

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
AUGUST 24, 2022**

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| <b>TAB</b> | <b>DESCRIPTION</b>  | <b>ACTION</b> |
|------------|---|---------------|
| 1          | <b>FY 2024 BUDGET REQUEST</b>   | Action Item   |
| 2          | <b>FY 2024 CAPITAL BUDGET REQUESTS AND SIX YEAR CAPITAL PLANS</b>                                     | Action Item   |
| 3          | <b>BOARD POLICY ADDITION – SECTION V.Z. – MEDICAL EDUCATION REIMBURSEMENT PROGRAM – FIRST READING</b> | Action Item   |
| 4          | <b>IDAHO STATE UNIVERSITY</b><br>2022A General Revenue Bonds Authorization                            | Action Item   |

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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**AGENCIES AND INSTITUTIONS OF THE STATE BOARD**

**SUBJECT**

FY2024 Line Item Budget Requests

**REFERENCE**

April 2022

Directed the college and universities to request Fiscal Year 2024 budget items that maintain current operations, including inflationary adjustments and a Change in Employee Compensation fund shift, as well as systemwide line items and occupancy costs.

June 2022

Directed the Business Affairs and Human Resources Committee to review the FY 2024 budget line items, and to bring final recommendations back to the Board for its consideration at the regular August 2022 Board meeting.

**APPLICABLE STATUTE, RULE, OR POLICY**

Title 67, Chapter 35, Idaho Code

Idaho State Board of Education Governing Policies & Procedures, Section V.B.1.

**BACKGROUND/ DISCUSSION**

At the April meeting, the Board directed the college and universities to request FY 2024 budget items that maintain current operations, including inflationary adjustments and a Change in Employee Compensation fund shift, as well as systemwide line items and occupancy costs.

Subsequently, DFM issued guidelines to institutions and agencies to prepare their FY 2024 budget with a total General Fund request not to exceed its FY 2023 original ongoing General Fund appropriation by an amount more than 3.0%. This 3.0% growth factor is inclusive of all Maintenance Items such as Enrollment Workload Adjustment, 1% CEC, replacement capital, and inflation.

Following Board approval, the budget requests will be submitted to the Legislative Services Office (LSO) and Division of Financial Management (DFM) by September 1, 2022.

**IMPACT**

The approved Line Items will be included with the FY2024 budget requests and submitted to DFM and LSO for consideration by the Governor for his FY2024 Budget recommendations and by the Joint-Finance Appropriations Committee for funding.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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**ATTACHMENTS**

- Attachment 1 - Line Items Summary
- Attachment 2 - Occupancy Costs
- Attachment 3 - 44: Individual Line Items

**STAFF COMMENTS AND RECOMMENDATIONS**

Each proposed line item set forth has been discussed in consultation with the Division of Financial Management and meets the specific criteria set forth in the June 2, 2022 memo from DFM.

Attachment 1 shows the line items for each institution and agency. It also displays the FY 2023 General Fund Appropriation and the total request for line items. Staff did not provide a percentage of the line items to General Fund in order to compare to the 3.0% limit because the full amount of General Fund requests (i.e. replacement capital, inflation, etc.) is unknown at this time.

Board staff acknowledge the very difficult work that has been done at each of the agencies and institutions in preparing these budget line item requests. Staff recommends approval.

**BOARD ACTION**

I move to approve the Line Items for the agencies and institutions as listed in Attachments 1 and 2, and to authorize the Executive Director to approve the maintenance of current operations and Line Item budget requests for agencies and institutions due to the Division of Financial Management and Legislative Services Office on September 1, 2022.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

STATE BOARD OF EDUCATION  
 FY 2024 Line Items - College and Universities

| By Institution/Agency                             | Attachment | FY 2023<br>Total Ongoing<br>General Fund<br>Appropriation | Priority | Institution<br>Specific<br>Initiatives | Total               |
|---|------------|---|----------|--|---------------------|
| 1 Higher Education Collaborative                  |            |   |          |  |                     |
| 2 Health Care Workforce Expansion Initiative      | 3          |   |          | 7,089,450                              |                     |
| 3 Cybersecurity                                   | 4          |   |          | 9,462,700                              |                     |
| 4 Retention Degree Completion                     | 5          |   |          | 6,595,633                              |                     |
| 5 Joint Nuclear Engineering Program - Phase II    | 6          |   |          | 3,178,500                              |                     |
| 6 System-wide Needs                               |            | \$ 6,242,700  |          |  | \$ 244,000          |
| 7 Higher Education Research Council Coordinator P | 7          |   | 1        | 50,000                                 |                     |
| 8 Academic Technologist Position                  | 8          |   | 2        | 102,000                                |                     |
| 9 Apply Idaho Project Manager Position            | 9          |   | 3        | 92,000                                 |                     |
| 10 Boise State University                         |            | 120,502,400   |          |  | 245,900             |
| 11 Occupancy Costs                                | 2          |   | 1        | 245,900                                |                     |
| 12 Audit Staff Transfer                           | 33         |   | 2        | (406,400)                              |                     |
| 13 Idaho State University                         |            | 90,068,200  |          |  | 346,400             |
| 14 Occupancy Costs                                | 2          |   | 2        | 346,400                                | 0                   |
| 15 Audit Staff Transfer                           | 33         |   | 2        | (377,700)                              |                     |
| 16 University of Idaho                            |            | 99,868,100  |          |  | 675,800             |
| 17 Occupancy Costs                                | 2          |   | 1        | 675,800                                | 0                   |
| 18 Audit Staff Transfer                           | 33         |   | 2        | (381,800)                              |                     |
| 19 Lewis-Clark State College                      |            | 20,389,900  |          |  | 419,000             |
| 20 Occupancy Costs                                | 2          |   | 1        | 160,700                                | 0                   |
| 21 CyberSecurity Framework Support                | 10         |   | 2        | 115,000                                |                     |
| 22 Employee Compensation                          | 11         |   | 3        | 143,300                                | 0                   |
|   |            | <u>\$ 337,071,300</u>                                     |          | <u>\$ 765,200</u>                      | <u>\$ 1,931,100</u> |
| 23  |            |   |          |  |                     |
| 24 Percentage of FY23 Appropriation excluding     |            |   | 0.2%     |  |                     |
| 25 Occupancy Costs                                |            |   |          |  |                     |

STATE BOARD OF EDUCATION  
 FY 2023 Line Items - Community Colleges and Agencies

| Priority | By Institution/Agency                                | FY 2023<br>Total Ongoing<br>General Fund<br>Appropriation | Attachment | Priority | FY 2024<br>Request | Comments                |
|----------|--|---|------------|----------|--------------------|-------------------------|
| 1        | Career Technical Education                           | 73,084,300  |            |          | 1,292,300          |                         |
| 2        | Administration                                       | 2,301,800   |            |          | (68,000)           |                         |
| 3        | Personnel  |   | 12         | 1        | 302,000            |                         |
| 4        | Personnel Cost Realignment                           |   | 16         | 5        | (370,000)          |                         |
| 5        | Secondary and General Programs                       | 16,163,800  |            |          | 251,700            |                         |
| 6        | Program Added-Cost Maintenance                       |   | 14         | 3        | 131,700            |                         |
| 7        | Personnel Cost Realignment                           |   | 16         | 5        | 120,000            |                         |
| 8        | Postsecondary Programs                               | 50,652,400  |            |          | 569,700            |                         |
| 9        | Postsecondary Operating Support                      |   | 13         | 2        | 569,700            |                         |
| 10       | Educator Services                                    | 1,231,500   |            |          | 283,300            |                         |
| 11       | Personnel  |   | 12         | 1        | 83,300             |                         |
| 12       | Personnel Cost Realignment                           |   | 16         | 5        | 200,000            |                         |
| 13       | Related Programs                                     | 2,734,800   |            |          | 255,600            |                         |
| 14       | Personnel  |   | 12         | 1        | 205,600            |                         |
| 15       | Apprenticeship Grant                                 |   | 15         | 4        |                    | \$906,100 federal funds |
| 16       | Personnel Cost Realignment                           |   | 16         | 5        | 50,000             |                         |
| 17       | Community Colleges                                   | 56,928,900  |            |          | 1,490,700          |                         |
| 18       | System-wide Needs                                    | 39,200  |            |          |                    | 0 No Line Items         |
| 19       | College of Eastern Idaho                             | 6,082,400   |            |          | (284,400)          |                         |
| 20       | Compensation Equalization                            |   | 17         | 1        | 38,500             |                         |
| 21       | Increase in Enrollment, Reduction per 3% limit       |   | 18         | 2        | (322,900)          |                         |
| 20       | College of Southern Idaho                            | 17,146,200  |            |          | 261,000            |                         |
| 21       | Compensation Equalization                            |   | 19         | 1        | 261,000            |                         |
| 22       | Increase in Enrollment, Reduction per 3% limit       |   | 20         | 2        | (353,700)          |                         |
| 23       | College of Western Idaho                             | 19,095,000  |            |          | 1,064,600          |                         |
| 24       | Address Current Nursing Workforce Challenges         |   | 21         | 1        | 308,300            |                         |
| 25       | Increase Focus on STEM                               |   | 22         | 2        | 464,700            |                         |
| 26       | Hispanic Serving Institution (HSI)/Military students |   | 23         | 3        | 291,600            |                         |
| 27       | North Idaho College                                  | 14,566,100  |            |          | 449,500            |                         |
| 28       | First Year Experience Director                       |   | 24         | 1        | 130,000            |                         |
| 29       | Dean of Students                                     |   | 25         | 2        | 141,200            |                         |
| 30       | Support of Remote Collaboration                      |   | 26         | 3        | 178,300            |                         |

STATE BOARD OF EDUCATION  
 FY 2023 Line Items - Community Colleges and Agencies

| Priority | By Institution/Agency                                     | FY 2023<br>Total Ongoing<br>General Fund<br>Appropriation | Attachment | Priority | FY 2024<br>Request | Comments  |
|----------|---|---|------------|----------|--------------------|---|
| 31       | Agricultural Research/Extension                           | 34,989,800  |            |          | 394,000            |   |
| 32       | Sustainability of Idaho Farms and Families Cluster Hire   |   | 27         | 1        | 394,000            |   |
| 33       | Occupancy Costs   |   | 2          | 2        | 0                  |   |
| 34       | Health Education Programs                                 | 24,833,300  |            |          | 776,950            |   |
| 35       | WIMU Veterinary Education                                 | 2,251,300   |            |          | No Line Items      |   |
| 36       | WWAMI Medical Education                                   | 6,973,400   |            |          | No Line Items      |   |
| 37       | IDEP  | 1,825,100   |            |          | No Line Items      |   |
| 38       | Univ. of Utah Med. Ed.                                    | 2,626,600   | 28         | 1        | 32,500             | FY 2023 contract inflation                      |
| 39       | Family Medicine Residencies                               | 6,719,100   |            |          | 478,575            |   |
| 40       | Idaho State University FMR                                | 2,639,100   | 29         | 1        | 106,350            | 2 Pocatello Family Medicine at \$53,175 each    |
| 41       | Family Medicine Residency of Idaho (Boise)                | 3,160,000   |            |          | 319,050            |   |
| 42       |   |   | 29         | 1        | 212,700            | Boise Pediatrics: 4 residents @ \$53,175 each   |
| 43       |   |   | 29         | 2        | 53,175             | Rural Medicine Fellowship - Boise               |
| 44       |   |   | 29         | 3        | 53,175             | Behavioral Health Fellowship - Nampa            |
| 45       | Kootenai Health FMR                                       | 920,000   |            |          | 53,175             |   |
| 46       |   |   | 29         | 1        | 53,175             | CDL Family Medicine Resident                    |
| 47       | Psychiatry Residency                                      | 837,800   |            |          | 0                  | No Line Items                                   |
| 48       | Boise Internal Medicine Residency                         | 1,075,000   |            | 1        | 53,175             | Internal Medicine Resident                      |
| 49       | Eastern Idaho Regional Medical Center                     | 2,525,000   | 29         | 1        | 212,700            | Add 4 new Psychiatry residents at \$53,175 each |
| 50       | Special Programs  | 27,620,000  |            |          | 1,690,100          |   |
| 51       | Forest Utilization Research                               | 1,526,900   | 30         | 1        | 18,200             | Wildland Fire Center                            |
| 52       | Geological Survey   | 1,230,200   | 31         | 1        | 12,400             | Salary Adjustments                              |
| 53       | Scholarships and Grants                                   | 23,014,300  | 32         | 1        | 1,625,000          | Rural Educator Incentive Program                |
| 54       | Museum of Natural History                                 | 682,900   |            |          | No Line Items      |   |
| 55       | Small Business Development Centers                        | 770,300   | 33         | 1        | 22,800             | Business Consultants                            |
| 56       | TechHelp  | 395,400   | 34         | 1        | 11,700             | studio/Blu, Design Prototype Center             |
| 57       | State Board of Education                                  | 9,428,100   |            |          | 66,518,000         |   |
| 58       | Office of the State Board of Education                    | 5,864,600   |            |          |                    |   |
| 59       | Audit Staff Transfer                                      |   | 38         | 4        | 1,165,900          |   |
| 60       | Financial Specialist Position                             |   | 37         | 3        | 72,500             |   |
| 61       | College and Career Advising Platform                      |   | 39         | 5        | 120,000            |   |
| 62       | COVID Relief Federal Fund Spending Authority              |   | 41         | 7        | 65,000,000         |   |
| 63       | IT and Data Management                                    | 3,027,300   |            |          |                    |   |
| 64       | Idaho System for Educational Excellence Coordinator       |   | 36         | 2        | 108,200            |   |
| 65       | Office of School Safety and Security                      | 536,200   |            |          |                    |   |
| 66       | Central Idaho School Safety and Security Analyst Position |   | 35         | 1        | 51,400             |   |
| 67       | Resource Officer  |   | 40         | 6        |                    | \$75,000 federal funds                          |

STATE BOARD OF EDUCATION  
 FY 2023 Line Items - Community Colleges and Agencies

| Priority | By Institution/Agency                             | FY 2023<br>Total Ongoing<br>General Fund<br>Appropriation | Attachment | Priority | FY 2024<br>Request | Comments                           |
|----------|---|---|------------|----------|--------------------|------------------------------------|
| 68       | Public Charter Commission                         | 182,400   |            |          | 5,500              |                                    |
| 69       | Technical Records Specialist II & Program Manager |   | 42         | 1        | 5,500              | Includes \$193,700 dedicated funds |
| 70       | Idaho Public Television                           | 2,817,400   |            |          | 0                  |                                    |
| 71       | No line items                                     |   |            |          |                    |                                    |
| 72       | Vocational Rehabilitation                         | 4,981,600   |            |          | 78,700             |                                    |
| 73       | Vocational Rehabilitation                         | 4,477,600   |            |          |                    |                                    |
| 74       | Business Engagement                               |   | 43         | 1        | 46,800             |                                    |
| 75       | General Fund Match Request                        |   | 44         | 2        | 31,900             |                                    |
| 76       | Council for the Deaf/Hard of Hearing              | 504,000   |            |          |                    |                                    |
| 77       | Grand Total                                       | \$ 234,683,400  |            |          | \$ 72,240,750      |                                    |

**STATE BOARD OF EDUCATION**  
**FY 2024 Budget Request**  
**Colleges & Universities**  
**Calculation of Occupancy Costs**

| 1 Institution/Project                               | 2 Projected Date of Occupancy | 3 % of Use for Non-Aux. Education | 4 Gross Sq Footage | 5 Non-Aux. Sq Footage | (1) Custodial Costs |           |          |           | (3) Utility | (4) Maintenance Costs |           | (5) Other | Total Occ Cost | % qtrs used in FY24 | Revised FY24 |
|---|-------------------------------|-----------------------------------|--------------------|-----------------------|---------------------|-----------|----------|-----------|-------------|-----------------------|-----------|-----------|----------------|---------------------|--------------|
|   |                               |                                   |                    |                       | FTE                 | Sal & Ben | Supplies | Total     | Estimate    | Repl Value            | Cost@1.5% |           |                |                     |              |
| <b>BOISE STATE UNIVERSITY</b>                       |                               |                                   |                    |                       |                     |           |          |           |             |                       |           |           |                |                     |              |
| 4 University Plaza                                  | April-20                      | 32%                               | 107,479            | 34,621                | 1.33                | 55,900    | 3,500    | 59,400    | 60,600      | 21,979,318            | 106,200   | 32,300    | 258,500        | 100%                | 258,500      |
| <b>IDAHO STATE UNIVERSITY</b>                       |                               |                                   |                    |                       |                     |           |          |           |             |                       |           |           |                |                     |              |
| 7 Davis Field Outbuildings                          | November-20                   | 100%                              | 1,152              | 1,152                 | 0.04                | 1,700     | 100      | 1,800     | 2,000       | 50,000                | 800       | 900       | 5,500          | 100%                | 5,500        |
| 8 Remodel Arts & Letters - Frazier Hall             | August-20                     | 100%                              | 150                | 150                   | 0.01                | 400       | 0        | 400       | 300         | 18,000                | 300       | 100       | 1,100          | 100%                | 1,100        |
| 9 Eames Phase III - On Site Power                   | December-22                   | 100%                              | 12,040             | 12,040                | 0.46                | 19,300    | 1,200    | 20,500    | 21,100      | 4,951,813             | 74,300    | 13,200    | 129,100        | 100%                | 129,100      |
| 10 Pharmacy Dean Suite - Meridian                   | June-23                       | 100%                              | 3,987              | 3,987                 | 0.15                | 6,300     | 400      | 6,700     | 7,000       | 1,058,390             | 15,900    | 3,900     | 33,500         | 100%                | 33,500       |
| 11 Alumni Center - Non-Auxiliary Space              | December-22                   | 63%                               | 26,281             | 16,473                | 0.63                | 26,400    | 1,600    | 28,000    | 28,800      | 10,880,000            | 102,300   | 18,100    | 177,200        | 100%                | 177,200      |
|   |                               |                                   |                    |                       | 1.29                | 54,100    | 3,300    | 57,400    | 59,200      |                       | 193,600   | 36,200    | 346,400        |                     | 346,400      |
| <b>UNIVERSITY OF IDAHO</b>                          |                               |                                   |                    |                       |                     |           |          |           |             |                       |           |           |                |                     |              |
| 14 ICCU Arena                                       | September-21                  | 20%                               | 67,130             | 13,426                | 0.52                | 22,000    | 1,300    | 23,300    | 23,500      | 51,000,000            | 153,000   | 18,500    | 218,300        | 100%                | 218,300      |
| 15 Idaho Water Center (IWC)                         | January-19                    | 45%                               | 225,227            | 101,352               | 3.90                | 164,900   | 10,100   | 175,000   | 177,400     | 77,822,149            | 525,300   | 106,100   | 983,800        | 100%                | 983,800      |
| 16 Less previous allocations                        |                               |                                   |                    |                       | (2.36)              | (99,900)  | (6,100)  | (106,000) | (107,500)   |                       | (318,100) | (64,300)  | (595,900)      |                     | (595,900)    |
|   |                               |                                   |                    |                       | 1.54                | 65,000    | 4,000    | 69,000    | 69,900      |                       | 207,200   | 41,800    | 387,900        |                     | 387,900      |
| 18 CNR Seedling Production Greenhouses              | November-22                   | 100%                              | 7,780              | 7,780                 | 0.30                | 12,700    | 800      | 13,500    | 13,600      | 950,000               | 14,300    | 6,800     | 48,200         | 100%                | 48,200       |
| 19 6th Street Greenhouses Expansion, Ph. 1          | July-23                       | 100%                              | 1,875              | 1,875                 | 0.07                | 3,000     | 200      | 3,200     | 3,300       | 851,200               | 12,800    | 2,100     | 21,400         | 100%                | 21,400       |
|   |                               |                                   |                    |                       | 2.43                | 102,700   | 6,300    | 109,000   | 110,300     |                       | 387,300   | 69,200    | 675,800        |                     | 675,800      |
| <b>AG RESEARCH &amp; EXTENSION</b>                  |                               |                                   |                    |                       |                     |           |          |           |             |                       |           |           |                |                     |              |
| 23 Idaho Ctr for Plant & Soil Health, Parma         | November-23                   | 100%                              | 9,500              | 9,500                 | 0.37                | 15,600    | 1,000    | 16,600    | 16,600      | 9,500,000             | 142,500   | 14,900    | 190,600        | 75%                 | 143,000      |
| 24 CAFE Research Dairy, Ph. 1, Rupert               | November-23                   | 100%                              | 22,122             | 22,122                | 0.85                | 35,900    | 2,200    | 38,100    | 38,700      | 12,000,000            | 180,000   | 26,600    | 283,400        | 75%                 | 212,600      |
|   |                               |                                   |                    |                       | 1.22                | 51,500    | 3,200    | 54,700    | 55,300      |                       | 322,500   | 41,500    | 474,000        |                     | 355,600      |
| <b>LEWIS-CLARK STATE COLLEGE</b>                    |                               |                                   |                    |                       |                     |           |          |           |             |                       |           |           |                |                     |              |
| 28 Schweitzer Career & Technical Education Building | January-21                    | 100%                              | 86,169             | 86,169                | 3.31                | 139,500   | 8,600    | 148,100   | 150,800     | 16,307,207            | 244,600   | 79,400    | 622,900        | 100%                | 622,900      |
| 29 Less FY21 allocation                             |                               |                                   |                    |                       | -1.66               | -65,000   | -4,300   | -69,300   | -75,400     |                       | -122,300  | (39,700)  | -306,700       | 100%                | (306,700)    |
| 30 Less FY22 allocation                             |                               |                                   |                    |                       | -0.50               | -25,500   | -2,150   | -27,650   | -37,700     |                       | -61,150   | (28,950)  | -155,450       | 100%                | (155,500)    |
|   |                               |                                   |                    |                       | 1.15                | 49,000    | 2,150    | 51,150    | 37,700      |                       | 61,150    | 10,750    | 160,750        |                     | 160,700      |

34 (1) FTE for the first 13,000 gross square footage and in 13,000 GSF increments thereafter, .5 Custodial FTE will be provided. (3) Annual utility costs will be projected at \$1.75 per sq ft 1.75

35 (2) Salary for custodians will be 80% of Policy for pay grade "E" as prepared by the Division of Human Resources. (4) Building maintenance funds will be based on 1.5% of the construction cost (excluding architectural/engineering fees, site work, movable equipment, etc.) for new buildings or 1.5% of the replacement value for existing buildings.

36 Benefit rates as stated in the annual Budget Development Manual; workers comp rates reflect institution's rate for custodial category

37 Salary CU: \$23,447.55 CC: \$22,331.00

38 (5) Other:

39 IT Maintenance 1.5000 GSF

40 Security 0.2200 GSF

41 General Safety 0.0900 GSF

42 Research & Scientific Safety Costs 0.5000 GSF

43 Total 2.3100

44 Too High - Used 1/3 **0.7700 GSF**

45 Landscape Greenscape 0.0003 CRV

46 Insurance Costs 0.0005 CRV

47 Total **0.00080 CRV**

|                             | BSU             | ISU             | UI              | LCSC            | CSI             | NIC             | CWI             | CEI             |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 48 FICA                     |                 |                 |                 |                 |                 |                 |                 |                 |
| 49 SSDI salary to \$110,100 |                 | 6.2000%         |                 |                 |                 |                 |                 |                 |
| 50 SSHI                     |                 | 1.4500%         |                 |                 |                 |                 |                 |                 |
| 51 Unemployment Insurance   |                 | 0.0000%         |                 |                 |                 |                 |                 |                 |
| 52 Life Insurance           |                 | 0.7210%         |                 |                 |                 |                 |                 |                 |
| 53 Retirement: PERSI        |                 | 11.1800%        |                 |                 |                 |                 |                 |                 |
| 54 Workmans Comp            |                 |                 |                 |                 |                 |                 |                 |                 |
| 55 Sick Leave               |                 | 0.0000%         |                 |                 |                 |                 |                 |                 |
| 56 Human Resources          |                 |                 |                 |                 |                 |                 |                 |                 |
|                             | <u>19.5510%</u> | <u>20.7410%</u> | <u>20.1610%</u> | <u>21.6710%</u> | <u>21.0945%</u> | <u>24.3610%</u> | <u>24.0510%</u> | <u>23.9010%</u> |
| Health Insurance            |                 |                 |                 |                 |                 |                 |                 |                 |
| Supplies                    |                 | 0.10            |                 |                 |                 |                 |                 |                 |



*FY 2024 Line Item Proposal*

**Collaborative Health Care  
Workforce Expansion Initiative**



**Collaborative Health Care  
Workforce Expansion Initiative**

**FY2024**

Idaho State University  
Lewis-Clark State College  
University of Idaho  
Boise State University

North Idaho College  
College of Southern Idaho  
College of Western Idaho  
College of Eastern Idaho

**Problem Statement****The State of Idaho has a shortage of health care professionals.**

Nationwide, Idaho ranks near the bottom for the number of currently practicing primary care physicians, and 49th for currently practicing physicians overall. According to the Idaho Department of Health and Welfare, 98% of the state has a shortage of primary care physicians, and every county has a shortage of mental health care professionals. Further, the Idaho Center for Nursing reports that Idaho is below the national average of 10.6 registered nurses (RNs) for every 1,000 people. In comparison, Idaho has a rate of RNs at 9.97 per 1,000 residents, which yields an immediate shortage of 1,119 nurses. This shortage in nurses does not take into account Idaho's growing population.

The shortage of health care professionals in Idaho is an issue that can be jointly addressed by the higher education institutions in the state. There is an immediate and rising demand for registered nurses, physician assistants, nurse practitioners, physical, occupational, and speech therapists and other professionals. Idaho's higher education institutions can build and strengthen the state's workforce pipeline at all levels; a critical need articulated by every health care system in Idaho. Enhancing the health care workforce in Idaho includes developing innovative educational models with a collective commitment from the public four-year institutions and community colleges. Immediate collaborative mitigation strategies are necessary to increase enrollment in health care education programs to address this pressing and critical need.

Idaho's need for health care professionals will only intensify and grow in the coming years. Idaho's population is seeing significant growth, as well as an increase in individuals aging out of the workforce. Since Idaho is a large and mostly rural state, geography and distance impact the health and safety of Idahoans. The residents of Idaho's rural communities tend to be older, experience higher rates of poverty and lower per capita income, and have higher uninsured rates, as compared to their urban counterparts.

In the past two years, the COVID-19 pandemic has spurred an exodus of professionals leaving the health care field in record numbers, exacerbating the overall workforce shortage. Idaho's higher education institutions are uniquely positioned to work with clinical partners to implement innovative models that are focused on preparing qualified professionals to alleviate the workforce gap. Without intervention, the supply of health care workers will continue to fall below demand and industry standards. This will result in decreased access to care, poor outcomes for patients, and rising costs for all citizens and the State of Idaho.

Working collectively as higher education institutions to achieve these goals promotes a unified and stronger voice in the present and future health care workforce in Idaho.

## **Tiered Request Description**

**This request represents a systemwide approach among all the educational institutions to address the nursing, health care, and mental health worker shortage. Our academic and clinical educational leaders have demonstrated solution-focused collaboration, which will be strengthened and galvanized by this funding.**

The requests are leveled based on best practices, state objectives, and institutional goals. Request items within each area are prioritized into three tiers:

1. **BASE:** *foundational elements to meet the most pressing gaps in Idaho's health care industry*
2. **QUALITY:** *second-level elements identified as necessary to drive health care student recruitment and workforce needs forward aggressively*
3. **ASPIRATIONAL:** *top-tier programs that are nationally recognized*

**Base Tier**

1. **Systemwide Nursing Education Expansion**
2. **Mental Health Expansion**
3. **Create an Idaho Health Care Workforce Development Center**
4. **Increase the Number of Nurse Practitioners Graduating Each Year**

## 1. Systemwide Nursing Education Expansion

### *Overview and Outcomes*

The demand for nurses continues to rise exponentially, and it is expected to intensify. As baby boomers retire and the need for health care continues to increase, due in part to an aging population and rise in chronic illness, this need is becoming even more critical. In June 2022, the vacancy numbers statewide for registered nurses exceeded 2,000. According to the Idaho Center for Nursing, travel nurse utilization statewide in health care organizations average more than 1,500 weekly, with a heavy financial impact in both rural and urban areas. The significant cost of travel nurses is unsustainable for our health care institutions, and it does not address the need for training an adequate nursing workforce for Idaho.

Idaho nursing programs graduate 750-825 students annually. This number is insufficient to meet the rising demand for RNs. Hospitals in the state are experiencing a significant shortage of registered nurses, with only 41% of RNs currently employed in this setting in 2022, compared to 60% in 2018 (Idaho Center for Nursing, 2022). Nursing leaders of Idaho health care organizations describe the nursing shortage at “crisis level,” with significant impact on patient outcomes, recruitment and retention, and health of individuals, families, and communities. The need to train the future nursing workforce is complicated and further exacerbated by the expected decrease in current licensed nurses in Idaho by a third due to a retiring workforce. Schools of nursing in the state are prepared to increase enrollment capacity and educate registered nurses through expanded partnerships and implementing innovative approaches to clinical education.

This base request will expand nursing programs systemwide, increasing nursing seats by approximately 184 at the four-year institutions and 80 at the two-year institutions. The request also creates the collaborative, inter-institutional Idaho Healthcare Workforce Development Center to increase and develop the nursing and health care workforce across the state in concert with industry needs.

### *Idaho State University*

This base request will increase the number of accelerated and traditional nursing students at the Idaho State University School of Nursing by a total of 38 students. The request also includes four full-time faculty positions and a simulation coordinator to increase student clinical training and reduce clinical education burden, as well as ongoing operating costs (summer salaries to expand the faculty workforce, preceptor funding to offset facility-related costs for clinical education). The Accelerated Baccalaureate in nursing program (ABSN) will increase enrollment from 60 to 90 students annually, and there will be an increase in the traditional BSN program from 42 to 50, admitted twice a year. Idaho State has a long history of preparing registered nurses at the baccalaureate level for nursing practice. The ABSN program, with 50 students enrolled each year on the Meridian campus, and 10 students currently enrolled on the Pocatello campus, admits students holding a baccalaureate degree in another discipline, and it prepares the student for the registered nursing role in one year. ISU has worked closely with clinical partners across the state to plan for expanded enrollment capacity in the ABSN program with implementation of innovative and timely models for integrated nursing clinical education.

At Kootenai Medical Center, new methods are being explored, collaborating with properly credentialed hospital staff to support expanding clinical placements for ABSN students and addressing local workforce needs, recruitment and retention. The decreased timeline for matriculation in the nursing program (reduced from two years to one year of education in the nursing curriculum) significantly accelerates the production of bedside nurses. Recognizing Lewis-Clark State College and North Idaho College’s long-standing relationship with Kootenai Medical Center, these efforts will be done collaboratively. The medical center has communicated that an adequate number of clinical placements are available to support all three clinical partners, and that the demand for new nursing graduates necessitates additional training

models. Combined efforts of all three institutions will better position Idaho’s institutions to address the critical nursing shortage in the rapidly growing northern region of the state.

The Idaho Board of Nursing requires a faculty-to-student ratio not to exceed 1:10 in clinical organizations where learning takes place (Rules of the Idaho Board of Nursing, p. 39). Qualified faculty are needed to support increased student enrollment and to design and implement a curriculum that prepares the registered nurse for an increasingly complex health care environment. To support clinical learning, simulation can be used to supplement clinical education and reduce the burden on our health care facilities, especially during this time of nursing shortages.

The Idaho Board of Nursing also requires the same faculty-to-student ratio in simulation teaching. High quality simulation experiences can be substituted for on-site clinical experiences up to 50% of the time in each clinical course (IBON, 2021). A Simulation Coordinator is needed to expand use of simulation and support increased capacity in ISU’s programs . ISU is also requesting four new faculty positions to support increased enrollment and meet Idaho Board of Nursing requirements and accrediting body requirements for quality education (IBON, 2021). Resources are requested for salary adjustments to enhance recruitment and retention. Faculty recruitment and retention are significantly impacted across the state due to strong competition for talent, limited pools of faculty, and non-competitive salaries. Programs are increasingly competing for candidates nationally and have even expanded their searches to include international candidates.

Idaho State filled every available seat in its undergraduate nursing programs in 2021 and 2022, and has been planning for expansion. Marketing strategies are needed to continue to recruit students into the nursing profession given the challenges faced in the pandemic, and to build a sustainable nursing workforce. Resources are requested to realize increased capacity, prepare competent and compassionate nursing graduates, and to work in partnership with health system organizations to build an Idaho nursing workforce. More than 90% of ISU’s baccalaureate nursing graduates remain in Idaho to practice. Nursing leaders at in-state institutions have worked collaboratively and cooperatively to evaluate resources needed to build the nursing workforce.

| <b>Idaho State University</b>      |             |            |                         |                     |                     |
|------------------------------------|-------------|------------|-------------------------|---------------------|---------------------|
| <b>Title</b>                       | <b>Cost</b> | <b>FTE</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| Nursing Faculty                    | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Nursing Faculty                    | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Nursing Faculty                    | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Nursing Faculty                    | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| 14 Salary Adjustments              | 287,700     | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Simulation Lab Coordinator         | \$102,750   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Preceptor Development/Support      | \$150,000   | 0.5 FTE    | No                      | July 2023           | Semester            |
| Summer Salaries                    | \$50,000    | 0.5 FTE    | No                      | July 2023           | Semester            |
| Nursing Start Up / Operating Funds | \$50,000    | NA         | NA                      | NA                  | NA                  |
| <b>TOTAL: \$1,200,450</b>          |             |            |                         |                     |                     |

**Boise State University**

Boise State requests three additional faculty and start-up funds, simulation professional, preceptor development and summer salary. With these investments, Boise State will add an additional 75 nursing students to the face-to-face bachelors of nursing program, translating to an additional 30 graduates each year who will be eligible to become

registered nurses. This request, in addition to Boise State’s recent increase of 40 students a year, will bring the total number of RN graduates to 70 a year. Boise State currently has qualified applicants each semester who can fill these additional seats and has deep partnerships with a host of providers to provide clinical rotations for the additional students. By having students conduct their didactic education and most of their clinical rotations in an area of the state that is experiencing tremendous growth, it will allow nurses to be placed in areas of Idaho that have significant growth and need.

| <b>Boise State University</b>     |             |            |                         |                     |                     |
|-----------------------------------|-------------|------------|-------------------------|---------------------|---------------------|
| <b>Title</b>                      | <b>Cost</b> | <b>FTE</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| Nursing Faculty                   | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12 month            |
| Nursing Faculty                   | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Nursing Faculty                   | \$140,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Preceptor Development and Support | \$150,000   | NA         | No                      | July 2023           | 12-month            |
| Summer Salary                     | \$50,000    | NA         | NA                      | NA                  | NA                  |
| Simulation Specialist             | \$75,000    | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| <b>TOTAL: \$695,000</b>           |             |            |                         |                     |                     |

**Lewis-Clark State College**

Nursing faculty salaries at Lewis-Clark State College are lower than peer institutions and not competitive with salaries in professional practice. According to the most recent *Idaho Nursing Workforce Report*, the number one barrier to hiring qualified nursing faculty is salaries that are not competitive with industry. LCSC’s bachelor of science in nursing program has experienced increased attrition of faculty over the past few years, and it is challenging to recruit new, diversely qualified faculty to fill open positions. LCSC requests funding to increase current salaries to recruit and retain qualified faculty.

To annually increase traditional BSN enrollment capacity from 96 to 140, additional faculty and support staff are needed. LCSC requests one dedicated professional staff clinical coordinator and two simulation specialists. To build on our successful collaboration with community colleges in Idaho, LCSC desires to expand the fully online community college to BSN pathways, which allows for concurrent enrollment of students in an Idaho associate degree nursing program at community colleges around Idaho. This pathway allows students to graduate with a BSN typically one semester following graduation from the associate degree nursing program. With the majority of CC-BSN courses taken during summer sessions, this request is made to provide extended faculty contracts to include summer teaching.

Hybrid LPN-BSN track: This request includes a hybrid LPN-BSN track, with a cohort of up to 20 students, to provide educational opportunities for LPNs to pursue BSN education while living and working in their home community. Didactic courses are offered online with practicum experiences arranged in their home or nearby communities. The request includes 1 faculty, preceptor stipends, and support funds such as travel for oversight.

| <b>Lewis-Clark State College</b> |             |            |                         |                     |                     |
|----------------------------------|-------------|------------|-------------------------|---------------------|---------------------|
| <b>Title</b>                     | <b>Cost</b> | <b>FTE</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| Salary Adjustments               | \$160,000   | NA         | Yes                     | NA                  | NA                  |



**ATTACHMENT 3**

|                              |           |         |     |           |          |
|------------------------------|-----------|---------|-----|-----------|----------|
| Nursing Clinical Coordinator | \$75,000  | 1.0 FTE | Yes | July 2023 | 12-month |
| Simulation Specialist        | \$75,000  | 1.0 FTE | Yes | July 2023 | 9-month  |
| Simulation Specialist        | \$75,000  | 1.0 FTE | Yes | July 2023 | 9-month  |
| Faculty Summer Funding       | \$40,000  | NA      | Yes | NA        | NA       |
| Nursing Faculty              | \$140,000 | 1.0 FTE | Yes | July 2023 | 12-month |
| Preceptor Stipends           | \$20,000  | NA      | NA  | NA        | NA       |
| <b>TOTAL: \$585,000</b>      |           |         |     |           |          |

**Community Colleges**

This request will support expansion of associate degree nursing programs and licensed practical nursing programs at the community colleges. Articulation agreements are in place to provide concurrent enrollment of students in associate-level programs at community colleges with the nursing programs at four-year state institutions for completion of the baccalaureate degree in nursing. Students can complete the baccalaureate degree from state institutions including Idaho State, LCSC, and Boise State in a minimum of one semester after earning the associate degree in nursing from an Idaho community college.

Funding in this request will support expansion of nursing programs through the hiring and retention of faculty and a clinical coordinator to support health profession students. The clinical coordinator ensures documents for the clinical passport are in order, and the position works with facilities to ensure there is adequate space available for placement of students.

| <b>Community Colleges</b> |   |             |            |                         |                     |                     |
|---------------------------|---|-------------|------------|-------------------------|---------------------|---------------------|
| <b>Institution</b>        | <b>Title</b>  | <b>Cost</b> | <b>FTE</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| CWI                       | Nursing Expansion   | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 Month            |
| CWI                       | Nursing Expansion   | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 Month            |
| CWI                       | Accelerated Nursing Faculty/Program Development   | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 Month            |
| CWI                       | Accelerated Nursing Faculty/Program Development   | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 Month            |
| CWI                       | Accelerated Nursing Faculty/Program Development   | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 Month            |
| CEI                       | Nursing Lead Positions  | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 Month            |
| CEI                       | Nursing Lead Positions  | \$100,000   | 1.0 FTE    | Yes                     | July 2023           | 12 month            |
| CEI                       | Rural Outreach Stipends for Clinical Rotation Expansion (Instructors and Travel Expenses) | \$215,000   | NA         | NA                      | NA                  | NA                  |
| CEI                       | Assistant Simulation Coordinator/Instructor   | \$85,000    | 1.0 FTE    | Yes                     | July 2023           | 12 month            |
| CSI                       | Nursing Expansion - LPN   | \$200,000   | NA         | NA                      | NA                  | NA                  |
| CSI                       | Expansion Nurses prerequisite and pathways  | \$300,000   | NA         | NA                      | NA                  | NA                  |
| NIC                       | Salary Adjustments  | \$175,000   | NA         | NA                      | July 2023           | NA                  |
| NIC                       | PN Adjunct in Sandpoint   | \$25,000    | 0.5 FTE    | No                      | July 2023           | 9 month             |
| NIC                       | Spring PN Cohort - 2 FT faculty   | \$150,000   | 1.0 FTE    | Yes                     | July 2023           | 11 month            |
| NIC                       | Simulation Coordinator  | \$75,000    | .75 FTE    | Yes                     | July 2023           | 9 month             |
| NIC                       | Clinical Coordinator  | \$75,000    | 1.0 FTE    | Yes                     | July 2023           | 12 month            |
| <b>TOTAL: \$2,000,000</b> |   |             |            |                         |                     |                     |

## 2. Mental Health Expansion

### Overview and Outcomes

Mental health providers support people from early childhood through cognitive decline and other conditions associated with aging. Idaho currently lacks mental health resources to support the existing and growing needs of the state. The entire state of Idaho is a mental health care shortage area and Idaho has the lowest number of psychiatrists per capita, lowest number of child and adolescent psychiatrists, lowest number of geriatric psychiatrists and no addiction psychiatrists. Considering overall mental health care needs more broadly, including providers such as clinical psychologists, Mental Health America ranks Idaho 49<sup>th</sup> in adult care, 45<sup>th</sup> in youth care, while ranking 50<sup>th</sup> (second highest) in the prevalence of mental illness. This request addresses mental health needs through the creation of a new psychology doctoral program with the capacity to enroll 20 students annually.

### University of Idaho

The University of Idaho currently has a foundation that can be built upon to address mental health workforce deficiencies by developing a doctorate in clinical psychology program. UI currently has a strong undergraduate psychology program with over 500 students, the University's largest major, non-clinical graduate psychology Master's and Ph.D programs. University of Idaho also has teaching expertise in pharmacology, neuroscience and psychiatry in the WWAMI medical education program, and houses one of only two American Psychological Association (APA) accredited clinical psychology internship programs in Idaho. This internship program is a requisite for graduation with a clinical doctoral or Ph.D degree, the other being housed at the Boise Veterans Affairs.

To support the state's growing needs, University of Idaho will leverage existing resources to develop and accredit a clinical psychology doctorate (Psy.D) program. The state does not currently have a Psy.D program and Idaho is an attractive state for practice by holders of this degree because Idaho is one of only five states where holders of this degree can apply for prescribing privileges upon obtainment of a postdoctoral psychopharmacology master's degree such as the one offered at ISU, and thereby help fill the gap in care created by the limited number of psychiatrists and psychiatric nurse practitioners (NPs) in the state. The PsyD program will broadly cover all life stages, with the opportunity for students to focus further in three core training track areas:

- Early childhood development needs, such as assessment for autism.
- Adolescent and young adult care needs, such as suicide prevention, substance use disorder and mental health counseling.
- Geriatric care, such as dementia diagnosis and care.

While considerable resources exist to develop such a degree at University of Idaho, modest investment will be necessary to build on existing resources to develop this program. Accreditation will be facilitated by the existing internship program on campus and the University strengths in psychology and medicine. We will target an anticipated start date for a first class in FY24.

| University of Idaho            |           |         |                  |              |              |
|--------------------------------|-----------|---------|------------------|--------------|--------------|
| Title                          | Cost      | FTE     | Benefit Eligible | Date of Hire | Term Service |
| Program Director               | \$200,000 | 1.0 FTE | Yes              | July 2023    | 12-month     |
| Program Coordinator            | \$50,000  | 1.0 FTE | Yes              | July 2023    | 12-month     |
| Clinical Placement Coordinator | \$50,000  | 1.0 FTE | Yes              | July 2024    | 12-month     |
| Psychology Faculty             | \$120,000 | 1.0 FTE | Yes              | July 2024    | 12-month     |

|                         |           |         |     |           |          |
|-------------------------|-----------|---------|-----|-----------|----------|
| Psychology Faculty      | \$120,000 | 1.0 FTE | Yes | July 2024 | 12-month |
| Insurance               | \$60,000  | NA      | NA  | NA        | NA       |
| <b>TOTAL: \$600,000</b> |           |         |     |           |          |

**3. Create an Idaho Health Care Workforce Center**

**Overview and Outcomes**

With the critical shortage of healthcare workers, combined with the critical shortage of healthcare workers, combined with the emerging shortfall of clinical rotation sites due to the pressures of additional out-of-state institutions competing for these sites, it has become necessary to develop an office specifically responsible for the continued development and alignment of efforts across all of the public higher education health science programs in the state to produce more trained healthcare workers. An Idaho Health Care Workforce Center housed with ISU but specifically chartered to collaborate, coordinate, partner, and serve all eight public colleges and universities, will focus on expanding models for academic partnerships, expanding and creating new clinical training opportunities, marketing and recruitment strategies to support the education of students, and to develop the nursing and health care workforce for the health care system in Idaho. The center may also play a role in interprofessional education.

The training of new health care professionals should be shaped by workforce demand and skills needed by industry. This proposed office will support health programs at Idaho State University, Boise State University, Lewis-Clark State College, University of Idaho, and the community colleges.

The center leverages the existing Area Health Education Center activities and allows for coordination of outreach efforts to grow the health care professional pipeline and promote interprofessional education. In the past the Governor’s office has convened a Health Professions Education Council. Similarly, this new center can serve as a liaison, collaborator, and advisor to other governmental entities such as the Department of Health and Welfare, Department of Labor, the Workforce Development Council and the Governor’s office. In addition, the center will work with the healthcare industry to support their needs.

**This center will focus on five main goals:**

1. Prioritize nursing and other health programs’ capacity and support with mitigation strategies including:
  - Media campaign to recruit students to pursue nursing and health care careers.
  - Shared website for highlighting nursing and allied health programs in state-supported institutions.
  - Identifying strategies to share nursing student applications so all seats are filled statewide.
  - Collaborative effort for other health care pre-professional student advising and information sharing amongst state supported institutions.
  - Coordinate recruitment with Area Health Education Centers in middle and high schools while promoting interprofessional education in rural areas.
2. Identifying and promoting innovative new models for clinical/academic partnerships across the state, particularly rural areas, including:
  - Actively identify and train community clinical preceptor-educators in all health care disciplines.
3. Identify and adapt programmatic and clinical pedagogy to better meet the needs of the health care industry by improving efficiencies by developing clinical teaching models that integrate clinical organizational and academic

institutional resources to support nursing recruitment, training and retention as well as other health professionals.

- Share innovation and identify best practices.
- 4. Track health care workforce issues and advocate for initiatives with a collaborative and inter-institutional research and analytical team.
  - Track outcomes of these programs and implement data-driven enhancements for future planning.
  - Develop and implement an outcome evaluation plan including workforce analysis and strategies for long term sustainability.
  - Collaborate with existing professional organizations such as Nurse Leaders of Idaho, Idaho Hospital Association, Idaho Primary Care Association, Idaho Center for Nursing, etc.
- 5. Develop clinical partnerships and models to expand clinical learning opportunities to prepare present and future workforce and provide faculty, student, and preceptor incentives/stipends.
  - Work with legislators/staff to promote health care workforce initiatives, particularly nursing. For example, representatives could work with the Idaho Hospital Association, Idaho Primary Care Association, and other trade organizations on issues related to the health care workforce including initiatives like loan repayment programs, incentive programs, and scholarship initiatives, etc.
  - Gather data on workforce issues and share best clinical education practices.
  - Seek funding opportunities for demonstration projects and research.

Additional professional and administrative staff are necessary to develop and sustain sites for students needing clinical training, and to work with industry to ensure workforce needs are being met and that programs are scaled properly. The office will provide ongoing training for preceptors (community-based, volunteer practitioner educators). A HIPAA-compliant program ensures privacy policies and training are such that protections exist related to the integrity of health information. Students are trained in a manner so that HIPAA is enforced; ongoing training and risk assessments will be performed.

| <b>Systemwide</b>                |             |            |                         |                     |                     |
|----------------------------------|-------------|------------|-------------------------|---------------------|---------------------|
| <b>Title</b>                     | <b>Cost</b> | <b>FTE</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| Program Director                 | \$145,000   | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Workforce Analyst                | \$70,000    | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| Clinical Integration Coordinator | \$110,000   | 1.0 FTE    | Yes                     | July 2022           | 12-month            |
| Clinical Integration Coordinator | \$110,000   | 1.0 FTE    | Yes                     | July 2022           | 12-month            |
| Administrative Support Staff     | \$40,000    | 1.0 FTE    | Yes                     | July 2023           | 12-month            |
| HIPAA Compliance Officer         | \$110,000   | 1.0 FTE    | Yes                     | NA                  | 12-month            |
| AHEC Support                     | \$150,000   | 0.5 FTE    | Yes                     | NA                  | 12-month            |
| Start Up / Operating             | \$81,000    | NA         | NA                      | NA                  | NA                  |
| Website Development              | \$30,000*   | NA         | NA                      | NA                  | NA                  |
| Marketing                        | \$200,000   | NA         | NA                      | NA                  | NA                  |
| Recruitment Events               | \$150,000   | NA         | NA                      | NA                  | NA                  |
| <b>TOTAL: \$1,196,000</b>        |             |            |                         |                     |                     |

\*one-time

#### 4. Increase the Number of Nurse Practitioners Graduating Each Year

##### Overview and Outcomes

Family Nurse Practitioners currently provide approximately 45% of primary care in Idaho. An advantage of the NP license is that NP's have full independent practice authority and provide care across the lifespan. Additionally, there is a significant shortage of mental health care professionals to meet the needs of the 37% of the American population living in mental health professional shortage areas (HRSA). More psychiatric mental health nurse practitioners are needed to assess, diagnose, and meet increasing mental health care treatment needs in Idaho worsened by the pandemic.

##### Idaho State University

This request will double the number of students in the family nurse practitioner (FNP) program at ISU from 16 to 32 each year and double the number of psychiatric mental health nurse practitioners (PMHNP's) from 16-32 each year. Three full-time faculty positions, two part-time faculty positions, and one staff position are requested to increase enrollment in ISU Family (FNP) and Psych-Mental Health Nurse Practitioner (PMHNP) Programs

| Institution             | Title                         | Cost      | FTE     | Benefit Eligible | Date of Hire | Term Service |
|-------------------------|-------------------------------|-----------|---------|------------------|--------------|--------------|
| ISU                     | NP Clinical Faculty           | \$110,000 | 1.0 FTE | Yes              | Aug 2023     | 9-month      |
| ISU                     | NP Faculty/Clinic Coordinator | \$150,000 | 1.0 FTE | Yes              | July 2023    | 12-month     |
| ISU                     | NP Clinical Faculty           | \$75,000  | 1.0 FTE | Yes              | July 2023    | 12-month     |
| ISU                     | NP Clinical Faculty           | \$75,000  | 1.0 FTE | Yes              | July 2023    | 12-month     |
| ISU                     | Administrative Support Staff  | \$40,000  | 1.0 FTE | Yes              | July 2022    | 12-month     |
| ISU                     | Adjunct Faculty               | \$58,000  | NA      | NA               | July 2022    | NA           |
| <b>TOTAL: \$508,000</b> |                               |           |         |                  |              |              |

##### Boise State University

The entire state of Idaho is designated as either a geographic or population primary care health professional shortage area (HPSAs) and most of the counties are designated as Medically Underserved Areas/Populations (MUA/Ps) areas. MUAPs are designated by Health Resources and Services Administration (HRSA) as having too few primary care providers, high infant mortality, high poverty, and/or high elderly population. Based upon 2020 data, Idaho ranks 43<sup>rd</sup> (inclusive of NP's and PA's ) in the nation for number of primary care providers per capita. With Idaho's recent population increase, the health care shortages are only going to worsen and rural Idaho is likely to continue to have the least access to care.

This request will improve the affordability of nurse practitioner degrees at Boise State. t. The Boise State School of Nursing requests scholarships to generate another eight NP graduates a year. The purpose of the request is to remove financial barriers for students in Idaho.

| Institution             | Title           | Cost      | FTE | Benefit Eligible | Date of Hire | Term Service |
|-------------------------|-----------------|-----------|-----|------------------|--------------|--------------|
| BSU                     | NP Scholarships | \$305,000 | NA  | NA               | NA           | 12-month     |
| <b>TOTAL: \$305,000</b> |                 |           |     |                  |              |              |

**Base Tier Summary**

|  |                     |
|--|---------------------|
| 1. Systemwide Nursing Education Expansion                          | \$ 4,480,450        |
| 2. Mental Health Expansion   | \$ 600,000          |
| 3. Create an Idaho Healthcare Workforce Development Center         | \$ 1,196,000        |
| 4. Increase the Number of Nurse Practitioners Graduating Each Year | \$ 813,000          |
| <b>TOTAL REQUEST – BASE TIER</b>                                   | <b>\$ 7,089,450</b> |

## **Quality Tier**

- 1. Systemwide Nursing Education Expansion (Base)**
- 2. Mental Health Expansion (Base)**
- 3. Create an Idaho Health Care Workforce Development Center (Base)**
- 4. Increase the Number of Nurse Practitioners Graduating Each Year (Base)**
- 5. Rapid Enhancement of Nursing Education and Workforce**
- 6. Expand Mental Health Internship Placements**

## 5. Rapid Enhancement of Nursing Education and Workforce

### **Overview and Outcomes**

This request is derived from the joint SBOE-Nursing Education Task Force proposal developed in winter 2022. In addition to enhancing nursing education, it will increase capacity in the physician assistant program at ISU.

This request will develop and pilot innovative new models for clinical and academic partnerships across the state, particularly in rural areas, to better meet the needs of the health care industry. It also provides for the placement of students by cohort in rural critical access hospitals and urban settings with stipend support.

This request will implement student learning experiences during non-traditional time periods including evening, night, and weekend shifts, as well as in expanded areas of practice including ambulatory and rural settings to help expand student enrollment in existing nursing programs.

*Idaho State University, Boise State University, and Lewis-Clark State College:*

- Rural Nursing Experiences stipends for 90 nursing students to complete clinical rotations in rural areas; \$300,000 per institution. This funding will support travel and lodging while students are in rural locations for clinical training. The goal is to improve rural nurse retention in these areas of the state. Training nurses in rural communities functions as an audition rotation and allows for some on-boarding at facilities.
- Shift differential for faculty to increase night and weekend clinical placements, \$100,000 per institution. This shift differential funding will provide lump sum one-time stipends as faculty incentives for innovative models of student clinical experiences such as utilizing evenings, weekends, and rural sites, as well as funding for standardized patients to support clinical efforts. Day shift tends to be the busiest time in a hospital so having some learning experiences available “after hours” will allow for more supervision and teaching by practicing nurses. However, these work times are less desirable and incentive payments are necessary for those nurses supervising students.
- Preceptor incentives equaling \$200,000 per institution. This funding will provide grants to health care agencies for a measured commitment to support preceptor availability and opportunities (e.g., extra day off, monetary stipend, or other monetary recognition such as temporary extra differential, gift, meal tickets, etc.). Because teaching is frequently done by the most experienced and committed nurses, these individuals are often the most busy. Incentive payments will allow for a “buy-out” of nurse time so that they can be committed to teaching. Additional preference for rural sites should be considered, with instructors paid by practice site at industry standards for clinical practice.
- Simulation expansion totaling \$175,000 per institution and lab materials and supplies equaling \$7,000 per institution to accommodate increased student numbers. Simulation allows for greater curricular efficiency by replacing some clinical time and allowing for larger class sizes.
- NCLEX Prep \$30,000 per institution. The National Council Licensure Exam is the board examination for RNs. As programs expand their numbers, support for test taking will be necessary.



**ATTACHMENT 3**

| <b>Institution</b>                | <b>Title</b>                       | <b>Total Cost</b> | <b>FTE</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|-----------------------------------|------------------------------------|-------------------|------------|-------------------------|---------------------|---------------------|
| ISU                               | Rural Nursing Stipend              | \$300,000         | NA         | NA                      | NA                  | NA                  |
| ISU                               | Nursing Faculty Shift Differential | \$100,000         | NA         | NA                      | NA                  | NA                  |
| ISU                               | Preceptor Incentives               | \$200,000         | NA         | NA                      | NA                  | NA                  |
| ISU                               | Simulation Expansion               | \$175,000*        | NA         | NA                      | NA                  | NA                  |
| ISU                               | Lab Materials and Supplies         | \$7,000           | NA         | NA                      | NA                  | NA                  |
| ISU                               | NCLEX Prep                         | \$30,000          | NA         | NA                      | NA                  | NA                  |
| <b>ISU Total: \$812,000</b>       |                                    |                   |            |                         |                     |                     |
| BSU                               | Rural Nursing Stipend              | \$300,000         | NA         | NA                      | NA                  | NA                  |
| BSU                               | Nursing Faculty Shift Differential | \$100,000         | NA         | NA                      | NA                  | NA                  |
| BSU                               | Preceptor Incentives               | \$200,000         | NA         | NA                      | NA                  | NA                  |
| BSU                               | Simulation Expansion               | \$175,000*        | NA         | NA                      | NA                  | NA                  |
| BSU                               | Lab Materials and Supplies         | \$7,000           | NA         | NA                      | NA                  | NA                  |
| BSU                               | NCLEX Prep                         | \$30,000          | NA         | NA                      | NA                  | NA                  |
| <b>BSU Total: \$812,000</b>       |                                    |                   |            |                         |                     |                     |
| LCSC                              | Rural Nursing Stipend              | \$300,000         | NA         | NA                      | NA                  | NA                  |
| LCSC                              | Nursing Faculty Shift Differential | \$100,000         | NA         | NA                      | NA                  | NA                  |
| LCSC                              | Preceptor Incentives               | \$200,000         | NA         | NA                      | NA                  | NA                  |
| LCSC                              | Simulation Expansion               | \$175,000*        | NA         | NA                      | NA                  | NA                  |
| LCSC                              | Lab Materials and Supplies         | \$7,000           | NA         | NA                      | NA                  | NA                  |
| LCSC                              | NCLEX Prep                         | \$30,000          | NA         | NA                      | NA                  | NA                  |
| <b>LCSC Total: \$812,000</b>      |                                    |                   |            |                         |                     |                     |
| <b>Total Request: \$2,436,000</b> |                                    |                   |            |                         |                     |                     |

\*one-time

## 6. Expand Mental Health Internship Placements

### Overview and Outcomes

Clinical psychology practitioners must match into and complete an American Psychological Association (APA) accredited internship through a competitive national residency program to complete their degree.

### University of Idaho

The one-year internship typically takes students away from home institutions and often outside the state. Idaho currently only has two fully accredited APA residency sites– located at the University of Idaho Counseling and Testing Center and the Boise VA Medical Center. With this request, University of Idaho will double the size of the current University of Idaho APA-accredited residency programs and develop a framework to develop additional sites across Greater Northern Idaho to attract and retain students in Idaho. This will be supported by a 0.5 FTE support for intern mentors and support for two additional interns, with an expectation of program or University matching for an additional two interns.

| Institution                    | Title              | Total Cost | FTE       | Benefit Eligible | Date of Hire | Term Service |
|--------------------------------|--------------------|------------|-----------|------------------|--------------|--------------|
| UI                             | PsyD Intern Mentor | \$25,000   | 0.125 FTE | Yes              | July 2023    | 12-month     |
| UI                             | PsyD Intern Mentor | \$25,000   | 0.125 FTE | Yes              | July 2023    | 12-month     |
| UI                             | PsyD Intern Mentor | \$25,000   | 0.125 FTE | Yes              | July 2023    | 12-month     |
| UI                             | PsyD Intern Mentor | \$25,000   | 0.125 FTE | Yes              | July 2023    | 12-month     |
| UI                             | PsyD Intern        | \$50,000   | 1.0 FTE   | Yes              | July 2023    | 12-month     |
| UI                             | PsyD Intern        | \$50,000   | 1.0 FTE   | Yes              | July 2023    | 12-month     |
| <b>Total Request:\$200,000</b> |                    |            |           |                  |              |              |

### Quality Tier Summary

|                |  |                     |
|----------------|--|---------------------|
| <i>Base</i>    | 1. Systemwide Nursing Education Expansion                          | \$ 4,480,450        |
| <i>Base</i>    | 2. Mental Health Expansion   | \$ 600,000          |
| <i>Base</i>    | 3. Create an Idaho Healthcare Workforce Development Center         | \$ 1,196,000        |
| <i>Base</i>    | 4. Increase the Number of Nurse Practitioners Graduating Each Year | \$ 813,000          |
| <i>Quality</i> | 5. Rapid Enhancement of Nursing Education and Workforce            | \$ 2,436,000        |
| <i>Quality</i> | 6. Expand Mental Health Internship Placements                      | \$ 200,000          |
|                | <b>TOTAL REQUEST – QUALITY TIER</b>                                | <b>\$ 9,725,450</b> |

**Aspirational Tier**

1. **Systemwide Nursing Education Expansion (Base)**
2. **Mental Health Expansion (Base)**
3. **Create an Idaho Health Care Workforce Development Center (Base)**
4. **Increase the Number of Nurse Practitioners Graduating Each Year (Base)**
5. **Rapid Enhancement of Nursing Education and Workforce (Quality)**
6. **Expand Mental Health Internship Placements (Quality)**
7. **Increase Critical Health Care Programs**

## 8. Increase Critical Health Care Programs

### ***University of Idaho***

The University of Idaho's psychology PhD degree is a research-focused degree, the holder of which conducts investigations in a targeted area. Clinical psychologists with a PhD have a higher rate of placement and command a higher starting salary. The PhD option will support faculty research and the training of clinical psychology PhD students with a focus on rural and underserved care relevant to Idaho. An additional five clinical psychology PhD students would be supported by the addition of two research active 0.5 FTE faculty jointly hired with the WWAMI medical education program and the psychology department, and one graduate research assistantship. ISU currently has a clinical psychology PhD, but the program is very competitive, accepting five students per year and turning away over 95% of applicants, reflecting the faculty intensive nature of mentoring PhD students. The addition of a clinical PhD track at University of Idaho will complement the UI psychology human factors PhD and take advantage of the current clinical psychology faculty in place at University of Idaho, augmented by the addition of two assistant professors hired jointly with the WWAMI medical education program and psychology department.

### ***Idaho State University***

The cost of the clinical placements for PA's is increasing and funds are needed to maintain the existing number of graduates. Additionally, this request will expand the PA program enrollment at Idaho State University by 16 seats per year, a 20% increase. This request builds on the base request to allow us to grow the PA program to meet industry demand.

To address rural access to care, ISU proposes the creation of a Physician Assistant Rural Health Track (PA-RHT). The PA-RHT would focus its recruitment and curriculum efforts on evidence-based factors that would increase the likelihood of a PA staying in rural Idaho long term. Such factors would include increased recruitment of rural Idaho students, teaching an elective rural curriculum that increases the student's self-efficacy for autonomy, and partnership with rural Idaho communities in the development of four clinical training sites where the majority of the clinical training will occur.

In order to increase the number of PAs who choose to go into primary rural Idaho health care and stay there long-term, there are challenges. The number one barrier to increasing PA enrollment nationally and locally is clinical site placement. Over the past 10 to 15 years medical schools, advanced practice programs, and physician assistant programs have been required to pay clinical sites to remain competitive. The emerging shortfall of clinical rotation sites and the increased pressure from outside organizations paying for these clinical sites has made it necessary for the PA program to compensate clinical sites and preceptors in order to ensure it can meet accreditation standards, maintain current enrollment, and grow enrollment.

Idaho State University is requesting three faculty positions, one staff position, and ongoing operating costs to expand the number of seats available for students in the Physician Assistant Studies program. In addition, ongoing operating costs are needed to cover a portion of preceptor payments to secure new, and maintain existing, clinical sites for the existing 80 PA students. The cost of the clinical placements for PAs is increasing and the operating request is needed just to maintain the existing number of graduates.

### ***Boise State University***

The Boise State University College of Health Sciences has one of the strongest respiratory therapy (RT) training programs in the United States. COVID has shown us that Idaho and the entire country needs more respiratory therapists at the undergraduate and graduate levels. In order to meet the increased demand Boise State is requesting one tenure-eligible

faculty position at a cost of \$100,000 (including benefits). To increase student education and clinical practice, Respiratory Care would expand its simulation with support from this line.

There is a need for qualified imaging specialists across Idaho, especially in rural areas. This request will help Boise State University create an online advanced medical imaging curriculum so students throughout Idaho and beyond can get advanced training in areas such as interventional cardiology, sonography, computed tomography and magnetic resonance imaging. The online platform will allow students to obtain their education anywhere at any time. To oversee this initiative, an additional tenure-eligible faculty line will be needed at a cost of \$100,000.

Social workers currently provide more behavioral health services than any other discipline in our country, and the demand for these clinical services is increasing rapidly. Social workers are critical care providers in health clinic and hospital settings and in high demand in local communities. Boise State’s School of Social Work would like to develop and offer more innovative and flexible clinical programming to increase the number of trained clinicians in Idaho who can fill open positions in health care settings. Plans include developing part-time programs for both the face-to-face BSW and MSW programs to increase flexibility. To implement these new curricular options, expand enrollment and increase student credit hours, three new tenure eligible faculty will be needed. Total funding requested: \$300,000 in permanent appropriated funds.

**Lewis-Clark State College**

In Idaho and nationwide, a barrier to increasing nursing program enrollment is the lack of qualified nurse educators. Additionally, clinical agencies in the north and north central Idaho regions are requesting clinical nurse educator programs. To address the demand for higher education nurse educators and clinical nurse educators, LCSC is seeking to offer an online Masters in Nursing Education degree that would provide a core foundation of coursework with separate tracks for nurse educator (higher education) and clinical nurse educator – evidence-based practice emphasis. LCSC would need to hire two extended-contract faculty and one support staff for this program.

Radiographers and imaging specialists are in high demand throughout Idaho. To meet the needs of clinical agencies in north and north central Idaho, to support expansion of the LCSC Radiography AS program, and to allow for initiation of additional imaging modalities education (diagnostic medical sonography [DMS]), two faculty positions are needed. One-time purchase of equipment is necessary to support implementation of a new DMS program plus annual license fees for POCUS (Point of Care Ultrasound) equipment.

| <b>Institution</b>          | <b>Title</b>               | <b>Total Cost</b> | <b>FT or PT</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|-----------------------------|----------------------------|-------------------|-----------------|-------------------------|---------------------|---------------------|
| UI                          | Assistant Faculty          | \$75,000          | 0.5 FTE         | Yes                     | July 2024           | 12 month            |
| UI                          | Assistant Faculty          | \$75,000          | 0.5 FTE         | Yes                     | July 2024           | 12 month            |
| UI                          | Research Assistant         | \$40,000          | 0.5 FTE         | Yes                     | July 2024           | 12 month            |
| <b>UI Total: \$ 190,000</b> |                            |                   |                 |                         |                     |                     |
| ISU                         | PA Clinical Faculty        | \$150,000         | 1.0 FTE         | Yes                     | July 2023           | 12-month            |
| ISU                         | PA Clinical Faculty        | \$150,000         | 1.0 FTE         | Yes                     | July 2023           | 12-month            |
| ISU                         | PA Clinical Faculty        | \$150,000         | 1.0 FTE         | Yes                     | July 2023           | 12-month            |
| ISU                         | Administrative Support     | \$40,000          | 1.0 FTE         | Yes                     | July 2023           | 12-month            |
| ISU                         | Start Up / Operating Funds | \$10,000          | NA              | NA                      | NA                  | NA                  |

| ISU Total: \$500,000        |                            |           |         |     |           |          |
|-----------------------------|----------------------------|-----------|---------|-----|-----------|----------|
| BSU                         | Respiratory Care Faculty   | \$100,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| BSU                         | Imaging Specialist Faculty | \$100,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| BSU                         | SW Faculty                 | \$100,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| BSU                         | SW Faculty                 | \$100,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| BSU                         | SW Faculty                 | \$100,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| BSU Total: \$500,000        |                            |           |         |     |           |          |
| LCSC                        | MS Nursing Faculty         | \$140,000 | 1.0 FTE | Yes | July 2023 | 12-month |
| LCSC                        | MS Nursing Faculty         | \$140,000 | 1.0 FTE | Yes | July 2023 | 12-month |
| LCSC                        | Radiography Faculty        | \$110,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| LCSC                        | Radiography Faculty        | \$110,000 | 1.0 FTE | Yes | July 2023 | 9-month  |
| LCSC                        | DMS Annual License Fee     | \$24,000  | NA      | NA  | NA        | NA       |
| LCSC                        | Start Up / Operating Funds | \$25,000  | NA      | NA  | NA        | NA       |
| LCSC Total: \$549,000       |                            |           |         |     |           |          |
| Total Request: \$ 1,739,000 |                            |           |         |     |           |          |

**Aspirational Tier Summary**

|                     |  |                      |
|---------------------|--|----------------------|
| <i>Base</i>         | 1. Systemwide Nursing Education Expansion                          | \$ 4,480,450         |
| <i>Base</i>         | 2. Mental Health Expansion   | \$ 600,000           |
| <i>Base</i>         | 3. Create an Idaho Healthcare Workforce Development Center         | \$ 1,196,000         |
| <i>Base</i>         | 4. Increase the Number of Nurse Practitioners Graduating Each Year | \$ 813,000           |
| <i>Quality</i>      | 5. Rapid Enhancement of Nursing Education and Workforce            | \$ 2,436,000         |
| <i>Quality</i>      | 6. Expand Mental Health Internship Placements                      | \$ 200,000           |
| <i>Aspirational</i> | 7. Increase Critical Health Care Programs                          | \$ 1,739,000         |
|                     | <b>TOTAL REQUEST – ASPIRATIONAL TIER</b>                           | <b>\$ 11,464,450</b> |

# FY 2024 Line Item Proposal



## Cybersecurity Collaboration



**Cybersecurity Collaborative  
Line-Item Budget Proposal**

**FY 2024**

University of Idaho  
Lewis-Clark State College  
Idaho State University  
Boise State University

North Idaho College  
College of Southern Idaho  
College of Western Idaho  
College of Eastern Idaho



## **Problem Statement**

**Serious attacks against our nation's critical infrastructure originating in cyberspace have gone from possible to eventual to actual. On an alarmingly regular basis, bad actors can disrupt our daily lives.**

The Governor's March 2022 Cybersecurity Task Force Report asserts that small businesses, school districts and counties across Idaho have experienced major disruptions in business operations due to cyberattacks. Madison, Bannock and Twin Falls counties have reported significant cyber attacks in the last four years. These attacks had major effects on citizens who depend on their local governments to protect their privacy and serve their needs. The effect on citizens has ranged from a loss of financial information to delayed essential county court proceedings.

The national shortage of skilled and trained cybersecurity professionals is near crisis levels. As part of the 2022 report, Governor Brad Little requested that the institutions of higher education come together to address the increasing threat from cybersecurity and seek investments in cybersecurity education. Our charge is to leverage the state's resources, and the expertise in our higher education institutions, to ensure a pipeline of educated cybersecurity professionals ready to meet the needs of industry and the protection of our state's assets. Together, we stand ready for this challenge.

The State's initial investment in cybersecurity already has shown significant returns. Over the past two years, Idaho's public institutions of higher education have created a dozen new certificate and degree options in cybersecurity. Boise State's cybersecurity programs are the fastest growing in the state, and U of I's bachelor's program is growing 50 percent faster than anticipated. Almost two dozen high school teachers have been trained to offer cybersecurity to Idaho's high school students, with dozens more in the pipeline. All of Idaho's public institutions of higher education have agreed to a charter creating the Idaho Cyber Range with the goal to "sustain collaborative infrastructures and instructional technologies that empower our institutions of higher education to meet their program objectives and prepare world-class cybersecurity professionals."

This unprecedented growth is producing the cybersecurity professionals that Idaho needs to both secure its own cyber resources and become a nationwide leader in cybersecurity, one of the fastest growing industries in the world. However, with this growth comes a need for additional and sustaining resources.

## **Request Description**

The Governor's Cybersecurity Task Force recommends five strategic objectives to create a safer Idaho; two of them directly relate to higher education.

- 1) Safeguard Idaho's Infrastructure and Provide Active Cyber Deterrence, and
- 2) Increase Investments for Cybersecurity Professionals in Workforce and Education.

This joint funding request is directly mapped to recommendations from the Governor's Cyber Security Task Force Report, and based on best practices, as well as state and institutional goals.

Request items within each area are prioritized into three tiers - base, quality and aspirational - starting with the most basic needs to respond to the governor's directives, and progressing to a funding level that would **set Idaho apart as a national hub for cybersecurity.**

### **Tiered Request Approach**

**This request represents a systemwide approach among all the educational institutions to address the cybersecurity challenges in Idaho.**

The requests are leveled based on best practices, state objectives, and institutional goals. Request items within each area are prioritized into three tiers:

1. **BASE:** *coordinated strategy, educational offerings, additional faculty, and infrastructure*
2. **QUALITY:** *base tier plus building a pipeline of cyber students and supercharging research*
3. **ASPIRATIONAL:** *base tier, quality tier plus securing Idaho's place as the nation's most prestigious HUB of cybersecurity activity*

## Base Tier Request

### Deliver on a Statewide Cybersecurity Strategy, Roadmap, Coordination of Educational Offerings, and Workforce Development Plan

#### Overview and Outcomes

The Governor's Task Force recommends that the Governor develop a statewide cybersecurity strategy and road map laying out a clear vision and set of actions to improve Idaho's cybersecurity posture. Specifically, the Task Force advocates that the strategy and road map include detailed information to implement the state's vision for workforce development and education, as well as cyber literacy. Our budget request specifically addresses this recommendation.

In coordination with the Governor's Office, State Board of Education, and the Presidents Leadership Council, all eight public institutions are prepared to lead and coordinate efforts to develop a statewide cybersecurity strategy, roadmap, workforce development plan, and educational coordination, with an investment of a cybersecurity program director at each institution, and the continued funding of the PLC education liaison. This position is necessary to make sure the programs run efficiently and include coordinated curriculum that doesn't duplicate across institutions but offers broad opportunities for students at many levels across geographic regions. The liaison also will ensure research efforts support industry needs.

This request includes eight academic cyber liaisons and one Statewide Educational Liaison, and includes fringe.

| Institution             | Title                         | Total Cost | FT or PT | Benefit Elig | Date of Hire | Term Service       |
|-------------------------|-------------------------------|------------|----------|--------------|--------------|--------------------|
| NIC                     | Academic Cyber Liaison        | \$126,700  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| CWI                     | Academic Cyber Liaison        | \$126,700  | 1.0 FTE  | Yes          | July 2023    | 12 month           |
| CSI                     | Academic Cyber Liaison        | \$126,700  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| CEI                     | Academic Cyber Liaison        | \$126,700  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| UI                      | Academic Cyber Liaison        | \$192,800  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| LCSC                    | Academic Cyber Liaison        | \$192,800  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| ISU                     | Academic Cyber Liaison        | \$192,800  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| Boise State             | Academic Cyber Liaison        | \$192,800  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| System Position         | Statewide Educational Liaison | \$210,800  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| <b>#1 Total Request</b> |                               |            |          |              |              | <b>\$1,488,800</b> |

Note: funds for expanding the Technical programs at the two-year institutions: NIC, CWI, CEI, CSI, and at ISU-Tech should go through Idaho Division of Career and Technical Education (IDCTE) rather than directly from general funds in order to maintain the integrity of the Career and Technical Education (CTE) programs in this initiative.

## **Fund Additional Cybersecurity Faculty, Instructors, and Infrastructure**

### ***Overview and Outcomes***

The task force recommends that the Idaho State Board of Education and higher education institutions actively recruit and hire additional cybersecurity instructors and invest in infrastructure to meet the ever-growing demand of industry. The report states, "funding must be available to hire additional faculty to instruct new courses." Because a comprehensive state-wide cybersecurity curriculum is currently limited by a shortage of instructional faculty and facilities to meet hands-on and immersive learning needs, the eight institutions request an investment in faculty and infrastructure needs.

Each institution of higher education in Idaho has a unique programmatic and/or geographic focus in the field of cybersecurity. Boise State University has focused on emphasis options and certificates to quickly add cybersecurity skills training in support of industry's current needs. The University of Idaho has focused on full-fledged BS, MS, and PhD programs and research to train cybersecurity professionals with the depth of technical skills necessary to make Idaho industry a leader in next generation cybersecurity. Idaho State University has focused on the cyber-physical, business and management aspects of cybersecurity, making sure that all of Idaho's cybersecurity needs are covered. The two-year public institutions are generating the broad base of employees with critical cybersecurity skills required by Idaho Industry and feeding the pipeline for students with more advanced degrees. The request outlined below provides the critical faculty resources and related operating expenses to open additional seats in cybersecurity programs to provide the essential workforce pipeline.

Given current enrollment trends, it is anticipated that the additional faculty and resources listed below will allow Idaho's higher education institutions to annually provide:

- 60 additional graduates with AA degrees in cybersecurity,
- 60 additional graduates with BS degrees in cybersecurity,
- 100 additional graduates with BS degrees in varying fields and emphases and/or certificates in cybersecurity (these hybrid degrees are critical to weaving cybersecurity into the fabric of Idaho industry),
- 30 additional graduates with MS degrees in cybersecurity,
- 10 additional graduates with PhD degrees in cybersecurity.

These graduates will help meet the current need of making sure that Idaho's industry, government and infrastructure is secure from cyber threats. It also will support the needs of existing Idaho companies that work in the area of cybersecurity. For some of these degrees, notably the AA and hybrid degrees, the increase will be almost immediate. For degrees with a longer lag time, i.e. four year degrees like a BS or PhD, it will be 2-3 years before we see the full increase.

### ***Joint programs***

Members of all of Idaho's Public institutions of higher education have been meeting biweekly through the Cybersecurity Curriculum task force for the past two years. This has led to the creation of improved curriculum transitions between institutions, including additional course articulations and agreements, and shared courses.

The resulting educational programs are some of the fastest growing that the state has ever seen. For example, Boise State's cybersecurity offerings have grown faster than any previous program at Boise State. These efforts also have helped push Idaho towards the forefront of Nationwide Cybersecurity Education, with the University of Idaho being named the Academic Lead for the entire Department of Defense Cybersecurity Consortium.

Equally importantly this collaborative effort has led to creation of a statewide Idaho Cyber Range Charter. "The mission of the Idaho Cyber Range is to sustain collaborative infrastructures and instructional technologies that

empower our institutions of higher education to meet their program objectives and prepare world-class cybersecurity professionals.” Each public institution of higher education in Idaho has a site director that will be active in the Cyber Range processes. Thus providing a long-term mechanism for the maintenance of mutually supporting and collaborative educational offerings in cybersecurity across Idaho.

The faculty and other resources requested below are required to successfully manage the Cyber Range, offer the courses that support these programs, maintain the current level of growth in cybersecurity, and move the state further into the national spotlight in cybersecurity.

### **University of Idaho**

- **Cybersecurity faculty positions.** The University of Idaho’s long standing focus on core cybersecurity technical skills and cybersecurity research led to UI being awarded over \$5.2 million in new, external (from outside of Idaho) cybersecurity funding in the last year, representing a significant influx of money to the state. UI’s Bachelor’s program in Cybersecurity represents one of the largest and fastest growing in the state. UI’s BS, MS, and the proposed PhD degrees along with our extensive research programs are critical to creating graduates with the depth of technical knowledge required to keep Idaho at the forefront of the cybersecurity field. The requested funding will allow us to support existing programs, expand our programs to our Coeur d’Alene and Idaho Falls campuses, and significantly increase research activities. In order to make sure that Idaho remains at the forefront of cybersecurity University of Idaho requests permanent state general fund support for five faculty and two clinical to support the University of Idaho’s undergraduate and graduate cybersecurity programs.
  - Two TT Faculty to support the rapid growth in our existing BS and MS programs in Cybersecurity;
  - Two TT Faculty to support the creation of a new PhD program in Cybersecurity and expand our research programs;
  - One Clinical Faculty to support expanding our BS in Cybersecurity to Coeur d’Alene;
  - One Clinical Faculty to support expanding our BS in Cybersecurity to Idaho Falls;
  - One (1) technical staff member and one (1) departmental staff member to support the rapid growth in both our educational and research programs.
  - Infrastructure: Baseline funding for cybersecurity labs in Coeur d’Alene and Idaho Falls (~\$20,000/year each). This would support both the U of I PhD in cybersecurity and expanding the undergraduate program to Coeur d’Alene and Idaho Falls. \$40,000 (ongoing).

### **Idaho State University**

- **Computer science faculty.** ISU has the smallest Computer Science program of the Idaho universities with seven current faculty members. ISU has dedicated significant resources to growing Computer Science, investing in four additional faculty lines since 2019. This request will continue to grow high-demand programs and build a robust cybersecurity curriculum. ISU implemented an undergraduate certificate in cybersecurity in the fall semester of 2021. Within six months 32 students had enrolled in this certificate program, demonstrating a growing demand for formal cybersecurity education. To best meet market demand, ISU will recruit faculty that have expertise in both cybersecurity and computer science. This diverse pool of faculty will contribute directly to the education of cyber professionals in Idaho and will enable ISU to offer degrees in cybersecurity.
  - ISU requests faculty to support ISU’s expertise - cybersecurity for cyber physical systems - in the following areas: (a) Secure Coding, (b) Cyber Secure Engineering, and (c) Cyber Threat Intelligence. 4.0 FTE Faculty (TT), 2.0 Faculty (clinical) and 2.0 TA (using same rates as U of I)

**Boise State University**

- **Cybersecurity faculty.** The Boise State overall undergraduate/graduate cybersecurity degree and certificate programs represent the largest and fastest growing such programs in the state. Boise State has developed multiple cyber pathways for students to support the diverse and growing employer ecosystem throughout Idaho. The CyberOperations and Resilience (COPRe) program supports rural students to stay within their respective communities and learn critically needed cybersecurity skills for their employers, communities, and the state. The requested faculty will enable scale to grow all such programs well beyond the current 300 cyber-specific students (as of Spring 2022). The cyber emphasis in CS is now full with 10% of the 700 students in this option and the PhD in Computing now has 80+ students. In order to grow the workforce to meet the needs of Idaho's multi-faceted employer base statewide and expand its research in the PhD in Computing, Boise State requests permanent state general fund support for the following:
  - Six (6) Faculty (TT) to support the Boise State undergraduate and graduate cybersecurity programs across a range of colleges and departments. The recommended faculty will enhance current programs while enabling scale to meet workforce and industry needs. Examples include:
    - One TT Faculty for College of Business & Economics' Information Technology / Supply Chain Management (IT/SCM) to assist in meeting the growing IT/SCM cyber-specific needs (e.g. risk management, governance, and compliance) of our employer community;
    - One TT Faculty for College of Arts & Sciences' Cryptoanalysis and Mathematics to assist with furthering multi-disciplinary cybersecurity opportunities throughout Arts & Sciences;
    - Two TT Faculty for College of Engineering's Computer Science (with cybersecurity emphasis), which currently supports over 700 Computer Science students, with 10% of those students in the cybersecurity emphasis program and 80+ PhD students; and
    - Two TT Faculty for College of Engineering's CyberOperations & Resilience (COPRe), which grew from zero to 180 enrolled students in the first two semesters of the program's offering.
    - Two (2) Clinical Faculty members represent an additional level of industry-specific knowledge to be enabled into both Boise State's Computer Science (1 faculty) and COPRe (1 faculty) programs.
    - Boise State expansion of the cybersecurity programs will require additional space for faculty and staff (including labs) which is currently being rented. \$150,000 (ongoing).

**Lewis Clark State College**

LCSC is launching a new cybersecurity management degree starting FA22. All sections of our cyber courses are filled so additional sections are being added. The faculty requests will allow this program to launch with adequate program seats to meet initial regional needs. In addition, funding for lab and equipment is needed to support these new degree offerings.

**Community Colleges**

Idaho's community colleges have unique regional needs that typically involve a sector focus in the cybersecurity field. Addition of faculty will provide increased seat access in current cybersecurity programs and create a critical pipeline of career technical cybersecurity graduates to Idaho's workforce and transfer students to Idaho's baccalaureate and graduate cybersecurity programs.

**All Institutions**

- Start-up/operations packages are essential to recruit and hire the tenure track faculty at the four-year research institutions. Start-up/Operations funds include the costs to establish research labs and hire research assistants. This funding serves as seed funding for research. It allows faculty to set up research labs and recruit the first round of graduate students. This generates the preliminary research results necessary to secure outside research funding.
- Collaboration Bootcamp: As the field of cybersecurity will constantly evolve, annual training and collaboration opportunities for faculty across all institutions is essential on an annual basis to ensure consistent teaching and learning at every institution. Each institution would receive funding for faculty to attend an annual in-person training and collaboration planning bootcamp.
- Classrooms to support sharing live delivery of on-line synchronous classes between all institutions and to remote/online students, including seating, cameras, monitors, teaching stations, and power ports for laptops. This request includes outfitting 19 rooms across all the institutions. This investment is critical to build joint-degree programs where students from across the state can gain access to programs regardless of host institution.

| Institution      | Title                            | Total Cost | FT or PT | Benefit Elig | Date of Hire | Term Service       |
|------------------|----------------------------------|------------|----------|--------------|--------------|--------------------|
| UI               | Under/Grad Cyber Faculty         | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI               | Under/Grad Cyber Faculty         | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI               | Under/Grad Cyber Faculty         | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI               | Under/Grad Cyber Faculty         | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI               | Clinical Faculty - CdA           | \$162,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI               | Clinical Faculty - Idaho Falls   | \$162,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI               | Technical Staff                  | \$85,000   | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| UI               | Office Staff                     | \$50,000   | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| UI               | Infrastructure - Lab CdA         | \$20,000   | NA       | NA           | NA           | NA                 |
| UI               | Infrastructure - Lab Idaho Falls | \$20,000   | NA       | NA           | NA           | NA                 |
| UI               | Operating / Start Up             | \$450,000  | NA       | NA           | NA           | NA                 |
| UI               | Annual Collaboration Bootcamp    | \$21,000   | NA       | NA           | NA           | NA                 |
| UI               | 2 Cyber Ready Classrooms         | \$170,000* | NA       | NA           | NA           | NA                 |
| UI               | 3 Teaching Assistants            | \$104,600  | NA       | NA           | NA           | NA                 |
| <b>UI Total</b>  |                                  |            |          |              |              | <b>\$2,041,400</b> |
| ISU              | Under/Grad Cyber Faculty         | 198,800    | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| ISU              | Under/Grad Cyber Faculty         | 198,800    | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| ISU              | Clinical Faculty                 | \$154,845  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| ISU              | Clinical Faculty                 | \$154,845  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| ISU              | Operating / Start Up             | \$137,010  | NA       | NA           | NA           | NA                 |
| ISU              | Annual Collaboration Bootcamp    | \$18,000   | NA       | NA           | NA           | NA                 |
| ISU              | 4 Cyber Ready Classrooms         | \$340,000* | NA       | NA           | NA           | NA                 |
| <b>ISU Total</b> |                                  |            |          |              |              | <b>\$1,202,300</b> |
| Boise State      | Under/Grad Cyber Faculty         | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |

|                         |                               |            |          |     |           |                    |
|-------------------------|-------------------------------|------------|----------|-----|-----------|--------------------|
| Boise State             | Under/Grad Cyber Faculty      | \$198,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Under/Grad Cyber Faculty      | \$198,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Under/Grad Cyber Faculty      | \$198,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Under/Grad Cyber Faculty      | \$198,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Under/Grad Cyber Faculty      | \$198,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Clinical Faculty - Comp Sci   | \$162,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Clinical Faculty - CORe       | \$162,800  | 1.0 FTE  | Yes | July 2023 | 9-month            |
| Boise State             | Infrastructure - Lab          | \$150,000  | NA       | NA  | NA        | NA                 |
| Boise State             | Operating / Start Up          | \$441,400  | NA       | NA  | NA        | NA                 |
| Boise State             | Annual Collaboration Bootcamp | \$24,000   | NA       | NA  | NA        | NA                 |
| Boise State             | 3 Cyber Ready Classrooms      | \$255,000* | NA       | NA  | NA        | NA                 |
| Boise State             | 3 Teaching Assistants         | \$146,400  | NA       | NA  | NA        | NA                 |
| <b>BSU Total</b>        |                               |            |          |     |           | <b>\$2,535,200</b> |
| LCSC                    | Undergraduate Cyber Faculty   | \$162,800  | 1.00 FTE | Yes | July 2023 | 9 month            |
| LCSC                    | Cyber Support                 | \$65,200   |          |     |           |                    |
| LCSC                    | Cyber Lab Maintenance         | \$5,000    | NA       | NA  | NA        | NA                 |
| LCSC                    | Annual Collaboration Bootcamp | \$6,000    | NA       | NA  | NA        | NA                 |
| LCSC                    | 4 Cyber Ready Classrooms      | \$340,000* | NA       | NA  | NA        | NA                 |
| <b>LCSC Total</b>       |                               |            |          |     |           | <b>\$579,000</b>   |
| CWI                     | Cyber Faculty                 | \$160,300  | 1.0 FTE  | Yes | July 2023 | 12-month           |
| CWI                     | Cyber Network Support         | \$67,700   | .50 FTE  | Yes | July 2023 | 12 Month           |
| CWI                     | Annual Collaboration Bootcamp | \$6,000    | NA       | NA  | NA        | NA                 |
| CWI                     | 2 Cyber Ready Classrooms      | \$170,000* | NA       | NA  | NA        | NA                 |
| <b>CWI Total</b>        |                               |            |          |     |           | <b>\$404,000</b>   |
| CEI                     | Cyber Faculty                 | \$160,300  | 1.0 FTE  | Yes | July 2023 | 11-month           |
| CEI                     | Cyber Faculty                 | \$160,300  | 1.0 FTE  | Yes | July 2023 | 11-month           |
| CEI                     | Cyber Support                 | \$77,400   | NA       | NA  | NA        | NA                 |
| CEI                     | Annual Collaboration Bootcamp | \$6,000    | NA       | NA  | NA        | NA                 |
| <b>CEI Total</b>        |                               |            |          |     |           | <b>\$404,000</b>   |
| CSI                     | Cyber Faculty                 | \$160,300  | 1.0 FTE  | Yes | July 2023 | 12-month           |
| CSI                     | Cyber Support                 | 67,700     | NA       | NA  | NA        | NA                 |
| CSI                     | Annual Collaboration Bootcamp | \$6,000    | NA       | NA  | NA        | NA                 |
| CSI                     | 2 Cyber Ready Classrooms      | \$170,000* | NA       | NA  | NA        | NA                 |
| <b>CSI Total</b>        |                               |            |          |     |           | <b>\$404,000</b>   |
| NIC                     | Cyber Faculty                 | \$160,300  | 1.0 FTE  | Yes | July 2023 | 9 month            |
| NIC                     | Lab Support                   | \$67,700   | NA       | NA  | NA        | 12-month           |
| NIC                     | Annual Collaboration Bootcamp | \$6,000    | NA       | NA  | NA        | NA                 |
| NIC                     | 2 Cyber Ready Classrooms      | \$170,000* | NA       | NA  | NA        | NA                 |
| <b>NIC Total</b>        |                               |            |          |     |           | <b>\$404,000</b>   |
| <b>#2 Total Request</b> |                               |            |          |     |           | <b>\$7,973,900</b> |

\*One-Time



**Base Tier Summary**

|             |   |                     |
|-------------|---|---------------------|
| <i>Base</i> | Deliver on a statewide cybersecurity strategy, roadmap, coordination of educational offerings, and workforce development plan | \$ 1,488,800        |
| <i>Base</i> | Fund additional cybersecurity faculty, instructors, and infrastructure  | \$ 7,973,900        |
|             | <b>TOTAL REQUEST – BASE TIER</b>  | <b>\$ 9,462,700</b> |

## Quality Tier Request

### Student Ecosystem – Build the Pipeline of Students and Supercharge Research

#### *Overview and Outcomes*

Funding at this tier supports the build out of a student ecosystem, an interconnected education environment that is strategically designed to encourage students to enroll in and complete cybersecurity degrees, and leverages resources from all higher education institutions. The student-focused ecosystem will encompass synergistic components at each institution as well as the state's high schools. The request will finance the training of high school cybersecurity teachers, meaningful scholarships for students, the development of an apprenticeship program, additional state of the art classrooms to support increased cohort sizes, advisors and success coaches, and a collaborative state-wide research expansion, including a shared research information management system. This phase also includes funding Boise State's Cyberdome workforce development platform.

The funding requested below will increase the number of students and graduates with expertise in cybersecurity by 50% over the number of students listed in the base proposal. This increase in the number of trained cybersecurity professionals in Idaho is necessary to support the growth of additional companies and industry focused on cybersecurity. The funding in this tier will also keep Idaho at the forefront of cybersecurity research. It will give Idaho companies a competitive edge by making sure that they are aware of, and through university-industry partnerships, are creating the next generation of cybersecurity tools.

#### *University of Idaho*

- An expanded dual credit cybersecurity program will encourage high school students to start learning about cybersecurity early, leading to a larger pipeline of students into college and university cybersecurity programs. This request includes high school teacher training incentives and high school club outreach. An additional faculty member will teach high school teachers, maintain quality in the program, and serve as a community outreach liaison to the high schools. Start-up funds for this dual credit outreach program are also included to be spent on materials to bring into the classroom, (e.g., computer carts, marketing materials, travel to schools.)
- Scholarships will support and encourage college enrollment into cybersecurity degree programs in traditional settings, continuing education, and apprenticeship programs. We will include a focus on recruiting and supporting retired military personnel.
- This request builds a cybersecurity apprenticeship program based on our very successful co-op program in which students serve in seven month internships during their undergraduate education. To accomplish this a request for a Statewide Apprenticeship Program director, Clinical faculty to teach apprenticeship Related Technical Instruction (RTI) courses, and one advisor and one student success coach to support growth in student enrollment and program opportunities is sought. As with the scholarships we will include a focus on retired military personnel. Apprenticeship programs serve the dual purposes of supporting Idaho's needs even before students graduate and making sure that Idaho employers are getting employees with the practical, hands-on experience critical to success.
- Two additional state of the art classrooms to support increased student cohort sizes. Administrative and IT support to ensure smooth processes and platforms for students, faculty, and HS teachers
- Operating funds, standing funds for Idaho cyber clubs to travel and compete, and course release funds for faculty advisors.

**Idaho State University**

- Idaho State University will build on strengths developed in Tier I to build a world class education and research program in Cybersecurity for Cyber-Physical Systems. Cyber-physical systems (CPS) are intelligent computer systems controlled or monitored by computer-based algorithms and machine-sensed data. Cyber-physical systems control the critical infrastructure of the modern world such as industrial control systems, power systems, water distribution systems and ground and air traffic control systems. By their very nature these systems are vulnerable to cyberattack that can have potentially devastating consequences. A recent example is the Colonial Pipeline cyber attack of 2021 which led to fuel shortages across the eastern United States.
- Cybersecurity for CPS is the key aspect of Idaho National Laboratory's research, development and threat assessment. By developing a world class education and research program in CPS, ISU can help INL meet critical workforce needs and contribute to research essential to national security. The demand for a skilled CPS workforce and scientists and engineers who can build resilient, survivable and robust CPS systems will be multi-generational.
- To accomplish these goals, ISU requests additional tenure track (3), clinical (2), and tenured (2) faculty. Additionally, ISU is requesting staff lines to build out laboratory needs with a lab manager and an outreach and intern specialists to support community outreach, K-12 outreach, and summer camps. Administrative support staff (1) and an operating budget will also be necessary.

**Boise State University**

- Scholarships will support and encourage college enrollment into cybersecurity degree programs in traditional settings, continuing education, and apprenticeship programs.
- Boise State launched the statewide Cyberdome workforce development platform in January 2022 and has seen significant success in a short period of time. This platform enables Idaho students with a 6 mos paid internship – *irrespective of home-institution* – to work in a real-world environment. Building on this initial success, Boise State requests permanent state general fund support for the following: Four (4) dedicated staff and support to provide on-going mentoring and career enablement for Cyberdome students. The Cyberdome platform enables service to up to 18 rural communities and provides the real-world workplace for cybersecurity students. This platform leverages cloud-based infrastructure and has the dual benefit of enabling students across Idaho to work / learn in a cloud-based platform while enabling critical research on cyber adversary attacks impacting rural communities. This fund enables a real-world, “ready to work” cyber workforce that differentiates Idaho students from all others in the nation. The Cyberdome is *open to all Idaho cybersecurity 2-year / 4-year students*, led by Boise State via the Institute for Pervasive Cybersecurity.

**Lewis-Clark State College**

A dual credit cybersecurity program will encourage high school students to start learning about cybersecurity early, leading to a larger pipeline of students into college and university cybersecurity programs. This request includes high school teacher training incentives and high school club outreach. This would be focused on our six talent search high schools (Orofino, Timberline, Clearwater Valley, Grangeville, Kamiah, Nez Perce) and Lewiston.

**All Four-Year Institutions**

- Statewide Research Information Management (RIM) System : As research into cybersecurity and other areas of national security, and economic importance increase, data about research production at Idaho's four-year institutions becomes more important. Basic productivity measures such as number of publications and grants and associated impact factors are stored in dispersed and unconnected systems that make querying this data unwieldy at best and impossible at worst. This severely limits the ability of decision makers at both the institutional and state level to make informed decisions based on known areas of strength, build collaborative teams across institutions, and fully demonstrate the impact of research and higher education to our stakeholders across the state and region.
- With the incentive for faculty across the four-year institutions to collaborate on research and student involvement in research, an investment in a statewide interconnected system of platforms, services, and personnel to establish a research information infrastructure for the four four-year public institutions is essential. This request includes:
  - Exploro - a "people-centric" research information management system offered by Clarivate/Ex Libris that harvests internal and external data to enable real-time collection, analysis, and promotion of research and creative activities.
  - InCites - offered by Clarivate, is a web-based research evaluation tool that analyzes institutional productivity, monitors collaboration activity, and identifies influential researchers and areas of opportunity.
  - Research Impact Librarian position at each institution to spearhead these implementations including training, communications and marketing, oversight of the systems, and coordination between institutions.

| Institution     | Title                                | Total Cost | FT or PT | Benefit Elig | Date of Hire | Term Service |                    |
|-----------------|--------------------------------------|------------|----------|--------------|--------------|--------------|--------------------|
| UI              | HS Teacher Training/Incentives       | \$15,000   | NA       | NA           | NA           | NA           |                    |
| UI              | HS Club Outreach                     | \$20,000   | NA       | NA           | NA           | NA           |                    |
| UI              | Dual Credit - Faculty Outreach       | \$46,300   | NA       | NA           | NA           | NA           |                    |
| UI              | Dual Credit Program Start Up         | \$25,000   | NA       | NA           | NA           | NA           |                    |
| UI              | Cyber Scholarships                   | \$160,000  | NA       | NA           | NA           | NA           |                    |
| UI              | Cyber Apprenticeship Director        | \$162,800  | 1.0 FTE  | Yes          | July 2023    | 12-month     |                    |
| UI              | Clinical Apprenticeship Faculty      | \$162,800  | 1.0 FTE  | Yes          | July 2023    | 12-month     |                    |
| UI              | Apprenticeship Student Success Coach | \$67,300   | 1.0 FTE  | Yes          | July 2023    | 12-month     |                    |
| UI              | 2 Cyber Ready Classrooms             | \$85,000*  | NA       | NA           | NA           | NA           |                    |
| UI              | Cyber IT Classroom Support           | \$96,600   | 1.0 FTE  | Yes          | July 2023    | 12-month     |                    |
| UI              | Cyber Admin Classroom Support        | \$67,300   | 1.0 FTE  | Yes          | July 2023    | 12-month     |                    |
| UI              | Cyber Club Operating Funds           | \$19,500   | NA       | NA           | NA           | NA           |                    |
| UI              | Cyber Faculty Course Release         | \$14,500   | NA       | NA           | NA           | NA           |                    |
| UI              | Prominent Cyber Faculty              | \$373,000  | 1.0 FTE  | Yes          | July 2023    | 9-month      |                    |
| UI              | Prominent Cyber Faculty              | \$373,000  | 1.0 FTE  | Yes          | July 2023    | 9-month      |                    |
| UI              | Research Impact Librarian            | \$162,800  | 1.0 FTE  | Yes          | July 2023    | 12-month     |                    |
| UI              | Librarian Operating / Start Up       | \$20,000   | NA       | NA           | NA           | NA           |                    |
| <b>UI Total</b> |                                      |            |          |              |              |              | <b>\$1,870,900</b> |

|                         |                                |             |         |     |           |                    |
|-------------------------|--------------------------------|-------------|---------|-----|-----------|--------------------|
| ISU                     | Under/Grad Cyber Faculty       | \$198,800   | 1.0 FTE | Yes | July 2023 | 9-month1           |
| ISU                     | Under/Grad Cyber Faculty       | \$198,800   | 1.0 FTE | Yes | July 2023 | 9-month1           |
| ISU                     | Under/Grad Cyber Faculty       | \$198,800   | 1.0 FTE | Yes | July 2023 | 9-month1           |
| ISU                     | Clinical Faculty               | \$154,845   | 1.0 FTE | Yes | July 2023 | 9-month1           |
| ISU                     | Clinical Faculty               | \$154,845   | 1.0 FTE | Yes | July 2023 | 9-month1           |
| ISU                     | Prominent Cyber Faculty        | \$373,100   | 1.0 FTE | Yes | July 2023 | 9-month            |
| ISU                     | Lab Manager                    | \$132,700   | 1.0 FTE | Yes | July 2023 | 12-month           |
| ISU                     | 4 Teaching Assistants/Adjuncts | \$\$192,210 | NA      | NA  | NA        | NA                 |
| ISU                     | Outreach Specialist (K-12)     | \$96,600    | 1.0 FTE | Yes | July 2023 | 12-month           |
| ISU                     | Outreach Support (K-16)        | \$50,000    | NA      | NA  | NA        | NA                 |
| ISU                     | Cyber Scholarships             | \$100,000   | NA      | NA  | NA        | NA                 |
| ISU                     | Cyber Admin Support AAll       | \$61,200    | 1.0 FTE | Yes | July 2023 | 12-month           |
| ISU                     | Research Impact Librarian      | \$114,700   | 1.0 FTE | Yes | July 2023 | 12-month           |
| ISU                     | Librarian Operating / Start Up | \$20,000    | NA      | NA  | NA        | NA                 |
| <b>ISU Total</b>        |                                |             |         |     |           | <b>\$2,046,600</b> |
| Boise State             | Cyber Scholarships             | \$100,000   | NA      | NA  | NA        | NA                 |
| Boise State             | Cyberdome Support Staff        | \$147,100   | 1.0 FTE | Yes | July 2023 | 12-month           |
| Boise State             | Cyberdome Support Staff        | \$147,100   | 1.0 FTE | Yes | July 2023 | 12-month           |
| Boise State             | Cyberdome Support Staff        | \$147,100   | 1.0 FTE | Yes | July 2023 | 12-month           |
| Boise State             | Cyberdome Support Staff        | \$147,100   | 1.0 FTE | Yes | July 2023 | 12-month           |
| Boise State             | Cyberdome Rural Outreach       | \$324,000   | NA      | NA  | NA        | NA                 |
| Boise State             | Cyberdome - Scholarships       | \$647,350   | NA      | NA  | NA        | NA                 |
| Boise State             | Research Impact Librarian      | \$114,700   | 1.0 FTE | Yes | July 2023 | 12-month           |
| Boise State             | Librarian Operating / Start Up | \$20,000    | NA      | NA  | NA        | NA                 |
| <b>BSU Total</b>        |                                |             |         |     |           | <b>\$1,794,450</b> |
| LCSC                    | HS Teacher Training/Incentives | \$5,000     | NA      | NA  | NA        | NA                 |
| LCSC                    | HS Club Outreach               | \$10,000    | NA      | NA  | NA        | NA                 |
| LCSC                    | Web of Science                 | \$18,600    | NA      | NA  | NA        | NA                 |
| LCSC                    | Research Impact Librarian      | \$114,700   | 1.0 FTE | Yes | July 2023 | 12-month           |
| LCSC                    | Librarian Operating / Start Up | \$20,000    | NA      | NA  | NA        | NA                 |
| <b>LCSC Total</b>       |                                |             |         |     |           | <b>\$168,300</b>   |
| All 4-Year              | Esploro Advanced - Start Up    | \$261,600*  | NA      | NA  | NA        | NA                 |
| All 4-Year              | Esploro Advanced - Annual      | \$165,700   | NA      | NA  | NA        | NA                 |
| All 4-Year              | InCites Analytics              | \$115,300   | NA      | NA  | NA        | NA                 |
| <b>Joint Total</b>      |                                |             |         |     |           | <b>\$542,600</b>   |
| <b>#3 Total Request</b> |                                |             |         |     |           | <b>\$6,422,850</b> |

\*One-time

**Quality Tier Summary**

|                                     |   |                      |
|-------------------------------------|---|----------------------|
| <i>Base</i>                         | Deliver on a statewide cybersecurity strategy, roadmap, coordination of educational offerings, and workforce development plan | \$ 1,488,800         |
| <i>Base</i>                         | Fund additional cybersecurity faculty, instructors, and infrastructure  | \$ 7,973,900         |
| <i>Quality</i>                      | Student Ecosystem: build the pipeline of students and supercharge research  | \$ 6,422,850         |
| <b>TOTAL REQUEST – QUALITY TIER</b> |   | <b>\$ 15,885,550</b> |

## **Aspirational Tier Request**

### **Leading the Nation: Ensure Idaho's Place as the Most Prestigious HUB of Cybersecurity Activity**

#### ***Overview and Outcomes***

This request includes the base requests and builds upon those foundational elements by adding key elements to funnel high-school students to institutions of higher education. Additionally, this request builds in key expansion of cyber research.

The funding requested below will allow Idaho to become a *magnet state* in cybersecurity, attracting students, employees, and companies to Idaho from the entire nation. The enhanced access to cybersecurity training through rural locations, additional scholarships to attract more of our best students into cybersecurity, and increased research in critical areas will create a statewide awareness of and focus on cybersecurity that can make Idaho a nationwide leader in the field.

#### ***University of Idaho***

- Additional scholarships will support and encourage college enrollment into cybersecurity degree programs in traditional settings, continuing education and apprenticeship programs. This request builds on base and quality by tripling the support for scholarships from \$2000 a student to \$6000 a student. This request will allow UI I to host cybersecurity competitions in Idaho for teams from across the United States.
- To enhance rural access, this request will upgrade five rural offices into high-performing cybersecurity training centers across the state of Idaho to ensure even the most rurally located student has access to the highest quality cybersecurity education. This request ensures that every high school student who has an interest in cybersecurity can participate.
- Three additional faculty lines will support the rural offices and their training programs which in turn will attract innovative students, and grant dollars to the State of Idaho. This will ensure a critical mass of cybersecurity experts in the state who are committed to state-wide research collaboration. Creating the capacity to resist cyber-attacks, as well as deep resilience and timely recovery from cyber events. Research portfolios will depend on the rapidly evolving needs of industry and government partners.

#### ***Idaho State University***

- Idaho State University will augment capabilities developed in tier 2 by focusing on 5G and the Internet of Things. 5G and next generation (XG) networking allows for robust, high speed communication between CPS devices. Such communication is not feasible with 4G networks and allows machines to talk to one another in real time. This constant communication greatly increases the exposure of these devices to cyber attack and new approaches are required to thwart those attacks. As in tier 2, the high speed networking of CPS devices is an area of research and development interest at INL. Building out Phase III provides additional opportunities to partner with INL in workforce development and research. ISU requests 2 tenure track assistant professors, one clinical professor, support for scholarships and support for teaching assistantships.

**Boise State University-**

- Cybersecurity research expansion will allow Boise State to scale student enrollment and industry support. Boise State will enable critically needed, dedicated cybersecurity research collaborating with University of Idaho and Idaho State University and that aligns with Idaho National Laboratory and other national requirements to protect our critical assets and data. These researchers will examine multi-disciplinary methods to detect, prevent, and respond to cyber-adversaries. This work will underpin the expansion of the School of Computing and the PhD in Computing program. As such, the request includes a Director of the School of Computing, 3 research faculty, 3 post-docs, and additional student scholarships. The scholarships will support and encourage college enrollment into cybersecurity degree programs in traditional settings, continuing education, and apprenticeship programs.

| Institution             | Title                          | Total Cost | FT or PT | Benefit Elig | Date of Hire | Term Service       |
|-------------------------|--------------------------------|------------|----------|--------------|--------------|--------------------|
| UI                      | Cyber Scholarships             | \$160,000  | NA       | NA           | NA           | NA                 |
| UI                      | Cyber Competition              | \$64,500   | NA       | NA           | NA           | NA                 |
| UI                      | Rural Access                   | \$653,600  | NA       | NA           | NA           | NA                 |
| UI                      | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI                      | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| UI                      | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| <b>UI Total</b>         |                                |            |          |              |              | <b>\$1,474,500</b> |
| ISU                     | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month1           |
| ISU                     | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month1           |
| ISU                     | Clinical Faculty               | \$154,845  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| ISU                     | Grant Specialist               | \$60,000   | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| ISU                     | Clinical Faculty               | \$154,845  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| ISU                     | 2 Teaching Assistants/Adjuncts | \$82,310   | NA       | NA           | NA           | NA                 |
| ISU                     | Cyber Scholarships             | \$100,000  | NA       | NA           | NA           | NA                 |
| <b>ISU Total</b>        |                                |            |          |              |              | <b>\$949,600</b>   |
| Boise State             | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| Boise State             | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| Boise State             | Under/Grad Cyber Faculty       | \$198,800  | 1.0 FTE  | Yes          | July 2023    | 9-month            |
| Boise State             | Post-Doctoral Fellows          | \$90,650   | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| Boise State             | Post-Doctoral Fellows          | \$90,650   | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| Boise State             | Post-Doctoral Fellows          | \$90,650   | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| Boise State             | Director School of Computing   | \$264,900  | 1.0 FTE  | Yes          | July 2023    | 12-month           |
| Boise State             | Cyber Scholarships             | \$144,900  | NA       | NA           | NA           | NA                 |
| <b>BSU Total</b>        |                                |            |          |              |              | <b>\$1,278,150</b> |
| <b>#4 Total Request</b> |                                |            |          |              |              | <b>\$3,702,250</b> |



**Aspirational Tier Summary**

|  |   |                      |
|--|---|----------------------|
| <i>Base</i>                              | Deliver on a statewide cybersecurity strategy, roadmap, coordination of educational offerings, and workforce development plan | \$ 1,488,800         |
| <i>Base</i>                              | Fund additional cybersecurity faculty, instructors, and infrastructure  | \$ 7,973,900         |
| <i>Quality</i>                           | Student Ecosystem: build the pipeline of students and supercharge research  | \$ 6,422,850         |
| <i>Aspirational</i>                      | Leading the Nation: Ensure Idaho’s place as the most prestigious HUB of cybersecurity activity                                | \$ 3,702,250         |
| <b>TOTAL REQUEST – ASPIRATIONAL TIER</b> |   | <b>\$ 19,587,800</b> |

**FY 2024 Line Item Proposal**

**Retention and Degree Completion**



**Retention and Degree Completion  
Collaborative Line-Item Budget Proposal**

**2024**

Idaho State University  
Lewis-Clark State College  
University of Idaho  
Boise State University

North Idaho College  
College of Southern Idaho  
College of Western Idaho  
College of Eastern Idaho

## **Problem Statement**

**Too many students are hitting barriers that prevent them from completing college. We are leaving too much talent behind.**

Idaho's public institutions have been successful at improving retention and graduation rates. Idaho students, however, face more hurdles than students in other states: many are the first in their families to attend college; many face steep financial challenges (our citizens are hardworking people in a world where their dollar doesn't go as far); and many of them have taken non-traditional pathways to college. These factors don't have to herald failures. We are committed to ensuring our students achieve, whatever their circumstances. There are new data-driven ways to help them develop their talents so they can give back to their home state and enhance its well-being when we are facing unprecedented economic pressures. We need *all of them* to succeed, to graduate, and to join our workforce.

Unlike other states that saw drastic drops in post-secondary attendance during the pandemic, Idaho's colleges and universities experienced either enrollment growth or only modest declines. We found ways to stay open when others closed their campuses, and coming out of the pandemic our enrollment continues strong.

Now more than ever, it is vital that we enhance support structures for students that build on both SBOE priorities and the Governor's 2017 Higher Education Taskforce recommendations. The time is right to act in this critical area so that we can continue to produce the talent our state needs to thrive.

## Request Description

This joint request from all Idaho public institutions seeks funding in three areas known to improve student success:

1. **Academic Advising and Career Guidance**
2. **Academic Support**
3. **Student Support**

Idaho's public colleges and universities, and career technical education programs, fuel a strong workforce pipeline for Idaho, as evidenced through a greater number of students completing certificates and/or degrees (State Board of Education strategic plan, 2023-2018, Goal 3). The State Board of Education has called upon Idaho's higher education institutions to eliminate barriers students face in achieving their academic and career goals after they enroll so that we may close the achievement gap, boost graduation rates and increase on-time degree completion. Moreover, this year the SBOE identified three postsecondary priority areas for all higher education institutions to align their strategic plans and show progress. These high priority areas are: Recruitment and Access; Retention; and Transfer and Completion.

The Governor's 2017 Higher Education Taskforce also developed a 12-point list of recommendations for improving higher education. Among them was improving "postsecondary completion through research-based effective programs that lead to on-time completion ... Early interventions and targeted services will lead to greater retention and completion..."

Best practices in supporting student success include providing quality, accurate academic advising and career guidance; academic support that includes opportunities for early intervention when students struggle in their classes; and Student services that help them address fundamental needs, such as financial struggles and mental health.

**We can change the outcomes for our students, who represent great potential for our state, with a timely investment in supportive services that make a difference.**

## Overview and Outcomes

Idaho's public institutions are committed to addressing these problems in tandem, with evidence-based support and intervention efforts. Please read on to see how funding would be utilized at each college or university to meet the specific needs of students in our varied service areas.

### 1. Academic Advising and Career Guidance

#### *University of Idaho*

- **College-embedded advisors.** Smooth onboarding and support of students through their entire academic career leads to stronger retention and graduation rates. Currently, professional advisors work with students for the first two years of their academic career and then they are handed off to a faculty advisor

for the last two years. Six advisors will allow us to assign all students a professional advisor as well as a faculty mentor for all four years.

- **Cooperative education coordinators/career advisors and a director for the Cooperative Education Program** Cooperative education coordinators will prepare students for experiential learning and ensure they are able to compete for career opportunities and meet workforce community demands in the state and region. Career advisors, embedded in colleges, assist students as they prepare for meaningful careers, by providing one-on-one career counseling and job search advising.

#### ***Idaho State University***

- **Academic advisors.** Advisors are the critical component to fully integrate our student success platform, ISU Navigate. They provide academic advising to all newly admitted and current undergraduate students, including regular communication, outreach, personalized assistance, program and career advising.
- **Quality student success specialists.** These special academic advisors will develop individualized success plans with students who have an academic standing of warning or probation and conduct regular check-in meetings to ensure student progress.

#### ***Boise State University***

- **College-embedded advisors.** Focused on both academic and career advising, these specialists will support individual colleges and/or high priority cross-cutting initiatives, such as support for the first-year experience and for first-generation and commuter students. This embedded model will create needed capacity for required milestone academic advising and for the integration of classroom learning, experiential learning, and career and community readiness. Boise State's advising capacity benefited substantially from past Line Item funding of Complete College Idaho. This initiative would continue to strengthen Boise State's advising capacity by funding additional advising positions in the colleges, and build on innovations and best practices to establish a cutting-edge and effective student success system that connects each incoming student with a career counselor and an academic advisor. It also will help establish sophisticated career advising and targeted stacked skills and competency credentials for non-traditional and online students, mid-career Idahoans seeking to switch career paths or move up, and more.
- **Career ladder for academic advisors.** This advisor-to-senior-advisor approach will promote retention and enhance professionalization, which will allow continuous improvement of our advising to students. Students should not just earn degrees, but find jobs that enriches their lives and the wellbeing of their communities. Turnover in this position, when there are no opportunities for growth, can be high. Keeping well-trained advisors and giving them the opportunity to enhance what they offer to students is better for our students and better for student success in every part of their academic experience and beyond.

#### ***Lewis-Clark State College***

- **FTE advisor/tutor.** This position will support the college's academic coaching model by providing academic advising services and direct tutorial assistance in targeted subject areas.
- **Academic advisors/success coaches/peer mentors.** Embedded dedicated academic advisors guide students transitioning from freshman advising into second-year or upper-division coursework and engage in prospective student outreach, support new students and work with academic advisors and student success seminar instructors to help students overcome challenges they encounter during their

first year. Peer mentors will help new students access services to help them manage their educational and personal challenges.

**North Idaho College**

- **Career advisor/FYE academic coach.** This full-time position embedded in the Cardinal Learning Commons will support first-year students by integrating career exploration and promoting early academic pathway identification and providing academic coaching to students identified through the FYE program and early alert systems.

**College of Southern Idaho**

- **Academic and career service advisors.** Two additional full-time academic advisors and two full-time career service advisors will allow current advisors to have manageable caseloads (closer to 350 students each) and enhance the focus on transfer coordination and career readiness for all students. Our current advising load ranges from 450 to over 600 students per caseload.

**College of Western Idaho**

- **Academic coaches.** These staff members support, advise and retain students by building relationships to understand their goals and unique life situations, developing an approved plan of study to complete said goals, and engaging with students throughout their time in college. They are embedded in individual colleges to maximize connections with faculty as well as students. Our model is intrusive, in line with national best practices.

**College of Eastern Idaho**

- **Admissions counselor, academic advisor.** Our new community college is growing and we need counselors to match that growth, as well as improve retention. We hope to add two admissions counselors and an academic advisor. The academic advisor will be assigned to Special Populations (students 25+ in age), but will assist in supporting all students. We are also asking for budgetary funds to support departmental needs with additional staff members (professional development, recruitment travel, current capital and travel needs).

| <b>#1 Academic Advising and Career Guidance</b> |                             |                   |                 |                     |                     |                     |
|---|-----------------------------|-------------------|-----------------|---------------------|---------------------|---------------------|
| <b>Institution</b>                              | <b>Title</b>                | <b>Total Cost</b> | <b>FT or PT</b> | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| UI  | Academic Advisors           | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Academic Advisors           | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Academic Advisors           | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Academic Advisors           | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Academic Advisors           | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Academic Advisors           | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Director Cooperative Ed     | \$91,650          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Cooperative Ed Coordinators | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI  | Cooperative Ed Coordinators | \$67,680          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| <b>UI Total</b>                                 |                             |                   |                 |                     |                     | <b>\$633,090</b>    |

**ATTACHMENT 5**

|                   |                                  |           |         |     |           |                  |
|-------------------|----------------------------------|-----------|---------|-----|-----------|------------------|
| ISU               | Academic Advisor                 | \$59,598  | 1.0 FTE | Yes | July 2023 | 12-month         |
| ISU               | Academic Advisor                 | \$59,598  | 1.0 FTE | Yes | July 2023 | 12-month         |
| ISU               | Academic Advisor                 | \$59,598  | 1.0 FTE | Yes | July 2023 | 12-month         |
| ISU               | Academic Advisor                 | \$59,598  | 1.0 FTE | Yes | July 2023 | 12-month         |
| ISU               | Academic Advisor Operating Funds | \$30,000  | NA      | NA  | NA        | NA               |
| ISU               | Student Success Specialist       | \$59,598  | 1.0 FTE | Yes | July 2023 | 12-month         |
| ISU               | Student Success Specialist       | \$59,598  | 1.0 FTE | Yes | July 2023 | 12-month         |
| ISU               | Student Success Operating Funds  | \$15,000  | NA      | NA  | NA        | NA               |
| <b>ISU Total</b>  |                                  |           |         |     |           | <b>\$402,588</b> |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Academic/Career Advisor          | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| Boise State       | Advising Promotion Pathway       | \$303,000 | NA      | NA  | NA        | NA               |
| <b>BSU Total</b>  |                                  |           |         |     |           | <b>\$906,200</b> |
| LCSC              | Advisor/Tutor                    | \$78,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Advisor/Tutor - Operating Funds  | \$6,000   | NA      | NA  | NA        | NA               |
| LCSC              | Academic Advisor / Success Coach | \$72,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Academic Advisor / Success Coach | \$72,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Academic Advisor / Success Coach | \$72,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Academic Advisor / Success Coach | \$72,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Academic Advisor / Success Coach | \$72,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Academic Advisor / Success Coach | \$72,600  | 1.0 FTE | Yes | July 2023 | 12-month         |
| LCSC              | Advising Operating Funds         | \$50,000  | NA      | NA  | NA        | NA               |
| LCSC              | Peer Mentoring                   | \$43,400  | NA      | NA  | NA        | NA               |
| <b>LCSC Total</b> |                                  |           |         |     |           | <b>\$541,000</b> |
| CWI               | Academic Coach                   | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| CWI               | Academic Coach                   | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| CWI               | Academic Coach                   | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| CWI               | Academic Coach                   | \$75,400  | 1.0 FTE | Yes | July 2023 | 12-month         |
| <b>CWI Total</b>  |                                  |           |         |     |           | <b>\$301,600</b> |
| CEI               | Academic Advisor                 | \$64,990  | 1.0 FTE | Yes | July 2023 | 12-month         |
| CEI               | Admissions Counselor             | \$64,990  | 1.0 FTE | Yes | July 2023 | 12-month         |
| CEI               | Admissions Counselor             | \$64,990  | 1.0 FTE | Yes | July 2023 | 12-month         |
| CEI               | Admissions/Advising Dept. fund   | \$5,000   | NA      | NA  | NA        | NA               |
| <b>CEI Total</b>  |                                  |           |         |     |           | <b>\$199,970</b> |
| CSI               | Academic Advisor                 | \$62,600  | 1.0 FTE | YES | July 2023 | 12-Month         |
| CSI               | Academic Advisor                 | \$62,600  | 1.0 FTE | YES | July 2023 | 12-Month         |



|                  |                             |          |         |     |           |                    |
|------------------|-----------------------------|----------|---------|-----|-----------|--------------------|
| CSI              | Career and Transfer Advisor | \$73,550 | 1.0 FTE | Yes | July 2023 | 12-Month           |
| CSI              | Career and Transfer Advisor | \$73,550 | 1.0 FTE | Yes | July 2023 | 12-Month           |
| <b>CSI Total</b> |                             |          |         |     |           | <b>\$272,300</b>   |
| NIC              | Career Advisor/FYE Coach    | \$70,000 | 1.0 FTE | Yes | July 2023 | 12 month           |
| <b>NIC Total</b> |                             |          |         |     |           | <b>\$70,000</b>    |
| <b>Sub-Total</b> |                             |          |         |     |           | <b>\$3,326,748</b> |

## 2. Academic Support

### *University of Idaho*

- **Vandal Engagement program coordinator.** The new Vandal Engagement program has shown success working with students who struggle to meet academic standards. The program connects students with experiences that help them build academic, mental, physical, and/or social development skills, depending on the needs of the student. The high level of connectedness for students in this program, with one-on-one mentoring through the semester, ensures students can grow their own resources and engage in their college experience in different, more positive and productive ways. However, this trial-program is not sustainable without added resources.

### *Idaho State University*

- **Academic support coordinator.** This position will oversee the University Tutoring department, managing day-to-day operations, hiring, training and supervising tutors and coordinating tutoring efforts with academic departments and advising.
- **Part-time tutors and academic support staff.** These team members will provide expanded tutoring and academic support resources to students.
- **Supplemental instruction coordinator.** This position will oversee the Supplemental Instruction Program, providing comprehensive support and encouraging student achievement through individualized instructional plans.
- **Part-time supplemental instruction staff.** These positions will design and implement Supplemental Instruction sessions based on individual courses and student needs.
- **Administrative assistant.** This position will provide administrative support for all employees of the Academic Support Department, enabling them to focus solely on academic support services.
- **Renovation of the Math and Writing Center.** This project will align with best practices and innovation in academic support spaces.
- **TESOL Credentialed Position.** This person will work in tandem with University Tutoring, Bengal Bridge, and the intensive English Institute to provide ESL/ESOL student academic and cultural support. This position would also provide training in inter-cultural competence for tutors and academic support staff to address achievement gaps.

### *Boise State University*

- **Math Learning Center expansion.** Much of Boise State's success in increasing retention and graduation rates is a result of a focus on increasing early academic success in courses with traditionally low pass rates, including gateway mathematics courses. Boise State's Math Learning Center has developed a remarkably effective structure for facilitating the success of students in early mathematics courses for students in every major. This funding will allow us to increase early academic success in math courses with historically low pass rates, and support successful progression in math. The operational expenses will allow for a significant reduction in student course fees associated with student progress in math.

- **First Year Writing Program.** Similarly, Boise State's First Year Writing Program has developed a highly successful co-requisite model for English 101. Students who complete ENGL 101P have equivalent or higher success rates in the follow-on course (English 102) than students who placed into English 101. Requested funds will build critical capacity for enrollment in First Year Writing, expanding support to students through online and in-person tutoring.

#### ***Lewis-Clark State College***

- **Tutoring Center coordinator.** This position will streamline and coordinate tutoring services offered throughout the campus. It is essential as the college seeks to co-locate tutoring centers. The Tutoring Center coordinator will be tasked with standardizing tutoring training, recruiting tutors to meet dynamic academic needs, and offering tutoring at optimal days and times.

#### ***North Idaho College***

- Academic Support Coordinator/FYE Academic Coach to support first-year students and promote student retention. This full-time academic coach will lead and supervise the academic coaches housed in the Cardinal Learning Commons. In addition, this position will coordinate regular collaboration amongst all NIC learning centers including the Writing Center, the Math Education Center, the Cardinal Learning Commons, and the Natural Science, Nursing and Health Professions Center. This integrated model will promote consistency and best practices in academic support campus wide and across disciplines.
- Case Manager/FYE Academic Coach to support first-year student retention. This full-time position embedded in the Cardinal Learning Commons will provide academic coaching to students identified through the FYE program and early alert systems. In addition, staff hired will have special training and expertise related to challenges and barriers faced by first-generation, limited income and non-traditional students. This position will be well versed in campus and community resources to support food and housing insecurity, mental health resources as well as other social services.
- The operational expenses below will support student success in discipline specific classes with particular attention and resources devoted to traditionally low pass rate courses and gatekeeper courses including STEM and General Education coursework: \$49,900 for Natural Science consultants (part-time positions), \$37,000 for General Education consultants (part-time positions), \$25,000 for operational expenses.

#### ***College of Southern Idaho***

- **Peer mentor coordinator and tutoring services coordinator.** These full-time positions will help develop a peer mentoring model for students utilizing our Bridge to Success Program, and provide a second tutoring services coordinator (for a total of two on our campus) to work closely with advisors and academic faculty to support student retention and participation in academic supports.
- **Part-time student tutors/mentors.** These part-time positions will help us build up the peer mentoring program to meet the needs of our students.

#### ***College of Eastern Idaho***

- **Tutoring center coordinator, staff members.** From 2017 to 2022, College of Eastern Idaho grew from less than 600 to more than 3,000 credit-based students. This has created an immense need to grow tutoring services in all academic areas. We are currently funding tutoring with a Perkins grant but must refocus that funding on Career-Technical needs. This new full-time coordinator and two part-time staff members will ensure students receive tutoring as needed.

#### ***College of Western Idaho***

- **Math coaches.** Two full-time math coaches will provide mathematics guidance and coaching to students from math placement through completion of the GEM 3, Mathematical Ways of Knowing course. Students entering college (particularly those who are first-generation college students, English Language

Learners, or who come from lower socio-economic backgrounds) are typically overwhelmed by their own mathematical insecurities, as well as understanding their college mathematics course and remediation options. Research indicates that persistence and retention rates are directly linked to successful completion of math requirements related to the students' programs. Having one-on-one access to a trained CWI Math Coach during the assessment of current skills completed at the start of a student's academic journey provides the most effective opportunity to help students better understand how to choose the right math course and/or remediation option based on the student's skill sets, previous experiences, mathematical self-confidence, and degree requirements.

| <b>#2 Academic Support</b> |                                      |                   |                 |                     |                     |                     |
|----------------------------|--------------------------------------|-------------------|-----------------|---------------------|---------------------|---------------------|
| <b>Institution</b>         | <b>Title</b>                         | <b>Total Cost</b> | <b>FT or PT</b> | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| UI                         | Engagement Coordinator               | \$63,900          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| <b>UI Total</b>            |                                      |                   |                 |                     |                     | <b>\$63,900</b>     |
| ISU                        | Academic Support Coordinator         | \$69,300          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| ISU                        | Academic Support Operating           | \$7,500           | NA              | NA                  | NA                  | NA                  |
| ISU                        | Tutors - Irregular Help              | \$45,250          | NA              | NA                  | NA                  | NA                  |
| ISU                        | Supplemental Instruction Coordinator | \$69,300          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| ISU                        | Supplemental Instruction - Irregular | \$70,000          | NA              | NA                  | NA                  | NA                  |
| ISU                        | Supp Instruction Operating           | \$7,500           | NA              | NA                  | NA                  | NA                  |
| ISU                        | Administrative Assistant             | \$57,456          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| ISU                        | AA - Operating                       | \$7,500           | NA              | NA                  | NA                  | NA                  |
| <b>ISU Total</b>           |                                      |                   |                 |                     |                     | <b>\$333,806</b>    |
| Boise State                | Math Center - Director               | \$79,750          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise State                | Math Center - Lecturer               | \$79,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise State                | Math Center - Lecturer               | \$79,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise State                | Math Center - Irregular Help         | \$42,350          | NA              | NA                  | NA                  | NA                  |
| Boise State                | Math Center - Operating              | \$120,000         | NA              | NA                  | NA                  | NA                  |
| Boise State                | Math Center - Tutors                 | \$42,350          | NA              | NA                  | NA                  | NA                  |
| Boise State                | 1st Year Writing - Lecturer          | \$72,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise State                | 1st Year Writing - Lecturer          | \$72,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise State                | 1st Year Writing - Irregular Help    | \$42,350          | NA              | NA                  | NA                  | NA                  |
| Boise State                | Tutors                               | \$42,350          | NA              | NA                  | NA                  | NA                  |
| <b>BSU Total</b>           |                                      |                   |                 |                     |                     | <b>\$673,150</b>    |
| LCSC                       | Tutoring Center Coordinator          | \$78,600          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| LCSC                       | Tutoring Center Operating            | \$10,000          | NA              | NA                  | NA                  | NA                  |
| LCSC                       | Tutors - Irregular Help              | \$55,000          | NA              | NA                  | NA                  | NA                  |
| <b>LCSC Total</b>          |                                      |                   |                 |                     |                     | <b>\$143,600</b>    |
| CWI                        | Math Coaches                         | \$50,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| CWI                        | Math Coaches                         | \$50,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| <b>CWI Total</b>           |                                      |                   |                 |                     |                     | <b>\$101,000</b>    |
| CEI                        | Tutoring Center Coordinator          | \$63,120          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| CEI                        | Tutoring PT Staff                    | \$33,560          | NA              | NA                  | NA                  | NA                  |

|                  |                               |          |         |     |           |                    |
|------------------|-------------------------------|----------|---------|-----|-----------|--------------------|
| CEI              | Tutoring Dept. Funds          | \$5,000  | NA      | NA  | NA        | NA                 |
| <b>CEI Total</b> |                               |          |         |     |           | <b>\$101,680</b>   |
| CSI              | Tutoring Services Coordinator | \$62,600 | 1.0 FTE | Yes | July 2023 | 12-Month           |
| CSI              | Peer Mentor Coordinator       | \$62,600 | 1.0 FTE | Yes | July 2023 | 12-Month           |
| CSI              | Peer Tutors                   | \$22,000 | NA      | NA  | NA        | NA                 |
| <b>CSI Total</b> |                               |          |         |     |           | <b>\$147,200</b>   |
| NIC              | Support Coordinator/FYE Coach | \$75,000 | 1.0 FTE | Yes | July 2023 | 12 month           |
| NIC              | Case Manager/FYE Coach        | \$70,000 | 1.0 FTE | Yes | July 2023 | 12 month           |
| NIC              | Natural Science Consultants   | \$49,900 | NA      | NA  | NA        | NA                 |
| NIC              | General Education Consultants | \$37,000 | NA      | NA  | NA        | NA                 |
| NIC              | CLC Operational Expenses      | \$25,000 | NA      | NA  | NA        | NA                 |
| <b>NIC Total</b> |                               |          |         |     |           | <b>\$256,900</b>   |
| <b>Sub-Total</b> |                               |          |         |     |           | <b>\$1,821,236</b> |

### 3. Student Support

#### *University of Idaho*

- **Student support case manager.** UI has tracked an increase of reporting of behaviors of concern through our CARE program (setting yearly records). Moreover, National College Health Assessment data demonstrates the high need of support for students from a mental health perspective. Case Managers allow the university to intervene, at lower levels of concern, positively impacting retention numbers for students. It also frees up critical space in Counseling Services for more urgent student needs/assistance. Since 2015, we have hired 3 case managers, and will benefit from two additional positions.
- **Counselor.** Student use of counseling services remains in high demand, with wait times for students up to two weeks. Suicide is the No. 2 cause of death for students at the University of Idaho. The pandemic has exacerbated mental health issues for students. By creating consistent access to a mental health counselor, students will receive the support they need to stay in school and graduate.
- **Access Coordinator in Disability Services (Center for Disability, Access, & Resources).** Students seeking accommodations for disabilities has increased significantly. The broad scope of the University of Idaho in the state also necessitates that UI support requests outside of the Moscow campus. Identifying and providing accommodations requires knowledge of law, academic standards, and the ability to identify appropriate accommodations for each student. Increased demand is straining levels of current staff and delaying accommodations for students to succeed.

#### *Idaho State University*

- **Mental health counselors.** The demand for mental health support for ISU students has increased substantially prior to and during the pandemic. These counselors will have the capacity to provide remote and in-person counseling services.
- **Associate director for first year success.** This position will manage several broad and impactful first year academic initiatives, such as the Bengal Connect mentoring program, intervention programming for first year students on academic probation, and conducting interventions for students identified as at-risk. These programs are proven to improve the success and persistence of first-year students, who are the most vulnerable to stopping out.
- **Testing coordinator.** This position will oversee the Disability Services Testing Center to meet the needs of students with disabilities.

- **Financial solutions specialists.** These positions will proactively work with students who have an outstanding balance or who have missed a payment on their payment plan to set up a financial plan. These staff will also work with students facing financial difficulties and do financial education. Students who do not persist at ISU cite financial reasons as one of their top reasons for pausing their education.

### ***Boise State University***

- **Student case manager.** Located in the Dean of Students office, this position will coordinate processes and relationships needed to provide timely, holistic interventions for students navigating academic disruptions and help students stay on track toward their degree.
- **Connecting/mentoring coordinator.** This position will provide support for student mentoring to help students find connections, with a special focus on commuter, adult/non-traditional, and transfer students. Additionally, we are requesting funds for operating expenses to ensure these staff members have the basic, necessary tools to do their jobs, including computers, professional training that keeps them up to date, and travel to meet students where they are, so we can drive up the student success rate.

### ***Lewis-Clark State College***

- **Associate Dean for Student Success.** This position will report to the Vice President for Student Affairs, overseeing academic advising, campus tutoring, development grants (e.g., TRIO and CAMP), student employment, and other administrative units focused on promoting student success, retention and completion. It is integral in the college's comprehensive retention efforts.
- **Mental health counseling.** These funds will secure remote services and support software (therapy assisted online self-help) to continue to meet the growing demand for mental health support.

### ***North Idaho College***

- **Mental health counselor.** This full-time position will help meet the growing demand for mental health support, which has increased substantially prior to and during the pandemic, and provide remote and in-person counseling services.
- **Student case manager.** This position will support student retention by supporting early interventions at a lower level of concern and may coordinate awareness training, peer-to-peer support and other prevention-related activities.

### ***College of Southern Idaho***

- **Mental health counselor.** This full-time position will provide counseling in both face-to-face and telehealth modalities. This position would join two other full-time mental health counselors on the CSI main campus. We currently rely on part-time help to fill student needs.

### ***College of Western Idaho***

- **Mental health counselor.** We are unfortunately behind the national average for mental health counselors for a campus our size. This position will provide tremendous support for our students, though the need will not yet be fully satisfied. In addition to providing direct support to students with counseling services, our Counseling and Wellness Services department supports outreach and retention events, facilitates group therapy, and works to support a spectrum of other student wellness needs.

### ***College of Eastern Idaho***

- **Mental health counselor.** We currently have one counselor and this does not allow for our significant growth. We began offering mental health services to students in January 2020. As students learn of services, demand has increased significantly.
- **Financial aid support.** CEI's Financial Aid department is woefully understaffed to meet our student needs and has needed an additional counselor for several years to better support students with concerns, federal processing and compliance.

**Armed Forces/Veterans Center coordinator.** CEI needs to better support our large contingency of Veteran students in our service region and has been unable to do so on a full-time basis. We are seeking this full-time position; we are currently staffed part-time by ISU's TRIO Veterans grant.

| <b>#3 Student Support</b> |  |                   |                 |                     |                     |                     |
|---------------------------|--|-------------------|-----------------|---------------------|---------------------|---------------------|
| <b>Institution</b>        | <b>Title</b>                             | <b>Total Cost</b> | <b>FT or PT</b> | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
| UI                        | Support Case Manager                     | \$71,000          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI                        | Support Case Manager                     | \$71,000          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI                        | Counselor                                | \$95,880          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| UI                        | Access Coordinator (Disability Services) | \$63,900          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| <b>UI Total</b>           |  |                   |                 |                     |                     | <b>\$301,780</b>    |
| ISU                       | Mental Health Counselor                  | \$97,020          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| ISU                       | Counseling - Operating                   | \$7,500           | NA              | NA                  | NA                  | NA                  |
| ISU                       | Associate Director - Student Success     | \$86,160          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| ISU                       | Associate Director - Operating           | \$7,500           | NA              | NA                  | NA                  | NA                  |
| ISU                       | Testing Coordinator                      | \$57,519          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| ISU                       | Testing Operating                        | \$7,500           | NA              | NA                  | NA                  | NA                  |
| <b>ISU Total</b>          |  |                   |                 |                     |                     | <b>\$263,199</b>    |
| Boise State               | Student Case Manager                     | \$80,500          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise State               | Connecting/Mentoring Coordinator         | \$75,400          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| Boise                     | Student Affairs Staff - Operating        | \$15,000          | NA              | NA                  | NA                  | NA                  |
| <b>BSU Total</b>          |  |                   |                 |                     |                     | <b>\$170,900</b>    |
| LCSC                      | Associate Dean - Student Success         | \$123,700         | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| LCSC                      | AD Student Success - Operating           | \$20,000          | NA              | NA                  | NA                  | NA                  |
| LCSC                      | Mental Health Counseling                 | \$30,000          | NA              | NA                  | NA                  | NA                  |
| <b>LCSC Total</b>         |  |                   |                 |                     |                     | <b>\$173,700</b>    |
| CWI                       | Mental Health Counselor                  | \$97,020          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| <b>CWI Total</b>          |  |                   |                 |                     |                     | <b>\$97,020</b>     |
| CEI                       | Financial Aid Counselor                  | \$63,120          | 1.0 FTE         | YesYes              | July 2023           | 12-month            |
| CEI                       | Veterans Support Coordinator             | \$52,740          | 1.0 FTE         | YesYes              | July 2023           | 12-month            |
| CEI                       | Mental Health Counselor                  | \$74,990          | 1.0 FTE         | YesYes              | July 2023           | 12-month            |
| CEI                       | Financial Aid Dept. Fund                 | \$2,500           | NA              | NA                  | NA                  | NA                  |
| CEI                       | Counseling Dept. Fund                    | \$2,500           | NA              | NA                  | NA                  | NA                  |
| CEI                       | Veterans/Armed Forces Dept. Fund         | \$2,500           | NA              | NA                  | NA                  | NA                  |
| <b>CEI Total</b>          |  |                   |                 |                     |                     | <b>\$198,350</b>    |
| CSI                       | Mental Health Counselor                  | \$79,600          | 1.0 FTE         | Yes                 | July 2023           | 12-month            |
| <b>CSI Total</b>          |  |                   |                 |                     |                     | <b>\$79,600</b>     |
| NIC                       | Mental Health Counselor                  | \$82,600          | 1.0 FTE         | Yes                 | July 2023           | 12 month            |
| NIC                       | Student Case Manager                     | \$80,500          | 1.0 FTE         | Yes                 | July 2023           | 12 month            |
| <b>NIC Total</b>          |  |                   |                 |                     |                     | <b>\$163,100</b>    |
| <b>Sub-Total</b>          |  |                   |                 |                     |                     | <b>\$1,447,649</b>  |

**Request Summary**

|  |                    |
|--|--------------------|
| 1. Academic Advising and Career Guidance | \$3,326,748        |
| 2. Academic Support                      | \$1,821,236        |
| 3. Student Support                       | \$1,447,649        |
| <b>TOTAL REQUEST</b>                     | <b>\$6,595,633</b> |

**FY 2024 Line Item Proposal**

**Joint Nuclear Program  
Phase II**



Idaho State  
University



University  
of Idaho



**Joint Nuclear Program  
Phase II  
FY2024**

Idaho State University

University of Idaho

## **Problem Statement**

**This joint line item request is to support on-going programs from Idaho State University and the University of Idaho that focuses on Nuclear initiatives on the Idaho Falls Campus.**

This joint line item request is to support on-going programs from Idaho State University (ISU) and the University of Idaho (UI) that focuses on Nuclear initiatives on the Idaho Falls Campus. In FY22, a 1-million-dollar Joint Nuclear request from ISU and UI was approved to support faculty in Engineering and Radiation Safety. This is the second phase of this joint nuclear request which focuses on engineering faculty and facilities.

Specifically, this request is to support on-going programs from Idaho State University (ISU) and the University of Idaho (UI) to focus on Nuclear initiatives on the Idaho Falls Campus. With this request, we endeavor for ISU and UI to be the partner institutions of choice for the Idaho National Laboratory (INL) as they move forward with new and expanding research, development, and demonstration of innovative advanced Nuclear Reactor research and design. This funding would provide valuable resources to help create more robust, stable, and sustainable partnerships between Idaho institutions and the INL; provide enhanced opportunities for faculty to partner with the INL; and establish more pathways for Idaho students to become involved in INL activities in research and development, as well as advanced reactor technologies. Finally, this would also help provide Idaho's students with the skills needed to fill workforce positions within the in-demand area of nuclear energy and development.

In recent years Idaho National Laboratory has rededicated its efforts to the development of innovative, safe reactor designs in support of new public and private investments in nuclear energy generation. Nuclear power is now widely seen as a carbon neutral energy source that can provide a stable backbone to renewable energy sources such as solar and wind and also provides high-temperature head that can be used for industrial processes. The focus of INL's innovation has shifted from traditional gigawatt-scale reactors to smaller reactors that fall into two categories known as Small Modular Reactors (SMRs) and Microreactors, and possibly other special reactor applications. SMRs have power production in the up to 300 megawatts, occupy a small footprint and can be sited more easily than traditional larger reactors and can be based on Light Water Reactor (LWR) technology (such as NuScale) or other advanced reactor technologies (such as gas or sodium coolant). In addition, it is hoped that common SMR designs can be mass produced to reduce overall reactor full cost. Microreactors produce electricity up to 20 megawatts and are designed to be transportable via traditional existing means. These small reactors are envisioned to supply power to remote locations and provide a source of distributed energy. The vision for reactor development and deployment in Idaho includes the UAMPS NuScale SMR to be operational by 2029 and multiple Microreactor demonstrations on the INL site within the next five years. Demonstrations of gas-cooled and sodium-cooled reactors are being planned for Washington state.

## Tiered Request Description

The requests are leveled based on academic expertise, resources, facilities, and equipment needed to support continued growth of the Nuclear Engineering programs at both ISU and UI and to facilitate meaningful and robust partnerships between institutions and with the Idaho National Laboratory (INL).

1. **BASE:** *foundational elements to synthesize and strengthen the collaborative relationship between University of Idaho, Idaho State University, and INL.*
2. **QUALITY:** *Base tier plus critical elements that create educational offerings and establish pathways for Idaho faculty and students to become involved in INL activities in research and development.*
3. **ASPIRATIONAL:** *Base tier and Quality tier plus aspirational elements with the potential to create a nationally recognized HUB for Nuclear Engineering education and productivity.*

**Tier 1: Base Level Request**

**Faculty Lines**

To support INL's efforts ISU/UI must enhance existing faculty and facilities with dedicated faculty, staff, and space. We request two Nationally Ranked Full Professor full-time faculty lines (one at ISU and one at UI) to be hired FY25 spanning the disciplines of Computer Science, Chemical, Civil, Electrical, Mechanical and Nuclear Engineering, and Power Engineering with expertise that is complementary to the nuclear energy industry and the mission of INL.

We also request two staff positions, to include a Technical Records Specialist and a Research Engineer (both to be hired FY24). These positions are needed to support additional efforts within the area of nuclear energy and development, to maintain and enhance training and safety procedures, and ensure industry best practices and compliance.

**Facilities and Equipment**

Building sustainable partnerships between Idaho institutions and the INL, including training Idaho students with the skills needed to fill workforce positions at the INL and within nuclear energy and development, necessitates a facility that can provide needed space and accommodate the proper equipment.

| Tier 1: Base Level Request      |   |            |         |                  |              |              |
|---------------------------------|---|------------|---------|------------------|--------------|--------------|
| Institution                     | Title                                   | Total Cost | FTE     | Benefit Eligible | Date of Hire | Term Service |
| ISU                             | Nationally Ranked Joint Nuclear Faculty | \$405,000  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| ISU                             | Start-Up Funding                        | \$600,000* | NA      | NA               | NA           | NA           |
| <b>ISU Total: \$1,005,000</b>   |   |            |         |                  |              |              |
| UI                              | Nationally Ranked Joint Nuclear Faculty | \$405,000  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| UI                              | Start-Up Funding                        | \$600,000* | NA      | NA               | NA           | NA           |
| <b>UI Total: \$1,005,000</b>    |   |            |         |                  |              |              |
| Joint                           | Technical Records Specialist            | \$47,000   | 1.0 FTE | Yes              | Fall 2023    | 12-month     |
| Joint                           | Research Engineer                       | \$121,500  | 1.0 FTE | Yes              | Fall 2023    | 12-month     |
| Joint                           | Building maintenance and operation      | \$500,000  | NA      | NA               | NA           | NA           |
| Joint                           | Equipment and Supplies                  | \$500,000  | NA      | NA               | NA           | NA           |
| <b>Joint Total: \$1,168,500</b> |   |            |         |                  |              |              |
| <b>TOTAL: \$3,178,500</b>       |   |            |         |                  |              |              |

\*One-Time Funding

## Tier 2: Quality Level Request

### Faculty Lines

To support INL's efforts ISU/UI must enhance existing faculty and facilities with dedicated faculty, staff, and space. We request two Nationally Ranked Full Professor full-time faculty lines (one at ISU and one at UI) and two (one at ISU and one at UI) Associate Professor full-time faculty lines to be hired FY25 spanning the disciplines of Computer Science, Chemical, Civil, Electrical, Mechanical and Nuclear Engineering, and Power Engineering with expertise that is complementary to the nuclear energy industry and the mission of INL. We also request four (two at ISU and two at UI) GA positions.

We also request two staff positions – a Technical Records Specialist and a Research Engineer (both to be hired FY24). These positions are needed to support additional efforts within the area of nuclear energy and development, to maintain and enhance training and safety procedures, and ensure industry best practices and compliance.

### Facilities and Equipment

Building sustainable partnerships between Idaho institutions and the INL, including training Idaho students with the skills needed to fill workforce positions at the INL and within nuclear energy and development, necessitates a facility that can provide needed space and accommodate the proper equipment.

| Tier 2: Quality Level Request |   |            |         |                  |              |              |
|-------------------------------|---|------------|---------|------------------|--------------|--------------|
| Institution                   | Title                                   | Total Cost | FTE     | Benefit Eligible | Date of Hire | Term Service |
| ISU                           | Nationally Ranked Joint Nuclear Faculty | \$405,000  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| ISU                           | Start-Up Funding                        | \$600,000* | NA      | NA               | NA           | NA           |
| ISU                           | Joint Nuclear Faculty (Associate)       | \$202,500  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| ISU                           | Start-Up Funding                        | \$350,000* | NA      | NA               | NA           | NA           |
| ISU                           | Graduate Assistant (Masters)            | \$23,793   | NA      | NA               | NA           | NA           |
| ISU                           | Graduate Assistant (Doctoral)           | \$27,228   | NA      | NA               | NA           | NA           |
| <b>ISU Total: \$1,608,251</b> |   |            |         |                  |              |              |
| UI                            | Joint Nuclear Faculty (Full)            | \$405,000  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| UI                            | Start-Up Funding                        | \$600,000* | NA      | NA               | NA           | NA           |
| UI                            | Joint Nuclear Faculty (Associate)       | \$202,500  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| UI                            | Start-Up Funding                        | \$350,000* | NA      | NA               | NA           | NA           |
| UI                            | Graduate Assistant (Masters)            | \$23,793   | NA      | NA               | NA           | NA           |
| UI                            | Graduate Assistant (Doctoral)           | \$27,228   | NA      | NA               | NA           | NA           |
| <b>UI Total: \$1,608,521</b>  |   |            |         |                  |              |              |
| Joint                         | Technical Records Specialist            | \$47,000   | 1.0 FTE | Yes              | Fall 2023    | 12-month     |

|                                       |                                    |            |         |     |           |          |
|---------------------------------------|------------------------------------|------------|---------|-----|-----------|----------|
| Joint                                 | Research Engineer                  | \$121,500  | 1.0 FTE | Yes | Fall 2023 | 12-month |
| Joint                                 | Building maintenance and operation | \$500,000  | NA      | NA  | NA        | NA       |
| Joint                                 | Equipment and Supplies             | \$500,000* | NA      | NA  | NA        | NA       |
| <b>Joint Total: \$1,168,500</b>       |                                    |            |         |     |           |          |
| <b>QUALITY SUB-TOTAL: \$4,385,542</b> |                                    |            |         |     |           |          |

\*One-Time Funding

### Tier 3: Aspirational Level Request

#### Faculty Lines

To support INL's efforts ISU/UI must enhance existing faculty and facilities with dedicated faculty, staff, and space. We request two Assistant Professor (one at ISU and one at UI), two (one at ISU and one at UI) Associate Professor, and two (one at ISU and one at UI) Nationally Ranked Full Professor full-time faculty lines to be hired FY25 spanning the disciplines of Computer Science, Chemical, Civil, Electrical, Mechanical and Nuclear Engineering, and Power Engineering with expertise that is complementary to the nuclear energy industry and the mission of INL. We also request eight (four at ISU and four at UI) GA positions.

We also request two staff positions – a Technical Records Specialist and a Research Engineer (both to be hired FY24). These positions are needed to support additional efforts within the area of nuclear energy and development, to maintain and enhance training and safety procedures, and ensure industry best practices and compliance.

#### Facilities and Equipment

Building sustainable partnerships between Idaho institutions and the INL, including training Idaho students with the skills needed to fill workforce positions at the INL and within nuclear energy and development, necessitates a facility that can provide needed space and accommodate the proper equipment.

| Tier 3: Aspirational Level Request |   |            |         |                  |              |              |
|------------------------------------|---|------------|---------|------------------|--------------|--------------|
| Institution                        | Title                                   | Total Cost | FTE     | Benefit Eligible | Date of Hire | Term Service |
| ISU                                | Joint Nuclear Faculty (Assistant)       | \$169,125  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| ISU                                | Start-Up Funding                        | \$250,000* | NA      | NA               | NA           | NA           |
| ISU                                | Joint Nuclear Faculty (Associate)       | \$202,500  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| ISU                                | Start-Up Funding                        | \$350,000* | NA      | NA               | NA           | NA           |
| ISU                                | Nationally Ranked Joint Nuclear Faculty | \$405,000  | 1.0 FTE | Yes              | Fall 2023    | 9-Month      |
| ISU                                | Start-Up Funding                        | \$600,000* | NA      | NA               | NA           | NA           |
| ISU                                | Graduate Assistant (Masters)            | \$23,793   | NA      | NA               | NA           | NA           |
| ISU                                | Graduate Assistant (Masters)            | \$23,793   | NA      | NA               | NA           | NA           |
| ISU                                | Graduate Assistant (Doctoral)           | \$27,228   | NA      | NA               | NA           | NA           |
| ISU                                | Graduate Assistant (Doctoral)           | \$27,228   | NA      | NA               | NA           | NA           |
| <b>ISU Total: \$2,078,667</b>      |   |            |         |                  |              |              |

|  |                                    |            |         |     |           |          |
|--|------------------------------------|------------|---------|-----|-----------|----------|
| UI   | Joint Nuclear Faculty (Assistant)  | \$169,125  | 1.0 FTE | Yes | Fall 2023 | 9-Month  |
| UI   | Start-Up Funding                   | \$250,000* | NA      | NA  | NA        | NA       |
| UI   | Joint Nuclear Faculty (Associate)  | \$202,500  | 1.0 FTE | Yes | Fall 2023 | 9-Month  |
| UI   | Start-Up Funding                   | \$350,000* | NA      | NA  | NA        | NA       |
| UI   | Joint Nuclear Faculty (Full)       | \$405,000  | 1.0 FTE | Yes | Fall 2023 | 9-Month  |
| UI   | Start-Up Funding                   | \$600,000* | NA      | NA  | NA        | NA       |
| UI   | Graduate Assistant (Masters)       | \$23,793   | NA      | NA  | NA        | NA       |
| UI   | Graduate Assistant (Masters)       | \$23,793   | NA      | NA  | NA        | NA       |
| UI   | Graduate Assistant (Doctoral)      | \$27,228   | NA      | NA  | NA        | NA       |
| UI   | Graduate Assistant (Doctoral)      | \$27,228   | NA      | NA  | NA        | NA       |
| <b>UI Total: \$2,078,667</b>               |                                    |            |         |     |           |          |
| Joint                                      | Technical Records Specialist       | \$47,000   | 1.0     | Yes | Fall 2023 | 12-month |
| Joint                                      | Research Engineer                  | \$121,500  | 1.0     | Yes | Fall 2023 | 12-month |
| Joint                                      | Building maintenance and operation | \$500,000  | NA      | NA  | NA        | NA       |
| Joint                                      | Equipment and Supplies             | \$500,000* | NA      | NA  | NA        | NA       |
| <b>Joint Total: \$1,168,500</b>            |                                    |            |         |     |           |          |
| <b>ASPIRATIONAL SUB-TOTAL: \$5,325,834</b> |                                    |            |         |     |           |          |

\*One Time Funding

**Request Summary**

|                     |  |                      |
|---------------------|--|----------------------|
| <i>Base</i>         | Joint Nuclear Faculty   Facilities and Equipment | \$ 3,178,500         |
| <i>Quality</i>      | Joint Nuclear Faculty   Facilities and Equipment | \$ 4,385,542         |
| <i>Aspirational</i> | Joint Nuclear Faculty   Facilities and Equipment | \$ 5,325,834         |
|                     | <b>TOTAL REQUEST – ASPIRATIONAL TIER</b>         | <b>\$ 12,889,876</b> |

**AGENCY: College and Universities**

Agency No.: 511

FY 2024 Request

FUNCTION: Systemwide Needs

Function No.: 05

Page \_\_\_ of \_\_\_ Pages

ACTIVITY: Adult Learner Services

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>         |                 | Title: <b>Higher Education Research Council Coordinator Position</b> |                |              | Priority Ranking 1 of 1 |
|---|-----------------|--|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                        | <b>General</b>  | <b>Dedicated</b>   | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                 | 0.5             |  |                |              | 0.5                     |
| PERSONNEL COSTS:                          |                 |  |                |              |                         |
| 1. Salaries                               | \$34,800        |  |                |              | \$34,800                |
| 2. Benefits                               | 11,200          |  |                |              | 11,200                  |
| 3. Group Position Funding                 |                 |  |                |              |                         |
| TOTAL PERSONNEL COSTS:                    | \$46,000        |  |                |              | \$46,000                |
| OPERATING EXPENDITURES by summary object: |                 |  |                |              |                         |
| 1. Travel                                 | \$1,000         |  |                |              | \$1,000                 |
| TOTAL OPERATING EXPENDITURES:             | \$1,000         |  |                |              | \$1,000                 |
| CAPITAL OUTLAY by summary object:         |                 |  |                |              |                         |
| 1. PC and workstation                     | \$3,000         |  |                |              | \$3,000                 |
| TOTAL CAPITAL OUTLAY:                     | \$3,000         |  |                |              | \$3,000                 |
| T/B PAYMENTS:                             |                 |  |                |              |                         |
| LUMP SUM:                                 |                 |  |                |              |                         |
| <b>GRAND TOTAL</b>                        | <b>\$50,000</b> |  |                |              | <b>\$50,000</b>         |

**Request Narrative**

1. Explain the request and provide justification for the need.

The Higher Education Research Council (HERC) manages and distributes \$4 million annually to support higher education research and economic development through Idaho’s IGEM and EPSCoR programs. The Council has no dedicated staff support to ensure accountability of these expenditures. Minimal administrative support has been provided by various OSBE staff over the years, but dedicated support is needed. The Board authorized the expenditure of a small fraction of the ongoing OSBE systemwide budget to support a contractor during FY 2022 and 2023 to determine the amount of support needed in an ongoing basis. This contractor has provided a report that indicates 0.5 FTP will be sufficient to support HERC going forward.



2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request. \$50,000 repurposed from existing funds
5. What resources are necessary to implement this request? 0.5 FTE and computer. Position will be fully remote, so no office space allocation needed.
6. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>             | <b>Salary</b> | <b>FT or PT</b> | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|--------------------------|---------------|-----------------|---------------------|---------------------|---------------------|
| HERC Program Coordinator | \$37          | PT 0.5 FTE      | Yes                 | July 1, 2023        | 12-month            |

7. Will staff be re-directed? If so, describe impact and show changes on org chart. Existing systemwide budget will be reallocated for this position.
8. Detail any current one-time or ongoing OE or CO and any other future costs. The request is for ongoing OE repurposed from existing funding.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies. Rate is based on current consultant rate and informal RFI process conducted to hire current consultant.
10. Provide detail about the revenue assumptions supporting this request. There are no revenue assumptions supporting this request.
11. Who is being served by this request and what is the impact if not funded? The Higher Education Research Council determined that there are two significant risks associated with the \$4M in research funding allocated under its purview: 1. That money is spent on projects that do not lead to economic development for the state, and 2. That money is spent inappropriately with potential political and legal consequences. The HERC Coordinator Position will allow HERC to improve its strategic activities (to address risk 1) and to improve its accountability processes (to address risk 2). This position will benefit all HERC members, the researchers funded by HERC, and the industries impacted by the research funded. Ultimately, the position will benefit the economic development of the State of Idaho.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?

**AGENCY: College and Universities**

Agency No.: 511

FY 2024 Request

FUNCTION: Systemwide Needs

Function No.: 05

Page \_\_\_ of \_\_\_ Pages

ACTIVITY: Adult Learner Services

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>         |                  | Title: <b>Academic Technologist Position</b> |         |       | Priority Ranking 1 of 1 |
|---|------------------|--|---------|-------|-------------------------|
| DESCRIPTION                               | General          | Dedicated                                    | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                 | 1.00             |  |         |       | 1.00                    |
| PERSONNEL COSTS:                          |                  |  |         |       |                         |
| 1. Salaries                               | \$74,200         |  |         |       | \$74,200                |
| 2. Benefits                               | 23,800           |  |         |       | 23,800                  |
| 3. Group Position Funding                 |                  |  |         |       |                         |
| TOTAL PERSONNEL COSTS:                    | \$98,000         |  |         |       | \$98,000                |
| OPERATING EXPENDITURES by summary object: |                  |  |         |       |                         |
| 1. Travel                                 | \$1,000          |  |         |       | \$1,000                 |
| TOTAL OPERATING EXPENDITURES:             | \$1,000          |  |         |       | \$1,000                 |
| CAPITAL OUTLAY by summary object:         |                  |  |         |       |                         |
| 1. PC and workstation                     | \$3,000          |  |         |       | \$3,000                 |
| TOTAL CAPITAL OUTLAY:                     | \$3,000          |  |         |       | \$3,000                 |
| T/B PAYMENTS:                             |                  |  |         |       |                         |
| LUMP SUM:                                 |                  |  |         |       |                         |
| <b>GRAND TOTAL</b>                        | <b>\$102,000</b> |  |         |       | <b>\$102,000</b>        |

**Request Narrative**

1. Explain the request and provide justification for the need.  
Over the past several years, and particularly since the COVID-19 pandemic, the need for expertise in the area of academic technology at the Office of the State Board of Education has increased significantly. The development of a statewide digital campus, which includes Online Idaho, a statewide learning management system, and other technology-related supports for teaching and learning, have all contributed to this staffing need.
2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request. N/A
5. What resources are necessary to implement this request? Salary and benefits for 1.0 FTE Academic Technologist position, plus computer and travel costs.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title                 | Salary   | FT or PT    | Benefit Elig | Date of Hire | Term Service |
|-----------------------|----------|-------------|--------------|--------------|--------------|
| Academic Technologist | \$74,242 | FT 1.00 FTE | Yes          | July 1, 2023 | 12-month     |

7. Will staff be re-directed? If so, describe impact and show changes on org chart. No resources will be reallocated for this request.
8. Detail any current one-time or ongoing OE or CO and any other future costs. The request is for ongoing OE of \$102,000 with no one-time OE or CO.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies. The request was calculated using market cost projections based on similar positions at Idaho public postsecondary institutions.
10. Provide detail about the revenue assumptions supporting this request. There are no revenue assumptions supporting this request.
11. Who is being served by this request and what is the impact if not funded? The Academic Technologist will support statewide initiatives like Online Idaho, Learning Management Systems, and tools for teaching and learning. The ultimate beneficiaries of this request are postsecondary students who need more flexibility in their higher education experience. Other beneficiaries will include faculty and staff at the institutions working on online education and rural/remote citizens of the state who may find a better path to postsecondary education through efforts like Online Idaho.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?

**AGENCY: COLLEGE AND UNIVERSITIES**

Agency No.: 510

FY 2024 Request

FUNCTION: Systemwide Needs

Function No.: 05

Page \_\_\_ of \_\_\_ Pages

ACTIVITY: General Education

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.03</b>         |                 | Title: <b>Apply Idaho Project Manager</b> |         |       | Priority Ranking 3 of 3 |
|---|-----------------|---|---------|-------|-------------------------|
| DESCRIPTION                               | General         | Dedicated                                 | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                 | 1.0             |   |         |       | 1.0                     |
| PERSONNEL COSTS:                          |                 |   |         |       |                         |
| 1. Salaries                               | \$64,200        |   |         |       | \$64,200                |
| 2. Benefits                               | 23,800          |   |         |       | 23,800                  |
| 3. Group Position Funding                 |                 |   |         |       |                         |
| TOTAL PERSONNEL COSTS:                    | \$88,000        |   |         |       | \$88,000                |
| OPERATING EXPENDITURES by summary object: |                 |   |         |       |                         |
| 1. Travel                                 | \$1,000         |   |         |       | \$1,000                 |
| TOTAL OPERATING EXPENDITURES:             | \$1,000         |   |         |       | \$1,000                 |
| CAPITAL OUTLAY by summary object:         |                 |   |         |       |                         |
| 1. PC and workstation                     | \$3,000         |   |         |       | \$3,000                 |
| TOTAL CAPITAL OUTLAY:                     | \$3,000         |   |         |       | \$3,000                 |
| T/B PAYMENTS:                             |                 |   |         |       |                         |
| LUMP SUM:                                 |                 |   |         |       |                         |
| <b>GRAND TOTAL</b>                        | <b>\$92,000</b> |   |         |       | <b>\$92,000</b>         |

**Request Narrative**

1. Explain the request and provide justification for the need.

**APPLY IDAHO: Open year-round to Idaho high school seniors and Idaho high school graduates**

Declining go-on rates continue to indicate that the decision to attend college/university is being delayed (at best) and dismissed (at worst). As the ranks of students abandoning 2- and 4-year degrees grows, the sense of those diplomas' worth diminishes and the opportunity to engage with these would-be-students—either to change their minds or to adopt programs that better answer their needs—evaporates. Non-traditional students who consider attending college years after they enter the workforce have a more difficult time navigating the college or university onramp. Most never realize it is still a viable option.

Currently, Apply Idaho is open October 1 through June 30 and is only available to Idaho high school seniors. This does not meet the needs of young people:

- who are returning from religious service
- who have delayed a postsecondary decision because of the pandemic uncertainty, cost, or other reasons
- who have completed military service
- who are seeking to enhance or change careers
- who have some college and no degree especially those with 15 or more dual credits taken in high school

**We know the further away from high school graduation, the less likely Idahoans are to engage with postsecondary education, even part time.**

Issues that Year-Round Apply Idaho could Solve:

- Decreased in-state enrollment
- Decreased go-on rates of young men
- Decreased transfer rates from community college to four-year institutions
- Increased demand for “skilled workers”
- Increased variety and scope of “new” industries

Benefits that Year-Round Apply Idaho would Offer:

- Statewide, institution-agnostic, common messaging and marketing
- Statewide, institution-agnostic, common Idaho application process
- Guaranteed no fees
- Expanded, consistent visibility for all Idaho institutions with more prospective students
- Make the option to go to college a life-long possibility; not the exclusive (or perceived) domain of adolescents.
- Demonstrate greater (and more deliberate) legislative, economic, workforce support for continuing education via Idaho institutions.

Apply Idaho was implemented to support the promise of Direct Admissions; the promise that postsecondary options exist for ALL high school seniors. Apply Idaho has proven the value of a short, digital, no-frills college application for Idaho high school **current-year** seniors and, today, makes the actual submission process instantaneous. (*College representatives are expected to respond within ten days.*)

Apply Idaho has a tremendous opportunity to become available **year-round** and to **ALL Idaho high school graduates**.

2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. [NA if not supplemental] N/A
4. Indicate existing base of PC, OE, and/or CO by source for this request. [indicate if this is an increase in an existing program/service, do not necessarily need \$, but can state it is a 10% increase or an increase from 3.00 FTE to 4.00 FTE etc.]

N/A

5. What resources are necessary to implement this request? [personnel (how many positions), operating (what for such as advertising, office supplies, etc.), capital outlay (computer, desk etc. if new position), program startup (new software, training, etc.)]

We are requesting a full-time permanent Project Manager 1 position to manage the evolution of Apply Idaho to a year-round process open to all Idaho high school graduates as well as manage the annual release and oversight of the Apply Idaho application and Direct Admissions program.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>      | <b>Salary</b> | <b>FT or PT</b> | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|-------------------|---------------|-----------------|---------------------|---------------------|---------------------|
| Project Manager 1 | \$64,242      | FT 1.00 FTE     | Yes                 | July 1, XXXX        | 12-month            |

7. Will staff be re-directed? If so, describe impact and show changes on org chart.[are we reallocating any resources?]

No resources will be reallocated for this request.

8. Detail any current one-time or ongoing OE or CO and any other future costs.[detail the request is for ongoing OE and one-time CO from the general fund and any other future costs that may be requested later]

This request is for ongoing support of \$92,000 for 1 FTE = PE (\$88,000 in salary and benefits), on-going OE (\$1,000) and one-time CO (\$3,000).

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.[what did you base your costs off of, CUPA median for salaries, estimates using a RFI, etc.]

Continued costs for this program are based on the providing access to 1,000 Idaho users annually and is based on the current year's pilot contract costs.

10. Provide detail about the revenue assumptions supporting this request.[ex: whether there is a new customer base, fee structure changes, or anticipated grant awards]

There are no revenue assumptions supporting this request.

11. Who is being served by this request and what is the impact if not funded?[who are the target customers, etc.]

The Apply Idaho Program Manager 1 will manage the evolution of Apply Idaho to a year-round process open to all Idaho high school graduates as well as manage the annual release and oversight of the Apply Idaho application and Direct Admissions program.

Benefits of having a position fully committed to reducing barriers to postsecondary enrolment and attainment via Apply Idaho include:

**Helping solve:**

- Decreased in-state enrollment
- Decreased go-on rates of young men
- Decreased transfer rates from community college to four-year institutions
- Increased demand for “skilled workers”
- Increased variety and scope of “new” industries

**Would Offer:**

- Statewide, institution-agnostic, common messaging and marketing
- Statewide, institution-agnostic, common Idaho application process
- Guaranteed no fees
- Expanded, consistent visibility for all Idaho institutions with more prospective students
- Make the option to go to college a life-long possibility; not the exclusive (or perceived) domain of adolescents.
- Demonstrate greater (and more deliberate) legislative, economic, workforce support for continuing education via Idaho institutions.

Without funding for this position OSBE does not have the resources to evolve Apply Idaho to serve all Idaho graduates so those:

- who are returning from religious service
- who have delayed a postsecondary decision because of the pandemic uncertainty, cost, or other reasons

- who have completed military service
- who are seeking to enhance or change careers
- who have some college and no degree especially those with 15 or more dual credits taken in high school

Will have to continue to pay application fees and struggle navigating the college application process when they are ready to reengage with our postsecondary institutions.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?



**AGENCY: Lewis-Clark State College**  
 FUNCTION: General Education  
 ACTIVITY: CyberSecurity Framework Support

Agency No.: 511  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| A: Decision Unit No: <b>12.02</b>                   |                | Title: <b>CyberSecurity Framework Support</b> |                |              | Priority Ranking 2 of 3 |
|---|----------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b> | <b>Dedicated</b>                              | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           |                |   |                |              |                         |
| PERSONNEL COSTS:                                    |                |   |                |              |                         |
| 1. Salaries   |                |   |                |              |                         |
| 2. Benefits   |                |   |                |              |                         |
| TOTAL PERSONNEL COSTS:                              |                |   |                |              |                         |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                |   |                |              |                         |
| 1. Operating Expenses                               | \$115,000      |   |                |              | \$115,000               |
| TOTAL OPERATING<br>EXPENDITURES:                    | \$115,000      |   |                |              | \$115,000               |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                |   |                |              |                         |
| 1. PC and workstation                               |                |   |                |              |                         |
| TOTAL CAPITAL OUTLAY:                               |                |   |                |              |                         |
| T/B PAYMENTS:                                       |                |   |                |              |                         |
| LUMP SUM:   |                |   |                |              |                         |
| <b>GRAND TOTAL</b>                                  | \$115,000      |   |                |              | \$115,000               |

**Description:**

Cybersecurity hardware is requested to fully implement the Governor’s Cybersecurity Executive Order 2017-02, and to address critical and increasing security controls and needs included in the Order.

Cybersecurity tools are critical in managing a sustainable, secure technology environment. A breach is expensive and includes mitigation costs, system restoration, and reputational harm as those attacking the systems get better at misleading people and circumventing security systems. New and more complete cybersecurity technology systems are required to maintain the security necessary to protect an organization against these increasing attacks. The request is for hardware-based physical systems. This request differs from the FY 2023 cybersecurity request as it supports physical systems focused on keeping locally stored and managed data secure, as opposed to the previously requested software systems, which will focus on cloud-hosted systems and data transfers.) Please

note that “locally stored” means data stored on a computer or server that is physically located at the college.

**Questions:**

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

An annual operating budget in the amount of \$115,000 is being requested to purchase and maintain cybersecurity systems that will be used to secure locally stored and managed data. This includes additional storage for the SIEM system as it has to store and analyze far more data than was needed two years ago; a Unified Threat Management (UTM) tool to use in alignment with our next-generation firewall; complete disk encryption systems that will remotely manage disk encryption for all locally stored data; an improved Network Access Control (NAC) system to allow the college to implement security policies on devices and users attempting to access the network; and the server hardware necessary for virtual desktop implementation to provide ultra-secure desktop environments where protected Personally Identifiable Information is frequently processed.

- a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.

N/A

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

The Governor's Cybersecurity Task Force Recommendations from 2021 and the new GLBA audit rules updated in January 2022 require increased cybersecurity and accountability.

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

LC State will reallocate internal resources for an Information Security Engineer position to manage all new systems.

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

N/A

- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

LC State will reallocate internal resources for an Information Security Engineer position to manage all new systems.

- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.

LC State will be requesting \$318,000 in one-time capital outlay through a maintenance request to replace existing hardware and provide the technology base necessary to support the college and the new cybersecurity systems. The \$115,000 will be used to cover ongoing and annual expenses. There is no revenue increase projected to offset the costs. The costs will assist with cybersecurity improvements and compliance with audit requirements.

- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

Hardware was estimated through vendors to determine the costs.

- 5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

One-time requests are projected at \$318,000 and are needed to replace existing equipment to form a base for the minimum requirements necessary to support the college with the new cybersecurity systems. The \$115,000 will be used to cover ongoing and annual expenses. There is no revenue increase projected to offset the costs. The costs will assist with cybersecurity improvements and compliance with audit requirements.

- 6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The students and employees of Lewis Clark State College, both past and present, will be served by funding this request and minimizing the possibility and impact of a cybersecurity incident or breach. Given the increased attacks on state agencies and higher education institutions, the likelihood of an extensive criminal cybersecurity attack against LC State is very high. The impact of a successful attack will almost certainly cost several hundred thousand dollars or more.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

N/A

**AGENCY: Lewis-Clark State College**

Agency No.: 511

FY 2024 Request

FUNCTION: General Education

Function No.: 05

Page \_\_\_ of \_\_\_ Pages

ACTIVITY: Employee Compensation

Activity No.:

Original Submission X or

Revision No. \_\_\_

|   |                  |                                     |                |              |                         |
|---|------------------|-------------------------------------|----------------|--------------|-------------------------|
| A: Decision Unit No: <b>12.03</b>         |                  | Title: <b>Employee Compensation</b> |                |              | Priority Ranking 3 of 3 |
| <b>DESCRIPTION</b>                        | <b>General</b>   | <b>Dedicated</b>                    | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                 |                  |                                     |                |              |                         |
| PERSONNEL COSTS:                          |                  |                                     |                |              |                         |
| 1. Salaries                               | \$ 119,000       |                                     |                |              | \$ 119,000              |
| 2. Benefits                               | \$24,300         |                                     |                |              | \$24,300                |
| TOTAL PERSONNEL COSTS:                    | \$143,300        |                                     |                |              | \$143,300               |
| OPERATING EXPENDITURES by summary object: |                  |                                     |                |              |                         |
| 1. Operating Expenses                     |                  |                                     |                |              |                         |
| TOTAL OPERATING EXPENDITURES:             |                  |                                     |                |              |                         |
| CAPITAL OUTLAY by summary object:         |                  |                                     |                |              |                         |
| 1. PC and workstation                     |                  |                                     |                |              |                         |
| TOTAL CAPITAL OUTLAY:                     |                  |                                     |                |              |                         |
| T/B PAYMENTS:                             |                  |                                     |                |              |                         |
| LUMP SUM:                                 |                  |                                     |                |              |                         |
| <b>GRAND TOTAL</b>                        | <b>\$143,300</b> |                                     |                |              | <b>\$143,300</b>        |

**Description:**

Employee compensation, as an institution, is the overall top priority for Lewis-Clark State College. Employee compensation assists with recruiting and retaining high quality employees. This request aligns with LC's strategic goal to address compensation for employees and the State's recommendation to hire in at 80% of the respective median.

**Questions:**

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

LC State is struggling with recruiting and retaining faculty and staff. Being competitive with salary will help LC to compete in the scarce regional and national

market. The request is to bring all employees up to 80% of their respective median comparators and to bring employees with 15 or more years of service to 90% (based on FY 2023 salaries and comparators).

- a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.

N/A

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

The Division of Human Resources' annual "FY 2023 Change in Employee Compensation and Benefits Report" (p.10) references the legislature funding new full-time positions at 80% of the policy or median rate. This request is asking to fund all positions, new and existing, at 80% of the median.

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

N/A

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

The request is not for new positions but for \$119,000 in salary and \$24,300 in fringe benefits to fund an 80% of median increase for three classified, five professionals, and six faculty positions and a 90% of median increase for one professional and one faculty member with 15 or more years of service.

- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

N/A

- c. List any additional operating funds and capital items needed

and note onetime versus ongoing costs.

N/A

- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

CUPA and the State Classified pay scale are the basis for the request.

5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

The anticipated impact is employee retention, no new revenue is expected.

6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

The impact if not funded is the loss of high-quality employees and lack of recruitment ability for new employees.

Attach supporting documentation sufficient enough to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

N/A

**AGENCY: Division of Career Technical Education**

Agency No.: 503

FY 2024 Request

FUNCTION: Multiple

Function No.: Multiple

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>                   |                | Title: <b>Personnel</b> |                |              | Priority Ranking 1 of 5 |
|---|----------------|-------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b> | <b>Dedicated</b>        | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 6.00           |                         |                |              | 6.00                    |
| PERSONNEL COSTS:                                    |                |                         |                |              |                         |
| 1. Salaries   | 398,800        |                         |                |              | 398,800                 |
| 2. Benefits   | 162,300        |                         |                |              | 162,300                 |
| 3. Group  |                |                         |                |              |                         |
| TOTAL PERSONNEL COSTS:                              | 561,100        |                         |                |              | 561,100                 |
| OPERATING EXPENDITURES<br><b>by summary object:</b> |                |                         |                |              |                         |
| 1. Travel   | 7,000          |                         |                |              | 7,000                   |
| TOTAL OPERATING EXPENDITURES:                       | 7,000          |                         |                |              | 7,000                   |
| CAPITAL OUTLAY<br><b>by summary object:</b>         |                |                         |                |              |                         |
| 1. Computers & Equipment                            | 13,800         |                         |                |              | 13,800                  |
| 2. Furniture  | 9,000          |                         |                |              | 9,000                   |
| TOTAL CAPITAL OUTLAY:                               | 22,800         |                         |                |              | 22,800                  |
| T/B PAYMENTS:                                       |                |                         |                |              |                         |
| LUMP SUM:   |                |                         |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>590,900</b> |                         |                |              | <b>590,900</b>          |

**Request Narrative**

- 1. Explain the request and provide justification for the need.**

See attached narrative.

- 2. If a supplemental, what emergency is being addressed?**

N/A

- a. Specify the authority in statute or rule that supports this request.**

N/A

- 3. Indicate existing base of PC, OE, and/or CO by source for this request.**

None

- 4. What resources are necessary to implement this request?**

Computer and workstation furnishings (see attached schedule)



**5. List positions, pay grades, full/part-time status, benefits, terms of service.**

See attached schedule.

**6. Will staff be re-directed? If so, describe impact and show changes on org chart.**

No.

**7. Detail any current one-time or ongoing OE or CO and any other future costs.**

Ongoing OE = \$7,000; one-time CO = \$22,800

See attached schedule.

**8. Describe method of calculation (RFI, market cost, etc.) and contingencies.**

Calculated per budget manual. See attached schedule.

**9. Provide detail about the revenue assumptions supporting this request.**

No revenue is anticipated related to this request.

**10. Who is being served by this request and what is the impact if not funded?**

This request supports the agency staffing level by adding labor hours with specialized skills required by the growing demands of facilitating career technical education (CTE) in Idaho. Without the additional personnel, the agency will lag in timeliness of information and support of educational partners and other stakeholders across the state.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

## Line-Item Request – FY 2024 Personnel Narrative

The Idaho Division of Career Technical Education (IDCTE) requests the following personnel positions starting in fiscal year 2024.

### **Chief Deputy/Chief of Staff**

The Administrator currently has 11 direct reports along with internal operations. In an effort to allow for additional engagement with stakeholders and provide additional support for the operations of the office, this position is being requested.

### **Assistant Director of Federal and Related Programs**

Adult education programs and GED, Perkins and Methods of Administration, Apprenticeships, and Fire Services Training continue to see growth. Additionally, the Division completed a restructure in the Spring of 2020 and divided program services into three units. While originally planned to have this position be a dual role of a program director overseeing their portfolio and the FRP team, it has been identified the number of staff to supervise and lead creates the need to be separated from one of the portfolios.

### **Buyer, Senior**

This position would perform or manage all procurement and asset management functions including contract review, purchase orders/requisitions, inventory management and surplus property. They would also ensure compliance with all agency, state and federal grant requirements. This position would report to the Financial Specialist, Senior.

The addition of this position would alleviate the over-extension of the two existing core fiscal employees as well as the workload of the Chief Fiscal Officer to enable more timely information and agency support. This position would also improve segregation of duty and improve other internal controls.

### **Coordinator – Professional Development**

The Division brought new CTE Educator training in house beginning in FY21. Since then, our enrollments have grown to over 200 individuals being supported and serviced through our InSpIRE Ready! Program. With the anticipation of continued growth of new teachers and the desire from educators for additional on-going training, this position would support the professional development needs of CTE educators.

### **Technical Records Specialist 2 – Performance Management**

With the increased growth of programs, the performance management team has experienced significant growth in the demands of data reporting and analysis, assessment administration, and SkillStack® use. With continued growth and demand of secondary, postsecondary and adult programs, additional staffing is needed to deliver the level of customer service desired by stakeholders.

### **Coordinator – Fire Service Training**

Fire Service Training (FST) in Idaho continues to see increased demand for training and industry-recognized testing. Currently, FST has a coordinator assigned to training. This position would increase support and services for testing coordination and processing of IFSAC certifications and certificates.

# Line-Item Request – FY 2024      ATTACHMENT 12

## Personnel Schedule

| Personnel Costs                 | FTP        | Class | Pay Grade | FLSA | 80% of Policy | Rate Rqstd | Salary         | Benefits      |               |                | Total Personnel |
|---------------------------------|------------|-------|-----------|------|---------------|------------|----------------|---------------|---------------|----------------|-----------------|
|                                 |            |       |           |      |               |            |                | Health        | Variable      | Total          |                 |
| <b>EDEA - Administration</b>    |            |       |           |      |               |            |                |               |               |                |                 |
| Chief of Staff                  | 1.0        |       | 00        | Q    | N/A           | 55.29      | 115,000        | 13,750        | 22,955        | 36,700         | 151,700         |
| Buyer, Senior                   | 1.0        | 01538 | K         | Q    | 23.31         | 24.10      | 50,100         | 13,750        | 10,006        | 23,800         | 73,900          |
| Tech Rec Spcl 2 (PM)            | 1.0        | 01103 | I         | C    | 18.46         | 18.46      | 38,400         | 13,750        | 7,879         | 21,600         | 60,000          |
| Total EDEA                      | 3.0        |       |           |      |               |            | 203,500        | 41,250        | 40,840        | 82,100         | 285,600         |
| <b>EDED - Educator Services</b> |            |       |           |      |               |            |                |               |               |                |                 |
| Coordinator (PD)                | 1.0        | 34018 | L         | Q    | 26.33         | 26.33      | 54,800         | 13,750        | 10,931        | 24,700         | 79,500          |
| Total EDED                      | 1.0        |       |           |      |               |            | 54,800         | 13,750        | 10,931        | 24,700         | 79,500          |
| <b>EDEJ - Related Programs</b>  |            |       |           |      |               |            |                |               |               |                |                 |
| Asst Dir Related Prgms          | 1.0        | 41008 | N         | Q    | 32.88         | 38.69      | 80,500         | 13,750        | 16,063        | 29,800         | 110,300         |
| Coordinator (FST)               | 1.0        | 34018 | L         | Q    | 26.33         | 28.85      | 60,000         | 13,750        | 11,978        | 25,700         | 85,700          |
| Total EDEJ                      | 2.0        |       |           |      |               |            | 140,500        | 27,500        | 28,041        | 55,500         | 196,000         |
| <b>Total Personnel</b>          | <b>6.0</b> |       |           |      |               |            | <b>398,800</b> | <b>82,500</b> | <b>79,812</b> | <b>162,300</b> | <b>561,100</b>  |

### Operating Expenditures

|                                |              |
|--------------------------------|--------------|
| Travel - Chief of Staff (EDEA) | 5,000        |
| Travel - Asst Director (EDEJ)  | 2,000        |
| <b>Total Operating</b>         | <b>7,000</b> |

### Capital Outlay (One-Time)

|                         | Qty | Cost  | Extended      |
|-------------------------|-----|-------|---------------|
| Computers and Equipment | 6   | 2,300 | 13,800        |
| Furniture               | 6   | 1,500 | 9,000         |
| <b>Total Capital</b>    |     |       | <b>22,800</b> |

AU allocation: EDEA \$11,400; EDED \$3,800; EDEJ \$7,600

### Total Request

**590,900**

### Summary by Appropriation Unit

|                          | PC (50)        | OE (55)      | CO (70)       | Total          |
|--------------------------|----------------|--------------|---------------|----------------|
| EDEA - Administration    | 285,600        | 5,000        | 11,400        | 302,000        |
| EDED - Educator Services | 79,500         |              | 3,800         | 83,300         |
| EDEJ - Related Programs  | 196,000        | 2,000        | 7,600         | 205,600        |
| Total General Fund       | <b>561,100</b> | <b>7,000</b> | <b>22,800</b> | <b>590,900</b> |

**AGENCY: Idaho Division of Career Technical Ed**

Agency No.: 503

FY 2024 Request

FUNCTION: Postsecondary

Function No.: EDEC

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.02</b>  |                | Title: <b>Postsecondary Operating Support</b> |                |              | Priority Ranking 2 of 5 |
|------------------------------------|----------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                 | <b>General</b> | <b>Dedicated</b>                              | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)          | 5.12           |   |                |              | 5.12                    |
| PERSONNEL COSTS:                   |                |   |                |              |                         |
| 1. Salaries                        | 332,000        |   |                |              | 332,000                 |
| 2. Benefits                        | 129,700        |   |                |              | 129,700                 |
| 3. Group Position Funding          | 0              |   |                |              | 0                       |
| TOTAL PERSONNEL COSTS:             | 461,700        |   |                |              | 461,700                 |
| OPERATING EXPENDITURES             |                |   |                |              |                         |
| by summary object:                 |                |   |                |              |                         |
| 1. Employee Development            | 0              |   |                |              | 0                       |
| 2. Repair and Maintenance Services | 0              |   |                |              | 0                       |
| 3. Administrative Services         | 0              |   |                |              | 0                       |
| 4. Computer Services               | 0              |   |                |              | 0                       |
| 5. Employee Travel                 | 0              |   |                |              | 0                       |
| 6. Administrative Supplies         | 0              |   |                |              | 0                       |
| 7. Computer Supplies               | 0              |   |                |              | 0                       |
| 8. Institutional Supplies          | 0              |   |                |              | 0                       |
| 9. Specific Use Supplies           | 65,700         |   |                |              | 65,700                  |
| 10. Miscellaneous                  | 0              |   |                |              | 0                       |
| TOTAL OPERATING EXPENSE:           | 65,700         |   |                |              | 65,700                  |
| CAPITAL OUTLAY                     |                |   |                |              |                         |
| by summary object:                 |                |   |                |              |                         |
| 1. Computer Equipment              | 42,300         |   |                |              | 42,300                  |
| TOTAL CAPITAL OUTLAY:              | 42,300         |   |                |              | 42,300                  |
| T/B PAYMENTS:                      |                |   |                |              |                         |
| LUMP SUM:                          |                |   |                |              |                         |
| <b>GRAND TOTAL</b>                 | <b>569,700</b> |   |                |              | <b>569,700</b>          |

**Description:**

Summary page for the following 22 pages of support.

# Postsecondary Line-Item Request Summary - FY 2024

| Priority                         | Radiology Technology Assistant Professor |               | Marketing and Communications |                | Personnel Market Rate Adjustments |               | Lab Equipment  |               | Automation Engineering Technology |   | Occupational Therapy Faculty |     | Clinical Instructor |  | Medical Lab Technician |  |
|----------------------------------|--|---------------|------------------------------|----------------|-----------------------------------|---------------|----------------|---------------|-----------------------------------|---|------------------------------|-----|---------------------|--|------------------------|--|
|                                  | 1  | 1             | 1                            | 2              | 1                                 | 1             | 2              | 1             | 1                                 | 2 | 1                            | All |                     |  |                        |  |
| General Fund (10000)             | R1 - NIC                                 | R2 - LCSC     | R3 - CWI                     |                | R4 - CSI                          |               | R5 - ISU       |               | R6 - CEI                          |   | Total                        |     |                     |  |                        |  |
| <b>Personnel Costs</b>           |  |               |                              |                |                                   |               |                |               |                                   |   |                              |     |                     |  |                        |  |
| Salaries                         | 68,000                                   |               | 50,000                       |                | 47,000                            | 65,500        | 32,800         | 68,700        |                                   |   | 332,000                      |     |                     |  |                        |  |
| Benefits                         | 20,200                                   |               | 18,200                       |                | 23,200                            | 27,500        | 13,800         | 26,800        |                                   |   | 129,700                      |     |                     |  |                        |  |
| Total Personnel Costs            | 88,200                                   | 0             | 68,200                       | 0              | 70,200                            | 93,000        | 46,600         | 95,500        |                                   |   | 461,700                      |     |                     |  |                        |  |
| FTP                              | 1.00                                     |               | 0.62                         |                | 1.00                              | 1.00          | 0.50           | 1.00          |                                   |   | 5.12                         |     |                     |  |                        |  |
| <b>Operating Expenditures</b>    |  |               |                              |                |                                   |               |                |               |                                   |   |                              |     |                     |  |                        |  |
| 5701 - Specific Use Supplies     |  | 55,700        |                              |                | 10,000                            |               |                |               |                                   |   | 65,700                       |     |                     |  |                        |  |
| Total Operating Expense          | 0  | 55,700        | 0                            | 0              | 10,000                            | 0             | 0              | 0             |                                   |   | 65,700                       |     |                     |  |                        |  |
| <b>Capital Outlay (One-Time)</b> |  |               |                              |                |                                   |               |                |               |                                   |   |                              |     |                     |  |                        |  |
| 6501 - Educ - Material/Equip     |  |               |                              | 42,300         |                                   |               |                |               |                                   |   | 42,300                       |     |                     |  |                        |  |
| Total Capital Outlay             | 0  | 0             | 0                            | 42,300         | 0                                 | 0             | 0              | 0             |                                   |   | 42,300                       |     |                     |  |                        |  |
| <b>Total Request</b>             | <b>88,200</b>                            | <b>55,700</b> | <b>68,200</b>                | <b>42,300</b>  | <b>80,200</b>                     | <b>93,000</b> | <b>46,600</b>  | <b>95,500</b> |                                   |   | <b>569,700</b>               |     |                     |  |                        |  |
|                                  | 88,200                                   | 55,700        |                              | 110,500        | 80,200                            |               | 139,600        | 95,500        |                                   |   | 569,700                      |     |                     |  |                        |  |
| <b>3% Cap Balance</b>            | <b>88,200</b>                            | <b>55,700</b> |                              | <b>110,500</b> | <b>92,200</b>                     |               | <b>140,900</b> | <b>95,500</b> |                                   |   | <b>583,000</b>               |     |                     |  |                        |  |
|                                  | 0  | 0             |                              | 0              | 12,000                            |               | 1,300          | 0             |                                   |   | 13,300                       |     |                     |  |                        |  |

## FY 2024 Line Item Proposal

1. Agency name(s): North Idaho College – Health Professions Division
2. Line item title: Radiology Technology Program Assistant Professor
3. Problem statement: The Radiology Technology Program is planning to move to admitting a new cohort of 10 students on an annual basis. Currently a new cohort of 10 students is admitted every other year. There is a workforce shortage of radiology technologists and the advisory board has requested NIC increase the number of students we admit. In order to add the additional students, it will be a requirement of the JCERT accrediting body that we hire a second full time faculty member.
4. Request description: It will be necessary to hire a full time faculty member with the credentials to teach radiology technology courses and oversee students in the clinical settings. The individual will need to have to be at least bachelor's prepared and preparation at the master's degree level is preferred. The position will be on a 211 day contract.
5. Estimated total cost \$88,200 and 1 FTP:
  - Salary: \$68,000
  - Benefits: \$20,200

# Lewis-Clark State College

## Line-Item Request - FY 2024

Priority: 1  
 Line Item Title: Marketing & Communications

**If this request includes personnel, complete the following:**

| Ongoing or<br>One-Time | Hourly<br>Rate* | FTP | Position Title | Pay<br>Grade | Terms of<br>Service |
|------------------------|-----------------|-----|----------------|--------------|---------------------|
|------------------------|-----------------|-----|----------------|--------------|---------------------|

|  |      |       |  |
|--|------|-------|--|
|  | 0.00 | 0.000 |  |
|--|------|-------|--|

|                        | Ongoing | One-Time | Account |
|------------------------|---------|----------|---------|
| <b>Personnel Costs</b> |         |          |         |
| Salaries               | 0       |          |         |
| Benefits               | 0       |          |         |
| Group                  |         |          |         |
| Total                  | 0       | 0        | 0       |

**Operating Expenditures** (by Summary Account)

|      |        |  |                |
|------|--------|--|----------------|
| 5001 | 55,700 |  | Communications |
|------|--------|--|----------------|

|       |        |   |        |
|-------|--------|---|--------|
| Total | 55,700 | 0 | 55,700 |
|-------|--------|---|--------|

**Capital Outlay** (by Summary Account)

|       |   |   |   |
|-------|---|---|---|
| Total | 0 | 0 | 0 |
|-------|---|---|---|

|                      |        |   |        |
|----------------------|--------|---|--------|
| <b>Total Request</b> | 55,700 | 0 | 55,700 |
|----------------------|--------|---|--------|

# Lewis-Clark State College

## Line-Item Questions - FY 2024

### Priority 1 - Marketing & Communications

#### Supports institution and SBE strategic plans, describe.

This support will help increase marketing and visibility of the LC State CTE programs. We anticipate using this amount to assist our current marketing plan and expanding to reach more potential students.

#### 1) Explain the request and provide justification for the need.

This request is for general marketing and communications funds to help supplement the current LC State marketing and communications budget.

#### 2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

#### 3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This is an increase in OE to help supplement marketing and advertising expenses

#### 4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

N/A

#### 5) [Completed within "Budget" sheet]

#### 6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

No

#### 7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

This amount will help the visibility of the CTE programs with marketing and advertising

#### 8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

#### 9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

#### 10) Who is being served by this request and what is the impact if not funded?

[Who are the target customers, etc.]

This request will serve students and industry in the region and the state. It will help expand the programs to reach additional industries including serving local reservations



**IT Narrative (only if applicable for significant IT requests)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Technology Services?
3. Does the request align with the state's IT plan standard?
4. Attach any supporting documents from ITS or the ITA.
5. What is the project timeline?

N/A

# College of Western Idaho

## Line-Item Request - FY 2024

Priority: 1  
 Line Item Title: Market Adjustments

**If this request includes personnel, complete the following:**

| Ongoing or One-Time | Hourly Rate* | FTP   | Position Title                                 | Pay Grade | Terms of Service |
|---------------------|--------------|-------|--|-----------|------------------|
| Ongoing             | 40.00        | 0.470 | IT Market wage adjustment                      |           |                  |
| Ongoing             | 35.00        | 0.150 | Law Enforcement POST instructors and part-time |           |                  |
| <hr/>               |              |       |  |           |                  |
|                     | 75.00        | 0.620 |  |           |                  |

|                        | Ongoing | One-Time | Account |
|------------------------|---------|----------|---------|
| <b>Personnel Costs</b> |         |          |         |
| Salaries               | 50,000  |          |         |
| Benefits               | 18,200  |          |         |
| Group                  |         |          |         |
| Total                  | 68,200  | 0        | 68,200  |

**Operating Expenditures** (by Summary Account)

|       |   |   |   |
|-------|---|---|---|
| Total | 0 | 0 | 0 |
|-------|---|---|---|

**Capital Outlay** (by Summary Account)

|       |   |   |   |
|-------|---|---|---|
| Total | 0 | 0 | 0 |
|-------|---|---|---|

|                      |               |          |               |
|----------------------|---------------|----------|---------------|
| <b>Total Request</b> | <b>68,200</b> | <b>0</b> | <b>68,200</b> |
|----------------------|---------------|----------|---------------|

# College of Western Idaho

## Line-Item Questions - FY 2024

### Priority 1 - Market Adjustments

#### Supports institution and SBE strategic plans, describe.

SBE strategic plan Goal 3 states: Idaho public colleges and universities and Career Technical programs fuel a strong workforce pipeline evidenced through a greater number of students completing certificates and/or degrees, including workforce credentials. Additionally, under Goal 4: Workforce Readiness, Objective A, it states: Prepare student to efficiently and effectively enter and succeed in the workforce.

CWI has an Idaho POST certified Law Enforcement program that meets both of the needs stated above. The job openings in the geographical area we serve are drastically unmet and expected to get more dire in the coming years as law enforcement officers are retiring at record numbers. Idaho POST and the local law enforcement agencies partner with CWI to provide a pipeline of trained, credentialed professionals ready to enter the workforce. As a POST certified program, we must also meet the teaching standards and match the teaching wages of POST. Therefore, when CWI was notified of the POST wage change, we must also comply to keep our program certified.

CWI is also struggling to keep up with market salaries for our IT programs. The ability to retain and hire talented faculty members to teach in CWI's IT programs is essential for CWI to fuel a strong workforce pipeline into Idaho's IT industry and provide the students with the practical and theoretical knowledge for their career readiness.

This request also addresses the strategic plans of CWI to continue to evolve into an economic catalyst for our region by focusing on student success, instructional excellence, community connections, organizational stewardship, and inclusive excellence through affordable education. To this end, CWI has allocated \$800,000 of general fund dollars to address compression for our Non-CTE funded positions, and we need to be able to do match that for our CTE funded positions as well.

#### 1) Explain the request and provide justification for the need.

CWI's Law Enforcement program is certified by Idaho POST. POST is increasing the teacher wages to \$35/hour by FY24. In order for CWI to hold these courses, we need to align with POST teaching rates. Another area where CWI is facing a challenge is in IT Instruction. Aiming at retaining current instructors and due to the challenges that CWI has experienced in recruiting IT instructors, this line item also includes a salary increase for instructors in IT programs based on data from national base salary surveys for IT professionals.

#### 2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

#### 3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

The Law Enforcement teachers are currently reflected in the Irregular Help - Instruction section of the B6, but this increase will allow CWI to retain enough teachers at the current rate to support current and ongoing enrollment. CWI currently has the FTP in place for IT instructors, but this request will provide the necessary fund to recruit and retain qualified faculty. Both requests will increase the ongoing base through wage adjustments.

#### 4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

No new resources are needed.

#### 5) [Completed within "Budget" sheet]

#### 6) Will staff be redirected? If so, describe impact and show changes on organizational chart.

[Reallocating any resources?]

No staff will be redirected.

**7) Detail any current one-time or ongoing OE or CO and any future costs.**

[Describe any future obligations.]

No ongoing OE or CO are required to accomodate this request.

**8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.**

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Idaho POST has notified CWI of the increase in teacher wages.

According to data from national surveys and the years of experience of CWI's IT faculty, to reach salary ranges between the median and 75% percentile of national base salaries for IT professionals, CWI must spend an additional \$86,000 (32,000 has already been addressed by the CEEC as outlined by the state, however that still doesn't meet the CUPA median for IT salaries. An additional \$54,000 is requested to reach this targeted salary range).

**9) Provide detail about the revenue assumptions supporting this request.**

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

Without this funding we risk reducing revenue due to a lack of qualified faculty and staff to support programs.

**10) Who is being served by this request and what is the impact if not funded?**

[Who are the target customers, etc.]

CWI's students are the target customer for this request. CWI needs to be able to provide adequate wages and salaries in order to retain highly qualified teachers and instructors to provide a quality education to our current and future students. This will also help ensure that we are able to provide a career pathway for our students to meet current industry needs.

# College of Western Idaho

## Line-Item Request - FY 2024

Priority: 2  
 Line Item Title: Equipment

**If this request includes personnel, complete the following:**

| Ongoing or<br>One-Time | Hourly<br>Rate* | FTP | Position Title | Pay<br>Grade | Terms of<br>Service |
|------------------------|-----------------|-----|----------------|--------------|---------------------|
|------------------------|-----------------|-----|----------------|--------------|---------------------|

|  |      |       |  |
|--|------|-------|--|
|  | 0.00 | 0.000 |  |
|--|------|-------|--|

|                        | Ongoing | One-Time | Account |
|------------------------|---------|----------|---------|
| <b>Personnel Costs</b> |         |          |         |
| Salaries               | 0       |          |         |
| Benefits               | 0       |          |         |
| Group                  |         |          |         |
| Total                  | 0       | 0        | 0       |

**Operating Expenditures** (by Summary Account)

|  |   |   |   |
|--|---|---|---|
|  | 0 | 0 | 0 |
|--|---|---|---|

**Capital Outlay** (by Summary Account)

|       |   |        |                       |
|-------|---|--------|-----------------------|
| 6501  |   | 42,300 | Educ - Material/Equip |
| Total | 0 | 42,300 | 42,300                |

|                      |   |        |        |
|----------------------|---|--------|--------|
| <b>Total Request</b> | 0 | 42,300 | 42,300 |
|----------------------|---|--------|--------|

# College of Western Idaho

## Line-Item Questions - FY 2024

### Priority 2 - Equipment

#### Supports institution and SBE strategic plans, describe.

SBE's strategic plan goal # 4 addresses workforce readiness. The provision of individualized virtual lab environments that are always accessible to students facilitates their acquisition of practical knowledge to efficiently and effectively enter and succeed in the workforce.

This request also address the strategic plans of CWI to continue to evolve into an economic catalyst for our region by focusing on student success, instructional excellence, community connections, organizational stewardship, and inclusive excellence through affordable education.

#### 1) Explain the request and provide justification for the need.

This request is for 2 new blade servers, 6 drives, and a chassis - CWI needs to improve its virtual lab environment to provide all IT students with enough storage and computing capacity to build virtual machines and access them 24/7. Due to the current server capacity, students in some programs must create virtual machines in their classroom computers, which are only accessible during class time.

#### 2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

#### 3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This request is to increase the capacity of the IT Programs.

#### 4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

2 Blade Servers, 6 drives and an additonal chassis

#### 5) [Completed within "Budget" sheet]

#### 6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

N/A

#### 7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

These requests are for one-time CO needs. There will be no future ongoing costs associated with this request.

#### 8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

To expand the storage and computing capacity for its virtual lab environment, CWI plans to purchase six drives, two blade servers, and a chassis as the current chassis is complete. Last Spring, CWI purchased six drives for \$15,858. In 2017, CWI paid \$75,815 for the chassis and four blade servers. Therefore, we estimate the cost this request to be around \$45,000. These numbers were confirmed by searching current market prices for these items.

#### 9) Provide detail about the revenue assumptions supporting this request.

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

CWI anticipates an increase in overall enrollment with the expansion of the IT programs.

**10) Who is being served by this request and what is the impact if not funded?**

[Who are the target customers, etc.]

Our future IT students as well as prospective employers will be impacted by this request as it provides the equipment necessary to teach students the required skills to be employable upon program completion. The lack of equipment means that students will not receive the required training to make them valued employees in their industry.

**IT Narrative (only if applicable for significant IT requests)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Technology Services?
3. Does the request align with the state's IT plan standard?
4. Attach any supporting documents from ITS or the ITA.
5. What is the project timeline?

Likely N/A

# College of Southern Idaho

## Line-Item Request - FY 2024

Priority: 1  
 Line Item Title: Automation Engineering Technology Expansion

**If this request includes personnel, complete the following:**

| Ongoing or One-Time | Hourly Rate* | FTP   | Position Title                        | Pay Grade | Terms of Service |
|---------------------|--------------|-------|---------------------------------------|-----------|------------------|
| Ongoing             | 22.60        | 1.000 | Automation Engineering Technology Fac |           | 10               |

|       |       |
|-------|-------|
| 22.60 | 1.000 |
|-------|-------|

|                        | Ongoing       | One-Time | Account       |
|------------------------|---------------|----------|---------------|
| <b>Personnel Costs</b> |               |          |               |
| Salaries               | 47,000        |          |               |
| Benefits               | 23,200        |          |               |
| Group                  |               |          |               |
| <b>Total</b>           | <b>70,200</b> | <b>0</b> | <b>70,200</b> |

| <b>Operating Expenditures</b> (by Summary Account) |        |  |                       |
|--|--------|--|-----------------------|
| 5701   | 10,000 |  | Specific Use Supplies |

|       |        |   |        |
|-------|--------|---|--------|
| Total | 10,000 | 0 | 10,000 |
|-------|--------|---|--------|

**Capital Outlay** (by Summary Account)

|       |   |   |   |
|-------|---|---|---|
| Total | 0 | 0 | 0 |
|-------|---|---|---|

|                      |               |          |               |
|----------------------|---------------|----------|---------------|
| <b>Total Request</b> | <b>80,200</b> | <b>0</b> | <b>80,200</b> |
|----------------------|---------------|----------|---------------|



# College of Southern Idaho

## Line-Item Questions - FY 2024

### Priority 1 - Automation Engineering Technology Expansion

#### Supports institution and SBE strategic plans, describe.

Operators and technicians in the manufacturing field are in high demand, especially those who work in automaton and controls. Our current program enrolls about 35 students each year, the majority of whom are working full-time in a manufacturing facility. Most of the emphasis in this program is preparing individuals for employment in food manufacturing facilities, but significant automation is occurring in other industry sectors in our region, including agriculture, retail, and transportation. Employees in these areas are in high demand, based on our past and current Comprehensive Local Needs Assessment. This proosal will allow us to expand the number of students served, as well as to increase the number of industry sectors we service, with particular emphasis on agricultural data collection, interpretation, and automation.

#### 1) Explain the request and provide justification for the need.

Our current program has sufficient equipment and reasonable facilities. We are requesting one additional FTE with expertise in logic controllers, robotics, mechatronics, applied to a variety of industry sectors. This FTE will allow us to expand our student numbers, as well as meet critical needs for technicians with skills and understanding of various applications beyond our current ability.

#### 2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

#### 3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

Current PC - \$134,458 (1 FTE Faculty, 1FTE Lab Aide) and OE -\$21,000, Increase to PC - \$250,458 (3 FTE) and OE - \$31,000

#### 4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

1 FTE, and various kits, tools, trainers, consumable supplies. We currently have lab and classroom space and significant related equipment. We have partnerships with many local and regional companies interested in working with this program and hiring completers.

5) [Completed within "Budget" sheet]

#### 6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

N/A

#### 7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

nothing beyond what has been described above

#### 8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

salary is based on CSI hiring and pay scale policies

**9) Provide detail about the revenue assumptions supporting this request.**

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

Expansion of student enrollment by 20 students each year, increased tuition revenue of approximately \$42,000

**10) Who is being served by this request and what is the impact if not funded?**

[Who are the target customers, etc.]

This request will serve manufacturers, processors, and other producers and service providers who are implementing automation as a result of technological advances and changes in the labor force. Active students are almost always full-time employees in related work. This addition will allow us to offer more courses at alternative times and using alternative delivery methods (online, hybrid, etc) to reach more interested individuals. If not funded, we will continue to serve those we can, but numbers will be limited to current levels.

# ISU College of Technology

## Line-Item Request - FY 2024

Priority: 1  
 Line Item Title: Occupational Therapy Faculty Position

**If this request includes personnel, complete the following:**

| Ongoing or One-Time | Hourly Rate* | FTP   | Position Title      | Pay Grade | Terms of Service |
|---------------------|--------------|-------|---------------------|-----------|------------------|
| Ongoing             | 31.50        | 1.000 | Clinical Instructor | M         | 9                |

|  |       |       |
|--|-------|-------|
|  | 31.50 | 1.000 |
|--|-------|-------|

|                        | Ongoing | One-Time | Account |
|------------------------|---------|----------|---------|
| <b>Personnel Costs</b> |         |          |         |
| Salaries               | 65,500  |          |         |
| Benefits               | 27,500  |          |         |
| Group                  |         |          |         |
| Total                  | 93,000  | 0        | 93,000  |

**Operating Expenditures** (by Summary Account)

|  |   |   |   |
|--|---|---|---|
|  | 0 | 0 | 0 |
|--|---|---|---|

**Capital Outlay** (by Summary Account)

|  |   |   |   |
|--|---|---|---|
|  | 0 | 0 | 0 |
|--|---|---|---|

|                      |        |   |        |
|----------------------|--------|---|--------|
| <b>Total Request</b> | 93,000 | 0 | 93,000 |
|----------------------|--------|---|--------|

# ISU College of Technology

## Line-Item Questions - FY 2024

### Priority 1 - Occupational Therapy Faculty Position

#### Supports institution and SBE strategic plans, describe.

The Occupational Therapy faculty position supports the following strategic goals: Strengthen programmatic excellence (ISU Goal 2) - to attract, support and retain outstanding faculty and staff; Expand research, clinical, and creative abilities (Goal 4)- the occupational therapy faculty is a clinical faculty position that engages in clinical teaching and training of the students, and incorporates innovative and/or creative ideas on how to take care of patients who are being retrained in alternative occupations. The position also supports the SBE strategic goals: Workforce Resadiness (Goal 4)- to prepare students to efficiently and effectively enter and succeed in the workforce.

#### 1) Explain the request and provide justification for the need.

We are requesting a faculty position to teach in the occupational therapy assistant program and in the health occupations classes. The Accreditation Council for Occupational Therapy Education (ACOTE) mandates that there be a "maximum instructor to student ratio of 1:10." Classes in OTA have a laboratory component that requires at least 2 instructors to conduct training and evaluation of clinical skills of students prior to their deployment in actual clinical sites dealing with real patients. This position will ensure that students are trained properly not only in their clinical skills but also in patient safety.

#### 2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

#### 3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This change will allow the OTA program to increase enrollment and offer more placements in the OTA field. This request is for an increase of PC in \$92,300 and one additional FTP.

#### 4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

One fulltime personnel.

#### 5) [Completed within "Budget" sheet]

#### 6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

No.

#### 7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

This is a ongoing cost with additional PC expenses in the future with increases in benefits and salary raises.

#### 8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

According to the US Bureau of Labor Statistics the median annual wage for a Occupational Therapists working 9 months is \$64,177 in 2021.

**9) Provide detail about the revenue assumptions supporting this request.**

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

Based on an increasing number of students the combined program will gain 10 students.

**10) Who is being served by this request and what is the impact if not funded?**

[Who are the target customers, etc.]

Demand in Occupational Therapy has only increased in recent years, this request serves our students and the health services in need of more professionals.

**IT Narrative (only if applicable for significant IT requests)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Technology Services?
3. Does the request align with the state's IT plan standard?
4. Attach any supporting documents from ITS or the ITA.
5. What is the project timeline?

Likely N/A

# ISU College of Technology

## Line-Item Request - FY 2024

Priority: 2  
 Line Item Title: Occupational Therapy Faculty Position

**If this request includes personnel, complete the following:**

| Ongoing or One-Time | Hourly Rate* | FTP   | Position Title      | Pay Grade | Terms of Service |
|---------------------|--------------|-------|---------------------|-----------|------------------|
| Ongoing             | 31.50        | 0.500 | Clinical Instructor | M         | 9                |

|  |       |       |
|--|-------|-------|
|  | 31.50 | 0.500 |
|--|-------|-------|

|                        | Ongoing | One-Time | Account |
|------------------------|---------|----------|---------|
| <b>Personnel Costs</b> |         |          |         |
| Salaries               | 32,800  |          |         |
| Benefits               | 13,800  |          |         |
| Group                  |         |          |         |
| Total                  | 46,600  | 0        | 46,600  |

**Operating Expenditures** (by Summary Account)

|  |   |   |   |
|--|---|---|---|
|  | 0 | 0 | 0 |
|--|---|---|---|

**Capital Outlay** (by Summary Account)

|  |   |   |   |
|--|---|---|---|
|  | 0 | 0 | 0 |
|--|---|---|---|

|                      |        |   |        |
|----------------------|--------|---|--------|
| <b>Total Request</b> | 46,600 | 0 | 46,600 |
|----------------------|--------|---|--------|

# ISU College of Technology

## Line-Item Questions - FY 2024

### Priority 2 - Occupational Therapy Faculty Position

#### Supports institution and SBE strategic plans, describe.

The Occupational Therapy faculty position supports the following strategic goals: Strengthen programmatic excellence (ISU Goal 2) - to attract, support and retain outstanding faculty and staff; Expand research, clinical, and creative abilities (Goal 4)- the occupational therapy faculty is a clinical faculty position that engages in clinical teaching and training of the students, and incorporates innovative and/or creative ideas on how to take care of patients who are being retrained in alternative occupations. The position also supports the SBE strategic goals: Workforce Resadiness (Goal 4)- to prepare students to efficiently and effectively enter and succeed in the workforce.

#### 1) Explain the request and provide justification for the need.

We are requesting a faculty position to teach in the occupational therapy assistant program and in the health occupations classes. The Accreditation Council for Occupational Therapy Education (ACOTE) mandates that there be a "maximum instructor to student ratio of 1:10." Classes in OTA have a laboratory component that requires at least 2 instructors to conduct training and evaluation of clinical skills of students prior to their deployment in actual clinical sites dealing with real patients. This position will ensure that students are trained properly not only in their clinical skills but also in patient safety.

#### 2) If a supplemental, what emergency is being address?

[N/A if not a supplemental request]

N/A

#### 3) Indicate existing base of PC, OE and/or CO by source for this request.

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This change will allow the OTA program to increase enrollment and offer more placements in the OTA field. This request is for an increase of PC in \$46,200 and half of an additional FTP.

#### 4) What resources are necessary to implement this request?

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

One halftime personnel.

#### 5) [Completed within "Budget" sheet]

#### 6) Will staff be redirected? If so, describe impact and show chanes on organizational chart.

[Reallocating any resources?]

No.

#### 7) Detail any current one-time or ongoing OE or CO and any future costs.

[Describe any future obligations.]

This is a ongoing cost with additional PC expenses in the future with increases in benefits and salary raises.

#### 8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

According to the US Bureau of Labor Statistics the median annual wage for a Occupational Therapists working 9 months is \$64,177 in 2021.

**9) Provide detail about the revenue assumptions supporting this request.**

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

Based on an increasing number of students the combined program will gain 10 students.

**10) Who is being served by this request and what is the impact if not funded?**

[Who are the target customers, etc.]

Demand in Occupational Therapy has only increased in recent years, this request serves our students and the health services in need of more professionals.

**IT Narrative (only if applicable for significant IT requests)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Technology Services?
3. Does the request align with the state's IT plan standard?
4. Attach any supporting documents from ITS or the ITA.
5. What is the project timeline?

Likely N/A



# College of Eastern Idaho

## Line-Item Request - FY 2024

Priority: 1  
 Line Item Title: Medical Lab Technician

**If this request includes personnel, complete the following:**

| Ongoing or One-Time | Hourly Rate* | FTP   | Position Title | Pay Grade | Terms of Service |
|---------------------|--------------|-------|----------------|-----------|------------------|
| Ongoing             | 33.03        | 1.000 |                |           |                  |

|       |       |
|-------|-------|
| 33.03 | 1.000 |
|-------|-------|

|                        | Ongoing       | One-Time | Account       |
|------------------------|---------------|----------|---------------|
| <b>Personnel Costs</b> |               |          |               |
| Salaries               | 68,700        |          |               |
| Benefits               | 26,800        |          |               |
| Group                  |               |          |               |
| <b>Total</b>           | <b>95,500</b> | <b>0</b> | <b>95,500</b> |

**Operating Expenditures** (by Summary Account)

|       |   |   |   |
|-------|---|---|---|
| Total | 0 | 0 | 0 |
|-------|---|---|---|

**Capital Outlay** (by Summary Account)

|       |   |   |   |
|-------|---|---|---|
| Total | 0 | 0 | 0 |
|-------|---|---|---|

|                      |               |          |               |
|----------------------|---------------|----------|---------------|
| <b>Total Request</b> | <b>95,500</b> | <b>0</b> | <b>95,500</b> |
|----------------------|---------------|----------|---------------|

# College of Eastern Idaho

## Line-Item Questions - FY 2024

### Priority 1 - Medical Lab Technician

**1) Explain the request and provide justification for the need.**

Medical Lab Technician – This is a program that is and has been on CEI’s 3-year plan. This request will help fill a need for regional employers; graduates of this type of program are in high demand. The projected growth in this industry in Eastern Idaho is 26%. Meetings with local employers indicate that there is an immediate need for 20+ Medical Lab Technicians. Apprenticeship options are already being explored by Workforce Training to get workers into their facilities sooner.

**2) If a supplemental, what emergency is being address?**

[N/A if not a supplemental request]

N/A

**3) Indicate existing base of PC, OE and/or CO by source for this request.**

[Increase in an existing program/service; if you don't need \$ then state % increase in FTP from X to X, etc.]

This a completely new position to accommodate a new program. This would be an increase in 0.00 FTE to 1.00 FTE.

**4) What resources are necessary to implement this request?**

[# of FTP, types of operating expenses, types of capital, program start-up such as new software or training, etc.]

CEI will be suppling operating resources such as office supplies and capital outlay resources in a computer and workstation. Funding for these items will come from a different part the current budget.

**5) [Completed within "Budget" sheet]**

**6) Will staff be redirected? If so, describe impact and show changes on organizational chart.**

[Reallocating any resources?]

All the positions requested are new positions or are already partially funded. There will not be any redirection of staff; additions will be made to the org chart under ‘Faculty.’

**7) Detail any current one-time or ongoing OE or CO and any future costs.**

[Describe any future obligations.]

There are no current CTE line-item requests for ongoing funds for operating expenses or capital outlay.

**8) Describe method of calculation (RFI, market cost, etc.) and any contingencies.**

[Basis for your costs: CUPA median for salaries, estimates using RFI, etc.]

Cost estimates are based on College average pay scales which are based on market costs.

**9) Provide detail about the revenue assumptions supporting this request.**

[For instance, is there a new customer base, fee structure, anticipated grant, etc.]

The College is anticipating a growth in CTE classes under the indicated positions. Expansion of class offerings with additional programs and expanded schedule opportunities along with online learning supports the need for additional positions.

**10) Who is being served by this request and what is the impact if not funded?**

[Who are the target customers, etc.]

The students at College of Eastern Idaho are the ones being served by this request.

**AGENCY: Division of Career Technical Education**

Agency No.: 503

FY 2024 Request

FUNCTION: Secondary Support

Function No.: EDEB

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.03</b>                   |                | Title: <b>Program Added-Cost</b> |                |              | Priority Ranking 3 of 5 |
|---|----------------|----------------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b> | <b>Dedicated</b>                 | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 0.00           |                                  |                |              | 0.00                    |
| PERSONNEL COSTS:                                    |                |                                  |                |              |                         |
| 1. Salaries   |                |                                  |                |              |                         |
| 2. Benefits   |                |                                  |                |              |                         |
| 3. Group  |                |                                  |                |              |                         |
| TOTAL PERSONNEL COSTS:                              | 0              |                                  |                |              | 0                       |
| OPERATING EXPENDITURES<br><b>by summary object:</b> |                |                                  |                |              |                         |
| 1.  |                |                                  |                |              |                         |
| TOTAL OPERATING EXPENDITURES:                       | 0              |                                  |                |              | 0                       |
| CAPITAL OUTLAY<br><b>by summary object:</b>         |                |                                  |                |              |                         |
| 1.  |                |                                  |                |              |                         |
| TOTAL CAPITAL OUTLAY:                               | 0              |                                  |                |              | 0                       |
| T/B PAYMENTS:                                       | 131,700        |                                  |                |              | 131,700                 |
| LUMP SUM:   |                |                                  |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>131,700</b> |                                  |                |              | <b>131,700</b>          |

**Request Narrative**

**1. Explain the request and provide justification for the need.**

The Division currently has a list of roughly \$1.4M worth of new secondary CTE programs unable to receive funding based on limitation of ongoing secondary program added-cost funds.

**2. If a supplemental, what emergency is being addressed?**

N/A

**a. Specify the authority in statute or rule that supports this request.**

N/A

**3. Indicate existing base of PC, OE, and/or CO by source for this request.**

TB base of \$8,820,000 of General Fund

**4. What resources are necessary to implement this request?**

None

**5. List positions, pay grades, full/part-time status, benefits, terms of service.**

None

**6. Will staff be re-directed? If so, describe impact and show changes on org chart.**

No

**7. Detail any current one-time or ongoing OE or CO and any other future costs.**

N/A (ongoing TB only)

**8. Describe method of calculation (RFI, market cost, etc.) and contingencies.**

Based on unfunded requests from secondary education

**9. Provide detail about the revenue assumptions supporting this request.**

No revenue is expected from this program

**10. Who is being served by this request and what is the impact if not funded?**

Program added-cost funds collectively benefits students, teachers and faculty, and industry through increased participation, training and collaboration.

If this request is not funded, the Division will not be able to financially support the enrollment growth of new and existing secondary CTE programs in Idaho.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

**AGENCY: Division of Career Technical Education**

Agency No.: 503

FY 2024 Request

FUNCTION: Related Programs

Function No.: EDEJ

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.04</b>                   |         | Title: <b>Apprenticeship Grant</b> |                |       | Priority Ranking 4 of 5 |
|---|---------|------------------------------------|----------------|-------|-------------------------|
| DESCRIPTION   | General | Dedicated                          | Federal        | Other | Total                   |
| FULL TIME POSITIONS (FTP)                           |         |                                    | 1.00           |       | 1.00                    |
| PERSONNEL COSTS:                                    |         |                                    |                |       |                         |
| 1. Salaries   |         |                                    | 49,000         |       | 49,000                  |
| 2. Benefits   |         |                                    | 19,200         |       | 19,200                  |
| 3. Group  |         |                                    |                |       |                         |
| TOTAL PERSONNEL COSTS:                              |         |                                    | 68,200         |       | 68,200                  |
| OPERATING EXPENDITURES<br><b>by summary object:</b> |         |                                    |                |       |                         |
| 1. Travel   |         |                                    | 900            |       | 900                     |
| 2. Supplies   |         |                                    | 14,600         |       | 14,600                  |
| TOTAL OPERATING EXPENDITURES:                       |         |                                    | 15,500         |       | 15,500                  |
| CAPITAL OUTLAY<br><b>by summary object:</b>         |         |                                    |                |       |                         |
| 1.  |         |                                    |                |       |                         |
| TOTAL CAPITAL OUTLAY:                               |         |                                    | 0              |       | 0                       |
| T/B PAYMENTS:                                       |         |                                    | 822,400        |       | 822,400                 |
| LUMP SUM:   |         |                                    |                |       |                         |
| <b>GRAND TOTAL</b>                                  |         |                                    | <b>906,100</b> |       | <b>906,100</b>          |

**Request Narrative**

**1. Explain the request and provide justification for the need.**

This request supports a federal grant from the U.S. Department of Labor for Apprenticeships: Closing the Skills Gaps. The Division is the grant administrator and works with the Idaho Apprenticeship Partnership to provide opportunities across all six educational regions of the state. The partnership includes the Workforce Development Council, postsecondary institutions in each region, and industry partners in information technology, advanced manufacturing, and health care. The grant provides for apprenticeship opportunities within these industries.

The grant provides \$1,998,139 in federal funding through February of 2024 with \$899,163 in match from the partnership members via existing personnel support.

The Division has requested and received one-time funding each year through FY 2023. This current request for FY 2024 is the final year of the federal grant.

**2. If a supplemental, what emergency is being addressed?**

N/A

**a. Specify the authority in statute or rule that supports this request.**

N/A

**3. Indicate existing base of PC, OE, and/or CO by source for this request.**

None

**4. What resources are necessary to implement this request?**

None

**5. List positions, pay grades, full/part-time status, benefits, terms of service.**

Federal Grant Coordinator, pay grade L, full-time, benefit eligible, hired August 24, 2020 with limited service through the grant period ending in fiscal year 2024.

**6. Will staff be re-directed? If so, describe impact and show changes on org chart.**

No

**7. Detail any current one-time or ongoing OE or CO and any other future costs.**

This request is a continuation of the onetime funding for the current fiscal year, 2023.

**8. Describe method of calculation (RFI, market cost, etc.) and contingencies.**

Per federal grant application and subsequent award.

**9. Provide detail about the revenue assumptions supporting this request.**

No revenue is anticipated for this request.

**10. Who is being served by this request and what is the impact if not funded?**

This grant provides apprenticeships for postsecondary students in all six educational regions of Idaho.

If the request is not funded, the State will not be able to fulfill the requirements of the federal grant award or provide the related apprenticeship opportunities.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.

AGENCY: **Division of Career Technical Education**

Agency No.: 503

FY 2024 Request

FUNCTION: Multiple

Function No.: Multiple

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.05</b>            |         | Title: <b>Personnel Cost Realignment</b> |         |       | Priority Ranking 5 of 5 |
|--|---------|--|---------|-------|-------------------------|
| DESCRIPTION                                  | General | Dedicated                                | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                    | 0.00    |  |         |       |                         |
| PERSONNEL COSTS:                             |         |  |         |       |                         |
| 1. Salaries                                  | 0       |  |         |       | 0                       |
| 2. Benefits                                  | 0       |  |         |       | 0                       |
| 3. Group                                     |         |  |         |       |                         |
| TOTAL PERSONNEL COSTS:                       | 0       |  |         |       | 0                       |
| OPERATING EXPENDITURES<br>by summary object: |         |  |         |       |                         |
| 1.   |         |  |         |       |                         |
| TOTAL OPERATING EXPENDITURES:                | 0       |  |         |       | 0                       |
| CAPITAL OUTLAY<br>by summary object:         |         |  |         |       |                         |
| 1.   |         |  |         |       |                         |
| TOTAL CAPITAL OUTLAY:                        | 0       |  |         |       | 0                       |
| T/B PAYMENTS:                                |         |  |         |       |                         |
| LUMP SUM:                                    |         |  |         |       |                         |
| GRAND TOTAL                                  | 0       |  |         |       | 0                       |

**Request Narrative**

**1. Explain the request and provide justification for the need.**

This request is the result of a Luma crosswalk process to align STARS and Luma between the two structures to enable cross-platform reporting during the transition. The following table summarizes the transfers between appropriation units.

| Appropriation Unit (PC 50)   | Amount    |
|------------------------------|-----------|
| EDEA - Administration        | (370,000) |
| EDEB - Secondary and General | 120,000   |
| EDED - Educator Services     | 200,000   |
| EDEJ - Related Programs      | 50,000    |
|                              | <u>0</u>  |

**2. If a supplemental, what emergency is being addressed?**

N/A

**a. Specify the authority in statute or rule that supports this request.**

N/A

**3. Indicate existing base of PC, OE, and/or CO by source for this request.**

N/A

**4. What resources are necessary to implement this request?**

None

**5. List positions, pay grades, full/part-time status, benefits, terms of service.**

None

**6. Will staff be re-directed? If so, describe impact and show changes on org chart.**

No

**7. Detail any current one-time or ongoing OE or CO and any other future costs.**

None

**8. Describe method of calculation (RFI, market cost, etc.) and contingencies.**

N/A

**9. Provide detail about the revenue assumptions supporting this request.**

No revenues are included in this request

**10. Who is being served by this request and what is the impact if not funded?**

This request removes the need to perform object transfers each fiscal year and saves labor hours for the agency and the Division of Financial Management. If not approved, the agency will continue to request annual object transfers.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

Attach supporting documentation sufficient to enable the Board, Division of Financial Management, and the Legislative Budget Office to make an informed decision.



**AGENCY: College of Eastern Idaho**  
 FUNCTION: Community College  
 ACTIVITY: Compensation Equalization

Agency No.: 509  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>                   |                | Title: <b>COMPENSATION EQUALIZATION</b> |                |              | Priority Ranking 1 of 2 |
|---|----------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b> | <b>Dedicated</b>                        | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           |                |   |                |              |                         |
| PERSONNEL COSTS:                                    |                |   |                |              |                         |
| 1. Salaries   |                |   |                |              |                         |
| 2. Benefits   |                |   |                |              |                         |
| 3. Group Position Funding                           | \$38,500       |   |                |              | \$38,500                |
| <b>TOTAL PERSONNEL COSTS:</b>                       | \$38,500       |   |                |              | \$38,500                |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                |   |                |              |                         |
| 1. Travel   |                |   |                |              |                         |
| 2. Supplies   |                |   |                |              |                         |
| 3. Services (incl. marketing)                       |                |   |                |              |                         |
| 4. Software Subscription                            |                |   |                |              |                         |
| <b>TOTAL OPERATING<br/>    EXPENDITURES:</b>        |                |   |                |              |                         |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                |   |                |              |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                        |                |   |                |              |                         |
| T/B PAYMENTS:                                       |                |   |                |              |                         |
| LUMP SUM:   |                |   |                |              |                         |
| <b>GRAND TOTAL</b>                                  | \$38,500       |   |                |              | \$38,500                |

**Request Narrative**

1. Explain the request and provide justification for the need. Employee compensation has become the most pressing threat to the sustainability of quality and student success at CEI. As inflation, fuel prices, and in particular housing costs have escalated, the buying power of our employees is diminishing by the day. We are experiencing increased turnover as well as difficulty hiring the caliber of faculty and staff that is required to maintain excellence. In many cases, our top candidates turn down the position once housing and other costs are considered. Any change in compensation will be welcomed and may increase our ability to attract and retain quality employees. We are not currently competitive in the market.

2. If a supplemental, what emergency is being addressed?  
NA
3. Indicate existing base of PC, OE, and/or CO by source for this request. This request is for increase in PC. We are not requesting additional FTP.
4. What resources are necessary to implement this request?

This request is to provide additional compensation for selected positions in order to bring them closer to market rate.

5. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title | Salary | FT or PT | Benefit Elig. | Date of Hire | Term Service |
|-------|--------|----------|---------------|--------------|--------------|
|       |        |          |               |              |              |
|       |        |          |               |              |              |

6. Will staff be re-directed? If so, describe impact and show changes on org chart.  
No
7. Detail any current one-time or ongoing OE or CO and any other future costs  
No one time funding requested
8. Describe method of calculation (RFI, market cost, etc.) and contingencies.  
Funding this request will assist CEI in employee attraction and retention. Replacement costs of employees is a consideration as turnover results in increased training and retraining requirements as well as lost productivity.
9. Provide detail about the revenue assumptions supporting this request.  
NA
10. Who is being served by this request and what is the impact if not funded?  
If not funded, CEI will continue to struggle with attracting and retaining qualified staff.

**IT Narrative (If applicable)**

**[not applicable]**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.

5. What is the project timeline??

**AGENCY: College of Eastern Idaho**  
 FUNCTION: Community College  
 ACTIVITY: EWA-Increase in enrollment  
 reduction due to 3% limitation

Agency No.: 509  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| A: Decision Unit No: <b>12.02</b>                   |             | Title: <b>EWA 3% Limitation</b> |         |       | Priority Ranking 2 of 2 |
|---|-------------|---------------------------------|---------|-------|-------------------------|
| DESCRIPTION   | General     | Dedicated                       | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                           |             |                                 |         |       |                         |
| PERSONNEL COSTS:                                    |             |                                 |         |       |                         |
| 1. Salaries   |             |                                 |         |       |                         |
| 2. Benefits   |             |                                 |         |       |                         |
| 3. Group Position Funding                           | (\$322,900) |                                 |         |       | (\$322,900)             |
| <b>TOTAL PERSONNEL COSTS:</b>                       | (\$322,900) |                                 |         |       | (\$322,900)             |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |             |                                 |         |       |                         |
| 1. Travel   |             |                                 |         |       |                         |
| 2. Supplies   |             |                                 |         |       |                         |
| 3. Services (incl. marketing)                       |             |                                 |         |       |                         |
| 4. Software Subscription                            |             |                                 |         |       |                         |
| <b>TOTAL OPERATING<br/>    EXPENDITURES:</b>        |             |                                 |         |       |                         |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |             |                                 |         |       |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                        |             |                                 |         |       |                         |
| T/B PAYMENTS:                                       |             |                                 |         |       |                         |
| LUMP SUM:   |             |                                 |         |       |                         |
| <b>GRAND TOTAL</b>                                  | (\$322,900) |                                 |         |       | (\$322,900)             |

**Request Narrative**

1. Explain the request and provide justification for the need.  
 This request is to adjust down the FY24 full budget request to achieve the 3% maximum request. Over the past three years CEI has been growing in credits produced. Our three-year average increased by 1,986 credits.
2. If a supplemental, what emergency is being addressed?

3. Indicate existing base of PC, OE, and/or CO by source for this request.
4. What resources are necessary to implement this request?
5. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title | Salary | FT or PT | Benefit Elig. | Date of Hire | Term Service |
|-------|--------|----------|---------------|--------------|--------------|
|       |        |          |               |              |              |
|       |        |          |               |              |              |

6. Will staff be re-directed? If so, describe impact and show changes on org chart.
7. Detail any current one-time or ongoing OE or CO and any other future costs
8. Describe method of calculation (RFI, market cost, etc.) and contingencies.
9. Provide detail about the revenue assumptions supporting this request.
10. Who is being served by this request and what is the impact if not funded?

**IT Narrative (If applicable)**  
**[not applicable]**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline??

**AGENCY: College of Southern Idaho**  
 FUNCTION: Community College  
 ACTIVITY: Compensation Equalization

Agency No.: 505  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| A: Decision Unit No: <b>12.10</b>                   |                  | Title: <b>COMPENSATION EQUALIZATION</b> |                |              | Priority Ranking 1 of 2 |
|---|------------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>                        | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           |                  |   |                |              |                         |
| PERSONNEL COSTS:                                    |                  |   |                |              |                         |
| 1. Salaries   |                  |   |                |              |                         |
| 2. Benefits   |                  |   |                |              |                         |
| 3. Group Position Funding                           | \$261,000        |   |                |              | \$261,000               |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>\$261,000</b> |   |                |              | <b>\$261,000</b>        |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |   |                |              |                         |
| 1. Travel   |                  |   |                |              |                         |
| 2. Supplies   |                  |   |                |              |                         |
| 3. Services (incl. marketing)                       |                  |   |                |              |                         |
| 4. Software Subscription                            |                  |   |                |              |                         |
| <b>TOTAL OPERATING EXPENDITURES:</b>                |                  |   |                |              |                         |
| CAPITAL OUTLAY by <b>summary object:</b>            |                  |   |                |              |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                        |                  |   |                |              |                         |
| T/B PAYMENTS:                                       |                  |   |                |              |                         |
| LUMP SUM:   |                  |   |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>\$261,000</b> |   |                |              | <b>\$261,000</b>        |

**Request Narrative**

1. Explain the request and provide justification for the need. Employee compensation has become the most pressing threat to the sustainability of quality and student success at CSI. As inflation, fuel prices, and in particular housing costs have escalated, the buying power of our employees is diminishing by the day. We are experiencing increased turnover as well as difficulty hiring the caliber of faculty and staff that is required to maintain excellence. In many cases, our top candidates turn down the position once housing and other costs are considered. Any change in compensation will be welcomed and may increase our ability to attract and retain quality employees. We are not currently competitive in the market.

2. If a supplemental, what emergency is being addressed?  
NA

3. Indicate existing base of PC, OE, and/or CO by source for this request.  
This request is for increase in PC. We are not requesting additional FTP.

4. What resources are necessary to implement this request?  
This request is to provide additional compensation for selected positions in order to bring them closer to market rate.

5. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title | Salary | FT or PT | Benefit Elig. | Date of Hire | Term Service |
|-------|--------|----------|---------------|--------------|--------------|
|       |        |          |               |              |              |
|       |        |          |               |              |              |

6. Will staff be re-directed? If so, describe impact and show changes on org chart.  
No

7. Detail any current one-time or ongoing OE or CO and any other future costs  
No one time funding requested

8. Describe method of calculation (RFI, market cost, etc.) and contingencies.  
Funding this request will assist CSI in employee attraction and retention. Replacement costs of employees is a consideration as turnover results in increased training and retraining requirements as well as lost productivity.

9. Provide detail about the revenue assumptions supporting this request.  
NA

10. Who is being served by this request and what is the impact if not funded?  
If not funded, CSI will continue to struggle with attracting and retaining qualified staff.

**IT Narrative (If applicable)**  
**[not applicable]**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline??

**AGENCY: College of Southern Idaho**  
**FUNCTION: Community College**  
**ACTIVITY: EWA-Increase in enrollment reduction due to 3% limitation**

Agency No.: 505  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| A: Decision Unit No: <b>12.20</b>                   |                  | Title: <b>EWA – 3% Limitation</b> |                |              | Priority Ranking 2 of 2 |
|---|------------------|-----------------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>                  | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           |                  |                                   |                |              |                         |
| PERSONNEL COSTS:                                    |                  |                                   |                |              |                         |
| 1. Salaries   |                  |                                   |                |              |                         |
| 2. Benefits   |                  |                                   |                |              |                         |
| 3. Group Position Funding                           | (353,700)        |                                   |                |              | (353,700)               |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>(353,700)</b> |                                   |                |              | <b>(353,700)</b>        |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |                                   |                |              |                         |
| 1. Travel   |                  |                                   |                |              |                         |
| 2. Supplies   |                  |                                   |                |              |                         |
| 3. Services (incl. marketing)                       |                  |                                   |                |              |                         |
| 4. Software Subscription                            |                  |                                   |                |              |                         |
| <b>TOTAL OPERATING EXPENDITURES:</b>                |                  |                                   |                |              |                         |
| CAPITAL OUTLAY by <b>summary object:</b>            |                  |                                   |                |              |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                        |                  |                                   |                |              |                         |
| T/B PAYMENTS:                                       |                  |                                   |                |              |                         |
| LUMP SUM:   |                  |                                   |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>(373,200)</b> |                                   |                |              | <b>(373,200)</b>        |

**Request Narrative**

1. Explain the request and provide justification for the need. This request is to adjust down the FY24 full budget request to achieve the 3% maximum request. Over the past three years CSI has been growing in credits produced. Our three-year average increased by 3,247 credits.
2. If a supplemental, what emergency is being addressed?



3. Indicate existing base of PC, OE, and/or CO by source for this request.
4. What resources are necessary to implement this request?
5. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title | Salary | FT or PT | Benefit Elig. | Date of Hire | Term Service |
|-------|--------|----------|---------------|--------------|--------------|
|       |        |          |               |              |              |
|       |        |          |               |              |              |

6. Will staff be re-directed? If so, describe impact and show changes on org chart.
7. Detail any current one-time or ongoing OE or CO and any other future costs
8. Describe method of calculation (RFI, market cost, etc.) and contingencies.
9. Provide detail about the revenue assumptions supporting this request.
10. Who is being served by this request and what is the impact if not funded?

**IT Narrative (If applicable)**  
**[not applicable]**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline??

**AGENCY: Community Colleges**  
 FUNCTION: College of Western Idaho  
 ACTIVITY:

Agency No.: 505  
 Function No.: 07  
 Activity No.:

FY 2024 Request  
 Page 1 of 2 Pages  
 Original Submission X or  
 Revision No. 3

| <b>Address Current Nursing Workforce Challenges in Idaho</b> |                  |   |         |                         |                  |
|--|------------------|---|---------|-------------------------|------------------|
| A: Decision Unit No: <b>12.01</b>                            |                  | Title: <b>Address Current Nursing Workforce Challenges in Idaho</b> |         | Priority Ranking 1 of 3 |                  |
| DESCRIPTION  | General          | Dedicated   | Federal | Other                   | Total            |
| FULL TIME POSITIONS (FTP)                                    | 3                |   |         |                         | 3                |
| PERSONNEL COSTS:   |                  |   |         |                         |                  |
| 1. Salaries  | \$216,000        |   |         |                         | \$216,000        |
| 2. Benefits  | 86,300           |   |         |                         | 86,300           |
| 3. Group Position Funding                                    |                  |   |         |                         |                  |
| TOTAL PERSONNEL COSTS:                                       | \$302,300        |   |         |                         | \$302,300        |
| OPERATING EXPENDITURES by summary object:                    |                  |   |         |                         |                  |
| 1. Travel  |                  |   |         |                         |                  |
| TOTAL OPERATING EXPENDITURES:                                |                  |   |         |                         |                  |
| CAPITAL OUTLAY by summary object:                            |                  |   |         |                         |                  |
| 1. PC and workstation  | \$6,000          |   |         |                         | \$6,000          |
| TOTAL CAPITAL OUTLAY:  | \$6,000          |   |         |                         | \$6,000          |
| T/B PAYMENTS:  |                  |   |         |                         |                  |
| LUMP SUM:  |                  |   |         |                         |                  |
| <b>GRAND TOTAL</b>   | <b>\$308,300</b> |   |         |                         | <b>\$308,300</b> |

**Request Narrative**

Explain the request and provide justification for the need. The state of Idaho is experiencing an ongoing shortage of qualified nurses. A report by the Idaho Center for Nursing (ICN, 2020) highlighted the need for Idaho nursing schools to expand enrollment to address a severe shortfall currently estimated at more than 1,000 nurses. It is expected that demand for skilled nurses will continue and will even grow worse. CWI is launching a new Medical and Sciences building that will increase our capacity to deliver certificated and degreed nurses. We currently have a wait list of 75 students for the nursing program. To help mitigate the current and increasing shortfall statewide CWI seeks targeted funding to increase our capacity to produce nursing graduates by staffing up to implement year-round programs with staggered start cohorts. We anticipate that this will almost immediately lead an additional 40 Associate degrees for RN candidates and 20 additional LPNs per year. We will also build into existing

programs a bridge system that will naturally move students from LPN to RN and RN to BSN.

1. If a supplemental, what emergency is being addressed? N/A
2. Specify the authority in statute or rule that supports this request. N/A
3. Indicate existing base of PC, OE, and/or CO by source for this request.  
This request funds an increase to our existing RN and LPN programs. At the same time we will also put in place the structure to create a "Bridge" program taking students from LPN to RN and RN to BSN
4. What resources are necessary to implement this request?  
Three permanent full-time personnel and computers for each
5. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title                  | Salary | FT or PT | Benefit Eligible | Date of Hire | Term Service |
|------------------------|--------|----------|------------------|--------------|--------------|
| RN Nursing Instructors | 72,000 | 3        | Yes              | July 1, 2024 | 9 month      |

6. Will staff be re-directed? If so, describe impact and show changes on org chart.  
No
7. Detail any current one-time or ongoing OE or CO and any other future costs.  
This is a request for ongoing funding for personnel and one time for computers
8. Describe method of calculation (RFI, market cost, etc.) and contingencies.  
Projected growth in current salary ranges for nursing instructors
9. Provide detail about the revenue assumptions supporting this request.  
Assume an additional \$250,000 revenue from up to 60 full time students per year
10. Who is being served by this request and what is the impact if not funded?  
This serves hospitals and care facilities throughout Idaho who are desperate for Nurses. Failure to expand the CWI nursing program will exacerbate the ongoing nursing shortage throughout the state and negatively impact healthcare standards.

**AGENCY: Community Colleges**  
 FUNCTION: College of Western Idaho  
 ACTIVITY:

Agency No.: 505  
 Function No.: 07  
 Activity No.:

FY 2024 Request  
 Page 1 of 2 Pages  
 Original Submission X or  
 Revision No. 3

| A: Decision Unit No: <b>12.01</b>                   |                  | Title: <b>Increase focus on STEM</b> |                |              | Priority Ranking 2 of 3 |
|---|------------------|--------------------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>                     | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 5                |                                      |                |              | 5                       |
| PERSONNEL COSTS:                                    |                  |                                      |                |              |                         |
| 1. Salaries   | \$325,000        |                                      |                |              | \$325,000               |
| 2. Benefits   | 135,700          |                                      |                |              | 135,700                 |
| 3. Group Position Funding                           |                  |                                      |                |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>\$460,700</b> |                                      |                |              | <b>\$460,700</b>        |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |                                      |                |              |                         |
| 1. Travel   |                  |                                      |                |              |                         |
| <b>TOTAL OPERATING EXPENDITURES:</b>                |                  |                                      |                |              |                         |
| CAPITAL OUTLAY by <b>summary object:</b>            |                  |                                      |                |              |                         |
| 1. PC and workstation                               | \$4,000          |                                      |                |              | \$4,000                 |
| <b>TOTAL CAPITAL OUTLAY:</b>                        | <b>\$4,000</b>   |                                      |                |              | <b>\$4,000</b>          |
| T/B PAYMENTS:                                       |                  |                                      |                |              |                         |
| LUMP SUM:   |                  |                                      |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>\$464,700</b> |                                      |                |              | <b>\$464,700</b>        |

**Request Narrative**

1. Explain the request and provide justification for the need. Idaho continues to struggle with adequate STEM graduations. In addition, shortages in the nursing and other medical related fields show no sign of decreasing due to the increasing population within the state. The addition of these instructors will allow CWI to move an increased number of students through STEM programs with the intent of them finishing at the state’s 4-year universities. Additionally, the added instructors in the “life” sciences related fields will allow us to advance more students through a variety of medical programs, including Nursing.
2. If a supplemental, what emergency is being addressed? N/A
3. Specify the authority in statute or rule that supports this request. N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.  
Programs currently exist within CWI for all these fields of study. The additional teaching faculty positions broaden the reach of these existing programs.
5. What resources are necessary to implement this request?  
Ongoing funding for Five full time teaching faculty. Partial funding for personal computers for each will come from ongoing operations
6. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>           | <b>Salary</b> | <b>FT or PT</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|------------------------|---------------|-----------------|-------------------------|---------------------|---------------------|
| Bio Science Instructor | 65,000        | FT 2.0          | Yes                     | 08/01/2024          | 9 month             |
| Chemistry Instructor   | 65,000        | FT 2.0          | Yes                     | 08/01/2024          | 9 month             |
| Physics Instructor     | 65,000        | FT 1.0          | Yes                     | 08/01/2024          | 9 month             |

7. Will staff be re-directed? If so, describe impact and show changes on org chart.  
No
8. Detail any current one-time or ongoing OE or CO and any other future costs.  
Personnel costs are ongoing. Computer equipment will be partially funded from ongoing operations
9. Describe method of calculation (RFI, market cost, etc.) and contingencies.  
Current salary ranges, adjusted for anticipated increases
10. Provide detail about the revenue assumptions supporting this request.  
TBD
11. Who is being served by this request and what is the impact if not funded?  
This request specifically addresses those students who are entering fields of study where the state has a high demand for college graduates. Not funding this will directly impact the number of graduates and thus reduce the labor pool upon which employers can draw. The state's economic future and ability to attract new business will be negatively impacted.

**AGENCY: Community Colleges**  
 FUNCTION: College of Western Idaho  
 ACTIVITY:

Agency No.: 505  
 Function No.: 07  
 Activity No.:

FY 2024 Request  
 Page 1 of 3 Pages  
 Original Submission X or  
 Revision No. 0

| <b>Become a designated Hispanic Serving Institution (HSI) &amp; to more effectively serve Military students</b> |                  |                  |                |                         |                  |
|---|------------------|------------------|----------------|-------------------------|------------------|
| A: Decision Unit No: <b>12.01</b>   |                  | Title:           |                | Priority Ranking 3 of 3 |                  |
| <b>DESCRIPTION</b>  | <b>General</b>   | <b>Dedicated</b> | <b>Federal</b> | <b>Other</b>            | <b>Total</b>     |
| FULL TIME POSITIONS (FTP)   | 4                |                  |                |                         | 4                |
| <b>PERSONNEL COSTS:</b>   |                  |                  |                |                         |                  |
| 1. Salaries   | \$194,000        |                  |                |                         | \$194,000        |
| 2. Benefits   | 95,600           |                  |                |                         | 95,600           |
| 3. Group Position Funding   |                  |                  |                |                         |                  |
| <b>TOTAL PERSONNEL COSTS:</b>   | <b>\$289,600</b> |                  |                |                         | <b>\$289,600</b> |
| <b>OPERATING EXPENDITURES by summary object:</b>  |                  |                  |                |                         |                  |
| 1. Travel   |                  |                  |                |                         |                  |
| <b>TOTAL OPERATING EXPENDITURES:</b>  |                  |                  |                |                         |                  |
| <b>CAPITAL OUTLAY by summary object:</b>  |                  |                  |                |                         |                  |
| 1. PC and workstation   | \$6,000          |                  |                |                         | \$6,000          |
| <b>TOTAL CAPITAL OUTLAY:</b>  | <b>\$6,000</b>   |                  |                |                         | <b>\$6,000</b>   |
| T/B PAYMENTS:   |                  |                  |                |                         |                  |
| LUMP SUM:   |                  |                  |                |                         |                  |
| <b>GRAND TOTAL</b>  | <b>\$291,600</b> |                  |                |                         | <b>\$291,600</b> |

**Request Narrative**

1. Explain the request and provide justification for the need.
  - a) In accordance with the White House Initiative on Advancing Educational Equity, Excellence, and Economic Opportunity for Hispanics, CWI is seeking to become an HSI designated school. We find that many of our minority community students are first generation college attendees. Student retention and completion are negatively impacted by the uncertainty surrounding the college experience for first generation college attendees. Additionally, many potential higher education students do not consider college as an alternative early enough in their public-school experience. Reaching these students early enough will lead to higher college enrollment rates. The addition of student coaches who can communicate to students in their own language and “hold their hand” as they progress through their college experience will result in higher continuation and completion rates,

yielding graduating students entering the workforce able to fill higher skilled, higher paying jobs.

- b) CWI has recently entered into an agreement to deliver classes to Mountain Home AFB and are working on the same with Gowan Field. We are now an “ACE” provider, meaning that existing credits are transferrable to CWI. CWI serves approximately 1200 military students currently, with 1 advisor. The Military Liaison will focus on growing existing relationships and creating pathways for additional military students to attend CWI. Existing student advisors will focus on assisting military students to enroll, get funded, and plan their path to graduation.
2. If a supplemental, what emergency is being addressed? N/A
  3. Specify the authority in statute or rule that supports this request. N/A
  4. Indicate existing base of PC, OE, and/or CO by source for this request. This is an increase to and realignment of our existing student services department.
    - We plan to realign existing “advisers” into the “coaching” role and add capacity (2) since the coaching approach takes a more dedicated and focused commitment.
    - We will add one dual credit advisor to focus on students at an earlier stage of public education to help prepare them for college.
    - We will add one military focused personnel (preferably with military background) to meet the needs of airmen at Gowen Field and Mountain Home Air Force base.
  5. What resources are necessary to implement this request?  
Four personnel with specific skills and a computer workstation for each.
  6. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>                    | <b>Salary</b> | <b>FT or PT</b> | <b>Benefit Eligible</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|---------------------------------|---------------|-----------------|-------------------------|---------------------|---------------------|
| Hispanic Speaking Student Coach | 48,000        | FT 2.0          | Yes                     | July 1 2024         | 12 month            |
| Military Liaison                | 50,000        | FT 1.0          | Yes                     | July 1 2024         | 12 month            |
| Dual Credit advisor             | 48,000        | FT 1.0          | Yes                     | Aug 1 2024          | 12 month            |

7. Will staff be re-directed? If so, describe impact and show changes on org chart.  
No, TBD
8. Detail any current one-time or ongoing OE or CO and any other future costs. This request is for ongoing expenditures for personnel and one time for personal computers.
9. Describe method of calculation (RFI, market cost, etc.) and contingencies.  
Estimate based on current pay scales

10. Provide detail about the revenue assumptions supporting this request.

TBD

11. Who is being served by this request and what is the impact if not funded?

Two Communities are being served:

a) the Hispanic community for whom education will be key for a better economic future. Not funding this will directly impact the number of graduates and the labor pool entering the workforce,

b) The military community who will be able to obtain a degree in leadership through this program. Failure to serve this community results in airmen either not graduating or looking elsewhere for education, thus diverting their educational dollars out of the state of Idaho.



**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: North Idaho College

Function No.: 02

Page 1 of 2 Pages

ACTIVITY: Board approved category

Activity No.:

Original Submission X or

Revision No. \_\_\_\_

|   |                  |  |                |              |                         |
|---|------------------|--|----------------|--------------|-------------------------|
| A: Decision Unit No: <b>12.01</b>                   |                  | Title: <b>First Year Experience Director</b> |                |              | Priority Ranking 1 of 3 |
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>                             | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 1.0              |  |                |              | 1.0                     |
| PERSONNEL COSTS:                                    |                  |  |                |              |                         |
| 1. Salaries   | \$95,000         |  |                |              | \$95,000                |
| 2. Benefits   | 25,000           |  |                |              | 25,000                  |
| 3. Group Position Funding                           |                  |  |                |              |                         |
| TOTAL PERSONNEL COSTS:                              | \$120,000        |  |                |              | \$120,000               |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |  |                |              |                         |
| 1. Travel   | \$5,000          |  |                |              | \$5,000                 |
| 2. Operating  | 5,000            |  |                |              | 5,000                   |
| TOTAL OPERATING<br>EXPENDITURES:                    | \$10,000         |  |                |              | \$10,000                |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                  |  |                |              |                         |
| 1. PC and workstation                               |                  |  |                |              |                         |
| 2. Small Size SUV                                   |                  |  |                |              |                         |
| TOTAL CAPITAL OUTLAY:                               |                  |  |                |              |                         |
| T/B PAYMENTS:                                       |                  |  |                |              |                         |
| LUMP SUM:   |                  |  |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>\$130,000</b> |  |                |              | <b>\$130,000</b>        |

**Request Narrative**

During the pandemic, students lost a sense of connection to the institution and to each other. It was especially difficult for new students who were not part of a cohort program. In addition, studies show that increased student connection and engagement lead to higher success and completion rates.

As part of ongoing efforts to recruit, retain and help students successfully complete their programs, North Idaho College has established a first-year experience program that provides connection and engagement through educational seminars, establishing learning communities, intensive advising, and coordinated faculty support.

The First Year Experience focuses on building relationships between students, faculty, and support services. Learning communities provide support and guidance through educational pathways. FYE includes orientation and courses that teach skills students use throughout their educational career to be successful.

The pilot of this program, supported by CARES funding, has proven to increase student retention and academic success.

1. Explain the request and provide justification for the need. This request is for 1 FTE to serve as Coordinator of First Year Experience. The Coordinator will be focused on continuing the efforts started under the pilot program and lead the effort to help students prepare for the transition from high school to college. The pilot was paid for through CARES funds and needs permanent funding to continue.
2. If a supplemental, what emergency is being addressed? N/A
3. Indicate existing base of PC, OE, and/or CO by source for this request. N/A
4. What resources are necessary to implement this request?
  - a. First Year Experience Coordinator: 1 FTE Benefited. Anticipated hire date: July 1, 2024.
  - b. There will be no existing human resources that will be redirected to this new effort. Existing operations will be impacted to follow-up, enroll and provide assistance to students in the program.
  - c. There is no capital included in the request. Operating expenses of \$10,000.
5. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>                         | <b>Salary</b> | <b>FT or PT</b>   | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|--------------------------------------|---------------|-------------------|---------------------|---------------------|---------------------|
| Coordinator of First Year Experience | \$95,000      | FT<br>1.00<br>FTE | Yes                 | July 1, 2024        | 12-month            |

6. Will staff be re-directed? If so, describe impact and show changes on org chart. N/A
7. Detail any current one-time or ongoing OE or CO and any other future costs. This request is for on-going funding of the coordinator position. \$10,000 for ongoing operating expenses.
8. Describe method of calculation (RFI, market cost, etc.) and contingencies. Salary costs are based on current NIC Salary Structure.
9. Provide detail about the revenue assumptions supporting this request. There are no assumptions on revenue related to this request at this time.
10. Who is being served by this request and what is the impact if not funded? Students with 15 credits or less (typically students transitioning from high school) who are not in a cohort program.

**IT Narrative (If applicable) N/A**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: North Idaho College

Function No.: 02

Page 1 of 2 Pages

ACTIVITY: Board approved category

Activity No.:

Original Submission X or

Revision No. \_\_\_\_

| A: Decision Unit No: <b>12.02</b>                   |                  | Title: <b>Dean of Students</b> |                |              | Priority Ranking 2 of 3 |
|---|------------------|--------------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>               | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 1.0              |                                |                |              | 1.0                     |
| PERSONNEL COSTS:                                    |                  |                                |                |              |                         |
| 1. Salaries   | \$105,000        |                                |                |              | \$105,000               |
| 2. Benefits   | 26,200           |                                |                |              | 26,200                  |
| 3. Group Position Funding                           |                  |                                |                |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>\$131,200</b> |                                |                |              | <b>\$131,200</b>        |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |                                |                |              |                         |
| 1. Travel   | \$5,000          |                                |                |              | \$5,000                 |
| 2. Operating  | 5,000            |                                |                |              | 5,000                   |
| <b>TOTAL OPERATING<br/>EXPENDITURES:</b>            | <b>\$10,000</b>  |                                |                |              | <b>\$10,000</b>         |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                  |                                |                |              |                         |
| 1. PC and workstation                               |                  |                                |                |              |                         |
| 2. Small Size SUV                                   |                  |                                |                |              |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                        |                  |                                |                |              |                         |
| T/B PAYMENTS:                                       |                  |                                |                |              |                         |
| LUMP SUM:   |                  |                                |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>\$141,200</b> |                                |                |              | <b>\$141,200</b>        |

**Request Narrative**

The Dean of Students position provides direction and coordination of various important student support services. This position provides leadership, vision, and strategic direction to the Division for Student Life, Disability Services, and student conduct, while also serving as the college’s Title IX Officer, campus safety, emergency response, and threat assessment. Since the start of the pandemic, we have seen the need to provide students with significantly more support to help them persist on their educational path. Retention and recruitment have become more complex and the need to support the student outside the classroom is stronger than ever.

Studies have shown that a large number of today’s college students have mental health concerns, physical health concerns, and challenges finding affordable and convenient childcare. The Dean of Students would oversee all of these critical elements through the oversight of campus services that support and meet the needs of our students inside and outside the classroom.

Our student health and wellness, recreation, activities, and engagement form a web of support for students to help keep them supported so that they can continue and complete their courses of study.

This position will oversee programs that provide student-centered support.

1. Explain the request and provide justification for the need. This request is for 1 FTE to serve as Dean of Students. The Dean will focus on overseeing, coordinating and ensuring that appropriate and needed student-centered supports and activities are available.
2. If a supplemental, what emergency is being addressed? N/A
3. Indicate existing base of PC, OE, and/or CO by source for this request. N/A
4. What resources are necessary to implement this request?
  - a. Dean of Students: 1 FTE Benefited. Anticipated hire date: July 1, 2024.
  - b. There will be no existing human resources that will be redirected to this new effort.
  - c. There are no capital funds requested. Operating and travel expenses of \$5,000 each are requested

5. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>     | <b>Salary</b> | <b>FT or PT</b>   | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|------------------|---------------|-------------------|---------------------|---------------------|---------------------|
| Dean of Students | \$105,000     | FT<br>1.00<br>FTE | Yes                 | July 1, 2024        | 12-month            |

6. Will staff be re-directed? If so, describe impact and show changes on org chart. N/A
7. Detail any current one-time or ongoing OE or CO and any other future costs. This request is for on-going funding of the Dean position. \$10,000 for ongoing operating expenses.
8. Describe method of calculation (RFI, market cost, etc.) and contingencies. Salary costs are based on current NIC Salary Structure.
9. Provide detail about the revenue assumptions supporting this request. There are no assumptions on revenue related to this request at this time.
10. Who is being served by this request and what is the impact if not funded? Students of the five northern counties served by North Idaho College will be supported during

their education so that they can better and more quickly complete their educational goals.

**IT Narrative (If applicable) N/A**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: North Idaho College

Function No.: 02

Page 1 of 2 Pages

ACTIVITY: Board approved category

Activity No.:

Original Submission X or

Revision No. \_\_\_\_

| A: Decision Unit No: <b>12.03</b>                   |                  | Title: <b>Support for Remote Collaboration</b> |                |              | Priority Ranking 3 of 3 |
|---|------------------|--|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>                               | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 1.0              |  |                |              | 1.0                     |
| PERSONNEL COSTS:                                    |                  |  |                |              |                         |
| 1. Salaries   | \$60,000         |  |                |              | \$60,000                |
| 2. Benefits   | 20,900           |  |                |              | 20,900                  |
| 3. Group Position Funding                           |                  |  |                |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>\$80,900</b>  |  |                |              | <b>\$80,900</b>         |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |  |                |              |                         |
| 1. Training   | \$10,000         |  |                |              | \$10,000                |
| 2. Operating Expenses                               | 72,400           |  |                |              | 72,400                  |
| <b>TOTAL OPERATING<br/>    EXPENDITURES:</b>        | <b>\$82,400</b>  |  |                |              | <b>\$82,400</b>         |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                  |  |                |              |                         |
| 1. Remote Support Equipment                         | \$15,000         |  |                |              | \$15,000                |
| <b>TOTAL CAPITAL OUTLAY:</b>                        | <b>\$15,000</b>  |  |                |              | <b>\$15,000</b>         |
| T/B PAYMENTS:                                       |                  |  |                |              |                         |
| LUMP SUM:   |                  |  |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>\$178,300</b> |  |                |              | <b>\$178,300</b>        |

**Request Narrative**

The pandemic has required innovation in the areas of instruction, collaboration, and meetings (both internal to the college and with external entities). Zoom and Microsoft teams have been valuable tools to facilitate those activities and connections. As we work to settle into this new post-pandemic era, the requirement for the ability to collaborate remotely has grown and requires stewardship and expertise.

This request is for a dedicated staff member who will coordinate, facilitate, train and quality assure North Idaho College’s remote collaboration activities. These activities can be instructional in nature, such as course recordings, instructional presentations, and conferencing as well as items in nursing and other health professions where familiarity

with telehealth has become an expected program outcome. They can also be used for our Board of Trustee Meetings, allowing for transparency and communication within our region. This technology also allows our Faculty and Staff to participate in and conduct training and collaborative meetings with other institutions in the state while saving travel time and money.

1. Explain the request and provide justification for the need. This request is for 1 FTE to serve as Coordinator for remote collaboration and recording. The coordinator will be focused on assisting the campus with enabling remote video services for instruction, meetings, and other campus efforts.
2. If a supplemental, what emergency is being addressed? N/A
3. Indicate existing base of PC, OE, and/or CO by source for this request. N/A
4. What resources are necessary to implement this request?
  - a. Coordinator for Remote Collaboration: 1 FTE Benefited. Anticipated hire date: July 1, 2024.
  - b. There will be no existing human resources that will be redirected to this new effort. This request relieves staff pressures from managing video services and collaboration in addition to pre-pandemic responsibilities.
  - c. One-time capital expenditures include equipment to support remote activities. Operating expenses of \$82,400 include training, software licensing, travel and supplies.

5. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>                        | <b>Salary</b> | <b>FT or PT</b>   | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|-------------------------------------|---------------|-------------------|---------------------|---------------------|---------------------|
| Coordinator of Remote Collaboration | \$60,000      | FT<br>1.00<br>FTE | Yes                 | July 1, 2024        | 12-month            |

6. Will staff be re-directed? If so, describe impact and show changes on org chart. N/A
7. Detail any current one-time or ongoing OE or CO and any other future costs. This request is for on-going funding of the Coordinator position. \$82,400 for ongoing operating expenses and one-time capital expenses of \$15,000 for initial equipment needs.
8. Describe method of calculation (RFI, market cost, etc.) and contingencies. Salary costs are based on current NIC Salary Structure.
9. Provide detail about the revenue assumptions supporting this request. There are no assumptions on revenue related to this request at this time.
10. Who is being served by this request and what is the impact if not funded? The internal and external NIC community is served by this request. If not funded, quality and innovation in areas of remote video, collaboration, and instruction will be limited.



**IT Narrative (If applicable) N/A**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

AGENCY: **Agricultural Research & Extension**

Agency No.: 501

FY 2024 Request

FUNCTION:

Function No.: 02

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>         |                  | Title: <b>Sustainability of Idaho Farms and Families Cluster Hire</b> |         |       | Priority Ranking 1 of 1 |
|---|------------------|---|---------|-------|-------------------------|
| DESCRIPTION                               | General          | Dedicated   | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                 | 2.00             |   |         |       | 2.00                    |
| PERSONNEL COSTS:                          |                  |   |         |       |                         |
| 1. Salaries                               | \$205,000        |   |         |       | \$205,000               |
| 2. Benefits                               | 68,000           |   |         |       | 68,000                  |
| 3. Group Position Funding                 |                  |   |         |       |                         |
| TOTAL PERSONNEL COSTS:                    | \$273,000        |   |         |       | \$273,000               |
| OPERATING EXPENDITURES by summary object: |                  |   |         |       |                         |
| 1. Travel                                 |                  |   |         |       |                         |
| 2. Operating expenses                     |                  |   |         |       |                         |
| TOTAL OPERATING EXPENDITURES:             |                  |   |         |       |                         |
| CAPITAL OUTLAY by summary object:         |                  |   |         |       |                         |
| 1. equipment: Workstations & startup      |                  |   |         |       |                         |
| TOTAL CAPITAL OUTLAY:                     |                  |   |         |       |                         |
| T/B PAYMENTS:                             |                  |   |         |       |                         |
| LUMP SUM:                                 |                  |   |         |       |                         |
| <b>GRAND TOTAL</b>                        | <b>\$273,000</b> |   |         |       | <b>\$273,000</b>        |

**Description:**

**“Sustainability of Idaho Farms and Families”**

The Agricultural Research and Extension Service (ARES) in the College of Agricultural and Life Sciences (CALs) at the University of Idaho serves the citizens of Idaho in many ways and has enjoyed overwhelming support and resources from Idaho’s legislature for many years. The most publicly visible activities relate to Idaho’s agricultural production, processing, and marketing. The important agricultural industry is supported by many agribusinesses that contribute inputs (e.g., chemicals, pharmaceuticals, fuel, financing, and equipment) and feeds an ever growing food and beverage processing sector. In aggregate Idaho’s agricultural economy is the largest sector of Idaho’s state economy, and provides vital economic and social support to its citizens, families and communities.

CALS faculty and staff provide state-of-the-art research brought to Idaho’s public through Extension programs to promote the environmental, economic and social sustainability of the many and varied commodities produced in Idaho. Important programs include but are not limited to promoting the health of

the soil nurturing the plants (and thus the animals consuming them); efficiency of water use and quality of the water in various environments; management of financial and production risks from diseases of plants and animals; and impacts of environmental temperature and water availability on the well-being of Idaho agriculture – the state’s principle economic entity.

Yet changing regulatory environments affecting agricultural production and farm labor, uncertain domestic and international markets for agricultural inputs and outputs, increasingly variable weather conditions, loss of pollinators and increase in invasive species of plants, insect and animals are among the factors stressing Idaho’s agricultural production, its profitability, and the well-being of families and communities dependent upon the agricultural industry. In addition, growing populations throughout urban and rural communities in Idaho, rapidly changing demographics, increasing financial uncertainties, changing availability of food quantity and nutritional quality, and rapidly advancing home technologies are creating ever greater opportunities and stressors for Idaho’s children, families and communities.

While CALS is committed to providing holistic expertise related to sustaining Idaho’s farms, families and communities to meet the challenges described above, the college currently faces a serious dearth of faculty in these key areas of need that will better position Idaho for the future -- as identified by stakeholders.

*Thus, CALS seeks to improve its ability to meet these future challenges through hiring a highly integrated set of faculty and staff positions with expertise not currently present in CALS yet vital to help Idaho meet the need to create a more sustainable, regenerative agricultural sector that produces healthy and nutritious foods while sustaining Idaho’s resilient family and rural economies.*

#### **Questions:**

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

Our goals are consistent with and a critical component of the goals of the larger umbrella Sustainability Initiative at U of I, which seeks to address a reorganization of life support systems that include food, consumerism, consumption, climate, energy, biodiversity, waste, transportation, and the built environment. To meet CALS’ goals, we propose a well-integrated and strategic cluster hire of faculty that will meet the challenges and opportunities described above, as thoughtfully informed by our stakeholders. Not surprisingly, this cluster hire is also critical to the future success to address sustainable and regenerative agriculture at our Idaho Center for Agriculture, Food and the Environment (CAFE).

We request consideration for the hiring of the first of our priority needs, two critical faculty positions that will kick off this initiative and ensure we meet our mission of conducting research that matters, benefit families, and engage with community stakeholders to invigorate rural and urban communities.

#### **Research/Extension Faculty**

The public’s significant investment in the CAFE dairy at Rupert has clearly shown the need for research on sustainable livestock and cropping practices. These first two hires address the most critical needs of forage crop production and livestock practices in Idaho. The positions will allow an integrated team of faculty to address issues at a state and national level. The proposed work location is in parentheses.

#### **Faculty**

**Ruminant Nutritionists** – This faculty member in the Department of Animal, Veterinary and Food Sciences (AVFS) will address reducing the impact of cattle on the environment. The role of nutrition on greenhouse gas emissions and the efficiency of phosphorus use within the animal will be studied and knowledge transmitted via outreach to producers. (Rupert).

**Forage Production** – A faculty position in the Department of Plant Sciences (PS) will study issues related to sustainably increasing Idaho’s alfalfa and corn production needed to support the dairy and livestock industries in Idaho (Rupert).

- a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.

This is not a supplemental request.

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

University is the land-grant university in the state of Idaho, as authorized by the Federal Morrill Acts of 1862 (7 U.S.C. §§301-308 and U.S.C. §§321-329), and the State of Idaho approved that Act, specifically:

*The assent of the legislature of the state of Idaho is hereby given to all the provisions of an act of Congress, approved July 2, 1862, entitled, "An act donating public lands to the several states which may provide colleges for the benefit of agriculture and the mechanic arts," and the acts amendatory thereof and supplementary thereto. (I.C. § 33-2901)*

The Federal Smith-Lever Act of 1914 (7 U.S.C. §§341-349) established Extension Services, a collaboration of the U.S. Department of Agriculture and the land-grant universities, and the State of Idaho approved that Act, specifically:

*The State Board of Education and Board of Regents of the University of Idaho are authorized and empowered to receive the grants of money appropriated under such act, and to organize and conduct agricultural extension work which shall be carried on in connection with the terms and conditions expressed in the act of Congress aforesaid; and the treasurer of the state board of education and board of regents of the University of Idaho is hereby designated as the officer to whom all moneys granted to the state of Idaho under said act shall be paid. (I.C. § 33-2904)*

The Idaho Legislature has established an extension service and has enabled Idaho's various counties to become a cooperative collaborator in promoting Extension Services, specifically:

*The board of county commissioners of the several counties within the state of Idaho are hereby authorized and empowered to provide funds for demonstration work in agriculture and home economics within said counties and for the employment of extension agents in agriculture and home economics in cooperation with the University of Idaho and the United States department of agriculture; and board of regents of the University of Idaho to receive the grants of money appropriated under said act and to organize and conduct agricultural extension work which shall be carried on in connection with the college of agriculture of the state university in accordance with the terms and conditions expressed in the said act of Congress. (IC §31-839)*

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

This request is for continued funding of the Sustainable initiative at CAFE, located in Rupert. This initiative is tied to our recent capital projects and the larger Sustainability Initiative at U of I – areas that are critical to the efficient and effective use of Idaho's natural resources, in support of Idaho's vibrant dairy and livestock industry, and Idaho's large crops and food processing industry.

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

- 1) **Animal Scientist** Research Faculty-Extension Specialist, Assistant Professor. CIP 0109, fiscal year full time, benefit eligible, date of hire 1/1/2024. {Ruminant Nutrition}
- 2) **Plant Science** Research Faculty-Extension Specialist, Assistant Professor, CIP 0111, fiscal year full time, benefit eligible, date of hire 1/1/2024. {forage production}

- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

Faculty and staff will not be re-directed.

- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.

No additional operating funds and capital items are included in this request.

- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

All costs are based on market data and costs for comparable positions as per the University of Idaho's Market-based Compensation model.

- 5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

This request is for on-going salary and fringe support in addition to operating funds and capital outlay to support these new faculty and staff positions.

- 6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

This request is designed to serve the citizenry of the State of Idaho as it addresses key societal issues related to Idaho families and the economic and environmental sustainability of Idaho's agriculture industry.

Agriculture is one of **the** biggest industries in Idaho providing a strong economic foundation for the state's success. In Idaho in 2019, agribusiness contributed over 17% of Idaho's total economic output, 129,500 Idaho jobs or approximately 1 in every 8 jobs in the state and \$10.5 billion in value added or over 12.5% of total Idaho GSP. CAFE provides a base to study the effects of dairies on both crop- and livestock-based agriculture, food-processing and surrounding communities.

CAFE research will also address the economic, social and cultural sustainability of rural communities and diverse populations as well as the quality and sustainability of air, land and water resources of the rural communities impacted by the dairy industry.

If the funding is not provided, coordinated research and educational activity will be limited leading to a lack of objective, science-based answers to publicly important questions that would educate Idaho's families and aid Idaho's producers and agricultural industry in adopting practices critical to the industry's sustainability for generations.

**AGENCY: Health Programs**  
 FUNCTION: University of Utah  
 ACTIVITY:

Agency No.: 515  
 Function No.: 04  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>            |                 | Title: <b>FY2023 Contract Inflation</b> |         |       | Priority Ranking 1 of 1 |
|--|-----------------|---|---------|-------|-------------------------|
| DESCRIPTION                                  | General         | Dedicated                               | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                    |                 |   |         |       |                         |
| PERSONNEL COSTS:                             |                 |   |         |       |                         |
| 1. Salaries                                  |                 |   |         |       |                         |
| 2. Benefits                                  |                 |   |         |       |                         |
| 3. Group Position Funding                    |                 |   |         |       |                         |
| TOTAL PERSONNEL COSTS:                       |                 |   |         |       |                         |
| OPERATING EXPENDITURES by<br>summary object: |                 |   |         |       |                         |
| TOTAL OPERATING<br>EXPENDITURES:             |                 |   |         |       |                         |
| CAPITAL OUTLAY by summary<br>object:         |                 |   |         |       |                         |
| 1. PC and workstation                        |                 |   |         |       |                         |
| TOTAL CAPITAL OUTLAY:                        |                 |   |         |       |                         |
| T/B PAYMENTS:                                | \$32,500        |   |         |       | \$32,500                |
| LUMP SUM:                                    |                 |   |         |       |                         |
| <b>GRAND TOTAL</b>                           | <b>\$32,500</b> |   |         |       | <b>\$32,500</b>         |

**Request Narrative**

The contract with the University of Utah includes contract inflation which has been appropriated by the Legislature each year. In FY 2023, the requests were limited to an increase of 3.1% of the FY 2022 ongoing general funds. The Graduate Medical Education requests for line items focused on expanding residences throughout Idaho, but the FY 2023 requests did not include contract inflation for the University of Utah contract.

The attached contract inflation worksheet shows how the contract inflation is calculated and would normally be requested at DU 10.23.

| A: Decision Unit No: 10.23           |               | Descriptive Title: Increase in Student Support Fees |         |       | Agency Priority Ranking of |  |
|--------------------------------------|---------------|---|---------|-------|----------------------------|--|
| DESCRIPTION                          | General       | Dedicated   | Federal | Other | Total                      |  |
| FULL TIME POSITIONS (FTP)            |               |   |         |       |                            |  |
| PERSONNEL COSTS:                     |               |   |         |       |                            |  |
| 1. Salaries                          |               |   |         |       |                            |  |
| 2. Benefits                          |               |   |         |       |                            |  |
| 3. Group Position Funding            |               |   |         |       |                            |  |
| TOTAL PERSONNEL COSTS:               | 0             |   |         |       | 0                          |  |
| OPERATING EXPENDITURES by subobject: |               |   |         |       |                            |  |
| 1.                                   |               |   |         |       |                            |  |
| 2.                                   |               |   |         |       |                            |  |
| TOTAL OPERATING EXPENDITURES:        | 0             |   |         |       | 0                          |  |
| CAPITAL OUTLAY by subobject:         |               |   |         |       |                            |  |
| 1.                                   |               |   |         |       |                            |  |
| 2.                                   |               |   |         |       |                            |  |
| TOTAL CAPITAL OUTLAY:                |               |   |         |       |                            |  |
| T/B PAYMENTS:                        | 32,500        |   |         |       | 32,500                     |  |
| LUMP SUM:                            |               |   |         |       |                            |  |
| <b>GRAND TOTAL</b>                   | <b>32,500</b> |   |         |       | <b>32,500</b>              |  |

1. The state of Idaho does not have a medical education program. Each year since 1976, Idaho has had a bilateral contract with the University of Utah School of Medicine to provide medical education opportunities for Idaho residents in a four-year program. Historically, the contract stated the annual support fee per Idaho resident student increased by the Consumer Price Index plus 20% for the two years preceding the academic year. Starting in FY 2013, the fee increases by an amount which is equal to the increase in the Higher Education Cost Adjustment (HECA) index. The index used shall be the published HECA index for the most recently available preceding academic year. Starting in FY 2020, the index used shall be the published CPI index for the most recently available year preceding academic year.

This DU allows the state to continue to participate in the agreement.

2. The program objective is to provide access to medical education to Idaho students. Idaho Code Section 33-107.

**3. Idaho – University of Utah Medical Program Costs for FY 2022 and FY 2023**

| FY 2022                        |                          | FY 2023                                  |             |
|--------------------------------|--------------------------|--|-------------|
| 10 – 4th year @ 47,600         | 476,000                  | 10 10 -- 4th year @ 48,400               | 484,000     |
| 10 – 3rd year @ 47,600         | 476,000                  | 10 10 – 3rd year @ 48,400                | 484,000     |
| 10 – 2nd year @ 47,600         | 476,000                  | 10 10 – 2nd year @ 48,400                | 484,000     |
| 10 – 1st year @ 47,600         | 476,000                  | 10 10 – 1st year @ 48,400                | 484,000     |
| 40 Students                    | \$1,904,000              | 40 Students                              | \$1,936,000 |
| Preceptor Fee                  | 32,600                   | Preceptor Fee: prior year plus inflation | 33,100      |
| Total Appropriation            | \$1,936,600              |  | \$1,969,100 |
| Unrequested contract inflation |                          | Prior Year                               | \$1,936,600 |
|                                | \$1,936,600              | Total Increase                           | \$32,500    |
|                                | \$510,000 Psyche         | 3 Psych Residents                        | \$690,000   |
|                                | \$2,446,600 Total Approp | Total UofU Funding                       | \$2,659,100 |

| Index Used | Year    | Support Fee | CPI   | CPI Plus 20% | HECA     |
|------------|---------|-------------|-------|--------------|----------|
|            | FY 2008 |             | 0.001 | 0.0012       |          |
|            | FY 2009 |             | 0.027 | 0.0324       |          |
| CPI        | FY 2010 | \$ 37,496   | 0.015 | 0.018        | 0.013582 |
| CPI        | FY 2011 | \$ 37,541   | 0.03  | 0.036        | 0.0208   |
| CPI        | FY 2012 | \$ 38,758   | 0.017 | 0.0204       | 0.0176   |
| HECA       | FY 2013 | \$ 39,284   | 0.015 | 0.018        | 0.0174   |
| HECA       | FY 2014 | \$ 40,100   | 0.008 | 0.0096       | 0.0194   |
| HECA       | FY 2015 | \$ 40,800   | 0.007 | 0.0084       | 0.0163   |
| HECA       | FY 2016 | \$ 41,500   | 0.021 | 0.0252       | 0.0178   |
| HECA       | FY 2017 | \$ 42,300   | 0.021 | 0.0252       | 0.0354   |
| HECA       | FY 2018 | \$ 43,000   | 0.019 | 0.0228       | 0.0208   |
| HECA       | FY 2019 | \$ 43,800   | 0.023 | 0.0276       |          |
| HECA       | FY 2020 | \$ 45,400   | 0.014 | 0.0168       |          |
| HECA       | FY 2021 | \$ 46,300   |       |              |          |
| CPI        | FY 2022 | \$ 47,600   |       |              |          |
| CPI        | FY 2023 | \$ 48,400   |       |              |          |



**AGENCY: Health Education Programs**  
 FUNCTION: Graduate Medical  
 Education

Agency No.: 515

FY 2024 Request

Function No.: 04

Page 1\_ of \_3 Pages  
 Original Submission X or  
 Revision No. \_\_\_\_

ACTIVITY: Strategic Initiative

Activity No.:

| A: Decision Unit No: <b>12.01</b>                   |                  | Title: <b>Graduate Medical Education</b> |                |              | Priority Ranking 1 of 1 |
|---|------------------|--|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>   | <b>Dedicated</b>                         | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 2.0              |  |                |              | 2.0                     |
| PERSONNEL COSTS:                                    |                  |  |                |              |                         |
| 1. Salaries   | \$75,200         |  |                |              | \$75,200                |
| 2. Benefits   | 31,200           |  |                |              | 31,200                  |
| 3. Group Position Funding                           |                  |  |                |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>\$106,400</b> |  |                |              | <b>\$106,400</b>        |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                  |  |                |              |                         |
| 1. Operating Expenses                               |                  |  |                |              |                         |
| <b>TOTAL OPERATING<br/>EXPENDITURES:</b>            |                  |  |                |              |                         |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                  |  |                |              |                         |
| 1.  |                  |  |                |              |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                        |                  |  |                |              |                         |
| <b>T/B PAYMENTS:</b>                                | <b>\$638,100</b> |  |                |              | <b>\$638,100</b>        |
| <b>LUMP SUM:</b>                                    |                  |  |                |              |                         |
| <b>GRAND TOTAL</b>                                  | <b>\$744,500</b> |  |                |              | <b>\$744,500</b>        |

**Description:**

- Family Medicine Residencies: \$319,000
  - \$212,700 for four new Boise Pediatrics residents at \$53,175 each
  - \$53,175 for a Rural Medicine Fellowship in Boise
  - \$53,175 for a Behavioral Health Fellowship in Nampa
- Idaho State University: \$106,400 for two new residents at \$53,175 each
- Kootenai: \$53,175 for one new resident
- Boise Internal Medicine: \$53,175 for one new resident
- Eastern Idaho Regional Medical Center: \$212,700 for four psychiatry residents at \$53,175 each
  
- Total FY 24 request: \$744,500

**Attachment Four- Idaho Graduate Medical Education / SBOE FY 2024 Budget Request of the Ten Year GME Plan at 3% Funding Cap (June 2022)**

**Ten Year GME FY 2024 Budget Increase Request**

| Program                                      | Current Funding per FTE | Existing Residents/Fellows (FY2023) |                              | New Residents / Fellows (FY 2024) |                     | Other       |  | Total FY 2024 Requested Funding Increase |
|--|-------------------------|-------------------------------------|------------------------------|-----------------------------------|---------------------|-------------|--|--|
|  |                         | FTEs                                |                              | FTEs                              | Funding at \$53,175 | FTEs        |  |  |
| <b>Family Medicine Residency of Idaho</b>    | \$ 40,000               |                                     |                              |                                   |                     |             |  |  |
| Boise Family Medicine                        |                         | 36                                  |                              | 1*                                | THCGME              | \$ -        |  |  |
| Caldwell FM Rural Training Track             |                         | 9                                   |                              | 1*                                | THCGME              | -           |  |  |
| Magic Valley FM Rural Training Track         |                         | 6                                   |                              |                                   | -                   | -           |  | -  |
| Nampa Family Medicine                        |                         | 18                                  |                              |                                   |                     |             |  |  |
| Boise Pediatrics                             |                         |                                     |                              | 4                                 | 212,700             |             |  | 212,700                                  |
| Fellowships (SM, HIV, GER, OB, AM)           |                         | 5                                   |                              |                                   |                     |             |  |  |
| Rural Medicine Fellowship - Boise            |                         |                                     |                              | 1                                 | 53,175              |             |  | 53,175                                   |
| Behavioral Health Fellowship - Nampa         |                         |                                     |                              | 1                                 | 53,175              |             |  | 53,175                                   |
| <b>Total</b>                                 |                         | <b>74</b>                           | <b>\$ -</b>                  | <b>6</b>                          | <b>\$ 319,050</b>   |             |  | <b>\$ 319,050</b>                        |
| <b>Idaho State University</b>                | \$ 40,000               |                                     |                              |                                   |                     |             |  |  |
| Pocatello Family Medicine                    |                         | 24                                  |                              | 2                                 | \$ 106,350          | \$ -        |  | \$ 106,350                               |
| RTT Rexburg Resident                         |                         | 3                                   |                              |                                   | -                   | -           |  | -  |
| <b>Total</b>                                 |                         | <b>27</b>                           |                              | <b>2</b>                          | <b>\$ 106,350</b>   | <b>\$ -</b> |  | <b>\$ 106,350</b>                        |
| <b>Kootenai</b>                              | \$ 40,000               |                                     |                              |                                   |                     |             |  |  |
| Coeur d'Alene Family Medicine                |                         | 19                                  |                              | 1                                 | \$ 53,175           | \$ -        |  | \$ 53,175                                |
| FM/Behavioral Health Fellowship              |                         | 1                                   |                              |                                   |                     |             |  |  |
| Rural Fellowship                             |                         | 1                                   |                              |                                   |                     |             |  |  |
| <b>Total</b>                                 |                         | <b>21</b>                           |                              | <b>1</b>                          | <b>\$ 53,175</b>    | <b>\$ -</b> |  | <b>\$ 53,175</b>                         |
| <b>Boise Internal Medicine</b>               | \$ 20,000               |                                     |                              |                                   |                     |             |  |  |
| Boise Internal Medicine                      |                         | 30                                  |                              | 1                                 | \$ 53,175           |             |  | \$ 53,175                                |
| Preliminary Year Intern Program              |                         | 4                                   |                              |                                   |                     | -           |  | -  |
| IM Chief Resident                            |                         | 3                                   |                              |                                   |                     |             |  |  |
| Addiction Medicine Fellowship                |                         | 2                                   |                              |                                   |                     | -           |  | -  |
| Palliative Medicine Fellowship               |                         |                                     |                              |                                   |                     |             |  |  |
| <b>Total</b>                                 |                         | <b>39</b>                           |                              | <b>1</b>                          | <b>\$ 53,175</b>    | <b>\$ -</b> |  | <b>\$ 53,175</b>                         |
| <b>Western Idaho Psychiatry</b>              | \$ 49,725               |                                     |                              |                                   |                     |             |  |  |
| Boise Core Program                           |                         | 16                                  | (Already funded above \$45K) |                                   |                     | \$ -        |  |  |
| <b>Total</b>                                 |                         | <b>16</b>                           | <b>\$ -</b>                  |                                   |                     | <b>\$ -</b> |  | <b>\$ -</b>                              |
| <b>Eastern Idaho Regional Medical Center</b> | \$ 40,000               |                                     |                              |                                   |                     |             |  |  |
| Internal Medicine                            |                         | 30                                  |                              |                                   |                     |             |  |  |
| Family Medicine                              |                         | 18                                  |                              |                                   |                     |             |  |  |
| Psychiatry                                   |                         |                                     |                              | 4                                 | \$ 212,700          |             |  | \$ 212,700                               |
| <b>Total</b>                                 |                         | <b>48</b>                           |                              | <b>4</b>                          | <b>\$ 212,700</b>   | <b>\$ -</b> |  | <b>\$ 212,700</b>                        |
| <b>Eastern Idaho / ISU/Psychiatry</b>        | \$ 60,000               |                                     |                              |                                   |                     |             |  |  |
| UU/ISU Psychiatry                            |                         | 12                                  |                              |                                   | \$ -                | \$ -        |  | \$ -                                     |
| <b>Total</b>                                 |                         | <b>12</b>                           |                              |                                   | <b>\$ -</b>         | <b>\$ -</b> |  | <b>\$ -</b>                              |
| <b>Grand Total</b>                           |                         | <b>237</b>                          | <b>\$ -</b>                  | <b>16**</b>                       | <b>\$ 744,450</b>   |             |  | <b>\$ 744,450</b>                        |

\* Funded through Teaching Health Center - GME

\*\*16 new FTE's but only 14 will be funded in the FY2024 budget

**AGENCY: Special Programs**  
 APP UNIT: Forest Utilization Research  
 ACTIVITY:

Agency No.: 516  
 Approp Unit.: EDJA  
 Activity No.:

FY 2024 Request  
 Page 1 of 4 Pages  
 Original Submission X or  
 Revision No.     

| A: Decision Unit No: <b>12.01</b>            |                 | Title: <b>FUR – Wildland Fire Center</b> |         |       | Priority Ranking 1 of 1 |
|--|-----------------|--|---------|-------|-------------------------|
| DESCRIPTION                                  | General         | Dedicated                                | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                    |                 |  |         |       |                         |
| PERSONNEL COSTS:                             |                 |  |         |       |                         |
| 1. Salaries                                  | \$7,500         |  |         |       | \$7,500                 |
| 2. Benefits                                  | 2,900           |  |         |       | 2,900                   |
| 3. Group Position Funding                    |                 |  |         |       |                         |
| TOTAL PERSONNEL COSTS:                       | \$10,400        |  |         |       | \$10,400                |
| OPERATING EXPENDITURES by<br>summary object: |                 |  |         |       |                         |
| 1. Travel                                    |                 |  |         |       |                         |
| 2. OE  | \$7,800         |  |         |       | \$7,800                 |
| TOTAL OPERATING<br>EXPENDITURES:             | \$7,800         |  |         |       | \$7,800                 |
| CAPITAL OUTLAY by summary<br>object:         |                 |  |         |       |                         |
| 1.   |                 |  |         |       |                         |
| TOTAL CAPITAL OUTLAY:                        |                 |  |         |       |                         |
| T/B PAYMENTS:                                |                 |  |         |       |                         |
| LUMP SUM:                                    |                 |  |         |       |                         |
| <b>GRAND TOTAL</b>                           | <b>\$18,200</b> |  |         |       | <b>\$18,200</b>         |

**Description:**

**University of Idaho Wildland Fire Center**

Wildfire seasons are becoming longer in Idaho and are affecting more people and areas once thought impervious to catastrophic events. Firefighting costs, property damage and risk to communities and state endowment lands continue to escalate. Expansion of the wildland-urban interface, uneven resource management practices across ownerships, drought, and more people recreating outdoors all contribute to increasing costs. Coordinated agency, community and landowner actions are necessary before, during and after fire events to reduce disruptions to local economies and livelihoods.

We request establishment of a Wildland Fire Center at the University of Idaho to facilitate coordination of fire research and dissemination of information to assist forest and rangeland practitioners and landowners in Idaho. State and local resources are largely focused on fire suppression during a fire event, and less on helping landowners avoid fires or on post-fire recovery. The Wildland Fire Center will coordinate pre- and post-fire research and outreach to provide a more comprehensive approach for living with fire in Idaho. Wildland Fire Center research and outreach activities would complement Idaho Department of Lands suppression responsibilities by augmenting preparedness planning on public and private lands, and helping

to establish landowner assistance for post-fire mitigation. Wildland Fire Center activities would be synergistic with wildland fire training and workforce development in the College of Natural Resources as part of its Bachelor of Science (B.S.) in Fire Ecology and Management, and the newly established Associates of Science (A.S.) degree in Wildland Fuels and Fire Technology. As funding becomes available for outreach coordinator positions, the Wildland Fire Center would serve as a hub for coordinating landowner efforts across ownerships to increase the pace and scale of activities. These outreach coordinators would be University of Idaho employees collocated with Idaho Department of Lands offices in areas having high fire risk, critical endowment land assets, and vulnerable communities.

**Questions:**

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?

Requested funding supports the administrative stipend for one faculty member to coordinate research and outreach in a newly established Wildland Fire Center. The faculty coordinator is responsible for establishing the Wildland Fire Center for the purpose of prioritizing the research needs of practitioners and landowners, facilitating research through funding partnerships, and synthesizing and disseminating the best available fire science to assist forest and rangeland practitioners and landowners.

Access to this information is currently limited. State agency and local resources are largely focused on fire suppression, and less on avoiding fires and post-fire recovery and rehabilitation. Yet to ensure Idaho has healthy and resilient forests and rangelands that support local economies, efforts are desperately needed to facilitate pre- and post-fire activities like establishing fire protection associations, aiding prescribed burn planning and smoke management, developing communication strategies for adoption of best practices, facilitating landowner hazard assessments and fuels reduction, conducting post-fire hazard assessments, and mobilizing resources for post-fire recovery.

The University of Idaho is uniquely qualified to provide research and outreach assistance in this capacity. For more than 40 years the College of Natural Resources has partnered with state and local agencies to provide education, workforce training, research and landowner assistance to inform decisions affecting use and management of wildfire on our public and private forests and rangelands.

- a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.

N/A

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

The College of Natural Resources, Forest Utilization Research Program, University of Idaho is authorized under Idaho Statute Title 38 Forestry, Forest Products and Stumpage Districts, Chapter 7 Forest, Wildlife and Range Experiment Station

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?

This is a request to increase base funding for annual maintenance of an administrative stipend and operations for a director of the Wildland Fire Center.

4. What resources are necessary to implement this request?

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

(1) Wildland Fire Center director, administrative salary appointment of 10% (approximately \$10,400) paid on 9-month academic year base salary, benefits eligible. Anticipated hire date will be upon approved funding at the beginning of the fiscal year (typically on or around July 1).

- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.

Existing operations will be minimally impacted as functions are currently in place to support the Forest Utilization Research program. Fiscal specialists will support Wildland Fire Center operations to process related travel and purchases. Human Resources will support hiring of personnel. Operations staff will support vehicle and related field needs. Communications staff will support information dissemination and promotion of related activities. Director level oversight will ensure adherence to all university policies and procedures.

- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.

Operating funds of \$7,800 for annual maintenance funding requested to cover travel, supplies and outreach efforts.

- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?

Personnel Costs are based upon the current University of Idaho market-based compensation system, and market costs as compared to similar positions regionally and nationally. Operating Expense is based on current market costs of similar units within the Forest Utilization Research program.

No other contingency funding mechanisms have been identified.

- 5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.

The College of Natural Resources is a nationally recognized leader in wildland fire training and research, with faculty and staff expertise in areas of forest and rangeland management, fire ecology, policy and economics, and related areas. College faculty and staff work closely with local, state and federal authorities to inform land management activities. Establishing a Wildland Fire Center at the University of Idaho would facilitate exchange of ideas that would increase the pace and scale of activity to combat catastrophic events through the coordination of pre- and post-fire agency and landowner activities. In partnering with the Idaho Department of Lands, research dissemination and outreach efforts can better prepare residents to live with fire and to protect the economic vitality of our endowments, and other public and private forests and rangelands. Establishment of the Wildland Fire Center increases potential for competitive federal research awards to augment these activities.

- 6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

State endowment beneficiaries and local communities most benefit from this investment. Wildfires result in disruption to local economies, lost timber receipts and range forage, destruction of private property, threats to public and firefighter safety, and damage to critical wildlife habitat and water resources. Reducing those impacts helps preserve an estimated \$4 billion contributed annually to Idaho's economy from forests and rangelands, and as much as \$3 billion from outdoor recreation. Reducing fire impacts to endowment lands will increase financial return to beneficiaries while supporting rural economies and livelihoods. Coordinating research and outreach with practitioners and landowners throughout the state would facilitate localized planning for non-suppression activities.

**AGENCY: Special Programs**  
 APP UNIT: Idaho Geological Survey  
 ACTIVITY:

Agency No.: 516  
 Approp Unit: EDJB  
 Activity No.:

FY 2024 Request  
 Page 1 of 3 Pages  
 Original Submission \_\_\_ or  
 Revision No. \_1\_

| A: Decision Unit No: <b>12.01</b>            |                | Title: <b>Salary Adjustments</b> |                |              | Priority Ranking 1 of 1 |
|--|----------------|----------------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                           | <b>General</b> | <b>Dedicated</b>                 | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                    |                |                                  |                |              |                         |
| PERSONNEL COSTS:                             |                |                                  |                |              |                         |
| 1. Salaries                                  | \$10,400       |                                  |                |              | \$10,400                |
| 2. Benefits                                  | 2,000          |                                  |                |              | 2,000                   |
| 3. Group Position Funding                    |                |                                  |                |              |                         |
| TOTAL PERSONNEL COSTS:                       | \$12,400       |                                  |                |              | \$12,400                |
| OPERATING EXPENDITURES by<br>summary object: |                |                                  |                |              |                         |
| 1. Ongoing operating expenses                |                |                                  |                |              |                         |
| TOTAL OPERATING<br>EXPENDITURES:             |                |                                  |                |              |                         |
| CAPITAL OUTLAY by summary<br>object:         |                |                                  |                |              |                         |
| TOTAL CAPITAL OUTLAY:                        |                |                                  |                |              |                         |
| T/B PAYMENTS:                                |                |                                  |                |              |                         |
| LUMP SUM:                                    |                |                                  |                |              |                         |
| <b>GRAND TOTAL</b>                           | \$12,400       |                                  |                |              | \$12,400                |

**Request Narrative**

The legislative mandate of the Idaho Geological Survey (IGS) is to collect, interpret and publicly distribute geologic data for the state of Idaho.

IGS is requesting funds to implement salary adjustments for up to five (5) staff members. The positions most in need to receive salary increases are: Senior Researcher, Geologic Hazard Geologist, Hydrogeologist, Senior Petroleum Geologist, and Finance and Operations Manager. All these positions have not been awarded any career progression since the time of employment, yet their respective responsibilities have grown considerably, and justify a salary adjustment. For all scientific staff, responsibilities now include managerial duties to oversee temporary project related staff. This is a very high priority request, which is needed to retain expertise crucial to the IGS mission, at a time where the industry market is aggressively recruiting technical and financial positions.

- 1. Explain the request and provide justification for the need.**

The request is trying to support retention of competent staff being actively recruited by private companies in the mineral and exploration sectors. At the current allowed level of funding, this request is minimal and should be considered an emergency measure.

**2. If a supplemental, what emergency is being addressed?**

This is not a supplemental request.

**3. Specify the authority in statute or rule that supports this request.**

IGS is created under Idaho Statutes 47-201 to be the lead state agency for the collection, interpretation, and dissemination of geologic and mineral data for Idaho.

**4. Indicate existing base of PC, OE, and/or CO by source for this request.**

IGS currently has 12.28 FTE appropriated of which 11.625 are allocated under the FY23 projection.

**5. What resources are necessary to implement this request?**

This request is for salary adjustment for existing IGS staff and conforms with the maximum allowable request for FY24.

**6. List positions, pay grades, full/part-time status, benefits, terms of service.**

| Title                             | Salary   | FT or PT | Benefit Elig | Date of Hire | Term Service |
|-----------------------------------|----------|----------|--------------|--------------|--------------|
| Career progression and promotions | \$10,380 | N/A      | Yes          | N/A          | 12-month     |

**7. Will staff be re-directed? If so, describe impact and show changes on org chart.**

No

**8. Detail any current one-time or ongoing OE or CO and any other future costs**

N/A

**9. Describe method of calculation (RFI, market cost, etc.) and contingencies.**

All costs for FTE are based on market data and costs for comparable positions at similar state geological surveys.

**10. Provide detail about the revenue assumptions supporting this request.**

We do not anticipate increases in revenue for IGS.

**11. Who is being served by this request and what is the impact if not funded?**

This request is designed to serve the constituents of the State of Idaho as it addresses key scientific, economic, and public safety issues related to the stewardship of natural and mineral resources and the understanding and mitigation of natural hazards.

As the leading state agency for geological data, IGS' collective knowledge provides critical information to numerous prospective and current companies that are attracted by Idaho's natural resources, with direct impact on the economy of local communities, especially in rural areas, which provide a source of revenue for private businesses and municipalities.

If funding is not provided, the ability of IGS to retain part of its technical staff and expertise will be compromised, with potential negative impact and limitation to the IGS mandate mission. In addition, the IGS' priorities, and ability to operate across the state will be dictated by contractual obligations from external funding sources, leading to a lack of objective, science-based answers to publicly important questions.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?

All IT purchases at the University of Idaho are made in compliance with both IT and Purchasing protocols.

2. Is your IT plan approved by the Office of Information Tech. Services?

No.

3. Does the request align with the state's IT plan standards?

N/A

4. Attach any supporting documents from ITS or the Idaho Tech. Authority.

N/A

5. What is the project timeline?

N/A



**AGENCY: Special Programs**  
 FUNCTION: Scholarships and Grants  
 ACTIVITY: Rural Educator Incentive

Agency No.: 516  
 Function No.:  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| <b>Rural Educator Incentive Program</b>      |                |                      |                |                         |              |
|--|----------------|----------------------|----------------|-------------------------|--------------|
| A: Decision Unit No: <b>12.01</b>            |                | Title: <b>Year 2</b> |                | Priority Ranking 1 of 1 |              |
| <b>DESCRIPTION</b>                           | <b>General</b> | <b>Dedicated</b>     | <b>Federal</b> | <b>Other</b>            | <b>Total</b> |
| FULL TIME POSITIONS (FTP)                    |                |                      |                |                         |              |
| PERSONNEL COSTS:                             |                |                      |                |                         |              |
| 1. Salaries                                  |                |                      |                |                         |              |
| 2. Benefits                                  |                |                      |                |                         |              |
| 3. Group Position Funding                    |                |                      |                |                         |              |
| TOTAL PERSONNEL COSTS:                       |                |                      |                |                         |              |
| OPERATING EXPENDITURES by<br>summary object: |                |                      |                |                         |              |
| TOTAL OPERATING<br>EXPENDITURES:             |                |                      |                |                         |              |
| CAPITAL OUTLAY by summary<br>object:         |                |                      |                |                         |              |
| TOTAL CAPITAL OUTLAY:                        |                |                      |                |                         |              |
| T/B PAYMENTS:                                | \$1,625,000    |                      |                |                         | \$1,625,000  |
| LUMP SUM:                                    |                |                      |                |                         |              |
| <b>GRAND TOTAL</b>                           | \$1,625,000    |                      |                |                         | \$1,625,000  |

**Request Narrative**

1. Explain the request and provide justification for the need.

Senate Bill 1290 (FY 2023) established a rural educator incentive program for educators who work in high-need or rural school districts or charter schools. Unlike other programs that provide the same amount of funding or reimbursement over a fixed number of years, this program would provide a maximum amount of eligible funding that gradually increases for each year the educator stays in the high-need school district or charter school up to the maximum number of years of eligibility. The funds could be used for educator loan repayments, additional degrees, advanced degrees, or other educational costs.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.

\$775,000 ongoing General Fund were appropriated in FY 2023, which included \$25,000 for Personnel Costs and \$750,000 Trustee/Benefit payments for 500 teachers at \$1,500 per teacher.

5. What resources are necessary to implement this request?

Trustee/Benefit payment funding for second year of program.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

N/A

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

N/A

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Based on passed legislation.

10. Provide detail about the revenue assumptions supporting this request.

This budget request assumes a General Fund appropriation to support it.

11. Who is being served by this request and what is the impact if not funded?

Teachers and schools across the state are served by this request. If it is not funded, the current base appropriation will continue to be used to support the program at a more limited level.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?

**AGENCY: Colleges and Universities**  
 FUNCTION: Boise State University  
 ACTIVITY: Small Business  
 Development Center

Agency No.: 516  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_1\_\_ of \_\_5\_\_ Pages  
 Original Submission \_\_ or  
 Revision No. \_\_

| A: Decision Unit No: 12.01                   |                 | Title: <b>Business Consultants</b> |         |       | Priority Ranking of 1 |
|--|-----------------|------------------------------------|---------|-------|-----------------------|
| DESCRIPTION                                  | General         | Dedicated                          | Federal | Other | Total                 |
| FULL TIME POSITIONS (FTP)                    | .5              |                                    |         |       | .5                    |
| PERSONNEL COSTS:                             |                 |                                    |         |       |                       |
| 1. Salaries                                  | \$13,800        |                                    |         |       | \$13,800              |
| 2. Benefits                                  | 9,000           |                                    |         |       | 9,000                 |
| 3. Group Position Funding                    |                 |                                    |         |       |                       |
| TOTAL PERSONNEL COSTS:                       | \$22,800        |                                    |         |       | \$22,800              |
| OPERATING EXPENDITURES by<br>summary object: |                 |                                    |         |       |                       |
| 1. Travel                                    |                 |                                    |         |       |                       |
| 2. Operating                                 |                 |                                    |         |       |                       |
| TOTAL OPERATING<br>EXPENDITURES:             |                 |                                    |         |       |                       |
| CAPITAL OUTLAY by summary<br>object:         |                 |                                    |         |       |                       |
| TOTAL CAPITAL OUTLAY:                        |                 |                                    |         |       |                       |
| T/B PAYMENTS:                                |                 |                                    |         |       |                       |
| LUMP SUM:                                    |                 |                                    |         |       |                       |
| <b>GRAND TOTAL</b>                           | <b>\$22,800</b> |                                    |         |       | <b>\$22,800</b>       |

\*.5 FTP reflects the *total* of what is being requested (under General column) and the *existing* FTPs that serve the mission of this line item request that are funded through outside sources (under Federal and Other).

**1. Explain the request and provide justification for the need.**

**Supports institution/agency and Board strategic plans:**

This request to add additional business consultants at the Idaho Small Business Development Center supports:

- Governor Little’s initiatives around economic development in rural areas of Idaho
- The State Board of Education’s objectives around innovation and economic development, and the increase of access to education for all Idahoans regardless of socioeconomic status, age, or geographic location.
- Boise State University’s core theme for community commitment.
- The Boise State College of Business and Economics’ goal to support economic development through collaboration with public and private organizations.

- The host college and university goals for outreach to communities and support of economic development.

**Description:**

The Idaho Small Business Development Center (SBDC) has been providing no-cost consulting and coaching to Idaho’s small businesses and entrepreneurs since 1986 through a network of 6 offices hosted by Idaho’s colleges and universities that service all 44 counties in the state. The Procurement Technical Assistance Center (PTAC) has also been providing assistance to businesses on government procurement since 1986. In 2015, the PTAC transitioned from the Idaho Department of Commerce to the Idaho SBDC to complement the services being provided to small businesses.

The COVID-19 Pandemic and ensuing economic crisis affected every part of Idaho. The Idaho SBDC network responded to this crisis by being on the front lines of the economic recovery. Critical information was relayed to Idaho Businesses looking to keep their doors open, Agency partners like Labor and Commerce, and the Financial Management leveraged the SBDC network as a trusted voice to deliver information about unemployment, funding opportunities, and grants for Idaho businesses.

Demand for the Idaho SBDC’s professional consultants increased by 62% in 2020 over 2019, and in 2021 it was still up 56% over 2019. This significant and sustained increase in demand requires our network to expand to meet this need, particularly in Rural areas of Idaho.

This request is part of a larger initiative to significantly increase the availability of business consultants and services to rural parts of Idaho.

**Rural Impact**

On average over the past three years, 20% of Idaho SBDC clients have been located in rural areas. The time spent with these clients has resulted in rural Idaho accounting for; 26% of all new business starts, 32% of all capital raised, 21% of all jobs created, and 19% of all sales in the past six years (from SBDC clients).

**Historical Data for SBDC Rural Client Impact:**

|  | 2019   | 2020   | 2021   |
|--|--------|--------|--------|
| <i>% of Rural Clients</i>                            | 17.53% | 21.25% | 21.14% |
| <b>% of Total Rural Impact from all SBDC Clients</b> |        |        |        |
| <i>Business Starts</i>                               | 25.00% | 20.00% | 16.60% |

|                       |        |        |        |
|-----------------------|--------|--------|--------|
| <i>Capital Raised</i> | 11.22% | 22.85% | 18.39% |
| <i>Jobs Created</i>   | 26.61% | 19.16% | 18.39% |
| <i>Sales Growth</i>   | 42.27% | 25.61% | 29.86% |

While these statistics are encouraging, there is need and opportunity for improvement. Even with its strong track record of performance, under the current resources, the Idaho SBDC has not been able to significantly increase these measures. The Idaho SBDC conducted a rural awareness study in 2018 that found 47% of the businesses in the study were aware of the SBDC, but only 27% specifically knew about, and utilized its services. To effectively reach rural business owners with one-one-one consulting and high-quality training, the SBDC needs to expand its presence and awareness in rural Idaho.

The request focuses on increasing “on-the-ground” rural development support with remotely located consultants servicing rural communities in North Central Idaho as well as virtual services based out of Pocatello for companies in rural areas in order to get their businesses working websites to increase their reach and revenue.

The Idaho SBDC has a proven track record of utilizing state and federal funds to deliver solid results for Idaho’s economy. (see table below) We have currently optimized our regional offices across the state, and have the opportunity to focus on the rural need and opportunity, which needs additional resources to effectively reach Idaho’s rural areas. The targeted area for this request is the Driggs/Victor region of Eastern Idaho.

| <b>Idaho SBDC Impact Data</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |
|-------------------------------|-------------|-------------|-------------|
| Jobs Created                  | 808         | 586         | 710         |
| Clients Served                | 1,845       | 2,179       | 2036        |
| Businesses Started            | 99          | 67          | 95          |
| Sales Growth                  | \$61M       | \$40M       | \$56M       |
| Capital Raised                | \$48M       | \$71M       | \$53M       |
| Training Hours                | 9,368       | 10,4109     | 6,578       |
| Consulting Hours              | 20,436      | 27,070      | 23,048      |

|   |     |     |     |
|---|-----|-----|-----|
|   |     |     |     |
| Current Percent of Rural Clients Served | 26% | 27% | 21% |

**2. If a supplemental, what emergency is being addressed?**

N/A

**3. Indicate existing base of PC, OE, and/or CO by source:**

Ongoing funding is requested to increase the available hours for one part-time position (\$23109) in Eastern Idaho, this increase in funding will have a direct and meaningful impact on rural areas.

Rural outreach is not something that needs one-time or short-term funding. Our staff need to have a sustained footprint within the rural parts of each region to host training, build relationships, increase our awareness and be available for one-on-one consulting in order to most effectively provide the Idaho SBDC services needed to assist rural businesses succeed.

Two SBDC regional offices have tested a distributed staffing model, whereby business consultants are remotely located in rural areas. This approach has allowed the SBDC consultants to be more responsive to needs of local companies, has built stronger community relationships, and delivered quality consulting. The Idaho SBDC is seeking to expand this approach in additional rural parts of Idaho.

**4. What resources are necessary to implement this request?**

One office will receive funding to increase hours of one part-time remote rural consultant position. The long term plan is to increase our statewide rural reach by adding new part-time positions to three of our six regions. However, this request is focused on Eastern Idaho as it is our most immediate opportunity.

- Personnel: One new remotely located part-time positions
  - Region II: Rural SBDC Consultant for Eastern Idaho

**5. List positions, pay grades, full/part-time, benefits, terms of service**

|                 |                                 |
|-----------------|---------------------------------|
| <b>Location</b> | <i>Victor/Driggs</i>            |
| <b>FTP</b>      | <i>.5 FTP</i>                   |
| <b>Title</b>    | <i>Rural Service Consultant</i> |

|                         |   |
|-------------------------|---|
| <b>Role Description</b> | <i>New position dedicated to a rural location</i> |
| <b>Personnel</b>        | 13,800  |
| <b>Fringe</b>           | 8,967   |
| <b>Travel</b>           | \$0.00  |
| <b>Total</b>            | \$22,800.00                                       |

**6. Will staff be redirected? If so, describe impact and show changes on org chart**

N/A

**7. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, or anticipated grant awards.**

\$22,800 is being requested to increase .5 FTP to the SBDC network to increase hours of rural consulting in areas around Lewiston.

The request is for ongoing funding that would be added to the base.

**8. Describe method of calculation**

This request used market rates based on current consultant salaries.

**9. Provide detail about the revenue assumptions supporting this request**

Every dollar invested into the SBDC provides a sizable return to the state of Idaho in tax revenue based on new jobs created in the state. Additionally, each State dollar invested into the SBDC network can be leveraged to increase Federal grants that support the economic development of Idaho. In 2020, the SBDC created a **25:1 return on investment** for Idaho State funds put into the network. We expect this return ratio to continue upon this increase in base funding.

**10. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?**

The request is designed to primarily serve businesses located in Rural parts of Idaho, which accounts for roughly 25% of the total clients served by the Idaho SBDC. Last year



the SBDC helped create 710 jobs in the state of Idaho. Of those jobs created, 126 were located in rural parts of Idaho (17% of jobs created). The SBDC also helped rural businesses retain an additional 96 jobs. Those rural businesses accessed \$15.7 million in capital and had sales growth of \$11 million. There is opportunity and need to increase assistance and the economic impact to rural Idaho.

If this request is not funded, the Idaho SBDC will continue serving businesses in the more rural parts of the state in a limited capacity. However, without additional funding, we expect to deliver only a fraction of the impact to small businesses we believe possible in the rural communities; thus not realizing the potential for increased growth of Idaho's businesses.

**AGENCY: BSU Special Programs**

Agency No.: 516

FY 2024 Request

FUNCTION: General Education

Function No.: 08

Page 1 of 3 Pages

ACTIVITY: TechHelp

Activity No.:

Original Submission X  
or Revision No.     

| A: Decision Unit No: <b>12.01</b>         |                 | Title: <b>studio\Blu, Design Prototype Center</b> |                  |              | Priority Ranking 1 of 1 |
|---|-----------------|---|------------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                        | <b>General</b>  | <b>Dedicated</b>                                  | <b>Federal</b>   | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                 | .1              |   | .9               |              | 1                       |
| PERSONNEL COSTS:                          |                 |   |                  |              |                         |
| 1. Salaries                               | \$8,700         |   | \$116,200        |              | \$124,900               |
| 2. Benefits                               | \$3,000         |   | \$23,800         |              | \$26,800                |
| <b>TOTAL PERSONNEL COSTS:</b>             | <b>\$11,700</b> |   | <b>\$140,000</b> |              | <b>\$151,700</b>        |
| OPERATING EXPENDITURES by summary object: |                 |   |                  |              |                         |
| TOTAL OPERATING EXPENDITURES:             |                 |   |                  |              |                         |
| CAPITAL OUTLAY by summary object:         |                 |   |                  |              |                         |
| TOTAL CAPITAL OUTLAY:                     |                 |   |                  |              |                         |
| T/B PAYMENTS:                             |                 |   |                  |              |                         |
| LUMP SUM:                                 |                 |   |                  |              |                         |
| <b>GRAND TOTAL</b>                        | <b>\$11,700</b> |   | <b>\$140,000</b> |              | <b>\$151,700</b>        |

**1. Explain the request and provide justification for the need.**

In an effort to meet the 3% Cap and still meet the funding request to support a new key staff positions to provide “studio\Blu” center leadership. studio\Blu is a consortium between the Boise State Colleges of Engineering, Business & Economics, TechHelp, the Idaho Manufacturing Alliance and Industry partners. Its goal is to connect Idaho industry and entrepreneurs to advanced technology and workforce. Services include technical assistance and training to help our customers in all the stages from concept idea through design, prototype, teste, initial manufacture, funding, and go to market.

This new position is foundational to leading the center, which provides employment for 30 Boise State engineering and business students and three (3) professional staff working on design, prototyping, marketing, and business development projects for industry, research faculty and students. The Center is used by over 300 students, 20 faculty and approximately 70 industry and entrepreneurial clients annually.

This request to add studio\Blu staff at TechHelp at Boise State supports:

- Governor Little’s strategic investments supporting technical education and workforce development, including his initiative to diversify Idaho’s economy in rural areas.
- The State Board of Education’s objectives around innovation and economic development, and the increase of access to education for all Idahoans.

- Boise State University's strategic goals for: 1) Innovation and Institutional Impact, 2) Improve Educational Access and Student Success, 3) Advance Research and Creative Activity, and 4) Trailblaze Programs and Partnerships.
- The Boise State College of Business and Economics' goal to support economic development through collaboration with public and private organizations.

**About TechHelp** - From Boise State's College of Business and Economics (COBE) and the College of Engineering (COEN), TechHelp works in partnership with Boise State, the University of Idaho, Idaho State University and the Idaho Manufacturing Alliance. We provide technical assistance and training to Idaho manufacturers, food and dairy processors, engineering service companies and entrepreneurs to grow revenue, to increase productivity and performance, and to strengthen global competitiveness.

With customers we use a team-based network of industry-experienced staff, proven partners and student employees. TechHelp and studio\Blu currently has 14 full-time professional staff, 28 p/t staff, plus we contract with experts from private industry, Idaho's universities and the MEP National network to develop lasting, trusted-adviser relationships with leaders in Idaho manufacturing companies and communities.

**studio\Blu** houses TechHelp's New Product Development (NPD) client services, COEN's Engineering Innovation Studio (EIS) and Engineering Research Support (ERS), and the COBE Funding Accelerator. studio\Blu teams work from COEN to provide design, prototype and go to market services to entrepreneurial manufacturers, engineering firms, faculty and students developing new products and research activities. TechHelp and studio\Blu staff and students have been integral to the success of Idaho-founded companies such as Rekluse Motorsports, In the Ditch Towing Products, House of Design Robotics, Lovevery and SGW Designworks. These companies' successes and the associated investments in new products and processes, growing and retaining customer revenue, creating and retaining jobs – this is why TechHelp and studio\Blu exist. Numerous Boise State COBE, COEN TechHelp and studio\Blu alumni have worked at these companies and are critical to their talent pipeline.

**Funding for professional staff** will provide key leadership for studio\Blu customer and partner relations, business development, and center operations. The combined product development, student and research support, and go to market capabilities are co-located in a facility that is fast becoming a Boise State showcase for donors, sponsors, and prospective students and their parents. The center is expanding the scope of client project work and student staff roles to include new engineering and business disciplines. It is adding new advanced manufacturing technologies, student staff and services are being diversified. The center will be operated by both students and professional staff. We envision studio\Blu becoming "as big as the Blue" at Boise State.

The center's students are mentored by staff employees as they work on client projects, with real budgets and real deadlines, projects that assist clients pursue their product development and research objectives. The projects lead to new products, new companies and research that support Idaho economic development, including new investment, new revenues, and new jobs in Idaho. Center customers include private industry, university faculty and researchers, and students. It serves all of Idaho, and includes rural students and rural industry partners. studio\Blu partners emphasize experiential learning both for student employees and a broader user group of Boise State students, with the goal of providing a near-term pipeline of workplace-ready talent for entrepreneurial and technology companies across Idaho. studio\Blu is run like a business and will be supported by multiple funding streams, much like TechHelp.

studio\Blu supports Idaho STEM workforce needs and will support current and projected labor shortfalls. Its experiential learning component is key to improving student graduation rates and retention of graduates from Idaho universities.

**Focus and Results** - The request focuses on two major areas: 1. Increasing an entrepreneurial and advanced technology workforce talent pipeline to Idaho, including rural student participation in studio\Blu and rural industry partner/employee participation; and 2. Increasing capacity and velocity of projects supporting industry product development, university research, and student projects, furthering TechHelp’s and Boise State’s positive economic impact on Idaho’s economy, including companies’ sales, savings, investment and jobs.

TechHelp has a long history of leveraging state and federal funds to deliver impactful results for Idaho’s economy. As the Idaho’s center for Manufacturing Extension Partnership and Economic Development Administration – University Center TechHelp has a long history of successfully deploying experienced manufacturing specialists from regional offices across the state, to address the needs of Idaho’s manufacturers and entrepreneurs. This funding request furthers this mission and is key to addressing critical workforce shortages with Idaho companies.

**2. If a supplemental, what emergency is being addressed?**

- a. NA

**3. Indicate existing base of PC, OE, and/or CO by source for this request.**

- a. Ongoing funding is requested for salary and fringe for a new full-time position.
- b. studio\Blu’s sustainability plan includes securing ongoing funding from multiple sources including client fees and industry sponsorship. This center will have an on-going, sustained impact on industry and workforce development via student real world experiences and successful client project outcomes. Sustained funding will allow us to increase our market penetration with industry and allow the center to continue to build its student employee and leadership programs with adequate professional staff mentoring, leadership, and strategic growth of the center.
- c. Currently studio\Blu is primarily supported with an EDA Venture award for the next fiscal year. However, this award does not have the necessary funding to cover the costs of a director over time. It is the objective of the EDA, TechHelp and Boise State that the state will support the success of the center by contributing to the costs for these necessary positions.

**4. What resources are necessary to implement this request?**

TechHelp offices at Boise State’s COBE and COEN request funding for a new full-time studio\Blu leadership position with statewide responsibilities. Other TechHelp appropriation, client fee revenue and federal resources will support additional costs for operating expenses, including student employees, professional staff, advertising, office supplies, computers, and training.

**5. List positions, pay grades, full/part-time status, benefits, and terms of service.**

| FTP Level | .1 FTP          | Role Description                     | Personnel | Fringe  | Travel | Expenses | Total    |
|-----------|-----------------|--------------------------------------|-----------|---------|--------|----------|----------|
| Title     | Center Director | New position dedicated to studio/Blu | \$8,700   | \$3,000 | \$0    | \$0      | \$11,700 |

**6. Will staff be redirected? If so, describe impact and show changes on org chart.**

- a. No. The existing staff will remain in current positions and expand duties to meet the needs of this new Center. New leadership duties will be completed by the new positions requested above.

- 7. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, or anticipated grant awards.**
- a. Ongoing salary and benefit costs is requested to add staffing to TechHelp program studio\Blu Center. This position is necessary to add leadership, operation, financial, and capacity capabilities to the center.

Although much more state funding is necessary to fully support this position for Studio/Blu, this funding at the capped amount does help in the support of position that is necessary to allow for the center to function as it is intended. TechHelp and COEN do not have the funding to fully support the center, they can assist with expenses with existing state funding, and federal funding from the NIST MEP and EDA University Center base grants, as well as anticipated future grant funding.

- 8. Describe method of calculation (RFI, market cost, etc.) and contingencies.**
- a. Costs were calculated based on a market analysis of equivalent positions both from industry and other higher education institutions.
- 9. Provide detail about the revenue assumptions supporting this request.**
- a. Like other TechHelp programs this Center will provide services to clients on a for fee basis. This revenue will be utilized for all costs not funded by appropriated and other funds. TechHelp will also pursue grant funding and corporate sponsorship as additional means to offset Center costs.

**10. Who is being served by this request and what is the impact if not funded?**

- a. Boise State students are being served by this request as both the primary delivery personnel as well as the customers for many projects.
- i. Without funding for a studio\Blu Center Director, this center would likely operate at a fraction of capacity and decrease the number of students served
  - ii. Without funding, expansion of the center capabilities by way of a) integrating state-of-the-art product development and manufacturing practices, and b) creating employment opportunities for students in multi-disciplinary areas (e.g., business and diverse engineering majors) will be severely constrained.
- b. Idaho entrepreneurs, manufacturers, and engineering businesses will be served by this center via new product development projects completed by students both at the center and in embedded positions working projects at client companies that will allow for real-world experience and a workforce ready for hire after graduation.
- i. Without this funding significantly fewer clients would have access to studio\Blu resources, including embedded students in their companies resulting in workforce hiring challenges.
  - ii. Without funding, center capacity would be greatly decreased and projects from potential clients would be turned down.
- c. Research faculty will be served by gaining access to design, prototyping, and advanced manufacturing capabilities on campus supported by center staff, students, and equipment.
- i. Without funding, the center would have less staff and students and would have less capacity to meet the needs of research faculty who seek design and prototype assistance via access to the capabilities of studio\Blu.

**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: School Safety and Security

Function No.:

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or Revision No. \_\_\_

| <b>Central Idaho Analyst Position and<br/>Federal Grant Reallocation</b> |                     |  |                            |                         |              |
|--|---------------------|--|----------------------------|-------------------------|--------------|
| A: Decision Unit No: <b>12.01</b>  |                     | Title: <b>Federal Grant Reallocation</b> |                            | Priority Ranking 1 of 7 |              |
|  | <b>General Fund</b> |  |                            |                         |              |
| <b>DESCRIPTION</b>   | <b>Reallocation</b> | <b>Dedicated</b>                         | <b>Federal Elimination</b> | <b>Other</b>            | <b>Total</b> |
| FULL TIME POSITIONS (FTP)  | 0                   | 0  | 0                          |                         | 0            |
| <b>PERSONNEL COSTS:</b>  |                     |  |                            |                         |              |
| 1. Salaries  | \$37,600            | \$69,800                                 | -107,400                   |                         |              |
| 2. Benefits  | 13,800              | 25,400                                   | -39,200                    |                         |              |
| 3. Group Position Funding  |                     |  |                            |                         |              |
| TOTAL PERSONNEL COSTS:   | \$51,400            | \$95,200                                 | -146,600                   |                         |              |
| <b>OPERATING EXPENDITURES by summary object:</b>                         |                     |  |                            |                         |              |
| Operating Costs  |                     |  |                            |                         |              |
| TOTAL OPERATING EXPENDITURES:  |                     |  |                            |                         |              |
| <b>CAPITAL OUTLAY by summary object:</b>                                 |                     |  |                            |                         |              |
| Vehicle replacement  |                     |  |                            |                         |              |
| Computer equipment   |                     |  |                            |                         |              |
| TOTAL CAPITAL OUTLAY:  |                     |  |                            |                         |              |
| T/B PAYMENTS:  |                     |  |                            |                         |              |
| LUMP SUM:  |                     |  |                            |                         |              |
| <b>GRAND TOTAL</b>   | \$51,400            | \$95,200                                 | -146,600                   |                         |              |

**Request Narrative**

**Reallocate existing three federal grants to general and dedicated funds.**

1. Explain the request and provide justification for the need.

The School Safety and Security program has been partially funded with federal grants that are expiring. This request is to finish out a transfer that was begun in the FY 23 budget cycle to move federally funded employees onto other fund sources. Three-fourths of the Central Idaho analyst position costs were moved to the General Fund in the FY 23 budget; this \$51,400 in general funds and \$95,200 in dedicated funds are the remaining one-fourth.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.

\$51,400 General Fund Personnel Costs  
 \$95,200 Dedicate Fund Personnel Costs

5. What resources are necessary to implement this request?

Additional General and Dedicated Fund Personnel Costs.

An FTP transfer is also requested as follows:

|                |               |
|----------------|---------------|
| General Fund   | .53           |
| Dedicated Fund | .85           |
| Federal Fund   | <u>(1.38)</u> |
| Net            | 0             |

6. List positions, pay grades, full/part-time status, benefits, terms of service.

School Security Analyst, Pay Grad N, full-time

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Based on current employee salary.

10. Provide detail about the revenue assumptions supporting this request.

This budget request assumes a General Fund appropriation to support it.

11. Who is being served by this request and what is the impact if not funded?

The School Safety and Security program and the entities it serves will benefit from this request. If it is not funded, hours and service-level will be scaled back to meet the current budget of a three-quarter-time FTP.

Primary impact will be in the Magic Valley/Central Idaho schools and districts resulting in a low level of support for school safety initiatives and improvements.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?



**AGENCY: Office of the State Board of Education**  
**FUNCTION: Technology Services**

Agency No.: 501  
 Function No.: 04

FY 2024 Request  
 Page 1 of 5 Pages

ACTIVITY: IT and Data Management

Activity No.:

Original Submission X or  
 Revision No. \_\_\_\_

| A: Decision Unit No: <b>12.02</b>            |                  | Title: <b>ISEE Coordinator</b> |         |       | Priority Ranking 2 of 7 |
|--|------------------|--------------------------------|---------|-------|-------------------------|
| DESCRIPTION                                  | General          | Dedicated                      | Federal | Other | Total                   |
| FULL TIME POSITIONS (FTP)                    | 1.00             |                                |         |       | 1.0                     |
| PERSONNEL COSTS:                             |                  |                                |         |       |                         |
| 1. Salaries                                  | \$75,000         |                                |         |       | \$75,000                |
| 2. Benefits                                  | 27,200           |                                |         |       | 27,200                  |
| 3. Group Position Funding                    |                  |                                |         |       |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                | <b>\$102,200</b> |                                |         |       | <b>\$102,200</b>        |
|  |                  |                                |         |       |                         |
|  |                  |                                |         |       |                         |
| OPERATING EXPENDITURES by<br>summary object: |                  |                                |         |       |                         |
| 1. Travel to support LEAs<br>(ongoing)       | \$3,000          |                                |         |       | \$3,000                 |
| <b>TOTAL OPERATING<br/>EXPENDITURES:</b>     | <b>\$3,000</b>   |                                |         |       | <b>\$3,000</b>          |
| CAPITAL OUTLAY by summary<br>object:         |                  |                                |         |       |                         |
| 1. PC, workstation and equipment             | \$3,000          |                                |         |       | \$3,000                 |
| <b>TOTAL CAPITAL OUTLAY:</b>                 | <b>\$3,000</b>   |                                |         |       | <b>\$ 3,000</b>         |
| T/B PAYMENTS:                                |                  |                                |         |       |                         |
| LUMP SUM:                                    |                  |                                |         |       |                         |
| <b>GRAND TOTAL</b>                           | <b>\$108,200</b> |                                |         |       | <b>\$108,200</b>        |

**Request Narrative**

**1. Explain the request and provide justification for the need.**

OSBE is requesting an ongoing FTP to add an ISEE Coordinator to provide assistance to LEAs with required state reporting. The current IT and Data Management team workload is unsustainable, and additional staff support is needed.

The Idaho System for Educational Excellence (ISEE) is the comprehensive K-12 data system that houses all of the data used by the Office of the State Board of Education (OSBE) and the State Department of Education (SDE) to meet state and federal reporting and accountability requirements. In addition, this system holds and processes the data that is used to determine K-12 funding, which accounts for approximately half of Idaho's annual general fund expenditure, in addition to federal funding.

When ISEE was first implemented, the SDE assigned four ISEE Coordinators to assist Local Education Agencies (LEAs) with their reporting. These Coordinators worked directly with LEA staff to provide professional development, reporting assistance, and to help identify reporting issues that require correction. Over the years, the number of Charter Schools, Cooperative Service Agencies, and Career Technical Schools has grown rapidly, resulting in an increase from 154 reporting entities in 2010, to 191 reporting entities in 2022 – an increase of 24%. These additional reporting entities are primarily brand new, with new staff that require additional support and training beyond what existing LEA staff require. This growth, coupled with a reduction in ISEE Coordinator staffing over the years that ISEE was under the SDE, leaves only two ISEE Coordinators to support these 191 reporting entities. Additionally, LEA staff turnover over the last few years has resulted in increased demand from LEAs for training and assistance. This workload is unsustainable for the existing ISEE team.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.

N/A

5. What resources are necessary to implement this request?

This request is for one FTP for an ISEE Coordinator to support the ISEE team and LEAs with required reporting. In addition to the FTP, we will need \$3,000 in one-time CO for computer workstation and equipment to support the position in addition to \$3,000 in ongoing OE to cover travel to support LEAs. Depending on the location of the individual hired, they may be eligible to work from home, or may utilize an existing space in our current office that already has a desk and chair available. Training will be done in-house by our ISEE team and will not result in additional expense.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

Position Title: ISEE Coordinator

Pay Grade: O

Status: Full-time

Benefit Eligibility: Eligible

Anticipated Hire Date: July 2023

Terms of Service: Permanent

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

No existing staff will be re-directed, but the Education Data Systems Reporting Manager will be able to dedicate more of his time to improving the data system rather than providing support coverage when the ISEE Coordinators are unable to keep up. The ISEE Coordinator will be an essential member of the ISEE team, working closely with the Education Data Systems Reporting Manager, the two existing ISEE Coordinators, CTO, Application Developers, and numerous program staff from SDE and OSBE. This individual will report to the Education Data Systems Reporting Manager.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

\$3,000 in one-time CO for a computer and workstation.

\$3,000 in ongoing OE for travel to support LEAs.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

PC is based on the median salaries of the two existing ISEE Coordinators.

OE was based on an estimate of anticipated travel based on the current travel of the existing ISEE Coordinators.

10. Provide detail about the revenue assumptions supporting this request.

This request is for an ongoing, permanent FTP and ongoing OE to support travel for this FTP. One-time CO is being requested to provide for a computer, workstation, and equipment for this new position. ISEE supports the needs of Idaho's education stakeholders including state agencies, LEAs, and Idaho's legislature. The rapidly increasing number of ISEE reporting entities considerably increases the demand for support resources at the same time that increased state and federal funding to LEAs

have required additional accountability and reporting requirements without a corresponding increase in support staff to assist LEAs with this effort.

11. Who is being served by this request and what is the impact if not funded?

The ISEE system provides essential information to agencies including OSBE, SDE, the Idaho Public Charter School Commission (IPCSC), the Division of Career and Technical Education (CTE), and additional agencies including the Department of Juvenile Corrections and the Department of Health and Welfare. This data is used to provide the calculations for the K-12 funding formula which accounts for approximately 50% of Idaho's annual general fund appropriation. Additionally, this information is used to provide the required accountability data for both federal and state requirements. Virtually all reports and estimates of K-12 funding or accountability that are provided to policy makers are sourced from this system.

The data that are used for funding calculations and reporting are only as good as the data that enter the ISEE system from the LEAs. In order to improve data quality and ensure that what is reported is appropriate, LEAs need training and professional development to understand state and federal requirements as well as how their data systems interact with the state system. ISEE Coordinators are essential to ensuring that LEAs are adequately trained and able to provide data to the state. These Coordinators don't simply provide LEA training, but they are a valuable resource to the state program staff as well.

The current workload is more than two ISEE Coordinators can support. If this position is not funded, LEAs will not receive the necessary training that they require, which will disproportionately impact new Charter Schools and any LEAs that have experienced recent staff turnover. With the amount of turnover experienced by LEAs during the pandemic, new LEA staff are deficient in their ability to report appropriate data to the state and are desperate for assistance. We have seen a decrease in data quality over the last two years as staff turnover has increased.

Without an additional Coordinator, existing Coordinators will not only be unable to meet the demands for LEA support, but will be unable to spend an adequate amount of time working on Data Quality and compliance. This will impact the quality of the data in the system that is available to support calculations and provide reports to policy makers. Additionally, it is these individuals that catch the vast majority of reporting errors that can result in overpayment to LEAs. These individuals have directly impacted improved data quality and have saved the state millions of dollars over the last few years.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?

**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: Administration

Function No.:

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.03</b>                   |                 | Title: <b>Financial Specialist Position</b> |                |              | Priority Ranking 3 of 7 |
|---|-----------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                                  | <b>General</b>  | <b>Dedicated</b>                            | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                           | 1.00            |   |                |              | 1.0                     |
| PERSONNEL COSTS:                                    |                 |   |                |              |                         |
| 1. Salaries   | \$48,500        |   |                |              | \$48,500                |
| 2. Benefits   | 24,000          |   |                |              | 24,000                  |
| 3. Group Position Funding                           |                 |   |                |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                       | <b>\$72,500</b> |   |                |              | <b>\$72,500</b>         |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                 |   |                |              |                         |
|   | 0               |   |                |              |                         |
| <b>TOTAL OPERATING<br/>EXPENDITURES:</b>            | <b>0</b>        |   |                |              | <b>0</b>                |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                 |   |                |              |                         |
|   | 0               |   |                |              | 0                       |
| <b>TOTAL CAPITAL OUTLAY:</b>                        | <b>0</b>        |   |                |              | <b>0</b>                |
| T/B PAYMENTS:                                       | 0               |   |                |              | 0                       |
| LUMP SUM:   | 0               |   |                |              | 0                       |
| <b>GRAND TOTAL</b>                                  | <b>\$72,500</b> |   |                |              | <b>\$72,500</b>         |

**Request Narrative**

1. Explain the request and provide justification for the need.

The OSBE financial team consists of four staff who handle all financial and human resources responsibilities. One of those four—the Human Resource Specialist—splits her time between OSBE and CTE. The OSBE staff has doubled in the last few years with no additional support for the financial and human resources functions. The workload is unsustainable and an additional staff member is needed to process the day-to-day financial transactions, assist with budget tracking and reporting, as well as other financial and human resources support.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.

There is no existing funding in the base for this position. The financial team consists of the Chief Financial Officer, Financial Manager, Financial Unit Supervisor, and Human Resource Specialist.

5. What resources are necessary to implement this request?

Personnel Costs and an additional FTP.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

| Title                | Pay Grade | Salary   | Benefits | FT or PT | Benefit Elig | Date of Hire |
|----------------------|-----------|----------|----------|----------|--------------|--------------|
| Financial Specialist | K         | \$48,500 | \$24,000 | FT       | Yes          | 07/01/23     |

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

The Financial Specialist will take on some of the work currently done by the other financial team members, which will provide a more manageable workload for existing team members and allow them to focus on responsibilities within their assigned job duties rather than day-to-day transactions.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

Capital Outlay: OSBE will need to provide computer equipment for this positions, but due to the 3% budget cap, OSBE will come up with that funding internally.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

To determine the appropriate job descriptions necessary to staff the agency, we evaluated workload across the agency and matched it to a Division of Human Resources job description. We used the Budget Development Manual to identify 80% of the policy of that paygrade.

10. Provide detail about the revenue assumptions supporting this request.

This budget request assumes a General Fund appropriation to support it.

11. Who is being served by this request and what is the impact if not funded?

The Office of the State Board of Education and the entities it serves will be served by this request. Those entities include the four-year and two-year institutions, the Public Charter School Commission, Idaho Public Television, Division of Vocational Rehabilitation, Division of Career Technical Education, Special Education Programs, Health Education Programs, and the Department of Education. If this request is not funded, the OSBE financial operations will continue to operate at a strained level and efficiency and effectiveness will continue to suffer while the staff manages an unsustainable workload.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?



**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: Audit (new program)

Function No.:

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>                |                    | Title: <b>Audit Staff Transfer</b> |                |              | Priority Ranking 4 of 7 |
|--|--------------------|------------------------------------|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                               | <b>General</b>     | <b>Dedicated</b>                   | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                        | 10.00              |                                    |                |              | 10.0                    |
| PERSONNEL COSTS:                                 |                    |                                    |                |              |                         |
| 1. Salaries                                      | \$814,900          |                                    |                |              | \$814,900               |
| 2. Benefits                                      | 284,800            |                                    |                |              | 284,800                 |
| 3. Group Position Funding                        |                    |                                    |                |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                    | <b>\$1,099,700</b> |                                    |                |              | <b>\$1,099,700</b>      |
| OPERATING EXPENDITURES <b>by summary object:</b> |                    |                                    |                |              |                         |
| 1. Travel  | \$66,300           |                                    |                |              | \$66,300                |
| <b>TOTAL OPERATING EXPENDITURES:</b>             | <b>\$66,300</b>    |                                    |                |              | <b>\$66,300</b>         |
| CAPITAL OUTLAY <b>by summary object:</b>         |                    |                                    |                |              |                         |
| <b>TOTAL CAPITAL OUTLAY:</b>                     |                    |                                    |                |              |                         |
| T/B PAYMENTS:                                    |                    |                                    |                |              |                         |
| LUMP SUM:  |                    |                                    |                |              |                         |
| <b>GRAND TOTAL</b>                               | <b>\$1,166,000</b> |                                    |                |              | <b>\$1,166,000</b>      |

**Request Narrative**

1. Explain the request and provide justification for the need.

One of the 2017 Task Force for Higher Education recommendations was to create efficiencies and provide a higher level of service in back-office functions by migrating from the current federated institutions system to a more integrated, centralized, and student-centric system. Audit is one of those back-office functions. A chief audit executive position was appropriated in FY 2023, and this request includes the rest of the audit team—moving them from the four-year institutions to the Office of the State Board of Education in a budget-neutral transfer.

2. If a supplemental, what emergency is being addressed?

N/A

- Specify the authority in statute or rule that supports this request.

N/A

- Indicate existing base of PC, OE, and/or CO by source for this request.

1.0 FTP and \$177,500 in General Fund Personnel Costs for a Chief Audit Executive position as well as \$15,000 in ongoing General Fund Operating Expenditures that were appropriated in the FY 2023 budget.

- What resources are necessary to implement this request?

The following positions with their accompanying salaries and benefits are necessary to implement this request:

|                       | <u>BSU</u>        | <u>Uofl</u>       | <u>ISU</u>        | <u>Total</u>        |
|-----------------------|-------------------|-------------------|-------------------|---------------------|
| Managers              | 95,000.00         | 125,000.00        | 127,000.00        | 347,000.00          |
| Senior Auditor II     | -                 | 80,000.00         | -                 | 80,000.00           |
| Senior Auditor        | 70,000.00         | -                 | -                 | 70,000.00           |
| IT Auditor            | -                 | -                 | 80,000.00         | 80,000.00           |
| Staff Auditor         | 52,000.00         | -                 | -                 | 52,000.00           |
| Staff Auditor         | -                 | -                 | 54,000.00         | 54,000.00           |
| Staff Auditor         | -                 | 53,000.00         | -                 | 53,000.00           |
| Staff Auditor         | 52,000.00         | -                 | -                 | 52,000.00           |
| <b>Total Salaries</b> | <b>269,000.00</b> | <b>258,000.00</b> | <b>261,000.00</b> | <b>788,000.00</b>   |
| Fringe                | 97,400.00         | 93,100.00         | 94,200.00         | 284,756.00          |
| Irregular (Students)  | 13,500.00         | 6,700.00          | 6,700.00          | 26,900.00           |
| <b>Total Salaries</b> | <b>379,900.00</b> | <b>357,800.00</b> | <b>361,900.00</b> | <b>1,099,656.00</b> |
| Operating Expense     | 26,500.00         | 19,900.00         | 19,900.00         | 66,300.00           |
|                       |                   |                   |                   |                     |
| <b>Total Budget</b>   | <b>406,400.00</b> | <b>377,700.00</b> | <b>381,800.00</b> | <b>1,165,956.00</b> |

OSBE requests that this be added as a new program in the budget, bringing the total to four: Administration, IT and Data Management, School Safety and Security, and Audit.

- List positions, pay grades, full/part-time status, benefits, terms of service.

| Title                           | Salary    | FT or PT | Benefit Elig | Date of Hire |
|---------------------------------|-----------|----------|--------------|--------------|
| Audit Manager                   | \$95,000  | FT       | Yes          | 07/01/23     |
| Audit Manager                   | \$125,000 | FT       | Yes          | 07/01/23     |
| Audit Manager                   | \$127,000 | FT       | Yes          | 07/01/23     |
| Senior Auditor II               | \$80,000  | FT       | Yes          | 07/01/23     |
| Senior Auditor                  | \$70,000  | FT       | Yes          | 07/01/23     |
| IT Auditor                      | \$80,000  | FT       | Yes          | 07/01/23     |
| Staff Auditor                   | \$52,000  | FT       | Yes          | 07/01/23     |
| Staff Auditor                   | \$54,000  | FT       | Yes          | 07/01/23     |
| Staff Auditor                   | \$53,000  | FT       | Yes          | 07/01/23     |
| Staff Auditor                   | \$52,000  | FT       | Yes          | 07/01/23     |
| Group Positions (Student Staff) | \$26,900  | PT       | No           | 07/01/23     |

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

The 10.0 FTP will stay on their respective campuses but will become OSBE staff.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

Operating Expenditures: travel costs, computer software, and training

Capital Outlay: The 10.0 employees are currently using institution computer equipment. That equipment will be returned to the institutions when the employees come under OSBE, and OSBE will need to provide computer equipment. It was not deemed appropriate to ask the institutions to cover the costs of the new equipment, and due to the 3% budget cap, OSBE will come up with that funding internally.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

These are the current rounded salaries of the 10.0 FTP.

10. Provide detail about the revenue assumptions supporting this request.

This is a budget-neutral General Fund transfer from the four-year institutions' budgets.

11. Who is being served by this request and what is the impact if not funded?

The higher education system and State of Idaho are being served by this request. If it is not funded, the current federated system of audit management will continue and the state will not benefit from the efficiencies of a coordinated system.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

**AGENCY: OSBE**  
 FUNCTION: General Education  
 ACTIVITY: Professional Development

Agency No.: 501  
 Function No.: 05  
 Activity No.:

FY 2024 Request  
 Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

| <b>College &amp; Career Advising</b>                |                |   |                |                         |              |
|---|----------------|---|----------------|-------------------------|--------------|
| A: Decision Unit No: <b>12.04</b>                   |                | Title: <b>Professional Development Platform</b> |                | Priority Ranking 5 of 7 |              |
| <b>DESCRIPTION</b>                                  | <b>General</b> | <b>Dedicated</b>                                | <b>Federal</b> | <b>Other</b>            | <b>Total</b> |
| FULL TIME POSITIONS (FTP)                           |                |   |                |                         |              |
| PERSONNEL COSTS:                                    |                |   |                |                         |              |
| 1. Salaries   |                |   |                |                         |              |
| 2. Benefits   |                |   |                |                         |              |
| 3. Group Position Funding                           |                |   |                |                         |              |
| TOTAL PERSONNEL COSTS:                              |                |   |                |                         |              |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                |   |                |                         |              |
| 1. Annual License fee for 1,000 Idaho users         | \$120,000      |   |                |                         | \$120,000    |
| TOTAL OPERATING EXPENDITURES:                       | \$120,000      |   |                |                         | \$120,000    |
| CAPITAL OUTLAY by <b>summary object:</b>            |                |   |                |                         |              |
| 1. PC and workstation                               |                |   |                |                         |              |
| TOTAL CAPITAL OUTLAY:                               |                |   |                |                         |              |
| T/B PAYMENTS:                                       |                |   |                |                         |              |
| LUMP SUM:   |                |   |                |                         |              |
| <b>GRAND TOTAL</b>                                  | \$120,000      |   |                |                         | \$120,000    |

**Request Narrative**

1. Explain the request and provide justification for the need.

The Office of the Idaho State Board of Education (OSBE), working through the [Next Steps Idaho Ambassador program](#), continues to receive indications of inconsistent or limited professional development opportunities provided to career counselors/advisors contributing to gaps in career exploration for Idaho students.

Additionally, these positions are often notoriously isolating, as career counselors/advisors are often the only person in a school or district who does what they do. Meaning, there is no peer-network of similarly-tasksed professionals who can provide informal support.

Career counselors/advisors need assistance. Which is why OSBE recommends Idaho implement Texas OnCourse's college and career advising professional development curriculum – Texas Academy. This curriculum comes in a ready-made online interface.

The accessibility and 24/7 availability of a structured, online professional development platform proactively solves any transportation, time zone, and scheduling obstacles that would have made in-person PD events challenging and costly. This at-your-own-pace opportunity empowers the career counselors/advisors to gain competencies in tandem to regularly scheduled on-boarding tasks.

Texas Academy offers over 20 hours of continuing professional education (CPE) credit for completing the training modules. Users can earn badges to signify their advancement through the material and mastery of the opportunities described therein. Community chat boards can serve as impromptu Professional Learning Communities (PLC).

Following is an outline of the curriculum offered:

**Career Pathways**

Career Pathways: Foundational Knowledge  
Career Exploration – Assessments  
Academic Planning  
Career Planning  
Career Learning Experience – Work Based Learning

**Financial Aid**

Foundational Knowledge  
Financial Aid Application Process  
Scholarship Application Process  
College Costs

**Postsecondary Pathways**

Advising Foundational Knowledge  
Admissions and Application Process  
Entrance & Placement Exams  
Postsecondary Research

**Specialties**

Advising Highly Mobile Populations  
Transitions Advising for Students with Disabilities  
Middle School College & Career

**Success in Higher Education**

College Finances & Beyond  
Holistic College Ready Advising

Texas has successfully implemented this resource to unify staff from hundreds of schools across a wildly diverse geographic footprint and has also shared this tool with Delaware and Michigan to use in support of their career counselors/advisors. Idaho, too, can leverage this approach to professional development and formally introduce all career counselors/advisors to the entire continuing education and career landscape.

- 2. If a supplemental, what emergency is being addressed? N/A
- 3. Specify the authority in statute or rule that supports this request. [NA if not supplemental] N/A
- 4. Indicate existing base of PC, OE, and/or CO by source for this request. [indicate if this is an increase in an existing program/service, do not necessarily need \$, but can state it is a 10% increase or an increase from 3.00 FTE to 4.00 FTE etc.]

Repurpose \$120,000 on-going in administrator training funds for renewing Texas OnCourse Academy – an online professional development tool for college and career advisors in Idaho.

- 5. What resources are necessary to implement this request? [personnel (how many positions), operating (what for such as advertising, office supplies, etc.), capital outlay (computer, desk etc. if new position), program startup (new software, training, etc.)]

Repurpose \$120,000 on-going in administrator training funds for renewing Texas OnCourse Academy – an online professional development tool for college and career advisors in Idaho.

- 6. List positions, pay grades, full/part-time status, benefits, terms of service.

| <b>Title</b>  | <b>Salary</b> | <b>FT or PT</b> | <b>Benefit Elig</b> | <b>Date of Hire</b> | <b>Term Service</b> |
|---------------|---------------|-----------------|---------------------|---------------------|---------------------|
| Ex: Professor | \$50,000      | FT 1.00 FTE     | Yes                 | July 1, XXXX        | 9-month             |

Repurpose \$120,000 on-going in administrator training funds for renewing annual license of Texas OnCourse Academy – an online professional development tool for up to 1,000 college and career advisors in Idaho.

7. Will staff be re-directed? If so, describe impact and show changes on org chart.[\[are we reallocating any resources?\]](#)

As with the current pilot, current College & Career Access staff will continue to use a portion of their time promote and provide training to counselors and career advisors on the benefits and uses of this college and career advising professional development platform.

8. Detail any current one-time or ongoing OE or CO and any other future costs.[\[detail the request is for ongoing OE and one-time CO from the general fund and any other future costs that may be requested later\]](#)

\$120,000 in on-going reallocation of administrator training funds.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.[\[what did you base your costs off of, CUPA median for salaries, estimates using a RFI, etc.\]](#)

Continued costs for this program are based on the providing access to 1,000 Idaho users annually and is based on the current year's pilot contract costs.

10. Provide detail about the revenue assumptions supporting this request.[\[ex: whether there is a new customer base, fee structure changes, or anticipated grant awards\]](#)

This is a budget neutral request as the \$120,000 would be a reallocation of administrator training funds.

11. Who is being served by this request and what is the impact if not funded?[\[who are the target customers, etc.\]](#)

The Office of the Idaho State Board of Education (OSBE), working through the [Next Steps Idaho Ambassador program](#), continues to receive indications of inconsistent or limited professional development opportunities provided to career counselors/advisors contributing to gaps in career exploration for Idaho students.

Additionally, these positions are often notoriously isolating, as career counselors/advisors are often the only person in a school or district who does what they do. Meaning, there is no peer-network of similarly-tasks professionals who can provide informal support.

Career counselors/advisors need assistance. Which is why OSBE recommends Idaho implement Texas OnCourse's college and career advising professional development curriculum – Texas Academy. This curriculum comes in a ready-made online interface



and would provide 1,000 college and career advisors in both secondary and postsecondary with: accessibility and 24/7 availability of a structured, online professional development platform proactively solves any transportation, time zone, and scheduling obstacles that would have made in-person PD events challenging and costly.

This at-your-own-pace opportunity empowers the career counselors/advisors to gain competencies in tandem to regularly scheduled on-boarding tasks.

Without funding Idaho students will continue to receive inconsistent college and career advising and staff employed in these positions will continue to experience decreased job satisfaction as they struggle to advise students with little to few professional development training opportunities available to them.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?

**AGENCY: Office of the State Board of Education**  
 FUNCTION: School Safety and Security

Agency No.: 501

FY 2024 Request

Function No.:

Page \_\_\_ of \_\_\_ Pages  
 Original Submission X or  
 Revision No. \_\_\_

ACTIVITY:

Activity No.:

| <b>School Resource Officer Program</b>              |                |                           |                 |                         |                 |
|---|----------------|---------------------------|-----------------|-------------------------|-----------------|
| A: Decision Unit No: <b>12.06</b>                   |                | Title: <b>Coordinator</b> |                 | Priority Ranking 6 of 7 |                 |
| <b>DESCRIPTION</b>                                  | <b>General</b> | <b>Dedicated</b>          | <b>Federal</b>  | <b>Other</b>            | <b>Total</b>    |
| FULL TIME POSITIONS (FTP)                           |                |                           | 0.5             |                         | 0.5             |
| PERSONNEL COSTS:                                    |                |                           |                 |                         |                 |
| 1. Salaries   |                |                           | \$50,000        |                         | \$50,000        |
| 2. Benefits   |                |                           | 25,000          |                         | 25,000          |
| 3. Group Position Funding                           |                |                           |                 |                         |                 |
| <b>TOTAL PERSONNEL COSTS:</b>                       |                |                           | <b>\$75,000</b> |                         | <b>\$75,000</b> |
| OPERATING EXPENDITURES by<br><b>summary object:</b> |                |                           |                 |                         |                 |
| TOTAL OPERATING<br>EXPENDITURES:                    |                |                           |                 |                         |                 |
| CAPITAL OUTLAY by <b>summary<br/>object:</b>        |                |                           |                 |                         |                 |
| TOTAL CAPITAL OUTLAY:                               |                |                           |                 |                         |                 |
| T/B PAYMENTS:                                       |                |                           |                 |                         |                 |
| LUMP SUM:   |                |                           |                 |                         |                 |
| <b>GRAND TOTAL</b>                                  |                |                           | <b>\$75,000</b> |                         | <b>\$75,000</b> |

**Request Narrative**

1. Explain the request and provide justification for the need.

The Department of Juvenile Corrections received a grant to fund a School Resource Officer Program Coordinator position that will be housed in the Office of the State Board of Education under the School Safety and Security program. This request includes \$75,000 for a .5 FTP.

When the Schools Safety and Security program was transferred from Building Safety to the Office of the State Board of Education (OSBE), assumptions were made regarding the future of the three existing federal grants. It is uncertain whether these federal grants will be renewed. The amount of funding transferred

to OSBE is insufficient if the federal funds are removed permanently. This line item also requests \$51,400 in general funds to cover the elimination of those federal grants.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.

\$75,000 federal fund spending authority Personnel Costs

5. What resources are necessary to implement this request?

0.5 FTP and federal fund spending authority.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

School Resource Officer Program Coordinator, part-time status (19.5 hours/week), pro-rated benefits

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

Travel and training hosting costs.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Based on available federal funding.

10. Provide detail about the revenue assumptions supporting this request.

This budget request assumes a federal grant to support it.

11. Who is being served by this request and what is the impact if not funded?

The School Safety and Security program and the entities it serves will benefit from this request.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project **timeline**?

**AGENCY: Office of the State Board of Education**

Agency No.: 501

FY 2024 Request

FUNCTION: Administration

Function No.:

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.08</b>         |                | Title: <b>COVID Relief Funding Spending Authority</b> |                |              | Priority Ranking 7 of 7 |
|---|----------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                        | <b>General</b> | <b>Dedicated</b>                                      | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                 |                |   |                |              |                         |
| PERSONNEL COSTS:                          |                |   |                |              |                         |
| 1. Salaries                               |                |   |                |              |                         |
| 2. Benefits                               |                |   |                |              |                         |
| 3. Group Position Funding                 |                |   |                |              |                         |
| TOTAL PERSONNEL COSTS:                    |                |   |                |              |                         |
| OPERATING EXPENDITURES by summary object: |                |   |                |              |                         |
| TOTAL OPERATING EXPENDITURES:             |                |   |                |              |                         |
| CAPITAL OUTLAY by summary object:         |                |   |                |              |                         |
| TOTAL CAPITAL OUTLAY:                     |                |   |                |              |                         |
| T/B PAYMENTS:                             |                |   | \$65,000,000   |              | \$65,000,000            |
| LUMP SUM:                                 |                |   |                |              |                         |
| <b>GRAND TOTAL</b>                        |                |   | \$65,000,000   |              | \$65,000,000            |

**Request Narrative**

1. Explain the request and provide justification for the need.

This request is for federal fund spending authority for three buckets of COVID relief funding:

- Leftover Education Assistance for Non-Public Schools (EANS) I funding, which rolled into the Governor’s Emergency Education Relief (GEER) II bucket: \$13,000,000 in fund 34500
- Projected leftover EANS II funding, which will also roll into the GEER II bucket: \$22,000,000 in fund 34500
- Elementary and Secondary School Education Relief (ESSER) III State Set Aside funding: \$30,000,000 in fund 34400

Leftover EANS I and II/GEER II funding has been allocated to revamp the Idaho System for Educational Excellence (ISEE), and that project is underway.

ESSER III State Set Aside funding has been allocated to various projects such as an accelerated math learning collaborative, dyslexia handbook, summer and after school programs, and additional funding for the ISEE project.

These requested spending authority levels may be lowered as projects move forward and funding is spent.

2. If a supplemental, what emergency is being addressed?

N/A

3. Specify the authority in statute or rule that supports this request.

N/A

4. Indicate existing base of PC, OE, and/or CO by source for this request.

N/A

5. What resources are necessary to implement this request?

Trustee/Benefit payment funding for continued use of COVID relief funding.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

N/A

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

N/A

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

Based on federal award amounts and projected use.

10. Provide detail about the revenue assumptions supporting this request.

This budget request assumes a spending authority appropriation to use federally awarded funding.

11. Who is being served by this request and what is the impact if not funded?

Public Schools and the state are served by this request. If spending authority is not appropriated, the Office of the State Board of Education will not be able to continue to spend the federal funding on the state's behalf.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

**AGENCY: Public Charter School Commission**

Agency No.: 525

FY 2024 Request

FUNCTION: EDAB

Function No.: 01

Page 1 Of 4 Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_\_

| A: Decision Unit No: <b>12.01</b>                |                | Title: Technical Records Specialist 2 and Program Manager |                |              | Priority Ranking 1 of 1 |
|--|----------------|---|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                               | <b>General</b> | <b>Dedicated</b>  | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                        | .5             | 1.5   |                |              | 2.0                     |
| <b>PERSONNEL COSTS:</b>                          |                |   |                |              |                         |
| 1. Salaries                                      | 5,472          | 111,704   |                |              | 117,176                 |
| 2. Benefits                                      | 0              | 42,378  |                |              | 42,378                  |
| <b>TOTAL PERSONNEL COSTS:</b>                    | <b>5,472</b>   | <b>154,082</b>  |                |              | <b>159,554</b>          |
| <b>OPERATING EXPENDITURES by summary object:</b> |                |   |                |              |                         |
| 1. Technology software                           |                | 3,000   |                |              | 3,000                   |
| 2. Office equipment and computer                 |                | 8,000   |                |              | 8,000                   |
| 3. Professional Development                      |                | 3,000   |                |              | 3,000                   |
| 4. Travel  |                | 10,000  |                |              | 10,000                  |
| 5. Administrative Overhead                       | 0              | 15,626  |                |              | 15,626                  |
| <b>TOTAL OPERATING EXPENDITURES:</b>             | <b>0</b>       | <b>39,626</b>   |                |              | <b>39,626</b>           |
| <b>CAPITAL OUTLAY by summary object:</b>         |                |   |                |              |                         |
|  | 0              | 0   |                |              | 0                       |
| <b>TOTAL CAPITAL OUTLAY:</b>                     | <b>0</b>       | <b>0</b>  |                |              | <b>0</b>                |
| T/B PAYMENTS:                                    |                |   |                |              |                         |
| LUMP SUM:  |                |   |                |              |                         |
| <b>GRAND TOTAL</b>                               | <b>5,472</b>   | <b>193,708</b>  | <b>0</b>       | <b>0</b>     | <b>199,180</b>          |



## Request Narrative

1. Explain the request and provide justification for the need.

The IPCSC is requesting a 3% increase over the agency's FY23 general fund appropriation (\$5,472). Additionally, the agency is requesting an increase over the FY23 dedicated fund appropriation of approximately \$194,000. The agency is also requesting an increase of 2FTP. Specifically, an increase of .5FTP in the general fund and an increase of 1.5 in the dedicated fund.

This request is made to address three significant problems.

First, the agency is understaffed for the size of its portfolio of schools. This means that we have sacrificed quality for quantity and there is a significant need to conduct more fieldwork to ensure we are performing our statutory duties effectively.

Second, the charter sector in Idaho has grown sharply over the past five years. It is likely to continue at this rate based on population growth, and the rate of growth will increase if additional federal dollars are granted to our state. It is imperative that we scale oversight to accommodate for the anticipate growth.

Third, funding requests over the past few years have not been directly related to the actual costs of monitoring, evaluation, and oversight as statute requires. There is need to re-evaluate the data that drives the request.

2. If a supplemental, what emergency is being addressed?

This is not a supplemental request.

3. Specify the authority in statute or rule that supports this request. [NA if not supplemental]

NA

4. Indicate existing base of PC, OE, and/or CO by source for this request.

Existing general fund appropriation would receive a 3% increase as per the DFM cap for FY24. This increase will allow for an additional .5 FTE. (currently 1.5 FTE).

Existing dedicated fund appropriation for PE would increase \$154,082 (39%) and OE would increase \$39,626 (39%). This increase will allow for operational support for an additional 1.5 FTE (currently 3 FTE).

This request supports the mission of the agency as outlined in Question 11.

5. What resources are necessary to implement this request?

In order to implement this request, the agency needs funding for salaries and benefits for two positions, as well as operating expenses to account for the additional personnel.

6. List positions, pay grades, full/part-time status, benefits, terms of service.

Technical Records Specialist 2 – Full-Time, Class J, Code 01103, non-exempt., FY23 Policy Rate \$26.03; \$43,314 annual salary at 80% Policy; Benefits: \$16,460

Program Manager – Full-Time, Class Equivalent N, Code 09047, exempt. FY23 Policy Rate \$41.10; \$68,390 annual salary at 80% Policy; Benefits: \$25,988

7. Will staff be re-directed? If so, describe impact and show changes on org chart.

A Technical Records Specialist will shift contract management and paperwork away from Program Managers, freeing them to engage in more fieldwork. This shift also allows the Finance Manager to focus on escalated issues, training, and agency management.

Adding an additional Program Manager will allow the agency to strike the right balance between protecting a charter school’s right to make autonomous decisions and the authorizer’s responsibility to hold the school accountable.

8. Detail any current one-time or ongoing OE or CO and any other future costs.

If this request is granted, facility costs will be an ongoing OE increase. The agency is not requesting any OE or CO funds for one-time expenses.

9. Describe method of calculation (RFI, market cost, etc.) and contingencies.

To determine the appropriate job descriptions necessary to staff the agency, we evaluated workload across the agency and matched it to existing DHR job descriptions. Once identified, we used DHR’s Classification Data spreadsheet to crosswalk the necessary positions to class code, pay grade, and exemption status. Finally, DHR’s FY23 pay schedule was used to identify the policy rate by class. 80% of policy was used in calculating the final numbers. Benefits calculations were made based on data from ADM.

10. Provide detail about the revenue assumptions supporting this request.

This request creates a foundational baseline for the agency to meet current needs and establishes a model in which the agency can grow depending on the continued increase of charter schools in the State. Additionally, this funding stabilizes the annual membership fees required of our charter schools and allows them to budget and operate with increased financial projections.

11. Who is being served by this request and what is the impact if not funded?

Funding this request would serve taxpayers by equipping the agency to appropriately monitor and protect the State of Idaho's financial investment in charter schools. It would also allow the agency to help school boards and school leaders course correct when necessary to ensure that teachers, families, and students are not faced with the trauma of school closure.

If not funded, the agency will continue providing the best monitoring and oversight we are capable of but, it is likely that the agency would continue on a path of reacting to crises rather than preventing them.

Additionally, if this request is not funded, current resources limit the agency's ability to conduct board meeting observations to once every 3-5 years. As this is where charter schools determine direction on spending their state funding, increased agency oversight will hold the school boards more accountable in a more timely manner. With funding, the frequency of board meeting observation can increase significantly.

**IT Narrative (If applicable)**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

**AGENCY: Vocational Rehabilitation**

Agency No.: 523

FY 2024 Request

FUNCTION:

Function No.:

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.01</b>                |                 | Title: <b>Business Engagement</b> |                  |              | Priority Ranking 1 of 2 |
|--|-----------------|-----------------------------------|------------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                               | <b>General</b>  | <b>Dedicated</b>                  | <b>Federal</b>   | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                        | .60             |                                   | 2.4              |              | 3.0                     |
| <b>PERSONNEL COSTS:</b>                          |                 |                                   |                  |              |                         |
| 1. Salaries                                      | \$29,100        |                                   | \$116,400        |              | \$145,500               |
| 2. Benefits                                      | 13,800          |                                   | 55,200           |              | 69,000                  |
| 3. Group Position Funding                        |                 |                                   |                  |              |                         |
| <b>TOTAL PERSONNEL COSTS:</b>                    | <b>\$42,900</b> |                                   | <b>\$171,600</b> |              | <b>\$214,500</b>        |
| <b>OPERATING EXPENDITURES by summary object:</b> |                 |                                   |                  |              |                         |
| 1. Travel  | \$900           |                                   | \$3,600          |              | \$4,500                 |
| 2. Phones  | 500             |                                   | 1,700            |              | 2,200                   |
| <b>TOTAL OPERATING EXPENDITURES:</b>             | <b>\$1,400</b>  |                                   | <b>\$5,300</b>   |              | <b>\$6,700</b>          |
| <b>CAPITAL OUTLAY by summary object:</b>         |                 |                                   |                  |              |                         |
| 1. PC and desk phone                             | \$1,300         |                                   | \$ 5,400         |              | \$6,700                 |
| 2. Office furniture                              | 1,200           |                                   | 4,800            |              | 6,000                   |
| <b>TOTAL CAPITAL OUTLAY:</b>                     | <b>\$2,500</b>  |                                   | <b>\$10,200</b>  |              | <b>\$12,700</b>         |
| T/B PAYMENTS:                                    |                 |                                   |                  |              |                         |
| LUMP SUM:  |                 |                                   |                  |              |                         |
| <b>GRAND TOTAL</b>                               | <b>\$46,800</b> |                                   | <b>\$187,100</b> |              | <b>\$233,900</b>        |

**Description:**

*IDVR is requesting 3 Regional Business Relations Coordinators, personnel and support needs.*

**Questions:**

- 1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?**

The Workforce Innovations Opportunity Act (WIOA), 2014 made a significant shift in the requirements of Vocational Rehabilitation (VR) programs to serve businesses as an equal customer alongside individuals with disabilities. 34 CFR 361 indicates that state VR programs are an integral part of the state workforce system and under 34 CFR 361.24 requires that state VR agencies will coordinate with employers to identify competitive integrated employment opportunities and career exploration opportunities to facilitate the provision of vocational rehabilitation services and transition services for youth and students with disabilities. Additionally, 34 CFR 361.32 indicates that state agencies will provide training and services for employers to include:

- a) training and technical assistance to employers regarding the employment of individuals with disabilities, including disability awareness, and the requirements of the ADA of 1990 and other employment related laws;
- b) working with employers to:
  - provide opportunities for work-based learning experiences (including internships, short-term employment, apprenticeships, and fellowships);
  - provide opportunities for students with disabilities (Pre-Employment Transition Services) in accordance with the requirements under 361.48(a);
  - recruit qualified applicants who are individuals with disabilities;
  - train employees who are individuals with disabilities; and
  - promote awareness of disability related obstacles to continued employment;
- c) provide consultation, technical assistance, and support to employers on workplace accommodations, assistive technology, and facilities and workplace access through collaborations with community partners and employers across states and nationally, to enable employers to recruit, job match, hire, and retain qualified individuals with disabilities who are recipients of vocational rehabilitation services; and
- d) assist employers with utilizing available financial support for hiring or accommodating individuals with disabilities.

In response to these changes, Idaho Division of Vocational Rehabilitation (IDVR) hired a business liaison in 2015 to implement these new federal requirements. The business liaison was the statewide contact for businesses for the Division. Additionally, IDVR staff across the state were also tasked to implement business engagement activities. The Division has attempted several different approaches to implement business engagement services with limited success. Counselors are at capacity in their current VR tasks and business services are distinct skills and forms. Therefore, having three positions dedicated to this purpose would allow IDVR to meet the business need in a more robust and effective manner across the state while allowing the VR counselors to focus on their primary tasks.

This model will allow for greater engagement with employers across Idaho. Additionally, this meets one of the Governor’s and the Workforce Development Council’s objectives in meeting workforce needs in the State of Idaho.

**2. Indicate the specific source of authority, whether in statute or rule, that supports this request.**

- Rehabilitation Act of 1973, as amended by title IV of the Workforce Innovation and Opportunity Act (WIOA)
- Code of Federal Regulations – 34 CFR 361, 363, 397
- Code of Federal Regulations – 20 CFR 361, 463
- Title 33, Chapter 23 Vocational Rehabilitation
- Temporary Rules 47.01.01

**3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?**

There is no funding in the base for this request. These are new positions.

**4. What resources are necessary to implement this request?**

- a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.

- 3 Area Business Relations Coordinators – Program Specialists
  - Pay Grade K
  - FTE with benefits and terms of service
- b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.
- No staff will be redirected
- c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.
- Operating expenses for travel and telephones is included in the request and will be needed on-going. Capital Outlay to set up three offices is included but will only be needed one-time.
- d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?
- PC expenditures were projected based on 80% of a paygrade K position and benefits at FY23 rates. OE expenditures were estimated based on expected travel, cell phone and desk phone costs. CO expenditures include estimates for laptops (including all peripheral equipment) plus desk phones, and office furniture estimated at \$2,000 per person.
- 5. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.**
- Personnel Costs and Operating Expenses will be on-going. Capital Outlay is one time. General Fund is approximately 20% of this request and Federal for 80%. IDVR has sufficient Federal grant award to support this request. Additional match will be required and is included in the General Fund request of \$46,800.
- 6. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?**

Dual customers will be served by meeting the talent pipeline for employers and increasing individuals with disabilities in the workforce, as is prescribed by WIOA 2014. WIOA also requires identification of a performance measure to determine the effectiveness in serving employers specifically around business engagement activities as a shared measure across all workforce programs. This performance measure is designed to gauge three critical workforce needs of the business community and may be one of the following three,

1. Providing skilled workers
2. Providing quality engagement and services to employers and sectors and establishing productive relationships with employers and sectors over extended periods of time; and
3. Providing quality engagement and services to all employers and sectors within a State and local economy.

The three positions requested are critical to meeting this performance measure requirement and will be crucial in supporting the increased emphasis on business engagement in VR. If the positions are not funded, it would erode the Division's ability to expand business engagement services to

businesses. Additionally, this will lead to missed opportunities for businesses to recruit qualified talent from the VR pipeline. Employers are still experiencing employee shortages that impact supply chain issues, hours of business, and the overall operation of businesses. Furthermore, while unemployment is low, the employment rate of individuals with disabilities continues to also remain low, indicating this is a target demographic that Idaho businesses need to utilize to meet their labor shortage needs.

In summary, if these positions are not funded, it will be an increased challenge to meet employer needs in a timely manner across the state. In the event of a failure to meet performance measures, sanctions may be imposed. In addition, further administrative actions are possible. (34 CFR § 361.195)

**AGENCY: Vocational Rehabilitation**

Agency No.: 523

FY 2024 Request

FUNCTION: VR

Function No.:

Page \_\_\_ of \_\_\_ Pages

ACTIVITY:

Activity No.:

Original Submission X or

Revision No. \_\_\_

| A: Decision Unit No: <b>12.02</b>                |                 | Title: <b>General Fund Match Request</b> |                |              | Priority Ranking 2 of 2 |
|--|-----------------|--|----------------|--------------|-------------------------|
| <b>DESCRIPTION</b>                               | <b>General</b>  | <b>Dedicated</b>                         | <b>Federal</b> | <b>Other</b> | <b>Total</b>            |
| FULL TIME POSITIONS (FTP)                        |                 |  |                |              |                         |
| PERSONNEL COSTS:                                 |                 |  |                |              |                         |
| 1. Salaries                                      |                 |  |                |              |                         |
| 2. Benefits                                      |                 |  |                |              |                         |
| 3. Group Position Funding                        |                 |  |                |              |                         |
| TOTAL PERSONNEL COSTS:                           |                 |  |                |              |                         |
| OPERATING EXPENDITURES <b>by summary object:</b> |                 |  |                |              |                         |
| 1. Operating                                     | \$19,000        |  |                |              | \$19,000                |
| TOTAL OPERATING EXPENDITURES:                    | \$19,000        |  |                |              | \$19,000                |
| CAPITAL OUTLAY <b>by summary object:</b>         |                 |  |                |              |                         |
| TOTAL CAPITAL OUTLAY:                            |                 |  |                |              |                         |
| T/B PAYMENTS:                                    | \$12,900        |  |                |              | \$12,900                |
| LUMP SUM:  |                 |  |                |              |                         |
| <b>GRAND TOTAL</b>                               | <b>\$31,900</b> |  |                |              | <b>\$31,900</b>         |

**Request Narrative**

IDVR is requesting an increase in General Fund appropriation of \$31,900. The purpose of this request is a step approach towards meeting match requirements for federal grant award.

IDVR is a dedicated workforce program and part of the Governor's initiative on workforce development. However, IDVR's federal grant is a formula award that continues to increase approximately 3% each year and match funds have not kept pace. This additional request for general funds will,

- Replace lost revenue
- Increase stability for source of nonfederal match



1. If a supplemental, what emergency is being addressed? N/A
2. Specify the authority in statute or rule that supports this request. [NA if not supplemental]
  - Rehabilitation Act of 1973, as amended by title IV of the Workforce Innovation and Opportunity Act (WIOA).
  - Code of Federal Regulations – 34 CFR 361, 363, 397
  - Code of Federal Regulations – 20 CFR 361, 463
  - Title 33, Chapter 23 Vocational Rehabilitation
  - Temporary Rules 47.01.01
3. Indicate existing base of PC, OE, and/or CO by source for this request.

The current General Fund budget is \$4.4 million and is used for meeting the federal grant match. Additionally, Misc. Revenue is budgeted for \$974,500 but annual revenue is only \$291,900. For an estimated \$4.7 million available for match.

IDVR's latest federal grant award is \$18.9 million which requires a match of \$5.1 million. The federal grant is a formula based on factors such as population increases, and this causes the award to increase approximately 3% per year.

This request is for a \$31,900 increase in General Fund appropriation for SF24 budget as an incremental approach to meeting the full federal match requirement.

4. What resources are necessary to implement this request?

IDVR is requesting \$31,900 increase in General Fund appropriation to meet the federal match requirement.

5. List positions, pay grades, full/part-time status, benefits, terms of service.

N/A

- 3 Will staff be re-directed? If so, describe impact and show changes on org chart.

No staff will be re-directed.

- 4 Detail any current one-time or ongoing OE or CO and any other future costs.

IDVR is requesting ongoing OE of \$19,000 and T&B of \$12,900 for a total increase in General Fund appropriation of \$31,900 to meet the federal match requirement.

- 5 Describe method of calculation (RFI, market cost, etc.) and contingencies.

An analysis of the loss of revenue in the dedicated funds was completed including trends in revenue to determine projections. This is part of the catalyst for requesting the increase to the General Fund appropriation.

- 6 Provide detail about the revenue assumptions supporting this request.

This is a request for an increase in General Fund appropriation to meet match and better utilize the federal grant aware.

- 7 Who is being served by this request and what is the impact if not funded?

All students and adults eligible for VR services are positively impacted when the agency can capture all federal funds consistently through the use of general fund appropriations to provide match. State general funds appropriations creates a steady and consistent source for the nonfederal portion required for the formula VR grant.

- Replaces previously lost revenue when partners pulled out of agreements as their need to refocus their own financial resources changed.
- Provides greater stability for IDVR to plan and deliver services.

**IT Narrative (If applicable) N/A**

1. How does this request conform with your agency's IT plan?
2. Is your IT plan approved by the Office of Information Tech. Services?
3. Does the request align with the state's IT plan standards?
4. Attach any supporting documents from ITS or the Idaho Tech. Authority.
5. What is the project timeline?

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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**SUBJECT**

FY 2024 Capital Budget Requests

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.B.8. and Section V.K.

**BACKGROUND/DISCUSSION**

The capital projects request process is separate from the line item budget request process. The Permanent Building Fund Advisory Council (PBFAC), which is supported by the staff of the Division of Public Works (DPW), has three major areas of focus when it considers and develops recommendations on institutional and agency requests for fiscal year construction projects: a) major new construction or remodeling projects, typically costing well over \$1M (referred to as “Capital” or “Part A” projects); b) smaller alteration and repair projects (referred to as “A&R” or “Part B” projects); and c) projects to comply with the Americans with Disabilities Act (“ADA” projects). The institutions must provide their detailed requests to DPW by August 1, accompanied by updates to the institutions’ rolling six-year capital project budget (“Part C”) plans. The PBFAC will hear agency/institution capital project, A&R, and ADA requests in October. Subsequently, DPW and the PBFAC will review all requests for projects involving Permanent Building Fund (PBF) dollars and will develop a list of recommended projects for all state entities to fit the projected available Permanent Building Funds for the upcoming legislative cycle. DPW will work with the Division of Financial Management (DFM) and the Legislative Services Office (LSO) to develop, in turn, the Governor’s recommendation and the Legislature’s appropriation for capital, A&R, and ADA projects. The construction and maintenance needs of the higher education institutions (with deferred maintenance needs estimated in hundreds of millions of dollars) far exceed the Permanent Building Funds available for rationing by the PBFAC, Governor, and Legislature.

This agenda item deals with Board approval only for the capital project (Part A) requests and projected six-year capital project plans (Part C) from the four-year institutions. Summaries of the community colleges’ capital project requests are provided for information only—those requests are vetted by the community colleges’ local boards of trustees prior to submission to PBFAC. This agenda item does not deal with A&R and ADA requests. Projects shown have been prioritized by each institution. A number of these projects were also included in the FY 2021 institution request lists previously approved by the Board. The project descriptions provided below were prepared by the institutions.

In addition to A&R projects, the following capital requests were appropriated in the FY 2023 PBF budget (H779, H791):

|  |            |
|--|------------|
| Idaho State University: Leonard Hall: Phase I/II                         | 3,400,000  |
| Idaho State University: Pedestrian Railway Crossing - Idaho Falls campus | 3,000,000  |
| College of Western Idaho: Health Science Building                        | 10,000,000 |
| College of Southern Idaho: Auto/Agricultural Diesel Mechanics            | 10,000,000 |

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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|  |             |
|--|-------------|
| College of Eastern Idaho: Future Tech Facility                   | 13,000,000  |
| College of Western Idaho: Horticulture Building                  | 5,000,000   |
| North Idaho College: Diesel Bay Remodel & Training Aerospace Lab | 3,325,000   |
| University of Idaho: McCall Field Campus Improvements            | 900,000     |
| <br>   |             |
| Deferred maintenance (all institutions combined): approximately  | 170,800,000 |

**FY2024 Capital Project Requests:**

Boise State University's (BSU) major capital project is a new Science Research Building at approximately 90,000-110,000 square feet at a cost of \$110M. In addition to providing state of the art research space, a new Science Research building will alleviate the instructional burden and will enable the university to offer more sections during the week at normal hours. This new building will be designed to contain comprehensive laboratory systems with ample capacity, and with spaces designed with flexibility in mind to accommodate changing research and instructional needs.

Idaho State University's (ISU) major capital project is investment in its Meridian property development on the 22.024 acres of land that is located at 785 S. Locust Grove Road in Meridian. The vision for future expansion of the Idaho State University Health Sciences campus includes the preparation for campus expansion on this property. ISU wishes to proceed in developing the site infrastructure, including costs in engineering inspections, soil testing, water and sewer infrastructure, utilities, earthwork, landscaping, paving and roadways at a cost of \$6M.

University of Idaho (UI) has five major capital projects.

UI's first priority is for the McCall Field Campus improvements. This request of the Permanent Building Fund will provide a \$6 million dining lodge and kitchen facility to serve up to 150 students and staff. Parallel to this effort, the University of Idaho will fund a separate, coordinated \$5.3 million effort for a new Teaching and Learning Center Facility. These two new facilities will work together as part of a greater, coordinated \$11.3 million initiative to support the residential academic programming and research initiatives offered by the College of Natural Resources and, more broadly, academic programming provided by the University of Idaho at the McCall Field Campus.

UI's second priority is for the Meat Science and Innovation Center. The university seeks to design and construct a new meat production and processing facility, combined with educational, research, event, and retail spaces which will drive collaboration between the university, the private sector, and the State of Idaho meat production industry. The facility will be approximately 10,500 square feet using \$4M in PBF funds, \$2.5M in federal funds and \$6.9M in university funds.

UI's third priority is for the renovation of Targhee Hall to create a Joint Reserve Officer Training Corps (ROTC) Military Studies Facility. The intent and desire is to bring components of the university's Navy and Air Force ROTC detachments

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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together in a single facility allowing greater opportunities for academic, program, and training synergies, which will raise the profile and visibility of these detachments on campus. A new, renovated, combined, and more aesthetically desirable facility will anchor the university's investment in the Nez Perce neighborhood, provide opportunities for ROTC program expansion, and enhance recruitment and retention efforts. Total budget includes \$6M in PBF funds and \$1M in university funds.

UI's fourth priority is for the Southwest Campus utility improvements which will provide Steam Distribution and Chilled Water Distribution systems to serve existing facilities in the southwest neighborhood of the core of the main campus of the university. Total budget includes \$2.5M in PBF funds.

UI's fifth priority is for the West Campus Neighborhood improvements which consists of two fully developed and landscaped surface parking facilities west of the ASUI Kibbie Activity Center, the ICCU Idaho Arena, and Lot 34. Total budget includes \$5M in PBF funds of which \$3M are being requested for FY 2024.

Lewis-Clark State College (LCSC) has five major capital projects.

LCSC's first priority is the Clearwater Hall First Floor buildout. The build-out will provide offices, classrooms, and a computer lab for Workforce Training (WFT), which will allow LCSC to relocate WFT from leased space, at an estimated cost savings of \$35,000 annually. WFT will service debt on an internal loan. Total budget includes \$1.3M in PBF funds and \$150K in institution funds.

LCSC's second priority is for the Music Building/Living & Learning Community. This request is for a living learning center. The project requests to update and repurpose the Music building for this center. The updates necessary are a new roof, renovation of the basement and egress windows, replacement of the flooring, expansion of bathroom facilities, and updates to the kitchen and laundry areas. Total budget includes \$1.852M in PBF funds and \$500K institution funds.

LCSC's third priority is for the Wittman Complex/Mechanical Technical Building system updates. Existing projects include upgrading restrooms for ADA accessibility, addressing facility programmatic needs, and fixing scuppers in the Wittman Complex. Similarly, a recently completed project addressed fire sprinkler system replacement and minor program needs such as carpet and ADA accessibility in the Mechanical Technical Building (MTB). This request is to finish the necessary updates to these facilities; bringing them up to acceptable safety standards (particularly important given the programs housed include diesel, welding, collision repair, etc.). Total budget includes \$4.892M in PBF funds.

LCSC's fourth priority is for the Sam Glenn Complex remodel. The Sam Glenn Complex remodel will replace the failing ceiling tile structure, install new flooring/carpeting, window replacement, enlargement, and additions, and address other minor repairs and needed painting. The ceiling tiles have a flaw in the design

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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with the fixture method and need to be repaired as tiles are currently dislodging and falling at random times. Total budget includes \$3.528M in PBF funds.

LCSC's fifth priority is for the Meriwether Lewis Hall remodel. The Hall is due for fire alarm and sprinkler replacement, plumbing upgrades (failures are becoming more prevalent) and flooring upgrades. The electrical service was also identified as a high priority system that is past life expectancy and strongly recommended to be replaced according to the deferred maintenance study. The building has recently received a new roof and LED lighting. Total budget includes \$21.021M in PBF funds.

The College of Eastern Idaho's (CEI) request is for campus infrastructure improvements. Infrastructure improvements throughout the CEI campus will support the expansion of the northern area around the upcoming Future Tech building, including expanded parking, a campus ring road, additional access to the campus from Ashment Drive, additional sidewalks, asphalt replacement, and safety improvements to traffic patterns and pathways. Total budget includes \$5M in PBF funds.

College of Southern Idaho (CSI) has two major capital projects.

CSI's first priority is Emergency Generator and Data Center improvements. This project consists of installing an emergency electrical generator and relocating vital technology equipment and devices. The project will require installing a transfer switch, modifying existing secondary electrical gear, improving the HVAC system in the proposed server room, and installing a fire suppression system. The emergency generator will be installed outdoors, and all other improvements will occur in existing electrical and utility spaces. Total budget includes \$2.53M in PBF funds.

CSI's second priority is for the Evergreen Building, Physical Science remodel. This project consists of remodeling two spaces, the West Wing (approximately 20,000 sf) and East Wing (approximately 10,000sf) in a phased project. The project will correct ADA accessibility problems, improve fire and chemical storage safety, replace deteriorated building elements, provide flexible classrooms, add student workspace, incorporate remote learning technology, and replace aging electrical and mechanical infrastructure. Total budget includes \$9M in PBF funds and \$600K in institution funds.

College of Western Idaho (CWI) has two major capital projects.

CWI's first priority is for the Student Learning Center. The College of Western Idaho's Board of Trustees are committed to the development of the Nampa Campus. Due to increased enrollment and additional class offerings, some campus support functions have been removed from the main campus building into other offsite locations. CWI desires to bring these support functions back to the Main Campus, including the Library, One Stop Student Services, Career Services, Tutoring Services, and the bookstore. This project will construct an initial first

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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phase building, approximately 35,000 square feet, near the Nampa Campus Academic Building. Total budget includes \$10M in PBF funds and \$12M in institution funds.

CWI's second priority is for the relocation of the Horticulture program. CWI was allocated \$5 million from PBFAC in FY23 for the relocation of the Horticulture program to the main Nampa Campus. CWI is requesting an additional \$5M to assist with Phase 2 development which will support an expanded Agricultural Science program that directly relates to the Horticulture program. Total budget includes \$5M in PBF funds and \$3M in institution funds.

**IMPACT**

Only Board-approved major capital projects can be forwarded to the PBFAC. Following Board approval, DPW, PBFAC, DFM, and LSO will be informed of the Board's recommendations. A Board representative will brief the PBFAC on the Board's decision and any comments at the October PBFAC meeting, prior to agency presentations of their FY 2024 requests.

Board Policy V.K. requires institutions to bring their six-year capital project plans to the Board for review and approval at its regularly scheduled August meeting. These plans span six fiscal years going forward, starting with the upcoming fiscal year (FY 2024). Board approval of a six-year plan constitutes advance notice to the Board that an institution or agency may bring a request at a later date for approval for planning and design for one or more of the projects in the institution plan. The institutions can, and very frequently do, update the years two through six components of their six-year plans, based on the approved funding and outcomes of their year one requests. Board approval of the six-year plans also allows the institutions to solicit and accept gifts in support of the projects listed in the approved plans.

**ATTACHMENTS**

- Attachment 1-FY 2024 Major Capital Request Summary
- Attachment 2-Boise State University Six-year Plan
- Attachment 3-Idaho State University Six-year Plan
- Attachment 4-University of Idaho Six-year Plan
- Attachment 5-Lewis-Clark State College Six-year Plan
- Attachments 6-22-Capital Project Summaries for agencies & institutions

**STAFF COMMENTS AND RECOMMENDATIONS**

Although current levels of funding from the PBF and other sources are not sufficient to meet the facility needs of the institutions, it is appropriate for the institutions and the Board to highlight the most urgent infrastructure needs in the system. An effective review and rationing system is in place to allocate available dollars to the highest need projects for the FY 2024 budget cycle. The FY 2024 capital project requests from the institutions are reasonable, and they reflect continuity with previous capital planning efforts. The longer-term wish lists in the rolling six-year capital plans, while largely hypothetical, are a useful advance planning tool.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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The attached six-year capital project plans include new projects as well as updated cost estimates.

Staff recommends approval of the institutions' FY 2024 capital project requests and their six-year capital project plans.

**BOARD ACTION**

I move to approve the capital projects listed in the table in Attachment 1 from Boise State University, Idaho State University, University of Idaho, and Lewis-Clark State College and to submit projects requesting Permanent Building Funds to the Permanent Building Fund Advisory Council for the FY 2024 budget cycle.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**AND**

I move to approve the Six-Year Capital Improvement Plans for FY 2024 through FY 2029 for Boise State University, Idaho State University, the University of Idaho, and Lewis-Clark State College, as provided in attachments 2-5.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



**State Board of Education**  
**FY24 Major Capital Request Summary**  
 (\$ in thousands)

| Board Priority | Institution/Agency & Project                                  | Attachment | Total Project Cost  |              | FY 2024 Request |
|----------------|---|------------|---------------------|--------------|-----------------|
|                |   |            | Perm. Building Fund | Total Funds  |                 |
| 1              | <b>Boise State University</b>                                 |            |                     |              |                 |
| 2              | 1 Science Research Building                                   | 6          | 30,000.0            | 110,000.0    | 30,000.0        |
| 3              | <b>Idaho State University</b>                                 |            |                     |              |                 |
| 4              | 1 Investment in Meridian Property Development                 | 7          | 6,000.0             | 6,000.0      | 6,000.0         |
| 5              | <b>University of Idaho</b>                                    |            |                     |              |                 |
| 6              | 1 McCall Field Campus Improvements                            | 8          | 6,000.0             | 6,000.0      | 6,000.0         |
| 7              | 2 Meat Science and Innovation Center                          | 9          | 4,000.0             | 13,400.0     | 4,000.0         |
| 8              | 3 Joint ROTC Military Studies Facility                        | 10         | 6,000.0             | 7,000.0      | 3,000.0         |
| 9              | 4 Southwest Campus Utility Improvements                       | 11         | 2,500.0             | 2,500.0      | 2,500.0         |
| 10             | 5 West Campus Neighborhood Improvements                       | 12         | 5,000.0             | 5,000.0      | 2,000.0         |
| 11             | <b>Lewis-Clark State College</b>                              |            |                     |              |                 |
| 12             | 1 Clearwater Hall First Floor Buildout                        | 13         | 1,300.0             | 1,450.0      | 1,300.0         |
| 13             | 2 Music Building/Living & Learning Community                  | 14         | 1,852.0             | 2,352.0      | 2,352.0         |
| 14             | 3 Wittman Complex/Mechanical Technical Building System Update | 15         | 4,892.0             | 4,892.0      | 4,892.0         |
| 15             | 4 Sam Glenn Complex Remodel                                   | 16         | 3,528.0             | 3,528.0      | 3,528.0         |
| 16             | 5 Meriwether Lewis Hall Remodel                               | 17         | 21,021.0            | 21,021.0     | 21,021.0        |
| 17             | <b>College of Eastern Idaho</b>                               |            |                     |              |                 |
| 18             | 1 Campus Infrastructure Improvements                          | 18         | 5,000.0             | 5,000.0      | 5,000.0         |
| 19             | <b>College of Southern Idaho</b>                              |            |                     |              |                 |
| 20             | 1 Emergency Generator and Data Center Improvements            | 19         | 2,530.0             | 2,530.0      | 2,530.0         |
| 21             | 2 Evergreen Building, Physical Science Remodel                | 20         | 9,000.0             | 9,600.0      | 9,000.0         |
| 22             | <b>College of Western Idaho</b>                               |            |                     |              |                 |
| 23             | 1 Student Learning Center - Phase 1                           | 21         | 10,000.0            | 22,000.0     | 10,000.0        |
| 24             | 2 Nampa Campus - Horticulture / Ag. Science - Phase 2         | 22         | 5,000.0             | 8,000.0      | 5,000.0         |
| 25             | <b>North Idaho College</b>                                    |            |                     |              |                 |
| 26             | No major capital projects requested                           |            |                     |              |                 |
| 27             |   |            |                     |              |                 |
| 28             | <b>Total</b>  |            | \$ 123,623.0        | \$ 230,273.0 | \$ 118,123.0    |

| SIX-YEAR CAPITAL IMPROVEMENT PLAN                           |                    |                  |                    |                    |                   |                   |                   |                   |
|---|--------------------|------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| FY 2024 THROUGH FY 2029                                     |                    |                  |                    |                    |                   |                   |                   |                   |
| Institution: Boise State University                         |                    |                  |                    |                    |                   |                   |                   |                   |
| Project Title   | Est. Cost          | Prev. Fund.      | FY2024             | FY2025             | FY2026            | FY2027            | FY2028            | FY2029            |
|   |                    |                  | Total              | Total              | Total             | Total             | Total             | Total             |
| Construction Management Building*                           | 6,000,000          |                  | 6,000,000          |                    |                   |                   |                   |                   |
| Faculty and Staff Housing Development*                      | 10,000,000         |                  | 4,000,000          |                    | 6,000,000         |                   |                   |                   |
| First Year Student Housing                                  | 60,000,000         | 4,500,000        | 55,500,000         |                    |                   |                   |                   |                   |
| Athletic Facilities and Title IX Upgrades                   | 6,500,000          |                  | 6,500,000          |                    |                   |                   |                   |                   |
| Housing*  | 60,000,000         |                  | 30,000,000         | 30,000,000         |                   |                   |                   |                   |
| Lusk Area Development*                                      | 10,000,000         |                  |                    | 10,000,000         |                   |                   |                   |                   |
| Science Building  | 110,000,000        |                  | 30,000,000         | 80,000,000         |                   |                   |                   |                   |
| University Drive Improvements                               | 4,800,000          |                  |                    | 2,550,000          | 2,250,000         |                   |                   |                   |
| Albertsons Stadium East and North Expansion and Improvement | 27,000,000         |                  |                    | 27,000,000         |                   |                   |                   |                   |
| Graduate Program Expansion                                  | 1,500,000          |                  |                    | 1,500,000          |                   |                   |                   |                   |
| Parking Structure   | 50,000,000         |                  |                    | 25,000,000         |                   | 25,000,000        |                   |                   |
| Student Academic and Welcome Center                         | 90,000,000         |                  |                    | 40,000,000         |                   | 50,000,000        |                   |                   |
| Kinesiology Annex Pool Removal                              | 3,000,000          |                  |                    |                    | 3,000,000         |                   |                   |                   |
| Upper Grade Level Student Housing*                          | 10,000,000         |                  |                    |                    |                   | 10,000,000        |                   |                   |
| Hemingway Building - Remodel and Renewal                    | 5,800,000          |                  |                    |                    |                   | 5,800,000         |                   |                   |
| Campus Operations Building - Phase 2                        | 8,600,000          |                  |                    |                    |                   |                   | 8,600,000         |                   |
| Riverfront Hall - Remodel and Renewal                       | 20,500,000         |                  |                    |                    |                   |                   | 20,500,000        |                   |
| Morrison Center Improvements                                | 45,000,000         |                  |                    |                    |                   |                   | 45,000,000        |                   |
| Health Sciences Building                                    | 55,000,000         |                  |                    |                    |                   |                   |                   | 55,000,000        |
| <b>Total</b>  | <b>583,700,000</b> | <b>4,500,000</b> | <b>132,000,000</b> | <b>216,050,000</b> | <b>11,250,000</b> | <b>90,800,000</b> | <b>74,100,000</b> | <b>55,000,000</b> |

\*Project may entail a non-State Entity and/or public-private partnership delivery model.

**Other Projects to Consider**

Athletics Master Village Projects

FY 2024

**ISU Six Year Capital Improvement Budget**

5/31/2022

| Description  | FY2024               | FY 2025              | FY 2026             | FY 2027            | FY 2028             | FY 2029             |
|--|----------------------|----------------------|---------------------|--------------------|---------------------|---------------------|
| Investment in Meridian Property Development                      | \$6,000,000          |                      |                     |                    |                     |                     |
| Life Science Complex   | \$133,380,000        |                      |                     |                    |                     |                     |
| University Place Polytechnic Building                            | \$64,285,000         |                      |                     |                    |                     |                     |
| ISU Health and Wellness Center (Clinic Consolidation)            | \$52,488,000         |                      |                     |                    |                     |                     |
| Remodel RFC for KDHS Nursing, PAS, Rad Tech, and other KDHS      | \$25,000,000         |                      |                     |                    |                     |                     |
| Leonard Hall Research Lab Renovation Phase 2 and 3               |                      | \$7,000,000          |                     |                    |                     |                     |
| Campus Deferred Maintenance - Frazier Hall, Etc.                 |                      | \$12,100,000         |                     |                    |                     |                     |
| Upgrade HVAC, Ceilings, & Lighting, Eli Oboler Library           |                      | \$13,170,850         |                     |                    |                     |                     |
| Greenhouse Addition, Plant Sciences                              |                      |                      | \$3,690,830         |                    |                     |                     |
| Remodel Basement Space, Eli Oboler Library                       |                      |                      | \$2,860,000         |                    |                     |                     |
| Phase 2 HVAC Upgrades, Administration                            |                      |                      | \$1,760,000         |                    |                     |                     |
| Research Lab Renovations, College of Pharmacy, Meridian          |                      |                      |                     | \$5,940,000        |                     |                     |
| Meridian Dental Hygiene Expansion                                |                      |                      |                     | \$4,400,000        |                     |                     |
| Holt Arena Phase 2 and 3: Spine and Basketball Arena*            |                      |                      |                     | \$84,700,000       |                     |                     |
| Gravelly Hall - Upgrade the heating and cooling system           |                      |                      |                     |                    | \$3,162,500         |                     |
| Beckley Nursing – Asbestos mitigation, ceiling system and lights |                      |                      |                     |                    | \$1,870,000         |                     |
| Vocarts - Replace, HVAC, Fire Alarm & ADA restrooms              |                      |                      |                     |                    | \$1,920,426         |                     |
| Campus Housing Renovations & Remodeling                          |                      |                      |                     |                    | \$11,000,000        |                     |
| Academic Building  |                      |                      |                     |                    |                     | \$27,500,000        |
| <b>Six Year Capital Improvement Plan Total</b>                   | <b>\$462,227,606</b> | <b>\$281,153,000</b> | <b>\$32,270,850</b> | <b>\$8,310,830</b> | <b>\$95,040,000</b> | <b>\$17,952,926</b> |
|  |                      |                      |                     |                    |                     | <b>\$27,500,000</b> |

\* Agency or Donor Funded

 New Capital Projects

**SET C: SIX YEAR CAPITAL IMPROVEMENT PLAN**  
 (Major Capital Projects greater than \$1 mil Total Project Cost)  
**FY 2024 THROUGH FY 2029**  
 (\$ in 000's)

Institution: University of Idaho

FY2024 FINAL Submittal 1 Jul 22

| Project Title  | Est. Cost | Prev. Fund. | FY 2024   |       |        | FY 2025 |       |       | FY 2026 |       |       | FY 2027 |       |       | FY 2028 |       |       | FY 2029 |       |       |
|--|-----------|-------------|---|-------|--------|---------|-------|-------|---------|-------|-------|---------|-------|-------|---------|-------|-------|---------|-------|-------|
|  |           |             | PBF   | Other | Total  | PBF     | Other | Total | PBF     | Other | Total | PBF     | Other | Total | PBF     | Other | Total | PBF     | Other | Total |
| 1 Energy Plant Micro Turbine Installation<br>CP190056  | 3,550     | 3,550       | In Punch List and Project Close-out Status as of 1 Jul 22 |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 2 LHSOM & Ridenbaugh Acoustic Mitigation and Deferred Maintenance Improvements<br>CP190038, DPW 19-263   | 4,875     | 4,875       | In Construction Status as of 1 Jul 22                     |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 3 Idaho Avenue Extension Repairs and Repaving; Replace ACM Domestic Water Mains, Ph. 1<br>CP210000, DPW 21-250   | 2,480     | 2,480       | In Construction Status as of 1 Jul 22                     |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 4 Administration Building Exterior Masonry Repairs, Ph. 1,<br>CP210006, DPW 21-256   | 1,242     | 1,242       | In Construction Status as of 1 Jul 22                     |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 5 Idaho Center for Plant and Soil Health, Parma<br>CP210009, DPW 21-272  | 12,150    | 12,150      | In Construction Status as of 1 Jul 22                     |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 6 Moscow Campus HVAC Network Controls Revisions and Improvements, CP210043,<br>DPW 21-259  | 1,336     | 1,336       | In Construction Status as of 1 Jul 22                     |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 7 6th Street Greenhouses Addition, Ph. 1<br>CP190096   | 1,430     | 1,430       | In Award Status as of 1 Jul 22                            |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 8 Idaho Center for Agriculture, Food, and Environment (CAFE) Research Dairy, Rupert,<br>Ph. 1<br>CP200007, DPW 18-257  | 25,000    | 25,000      | In Bid Status as of 1 Jul 22                              |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 9 Ag Science HVAC, Phase 1<br>CP200001, DPW 20-251   | 4,299     | 4,299       | In Design Status as of 1 Jul 22                           |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 10 J.W. Martin Lab Building Systems Improvements   | 1,500     | 0           | In Planning Status as of 1 Jul 22                         |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 11 Energy Plant Water Treatment Improvements, Ph.1<br>UI CP TBD, MIED1/SPUPI FY2023 CapEx 23/1-006   | 1,400     | 0           | In Planning Status as of 1 Jul 22                         |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 12 Energy Plant Wood Fuel Handling System Upgrades<br>UI CP TBD, MIED1/SPUPI FY2023 CapEx 23/1-007   | 2,340     | 0           | In Planning Status as of 1 Jul 22                         |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 13 FY2023 Deferred Maintenance Funds, UI Allocation of \$40 mil per DPW.<br><b>Note:</b> Distributions to specific projects to be determined over the course of summer and fall 2022.  | 40,000    | 40,000      | In Planning Status as of 1 Jul 22                         |       |        |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 14 Meat Science and Innovation Center, FY2024 Maj Cap Request Priority 02<br>CP200032<br><b>Note:</b> In Design Status as of 1 Jul 22. Requesting \$4 mil PBF funds (FY2024 Major Capital Category) to supplement existing funds. In addition, UI is contributing add'l funds. | 13,400    | 7,650       | 4,000   | 9,400 | 13,400 |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 15 Campus Drive Repairs, Phase 2, FY2024 A & R Request Priority 00 (Inserted Request)<br>CP210048, DPW 21-268<br><b>Note:</b> In Design Status as of 1 Jul 22. Requesting additional \$797,000 PBF funds (FY2024 A&R Category) to supplement existing funds.                   | 1,535     | 738         | 797   | 738   | 1,535  |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 16 McCall Field Campus Improvements, Dining Lodge and Kitchen, FY2024 Maj Cap Request Priority 01  | 6,000     | 0           | 6,000   | 0     | 6,000  |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |
| 17 Joint ROTC Military Studies Facility, FY2024 Maj Cap Request Priority 03  | 7,000     | 0           | 3,000   | 1,000 | 4,000  | 3,000   | 0     | 3,000 |         |       |       |         |       |       |         |       |       |         |       |       |
| 18 Southwest Campus Utility Improvements, FY2024 Maj Cap Request Priority 04   | 2,500     | 0           | 2,500   | 0     | 2,500  |         |       |       |         |       |       |         |       |       |         |       |       |         |       |       |

**SET C: SIX YEAR CAPITAL IMPROVEMENT PLAN**  
 (Major Capital Projects greater than \$1 mil Total Project Cost)  
**FY 2024 THROUGH FY 2029**  
 (\$ in 000's)

Institution: University of Idaho

FY2024 FINAL Submittal 1 Jul 22

| Project Title  | Est. Cost      | Prev. Fund.    | FY 2024       |               |               | FY 2025       |               |               | FY 2026      |              |               | FY 2027      |              |              | FY 2028      |          |              | FY 2029      |          |              |
|--|----------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|----------|--------------|--------------|----------|--------------|
|  |                |                | PBF           | Other         | Total         | PBF           | Other         | Total         | PBF          | Other        | Total         | PBF          | Other        | Total        | PBF          | Other    | Total        | PBF          | Other    | Total        |
| 19 West Campus Neighborhood Improvements, FY2024 Maj Cap Request Priority 05                                     | 5,000          | 0              | 2,500         | 0             | 2,500         | 2,500         | 0             | 2,500         |              |              |               |              |              |              |              |          |              |              |          |              |
| 20 West Nez Perce Drive Reconfiguration and Rebuild (PBF FY2024 A&R #06)   | 1,107          | 0              | 1,107         | 0             | 1,107         |               |               |               |              |              |               |              |              |              |              |          |              |              |          |              |
| 21 Idaho Center for Agriculture, Food, and Environment (CAFE), Discovery Center, Jerome                          | 20,000         | 0              |               |               |               | 5,000         | 10,000        | 15,000        | 0            | 5,000        | 5,000         |              |              |              |              |          |              |              |          |              |
| 22 Life Sciences South HVAC Upgrades, Ph. 3 (PBF FY2024 A&R #08)   | 1,428          | 0              |               |               |               | 1,428         | 0             | 1,428         |              |              |               |              |              |              |              |          |              |              |          |              |
| 23 Facilities Services Main & OCS Repair & Replace Roofs (FS Ph. 1) (PBF FY2024 A&R #10)                         | 1,115          | 0              |               |               |               | 1,115         | 0             | 1,115         |              |              |               |              |              |              |              |          |              |              |          |              |
| 24 Idaho Center for Agriculture, Food, and Environment (CAFE), Food Processing Pilot Facility at CSI, Twin Falls | 5,000          | 0              |               |               |               |               |               |               | 0            | 2,500        | 2,500         |              | 2,500        | 2,500        |              |          |              |              |          |              |
| 25 LHSOM HVAC Upgrades, Ph. 1 (PBF FY2024 A&R #13)   | 1,076          | 0              |               |               |               |               |               |               | 1,076        | 0            | 1,076         |              |              |              |              |          |              |              |          |              |
| 26 Gibb Hall HVAC Upgrades, Ph. 2 (PBF FY2024 A&R #16)   | 1,426          | 0              |               |               |               |               |               |               | 1,426        | 0            | 1,426         |              |              |              |              |          |              |              |          |              |
| 27 Perimeter Dr. Replace Paradise Creek Undercrossing (PBF FY2024 A&R #17)                                       | 1,280          | 0              |               |               |               |               |               |               |              |              |               | 1,280        | 0            | 1,280        |              |          |              |              |          |              |
| 28 Administration Building HVAC, Phase 2 (PBF FY2024 A&R #18)  | 1,429          | 0              |               |               |               |               |               |               |              |              |               | 1,429        | 0            | 1,429        |              |          |              |              |          |              |
| 29 Gibb Hall HVAC Upgrades, Ph. 3 (PBF FY2024 A&R #22)   | 1,429          | 0              |               |               |               |               |               |               |              |              |               |              |              |              | 1,429        | 0        | 1,429        |              |          |              |
| 30 Administration Building Replace Windows, Phase 1 (PBF FY2024 A&R #27)   | 1,250          | 0              |               |               |               |               |               |               |              |              |               |              |              |              |              |          |              | 1,250        | 0        | 1,250        |
| 31 McCall Field Campus Improvements Teaching and Learning Center #   | 5,300          | 0              |               |               |               |               |               |               |              |              |               |              |              |              |              |          |              |              |          |              |
| 32 McCall Field Campus Improvements Student Lodging #  | 1,000          | 0              |               |               |               |               |               |               |              |              |               |              |              |              |              |          |              |              |          |              |
| 33 Engineering/STEM Education/Classroom Facility #   | 40,000         | 0              |               |               |               |               |               |               |              |              |               |              |              |              |              |          |              |              |          |              |
| 34 Community Center Facility #   | 7,500          | 0              |               |               |               |               |               |               |              |              |               |              |              |              |              |          |              |              |          |              |
| 35 New Undergraduate Housing, Phase 1 #  | 36,000         | 0              |               |               |               |               |               |               |              |              |               |              |              |              |              |          |              |              |          |              |
| <b>Totals:</b>   | <b>263,376</b> | <b>104,749</b> | <b>19,904</b> | <b>11,138</b> | <b>31,042</b> | <b>13,043</b> | <b>10,000</b> | <b>23,043</b> | <b>2,501</b> | <b>7,500</b> | <b>10,001</b> | <b>2,709</b> | <b>2,500</b> | <b>5,209</b> | <b>1,429</b> | <b>0</b> | <b>1,429</b> | <b>1,250</b> | <b>0</b> | <b>1,250</b> |

**CAPITAL BUDGET REQUEST  
SIX-YEAR PLAN FY 2024 THROUGH FY 2029  
CAPITAL IMPROVEMENTS**

AGENCY: **Lewis-Clark State College**

| PROJECT DESCRIPTION/LOCATION                      | FY 2024<br>\$       | FY 2025<br>\$       | FY 2026<br>\$       | FY 2027<br>\$       | FY 2028<br>\$       | FY 2029<br>\$       |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Clearwater Hall – First Floor Buildout            | \$1,450,000         |                     |                     |                     |                     |                     |
| Music Building/Living & Learning Center           | \$2,352,000         |                     |                     |                     |                     |                     |
| Wittman Complex/MTB System Updates                | \$4,892,200         |                     |                     |                     |                     |                     |
| Sam Glenn Complex Remodel                         | \$3,528,000         |                     |                     |                     |                     |                     |
| Meriwether Lewis Hall Updates                     | \$21,021,000        |                     |                     |                     |                     |                     |
| Talkington Hall Remodel                           |                     | \$14,112,000        |                     |                     |                     |                     |
| Administration Building Updates                   |                     | \$4,468,800         |                     |                     |                     |                     |
| Reid Centennial Hall Remodel                      |                     |                     | \$14,112,000        |                     |                     |                     |
| Central Heat Plant                                |                     |                     |                     | \$35,280,000        |                     |                     |
| Living/Learning Center & General-Purpose Facility |                     |                     |                     |                     | \$29,400,000        |                     |
| CTE/WFT   |                     |                     |                     |                     |                     | \$29,400,000        |
| <b>TOTAL</b>                                      | <b>\$33,243,200</b> | <b>\$18,580,800</b> | <b>\$14,112,000</b> | <b>\$35,280,000</b> | <b>\$29,400,000</b> | <b>\$29,400,000</b> |

Agency Head Signature: Cynthia Pemberton  
 Date: 07/07/2022

Digitally signed by  
Cynthia Pemberton  
Date: 2022.07.07  
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**MAJOR CAPITAL BUDGET REQUEST**  
**FY 2024**  
**CAPITAL IMPROVEMENT PROJECT DESCRIPTION**  
(New Buildings, Additions or Major Renovations)

Project Title:                   New Science Research Building

Institution/Agency:       Boise State University

**Brief Description:**

Boise State continues to experience increased demand for facilities that support laboratory-based instruction and research. The requested funds will aid in constructing a new science research building, to provide teaching and/or research labs focused on chemistry and biological sciences.

As the university continues to experience growth in the student population, we also experience growth in our research mission. Boise State University is committed to “fostering an environment where research and creative activity thrive” and creating a “vibrant research community where all undergraduate students can engage in high impact research and creative experiences”. This emphasis on STEM education and research stretches the limits of our campus facilities, which, in turn, highlights deficiencies in buildings that we attempt to transform from undergraduate teaching facilities to high-tech, state of the art research facilities. The existing Science Building (072) houses Chemistry and Biology. This 1970’s era building is currently at its maximum occupancy and is unable to accommodate additional research labs or teaching labs. This is true in terms of actual space as well as in terms of the facility’s mechanical and infrastructure systems, which are unable to support additional specialized laboratory equipment such as hoods.

From a facilities standpoint, University resources would be best invested in creating true “state of the art” research facilities that will allow recruitment of top researchers, attract new grant funding, and preserve needed academic space. The challenges and limitations the University has encountered in Building 072 have made it very apparent that the needs created by the research mission are best designed into a new science research building. Science is a core curriculum required for all majors and current teaching lab space is maxed out, with labs operating up to 12 hours a day, seven days a week to accommodate student demand. In addition to providing state of the art research space, a new Science Research building will alleviate the instructional burden and will enable the university to offer more sections during the week at normal hours. This new building will be designed to contain comprehensive laboratory systems with ample capacity, and with spaces designed with flexibility in mind to accommodate changing research and instructional needs

The anticipated total budget of \$110 million reflects the cost of constructing a complex building at a scale large enough to accommodate growth needs for STEM programming at Boise State.

## Project Scope:

### Construction of New Science Research and Academic Building

Estimated Building Size: 90,000 - 110, 000 GSF

Project and Building Components:

Site Preparation and improvements

Construction of multi-story research and academic building to include:

- Research labs with hoods and utilities
- Computational labs
- Teaching labs and Active Learning Classrooms
- Faculty offices and Graduate student spaces
- Informal learning areas and break-out study rooms

## Estimated Project Cost:

### Total Project Cost

| <u>Fund Source</u>                            | Amount               |
|---|----------------------|
| Permanent Building Fund                       | \$30,000,000         |
| <u>Bond, Donor and other University Funds</u> | <u>\$80,000,000</u>  |
| <b>Total Estimated Cost</b>                   | <b>\$110,000,000</b> |

## I. Project Description and Justification

Boise State's undergraduate STEM and health programs, which rely on science teaching labs, continue to grow: the number of graduates in those fields has increased by more than 90% since the 2012-2013 academic year. Enrollments in doctoral programs in the sciences are witnessing rapid growth and have more than tripled since 2013-14, primarily a result of new PhD programs in Biomolecular Sciences and in Ecology, Evolution & Behavior.

Existing buildings hosting these programs struggle to maintain modern pedagogical needs, both for teaching and research. For example, Building 072 is frequently modified to respond to research needs, and the building's infrastructure has been pushed to the limit. These retroactive projects on aging buildings are extremely costly and often come with multiple compromises due to facility limitations.

With the construction of a new Science Research facility, Building 072 can more easily fulfill the needs for less-intensive classroom and lab instruction. The new multi-story building is envisioned to house interdisciplinary research and programs which will likely include Chemistry, Biochemistry, Biology, and Physics, as well as other programs overlapping with these areas of research. Research labs will be designed to be flexible, modular and ideally suited to support collaborative research. In addition to research labs, offices and graduate spaces, this building may also house some instructional and informal learning areas.



This new facility is a direct response to Boise State Strategic Plan, *Blueprint for Success 2021-2026*. Various goals and strategies direct the institution to continue its focus on STEM-related fields. However, Goal 3 to “Advance Research and Creativity Activity” is closest aligned. The strategies supporting that goal are:

1. Provide the physical space, policies, information systems, technology, budgetary and human resources to sustain and grow research and creative activities.
2. Develop an integrated, transdisciplinary, and accessible research ecosystem dedicated to student excellence and success.
3. Invest in a Grand Challenges initiative<sup>1</sup> to propel a transdisciplinary model for research and creative activity.

A new Science Research building will have a transformative impact on the University’s ability to accomplish this goal.

## 2. Project Components

A comprehensive programming study will be conducted, but at this time it is anticipated this new building will serve primarily as an interdisciplinary research and academic building for chemistry, biology and/or physics. In addition to providing state of the art research labs, the building will house faculty offices, graduate student spaces and informal learning areas. The building may also house teaching labs and active learning classrooms.

## 3. Alternatives

The current and future shortage of quality research spaces impinges the University’s ability to attract and retain new faculty and grant funding. If the University is not able to construct this facility, continued growth in science programs is not sustainable. The shortfall of additional suitable research and teaching lab space will necessitate that science departments manage the growth of faculty and student enrollment, which is counter to the stated goals of the University. A current and future shortage of science teaching facilities will not only affect the growth of Biology and Chemistry but will also negatively impact growth in other disciplines such as Nursing and Engineering.

## 4. Vacated Space

A recent space utilization study indicated a significant shortfall in research spaces at Boise State University based on the number of active researchers and as compared to peer universities. In addition, the study showed a need for additional science teaching labs, especially for Biology and Chemistry. Following occupancy of a new science building and the relocation of research labs into that new building, it is anticipated the vacated research labs in Building 072 will be repurposed as teaching labs. This will allow Biology and other science teaching labs that are currently scattered around campus to be co-located with the other teaching labs in Building 072 and will also increase the number of available teaching labs. In turn the teaching labs in the other buildings will be repurposed as standard classrooms. Any vacated offices will be reviewed and reassigned to academic groups and some spaces may be repurposed as informal learning areas and student spaces.

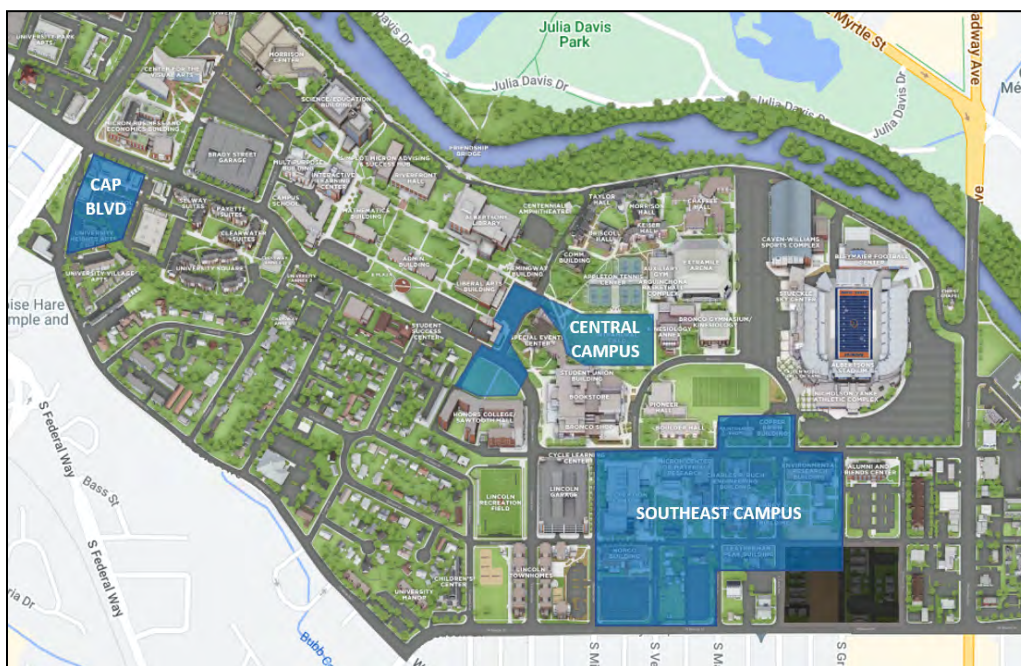
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<sup>1</sup> Link to Grand Challenges:<https://www.boisestate.edu/crca/grand-challenges-overview/>

## 5. Images/Site Study

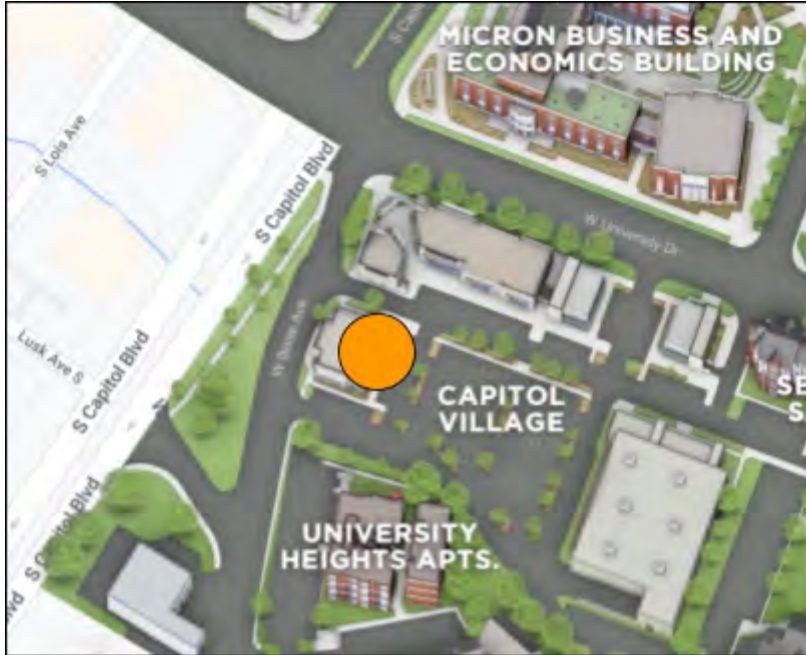


The new building will be designed to incorporate existing campus design standards and materials and will include a combination of brick, concrete, metal panels and glass. Pedestrian access and visibility into the building will be carefully considered. The rendering above is a conceptual representation only, the actual building will be designed to respond to the final program and site.



There are three different areas of campus that are being considered to house this new building - the SE corner of Capitol Blvd. and University Drive; the center of campus; and the southeast portion of the campus. Drawings showing these three locations are included. The University will be evaluating these locations and determining a final site over the next few months.

**Capitol Boulevard**



The Capitol Boulevard/University Drive site includes a portion of the existing “Capitol Village” facilities. This area currently accommodates a myriad of uses, ranging from research to Human Resources and the Office of Information Technology. There is less flexibility in this location, but it does offer a premier location on one of Boise’s signature corridors. To construct a new science building here, there would inevitably be impacts to existing uses and those would need to be accounted for in the project.

The design of Capital Boulevard is currently under review by ACHD and several stakeholders, including Boise State to improve pedestrian and bicycle infrastructure on the corridor. One potential outcome is a realignment of the Boise Avenue “spur,” which in turn would expand the developable area at Capitol Village. If ACHD selects this alternative, it strengthens the site as an opportunity for a signature building.

**Central Campus**



Central Campus opportunities include three separate sites. One is the surface parking lot adjacent to Building 030, the second is the grass lawn north of the Honors College/Sawtooth Hall (Buildings 380/382), and the third would occupy a portion of the field north of the Student Union. Immediate proximity to other STEM-related facilities is less present in this area, but a central location could benefit cross-campus collaboration. There would be little to no impact on existing facilities if any of these sites are selected.

**Southeast Campus**



Southeast Campus provides the most extensive site options. Clustered around existing STEM facilities, this area of campus includes the NORCO Building, the Micron Center for Materials Research, the Charles P. Ruch Engineering Building, and the Environmental Research Building. Natural synergies with those facilities could be created through a new science research building. At


present, potential sites are currently occupied by either parking, temporary modular facilities, or facilities identified for replacement in the 2015 Campus Master Plan.

The only development-sensitive area in this portion of the campus is along the Beacon Street corridor. Due to the residential nature of uses to the south, the intensity of campus buildout needs to respond accordingly. The site south of NORCO carries this consideration, but all other locations come with very flexible design opportunities.

Agency Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CAPITAL BUDGET REQUEST  
FY 2024  
CAPITAL IMPROVEMENT PROJECT DESCRIPTION  
(New Buildings, Additions or Major Renovations)**

|  |                            |
|--|----------------------------|
| AGENCY: Idaho State University   | AGENCY PROJECT PRIORITY: 1 |
| PROJECT DESCRIPTION/LOCATION: Investment in Meridian Property Development  |                            |
| CONTACT PERSON: Cheryl Hanson  | TELEPHONE: (208) 282-4086  |
| <p>PROJECT JUSTIFICATION:</p> <p>(A) Concisely describe what the project is.</p> <p>Idaho State University proposes investing in the development of 22.024 acres of land that is located at 785 S. Locust Grove Road in Meridian, Idaho, (pictured below). The property is owned by Idaho State University with the vision for future expansion of the Idaho State University Health Sciences campus. In preparation for campus expansion on this property, ISU wishes to proceed in developing the site infrastructure, including costs in engineering inspections, soil testing, water and sewer infrastructure, utilities, earthwork, landscaping, paving and roadways. Currently ISU is engaged with an architecture firm in master planning for the use of this property in conjunction with the existing ISU facilities that is shared with the West Ada School District. Once the site development has been completed and a master plan has been produced, ISU will be ready to move forward with future campus expansion and construction proposals.</p>  |                            |

**(B) What is the existing program and how will it be improved?**

Development of this property will lead to the future expansion of ISU's Health Sciences programs, which is core to the mission of Idaho State University. Current space constraints on the existing ISU Meridian campus limit the opportunity for expanding health sciences education. Site development efforts will lead to the needed growth of educational opportunities for Idaho's next generation of health care professionals. Faculty and students will have increased access for interdisciplinary research and collaboration with health care providers throughout the Treasure Valley and will allow ISU to meet the increasing enrollment demand for education in the health sciences.

Additionally, there is limited housing available for members of the ISU community in the Treasure Valley. This campus acreage would accommodate not only planned research and learning programs for faculty and students, but also housing and a collegiate campus life environment for retaining students in a more immersive living and learning atmosphere.

**(C) What will be the impact on your operating budget?**

The expansion of the Health Sciences Center in Meridian will provide for future increases in enrollment and for the education of needed medical professionals, as well as clinical experiences for students and faculty in the Treasure Valley. Aside from the increase in enrollment opportunities, the expansion of the Meridian Health Science campus will also allow for increased interdisciplinary research and grant writing opportunities, along with the ability to expand clinical operations.

**(D) What are the consequences if this project is not funded?**

If this capital project is not approved, the parcel of ISU property in Meridian will remain undeveloped, delaying any future expansion efforts for Health Sciences programs in the population center of Idaho. Currently, ISU does not have the capacity to support additional enrollment of health sciences students due to limited infrastructure, classroom and laboratory space, particularly in the Treasure Valley. Until ISU can expand educational offerings in this portion of the state, and leverage the expanded network of health care providers for clinical rotations, our state will continue to be challenged in producing the necessary number of health care professionals for the workforce.

Expansion of the ISU Meridian campus is an investment in Idaho's need for more healthcare professionals and is core to the mission of Idaho State University. The expansion of the physical infrastructure in Meridian will allow ISU to efficiently grow educational programs with the State's lead institution in health professions education.

|                               |              |   |             |
|-------------------------------|--------------|---|-------------|
| <b>ESTIMATED BUDGET: \$6m</b> |              | <b>FUNDING: Agency funding of \$TBD</b> |             |
| Land                          | N/A          | PBF                                     | \$ \$6M     |
| A/E fees                      | \$           | General Account                         |             |
| Construction                  | \$           | Agency Funds                            | \$          |
| 5% Contingency                | \$           | Federal Funds                           |             |
| F F & E                       | \$           | Other                                   |             |
| Other                         |              |   |             |
| <b>Total</b>                  | <b>\$ 6M</b> | <b>Total</b>                            | <b>\$6M</b> |

**OFFICE OF THE STATE BOARD OF EDUCATION****SET A****PROJECT SUMMARY**

**Project Title:** McCall Field Campus Improvements  
Dining Lodge and Kitchen

**Institution/Agency:** University of Idaho

**Brief Description:**

In 2014, the University of Idaho completed a Master Plan for the future of the McCall Field Campus (MFC) on the shore of Payette Lake in McCall, Idaho. The MFC is a residential education facility owned and operated by the University of Idaho College of Natural Resources (CNR). The campus is 14-acres, features 600 feet of lakefront beach and borders Ponderosa State Park. CNR provides a variety of academic programming and research initiatives at the McCall Field campus. One of the main programmatic offerings is the McCall Outdoor Science School (MOSS), a one-week residential curriculum offered to more than 3,000 5<sup>th</sup> and 6<sup>th</sup> grade elementary school children from across Idaho aimed at providing an engaging introduction to STEM education and hands-on learning experiences. Idaho's economy must have more STEM-educated employees who can take on complex challenges and the MFC is tackling this head on in a stimulating Idaho-based learning environment for K-12 students.



University of Idaho McCall Field Campus, McCall, Idaho

Since completing the 2014 Master Plan, the University of Idaho and CNR have completed initial project efforts cited in the plan, chief among them is the completion of a new restroom and shower house facility. In addition, there have been two new cabins constructed and improvements to wayfinding signage for the campus.

Currently, the University of Idaho is working with the State of Idaho Division of Public Works on a basic infrastructure improvement effort that was funded during the CY2022 Legislative session in the amount of \$900,000. This effort is just underway and early in the design phase and will make improvements to electrical and water distribution systems, as well as to perimeter fencing.

In addition, CNR is self-funding an Architectural Pre-design and Programming effort aimed at refining the concepts of the 2014 Master Plan. Specifically, this effort will focus on options for the Dining Lodge and Kitchen Facility which is the subject of this request of the Permanent Building Fund, and a separate, University of Idaho funded effort for new Teaching and Learning Center Facility to replace the existing, dilapidated classrooms. The intent is to develop a thoughtful, concise Project Planning Guide (PPG) for these two, desired facilities, including refined cost estimates. The PPG will outline goals and aspirations for the new facilities and will serve as the basis of design and foundation document for the design team selected to implement this project.

The intent of this project request is to build on existing and future privately funded efforts to expand education access on the McCall Field Campus. This request of the Permanent Building Fund will provide a \$6 million Dining Lodge and Kitchen Facility to serve up to 150 students and staff. In parallel to this effort, the University of Idaho will fund a separate, coordinated \$5.3 million effort for a new Teaching and Learning Center Facility. These two new facilities will work together as part of a greater, coordinated \$11.3 million initiative to support the residential academic programming and research initiatives offered by the College of Natural Resources, and more broadly academic programming provided by the University of Idaho, at the McCall Field Campus.

The McCall Field Campus has served a critical role in elementary education delivery and education recovery when most needed for the McCall-Donnelly School District. Expanded dining and kitchen facilities would simultaneously serve more students for the MOSS program while expanding education opportunities such as with local school districts and charter schools. Importantly, the facility would also serve the surrounding community by serving as a meeting place for community groups, and delivery of continuing education courses.

This project aligns with the goals and objectives of the current FY2023-2028 State Board of Education Strategic Plan by creating new facilities and environments which support engaging educational programs aimed at preparing students for post-secondary and workforce opportunities and promoting further interest in STEM education and academic careers.



**Project Scope:**

|  |            |
|--|------------|
| <b>Construction of a Dining Lodge<br/>And Kitchen Facility</b>   | <b>GSF</b> |
| Building size:   | 8,900      |
| Dining Lodge and Kitchen facility<br>To accommodate 150 students and staff,<br>Indoor and outdoor dining areas,<br>Flexible meeting space,<br>Food preparation kitchen and storage,<br>Site and utility infrastructure as required,<br>Fixtures and equipment<br>All project fees and related expenses,<br>For a complete and functional<br>facility as needed by programmatic<br>requirements |            |

**Estimated Total Cost:**

*Source of Project Funds (by fund source and amount):*

| <b>Total Project Cost</b> |               |
|---------------------------|---------------|
| <u>Fund Source</u>        | <u>Amount</u> |
| Permanent Building Fund   | \$ 6,000,000  |
| Federal Funds             | \$ 0          |
| Bond Funds                | \$ 0          |
| Other (UI)                | \$ <u>0</u>   |
| Total:                    | \$ 6,000,000  |

| <b>Previous Appropriations</b> |               |
|--------------------------------|---------------|
| <u>Fund Source</u>             | <u>Amount</u> |
| All Sources Secured to Date    | \$ <u>0</u>   |
| Total:                         | \$ 0          |

| <b>Budget Year Request (FY2024)</b> |               |
|-------------------------------------|---------------|
| <u>Fund Source</u>                  | <u>Amount</u> |
| Permanent Building Fund             | \$ 6,000,000  |

**Date Approved by State Board of Education:**

Inclusion on the University of Idaho 6 Year Plan, FY2023, submitted July 1, 2021.

FY2023 represents the second year of request to the Permanent Building Fund for this project effort.

**Greater Initiative:**

As mentioned in the brief description above, it is the intent of the University of Idaho that this request of other Permanent Building Fund for \$ 6 million is part of a greater, coordinated \$11.3 million initiative to improve the McCall Field Campus. In addition to the Dining Lodge and Kitchen facility, the university is engaged in a separate effort to fund, design, and construct a Teaching and Learning Facility, also estimated at \$5.3 million and is aimed at improving classroom and learning facilities at the Field Campus for the educational purposes discussed. This companion project is to be funded by the university through private gifts and donations including from corporate partners in the state. The two projects will work hand-in-glove as part of the overall \$11.3 million capital improvements effort as described in the attached Case Statement, and as envisioned in the Master Plan.

The scope of the Teaching and Learning Facility is:

**Construction of a Teaching and Learning Center Facility**

**GSF**

Building size:

7,200

New Classroom and academic instruction facility, Classrooms, Meeting rooms  
Laboratories, Lab support spaces, Site and utility infrastructure as required,  
Fixtures and equipment  
All project fees and related expenses,  
For a complete and functional facility as needed by programmatic requirements



## 1. PROJECT DESCRIPTION AND JUSTIFICATION

### Dining Lodge and Kitchen Facility

The existing Dining facility at the McCall Field campus predates the acquisition of the site by the University of Idaho. While the structure is a part of the memories of the McCall Field Campus for many, the reality is that it is too small, aged, beyond service life, and in need of replacement. The 2014 Master Plan effort began with an assumption that saving, renovating, and restoring the existing Dining facility was a viable option. However, the study concluded that replacement is more efficient and a better value for the investment, especially for the desired commercial grade kitchen facilities. The Master Plan concluded that, given the size and condition of the building, the existing Dining facility is better suited for renovation as a gathering and meeting space.

The intent of this project is to remove and replace the existing Dining facility with a new, state-of-the-art Dining Lodge and Kitchen that will seat up to 150 students and staff at one time. The vision, and the proposal, is for an 8,900 square foot Dining Lodge and commercial grade kitchen designed to unite people with one another—and with the iconic

surroundings of this special place in Idaho. More than simply a place to eat, this new gathering area will be a hub for students, faculty, and staff to come together for intentional and impromptu learning opportunities. The current facility capacity is constrained to about 30 students. The new Dining Lodge and Kitchen will eliminate dining and cooking capacity issues, as well as address safety considerations inherent in the older structure. Inside and outside dining areas will reflect the theme of nature-based hands-on learning and recognize the importance of place in education and experience.

For more than 80 years, the college and university has provided hands-on learning at the McCall Field Campus. Given the affinity for the existing facility in the memory of so many who have attended programs at the McCall Field Campus over the years, the vision is that elements of the existing facility be preserved, repurposed, and incorporated into the fabric the new facility.

Importantly, the new facility will serve the city of McCall and surrounding areas by serving as a meeting place for community groups, continuing education course delivery, and expand educational programming in partnership with the McCall-Donnelly School District. It is notable that the McCall Field Campus served a critical role in elementary education delivery and education recovery during the pandemic that we endeavor to continue with expanded facilities and improved access for learners of all types.

## **2. PROJECT COMPONENTS**

### **Dining Lodge and Kitchen Facility**

The Dining Lodge and Kitchen Facility will consist of the following components:

- Kitchen and kitchen support (storage, coolers, freezers, food preparation area, washroom).
- Dining
  - Indoor, main dining area
  - Outdoor dining area / patio
  - Private and guest dining area
- Building support spaces (mechanical room, electrical room, restrooms)

The Dining Lodge and Kitchen facility is envisioned to reflect the natural surroundings of the McCall Field campus and make use of Idaho Forest products, including the possible use of mass timber structural elements.



Main Indoor Dining Area, University of Idaho McCall Field Campus, McCall, Idaho

As noted, the \$ 6 million Dining Lodge and Kitchen facility detailed in this request will be matched by a separate effort funded by the University of Idaho to design and construct a \$5.3 million Teaching and Learning Center facility. The two projects will together form a \$11.3 million investment in the McCall Field campus.

### **3. ALTERNATIVES**

Three alternatives have been studied to date.

#### Alternative 1: No Action

This alternative provides for no further investment beyond remedial maintenance activities to the facilities at the McCall Field campus. However, these facilities are in dire need of repair and investment. At times, the magnitude of repair investment is significant given the age of the facilities, and the facilities are beyond the point at which maintenance of the existing elements and systems is sufficient. The current state of the facilities is impacting

the ability of the College of Natural Resources to offer meaningful academic programming in a safe environment.

For these reasons, the university rejected this alternative.

### Alternative 2: Renovations of the Existing Facilities

As noted above, renovation and restoration of the existing Dining facility was the assumed final, best outcome when the 2014 Master Plan effort was initiated. However, the study concluded that replacement is more efficient and better value for the investment. This is especially true for the Kitchen facilities which are becoming increasingly more difficult to maintain to current Health Code standards. Additionally, as the academic and research programming has expanded at the McCall Field Campus, the capacities of the existing Dining and Kitchen facilities are proving to be a significant limiting factor in the ability to serve increasing numbers of guests and program participants.

Similarly, renovations of existing academic and meeting spaces were considered by the 2014 Master Plan. However, these spaces are small and insufficient to the need. Construction of new spaces and facilities quickly rose to the top as being the far better value.

For these reasons, the university rejected this alternative.

### Alternative 3: Construction of a new Dining Lodge and Kitchen Facility and a new Teaching and Learning Center Facility

The construction of a new, modern, Dining Lodge and Kitchen facility emerged from the work of the 2014 Master Plan as the preferred alternative, as did the construction of a new Teaching and Learning Center Facility.

The planning, design and construction of a new Dining Lodge and Kitchen facility will best allow the University of Idaho and the College of Natural resources to develop a clean, useful, safe, efficient, code-compliant facility tailored to the programmatic needs of the McCall Field campus and the academic and research initiatives offered thereon. The new facility will be tailored to reflect the natural surroundings of the McCall Field campus, and the analysis indicates this is the most economical investment in the campus.

The planning, design and construction of a new Teaching and Learning Center facility allows the university to tailor the academic and learning environments to the current programs and pedagogies. The new teaching and Learning Center may be a single structure, or it may be a grouping of structures to best take advantage of the site opportunities. A new facility promises to be more flexible and adaptable and to make best use of the outdoor learning environment.

For these reasons, this is the university's preferred alternative.

#### 4. VACATED SPACE

There are no vacated spaces created as a result of this project to report.

#### 5. IMAGES

The following conceptual images were prepared as part of the 2014 Master Plan effort for the McCall Field campus.



### DINING LODGE

UNIVERSITY OF IDAHO • McCALL FIELD CAMPUS



Main Indoor Dining Area, University of Idaho McCall Field Campus, McCall, Idaho

## 6. ATTACHEMENTS

1. Case Statement, June 2022
2. Letters of Support



**SET A  
PROJECT APPROVAL FORM**

**CAPITAL PROJECT COST AND FUNDING SOURCE SUMMARY**

Project Title: 01 McCall Field Campus Improvements  
Dining Lodge and Kitchen Facility

Building Statistics:

NASF: TBD  
GSF: 16,100  
Net to Gross 85% Targeted

|  | Estimated<br>Total Cost | Prior to<br>Budget<br>Year | 1st Year<br>FY24 | 2nd Year<br>FY25 | 3rd Year<br>FY26 | 4th Year<br>FY27 | 5th Year<br>FY28 | 6th Year<br>FY29 |
|--|-------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>PROJECT SUMMARY:</b>                        |                         |                            |                  |                  |                  |                  |                  |                  |
| A. Arch. & Engr.                               |                         |                            |                  |                  |                  |                  |                  |                  |
| Project Planning & Pre-Design                  | 54,360                  | 0                          | 54,360           | 0                | 0                | 0                | 0                | 0                |
| Schematic Design                               | 54,360                  | 0                          | 54,360           | 0                | 0                | 0                | 0                | 0                |
| Design Development                             | 108,720                 | 0                          | 108,720          | 0                | 0                | 0                | 0                | 0                |
| Construction Documents*                        | 190,260                 | 0                          | 127,474          | 62,786           | 0                | 0                | 0                | 0                |
| Bid & Award Phase*                             | 27,180                  | 0                          | 0                | 27,180           | 0                | 0                | 0                | 0                |
| Construction Supervision**                     | 108,720                 | 0                          | 0                | 35,878           | 72,842           | 0                | 0                | 0                |
| B. Asbestos Abatement Arch/Eng./Hygienist Fees | 25,000                  | 0                          | 0                | 25,000           | 0                | 0                | 0                | 0                |
| C. Tests, Permits, Fees, Etc.                  | 25,000                  | 0                          | 6,250            | 17,500           | 1,250            | 0                | 0                | 0                |
| SUBTOTAL ARCH. & ENGR.                         | 593,600                 | 0                          | 351,164          | 168,343          | 74,092           | 0                | 0                | 0                |
| D. Moving, Administration                      | 7,500                   | 0                          | 1,500            | 2,250            | 3,750            | 0                | 0                | 0                |
| E. Asbestos Abatement                          | 25,000                  | 0                          | 0                | 25,000           | 0                | 0                | 0                | 0                |
| F. Construction*** (Inc. Const. Cont.)         | 4,530,400               | 0                          | 0                | 1,495,032        | 3,035,368        | 0                | 0                | 0                |
| G. Owner Construction Costs                    | 123,000                 | 0                          | 18,450           | 98,400           | 6,150            | 0                | 0                | 0                |
| H. Furnishings/Moveable Equipment              | 175,000                 | 0                          | 0                | 26,250           | 148,750          | 0                | 0                | 0                |
| I. Contingency (Project)                       | 545,500                 | 0                          | 109,100          | 327,300          | 109,100          | 0                | 0                | 0                |
| <b>TOTAL PROJECT REQUEST</b>                   | <b>6,000,000</b>        | <b>0</b>                   | <b>480,214</b>   | <b>2,142,575</b> | <b>3,377,210</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         |

**SOURCE OF FUNDS:**

|   |                  |          |                  |          |          |          |          |          |
|---|------------------|----------|------------------|----------|----------|----------|----------|----------|
| Permanent Building Fund                 | 6,000,000        | 0        | 6,000,000        | 0        | 0        | 0        | 0        | 0        |
| General Education                       | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Federal                                 | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Bond Sale                               | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Bond Reserve                            | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Parking Funds                           | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Other Funds, including Gifts (UI Funds) | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
|   | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL</b>                            | <b>6,000,000</b> | <b>0</b> | <b>6,000,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

Utilities TBD  
Custodial TBD  
Repairs & Maintenance TBD

**PROPOSED SOURCE OF OPERATING FUNDS (If more than one source, please show relative percentages.):** CNR McCall Field Campus Operating Funds.

- \* Includes Reimbursable Expenses
- \*\* Includes Fees for On-Site Observation
- \*\*\* Inc. Const Contingency



UNIVERSITY OF IDAHO

# McCALL FIELD CAMPUS

**Connecting people, place  
and science to transform  
the lives of individuals  
and communities**

[uidaho.edu/chr/mccall-field-campus](http://uidaho.edu/chr/mccall-field-campus)

***The world-class programs, research and outreach at the McCall Field Campus immerse learners of all ages in discovery, exploration and experience. It is now time to invest in facilities and programming so that more learners can access Idaho's first residential outdoor science school.***

DENNIS BECKER, DEAN, COLLEGE OF NATURAL RESOURCES

# The **McCALL** FIELD CAMPUS

**Advancing our facilities and programs on the shores of Payette Lake**

**OVERALL FUNDRAISING GOAL:**

**\$14 Million by 2025**

To achieve our vision for the McCall Field Campus, we need to raise \$14 million by 2025. Thanks to the generosity of private donors, corporate partners and U of I itself, we are more than \$3 million closer to that goal. Now we need donors like you who understand the educational value and transformational impact of this one-of-a-kind campus.

**“I can honestly say attending MOSS was the best decision I ever made. It was a life-changing experience.”**

LAKYSHA HARRIS '15

BAHR

## **Growing the Future of Natural Resources Research and Education**

The University of Idaho’s McCall Field Campus (MFC) has delivered place-based learning experiences to thousands who leave inspired, curious and empowered to do more. Home to the McCall Outdoor Science School (MOSS), the MFC serves K-12 students, undergraduates and graduates, and organizational and professional groups.

After 81 years, Idaho’s first residential outdoor science school is straining under the effects of time, evolving needs and rapidly increasing demand. Like many of our treasured outdoor spaces, the MFC requires care and investment to serve current and future learners and communities.

### **Our Vision for the Future**

The MFC sparks curiosity and forges a connection with all who visit, regardless of age, providing countless ways to experience nature, up close and all around.

Our vision is to build on the MFC’s rich legacy by expanding programming and learning opportunities, and by making the campus accessible to all. It’s ambitious – and achievable – with your help.

### **It’s Closer than You Think**

Thanks to generous donors, the vision for our campus is already taking shape. Private investment from donors has brought immediate impact through \$1.5 million in infrastructure improvements and new facilities.

- Two new educational support buildings
- New shower facilities
- Safety upgrades to residential cabins
- New boat dock system and research canoes

### **Idaho Needs the MFC**

To continue growing and thriving, Idaho’s economy must have more STEM-educated, diverse employees who can take on complex challenges related to changing landscapes. The MFC must grow to meet this urgent need, especially in the high-demand fields of STEM education and science communication. You can build a stronger Idaho by supporting the MFC.

## **MORE IS NEEDED NOW FOR THE GENERATIONS TO COME**

**With your help, we can offer outdoor educational opportunities to match the dreams of those who aspire to solve the grand challenges of our world.**

### **STUDENT SCHOLARSHIPS**

**GOAL: \$1 MILLION**

With your support of scholarships, you create opportunities for more students to start and finish their journey to becoming leaders and innovators. You also help the College of Natural Resources attract and retain top-notch students from all backgrounds.

**“When I found out I was accepted into the (Environmental Education & Science Communication) program, the first and major obstacle I faced was financial. To put it simply, I would not be a graduate student had it not been for scholarships.”**

CHRISTINA UH '19

### **PROGRAM ENDOWMENT**

**GOAL: \$1 MILLION**

The program endowment provides the MFC with the flexibility to take advantage of limited-time opportunities and make investments in the future. From additional resources for research, lab equipment, graduate assistantships and faculty salaries, your support for the program endowment drives visible results in Idaho and across the country.

**“I am so impressed by how many people these programs impact. It is more than I could have ever dreamed.”**

CLARA BLEAK '46,  
WHOSE DONATIONS SUPPORT K-12 AND GRADUATE STUDENT PROGRAMS

### **TEACHING AND LEARNING CENTER**

**GOAL: \$5.3 MILLION**

With increased demand, the MFC needs a central operations hub and welcoming entry point for visitors. The 7,200-square-foot Teaching and Learning Center will offer collaborative workspace for graduate students, office space for 15 employees, and spaces available for community organizations for training and retreats.

### **DINING LODGE**

**GOAL: \$6 MILLION**

The new 8,900 square foot Dining Lodge will bring students, faculty and staff together for connection and learning, increase commercial food prep capacity and address safety concerns inherent in older structures. As part of this, the historic dining lodge will be converted to additional meeting and collaboration space.

**“The McCall Field Campus is becoming a place where local food is served, where we support local growers and talk about why this matters for the social and ecological systems that we’re part of.”**

KARLA EITEL  
ASSOCIATE RESEARCH PROFESSOR AND DIRECTOR OF EDUCATION

### **ADDITIONAL CABINS FOR HOUSING**

**GOAL: \$400,000**

These four cabins will expand capacity to host more students, faculty, staff and visitors using the MFC for K-12 education, hosting research or teacher training.

### **CAMPUS ELECTRICAL SYSTEM AND SIGNAGE UPGRADES**

**GOAL: \$300,000**

Critical infrastructure upgrades will enhance safety and accessibility across the MFC. Planned improvements include moving utilities underground, creating a power “smart grid” and increasing signage.



**How can I learn more?**

*You are welcome to contact:*

**Dennis Becker**  
Dean, College of Natural Resources  
drbecker@uidaho.edu | 208-885-6442

**Mary Ellen Brewick**  
Development Director  
mebrewick@uidaho.edu | 208-885-5145

***BUILDING MOMENTUM  
FOR LASTING IMPACT***

With only a portion of the MFC vision realized, we need your help to ensure our outdoor educational opportunities match the dreams of those who aspire to solve the grand challenges of our world.

We invite you to invest in the McCall Field Campus – where people, place and science come together.

***Thank you.***



## Ernest Hemingway STEAM School

111 8<sup>th</sup> Street West  
Ketchum, ID 83340

(208) 578-5050  
Fax (208) 578-5150

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*Tish Short, Principal • Sarah Stavros, Secretary*

To Whom It May Concern,

I am writing in support of any and all financial support that you and your organization can offer to the McCall Outdoor Science School (MOSS). Anything short of full support would be insufficient, as their programs reach countless corners of our region.

My experience with the McCall Outdoor Science School started in 2013, when I was accepted as a graduate student in the College of Natural Resources at the University of Idaho-McCall Field Campus. Simply put, my time spent as a graduate student showed me that teaching is the best career I could ever have. MOSS's positive mindset on children, science education, and environmental stewardship was a keystone experience in my time as a graduate student.

As a current 6<sup>th</sup> grade science teacher at Ernest Hemingway STEAM School in Ketchum, Idaho, I am fortunate enough to bring 50 students to MOSS each year. It is the "highlight of the year", as most families would say. For me, it is like coming home. Now as a teacher, I am always impressed at the dedication that MOSS staff has towards students' education and social/emotional well-being. Any upgrade to MOSS' facilities would only improve the quality of education that these fine individuals can deliver to my students.

If you have any questions, please feel free to contact me via email or phone.

Thank you,

Ross Parsons  
[rparsons@blaineschools.org](mailto:rparsons@blaineschools.org)  
208-720-9740

To Whom It May Concern:

MOSS has been an important part of the education to students in the Boise School District for over 15 years! Thousands of students have had the opportunity to learn science in a place-based atmosphere while building leadership and collaboration skills. The Boise District has appreciated the partnership and flexibility that MOSS has provided our many schools. Schools have had the opportunity to choose either a residential experience on the McCall campus or an outreach program designed by MOSS instructors to come to the school's community to learn about the Boise watershed and its environmental impacts. A former 6th grade student from Liberty Elementary, Ethan Tolman, who participated in a week of outreach activities had this to say: "The week we had MOSS at Liberty has truly changed my life. I was more of an introvert in elementary school and was just getting interested in science, but after participating in the MOSS outreach conducting snow science at Bogus and then doing water testing in the Boise River, I was able to get out of my shell, enjoy the outdoors, and see the human impacts of the environment in my neighborhood.. Currently I am working on completing my graduate research at Utah State and headed for my PhD in New York city on the dragonfly population and the effects of eDNA ([link](#)) on these insects in the Boise River. This would have never happened without the MOSS experience in 6th grade!"

As a former classroom teacher and current science supervisor for Boise, I have been impressed with the professionalism and enthusiasm of all the field instructors I have interacted with. The MOSS experience cannot be replicated in the classroom because of the quality of the instructors and curriculum. When I ask graduating seniors what has been the most impactful experience in their K-12 experience, many students mention their week-long experience with MOSS.

I have also been privileged working with many former MOSS instructors who are now teachers in the schools or community partners with environmental organizations. Working together, these individuals help continue to develop a passion for environmental education for all students. The McCall campus has also been a summer location I have used to conduct professional development for teachers on both inquiry and place-based science! After every training the teachers rave not only about what they have learned, but also about the experience they had at MOSS with the facilities and staff.

As the student's testimony above, MOSS has impacted me personally. I have taken students to the McCall campus, have developed with the MOSS instructors an outreach program for students, and have worked with the instructors to continue to reflect and improve the experience of MOSS for the students in our district. One specific memory I have is during a week of outreach programs for my students when I was teaching at Liberty. The Moss instructors stayed with our student's families home and every night the instructors and teachers would have barbecues, play games, and talk science. The relationships I built with those field instructors have truly lasted over 15 years!

Thank you everyone at MOSS for the partnership of supporting environmental education for students in the Boise School District! We hope to continue our partnership as we look at developing a new model to support teachers and students in not only learning but also developing a love for the outdoors.

--

Chris Taylor  
Science and Sustainability Supervisor  
Boise School District



EVERYTHING'S  
*possible*



McCall-Donnelly Joint School District No. 421  
 120 Idaho Street, McCall, ID 83638  
 Phone: (208) 634-2161 Fax: (208) 634-4075

October 1, 2021

To Whom It May Concern:

My fifth-grade students and I have been incredibly fortunate to have had the opportunity to work with the McCall Outdoor Science School (MOSS), annually, since 2009. In the 25 years I have worked for MDSD, this partnership has helped me to offer much more enriching experiences to my students as we meet content standards in the most authentic way! With the help of MOSS, my students have gained experience with inquiry-based learning, locally driven project-based learning, and putting the scientific method to practice here in our community.

MOSS has helped our class study/collect data on an impaired creek next to our school for years and has helped facilitate the creation of several presentations of our data to our local city council by our students.

One year, MOSS helped my students to use DEQ grant funds to plan and carry out a streambank restoration project. Students learned to work within a budget, manage tools, measure and design a log-grid to facilitate vegetation growth, and to create a before/after presentation of our work.

Another year, MOSS grad students facilitated a project with my students to design and implement a pollinator garden to assist declining numbers of Monarchs and bees in our area. Students carried out research of native pollinator-friendly plants, met with a landscape architect to learn about and create a design, build it, and create "insect hotels" for pollinators to be able to over-winter in the garden.

A few years ago, we worked with MOSS to investigate whether livestock contributed to poor water quality on a local creek. They helped us to plan the investigation, to set up water troughs with water pumped from the creek to the troughs adjacent to the creek. There, we employed a remote "trail cam" which delivered photos every time a cow drank from the trough or the creek, showing cattle-preferred drinking from the trough 100% of the time when given the choice! Miss then assisted my students to give a presentation of the results to local ranchers and to offer our services in getting self-watering troughs set up next to unfenced creek areas.

These are just a few of the projects that our school's students have benefitted from because of the expertise of the McCall Outdoor Science School's staff. I would never be able to carry out these authentic learning opportunities by myself. So many schools have had the same incredible experiences with the help of MOSS, and I know many more schools and students would like access to this incredible resource.

Students of this era require an education steeped in 21<sup>st</sup> century learning techniques in order to solve the problems of tomorrow. Because of this, the increasingly valuable MOSS field campus, with high-quality instructors, is in great demand... yet aging and in need of improved facilities to benefit an increased number of students. I urge anyone who is in the position to give financial support to MOSS to add a new Teaching and Learning Center and Dining Facility to do so. This would increase capacity so that more kids could have the amazing opportunities that my students have had and would provide even better services in an updated facility that is incredibly needed.

Sincerely,

Deirdre Abrams  
 5<sup>th</sup> Grade Teacher  
 Donnelly Elementary

**OFFICE OF THE STATE BOARD OF EDUCATION****SET A****PROJECT SUMMARY**

**Project Title:** Meat Science and Innovation Center

**Institution/Agency:** University of Idaho

**Brief Description:**

The intent of this project request is to design and construct a modern, state of the art facility centered on meat science and production and connecting stakeholders to the concept of understanding where the food they consume comes from.

In a state where cattle outnumber people, the vision is for a facility to provide food safe spaces where students and industry personnel are trained on innovative equipment, is an academic learning center that places high value on experiential, hands-on learning opportunities, expresses the notion of farm to plate, and fosters collaboration between the university, the private sector, and local ranchers. This vision will drive economic development and opportunities around the beef industry in the state of Idaho, while also providing an added benefit of revenue generation through the retail operation contained in the structure.



University of Idaho Meat Science and Innovation Center, Moscow, Idaho



This project aligns with the goals and objectives of the current FY2023-2028 State Board of Education Strategic Plan by creating new facilities and environments which support engaging educational programs aimed at preparing students for workforce opportunities and promoting collaboration with Idaho industry partners.

**Project Scope:**

|  |            |
|--|------------|
| <b>Construction of a New Meat Science<br/>And Innovation Center Facility (MSIC)</b>  | <b>GSF</b> |
| Building size:   | 10,500     |
| New USDA certified meat production<br>and processing facility, educational spaces,<br>Retail store and event support<br>facilities, Program offices<br>storage, Building systems and<br>support spaces, Associated parking<br>facilities, Site and utility<br>infrastructure as required,<br>Fixtures and equipment<br>All project fees and related expenses,<br>For a complete and functional<br>facility as needed by programmatic<br>requirements |            |

**Estimated Total Cost:**

*Source of Project Funds (by fund source and amount):*

|                           |                     |
|---------------------------|---------------------|
| <b>Total Project Cost</b> |                     |
| <u>Fund Source</u>        | <u>Amount</u>       |
| Permanent Building Fund   | \$ 4,000,000        |
| Federal Funds             | \$ 2,500,000        |
| Bond Funds                | \$ 0                |
| Other (UI)                | <u>\$ 6,900,000</u> |

Total: \$ 13,400,000

**Previous Appropriations**

There are no previous State of Idaho appropriations for this project effort. The University of Idaho has experienced significant success in terms of fund raising for this project. To date, the university has raised over \$5.6 mil towards this project.

**Budget Year Request (FY2024)**

|                    |               |
|--------------------|---------------|
| <u>Fund Source</u> | <u>Amount</u> |
|--------------------|---------------|

Permanent Building Fund

\$ 4,000,000

**Date Approved by State Board of Education:**

Initial inclusion on the University of Idaho Revised FY2020 6 Year Plan, submitted April 2019.

FY2024 represents the initial year of request to the Permanent Building Fund for this project effort.

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## **1. PROJECT DESCRIPTION AND JUSTIFICATION**

### **Meat Science and Innovation Center Facility**

The University of Idaho seeks to design and construct a new meat production and processing facility, combined with educational, research, event, and retail spaces which will drive collaboration between the university, the private sector, and the State of Idaho meat production industry. Planning and early design for this new facility is already underway, and early programming efforts produced a strong vision and set of goals for the new facility. The goals for the new facility include:

**Educational Goals:** The new facility will provide spaces where students and industry partners are trained on innovative equipment and processes enabling them to easily transition to processing plants throughout the country with the relevant experience that they need. The building should be an academic learning center that places high value on experiential learning opportunities.

**Collaboration Goals:** This building should express the notion of farm to plate, and cater to the needs of producers, meat processors, and retailers. The building should help foster collaboration between the university, the private sector, and ranchers, while building on Idaho's innovation and entrepreneurial network, thus serving to drive economic development and opportunities.

**Processing Bandwidth:** The spaces within the MSIC will allow multiple, distinct activities to occur in parallel. The flow of the meat processing spaces is critical to ensure that this is a functional space for teaching and research meeting food safety requirements with the ability to adapt over time. The program should support innovation, become a testing ground for innovative technologies, and promote artisan producer participation.

**Public Engagement:** The public space should engage and inspire community members, as public involvement is critical to the long-term success of the program. The building should provide an educational experience that illustrates the story of progressive, humane processes utilized in the meat production industry. The message should be crafted to capture the interest of a younger audience to foster the future of the industry.

**Campus Presence:** The building should inspire pride in the program and fit within the rich campus context, including a strong connection to adjacent the recently completed Seed Potato building and the nearby athletics and events neighborhood in support of game day and other events. The building should also visually express the branding of the University of Idaho campus and the relationship with Vandal Brand Meats.

The capital strategy for this project effort is to combine State of Idaho Permanent Building Fund allocation with funds raised from industry partners and donors to generate an overall project budget in sufficient amount to complete the vision. The current estimate of funding required is \$13,400,000. The university is seeking \$4 million from the Permanent Building Fund and will combine this with \$9.4 million comprised of college funds, grants, and gifted and developed funds.

The project is currently underway. Based on early fundraising success, the university selected an architectural design team in August of 2020 via a competitive Request for Qualifications (RFQ) process. The selected team consists of Castellaw Kom Architects of Lewiston, Idaho and Anderson Mason Dale Architects of Denver, Colorado. The CKA/AMD team has completed early steps of the overall design process through the completion of Schematic Design.



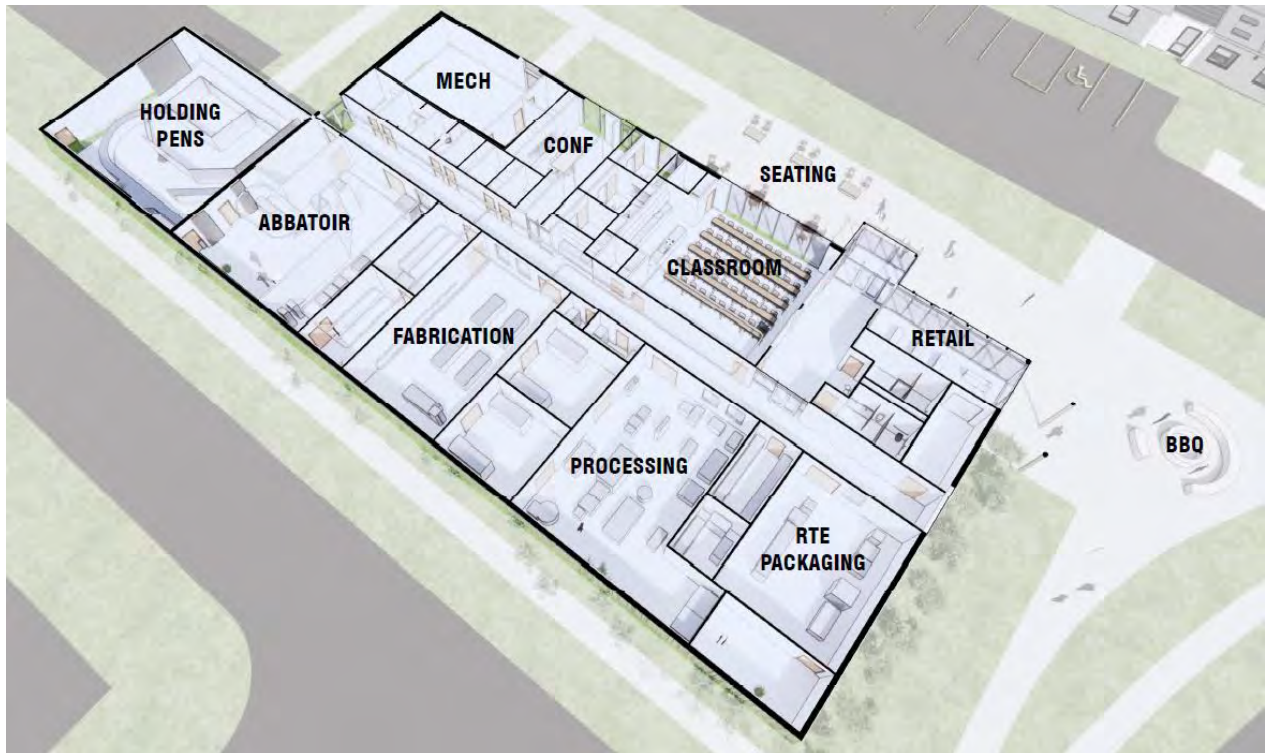
South Elevation, University of Idaho Meat Science and Innovation Center, Moscow, Idaho

## 2. PROJECT COMPONENTS

The new Meat Science and Innovation Facility will consist of the following components:

- Full scale and complete meat processing facilities and spaces that support meat processing from start to finish. This includes:
  - Holding Pens
  - Abattoir

- Fabrication spaces
- Processing spaces
- Packaging spaces
- Process support spaces (such as Laundry)
- Public retail space and store
- Outdoor seating and event support space
- Classroom
- Conference and meeting space
- Offices
- Building support spaces (mechanical room, electrical room, restrooms)



Schematic Design Layout, University of Idaho Meat Science and Innovation Center, Moscow, Idaho

### **3. ALTERNATIVES**

Three alternatives have been studied to date.

#### Alternative 1: No Action

This alternative provides for no further investment beyond remedial maintenance activities to the existing facility which houses the programs to be located with the new Meat Science and Innovation Center. However, this facility, the existing Animal Pavilion and Meat Lab needs major repair and reinvestment. It dates to 1965, is not very flexible or easily modified and has significant deferred maintenance issues. Repurposing the facility as a state of the

current art Meat Science facility requires capital reinvestment. The current state of the facility is impacting the ability of the College of Agricultural and Life Sciences to offer meaningful academic programming in a safe environment.

For these reasons, the university rejected this alternative.

### Alternative 2: Renovations of the Existing Facilities

As noted in Alternative 1, the existing Animal Pavilion and Meat Lab dates to 1965 and is not very flexible or easily modified as it is of concrete masonry unit (CMU) construction. The existing facility has significant deferred maintenance issues which would require significant capital reinvestment as part of any effort to repurpose it for new or expanded use.

In addition, the existing facility is located within the West Farm of the University of Idaho which makes access to the facility by large vehicles delivering livestock challenging. This also places the retail component of the Vandal Meats program in a location which does not have visibility to public.

Construction of new spaces and facilities quickly rose to the top as being the far better investment and value.

For these reasons, the university rejected this alternative.

### Alternative 3: Construction of a new Meat Science and Innovation Center

The construction of a new, modern Meat Science and Innovation Center allows the university to overcome the obstacles presented by the current facility in the current location.

The planning, design, and construction of a new MSIC facility allows the university the opportunity to tailor the academic and learning environments to the current programs and pedagogies. The handling and processing portions of the facility will be optimized to current best practices, will allow for clean, sanitary processing spaces which meet current health standards, and will allow the university to attain USDA Certification of the facility and products.

A new facility promises to be more flexible and adaptable. Significantly, it allows the retail Vandal Meats component to be located with frontage on a major thoroughfare in the Moscow community, promising greater visibility and retail sales.

For these reasons, this is the university's preferred alternative.

#### **4. VACATED SPACE**

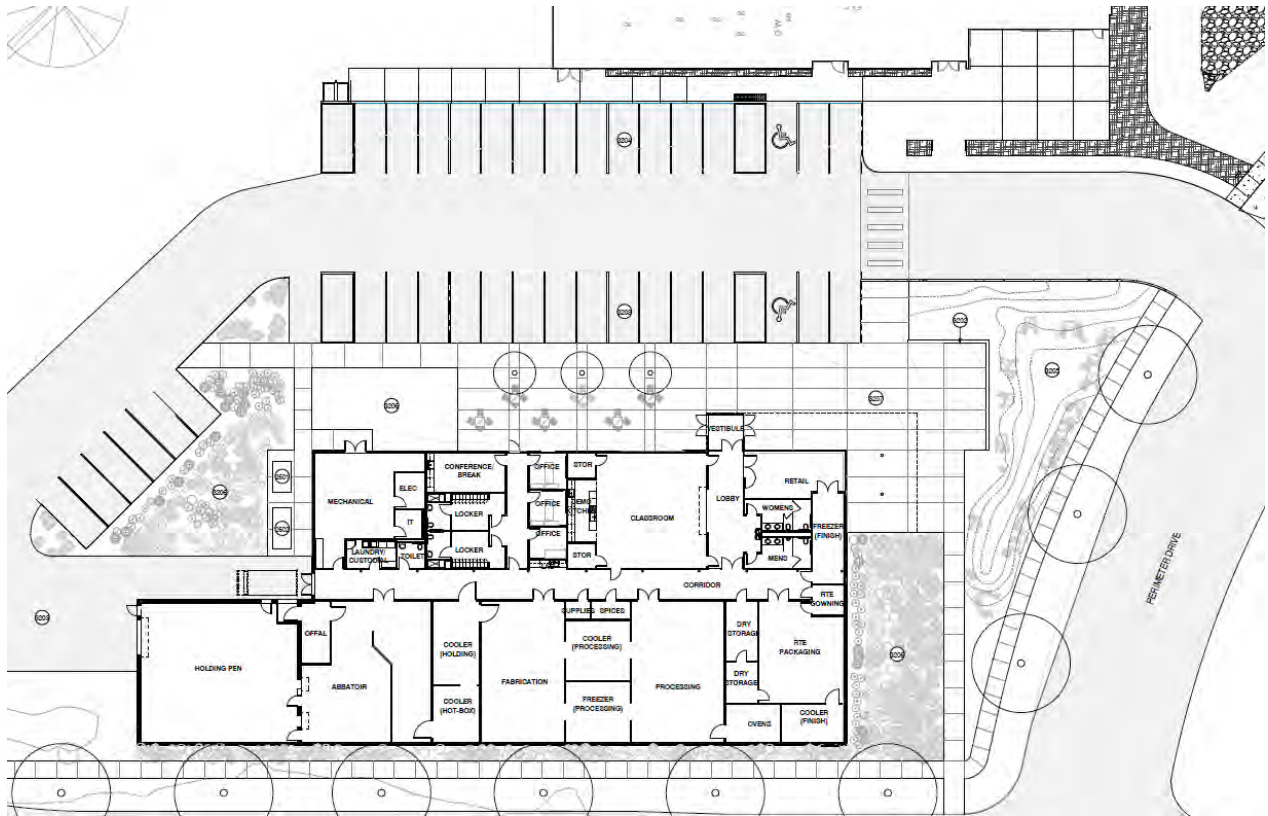
The programs which will occupy the new Meat Science and Innovation Center are currently housed in the existing Animal Pavilion and Meat Lab facility on the main campus of the University of Idaho. The existing facility was constructed in 1965 and is currently in poor repair, with a significant amount of deferred maintenance. A final determination has not yet been made regarding the disposition of this facility once the new MSIC facility is completed and the programs relocate to their new home. Conversations are on-going with in the College of Agricultural and Life Sciences and several options are being discussed. Options include the possibility of repurposing the existing Animal Pavilion and Meat Lab facility for some programmatic need yet to be defined, but also include the possibility of demolition should repurposing not prove feasible within limits of a rational investment of resources.

#### **5. IMAGES**

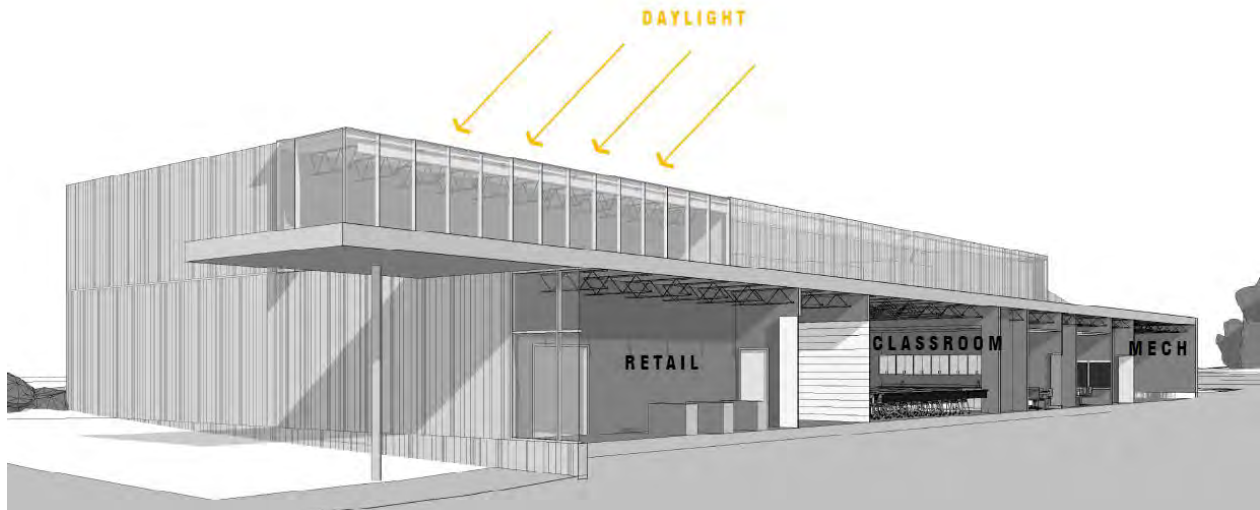
The following conceptual images were prepared as part of the design process to date:



Retail Store for Vandal Brand Meats, University of Idaho Meat Science and Innovation Center, Moscow, Idaho



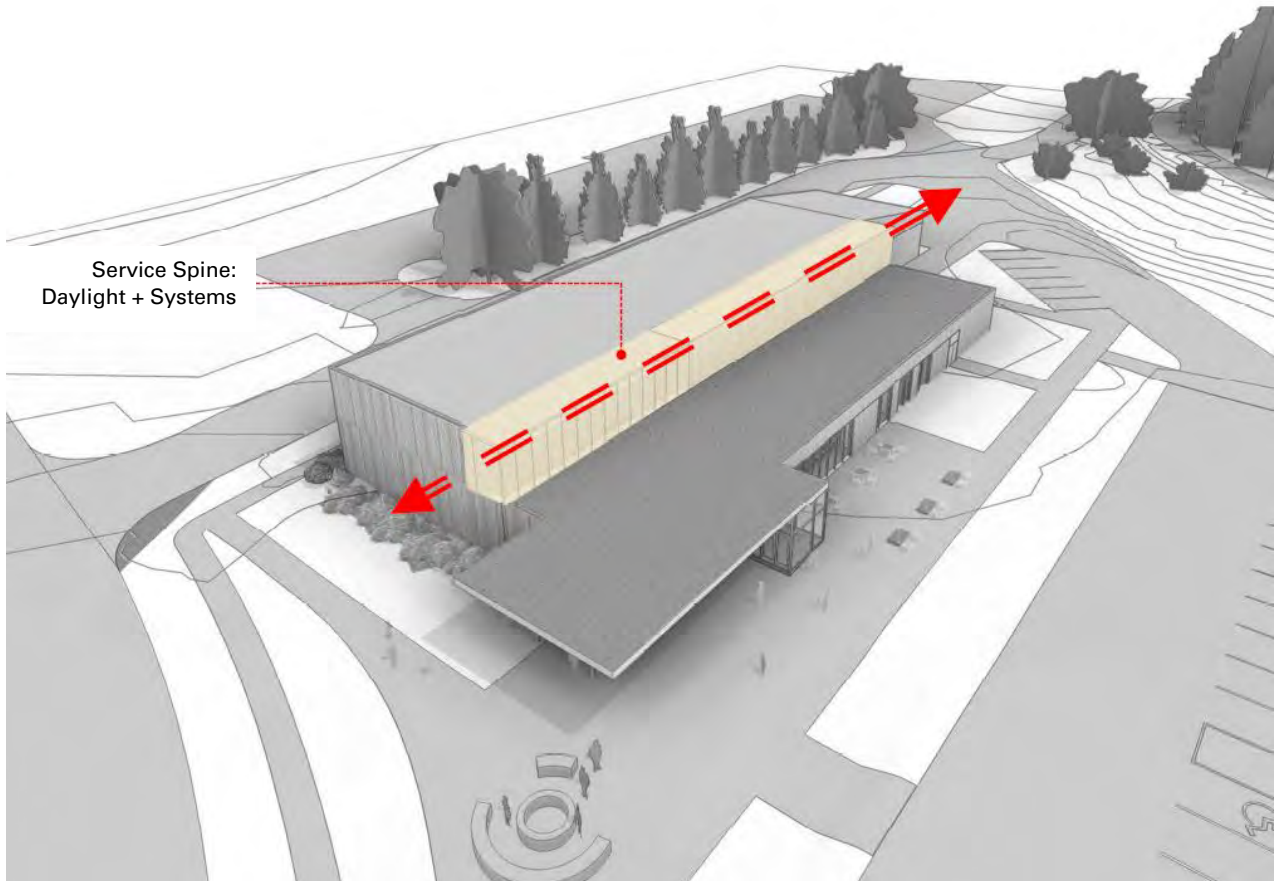
Site and Floor Plan, University of Idaho Meat Science and Innovation Center, Moscow, Idaho



Longitudinal Section, University of Idaho Meat Science and Innovation Center, Moscow, Idaho



Transverse Section, University of Idaho Meat Science and Innovation Center, Moscow, Idaho



Aerial Schematic, University of Idaho Meat Science and Innovation Center, Moscow, Idaho



SET A  
PROJECT APPROVAL FORM

CAPITAL PROJECT COST AND FUNDING SOURCE SUMMARY

Project Title: 02 Meat Science and Innovation Center

Building Statistics:

NASF: TBD  
GSF: 10,500  
Net to Gross 85% Targeted

|  | Estimated<br>Total Cost | Prior to<br>Budget<br>Year | 1st Year<br>FY24 | 2nd Year<br>FY25 | 3rd Year<br>FY26 | 4th Year<br>FY27 | 5th Year<br>FY28 | 6th Year<br>FY29 |
|--|-------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>PROJECT SUMMARY:</b>                        |                         |                            |                  |                  |                  |                  |                  |                  |
| A. Arch. & Engr.                               |                         |                            |                  |                  |                  |                  |                  |                  |
| Project Planning & Pre-Design                  | 121,410                 | 0                          | 121,410          | 0                | 0                | 0                | 0                | 0                |
| Schematic Design                               | 121,410                 | 0                          | 121,410          | 0                | 0                | 0                | 0                | 0                |
| Design Development                             | 242,820                 | 0                          | 242,820          | 0                | 0                | 0                | 0                | 0                |
| Construction Documents*                        | 424,935                 | 0                          | 284,706          | 140,229          | 0                | 0                | 0                | 0                |
| Bid & Award Phase*                             | 60,705                  | 0                          | 0                | 60,705           | 0                | 0                | 0                | 0                |
| Construction Supervision**                     | 242,820                 | 0                          | 0                | 162,689          | 80,131           | 0                | 0                | 0                |
| B. Asbestos Abatement Arch/Eng./Hygienist Fees | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| C. Tests, Permits, Fees, Etc.                  | 65,000                  | 0                          | 16,250           | 45,500           | 3,250            | 0                | 0                | 0                |
| SUBTOTAL ARCH. & ENGR.                         | 1,279,100               | 0                          | 786,596          | 409,123          | 83,381           | 0                | 0                | 0                |
| D. Moving, Administration                      | 7,500                   | 0                          | 1,500            | 2,250            | 3,750            | 0                | 0                | 0                |
| E. Asbestos Abatement                          | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| F. Construction*** (Inc. Const. Cont.)         | 10,117,800              | 0                          | 0                | 6,778,926        | 3,338,874        | 0                | 0                | 0                |
| G. Owner Construction Costs                    | 27,400                  | 0                          | 4,110            | 21,920           | 1,370            | 0                | 0                | 0                |
| H. Furnishings/Moveable Equipment              | 750,000                 | 0                          | 0                | 112,500          | 637,500          | 0                | 0                | 0                |
| I. Contingency (Project)                       | 1,218,200               | 0                          | 243,640          | 730,920          | 243,640          | 0                | 0                | 0                |
| TOTAL PROJECT REQUEST                          | 13,400,000              | 0                          | 1,035,846        | 8,055,639        | 4,308,515        | 0                | 0                | 0                |

**SOURCE OF FUNDS:**

|   |            |   |            |           |   |   |   |   |
|---|------------|---|------------|-----------|---|---|---|---|
| Permanent Building Fund                 | 4,000,000  | 0 | 4,000,000  | 0         | 0 | 0 | 0 | 0 |
| General Education                       | 0          | 0 | 0          | 0         | 0 | 0 | 0 | 0 |
| Federal                                 | 2,500,000  | 0 | 2,500,000  | 0         | 0 | 0 | 0 | 0 |
| Bond Sale                               | 0          | 0 | 0          | 0         | 0 | 0 | 0 | 0 |
| Bond Reserve                            | 0          | 0 | 0          | 0         | 0 | 0 | 0 | 0 |
| Parking Funds                           | 0          | 0 | 0          | 0         | 0 | 0 | 0 | 0 |
| Other Funds, including Gifts (UI Funds) | 6,900,000  | 0 | 5,600,000  | 1,300,000 | 0 | 0 | 0 | 0 |
| TOTAL                                   | 13,400,000 | 0 | 12,100,000 | 1,300,000 | 0 | 0 | 0 | 0 |

|                       |     |
|-----------------------|-----|
| Utilities             | TBD |
| Custodial             | TBD |
| Repairs & Maintenance | TBD |

**PROPOSED SOURCE OF OPERATING FUNDS (If more than one source, please show relative percentages.):** CALS / ARES Operating Funds.

- \* Includes Reimbursable Expenses
- \*\* Includes Fees for On-Site Observation
- \*\*\* Inc. Const Contingency

# OFFICE OF THE STATE BOARD OF EDUCATION

## SET A

### PROJECT SUMMARY

**Project Title:** 03 Joint ROTC Military Studies Facility

**Institution/Agency:** University of Idaho

**Brief Description:**

This project seeks to create a Joint Reserve Officer Training Corps (ROTC) facility to better serve the needs and requirements of the existing ROTC detachments of the various branches of the U.S. Armed Forces which are currently hosted at the University of Idaho. Such a joint Reserve Officer Training Corps facility will provide opportunities for academic, educational, and training synergy and will raise the profile of the university's ROTC programs.

This project aligns with the goals and objectives of the FY2023-2028 State Board of Education Strategic Plan by creating a new facility and a campus environment which will support educational programs which will prepare students to gain skills for future success.

**Project Scope:**

**Renovation of the existing Targhee Hall  
to develop a Joint ROTC Facility**

**Building size:**

Renovations and improvements  
Building Systems replacement and  
improvements, Site and utility  
infrastructure as required,  
Fixtures and equipment  
All project fees and related expenses,  
complete, to include the potential of minor  
additions as needed by programmatic  
requirements

**GSF**

13,500  
(existing)

**Estimated Total Cost:**

*Source of Project Funds (by fund source and amount):*

| <b>Total Project Cost</b> |                     |
|---------------------------|---------------------|
| <u>Fund Source</u>        | <u>Amount</u>       |
| Permanent Building Fund   | \$ 6,000,000        |
| Federal Funds             | \$ 0                |
| Bond Funds                | \$ 0                |
| Other (UI)                |                     |
| University Funds          | <u>\$ 1,000,000</u> |
| Total:                    | \$ 7,000,000        |

| <b>Previous Appropriations</b> |                     |
|--------------------------------|---------------------|
| <u>Fund Source</u>             | <u>Amount</u>       |
| All Sources Secured to Date    |                     |
| University Funds               | <u>\$ 1,000,000</u> |
| Total:                         | \$ 1,000,000        |

| <b>Budget Year Request (FY2024)</b> |               |
|-------------------------------------|---------------|
| <u>Fund Source</u>                  | <u>Amount</u> |
| Permanent Building Fund             | \$ 3,000,000  |

It is the intent of the university to request a second iteration of \$3,000,000 in FY2025, thus making the cumulative total request of the Permanent Building Fund \$6,000,000, spread equally over two years.

**Date Approved by State Board of Education:**

Inclusion on the University of Idaho 6 Year Plan, FY2023, submitted July 1, 2021.

FY2024 represents the second year of request to the Permanent Building Fund for this project effort.

## **1. PROJECT DESCRIPTION AND JUSTIFICATION**

There are several drivers behind this project request as the university seeks to address multiple long-identified academic and campus planning issues and concerns in a strategic and integrated manner.

First, the university seeks to combine and integrate the existing Reserve Officer Training Corps (ROTC) detachments of two branches of the U.S. Armed Forces that currently exist at the University of Idaho. The university currently hosts detachments of the U.S. Army, U.S. Air Force, and U.S. Navy/Marines. These Reserve Officer Training Corps programs train students to become commissioned officers in the United States Armed Forces. Classroom instruction, physical fitness, and practical exercises are used to develop college students into leaders, capable of leading their fellow Americans efficiently and effectively. College students enrolled in ROTC programs learn leadership, resource management and communication skills which prepare them for success in any competitive environment. These programs carry on a long-standing legacy and history of support of the U.S. military services at the University of Idaho.

Currently, the Air Force and Navy/Marines ROTC programs are scattered in various disparate offices across campus amongst unrelated departments, and opportunities for academic and program synergy are difficult. The Navy/Marines ROTC have been displaced since a fire took place damaging their small facility beyond repair. The university desires to co-locate these functions in a single facility giving them the respect they deserve while providing greater opportunity, synergy, and visibility, which will result in enhanced recruitment and retention.

Second, the university seeks to develop this new joint ROTC facility in such a manner that it better anchors the southeast corner of the Nez Perce neighborhood and ties this neighborhood to the academic core of campus. In terms of straight-line distance, the Nez Perce neighborhood is immediately adjacent to the Administration Lawn, the heart of the Moscow Campus of the University of Idaho. Yet, in terms of perceptions, it feels remote. The intent of this project effort is to invest in this neighborhood in a manner resulting in increased student activities and general education use, providing life and energy to the neighborhood.

Third, the university seeks to upgrade and improve the aesthetics and environment within the greater Nez Perce neighborhood by investing in improved landscape and grounds, creating better connections to campus, providing improved parking, recreational and court sport opportunities, and improving service functions. This project is a key component of the greater, overall initiative to improve the Nez Perce neighborhood, and it coordinates with other complementary project efforts in the area.

## **2. PROJECT COMPONENTS**

### Renovation of Targhee Hall to create a Joint Reserve Officer Training Corps (ROTC) Military Studies Facility

Targhee Hall was constructed in 1958 as a residential facility. It is of concrete frame construction with infill of concrete masonry unit (CMU) partitions. It consists of a two story residential wing with a single story space which served as dining hall and commons space. There is a full height basement under approximately half of the residential wing.

University Residences left the building in the late-2000's and it has largely remained unoccupied since that time. Most recently, Targhee Hall was pressed into service as an isolation facility as part of the university's response to the Covid Pandemic.

The facility is structurally sound and the university's campus master plan, the LRCDP, identifies it as a facility to be kept, and worthy of investment. However, many of its building systems are in needs of repair or replacement. Because of the structural concrete frame, the structure supports removing some of the CMU partitions to allow for the creation of more open spaces as required.

Targhee Hall is approximately 13,500 gsf, and approximately 11,000 nsf.

The project anticipates improvements and upgrades to Targhee Hall necessary to allow it to function as a Joint Reserve Officer Training Corps facility. The intent and desire is to bring components of the university's Navy, and Air Force ROTC detachments together in a single facility allowing greater opportunities for academic, program, and training synergies, which will raise the profile and visibility of these detachments on campus. A new, renovated, combined, and more aesthetically desirable will anchor the university's investment in the Nez Perce neighborhood, provide opportunities for ROTC program expansion, and enhance recruitment and retention efforts.

The exact mix of programmatic elements to be housed in the new facility is yet to be determined. It is anticipated that an early architectural programming activity will be needed to as a prerequisite to the design phase to seek out and determine the proper mix of services, classrooms, offices, administrative suites, cadet areas support areas, and supply functions best supported at Targhee Hall. These may be either fully within the existing footprint or with a small scope addition.

## **3. ALTERNATIVES**

Four alternatives have been studied to date.

### Alternative 1: No Action

This alternative provides no investment in either the ROTC facilities nor the greater Nez

Perce neighborhood. The ROTC detachments would remain in their existing facilities, scattered across campus. These facilities need repair and investment for any kind of long term occupancy, While in crisis, they could be used for a few days at a time occupancy, they are not suitable for normal operations.

Additionally, there would be no investment in the environment of the Nez Perce neighborhood. The Nez Perce neighborhood currently suffers in perception compared to the Elm Street Greek neighborhood, and this investment is important to improve the desirability of the Nez Perce neighborhood. Not making an investment in the Nez Perce neighborhood limits the opportunity for recruitment of new Greek organizations. The university seeks to improve the Nez Perce neighborhood overall, and the desired renovation of Targhee Hall is a key component of the greater initiative.

For these reasons, the university rejected this alternative.

#### Alternative 2: Renovations of the Existing ROTC Facilities

This alternative consists of an attempt to design and construct meaningful renovations of the existing spaces currently occupied by the ROTC detachments. While this is technically feasible, it leads to increased costs as the entirety of the existing facilities would require renovations, not just the spaces occupied by the ROTC unit, lest a resulting disparity of condition of spaces within these facilities. Plus, the detachments don't reside in spaces they control, and the space they are taking up is needed for other mission goals in other departments.

Further, all opportunity for synergy amongst and between the service detachments would be lost, and the overall profile of the combined ROTC program would not be raised.

For these reasons, the university rejected this alternative.

#### Alternative 3: Construction of a new Joint ROTC facility

While the construction of a completely new, purpose-built Joint Reserve Officer Training Corps facility might be attractive, it would be much more costly than renovation of the existing Targhee Hall. The opportunity to take advantage of the existing structure, and the existing investment in that structure would be lost. Additionally, demolition costs of Targhee Hall would need to be factored into the project costs.

For these reasons, the university rejected this alternative.

Alternative 4: Renovation and Conversion of the existing Targhee Hall to create a Joint Reserve Officer Training Corps (ROTC) Military Studies Facility

This option entails renovating Targhee Hall to serve as the Joint Reserve Officer Training Corps facility as described herein.

The overall project expenses are anticipated to be less under this approach and the expectation is that it will result in a set of improvements that will support the needs and functions of the ROTC detachments, contribute to the desired greater initiative to improve the character and nature of the Nez Perce neighborhood, conform with the goals and objectives of the Long Range campus Development Plan, and support improved recruitment and retention efforts of the university.

For these reasons, this is the university's preferred alternative.

**4. VACATED SPACE**

Depending upon the programmatic mix of units selected to be housed within the proposed Joint ROTC Facility in the current Targhee Hall building, there is the potential of creation of vacated spaces in various facilities across campus. These spaces tend to be office spaces and suites within older facilities which might be suitably repurposed for use by other campus units who currently occupy them.

As noted herein, Air Force ROTC currently occupies approximately 1,200 nsf in Shoup Hall and Navy ROTC currently occupies approximately 6,000 nsf in Hays Hall.

Specific uses and potential tenants for these spaces have yet to be identified.

**5. IMAGES**

Existing Condition, Targhee Hall:

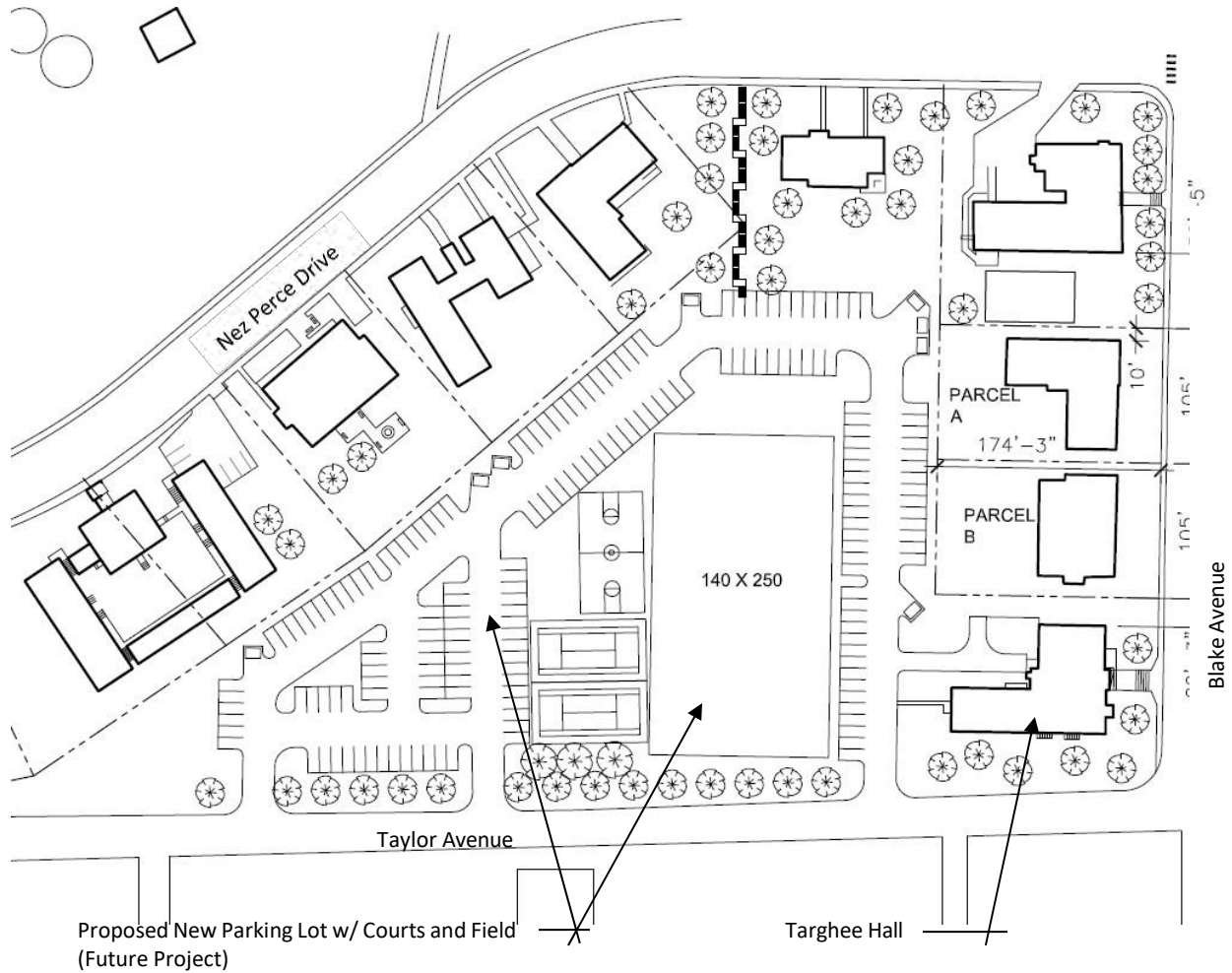


Existing conditions, Nez Perce neighborhood:





The following conceptual images of the proposed development of the Nez Perce neighborhood were prepared in support of the University of Idaho Long Range Campus Development Plan (LRCDP). The renovation and improvement of Targhee is a key component of the greater initiative to improve this neighborhood.



Conceptual Plan of the proposed new Parking and Court Sports facilities in the Nez Perce neighborhood.



Conceptual renderings of the proposed future, new Parking and Court Sports facilities in the Nez Perce neighborhood.

SET A  
PROJECT APPROVAL FORM

CAPITAL PROJECT COST AND FUNDING SOURCE SUMMARY

Project Title: 03 Joint ROTC Military Studies Facility

Building Statistics:

NASF: TBD  
GSF: 13,500  
Net to Gross 70% Targeted  
Stalls, Target: 200

|   | Estimated<br>Total Cost | Prior to<br>Budget<br>Year | 1st Year<br>FY24 | 2nd Year<br>FY25 | 3rd Year<br>FY26 | 4th Year<br>FY27 | 5th Year<br>FY28 | 6th Year<br>FY29 |
|---|-------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>PROJECT SUMMARY:</b>                       |                         |                            |                  |                  |                  |                  |                  |                  |
| A. Arch. & Engr.                              |                         |                            |                  |                  |                  |                  |                  |                  |
| Project Planning & Pre-Design                 | 63,420                  | 0                          | 63,420           | 0                | 0                | 0                | 0                | 0                |
| Schematic Design                              | 63,420                  | 0                          | 63,420           | 0                | 0                | 0                | 0                | 0                |
| Design Development                            | 126,840                 | 0                          | 126,840          | 0                | 0                | 0                | 0                | 0                |
| Construction Documents*                       | 221,970                 | 0                          | 148,720          | 73,250           | 0                | 0                | 0                | 0                |
| Bid & Award Phase*                            | 31,710                  | 0                          | 0                | 31,710           | 0                | 0                | 0                | 0                |
| Construction Supervision**                    | 126,840                 | 0                          | 0                | 41,857           | 84,983           | 0                | 0                | 0                |
| B. Asbestos Abatement Arch/Eng/Hygienist Fees | 15,000                  | 0                          | 0                | 15,000           | 0                | 0                | 0                | 0                |
| C. Tests, Permits, Fees, Etc.                 | 35,000                  | 0                          | 8,750            | 24,500           | 1,750            | 0                | 0                | 0                |
| <b>SUBTOTAL ARCH. &amp; ENGR.</b>             | <b>684,200</b>          | <b>0</b>                   | <b>411,150</b>   | <b>186,317</b>   | <b>86,733</b>    | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| D. Moving, Administration                     | 10,000                  | 0                          | 2,000            | 3,000            | 5,000            | 0                | 0                | 0                |
| E. Asbestos Abatement                         | 25,000                  | 0                          | 0                | 25,000           | 0                | 0                | 0                | 0                |
| F. Construction*** (Inc. Const. Cont.)        | 5,285,400               | 0                          | 0                | 1,744,182        | 3,541,218        | 0                | 0                | 0                |
| G. Owner Construction Costs                   | 209,000                 | 0                          | 31,350           | 167,200          | 10,450           | 0                | 0                | 0                |
| H. Furnishings/Moveable Equipment             | 150,000                 | 0                          | 0                | 22,500           | 127,500          | 0                | 0                | 0                |
| I. Contingency (Project)                      | 636,400                 | 0                          | 127,280          | 381,840          | 127,280          | 0                | 0                | 0                |
| <b>TOTAL PROJECT REQUEST</b>                  | <b>7,000,000</b>        | <b>0</b>                   | <b>571,780</b>   | <b>2,530,039</b> | <b>3,898,181</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         |

SOURCE OF FUNDS:

|   |                  |          |                  |                  |          |          |          |          |
|---|------------------|----------|------------------|------------------|----------|----------|----------|----------|
| Permanent Building Fund                 | 6,000,000        | 0        | 3,000,000        | 3,000,000        | 0        | 0        | 0        | 0        |
| General Education                       | 0                | 0        | 0                | 0                | 0        | 0        | 0        | 0        |
| Federal                                 | 0                | 0        | 0                | 0                | 0        | 0        | 0        | 0        |
| Bond Sale                               | 0                | 0        | 0                | 0                | 0        | 0        | 0        | 0        |
| Bond Reserve                            | 0                | 0        | 0                | 0                | 0        | 0        | 0        | 0        |
| Parking Funds                           | 0                | 0        | 0                | 0                | 0        | 0        | 0        | 0        |
| Other Funds, including Gifts (UI Funds) | 0                | 0        | 0                | 0                | 0        | 0        | 0        | 0        |
| Dedicated Insurance Settlement Proceeds | 1,000,000        | 0        | 1,000,000        | 0                | 0        | 0        | 0        | 0        |
| <b>TOTAL</b>                            | <b>7,000,000</b> | <b>0</b> | <b>4,000,000</b> | <b>3,000,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

Utilities TBD  
Custodial TBD  
Repairs & Maintenance TBD

PROPOSED SOURCE OF OPERATING FUNDS (If more than one source, please show relative per centages.): Joint ROTC Facility, General Education Funds

\* Includes Reimbursable Expenses  
\*\* Includes Fees for On-Site Observation  
\*\*\* Inc. Const Contingency

**OFFICE OF THE STATE BOARD OF EDUCATION****SET A****PROJECT SUMMARY**

**Project Title:** 04 Southwest Campus Utility Improvements

**Institution/Agency:** University of Idaho

**Brief Description:**

The intent of this project request is to design and construct improvements to the Steam and Chilled Water Distribution systems in the Southwest neighborhood of the main campus of the University of Idaho. The vision is to execute the final phase in the development of our comprehensive utility infrastructure which will complete the loop to support both adding existing facilities to the central Steam and Chilled Water Production and Distribution systems and providing future capacity for future campus facilities.

The project builds upon the principles and concepts codified in the university's Long Range Campus Development Plan (LRCDP), as well as more recent utilities and infrastructure planning efforts. Having adequate chilled water supply infrastructure to connect with the internal building systems is critical to the health and well being of the animals and research on campus, eliminating mold and mildew in interior spaces and meeting other health and life safety needs. Having redundancy in the system with a fully connected loop positions the university to be more responsive in crisis situations involving the chilled water supply as well.

This project aligns with the goals and objectives of the FY2023-2028 State Board of Education Strategic Plan by providing the necessary campus infrastructure to support facilities that support the overall goals of the university to provide educational, research, and outreach programs which will prepare students to gain skills and experiences supportive of their future success.

*Idaho Avenue (DPW 21*

**Project Scope:**

**Project Components:**

**Steam Supply Distribution and Condensate Return System**

New System

Creation of new, fully developed 6" Steam Supply Distribution and Condensate Return system, Complete with associated valves and tees, necessary controls, Points of connection for future connections, Located in precast concrete utilidor (no direct-bury), complete with access lids and drainpipes/systems as required. All surface repair as necessary and required, All project fees, and related expenses for a complete and functional installation.

**Chilled Water Supply Distribution and Return System**

New System

Creation of new, fully developed 6" Chilled Water Supply and Return Distribution system, Complete with associated valves and tees, necessary controls, Points of connection for future Connections, Direct-bury, All surface repair as necessary and required, All project fees, and related expenses for a complete and functional installation.

**Estimated Total Cost:**

*Source of Project Funds (by fund source and amount):*

**Total Project Cost**

Fund Source

Amount

Permanent Building Fund

\$ 2,500,000

Federal Funds

\$ 0

Bond Funds

\$ 0

Other (UI)

\$ 0

Total: \$ 2,500,000

**Previous Appropriations**

| <u>Fund Source</u>          | <u>Amount</u> |
|-----------------------------|---------------|
| All Sources Secured to Date | \$ <u>0</u>   |
| Total:                      | \$ 0          |

**Budget Year Request (FY2024)**

| <u>Fund Source</u>      | <u>Amount</u> |
|-------------------------|---------------|
| Permanent Building Fund | \$ 2,500,000  |

**Date Approved by State Board of Education:**

Initial inclusion on the University of Idaho 6 Year Plan, FY2024, submitted July 1, 2022.

FY2024 represents the first year of request to the Permanent Building Fund for this infrastructure improvement.

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**1. PROJECT DESCRIPTION AND JUSTIFICATION**

**Project Planning Background:**

The University of Idaho completed a comprehensive Long Range Campus Development Plan (LRCDP) in 1997 as the result of the "Campus Vision 2020" planning initiative. Far from being a staid, document lacking flexibility, the LRCDP has received numerous updates and revision over time in response to a wide variety of planning drivers and studies. Chief among these are multiple Utilities and Infrastructure studies aimed at ensuring that campus infrastructure is sufficient to support the anticipated growth and development of the University of Idaho.

In 2018, the university funded an analysis of the Steam Distribution and Chilled Water Distribution systems serving the west edge of the core of the main campus of the university. This study recommended a series of phased improvements

- West Campus Neighborhood Utilities Improvements – centered on the Idaho Avenue corridor.
- Southwest Campus Neighborhood Utilities Improvements for the region of campus south of the Idaho Avenue corridor.
- Northwest Campus Neighborhood Utilities Improvements for the region of campus north of the Idaho Avenue corridor.

These three, phase efforts focused on providing sufficient steam and chilled water service to both existing facilities not currently served by central systems and to future building footprints identified in the LRCDP.

In 2018 and 2019, the university funded and competed the West Campus Neighborhood Utilities Improvements in advance of the new ICCU Idaho Arena. This West Campus Utilities effort allowed the new ICCU Idaho Arena to be served by central utilities production and distribution systems. Such central utilities production and distribution systems are more efficient in terms of production costs, diversity of load, and maintenance and operations. Thus, they are critical to the university's goals related to sustainability.

Having funded the planning and feasibility studies and funded the installation of the first phase of the recommended systems, the university now looks to the State of Idaho Permanent Building Fund (PBF) to continue the overall effort.

### **Project Description:**

The project is consistent with the strategic goals and objectives of UI. The project is fully consistent with UI's strategic plan, specifically:

- In concert with the West Campus and Northwest Campus Neighborhood Utilities Improvements effort, this project provides Steam Distribution and Chilled Water Distribution systems to serve existing facilities in the southwest neighborhood of the core of the main campus of the university.
- This project is fully consistent with the principles, goals, and objectives related to outreach and extension within the University of Idaho's Long Range Campus Development Plan (LRCDP).
- This project is fully consistent with the stated principles, goals, and objectives related to sustainability for the university.
- This project is part of a three phased implantation effort. Full completion of all three phases is necessary to provide enough capacity in the Steam Distribution System to support the anticipated steam loads required by the facilities anticipated to be served by this effort.

## **2. PROJECT COMPONENTS**

Specific scope elements of this project include, but are not limited to:

- **Steam Supply and Condensate Return:** The 2018 Feasibility Analysis recommends a 6- inch steam distribution spur and 2-1/2-inch condensate return line located in the access drive on the east side of the ASUI Kibbie Activity Center. This spur would connect to existing points of connection installed in the Idaho Avenue steam distribution mains under the recently completed West Campus Utilities effort.

The steam supply and condensate return is proposed to be located within a precast utilidor that has an inside dimension of 3'x4' and is traffic rated. Drainage of the utilidor will be provided to limit the potential for groundwater or stormwater influx within the

structure. This drainage would extend the length of the utilidor and will consist of perforated pipe beneath the utilidor that is connected to an existing hard-piped storm system downstream.

- **Chilled Water Supply and Return:** There are existing 20-inch chilled water mains located in close proximity to the southeast corner of the ASUI Kibbie Activity Center in Rayburn Street. The project scope includes direct-bury 6-inch chilled water supply and return lines from the southeast corner of the ASUI Kibbie Activity Center to points of connection on the existing 20 inch mains.

### 3. ALTERNATIVES

Two alternatives have been studied to date.

#### Alternative 1: No Action

This alternative provides for no further investment in utilities and infrastructure systems located on the west edge of the core of the Moscow campus. This will severely limit the ability of the university to connect new facilities to the central campus production and distribution systems as they are planned, constructed, and come online in the future. This will also limit the ability of the university to connect existing, stand-alone, and isolated facilities with failing systems to be added to the central campus production and distribution systems.

Both actions severely impact the university goals regarding sustainability and efficiency in maintenance and operations in a negative manner.

For these reasons, the university rejected this alternative.

#### Alternative 2: Provide the Utilities Infrastructure as Described Herein

This alternative consists of a capital construction project to design and construct the central utilities distribution infrastructure as described in this request. This will result in increased efficiencies in operations and maintenance of connected buildings and facilities and will support and enhance the university's sustainability profile. Future utilities costs will be dramatically decreased.

Alternative 2 is the university's preferred alternative.

As noted herein, all three phases of implementation are required. The university funded and completed the first phase, the West Campus Neighborhood Utilities Improvements. This request for the Southwest Campus Neighborhood Utilities Improvements represents the second phase. The third phase of the overall initiative, Northwest Campus



Neighborhood Utilities Improvements, will be the subject of future requests of the Permanent Building Fund.

#### **4. VACATED SPACE**

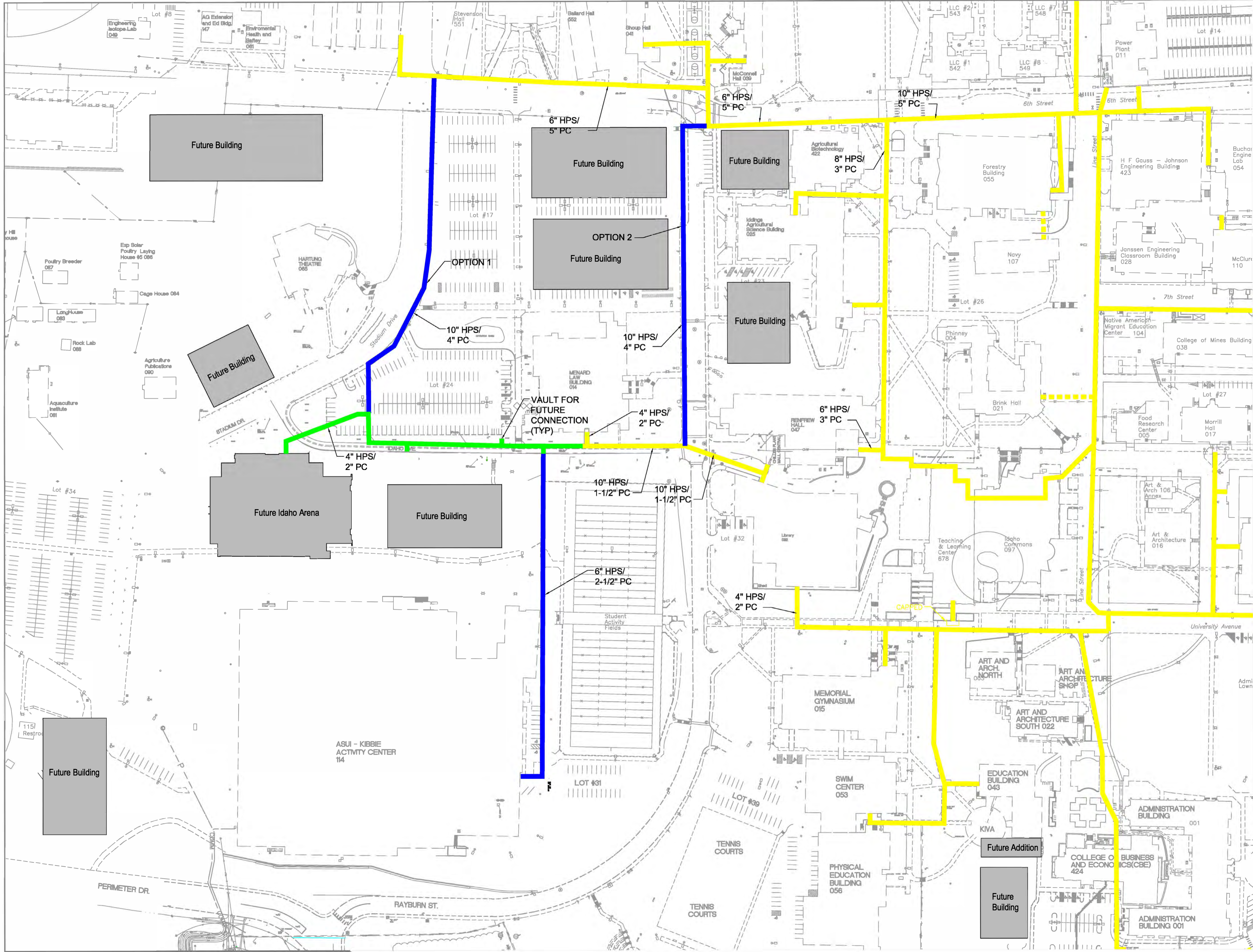
There are no vacated spaces created as a result of this project to report.

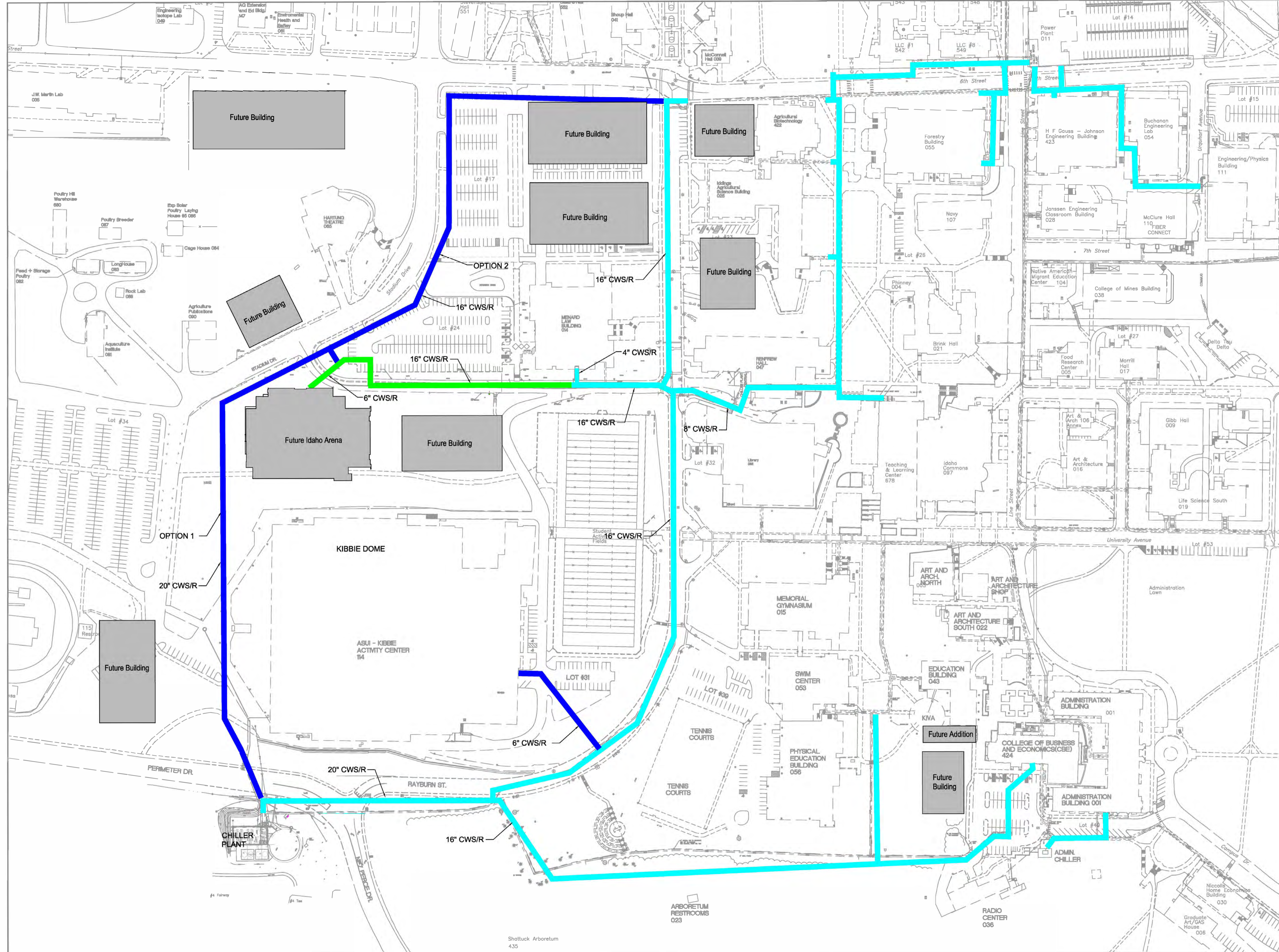
#### **5. IMAGES**

The following are the Steam and Chilled Water Maps from the 2018 Study.

UNIVERSITY OF IDAHO  
CAMPUS UNDERGROUND UTILITIES - CHILLED WATER

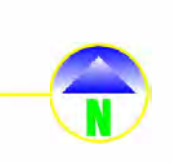
- EXISTING STEAM
- ARENA STEAM (Completed)
- FUTURE STEAM





UNIVERSITY OF IDAHO  
 CAMPUS UNDERGROUND UTILITIES - CHILLED WATER

- EXISTING CHILLED WATER
- ARENA CHILLED WATER
- FUTURE CHILLED WATER



**SET A  
PROJECT APPROVAL FORM**

**CAPITAL PROJECT COST AND FUNDING SOURCE SUMMARY**

Project Title: 04 Southwest Campus Utility Improvements

Building Statistics:

NASF: N/A  
GSF: N/A  
Net to Gross: N/A

|   | Estimated<br>Total Cost | Prior to<br>Budget<br>Year | 1st Year<br>FY24 | 2nd Year<br>FY25 | 3rd Year<br>FY26 | 4th Year<br>FY27 | 5th Year<br>FY28 | 6th Year<br>FY29 |
|---|-------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>PROJECT SUMMARY:</b>                       |                         |                            |                  |                  |                  |                  |                  |                  |
| A. Arch. & Engr.                              |                         |                            |                  |                  |                  |                  |                  |                  |
| Project Planning & Pre-Design                 | 22,650                  | 0                          | 22,650           | 0                | 0                | 0                | 0                | 0                |
| Schematic Design                              | 22,650                  | 0                          | 22,650           | 0                | 0                | 0                | 0                | 0                |
| Design Development                            | 45,300                  | 0                          | 45,300           | 0                | 0                | 0                | 0                | 0                |
| Construction Documents*                       | 79,275                  | 0                          | 79,275           | 0                | 0                | 0                | 0                | 0                |
| Bid & Award Phase*                            | 11,325                  | 0                          | 0                | 11,325           | 0                | 0                | 0                | 0                |
| Construction Supervision**                    | 45,300                  | 0                          | 0                | 45,300           | 0                | 0                | 0                | 0                |
| B. Asbestos Abatement Arch/Eng/Hygienist Fees | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| C. Tests, Permits, Fees, Etc.                 | 15,000                  | 0                          | 3,750            | 11,250           | 0                | 0                | 0                | 0                |
| SUBTOTAL ARCH. & ENGR.                        | 241,500                 | 0                          | 173,625          | 67,875           | 0                | 0                | 0                | 0                |
| D. Moving, Administration                     | 7,500                   | 0                          | 1,500            | 6,000            | 0                | 0                | 0                | 0                |
| E. Asbestos Abatement                         | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| F. Construction*** (Inc. Const. Cont.)        | 1,998,700               | 0                          | 0                | 1,998,700        | 0                | 0                | 0                | 0                |
| G. Owner Construction Costs                   | 25,000                  | 0                          | 3,750            | 21,250           | 0                | 0                | 0                | 0                |
| H. Furnishings/Moveable Equipment             | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| I. Contingency (Project)                      | 227,300                 | 0                          | 90,920           | 136,380          | 0                | 0                | 0                | 0                |
| <b>TOTAL PROJECT REQUEST</b>                  | <b>2,500,000</b>        | <b>0</b>                   | <b>269,795</b>   | <b>2,230,205</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |

**SOURCE OF FUNDS:**

|   |                  |          |                  |          |          |          |          |          |
|---|------------------|----------|------------------|----------|----------|----------|----------|----------|
| Permanent Building Fund                 | 2,500,000        | 0        | 2,500,000        | 0        | 0        | 0        | 0        | 0        |
| General Education                       | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Federal                                 | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Bond Sale                               | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Bond Reserve                            | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Parking Funds                           | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| Other Funds, including Gifts (UI Funds) | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
|   | 0                | 0        | 0                | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL</b>                            | <b>2,500,000</b> | <b>0</b> | <b>2,500,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

Utilities TBD  
Custodial TBD  
Repairs & Maintenance TBD

**PROPOSED SOURCE OF OPERATING FUNDS (If more than one source, please show relative percentages.): Central Utilities.**

- \* Includes Reimbursable Expenses
- \*\* Includes Fees for On-Site Observation
- \*\*\* Inc. Const Contingency

OFFICE OF THE STATE BOARD OF EDUCATION SET A

PROJECT SUMMARY

**Project Title:** 05 West Campus Neighborhood Improvements

**Institution/Agency:** University of Idaho

**Brief Description:**

This project request seeks to begin the final phase of the formation of the entertainment district for the University of Idaho with \$2 million in FY24. This revitalization of the west campus quadrant of campus will be complete with the design and construction of a fully developed, landscaped and paved area including wayfinding signage and other functional necessities to increase traffic and revenue generating activities. The project is anchored with an enhanced paved surface that can be used for events, parking and temporary structures to support revenue generations.



Existing Conditions, West Campus Parking Facilities

The purpose and intent of the proposed project is to serve the entire district which includes the new Seed Potato Germplasm facility, the newly constructed ICCU Idaho Arena, the recently improved Hartung Theatre, Dan O'Brien Track, the future Meat Science and Innovation Center,

the ASUI Kibbie Activity Center and access to the campus frisbee golf course. The university has significant financial investment in this district and with the help of PBF we can complete the revitalization and bring it to life. The desire for such a developed paved area for activities, events and parking is long-standing and appears as a component of campus planning studies, illustrative plans and master plans dating back to the 1970's.

This project request seeks to work in a coordinated and integrated manner with a current Permanent Building Fund project to improve Idaho Avenue between Perimeter Drive and Stadium Drive. DPW project 21-250 was funded in FY2021 via the Alterations and Repair Category, was bid in spring 2022 and is currently in the construction phase, with a projected completion date in the fall of 2022. These projects will work together to improve the overall environment of the west campus neighborhood in alignment with the residential campus, transportation, and overall goals of the university's Long Range Campus Development Plan (LRCDP).

This project aligns with the goals and objectives of the FY2023-2028 State Board of Education Strategic Plan by creating and developing a campus environment which will support the overall goals of the university to provide educational and outreach programs which will prepare students to gain skills and experiences supportive of their future success.

**Project Scope:**

**New Parking and Event Support Facility**

Lot size:

Creation of new, fully developed and Landscaped, paved parking facility, Includes all requisite and necessary Access pathways, walks and ramps, Safety and security lighting, Landscape islands and buffers, Signage, and all necessary appurtenances for safe and functional operation. In addition, provision for power distribution and data distribution throughout the lot to strategic locations for event support. All project fees, and related expenses for a complete and functional installation.

**Stalls**

approx. 650 +/-  
(target, lots  
57 and 110  
combined)

**Estimated Total Cost:**

*Source of Project Funds (by fund source and amount):*

| <b>Total Project Cost</b> |               |
|---------------------------|---------------|
| <u>Fund Source</u>        | <u>Amount</u> |
| Permanent Building Fund   | \$ 5,000,000  |
| Federal Funds             | \$ 0          |
| Bond Funds                | \$ 0          |
| Other (UI)                | <u>\$ 0</u>   |
| Total:                    | \$ 5,000,000  |

| <b>Previous Appropriations</b> |               |
|--------------------------------|---------------|
| <u>Fund Source</u>             | <u>Amount</u> |
| All Sources Secured to Date    | <u>\$ 0</u>   |
| Total:                         | \$ 0          |

| <b>Budget Year Request (FY2024)</b> |               |
|-------------------------------------|---------------|
| <u>Fund Source</u>                  | <u>Amount</u> |
| Permanent Building Fund             | \$ 2,000,000  |

It is the intent of the university to request a second iteration of \$3,000,000 in FY2025, thus making the cumulative total request of the Permanent Building Fund \$5,000,000, spread over two years.

**Date Approved by State Board of Education:**

Inclusion on the University of Idaho 6 Year Plan, FY2023, submitted July 1, 2021.

FY2024 represents the second year of request to the Permanent Building Fund for this facility.

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**1. PROJECT DESCRIPTION AND JUSTIFICATION**

**Project Planning Background:**

With this project request the university seeks to upgrade and improve the aesthetics and environment for revenue generating external events and experiences within the west campus neighborhood. by investing in improved landscape and grounds, creating better

connections to campus in general, providing improved parking opportunities, and improving the support and facilitation of safely convening large groups in the entertainment district at the university.

The 1971 illustrative plan indicates a major parking resource to the west of the then proposed ASUI Kibbie Activity Center, and a fully developed and landscaped parking facility between the ASUI Kibbie Activity Center and Perimeter Drive is a key component of the current Long Range Campus Development Plan (LRCDP). Such a project plays a key role in supporting the residential campus, pedestrian-centric core of campus, and transportation goals of the LRCDP.

Upon completion of the ASUI Kibbie Activity Center, a gravel surface parking resource west of the Kibbie Dome was created, currently known as Lot 57. Subsequently, the existing gravel parking resource was expanded to the north in 2001, creating Lot 110. While this gravel parking resource has been expanded over the years, it retains to a considerable extent an “ad hoc” character and feel to this day. Portions of the lots are not lighted, and those that are lighted are done so with surplus cobra head fixtures on temporary wood poles. The lot is open, barren, and unsuitable in its role as a first impression of the university for many communities and first-time visitors to the university.



Existing Conditions and Arrival Experience, West Campus Parking Facilities, Approach from Perimeter Drive





Concept Study, West Campus Parking Facilities, April 2000

Currently, the university is working with the Division of Public Works (DPW) on a project effort to design and construct a new east/west roadway in the alignment of the accessway provided by the 1989 project. This project was funded by the Permanent Building Fund (PBF) in FY2021 via the Alterations and Repair Category. It was bid in spring 2022 and is currently in the construction phase, with a projected completion date in the fall of 2022. The current DPW project will create a fully developed street complete with curb, gutters, sidewalks, lighting, and street trees, and it will define access drives into Lot 57 to the south and Lot 110 to the north. In addition, the project scope includes a gateway to Idaho Avenue at the intersection with Perimeter Drive. (See the Plans in Section 5, Images)

Overall, the current PBF and DPW project regarding Idaho Avenue, the improvements installed by the recently completed ICCU Idaho Arena project, and this project request will all work in integrated, coordinated fashion to provide the developed, landscaped commuter and event parking facility envisioned by the university's Long Range Campus Development Plan.

### Project Description:

The west campus entertainment district supports general academic uses and events such as academic coursework, Convocation and Commencement ceremonies, academic lectures, seminars, etc. in addition to hosting university and community events and cultural activities. The scope of this project is to provide the facilities and resources to support both daily commuter parking and these events and activities.

The project consists of two fully developed and landscaped surface parking facilities west of the ASUI Kibbie Activity Center, The ICCU Idaho Arena, and Lot 34. These new parking facilities will be located at the site of the existing gravel surface lots, Lot 57 and Lot 110. Lot 57, south of the new Idaho Avenue, is anticipated to be approximately 450 parking stalls. Lot 110, north of the new Idaho Avenue, is anticipated to be approximately 175 parking stalls. Lot 110 should also be designed with consideration for accommodation of Recreational Vehicles.

The vision is that the new lots should be designed to integrate with existing Lot 34 and existing Idaho Avenue. This includes the possible extension of the east/west pedestrian pathway and spine which currently exists in Lot 34, and/or some other suitable measures, walkways and pathways to accommodate safe and efficient pedestrian circulation. The new parking lots should be fully developed with landscape islands and peninsulas sufficient to accommodate suitable street trees and other softscape materials, lighting, and signage. The design of the new lots should also include distribution of power and data infrastructure throughout both lots to strategic locations, complete with appropriate panels and pedestals, for the support of a variety of event set-ups and needs.

The project is consistent with the strategic goals and objectives of UI. The project is fully consistent with UI's strategic plan, specifically:

- This project carries specific intent to support events and cultural activities which engage with the university's stakeholders, students, staff, alumni, and the greater community of the state of Idaho. The ASUI Kibbie Activity Center and the ICCU Idaho Arena host and support a variety of academic and cultural outreach events which enrich the collegiate experiences and careers of the students of the University of Idaho.
- These anticipated education, outreach, extension, and cultural activities have the power to engage the community and transform the lives of students and community members alike, and they have the potential to cultivate relationships and improve communication and collaboration between the university and the greater community.

This project, and the resultant parking facilities, is fully consistent with the principles, goals, and objectives related to outreach and extension within the University of Idaho's Long Range Campus Development Plan (LRCDP).

## **2. PROJECT COMPONENTS**

Specific scope elements of this project include, but are not limited to:

- Two fully developed and landscaped surface parking facilities west of the ASUI Kibbie Activity Center, The ICCU Idaho Arena and Lot 34. These new parking facilities will be located at the site of the existing gravel surface lots, Lot 57 and Lot 110.
  - Lot 57 south of the new Idaho Avenue, approximately 450 parking stalls (+/-).
  - Lot 110 north of the new Idaho Avenue, approximately 175 parking stalls (+/-). This lot should also be designed with consideration for accommodation of Recreational Vehicles.
- The new lots should be designed to integrate with existing Lot 34 and existing Idaho Avenue. This includes the possible extension of the east/west pedestrian pathway and spine which currently exists in Lot 34, and/or other suitable measures, walkways, and pathways to accommodate safe and efficient pedestrian circulation.
- Landscape Islands and peninsulas sufficient to accommodate suitable street trees and other softscape materials.
- Landscaped street frontage on Perimeter Drive.
- Irrigation systems as required to support the landscape materials.
- Safety and security lighting meeting University of Idaho design and construction standards.
- Regulatory, wayfinding, identification, and directional signage meeting University of Idaho design and construction standards.
- Distribution of power and data infrastructure throughout both lots to strategic locations, complete with appropriate panels and pedestals, for the support of a variety of event set-ups and needs.
- Repairs and improvements to Lot 34 as identified and as necessary to successfully integrate and tie these two, new lots in with existing Lot 34.
- All other necessary appurtenances and miscellaneous items necessary for safe and efficient operations.

## **3. ALTERNATIVES**

Two alternatives have been studied to date.

### Alternative 1: No Action

This alternative provides for no further investment beyond remedial maintenance activities to the existing gravel surface parking facilities west campus neighborhood. This will continue to present a poor image to the visitors and campus stakeholders of the university, negatively impacting recruitment and retention activities. This represents a tremendous lost opportunity cost to the university and its stakeholders.

For these reasons, the university rejected this alternative.

Alternative 2: Provide the Support Facilities as Described Herein

This alternative consists of a capital construction project to design and construct the project as described in this request. This will result in better support of the university's commuter students, faculty, and staff. It will provide for more efficient and flexible support of a variety of university academic, outreach, extension, and cultural events and activities. Importantly, it will provide an enhanced first impression of the university, its grounds and its environment which will reflect a high degree of intention and care in providing for a rich academic student experience. Such first impressions are vital to the university's recruitment efforts.

Alternative 2 is the university's preferred alternative.

**4. VACATED SPACE**

There are no vacated spaces created as a result of this project to report.

**5. IMAGES**



Concept Study of the Arrival Experience, Idaho Avenue Improvements, DPW 21-250, September 2020



**SET A  
PROJECT APPROVAL FORM**

**CAPITAL PROJECT COST AND FUNDING SOURCE SUMMARY**

Project Title: 05 West Campus Neighborhood Improvements

Building Statistics:

NASF: N/A  
GSF: N/A  
Net to Gross: N/A  
Stalls, Target: 650

|   | Estimated<br>Total Cost | Prior to<br>Budget<br>Year | 1st Year<br>FY24 | 2nd Year<br>FY25 | 3rd Year<br>FY26 | 4th Year<br>FY27 | 5th Year<br>FY28 | 6th Year<br>FY29 |
|---|-------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>PROJECT SUMMARY:</b>                       |                         |                            |                  |                  |                  |                  |                  |                  |
| A. Arch. & Engr.                              |                         |                            |                  |                  |                  |                  |                  |                  |
| Project Planning & Pre-Design                 | 45,300                  | 0                          | 45,300           | 0                | 0                | 0                | 0                | 0                |
| Schematic Design                              | 45,300                  | 0                          | 45,300           | 0                | 0                | 0                | 0                | 0                |
| Design Development                            | 90,600                  | 0                          | 90,600           | 0                | 0                | 0                | 0                | 0                |
| Construction Documents*                       | 158,550                 | 0                          | 158,550          | 0                | 0                | 0                | 0                | 0                |
| Bid & Award Phase*                            | 22,650                  | 0                          | 0                | 22,650           | 0                | 0                | 0                | 0                |
| Construction Supervision**                    | 90,600                  | 0                          | 0                | 90,600           | 0                | 0                | 0                | 0                |
| B. Asbestos Abatement Arch/Eng/Hygienist Fees | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| C. Tests, Permits, Fees, Etc.                 | 45,000                  | 0                          | 11,250           | 33,750           | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL ARCH. &amp; ENGR.</b>             | <b>498,000</b>          | <b>0</b>                   | <b>351,000</b>   | <b>147,000</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| D. Moving, Administration                     | 7,500                   | 0                          | 1,500            | 6,000            | 0                | 0                | 0                | 0                |
| E. Asbestos Abatement                         | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| F. Construction*** (Inc. Const. Cont.)        | 3,975,400               | 0                          | 0                | 3,975,400        | 0                | 0                | 0                | 0                |
| G. Owner Construction Costs                   | 64,600                  | 0                          | 9,690            | 54,910           | 0                | 0                | 0                | 0                |
| H. Furnishings/Moveable Equipment             | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| I. Contingency (Project)                      | 454,500                 | 0                          | 181,800          | 272,700          | 0                | 0                | 0                | 0                |
| <b>TOTAL PROJECT REQUEST</b>                  | <b>5,000,000</b>        | <b>0</b>                   | <b>543,990</b>   | <b>4,456,010</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| <b>SOURCE OF FUNDS:</b>                       |                         |                            |                  |                  |                  |                  |                  |                  |
| Permanent Building Fund                       | 5,000,000               | 0                          | 2,000,000        | 3,000,000        | 0                | 0                | 0                | 0                |
| General Education                             | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| Federal                                       | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| Bond Sale                                     | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| Bond Reserve                                  | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| Parking Funds                                 | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| Other Funds, including Gifts (UI Funds)       | 0                       | 0                          | 0                | 0                | 0                | 0                | 0                | 0                |
| <b>TOTAL</b>                                  | <b>5,000,000</b>        | <b>0</b>                   | <b>2,000,000</b> | <b>3,000,000</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| Utilities                                     | TBD                     |                            |                  |                  |                  |                  |                  |                  |
| Custodial                                     | TBD                     |                            |                  |                  |                  |                  |                  |                  |
| Repairs & Maintenance                         | TBD                     |                            |                  |                  |                  |                  |                  |                  |

**PROPOSED SOURCE OF OPERATING FUNDS (If more than one source, please show relative percentages.):** Parking Permit and Enforcement Revenues 85% / Event Operation Funds 15%.

\* Includes Reimbursable Expenses

\*\* Includes Fees for On-Site Observation

\*\*\* Inc. Const Contingency

**CAPITAL BUDGET REQUEST  
FY 2024  
CAPITAL IMPROVEMENT PROJECT DESCRIPTION  
(New Buildings, Additions or Major Renovations)**

AGENCY: Lewis-Clark State College

AGENCY PROJECT PRIORITY: 1

PROJECT DESCRIPTION/LOCATION: Clearwater Hall – First Floor Build-out

CONTACT PERSON: Julie Crea

TELEPHONE: (208) 792-2240

**PROJECT JUSTIFICATION:**

This project was approved as an FY 2020 project, but construction prices exceeded the estimates made the previous year, and those funds were diverted to be able to complete the Division of Movement and Sport Sciences build-out. LC State would like to build-out the Clearwater Hall first floor to house offices, classrooms, and a computer lab for Workforce Training (WFT), and for campus overflow classes as needed (e.g., often last-minute additions of general education classes are needed to accommodate enrollment ebbs and flows). This project would include adding restrooms and HVAC capacity.

- Prior funding request (project #19152) was closed and reallocated to allow project #19153 to be completed (Project Account Change confirmation email from Margie Kennedy December 5, 2018).

**(A) Concisely describe what the project is.**

LC seeks to build out the first floor for WFT's use and relocate the operation from a leased site. The relocation will create synergies with two other centers located at Clearwater Hall: The Adult Learning Center (ALC) and the Idaho Small Business Development Center (ISBDC) as well as an additional center adjacent to this location, the Center for Arts and History (CAH). The request to build-out this facility, includes HVAC, restrooms, nine offices, and four classrooms totaling 6,400 square feet.

**(B) What is the existing program and how will it be improved?**

Workforce Training (WFT) provides short term, non-credit, affordable classes for persons looking to upgrade their training and employability skills. Course offerings include business, industry, and computer classes. Customized training for business and industry and related instruction for apprenticeships and health occupations. LC State WFT classes and programs ladder into certificate and degree-seeking two- and four-year programs.

As students achieve their educational goals such as a General Education Diploma (GED) through the Adult Learning Center, the co-location of Workforce Training creates an easy transition into certificate programs offered by WFT. Additionally, ISBDC assists existing and new businesses to be successful, including providing workforce training. As ISBDC identifies training needs for new businesses, the path to connect with these needs will be more seamless for the customer. Having each of these centers co-located will create ease of access for customers, businesses, and non-traditional students seeking entry into higher education. Additionally, being located downtown puts WFT closer to businesses that have training requests. The build-out of the WFT/Clearwater Hall area will also allow the other centers and businesses to host events within this space; as well as provide after-hours instructional space to better meeting the needs of adult-learner/non-traditional students.

Relocating WFT to this space will foster synergies to help to create a one-stop shop for adult learners and small businesses (GED to certificate; business development to business success; and personal development for the needs in-between).

(C) What will be the impact on your operating budget?

The need for LC to relocate the WFT program and terminate a lease agreement dictated a more immediate request for this new project and LC State requested to open a project in FY 2023. The build-out of Clearwater Hall will allow LC State to terminate the current north Lewiston WFT space lease, which is estimated at \$35,000 per year. WFT will incur an internal loan that will put debt pressure on this operation.

(D) What are the consequences if this project is not funded?

With PBFAC’s support, the internal debt burden can be alleviated, thereby making it possible for LC State to provide better workforce training services and support for local, regional, and state business/industry partners; as well as expanded space for after-hours adult-learner courses and programs.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|                          |              |                 |              |
|--------------------------|--------------|-----------------|--------------|
| <b>ESTIMATED BUDGET:</b> |              | <b>FUNDING:</b> |              |
| Land                     |              | PBF             | \$ 1,300,000 |
| A/E fees                 | \$ 148,000   | General Account |              |
| Construction             | 1,232,900    | Agency Funds    | 150,000      |
| 5% Contingency           | 69,100       | Federal Funds   |              |
| F F & E                  |              | Other           |              |
| Total                    | \$ 1,450,000 | Total           | \$ 1,450,000 |



AGENCY: Lewis-Clark State College

AGENCY PROJECT PRIORITY: 2

PROJECT DESCRIPTION/LOCATION: Music Building/Living &amp; Learning Community

CONTACT PERSON: Julie Crea

TELEPHONE: (208) 792-2240

## PROJECT JUSTIFICATION:

- (A) Concisely describe what the project is.

LC State has historically maintained only modest on-campus housing capacities. As enrollment stabilizes and rebounds, LC State needs additional facilities to accommodate residents within a high-quality living and learning environment. This request is for a living learning center. The project requests to update and repurpose the Music building for this center. The updates necessary are a new roof, renovation of the basement and egress windows, replacement of the flooring, expansion of bathroom facilities, and updates to the kitchen and laundry areas. The living-learning center concept has been part of LC State's master plan since FY 2017. This renovation, will allow the college to actualize the plan without incurring the costs and enrollment-relate risks of an entirely new building.

- (B) What is the existing program and how will it be improved?

When living and learning are connected, retention and on time graduation are improved. LC anticipates targeting health care students seeking on-campus housing. With the rising cost of housing in the region, LC State needs more facilities to house students and seeks to create a living-learning cohort for future health care professionals (enrolled students). LC is addressing immediate needs to temporarily house students in the facility, but additional updates are necessary to fully convert the building to sustain long-term use, and to house a potential of 30 students post remodel.

- (C) What will be the impact on your operating budget?

This project will positively impact the institution's operating budget by increasing enrollment and will assist students who struggle to attend college due to a lack of affordable and available regional housing.

- (D) What are the consequences if this project is not funded?

Lost enrollment and potentially a lack of health care professionals to serve an aging population. Nursing education employs a cohort model. Creating a living-learning environment within which nursing student cohorts can be recruited and supported will improve student retention and completion outcomes.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|                          |              |                 |              |
|--------------------------|--------------|-----------------|--------------|
| <b>ESTIMATED BUDGET:</b> |              | <b>FUNDING:</b> |              |
| Land                     |              | PBF             | \$ 1,852,000 |
| A/E fees                 | \$ 240,000   | General Account |              |
| Construction             | 2,000,000    | Agency Funds    | \$500,000    |
| 5% Contingency           | 112,000      | Federal Funds   |              |
| F F & E                  |              | Other           |              |
| Total                    | \$ 2,352,000 | Total           | \$ 2,352,000 |

AGENCY: Lewis-Clark State College

AGENCY PROJECT PRIORITY: 3

PROJECT DESCRIPTION/LOCATION: Wittman Complex/Mechanical Technical Building System Updates

CONTACT PERSON: Julie Crea

TELEPHONE: (208) 792-2240

## PROJECT JUSTIFICATION:

(A) Concisely describe what the project is.

Existing projects include upgrading restrooms for ADA accessibility, addressing facility programmatic needs, and fixing scuppers in the Wittman Complex. Similarly, a recently completed project addressed fire sprinkler system replacement and minor program needs such as carpet and ADA accessibility in the Mechanical Technical Building (MTB). This request is to finish the necessary updates to these facilities; bringing them up to acceptable safety standards (particularly important given the programs housed – diesel, welding, collision repair, etc.).

- The HVAC systems for both buildings have been identified as end-of-life by an independent deferred maintenance study.
- Both buildings have dated fire alarms systems, and panels and devices are due for replacement.
- Wittman Complex needs to have the fire sprinkler system expanded to cover the entire building. The current system only covers the paint booth.

(B) What is the existing program and how will it be improved?

These two-facilities house Career and Technical Education and Academic programs. The facilities are used heavily for classroom/lab instruction. These system upgrades will assure continuity in operations and instruction.

(C) What will be the impact on your operating budget?

This project will positively impact the institution's operating budget by increasing energy efficiency and lowering costs.

(D) What are the consequences if this project is not funded?

Lost energy efficiencies, ongoing cost escalation and gaps in the ability to move the overall campus deferred maintenance plan forward to improve capital asset/building efficiencies and lifespan. Continuity in operations may be a challenge if there are HVAC system failures and life safety could be compromised with failures in alarm and fire safety systems.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|                          |              |                 |              |
|--------------------------|--------------|-----------------|--------------|
| <b>ESTIMATED BUDGET:</b> |              | <b>FUNDING:</b> |              |
| Land                     |              | PBF             | \$ 4,892,000 |
| A/E fees                 | \$ 499,200   | General Account |              |
| Construction             | 4,160,000    | Agency Funds    |              |
| 5% Contingency           | 233,000      | Federal Funds   |              |
| F F & E                  |              | Other           |              |
| Total                    | \$ 4,892,200 | Total           | \$ 4,892,000 |

AGENCY: Lewis-Clark State College AGENCY PROJECT PRIORITY: 4

PROJECT DESCRIPTION/LOCATION: Sam Glenn Complex Remodel

CONTACT PERSON: Julie Crea TELEPHONE: (208) 792-2240

**PROJECT JUSTIFICATION:**

(A) Concisely describe what the project is.

The Sam Glenn Complex remodel will replace the failing ceiling tile structure, install new flooring/carpeting, window replacement, enlargement, and additions, and address other minor repairs and needed painting. The ceiling tiles have a flaw in the design with the fixture method and need to be repaired as tiles are currently dislodging and falling at random times.

(B) What is the existing program and how will it be improved?

The Sam Glenn Complex is primarily an instructional facility for Career and Technical Education programs and houses important student support services such as a CTE tutoring center, Student Health, Student Counseling, and e-Learning Services (online learning management system). The updates will provide a safer environment. This facility has not had major non-system/ structural updates since 1996. The lower level was built to be a storage area and lacks sufficient natural light. The basement houses the mail room, IT department, campus print, and classrooms.

(C) What will be the impact on your operating budget?

There is no anticipated impact on the operating budget.

(D) What are the consequences if this project is not funded?

There are potential safety issues with a faulty ceiling structure and ceiling tiles falling.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|                          |                     |                 |                     |
|--------------------------|---------------------|-----------------|---------------------|
| <b>ESTIMATED BUDGET:</b> |                     | <b>FUNDING:</b> |                     |
| Land                     |                     | PBF             | \$ 3,528,000        |
| A/E fees                 | \$ 360,000          | General Account |                     |
| Construction             | 3,000,000           | Agency Funds    |                     |
| 5% Contingency           | 168,000             | Federal Funds   |                     |
| F F & E                  |                     | Other           |                     |
| Other                    |                     |                 |                     |
| <b>Total</b>             | <b>\$ 3,528,000</b> | <b>Total</b>    | <b>\$ 3,528,000</b> |

|                                   |                            |
|-----------------------------------|----------------------------|
| AGENCY: Lewis-Clark State College | AGENCY PROJECT PRIORITY: 5 |
|-----------------------------------|----------------------------|

|   |
|---|
| PROJECT DESCRIPTION/LOCATION: Meriwether Lewis Hall Remodel |
|---|

|                            |                           |
|----------------------------|---------------------------|
| CONTACT PERSON: Julie Crea | TELEPHONE: (208) 792-2240 |
|----------------------------|---------------------------|

**PROJECT JUSTIFICATION:**

(A) Concisely describe what the project is.

Meriwether Lewis Hall (MLH) was built in four phases, with the first constructed in 1970 and remaining phases completed in 1981. MLH is due for fire alarm and sprinkler replacement, plumbing upgrades (failures are becoming more prevalent) and flooring upgrades. The electrical service was also identified as a high priority system that is past life expectancy and strongly recommended to be replaced by the deferred maintenance study. The building has recently received a new roof and LED lighting.

(B) What is the existing program and how will it be improved?

MLH is primarily an instructional building and houses classrooms and labs. Updating these systems will assure continuity in instructional operations.

(C) What will be the impact on your operating budget?

This project will positively impact the institution’s operating budget by increasing energy efficiency and lowering costs.

(D) What are the consequences if this project is not funded?

Lost energy efficiencies, ongoing cost escalation and gap in ability to move the overall campus deferred maintenance plan forward to improve capital asset/building efficiencies and lifespan.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|   |      |            |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |
|---|------|------------|--|----------|----|-----------|--------------|--|------------|--|-----|----|------------|-----------------|--|--|--------------|--|--|
| <p><b>ESTIMATED BUDGET:</b></p> <table style="width: 100%;"> <tr> <td style="width: 30%;">Land</td> <td style="width: 10%;"></td> <td style="width: 60%;"></td> </tr> <tr> <td>A/E fees</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">2,145,000</td> </tr> <tr> <td>Construction</td> <td></td> <td style="text-align: right;">17,875,000</td> </tr> </table> | Land |            |  | A/E fees | \$ | 2,145,000 | Construction |  | 17,875,000 | <p><b>FUNDING:</b></p> <table style="width: 100%;"> <tr> <td style="width: 30%;">PBF</td> <td style="width: 10%; text-align: center;">\$</td> <td style="width: 60%; text-align: right;">21,021,000</td> </tr> <tr> <td>General Account</td> <td></td> <td></td> </tr> <tr> <td>Agency Funds</td> <td></td> <td></td> </tr> </table> | PBF | \$ | 21,021,000 | General Account |  |  | Agency Funds |  |  |
| Land  |      |            |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |
| A/E fees  | \$   | 2,145,000  |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |
| Construction  |      | 17,875,000 |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |
| PBF   | \$   | 21,021,000 |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |
| General Account   |      |            |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |
| Agency Funds  |      |            |  |          |    |           |              |  |            |  |     |    |            |                 |  |  |              |  |  |

|                       |               |               |               |
|-----------------------|---------------|---------------|---------------|
| 5% Contingency        | 1,001,000     | Federal Funds |               |
| F F & E               |               | Other         |               |
| Other (certification) |               |               |               |
| Total                 | \$ 21,021,000 | Total         | \$ 21,021,000 |

Agency Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CAPITAL BUDGET REQUEST  
FY 2024  
CAPITAL IMPROVEMENT PROJECT DESCRIPTION**  
(New Buildings, Additions or Major Renovations)

|                                  |                            |
|----------------------------------|----------------------------|
| AGENCY: College of Eastern Idaho | AGENCY PROJECT PRIORITY: 1 |
|----------------------------------|----------------------------|

|  |
|--|
| PROJECT DESCRIPTION/LOCATION: Campus Infrastructure Improvements |
|--|

|                             |                         |
|-----------------------------|-------------------------|
| CONTACT PERSON: Greg Horton | TELEPHONE: 208-535-5636 |
|-----------------------------|-------------------------|

**PROJECT JUSTIFICATION:**

(A) Concisely describe what the project is.  
 Infrastructure Improvements throughout the CEI campus to support the expansion of the northern area around the upcoming Future Tech building, including expanded parking, a campus ring road, additional access to the campus from Ashment Drive, additional sidewalks, asphalt replacement, and safety improvements to traffic patterns and pathways.

(B) What is the existing program and how will it be improved?  
 Many of the existing parking lots also serve as the campus roadways, which increases safety concerns. Local non-college traffic patterns pass through the campus as a quicker access to adjacent retail areas. Traffic could be re-directed to make the campus safer.

(C) What will be the impact on your operating budget?  
 Operating budgets would increase slightly due to additional areas for maintenance and snow removal.

(D) What are the consequences if this project is not funded?  
 Reduced safety for vehicle and pedestrian traffic as the college grows. Completing this project now will improve future safety.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|  |   |
|--|---|
| <p><b>ESTIMATED BUDGET:</b></p> <p>Land                   \$</p> <p>A/E fees</p> <p>Construction</p> <p>5% Contingency</p> <p>F F &amp; E</p> <p>Other</p> | <p><b>FUNDING:</b></p> <p>PBF                   \$ 5,000,000</p> <p>General Account</p> <p>Agency Funds</p> <p>Federal Funds</p> <p>Other</p> |
|--|---|



|       |    |       |              |
|-------|----|-------|--------------|
| Total | \$ | Total | \$ 5,000,000 |
|-------|----|-------|--------------|

Agency Head Signature: Byron SMiles

Date: 6/2/2022

**CAPITAL BUDGET REQUEST**  
**FY 2024**  
**CAPITAL IMPROVEMENT PROJECT DESCRIPTION**  
(New Buildings, Additions or Major Renovations)

AGENCY: College of Southern Idaho      AGENCY PROJECT PRIORITY: 1

**PROJECT DESCRIPTION/LOCATION:**

Emergency Generator and Data Center Improvements – Canyon Building

CONTACT PERSON: Jeffrey Harmon

TELEPHONE: 208-732-6210

**PROJECT JUSTIFICATION:**

(A) This project will strengthen CSI's technology infrastructure, enhance cyber security, protect student information, and fortify continuity of operations. The importance of digital services to our educational mission has been well known by the College; however, the COVID pandemic and electrical grid failures have highlighted deficiencies in our standby operations.

This project consists of installing an emergency electrical generator and relocating vital technology equipment and devices. The project will require installing a transfer switch, modifying existing secondary electrical gear, improving the HVAC system in the proposed server room, and installing a fire suppression system. The emergency generator will be installed outdoors and all other improvements will occur in existing electrical and utility spaces.

Once completed, this project will allow I.T. personnel to maintain online instruction and services even if power from the electrical utility company is lost on campus. Furthermore, this will prevent data loss and expensive startup procedures caused by an unplanned shutdown.

The College is requesting \$2,530,000 for this project.

(B) CSI's existing on-premise data servers are located in two separate locations, and they are operated by I.T. personnel in work stations at yet a third location. CSI utilizes many cloud-based solutions, but on-premise infrastructure is still a necessary component to provide education services and protect student information.

This project will relocate data servers and equipment from data closets far away from I.T. work stations to an existing room near I.T. personnel. This new location is conveniently located to allow the installation of an emergency backup generator.

(C) There will be no increase to CSI's operating budget. Future savings may be realized because power failures cause unplanned shutdowns of servers and the recovery operations are time consuming and costly.

(D) Failure to fund this project will leave the college exposed to greater risks of disruption of service and expensive recovery costs during electrical grid failures. Network connectivity and on-premise servers are vital to the College's modern operations. Power failures disrupt many of our technology services. Additionally, unplanned shutdowns risk data loss, equipment damage, and cause extended startup procedures to be undertaken. In recent years, the College has experienced electrical power losses due to a variety of causes including: a utility company equipment failure, a power pole struck by a vehicle, extreme weather, and wildlife short circuiting an overhead line.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|                          |                     |                 |                     |
|--------------------------|---------------------|-----------------|---------------------|
| <b>ESTIMATED BUDGET:</b> |                     | <b>FUNDING:</b> |                     |
| Land                     | \$ 0                | PBF             | \$ 2,530,000        |
| A/E fees                 | \$ 220,000          | General Account |                     |
| Construction             | \$ 2,200,000        | Agency Funds    |                     |
| 5% Contingency           | \$ 110,000          | Federal Funds   |                     |
| F F & E                  | \$ 0                | Other           |                     |
| Other                    | \$ 0                |                 |                     |
| <b>Total</b>             | <b>\$ 2,530,000</b> | <b>Total</b>    | <b>\$ 2,530,000</b> |

Agency Head Signature: Jeffrey M Harmon

Date: 7-27-2022

**CAPITAL BUDGET REQUEST  
FY 2024  
CAPITAL IMPROVEMENT PROJECT DESCRIPTION  
(New Buildings, Additions or Major Renovations)**

AGENCY: College of Southern Idaho      AGENCY PROJECT PRIORITY: 2

PROJECT DESCRIPTION/LOCATION: Evergreen Building Physical Science Remodel

CONTACT PERSON: Jeffrey Harmon      TELEPHONE: 208-732-6210

**PROJECT JUSTIFICATION:**

(A) This project consists of remodeling two spaces, the West Wing (approximately 20,000 sf) and East Wing (approximately 10,000sf) in a phased project. The project will correct ADA accessibility problems, improve fire and chemical storage safety, replace deteriorated building elements, provide flexible classrooms, add student work space, incorporate remote learning technology, and replace aging electrical and mechanical infrastructure.

Project includes: interior demolition; reframing walls; all new electrical, HVAC, and DDC controls; new ceiling, wall, and floor finishes; and new I.T. infrastructure. No structural or exterior envelope work is anticipated. Hazardous abatement is not expected.

The College is requesting PBF funding with an agency match. CSI is requesting \$9,000,000 from PBF and CSI will match \$600,000 (this includes \$500,000 towards construction, \$100,000 for new FF&E and CSI will reuse some existing FF&E).

(B) The West Wing houses labs, classrooms, storage, and faculty offices for CSI's agriculture, chemistry, and geology departments. The East Wing previously housed small business and economic development offices. These were moved off campus so the area can be repurposed as student and academic space. Remodeling this space will benefit multiple academic departments including Physical Sciences, Agriculture, Art, and other academic programs. Examples of desired spaces are 1) flexible lab space for biology and physical science programs 2) a STEM study lab and 3) classroom space that better supports a blend of face-to-face, hybrid, and remote online instruction.

(C) There will be no increase to CSI's operating budget. There is potential to realize deferred maintenance savings. Energy efficiency and long term durability will be central design considerations.

(D) Failure to fund this project will hinder CSI's ability to make the most efficient use of existing space, adapt to evolving instructional methods and technology, and meet Americans with Disability Act requirements. Additionally, future deferred maintenance costs may increase if the project is not completed now.

PLEASE INCLUDE ANY ANTICIPATED ASBESTOS COSTS IN THE OVERALL BUDGET.

|                          |              |                 |              |
|--------------------------|--------------|-----------------|--------------|
| <b>ESTIMATED BUDGET:</b> |              | <b>FUNDING:</b> |              |
| Land                     | \$ 0         | PBF             | \$ 9,000,000 |
| A/E fees                 | \$ 1,000,000 | General Account |              |
| Construction             | \$ 7,420,000 | Agency Funds    | \$ 600,000   |
| 5% Contingency           | \$ 480,000   | Federal Funds   |              |
| F F & E                  | \$ 700,000   | Other           |              |
| Other                    | \$ 00,000    |                 |              |
| Total                    | \$ 9,600,000 | Total           | \$ 9,600,000 |

Agency Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Capitol Budget Request  
 FY-2024 Capital Set A Project  
 Capital Improvement - Remodel and Expansion**

|                               |                          |                          |   |
|-------------------------------|--------------------------|--------------------------|---|
| Agency:                       | College of Western Idaho | Agency Project Priority: | 1 |
| Project Description/Location: | New Building             | Student Learning Center  |   |
| Contact Person                | Craig Brown              | 208-562-3412 ph.         |   |

**Project Justification**

(A) Concisely describe the Project

The College of Western Idaho's Board of Trustees are committed to the development of the Nampa Campus. Due to increased enrollment and additional class offerings, some campus support functions have been removed from the main campus building into other offsite locations. CWI desires to bring these support functions back to the Main Campus, including the Library, One Stop Student Services, Career Services, Tutoring Services and the bookstore. This project will construct an initial first phase building, approximately 35,000 square feet, near the Nampa Campus Academic Building.

(B) What is the existing program and how will it be improved?

Existing student support facilities, i.e. Library, One Stop and Career Services will be relocated to the new building. Placing these services on our main campus, central to where our largest student populations reside which is critical to our focus on student success.

(C) What will be the impact on your operating budget?

Additional operating costs will be incurred related to utilities and maintenance, however a portion of these costs will be offset through the consolidation and relocation of some services and programs which are currently under leases. Auxiliary revenue will also be considered to support operations of the facility.

(D) What are the consequences if this project is not funded?

The college would be required to continue to operate with these essential functions in separate locations, which will continue to impact access to these necessary student resources.

| <b>Estimated Budget:</b> |                      | <b>Funding:</b> |                      |
|--------------------------|----------------------|-----------------|----------------------|
| Land                     |                      | PBF             | \$ 10,000,000        |
| A / E Fees               | \$ 1,750,000         | General Account |                      |
| Construction             | \$ 17,500,000        | Agency Funds    | \$ 12,000,000        |
| 10% Contingency          | \$ 1,750,000         | Federal Funds   |                      |
| FF&E                     | \$ 1,000,000         | Other           |                      |
| Other                    |                      |                 |                      |
| <b>Total</b>             | <b>\$ 22,000,000</b> | <b>Total</b>    | <b>\$ 22,000,000</b> |

Agency Head Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Capitol Budget Request  
FY-2024 Capital Set A Project  
Capital Improvement**

|         |                          |                          |   |
|---------|--------------------------|--------------------------|---|
| Agency: | College of Western Idaho | Agency Project Priority: | 2 |
|---------|--------------------------|--------------------------|---|

|                               |  |
|-------------------------------|--|
| Project Description/Location: | Relocation/New Building Phase 2 Horticulture / Ag Sciences |
|-------------------------------|--|

|                |             |                  |
|----------------|-------------|------------------|
| Contact Person | Craig Brown | 208-562-3412 ph. |
|----------------|-------------|------------------|

**Project Justification**

(A) Concisely describe the Project

CWI was awarded \$5 million from PBFAC in FY23 for the relocation of the Horticulture program to the main Nampa Campus. CWI is requesting an additional \$5 million to assist with Phase 2 development which will support an expanded Agricultural -Science program that directly relates to the Horticulture program.

(B) What is the existing program and how will it be improved?

Additional barns, greenhouses and animal stalls will be developed to assist in the growth of the Agri-Science programs. In addition to these elements; pastures, orchards, growing fields, pathways, landscaping and other site improvements that connect these programs to main campus, will be provided.

(C) What will be the impact on your operating budget?

There will be some minor impact to the operating budget, as additional power, maintenance and operational budgets will grow.

(D) What are the consequences if this project is not funded?

If not funded expansion of the Agri-Science program will need to wait for further funding.

| Estimated Budget: |                     | Funding:        |                     |
|-------------------|---------------------|-----------------|---------------------|
| Land              |                     | PBF             | \$ 5,000,000        |
| A / E Fees        | \$ 625,000          | General Account |                     |
| Construction      | \$ 6,250,000        | Agency Funds    | \$ 3,000,000        |
| 10% Contingency   | \$ 625,000          | Federal Funds   |                     |
| FF&E              | \$ 500,000          | Other           |                     |
| Other             |                     |                 |                     |
| <b>Total</b>      | <b>\$ 8,000,000</b> | <b>Total</b>    | <b>\$ 8,000,000</b> |

Agency Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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**SUBJECT**

Board Policy V.Z., Medical Education Reimbursement Program – First Reading

**APPLICABLE STATUTE, RULE, OR POLICY**

Section 33-3731, Idaho Code

**BACKGROUND/DISCUSSION**

This policy is in response to a new law passed during the 2022 legislative session. Section 33-3731, Idaho Code, requires medical students in the WWAMI or University of Utah School of Medicine programs who receive a subsidized seat to reimburse the State of Idaho for the state subsidy if the students do not practice in Idaho for four years following degree completion.

The statute requires students to enter into a contract with the State Board of Education prior to confirming enrollment into either program. The contracts must specify that the individual will commit to entering active full-time professional practice in Idaho for a period of four years within one year of obtaining a license to practice medicine, finishing a residency or subspecialty residency, or finishing a medical education fellowship. Individuals who do not meet the contract requirements are required to reimburse the state for the state's subsidy. Interest will not accrue on repayment obligations.

The reimbursement program is required to start with students enrolling in the fall of 2023.

**IMPACT**

The policy includes delegation of authority to the University of Idaho to administer the reimbursement program, definitions of terms, calculation of repayments, and uses of reimbursed funding.

Before beginning medical education through the University of Utah or WWAMI programs, students will be required to sign a "Return to Practice Medicine in Idaho" agreement acknowledging the provisions of Idaho Code § 33-3731 and committing to reimburse the state if they fail to meet the stated requirements. The University of Idaho will keep track of students and request repayment if need be.

**ATTACHMENTS**

- Attachment 1 – Board Policy V.Z., Medical Education Reimbursement Program
- Attachment 2 – Return to Practice Medicine in Idaho Agreement for Idaho Students—University of Utah Program
- Attachment 3 – Return to Practice Medicine in Idaho Agreement for Idaho Students—WWAMI Program

**BOARD STAFF COMMENTS AND RECOMMENDATIONS**

Board staff, University of Idaho staff, WWAMI staff and University of Utah staff have worked on program implementation and on the terms of the agreement to be



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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signed by students. The agreement requires students to consent to the sharing of information by medical training programs and employers to assist the University of Idaho in administration of the program. The policy details how the amount of the repayment obligation will be calculated. Funds received from those students who do not return to Idaho to practice will be used for reimbursement of costs of the program and for incentive grants for physicians practicing in high need areas.

**BOARD ACTION**

I move to approve the first reading of Board Policy V.Z., Medical Education Reimbursement Program as submitted in Attachment 1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**Idaho State Board of Education**  
**GOVERNING POLICIES AND PROCEDURES**  
**SECTION: V. FINANCIAL AFFAIRS**  
**SUBSECTION: Z. Medical Education Reimbursement Program**

October 2022

## 1. General

Except as otherwise provided in this policy, the Board of Education delegates responsibility to the University of Idaho to administer the program authorized in Section 33-3731, Idaho Code.

2. Medical education fellowship means a planned learning experience for the graduate of a residency or a board-certified physician in a focused area of clinical practice, education, or research.
3. For repayment purposes, the Office of the State Board of Education (“OSBE”) shall be responsible for determining the state’s financial obligation in supporting students’ medical education, and shall establish an amortized repayment schedule.

The state’s financial obligation shall be calculated as follows. The four-year average of the state General Fund appropriation for Trustee and Benefit Payments for the four (4) years the graduate attended the program, divided by the average number of total seats funded during those same four (4) years. The quotient of this equation is multiplied by four (4). The product of that equation equals the total repayment obligation. For example, if the four-year average appropriation for WWAMI was \$4.8 million and the average number of seats funded during that same time was 160, then the state’s financial obligation would be \$30,000. The graduate’s repayment amount would be \$120,000.

4. Reimbursed funds will be used by OSBE for the costs of administering and enforcing Section 33-3731, Idaho Code, and for incentive grants to be awarded to licensed physicians who practice medicine in Idaho. These funds will be deposited in a medical education reimbursement fund, which is separate and apart from the rural physician incentive fund established in Section 33-3723, Idaho Code.
  - a. Incentive grants shall be awarded by OSBE based on the following criteria:
    - i. Practice in a mental or primary care Health Professional Shortage Area as designated by the Idaho Department of Health and Welfare; and
    - ii. Practice in the areas of family medicine, general surgery, obstetrics and gynecology, pediatrics, or psychiatry.

**Return to Practice Medicine in Idaho Agreement for Idaho Students  
WWAMI Medical Education Program**

This Agreement is entered into by and between the Regents of the University of Idaho (“U of I”) and \_\_\_\_\_ (print full legal name)(“Recipient”), an Idaho resident accepted for admission into the University of Utah School of Medicine in a slot reserved for Idaho residents.

Idaho Code § 33-3731 requires individuals who have been accepted into the University of Utah School of Medicine in a slot reserved for an Idaho student to enter into a contract committing to enter active full-time professional practice in the State of Idaho for a period of four (4) years within one (1) year of the following (referred to herein as “obtaining professional status”):

- (1) Obtaining a license to practice medicine; or
- (2) Finishing a residency or subspecialty residency; or
- (3) Finishing a medical education fellowship as defined by the State Board of Education or the Board’s designee.

Consistent with Idaho Code § 33-3731, each year of Recipient’s residency served in Idaho, up to four (4) years, will be credited as one-half (1/2) year of the practice requirement. No credit shall be given for any additional residency years after the Recipient’s fourth residency year.

Based on the consideration of Recipient’s admission into and enrollment in the University of Utah School of Medicine in a slot reserved for an Idaho resident, Recipient hereby expressly agrees to enter full-time professional practice in Idaho for four consecutive years within one year of obtaining professional status as referenced above.

The Recipient acknowledges and understands that if the Recipient fails to abide by Recipient’s commitment to enter active full-time professional practice within the State of Idaho within one year of obtaining professional status, Recipient shall reimburse the State of Idaho for the State’s financial obligation in supporting the Recipient’s medical education. Recipient may obtain information on how much the State of Idaho currently pays for Recipient’s medical education by contacting the Office of the Idaho State Board of Education. The reimbursement must begin within one year of obtaining professional status, and must be repaid within 8 years of beginning payments. The reimbursement obligation shall not accrue any interest. The reimbursement obligation may be suspended if reimbursement is temporarily impossible or would create extreme hardship for a temporary period. The reimbursement obligation may be waived if reimbursement is permanently impossible or would create extreme hardship or the Recipient is participating in a program of the federal government or the United States armed forces that has a service requirement.

The Recipient agrees to advise the U of I of any name, address, phone, or email address changes or any change in medical training status as they occur.

The Recipient authorizes the Recipient's employers and medical training programs, and their employees and agents to share and verify information with the U of I orally or in writing about the Recipient's current employment or education status, contact information, and any other information necessary to enforce this Agreement.

The parties agree that this Agreement is governed by the laws of the State of Idaho.

The Recipient acknowledges and attests that by signing this Agreement the Recipient has read and fully understands the terms of this Agreement and has had the opportunity to seek advice from legal counsel or other advisors before signing.

This is a final and binding agreement.

Signature of Recipient: \_\_\_\_\_

Recipient's Name (print full legal name): \_\_\_\_\_

Date Signed: \_\_\_\_\_

Regents of the University of Idaho:

Signature: \_\_\_\_\_

Brian Foisy, Vice-President for Finance and Administration

Date Signed: \_\_\_\_\_

Applicable Authority:

Idaho Code § 33-3731

Idaho Board of Education Governing Policy and Procedures V.Z.

**Return to Practice Medicine in Idaho Agreement for Idaho Students  
WWAMI Medical Education Program**

This Agreement is entered into by and between the Regents of the University of Idaho (“U of I”) and \_\_\_\_\_ (print full legal name)(“Recipient”), an Idaho resident accepted for admission through the University of Idaho into the Washington, Wyoming, Alaska, Montana and Idaho regional medical education program (“WWAMI Program”).

Idaho Code § 33-3731 requires individuals who have been accepted into the WWAMI Medical Program in a slot reserved for an Idaho student to enter into a contract committing to enter active full-time professional practice in the State of Idaho for a period of four (4) years within one (1) year of the following (referred to herein as “obtaining professional status”):

- (1) Obtaining a license to practice medicine; or
- (2) Finishing a residency or subspecialty residency; or
- (3) Finishing a medical education fellowship as defined by the State Board of Education or the Board’s designee.

Consistent with Idaho Code § 33-3731, each year of Recipient’s residency served in Idaho, up to four (4) years, will be credited as one-half (1/2) year of the practice requirement. No credit shall be given for any additional residency years after the Recipient’s fourth residency year.

Based on the consideration of Recipient’s admission into and enrollment in the WWAMI program, Recipient hereby expressly agrees to enter full-time professional practice in Idaho for four consecutive years within one year of obtaining professional status as referenced above.

The Recipient acknowledges and understands that if the Recipient fails to abide by Recipient’s commitment to enter active full-time professional practice within the State of Idaho within one year of obtaining professional status, Recipient shall reimburse the State of Idaho for the State’s financial obligation in supporting the Recipient’s medical education. Recipient may obtain information on how much the State of Idaho currently pays for Recipient’s medical education by contacting the Office of the Idaho State Board of Education. The reimbursement must begin within one year of obtaining professional status, and must be repaid within 8 years of beginning payments. The reimbursement obligation shall not accrue any interest. The reimbursement obligation may be suspended if reimbursement is temporarily impossible or would create extreme hardship for a temporary period. The reimbursement obligation may be waived if reimbursement is permanently impossible or would create extreme hardship or the Recipient is participating in a program of the federal government or the United States armed forces that has a service requirement.

The Recipient agrees to advise the U of I of any name, address, phone, or email address changes or any change in medical training status as they occur.

The Recipient authorizes the Recipient's employers and medical training programs, and their employees and agents to share and verify information with the U of I orally or in writing about the Recipient's current employment or education status, contact information, and any other information necessary to enforce this Agreement.

The parties agree that this Agreement is governed by the laws of the State of Idaho.

The Recipient acknowledges and attests that by signing this Agreement the Recipient has read and fully understands the terms of this Agreement and has had the opportunity to seek advice from legal counsel or other advisors before signing.

This is a final and binding agreement.

Signature of Recipient: \_\_\_\_\_

Recipient's Name (print full legal name): \_\_\_\_\_

Date Signed: \_\_\_\_\_

Regents of the University of Idaho:

Signature: \_\_\_\_\_

Brian Foisy, Vice-President for Finance and Administration

Date Signed: \_\_\_\_\_

Applicable Authority:

Idaho Code § 33-3731

Idaho Board of Education Governing Policy and Procedures V.Z.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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**IDAHO STATE UNIVERSITY**

**SUBJECT**

Authorization for issuance of Series 2022A General Revenue Bonds

**REFERENCE**

|             |   |
|-------------|---|
| June 2018   | Idaho State Board of Education (Board) approved the ISU 6-Year Capital Project and planning and design for the Holt Arena renovation project.   |
| August 2021 | The Board approved bidding and construction of the Holt Arena renovation project for a total cost not to exceed \$1 million above the amount fundraised for the Holt Project.   |
| April 2022  | The Board approved additional improvements and renovations to the Holt Arena in an amount not to exceed \$9,785,000 (collectively, the "Holt Project").   |
| June 2022   | The Board approved a Reimbursement Resolution related to the Holt Project and the potential issuance of the Series 2022A Bonds, thereby allowing ISU to reimburse itself for certain expenses from the tax-exempt proceeds. |

**APPLICABLE STATUTE, RULE, OR POLICY**

Idaho State Board of Education Governing Policies & Procedures, Section V.F,  
Idaho Code Title 33, Chapter 38

**BACKGROUND/DISCUSSION**

Idaho State University (ISU) has been funding the additional Holt Project improvement with institutional reserves, but as previously discussed with the Board in June 2022, it has been determined that issuance of a series of revenue bonds to finance a portion of the expenditures related to the Holt Project is in the best interest of ISU.

Pursuant to a Supplemental Resolution, ISU requests the Board's approval to issue its Series 2022A Bonds in an aggregate principal amount not to exceed \$10,000,000, which principal amount includes the previously approved costs of the Holt Project in the amount of \$9,785,000, plus any costs related to issuance.

A. Maturities and Amortization Plan

Maturities and debt amortization of the Series 2022A Bonds will be determined on the day of pricing.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

---

**B. Interest Rates**

Interest rates for the Series 2022A Bonds will be determined on the day of pricing.

**C. Source of Security**

The bonds are secured by a general revenue pledge of ISU, excluding general account appropriated funds, or restricted grants, contract revenues, gifts and scholarships.

**D. Ratings**

ISU's current rating by Moody's Investors Service is A1.

Rating agency reviews on this issuance will be conducted in August, in anticipation of the September issuance.

**IMPACT**

The debt service on the Series 2022A Bonds is expected to be approximately \$612,000 per year. However, ISU's existing annual debt service will decline by \$3.4 million in Fiscal Year 2024.

**ATTACHMENTS**

- Attachment 1 - Draft Preliminary Official Statement
- Attachment 2 - Draft Supplemental Bond Resolution
- Attachment 3 - Debt Service Projection
- Attachment 4 - Debt Burden Ratio

**STAFF COMMENTS AND RECOMMENDATIONS**

This is the next step of the Holt Arena renovation project. At its August 2021 meeting, the Board approved ISU to move forward with bidding and construction for the project, which was funded through donations. At its April 2022 meeting, the Board approved ISU to use institutional reserves to fund seismic bracing and additional renovations to Holt Arena. At its June 2022 meeting, the Board approved a reimbursement resolution, which allows institution reserves to be reimbursed through revenue bonds. ISU is now requesting Board approval of revenue bond issuance.

The Board has established a limit of overall debt using a debt burden ratio (debt service to expenditures) not to exceed 8%. ISU's debt burden ratio for FY 2021 was 2.7% as compared to ISU's benchmark of 7.0%, and the debt coverage ratio (excess income over adjusted expenses to cover annual debt service payments) was 3.59 as compared to ISU benchmark of 2, as shown as shown in Attachment 4, page 2.

Staff recommends approval.



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**AUGUST 24, 2022**

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**BOARD ACTION**

I move to approve the request by Idaho State University to issue one series of tax exempt general revenue bonds and to find that this project is necessary for the proper operation of Idaho State University and is economically feasible.

AND

I move to approve the request from Idaho State University to issue the Series 2022A Bonds in the principal amount not to exceed \$10,000,000 and to approve a Supplemental Resolution for the Series 2022A Bonds, the title of which is as follows:

Supplemental Resolution of the Board of Trustees of Idaho State University authorizing the issuance of General Revenue Bonds, in one or more series, of Idaho State University; delegating authority to approve the terms and provisions of the bonds and the principal amount of the bonds up to \$10,000,000; authorizing the execution and delivery of a Bond Purchase Agreement upon sale of the bonds, and providing for other matters relating to the authorization, issuance, sale and payment of the bonds, including amendment to Pledged Revenues.

Roll call vote is required

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

New Issue—Book Entry Only

MOODY'S RATING: \_\_\_\_

*In the opinion of Hawley Troxell Ennis & Hawley LLP, Bond Counsel, assuming continuous compliance with certain covenants described herein: (i) interest on the 2022A Bonds is excluded from gross income under federal income tax laws pursuant to Section 103 of the Internal Revenue Code of 1986, as amended to the date of delivery of the 2022A Bonds (the "Tax Code"); (ii) interest on the 2022A Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals; and (iii) interest on the 2022A Bonds is excluded from gross income for purposes of income taxation by the State of Idaho. See "TAX MATTERS."*



\$ \_\_\_\_\_ \*

**IDAHO STATE UNIVERSITY**  
**GENERAL REVENUE BONDS, SERIES 2022A**

**Dated: Date of Delivery****Due: April 1, as shown on the inside cover**

The above captioned Idaho State University General Revenue Bonds, Series 2022A in the aggregate principal amount of \$ \_\_\_\_\_\* (the "2022A Bonds"), will be issued by Idaho State University (the "University") pursuant to a Master Resolution adopted by the Board of Trustees of the University on September 17, 1992, as supplemented and amended, including a Supplemental Resolution adopted on \_\_\_\_\_, 2022 (collectively the "Resolution").

The proceeds of the 2022A Bonds will be used to (i) finance certain renovations and improvements to the University's Holt Arena, and (ii) pay costs of issuing the 2022A Bonds. The 2022A Bonds are initially issuable in book-entry form only through The Depository Trust Company, New York, New York ("DTC"), which will act as securities depository for the 2022A Bonds. Interest on the 2022A Bonds is payable on each October 1 and April 1, commencing April 1, 2023. The 2022A Bonds are subject to redemption prior to maturity as described herein. The 2022A Bonds are payable solely from and secured solely by the Pledged Revenues, which include certain student fees, enterprise revenues, interest earnings on University funds and accounts, and certain other revenues. See "SECURITY FOR THE 2022A BONDS" herein.

THE 2022A BONDS SHALL BE EXCLUSIVELY OBLIGATIONS OF THE UNIVERSITY, PAYABLE ONLY IN ACCORDANCE WITH THE TERMS THEREOF, AND SHALL NOT BE OBLIGATIONS, GENERAL, SPECIAL OR OTHERWISE, OF THE STATE OF IDAHO. THE 2022A BONDS SHALL NOT CONSTITUTE A DEBT—LEGAL, MORAL OR OTHERWISE—OF THE STATE OF IDAHO, AND SHALL NOT BE ENFORCEABLE AGAINST THE STATE, NOR SHALL PAYMENT THEREOF BE ENFORCEABLE OUT OF ANY FUNDS OF THE UNIVERSITY OTHER THAN THE INCOME AND REVENUES PLEDGED AND ASSIGNED TO, OR IN TRUST FOR THE BENEFIT OF, THE REGISTERED OWNERS OF THE 2022A BONDS. THE UNIVERSITY IS NOT AUTHORIZED TO LEVY OR COLLECT ANY TAXES OR ASSESSMENTS, OTHER THAN THE PLEDGED REVENUES DESCRIBED HEREIN, TO PAY THE 2022A BONDS. THE UNIVERSITY HAS NO TAXING POWER.

\_\_\_\_\_  
**See Inside Cover for Maturity Schedule**

The 2022A Bonds are offered when, as and if issued and received by the Underwriter (hereinafter defined), subject to the approval of legality by Hawley Troxell Ennis & Hawley LLP, bond counsel, and certain other conditions. Certain matters will be passed on for the University by its Office of General Counsel, and for the Underwriter by its special counsel, Foster Garvey PC, and by Hawley Troxell Ennis & Hawley LLP, in its capacity as disclosure counsel to the University. It is expected that the 2022A Bonds will be available for delivery through the facilities of DTC on or about **[delivery date]**, 2022. This cover page contains certain information for quick reference only. It is not a summary. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.

**[INSERT Piper Sandler Logo]**

IDAHO STATE UNIVERSITY

\$ \_\_\_\_\_ \*

GENERAL REVENUE BONDS,  
SERIES 2022A

| <u>DUE APRIL 1</u> | <u>PRINCIPAL<br/>AMOUNT</u> | <u>INTEREST RATE</u> | <u>YIELD</u> | <u>CUSIP No.**<br/>451470</u> |
|--------------------|-----------------------------|----------------------|--------------|-------------------------------|
| 2023               | \$                          | %                    | %            |                               |
| 2024               |                             |                      |              |                               |
| 2025               |                             |                      |              |                               |
| 2026               |                             |                      |              |                               |
| 2027               |                             |                      |              |                               |
| 2028               |                             |                      |              |                               |
| 2029               |                             |                      |              |                               |
| 2030               |                             |                      |              |                               |
| 2031               |                             |                      |              |                               |
| 2032               |                             |                      |              |                               |
| 2033               |                             |                      |              |                               |
| 2034               |                             |                      |              |                               |
| 2035               |                             |                      |              |                               |
| 2036               |                             |                      |              |                               |
| 2037               |                             |                      |              |                               |
| 2038               |                             |                      |              |                               |
| 2039               |                             |                      |              |                               |
| 2040               |                             |                      |              |                               |
| 2041               |                             |                      |              |                               |
| 2042               |                             |                      |              |                               |
| 2043               |                             |                      |              |                               |
| 2044               |                             |                      |              |                               |
| 2045               |                             |                      |              |                               |
| 2046               |                             |                      |              |                               |
| 2047               |                             |                      |              |                               |
| 2048               |                             |                      |              |                               |
| 2049               |                             |                      |              |                               |
| 2050               |                             |                      |              |                               |
| 2051               |                             |                      |              |                               |
| 2052               |                             |                      |              |                               |

**THE IDAHO STATE BOARD OF EDUCATION  
AND BOARD OF TRUSTEES OF IDAHO STATE UNIVERSITY**

Kurt Liebich, President  
Linda Clark, Secretary  
Shawn Keough  
Cindy Siddoway

David Hill, Vice President  
Cally J. Roach  
Sherri Ybarra  
William G. Gilbert, Jr.

Matt Freeman—Executive Director

**UNIVERSITY OFFICIALS**

Kevin Satterlee—President

Valerie Martin Conley –Vice President and  
Provost

Rex Force – Vice President for  
Health Sciences and Executive Vice Provost

Martin Blair – Vice President for  
Research

Craig Chatriand – Vice President for  
Student Affairs & Enrollment Management

Pauline Thiros – Interim Vice President for  
University Advancement & Athletic Director

Brian Sagendorf – Interim Vice President for  
Campus Operations

Jennifer Steele – Senior Associate Vice  
President and Chief Fiscal Officer/Bursar

Jenn Forshee – Chief of Staff

Stuart Summers, Associate Vice President of  
Marketing and Communications

Blake Christensen – General Counsel  
and Chief Compliance Officer

**UNDERWRITER**

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Boise, ID 83702  
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(206) 447-4400

**TRUSTEE, PAYING AND ESCROW AGENT**

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Association  
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Salt Lake City, UT 84101  
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**BOND AND DISCLOSURE COUNSEL**

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Boise, Idaho 83701-1617  
(208) 344-6000

**MUNICIPAL ADVISOR**

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Boise, ID 83702  
(208) 501-7533

TABLE OF CONTENTS

|  | Page |
|--|------|
| INTRODUCTION.....                                      | 1    |
| General .....  | 1    |
| Idaho State University .....                           | 1    |
| Authorization For And Purpose Of The 2022A Bonds ..... | 1    |
| Security For The 2022A Bonds .....                     | 2    |
| Additional Bonds.....                                  | 2    |
| Tax Matters.....                                       | 2    |
| THE 2022A BONDS.....                                   | 2    |
| Description Of The 2022A Bonds .....                   | 2    |
| Book-Entry System .....                                | 2    |
| Redemption and Open Market Purchase .....              | 3    |
| SECURITY FOR THE 2022A BONDS .....                     | 4    |
| General .....  | 4    |
| Student Fees .....                                     | 4    |
| Sales and Services Revenues.....                       | 4    |
| Other Operating Revenues .....                         | 5    |
| Investment Income .....                                | 5    |
| Limited Obligation .....                               | 5    |
| Historical Revenues Available For Debt Service .....   | 5    |
| Flow of funds.....                                     | 6    |
| Rate Covenant .....                                    | 6    |
| Additional Bonds.....                                  | 6    |
| No Debt Service Reserve.....                           | 7    |
| SERIES 2022A PROJECT.....                              | 7    |
| Holt Arena Project.....                                | 7    |
| Sources And Uses Of Funds.....                         | 8    |
| Debt Service Requirements .....                        | 9    |
| THE UNIVERSITY .....                                   | 10   |
| University Governance And Administration.....          | 10   |
| Campus Locations .....                                 | 12   |
| Certain University Facilities.....                     | 13   |
| Student Body .....                                     | 14   |
| Employees .....  | 16   |
| Employee Retirement Benefits.....                      | 17   |
| Insurance .....  | 19   |
| FINANCIAL INFORMATION REGARDING THE UNIVERSITY.....    | 19   |
| State Appropriations.....                              | 19   |
| Financial Aid .....                                    | 20   |
| Grants and Contracts .....                             | 20   |
| Budget Process .....                                   | 21   |
| Investment Policy .....                                | 21   |
| No Interest Rate Swaps .....                           | 21   |
| Idaho State University Foundation, Inc. ....           | 21   |
| Future Capital Plans.....                              | 21   |
| University Debt .....                                  | 21   |
| Leases .....   | 22   |
| Cybersecurity and Technological Reliability .....      | 22   |
| Financial Statements.....                              | 22   |
| CORONAVIRUS DISEASE 2019.....                          | 23   |
| General .....  | 23   |
| University’s Initial Response to COVID-19 .....        | 23   |

University’s Campus Plan for 2021-2022 Academic Year ..... 23  
The Coronavirus Aid, Relief and Economic Security Act ..... 24  
Budget and Revenue Effects ..... 25  
Effect on 2022A Bonds ..... 25  
TAX MATTERS ..... 25  
MUNICIPAL ADVISOR ..... 27  
UNDERWRITING ..... 27  
RATING ..... 27  
LITIGATION ..... 27  
APPROVAL OF LEGAL MATTERS ..... 28  
CONTINUING DISCLOSURE ..... 28

- APPENDIX A – Audited Financial Statements of the University for the Fiscal Years Ended June 30, 2021 and June 30, 2020
- APPENDIX B – Schedule of Student Fees
- APPENDIX C – Glossary of Terms Used in the Resolution and Official Statement
- APPENDIX D – Summary of Certain Provisions of the Resolution
- APPENDIX E – Proposed Form of Continuing Disclosure Undertaking
- APPENDIX F – Proposed Form of Opinion of Bond Counsel
- APPENDIX G – Book Entry Only System

**GENERAL INFORMATION**

No dealer, broker, salesperson or other person has been authorized by the Board (as hereafter defined), the University or Piper Sandler & Co. (the “Underwriter”) to give any information or to make any representations with respect to the 2022A Bonds, other than as contained in this Official Statement, and if given or made, such other information or representations must not be relied upon as having been authorized by the Board, the University or the Underwriter. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy the 2022A Bonds, nor shall there be any sale of the 2022A Bonds by any person, in any jurisdiction in which it is unlawful for such persons to make such offer, solicitation or sale.

The information set forth herein has been furnished by the University, the Board, DTC and certain other sources that the University believes to be reliable, but is not guaranteed as to accuracy or completeness by, and is not to be construed as a representation by, the Underwriter. The information and expressions of opinion contained herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the University or any other person or entity discussed herein since the date hereof.

In connection with this offering, the Underwriter may over-allot or effect transactions that stabilize or maintain the market price of the 2022A Bonds at levels above that which might otherwise prevail in the open market. Such stabilization, if commenced, may be discontinued at any time.

The Underwriter has provided the following sentence for inclusion in this Official Statement: The Underwriter has reviewed the information in this Official Statement in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction, but the Underwriter does not guarantee the accuracy or completeness of such information.

THE SECURITIES OFFERED HEREBY HAVE NOT BEEN APPROVED OR DISAPPROVED BY THE SECURITIES AND EXCHANGE COMMISSION OR ANY STATE SECURITIES COMMISSION, NOR HAS THE SECURITIES AND EXCHANGE COMMISSION OR ANY STATE SECURITIES COMMISSION PASSED UPON THE ACCURACY OR ADEQUACY OF THIS OFFICIAL STATEMENT. ANY REPRESENTATION TO THE CONTRARY MAY BE A CRIMINAL OFFENSE.

This Official Statement contains “forward-looking statements” that are based upon the University’s current expectations and its projections about future events. When used in this Official Statement, the words “project,” “estimate,” “intend,” “expect,” “scheduled,” “pro forma” and similar words identify forward-looking statements. Forward-looking statements are subject to known and unknown risks, uncertainties and factors that are outside of the control of the University. Actual results could differ materially from those contemplated by the forward-looking statements. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of the date hereof. The University has no plans to issue any updates or revise these forward-looking statements based on future events.

This Preliminary Official Statement has been “deemed final” by the University, pursuant to Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended, except for information which is permitted to be excluded from this Preliminary Official Statement under Rule 15c2-12.

The information available at websites referenced in this Official Statement, including the University’s website, has not been reviewed for accuracy and completeness. Such information has not been provided in connection with the offering of the 2022A Bonds and is not a part of this Official Statement.

PRELIMINARY OFFICIAL STATEMENT  
IDAHO STATE UNIVERSITY  
\$ \_\_\_\_\_\*  
GENERAL REVENUE BONDS, SERIES 2022A

INTRODUCTION

GENERAL

This Official Statement, including the cover page, the inside cover page and the information contained in the Appendices hereto, is furnished in connection with the offering of the \$ \_\_\_\_\_\* Idaho State University General Revenue Bonds, Series 2022A (the “2022A Bonds”).

The descriptions and summaries of various documents hereinafter set forth do not purport to be comprehensive or definitive, and reference should be made to each document for the complete details of all terms and conditions. All statements herein are qualified in their entirety by reference to each document. The Appendices are integral parts of this Official Statement and should be read in their entirety.

Capitalized terms used but not defined herein shall have the meanings assigned to such terms in “APPENDIX C–GLOSSARY OF TERMS USED IN THE RESOLUTION AND OFFICIAL STATEMENT.”

IDAHO STATE UNIVERSITY

Idaho State University (the “*University*”) is a publicly supported, multi-disciplinary institution of higher education located in Pocatello, Idaho. It has served the citizens of the State of Idaho (the “*State*”) since 1901, when it was first established as the Academy of Idaho. It was renamed the Idaho Technical Institute in 1915, and reorganized as the Southern Branch of the University of Idaho in 1927. It became Idaho State College in 1947, and was established as Idaho State University in 1963. The University is governed by the Idaho State Board of Education, whose members serve as the Board of Trustees for the University (the “*Board*”). In addition to the University’s main campus in Pocatello, the University operates a campus focused on medical education in Meridian, as well as facilities in Twin Falls and Idaho Falls.

AUTHORIZATION FOR AND PURPOSE OF THE 2022A BONDS

The 2022A Bonds are being issued pursuant to and in compliance with the Constitution of the State of Idaho and Title 33, Chapter 38, Idaho Code, as amended, and a resolution adopted by the Board on September 17, 1992, as previously supplemented and amended (the “*Master Resolution*”), and as further supplemented by a resolution adopted by the Board on August [25/26], 2022 authorizing the issuance of the 2022A Bonds (the “*2022 Supplemental Resolution*” and together with the Master Resolution, collectively, the “*Resolution*”).

Pursuant to the Resolution, the Board has previously authorized the issuance of various series of General Revenue Bonds (the “*Outstanding Bonds*”), which as of June 30, 2022, were outstanding in the principal amount of \$34,805,000. The 2022A Bonds, the Outstanding Bonds, and any Additional Bonds hereafter issued under the Resolution are referred to herein as the “*Bonds*.” See “DEBT SERVICE REQUIREMENTS” and “FINANCIAL INFORMATION REGARDING THE UNIVERSITY– Outstanding Debt.”

The proceeds of the 2022A Bonds will be used to (i) finance certain renovations and improvements to Holt Arena (the “*Series 2022 Project*”) and (ii) pay costs of issuing the 2022A Bonds. The 2022A Bonds are initially issuable in book-entry form only through The Depository Trust Company, New York, New York (“*DTC*”), which will act as securities depository for the 2022A Bonds. Interest on the 2022A Bonds is payable on each October 1 and April 1, commencing [April 1, 2023]. The 2022A Bonds are subject to redemption prior to maturity as described herein.



**SECURITY FOR THE 2022A BONDS**

The 2022A Bonds are secured by Pledged Revenues on parity with the other Bonds. Pledged Revenues include (i) Student Fees (as defined below); (ii) Sales and Services Revenues (as defined below); (iii) various revenues generated from miscellaneous sources, including non-auxiliary advertising, vending in non-auxiliary buildings, postage, and printing, but excluding general account appropriated funds (the “Other Operating Revenues”); (iv) income generated on investment of moneys in all funds and accounts of the University (the “Investment Income”); (v) proceeds from the sale of a series of Bonds and money and investment earnings thereon except as otherwise provided in the Resolution or a Supplemental Resolution; and (vi) such other revenues as the Board shall designate as Pledged Revenues, but excluding State appropriations and any other restricted revenues.

Under the Resolution, the University has covenanted to establish and maintain Pledged Revenues sufficient, together with other revenues available or to be available in the Debt Service Account to pay Debt Service for the Fiscal Year, to produce Revenues Available for Debt Service (as defined below) in each Fiscal Year equal to not less than 110% of Debt Service on the Outstanding Bonds for each such Fiscal Year. See “SECURITY FOR THE 2022A BONDS – Rate Covenant” and “SECURITY FOR THE 2022A BONDS – Additional Bonds.”

**ADDITIONAL BONDS**

The University has reserved the right in the Resolution to issue Additional Bonds payable from and secured by the Pledged Revenues on parity with the 2022A Bonds, and its other parity Outstanding Bonds, subject to the satisfaction of certain conditions contained in the Resolution. See “SECURITY FOR THE 2022A BONDS – Additional Bonds.”

**TAX MATTERS**

In the opinion of Bond Counsel, assuming continuous compliance with certain covenants described herein: (i) interest on the 2022A Bonds is excluded from gross income under federal income tax laws pursuant to Section 103 of the Internal Revenue Code of 1986, as amended to the date of delivery of the 2022A Bonds (the “*Tax Code*”); (ii) interest on the 2022A Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals; and (iii) interest on the 2022A Bonds is excluded from gross income for purposes of income taxation by the State of Idaho. See “TAX MATTERS” below.

**THE 2022A BONDS**

**DESCRIPTION OF THE 2022A BONDS**

The 2022A Bonds will be dated their date of original issuance and delivery and will mature on April 1 of the years and in the amounts as set forth on the inside cover page of this Official Statement.

The 2022A Bonds shall bear interest from their date at the rates set forth on the inside cover page of this Official Statement. Interest on the 2022A Bonds is payable on April 1 and October 1 of each year, beginning April 1, 2023. Interest on the 2022A Bonds shall be computed on the basis of a 360-day year of twelve 30-day months. U.S. Bank Trust Company, National Association is the trustee and paying agent for the 2022A Bonds (the “*Trustee*”).

The 2022A Bonds will be issued as fully-registered bonds, initially in book-entry form only, in denominations of \$5,000 or any integral multiple thereof.

**BOOK-ENTRY SYSTEM**

The Depository Trust Company, New York, New York (“*DTC*”), will act as initial securities depository for the 2022A Bonds. The ownership of one fully registered 2022A Bond for each maturity as set forth on the inside cover page of this Official Statement, each in the aggregate principal amount of such maturity, will be registered in the name of Cede and Co., as nominee for DTC. For so long as the 2022A Bonds remain in a “book-entry only” transfer system, the Trustee will make payments of principal and interest only to DTC, which in turn is obligated to remit such payments to its participants

for subsequent disbursement to Beneficial Owners of the 2022A Bonds. See “APPENDIX G— BOOK ENTRY ONLY SYSTEM” for additional information. *As indicated therein, certain information in Appendix G has been provided by DTC. The University and the Underwriter make no representation as to the accuracy or completeness of the information in Appendix G provided by DTC. Purchasers of the 2022A Bonds should confirm this information with DTC or its participants.*

**REDEMPTION AND OPEN MARKET PURCHASE**

*Optional Redemption.* The 2022A Bonds maturing on or after April 1, \_\_\_\_\_ are subject to redemption at the election of the University at any time on or after \_\_\_\_\_, in whole or in part, from such maturities as may be selected by the University. Such optional redemption of the 2022A Bonds shall be at a price of 100% of the principal amount of the 2022A Bonds to be so redeemed, plus accrued interest, if any, to the date fixed for redemption.

*Mandatory Sinking Fund Redemption.* The 2022A Bonds maturing on April 1, \_\_\_\_\_ are subject to mandatory sinking fund redemption prior to their stated maturity, at a price of 100% of the principal amount of the 2022A Bonds to be so redeemed, plus accrued interest, if any, to the date fixed for redemption, on April 1 of the years, and in the amounts, shown below:

| APRIL 1<br>OF THE YEAR | MANDATORY<br>REDEMPTION AMOUNT |
|------------------------|--------------------------------|
| *                      | \$                             |

\_\_\_\_\_  
\*Stated Maturity.

*Notice of Redemption.* The Resolution requires the Trustee to give notice of any redemption of the 2022A Bonds not less than 35 days nor more than 60 days prior to the redemption date, by first-class mail, postage prepaid, addressed to the registered owners of such 2022A Bonds to be redeemed at the addresses appearing on the Bond Register kept by the Trustee.

*Selection for Redemption.* If less than all 2022A Bonds are to be redeemed, the particular maturities of such 2022A Bonds to be redeemed and the principal amounts of such maturities to be redeemed shall be selected by the University. If less than all of the bonds of any maturity of the 2022A Bonds are to be redeemed, the 2022A Bonds of that particular maturity to be redeemed will be selected by lot. If less than all of a Series 2022A Bond that is subject to mandatory sinking fund redemption is to be redeemed, the redemption price shall be applied to such mandatory sinking fund installments as the University shall direct.

*Effect of Redemption.* When called for redemption as described above, the 2022A Bonds will cease to accrue interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and such 2022A Bonds will not be deemed to be Outstanding as of such redemption date.

*Open Market Purchase.* The University has reserved the right to purchase the 2022A Bonds on the open market at a price equal to or less than par. In the event the University purchases the 2022A Bonds at a price (exclusive of accrued interest) of less than the principal amount thereof, the 2022A Bonds so purchased are to be credited at the par amount thereof against the Debt Service requirement next becoming due. In the event the University purchases term 2022A Bonds at a price (exclusive of accrued interest) of less than the principal amount thereof, the term 2022A Bonds so purchased are to be credited against the Mandatory Redemption Amounts next becoming due. All 2022A Bonds so purchased are to be cancelled.

## SECURITY FOR THE 2022A BONDS

## GENERAL

The 2022A Bonds are secured by Pledged Revenues pursuant to the Resolution on a parity with all Outstanding Bonds. Pledged Revenues includes: (i) Student Fees (as defined below); (ii) Sales and Services Revenues (as defined below); (iii) various revenues generated from miscellaneous sources, including non-auxiliary advertising, vending in non-auxiliary buildings, postage, and printing, but excluding general account appropriated funds (the “Other Operating Revenues”); (iv) income generated on investment of moneys in all funds and accounts of the University (the “Investment Income”); (v) proceeds from the sale of a Series of Bonds and money and investment earnings thereon except as otherwise provided in the Resolution or a Supplemental Resolution; and (vi) such other revenues as the Board shall designate as Pledged Revenues.

Such a general pledge under the Resolution results in a pledge of all revenues of the University except (i) general account appropriated funds of the State of Idaho (the “State”), which by law cannot be pledged; and (ii) restricted gift and grant revenues. See “APPENDIX A – AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020.”

The various student fees and revenue sources are described below.

## STUDENT FEES

The University assesses and collects a variety of fees from students enrolled at the University. Board approval for most of these student fees is required, but the Board has delegated approval of certain student fees to the University President. The Board may assess fees at any time during the year, and has authority to establish the fees unilaterally, without review or approval by the students, the State, or any other governmental or regulatory body. In practice, however, the Board sets Board-approved student fees annually. Prior to the Board meeting at which fees are set, public hearings concerning the fees are held and student participation is actively solicited. Board-approved “Student Fees” include, among others, (i) Tuition Fees, (ii) Consolidated Mandatory Fees (previously reported as Facilities Fees, Technology Fees, and Activities Fees), (iii) Graduate Fees, (iv) Professional Fees, and (v) Non-Resident Tuition Fees, as more fully described in the attached “Schedule of Student Fees” for Fiscal Year 2022. See “APPENDIX B – SCHEDULE OF STUDENT FEES.”

The revenues derived from Student Fees for Fiscal Year 2021 and 2020 were approximately \$79,404,000 and \$72,791,000, respectively.

In December 2019, in an effort to demonstrate a commitment to maintaining affordable higher education for Idahoans, the Presidents of Idaho’s public, four-year higher education institutions announced to the Board and the public their agreement not to seek a tuition increase for resident undergraduate students for the 2020-2021 academic year. In April 2021, the Board voted again to hold fees steady for resident undergraduate students in the 2021-2022 academic year, and adopted only a modest increase in non-resident undergraduate fees. In April 2022, the Board voted to increase resident undergraduate student fees by 1.1%, undergraduate non-resident student fees by 2.4%, and graduate resident and non-resident student fees by 3%.

For Fiscal Year 2023, the annual tuition and student fees assessed against full-time undergraduate students are \$7,957 (Idaho residents) and \$28,608 (non-Idaho residents).

## SALES AND SERVICES REVENUES.

Sales and Services Revenues include revenues generated through educational activities and operations of auxiliary enterprises. The majority of the auxiliary enterprise revenues are generated through housing and student union operations; bookstore sales; ticket and event sales from the Stephens Performing Arts Center and other facilities; parking charges; and recreation center activity charges (collectively, the “Auxiliary Enterprises”). Sales and Services Revenues also include revenues generated incidentally to the conduct of instruction, research and public service activities, including unrestricted revenues generated by testing services provided by University labs, and sales of scientific and literary publications, and

revenues from miscellaneous operations. See “THE UNIVERSITY – Certain University Facilities” for a description of the University’s major facilities from which Sales and Services Revenues are derived.

The Coronavirus Disease 2019 (“*COVID-19*”) resulted in many cancelled events and services across campus during Fiscal Years 2021 and 2020 impacting Sales and Services Revenues, which generated approximately \$3,511,000 million and \$2,488,000 million less Sales and Services Revenues for Fiscal Year 2021 and Fiscal Year 2020, respectively, as compared to Fiscal Year 2019. However, cancelled events and services also resulted in fewer expenses to the University and therefore did not significantly decrease the University’s overall Revenues Available for Debt Service. See “CORONAVIRUS DISEASE 2019 – Budget and Revenue Effects” below for further discussion.

Sales and Services Revenues for Fiscal Year 2021 and 2020 were approximately \$17,199,000 and \$18,222,000, respectively. See “APPENDIX A– AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020.”

**OTHER OPERATING REVENUES.**

The University receives other miscellaneous revenues in the course of its operations. Examples of Other Operating Revenues include revenues generated through certain non-auxiliary advertising, vending machines in non-auxiliary facilities, and postage and printing services. In Fiscal Year 2021 and Fiscal Year 2020, the University generated Other Operating Revenues of \$3,895,000 and \$3,514,000, respectively. See “APPENDIX A– AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020.”

**INVESTMENT INCOME.**

Investment Income included in Pledged Revenues includes all unrestricted investment income of the University. For Fiscal Year 2021 and Fiscal Year 2020, Investment Income included in Pledged Revenues was \$144,000 and \$1,005,000, respectively. The decrease in investment income for Fiscal Year 2021 resulted from market conditions. See “APPENDIX A– AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020.”

**LIMITED OBLIGATION**

The 2022A Bonds are limited obligations of the University and do not constitute a debt or liability of the State of Idaho, its Legislature, or any of its political subdivisions or agencies other than the University and then only to the extent herein described. The University is not authorized to levy or collect any taxes or assessments other than the revenues and fees described herein to pay the Bonds. The University has no taxing power.

**HISTORICAL REVENUES AVAILABLE FOR DEBT SERVICE**

The following table shows the Pledged Revenues and the Revenues Available for Debt Service for Fiscal Years 2017 through 2021. “Revenues Available for Debt Service” includes (i) Student Fees, (ii) Other Operating Revenues, (iii) Investment Income, (iv) proceeds from the sale of a series of Bonds and moneys and investment earnings thereon except as otherwise provided in the Resolution or a Supplemental Resolution, and (v) such other revenues of University enterprises or sources of funds as shall be designated by the Board as Pledged Revenues, along with (vi) Sales and Services Revenues less operations and maintenance expenses of Auxiliary Enterprises. As described under “DEBT SERVICE REQUIREMENTS,” the University estimates that the maximum annual debt service on the Bonds upon the issuance of the 2022A Bond will be approximately \$ \_\_\_\_\_.\*

## Historical Revenues Available for Debt Service

|  | FY 2017                     | FY 2018                    | FY 2019                     | FY 2020 <sup>(2)</sup>     | FY 2021 <sup>(2)</sup>      |
|--|-----------------------------|----------------------------|-----------------------------|----------------------------|-----------------------------|
| Student Fees (Net Tuition & Fees)                                | \$79,831,468                | \$75,161,993               | \$74,278,308                | \$72,791,000               | \$79,404,000                |
| Sales and Services Revenues <sup>(1)</sup>                       | 19,348,584                  | 18,991,258                 | 20,709,783                  | 18,222,000                 | 17,199,000                  |
| Other Operating Income   | 3,728,134                   | 4,556,937                  | 4,712,646                   | 3,514,000                  | 3,895,000                   |
| Investment Income  | 126,422                     | 234,814                    | 908,464                     | 1,005,000                  | 144,000                     |
| <b><u>TOTAL PLEDGED REVENUES</u></b>                             | <b><u>\$103,034,608</u></b> | <b><u>\$98,945,002</u></b> | <b><u>\$100,609,201</u></b> | <b><u>\$95,532,000</u></b> | <b><u>\$100,642,000</u></b> |
| Less Operation and Maintenance Expenses of Auxiliary Enterprises | (27,277,832)                | (25,864,251)               | (29,374,172)                | (24,006,000)               | (27,371,000)                |
| <b><u>Revenues Available for Debt Service</u></b>                | <b><u>\$75,756,776</u></b>  | <b><u>\$73,080,751</u></b> | <b><u>\$71,235,029</u></b>  | <b><u>\$68,161,000</u></b> | <b><u>\$76,636,000</u></b>  |

- 1 The decline in Fiscal Year 2021 and Fiscal Year 2020 was due to the impacts of COVID-19. See “CORONAVIRUS DISEASE 2019 – BUDGET AND REVENUE EFFECTS.”
- 2 In Fiscal Year 2020 the University’s auditors incorporated a table providing “Revenues Available for Debt Service” into the University’s audited financial statements, which are displayed in thousands. Moving forward, for consistency, the University will report in thousands in its ongoing disclosure obligations. See “APPENDIX A – AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020, Note 7.”

## FLOW OF FUNDS

The Resolution creates the Revenue Fund, which is held by the University. All Pledged Revenues are required to be deposited in the Revenue Fund. At least five days before each Payment Date, money in the Revenue Fund is required to be transferred to the Debt Service Account, created by the Resolution and held by the Trustee, for payment of interest, principal, and redemption premium, if any, coming due on the Bonds.

Amounts remaining in the Revenue Fund may be applied, free and clear of the lien of the Resolution, for any lawful purpose of the University, as provided in the Resolution. The University has historically used, and intends to continue to use, any excess money in the Revenue Fund primarily to pay for operation and maintenance expenses and capital improvements.

## RATE COVENANT

Under the Resolution, the University has covenanted to establish and maintain Pledged Revenues sufficient, together with other revenues available or to be available in the Debt Service Account to pay Debt Service for the Fiscal Year, to produce Revenues Available for Debt Service in each Fiscal Year equal to not less than 110% of Debt Service on the Outstanding Bonds for each such Fiscal Year.

## ADDITIONAL BONDS

The Resolution currently provides that Additional Bonds (such as the 2022A Bonds) secured by Pledged Revenues may be issued by the University upon the satisfaction of various conditions specified therein. The amount of Additional Bonds that may be issued is not limited by law.

The Resolution provides for the issuance of Additional Bonds to finance Projects (as defined in the Resolution) or to refund the Bonds or Additional Bonds issued under the Resolution upon satisfaction of certain conditions.

In connection with the issuance of Additional Bonds to finance Projects, the University is required to file, among other things, the following documents with the Trustee:

1. A copy of the Supplemental Resolution authorizing such Additional Bonds;
2. A certificate of the University to the effect that, upon the delivery of the Additional Bonds, the University will not be in default in the performance of any of the covenants, conditions, agreements, terms or provisions of the Resolution or any of the Outstanding Bonds;
3. A Written Certificate of the University signed by an Authorized Officer of the University, setting forth the then estimated completion date and the then estimated cost of construction of the Project(s), if any, being financed by the Additional Bonds; and
4. Either (a) an Accountant's Certificate which demonstrates that, for any twelve-month period in the preceding twenty-four months, Revenues Available for Debt Service shall have equaled at least 110% of the Maximum Annual Debt Service for all Bonds then Outstanding and any Additional Bonds proposed to be issued; or (b) a Written Certificate of the University showing that Estimated Revenues Available for Debt Service (assuming completion of the proposed Project on its then estimated Completion Date) will equal at least 110% of the Maximum Annual Debt Service on all Bonds then Outstanding and the Additional Bonds proposed to be issued for (i) each of the Fiscal Years of the University during which any of the Bonds will be Outstanding following the estimated Completion Date of the Project being financed by the Additional Bonds, if interest during construction of the Project being financed by the Additional Bonds is capitalized; or (ii) the University's current Fiscal Year and any succeeding Fiscal Year during which any of the Bonds will be Outstanding, if interest during construction of the Project being financed by the Additional Bonds is not capitalized.

In addition to Additional Bonds issued to finance Projects as described above, the University may issue Additional Bonds for the purpose of refunding any Outstanding Bonds, provided that the Debt Service in each year on the refunding bonds does not exceed by more than \$25,000 the Debt Service on the Bonds to be refunded.

The University will satisfy the requirements of the Resolution for issuance of Additional Bonds for the 2022A Bonds prior to closing.

#### NO DEBT SERVICE RESERVE

There is no debt service reserve requirement with respect to the 2022A Bonds or the Outstanding Bonds.

### **SERIES 2022A PROJECT**

#### HOLT ARENA PROJECT

Holt Arena, the United States' oldest covered football field, is located on the University's main campus in Pocatello. For over 50 years it has housed graduations, football games and community events. A portion of the proceeds of the 2022A Bonds will be used to address seismic and safety issues and to install translucent ceiling panels to improve the participant experience. Such improvements and renovations are currently underway, and are scheduled to occur in various phases, with final completion expected in 2023.

The University also received donations to help with certain costs of the Holt Arena renovations, including but not limited to a donation from Idaho Central Credit Union. These donations will be used to replace seating and enhance viewer experiences.

**SOURCES AND USES OF FUNDS**

The sources and uses of funds with respect to the 2022A Bonds are estimated to be as follows:

| <b>Sources of Funds</b>             |           |
|-------------------------------------|-----------|
| Par Amount of Bonds                 | \$        |
| Original Issue Premium/Discount     |           |
| Total Sources of Funds              | <u>\$</u> |
| <b>Uses of Funds</b>                |           |
| Project Deposit                     | \$        |
| Underwriting and Costs of Issuance* |           |
| Total Uses of Funds                 | <u>\$</u> |

\* Includes legal, rating agency, trustee, paying agent, and municipal advisor fees and Underwriter's discount.

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DEBT SERVICE REQUIREMENTS

The following table shows the debt service requirements for the Outstanding Bonds and the 2022A Bonds.

| FISCAL<br>YEAR<br>ENDING<br><u>6/30</u> | OUTSTANDING<br><u>BONDS</u> | <u>2022A BONDS</u> |                 |              |
|---|-----------------------------|--------------------|-----------------|--------------|
|   |                             | <u>PRINCIPAL</u> * | <u>INTEREST</u> | <u>TOTAL</u> |
| 2022                                    | \$                          | \$                 | \$              | \$           |
| 2023                                    |                             |                    |                 |              |
| 2024                                    |                             |                    |                 |              |
| 2025                                    |                             |                    |                 |              |
| 2026                                    |                             |                    |                 |              |
| 2027                                    |                             |                    |                 |              |
| 2028                                    |                             |                    |                 |              |
| 2029                                    |                             |                    |                 |              |
| 2030                                    |                             |                    |                 |              |
| 2031                                    |                             |                    |                 |              |
| 2032                                    |                             |                    |                 |              |
| 2033                                    |                             |                    |                 |              |
| 2034                                    |                             |                    |                 |              |
| 2035                                    |                             |                    |                 |              |
| 2036                                    |                             |                    |                 |              |
| 2037                                    |                             |                    |                 |              |
| 2038                                    |                             |                    |                 |              |
| 2039                                    |                             |                    |                 |              |
| 2040                                    |                             |                    |                 |              |
| 2041                                    |                             |                    |                 |              |
| 2042                                    |                             |                    |                 |              |
| 2043                                    |                             |                    |                 |              |
| 2044                                    |                             |                    |                 |              |
| 2045                                    |                             |                    |                 |              |
| 2046                                    |                             |                    |                 |              |
| 2047                                    |                             |                    |                 |              |
| 2048                                    |                             |                    |                 |              |
| 2049                                    |                             |                    |                 |              |
| 2050                                    |                             |                    |                 |              |
| 2051                                    |                             |                    |                 |              |
| 2052                                    |                             |                    |                 |              |
| TOTAL                                   | \$                          | \$                 | \$              | \$           |

\* Preliminary, subject to change.



**THE UNIVERSITY**

Idaho State University, a Carnegie-classified doctoral research and teaching institution founded in 1901, attracts students from around the world to its Idaho campuses. At the main campus in Pocatello and at locations in Meridian, Idaho Falls and Twin Falls, the University offers access to high-quality education and training in more than 280 programs. The University is housed in approximately 102 buildings on 1,280 acres in the city of Pocatello, which serves as an economic center for the southeastern part of the State.

The University serves a diverse population that includes traditional students entering the University directly from high school, non-traditional students who have delayed their university education, working professionals and senior citizens. The University provides both general education and specialized programs in the arts, humanities, sciences, the professions and technologies. Bachelors and Masters degrees are awarded in a variety of fields by the Colleges of Arts and Letters, Business, Education, Science and Engineering, Technology, as well as the Graduate School and the Division of Health Professions. Terminal degrees offered include: Master of Business Administration; Master of Fine Arts; Doctor of Pharmacy; Doctor of Philosophy; Doctor of Arts; Doctor of Education, and Doctor of Physical Therapy. Through its programs in pharmacy, health professions and the Family Practice Medical Residency, the University is a center for education in the health professions. The University also has the first Dental Residency Program and the first and only Dentistry Degree Program in the State.

**UNIVERSITY GOVERNANCE AND ADMINISTRATION**

The responsibility for overall management and determination of University policy and standards is vested in the Board, which also serves as the Idaho State Board of Education, the Regents of the University of Idaho in Moscow, the Board of Trustees for Boise State University in Boise, the Board of Trustees for Lewis Clark State College in Lewiston, and the State Board for Professional Technical Education and Vocational Rehabilitation. The Board also oversees K-12 education and certain aspects of the four two-year community colleges that operate under the governance of five-person elected boards in community college districts encompassing one or more counties in separate regions of the state. The Governor appoints seven of the members to the Board for five-year terms. The membership, terms and occupations of the current board members are listed below. The elected State Superintendent of Public Instruction serves *ex officio* as the eighth member of the Board for a four-year term.

The State Board of Education has a full-time professional staff of 33 headed by Executive Director, Matt Freeman, whose appointment became effective in 2015.

**BOARD OF TRUSTEES OF IDAHO STATE UNIVERSITY  
AND STATE BOARD OF EDUCATION**

| NAME                        | RESIDENCE     | OCCUPATION  | TERM EXPIRES<br>JUNE |
|-----------------------------|---------------|---|----------------------|
| Kurt Liebich (President)    | Preston       | Chairman/CEO RedBuilt LLC/New Wood Resources LLC          | 2024                 |
| David Hill (Vice President) | Boise         | Retired Deputy Director at ID National Laboratory         | 2022                 |
| Linda Clark (Secretary)     | Meridian      | Retired Superintendent                                    | 2026                 |
| William G. Gilbert, Jr      | Boise         | Co-Founder of Caprock                                     | 2026                 |
| Shawn Keough                | Sandpoint     | Executive Director- Associated Logging Contractors        | 2024                 |
| Cally J. Roach              | Fairfield     | Retired V.P. of Corporate Relations – Clear Springs Foods | 2023                 |
| Cindy Siddoway              | Terreton      | Owner of Sheep Ranch and Elk/Bison Hunting Preserve       | 2025                 |
| Sherri Ybarra *             | Mountain Home | Superintendent of Public Instruction                      | Elected              |

\* Ms. Ybarra’s current four-year term ends January 1, 2023.

*University Officers.* The President of the University and his staff are responsible for the operation of the University and the fulfillment of its academic mission. The President is selected by and serves at the pleasure of the Board. Members of the President’s management team are appointed by the President and serve at his pleasure. The President and his principal staff are listed below, with brief biographical information concerning each.

**Kevin D. Satterlee, President.** Mr. Satterlee was named the University's thirteenth President in 2018. Prior to serving as President, Mr. Satterlee served as Chief Operating Officer, Vice President and Special Counsel of Boise State University. Prior to his appointment as Chief Operating Officer, Mr. Satterlee served Boise State as the Vice President for Campus Operations and General Counsel from 2012-2015, as well as Vice President and General Counsel from 2011 to 2012, Associate Vice President and General Counsel from 2005 to 2011, and Associate Vice President of Planning. Mr. Satterlee also served as Chief Legal Officer for the State Board of Education, Deputy Attorney General for the State representing numerous state agencies including the Office of the Governor, and worked in private practice. Mr. Satterlee received his undergraduate degree in political science magna cum laude from the Boise State University and his Juris Doctor from the University of Idaho, also magna cum laude.

**Valerie Martin Conley, Vice President and Provost.** Dr. Martin Conley was appointed as Vice President and Provost in June 2022. She oversees all academic aspects of the University, working with University leadership and the State Board of Education to advance academic and strategic initiatives to further academic excellence and mission fulfillment. Dr. Martin Conley came to the University with more than 30 years' experience in higher education, most recently serving as Dean of the College of Education at University of Colorado Colorado Springs. Dr. Martin Conley earned her bachelor and master degrees from the University of Virginia and her doctorate in Educational Leadership and Policy Studies from Virginia Tech.

**Rex Force, Vice President for Health Sciences and Executive Vice Provost.** Dr. Force, who joined the University faculty in 1993, assumed his new duties in July 2016 after serving as the Associate Dean for Clinical Research in the Kasiska Division of Health Sciences. He also directed the Idaho Center for Health Research and the Family Medicine Clinical Research Center at the University. Dr. Force has received numerous honors and recognition for his teaching, research, clinical practice and professional service. He has been instrumental in developing the telepharmacy program with Bengal Pharmacy at the University. Dr. Force holds a Bachelor of Science degree in pharmacy from Oregon State University and a Doctor of Pharmacy degree from the University of Texas and the University of Texas Health Science Center in San Antonio.

**Craig Chatriand, Vice President for Student Affairs and Enrollment Management.** Dr. Chatriand was appointed as Interim Vice President for Student Affairs and Enrollment Management in May 2022 after serving two years as the University's Dean of Students. With over 20 years of experience working with students, Dr. Chatriand provides leadership for units in Student Affairs and Enrollment Management. He holds a Bachelor of Science degree from the University of Montana Western, a Master of Arts from the University of Northern Colorado, and a doctorate in Educational Leadership from Iowa State University.

**Martin Blair, Vice President for Research.** Dr. Blair was appointed as the Vice President for Research in June 2022. Prior to joining the University, Dr. Blair served as the Executive Director for the Rural Institute for Inclusive Communities at the University of Montana, where he led efforts to secure nearly \$60 million in external funds. Dr. Blair earned his undergraduate, masters, and doctoral degrees from Utah State University.

**Pauline Thiros, Athletic Director and Interim Vice President for Advancement.** Ms. Thiros was appointed as Athletic Director in August 2018 and Interim Vice President for University Advancement in January 2022. A graduate of the University, she holds an undergraduate degree in Healthcare Administration and a masters in Sports Management. She has 25 years' experience in higher education advancement, coaching, and athletics administration. Ms. Thiros directed the University's \$152 million capital campaign which resulted in the construction of the Stephens Performing Arts Center, and more recently helped secure funding and provided leadership for the completion of Davis Field and the current renovation of Holt Arena. She is currently responsible for leading the Department of Athletics and the Office of University Advancement, and is the current Chair of the NCAA Division I Volleyball Committee.

**Brian Sagendorf, Interim Vice President for Campus Operations.** Mr. Sagendorf was appointed Interim Vice President for Campus Operations in January 2022 after serving as the University's Chief Human Resource Officer from 2013 through 2021. Sagendorf has fifteen years' experience working in higher education and provides leadership to operations units for the institution including Campus Events, Environmental Health and Safety, Facilities Services, Human Resources, and Public Safety. Mr. Sagendorf's prior roles include serving as the Chief Human Resource Officer for the City of Idaho Falls, Idaho and also as the Senior HR Advisor for the University. Sagendorf earned his bachelors of business administration with an emphasis in human resource management from the University.

**Jennifer Steele, Senior Associate Vice President and Chief Fiscal Officer/Bursar.** Ms. Steele was appointed as Senior Associate Vice President and Chief Fiscal Officer and Bursar in June 2022 after serving as the University's Associate Vice President for Budget, Planning, and Analysis from 2019 to 2021. Ms. Steele provides leadership for the financial affairs of the University. With more than 25 years' experience in higher education, Ms. Steele's prior roles include Associate Vice President for Planning and Institutional Effectiveness, Strategic Planning and Budget Officer, and Director of Operations. Steele earned her undergraduate degree from California Polytechnic State University and her Master's in Business Administration from the University of Oregon.

**Jenn Forshee, Chief of Staff.** Ms. Forshee was appointed Chief of Staff in June 2021. In this role, she is responsible for the execution of the President's agenda and high-level priorities. Ms. Forshee provides leadership in institutional planning, policy development, and problem resolution. She also acts as an emissary and liaison to the campus community on behalf of the President. Ms. Forshee earned her undergraduate degree and Master's in Public Administration from the University.

**Stuart Summers, Associate Vice President of Marketing and Communications.** Mr. Summers was appointed Associate Vice President of Marketing and Communications in 2016. He oversees all internal and external communications, develops the University's annual marketing plan, creates and enforces brand standards, directs top-level University events, coordinates all media inquiries and public relations, and protects the institution's reputation across media platforms. Mr. Summers joined the University in 2011 as the Director of Marketing and Recruitment for the College of Technology. Prior to joining the University, he was a television anchor and reporter for an Idaho-based NBC affiliate. He holds a bachelor's degree in international studies with a communication emphasis. Mr. Summers is currently pursuing a Master of Arts in Communication, with an expected graduation in Spring 2023.

**Blake Christensen, General Counsel and Chief Compliance Officer.** Mr. Christensen was appointed as General Counsel and Chief Compliance Officer in June 2020 and oversees the University's legal, HIPAA compliance, athletics compliance, workers compensation, and risk management functions. Before coming to the University, he served as Associate General Counsel for Montana State University. Prior to joining Montana State University, he worked in private practice for a large law firm in Virginia. Mr. Christensen earned his undergraduate degree from Brigham Young University and his Juris Doctor *cum laude* from the William & Mary School of Law. He is also a Certified Compliance and Ethics Professional (CCEP).

#### CAMPUS LOCATIONS

**Pocatello Campus.** The University's main campus in Pocatello includes approximately 3.6 million square feet of facilities with 102 buildings on 1,280 acres. See "THE UNIVERSITY" above for more information about the Pocatello Campus.

**Meridian Campus.** The University's presence in the Treasure Valley began in the early 1970s with clinical pharmacy rotations at the Veteran Affairs Medical Center in Boise and the Nampa State School. Since then, the University has built a thriving 38.3-acre satellite campus offering more than 32 graduate and undergraduate degrees to students residing in the Treasure Valley. Most fields of study are in the health professions and sciences. New health care programs at the Meridian Campus include the Doctor of Physical Therapy, MS in Clinical Psychopharmacology, MS in Nutrition and PhD in Rehabilitative and Communication Sciences, as well as an increase in the Accelerated Nursing Program.

The Meridian Campus is currently at its maximum occupancy of approximately 750 students. In 2019, the University purchased two parcels of land to further its strategic plan and provide additional health care education. The first was a one-acre parcel of land for purposes of constructing a parking lot, providing approximately 560 additional parking spaces on the Meridian campus. The University also purchased a 22-acre parcel of property for future program expansion. The plans for this parcel are currently in the early exploratory phase and the University is also evaluating certain opportunities with the Idaho College of Osteopathic Medicine ("ICOM").

In 2017, ICOM, a private, for-profit medical school, began construction of a building near the east entrance of the Meridian Campus and opened for enrollment in the fall of 2018. ICOM leases the land from the University through an

affiliation agreement, whereby the University and ICOM offer dual enrollment opportunities for students. The proximity of ICOM enhances existing University health science programs, as well as provides new research opportunities for University faculty, staff and students in Meridian and Pocatello.

*Idaho Falls Campus.* The University's campus in Idaho Falls, currently serving approximately 1,000 students, offers a comprehensive general education curriculum as well as 40 University degree programs. The Idaho Falls campus is the largest of the University's statewide network of higher education centers. It provides upper Snake River Valley students the opportunity to complete associate, bachelor, master, and doctoral degrees in Idaho Falls.

*Twin Falls Campus.* The University has offered courses in Twin Falls since the 1960s. As part of the University's mission to serve southern Idaho residents, a center was officially established in Twin Falls in 1981 and soon after relocated to the campus of the College of Southern Idaho. As of 2018, residents of the Magic Valley are able to choose from 30 University degree programs available to them through a hybrid of face-to-face, video conferencing and web courses, or fully online. They include associate through doctoral degrees and a variety of certification programs.

#### CERTAIN UNIVERSITY FACILITIES

*Student Housing.* The University operates a dormitory system consisting of six traditional residence halls accommodating up to 856 students, most of whom are undergraduates. The residence halls include traditional dormitory style rooms (556 beds) and suite-style residences (300 beds, grouped in 78 three and four-bedroom units). The residence halls are intended primarily for freshmen and sophomores and offer a strong community atmosphere and student interaction through educational, social, and cultural programming. The University's residency hall charges are adjusted annually to an amount deemed necessary by University officials to pay operation, maintenance and debt amortization expenses.

Meal plans are required for all freshmen and sophomores living in the residence halls. Meal plans are optional for juniors, seniors and graduate students, as well as for all students 21 years and older. Students can use their meal plan at the Garrison-Turner Dining Hall, Rendezvous Food Court, and Pond Student Union. The food service operations are provided through a management contract with Chartwells.

The University currently has six on-campus apartment complexes, with a total of 340 rental units (including approximately 1,300 beds in total). These apartments consist of a mix of efficiency, studio, one- and two-bedroom rental units. Apartments are available to non-traditional students and students who have already completed their first year at the University. Rental charges are collected monthly and continuing students are allowed to remain in the apartments during the summer term, even if the student does not attend summer sessions. Rental rates are reviewed and adjusted at the end of each Fiscal Year.

For fall 2020, occupancy rates were 97.8% and 90.5% for the residence halls and on-campus apartments, respectively, taking into account a reduced number of beds due to COVID-19 social distancing protocols. The University took 275 beds offline for social distancing and 13 apartment units offline for isolation space. See "CORONAVIRUS DISEASE 2019 – University's Campus Plan for 2021-2022" below for further discussion.

For fall 2021, all residence hall beds were returned online, while 13 apartment units remained offline for isolation space. The occupancy rates were 81.4% and 99% for the residence halls and on-campus apartments, respectively, taking into account the still-reduced number of on-campus apartments.

All of the dormitory and apartment facilities of the University are professionally maintained and kept in a sound state of repair. The University's traditional residence style halls, Turner Hall (constructed in 1966) and the Dyer Hall, Nichols Hall, Owen Redfield Hall complex (constructed prior to 1960) were designed to build community through intentional living, learning environments on campus. In 2019, the University invested bond proceeds in updating, refreshing and renovating the University's traditional residence style halls. All the improvements were designed to improve student appeal and better facilitate social gathering spaces, all in a safe and comfortable environment.

*Student Unions.* The University offers student union services in three locations: The Earl R. Pond Student Union and Hypostyle (Pocatello lower campus), the Samuel H. Bennion Student Union (Idaho Falls), and Student Union facilities in the new Rendezvous Center (Pocatello mid campus). These locations serve the campus as focal points for experiential

education and provide student opportunities for campus employment.

***Earl R. Pond Student Union.*** The Earl R. Pond Student Union provides students with lounges, automatic teller machine, food service, bowling, billiards, movie theater, computer lab, copy service, ballroom, barber shop, bookstore, meeting rooms, guest rooms, and much more. This facility is in constant use by students, organizations, University departments, and community groups.

***Samuel H. Bennion Student Union.*** The Samuel H. Bennion Student Union provides students with lounges, automatic teller machine, food service areas, computer lab, multi-purpose room, bookstore, meeting rooms, the Student Health Center, TRiO Student Services, Parking and Bengal Card Services, Counseling, Testing, Career Services, Early Learning Center, and the offices of Student Services.

***Rendezvous Center.*** The Rendezvous Center on the Pocatello campus offers additional student lounge areas, automatic teller machine, food service areas, computer lab, meetings rooms, and a convenience store.

***Spectator and Recreation Facilities.*** The University's spectator and recreation facilities include the following facilities, all of which are located in Pocatello at the University's main campus.

***The Stephens Performing Arts Center.*** The Stephens Performing Arts Center was completed in 2004 and is located on 16.8 acres, high on a hill on the perimeter of the campus, adjacent to Interstate 15. This 123,000 square foot facility includes a 1,200-seat concert hall, an elegant rotunda, a 446-seat thrust theatre, and a 200-seat black box theatre. The three-level concert hall, the Center's largest venue, incorporates state-of-the-art design and technology to optimize sound. The Center also includes classroom space, offices for the Department of Theatre and Dance, and a conference room.

***Holt Arena.*** Occupied in 1971, Holt Arena was the first enclosed football stadium on any Idaho university campus. The arena is used for collegiate and high school football games and playoffs, collegiate and high school indoor track meets, agricultural, garden, and general interest trade shows, motor events, car shows, as well as state and youth wrestling championships. The Holt Arena is currently undergoing certain renovations and improvements. See "THE SERIES 2022A PROJECT – Holt Arena Project" above.

***Reed Gymnasium.*** Remodeled in 2002, Reed Gymnasium provides a unique and exciting venue for basketball games, volleyball, and other sporting events. A world-class climbing wall is located in the Recreation Center along with racquetball courts, a running track, weight rooms, and other sports equipment as well as an Olympic-size swimming pool. The Recreation Center was expanded in 1996. A \$7.7 million expansion, completed in April 2010, includes weight, cardio-training and fitness areas, dance/multipurpose rooms, offices, and lobby.

***Davis Field.*** Historic Davis Field provides a multi-use field and outdoor running track where the University hosts a variety of events including soccer and track tournaments and Special Olympics. The University completed significant upgrades and improvements to Davis Field in 2020. The improvements, including a widened soccer field, new bleachers, track enhancements, lighting, and a new video scoreboard, have elevated the facility to meet NCAA standards, allowing the University to host competitions and championships, including the Big Sky Conference and NCAA regional and national events.

#### STUDENT BODY

The University admits all Idaho residents who graduate from accredited high schools in the State with an overall grade point average of at least 2.5, and who have successfully met all Idaho Core Requirements and statewide admission standards established by the Board. Approximately 88% of the University's fall 2021 student body were residents of Idaho. The table below sets out certain statistics concerning the University's enrollment for the fall terms of the years indicated. The majority of the University's students attend its main campus in Pocatello; approximately 65% of fall 2021 enrollment, measured by head count, was located on the Pocatello campus. The remaining 35% are spread amongst the Idaho Falls Campus, Meridian Campus, and Twin Falls Campus, plus students taught at high school campuses through the University's Early College Program.

The University’s Early College Program offers academic enrichment opportunities for qualified high school students. Dual or concurrent enrollment allows high school students to enroll in college level courses while continuing their high school courses and activities.

While the University’s main campus serves students with a wide variety of programs through a variety of traditional and technological strategies, the University provides educational services to students in communities throughout the State. Many students take courses in more than one location; for example, they might complete general education requirements with the University in Idaho Falls or Meridian, before completing a program on the main campus in Pocatello. Most off-site students are traditional, full-time undergraduate students, but many are mid-career professionals seeking new skills or other educational fulfillment by taking individual courses.

**ENROLLMENT AND GRADUATION STATISTICS**  
(Fall Semester)

|  | 2018   | 2019   | 2020   | 2021   | 2022 <sup>1</sup> |
|--|--------|--------|--------|--------|-------------------|
| <b>ENROLLMENT</b>                          |        |        |        |        |                   |
| Headcount                                  | 12,387 | 12,425 | 11,786 | 12,157 | 11,759            |
| Full Time Equivalents (FTE)                | 9,690  | 9,573  | 9,208  | 9,312  | 8,936             |
|  |        |        |        |        |                   |
| <b>UNDERGRADUATE STUDENTS</b>              |        |        |        |        |                   |
| Headcount                                  | 10,416 | 10,365 | 9,583  | 9,831  | 9,652             |
| FTE  | 8,074  | 7,876  | 7,376  | 7,406  | 7,250             |
|  |        |        |        |        |                   |
| <b>GRADUATE STUDENTS</b>                   |        |        |        |        |                   |
| Headcount                                  | 1,971  | 2,060  | 2,203  | 2,326  | 2,112             |
| FTE  | 1,616  | 1,698  | 1,832  | 1,906  | 1,657             |
|  |        |        |        |        |                   |
| <b>STUDENTS FROM IDAHO</b>                 | 10,790 | 11,029 | 10,426 | 10,692 | 10,374            |
|  |        |        |        |        |                   |
| <b>FIRST YEAR UNDERGRADUATES/TRANSFERS</b> |        |        |        |        |                   |
| Applied                                    | 4,005  | 5,349  | 5,659  | 5,236  | 5,400             |
| Admitted                                   | 3,921  | 5,247  | 5,635  | 5,228  | 5,365             |
| Enrolled                                   | 2,025  | 1,954  | 1,879  | 1,956  | 1,664             |
| ACT Mean Score                             | 21     | 22     | 22     | 22     | 22                |
| SAT Mean Score                             | 1,030  | 1,030  | 1,040  | 1,030  | 1,030             |
|  |        |        |        |        |                   |
| <b>DEGREES CONFERRED</b>                   |        |        |        |        |                   |
| Associate                                  | 472    | 428    | 420    | 494    | 521               |
| Bachelor                                   | 1,166  | 1,233  | 1,155  | 1,284  | 1,073             |
| Master                                     | 459    | 441    | 472    | 458    | 568               |
| Doctorate                                  | 154    | 167    | 163    | 193    | 195               |
| Certificate <sup>2</sup>                   | 286    | 285    | 252    | 327    | 378               |

<sup>1</sup> Estimated as of now, but still very early and so will likely be updated. Same for the below paragraph—the University will wait to update until further data available. The University eliminated test score requirements and components for admission decisions for Fiscal Year 2021 and Fiscal Year 2022. See “CORONAVIRUS DISEASE 2019 – Budget and Revenue Effects.”

<sup>2</sup> Includes undergraduate graduate certificates and post-undergraduate certificates.

Based on early fall 2022 enrollment statistics, enrollment has [decreased/increased] \_\_%, and in-person instruction, activities, and events have been restored to pre-COVID levels. Undergraduate enrollment has [increased/decreased] approximately \_\_%, while graduate enrollment has [increased/decreased] approximately \_\_%. The University has seen international student decline in recent years.

The University has implemented several strategies in the last several years designed to capture the growth of the State as a whole. Such strategies include implementation of ongoing enhanced recruitment, retention and student success efforts. Following are brief descriptions of some of the University's most important efforts in this area:

- The University has implemented an “early warning system” that alerts the University’s advisors and faculty when students are academically struggling, which has been successful in retention efforts.
- In April 2019, Enrollment Management was removed from the purview of Academic Affairs and placed in the Division of Student Affairs. This organizational change streamlined the services provided to recruits and has helped connect students through admission, orientation, advising and registration of classes. The University believes this revised organizational structure will continue to help with increased enrollment and retention. Having a dedicated Associate Vice President for Enrollment Management has also created better communication with other divisional Vice Presidents and proven effective in ensuring unilateral efforts.
- Enrollment Management has been executing a series of operational enrollment plans for the past two years and has developed a new strategic enrollment program (the “Support Program”). The Support Program focuses efforts on students who may not have previously considered college as an option without the academic and post-secondary transition support the Support Program aims to provide. The Support Program serves a large percentage of Hispanic/Latinx students (37% of participants versus 13% of overall University-enrolled undergraduates) and a large percentage of first-generation college students (59% of participants versus 27% of overall University-enrolled undergraduates). Since its inception, the University has seen retention rates 1-2% higher than those undergraduate students not enrolled in the Support Program.
- The University contracted with Ruffalo Noel Levitz for a demand builder product and financial aid maximizer product. The demand builder product analyzes data to predict which prospective recruits are more likely to enroll in the University, allowing the University to more narrowly target those recruits most likely to attend the University. The financial aid maximizer program examines the University’s current financial aid awarding practices and provides recommendations to increase enrollment. These initiatives were in place for the fall 2020, 2021, and 2022 recruiting cycles and resulted in increased prospective student inquiries, applications and admissions.
- The University has focused on its Bengal Bridge program, which is a transitional academic program designed to increase college access and opportunity for recently graduation high school seniors. The program is the largest summer bridge program in the State, and consist of a 7-week summer term from Mid-June through the end of July. Each student is placed in a small, faculty-led cohort where students receive individualized information and guidance related to academic success. The program also helps students with financial aid proficiency, planning and selecting courses, and general University life.
- Transfer students are increasingly important to the University’s strategic recruiting plan. On the Idaho Falls Campus, the University has focused its efforts on streamlining the transfer of students from community college partners. Both the College of Eastern Idaho and the College of Southern Idaho have enrollment agreements and transfer programs in place to seamlessly assist students to continue their higher education requirements at the University.
- The Career Path Internship (“CPI”) program provides students with internships that correspond with their field of study. The program has expanded from an initial investment of \$300,000 in Fiscal Year 2011 to \$2.3 million in Fiscal Year 2022, including a \$500,000 annual contribution from the Legislature. Students frequently state that the CPI program is a deciding factor for enrolling at the University, and the University will continue to develop and promote the CPI program.

#### EMPLOYEES

As of June 30, 2021, the University had 1,846 employees, including faculty, support and professional staff. The University is not a party to any collective bargaining agreement, although there are employee associations that bring salary

issues and other concerns to the attention of the University. The University considers relations with its employees to be good. There are as many as 2,000 students who work part time in various capacities for the University.

#### EMPLOYEE RETIREMENT BENEFITS

All benefit eligible employees, which consist of employees who work 20 or more hours per week for five consecutive months, must enroll in one of two retirement plans—the State’s Public Employees’ Retirement System of Idaho (“*PERSI*”) or the Optional Retirement Program (“*ORP*”), which is a plan offered to faculty and non-classified staff effective 1990 and thereafter.

*PERSI*. The University’s classified employees, including its faculty hired prior to July 1, 1990, are covered under *PERSI*. Additionally, new faculty and professional staff who are vested in *PERSI* have the option of remaining in or returning to *PERSI* with written affirmation of this decision within 60 days of employment. *PERSI* is the administrator of a multiple-employer cost-sharing defined benefit public employee retirement system. A retirement board (the “*PERSI Board*”), appointed by the governor and confirmed by the State Senate, manages the system, including selecting investment managers to direct the investment, exchange and liquidation of assets in the managed accounts and establishing policy for asset allocation and other investment guidelines. The *PERSI Board* is charged with the fiduciary responsibility of administering the system.

*PERSI* is the administrator of seven fiduciary funds, including three defined benefit retirement plans, the Public Employee Retirement Fund Base Plan (“*PERSI Base Plan*”), the Firefighters’ Retirement Fund and the Judges’ Retirement Fund; two defined contribution plans, the Public Employee Retirement Fund Choice Plans 414(k) and 401(k); and two Sick Leave Insurance Reserve Trust Funds, one for State employers and one for school district employers.

*PERSI* membership is mandatory for eligible employees of participating employers. Employees must be: (i) working 20 hours per week or more; (ii) teachers working a half-time contract or greater; or (iii) persons who are elected or appointed officials. Membership is mandatory for State agency and local school district employees, and membership by contract is permitted for participating political subdivisions such as cities and counties. As of June 30, 2021, *PERSI* had 73,563 active members, 45,718 inactive members (of whom 14,539 are entitled to vested benefits), and 50,891 retired members or annuitants. In addition, as of June 30, 2021, there were 819 participating employers in the *PERSI Base Plan* and total membership in *PERSI* was 165,175.

The net position for all pension and other funds administered by *PERSI* increased \$5.0 billion during Fiscal Year 2021 and increased \$0.2 billion during Fiscal Year 2020. The change in the defined benefit plans reflects the total of contributions received and an investment return less benefits paid and administrative expenses. All of the plans experienced investment gains in Fiscal Year 2021 as a result of positive market performance. Net investment income for all of the funds administered by *PERSI* for Fiscal Year 2021 and Fiscal Year 2020 was \$5.2 billion and \$0.5 billion, respectively.

Based on the July 1, 2021 actuarial valuation, *PERSI*’s unfunded actuarial accrued liability decreased by \$2,384.20 million, resulting in a change in funding status from an 87.7% funding ratio on July 1, 2020 to 99.8% on June 30, 2021. The funding ratio is the ratio of the actuarial value of the assets over the value of the actuarial accrued liability. The higher the funding ratio, the better the plan is funded.

Annual actuarial valuations for *PERSI* are provided by the private actuarial firm of Milliman, which has provided the actuarial valuations for *PERSI* since *PERSI*’s inception. As a result of the statutory requirement that the amortization period for the unfunded actuarial accrued liability (“*UAAL*”) be 25 years or less, the *PERSI Board* must annually analyze contribution rates. The current contribution rates, as listed below, are adequate to amortize the normal cost and *UAAL* balance over the required 25-year period.



## Contribution Rates

| <u>Member</u>          |                    | <u>Employer</u>        |                    |
|------------------------|--------------------|------------------------|--------------------|
| <u>General/Teacher</u> | <u>Fire/Police</u> | <u>General/Teacher</u> | <u>Fire/Police</u> |
| 7.16%                  | 8.81%              | 11.94%                 | 12.28%             |

Source: Financial Statements June 30, 2021 Public Employee Retirement System of Idaho

The most recent major experience study, completed in June 2018, covered the period July 1, 2011 through June 30, 2017. The next major PERSI experience study is to be completed in 2022 and will cover the period of July 1, 2017 through June 30, 2021.

The University's required and paid contributions to PERSI for Fiscal Year 2021 and Fiscal Year 2020 were each \$2,900,000. Contribution requirements of PERSI and its members are established by the PERSI Board within limitations, as defined by State law.

Under Governmental Accounting Standards Board ("GASB") Statement No. 68, the University is required to record a liability and expense equal to its proportionate share of the collective net pension liability and expense of PERSI. The University recorded a net pension liability as of June 30, 2021 of \$16,900,000, and \$8,600,000 as of June 30, 2020, representing its proportionate share of net pension liability under PERSI, which was .72% and .74%, respectively. At July 1, 2021, PERSI's Base Plan had a net pension asset of \$79 million, a decrease compared to the July 1, 2020 liability of \$2.3 billion. The investment return net of all expenses for 2021 was 27.43% compared to the assumed return of 6.3%. The difference between the assumed rate and the actual rate of return resulted in the decrease in the net pension liability. PERSI's Base Plan returns will be reflected in the University's Fiscal Year 2022 audited financial statements.

PERSI issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained at [www.persi.idaho.gov](http://www.persi.idaho.gov) (which website is provided purely for convenience and is not incorporated or made a part of this Official Statement by this reference). Much of the information in this section comes from the PERSI Financial Statements, June 30, 2021, and therefore the information is from a source not within the University's control.

*ORP.* Faculty and non-classified staff hired on or after July 1, 1990 have been enrolled in ORP, and faculty and staff hired before that date were offered a one-time opportunity in 1990 to withdraw from PERSI and join ORP. ORP is a portable, multiple-employer, defined contribution retirement plan with options offered by Teacher's Insurance Annuity Association- College Retirement Equities Fund and Variable Annuity Life Insurance Corporation.

Employee contribution requirements for ORP are based on a percentage of total payroll. Employer contributions are determined by the State of Idaho. The University's required and paid contributions to ORP for Fiscal Year 2020 and Fiscal Year 2019 were \$7,588,000 and \$7,805,000 respectively. The University has no additional obligation to fund ORP benefits once it makes the required contributions at the applicable rate. The University has made all contributions it is required to make to ORP to date.

For additional information concerning the University's pension benefits, see Note 11 of "Appendix A— AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND 2020."

*OPEB.* The University participates in other multiple-employer defined benefit post-employment benefit plans relating to health and disability for retired or disabled employees that are administered by the State of Idaho, as agent, as well as a single-employer defined benefit life insurance plan. Idaho Code establishes the benefits and contribution obligations relating to these plans. The University funds these benefits on a pay-as-you-go basis, which the University has continued to make on a timely basis: the University has not set aside any assets to pay future benefits under such plans. At June 30, 2021, the University reported \$13,000,000 as its proportionate share of the total OPEB asset. For additional

information concerning post-retirement benefits other than pensions, see Note 12 of “APPENDIX A— AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND 2020.”

#### INSURANCE

The University has liability coverage under commercial insurance policies and self-insurance through the State of Idaho Retained Risk Fund. University buildings are covered by all risk property insurance on a replacement cost basis.

#### FINANCIAL INFORMATION REGARDING THE UNIVERSITY

The principal sources of University revenues are direct appropriation of State revenues by the State legislature (the “*Legislature*”), Student Fees, Sales and Services Revenues, federal government appropriations, grants, contracts and related cost recovery, gifts to the University, Investment Income and Other Operating Revenues. The following describes revenue sources that are not included in Pledged Revenues, as well as certain University fiscal policy and process. See “SECURITY FOR THE 2022A BONDS” for a description of Pledged Revenues.

#### STATE APPROPRIATIONS

Legislatively-approved State appropriations represent approximately 35.82% of the University’s total annual revenues for Fiscal Year 2022. Such revenues are not included as Pledged Revenues. The Legislature meets beginning in January of each calendar year and sets budgets and appropriations for all agencies and departments of State government for the Fiscal Year beginning the following July 1. The Legislature may also make adjustments to budgets and appropriations for the Fiscal Year during which the Legislature is meeting.

If, in the course of a Fiscal Year, the Governor determines that the expenditures authorized by the Legislature for the current Fiscal Year exceed anticipated revenues expected to be available to meet those expenditures, the Governor, by executive order, may reduce (“*Holdback*”) the spending authority on file in the office of the Division of Financial Management for any department, agency or institution of the State, and the Governor may request that the Board of Examiners approve a reversion (“*Reversion*”) which would make the temporary Holdback permanent and return appropriations to the General Fund.

For Fiscal Year 2021, the Governor recommended, and the Legislature approved, a permanent 2% General Fund reduction to the University’s appropriation, resulting in a base budget reduction of \$1,644,400 to the University. On March 27, 2020, the Governor advised State agencies to develop plans for a one-time 5% Holdback for Fiscal Year 2021 (the “*FY2021 Holdback*”) in response to the expected revenue effects of COVID-19. The FY2021 Holdback was confirmed and resulted in an additional \$4,067,500 one-time reduction to the University’s budget. The FY2021 Holdback did not reduce the budget for Fiscal Year 2022 and State appropriations as shown below reflect increases above original Fiscal Year 2021 appropriation, pre-FY2021 Holdback.

For Fiscal Year 2022, as part of its appropriations bill for colleges and universities, the Legislature, unrelated to COVID-19, included a \$2,500,000 reduction in General Fund appropriations to remove State support for social justice programming at the State’s higher education institutions, which resulted in an approximately \$500,000 reduction to the University. Although State appropriations are not included in Pledged Revenues, Holdbacks, Reversions or reductions in the amount appropriated to the University could adversely affect the University’s financial and operating position.

*[Remainder of page intentionally left blank.]*

The table below sets forth the Legislative appropriations from the State General Fund for all higher education institutions and for the University for the Fiscal Years shown.

**State General Fund Appropriations**

|   | <u>2018</u>   | <u>2019</u>   | <u>2020</u>   | <u>2021<sup>4</sup></u> | <u>2022</u>   |
|---|---------------|---------------|---------------|-------------------------|---------------|
| Colleges and Universities <sup>1</sup>                                  | \$287,053,200 | \$295,763,200 | \$306,030,600 | \$306,852,800           | \$313,109,200 |
| Idaho State University <sup>2,3</sup>                                   | \$ 77,050,300 | \$ 79,822,400 | \$ 88,220,400 | \$81,350,000            | \$83,592,000  |
| Percentage Increase<br>(Decrease) over prior year<br>for the University | 3.0%          | 3.6%          | 10.5%         | (7.8)%                  | 2.8%          |

<sup>1</sup> Source: Sine Die Report for the respective legislative years.

<sup>2</sup> Source: Legislative appropriations bills for the respective legislative years: 2017 Legislature Senate Bill No. 1152, 2018 Legislature Senate Bill 1344, 2019 Legislature House Bill 267, 2020 Legislature House Bill 644, 2021 Legislature House Bill 387.

<sup>3</sup> Amounts do not tie to the University’s audited financial statements due to adjustments made during the respective fiscal years.

<sup>4</sup> Does not reflect the Fiscal Year 2021 Holdback described above.

**FINANCIAL AID**

Direct financial aid to students, primarily in the form of student loans, scholarships, grants, student employment, awards, tuition waivers, fee reductions and waivers, and deferred payments, is available. The University believes that the amount of available financial aid, which totaled approximately \$100,164,159 in Fiscal Year 2021, is adequate to enable students who desire to attend the opportunity to do so. During Fiscal Year 2021, the direct financial aid to students in the form of scholarships and grants was approximately \$48,701,864 and in the form of loans was \$51,462,295. These amounts do not include the Higher Education Emergency Relief Funds, from which the University provided additional aid to students affected by COVID-19. See “CORONAVIRUS DISEASE 2019 – THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT” below. Due to uncertainty with respect to the amount of federal grants, donations, and other sources the University expects to receive for the purpose of providing financial aid, the University cannot determine the amount of financial aid that will be available in future years.

**GRANTS AND CONTRACTS**

The United States government and various other public and private sponsoring agencies, through various grant and contract programs, provide a substantial percentage of the University’s revenues. In Fiscal Year 2021, grants and contracts accounted for \$25,071,000, or 9.30% of the University’s revenue. The use of such funds is usually restricted to specific projects and is not included in the budget for the University. Such revenues include grants and contracts for research, public service, instruction and training programs, fellowships, scholarships, endowment scholarship programs, student aid programs, and grants for construction projects. The University believes it has complied with all material conditions and requirements of these various grants and contracts. Such revenues are not included in Pledged Revenues as security for the Bonds. The University has remained true to its mission to grow technical and clinical programs – including high demand clinical and professional doctorates – while at the same time increasing its research productivity and emerging from a severe recession (2008), loss of federal earmarks and federal budget sequestration. In 2010, the University was classified as Research University-High Research Activity. In 2015, this designation changed to Doctoral Research University. Nationally, out of 3,039 private and public four-year institutions eligible for research classification by Carnegie, only 335, or a little more than 11 percent, are classified as doctoral research universities. In Fiscal Year 2021, the University received \$3,201,030 as reimbursement for facility and administrative costs in conjunction with grants and contracts for research activities conducted by the University.

## BUDGET PROCESS

The University operates on an annual budget system. Its Fiscal Year begins July 1 of each year. The budget process, as well as the administration of the expenditures authorized through the process, is administered through the offices of the President and the Senior Associate Vice President and Chief Fiscal Officer and Bursar, in collaboration with the departmental faculty and administrative officers. The internal budget process commences with a general budget proposal for the following Fiscal Year being submitted in consolidated form by the University Administration to the Board in August of each year, followed by an internal process of unit-level planning and budget development, Leadership Council discussion and review and Administrative Council approval.

The University's operating budget is approved by the Board prior to the commencement of the Fiscal Year, usually at its June meeting. At that meeting, the Board, serving also as the governing boards of the State's other institutions of higher education, approves the annual budgets for those institutions as well.

## INVESTMENT POLICY

Board policy establishes permitted investment categories for the University. The University's investment policy establishes, in order of priority, safety of principal preservation, ensuring necessary liquidity, and achieving a maximum return, as the objectives of its investment portfolio. See Note 2 of "APPENDIX A– AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020." Money in Funds and Accounts established under the Resolution are required to be invested in Investment Securities, as described in "APPENDIX D– SUMMARY OF CERTAIN PROVISIONS OF THE RESOLUTION–PLEDGE OF REVENUES; ESTABLISHMENT OF FUNDS AND ACCOUNTS – Establishment of Funds; Revenue Fund; Bond Fund; Flow of Funds; Investment of Funds." The University has not experienced any significant investment losses or unexpected limitations on the liquidity of its short-term investments. See "APPENDIX A– AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020" for further information.

## NO INTEREST RATE SWAPS

The University has not entered into and does not intend to enter into any interest rate swaps or other derivative products.

## IDAHO STATE UNIVERSITY FOUNDATION, INC.

The Idaho State University Foundation, Inc. (the "Foundation") is a nonprofit corporation organized under Idaho law in 1967. Its purpose is to receive, manage and otherwise deal in property and apply the income, principal and proceeds of such property for the benefit of the University. A 25-member board of directors manages the Foundation. Valerie Hoybjerg currently serves as Chair of the Foundation.

Financial information concerning the Foundation is contained in Note 17 to the University's financial statements included in "APPENDIX A" hereto. The total fair value of the Foundation's investments at June 30, 2021 was \$103,381,000, of which \$75,190,000 represents the Permanent Endowment portfolio. Other investments of the Foundation include investments held under split interest agreement and donor restricted gifts available for use by the University.

## FUTURE CAPITAL PLANS

The University has an on-going capital improvement program of new construction and the renovation of existing facilities. Capital improvement projects are expected to be funded from a variety of sources, including gifts, State appropriations, and University funds. Within the next 18 months, the University anticipates it may issue up to \$20 million of Additional Bonds for projects and improvements in line with its strategic planning.

## UNIVERSITY DEBT

Set forth below is the University's schedule of outstanding indebtedness as of June 30, 2022.

| <u>Outstanding Bonds</u>                                      | <u>Final Maturity Date</u> | <u>Amount of Original Indebtedness</u> | <u>Amount of Debt Outstanding as of June 30, 2022</u> |
|---|----------------------------|--|---|
| General System Revenue Bonds (Federally Taxable), Series 2006 | 2028                       | \$10,000,000                           | \$4,260,000   |
| General Revenue Refunding Bonds, Series 2012                  | 2023                       | \$27,530,000                           | \$3,470,000   |
| General Revenue Refunding Bonds, Series 2016                  | 2034                       | \$12,780,000                           | \$9,085,000   |
| General Revenue Bonds, Series 2019                            | 2049                       | \$18,700,000                           | \$17,990,000  |
| <b>Total Bond Indebtedness</b>                                |                            |  | <u>\$34,805,000</u>                                   |

## LEASES

The University leases building and office facilities under various noncancelable operating leases. Total costs for such leases were \$130,000 and \$160,000 for the years ended June 30, 2021 and 2020, respectively. Future minimum lease payments at June 30, 2021, for all leases are as follows:

| <u>Fiscal Years</u> | <u>Payments</u>   |
|---------------------|-------------------|
| 2022                | \$ 74,000         |
| 2023                | 50,000            |
| 2024-2028           | 131,000           |
| 2029-2033           | 63,000            |
| 2034-2038           | 6,000             |
| <b>Totals</b>       | <u>\$ 324,000</u> |

## CYBERSECURITY AND TECHNOLOGICAL RELIABILITY

The University has a robust, redundant, and scalable infrastructure for support of core University systems, as well as a strong set of cybersecurity policies and procedures to protect its systems and proprietary information, as well as ensure compliance with state and federal regulations. The University's annual audit reviews cybersecurity policies and procedures. Additionally, the University maintains cyber liability insurance to help offset any financial risks that may result from a cybersecurity breach. As with all risks to which the University is exposed, loss or breach can result in legal and/or regulatory claims.

## FINANCIAL STATEMENTS

The financial statements of the University as of and for the Fiscal Year ended June 30, 2021 included as APPENDIX A to this Official Statement, have been audited by CliftonLarsonAllen LLP, independent auditors, as stated in their report appearing therein. The financial statements of the University as of and for the Fiscal Years ended June 30, 2020 included as APPENDIX A to this Official Statement, were audited by Moss Adams LLP, independent auditors. The financial statements of the University for the Fiscal Year ended June 30, 2022 will be presented to the Board for approval at its December meeting. Neither CliftonLarsonAllen LLP nor Moss Adams LLP has been engaged to perform and neither has performed, since the date of their respective reports, any procedures on the financial statements addressed in their respective

reports. CliftonLarsonAllen LLP has not performed any procedures relating to this Official Statement, and has not consented to the use of the financial statements of the University in this Official Statement.

## CORONAVIRUS DISEASE 2019

### GENERAL

On March 13, 2020, the Governor of the State (the “*Governor*”) proclaimed a state of emergency throughout the State as a result of COVID-19. On March 25, 2020, the Governor issued an extreme emergency declaration and an Order to Self-Isolate (the “*Stay Home Order*”), requiring that people in the State cease leaving their home or place of residence except to conduct or participate in essential activities, essential government functions or to operate essential business, which Stay Home Order was in place through the end of April 2020. The Governor thereafter issued a series of proclamations designed to limit social interactions and encourage or require certain measures designed to prevent the spread of COVID-19.

On April 23, 2020, the Governor announced a four-phased approach to reopening the State beginning on May 1, 2020, following the expiration of the Stay Home Order (the “*Reopening Order*”). Certain syndromic, epidemiology and healthcare criteria for each stage were required to be met before the State advanced to the next stage. The State is currently in Stage 4.

The terms of existing proclamations and orders, including the Reopening Order, could be extended beyond the dates specified in such proclamations or orders, and additional proclamations, orders or directions intended to address the spread of COVID-19 may be issued in the future.

More generally, the current domestic and international financial disruption has had, and is expected to continue to have, negative repercussions upon the State, national and global economies. Examples of potential impacts include volatility in the securities markets, significant losses in investment portfolios, a scarcity of credit, lack of confidence in the financial sector, reduced business activity, increased consumer bankruptcies, increased business failures and bankruptcies, and increased unemployment rates.

The University cannot predict if any federal, State or local authorities will issue additional proclamations or orders that can be expected to further adversely impact economic activity or the University’s operations or revenue.

### UNIVERSITY’S INITIAL RESPONSE TO COVID-19

In response to COVID-19, the University pivoted during the spring semester 2020 and closed housing and dining for most residents. All in-person courses were delivered online and the physical campus was essentially closed.

In addition, nearly all administrative functions converted to fully remote offices. Managers submitted plans that were reviewed and approved through the Vice President of Campus Operations office for any employees who needed to remain on campus, or who needed to come into the office periodically. While some administrative employees still work remotely, most have returned to campus.

The University also created a Public Health Office and established a comprehensive list of protocols and procedures to make the University’s main campus as safe as possible. To this end, the University set up campus testing labs and obtained approval to deliver COVID-19 vaccinations on campus. The University has been able to fully test all symptomatic or asymptomatic employees and students who come onsite with turnaround times within hours. Testing was provided before and after major holiday breaks in an effort to proactively limit spread. Contact tracing of all positive tests was, and continues to be, aggressive. Disciplined adherence to COVID-19 protocols and available testing allowed the University to remain open during the 2020-2021 academic year with a mix of online and in-person course delivery.

### UNIVERSITY’S CAMPUS PLAN FOR 2021-2022 ACADEMIC YEAR

*Academics.* The University began the fall 2021 semester with in-person instruction, adhering to a normal academic calendar in terms of breaks and finals. Instructors were prepared to use technologies acquired and practiced last academic

year to make it possible for individuals to keep up with classes if, because of a COVID-19 infection or close contact, they needed to temporarily make use of remote instruction. The University offered hybrid courses and continued to offer some fully remote courses that were traditionally delivered fully in-person. Each section offered was evaluated according to the class size and room availability. All in-person classes allowed for social distancing. The University invested in significant technology upgrades for delivery of remote and hybrid courses.

*Vaccination.* The University does not currently require students or staff to be vaccinated as a condition of enrollment, participation in campus events or receipt of services. However, the University did provide vaccine incentives to students.

*Residence.* For fall 2021, all residence hall beds were returned online, while 13 apartment units remained offline to continue to serve as isolation space.

#### THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT

The federal Coronavirus Aid, Relief, and Economic Security Act (the “*CARES Act*”) provided an estimated \$2 trillion stimulus package to battle the effects of the COVID-19 pandemic. The State received \$1,250,000,000 from the Coronavirus Relief Fund. The CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover costs that (i) are necessary expenditures incurred due to the public health emergency with respect to COVID-19, (ii) were not accounted for in the budget most recently approved as of March 27, 2020 for the State or government, and (iii) were incurred during the period beginning March 1, 2020, and ending on December 30, 2020.

The University has received pass-through grants from the State’s CARES Act allocation in the aggregate amount of \$43,021,157. As of September 8, 2021, the University has distributed the full amount of its HEERF I, HEERF II and HEERF III allocations, as further detailed below.

The CARES Act authorized the Higher Education Emergency Relief Funds, from which the University received \$7,097,839 (the “*HEERF I Allocation*”). The University was required to give at least half of the HEERF I Allocation directly to students affected by COVID-19. The University distributed \$3,548,920 to eligible students. Eligible students included those (i) enrolled during the spring 2020 and fall 2020 semesters, (ii) eligible for federal financing assistance (Title IV), and (iii) not enrolled in online or dual-credit courses (“*Eligible Students*”). The University allocated the remaining \$3,548,919 to compliant institutional expenses, including reimbursement of expenses directly related to the disruption from COVID-19.

*Coronavirus Response and Relief Supplemental Appropriations Act.* The federal Coronavirus Response and Relief Supplemental Appropriations Act (“*CRRSAA*”) authorized additional funding for higher education in the amount of \$30.75 billion through the Higher Education Emergency Relief Fund II, from which the University received \$13,094,512 (the “*HEERF II Allocation*”). The University distributed \$3,548,920 of the HEERF II Allocation to Eligible Students, which is the amount required to be disbursed to students pursuant to the CRRSAA requirements. The University allocated the remaining \$9,545,592 to compliant institutional expenses, including reimbursement of lost revenue resulting from COVID-19.

*American Rescue Plan Act.* The federal American Rescue Plan Act authorized a third round of funding in the amount of \$39.6 billion for higher education through the Higher Education Emergency Relief Fund III, from which the University received \$22,828,806 (the “*HEERF III Allocation*”). Similar requirements are attached to the University’s HEERF III Allocation as were attached to its HEERF I Allocation and HEERF II Allocation. The University distributed \$11,582,087 to Eligible Students and allocated the remaining \$11,246,719 to compliant institutional expenses, including lost revenue resulting from COVID-19.

The University’s compliant institutional expenses included internet upgrades, equipment for virtual instruction, technology support, staff and instructor training, COVID-19 testing, personal protective equipment and supplies, student isolation facilities, facility density modifications, refunds to students and recovery of lost revenues.

The University continues to closely monitor the proclamations from federal authorities regarding actions the University can take to address COVID-19, as well as continues to take advantage of federal resources intended to provide relief to the University in its actions and efforts to address COVID-19.

#### **BUDGET AND REVENUE EFFECTS**

The COVID-19 disruption has impacted the University's finances, but management has taken several steps to ensure balanced fiscal operations and to avoid further campus-wide budget reductions. Sales and Services Revenues declined in both Fiscal Year 2021 and Fiscal Year 2020 due to student refunds, reduced students on campus and suspended events. See "SECURITY FOR THE 2022A BONDS—PLEDGED REVENUES—Sales and Services Revenues." State Appropriations were also reduced by the Legislature in Fiscal Year 2021. See "FINANCIAL INFORMATION REGARDING THE UNIVERSITY—STATE APPROPRIATIONS." Additionally, unbudgeted expenditures have been incurred in order to provide a safe campus for students, faculty and staff. However, Student Fees continued to rise despite the pandemic and no increases in student fee rates since Fiscal Year 2020. See "SECURITY FOR THE 2022A BONDS—PLEDGED REVENUES—Student Fees." The University's work to offset declines in revenues, along with increased expenses, through expenditure management in auxiliaries; avoidance of expenditures in other areas such as travel, services and supplies; and the receipt of federal relief funds all allowed the University to end Fiscal Year 2021 with positive increases in net position and cash position.

#### **EFFECT ON 2022A BONDS**

The University's Bonds, including the 2022A Bonds, are secured by a pledge of Pledged Revenues as discussed herein. See "SECURITY FOR THE 2022A BONDS—PLEDGED REVENUES." Although the full effects of COVID-19 cannot be predicted with certainty, COVID-19 and related social distancing measures in response to COVID-19 have had an adverse effect on University revenues, as they have throughout the country. However, the University has been successful at pivoting to different platforms, managing health and safety issues on campus, while continuing to experience strong Student Fee revenue. While the full extent of the direct and indirect impacts of COVID-19 related financial disruption on the University is currently unknown and the future impact of the COVID-19 pandemic on the University cannot be reasonably estimated at this time, the University feels well equipped to address issues as they arise.

#### **TAX MATTERS**

In the opinion of Bond Counsel, assuming continuous compliance with certain covenants described below: (i) interest on the 2022A Bonds is excluded from gross income pursuant to Section 103 of the Tax Code; (ii) interest on the 2022A Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals; and (iii) interest on the 2022A Bonds is excluded from gross income for purposes of income taxation by the State of Idaho.

The Tax Code imposes several requirements which must be met with respect to the 2022A Bonds in order for the interest thereon to be excluded from gross income and alternative minimum taxable income. Certain of these requirements must be met on a continuous basis throughout the term of the 2022A Bonds. These requirements include: (a) limitations as to the use of proceeds of the 2022A Bonds; (b) limitations on the extent to which proceeds of the 2022A Bonds may be invested in higher yielding investments; and (c) a provision, subject to certain limited exceptions, that requires all investment earnings on the proceeds of the 2022A Bonds above the yield on the 2022A Bonds to be paid to the United States Treasury. The exclusion of interest on the 2022A Bonds from gross income for Idaho income tax purposes is dependent on the interest on the 2022A Bonds being excluded from gross income for federal income tax purposes. The University will covenant and represent that it will take all steps to comply with the requirements of the Tax Code to the extent necessary to maintain the exclusion of interest on the 2022A Bonds from gross income and alternative minimum taxable income under such federal income tax laws in effect when the 2022A Bonds are delivered. Bond Counsel's opinion as to the exclusion of interest on the 2022A Bonds from gross income (for federal and Idaho income tax purposes) and alternative minimum taxable income is rendered in reliance on these covenants, and assumes continuous compliance therewith. The failure or inability of the University to comply with these requirements could cause the interest on the 2022A Bonds to be included in gross income (for federal and Idaho income tax purposes), alternative minimum taxable income or both from the date of issuance. Bond Counsel's opinion also is rendered in reliance upon certifications of the University and other certifications furnished to Bond Counsel. Bond Counsel has not undertaken to verify such certifications by independent investigation.



The Tax Code contains numerous provisions which may affect an investor's decision to purchase the 2022A Bonds. Owners of the 2022A Bonds should be aware that the ownership of tax-exempt obligations by particular persons and entities, including, without limitation, financial institutions, insurance companies, recipients of Social Security or Railroad Retirement benefits, taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations, foreign corporations doing business in the United States and certain "subchapter S" corporations may result in adverse federal and state tax consequences. Under Section 3406 of the Tax Code, backup withholding may be imposed on payments on the 2022A Bonds made to any owner who fails to provide certain required information, including an accurate taxpayer identification number, to certain persons required to collect such information pursuant to the Tax Code. Backup withholding may also be applied if the owner underreports "reportable payments" (including interest and dividends) as defined in Section 3406, or fails to provide a certificate that the owner is not subject to backup withholding in circumstances where such a certificate is required by the Tax Code.

The opinions expressed by Bond Counsel are based on existing law as of the delivery date of the 2022A Bonds. No opinion is expressed as of any subsequent date nor is any opinion expressed with respect to pending or proposed legislation. Amendments to the federal or state tax laws may be pending now or could be proposed in the future that, if enacted into law, could adversely affect the value of the 2022A Bonds, the exclusion of interest on the 2022A Bonds from gross income (for federal and Idaho income tax purposes) or alternative minimum taxable income or both from the date of issuance of the 2022A Bonds or any other date, the tax value of that exclusion for different classes of taxpayers from time to time, or that could result in other adverse tax consequences. In addition, future court actions or regulatory decisions could affect the tax treatment or market value of the 2022A Bonds. Owners of the 2022A Bonds are advised to consult with their own tax advisors with respect to such matters.

The Internal Revenue Service (the "Service") has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the Service, interest on such tax-exempt obligations is includable in the gross income of the owners thereof for federal income tax purposes. No assurances can be given as to whether or not the Service will commence an audit of the 2022A Bonds. If an audit is commenced, the market value of the 2022A Bonds may be adversely affected. Under current audit procedures the Service will treat the University as the taxpayer and the 2022A Bond owners may have no right to participate in such procedures. The University has covenanted not to take any action that would cause the interest on the 2022A Bonds to lose its exclusion from gross income for federal income tax purposes or lose its exclusion from alternative minimum taxable income for the owners thereof for federal income tax purposes. None of the University, the Underwriter, or Bond Counsel is responsible for paying or reimbursing any 2022A Bond holder with respect to any audit or litigation costs relating to the 2022A Bonds.

*[Premium Bonds.* The initial public offering price of certain maturities of the 2022A Bonds (the "Premium Bonds"), as shown on the inside cover page, are issued at original offering prices in excess of their original principal amount. The difference between the amount of the Premium Bonds at the original offering price and the principal amount payable at maturity represents "bond premium" under the Tax Code. As a result of requirements of the Tax Code relating to the amortization of bond premium, under certain circumstances an initial owner of a Premium Bond may realize a taxable gain upon disposition of such a bond, even though such bond is sold or redeemed for an amount equal to the original owner's cost of acquiring such bond. All owners of 2022A Bonds are advised that they should consult with their own tax advisors with respect to the tax consequences of owning and disposing of 2022A Bonds, whether the disposition is pursuant to a sale of the 2022A Bonds or other transfer, or redemption.

*Original Issue Discount.* The initial public offering price of certain maturities of the 2022A Bonds (the "Discount Bonds"), as shown on the inside cover page hereof, is less than the amount payable on such 2022A Bonds at maturity. The difference between the amount of the Discount Bonds payable at maturity and the initial public offering price of the Discount Bonds will be treated as "original issue discount" for federal income tax purposes. The original issue discount on the Discount Bonds is treated as accruing over the respective terms of such Discount Bonds on the basis of a constant interest rate compounded at the end of each six-month period (or shorter period from the date of original issue) ending on April 1 and October 1 with straight line interpolation between compounding dates. In the case of a purchaser who acquires the Discount Bonds in this offering, the amount of original issue discount accruing each period (calculated as described in the preceding sentence) constitutes interest which is excluded from gross income, alternative minimum taxable income and Idaho taxable income under the conditions and subject to the exceptions described in the preceding paragraphs and will be added to the owner's basis in the Discount Bonds. Such adjusted basis will be used to determine taxable gain or loss upon disposition of the Discount Bonds (including sale or payment at maturity).

Beneficial Owners who purchase Discount Bonds in the initial offering at a price other than the original offering price shown on the inside cover page hereof and owners who purchase Discount Bonds after the initial offering should consult their own tax advisors with respect to the tax consequences of the ownership of the Discount Bonds. Beneficial Owners who are subject to state or local income taxation (other than Idaho state income taxation) should consult their tax advisor with respect to the state and local income tax consequences of ownership of the Discount Bonds. It is possible that, under the applicable provisions governing determination of state and local taxes, accrued original issue discount on the Discount Bonds may be deemed to be received in the year of accrual even though there will not be a corresponding cash payment.]

**MUNICIPAL ADVISOR**

The University has retained Zions Public Finance, Inc., Boise, Idaho, as municipal advisor (the “Municipal Advisor”) in connection with the preparation of the University’s financing plans and with respect to the authorization and issuance of the 2022A Bonds. The Municipal Advisor is not obligated to undertake and has not undertaken to make any independent verification or to assume responsibility for the accuracy, completeness, or fairness of the information contained in this Official Statement. The Municipal Advisor is affiliated with investment banking firms that provide underwriting services to state and local governmental entities. While the Municipal Advisor is under contract to the University these affiliates may not participate in the underwriting of any University debt.

**UNDERWRITING**

The 2022A Bonds are being purchased by the Underwriter. The purchase contract provides that the Underwriter will purchase all of the 2022A Bonds, if any are purchased, at a price of \$ \_\_\_\_\_, representing the principal amount of the 2022A Bonds, plus original issuance premium of \$ \_\_\_\_\_, and less an Underwriter’s discount of \$ \_\_\_\_\_.

The Underwriter may offer and sell the 2022A Bonds to certain dealers (including dealers depositing the 2022A Bonds in investment trusts) and others at prices lower than the initial offering prices (or prices corresponding to the yields) stated on the inside cover page hereof.

The Underwriter has entered into a distribution agreement (“Distribution Agreement”) with Charles Schwab & Co., Inc. (“CS&Co”) for the retail distribution of certain securities offerings at the original issue prices. Pursuant to the Distribution Agreement, CS&Co. will purchase Bonds from Piper Sandler at the original issue price less a negotiated portion of the selling concession applicable to any Bonds that CS&Co. sells.

**RATING**

Moody’s Investors Service has assigned its municipal rating of “\_\_” to the 2022A Bonds.

The rating reflects only the views of the rating agency. An explanation of the significance of the rating may be obtained from the rating agency. There is no assurance that such rating will continue for any given period of time or that the rating may not be revised, suspended or withdrawn entirely if, in the judgment of the rating agencies, circumstances so warrant. Any downward revision, suspension or withdrawal of such rating will be likely to have an adverse effect on the market price or marketability of the 2022A Bonds.

**LITIGATION**

The University has reported that, as of the date hereof, there is no litigation pending or threatened that, if decided adversely to the interests of the University, would have a materially adverse effect on the operations or financial position of the University. There is no litigation of any nature now pending or threatened restraining or enjoining the issuance or sale of the 2022A Bonds or in any way contesting or affecting the validity of, or having a material adverse effect on, the 2022A Bonds, the pledge and application of Pledged Revenues, or the existence or powers of the University.

On September 9, 2021, President Biden issued an Executive Order (the “EO”) in order to ensure adequate COVID Safety Protocols for Federal Contractors. The University is a federal contractor, and the EO’s purpose was to require most federal contractor employees to be vaccinated, or submit a medical or religious exemption request, by January 4, 2022. On October 29, 2021, the State of Idaho and the Idaho State Board of Education joined a lawsuit filed by the State of Georgia

in the United States District Court for the Southern District of Georgia challenging the EO’s validity. On November 2, 2021, the Idaho State Board of Education voted to ratify the Executive Director’s decision to join the lawsuit. The Board also “approve[d] the institutions’ commencement of actions to the extent necessary to comply with federal Executive Order 14042.” The District Court issued an order on December 7, 2021 granting a preliminary injunction, which effectively suspended any vaccine mandates on federal contractors, including the University.

**APPROVAL OF LEGAL MATTERS**

All legal matters incident to the authorization and issuance of the 2022A Bonds are subject to the approval of Hawley Troxell Ennis & Hawley LLP, Bond Counsel to the University. Bond Counsel’s approving opinion in the form of Appendix F hereto will be delivered with the 2022A Bonds. Certain legal matters will be passed upon for the University by the Office of General Counsel. Certain matters will be passed upon for the Underwriter by its special counsel, Foster Garvey PC, and by Hawley Troxell Ennis & Hawley LLP, in its role as disclosure counsel to the University. Any opinion delivered by Foster Garvey PC will be limited in scope, addressed only to the Underwriter and cannot be relied upon by investors.

**CONTINUING DISCLOSURE**

The University will enter into a Continuing Disclosure Undertaking (the “Undertaking”) for the benefit of the Beneficial Owners of the 2022A Bonds. Pursuant to the Undertaking, the University will agree to send certain information annually and to provide notice of certain events to the Municipal Securities Rulemaking Board pursuant to the requirements of Section (b)(5) of Rule 15c2-12 (the “Rule”) adopted by the Securities and Exchange Commission. The information to be provided on an annual basis, the events which will be noticed on an occurrence basis, and a summary of other terms of the Undertaking, including termination, amendment, and remedies, are set forth in the Undertaking, the proposed form of which is included as APPENDIX E to this Official Statement.

The University is required to file annually audited financial statements and certain annual operating data as defined by the University’s prior undertakings and pursuant to the Rule. [Except as described hereunder, the University has not failed in the past five years to perform any obligation with respect to any existing undertaking to provide continuing disclosure. The University is in compliance] **[HTEH to conduct review of ongoing disclosure compliance.]**

A failure by the University to comply with the Undertaking will not constitute a default under the Resolution and the Beneficial Owners of the 2022A Bonds are limited to the remedies described in the Undertaking. A failure by the University to comply with the annual disclosure requirements of the Undertaking must be reported in accordance with the Rule and must be considered by any broker, dealer or municipal securities dealer before recommending the purchase or sale of the 2022A Bonds in the secondary market. Consequently, such a failure may adversely affect the marketability and liquidity of the 2022A Bonds and their market price.

IDAHO STATE UNIVERSITY

By \_\_\_\_\_  
Senior Associate Vice President and Chief  
Fiscal Officer and Bursar

**APPENDIX A  
AUDITED FINANCIAL STATEMENTS OF THE UNIVERSITY  
FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND JUNE 30, 2020**

**APPENDIX B  
SCHEDULE OF STUDENT FEES**

The following table sets forth the Student Fees of the University at the rates in effect for Fiscal Year 2022. The amounts shown as Annual Estimated Revenue reflect the University's estimates based on estimated collections for the 2021-2022 academic year.

The University's estimates include certain assumptions concerning refunds, late fees and other variables with respect to individual fees, such that the annual estimated revenues of each fee are not the numerical product of the fee rates times a constant number for students paying such fees, but nonetheless represent the University's best estimate of fee revenues. The number of students used to calculate Estimated Annual Revenue is less than the total number of full-time equivalent students as a result of the University's policy to provide fee waivers or discounts to certain scholarship recipients and to certain employees and spouses of certain employees. Full-time undergraduate students are defined as students taking 12 credit hours or more and full-time graduate students are defined as students taking nine credit hours or more per semester.

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**APPENDIX C  
GLOSSARY OF TERMS USED  
IN THE RESOLUTION AND OFFICIAL STATEMENT**

**APPENDIX D  
SUMMARY OF CERTAIN PROVISIONS OF THE RESOLUTION**

**APPENDIX E**  
**PROPOSED FORM OF CONTINUING DISCLOSURE UNDERTAKING**



**APPENDIX F  
PROPOSED FORM OF OPINION OF BOND COUNSEL**

**APPENDIX G**  
**BOOK ENTRY ONLY SYSTEM**

**T H E   D E P O S I T O R Y   T R U S T   C O M P A N Y**

**SAMPLE OFFERING DOCUMENT LANGUAGE**  
**DESCRIBING BOOK-ENTRY-ONLY ISSUANCE**

(Prepared by DTC--bracketed material may apply only to certain issues)

1. The Depository Trust Company (“DTC”), New York, NY, will act as securities depository for the securities (the “Securities”). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Security certificate will be issued for [each issue of] the Securities, [each] in the aggregate principal amount of such issue, and will be deposited with DTC. [If, however, the aggregate principal amount of [any] issue exceeds \$500 million, one certificate will be issued with respect to each \$500 million of principal amount, and an additional certificate will be issued with respect to any remaining principal amount of such issue.]

2. DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.6 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants”). DTC has a Standard & Poor’s rating of: AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com).

3. Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC’s records. The ownership interest of each actual purchaser of each Security (“Beneficial Owner”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Securities are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

4. To facilitate subsequent transfers, all Securities deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Securities with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not affect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC's records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. [Beneficial Owners of Securities may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Securities, such as redemptions, tenders, defaults, and proposed amendments to the Security documents. For example, Beneficial Owners of Securities may wish to ascertain that the nominee holding the Securities for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the registrar and request that copies of notices be provided directly to them.]

[6. Redemption notices shall be sent to DTC. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.]

7. Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Securities unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to Issuer as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Redemption proceeds, distributions, and dividend payments on the Securities will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from Issuer or Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, Agent, or Issuer, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of Issuer or Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

[9. A Beneficial Owner shall give notice to elect to have its Securities purchased or tendered, through its Participant, to [Tender/Remarketing] Agent, and shall effect delivery of such Securities by causing the Direct Participant to transfer the Participant's interest in the Securities, on DTC's records, to [Tender/Remarketing] Agent. The requirement for physical delivery of Securities in connection with an optional tender or a mandatory purchase will be deemed satisfied when the ownership **rights** in the Securities are transferred by Direct Participants on DTC's records and followed by a book-entry credit of tendered Securities to [Tender/Remarketing] Agent's DTC account.]

10. DTC may discontinue providing its services as depository with respect to the Securities at any time by

giving reasonable notice to Issuer or Agent. Under such circumstances, in the event that a successor depository is not obtained, Security certificates are required to be printed and delivered.

11. Issuer may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered to DTC.

12. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that Issuer believes to be reliable, but Issuer takes no responsibility for the accuracy thereof.

**BOARD OF TRUSTEES OF IDAHO STATE UNIVERSITY**

**SUPPLEMENTAL RESOLUTION**

Authorizing the Issuance and Providing for the Sale of

**IDAHO STATE UNIVERSITY  
GENERAL REVENUE BONDS, SERIES 2022A**

Adopted August 24, 2022

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## TABLE OF CONTENTS

|  | Page |
|--|------|
| ARTICLE I DEFINITIONS .....  | 2    |
| Section 101. Definitions.....  | 2    |
| Section 102. Authority for Supplemental Resolution .....   | 3    |
| Section 103. Effective Date .....  | 3    |
| ARTICLE II AUTHORIZATION, TERMS AND ISSUANCE OF 2022A Bonds .....  | 3    |
| Section 201. Authorization of 2022A Bonds, Principal Amount, Designation, and<br>Confirmation of Pledged Revenues .....  | 3    |
| Section 202. Bursar Designation. The Board desires to designate the Senior<br>Associate Vice President and Chief Fiscal Officer as the Bursar of the University..... | 4    |
| Section 203.....   | 4    |
| Section 204. Issue Date.....   | 4    |
| Section 205. Authorization of Actions Preliminary to Sale of 2022A Bonds. ....   | 4    |
| Section 206. Sale of 2022A Bonds and Related Documents; Delegation Authority.....  | 5    |
| Section 207. Execution and Delivery of 2022A Bonds .....   | 5    |
| Section 208. Redemption of 2022A Bonds.....  | 6    |
| Section 209. Form of 2022A Bonds .....   | 6    |
| Section 210. Book-Entry Only System.....   | 6    |
| Section 211. Successor Securities Depository .....   | 7    |
| ARTICLE III CREATION OF ACCOUNTS, APPLICATION OF 2022A Bond PROCEEDS ...   | 8    |
| Section 301. Creation of Accounts .....  | 8    |
| Section 302. Application of Proceeds of 2022A Bonds Upon Sale Thereof.....   | 8    |
| ARTICLE IV MISCELLANEOUS .....   | 8    |
| Section 401. Other Actions With Respect to 2022A Bonds .....   | 8    |
| Section 402. Partial Invalidity.....   | 9    |
| Section 403. Conflicting Resolutions .....   | 9    |
| Exhibit A – Form of Bond Purchase Agreement  |      |
| Exhibit B – Form of Continuing Disclosure Undertaking  |      |
| Exhibit C – Form of Delegation Certificate   |      |
| Exhibit D – Form of 2022A Bonds  |      |

## SUPPLEMENTAL RESOLUTION

SUPPLEMENTAL RESOLUTION of the Board of Trustees of Idaho State University authorizing the issuance of General Revenue Bonds, in one or more series, of Idaho State University; delegating authority to approve the terms and provisions of the bonds and the principal amount of the bonds up to \$10,000,000; authorizing the execution and delivery of a Bond Purchase Agreement upon sale of the bonds, and providing for other matters relating to the authorization, issuance, sale and payment of the bonds, including amendment to Pledged Revenues.

\* \* \* \* \*

WHEREAS, Idaho State University (the “**University**”) is a state institution of higher education and body politic and corporate organized and existing under and pursuant to the Constitution and laws of the State of Idaho; and

WHEREAS, the Idaho State Board of Education, acting in its capacity as the Board of Trustees of the University (the “**Board**”), is authorized, pursuant to the Constitution of the State of Idaho and title 33, chapter 38, Idaho Code (collectively, the “**Act**”), to issue bonds to finance “projects,” as defined in such Act; and

WHEREAS, on September 17, 1992, the Board adopted a resolution providing for the issuance of revenue bonds thereunder pursuant to supplemental resolutions thereof for future projects or refinancing purposes, which resolution has been amended and supplemented from time to time (as amended, supplemented and from time to time restated, the “**Resolution**”); and

WHEREAS, the University is authorized under the provisions of Article VII of the Resolution to issue Additional Bonds (as defined in the Resolution) upon compliance with the requirements thereof; and

WHEREAS, the Board has determined, pursuant to Section 33-3805, Idaho Code, that it is both necessary and economically feasible for the University to finance certain improvements, renovations and safety upgrades to Holt Arena (the “**2022A Project**”); and

WHEREAS, to provide funds to finance the 2022A Project and to pay the Costs of Issuance thereof, the Board desires to authorize the issuance of its general revenue bonds in one or more series of tax-exempt general revenue bonds (for purposes of this Supplemental Resolution, “**2022A Bonds**”);

WHEREAS, pursuant to Section 57-235, Idaho Code, the Board desires to delegate authority, in accordance with the specific instructions and procedures set forth herein, for determination and approval of certain final terms and provisions of the 2022A Bonds and other matters.

NOW, THEREFORE, be it resolved by the Board of Trustees of Idaho State University as follows:

## ARTICLE I DEFINITIONS

### Section 101. Definitions.

(a) Certain terms are defined in the preambles hereto. Except as provided in the preambles and subparagraph (b) of this Section, all capitalized terms contained in this Supplemental Resolution shall have the same meanings as set forth in the Resolution.

(b) As used in this Supplemental Resolution, unless the context shall otherwise require, the following terms shall have the following meanings:

“**Bond Purchase Agreement**” means the Bond Purchase Agreement between the University and the Underwriter in substantially the form authorized in Section 205 herein, setting forth the terms and conditions of the negotiated sale of the 2022A Bonds, the final version of which to be presented to the Delegated Officer of the University for approval and execution upon sale of the 2022A Bonds.

“**Bond Register**” means the registration records of the University, maintained by the Trustee, on which shall appear the names and addresses of the Registered Owners of the 2022A Bonds.

“**Book-Entry System**” means the book-entry system of registration of the 2022A Bonds described in Section 210 of this Supplemental Resolution.

“**Cede & Co.**” means Cede & Co., as nominee of DTC.

“**Continuing Disclosure Undertaking**” means the Continuing Disclosure Undertaking with respect to the 2022A Bonds authorized by Section 205 of this Supplemental Resolution.

“**Delegated Officer**” means the President or Senior Associate Vice President and Chief Fiscal Officer of the University, each acting solely.

“**Delegation Certificate**” means the Certificate as to Bond Pricing and Related Matters signed and delivered by the Delegated Officer to approve the final terms and provisions of the 2022A Bonds upon the sale thereof, substantially in the form of **Exhibit C** hereto.

“**DTC**” means The Depository Trust Company, New York, New York.

“**DTC Participants**” means those financial institutions for whom the Securities Depository effects book entry transfers and pledges of securities deposited with the Securities Depository.

“**Representation Letter**” means the Blanket Representations Letter executed by the University on file with DTC.



“**Resolution**” means the Resolution providing for the issuance of revenue bonds adopted by the Board on September 17, 1992, as previously amended and supplemented, and as further amended and supplemented by this Supplemental Resolution, and from time to time restated.

“**Securities Depository**” means DTC or any successor securities depository appointed pursuant to Section 211.

“**Supplemental Resolution**” means this Supplemental Resolution adopted by the Board on August 24, 2022, authorizing the issuance of the 2022A Bonds upon the sale thereof, setting forth certain requirements of the terms of sale of the 2022A Bonds, delegating authority to approve the final terms and provisions of the 2022A Bonds, and providing for related matters, including amendment to Pledged Revenues.

“**Trustee**” means U.S. Bank National Association, as bond registrar, authenticating agent, paying agent and transfer agent with respect to the 2022A Bonds, or its successors in functions, as now or hereafter designated.

“**2022A Costs of Issuance Fund**” means the account created pursuant to Section 301 of this Supplemental Resolution, from which the Costs of Issuance of the 2022A Bonds shall be paid.

“**2022A Project Account**” means the account created under the Construction Fund pursuant to Section 301 of this Supplemental Resolution from which the Cost of Acquisition and Construction of the Project shall be paid.

“**Underwriter**” means Piper Sandler & Co.

The terms “**hereby**,” “**hereof**,” “**hereto**,” “**herein**,” “**hereunder**,” and any similar terms as used in this Supplemental Resolution refer to this Supplemental Resolution.

**Section 102. Authority for Supplemental Resolution.** This Supplemental Resolution is adopted pursuant to the provisions of the Act and the Resolution.

**Section 103. Effective Date.** This Supplemental Resolution contemplates the issuance and sale of the 2022A Bonds through a delegation of authority as provided in Section 206 hereof. Unless the context clearly indicates otherwise -- for example, the provisions of Section 205(a) through Section 205(c) take effect upon adoption of this Supplemental Resolution-- this Supplemental Resolution shall not take effect and no provision thereof shall be binding upon the University unless and until the 2022A Bonds are sold and issued.

## ARTICLE II AUTHORIZATION, TERMS AND ISSUANCE OF 2022A Bonds

**Section 201. Authorization of 2022A Bonds, Principal Amount, Designation, and Confirmation of Pledged Revenues.** In order to provide funds for financing the 2022A Project and to pay Costs of Issuance of the 2022A Bonds, and in accordance with and subject to the terms, conditions and limitations established in the Resolution and this Supplemental Resolution, the 2022A Bonds are hereby authorized to be issued in the aggregate principal amount up to \$10,000,000. The 2022A Bonds, in one or more series, shall be designated as follows, as

applicable: “General Revenue Bonds, Series 2022A.” The 2022A Bonds shall be issued as Additional Bonds under the Resolution in fully-registered form, without coupons, in denominations of \$5,000 each or any integral multiple thereof within a maturity.

The 2022A Bonds are secured by the pledge of the Pledged Revenues under Section 5.1 of the Resolution, equally and ratably with all Bonds issued under the Resolution.

**Section 202. Bursar Designation.** The Board desires to designate the Senior Associate Vice President and Chief Fiscal Officer as the Bursar of the University.

**Section 204. Issue Date.** The 2022A Bonds shall be dated the date of their original issuance and delivery.

**Section 205. Authorization of Actions Preliminary to Sale of 2022A Bonds.**

(a) The Board desires to sell the 2022A Bonds pursuant to negotiated sale to the Underwriter pursuant to the Act.

(b) The Preliminary Official Statement (the “**POS**”), in substantially the form presented at this meeting, with such changes, omissions, insertions and revisions as the Bursar shall approve, is hereby authorized, and the actions of the University, including the certification by the Bursar as to the “deemed finality” of the POS pursuant to Rule 15c2-12 of the Securities Exchange Commission adopted pursuant to the Securities Exchange Act of 1934, as amended (“**Rule 15c2-12**”) in connection with the offering of the 2022A Bonds, are hereby acknowledged, approved and ratified.

(c) The Bond Purchase Agreement in substantially the form attached hereto as **Exhibit A**, with such changes, omissions, insertions and revisions as the Delegated Officer shall approve, is hereby ratified and approved. Upon the sale of 2022A Bonds, the Delegated Officer is hereby authorized to execute and deliver the Bond Purchase Agreement to the Underwriter. The President of the University and the Bursar of the University are authorized to do or perform all such acts as may be necessary or advisable to comply with the Bond Purchase Agreement and to carry the same into effect.

(d) Upon the sale of the 2022A Bonds, the POS together with such changes, omissions, insertions and revisions to reflect the final terms and provisions of the 2022A Bonds (hereafter referred to as the “**Official Statement**”), shall be approved and signed by the Bursar or President of the University to authorize delivery thereof to the Underwriter for distribution to prospective purchasers of the 2022A Bonds and other interested persons.

(e) In order to comply with subsection (b)(5) of Rule 15c2-12, the Underwriter has provided in the Bond Purchase Agreement that it is a condition to delivery of the 2022A Bonds that the University and the Trustee, as disclosure agent thereunder, shall have executed and delivered the Continuing Disclosure Undertaking. The Continuing Disclosure Undertaking in substantially the form attached hereto as **Exhibit B** is hereby ratified and approved in all respects, and the Board authorizes the Underwriter to include a copy thereof in the POS and Official Statement. Upon delivery of the 2022A Bonds, the Bursar or President of the University is hereby authorized to execute and deliver the Continuing Disclosure Undertaking. Such Continuing

Disclosure Undertaking shall constitute the University's undertaking for compliance with Rule 15c2-12.

**Section 206. Sale of 2022A Bonds and Related Documents; Delegation Authority.**

(a) Pursuant to Section 57-235, Idaho Code, as amended, the Board hereby delegates to the Delegated Officer the power to make the following determinations on the date(s) of sale of the 2022A Bonds, without any requirement that the members of the Board meet to approve such determinations, but subject to the limitations provided:

(i) The rates of interest to be borne on the 2022A Bonds, provided that the true interest cost of the 2022A Bonds, as certified by the University's municipal advisor and the Underwriter, shall not exceed five and fifty hundredths percent (5.50%).

(ii) The price at which the 2022A Bonds will be sold (including any underwriters discount, original issue premium and original issue discount), provided that the 2022A Bonds shall not be sold at less than the par value thereof.

(iii) The aggregate principal amount of the 2022A Bonds on the sale date(s), provided the proceeds of the 2022A Bonds deposited into the 2022A Project Account shall equal \$9,785,000.

(iv) The amount of principal of the 2022A Bonds maturing, or subject to mandatory sinking fund redemption in any particular year, and the rate of interest accruing thereon.

(v) The final maturity of the 2022A Bonds, provided that the final maturity date of the 2022A Bonds shall not exceed 30 years from the date of issuance.

(vi) The dates, if any, on which, and the prices at which, the 2022A Bonds will be subject to optional and mandatory sinking fund redemption.

(vii) The terms of any contract for credit enhancement of the 2022A Bonds.

(b) Upon the sale of the 2022A Bonds, the Delegated Officer shall execute a Delegation Certificate substantially in the form attached hereto as **Exhibit C** and incorporated by reference herein reflecting the final terms and provisions of the 2022A Bonds and certifying that the final terms and provisions of the 2022A Bonds are consistent with, not in excess of and no less favorable than the terms set forth in subparagraph (a) above.

**Section 207. Execution and Delivery of 2022A Bonds.** The 2022A Bonds shall be manually executed on behalf of the University by the President of the Board, countersigned by the Bursar of the University, and attested by the Secretary to the Board. The 2022A Bonds shall be delivered to the Underwriter upon compliance with the provisions of Section 3.2 of the Resolution and at such time and place as provided in, and subject to, the provisions of the Bond Purchase Agreement.

**Section 208. Redemption of 2022A Bonds.** Upon the sale of the 2022A Bonds, the 2022A Bonds will be subject to redemption pursuant to the terms of the Bond Purchase Agreement, as approved by the Delegated Officer, and if subject to redemption, the following provisions shall apply:

(a) Selection for Redemption. If less than all 2022A Bonds are to be redeemed, the particular maturities of such 2022A Bonds to be redeemed and the principal amounts of such maturities to be redeemed shall be selected by the University. If less than all of the bonds of any maturity of the 2022A Bonds are to be redeemed, the 2022A Bonds of that particular maturity to be redeemed will be selected by lot. If less than all of a Series 2022A Bond that is subject to mandatory sinking fund redemption is to be redeemed, the redemption price shall be applied to such mandatory sinking fund installments as the University shall direct.

(b) Notice of Redemption. The Resolution requires the Trustee to give notice of any redemption of the 2022A Bonds not less than 35 days nor more than 60 days prior to the redemption date, by first class mail, postage prepaid, addressed to the registered owners of such 2022A Bonds to be redeemed at the addresses appearing on the registry books kept by the Trustee. With respect to any notice of optional redemption of 2022A Bonds, unless upon the giving of such notice such 2022A Bonds shall be deemed to have been paid within the meaning of the Resolution, such notice may state that the redemption is conditioned upon the receipt by the Trustee on or prior to the date fixed for such redemption of money sufficient to pay the redemption price of and interest on the 2022A Bonds to be redeemed, and that if such money shall not have been so received, the notice shall be of no force and effect and the University shall not be required to redeem such 2022A Bonds. In the event that such notice of redemption contains such a condition and such money is not so received, the redemption will not be made and the Trustee will promptly thereafter give notice, in the manner in which the notice of redemption was given, that such money was not so received and that such redemption was not made.

**Section 209. Form of 2022A Bonds.** The 2022A Bonds are hereby authorized to be issued in the form set forth in **Exhibit D** attached hereto and incorporated herein by this reference, with such revisions and designations as required pursuant to the terms of sale thereof.

**Section 210. Book-Entry Only System.**

(a) The 2022A Bonds shall initially be registered on the Bond Register in the name of Cede & Co., the nominee for the Securities Depository, and no Beneficial Owner will receive certificates representing their respective interests in the 2022A Bonds, except in the event that the Trustee issues Replacement Bonds, as defined and provided below. It is anticipated that during the term of the 2022A Bonds, the Securities Depository will make book-entry transfers among the DTC Participants and receive and transmit payments of principal of and interest on the 2022A Bonds until and unless the Trustee authenticates and delivers Replacement Bonds to the Registered Owners as described below. So long as any of the 2022A Bonds are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, premium, if applicable, and interest on the 2022A Bonds and all notices with respect to the 2022A Bonds shall be made and given in the manner provided in the Representation Letter.

(b) If the Securities Depository determines to discontinue providing its services with respect to the 2022A Bonds, and the University cannot obtain a qualified successor Securities Depository, or if the University determines not to use the Book-Entry System of the Securities Depository, the University shall execute, and the Trustee shall authenticate and deliver, one or more 2022A Bond certificates (the “**Replacement Bonds**”) to the DTC Participants in principal amounts and maturities corresponding to the identifiable Registered Owners’ interests in the 2022A Bonds, with such adjustments as the Trustee may find necessary or appropriate as to accrued interest and previous calls for redemption, if any. In such event, all references to the Securities Depository herein shall relate to the period of time when the Securities Depository has possession of at least one 2022A Bond. Upon the issuance of Replacement Bonds, all references herein to obligations imposed upon or to be performed by the Securities Depository shall be deemed to be imposed upon and performed by the Trustee, to the extent applicable with respect to such Replacement Bonds.

(c) With respect to 2022A Bonds registered in the name of Cede & Co. as nominee for the Securities Depository, neither the University nor the Trustee shall have any responsibility to any Registered Owner with respect to:

(i) the sending of transaction statements, or maintenance, supervision, or review of records of the Securities Depository;

(ii) the accuracy of the records of the Securities Depository or Cede & Co. with respect to any ownership interest in the 2022A Bonds;

(iii) the payment to any Registered Owner, or any person other than the Securities Depository, of any amount with respect to principal of, interest on, or redemption premium, if any, on the 2022A Bonds; or

(iv) any consent given or other action taken by the Securities Depository or Cede & Co. as owner of the 2022A Bonds.

(d) The Representation Letter executed and delivered by the University to DTC is for the purpose of effectuating the Book-Entry System for the 2022A Bonds through DTC as Securities Depository and shall not be deemed to amend, supersede or supplement the terms of this Supplemental Resolution, which are intended to be complete without reference to the Representation Letter. In the event of any conflict between the terms of the Representation Letter and the terms of this Supplemental Resolution, the terms of this Supplemental Resolution shall control. The Securities Depository may exercise the rights of a Registered Owner hereunder only in accordance with the terms hereof applicable to the exercise of such rights.

**Section 211. Successor Securities Depository.** In the event the Securities Depository resigns, is unable to properly discharge its responsibilities, or is no longer qualified to act as a securities depository and registered clearing agency under the Securities and Exchange Act of 1934, as amended, or other applicable state or federal statute or regulation, the Trustee, with the written consent of the University, may appoint a successor Securities Depository, provided the Trustee receives written evidence satisfactory to the Trustee with respect to the ability of the successor Securities Depository to discharge its responsibilities. Any such successor Securities

Depository shall be a securities depository that is a registered clearing agency under the Securities and Exchange Act of 1934, as amended, or other applicable state or federal statute or regulation. Upon the appointment of a successor Securities Depository, the former Securities Depository shall surrender the 2022A Bonds to the Trustee for transfer to the successor Securities Depository, and the Trustee shall cause the authentication and delivery of 2022A Bonds to the successor Securities Depository in appropriate denominations and form as provided herein.

**ARTICLE III  
CREATION OF ACCOUNTS, APPLICATION OF 2022A Bond PROCEEDS**

**Section 301. Creation of Accounts.**

(i) There is hereby established in the Construction Fund a Project Account designated as the “2022A Project Account,” to be held by the University to finance the cost of the 2022A Project. The University shall invest the moneys on deposit in the 2022A Project Account in Investment Securities.

(ii) There is hereby established a separate fund designated as the “2022A Costs of Issuance Fund.” Moneys in the 2022A Costs of Issuance Fund shall be used for the payment of the Costs of Issuance of the 2022A Bonds. Any moneys remaining in the 2022A Costs of Issuance Fund forty-five (45) days after issuance of the 2022A Bonds shall be transferred promptly to the 2022A Project Account to pay the costs of the 2022A Project.

**Section 302. Application of Proceeds of 2022A Bonds Upon Sale Thereof.** Pursuant to the Written Certificate(s) of the University to be delivered prior to the issuance of the 2022A Bonds, the proceeds of the sale of the 2022A Bonds (net of the Underwriter’s fee for its services with respect to the 2022A Bonds), shall be deposited as follows:

(i) Proceeds of the 2022A Bonds in the amount of accrued interest on the 2022A Bonds to the date of delivery thereof, if any, shall be deposited in the Debt Service Account under the Bond Fund.

(ii) Proceeds of the 2022A Bonds in the amount reflected in the Written Certificate of the University shall be wired to the University for deposit into the 2022A Project Account, or to others on the University’s behalf, to finance the 2022A Project. Before any payment is made from the 2022A Project Account, the University shall execute a Written Certificate of the University as required by Section 5.4(E) of the Resolution.

(iii) Proceeds of the 2022A Bonds in the amount reflected in the Written Certificate of the University required by Section 5.6 of the Resolution shall be wired to the University for deposit into the 2022A Costs of Issuance Fund to pay Costs of Issuance of the 2022A Bonds.

**ARTICLE IV  
MISCELLANEOUS**

**Section 401. Other Actions With Respect to 2022A Bonds.** The officers and employees of the University shall take all actions necessary or reasonably required to carry out,

give effect to, and consummate the transactions contemplated hereby and shall take all action necessary in conformity with the Act to carry out the sale and issuance of the 2022A Bonds, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the sale and delivery of the 2022A Bonds. All actions heretofore taken in connection therewith are hereby ratified, approved and confirmed. If the President of the Board or the Bursar shall be unavailable to execute the 2022A Bonds or the other documents that they are hereby authorized to execute, the same may be executed by any Vice President of the Board.

**Section 402. Partial Invalidity.** If any one or more of the covenants or agreements, or portions thereof, provided in the Resolution or this Supplemental Resolution, should be contrary to law, such covenant or covenants, such agreement or agreements, or such portions thereof shall be null and void and shall be deemed separable from the remaining covenants and agreements or portions thereof and shall in no way affect the validity of the Resolution, this Supplemental Resolution or the 2022A Bonds, but the holders of the 2022A Bonds shall retain all the rights and benefits accorded to them under the Act or any other applicable provisions of law.

**Section 403. Conflicting Resolutions.** All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

*[The remainder of this page has been left blank intentionally;*

ADOPTED AND APPROVED this [25/26]th day of August, 2022.

BOARD OF TRUSTEES OF IDAHO STATE  
UNIVERSITY

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President

ATTEST:

---

Secretary



**EXHIBIT A**  
**FORM OF BOND PURCHASE AGREEMENT**

**EXHIBIT B**

**FORM OF CONTINUING DISCLOSURE UNDERTAKING**

**EXHIBIT C**  
**FORM OF DELEGATION CERTIFICATE**

**EXHIBIT D**  
**[FORM OF 2022A BONDS]**

R- \$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF IDAHO

IDAHO STATE UNIVERSITY

GENERAL REVENUE BONDS, SERIES 2022A

|                |               |               |          |
|----------------|---------------|---------------|----------|
| INTEREST RATE: | MATURITY DATE | DATED DATE:   | CUSIP:   |
|                | 04/01/20__    | __ / __ /2022 | 451470__ |

Registered Owner: CEDE & CO.

Principal Amount: \_\_\_\_\_ DOLLARS

KNOW ALL MEN BY THESE PRESENTS that Idaho State University, a body politic and corporate and an institution of higher education of the State of Idaho (the "University"), for value received, hereby promises to pay, from the Bond Fund hereinafter defined, to the registered owner identified above, or registered assigns, on the maturity date specified above, the principal sum indicated above, and to pay interest thereon from the Bond Fund from the dated date hereof, or the most recent date to which interest has been paid or duly provided for, at the rate per annum specified above, payable on April 1, 2023, and semiannually on each April first and October first thereafter, until the date of maturity or prior redemption of this 2022A Bond, whichever occurs first. Interest shall be calculated on the basis of a 360-day year and twelve 30-day months.

Both principal of and interest on this 2022A Bond are payable in lawful money of the United States of America to the registered owner hereof whose name and address shall appear on the registration books of the University (the "Bond Register") maintained by the Corporate Trust Department of U.S. Bank National Association (the "Trustee"), in St. Paul, Minnesota. Interest shall be paid to the registered owner whose name appears on the Bond Register on the fifteenth day of the calendar month next preceding the interest payment date, at the address appearing on the Bond Register, and shall be paid by check or draft of the Trustee mailed to such registered owner on the due date at the address appearing on the Bond Register or at such other address as may be furnished in writing by such registered owner to the Trustee. Principal shall be paid to the registered owner upon presentation and surrender of this 2022A Bond at the principal corporate trust office of the Trustee on or after the date of maturity or prior redemption.

This 2022A Bond is one of a duly authorized issue of General Revenue Bonds, Series 2022A (the “2022A Bonds”) of like date, tenor, and effect, except for variations required to state numbers, denominations, rates of interest, and dates of maturity, aggregating \$\_\_\_\_\_ in principal amount. The 2022A Bonds are issued pursuant to and in full compliance with the Constitution and statutes of the State of Idaho, particularly chapter 38 of Title 33, Idaho Code, and proceedings duly adopted and authorized by the Board on behalf of the University, more particularly the Resolution adopted by the Board on September 17, 1992, as previously amended and supplemented, and from time to time restated, and as supplemented by Supplemental Resolution adopted by the Board on August 24, 2022, authorizing the issuance of the 2022A Bonds (collectively, the “Bond Resolution”).

The 2022A Bonds are issued for the purpose of providing funds with which to finance (i) certain improvements, renovations and safety upgrades to Holt Arena and (ii) costs of issuing the 2022A Bonds. The principal of, interest on, and redemption price of the 2022A Bonds is payable solely from the revenues and funds of the University pledged therefor and consisting generally of the University’s Student Fees; Sales and Services Revenues less Operation and Maintenance Expenses of the University’s Auxiliary Enterprises; and certain other fees and revenues, as more particularly set forth in the Bond Resolution.

This 2022A Bond is an obligation of the University payable solely in accordance with the terms hereof and is not an obligation, general, special, or otherwise of the State of Idaho, does not constitute a debt, legal, moral, or otherwise, of the State of Idaho, and is not enforceable against the State, nor shall payment hereof be enforceable out of any funds of the University other than the revenues, fees, and charges pledged thereto in the Bond Resolution. Pursuant to the Bond Resolution, sufficient revenues have been pledged and will be set aside into the Bond Fund (as defined in the Bond Resolution) to provide for the prompt payment of the principal of, interest on, and redemption price of the 2022A Bonds of which this 2022A Bond is a part. For a more particular description of the Bond Fund, the revenues to be deposited therein, and the nature and extent of the security afforded thereby, reference is made to the provisions of the Bond Resolution.

*[insert final redemption provisions]*

The 2022A Bonds are initially issued in the form of a separate single certificated fully registered bond for each maturity, and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”).

Unless this 2022A Bond is presented by an authorized representative of DTC to the University or its agent for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

The 2022A Bonds shall not be transferable or exchangeable except as set forth in the Bond Resolution.

Reference is hereby made to the Bond Resolution for the covenants and declarations of the University and other terms and conditions under which this 2022A Bond and the bonds of this issue have been issued. The covenants contained herein and in the Bond Resolution may be discharged by making provisions at any time for the payment of the principal of and interest on this 2022A Bond in the manner provided in the Bond Resolution.

This 2022A Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication hereon shall have been manually signed by the Trustee.

IT IS HEREBY CERTIFIED AND DECLARED that all acts, conditions, and things required by the Constitution and statutes of the State of Idaho to exist, to have happened, been done, and performed precedent to and in the issuance of this 2022A Bond have happened, been done, and performed, and that the issuance of this 2022A Bond and the bonds of this issue does not violate any constitutional, statutory, or other limitation upon the amount of bonded indebtedness that the University may incur.

IN WITNESS WHEREOF, the Board of Trustees of Idaho State University (the "Board"), has caused this 2022A Bond to be executed by the manual or facsimile signature of the President of the Board and of the Bursar of the University and attested by the manual or facsimile signature of the Secretary of the Board, and a facsimile or original of the official seal of the University to be imprinted hereon, as of this \_\_\_ day of \_\_\_\_\_, 2022.

IDAHO STATE UNIVERSITY

\_\_\_\_\_  
President, Board of Trustees  
of Idaho State University

COUNTERSIGNED:

\_\_\_\_\_  
Bursar, Idaho State University

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees  
of Idaho State University  
(SEAL)

\* \* \* \* \*

**CERTIFICATE OF AUTHENTICATION**

Date of Authentication: \_\_\_\_\_

This 2022A Bond is one of the General Revenue Bonds, Series 2022A, of Idaho State University, described in the within-mentioned Bond Resolution.

U.S. BANK NATIONAL ASSOCIATION,  
as Trustee

By: \_\_\_\_\_  
Authorized Signature

\* \* \* \* \*

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

Name of Transferee: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Identification No.: \_\_\_\_\_

the within 2022A Bond and hereby irrevocably constitutes and appoints \_\_\_\_\_

of \_\_\_\_\_

to transfer said 2022A Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Registered Owner

NOTE: The signature on this Assignment must correspond with the name of the registered owner as it appears upon the face of the within 2022A Bond in every particular, without alteration or enlargement or any change whatever.

**SIGNATURE GUARANTEED:**

\_\_\_\_\_  
Bank, Trust Company or Member  
Firm of the New York Stock Exchange

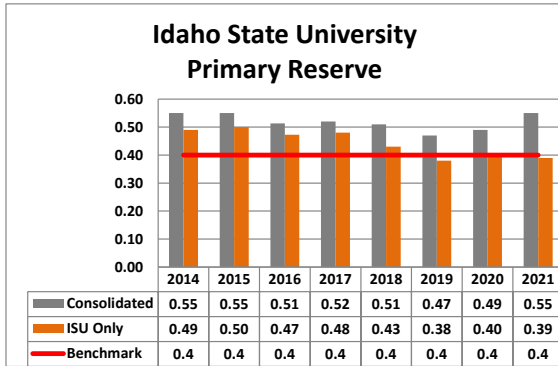
\_\_\_\_\_  
Authorized Officer

NOTICE: Signature(s) must be guaranteed by an "eligible guarantor institution" that is a member of or a participant in a "signature guarantee program" (e.g., the Securities Transfer Agents Medallion Program, the Stock Exchange Medallion Program or the New York Stock Exchange, Inc. Medallion Signature Program).

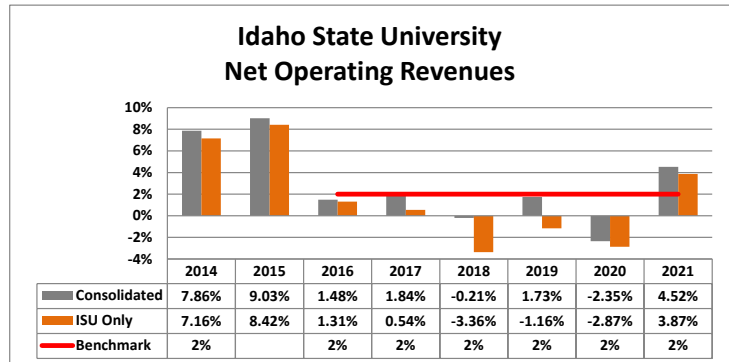


## Idaho State University Outstanding Debt Summary

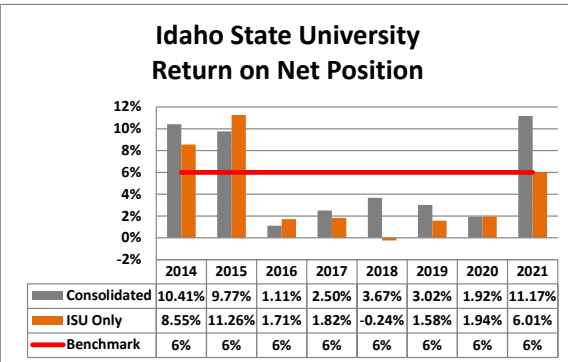
| Fiscal Year | TOTAL      |            |              |
|-------------|------------|------------|--------------|
|             | Principal  | Interest   | Debt Service |
| 2023        | 5,300,000  | 1,447,626  | 6,747,626    |
| 2024        | 2,135,000  | 1,219,464  | 3,354,464    |
| 2025        | 2,245,000  | 1,114,911  | 3,359,911    |
| 2026        | 2,350,000  | 1,004,917  | 3,354,917    |
| 2027        | 2,455,000  | 901,782    | 3,356,782    |
| 2028        | 1,810,000  | 793,943    | 2,603,943    |
| 2029        | 1,040,000  | 719,650    | 1,759,650    |
| 2030        | 1,080,000  | 678,050    | 1,758,050    |
| 2031        | 1,130,000  | 634,850    | 1,764,850    |
| 2032        | 1,170,000  | 595,800    | 1,765,800    |
| 2033        | 855,000    | 555,350    | 1,410,350    |
| 2034        | 890,000    | 524,150    | 1,414,150    |
| 2035        | 600,000    | 491,650    | 1,091,650    |
| 2036        | 625,000    | 467,650    | 1,092,650    |
| 2037        | 650,000    | 442,650    | 1,092,650    |
| 2038        | 675,000    | 416,650    | 1,091,650    |
| 2039        | 705,000    | 389,650    | 1,094,650    |
| 2040        | 740,000    | 354,400    | 1,094,400    |
| 2041        | 775,000    | 317,400    | 1,092,400    |
| 2042        | 815,000    | 278,650    | 1,093,650    |
| 2043        | 855,000    | 237,900    | 1,092,900    |
| 2044        | 900,000    | 195,150    | 1,095,150    |
| 2045        | 945,000    | 150,150    | 1,095,150    |
| 2046        | 970,000    | 121,800    | 1,091,800    |
| 2047        | 1,000,000  | 92,700     | 1,092,700    |
| 2048        | 1,030,000  | 62,700     | 1,092,700    |
| 2049        | 1,060,000  | 31,800     | 1,091,800    |
| 2050        |            |            |              |
| 2051        |            |            |              |
| 2052        |            |            |              |
| 2053        |            |            |              |
|             | 34,805,000 | 14,241,393 | 49,046,393   |



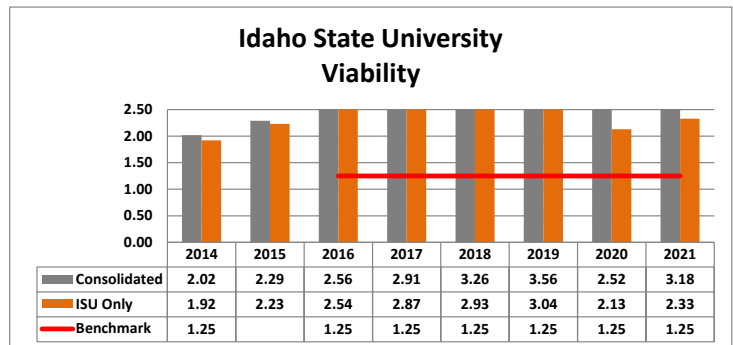
.40 indicates 5 months of operations can be covered by expendable reserves. Trend indicates whether institution has increased net worth in proportion to rate of growth in its operating size.



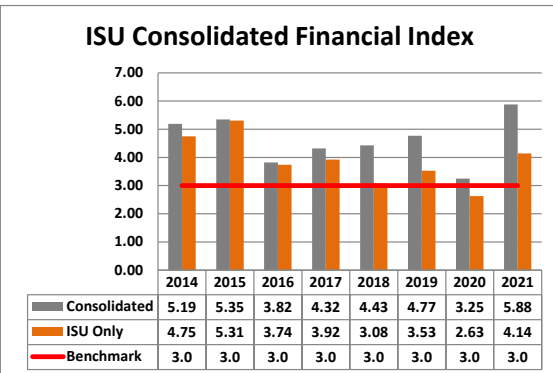
Indicates whether institution is adding or subtracting from net assets. A pattern of deficits is a warning signal that management should focus on restructuring income and expense streams to return to an acceptable level.



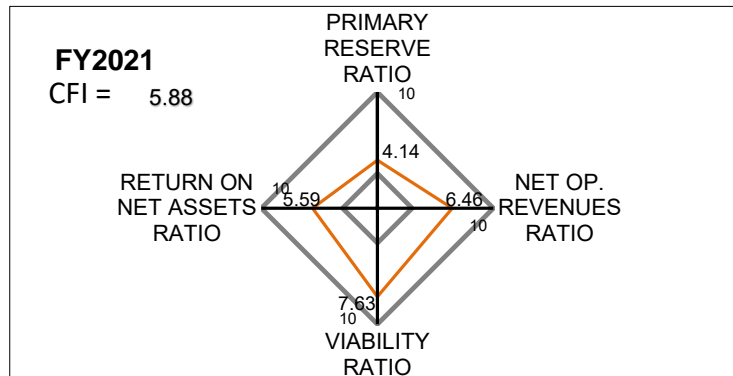
Measures total economic return: higher is better. Lower is okay if it reflects the strategy and mission in setting up for future returns.

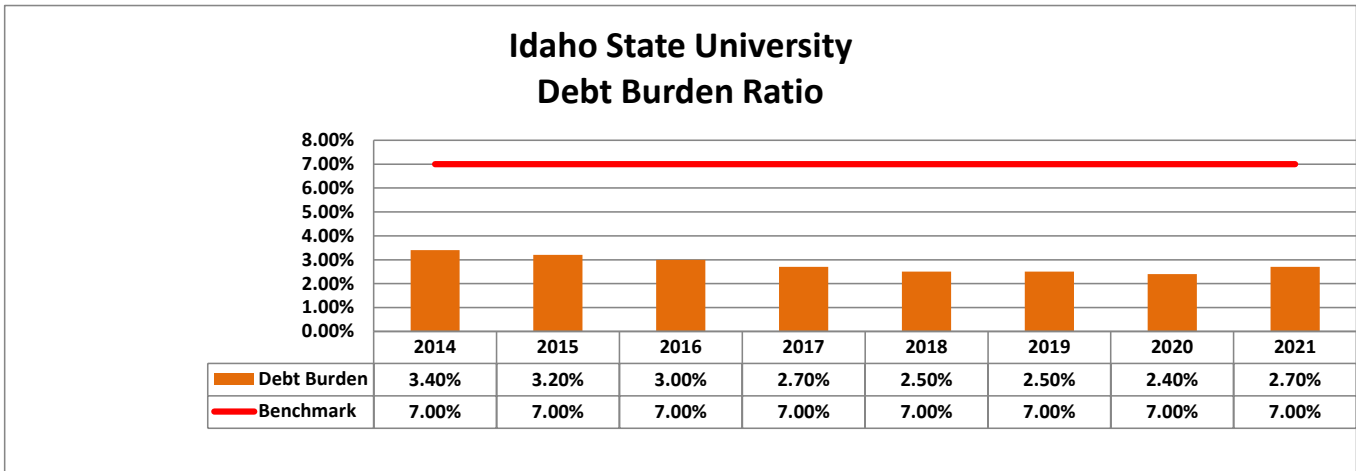


Measures ability to meet entire debt obligation with expendable net assets as of a balance sheet date.

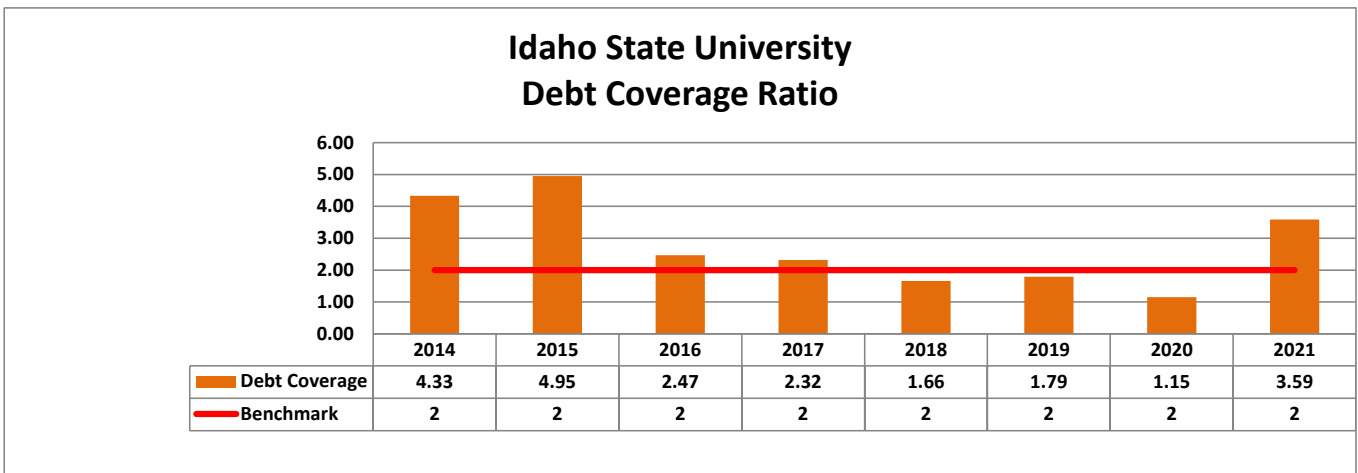


Indicates overall financial health. Ratio range of 3-5 is ideal time to direct resources toward transformation.

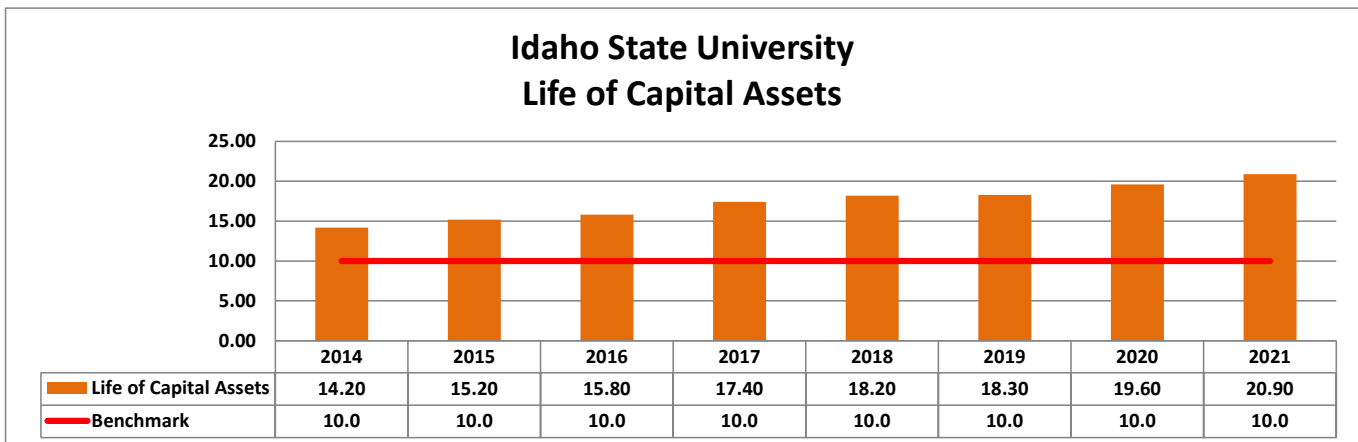




Reflects reliance on borrowed funds as a source of funds.



Reflects ability of excess income over adjusted expenses to cover annual debt service payments.



Higher ratio indicates more deferred reinvestment in plant facilities in the future.