



**Special Board of Education Meeting
May 15, 2023
Idaho State Board of Education
OSBE Conference Room
650 West State Street, Suite 307
Boise, ID 83720**

A special meeting of the Idaho State Board of Education was held via Zoom teleconference May 15, 2023, with the call originating from the Office of the State Board of Education in Boise. Board President Dr. Linda Clark called the meeting to order at 8:00 a.m. (MT).

Present

Dr. Linda Clark
William G. Gilbert
Superintendent Critchfield
Kurt Liebich

Dr. David Hill
Shawn Keough
Cally Roach
Cindy Siddoway

Absent

None

Monday, May 15, 2023 - 8:00 a.m. (MT)

BUSINESS AFFAIRS AND HUMAN RESOURCES

1. Chief Executive Officers Compensation - Action Item

Mr. Gilbert went to motion.

BOARD ACTION

M/S (Gilbert / Liebich) I move to approve an annual rate of \$465,234.74 for Scott Green as President of the University of Idaho, effective June 11, 2023. A roll call vote was taken, and the motion carried 8-0.

AND

M/S (Gilbert / Hill) I move to approve an annual rate of \$288,750 for Cynthia Pemberton as President of Lewis-Clark State College, effective June 11, 2023. A roll call vote was taken, and the motion carried 8-0.

AND



M/S (Gilbert / Critchfield) I move to approve an annual rate of \$441,000 for Kevin Satterlee as President of Idaho State University, effective June 11, 2023. A roll call vote was taken, and the motion carried 8-0.

AND

M/S (Gilbert / Liebich) I move to approve an annual rate of \$459,666.48 for Marlene Tromp as President of Boise State University, effective June 11, 2023. A roll call vote was taken, and the motion carried 8-0.

There were no comments or questions from the Board.

WORK SESSION

BUSINESS AFFAIRS AND HUMAN RESOURCES

A. Tuition and Fees - Action Item

Mr. Gilbert introduced Idaho State University President Kevin Satterlee and Jenifer Steele, Chief Fiscal Officer who gave the Board ISU's data in asking for a tuition increase. He shared the following.

- The FY2024 College and Universities budget approved by the Joint Finance Appropriations Committee does not include general fund support for ISU's \$2.4 million inflationary adjustments, \$1.4 million to complete a fully funded change in employee compensation or \$1.1 million in capital asset replacement and occupancy costs. The Capacity Enhancement Funding, less the Enrollment Workload Adjustment, nets \$773,000 in additional general fund support.
- The reality of the appropriation is that it results in a budget gap of \$4.1 million relative to the FY2023 budget.
- To address this gap, the University would need to raise tuition and fees by 8% to remain budget neutral.
- To address its structural deficit, the University has launched a Budget Optimization Initiative, a year-long comprehensive, collaborative, and transparent study of the entire budget to present recommendations for budget rightsizing.
 - Areas of Focus will include
 - Continued growth in enrollment and net tuition revenue
 - Growing and leveraging other revenue sources in alignment with ISU's strategic plan
 - Scaling successes and best practice
 - Redesigning organizational and financial structures
 - Focusing on efficiencies and effectiveness
 - Expanding our data set and analyzing benchmark data



- Budget allocations and reductions based on established parameters and criteria
- Resident undergraduate tuition and fees are proposed at \$4,178 per semester (\$8,356 per year), a \$199.20 (\$398.40 per year) or 5% increase over FY2023 rates. Part-time resident undergraduate tuition and fees are proposed at \$426.75 per credit hour, a \$20.31 or 5.0% increase over FY2023 rates.
- These increases will support CEC, fringe rate increases, other inflationary factors, and continued investments in student retention and success.

Emma Watts, incoming ASISU President spoke to the Board to give them the students' perspective on the rate increase. She imparted that during the tuition and fee hearings on campus the students were given the chance to understand ISU's financial situation and to offer feedback. The students expressed their hope that the Legislature will see the need to fund key academic programs and enhance student success initiatives when considering funding to the universities.

IDAHO STATE UNIVERSITY

M/S (Gilbert / Critchfield) I move to approve the FY 2024 annual undergraduate full-time resident tuition at Idaho State University in the amount of \$5,992.24, the consolidated mandatory fee in the amount of \$2,363.76, and the annual undergraduate full-time nonresident tuition and fees in the amount of \$27,466.00. A roll call vote was taken, and the motion carried 8-0.

AND

M/S (Gilbert / Critchfield) I move to approve all other fees set forth in the FY 2024 Idaho State University tuition and fees worksheet as reported in Attachment 1. A roll call vote was taken, and the motion carried 8-0.

Mr. Gilbert asked about the large fee increase around the audiology professional fee. Rex Force, Vice President for Health Sciences, Idaho State University, said the large increase requested will help offset costs associated with CEC, fringe rate increases, equipment upgrade and replacement, medical malpractice insurance, and other inflationary factors. The Audiology program in the Department of Communication Sciences Disorders (CSD) is proposing a professional fee increase of 28.2% (\$31 per credit hour).

Board President Dr. Clark asked if this fee would be decreased once the equipment is purchased. Mr. Force said he did not see the fee being reduced because maintenance costs will still be ongoing.



There were no further comments or questions from the Board.

University of Idaho President Scott Green and Brian Foisy, CFO, gave the Board the following information on their tuition increase request.

- The university is requesting tuition increases of \$360 per year and \$520 per year for undergraduate and graduate students respectively.
- These increases will generate approximately \$2.7M to fund the non-state funded portion of the \$1.20 per hour CEC for General Education positions and a portion of the impact of inflation.
- The FY 2024 proposal also includes a \$60 per year increase for full-time mandatory fees which funds the \$1.20 per hour CEC for fee-funded positions as well as several programmatic fee increases as proposed by the Dedicated Student Activity Fee Committee.
- Overall, the tuition and fee increase for full-time resident undergraduate students is \$420 per year or 5.0%. Full-time non-resident undergraduate students will see the same increase of \$420 per year which is a 1.5% increase. For full-time graduate students, the proposed increase is \$580 per year, or 5.8% for residents and 2.0% for non-residents.
- During UI's fiscal optimization and efficiency initiative the University was able to secure a \$22m base budget reduction. The new Vandal Hybrid budget model is in place. Other optimization projects are the microturbine project, utility system P3, Housing system P3, and shared campus services such as advising, marketing and communications, advancement, finance, HR and IT.

Superintendent Critchfield wanted to confirm that students still had the option to opt-in / opt-out of the student fees, even if the fees were increased. Mr. Foisy confirmed that was the case across all Idaho institutions.

Mr. Liebich asked for any student feedback concerning the tuition increases. President Green said the students were supportive of the increases based on the improvements they have seen on campus, and they understood the overall need.

There were no further comments or questions from the Board.

UNIVERSITY OF IDAHO

M/S (Gilbert / Liebich) I move to approve the FY 2024 annual undergraduate full-time resident tuition at University of Idaho in the amount of \$6,540.00, the consolidated mandatory fee in the amount of \$2,276.00, and the annual



undergraduate full-time nonresident tuition and fees in the amount of \$28,052.00.
A roll call vote was taken, and the motion carried 8-0.

AND

M/S (Gilbert / Liebich) I move to approve all other fees set forth in the FY 2024 University of Idaho tuition and fees worksheet as reported in Attachment 1. A roll call vote was taken, and the motion carried 8-0.

Boise State University President, Dr. Marlene Tromp and Jo Ellen DiNucci, Vice President for Finance, gave the Board the following information on BSU's request for tuition increases.

- Boise State is requesting an overall tuition and fee increase of 5.0%.
- For full-time students (11+ credit hours per semester), this equates to an annual tuition increase of \$408.96 and fee increase of \$9.04, bringing total annual in-state tuition and fees to \$8,782; part-time, in-state tuition and fees increases would increase by \$18.98 per credit hour.
- Boise State receives significantly fewer dollars in base funding per student, per degree, and per EWA calculated student credit hour than the other universities. This inequity creates a tuition dependency that is compounded by the institution's size relative to its sister institutions, resulting in Boise State bearing a disproportionate share of the CEC/benefit fund shift.
- These increases will generate approximately \$7 million in additional revenue to partially offset unprecedented inflationary increases.
- Non-resident tuition and fees will also increase by 5% to \$26,976.10 annually.
- These increases will allow Boise State to attract and retain high-performing faculty and staff to ensure our students' continued success.
- BSU received \$2,126,000 from the Governor's Capacity Enhancement Funding initiative; they lost \$2,020,300 in negative enrollment workload adjustment resulting in a net increase of \$116,300 which will be added to revenue from the proposed tuition increase to fund CEC and benefit increases.
- FY22, FY23 and FY24 personnel increases of over \$8 million have not been base funded. The requested increase in tuition is estimated to generate approximately \$6.9 million, therefore the entire increase will be allocated to addressing this deficit.
- BSU's optimization and efficiency initiatives include the following.
 1. The university is moving from an incremental budget model to an all-funds Responsibility Center Management (RCM) budget model, which will allow the university to more precisely:
 - Tie outcomes to funding
 - Align funding with strategic plan initiatives



- Develop service level agreements for administrative and operational services
- 2. Assessing vacancies to determine the need to modify or eliminate position.
- 3. Evaluating post-pandemic space utilization
- 4. Achieving cost savings with strategic procurement initiatives
 - Leveraging buying power to generate savings
 - \$2.9 million in savings YTD
 - \$3.8 million in FY22
 - Generating p-card rebates
 - Using Jaggear punch out catalogs to generate additional revenue

BOISE STATE UNIVERSITY:

M/S (Gilbert / Hill) I move to approve the FY 2024 annual undergraduate full-time resident tuition at Boise State University in the amount of \$5,940.96, the consolidated mandatory fee in the amount of \$2,841.04 and the annual undergraduate full-time nonresident tuition and fees in the amount of \$26,976.00. A roll call vote was taken, and the motion carried 8-0.

AND

M/S (Gilbert / Hill) I move to approve all other fees set forth in the FY 2024 Boise State University tuition and fees worksheet as reported in Attachment 1. A roll call vote was taken, and the motion carried 8-0.

Mrs. Roach asked what input BSU received from the students concerning this issue. Ms. DiNucci said when the students met they authorized a 10% tuition increase based on the financials shared with them concerning BSU's needs. After the Joint Finance Appropriations Committee met, BSU was able to tell the students that they would only be seeking a 5% tuition increase instead of the 10% the students approved, which made the students very happy.

There were no further comments or questions from the Board.

Lewis-Clark State College President Dr. Cynthia Pemberton; Dr. Julie Crea, Vice President for Finance; and Dr. Andy Hanson, Vice President for Student Affairs, gave the Board the following information on LCSC's request for tuition increases.

- Lewis-Clark State College requests approval to increase tuition and fees by 5.6% for FY24 to meet institutional needs.
- The revenue generated will provide support for increases in the ongoing costs of the institution, including the change in employee compensation and health insurance costs, and increases in contractual obligations such as technology.



- The college is requesting a new \$310 per credit hour fee to be effective with summer 2023. This new fee is intended to help incarcerated populations of students who have completed a GED or high school diploma to gain college credits.
- Funding from the Governors initiative will cover only half of the expected CEC, health care and variable benefit costs.
- With the Governor's operational capacity + EWA funding, which totaled \$445,600 LCSC will be funding needs for cyber security required for grant compliance and single audit requirements. They will also streamline financial operations necessary due to staffing / resource shortages.
- The 5.6% request can be broken down further
 - 3.83% to CEC, health insurance and variable benefit costs.
 - .03\$ net student activity fee
 - 1.09% inflationary adjustments
 - .38% technology increases and contracts
- For fiscal optimization and efficiency LCSC reduced their workforce, and even whole departments, reducing their workforce by 6%.
- Between FY19 to FY22 the annual employee turnover rate went from 14% to 32% which contributes to the employee burnout they are seeing.
- LCSC has reorganized and condensed services but are too thin now for this to be sustainable.
- LCSC has tried to maintain flat budgets and streamlining of services while still offering students a full range of services.

LEWIS-CLARK STATE COLLEGE:

M/S (Gilbert / Hill) I move to approve the FY 2024 annual undergraduate full-time resident tuition at Lewis-Clark State College in the amount of \$6,178.00, the consolidated mandatory fee in the amount of \$1,210.00, and the annual undergraduate full-time nonresident tuition and fees in the amount of \$21,386.00. A roll call vote was taken, and the motion carried 8-0.

AND

M/S (Gilbert / Hill) I move to approve all other fees set forth in the FY 2024 Lewis-Clark State College tuition and fees worksheet as reported in Attachment 1. A roll call vote was taken, and the motion carried 8-0.

Mrs. Roach asked what the students had to say about the tuition increase. Dr. Hanson said the LCSC Student Body President is part of President's Council so the student leadership has frequent access to Executive Leadership so they are well informed of the



institutional needs. The students want more funding to increase student engagement and their recommendations were brought forward in LCSC's proposal.

Mrs. Roach asked for a point of privilege and made the following statement.

"I really struggled with the decision of raising tuition for students but finally came to the conclusion that these young adults have choices they can make when deciding to attend college. They can take advantage of dual credit opportunities, the community college system, Idaho Launch and scholarships making college affordable. Some of these students, the customers, are willing to pay more for the "university experience" and are demanding amenities such as recreational facilities, sports, counseling, Greek life, etc. We, as a State, provide those options for the customer.

Our partners, in the legislature, recently awarded a 4.7% increase for higher education and we are grateful. We, as a State Board, are listening to the customer and lawmakers, and have approved an additional 5% increase today. Tuition increases have remained flat for the past 3 years in Idaho during an inflationary period of nearly 20%. University Presidents are being held accountable, by this Board, for reigning in their budgets, managing the debt load for students, raising additional funding and partnering with lawmakers and industry to continue to provide educational opportunities to grow Idaho's economy. It is important to have a strong educational system and we supported that system today by approving these increases."

There were no further comments or questions from the Board.

Mr. Gilbert went to motion.

Dual Credit Fee

M/S (Gilbert / Roach) I move to set the statewide dual credit fee at \$75 per credit for courses delivered through a secondary school, including courses taught online using instructional staff hired by the high school or the Idaho Digital Learning Academy, for fiscal year 2024. A roll call vote was taken, and the motion carried 8-0.

There were no comments or questions from the Board.

Transcript Fee

M/S (Gilbert / Roach) I move to set the statewide transcript fee at \$10 per credit for fiscal year 2024 for students enrolled in a qualified Workforce Training course



where the student elects to receive credit. A roll call vote was taken, and the motion carried 8-0.

There were no comments or questions from the Board.

Summer Bridge Program Fee

M/S (Gilbert / Hill) I move to set the statewide summer bridge program fee at \$65 per credit for fiscal year 2024 for students admitted into a summer bridge program at an institution the summer immediately following graduation from high school and enrolling in pre-determined college-level courses at the same institution the fall semester of the same year. A roll call vote was taken, and the motion carried 8-0.

There were no comments or questions from the Board.

EXECUTIVE SESSION – (Closed to the Public) Action Item to go into Executive Session - No action taken in Executive Session.

M/S (Gilbert / Roach) I move the Board

1. go into Executive Session pursuant Idaho Code § 74-206(1)(e) “to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.” A roll call vote was taken, and the motion carried 8-0.

Before entering Executive Session, the Board took a 15-minute break.

The Board moved to Executive Session at 9:45 a.m.

BOARD ACTION

M/S (Gilbert / Liebich) I move to go out of Executive Session. A roll call vote was taken, and the motion carried 8-0.

The Board returned from Executive Session at 11:12 a.m. (MT)

Board President Dr. Linda Clark stated that the Board concluded its discussion and took no action on the matter discussed.

There being no further business a motion to adjourn was entertained.

M/S (Gilbert / Hill) I move to adjourn the meeting at 11:15 a.m. (MT). A roll call vote was taken, and the motion carried 8-0.