

Idaho State Board of Education Data Management Council Minutes

12.8.2015				2:00 pm MST		Conference call	
Meeting called by	Carson Howell, Chair						
Type of meeting	Regular meeting						
Note taker	Vincent Miller						
Members (attendance status: P=present; A=absent)	Ken Campbell: A , Don Coberly A; Shari Ellertson P, Chris Campbell A; Georgeanne Griffith: P, Tami Haft: A , Carson Howell: P, Todd King: P, Heather Luchte : A, Vince Miller: P , Matthew Rauch P, Georgia Smith: P						
Other Attendees:	Doug Armstrong -OSBE, Jessica Beaver- DOL, Gabriel Reilly - DOL, Bob Uhlenkott - DOL						
Approval of Meeting Minutes							
Discussion	The council reviewed the meeting minutes from October 14, 2015						
Conclusions	There was one correction on the spelling of Georgia Smith's name.						
Action Items				Person Responsible		Deadline	
Motion by Georgeanne Griffith Smith and seconded by Shari Ellertson to approve the meeting minutes as amended. Motion passed unanimously.				Carson Howell will see that the approved minutes are posted to the DMC webpage		01/08/2016	
Welcome Don Coberly							
Discussion	Don Coberly, superintendent of the Boise School District, was approved by the Idaho State Board of Education in October to replace Linda Clark on the Data Management Council. Coberly will serve the remainder of Clark's term.						
Conclusions							
Action Items				Person Responsible		Deadline	
Informational item							

Idaho State Board of Education Data Management Council Minutes

Data Request - Graduation employment by year of degree (no document)			
Discussion	Carson informed the council of a request by Senator Schmidt for aggregated data by academic year of how many college graduates are employed in Idaho 1 year after graduation from 2010-2011 AY to 2013-2014 AY. For example, how many of the Idaho college graduates in the 2010-2011 academic year were employed in Idaho in 1 year after graduation. The data will not be disaggregated by the residency status of the student. What will be reported is only a total number of Idaho college graduates employed 1 year later in Idaho.		
Conclusions	The final report will be shared with the council.		
Action Items		Person Responsible	Deadline
Motion by Vincent Miller and seconded by Georgeanne Griffith to approve the request. Motion passed unanimously.		Carson Howell	The report will be shared when the report is completed by SBOE staff.
Diane Kelly-Riley - Data Request - MOU			
Discussion	The council discussed the MOU between the Idaho State Board of Education and the University of Idaho regarding the study "Student Achievement: A Study of the Accountability and Reform Efforts in Idaho to Improve Post-secondary, First-year Writing Courses, and the Effects on Curriculum and Students". Dr. Diane Kelly-Riley is the principal investigator (PI).		
Conclusions	<p>Revise the date on page 8 (8.a.) from June 1, 2015 to December 1, 2016 and also on page 10 (9.a.)</p> <p>Other changes: In section 8. USE OF SLDS DATA add k. Upon return of the data to SBOE the principle investigator will retain access to the data for purposes of publishing and reporting validation under the original approved research. SBOE will provide data access under these terms to the primary researcher for five years with notification to Data Management Council. Any additional research will need to be approved by the Data Management Council.</p> <p>In section 9. DISPOSITION OF SLDS DATA add to a. "By December 1, 2016, UNIVERSITY of IDAHO shall dispose or returned the SLDS Data received and provide written notification of disposal. Failure to do so may prevent data sharing agreements with the organization in the future."</p>		
Action Items		Person Responsible	Deadline
Motion by Georgeanne Griffith and seconded by Todd King to approve the MOU as amended. Motion passed unanimously.		Carson Howell	01/08/2016

Idaho State Board of Education Data Management Council Minutes

MOU - BSU - Research Project - Ellertson			
Discussion	The council discussed the MOU between the Idaho State Board of Education and the Boise State University regarding the study "The Role of High Schools in Preparing Students to Select and Succeed in STEM Majors in College". Dr. Shari Ellertson is the principal investigator (PI).		
Conclusions	<p>Changes: In section 8. USE OF SLDS DATA add k. Upon return of the data to SBOE the principle investigator will retain access to the data for purposes of publishing and reporting validation under the original approved research. SBOE will provide data access under these terms to the primary researcher for five years with notification to Data Management Council. Any additional research will need to be approved by the Data Management Council.</p> <p>In section 9. DISPOSITION OF SLDS DATA add to a. "By December 1, 2016, BOISE STATE UNIVERSITY shall dispose or returned the SLDS Data received and provide written notification of disposal. Failure to do so may prevent data sharing agreements with the organization in the future."</p>		
Action Items	Person Responsible	Deadline	
Motion by Georgeanne Griffith and seconded by Vincent Miller to approve the MOU as amended. Shari Ellertson abstained. Motion passed unanimously.	Carson Howell	01/08/2016	
MOU - BSU - Research Project - Stewart			
Discussion	The council discussed the MOU between the Idaho State Board of Education and the University of Idaho regarding the study "Student Achievement: The Effects of Dual Credit Courses on College and Career Outcomes." Dr. Roger Stewart is the principal investigator (PI).		
Conclusions	<p>Revise the date on page 8 (9.a.) from December 1, 2015 to December 1, 2016</p> <p>Other changes: In section 8. USE OF SLDS DATA add k. Upon return of the data to SBOE the principle investigator will retain access to the data for purposes of publishing and reporting validation under the original approved research. SBOE will provide data access under these terms to the primary researcher for five years with notification to Data Management Council. Any additional research will need to be approved by the Data Management Council.</p> <p>In section 9. DISPOSITION OF SLDS DATA add to a. "By December 1, 2016, BOISE STATE UNIVERSITY shall dispose or returned the SLDS Data received and provide written notification of disposal. Failure to do so may prevent data sharing agreements with the organization in the future."</p>		
Action Items	Person Responsible	Deadline	
Motion by Shari Ellertson and seconded by Georgeanne Griffith to approve the MOU as amended. Motion passed unanimously.	Carson Howell will assist council members with researching this issue.	12/18/2015	

Idaho State Board of Education Data Management Council Minutes

UI Graduates Data Request - summarization (no document)			
Discussion	Carson explained to the council the request by the University of Idaho to obtain labor outcomes for their graduates by program. This report will only contain aggregated data.		
Conclusions	As discussed at the Institutional Research Director's meeting in November, each institution would like to receive this type of report on an annual basis.		
Action Items		Person Responsible	Deadline
Motion by Shari Ellertson and seconded by Georgia Smith to approve the request. Motion passed unanimously.		Carson Howell	01/08/2016
MOU - Carney - Research Project			
Discussion	The council discussed the MOU between the Idaho State Board of Education and Boise State University regarding the study to evaluate the extent teacher characteristics and qualifications help to explain variation in students' mathematics achievement in grades 3-12 Dr Michele Carney is the principal investigator (PI).		
Conclusions	<p>Changes: In section 8. USE OF SLDS DATA add k. Upon return of the data to SBOE the principle investigator will retain access to the data for purposes of publishing and reporting validation under the original approved research. SBOE will provide data access under these terms to the primary researcher for five years with notification to Data Management Council. Any additional research will need to be approved by the Data Management Council.</p> <p>In section 9. DISPOSITION OF SLDS DATA add to a. "By December 1, 2016, BOISE STATE UNIVERSITY shall dispose or returned the SLDS Data received and provide written notification of disposal. Failure to do so may prevent data sharing agreements with the organization in the future."</p>		
Action Items		Person Responsible	Deadline
Motion by Vincent Miller and seconded by Georgeanne Griffith to approve the MOU as amended. Motion passed unanimously.		Carson Howell	01/08/2016
Standards - Data Aggregation (no document)			
Discussion	Carson would like the council to review the Idaho State Board of Education Data Management Council Policies and Procedures as it relates to reporting aggregated success rates. Section 19 currently states: If any aggregated data cell size is below 10 or within 9 of 100%, at least two data cell values shall be masked or summarized to avoid small cell sizes being released or calculated. Exceptions can be approved by the Data Management Council.		
Conclusions	Council members should be prepared to discuss this topic at the January meeting.		
Action Items		Person Responsible	Deadline
Council members should be prepared to discuss this topic at the January meeting.		Each council member	01/06/2016
Change meeting day in 2016			
Discussion	The council decided to change the Data Management Council's meeting day to the first Wednesday of the month at 2:00 pm.		
Conclusions	The first meeting in 2016 will be Wednesday, January 6, 2016.		
Action Items		Person Responsible	Deadline
Andy will send out a new meeting invitation for 2016		Andy Mehl	01/03/2016

Idaho State Board of Education Data Management Council Minutes

Meeting Adjournment		
Discussion	Adjourn meeting	
Conclusions		
Action Items	Person Responsible	Deadline
Motion by Shari Ellertson and seconded by Georgeanne Griffith to adjourn the meeting. Motion passed unanimously.	-	-