

PLANNING, POLICY AND GOVERNMENT AFFAIRS
August 23, 2023

SUBJECT

Board Policy I.K Naming Memorializing Buildings and Facilities - First Reading

REFERENCE

March 2000	Board approved first reading of Board Policy.
September 2000	Board approved second reading of Board Policy I.K.
February 2002	Board approved first reading of amendments to Section I of Board Policy including I.K. updates to outdated references to Idaho administrative rules.
April 2002	Board approved second reading of amendments to Section I of Board Policy including I.K.
December 2012	Board approved first reading of amendments to Board Policy Section I.K.
February 2013	Board approved second reading of Board Policy I.K to clarify the intended procedures for making requests of the Board.

APPLICABLE STATUTE, RULE, OR POLICY

State Board of Education Governing Policies and Procedures Section I.K.

BACKGROUND/DISCUSSION

Board Policy I.K. requires prior approval by the Board for the naming or memorializing of our public postsecondary institution facilities.

The proposed amendment adds a new section, 1.c. which would allow a facility to be named for an individual or an entity that has contracted with the institution to purchase the naming rights of the facility.

IMPACT

If the State Board of Education approves the first reading of the proposed revisions, the proposed revision will be posted online for public comment and will be brought back to the Board for a second reading in October.

ATTACHMENTS

Attachment 1 – Proposed Revisions to Board Policy I.K Naming/Memorializing Buildings and Facilities.

BOARD STAFF COMMENTS AND RECOMMENDATIONS

The need to consider revisions was identified as a result of recent waivers of the policy (i.e. Boise State University Albertsons Stadium and University of Idaho P1FCU Kibbie Dome). Board staff recommends that the Board approve the first reading of the proposed revisions to Board Policy I.K.

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BOARD ACTION

I move to approve the first reading of the proposed revisions to Board Policy I.K. Naming/Memorializing Building and Facilities.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES
SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES
SUBSECTION: K. Naming/Memorializing Building and Facilities
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ATTACHMENT 1

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Prior approval of the State Board of Education is required for the naming or memorializing of a facility or facilities ~~for other than functional use.~~

As used in this policy, the terms "facility" and "facilities" include any building, structure, room, laboratory, administrative unit, open space, or other physical improvement or natural feature of a campus or of other property under the administrative control of the State Board of Education and the Regents of the University of Idaho.

1. The Board will consider the following factors in addressing requests for naming of a ~~building, facility, or administrative unit~~ facility.
 - a. Naming for an administrator, member of the faculty or employee of ~~a unit~~ an institution or agency responsible to the ~~State Board of Education~~ Board:
 - i. No ~~building, facility, or administrative unit~~ facility shall be named for a person currently employed ~~within the system of higher education in Idaho~~ by an institution or agency, except when authorized by the Board.
 - ii. Memorialization of ~~a building, facility, or administrative unit~~ a facility for a former employee retired or deceased shall be considered on the basis of the employee's service to education in the state of Idaho. Significant factors will include, but shall not be limited to:
 - 1) Recommendation of the chief executive officer of the institution and the recommendation of the institutional community.
 - 2) Contributions rendered to the academic or administrative area to which the ~~building, facility, or administrative unit~~ facility is primarily devoted.
 - b. Naming of a ~~building, facility, or administrative unit~~ facility for other than a former employee of ~~the system of higher~~ an institution or agency responsible to the State Board of Education ~~education will be considered by the Board in accordance with 1.a. Additionally, the following shall apply:~~
 - i. When deemed appropriate, a ~~facility, building, or administrative unit~~ facility may be ~~given a nonfunctional name intended~~ named to honor and memorialize a specific individual or entity who has made a distinguished contribution to the University.
 - ii. Name for an individual or entity in recognition of a gift.
 - 1) No commitment for naming shall be made to a prospective donor of a gift prior to Board approval of the proposed name.

GOVERNING POLICIES AND PROCEDURES

SECTION: I. GENERAL GOVERNING POLICIES AND PROCEDURES

SUBSECTION: K. Naming/Memorializing Building and Facilities

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- 2) In reviewing requests for approval to name a ~~facility, building, or administrative unit~~ facility for a donor, the Board shall consider:
- a) The nature of the proposed gift and its significance to the institution;
 - b) The eminence of the individual or entity whose name is proposed; and
 - c) The individual's or entity's relationship to the institution.
- c. A facility may be named for an individual or entity that has contracted with the institution to purchase the naming rights.
2. The Board delegates to the chief executive officers the authority to name rooms and open spaces located within buildings or structures.
- a. The chief executive officer shall follow the same guidelines for naming as set forth ~~in section 1 of this policy~~ above.
 - b. All such names designated by the chief executive officers shall be reported annually in August to the Executive Director.