

# Idaho State Board of Education Data Management Council Minutes

7.17.2014		3:00 pm MST		Conference call	
Meeting called by	Linda Clark, Chair				
Type of meeting	Special meeting				
Note taker	Vince Miller				
Members (attendance status: P=present; A=absent)	Ken Campbell: P , Linda Clark: P , Archie George: P, Georgeanne Griffith: P , Tami Haft: P , Carson Howell: P , Todd King: P , Heather Luchte: P, Vince Miller: P , Joyce Popp: P, Georgia Smith: A				
Other Attendees:	Doug Armstrong –OSBE, Karen Jarboe Singletary –DOL *proxy for Georgia Smith				
<b>Model District Policy for K-12</b>					
Discussion	The Council discussed the current draft of the Model Student Data Privacy and Security Policy.				
Conclusions	The Council agreed to make some changes to the current draft of the document which primarily addressed notification in the event of a confirmed data breach. Motion by Georgeanne Griffith to approve the Model Student Data Privacy and Security Policy as amended. Motion seconded by Joyce Popp. Motion passed unanimously.				
Action Items		Person Responsible	Deadline		
Carson will send a final draft of the document to the Council.		Carson Howell	July 28, 2014		
<b>Idaho State Board of Education – Data Management Council GOVERNING POLICIES AND PROCEDURES</b>					
Discussion	The Council discussed the current draft of the Idaho State Board of Education – Data Management Council GOVERNING POLICIES AND PROCEDURES				
Conclusions	The Council agreed to make some minor changes to the current draft of the document. Motion by Joyce Popp to approve the Idaho State Board of Education – Data Management Council GOVERNING POLICIES AND PROCEDURES as amended. Motion seconded by Georgeanne Griffith. Motion passed unanimously.				
Action Items		Person Responsible	Deadline		
Carson will send a final draft of the document to the Council.		Carson Howell	July 28, 2014		