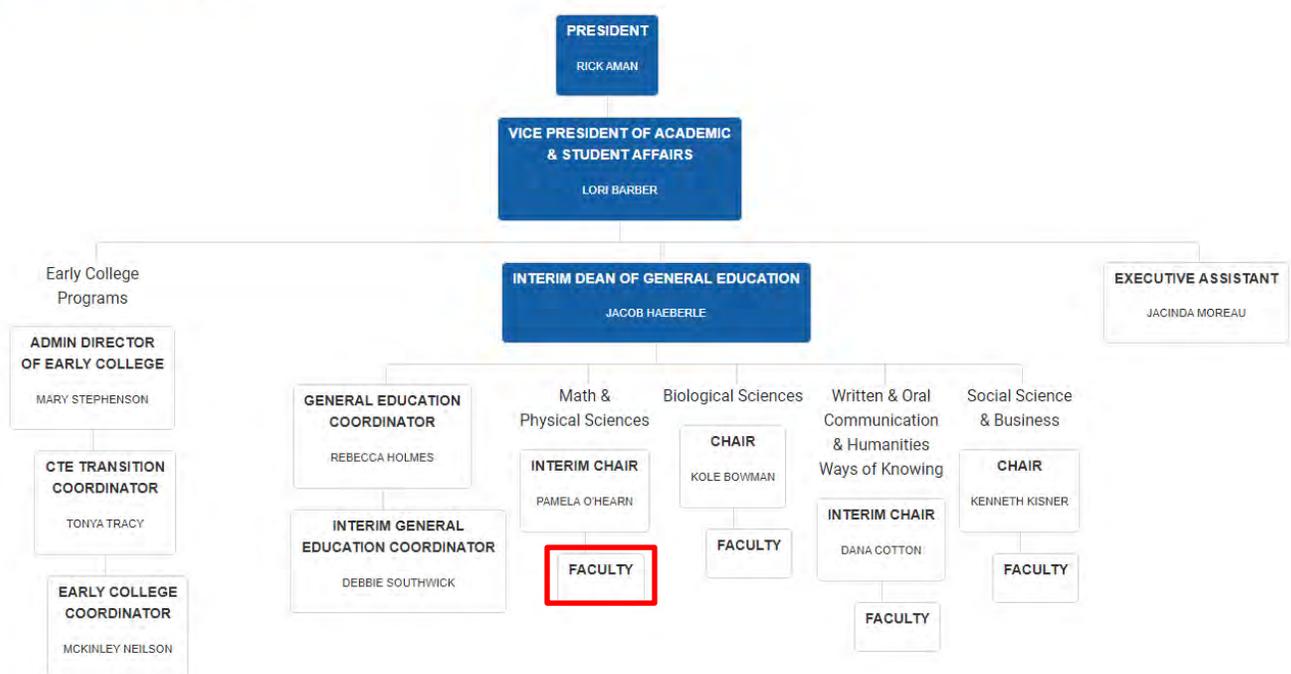
1. Explain the request and provide justification for the need.
 - a. **Math and Engineering Instructor** – Ever student, including AAS, As, or AA programs, must take a math class to fulfill program requirements. It has been difficult to find adjunct instructors who are qualified to teach math; we also continue to build our math program and we need full-faculty members to help build it. Engineering is also an area that CEI has not been able to expand into yet. With CEI’s current partnership with Idaho National Laboratory (INL), we need to utilize both math and engineering to help support our CTE programs, but also to support our community partners. We need a full-time instructor to keep up with the growth and support the development of the mathematics program.

2. If a supplemental, what emergency is being addressed?
 - a. N/A
3. Specify the authority in statute or rule that supports this request. [NA if not supplemental]
 - a. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request.
 - a. **Math and Engineering Instructor** – This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.
5. What resources are necessary to implement this request?
 - a. For the requests for the Instructors (Geology, Math and Engineering, and Spanish) we are requesting funds for capital outlay to provide computers and workstation set up. Each individual request is for \$3,000 for a total of \$9,000 in total to get these positions implemented.
6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Elig	Date of Hire	Term Service
Lab Coordinator	\$36,700	FT 1.00 FTE	Yes	July 1, 2023	12-month
Geology Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Math and Engineering Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Spanish Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month

7. Will staff be re-directed? If so, describe impact and show changes on org chart.
 - a. For the requests for the Instructors (Geology, Math and Engineering, and Spanish) we are requesting funds for capital outlay to provide computers and workstation set up. Each individual request is for \$3,000 for a total of \$9,000 in total to get these positions implemented.

General Education



8. Detail any current one-time or ongoing OE or CO and any other future costs.
 - a. We are requesting one-time funds to purchase computers and setup workstations for the Instructor positions. We do not anticipate any further ongoing fees for operating expenses or capital outlay expenses that are not already budgeted.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies
 - a. Cost estimates are based on College average pay scales which are based on market costs.
10. Provide detail about the revenue assumptions supporting this request.
 - a. The College is anticipating a growth in Gen Ed classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.
11. Who is being served by this request and what is the impact if not funded?
 - a. The students at College of Eastern Idaho are the ones being served by this request.

AGENCY: College of Eastern Idaho

Agency No.: 509

FY 2024 Request

FUNCTION: General Education

Function No.: 02

Page 10 of 13 Pages

ACTIVITY: Instruction

Activity No.:

Original Submission X or

Revision No.

A: Decision Unit No: 12.04		Title: INSTRUCTOR – SPANISH			Priority Ranking 4 of 4
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	1.00				1.00
PERSONNEL COSTS:					
1. Salaries	\$ 55,000				\$ 55,000
2. Benefits	24,400				24,400
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$ 79,400				\$ 79,400
OPERATING EXPENDITURES by summary object:					
1.					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and Workstations	\$ 3,000				\$ 3,000
TOTAL CAPITAL OUTLAY:	\$ 3,000				\$ 3,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$ 82,400				\$ 82,400

Request Narrative

1. Explain the request and provide justification for the need.
 - a. **Spanish Instructor** – CEI needs to build a foreign language discipline from the ground up. This is a difficult process with only adjuncts. Foreign language instructors are difficult to find, and it will take a full-time position to develop curriculum for the four basic levels of Spanish, Spanish literature and culture courses, help find ways to market these courses, and to grow the overall program. The potential for growth in these courses is high and the current demand is also high. Additionally, a full-time Spanish faculty member would help CEI become a Hispanic Serving Institution (HSI).

2. If a supplemental, what emergency is being addressed?
 - a. N/A

3. Specify the authority in statute or rule that supports this request. [NA if not supplemental]
 - a. N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.
 - a. **Spanish Instructor** – This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.

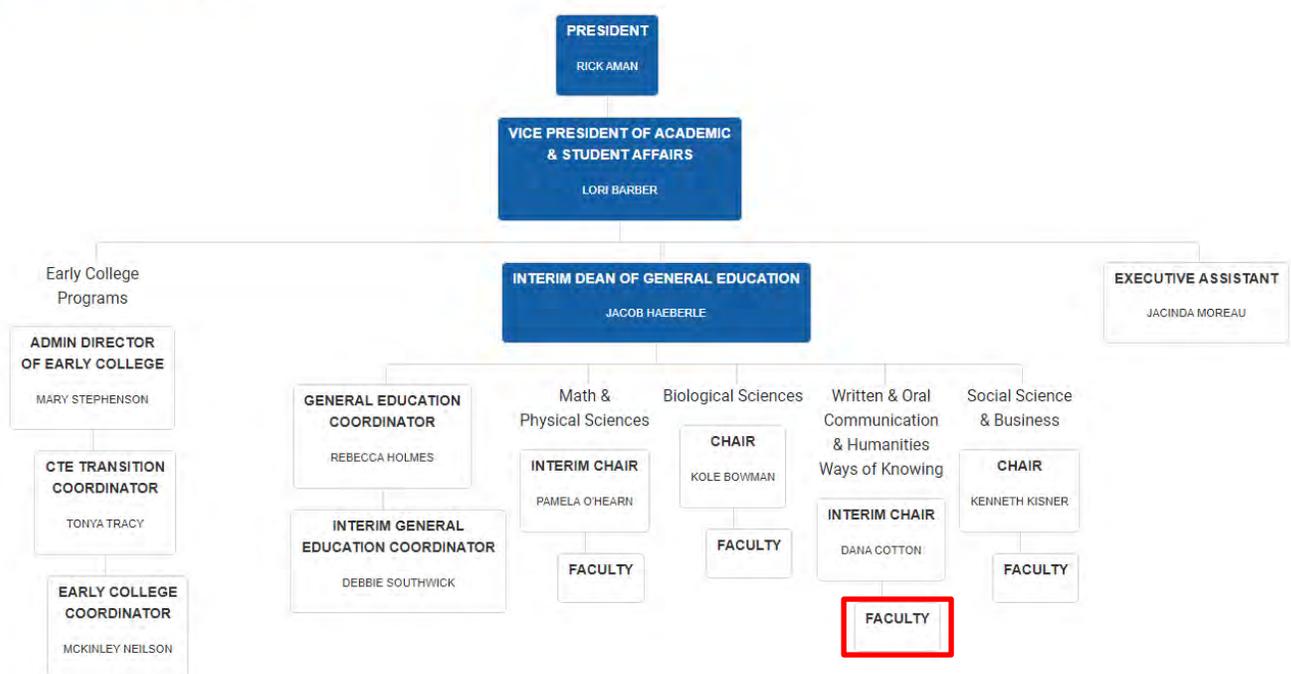
5. What resources are necessary to implement this request?
 - a. For the requests for the Instructors (Geology, Math and Engineering, and Spanish) we are requesting funds for capital outlay to provide computers and workstation set up. Each individual request is for \$3,000 for a total of \$9,000 in total to get these positions implemented.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Elig	Date of Hire	Term Service
Lab Coordinator	\$36,700	FT 1.00 FTE	Yes	July 1, 2023	12-month
Geology Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Math and Engineering Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month
Spanish Instructor	\$55,000	FT 1.00 FTE	Yes	August 14, 2023	11-month

7. Will staff be re-directed? If so, describe impact and show changes on org chart.
 - a. For the requests for the Instructors (Geology, Math and Engineering, and Spanish) we are requesting funds for capital outlay to provide computers and workstation set up. Each individual request is for \$3,000 for a total of \$9,000 in total to get these positions implemented.

General Education



8. Detail any current one-time or ongoing OE or CO and any other future costs.
 - a. We are requesting one-time funds to purchase computers and setup workstations for the Instructor positions. We do not anticipate any further ongoing fees for operating expenses or capital outlay expenses that are not already budgeted.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies.
 - a. Cost estimates are based on College average pay scales which are based on market costs.
10. Provide detail about the revenue assumptions supporting this request.
 - a. The College is anticipating a growth in Gen Ed classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.
11. Who is being served by this request and what is the impact if not funded?
 - a. The students at College of Eastern Idaho are the ones being served by this request.

System Line-Item Budget Discussion

One faculty hire to support a growing Business program.

May 20, 2022

Problem Statement

The College of Southern Idaho looks to better meet the needs of Business students in the college's growing Business program. The program currently supports 196 majors in Business and Economics as well as over 40 sections (general education and program courses) per semester in Business, Economics, and Accounting with only four full time faculty. The program has reached its growth (and quality) limit without additional faculty support. We would like to meet the need for more Business students (majors and general education classes) but cannot given our staffing restrictions.

The Request

The College of Southern Idaho requests one full time Business faculty member.

Total Budget Request Summary:

Salary (\$46,000) + benefits (\$23,000) = \$69,000

Conclusion

Funding a full-time faculty line in Business would allow the College of Southern Idaho to meet the needs of existing students as well as to recruit and retain future students who come to college with the desire to pursue a career in a variety of business- and business-related fields.

System Line-Item Budget Discussion

One faculty hire to support Bilingual (Spanish) Curriculum and Instructional Content Delivery

May 20, 2022

Problem Statement

The College of Southern Idaho (CSI) looks to expand its instructional programming and to further develop its curriculum to meet the bilingual (Spanish speaking) needs of employers in the Magic Valley, including first responders and health care workers. CSI's designation as a Hispanic Serving Institution (HSI), coupled with the rapid growth of the Hispanic population in CSI's service region, necessitates that the college take a lead role in addressing language barriers in the workforce. Specifically, there is a need to develop curriculum and to deliver educational resources that will better equip students and workers to operate professionally and effectively with Spanish speaking members of Magic Valley communities, particularly in the areas of Health Science and Law Enforcement. CSI is currently offering courses such as Spanish for First Responders to meet this need, but the institution does not employ enough Spanish instructional faculty to expand this program to a scale appropriate for other areas of need.

The Request

The College of Southern Idaho requests one full time Spanish instructional faculty member.

Total Budget Request Summary:

Salary (\$46,000) + benefits (\$23,000) = \$69,000

Conclusion

Funding a full-time Spanish instructional faculty member to develop curriculum, teach, and assist other faculty in the development and delivery of bilingual (Spanish) content would allow the College of Southern Idaho to better prepare students to meet workforce demands in the Magic Valley.

System Line-Item Budget Discussion

Peer Mentoring & Career Advising.

May 20, 2022

Problem Statement

The College of Southern Idaho aims to develop a Peer Mentoring program to innovative and engage learners, designed to provide access for students who are at risk, and who fall into one or more categories, ranging from low High School (HS) GPA to gender to first generation status and ethnicity. The College requests a full time Academic Success Advisor to provide adequate coverage for the students we serve annually. The primary focus of the peer mentoring program is to enable at risk students, to complete a transfer degree or certificate within two years by providing peer mentoring support through their most challenging coursework. Students receive personalized advising through credential completion and assistance with transition to a certificate or degree program, a university bachelor program, or employment. Peer Mentoring incorporates mechanisms to support retention and completion through student success strategies and learning assistance services.

The Request

The College of Southern Idaho requests two full time positions

- Coordination of the Peer Mentoring program – 1.0 FTP
- Academic Success Advisor – 1.0 FTP
- Group Position Funding
- Operating Expenditures

Total Budget Request Summary:

PERSONNEL COSTS:

• Coordination of the Peer Mentoring program – 1.0 FTP	\$ 42,500
• Academic Success Advisor – 1.0 FTP	\$ 42,500
• Benefits	\$ 41,500
• Group Position Funding	<u>\$ 38,500</u>
	\$165,000

OPERATING EXPENDITURES:

• Ongoing Operating Expense	\$ 20,000
• Professional Development	<u>\$ 5,000</u>
	\$ 25,000

Conclusion

This request allows CSI to develop a Peer Mentoring program for working adults and high school students who typically do not find success in a traditional academic model. The program enables students to complete a transfer degree or certificate within two-years of enrollment. For those who seek a bachelor’s degree, this program allows students to transfer seamlessly to a university program (BSU, ISU, or UI) on or off the CSI campus.

AGENCY: Community Colleges
 FUNCTION: College of Western Idaho
 ACTIVITY:

Agency No.: 505
 Function No.: 07
 Activity No.:

FY 2024 Request
 Page 1 of 2 Pages
 Original Submission X or
 Revision No. 0

Address Current Nursing					
A: Decision Unit No: 12.01		Title: Workforce Challenges in Idaho		Priority Ranking 1 of 4	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	4				4
PERSONNEL COSTS:					
1. Salaries	\$281,000				\$281,000
2. Benefits	113,000				113,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$394,000				\$394,000
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation	\$8,000				\$8,000
TOTAL CAPITAL OUTLAY:	\$8,000				\$8,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$402,000				\$402,000

Request Narrative

1. Explain the request and provide justification for the need. The state of Idaho is experiencing an ongoing shortage of qualified nurses. A report by the Idaho Center for Nursing (ICN, 2020) highlighted the need for Idaho nursing schools to expand enrollment to address a severe shortfall currently estimated at more than 1,000 nurses. It is expected that demand for skilled nurses will continue and will even grow worse. CWI is launching a new Medical and Sciences building that will increase our capacity to deliver certificated and degreed nurses. We currently have a wait list of 75 students for the nursing program. To help mitigate the current and increasing shortfall statewide CWI seeks targeted funding to increase our capacity to produce nursing graduates by staffing up to implement year-round programs with staggered start cohorts. We anticipate that this will almost immediately lead an additional 40 Associate degrees for RN candidates and 20 additional LPNs per year. We will also build into existing programs a bridge system that will naturally move students from LPN to RN and RN to BSN

2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request. This request funds an increase to our existing RN and LPN programs. It will also put in place the structure to create a “Bridge” program taking students from LPN to RN and RN to BSN
5. What resources are necessary to implement this request? Four permanent full-time personnel and computers for each
6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Eligible	Date of Hire	Term Service
RN Nursing Instructors	72,000	FT 3.0	Yes	July 1, 2024	9 month
Bridge Coordinator	65,000	FT 1.0	Yes	July 1, 2024	12 month

7. Will staff be re-directed? If so, describe impact and show changes on org chart. TBD
8. Detail any current one-time or ongoing OE or CO and any other future costs. This is a request for ongoing funding for personnel and one time for computers
9. Describe method of calculation (RFI, market cost, etc.) and contingencies. Projected growth in current salary ranges for nursing instructors
10. Provide detail about the revenue assumptions supporting this request. TBD
11. Who is being served by this request and what is the impact if not funded? This serves hospitals and care facilities throughout Idaho who are desperate for Nurses. Failure to expand the CWI nursing program will exacerbate the ongoing nursing shortage throughout the state and negatively impact healthcare standards.

AGENCY: Community Colleges
 FUNCTION: College of Western Idaho
 ACTIVITY:

Agency No.: 505
 Function No.: 07
 Activity No.:

FY 2024 Request
 Page 1 of 2 Pages
 Original Submission X or
 Revision No. 0

A: Decision Unit No: 12.02		Title: Increase focus on STEM			Priority Ranking 2 of 4
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	5				5
PERSONNEL COSTS:					
1. Salaries	\$325,000				\$325,000
2. Benefits	136,000				136,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$461,000				\$461,000
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation	\$10,000				\$10,000
TOTAL CAPITAL OUTLAY:	\$10,000				\$10,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$471,000				\$471,000

Request Narrative

1. Explain the request and provide justification for the need. Idaho continues to struggle with adequate STEM graduations. In addition, shortages in the nursing and other medical related fields show no sign of decreasing due to the increasing population within the state. The addition of these instructors will allow CWI to move an increased number of students through STEM programs with the intent of them finishing at the state’s 4-year universities. Additionally, the added instructors in the “life” sciences related fields will allow us to advance more students through a variety of medical programs, including Nursing.
2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request. Programs currently exist within CWI for all these fields of study. The additional teaching faculty positions broaden the reach of these existing programs.
5. What resources are necessary to implement this request? Ongoing funding for Five full time teaching faculty and one time funding for personal computers for each
6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Eligible	Date of Hire	Term Service
Bio Science Instructor	65,000	FT 2.0	Yes	08/01/2024	9 month
Chemistry Instructor	65,000	FT 2.0	Yes	08/01/2024	9 month
Physics Instructor	65,000	FT 1.0	Yes	08/01/2024	9 month

7. Will staff be re-directed? If so, describe impact and show changes on org chart.
TBD
8. Detail any current one-time or ongoing OE or CO and any other future costs. Personnel costs are ongoing, computer equipment is one time
9. Describe method of calculation (RFI, market cost, etc.) and contingencies. Current salary ranges, adjusted for anticipated increases
10. Provide detail about the revenue assumptions supporting this request.
TBD
11. Who is being served by this request and what is the impact if not funded? This request specifically addresses those students who are entering fields of study where the state has a high demand for college graduates. Not funding this will directly impact the number of graduates and thus reduce the labor pool upon which employers can draw. The state's economic future and ability to attract new business will be negatively impacted.

AGENCY: Community Colleges
 FUNCTION: College of Western Idaho
 ACTIVITY:

Agency No.: 505
 Function No.: 07
 Activity No.:

FY 2024 Request
 Page 1 of 2 Pages
 Original Submission X or
 Revision No. 0

A: Decision Unit No: 12.03		Title: Implementation of Agricultural & Animal Science program			Priority Ranking 3 of 4
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	4				4
PERSONNEL COSTS:					
1. Salaries	\$230,000				\$230,000
2. Benefits	103,000				103,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$333,000				\$333,000
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. Animal Sciences Laboratory	\$259,000				\$259,000
2. PC Computers for staff	8,000				8,000
TOTAL CAPITAL OUTLAY:	\$267,000				\$267,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$600,000				\$600,000

Request Narrative

1. Explain the request and provide justification for the need.
 This proposal is designed to help meet the ongoing need for Agricultural Science workers and Animal Husbandry personnel at Idaho’s growing scientifically oriented agricultural operations. With the expansion of CWI’s horticulture/agriculture center on the Nampa Campus, we are beginning the steps to develop a more robust Agri Science program offering. Current enrollment is about 100 college students and 90 dual credit.
 The family farms in Idaho are continuing to consolidate into larger business style farms (even if still family owned) that serve more than just Idaho. The demand for people trained at all levels of animal husbandry (especially equine and bovine oriented) as well as the ability to apply scientific principles and cutting-edge technologies (e.g., drone use) in the agribusiness will continue into the future. With a high percentage of current agricultural workers being of Hispanic decent, we will also be addressing the

needs of that community for accessible education that will allow them to move up the economic ladder. CWI is ideally situated to provide training that will meet the needs of this industry statewide while also meeting the needs of the Hispanic community (see line-item request # 4).

2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request. CWI's current Ag sciences program has been constrained due to facilities and staffing. We are planning on utilizing facilities that have been approved for construction with state funds to expand our offering of courses in this area.
5. What resources are necessary to implement this request? This request is to fund three faculty members and one program coordinator, along with computer workstations for each. Funding is also requested to begin outfitting a teaching laboratory for animal science.
6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Eligible	Date of Hire	Term Service
Animal Sciences Instructor	60,000	FT 2.0	Yes	08/01/2024	9 month
Agricultural Sciences Instructor	60,000	FT 1.0	Yes	08/01/2024	9 month
Program Coordinator	50,000	FT 1.0	Yes	07/01/2024	12 month

7. Will staff be re-directed? If so, describe impact and show changes on org chart. No
8. Detail any current one-time or ongoing OE or CO and any other future costs. The personnel costs are ongoing. Laboratory & computer equipment is one time
9. Describe method of calculation (RFI, market cost, etc.) and contingencies. Pay is based on current salary ranges for similar instructors, adjusted for anticipated increases.
10. Provide detail about the revenue assumptions supporting this request. TBD
11. Who is being served by this request and what is the impact if not funded? This will support the burgeoning agricultural business within the state. Potential workers not taught here will be hired from outside the state.

AGENCY: Community Colleges
 FUNCTION: College of Western Idaho
 ACTIVITY:

Agency No.: 505
 Function No.: 07
 Activity No.:

FY 2024 Request
 Page 1 of 3 Pages
 Original Submission X or
 Revision No. 0

Become a designated Hispanic Serving Institution (HSI) & to more effectively serve Military students					
A: Decision Unit No: 12.04		Title:		Priority Ranking 4 of 4	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	5				5
PERSONNEL COSTS:					
1. Salaries	\$244,000				\$244,000
2. Benefits	119,000				119,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$363,000				\$363,000
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation	\$10,000				\$10,000
TOTAL CAPITAL OUTLAY:	\$10,000				\$10,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$368,000				\$368,000

Request Narrative

1. Explain the request and provide justification for the need.
 - a) In accordance with the White House Initiative on Advancing Educational Equity, Excellence, and Economic Opportunity for Hispanics, CWI is seeking to become an HSI designated school. We find that many of our minority community students are first generation college attendees. Student retention and completion are negatively impacted by the uncertainty surrounding the college experience for first generation college attendees. Additionally, many potential higher education students do not consider college as an alternative early enough in their public-school experience. Reaching these students early enough will lead to higher college enrollment rates. The addition of student coaches who can communicate to students in their own language and “hold their hand” as they progress through their college experience will result in higher continuation and completion rates, yielding graduating students entering the workforce able to fill higher skilled, higher paying jobs.

b) CWI has recently entered into an agreement to deliver classes to Mountain Home AFB and are working on the same with Gowan Field. We are now an “ACE” provider, meaning that existing credits are transferrable to CWI. CWI serves approximately 1200 military students currently, with 1 advisor. The Military Liaison will focus on growing existing relationships and creating pathways for additional military students to attend CWI. The Military Coordinator will focus on assisting military students to enroll, get funded, and plan their path to graduation

2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request. This is an increase to and realignment of our existing student services department. We plan to realign existing “advisers” into the “coaching” role and add capacity (2) since the coaching approach takes more dedicated and focused commitment. We will add one dual credit advisor to focus on students at an earlier stage of public education to help prepare them for college. We will add two military focused personnel (preferably with military background) to meet the needs of airmen at Gowen Field and Mountain Home Air Force base.
5. What resources are necessary to implement this request? Five personnel with specific skills and a computer workstation for each.
6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Eligible	Date of Hire	Term Service
Hispanic Speaking Student Coach	48,000	FT 2.0	Yes	July 1 2024	12 month
Military Liaison	50,000	FT 1.0	Yes	July 1 2024	12 month
Military Program Coordinator	50,000	FT 1.0	Yes	July 1 2024	12 Month
Dual Credit advisor	48,000	FT 1.0	Yes	Aug 1 2024	12 month

7. Will staff be re-directed? If so, describe impact and show changes on org chart. Yes, TBD
8. Detail any current one-time or ongoing OE or CO and any other future costs. This request is for ongoing expenditures for personnel and one time for personal computers
9. Describe method of calculation (RFI, market cost, etc.) and contingencies. Estimate based on current pay scales

10. Provide detail about the revenue assumptions supporting this request.
TBD

11. Who is being served by this request and what is the impact if not funded?
Two Communities are being served:

a) the Hispanic community for whom education will be key for a better economic future. Not funding this will directly impact the number of graduates and the labor pool entering the workforce,

b) The military community who will be able to obtain a degree in leadership through this program. Failure to serve this community results in airmen either not graduating or looking elsewhere for education, thus diverting their educational dollars out of the state of Idaho.

FY 2024 Line Item Proposal

1. Agency name(s): North Idaho College
2. Line item title: First-Year Experience Program
3. Problem statement: As part of ongoing efforts to recruit, retain and help students successfully complete their programs, North Idaho College has established a first-year experience program that provides connection and engagement through educational seminars, establishing learning communities, intensive advising, and coordinated faculty support for first students with 15 or less credits not in a cohort program. This position will lead the efforts that help students prepare for the transition from high school to college. The pilot for this program has been funded through CARES funding and has proven to increase student retention and academic success.
4. Request description: Request is for 1 FTE Director of First Year Experience (\$90,000 salary per NIC salary scale plus \$27,000 benefits). Included in this request is funding for travel (\$5,000) and some operating supplies (\$3,000).
5. Estimated total cost and FTP: 1 FTP (100% full time) \$125,000

FY 2024 Line Item Proposal

1. Agency name(s): North Idaho College
2. Line item title: Coordinator of Remote Collaboration
3. Problem statement: Since the start of the pandemic, we have seen that students, Faculty, and Staff require significantly more support with remote meetings and collaboration. Zoom and Microsoft Teams have been wonderful tools to maintain connections but dedicated staff is needed to coordinate, facilitate, and quality assure these meetings. Many standing meetings now require a hybrid presentation, including but not limited to; NIC Board of Trustee meetings, NIC Foundation meetings, Staff Assembly meetings, Faculty Assembly meetings, and many other ad hoc requests that require staffing. NIC needs an employee dedicated to this growing need that can strengthen the college's position with regard to remote and hybrid meetings.
4. Request description: Request is for 1 FTE Coordinator of Remote Collaboration (\$60,000 salary per NIC salary scale plus \$21,000 benefits). Included in this request is funding for training (\$5,000) and remote support equipment (Cameras, tripods, etc.) (\$15,000).
5. Estimated total cost and FTP: 1 [FTP 100%](#) of full time. Total Cost: \$101,000.

FY 2024 Line Item Proposal

1. Agency name(s): North Idaho College
2. Line item title: Dean of Students
3. Problem statement: Since the start of the pandemic, we have seen that students require significantly more support during their education. Retention and recruitment are more complex and need to support the student beyond the classroom more now than ever. Student engagement is critical to student success. There is a need to create a position that will oversee programs that student-centered support through retention and recruitment activities, mental health and disability services, student health and wellness activities, and recreation and student government engagement.
4. Request description: Request is for 1 FTE Dean of Students (\$100,000 salary per NIC salary scale plus \$30,000 benefits). Included in this request is funding for travel (\$5,000) and some operating supplies (\$3,000).
5. Estimated total cost and FTP: 1 [FTP 100%](#) of full time. Total Cost: \$138,000.

AGENCY: University of Idaho
 APP UNIT: Agricultural Research and
 Extension Service

Agency No.: 514
 Approp Unit.: EDHA
 Activity No.:

FY 2024 Request
 Page 1 of 8 Pages
 Original Submission X or
 Revision No. ____

ACTIVITY:

Sustainability of Idaho Farms and Families Cluster hire					
A: Decision Unit No: 12.01		Title: Families Cluster hire		Priority Ranking 1 of 1	
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	22.00				22.00
PERSONNEL COSTS:					
1. Salaries	\$1,755,700				\$1,755,700
2. Benefits	624,800				624,800
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$2,380,500				\$2,380,500
OPERATING EXPENDITURES by summary object:					
1. Travel	\$105,000				\$105,000
2. Operating Expenses	248,000				248,000
TOTAL OPERATING EXPENDITURES:	\$353,000				\$353,000
CAPITAL OUTLAY by summary object:					
1. Equipment: Workstations & Startup	\$1,148,000				\$1,148,000
TOTAL CAPITAL OUTLAY:	\$1,148,000				\$1,148,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$3,773,500				\$3,773,500

Request Narrative

“Sustainability of Idaho Farms and Families”

The Agricultural Research and Extension Service (ARES) in the College of Agricultural and Life Sciences (CALs) at the University of Idaho serves the citizens of Idaho in many ways and has enjoyed overwhelming resource support from Idaho’s legislature for many years. The most publicly visible activities relate to Idaho’s agricultural production, processing, and marketing. The important agricultural industry is supported by many agribusinesses that contribute inputs (e.g., chemicals, pharmaceuticals, fuel, financing, and equipment) and feeds an ever growing food and beverage processing sector. In aggregate Idaho’s agricultural economy is the largest sector of Idaho’s state economy, and provides vital economic and social support to its citizens, families and communities.

CALS faculty and staff provide state-of-the-art research brought to Idaho's public through Extension programs to promote the environmental, economic and social sustainability of the many and varied commodities produced in Idaho. Important programs include but are not limited to promoting the health of the soil nurturing the plants (and thus the animals consuming them); efficiency of water use and quality of the water in various environments; management of financial and production risks from diseases of plants and animals; and impacts of environmental temperature and water availability on the well-being of Idaho agriculture – the state's principle economic entity.

Yet changing regulatory environments affecting agricultural production and farm labor, uncertain domestic and international markets for agricultural inputs and outputs, increasingly variable weather conditions, loss of pollinators and increase in invasive species of plants, insect and animals are among the factors stressing Idaho's agricultural production, its profitability, and the well-being of families and communities dependent upon the agricultural industry. In addition, growing populations throughout urban and rural communities in Idaho, rapidly changing demographics, increasing financial uncertainties, changing availability of food quantity and nutritional quality, and rapidly advancing home technologies are creating ever greater opportunities and stressors for Idaho's children, families and communities.

While CALS is committed to providing holistic expertise related to sustaining Idaho's farms, families and communities to meet the challenges described above, the college currently faces a serious dearth of faculty in these key areas of need that will better position Idaho for the future -- as identified by stakeholders.

Thus, CALS seeks to improve its ability to meet these future challenges through hiring a highly integrated set of faculty and staff positions with expertise not currently present in CALS yet vital to help Idaho meet the need to create a more sustainable, regenerative agricultural sector that produces healthy and nutritious foods while sustaining Idaho's resilient family and rural economies.

1. Explain the request and provide justification for the need.

Our goals are consistent with and a critical component of the goals of the larger umbrella Sustainability Initiative at U of I, which seeks to address a reorganization of life support systems that include food, consumerism, consumption, climate, energy, biodiversity, waste, transportation, and the built environment. To meet CALS' goals, we propose a well-integrated and strategic cluster hire of faculty and staff that will meet the challenges and opportunities described above, as thoughtfully informed by our stakeholders. Not surprisingly, this cluster hire is also critical to the future success to address sustainable and regenerative agriculture at our recent capital projects (the Idaho Center for Agriculture, Food and the Environment (CAFE), the Idaho Center for Soil and Plant Health, and the Sandpoint Organic Agricultural Center).

We request consideration for the hiring of 22 new employees, including 14 faculty, 8 supporting staff, and operating dollars to ensure we meet our mission of conducting

research that matters, benefit families, and engage with community stakeholders to invigorate rural and urban communities.

Research/Extension Faculty and Staff (Clusters in order of priority)

1) CAFE cluster

The public's significant investment in the CAFE dairy at Rupert has clearly shown the need for research on sustainable livestock and cropping practices. These hires address the most critical needs of healthy air, efficient water use, and forage crop production in Idaho. The positions will allow an integrated team of faculty to address issues at a state and national level. The proposed work location is in parentheses.

Faculty

Ruminant Nutritionists – These faculty members (2) in AVFS (Animal Veterinary and Food Sciences) will address reducing the impact of cattle on the environment. The role of nutrition on greenhouse gas emissions and the efficiency of phosphorus use within the animal will be studied. (Rupert).

Forage Production – A faculty position in PS (Plant Sciences) to study alfalfa and corn production is needed to study two significant crops produced in Idaho (Rupert).

Air Quality – A joint position in SWS (Soil and Water Systems) and AVFS aims to study emissions from animal agriculture, including chemical (ammonia) and particulate transport (Rupert).

Irrigation Technology – A faculty position in SWS will develop technologies toward precision agriculture use of water in crop production (Kimberly).

Sustainable Food Systems Communicator – A faculty position in AELC (Agricultural Education, Leadership and Communications) or FCS (Family and Consumer Sciences) is key to ensuring sustainable food production practices are understood by the public. Educating consumers on safe and sustainable food production practices will aid marketing of food from Idaho. (Boise).

Agricultural Economist – A faculty position in AERS (Agricultural Economics and Rural Sociology) focused on analysis of changing domestic and international regulatory policies, markets and financial conditions on the profitability of Idaho's agricultural production and food processing sectors (Boise).

Staff

Ruminant nutrition research support specialist – This staff member will aid research conducted by ruminant nutrition faculty at CAFE. (Rupert)

Water use research support specialist – This staff member will provide support for research on water use efficiency in forage production. (Rupert)

Data support scientist – This staff member will assist multiple faculty in integrating landscape scale, GIS, and other data in support of collaborations among PS, SWS, EPPN (Entomology, Plant Pathology and Entomology), AVFS and AERS. (Moscow)

Business and Finance Analyst -This staff member will perform fiscal and business task for CAFÉ including fiscal projections, processing and approval of expenses, assisting

in budget planning, preparing reports and making business analysis to support projects and initiatives at CAFÉ. (Rupert).

2) Idaho Center for Plant and Soil Health cluster

The investment at the Idaho Center for Plant and Soil Health, a statewide resource located in Parma, notes the importance of the facility. To ensure state-wide coverage of sustainable agriculture, this cluster of faculty is needed.

Faculty

Viticulture – A faculty position in PS to support sustainability and diversified ag in the Treasure Valley, in particular for wine grape production (Parma).

Pollination – This faculty member in EPPN will examine how pollinators are critical in regenerative agriculture (Parma).

Pomology – A faculty position in PS are requested to support sustainable agriculture of fruit in Idaho (Sandpoint).

3) Sustainable Families and Communities Cluster

Social, economic, cultural, and environmental conditions are the building blocks of a sustainable healthy and thriving Idaho. The pandemic has accelerated employment trends toward remote work, with those who can “work from anywhere” choosing Idaho. For five years in a row, Idaho has ranked number 1 in population growth in our nation. However, many rural communities had modest growth or lost population. With Idaho’s shifting population, communities will need to create a vision for their future and provide opportunities for residents to thrive in place. The 2020 poverty rate is 10% with 42.9% of Idaho school children eligible for free or reduced-price school lunches. Mental health is a growing concern in Idaho. Death by suicide is a serious health issue as Idaho’s rate of suicide is 1.4 times the national average, placing Idaho as the 11th highest state for suicide in the United States. A study by the CDC determined that farmers are among the most likely to die by suicide, compared to other occupations.

Faculty

Evaluation Specialist – Through evaluation we can measure the change in the conditions that drive a healthy and thriving Idaho. This faculty member will assist Extension educators with program assessment to document the effectiveness and impact of their work. Additionally, an increasing number of grant proposals in the CALS for extramural funding require an evaluation component in the proposal. (Boise)

Community Development Specialist – This faculty member will work with communities to address the impact of population shifts, including a remote workforce. Research will be conducted on entrepreneurship, poverty, rural and urban community development. (Boise)

Mental Health Specialist – This faculty member will conduct research that addresses needs and emergent issues related to mental health and through Extension educational programming will improve the mental health of Idaho families, in both rural and urban settings. (Moscow)

Family Life and Human Development Extension Specialist – This faculty member will conduct research and Extension programming focused on supporting sustainability, resilience, and health of Idaho's families across the lifespan. (Boise)

Staff

4-H Program Coordinators (4) – These staff positions will increase our capacity to expand the reach of the 4-H program to new youth audiences. 4-H programming influences both youth and adults to make wise choices to improve their lives. (statewide)

2. If a supplemental, what emergency is being addressed?

This is not a supplemental request

3. Specify the authority in statute or rule that supports this request.

University of Idaho is the land-grant university in the state of Idaho, as authorized by the Federal Morrill Acts of 1862 (7 U.S.C. §§301-308 and U.S.C. §§321-329), and the State of Idaho approved that Act, specifically:

The assent of the legislature of the state of Idaho is hereby given to all the provisions of an act of Congress, approved July 2, 1862, entitled, "An act donating public lands to the several states which may provide colleges for the benefit of agriculture and the mechanic arts," and the acts amendatory thereof and supplementary thereto. (I.C. § 33-2901)

The Federal Smith-Lever Act of 1914 (7 U.S.C. §§341-349) established Extension Services, a collaboration of the U.S. Department of Agriculture and the land-grant universities, and the State of Idaho approved that Act, specifically:

The State Board of Education and Board of Regents of the University of Idaho are authorized and empowered to receive the grants of money appropriated under such act, and to organize and conduct agricultural extension work which shall be carried on in connection with the terms and conditions expressed in the act of Congress aforesaid; and the treasurer of the state board of education and board of regents of the University of Idaho is hereby designated as the officer to whom all moneys granted to the state of Idaho under said act shall be paid. (I.C. § 33-2904)

The Idaho Legislature has established an extension service and has enabled Idaho's various counties to become a cooperative collaborator in promoting Extension Services, specifically:

The board of county commissioners of the several counties within the state of Idaho are hereby authorized and empowered to provide funds for demonstration work in agriculture and home economics within said counties and for the employment of extension agents in agriculture and home economics in cooperation with the University of Idaho and the United States department of agriculture; and board of regents of the University of Idaho to receive the grants of money appropriated under said act and to organize and conduct agricultural extension work which shall be carried on in connection with the college of agriculture of the state university in accordance with the terms and conditions expressed in the said act of Congress. (IC §31-839)

4. Indicate existing base of PC, OE, and/or CO by source for this request.

This request is for continued funding of the Sustainable initiatives at CAFÉ, located in Rupert; the Idaho Center for Plant and Soil Health, located in Parma; and for the benefit of Idaho Families and Communities. These initiatives are tied to our recent capital projects and the larger Sustainability Initiative at U of I – areas that are critical to the efficient and effective use of Idaho's natural resources, in support of Idaho's vibrant dairy and livestock industry, and Idaho's large crops and food processing industry.

5. What resources are necessary to implement this request?

This request is for ongoing funding for 22.00 FTE including \$2,380,457 in personnel costs and \$353,000 in travel and operating funding. In addition, \$1,148,000 in one-time funding is requested for workstations and startup.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

CAFE cluster

Faculty

- 1) **Animal Scientist (2)** Research Faculty-Extension Specialist, Assistant Professor. CIP 0109, fiscal year full time, benefit eligible, date of hire 1/1/2024. {Ruminant Nutrition}
- 2) **Plant Science** Research Faculty-Extension Specialist, Assistant Professor, CIP 0111, fiscal year full time, benefit eligible, date of hire 1/1/2024. {forage production}
- 3) **Agricultural Engineer (2)** Research Faculty-Extension Specialist, Assistant Professor, CIP 1408, fiscal year full time, benefit eligible, date of hire 1/1/2024. {Air quality & Irrigation Technology}
- 4) **Agricultural Communications** Research Faculty-Extension Specialist, Assistant Professor, CIP 1313 fiscal year full time, benefit eligible, date of hire 1/1/2024.
- 5) **Agricultural Economist**, Research Faculty-Extension Specialist, Assistant Professor, CIP 0101, fiscal year full time, benefit eligible, date of hire 1/1/2024.

Staff

- 1) **Research Scientist, (3)** fiscal year full time, benefit eligible, date of hire 1/1/2024 {ruminant nutrition, water use, statistics}
- 2) **Business and Finance Analyst (1)** fiscal year full time, benefit eligible, date of hire 1/1/2024 {Business and Finance Analyst}

Idaho Center for Plant and Soil Health cluster**Faculty**

- 1) **Plant Science (2)** Research Faculty-Extension Specialist, Assistant Professor, CIP 0111, fiscal year full time, benefit eligible, date of hire 1/1/2024. {pomology}
- 2) **Entomology** Research Faculty-Extension Specialist, Assistant Professor, CIP 2607, fiscal year full time, benefit eligible, date of hire 1/1/2024. {pollination}

Sustainable Families and Communities Cluster**Faculty**

- i. **Agricultural Education** Research Faculty-Extension Specialist, Assistant Professor, CIP 1313, fiscal year full time, benefit eligible, date of hire 1/1/2024. {evaluation}
- ii. **Sociologist** Research Faculty-Extension Specialist, Assistant Professor, CIP 4511, fiscal year full time, benefit eligible, date of hire 1/1/2024. {community development}
- iii. **Psychology** Research Faculty-Extension Specialist, Assistant Professor, CIP 4201, fiscal year full time, benefit eligible, date of hire 1/1/2024. {mental health}
- iv. **Family and Human Development** Research Faculty-Extension Specialist, Assistant Professor, CIP 1907, fiscal year full time, benefit eligible, date of hire 1/1/2024. {family and human development}

Staff

- 1) **Administrative Coordinators (4)** fiscal year full time, benefit eligible, date of hire 1/1/2024. {4-H coordinators}

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

Faculty and staff will not be re-directed.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

Ongoing funding to support research and program activities of new faculty and staff (between 10-12% of faculty salary request). This includes:

- Annual travel budget ranging from \$5,000 to \$10,000 and averaging \$7,500 per faculty to perform research activities
- Annual operating budget ranging from \$5,000 to \$20,000 and averaging \$10,000 per faculty for materials, research supplies and lab maintenance.

One-time capital outlay funding for faculty and staff workstations, and faculty startups.

Additional on going operating funds to catch up from previous years lack of increase and partially meet additional escalating costs (3% of ARES existing operating expenditures = \$108,000).

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

All costs are based on market data and costs for comparable positions as per the University of Idaho's Market-based Compensation model.

10. Provide detail about the revenue assumptions supporting this request.

N/A

11. Who is being served by this request and what is the impact if not funded?

This request is designed to serve the citizenry of the State of Idaho as it addresses key societal issues related to Idaho families and the economic and environmental sustainability of Idaho's agriculture industry.

Agriculture is one of the biggest industries in Idaho providing a strong economic foundation for the state's success. In Idaho in 2019, agribusiness contributed over 17% of Idaho's total economic output, 129,500 Idaho jobs or approximately 1 in every 8 jobs in the state and \$10.5 billion in value added or over 12.5% of total Idaho GSP. CAFE provides a base to study the effects of dairies on both crop- and livestock-based agriculture, food-processing and surrounding communities.

CAFE research will also address the economic, social and cultural sustainability of rural communities and diverse populations as well as the quality and sustainability of air, land and water resources of the rural communities impacted by the dairy industry.

If the funding is not provided, coordinated research and educational activity will be limited leading to a lack of objective, science-based answers to publicly important questions that would educate Idaho's families and aid Idaho's producers and agricultural industry in adopting practices critical to the industry's sustainability for generations.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?

All IT purchases at the University of Idaho are made in compliance with both IT and Purchasing protocols.

2. Is your IT plan approved by the Office of Information Tech. Services?

No.

3. Does the request align with the state's IT plan standards?

N/A

4. Attach any supporting documents from ITS or the Idaho Tech. Authority.

N/A

5. What is the project timeline?

N/A

AGENCY: Health Education Programs
 FUNCTION: Graduate Medical
 Education

Agency No.: 515

FY 2024 Request

Function No.: 04

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ACTIVITY: Strategic Initiative

Activity No.:

A: Decision Unit No: 12.01		Title: Graduate Medical Education			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	2.0				2.0
PERSONNEL COSTS:					
1. Salaries	\$196,700				\$196,700
2. Benefits	43,300				43,300
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$240,000				\$240,000
OPERATING EXPENDITURES by summary object:					
1. Operating Expenses					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1.					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:	\$1,312,500				\$1,312,500
LUMP SUM:					
GRAND TOTAL	\$1,552,500				\$1,552,500

Description:

- Family Medicine Residencies: \$765,000
 - \$255,000 to increase funding for existing residents to \$45,000
 - \$60,000 for one Boise Family Medicine resident
 - \$60,000 for one Caldwell Family Medicine Rural Training Track resident
 - \$240,000 for four Boise Pediatrics residents at \$60,000 each
 - \$60,000 for one Rural Medicine Fellowship in Boise
 - \$60,000 for one Behavioral Health Fellowship in Nampa
 - \$30,000 for one Clinical Psychology intern in Boise
- Idaho State University: \$240,000
 - \$120,000 to increase funding for existing residents to \$45,000
 - \$120,000 for two Family Medicine residents in Pocatello at \$60,000 each

- Kootenai: \$155,000
 - \$95,000 to increase funding for existing residents to \$45,000
 - \$60,000 for one Family Medicine resident in Coeur d'Alene
- Boise Internal Medicine: \$152,500
 - \$92,500 to increase funding for existing residents to \$22,250
 - \$60,000 for one resident
- Eastern Idaho Regional Medical Center: \$240,000 for four psychiatry residents at \$60,000 each

- Total FY 24 request: \$1,552,500

AGENCY: University of Idaho
 APP UNIT: Forest Utilization Research
 ACTIVITY:

Agency No.: 514
 Approp Unit: EDJA
 Activity No.:

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A: Decision Unit No: 12.01		Title: FUR – Wildland Fire Center			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	6.00				6.00
PERSONNEL COSTS:					
1. Salaries	395,000				395,000
2. Benefits	153,800				153,800
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	548,800				548,800
OPERATING EXPENDITURES by summary object:					
1. Travel	36,000				36,000
2. OE	54,000				54,000
TOTAL OPERATING EXPENDITURES:	90,000				90,000
CAPITAL OUTLAY by summary object:					
1. Field Vehicle per FTE	240,000				240,000
TOTAL CAPITAL OUTLAY:	240,000				240,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	878,800				878,800

Request Narrative

Wildland Fire Center Outreach Coordinators & Research Specialists

Wildfire seasons are becoming longer in Idaho and are affecting more people and areas once thought impervious to catastrophic events. Firefighting costs, damages and risk to communities and state endowment lands continue to increase. Expansion of the wildland-urban interface, uneven resource management practices across ownerships, drought, and more people recreating outdoors all contribute to escalating costs. Coordinated agency, community and landowner actions are necessary before, during and after fire events to reduce disruptions to local economies, losses to endowment beneficiaries, and destruction of private property and livelihoods. Establishing wildland fire outreach coordinator and research specialist positions at the University of Idaho, affiliated with a new Wildland Fire Center, would help to coordinate and mobilize interagency activities and landowner actions to increase the pace and scale of mitigation efforts, thus reducing

fire losses and enhancing our ability to live with fire. The outreach coordinators and research specialist would be strategically located in areas of the state having high fire risk, critical endowment assets, and vulnerable communities. These individuals would develop a program of work in conjunction with local authorities and forest and rangeland owners. Where practical, positions would be collocated with Idaho Department of Lands staff to facilitate pre- and post-fire activities like establishing fire protective associations, conducting landowner hazard and post-fire assessments, aiding in prescribed burn planning and smoke management, and mobilizing resources for post-fire mitigation including FEMA assistance. Positions would work closely with University of Idaho researchers to disseminate emerging forest and rangeland management science to help Idahoans adapt to and live with the inevitability of wildfire.

1. Explain the request and provide justification for the need.

State agency resources are currently focused on fire suppression, and less on avoiding fires and post-fire recovery and rehabilitation. Yet to ensure Idaho has healthy and resilient forests and rangelands that support local economies, efforts are desperately needed to coordinate pre- and post-fire activities like establishing fire protection associations, aiding in prescribed burn planning and smoke management, facilitating landowner hazard assessment and fuels reduction, conducting post-fire hazard assessments, and mobilizing resources for post-fire mitigation including FEMA assistance.

Agency managers, firefighters and local authorities often struggle to coordinate these non-suppression activities. These positions would be located in different regions of the state to mobilize actions necessary to increase the pace and scale of mitigation actions that reduce fire losses, and facilitate rapid recovery from fire. The University of Idaho is uniquely qualified to provide assistance in this capacity. For more than 40 years the College of Natural Resources has partnered with local officials and agencies to provide education, workforce training, research and outreach activities to inform decisions affecting use and management of wildfire on our public and private forests and rangelands. Establishing a new Wildland Fire Center in which to house these positions would provide necessary coordination and accountability of actions.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

The College of Natural Resources, Forest Utilization Research Program, University of Idaho is authorized under Idaho Statute Title 38 Forestry, Forest Products and Stumpage Districts, Chapter 7 Forest, Wildlife and Range Experiment Station.

4. Indicate existing base of PC, OE, and/or CO by source for this request.

This is a request to increase base funding for annual maintenance for 6 FTEs in a Wildland Fire Center that supports the design and coordination of pre- and post-fire activities in Idaho.

5. What resources are necessary to implement this request?

This request is for ongoing funding for 6.00 FTE including \$548,800 in personnel costs and \$90,000 in travel and operating expense funding. In addition, \$240,000 in one-time funding is requested for the purchase of field vehicles for these new positions.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

(5) Wildfire Outreach Coordinators and (1) Wildfire Research Specialist, market rate salary determinations, full time, 12-month appointments, University of Idaho benefit eligible. Anticipated hire date will be upon approved funding at the beginning of the fiscal year (typically on or around July 1).

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

Overall existing operations will be minimally impacted as functions are currently in place to support related functions in the Forest Utilization Research program. Fiscal specialists will support project operations to process travel and job-related purchases. Human Resources will support hiring of personnel. Operations staff will support vehicle and related field needs. Communications staff will support publication and promotion of project activities and community correspondence. Director level oversight will ensure adherence to university policies and procedures.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

Operating funds of \$15,000 per position (6) for a total of \$90,000 annual maintenance funding requested to cover travel, supplies and outreach efforts. One-time funding of \$240,000 for 6 field vehicles, one for each individual to perform duties of the position.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Personnel Costs are based upon the current University of Idaho market-based compensation system and market costs as compared to similar positions regionally and nationally. Operating Expense per FTE is based on current market costs of similar units within the FUR program. Capital Outlay utilizes the replacement cost method for current motor pool operations in the College of Natural Resources for like vehicles (full size, crew cab ½ ton pickups for similar field work).

Federal funding may be possible to augment field operation costs of these positions for engagement and special programs with local communities and government authorities. No other contingency funding mechanisms have been identified.

10. Provide detail about the revenue assumptions supporting this request.

As indicated above, federal funding may be possible to augment field operation costs of these positions for engagement and special programs with local communities and government authorities.

11. Who is being served by this request and what is the impact if not funded?

State endowment beneficiaries and local communities most benefit from this investment. Wildfires result in disruption to local economies, lost timber receipts and range forage, destruction of private property, threats to public and firefighter safety, and damage to critical wildlife habitat and water resources. Reducing those impacts helps preserve an

estimated \$4 billion contributed annually to Idaho's economy from forests and rangelands, and as much as \$3 billion from outdoor recreation. Reducing fire impacts to endowment lands will increase financial return to beneficiaries while supporting rural economies and livelihoods. Collocating these positions with Idaho Department of Lands staff throughout the state would facilitate localized planning and coordination of pre- and post-fire actions.

Failure to address the impacts of wildfire in Idaho could lead to catastrophic impacts to life, property, and livelihoods dependent upon the state's abundant natural resources. State agency resources are currently focused on fire suppression, and less on avoiding fires and post-fire recovery and rehabilitation. Yet to ensure Idaho has healthy and resilient forests and rangelands that support local economies, efforts are desperately needed to coordinate pre- and post-fire activities. Agency managers, firefighters and local authorities are ill-equipped and often struggle to coordinate these non-suppression activities. The University of Idaho is uniquely qualified to provide practical assistance in this capacity.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?

All IT purchases at the University of Idaho are made in compliance with both IT and Purchasing protocols.

2. Is your IT plan approved by the Office of Information Tech. Services?

No.

3. Does the request align with the state's IT plan standards?

N/A

4. Attach any supporting documents from ITS or the Idaho Tech. Authority.

N/A

5. What is the project timeline?

N/A

AGENCY: University of Idaho
 APP UNIT: Idaho Geological Survey
 ACTIVITY:

Agency No.: 514
 Approp Unit: EDJB
 Activity No.:

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A: Decision Unit No: 12.01		Title: Hazard Monitoring, Socioeconomic Impact, & Career Progression			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	4.00				4.00
PERSONNEL COSTS:					
1. Salaries	316,500				316,500
2. Benefits	113,000				113,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	429,500				429,500
OPERATING EXPENDITURES by summary object:					
1. Ongoing operating expenses	95,000				95,000
TOTAL OPERATING EXPENDITURES:	95,000				95,000
CAPITAL OUTLAY by summary object:					
1. Establishment of a basic statewide earthquake monitoring network	500,000				500,000
TOTAL CAPITAL OUTLAY:	500,000				500,000
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	1,024,500				1,024,500

Request Narrative

The legislative mandate of the Idaho Geological Survey (IGS) is to collect, interpret and publicly distribute geologic data for the state of Idaho. IGS has been historically operating on minimal operational funding, typically in the order of a few thousand dollars from the state appropriation. This funding level is not appropriate for the Survey’s mission, and it is impacting the ability of IGS to conduct work focused on state priorities. IGS currently bridges the funding needs through grant and contract work, which creates available salary savings used for operational expenses, but ties IGS to contractual obligations, taking away from a statewide mandate. Only a few programs can land successful grant funding, and critical programs are left with minimal to no funding (e.g., Geologic Hazards, Economic Geology, Oil & Gas, Hydrogeology). IGS presence in the state is currently dictated entirely by contract obligations and does not directly address societal, economic,

and public safety priorities of the state of Idaho. Investment in operational funds for IGS has the potential for high return as evidenced in many well-established economic assessments on benefits for basic geologic investigation¹.

The 2020 large magnitude seismic sequence (Mw 6.5 Stanley Earthquake and aftershock sequence) highlighted a critical gap in hazard monitoring and data acquisition, which directly affects public safety and early warning systems, but has application in energy, industry, and infrastructure. Idaho does not have an earthquake monitoring network. Despite the statewide extreme earthquake potential and hazard, all monitoring is deferred to neighboring states, whose agencies set priorities that diverge from the interests of the state of Idaho. The **design, deployment, and operation of a basic statewide earthquake monitoring network** is a critical need for hazard monitoring and public safety, with enormous implications in the economics associated with minimizing losses and saving lives. Establishing a statewide seismic network is the first step toward the implementation of early warning systems, like the Shake-Alert one, currently implemented in Washington, Oregon, and California. The basic understanding of seismic parameters of rocks and soils can also provide critical information to the engineering community, allowing for the implementation of safety protocols and the use of appropriate building parameters in designing resilient and safe public infrastructures.

A statewide seismic network also has important potential applications in numerous industries including oil, gas, and geothermal energy. These industries can directly benefit from a high-resolution dataset of low-magnitude regional seismicity. Such dataset can also become a strong incentive to industry presence and investment in the state.

In addition to operating expenses and investment in a statewide seismic monitoring network, IGS is requesting four (4) new positions to expand current areas of research as well as establish new expertise in the service of the interests of the Idaho's constituents. This request also includes funds for salary adjustments related to seniority and career progression of five (5) staff.

The first position at IGS requiring funding is an **Earthquake Seismologist**, needed in conjunction with the establishment of a statewide seismic monitoring network. This position is a high priority and fundamental for the operation of the seismic monitoring network. This position will also contribute fundamental expertise, currently lacking in the Earth Science disciplines at the University of Idaho, with potential collaboration across several colleges.

The second position is a **Database Manager**. The Database Manager position is currently supported entirely on grant funds. This position is critical to IGS, maintains and designs database structures to custom fit IGS needs, oversees technical staff, interacts with all scientists, and serves all programs. Moving the Database Manager on the state appropriation budget will allow IGS to increase its competitiveness in grant applications, with the ability of matching salary to federal funding, allowing new hires on grant funds

¹ E.g.: <https://www.sciencedirect.com/science/article/pii/S0301420714000804#s0065>

and maximizing the state investment with a return up to 200%. The position is also instrumental to the operation of the Survey's website which distributes all IGS products to stakeholders and the public.

The third position is an **Economic/Exploration Geologist**. IGS plays a fundamental role in supporting exploration of mineral resources. The publicly released data represents the basis for decision-making in targeting attractive claims in developed and undeveloped areas in the state. This is especially important for small- and medium-sized operations, like many grassroot, Idaho-based companies, who would not otherwise have the economic means for the needed basic, regional geologic studies. The activities associated with the mineral exploration represent a substantial source of revenue for many small, rural communities in Idaho and an increase of revenue for the state; this is also an area of growing international need, particularly in areas like rare Earth elements and other critical minerals that are uniquely present in Idaho. IGS also needs to plan for the retirement of some senior staff including the current Economic Geologist. The expertise of this position requires a complete and involved transfer of knowledge to ensure a seamless transition in an area of expertise that is critical to the state's economy and industry. The added position also plays a fundamental role in guaranteeing full access and coverage of the state's territory and will be instrumental in strengthening ongoing IGS relationships with the numerous exploration companies. The economic geologist position plays a fundamental role in industry relationships and is a key position in business attraction and retention, providing direct technical expertise and serving as a liaison between industry representatives and both state and federal agencies.

The fourth position is the **Editor and Outreach coordinator**. The ability to communicate the outcomes of IGS research is a fundamental component of the State Geological Survey mission. IGS personnel are not currently positioned to perform the necessary tasks to accomplish successful public outreach. IGS seeks to add a dedicated position to maintain a substantial presence with public and social media, interact with K-12 institutions, participate in statewide events, maintain current contents on the IGS website, and perform editorial review and layout of IGS publications.

Seniority and career progression. IGS is requesting funds to implement salary adjustments for five (5) staff members. The positions to receive salary increases are: Senior Researcher, Geologic Hazard Geologist, Hydrogeologist, Senior Petroleum Geologist, and Finance and Operations Manager. All these positions have not been awarded any career progression since the time of employment, yet their respective responsibilities have grown considerably, and justify a salary adjustment. For all scientific staff, responsibilities now include managerial duties to oversee temporary project related staff. This is a very high priority request, which is needed to retain expertise crucial to the IGS mission, at a time where the industry market is aggressively recruiting.

1. Explain the request and provide justification for the need.

IGS is requesting an increase in funding to address the needs detailed above. The request is trying to solve several problems that can be enumerated as:

- Retention of competent staff being actively recruited by private companies in the mineral and exploration sectors.
- Address a critical statewide data gap in earthquake distribution to contribute to hazard mitigation and public safety.
- Provide critical information to mineral, energy, and exploration industry to support their continued presence on the state’s territory with proved economic benefit to the State and the local communities.
- Guarantee the Agency’s capabilities to develop, maintain, and service statewide database, lead the agency data preservation effort, and support agency wide data managing needs.
- Support operational costs for all programs and allow IGS to operate independently of grant funded projects, allowing for a net increase of IGS presence on the state territory in response to state priority rather than contractual obligations.

2. If a supplemental, what emergency is being addressed?

This is not a supplemental request.

3. Specify the authority in statute or rule that supports this request.

IGS is created under Idaho Statutes 47-201 to be the lead state agency for the collection, interpretation, and dissemination of geologic and mineral data for Idaho.

4. Indicate existing base of PC, OE, and/or CO by source for this request.

IGS currently has 12.28 FTE appropriated of which 11.625 are allocated under the FY23 projection.

1 FTE is currently supporting the IGS economic geology program, and we are requesting a new position to overlap in the same expertise to guarantee transfer of knowledge and a seamless transition toward a projected retirement in the next five years and to expand the ability of IGS to address industry and economic needs across the state territory.

The remainder of the request is for new programs and no resources (staff, OE, or CO) are currently dedicated to the proposed effort.

5. What resources are necessary to implement this request?

This request is for ongoing funding for 4.00 new FTP as well as additional personnel funding for five (5) existing employees, totaling \$429,500 in ongoing personnel costs and \$95,000 in ongoing operating expense funding. In addition, \$500,000 in one-time capital outlay is requested for the establishment of a basic statewide earthquake monitoring network.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

Title	Salary	FT or PT	Benefit Elig	Date Hire	of	Term Service
Career progression and promotions	\$35,000	FT / 0.00 FTP	Yes	N/A		12-month

Earthquake Seismologist	\$87,000	FT / 1.00 FTP	Yes	July 1, 2023	12-month
Database Manger	\$70,500	FT / 1.00 FTP	Yes	July 1, 2023	12-month
Economic Geologist	\$78,500	FT / 1.00 FTP	Yes	July 1, 2023	12-month
Editor	\$45,500	FT / 1.00 FTP	Yes	July 1, 2023	12-month

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

Only administrative resources will be redirected to this effort. All other research resources are already fully committed to existing programs.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

IGS is requesting a one-time CO investment of \$500,000 for the design, acquisition, and deployment of a basic statewide earthquake monitoring network and \$95,000 in ongoing OE to support existing and new IGS operations.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

All costs for FTE are based on market data and costs for comparable positions at similar state geological surveys. All costs for travel are based on state allowed per-diem and mileage. All costs in support of research programs are estimated based on IGS 5-year average historic expenditures.

Costs of the earthquake monitoring network are estimated based on previous purchases of five comparable instruments at approximately \$106,000 (seismometer, data logger, solar power, and communication systems) prorated for up to 20 new stations and include the service contract for deployment (see attached quotes and invoices for instrumentation only).

10. Provide detail about the revenue assumptions supporting this request.

The current request directly benefits public safety, contributes to minimizing potential losses from natural hazards, and supports and incentivizes industry presence and collaboration across the state.

IGS competitiveness in grant applications will be increased by the current request. IGS anticipates increases in federal and industry funding (as demonstrated by current successful grant awards), to be used in service of Idaho’s constituents.

The request also supports IGS ability to interface with other state agencies like IDL, IDWR, OEMR, DEQ.

We do not anticipate increases in revenue for IGS.

11. Who is being served by this request and what is the impact if not funded?

This request is designed to serve the constituents of the State of Idaho as it addresses key scientific, economic, and public safety issues related to the stewardship of natural and mineral resources and the understanding and mitigation of natural hazards.

The Idaho Geological Survey is charged by its legislative mandate to address geological investigations over the vast, complex territory of the State of Idaho, and to serve citizens and stakeholders in response to specific local, regional, and state-wide needs. Data acquired through monitoring, instrumentation, and direct observation in the field and its interpretation and communication are in support of the economic vitality of industry and private citizens. The data will affect decisions regarding the security and safety of public infrastructure including transportation corridors, and guarantee sustainable management practices for continued prosperity of the numerous state industries, including forestry, agriculture, water, and mineral resources.

As the leading state agency for geological data, IGS' collective knowledge provides critical information to numerous prospective and current companies that are attracted by Idaho's natural resources, with direct impact on the economy of local communities, especially in rural areas, which provide a source of revenue for private businesses and municipalities.

At a broader scale, the services that will be made available through the proposed request will serve the entirety of the state through increased basic scientific and applied knowledge, with direct application to hazard mitigation, infrastructure resilience and limiting losses associated with geologic disasters.

If funding is not provided, the ability of IGS to retain part of its technical staff and expertise will be compromised, with potential negative impact and limitation to the IGS mandate mission. In addition, the IGS' priorities, and ability to operate across the state will be dictated by contractual obligations from external funding sources, leading to a lack of objective, science-based answers to publicly important questions.

IT Narrative (If applicable)

1. How does this request conform with your agency's IT plan?

All IT purchases at the University of Idaho are made in compliance with both IT and Purchasing protocols.

2. Is your IT plan approved by the Office of Information Tech. Services?

No.

3. Does the request align with the state's IT plan standards?

N/A

4. Attach any supporting documents from ITS or the Idaho Tech. Authority.

N/A

5. What is the project timeline?

N/A

AGENCY: Systemwide Needs
 FUNCTION: Scholarships and Grants
 ACTIVITY: Rural Educator Incentive

Agency No.: 516
 Function No.: 05
 Activity No.:

FY 2024 Request
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 Original Submission X or
 Revision No. ___

A: Decision Unit No: 12.01		Title: Rural Educator Incentive Program			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:					
1. Travel					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:	\$1,625,000				\$1,625,000
LUMP SUM:					
GRAND TOTAL	\$1,625,000				\$1,625,000

Request Narrative

Senate Bill 1290 (FY 2023) established a rural educator incentive program for educators who work in high-need or rural school districts or charter schools. Unlike other programs that provide the same amount of funding or reimbursement over a fixed number of years, this program would provide a maximum amount of eligible funding that gradually increases for each year the educator stays in the high-need school district or charter school up to the maximum number of years of eligibility. The funds could be used for educator loan repayments, additional degrees, advanced degrees, or other educational costs. \$775,000 ongoing general funds were appropriated in FY 2023 which included \$25,000 for personnel costs and \$750,000 T/Benefit payments for 500 teachers at \$1,500 per teacher.

This request is for the second year which includes the first cohort of 500 teachers at \$2,500 each for \$1,250,000 plus the second cohort of 250 teachers at \$1,500 each for \$375,000 for a total request of \$1,625,000.

AGENCY: Special Programs
 FUNCTION: Small Business Development Center
 ACTIVITY:

Agency No.: 516
 Function No.:05
 Activity No.:

FY 2024 Request
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 Original Submission ___
 or Revision No. ___

A: Decision Unit No: 12.01		Title Business Development			Priority Ranking of	
DESCRIPTION	General	Dedicated	Federal	Other	Total	
FULL TIME POSITIONS (FTP)	.75					
PERSONNEL COSTS:						
<i>Rural Impact Consultant (see below for detailed breakdown)</i>	\$36,200				\$36,200	
<i>Rural Design/Website Development</i>	\$18,700				\$18,800	
TOTAL PERSONNEL COSTS:						
OPERATING EXPENDITURES:						
TOTAL OPERATING EXPENDITURES:						
CAPITAL OUTLAY by summary object:						
TOTAL CAPITAL OUTLAY:						
T/B PAYMENTS:						
LUMP SUM:						
GRAND TOTAL	\$54,900				\$54,900	

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*.75 FTP reflects the *total* of what is being requested (under General column) and the *existing* FTPs that serve the mission of this line item request that are funded through outside sources (under Federal and Other).

1. Explain the request and provide justification for the need.

Supports institution/agency and Board strategic plans:

This request to add additional business consultants at the Idaho Small Business Development Center supports:

- *Governor Little’s initiatives around economic development in rural areas of Idaho The State Board of Education’s objectives around innovation and economic development, and the increase of access to education for all Idahoans regardless of socioeconomic status, age, or geographic location.*
- *Boise State University’s core theme for community commitment.*
- *The Boise State College of Business and Economics’ goal to support economic development through collaboration with public and private organizations.*
- *The host college and university goals for outreach to communities and support of economic development.*

Description:

The Idaho Small Business Development Center (SBDC) has been providing no-cost consulting and coaching to Idaho’s small businesses and entrepreneurs since 1986 through a network of 6 offices hosted by Idaho’s colleges and universities that service all 44 counties in the state. The Procurement Technical Assistance Center (PTAC) has also been providing assistance to businesses on government procurement since 1986. In 2015, the PTAC transitioned from the Idaho Department of Commerce to the Idaho SBDC to complement the services being provided to small businesses.

The COVID-19 Pandemic and ensuing economic crisis affected every part of Idaho. The Idaho SBDC network responded to this crisis by being on the front lines of the economic recovery. Critical information was relayed to Idaho Businesses looking to keep their doors open, Agency partners like Labor and Commerce, and the Financial Management leveraged the SBDC network as a trusted voice to deliver information about unemployment, funding opportunities, and grants for Idaho businesses.

Demand for the Idaho SBDC’s professional consultants increased by 62% in 2020 over 2019, and in 2021 it was still up 56% over 2019. This significant and sustained increase in demand requires our network to expand to meet this need, particularly in Rural areas of Idaho.

This request is part of a larger initiative to significantly increase the availability of business consultants and services to rural parts of Idaho.

Rural Impact

On average over the past three years, 20% of Idaho SBDC clients have been located in rural areas. The time spent with these clients has resulted in rural Idaho accounting for; 26% of all new business starts, 32% of all capital raised, 21% of all jobs created, and 19% of all sales in the past six years (from SBDC clients).

Historical Data for SBDC Rural Client Impact:

	2019	2020	2021
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<i>% of Rural Clients</i>	17.53%	21.25%	21.14%
% of Total Rural Impact from all SBDC Clients			
<i>Business Starts</i>	25.00%	20.00%	16.60%
<i>Capital Raised</i>	11.22%	22.85%	18.39%
<i>Jobs Created</i>	26.61%	19.16%	18.39%
<i>Sales Growth</i>	42.27%	25.61%	29.86%

While these statistics are encouraging, there is need and opportunity for improvement. Even with its strong track record of performance, under the current resources, the Idaho SBDC has not been able to significantly increase these measures. The Idaho SBDC conducted a rural awareness study in 2018 that found 47% of the businesses in the study were aware of the SBDC, but only 27% specifically knew about, and utilized its services. To effectively reach rural business owners with one-one-one consulting and high-quality training, the SBDC needs to expand its presence and awareness in rural Idaho.

The request focuses on increasing “on-the-ground” rural development support with remotely located consultants servicing rural communities in North Central Idaho as well as virtual services based out of Pocatello for companies in rural areas in order to get their businesses working websites to increase their reach and revenue.

The Idaho SBDC has a proven track record of utilizing state and federal funds to deliver solid results for Idaho’s economy. (see table below) We have currently optimized our regional offices across the state, and have the opportunity to focus on the rural need and opportunity, which needs additional resources to effectively reach Idaho’s rural areas. The initial targeted areas will be Sandpoint, Driggs/Victor, and Lewiston

Idaho SBDC Impact Data	2019	2020	2021
Jobs Created	808	586	710
Clients Served	1,845	2,179	2036
Businesses Started	99	67	95
Sales Growth	\$61M	\$40M	\$56M
Capital Raised	\$48M	\$71M	\$53M
Training Hours	9,368	10,4109	6,578
Consulting Hours	20,436	27,070	23,048
Current Percent of Rural Clients Served	26%	27%	21%

2. If a supplemental, what emergency is being addressed?

N/A

3. Indicate existing base of PC, OE, and/or CO by source:

Ongoing funding is requested to increase the available hours for one part-time position (\$36,200) in North Central Idaho, and for contract services with a Designer and Web Developer (\$18,700) in Eastern Idaho to provide these services at no cost to businesses across Idaho, including all rural areas. This increase in funding will have a direct and meaningful impact on rural areas.

Rural outreach is not something that needs one-time or short-term funding. Our staff need to have a sustained footprint within the rural parts of each region to host training, build relationships, increase our awareness and be available for one-on-one consulting in order to most effectively provide the Idaho SBDC services needed to assist rural businesses succeed.

The design and web development program was piloted during COVID-19 with some of the additional CARES Act funds allocated to the Idaho SBDC. This program had a very positive effect on rural businesses in Idaho. In the past two years in which it was funded, 80 companies across Idaho entered this program and 41 of them successfully completed the program with new websites created, 14 of which were businesses in rural areas. In order to continue these services new funding needs to replace the temporary Federal funds, which expired in September 2022.

Two SBDC regional offices have tested a distributed staffing model, whereby business consultants are remotely located in rural areas. This approach has allowed the SBDC consultants to be more responsive to needs of local companies, has built stronger community relationships, and delivered quality consulting. The Idaho SBDC is seeking to expand this approach in additional rural parts of Idaho.

4. What resources are necessary to implement this request?

One office will receive funding to increase hours of one part-time remote rural consultant position. The long term plan is to increase our statewide rural reach by adding new part-time positions to three of our six regions. However, this request is focused on North Idaho as it is our most immediate opportunity.

- Personnel: Three new remotely located part-time positions
 - Region II: Rural SBDC Consultant for North Central Idaho
 - Region V: Rural Design and Website Development services (available to entire state)

5. List positions, pay grades, full/part-time, benefits, terms of service

Location	FTP	Title	Role Description	Personnel	Fringe	Travel	Total
Lewiston	.5	Rural Service Consultant	New position dedicated to a rural location	\$25,000	\$11,200	\$0	\$36,200
Pocatello	.25	Design/Web Development Specialist	New position dedicated to a rural location	\$13,000	\$5,700	\$0	\$18,700

6. Will staff be redirected? If so, describe impact and show changes on org chart

N/A

7. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, or anticipated grant awards.

\$36,200 is being requested to increase .5 FTP to the SBDC network to increase hours of rural consulting in areas around Lewiston.

The request is for ongoing funding that would be added to the base.

8. Describe method of calculation

This request used market rates based on current consultant salaries.

9. Provide detail about the revenue assumptions supporting this request

Every dollar invested into the SBDC provides a sizable return to the state of Idaho in tax revenue based on new jobs created in the state. Additionally, each State dollar invested into the SBDC network can be leveraged to increase Federal grants that support the economic development of Idaho. In 2020, the SBDC created a **25:1 return on investment** for Idaho State funds put into the network. We expect this return ratio to continue upon this increase in base funding.

10. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The request is designed to primarily serve businesses located in Rural parts of Idaho, which accounts for roughly 25% of the total clients served by the Idaho SBDC. Last year the SBDC helped create 710 jobs in the state of Idaho. Of those jobs created, 126 were located in rural parts of Idaho (17% of jobs created). The SBDC also helped rural businesses retain an additional 96 jobs. Those rural businesses accessed \$15.7 million in capital and had sales growth of \$11 million. There is opportunity and need to increase assistance and the economic impact to rural Idaho.

If this request is not funded, the Idaho SBDC will continue serving businesses in the more rural parts of the state in a limited capacity. However, without additional funding, we expect to deliver only a fraction of the impact to small businesses we believe possible in the rural communities; thus not realizing the potential for increased growth of Idaho's businesses.

AGENCY: BSU Special Programs

Agency No.: 516

FY 2024 Request

FUNCTION: **General Education**

Function No.: 08

Page 1 of 3 Pages

ACTIVITY: TechHelp

Activity No.: _____

Original Submission X
or Revision No. _____

A: Decision Unit No: 12.01		Title: studio/Blu, Design Prototype Center			Priority Ranking 1 of 1
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	3.00		9.00	8.50	20.50
PERSONNEL COSTS:					
1. Salaries	\$229,100		\$338,865	\$321,078	\$889,016
2. Benefits	\$70,900		\$54,264	\$52,663	\$177,854
TOTAL PERSONNEL COSTS:	\$300,000		\$393,129	\$373,741	\$1,066,870
OPERATING EXPENDITURES by summary object:					
TOTAL OPERATING EXPENDITURES:					
CAPITAL OUTLAY by summary object:					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$300,000		\$393,129	\$373,741	\$1,066,870

1. Explain the request and provide justification for the need.

This funding request is to support two new key staff positions to provide “studio\Blu” center leadership. studio\Blu is a consortium between the Boise State Colleges of Engineering, Business & Economics, TechHelp, the Idaho Manufacturing Alliance and Industry partners. Its goal is to connect Idaho industry and entrepreneurs to advanced technology and workforce. Services include technical assistance and training to help our customers in all the stages from concept idea through design, prototype, teste, initial manufacture, funding, and go to market.

These new positions are foundational to leading the center, which provides employment for 30 Boise State engineering and business students and three (3) professional staff working on design, prototyping, marketing, and business development projects for industry, research faculty and students. The Center is used by over 300 students, 20 faculty and approximately 70 industry and entrepreneurial clients annually.

This request to add studio\Blu staff at TechHelp at Boise State supports:

- Governor Little’s strategic investments supporting technical education and workforce development, including his initiative to diversify Idaho’s economy in rural areas.
- The State Board of Education’s objectives around innovation and economic development, and the increase of access to education for all Idahoans.
- Boise State University’s strategic goals for: 1) Innovation and Institutional Impact, 2) Improve Educational Access and Student Success, 3) Advance Research and Creative Activity, and 4) Trailblaze Programs and Partnerships.
- The Boise State College of Business and Economics’ goal to support economic development through collaboration with public and private organizations.

About TechHelp - From Boise State’s College of Business and Economics (COBE) and the College of Engineering (COEN), TechHelp works in partnership with Boise State, the University of Idaho, Idaho State University and the Idaho Manufacturing Alliance. We provide technical assistance and training to Idaho manufacturers, food and dairy processors, engineering service companies and entrepreneurs to grow revenue, to increase productivity and performance, and to strengthen global competitiveness.

With customers we use a team-based network of industry-experienced staff, proven partners and student employees. TechHelp and studio\Blu currently has 14 full-time professional staff, 28 p/t staff, plus we contract with experts from private industry, Idaho’s universities and the MEP National network to develop lasting, trusted-adviser relationships with leaders in Idaho manufacturing companies and communities.

studio\Blu houses TechHelp’s New Product Development (NPD) client services, COEN’s Engineering Innovation Studio (EIS) and Engineering Research Support (ERS), and the COBE Funding Accelerator. studio\Blu teams work from COEN to provide design, prototype and go to market services to entrepreneurial manufacturers, engineering firms, faculty and students developing new products and research activities. TechHelp and studio\Blu staff and students have been integral to the success of Idaho-founded companies such as Rekluse Motorsports, In The Ditch Towing Products, House of Design Robotics, Lovevery and SGW Designworks. These companies’ successes and the associated investments in new products and processes, growing and retaining customer revenue, creating and retaining jobs – this is why TechHelp and studio\Blu exist. Numerous Boise State COBE, COEN TechHelp and studio\Blu alumni have worked at these companies and are critical to their talent pipeline.

Funding for professional staff will provide key leadership for studio\Blu customer and partner relations, business development, and center operations. The combined product development, student and research support, and go to market capabilities are co-located in a facility that is fast becoming a Boise State showcase for donors, sponsors, and prospective students and their parents. The center is expanding the scope of client project work and student staff roles to include new engineering and business disciplines. It is adding new advanced manufacturing technologies, student staff and services are being diversified. The center will be operated by both students and professional staff. We envision studio\Blu becoming “as big as the Blue” at Boise State.

The center’s students are mentored by staff employees as they work on client projects, with real budgets and real deadlines, projects that assist clients pursue their product development and research objectives. The projects lead to new products, new companies and research that support Idaho economic development, including new investment, new revenues, and new jobs in Idaho. Center customers include private industry, university faculty and researchers, and students. It serves all of Idaho, and includes rural students and rural industry partners. studio\Blu partners emphasize experiential learning both for student employees and a broader user group of Boise State students, with the goal of providing a near-term pipeline of workplace-ready talent for entrepreneurial and technology companies across Idaho. studio\Blu is run like a business and will be supported by multiple funding streams, much like TechHelp.

studio\Blu supports Idaho STEM workforce needs and will support current and projected labor shortfalls. Its experiential learning component is key to improving student graduation rates and retention of graduates from Idaho universities.

Focus and Results - The request focuses on two major areas: 1. Increasing an entrepreneurial and advanced technology workforce talent pipeline to Idaho, including rural student participation in studio\Blu and rural industry partner/employee participation; and 2. Increasing capacity and velocity of projects supporting industry product development, university research, and student projects, furthering TechHelp's and Boise State's positive economic impact on Idaho's economy, including companies' sales, savings, investment and jobs.

TechHelp has a long history of leveraging state and federal funds to deliver impactful results for Idaho's economy. As the Idaho's center for Manufacturing Extension Partnership and Economic Development Administration – University Center TechHelp has a long history of successfully deploying experienced manufacturing specialists from regional offices across the state, to address the needs of Idaho's manufacturers and entrepreneurs. This funding request furthers this mission and is key to addressing critical workforce shortages with Idaho companies.

2. If a supplemental, what emergency is being addressed?

- a. NA

3. Indicate existing base of PC, OE, and/or CO by source for this request.

- a. Ongoing funding is requested for 50% of salary and fringe for two new and two existing full-time positions, adding two (2) new part time and increased hours for ten (10) existing part-time positions to best serve industry, entrepreneurs, researchers, and students.
- b. studio\Blu's sustainability plan includes securing ongoing funding from multiple sources including client fees and industry sponsorship. This center will have an on-going, sustained impact on industry and workforce development via student real world experiences and successful client project outcomes. Sustained funding will allow us to increase our market penetration with industry and allow the center to continue to build its student employee and leadership programs with adequate professional staff mentoring, leadership, and strategic growth of the center.
- c. Currently studio\Blu is primarily supported with an EDA Venture award for the next fiscal year. However, this award does not have the necessary funding to cover the costs of a director and operations manager over time. It is the objective of the EDA, TechHelp and Boise State that the state will support the success of the center by contributing to the costs for these necessary positions.

4. What resources are necessary to implement this request?

TechHelp offices at Boise State's COBE and COEN request funding resources for 50% of two new and two existing full-time studio\Blu leadership positions with statewide responsibilities. Funding resources are also needed to fund two (2) part time and increased hours of ten (10) existing part-time positions working within studio\Blu on statewide projects. Other TechHelp appropriation, client fee revenue and federal resources will support additional costs for operating expenses, including student employees, professional staff, advertising, office supplies, computers, and training.

5. List positions, pay grades, full/part-time status, benefits, terms of service.

FTP Level	.5 FTP	.5 FTP	.5 FTP	.5 FTP	1 FTP
Title	<i>Center Director</i>	<i>Operations Manager</i>	<i>New Product Development Specialist</i>	<i>New Product Development Specialist</i>	<i>Consumer Product Development Specialist</i>
Role Description	<i>New position dedicated to studio/Blu</i>	<i>New position dedicated to studio/Blu</i>	<i>Additional funding dedicated to studio/Blu</i>	<i>Additional funding dedicated to studio/Blu</i>	<i>Additional funding dedicated to studio/Blu</i>
Personnel	\$62,500	\$40,000	\$45,500	\$45,500	\$35,573
Fringe	\$21,875	\$14,000	\$15,925	\$15,925	\$3,202
Travel	\$0	\$0	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0	\$0	\$0
Total	\$84,375	\$54,000	\$61,425	\$61,425	\$38,775

6. Will staff be redirected? If so, describe impact and show changes on org chart.

- a. No. The existing staff will remain in current positions and expand duties to meet the needs of this new Center. New leadership and managerial duties will be completed by the two (2) new positions requested above.

7. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, or anticipated grant awards.

- a. Ongoing \$138,375 for salary and benefit costs is requested to add staffing to TechHelp program studio\Blu Center. These positions are necessary to add leadership, operation, financial, and capacity capabilities to the center.

We are also requesting \$161,625 for salary and fringe costs for increased efforts of existing employees contributing to the success of the center. The TechHelp Executive Director will supervise all positions within studio\Blu. Although TechHelp and COEN do not have the funding to fully support the center, they can assist with expenses with existing state funding, federal funding from the NIST Manufacturing Extension Partnership and EDA University Center base grants, as well as anticipated future grant funding.

8. Describe method of calculation (RFI, market cost, etc.) and contingencies.

- a. Costs were calculated based on a market analysis of equivalent positions both from industry and other higher education institutions.

9. Provide detail about the revenue assumptions supporting this request.

- a. Like other TechHelp programs this Center will provide services to clients on a for fee basis. This revenue will be utilized for all costs not funded by appropriated and other funds. TechHelp will also pursue grant funding and corporate sponsorship as additional means to offset Center costs.

10. Who is being served by this request and what is the impact if not funded?

- a. Boise State students are being served by this request as both the primary delivery personnel as well as the customers for many projects.
 - i. Without funding for a studio\Blu Center Director and Operations Manager and other professional staff, this center would likely operate at a fraction of capacity and decrease the number of students served by more than 50%.
 - ii. Without funding, expansion of the center capabilities by way of a) integrating state-of-the-art product development and manufacturing practices, and b) creating employment opportunities for students in multi-disciplinary areas (e.g., business and diverse engineering majors) will be severely constrained.
- b. Idaho entrepreneurs, manufacturers, and engineering businesses will be served by this center via new product development projects completed by students both at the center and in embedded positions working projects at client companies that will allow for real-world experience and a workforce ready for hire after graduation.
 - i. Without this funding significantly fewer clients would have access to studio\Blu resources, including embedded students in their companies resulting in workforce hiring challenges.
 - ii. Without funding, center capacity would be greatly decreased and projects from potential clients would be turned down.
- c. Research faculty will be served by gaining access to design, prototyping, and advanced manufacturing capabilities on campus supported by center staff, students, and equipment.
 - i. Without funding, the center would have less staff and students and would have less capacity to meet the needs of research faculty who seek design and prototype assistance via access to the capabilities of studio\Blu.

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Academic Leadership Professional Development
3. **Problem statement:** Academic leaders, particularly department and college/school-level leaders, at Idaho's public post-secondary institutions are tasked with management and administrative responsibilities that are critical to student success. However, these leaders are typically not provided with the professional development and training needed for them to excel in their roles. The future success of Idaho's colleges and universities is dependent on well-trained and qualified academic leaders.
4. **Request description:** Funding to support professional development opportunities for academic leaders at all eight public postsecondary institutions.
5. **Estimated total cost and FTP:** \$75,000 – 0 FTP

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Academic Technologist
3. **Problem statement:** Over the past several years, and particularly since the COVID-19 pandemic, the need for expertise in the area of academic technology at the Office of the State Board of Education has increased significantly. The development of a statewide digital campus, which includes Online Idaho, a statewide learning management system, and other technology-related supports for teaching and learning, have all contributed to this staffing need.
4. **Request description:** Salary and benefits for an Academic Technology Program Manager.
5. **Estimated total cost and FTP:** \$100,000 (\$70,000 plus benefits) and 1.0 FTP

FY 2024 Line Item Proposal

1. Agency name(s): Idaho State Board of Education
2. Line item title: Apply Idaho Project Manager 1
3. Problem statement:

APPLY IDAHO: Open year-round to Idaho high school seniors and Idaho high school graduates

Declining go-on rates continue to indicate that the decision to attend college/university is being delayed (at best) and dismissed (at worst). As the ranks of students abandoning 2- and 4-year degrees grows, the sense of those diplomas' worth diminishes and the opportunity to engage with these would-be-students—either to change their minds or to adopt programs that better answer their needs—evaporates. Non-traditional students who consider attending college years after they enter the workforce have a more difficult time navigating the college or university onramp. Most never realize it is still a viable option.

Currently, Apply Idaho is open October 1 through June 30 and is only available to Idaho high school seniors. This does not meet the needs of young people:

- who are returning from religious service
- who have delayed a postsecondary decision because of the pandemic uncertainty, cost, or other reasons
- who have completed military service
- who are seeking to enhance or change careers
- who have some college and no degree especially those with 15 or more dual credits taken in high school

We know the further away from high school graduation, the less likely Idahoans are to engage with postsecondary education, even part time.

Issues that Year-Round Apply Idaho could Solve:

- Decreased in-state enrollment
- Decreased go-on rates of young men
- Decreased transfer rates from community college to four-year institutions
- Increased demand for “skilled workers”
- Increased variety and scope of “new” industries

Benefits that Year-Round Apply Idaho would Offer:

- Statewide, institution-agnostic, common messaging and marketing
- Statewide, institution-agnostic, common Idaho application process
- Guaranteed no fees

- Expanded, consistent visibility for all Idaho institutions with more prospective students
- Make the option to go to college a life-long possibility; not the exclusive (or perceived) domain of adolescents.
- Demonstrate greater (and more deliberate) legislative, economic, workforce support for continuing education via Idaho institutions.

Apply Idaho was implemented to support the promise of Direct Admissions; the promise that postsecondary options exist for ALL high school seniors. Apply Idaho has proven the value of a short, digital, no-frills college application for Idaho high school **current-year** seniors and, today, makes the actual submission process instantaneous. (*College representatives are expected to respond within ten days.*)

Apply Idaho has a tremendous opportunity to become available **year-round** and to **ALL Idaho high school graduates**.

4. **Request description:** We are requesting a full-time permanent Project Manager 1 position to manage the evolution of Apply Idaho to a year-round process open to all Idaho high school graduates as well as manage the annual release and oversight of the Apply Idaho application and Direct Admissions program.
5. **Estimated total cost and FTP:** 1 FTP ~ \$80,000 - \$90,000

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Audit Centralization
3. **Problem statement:** One of the 2017 Task Force for Higher Education recommendations was to create efficiencies and provide a higher level of service in back-office functions by migrating from the current federated system of institutions to a more integrated, centralized, and student-centric system. Audit is one of those back-office functions. A chief audit executive position was appropriated in FY 2023, and this request includes the rest of the audit team—moving them from the institutions to the Office of the State Board of Education in a budget-neutral transfer. An additional General Fund cost for computer equipment and Change in Employee Compensation is also included.

4. Request description:

- Budget neutral portion:
 - \$1,078,000 ongoing General Fund Personnel Costs
 - \$66,200 ongoing General Fund Operating Expenses
- Additional General Fund:
 - \$17,700 ongoing General Fund Personnel Costs
 - \$7,700 for 1% CEC placeholder
 - \$10,000 for staff promotion
 - \$33,000 one-time General Fund Capital Outlay (computers for 10.0 FTP at \$3,000 each)
- Cost breakdown:

Consolidated Structure FY23	BSU	Uofl	ISU	Total
Managers	90,000.00	122,000.00	122,000.00	334,000.00
Senior Auditor II	-	80,000.00	-	80,000.00
Senior Auditor	70,000.00	-	-	70,000.00
IT Auditor	-	-	80,000.00	80,000.00
Staff Auditor	52,000.00	-	-	52,000.00
Staff Auditor	-	-	52,000.00	52,000.00
Staff Auditor	-	52,000.00	-	52,000.00
Staff Auditor	52,000.00	-	-	52,000.00
Total Salaries	264,000.00	254,000.00	254,000.00	772,000.00
Fringe	95,580.00	91,710.00	91,710.00	279,000.00
Irregular (Students)	13,500.00	6,750.00	6,750.00	27,000.00
Total Salaries	373,080.00	352,460.00	352,460.00	1,078,000.00
Operating Expense	26,476.54	19,857.41	19,857.41	66,191.36
Total Budget	399,556.54	372,317.41	372,317.41	1,144,191.36

5. **Estimated total cost and FTP:** 10.0 FTP and \$1,194,900

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Higher Education Research Council Coordinator
3. **Problem statement:** The Higher Education Research Council (HERC) manages and distributes \$4 million annually to support higher education research and economic development through Idaho's IGEM and EPSCoR programs. The Council has no dedicated staff support to ensure accountability of these expenditures. Minimal administrative support has been provided by various OSBE staff over the years, but dedicated support is needed. HERC authorized the expenditure of a small fraction of the HERC budget to support a contractor during FY 2022 to determine the amount of support needed in an ongoing basis. This contractor has provided a report that indicates 0.5 FTP will be sufficient to support HERC going forward.
4. **Request description:** 0.5 FTP allocation for a half-time program manager to support the Higher Education Research Council.
5. **Estimated total cost and FTP:** \$0 new funds and 0.5 FTP. Up to \$50K of currently allocated funds to HERC from the OSBE budget will be used to pay for this half-time position, including salary and benefits.

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Principal Research Analyst
3. **Problem statement:**

The Research section of OSBE currently manages the postsecondary data collection and evaluates state and OSBE programs such as dual credit, the Opportunity Scholarship, Apply Idaho, and Direct Admissions. The Research team also communicates research findings and data measures via the Data Dashboard. Finally, the Research team conducts original research on college attendance trends and other emergent issues of interest to the Board.

Over the past year, there has been more requests from the Board on emergent issues. These have ranged from a series of reports on the impact of COVID on student outcomes, an analysis of the Student Experience Survey, an analysis of demographic representation at the postsecondary institutions, and an analysis of the impact of upcoming demographic changes on the postsecondary institutions. These research requests, in addition to the usual required performance evaluations, have stretched the research capabilities of the Research Team. Currently research is conducted by either the Chief Research Officer or by the Senior Research Analyst (a position that splits her time between Research and the College and Career Access team).

More research capability is needed in order to both give the Board actionable research on emerging issues and to evaluate state and OSBE programs. Some program evaluation has been contracted out in the past few years. However, this is not ideal as it does not allow for Board staff to develop expertise in the data and research methods needed for the specific program evaluations. By doing the evaluations in-house, Board staff has a chance to request changes to data structures to better support these evaluations and to better integrate feedback from the program managers. Furthermore, doing the evaluations in-house limits the need to share individual level student data with the outside contractors.

4. **Request description:**

A Principal Research Analyst position is requested. This person would be in charge of program evaluations. This would free the time of the Senior Research Analyst to help with data architecture and database development. It would also free the time of the Chief Research Officer to focus only on emergent data requests from the Board.

5. **Estimated total cost and FTP:** \$93,000 and 1.0 FTP

FY 2024 Line Item Proposal

1. **Agency name(s):** Idaho State Board of Education
2. **Line item title:** Statewide Common Dual Credit Registration System
3. **Problem statement:**

Dual credit courses provide Idaho high school students the opportunity to earn high school credit and postsecondary credit for a single course. Idaho invests in dual credit education because evidence suggests that dual credit education encourages high school students to enroll in college and increases the likelihood of success in pursuing a postsecondary education.

With the creation of the Fast Forward program in FY2015, students attending an Idaho public high school can now access up to \$4,125 over the course of their middle and high school tenures to support their enrollment in dual credit courses. Access to this financial support has led to a significant increase in dual credit enrollments and resulted in an immediate impact on the percentage of students graduating with earned college credit.

With the rapid growth in dual credit utilization, Idaho's public institutions have deployed various registration approaches and timelines that can prove both burdensome for schools as well as confusing for students and their families. The legislature thus approved continuous funding to investigate streamlining dual credit registration.

In FY22, the Board embarked on a pilot with three public postsecondary institutions and 128 high schools to implement a common dual credit registration system that would simplify registration for and access to dual credit for students and their families. Based on the pilot results, Board staff would like to expand this common registration system statewide and implement the solution with the remaining five public postsecondary institutions along with the remaining 169 public and charter high schools.

4. **Request description:** This request would be for \$345,500 in one-time General funds to implement the pilot solution with the remaining five public postsecondary institutions and remaining 169 public and charter high schools. Ongoing licensing fees can be met with the current annual dual credit common registration allocation.
5. **Estimated total cost and FTP:** No FTP and \$345,000 in one-time implementation costs.

FY 2024 Line Item Proposal

1. **Agency name(s):** Idaho State Board of Education
2. **Line item title:** Texas OnCourse Academy
3. **Problem statement:**

The Office of the Idaho State Board of Education (OSBE), working through the Next Steps Idaho Ambassador program, continues to receive indications of inconsistent or limited professional development opportunities provided to career counselors/advisors contributing to gaps in career exploration for Idaho students.

Additionally, these positions are often notoriously isolating, as career counselors/advisors are often the only person in a school or district who does what they do. Meaning, there is no peer-network of similarly-tasksed professionals who can provide informal support.

Career counselors/advisors need assistance. Which is why OSBE recommends Idaho implement Texas OnCourse professional development curriculum. This curriculum comes in a ready-made online interface.

The accessibility and 24/7 availability of a structured, online professional development platform proactively solves any transportation, time zone, and scheduling obstacles that would have made in-person PD events challenging and costly. This at-your-own-pace opportunity empowers the career counselors/advisors to gain competencies in tandem to regularly scheduled on-boarding tasks. Texas OnCourse offers over 20 hours of continuing professional education (CPE) credit for completing the training modules. Users can earn badges to signify their advancement through the material and mastery of the opportunities described therein. Community chat boards can serve as impromptu Professional Learning Communities (PLC).

Following is an outline of the curriculum offered:

Career Pathways

Career Pathways: Foundational Knowledge

Career Exploration – Assessments

Academic Planning

Career Planning

Career Learning Experience – Work Based Learning

Financial Aid

Foundational Knowledge

Financial Aid Application Process

Scholarship Application Process

College Costs

Postsecondary Pathways

Advising Foundational Knowledge

Admissions and Application
Process

Entrance & Placement Exams

Postsecondary Research

Specialties

Advising Highly Mobile Populations

Transitions Advising for Students
with Disabilities

Middle School College & Career

Success in Higher Education

College Finances & Beyond

Holistic College Ready Advising

Texas has successfully implemented this resource to unify staff from thousands of schools across a wildly diverse geographic footprint and has also shared this tool with Delaware and Michigan to use in support of their career counselors/advisors. Idaho, too, can leverage this approach to professional development and formally introduce all career counselors/advisors to the entire continuing education and career landscape.

4. **Request description:** Repurpose \$120,000 on-going in administrator training funds for renewing Texas OnCourse Academy
5. **Estimated total cost and FTP:** \$120,000 in on-going reallocation of administrator training funds

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Grants and Purchasing Manager
3. **Problem statement:** The Office of the State Board of Education's grants and purchasing processes are currently overseen by the financial team, and current staff does not have the capacity to efficiently and timely execute that work. A new Grants and Purchasing Manager position would provide a dedicated FTP to facilitate grant application, award, and reporting processes and serve as liaison between the agency and the state Division of Purchasing.
4. **Request description:**
 - One position; paygrade M
 - \$62,000 salaries (80% of policy)
 - \$13,100 benefits
 - \$3,000 computer equipment
5. **Estimated total cost and FTP:** 1.0 FTP and \$78,100 General Fund (\$75,100 ongoing Personnel Costs; \$3,000 one-time Capital Outlay)

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** Federal Funds Spending Authority
3. **Problem statement:** The Office will need additional federal fund spending authority for the Governor's Emergency Education Relief fund and American Rescue Plan Act.
4. **Request description:**
 - Federal fund spending authority: \$20,000,000 in Operating Expenditures
5. **Estimated total cost and FTP:** No FTP and \$20,000,000 one-time federal fund Operating Expenditures

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** IT and Data Management Staff
3. **Problem statement:** The current IT and Data Management team workload is unsustainable, and additional staff support is needed.
4. **Request description:**
 - Two positions at \$108,000 each
 - ISEE Coordinator
 - Salary and Benefits: \$105,000
 - Capital Outlay for computer equipment: \$3,000
 - Education Data Management System Engineer
 - Salary and Benefits: \$105,000
 - Capital Outlay for computer equipment: \$3,000
5. **Estimated total cost and FTP:** 2.0 FTP; \$216,000 General Fund (\$210,000 ongoing; \$6,000 one-time)

FY 2024 Line Item Proposal

1. **Agency name(s):** Office of the State Board of Education
2. **Line item title:** School Safety and Security Support
3. **Problem statement:** The School Safety and Security program has been partially funded with federal grants that are expiring. Part of this request is to finish out a transfer that was begun in the FY 23 budget cycle to move federally funded employees onto other fund sources. Additionally, statute requires support for all state education, and there is currently no higher education school safety support.
4. **Request description:**
 - \$26,000 ongoing General Fund Personnel Costs for the Central Idaho Analyst position
 - Three-fourths of this position's costs were moved to the General Fund in FY 23; this is the additional one-fourth that will be federally funded for the first part of FY 23.
 - \$40,000 ongoing General Fund Operating Expenditures for costs previously borne by federal funding
 - \$50,000 one-time General Fund Capital Outlay for vehicle replacement
 - Net-zero transfer of 1.0 FTP and federal fund spending authority for a Juvenile Justice Grant and position currently housed in the Department of Juvenile Corrections.
 - 1.0 FTP, \$88,200 ongoing General Fund Personnel Costs, and \$28,000 one-time General Fund Capital Outlay for a higher education analyst.
 - \$72,800 salary; \$15,400 benefits; \$3,000 computer equipment; \$25,000 vehicle
5. **Estimated total cost and FTP:** 2.0 FTP and \$232,200 General Fund

FY 2024 Line Item Proposal

1. **Agency name(s):** Public Charter School Commission
2. **Line item title:** Charter School Commission General Fund appropriation increase
3. **Problem statement:** PCSC operates with most staff being paid from the agency's dedicated fund. The General Fund appropriation supports the salary of the Director and some operational costs, and is set for a 3% increase. The proposed increase would address CEC increases for the Director, as well as an increase to the General Fund Operating appropriation.
4. **Request description:** Request is to increase General Fund appropriations by 3% from the previous fiscal year from \$182,400 to \$187,872.
5. **Estimated total cost and FTP:** 0 FTP. \$5,472 from General Fund (both Personnel and Operating).

FY 2024 Line Item Proposal

1. **Agency name(s):** Public Charter School Commission
2. **Line item title:** Charter School Commission Authorizer Fee Dedicated Fund Increase, Capital Outlay
3. **Problem statement:** PCSC operates with most staff being paid from the agency's dedicated fund. To provide for the agency relocation, and associated furniture, fixtures, and equipment costs; PCSC requests an additional appropriation of \$8,000 from the Charter School Commission Authorizer Fee dedicated fund. The proposed increase would address the costs of relocating from the Annex to the Chinden campus, as well as anticipated replacement costs for furniture, fixtures, and equipment.
4. **Request description:** Request is to receive \$8,000 in Capital Outlay Charter School Commission Authorizer Fee dedicated fund appropriations.
5. **Estimated total cost and FTP:** 0 FTP. \$8,000 from Authorizer Fee Dedicated Fund.

FY 2024 Line Item Proposal

1. **Agency name(s):** Public Charter School Commission
2. **Line item title:** Charter School Commission Authorizer Fee Dedicated Fund Increase, Personnel.
3. **Problem statement:** PCSC operates with only one staff member trained and scoped to provide financial support. Proper internal controls and separation of duties for financial practices are best served with multiple financial staff. Existing PCSC financial staff also provides oversight for 63 charter schools.

Portfolio Managers manage academic and operational oversight for 31 schools each, necessitating an extra FTP to assist them with data and records management.

With additional schools already approved that will come online in the coming years, this request is being made to keep staff workloads manageable.

4. **Request description:** Request is for funding of one FTP at Financial Specialist II, and one FTP at Technical Records Specialist.
5. **Estimated total cost and FTP:** 1 FTP @ \$23.31/hour + benefits (22.056% + \$11,650) = \$70,828.60 to be assigned to dedicated fund, Charter School Commissioner Authorizer Fees fund. 1 FTP @ \$18.47 + benefits (22.056 + \$11,650) = \$58,540.99.

Total request for 2 FTP = \$129,370.

FY 2024 Line Item Proposal

1. **Agency name(s):** Public Charter School Commission
2. **Line item title:** Charter School Commission Authorizer Fee Dedicated Fund Appropriation Increase, Operating Expenses.
3. **Problem statement:** Adding a Finance Specialist and a Technical Records Specialist to the PCSC team will allow the agency to take a more proactive approach to charter school oversight than has been possible in past years. These crucial staffing additions will allow the agency to pull data-management tasks in-house thereby providing greater opportunity for Program Managers to engage in site visits and field-based work. Should the request for 2 additional FTP be approved, the current funds allocated for operating expenses would be insufficient to facilitate the onboarding of new employees and the increased field work for existing employees.
4. **Request description:** The PCSC respectfully requests an increase to the dedicated fund appropriation by \$56,266 to cover the cost of operations with additional staff and increased field work.
5. **Estimated total cost and FTP:** 0 FTP. \$56,000 from Charter School Commission Authorizer Fee dedicated fund, for operating expenditures.

NOTE: The three line item requests impacting the Charter School Commission Authorizer Fee Dedicated Fund (personnel, operating, and capital outlay) combined would increase the PCSC's Dedicated Fund appropriation by approximately 29% or a total of \$193,708.

AGENCY: Vocational Rehabilitation

Agency No.: 523

FY 2024 Request

FUNCTION:

Function No.:

Page ___ of ___ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.01		Title: Business Engagement			Priority Ranking 1 of 2
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	.60		2.4		3.0
PERSONNEL COSTS:					
1. Salaries	\$29,100		\$116,400		\$145,500
2. Benefits	13,800		55,200		69,000
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	\$42,900		\$171,600		\$214,500
OPERATING EXPENDITURES by summary object:					
1. Travel	\$900		\$3,600		\$4,500
2. Phones	500		1,700		2,200
TOTAL OPERATING EXPENDITURES:	\$1,400		\$5,300		\$6,700
CAPITAL OUTLAY by summary object:					
1. PC and desk phone	\$1,300		\$5,400		\$6,700
2. Office furniture	1,200		4,800		6,000
TOTAL CAPITAL OUTLAY:	\$ 2,500		\$10,200		\$12,700
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	\$46,800		\$187,100		\$233,900

Description:

IDVR is requesting 3 Regional Business Relations Coordinators, personnel and support needs.

Questions:**1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?**

The Workforce Innovations Opportunity Act (WIOA), 2014 made a significant shift in the requirements of Vocational Rehabilitation (VR) programs to serve businesses as an equal customer alongside individuals with disabilities. 34 CFR 361 indicates that state VR programs are an integral part of the state workforce system and under 34 CFR 361.24 requires that state VR agencies will coordinate with employers to identify competitive integrated employment opportunities and career exploration opportunities to facilitate the provision of vocational rehabilitation services and transition services for youth and students with disabilities. Additionally, 34 CFR 361.32 indicates that state agencies will provide training and services for employers to include:

- a) training and technical assistance to employers regarding the employment of individuals with disabilities, including disability awareness, and the requirements of the ADA of 1990 and other employment related laws;
- b) working with employers to:
 - provide opportunities for work-based learning experiences (including internships, short-term employment, apprenticeships, and fellowships);
 - provide opportunities for students with disabilities (Pre-Employment Transition Services) in accordance with the requirements under 361.48(a);
 - recruit qualified applicants who are individuals with disabilities;
 - train employees who are individuals with disabilities; and
 - promote awareness of disability related obstacles to continued employment;
- c) provide consultation, technical assistance, and support to employers on workplace accommodations, assistive technology, and facilities and workplace access through collaborations with community partners and employers across states and nationally, to enable employers to recruit, job match, hire, and retain qualified individuals with disabilities who are recipients of vocational rehabilitation services; and
- d) assist employers with utilizing available financial support for hiring or accommodating individuals with disabilities.

In response to these changes, Idaho Division of Vocational Rehabilitation (IDVR) hired a business liaison in 2015 to implement these new federal requirements. The business liaison was the statewide contact for businesses for the Division. Additionally, IDVR staff across the state were also tasked to implement business engagement activities. The Division has attempted several different approaches to implement business engagement services with limited success. Counselors are at capacity in their current VR tasks and business services are distinct skills and forms. Therefore, having three positions

dedicated to this purpose would allow IDVR to meet the business need in a more robust and effective manner across the state while allowing the VR counselors to focus on their primary tasks.

This model will allow for greater engagement with employers across Idaho. Additionally, this meets one of the Governor's and the Workforce Development Council's objectives in meeting workforce needs in the State of Idaho.

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

- Rehabilitation Act of 1973, as amended by title IV of the Workforce Innovation and Opportunity Act (WIOA)
- Code of Federal Regulations – 34 CFR 361, 363, 397
- Code of Federal Regulations – 20 CFR 361, 463
- Title 33, Chapter 23 Vocational Rehabilitation
- Temporary Rules 47.01.01

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

There is no funding in the base for this request. These are new positions.

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.
 - 3 Area Business Relations Coordinators – Program Specialists
 - Pay Grade K
 - FTE with benefits and terms of service
- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.
 - No staff will be redirected
- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.
 - Operating expenses for travel and telephones is included in the request and will be needed on-going. Capital Outlay to set up three offices is included but will only be needed one-time.

d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

- PC expenditures were projected based on 80% of a paygrade K position and benefits at FY23 rates. OE expenditures were estimated based on expected travel, cell phone and desk phone costs. CO expenditures include estimates for laptops (including all peripheral equipment) plus desk phones, and office furniture estimated at \$2,000 per person.

5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

- Personnel Costs and Operating Expenses will be on-going. Capital Outlay is one time. General Fund is approximately 20% of this request and Federal for 80%. IDVR has sufficient Federal grant award to support this request. Additional match will be required and is included in the General Fund request of \$46,800.

6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Dual customers will be served by meeting the talent pipeline for employers and increasing individuals with disabilities in the workforce, as is prescribed by WIOA 2014. WIOA also requires identification of a performance measure to determine the effectiveness in serving employers specifically around business engagement activities as a shared measure across all workforce programs. This performance measure is designed to gauge three critical workforce needs of the business community and may be one of the following three,

1. Providing skilled workers
2. Providing quality engagement and services to employers and sectors and establishing productive relationships with employers and sectors over extended periods of time; and
3. Providing quality engagement and services to all employers and sectors within a State and local economy.

The three positions requested are critical to meeting this performance measure requirement and will be crucial in supporting the increased emphasis on business engagement in VR. If the positions are not funded, it would erode the Division's ability to expand business engagement services to businesses. Additionally, this will lead to missed opportunities for businesses to recruit qualified talent from the VR pipeline. Employers are still experiencing employee shortages that impact

supply chain issues, hours of business, and the overall operation of businesses. Furthermore, while unemployment is low, the employment rate of individuals with disabilities continues to also remain low, indicating this is a target demographic that Idaho businesses need to utilize to meet their labor shortage needs.

In summary, if these positions are not funded, it will be an increased challenge to meet employer needs in a timely manner across the state. In the event of a failure to meet performance measures, sanctions may be imposed. In addition, further administrative actions are possible. (34 CFR § 361.195)

AGENCY: Office of the State Board of Education

Agency No.: 523

FY 2024 Request

FUNCTION: Vocational Rehabilitation

Function No.:

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ACTIVITY:

Activity No.:

Original Submission X or

Revision No. ___

A: Decision Unit No: 12.02		Title: General Fund Request to Meet Match Requirements			Priority Ranking 2 of 2
DESCRIPTION	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)					
PERSONNEL COSTS:					
1. Salaries					
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:					
OPERATING EXPENDITURES by summary object:	\$20,000				\$20,000
TOTAL OPERATING EXPENDITURES:	\$20,000				\$20,000
CAPITAL OUTLAY by summary object:					
1. PC and workstation					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:	\$480,000				\$480,000
LUMP SUM:					
GRAND TOTAL	\$500,000				\$500,000

Description:

Requesting an increase in General Fund appropriation to meet match requirements and fulfill the federal grant regulations to provide state-wide services.

Questions:

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

Idaho Division of Vocational Rehabilitation is requesting an increase in General Fund appropriation of \$500,000. The purpose of this request is to solve two issues:

- *To comply with our federal grant requirements to provide state-wide services for all individuals with disabilities.*

Workforce Innovation and Opportunity Act (WIOA), 2014 made a significant shift in the requirements of Vocational Rehabilitation programs to serve students in a more comprehensive manner. 34 CFR 361 indicates that state VR programs shall spend 15% of the federal grant specific to pre-employment transition services and 34 CFR 361.48 requires that state VR agencies make these services available statewide. The general fund request would solve the following:

- *Eliminate the need for IDVR to have a Waiver of State wideeness with our Federal Administration, Rehabilitation Services Administration (RSA)*
- *Streamline administration for IDVR working with all Local Educational Agencies (LEAs) across the State*
- *To meet match requirements for federal grant award*

IDVR is a dedicated workforce program and part of the Governor's initiative on workforce development. However, IDVR's federal grant is a formula award that continues to increase approximately 3% each year and match funds have not kept pace. This additional request for general funds will,

- *Replace lost revenue*
- *Increase stability for source of nonfederal match*

- a. *If a supplemental request, explain how this request arises to the level of being an emergency for the agency.*

N/A

2. *Indicate the specific source of authority, whether in statute or rule, that supports this request.*

- *Rehabilitation Act of 1973, as amended by title IV of the Workforce Innovation and Opportunity Act (WIOA)*
- *Code of Federal Regulations – 34 CFR 361, 363, 397*
- *Code of Federal Regulations – 20 CFR 361, 463*
- *Title 33, Chapter 23 Vocational Rehabilitation*
- *Temporary Rules 47.01.01*

3. *What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?*

The current General Fund budget is \$4.4 million and is used for meeting the federal grant match. Additionally, Misc. Revenue is also used for match and is approximately \$200,000 annually for a total of \$4.6 million available for meeting match.

IDVR's latest federal grant award is \$18.9 million which requires a match of \$5.1 million. The federal grant is a formula based on factors such as population increases, and this causes the award to increase approximately 3% per year.

IDVR is requesting \$500,000 increase in General Fund appropriation to meet the federal match requirement (\$5.1 million required less \$4.6 million available).

4. What resources are necessary to implement this request?

N/A

- List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

N/A

- Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

N/A

- List any additional operating funds and capital items needed and note onetime versus ongoing costs.

N/A

- What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

An analysis of the loss of revenue in the dedicated funds was completed including trends in revenue to determine projections. This is part of the catalyst for requesting the increase to the General Fund appropriation.

5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

This request is for on-going funds.

6. Who is being served by this request and what are the expected impacts of the funding requested?

- *All students and adults eligible for VR services are positively impacted when the agency can capture all federal funds consistently through the use of general fund appropriations to provide match. State general funds appropriations creates a steady and consistent source for the nonfederal portion required for the formula VR grant.*
- *Provides for **Statewide** focus for service delivery as required by law for students and adults*
- *IDVR has specifically reallocated staff resources to better meet the statewide intent of the law for services to students.*

- *Eliminates need for IDVR to enter into agreements with LEAs for the purpose of securing nonfederal match. IDVR is required to provide service regardless of LEA participation in nonfederal match agreements.*
- *Replaces previously lost revenue when partners pulled out of agreements as their need to refocus their own financial resources changed.*
- *Provides greater stability for IDVR to plan and deliver services.*

If this request is not funded who and what are impacted?

IDVR will continue to rely on agreements to secure nonfederal funds to match federal grants dollars.

- *Continued vulnerability for agreements to be discontinued and loss of revenue for match.*
- *Potential reduction in ability to match grant.*
- *Potential for future restriction of Idahoans served if grant is reduced to a level below services needed and ability to fund.*
- *Reduction in VR services would increase pressure on other State resources.*

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.



State of Idaho

DIVISION OF FINANCIAL MANAGEMENT

Executive Office of the Governor

BRAD LITTLE
GovernorALEX J. ADAMS
Administrator

June 2, 2022

MEMORANDUM

TO: Agency Directors and Fiscal Officers
 FROM: Alex J. Adams, Administrator
 SUBJECT: FY 2024 Budget Overview

A handwritten signature in black ink, appearing to read "Alex J. Adams".

DFM and LSO will soon jointly issue the Budget Development Manual (BDM) which provides agencies with technical guidance on preparing their annual budget requests.

This memo outlines Governor Little's expectations for executive branch agencies as they prepare and submit their FY 2024 budget requests.

A. General Overview

To call the FY 2023 budget historic would be an understatement. Governor Little's *Leading Idaho* plan successfully enacted record tax cuts on top of record investments in education and transportation. Accomplishing this trifecta overshadowed other record state investments in water infrastructure, outdoor recreation, environmental remediation, energy resilience, broadband infrastructure, behavioral health, and the largest CEC in state history (7.6%). Governor Little also made a major down payment on deferred maintenance and funded many vital state facilities. All will build resilience for future prosperity.

This success was achieved against fierce headwinds: a global pandemic, surging inflation, soaring energy prices, labor market shortages, supply-chain disruptions, global geopolitical strife, and an evolving federal monetary policy. While caseloads from the pandemic have eased, the remaining headwinds continue to gain strength, and the odds of a recession over the next 24 months have increased. The economic forecast from which the state's revenue forecast is derived now places the odds of a recession at 1 in 3 in the next year. Other economists have placed the estimates of a recession as high as 75% in the next 24 months. Further, the U.S. fiscal confidence index fell, reflecting heightened concern about the latest economic indicators.

Preparing for the FY 2024 budget is a "best of times, worst of times" scenario. On one hand, revenue has exceeded forecast each month of the fiscal year. This means we will end the year with a robust budget surplus. On the other hand, this surplus is driven, in part, by inflation and unsustainable levels of federal spending, meaning large portions of it should be viewed as one-time in nature. Further, several of the state's safety nets will not be available in FY 2024 setting up a fiscal cliff: the enhanced federal match for Medicaid is nearing expiration, and nearly all (99.8%) of the state's ARPA discretionary dollars are obligated.

Given all these factors, the Governor's top priority for the FY 2024 budget is to preserve the historic gains made during the 2022 legislative session. Generally, agencies should prioritize successfully implementing the major multi-year programs from the previous year's budget rather than looking to create new ones.

The Governor is also exploring another CEC for the upcoming budget to ensure agencies can recruit and retain top talent, as well as additional education investments.

As is often stated, “it won’t be the bad years that put you out of business; it’s what you did in the good years that sets you up for failure or success.” Now, more than ever, is the time to ensure our success from *Leading Idaho* endures, and that our ongoing expenses do not exceed realistic forecasts of ongoing revenue given the historic economic volatility. As directors, it is critical that you work within your agencies and externally with your constituencies to keep expectations appropriately calibrated from the outset of the budget cycle.

B. FY 2023 General Fund Supplemental Requests

Agencies must actively manage their budget and absorb all costs in their existing FY 2023 appropriation to avoid General Fund supplemental requests. If an extraordinary circumstance has occurred in which a General Fund supplemental request may not be absorbed or covered through a net-zero transfer, the agency head should set up a meeting with the Governor’s Chief of Staff and DFM Administrator to discuss options no later than **July 29, 2022**.

C. FY 2024 General Fund Agency Requests

C1. General Fund Budget Growth

While preservation of the FY 2023 gains is the top priority, we are pleased that Governor Little’s management of the budget makes it possible for us to accept agency budget requests that are up to 3% above the FY 2023 original ongoing General Fund appropriation. For convenience, agency caps are available in **Appendix A** attached to this memo. In several instances, agency caps are adjusted to reflect prior legislative commitments that were expected to increase in FY 2024 (denoted in the table).

The 3% growth factor is inclusive of all requisite adjustments found in the Budget Development Manual, including the CEC placeholder, health insurance adjustment, and other variable benefit adjustments. We do anticipate that the health insurance adjustment will increase approximately \$1,200 per person given the increased medical claims and cost per claim.

DFM will **not** accept an agency budget submission **or** a budget revision that exceeds this cap without prior approval of the Governor’s Chief of Staff and DFM Administrator.

C2. Line-Item Enhancements

If an agency intends to request a line-item enhancement from **any** source of funding, the agency must meet with their Governor’s office contact and DFM analyst no later than **July 29, 2022**, to discuss its necessity for inclusion.

Agencies must adhere to the following:

- General Fund line-item requests must be within the budget cap established under C1 of this memo.
- Line-items relating to personnel matters (e.g., FTP addition, reclassification, equity adjustments, etc.) must have **prior** written attestation from the Division of Human Resources (DHR) that the request is in line with all statewide HR policies. Requests for new FTP must be accompanied by a letter from the Director outlining why vacant FTP exceeding six months cannot be used to cover the request.
- Line-items that involve custom information technology must have **prior** written attestation from:
 - Office of Information Technology Services that no off-the-shelf technology can meet the agency’s need and that ITS supports the request; and
 - State Controller’s Office that the proposed technology is Luma compatible.

- Any executive agency legislation submitted through the EALS process must be fully accounted for in the agency's budget submission and fit within the budget cap established under C1 of this memo. No legislation may be advanced by an agency directly or indirectly outside of the EALS and budget processes. Legislation that impacts General Fund revenue or deficiency warrants must be within the budget cap established under C1.

DFM will **not** accept an agency budget submissions or revisions that has not been vetted through this process.

Note that DHR will begin their full classification/compensation study on all state of Idaho job classes on July 1st. Based on the results of this study, DHR will make recommendations to the Legislature on classification/compensation changes in state jobs. Due to this effort, agency requests for changes in classification or compensation on an entire job class or job family will not be considered in the agency request and should instead be coordinated with DHR's recommendations.

C3. ARPA Discretionary Funding Requests

Nearly all (99.8%) of the ARPA State and Local Fiscal Recovery Fund (ARPA SLFRF) have been legislatively obligated. As a result, no new requests will be accepted for FY 2024. The only requests for ARPA SLFRF that will be accepted in the FY 2024 budget request are those outlined in **Appendix B** of this memo.

D. Summary of Key Dates

- **July 29, 2022**
 - Last day to meet with Governor's office contacts and DFM analysts to discuss potential line-items for FY 2024.
 - Last day to meet with Governor's Chief of Staff and DFM Administrator to discuss extraordinary supplemental requests for FY 2023.
- **September 1, 2022**
 - Budget submissions are due to DFM and LSO no later than 5:00 p.m. MT.

As always, please reach out to your DFM analyst with any budget-related questions. Thank you for your continued hard work and assistance during these challenging times.

Appendix A. Budget Submission Caps for Agency **General Fund (GF)** Request

Agency	Agency #	FY23 GF Ongoing (\$)	FY24 GF Request Cap (\$)
OITS	177	1,670,400	1,720,512
STEM	179	3,173,200	3,268,396
DFM	180	2,081,400	2,143,842
Office of the Governor	181	2,438,700	2,511,861
Aging	187	5,318,400	5,477,952
Blind & Visually Impaired	189	1,582,000	1,629,460
Mil. Division	190	8,058,800	8,300,564
OSC	195	1,615,600	1,664,068
Arts	196	905,700	932,871
WDCB	197	392,000	403,760
ODP	198	355,300	365,959
Admin	200	2,627,800	2,706,634
ISDA	210	12,527,100	12,902,913
SWCC	215	3,370,200	3,471,306
Commerce	220	6,408,300	6,600,549
IDOC	230	295,102,900	303,955,987
Pardons and Parole	232	3,746,200	3,858,586
IDOL	240	567,300	584,319
DEQ	245	24,760,400	25,503,212
IDHW (Non-Medicaid)	270	194,327,700	200,157,531
IDHW ¹ (Medicaid)	270	829,520,200	878,461,892
IDJC	285	46,071,600	47,453,748
Industrial Commission	300	294,000	302,820
IDL	320	8,802,700	9,066,781
ISP ²	330	41,313,800	42,553,214
IDPR	340	3,730,600	3,842,518
Tax Appeals	351	626,100	644,883
Tax Commission	352	40,404,900	41,617,047
IDWR	360	22,386,200	23,057,786
PDC	437	11,679,400	12,029,782
Hispanic Commission	441	262,100	269,963
SAPD	443	3,474,300	3,578,529
Veterans	444	1,531,800	1,577,754
Hearing Officers	460	577,100	594,413
OSBE	501	9,428,100	9,710,943
CTE	503	73,084,300	75,276,829
Community Colleges	505	56,928,900	58,636,767
Colleges & Universities	510	337,071,300	347,183,439
Ag. Research	514	34,989,800	36,039,494
Health Ed. Programs	515	24,833,300	25,578,299
Special Programs	516	27,620,000	28,448,600
IPTV	520	2,817,400	2,901,922
Libraries	521	4,467,800	4,601,834
Historical Society	522	4,099,600	4,222,588

ATTACHMENT 53

Voc. Rehab	523	4,981,600	5,131,048
Charter School Commission	525	182,400	187,872
SILC	905	237,700	244,831

1 – adjusted for non-discretionary growth pursuant to prior actions

2 – HDA shift pursuant to prior legislation is exempt

Appendix B. Allowable ARPA Discretionary Fund Requests for FY 2024 Budget

Agency	Agency #	Brief Description	Amount
WDC	178	Childcare infrastructure expansion grants	\$15,000,000 ¹
Commerce	220	Enhance broadband infrastructure	\$125,000,000 ²
IDPR	340	Outdoor recreation capacity and maintenance	\$5,000,000 ^{1,3}

1. Should be coded to the ARPA State Fiscal Recovery Fund (Fund 344-30).
2. Should be coded to the ARPA Capital Projects Fund (Fund 344-40)
3. JFAC made \$10 million ongoing; thus, agency should add a line item for an additional \$5 million.

The following ARPA Discretionary Fund requests were made ongoing in FY 2023 and are thus including in the base budget for FY 2024:

Agency	Agency #	Brief Description	Amount
WDC	178	Workforce training for in-demand professions	\$25,000,000
DFM	180	Legal and audit support	\$1,081,200
Pardons and Parole	232	Extradition transportation	\$50,000
DEQ	245	Environmental remediation	\$13,709,600
		Drinking and wastewater grants	\$59,998,800
IDHW	270	Home visiting	\$1,000,000
		Community behavioral health clinics grant	\$6,000,000
IDWR	360	Water storage projects	\$50,000,000
Colleges & Universities	510	University of Idaho remote worker training	\$390,100

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

SUBJECT

Retirement Plan Committee Report

REFERENCE

June 2011	Idaho State Board of Education (Board) approved Supplemental Retirement 403(b) Plan document
August 2013	Board approved technical amendments to plan document
February 2014	Board approved amendments to the Supplemental Retirement Benefit Plan
April 27, 2020	Board approved allowance of plan-optional COVID-19 distribution and loan relief related to the CARES Act.
October 21, 2020	Board approved amendments to the Optional Retirement Plan and the 403(b) and 457(b) voluntary deferred compensation plans.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Sections II.K.2. and II.R.
Sections 33-107A and -107C, Idaho Code
Section 59-513, Idaho Code

BACKGROUND/DISCUSSION

The Retirement Plan Committee (RPC) is a special committee of the Board that provides stewardship of the optional retirement plans sponsored by the Board for the exclusive benefit of participants and their beneficiaries.

The RPC has been reviewing the plans and how to best manage the costs of managing them. By using consultants who specialize in retirement plans for fiduciary review and a special deputy attorney general for legal review, the Board has been able to maintain compliance with federal and state law and changes in policy. The consultants also reevaluate fees and costs associated with the plans, resulting in better returns on participants' investments. Specifically, the Office of the State Board of Education has engaged the Multnomah Group, which provides guidance to the RPC. Multnomah's consultation with the RPC has helped increase the value of the retirement plan by providing guidance on managing and benchmarking the plan and fees.

IMPACT

The costs of consulting and legal services are paid through retirement plan administrative fees, which are collected from plan participants.

ATTACHMENTS

Attachment 1 – Multnomah presentation

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

STAFF COMMENTS AND RECOMMENDATIONS

Greg Johnson, Senior Consultant at Multnomah, will present the RPC update. The RPC will discuss potentially pursuing a request for proposals process to evaluate benefit plans and ensure participants are receiving the best service possible at an upcoming special meeting.

BOARD ACTION

This item is for informational purposes only.



MULTNOMAH GROUP

Idaho State Board of Education Retirement Plan Update

June 15, 2022

Comprehensive Retirement Plan Consulting ATTACHMENT 1

We help plan sponsors **understand the responsibilities** and **navigate the complexities** of overseeing their retirement plan. Working together to create a comprehensive strategy to arm them with the tools and knowledge to have a **positive impact on their retirement plan**.

Retirement plan consultants to **128 clients** sponsoring **224 plans**
(as of 03/31/22)

More than **\$30 billion** in assets under advisement
(as of 03/31/2022)

7 Consultants

Consultants located in Oregon, Washington, California, Colorado, and Texas

Committee Governance
Investment Committee
Technical Services Committee
Vendor Services Committee



Employee-owned

We have no outside shareholders.



Committee Governance

All decisions are made at a firm-wide level for the benefit of all of our clients.



Quality Control

We hire consultant and support staff in advance of our growth to accommodate new clients without taxing existing staffing levels.



Integrated Approach

Our consultant team structure provides our clients with access to all of the resources of the company.

Quarter 1

Annual Review and Strategy Setting *with recordkeeping provider*

Meeting 1

Work Group

- Annual planning discussion
- Review of participant utilization and demographic data
- Vendor SOC1 review
- Review of participant education and advice strategy
- Review of required participant disclosures and notices
- Annual review of claims and appeals, participant inquiries, issues, and complaints (as prepared by Human Resources and reported to Committee)
- Share class review
- Annual review of insurance and bonding (as prepared by Risk Management and reported to Committee)
- Annual review of fee disclosure notices
- Review of plan testing results (if applicable)
- Review of authorized plan representatives

Meeting 2

Full Committee

- Review of minutes of previous quarterly meeting of Committee and reports on action items
- Quarterly investment review
- Review of participant utilization data and annual communication strategy
- Fiduciary education
- Other business

Quarter 2

Vendor Services and Fees

- Review of minutes of previous quarterly meeting of Committee and reports on action items
- Quarterly investment review
- Annual review of costs and services to evaluate reasonableness
- Fiduciary education
- Other business

Quarter 3

Fiduciary Governance

- Review of minutes of previous quarterly meeting of Committee and reports on action items
- Quarterly investment review
- Review of investment menu
- Review of Investment Policy Statement (if applicable)
- Review of Charter for Committee (if applicable)
- Fiduciary education
- Other business

Quarter 4

Plan Operations

- Review of minutes of previous quarterly meeting and reports on action items
- Quarterly investment review
- Regulatory update
- Review of government filings and audit (as prepared by Benefits and reported to Committee)
- Review of any year closing amendments to the plan
- Review of proposed annual report to Board on activities during the year
- Fiduciary education
- Other business

Retirement Plan Assets and Contributions

Plan Assets as of March 31, 2022

	457(b)	403(b) (Optional Retirement Plan)	403(b) (Supplemental Retirement Plan)	403(b) (Tax Deferred Plan)	Total Assets Across Plans
AIG	\$9,485,513	\$193,056,551	\$204,119	\$36,556,736	\$239,302,919
TIAA	\$35,907,861	\$1,389,668,444	\$1,194,426	\$254,277,374	\$1,681,048,105
Total by Plan	\$45,393,374	\$1,582,724,995	\$1,398,545	\$290,834,110	\$1,920,351,024

Contribution Summary as of March 31, 2022

	457(b)	403(b) (Optional Retirement Plan)	403(b) (Supplemental Retirement Plan)	403(b) (Tax Deferred Plan)	Total Contributions Across Plans
AIG	\$138,714	\$2,892,229	\$0	\$548,214	\$3,579,157
TIAA	\$3,342,716	\$14,757,997	\$4,317	\$1,812,259	\$19,917,289
Total by Plan	\$3,481,430	\$17,650,226	\$4,317	\$2,360,473	\$23,496,446

AIG Investment Menu

Tier 1: Vanguard Institutional Target Retirement Series

Tier 2: Core Array

Stable Principal	Fixed Income	U.S. Equity		International Equity	Specialty
Vanguard Federal Money Market	Vanguard Total Bond Market Index I	Vanguard Institutional Index I		Vanguard Total International Stock Index I	
		Vanguard Extended Index Market Index I			
		Vanguard Small Cap Value Index Adm	Vanguard Small Cap Growth Index Adm		

Tier 3: Extended Array

Stable Principal	Fixed Income	U.S. Equity		International Equity	Specialty
VALIC Fixed Interest Option	DFA Inflation Protected Sec I	MFS Value R6	T. Rowe Price Blue Chip Growth I	American Funds EuroPacific Growth R6	Vanguard Real Estate Index I
		American Century Mid Cap Value R6	Carillon Eagle Mid Cap Growth R6		TIAA-CREF Social Choice Bond Instl
	TIAA-CREF Bond Plus Instl	Conestoga Small Cap Instl		DFA Intl Small Company I	TIAA-CREF Social Choice Equity Instl
					TIAA-CREF Social Choice Intl Equity Instl

Tier 4: Self Directed Brokerage Account or Mutual Fund Window

TIAA Investment Menu

Tier 1: Vanguard Institutional Target Retirement Series					
Tier 2: Core Array					
Stable Principal	Fixed Income	U.S. Equity		International Equity	Specialty
Vanguard Federal Money Market	Vanguard Total Bond Market Index I	Vanguard Institutional Index I		Vanguard Total International Stock Index I	
		Vanguard Extended Index Market Index I			
		Vanguard Small Cap Value Index	Vanguard Small Cap Growth Index		
Tier 3: Extended Array					
Stable Principal	Fixed Income	U.S. Equity		International Equity	Specialty
TIAA Traditional	DFA Inflation Protected Sec I	MFS Value R6	T. Rowe Price Blue Chip Growth I	American Funds EuroPacific Growth R6	Vanguard Real Estate Index I
		American Century Mid Cap Value R6	Carillon Eagle Mid Cap Growth R6		TIAA-CREF Social Choice Bond Instl
	TIAA-CREF Bond Plus Instl	Conestoga Small Cap Instl		DFA Intl Small Company I	TIAA-CREF Social Choice Equity Instl
					TIAA-CREF Social Choice Intl Equity Instl
Tier 4: Self Directed Brokerage Account or Mutual Fund Window					

Modernizing the Plans

Past Accomplishments:

- Completed initial fee study in 2017 resulting in over \$500,000 in recordkeeping and investment management fee reductions
- Adopted Plan Governance Documents – Committee Charter and Investment Policy Statement (updated in 2021)
- Introduced open architecture and best in class investment menu in 2019

Modernizing the Plans

Present Accomplishments:

- Annual Share Class Review
 - Introduced lowest share class for all investment options
- Completed Investment Advisory Search in July
 - Retained Multnomah Group
- Expanded Retirement Committee Membership
 - Representation from all campuses
 - Expanded Board Member Participation
 - Completed Fiduciary Education for new members

Modernizing the Plans

Future Projects:

- Renegotiating recordkeeping fees with AIG and TIAA
- Implementation of per capita fee structure with AIG
- Recordkeeper Request for Proposal
 - Committee Training July, 2022
 - Decision on RFP at Q3 meeting
- Small-Sum Distributions
 - Terminated participants with balances under \$5,000
- Addition of pre-tax Roth contributions when administratively feasible

Disclosures

Multnomah Group is a registered investment adviser, registered with the Securities and Exchange Commission. Any information contained herein or on Multnomah Group's website is provided for educational purposes only and does not intend to make an offer or solicitation for the sale or purchase of any specific securities, investments, or investment strategies. Investments involve risk and, unless otherwise stated, are not guaranteed. Multnomah Group does not provide legal or tax advice.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

SUBJECT

Chief Executive Officer Compensation

REFERENCE

June 2021

The Idaho State Board of Education (Board) approved Chief Executive Officer salaries.

APPLICABLE STATUTES, RULE OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.E.2.d. and e.

Sections 33-102A, 33-2205, 33-2303, 33-2806, 33-3006, 33-3106 and 33-4005, Idaho Code

BACKGROUND/DISCUSSION

Per a March 21, 2022 guidance memo from the Governor's Office, for the first time, agency administrators and directors were required to complete an "Agency Director/Administrator Performance Evaluation" and submit it to their Governor's Office liaison for completion of a final rating and merit increase recommendation. This process does not apply to the institution presidents.

Idaho Code § 33-102A provides that [t]he state board of education is hereby authorized to appoint an executive officer of the state board who ... shall receive such salary as fixed by the state board." The Board President worked with the Governor's Office liaison for a coordinated assessment of the Executive Director's performance rating.

Pursuant to Board Policy I.E.2.d., the administrator of the Division of Career Technical Education, the administrator of the Division of Vocational Rehabilitation, and the general manager of Idaho Public Television "are evaluated by the Executive Director annually, who makes recommendations to the Board with respect to compensation and employment." The Board's Executive Director worked with Governor's Office liaisons for a coordinated assessment of the performance ratings for the Idaho Public Television General Manager, and the Administrators of the Division of Career Technical Education and Division of Vocational Rehabilitation.

Agency heads' salaries are entered into the state payroll system based on the equivalent hourly amount. The Board's consideration of salary changes at this time will allow for any approved changes to be entered into the state payroll system prior to the start of the payroll fiscal year.

Contracts for the presidents of Boise State University, Idaho State University, Lewis-Clark State College, and the University of Idaho are established by the State Board of Education pursuant to Board Policy I.E.2.e.i, which provides that "Each chief executive officer's annual compensation shall be set and approved by the Board."

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

IMPACT

Approval of the proposed salaries will allow staff to enter the salaries for FY2023 into the state payroll system.

ATTACHMENTS

Attachment 1 – Governor’s Memo on Guidance for FY 2023 Change in Director Compensation

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval of the hourly rates and equivalent salaries listed below. Jeff Tucker, General Manager of Idaho Public Television, has elected to not receive a pay increase.

BOARD ACTION

I move to approve an hourly rate of \$83.32 (annual salary of \$173,306) for Matt Freeman as Executive Director of the State Board of Education, effective on the July 8, 2022 pay date.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an hourly rate of \$62.96 (annual salary of \$130,963) for Jane Donnellan as Administrator of the Division of Vocational Rehabilitation, effective on the July 8, 2022 pay date.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an hourly rate of \$66.13 (annual salary of \$137,540) for Clay Long as Administrator of the Division of Career Technical Education, effective on the July 8, 2022 pay date.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an annual rate of \$440,993 for Scott Green as President of the University of Idaho, to extend his contract by one year, and for the parties to execute the second amendment to his contract.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

AND

I move to approve an annual rate of \$275,000 for Cynthia Pemberton as President of Lewis-Clark State College, to extend her contract by one year, and for the parties to execute the first amendment to her contract.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an annual rate of \$420,000 for Kevin Satterlee as President of Idaho State University, to extend his contract by one year, and for the parties to execute the first amendment to his contract.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an annual rate of \$437,757 for Marlene Tromp as President of Boise State University, to extend her contract by one year, and for the parties to execute the second amendment to her contract.

Moved by _____ Seconded by _____ Carried Yes _____ No _____



Governor Brad Little

Memorandum

DATE: March 21, 2022

TO: Executive Branch Department Heads

CC: Lori A. Wolff, Administrator, Division of Human Resources
Alex J. Adams, Administrator, Division of Financial Management

FROM: Zach Hauge, Chief of Staff

SUBJECT: **Guidance for FY 2023 Change in Director Compensation**

FY 2023 Change in Employee Compensation

For FY 2023, the Legislature appropriated the following:

- A fully funded upward adjustment of the compensation schedule by 3% to provide a 3% ongoing salary increase for all permanent positions; and
- \$1.25 per hour increase for each permanent employee, to be distributed based on merit with flexibility as determined by agency directors.

Information regarding guidance and submission of CEC plans for agency employees was provided on March 11, 2022. Please let us know if you have any additional questions regarding guidance for your agency's CEC plan this year. Below is detailed information related specifically to directors' CEC implementation.

Directors' CEC – 3% Salary Increase

Since the 3% CEC salary increase is not based on merit, agencies should include directors' 3% salary increase when the agency implements this component of the CEC plan for the agency. Many agencies are planning to implement this component early. This increase does not require a performance evaluation or recommendation from board members or the Governor's Office, so the increase can be at the same time the agency implements the 3% increase for all employees.

Directors' CEC – Performance-Based Pay Increases

CEC Eligibility Requirements

- To receive a performance-based pay increase, directors will need to complete the SFY 2022 Director Employee Evaluation form and submit it their Governor's Office liaison for completion of a final rating and merit increase recommendation. Governor's Office staff will work with board chairs (when applicable) for coordinated assessments of director and agency head performance ratings. Final merit-based increases will be based on overall performance for SFY2022.
- Performance evaluations for directors have been modified this year to allow directors to provide a summary of their accomplishments, since we did not have time for goals to be set for SFY 2022. Attached is the final Director Employee Evaluation for SFY2022. Please complete this form and submit it to your Governor's Office liaison no later than **April 8, 2022**. The Governor's Office will work directly with board chairs for coordinated comments and finalization of performance evaluations and ratings.
- Governor's Office liaisons will coordinate performance evaluations and final ratings with board chairs (when applicable) and will complete comments and evaluations by **April 29, 2022**. Merit based increases will be determined in alignment with legislative intent language. The merit-based component will follow the matrix below. Merit based increases for directors will not be implemented until SFY 2023.

Matrix Requirements

The matrix for agency head merit increases will use the following matrix:

Performance Rating	Merit Based Increase
Achieves Performance	\$ 1.50
Solid Sustained Performance	\$ 1.75
Exemplary Performance	\$ 2.00

- Once final performance evaluations and ratings have been finalized, directors and agency heads will receive notification of final ratings and merit increases for SFY 2023. Merit based increases for directors will not be implemented until SFY 2023.

Thank you for support of this process. If you have any additional questions, please contact the Division of Human Resources or your Governor's Office liaison for further clarification.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

replace several valves, pumps, motors, tanks, and piping associated with the treatment system, all beyond their useful life.

The second project supports the wood handling system serving the main wood-fired boiler at the Energy Plant. This boiler produces roughly 90% of all steam on campus and is “fed” by the wood handling system—a system which transports wood from delivery trucks to the throat of the boiler. This system is now 36 years old, with most components well beyond their useful life. This project is valued at \$2,340,224 (see Attachment 2) and replaces the many components of the fuel conveyance system, including hydraulics, slats, bearings, seals, drivers, belts, magnets, auger screws, buckets, controls, and metering.

IMPACT

The goal of these projects is to ensure that the production of steam meets the campus needs at all times. Steam is used to both heat and cool campus buildings, and to provide hot water to campus, including buildings with critical research which must be maintained at appropriate temperatures. These projects are critical to UI’s basic operating needs and to the success of our research and education mission.

SPUPI will provide the up-front funding to execute the project, with UI repaying the up-front cost over time according to the formula contained in the Concession Agreement. Further, if approved by the Board, SPUPI would be responsible for all aspects of the project, from planning, to execution, to completion. The Capital Expenditure Fee for these Capital Improvements will amortize the Capital Improvement cost and return over a 20-year period at a 6.627% return on capital. Funds to repay the cost of the Capital Improvement come operating funds previously used to operate the utility system.

ATTACHMENTS

Attachment 1 – Water Treatment Improvements Project

Attachment 2 – Wood Fuel Handling System Upgrades Project

BOARD STAFF COMMENTS AND RECOMMENDATIONS

The total water treatment project amount of \$1,400,160 is shown in Attachment 1 by adding the \$90,180 in the “Approach” section on page 1 and the \$1,309,980 in section A on page 2.

The total wood fuel handling system project amount of \$2,340,224 is shown in Attachment 2 by adding the \$177,336 in the “Approach” section on page 2 and the \$2,162,888 in section A on page 3.

This action aligns with the University of Idaho’s utility lease agreement and Board Policy V.K. regarding Board approval for projects over \$1 million.

Staff recommends approval.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

BOARD ACTION

I move to approve Sacyr Plenary Utility Partners Idaho LLC's proposed Capital Improvements entitled "Water Treatment Improvements" and "Wood Fuel Handling System Upgrades" included in the FY 2023 Five-Year Plan presented to the University of Idaho under the Long-Term Lease and Concession Agreement for the University of Idaho Utility System in a cumulative amount of \$3,740,384.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-006

PROJECT CODE: 23/1-006

PROJECT NAME: Water Treatment Improvements Project 1

UTILITY SYSTEM: Steam

DATE SUBMITTED: December 31st, 2021

SAFETY AND RESILIENCY ASSESSMENT:

The impact associated with safety is medium. The impact associated with resiliency is high (extended steam outage to campus).

The likelihood of these events is high (PRV stations are failing).

Likelihood	High	3	2	1
	Med	4	3	2
	Low	5	4	3
PHASE ASSIGNED		Low	Med	High
		Impact		

Background: The Hot Lime Softening (HLS) tanks and associated feedwater and condensate chemistry subsystems are critical for protecting the boilers and steam distribution systems from scaling, which reduces efficiency and risks significant damage. These systems experience frequent fouling due to the type of fluids used, which reduces efficiency. HLS tank #2 is almost 20 years old and in need of reconditioning to extend its useful life. This project rebuilds the PRV stations for each HLS tank, reconditions HLS #2, and upgrades the water treatment system. Most of these systems are beyond or approaching their end of serviceable life. The PRV station for HLS #1 has failed with no parts commercially available. The PRV station for HLS #2 is in critical need of replacement before it fails with no redundancy. Failure of PRV station #2 will result in a complete steam shutdown to campus until replacement as boilers cannot be operated without water treatment. This is an example where N+1 redundancy does not exist.

Objectives: The main objectives of this Capital Improvement are:

- Recondition Hot Lime Softener #2 to extend its useful life.
- Mitigate resiliency issues associated with systems beyond their serviceable life.
- Address safety concerns associated with the physical conditions of current assets.
- Change assets in order to achieve required O&M practices in a safe manner.

Scope of Work: The scope of work of this Capital Improvement is:

- Rebuild PRV stations for both HLS tanks.
- Recondition HLS #2 and replace valves with stainless steel valves.
- Replace all critical valves for the zeolite and charcoal systems.
- Replace booster pumps and backwash pumps.
- Replace slurry tank motor.
- Replace saltwater tank, pumps, valves, and piping.

There is no recommended related work beyond the Line of Demarcation associated with this Capital Improvement.

Safety and Logistics: To the extent required by applicable law, the University will provide (i) an asbestos survey covering any area to be disturbed by a demolition or renovation work; or (ii) proof that the original work was completed using asbestos-free materials. In accordance with the Concession Agreement, the University will be

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-006

responsible for abatement of any Hazardous Substances, including asbestos and lead-based paint, which originated prior to Closing.

A detailed safety plan will be developed during the development stage including the protection of live utilities, and the provision of fencing to prevent unauthorized access to construction areas. Temporary traffic and/or pedestrian accommodations will be implemented as needed.

Approach: As established in section 4.3(c), the Concessionaire requests that the University respond to this proposed Capital Improvement only pursuant to section 4.3(c)(ii), requiring that the Concessionaire perform additional work, to provide more information regarding the scope, design, and cost of the proposed Capital Improvement. The anticipated cost of such additional work is \$90,180 and will also include non-destructive testing on de-aerators and hot lime softeners to determine integrity and remaining serviceable life.

Additional Information:

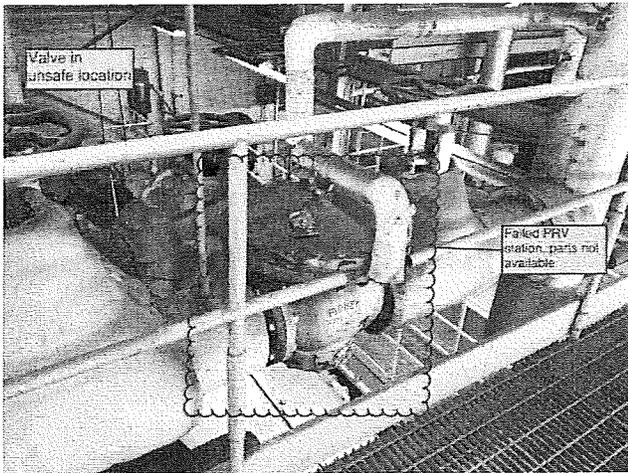


Figure 1. Failed PRV Station #1.

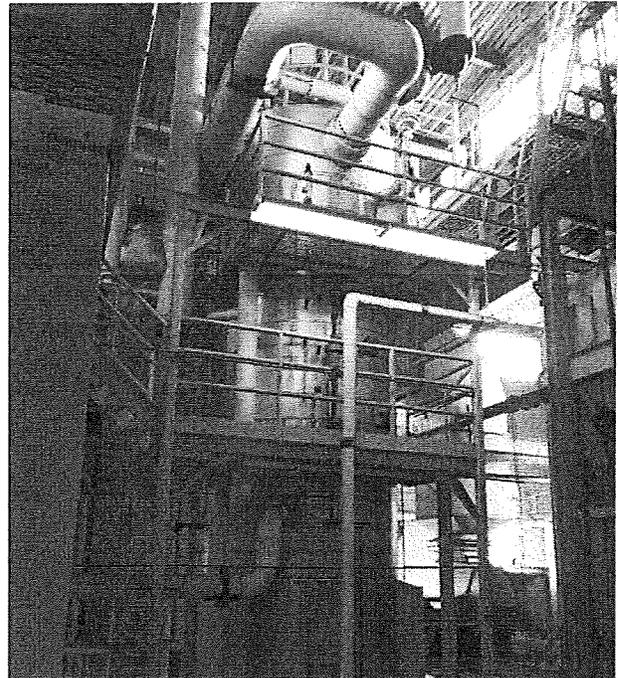


Figure 2. Hot Lime Softener #2.

Pursuant to the Long-term Lease and Concession Agreement, Section 4.3.(c) (2), the following information is presented for this Capital Improvement:

- (A) Total Cost: \$1,309,980.
- (B) Forecasted annual operations and maintenance costs: \$0. Like for like repairs and/or replacements.
- (C) Proposed modification to the Recovery Period: None.

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-006

(D) Explanation of all relevant assumptions, variables, and data sources: See previous narratives. In addition, it is assumed that (i) HLS tank and de-aerator are structurally sound and do not need to be replaced, dependent on non-destructive testing, and (ii) workable solutions for all required coordination with University activity will be achievable. Coordination with the University for other work that may impact this Capital Improvement will occur.

(E) Proposed schedule: EPC (Const.) extends through August 2023. EPC (Commiss.) occurs in September 2023.

	07/22	08/22	09/22	10/22	11/22	12/22	01/23	02/23	03/23	04/23	05/23	06/23
Additional Work												
EPC (Dev.)												
EPC (Const.)												
EPC (Commiss.)												

(F) Impact on Sustainability: Improvement from reduced pumping requirements to move fluids in the system. Fewer losses and less electric load.

(G) Anticipated tax credits or other benefits: No tax credits or other benefits have been identified.

(H) Fee or charge payable to the Operator: \$1,299,996.

(I) Proposed changes to the limits on the professional liability insurance coverage: All engineering and consulting firms engaged for Capital Improvements proposed for Approval will have a limit of \$1,000,000 limit or greater on the professional liability insurance coverage. The premium associated to such policy is usually prorated by the firm over their annual contracts.

(J) Potential change in Supply Costs or consumption of Supplies: Negligible, associated with a minor improvement from reduced pumping requirements.

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-007

PROJECT CODE: 23/1-007

PROJECT NAME: Wood Fuel Handling System Upgrades

UTILITY SYSTEM: Steam

DATE SUBMITTED: December 31st, 2021

SAFETY AND RESILIENCY ASSESSMENT:

The impact associated with safety is high (unsafe rotating equipment and fire risk conditions exist). The impact associated with resiliency is high (failure likely to disable the wood fuel boiler).

The likelihood of these events is high (conditions are critical to address, failure is imminent).

Likelihood	High	3	2	1
	Med	4	3	2
	Low	5	4	3
PHASE ASSIGNED	Low	Med	High	
	Impact			

Background: The wood handling system at the Energy Plant transports fuel from delivery trucks to the throat of the wood boiler. The wood boiler provides significant economic and environmental benefits to the University, however, at 35 years old, many of the subsystems are in critical need of upgrade. This project upgrades the fuel handling subsystems including hydraulics, augers, and conveyance systems. Several single points of failure, or long repair time, issues exist within these systems. These systems are original equipment and damaged from years of use, posing severe safety risks to operators, fuel supplier delivery drivers, and vehicle and pedestrian traffic. Emergency repairs were needed in 2021 and will be needed again in the very near future, indicating that significant failures are imminent. Without a functional fuel handling system, the wood boiler will be shut down, significantly increasing Supply costs to the University until addressed. Shutdown of the wood boiler risks N+1 performance standards for the Steam System as the Energy Plant would be completely dependent on natural gas availability, posing a significant risk to campus.

Objectives: The main objectives of this Capital Improvement are:

- Recondition the wood fuel handling system to extend its useful and serviceable life.
- Mitigate severe resiliency issues associated with systems well beyond their serviceable life.
- Address safety concerns associated with the physical conditions of current assets.
- Change assets in order to achieve required O&M practices in a safe manner.

Scope of Work: The scope of work of this Capital Improvement is:

- Replace glycol heating unit for deliver ramp.
- Upgrade the walking floor with new components including:
 - Hydraulics, slats, nylon surfaces, bearings, seals.
- Upgrade exterior fuel conveyance system with new components including:
 - Unclassified belt and cover.
 - Classifier drive and cover.
 - Classified belt and magnet.
- Upgrade silo fuel conveyance system with new components including:
 - Elevated screw.

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-007

- Silo exit auger.
- Damaged silo bucket elevator and buckets.
- Install speed control to silo bucket elevator.
- Damaged metering bin bucket elevator and buckets.
- Install speed control to metering bin bucket elevator.
- Upgrade metering bin including:
 - Demolition of existing metering bin.
 - Reengineer for improved fuel flow to throat.
 - Replace drives.

There is no recommended related work beyond the Line of Demarcation associated with this Capital Improvement.

Safety and Logistics: To the extent required by applicable law, the University will provide (i) an asbestos survey covering any area to be disturbed by a demolition or renovation work; or (ii) proof that the original work was completed using asbestos-free materials. In accordance with the Concession Agreement, the University will be responsible for abatement of any Hazardous Substances, including asbestos and lead-based paint, which originated prior to Closing.

A detailed safety plan will be developed during the development stage including the protection of live utilities, and the provision of fencing to prevent unauthorized access to construction areas. Temporary traffic and/or pedestrian accommodations will be implemented as needed.

Additional work will occur within the Steam Plant perimeter. Any outage periods of the wood fuel boiler will be coordinated with the University.

Approach: As established in section 4.3(c), the Concessionaire requests that the University respond to this proposed Capital Improvement only pursuant to section 4.3(c)(ii), requiring that the Concessionaire perform additional work, to provide more information regarding the scope, design, and cost of the proposed Capital Improvement. The anticipated cost of such additional work is \$177,336.

Additional Information:

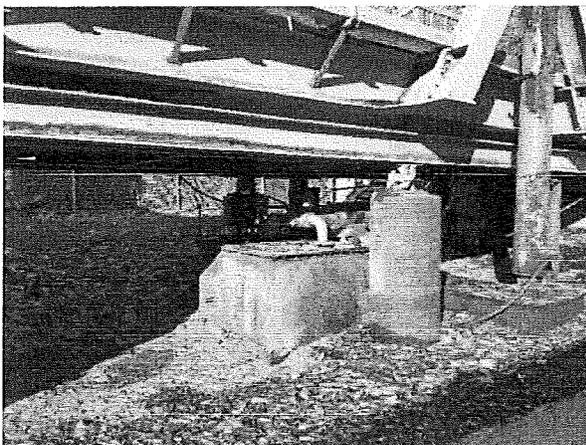


Figure 1. Tipper hydraulics in poor condition surrounded by combustible materials.



Figure 2. Hydraulic system beyond serviceable life.

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-007

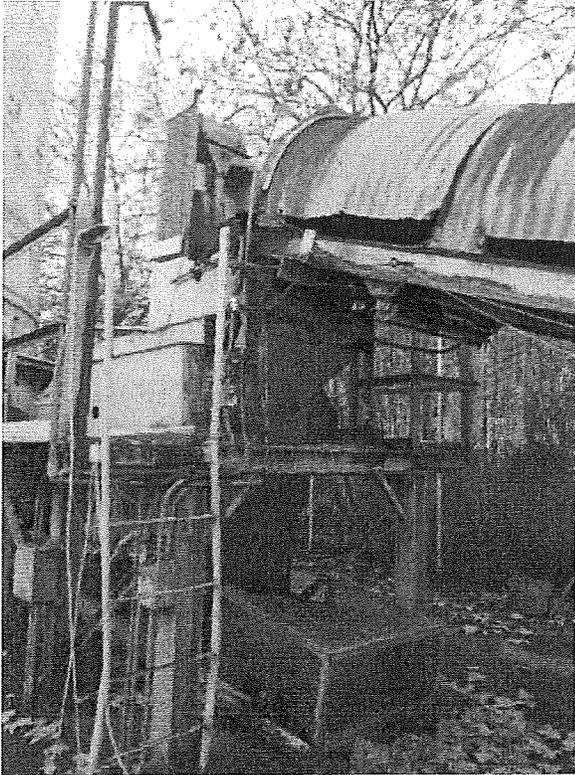


Figure 3. Aged wood conveyance system in poor condition.

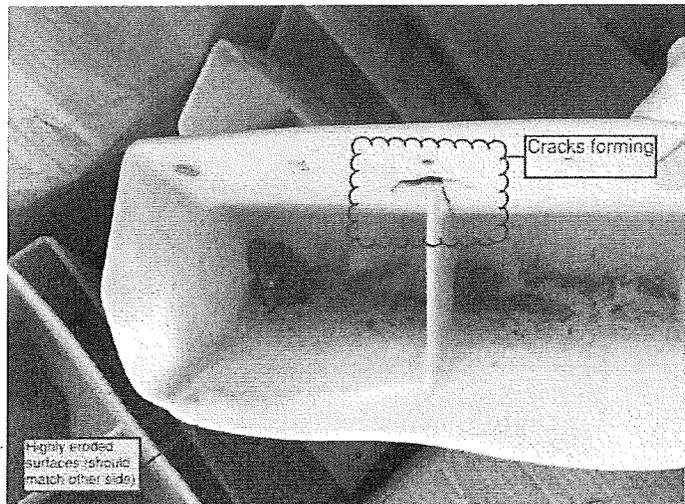


Figure 4. Elevator buckets are heavily worn.

Pursuant to the Long-term Lease and Concession Agreement, Section 4.3.(c) (2), the following information is presented for this Capital Improvement:

- (A) Total Cost: \$2,162,888.
- (B) Forecasted annual operations and maintenance costs: \$0. Like for like replacements. The new system will have specific O&M requirements to maintain expected life. Downtime from breakdowns and jams should be reduced from improved performance.
- (C) Proposed modification to the Recovery Period: None.
- (D) Explanation of all relevant assumptions, variables, and data sources: See previous narratives. In addition, it is assumed that (i) construction will be phased during two summer seasons to ensure the wood boiler is available during winter heating season and to reduce logistics impact to fuel suppliers, (ii) a partial replacement of damaged buckets only (15 buckets per elevator), (iii) a 1% electrical efficiency improvement in the conveyance system will be derived, and (iv) workable solutions for all required coordination with University activity will be achievable. Coordination with the University for other work that may impact this Capital Improvement will occur.

CAPITAL IMPROVEMENT PROJECT SHEET – 23/1-007

(E) Proposed schedule: EPC (Const.) extends through June 2024. EPC (Commiss.) occurs from June 2024 to July 2024.

	07/22	08/22	09/22	10/22	11/22	12/22	01/23	02/23	03/23	04/23	05/23	06/23
Additional Work												
EPC (Dev.)												
EPC (Const.)												
EPC (Commiss.)												

(F) Impact on Sustainability: Improved fuel handling will increase the reliability of the wood boiler, reducing natural gas consumption.

(G) Anticipated tax credits or other benefits: No tax credits or other benefits have been identified.

(H) Fee or charge payable to the Operator: \$2,146,932.

(I) Proposed changes to the limits on the professional liability insurance coverage: All engineering and consulting firms engaged for Capital Improvements proposed for Approval will have a limit of \$1,000,000 limit or greater on the professional liability insurance coverage. The premium associated to such policy is usually prorated by the firm over their annual contracts.

(J) Potential change in Supply Costs or consumption of Supplies: -\$1,000, wood fuel, natural gas, and electricity. The decrease is associated to reduced wood boiler downtime, and improved conveyance efficiency.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

UNIVERSITY OF IDAHO

SUBJECT

Request for Construction authorization; proposed 6th Street Greenhouses Expansion, University of Idaho (UI), Moscow, Idaho.

REFERENCE:

February 2022 Idaho State Board of Education (Board) approved Design and Construction Authorization via the Executive Director.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedure, Section V.K.1, and Sections V.K.3.

BACKGROUND/DISCUSSION

This is a request to authorize Construction of two new greenhouse bays as an addition to the existing 6th Street Greenhouses facility. The new greenhouse bays will expand the College of Agricultural and Life Sciences research capacity at the 6th Street Greenhouses facility. When the 6th Street Greenhouses facility was renovated and improved in 1995/96, eventual expansion of the facility by an additional eight bays pushing out to the south towards 6th Street was anticipated and planned. As a result, footprints were reserved and building systems were sized accordingly. This is the first of the long-desired expansion efforts.

The project is consistent with the strategic goals and objectives of the University of Idaho and is consistent with the UI's Strategic Plan related to Research and Outreach.

In addition, the project is fully consistent with the principles, goals, and objectives of UI's Long Range Campus Development Plan (LRCDP).

IMPACT

This project was authorized at \$851,200 in February 2022 via the Executive Director in accordance with Board Policy V.K.1.

The university solicited bids for the construction phase of the project utilizing the traditional design-bid-build construction delivery methodology. The construction estimate at the time of the advertisement of the bids was \$815,000.

In response to the bid advertisement, a single bid was received by the university June 2, 2022. The bid received exceeds the estimated construction cost significantly. Post-bid conversation with the bidder indicates the vast majority of the cost escalation is attributable to mechanical, electrical, and plumbing subcontract costs. The general contracting community is finding it exceedingly difficult to locate mechanical, electrical, and plumbing subcontractors willing to bid

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

projects. This is resulting in both a scarcity of bidders as well as high bid costs. This is consistent with feedback the university and other State agencies are reporting regarding concurrent bid efforts across the State.

Based on the bid received, and the desire to award both the Base Bid and an Alternate Bid Item which will upgrade the existing controls systems within the facility, the revised, full project cost is \$1,430,000.

This request is for the additional authorization required to proceed with the award and construction phase for the proposed 6th Street Greenhouses Expansion.

The College of Agricultural and Life Sciences (CALs) will fund this project cost. The immediate fiscal impact of this effort is the complete, total project costs of \$1,430,000.

Overall Project

Funding

State
Federal (Grant):
Other (UI)
University (CALs) \$ 1,430,000
Gifted Funds _____

Estimate Budget

A/E & Consultant Fees \$ 54,650
Construction 1,284,700
Construction Cont. (at 7%) 90,650
Owner Cost & FFE 0
Project Cont. _____

Total \$ 1,430,000

Total \$ 1,430,000

ATTACHMENTS

- Attachment 1 – Capital Project Tracking Sheet
- Attachment 2 – Supplemental Information Sheet

STAFF COMMENTS AND RECOMMENDATIONS

This original project was approved by the State Board of Education’s Executive Director as authorized in Board Policy V.K. since the project was less than \$1 million. Now that the additional costs have pushed the project above \$1 million, Board approval is needed for the project to move forward. The project will be funded by the University of Idaho College of Agricultural and Life Sciences.

BOARD ACTION

I move to approve the request by the University of Idaho to implement the Award and Construction phases of the proposed 6th Street Greenhouses Expansion, with a projected total cost of \$1,430,000, as described in the attached materials. Construction authorization includes the authority to execute all necessary and requisite contracts to fully implement the project.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Office of the Idaho State Board of Education
 Capital Project Tracking Sheet
 As of June, 2022

History Narrative

- 1 **Institution/Agency:** University of Idaho **Project:** Plan, design, and construct a project to provide two new additional greenhouse bays at the 6th Street Greenhouses at the University of Idaho, Moscow, Idaho.
- 2 **Project Description:** The scope of the project includes the necessary sitework, utilities connections, footings, foundations and slabs, greenhouse structures and glazing, distribution air corridor, building systems, and controls required to add two new greenhouse bays on the south side of the facility. The project scope includes necessary miscellaneous support and actions necessary for a complete and functional installation.
- 3 **Project Use:** The intent of this project is to construct two new greenhouse bays as an addition to the existing 6th Street Greenhouses facility. The new greenhouse bays will expand the College of Agricultural and Life Sciences research capacity at the 6th Street Greenhouses facility.
- 4 **Project Size:** Two Greenhouse Bays, plus Air Distribution Corridor. 1,875 gsF

	Sources of Funds				Use of Funds			
	PBF	ISBA	Other	Total Sources	Planning	Use of Funds Const	Other*	Total Uses
Initial Cost of Project	\$ -	\$ -	\$ 851,200	\$ 851,200	\$ 55,400	\$ 755,300	\$ 40,500	\$ 851,200
History of Revisions: Add'l Auth Based on Bid Received June 2, 2022 June 2022			\$ 578,800	\$ 578,800	\$ (750)	\$ 620,050	\$ (40,500)	\$ 578,800
Total Project Costs	\$ -	\$ -	\$ 1,430,000	\$ 1,430,000	\$ 54,650	\$ 1,375,350	\$ -	\$ 1,430,000

History of Funding:	PBF	ISBA	Other Sources of Funds				Total Other	Total Funding
			Institutional Funds (Gifts/Grants)*	Student Revenue	Other**			
Initial Authorization Request, Design and Construction. February 2022					\$ 851,200	\$ 851,200	\$ 851,200	
Add'l Auth Based on Bid Received June 2, 2022 June 2022					\$ 578,800	\$ 578,800	\$ 578,800	
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,430,000	\$ 1,430,000	\$ 1,430,000	

25 * Project Support Costs & Project Contingency
 26 ** CALS Funds set aside and encumbered for this use.

Supplemental Information in Support of Additional Board of Regents Authorization Request

6ths Street Greenhouses Expansion Moscow Campus

University of Idaho

Current Authorization Status

Phase: Construction
Amount: \$851,200
Achieved: February 2022
Via: Executive Director

Requested Additional Authorization

Add'l Amount: \$578,800
Revised Total: \$1,430,000
Reason: Bids Received, Total Project Costs now exceed \$1 mil, Current bidding and market climate.

Project Status

- UI Project no. CP190096
- This project is self-funded by the College of Agricultural and Life Sciences (CALs), there is no State of Idaho Permanent Building Fund (PBF) allocation. The project is administered by the University of Idaho.
- The UI advertised the project for bid via a traditional Design-Bid-Build process.
- UI received one (1) bid June 2, 2022.
 - The bid exceeded the construction budget allocation significantly, more than \$151,800.
 - Post-bid conversations with the bidder indicated that mechanical, electrical, and plumbing costs have seen 25% to 30% cost escalation in the past few months. The bidder reported extreme difficulty in finding mechanical, electrical, and plumbing contractor to even submit a bid proposal. This project scope is very intensive in terms of mechanical, electrical, and plumbing scope. It also includes specialty work in the greenhouse frame and skin, and the bidder reported difficulty in finding a greenhouse specialty subcontractor willing to bid the project. The assessment is that delays and attempt to rebid later will only result in higher costs yet.
- The revised project budget based on bids achieved/received is currently \$1,430,000.

Award Status and Process

- Per UI's Bid documents, the bids expire after 30 Calendar Days. UI calculates the expiration date as being July 2nd.
- The project budget based on bids achieved/received will exceed \$1,000,000
 - If we award base bid only, the resulting project cost will be approximately \$1.1 mil.
 - CALS desires to award of the Base + Alt 1, Control Systems Improvements. These controls improvements will significantly increase operating ease and efficiency. CLAS is prepared to fund this Alternate. If this award scenario is authorized, the resulting project cost will be approximately \$1.43 mil.

Additional Information

- The regular, August 2022 meeting of the Board is too late – the bids will expire well before then. If bids expire, the current thinking is that the existing bidder will not be able to hold the bid price in the current environment, and that the project costs will escalate further with any subsequent re-bid attempt.
- The bidder is Quality Contractors of Deary, Idaho. This is a firm with which the UI has had good experience in the past.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

UNIVERSITY OF IDAHO

SUBJECT

Request for Construction authorization; Proposed Idaho Center for Plant and Soil Health, University of Idaho (UI), Parma, Idaho.

REFERENCE:

August 2019	Idaho State Board of Education (Board) approved the UI Six-Year Capital Improvement Plan
August 2020	Idaho State Board of Education (Board) approved Planning and Design Authorization
February 2022	Idaho State Board of Education (Board) approved Bid, Award And Construction Authorization

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedure, Section V.K.1, and Sections V.K.3.

BACKGROUND/DISCUSSION

This is a request to authorize construction of a new Idaho Center for Plant and Soil Health to be located at the Parma Research and Extension Center (PREC) in Parma, Idaho. The new facility will replace existing aging and inadequate facilities at the Parma Research and Extension Center and will support the on-going needs of faculty in the College of Agricultural and Life Sciences (CALs) and the agricultural industry within the State of Idaho. These existing facilities are currently more than 50 years old and face substantial needs for modernization of infrastructure and equipment which inhibit the potential of research faculty and staff. The Center will focus on research leading to healthy plants and healthy soil and will foster significant relationships and partnerships with Idaho agricultural industry leaders.

The project is consistent with the strategic goals and objectives of the University of Idaho and is consistent with the UI's Strategic Plan related to Research and Outreach.

In addition, the project is fully consistent with the principles, goals, and objectives of UI's Long Range Campus Development Plan (LRCDP).

IMPACT

This project was authorized by Regents at \$9,500,000 during the February 2022 regular meeting of the board in accordance with Board Policy V.K.1.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

DPW is administering Project no. 21-272 due to \$3,000,000 funding from the Permanent Building Fund (PBF) FY2022 process. The remaining capital strategy includes a supplemental funding allocation of \$2,800,000 by the 2022 Legislature (SB1419) in the amount, \$3,000,000 in gifts, and \$3,350,000 from the College of Agricultural and Life Sciences.

DPW solicited bids for the construction phase of the project utilizing the traditional design-bid-build construction delivery methodology. The construction estimate at the time of the advertisement of the bids was \$7,017,900.

In response to the bid advertisement, two bids were submitted and received on May 12, 2022.

Both bids received exceeded the estimated construction cost significantly. Bids were within 0.5% of each other indicating an accurate reflection of current market value. Post-bid conversations with the bidders indicates the majority of the cost escalation is attributable to mechanical, electrical, and plumbing subcontract costs that have seen 25% to 30% cost escalation over the last few months. The general contracting community is finding it exceedingly difficult to locate mechanical, electrical, and plumbing subcontractors willing to bid projects. This is resulting in both a scarcity of bidders as well as high bid costs. This is consistent with feedback the university and other State agencies are reporting regarding concurrent bid efforts across the State.

One bidder discovered errors in their bid tabulation and requested DPW release them from the bid. DPW released that bidder resulting in one single bidder remaining.

Based on the bid received, the revised project budget cost is \$12,150,000. The College of Agricultural and Life Sciences (CALs) will fund the additional \$2,350,000 project cost requested. The immediate fiscal impact of this effort is the complete, total project costs of \$12,150,000.

Overall Project

<u>Funding</u>		<u>Estimate Budget</u>	
State PBF	\$ 3,000,000	A/E & Consultant Fees	\$ 864,875
State Supplemental:	2,800,000	Construction	10,307,210
Other (UI)		Construction Cont. (at 7%)	977,915
University (CALs)	3,350,000	Owner Cost & FFE	0
Gifted Funds	<u>3,000,000</u>	Project Cont.	<u>0</u>
Total	\$ 12,150,000	Total	\$ 12,150,000

ATTACHMENTS

- Attachment 1 – Capital Project Tracking Sheet
- Attachment 2 – Supplemental Information Sheet

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2022

STAFF COMMENTS AND RECOMMENDATIONS

This project was included in the U of I's six-year capital improvement plan provided to the Board in August 2021. At that time, the project had an estimated cost of \$7 million funded by state, UI, and gift funds. Cost increases related to water and sewer then raised the cost to \$9.5 million, and the UI received a state General Fund FY22 supplemental appropriation to cover the difference. Mechanical, electrical, and plumbing costs have increased the cost again to \$12.15 million. The UI will cover the difference through an internal loan to CALS or seek additional donor funding.

BOARD ACTION

I move to approve the request by the University of Idaho to implement the Bid, Award, and Construction phases of the proposed Idaho Center for Plant and Soil Health Facility, with a projected total cost of \$12,150,000, as described in the materials submitted to the Board. Construction authorization includes the authority to execute all necessary and requisite consulting and vendor contracts to fully implement the planning and design phases of the project.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Office of the Idaho State Board of Education
 Capital Project Tracking Sheet
 As of June, 2022

History Narrative

- 1 **Institution/Agency:** University of Idaho **Project:** Capital Project Authorization Request, Bid, Award and Construction Phases, Proposed Idaho Center for Plant and Soil Health Facility, Parma Research and Extension Center University of Idaho, Parma, Idaho.
- 2 **Project Description:** A Capital Project to provide for the planning, programming, design, bid, award, and construction of the proposed Idaho Center for Plant and Soil Health Facility at the Parma Research and Extension Center (PERC) of the University of Idaho.
- 3 **Project Use:** The new Idaho Center for Plant and Soil Health is to be located at the Parma Research and Extension Center (PREC) in Parma, Idaho. The new facility will support the on-going needs of faculty in the College of Agricultural and Life Sciences (CALs) and of the agricultural industry within the State of Idaho. It will replace aging and inadequate facilities currently existing at the PERC. The existing facilities are currently in excess of 50 years old and face substantial needs for modernization of infrastructure and equipment which inhibit the potential of research faculty and staff. The new facility will focus on research leading to healthy plants and healthy soil and will foster significant relationships and partnerships with Idaho agricultural industry leaders.
- 4 **Project Size:** Approx. 10,000 gsf

Project Cost History:	Sources of Funds				Use of Funds*			
	PBF	ISBA	Other	Total Sources	Planning	Use of Funds Const	Other**	Total Uses
Initial Cost of Project. Planning, Programming and Design Phase Authorization Request. June 2020	\$ 3,000,000	\$ -	\$ 4,000,000	\$ 7,000,000	\$ 634,200	\$ 5,285,500	\$ 1,080,300	\$ 7,000,000
History of Revisions:								
Revised Cost of Project. Bid, Award and Construction Phase Authorization Request. February 2022			\$ 2,500,000	\$ 2,500,000	\$ 65,800	\$ 2,434,200		\$ 2,500,000
Revised Cost of Project. Based on the Bids Rec'd. June 2022			\$ 2,650,000	\$ 2,650,000	\$ 164,875	\$ 2,587,510	\$ (102,385)	\$ 2,650,000
Total Project Costs	\$ 3,000,000	\$ -	\$ 9,150,000	\$ 12,150,000	\$ 864,875	\$ 10,307,210	\$ 977,915	\$ 12,150,000

* Figures quoted are for the Total Project Cost.

** Owner's Costs, FFE, & Project Contingency. Any carry forward amounts are to be used in future phases which may be approved by the Board of Regents.

History of Funding:	PBF	ISBA	Other Sources of Funds			Total Other	Total Funding
			Institutional Funds (Gifts/Grants)	Student Revenue	Other***		
Initial Cost of Project. Planning, Programming and Design Phase Authorization Request. June 2020	\$ 3,000,000	\$ -	\$ 3,000,000	\$ -	\$ 1,000,000	\$ 4,000,000	\$ 7,000,000
History of Revisions:							
Revised Cost of Project. Bid, Award and Construction Phase Authorization Request. February 2022					\$ 2,500,000	2,500,000	2,500,000
Revised Cost of Project. Based on the Bids Rec'd. June 2022					\$ 2,650,000	\$ 2,650,000	2,650,000
Total	\$ 3,000,000	\$ -	\$ 3,000,000	\$ -	\$ 6,150,000	\$ 9,150,000	\$ 12,150,000

*** UI College of Agricultural and Life Sciences; Federal IJJA Grant

Supplemental Information in Support of Additional Board of Regents Authorization Request

Idaho Center for Plant and Soil Health Parma Research and Extension Center

University of Idaho

Current Authorization Status

Phase: Construction
Amount: \$9,500,000
Achieved: February 2022
Via: Regular meeting of the Board

Requested Additional Authorization

Add'l Amount: \$2,650,000
Revised Total: \$12,150,000
Reason: Bids Received, Current bidding and market climate.

Project Status

- DPW Project no. 21-272
- DPW is administering the Bid, Award, and Construction phases of the project because the funding includes a State of Idaho Permanent Building Fund (PBF) allocation.
- DPW advertised the project for bid via a traditional Design-Bid-Build process.
- DPW received bids May 12, 2022.
 - Two bids were submitted and received .
 - Both exceeded the construction budget significantly.
 - The bids received were tight when compared to one another, within ½ % of each other. This indicates that the bids reflect the current market value.
 - Post-bid conversations with the bidders indicated that mechanical, electrical, and plumbing costs have seen 25% to 30% cost escalation in the past few months. Mechanical, electrical, and plumbing contractors are scarce and are having difficulty finding labor. This scope of this project is very intensive in terms of mechanical, electrical, and plumbing work given that it is a robust laboratory facility. The assessment is that delays and attempt to rebid later will only result in higher costs yet.
 - One of the bidders discovered errors in the bid tabulation and requested that DPW release them from the bid. DPW has done so. As a result, we have a single, remaining bidder.
- The revised project budget based on bids achieved/received is currently \$12,150,000.

Award Status and Process

- Per DPW's Bid documents, the bids expire after 45 Calendar Days. UI calculates the expiration date as being June 26th.
- DPW needs an appropriate time window ahead of the expiration date to issue the required Notice of Intent to Award to the Contractor following their receipt of a UI Letter of Award Recommendation and Commitment before the 26th to meet award requirements.
- DPW has given UI a deadline of June 17th for receipt of the UI Letter of Award Recommendation and Commitment by DPW.

Additional Information

- The regular, August 2022 meeting of the Board is too late – the bids will expire well before then. If bids expire, the current thinking is that the existing bidder will not be able to hold the bid price in the current environment, and that the project costs will escalate further with any subsequent re-bid attempt.
- A significant portion of the funding capital strategy for the project is a Supplemental Allocation of funds provided by the 2022 Idaho Legislature (SB 1419, Rep. Troy) in the amount of \$2,800,000. These funds will expire at the end of FY2023. Delays associated with an effort to re-bid the project may jeopardize the ability to expend the project funds before they expire.
- The remaining bidder is Layton Construction Co. of Boise, Idaho. This is a firm with which the UI has had good experience in the past.

