

Idaho State Board of Education Data Management Council Minutes

5.13.2015		2:00 pm MST	Conference call
Meeting called by	Carson Howell, Chair		
Type of meeting	Regular monthly meeting		
Note taker	Vincent Miller		
Members (attendance status: P=present; A=absent)	Ken Campbell: A , Linda Clark: A , Shari Ellertson P, Will Goodman P; Georganne Griffith: P, Tami Haft: P , Carson Howell: P, Todd King: P, Heather Luchte : P, Vince Miller: P , Matthew Rauch P, Georgia Smith: P		
Other Attendees:	Doug Armstrong - OSBE, Andy Mehl - OSBE, Karen Jarboe Singletary - DOL		
Meeting Minutes April 22, 2015			
Discussion	The council reviewed the minutes from the April 22, 2015 meeting.		
Conclusions	No corrections to the minutes were noted.		
Action Items	Person Responsible	Deadline	
Motion by Georgia Smith to approve the minutes. Motion was seconded by Shari Ellertson. Motion passed unanimously.	Carson Howell will post the minutes on the DMC webpage.	June 10, 2015	
Potential changes to the ISEE data collection			
Discussion	Will Goodman discussed potential data variables that could be eliminated from the ISEE data collection. These data variables were identified as unnecessary to collect for federal and state reporting or research.		
Conclusions	The council members decided it would be beneficial to retain a data variable indicating whether or not the teacher is proficient speaking languages in addition to English as it may be useful information for research. All other data variables identified for elimination were approved by the council.		
Action Items	Person Responsible	Deadline	
Motion by Georganne Griffith to approve the removal of the specific data variables in the ISEE data collection, except for the "Proficient in Language Other Than English" variable. Motion was seconded by Vincent Miller. Motion passed unanimously.	Will Goodman will update the list of ISEE data variables to be removed from the data collection.	June 10, 2015	
Data Research Request – University of Idaho - revised			
Discussion	The council discussed the revised grant application from the University of Idaho		
Conclusions	The council members discussed the revised grant application from the University of Idaho.		
Action Items	Person Responsible	Deadline	
Motion by Heather Luchte to approve the grant application. Motion was seconded by Georgia Smith. Motion passed unanimously.	Carson Howell will contact the University of Idaho.	June 10, 2015	

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Data Research Request - BSU		
Discussion	The council discussed the grant application from Boise State University	
Conclusions	The council members decided the grant application approval is contingent on two conditions - IRB approval is provided and the data request is approved by the DMC at a later date.	
Action Items	Person Responsible	Deadline
Motion by Georgia Smith to approve the grant application with 2 conditions - IRB approval is provided and the data request is approved by the DMC at a later date. Motion was seconded by Georgeanne Griffith. Motion passed unanimously.	Carson Howell will contact Boise State University	June 10, 2015