

**CONSENT
AUGUST 21, 2024**

TAB	DESCRIPTION	ACTION
1	BAHR – UNIVERSITY OF IDAHO – RENEWAL OF EXISTING LEASE REQUEST – UI CLAS/HUSTON VINYARDS, LLC IN CALDWELL	Action Item
2	BAHR – UNIVERSITY OF IDAHO - SECOND AMENDMENT OF EXISTING LEASE AT UI RESEARCH PARK IN POST FALLS FOR PROTELLIGENT, INC	Action Item
3	IRSA – GENERAL EDUCATION COMMITTEE APPOINTMENTS	Action Item
4	IRSA – HIGHER EDUCATION RESEARCH COUNCIL APPOINTMENTS	Action Item
5	PPGA – EMPOWERING PARENTS BUSINESS PROCEDURES UPDATE	Action Item
6	PPGA – ACCOUNTABILITY OVERSIGHT COMMITTEE APPOINTMENTS	Action Item
7	PPGA - IDAHO STATE REHABILITATION COUNCIL MEMBERSHIP	Action Item
8	IDE – APPOINTMENTS TO THE PROFESSIONAL STANDARDS COMMISSION	Action Item
9	IDE - 2024 CURRICULAR MATERIALS ADOPTION	Action Item

**CONSENT
AUGUST 21, 2024**

TAB	DESCRIPTION	ACTION
10	IDE - ADOPTION OF PRAXIS II TESTS AND IDAHO QUALIFYING SCORES	Action Item
11	IDE - REQUEST FOR CONTINUANCE OF REMOTE SCHOOL STATUS FOR ATHOL ELEMENTARY	Action Item

CONSENT
AUGUST 21, 2024

UNIVERSITY OF IDAHO

SUBJECT

Renewal of existing lease at UI College of Agricultural and Life Sciences' Agribusiness Incubator for Huston Vineyards, LLC in Caldwell.

REFERENCE

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.2(a)

BACKGROUND/DISCUSSION

Since 2019, UI CALS has leased commercial space at its Agribusiness Incubator in Caldwell to a local business, Huston Vineyards, LLC. The Regents acquired the property in the 1990's to promote local economic development by providing suitable commercial space to serve local small business needs and to receive support from on-site UI expertise. This is one of several private tenants in this facility that continues business development with recurring, shorter term lease renewals or amendments.

The attached draft lease is a one-year renewal of an often-renewed lease arrangement. In the past such periodic short-term renewals or amendments for low value leases did not require Board approval when the new term is for a period of less than five years. However, August 2023 Board policy changes require Board approval for any extension of an existing term of a lease when such extension results in a cumulative period of occupation exceeding five years. Aside from periodic escalations in rent to cover increased operating costs of the facility, the terms of the lease have remained essentially unchanged for several years.

IMPACT

UI CALS collects lease revenue from its operation of the facility to cover expenses of occupancy and management of the facility.

ATTACHMENTS

Attachment 1 – Draft Lease Agreement

STAFF COMMENTS AND RECOMMENDATIONS

Board Policy V.I.2(a) – Institutional Approval Authorization Limits requires Board approval for all transactions for institutional leases of real property (as lessee or lessor) if lease amount is over \$2M, or the term of the lease exceeds 5 years.

The policy was updated in August 2023 to additionally include the following language that pertains to this one-year lease renewal extension for commercial

CONSENT
AUGUST 21, 2024

space at UI College of Agricultural and Life Sciences' Agribusiness Incubator for Huston Vineyards, LLC in Caldwell, "If the lease term including renewal terms did not exceed 5 years under the original term of a lease, but through amendment the term is extended, Board approval is required." The lease term commences September 1, 2024, and is scheduled to terminate on August 31, 2025.

The lease terms and details are in substantial conformance with Board policy.

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho for authority to enter into a lease with Huston Vineyards, LLC in substantial conformance to the form submitted to the Board in Attachment 1 and to authorize the University's Associate Vice President for Budget and Planning to execute the lease and any related transactional documents.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

TENANT LEASE

THIS TENANT LEASE (“**Lease**”) is made by and between THE BOARD OF REGENTS OF THE UNIVERSITY OF IDAHO (“**Landlord**”) and Huston Vineyards, LLC, an Idaho corporation (“**Tenant**”). Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the Premises (hereinafter defined) upon all of the terms and conditions provided herein.

ARTICLE 1

PREMISES/ FACILITY/PARKING

1.1 Premises

The premises comprise the area shown as Bay H on the floor plan attached hereto as Exhibit A (“**Premises**”). Premises is located at 1904 E Chicago St, Caldwell ID 83605 and located in a building, together with related driveways, parking areas, fixtures and improvements (“**Facility**”).

1.2 Common Areas

Subject to the terms of this Lease, Tenant shall have the non-exclusive right in common with other occupants of the Facility, to use certain access roads, parking areas, sidewalks, entrances, corridors, grounds, lobby areas, meeting rooms, common restrooms, and other building amenities within the Facility provided and designated from time to time by Landlord for the general use and convenience of the occupants of the Facility (collectively, “**Common Areas**”).

1.3 Parking

Tenant’s use of the Common Areas shall include use, on an unassigned basis, of those portions of the Common Areas designated by Landlord from time to time for Tenant parking and access to such parking. Parking spaces available to Tenant shall be used for parking only by vehicles no larger than full-sized passenger automobiles. No overnight parking for Tenant vehicles is permitted without the written consent of Landlord. Tenant shall not permit or allow any vehicles that belong to or are controlled by Tenant or Tenant’s employees, suppliers, shippers, customers or invitees to be loaded or parked in areas other than those designated by Landlord for such activities. If Tenant permits or allows any of the prohibited activities described in this Section, Landlord shall have the right, in addition to all other rights and remedies that it may have under this Lease, to remove or tow away the vehicle involved without prior notice to Tenant and the cost thereof shall be paid to Landlord within ten (10) days after notice from Landlord to Tenant.

ARTICLE 2

LEASE TERM/CONDITION OF PREMISES

2.1 Lease Term

Lease term shall commence on September 1, 2024, and shall terminate on August 31, 2025. This Lease may also be terminated prior to the Lease termination date by either party. The party choosing to terminate must provide sixty days written notice to the other party.

2.2 Improvement to Premises and Acceptance of Condition of Premises

If improvements to the Premises and/or Facility are deemed necessary by the parties, Landlord shall arrange and perform that work and make the installations in the Premises and/or Facility substantially as listed in Exhibit B (the “**Improvements to Premises**”). If no work is deemed necessary by Landlord and Tenant, Exhibit B shall simply state “No improvements to Premises or Facility necessary”, and such statement shall be deemed as Tenant’s acknowledgement and acceptance of Premises and Facility “AS IS”. Other than as listed in Exhibit B, Landlord has no obligation to improve, alter or remodel the Premises or Facility beyond repair and maintenance of the existing facility infrastructure as provided herein and Tenant hereby acknowledges that no improvements beyond those specified in Exhibit B shall be provided by Landlord. All such installations provided herein shall immediately become and remain the property of Landlord.

ARTICLE 3

PAYMENT OF RENT/ADDITIONAL RENT

3.1 Amount and Payment of Monthly Rent and Additional Rent

Tenant agrees to pay monthly rent of \$637 for each month of the Lease term to Landlord on or before the first day of that month for which rent is due, e.g. payment for January shall be due on January 1. If the first day of the month falls on a weekend or holiday payment shall be due the first University business day thereafter. Payment must be RECEIVED by the close of business on the due date to be considered timely. Without separate invoice from Landlord, Tenant shall make its monthly rent check payable to “Bursar, University of Idaho” and forward payment to the University of Idaho Agribusiness office at 1904 E Chicago Street, Caldwell ID 86305, or to such other address as Landlord may designate in writing. All other monies besides monthly rent payable by Tenant to Landlord under this Lease shall be deemed to be additional rent and shall be separately invoiced by Landlord and payable and recoverable as rent in the manner herein provided and Landlord shall have all rights against Tenant for default in any such payment. Rent shall be paid to Landlord during the entire term of this Lease, without abatement, deduction or set-off of any kind. Tenant’s obligation to pay all rent due under this Lease shall survive the expiration or earlier termination of this Lease. Should this Lease commence on a day other than the first day of the month or terminate on a day other than the last day of the month, the rent for such partial month shall be prorated.

3.2 Late Payment Charge

If Tenant fails to pay any rent within fifteen (15) days of when due (as provided in Section 3.1 above), Tenant shall pay to Landlord a late payment charge for each occurrence of \$20 to help defray the additional cost to Landlord for processing such late payments. If Tenant fails to pay any rent when due for any period exceeding thirty days, such unpaid amounts shall, in addition to late payment of \$20 also pay an additional delinquency fee that shall bear interest from the date due until paid at the rate of eighteen percent (18%) per annum. These provisions for late charges shall be in addition to Landlord’s other rights and remedies hereunder or at law or in equity and shall not be construed as liquidated damages or as limiting Landlord’s remedies in any manner.

3.3 Personal Property Taxes

Tenant shall pay prior to delinquency all personal property taxes and business taxes with respect to all property and business activities of Tenant on Premises and shall provide promptly upon request of Landlord written proof of such payments.

ARTICLE 4

Article intentionally deleted.

ARTICLE 5

SECURITY DEPOSIT

5.1 Security Deposit

Upon execution of the Lease, Tenant shall deposit an amount equal to two month's rent (as established in Section 3.1 above) as security for the faithful performance and observance by Tenant of all the terms, covenants, conditions, provisions and agreements of this Lease ("**Security Deposit**"). This amount is separate from and in addition to the amount due as "monthly rent" as provided by Section 3.1 of this Lease. If Tenant shall default with respect to any covenant or condition of this Lease including, but not limited to the payment of rent, Landlord may, but shall not be obligated to, apply all or any part of such deposit to the payment of any sum in default or any other sum which Landlord may be required to spend or incur by reason of Tenant's default, and, in such event, Tenant shall, upon demand, deposit with Landlord the amount so applied so that Landlord shall have the full deposit on hand at all times during the term of this Lease. If Tenant shall have fully complied with all the covenants and conditions of this Lease, the Security Deposit or any balance thereof shall be refunded to Tenant upon Landlord's final inspection of the Premises and within thirty (30) days after Tenant has vacated the same and after any accrued charges for which Tenant is responsible (such as but not limited to repair of damages to the Premises attributable to Tenant) and have been determined and paid in full. Tenant agrees that if this Security Deposit is insufficient to compensate Landlord for any damages, costs, and expenses not covered thereby, including loss of rental income during any period reasonably required to repair physical damages to Premises or to clean Premises, Tenant shall pay the balance thereof, immediately upon demand.

ARTICLE 6

USE AND OCCUPANCY

6.1 Permitted Use, Signage and Preservation of Business Incubator Setting

Premises shall be occupied and used only for the specific purpose of storing post-harvest perishables and for no other business or purpose without the prior written consent of Landlord. Tenant shall not display any sign or advertisement on the exterior of Premises or Facility without the written consent of Landlord and such consent may be withheld at the sole discretion of Landlord. Landlord shall place upon a common sign structure in the Facility's courtyard a

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

business identification panel with Tenant's business name. Such panel shall be designed and placed by Landlord at no additional cost to Tenant beyond monthly rent.

No act shall be done in or about the Premises or Common Areas that is unlawful or that will increase the existing rate of insurance on the Building. Tenant shall not commit or allow to be committed any waste upon the Premises or Facility, or any public or private nuisance or other act or thing which disturbs the quiet enjoyment of any other tenant or occupant in the Facility. Tenant shall not, without the written consent of Landlord, use any apparatus, machinery or device in the Premises, which will cause any substantial noise or vibration about the Premises. If any of Tenant's office machines and equipment should disturb the quiet enjoyment of any other tenants in the Facility, then Tenant shall take such action as may be necessary to eliminate the disturbance (subject to any Premises or Facility alteration approvals from Landlord). Tenant shall comply with all state, federal, and local laws, ordinances, and regulations relating to its use of the Premises and shall observe such reasonable rules and regulations as may be adopted and distributed to Tenant in writing by Landlord for the safety, care and cleanliness of the Premises or the Facility, and for preservation of a professional business incubator setting at the Facility.

6.2 Compliance with Environmental Laws

Tenant represents, warrants, and covenants to Landlord that:

(a) Tenant and Premises will remain in compliance with all applicable laws, ordinances, and regulations (including consent decrees and administrative orders) relating to public health and safety and protection of the environment, including those statutes, laws, regulations, and ordinances identified in subparagraph (h), all as amended and modified from time to time (collectively, "**Environmental Laws**"). All governmental permits relating to the use or operation of the Premises required by applicable Environmental Laws are and will remain in effect, and Tenant will comply with them.

(b) Tenant will not permit any release, generation, manufacture, storage, treatment, transportation, or disposal of hazardous material, as that term is defined in subparagraph (h), on, in, under, or from Premises in violation of any Environmental Laws. Tenant will promptly notify Landlord, in writing, if Tenant has or acquires notice or knowledge that any hazardous material has been or is threatened to be released, generated, manufactured, stored, treated, transported, or disposed of, on, in, under, or from Premises in violation of any Environmental Laws; and if any hazardous material is found on Premises in violation of any Environmental Laws, Tenant, at its own cost and expense, will immediately take such action as is necessary to detain the spread of and remove the hazardous material to the complete satisfaction of Landlord and the appropriate governmental authorities.

(c) Tenant will immediately notify Landlord and provide copies upon receipt of all written complaints, claims, citations, demands, inquiries, reports, or notices relating to the condition of Premises or compliance with Environmental Laws. Tenant will promptly cure and have dismissed with prejudice any of those actions and proceedings to the satisfaction of Landlord. Tenant will keep Premises free of any lien imposed pursuant to Environmental Laws.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

(d) Landlord will have the right at all reasonable times and from time to time to conduct environmental audits of Premises, and Tenant will cooperate in the conduct of those audits. The audits will be conducted by a person(s) of Landlord's choosing, and if any hazardous material is detected or if a violation of any of the warranties, representations, or covenants contained in this paragraph is discovered, the fees and expenses of such person(s) will be borne by Tenant and will be paid as additional rent under this Lease on demand by Landlord.

(e) If Tenant fails to comply with any of the foregoing warranties, representations, and covenants, Landlord may cause the removal (or other cleanup acceptable to Landlord) of any hazardous material from Premises and/or Facility. The costs of hazardous material removal and any other cleanup (including transportation and storage costs) will be additional rent under this Lease, whether or not a court has ordered the cleanup, and those costs will become due and payable on demand by Landlord. Tenant will give Landlord, its agents, and employees, access to Premises to remove or otherwise clean up any hazardous material. Landlord, however, has no affirmative obligation to remove or otherwise clean up any hazardous material, and this Lease will not be construed as creating any such obligation.

(f) Tenant will indemnify and hold harmless Landlord and its employees, agents, officers, and directors from and against any claims, demands, penalties, fines, liabilities, settlements, damages, costs, or expenses of any kind or nature, known or unknown, contingent or otherwise, arising out of or in any way related to the acts and omissions of Tenant, Tenant's officers, directors, employees, agents, contractors, subcontractors, subtenants, and invitees with respect to (1) the generation, manufacture, operations involving, transport, treatment, storage, handling, production, processing, disposal, release, or threatened release of any hazardous materials which are on, from, or affecting the Premises, including, without limitation, the soil, water, vegetation, buildings, and improvements on the Premises; (2) any personal injury (including wrongful death) or property damage (real or personal) arising out of or related to such hazardous materials; (3) any lawsuit brought or threatened, settlement reached, or governmental order relating to such hazardous materials; and (4) any violations of laws, orders, regulations, requirements, or demands of governmental authorities, or any reasonable policies or requirements of Landlord, which are based upon or in any way related to such hazardous material including, without limitation, attorney and consultant fees, investigation and laboratory fees, court costs, and litigation expenses. This indemnification will survive this Lease.

(g) At the end of this Lease, Tenant will surrender Premises to Landlord free of any and all hazardous materials and in compliance with Environmental Laws affecting Premises.

(h) For the purpose of this Section, the term "**hazardous materials**" includes, without limitation, any flammable explosives, radioactive materials, hazardous materials, hazardous wastes, hazardous or toxic substances, or related materials defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended (42 U.S.C. § 9601 et seq.), the Hazardous Materials Transportation Act, as amended (49 U.S.C. § 1801 et seq.), the Resource Conservation and Recovery Act of 1976, as amended (42 U.S.C. § 6901 et seq.); and in the regulations adopted and publications promulgated pursuant to them, or

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

any other federal, state, or local environmental laws, ordinances, rules, or regulations now enacted or enacted after this date.

(i) The provisions of this Section shall be in addition to any and all obligations and liabilities Tenant may have to Landlord and common law, will survive this Lease.

6.3 Relocation

Landlord shall have the right, at its option and upon at least thirty (30) days' written notice to Tenant, to relocate Tenant and to substitute for the Premises described above other spaces in the Facility containing at least as much useable area as the original Premises. Such substituted Premises shall be improved by Landlord at its expense, with improvements at least equal in quantity and quality to those in the original Premises. Landlord shall pay the expenses reasonably incurred by Tenant in connection with such substitution of Premises, including, but not limited to costs of moving, telecommunication infrastructure relocation, etc., up to an amount that shall not exceed \$6.00 per useable square foot of the new Premises.

ARTICLE 7

UTILITIES AND SERVICES

7.1 Utilities

Municipal water, sewer, and garbage collection are provided to Tenant by Landlord at no additional cost to Tenant. However, if Tenant's use of water, sewer, or garbage collection services results in charges to Landlord from the service provider that exceeds those charges deemed by Landlord to be customary for the Permitted Use of Premises, Landlord reserves the right to bill Tenant for such extraordinary use as additional rent. Electricity and utility services for heating and cooling are metered separately and shall be paid by Tenant directly to service provider.

7.2 Maintenance, Janitorial, and Shared Equipment Services

Landlord shall provide regular maintenance and janitorial services for Building and Common Areas, but janitorial services for Premises are the responsibility and at the expense of Tenant. Landlord may provide certain shared office equipment and services at some additional cost for Tenant's use. Use of this equipment and services is optional and charges shall only be assessed with use by Tenant, Tenant's employees, guests, or invitees and such charges shall be in accordance with a payment schedule established by Landlord prior to Tenant's participation during the Term of this Lease. In the event of specific facility, maintenance, janitorial or shared equipment service questions, Tenant may contact the UI Food Technology Center at 208-795-5332 and/or such other number as Landlord may provide from time to time.

7.3 Landlord's Liability

Landlord shall not be liable to Tenant for any loss or damage caused by or resulting from any variation, interruption, or failure of such utilities and services due to any cause whatsoever. No

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

temporary interruption or failure of such services incident to the making of repairs, alterations or improvements, or due to accident or strike, or conditions or events beyond Landlord's reasonable control shall be deemed an eviction of Tenant or relieve Tenant from any of Tenant's obligations hereunder.

ARTICLE 8

CARE OF PREMISES/END OF TERM

8.1 Landlord's Responsibility

As long as Tenant is not in default of any of the provisions of this Lease, Landlord shall maintain Premises and Building in reasonably good condition except for damage occasioned by the act or omission of Tenant, the repair of which shall be paid for by Tenant.

8.2 Tenant's Responsibility

Tenant shall take good care of the Premises. Tenant's responsibility shall extend to its visitors, contractors, guests or agents. Tenant shall, at the expiration or termination of this Lease, surrender and deliver the Premises to Landlord in as good condition as when received by Tenant from Landlord or as thereafter improved, reasonable use and wear excepted. At the expiration or termination of this Lease, Landlord shall cause all carpets in Premises to be professionally cleaned and shall thereafter submit a bill to Tenant for the reasonable costs associated with such cleaning. Such bill shall be paid by Tenant as additional rent and shall be due promptly upon receipt by Tenant. Tenant shall be responsible for the cost of replacement of carpet that is damaged as a result of dragging or pushing furniture in the Premises or Common Areas.

Tenant shall not make any alterations, additions or improvements in or to Premises, or make changes to locks on doors, or add, disturb or in any way change any plumbing or wiring without first obtaining the written consent of Landlord. Unless specifically approved by Landlord to the contrary, ALL alterations, additions, or improvements shall be completed by Landlord or Landlord's contractor and shall become the property of Landlord during the Lease term and after termination. If such approval is given, it shall assign costs for completing such work to Landlord or Tenant and shall also establish if such alterations, additions, and improvements shall be removed by Tenant at Tenant's expense at the end of term.

All damage or injury done to Premises or Common Areas by Tenant or by any persons who may be in or upon Premises and Common Areas with the consent of Tenant, including the cracking or breaking of glass of any windows and doors, shall be paid for by Tenant, and Tenant shall pay all damage to the Facility caused by Tenant's misuse of the Premises or the appurtenances thereto. If Tenant refuses or neglects to pay for repairs and/or maintain the Premises or any part thereof in a manner reasonably satisfactory to Landlord, Landlord shall have the right, upon giving Tenant five (5) days' written notice of Landlord's election to do so, to make such repairs or perform such maintenance on for the account of Tenant. In such event, such work shall be paid for by Tenant as additional rent and shall be due promptly upon receipt of a bill therefor. Anything to the contrary herein notwithstanding, in the event that an emergency condition should exist because of the failure of Tenant to perform any of its obligations to repair or maintain Premises in accordance with this Lease, Tenant shall not be entitled to any notice and Landlord

may immediately assume all or any portion of such obligations and Tenant shall be responsible for all costs of remedy. For the purposes of the preceding sentence, the phrase “**emergency condition**” shall mean any condition constituting an immediate risk of injury to person, serious damage to property or impairment of Landlord’s or another tenant’s or occupant’s business. No exercise by Landlord of any rights herein reserved shall entitle Tenant to any damage for any injury or inconvenience occasioned thereby or to any abatement of rent. Tenant shall not put any curtains, draperies or other hangings on or beside the windows in the Premises without first obtaining Landlord's consent. All normal repairs necessary to maintain the Premises in a tenantable condition shall be done by or under the direction of Landlord and at Landlord's expense except as otherwise provided herein. Landlord shall be the sole judge as to what repairs are necessary.

Tenant shall not make any alterations, additions or improvements in or to Common Areas.

8.3 Surrender of Possession

Upon expiration of the term of this Lease, whether by lapse of time or otherwise, Tenant shall promptly and peacefully surrender Premises to Landlord.

8.4 Removal of Property

Any trade fixtures, equipment, or other personal property placed in the Premises by Tenant and not affixed to the walls, ceiling, floors, or other part thereof, shall remain the property of Tenant, and provided that Tenant is not in default of performance of this Lease, they may be removed by Tenant at any time during the term hereof.

Those trade fixtures or equipment which must necessarily be affixed to the walls, ceiling, floors, or other part of the Premises in such a manner that damage thereto will result from the installation or removal thereof, shall not be installed without the prior consent in writing and approval of the manner of installation by Landlord. If so installed, they shall remain a part of the Premises and not be removed therefrom unless Landlord shall demand their removal, in which event they shall promptly be removed by Tenant, and Tenant shall be responsible for repair of all damage to any part of the Premises occasioned by their installation or removal. If Tenant shall fail to remove any other property of any nature whatsoever from the Premises or Facility at the termination of this Lease, or when Landlord has the right of re-entry, Landlord may, at its option, remove and store said property without liability for loss thereof or damage thereto, such storage to be for the account and at the expense of Tenant. If Tenant shall not pay the cost of storing any such property after it has been stored for a period of thirty (30) days or more, Landlord may, at its option, sell, or permit to be sold, any or all of such property at public or private sale, in such manner at such times and places as Landlord, in its sole discretion, may deem proper, without notice to Tenant, and shall apply the proceeds of such sale as follows: first, to the cost and expense of such sale, including advertising costs and reasonable attorneys' fees actually incurred; second, to the payment of the costs or charges for storing any such property; third, to the payment of any other sums of money which may then be or thereafter become due Landlord from Tenant under any of the term hereof; and, fourth, the balance, if any, to Tenant.

ARTICLE 9

ACCESS

9.1 Access

Tenant will permit Landlord and its agents to enter into and upon the Premises at all reasonable times for the purpose of inspecting the same or for the purpose of cleaning, repairing, altering or improving the Premises or Building. Nothing contained in this Article 9 shall be deemed to impose any obligation upon Landlord not expressly stated elsewhere in this Lease. When reasonably necessary, Landlord may temporarily close entrances, doors, corridors, or other facilities without liability to Tenant by reason of such closure and without such action by Landlord being construed as an eviction of Tenant or relieve Tenant from the duty of observing and performing any of the provisions of this Lease. Landlord shall have the right to require Tenant to exclusively use service or delivery access routes as designated by Landlord from time to time. Landlord shall have the right to enter the Premises for the purpose of showing the Premises to prospective tenants at any time during the Lease term.

ARTICLE 10

DAMAGE OR DESTRUCTION

10.1 Damage or Destruction

If Premises shall be damaged, either wholly or in part, by fire or other casualty, Landlord may, at its option, restore the Premises to their previous condition, and in the meantime, the monthly rent shall be abated in the same proportion as the untenable portion of the Premises bears to the whole thereof. Notwithstanding the foregoing, if the fire or other casualty results from or arises out of Tenant's willful or negligent act or omission, monthly rent shall not be abated. If the Building shall be destroyed or damaged by fire or other casualty to the extent that more than twenty percent (20%) thereof is damaged, notwithstanding that the Premises may be unaffected directly by such destruction or damage, Landlord may, at its election, terminate this Lease upon thirty (30) days' prior written notice.

ARTICLE 11

INDEMNITY AND INSURANCE

11.1 Indemnification

Tenant shall defend and indemnify Landlord and hold it harmless from and against any and all liability, damages, costs or expenses, including attorneys' fees, arising from any act, omission or negligence of Tenant, or the officers, contractors, licensees, agents, servants, employees, guests, invitees, or visitors of Tenant in and about the Facility, or arising from any accident, injury, or damage, howsoever and by whomsoever caused, to any person or property, occurring in or about the Facility; provided that the foregoing provision shall not be construed to make Tenant responsible for loss, damage, liability or expense resulting from injuries to third parties caused by the willful act or negligence of Landlord, or of any officer, contractor, licensee, agent, servant, employee, guest, invitee or visitor of Landlord.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

Landlord shall not be liable for any loss or damage to personal property or loss of income sustained by Tenant, or other persons, which may be caused by the Facility or the Premises, or any appurtenances thereto, being out of repair, or by the bursting or leakage of any water, gas, sewer or steam pipe, or by theft, or by any act or neglect of any tenant or occupant of the Facility, or of any other person, or by any other cause of whatsoever nature, unless caused by the gross negligence or willful misconduct of Landlord.

11.2 Insurance Coverage

By requiring insurance herein, Landlord does not represent that coverage and limits will necessarily be adequate to protect Tenant, and such coverage and limits shall not be deemed as a limitation on Tenant's liability under the indemnities granted to Landlord in this Lease. Failure to maintain the required insurance may result in termination of this Lease at Landlord's option.

Tenant shall, at Tenant's sole cost and expense, throughout the term of this Lease, obtain and maintain insurance of the types and in the amounts described below:

Commercial General and Umbrella Liability Insurance. Tenant shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence and in the aggregate. If such CGL insurance contains a general aggregate limit, and if Tenant owns or operates more than one location other than the location under this Lease, then the CGL shall be endorsed to show that "limits apply per location". CGL insurance shall be written on standard ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract including the tort liability of another assumed in a business contract. The policy shall be on a primary occurrence form non-contributable to insurance carried by Landlord.

Workers' Compensation. Where required by law, Tenant shall maintain all statutorily required coverages including Employer's Liability.

All policies (except Workers Compensation and personal property) shall name Landlord as an additional insured. Certificates of Insurance shall be issued to Landlord within five (5) days after the commencement date shown in Section 2.1 of this Lease and prior to any renewal or change of policy term of Tenant's insurance. Additional Insured Endorsement shall be attached to the Certificate. The Certificate shall indicate on the certificate if Tenant's insurance applies at more than the location insured under this Lease. Failure of Landlord to demand such certificate or other evidence of full compliance with these insurance requirements or failure of Landlord to identify a deficiency from evidence that is provided shall not be construed as a waiver of Tenant's obligation to maintain such insurance.

ARTICLE 12

ASSIGNMENT/ SUBLETTING

12.1 Assignment and Subletting by Tenant Prohibited

This Lease shall not be assigned by Tenant and the Premises shall not be sublet by Tenant.

ARTICLE 13

LIENS/ INSOLVENCY

13.1 Liens and Insolvency

Tenant shall keep the Premises and the Facility free from any liens arising out of any work performed, materials ordered or obligations incurred by Tenant. If Tenant becomes insolvent, voluntarily or involuntarily bankrupt, or if a receiver or assignee or other liquidating officer is appointed for the business of Tenant, then Landlord may terminate Tenant's right of possession under this Lease at Landlord's option.

ARTICLE 14

DEFAULT

14.1 Default

Time is of the essence hereof, and if at any time the rent or additional rent reserved herein shall become in arrears and be unpaid when due and continue to be unpaid for a period of ten (10) days after written demand for the payment thereof from Landlord specifying such failure to pay, or if Tenant shall default in the performance of any of the other terms, covenants and provisions of this Lease on its part to be performed and such failure is not cured within twenty (20) days after written demand for the performance thereof, or if Premises become vacant or deserted while no rent is being paid, or if Tenant files or has filed against it in any court pursuant to any statute, a petition in bankruptcy or insolvency, or for reorganization or for appointment of a receiver or trustee of all or a substantial portion of the property owned by Tenant, or if Tenant makes an assignment for the benefit of creditors, or any execution or attachment shall be issued against Tenant of all or a substantial portion of Tenant's property, whereby all or any portion of the Premises covered by this Lease or any improvement thereon shall be taken or occupied or attempted to be taken or occupied by someone other than Tenant and such adjudication, appointment, assignment, petition, execution or attachment shall not be set aside, vacated, discharged or bonded within thirty (30) days after the determination, issuance of filing of the same, then, and in such event, Landlord shall have the right to terminate this Lease and the term hereof, as well as all of the right, title and interest of Tenant hereunder, by giving Tenant not less than the aforementioned ten (10) days' notice in writing for default on rent and not less than the aforementioned twenty (20) days' notice in writing for all other defaults of such intention and upon the expiration of the time fixed in such notice (if such default shall not have been cured), this Lease and the term hereof, as well as all the right, title and interest of Tenant hereunder, shall wholly terminate in the same manner and with the same force and effect (except as to Tenant's liability) as if the date fixed by such latter notice were the expiration of the term herein

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

originally granted, and Landlord may enter into and/or repossess said Premises, either by force or summary proceedings, or otherwise, and Tenant hereby expressly waives service of notice of intention to re-enter or to institute legal proceedings to that end.

In the event of a cancellation or termination hereof by either the issuance of a dispossessory warrant or summons, or the service of a notice of termination as hereinabove provided, or otherwise, Tenant shall, nevertheless, remain and continue liable to Landlord in a sum equal to all of the rent and all additional charges for the balance of the term; and Landlord may re-enter said Premises, using such force for that purpose as may be necessary without being liable to any prosecution for said re-entry or for the use of such force, and Landlord may repair or alter said Premises in such manner as to Landlord may seem necessary or advisable, and/or let or relet said Premises or any or all parts thereof for the whole or any part of the remainder of the original term hereof or for a longer or shorter period, in Landlord's name or otherwise, and, out of any rent so collected or received, Landlord shall first pay to itself the expense and cost of retaking, repossessing, repairing and/or altering said Premises and the expenses of removing all persons and property therefrom; second, pay to itself any cost or expense sustained in securing any new tenant or tenants; and third, to pay to itself any balance remaining and apply the whole said balance, or so much thereof as may be required, toward payment of the liability of Tenant to Landlord for the sum equal to the rents reserved herein and then unpaid by Tenant for the remainder of the term. Any entry or re-entry by Landlord, whether had or taken under summary proceedings or otherwise, shall not absolve or discharge Tenant from liability hereunder. The words "re-enter" and "re-entry" as used in this Lease are not restricted to their technical legal meaning. The failure of Landlord to relet the Premises or any part or parts thereof shall not release or affect Tenant's liability for damages or otherwise.

Should any rent so collected by Landlord after the payments aforesaid be insufficient fully to pay to Landlord a sum equal to all rent and other charges herein reserved, the balance or deficiency shall be paid by Tenant following receipt of notice from Landlord of the amount of such balance or deficiency that is due. Upon the first day of each month during the term of this Lease, Tenant shall pay to Landlord the amount of said deficiency then existing and shall remain liable for any portion thereof not so paid; and the right of Landlord to recover from Tenant the amount of such deficiency, or a sum equal to the amount of all rent and other charges herein reserved if there shall be no reletting by Landlord, shall survive the issuance of any dispossessory warrant or other termination of the term hereof.

Suit or suits for the recovery of any such deficiency or damages, or for a sum equal to any installment or installments of rent or charges payable hereunder may be brought by Landlord, from time to time at Landlord's election, and nothing herein contained shall be deemed to require Landlord to await the date whereon this Lease or the term hereof would have expired by limitation had there been no such default by Tenant or no such termination. Rather, Landlord shall have the right to recover from Tenant (in addition to past-due rent and other sums then owing) the total amount of rent which would be payable over the then remaining term of this Lease.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

Tenant hereby expressly waives any and all rights of redemption granted by or under any present or future laws in the event of Tenant being evicted or dispossessed for any cause, or in the event of Landlord obtaining possession of demised Premises, by reason of the violation of Tenant of any of the covenants and conditions of this Lease.

Upon expiration or sooner termination of this Lease, all improvements and additions to the Premises shall become the property of Landlord.

ARTICLE 15
NON-WAIVER

15.1 Non-Waiver

Waiver by Landlord of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition; or of any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by Landlord shall not be deemed to be a waiver of any preceding breach by Tenant of any term, covenant or condition of this Lease, other than the failure of Tenant to pay the particular rental so accepted, regardless of Landlord's knowledge of such preceding breach at the time of acceptance of such rent.

ARTICLE 16
NOTICES

16.1 Notices

Any notice authorized to be given from Landlord to Tenant or from Tenant to Landlord shall be sufficiently served or given for all purposes if delivered personally or if sent by United States certified mail, return receipt requested, addressed to the party in question at the following address:

Landlord:	Vice President for Finance and Administration University of Idaho 875 Perimeter Dr MS 3168 Moscow ID 83844-3168
Tenant:	Huston Vineyards LLC Gregg Alger 16473 Chicken Dinner Rd Caldwell ID 83607

For the purposes of this Lease, a notice served by mail shall be deemed to have been delivered on the date mailed, as indicated by the postal service postmark on the certified mail receipt or on the envelope containing the notice.

ARTICLE 17
ATTORNEYS' FEES

17.1 Attorneys' Fees

In the event any person initiates or defends any legal action or proceeding to enforce or interpret any of the terms of this Lease, the prevailing party in any such action or proceeding shall be entitled to recover from the losing party in any such action or proceeding its reasonable costs and attorneys' and paralegal's fees (including its reasonable costs and attorneys' and paralegal's fees on any appeal).

ARTICLE 18
LANDLORD'S LIABILITY

18.1 Landlord's Liability

Anything in this Lease to the contrary notwithstanding, covenants, undertakings and agreements herein made on the part of Landlord are made and intended not as personal covenants, undertakings and agreements or for the purpose of binding Landlord personally or the assets of Landlord, except Landlord's interest in the Premises and Facility, but are made and intended for the purpose of binding only Landlord's interest in the Premises. No personal liability or personal responsibility is assumed by, nor shall at any time be asserted or enforceable against Landlord or its agents or employees, and their respective heirs, legal representatives, successors and assigns on account of the Lease or on account of any covenant, undertaking or agreement of Landlord in this Lease contained. In the event this Lease is assigned by Landlord, Landlord's liability hereunder shall terminate upon the effective date of said assignment.

ARTICLE 19
GENERAL PROVISIONS

19.1 Time is of the Essence

In all instances where Tenant is required by the terms and provisions of this Lease to pay any sum or to do any act at a particular time or within an indicated period, it is understood and agreed that time is of the essence.

19.2 Waiver of Jury Trial

Landlord and Tenant hereby agree that each of them shall waive trial by jury in any action, proceeding or counterclaims brought by either Landlord or Tenant against the other. This waiver applies to any matters whatsoever arising out of or in any way connected with this Lease, or the relationship of Landlord and Tenant, or Tenant's use of the Premises, or any emergency statute, or any remedy authorized by statute.

19.3 Successors

Except as otherwise specifically provided, the terms, covenants, and conditions, contained in this Lease shall apply to and bind the heirs, successors, executors, administrators, and permitted assignees of the parties to this Lease.

19.4 Joint and Several Liability

If there is more than one Tenant, the obligations imposed by this Lease upon Tenant shall be joint and several.

19.5 Entire Agreement - Captions

This Lease contains the entire agreement of the parties. No representations, promises, or agreements oral or otherwise between the parties not contained in this Lease shall be of any force and effect. Neither this Lease nor any provisions hereof may be changed, waived, discharged, or terminated except in writing executed by Landlord and Tenant. The captions for Lease sections are for convenience only and shall have no effect upon the construction or interpretation of any part of this Lease.

19.6 Severability

The illegality, invalidity or unenforceability of any term, condition, or provision of the Lease shall in no way impair or invalidate any other term, condition, or provision of the Lease. All such other terms, conditions, and provisions shall remain in full force and effect.

19.7 Brokerage Commission

Tenant and Landlord each represents and warrants that it has dealt with no broker, agent or finder in account of this Lease. Tenant agrees to defend, indemnify, and hold harmless Landlord from and against any and all claims, damages, and costs, including attorneys' fees, in connection with any claim for brokerage, finder's, or similar fees, or compensation related to this Lease, which may be made or alleged as a result of acts or omissions of that party.

19.8 Authorization to Sign Lease

If Tenant is a corporation, each individual executing the Lease on behalf of Tenant represents and warrants that he/she is duly authorized to execute and deliver the Lease on behalf of Tenant in accordance with Tenant's bylaws or a duly adopted resolution of Tenant's Board of Directors, and that the Lease is binding upon Tenant in accordance with its terms. Tenant shall concurrently with its execution of the Lease, deliver to Landlord upon its request, a certified copy of such bylaws or the resolution of its Board of Directors authorizing the execution of the Lease. If Tenant is a partnership or trust, each individual executing the Lease on behalf of Tenant represents and warrants that he/she is duly authorized to execute and deliver the Lease on behalf of Tenant in accordance with the terms of the partnership or trust agreement, respectively, and that the Lease is binding upon Tenant in accordance with its terms. Tenant shall concurrently with its execution of the Lease deliver to Landlord, upon its request, such certificates or written assurances from the partnership or trust as Landlord may request authorizing the execution of the Lease. If Tenant is a limited liability company, each individual executing the Lease on behalf of

Tenant represents and warrants that he/she is duly authorized to execute and deliver the Lease on behalf of Tenant in accordance with Tenant's Operating Agreement and that the Lease is binding upon Tenant in accordance with its terms.

19.9 Governing Law and Venue

This Lease shall be governed by, construed and enforced in accordance with the laws of the State of Idaho. The venue for any action brought to enforce this Agreement or otherwise shall be in the state district court of Latah County, Idaho.

19.10 Force Majeure

Time periods for Landlord's performance under this Lease, including services to be furnished by Landlord as provided for in this Lease, shall be extended for periods of time during which Landlord's performance is prevented due to circumstances beyond Landlord's control. This would include, without limitation, strikes, embargoes, repairs, alterations, governmental action, acts of God, war, or other strife. Landlord shall not be liable for any costs or damages incurred by Tenant due to such circumstances. Suspension or interruption of any services provided by Landlord shall not result in any abatement of rent, be deemed an eviction, or relieve Tenant of any obligation under this Lease

19.11 Recordation

This Lease or memorandum hereof, shall not be recorded by Tenant.

19.12 Binding Effect

Submission of this instrument for examination or signature by Tenant does not constitute an offer to lease, or a reservation of or option for a lease, and it is not effective as a lease or otherwise until execution and delivery by both Landlord and Tenant.

19.13 Building Regulations

Tenant shall obey all written rules and regulations of the Facility as imposed by Landlord from time to time so long as such rules and regulations are necessary for the safety of persons at the Facility, the protection of the Facility from damage, the preservation of the professional business incubator setting, and they do not unreasonably affect Tenant's permitted use of the Premises. Any rules and regulations are in addition to and shall not be construed to modify or amend this Lease in any way. Landlord shall not be liable for failure of any other tenant to obey such rules and regulations. Failure by Landlord to enforce any current or subsequent rules or regulations against any tenant of the Facility shall not constitute a waiver thereof.

19.14 Relationship of Parties

Nothing contained in this Lease shall be construed as creating the relationship of principal or agent, partnership or joint venture. Neither the method of setting monthly rent rates, nor any provision of this Lease, or any act of the parties shall be deemed to create any relationship other than that of landlord and tenant.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

19.15 Equal Opportunity

Each party agrees not to discriminate against any employee or applicant for employment in the performance of this Lease with respect to tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of race, sex, color, religion, national origin, disability, ancestry, or status as a Vietnam veteran. Breach of this covenant may be regarded as a material breach of this Lease.

19.16 Non-use of Names and Trademarks

No party to this Lease shall, without written consent in each case from the other party, use any name, trade name, trademark, or other designation of any other party hereto (including contraction, abbreviation, or simulation) in advertising, publicity, promotional, or similar activities or context.

IN WITNESS WHEREOF, Landlord and Tenant have respectively executed this Lease on the day and year below.

LANDLORD:

Board of Regents of the University of Idaho,
a body politic and corporate organized and
existing under the laws of the State of Idaho

By _____
Kim Salisbury, AVP Budget & Planning

Date of Landlord's signature _____

TENANT:

Huston Vineyards,
an Idaho LLC

By _____
Gregg Alger, Owner

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

Exhibit List

Exhibit A: Floor Plan of Building Showing Premises Leased

Exhibit B: List of Improvements or Acknowledgement of Acceptance

EXHIBIT A LEASED PREMISES

EXHIBIT B ACCEPTANCE OF PREMISES

No improvements to Premises or Facility necessary.

**BUSINESS AFFAIRS AND HUMAN RESOURCES
AUGUST 21, 2024**

ATTACHMENT 1

CONSENT
AUGUST 21, 2024

UNIVERSITY OF IDAHO

SUBJECT

Second Amendment of existing lease at UI Research Park in Post Falls for Protelligent, Inc.

REFERENCE

June 2024

Approved first amendment to existing lease.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.1.2(a)

BACKGROUND/DISCUSSION

In June 2024 the Regents approved a brief extension of a longstanding lease at the UI Research Park in Post Falls to Protelligent, Inc, a cybersecurity firm from California that is registered to conduct business in Idaho. Since UI's submission of the agenda item, the tenant has requested another extension of the current lease, as they have been unable to secure an alternative space.

As previously presented, UI developed the facilities in Post Falls to promote local economic development by providing suitable commercial space to serve business needs and for companies to receive support and collaborate with on-site UI expertise. This is one of several private and public entity tenants in this facility that operates at this site with recurring, shorter term lease renewals or amendments.

The attached draft lease amendment provides for an additional and somewhat flexible extension of an often-renewed lease arrangement. In the past such periodic short-term renewals or amendments for low value leases did not require Board approval when the new term is for a period of less than five years. However, August 2023 Board policy changes appear to now require Board approval for any extension of an existing term of a lease when such extension results in a cumulative period of occupation exceeding five years. Aside from periodic escalations in rent to cover operating costs of the facility, the terms of the lease have remained essentially unchanged for several years. Because the prior approved lease extension expired June 30, and the tenant only notified the UI Research Park as that termination date was imminent, the deadline for submission to the June Regents' agenda had passed and the next available meeting for required Regents' approval was not scheduled until two months later. The tenant has indicated its intention to move out of the facility by August 31, but to avoid the recurrence of this situation created by the new Board policy, UI administration is proposing a more flexible and longer lasting term of lease, as presented in the attached draft.

**CONSENT
AUGUST 21, 2024**

IMPACT

UI collects lease revenue from its operation of the Research Park to cover expenses of occupancy and management of the facility.

ATTACHMENTS

Attachment 1 – Draft Lease Second Amendment

STAFF COMMENTS AND RECOMMENDATIONS

Board Policy V.I.2(a) – Institutional Approval Authorization Limits requires Board approval for all transactions for institutional leases of real property (as lessee or lessor) if lease amount is over \$2M, or the term of the lease exceeds 5 years.

The policy was updated in August 2023 to additionally include the following language that pertains to this second amendment for lease extension for commercial space at UI Research Park for Protelligent, Inc. in Post Falls, “If the lease term including renewal terms did not exceed 5 years under the original term of a lease, but through amendment the term is extended, Board approval is required.” The lease term commenced on April 1, 2024, and is now scheduled to terminate on August 31, 2025.

The lease terms and details are in substantial conformance with Board policy.

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho for authority to enter a lease amendment with Protelligent, Inc., in substantial conformance to the form submitted to the Board in Attachment 1 and to authorize the University’s Associate Vice President for Budget and Planning to execute the lease and any related transactional documents.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT
AUGUST 21, 2024**

ATTACHMENT 1

SECOND AMENDMENT TO TENANT LEASE

This Lease Amendment (Second Amendment) is made by and between the Board of Regents of the University of Idaho (Landlord), and Protelligent, Inc, a California Corporation registered to conduct business in the State of Idaho (Tenant). This Second Amendment shall revise the Tenant Lease between the parties that commenced on April 1, 2022, and shall become effective upon the date signed by Landlord.

Now, THEREFORE, in consideration of the mutual promises contained herein, Landlord and Tenant agree as follows:

A. Section 2.1 of the Tenant Lease is hereby repealed and replaced by the following Section 2.1:

“Lease Term shall terminate June 30, 2025. Without further notice to Landlord, Tenant may at its sole discretion terminate this Lease on or before August 31, 2024. In the event such early termination right is not exercised and the Premises have not been fully vacated by Tenant on or before August 31, 2024, then either party may unilaterally terminate prior to the lease termination date. To exercise this subsequent and mutual right for unilateral early termination, the party choosing such earlier termination shall provide not less than sixty days prior written notice to the other party and specify the precise date for early termination.”

B. Section 3.1 of the Lease is hereby amended to state that the Tenant agrees to pay the Landlord \$3054 per month as rent during Term.

C. All other provisions of the Lease are unchanged and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the date(s) set forth below.

TENANT

LANDLORD

Christopher George
Chief Executive Officer

Kim Salisbury,
AVP Budget & Planning

Date

Date

**CONSENT
AUGUST 21, 2024**

SUBJECT

General Education Committee Appointments

REFERENCE

June 2016	The Board appointed Jana McCurdy (CWI), Dr. Margaret Johnson (ISU), and Kenton Bird (UI) to the GEM Committee.
December 2016	The Board appointed Dr. Joanne Tokle (ISU) and John Bieter (BSU) to the GEM Committee.
August 2017	The Board appointed Lori Barber, representing CEI, to the GEM Committee.
October 2017	The Board appointed Cher Hendricks, representing UI, to the GEM Committee.
April 2019	The Board appointed Dean Panttaja representing UI, and Whitney Smith-Schuler representing CSI to the GEM Committee.
June 2019	The Board appointed Greg Wilson representing CWI, replacing Jana McCurdy to the GEM Committee.
October 2019	The Board appointed Tiffany Seeley-Case representing CSI, replacing Whitney Smith-Schuler to the GEM Committee.
June 2020	The Board appointed Martin Gibbs representing LCSC, replacing Mary Flores to the GEM Committee.
June 2021	The Board appointed Cindy Hill representing ISU and Angela Sackett-Smith representing CEI to the GEM Committee.
August 2021	The Board appointed Candyce Reynolds representing BSU and Lloyd Duman representing NIC to the GEM Committee.
October 2021	The Board appointed Karina Smith representing dual credit, Kristin Whitman open education, and Debbie Ronneburg representing the Technical College Leadership Council to the GEM Committee.
April 2022	The Board appointed Sherry Simkins representing NIC and Ryan Randall representing open education to the GEM Committee.
August 2022	The Board appointed Karen Appleby representing ISU to the GEM Committee.
December 2022	The Board appointed Ann Abbott, representing the open education community, and Ryan Faulkner, representing the digital learning community to the GEM Committee.
February 2023	The Board appointed Jacob Haeberle, representing CEI to the GEM committee.

APPLICABLE STATUTE, RULE, OR POLICY

CONSENT
AUGUST 21, 2024

Governing Policies and Procedures section III.N. General Education

BACKGROUND/DISCUSSION

Consistent with Board Policy III.N, the state General Education Committee is responsible for ensuring the consistency and relevance of general education programs and courses at all eight public postsecondary institutions. The General Education Committee consists of a representative from each Idaho public postsecondary institution; a representative from the Division of Career Technical Education; a representative from the digital learning community; a representative from the dual credit community, a representative from the open education community, all appointed by the Board; a representative from the Idaho Registrars Council as an ex-officio member; and the Executive Director or designee of the Office of the State Board of Education, who serves as chair to the committee. Personnel changes prompted these proposed committee membership updates.

Liza Long is an Associate Professor of English at the College of Western Idaho. She has served as the Department Chair of Integrated Studies (2021-23), General Studies Program committee chair (2023-present), and as a member of CWI's General Education Committee since 2016. Liza is the current Open Education Resource Champion for the School of Arts and Humanities at CWI. She was an OPAL inaugural fellow in 2020, an OPAL mentor, and is involved with the Wiki Scholars program.

Barb Kirchmeier is the Director of General Education and Independent Study in Idaho at the University of Idaho (U of I). She holds an EdD with an emphasis in Curriculum and Instruction from the U of I. Prior to her current roles, she was Director of First-Year Composition in the English Department at the U of I. She has developed numerous courses, received several honors such as the Idaho GEM Innovative Educator Award, and actively engages in university and community service.

Whitney Smith-Schuler grew up in Twin Falls and graduated from BSU with degrees in English and English Literature. She has been working at the College of Southern Idaho since 1998 as faculty member and department chair and was recently named Dean of General and Transfer Education. Whitney is especially proud of her efforts in General Education Program Assessment at CSI, and she looks forward to continuing to work in that area through serving on the state General Education Committee.

Laura Ahola-Young is the Vice Provost for Faculty Affairs at Idaho State University and a Professor in the Department of Art. She served ISU as a Faculty Ombuds and as co-chair of the Faculty Senate in the academic year of 2018-2019 and helped shepherd the faculty constitution through the university and the Idaho State Board of Education. She served the senate in two non-consecutive terms as ex officio Senate chair and parliamentarian.

CONSENT
AUGUST 21, 2024

IMPACT

The proposed appointments replace the institutional representatives for the University of Idaho, Idaho State University, and College of Southern Idaho and the open education community representative.

ATTACHMENTS

Attachment 1 – Current General Education Committee Membership

BOARD STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval.

BOARD ACTION

I move to appoint Liza Long, representing the open education community, Barb Kirchmeier representing the University of Idaho, Whitney Smith-Schuler representing the College of Southern Idaho, and Laura Ahola-Young representing Idaho State University to the General Education Matriculation Committee, effective immediately.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

General Education Committee
August 2024

Candyce Reynolds, Ph.D.
Director, University Foundations
Boise State University
appointed August 2021

Martin Gibbs
Dean of Liberal Arts & Sciences
Lewis-Clark State College
appointed June 2020

Laura Ahola-Young, Ph.D.
Vice Provost for Faculty Affairs
Idaho State University
pending appointment August 2024

Barbara Kirchmeier, Ed.D.
Director of General Education and Independent
Study in Idaho (IS)
University of Idaho
pending appointment August 2024

Jacob Haeberle
Dean of General Education
College of Eastern Idaho
appointed February 2023

Whitney Smith-Schuler
Dean of General and Transfer Education College of
Southern Idaho
pending appointment August 2024

Greg Wilson
Assistant Dean, General Education
College of Western Idaho
Appointed June 2019

Sherry Simkins, Ed.D.
Dean of Instruction, General Studies
North Idaho College
appointed April 2022

Karina Smith, Ph.D.
Assistant Director for Concurrent Enrollment
Boise State University
appointed October 2021

Debbie Ronneburg
Dean, College of Technology
Idaho State University
Technical College Leadership Council
Representative
appointed October 2021

Ryan Faulkner, Ed.D.
Dean of Online Learning
College of Eastern Idaho
digital learning representative
appointed December 2022

Liza Long, Ed.D.
College of Western Idaho
open education representative
pending approval August 2024

Mandy Nelson
Registrar
Boise State University
Idaho Registrars Council
ex officio

Board Staff Support
Heidi Estrem, Ph.D.
Associate Academic Officer

**CONSENT
AUGUST 21, 2024**

SUBJECT

Higher Education Research Council Committee Appointment

REFERENCE

August 2014	Board appointed Dr. Kelly Beierschmitt to the Higher Education Research Council as the INL representative, replacing Dr. Hill.
October 2014	Board appointed Ms. Robin Woods and re-appointed Dr. Haven Baker to the Higher Education Research Council for a three (3) year term.
August 2016	Board re-appointed Mr. Bill Canon to the Higher Education Research Council for a term expiring June 30, 2019.
October 2018	Board re-appointed Dr. Haven Baker and Ms. Robin Woods as non-institutional representatives for terms expiring June 30, 2020, and approved the appointment of Dr. Todd E. Combs as the INL representative.
June 2020	Board appointed Ms. Eileen Langan-Barber and Ms. Heather Messenger as non-institutional representatives for terms expiring June 30, 2023.
December 2021	Board appointed Mr. Douglas Sayer as a non-institutional representative for a term expiring June 30, 2024.
June 2023	Board re-appointed both Ms. Eileen Barber and Ms. Heather Messenger as non-institutional representatives to the Higher Education Research Council for 3-year terms expiring June 30, 2026.

BACKGROUND/DISCUSSION

The Higher Education Research Council (HERC) is responsible for implementing the Board's research policy (Board Policy III.W) and provides guidance to Idaho's four-year public institutions for a statewide collaborative effort to accomplish goals and objectives set forth in Board policy. HERC also provides direction for and oversees the use of research funding provided to the Board by the Legislature to promote research activities that will have a beneficial effect on the quality of education and the economy of the state.

HERC consists of the Vice Presidents of Research from Boise State University, Idaho State University, and the University of Idaho; and a representative of Lewis-Clark State College; a representative of the Idaho National Laboratory (INL); and three (3) non-institutional representatives, with consideration of geographic, private industry involvement and other representation characteristics. The Board shall appoint the three non-institutional representatives. The appointments of the representative of INL shall be subject to approval of the Board. HERC

CONSENT
AUGUST 21, 2024

appointments for non-institutional representatives are appointed for staggered three-year terms.

Following an extensive nationwide search, INL Director John Wagner selected Dr. Todd Combs as INL's next deputy laboratory director for science and technology and chief research officer. He replaces Dr. Marianne Walck as the INL HERC representative. Dr. Walck departed INL after being selected as the Director of the National Energy Technology Laboratory earlier this year.

Dr. Combs previously worked as the associate laboratory director for INL's Energy and Environment Science and Technology (EES&T) directorate, where his demonstrated track record of leadership and commitment to INL values grew and developed the organization. His deep understanding of the laboratory's mission space and operations, along with his extensive experience at other national laboratories and his career military service, coupled with a clear and compelling vision for the future of research at INL, made him a standout candidate for the deputy laboratory director position.

Dr. Comb's leadership and service extends beyond INL. He serves as chair of the Idaho Strategic Energy Alliance, a board that informs the governor and other leadership on state energy issues. He is a member of the Boise State University College of Engineering's Industrial Advisory Board and has previously served as a member of Idaho's Higher Education Research Council committee and its Established Program to Stimulate Competitive Research committee. He also serves on the National Academies of Sciences' Action Collaborative on Transforming Trajectories for Women of Color in Tech.

As INL's representative to HERC, Dr. Comb's vast experience and expertise is sure to be an asset to the Council as it works to carry out its important responsibilities and duties.

ATTACHMENTS

Attachment 1 – Current HERC Membership – August 2024

STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval.

BOARD ACTION

I move to appoint Dr. Todd Combs as the representative from Idaho National Laboratory to the Higher Education Research Council, effective immediately.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

HIGHER EDUCATION RESEARCH COUNCIL
August 2024

Dr. Nancy Glenn

Vice President of Research & Economic
Development
Boise State University

Dr. Todd Combs

Deputy Laboratory Director
Idaho National Laboratory

Dr. Martin Blair

Vice President for Research & Economic
Development
Idaho State University

Ms. Eileen Barber (06/23-06/26)

Non-institutional representative
Co-Founder
Keynetics

Dr. Grace Anderson

Vice President for Institutional Research &
Effectiveness
Lewis-Clark State College

Ms. Heather Messenger (06/23-06/26)

Non-institutional representative
Executive
PPD Biotech

Dr. Christopher Nomura

Vice President for Research & Economic
Development
University of Idaho

Mr. Douglas Sayer (12/21-12/24)

Non-institutional representative
President
Premier Technology

Board Staff Support

Dr. TJ Bliss
Chief Academic Officer

Mr. John Thomas
HERC Program Manager

CONSENT
AUGUST 21, 2024

SUBJECT

Empowering Parents Grant Program Business Procedures updated by S1358.

REFERENCE

June 14, 2023	State Board of Education (“Board”) heard an update on status of program implementation.
August 23, 2023	Board heard an update on status of program implementation and received Final Report and Action Plan dated 8/2/23.
October 18, 2023	Board approved recommendations made by the Empowering Parents Parent Advisory Panel.
December 13, 2023	Board approved standardized Business Procedures

APPLICABLE STATUTE, RULE, OR POLICY

Idaho Code §§ 33-1030 to 1034, RS31249/S1358

BACKGROUND/DISCUSSION

The Empowering Parents Grant Program (Program) was enacted in 2022 (S1255) to provide education grants for eligible students. After a competitive solicitation, the State Division of Purchasing awarded Primary Class Inc., also known as “Odyssey,” the contract to create and administer an online platform including an electronic marketplace for awardees to use grant awards for eligible products and services.

Idaho Code § 33-1031(2)(d) provides that the Board “may take other such actions as necessary to implement and enforce the provision of this section.” Board staff have worked closely with Odyssey staff to clarify the procedures for implementing and enforcing the program.

The Board approved Business Procedures in December 2023.

Business Procedures need to be updated to reflect the legislation changes enacted by S1358 (2024). The updated Business Procedures are presented at Attachment 1. Additionally, a parent handbook has been updated as a public-facing complement to the internal procedures and is included in these materials for informational purposes.

The proposed business procedures are updated to reflect the changes enacted by recent legislation and ensure that there is a single point of reference for questions and complicated administrative actions. Other non-substantive changes include formatting and technical corrections.

IMPACT

If the Board approves the business procedures, the practices will be standardized for the 2024-2025 grant administration year and reflect the recent legislative changes.

CONSENT
AUGUST 21, 2024

ATTACHMENTS

Attachment 1 – Empowering Parents Business Procedures (final format)

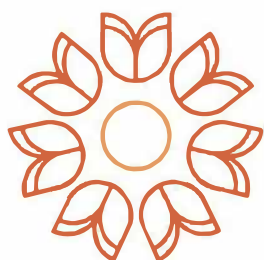
STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval of the proposed amendments to the Empowering Parents Business Procedures as presented in Attachment 1.

BOARD ACTION

I move to approve the proposed amendments to the Empowering Parents Business Procedures as presented in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____



**Empowering
Parents**
HELPING THEIR STUDENTS ACHIEVE

BUSINESS PROCEDURES

2024- 2025

Contents

AUTHORITY 2

DEFINITIONS..... 3

APPLICATION FORM REQUIREMENTS..... 3

ELIGIBILITY, NOTIFICATION, and AWARD 4

 Age Eligibility 4

 AGI Eligibility 4

 Notification of Applicants 4

 Parent Participation Agreement 5

 Award of Grants 5

 Grant Expiration 5

 Changes to Awarded Account..... 5

 Withdraw from Program..... 6

ACCOUNT SUSPENSION 6

 Ineligible Purchase Suspension 6

 Request for Reinstatement..... 6

APPEAL TO PARENT ADVISORY PANEL..... 7

VENDOR APPLICATION and ACTIVATION GUIDELINES 8

 Vendor Application 8

 Application Approval Procedures 8

 Additional Vendor Documentation..... 8

ADDITIONAL VENDOR CONSIDERATIONS 9

VENDOR COMPLAINT ESCALATION..... 10

 Issues of Student Safety..... 10

COMMUNICATION GUIDELINES FOR OSBE & CONTRACTOR..... 11

MARKETPLACE REMINDER..... 11

ELIGIBLE PRODUCTS AND SERVICES..... 12

AUTHORITY

Idaho Code § 33-1030 through § 33-1034, establishes the Empowering Parents grant program. The purpose of the program is to provide education grants for eligible students, provide a grant distribution platform; a grant application management system; and grant award management system that provides access to an online marketplace of eligible vendors for the use of award funds to purchase eligible products and services. Awards will be made based on the parent or guardian household adjusted gross income (AGI). Awardees may use the funds to purchase eligible products and services for a qualifying student. The online marketplace includes a variety of vendors that offer eligible products and services.

Idaho Code § 33-1031(2)(d) allows the Office of the State Board of Education (OSBE) to “take other such actions as are necessary to implement and enforce the provisions of this section.”

Under this authority, OSBE establishes the following business procedures.

The Board, through the Division of Purchasing, contracts with a software as a service (SaaS), cloud-based, platform for accepting, processing, and managing grant applications, grant account management and electronic marketplace for use of grant awards for eligible education products and services for the Empowering Parents grant program.

DEFINITIONS

1. **Applicant(s):** Parent or legal guardian applying for a grant on behalf of their eligible student(s).
2. **Awardee(s):** Parent or legal guardian awarded a grant on behalf of their eligible student.
3. **Board:** The State Board of Education.
4. **Contractor:** The offeror awarded the contract procured by the Division of Purchasing on behalf of the State Board of Education.
5. **Digital wallet:** Account where grant funds are held for each awardee and through which awardees pay for eligible products and services.
6. **Eligible products and services:** The eligible expenses as defined by Idaho Code § 33-1030(3).
7. **Eligible student:** a person aged 5-18, whether a public school, homeschooled, or nonpublic school student.
8. **Grant:** Awards under the program, limited to one thousand dollars (\$1,000) per eligible student and \$3,000 per family.
9. **Grant distribution platform:** a digital platform through which grant funds are transferred to participant accounts.
10. **Marketplace:** A feature that facilitates awardees' ability to browse and select eligible products and services for purchase.
11. **Participant:** an eligible student for whom a grant is awarded under section 33-1031, Idaho Code.
12. **Program:** The Empowering Parents grant program established by section 33-1031, Idaho Code.
13. **Program Administrator:** OSBE staff designated by the OSBE Executive Director to oversee matters related to the Empowering Parents grant program.
14. **Vendor:** Vendors offering eligible products or services for sale in the marketplace.

APPLICATION FORM REQUIREMENTS

The Contractor will

1. include the following eligibility required fields on the application
 - a. Applicant Full Name
 - b. Email address
 - c. Social Security/ITN Number
 - d. Mailing address
 - e. Phone number
 - f. Number of full-time Idaho residents ages 5-18 in the applicant's household
 - g. Adjusted Gross Income for most recent tax year
 - h. Child(ren) name
 - i. Child(ren) date of birth
2. Allow Applicants to upload supporting documentation to determine eligibility.

3. Provide Applicants an acknowledgement for terms of acceptance of grant funds, an acknowledgement for misuse of grant funds, a timeline for award, and an explanation of eligible products and services.

ELIGIBILITY, NOTIFICATION, and AWARD

Age Eligibility

The contractor will verify that the children on an application meet the eligibility requirements of a full-time resident of Idaho five (5) to eighteen (18) years of age and are dependents of the applicant. Idaho Code § 33-201 requires an eligible child to be the age of five (5) years on or before September 1 of the school year in which the child is to enroll in kindergarten.

AGI Eligibility

1. The contractor will verify the applicant's reported adjusted gross income (AGI) with the Idaho State Tax Commission through an electronic or application programming interface (API) process acceptable by the Idaho State Tax Commission against established thresholds for the purpose of prioritizing awards.
 - a. Applicant's AGI is based on personal (not business) tax returns.
 - b. State law does not allow discretion in using anything other than an applicant's AGI verified by the Idaho Tax Commission.
 - i. However, a review may be requested in the following situations:
 1. Idaho residents who are active-duty military personnel and deployed outside of Idaho; or,
 2. Residents who are new Idaho residents due to a recent military assignment; or,
 3. The parent and/or legal guardian of Idaho residents ages 5-18 without the most recent years personal tax returns due to the parent's death.
2. In joint custody cases or disputes, the contractor will verify documentation provided by the applicant. If a child is a new dependent or in foster care, the contractor will verify documentation to prevent duplication of awards.
3. The contractor will confirm that an individual student is not on more than one application.

Notification of Applicants

Once eligibility is determined

1. The contractor must determine applicant eligibility within two (2) weeks of receipt of a complete Application.
2. The contractor must send notification to applicant within forty-eight (48) hours of eligibility determination.
3. The contractor may notify the applicant that eligibility is verified, unverified, or denied.
4. If an applicant's eligibility is unverified or denied, the contractor must include the following provision and a description of the unverified or denied eligibility criteria in the notice (text below):

- a. The contractor has not verified or denied your eligibility for the reasons described in this notice.
{insert reason}
Grants are discretionary and not subject to appeal rights, including, but not limited to, appeals under the Idaho Administrative Procedure Act. You may request reconsideration within five (5) business days of this notice. To request reconsideration, contact the Office of the State Board of Education at 208-334-2270 or email empoweringparents@osbe.idaho.gov. If you request reconsideration, you must submit all requested information in the time period specified by the Office of the State Board of Education. The Office of the State Board of Education's determination concerning your eligibility must be final and binding. No additional rights or challenges must be provided following the Office of the State Board of Education's decision.

Parent Participation Agreement

Prior to the award of a grant

1. The applicant must agree to program compliance.
 - a. The applicant must use grant funds only for eligible education expenses. If an applicant is found to misuse grant funds, then neither the applicant nor another parent of the student living in the same household may apply for a grant in the future for any student, provided that the applicant may appeal the finding to the board or its designee.

Award of Grants

The contractor must award grants consistent with Idaho Code § 33-1031(2)(c):

1. First to all eligible applicants with an AGI under sixty thousand (\$60,000) within thirty (30) days of application.
2. Sixty (60) days after notification of applicants listed above (1), eligible applicants with an AGI of seventy-five thousand dollars (\$75,000) shall be awarded grant funds.
3. After the applicants listed above (1 and 2) are awarded grants, all remaining eligible applicants shall be awarded grants funds on a first come, first served basis until all available funds are distributed.

Grant funds must be deposited in awardee digital wallets within thirty (30) days of being notified of the award. Grant applications

Grant Expiration

- Grant funds distributed to awardee's digital wallets in the 2022-23 plan year must be expended no later than December 1, 2026. Unused funds will be returned to the Empowering Parents grant program within thirty (30) days of expiration.
- Grant funds distributed to awardee's digital wallets in the 2023-24 plan year and subsequent years must be expended no later than three (3) years from issuance. Unused funds will be returned to Empowering Parents grant program within thirty (30) days of expiration.

Changes to Awarded Account

An awardee may transfer ownership of an account to another parent/legal guardian eligible to oversee the account. To transfer ownership,

1. The existing designated Awardee should submit a request for a Change of Designated Parent/Guardian to OSBE.
2. Once reviewed and processed by OSBE, the new designee assumes all oversight of the account.
3. OSBE will email the Contractor with the requested change. The Contractor will update the platform and resend welcome emails and/or password resets as needed.

Withdraw from Program

An awardee may withdraw from the program at any time. To withdraw

1. The awardee should submit a request to withdraw to the contractor.
2. Once reviewed and processed, the contractor will notify the program administrator and close the awardee account.
3. If there are funds remaining in the account, the contractor will process a reimbursement to the Empowering Parents grant program within thirty (30) days of expiration for redistribution to eligible applicants.

ACCOUNT SUSPENSION

Although ineligible purchases are unlikely, an awardee account may be suspended if either the contractor or the program administrator has reason to believe that the awardee made an ineligible purchase.

Ineligible Purchase Suspension

1. Awardee purchases an ineligible item from the marketplace.
2. Contractor cancels purchase with vendor and returns money to digital wallet.
3. Awardee account is immediately suspended.
4. Contractor notifies awardee of the ineligible purchase. A copy of the notice is to be provided to the program administrator. Such notice must include:
 - a. A copy of the participation agreement the parent signed at application stating the risk of permanent removal.
 - b. Notice that the awardee can request reinstatement of the account by providing additional documentation to the contractor to justify the eligibility of the purchase within thirty (30) days of the notice.
5. The awardee does not submit a request for reinstatement within the timeframe.
 - a. The account will be permanently deactivated at the conclusion of the thirty (30) day window; the awardee will not be allowed to apply in the future, and any remaining funds will be returned to OSBE for redistribution to other eligible applicants.

Request for Reinstatement

1. The request for reinstatement and supporting documentation provided by the awardee to the contractor will be made available via secure folder to OSBE within five (5) business days of receipt, and
2. OSBE will review the documentation and make a final decision within five (5) business days thereafter.

3. The contractor will notify the parent of OSBE's decision within fifteen (15) business days of receiving the request to reactivate the account.
 - a. If OSBE's decision is to reactivate the account, the contractor must reactivate the account within 48 hours of parent notification.
 - b. If OSBE's decision is not to reactivate the account, the contractor must notify the awardee that the request for reinstatement has been denied, that the awardee account will remain deactivated, and that the awardee may appeal the decision to the Parent Advisory Panel. The appeal form must be included in the notice.

APPEAL TO PARENT ADVISORY PANEL

Awardees who have been notified that they have made an ineligible purchase, have requested reinstatement and provided additional documentation, and have been denied reinstatement by OSBE may appeal that decision to the Parent Advisory Panel.

1. Appeals can be filed by emailing EmpoweringParents@edu.idaho.gov and requesting an appeal form.
2. The form is to include the item purchased and an attestation that the awardee has requested reinstatement and has been denied.
3. Upon receipt of the appeal, the Parent Advisory Panel will request a copy of the request for reinstatement from OSBE. This documentation is to be transferred and retained via a secure folder.
4. The Parent Advisory Panel will review the request for reinstatement and will make a recommendation to either uphold OSBE's decision or to recommend that the account be reactivated.
5. Recommendations from the Parent Advisory Panel regarding appeals of awardee account reactivations are made to the Executive Director of the State Board of Education to whom the Board has delegated the authority to accept or reject such recommendations.
6. This is a final decision.

VENDOR APPLICATION and ACTIVATION GUIDELINES

Vendor Application

1. All interested Vendors must complete an online application form with the contractor.
2. All applications must include an agreement through which vendors acknowledge to only sell eligible products and services on the marketplace and outline the consequences of any violations of the agreement.
3. The Contractor will require the vendor to establish an account by which payments can be made from the contractor to the vendor.
4. The Contractor will notify vendors of the status of their application within fifteen (15) business days of submission.
5. The terms and conditions of the vendor application agreement are between the vendor and contractor.

Application Approval Procedures

1. The contractor reviews vendor applications and issues a tentative approval or denial. The application must include verification of the following:
 - a. The vendor intends to sell eligible products and services;
 - b. The vendor has completed the participation agreement;
 - c. Any additional documentation that may be required due to the type of services the vendor intends to sell is uploaded and accurate/up to date; and,
 - d. The vendor services will be advertised on the marketplace in accordance with the eligible products and services categories. Ambiguous categories such as “other” or “supplies” are not allowed.
 - e. The program administrator may audit vendors for compliance with eligible products and services. Questions regarding eligible products and services should be directed to the contractor and escalated to the program administrator for clarification as needed.
2. The Contractor may deny an application or request additional information from a Vendor before making a final decision or activating the Vendor’s account.
3. If the vendor application is denied the contractor will notify the vendor.
4. This is a final decision.

Additional Vendor Documentation

Applications from vendors that have direct contact with students in the course of providing services must include additional documentation in the vendor application.

- **Academic Tutors and Driver’s Education Providers**

Vendors with more than five (5) employees (provide academic tutoring services in a tutoring center, in a group or otherwise supervised setting)

- Drug-free workplace assurances form (completed by a representative of the company)
- Assurances that employees are required to pass a background check and have adequate content knowledge in the subject areas being tutored. Specifically, vendors who are eligible to participate in this program may not have employees who have been

convicted of a felony or who are registered sex offenders in direct contact with students.

- **Academic Tutors and Drivers' Education Providers**

Individuals or vendors with five (5) or fewer employees and who provide tutoring or services in a 1:1 setting.

- Drug-free workplace assurances form (not required of individuals, only of vendors with employees)
- Active/current Idaho teaching certificate with an endorsement in the area of academic tutoring (English, math, science, social studies, etc.) for each individual providing services. Note: an active teaching certificate is evidence that a background check was conducted, and that the individual did not have a felony conviction and was not a registered sex offender.

- **Providers of Qualifying Therapies**

- Drug-free workplace assurances form (not required of individuals)
- Evidence of current licensure for each individual providing direct service to students. Note: current licensure is evidence that a background check was conducted, and that the individual did not have a felony conviction and was not a registered sex offender.

- **Extra-Curricular Classes, Camps, Coaching Services**

- Drug-free workplace assurances form.
- Assurances that employees are required to pass a background check and have adequate content knowledge in the subject areas being tutored. Specifically, vendors who are eligible to participate in this program may not have employees who have been convicted of a felony or who are registered sex offenders in direct contact with student.

- **Exceptions**

Not all situations regarding vendor documentation fit the above requirements perfectly. The contractor may request that the program administrator review an application to determine whether an exception to the required documentation is warranted.

ADDITIONAL VENDOR CONSIDERATIONS

1. An awardee may not receive a payment, refund, or rebate of grant funds from a vendor. All payments, refunds, or rebates for goods and services must be processed through the digital wallet.
2. Grant funds are for the purchase of current or upcoming goods and services. Reimbursements and payments for past-due invoices or late fees are prohibited.
3. An Awardee may be reimbursed for Internet access by the contractor, subject to required documentation, effective July 1, 2024.
4. Vendors will not use the name or logos of the Empowering Parents grant program for advertising, publicity releases, websites, sales presentations, marketing materials, publications, correspondence, and announcements for their own benefit without the prior written consent of the State Board of Education. Vendors are not authorized to use the State Board of Education logo.

VENDOR COMPLAINT ESCALATION

Customer service, remittance of payment, delayed shipping of products, and management of vendors who participate in the marketplace are to be managed by the contractor. However, it is important that the contractor and OSBE work closely together, especially regarding escalated circumstances.

1. All complaints against a vendor that are escalated to OSBE must be filed in writing.
2. All complaints against a vendor that are escalated to OSBE must include the complainant's name, contact information, and a description of the complaint. Anonymous complaints are not accepted.
3. OSBE and its contractor may determine that a complaint is unfounded and may choose not to take further action.
4. If needed, OSBE and contractor will work together to resolve escalated concerns.
5. The complainant is not entitled to information regarding any investigation or actions taken against a vendor that may be a result of the filed complaint.

Issues of Student Safety

1. Complaint makes allegations that, if substantiated, would risk the health or welfare of a child AND the complaint is against a vendor whose employee(s) or proprietor(s) have direct contact with students as a matter of providing an eligible product or service purchased on the platform.
 - a. Receiver of Complaint: Provide information to child welfare services and/or 911. If the complainant has reason to believe that a child is in immediate danger, he/she has an obligation to report to the proper authorities, regardless of any investigations or actions that may fall within the scope of the Empowering Parents Grant Program.
 - b. Receiver of Complaint: Mandatory and immediate escalation to OSBE and contractor management:
 - i. Notify via a separate email. Do not forward complaint emails.
 - ii. Subject line: "Issue of Student Safety"
 - iii. Email is not to contain specifics of the complaint but should note, the date, time, vendor(s), and note where documentation (if any has been received) is saved (must be in a secure folder)
 - c. Contractor and OSBE management will discuss the complaint and document the course of action.
 - i. The vendor against whom the complaint is made must be notified within three (3) days that a complaint has been received.
 - ii. The course of action may include suspension of vendor accounts while an investigation is conducted and may result in permanent removal from the platform.
 - iii. Course of action may conclude with referring the complaint to the entity or agency responsible for enforcement and administration of relevant licenses or certifications held by the vendor or for the enforcement and administration of relevant laws, rules, or regulations.

COMMUNICATION GUIDELINES FOR OSBE & CONTRACTOR

- Do not email or forward complaints, even inside the OSBE or contractor organization.
- Do – save the complaint in a secure folder and notify the appropriate person that a complaint has been filed.
- Do not share Personally Identifiable Information (PII) including parent or student name, social security number, address, age, school, etc. via email.
- Do not – save multiple copies of complaints or retain emails that contain complaints.
- Do – save relevant emails to PDF format and save in a secure folder.

MARKETPLACE REMINDER

All goods and services are purchased using the marketplace. Reimbursements for items or services other than Internet expenses are not allowed.

ELIGIBLE PRODUCTS AND SERVICES

All funds distributed through the Empowering Parents program are to be used for Idaho residents ages 5-18 for eligible education expenses. Idaho Code § 33-1030 defines eligible education expenses. This list includes, but is not limited to the following items:

Idaho Code § 33-1030 (3)(a) Computer hardware, internet access, or other technological devices or services that are primarily used to meet a participant’s educational needs; however, expenses related to internet access shall be subject to reimbursement pursuant to the provisions of 33-1031(2)(c), Idaho Code, and shall not be eligible for direct payment through the grant distribution platform.	
Approved	Not Approved
Laptops, desktops, and tablets	TV’s
Headphones	Smartwatches
Internet access, including reimbursement for monthly fees to an internet service provider and/or purchase or rental of a modem, router, mobile router/hotspot device, or wi-fi extender.	Smartphones, Phones, including cell phone internet
Speakers	Computer Components
Cameras	Karaoke machines
Printers	Video game consoles and console accessories
Virtual Reality Headsets	Video games
	Video/TV/Online Streaming Services
	Live Television
	Musical Streaming Services

Idaho Code § 33-1030 (3)(b) Textbooks, curriculum, or other instructional materials, including educational software and applications	
Approved	Not Approved
Textbooks	Pornography
K-12 Curriculum	Content that poses a safety threat to the student or others
K-12 Books	Adult content (such as mixology guides or books)
Educational software	In-Game Purchases or Credits
Educational applications	
Educational workbooks	
Dictionaries	
Software subscriptions (single use with a maximum of 3 users for a family)	

Idaho Code § 33-1030 (3)(c) Fees for national standardized assessments, advanced placement examinations, examinations related to college or university admissions, or industry-recognized certification examinations	
Approved	Not Approved
SAT, ACT, AP, and IB	Fees for tests paid to a school district, public charter school, or career technical education program for students counted for public school enrollment

Idaho Code § 33-1030 (3)(d) Therapies, including but not limited to occupational, behavioral, physical, speech-language, and audiology therapies, or other services or therapies specifically approved by the board	
Approved	Not Approved
Speech therapy	Services performed by interns
Occupational therapy	
Physical therapy	
Behavioral therapy	
Audiology therapy	
Vision therapy	
Dental therapy	

Idaho Code § 33-1030 (3)(e) Educational programs offered for a fee or pursuant to contract by a school district, public charter school, or career technical education program to nonpublic students, provided that such students may not be counted for purposes of calculating public school enrollment	
Approved Expenses	Not Approved Expenses
Athletic fees for school, school-affiliated club or summer teams	Spirit packs or school branded clothing and/or hats
Driver's Education Fees	Yearbooks
Fees related to specific curriculum, including art fees or CTE fees	AP/SAT/ACT testing fees* paid to a school or school district
Graduation fees	School supplies*, including headphones* paid to a school district
	Transportation fees for students
*Testing fees and school supplies are eligible when purchased in the marketplace. However, those items are not eligible if purchased through a school.	

Idaho Code § 33-1030 (3)(f) Registration fees and required materials for education camps and classes offered for a fee by a Board approved vendor	
Approved	Not Approved

Tuition, technology, textbook and curriculum fees, and instructional materials for camps and extracurricular classes	Tuition and fees for enrollment in a virtual school or class in which the eligible student is enrolled as a private paying student
Registration fees for Day Camps that operate for less than 12 weeks out of the year, or for just one day per week. Must complete criminal background check assurance and drug-free workplace assurance	Private school tuition and fees
Registration fees for State-licensed Camp programs lasting 9 consecutive weeks or longer	Religious camps
Registration fees for State-licensed Children’s Therapeutic Outdoor Programs designed to provide behavioral, substance abuse, or mental health services to minors in an outdoor setting	Annual funds
Out-of-State Camps Accredited by the American Camp Association and approved by the State Board of Education	Giving Funds
	Fundraising fees, donation fees, volunteer waiver fees
	Homeschool co-op tuition and fees
	Gift cards
	Transportation and fees

Idaho Code § 33-1030 (3)(f) Non-technological education equipment that may be necessary to facilitate a student’s participation in educational activities	
Approved Expenses	Not Approved Expenses
Backpacks, messenger bags, tote bag	Toys
Computer cases	Kitchen Appliances
School supplies	Household Appliances
Sensory items (handheld or specific to a student's educational program)	Household items: cleaning supplies, batteries, packing tape, etc.
Timers	Furniture, bean bags, gaming chairs, and loungers
K-12 Lego kits	Animals
STEM project kits	Cricut or Silhouette machines and accessories
Art supplies and easels	Food (human or animal)
Board games	Green Houses
Calculators	Gas or electric-powered gardening tools
Planners/organizers	Label-makers
Educational flashcards	Desk organization: pen holders, file organizers, etc.
Microscopes	Gift cards

Telescopes	Water and sensory tables
Puzzles	Liquid floor tiles
Laptop stands	Stuffed animals
Horticulture and garden tools and kits	Weighted blankets and sheets
Sewing machines	
Lunchbox	Swings (indoor and outdoor)
Manipulatives: items that help with counting, time, measurement, shapes, addition, etc. (e.g. math cubes, Legos, blocks, shapes, letters, etc.)	Games or puzzles with content that may pose a threat to the student or others or that promote violence or criminal behavior are ineligible for purchase.
Tools for CTE coursework	Rugs or foam tiles
	Storage and organization containers

Idaho Code § 33-1030 (3)(f) Physical educational equipment, gear, uniforms, or pay-to-play fees required for participation in organized physical education activities	
Approved Expenses	Not Approved Expenses
Sports gear	Motorized equipment (treadmills, stationary bikes)
Sports competition fees	Recreational equipment
Weights, weight benches	Trampolines
Balls and ball goals	Motorized and recreational boats
Racquets and bats	Scooters/ride-on (including motorized and golf carts)
Swim goggles, fins, kickboards	Pools (in-ground and above)
Yoga mats, gymnastics mats	Camping equipment
	Bikes
	Playsets/swing sets
	Bouncy houses

Idaho Code § 33-1030 (3)(f) Musical instruments and tutoring services	
Approved Expenses	Not Approved Expenses
Instruments (purchase and rental)	Maintenance, repairs, and related fees
In-person and online tutoring services	Tuning
	Insurance and service agreements

Idaho Code § 33-1030 (3)(f) Costumes and uniforms – clothing necessary to facilitate participation in an educational camp, class, or event	
Approved Expenses	Not Approved Expenses
Leotards	School uniforms
Dance shoes	Dress up and imaginary play clothing
Karate uniform and belts	

Extracurricular class and camp t-shirts that are required to participate	
Sport uniforms	
Dance uniforms and costumes	
Theatrical costumes	
Uniforms for competitive sports teams	

CONSENT
AUGUST 21, 2024

SUBJECT

Accountability Oversight Committee Appointments

REFERENCE

April 2010	The Board approved second reading of Board Policy III.AA, creating the Accountability Oversight Committee
April 2016	The Board approved second reading of amendment to Board Policy I.Q. adjusting the Accountability Oversight Committee by adding a fifth at-large member with a background in special education.
August 2018	The Board approved the initial appointment of Jodie Mills for a one-year term to complete a vacating member's term.
October 2018	The Board approved second reading of proposed amendments to Board Policy I.Q. adding two (2) members to the committee and designating representation.
August 2020	The Board approved the reappointment of Julian Duffey, Anne Ritter, Rob Sauer, and Roger Stewart.
June 2022	The Board approved reappointment of Julian Duffey, Anne Ritter, and Roger Stewart, and initial appointment of Wendy Johnson.
August 2023	The Board approved reappointment of Iris Chimburas and Jodie Mills.
June 2024	The Board approved reappointment of Julian Duffey, Anne Ritter, and Roger Stewart.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.Q.
Accountability Oversight Committee

BACKGROUND/DISCUSSION

The Board's Accountability Oversight Committee (committee) was established in April 2010 as an ad-hoc committee of the Idaho State Board of Education. The committee is charged with providing "recommendations to the Board on the effectiveness of the statewide student achievement system and make recommendations on improvements and/or changes as needed." Board Policy I.Q., Accountability Oversight Committee, outlines the membership and responsibilities of the committee. The committee consists of:

- Two Board members
- The Superintendent of Public Instruction (or designee)
- One member with special education experience

**CONSENT
AUGUST 21, 2024**

- One member with experience serving in a school district with a focus on assessment and accountability
- One member with experience as a district superintendent
- One member with experience as a school principal or charter school administrator
- One person with experience working with student achievement assessments and data
- Two members at-large.

Jodie Mills was initially appointed to the committee in August 2018 and was designated as the member serving in a school district with a focus on assessment and accountability when Board policy was changed to designate focus areas for some of the member positions. Wendy Johnson was appointed to the district superintendent seat in June 2022. Jodie was reappointed in 2019, 2021, and 2023. As shown in the current membership list (Attachment 1), Wendy Johnson's term ended on June 30, 2024, and the regular two-year term for Jodie Mills will end on June 30, 2025. Due to changes in their professional roles, both Jodie Mills and Wendy Johnson have determined that they are not able to continue to commit time to the committee, so they have resigned their seats effective June 30, 2024. On July 15, the Accountability Oversight Committee met to review resumes of candidates for the open positions on the committee. The slate of potential members was exceptional so the maintaining a balanced and regionally diverse committee was given emphasized consideration in the final decision.

The Accountability Oversight Committee recommends that the Board appoint Adam Johnson to complete Jodie Mill's term as the member serving in a school district with a focus on assessment and accountability. He is the Assistant Superintendent and District Assessment Coordinator of Blaine County School District. Adam has served in this role for three years. Adam was previously a principal and district assessment coordinator for Murtaugh School District and was honored as the 2020 IASA Principal of the Year. He has almost 20 years of experience as an educator, having started as a social studies teacher for Challis School District in 2005. Additionally, Adam was recently a member of the Board's Math Work Group. Adam has a Master of Education Leadership and a Specialist of Education degree from the University of Idaho.

The Accountability Oversight Committee recommends that the Board appoint Sherri Ann Adams as the member with experience as a school district superintendent. Sherri is currently the superintendent of Melba School District, a position she has served in for four years. She was the Principal of Melba Elementary School for 17 years and was instrumental in improving the school's early literacy outcomes. Sherri Ann just completed her thirtieth year as an educator. She holds a Doctor of Philosophy in Educational Leadership and an Education Specialist degree from Northwest Nazarene University and a Master of Education from the University of Idaho.

**CONSENT
AUGUST 21, 2024**

IMPACT

Appointment of Adam Johnson and Sherri Ann Adams will maintain a full committee through June 30, 2025.

ATTACHMENTS

- Attachment 1 – Current AOC Membership List
- Attachment 2 – Resumes of Recommended Members

BOARD STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Board Policy I.Q., terms run from July 1 through June 30 of the applicable year. In making appointments to the Accountability Oversight Committee, consideration should be given to the appointees' background, representative district / school size, and regional distribution.

Staff recommends appointment of Adam Johnson and Sherri Ann Adams to the Accountability Oversight Committee.

BOARD ACTION

I move to approve the appointment of Adam Johnson to the Accountability Oversight Committee for a term of 1 year commencing August 21, 2024, and ending on June 30, 2025.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the appointment of Sherri Ann Adams to the Accountability Oversight Committee for a term of 2 years commencing August 21, 2024, and ending on June 30, 2026.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

ACCOUNTABILITY OVERSIGHT COMMITTEE
JULY 2023

State Board of Education Member Ex-Officio Linda Clark Secretary State Board of Education	State Board of Education Member Ex-Officio Cindy Siddoway Member State Board of Education
Superintendent of Public Instruction or Designee Ex-Officio Ryan Cantrell Deputy Superintendent State Department of Education	Committee Chair, Student Achievement Assessment and Data Representative Term: July 1, 2024 - June 30, 2026 Roger Stewart Retired Professor, College of Education Boise State University
School District Assessment and Accountability Representative Term: July 1, 2023 - June 30, 2025 VACANT	School District Superintendent Representative Term: July 1, 2024 - June 30, 2026 VACANT
School Level Administrator Representative Term: July 1, 2023 - June 30, 2025 Geoff Penrose Principal, Sandpoint Middle School Lake Pend Oreille School District #84	Special Education Representative Term: July 1, 2024 - June 30, 2026 Julian Duffey Director of Special Education Jefferson County School District #251
Member At Large Term: July 1, 2023 - June 30, 2025 Iris Chimburas Director of Indian Education Lapwai School District #341	Member At Large Term: July 1, 2024 - June 30, 2026 Anne Ritter Board Member Meridian Medical Arts Charter School
Board Staff Support Alison Henken K-12 Accountability and Projects Program Manager Office of the State Board of Education alison.henken@osbe.idaho.gov 208-332-1579	



Adam Scott Johnson

Education

University of Idaho Moscow, Id
Specialist of Education Leadership 2013
Graduated with 4.0 GPA

University of Idaho Moscow, Id
Masters of Education Leadership 2010
Graduated with 4.0 GPA

Boise State University Boise, Id
B.A. History; Secondary Education 2005
Dean's List

Minico High School Rupert, Id
High School Diploma 2001
Graduated with honors

Employment

Blaine County School District 2021-Current Hailey, Id
Assistant Superintendent
District Assessment Coordinator

Murtaugh School District #418 2014-2021 Murtaugh, Id
6-12 Principal
Assessment Coordinator

Murtaugh School District #418 2013-2014 Murtaugh, Id
Social Studies Teacher
Senior Project Director

Minidoka School District #331 2011-2013 Rupert, Id
Social Studies Department Chair
Social Studies Teacher
Digital Learning Coordinator
Varsity Boy's Basketball Coach

Murtaugh School District #418 2006-2011 Murtaugh, Id
Social Studies Teacher
Senior Project Director

Challis School District #181 2005-2006 Challis, Id
Social Studies Teacher

Awards

2020 IASA Idaho Principal of the Year
2013 Idaho Human Rights Educator of the Year
2010 North Side Conference Coach of the Year
2010 District IV 1A Div. II Boys Basketball co-coach of the Year
2008 Member of Idaho Human Rights Education Center
Teacher's Delegation to Europe
2007 Magic Valley Conference Coach of the Year
2007 Member of Idaho Human Rights Education Center
Teacher's Delegation to Jordan
2006 Member of Idaho Department of Education Teacher's Delegation to China
2005 Carey Holiday Tournament Coach of the Year



Adam Scott Johnson

Page 2

Coaching Experience

Varsity Boys Basketball Coach 2006-2013 (9 Seasons)
Varsity Football Coach 2006, 2008, 2012 (3 Seasons)
Varsity Girls Basketball Coach 2013-2014 (1 Season)
Varsity Golf Coach 2007-2010 (3 Seasons)
Athletic Director 2008-2009

References

Michele Capps

Superintendent
Murtaugh School District #418
500 West Boyd St.
Murtaugh, Idaho 83344
Phone: (208)-432-5451
Email: michele.capps@murtaugh.k12.id.us

Kandy Blackburn

Director of Human Resources
Blaine County School District
118 W. Bullion Street
Hailey, Idaho 83333
Phone: (208)-578-5000
Email: kblackburn@blaineschools.org

Suzette Miller

Assistant Superintendent
Minidoka School District #331
292 W 100 S
Rupert, Idaho 83350
Phone: (208)-436-4727
Email: sumiller@minidokaschools.org

SHERRY ANN ADAMS



Educational Leadership is not a job it is a responsibility. Providing a safe and collaborative learning environment is the key to success for students and staff.

EXPERIENCE

JULY 2019 – CURRENT

SUPERINTENDENT, MELBA JOINT SCHOOL DISTRICT #136

Lead a PK – 12 grade district with an enrollment of 850 students and a budget of \$6.5 million. Lead the district during the COVID-19 pandemic, creating plans to keep students and staff safely in school. Lead the district in achieving academic success as measured by scoring in the top 10 schools according to the Idaho Reading Indicator. Lead the district in achieving above average growth in reading and math for at-risk students during the pandemic.

AUGUST 2002 – JUNE 2019

PRINCIPAL, MELBA ELEMENTARY SCHOOL

Lead a PK – 6 grade elementary school. Hire, supervise, and evaluate teachers and support staff. Lead the adoption and implementation of curriculum. Lead the implementation of technology throughout the school. Maintain a high level of academic performance within all demographic groups within the school

AUGUST 1993 – JULY 2002

TEACHER, HEAD-TEACHER, BRUNEAU ELEMENTARY SCHOOL

Taught single level as well as mixed grade classrooms.
1997 – 2002, Served as full-time classroom teacher and school leader

EDUCATION

MAY 2017

DOCTOR OF PHILOSOPHY, NORTHWEST NAZARENE UNIVERSITY

Doctor of Philosophy in Educational Leadership
“Leadership and Trust: A Mixed Methods Study of the Rural Elementary Principal”

MAY 2015

EDUCATION SPECIALIST, NORTHWEST NAZARENE UNIVERSITY

MAY 2001

MASTER OF EDUCATION, UNIVERSITY OF IDAHO

Educational Administration

MAY 1993

BACHELOR OF SCIENCE, IDAHO STATE UNIVERSITY

Elementary Education

**CONSENT
AUGUST 21, 2024**

IDAHO DIVISION OF VOCATIONAL REHABILITATION

SUBJECT

Idaho State Rehabilitation Council Membership (Council) Membership

REFERENCE

April 2018	Board appointed two current members to the Council and one new member.
June 2018	Board appointed two members to the Council.
August 2018	Board appointed one new member and re-appointed a former member to the Council.
June 2019	Board appointed three new members to the Council.
August 2019	Board appointed one new member to the Council.
October 2019	Board appointed one new member to the Council.
April 2020	Board appointed one new member and re-appointed two members to the Council.
June 2020	Board appointed four new members and re-appointed one member to the Council.
October 2020	Board appointed two new members to the Council.
June 2021	Board appointed one new member and re-appointed four members to the Council.
August 2021	Board appointed two new members to the Council.
October 2021	Board appointed one new member to the Council.
December 2022	Board appointed three new members to the Council.
October 2023	Board appointed one current member to the Council.
December 2023	Board appointed five new members to the Council.
June 2024	Board appointed two new members to the Council.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section IV.G.
Idaho Code § 33-2202
Idaho Code § 33-2303
Code of Federal Regulations 34 CFR § 361

BACKGROUND/DISCUSSION

Code of Federal Regulations (34 CFR § 361.17) sets out the requirements for the State Rehabilitation Council, including the appointment and composition of State Rehabilitation Councils. The regulations require members of state councils to be appointed by the Governor or, in the case of a state that under State law vests authority for the administration to an entity other than the Governor, the chief officer of that entity. Idaho Code § 33-2303 designates the State Board for Career Technical Education as that entity. Idaho Code § 33-2202 designates the State Board of Education as the State Board for Career Technical Education “for the purpose of carrying into effect any acts by Congress “affecting vocational rehabilitation.”

CONSENT
AUGUST 21, 2024

Further federal regulations establish that the Council must be composed of at least fifteen (15) members, including:

- i. At least one representative of the Statewide Independent Living Council, who must be the chairperson or other designee of the Statewide Independent Living Council;
- ii. At least one representative of a parent training and information center established pursuant to section 682(a) of the Individuals with Disabilities Education Act;
- iii. At least one representative of the Client Assistance Program established under 34 CFR part 370, who must be the director, or another individual recommended by the Client Assistance Program;
- iv. At least one qualified vocational rehabilitation counselor with knowledge of, and experience with vocational rehabilitation programs who serves as an ex officio, nonvoting member of the Council if employed by the designated State agency;
- v. At least one representative of community rehabilitation program service providers;
- vi. Four representatives of business, industry, and labor;
- vii. Representatives of disability groups that include a cross section of (A) Individuals with physical, cognitive, sensory, and mental disabilities; and (B) Representatives of individuals with disabilities who have difficulty representing themselves or are unable due to their disabilities to represent themselves;
- viii. Current or former applicants for, or recipients of, vocational rehabilitation services;
- ix. In a State in which one or more projects are carried out under section 121 of the Act (American Indian Vocational Rehabilitation Services), at least one representative of the directors of the projects;
- x. At least one representative of the State educational agency responsible for the public education of students with disabilities who are eligible to receive services under this part and part B of the Individuals with Disabilities Education Act;
- xi. At least one representative of the State workforce investment board; and
- xii. The director of the designated State unit as an ex officio, nonvoting member of the Council.

Additionally, Federal Regulations specify that a majority of the council members must be individuals with disabilities who meet the requirements of 34 CFR § 361.5(b)(28) and are not employed by the designated State unit. Members are appointed for a term of no more than three (3) years, and each member of the Council may serve for not more than two (2) consecutive full terms. A member appointed to fill a vacancy occurring prior to the end of the term must be appointed for the remainder of the predecessor's term. A vacancy in membership of the Council must be filled in the same manner as the original appointment, except the appointing authority may delegate the authority to fill that vacancy to

**CONSENT
AUGUST 21, 2024**

the remaining members of the Council after making the original appointment.

The Council currently has two (2) re-appointment nominations for Board consideration as follows:

The Council is recommending re-appointment for a second term of Tim Blonsky as representative of a disability group.

The Council is recommending re- appointment for a second term of Stephanie Taylor Thompson as representative of a former VR recipient.

IMPACT

The reappointments will maintain compliance with CFR 34 Part 361.16 and result in sixteen (16) total members.

ATTACHMENTS

Attachment 1 – Current Council Membership

Attachment 2 - Applications and resumes of current council members for re-appointment of second term.

STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval of the reappointments to the State Rehabilitation Council as requested.

BOARD ACTION

I move to re-appoint Tim Blonsky for a second term as a representative of a disability group for a three-year term, effective immediately through August 22, 2027.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to re-appoint Stephanie Taylor-Thompson for a second term as a representative of a former VR recipient for a three-year term, effective immediately through August 22, 2027.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

SRC Membership Composition

Members Shall Represent	Representation Required	Name	Region	Term	Term Dates	Voting Member	#
Former Applicant or Recipient of VR services	Minimum 1	Mark Reinhardt	Treasure Valley	1st	12/21/2022-12/20/2025	Yes	1
		Stephanie Taylor-Thompson	Eastern Idaho	1st	8/26/2021-8/25/2024	Yes	2
Parent Training & Information Center	Minimum 1	Vacant					
Client Assistant Program	Minimum 1	Nancy Grant	Treasure Valley	1st	Effective 12/21/2022 No term limit	Yes	3
General VR Counselor	Minimum 1	Vacant	Treasure Valley	1st			
Pre-ETS VR Counselor		Kent Ireton	South Central	1st	12/13/2023 12/12/2026	No	4
Community Rehabilitation Program	Minimum 1	Danielle Larsen	North Idaho	1st	06/12/2024-6/13/2027	Yes	5
Business, Industry and Labor	Minimum 4	Diana Colgrove	North Idaho	1st	12/21/2022-12/20/2025	Yes	6
		Jeff DeForest	Treasure Valley	1st	12/13/2023 12/12/2026	Yes	7
		Lucas Rose	North Idaho	1st	12/13/2023 12/12/2026	Yes	8
		Angie Tuft	Treasure Valley	1st	12/13/2023 12/12/2026	Yes	9
Disability Groups	No minimum or maximum	Tim Blonsky	Treasure Valley	1st	8/26/2021-8/25/2024	Yes	10
		Janice Carson	North Idaho	1st	06/12/2024-6/13/2027	No	11
		Dave Maxwell	Treasure Valley	2nd	6/01/2022-5/31/2025	Yes	12
		Vacant			Vacated 08/31/2023		
State Independent Living Council	Minimum 1	Jami Davis	Treasure Valley	1st	10/21/2021-10/20/2024	Yes	13
Department of Education	Minimum 1	Randi Cole	Treasure Valley	2nd	10/18/2023-10/17/2026	No	14
Director of Vocational Rehabilitation	Minimum 1	Judy Taylor	Treasure Valley	No end date		No	15

SRC Membership Composition

Idaho's Native American Tribes	Minimum 1	Ramona Medicine Horse	Blackfoot	No end date		Yes	16
Workforce Development Council	Minimum 1	Vacant					

Timothy J. Blonsky

Motivated, results-driven and collaborative leader with extensive experience in relationship development and account management. Proven track record of using cross-functional leadership, creativity, and entrepreneurial initiative to achieve results in dynamic environments.

Professional Experience:

Business Development/Program Manager, IBE, Boise, Idaho *September 2020 – Present*

- i Oversight of Treasure and Magic Valley's Youth Apprenticeship Program
 - oi Responsible for developing business relationships from scratch in presenting Apprenticeship as a mean to develop a skilled workforce.i
 - oi Helping IBE navigate Workforce System, WIOA, and One-Stop System and get a new program off the ground in its first fiscal year and Idaho's first foray in this Federally funded Apprenticeship Program.i
 - oi Help team establish best practices in new CRM and Apprenticeship Data base in accordance with Federal PIRL guidelines.i
- i Built relationships with all ICTH's Schools to establish framework for facilitating and tracking apprenticeships set up during school (STRAP) or upon graduation.i
- i Joined Chamber and Professional Networking Groups in the Boise area.i

Business Service Coordinator – Aerospace/Manufacturing, CWP, Hartford, CT *Feb 2016-September 2020*

- i Responsible for oversight of the grant funded Manufacturing Sector Initiative
 - oi Developed and maintained strong relationships with over 150 Connecticut based manufacturing companies in the greater Hartford area.i
 - oi Successfully placed 500+ manufacturing job applicants
 - oi Facilitated over \$1 Million in workforce incentives for employers in the Hartford region
- i Tasked with building awareness of career opportunities in Connecticut's aerospace industry
 - oi Consistently present to the Chamber of Commerce, local high schools, and adult education centers
 - oi Developed a successful social media strategy across a variety of channels (Facebook, Instagram, Twitter, and LinkedIn) to raise awareness of the value of Workforce Development
- i Published multiple articles for CWP's website, and publications like the Hartford Business Journal and AdvancedManufacturing.org. Established several media contacts and relationships with staff members of local and national politicians
- i Proficient in CNC, Lathes, Bridgeport's, and Lean Manufacturing.i

Career Coach, Mental Health Connecticut, West Hartford, CT *Feb 2015-Feb 2016*

- i Charged with developing MHC's West Hartford Employment division while co-managing the Waterbury division
 - oi Successfully placed 25+ Deaf/Hard of Hearing/Autistic clients in sustainable employment
 - oi Responsible for developing and implementing an onboarding curriculum to ensure policy and procedural requirements were met
- i Tasked with raising awareness of the value in hiring individuals with disabilities and disabled veterans
 - oi Increased awareness through networking events, social media, and meeting with local businesses

Connecticut Division Supervisor, New England Business Associates, Manchester, CT *Apr 2011-Feb 2015*

- i Responsible for launching a division of NEBA dedicated to securing employment for people with disabilities and veterans, specializing in individuals on the Autism Spectrum.
 - oi Oversaw team (four direct reports) dedicated to client service and process management.i
 - oi Annual budget (\$150k) development and management
 - oi Built relationships with Vocational Rehabilitation and Developmental Disability Services.i
- i Tasked with relationship development across a variety of businesses within the state.
 - oi Secured placement for over 250 employment candidates at 150+ businesses
 - oi Provided ongoing support to employee and employer once candidate was placed.i

Timothy J. Blonsky

- Successfully implemented business ideas into comprehensive business plans in accordance to SCORE standards

Employment Coordinator, Community Options of Connecticut, Farmington, CT *Oct 2010-Apr 2011*

- Developed a startup employment program for people with disabilities by matching candidates with full and part-time employment opportunities
- Provided leadership to and oversight of six direct reports
- Tasked with accelerating community engagement including networking at Chamber of Commerce events, social media outreach, and meeting with local businesses

Residential Manager, MARCH Inc. of Manchester, Manchester, CT *Jan 2009-Oct 2010*

- Responsible for following and adhering to strict compliance of State regulations to maintain licensing of the home in good standing
- Implemented and successfully managed a budget of \$200,000
- Responsible for the development and direct supervision of twelve staff members

Education:

Springfield College

Springfield, MA

- BA in Human Services

Volunteer Experience:

City of Hartford School System

Jul 2011-Jul 2013

- ASL Instruction

Town of Marlborough CT

- Economic Development Commission Vice Chair (two appointed terms) *June 2016-September 2021*

Certificates:

CWDP – Certified Workforce Development Professional

CESP – Certified Employment Support Professional – expired 1/2019

Skills:

- Fluent in American Sign Language and lip reading
- Proficient in MS Word, Excel, Power Point and Access, online database systems.



STATE REHABILITATION COUNCIL NOMINATION FORM

Nominee's Name: Timothy Blonsky

Mailing Address: [REDACTED]

Home/Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Please explain why you would like to serve on the State Rehabilitation Council

I have been asked to join as I can bring several things to the table. In my previous work in the state of Connecticut, I worked directly with Voc. Rehab as a community rehabilitation provider (CRP) in helping individuals with disabilities find and sustain employment. I worked with individuals across all demographics, including Deaf and Hard of Hearing as I am fluent in ASL. I came to Idaho to take on a position in which I am driving a federally funded Youth Apprenticeship Program through Idaho Business for Education. Our collaboration with Idaho's Voc Rehab system is a key to our efforts. I hope that I can contribute to the larger mission in being part of this council through my previous experiences, and through my current position with IBE.

What Boards, Commissions, Councils, or Task Forces, etc., have you previously, or currently served on?

Name: Town of Marlborough CT Economic	Term Date: 2016-2018
Name: Town of Marlborough CT Economic Dev. Vice Chair	Term Date: 2018-2020
Name: _____	Term Date: _____
Name: _____	Term Date: _____

How many hours per month would you be able to commit to State Rehabilitation Council activities?

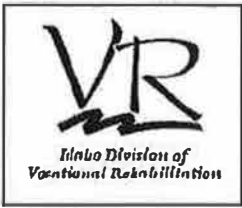
1 to 3 hours 4 to 6 hours 7 to 9 hours 10 or more hours

CFR 361.17(c)(1) Requires a majority of the Council members be individuals with disabilities. While your disclosure is voluntary, it would be a benefit to the Council in determining membership compliance.

Disability

Yes No

RETURN TO:
IDAHO STATE REHABILITATION COUNCIL
ATTN: Council Secretary
650 West State Street, Room 150
P.O. Box 83720
Boise, Idaho 83720-0096



STATE REHABILITATION COUNCIL
NOMINATION FORM

Nominee's Name: Stephanie Taylor- [REDACTED] Thompson

Mailing Address: [REDACTED]

Home/Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Please explain why you would like to serve on the State Rehabilitation Council

I am passionate about Vocational Rehabilitation. I am a former customer that was helped immensely by Voc. Rehab. Without the support of Voc. Rehab and my counselor John Brase, I wouldn't be where I am today. I am passionate about advocacy and support for people with disabilities. I am a strong advocate in my community and state and feel that I could be a very valuable member to this committee. I am committed to serving others to the best I can.

What Boards, Commissions, Councils, or Task Forces, etc., have you previously, or currently served on?

Name: Region 7 Behavioral Health Board Term Date: 2023

Name: Behavioral Health Crisis Center Board Term Date: 2023

Name: Center for Hope Board Term Date: 2023

Name: Community Suicide Prevention Term Date: 2023

How many hours per month would you be able to commit to State Rehabilitation Council activities?

- 1 to 3 hours
- 4 to 6 hours
- 7 to 9 hours
- 10 or more hours

CFR 361.17(c)(1) Requires a majority of the Council members be individuals with disabilities. While your disclosure is voluntary, it would be a benefit to the Council in determining membership compliance.

Disability

- Yes
- No

RETURN TO:

IDAHO STATE REHABILITATION COUNCIL
ATTN: Council Secretary
650 West State Street, Room 150
P.O. Box 83720
Boise, Idaho 83720-0096

Stephanie Taylor- [REDACTED] Thompson
[REDACTED]

PROFESSIONAL PROFILE

Social Work and Criminology professional with a proven track record of successfully solving complex social issues with extensive experience speaking publicly on social issues. Heavily invested in mental health and substance abuse programs and treatment methods including sitting on various boards throughout Idaho. A demonstrated history of working with federal and state dignitaries and creating successful reentry transitions for returning citizens in Idaho. Brings a unique, first-hand perspective to mental health, substance abuse, criminal justice, and re-entry management.

Core Skills: Crisis Intervention • Criminal Justice • Community Outreach • Advocacy • Mental Health Suicide Prevention • Public Speaking • Government • Community Housing • Community Development Economic Development • Ex-Offender Reentry • Community Organization • Fundraising/Grant Writing Social Services • Interpersonal Communication

*Awarded the National Excellence in AmeriCorps Award for most exemplary service to the USA
Awarded by the Federal Corporation for National and Community Services in Washington, D.C.*

PROFESSIONAL EXPERIENCE

Stewards of Recovery; Idaho Falls, ID

2021 - Present

Clinical Mental Health and Addiction Intern

- Performs individual counseling, crisis intervention, substance abuse, and dual diagnosis consultation

Idaho Department of Correction (IDOC); Idaho Falls, ID

2019 - Present

Reentry Specialist

Acts as the liaison between 50+ agencies and organizations to supply clients with the resources to succeed, including the Idaho Department of Labor, Idaho Department of Health and Welfare, Vocational Rehab, US Department of Veterans Affairs, Bureau of Indian Affairs, US Citizenship and Immigration Services, State and Federal Courts, and SSA. Identifies and analyzes community trends and needs and formulates reentry plans. Interviews, assesses, and interacts with clients within a correctional and community setting.

- Supervises AmeriCorps VISTA Site Coordinator, 3 interns with IDOC District 7 Probation and Parole and assists in managing the district AmeriCorps VISTA program
- Developed 170+ re-entry plans and goals and explains them to staff, returning citizens, families, and community stakeholders
- Interviews and gathers information from returning citizens for LSI assessment scoring
- Develops and maintains relationships with 50+ organizations, elected officials including the Idaho State Lt. Governor, State Senators and Legislators, probation and parole officers, mental health professionals, substance abuse counselors, and judicial and legal professionals
- Develops resources to assist in clients' re-entry into the community and coordinates instructors to facilitate training
- Provides verbal and written direction to returning citizens on a one-to-one basis or group setting
- Apply for grants through community resources for the district and assist in oversight of district reentry grant through the Center for Hope

Family Support Partner

- Coached 5 families on juvenile case plan implementation, ensuring family members understood their role in the child's Wellness Plan, including the Juvenile Criminal Justice System and education plans through school districts
- Coordinated with CPS, Idaho Juvenile Department of Corrections, Idaho Foster Care System, and PATH Idaho Treatment Program

Recovery Coach

- Empowered 50 people to utilize community resources and build rapport with their parole officers to implement successful recovery plans

BOARD AND COMMITTEE MEMBERSHIP

Region 7 Behavioral Health Board (R7BHB) - IDHW DBH

Elected Board Member - Substance Use Health Advocate 2019 - Present

Behavioral Health Crisis Center

Appointed Board Member - Mental Health Advocate 2018 - Present

- Appointed by Bonneville County Commissioner

Center for Hope

Elected Board Member - IDOC 2019 - Present

- Strengthened re-entry programs with IDOC and assisted in developing a Peer Reentry Coach position

Community Suicide Prevention | Formally SPAN Idaho

Elected Board Member | Volunteer 2019 - Present

- Provides outreach and support to families that have lost a loved one to suicide, and suicide prevention training

Idaho Falls Police Department

Strategic Five-Year Plan Committee 2019

- Appointed by the Idaho Falls Mayor

EDUCATION

Northwest Nazarene University

Master of Social Work (In-progress)

- Dual Concentration: Clinical Mental Health and Addictions; Integrated Clinical and Community Practice

Idaho State University

B.A. General Studies: Sociology Concentration

- President of National Honor Society Mortar Board

A.A. Criminology

AWARDS

Excellence in AmeriCorps Award | Federal Corporation for National and Community Services, Washington D.C.

- Awarded for most exemplary service to the United States of America

AmeriCorps VISTA – contracted by IDOC; Idaho Falls, ID

Free2Succeed Community Mentor-site Coordinator

Assisted with regional development and implementation of Free2Succeed Community Mentoring program. Recruited, trained, developed, and supported mentors from the local community. Created program structure to develop a sustainable long-term program including policies and procedures within the probation and parole district.

- Partnered with 25+ organizations, thereby obtaining employment, healthcare, treatment, and legal aid for returning citizens returning to society
- Accelerated re-entry for 700+ returning citizens empowering them with community resources, relationship support, and housing
- Proved the program is reducing homelessness and poverty by analyzing housing, poverty, and recidivism data
- Fundraised more than \$4,000 annually which was utilized for the annual Recover Out Loud event, which promoted offender diversity and inclusiveness in local communities
- Expanded mentor recruitment for a total of 82 mentors, with a consistent growth of 2 mentors/month
- Grew offender's support network by 3 people and 2 organizations month-over-month

Idaho Department of Correction; Idaho Falls, ID

2016

Criminology Intern

Grew the Free2Succeed Mentorship Program, with leadership which provides resources, mentorship, and a support network to returning citizens returning to society. Empowered returning citizens with the skills and knowledge to navigate the criminal justice system.

- Broke down the stigma associated with criminal history through education, advocacy, and community collaboration
- Bridged the gap between community members and the Idaho Department of Correction, ultimately creating a long-term sustainable support system for 1000's of returning citizens returning to society
- Grew mentor recruitment by 35 people, and expanded returning citizens' support networks by 2 people and 1 organization per month

Human Dynamics and Diagnostics; Idaho Falls, ID

2017 - 2019

Peer Support Specialist

- Generated Wellness Recovery Plans for 50 individuals suffering from mental illness and addictions, thereby healing and alleviating suffering to themselves and family members
- Educated individuals to better navigate the criminal justice system, probation and parole, and social services

Family Support Partner

- Coached 5 families on juvenile case plan implementation, ensuring family members understood their role in the child's Wellness Plan, including the Juvenile Criminal Justice System and education plans through school districts
- Coordinated with CPS, Idaho Juvenile Department of Corrections, Idaho Foster Care System, and PATH Idaho Treatment Program

Recovery Coach

- Empowered 50 people to utilize community resources and build rapport with their parole officers to implement successful recovery plans
- Conducted drug tests and provided results to parole officers, courts, and agency treatment team

Tueller Counseling; Idaho Falls, ID

2015 - 2017

Peer Support Specialist

- Generated Wellness Recovery Plans for 50 individuals suffering from mental illness and addictions, thereby healing and alleviating suffering to themselves and family members
- Educated individuals to better navigate the criminal justice system, probation and parole, and social services

Idaho Hometown Hero Award | *JRM Foundation for Humanity*

- Signed by Governor Brad Little

2019 Changing Life Award | *Eastern Idaho Community Action Partnerships*

- Selfless service to community and state positively changing lives

Mission Ambassador Award | *Idaho Meth Project*

- Relentless volunteer service educating Idahoans about Meth addiction and prevention

Regional Behavioral Health Advocate Award | *Region 7 Behavioral Health Board*

- Advocacy for mental illness awareness and recovery

Nominated Idaho Brightest Star | *Idaho Department of Labor*

- Volunteer service to the state of Idaho through numerous capacities

CERTIFICATIONS

- 7th District Citizen's Law Academy Graduate
- Mental Health Crisis Intervention
- Recovery Coach
- Certified Peer Support Specialist
- Certified Family Support Partner
- Motivational Interviewing
- Drug Testing
- Suicide Intervention
- Wellness Recovery Action Plan (W.R.A.P.)
- First Aid
- C.P.R.

PROJECTS

Criminal Justice Reform Group Group Member	2020 - Present
<ul style="list-style-type: none">• Developing criminal record rules and legislation in collaboration with state senators, representatives, judges, and the courts	
Recover Out Loud Speaker Event Director	2018 - Present
Community Information Resource Fair Community Event Coordinator	2017 - 2020
Community Conversation on Re-entry Speaker Event Coordinator	2017 - 2019
TED Talks – TEDx Idaho Falls Speaker	2018

CONSENT
AUGUST 21, 2024

IDAHO DEPARTMENT OF EDUCATION

SUBJECT

Appointments to the Professional Standards Commission

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1252, Idaho Code

BACKGROUND/DISCUSSION

Section 33-1252, Idaho Code, sets forth criteria for membership on the Professional Standards Commission (PSC). The Commission consists of eighteen (18) members including one (1) from the State Department of Education and one (1) from the Division of Career Technical Education. The remaining members shall be representative of the teaching profession of the state of Idaho, and not less than seven (7) members shall be certificated classroom teachers in the public school system and shall include at least one (1) teacher of exceptional children and at least one (1) in pupil personnel services.

The Idaho School Superintendents' Association, the Idaho Association of Secondary School Principals, the Idaho Association of Special Education Administrators, the education departments of private colleges, and the colleges of letters and sciences of the institutions of higher education may submit nominees for (1) position each. The community colleges and the education departments of the public institutions of higher education may submit nominees for two (2) positions.

Two (2) positions on the PSC are open for three (3)-year appointments, effective July 1, 2024: one (1) position representing certificated classroom teachers and one (1) position representing elementary school principals.

Nominations for the positions were initially sought from the Idaho Education Association (IEA), Northwest Professional Educators (NWPE), Idaho Indian Education Committee (IIEC), and the Idaho Association of Elementary School Principals (IAESP), from January 9 to March 8, 2024. The positions received no nominations. From May 7 to June 14, 2024, the Department of Education sought nominations from interested educators through an online nomination platform.

In compliance with Section 33-1252(2), Idaho Code, three (3) nominations are sought for each open position. Five (5) nominations were received for the classroom teacher position, and two nominations were received for the elementary principal position. The Recommendations Committee of the PSC reviewed the nomination packets at their meeting on June 20, 2024, and submitted nominee recommendations to the full Commission on June 21, 2024, for recommendation to the State Board of Education for appointment.

CONSENT
AUGUST 21, 2024

Erika Estes of Weiser School District and Alejandro Zamora of Wilder School District are recommended for appointment to the PSC.

IMPACT

Board action allows for the appointment or reappointment of members to the Professional Standards Commission, ensuring all possible seats on the Commission are filled.

ATTACHMENTS

- Attachment 1 – Current Professional Standards Commission Members
- Attachment 2 – Erika Estes Resume and Letter of Recommendation
- Attachment 3 – Alejandro Zamora Resume and Letter of Recommendation

STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval of the proposed appointments of Erika Estes and Alejandro Zamora to the Professional Standards Commission as presented.

BOARD ACTION

I move to appoint Erika Estes of Weiser School District to the Professional Standards Commission for a three-year term, replacing Katie Horner of Buhl School District, beginning July 1, 2024, and ending June 30, 2027, representing certificated classroom teachers.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to appoint Alejandro Zamora of Wilder School District to the Professional Standards Commission, replacing Tate Castleton of Homedale School District, for a three-year term beginning July 1, 2024, and ending June 30, 2027, representing elementary school principals.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

2024-2025 Member Roster

Angela Gillman, Chair

Classroom Teacher
Idaho Falls School District #091
Term 7/1/24 – 6/30/27

Vanessa Anthony-Stevens, Public Teacher Education
University of Idaho
Term 7/1/22 – 6/30/25

Stephanie Brodwater, Classroom Teacher
Post Falls School District #273
Term (Partial) 10/19/22 – 6/30/25

Ryan Cantrell, Chief Deputy Superintendent
State Department of Education
Term 2/2/23 – 6/30/26

Kristi Enger, Educator Certification Director
Idaho Career Technical Education
Term 7/1/24 – 6/30/27

Melissa Green, Private Teacher Education
Brigham Young University
Term 7/1/24- 6/30/27

Lance Harrison, School Superintendent
Preston Joint District #201
Term 7/1/23 – 6/30/26

Stacey Jensen, Classroom Teacher
Pocatello School District #025
Term 7/1/22 – 6/30/25

Katie Mathias, Public Teacher Education
Boise State University
Term 7/1/23 – 6/30/26

Ramona Lee, Vice Chair

Special Education Administrator
West Ada School District #002
Term 7/1/23 – 6/30/26

Amy McBride, Secondary Principal
Twin Falls School District #411
Term 7/1/22 – 6/30/25

Jamee Nixon, College of Letters and Sciences
Northwest Nazarene University
Term 7/1/22 – 6/30/25

Marci Nuxoll, Exceptional Child Teacher
Mountain View School District
Term 8/23/23 – 6/30/25

Karen Pyron, School Board Member
Butte County School District #111
Term 7/1/24 – 6/30/27

MeLissa Rose, Pupil Service Staff
Lakeland School District #272
Term 7/1/22 – 6/30/25

Jonelle Warnock, Classroom Teacher
Boise School District #001
Term 7/1/23 – 6/30/26

VACANT
Elementary Principal
Term 7/1/24 – 6/30/27

VACANT
Classroom Teacher
Term 7/1/21 – 6/30/24

ERIKA ESTES

estese@weiserschools.org

EXPERIENCE

2005-2006

1ST GRADE TEACHER, INDIAN CREEK ELEMENTARY, KUNA SCHOOL DISTRICT

2006-2014

1ST GRADE TEACHER, PAYETTE PRIMARY, PAYETTE SCHOOL DISTRICT

- PEA Building Representative, 2011-2013
- Payette VFW Teacher of the Year, 2012
- PPS Crystal Apple Award, 2014

2014-2020

KINDERGARTEN TEACHER, PIONEER ELEMENTARY, WEISER SCHOOL DISTRICT

- Pioneer Leadership Team, 2017-2021
- Master Educator Premium Award, 2019

2020-PRESENT

1ST GRADE TEACHER, PIONEER ELEMENTARY, WEISER SCHOOL DISTRICT

- Pioneer RTI Team, 2020-PRESENT
- Southwest Collaborative Literacy Team, 2021-PRESENT
- Weiser School District Reading Curriculum Committee, 2022-2023
- Weiser School District Calendar Committee, 2024

2021-PRESENT

WEISER PUBLIC LIBRARY BOARD TRUSTEE

- Treasurer, 2021-PRESENT

EDUCATION

JUNE 2000

ASSOCIATE OF ARTS, TREASURE VALLEY COMMUNITY COLLEGE

JUNE 2003

BACHELOR OF SCIENCE, EASTERN OREGON UNIVERSITY

WEISER SCHOOL DISTRICT NO. 431

925 PIONEER ROAD
WEISER, IDAHO 83672
PHONE (208) 414-0616 * FAX (208) 414-1265

DAVID DAVIES
Federal Programs Director

KYLA DICKERSON
District Clerk

ANGELEA HALVORSON
Special Education Director

KENNETH DEWLEN
Superintendent

RILEY DOWNING
Deputy Clerk

06-03-2024

Dear PSC Nomination Committee,

I am writing to enthusiastically recommend Erika Estes for nomination to the Idaho Professional Standards Commission and can attest to her unwavering commitment to education, her dedication to ensuring the highest standards of professionalism among educators, and her exceptional problem-solving abilities.

Erika is a tireless advocate for students, demonstrating a deep understanding of the importance of providing them with the best possible educational experience. Her passion for education stems not only from her professional experiences but also from her upbringing in an education-focused family. This background has instilled in her a profound appreciation for the impact that educators can have on the lives of their students.

One of Erika's most notable qualities is her analytical mind, which enables her to approach challenges with a clear and strategic perspective. Whether she is collaborating with colleagues to address complex issues or evaluating professional standards, Erika consistently demonstrates her ability to think critically and propose effective solutions. Her analytical skills, combined with her innate curiosity and dedication, make her an invaluable member of any team.

I have had the pleasure of working alongside Erika on numerous occasions, and I have always been impressed by her professionalism, integrity, and commitment to excellence. She approaches her work with a level of enthusiasm and dedication that is truly inspiring, and I have no doubt that she would bring the same level of dedication to her role on the Idaho Professional Standards Commission.

In conclusion, I wholeheartedly recommend Erika Estes for appointment to the Idaho Professional Standards Commission. Her passion for education, her commitment to upholding professional standards, and her analytical abilities make her an ideal candidate for this important role. I am confident that she would serve with distinction and make valuable contributions to the commission's work.

Please feel free to contact me if you require any further information or clarification regarding Erika's qualifications.

Respectfully,



David A Davies
Pioneer Elementary Principal
Federal Programs Director
Weiser School District
(208)414-3131

HIGH ACHIEVEMENT

RESPONSIBLE CITIZENSHIP

WEISER SCHOOLS

www.weiserschools.org

Alejandro (Alex) Zamora, Ph.D.

Summary of Qualifications

Dr. Zamora's leadership focus of creating a student-centered, holistic environment is inspired by over a decade of experience as an educator in virtual, brick and mortar, and higher education, plus years of social work practice. Zamora is actively engaged in the community, including serving as a regulator and current chair of the Idaho Board of Social Worker Examiners, and is the City of Caldwell Planning and Zoning Commission chair.

Relevant Experiences

Principal, Wilder Elementary & Idaho Future Ready Academy, Wilder School District

07/2020-Current

- Serve as academic building leader, supporting and evaluating teachers' pedagogical approaches through formal evaluations, classroom observations, and data review
- Lead administrator for both the brick and mortar elementary, plus a kindergarten through 12th grade online school
- Maintain a laser focus on student growth as a key indicator of District's mission of personalized-learning
- Provide professional development for all district staff related to soft skill development and social-emotional awareness training
- Lead district-wide efforts promoting social-emotional wellness of students, while supporting and consulting with school counselors

Student Support Services Administrator, Idaho Virtual Academy

08/2014-6/2020

- Led LEA-wide SEL and mental health efforts, including supervising all counseling and social work staff, plus other engagement team members, totaling a team of 15 employees
- Strategically planned and monitored the annual use and compliance of nearly \$100,000 in various budgets, including Safe and Drug Free Schools and College and Career Advising allotments
- Served as the board-appointed Non-Discrimination Coordinator, which required reviewing, training, and ensuring compliance to the following federal programs: Title VI, Title IX, and Section 504
- Offered safety guidance, including chairing school's Safety Committee and liaising with staff and fellow administrators when safety issues arose in physical or virtual settings

Human Services Program Specialist, Idaho Department of Health & Welfare

01/2013-08/2014

- Managed daily operations of the 2-1-1 Idaho CareLine, the State of Idaho's information and referral line
- Provided direct supervision, evaluation, hiring, and coaching to 9 program staff
- Collaborated with state-wide community partners to increase access of health and human services in Idaho
- Ensured compliance and budget monitoring of awarded monies via grants or other special allocations

School Counselor and Teacher, Riverview Academy

08/2010-01/2013

- Offered counseling to advise on personal and academic issues, while providing crisis intervention as needed
- Planned and implemented lesson plans for social skills, current events, theatre, and audio/visual classes
- Facilitated group therapy programs focused on areas of concern presented by youth

Certifications

Administrative Certificate

Idaho Department of Education

- Superintendent Pre-K-12 endorsement
- School Principal Pre-K-12 endorsement

Pupil Personnel Services Certificate
Idaho Department of Education

- School Social Worker endorsement
- School Counselor endorsement

Education

2015-2017 Doctor of Philosophy, Educational Leadership
 Northwest Nazarene University

2007-2009 Master of Social Work, Clinical concentration
 Northwest Nazarene University

Leadership Training

National Principal Supervisor Certification, The School Superintendent Association
2022-2023

Aspiring Superintendent Academy, The School Superintendent Association
2021-2022

Certified Public Manager Program, State of Idaho
2014-2015

Community Involvement

Commissioner, Planning and Zoning Commission
City of Caldwell
01/2020-Current

Chair, Board of Social Work Examiners (Idaho Governor appointment)
Idaho Board of Social Work Examiners
12/2019-Current

Member, Board of Directors
Treasure Valley Family YMCA Association
06/2015-Current

Recent Presentations

Zamora, A. L., & Lercertua, J. (2023, October). Bridging the divide: Enhancing collaboration between administrators and school-based helping professionals. Stronger Together Conference, Boise, ID.

Zamora, A. L., & Lecertua, J. (2023, August). What should you school counselors and school social workers really be doing? Idaho Association of School Administrators Conference, Boise, ID.

Zamora, A. L., & Lecertua, J. (2023, March). Ethical considerations for an asset-based framework to empower families. Strengthening Families Training Institute, Boise, ID.

Recent Honors

Accomplished Under 40, Idaho Business Review
2023

Service to Youth Award, Treasure Valley Family YMCA Association
2021

To Whom It May Concern:

I am writing to enthusiastically recommend Dr. Alejandro Zamora for a position with the Idaho Department of Education Professional Standards Commission. Having had the privilege of working closely with Dr. Zamora for two years, I can attest to his exceptional leadership qualities, unwavering dedication to education, and profound commitment to student success.

Throughout his tenure as Principal and district-wide leader, Dr. Zamora has consistently demonstrated his ability to inspire and motivate students and staff to achieve substantial results. His mindful approach to leadership fosters a collaborative and inclusive environment where contributors feel valued and supported. With a finger on the pulse of established policy at all times, Dr. Zamora works hard to strengthen and improve every school and district-wide system he is involved in with unshakable integrity. Dr. Zamora is unmatched in his ability to evaluate policy, identify and resolve systematic deficiencies, and provide clear paths forward for school district leadership. His clarity of mind and perspective on policy coupled with his uncompromising ethical framework is refreshing and reassuring to his administrative team. Dr. Zamora is the man we go to within our district to receive clarity on complicated policy subjects dealt with on many levels throughout the district.

As a forward-thinking educator, Dr. Zamora is deeply invested in implementing strategies that promote academic excellence, social-emotional development, and equity for all students. His innovative approaches to curriculum design, instructional methodologies, and student support services have resulted in tangible improvements in student outcomes and overall school performance.

Beyond his professional expertise as an educator, Dr. Zamora exhibits the utmost care in attending to school business and budgets. He is often the district-wide leader in bringing grants into play on behalf of the district, and a go-to person for other district leaders when exploring innovative ways for departments to stay within budget without diminishing student resources. Additionally, Dr. Zamora displays courage, and approaches challenges with a solution-oriented mindset, effectively navigating complex situations with great care and thoughtfulness. His ability to communicate effectively with diverse stakeholders, including students, parents, faculty, and community members, is truly commendable.

In summary, Dr. Alejandro Zamora is an outstanding educator and leader who possesses the ethical integrity, vision, and skills necessary to excel as a member of the Idaho Department of Education Professional Standards Commission. I have the utmost confidence that he will make a substantial impact and contribution to your institution. It is with great enthusiasm that I endorse Dr. Zamora, and I am confident that he will exceed your expectations.

Please feel free to contact me for further information regarding Dr. Zamora's qualifications.

Sincerely,

Ross Jones
Ross Jones

WSD Business Manager and IFRA Vice Principal

Wilder School District

rjones@wilderschools.org

(208) 914-0658

**CONSENT
AUGUST 21, 2024**

IDAHO DEPARTMENT OF EDUCATION

SUBJECT

2024 Curricular Materials Adoption

REFERENCE

June 2016	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for mathematics.
August 2017	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 arts and humanities, 9-12 computer applications, K-12 health and wellness, K-12 physical education, K-12 social studies, and 6-12 mathematics open educational resources.
October 2018	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 English language arts & literacy, K-6 handwriting, K-12 English learner, K-12 computer applications, K-12 computer science, and 9-12 mathematics open educational resources.
August 2019	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 science, K-12 computer applications, and K-12 computer science.
August 2020	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 science, K-12 computer applications, K-12 computer science, and career technical education.
August 2021	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 English language learner, 6-8 computer science, and driver's education.
August 2022	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 mathematics and K-12 English language learner.
October 2022	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular materials for K-12 mathematics and K-12 English language learner.
August 2023	Board approved the recommendations made by the Curricular Materials Selection Committee of curricular

CONSENT
AUGUST 21, 2024

materials for K-12 mathematics.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section IV.B.9. Section 33-118, Idaho Code – Courses of study – Curricular materials
Section 33-118A, Idaho Code – Curricular materials – Adoption procedures
IDAPA 08.02.03.128 – Rules Governing Thoroughness, Curricular Materials Selection and Online Course Approval

BACKGROUND/DISCUSSION

The curricular materials review and adoption process is established in Sections 33-118 and 33-118A, Idaho Code, and is further defined in IDAPA 08.02.03.128, Rules Governing Thoroughness. Curricular materials are defined as textbooks and instructional media including software, audio/visual material, and internet based instructional material (Section 33-118A, Idaho Code). Idaho is a multiple adoption state and adopts a number of materials in a designated subject area from a variety of publishing companies.

The adoption process provides for the continuous review and evaluation of new curricular materials. This process ensures that all Idaho school districts and charter schools have quality products available to purchase at a guaranteed low contract price. This process maintains local control in the choice of instruction materials by providing multiple lists of approved materials. While school districts and charter schools can choose materials from the list of vetted and approved materials, this is not a requirement.

In accordance with IDAPA 08.02.03.128, Idaho adopts materials in the areas of reading, English, spelling, speech, journalism, languages other than English, art, drama, social studies, music, mathematics, business education, career technical education and counseling, science, health, physical education, handwriting, literature, driver education, and limited English proficiency. In addition, computer science is adopted annually, and computer applications are adopted biennially.

The Curricular Materials Selection Committee (Committee), the members of which are appointed by the State Board of Education (Board) for a five (5)-year term, has the responsibility of overseeing the adoption process for the state. The Executive Secretary of this Committee is an employee of the State Department of Education (Department) and a voting member of the committee.

The Committee consists of not less than ten (10) total members from the following stakeholder groups:

- certified Idaho classroom teachers
- Idaho public school administrators
- Idaho higher education officials
- parents
- trustees

**CONSENT
AUGUST 21, 2024**

- local board of education members
- members of the Division of Career Technical Education
- State Department of Education personnel

The Committee, assisted by content specialists from throughout the state, meets for approximately one week in June to review and evaluate all materials against Idaho Content Standards and specific course requirements. The Committee votes to recommend materials to the Board, and these recommendations are forwarded to the Board for adoption. All meetings of the Committee are open to the public. If the Board accepts the recommendation of the Committee and adopts the materials, the Department executes contracts with the publishing companies, and the listing of newly adopted materials is published in the Department's Curricular Materials Adoption Guide. In accordance with IDAPA 08.02.03.128, a state curriculum depository is maintained at Caxton Printers, Ltd., in Caldwell, Idaho. Curriculum libraries are also maintained at seven (7) regional centers.

The 2024 curricular materials review included K-12 English Language Arts, K-12 Health, and K-12 Physical Education. Ninety-three (93) content area specialists assisted eleven (11) Committee members in the evaluation of curricular materials and related instructional materials. Recommended curricular materials and related instructional materials are catalogued in Attachment 1.

IMPACT

The curricular review and adoption process help to ensure that all Idaho school districts and charter schools, regardless of size, can purchase quality materials at a guaranteed low price for the length of the adoption cycle while maintaining local control in the choice of instruction materials.

ATTACHMENTS

Attachment 1 – Recommended curricular materials and related instructional materials

Attachment 2 – Curricular Materials Selection Committee

Attachment 3 – Regional Center locations

STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval of the proposed curricular materials and related instructional materials, as presented in Attachment 1.

BOARD ACTION

I move to approve the proposed curricular materials and related instructional materials for K-12 English Language Arts, K-12 Health, and K-12 Physical Education, as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

2024 Curricular Materials Review

Content Area	Publisher	Title	Grade Level	Recommendation
ELA	95 Percent Group	Tools 4 Reading Sound Walls Classroom Kit feature Kid Lips	K-1	Component
ELA	95 Percent Group	Multisyllable Phonics Lesson Library (PLL)	1-5	Intervention
ELA	95 Percent Group	Multisyllable Routine Cards (MSRC)	3-5	Component
ELA	95 Percent Group	Basic Phonics Lesson Library (PLL)	1-5	Intervention
ELA	95 Percent Group	Advanced Phonics Lesson Library (PLL)	1-5	Intervention
ELA	95 Percent Group	95 Phonics Core Program (PCP)	K-2	Component
ELA	95 Percent Group	95 Phonics Core Program (PCP)	3-5	Component
ELA	95 Percent Group	Phonics Chip Kit (PCK)- Basic, Advanced & Multisyllable	K-8	Intervention
ELA	95 Percent Group	95 Reading Achievement Program (RAP)	2-8	Intervention
ELA	American Reading	ARC Accelerator	6-12	Intervention
ELA	Amplify	Amplify ELA	6	Comprehensive
ELA	Amplify	Amplify ELA	7	Comprehensive
ELA	Amplify	Amplify ELA	8	Comprehensive
ELA	Amplify	CKLA	4	Comprehensive
ELA	Amplify	CKLA	5	Comprehensive
ELA	Amplify	CKLA	2	Comprehensive
ELA	Amplify	CKLA	3	Comprehensive
ELA	Amplify	CKLA	1	Comprehensive
ELA	Amplify	CKLA	K	Comprehensive
ELA	Benchmark Education	Benchmark Advance 2022	K	Not Recommended
ELA	Benchmark Education	Benchmark Advance 2022	1	Not Recommended

**CONSENT
AUGUST 21, 2024**

ATTACHMENT 1

ELA	Benchmark Education	Benchmark Advance 2022	2	Not Recommended
ELA	Benchmark Education	Benchmark Advance 2022	3	Comprehensive
ELA	Benchmark Education	Benchmark Advance 2022	4	Comprehensive
ELA	Benchmark Education	Benchmark Advance 2022	5	Comprehensive
ELA	BFW	Foundations of Language & Lit	9	Comprehensive
ELA	BFW	Advanced Language & Lit	10	Comprehensive
ELA	BFW	American Literature & Rhetoric	11	Comprehensive
ELA	Capstone Pub	PebbleGo Silver	K-5	Component
Health	CATCH	CATCH Health Journeys	K-2	Comprehensive
Health	CATCH	CATCH Health Journeys	3-5	Comprehensive
Health	CATCH	CATCH Health Journeys	6-8	Comprehensive
PE	CATCH	CATCH PE Journeys	K-2	Comprehensive
PE	CATCH	CATCH PE Journeys	3-5	Comprehensive
PE	CATCH	CATCH PE Journeys	6-8	Comprehensive
ELA	Collaborative Classroom	Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) Extension	1-3	Intervention
ELA	Collaborative Classroom	Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) Beginning	K-3	Intervention
ELA	Collaborative Classroom	Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) Challenge	2-12	Intervention
ELA	Collaborative Classroom	Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) (Plus)	4-12	Intervention
ELA	Curriculum Associates	Magnetic Reading Foundations plus Toolbox	K-2	Component
ELA	Curriculum Associates	Magnetic Reading plus Toolbox	3-5	Component

ELA	Curriculum Associates	Phonics for Reading plus Toolbox	3-12 standards (assigned 3-5)	Component
ELA	Foundations in Learning	WordFlight	2-8	Comprehensive
Health	Goodheart-Willcox	Essential Health Skills for Middle School	6-8	Comprehensive
Health	Goodheart-Willcox	Essential Health Skills for High School	9-12	Comprehensive
Health	Goodheart-Willcox	Comprehensive Health Skills for Middle School	6-8	Comprehensive
Health	Goodheart-Willcox	Comprehensive Health Skills for High School	9-12	Comprehensive
ELA	Heggerty	myHeggerty	K-2	Component
ELA	Heggerty	Decodable Library	K-2	Component
ELA	Heggerty	Bridge to Reading	K-2	Component
ELA	Heggerty	Phonemic Awareness	K	Component
ELA	Heggerty	Phonemic Awareness Primary	1-2	Component
ELA	Heggerty	Phonemic Awareness Primary Extension	2	Component
ELA	Heggerty	Bridge the Gap - Phonemic Awareness Intervention	2-12	Component
ELA	Heggerty	Decodable Frog Series & Decodable Toucan Series	K-1 & 2-4	Component
ELA	Heinemann	Units of Study in Writing	K-2	Component
ELA	HMH	HMH Waggle ELA	6-8	Component
ELA	HMH	HMH Read 180 Stage B	6-8 (2-8 Standards)	Intervention
ELA	HMH	HMH Read 180 Stage C	9-12 (2-12 Standards)	Intervention
ELA	HMH	HMH Read 180 Stages A	3-5 (2-5 Standards)	Intervention
ELA	HMH	HMH Into Literature	9	Comprehensive

**CONSENT
AUGUST 21, 2024**

ATTACHMENT 1

ELA	HMH	HMH Into Literature	10	Comprehensive
ELA	HMH	HMH Into Literature	11	Comprehensive
ELA	HMH	HMH Into Literature	12	Comprehensive
ELA	HMH	HMH Into Reading	K	Comprehensive
ELA	HMH	HMH Into Reading	1	Comprehensive
ELA	HMH	HMH Into Reading	2	Comprehensive
ELA	HMH	HMH Into Reading	3	Comprehensive
ELA	HMH	HMH Into Reading	4	Comprehensive
ELA	HMH	HMH Into Reading	5	Comprehensive
ELA	HMH	HMH Into Reading	6	Comprehensive
ELA	HMH	HMH Into Literature	6	Comprehensive
ELA	HMH	HMH Into Literature	7	Comprehensive
ELA	HMH	HMH Into Literature	8	Comprehensive
ELA	HMH	HMH Waggle ELA	K-5	Not Recommended
ELA	HMH	HMH Amira	K-5	Component
ELA	HMH	HMH Amira	6	Component
Health	Human Kinetics Inc.	Live Well Middle School Health	6-8	Comprehensive
Health	Human Kinetics Inc.	Live Well Foundations of High School Health	9-12	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	6	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	7	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	8	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	K	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	1	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	2	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	3	Comprehensive
ELA	Imagine Learning	Imagine Learning EL Education	4	Comprehensive

ELA	Imagine Learning	Imagine Learning EL Education	5	Comprehensive
ELA	IMSE	Comprehensive OG Plus	K-2	Basic
ELA	IMSE	Morphology Plus	3-5	Component
ELA	Inquiry By Design	High School Curriculum	9	Comprehensive
ELA	Inquiry By Design	High School Curriculum	10	Comprehensive
ELA	Inquiry By Design	High School Curriculum	11	Comprehensive
ELA	Inquiry By Design	High School Curriculum	12	Comprehensive
ELA	Inquiry By Design	Middle School Curriculum	6	Comprehensive
ELA	Inquiry By Design	Middle School Curriculum	7	Comprehensive
ELA	Inquiry By Design	Middle School Curriculum	8	Comprehensive
ELA	Just Right Reader	Just Right Reader Library Pre-Emergent & K-2	K-2	Component
ELA	Just Right Reader	Just Right Readers High Interest Decodables	3-5	Component
ELA	Just Right Reader	Spanish Just Right Reader Library Pre-Emergent & K-2	K-2	Component
ELA	Just Right Reader	Spanish Just Right Readers High Interest Decodables	3-5	Component
ELA	Learning at the Primary Pond	From Sounds to Spelling Phonics Program	K-2	Component
ELA	Learning A-Z	Foundations A-Z	K-2	Component
ELA	Learning A-Z	Foundations A-Z	3-5	Component
ELA	Learning A-Z	Raz-Plus	K-2	Component
ELA	Learning A-Z	Raz-Plus	3-5	Component
ELA	Learning Without Tears	Can-Do Print	5	Component
ELA	Learning Without Tears	Cursive Kickoff & Cursive Handwriting	2-3	Component
ELA	Learning Without Tears	Cursive Success	4	Component
ELA	Learning Without Tears	Phonics, Reading and Me Set A	K	Component
ELA	Learning Without Tears	Phonics, Reading and Me Set B	1	Component

**CONSENT
AUGUST 21, 2024**

ATTACHMENT 1

ELA	Learning Without Tears	Phonics, Reading and Me Set C	2	Component
ELA	Learning Without Tears	Phonics, Reading and Me Set D	3	Component
ELA	Learning Without Tears	A-Z for Mat Man and Me Developing Reader & A-Z for Mat Man and Me Emergent Reader	K	Component
ELA	Learning Without Tears	Kick Start Kindergarten	K	Component
ELA	Learning Without Tears	Letters and Numbers for Me	K	Component
ELA	Learning Without Tears	My Printing Book & Printing Power	1-2	Component
ELA	Learning Without Tears	Can-Do Cursive	5	Component
Health	MH	Teen Health	6-8	Comprehensive
Health	MH	Glencoe Health	9-12	Comprehensive
ELA	MH	StudySync Core ELA	6	Comprehensive
ELA	MH	StudySync Core ELA	7	Comprehensive
ELA	MH	StudySync Core ELA	8	Comprehensive
ELA	MH	Wonders	4	Comprehensive
ELA	MH	Wonders	5	Comprehensive
ELA	MH	Wonders	3	Comprehensive
ELA	MH	Wonders	K	Comprehensive
ELA	MH	Wonders	1	Comprehensive
ELA	MH	Wonders	2	Comprehensive
ELA	MH	Open Court Reading	K	Comprehensive
ELA	MH	Open Court Reading	1	Comprehensive
ELA	MH	Open Court Reading	2	Comprehensive
ELA	MH	Open Court Reading	3	Comprehensive
ELA	MH	Open Court Reading	4	Comprehensive
ELA	MH	Open Court Reading	5	Comprehensive
ELA	MH	StudySync Core ELA	9	Comprehensive

**CONSENT
AUGUST 21, 2024**

ATTACHMENT 1

ELA	MH	StudySync Core ELA	10	Comprehensive
ELA	MH	StudySync Core ELA	11	Comprehensive
ELA	MH	StudySync Core ELA	12	Comprehensive
ELA	Nardagani	Nardagani Reading Program	K-12	Not Recommended
ELA	OUR	EL Education Language Arts	6	Comprehensive
ELA	OUR	EL Education Language Arts	7	Comprehensive
ELA	OUR	EL Education Language Arts	8	Comprehensive
ELA	OUR	EL Education Language Arts	K	Basic
ELA	OUR	EL Education Language Arts	1	Basic
ELA	OUR	EL Education Language Arts	2	Basic
ELA	OUR	Odell Education High School Literacy Program	9	Comprehensive
ELA	OUR	Odell Education High School Literacy Program	10	Comprehensive
ELA	OUR	Bookworms K-5 Reading and Writing	K	Basic
ELA	OUR	Bookworms K-5 Reading and Writing	1	Basic
ELA	OUR	Bookworms K-5 Reading and Writing	2	Basic
ELA	OUR	Bookworms K-5 Reading and Writing	3	Basic
ELA	OUR	Bookworms K-5 Reading and Writing	4	Basic
ELA	OUR	Bookworms K-5 Reading and Writing	5	Basic
ELA	OUR	EL Education Language Arts	3	Basic
ELA	OUR	EL Education Language Arts	4	Basic
ELA	OUR	EL Education Language Arts	5	Basic
ELA	OUR	Odell Education High School Literacy Program	11	Comprehensive
ELA	OUR	Odell Education High School Literacy Program	12	Comprehensive
Health	QuaverEd	QuaverHealth-PE Part I	K-5	Comprehensive

**CONSENT
AUGUST 21, 2024**

ATTACHMENT 1

PE	QuaverEd	QuaverHealth-PE Part II	K-5	Comprehensive
ELA	ReadBright	Phonics Program	K-2	Component
ELA	ReadBright	Phonological Awareness Kit and Software	K-2	Component
ELA	Savvas	myView Literacy	K	Basic
ELA	Savvas	myView Literacy	1	Basic
ELA	Savvas	myView Literacy	2	Basic
ELA	Savvas	myView Literacy	3	Comprehensive
ELA	Savvas	myView Literacy	4	Comprehensive
ELA	Savvas	myView Literacy	5	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	6	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	7	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	8	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	9	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	10	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	11	Comprehensive
ELA	Savvas	myPerspectives English Language Arts	12	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	K	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	1	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	2	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	3	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	4	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	5	Comprehensive
Health	Studies Weekly	Health & Wellness Studies Weekly	6	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	K	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	1	Comprehensive

Health	The Children's Health Market/Great Body Shop	The Great Body Shop	2	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	3	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	4	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	5	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	6	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	7	Comprehensive
Health	The Children's Health Market/Great Body Shop	The Great Body Shop	8	Comprehensive
ELA	Wilson Language Training	Foundations	K	Component
ELA	Wilson Language Training	Just Words	4-12	Intervention
ELA	Wilson Language Training	Wilson Reading Advanced Set	2-12	Intervention
ELA	Wilson Language Training	Wilson Reading System Introductory Set	2-12	Intervention
ELA	Wilson Language Training	Foundations	1	Component
ELA	Wilson Language Training	Foundations	2	Component
ELA	Wilson Language Training	Foundations	3	Component
ELA	Wilson Language Training	Just Words	1-6	Intervention

***LEGEND**

COMPREHENSIVE: A recommended program which meets the focus, coherence, depth, and rigor of the Idaho Content Standards with minimal or no need for supplemental material.

BASIC: A recommended program which meets the focus, coherence, depth, and rigor of the Idaho Content Standards with some need for supplemental material.

COMPONENT: A program designed and intended to be used to supplement a comprehensive or basic program. A component program will support and/or enhance the focus, coherence, depth, and rigor of a comprehensive or basic program.

NOT RECOMMENDED: A program that does not meet the focus, coherence, depth, and rigor of the Idaho Content Standards.

Selection Committee

Curricular Materials

COMMITTEE LISTING

Committee Member	Stakeholder Group
Summer Cook	Executive Secretary, Idaho State Department of Education
Kristi Enger Term Expires: December 13, 2028	Idaho Career & Technical Education
Kirsten Pomerantz Term Expires December 13, 2028	Idaho Higher Education Official
Vacant	Idaho Public School Administrators
Kelli Schroeder Term Expires: February 28, 2026	Idaho Public School Administrators Filer School District #413
Nathan Tracy Term Expires: February 28, 2026	Parent & Idaho Public School Administrators Jerome School District #261
Bernadette Edwards Term Expires: December 13, 2028	Local Board of Education Member Mountain View School District #244
Laree Jansen Term Expires: September 30, 2026	Parent
Jessica Geiger Term Expires: December 13, 2028	Parent
Stacey Jensen Term Expires: September 30, 2026	Certified Idaho Classroom Teacher Pocatello/Chubbuck School District #25

Committee Member	Stakeholder Group
Robyn Hill Term Expires: February 28, 2026	Certified Idaho Classroom Teacher Nampa School District #131
Lisa Olsen Term Expires: December 13, 2028	Certified Idaho Classroom Teacher Bonneville Joint School District #93
Darlene Dyer Term Expires: September 30, 2026	Certified Idaho Classroom Teacher Blaine County School District #61
Emalee Merrell Term Expires: December 13, 2028	Idaho State Department of Education Personnel

For Questions Contact

Content & Curriculum – Curricular Materials
Idaho State Department of Education
650 W State Street, Boise, ID 83702
208 332 6800 | www.sde.idaho.gov

Regional Centers

Curricular Materials

The Regional Centers serve as public depositories for curricular materials currently under adoption in the state of Idaho. Publishing companies are required to provide samples of approved materials for public viewing.

REGIONAL CENTER LISTING

Location	Contact
Boise State University Albertson Library 1910 University Blvd Boise, ID 83725-1430	Marlena Hooyboer 208-426-2132 marlenahooyboer@boisestate.edu
Brigham Young University–Idaho David O McKay Library, MCK 306 525 South Center Street (0405) Rexburg, ID 83460-0405	Holly Green 208-496-9539 greenh@byui.edu
Idaho State University Instructional Materials Center College of Education 638 E. Dunn Street Pocatello, ID 83209-8059	Dr. Shu-Yuan Lin, Ed.D. 208-282-3185 linshu@isu.edu
Lewis Clark State College Curriculum Library 500 8th Avenue Lewiston, ID 83501	Shannon Casteel 208-792-2229 scasteel@lcsc.edu

Location	Contact
Northwest Nazarene University John Riley Library 623 S. University Boulevard Nampa, ID 83686-5897	Nakeata Gilliam 208-467-8616 ngilliam@nnu.edu
University of Idaho Gary Strong Curriculum Center College of Education, Health, and Human Sciences University of Idaho 875 Perimeter Dr. Moscow, ID 83844-3089	Marco Seiferle-Valencia 208-885-2504 marcosv@uidaho.edu curriculumcenter@uidaho.edu **Request shipment boxes to be less than 50 lbs each

For Questions Contact

Content & Curriculum – Curricular Materials
Idaho State Department of Education
650 W State Street, Boise, ID 83702
(208) 332-6800 | www.sde.idaho.gov

**CONSENT
AUGUST 21, 2024**

IDAHO DEPARTMENT OF EDUCATION

SUBJECT

Adoption of Praxis II Tests and Idaho Qualifying Scores

REFERENCE

December 2022	Board accepted the Professional Standards Commission recommendation to approve proposed Praxis II assessments and Idaho cut scores.
April 2023	Board approved Praxis II assessments and Idaho cut scores
April 2024	Board approved Praxis II assessments and Idaho cut scores

APPLICABLE STATUTE, RULE, OR POLICY

IDAPA 08.02.02.015.01.d - Standard Instructional Certificate
IDAPA 08.02.02.017.01 - Content, Pedagogy and Performance Assessment for Certification

BACKGROUND/DISCUSSION

One of the requirements for obtaining a Standard Instructional Certificate is that proficiency be shown in the area of endorsement being sought (IDAPA 08.02.02.015.01.d). Each candidate must meet or exceed the state qualifying score on the State Board of Education (Board)-approved content area assessment. Praxis II – Subject Assessments are one of the Board-approved content area assessments.

The Recommendations Committee (committee) of the Professional Standards Commission (PSC) reviewed and discussed the Praxis II 7001 Series – Elementary Education Teaching Reading, Mathematics, Social Studies, and Science at their meeting on June 20, 2024.

The Praxis II 7001 Series includes a new subtest, 7002-Teaching Reading, which is built to assess the science of reading and is structured around the five essential components of effective reading instruction as identified by the National Reading Panel: phonemic awareness, phonics, vocabulary, fluency, and comprehension. Educational Testing Service (ETS) representative Lisa Colón Durham provided a presentation to the Committee about the 7002-Teaching Reading subtest and its comparison with the two (2) reading and language arts subtests currently approved by the Idaho Board of Education, 5002-Reading and Language Arts subtest for Elementary Education: Multiple Subjects (5001) and 7812-Reading and Language Arts Subtest for Elementary Education: Content Knowledge for Teaching (7811). The committee approved of replacing the Praxis II 5001 and 7811 series with the 7001 series, as the subtest 7002-Teaching Reading aligns to the science of reading and supports Idaho’s literacy initiative. The committee presented a motion

**CONSENT
AUGUST 21, 2024**

to the PSC to request Board approval of the Praxis II 7001 Series, and the motion was approved.

The PSC recommends the following to the Board for approval:

- Adoption of Praxis II Elementary Education Teaching Reading, Mathematics, Social Studies, and Science (7001) and multi-state qualifying scores, to replace Praxis II Elementary Education: Multiple Subjects (5001) and Elementary Education: Content Knowledge for Teaching (7811), effective September 1, 2024.

The last administration date of all expiring assessments is August 31, 2025. Board adoption of the regenerated tests effective September 1, 2024, will allow candidates a choice of tests before the last administration date of the expiring test.

IMPACT

Approval of assessments and qualifying scores ensures compliance with Idaho Administrative Code.

ATTACHMENTS

Attachment 1 – ETS Praxis II Assessments & Cut Scores, with proposed amendments highlighted

STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends that the board adopt the Praxis

BOARD ACTION

I move to adopt the Praxis II Elementary Education Teaching Reading, Mathematics, Social Studies, and Science (7001) assessment, including the related multi-state qualifying scores, in replacement of the formally adopted Praxis II Elementary Education: Multiple Subjects (5001) and Elementary Education: Content Knowledge for Teaching (7811) assessments, effective September 1, 2024

Moved by _____ Seconded by _____ Carried Yes _____ No _____

Standard Instructional Certificate					
Endorsement Code	Endorsement	Content/ Grade Level	ETS Praxis II Subject Assessment	Idaho Qualifying Score	Multi State Qualifying Score
7010	All Subjects (Candidates can take 5001 OR 7811)	(K-8)	Elementary Education: 5002 Reading and Language Arts Subtest AND	157	157
			Elementary Education: 5003 Mathematics Subtest AND	157	157
			Elementary Education: 5004 Social Studies Subtest AND	155	155
			Elementary Education: 5005 Science Subtest	159	159
7010	All Subjects (Candidates can take 5001 OR 7811)	(K-8)	CKT Elementary Education: 7812 Reading and Language Arts Subtest AND	161	161
			CKT Elementary Education: 7813 Mathematics Subtest AND	150	150
			CKT Elementary Education: 7814 Science Subtest AND	154	154
			CKT Elementary Education: 7815 Social Studies Subtest	161	161
7010	All Subjects (Candidates take 7001)	(K-8)	Elementary Education: 7002 Teaching Reading Subtest AND	143	143
			Elementary Education: 7003 Mathematics Subtest AND	157	157
			Elementary Education 7004: Social Studies Subtest AND	155	155
			Elementary Education 7005: Science Subtest	159	159
8222	American Government/Political Science	(5-9)	5089 Middle School Social Studies	149	-
7222		(6-12)	5931 Government/Political Science	149	149
7770	American Indian Language	(K-12)	-	-	-
7038	Bilingual Education	(K-12)	5362 English to Speakers of Other Languages	155	155
8421	Biological Science	(5-9)	5442 Middle School Science	152	152
7421		(6-12)	5236 Biology	154	154
7083	Blended Early Childhood Education/Early Childhood Special Education	(Birth-Grade 3)	5025 Early Childhood Education OR Elementary Subtests (See All Subjects 5001 or 7811-7001) AND	156	156
			5692 Special Education: Early Childhood/Early Intervention	159	159
7014	Blended Elementary Education/Elementary Special Education	(Grade 4-6)	Elementary Subtests (See All Subjects 5001 or 7811-7001)	See All Subjects	See All Subjects
7035	Blind and Low Vision	(Pre-K-12)	5354 Special Education: Core Knowledge and Applications AND	145	151
			5282 Special Education: Teaching Students with Visual Impairments	163	163
8440	Chemistry	(5-9)	5442 Middle School Science	152	152
7440		(6-12)	5246 Chemistry	146	146
8144	Communication	(5-9)	5221 Speech Communication: Content Knowledge	143	-
7144		(6-12)			
8400	Computer Science	(5-9)	5652 Computer Science	149	149
7400		(6-12)			
9921	CTE - Agriculture Science & Technology	(6-12)	5701 Agriculture	147	147
9093	CTE - Business Technology Education	(6-12)	5101 Business Education: Content Knowledge	148	154
9400	CTE - Computer Science	(6-12)	5652 Computer Science	149	149
9401	CTE - Engineering	(6-12)	5053 Technology and Engineering Education	157	157
9970	CTE - Family and Consumer Sciences	(6-12)	5123 Family and Consumer Sciences	151	151
9092	CTE - Marketing Technology Education	(6-12)	5561 Marketing Education	158	-
9981	CTE - Technology Education	(6-12)	5053 Technology and Engineering Education	157	157
7030	Deaf/Hard of Hearing	(Pre-K-12)	5355 Special Education: Foundational Knowledge AND	145	145
			5272 Special Education: Education of Deaf and Hard of Hearing Students	160	160
7019	Early Childhood Special Education	(Pre-K-3)	5025 Early Childhood Education OR Elementary Multiple Subtests (See All Subjects 5001 or 7811-7001) AND	156	156
			5692 Special Education: Early Childhood/Early Intervention	159	159
7140	Early Literacy	(K-3)	5205 Teaching Reading: Elementary	159	159
8451	Earth and Space Science	(5-9)	5442 Middle School Science	152	152
7451		(6-12)	5572 Earth and Space Sciences	154	154
8228	Economics	(5-9)	5089 Middle School Social Studies	149	-
7228		(6-12)	5911 Economics	150	150
8990	Engineering	(5-9)	5051 Technology Education	154	159
7990		(6-12)			
8120	English	(5-9)	5047 Middle School English Language Arts	164	164
7120		(6-12)	5038 English Language Arts: Content Knowledge	167	167
7126	English as a Second Language (ESL)	(K-12)	5362 English to Speakers of Other Languages	155	155
7036	Exceptional Child Education	(K-8)	5355 Special Education: Foundational Knowledge AND Elementary Subtests (See All	145	145
7037		(6-12)	Subjects 5001 or 7811-7001)	See All	See All
7029		(K-12)		Subjects	Subjects
8226	Geography	(5-9)	5089 Middle School Social Studies	149	-
7226		(6-12)	5921 Geography	153	-
8452	Geology	(5-9)	5442 Middle School Science	152	152
7452		(6-12)	5572 Earth and Space Sciences	154	154
7028	Gifted and Talented	(K-12)	5358 Gifted Education	157	157
8520	Health	(5-9)			
7520		(6-12)	5551 Health Education	155	-
7521		(K-12)			
8221	History	(5-9)	5089 Middle School Social Studies	149	-
7221		(6-12)	5941 World and U.S. History: Content Knowledge	141	-
8133	Humanities	(5-9)			
7133		(6-12)			
8134	Journalism	(5-9)	5224 Journalism	153	153
7134		(6-12)			
7080	Junior ROTC	(6-12)	-		
7139	Literacy	(K-12)	5206 Teaching Reading	156	156
8320	Mathematics - Middle Level	(5-9)	5164 Middle School Mathematics	157	157
7300	Mathematics	(6-12)	5165 Mathematics	159	159
8820	Music	(5-9)			
7820		(6-12)	5113 Music: Content Knowledge	148	161
7810		(K-12)			
7420	Natural Science	(6-12)	5436 General Science	141	141
7989	Online-Teacher	(Pre-K-12)	-	-	-
8510	Physical Education (PE)	(5-9)			
7512		(6-12)	5091 Physical Education: Content Knowledge	143	-
7511		(K-12)			
8430	Physical Science	(5-9)	5442 Middle School Science	152	152
7430		(6-12)	5485 Physical Science	157	157
8450	Physics	(5-9)	5442 Middle School Science	152	152
7450		(6-12)	5266 Physics	145	145
8231	Psychology	(5-9)	5391 Psychology	154	154
7231		(6-12)			
8453	Science - Middle Level	(5-9)	5442 Middle School Science	152	152
7200	Social Studies	(6-12)	5581 Social Studies	153	153

Standard Instructional Certificate					
Endorsement Code	Endorsement	Content/ Grade Level	ETS Praxis II Subject Assessment	Idaho Qualifying Score	Multi State Qualifying Score
8220	Social Studies - Middle Level	(5-9)	5089 Middle School Social Studies	149	-
8229	Sociology	(5-9)	5952 Sociology	154	154
7229		(6-12)			
8236	Sociology/Anthropology	(5-9)	5952 Sociology	154	154
7236		(6-12)			
7296	Teacher Leader - Instructional Technology	-			
7297	Teacher Leader - Instructional Specialist	-			
7298	Teacher Leader - Literacy	-	5205 Teaching Reading: Elementary (OR)	159	159
			5206 Teaching Reading (K-12) (OR)	156	156
			5302 Reading Specialist	165	165
7299	Teacher Leader - Mathematics	-	5164 Middle School Mathematics (OR)	157	157
			5165 Mathematics (OR)	159	159
			5037 Elementary Education: Math Specialist	153	153
7045	Teacher Leader - Special Education	-			
7020	Teacher Librarian	(K-12)	5312 School Librarian	154	154
8137	Theater Arts	(5-9)	5641 Theatre	148	-
7137		(6-12)			
8852	Visual Arts	(5-9)	5134 Art: Content Knowledge	151	158
7852		(6-12)			
7851		(K-12)			
8700	World Language (All other languages not listed below)	(5-9)	5841 World Language Pedagogy	151	158
7700		(6-12)			
7710		(K-12)			
8702	World Language - American Sign Language	(5-9)	0634 American Sign Language Proficiency Interview (ASLPI) by Gallaudet	3 (score is equivalent to a 160 scale score)	160
7702		(6-12)			
7701		(K-12)			
8796	World Language - Chinese	(5-9)	5665 Chinese (Mandarin): World Language	164	164
7796		(6-12)			
7715		(K-12)			
8830	World Language - French	(5-9)	5174 French: World Language	156	162
7730		(6-12)			
7712		(K-12)			
8740	World Language - German	(5-9)	5183 German: World Language	157	163
7740		(6-12)			
7713		(K-12)			
7792	World Language - Japanese	(K-12)	5661 Japanese	156	156
7750	World Language - Latin	(K-12)	5601 Latin	152	-
7714	World Language - Russian	(K-12)	5671 Russian: World Language	130	130
8720	World Language - Spanish	(5-9)	5195 Spanish: World Language	163	168
7720		(6-12)			
7711		(K-12)			

CONSENT
AUGUST 21, 2024

SUBJECT

Request for Continuance of Remote School Status for Athol Elementary School, Lakeland Joint School District #272

REFERENCE

1968	Athol Elementary School designated as a remote elementary school
December 2023	Board approved Athol Elementary as a remote school

APPLICABLE STATUTE, RULE, OR POLICY

Sections 33-1001(26), 33-1003(2)(a) and 33-1003(3), Idaho Code

BACKGROUND/DISCUSSION

The Idaho Department of Education requests that the Board continue the designation of Athol Elementary School, Lakeland Joint School District #272, as a “remote school” pursuant to Section 33-1003(3), Idaho Code.

Historically, Athol Elementary School has been treated as a “separate elementary school” as defined in Section 33-1001(26), Idaho Code. That section provides:

Separate elementary school means an elementary school located more than ten (10) miles on an all-weather road from both the nearest elementary school and elementary/secondary school serving like grades within the same school district and from the location of the office of the superintendent of schools of such district, or from the office of the chief administrative office of such district if the district employs no superintendent of schools.

Because of this separate elementary school status, Athol Elementary School has participated in the Education Support Program outlined under Section 33-1003(2)(a), Idaho Code. However, during a 2023 review of schools with separate school status, it was determined that Athol Elementary School is located 9.3 miles from the nearest elementary school or district office, meaning 0.7 miles less than the 10.0 miles required to be considered a separate elementary school.

The Department of Education staff confirmed the mileage calculation with the school’s administration. Thereafter, the Lakeland Joint School District’s School Board submitted a request to the Department seeking a new designation to maintain current funding levels due to the school’s particularly remote and isolated location. The Board approved this request in December of 2023.

Section 33-1002(3) requires that the Board review this status annually.

IMPACT

Lakeland Joint School District #272 would have received approximately \$113,700 less in FY 2024 if Athol Elementary School had not been considered a separate

**CONSENT
AUGUST 21, 2024**

school. (Final FY 2024 payment data was not available at the time this document was prepared.)

ATTACHMENTS

Attachment 1 – Letter from Lakeland Joint School District #272 Superintendent Lisa Arnold to Superintendent Critchfield dated April 12, 2024.

STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval of the request to continue the remote school designation for Athol Elementary School.

BOARD ACTION

I move to approve Lakeland Joint School District’s request that Athol Elementary School continue to be designated as a "Remote School" pursuant to Section 33-1003(3), Idaho Code, and, for funding purposes, to treat it as a "separate elementary school" as described in Section 33-1003(2)(a), Idaho Code.

Moved by _____ Seconded by _____ Carried Yes ___ No _____



LAKELAND JOINT SCHOOL DISTRICT
A Community Committed to Academic Excellence...Dedicated to Student Success

Lakeland Joint School District #272
15506 N. Washington Street
Rathdrum, ID 83858
H: (208)687-0431 FX: (208)-687-1884

April 12, 2024

Mrs. Debbie Critchfield
State Superintendent
State Department of Education
650 West State Street
Boise, ID 83702

Dear Superintendent Critchfield:

Athol Elementary School was granted Remote School Status by the State Board of Education on December 13, 2023. This status is granted on an annual basis and must be submitted to the State Board of Education each year by the person elected to serve as the state superintendent of schools.

This letter serves as a request for Athol Elementary School to be designated as a "Remote School" for the 2024-2025 school year pursuant to Section 33-1003(3), Idaho Code, and, for funding purposes, to continue to be treated as a "separate elementary school" as described in Section 33-1003(2)(a), Idaho Code.

We thank you for your consideration.

Sincerely,

Lisa Arnold
Superintendent
Lakeland Joint School District 272